

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - September 11, 2017 - 7:00 PM
Wayzata City Hall, 600 Rice Street, Wayzata

AGENDA

1. CALL TO ORDER/ROLL CALL	4
2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS	5
Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:	
A. Approval of Minutes	6
B. Finance and Business Recommendations	
1. Monthly Reports	10
C. Human Resource Recommendations	
1. Monthly Recommendations	26
2. Approve Participation in the Teachers' Retirement Association (TRA) Part-Time Teacher Program	30
D. PCard Approvals	31
3. REPORTS FROM ORGANIZATIONS	
A. Wayzata High School Student Council Representative - Grant Collinge	
4. RECOGNITIONS	
A. April Employee of the Month - Cassie vanKoeverden, Oakwood Elementary	32
B. June Employee of the Month - Brian Weitz, Gleason Lake	33
C. July Employee of the Month - Christina Marietti, Special Services	34
D. August Employee of the Month - Janet Strobel, Community Ed	35
E. September Employees of the Month - John Siegrist and Chris Zobrack, Meadow Ridge	36
5. STUDENT CURRICULUM PRESENTATION	
6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS	
A. Superintendent	
1. Back to School Update	
2. Policies for Approval	37
a. Policy 101 - School District Legal Status	38
b. Policy 102 - School District Mission Statement	42
c. Policy 403 - Harassment and Violence	43
d. Policy 415 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy	54
e. Policy 809 - Authorized Use of District-Owned Materials and Equipment	63
f. Policy 919 - Community Education	64
g. Policy 920 - Use of School District Facilities and Equipment	66
B. Teaching and Learning	
C. Finance and Business Services	
1. Monthly Financial Reports	68
2. Trustee Appointment to the Minnesota School District Liquid Asset Fund Plus	77
3. Resolution Relating To The Appointment Of Election Judges For The General Election On November 7, 2017.	79
4. Resolution Appointing Absentee Ballot Board Election Judges For The November 7, 2017 General	84

Election	
5. Review and Comment Public Hearing	87
D. Human Resource Services	
1. Approve Contract with Wayzata Education Association for Fiscal Years 2017-2019	161
7. OTHER BOARD ACTION	
8. BOARD REPORTS	184
A. Superintendent's Review Committee	
9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD	185
This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.	
10. ADJOURN	186

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: 1. Call to Order

ITEM: Call to Order/Roll Call Attendance

COMMENTS BY: Sarah Johansen, Board Vice Chair

School Board Vice Chair, Sarah Johansen, will call the meeting to order. Clerk Andrea Cuene will call the roll.

	<u>Present</u>	<u>Absent</u>
Linda Cohen	_____	_____
Andrea Cuene	_____	_____
Sarah Johansen	_____	_____
Erik Brown	_____	_____
Chris McCullough	_____	_____
Bonita Lucky	_____	_____
Cheryl Polzin	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: 2. Approval of Agenda and Consent Agenda Items

ITEM: _____

COMMENTS BY: Sarah Johansen, Board Vice Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- A. Approval of Minutes**
- B. Finance and Business Recommendations**
 - 1. Monthly Reports**
- C. Human Resource Recommendations**
 - 1. Monthly Recommendations**
 - 2. Approve Participation in the Teachers’ Retirement Association (TRA) Part-Time Teacher Program**
- D. PCard Approvals**

RECOMMENDED ACTION: Approve the agenda as presented and the Consent Agenda items.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: 2. Approval of Minutes

ITEM: A. Approval of Minutes

COMMENTS BY: Andrea Cuene, Board Clerk

August 14, 2017 Regular Board Meeting Minutes
August 28, 2017 Closed Board Meeting Minutes

RECOMMENDED ACTION: Approve the minutes of the Board meetings.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

Minutes of Regular Meeting

The Board of Education Wayzata Public Schools

A Regular Meeting of the Board of Education of Wayzata Public Schools was held Monday, August 14, 2017, beginning at 7:00 PM in the Wayzata City Hall, 600 Rice Street, Wayzata.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order by Board Chair Chris McCullough, and the roll call taken by Board Clerk Andrea Cuene. The following School Board members were present: Andrea Cuene, Cheryl Polzin, Sarah Johansen. Chris McCullough, Linda Cohen, Bonita Lucky, Erik Brown and ex-officio member Superintendent Chace B. Anderson.

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Linda Cohen motioned to approve the agenda and consent agenda. Bonita Lucky seconded the motion and it carried unanimously with a roll call vote.

A. Approval of Minutes

B. Finance and Business Recommendations

1. Monthly Reports

2. PCard Approval

C. Human Resource Recommendations

1. Monthly Recommendations

D. Waive Statutory Requirement for Weekly Pledge of Allegiance

3. REPORTS FROM ORGANIZATIONS

4. RECOGNITIONS

Superintendent Chace B. Anderson recognized the retirees for their years of service to the district.

A. Retiree Recognition

5. STUDENT CURRICULUM PRESENTATION

6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

A. Superintendent

B. Teaching and Learning

C. Finance and Business Services

1. Monthly Financial Reports

2. Resolution Approving and Authorizing the Execution of a Lease Agreement, a Ground Lease Agreement and Related Documents and Certificates

Linda Cohen motioned to approve the lease agreement. Andrea Cuene seconded the motion and it carried unanimously with a roll call vote.

3. Resolution Relating To The Establishment Of Absentee Voting Hours And Location

Sarah Johansen motioned to approve the lease agreement. Erik Brown seconded the motion and it carried unanimously with a roll call vote.

4. Easement for MACO on District Property near Greenwood Elementary

Cheryl Polzin motioned to approve the easement agreement. Sarah Johansen seconded the motion and it carried unanimously.

D. Human Resource Services

7. OTHER BOARD ACTION

8. BOARD REPORTS

9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

No citizens wished to address the Board.

10. ADJOURN

Andrea Cuene moved to adjourn the board meeting, and Erik Brown seconded the motion. There were no objections and the meeting was adjourned at 7:20 pm.

Minutes of Closed Meeting

The Board of Education Wayzata Public Schools

A Closed Meeting of the Board of Trustees of Wayzata Public Schools was held Monday, August 28, 2017, beginning at 5:00 PM in the District Administration Building.

1. Call to Order/Roll Call

The meeting was called to order by Board Chair Chris McCullough and the roll call taken by Board Clerk Andrea Cuene.

Present at the meeting: Chris McCullough, Sarah Johansen, Andrea Cuene, Bonita Lucky, Erik Brown, Cheryl Polzin, and Chace B. Anderson, ex-officio member of the School Board.

Absent: Linda Cohen

2. Human Resource Services

A. Labor Negotiations S. Vos 30 minutes

Stacie Vos, Executive Director of Human Resource Services, presented ongoing labor negotiations to the Board.

