

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - June 11, 2018 - 7:00 PM
Wayzata City Hall, 600 Rice Street, Wayzata

AGENDA

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Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:	
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WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: 1. Call to Order

ITEM: Call to Order/Roll Call Attendance

COMMENTS BY: Sarah Johansen, Board Chair

School Board Chair, Sarah Johansen, will call the meeting to order. School Board Clerk Cheryl Polzin will call the roll.

	<u>Present</u>	<u>Absent</u>
Erik Brown	_____	_____
Linda Cohen	_____	_____
Andrea Cuene	_____	_____
Bonita Lucky	_____	_____
Chris McCullough	_____	_____
Cheryl Polzin	_____	_____
Sarah Johansen	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: 2. Approval of Agenda and Consent Agenda Items

ITEM: Approval of Agenda and Consent Agenda Items

COMMENTS BY: Sarah Johansen, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

A. Approval of Minutes

B. Finance and Business Recommendations

1. Monthly Reports
2. #9 Elementary Bid Approval
3. Produce Bid Award
4. PCard Approval
5. Apple Lease

C. Human Resource Recommendations

1. Monthly Recommendations
2. Professional Leaves (Sabbatical)

D. Teaching and Learning Recommendations

1. Adoption of Actual School Calendar for 2017-2018
2. Adoption of the School Calendar for 2019-2020

E. Approval of Membership in the MSHSL for 2018-2019

F. Wayzata City Hall 2018/2019 Cable Studio & Community Room Use Agreements

G. SMSU Student Teaching Contract

H. St. Cloud State Teaching Contract

I. MDE Joint Powers Agreement

RECOMMENDED ACTION: Approve the agenda as presented and the Consent Agenda items.

Motion by: _____

ROLL CALL

Passed _____

Second by: _____

VOTE

Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: 2. Approval of Agenda and Consent Agenda Items

ITEM: A. Approval of Minutes

COMMENTS BY: Sarah Johansen, Board Chair

Approve the minutes of the following meetings:

May 14, 2018 Regular Board Meeting Minutes

May 21, 2018 Special Board Meeting Minutes

RECOMMENDED ACTION: Approve the minutes of the Board Meetings

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

Minutes of Regular Meeting

The Board of Education Wayzata Public Schools

A Regular Meeting of the Board of Education of Wayzata Public Schools was held Monday, May 14, 2018, beginning at 6:00 PM in the Wayzata City Hall, 600 Rice Street, Wayzata.

1. CALL TO ORDER/ROLL CALL

School Board Chair Sarah Johansen called the meeting to order and the roll call was taken by Cheryl Polzin, School Board Clerk. The following School Board members were present: Andrea Cuene, Erik Brown, Cheryl Polzin, Chris McCullough, Sarah Johansen, and Chace B. Anderson, Superintendent of Schools and ex-officio member of the School Board. Absent were Board Directors Linda Cohen and Bonita Lucky.

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Chris McCullough motioned to approve the agenda and the consent agenda items. Erik Brown seconded the motion and it carried unanimously via a roll call vote.

A. Approval of Minutes

1. April 16, 2018 Regular Meeting
2. April 30, 2018 Special Meeting
3. April 30, 2018 Closed Meeting

B. Finance and Business Recommendations

1. Monthly Reports
2. Driver Education (RFP) Contract
3. Approval of Technology Levy Budget 2018-2019

C. Human Resource Recommendations

1. Monthly Recommendations

D. Agreement between Luther College and WPS

3. REPORTS FROM ORGANIZATIONS

4. RECOGNITIONS

Superintendent Chace B. Anderson recognized the following people for their accomplishments:

- A. Retiree Recognition
- B. Wayzata High School Scholastic Art Awards
- C. Employee of the Month - Danielle Miller; Birchview
- D. Plymouth and Wayzata Lions Clubs - Vision Screener Donation
- E. Wayzata Youth Hockey Donation

F. WEF Grant Recipients

5. STUDENT CURRICULUM PRESENTATION

A. Oakwood & Gleason Lake Elementary Schools

Presented on Google Cardboard applications in the classroom

6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

A. Superintendent

1. Policy 920 Use of School District Facilities and Equipment

Erik Brown motioned to approve the amendments to Policy 920, and to waive the reading of the policy. Andrea Cuene seconded the motion, and it passed unanimously.

B. Teaching and Learning

1. Policies 603, 613, 623

Andrea Cuene moved to approve the policies for first reading and to push them to a future Teaching & Learning Committee meeting for further review. Cheryl Polzin seconded the motion, and the vote passed unanimously.

C. Finance and Business Services

1. Monthly Financial Reports

D. Human Resource Services

1. Authorization of Life and Long-Term Disability RFP Process

Andrea Cuene moved to approve Cigna as the life insurance provider and Madison National Life as the district's LTD insurance provider effective 7/1/18. Chris McCullough seconded the motion and it carried unanimously.

2. Resolution Regarding Termination and Non-Renewal of Teaching Contracts

Andrea Cuene moved to waive the reading of the full resolution, and to approve the non-renewal list. Cheryl Polzin seconded the motion and it carried unanimously.

7. OTHER BOARD ACTION

8. BOARD REPORTS

9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

No citizens wished to address the Board.

10. ADJOURN

Chris McCullough motioned to adjourn the board meeting and Erik Brown seconded the motion. There were no objections and the meeting was adjourned at 5:58 pm.

Minutes of Special Meeting

The Board of Education Wayzata Public Schools

A Special Meeting of the Board of Education of Wayzata Public Schools was held Monday, May 21, 2018, beginning at 7:00 PM in the Wayzata High School; 4955 Peony Ln N, Plymouth, MN 55446.

1. ROLL CALL

The meeting was called to order by Board Chair Sarah Johansen and the roll call taken by Board Clerk Cheryl Polzin. The following School Board members were present: Cheryl Polzin, Andrea Cuene, Chris McCullough, Erik Brown, Bonita Lucky, Sarah Johansen and ex-officio member Superintendent Chace B. Anderson. Absent from the meeting was Board Directors Linda Cohen.

2. ADMINISTRATIVE

A. Approve Attendance Areas

Jim Westrum, Executive Director of Finance and Business, and Kristin Tollison, Director of Administrative Services, presented the recommendation for attendance area reconfiguration, relating to the opening of elementary school #9. Andrea Cuene moved to approve the reconfiguration; Chris McCullough Seconded the motion.

The School Board welcomed any citizens in attendance to address the Board with any concerns about the reconfiguration plans. Several district residents addressed the Board about concerns with their neighborhood changing to a new elementary school.

The following voted in favor of the motion: Chris McCullough, Cheryl Polzin, Andrea Cuene, Bonita Lucky, Sarah Johansen. The following voted against: Erik Brown. The motion carried 5-1. Any absent Board Members votes are automatically tallied against a motion, so the final vote tally is 5-2, and the motion was approved.

B. Approval of Regular To and From School Transportation Contract - First Student

Jim Westrum introduced the administrative recommendation to renew the district's regular to-and-from transportation contract with First Student, Inc. Erik Brown motioned to approve the recommendation and Chris McCullough seconded the motion. It carried unanimously.

C. Approval of Special Transportation Contract - MTI

Jim Westrum introduced the administrative recommendation to renew the district's special transportation contract with Mainline Transportation, Inc. Erik

Brown motioned to approve the recommendation and Bonita Lucky seconded the motion. It carried unanimously.

3. ADJOURN

Bonita Lucky motioned to adjourn the meeting, and Cheryl Polzin seconded the motion. It carried unanimously and the meeting adjourned at 7:59 pm.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: Finance & Business Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for May 2018	\$4,207,981
Wire Transfer for April 2018	\$10,847,575

Acknowledgement Of Contributions

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

Monthly Donations

The Board of Education is requested to accept the attached lists donations received in May 2018.

Cash Donations	\$49,384.03
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Monthly Donations

Cash Donations:

AMOUNT	DONATED BY	PURPOSE
\$15,479.40	Oakwood PTA	OW - Variquest Poster Maker, Laminator & Cut Out Maker
\$7,595.00	Wayzata Youth Hockey Association	Ice Arena - Second Score Board
\$5,000.00	Plymouth Creek PTO	PC - Projection Screen
\$3,620.00	Oakwood PTA	OW - Field Trip Support
\$3,600.00	Lions Club of Wayzata	Welch Allyn Spot Vision Screening Device
\$3,596.65	Greenwood PTA	GW - Classroom Supplies
\$2,000.00	Wayzata High School PTO	WHS - Scholarships
\$1,699.99	Oakwood PTA	OW - Digital Keyboard for Music Room
\$1,180.43	Central Middle School PTA	CMS - Student Supplies & Equipment
\$1,000.00	Byron Ellingson	WHS - Yvonne Ellingson Memorial Scholarship
\$750.00	Birchview PTA	BV - 5th Grade Books
\$580.00	Wells Fargo Community Support Campaign	SSH - Student Activities
\$572.00	Wells Fargo Community Support Campaign	GL - Student Activities
\$500.00	Medtronic Foundation Volunteer Grant Program	PC – Classroom Supplies
\$497.33	Greenwood PTA	GW - Classroom Supplies
\$491.20	Plymouth Creek PTO	PC - Social Worker Grant
\$390.08	Greenwood PTA	GW - Student Support & Supplies
\$300.00	Wayzata Sons of the American Legion	PC - Special Education Supplies
\$250.00	School Board Members & Chace Anderson	WHS - Hesby Scholarship
\$100.00	S. & E. Lefkow	WHS - Hesby Scholarship
\$98.48	Oakwood PTA	OW - Media Center Book Grant
\$66.79	Oakwood PTA	OW - Vision 21 Classroom Books
\$16.68	Oakwood PTA	OW - 5th Grade Classroom Supplies

RECOMMENDED ACTION: Approve the following checking account and wire transfer payments and accept with appreciation the donations, which are in compliance with current District policy and guidelines:

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS				
MONTHLY CHECK DISBURSEMENT SUMMARY				
MAY 2018				
CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
416972	FIRST STUDENT, INC	TRANSPORTATION	5/1/2018	711,980.63
417271	FIRST STUDENT, INC	TRANSPORTATION	5/15/2018	407,320.47
416950	APPLE FINANCIAL SERVICES	MAC BOOKS	5/1/2018	259,592.49
417511	WOLD ARCHITECTS AND ENGINEERS	9TH ELEM - ARCHITECT FEES	5/22/2018	154,569.10
417494	TMI CORPORATION	MR - Addition Plastic Laminate Casework	5/22/2018	123,975.95
417659	TRUST POINT INC.	Payroll accrual	5/31/2018	118,999.10
417221	XCEL ENERGY	MARCH INTO APRIL	5/8/2018	93,091.17
417214	UPPER LAKE FOODS	PRIME VENDOR	5/8/2018	92,397.59
417479	SCHILLER SQUARED ENTERPRISES INC	MR 26-A Electrical	5/22/2018	78,470.00
417290	KRAUS-ANDERSON CONSTRUCTION CO	MR ADDITION MGMT FEE	5/15/2018	76,881.14
417451	MINNETONKA PLUMBING INC	MR 22-A Plumbing	5/22/2018	73,130.57
417113	CDW	Palo Alto Renewal	5/8/2018	73,000.00
417354	UPPER LAKE FOODS	PRIME VENDOR	5/15/2018	70,303.05
417617	SFM MUTUAL INSURANCE CO	WORK COMP	5/29/2018	66,307.86
417060	MASS MUTUAL FINANCIAL GROUP	PREMIUMS	5/3/2018	64,333.10
416996	KINECT ENERGY INC	MARCH MGMT FEE	5/1/2018	61,853.12
417362	WORKS COMPUTING/PARAGON	NetApp Shelves	5/15/2018	59,156.72
417047	TITANIUM PARTNERS LLC	WELS RENT & XCEL/CENTER POINT/CITY OF PLY	5/1/2018	56,132.58
417493	TITANIUM PARTNERS LLC	UTILITIES BILLED 5/15/18	5/22/2018	55,649.31
417417	GENERAL SHEET METAL	GW - 23A Mechanical	5/22/2018	51,775.00
416966	DIRSEC INC	web filter	5/1/2018	40,173.00
417643	UPPER LAKE FOODS	PRIME VENDOR	5/29/2018	40,140.19
417575	KINECT ENERGY INC	APRIL	5/29/2018	39,399.33
417425	HENNEPIN COUNTY TREASURER	PROPERTY TAXES	5/22/2018	34,674.56
417299	MCKINSTRY ESSENTION LLC	POWER ED THROUGH 4/30/18	5/15/2018	33,750.00
417192	TIES	ROUTE SERVICE MARCH 2018	5/8/2018	33,338.00
705846	ANCOM COMMUNICATIONS	District radios	5/18/2018	29,384.88
417513	CITY OF PLYMOUTH - FINANCE DEPT	GRADING ESCROW	5/24/2018	27,005.00
417573	KARBOWSKI, VIRGINIA	PROF SERVICE FROM 1/1/18-6/30/18	5/29/2018	25,500.00
417491	SWANSON & YOUNGDALE, INC.	HS ADD 09-G WALL COVERING & PAINTING	5/22/2018	24,843.85
417407	EMC INSURANCE (EMPLOYERS MUTUAL	INSURANCE	5/22/2018	24,341.57
705819	ZOHO CORPORATION	Annual Renewal	5/4/2018	23,963.40
417484	SPORTAFENCE MARKETING ENTERPRISES	SportaFence wheeled system	5/22/2018	23,430.00
417175	PAMS LUNCHROOM LLC	CREDIT CARD FEES	5/8/2018	21,394.24
417062	LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	5/8/2018	20,231.68
417504	UPPER LAKE FOODS	PRIME VENDOR	5/22/2018	19,600.14
417032	REPUBLIC SERVICES #894	WASTE & RECYCLE SERVICE	5/1/2018	18,742.54
417396	CONSTRUCTION SYSTEMS INC	MR - 05A Structural Steel	5/22/2018	18,412.14
417457	MULCAHY NICKOLAUS INC	MR - Framing and Drywall	5/22/2018	17,296.42
417051	VERITIV OPERATING CO	WHITE COPY PAPER 8 1/2" X 11"FOR INVENTORY	5/1/2018	16,372.80
417227	LIFE INSURANCE CO OF NORTH AMERICA	Payroll accrual	5/15/2018	16,024.76
417231	SCHOOL SERVICE EMPLOYEES	Payroll accrual	5/15/2018	15,999.07
417658	SCHOOL SERVICE EMPLOYEES	Payroll accrual	5/31/2018	15,994.43
417101	BERGIN FRUIT AND NUT COMPANY	PRODUCE	5/8/2018	15,786.61
417318	CITY OF PLYMOUTH - FINANCE DEPT	FUEL	5/15/2018	15,487.67
417025	PHASOR ELECTRIC CO	EMS - Panel/Switchboard - Replacement/retrofit	5/1/2018	15,270.00
417583	LIFETIME FITNESS, INC.	Lifetime fitness locker room rental	5/29/2018	14,757.90
417418	GEORGE COOK CONSTRUCTION CO	MR 06-A Carpentry	5/22/2018	14,670.37
417512	ZOLTAR INVESTMENT GROUP LLC	16th ave rent August thru June	5/22/2018	13,984.25
417166	MN BPA REGION 1 (BUS PROF OF AMER)	BPA STATE LEADERSHIP CONF 3/8/18-3/10/18	5/8/2018	13,845.00
417420	GRAZZINI BROTHERS & CO	BOND/LABOR/MATERIALS	5/22/2018	13,300.00
417158	KARGES-FAULCONBRIDGE, INC	GL - Recommissioning	5/8/2018	12,585.00
417334	SILENT KNIGHT SECURITY SYSTEMS OF MN	ANNUAL MONITORING	5/15/2018	12,408.75

705848	BSN SPORTS	FB UNIFORMS	5/18/2018	12,265.66
417171	NEXUS HOLIDAYS	CHINESE TOUR PACKAGE	5/8/2018	11,920.00
417369	ACOUSTICS ASSOCIATES	BOND/LABOR/MATERIAL	5/22/2018	11,875.00
417133	DIVERSIFIED SNACK DISTRIBUTION INC	SNACKS	5/8/2018	11,687.10
417408	EMSAMINA VENTURES LLC	METRO LEADERSHIP ADADEMY 5/9/18	5/22/2018	11,500.00
417569	IOCP	comm ed rent	5/29/2018	11,168.89
416991	IOCP	comm ed rent	5/1/2018	11,064.01
417377	AIRPORT TAXI, INC	WASHINGTON CABS- MARCH	5/22/2018	10,899.00
417052	VOIGT'S BUS CO	BUSES FOR WOLF RIDGE TRIP 2	5/1/2018	10,850.80
417452	MN ROADWAYS COMPANY	ASPHALT OVERLAY PATCH	5/22/2018	10,361.05
417266	DIVERSIFIED SNACK DISTRIBUTION INC	SNACKS	5/15/2018	10,334.06
705919	TRIO SUPPLY CO	SUPPLIES VARIOUS SCHOOLS	5/24/2018	10,198.83
417148	FRSECURE LLC	Security Management	5/8/2018	9,994.62
417406	DRAMA KIDS	KL MR GL GW PROF SERVICE	5/22/2018	9,750.00
417557	FIRST STUDENT, INC	TRANSPORTATION	5/29/2018	9,425.28
417528	BERGIN FRUIT AND NUT COMPANY	PRODUCE	5/29/2018	9,358.46
417414	FIRST STUDENT, INC	TRANSPORTATION	5/22/2018	9,281.24
417483	SKOLD SPECIALTY CONTRACTING LLC	MR - 10A Operable Wall system	5/22/2018	8,930.00
705841	TRIO SUPPLY CO	TRIO - HIGH SCHOOL	5/10/2018	8,191.65
705818	XEROX CORPORATION	XEROX D110 COPIER BLANKETS	5/4/2018	7,912.80
417550	FAIRVIEW	WINTER 2017-2018 TRAINER	5/29/2018	7,900.00
417220	WOLD ARCHITECTS AND ENGINEERS	VENT IMPRVMENTS	5/8/2018	7,211.70
417061	LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	5/8/2018	7,071.32
705892	TRIO SUPPLY CO	TRIO - CENTRAL SERVICES FACILITY	5/18/2018	6,357.60
705827	INNOVATIVE OFFICE SOLUTIONS	GW OODLE STOOLS	5/10/2018	6,311.68
417145	FIRST STUDENT, INC	TRANSPORTATION	5/8/2018	6,192.01
417269	EGAN COMPANY	DIST SPEAKERS	5/15/2018	6,138.00
417081	AIRPORT TAXI, INC	TAXI	5/8/2018	6,123.00
417431	INNOVATIVE BUILDING CONCEPTS LLC	MR - Work Scope 07-A Metal Panels	5/22/2018	5,890.00
417459	NAC (NORTHERN AIR CORP)	WMS - Make up Air Unit Replacemant	5/22/2018	5,890.00
705856	HI-TECH REFRIGERATION	EQUIP REPAIR	5/18/2018	5,512.23
705824	CUSTOM WATER WORKS	WATER	5/10/2018	5,470.75
417545	DON JOHNSTON INC	ANNUAL LICENSE	5/29/2018	5,400.00
416951	ARVIG	03/28/18-04/27/18 INTERNET SERVICE	5/1/2018	5,384.70
417131	DENNY'S 5TH AVENUE BAKERY	BREAD	5/8/2018	5,314.83
416963	COMMERCIAL DOOR SYSTEMS, INC	CSF - LOCKSET	5/1/2018	5,224.78
417244	BERGIN FRUIT AND NUT COMPANY	PRODUCE	5/15/2018	5,016.23
416945	1ST CHOICE PEDIATRIC HOME CARE	NURSING 17-18 3/1/18-3/31/18	5/1/2018	4,980.00
705895	WRIGHT-HENNEPIN COOPELECTRIC ASSN	APRIL CHARGES	5/18/2018	4,887.72
705908	MOTG (MN OFFICE TECHNOLOGY GRP)	PRINTER MONTHLY MAINTEN 4/18/18-5/17/18	5/24/2018	4,830.82
705906	INTERSTATE POWER SYSTEMS	GENERATOR INSPECTION AND REPAIR	5/24/2018	4,610.52
417430	INGRAM LIBRARY SERVICES	MEDIA CTR BOOKS	5/22/2018	4,534.06
417498	TRUST POINT INC.	HRA/VEBA	5/22/2018	4,531.95
416960	CENTURY LINK BUSINESS SERVICES	MONTHLY INTERNET	5/1/2018	4,500.00
417336	SPIRITWEAR USA	FB APPAREL	5/15/2018	4,388.95
417595	MOSAIC ON A STICK	ARTIST IN RESIDENCY	5/29/2018	4,232.01
417653	YOUTH FRONTIERS, INC	WISDOM RETREAT4/24/18	5/29/2018	4,190.00
417020	NORMANDEALE COMMUNITY COLLEGE	HS ENROLLMENT PROGRAM SPRING SEMESTER	5/1/2018	4,000.00
417037	SIMPSONIAN LLC	LIFE SAFETY REPAIRS	5/1/2018	4,000.00
417366	CITY OF PLYMOUTH - FINANCE DEPT	SIPA	5/15/2018	4,000.00
417405	DRAHOS, CYNTHIA	TRAINING	5/22/2018	4,000.00
417541	CRYTEEL TRUCK EQUIPMENT	TURF PUSHER	5/29/2018	3,995.00
417375	AGROPUR INC DIVISION OF NATREL USA	MILK PRODUCTS	5/22/2018	3,994.25
417272	FUN ENGINEERZ LLC	BV JR STEM	5/15/2018	3,992.00
705813	STAPLES BUSINESS ADVANTAGE	PC HB CREDIT LAUNDRY	5/4/2018	3,873.89
705900	CUSTOM WATER WORKS	WATER - ALA CARTE - CENTRAL SERVICES	5/24/2018	3,528.75
417394	CANON FINANCIAL SERVICES INC	WHS COPY CENTER COPIERS LEASE	5/22/2018	3,452.20
417464	OSP INC/OUT SOURCE PROJECTS	PERKINS GRANT	5/22/2018	3,430.00

417044	THIRD PARTY INTEGRITY INC	MA SERVICES FEB 2018	5/1/2018	3,333.32
417164	MIDWEST EDUCATIONAL CONSULTANTS	ENVOY STAFF PD	5/8/2018	3,300.00
417538	CDW GOVERNMENT, INC	printer	5/29/2018	3,204.90
417519	AGROPUR INC DIVISION OF NATREL USA	MILK PRODUCTS	5/29/2018	3,165.36
417315	PLANSOURCE BENEFITS ADMIN INC	COBRA/RETIREE ADMIN / FSA ADMIN	5/15/2018	3,137.06
417572	JOSTENS SUMMER YEARBOOK WORKSHOP	JOSTEN'S YEARBOOK CAMP	5/29/2018	3,105.00
417442	MARTIN, ROCHELLE	GRANT WRITING	5/22/2018	3,000.00
705797	MP NEXLEVEL LLC	MARCH LOCATING 2018	5/4/2018	2,972.59
417415	FORD METRO INC	MR 08-B Curtain wall, Storefront, & Window System	5/22/2018	2,964.48
417189	TFH (USA) LTD	OW-SDC ORDER	5/8/2018	2,887.00
417539	CENTURY FENCE CO	GATE AT WHS	5/29/2018	2,885.00
705843	XEROX CORPORATION	MR D110 COPIER LEASE & MAINTENANCE	5/10/2018	2,744.57
171801727	KIMBLER, RODNEY	REIMBURSEMENT	5/30/2018	2,669.59
705917	STAPLES BUSINESS ADVANTAGE	CMS - COMMUNICATIONS	5/24/2018	2,577.18
417309	NAPA AUTO PARTS OF CORCORAN	SUPPLIES	5/15/2018	2,569.18
416959	CENTURY LINK	MONTHLY PHONE 4/4/18-5/3/18	5/1/2018	2,500.43
416947	AGL CONSULTING LTD	E-RATE CONSULTING JAN 2017 - DEC 2017	5/1/2018	2,430.00
417358	WAYZATA RESULTS, INC	B&G TRACK TIMING	5/15/2018	2,400.00
417111	CARD QUEST INC	BADGES	5/8/2018	2,360.00
417468	CITY OF PLYMOUTH - FINANCE DEPT	GRADING PERMIT & ESCROW	5/22/2018	2,355.25
417492	TEAMWORKS INTERNATIONAL, INC	RESEARCH FOR ELEM SCHOOL LUNCH PROGRAM	5/22/2018	2,347.38
171801713	CHRISTOPHERSON, ALLAN	REIMBURSEMENT	5/30/2018	2,338.28
417490	SUPERIOR PAINTING & DECORATING INC	MR 09-E Painting	5/22/2018	2,309.45
417389	BETHEL UNIVERSITY	SCHOLARSHIP	5/22/2018	2,300.00
705831	PRAIRIE RIVER HOME CARE INC	MA NURSE	5/10/2018	2,290.00
417059	ZIEGLER INC	CAT REPAIR	5/1/2018	2,279.36
417186	SPRAYING SYSTEMS CO	DIST CLEANER	5/8/2018	2,276.00
705902	FLINN SCIENTIFIC, INC.	CAMPBELL FORENSICS SUPPLIES	5/24/2018	2,227.35
417109	BRUEGGER'S ENTERPRISES INC	BREAD PRODUCTS	5/8/2018	2,131.05
416967	FIELD ENVIRONMENTAL CONSULTING INC	JAN 2018 ASBESTOS INSPECT	5/1/2018	2,128.25
417440	LIONSGATE ACADEMY	LIONSGATE REALLOCATION	5/22/2018	2,121.34
417015	MINNETONKA SCHOOL DIST #276	PERKINS EXPENSE 2017-2018	5/1/2018	2,121.00
417482	SKILLS USA-MINNESOTA	KS REG FOR NLSC CONF 6/25/18-6/30/18	5/22/2018	2,120.72
705890	STAPLES BUSINESS ADVANTAGE	SUPPLIES	5/18/2018	2,097.79
417404	DIVERSIFIED SNACK DISTRIBUTION INC	SNACKS	5/22/2018	2,057.59
417017	NATIONAL TREASURE KUNG FU, INC	KUNG FU CLASS	5/1/2018	2,040.00
417319	PLYMOUTH PARK & REC	2018 PLYM DOME RENTAL	5/15/2018	2,040.00
417080	AGROPUR INC DIVISION OF NATREL USA	MILK PRODUCTS	5/8/2018	2,025.93
416954	BLB CONSULTING LLC	MONTHLY ITEMS	5/1/2018	2,010.00
417508	VIETHS, BRADLEY	MENTOR- STIPEND CTE NEW TEACHER PROGRAM	5/22/2018	2,000.00
417533	BROCKBERG, LINDSEY	STIPEND MENTOR FY18	5/29/2018	2,000.00
417599	NORTHWESTERN UNIVERSITY	ID# 3095937	5/29/2018	2,000.00
417621	SIEBENAHLE, CALLON	STIPEND MENTOR FY18	5/29/2018	2,000.00
417633	UNIVERSITY OF MN	ID # 5450833	5/29/2018	2,000.00
416995	KIERNAN, NICOLE	FIRST AID & CPR/AED CLASS	5/1/2018	1,875.00
416958	CDW GOVERNMENT, INC	CONSULTING	5/1/2018	1,863.84
417216	US BANK	2010B COP	5/8/2018	1,850.00
417012	MN HISTORICAL SOCIETY	FIELD TRIPS	5/1/2018	1,840.00
417122	DBW CONSULTING	CONTRACTED SERVICES 4/16-30	5/8/2018	1,837.50
417399	DBW CONSULTING	CONTRACTED SERVICES	5/22/2018	1,837.50
417454	MN ELEM SCH PRINCIPAL'S ASSN	SF MMBRSHIP RENEWAL AT BV	5/22/2018	1,834.00
705858	HORIZON COMMERCIAL POOL SUPPLY	INSTALL CONTAINMENT TANK	5/18/2018	1,820.04
416946	ACOUSTICS ASSOCIATES	INSTALL CEILING IT AREA	5/1/2018	1,800.00
705850	CUSTOM WATER WORKS	WATER	5/18/2018	1,798.00
417386	BERGIN FRUIT AND NUT COMPANY	PRODUCE	5/22/2018	1,780.96
417252	BRUEGGER'S ENTERPRISES INC	BREAD PRODUCTS	5/15/2018	1,780.19
417183	SAMBATEK, INC.	9th Wetland permitting	5/8/2018	1,754.99
417403	DENNY'S 5TH AVENUE BAKERY	BREAD	5/22/2018	1,746.21

417161	MAIL FINANCE (FORMERLY NEOPOST)	HS NEOPOST MAIL MACHINE	5/8/2018	1,735.14
705896	XEROX CORPORATION	WMS XEROX D110 COPIER BLANKET	5/18/2018	1,712.13
705910	RELATE COUNSELING CTR	COUNSELING	5/24/2018	1,710.00
417313	ON SITE SANITATION	SANITATION UNITS FOR BOYS TRACK MEET	5/15/2018	1,691.73
417117	COLLEGE TOWN PIZZA INC #1966	PIZZA - ALA CARTE - HIGH SCHOOL	5/8/2018	1,680.00
417339	THIRD PARTY INTEGRITY INC	MA SERVICES APRIL 2018	5/15/2018	1,666.66
417114	CENTERPOINT ENERGY	GAS 3/21-4/20	5/8/2018	1,663.72
705865	PIONEER MANUFACTURING CO	DIST FIELD PAINT	5/18/2018	1,631.70
417165	MINT ROOFING INC	REPAIRS OF ROOF LEAKS	5/8/2018	1,575.80
705840	STAPLES BUSINESS ADVANTAGE	SUPPLIES	5/10/2018	1,550.82
705791	INSPEC, INC.	PRELIMINARY DESIGN DOC	5/4/2018	1,500.00
705796	MEI - MINNESOTA ELEVATOR INC	FEB MONTHLY SERVICE	5/4/2018	1,495.00
705862	MEI - MINNESOTA ELEVATOR INC	MONTHLY SERVICE MARCH	5/18/2018	1,495.00
416987	HOME DEPOT/GECF	SHOP SUPPLIES	5/1/2018	1,494.25
417167	MN HISTORICAL SOCIETY	2ND GR FIELD TRIP 2 CLASSES	5/8/2018	1,488.00
417650	WOLD ARCHITECTS AND ENGINEERS	GW SIGNAGE	5/29/2018	1,449.10
416981	HILL CO, ROBERT B.	PC -SALT	5/1/2018	1,447.90
417544	DENNY'S 5TH AVENUE BAKERY	BREAD	5/29/2018	1,419.80
705832	PUSH PEDAL PULL	BIKE PARTS & LABOR	5/10/2018	1,402.83
417121	CZAPAR, KELLY	PROF SERVICE	5/8/2018	1,400.00
417341	TROPICANA CHILLED DSD	SNACKS	5/15/2018	1,390.76
417361	WHITEBOX LEARNING	CMS - ETD	5/15/2018	1,359.48
417028	PROFESSIONAL INTERPRETING	INTERPRETING SH	5/1/2018	1,357.60
417276	HAMEL BUILDING CTR	SUPPLIES	5/15/2018	1,326.87
417559	GERBER, STEVEN	OFFICIAL	5/29/2018	1,323.08
417174	OVER E-Z DIVE CENTER	LIFEGUARD FEES	5/8/2018	1,305.00
417233	AGROPUR INC DIVISION OF NATREL USA	MILK PRODUCTS	5/15/2018	1,303.00
417611	RIECK, NANDI	STIPEND MENTOR FY18	5/29/2018	1,300.00
417460	NEXUS HOLIDAYS	VISAS CHINA TRIP	5/22/2018	1,280.00
417035	SAMBATEK, INC.	9th Wetland permitting	5/1/2018	1,258.50
416961	CHILDRENS THEATRE CO	1ST GR FIELD TRIP	5/1/2018	1,255.00
417365	HENN CNTY TREASURER	ELEM 9	5/15/2018	1,255.00
417359	WESTMARK PRODUCTIONS	AUDIO REC WIND ENSEMBLE	5/15/2018	1,250.00
417328	RYDIN	2018-2019 PARK PERMITS	5/15/2018	1,244.00
705859	JOSTENS, INC	CHENILLE SINGLE LETTERS	5/18/2018	1,237.75
171801556	OLSEN, ALEX	REIMBURSEMENT	5/2/2018	1,222.34
705853	ECM PUBLISHERS, INC	TROJAN TRIBUNE APRIL 26	5/18/2018	1,210.73
417579	LAIR, PATRICK	STIPEND MENTOR FY18	5/29/2018	1,200.00
417257	COMMERCIAL DOOR SYSTEMS, INC	CSF SHOP STOCK	5/15/2018	1,198.00
417006	MN IT SERVICES	MARCH VOICE SERVICES	5/1/2018	1,196.86
417247	BOYER FORD TRUCKS INC	TR #4 REPAIR	5/15/2018	1,177.44
171801655	GOERGES, NICOLE	REIMBURSEMENT	5/23/2018	1,175.20
417001	LVC (LOW VOLTAGE CONTRACTORS)	CHANGE OUT SMOKE DETECTOR	5/1/2018	1,139.18
417289	KOMAREK, JOSEPH	OFFICIAL	5/15/2018	1,120.62
417522	BELFRY, DEBORAH	STIPEND MENTOR FY18	5/29/2018	1,100.00
417002	MARS CO, W. P. & R.S.	FIRE EXTING	5/1/2018	1,078.79
417298	MCCARTNEY, SHARON	SPANISH	5/15/2018	1,071.00
417194	TROPICANA CHILLED DSD	SNACKS	5/8/2018	1,069.84
417173	NOTHING BUNDT CAKES MINNETONKA	Miniature Bundt Cakes - High School	5/8/2018	1,033.50
705894	UNITED RENTALS	DOME DOWN	5/18/2018	1,014.00
417391	BRAUN INTEREC CORP	CONSTRUCT MATERIALS	5/22/2018	1,011.00
417357	WAYZATA, CITY OF	WATER 4/1/18-4/30/18 WMS & DAB	5/15/2018	1,010.80
417262	DAY, DONALD	FY18 Indian Education Consultant Contract Pay	5/15/2018	1,000.00
417367	NATIONAL LOUIS UNIVERSITY	JS TL APPLICATION	5/17/2018	1,000.00
417634	UNIVERSITY OF WISCONSIN SYSTEM	STUDENT ID# 9079336005	5/29/2018	1,000.00
417635	UNIVERSITY OF CHICAGO	STUDENT ID# 12193194	5/29/2018	1,000.00
705844	AGILE SPORTS TECHNOLOGIES INC	TECH SERVICES	5/18/2018	1,000.00
417300	MEDINA GOLF & COUNTRY CLUB	RETIREMENT LUNCH	5/15/2018	997.10

417470	PRINT MEDIA	1/2 ZIP PULLOVER	5/22/2018	993.83
417598	NEW HOPE BOWL	4TH GR FT BOWLING	5/29/2018	992.00
171801721	GEHLING, TAMARA	REIMBURSEMENT	5/30/2018	990.88
417152	HORIZON EQUIPMENT	COMBI CLEANING TABLETS	5/8/2018	989.23
705904	INNOVATIVE GRAPHICS	BADMINTON TEE'S NAMES	5/24/2018	965.00
417104	BREADSMITH	BREAD PRODUCTS	5/8/2018	960.00
417119	COLLEGE TOWN PIZZA INC #1937	PIZZA - ALA CARTE - EAST MIDDLE SCHOOL	5/8/2018	960.00
417003	MCDOWALL COMPANY	HVAC INSPECTION & REPAIRS	5/1/2018	957.45
417041	STAGES THEATRE CO	WHOEVER YOU ARE - EVENT	5/1/2018	946.00
417043	THE WORKS	3RD GR FIELD TRIP	5/1/2018	943.25
417134	DVM PIZZA, INC	PIZZA - ALA CARTE	5/8/2018	937.50
417567	INGRAM LIBRARY SERVICES	MEDIA CENTER BOOKS	5/29/2018	930.46
417172	NIMERFROH, JOAN	PILATES CLASSES 1/3/18-3/14/18	5/8/2018	928.80
417393	BRUEGGER'S ENTERPRISES INC	BREAD PRODUCTS	5/22/2018	914.29
417481	SCIENCE MUSEUM OF MN	4TH GR FIELD TRIP	5/22/2018	912.00
417465	PARADISE COMPANIES INC	OW - FIFTH GRADE FIELD TRIP	5/22/2018	900.00
417330	SCHMITTY & SONS / GRAY LINE MPLS	TRANSPORTATION	5/15/2018	896.00
417286	JOSTENS, INC	GOLD HONOR CORDS	5/15/2018	895.00
705790	HI-TECH REFRIGERATION	FRIG REPAIR	5/4/2018	890.73
417283	INSIDE EDGE GOLF	INDOOR GOLF TIME	5/15/2018	877.50
417463	NOW MICRO	Desktop mini to image	5/22/2018	869.56
171801580	JACKLITCH, MICHELLE	REIMBURSEMENT	5/9/2018	868.51
417437	LARSON CO, J. H.	LIGHTS WHS	5/22/2018	860.45
417277	HERC-U-LIFT, INC	ANNUAL INSPECTION	5/15/2018	848.16
705849	COMMERCIAL KITCHEN SERVICES	EQUIP REPAIR	5/18/2018	841.50
705855	FLAGSHIP RECREATION	SWING HANGER CLAMP	5/18/2018	840.00
417632	TROPICANA CHILLED DSD	SNACKS	5/29/2018	800.60
417268	DVM PIZZA, INC	PIZZA - ALA CARTE	5/15/2018	787.50
417004	MINT ROOFING INC	GL ROOF REPAIR	5/1/2018	781.30
705866	PRO-TEC DESIGN	CSF STOCK	5/18/2018	778.76
417326	ROOT-O-MATIC	GW SINK REPAIR	5/15/2018	771.90
705857	HILLYARD INC MINNEAPOLIS	Custodial Supplies - Oakwood	5/18/2018	766.87
417256	COLLEGE TOWN PIZZA INC #1937	PIZZA - ALA CARTE	5/15/2018	765.00
417343	TWIN WEST CHAMBER OF COMMERCE	ANNUAL MMBRSHIP INVESTMENT	5/15/2018	764.00
417529	BIG FROG CUSTOM T-SHIRTS & MORE PLY	5TH GR TSHIRTS	5/29/2018	764.00
417421	GREAT LAKES HOTEL SUPPLY CO	HS ADD - 11-B FOOD SERVICE EQUIPMENT	5/22/2018	761.50
705785	COMMAND CENTER INC	GW CUST SUBS	5/4/2018	755.95
417159	KINECT ENERGY INC	MAY MGMNT FEE	5/8/2018	743.00
417024	PARALLEL TECHNOLOGIES INC	REPAIR OF DATA JACK BV	5/1/2018	742.58
417088	BAYFIELD FRUIT CO LLC	PRODUCE	5/8/2018	740.05
417237	BAYFIELD FRUIT CO LLC	PRODUCE	5/15/2018	740.05
705861	LOFFLER COMPANIES, INC.	POC KITS	5/18/2018	737.00
705911	SCHMITT MUSIC CO	ORCHESTRA REPAIR	5/24/2018	721.34
171801602	ZHANG, SHEEN	REIMBURSEMENT	5/9/2018	718.60
171801540	GEHLING, TAMARA	REIMBURSEMENT	5/2/2018	704.34
417446	MEDINA GOLF & COUNTRY CLUB	GYMNASTICS BANQUET	5/22/2018	703.80
705821	ANCOM COMMUNICATIONS	HB WALKIE UPDATE	5/10/2018	700.00
417147	FRONTLINE TECHNOLOGIES GROUP LLC	MLP TRAINING FOR NEW PD RESOURCE TCHR	5/8/2018	695.00
417305	MN SYNCHRONIZED SWIM COACHES ASSN	SYNCHRO ENTRY FEES	5/15/2018	691.50
417182	R J MECHANICAL INC	CONNECTED SINK IN ART ROOM	5/8/2018	691.36
705874	SITE ONE LANDSCAPE SUPPLY LLC	WHS IRRIGATION	5/18/2018	686.06
417029	PROMOWEAR	WELLNESS/BENIFITS	5/1/2018	681.49
705794	LAKESHORE LEARNING MATERIALS	OW BINS GR 2	5/4/2018	681.13
417056	WINSOR LEARNING INC.	CONFERENCE	5/1/2018	675.00
417254	COLLEGE TOWN PIZZA INC #1966	PIZZA - ALA CARTE	5/15/2018	672.00
417535	BRUEGGER'S ENTERPRISES INC	BREAD PRODUCTS	5/29/2018	670.83
705829	LOFFLER COMPANIES, INC.	WHS COPY CENTER IONS SOFTWARE MAINTENANCE	5/10/2018	670.00
417416	GARVEY COMMUNICATIONS	FINAL PRELAUNCH WEBSITE	5/22/2018	665.53

417057	WORKS COMPUTING/PARAGON	CONSULTING NETT APP	5/1/2018	640.00
417264	DENNY'S 5TH AVENUE BAKERY	BREAD	5/15/2018	637.66
705871	SCHMITT MUSIC CO	ORCHESTRA REPAIR	5/18/2018	630.73
417039	SMARTFIX LLC	IPAD REPAIRS	5/1/2018	630.00
417063	ADAM, AMAR	Debate Services	5/8/2018	623.44
417229	RODENBURG LAW FIRM	GARNISHMENTS	5/15/2018	615.20
417307	MTI DISTRIBUTING INC	TORO 4000D PARTS	5/15/2018	607.58
417258	CONTEMPORARY IMAGES	CRUCIBLE PROGRAMS	5/15/2018	602.68
417531	BREADSMITH	BREAD PRODUCTS	5/29/2018	600.00
705826	HI-TECH REFRIGERATION	equip repair /labor	5/10/2018	585.72
417030	RAMETTE, JAMES	CLASS WRITING WILLS	5/1/2018	585.00
705872	SCHOLASTIC BOOK FAIRS	EMS BOOKS AND MATERIALS	5/18/2018	579.25
416979	H & B SPECIALIZED PRODUCTS	CMS - OPERABLE WALL REPAIR	5/1/2018	576.95
417105	BROWN'S ICE CREAM CO	ICE CREAM PRODUCTS	5/8/2018	567.36
417562	HERC-U-LIFT, INC	ENVIRO FEE & SUPPLIES	5/29/2018	565.44
417249	BROWN'S ICE CREAM CO	ICE CREAM PRODUCTS	5/15/2018	564.48
417240	BELL MUSEUM UNIV OF MN	8/3/18 FIELD TRIP GL HB	5/15/2018	560.00
417168	MN SAFETY COUNCIL	DDC CLASS ON 4/18/18	5/8/2018	558.00
417297	MARS CO, W. P. & R.S.	FIRST AID KIT SUPPLIES	5/15/2018	551.19
416993	JADUKE INC	EMS MUSICAL BACKDROP RENTAL	5/1/2018	550.00
417443	MAXWELL MEDALS & AWARDS	LAPEL PINS DIE CHARGE	5/22/2018	550.00
417260	CPD CENTRAL POWER DISTRIBUTORS	DOMES SUPPLIES	5/15/2018	539.82
417139	ERGO DESKTOP LLC	B&G STAND-UP WORKSTATION	5/8/2018	539.10
417499	TUMBLEWEED PRESS INC	MEDIA CNTR SUBSCRIPT 1/5/18-1/5/19	5/22/2018	539.10
417474	ROE, ERIN	CONCERT ACCOMPANIST	5/22/2018	538.00
417045	THOMAS, JONAH	LEGO BOARDS 10	5/1/2018	535.97
417323	PROFESSIONAL INTERPRETING	INTERPRETING	5/15/2018	531.20
171801608	BRADLEY, JENNIFER	REIMBURSEMENT	5/16/2018	526.05
417592	MN DEPARTMENT OF HEALTH	HOSPITALITY FEE MN DEPT HEALTH	5/29/2018	520.00
417585	MARS CO, W. P. & R.S.	SIGNS & INSP TAGS	5/29/2018	515.01
171801575	FIELDER, CALI	REIMBURSEMENT	5/9/2018	506.70
417042	STEP SAVER INC	WHS SALT	5/1/2018	500.71
416975	GOULD, ROXANNE	PRESENTATION	5/1/2018	500.00
417329	SAMS, LEAH	STIPEND AS MENTEE FOR FY18	5/15/2018	500.00
417356	US BANK	2010A CAP FAC BONDS	5/15/2018	500.00
417432	ITASCA COMMUNITY COLLEGE	STIPEND AS MENTEE FOR FY18	5/22/2018	500.00
417505	US BANK	2007A GO REFUNDING	5/22/2018	500.00
417570	IOWA STATE UNIV	ID #155640505	5/29/2018	500.00
417574	KENT, REBEKAH	STIPEND MENTEE FY18	5/29/2018	500.00
417582	LEUTHNER, THOMAS	STIPEND MENTEE FY18	5/29/2018	500.00
417433	JULEE QUARVE-PETERSON, INC	REVIEW PROPOSED PLANS FOR NEW ELEM	5/22/2018	498.75
171801561	SKERBITZ, WILLIAM	REIMBURSEMENT	5/2/2018	481.00
417191	THORNTON, DIANE	BAND FESTIVAL ACCOMPANIST	5/8/2018	480.00
417509	WILDLIFE SCIENCE CTR	WOLF PROGRAM- FIELD TRIP	5/22/2018	475.00
417475	ROSEVILLE AREA HIGH SCHOOL	ROSEBOWL SPEECH ENTRY FEES	5/22/2018	469.00
417236	APPLE INC	Blanket PO for Apple Repairs	5/15/2018	465.95
417496	TRANS-MISSISSIPPI BIOLOGICAL	Live Materials	5/22/2018	465.17
705847	AUTOMATED LOGIC CONTRACTING SVCS	WHS POWER SUPPLY ALC	5/18/2018	463.91
417021	NOVAK, JANICE	WORKSHOP	5/1/2018	460.00
417219	WAYZATA HIGH SCH SENIOR CLASS PARTY	Senior Class Party - Parent Volunteers	5/8/2018	450.00
417245	BODY KNOWLEDGE	BENEFITS FAIR SCREENING CG	5/15/2018	450.00
417321	POWDER COATING TECHNOLOGIES INC	CSF BRINE TANK	5/15/2018	450.00
417193	TRANS-MISSISSIPPI BIOLOGICAL	Live Materials	5/8/2018	444.65
417561	HAWKINS, JEFFREY	OFFICIAL	5/29/2018	438.93
416973	GILLUND ENTERPRISES	CSF RESTOCK SHOP SUPPLIES	5/1/2018	435.93
417058	XEROX FINANCIAL SERVICES	ELS-OFFICE & WHS-SPED COPIER LEASE	5/1/2018	434.51
417222	XEROX FINANCIAL SERVICES	LEASE 4/24-5/23	5/8/2018	430.47
171801648	DURRE, HOLLY	REIMBURSEMENT	5/23/2018	428.96

