

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Work Session Meeting - December 3, 2018 - 4:30 PM
District Administration Building

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WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.



**December 3, 2018 Organizational Work Session
District Administration Building**

BOARD PRACTICES AND PROCEDURES

Standards for School Board Leadership

The Role of the School Board

As the entity legally charged with governing a school district, each school board is responsible to its community for governing efficiently and leading effectively to provide for equitable education, resulting in high student achievement.

The following five standards are essential to being an effective, high-performing school board team.

Standard 1: Conduct and Ethics

The school board, as a whole, provides leadership to the community on behalf of the school district by conducting its business in a fair, respectful, legal, and responsible manner.

An effective, high-performing school board strives to meet the following benchmarks:

- A. Recognize the school board team consists of school board members and the superintendent and evaluates its performance at least annually.
- B. Take full responsibility for its activity and behavior at and away from the school board table.
- C. Encourage its members to express their individual opinions, respect others' opinions, and vote according to their convictions.
- D. Speak with one voice after reaching a decision.
- E. Spend time on board governance work rather than staff work - focuses on the ends not the means.
- F. Provide for orientation and ongoing training for all school board members.
- G. Follow established policies, including the chain-of-command, by directing people with concerns to the appropriate staff.
- H. Set an example of respectful and civil leadership.

Standard 2: Vision

The school board, with community input, envisions the educational future of the community and then formulates the goals, defines the outcomes, and sets the course for the school district.

An effective, high-performing school board strives to meet the following benchmarks:

- A. Use clear, focused, attainable, and measurable goals and outcomes to support gains in student achievement.
- B. Develop a strategic plan which includes well crafted school district belief statements, mission statement, vision statement, goals, and objectives that enable the school board to evaluate school district performance.
- C. Regularly monitor the strategic plan to evaluate progress toward goal achievement and school district success.
- D. Ensure that the school district belief statements, mission statement, vision statement, goals, and objectives are reflected in school board policies, mirrored in the budget planning and implementation efforts, and is supported district-wide.
- E. Communicate the strategic plan and the progress to the community.

Standard 3: Structure

The school board, to achieve its vision, establishes organizational and physical structures for student and staff success.

An effective, high-performing school board strives to meet the following benchmarks:

- A. Create organizational and physical structures based on equity in which all students and staff have the resources and supports to maximize achievement.
- B. Advocate and provide for learning through rigorous curriculum, effective technology, and a safe and secure environment.
- C. Select and employ one person – the superintendent – as the school district’s chief executive officer to lead and manage the school district.
- D. Hold the superintendent accountable for school district performance and compliance with written school board policy.
- E. Delegate the authority to the superintendent to recommend and evaluate all school district staff within the standards established through written school board policies.
- F. Accept ultimate responsibility for the care, management, fiscal oversight, and control of the school district while understanding that the day-to-day operations will be conducted by the staff.

Standard 4: Accountability

The school board is accountable to the community for constantly monitoring the conditions affecting the school district as a whole.

An effective, high-performing school board strives to meet the following benchmarks:

- A. Recognize the duty to itself and the community to determine whether the authority delegated to the superintendent is being used as intended.
- B. Evaluate the superintendent’s performance at least annually.
- C. Use student achievement data and other indicators when available as the basis for assessing progress toward school district goals and compliance with school board policies and state and federal laws.
- D. Recognize the distinction between “monitoring data” (data used by the school board to address accountability) and “management data” (data used by the staff for operations).

Standard 5: Advocacy and Communication

The school board advances its vision at the local, regional, state, and national levels.

An effective, high-performing school board strives to meet the following benchmarks:

- A. Focus on community-wide concerns and values that best support equity and student achievement rather than being influenced by special interests.
- B. Develop communication strategies to build trust between the school board and the superintendent, staff, students, and community.
- C. Utilize a public relations strategy that supports the flow of information into and out of the school district.
- D. Engage and build relationships with both public and private stakeholders.
- E. Advocate on local, state, and national levels.

The Role of the School Board

As the entity legally charged with governing a school district, each school board is responsible to its community to govern efficiently and effectively. This obligation imposes some fundamental duties on the board.

Vision

The board, with community input, envisions the educational future of its community and then formulates the goals, defines the outcomes, and sets the course for its district. An effective board:

- Provides direction through its planning and goal-setting efforts and by evaluating progress toward goal achievement.
- Develops a well-crafted district vision statement, goals, and outcomes that enable the board to monitor district performance and evaluate success.
- Ensures that the district vision, goals, and outcomes are articulated in written board policy, reflected in every part of the organization, and mirrored in the budget planning and implementation efforts.
- Uses clear, focused, attainable, and measurable goals and outcomes to make sure gains in student achievement are being made.

Structure

To achieve its vision, the board establishes a structure and hires a superintendent to accomplish that vision. An effective board:

- Creates an organizational structure and environment in which all students are provided the opportunity to attain their maximum potential.
- Selects and employs one person – the superintendent – as the district’s chief executive officer to lead and manage the district and holds the superintendent accountable for district performance and compliance with written board policy.
- Evaluates the superintendent’s performance and its own performance annually.
- Delegates the authority to the superintendent to recommend and evaluate all district staff within the standards established by written board policy and subsequently acts on the superintendent’s recommendation(s) at its meeting(s) as required in statute.
- Accepts ultimate responsibility for the care, management, and control of the district.
- Understands that the day-to-day operations of the district will be conducted by the staff.

Accountability

The board is accountable to the community for constantly monitoring the conditions affecting the district as a whole. An effective board:

- Has a duty to itself and the community to determine whether the authority delegated to the superintendent is being used as intended.
- Uses data and other indicators as the basis for assessing progress toward district goals and compliance with written board policy.
- Recognizes the distinction between “monitoring data” (data used by the board to address accountability) and “management data” (data used by the staff for operations).

Advocacy

The board advances its vision by focusing on student achievement, partnering with the community, and being proactive in addressing issues that affect education on local, state, and national levels. An effective board:

- Uses ongoing, two-way communications to build trust and support among community, board, superintendent, staff, and students.
- Focuses on community-wide concerns and values that best support student achievement rather than being overly influenced by special interests.
- Utilizes a system of public relations that allows it to formalize the flow of information into and out of the district.

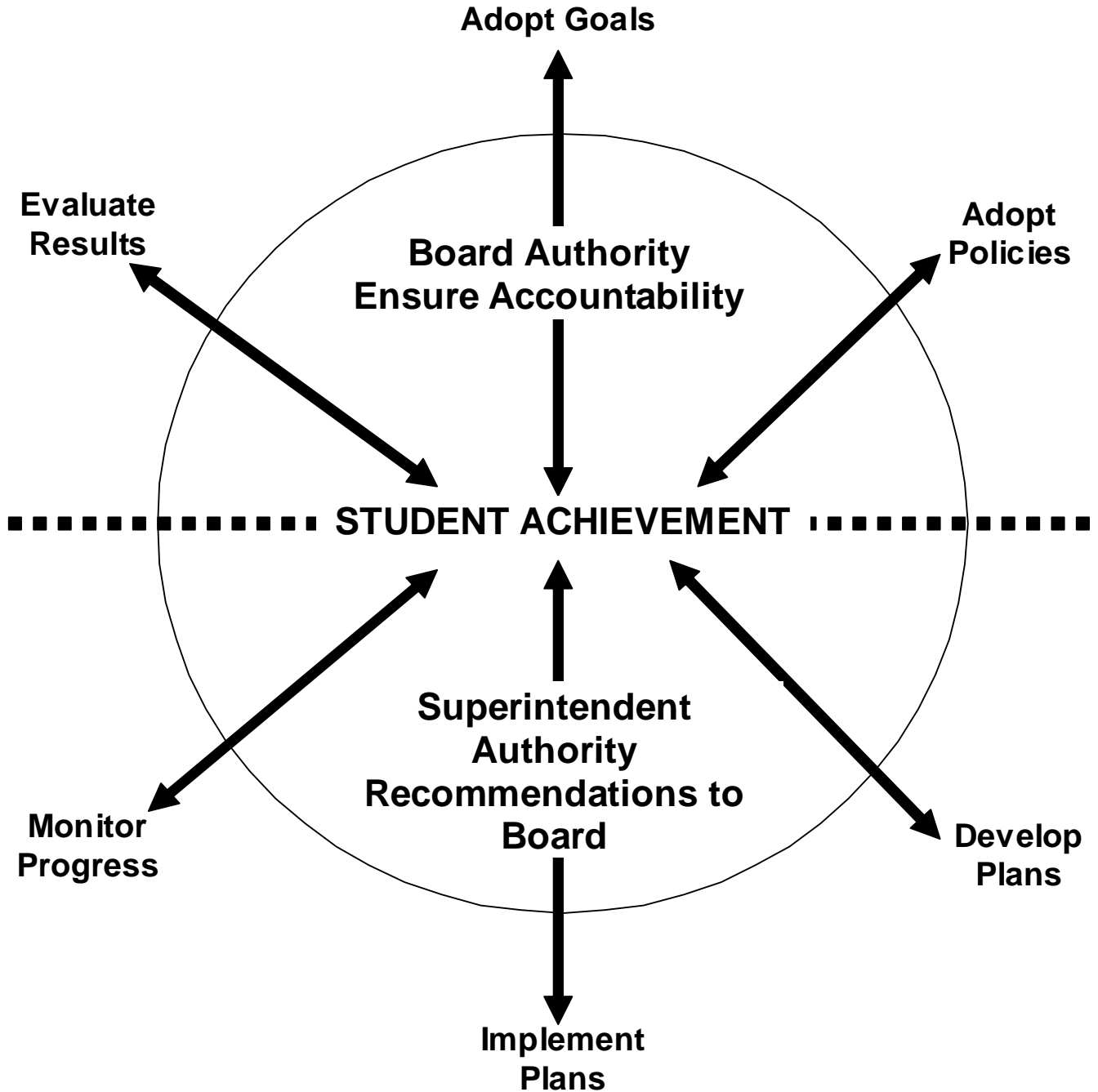
Conduct and Ethics

The board, as a whole, provides leadership to the community on behalf of the district by conducting its business in a fair, respectful, legal, and responsible manner. An effective board:

- Takes full responsibility for its activity and behavior.
- Encourages its members to express their individual opinions, respect others’ opinions, and vote their conscience.
- Speaks with one voice after reaching a decision.
- Spends its time on board work rather than staff work.
- Provides for orientation and ongoing training for all board members.
- Follows its established policies, including the chain-of-command, by directing people with concerns to the appropriate staff.
- Sets an example of respectful and civil leadership.

BOARD GOVERNANCE MODEL

THE BOARD GOVERNS
Sets expectations and parameters



THE SUPERINTENDENT MANAGES
Provides leadership and supervision

**Wayzata Board of Education
Guidelines for Interaction**

1. Board members will keep one another and the Superintendent informed about issues that arise. There will be no surprises in Board Meetings or Board Work Sessions.
2. Board members will go to the Superintendent for information.
 - a. The Superintendent may:
 - i. Provide the information directly to Board member(s)
 - ii. Act as a conduit for Board members to obtain information from staff.
 - b. When a Board member is detailed to a specific task, the Board member may obtain information from an executive director involved in the task.
 - c. Board members will not ask staff to do work for them. They will refer those requests to the Superintendent.
3. The Superintendent will take issues he has with other Board members to the Board Chair. The Board members will address the issue with the Board member. If there are unresolved issues between the Superintendent and the Board Chair, the Superintendent will address the issues with the Board Vice-Chair.
4. Board members commit to one another that they will discuss directly with specific Board members any problems or issues that they have with that person.
5. Board members and the Board Chair will ensure that there is communication with all Board members about assignments, committees, etc. that arise.
6. The Board asserts and will ensure that School District interests will always have priority ahead of any political party interests.

Elaborations

1. Partisan Politics- The Board agrees to the following principles regarding partisan or party politics:
 - a. It is important to subordinate partisan or party politics to the school districts interests.
 - b. There is a difference between the work of the Legislative Action Committee and party politics. The former promotes the School District's interests with the state legislature.
 - c. It is important that Board members not be partisan or be seen as partisan.
 - d. One of the Board's strengths is that it is not partisan.
2. Sensitivity to Role- The Board acknowledges the difficulty of separating their job as Board members from their role as parents or community members. Board members agree that they need to remind constituents or staff when they are speaking as Board members and when they are addressing issues as parents or community members
In addition, Board members agreed they need to remind constituents and staff that when they are speaking to an issue or listening to feedback, they are speaking as one member of the Board. They are not speaking for the Board.