3. Adjourn

Sarah Johansen moved to adjourn the meeting, and Erik Brown seconded the motion. There were no objections and the meeting adjourned at 5:56 pm.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: Finance & Business Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for August 2017	\$7,037,948
Wire Transfer for July 2017	\$8,896,180

Acknowledgement Of Contributions

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

Monthly Donations

The Board of Education is requested to accept the attached lists donations received in August 2017.

Cash Donations	\$100,189
----------------	-----------

Monthly Donations

Cash Donations:

AMOUNT	DONATED BY	PURPOSE
\$57,959.00	Wayzata Booster Foundation	WHS - Activity Funds & Athletics
\$36,387.72	Wayzata Education Foundation	WPS - Teacher Grants 2017-2018
\$4,252.52	Birchview PTA	BV - Teacher Grants
\$500.00	Plymouth Lions Club	Community Ed - Destination Imagination
\$430.02	Sunset Hill PTA	SH - 3rd Grade Fieldtrip Transportation
\$323.09	Wells Fargo Community Support Campaign	WHS - Activity Support
\$110.00	Target Corporation - Cyber Grants	EMS - Student Scholarships
\$100.00	Kirstin Thomas	WHS - Lucy Hesby Scholarship
\$69.23	Wells Fargo Matching Gifts Program	GL - Student Support
\$24.36	Kula Foundation	EMS - Student Scholarships
\$18.15	Kula Foundation	SH - Student Support
\$14.49	Kula Foundation	GL - Student Support

RECOMMENDED ACTION: That the School Board approves the following checking account and wire transfer payments and accepts with appreciation the following gifts, which are in compliance with current District policy and guidelines:

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS				
MONTHLY CHECK DISBURSEMENT SUMMARY				
AUGUST 2017				
CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
411134	GENERAL SHEET METAL	GW - 23A Mechanical TO 7/25/17	8/16/2017	736,055.25
410959	SHI INTERNATIONAL CORP	Teacher Windows Laptops	8/8/2017	395,707.40
411229	MN ROADWAYS COMPANY	WHS - Pavement rehab to 7/31	8/22/2017	328,837.75
411131	CM CONSTRUCTION CO, INC	CMS - E-Wing renovation TO 7/31/17	8/16/2017	323,816.05
411063	INTERMEDIATE DIST 287	JULY 17 PROVIDED SERVICES	8/15/2017	322,280.00
411073	MINT ROOFING INC	OW - Partial Roof Rehab TO 7/31/17	8/15/2017	205,656.00
411141	MASTERS PLUMBING HEATING & COOLING LLC	PC - Plumbing TO 7/25/17	8/16/2017	196,873.02
411066	JPMI CONSTRUCTION CO	2017 Window and Door, Exterior Wall Replace	8/15/2017	187,385.36
411133	CONSTRUCTION SYSTEMS INC	HS ADD 05-A STRUCTURAL STEEL-SUPPLY	8/16/2017	186,900.00
411140	LANCE SERVICE INC	GW - 12-A Plastic Laminate Casework TO 7/13/17	8/16/2017	175,916.25
411202	INTERMEDIATE DIST 287	SEPT 17 PROVIDED SERVICES	8/22/2017	161,140.00
411136	GRAZZINI BROTHERS & CO	GW - 09D Flooring TO 7/31/17	8/16/2017	141,550.00
411118	W L HALL CO	PC Skylight Panel Replacement	8/15/2017	128,969.15
411104	SKYWARD INC	ANNUAL LICENSE FEE 17-18	8/15/2017	118,261.00
411127	ABSOLUTE COMMERCIAL FLOORING	PC-Flooring replacement TO 7/31/17	8/16/2017	107,366.29
410949	CITY OF PLYMOUTH - FINANCE DEPT	MR ADDITION PERMIT	8/8/2017	106,292.64
410863	XCEL ENERGY	MONTHLY ENERGY	8/4/2017	88,343.63
411137	HOLLENBACK & NELSON INC	GW - 03-A CONCRETE & MASONRY TO 7/31/17	8/16/2017	85,500.00
411329	MAIN LINE TRANSPORTATION INC (MTI)	TRANSPORTATION	8/29/2017	84,778.16
411138	KRAUS-ANDERSON CONSTRUCTION CO	GW Construction Management Services thru 7/31/17	8/16/2017	80,018.70
411147	RTL CONSTRUCTION INC	GW - 09A Drywall RTL INV #17-114-1	8/16/2017	74,229.67
411132	CONSTRUCTION SYSTEMS INC	GW - 05-A Steel Package THRU 7/31/17	8/16/2017	70,800.65
411149	VINCO INC	GW - 26A Electrical TO 7/25/17	8/16/2017	69,264.50
410872	ENVIRONMENTAL PLANT SERVICES	ASBESTOS ABATEMENT	8/8/2017	68,685.00
410813	ILLUMINATE EDUCATION INC	STUDENT DATA & ASSESSMENT	8/4/2017	64,686.00
411311	GROUP TRAVEL PLANNERS	BAND TRIP-PAY#2 10/19/17-10/23/17	8/29/2017	60,517.00
410812	IDENTITY AUTOMATION LP	Renewal of identity automation	8/4/2017	59,061.00
411144	NEW LOOK CONTRACTING INC	GW - 31A Site Work TO 7/21/17	8/16/2017	56,587.12
411128	ACOUSTICS ASSOCIATES	GW - 09C Acoustical Ceilings TO 7/21/17	8/16/2017	52,250.00
704356	HILLYARD INC MINNEAPOLIS	explorer,liner,brush strip	8/4/2017	48,592.39
411122	WORKS COMPUTING	NetApp Renewal	8/15/2017	45,594.70
410996	INTERMEDIATE DIST 287	LEVIES & CORE FEE 16-17 (FINAL)	8/15/2017	43,842.55
411252	SFM MUTUAL INSURANCE CO	WORK COMP & MN SP COMP FUND	8/22/2017	43,230.00
411109	TITANIUM PARTNERS LLC	XCEL ENERGY 6/14-7/15	8/15/2017	41,974.19
411343	PHASOR ELECTRIC CO	EMS - Panel/Switchboard - Replacement/retrofit	8/29/2017	39,758.90
411004	MAIN LINE TRANSPORTATION INC (MTI)	TRANSPORT-SP ED 6/19-6/30	8/15/2017	39,695.52
410853	TITANIUM PARTNERS LLC	WELS-rent & cam charges 8/17	8/4/2017	38,626.05
411145	NORTH COUNTRY CONCRETE INC	HS ADD - 32-B SITE CONCRETE TO 7/17	8/16/2017	38,342.15
410769	ISD #272-EDEN PRAIRIE SCHOOLS	FY16-17 PERKINS	8/3/2017	35,670.58
410936	MCKINSTRY ESSENTION LLC	POWER ED SERVICES THRU 10/31/17	8/8/2017	33,750.00
411135	GEORGE COOK CONSTRUCTION CO	GW - 06A Demolition and Carpentry	8/16/2017	28,371.71
411384	TRUST POINT/FBO WAYZATA SCHOOLS	Payroll accrual	8/31/2017	26,950.00
411129	BRETH-ZENZEN FIRE PROTECTION LLC	GW - 21A Fire Protection TO 7/31/17	8/16/2017	26,885.00
704357	INNOVATIVE OFFICE SOLUTIONS	EMS SCIENCE TABLES	8/4/2017	25,728.00
411348	R J MECHANICAL INC	BV - Install ball valves	8/29/2017	25,200.00
411322	KAMIDA	KL Remove and replace sidewalk	8/29/2017	23,875.00
411380	RUPP, ANDERSON, SQUIRED & WALDSPURGER PA	PROF SERV 6/17	8/31/2017	23,833.53
410844	SENTRA-SOTA SHEET METAL INC	BV - EXHAUST FAN REPLACMENT	8/4/2017	23,780.00
410809	H & B SPECIALIZED PRODUCTS	WHS - GYM DIVIDERCURTAIN FABRIC REPLACE	8/4/2017	22,806.00
704365	AUTOMATED LOGIC CONTRACTING SVCS INC	OW - COOLER/FREEZER REPLACMENT	8/4/2017	22,552.05
704393	TIERNEY BROTHERS, INC.	Renewal of SMART Notebook	8/4/2017	21,960.00
411183	CPM EDUCATIONAL PROGRAM	CORE CONNECTIONS ALGEBRA 2	8/22/2017	21,530.18
410861	XCEL ENERGY	6/18-7/18 WHS	8/4/2017	21,076.18
411358	THE MATH LEARNING CTR	BRIDGES MATH ORDER	8/29/2017	21,005.17
410801	FASTBRIDGE LEARNING LLC	2017-18 Fast Bridge Learning Subscription	8/4/2017	21,000.00