171801667	JACOBS, DONNA	REIMBURSEMENT	5/23/2018	428.96
171801669	JOINER, KIMBERLY	REIMBURSEMENT	5/23/2018	428.96
171801706	WILLAR, DAWN	REIMBURSEMENT	5/23/2018	428.96
417314	PERKINS, SAM	B & G TRACK STARTER	5/15/2018	427.50
417624	STATE TOURNAMENT BANQUET	BOYS TENNIS BANQUET	5/29/2018	425.00
417136	EBC (EDUCATORS BENEFIT CONSULTANTS)	admin and compliance service	5/8/2018	421.98
417333	SHAMROCK GROUP	SNACKS	5/15/2018	421.41
705898	BIO CORPORATION	LADEN FORCEPS SHEEP BRAIN	5/24/2018	414.61
417342	TSBL DISTRIBUTING/TAYLOR SALES	EQUIP & REPAIRS	5/15/2018	414.55
171801657	HALSTENSGARD, DANIEL	REIMBURSEMENT	5/23/2018	409.43
417608	POPP COMMUNICATIONS	Blanket PO for long distance	5/29/2018	403.95
705781	AGILE SPORTS TECHNOLOGIES INC	TECH SERVICES	5/4/2018	400.00
417304	MN SAFETY COUNCIL	DDC CLASS ON 4/12/18	5/15/2018	399.00
705800	REALLY GOOD STUFF	JONES - CLASSROOM ORDER	5/4/2018	396.51
416964	COMPUTER EXPLORERS	MOVIE MAKING CLASS	5/1/2018	396.00
417646	WEIMERSKIRCH, MICHAEL	OFFICIAL	5/29/2018	390.16
417287	K4 APPLICATION INC DBA DUNN BROS	SNACKS - COFFEE	5/15/2018	388.50
417462	NOVAK, JANICE	5/9/18 CLASS	5/22/2018	380.00
171801716	DVORAK, MARGARET	REIMBURSEMENT	5/30/2018	377.67
417248	BREADSMITH	BREAD PRODUCTS	5/15/2018	375.00
705920	ULINE SHIPPING SUPPLY	CHARGING KIT/STRETCH WRAP CUTTER	5/24/2018	369.55
417241	BERGDALE, KRISTIN	SUPPLIES	5/15/2018	360.00
171801567	ZHANG, SHEEN	REIMBURSEMENT	5/2/2018	360.00
705814	TIERNEY BROTHERS, INC.	SMART CHARGE BATTERY	5/4/2018	353.25
171801626	MCNEILL, ANNE	REIMBURSEMENT	5/16/2018	351.18
417324	PROMOWEAR	CRUCIBLE SHIRTS	5/15/2018	351.00
417644	US FOODS CULINARY E & S	SERVING SUPPLIES - CSF	5/29/2018	350.64
417228	PHEAA	Payroll accrual	5/15/2018	350.54
417187	STRIPE-A-LOT	NEW CROSSWALK	5/8/2018	350.00
417086	ARROWHEAD FORENSICS	CAMPBELL FORENSICS SUPPLIES	5/8/2018	349.51
417055	WAYZATA ROTARY	MMBRSH P DUES	5/1/2018	347.50
417303	MN HISTORICAL SOCIETY	HISTORY DAY REG	5/15/2018	345.00
416992	ISC COMPANIES INC	DOME DOWN	5/1/2018	340.13
171801586	MCKERNAN, ALISON	REIMBURSEMENT	5/9/2018	337.94
417586	MATTINEN, BENJAMIN	STUDENT ART SALE	5/29/2018	336.04
705893	ULINE SHIPPING SUPPLY	CSF STOCK	5/18/2018	332.27
417378	ALLINA HEALTH SYSTEM	PRE EMPLOY SCREEN SH	5/22/2018	330.00
705820	ALLEGRA PRINT & IMAGING	KL - COYOTE CARD COUPONS	5/10/2018	328.11
171801553	LANDY, JENNIFER	REIMBURSEMENT	5/2/2018	326.49
705868	REALLY GOOD STUFF	BAKER TLS CLASSROOM SUPPLIES	5/18/2018	326.30
417036	SCHOOL NUTRITION ASSOCIATION	07/09/18 CONF	5/1/2018	325.00
417448	MIDTOWN GLOBAL MARKET LLC	ENGLISH FIELD TRIP- SLASA LESSONS	5/22/2018	325.00
417473	PUBLIC STORAGE 08316	OFFSITE STORAGE UNIT 1524 RENTAL	5/22/2018	317.60
417327	ROY C., INC	WHS DOOR #35 REPAIR	5/15/2018	315.82
171801707	WOBSCHELL, ALISON	REIMBURSEMENT	5/23/2018	313.65
705845	ALLEGRA PRINT & IMAGING	PC BOOKMARKS	5/18/2018	307.44
171801742	SCHUMACHER, MICHAEL	REIMBURSEMENT	5/30/2018	306.67
417656	PHEAA	Payroll accrual	5/31/2018	304.50
417137	EDEN PRAIRIE HIGH SCHOOL	GOLF TOURN 4/27/18	5/8/2018	300.00
417146	FOREST LAKE HIGH SCHOOL	SOFTBALL TOURN 4/28/18	5/8/2018	300.00
417170	NEEDHAM, PENELOPE	ADOPTION GROUP FACILITATOR	5/8/2018	300.00
417514	ABDI, DEKA	INTERPRETING OUTREACH	5/29/2018	300.00
705869	RETROFIT COMPANIES INC	FLAMMABLE LIQUID LAB/LABOR	5/18/2018	300.00
417157	K4 APPLICATION INC DBA DUNN BROS	SNACKS - COFFEE - HIGH SCHOOL	5/8/2018	298.53
171801554	LEWIS, ADRIENNE	REIMBURSEMENT	5/2/2018	297.00
416978	GRAINGER INC., W. W.	VARIOUS SUPPLIES	5/1/2018	290.84
171801606	BERG, JENNIFER	REIMBURSEMENT	5/16/2018	288.85
171801603	ALBERS, CAROLINE	REIMBURSEMENT	5/16/2018	288.24

171801529	BINGEA, SARAH	REIMBURSEMENT	5/2/2018	284.24
417340	THORNTON, DIANE	PIANO ACCOMPANIMENT	5/15/2018	280.00
417584	LVC (LOW VOLTAGE CONTRACTORS)	MAINT KITS/INTERNAL INSPEC/BURST DISK/HAZ	5/29/2018	275.00
417461	NORTHWEST HEALTH AND SAFETY INC	CMS - 8 HEALTH	5/22/2018	272.00
417398	D & T APPLIANCE SERVICE INC	STOVE REPAIR	5/22/2018	269.98
417604	PATRY, JEFFREY	SPRING CONCERT	5/29/2018	267.00
417188	SUCCESS BEYOND THE CLASSROOM	YOUNG AUTHOR'S CONF DD	5/8/2018	265.00
416988	IKI INC.	PIANO CLASS	5/1/2018	264.00
416974	GLEASON, BARBARA	CONCERT ACCOMPANIST	5/1/2018	262.00
416962	CITI-CARGO & STORAGE	DOMESTIC STORAGE	5/1/2018	261.00
171801730	LAHR, MELISSA	REIMBURSEMENT	5/30/2018	260.63
705854	ECOLAB PEST ELIMINATION DIV	CLUBHOUSE PEST CONTROL	5/18/2018	260.55
417005	MN ASSN OF SECONDARY SCHOOL	6/19/18 CONF	5/1/2018	260.00
171801538	FUZZEY, JENNIFER	REIMBURSEMENT	5/2/2018	259.42
417040	SOUTHWEST METRO EDUCATIONAL CO	FY18 MARCH VOCATIONAL TUITION	5/1/2018	256.53
417293	LIFETIME FITNESS, INC.	WHS TENNIS COURT USAGE 4/7/18	5/15/2018	256.00
705864	PEPPER & SON INC., J. W.	Open PO for Music	5/18/2018	255.96
171801599	VOLLENDORF, AMY	REIMBURSEMENT	5/9/2018	253.04
705784	CAROLINA BIOLOGICAL SUPPLY CO	MINNICK HUMAN ALU LAB	5/4/2018	252.68
171801725	JACOBS, DONNA	REIMBURSEMENT	5/30/2018	252.42
417285	JOHNSTONE SUPPLY	CSF HVAC STOCK	5/15/2018	250.93
417419	GM FINANCIAL LEASING	WHS Parking Lot Car Lease	5/22/2018	250.34
417011	MN DEPT OF PUBLIC SFTY, EPCRA	ANNUAL HAZARDOUS CHEM INVENTORY FEE CMS	5/1/2018	250.00
417103	FREDERICK BETHKE VIOLINS LLC	BERTINI CELLO REPAIRS	5/8/2018	250.00
417273	GOLDEN VALLEY SUPPLY CO	CMS CEILING TILES	5/15/2018	250.00
417302	MN ASSN OF SCHOOL BUSINESS OFFICIALS	5/8/18 CONF	5/15/2018	250.00
417610	R & J LASERWORKS, LLC	YEARBOOK PLAQUE	5/29/2018	249.37
417140	FASTBRIDGE LEARNING LLC	FASTBRIDGE CONF	5/8/2018	249.00
171801531	BUTLER, SHERYL	REIMBURSEMENT	5/2/2018	248.90
171801710	ANDERSON, KELSEY	REIMBURSEMENT	5/30/2018	245.16
417478	SATHRE-BERGQUIST INC	SURVEY MEDINA	5/22/2018	236.25
417600	NOTHING BUNDT CAKES MINNETONKA	Miniature Bundt Cakes - High School	5/29/2018	234.00
171801552	KLEIN, JERI	REIMBURSEMENT	5/2/2018	230.56
417218	WARD'S SCIENCE	LELAND DINOSAUR LAB	5/8/2018	229.50
171801729	KUBALAK, PATRICIA	REIMBURSEMENT	5/30/2018	228.77
417223	YOGA MN IN PLYMOUTH LLC	YOGA CLASSES	5/8/2018	225.00
417274	GRAHAM, SONIA	ACCOMPANIST GL	5/15/2018	225.00
417169	NASCO-FORT ATKINSON	OW-- SDC ORDER	5/8/2018	224.53
171801682	MILLER, DANIELLE	REIMBURSEMENT	5/23/2018	221.31
417184	SCHAUB, CAROL	CLASS	5/8/2018	220.00
417581	LETTERMEN SPORTS	PATCHES FOR STATE CHAMPS	5/29/2018	217.50
705909	REALLY GOOD STUFF	OW KINDERGARTEN SUPPLIES	5/24/2018	217.19
171801582	KLEIN, JERI	REIMBURSEMENT	5/9/2018	216.70
417014	MPLS GLASS CO	DAB - Tempered glass	5/1/2018	216.69
417455	MN STATE COLLEGES & UNIVERSITIES	MS 1ST AID DVD SET	5/22/2018	210.00
171801547	HOOVER, JUDITH	REIMBURSEMENT	5/2/2018	210.00
417332	SHAH, AVAIVI	GIRLS GOLF TEAM DINNER	5/15/2018	209.67
171801678	LASSER, STACY	REIMBURSEMENT	5/23/2018	208.95
705788	FLINN SCIENTIFIC, INC.	WHEEL AXLE	5/4/2018	206.28
417179	PROMOWEAR	TECH DEPT WELLNESS	5/8/2018	204.00
417422	GROTH MUSIC CO	SUZUKI MUSIC	5/22/2018	202.99
705815	TRUSTED EMPLOYEES	VOLUNTEER PACKA	5/4/2018	202.00
417631	TRIARCO ARTS & CRAFTS, INC.	TIE DYE FOR 5TH GR	5/29/2018	201.76
171801724	HUMES, FILESTEA	REIMBURSEMENT	5/30/2018	201.40
417149	GASCH, BOB	PC STORYTELLER 1/2 DAY	5/8/2018	200.00
417259	COON RAPIDS HIGH SCHOOL	GOLF TOURN. 5/1/18	5/15/2018	200.00
417547	EASTER, MARK	PIANO TUNING	5/29/2018	200.00
705830	PCS REVENUE CONTROL SYSTEMS, INC	APPLY NOW TRAINING	5/10/2018	200.00

171801572	CHRISTOPHERSON, ALLAN	REIMBURSEMENT	5/9/2018	200.00
705783	BOOKSOURCE, THE	OW 4TH GRADE BOOKS	5/4/2018	199.52
705863	MINVALCO	EMS JOB #23642	5/18/2018	198.80
416989	INGRAM LIBRARY SERVICES	MEDIA CENTER BOOKS	5/1/2018	198.19
416955	BSW BROADCAST SUPPLY WORLDWIDE	HEADPHONES	5/1/2018	198.00
417626	STOTZ, ALEXANDRA	OFFICIAL	5/29/2018	195.08
171801639	ANDERSEN-LAWRANCE, CAROL	REIMBURSEMENT	5/23/2018	195.00
705891	TEAM SPORTING GOODS, INC	BASEBALL EQUIP	5/18/2018	194.70
417449	MIDWEST BLINDS	REPAIR/MAINT.	5/22/2018	193.00
417487	STRAUSS SKATES & BICYCLES	CMS- PE SUPPLIES	5/22/2018	192.00
417085	APOLLO HIGH SCHOOL	GOLF TOURN 5/14/18	5/8/2018	190.00
171801652	GAPPA, AMY	REIMBURSEMENT	5/23/2018	189.95
417279	HILL CO, ROBERT B.	GL SALT	5/15/2018	189.90
171801637	ZHANG, SHEEN	REIMBURSEMENT	5/16/2018	189.69
171801738	POLZIN, CHERYL	REIMBURSEMENT	5/30/2018	188.54
171801702	TAKEKAWA, EMILY	REIMBURSEMENT	5/23/2018	186.39
417489	SULLIVAN, CHRIS	official	5/22/2018	184.00
171801731	LAUGEN, POLLY	REIMBURSEMENT	5/30/2018	183.97
417008	MN COMMUNITY ED ASSN	EMPLOYMENT ADS MCEA YAC	5/1/2018	180.00
417084	ANDOVER HIGH SCHOOL	GOLF TOURN 5/15/18	5/8/2018	180.00
417278	HIGH NORTH INC	B & G TRACK STARTER	5/15/2018	180.00
417306	MOHN, MONICA	WEDDING WRKSH	5/15/2018	180.00
171801701	SORENSEN, AMY	REIMBURSEMENT	5/23/2018	180.00
171801679	LUNDE, CODY	REIMBURSEMENT	5/23/2018	176.58
417022	NOVINSKA, TOD	INSTRUCTOR FEE	5/1/2018	175.00
417019	NOLLETTE, MA, LP, INC, CINDY	SPECIAL PUPIL AG	5/1/2018	170.00
417238	BECKER HIGH SCHOOL	GOLF INVITATIONAL 5/24/18	5/15/2018	170.00
171801698	SHERWOOD, JAIME	REIMBURSEMENT	5/23/2018	167.63
705801	SCHOOL SPECIALTY	RINGQUIST TLS SUPPLIES	5/4/2018	167.55
416956	CARLSEN, KIMBERLY	CONCESSION FOR MUSICAL	5/1/2018	167.09
171801625	MAAS, KRISTY	REIMBURSEMENT	5/16/2018	165.89
417224	FLORIDA STATE DISBURSEMENT UNIT	Payroll accrual	5/15/2018	165.30
417654	FLORIDA STATE DISBURSEMENT UNIT	Payroll accrual	5/31/2018	165.30
417435	KUPHAL, BRENT M	OFFICIAL	5/22/2018	164.00
417495	TRAEN, TODD	OFFICIAL	5/22/2018	164.00
417291	LARSON CO, J. H.	PC LIGHT BULBS	5/15/2018	163.96
705823	CONTINENTAL CLAY CO	EMS ART SUPPLIES	5/10/2018	163.82
171801728	KLEIN, JERI	REIMBURSEMENT	5/30/2018	163.13
417275	GRAINGER INC., W. W.	CSF - Stock	5/15/2018	161.69
416994	JOHNSTONE SUPPLY	CMS JOB #23648	5/1/2018	161.55
417234	AMERICAN BOTTLING CO	WHS LB NOOK	5/15/2018	159.24
171801691	ROGERS, JUDY	REIMBURSEMENT	5/23/2018	159.09
416952	ASTHANA, VANI	COOK CLASSES	5/1/2018	157.60
417311	NOTHING BUNDT CAKES MINNETONKA	Miniature Bundt Cakes - High School	5/15/2018	156.00
417471	PROFESSIONAL INTERPRETING	INTERPRETER 5/8/18	5/22/2018	156.00
171801722	HERRSCHER, JESSI	REIMBURSEMENT	5/30/2018	155.74
171801558	PETERSON, EMILY	REIMBURSEMENT	5/2/2018	153.48
417267	DUNDEE NURSERY & LANDSCAPING	CHOIR FLOWERS	5/15/2018	150.51
416997	KJORSTAD, BRIAN	RVING FOR BEGINNERS CLASS	5/1/2018	150.00
416998	KRUBSACK, TERI	CLINICIAN CHAMBERS SINGERS	5/1/2018	150.00
417150	GRAHAM, SONIA	ACCOMPANIST VOCAL MUSIC	5/8/2018	150.00
417397	CORE POWER YOGA & SPA	YOGA SESSION 3/21/18	5/22/2018	150.00
417453	MN EDUCATION JOB FAIR	REMAINING BALANCE	5/22/2018	150.00
417568	INTERNATIONAL LANGUAGE SERVICES INC	2018 SPRING SUMMARY	5/29/2018	150.00
705852	E-CONOLIGHT LLC	SS EXTERIOR LIGHTS	5/18/2018	149.99
171801744	SWANSON, ANNE	REIMBURSEMENT	5/30/2018	148.02
417239	BEENINGA, JULIE	REIMBURSE	5/15/2018	145.55
171801563	WARD, JAMIE	REIMBURSEMENT	5/2/2018	142.79

417501	UNIVERSITY LANGUAGE CTR INC	INTERPRETER	5/22/2018	141.80
417627	SUICIDE AWARENESS/VOICES OF	STUDENT ART SALE	5/29/2018	140.33
416949	ALLINA HEALTH SYSTEM	PRE EMPLOY SCREEN	5/1/2018	140.00
417163	MASSP-DIV OF STUDENT ACTIVITIES	MEMBERSHIP	5/8/2018	140.00
417178	PROFESSIONAL INTERPRETING	INTERPRETING WELS	5/8/2018	140.00
417534	BROWN'S ICE CREAM CO	ICE CREAM PRODUCTS	5/29/2018	139.68
171801680	MEINEN, CAROLYN	REIMBURSEMENT	5/23/2018	139.52
171801555	MILLER, EMILY	REIMBURSEMENT	5/2/2018	138.87
171801668	JOHNSON, JERI	REIMBURSEMENT	5/23/2018	137.94
417436	LAMBERT, JONATHAN	OFFICIAL	5/22/2018	137.52
417033	RIEDEL, MICHELLE	GARDEN DESIGN CLASS	5/1/2018	137.50
171801686	PETERSON, EMILY	REIMBURSEMENT	5/23/2018	136.31
171801584	LEVIN, LINDA	REIMBURSEMENT	5/9/2018	136.25
171801620	KLEIN, JERI	REIMBURSEMENT	5/16/2018	135.83
171801681	MEISTER, TARI	REIMBURSEMENT	5/23/2018	134.95
171801631	RICE, MICHAEL	REIMBURSEMENT	5/16/2018	134.57
171801570	ANDERSON, MARY	REIMBURSEMENT	5/9/2018	134.29
171801675	KOZLOVSKI, KIM	REIMBURSEMENT	5/23/2018	133.82
171801661	HENRY, ANGELA	REIMBURSEMENT	5/23/2018	132.73
417628	SULLIVAN, RYAN	STUDENT ART SALE	5/29/2018	132.20
417160	KNAUS, JASON	OFFICIAL	5/8/2018	131.00
417181	RIPLEY, MATTHEW	OFFICIAL	5/8/2018	131.00
417185	SHERMAN, CHRISTOPHER	OFFICIAL	5/8/2018	131.00
417472	PRZYBILLA, NICK	OFFICIAL	5/22/2018	131.00
417480	SCIBAK, BRAD	OFFICIAL	5/22/2018	131.00
417536	BUCK, HAROLD	OFFICIAL	5/29/2018	131.00
417571	IVERSON, ADAM	OFFICIAL	5/29/2018	131.00
417576	KNAUS, JASON	OFFICIAL	5/29/2018	131.00
417619	SHERMAN, CHRISTOPHER	OFFICIAL	5/29/2018	131.00
171801605	BENNETT, KATHRYN	REIMBURSEMENT	5/16/2018	129.86
171801690	ROBERTS, DANIEL	REIMBURSEMENT	5/23/2018	129.80
417618	SHAMROCK GROUP	SNACKS	5/29/2018	128.60
705922	XEROX CORPORATION	ELS-OFFICE COPIER LEASE	5/24/2018	126.69
171801614	GAMMON-DEERING, MANON	REIMBURSEMENT	5/16/2018	126.52
171801694	SADR-PANAH, SONIA	REIMBURSEMENT	5/23/2018	126.10
171801549	JOHNSON, JERI	REIMBURSEMENT	5/2/2018	126.09
171801624	LARSON, JENNIFER	REIMBURSEMENT	5/16/2018	125.36
417153	ISD#200-HASTINGS SCHOOLS	GOLF TOURN 4/30/18	5/8/2018	125.00
417162	MARTIN, TIMOTHY	FESTIVAL JUDGE	5/8/2018	125.00
417295	LODIN, DENNIS	FESTIVAL JUDGE	5/15/2018	125.00
417338	TAM-ANDERSON, VICTORIA	FESTIVAL JUDGE	5/15/2018	125.00
417395	CHASKA HIGH SCHOOL	GOLF INVITATIONAL	5/22/2018	125.00
417485	SPRING LAKE PARK SCHOOLS	SWIM TRUE TEAM	5/22/2018	125.00
171801600	WINDSOR, CYNTHIA	REIMBURSEMENT	5/9/2018	124.48
417597	NASCO-FORT ATKINSON	OW-- SDC ORDER	5/29/2018	123.21
417016	MURPHY, MAUREEN	HLTH REIMBURSE	5/1/2018	123.20
417054	WANG, NINA	REFUND FOR CLASS	5/1/2018	122.55
171801543	HAYDEN, JOYCE	REIMBURSEMENT	5/2/2018	121.99
171801542	HAGEN, ANDREW	REIMBURSEMENT	5/2/2018	121.43
705897	ALLEGRA PRINT & IMAGING	SOFTBALL POSTERS	5/24/2018	121.41
171801653	GERBER, SALLY	REIMBURSEMENT	5/23/2018	120.12
171801630	PIERSKALLA, ALICIA	REIMBURSEMENT	5/16/2018	120.00
171801726	JAHN, ERIC	REIMBURSEMENT	5/30/2018	120.00
416968	FIRST TECHNOLOGIES, INC	FILAMENT FOR 3D PRINTERS	5/1/2018	119.98
417587	MAULEON, ANDY	STUDENT ART SALE	5/29/2018	119.95
171801672	KLEIN, JERI	REIMBURSEMENT	5/23/2018	119.85
705860	KARLSBURGER FOODS, INC	GROCERIES - HIGH SCHOOL ONLY	5/18/2018	119.40
416953	AWARD EMBLEM MANUFACTURING CO INC	EMS CHOIR	5/1/2018	118.91

171801609	BYRLEV, KRISTIN	REIMBURSEMENT	5/16/2018	117.71
171801610	CRITZER, SCOTT	REIMBURSEMENT	5/16/2018	116.57
171801658	HARING, KAREN	REIMBURSEMENT	5/23/2018	116.07
417379	AMERICAN STRING TEACHERS ASSN	MG MMBRSH	5/22/2018	116.00
171801634	SORENSEN, GRANT	REIMBURSEMENT	5/16/2018	114.31
171801650	FROEHLING, BENJAMIN	REIMBURSEMENT	5/23/2018	111.92
171801532	DAVISON, LISA	REIMBURSEMENT	5/2/2018	111.03
417007	MN ASSN OF SCHOOL BUSINESS OFFICIALS	MR MEMBERSHIP	5/1/2018	110.00
417593	MN ASSN OF SCHOOL BUSINESS OFFICIALS	5/18/18 MMBRSH	5/29/2018	110.00
171801566	WILLAR, DAWN	REIMBURSEMENT	5/2/2018	110.00
417558	GEER, BETHANY	STUDENT ART SALE	5/29/2018	109.37
705789	FUN EXPRESS LLC	NEON BANDANNAS -BV	5/4/2018	108.43
171801633	SCHOLLA, JESSICA	REIMBURSEMENT	5/16/2018	107.91
171801640	ANDERSON, MARY	REIMBURSEMENT	5/23/2018	106.30
171801659	HEIDELBERGER, KELLIE	REIMBURSEMENT	5/23/2018	106.25
171801632	RIDLEY, SARA	REIMBURSEMENT	5/16/2018	105.19
417053	WALBRAN, SHARON	MICROSOFT WORD CLASS	5/1/2018	105.00
417217	WALBRAN, SHARON	EXCEL CLASS	5/8/2018	105.00
417540	CHEN, CARISA	STUDENT ART SALE	5/29/2018	102.31
416965	CONQUER NINJA WARRIOR BURNSVILLE LLC	DEPOSIT PC FIELD TRIP ON 8/1/18	5/1/2018	100.00
417034	RUDYS, AUDRA	DI REIMBURSE	5/1/2018	100.00
417135	EASTER, MARK	PIANO TUNING	5/8/2018	100.00
417225	IRS CENTER - UNITED STATES TREASURY	Payroll accrual	5/15/2018	100.00
417301	MN ADMINISTATOR FOR SPECIAL	MASE REG 5/9/18 CONF	5/15/2018	100.00
417310	NORCROSS, LISA	DI SUPPLIES	5/15/2018	100.00
417364	ZHOU, HUA	DI REIMBURSE.	5/15/2018	100.00
417447	METRO ECSU-REGION 11 IDS #920	AF AFFINITY GROUP REG FEE	5/22/2018	100.00
417655	IRS CENTER - UNITED STATES TREASURY	Payroll accrual	5/31/2018	100.00
171801604	BEISE, BARBARA	REIMBURSEMENT	5/16/2018	99.95
171801539	GALLAGHER, KELLY	REIMBURSEMENT	5/2/2018	99.81
171801590	REMSING, JODY	REIMBURSEMENT	5/9/2018	99.81
417296	MAGAN, ANU	DI REIMBURSE.	5/15/2018	99.15
171801613	GALLAGHER, KELLY	REIMBURSEMENT	5/16/2018	99.13
705833	SCHMITT MUSIC CO	BAND INSTRUMENT REPAIR	5/10/2018	99.00
417282	HOVERT, TINA	DI REIMBURSE.	5/15/2018	97.95
171801619	KIMLINGER, DEBRA	REIMBURSEMENT	5/16/2018	97.85
171801623	LAROCHE, COURTNEY	REIMBURSEMENT	5/16/2018	97.61
417565	HILL, ROBERT	OFFICIAL	5/29/2018	97.54
417577	KOMMERA, ROHITH	OFFICIAL	5/29/2018	97.54
417589	MCCULLOUGH, CAROLINE	OFFICIAL	5/29/2018	97.54
417609	PROSSER, ELISE	OFFICIAL	5/29/2018	97.54
417623	ST JOHN, LAUREN	OFFICIAL	5/29/2018	97.54
417625	STEWART, PETER	OFFICIAL	5/29/2018	97.54
417647	WEINZIERL, ELISA	OFFICIAL	5/29/2018	97.54
171801569	ALSTAD, KRISTEN	REIMBURSEMENT	5/9/2018	96.00
705787	DISCOUNT SCHOOL SUPPLY	GL HB SUPPLIES	5/4/2018	95.86
417424	HELGREN, JORDAN	OFFICIAL	5/22/2018	95.54
417466	PARSONS, JACOB	OFFICIAL	5/22/2018	95.54
417521	ALLINA HEALTH SYSTEM	PRE EMPLOY SCREEN SD	5/29/2018	95.00
171801715	DOUGHTY, ROSANNE	REIMBURSEMENT	5/30/2018	92.98
171801629	PENNINGS, JILL	REIMBURSEMENT	5/16/2018	92.43
417156	JONES SCHOOL SUPPLY CO	CMS - HONORS BOOKS	5/8/2018	92.25
171801699	SKALLAND, AMANDA	REIMBURSEMENT	5/23/2018	92.16
171801615	GRACK, JODI	REIMBURSEMENT	5/16/2018	92.01
417486	STEVENSON, JESSICA	COSTUMES FOR MUSICAL	5/22/2018	91.52
171801647	CUENE, ANDREA	REIMBURSEMENT	5/23/2018	89.99
171801550	JOHNSON, PAMELA	REIMBURSEMENT	5/2/2018	89.95
417087	ASSN FOR SUPERVISION & CURR.	MEMB. RENEWAL 2018-19	5/8/2018	89.00

171801665	ICE, KRISTA	REIMBURSEMENT	5/23/2018	88.65
417082	ALBRECHT, VICTOR	DANCE CLASSES	5/8/2018	88.00
417215	US FOODS CULINARY E & S	SERVING SUPPLIES - CSF	5/8/2018	88.00
417380	AVANT ASSESSMENT LLC	BILINGUAL SEALS TESTING	5/22/2018	87.50
171801720	GALLAGHER, KELLY	REIMBURSEMENT	5/30/2018	87.04
417253	CITI-CARGO & STORAGE	DOMESTIC STORAGE	5/15/2018	87.00
171801743	SWANSON, ANGELA	REIMBURSEMENT	5/30/2018	85.38
171801536	DUNNIGAN, LISA	REIMBURSEMENT	5/2/2018	85.00
705782	ALLEGRA PRINT & IMAGING	DAB BUSINESS CARDS J. WESTRUM	5/4/2018	84.30
417102	BERRY COFFEE CO	DAB COFFEE SERVICE	5/8/2018	83.48
171801662	HERZOG, JORDAN	REIMBURSEMENT	5/23/2018	81.94
417031	RED NOTE BOTANICA	SOAPS CLASS	5/1/2018	80.00
171801534	DIERKS, SUSAN	REIMBURSEMENT	5/2/2018	79.96
171801692	ROHWEDER, MATTHEW	REIMBURSEMENT	5/23/2018	78.76
417607	POLZIN, HANNAH	STUDENT ART SALE	5/29/2018	78.50
417322	PREMIUM WATERS, INC	DAB WATER SERVICE	5/15/2018	78.20
171801644	CAMPBELL, AMY	REIMBURSEMENT	5/23/2018	78.03
417083	ANDERSON, MATT	OFFICIAL	5/8/2018	78.00
417110	BUCK, HAROLD	OFFICIAL	5/8/2018	78.00
417112	CARLSON, TAIT	OFFICIAL	5/8/2018	78.00
417120	CONNOR, JOSEPH	OFFICIAL	5/8/2018	78.00
417138	EDSTROM, FRED	OFFICIAL	5/8/2018	78.00
417154	JESSEN, CHRISTOPHER	OFFICIAL	5/8/2018	78.00
417176	PAULSON, MICHAEL	OFFICIAL	5/8/2018	78.00
417177	PETROSKE, JOSEPH	OFFICIAL	5/8/2018	78.00
417537	CARTER, MICHAEL	OFFICIAL	5/29/2018	78.00
417548	EDSTROM, FRED	OFFICIAL	5/29/2018	78.00
417549	ELIASON, THOMAS	OFFICIAL	5/29/2018	78.00
417601	OLSON, BROOKS	OFFICIAL	5/29/2018	78.00
417606	PETROSKE, JOSEPH	OFFICIAL	5/29/2018	78.00
417620	SHOWERS, SHANE	OFFICIAL	5/29/2018	78.00
417630	THOMPSON, JASON	OFFICIAL	5/29/2018	78.00
171801685	OVERCOTT, ANNE	REIMBURSEMENT	5/23/2018	77.95
417381	BAUER, SCOTT	OFFICIAL	5/22/2018	77.00
417388	BESEMAN, TERRY	OFFICIAL	5/22/2018	77.00
417438	LEFEBVRE, DAN	OFFICIAL	5/22/2018	77.00
417441	MALLEY, DAVID	OFFICIAL	5/22/2018	77.00
417510	WILLIAMS, KYLE J.	OFFICIAL	5/22/2018	77.00
417546	DUDA, DANIEL	OFFICIAL	5/29/2018	77.00
417563	HEUER, JEFFREY	OFFICIAL	5/29/2018	77.00
417580	LARSON, JIM	OFFICIAL	5/29/2018	77.00
417649	WILLIAMS, PAUL	OFFICIAL	5/29/2018	77.00
171801718	FOSS, KARIN	REIMBURSEMENT	5/30/2018	76.68
171801638	ACKERMAN, BRIAN	REIMBURSEMENT	5/23/2018	76.46
171801583	LECY, SHANNA	REIMBURSEMENT	5/9/2018	75.92
171801673	KOSIN, SUSAN	REIMBURSEMENT	5/23/2018	75.00
171801745	WARZEHA, CHERYL	REIMBURSEMENT	5/30/2018	74.83
171801533	DEMARS, JEFFREY	REIMBURSEMENT	5/2/2018	73.58
705786	CONSOLIDATED PLASTICS CO	B&G ANTI-FATIGUE MAT	5/4/2018	73.52
417000	LOGIC MONITOR	EXTRA LICENSE FEE	5/1/2018	73.48
171801591	RODGERS, JUDITH	REIMBURSEMENT	5/9/2018	72.09
705903	FUN EXPRESS LLC	STRESS BALLS STAFF EVENT	5/24/2018	71.94
171801677	LAROCHE, COURTNEY	REIMBURSEMENT	5/23/2018	70.87
171801666	JACOBSON, AMANDA	REIMBURSEMENT	5/23/2018	70.63
417390	BLEVER, MICHAEL	OFFICIAL	5/22/2018	69.00
417409	EVANS, DANIEL	OFFICIAL	5/22/2018	69.00
417423	GUENINGSMAN, DAN	OFFICIAL	5/22/2018	69.00
417434	KNUTSON, GREG	OFFICIAL	5/22/2018	69.00

417456	MOSHIER, LENNY	OFFICIAL	5/22/2018	69.00
417532	BRIGGS, AMY	OFFICIAL	5/29/2018	69.00
417560	HAMANN, RONALD	OFFICIAL	5/29/2018	69.00
417594	MONSSEN, LEE	OFFICIAL	5/29/2018	69.00
417596	MOSHIER, LENNY	OFFICIAL	5/29/2018	69.00
417602	OVERBY, LANDON	OFFICIAL	5/29/2018	69.00
417605	PERKINSON, PATRICK	OFFICIAL	5/29/2018	69.00
417613	RIESGRAF, DANIEL	OFFICIAL	5/29/2018	69.00
417614	SANBORN, DARYL	OFFICIAL	5/29/2018	69.00
417363	XEROX FINANCIAL SERVICES	WHS HEALTH OFFICE COPIER LEASE	5/15/2018	68.98
705901	DISCOUNT SCHOOL SUPPLY	GL HB SUPPLIES	5/24/2018	68.73
705798	NORCOSTCO INC	OLD AGE KIT	5/4/2018	68.03
417038	SITSPOTS	GUNTER CLASSROOM ORDER	5/1/2018	67.90
171801596	SOLHEID, CAROL	REIMBURSEMENT	5/9/2018	66.61
417368	ACE SUPPLY CO, INC	GW DAMPER SHAFT	5/22/2018	66.44
171801651	GALE, CHRISTA	REIMBURSEMENT	5/23/2018	65.45
171801636	WOOLEVER MARTINEZ, KATE	REIMBURSEMENT	5/16/2018	65.28
171801663	HOGAN, NICOLE	REIMBURSEMENT	5/23/2018	65.18
171801557	PASHINA, KEN	REIMBURSEMENT	5/2/2018	64.86
171801714	CHRISTENSON, ERIK	REIMBURSEMENT	5/30/2018	64.71
417469	PREMIUM WATERS, INC	APRIL WATER	5/22/2018	64.03
417026	PLYMOUTH PARK & REC	RESERVATION FOR FIELD TRIP	5/1/2018	64.00
171801703	VAN KREVELEN, HEATHER	REIMBURSEMENT	5/23/2018	63.00
417046	THREE RIVERS PARK DISTRICT	2ND GR FIELD TRIP	5/1/2018	62.40
171801737	PERALEZ, DAVID	REIMBURSEMENT	5/30/2018	62.36
705816	WENGER	TABLET MOUNT	5/4/2018	62.00
705851	DISCOUNT SCHOOL SUPPLY	GL HB SUPPLIES	5/18/2018	61.78
171801530	BOBEK, STACY	REIMBURSEMENT	5/2/2018	61.42
417445	MEARS, CANDACE L	OFFICIAL	5/22/2018	61.00
417477	RUSHFELDT, ANN	OFFICIAL	5/22/2018	61.00
417506	VELSOR, AMY	OFFICIAL	5/22/2018	61.00
417578	KUBOUSHEK, KERI	OFFICIAL	5/29/2018	61.00
417612	RIESGRAF, CYNTHIA	OFFICIAL	5/29/2018	61.00
171801541	GULSVIG, ERIK	REIMBURSEMENT	5/2/2018	60.52
417564	HIGH NORTH INC	BOB O'HARA PRESENTER	5/29/2018	60.00
705834	SHRED-N-GO	DAB SHREDDING SERVICE	5/10/2018	60.00
705873	SHRED-N-GO	WELS & ELS	5/18/2018	60.00
171801642	BLANKENSHIP, PENNY	REIMBURSEMENT	5/23/2018	59.00
171801684	NAMUR, TRUDY	REIMBURSEMENT	5/23/2018	59.00
171801695	SCHMIDT, JENNIFER	REIMBURSEMENT	5/23/2018	59.00
416999	LEE, SUKYUNG	REFUND	5/1/2018	58.05
171801546	HODENA, MELISSA	REIMBURSEMENT	5/2/2018	57.82
171801587	MERZ, IRENE	REIMBURSEMENT	5/9/2018	57.77
171801693	RUCHTI, JULIE	REIMBURSEMENT	5/23/2018	56.80
417050	VASANTHAKUMAR, VIJI	DI REIMBURSEMENT	5/1/2018	56.78
171801544	HERRSCHER, JESSI	REIMBURSEMENT	5/2/2018	56.36
171801643	BOBEK, STACY	REIMBURSEMENT	5/23/2018	55.81
171801736	PASHINA, KEN	REIMBURSEMENT	5/30/2018	55.59
171801709	WYFFELS, REBECCA	REIMBURSEMENT	5/23/2018	55.47
171801645	CARLSON, ANN	REIMBURSEMENT	5/23/2018	55.00
417280	HIRSHFIELD'S PAINT	PC TEST PAINT	5/15/2018	54.77
171801734	MILLER, CURTIS	REIMBURSEMENT	5/30/2018	54.55
171801576	FOLTZ-RINGSTROM, SHARON	REIMBURSEMENT	5/9/2018	54.17
171801688	RANDALL, LIZABETH	REIMBURSEMENT	5/23/2018	54.05
417500	UK DEBATE TOURNAMENTS	DEBATE TOURN 4/28/18-4/30/18	5/22/2018	54.00
417180	REIMERS, DOUGLAS	OFFICIAL	5/8/2018	53.00
417488	SUCCESS BEYOND THE CLASSROOM	YOUTH AUTHOR'S CONF 1 STUDENT	5/22/2018	53.00
705921	VIKING TROPHIES, INC	PLATES & ENGRAVING	5/24/2018	53.00

171801723	HOLZ, JILL	REIMBURSEMENT	5/30/2018	52.71
417566	INGEMANN, ANNA	STUDENT ART SALE	5/29/2018	51.16
171801676	KVITTUM, DOROTHY	REIMBURSEMENT	5/23/2018	50.40
417115	CHASE, CALVIN	OFFICIAL	5/8/2018	50.00
417155	JOHNSON, ALLISON	OFFICIAL	5/8/2018	50.00
417427	HUSS, YAN	CHINESE DANCING @ OUR WAY	5/22/2018	50.00
417439	LIANG, YING	CHINESE ART LESSON	5/22/2018	50.00
171801611	DOMAAS, MONA	REIMBURSEMENT	5/16/2018	50.00
171801621	KRULL, DIANE	REIMBURSEMENT	5/16/2018	50.00
171801660	HENN, PAULA	REIMBURSEMENT	5/23/2018	50.00
171801708	WONG, MARGARET	REIMBURSEMENT	5/23/2018	50.00
171801589	PRONDZINSKI, JEFF	REIMBURSEMENT	5/9/2018	49.70
171801740	RODGERS, JUDITH	REIMBURSEMENT	5/30/2018	48.96
417387	BERRY COFFEE CO	DAB COFFEE SERVICE	5/22/2018	47.25
171801683	MILLER, JANET	REIMBURSEMENT	5/23/2018	47.20
171801597	STUTZMAN, BELINDA	REIMBURSEMENT	5/9/2018	47.14
171801627	MEDIN, MICHELLE	REIMBURSEMENT	5/16/2018	46.76
171801641	BEUGEN, MARA	REIMBURSEMENT	5/23/2018	45.51
417013	MN SCHOOL NUTRITION ASSOCIATION	7/29/18 CONF	5/1/2018	45.00
171801588	PERRIZO, STEPHANIE	REIMBURSEMENT	5/9/2018	44.96
417195	UNIVERSITY OF MN	EMS GR 8 SCIENCE	5/8/2018	44.90
417629	TEACHEY, DAPHNE	STUDENT ART SALE	5/29/2018	44.10
417444	MCMASTER, ANDREA	MUSICAL COSTUMES	5/22/2018	43.70
171801622	LANKFORD, LYNDA	REIMBURSEMENT	5/16/2018	43.65
171801571	BARTELS, CHAD	REIMBURSEMENT	5/9/2018	41.97
171801564	WEITZ, BRIAN	REIMBURSEMENT	5/2/2018	40.33
417190	THE MATH LEARNING CTR	Craft sticks for third grade.	5/8/2018	40.00
417246	BOLLOM, TODD	COACH REG FOR MNTN BIKE TEAM	5/15/2018	40.00
417331	SCHNEIDER, JENNIFER	COACH REG FOR MTB TEAM	5/15/2018	40.00
417335	SIPE, PATRICK	COACH REG FOR MNTN BIKE TEAM	5/15/2018	40.00
417651	WONG, OLIVIA	STUDENT ART SALE	5/29/2018	39.69
171801560	REINKE, MICHELLE	REIMBURSEMENT	5/2/2018	38.31
171801574	FEHRENBACH, ANN	REIMBURSEMENT	5/9/2018	37.99
417292	LEMINH, LISA	GIRLS GOLF TEAM DINNER	5/15/2018	37.63
171801573	EVANS, MELANIE	REIMBURSEMENT	5/9/2018	37.61
171801568	ALLEN, STEPHANIE	REIMBURSEMENT	5/9/2018	37.33
417588	MCCOY, GILLIAN	STUDENT ART SALE	5/29/2018	37.04
171801559	PETERSON, LAURI	REIMBURSEMENT	5/2/2018	36.30
171801527	BERG, CARRIE	REIMBURSEMENT	5/2/2018	36.25
171801545	HERZOG, JORDAN	REIMBURSEMENT	5/2/2018	36.24
417590	MICHAELIS, ELIZABETH	CLASS	5/29/2018	36.00
171801732	LEVIN, LINDA	REIMBURSEMENT	5/30/2018	35.51
171801704	WEBER, LORI	REIMBURSEMENT	5/23/2018	35.32
417615	SATHER, GRACE	STUDENT ART SALES	5/29/2018	35.28
171801646	CARLSON, DANIEL	REIMBURSEMENT	5/23/2018	35.00
171801696	SCHWENDEMAN, KAREN	REIMBURSEMENT	5/23/2018	35.00
171801618	KIM, NANCY	REIMBURSEMENT	5/16/2018	34.95
171801551	JONES, BRENNAN	REIMBURSEMENT	5/2/2018	34.94
705899	CAROLINA BIOLOGICAL SUPPLY CO	WISHES CLASS SUPPLIES ALGAE	5/24/2018	34.25
171801664	HUSO, NAOMI	REIMBURSEMENT	5/23/2018	33.57
171801746	WELLE, GREGORY	REIMBURSEMENT	5/30/2018	33.14
417530	BIRNBAUM, EVELYN	STUDENT ART SALE	5/29/2018	32.63
171801612	FEINGOLD, SARAH	REIMBURSEMENT	5/16/2018	32.30
171801741	SCHILLING, SARAH	REIMBURSEMENT	5/30/2018	32.10
171801593	RYNNANEN, MICHELLE	REIMBURSEMENT	5/9/2018	31.12
171801711	BEDFORD, JESSICA	REIMBURSEMENT	5/30/2018	30.96
417645	WEBO, MUSTARIHA	STUDENT ART SALE	5/29/2018	30.87
417648	WEISS, CLAIRE	STUDENT ART SALE	5/29/2018	30.87