Established February 7, 2004 and re-established on January 18, 2006

Mission

Our Core Purpose

The Mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

Core Values

Achievement:
Collaboration:
Community:
Equity:
Integrity:
Respect:

Drivers of Our Words and Actions

Challenging oneself and others for excellence in all we do
Working together to maximize opportunities and eliminate barriers to learning for all
Maintaining a sense of belonging to and responsibility for the broader community
Meeting the specific needs of all students
Doing the right thing in the right way at the right time, even when no one is aware
Valuing others for their diverse talents, backgrounds, cultures and viewpoints

Vision

What We Intend to Create and Experience

By Realizing our Vision, We Achieve Our Mission

The Vision of Wayzata Public Schools is to be a model of excellence where students of all ages discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student – no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

Strategic Directions (2015-2018)

Focused Allocation of Resources

Through Focus on Priorities and Strategy Execution,
We Achieve Excellence and Realize Our Vision

1. **Achievement:** By the end of third grade, all students will achieve at or beyond grade level expectations for reading, writing, speaking, and mathematics.
2. **Each and Every:** Student achievement will not be predictable by any demographic classification, i.e. race, socioeconomic status, gender, or disability.
3. **Personalization:** All students will know and understand their unique talents, have a voice in their educational experiences, and take ownership for their learning, career aspirations, and future success.
4. **Health and Well-Being:** All students will feel a sense of belonging and connection to their school where social-emotional, physical and mental health is nurtured and valued.

Approved by WPS School Board: June 8, 2015



WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

STANDARD OPERATING PROCEDURES

The Standard Operating Procedures have been developed in accordance with Board of Education policies and reflect past and present practice. It is intended that these procedures be reviewed annually, modified as necessary, and approved at the Board's Organizational Meeting each January.

Should anything in these Standard Operating Procedures be found to be in conflict with state or federal law or regulations, these procedures shall be modified accordingly.

A. BOARD ORGANIZATION

1. The officers of the Board of Education, as established by law, are the Chair, the Clerk, and the Treasurer.
2. It is the practice of the Wayzata Board of Education to also elect a Vice-Chair.
3. All officers shall be elected at the Organizational Meeting held annually on or as close to January 1 as practical, but no later than the second Monday of January.
4. A Board of Education member not elected to an office shall be designated as "Director."
5. Annually the Board of Education may establish "Standing Committees" and further designate the membership and charge of such committees.
6. The Board of Education may, for specific purposes, establish "Ad Hoc Committees." The Board shall set a charge, membership specifications, and timeline for such committees.
7. Annually it is necessary to name Board representatives to other organizations. The Board Chair shall appoint such representatives, subject to ratification by the Board of Education.

B. BOARD MEETINGS

1. Schedule
 - a. On or as close to January 1 of each year as practical, but no later than the second Monday in January, the Board of Education shall conduct an Organizational Meeting. The purposes of such meeting shall include:
 - 1) Election of officers
 - 2) Designation of Board committee structure
 - 3) Appointment of Board representatives to other bodies
 - 4) Such other action as may be deemed necessary

B. BOARD MEETINGS – Schedule (continued)

- b. At the first meeting of each new school year in July, the Board will:
 - 1) Designate official relationships
 - 2) Approve membership in professional organizations
 - 3) Designation of Official Cash Depositories
 - 4) Designation of Official Investment Brokers

2. Agendas

- a. Board agendas will be prepared according to a schedule established by the Superintendent. The following is a one-month example:

SEPTEMBER 12 REGULAR BOARD MEETING

- Wednesday, Aug. 17 - Agenda Items Due to Superintendent
- Monday, Aug. 22 - First draft of agenda reviewed at Board Work Session
- Tuesday, Aug. 23 - First draft of agenda reviewed at Strategy Leadership Team Meeting
- Tuesday, Aug. 30 - Reviewed at Strategy Leadership Team Meeting
- Tuesday, Sept. 6 - Reviewed at Strategy Leadership Team Meeting
- Tuesday, Sept. 6 - Finalized by Board Chair, Vice Chair and Superintendent
- Thursday, Sept. 8 - Public Agenda Posted
- Friday, Sept. 9 - Board packets released to Board
- Friday, Sept. 9 - Board packets released to public
- Monday, Sept. 12 - Regular Board Meeting

- b. Board members may place items on the agenda for Regular Board Meetings or Work Sessions by contacting the Board Chair, Vice Chair or the Superintendent, or for a Regular Board Meeting, at the time the tentative agenda is reviewed at a prior work session. After the agenda has been prepared and posted, new items may be considered for placement on the agenda at the Regular Board Meeting under the "Approval of Agenda" item.
- c. The Board shall annually review and establish its Regular Board Meeting agenda format. The format shall include a "Consent Agenda" which provides for routine items to be enacted with one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the Consent Agenda and addressed in sequence. Changes in agenda format may be approved by the Board during the school year.
- d. Board packets will be prepared in BoardBook and released to Board members so that they can be downloaded no later than three (3) days prior to a Regular Board Meeting.
- e. All Board meeting agendas and notices shall be posted on the District web site, and the official bulletin board at the Administration Building, at least three (3) days in advance of the meeting.

B. BOARD MEETINGS (continued)

3. Conduct of Meetings

- a. The rules of parliamentary procedure in the latest edition of Robert's Rules of Order shall prevail if there is any question concerning the conduct of any meeting.
- b. Voting on Motions/Resolutions
 - 1) When calling for a vote on a motion, the Board Chair will use the following procedure:
 - All in favor say "Aye."
 - All against say "No."
 - Any abstentions?
 - 2) In the event of a divided voice vote, the Board Chair may request a roll call vote.
 - 3) The Board Chair will vote last on all motions and resolutions and will summarize the vote tally.
 - 4) The Clerk will record all votes on the "Clerk's Record of Motions" sheets.
 - 5) Finance actions and resolutions will have a roll call vote.
- c. Public hearings may be established by Board action for specific purposes.

4. Public Participation in School Board Meetings and Work Sessions

a. Audience Opportunity to Address Board

The School Board shall normally provide a specified period of time during a Regular Board Meeting where citizens may address the School Board on any topic, subject to the limitations of policy. The School Board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly.

b. Agenda Items

- 1) Citizens who wish to address the School Board on a particular subject may speak during the discussion of that item only at the discretion of the Board Chair.
- 2) The School Board Chair will recognize one speaker at a time and only those speakers recognized by the Chair will be allowed to speak. Each speaker must fill out a form that discloses their name, address, and the issue they would like to speak on.
- 3) The School Board retains the discretion to limit discussion of any agenda item to a reasonable period of time as determined by the School Board.

B. BOARD MEETINGS – Public Participation - Agenda Items (continued)

- 4) The School Board Chair shall promptly rule out of order any discussion by any person, including School Board members, that would violate the provision of state or federal law, Board Policy as specified, or the statutory rights or privacy of an individual.
- 5) It is the practice of the School Board not to engage in discussion or debate with the speaker during the Board meeting. The School Board may follow up with the speaker at a later date, or may designate staff members to follow up with the speaker.

5. Record of Meetings

- a. The Board Clerk is legally responsible for the official Board records; however, the Board delegates to the Superintendent the responsibility for providing the personnel and equipment for Board meeting record keeping.
- b. The Board minutes will record votes as follows (samples):

Unanimous voice vote: "The motion carried unanimously."

Roll call vote on a motion: "The motion carried unanimously with a roll call vote;" or, "A roll call vote was taken and the following voted in favor thereof: (names will be listed); and the following voted against the same: (names will be listed); whereupon said motion carried (or failed) on a (numbers to be inserted) vote."

Standard resolution roll call vote: "Board member (name) introduced the (title of resolution) and moved its adoption. The motion was seconded by Board member (name)." The vote will be recorded either with "The resolution carried unanimously with a roll call vote;" or "The following voted in favor thereof: (names will be listed); and the following voted against the same: (names will be listed); whereupon said resolution was declared duly passed and adopted (or failed) on a (numbers to be inserted) vote."

- c. Regular Board Meetings will be broadcast live on cable television; Special Board Meetings will be audio recorded.
- d. All Board Work Sessions will be audio recorded and tapes will be kept on file for a period of ninety (90) days.
- e. Published minutes will list a summary of Board Action and Other Business items. Individual gifts will not be published, but the official minutes available in the District Administration Building will be retained with complete information.
- f. Complete minutes of all Regular and Special Board Meetings will be kept on file in the Superintendent's Office. Official minutes will be bound in some manner, and/or digitally filed on the district network, and maintained as a permanent record in the Administration Building.

C. OTHER BOARD PROCEDURES1. Access to Administrative Support

- a. Board members should direct requests for information to the following:
 - 1) Superintendent of Schools
 - 2) Executive Director of Human Resource Services
 - 3) Executive Director of Teaching and Learning
 - 4) Executive Director of Finance and Business Services
 - 5) Executive/Administrative Assistant
- b. The Administration will furnish all Board members with information prepared at the request of an individual Board member.

2. Legal Advice

- a. The Superintendent is empowered to seek legal counsel as required during the normal course of business and within the limits of the budget.
- b. If there are legal concerns involving the Board and the Superintendent, the Board Chair is empowered to seek legal counsel.

3. Attendance at State and National Meetings of School Board Organizations

- a. The School Board feels it is beneficial to have representation at state and national meetings of School Board organizations with consideration given to timely issues and the established budget.

4. News Media/Board Relations

- a. When the Board issues news releases and/or responds to questions from the media, the "official" spokesperson for the School Board will be the Board Chair.
- b. Board agenda materials will be available to the public at the same time they are released to School Board members. Items of new Board business should not be given to the public other than through release of Board agenda materials.
- c. When individual Board members speak to the news media, they should issue a standard disclaimer that emphasizes: "These are my personal views and do not necessarily reflect the views of the full School Board."
- d. The Superintendent will administer the District Public Information Program according to the guidelines established under Board Policy 901.

AGENDA FORMAT SAMPLE FOR 2015

**WAYZATA PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT 284
Wayzata, Minnesota**

**BOARD OF EDUCATION
Regular Meeting - (Date) - (Time)
(Place)**

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board members or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

 - A. Approval of Minutes
 - B. Finance and Business Recommendations
 - C. Human Resource Recommendations
 - D. Others
- 3. REPORTS FROM ORGANIZATIONS**
- 4. RECOGNITIONS**
 - A. Employee of the Month
 - B. Others
- 5. STUDENT CURRICULUM PRESENTATION**
- 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**
 - A. Superintendent
(Items will be listed as 1., 2., etc.)
 - B. Teaching and Learning
(Items will be listed as 1., 2., etc.)
 - C. Finance and Business Services
(Items will be listed as 1., 2., etc.)
 - D. Human Resource Services
(Items will be listed as 1., 2., etc.)
- 7. OTHER BOARD ACTION**

(Items will be listed as 1., 2., etc.)
- 8. BOARD REPORTS**
- 9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

This section of the agenda provides an opportunity for those who have called in and placed their names on the list and for members of the audience who wish to address the School Board.
- 10. ADJOURN**



**WAYZATA PUBLIC SCHOOLS
SCORECARD
2017-18**

DESCRIPTION OF MEASURES

Kindergarten Readiness: The Wayzata Public Schools' definition of "Kindergarten Readiness" applies only to the area of reading. Based on the fall administration of the Illinois Snapshots of Early Literacy (ISEL) test, kindergarten students who score at or above the district target of 3 out of the 4 subtests (Alphabet Recognition, Story Listening, Phonemic Awareness, and Letter Sounds) are considered "Kindergarten Ready."

Writing Prompts: Writing Prompts are administered to all students in Grades K-5 three times per year as part of the Luc Calkins Writing Curriculum. For each administration, students are given 45 minutes in class to independently write an Opinion/Argument, Information, or Narrative text.