704443	ZOHO CORPORATION	Renewal of Managed Engine software	8/11/2017	20,581.00
704485	INNOVATIVE OFFICE SOLUTIONS	CMS CAFETERIA TABLES	8/25/2017	20,417.38
411101	SFM MUTUAL INSURANCE CO	SFM WORK COMP (16-17) 7/1/17-7/31/17	8/15/2017	20,415.88
704466	STAPLES BUSINESS ADVANTAGE	Meadow Ridge Office Supplies	8/18/2017	20,141.24
411367	XCEL ENERGY	HS-ENERGY 7/18-8/16	8/29/2017	20,055.71
410948	PHASOR ELECTRIC CO	EMS - Panel/Switchboard - Replacement/retrofit	8/8/2017	20,000.00
411146	PETERSON COMPANIES INC	HS ADD - 32-E IRRIGATION & LANDSCAPE	8/16/2017	19,254.31
411176	CENGAGE LEARNING	AP CHEMISTRY	8/22/2017	19,107.00
704392	TEAM SPORTING GOODS, INC	TRAINERS SUPPLIES	8/4/2017	19,058.01
410979	LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	8/9/2017	18,773.42
411121	WOLD ARCHITECTS AND ENGINEERS	GW-17-18 UPGRADES #162128	8/15/2017	18,563.28
411206	K12 TRANSPORTATION MANAGEMENT SVCS INC	TRANSPORTATION	8/22/2017	18,500.00
411143	MINNKOTA ARCHITECTURAL PRODUCTS CO INC	NEW ELEM-07-B METAL PANELS THRU 7/17	8/16/2017	18,426.20
704484	HILLYARD INC MINNEAPOLIS	EMS-SUPPLIES	8/25/2017	17,622.86
410977	YOUTH ENRICHMENT LEAGUE	CED-PROF SERV 7/10-7/28	8/8/2017	17,190.00
410997	ISD #270-HOPKINS SCHOOLS	PERKINS EXPENDITURES 16-17	8/15/2017	16,041.44
704400	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	PC-ASBESTOS ABATEMENT	8/11/2017	15,071.83
410966	THE MATH LEARNING CTR	TEACHER KITS FOR 17-18	8/8/2017	14,868.72
411090	CITY OF PLYMOUTH - FINANCE DEPT	CLUB HOUSE -WATER	8/15/2017	14,190.67
410794	CENTER FOR ACADEMIC EXCELLENCE	COMPUTER PROGRAMMING STEM II 7/10-7/13	8/4/2017	14,139.75
411264	THE MATH LEARNING CTR	Bridges Order for Meadow Ridge	8/22/2017	14,063.01
410867	ZOLTAR INVESTMENT GROUP LLC	16th ave rent 8/17	8/4/2017	13,984.25
411282	ZOLTAR INVESTMENT GROUP LLC	16th ave rent 9/17	8/22/2017	13,984.25
411153	ISD #625-ST PAUL SCHOOLS	C & T TUITION 16-17	8/22/2017	13,960.02
411306	FIRST STUDENT, INC	BVHB-TRANSPORT	8/29/2017	13,375.60
411190	FLOORS BY BECKERS INC	KL - Flooring	8/22/2017	12,877.00
410871	CDW GOVERNMENT, INC	FIREWALL HARDWARE	8/8/2017	12,608.75
411239	PHASOR ELECTRIC CO	EMS - Panel/Switchboard - Replacement/Retrofit	8/22/2017	12,310.00
411148	S & J GLASS INC	GW - Work Scope 08-A Aluminum Windows & Louvers	8/16/2017	12,130.27
410877	ISD#286 BROOKLYN CENTER SCHOOLS	PERKINS 1/1/17-6/30/17	8/8/2017	11,981.41
411154	ISD #709-DULUTH SCHOOLS	C & T TUITION 9/6/16-3/10/17	8/22/2017	11,941.60
411271	TURNITIN LLC	SUBSCRIPTION RENEWAL	8/22/2017	11,855.00
411378	FIRST STUDENT, INC	ATH-TRANSPORT	8/31/2017	11,502.28
410814	INGINA LLC	CED-CLASSES	8/4/2017	11,457.00
411130	CD TILE & STONE INC	INV#10544 GW - 09B Tile TO 7/31/17	8/16/2017	11,400.00
410935	MAYER ARTS INC	CED-THEATER CLASS 7/17	8/8/2017	11,108.40
411065	IOCP	COMM ED RENT 8/17	8/15/2017	10,951.84
411203	IOCP	comm ed rent 9/17	8/22/2017	10,951.84
411327	LITTLE RIVER RESEARCH & DESIGN	Geology Stream Table	8/29/2017	10,937.85
411357	SYNERGIZE SPORTS MARKETING	PE SHIRTS-CMS	8/29/2017	10,770.00
410832	OLYMPUS LOCKERS & STORAGE PRODUCTS INC	WMS - GIRLS LOCKER ROOM LOCKER REPLACE	8/4/2017	10,759.00
704444	ALLEGRA PRINT & IMAGING	CENSUS MAILING 17-18	8/18/2017	10,756.35
704373	INSPEC, INC.	SERVICES PL EXTERIOR WALL REHAB	8/4/2017	9,437.20
411026	ART SPARK LLC	CED-PROF SERV-ART CAMP	8/15/2017	9,207.00
410866	ZMD ENGINEERED SOLUTIONS LLC	OW REHAB-ENG SERVICES	8/4/2017	9,140.00
411281	ZMD ENGINEERED SOLUTIONS LLC	OW-ES PART REHAB 17	8/22/2017	9,140.00
704472	AUTOMATED LOGIC CORP	OW - COOLER/FREEZER REPLACEMENT	8/25/2017	9,098.45
411333	MN ROADWAYS COMPANY	PC - Roadwork	8/29/2017	9,010.00
411068	LIGHTNING PRINTING INC	COMM-PRINT CALENDARS	8/15/2017	8,958.85
410798	DOUGHTY, JEFFREY	DANCE TEAM APPAREL	8/4/2017	8,942.00
704473	BSN SPORTS	ATH-FB PANTS	8/25/2017	8,700.41
411195	HANUS ENTERPRISES,LLP	BUS GARAGE RENT 9/17	8/22/2017	8,559.73
411351	RUSSEL WILLIAMS HOME SERVICES LLC	Window Cleaning	8/29/2017	8,277.50
410785	ANCOM COMMUNICATIONS	ATH-EAR PIECES	8/4/2017	8,194.74
411220	MERZER M.A., L.P., SHEILA	CONT SERV-ESY 7/10-7/25	8/22/2017	8,125.00
411055	HENN CNTY TREASURER	6 MOS TWO-WAY RADIO FEES JULY-DEC 17	8/15/2017	8,005.20
411019	A & M CONSTRUCTION, INC	HS-TUCKPOINT	8/15/2017	7,839.55
411107	SWANSON & YOUNGDALE, INC.	WHS - PAINTING OF GYMS 5 & 6	8/15/2017	7,735.00
411139	LAKETOWN ELECTRIC CORPORATION	WS 26-A ELECTRICAL TO 7/17	8/16/2017	7,635.00
411093	PROMOWEAR	HR-UMBRELLAS (WELLNESS)	8/15/2017	7,455.00
704449	INNOVATIVE OFFICE SOLUTIONS	KL AV CART	8/18/2017	7,399.31
411222	MIDWEST BLINDS	PC - Mini blinds	8/22/2017	7,350.00