417450	MIELKE, LISA	COSTUME EXPENSES FOR MUSICAL	5/22/2018	30.76
171801617	JONES, LESLIE	REIMBURSEMENT	5/16/2018	30.72
417507	VERIZON WIRELESS	Welcome Center MONTHLY DATA PLAN	5/22/2018	30.08
171801548	JOHNSON, BONNIE	REIMBURSEMENT	5/2/2018	30.08
171801535	DISCH, HILARY	REIMBURSEMENT	5/2/2018	30.03
417603	PANNING, OLIVIA	STUDENT ART SALE	5/29/2018	30.00
171801562	WAITE, WILLIAM	REIMBURSEMENT	5/2/2018	30.00
171801649	EBERT, STEPHANIE	REIMBURSEMENT	5/23/2018	30.00
171801654	GIMSE, SARA	REIMBURSEMENT	5/23/2018	29.62
171801607	BOWEN, MATTHEW	REIMBURSEMENT	5/16/2018	29.49
171801594	SEELAND, ELIZABETH	REIMBURSEMENT	5/9/2018	28.61
171801719	GALLAGHER, JENNIFER	REIMBURSEMENT	5/30/2018	28.34
417337	SUPREME SCHOOL SUPPLY CO	OW - PLANNING BOOKS	5/15/2018	27.11
417591	MIELKE, LISA	COSTUMES FOR MUSICAL	5/29/2018	26.97
705828	JOSTENS, INC	cap/gown	5/10/2018	26.95
417261	CUB FOODS	GROCERIES - HIGH SCHOOL ONLY	5/15/2018	26.90
417476	ROTH, MARY	COSTUMES FOR MUSICAL	5/22/2018	26.62
417151	HOLDEN, KENYATTA	REFUND	5/8/2018	26.56
171801577	GALLAGHER, KELLY	REIMBURSEMENT	5/9/2018	26.16
417294	LITTLE BLIND SPOT	SH PARTS FOR BLINDS	5/15/2018	25.81
171801595	SHANNON-ANDERSON, KARI	REIMBURSEMENT	5/9/2018	25.18
417018	NJPA (NAT'L JOINT POWERS ALLIANCE)	PD EL TRAINING	5/1/2018	25.00
417235	APPLE AUTOMATIC FOOD SERVICE	OW - BLANKET PO FOR WATER COOLER MONTHLY	5/15/2018	24.95
171801700	SOBOTA-PAXTON, LAUREN	REIMBURSEMENT	5/23/2018	23.71
171801705	WEITZ, BRIAN	REIMBURSEMENT	5/23/2018	23.45
417542	DAAD, SEGAL	STUDENT ART SALE	5/29/2018	22.93
171801528	BEUGEN, MARA	REIMBURSEMENT	5/2/2018	22.73
705795	LOFFLER COMPANIES, INC.	TONER	5/4/2018	22.28
171801628	MONSON, DALE	REIMBURSEMENT	5/16/2018	22.24
171801601	WINZENBURG, CHARLES	REIMBURSEMENT	5/9/2018	22.13
171801670	KEGEL, KAREN	REIMBURSEMENT	5/23/2018	22.00
417622	SPIRITWEAR USA	UNIFORMS	5/29/2018	21.90
171801674	KOSKELA, SARA	REIMBURSEMENT	5/23/2018	21.21
171801578	GENGLER, SCOTT	REIMBURSEMENT	5/9/2018	21.00
416990	INTERMEDIATE DIST 287	COPIES	5/1/2018	20.64
171801598	SWARTCHICK, KRISTINE	REIMBURSEMENT	5/9/2018	20.62
417320	PLYMOUTH STORY TIME PLAYERS	2ND GR STORY PRESENTATION	5/15/2018	20.00
417360	WESTSIDE WHOLESALE TIRE, INC	TR #17 TIRE REPAIR	5/15/2018	20.00
171801687	PLATISHA, MOLLY	REIMBURSEMENT	5/23/2018	20.00
171801735	PARSONS, JEAN	REIMBURSEMENT	5/30/2018	19.89
171801585	MCCUE, SHEILA	REIMBURSEMENT	5/9/2018	18.75
171801656	GULSVIG, ERIK	REIMBURSEMENT	5/23/2018	18.53
417049	VANDERLAN, KIRA	DI REIMBURSE.	5/1/2018	18.27
171801592	RUCHTI, JULIE	REIMBURSEMENT	5/9/2018	17.99
171801689	RIPLEY, KELLY	REIMBURSEMENT	5/23/2018	17.99
171801537	FRAWLEY, KAREN	REIMBURSEMENT	5/2/2018	17.98
705799	PEPPER & SON INC., J. W.	LIEDER HIGH VOICE	5/4/2018	17.44
417426	HOME DEPOT/GECF	MILWAUKEE BLADE	5/22/2018	17.17
171801712	BERG, CARRIE	REIMBURSEMENT	5/30/2018	16.85
171801697	SELINGER, JUDITH	REIMBURSEMENT	5/23/2018	16.79
171801565	WENBERG, ALEXANDRA	REIMBURSEMENT	5/2/2018	16.00
417652	WOSJE, DREW	STUDENT ART SALE	5/29/2018	15.88
171801733	MASHADI, ERAM	REIMBURSEMENT	5/30/2018	15.26
417284	INTERMEDIATE DIST 287	COFFEE	5/15/2018	15.00
417325	RHOMBS, CRAIG	CLASS ON 4/28/18	5/15/2018	15.00
417458	MYRA (MN YOUTH READING AWARDS)	2018-2019 MMBRSHP UNTIL 4/24/29	5/22/2018	15.00
171801671	KESSLER, MARIANNA	REIMBURSEMENT	5/23/2018	15.00
171801717	FARISS, JACK	REIMBURSEMENT	5/30/2018	14.72

417520	ALI, AMEERA	STUDENT ART SALE	5/29/2018	14.11
417467	PEACOCK PROMOTIONS	SURVIVOR PLAQUE	5/22/2018	13.44
417281	HOLDAHL CO	EMS DISPLAY CASE	5/15/2018	12.05
171801579	GOWER, MICHAEL	REIMBURSEMENT	5/9/2018	10.74
417288	KALLEMEYN, MICHELLE	REFUND	5/15/2018	10.00
171801581	JOHNSON, BONNIE	REIMBURSEMENT	5/9/2018	10.00
705867	READ NATURALLY	SUBSCRIPTION	5/18/2018	9.60
417355	US FOODS CULINARY E & S	SERVING SUPPLIES - CSF	5/15/2018	8.07
416957	CARLSON, NATALIE	REFUND	5/1/2018	7.65
171801739	RASMUSSEN, KYLE	REIMBURSEMENT	5/30/2018	7.61
705822	BOOKSOURCE, THE	OW 4TH GRADE BOOKS	5/10/2018	6.74
171801616	HAGEN, ANDREW	REIMBURSEMENT	5/16/2018	5.98
417023	OIL-AIR PRODUCTS LLC	JD 730 REPAIR	5/1/2018	5.27
417497	TREANOR, TRACY	MUSICAL SUPPLIES	5/22/2018	3.87
171801635	WONG, MARGARET	REIMBURSEMENT	5/16/2018	2.61
417048	UNLIMITED SUPPLIES	TORO 4000D REPAIR	5/1/2018	1.35
416948	ALBRECHT, VICTOR	VOID	5/2/2018	0.00
705792	JOSTENS, INC	VOID	5/8/2018	0.00
705825	GRAINGER INC., W. W.	VOID	5/14/2018	0.00
416567	MOUND WESTONKA HIGH SCHOOL	VOID	5/3/2018	(225.00)
416505	CHASKA HIGH SCHOOL	VOID	5/17/2018	(250.00)
416494	BETHEL UNIVERSITY	VOID	5/21/2018	(300.00)
412566	CHANHASSEN DINNER THEATRES	VOID	5/8/2018	(500.00)
416898	SCHAEFFER MANUFACTURING COMPANY	VOID	5/17/2018	(891.39)
410842	SCIENCE MUSEUM OF MN	VOID	5/8/2018	(900.00)
705640	MAIL FINANCE (FORMERLY NEOPOST)	VOID	5/8/2018	(1,735.14)
416856	LIFETIME FITNESS, INC.	VOID	5/15/2018	(1,786.00)
705761	PUSH PEDAL PULL	VOID	5/8/2018	(1,853.07)
705777	THIRD PARTY INTEGRITY INC	VOID	4/27/2018	(3,333.32)
416938	ONE DIGITAL	VOID	5/18/2018	(4,531.95)
				4,207,981.15
		APPROVED BY: JILL SCHWINT		
		CONTROLLER ISD 284		
		JUNE 11, 2018		
		CHERYL POLZIN		
		BOARD OF EDUCATION - ISD 284		
		JUNE 11, 2018		

WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER, EFT AND ACH ACTIVITY
April 2018

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$4,745,677
Wells Fargo-Checking	IRS		
	- Federal P/R Taxes	4/2/2018	\$896,137
	- Federal P/R Taxes	4/16/2018	\$866,418
Wells Fargo-Checking	MN Department of Revenue		
	- State P/R Taxes etc. (MN)	4/2/2018	\$157,112
	- State P/R Taxes etc. (MN)	4/16/2018	\$248,161
Wells Fargo-Checking	Delta Dental		
	- Dental Claims	Multiple	\$111,986
Wells Fargo-Checking	Preferred One		
	- Health Claims	Multiple	\$1,484,516
Wells Fargo-Checking	Wells Fargo Commercial Card		
	- Purchase Card Program	4/4/2018	\$145,705
Wells Fargo-Checking	PlanSource (Corporate Health Systems)		
	- Flex Benefits	Multiple	\$86,235
Wells Fargo-Checking	Preferred One		
	- Broker/Reinsurance Fees	4/12/2018	\$77,691
Wells Fargo-Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)		
	- Electronic Payments	Multiple	\$1,697,635
Wells Fargo-Checking	District Employees		
	- Expense Reimbursement	Multiple	\$33,018
Wells Fargo-Checking	Commerce Bank/Control Pay		
	- Electronic A/P	Multiple	\$296,915
Wells Fargo-Checking	MN Department of Revenue	4/20/2018	\$370
	- Sales & Use Tax Payment		
TOTAL ACTIVITY			<u>\$10,847,575</u>

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: Bid Award: Remaining Work Scopes for the Wayzata New Elementary School #9; WS 07-K Joint Sealants, WS10-D Operable Electric Wall Systems, and WS 10-E Operable Manual Wall Systems

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

BID AWARD – Remaining Work Scopes for the Wayzata New Elementary School #9; WS 07-K Joint Sealants, WS10-D Operable Electric Wall Systems, and WS 10-E Operable Manual Wall Systems.

The bid opening for the remaining work scopes for the Wayzata New Elementary School #9; WS 07-K Joint Sealants, WS10-D Operable Electric Wall Systems, and WS 10-E Operable Manual Wall Systems was held at the Administration Building on April 12, 2018 at 11:00 am and May 24, 2018 at 2:00 pm.

The scope of the project includes Wayzata New Elementary School #9; WS 07-K Joint Sealants, WS10-D Operable Electric Wall Systems, and WS 10-E Operable Manual Wall Systems.

For WS 07-K, Joint Sealants, The Caulkers Company Inc. submitted the lowest base bid in the amount of \$79,941.00.

For WS 10-D, Operable Electric Wall Systems, Hufcor Minnesota Inc. submitted the lowest base bid in the amount of \$99,878.00.

For WS 10-E, Operable Manual Wall Systems, Skold Specialty Contracting submitted the lowest base bid in the amount of \$187,370.00.

The total amount of these base bids is \$367,189.00.

These bids will be funded using the 2017 voter approved bond issue.

Please see the attached bid tabulation and letter of recommendation from Kraus-Anderson Construction Company.

RECOMMENDED ACTION:

Award the **WS 07-K, Joint Sealants** to The Caulkers Company Inc. for the base bid in the amount of \$79,941.00.

Award the **WS 10-D, Operable Electric Wall Systems** to Hufcor Minnestota Inc. for the base bid in the amount of \$99,878.00.

Award the **WS 10-E, Operable Manual Wall Systems** to Skold Specialty Contracting for the base bid in the amount of \$187,370.00.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

June 5, 2018

Mr. James Westrum
 Wayzata Public Schools – ISD #284
 210 County Road 101 North
 Wayzata, MN 55391

RE: **Wayzata New Elementary School #9
 Contract Award Recommendation**

Dear Mr. Westrum:

This letter is concerning the Joint Sealants and Operable Wall Systems contract awards for the Wayzata New Elementary School #9 project. Bids were received on April 12, 2018 and May 24, 2018 and are summarized on the attached bid tabulation sheets. Listed below is the lowest responsible bidder and their base bid.

Work Scope		Contractor, City, State		Bid Amount
WS 07-K	Joint Sealants	The Caulkers Company, Inc. Fridley, MN	April 12, 2018 Base Bid	\$79,941.00
WS 10-D	Operable Electric Wall Systems	Hufcor Minnesota, Inc. Golden Valley, MN	May 24, 2018 Base Bid	\$99,878.00
WS 10-E	Operable Manual Wall Systems	Skold Specialty Contracting Isanti, MN	May 24, 2018 Base Bid	\$187,370.00

The total amount of the base bids is \$367,189.00 and includes WS 07-K: Joint Sealants, WS 10-D: Operable Electric Wall Systems, and WS 10-E: Operable Manual Wall Systems.

If you have any questions regarding this information, please do not hesitate to contact me at 612-255-2439.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY



Dave Schultz
 Project Manager



BID TABULATIONS

Work Scope 07-K: Joint Sealants

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BID TABULATIONS

OWNER: Wayzata Public Schools

Work Scope 10-D: Operable Electric Wall Systems

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KRAUS-ANDERSON®
Construction Company

Wayzata New Elementary #9

BID TABULATIONS

Thursday, May 24, 2018 at 2:00 p.m.

OWNER: Wayzata Public Schools

ARCHITECT: Wold Architects and Engineers

Work Scope 10-E: Operable Manual Wall Systems

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Skold Specialty Contracting, LLC.	Hufcor, Inc.				
BID SECURITY	Bid Bond	Bid Bond				
ADDENDA REC'D.	1,2,3,4,5	1,2,3,4,5				
BASE BID	\$187,370.00	\$390,353.00				
COMBINED BASE BID	\$310,000.00	\$471,565.00				
	WS 10-D & WS 10-E	WS 10-D & WS 10-E				

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: Bid Award: RFP Fresh Produce Vendor 2018-2020

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

BID AWARD – RFP Fresh Produce Vendor 2018-2020

The bid opening for RFP Fresh Produce Vendor was held at the Administration Building on Monday, May 21st, 2018 at 10:00 am.

The scope of the project includes providing fresh produce for 2018 - 2020.

Bergin's Produce Company submitted the lowest base bid in the amount of \$111,153.00.

This bid will be funded using food service revenue.

Please see the attached bid tabulation and recommendation.

RECOMMENDED ACTION: Award the RFP Fresh Produce Vendor to Bergin's Produce Company for the base bid in the amount of \$111,153.00.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

TO: Jill Schwint, Controller and Cindy Windsor, Purchasing Coordinator

FROM: Mary Anderson, Culinary Express

RE: RFP- Fresh Produce Vendor 2018-2020

DATE: June 4, 2018

Proposals for fresh produce vendors were opened and read at 10:00 a.m. on Monday, May 21, 2018. There were two proposals received from Bergin's and Bix's Produce Companies. The proposals were evaluated in the following areas: Proposed pricing for Market Baskets items, Reliability and Past Performance, Value added Services, and Product Line.

Vendor	Bergin's	Bix
Market Basket Price	\$111,153	\$145,850

In the areas of reliability/past performance, value added services and product line both companies were matched. The recommendation is to award the proposal to Bergin's produce company. They are qualified and had the lowest cost Market Basket sample cost. The Wayzata Public Schools currently have their contract for fresh produce with Bergin's and have had a good working relationship

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: Finance & Business Recommendations
Authorization of Issuance of Individual Procurement Card
(P-Card)

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Authorization of Issuance of Individual Procurement Card (P-Card)

The administration recommends the issuance of a Procurement Card to the following employees:

Kyle Swenson, New department head for ETD at Wayzata High School

RECOMMENDED ACTION: Approve and Authorize of Issuance of Individual Procurement Card (P-Card).

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: Finance and Business Services

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business Services

Master Lease Purchase Agreement – Apple Inc.

The Wayzata Public Schools desires to enter into a Master Lease Purchase Agreement with Apple Inc., for the purpose of acquiring and financing 1,000 iPads. The additional iPads are needed due to enrollment growth. The equipment cost is \$393,950 with an interest rate of 3.38% per annum. The terms and conditions are included within the Master Lease Purchase Agreement. The agreement includes three annual payments beginning July, 2018. Apple Inc. has a state contract in effect placing the District in compliance with state bid laws. Terms agreed to include: Lessee has or will comply with applicable property acquisition laws, public bidding requirements, and open meeting laws in connection with the Master Lease and the transactions contemplated thereby. Lessee is within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended, a political subdivision or agency of the State of Minnesota with full power and authority to enter into, and perform its obligations under, the Lease. The Master Lease and the Lease have been or will be duly authorized, executed, and delivered by Lessee. It is the intention of the Board that the above Lease shall constitute a legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its terms, except to the extent limited by state and federal laws affecting creditors' remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights.

There are several advantages of utilizing this lease purchase agreement for the acquisition and financing of iPads. In addition to these advantages, the annual payments will match the expenditures with the annual technology levy revenue, which is the primary funding source.

The District received four responses and the terms are three annual equal payments. The first payment is due upon arrival of the equipment. The results were: American Capital \$136,224.11 per payment, Regents Capital Corporation \$136,869.64 per payment, Lease Finance Group \$136,893.68 per payment, and Apple Inc. \$133,523.42 per payment.

RECOMMENDED ACTION: Approve the Master Lease Purchase Agreement with Apple Inc. and authorize the Executive Director of Finance and Business Services to execute and deliver the agreement.

Motion by: _____ Passed _____

Second by: _____ Failed _____

Abstentions: _____

COPY

**Amendment No. 1 to
Master Lease Purchase Agreement dated October 26, 2012
by and between
Apple Inc. ("Lessor")
and
Independent School District No. 284 ("Lessee")**

Apple Inc. ("Lessor") and Independent School District No. 284 ("Lessee") hereby enter into this amendment ("Amendment") which modifies the Master Lease Purchase Agreement ("Master Lease") executed between the parties as follows:

All capitalized terms not otherwise defined herein will have the meanings set forth in the Master Lease.

NOW, THEREFORE, in consideration of good and valuable consideration, the parties intending to be legally bound agree as follows:

1. Amendment to Master Lease. The Master Lease is amended as follows:

Section 18. Purchase Option. The last sentence is modified to read: "Lessee hereby acknowledges that the Purchase Price under a Lease may include a prepayment premium."

2. Effective Date. This Amendment is executed to be effective January 18, 2016.

3. Effect of Amendment. All terms and conditions of the Master Lease not expressly modified hereby remain in full force and are hereby ratified by the parties.

IN WITNESS WHEREOF, the fully authorized representatives of the parties have executed this Amendment as of January 18, 2016.

LESSOR: Apple Inc.

By: _____

Title: **Paul Henderson**
Group Manager
Commercial Lending

LESSEE: Independent School District No. 284

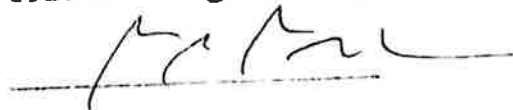
By: _____

Title: _____

COPY

Financial Services
Education Finance

True and Original Copy



Master Lease Purchase Agreement

This Master Lease Purchase Agreement dated as of October 26, 2012 (this "Master Lease") is entered into by and between Apple Inc. ("Lessor") and Independent School District No. 284 ("Lessee").

1. MASTER LEASE; SCHEDULES. Subject to the terms of this Master Lease, Lessee agrees to lease, purchase and acquire from Lessor certain equipment and/or software (the "Equipment") as may be described in any lease schedule in the form of Exhibit A (each, a "Schedule") which may be executed by the parties from time to time. Nothing in this Master Lease shall be construed to impose any obligation upon, or otherwise commit, Lessor to enter into any proposed Schedule, it being understood that whether Lessor enters into any proposed Schedule shall be a decision solely within Lessor's discretion. Lessee understands that Lessor requires certain documentation and information necessary to enter into any Schedule, and Lessee agrees to provide Lessor with any documentation or information Lessor may request in connection with Lessor's review of any proposed Schedule. Such documentation may include but shall not be limited to: (a) a description of the proposed Equipment, including the cost and its contemplated use and location, (b) information related to the vendor(s) manufacturing, licensing (subject to the terms of the Vendor's applicable end user license agreement(s)), delivering, installing or maintaining the proposed Equipment for Lessee (the "Vendor"), (c) documentation or information concerning the financial condition of Lessee, and (d) other information related to the Schedule and Lessee. The terms and conditions of this Master Lease (including all exhibits and any amendments hereto), are incorporated by reference into each Schedule and each Schedule, once executed by Lessor and Lessee, shall constitute a separate and independent lease and installment purchase of the Equipment identified therein, hereinafter referred to as a "Lease."

2. INVOICE PAYMENT OR REIMBURSEMENT. With respect to any Lease, and subject to the provisions of Section 3 if applicable, Lessor shall have no obligation whatsoever to make any payment to a Vendor or reimburse Lessee for any payment made to a Vendor for the Equipment that is the subject of such Lease until three (3) business days after Lessor's receipt of the following in form and substance satisfactory to Lessor in its sole discretion: (a) a Schedule executed by a duly authorized representative of Lessee; (b) a fully executed partial or final acceptance certificate as applicable, in the form of Exhibit B ("Acceptance Certificate"); (c) a resolution or evidence of other official action taken by Lessee's governing body authorizing Lessee to enter into the related Lease and any applicable Escrow Agreement, the acquisition of the Equipment subject thereto, and confirming that Lessee's actions were in accordance with all applicable state, local and federal laws, including laws regarding open meetings and public bidding; (d) evidence of insurance with respect to the Equipment in accordance with the provisions of Section 15 of this Master Lease; (e) a Vendor invoice for the Equipment and, if such invoice has been paid by Lessee, evidence of payment thereof and, if applicable, evidence of official intent to reimburse such payment as required by the Treasury Regulations; (f) a completed and executed Form 8038-G or 8038-GC; (g) an Incumbency Certificate substantially in the form attached as Exhibit C; (h) a Bank Qualification Designation substantially in the form attached as Exhibit D; (i) Lease Payment Instructions substantially in the form attached as Exhibit E; (j) Insurance Coverage Requirements in the form attached as Exhibit F; (k) an opinion of Lessee's counsel substantially in the form attached as Exhibit G; and (l) such other documents, items, or information reasonably required by Lessor.

3. ESCROW AGREEMENT. Upon agreement by both Lessee and Lessor as to any Lease, the parties shall enter into an escrow agreement (an "Escrow Agreement") with an escrow agent selected by Lessee, such selection subject to Lessor's approval, establishing an account from which the cost of the Equipment subject to such Lease is to be paid (the "Escrow Account"). Upon execution and delivery of an Escrow Agreement by the parties thereto and satisfaction of any conditions precedent set forth in Section 2 of this Master Lease or in such Escrow Agreement, Lessor shall deposit or cause to be deposited into the Escrow Account under the related Escrow Agreement funds for the payment of the costs of acquiring the Equipment under such Lease. Lessee acknowledges and agrees that no disbursements shall be made from an Escrow Account except for portions of the Equipment that are operationally complete and functionally independent and that may be fully utilized by Lessee without regard to whether the balance of the Equipment is delivered and accepted.

4. DELIVERY AND ACCEPTANCE OF EQUIPMENT. Lessee shall order the Equipment, cause the Equipment to be delivered and installed at the location specified in each Lease, and pay any and all delivery and installation costs and applicable sales and other taxes in connection therewith. When the Equipment identified in any Lease has been delivered and installed, Lessee shall immediately inspect the Equipment and evidence its acceptance by executing and delivering to Lessor the Acceptance Certificate. If Lessee signed a purchase contract for the Equipment, by signing a Schedule Lessee assigns its rights, but none of its obligations under the purchase contract, to Lessor.

5. LEASE PAYMENTS. Lessee agrees to pay "Lease Payments" to Lessor in accordance with the payment schedule set forth in each Lease, exclusively from legally available funds, consisting of principal and interest components in the amounts and on such dates as provided in each Lease. Lessee shall pay Lessor a charge on any Lease Payment not paid on the date such payment is due at the rate of 12% per annum or the highest lawful rate, whichever is less, from such due date until paid. The "Commencement Date" for each Lease is the date when interest commences to accrue under such Lease, which date shall be the earlier of (a) the date Lessee partially or fully accepts the Equipment pursuant to Section 4, or (b) the date of Lessor's

deposit into an Escrow Account of sufficient monies to purchase the Equipment. Lessor will advise Lessee as to the address to which Lease Payments shall be sent. The Lease Payment is due whether or not Lessee receives an invoice. Restrictive endorsements on checks sent by Lessee will not reduce Lessee's obligations to Lessor. Unless a proper exemption certificate is provided, applicable sales and use taxes may be paid by Lessee from funds advanced to Lessee by Lessor for such purpose in connection with the execution and delivery of the related Lease or may be paid by Lessee pursuant to Section 4 hereof. ***Lessor and Lessee understand and intend that the obligation of Lessee to pay Lease Payments under each Lease shall constitute a current expense of Lessee and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness or debt by Lessee, nor shall anything contained in this Master Lease or in any Lease constitute a pledge of the general tax revenues, funds or monies of Lessee.***

6. NON-APPROPRIATION OF FUNDS. Lessee is obligated to pay Lease Payments under each Lease for each fiscal period as may lawfully be made from funds budgeted and appropriated for that purpose for such fiscal period. Lessee currently intends to remit and reasonably believes that funds in an amount sufficient to remit all Lease Payments and other payments under each Lease can and will lawfully be appropriated and made available to permit Lessee's continued utilization of the Equipment under such Lease and the performance of its essential function during the scheduled "Lease Term" as reflected in each Lease. Lessee currently intends to do all things lawfully within its power to obtain and maintain funds from which the Lease Payments under each Lease may be made, including making provision for such payments to the extent necessary in each budget or appropriation request adopted in accordance with applicable provisions of law. Notwithstanding the foregoing, Lessor acknowledges that the decision whether or not to budget and appropriate funds or to extend the term of a Lease for any period beyond the original or any additional fiscal period is within the discretion of the governing body of Lessee. In the event that Lessee's governing body fails or is unwilling to budget, appropriate or otherwise make available funds for the payment of Lease Payments and other payments, if any, under a Lease following the then current fiscal period (an "Event of Non-appropriation"), Lessee shall have the right to terminate such Lease on the last day of the fiscal period for which sufficient appropriations were made without penalty or expense, except as to the portion of any Lease Payment for which funds shall have been appropriated and budgeted, in which event Lessee shall return the Equipment subject to such Lease in accordance with Section 19 of this Master Lease. Lessee agrees to deliver notice to Lessor of such Event of Non-appropriation with respect to a Lease and termination at least thirty (30) days prior to the end of the then current fiscal period, but failure to give such notice shall not extend the term of the affected Lease beyond such then current fiscal period.

7. UNCONDITIONAL OBLIGATION. UPON THE COMMENCEMENT DATE OF A LEASE PURSUANT TO SECTION 5 OF THIS MASTER LEASE, AND EXCEPT AS PROVIDED IN SECTION 6, "NON-APPROPRIATION OF FUNDS," THE OBLIGATIONS OF LESSEE TO MAKE LEASE PAYMENTS AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED IN EACH LEASE SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET-OFF OR DEFENSE, FOR ANY REASON INCLUDING, WITHOUT LIMITATION, ANY FAILURE OF THE EQUIPMENT TO BE DELIVERED OR INSTALLED, ANY DISPUTES WITH LESSOR OR ANY VENDOR OF ANY EQUIPMENT, DEFECTS, MALFUNCTIONS OR BREAKDOWNS IN THE EQUIPMENT, ANY ACCIDENT, CONDEMNATION, DAMAGE, DESTRUCTION, OR UNFORESEEN CIRCUMSTANCE, OR ANY TEMPORARY OR PERMANENT LOSS OF ITS USE.

8. DISCLAIMER OF WARRANTIES. THE SOLE WARRANTY FOR THE EQUIPMENT IS THE APPLICABLE PRODUCT WARRANTY (DEFINED BELOW). LESSOR MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WHATSOEVER, INCLUDING WITHOUT LIMITATION, AS TO THE EQUIPMENT'S MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, DESIGN, CONDITION, DURABILITY, OPERATION, QUALITY OF MATERIALS OR WORKMANSHIP, NON-INFRINGEMENT, OR COMPLIANCE WITH SPECIFICATIONS OR APPLICABLE LAW, OR THAT THE OPERATION OR USE OF THE EQUIPMENT WILL BE UNINTERRUPTED, SECURE OR FREE OF ERRORS, DEFECTS, VIRUSES, MALFUNCTIONS, AND LESSEE, AS OF THE DATE OF LESSEE'S ACCEPTANCE AS SET FORTH IN SECTION 4, ACCEPTS SUCH EQUIPMENT AS IS AND WITH ALL FAULTS. LESSEE ACKNOWLEDGES THAT LESSEE HAS SELECTED THE EQUIPMENT BASED UPON LESSEE'S OWN JUDGMENT. Lessee acknowledges that the Equipment was manufactured and/or assembled, or in the case of software was developed and licensed, by the applicable Vendor and that any warranty rights with respect to such Equipment shall be provided by the applicable Vendor (the "Product Warranty"). Lessee agrees to settle any dispute it may have regarding performance of the Equipment directly with the applicable Vendor and not to make any claim against the Lease Payments due Lessor or any Assignee (as hereinafter defined). Lessee agrees to continue to pay Lessor, or such Assignee (as applicable), all Lease Payments and other payments without abatement or set off for any dispute with a Vendor regarding the Equipment. Nothing in this Master Lease or in any Lease shall relieve Apple Inc. of its obligations under the Product Warranty offered by Apple Inc. for applicable Apple-branded Equipment. Lessee acknowledges and agrees that the Product Warranty is a separate agreement between Lessee and the applicable Vendor and that such Product Warranty is not a part of this Master Lease or any Lease.

9. TITLE AND SECURITY INTEREST. Unless otherwise required by the laws of the state where Lessee is located, during each Lease Term, title to the Equipment shall be vested in Lessee, subject to the rights of Lessor under such Lease. In the event Lessor terminates a Lease pursuant to Section 17 of this Master Lease or an Event of Non-Appropriation occurs under a Lease, title to the related Equipment shall immediately vest in Lessor free and clear of any rights, title or interests of Lessee. Lessee, at its expense, shall protect and defend Lessee's title to the Equipment and Lessor's rights and interests therein and keep the Equipment free and clear from any and all claims, liens, encumbrances and legal processes of Lessee's creditors and other persons

To secure the payment of all of Lessee's obligations under each Lease, Lessee hereby grants to Lessor a first priority purchase money security interest in the Equipment subject to each such Lease, anything attached or added to the Equipment by Lessee at any time, Lessee's rights under each agreement for the licensing of software to the extent that a security interest therein may be granted without violating the terms of such agreement, and on all proceeds, including proceeds from any insurance claims for loss or damage, from such Equipment. Lessee authorizes Lessor to file a financing statement perfecting Lessor's security interest under the laws of Lessee's state. Lessee agrees to promptly execute such additional documents, in a form satisfactory to Lessor, which Lessor deems necessary or appropriate to establish and maintain its security interest in the Equipment. The Equipment is and will remain personal property and will not be deemed to be affixed to or a part of the real estate on which it may be situated. If applicable, as further security therefor, Lessee hereby grants to Lessor a first priority security interest in the cash and negotiable instruments from time to time comprising each Escrow Account and all proceeds (cash and non-cash) thereof, and agrees with respect thereto that Lessor shall have all the rights and remedies of a secured party under the applicable Uniform Commercial Code.

10. USE, MAINTENANCE AND REPAIR. Upon installation, no item of Equipment will be moved from the location specified for it in the related Lease (the "Equipment Location") without Lessor's prior consent, which consent will not be unreasonably withheld, except that any items of Equipment that are intended by design to be a mobile piece of technology (i.e. laptop computers) may be moved within the continental U.S. without consent. Lessor shall have the right at all reasonable times during regular business hours, subject to compliance with Lessee's customary security procedures, to enter into and upon the property of Lessee for the purpose of inspecting the Equipment. In order to facilitate the use of the Equipment by students and/or Lessee's employees ("Authorized Users") while on premises other than those belonging to Lessee, Lessee acknowledges and agrees that: (a) Lessee shall use due care to ensure that the Equipment is not (i) used in violation of any applicable law, in a manner contrary to that contemplated by the related Lease, or for private business purposes, or (ii) used by anyone other than Authorized Users; and (b) Lessee (and not Authorized Users) shall be solely responsible for (i) maintaining insurance in accordance with the terms of the related Lease, (ii) payment of any applicable sales, property and other taxes on the Equipment, and (iii) return of the Equipment under a Lease to Lessor upon the occurrence of an Event of Default or Event of Non-appropriation thereunder. Lessee agrees that it will use the Equipment under each Lease in the manner for which it was intended, as required by all applicable manuals and instructions and as required to keep the Equipment eligible for any manufacturer's certification and/or standard, full service maintenance contract. Lessee agrees that it will, at Lessee's own cost and expense, maintain, preserve and keep the Equipment under each Lease in good repair, condition and working order, ordinary wear and tear excepted. All replacement parts and repairs shall be governed by the terms of the related Lease. Lessee will not make any permanent alterations to the Equipment that will result in a decrease in the market value of the Equipment.

11. LIENS; TAXES. LESSEE WILL NOT SELL, TRANSFER, ASSIGN, PLEDGE, SUB-LEASE OR PART WITH POSSESSION OF THE EQUIPMENT, OR FILE OR PERMIT A LIEN TO BE FILED AGAINST THE EQUIPMENT, EXCEPT AS OTHERWISE EXPRESSLY PROVIDED UNDER THIS MASTER LEASE AND THE RELATED LEASE. The parties to this Master Lease intend that the Equipment will be used for governmental or proprietary purposes of Lessee and that the Equipment will be exempt from all property taxes. Lessee shall timely pay all assessments, license and filing fees, taxes (including sales, use, excise, personal property, ad valorem, stamp, documentary and other taxes) and all other governmental charges, fees, fines or penalties whatsoever, whether payable by Lessor or Lessee, now or hereafter imposed by any governmental body or agency on or relating to the Equipment or the Lease Payments or the use, registration, rental, shipment, transportation, delivery, ownership or operation of the Equipment and on or relating to this Master Lease or any Lease; *provided, however*, that the foregoing shall not include any federal, state or local income or franchise taxes of Lessor.

12. LIMITATION OF LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY, LESSOR, SHALL NOT BE LIABLE FOR ANY DIRECT DAMAGES OF LESSEE RESULTING FROM, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, WHETHER ARISING IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY. FURTHER, NOTWITHSTANDING ANYTHING TO THE CONTRARY, with respect to each Lease, Lessee agrees that (a) Lessor shall have no liability, cost or expense with respect to transportation, installation, selection, purchase, lease, ownership, possession, modification, maintenance, condition, operation, use, return or disposition of the Equipment, and (b) Lessor shall have no responsibility in connection with the selection of the Equipment, the ordering of the Equipment, its suitability for the use intended by Lessee, Lessee's compliance or non-compliance with competitive pricing and/or bidding requirements, the acceptance by the Vendor of the order submitted, if applicable, or any delay or failure by the Vendor or its sales representative to, deliver, install, or maintain the Equipment for Lessee's use. IN NO EVENT SHALL LESSOR BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES IN CONNECTION WITH OR ARISING OUT OF ANY LEASE OR THE EXISTENCE, FURNISHING, FUNCTIONING OR LESSEE'S USE OF ANY ITEM OF EQUIPMENT PROVIDED FOR IN ANY LEASE, WHETHER IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY AND REGARDLESS OF WHETHER LESSOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE PARTIES AGREE THAT THE PROVISIONS IN THIS MASTER LEASE FAIRLY ALLOCATE THE RISKS BETWEEN THE PARTIES WITHOUT WHICH THEY WOULD NOT HAVE ENTERED INTO THIS MASTER LEASE.

13. IDENTIFICATION. Lessor shall be entitled to insert missing or correct information on the related Lease, including, without limitation, Lessee's official name, serial numbers and any other information describing the Equipment under such Lease; provided that Lessor forwards copies of such changes to Lessee.

14. LOSS OR DAMAGE. Lessee shall be responsible for any loss, theft of and/or damage to the Equipment or any portion thereof from any cause whatsoever, regardless of the extent or lack of insurance coverage, from the time the Equipment is delivered to Lessee pursuant to the related Lease until the end of the Lease Term thereunder or until the Equipment is returned to Lessor pursuant to Section 19 of this Master Lease. If any item of the Equipment is lost, stolen or damaged, Lessee shall immediately provide written notice of such loss to Lessor and shall, within fifteen (15) days after such loss, at Lessee's option, either: (a) repair the damaged Equipment so that it is in good condition and working order, eligible for any manufacturer's certification, (b) replace the damaged Equipment at Lessee's sole cost and expense with equipment having substantially similar manufacturer's specifications and of equal or greater value to the damaged Equipment immediately prior to such Equipment being damaged, such replacement equipment to be subject to Lessor's approval, whereupon such replacement equipment shall be substituted in the applicable Lease and the other related documents by appropriate endorsement or amendment; or (c) pursuant to Section 18(b), purchase Lessor's interest in the damaged Equipment on a pro rata basis (notwithstanding the limitation in Section 18(b) only to prepaying in whole) and continue the related Lease for the non-damaged Equipment for the balance of the applicable Lease Term. In such event, Lessor will provide Lessee with a revised amortization of Lease Payments for the non-damaged Equipment. Lessor will forward to Lessee any insurance proceeds which Lessor receives for damaged Equipment for Lessee's use in the repair or replacement of the damaged Equipment, unless there has been an Event of Default or an Event of Non-appropriation by Lessee, in which event Lessor will apply any insurance proceeds received to reduce Lessee's obligations under Section 17 of this Master Lease.

15. INSURANCE. In the event that Lessee is not self-insured (as hereafter provided), Lessee shall, at its expense, keep the Equipment fully insured against loss, fire, theft, damage or destruction from any cause whatsoever in an amount not less than the greater of (a) the total Lease Payments for the Lease Term under the related Lease or (b) the full replacement cost of the Equipment without consideration for depreciation. Upon Lessor's request, Lessee shall also provide such additional insurance against injury, loss or damage to persons or property arising out of the use or operation of the Equipment as is customarily maintained by owners of property similar to the Equipment. With Lessor's prior written consent, Lessee may self-insure against such risks. The policy shall state that Lessor shall be notified of any proposed cancellation at least 30 days prior to the date set for cancellation. All such insurance shall be in form, issued by such insurance companies and be in such amounts as shall be satisfactory to Lessor, and shall provide that losses, if any, shall be payable to Lessor as "loss payee," and all such liability insurance shall include Lessor as an "additional insured." Upon Lessor's request, Lessee shall provide Lessor with a certificate or other evidence of insurance acceptable to Lessor evidencing the insurance coverage required under the related Lease. In the event Lessee fails to provide such evidence within 10 days of Lessor's request, or upon Lessor's receipt of a notice of policy cancellation, Lessor may (but shall not be obligated to) obtain insurance covering Lessor's interest in the Equipment at Lessee's sole expense. Lessee will pay all insurance premiums and related charges.

16. DEFAULT. Lessee will be in default under a Lease upon the occurrence of any of the following (each, an "Event of Default"): (a) Lessee fails to pay any Lease Payment or other payment due in full under such Lease within 10 calendar days after its due date; (b) Lessee fails to perform or observe any other promise or obligation in this Master Lease and/or any Lease and does not correct the default within 30 days after written notice of default by Lessor; (c) any representation, warranty or statement made by Lessee in this Master Lease or any Lease shall prove to have been false or misleading in any material respect when made; (d) Lessee fails to obtain and maintain insurance as required by Section 15, or any insurance carrier cancels any insurance on the Equipment; (e) the Equipment or any portion thereof is misused, used in a manner not authorized by the applicable and user license agreement (if any) accompanying such Equipment, or used in violation of the terms of the related Lease; (f) the Equipment or any part thereof is lost, destroyed, or damaged beyond repair and remains uncured in accordance with Section 14; (g) a petition is filed by or against Lessee under any bankruptcy or insolvency laws; or (h) an Event of Default occurs under any other Lease or prior financing with Lessor or assigns or their respective affiliates, but any such Assignee may only exercise remedies with respect to other Leases for which it is the Assignee.

17. REMEDIES. Upon the occurrence of an Event of Default under a Lease, Lessor may, in its sole discretion, do any or all of the following (without penalty, liability or obligation on Lessor's part and without limiting any other rights or remedies available to Lessor): (a) provide written notice to Lessee of the Event of Default; (b) as liquidated damages for loss of a bargain, and not as a penalty, declare due and payable any and all amounts which may then be due and payable under the Lease, plus all Lease Payments remaining through the end of the then current fiscal period; (c) with or without terminating the Lease Term under such Lease, (i) enter the premises where the Equipment is located and retake possession of such Equipment or require Lessee at Lessee's expense to promptly return any or all of such Equipment to the possession of Lessor in accordance with the requirements in Section 19, and (ii) at Lessee's expense, sell or lease such Equipment or, for the account of Lessee, sublease such Equipment, continuing to hold Lessee liable for the difference between the Lease Payment payable by Lessee pursuant to the terms of such Lease to the end of the current fiscal period and the net proceeds of any such sale, lease or sublease. Lessor may require Lessee to remove all proprietary data from the Equipment, holding Lessor and its assigns harmless if Lessee fails to do so. Lessee will not make any claims against Lessor or the Equipment for trespass, damage or any other reason. The exercise of any of such remedies shall not relieve Lessee of any other liabilities under any other Lease. Without limiting the foregoing, Lessor may take whatever action, either at law or in equity, may appear necessary or desirable to enforce its rights under any Lease, or as a secured party in any or all of the Equipment. No remedy of Lessor is intended to be exclusive and every such remedy, now or hereafter existing, at law or in equity, shall be cumulative and shall be in addition to every other remedy given under a Lease. In the event that Lessor sells or otherwise liquidates the Equipment following an Event of Default or an Event of Non-appropriation as herein provided and realizes net proceeds (after payment of costs) in excess of total Lease

Payments under the related Lease that would have been paid during the related scheduled Lease Term plus any other amounts then due under the related Lease or Leases, Lessor shall immediately pay the amount of any such excess to Lessee.

18. PURCHASE OPTION. At the option of Lessee, and provided that no Event of Default or Event of Non-appropriation has occurred and/or is continuing under any Lease, Lessor's interest in all, but not less than all, of the Equipment subject to a Lease will be transferred, conveyed and assigned to Lessee, free and clear of any right or interest of Lessor, and such Lease shall terminate: (a) upon payment in full of all Lease Payments under such Lease and all other amounts then due thereunder or (b) on any Lease Payment due date under such Lease, provided that Lessee shall have delivered written notice at least 30 days prior to such date of Lessee's intention to purchase the Equipment subject to such Lease pursuant to this provision, by paying to Lessor, in addition to the Lease Payment due on such date, an amount equal to the purchase price (the "Purchase Price") shown for such Lease Payment due date in the payment schedule included in the applicable Lease. Lessee hereby acknowledges that the Purchase Price under a Lease includes a prepayment premium.

19. RETURN OF EQUIPMENT. In the case of an Event of Default under a Lease or an Event of Non-appropriation by Lessee with respect to a Lease in accordance with Section 6, Lessee will, at Lessee's sole cost and expense, immediately return the Equipment (including all copies of any software free of any proprietary data), manuals, and accessories to any location and aboard any carrier Lessor may designate in the continental United States. The Equipment must be properly packed for shipment in accordance with the manufacturer's recommendations or specifications, freight prepaid and insured, and maintained in accordance with the terms of the related Lease. All Equipment must be free of markings. Lessee will pay Lessor for any missing or defective parts or accessories. Lessee will continue to pay Lease Payments until the Equipment is accepted by Lessor, which acceptance shall be deemed to occur fifteen (15) days after delivery unless Lessor rejects the Equipment for good cause within such fifteen (15) day period. Notwithstanding anything in this Section 19 to the contrary, any amounts to be paid by Lessee as provided in this Section 19 shall be payable solely from funds legally available for the purpose.

20. LESSEE'S REPRESENTATIONS AND WARRANTIES. Lessee hereby represents, covenants and warrants for the benefit of Lessor that as of the date hereof and as of Commencement Date for each Lease, and throughout each Lease Term: (a) Lessee is a state or political subdivision thereof within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"); (b) Lessee is duly organized and existing under the Constitution and laws of the state in which Lessee is located; (c) Lessee is authorized to enter into and carry out its obligations under this Master Lease and each Lease and every other document required to be delivered in connection with this Master Lease and a Lease; (d) this Master Lease and each Lease have been duly authorized, executed and delivered by Lessee in accordance with all applicable laws, codes, ordinances, regulations, and policies; (e) any person signing the Master Lease and each Lease has the authority to do so, is acting with the full express authorization of Lessee's governing body, and holds the office indicated below his or her signature, which is genuine; (f) the Equipment is essential to the immediate performance of a governmental or proprietary function by Lessee within the scope of Lessee's authority and shall be used during the Lease Term only by Lessee and only to perform such function; (g) Lessee intends to use the Equipment for the entire Lease Term and shall take such action, in accordance with Section 6, to include in its annual budget request, for submission to Lessee's governing body, any funds required to fulfill Lessee's obligations for each succeeding fiscal period during the applicable Lease Term; (h) Lessee has complied fully with all applicable laws, codes, ordinances, regulations, and policies, governing open meetings, competitive pricing and/or public bidding and appropriations required in connection with each Lease, the selection and acquisition of the Equipment and the selection of Vendor; (i) all payments due and to become due during Lessee's current fiscal period under a Lease are within the fiscal budget of such fiscal period, and are or will be included within an unrestricted and unencumbered appropriation currently available for the lease/purchase of the Equipment under the related Lease; (j) Lessee shall not do or cause to be done any act which shall cause, or by omission of any act allow, the interest portion of any Lease Payment to become includible in Lessor's gross income for Federal income taxation purposes under the Code; (k) Lessee shall comply with the information reporting requirements of Section 149(e) of the Code with respect to each Lease (such compliance shall include, but not be limited to, the execution of Form 8038-G or 8038-GC information reporting returns as appropriate); (l) all financial information provided by Lessee is true and accurate and fairly represents Lessee's financial condition; (m) Lessee has not for at least its most recent ten fiscal periods failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement; (n) there is no litigation, pending or threatened that would materially adversely affect the transactions contemplated by this Master Lease, any Lease or the financial condition of Lessee; and (o) any and all Equipment that Lessee leases, purchases and/or acquires pursuant to this Master Lease and any Lease hereunder is for Lessee's internal purposes only and Lessee is not and will not lease, purchase or acquire the Equipment for resale.

21. ASSIGNMENT. Lessor may, upon notice to Lessee but without Lessee's consent, sell, assign, or transfer from time to time Lessor's rights, title, and interest under this Master Lease and/or any Lease or Leases or interest therein, including the right to receive Lease Payments under a Lease and Lessor's security interest in the Equipment under a Lease and any related Escrow Agreement to one or more assignees or subassignees (each, an "Assignee"). Lessee agrees that, upon such assignment, the Assignee will have the same rights and benefits of Lessor under the terms of the related Lease. Lessee agrees that the rights of Assignee will not be subject to any claims, defenses, or set-offs that Lessee may have against any Vendor. Upon notice to Lessee of such assignment, Lessee agrees to respond to any requests about the related Lease and, if directed by Lessor, to pay Assignee all Lease Payments and other amounts due under such Lease. Lessee hereby appoints Lessor as its agent to maintain a record of all assignments of each Lease in a form sufficient to comply with the registration requirements of Section 149(a) of the Code and the regulations prescribed thereunder from time to time, and Lessor agrees to maintain such registration record.

22. ADDITIONAL PAYMENTS. Lessor may, but is not obligated to, take on Lessee's behalf any action which Lessee fails to take as required by any Lease, and Lessee shall pay any expenses incurred by Lessor in taking such action, which will be in addition to the Lease Payments as set forth in the related Lease

23. RELEASE AND INDEMNIFICATION. To the extent permitted by applicable state law and subject to Section 6, Lessee shall indemnify, release, protect, hold harmless, save and defend Lessor from and against any and all liability, obligation, loss, claim, tax and damage whatsoever, regardless of the cause thereof, and all costs and expenses in connection therewith (including, without limitation, attorneys' fees) arising out of or resulting from (a) entering into this Master Lease and/or any Lease; (b) the ownership of any item of Equipment; (c) the ordering, acquisition, use, installation, deployment, testing, operation, condition, purchase, delivery, rejection, storage or return of any item of Equipment; (d) any damage to property or personal injury or death of any person in connection with the operation, use, installation, deployment, testing, condition, possession, storage or return of any item of Equipment, or in connection with or resulting from Lessee's acts, omissions, negligence, misconduct or breach of any provision of this Master Lease or any Lease(s) hereunder; and/or (e) the breach of any covenant or any material representation of Lessee contained in this Master Lease or any Lease. The indemnification obligations set forth herein shall continue in full force and effect notwithstanding the payment in full of all obligations under any Lease or the termination of the Lease Term under any Lease for any reason.