Accountability Tests (MCA/MTAS): The Minnesota Comprehensive Assessments (MCA) and Minnesota Test of Academic Skills (MTAS) are state tests in reading, mathematics, and science that are used to meet federal and state legislative requirements. The tests are administered every year to measure student performance relative to the Minnesota Academic Standards that specify what students in a particular grade should know and be able to do. All students in public schools are required to participate in the statewide assessment program. Reading and mathematics tests are administered in grades 3–8 and high school (students in grade 10 test in Reading, and students in grade 11 test in Mathematics).

Reading and Math Progress: Reading and Math progress was calculated from data provided to districts by the Minnesota Department of Education (MDE) as part of the North Star Accountability System. In this system, academic progress measures whether students' achievement levels improve on the MCA and MTAS tests. Each student's current achievement level is compared to their achievement level the previous year.

Four-Year Graduation Rate: The four-year graduation rate is calculated by the Minnesota Department of Education (MDE) as part of the North Star Accountability System and shows the number of students graduating from high school within four years after entering grade nine.

College Enrollment: College enrollment is calculated and reported by the Minnesota P-20 Partnership as part of the Statewide Longitudinal Education Data System (SLEDS). College enrollment shows the number of high school graduates who enroll in postsecondary education in the fall after graduation.

Student Engagement Survey: Each year, Wayzata Public Schools administers the K12 Insight Student Engagement Survey to all students in grades 4-12. Student Engagement is the connection that students have with their school and their studies.

District/School Climate Parent Survey: For the past two years, Wayzata Public Schools has invited all parents of students in grades K-12 to provide their feedback on the district and school climate. Climate is the shared beliefs, values and attitudes that shape interactions between students, teachers and administrators. Two of the topics addressed in the parent survey were Academic Support and School Support.

Consistent Attendance: Consistent Attendance is computed by MDE as part of the North Star Accountability System. It is a measure of students who attend school on a regular basis and are not frequently absent. A student is considered consistently attending if they attend more than 90 percent of the time the student is enrolled during the year.

DESCRIPTION OF MEASURES (CONTINUED)

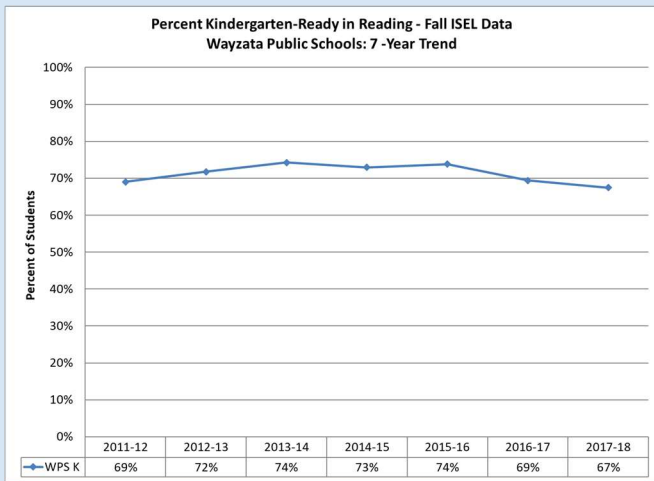
Developmental Assets (Skills): Developmental Assets (Skills) were calculated in an analysis conducted by Dr. Michael Rodriguez at the University of Minnesota of the 2016 Minnesota Student Survey results. Developmental Assets (Skills) are characteristics that are important in positive adolescent development. They are defined as, Commitment to Learning (e.g., caring about doing well in school), Positive Identity (e.g., having a sense of control of one’s life, feeling good about self and future), and Social Competence (e.g., saying no to dangerous/unhealthy things, building friendships, planning ahead and making good choices).

Discipline – Out of School Suspensions: As required by state and federal law the Minnesota Department of Education collects discipline data from all schools in the state each year through the Discipline Incident and Reporting System (DIRS). As part of this data, schools must report any out of school suspensions of one day or more with the reason the student was suspended.

ACHIEVEMENT

Kindergarten Readiness

Fall Kindergarten ISEL Reading Test



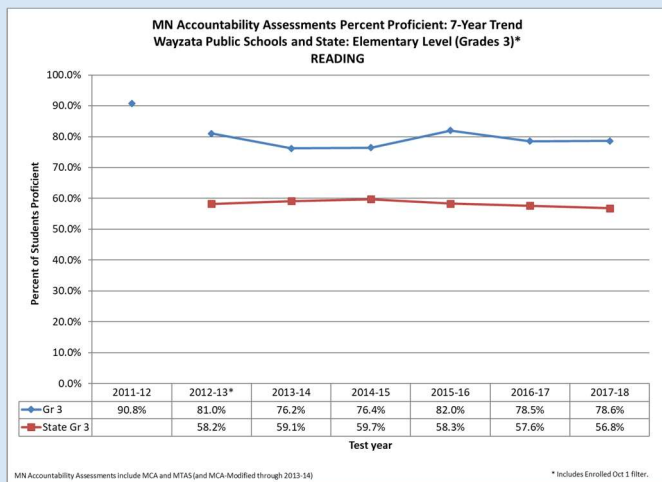
Achievement by Third Grade

Writing – WPS Grade 3 Writing Prompts

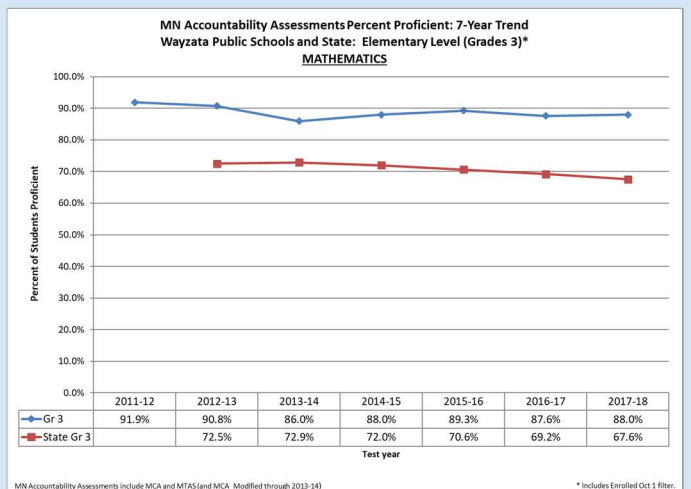
Data not available for 2017-18

Achievement by Third Grade

Reading – Accountability Tests (MCA/MTAS)



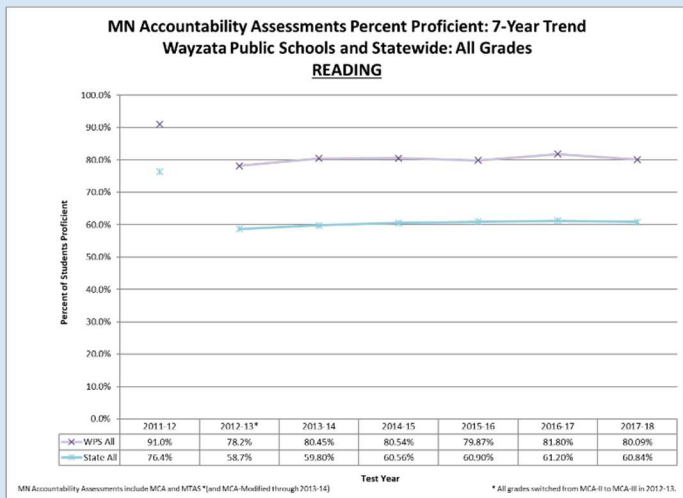
Math – Accountability Tests (MCA/MTAS)



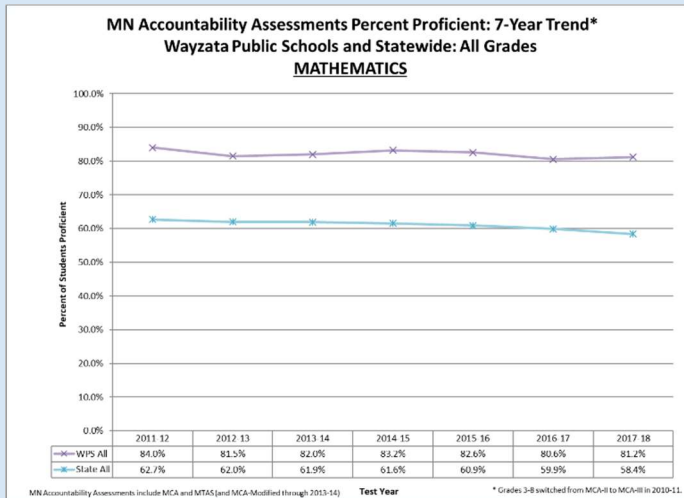
ACHIEVEMENT

Overall Achievement – Grades 3-8, 10 and 11

Reading – Accountability Tests (MCA/MTAS)



Math – Accountability Tests (MCA/MTAS)



Overall Reading and Math Progress

Reading – MCA 2017 to MCA 2018, Grades 4-8

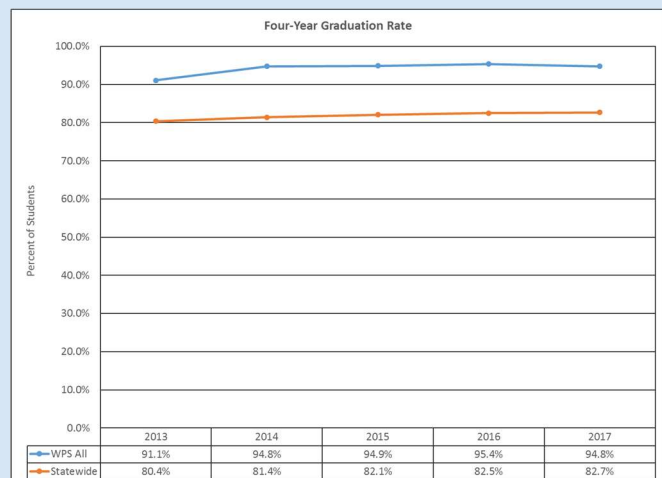
2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	14 0.4%	668 20.7%	2539 78.8%
Meets	74 2.0%	371 10.1%	2384 65.2%	828 22.6%
Partially Meets	144 15.4%	344 36.9%	429 46.0%	16 1.7%
Does Not Meet	346 55.4%	200 32.1%	78 12.5%	0 0.0%

Math – MCA 2017 to MCA 2018, Grades 4-8

2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	48 1.2%	774 19.0%	3261 79.9%
Meets	60 2.1%	442 15.2%	1697 58.3%	710 24.4%
Partially Meets	160 17.4%	387 42.1%	354 38.5%	18 2.0%
Does Not Meet	366 68.8%	136 25.6%	28 5.3%	2 0.4%

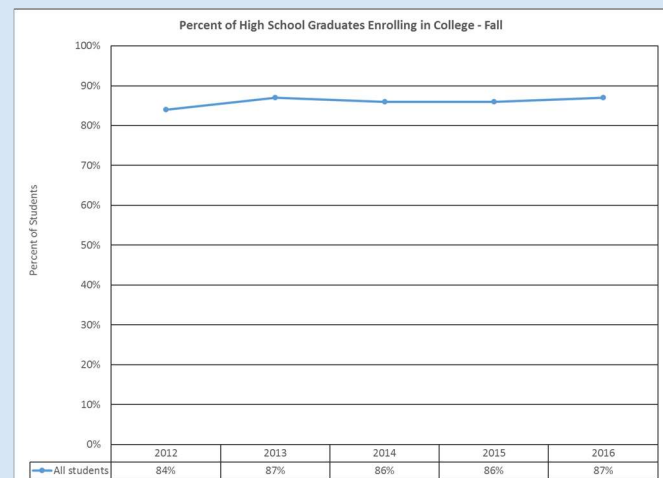
Graduation

WPS Four-Year Graduation Rate – MN Report Card
(Most recent data available, Class of 2017)