411064	INTEREUM	PC MEDIA SHELVING PARTS	8/15/2017	7,299.64
171800105	NICKEL, KAREN	REIMBURSE	8/9/2017	7,093.44
411188	ELLSWORTH PUBLISHING CO	Renew of keyboarding software 2 YRS	8/22/2017	6,643.20
704468	WENGER	WMS MUSIC FURNITURE	8/18/2017	6,575.00
704405	ALLEGRA PRINT & IMAGING	CSF BUSINESS CARDS	8/11/2017	6,475.76
411142	MINNETONKA PLUMBING INC	MR 22-A Plumbing TO 7/31/17	8/16/2017	6,239.84
410859	WEST LUTHERAN HIGH SCHOOL	REIMBURSE-NON-PUBLIC TRANSPORT	8/4/2017	6,179.14
704415	HOCKENBERGS	CUL EXP-HS TRAYS	8/11/2017	6,165.60
411034	CFS INTERIORS & FLOORING	HS Terrazzo floor refinishing	8/15/2017	6,106.00
410978	LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	8/9/2017	6,067.36
410927	LAKE CONFERENCE	DUES 17-18	8/8/2017	6,000.00
411106	SUMMER MATH BY MAIL LLC	PROF SERV	8/15/2017	5,934.00
411300	DOUGHTY, JEFFREY	SHOWSTOPPERS APPAREL-ATH	8/29/2017	5,864.00
411217	MACMILLAN HOLDINGS LLC	AP ENVIRONMENTAL SCIENCE	8/22/2017	5,847.47
704362	TRI-DIM FILTER CORP	WHS-FILTERS	8/4/2017	5,838.78
411221	METROPOLITAN PRINCIPALS' ACADEMY	MEMBERSHIP 17-18 TIER 3	8/22/2017	5,700.00
410919	INSIGHTS NORTH AMERICA INC	HR-SOFT BLOCKS	8/8/2017	5,653.34
704422	PREMIER AGENDAS INC	HS-STUDENT HANDBOOKS	8/11/2017	5,564.50
410851	TERRELL DANIELS INC	CREATIVE SERVICES	8/4/2017	5,512.50
410989	CENTURY FENCE CO	WHS Fencing	8/15/2017	5,445.00
704451	RELATE COUNSELING CTR	MENTAL HEALTH	8/18/2017	5,441.25
411289	ANDERSEN INC., EARL F.	HS-SIGNS	8/29/2017	5,429.15
704374	JOHNSON CONTROLS	ANNUAL CHARGE	8/4/2017	5,397.50
171800081	JACKLITCH, MICHELLE	REIMBURSE	8/3/2017	5,392.96
411096	REPUBLIC SERVICES #894	SERVICE 7/17	8/15/2017	5,335.85
704389	STAPLES BUSINESS ADVANTAGE	PROCELL AAA & AA CELL BATTERY	8/4/2017	5,252.21
411383	SCHOOL SERVICE EMPLOYEES	Payroll accrual	8/31/2017	5,246.19
410824	MIDWEST ELEVATOR & DRILLING INC	GL - Elevator repair (DOWN PAYMENT)	8/4/2017	5,244.75
410982	SCHOOL SERVICE EMPLOYEES	Payroll accrual	8/15/2017	5,181.62
411160	ALL TENNIS SUPPLIES BY REBOUNCES	T BALL MACHINE	8/22/2017	5,150.00
411240	PIXELWERX LLC	WRESTLING RM GYM-MURAL	8/22/2017	5,125.00
411337	MN STATE HIGH SCHOOL LEAGUE	ATH-MISC RULE & SCOREBKS	8/29/2017	5,108.00
704372	INNOVATIVE OFFICE SOLUTIONS	WPS TOTE RAILS	8/4/2017	5,073.04
411199	HOUCHEM BINDERY, LTD	HS-REBINDING BOOKS	8/22/2017	4,962.50
411369	XEROX FINANCIAL SERVICES	ELS-OFFICE & WHS-SPED COPIER LEASE	8/29/2017	4,954.51
704469	WRIGHT-HENNEPIN COOPERATIVE ELECTRIC	MR-ELEC 7/1-8/1	8/18/2017	4,884.45
704360	MP NEXLEVEL LLC	LOCATES - JUNE	8/4/2017	4,775.99
704439	TEAM SPORTING GOODS, INC	ATH-BASKETBALLS	8/11/2017	4,679.49
411219	MATTER HACKERS INC	3D Printer	8/22/2017	4,637.30
410922	KARGES-FAULCONBRIDGE, INC	GW - 3RD PARTY COMMISSIONING THRU 7/31/17	8/8/2017	4,600.00
704445	BOILER SERVICES, INC	GL-INSTALL NEW MIXING VALVE	8/18/2017	4,600.00
410767	GOETZ & ECKALND P.A.	PROFESSIONAL SERVICES MAY	8/3/2017	4,500.00
411175	CD TILE & STONE INC	WHS - Tile Repair	8/22/2017	4,500.00
411162	ALLEGRA PRINT & IMAGING	TRANSPORT-BUS STOP POSTAGE	8/22/2017	4,418.89
410850	TAYLOR MUSIC	WPS BAND INSTRUMENTS	8/4/2017	4,414.00
410967	THREE RIVERS PARK DISTRICT	EMS-FIELD TRIPS 9/29/17	8/8/2017	4,325.00
704378	PROQUEST LLC	Renewal of Culture Grams	8/4/2017	4,250.00
411226	MILLER 32ND AVE, LLC	RENT 9/17	8/22/2017	4,224.01
411228	MN ROADWAYS COMPANY	OW-PATCHING	8/22/2017	4,190.00
411049	GARVEY COMMUNICATIONS	DAB COMM CONSULTANT SERVICES-7/17-6/18	8/15/2017	4,145.00
704438	STAPLES BUSINESS ADVANTAGE	KLHB-SUPPLIES	8/11/2017	4,075.92
704418	MEI - MINNESOTA ELEVATOR INC	WMS-REPAIR ELEVATOR	8/11/2017	4,008.96
704395	TURNING TECHNOLOGIES LLC	Turning Tech Receivers	8/4/2017	4,008.00
410972	US FOODS CULINARY E & S	SMALL WARES CUST#H0011568	8/8/2017	4,007.35
410881	TIES	WATS MONTHLY BILLING 6/17	8/8/2017	4,005.77
704497	TEAM SPORTING GOODS, INC	HS-WRESTLING EQUIPMENT	8/25/2017	3,986.50
411010	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE 6/17	8/15/2017	3,979.30
411081	NEW ENGLAND SECURITY LOCK CO	WMS-HALL LOCKS	8/15/2017	3,906.48
410998	ISD#286 BROOKLYN CENTER SCHOOLS	PERKINS 7/1/16-12/31/16	8/15/2017	3,877.42
410900	BRANDED CUSTOM SPORTSWEAR INC	STADIUM HOODIES-T LOCKER RM	8/8/2017	3,869.64
411342	PARK SQUARE THEATRE	CMS-7TH GR FIELD TRIP DEPOSIT 4/23/18	8/29/2017	3,750.00
411084	NONHOF PAINTING SOLUTIONS INC	KL-PAINT IN CAFE	8/15/2017	3,718.00