24. MISCELLANEOUS. Each Lease, together with this Master Lease, contains the entire agreement of the parties regarding the subject matter hereof which is limited to lease financing. **TIME IS OF THE ESSENCE IN EACH LEASE.** If a court of competent jurisdiction finds any provision of any Lease to be unenforceable, the remaining terms of such Lease shall remain in full force and effect. Each Lease may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument; provided, however, that only counterpart one of each Lease (including the terms and conditions of this Master Lease incorporated therein by reference) shall constitute the original for such Lease for purposes of the sale or transfer of such Lease as chattel paper. References herein to "Lessor" shall be deemed to include each of its Assignees from and after the effective date of each assignment; references herein to "Lessor" shall not refer to Apple Inc. in its capacity as a Vendor or in any capacity other than as a lessor hereunder. The captions or heading in this Master Lease and in each Lease are for convenience only and in no way define, limit or describe the scope or intent of any provisions. This Master Lease and each Lease will be governed by the laws of the state where Lessee is located without regard to the conflict of law principles thereof. Lessor and Lessee both intend to comply with all applicable laws. If it is determined that Lessee's payments under the Lease result in an interest payment higher than allowed by applicable law, then any excess interest collected will be applied to the repayment of principal, and interest will be charged at the highest rate allowed by law.

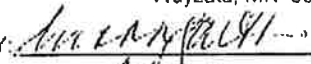
25. NOTICES. All written notices under any Lease must be sent by certified mail or recognized overnight delivery service, postage prepaid, to the addresses as stated on each Lease, or by facsimile transmission, with written confirmation of receipt.

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS MASTER LEASE AND EACH LEASE SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS MASTER LEASE OR A LEASE MAY NOT BE LEGALLY ENFORCED. THE TERMS OF THIS MASTER LEASE OR A LEASE MAY ONLY BE CHANGED BY ANOTHER WRITTEN AGREEMENT BETWEEN THE PARTIES. EXCEPT FOR AN EVENT OF NON-APPROPRIATION, EACH LEASE IS NOT CANCELABLE BY LESSEE.

LESSOR: APPLE INC

LESSEE: Independent School District No. 284
210 County Road 101 N
Wayzata, MN 55391

BY: 

BY: 

TITLE: Gregg E. Gern
Director

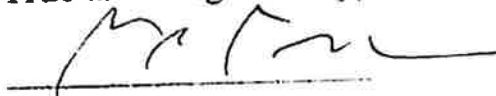
TITLE: ALP

Worldwide Financial Services

FED TAX ID#:

41-6001464

True and Original Copy



COPY

EXHIBIT A**Schedule No. 7 Dated June 9, 2018 to Master Lease Purchase Agreement Dated October 26, 2012**

This Schedule No. 7 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement dated October 26, 2012 ("Master Lease"), and is effective as of June 9, 2018. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

To the extent that less than all of the Equipment subject to this Schedule has been installed and accepted by Lessee on or prior to the date hereof, Lessee hereby acknowledges that a portion of the Equipment has not been delivered, installed and accepted by Lessee for purposes of this Lease. In consideration of the foregoing, Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes

EQUIPMENT INFORMATION	
QTY	EQUIPMENT DESCRIPTION
	Computer Hardware--See attached Exhibit 1.

LEASE PAYMENT SCHEDULE						
Pmt #	Payment Date	Payment Amount	Interest	Principal	Purchase Price after scheduled payment(s)	Outstanding Balance
	6/9/2018					\$393,950.00
1	6/9/2018	\$133,523.42	\$0.00	\$133,523.42		\$260,426.58
2	6/9/2019	\$133,523.42	\$4,401.21	\$129,122.21	\$133,930.46	\$131,304.37
3	6/9/2020	\$133,523.42	\$2,219.05	\$131,304.37	\$0.00	\$0.00
Totals:		\$400,570.26	\$6,620.26	\$393,950.00	Rate 1.6900%	

Lessee acknowledges that the discounted purchase price for the Lease is \$387,616.37 and that such amount is the Issue Price for the Lease for federal income tax purposes. The difference between the principal amount of this Lease and the Issue Price is Original Issue Discount ("OID") for federal income tax purposes. The Yield for this Lease for federal income tax purposes is 3.3800% per annum. Such Issue Price and Yield will be stated in the Form 8038-G or 8038-GC, as applicable.

IMPORTANT: Read before signing. The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

Commencement Date: **June 9, 2018**

LESSOR: **APPLE INC.**

SIGNATURE: X _____

NAME / TITLE: X _____

DATE: X _____

LESSEE: **INDEPENDENT SCHOOL DISTRICT NO. 284**

SIGNATURE: X _____

NAME / TITLE: X _____

DATE: X _____

EXHIBIT 1 – EQUIPMENT INFORMATION to Schedule No. 7
under Master Lease Purchase Agreement dated October 26, 2012

#	Product Description	Qty
1	iPad Wi-Fi 32GB – Space Gray (10-pack) Part Number BN3U2LL/A iPad Wi-Fi 32GB – Space Grey (10-pack) Part Number: MR8A2LL/A Quantity: 1000.000	100
2	Logitech Rugged Combo 2 for iPad (5th and 6th generation) – Blue Part Number HM6T2VC/A	1,000
3	AppleCare OS Support – Select Part Number D6602ZM/A	1

The above Equipment includes all attachments and accessories attached thereto and made a part thereof.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Human Resource Recommendations

COMMENTS BY: Ms. Stacie Vos

Attached is the recommendation regarding personnel actions, including: employment, separations and leaves of absence.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - June 11, 2018

EMPLOYMENT

Name	Position	Location	Reason	Start Date
Kat Dunnigan	Teacher - 1st Grade	Birchview	Transfer	8/27/2018
Brooke Gibbs	Teacher - 3rd Grade	Birchview	Resignation	8/27/2018
Meghan Settingsgard	Teacher - Special Services	Birchview	Long Term Reserve	8/27/2018
Saraswathi Dasari	Culinary Express	Central Middle	Transfer	5/29/2018
Sarah Koch	Teacher - Spanish	Central Middle	Long Term Reserve	8/27/2018
Susan Allen	Teacher - Special Services	District	New Position	8/27/2018
Karen Leslie	School Psychologist	Meadow Ridge	Nonrenewal	8/27/2018
Jamie Smyth	Teacher - Special Services	East Middle	Transfer	8/27/2018
Stephanie Andrews	Teacher - Social Studies	East Middle	Transfer	8/27/2018
Charlotte Hibbs	Teacher - Kindergarten	Gleason Lake	New Position	8/27/2018
Jack Nilles	Teacher - English/Language Arts	High School	Resignation	8/27/2018
Jessica Linck	Teacher - Mathematics	High School	New Position	8/27/2018
Andrew Bailey	Teacher - Science	High School	New Position	8/27/2018
Casey Mae Jones	Teacher - Science	High School	Transfer	8/27/2018
Erin Bergeson	Teacher - Special Services	High School	Nonrenewal	8/27/2018
Marea Holkesvik	Teacher - Kindergarten	Oakwood	New Position	8/27/2018
Morgan Mandoza	Teacher - Special Services	Oakwood	Nonrenewal	8/27/2018
Meredith Evans	Teacher - Art	Oakwood	Retirement	8/27/2018
Matthew Koch	Teacher - Special Services	Sunset Hill, Plymouth Creek	New Position	8/27/2018
Dylan Morin	Teacher - Science	West Middle	Transfer	8/27/2018
Sarah Bates	Teacher - FACS	West Middle, Central Middle	Transfer	8/27/2018
Molly Bergacker	Teacher - Kindergarten	Oakwood	New Position	8/27/2018
Jodi Olson	Community Engagement & Partnerships Coordinator	Education Services Center	New Position	6/6/2018
Jennifer Ebert	Community Education Director	Education Services Center	Retirement	7/2/2018

CONTRACT MODIFICATION

Name	Position	Location	Modification	Date
Wendy Fischer	Paraprofessional	Birchview	Non Renew	6/7/2018
Alison Ryan	Teacher - Spanish	Central Middle	From 0.833 FTE to 1.0 FTE	8/27/2018
Alycia Knabenshue	Teacher - Art	Central Middle	From .667 FTE to .834 FTE 18-19 Only	8/27/2018
Irene Merz	Retired Teacher - LTR	District	Contract Ended	6/8/2018
Jennifer Theiste	Adult Basic Education Assistant	Early Learning School	Contract Ended	6/11/2018
Keith Schafer	Community Education - Driver's Education	Education Services Center	Position Eliminated	5/31/2018
Sheila Ewer	Community Education - Driver's Education	Education Services Center	Position Eliminated	5/31/2018
Brianna Allen	Community Education - Driver's Education	Education Services Center	Position Eliminated	5/31/2018
Kaylen Leonard	Paraprofessional	Greenwood	Non Renew	6/7/2018
Jennifer Ashwill	Paraprofessional	High School	Non Renew	6/7/2018

Susan Lehr	Paraprofessional	High School	Non Renew	6/7/2018
Evan Mord	Paraprofessional	High School	Non Renew	6/7/2018
Molly Platisha	Teacher - Art	High School	From 0.8 FTE to 1.0 FTE	8/27/2018
Ryan VanAlstine	Paraprofessional	High School	Contract Ended	6/1/2018
Shilpa Gaikhe	Paraprofessional	Kimberly Lane	Non Renew	6/7/2018
Rainbow Cramer-Plant	Paraprofessional	Meadow Ridge	Non Renew	6/7/2018
Molly Lynch	Paraprofessional	Meadow Ridge	Non Renew	6/7/2018
Alicia Oldenhof	Paraprofessional	Meadow Ridge	Non Renew	6/7/2018
Kristin Pilgrim	Paraprofessional	Meadow Ridge	Non Renew	6/7/2018
Debra Godejahn	Teacher - Music	Meadow Ridge	From 0.5 FTE to 0.8 FTE	8/27/2018
Andrea Pearson	Paraprofessional	Oakwood	Non Renew	6/7/2018
Kayla Robinson	Paraprofessional	Oakwood	Non Renew	6/7/2018
Aaron Ackerman	Paraprofessional	Plymouth Creek	Non Renew	6/7/2018
Katharine Barsness	Teacher - Intervention	Sunset Hill	From 1.0 FTE to 0.8 FTE	8/27/2018
Carol Gause	Paraprofessional	Sunset Hill	Non Renew	6/7/2018
Jack Kobs	Paraprofessional	Sunset Hill	Non Renew	6/7/2018
Anastasia Melgard	Paraprofessional	Sunset Hill	Non Renew	6/7/2018
Jessica Shuster	Paraprofessional	Sunset Hill	Non Renew	6/7/2018
Deborah Mossefin	Retired Teacher - LTR	West Middle	Contract Ended	6/8/2018

LEAVE OF ABSENCE

Name	Position	Location	Leave Date
Jerrold Nelson	Teacher - English	High School	11/26/2018 - 12/21/2018
Kristian Bejarin	Teacher - 6th Grade	East Middle	09/18/2018 - 10/16/2018
Emily Peterson	Teacher - 6th Grade	West Middle	10/29/2018 - 1/25/2018
Michael Peterson	Teacher - Band	West Middle	1/28/2019 - 2/19/2019
Amy Schmidt	Social Worker	Sunset Hill	4/9/2018 - 9/7/2018
Angie Hoffmann	Teacher - 4th Grade	Meadow Ridge	4/12/2018 - TBD
Angela Kaphers	Teacher - Literacy Specialist	Oakwood	5/9/2018 - 5/19/2018
Megan Budke	Teacher - Spanish	West Middle	9/25/2018 - 1/25/2019

RESIGNATION

Name	Position	Location	Resign Date
Lisa Anderson	Teacher - 1st Grade	Birchview	6/30/2018
Margaret Dau	Home Base Assistant	Gleason Lake/Meadow Ridge	6/7/2018
Breanna Sieracki	Teacher - Physical Education	High School	6/11/2018
Eva Crawford	Home Base Assistant	Kimberly Lane	6/7/2018
Julie Strauss	Paraprofessional	Kimberly Lane	6/7/2018
Schmitz, Margaret	Home Base Instructor	Meadow Ridge	6/7/2018

Allison Lutz	Teacher - Mathematics	West Middle		6/11/2018
RETIREMENT				
Name	Position	Location	Retirement Date	
Kathy Kulich	Paraprofessional	Gleason Lake		6/7/2018
Diane Londy	Paraprofessional	High School		6/7/2018
Jodi Olson	Teacher	High School		6/5/2018
EXTRA ASSIGNMENTS				
Name	Position	Location	Assignment	Date
Kathryn Bennett	Teacher	Central Middle School	Summer School Coordinator	6/1/2018
Sara Gammack	Teacher	Education Services Center	Summer School Coordinator	6/1/2018
Richard Alexander	Coach	High School	Summer Drum Line	6/1/2018
Madison Barre	Coach	High School	Girls LaCrosse	4/2/2018
Adam Goethke	Coach	High School	Boys Baseball	3/21/2018
Amy Mayer	Coach	High School	Adapted Floor Hockey	3/2/2018
Amy Mayer	Coach	High School	Adapted Bowling	3/2/2018
Michael Peterson	Teacher	High School	Summer Drum Line	6/1/2018
Lisa Barnholdt	Teacher	High School	Summer School Coordinator	6/1/2018

Caroline Albers	Coach	High School
Constance Alvarez	Coach	High School
Kelsey Anderson	Coach	High School
Caroline Bergh	Coach	High School
Aaron Berndt	Teacher	High School
Natalie Bodin	Coach	High School
Molly Braun	Coach	High School
Brandon Carlson	Coach	High School
Krista Crandall	Coach	High School
Lindsey Crohn	Coach	High School
Gary Danelius	Coach	High School
Robert Dewitt	Teacher	High School
Christine Easton	Para	High School
Mark Elias	Teacher	High School
Ronald Fiemann	Coach	High School
Sean Giesen	Coach	High School
Alexis Halvorson	Coach	High School
Brandon Heebink	Teacher	High School
Signe Hensel	Coach	High School
Chad Herr	Coach	High School
Eric Herrscher	Teacher	High School
Jerome Ingber	Coach	High School
Eric Jahn	Coach	High School
Kelsey Long	Coach	High School
Annamarie Martino	Coach	High School
Rachel Meyer	Coach	High School
Haley Mitchell	Coach	High School
Kyle Moody	Teacher	High School
Matthew Mosiman	Teacher	High School
Bradley Olson	Teacher	High School
Mark Popp	Teacher	High School
Steven Porter	Teacher	High School
Jeremy Prickett	Teacher	High School
Jeff Prondzinski	Teacher	High School
Jenna Schulte	Coach	High School
Michael Schumacher	Teacher	High School
John Thomas	Coach	High School
Erin Youmans	Coach	High School
Casey Zylla	Teacher	High School

Mainstage Play Costumes	3/1/2018
Girls Synchronized Swim Assistant	3/7/2018
Girls Softball Varsity Head	3/14/2018
Girls Synchronized Swim Assistant	3/7/2018
Boys Track Varsity Head	3/14/2018
Girls Synchronized Swim Assistant	3/7/2018
Girls Softball Varsity Assistant	3/14/2018
Boys Lacrosse Varsity Assistant	4/4/2018
Girls Lacrosse Varsity Head	4/4/2018
Girls Synchronized Swimming	3/7/2018
Boys Track Varsity Assistant	3/14/2018
Boys Baseball Varsity Head	3/21/2018
Girls Softball Varsity Assistant	3/14/2018
Boys Baseball Varsity Assistant	3/21/2018
Boys Lacrosse Varsity Assistant	4/4/2018
Boys Track Varsity Assistant	3/14/2018
Girls Lacrosse Varsity Assistant	4/4/2018
Boys Track Varsity Assistant	3/14/2018
Girls Synchronized Swim Head	3/7/2018
Boys Lacrosse Varsity Head	4/4/2018
Boys Tennis Varsity Assistant	3/21/2018
Boys Tennis 9Th Gr	3/21/2018
Boys Track Varsity Assistant	3/14/2018
Girls Lacrosse Varsity Assistant	4/4/2018
Girls Softball Varsity Assistant	3/14/2018
Girls Synchronized Swim Assistant	3/7/2018
Girls Synchronized Swim Assistant	3/7/2018
Boys Baseball Varsity Assistant	3/21/2018
Boys Baseball Varsity Assistant	3/21/2018
Boys Tennis 9Th Gr	3/21/2018
Boys Track Varsity Assistant	3/14/2018
Boys Track Varsity Assistant	3/14/2018
Girls Golf Varsity Assistant	3/21/2018
Boys Tennis Varsity Head	3/21/2018
Girls Golf Varsity Assistant	3/21/2018
Girls Golf Varsity Head	3/21/2018
Boys Tennis 9Th Gr	3/21/2018
Girls Synchronized Swim Assistant	3/7/2018
Boys Baseball Varsity Assistant	3/21/2018

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: 2. Superintendent's Reports and Recommendations

ITEM: C. Human Resource Services

COMMENTS BY: Ms. Stacie Vos

1) Professional Leaves of Absence for the 2018-2019 School Year

The Professional Leave Committee members, Clark Doten, Stacie Vos, Marc Wegner, Lisa Brua, and Karla Thompson, recommend the following sabbatical leaves for the 2018-2019 school year:

Sabbatical Leaves 2018-2019

Beth Dikeman 1.0 Sabbatical 3rd Grade Sunset Hill

The sabbatical proposals as presented to the Professional Leave Committee were reviewed by the School Board Human Resources Committee.

RECOMMENDED ACTION: Approve the 2018-2019 Sabbatical Leave requests established by the Professional Leave Committee and School Board Human Resources Committee.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: Revised 2017-2018 School Calendar

COMMENTS BY: Dr. Jill Johnson, Exec. Director of Teaching & Learning

Approve Revised School Calendar for 2017-2018

The Minnesota Department of Education recommends School Boards adopt a final calendar that reflects the actual days school was in session. The revised calendar also reflects the District is in compliance with all required hours of school being in session as established by state law. Please see the attached calendar for 2017-2018.

RECOMMENDED ACTION: Approve the revised 2017-2018 school calendar as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

2017 - 2018 Calendar

July				
3	4 Holiday	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
October				
2	3	4	5	6
9	10	11	12	13
16	17	18	19 Teacher Convention	20
23	24	25	26	27
30	31			
January				
1 Holiday	2 School Resumes	3	4	5
8	9	10	11	12
15 MLK Holiday	16	17	18	19
22	23	24	25 End of Qtr. 2	26 Grading Day
29 Qtr. 3 Starts	30	31		
April				
2	3 Spring Break	4	5	6
9 Qtr. 4 Starts	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

August				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22 New Teacher Training	23	24	25
28	29 Teacher Work Days	30	31	
November				
		1	2	3
6	7	8 End of Qtr. 1	9 PD/GR Day /Comp Day	10
13 Qtr. 2 Starts	14	15	16	17
20	21	22 Comp Day	23 Thanksgiving Holiday	24
27	28	29	30	
February				
			1	2
5	6	7	8	9
12	13	14	15	16
19 President's Holiday	20	21	22	23
26	27	28		
May				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28 Memorial Day	29	30	31	

September				
				1
4 Labor Day	5 School Starts	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
December				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21 Winter Break	22 Holiday
25 Holiday	26	27 Winter Break	28	29
March				
			1	2
5 Snow Day	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28 End of Qtr. 3	29 PD/GR/Comp Day	30 Comp Day
June				
				1
4	5	6	7 End of Qtr. 4	8 Grading Day
11 Comp Day	12	13	14	15
18	19	20	21	22
25	26	27	28	29

District Offices Closed: July 4, September 4, November 23 & 24, December 22 & 25, January 1, January 15
February 19, May 28

KEY:			New Teacher Training
	Holiday		School Not in Session K - 12
	Professional Development, Grading, Teacher Work Day		Snow Day - Not in Session K - 12

Qtr. 1: 45 Student Days; 47 Teacher Days

Student Days - 171 Days: Sem 1 = 87 Sem 2 = 84

Qtr. 2: 42 Student Days; 44 Teacher Days

Teacher Days - 184 Days: Sem 1 = 91 Sem 2 = 89

Qtr. 3: 41 Student Days; 44 Teacher Days

Workshop Week = 4

Qtr. 4: 43 Student Days; 45 Teacher Days

2017 - 2018 Calendar

SCHOOL HOURS

7:45 - 2:25 - Greenwood, Kimberly Lane, Meadow Ridge, Oakwood, Plymouth Creek
8:20 - 3:10 - High School
8:30 - 3:10 - Birchview, Gleason Lake, Sunset Hill
9:10 - 4:00 - East Middle School, Central Middle School, West Middle School

NOTES:

March 6 - Two Hr Late Start - Snow
April 16 - Two Hr Late Start - Snow
May 25 - Early Release WHS - Fire

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – July 11, 2016

AGENDA SECTION: 2. Consent Agenda

ITEM: D2. Approval of Proposed School Calendar

COMMENTS BY: Dr. Jill Johnson, Exec. Dir. of Teaching & Learning

Approval of School Calendar for 2019-2020

Attached is the proposed school day calendar for the school year 2019-2020. This calendar reflects that the District is in compliance with all required hours of school being in session as established by state law. This calendar is subject to change by further Board action, if necessary.

Background information:

The school district calendar is prepared each year by the calendar committee. The committee is composed of one teacher representative from each school site including early childhood, two parent representatives from the district parent liaison committee and one resource teacher from teaching and learning. The executive director of teaching and learning chairs the committee. The committee meets and provides input on the development of a new school calendar. Teaching and Learning uses the input to create different versions of the calendar for the committee to review. The committee reviews the draft calendars and decides which versions to move forward for teacher and parent consideration. Each site rep shares the calendar with teachers and each site comes to a consensus for one calendar. The parent reps seek feedback from parents who serve on the district liaison committee. The calendar with the most support moves forward to the school board for consideration.

Calendar Parameters

- ♣ Start after Labor Day
- ♣ 184 Teacher Work Days (180 Days + Four Workshop Days)
- ♣ 172 Student Days
- ♣ Include 10 Holidays
- ♣ Equal Number of Days between Quarters and Semesters
- ♣ End in Early June
- ♣ Week-Long Spring Break
- ♣ Includes the MSHSL Speech Competition for 2018–19 and 2019–20

RECOMMENDED ACTION: This calendar has been presented and discussed at a School Board Work Session. The recommendation is to approve the proposed 2017-2018 school calendar as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

2019 - 2020 Calendar

July					August					September				
1	2	3	Holiday	4	5	6	7	8	9	Labor Day	School Starts	4	5	6
8	9	10		11	12	13	14	15	16	9	10	11	12	13
15	16	17		18	19	20	21	22	23	16	17	18	19	20
22	23	24		25	26	New Teacher Training				23	24	25	26	27
29	30	31				26	27	28	29	30				
						Teacher Work Days								
October					November					December				
1	2	3	4		1	2	3	4	5	2	3	4	5	6
7	8	9	10	11	4	5	End of Qtr. 1	PD Day GR Day	PD Day or Comp Day	9	10	11	12	13
14	15	16	17	18	11	12	13	14	15	16	17	18	19	20
21	22	23	Teacher Convention	24	18	19	20	21	22	23	24	25	26	27
28	29	30		31	25	26	Comp Day	Thanksgiving	Holiday	30	31			
										Winter Break				
January					February					March				
		Holiday	School Resumes	3	3	4	5	6	7	2	3	4	5	6
6	7	8	9	10	10	11	12	13	14	9	10	11	12	13
13	14	15	16	17	17	18	19	20	21	16	17	18	19	20
20	21	22	End of Qtr. 2	PD/GR Day	24	25	26	27	28	23	24	End of Qtr. 3	PD Day GR Day Comp Day	Comp Day
27	28	29	30	31						30	31			
										Spring Break				
April					May					June				
		1	2	3					1	1	2	3	4	5
6	7	8	9	10	4	5	6	7	8	8	9	10	11	12
13	14	15	16	17	11	12	13	14	15	15	16	17	18	19
20	21	22	23	24	18	19	20	21	22	22	23	24	25	26
27	28	29	30		25	26	27	28	29	29	30			
					Memorial Day									

District Offices Closed: July 4, September 2, November 28 & 29, December 24 & 25, January 1, January 20, February 17, May 25

Key:

 Holiday

 Teacher Work Day - Professional Development, Grading Day

 School not in session K-12

 New Teacher Training

Qtr. 1:	45	Student Days	47	Teacher Days	Student Days - 172 Days:	Sem 1 = 87	Sem 2 = 85
Qtr. 2:	42	Student Days	44	Teacher Days	Note - April 17 - Virtual Day HS Only - HS Student Days = 171		
Qtr. 3:	42	Student Days	44	Teacher Days	Teacher Days - 184 Days:	Sem 1 = 91	Sem 2 = 89; Workshop Week = 4
Qtr. 4:	43	Student Days	45	Teacher Days			

SCHOOL HOURS

7:45 - 2:25 - Greenwood, Kimberly Lane, Meadow Ridge, Oakwood, Plymouth Creek

8:20 - 3:10 - High School

8:30 - 3:10 - Birchview, Gleason Lake, Sunset Hill

9:10 - 4:00 - East Middle School, Central Middle School, West Middle School

2019 - 2020 Calendar

	TEACHERS	STUDENTS		
Aug	4	0		
TOTAL	4	0	4	
Sept	20	20		
Oct	21	21		
Nov	6	4		
TOTAL	47	45		
Nov	13	12		
Dec	15	15		
Jan	16	15		
TOTAL	44	42	91	87
Jan	5	5		
Feb	19	19		
Mar	20	18		
TOTAL	44	42		
April	19	19		
May	20	20		
June	6	4		
TOTAL	45	43	89	85
			180	172
			184	

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – July 11, 2018

AGENDA SECTION: 2. CONSENT AGENDA

ITEM: E. Resolution for Membership in the Minnesota State
High School League for the 2018 – 2019 School Year

COMMENTS BY: Sarah Johansen, Board Chair

Minnesota Statutes, Section 128C.01, requires individual School Boards each year to authorize membership in the Minnesota State High School League. The Resolution for Membership affirms (1) that the Board of Education delegates the control, supervision, and regulation of League-sponsored athletic and fine arts activities to the Minnesota State High School League; (2) that the Board of Education adopts the Constitution, Bylaws and Rules and Regulations of the League; and (3) that the administration for and the responsibility for supervising the activities are assigned to the official representative.

Erik Brown is the appointed School Board representative to the Minnesota State High School League, and Jaime Sherwood, Activities and Athletic Director, is the Wayzata High School representative. The enclosed resolution provides for the appropriate School Board action.

RECOMMENDED ACTION: Approve the Resolution for Membership in the Minnesota State High School League for the 2018 – 2019 School Year.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ Failed _____

Abstentions: _____



Education and Leadership for a Lifetime

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262, FAX (763) 569-0499 | www.mshsl.org

May 2018

Dear Superintendent:

Minnesota Statutes, Section 128C.01, requires individual school boards to authorize membership in the Minnesota State High School League. The Resolution for Membership (Resolution) affirms (1) that your school board delegates the control, supervision and regulation of League-sponsored athletic and fine arts activities to the Minnesota State High School League; (2) that your school board adopts the MSHSL Constitution, Bylaws and Rules and Regulations; and, (3) that the administration and responsibility for supervising your registered activities is assigned to your official school representative(s).

Section 208.00 of the MSHSL Constitution found in the Official Handbook and online at mshsl.org provides that each member school shall identify a **Designated School Representative** and **Designated School Board Member**. In addition, each school must identify individuals to represent boys' sports, girls' sports, speech and music; schools are also urged to form a **Local Advisory Committee** to address MSHSL matters. Page 2 of the Resolution provides language from the Constitution and space for your school to identify those persons who will represent your school.

Please return one copy of pages 1 and 2 of the 2018-2019 Resolution for Membership for each high school to the Minnesota State High School League and retain one copy of each for your school files. The deadline for returning the Resolution Form(s) is as soon as possible but not later than August 31, 2018. If your Designated School Board Member, Designated School Representative, Activity Representatives or Mailing Representative has changed from the previous year, please have your school's activity director make the change on your school's page on the MSHSL website database. If the Resolution is not received by the above date, a \$250 late fee will be assessed. No school is eligible to compete in regular or post-season tournaments unless the completed Resolution is on file in the League office.

A billing for services, rule books, and other supplies ordered for your school will be mailed in mid-August.

Please be reminded of the following:

1. August 1 begins the MSHSL fiscal year and the Resolution for Membership for the 2018-2019 school year must be approved by your local school board.
2. **Auguts 31, 2018 is the due date for return of the Resolution Form.** A late fee will be assessed if the Resolution is not returned by that date; **your students WILL NOT BE COVERED** by the catastrophic insurance plan; your school district must assume that responsibility; and your students will not be allowed to participate in League-sponsored events.
3. **The Resolution must be completed in full**, including viewing of the *WHY WE PLAY* training video and a review of the Code of Conduct Statement. Signatures of the superintendent and clerk/secretary of the school board affirm such compliance. The video is available on the homepage of the MSHSL website or you may contact League staff.

(over)

This mailing has been sent to all current member schools. If your school chooses *not* to become a member for the 2018-2019 school year, please email Lynne Johnson at ljohnson@mshsl.org. This does not prevent you from re-establishing your membership with the League in the future.

The focus of the Minnesota State High School League is "Education and Leadership for a Lifetime" and membership in the MSHSL will provide your students with rewarding benefits as they participate in the education-based athletics and fine arts activities sponsored by your school.

The League staff looks forward to an on-going partnership with your school, your school personnel, and the students in your school community.

Sincerely,

A handwritten signature in black ink, appearing to read "Erich Martens". The signature is fluid and cursive, with the first name "Erich" and last name "Martens" clearly distinguishable.

Erich Martens
Executive Director

Enclosure

Minnesota State High School League
2100 Freeway Boulevard
Brooklyn Center, MN 55430-1735
763-560-2262 Fax: 763.569.0499 www.mshsl.org

**2018-2019 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number _____, County of _____, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League;
School Enrollment (9-12): _____
OR;
_____ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has reviewed the WHY WE PLAY training video which defines the purpose of education-based athletic and activity programs and will assist school communities in communicating a shared common language as it relates to the value of these said programs.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____ Signed: _____
Clerk/Secretary - Local Governing Board Superintendent or Head of School

Date: _____ Date: _____

District Office Address, City, Zip: _____

School Superintendent's Phone: _____ School Superintendent's Email: _____

RETURN ONE COPY TO THE MSHSL NOT LATER THAN AUGUST 31, 2018
Retain one copy for the school files.

(over)

**2018-2019 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the schools membership in the MSHSL.

Please complete and return this form with your school's 2018-2019 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member
(Please Print)

Designated School Representative
(Please Print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

Boys' Sports
(Please Print)

Girls' Sports
(Please Print)

Speech
(Please Print)

Music
(Please Print)

*Mailing Representative (Please Print)

* The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings or email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member (Please Print)

Student (Please Print)

Parent (Please Print)

Faculty Member (Please Print)

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: 2. Approval of Agenda and Consent Agenda Items

ITEM: E. Use of Space Contract for Wayzata City Hall

COMMENTS BY: Superintendent Chace Anderson

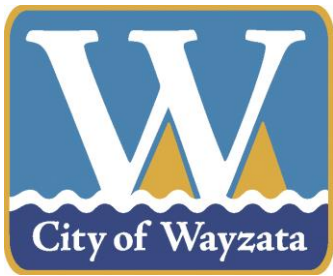
The school district has entered into an agreement for the use of the Wayzata City Hall Community Room and Studio for the televising of the monthly Regular School Board Meetings. The agreement for the 2018-2019 school year is attached for the School Board's approval.

RECOMMENDED ACTION: Approve the agreement for the use of the Wayzata City Hall Community Room and studio equipment for the purpose of televising the monthly Regular School Board Meetings for the 2018-2019 school year.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:

Ken Willcox

City Council:

Dan Koch
Johanna McCarthy
Alex Plechash
Steven Tyacke

City Manager:

Jeff Dahl

May 24, 2018

Wayzata Independent School District #284
PO Box 660
Wayzata, MN 55391

Dear School District #284:

Enclosed is the annual renewal of Community Room and Cable Television /Video Production Facility Agreement for your review and approval. For the contract year 2018/2019 a Consumer Price Index adjustment of 2.1% has been added; which equates to a \$61 increase.

If you have any questions or concerns, please feel free to contact me at 952-404-5304 or Kathy@wayzata.org.

Regards,

Kathy Ovshak
Senior Accountant

Enc.

STUDIO LICENSE AGREEMENT

(Wayzata City Hall Cable Television Video Production Studio)

This License Agreement (the "Agreement") is made, entered into and effective as of the 1st day of July, 2018, by and between Independent School District #284 ("ISD #284") and the City of Wayzata, a Minnesota municipal corporation (the "City").

WITNESSETH

WHEREAS, the City owns and operates a cable television/video production facility (the "Studio") (for purposes of this Agreement the Studio shall be defined to include all equipment and personal property located within the Studio) in the Wayzata City Hall located at 600 Rice Street East, Wayzata Minnesota; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the sum of One Dollar (\$1.00), and other good and valuable consideration, the receipt and sufficiency which is hereby acknowledged by the parties, the parties agree as follows:

1. License. The City hereby grants a temporary, non-exclusive license to ISD #284 to use the Studio and the equipment and other personal property located therein, subject to the approval of the City and any rules and regulations adopted by the City from time to time in its sole discretion.
2. Permitted Use. ISD #284 agrees to use the Studio for the sole purpose of cable broadcasting ISD #284 meetings held in the Wayzata City Hall Community Room (the "Permitted Use").
3. Personnel. As a condition of the license granted by the City, ISD #284 agrees that the Permitted Use contemplated under this Agreement will only be performed by a professional videographer under the direct supervision of an ISD #284 manager. At least one videographer shall be assigned to broadcast ISD #284 meetings in the Wayzata City Hall Community Room who will be adequately trained by either City or ISD #284 staff (or authorized contractors) before any broadcasting may be conducted in the Studio. Any videographer who will conduct broadcasting in the Studio must be pre-approved by the City. ISD #284 shall be solely responsible for the payment of wages, maintaining adequate workers' compensation insurance, tax withholdings and other compensation or other liabilities associated with the engagement of a videographer.

4. Responsibilities.

A. ISD #284 shall:

- i. Return the Studio to good and correct working order in the condition in which the Studio was found and is generally maintained;
- ii. Not remove any City equipment or property from the Studio except as authorized by appropriate City personnel in writing;
- iii. Secure the Studio and City Hall when leaving the Studio;
- iv. Abide by all rules, regulations and requests of or adopted by the City from time to time in its sole discretion regarding the use of the Studio; and
- v. Only use the Studio for the Permitted Use.

B. City shall:

- i. Provide one key and fob to ISD #284 to allow access to the Studio and City Hall; and
- ii. Provide custodial services, cabinets, chairs and such other furniture as City determines is necessary for operation of the Studio.

5. Indemnification, Property Damage and Liabilities. ISD #284 agrees to jointly and severally exonerate, save harmless, protect, and indemnify the City and its employees, Council Members, authorized representatives and agents from and against any and all losses, damages, claims, suits or actions, judgments, and costs arising from or in connection with any injury to or death of persons or damage to property, arising out of or attributable to the acts or omissions of, or use of the Studio by ISD #284, its agents, servants, employees, or guests of the Studio and the contents therein. The City shall not be responsible for the loss of or damage to property or injury to any person, occurring in or about the Studio while in use by ISD #284. ISD #284 agrees that if any damage is caused to the Studio or the contents therein, ISD #284 shall immediately repair such damage or replace such equipment or personal property so damaged at the City's request and subject to the City's direction. Nothing herein shall be deemed a waiver by ISD #284 of the limitations on liability set forth in Minnesota Statutes, Chapter 466.

6. Insurance. ISD #284 agrees to maintain insurance in amounts and substance reasonably acceptable to the City to insure the Studio against damage to the Studio and its contents caused by ISD #284. Upon the City's request, ISD #284 shall provide the City with proof of such insurance. If requested by the City, the insurance shall require 30 days' written notice to the City before cancellation of such insurance. The City shall be named as a certificate holder or an additional insured. Nothing herein shall be deemed a waiver of the limitations on liability set forth in Minnesota Statutes, Chapter 466.

7. Notice. If a notice is given pursuant to the terms of this Agreement, said notice shall be by US mail, certified, return receipt requested, addressed to the City as follows: City Manager, City of Wayzata, 600 Rice Street E, Wayzata, Minnesota 55391; to ISD #284 at 210 North County Road 101, Wayzata, MN 55391.
8. Assignment. This Agreement may not be assigned by ISD #284 to a third party without the prior written consent of the City, which may be withheld in the City's sole discretion.
9. Term. This License shall be effective from the date hereof until Midnight on June 30, 2019 (the "Term").
10. Miscellaneous. The City, by entering into this Agreement makes no representation or warranty regarding the fitness of the Studio and its equipment and personal property as being suitable for the purposes of ISD #284 or the Permitted Use. ISD #284 agrees that the Studio and its contents are being provided on an "as-is" basis. ISD #284 agrees it shall be solely responsible for the content of all matters broadcast and produced as a result of ISD #284.
11. Termination. Either party may terminate this Agreement at any time, for any reason or no reason, upon thirty (30) days' written notice to the other party.
12. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
13. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to all matters regarding the rights and obligations of each party regarding the operation, access and use of the Studio, and this Agreement supersedes all prior agreements and understandings, oral and written, between the City, and ISD #284 regarding use of the Studio.
14. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.
15. Headings. The headings contained in this Agreement are for reference purposes only and shall not be deemed to be a part of this Agreement or to affect the meaning or interpretation of this Agreement.
16. Counterparts. This Agreement may be executed in any number of counterparts, and by different parties on different counterparts, each of which, when executed, shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument. This Agreement shall be deemed fully executed when each party hereto has executed a counterpart hereof.

17. Severability. If any term, condition, or provision of this Agreement, or the application thereof to any circumstance, shall be invalid or unenforceable to any extent, the remaining terms, covenants, conditions, and provisions of this Agreement shall not be affected thereby and each remaining term, covenant, condition, and provision of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law. If any provision of this Agreement is so broad as to be unenforceable, such provision shall be interpreted to be only as broad as is enforceable.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

CITY:

CITY OF WAYZATA

By _____
It's Mayor

By _____
It's City Manager

ISD #284:

INDEPENDENT SCHOOL DISTRICT #284

By _____
Its Board Chair

By _____
Its Executive Director

COMMUNITY ROOM LICENSE AGREEMENT

(Wayzata City Hall Community Room)

This Community Room License Agreement (the "Agreement") is made, entered into and effective as of the 1st day of July, 2018, by and between the City of Wayzata, a Minnesota municipal corporation (the "City"), and Independent School District 284 ("ISD# 284").

WITNESSETH:

WHEREAS, ISD #284 desires to license community room space from the City and the City desires to license its community room to ISD #284 for the purpose of holding meetings; and

WHEREAS, the City and ISD #284 desire to enter into an Agreement defining the terms and conditions under which ISD #284 may license the Wayzata City Hall Community Room (the "Community Room") located at 600 Rice Street, Wayzata, Minnesota, 55391.

NOW THEREFORE, in consideration of the foregoing, the sum of Two Thousand Nine Hundred Thirteen dollars (\$2,975.00), and for other good and valuable consideration, the receipt and sufficiency of which the parties hereby acknowledge, the parties mutually agree as follows:

1. License. The City hereby grants a temporary, non-exclusive license to ISD #284 to use the Community Room in accordance with the Wayzata Community Room Scheduling and Use Policy Rules (the "Community Room Policy") and the terms and conditions contained in this Agreement.
2. Term. The license granted under this Agreement shall be effective from the date hereof until Midnight on June 30, 2019 (the "Term").
3. Community Room Policy. ISD #284 agrees to schedule its planned use of the Community Room with and through the City in accordance with the Community Room Policy. ISD #284 agrees to return the Community Room back to its standard configuration after each use.
4. Indemnification, Property Damage and Liabilities. ISD #284 agrees to be responsible for any liability, damage or loss to the City from the ISD #284's use of the Community Room. ISD #284 agrees to jointly and severally exonerate, save harmless, protect, and indemnify the City and its employees, Council Members, authorized representatives and agents from and against any and all losses, damages, claims, suits or actions, judgments, and costs arising from or in connection with any injury to or death of persons or damage to property, arising out of or attributable to the acts or omissions of, or use of the Studio by ISD

#284, its agents, servants, employees, or guests of the Studio and the contents therein. The City shall not be responsible for the loss of or damage to property or injury to any person, occurring in or about the Studio while in use by ISD #284. ISD #284 agrees that if any damage is caused to the Studio or the contents therein, ISD #284 shall immediately repair such damage or replace such equipment or personal property so damaged at the City's request and subject to the City's direction. Nothing herein shall be deemed a waiver by ISD #284 of the limitations on liability set forth in Minnesota Statutes, Chapter 466.

5. Insurance. SD #284 agrees to maintain insurance in amounts and substance reasonably acceptable to the City to insure the Studio against damage to the Studio and its contents caused by ISD #284. Upon the City's request, ISD #284 shall provide the City with proof of such insurance. If requested by the City, the insurance shall require 30 days' written notice to the City before cancellation of such insurance. The City shall be named as a certificate holder or an additional insured. Nothing herein shall be deemed a waiver of the limitations on liability set forth in Minnesota Statutes, Chapter 466.
6. License Fee. For the contract year commencing on July 1, 2018 and ending on June 30, 2019, ISD #284 agrees to pay the non-refundable sum of Two Thousand Nine Hundred Thirteen Dollars (\$2,975.00) (the "License Fee") for the use of the Wayzata Community Room. Effective for subsequent years, the City shall, at its sole discretion, have the right to make reasonable adjustments to the License Fee.
7. Termination. ISD #284 shall have the right to terminate this Agreement and its use of the Community Room upon 30 days' written notice to the City. Notwithstanding the foregoing, ISD #284 acknowledges and agrees that it shall not be entitled to a refund of all or any portion of the License Fee in the event it terminates this Agreement prior to the expiration of the Term.
8. Notice. If a notice is given pursuant to the terms of this Agreement, said notice shall be by US mail, certified, return receipt requested, addressed to the City as follows: City Manager, City of Wayzata, 600 Rice Street E, Wayzata, Minnesota 55391; to ISD #284 at 210 North County Road 101, Wayzata, MN 55391.
9. Assignment. This Agreement may not be assigned by ISD #284 to a third party without the prior written consent of the City, which may be withheld in the City's sole discretion.
10. Miscellaneous. The City, by entering into this Agreement makes no representation or warranty regarding the fitness of the Studio and its equipment and personal property as being suitable for the purposes of ISD #284 or the Permitted Use. ISD #284 agrees that the Studio and its contents are being provided on an "as-is" basis. ISD #284 agrees it shall be solely responsible for the content of all matters broadcast and produced as a result of ISD #284.

11. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
12. Entire Agreement; Conflict. This Agreement contains the entire agreement of the parties with respect to all matters regarding the rights and obligations of each party regarding the operation, access and use of the Studio, and this Agreement supersedes all prior agreements and understandings, oral and written, between the City, and ISD #284 regarding use of the Studio. In the event of any conflict between any provision of this Agreement with the Community Room Policy, the Community Room Policy shall govern.
13. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.
14. Headings. The headings contained in this Agreement are for reference purposes only and shall not be deemed to be a part of this Agreement or to affect the meaning or interpretation of this Agreement.
15. Counterparts. This Agreement may be executed in any number of counterparts, and by different parties on different counterparts, each of which, when executed, shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument. This Agreement shall be deemed fully executed when each party hereto has executed a counterpart hereof.
16. Severability. If any term, condition, or provision of this Agreement, or the application thereof to any circumstance, shall be invalid or unenforceable to any extent, the remaining terms, covenants, conditions, and provisions of this Agreement shall not be affected thereby and each remaining term, covenant, condition, and provision of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law. If any provision of this Agreement is so broad as to be unenforceable, such provision shall be interpreted to be only as broad as is enforceable.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

CITY:

CITY OF WAYZATA

By _____
Its Mayor

By _____
Its City Manager

ISD #284:

INDEPENDENT SCHOOL DISTRICT #284

By _____
Its Board Chair

By _____
Its Executive Director

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 14, 2018

AGENDA SECTION: 2. Consent Agenda

ITEM: G. Student Teaching Partnership Agreement

COMMENTS BY: Jill Johnson, Exec. Dir of Teaching and Learning

Wayzata Public Schools annually accepts student teachers from a number of colleges and universities. Wayzata Public Schools is entering into a student teaching affiliation agreement with Southwest Minnesota State University; the agreement is attached for your review.

RECOMMENDED ACTION: Approve the Student Teaching Agreement with Southwest Minnesota State University as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

**STATE OF MINNESOTA
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

MEMORANDUM OF AGREEMENT

BETWEEN

SOUTHWEST MINNESOTA STATE UNIVERSITY (SMSU)

AND

Wayzata Public School District

This Agreement is entered into between the State of Minnesota, acting through its **Board of Trustees of the Minnesota State Colleges and Universities**, on behalf of **SOUTHWEST MINNESOTA STATE UNIVERSITY (SMSU)** (hereinafter “University”), and **Wayzata Public School District SCHOOL DISTRICT #284, Hennepin COUNTY**, (hereinafter “District”).

This Agreement and any amendments and supplements thereto, shall be interpreted pursuant to the laws of the State of Minnesota.

WITNESSETH THAT:

WHEREAS, the University has established a baccalaureate teacher education program for qualified students preparing for and/or engaged in teaching careers; and

WHEREAS, the Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements regarding academic programs and has delegated this authority to the University; and

WHEREAS, the District has suitable facilities for the instructional needs of the teacher education programs(s) of the University; and

WHEREAS, it is in the general interest of the District to assist in educating persons to be qualified or better qualified education personnel; and

WHEREAS, the University and the District are desirous of cooperating to furnish a classroom learning experience for teacher education students enrolled at the University consistent with Minn. Stat. §122A.69;

NOW, THEREFORE, it is mutually agreed by and between the University and the District:

1. UNIVERSITY RESPONSIBILITIES

- a. The University, which is accredited by the North Central Association of Colleges and Secondary Schools, is responsible for offering a baccalaureate teacher education program that is approved by the Minnesota Board of Teaching.