College Enrollment

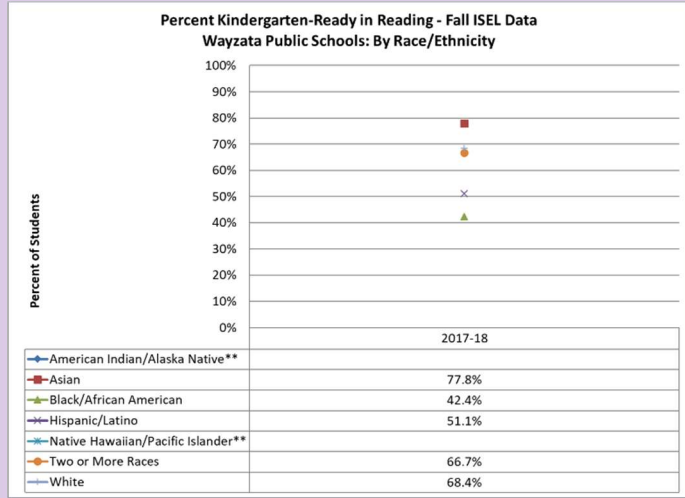
WPS College Enrollment – MN SLEDS
(Most recent data available, Class of 2016)



EACH AND EVERY – By Race/Ethnicity

Kindergarten Readiness

Fall Kindergarten ISEL Reading Test



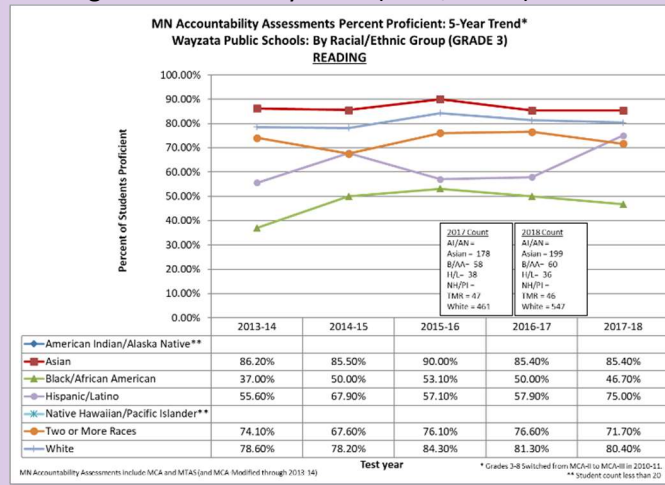
Achievement by Third Grade

Writing – WPS Grade 3 Writing Prompts

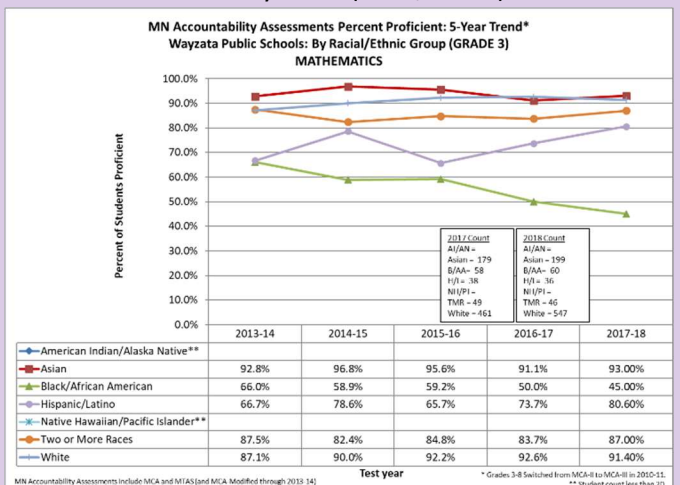
Data not available
for 2017-18

Achievement by Third Grade

Reading – Accountability Tests (MCA/MTAS)

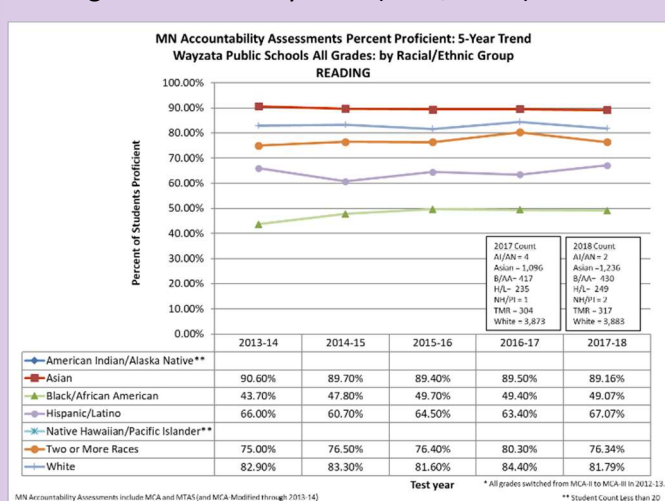


Math – Accountability Tests (MCA/MTAS)

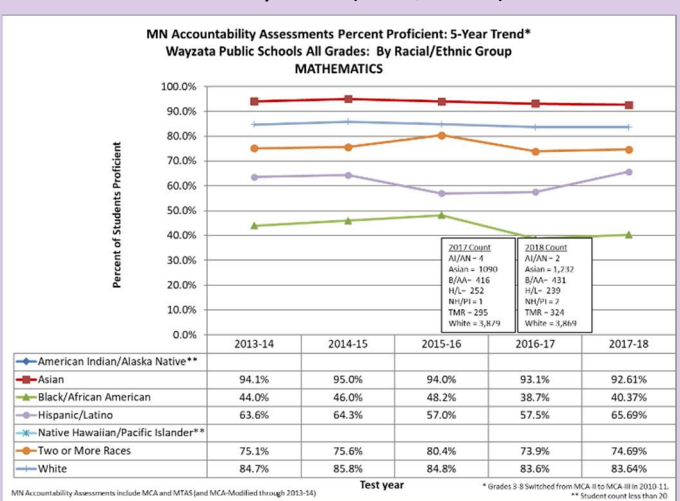


Overall Achievement – Grades 3-8, 10 and 11

Reading – Accountability Tests (MCA/MTAS)



Math – Accountability Tests (MCA/MTAS)



EACH AND EVERY– By Race/Ethnicity

Overall Reading and Math Progress - American Indian/Alaskan Native, Black/African American, Hispanic/Latino

Reading – MCA 2017 to MCA 2018, Grades 4-8

Math – MCA 2017 to MCA 2018, Grades 4-8

2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	0 0.0%	34 26.2%	96 73.8%
Meets	20 5.2%	37 9.7%	254 66.7%	70 18.4%
Partially Meets	42 20.7%	92 45.3%	67 33.0%	2 1.0%
Does Not Meet	136 63.0%	62 28.7%	18 8.3%	0 0.0%

2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	10 6.3%	42 26.3%	108 67.5%
Meets	18 5.5%	86 26.3%	183 56.0%	40 12.2%
Partially Meets	52 24.2%	93 43.3%	68 31.6%	2 0.9%
Does Not Meet	190 81.2%	42 17.9%	2 0.9%	0 0.0%

Overall Reading and Math Progress - Asian, Native Hawaiian/Pacific Islander, White, Two or More Races

Reading – MCA 2017 to MCA 2018, Grades 4-8

Math – MCA 2017 to MCA 2018, Grades 4-8

2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	14 0.5%	634 20.5%	2443 79.0%
Meets	54 1.6%	334 10.2%	2130 65.0%	758 23.1%
Partially Meets	102 14.0%	252 34.5%	362 49.6%	14 1.9%
Does Not Meet	210 51.5%	138 33.8%	60 14.7%	0 0.0%

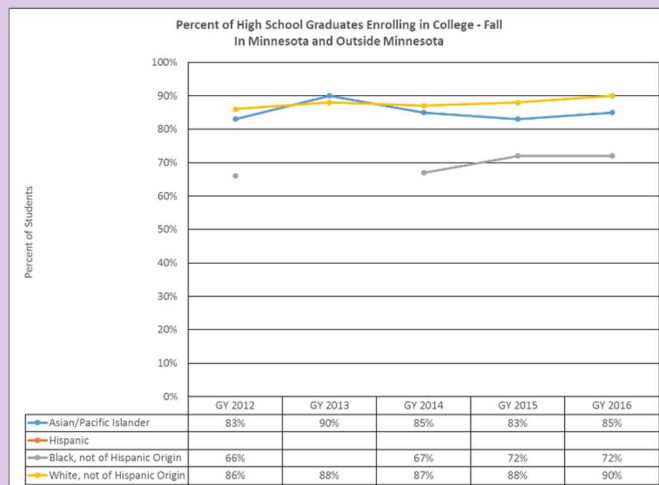
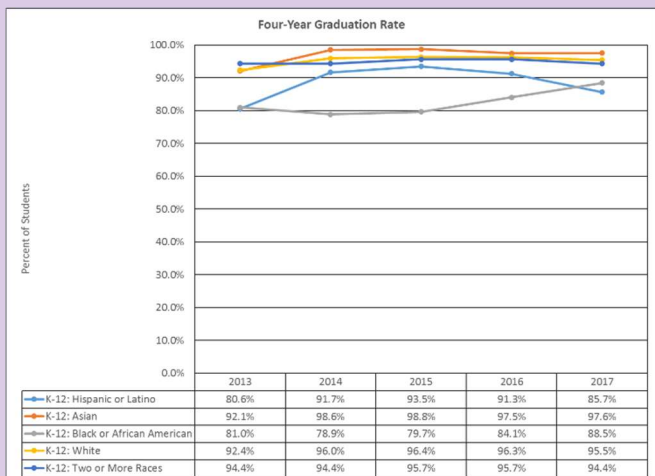
2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	38 1.0%	732 18.7%	3153 80.4%
Meets	42 1.6%	356 13.8%	1514 58.6%	670 25.9%
Partially Meets	108 15.3%	294 41.8%	286 40.6%	16 2.3%
Does Not Meet	176 59.1%	94 31.5%	26 8.7%	2 0.7%

Graduation

WPS Four-Year Graduation Rate – MN Report Card

College Enrollment

WPS College Enrollment – MN SLEDS



EACH AND EVERY – by Special Population

Kindergarten Readiness

Fall Kindergarten ISEL Reading Test

*Data not available
for 2017-18*

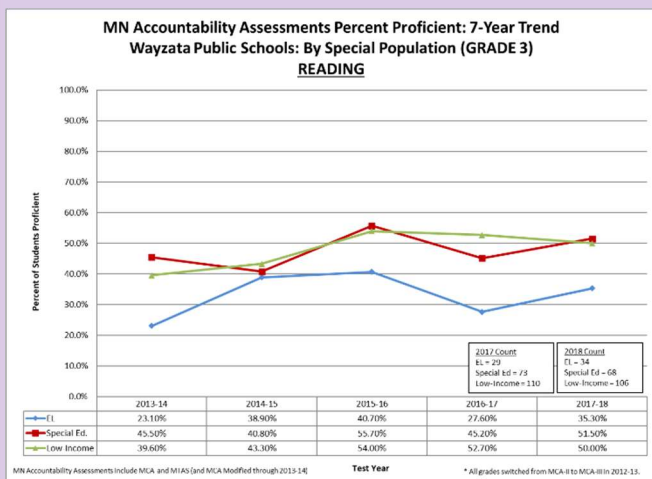
Achievement by Third Grade

Writing – WPS Grade 3 Writing Prompts

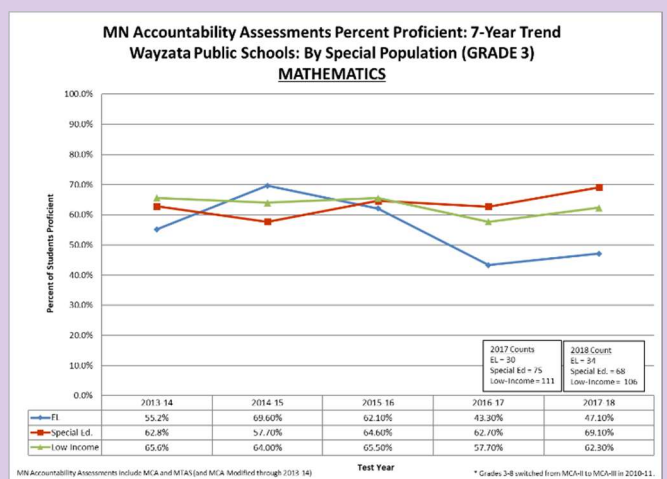
*Data not available
for 2017-18*

Achievement by Third Grade

Reading – Accountability Tests (MCA/MTAS)