411248	R J MECHANICAL INC	PC-INSTALL DRINKING FOUNTAINS	8/22/2017	3,700.00
411040	DBW CONSULTING	CONTRACTED SERVICES 7/1-7/15	8/15/2017	3,675.00
410823	MATH-BY-MAIL, LLC	48 REGISTRATIONS THRU 7/26/17	8/4/2017	3,600.00
411325	KINECT ENERGY INC	JULY ENERGY	8/29/2017	3,541.98
410831	NUTRISLICE INC	MENUS CONTRACT	8/4/2017	3,500.00
410793	CANON FINANCIAL SERVICES INC	WHS COPY CENTER COPIERS LEASE	8/4/2017	3,452.20
411173	CANON FINANCIAL SERVICES INC	WHS COPY CENTER COPIERS LEASE	8/22/2017	3,452.20
411298	CAPTURE VIDEO	COMM-BACK TO SCHOOL VIDEO	8/29/2017	3,450.00
411177	CHILED A INSTITUTE INC	OUT-OF-STATE TUITION 7/1-7/31	8/22/2017	3,406.80
410770	LIFETOUCH NSS	WINDOW FROSTING GRAPHIC	8/3/2017	3,393.00
411033	BRANDED CUSTOM SPORTSWEAR INC	DRY POLO SHIRTS-T LOCKER RM	8/15/2017	3,285.52
410944	NUTRISLICE INC	NUTRISLICE DIGITAL SIGNAGE MR HS	8/8/2017	3,238.20
704424	REALLY GOOD STUFF	3RD 4TH 5TH BTS SUPPLIES	8/11/2017	3,178.19
410882	TITANIUM PARTNERS LLC	CENTERPOINT ENERGY & XCEL ENERGY	8/8/2017	3,147.18
411043	DIGITAL INSURANCE INC	COBRA & FLEX 7/17	8/15/2017	2,983.16
410841	SCIENCE EXPLORERS	CED-CRAZY CHEMISTRY & YOUNG INVENTORS	8/4/2017	2,975.00
410805	GO KIDZ LLC	CED-CAMPS 7/17-7/20	8/4/2017	2,935.00
410923	KD & COMPANY RECYCLING INC	DIST-SUPPLIES	8/8/2017	2,914.83
411275	WAYZATA, CITY OF	USE OF COMM RM & EQUIPMENT 7/1/17-6/30/18	8/22/2017	2,914.00
704416	INNOVATIVE OFFICE SOLUTIONS	ECFE STUDENT CHAIRS	8/11/2017	2,853.20
704496	STAPLES BUSINESS ADVANTAGE	BVHB-SUPPLIES	8/25/2017	2,833.60
411082	NHA HEATING & AIR CONDITIONING INC	PC-VFD	8/15/2017	2,808.00
411161	ALLEGRA PRINT & IMAGING	DIST-CENSUS MAILING	8/22/2017	2,806.32
410784	AMO ENTERPRISE LLC	CED-HB FALL TRAINING 8/22/17	8/4/2017	2,800.00
410921	KAMIDA	ADMIN-SIDEWALK, EMS-DRIVEWAY APRON REPAIRS	8/8/2017	2,800.00
704398	ECM PUBLISHERS, INC	HR-ATTEND JOB FAIR 6/26/17	8/11/2017	2,723.48
410764	BRIGGS & MORGAN	CLIENT MATTER #27062.1	8/3/2017	2,714.40
411276	WEIDNER PLUMBING & HEATING CO	INV 245985 NEW ELEM 23-A HVAC TO 7/17	8/22/2017	2,655.25
411072	MINT ROOFING INC	HS-REPAIR ROOF	8/15/2017	2,585.00
411024	AMO ENTERPRISE LLC	BV-SEMINAR 8/7/17	8/15/2017	2,500.00
410945	OLSEN CHAIN & CABLE INC	PLAYGROUND REPAIR EQUIPMENT	8/8/2017	2,432.00
410988	BRILLIANT MINDFULNESS LLC	HS-MINDFULNESS	8/15/2017	2,400.00
704409	DISCOUNT SCHOOL SUPPLY	Discount School Supply-Fall Teacher Order	8/11/2017	2,305.54
410956	SCIENCE EXPLORERS	CED-ENG MOTORS & CRAZY CHEMISTRY	8/8/2017	2,295.00
411250	SCANTRON CORP	SCANTRON TESTING	8/22/2017	2,295.00
704447	CAROLINA BIOLOGICAL SUPPLY CO	TONI LELAND WAYZATA EDUCATION FUND SKULLS	8/18/2017	2,265.84
411083	NICOL, BARBARA	COMM-REFERENDUM 7/17	8/15/2017	2,250.00
410950	PROMOWEAR	TROJAN LOCKER RM-JACKETS	8/8/2017	2,196.50
704474	DELTA EDUCATION	Sci Notebk 1-5	8/25/2017	2,170.35
411123	XCEL ENERGY	16TH AVE-ENERGY JULY 2017	8/15/2017	2,127.37
411078	NATIONAL TREASURE KUNG FU, INC	CED-PROF SERV 6/13-7/25	8/15/2017	2,100.00
411335	MN SCHOOL BOARDS ASSN	BOARDBOOK SUBSCRIPTION 8/31/17-8/31/18	8/29/2017	2,100.00
410781	XEROX CORPORATION	MR & WHS ADMIN OFFICE COPIERS JUNE	8/3/2017	2,033.57
411116	VARITRONICS, LLC	CMS - POSTER PAPER	8/15/2017	2,009.08
411323	KEANE SENSE OF RHYTHM	SUMMER CAMP-"MARY POPPINS"	8/29/2017	2,000.00
704491	SCHMITT MUSIC CO	CMS-REPAIR BAND INST	8/25/2017	1,980.93
704471	ALLEGRA PRINT & IMAGING	AD-WELCOME BACK LETTER	8/25/2017	1,938.95
411200	HOUSE OF NOTE	HS-REPAIR ORCH INST	8/22/2017	1,920.00
410876	FIRST STUDENT	TRANSPORTATION	8/8/2017	1,909.84
410780	XCEL ENERGY	16TH AVE N JUNE 2017	8/3/2017	1,909.16
410938	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	HS-DUES 17-18	8/8/2017	1,904.00
411242	POSTMASTER	REPLENISH BULK MAIL ACCOUNT	8/22/2017	1,889.52
411268	TOP 20 TRAINING, LLC	WMS-SEMINAR 8/30/17	8/22/2017	1,800.00
411050	GROUP HEALTH INC-WORKSITE	CASE MGMT SERV	8/15/2017	1,795.20
704446	BRAIN POP LLC	CMS - BRAINPOP SUBSCRIPTION	8/18/2017	1,795.00
411338	NHA HEATING & AIR CONDITIONING INC	KL-VFD	8/29/2017	1,782.00
704455	SCHMITT MUSIC CO	WMS-REPAIR BAND INST	8/18/2017	1,755.00
704426	RETROFIT COMPANIES INC	PW-HAZ WASTE FEE	8/11/2017	1,754.50
410783	ALPHA VIDEO & AUDIO, INC	Amino boxes	8/4/2017	1,745.50
411095	RAV TECHNOLOGIES, INC	OW-INSTALL	8/15/2017	1,735.00
411181	COMMERCIAL DOOR SYSTEMS, INC	BV-DOOR SUPPLIES	8/22/2017	1,724.31
410929	LARSON CO, J. H.	PC-LIGHT BULBS	8/8/2017	1,722.30