- b. The University will be responsible for the general educational experience of student teachers assigned to District sites for classroom experience, unless otherwise agreed to in writing by the parties.
- c. The University is responsible for establishing prerequisite criteria for placement of student teachers at District which shall include the requirement that all student teachers have completed an appropriate level of coursework in an approved teacher education program; and has overall responsibility for planning, directing and evaluating the students' classroom learning experiences.
- d. The University will provide the District with objectives for the classroom experience program, and educational goals for each student teacher, as appropriate. Implementation of those objectives will be accomplished jointly by the University and the District.
- e. The University will provide the District with requests for student teaching placements within a reasonable time in advance of any teaching period, together with relevant information with respect to the applicable credentials of each proposed student teacher.
- f. The University will inform its faculty and students of the District's policies and regulations that relate to the program at the District including, but not limited to, the confidentiality of information related to its pupils.
- g. The University will inform its students who are participating in the program that they are encouraged to carry their own health insurance and are responsible for carrying their own professional liability insurance.
- h. The University agrees to notify its students that District requires each student to undergo a criminal/maltreatment background study pursuant to Minn. Stat. §§ 123B.03 and 299C.60, *et seq.* as a prerequisite to participation in the program. Participating students will be directed to District's policies and procedures to authorize and pay for the background studies. The University is not responsible for any cost associated with obtaining the background studies.
- i. The University shall pay an honorarium or stipend for the placement of its student teachers in the amount of \$ 120 per student teacher per full semester. Payment shall be made to the District in the manner required.

2. DISTRICT RESPONSIBILITIES

- a. The District shall assume full responsibility for the instruction of its pupils. It is understood that individual pupil instruction is not controlled, supervised, or paid for by the University.
- b. The District agrees to provide student teaching opportunities for student teachers assigned to District sites. To this end, the District will provide the equipment, facilities, supplies and services for student teachers assigned to the District necessary to meet the objectives of the University's program. Licensed, full-time, continuing contract District teachers will supervise student teachers and such employees may establish and implement reasonable expectations of conduct

applicable to their participation. District has ultimate control over its sites and may immediately terminate participation in the program of any of the students enrolled in the program where required by an emergency involving health and safety; and in all other (non-emergency) instances, District shall consult with the University before taking any action to terminate the participation of a student.

- c. The District will provide the University with a copy of its policies and regulations which relate to the student teaching program.
- d. The District will provide an orientation to student teachers concerning its policies and procedures applicable to the program. The District shall allow a reasonable amount of District staff time for joint conferences with University faculty, for planning with University faculty, and for such other assistance as shall be mutually agreeable.
- e. When available, physical space such as offices, conference rooms, and classrooms of the District may be used by the University faculty and students who are participating in the clinical experience program.
- f. The District recognizes that it is the policy of the University to prohibit discrimination and ensure equal opportunities in its educational programs, activities, and all aspects of employment for all individuals regardless of race, color, creed, religion, gender, national origin, sexual orientation, veteran's status, marital status, age, disability, status with regard to public assistance, or inclusion in any group or class against which discrimination is prohibited by federal, state, or local laws and regulations. The District agrees to adhere to this policy in implementing this Agreement.

g. **AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

The District agrees that in fulfilling the duties of this Agreement, the District is responsible for complying with the American with Disabilities Act, 42 U.S.C. Chapter 12101 et seq., and any regulations promulgated to the Act. The University is not responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services and other areas covered by the ADA.

3. MUTUAL RESPONSIBILITIES

- a. The University and District shall each identify a person or persons responsible for liaison during the course of this Agreement. The identity and contact information of these individuals shall be provided to the other party prior to each term during which University students are assigned to District sites under this Agreement. The persons responsible for the liaison will jointly plan for such matters as:
 - i. Selection, assignment and orientation of student teachers;
 - ii. Periodic review and preparation of objectives for the student teaching experience program; and
 - iii. Evaluation of student teacher performance.

It is understood and agreed by the parties that the District has final authority to determine the number of student teachers it will accept as program participants for each term and the District sites to which student teachers are assigned.

- b. The University has authority to withdraw, suspend or terminate a student teacher from the program for academic deficiencies, behavioral violations or other sufficient reason subject to applicable procedures afforded to the student teacher. The District may unilaterally suspend a student's participation in the program at the District for behavioral or other conduct that, in its good faith judgement, constitutes a threat to the health or safety of District personnel or pupils. The District liaison will consult with the University liaison before suspending a student teacher's participation, except where consultation is not reasonably possible under the circumstances.
- c. Student teachers are participants in an educational program, and for the purposes of this Agreement, shall not be considered employees of either the University or the District except as provided in Minn. Stat. § 122A.69. Student teachers shall not be entitled or eligible to participate in any benefits or privileges given or extended to employees of the District or University except as provided in Minn. Stat. § 122A.69.

4. INSURANCE. Each party, at its sole expense and at all times during the term of this Agreement, shall secure and maintain the following insurances (or comparable coverage under a program of self-insurance) covering itself and its employees who perform any work, duties or obligations in connection with this Agreement.

a. Commercial General Liability Insurance

The University will maintain Commercial General Liability insurance in conformance with the Tort Claims limits set forth in Minn. Stat. 3.736, subd. 4, with limits not less than \$500,000 per person and \$1,500,000 per occurrence for bodily injury and property damage.

The District will maintain Commercial General Liability insurance in conformance with the Tort Claims limits set forth in Minn. Stat. Chapter 466, with limits not less than \$500,000 per claimant and \$1,500,000 per occurrence for bodily injury and property damage.

b. Professional Liability Insurance

The District will maintain Professional Liability insurance covering itself and its employees, agents or assigns with limits not less than \$500,000 per claimant and \$1,500,000 per occurrence.

If insurance covered by claims-made policies is discontinued, then extended reporting period coverage must be obtained and evidence of such coverage shall be provided to the other party.

c. Additional Conditions:

Each party shall provide to the other party upon request certificates of insurance or self-insurance evidencing the required coverage.

If District receives a cancellation notice from an insurance carrier affording coverage herein, District agrees to notify the University within five (5) business

days with a copy of the cancellation notice, unless District's policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty (30) days advance written notice to the University. Each party, at its sole expense, shall provide and maintain workers' compensation insurance as such party may be required to obtain by law. The University is self-insured for Workers' Compensation purposes, and any such insurance extends only to employees of the University, not to students.

5. EMERGENCY MEDICAL CARE & INFECTIOUS DISEASE EXPOSURE

- a. Any emergency medical care available at the District will be available to University faculty and students. University faculty and students will be responsible for payment of charges attributable to their individual emergency medical care at either the District or the University.
- b. Any University faculty member or student who is injured or becomes ill while at the District shall immediately report the injury or illness to the District and receive treatment (if available) at the District or obtain other appropriate treatment as they choose. Any hospital or medical costs arising from such injury or illness shall be the sole responsibility of the University faculty member or student who receives the treatment and not the responsibility of the District or the University.

6. LIABILITY

Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The University's liability shall be governed by the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable laws.

7. TERM OF AGREEMENT

This Agreement is effective on the later of July 1, 2018, or when fully executed, and shall remain in effect until June 30, 2021. This Agreement may be terminated by either party at any time upon one year written notice to the other party. Termination by the District shall not become effective with respect to students then participating in the student teaching program.

8. FINANCIAL CONSIDERATION

- a. Except as expressly provided in this Agreement, the University and the District shall each bear their own costs associated with this Agreement and no payment is required by either the University or the District to the other party.
- b. The District is not required to reimburse the University faculty or students for any services rendered to the District or its patients pursuant to this Agreement.

9. AMENDMENTS

Any amendment to this Agreement shall be in writing and signed by authorized officers of each party.

10. ASSIGNMENT

Neither the University nor the District shall assign or transfer any rights or obligations under this Agreement without the prior written consent of the other party.

11. STATE AUDIT

The books, records, documents and accounting procedures and practices of the District relevant to this Agreement shall be subject to examination by the University and the Legislative Auditor.

12. DATA PRIVACY

The requirements of Minnesota Statutes § 13.05, subd. 11 apply to this contract. The District and University must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the University in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the District in accordance with this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the District or the University.

In the event the District receives a request to release the data referred to in this clause, the District must immediately notify the University. The University will give the District instructions concerning the release of the data to the requesting party before the data is released.

The parties additionally acknowledge that the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g and 34 C.F.R. 99, apply to the use and disclosure of education records that are created or maintained under this agreement. The District may require student teachers to sign an authorization to permit the District and University to exchange information about the student teacher's participation and performance in the program.

13. GOVERNING LAW

This Agreement will be governed by and construed pursuant to the laws of the state of Minnesota.

14. ENTIRE AGREEMENT

This Agreement constitutes and expresses the entire agreement and understanding between the parties relative to the program. This Agreement supersedes all other prior agreements between the parties.

The rest of this page intentionally left blank. Signature page to follow.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

APPROVED:

1. DISTRICT: Wayzata Public School District

District certifies that the appropriate person(s) have executed the Agreement on behalf of District as required by applicable articles, by-laws, resolutions, or ordinances.

By (authorized signature and printed name)
Title
Date

By (authorized signature and printed name)
Title
Date

2. SOUTHWEST MINNESOTA STATE UNIVERSITY

By (authorized signature and printed name)
Title
Date

By (authorized signature and printed name)
Title
Date

3. AS TO FORM AND EXECUTION:

By (authorized signature and printed name)
Title
Date

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 14, 2018

AGENDA SECTION: 2. Consent Agenda

ITEM: H. Student Teaching Partnership Agreement

COMMENTS BY: Jill Johnson, Exec. Dir of Teaching and Learning

Wayzata Public Schools annually accepts student teachers from a number of colleges and universities. Wayzata Public Schools is entering into a student teaching affiliation agreement with St. Cloud State University; the agreement is attached for your review.

RECOMMENDED ACTION: Approve the Student Teaching Agreement with Southwest Minnesota State University as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

OFFICE OF CLINICAL EXPERIENCES
720 Fourth Avenue South
St. Cloud, MN 56301-4498
tel 320.308.4783
fax 320.308.6442
www.stcloudstate.edu/oce

May 9, 2018

To: Chance Anderson, Superintendent, Wayzata Public Schools
From: Kathryn Young, Director Office of Clinical Experiences
Subject: Student Training Agreements - Enclosed

St. Cloud State University would like the opportunity to continue to place teacher candidates in Wayzata Public Schools. We are hopeful that the district will agree to continue to host SCSU teacher candidates for their field and student teaching experiences.

Enclosed please find two copies of the Memorandum of Agreement (MOA) for Student Training and the Resolution of the School District. These should be approved and signed by district administration and then by SCSU administration before the contract can be executed, student placements requested and confirmed, and stipends paid to cooperating teachers.

If it is the district practice, these forms should be processed through school board action as soon as possible. If this is not board actionable, please discard the Resolution of District documents and complete the MOA.

Please return all copies of the relevant forms to the Office of Clinical Experiences in the envelopes provided. After these forms are signed by SCSU administration, a copy will be returned to you.

Thank you for your consideration of this important matter. If you have any questions regarding the student training agreement or the programs at St. Cloud State, please do not hesitate to call the Office of Clinical Experiences, (320) 308-4783. We appreciate the opportunity for SCSU students to experience the benefit that placement in your district affords.

STATE OF MINNESOTA
MINNESOTA STATE COLLEGES AND UNIVERSITIES
St. Cloud State University

MEMORANDUM OF AGREEMENT
FOR STUDENT TRAINING EXPERIENCE

This Agreement is made between the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of St. Cloud State University, St. Cloud, Minnesota and Wayzata Public Schools. This Agreement, and any written changes and additions to it, shall be interpreted according to the Laws of the State of Minnesota.

The purpose of this Memorandum of Agreement is to outline the terms of the training experiences for the student of the University and to identify the responsibilities of the University and the Site.

A. THE PARTIES UNDERSTAND THAT:

1. The University has Teacher Preparation Programs (the "Program") for qualified students enrolled in the University; and
2. The University has been given authority to enter into Agreements regarding academic programs; and
3. The Site has facilities for providing a suitable training experience that meets the educational needs of students enrolled in the Program of the University; and
4. It is in the general interest of the Site to provide opportunities for University students to learn and develop skills and qualifications needed to achieve the student's occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs; and
5. The University and the Site want to cooperate to furnish a training experience at the Site for students of the University enrolled in the Program; and
6. Participation in the activities outlined in this agreement do not make University faculty and students employees of the Site. An employment relationship may exist if independently created between the individual and the Site/University.

B. RESPONSIBILITIES OF EACH PARTY

1. The University agrees to:

- a. make arrangements with the Site for a training experience at the Site that will support and meet any applicable Program requirements.
- b. provide a list of student placements prior to the start of the experience (student name, licensure, experience dates, name of school and cooperating teacher assigned to).
- c. make periodic visits to the Site's training site to observe the student or receive periodic reports from the Site and/or the student, and discuss the student's performance and progress with the student and any site supervisor at the Site, as needed.
- d. discuss with the Site any problems or concerns arising from the student's participation.
- e. notify the Site in the event the student is no longer enrolled in the Program at the University.
- f. assist in the evaluation of the student's performance in the training experience.

2. The Site agrees to:

- a. cooperate with the University in providing a mutually agreeable training experience at the Site that supports the student's educational goals.
- b. supply to the student teacher so placed by the university an opportunity to work in a teaching-learning situation under the supervision of a practicing teacher who holds a continuing license and has; at least three years total teaching experience.
- c. conduct any required background checks if required by the Site
- d. consult with the University about any difficulties arising at the Site that may effect the student's participation.
- e. assist in the written and verbal evaluation of the student's performance, and provide time for consultation with the University concerning the student, as needed.
- f. permit students from the University to devote a reasonable amount of time in observation, participation and student teaching in the school. Student teaching and field experiences shall be under the direction of the Superintendent/Director of the School, in accordance with the policy, procedures and regulations determined by the parties, and as governed by the licensure rules of Minnesota.
- g. not replace any of its employees nor fill any vacancies normally filled by an employee with a student teacher assigned under this agreement. Therefore, a student teacher shall not act as a substitute teacher.

3. LIABILITY

Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The University's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.732 et seq., and other applicable law.

4. TERM OF AGREEMENT

This Agreement is in effect from June 1, 2018 or when fully executed, and shall remain in effect for five years from the date of this contract. This Agreement may be terminated by giving at least seven (7) days advance oral notice to the other parties, with a follow up letter confirming termination delivered to the other party on or before the actual termination date.

5. FINANCIAL CONSIDERATION

- a. The University and the Site each agree to bear their own costs associated with this Agreement.
- b. Honorarium: In consideration of the above, the University will pay an honorarium to the Site OR to the cooperating teacher, for each student assigned as a student teacher. The amount and distribution of these funds will be determined by current Site and MnSCU policies and procedures. Distribution will be made by the Site, unless District policy requires another arrangement.

6. CHANGES OR ADDITIONS TO THE AGREEMENT

Any changes or additions to this Agreement must be in writing and signed by authorized representatives of each party.

7. ASSIGNMENT

Neither the University nor the Site shall assign or transfer any rights or obligations under this Agreement without first obtaining the written consent of the other party.

8. AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The Site agrees that in fulfilling the duties of this Agreement, the Site is responsible for complying with the Americans with Disabilities Act, 42 U.S.C. Chapter 12101, et seq., and any regulations promulgated to the Act. The University IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.

9. MINNESOTA GOVERNMENT DATA PRACTICES ACT

The State of Minnesota has laws (the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (“the Act”)) that classify the University’s written and electronic information as public, private or confidential. The Site may use data about students only for purposes authorized under this Agreement. Except as otherwise provided in law or University policy, data on students is private and may not be shared with any other party. If the Site receives a request from a third party for any data provided to the Site by the University, the Site agrees to immediately notify the University. The University will give the SITE instructions concerning the release of the data to the requesting party before the data is released and the Site agrees to follow those instructions.

10. STUDENT TRAINING EXPERIENCE AGREEMENT/CONTRACT

The student assigned to a training experience at the Site shall be required to sign a Student Training Experience contract before the student begins the training experience at the Site.

In signing this Memorandum of Agreement, we agree to work together to assist the student in learning and/or applying the tasks and skills identified.

SITE

St. Cloud State University

Authorized Site Representative

Dean: _____

Title _____

Date: _____

Date _____

AS TO FORM AND EXECUTION

By: (authorized University signature)

Title: _____

Date: _____

St. Cloud State University, part of the Minnesota State Colleges and Universities system, is an Equal Opportunity employer and educator.

RESOLUTION OF SCHOOL DISTRICT

Be it resolved, that this school district enters into an agreement with the State of Minnesota, State MNSCU Board of Trustees (St. Cloud State University), for the purpose of providing supervisory services for students from St. Cloud State University.

Be it further resolved, that the chairperson and clerk be, and they hereby are, authorized to execute such agreement.

CERTIFICATION

STATE OF MINNESOTA

County of _____

I hereby certify that the foregoing resolution is a true and correct copy of resolution adopted by the Board of _____ School
District Name

District No. _____ at a duly authorized meeting thereof held on the
_____ day of _____, 20____,
as shown by the minutes of said meeting.

Clerk

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – July 11, 2016

AGENDA SECTION: 2. Consent Agenda

ITEM: I. MDE Joint Powers Agreement

COMMENTS BY: Dr. Jill Johnson, Exec. Dir. of Teaching & Learning

Attached is the State of Minnesota Joint Powers Agreement relating to Early Childhood Special Education Programs. This agreement creates a five year decelerating financial funded project between Wayzata Public Schools and the Minnesota Department of Education (MDE).

RECOMMENDED ACTION: Approve the Joint Powers Agreement as signed by the Superintendent and Executive Director of Business and Finance.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

**STATE OF MINNESOTA
JOINT POWERS AGREEMENT**

This Agreement is between the State of Minnesota, acting through its **Department of Education** ("State") whose business address is 1500 Highway 36 West, Roseville, MN 55113 and **Independent School District- #0284-01 Wayzata Public School, 210 County Road 101 North, Wayzata, MN 55391-0660** ("Governmental Unit"). This is a Cohort 4 project. Cohort 4 is the name for the fourth round of MN school districts that have applied and been accepted into this program by the Department of Education.

Each Joint Powers Agreement (JPA) falls into 2 categories that are categorized as either Part C or Part B depending on the child's age (see attachment A with the base rate, child count rates and, decelerating funding schedule determined during date of initial application). Attachment A is incorporated and attached into this Agreement.

☐ Part C Innovation = Base + \$50.00 per child count (0-2) on December 1, 2017

☒ Part B Innovation = Base + \$100.00 per child count (3-5) on December 1, 2017

Recitals

Under Minnesota Statute § 471.59, subdivision 10, the State is empowered to engage such assistance as deemed necessary. The State is in need of:

Local education agencies (LEAs, which are also known as Minnesota school districts), the Governmental Units, who are implementing evidenced based practices in Early Childhood Special Education Programs in order to improve outcomes for eligible young children and their families and reduce the overall cost of service. Implementation with fidelity requires 5 years of training, coaching, data collection and systems interventions to ensure fidelity and full incorporation of evidenced based practices into the culture of the local program. This Agreement creates a five year decelerating financial funded project between the local education agency and the Minnesota Department of Education (MDE) to ensure that funds for approved implementation expenses are available to the local early childhood program in order to build needed skills and capacity in local programs to ensure sustainability in of evidenced based practices long-term.

Agreement

1 Term of Agreement

- 1.1 **Effective date:** **July 1, 2018**, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 **Expiration date:** **June 30, 2023** or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 Agreement between the Parties

Governmental Unit Responsibilities will include:

- 2.1 Providing necessary staff to fill roles of the selected innovation. All innovation installation will require sufficient time dedicated for individuals to perform the duties

of such roles.

- 2.2 Attend meeting(s) and necessary training(s) for understanding and then ongoing expansion of skills with regard to the use of the selected innovation.
- 2.3 Developing and maintaining a local implementation team, with regular (monthly) meeting frequency and required membership.
- 2.4 Submit data on a monthly (or less frequent schedule as determined by the innovation) schedule for specific innovation for a 5 year period.
- 2.5 Submit invoices for allowable training and implementation expenses on a quarterly basis (October, January, April, and June).
- 2.6 Upon request, share local data with MDE for implementation fidelity study and improvements.

If Governmental Unit were to discontinue use of this innovation during any year of this five (5) year Agreement for unauthorized reasons, this Governmental Unit will be UNABLE to apply for additional innovation work for the NEXT five (5) years. If a Governmental Unit were discontinued from any Cohort project, the Governmental Unit will automatically be unenrolled in all Cohort projects that they may currently be enrolled in.

A Governmental Unit may apply for additional innovation projects in subsequent Cohort years if the program completed a new application, demonstrated all necessary readiness qualities, and was selected during the review process. An additional contract Agreement would have to be established and put in place for a different 5 years of funding as established in this Agreement.

MDE Responsibilities:

- 2.7 MDE shall provide free regional trainings for selected professionals of the Governmental Unit for the selected innovation. If the governmental unit staff members do not attend one of the regionally supported innovation trainings due to district conflict of schedules, certain training cost of alternative training events will become the responsibility of the individual governmental unit.
 - 2.7.1 MDE will provide the specific trainer list for the selected innovation that must be used by the governmental unit. These trainers must be paid at the state approved rate (JPA funds can be used to cover this fee), all other trainer expenses become the responsibility of the governmental unit.
 - 2.7.2 Governmental units must register attendees through state approved system for tracking purposes.
 - 2.7.3 Governmental units must use approved training materials and assessment procedures that support all training experiences. Training materials must be ordered at least one month prior to training event through the MDE Authorized Representative
 - 2.7.4 The training schedule and duration must mirror the MDE established training sequence, duration, and timeline(s).

- 2.8 Provide skilled external coaching time to the program on the same decelerating rate as financial supports. Services will guide the Local implementation team and support the internal coach(es) of the program to work toward implementation fidelity for the success of the selected practices.
- 2.9 Provide data collection tools, collection schedule, and support for understanding and local use of data as appropriate.
- 2.10 Support the Governmental Unit programs with use of Active Implementation frameworks within their program.

3 Payment

- 3.1 See Attachment B for 5 year budget breakdown which is attached and incorporated into this Agreement. This attachment defines the decelerating financial supports that will be available for this innovation work within the Early Childhood Special Education program for each contract year. This is based on the total funding allocated in year one of the contract.
- 3.2 Allowable expenses for practitioners who are being trained and implementing the use of the practices of this innovation include expenditures for mileage, meals, overnight hotel stays, purchase of required materials, stipends for work on non-contract time, substitute costs (up to the \$135.00 per day) rate. Travel expenses can only be reimbursed up to the allowable amounts as outlined in the Commissioner's plan. MDE requires sufficient detail demonstrating adherence to these limitations. The district must document appropriate **travel expenses** i.e., hotel, mileage, food, etc. for professionals who participated in JPA-related work. There are 2 methods to submit for reimbursement of travel-related expenses. With either method, the invoice amounts must match the supporting documentation amounts exactly.
 - 3.2.1 The preferred method, option 1, does not involve the submission of a Non-State Person's Expense (NSEE) Claim form which is attached and incorporated into this Agreement. The school district submits an invoice and a payroll report that details travel expenses paid out for each school employee conducting activity under the JPA. Supporting documentation such as hotel receipts are retained by the JPA recipient for auditing purposes.
 - 3.2.2 The second method, option 2, does include the use of the NSEE form for each school employee conducting activity under the JPA with the corresponding invoice(s). It is up to the school to determine what option best fits the needs of the school.
- 3.3 Work of an internal coach is essential for the ongoing and successful use of the selected innovation. Funds may be used to support a portion of a professional position who is released to conduct this work. Compensation would be provided to the district for a portion of the coaches' salary up to \$135.00 per day of work in this dedicated role

of internal coach or to pay for the substitute who takes over typical role while individual is coaching. These funds can also be used to support this work outside the typical school contract day for the coach or coachee at the established contract rate.

- 3.4 *Travel expenses.* Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Governmental Unit as a result of this Agreement will be reimbursed in the same manner and in no greater amount than provided in the current complete "Commissioner's Plan" established by the Commissioner of Minnesota Management and Budget that can be found at <http://mn.gov/mmb/employee-relations/labor-relations/Labor/commissioners-plan.jsp> which is incorporated in to this Agreement by reference. The Governmental Unit will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out-of-state travel. Minnesota will be considered the home state for determining whether travel is out of state. Mileage must have start and end mileage recorded for each day traveled. When meals are being claimed, the work start and end time must be clearly listed for each day meals are being claimed.
- 3.5 The school district (Governmental Unit) will invoice MDE for allowable expenses up to the established limit for each year on a quarterly basis. Invoices will be submitted on a quarterly basis for each of the following months each calendar year for the duration of this agreement on this date or the nearest business day to:
- September – invoice due October 15th
 - December – invoice due January 15th
 - March – invoice due April 15th
 - June – invoice due July 15th
- Expenses incurred beyond this maximum yearly amount become the fiscal responsibility of the school district.
- 3.6 If the total annual allocated amount is not completely spent in efforts to support this innovation at the program level, all unspent portions of that allocation will be forfeited to MDE for redistribution. Final State Fiscal Year (that runs from July 1st to June 30 of each calendar year) invoices must be received by July 15th of each calendar year for MDE processing. A new annual amount (that is listed on Attachment B the decelerating schedule) will be available for use by the local program by July 1 of each calendar year of the agreement.
- 3.7 Invoices should include the following information:
- 3.7.1 MDE's Authorized Representative's name
 - 3.7.2 the Purchase Order (PO) and Contract number
 - 3.7.3 dates of service
 - 3.7.4 itemized expenses with original receipts (if applicable)
 - 3.7.5 corresponding amounts
 - 3.7.6 Reimbursement for mileage will be for actual miles driven.

3.7.7 The subject line of the email with the invoice attached should contain the MDE's Authorized Representative's name, Purchase Order (PO) and Contract number.

3.7.8 The preferred method of obtaining an invoice from a vendor is by email.

Submit invoices via email to Accounts Payable:

MN Department of Education

Accounts Payable Department

MDE.AccountsPayable@state.mn.us

3.7.9 **Should an invoice need to be submitted via U.S. Mail, please use the following address:**

MN Department of Education

Attn: Accounts Payable Department

1500 Highway 36 West

Roseville, MN 55113-4266

3.8 Total obligations by state fiscal year, not to exceed amounts listed in Attachment B that is attached and incorporated into this Agreement. The total obligation of MDE under this Agreement will not exceed \$67,500.00 for the five year period.

4 Authorized Representatives

4.1 The State's Authorized Representative or her/his successor is:

Lisa Backer - Early Childhood Special Ed. Supervisor

1500 Hwy 36 West

Roseville MN, 55113

Phone: 651-582-8473

Email: Lisa.Backer@state.mn.us

4.2 The Governmental Unit's Authorized Representative or his/her successor is:

Name: Robin Henslin

Title: ECSE supervisor

Address: 210 County Road 101 North

City/State/Zip: Wayzata, MN 55391-0660

Phone: 763-745-5042

Email: robin.henslin@wayzataschools.org

5 Assignment, Amendments, Waiver, and Contract Complete

5.1 **Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.

5.2 **Amendments.** Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and

approved the original agreement, or their successors in office.

5.3 **Waiver.** If the State fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.

5.4 **Contract Complete.** This agreement contains all negotiations and agreements between the State and the Governmental Unit. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

6 Indemnification

6.1 In the performance of this contract by the Governmental Unit, or Governmental Unit's agents or employees, the Governmental Unit must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the state, to the extent caused by Governmental Unit's:

- 1) Intentional, willful, or negligent acts or omissions; or
- 2) Actions that give rise to strict liability; or
- 3) Breach of contract or warranty.

The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Governmental Unit may have for the State's failure to fulfill its obligation under this contract.

7 State and Federal Audits

7.1 **State Audit.** Under Minnesota Statute § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement.

7.2 **Federal Audit.** All state and local governments, colleges and universities, and non-profit organizations that expend \$500,000 or more of Federal awards in a fiscal year must have a single audit according to OMB Circular A-133. This is \$500,000 total Federal awards received from all sources. If an audit is completed, forward a copy of the report to both the State's Authorized Representative and the State Auditor.

8 Government Data Practices

8.1 The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute Ch. 13, as it applies to all data provided by the State under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this Clause,

the Governmental Unit must immediately notify the State. The State will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

9 Venue

9.1 Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

10 Termination

10.1 **Termination.** The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

10.2 **Termination for Insufficient Funding.** The State may immediately terminate this agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

11 E-Verify Certification (In accordance with Minn. Stat. §16C.075)

11.1 For services valued in excess of \$50,000, Contractor certifies that as of the date of services performed on behalf of the State, Contractor and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify program for all newly hired employees in the United States who will perform work on behalf of the State. Contractor is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EverifySubCertForm.doc>. All subcontractor certifications must be kept on file with Contractor and made available to the State upon request.

1. STATE ENCUMBRANCE VERIFICATION

*Individual certifies that funds have been encumbered as
required by Minnesota Statute §§ 16A.15 and 16C.05.*

Signed: _____

Date: _____

SWIFT Contract No. 142480
tied to FY19 Purchase Order # 3000018109

2. GOVERNMENTAL UNIT

By: Charles B. Lundin

Title: Superintendent

Date: 5-31-18

By: James R. Westrum

Title: Executive Director

Date: 5/31/18 Finance and Business

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

4. COMMISSIONER OF ADMINISTRATION

As delegated to Materials Management Division

By: _____

Date: _____

Distribution:

Agency
Governmental Unit
State's Authorized Representative - Photo Copy



State of Minnesota Joint Powers Agreement: Attachment A

Part C funds will be allocated to programs who are installing the home visiting CoE innovation:
Family Guided Routines Based Interventions (FGRBI)

Base funding will be calculated at the date of application. Rate will be determined by the Part C December 1, 2017 child count. This district 0-2 child count will be multiplied by \$50.00 and added to base for the total amount of support in the first year of this contract. This base rate will NOT be altered during the 5 years of the contract. This base rate will be provided on a decelerating rate as illustrated below:

Cohort four - years of work	Formula for funding
2018-2019 (1)	Base rate (\$12,000) + Number of part C children on Dec 1, 2017 x \$50. = Total
2019- 2020	80% of Total in year one
2020- 2021	60% of Total in year one
2021- 2022	40% of Total in year one
2022- 2023	20% of Total in year one
2023- 2024	\$ 0.00 money

Part B funds will be allocated to programs who are installing one of these CoE innovations
Classroom Engagement Model (CEM)
The Pyramid Model

Base funding will be calculated at the date of application. Rate will be determined by the Part B December 1, 2017 child count. This district 3-5 child count will be multiplied by \$100.00 and added to base for the total amount of support in the first year of this contract. This base rate will NOT be altered during the 5 years of the contract. This base rate will be provided on a decelerating rate as illustrated below:

Cohort four - years of work	Formula for funding
2018-2019 (1)	Base rate (\$12,000) + Number of part B children on Dec 1, 2017 x \$100. = Total
2019- 2020	80% of Total in year one
2020- 2021	60% of Total in year one
2021- 2022	40% of Total in year one
2022- 2023	20% of Total in year one
2023- 2024	\$ 0.00 money



Attachment B

Part C funds through Joint Powers Agreements with District programs						
School/ JPA Year	2018-19	2019-20	2020-21	2021-22	2022-23	total
Bemidji	\$14,600	\$11,680	\$8,760	\$5,840	\$2,920	\$43,800
Benton-Stearns	\$15,250	\$12,200	\$9,150	\$6,100	\$3,050	\$45,750
Bloomington	\$16,000	\$12,800	\$9,600	\$6,400	\$3,200	\$48,000
Detroit Lakes	\$13,600	\$10,880	\$8,160	\$5,440	\$2,720	\$40,800
Eden Prairie	\$14,850	\$11,880	\$8,910	\$5,940	\$2,970	\$44,550
Elk River	\$17,450	\$13,960	\$10,470	\$6,980	\$3,490	\$52,350
Minneapolis	\$30,550	\$24,440	\$18,330	\$12,220	\$6,110	\$91,650
Paul Bunyan Co-op	\$17,800	\$14,240	\$10,680	\$7,120	\$3,560	\$53,400
Prior Lake-Savage	\$14,250	\$11,400	\$8,550	\$5,700	\$2,850	\$42,750
Saint Paul	\$28,650	\$22,920	\$17,190	\$11,460	\$5,730	\$85,950
St. Francis	\$13,600	\$10,880	\$8,160	\$5,440	\$2,720	\$40,800
Stillwater	\$15,700	\$12,560	\$9,420	\$6,280	\$3,140	\$47,100
Yearly Total	\$212,300	\$169,840	\$127,380	\$84,920	\$42,460	\$636,900

Part B funds through Joint Powers with District programs						
School/ JPA Year	2018-19	2019-20	2020-21	2021-22	2022-23	total
Floodwood	\$12,200	\$9,760	\$7,320	\$4,880	\$2,440	\$36,600
Pipestone	\$14,200	\$11,360	\$8,520	\$5,680	\$2,840	\$42,600
Wayzata	\$22,500	\$18,000	\$13,500	\$9,000	\$4,500	\$67,500
Centennial	\$18,400	\$14,720	\$11,040	\$7,360	\$3,680	\$55,200
East Central	\$12,400	\$9,920	\$7,440	\$4,960	\$2,480	\$37,200
Edina	\$18,700	\$14,960	\$11,220	\$7,480	\$3,740	\$56,100
Hinckley Finlayson	\$12,800	\$10,240	\$7,680	\$5,120	\$2,560	\$38,400
Faribault	\$19,500	\$15,600	\$11,700	\$7,800	\$3,900	\$58,500
Prior Lake-Savage	\$19,300	\$15,440	\$11,580	\$7,720	\$3,860	\$57,900
Waconia	\$16,900	\$13,520	\$10,140	\$6,760	\$3,380	\$50,700
Warroad	\$14,600	\$11,680	\$8,760	\$5,840	\$2,920	\$43,800
Yearly Total	\$181,500	\$145,200	\$108,900	\$72,600	\$36,300	\$544,500
GRAND TOTAL FOR PROJECT						\$1,181,400

NON-STATE PERSON'S EXPENSE CLAIM
→ Type or print all entries - See instructions on reverse

ACCOUNTS PAYABLE USE ONLY		
	DEBIT	CREDIT

[illegible]

NON-STATE PERSON'S EXPENSE CLAIM (ED-00792) INSTRUCTIONS FOR COMPLETION

The **NON-STATE PERSON EXPENSE CLAIM** is used to reimburse persons who are not Department employees for expenses they have incurred in working for the Department under the direction of a Department staff member (**Department Representative**). Reimbursement expenses are automobile mileage, meals, lodging, registration fees and other expenses claimable by Department employees. These expense reimbursements are governed by terms of the Commissioner's Plan prepared by the Department of Employee Relations. (<http://www.mmd.admin.state.mn.us/commissionersplan.htm>)

Non-state persons may not be reimbursed for meals and lodging within a 35-mile radius of their normal office unless the Department Representative has obtained a prior Special Expense authorization (ED-01637), which must be attached to the submitted claim.

Expense report should be submitted to MDE within 30 days of event to ensure prompt and proper payment.

Please type or print legibly. Missing information will delay processing of reimbursement. **Attach receipts as specified below. Photocopies of receipts are not acceptable.** If originals have been lost or destroyed (except for lodging – a duplicate invoice must be requested from the hotel), an affidavit may be obtained from the Department Representative to be completed and attached to this claim.

Items 1 through 3, and 5 through 6 are self-explanatory. Specific instructions for other items are as follows:

ITEM	ENTRY
------	-------

- | | |
|-----|---|
| 4. | A SWIFT vendor number must be provided for reimbursement to occur. If you do not have a vendor number or need assistance, visit the <u>Minnesota Management and Budget SWIFT Vendor Resources website</u> (https://mn.gov/mmb/accounting/swift/vendor-resources/). |
| 7. | Enter the name of the Department Representative who engaged your services. |
| 8. | Enter the name of the workshop, meeting, conference, etc., that you attended. |
| 9. | Enter month, date and year this expense was incurred. |
| 10. | Mileage Traveled: for computing travel, enter FROM and TO locations (city-to-city if different, street addresses if within the same city). If more than one location involved in the trip, enter FROM and TO locations for each stop and mileage between each location. (NOTE: MAPQUEST can be used to determine trip miles.) |
| 11. | Meals: Enter cost(s) of breakfast, lunch and/or dinner (including tax and tip). Information on maximum reimbursement rates will be provided by the Department Representative. You cannot be reimbursed for others meals or alcoholic beverages. |
| 12. | Other Expenses: Use this section to record the following expenses: Lodging; air, rail or bus fare; registration fee; taxi expense; and parking fees. Give cost and description of each. Receipts must be attached for all items with the exception of telephone calls and parking paid at meters. <ul style="list-style-type: none">• Lodging: Enter the amount paid for hotel, motel, or other accommodations including tax.• Air, rail or bus fare: Enter cost of fares (including tax) for approved travel.• Registration fee: Enter registration fee paid for an approved conference.• Taxi and parking: Enter taxi or limousine expense paid for transportation. For parking, enter expenses paid for parking, indicate meter parking• Telephone calls: Information on maximum reimbursement rates will be provided by the Department Representative. |
| 13. | SUMMARY TOTALS: Enter totals for TRIP MILES, MEALS and OTHER EXPENSES (#10, 11 and 12). |
| 14. | Calculate mileage expense after obtaining current rate from Department Representative. |
| 15. | TOTAL DUE: Add SUMMARY TOTALS for MEALS and OTHER EXPENSES to total mileage amount. |
| 16. | Certify claim by signing and dating. Deliver (with receipts attached) to the Department Representative who will process them for your reimbursement. |

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: 4. RECOGNITIONS

ITEM: A. Wayzata Public Schools 2017-2018 Retirees

COMMENTS BY: Superintendent Chace B. Anderson

Tonight we would like to recognize the following employees who announced their retirement in 2018. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Kathy Kulich	Paraprofessional, Gleason Lake	18 Years
Diane Londy	Paraprofessional, High School	14 Years
Jodi Olson	Teacher, High School	26 Years

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: Synchronized Swimming**COMMENTS BY: Chace B. Anderson****Synchronized Swimming Team Wins 12th Straight State Championship**

The Wayzata Synchronized Swimming Team won its 12th straight State Championship Friday, May 27 at the University of Minnesota's Aquatic Center. The team scored 169 points and claimed 10 out of 12 possible first place finishes including three in the solo category, two in the duet category, two in the trio category and all three team events.

First Place in the Solo Short with a score of 62.145:

- Anna Fischer, 8

First Place in Solo Long with a score of 65.380:

- Caitlyn Close, 8

First Place in Duet Short with a score of 61.368:

- Olivia Linn, 7
- Ruby Ravenholdt, 7

First Place in Duet Long with a score of 65.377:

- Caitlyn Close, 8
- Nirali Somia, 10

First Place in Solo Extended with a score of 69.573:

- Sarah Cao, 9

First Place in Trio Short with a score of 60.669:

- Sierra Dohm, 7
- Olivia Linn, 7
- Ruby Ravnholdt, 7

First Place in Figures Short with a score of 62.789:

- Anna Fischer, 8

First Place in Figures Long with a score of 64.259:

- Caitlyn Close, 8

First Place in Trio Extended with a score of 66.349:

- Jenna Hahn, 12
- Katlyn Ringquist, 11
- Lauren Webert, 12

First Place in Figures Extended with a score of 67.812:

- Sarah Cao, 9

First Place in Team Short with a score of 61.092:

- Sierra Dohm, 7
- Audrey Friesen, 9
- Anna Fischer, 8
- Hannah Johnson, 10
- Pia Leiseth, 7
- Olivia Linn, 7
- Ruby Ravnholdt, 7
- Audrey Zhou, 9

First Place in Team Long with a score of 63.999:

- Ketura Bremseth, 11
- Caitlyn Close, 8
- Mikyla Dohm, 9
- Lydia Gengler, 9
- Wilhelmina Letscher, 9
- Aarohi Shah, 10
- Campbell Weinand, 8

First Place in Team Extended with a score of 67.406:

- Nicole Aadalen, 12
- Brooke Alexander, 12
- Sarah Cao, 9
- Jenna Hahn, 12
- Marisa Perrine, 10
- Katlyn Ringquist, 11
- Riley Ruegemer, 11
- Lauren Webert, 12

In addition, the following students were named to the All-State Team:

- Sarah Cao, 9
- Caitlyn Close, 8
- Jenna Hahn, 12
- Katlyn Ringquist, 11
- Lauren Webert, 12

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: Scholars of Distinction

COMMENTS BY: Chace B. Anderson

WHS Students Named Minnesota Scholars of Distinction

Congratulations to the 20 students from Wayzata High School were among the 53 students honored statewide as Minnesota Department of Education Science, Technology Engineering and Mathematics (STEM) Scholars of Distinction, Mathematics Scholars of Distinction, Social Studies Scholars of Distinction and Science Scholars of Distinction.

The Minnesota Department of Education recognizes the distinguished achievements of students who have completed required work in the Minnesota Academic Standards, demonstrate mastery of complex subject matter and apply their knowledge to challenging projects.

1. **Anika Ahluwalia, 11**
STEM Meritorious Performance
Project: Effects of Configurational Entropy on Population Free Energies for Growing Poly-mer Chains
2. **Rhea Alley, 12**
Social Studies Meritorious Performance
Economics Project: Racial Profiling and Airport Security
3. **Aditya Bhati, 11**
STEM Meritorious Performance
Project: Optimization of Laser Nanowarming in Phantom Droplets
4. **Neha Gunapati, 12**
Social Studies Scholars of Distinction
Applied Geography Project: Impacts of Climate Change on the Flow of the Brahmaputra River from 1986-2017

Science Scholars of Distinction
Project: Impacts of Climate Change on the Flow of the Brahmaputra River from 1986-2017
5. **Pil Joo Jeon, 12**
STEM Scholars of Distinction
Project: Silk-based Biocompatible Nano-sensor Platform
6. **Jaitri Joshi, 12**
Science Meritorious Performance

Project: The Utility of Bortezomib in Children and Young Adults with Acute Lymphoblastic Leukemia

7. **Amogh Kulkarni, 9**

Social Studies Meritorious Performance

Applied History Project: The Growth of Paris, 250 BC through Today: Social, Economic, and Political Factors

8. **Anish Kulkarni, 11**

Social Studies Meritorious Performance

Applied History Project: Executive Traditions of Peace-Making: The 1987 US-Soviet Intermediate Nuclear Forces Treaty, Its Forerunners, and Its Aftermath

9. **Neal Mukherjee, 11**

Science Meritorious Performance

Project: Effects of CRABP-1 on the Metabolism of Mice Models

Leadership Meritorious Performance

Project: Effects of Teaching & Evaluation Methods and Systems on Overall Personality Development-A comparative study between high schools of Rural West Bengal, India and suburban, USA

10. **Akash Nagapurkar, 11**

Science Scholars of Distinction

Project: Evaluation of Critical Polymer Concentration in the Presence of Drug as a Solvent

11. **Devika Narayan, 11**

STEM Scholars of Distinction

Project: Understanding the Effects of Insulin on Amyloid-Beta Fibril Formation in Alzheimer's Patients

Science Scholars of Distinction

Project: Understanding the Effects of Insulin on Amyloid-Beta Fibril Formation in Alzheimer's Patients

12. **Raghunandan Nayak, 12**

STEM Scholars of Distinction

Project: Validating Material Properties of Devices Used to Treat Early Onset Scoliosis With Finite Element Analysis

13. **Namrata Padmanabhan, 11**

STEM Meritorious Performance

Project: Assistive Artificial Intelligence for Coping with Memory Loss

14. **Matthew Qu, 11**

Science Meritorious Performance

Project: Characterization of the Extra-Cellular Matrix during iPSC Differentiation into Cardiomyocytes

15. **Ananya Shah, 12**

Science Scholars of Distinction

Project: Generation of GST-PELP1 Expression Constructs for Structural Studies

16. **Ruhi Shirodkar, 11**
Science Meritorious Performance
Project: Overexpression of MASH4 and MyoD for Increased Satellite Cell Number
17. **Abhiraj Singh, 11**
Science Meritorious Performance
Project: Identification of Novel Resistance Mechanisms to Pyrazinoic Acid in Mycobacterium Smegmatis and other Insights into the Precise Mechanism of Pyrazinamide Action
18. **Sydney Stern, 12**
Science Meritorious Performance
Project: Analysis of Changes in Heat Propagation due to Varying Specific Heat (cp) and Thermal Conductivity (k)
19. **Andrea Tornaiainen, 11**
Science Meritorious Performance
Project: Assessment of Side Population Contribution to Myofiber Types
20. **Frank Yu, 11**
Mathematics Scholars of Distinction
Project: Design and Prototype of Helical Miura Origami

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: Presidential Scholar

COMMENTS BY: Chace B. Anderson

Kush Maheshwari Named 2018 U.S. Presidential Scholar Semifinalist

Congratulations to Kush Maheshwari, senior at Wayzata High School, who has been named as a 2018 U.S. Presidential Scholar Semifinalist.

Kush is one of 10 outstanding Minnesota high school seniors who have demonstrated outstanding academic achievement, artistic excellence, leadership, citizenship, service, and contribution to school and community.

The White House Commission on Presidential Scholars selects honored scholars annually based on their academic success, artistic excellence, essays, school evaluations and transcripts, as well as evidence of community service, leadership, and demonstrated commitment to high ideals. Of the 3.5 million students expected to graduate from high school this year, more than 5,100 candidates qualified for the 2017 awards determined by outstanding performance on the College Board SAT and ACT exams, and through nominations made by Chief State School Officers, other partner recognition organizations or the National YoungArts Foundation's nationwide YoungArts™ competition.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: World Language Certificate

COMMENTS BY: Chace B. Anderson

Rosie Salem Earns Three World Language Proficiency Certificates

Congratulations to Rosie Salem, senior at Wayzata High School, who has earned three world language proficiency certificates from the State of Minnesota in Arabic, Spanish and French.

The World Language Proficiency Certificate is awarded to students who have demonstrated proficiency in reading, writing, listening and speaking in a language or languages other than English based on American Council on the Teaching of Foreign Languages proficiency guidelines.

Students who have earned a World Language Proficiency Certificate are eligible to request college credit upon enrolling in a Minnesota State Colleges and Universities institution.

In 2009, the Minnesota World Language Proficiency Certificate was created as an official recognition by the State of Minnesota.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: MATHCOUNTS

COMMENTS BY: Chace B. Anderson

CMS 7th Grader and Math Teacher Advance to National MATHCOUNTS Competition

Congratulations to Matthew Chen, 7th grader at Central Middle School, and Amanda Padjen, math teacher at Central Middle School, on advancing to the 2018 Raytheon MATHCOUNTS National Competition May 12-15 in Washington, D.C.

Matthew was one of 224 Mathletes from across the country and one of four from Minnesota to compete in the National Competition. Amanda coached the Minnesota team.

MATHCOUNTS allows 6th-8th grade students to compete in competitions designed to test speed, accuracy, reasoning and collaboration. More than 250,000 students across the country participate in MATHCOUNTS competitions with the top four students and top coach from each state advancing to nationals.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Finance and Business Services

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports as of April 2018:

- Student Activity Fund Report
- Investment Summary
- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures

No School Board action is required.