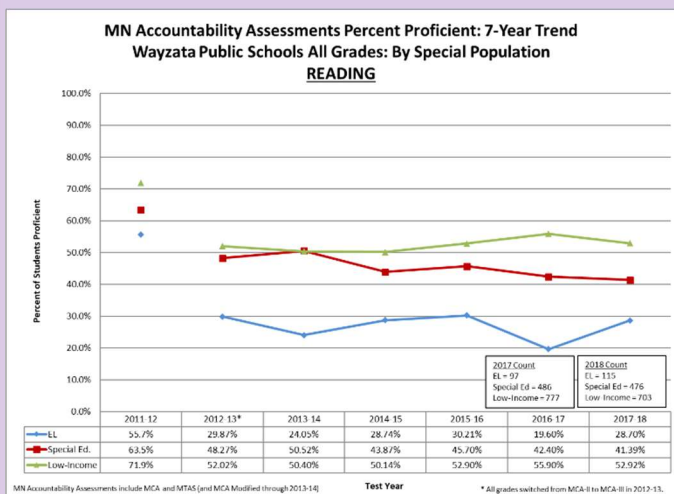


Math – Accountability Tests (MCA/MTAS)

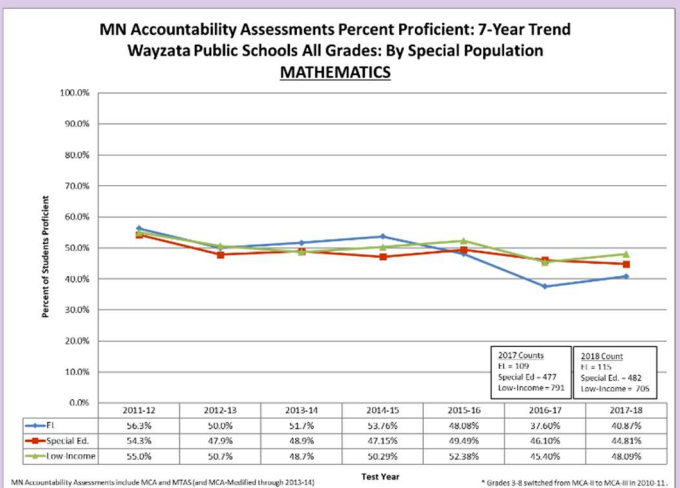


Overall Achievement – Grades 3-8, 10 and 11

Reading – Accountability Tests (MCA/MTAS)



Math – Accountability Tests (MCA/MTAS)



EACH AND EVERY– By Special Population

Overall Reading and Math Progress – Free/Reduced Price Lunch

Reading – MCA 2017 to MCA 2018, Grades 4-8

2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	0 0.0%	36 32.7%	74 67.3%
Meets	36 8.6%	49 11.8%	258 61.9%	74 17.7%
Partially Meets	32 14.3%	98 43.9%	93 41.7%	0 0.0%
Does Not Meet	160 67.2%	60 25.2%	18 7.6%	0 0.0%

Math – MCA 2017 to MCA 2018, Grades 4-8

2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	12 7.3%	66 40.2%	86 52.4%
Meets	16 4.7%	94 27.9%	191 56.7%	36 10.7%
Partially Meets	62 25.9%	109 45.6%	64 26.8%	4 1.7%
Does Not Meet	194 76.4%	50 19.7%	10 3.9%	0 0.0%

Overall Reading and Math Progress - Special Education

Reading – MCA 2017 to MCA 2018, Grades 4-8

2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	0 0.0%	50 23.8%	160 76.2%
Meets	14 5.0%	54 19.3%	160 57.1%	52 18.6%
Partially Meets	52 29.4%	80 45.2%	45 25.4%	0 0.0%
Does Not Meet	212 75.7%	56 20.0%	12 4.3%	0 0.0%

Math – MCA 2017 to MCA 2018, Grades 4-8

2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	10 3.8%	56 21.2%	198 75.0%
Meets	18 6.1%	66 22.2%	165 55.6%	48 16.2%
Partially Meets	58 36.7%	62 39.2%	36 22.8%	2 1.3%
Does Not Meet	188 80.3%	38 16.2%	8 3.4%	0 0.0%

Overall Reading and Math Progress – English Learners

Reading – MCA 2017 to MCA 2018, Grades 4-8

2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	2 2.9%	20 29.4%	46 67.6%
Meets	8 4.8%	12 7.2%	110 66.3%	36 21.7%
Partially Meets	16 13.0%	54 43.9%	51 41.5%	2 1.6%
Does Not Meet	74 58.7%	38 30.2%	14 11.1%	0 0.0%

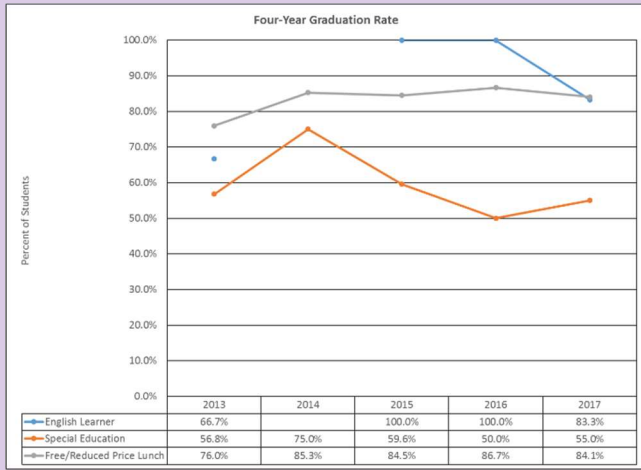
Math – MCA 2017 to MCA 2018, Grades 4-8

2017 Achievement Level	2018 Achievement Level			
	Does Not Meet	Partially Meets	Meets	Exceeds
Exceeds	0 0.0%	2 1.5%	32 23.5%	102 75.0%
Meets	2 1.2%	24 14.2%	101 59.8%	42 24.9%
Partially Meets	22 21.6%	36 35.3%	42 41.2%	2 2.0%
Does Not Meet	64 80.0%	14 17.5%	2 2.5%	0 0.0%

EACH AND EVERY—Special Population

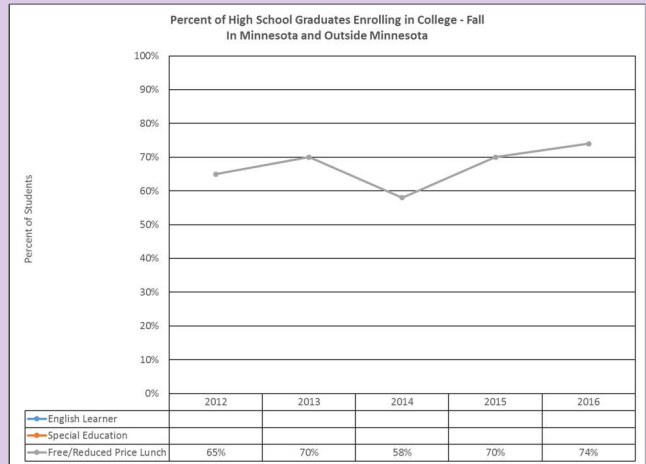
Graduation

WPS Four-Year Graduation Rate – MN Report Card



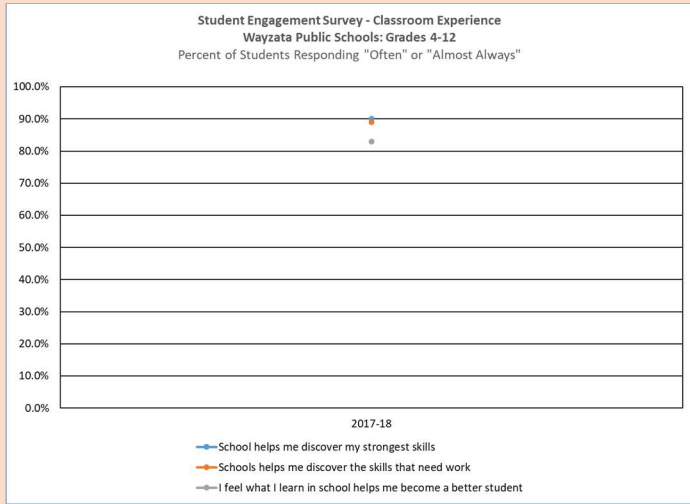
College Enrollment

WPS College Enrollment – MN SLEDS

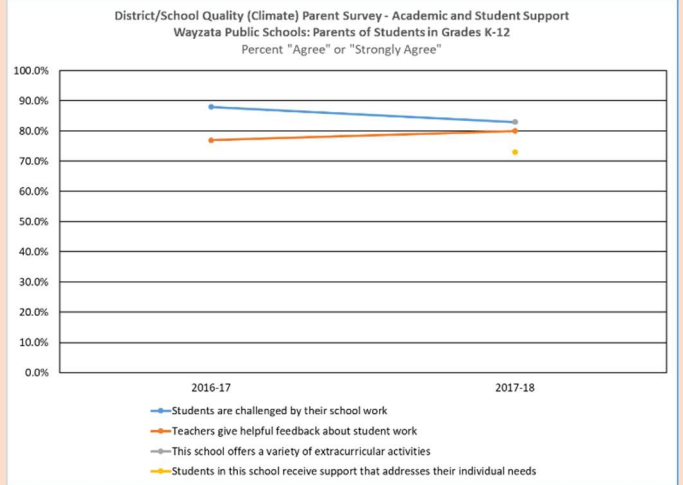


PERSONALIZATION

Classroom Experience – Grades 4-12 WPS Student Engagement Survey

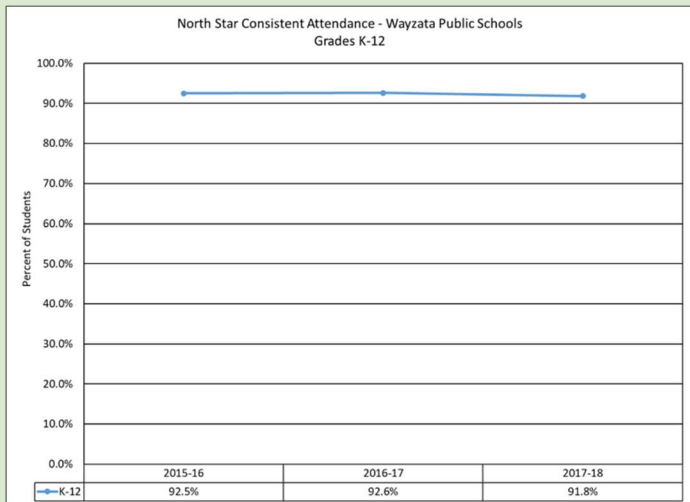


Academic and Student Support – Grades K-12 District/School Quality (Climate) – Parent Survey

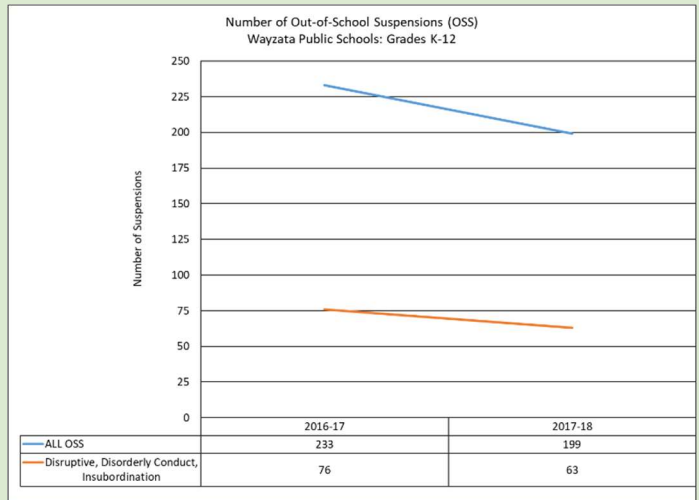


HEALTH AND WELL-BEING

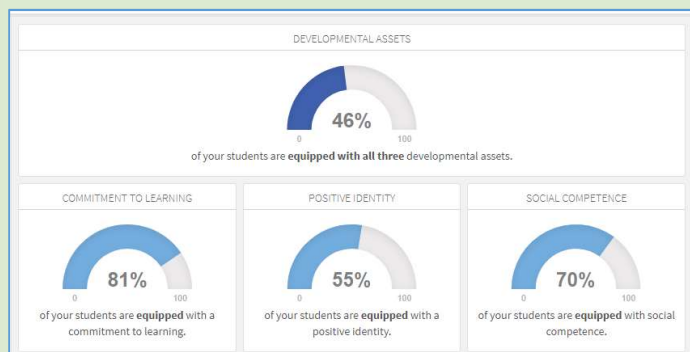
Consistent Attendance – Grades K-12 Minnesota Report Card