411029	BERKLEY HUMAN SERVICES	COMM/LIAB MPSP PKG #8525743-10 EFF	8/15/2017	1,712.00
411233	NATL SCHOLASTIC PRESS ASSN./ACP	HS-JEA/NSPA CONV 11/17 (13)	8/22/2017	1,675.00
411054	HEDBERG SUPPLY	HS-ROCK	8/15/2017	1,673.68
411265	THIRD PARTY INTEGRITY INC	MA SERVICES 7/17	8/22/2017	1,666.66
411110	TOP 20 TRAINING, LLC	HS-SEMINAR FEE 8/16/17	8/15/2017	1,650.00
410792	C & K SCREEN PRINTING	DANCE TEAM APPAREL	8/4/2017	1,646.00
411062	HOME DEPOT/GEFC	SUPPLIES	8/15/2017	1,623.84
410946	PARALLEL TECHNOLOGIES INC	WMS-CAFE-DATA RUNS	8/8/2017	1,623.08
704371	HOUGHTON MIFFLIN CO LLC	MATH 180	8/4/2017	1,616.06
411347	RICHFIELD BUS CO	TRANSPORT-DANCE TEAM 7/23 & 7/26	8/29/2017	1,615.50
411111	TOP 20 TRAINING, LLC	CUL EXP-SEMINAR FEE 8/22/17	8/15/2017	1,600.00
411237	NUTRISLICE INC	5 CHROME BOXES FOR HIGH SCHOOL	8/22/2017	1,595.00
411119	WAYZATA, CITY OF	WMS-WATER/SEWER	8/15/2017	1,590.35
411071	MICHAEL GRINDER & ASSOCIATES	PC-ENVOY BOOKS	8/15/2017	1,587.03
411086	PARALLEL TECHNOLOGIES INC	KL-WIRING	8/15/2017	1,545.19
411031	BLB CONSULTING LLC	SCHOOLDUDE PROJECT MGMT	8/15/2017	1,540.00
410803	FUN ENGINEERZ LLC	CED-4-DAY CAMP	8/4/2017	1,500.00
410839	SCHOOLFINANCES.COM	RESEARCH SERIES-ANNUAL SUBSCRIPTION	8/4/2017	1,500.00
410953	ROOT-O-MATIC	EMS-SERVICE-MAIN	8/8/2017	1,500.00
411126	YOUTH FRONTIERS, INC	HS-WISDOM RETREAT-DEPOSIT 4/24/18	8/15/2017	1,500.00
411255	SLATER, CURTIS	MR-PROF SERV 8/28/17	8/22/2017	1,500.00
411256	SLATER, CURTIS	MR-PROF SERV 11/9/17	8/22/2017	1,500.00
411314	INDEED INC	HR-PREPAID ADVERTISING-START 7/14/17	8/29/2017	1,500.00
410916	HAHN, R.N.,PHN, MICHELLE	CONSULT SERVICES 7/17	8/8/2017	1,498.00
704394	TRUSTED EMPLOYEES	JULY ACTIVITY	8/4/2017	1,475.70
411293	BAGY JO INC	B SOCCER APPAREL	8/29/2017	1,469.50
410905	CITI-CARGO & STORAGE	STORAGE	8/8/2017	1,461.00
410995	FIRST STUDENT, INC	HS-TRANSPORT	8/15/2017	1,458.38
171800080	HAGEN, ANDREW	REIMBURSE	8/3/2017	1,451.26
410860	WESTSIDE WHOLESALE TIRE, INC	CSF-1070 FRONT TIRES	8/4/2017	1,448.32
704410	ECM PUBLISHERS, INC	AD-BRD MINUTES 6/12/17	8/11/2017	1,418.10
411077	NAPA AUTO PARTS OF CORCORAN	CSF-LOWER SHOP SUPPLIES	8/15/2017	1,411.08
410819	KIDCREATE STUDIO	CED-HEART & TIE DYE	8/4/2017	1,403.00
411085	NORTHERN STAR COUNCIL/BSA	KLHB & GLHB- SUMMER FIELD TRIP 8/3/17	8/15/2017	1,400.00
410934	MASMS (MN ASSN SCH MAINTENANCE	CSF-REGISTER CONF 10/17	8/8/2017	1,395.00
704486	MEI - MINNESOTA ELEVATOR INC	MONTHLY SERV 8/17	8/25/2017	1,380.00
411152	ISD#200-HASTINGS SCHOOLS	C & T TUITION 16-17	8/22/2017	1,376.74
410887	ABLENET	AT GRANT 2017-2018	8/8/2017	1,368.00
411352	SCHOOLMATE	STUDENT PLANNERS	8/29/2017	1,354.50
410826	MN ADMINISTATOR FOR SPECIAL EDUCATION	3 MASE MEMBERSHIP FY 18	8/4/2017	1,350.00
704423	PUSH PEDAL PULL	ATH-WEIGHT RM EQUIPMENT	8/11/2017	1,313.00
410911	ERIC ARMIN INC	NUMBER RACKS-1 EACH STUDENT K-2	8/8/2017	1,304.10
411209	KD & COMPANY RECYCLING INC	DIST-SUPPLIES	8/22/2017	1,295.24
411258	SPEAK RIGHT NOW	SPL ESY 7/20-8/3	8/22/2017	1,283.75
411230	MN ASSN OF SCHOOL ADMINISTRATORS	T & L-DUES 17-18	8/22/2017	1,275.00
410821	LINDGREN DESIGN, IRENE	SERVICES PERFORMED- JULY	8/4/2017	1,260.00
410897	BARTON SAND & GRAVEL CO	DIST-SAND	8/8/2017	1,253.21
411341	ON SITE SANITATION	ATH-SANIT UNITS (STADIUM-HOME SIDE)	8/29/2017	1,246.07
411234	NATL SCHOLASTIC PRESS ASSN./ACP	HS-REGISTER CONV 11/17	8/22/2017	1,235.00
411178	CHRIS CAKES	SCHOOL BREAKFAST 8/29/17	8/22/2017	1,226.80
704401	PEPPER & SON INC., J. W.	HS-BAND MUSIC	8/11/2017	1,220.44
410856	WAY-COOL COOKING SCHOOL INC	BV HB FIELD TRIP 7/21	8/4/2017	1,200.00
411344	POSITIVE PROOF INC	VISITOR BADGES	8/29/2017	1,200.00
411350	RTL CONSTRUCTION INC	BV-TIME & MATERIAL	8/29/2017	1,191.56
704475	EASTBAY TEAM SALES	ATH-B SOCCER SHIRTS	8/25/2017	1,175.00
411223	MIDWEST BLINDS	KL CONFERENCE ROOM SHADES	8/22/2017	1,173.00
410898	BENCHMARK EDUCATION CO	INTERVENTION BOOK ORDER	8/8/2017	1,172.90
410855	VERTICAL ENDEAVORS, INC.	BVHB-FIELD TRIP 7/26/17	8/4/2017	1,156.00
410795	COMPUTER EXPLORERS	CED-7/17 ENGINEERING : CRAZY GEARS & WHEELS	8/4/2017	1,152.00
411308	GOWAN, CINDY	REIMBURSE-DANCE TEAM SHIRTS	8/29/2017	1,135.97
410965	TEACHERS' CURRICULUM INSTITUTE	REGIONS AND PEOPLE-WEST REPLACEMENTS	8/8/2017	1,131.90
704347	2ND WIND EXERCISE INC	EMS-EXERCISE EQUIPMENT	8/4/2017	1,131.87