ANALYSIS OF FINANCIAL REPORTS

For the month ended April 30, 2018

Statement of Revenues:

This report reflects revenue received by the month end noted above. Overall revenues are consistent with prior years with the exception of the following item:

- Federal Programs Fund as a percent of budget is lower due to a timing difference on submitting reimbursements and the receipt of the state held dollars.
- The Community Service Fund is lower in Fiscal 2018 mainly due to two items including a timing difference in adult basic education aid payment and a delay in anticipated revenue for the rental of district spaces.

Statement of Expenses:

This report reflects actual expenditures paid and does not include outstanding encumbrance balances. Overall expenditures are in line with prior years with the exception of the following:

- General Fund benefits in Fiscal 2017 were lower due to the implementation of TRA direct subsidy. Near the end of 2017, TRA provided an updated estimate which was significantly lower than anticipated. Capital expenditures fluctuate from year to year based on a project's timing of work completion and the District's capital equipment needs. General fund capital expenditures also includes a significant portion of the long-term facility maintenance costs. In prior years, these costs were recorded in the Alt. Facility, Construction, and Tech Fund. This change, required by the Minnesota Department of Education, took effect during Fiscal 2017.
- The Community Service Fund reflects expenditures related to an expanded administrative infrastructure and a change in the model of delivering services. The budget does not reflect all of these changes. The additional expenses are anticipated to be partially offset by increased revenues.
- Alt Facility, Construction, and Tech Fund fluctuation is due to the timing of projects which vary from year to year. Also, as noted above, a significant portion of long-term facility maintenance costs are now recorded in the General Fund.
- The Building Construction Fund accounts for all activity related to the \$109.6 million bond issuance in May 2014 and the \$66.9 million bond issuance in February 2018. Current expenses are mainly due to the purchase of land for the new elementary school. Since construction projects span over multiple fiscal years a multi-year comparison is not presented.

Wayzata Public Schools
Student Activity Fund Summary
April 2018

PROGRAM/LOCATION : MISCELLANEOUS

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	018	000	000	000	899/XXX	AD BUILDING	2,171.59	204.96	104.48	2,272.07
TOTAL MISCELLANEOUS								2,171.59	204.96	104.48	2,272.07

PROGRAM/LOCATION : WAZATA HIGH SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	251	280	001	000	899/099	WAYZATA PLAYERS	32,199.32	64,674.61	52,050.33	44,823.60
21	E/R	251	280	003	000	899/099	YEARBOOK (WAYAKO)	34,972.53	18,932.94	17,292.48	36,612.99
21	E/R	251	280	005	000	899/099	CERAMICS	3,425.19	224.00	3,250.00	399.19
21	E/R	251	280	007	000	899/099	CHEERLEADERS	510.00	10,320.50	11,792.21	(961.71)
21	E/R	251	280	008	000	899/099	CHOIR	6,881.52	23,372.76	25,096.31	5,157.97
21	E/R	251	280	009	000	899/099	DANCE TEAM	23,426.60	55,059.51	65,704.68	12,781.43
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	124,230.70	27,064.93	18,046.06	133,249.57
21	E/R	251	280	017	000	899/099	DECA	9,334.36	60,466.31	59,091.30	10,709.37
21	E/R	251	280	019	000	899/099	FRENCH	229.26	814.09	469.74	573.61
21	E/R	251	280	020	000	899/099	GERMAN	28,271.92	3,735.54	9,479.89	22,527.57
21	E/R	251	280	021	000	899/099	LETTERMAN	51,782.84	40,231.36	27,163.12	64,851.08
21	E/R	251	280	022	000	899/099	FINE ARTS	4,587.21	757.33	702.04	4,642.50
21	E/R	251	280	024	000	899/099	BAND	105,346.49	63,805.04	169,189.62	(38.09)
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	4,321.78	11,528.57	4,652.63	11,197.72
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	-	1,486.94	978.86	508.08
21	E/R	251	280	028	000	899/099	ORCHESTRA	11,261.31	10,841.29	11,631.96	10,470.64
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	21,116.00	28,807.09	20,570.50	29,352.59
21	E/R	251	280	031	000	899/099	SPANISH	-	1,925.55	851.63	1,073.92
21	E/R	251	280	039	000	899/099	THEATRE ARTS	2,592.03	5,634.32	6,802.44	1,423.91
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS(BPA)	8,496.49	50,154.67	43,890.01	14,761.15
21	E/R	251	280	042	000	899/099	SKILLS USA	42.37	2,180.17	2,103.13	119.41
21	E/R	251	280	044	000	899/099	LINK	11,239.42	(11.44)	18,597.17	(7,369.19)
21	E/R	251	280	047	000	899/099	SUPER MILEAGE TEAM	-	3,023.14	616.72	2,406.42
21	E/R	251	280	048	000	899/099	Y.E.S.	4,752.88	5,677.01	9,403.70	1,026.19
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	2,131.24	-	48.00	2,083.24
21	E/R	251	280	050	000	899/099	TROJAN LOCK ROOM (DECA - S	22,033.09	22,272.29	14,293.24	30,012.14
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	67.71	1,889.67	1,846.82	110.56
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	4,993.28	17,412.23	15,843.99	6,561.52
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	12,604.72	4,925.00	9,880.96	7,648.76
21	E/R	251	280	055	000	899/099	CHINESE CLUB	1,008.65	28,594.55	16,568.49	13,034.71
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	14,081.42	16,617.25	16,123.22	14,575.45
21	E/R	251	280	057	000	899/099	WHS INTERNATIONAL FESTIVA	1,390.87	-	16.85	1,374.02
21	E/R	251	280	058	000	899/099	FRESHMAN RETREAT	3,879.02	15,683.83	3,187.30	16,375.55
21	E/R	251	280	059	000	899/099	TRAP & SKEET	8,966.26	22,796.43	21,584.91	10,177.78
21	E/R	251	280	060	000	899/099	JR STATESMAN	266.65	1,164.16	404.00	1,026.81
21	E/R	251	280	061	000	899/099	QUIZ BOWL	8,717.82	1,201.95	12,888.24	(2,968.47)
TOTAL WAZATA HIGH SCHOOL								569,160.95	623,263.59	692,112.55	500,311.99

Wayzata Public Schools
Student Activity Fund Summary
April 2018

PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	251	280	070	000	899/099	BASEBALL	-	16,671.00	8,243.31	8,427.69
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	-	9,900.00	12,720.71	(2,820.71)
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	10,788.30	16,616.00	11,013.45	16,390.85
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	5,455.83	8,924.00	2,983.25	11,396.58
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	4,300.84	3,974.00	493.60	7,781.24
21	E/R	251	280	075	000	899/099	FOOTBALL	24,488.05	19,825.00	30,220.72	14,092.33
21	E/R	251	280	076	000	899/099	GYMNASTICS	4,917.49	3,728.10	3,846.40	4,799.19
21	E/R	251	280	077	000	899/099	GOLF - BOYS	-	6,924.79	5,713.68	1,211.11
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	1,113.04	2,684.00	3,087.36	709.68
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	6,114.06	39,257.00	49,295.66	(3,924.60)
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	13,077.22	11,261.00	25,583.86	(1,245.64)
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	4,911.72	16,854.00	15,330.85	6,434.87
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	6,564.83	9,947.00	19,415.89	(2,904.06)
21	E/R	251	280	083	000	899/099	SOFTBALL	5,210.99	2,414.00	-	7,624.99
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	6,828.83	9,831.00	11,649.02	5,010.81
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	9,816.30	12,817.00	10,499.16	12,134.14
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	5,820.53	8,932.00	8,906.02	5,846.51
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	10,639.59	13,747.00	16,339.72	8,046.87
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	7,955.21	10,703.00	11,728.16	6,930.05
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	12,487.61	4,921.00	8,969.43	8,439.18
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	1,341.04	18,078.50	17,120.92	2,298.62
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	918.10	4,652.00	3,739.84	1,830.26
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	4,034.77	3,077.00	1,044.24	6,067.53
21	E/R	251	280	093	000	899/099	VOLLEYBALL	11,172.78	12,876.00	12,814.22	11,234.56
21	E/R	251	280	094	000	899/099	WRESTLING	2,343.90	3,463.00	2,600.48	3,206.42
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	3,981.12	-	-	3,981.12
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	5,990.13	7,323.00	1,332.12	11,981.01
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	4,200.74	2,575.00	2,679.74	4,096.00
TOTAL HIGH SCHOOL ATHLETICS								174,473.02	281,975.39	297,371.81	159,076.60

PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	253	280	152	000	899/099	MUSICAL	10,344.23	12,743.00	16,215.90	6,871.33
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,889.90	40.00	96.18	1,833.72
21	E/R	253	280	157	000	899/099	BAND	-	5,327.72	5,552.10	(224.38)
21	E/R	253	280	161	000	899/099	YEARBOOKS	1,886.53	16,306.00	7,217.97	10,974.56
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	4,421.35	6,939.93	8,910.70	2,450.58
TOTAL CENTRAL MIDDLE SCHOOL								18,542.01	41,356.65	37,992.85	21,905.81

Wayzata Public Schools
Student Activity Fund Summary
April 2018

PROGRAM/LOCATION : WEST MIDDLE SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	351	280	202	000	899/099	CHOIR	230.89	-	-	230.89
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	1,645.60	2,658.92	3,675.48	629.04
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	1,522.23	-	9.27	1,512.96
21	E/R	351	280	212	000	899/099	YEARBOOK	8,849.19	798.00	91.91	9,555.28
21	E/R	351	280	213	000	899/099	THEATER	13,806.04	1,930.00	4,149.84	11,586.20
21	E/R	351	280	215	000	899/099	DAY ONE	170.00	-	110.00	60.00
								-			
TOTAL WEST MIDDLE SCHOOL								26,223.95	5,386.92	8,036.50	23,574.37

PROGRAM/LOCATION : EAST MIDDLE SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	15,039.78	5,078.04	3,993.00	16,124.82
21	E/R	352	280	104	000	899/099	BAND	889.67	2,242.00	2,041.45	1,090.22
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	17,235.36	6,877.38	6,965.41	17,147.33
21	E/R	352	280	107	000	899/099	VARIETY FUND	15,692.20	6,563.00	4,520.36	17,734.84
TOTAL EAST MIDDLE SCHOOL								48,857.01	20,760.42	17,520.22	52,097.21

PROGRAM/LOCATION : MEADOW RIDGE

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	403	280	572	000	899/099	STUDENT SERVICES	5,149.78	9,258.04	11,389.41	3,018.41
TOTAL MEADOW RIDGE								5,149.78	9,258.04	11,389.41	3,018.41

PROGRAM/LOCATION : BIRCHVIEW

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	731.92	-	34.25	697.67
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	2,330.65	271.74	1,643.60	958.79
21	E/R	404	280	261	000	899/099	MEDIA	-	2,009.96	1,860.79	149.17
TOTAL BIRCHVIEW								3,062.57	2,281.70	3,538.64	1,805.63

Wayzata Public Schools
Student Activity Fund Summary
April 2018

PROGRAM/LOCATION : GREENWOOD

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	406	280	307	000	899/099	KINDERGARTEN	654.38	1,310.00	1,630.06	334.32
21	E/R	406	280	311	000	899/099	MEDIA	47.11	-	47.11	-
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	1,283.49	4,291.29	4,999.16	575.62
TOTAL GREENWOOD								1,984.98	5,601.29	6,676.33	909.94

PROGRAM/LOCATION : OAKWOOD

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	1,881.88	541.85	182.92	2,240.81
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,154.21	-	16.09	7,138.12
21	E/R	407	280	476	000	899/099	CHESS CLUB	464.12	85.00	213.22	335.90
TOTAL OAKWOOD								9,500.21	626.85	412.23	9,714.83

PROGRAM/LOCATION : SUNSET HILL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	7,295.46	673.71	3,838.25	4,130.92
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,817.03	3.51	-	1,820.54
TOTAL SUNSET HILL								9,112.49	677.22	3,838.25	5,951.46

PROGRAM/LOCATION : PLYMOUTH CREEK

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	257.28	1,458.92	663.69	1,052.51
TOTAL PLYMOUTH CREEK								257.28	1,458.92	663.69	1,052.51

Wayzata Public Schools
Student Activity Fund Summary
April 2018

PROGRAM/LOCATION : GLEASON LAKE

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	27,625.96	50.00	3,976.90	23,699.06
TOTAL GLEASON LAKE								27,625.96	50.00	3,976.90	23,699.06

PROGRAM/LOCATION : KIMBERLY LANE

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 04/30/18
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	48.98	-	55.50	(6.52)
21	E/R	412	280	403	000	899/099	KINDERGARTEN ACTIVITY	3,060.00	-	-	3,060.00
21	E/R	412	280	430	000	899/099	MEDIA	389.37	-	-	389.37
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	59,382.95	-	212.42	59,170.53
TOTAL KIMBERLY LANE								62,881.30	-	267.92	62,613.38

GRAND TOTAL								959,003.10	992,901.95	1,083,901.78	868,003.27
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WAYZATA PUBLIC SCHOOLS
INVESTMENT SUMMARY
As of April 30, 2018

GENERAL FUND

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$11,180,023	N/A	1.71%
MSDLAF+	Money Market	N/A	NOW	N/A	\$472,045	N/A	1.64%
MSDMAx	Money Market	N/A	NOW	N/A	\$17,654	N/A	1.73%
Morgan Stanley	Money Market	N/A	NOW	N/A	\$3,561,816	N/A	1.42%
Total General Fund				\$0	\$15,231,538	\$0	

FUND 06 (ALT FACILITIES BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$2	N/A	1.64%
Total Alt. Facilities Bonds Fund				\$0	\$2	\$0	

FUND 82 (2014 BUILDING BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$3,941,543	N/A	1.64%
Total Building Bonds Fund				\$0	\$3,941,543	\$0	

FUND 86 (2018 BUILDING BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$9,731,665	N/A	1.64%
MSDLAF+ TERM	see Note (1) below	2/28/2018	5/8/2018	\$1,120,000	\$1,123,578	\$3,578	1.69%
MSDLAF+ TERM	see Note (1) below	2/28/2018	6/28/2018	\$1,700,000	\$1,711,066	\$11,066	1.98%
MSDLAF+ TERM	see Note (1) below	2/28/2018	8/31/2018	\$2,300,000	\$2,324,348	\$24,348	2.10%
MSDLAF+ TERM	see Note (1) below	2/28/2018	9/26/2018	\$4,400,000	\$4,453,415	\$53,415	2.11%
MSDLAF+ TERM	see Note (1) below	2/28/2018	10/31/2018	\$2,800,000	\$2,840,220	\$40,220	2.14%
MSDLAF+ TERM	see Note (1) below	2/28/2018	11/15/2018	\$4,100,000	\$4,164,252	\$64,252	2.20%
MSDLAF+ TERM	see Note (1) below	2/28/2018	12/26/2018	\$4,100,000	\$4,174,384	\$74,384	2.20%
MSDLAF+ TERM	see Note (1) below	2/28/2018	1/24/2019	\$4,100,000	\$4,182,292	\$82,292	2.22%
MSDLAF+ TERM	see Note (1) below	2/28/2018	2/28/2019	\$10,000,000	\$10,223,000	\$223,000	2.23%
Total MSDLAF+ TERM				\$34,620,000	\$35,196,556	\$576,556	

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
Credit Agricole CIT NY	Commercial Paper	3/1/2018	5/25/2018	\$2,040,658	\$2,050,000	\$9,342	1.94%
Canadian Imperial Holding	Commercial Paper	3/1/2018	11/15/2018	\$2,065,704	\$2,100,000	\$34,296	2.31%
JP Morgan Securities LLC	Commercial Paper	3/1/2018	11/21/2018	\$2,063,673	\$2,100,000	\$36,327	2.39%
Bank of Tokyo Mitsu UFJ Ltd	Commercial Paper	3/1/2018	11/23/2018	\$2,063,243	\$2,100,000	\$36,757	2.40%
BNP Paribas NY Branch	Commercial Paper	3/1/2018	11/23/2018	\$2,064,489	\$2,100,000	\$35,511	2.32%
Cooperatieve Rabobank U.A.	Commercial Paper	3/1/2018	11/23/2018	\$2,065,735	\$2,100,000	\$34,265	2.24%
Total Commercial Paper				\$12,363,502	\$12,550,000	\$186,498	

Federal Home Loan Bank	Bank Note	3/1/2018	1/15/2020	\$1,481,625	\$1,500,000	\$18,375	2.27%
Federal Home Loan Bank	Bank Note	3/1/2018	2/11/2020	\$1,991,960	\$2,000,000	\$8,040	2.34%
Total Federal Agency Bond/Note				\$3,473,585	\$3,500,000	\$26,415	

U.S. Treasury Notes	912828V31	3/1/2018	1/15/2020	\$1,967,578	\$2,000,000	\$32,422	2.26%
U.S. Treasury Notes	912828W63	3/1/2018	3/15/2020	\$1,973,047	\$2,000,000	\$26,953	2.31%
U.S. Treasury Notes	912828X21	3/1/2018	4/15/2020	\$1,966,563	\$2,000,000	\$33,438	2.31%
U.S. Treasury Notes	912828X96	3/1/2018	5/15/2020	\$1,964,531	\$2,000,000	\$35,469	2.33%
U.S. Treasury Notes	912828XU9	3/1/2018	6/15/2020	\$1,177,453	\$1,200,000	\$22,547	2.35%
Total U.S. Treasury Notes				\$9,049,172	\$9,200,000	\$150,828	

Grand Total				\$24,886,259	\$25,250,000	\$363,741	
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Total Building Bonds Fund				\$59,506,259	\$60,446,556	\$940,297	
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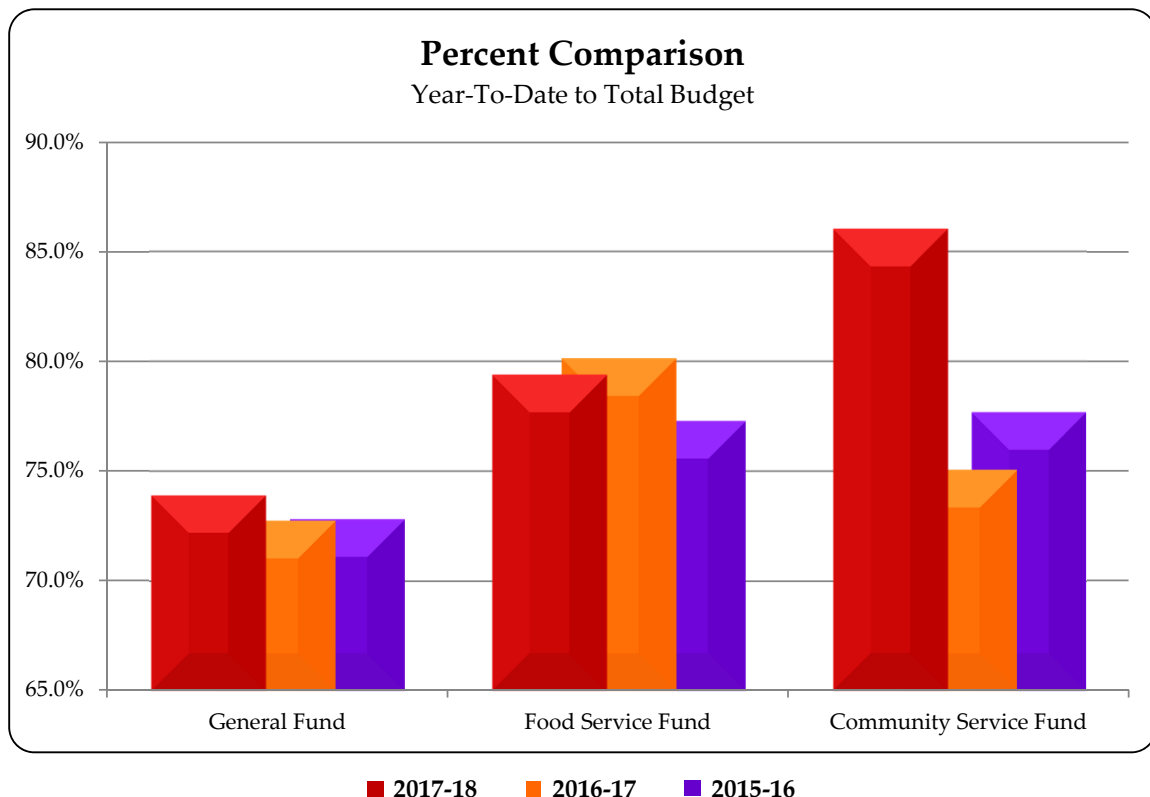
Note (1): Term Series investment held with MSDLAF+ consists of investments in certificates of deposit, obligations of the U.S. Government, it's agencies and instrumentalities, municipal obligations, commercial paper, or any other instruments permitted under Minnesota law.



STATEMENT OF EXPENDITURES

For the month ended April 30, 2018

Fund	Year-	Budget	YTD as % of Budget			
	To-Date		2017-18	2016-17	2015-16	
General Fund						
Salaries	\$ 58,643,793	\$ 83,022,700	70.6%	70.7%	70.1%	
Benefits	21,114,551	25,576,698	82.6%	74.0%	83.1%	
Purchased Services	13,745,475	21,778,028	63.1%	68.4%	66.7%	
Supplies & Materials	2,567,737	4,889,895	52.5%	56.2%	56.8%	
Capital Expenditures	6,294,154	6,820,164	92.3%	96.3%	57.2%	
Other Expenses	12,037,519	12,665,333	95.0%	100.3%	98.4%	
Total General Fund	\$ 114,403,229	\$ 154,752,818	73.9%	72.8%	72.8%	
Food Service Fund	\$ 5,067,708	\$ 6,382,230	79.4%	80.2%	77.3%	
Community Service Fund	8,074,109	9,382,676	86.1%	75.1%	77.7%	
Alt Fac, Const and Tech Fund	11,468,415	12,825,504	89.4%	99.2%	51.4%	
Debt Service Fund	8,221,544	8,224,744	100.0%	100.0%	100.0%	
Building Construction Fund	7,151,601	11,200,000	-	-	-	
Total All Funds	\$ 154,386,606	\$ 202,767,972	76.1%	79.6%	77.1%	

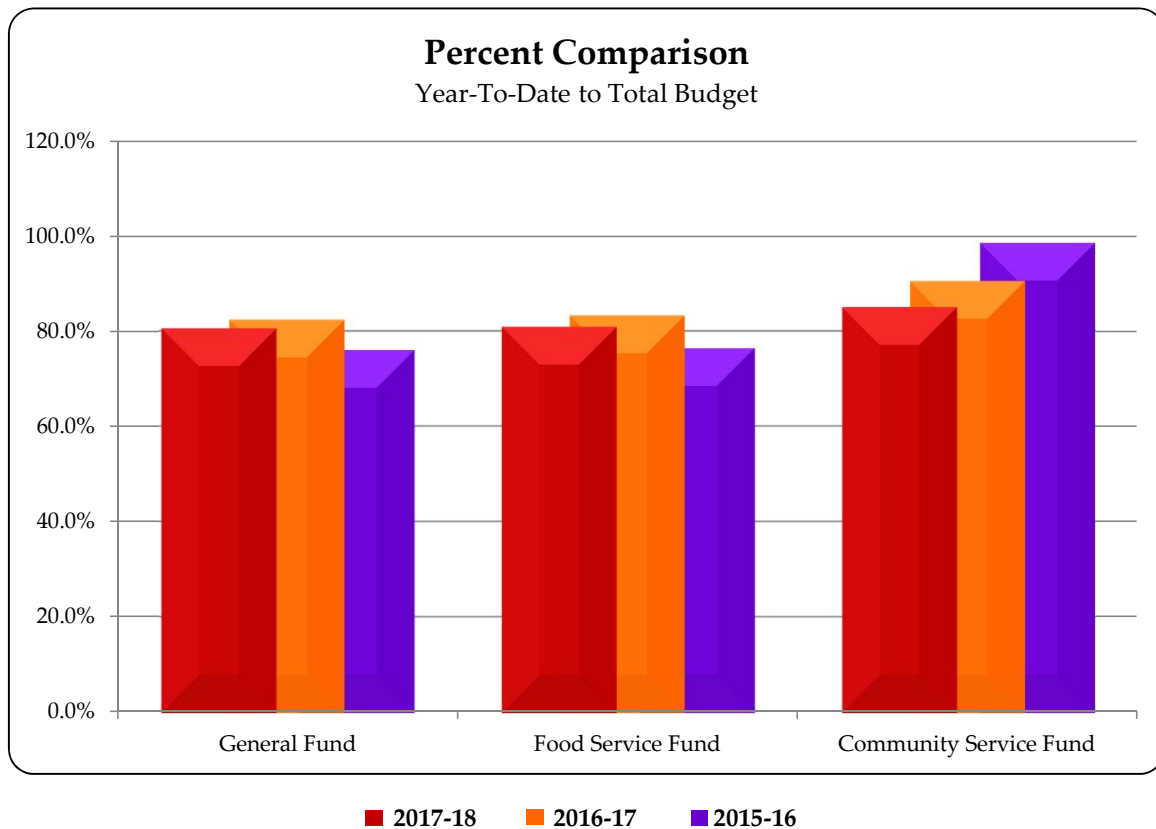




STATEMENT OF REVENUES

For the month ended April 30, 2018

Fund	Year-To-Date	Budget	YTD as % of Budget		
			2017-18	2016-17	2015-16
General Fund	\$ 117,044,348	\$ 145,639,321	80.4%	83.2%	76.4%
Capital Expenditures Fund	9,131,364	9,131,364	100.0%	100.0%	100.0%
Federal Programs Fund	1,426,481	3,597,401	39.7%	47.5%	53.8%
Total	<u>\$ 127,602,193</u>	<u>\$ 158,368,086</u>	<u>80.6%</u>	<u>82.4%</u>	<u>76.1%</u>
Food Service Fund	\$ 5,164,240	\$ 6,382,230	80.9%	83.3%	76.5%
Community Service Fund	8,410,416	9,890,967	85.0%	90.5%	98.5%
Alt Fac, Const and Tech Fund	11,780,642	11,774,903	100.0%	105.1%	101.5%
Debt Service Fund	8,267,045	8,395,727	98.5%	99.7%	99.5%
Building Construction Fund	70,371,078	70,301,305	-	-	-
Total All Funds	<u><u>\$ 231,595,614</u></u>	<u><u>\$ 265,113,218</u></u>	<u><u>87.4%</u></u>	<u><u>85.4%</u></u>	<u><u>80.6%</u></u>



WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11 2018

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Approval of 2018-2019 Budget

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Approve Preliminary 2018-2019 Budget

The following is a summary of the budget for 2018-2019:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditure</u>
General Fund	\$162,958,056	\$163,502,324
Food Service	\$6,593,090	\$6,577,726
Community Service	\$10,574,565	\$10,685,902
Building Construction	\$2,042,900	\$11,878,716
Debt Service	<u>\$12,127,123</u>	<u>\$30,372,900</u>
Total	\$194,295,734	\$223,017,568

RECOMMENDED ACTION: Approve the preliminary budget for fiscal year 2018-2019.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____



**WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota**

**PRELIMINARY BUDGET
Executive Summary
June 11, 2018**

July 1, 2018 through June 30, 2019

DISTRICT OFFICIALS

School Board

Sarah Johansen	Chairperson
Andrea Cuene	Vice-Chair
Cheryl Polzin	Clerk
Erik Brown	Treasurer
Linda A. Cohen	Director
Bonita Lucky	Director
Chris McCullough	Director
Dr. Chace B. Anderson	Ex-Officio

Administrative Staff

Dr. Chace B. Anderson	Superintendent of Schools
James Westrum	Exec. Director of Finance and Business Services
Stacie Vos	Executive Director of Human Resources
Dr. Jill Johnson	Exec. Director of Teaching and Learning
Jodi Remsing	Director of Special Services
Amy Parnell	Director of Communications
Jill Schwint	Controller
Melissa Lahr	Finance Supervisor
Beth Meester	Accountant

VISION

The Vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success.

MISSION STATEMENT

The mission of the Wayzata School District is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

BUDGET OVERVIEW

The annual budget presented, includes an analysis of the actual financial condition of the School District at June 30, 2017, and the anticipated positions at June 30, 2018 and June 30, 2019.

The budget was prepared in accordance with generally accepted accounting principles and includes all funds. Each fund is treated as an independent accounting entity in accordance with statutory requirements and state and federal regulations governing the District's various revenue sources and expenditure purposes. Minnesota Education Laws 2017 were used as the basis for building the fiscal year 2018-2019 budget which includes a 2% increase in the state funding formula. With the public's increased demand for accountability, the expanding complexity of Minnesota school district funding, and the challenge to do more with less, the administration continues to seek opportunities to effectively manage the financial resources of the District.

The District' budget can be one of the most meaningful and useful documents in public school administration. It depicts the priorities of the School Board, administration, staff, and the community by translating the District's educational priorities into programmatic and financial terms.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

2018-2019 PRELIMINARY BUDGET

	2016-2017 Actual Amounts	2017-2018 Revised Budget	2018-2019 Preliminary Budget
Revenues			
General Fund	\$ 142,972,276	\$ 158,368,086	\$ 162,958,056
Food Service	6,251,549	6,382,230	6,593,090
Community Service	9,327,049	9,890,967	10,574,565
Debt Service	14,470,740	8,395,727	12,127,123
Total Funds Excluding Construction	173,021,614	183,037,010	192,252,834
Construction	14,256,889	75,651,805	2,042,900
Total Funds Combined	\$ 187,278,503	\$ 258,688,815	\$ 194,295,734
Expenditures			
General Fund	\$ 150,578,202	\$ 155,673,419	\$ 163,502,324
Food Service	6,240,465	6,382,230	6,577,726
Community Service	8,978,303	9,382,676	10,685,902
Debt Service	14,612,951	8,224,744	11,878,716
Total Funds Excluding Construction	180,409,921	179,663,069	192,644,668
Construction	27,963,893	17,833,056	30,372,900
Total	\$ 208,373,814	\$ 197,496,125	\$ 223,017,568

Note: Construction Fund Revenues and Expenditures included in General Fund; excluded from totals for a more accurate measure of total revenues and expenditures.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

FUND BALANCE REPORT

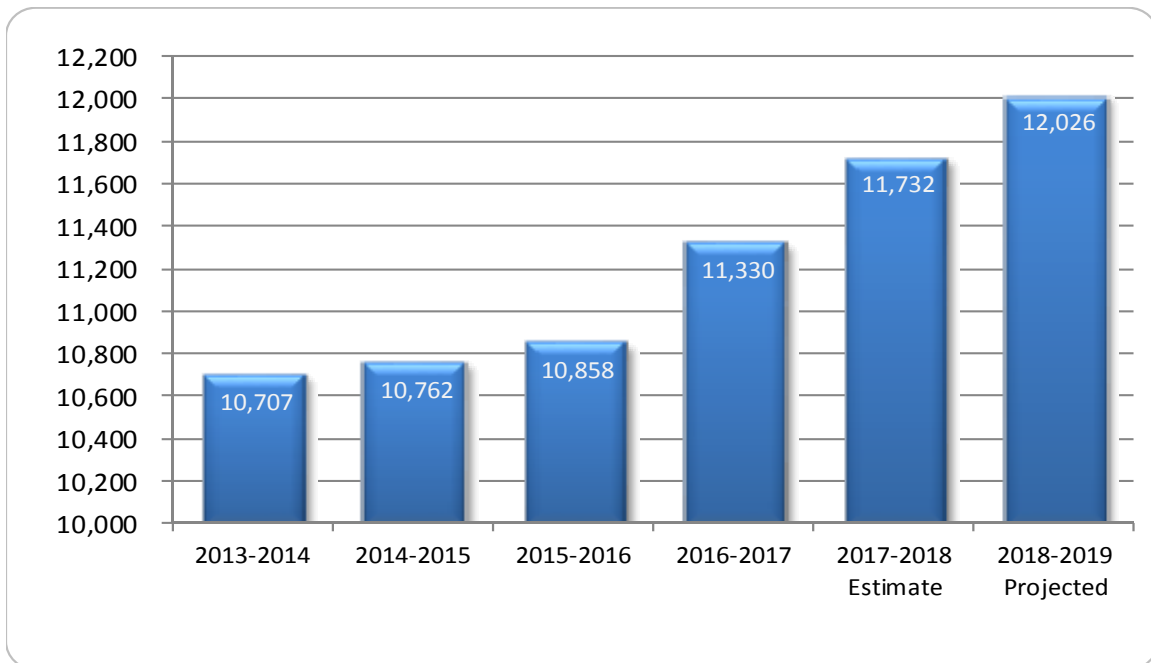
	Audited Fund Balance 7/1/2017	Revised Revenue 2017-18	Revised Expenditure 2017-18	Revised Change in Fund Balance 2017-18	Revised Fund Balance 6/30/2018	Proposed Revenue 2018-19	Proposed Expenditure 2018-19	Proposed Change in Fund Balance 2018-19	Proposed Fund Balance 6/30/2019
Operating Funds									
General Fund	10.8%				9.8%				10.0%
Unassigned Fund Balance	\$ 12,992,837	131,362,127	131,480,221	(118,094)	12,874,743	\$ 141,384,299	\$ 140,277,695	1,106,604	13,981,347
Assigned - Re-Employment Insurance	59,277	-	29,126	(29,126)	30,151	-	50,000	(50,000)	(19,849)
Assigned - Q comp	83,546	-	83,546	(83,546)	-	-	-	-	-
Assigned - Site Carryover	1,039,527	-	1,039,527	(1,039,527)	-	-	-	-	-
Assigned - Self Funded Workers Comp	735,457	-	535,457	(535,457)	200,000	-	-	-	200,000
Assigned - Opening of Schools	945,305	-	-	-	945,305	-	-	-	945,305
Assigned - Post Employment Obligations	2,054,946	3,000,000	-	3,000,000	5,054,946	-	1,000,000	(1,000,000)	4,054,946
Nonspendable Fund Balance									
Nonspendable - Prepaid Items	355,711	-	-	-	355,711	-	-	-	355,711
Subtotal	\$ 18,266,606	\$ 134,362,127	\$ 133,167,877	\$ 1,194,250	\$ 19,460,856	\$ 141,384,299	\$ 141,327,695	\$ 56,604	\$ 19,517,460
Restricted/Assigned Fund Balance									
Restricted - Staff Development	428,369	1,548,000	1,976,369	(428,369)	-	1,647,000	1,647,000	-	-
Restricted - MA Billing	193,205	-	-	-	193,205	-	-	-	193,205
Restricted - LTFM <\$ 2million	(4,892,636)	13,181,864	10,513,963	2,667,901	(2,224,735)	9,805,304	9,805,304	-	(2,224,735)
Restricted - Operating Capital	2,058,523	2,168,641	1,725,637	443,004	2,501,527	2,587,345	2,889,000	(301,655)	2,199,872
Restricted - Technology Levy	1,446,208	6,424,403	7,475,004	(1,050,601)	395,607	6,885,343	7,184,560	(299,217)	96,390
Restricted - Safe Schools Levy	95,007	683,051	814,569	(131,518)	(36,511)	648,765	648,765	-	(36,511)
Subtotal	\$ (671,324)	\$ 24,005,959	\$ 22,505,542	\$ 1,500,417	\$ 829,093	\$ 21,573,757	\$ 22,174,629	\$ (600,872)	\$ 228,221
Total General Fund	\$ 17,595,282	\$ 158,368,086	\$ 155,673,419	\$ 2,694,667	\$ 20,289,949	\$ 162,958,056	\$ 163,502,324	\$ (544,268)	\$ 19,745,681
Food Service Fund	655,901	6,382,230	6,382,230	-	655,901	6,593,090	6,577,726	15,364	671,265
Community Service Fund	2,576,374	9,890,967	9,382,676	508,291	3,084,665	10,574,565	10,685,902	(111,337)	2,973,328
Capital Projects and Construction Fund									
Long-Term Facilities Maintenance >\$2 million	(528,049)	5,350,500	5,350,500	-	(528,049)	2,042,900	1,514,851	528,049	-
Bond Referendum	7,593,701	70,301,305	12,482,556	57,818,749	65,412,450	-	28,858,049	(28,858,049)	36,554,401
Total Operating Funds	\$ 27,893,209	\$ 250,293,088	\$ 189,271,381	\$ 61,021,707	\$ 88,914,916	\$ 182,168,611	\$ 211,138,852	\$ (28,970,241)	\$ 59,944,675
Non Operating Funds									
Debt Service Fund	2,475,931	8,395,727	8,224,744	170,983	2,646,914	12,127,123	11,878,716	248,407	2,895,321
Total All Funds	\$ 30,369,140	\$ 258,688,815	\$ 197,496,125	\$ 61,192,690	\$ 91,561,830	\$ 194,295,734	\$ 223,017,568	\$ (28,721,834)	\$ 62,839,996
Total All Funds Excluding Construction	\$ 23,303,488	\$ 183,037,010	\$ 179,663,069	\$ 3,373,941	\$ 26,677,429	\$ 192,252,834	\$ 192,644,668	\$ (391,834)	\$ 26,285,595

ENROLLMENT HISTORY & PROJECTIONS

In 2018-2019, enrollment at Wayzata Public Schools is projected to grow by 294 students to 12,026. Of these students, 97 students are served through tuition agreements by other districts.

The District's student enrollment is projected to grow at an annual rate of 2.5% in each of the next several years. In some areas of the District new homes are under development, while mature parts of the district are also seeing an increase in student enrollment. The District has closed open enrollment in substantially all grade levels to accommodate the projected increases in its resident student population.

These projections are based upon demographic studies commissioned by the District that are annually updated and monitored for capacity purposes.



GENERAL FUND

The General Fund contains all revenue and expense for the general, day-to-day operations of the school district. This includes salaries and benefits for teachers, administrators, custodians, secretaries, and paraprofessionals; instructional supplies, technology, transportation, textbooks, and money spent to operate and repair district buildings.

In some ways, it is clearer to express the general fund in terms of what it does not cover. The general fund does not cover Culinary Express; Community Education (including Home Base latchkey programs); debt service payments on bonds issued by the District; and the cost of major construction projects financed through the issuance of bonds.

The general fund includes expenses associated with the capital projects (technology) levy which became effective fiscal 2017-2018. The focus of this program is curriculum and classroom technology, particularly expansion of classroom tools: projection and soundfield systems, smartboards, and software. The general fund also includes expenses funded with the Long-Term Facility Maintenance levy for projects less than \$2.0 million. Projects over \$2 million are in the construction funds. It is important to note that Long-Term Facility Maintenance expenditures can fluctuate considerably from year to year and can impact the overall view of the district's funding picture.

Fund Balance Policy

The level of spending is set with a number of considerations in mind, but one of the chief considerations is to maintain an adequate level of reserves for unanticipated events. The district has a formal policy calling for an unassigned fund balance in the general fund equal to at least 5% to 7% of one year's expenditures. This balance could be considered to be the District's "savings account". Maintaining a prudent fund balance is important for the stability of the district, and is a key measure that bond rating agencies examine when assigning a credit rating to a district's bond sale.

The projected unassigned general fund balance as of June 30, 2019 is \$13,981,347. This is 10.0% of the expenditure budget, or four weeks of operations.

Unanticipated events that could occur that would require the District to dip into its undesignated fund balance include:

- Property tax delinquencies and abatements
- Enrollment fluctuations
- Unanticipated price increases for essential purchases, e.g. fuel for heating and transportation
- State revenue reductions or "aid pro-rations"
- Severe weather
- Federal Sequestration

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

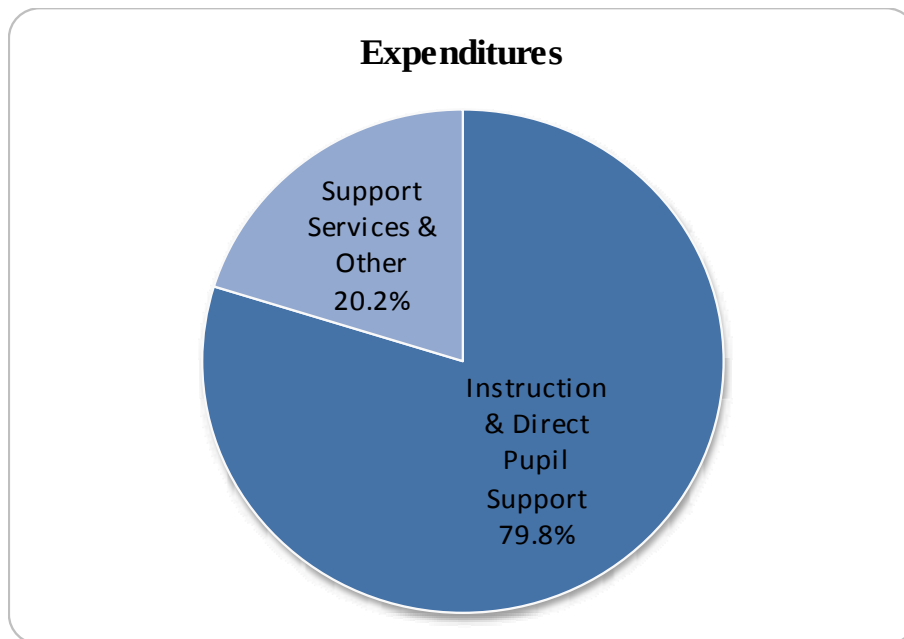
GENERAL FUND
2018-2019 Preliminary Budget

	2016-2017 Actual Amounts	2017-2018 Revised Budget	2018-2019 Preliminary Budget
Revenues			
Local Tax	\$ 42,083,524	\$ 52,582,810	\$ 53,530,815
State Aid	92,911,879	95,874,484	100,566,805
Federal Aid	3,204,850	3,597,401	3,510,726
Other Local Revenue	4,772,023	6,313,391	5,349,710
Total	<u>\$ 142,972,276</u>	<u>\$ 158,368,086</u>	<u>\$ 162,958,056</u>
Expenditures			
Salaries	\$ 78,983,816	\$ 85,114,455	\$ 93,029,761
Benefits	24,979,796	26,391,779	26,846,541
Purchased Services	20,386,853	22,063,196	23,933,449
Supplies & Materials	3,517,068	6,163,895	4,679,454
Capital	8,742,439	9,699,164	12,436,012
Misc./Other	850,362	890,430	519,207
Transfers to Other Funds	13,117,868	5,350,500	2,057,900
Total	<u>\$ 150,578,202</u>	<u>\$ 155,673,419</u>	<u>\$ 163,502,324</u>
Surplus/(Deficit)	(7,605,926)	2,694,667	(544,268)

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

GENERAL FUND
2018-2019 Expenditures by Program

Program Code	Program Description	2016-2017 Actual Amounts	2017-2018 Revised Budget	2018-2019 Preliminary Budget	Increase (Decrease) Budget
000-099	Administration	\$ 4,307,817	\$ 4,403,322	\$ 4,570,993	3.8%
100-199	District Support Services	4,856,373	4,640,398	5,123,383	10.4%
200-299	Regular Instruction (Elem/Sec)	64,754,485	67,499,875	72,835,590	7.9%
300-399	Vocational Instruction	2,782,707	3,016,018	3,117,819	3.4%
400-499	Special Education Instruction	17,738,153	19,551,018	21,103,874	7.9%
600-699	Instructional Support Services	9,841,449	18,427,535	18,528,021	0.5%
700-799	Pupil Support Services	13,117,743	14,576,283	14,872,499	2.0%
800-899	Sites & Buildings	18,089,426	23,077,064	22,856,235	-1.0%
	Fiscal & Other Fixed Program Costs,				
900-999	Transfers to Other Funds	15,090,049	481,906	493,910	2.5%
Grand Total		<u>\$150,578,202</u>	<u>\$155,673,419</u>	<u>\$163,502,324</u>	<u>5.0%</u>



PERSONNEL

Wayzata Public Schools has six collective bargaining units. Principals, teachers, custodial and maintenance employees, food service employees, home base employees, and clerical employees are organized for bargaining purposes. In addition, some administrative and confidential employees, referred to as “unaffiliated,” are not in a collective bargaining unit.

The number of FTE personnel is increased for 2018-2019 over the preceding year due to increases in enrollment.

The projected employee positions for 2017-2018 and 2018-2019 is as follows:

	<u>2017-2018</u>	<u>2018-2019</u>
Teachers	793.3 FTE	863.1 FTE
Secretaries	50.1 FTE	49.9 FTE
Paraprofessionals	321.5 FTE	300.6 FTE
Custodians and Maintenance	86.0 FTE	88.0 FTE
Principals*	18.0 FTE	20.0 FTE
Culinary Express	78 employees	85 employees
Unaffiliated	65 employees	72 employees

*Includes Associate Principals

Note: Paraprofessional FTE is based on 6.5 hours.

CULINARY EXPRESS
Food Service Fund

Culinary Express is the District department that provides meal services and nutrition education services in Wayzata Schools. Lunch prices for FY 2019 increased slightly from the current year and are presented for comparison below.

Prices are as follows:

	<u>2017-18</u>	<u>2018-19</u>
Elementary	\$3.00	\$3.00
Middle School	\$3.35	\$3.35
High School - Student	\$4.00	\$4.00
High School - Adult	\$4.35	\$4.35
Adult	\$4.15	\$4.15
Milk	\$0.55	\$0.55

All revenues and expenses associated with the program must be accounted for in a separate fund. By law, these revenues can only be spent to provide school lunches and pay certain closely related expenses.

2018-2019 Preliminary Budget

	<u>2016-2017 Actual Amounts</u>	<u>2017-2018 Revised Budget</u>	<u>2018-2019 Preliminary Budget</u>
Revenues			
Lunch Sales	\$ 5,067,696	\$ 5,216,230	\$ 5,433,090
Federal aid	1,034,769	1,017,000	1,011,000
State aid	149,084	149,000	149,000
Total	\$ 6,251,549	\$ 6,382,230	\$ 6,593,090
Expenditures			
Salaries & Benefits	\$ 2,739,356	\$ 2,903,368	\$ 3,007,626
Non-Employment			
Food	2,566,151	2,572,405	2,613,000
Other	934,958	906,457	957,100
Total	\$ 6,240,465	\$ 6,382,230	\$ 6,577,726
Surplus/(Deficit)	11,084	-	15,364

COMMUNITY SERVICES
Community Education Fund

Community Education programs provide school district residents with the opportunity to use educational facilities and programs during non-school hours. Community Education programs are also available to K-12 students during the summer. Major programs include Adult Basic Education, Wishes (after-school enrichment program), Home Base (latch-key programs), Wayzata Bright Start (Four year old programming combined with latch-key to provide full-day services), and Peppermint Fence Nursery School and other Early Childhood Family Education programming. The Community Education Department also schedules the use of the district's facilities outside of school hours, including athletic facilities.