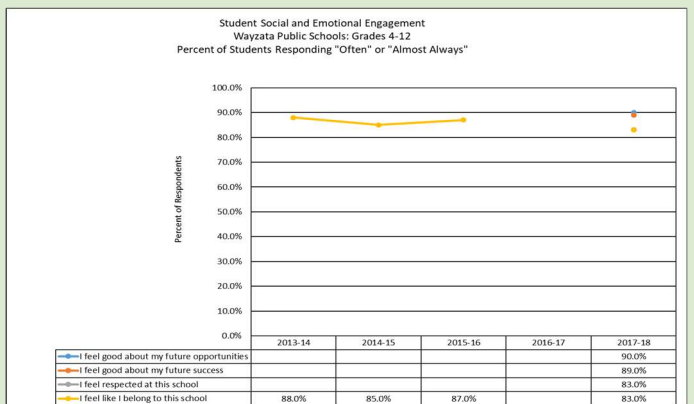
Discipline: Out-of-School Suspensions – Grades K-12 MDE Discipline Incident Reporting System (DIRS)



Developmental Assets (Skills) – WPS Grades 8, 9 and 11 MN Student Survey 2016



Social and Emotional Engagement – Grades 4-12 WPS Student Engagement Survey



NOTE: Blank cells in the data table indicate that the question was not asked on that year's survey.

**Stakeholders Relations Committee
Student School Board Member Considerations
Committee Report for the December 3, 2018 Organizational Meeting**

Beginning in 2018, the Stakeholder Relations Committee began to explore ways that we could integrate more student voice into the governance work of the Board. Many of our neighboring districts have at least one student school board connection and MSBA has a pretty robust scholarship program for participating students.

Integrating information from previous Board discussions, the committee focused on exploring ways that we could hear a diversity of perspective as it seemed that the consensus from the Board was that one or two students could never be expected to “speak for” or represent our entire student body.

To that end, the Stakeholders Relations Committee met with both the student council and the dare to be real group at the high school and asked the following 3 questions

1. What is going well?
2. What do you wish was different
3. Is there anything else that you would like to share with us

The conversations were very productive (both meetings lasted about an hour) and we heard remarkably different comments from the 2 groups. Our conclusion from the trial was that it was a very helpful addition to the committee and we were interested in meeting with more groups.

Then, in the summer of 2018, the Committee was approached by a student from the high school who was interested in meeting with us and sharing her proposal for a student school board member. She came to our July meeting and brought with her members of the executive team from the Youth in Government Program. As a result of the meeting, the committee agreed to explore the concept in more detail.

The steps of the exploration included:

1. Researching what other districts do, including the student school board advisory council in St. Paul Public Schools
2. Continuing to explore the concept in committee conversations
3. Attending the Reimagine Minnesota half day session on Integrating Student Voice
4. Meeting with Scott Gengler at the high school and having a brief conversation with a middle school principal
5. Adding the discussion to the Organizational meeting agenda for Board members to share their perspectives

The meeting at the high school took place on November 19th. In brief summary, Mr. Gengler shared the number of ways that student voice is integrated at the high school and expressed support for the Boards initiative to improve in this area. We discussed the student council update at our regular meetings, the creation of an advisory committee, and brainstormed other ways to create connections.

We will seek to get additional Board input at the Organizational meeting and share the ideas that were introduced by the high school.



**December 3, 2018 Organizational Work Session
District Administration Building**

BOARD ORGANIZATION

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

2018 BOARD OF EDUCATION

CHAIR	Sarah Johansen (Kurt) 5535 Shenandoah Lane North Plymouth, MN 55446 sarah.johansen@wayzataschools.org	<u>Children</u> Emma Annika Quinn	Cell: 612-702-9560 Home: 763-951-3113
VICE-CHAIR	Andrea Cuene (Jim) 18320 48th Avenue North Plymouth, MN 55446 andrea.cuene@wayzataschools.org	<u>Children</u> Cooper Eli	Cell: 763-458-1252 Home: 763-478-4997
CLERK	Cheryl L. Polzin (Andy) 18605 29th Avenue North Plymouth, MN 55447 cheryl.polzin@wayzataschools.org	<u>Children</u> Nathan Alec Hannah	Cell: 612-998-4980 Home: 763-473-3949
TREASURER	Erik Brown (Liz) 4450 Trillium Drive South Medina, MN 55340 erik.brown@wayzataschools.org	<u>Children</u> Oliver Tenley	Cell: 612-568-6450
DIRECTOR	Linda A. Cohen (Henry) 2402 Oakland Road Minnetonka, MN 55305 linda.cohen@wayzataschools.org	<u>Children</u> Laura Andy Will	Cell: 952-544-1817 Home: 952-546-5002
DIRECTOR	Bonita Lucky (Curtis) 5096 Yuma Lane North Plymouth, MN 55446 bonita.lucky@wayzataschools.org	<u>Children</u> Brianah Cameron	Cell: 901-620-1776
DIRECTOR	Chris McCullough (Pam) 12930 34th Avenue North Plymouth, MN 55441 chris.mccullough@wayzataschools.org	<u>Children</u> Lauren Caroline	Cell: 952-250-6106 Home: 763-557-1199
EX OFFICIO	Chace B. Anderson (Barb) 6204 Urbandale Lane North Maple Grove, MN 55311	<u>Children</u> Paul Emily	Cell: 763-202-5797 Home: 763-208-5867

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION OFFICERS

Chair: _____

Vice Chair: _____

Clerk: _____

Treasurer: _____



**December 3, 2018 Organizational Work Session
District Administration Building**

BOARD CALENDAR AND SCHEDULES

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
2019 BOARD MEETING SCHEDULE

2019

January 14	Organizational/Regular Meeting
January 28	Work Session
February 11	Regular Meeting
February 25	Work Session
March 11	Regular Meeting
March 25	Work Session
April 8	Regular Meeting
April 22	Work Session
May 13	Regular Meeting
May 20	Work Session
June 10	Regular Meeting
June 24	Work Session
July 8	Regular Meeting
July 22	Work Session
August 12	Regular Meeting
August 26	Work Session
September 9	Regular Meeting
September 23	Work Session
October 14	Regular Meeting (Columbus Day - Board Action taken to allow this date)
October 28	Work Session
November 4 or Tues. 12	Regular Meeting (at WHS)
November 18	Work Session
December 2	Special Work Session – Organizational
December 9	Regular Meeting
December 16 or 23	Work Session

Unless otherwise indicated, Regular School Board meetings are scheduled to convene at 7:00 p.m. at Wayzata City Hall, 600 Rice St., Wayzata and School Board Work Sessions begin at 4:00 p.m. at the District Administration Building, 210 County Road 101 North, Plymouth, Minnesota. Should a particular agenda item or anticipated size of audience warrant holding a Regular Board meeting or Work Session at one of the schools, notices will be posted.

ALL BOARD MEETINGS ARE OPEN TO THE PUBLIC – A list of agenda items for each Work Session, Regular and Special Board meeting is available prior to the meeting. The School Board’s official bulletin board is located outside the front entrance of the District Administration Building, 210 County Road 101 North, Plymouth. In addition, all **Regular** Board meetings are scheduled to be broadcast live over cable television — City of Plymouth Channel 22 (Comcast), City of Wayzata Channel 19 (Mediacom), and delayed broadcast over City of Minnetonka Channel 17 (Time-Warner). Public comment is available during Regular meetings.



Excellence. For each and every student.

2018-2019 District Calendar

July 2018

August
27-30 Teacher Work Days

September
4 First Day of School

October
18-19 No School for Students

November
7 First Quarter Ends
8-9 No School for Students
21-23 Thanksgiving Holiday
No School for Students

December
24-31 Winter Break
No School for Students

January 2019
1-2 Winter Break
No School for Students
3 School Resumes
21 Martin Luther King Jr. Day
No School for Students
24 Second Quarter Ends
25 No School for Students

February
18 Presidents' Day
No School for Students

March
27 Third Quarter Ends
28-30 No School for Students

April
1-5 Spring Break
No School for Students
8 School Resumes
12 * No School for Grades 9-12

May
27 Memorial Day
No School for Students

June
6 Last Day of School for Students
7 & 10 Teacher Work Days

District Offices Closed

July 4, September 3, November 22 & 23, December 24 & 25, January 1 & 21, February 18, and May 27.

July 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2018						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

September 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

March 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

October 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12*	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2019						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2019						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Key	
	No School for Students
	First Day of School for Students
	Last Day of School for Students



Excellence. For each and every student.

2019-2020 District Calendar

July 2019

August
26-29 Teacher Work Days

September
3 First Day of School

October
17-18 No School for Students

November
6 First Quarter Ends
7-8 No School for Students
27-29 Thanksgiving Holiday
No School for Students

December
23-31 Winter Break
No School for Students

January 2020
1 Winter Break
No School for Students
2 School Resumes
20 Martin Luther King Jr. Day
No School for Students
23 Second Quarter Ends
24 No School for Students

February
17 Presidents' Day
No School for Students

March
25 Third Quarter Ends
27-31 No School for Students

April
1-3 Spring Break
No School for Students
6 School Resumes

May
25 Memorial Day
No School for Students

June
4 Last Day of School for Students
5 & 8 Teacher Work Days

District Offices Closed

July 4, September 2, November 28 & 29, December 24 & 25, January 1 & 20, February 17 and May 25.

July 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2020						
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August 2019						
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February 2020						
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September 2019						
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March 2020						
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October 2019						
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April 2020						
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November 2019						
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24	25	26	27	28	29	30

May 2020						
S	M	T	W	Th	F	S
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31						

December 2019						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2020						
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21	22	23	24	25	26	27
28	29	30				

Key	
	No School for Students
	First Day of School for Students
	Last Day of School for Students



Board of Education

2019 Agenda Planning Meetings

Date: 01/08/2019 (Tuesday, 12:00 PM - 1:30 PM CST)

Created By: Ashley Winter

Dates are in mm/dd/yyyy. Times are shown in CST.

01/08/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
01/22/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
02/05/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
02/19/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
03/05/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
03/19/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
04/02/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
04/16/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
05/07/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
05/14/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____

06/04/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
06/18/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
07/02/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
07/16/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
08/06/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
08/20/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
09/03/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
09/17/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
10/08/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
10/22/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
11/05/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
11/12/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____
12/03/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447	
Agenda Planning Slot (1)	Name: _____

12/10/2019 (Tue. 12:00PM - 1:30PM) - Grizzly's 220 Carlson Pkwy N, Plymouth, MN 55447

Agenda Planning

Name: _____

Slot (1)

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2016 Board of Education

Superintendent Connection Meetings

Location: Plymouth Perkins
 Date: 02/15/2019 (Friday, 7:00 AM - 8:30 AM CST)
 Created By: Ashley Winter

Dates are in mm/dd/yyyy. Times are shown in CST.