411309	GRAINGER INC., W. W.	KL-SUPPLIES	8/29/2017	1,129.97
411274	VERTICAL ENDEAVORS, INC.	KLHB-FIELD TRIP 8/14/17	8/22/2017	1,116.00
411039	CTB, INC	SH-CABINETS	8/15/2017	1,095.00
411382	ONEDIGITAL (WAS CORP HEALTH SYSTEMS)	Payroll accrual	8/31/2017	1,089.45
410807	GRAINGER INC., W. W.	BV	8/4/2017	1,075.31
411184	CRITTERS & CO	SH-PROF SERV 11/17/17 ALL SCHOOL ASSEMBLY	8/22/2017	1,045.00
410906	COMMERCIAL DOOR SYSTEMS, INC	SH-ROOM DOOR	8/8/2017	1,035.51
410908	COOLE SCHOOL INC	PC-PLANNERS	8/8/2017	1,006.40
411115	UNIVERSITY OF MN	SCHOLARSHIP id # 5360309	8/15/2017	1,000.00
411168	APQC (AMER PRODUCTIVITY & QUALITY)	ANNUAL MEMBERSHIP 7/1/17-8/31/18	8/22/2017	1,000.00
704441	TRI-DIM FILTER CORP	CMS-FILTERS	8/11/2017	996.67
410837	RYDIN	HS-PARKING PERMITS	8/4/2017	990.55
411105	SMITH, JAMIE	CED-PROF SERV-FALL 2017 CATALOGS	8/15/2017	990.00
411165	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREENING 8/7/17	8/22/2017	990.00
410940	MN ASSN OF SCHOOL ADMINISTRATORS	HS-MEMBERSHIP 17-18	8/8/2017	982.00
704456	SCHOOL SPECIALTY	CMS - MATH COMPOSITION NOTEBOOKS	8/18/2017	970.00
411196	HENN CNTY TREASURER	CMS-REMODEL CAFETERIA PERMIT	8/22/2017	965.00
410991	DANCE UNLIMITED LLC	CED-TROLLS DANCE PARTY 6/19-6/22	8/15/2017	960.00
411053	HAMEL BUILDING CTR	HS-SUPPLIES	8/15/2017	953.34
411227	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	HS-MEMBERSHIP 17-18	8/22/2017	952.00
411332	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	HS-MEMBERSHIP 17-18	8/29/2017	952.00
410789	FREDERICK BETHKE VIOLINS LLC	HS-REPAIR CELLOS	8/4/2017	937.00
704348	BRAUN INTEREC CORP	SERVICES RENDERED THRU 6/30/17	8/4/2017	931.50
410941	MN ELEM SCH PRINCIPAL'S ASSN	BV-ASSN DUES 17-18	8/8/2017	910.00
411263	TEXTBOOK WAREHOUSE	ASTRONOMY TODAY 16 COPIES	8/22/2017	908.60
171800136	DUENAS, DOMINIC	REIMBURSE	8/30/2017	906.26
410842	SCIENCE MUSEUM OF MN	BVHB- FIELD TRIP 8/2/17	8/4/2017	900.00
411363	WASTE MANAGEMENT	PC-SERVICE 7/28	8/29/2017	896.86
411266	THREE RIVERS PARK DISTRICT	SH-4TH GR FIELD TRIP 9/18/17	8/22/2017	894.00
704488	MOTG (MN OFFICE TECHNOLOGY GRP)	PRINTER MONTHLY MAINT 7/18-8/17	8/25/2017	892.67
410843	SEA LIFE MINNESOTA	MRHB-FIELD TRIP 8/15/17	8/4/2017	892.50
410904	CI SPORT INC	POM POM BEANIE-T LOCKER RM	8/8/2017	890.72
411328	LONE STAR PERCUSSION	MARCHING DRUM CASE-HS	8/29/2017	880.00
411022	ALPHA VIDEO & AUDIO, INC	Amino Boxes for Sunset Hill	8/15/2017	870.75
411194	HANG SAFE HOOKS	PC-COAT HOOKS	8/22/2017	867.51
411231	MTI DISTRIBUTING INC	CSF-4000 D PARTS	8/22/2017	867.21
411051	GROVE NURSERY	GL-FLOWERS	8/15/2017	865.42
410864	XEROX FINANCIAL SERVICES	WHS MEDIA/ATHLETICS COPIER LEASE	8/4/2017	864.98
411215	LARSON CO, J. H.	WHS - LED Conversion	8/22/2017	861.83
410817	JIMMY'S JOHNNYS INC	HS-SANIT UNITS 6/27-7/24	8/4/2017	856.00
411074	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	EMS-DUES 17-18	8/15/2017	853.00
704440	TIME FOR KIDS	OW - TIME FOR KIDS GRADES 4 & 5	8/11/2017	851.40
410901	BRANSON-LARKIN ELECTRONICS	HEALTH SUPPLIES	8/8/2017	850.00
410939	MN ROADWAYS COMPANY	BV-MILL PATCH	8/8/2017	850.00
411245	PROFESSIONAL INTERPRETING	INTERPRETING SERVICES	8/22/2017	836.00
411192	GRAINGER INC., W. W.	CMS-BELTS	8/22/2017	811.19
410847	STAGES THEATRE CO	BVHB-FIELD TRIP 7/27	8/4/2017	810.00
704479	HEINEMANN	Reader's Notebook -- 4th grade	8/25/2017	806.85
704376	MARKERBOARD PEOPLE, THE	1ST GR WHITEBOARDS	8/4/2017	804.95
411334	MN ASSN OF SCHOOL PERSONNEL ADMIN	HR-MEMBERSHIP 17-18	8/29/2017	800.00
410874	FIELD ENVIRONMENTAL CONSULTING	PROF SERV	8/8/2017	792.00
410910	ELEVATE WELLNESS	CED-SUMMER WKSP 7/24-7/27	8/8/2017	787.50
411251	SCHOOL DATEBOOKS, INC	KL-2ND GR PLANNERS	8/22/2017	766.50
410891	AGROPUR INC DIVISION OF NATREL USA	DAIRY PRODUCTS	8/8/2017	764.43
704478	FOLLETT SCHOOL SOLUTIONS INC	GW-READER'S NOTEBOOKS FOURTH GRADE	8/25/2017	752.75
411008	NAHAN, SHELLY	CED-SAFE KIDS TRAINING 5/30/17	8/15/2017	750.00
411150	1ST CHOICE PEDIATRIC HOME CARE	MA Contract 6/4-6/17 SGO	8/22/2017	744.00
410820	KINECT ENERGY INC	MGMT FEE 8/17	8/4/2017	743.00
411057	HILL CO, ROBERT B.	WMS-SALT	8/15/2017	742.20
410976	XEROX CORPORATION	MR D110 COPIER LEASE & MAINTENANCE	8/8/2017	723.25
411345	RASSIER, RICHARD	PROF SERV-G TENNIS 8/26	8/29/2017	719.00
411349	RTL CONSTRUCTION INC	KL-TAPING WORK	8/29/2017	716.98