2018-2019 Preliminary Budget

	2016-2017 Actual Amounts	2017-2018 Revised Budget	2018-2019 Preliminary Budget
Revenues			
Local Tax	\$ 1,088,942	\$ 1,004,744	\$ 1,220,990
Fees and charges	7,410,890	8,157,750	8,522,525
State aids and grants	827,217	713,473	816,050
Transfers	-	15,000	15,000
Total	\$ 9,327,049	\$ 9,890,967	\$ 10,574,565
Expenditures			
Salaries & Benefits	\$ 7,278,525	\$ 7,781,346	\$ 8,681,097
Non-Employment	1,699,778	1,601,330	2,004,805
Total	\$ 8,978,303	\$ 9,382,676	\$ 10,685,902
Surplus/(Deficit)	348,746	508,291	(111,337)

CONSTRUCTION FUND

The construction fund is used for two purposes:

- Expenses of construction projects financed with bond proceeds;
- Expenses of long-term facility maintenance projects (projects exceeding \$2,000,000)

2018-2019 Preliminary Budget

	2016-2017 Actual Amounts	2017-2018 Revised Budget	2018-2019 Preliminary Budget
Revenues			
Technology Levy	\$ 6,001,080	\$ -	\$ -
Long-Term Facility Maint.	763,023	5,350,500	2,042,900
Capital Lease	767,400	5,030,000	-
Construction	6,725,386	70,301,305	-
Total	\$ 14,256,889	\$ 80,681,805	\$ 2,042,900
Expenditures			
Salaries & Benefits	\$ 2,466,015	\$ -	\$ -
Non-Employment			
Equipment	3,095,017	-	-
Capital Improvements	16,671,887	16,025,000	30,372,900
Other (Including Lease)	5,730,974	6,838,056	-
Total	\$ 27,963,893	\$ 22,863,056	\$ 30,372,900
Surplus/(Deficit)	(13,707,004)	57,818,749	(28,330,000)

DEBT SERVICE FUND

The debt service fund is designated to account for revenues and expenditures associated with redemption of bonds issued by the school district. These bonds were issued to finance the acquisition, improvement and equipping of the district's buildings. By state law, debt service revenues and expenditures must be maintained in a separate fund.

The district's underlying bond rating by Moody's Investors Service is Aaa and the district's underlying bond rating by Standard & Poor's is AAA. These ratings are the highest received of a school district in the State of Minnesota.

2018-2019 Preliminary Budget

	2016-2017 Actual Amounts	2017-2018 Revised Budget	2018-2019 Preliminary Budget
Revenues			
Local Tax	\$ 14,470,740	\$ 8,395,727	\$ 12,127,123
Expenditures			
Bond Principal			
Current	\$ 8,900,000	\$ 2,945,000	\$ 4,280,000
Refunding	-	-	-
Bond Interest	5,710,026	5,274,744	7,593,716
Bank Fees & Other	2,925	5,000	5,000
Total	\$ 14,612,951	\$ 8,224,744	\$ 11,878,716
Surplus/(Deficit)	(142,211)	170,983	248,407

BASIC FUND STRUCTURE

To understand this budget document, it is helpful to know that there are a number of legal restrictions on how school districts must spend and account for the public funds that they receive. Because of state requirements, Wayzata Public Schools must separate its money into six major areas. They are as follows:

- **General Fund** – Used for all operating expenses for the general purposes of the school district. This fund includes salaries and benefits for teachers, principals, custodians, secretaries, paraprofessionals, and administrators; cost of supplies, textbooks, transportation contracts, utilities, repairs, equipment, and so on. Under recent changes in law and state policy, this fund now is also used for long-term facility maintenance projects (projects less than \$2,000,000) and for the capital projects (technology) levy.
- **Food Service Fund** – Used for all expenses related to operating the Culinary Express Department, including food, salaries, benefits, supplies, and equipment. Food Service revenues come primarily from the sale of meals to students and adults. Some federal and state aid is also provided.
- **Community Services Fund** – Used for expenses related to community education programs such as Early Childhood Family Education, Adult Basic Education, Home Base (after-school and summer child care programs), WISHES (summer enrichment programs), and Community Education Programs. Community Services revenue primarily comes from fees charged for the programs, and property tax revenue dedicated to community services.
- **Building Construction Fund** – Used for expenses of major building projects. Proceeds from sale of bonds authorized in an election are placed in this fund. Under recent changes in law and state policy, this fund now is also used for long-term facility maintenance projects (projects exceeding \$2,000,000).
- **Debt Service Fund** – Used to pay the debt service on bonds sold to finance construction. These are akin to a homeowner's payments on a mortgage.

Why is all of this important? - It is important to be aware of the fund structure because, ***with very few exceptions, money cannot be transferred from one fund to another.*** So, for example, raising school lunch prices or Home Base tuition is not a solution to a shortfall in the general fund. Similarly, money in the debt service fund or the construction fund cannot be used to pay teacher salaries.

EXPENDITURES BY OBJECT

The school district budget consists of the following types of expenditures:

Salaries: Regular salary related to personnel positions, extra-curricular assignments, overtime, and substitute costs.

Employee Benefits: Health, Dental, Life, Long-term disability, workers' compensation, retirement plans and recording of post-retirement benefits for current employees. Health insurance costs are of great concern from a budgeting standpoint.

Purchased Services: Includes consultants, postage, insurance, repair and maintenance services, transportation contracts, travel/conferences, payments to other districts and tuition.

Supplies & Materials: Textbooks, instructional supplies, office and custodial supplies, computer software, and related copier costs. Includes fuel for buildings.

Capital: Replacement and additional equipment, facilities repair and maintenance, vehicles, and computer equipment.

Miscellaneous and Other Expenditures: Includes all expenses that cannot be classified as above.

Transfer to Other Funds: Includes transfer of long-term facility maintenance levy to Construction Fund; also some transfers from General Fund to Community Services Fund.

EXPENDITURES BY PROGRAM

Administration: Includes all costs for general administration, instructional administration and school site administration. This area covers the school board, superintendent, principals, and directors.

District Support Services: Consists of activities related to general administrative support not listed above. This area covers federal programs, human resources, government relations, school elections, and miscellaneous district administration not otherwise classified. Anticipated salary increases and district contingency reserves have temporarily been budgeted here.

Elementary & Secondary Regular Instruction: Consists of all activities dealing directly with the teaching of pupils, the interaction between teachers and pupils in the classroom and co-curricular activities at the kindergarten, elementary and secondary levels.

Vocational Instruction: Courses and activities which develop knowledge, skills, attitudes and behavioral characteristics for students seeking career exploration and employability.

Special Education Instruction: Activities providing learning experiences for pupils of any age who, because of certain atypical characteristics or conditions, need, or who would benefit by, educational programs different from those provided pupils in regular or vocational instruction.

Instructional Support Services: Activities for assisting the instructional staff with the content and process of providing learning experiences for pupils in kindergarten through twelfth grade.

Pupil Support Services: Includes all services provided to pupils who do not qualify to be classified as instructional services (counseling/guidance, health, psychological, social work, transportation, other)

Sites & Buildings: Activities related to the acquisition, operation, maintenance, repair and remodeling of all physical plant, facilities and grounds of the school district.

Fiscal & Other Fixed Costs: Fiscal and fixed cost activities that are not recorded elsewhere.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Approval of Revised Budget 2017-2018

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

The revenue adjustments reflect actual receipts year to date for fiscal year ending June 30, 2018 and the reclassification of technology levy activity. The expenditures reflect the adjustments in updated information for leases, construction and technology levy expenditures. The technology levy activity was reclassified in order to comply with new accounting and reporting requirements by the Minnesota Department of Education.

<u>Fund</u>	<u>Revenue</u>	<u>Expenditure</u>
General Fund	\$158,368,086	\$155,673,419
Food Service	\$6,382,230	\$6,382,230
Community Service	\$9,890,967	\$9,382,676
Building Construction	\$75,651,805	\$17,833,056
Debt Service	<u>\$8,395,727</u>	<u>\$8,224,744</u>
Total	\$258,688,815	\$197,496,125

RECOMMENDED ACTION: Approve the revised budget for fiscal year 2017-2018.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Finance and Business Services

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Certifying the Population Estimate 2018 Pay 2019 Levy:

Pursuant to M.S. 275.14, a school district may submit an update of its resident population estimate to the State Demographer for approval. The population estimate update must be adopted by a board resolution by July 1, and submitted to the State Demographer by no later than July 15, 2018. If approved by the State Demographer, the district's population estimate will be used in calculating its community education revenue.

RECOMMENDED ACTION: Approve the population estimate of 68,217 as of June, 2018.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ Failed _____

Abstentions: _____



June 15, 2018

Susan Brower, State Demographer
Minnesota State Demographic Center
658 Cedar St.
Centennial Office Building, Room 300
St. Paul, MN 55155

Dear Ms. Brower,

The Wayzata Public Schools ISD # 284 would like to submit a new population estimate of **68,217** as of June 2018.

Our estimated population of **68,217** represents a 1700 resident increase from the 2017 census count of 66,517. I have attached the extract of minutes from our School Board meeting on June 11, 2018. Below is the rationale we used to come up with this revised estimated population.

Wayzata Public Schools ISD # 284 serves all or a part of the municipalities of Corcoran, Maple Grove, Medicine Lake, Minnetonka, Orono, Plymouth and Wayzata. While most of our cities in the southern and eastern portion of our district were mature and largely fully developed at the time of the 2015 population estimate, the northern part of our district was largely agricultural and undeveloped. Our district's student enrollment has grown in three of our cities, Plymouth, Corcoran and Maple Grove, have seen robust growth since the 2015 census was prepared. We commissioned housing and demographic studies which indicate an increase of over 1000 single family homes over the next two years. This figure is consistent with new housing permits in Corcoran, Plymouth, and the other cities. We are seeing new highs in new home starts in our community.

From prior years' requests you may recall that the Wayzata Public Schools ISD # 284 northern part of the district is currently in a developmental phase and that the district continues to anticipate an increase in its population over the next decade.

If you have any questions, please contact me. Thank you for your assistance.

Sincerely,

James Westrum
Executive Director of Finance and Business

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

RESOLUTION

CERTIFICATION OF POPULATION ESTIMATE 2018 LEVY OF
WAYZATA ISD#284

WHEREAS, the Wayzata School District has experienced an increase in population from the 2010 census figure of 58,589 to the current census figure of 68,217 as determined by the District Administrators;

NOW BE IT RESOLVED, that the current population of **68,217** for Independent School District 284, located in Hennepin County of the State of Minnesota, be certified to the State Demographer for approval of use in revenue calculation.

This is to certify that, at a meeting of the Board of Education of Independent School District 284 duly called and held on June 11, 2018, the above Resolution was adopted.

Sarah Johansen, Chair

Cheryl Polzin, Clerk

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Finance and Business Services

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

2019-2028 Ten Year Long-Term Facilities Maintenance Capital Expenditure Plan:

The 2015 legislative session established the Long-term Facilities Maintenance Revenue Program for School Districts, and this program replaces the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning in FY 2017. Annually, the District must have a ten-year capital plan adopted by the School Board.

RECOMMENDED ACTION: Approve the Long-Term Facilities Maintenance Revenue Program Plan for fiscal years 2019-2028 and the District’s two and ten year facility plans.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ Failed _____

Abstentions: _____

Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection											
284 <= Type in School District Number											
WAYZATA PUBLIC SCHOOL DISTRICT											
Calculations for Ten Year Projection	Pay 17	Payable 2017 LLC Certification	Current Estimate	Payable 2018 LLC Certification							
	LLC #	FY 2018	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
5 Initial Formula Revenue											
6 Current year APU	55	12,786.20	12,818.31	13,088.71	13,088.71	13,088.71	13,088.71	13,088.71	13,088.71	13,088.71	13,088.71
6a Additional Pre-K Pupil Units (line 19 of Pre-K application)											
6b Total Adjusted Pupil Units = (6) + (6a)			12,818.31	13,088.71	13,088.71	13,088.71	13,088.71	13,088.71	13,088.71	13,088.71	13,088.71
7 District average building age (uncapped)	402	38.16	34.91	35.91	36.91	37.91	38.91	39.91	40.91	41.91	42.91
8 Formula allowance		\$ 292.00	\$ 292.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
9 Building age ratio = (Lesser of 1 or (7) / 35)	403		0.99743	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
10 Initial revenue = (6) * (8) * (9)	404	3,733,570	3,733,322	4,973,710	4,973,710	4,973,710	4,973,710	4,973,710	4,973,710	4,973,710	4,973,710

Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection											
284 <= Type in School District Number											
WAYZATA PUBLIC SCHOOL DISTRICT											
Calculations for Ten Year Projection											
	Pay 17 LLC #	Payable 2017 LLC Certification FY 2018	Current Estimate FY 2018	Payable 2018 LLC Certification FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Old Formula revenue											
21 Old formula Health & Safety revenue (accumulated project costs - accumulated revenue)	411	700,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000
22 Old formula alt facilities debt revenue (1A) - gross before debt excess		2,778,766	2,778,766	2,961,466	2,824,966	3,241,816	3,282,241	5,232,353	5,695,403	2,586,721	2,596,171
23 Debt Excess allocated to line 22											
24 Old formula alt facilities debt revenue (1A) - debt excess	765	2,778,766	2,778,766	2,961,466	2,824,966	3,241,816	3,282,241	5,232,353	5,695,403	2,586,721	2,596,171
25 Old formula alt facilities debt revenue (1B) = (12) - (13)	766										
26 Old formula alt facilities pay as you go revenue (1A)	414	11,781,027	11,781,027	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000
27 Old formula alt facilities pay as you go revenue (1B) > \$500,000	417										
27a LTFM "H&S >100K per site" bonds	703										
27b LTFM "other" bonds for 1A hold harmless	705										
28 Old formula deferred maintenance revenue = (if (22) + (26) = 0, (10) * (\$64 / formula allowance))	422	-	-	-	-	-	-	-	-	-	-
29 Total old formula revenue = (21)+(24)+(25)+(26)+(27)+(27a)+(27b)+(28)	423	15,259,793	15,259,793	12,661,466	12,524,966	12,941,816	12,982,241	14,932,353	15,395,403	12,286,721	12,296,171
33 LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)	427	81,028	81,028	108,382	-	-	-	-	-	-	-
34 Grand Total LTFM Revenue (32) + (33)	428	15,186,012	15,340,821	12,769,848	12,524,966	12,941,816	12,982,241	14,932,353	15,395,403	12,286,721	12,296,171
Aid and Levy Shares of Total Revenue											
35 For ANTC & APU, three year prior date		2015	2015	2016	2017	2018	2019	2020	2021	2022	2023
36 Three year prior Ag Modified ANTC	31	138,651,031	138,651,031	148,956,002	154,914,242	161,110,812	167,555,244	174,257,454	181,227,752	188,476,862	196,015,937
37 Three year prior Adjusted PU (New Weights)	52	11,771.08	11,771.08	11,862.89	12,476.02	12,818.31	13,088.71	13,088.71	13,088.71	13,088.71	13,088.71
38 ANTC / APU = (36) / (37)	430	11,778.96	11,778.96	12,556.47	12,416.96	12,568.80	12,801.51	13,313.57	13,846.11	14,399.96	14,975.96
39 State average ANTC / APU with ag value adjustment	431	7,373.50	7,373.50	7,701.26	8,060.47	8,410.61	8,747.00	9,097.00	9,461.00	9,839.00	10,233.00
40 Equalizing Factor = 123% of (39)	432	9,069.41	9,069.41	9,472.55	9,914.38	10,345.05	10,758.81	11,189.31	11,637.03	12,101.97	12,586.59
41 Local share of Equalized Revenue (lesser of 1 or (38) / (40))	433	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
42 State share of Equalized Revenue (1 - (41))	434	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
43 Equalized Revenue (lesser of (34) or (6) * (8))	429	3,733,570	3,742,947	4,973,710	4,973,710	4,973,710	4,973,710	4,973,710	4,973,710	4,973,710	4,973,710
44 Initial LTFM State Aid (42) * (43)	435	-	-	-	-	-	-	-	-	-	-
45 Old formula Grandfathered Alternative Facilities Aid	437	-	-	-	-	-	-	-	-	-	-
46 Total LTFM State Aid (Greater of (44) or (45))	438	-	-	-	-	-	-	-	-	-	-
47 Total LTFM Levy (34) - (46) (including coop/intermediate)	441	15,186,012	15,340,821	12,769,848	12,524,966	12,941,816	12,982,241	14,932,353	15,395,403	12,286,721	12,296,171
Debt Service Portion of Revenue (non-grandfather districts)											
48 Subtotal Debt Service Revenue from above = (12) - (13) + (17) + (24)	765+766	2,778,766	2,778,766	2,961,466	2,824,966	3,241,816	3,282,241	5,232,353	5,695,403	2,586,721	2,596,171
50 New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05	705	-	-	-	-	-	-	-	-	-	-
51 Total Debt Service Revenue = (49) + (50)	767	2,778,766	2,778,766	2,961,466	2,824,966	3,241,816	3,282,241	5,232,353	5,695,403	2,586,721	2,596,171
52 Equalized debt Service Revenue (lesser of (43) or (51))	442	2,778,766	2,778,766	2,961,466	2,824,966	3,241,816	3,282,241	4,973,710	4,973,710	2,586,721	2,596,171
53 Debt Service Aid = (52) * (42)	443	-	-	-	-	-	-	-	-	-	-
54 Equalized Debt Service Levy = (52) - (53)	445	2,778,766	2,778,766	2,961,466	2,824,966	3,241,816	3,282,241	4,973,710	4,973,710	2,586,721	2,596,171
55 Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))	446	-	-	-	-	-	-	258,644	721,694	-	-
General Fund Portion of Revenue (non-grandfather districts)											
56 Total General Fund Revenue = (34) - (51)	447	12,481,028	12,562,055	9,808,382	9,700,000	9,700,000	9,700,000	9,700,000	9,700,000	9,700,000	9,700,000
58 General Fund Equalized Revenue = (43) - (52)	448	1,028,586	964,181	2,012,244	2,148,744	1,731,894	1,691,469	-	-	2,386,989	2,377,539
59 Total General Fund Aid = (46) - (53)	449	-	-	-	-	-	-	-	-	-	-
60 General Fund Equalized Levy = (58) * (41)	450	1,028,586	964,181	2,012,244	2,148,744	1,731,894	1,691,469	-	-	2,386,989	2,377,539
61 General Fund Unequalized levy = (57) - (58)	451	11,452,441	11,597,874	7,796,138	7,551,256	7,968,106	8,008,531	9,700,000	9,700,000	7,313,011	7,322,461
62 Total General Fund Levy = (60) + (61)	452	12,481,028	12,562,055	9,808,382	9,700,000	9,700,000	9,700,000	9,700,000	9,700,000	9,700,000	9,700,000

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

**RESOLUTION ADOPTING 2019-2028 TEN YEAR PLAN FOR LONG TERM FACILITIES
MAINTENANCE REVENUE PROGRAM**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

WHEREAS, Laws 2015, 1st Special Session, Chapter 3 Article 6, sections 1-4 and 14 established the Long-term Facilities Maintenance Revenue Program for School Districts, and

WHEREAS, annually the District must have a ten-year expenditure plan adopted by the school board.

THEREFORE, BE IT RESOLVED, Long-Term Facility Maintenance Revenue Program Plan upon adoption will be submitted to the Minnesota Department of Education.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of the Long-Term Facility Maintenance Revenue Program Plan.

WITNESS MY HAND officially as such Clerk this ____ day of _____, 2018.

Clerk - School District No. 284

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: LTFM Revenue Plan FY 2019-2028 District #287

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

District #287 – Long Term Maintenance Revenue Plan FY 2019-2028

The 2015 legislative session established the Long-term Facilities Maintenance Revenue Program for School Districts, and this program replaces the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning in FY 2017.

Annually, Intermediate District #287 must have a ten-year capital plan adopted by its board and each member District’s School Board. District #287 approves the levy a year in advance to accommodate several of its member districts who levy a year in advance.

RECOMMENDED ACTION: Approve District #287’s Long-Term Facilities Maintenance Capital Expenditure Plan for fiscal years 2019-2028 and affirm Wayzata Public Schools FY 2018-2019 portion.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ Failed _____

Abstentions: _____



Division of School Finance

1500 Highway 36 West

Roseville, MN 55113-4266

Long-Term Facility Maintenance Revenue

Application

Ten Year Expenditure

ED - 02478-01

INSTRUCTIONS: Enter estimated expenditures that are allowable uses of Long-term Facilities Maintenance Revenue under MS 123B.595, Subd. 10, by UFARS Finance Code by fiscal year in the space provided. Finance codes shown for accessibility and deferred capital expenditures and maintenance projects are proposed new Finance codes

District Name: Intermediate School District 287

District # 287

Date: 5/10/2018

District Contact for Questions on this Spreadsheet:

E-mail: mlhawkins@district287.org

Name: Mae Hawkins, Exec. Director of Business Services

Phone #: (763) 550-7156

Fiscal Year, Ending June 30th -->

2020	2021	2022	2023	2024	2025	2026	2027	2028
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ESTIMATED EXPENDITURES:

Health and Safety, Excluding Projects in Finance codes 358, 363 and 366 Costing > \$100,000 per Site

Finance Category	2020	2021	2022	2023	2024	2025	2026	2027	2028
347 Physical Hazards	\$30,766	\$31,689	\$32,640	\$33,619	\$34,628	\$35,666	\$36,736	\$37,838	\$38,974
349 Other Hazardous Materials	\$7,416	\$7,638	\$7,868	\$8,104	\$8,347	\$8,597	\$8,855	\$9,121	\$9,394
352 Environmental Health & Safety Management	\$63,860	\$65,780	\$67,762	\$69,795	\$71,889	\$74,045	\$76,265	\$78,553	\$80,909
358 Asbestos Removal and Encapsulation	\$15,450	\$15,914	\$16,391	\$16,883	\$17,389	\$17,911	\$18,448	\$19,002	\$19,572
363 Fire Safety	\$41,200	\$42,436	\$43,709	\$45,607	\$46,976	\$48,385	\$49,836	\$51,331	\$52,871
366 Indoor Air Quality	\$4,120	\$4,244	\$4,371	\$4,502	\$4,637	\$4,776	\$4,919	\$5,067	\$5,219
Total Health and Safety Capital Projects	\$162,812	\$167,700	\$172,740	\$178,510	\$183,865	\$189,380	\$195,060	\$200,912	\$206,940

Health and Safety, Projects Costing > \$100,000 per Site

358 Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363 Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366 Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Accessibility

367 Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Deferred Capital Expenditures and Maintenance Projects

368 Building Envelope	\$0	\$0	\$0	\$54,500	\$0	\$0	\$0	\$0	\$0
369 Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$30,000	\$0	\$14,000	\$42,000	\$0
370 Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
379 Interior Surfaces	\$0	\$162,300	\$44,000	\$0	\$0	\$74,000	\$55,000	\$0	\$0
380 Mechanical Systems	\$286,438	\$120,450	\$0	\$25,000	\$100,000	\$188,000	\$189,000	\$0	\$0
381 Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$93,000
382 Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383 Roof Systems	\$0	\$0	\$0	\$144,000	\$138,000	\$0	\$0	\$200,000	\$0
384 Site Projects	\$0	\$0	\$231,000	\$50,000	\$0	\$0	\$0	\$6,200	\$150,000
Total Deferred Capital Expense and Maintenance	\$286,438	\$282,750	\$275,000	\$273,500	\$268,000	\$262,000	\$258,000	\$248,200	\$243,000

Total Annual 10 Year Plan Expenditures	\$449,250	\$450,450	\$447,740	\$452,010	\$451,865	\$451,380	\$453,060	\$449,112	\$449,940
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LTFM Revenue for District Share of Eligible Intermediate Projects (Unequalized)

\$449,250	\$450,450	\$447,740	\$452,010	\$451,865	\$451,380	\$453,060	\$449,112	\$449,940
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Future Bond Projects

Debt Service Portion of Revenue

Additional Debt service for LTFM bonds issued for a portion of initial formula revenue on line 10

\$462,750	\$462,550	\$466,950	\$462,550	\$463,450	\$463,200	\$462,200	\$463,800	\$464,800
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Pay as You Go Projects

General Fund Portion of Revenue

\$449,250	\$450,450	\$447,740	\$452,010	\$451,865	\$451,380	\$453,060	\$449,112	\$449,940
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Total Long Term Facilities Maintenance Revenue	\$912,000	\$913,000	\$914,690	\$914,560	\$915,315	\$914,580	\$915,260	\$912,912	\$914,740
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Notes:

- Underlevy on general fund equalized levy results in proportionate reduction in associated aid.
- Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects for any of the 10 years in the plan.

156

 Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	INTERMEDIATE/COOPERATIVE DISTRICT LONG-TERM FACILITIES MAINTENANCE REVENUE ALLOCATION		ED-02479-01
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GENERAL INFORMATION AND INSTRUCTIONS: Please read the INSTRUCTIONS FOR COMPLETION on the Instructions tab before completing this report.

District Name: Intermediate District 287	Name of Person Completing this Report: Mae L. Hawkins	Title: Exec. Director of Business Services	
Telephone Number: 763-550-7156	Email Address: mlhawkins@district287.org		Date Submitted: 7/31/2018

Long-Term Facilities Maintenance (LTFM) Revenue amounts to be Allocated to member School Districts for FY 2018			
1. Pay-as-you-go revenue portion		\$	449,250.00
2. Bond debt service revenue portion		\$	462,750.00
3. Total revenue amounts to allocate		\$	912,000.00

District Number	Type	School District Name	Alloc Percent	Allocated Pay-as-you-go (line 1)	Alloc Percent	Allocated Bonded Debt Service (line 2)	Allocated Total LTFM
270	1	Hopkins	9.3400%	\$ 41,959.95	9.3400%	\$ 43,220.85	\$ 85,180.80
272	1	Eden Prairie	10.6750%	\$ 47,957.44	10.6750%	\$ 49,398.56	\$ 97,356.00
273	1	Edina	5.4750%	\$ 24,596.44	5.4750%	\$ 25,335.56	\$ 49,932.00
277	1	Westonka	4.1920%	\$ 18,832.56	4.1920%	\$ 19,398.48	\$ 38,231.04
278	1	Orono	1.0300%	\$ 4,627.28	1.0300%	\$ 4,766.33	\$ 9,393.61
279	1	Osseo	24.2370%	\$ 108,884.71	24.2370%	\$ 112,156.72	\$ 221,041.43
280	1	Richfield	7.1190%	\$ 31,982.11	7.1190%	\$ 32,943.17	\$ 64,925.28
281	1	Robbinsdale	18.3330%	\$ 82,361.00	18.3330%	\$ 84,835.96	\$ 167,196.96
283	1	St. Louis Park	4.6560%	\$ 20,917.08	4.6560%	\$ 21,545.64	\$ 42,462.72
284	1	Wayzata	12.0600%	\$ 54,179.55	12.0600%	\$ 55,807.65	\$ 109,987.20
286	1	Brooklyn Center	2.8830%	\$ 12,951.88	2.8830%	\$ 13,341.08	\$ 26,292.96
TOTALS: The column totals must agree with lines 1 and 2.			100.000%	\$ 449,250.00	100.000%	\$ 462,750.00	\$ 912,000.00

NOTES:

End of Worksheet

Member **Dean Henke** introduced the following resolution and moved its adoption:

RESOLUTION APPROVING INTERMEDIATE DISTRICT 287'S LONG TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG TERM FACILITY MAINTENANCE PROGRAM REVENUE

BE IT RESOLVED by the School Board of Intermediate District 287, State of Minnesota as follows:

1. The School Board of Intermediate District 287 hereby approves a long term facility maintenance program budget for its facilities for the 2019-20 school year in an amount not to exceed \$912,000, of which \$449,250 is for pay as you go projects and \$462,750 is for debt service payments on the 2017B Facilities Maintenance Bond. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference and District administration is directed to apply to the Commissioner of the Department of Education for approval.
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate district's long term facility maintenance budget is approved by the school boards of each of the intermediate's member districts, each member district may include its proportionate share of the costs of the intermediate program in its long term facility maintenance revenue application.
3. It is proposed that the proportionate share of the costs of the Intermediate's long term facility maintenance program for each member district to be included in its application shall be determined by multiplying the total cost of the Intermediate long term facility maintenance program times a 3-year weighted average usage formula are attached as Exhibit B. The long term facility maintenance costs are funded through annual levy and the issuance of bonds.
4. Upon receipt of the proportionate share of long term facility maintenance program revenue attributable to the Intermediate program, a member district shall promptly pay to the Intermediate the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member **Warren Goodroad** and upon vote being taken thereon, the following voted in favor thereof: **Tyrrell, Marty, Palm, Neville, Brakke, Goodroad, Cuene, Kunz, and Henke**, the following voted against the same: **None**

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of Intermediate School District No. 287, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Intermediate School District No. 287 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District 287's long term facility maintenance program budget and authorizing the inclusion of the Intermediate School District's long term facility maintenance projects in the district's application for long term facility revenue.

¹⁸ WITNESS MY HAND officially as such Clerk this ¹⁰~~28~~th day of May,
~~2017~~.

A handwritten signature in cursive script, reading "Andrea Crane".

Clerk

Intermediate School District 287

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT No. 284
(Wayzata Public Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 284, State of Minnesota, was held on _____, at _____ m., for the purpose, in part, of approving the Intermediate School District No. 287's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments in the district's application for long-term facility maintenance.

_____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT
NO. 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM
BUDGET AND AUTHORIZING THE INCLUSION OF A
PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S
APPLICATION FOR LONG-TERM FACILITY MAINTENANCE
REVENUE**

BE IT RESOLVED by the School Board of District No. 284, State of Minnesota, as follows:

1. The School Board of Intermediate School District 287 has approved a long-term facility maintenance program budget for its facilities for the 2018-19 school year in the amount of \$ 912,000 of which District No. 284's proportionate share is \$ 109,987.20, consisting of \$ 54,179.55 for pay as you go projects and \$ 55,807.65 for debt service payments on the 2017B Facilities Maintenance Bonds. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance

program times a three year weighted average adjusted pupil units formula. For 2019-202, the long-term facility maintenance costs shall be funded through annual levy. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2020 is hereby approved, subject to approval by the Commissioner of Education.

4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.
5. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued \$5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds. Upon approval of such application by the Commissioner of Education, the District shall include in its authority under Section 123B.595 its proportionate share of debt service in such bonds due in such fiscal year.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No.

287's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2017.

Clerk

School District No. _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Purchase Agreement for Sale of Land

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

Resolution Authorizing the Superintendent and/or Executive Director of Finance and Business Services to Execute Purchase Agreement Documents for Purchase of Land

The District does not presently have in its possession land to construct a new education facility but has identified a number of potential properties that would serve a public purpose. The District Administration is reviewing land options and negotiated terms.

The Administration recommends that the school board appoints Chace B. Anderson, Superintendent and/or James R. Westrum, Executive Director of Finance and Business Services as an authorized signer for all purchase agreements and other related documents related to a purchase of land and directs either of them to execute the purchase of a property to construct a new facility.

RECOMMENDED ACTION: Approve the resolution authorizing the Superintendent and/or Executive Director of Finance and Business Services to execute a purchase agreement for purchase of land.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

Resolution
Authorizing The Superintendent and/or Executive Director of Finance
and Business Services to Execute Purchase Agreement Documents
for the Purchase of Land

WHEREAS, the District does not presently have in its possession land to construct a new educational facility,

WHEREAS, the District Administration has identified a number of potential properties that would serve a public purpose,

WHEREAS, the District Administration is reviewing land options and negotiated terms,

NOW, THEREFORE BE IT RESOLVED, that the school board appoints Chace B. Anderson, Superintendent and/or James R. Westrum, Executive Director of Finance and Business Services as an authorized signer for all purchase agreements and other related documents related to a purchase of land and directs either of them to execute the purchase of a property to construct a new facility.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of authorizing the Superintendent and/or Executive Director of Finance and Business Services to execute purchase agreement documents for the purchase of land.

WITNESS MY HAND officially as such Clerk this ____ day of _____, 2018.

Clerk - School District No. 284

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: 6. Superintendent's Reports and Recommendations

ITEM: D. Human Resource Services

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

1. Supplemental Salaries for 2018-2019

It is recommended that the Board approve the pay rates for 2018-2019.

Reserve Teachers: No change for the 2018-2019 school year (attachment).

Technology Department – Casual Employees: Represents a \$0.12/hour increase to the minimum for high school students (I) for the 2018-2019 school year (attachment).

Classified Staff - Substitute Pay Guidelines: No change for the 2018-2019 school year (attachment).

Activity Fund: Represents updated assignment information to Band, Choir and Orchestra for the 2018-2019 school year (attachment).

Community Education Services Hourly Rates: Represents a 2% pay increase for the 2018-2019 school year (attachment).

Early Learning School (Peppermint Fence): Represents a 2% pay increase for the 2019-2019 school year (attachment).

Home Base Site Managers: Represents a 2.25% pay increase, a 1% pay schedule adjustment, and compression of the current 18 year schedule to a 12 year schedule, and the addition of one schedule step for the 2018-2019 school year (attachment).

RECOMMENDED ACTION: Approve the 2018-2019 Supplemental Salaries as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

Activity Fund Casual Employees 2018-2019

BAND, CHOIR and ORCHESTRA

Concert House Manager	\$85/concert
Guest Clinician	variable based upon expertise
Guest Artist	Variable based upon expertise
Accompanist for Oct/Jan/Feb Recitals	\$30/entry

CHOIR

Assignment	Rate of Pay
Accompanist for District Solo/Ensemble Contest	\$200/contest
Adjudicator for District Solo/Ensemble Contest	\$250/contest
Accompanist for Region Solo/Ensemble Contest	\$300/contest
Adjudicator for auditions for Vive Voce	\$30/hour
Adjudicator for auditions for Chamber Singers	\$30/hour
Adjudicator for auditions for Madrigals	\$30/hour
Adjudicator for auditions for Choral/Orchestral Soloists	\$30/hour
Chaperone for Choir Students Backstage at Concert	\$47.99/concert

ORCHESTRA

Assignment	Rate of Pay
Accompanist for Capstone Auditions	Music Accompanist in Master Contract
Accompanist for Concerts	\$150/concert
Accompanist for Solo/Ensemble Contest	\$30/entry
Adjudicator for Auditions	\$30/hour
Adjudicator for Solo/Ensemble contest	\$250/contest

BAND

Assignment	Rate of Pay
Adjudicator for Solo/Ensemble Contest	\$250/contest
Accompanist for Solo/Ensemble Contest	\$30/entry

Classified Employee - Substitute Pay 2018 – 2019

Board Approved: June 11, 2018

Culinary Express (current contract rates):

Former Employees: Probationary Rate
Level 1

Custodians: \$10.00-\$14.75

Paras (current contract rates):

Class IV/Step 1
Retirees: Class IV/Step 2

If in a long term position for ten (10) or more consecutive days, pay at Step 1 of the classification of the position.

Clerical (current contract rates):

Class IV/Step 1
Retirees: Class IV/Step 2

If in a long term position for ten (10) or more consecutive days, pay at Step 1 of the classification of the position.

NOTE: If the above pay guidelines are not utilized, the supervisor must contact the Executive Director of Human Resource Services for approval prior to hiring.

Community Education Services
School and Community Use of Facilities
Hourly Wage Recommendations
2018-2019

	<u>2017-18</u>	<u>2018-19</u>	<u>Percent Increase</u>
Facility Attendant			
Step 1	13.77	14.05	2
Step 2-6	15.00	15.30	2
Step 7 and above	15.41	15.75	2
Stage Manager	26.27	26.80	2
Tech Support for Community Use	26.27	26.80	2
Wood Shop Supervision	26.27	26.80	2

2018-19 Home Base Site Managers: Represents a 2.25% pay increase, a 1.00% pay schedule adjustment, compression of the current 18 year schedule to a 12 year schedule and the addition of one schedule step.

Home Base Site Managers

Level	10 Month (209 Days)	12 Month (260 Days)
1-2	\$47,909	\$59,600.00
3-4	\$52,371	\$65,150.00
5-6	\$53,617	\$66,700.00
7-8	\$54,903	\$68,300.00
9-10	\$56,048	\$69,725.00
11	\$57,736	\$71,825.00
12+	\$59,344	\$73,825.00

**Wazata Public Schools
Reserve Teachers
Daily Rate Recommendations
2018-2019**

Board Approved: June 11, 2018

Level 1	\$125
Level 2	\$130
Level 3	\$135
Long Term	\$185

Technology Department – Casual Employee Pay Rates
Computer Technology, A/V, Video and Theater Technicians
(Part Time and/or Contractual)
2018-2019

Pay rates have been established for student workers and other outside personnel who are engaged in a variety of computer technology, and video setup and production work. They are paid through the District Technology Office or Community Education.

I. High School Students **\$7.87 — \$11.75/hour**

Generally, students from the High School computer/Cisco classes or the Advanced Television Production classes who have demonstrated good working knowledge and enthusiasm in computer or video technology and have participated in projects or past productions as part of their classroom requirements.

II. High School Students/Graduates **\$11.50 — \$15.30/hour**

Generally, students and graduates from the High School computer or television classes involved in more complex, technical and/or specialized work, such as computer software and programming, and video producing, directing and editing.

III. Contractual **\$15.00 - negotiated market rate**

Occasional specialized services including general individualized consulting for computer technology, video and audio wiring, signal testing/measurement, theater lighting, and equipment installations and repairs.

Wayzata Early Learning School Hourly Wage Recommendations (PF)

2018-19

Step	LEAD Instructor		Team Instructor		Teaching Assistant (childcare/extended day)	
	2017-2018	2018-2019	2017-2018	2018-2019	2017-2018	2018-2019
1	\$ 22.44	\$ 22.89	\$ 17.95	\$ 18.31	\$ 14.75	\$ 15.05
2	\$ 23.09	\$ 23.55	\$ 18.59	\$ 18.96	\$ 15.26	\$ 15.57
3	\$ 23.74	\$ 24.21	\$ 19.23	\$ 19.61	\$ 15.77	\$ 16.09
4	\$ 24.37	\$ 24.86	\$ 19.87	\$ 20.27	\$ 16.29	\$ 16.62
5	\$ 25.01	\$ 25.51	\$ 20.52	\$ 20.93	\$ 16.80	\$ 17.14
6	\$ 25.64	\$ 26.15	\$ 21.17	\$ 21.59	\$ 17.31	\$ 17.66
7	\$ 26.40	\$ 26.93	\$ 21.81	\$ 22.25	\$ 17.83	\$ 18.19
8	\$ 26.95	\$ 27.49	\$ 22.44	\$ 22.89	\$ 18.34	\$ 18.71
9	\$ 27.58	\$ 28.13	\$ 23.09	\$ 23.55	\$ 18.85	\$ 19.23
10	\$ 28.21	\$ 28.77	\$ 23.74	\$ 24.21	\$ 19.37	\$ 19.76

Longevity: Years 11-15	\$0.50	\$0.50	\$0.25
Longevity: Years 16+	\$0.75	\$0.75	\$0.50

Peppermint Fence mgr.	\$ 30.33	\$ 31.24

Longevity: Years 11-15	\$0.75
Longevity: Years 16+	\$1.00

Sub Rates:

PF Assistant: 14.46
 PF Lead/Team: 22.00
 ECCE CT or PE: 26.98
 ECCE Para: 14.46

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: Human Resource Services

COMMENTS BY: Stacie Vos, Executive Dir. of Human Resource Services

Unaffiliated Salary Schedule – 2018-2019

Attached is the 2018-2019 costing model and summary of language changes for the Unaffiliated Staff, Levels 1-9 and Technology Staff. This recommendation includes a salary schedule improvement of 2.25% for the 2018-2019 fiscal year. This recommendation is within the District's budget parameters.

The Human Resources' Board Committee has reviewed the recommended changes.

RECOMMENDED ACTION: Approve the 2018-2019 Salary Schedule and Handbooks for the Unaffiliated positions as recommended.

Motion by: _____ YES _____ Passed _____

Second by: _____ NO _____ Failed _____

Abstentions: _____



2018-2019 Unaffiliated Staff Handbooks
June 11, 2018

New Language Underlined.

Deleted Language strike through

Unaffiliated - Level 3 & Technology Specialist
Unaffiliated - Levels 1-2 & Technology Support

Section 2 is being removed in its entirety. There is no need to have a probationary period for at-will employees. An at-will employee can be terminated for any reason or no reason at all (as long as the reason is not illegal), and thus the purpose of a probationary period does not exist.

Section 2 – Discipline, Discharge, and Probationary Period

~~This Section does not apply to employees who are defined as “teachers” for purposes of Minnesota Statutes Section 122A.40. The probationary period for those employees shall be governed by Minnesota Statutes Section 122A.40.~~

Probationary Period

~~An employee shall serve a probationary period of twelve (12) months of continuous service in the School District during which time. Both during and after the probationary period, the School District shall have the unqualified right to suspend without pay, discharge, or otherwise discipline such employee because the employee is an at-will employee. During this probationary period, the employee shall have no recourse to the grievance procedure insofar as suspension, discharge, or other discipline is concerned. However, a probationary employee shall have the right to bring a grievance on any other provisions alleged to have been violated.~~

Probationary Period; Change of Classification

~~In addition to the initial probationary period, an employee transferred or promoted to a different classification shall serve a new probationary period of three (3) calendar months in any such new classification. During this three (3) month probationary period, if it is determined by the School District that the employee’s performance in the new classification is unsatisfactory, the School District shall have the right to reassign the employee to the former classification or to end the employment relationship.~~

Completion of Probationary Period

~~An employee who has completed the probationary period may be suspended without pay or discharged only for just cause. An employee who has completed the probationary period and is suspended without pay or discharged shall have access to the grievance procedure.~~

Section 5-4- Benefits

Hospitalization and Medical Insurance

Each spring, prior to the beginning of a new insurance plan year, eligible employees will be provided with a benefit summary sheet defining the premium cost. The District's contribution towards hospitalization/medical insurance will be up to ~~\$568.43/~~ **\$1,000** per month for the ~~2017-18~~ **2018-2019** fiscal year.

Insurance Continuation

By Federal law, if you lose your coverage under a health plan with the Employer due to a reduction in your hours of employment or the termination of your employment (unless due to gross misconduct), you may continue your health coverage for a specified period of time. Your continuation coverage would be identical to the coverage you had while employed. If your work hours are reduced or your employment is terminated, you may continue the coverage for up to 18 months after coverage would normally end. You would be responsible for paying the full group premium plus a 2% administration fee.

Under Minnesota Statute 471.61, subdivision 2b, Insurance Continuation, a former employee and employee's dependents are allowed to continue to participate in the employer-sponsored hospital, medical, and dental insurance group that the employee participated in immediately before retirement under certain conditions. By paying their own premiums, eligible retired employees may continue to receive hospital/medical insurance and/or dental insurance even if the retiree is not eligible for District contributions.

If you do not choose continuation coverage, your group health insurance coverage would be discontinued at the end of the month in which employment ends.

Section 6-5- Tax-Sheltered Annuities - 403(b) Plan

A 403(b) Plan shall be available to all employees. Salary Reduction Agreements (SRA) may be submitted for approval at any time during the calendar year. Approved SRAs will be implemented no later than thirty (30) days following submission of the SRA.

For each full-time employee, the Employer will match the contributions of such employee to a 403(b) Plan, subject to a maximum contribution by the Employer of ~~two percent (2%)~~ **one percent (1%)** of such employee's basic salary. The Employer match will commence at the beginning of the employee's ~~8th~~ **2nd** year of service credit.

The Employer will contribute up to a ~~one percent (1%)~~ **two percent (2%)** match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of **seven (7)** years of district service.

The Employer will contribute up to a ~~two percent (2%)~~ **three percent (3%)** match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. Beginning with the employees, ~~15th~~ **13th** year of service credit. ~~the~~

~~Employer match will be 2.7%. Service credit is defined as 1760 hours (44 weeks at eight (8) hours per day.)~~

All employee and Employer contributions to 403(b) Plan and deferred compensation must be within the limits specified by law.

NOTE: The SRA must be completed on-line and submitted to the Payroll Department.

Section 7 6 - Retirement Pay

Eligibility

This entire Section will apply only to employees whose service with the School District has been full-time and continuous as defined by this Agreement and whose service began prior to June 30, 2018. For employees whose employment with the School District began after this date, the provisions of this Section will not be applicable.

Retirement Insurance Benefits

An employee who has completed fifteen (15) continuous years of full-time service in an unaffiliated specialist capacity or ten (10) years continuous full-time service in an unaffiliated capacity and additional ten (10) years of service credit in the District and who has attained the age of fifty-five (55) at the time of retirement, shall be eligible for a continued District contribution towards hospitalization/medical insurance. *The District will contribute \$1,000 per month into the Minnesota State Retirement System Health Care Savings Plan. The District will deposit into a Minnesota State Retirement System Health Care Savings Plan the equivalent of one thousand dollars per month for the time between retirement and Medicare eligibility. The entire amount will be calculated and deposited within sixty (60) days of retirement. The contribution will not exceed a period of ten (10) years.* ~~until Medicare eligibility not to exceed \$920 per month for retirees electing single coverage, \$1,440 per month for retirees electing 1 + 1 coverage and \$1,700 per month for retirees selected family coverage. Full-time service for retirement is defined as 44 weeks at eight (8) hours per day as referenced in section 5, Benefits. Such hospital and dental insurance will terminate at age-qualified Medicare eligibility. on an annual basis up to age-qualified Medicare eligibility not to exceed \$970 per month for retirees electing single coverage, \$1970 per month for retirees electing 1+1 coverage and \$2760 per month for retirees electing family coverage. Such hospital/medical district contribution and dental insurance shall terminate at age-qualified Medicare eligibility.~~

Dental Insurance

~~If the employee retires and has met the eligibility requirements for the retiree Hospitalization/Medical Insurance, the District will contribute the single premium for dental insurance up to age-qualified Medicare eligibility.~~ *The District will contribute up to \$120 per month towards the full premium for dental insurance up to age-qualified Medicare eligibility.*

Appendix C – Memorandum of Understanding – Retirement Insurance Benefits (Hold Harmless Provision)

For employees who will meet the eligibility requirements under Section 6, Retirement Insurance Benefits, and as of June 30, 2018 are within ten (10) years of reaching eligibility for the Retirement Insurance Benefits, the District agrees to make a one-time lump sum payment within 60 days of July 1, 2018 to the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).

The District will distribute a lump sum deposit equivalent to catch up the employee as if the employee began receiving a 3% (three) percent contribution into the Minnesota State Retirement

System (MSRS) Health Care Savings Plan (HCSP) during each of the years prior to July 1, 2018 that the employee was within ten (10) years of reaching eligibility for receiving Retirement Insurance Benefits. The amount will be calculated by multiplying the employee's July 1, 2018 salary by 3% (three) percent times the number of years prior to reaching eligibility for receiving Retirement Insurance Benefits, not to exceed ten (10) years.