02/15/2019 (Fri. 7:00AM - 8:30AM)	
School Board	Name: _____
Member (3)	Name: _____
	Name: _____
05/17/2019 (Fri. 7:00AM - 8:30AM)	
School Board	Name: _____
Member (3)	Name: _____
	Name: _____
07/19/2019 (Fri. 7:00AM - 8:30AM)	
School Board	Name: _____
Member (3)	Name: _____
	Name: _____
11/15/2019 (Fri. 7:00AM - 8:30AM)	
School Board	Name: _____
Member (3)	Name: _____
	Name: _____

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WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL BOARD MEETINGS	SCHOOL BOARD COMMITTEE AND APPOINTMENT REPORTS	STUDENT CURRICULUM PRESENTATION	EMPLOYEE OF THE MONTH RECOGNITION
January 14			Plymouth Creek
February 11	Erik Brown	Birchview Elementary	West Middle
March 11	Linda Cohen	West Middle	Kimberly Lane
April 8	Andrea Cuene	Central Middle	Sunset Hill
May 13	Sarah Johansen	North Woods Elementary	Greenwood
June 10	Bonita Lucky		Central Middle
July 8	Chris McCullough		Food Service
August 12	Cheryl Polzin		Special Services
September 9			Birchview
October 14			Oakwood
November 4 or 12			High School (2)
December 9			Gleason Lake



**December 3, 2018 Organizational Work Session
District Administration Building**

BOARD COMMITTEES AND APPOINTMENTS

208 SCHOOL BOARD COMMITTEES

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school board to designate school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.
- B. Committees may be made up exclusively of Board members, of Board members and non-members, or of non-members only. When such committees include district teachers the Board agrees to discuss the appointment with the "exclusive representative" of the teacher's bargaining unit, as defined in the Public Employee Labor Relation's Act, (PELRA), concerning the nature and purposes of the committee and the basis for determining teacher representation.
- C. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
- D. A school board committee or subcommittee will be formed by school board resolution which shall outline the duties and purpose of the committee or subcommittee.
- E. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.
- F. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- G. The school board also may establish such ad hoc committees for specific purposes as it deems appropriate.
- H. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- I. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

III. APPOINTMENT OF COMMITTEES

- A. The school board hereby appoints the following standing committees:
 - 1. Finance and Business
 - 2. Human Resources
 - 3. Teaching and Learning
 - 4. Stakeholder Relations
 - 5. Superintendent’s Evaluation/Compensation
 - 6. Facilities Development and Long-Range Planning
 - 7. Policy and Regulation Review
 - 8. Negotiation Teams (as needed).
- B. The school board will establish for each standing or ad hoc committee the charge or mission of each such committee.
- C. The school board chair shall appoint the Board members of each standing or ad hoc committee and designate the chair thereof.
- D. The Superintendent is directed to name an administrative liaison to each standing committee.

IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES

- A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
- B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the school board.
- C. Actions of a committee or subcommittee shall be by majority vote and be consistent with the governing rules of the school board.
- D. The committee or subcommittee shall designate a secretary/clerk who will record and preserve the minutes of actions of the school board committee.
- E. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the school board.
- F. A committee or subcommittee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.

V. RESPONSIBILITIES OF COMMITTEE CHAIRS

- A. Conduct of all standing committee meetings.
- B. Development of standing committee meeting agendas in cooperation with the administrative liaison.
- C. Report on committee activities at the regular meetings or work sessions of the School Board; when deemed appropriate by the committee chair, or by request from any Board member.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)

ADOPTED: February 12, 1973

AMENDED: May 15, 1973

AMENDED: September 9, 1985

AMENDED: August 9, 1993

AMENDED: November 8, 2004

AMENDED: January 14, 2008

AMENDED: December 11, 2017

LAST REVIEWED: December 11, 2017

208 SCHOOL BOARD COMMITTEES AND APPOINTMENTS

I. PURPOSE

The purpose of this policy is to provide for the structure and operation of committees and subcommittees of the School Board, **and guidance for School Board members appointed to other councils, committees, and local/state/national organizations.**

II. GENERAL STATEMENT OF POLICY

The School Board believes that Board committees and appointments enable board members to delve into governance matters in greater detail than is possible at the full board level. In-depth committee work builds governing expertise among board members, while also strengthening their sense of ownership and commitment, which ultimately improves the quality of board decision making. Board decisions that are supported by detailed standing committee work are firmer because of the ownership that is built at the committee level.

- A. It is the policy of the school board to designate standing school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.
1. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
 2. A school board committee or subcommittee will be formed by school board resolution which shall outline the duties and purpose of the committee or subcommittee.
 3. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.
 4. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
 5. The school board also may establish ad hoc committees for specific purposes as it deems appropriate.

- B. Similarly, the school board has determined that appointments to other committees, councils and organizations facilitates the operation of the school board and the school district.
 - 1. The school board will appoint board members to serve as liaisons to these committees and organizations. No more than three board members shall be designated to any one appointment, unless the board attends on a rotating schedule.
 - 2. When appropriate, a board member may serve on the board of another organization.

III. STANDING COMMITTEES

- A. The school board hereby appoints the following standing committees:
 - 1. Finance and Business
 - 2. Human Resource Services
 - 3. Teaching and Learning
 - 4. Stakeholder Relations
 - 5. Superintendent's Evaluation/Compensation
 - 6. Facilities Development and Long-Range Planning
 - 7. Policy and Regulation Review
- B. The school board will establish, by resolution, for each standing or ad hoc committee the charge or mission of each such committee.
- C. The school board reserves the right to define the term, members, and number of members for each committee. When such committees include district teachers the board agrees to discuss the appointment with the "exclusive representative" of the teacher's bargaining unit, as defined in the Public Employee Labor Relation's Act, (PELRA), concerning the nature and purposes of the committee and the basis for determining teacher representation.
- D. The school board retains the right to determine procedures and guidelines for all standing committees, but may grant the committee the freedom to develop such procedures and guidelines appropriate to its purpose on its own accord.
- E. The school board chair shall appoint the chair of each standing or ad hoc committee.
- F. The Superintendent is directed to name an administrative liaison to each standing committee

IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES

- A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.

- B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the school board.
- C. Actions of a committee or subcommittee shall be by majority vote and be consistent with the governing rules of the school board.
- D. The committee or subcommittee shall record the minutes of actions of the school board committee.
- E. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the school board.
- F. A committee or subcommittee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.

V. PROCEDURES FOR SCHOOL BOARD APPOINTMENTS

- A. School board members who serve as liaisons may report on the actions of the organization to the full board, and may bring recommendations or legislation from such organizations to the full board for a vote.
- B. Action taken by a board liaison shall not obligate the school board.
- C. A board liaison, when appropriate, shall clarify that his/her powers are only advisory, and any binding action must be voted upon by the full school board.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)

ADOPTED: February 12, 1973
AMENDED: May 15, 1973
AMENDED: September 9, 1985
AMENDED: August 9, 1993
AMENDED: November 8, 2004
AMENDED: January 14, 2008
AMENDED: December 11, 2017
LAST REVIEWED: December 11, 2017

Committees & Appointments	Days	Time	Location	Additional Meetings
Association of Metropolitan School Districts (AMSD)	Monthly 1st Friday	7:00-9:00 am	TIES	
Caring for Kids Initiative (CFKI)				
Citizens Financial Advisory Council (CFAC)	Monthly 3rd Tuesday	7:00-9:00 am	DAB	
Community Education Advisory Council (CEAC)	Yearly 5 meetings/Mondays	5:00-7:00 pm	ESC	
Curriculum, Instruction, & Tech Advisory Committee (CITAC)				
District Liaison - Rotation	Monthly 1st or 2nd Thursday OR Monthly 1st or 2nd Friday	6:30-7:30 pm 12:00-1:00 pm	CMS ESC	
Facilities	Monthly 3rd Wednesday	7:30-9:00 am	DAB	
Finance & Business	Monthly every 3rd Tuesday Quarterly every 3rd Thursday	12:00-1:00 pm 3:30-5:00 pm	DAB DAB	
Great Expectations	Monthly 4th Wednesday	10:30-12:00	IOCP	
Human Resources	Monthly 1st Wednesday	7:30 am or lunch	DAB	
Intermediate District 287				
Legislative Action Committee (LAC)	Monthly 2nd Wednesday Monthly Steering Committee	7:45-9:00 am TBA	DAB TBA	Also should attend AMSD regularly
Metro ECSU	5 meetings/fiscal year Yearly meeting			Executive Representative
Minnesota School Board Association (MSBA)				
Minnesota State High School League (MSHSL)				
Negotiations	As Needed			
Partners for Healthy Kids	Monthly	3:00-4:15 pm	Plymouth Library	
Partners in Prevention (PIP)	Yearly 5 meetings/Mondays		IOCP	
Policy	Monthly 4th Wednesday	3:30-4:30 pm	DAB	
Q-Comp	Quarterly	4:15-5:30 pm	ESC	
Stakeholders	Monthly 4th Wednesday	12:00-1:00 pm	DAB	
Superintendent Evaluation	Yearly 3-4 times		DAB	
Teaching & Learning	Monthly 3rd Tuesday	2:00-4:00 pm	ESC	
Wayzata Education Fund (WEF)	Monthly 2nd Tuesday	7:00-8:30 pm	DAB	

FACILITIES DEVELOPMENT & LONG RANGE PLANNING COMMITTEE

Chair: Cheryl Polzin

Meeting Date and Time: 3rd Wednesdays of the month, DAB, 7:30-9:00 am. This likely cannot change based on Administration's scheduling needs and the early morning preference/need for many attendees.

Who Also Attends: Three Board Representatives and many from Administration including from Finance, Buildings & Grounds, Communications, Technology & T & L; this may vary based on their availability and the agenda. Partners such as Wold and KA also send representatives. On occasion, we have guests (demographers, for example).

Additional Committee Commitments: Typically none.

Committee Purpose: To oversee bond referendum and other capital projects, and to develop long-range plans for facilities development.

Oversight of Activity in 2018:

- MR Expansion
- Bond Projects (West and East Performing Arts Spaces, Media Centers, Furniture Refresh)
- Long Term Facilities Maintenance Projects at many of our buildings
- Summer "Juggling" of Building Closures, Learning Programs and Childcare Programs
- Land Purchase in Medina for Future Needs
- Planning and Groundbreaking for NW
- Planning and Early Stage Preparations for Realignment of Leased Spaces
- Planning Stages of OW Expansion
- Monitoring student enrollment and building populations
- Water Safety Monitoring

Looking Ahead to 2019 Activity:

- Finishing and opening NW
- Moving from ESC
- Taking additional space @ WELS
- Continued Long Term Facilities Maintenance Projects
- Continued work on Bond Projects (mentioned above plus parking lot/drop off improvements and cafeteria expansion at Central)
- Moving forward with OW expansion
- Summer "Juggling" of Building Closures, Learning Programs and Childcare Programs
- Continued monitoring of student enrollment and building populations
- Continued monitoring of potential growth from Medina

Additional Future Consideration: Discuss and assess committee schedule/structure and determine if it meets board member's needs. If necessary, explore possible options for augmenting or shifting current schedule/structure to better meet needs and maximize efficiency/effectiveness.

FINANCE COMMITTEE

Chair: Treasurer- Erik Brown

Meeting date and Time: Second Monday of the month at noon- the week is not flexible as we need to review the CFAC agenda.

Who Also Attends: Jim Westrum, Chace Anderson, other members of the Business Office as needed.

Additional Committee Commitments: CFAC (Third Tuesday 7:30-9); OPEB (quarterly @ 4:30). CFAC and OPEB are not flexible to time changes as they involve community members.

Committee Purpose: To provide guidance and support to the Finance department. To review the CFAC agenda and serve as Board representative to the meetings. To provide oversight through the OPEB committee.

2018 Activities:

The 2018 finance committee of the Board provided on-going support and guidance to the Finance department on a number of financial matters. Some of the highlights from the committee this year included:

- Participated in interviews for the banking RFP
- Provided guidance around leased facilities and district owned property
- Reviewed requested documents regarding food service
- Provided guidance to the business office regarding benefit plans.
- Reviewed and discussed solar with the CFAC

Looking Ahead to 2019:

Work of the committee in 2019 will include continued support to the Business office regarding daily work. Some possible areas of work may be...

Provide support and guidance to the student activity fund change over

Assess financial impact of the inclusive classroom

Continued guidance around facilities

Review school owned life insurance policies (SOLIS) in January

Review employee benefits including 403(b) vendors and plan documents (Feb-May)

HUMAN RESOURCES COMMITTEE

Chair: Bonita Lucky

Meeting date and Time: The first Wednesday of the month at 7:30am. The committee must meet in advance of the regular board meeting and the Wednesday before is the ideal day. Meeting times have been at both 7:30 and noon.