The lump sum equivalent is intended to hold the employee harmless as the District sunsets retirement insurance benefits and migrates from a three-tier contribution based upon the corresponding plan's contribution premium amounts to one District contribution amount regardless of plan selection for all remaining eligible retirees. The lump sum equivalent is not intended to make the employee ineligible for benefits described in Section 5 or Section 6 if the employee meets eligibility requirements within each Section.

For employees who will meet the eligibility requirements under Section 6 of Retirement Insurance Benefits and as of June 30, 2018 are within ten (10) years of reaching eligibility for the Retirement Insurance Benefits, the employee may make a one-time irrevocable election to retain the current district contribution to the retiree health insurance in amounts and in the manner prescribed in the contract as of June 30, 2018. Thus, the retiree must participate in the District's health plan to receive a District contribution. If this election is selected by the employee, the one time-time lump sum payment described herein will be forfeited in addition to the one time deposit at retirement. District contribution rates will remain at the amounts stated in the contract as of June 30, 2018 as the employee will begin receiving a 6% 403(b) match that is deemed to provide a portion of the resources for the increased premium cost of the insurance selected.

Recommended Salary increase is 2.25% for 2018-2019



2018-2019 Unaffiliated Staff Handbooks
June 11, 2018

New Language Underlined.

~~Deleted Language strike through~~

Unaffiliated - Level 9

Unaffiliated - Level 4-8

Section 2 is being removed in its entirety. There is no need to have a probationary period for at-will employees. An at-will employee can be terminated for any reason or no reason at all (as long as the reason is not illegal), and thus the purpose of a probationary period does not exist.

~~Section 2 – Discipline, Discharge, and Probationary Period~~

~~This Section does not apply to employees who are defined as “teachers” for purposes of Minnesota Statutes Section 122A.40. The probationary period for those employees shall be governed by Minnesota Statutes Section 122A.40.~~

Probationary Period

An employee shall serve a probationary period of twelve (12) months of continuous service in the School District during which time, ~~Both during and after the probationary period,~~ the School District shall have the unqualified right to suspend without pay, discharge, or otherwise discipline such employee ~~because the employee is an at-will employee.~~ During this probationary period, the employee shall have no recourse to the grievance procedure insofar as suspension, discharge, or other discipline is concerned. However, a probationary employee shall have the right to bring a grievance on any other provisions alleged to have been violated.

Probationary Period; Change of Classification

In addition to the initial probationary period, an employee transferred or promoted to a different classification shall serve a new probationary period of three (3) calendar months in any such new classification. ~~During this three (3) month probationary period, if it is determined by the School District that the employee’s performance in the new classification is unsatisfactory, the School District shall have the right to reassign the employee to the former classification or to end the employment relationship.~~

Completion of Probationary Period

~~An employee who has completed the probationary period may be suspended without pay or discharged only for just cause. An employee who has completed the probationary period and is suspended without pay or discharged shall have access to the grievance procedure.~~

Section 3 2:

Vacation Conversion

Each year, up to ~~three (3)~~ **five (5)** unused vacation days will be converted at fiscal year-end to a daily rate of pay and credited to the Health Care Savings Plan (HCSP) established by the Minnesota State Retirement Systems. The District will verify the unused days and determine the number eligible for conversion. Verification of these unused days will be determined by the absence report submitted through Skyward to Payroll. If an exception is needed, please see Human Resources.

Section 5 4 - Benefits

Hospitalization and Medical Insurance

Each spring, prior to the beginning of a new insurance plan year, eligible employees will be provided with a benefit summary sheet defining the premium cost. The District's contribution towards hospitalization/medical insurance will be up to ~~\$568.43/~~ **\$1,000** per month for the ~~2017-18~~ **2018-19** fiscal year.

In the event of the death of an active employee, the Employer will continue to pay the appropriate premium for continued hospital/medical insurance for the surviving spouse/eligible dependent child for a period of twelve (12) months.

Life Insurance

Each full-time employee is eligible for group term life insurance coverage in an amount equal to two times such employee's annual basic salary rounded to the next one thousand dollars (\$1,000). The Employer pays the full premium for such coverage. The group term life insurance will include double indemnity for accidental death.

The Employer agrees to make available a program of voluntary supplementary group term life insurance at the expense of the individual employee. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer. Voluntary coverage requested by an employee shall be paid through payroll deductions. ~~See Section 7.~~

Employees who retire from the District who are participants in the administrative incentive life insurance plan retain a twenty-five thousand dollar (\$25,000) residual life benefit after the age of seventy (70).

Insurance Continuation

By Federal law, if you lose your coverage under a health plan with the Employer due to a reduction in your hours of employment or the termination of your employment (unless due to gross misconduct), you may continue your health coverage for a specified period of time. Your continuation coverage would be identical to the coverage you had while employed. If your work hours are reduced or your employment is terminated, you may continue the coverage for up to 18 months after coverage would normally end. You would be responsible for paying the full group premium plus a 2% administration fee.

Under Minnesota Statute 471.61, subdivision 2b, Insurance Continuation, a former employee and employee's dependents are allowed to continue to participate in the employer-sponsored hospital, medical, and dental insurance group that the employee participated in immediately before retirement under certain conditions. By paying their own premiums, eligible retired employees may continue to receive hospital/medical insurance and/or dental insurance even if the retiree is not eligible for District contributions.

If you do not choose continuation coverage, your group health insurance coverage would be discontinued at the end of the month in which employment ends.

Section ~~6~~ 5 - Tax-Sheltered Annuities - 403(b) Plan

A 403(b) Plan shall be available to all employees. Salary Reduction Agreements (SRA) may be submitted for approval at any time during the calendar year. Approved SRAs will be implemented no later than thirty (30) days following submission of the SRA.

~~For each employee, employed prior to June 30, 2015, the Employer will match the contributions of such employee to a 403(b) Plan, subject to a maximum contribution by the Employer of three percent (3%) of such employee's basic salary.~~

~~The Employer will also contribute up to \$2,000 to a Minnesota deferred compensation plan or 403(b) Plan if matched by the individual employee.~~

For each employee employed after June 30, 2015, the Employer will match the contributions of such employee to a 403(b) Plan or a Minnesota deferred compensation plan, subject to maximum contribution by the Employer of ~~five (5%)~~ six (6%) percent of such employee's basic salary. Any dollar amount that exceeds the amount allowed by the State of Minnesota or IRS regulations will be deposited into the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).

All employee and Employer contributions to 403(b) Plan and deferred compensation must be within the limits specified by law.

NOTE: The SRA must be completed on-line and submitted to the Payroll Department.

Section ~~7~~ 6 - Retirement Pay Eligibility

This entire Section will apply only to employees whose service with the School District has been full-time and continuous as defined by this Agreement and whose service began prior to June 30, 2018. For employees whose employment with the School District began after this date, the provisions of this Section will not be applicable.

Retirement Insurance Benefits

To be eligible for retirement insurance benefits, the retiring employee must have attained the age of fifty-five (55) or meets the "Rule of 90" eligibility rules under PERA or TRA as of the effective date of retirement and have completed ten (10) years of continuous service to the District in a position eligible for Level 4-9 benefits.

The District will contribute \$1,000 per month into the Minnesota State Retirement System Health Care Savings Plan. The District will deposit into a Minnesota State Retirement System Health Care Savings Plan the equivalent of one thousand (1,000) dollars per month for the time between retirement and Medicare eligibility. The entire amount will be calculated and deposited within sixty (60) days of retirement. on an annual basis up to

~~age-qualified Medicare eligibility not to exceed \$970 per month for retirees electing single coverage, \$1970 per month for retirees electing 1+1 coverage and \$2760 per month for retirees electing family coverage. Such hospital/medical district contribution and dental insurance shall terminate at age-qualified Medicare eligibility.~~ *The District will contribute up to \$120 per month towards the full premium for dental insurance up to age-qualified Medicare eligibility.*

Benefits available under the hospital/medical insurance plan shall be coordinated with any government-provided benefits (such as Medicare) when eligible to do so to provide the same total benefits available to similar employees actively at work.

The Employer contribution to hospital/medical insurance shall terminate at age-qualified Medicare eligibility. The Employer contribution towards dental insurance coverage shall terminate at age-qualified Medicare eligibility. *By paying their own premiums, retired employees may continue to receive hospital/medical insurance and/or dental insurance even if the retiree is no longer eligible for District contributions.*

Benefits under the life insurance plan shall be based on the last annual salary of the retired employee. Life insurance coverage shall terminate at the end of the month in which the retired employee attains the age of sixty-five (65), *unless the retired employee is a participant in the administrative incentive life insurance plan.*

Life insurance coverage shall terminate at the end of the month in which the retired employee attains the age of seventy (70) for a retired employee who is a participant in the administrative incentive life insurance plan. The retiree shall retain a twenty-five thousand dollar (\$25,000) residual life benefit after the age of seventy (70).

In the event of the death of a retired employee, the Employer will continue its contribution for continued hospital/medical insurance for the surviving spouse/eligible dependent children for a period of twelve (12) months or until the date the retired employee would have reached the end of the Employer's contribution period, whichever occurs first. The surviving spouse may, at their own expense, continue participation in the hospital/medical insurance plan beyond the twelve (12) month period.

Appendix E – Memorandum of Understanding – Retirement Insurance Benefits (Hold Harmless Provision)

For employees who will meet the eligibility requirements under Section 6, Retirement Insurance Benefits, and as of June 30, 2018 are within ten (10) years of reaching eligibility for the Retirement Insurance Benefits, the District agrees to make a one-time lump sum payment within 60 days of July 1, 2018 to the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).

The District will distribute a lump sum deposit equivalent to catch up the employee as if the employee began receiving a 3% (three) percent contribution into the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP) during each of the years prior to July 1, 2018 that the employee was within ten (10) years of reaching eligibility for receiving Retirement Insurance Benefits. The amount will be calculated by multiplying the employee's July 1, 2018 salary by 3% (three) percent times the number of years prior to reaching eligibility for receiving Retirement Insurance Benefits, not to exceed ten (10) years.

The lump sum equivalent is intended to hold the employee harmless as the District sunsets retirement insurance benefits and migrates from a three-tier contribution based upon the corresponding plan's contribution premium amounts to one District contribution amount regardless of plan selection for all remaining eligible retirees. The lump sum equivalent is not intended to make the employee ineligible for benefits described in Section 5 or Section 6 if the employee meets eligibility requirements within each Section.

For employees who will meet the eligibility requirements under Section 6 of Retirement Insurance Benefits and as of June 30, 2018 are within ten (10) years of reaching eligibility for the Retirement Insurance Benefits, the employee may make a one-time irrevocable election to retain the current district contribution to the retiree health insurance in amounts and in the manner prescribed in the contract as of June 30, 2018. Thus, the retiree must participate in the District's health plan to receive a District contribution. If this election is selected by the employee, the one time-time lump sum payment described herein will be forfeited in addition to the one time deposit at retirement. District contribution rates will remain at the amounts stated in the contract as of June 30, 2018 as the employee will begin receiving a 6% 403(b) match that is deemed to provide a portion of the resources for the increased premium cost of the insurance selected.

Recommended Salary increase is 2.25% for 2018-2019

UNAFFILIATED COSTING MODEL

Salary Increase 2.25%

	Base Year 2017-18	1st Year 2018-19	\$ Change Base to Yr 1	% Change Base to Yr 1
Salaries				
Unaffiliated	\$ 7,020,110.00	\$ 7,351,350.00	\$ 331,240.00	4.72%
New Increments		\$ 2,000.00	\$ 2,000.00	
Benefits				
FICA/MC (.0765)	537,038.42	562,378.28	25,339.86	4.72%
PERA (.075)	526,508.25	551,351.25	24,843.00	4.72%
Life	12,973.16	13,585.29	612.13	4.72%
LTD	20,358.32	21,318.92	960.60	4.72%
Health	518,783.64	623,049.96	104,266.32	20.10% *
Dental	\$70,040.88	\$72,142.11	2,101.23	3.00%
TSA, Def Comp, ERI	348,603.30	441,081.00	92,477.70	26.53% *
Subtotal	\$ 2,034,305.97	\$ 2,284,906.80	\$ 250,600.83	12.32%
Grand Total	\$ 9,054,415.97	\$ 9,638,256.80	\$ 583,840.83	6.45%

Health Insurance	# Empl	17-18/Mo.	17-18 Annual	# Empl	18-19/Mo.	18-19 Annual	
Unaffiliated All Levels							
High & Low Deductible							
Single Insurance	43	\$568.43	\$293,309.88	43	\$602.81	\$311,049.96	\$17,740.08
E+1	7	\$682.48	\$57,328.32	7	\$1,000.00	\$84,000.00	\$26,671.68
Family	19	\$737.48	\$168,145.44	19	\$1,000.00	\$228,000.00	\$59,854.56
Total	69		\$518,783.64	69		\$623,049.96	\$104,266.32

Dental Insurance	# Empl	17-18/Mo.	17-18 Annual	# Empl	18-19/Mo.	18-19 Annual	
Unaffiliated All Levels							
Single	21	\$43.66	\$11,002.32	21	\$44.97	\$11,332.39	\$330.07
1+1	13	\$77.21	\$12,044.76	13	\$79.53	\$12,406.10	\$361.34
Family	35	\$111.89	\$46,993.80	35	\$115.25	\$48,403.61	\$1,409.81
Total	69		\$70,040.88	69		\$72,142.11	

*Health and TSA components of the cost out reflect the District's migration from a defined benefit to a defined contribution model. The district retiree health insurance contribution for E + 1 and family has been reduced from \$1,930 and \$2,670 per month respectively to \$1,000 per month. The district active health insurance contribution for E +1 and family has been increased by \$1,000 per month. Employees hired after June 30, 2018 will no longer receive a district contribution towards retiree health insurance but will instead receive a 403(b) match to allow them to accumulate assets over the life of their career with Wayzata schools. The district also capped the maximum number of years of retirement to ten years to prevent an unintended additional cost to the district in the event that Medicare age eligibility would be raised to an age greater than 65 by the federal government. These changes have positioned current and future boards well.

Wayzata Public Schools
Possible Plan Design Impact on Accrued Liability and Projected Benefit Payments

Accrued Liability as of July 1, 2016 (Discount Rate = 3.5%)					
	7/1/2016 Valuation	Add Plan Change for Administrators and Executive Directors for Retirements on or After 7/1/2018	Add Plan Change for Administrators, Executive Directors, and Principals for Retirements on or After 7/1/2018	Add Plan Change for Administrators, Executive Directors, Principals, and Teachers for Retirements on or After 7/1/2018	Add Plan Change for Administrators, Executive Directors, Principals, and Teachers for Retirements on or After 7/1/2018 AND Reduce the % of Spouses Eligible for a Subsidy Who are Assumed to Stay on one of the District's Medical Plans Post-Employment from 100% to 50%
Present Value of Future Benefits	\$71,921,765	\$71,556,466	\$71,295,707	\$68,203,223	\$64,079,932
Accrued Liability:					
Active	\$33,465,842	\$33,229,983	\$33,090,341	\$31,519,819	\$29,550,111
Inactive	\$6,528,326	\$6,528,326	\$6,528,326	\$6,528,326	\$6,528,326
Total	\$39,994,168	\$39,758,309	\$39,618,667	\$38,048,145	\$36,078,437

Projected Benefit Payments					
Fiscal Year Beginning July 1:					
2016	2,357,876	2,357,876	2,357,876	2,357,876	2,357,876
2017	2,385,745	2,385,745	2,385,745	2,385,745	2,385,745
2018	2,282,300	2,279,398	2,278,026	2,266,998	2,191,114
2019	2,393,488	2,385,148	2,380,976	2,352,591	2,261,651
2020	2,321,955	2,303,614	2,295,247	2,241,228	2,134,638
2021	2,560,792	2,531,800	2,517,090	2,433,076	2,314,334
2022	2,898,241	2,858,689	2,837,754	2,715,844	2,575,552
2023	3,044,789	2,994,071	2,969,627	2,817,466	2,680,419
2024	3,310,923	3,259,650	3,230,842	3,053,893	2,923,845
2025	3,590,884	3,546,649	3,521,179	3,336,478	3,202,322
2026	3,307,072	3,260,827	3,238,409	3,063,906	2,925,994
2027	3,196,081	3,156,467	3,138,525	2,955,895	2,807,933
2028	3,395,012	3,369,255	3,355,669	3,161,887	2,997,832
2029	3,489,811	3,480,844	3,469,353	3,268,232	3,088,886
2030	3,639,194	3,625,569	3,613,571	3,390,997	3,187,169
2031	3,887,136	3,873,831	3,857,481	3,617,943	3,386,233
2032	4,207,204	4,195,869	4,175,853	3,939,127	3,695,683
2033	4,318,389	4,311,039	4,286,508	4,062,798	3,820,862
2034	4,574,252	4,566,950	4,538,055	4,289,461	4,005,493
2035	4,477,281	4,466,422	4,434,962	4,187,667	3,892,164
2036	4,348,184	4,334,364	4,314,637	4,075,381	3,779,983
2037-2041	22,151,377	22,068,924	22,020,392	20,800,238	19,077,206
2042-2046	21,574,034	21,544,117	21,520,610	20,596,121	18,805,894
2047-2051	14,002,752	13,994,436	13,983,679	13,555,559	12,468,097
2052-2056	6,274,537	6,275,174	6,275,174	6,189,461	5,817,400
2057-2061	655,918	656,384	656,384	657,503	651,578
2062-2066	47,039	47,345	47,345	47,345	47,345

Summary of Plan Changes for Retirements After June 30, 2018

1. Add a hire by date of 6/30/2018 in order to possibly receive a GASB 74/75 subsidy at retirement.
2. Cap the District's contribution toward medical premiums (either single or family) at \$1,000 per month.
3. Cap the District's contribution toward dental premiums (either single or family) at \$120 per month. Assume Teachers will not receive this cap since they do not currently receive a dental subsidy.
4. Increase life insurance from \$15,000 to \$25,000 for post-age 65 Administrators and post-age 70 Executive Directors only.

Summary of Assumptions

The above results were calculated based on data, assumptions, and plan provisions used in the July 1, 2016 GASB 74/75 Actuarial Valuation. See the report for more details.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting –June 11, 2018

AGENDA SECTION: SUPERINTENDENT’S REPORT AND RECOMMENDATIONS

ITEM: Human Resource Services

COMMENTS BY: Stacie Vos

1) Board Action on the Contract with Wayzata Principal Personnel for Fiscal Years 2018-2020

The School Board’s Bargaining Team and the Wayzata Principal representatives reached a tentative contract agreement on May 18, 2018. Subsequently, the Wayzata Principals voted on May 25, 2018 to ratify the contract.

Attached is the summary of the proposed two-year contract and the costing model. Both the Union and the Board placed a high value on meeting the needs of our teachers, parents, students and community while simultaneously creating a collaborative work environment. We worked diligently to maintain a positive balance between remaining competitive while meeting the budgetary needs of the District. We are extremely appreciative of the leadership display by the Principals as we worked to sunset and modify severance language.

The negotiations team members were: Paul Pautzel, Scott Gengler, Karen Keffeler, and Jim Bollum for the Principals and Andrea Cuene, Board Member representative and Stacie Vos, Executive Director of Human Resources.

I would like to express my appreciation for the collaborative efforts put forth by the negotiation team members throughout this process. The team’s collective ability to resolve issues in a positive and respectful manner benefits all of us.

RECOMMENDED ACTION: Approve the contract with the Wayzata Principal Association, for the period of July 1, 2018 through June 30, 2020 as agreed upon by the bargaining teams and ratified by the Wayzata Principal Bargaining Unit.

Motion by: _____ YES _____ Passed _____

Second by: _____ NO _____ Failed _____

Abstentions: _____



Principal Negotiations May 6, 2018 Proposed Language

Proposal One: Appendix G

Develop a Memorandum of Understand regarding the establishment of parameters around enrollment capacity and administrative/student support.

Wayzata Public Schools, ISD 284, and the Wayzata Principals' Association agree to establish a joint labor/management committee to research and recommended parameters for the most effective student/staff ratios. Recommendations must take into consideration building capacity and student needs. This committee will convene the Fall of 2018 and make recommendations to the board Spring of 2019.

This committee will consist of representation from the following areas:

1. Building principal from (2) elementary, middle and high schools.
2. Member of Negotiations Team
3. School Board Representation
4. Executive Director of Human Resources

Article IV- Section 4.2 Basic School Year

The number of scheduled work weeks will be as follows: High School Principal, High School Associate Principals, Middle School Principals, Elementary Principals - 52 weeks with twenty-five (25) days of vacation. Middle School Associate Principals - 52 weeks with ~~thirty (30)~~ **twenty-five (25)** days of vacation.

Article V- Section 5.1 Compensation

2018-2019 - 2.25%

2019-2020 - 2.25%

The District agrees to adding a one- time amount of \$2,000 to Step 5 of the salary schedule.

Article VI - Section 6.5 - Deferred Compensation (Tax Sheltered Wages)

A Deferred Compensation Plan or 403(b) Plan shall be available to all principals. Salary Reduction Agreements (SRA) may be submitted for approval at any time during the calendar year. Approved SRAs will be implemented no later than twenty-one days following submission of an accurate application.

~~The Employer will also contribute up to \$2,000 to a Minnesota deferred compensation plan or 403(b) Plan if matched by the individual employee.~~

For each full-time principal employed after June 30, 2015, the Employer will match the contributions of such principal to a *Deferred Compensation Agreement or 403(b) Plan*, subject to maximum contribution by the Employer of ~~three percent (3%)~~ *six (6%)* percent of such employee's basic salary. Any dollar amount that exceeds the amount allowed by the State of Minnesota or IRS regulations will be deposited into the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).

~~For each full-time principal employed after June 30, 2015, the Employer will match the contributions of such principal to a Deferred Compensation Agreement, subject to a maximum contribution by the Employer of five percent (5%) of such principal's basic salary.~~

All Principal and Employer contributions to deferred compensation or 403(b) plans must be within the limits specified by law.

Article VII - Leaves and Absences - Section 7.14 Professional Organizations and Professional Development

The district shall ~~pay~~ reimburse principals and associate principals for expenses incurred ~~in the attendance at~~ *by attending* local and state meetings, seminars, and conventions. ~~Expenses incurred in the attendance at national conventions will be reimbursed annually for principals and every second year for associate principals.~~ *The District will pay for expenses incurred by attending national conventions for principals and associate principals annually.* Attendance at national conventions or any other meetings and seminars shall be subject to the approval of the Superintendent and shall be within the budget established for such purpose. ~~Principals and associate principals shall be reimbursed~~ *The District shall pay state and national principal association dues for principals and associate principals.*

Article VII- Leaves and Absences - Section 7.15 Vacation

Each year, up to ~~three (3)~~ *five (5)* unused vacation days will be converted at fiscal year-end to a daily rate of pay and credited to the Health Care Savings Plan (HCSP) established by the Minnesota State Retirement Systems. (Remainder of section remains as is.)

Article IX - Severance and Retirement Insurance Benefits

Add Sunset Language :

This entire section (9.1, 9.2, 9.3, 9.4, and 9.5) will apply only to employees whose service with the School District has been full-time and continuous as defined by this agreement and whose service began prior to June 30, 2018. For employee's whose employment with the School District began after this date, the provisions of this section will not be applicable.

Section 9.5 – Insurance Benefits

For eligible principals, the following retirement benefits apply. Any eligible principal who has completed ten (10) or more years of continuous service to the District and has attained the age of fifty-five (55) as of the effective date of retirement, shall be eligible for a District contribution of *\$1,000 per month into the Minnesota State Retirement System Health Care Savings Plan. The District will deposit into a Minnesota State Retirement System Health Care Savings Plan the equivalent of one thousand (1000) dollars per month for the time*

between retirement and Medicare eligibility. The entire amount will be calculated and deposited within sixty (60) days of retirement. The contribution will not exceed a period of ten (10) years. on an annual basis up to age-qualified Medicare eligibility not to exceed \$970 per month for retirees electing single coverage, \$1970 per month for retirees electing 1+1 coverage and \$2760 per month for retirees electing family coverage. Such hospital/medical district contribution and dental insurance shall terminate at age-qualified Medicare eligibility. The District will contribute up to \$120 per month towards the full premium for dental insurance up to age-qualified Medicare eligibility, not to exceed ten (10) years. Such hospital/medical and dental insurance shall terminate at age-qualified Medicare eligibility.

Benefits available under the hospital/medical insurance plan shall be coordinated with any government-provided benefits (such as Medicare) when eligible to do so to provide the same total benefits available to similar employees actively at work. ~~The Employer contribution towards dental insurance coverage shall terminate at age-qualified Medicare eligibility.~~

The Employer contribution to hospital/medical insurance shall terminate at age-qualified Medicare eligibility. The Employer contribution towards dental insurance coverage shall terminate at age-qualified Medicare eligibility. By paying their own premiums, retired employees may continue to receive hospital/medical insurance and/or dental insurance even if the retiree is no longer eligible for District contributions.

Benefits under the life insurance plan shall be based on the last annual salary of the retired employee. Life insurance coverage shall terminate at the end of the month in which the retired employee attains the age of sixty-five (65), unless the retired employee is a participant in the administrative incentive life insurance plan.

Life insurance coverage shall terminate at the end of the month in which the retired employee attains the age of seventy (70) for a retired employee who is a participant in the administrative incentive life insurance plan. The retiree shall retain a twenty-five thousand dollar (\$25,000) residual life benefit after the age of seventy (70).

In the event of the death of a retired employee, the Employer will continue its contribution for continued hospital/medical insurance for the surviving spouse/eligible dependent children for a period of twelve (12) months or until the date the retired employee would have reached the end of the Employer's contribution period, whichever occurs first. The surviving spouse may, at their own expense, continue participation in the hospital/medical insurance plan beyond the twelve (12) month period.

Retirement Insurance Benefits (Article IX, Section 9.5, Hold Harmless Provision)

For employees who will meet the eligibility requirements under Article IX, Section 9.5 of Retirement Insurance Benefits and as of June 30, 2018 are within ten (10) years of reaching eligibility for the Retirement Insurance Benefits, the District agrees to make a one-time lump sum payment within 60 days of July 1, 2018 to the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).

The District will distribute a lump sum deposit equivalent to catch up the employee as if the employee began receiving a 3% (three) percent contribution into the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP) during each of the years prior to July 1, 2018 that the employee was within ten (10) years of reaching eligibility for receiving Retirement Insurance Benefits. The amount will be calculated by multiplying the

employee's July 1, 2018 salary by 3% (three) percent times the number of years prior to reaching eligibility for receiving Retirement Insurance Benefits, not to exceed ten (10) years.

The lump sum equivalent is intended to hold the employee harmless as the District sunsets retirement insurance benefits and migrates from a three-tier contribution based upon the corresponding plan's contribution premium amounts to one District contribution amount regardless of plan selection for all remaining eligible retirees. The lump sum equivalent is not intended to make the employee ineligible for benefits described in Article VI, Section 6.5 or Article IX, Section 9.5 if the employee meets eligibility requirements within each Section.

For employees who will meet the eligibility requirements under Section 9.5 of Retirement Insurance Benefits and as of June 30, 2018 are within ten (10) years of reaching eligibility for the Retirement Insurance Benefits, the employee may make a one-time irrevocable election to retain the current district contribution to the retiree health insurance in amounts and in the manner prescribed in the contract as of June 30, 2018. Thus, the retiree must participate in the District's health plan to receive a District contribution. If this election is selected by the employee, the one time-time lump sum payment described herein will be forfeited in addition to the one time deposit at retirement. District contribution rates will remain at the amounts stated in the contract as of June 30, 2018 as the employee will begin receiving a 6% 403(b) match that is deemed to provide a portion of the resources for the increased premium cost of the insurance selected.

Appendix E Sick Leave Conversion

Upon completion of three (3) years of service as a full-time principal in the Wayzata School District and effective ten (10) years prior to reaching eligibility for sick leave conversion, the District agrees to deposit, prior to ~~December 31st~~ **June 30** of each calendar year, the dollar equivalent of 13 sick days at the employee's daily rate of pay **as of June 30th of each year** as follows:

Appendix F

Sick Leave Accumulation

Staff who use five (5) days or less of sick leave in a school year may elect to convert sick leave days to cash at \$125/day and the following conditions. The District will use the sick leave balance as of the end of each school year and the new balance will reflect a reduction based on the number of sick days that have been converted to cash. This payment will be made to an eligible tax deferred plan within 60 days after the end of the fiscal year on the following basis:

Accumulated Sick Leave	Amount
30 – 60 days accumulated sick leave	1 day (\$125)
60+ days accumulated sick leave	2 days (\$250)
90+ days accumulated sick leave	3 days (\$375)
120+ days accumulated sick leave	4 days (\$500)
184 days or more	5 days (\$625)

For employees who have or are participating in the Sick Leave Conversion:

30 days accumulated sick leave

5 days (\$625)

An employee who is at least age fifty-five (55) and has completed a minimum of ten (10) years of service in the capacity of a principal, at least eight (8) hours per day and 52 weeks per year, shall receive payment for \$125 per day for unused sick leave exceeding 35 days at time of retirement; not to exceed one-half of annual work days. Pay will be distributed to the Minnesota State Retirement System Health Care Savings Plan within 60 days of retirement.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting –June 11, 2018

AGENDA SECTION: **SECTION TITLE**

ITEM: **Human Resource Services**

COMMENTS BY: **Stacie Vos**

1) Board Action on the Contract with Wayzata Secretary and Paraprofessional Personnel for Fiscal Years 2018-2021

The School Board's Bargaining Team and the Wayzata Secretary and Paraprofessional representatives reached a tentative contract agreement on May 2, 2018. Subsequently, the Wayzata Secretary and Paraprofessional personnel, School Service Employees Local 284, voted on May 24, 2018 to ratify the contract.

Attached is the summary of the proposed three-year contract and the costing model. Both the Union and the Board placed a high value on meeting the needs of our secretaries and paraprofessionals while simultaneously working to create collaborative relationships to enhance the work environment. We worked diligently to maintain a positive balance between remaining competitive while meeting the budgetary needs of the District. We are extremely appreciative of the leadership displayed by the Wayzata Secretary and Paraprofessional personnel, as they were the first bargaining unit to collaborate with the district to establish a sound financial future by agreeing to severance sunset language.

The negotiations team members were: Anne Bipes, Cheryl Warzaha, Daneen Usgaard, Diane Robinson, Donna Roehl, Karen Neiss, Kathy Beatty, Linda Levin, Mari Johnson, Marie Beck and Jeff Leys and Chris McCullough board member representative and Stacie Vos, Executive Director of Human Resources.

I would like to express my appreciation for the collaborative efforts put forth by the negotiation team members throughout this process. The team's collective ability to resolve issues in a positive and respectful manner benefits all of us.

RECOMMENDED ACTION: Approve the contract with the Wayzata School Services Local 284, Secretarial and Paraprofessional personnel for the period of July 1, 2018 through June 30, 2021 as agreed upon by the bargaining teams and ratified by the Wayzata Secretary and Paraprofessional Bargaining Unit.

Motion by: _____ YES _____ Passed _____

Second by: _____ NO _____ Failed _____

Abstentions: _____



**Paraprofessional/Secretary Negotiations
Final Language
June 11, 2018**

New Language in Red.

~~Language to be removed — Strike through~~

Terms of Contract

To adjust all dates as necessary to reflect a three year contract with a term of July 1, 2018 through June 30, 2021.

Section 2.3 Due Check-Off

The Employer agrees to deduct dues for membership in the Union, and to forward such dues to the Union, for any individual employee who has authorized such dues check-off on a form acceptable to the Employer and the Union in 24 equal installments for secretaries and 18 equal installments for paraprofessionals. The School District agrees to honor and implement all the terms of dues check-off authorizations submitted by the Union and agreed to by the employee. Such dues shall be remitted to the Union monthly.

The Employer will deduct dues for membership commencing on the first payroll issued fifteen (15) or more days after the dues check-off authorization form is filed with the payroll officer. An individual employee may revoke the dues authorization ~~upon fifteen (15) days' notice in writing to the payroll officer.~~ in accordance with the terms of the dues check-off authorization executed by the employee. Individual employees who have authorized such dues check-off waive all rights and claim for such monies and relieve the Employer and all its officers and agents from any liability thereof.

Article III - Compensation, Section 3.4 Wage Rates

Salary - Final = 2.8, 3.0, 2.8

Effective July 1, 2002, employees hired prior to January 1 of a school year will move to their appropriate wage/step as of the following July 1. Employees hired after December 31 of a school year will move to their appropriate wage/step on July 1 of the following year.

~~Community Education building supervisors, who work less than 500 hours in a year, will be placed on the next step upon completion of 500 hours. Staff who work more than 500 hours shall be placed on the next step on the applicable rollover date.~~

Classification	Job Definitions
I	Secretary, Elementary Principal Secretary, High School Principal Secretary, Middle School Principal Secretary, Teaching & Learning

II	Secretary, Activities/Athletics Secretary, Alternative Learning Center Secretary, Buildings and Grounds Secretary, Community Education Services Facilities Secretary, Culinary Express Secretary, Data Processing/Purchasing Secretary, Elementary Science Center Secretary, High School Secretary, High School Guidance Office Secretary, High School Registrar/Guidance Office Secretary, High School Scheduling Office Secretary, Middle School Student Services Secretary, Special Services Secretary, Special Services Records ~~Secretary, Student Accounting~~ ~~Secretary, Student Registration~~ Secretary, Welcome Center Technician, Assessment and Evaluation Technician, Finance Technician, Payroll Paraprofessional, Certified Occupational Therapy Assistant Paraprofessional, High School Activities/Bursar Paraprofessional, High School, College & Career Center Paraprofessional, Technology
III	Secretary, CES Receptionist/Enrichment Secretary, CES Enrichment Secretary, District Office Receptionist/Human Resource Services Secretary, Early Childhood Family Education Secretary, Equity & Integration Secretary, Home Base Secretary, High School Receptionist Secretary, Middle School Secretary, Reading Office Secretary, Research & Evaluation Secretary, Special Services – High School Technician, Accounts Payable Technician, Accounts Receivable Paraprofessional, Behavior Intervention Paraprofessional, Health Paraprofessional, Special Education Records/Preschool Screening Paraprofessional, Special Education – Students With Disabilities
IV	Paraprofessionals: CES Building Supervisor ~~CES Volunteer~~ Early Childhood Family Education Early Learning School Administrative ~~Elementary Science Center~~ English Language Learners (ELL) Focus Greeter ~~Hall Monitor~~ Instructional Kindergarten Media Center Office

Parking Lot Attendant
Primary Project
Student Supervisor
Supervisory – Lunch, Recess, etc.
Testing Office

Article IV - Hours and Overtime - Section 4.1 Work Determination

Employees are entitled to break periods based on the following schedule: a) Eight (8) hours / day employees receive two (2) 15 minute paid breaks per day. b) Six (6) to less than eight (8) hours / day employees receive two (2) 10 minute paid breaks per day. c) Four (4) to **less than** six (6) hours / day employees receive one (1) 15 minute paid break per day. d) Employees working less than four (4) hours / day receive no paid breaks. Employees entitled to paid breaks may take their break away from their work space, if they choose.

Section 5.1 • Vacations

12-month employees, whose assignment is solely under this agreement, shall earn one (1) day of vacation per month of employment to an annual maximum of ten (10) days.

Additional vacation time is earned as illustrated below:

Fifteen (15) days after six (6) consecutive years of employment. For staff who are eligible due to their combined assignments, their years of employment will be based on the assignment which created the eligibility.

Twenty (20) days after fourteen (14) consecutive years of employment. For staff who are eligible due to their combined assignments, their years of employment will be based on the assignment which created the eligibility.

Twenty-five (25) days after twenty (20) consecutive years of employment. For staff who are eligible due to their combined assignments, their years of employment will be based on the assignment which created the eligibility.

Vacation will generally be used within the assigned work year. Employees may carryover up to ten (10) days per year. Vacation account balances will be listed on the employee online system. Upon retirement, resignation, termination, or dismissal 12-month employees will be paid for earned, unused vacation.

Each year, up to three (3) days of unused vacation days, after the ten day carry over criteria is met, will be converted at fiscal year-end to a daily rate of pay and credited to the employee's 403(b) account. The district will verify the unused days and determine the number eligible for conversion. Verification of these unused days will be determined by the absence reports submitted through Skyward to Payroll.

Beginning with the 2016-17 school year for employees whose District assignment is combined between this Agreement and the Home Base Personnel Local 284 Master Agreement, and are assigned eight (8) hours per day (or 40 hours per week) during the school year Home Base program and a minimum of seven (7) hours per day (or 35 hours per week) during the summer Home Base program shall earn vacation days based on the following:

Five (5) days after one (1) year of 52-week employment

Ten (10) days after four (4) years of 52-week employment

Fifteen (15) days after seven (7) years of 52-week employment

Twenty (20) days after fourteen (14) years of 52-week employment

These vacation days cannot be used for their paraprofessional assignment. However, vacation time up to eight (8) hours per day may be used during any non-student contact day in which they are not assigned. Employees must be available to work non-student contact days (release days) and must follow Home Base vacation time-off request procedures, which is approved in conjunction with registration deadlines, not before.

Section 6.3 Hospitalization and Medical Insurance

The Employer will contribute the total premium for each full-time employee whose position scheduled a minimum of 1608 hours annually enrolled for individual coverage in the District sponsored medical and hospitalization insurance plan. The Employer will also contribute an additional amount per month equal to one half of the difference between individual and family premiums toward the premium for family coverage for those enrolled in family coverage.

The Employer will contribute the total premium for each employee whose position is scheduled to be a minimum of 1040 hours annually (e.g. 6 hours per student day) who is enrolled for individual coverage in the District sponsored health plan. The Employer contribution may be applied to either individual or family coverage.

For an employee covered by this agreement, who is also employed in the Home Base program, the District will combine their total assigned hours during the fiscal year, up to 1040 hours, when determining eligibility for health insurance. For those combined employees, health insurance contributions will follow amounts determined under this contract.

The Employer will contribute one-half of the premium for individual coverage, in the District sponsored health plan, for each employee whose position is scheduled to be a minimum of 700 hours annually (e.g. 4 hours per student day) who is enrolled for individual coverage. This contribution may be applied to individual or family coverage. The employee must pay the entire cost in excess of the Employer contribution by payroll deduction.

The District insurance committee shall be composed of five (5) representatives designated by the exclusive representative of the teachers, one representative designated by the administrative staff, one representative designated by each bargaining unit within the classified staff, and one representative designated by the Employer and shall recommend to the Employer the specifications of the hospitalization and medical insurance plan.

Participation in the insurance program selected will be voluntary. Coverage shall be available from the first day of employment, but shall be effective only upon enrollment. Each employee enrolled under the plan shall contribute through payroll deduction any excess of the monthly premium over the maximum Employer contribution toward the type of coverage for which such employee is enrolled.

Article V-Holidays - Section 5.2

Section 5.2 Holidays

Paragraph 1 – current contract language

Paragraph 2 – current contract language

Paraprofessionals who work less than twenty (20) hours per week shall receive ~~one (1)~~ two (2) paid holidays per year (one of which will occur during winter break and one which will occur during spring break). Paraprofessionals who work twenty (20) or more hours per week shall receive four (4) paid holidays per year. Paraprofessionals who work twenty (20) or more hours per week and have completed five (5) years of employment shall receive five (5) paid holidays per year. Paraprofessionals who work thirty (30) or more hours per week shall receive five (5) paid holidays per year. Each year, one of the holidays set for paraprofessionals shall be scheduled to occur during the district's Spring Break. (The parties agreed that the holiday ordinarily set for President's Day should be the holiday scheduled to occur during the district's spring break).

Paragraph 4 – current contract language

Paragraph 5 – current contract language

Article VI - Insurance, Section 6.5 -Tax Sheltered Annuities

A Tax-Sheltered Annuity Program shall be available to all employees. Salary Reduction Agreements (SRA) may be submitted for approval at any time during the year. Approved SRA's will be implemented no later than twenty-one (21) days following submission of an accurate application.

The Employer will contribute up to a one percent (1%)-match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of ~~seven (7)~~ **one (1)** year of district service.

The Employer will contribute up to a two percent (2%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin **at step L16 or fifteen (15) years following the completion of seven (7) years of district service. whichever comes sooner.**

The Employer will contribute up to a three percent (3%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of thirteen (13) years of district service.

Full-time is defined as working a minimum of ~~one thousand six hundred eight hours in a school year~~ **one thousand forty hours (1040) per school year. (July 1 through June 30).**

The Employer will contribute up to a one percent (1%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for employees working less than one thousand forty (1040) ~~one thousand six hundred eight~~ hours in a school year who have completed seven (7) years of district service.

Section 9.1 Severance Pay

Sections 9.1 and 9.2 will apply only to employees whose service with the School District has been full-time and continuous as defined by this Agreement section and whose service began prior to June 30, 2018. For employees whose employment with the School District began after this date, the provisions of this Section will not be applicable.

Any employee who has reached age 55 and has completed twenty (20) or more years of continuous eligible service to the District and provides written notice to the Human Resources Department by February 1 of the year in which the employee will retire, shall be entitled to the severance pay as follows:

The amount determined by adding the hourly equivalent of 100 days of the employment memorandum in effect at time of retirement to forty percent (40%) of the employee's unused accumulated sick leave or 50% for 12-month full-time employees working 30 hours or more per week.

The product of the above formula shall then be multiplied by the employee's last hourly rate of pay, including longevity, before retirement. For the purposes of this section "continuous eligible service" shall be defined as service of at least six (6) hours per day for at least the basic school year for ten (10) of the twenty (20) continuous years. Military Leave, Special Leaves Without Pay, FMLA Leaves and all other approved leaves of absence will not be considered interruptions in an employee's "continuous eligible service". However, the time spent on these approved leaves will not accumulate toward the total of the required twenty (20) years of "continuous eligible service."

Any employee who has reached age 55 and has completed fifteen (15) or more years of continuous eligible service to the District and provides written notice to the Human Resources Department by February 1 of the year in which the employee will retire, shall be entitled to severance pay as outline below.

Continuous eligible service shall be defined as service of at least six (6) hours per day for at least the basic school year for ten (10) of the fifteen (15) continuous years. For these eligible employees, they will receive severance in the amount determined by adding the hourly equivalent, including longevity, of eighty (80) days of the employment memorandum in effect at time of retirement to forty percent (40%) of the employee's unused accumulated sick leave or fifty percent (50%) for 12-month full-time employees working thirty (30) hours or more per week.

Upon retirement, the District will contribute an amount equal to the value of the employee's accrued severance pay into a 403(b) account established by the employee exclusively for the purpose of receiving such payment (the "Severance 403(b)"). The employee will not receive direct payment from the District for severance pay.

The amount of the District contribution shall be calculated in accordance with the contract or collective bargaining agreement for such employee.

Upon request of the District, the employee shall provide information needed to determine the amount of the District contribution that may be deposited into the Severance 403(b) without exceeding the applicable IRS limits on annual additions to all tax-deferred accounts held by the employee. The information needed shall be provided regardless of whether the employee has retired or is still employed by the District. For purposes of calculating the deferment limit, the District will provide the employee with contribution information for the last 12 months.

The District contribution to the Severance 403(b) shall be made on the schedule currently used, except that, in the event any such deposit would violate the applicable IRS limits, the Board may adjust the payment schedule as needed.

The retiree will not make any deposits to the Severance 403(b) until the District has paid out the entire amount of severance due.

In the event the full amount of severance cannot be deposited into the 403(b) due to the IRS limits, any amount remaining shall be deposited on the first January payroll in the year following the retirement date (e.g. June 30th retirement, the first payment would be July 31st of the same year and the final payment would be January 15th of the following year).

Section 9.2 • Insurance Benefits

Any employee may retire prior to Medicare Eligibility Age and receive the same fringe benefits for hospital/medical insurance to Medicare Eligibility Age as that stipulated for active employees at the same level of hours in the year prior to retirement, not to exceed:

Full-time employees as defined in Section 6.3: \$760.00 per month for retirees electing single coverage, \$1480.00 per month for retirees electing 1+1 or Family coverage.

Paraprofessionals, 6-8 hours/day: \$760.00 per month for retirees electing coverage.

Paraprofessionals, 4 to <6 hours/day: \$380.00 per month for retirees electing coverage. provided the sum of the employee's age and years of service to the district equals or exceeds seventy-five (75).

Any employee may retire prior to age sixty-five (65) and receive the same fringe benefits for life insurance to age sixty-five (65) as that stipulated for active employees at the same level of hours in the year prior to retirement, provided the sum of the employee's age and years of service to the district equals or exceeds seventy-five (75).

Employees who have accumulated 10 or more years of continuous service to the district, who are at least 55 years of age, and who voluntarily terminate their employment with the district or whose position has been abolished, may be allowed to continue participation with the district hospital/medical group. The complete cost of such insurance shall be paid by the employee on the dates specified by the Employer.

Former employee(s) and the employees' dependents may choose to continue to participate indefinitely in the employer sponsored hospital, medical, and dental insurance group that the employee participated in immediately before retirement, pursuant to Minnesota Statutes 471.61 subd. 2b.

MEMORANDUM OF UNDERSTANDING

Wayzata Public Schools ISD No. 284 and the Secretary/Paraprofessional Personnel – SEIU Local 284 agree to establish a joint committee to research options regarding the structure of our current salary schedule. It is recommended that this work begin by March of 2020.

The committee will complete their work by January of 2021.

Service Employees International
Union Local 284

Independent School District 284

Contract Organizer

Director of Human Resources

Union Steward(s)

Dated: _____

Dated: _____

Sick Leave Accumulation

Staff who use five (5) or less sick leave days in a school year may elect to convert sick leave days to cash. ~~at a rate of \$ a day~~. The following conditions will apply. The District will use the sick leave balance as of the end of the school year. The new balance will be reflective of the reduction of days converted to cash. This payment will be made to an eligible 403(b) account within sixty (60) days after the end of the fiscal year on the

following basis. Participates must select to participate and have an established 403(b) account.

Accumulated Sick Leave	Number of Days to 403(b)	Amount/ Six hour Employee	Amount/Eight Hour Employee
30-60 days	1 day	\$80.00	\$100.00
60+ days	2 days	\$160.00	\$200.00
90+ days	3 days	\$240.00	\$300.00
120+ days	4 days	\$320.00	\$400.00
140+ days	5 days	\$400.00	\$500.00

[illegible]

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 11, 2018

AGENDA SECTION: 8. Board Reports

ITEM: Board Reports

COMMENTS BY: Sarah Johansen, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: 9. Audience Opportunity to Address the Board

ITEM: Audience Opportunity to Address the Board

COMMENTS BY: Sarah Johansen, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes. Please note that this time is provided for citizens to address the Board; this is not an appropriate venue for a discussion or debate. If the speaker would like follow-up contact from the Board of Education, they may leave their contact information with the administrative assistant.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – June 11, 2018

AGENDA SECTION: 10. Adjourn

ITEM: Adjourn

COMMENTS BY: Sarah Johansen, Board Chair

This agenda item brings closure to the school board meeting.

RECOMMENDED ACTION: Call the meeting to a close.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

Time: _____