Who Also Attends: Stacie Vos, Exec Dir of HR

Additional Committee Commitments: Serves as the meet and confer committee when needed. Serves as the level 4 grievance panel as needed.

Committee Purpose: To offer support and guidance to the Executive Director of Human Resources.

2018 Activities:

- Review the HR consent agenda in advance of school board meetings
- Support the HR department in routine work
- Conduct listening sessions for parents/community members who have concerns regarding that cannot be shared in public
- Conduct level 4 grievance meetings on behalf of the District
- Support the HR team through the negotiations process

Looking Ahead to 2019:

In addition to the above mentioned purpose and a continuation of the 2018 activities, tasks for 2019 will include:

- Support the HR Department in the staffing of North Woods Elementary

Support the HR Department in the preparation and implementation of the teacher negotiation process

POLICY COMMITTEE

Chair: Linda Cohen

Meeting Date and Time: Monthly, typically with a few cancellations at the end/beginning of the school year; currently last Wednesday of the month from 3:30-4:30 pm.

Who Also Attends: Policy Committee, Chace Anderson, & members of the Cabinet as needed.

Additional Committee Commitments: N/A

Committee Purpose: To review district policies and make recommendations for revision, addition, or deletion as needed; consider and provide guidance on questions of policy or district regulation; maintain policy adherence to state and federal laws.

2018 Activities: Reviewed the 600 and 300 series policies; plus all “Annual Review” policies (there are 15), as well as any state or federal mandatory changes.

Looking Ahead to 2019:

For 2019, on the regular review schedule are the 500 and 900 series policies: 48 policies total. We will also need to review the annual review policies (15), and complete any 600 series that were not completed the prior year (17: 601, 604, 609, 612, 613, 614, 617, 619, 620, 621, 623, 624, 625, 626, 627, 628, 629). This brings us to 80 policies for review in 2019.

We have 165 policies that we currently maintain!

2018 (38)	2019 (48)	2020 (36)	2021 (43)
600 (30)	500 (32)	700 (27)	400 (22)
300 (8)	900 (16)	800 (9)	200 (19)
			100 (2)

STAKEHOLDERS COMMITTEE

Chair: Andrea Cuene

Meeting Date and Time: Last Wednesday of the Month- Noon-1:30. No early morning meetings but other times flexible. Later in the day is possible.

Who Also Attends: Amy Parnell. Sometimes Chace or the C & E team

Additional Committee Commitments: Student Listening Sessions (periodic, possibly monthly)

Committee Purpose: To support the communications and engagement team in connecting with the community through electronic and print publications, media relations, crisis communications and other district initiatives.

2018 Activities: In 2018, the Stakeholders committee began exploring and developing avenues to increase opportunities to incorporate student voice. This began with meetings with the H.S Student Council and Dare to Be Real groups.

Also in 2018, the stakeholders committee supported the Administration in:

1. The launching of the website
2. Review of print communications
3. Substantial increase in social media presence
4. Routine communications support

Looking Ahead to 2019:

1. Continue to explore and implement student voice initiatives
2. Ongoing communications support
3. Review the Communications Strategic Plan in accordance with the District Road Map
4. Add support for potential increase in facilities communications

SUPERINTENDENT REVIEW COMMITTEE

Chair: Bonita Lucky

Meeting Date and Time: No standing meeting time. Meetings scheduled as needed in accordance with the review process.

Who Also Attends: Committee members

Additional Committee Commitments: N/A

Committee Purpose: To plan, facilitate, and document the annual Superintendent review process, including goal setting, a mid year check in and the annual end of year review.

2018 Activities: Planned, facilitated and documented the mid and end of year review.

Looking Ahead to 2019: There has been some discussion within the committee about reviewing the process that the Board uses for the evaluation and working with Dr. Anderson to explore new ideas and practices. The 2018 committee suggests that the 2019 committee considers the following objectives:

- Explore gaps in the current evaluation process
- Create increased opportunities for dialog and collaboration between the Board and Dr. Anderson
- Strengthen the process by integrating learning from the ad hoc committee of 2018
- Create systems and structures for longevity while capturing the experience of the current Board and Superintendent.

Exploration of the above points will most likely require an increase in meetings, possible up to 1x month, as with the other Board committees, however the frequency of these meetings may be accelerated or lengthened based on where we are in the review process.

TEACHING AND LEARNING COMMITTEE OF THE BOARD

Chair: Linda Cohen

Meeting Date and Time: The committee has been meeting on the 2nd Wednesday of the month from 1-3. The meeting day and week is somewhat flexible but the time needs to be within the school day to accommodate the frequent visits by principals, students or other school staff.

Who Also Attends: Jill Johnson, Shelley Nelson, Chace Anderson, sometimes principals, students, or other members of the T & L team.

Additional Committee Commitments: CITAC, QCOMP

Committee Purpose:

- To review processes and long-range planning educational recommendations,
- to review and recommend changes to policies pertaining to teaching and learning,
- to meet and work with the Directors of Teaching and Learning and Curriculum and Instruction regarding educational issues.
- To discuss Technology, Gifted and Talented, Equity, and Q-Comp related issues.
- To hear academic achievement reports, and closely monitor efforts to close the achievement gap.

2018 Activities

The T and L committee both initiates for discussion, and responds to subjects the administration brings up, acting as a sounding board. Some of the items covered in 2018 were the following:

1. Objectivity in the classroom, with emphasis on the high school level—an illuminating discussion of the encouragement and handling of objectivity with students.
2. Inclusive classroom—having a small number of special ed students in the general ed classroom.
3. Grading for Learning—repeated discussions.
4. Language Arts (and other areas) curriculum review updates.
5. Gifted and Talented program and changes.
6. Summer Learning
7. The Achievement Gap
8. Read the new selection of books for Middle Schoolers instead of all reading To Kill a Mockingbird.
9. Updates on Reimagine MN.
10. Met with principals.

Looking Ahead to 2019: No new big initiatives at this time. Continue working to fulfill the purpose as detailed above.

2019 Board of Education Committees

FINANCE AND BUSINESS

Purpose: To review systems and long-range planning recommendations; to develop and recommend policies; to serve as the Board's audit subcommittee; to obtain community financial expertise through the Citizens Financial Advisory Council; to meet and work with the transportation department and the OPEB committee.

Meets: Quarterly/As Needed

Members: _____

Admin Liaison: Jim Westrum, Executive Director of Finance and Business Services
Chace B. Anderson, Superintendent of Schools

HUMAN RESOURCES

Purpose: To review personnel matters including negotiations; to develop long-range planning recommendations; to develop and recommend policies; to address issues that fall under Meet and Confer (Public Employment Labor Relations Act, Section 179A.08), leaves of absence, sabbaticals, resignations, benefits, wellness, and employee engagement.

Meets: Monthly

Members: _____

Admin Liaison: Stacie Vos, Executive Director of Human Resource Services

TEACHING AND LEARNING

Purpose: To review process and long-range planning recommendations; to develop and recommend policies; to meet and work with the Director of Teaching & Learning regarding curriculum and instruction related issues; to meet and work with the Director of Technology regarding technology related issues; and to meet and work with Vision 21, Equity, Q-Comp, Academic Achievement, and Prevention/Intervention/Extension leaders.

Meets: Monthly

Members: _____

Admin Liaison: Jill Johnson, Executive Director of Teaching and Learning

STAKEHOLDER RELATIONS

Purpose: To develop and recommend policies; to review communication matters including community engagement; business partnerships, WEF (Foundation), alumni, public relations, and student focus groups.

Meets: Quarterly/As required.

Members: _____

Admin Liaison: Amy Parnell, Director of Communications and Community Involvement

SUPERINTENDENT’S EVALUATION/COMPENSATION

Purpose: To review the process/timelines for the Superintendent’s Evaluation and to develop a recommendation for Superintendent’s compensation in accordance with performance review and contract provisions. To organize the whole board of education to meet with the superintendent one or two times a year for intermediate feedback sessions.

Meets: As required

Members: _____

Admin Liaison: Chace B. Anderson, Superintendent of Schools

FACILITIES DEVELOPMENT AND LONG RANGE PLANNING

Purpose: To oversee bond referendum and other capital projects, and to develop long-range plans for facilities development.

Meets: As required

Members: _____

Admin Liaison: Jim Westrum, Executive Director of Finance and Business Services

POLICY AND REGULATION REVIEW

Purpose: Review all policies and regulations, making recommendations to add, revise or delete.

Meets: Quarterly/As required

Members: _____

Admin Liaison: Chace B. Anderson, Superintendent
Stacie Vos, Executive Director of Human Resource Services
Jill Johnson, Executive Director of Teaching and Learning
Jim Westrum, Executive Director of Finance and Business Services

2019 Board of Education Appointments

Organization	Board Representative	Alternate
Association of Metropolitan School Districts (AMSD)		
Caring for Kids Initiative (CFKI) / Great Expectations		
Citizens Financial Advisory Council (CFAC)		
Community Education Advisory Council (CEAC)		
Curriculum, Instruction, and Technology Advisory Committee (CITAC)		
District Liaison Committee		
Intermediate District 287		
Legislative Action Committee (LAC)		
Metropolitan Educational Cooperative Service Unit (Metro ECSU)		
Minnesota School Board Association (MSBA)		
Minnesota State High School League (MSHSL)		
Partners For Healthy Kids		
Partners In Prevention (PIP)		
Q-Comp		
Wayzata Education Fund (WEF)		



**December 3, 2018 Organizational Work Session
District Administration Building**

BOARD COMPENSATION

Wayzata School Board Monthly Compensation

Year	Directors	Chair	Vice-Chair	Clerk	Treasurer	Additions
2018						
2006-2017	\$360	\$425	\$360	\$360	\$360	\$50 for extra Work Sessions and Meetings
2002-2005	\$325	\$370	\$325	\$325	\$325	\$50 for extra Work Sessions and Meetings
1997-2001	\$300	\$350	\$300	\$300	\$300	\$50 for extra Work Sessions and Meetings
Prior to 1997	\$250	\$300	\$250	\$250	\$250	\$50 for extra Work Sessions and Meetings

Due to payroll accounting records prior to the implementation of Skyward, items in red are the best approximation.

Wayzata School Board Yearly Compensation

Year	Directors	Chair	Vice-Chair	Clerk	Treasurer	Additions
2018						
2006-2017	\$4320	\$5100	\$4320	\$4320	\$4320	\$50 for extra Work Sessions and Meetings
2002-2005	\$3900	\$4440	\$3900	\$3900	\$3900	\$50 for extra Work Sessions and Meetings
1997-2001	\$3600	\$4200	\$3600	\$3600	\$3600	\$50 for extra Work Sessions and Meetings
Prior to 1997	\$3000	\$3600	\$3000	\$3000	\$3000	\$50 for extra Work Sessions and Meetings

Due to payroll accounting records prior to the implementation of Skyward, items in red are the best approximation.

School Board Compensation - West Metro Schools
as of January 2016

District	Directors	Chair	Vice-Chair	Clerk	Treasurer	Additions
Eden Prairie	\$4,800	\$6,600	\$4,800	\$4,800	\$4,800	
Edina	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	No increases since 1994
Hopkins	\$5,256.53	\$5,975.28	\$5,256.53	\$5,256.53	\$5,256.53	Increased 2% for 2015-16
Minnetonka	\$4,500	\$6,000	\$5,250	\$4,500	\$4,500	\$50.00 per committee meeting, up to 4 per month (total \$200/month)
Orono	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Board voted for no compensation.
Richfield	\$6,000	\$6,600	\$6,000	\$6,300	\$6,000	
Robbinsdale	\$6,600	\$7,800	\$6,900	\$6,900	\$6,900	as of December 2014
St. Louis Park	\$3,225	\$3,893	\$3,225	\$3,607	\$3,225	\$55.00 for extra Board meetings.
Wayzata	\$4,320	\$5,100	\$4,320	\$4,320	\$4,320	\$50.00 for extra Board meetings.
AVERAGE (excluding Orono)	\$4,638	\$5,546	\$4,769	\$4,760	\$4,675	

Stipends included in annual rate. Extra meetings are not; average of 8-10 extra meetings per year.

Most districts also reimburse for conference attendance, mileage, and other Board-related expenses, which are not included here.