411028	B & H FOTO & ELECTRONICS	WMS-Wireless handheld mics for gymnasium	8/15/2017	716.12
704414	GOODIN CO	EMS-SUPPLIES	8/11/2017	713.98
410914	FUN ENGINEERZ LLC	CED-JR SPACE PIONEERS 7/24-7/28	8/8/2017	700.00
411172	BRILLIANT MINDFULNESS LLC	HR-STRESS REDUCTION 8/16/17	8/22/2017	700.00
411041	DELI DOUBLE CATERING	SUPT & BRD-FOOD @ EMS	8/15/2017	697.37
410791	BRODERSEN, SHANE	16-17 TRANSPORTATION	8/4/2017	695.66
411174	CAPONI ART PARK	CED-KLHB-FIELD TRIP 8/2/17	8/22/2017	692.00
411032	BLUE TARP FINANCIAL INC	CSF-ELEC PSF WASHER	8/15/2017	685.99
410971	UPPER LAKE FOODS	GROCERIES	8/8/2017	683.55
410920	JERRY FAUE EXTERIOR WORKS	ATH-INSTALL GUTTER & SPOUT	8/8/2017	675.00
704498	TIME FOR KIDS	GW 3RD GRADE SUBSCRIPTION	8/25/2017	675.00
704380	SCHOOL SPECIALTY	SUPPLY ORDER - KINDERGARTEN & 2 GRADE	8/4/2017	670.66
411069	LOFFLER COMPANIES, INC.	WHS COPY CENTER IONS SOFTWARE MAINTENANCE	8/15/2017	670.00
411092	PRINT MEDIA	TRUCKER HATS-HS	8/15/2017	667.60
411157	PROMOWEAR	FUNNY GIRL T-SHIRTS-HS	8/22/2017	654.45
411315	INTERMEDIATE DIST 287	DATA RETREAT-CATERING 8/8/17	8/29/2017	652.39
411014	SCIENCE EXPLORERS	CED-WIZARD SCHOOL 5/18,5/25 & 6/1	8/15/2017	648.00
704427	SCHOLASTIC INC	2ND GR NEWS-BV	8/11/2017	645.86
704396	VIRCO INC	GW ZUMA ROCKERS	8/4/2017	632.56
410933	MASMS (MN ASSN SCH MAINTENANCE	CSF-MEMBERSHIP 17-18	8/8/2017	625.00
704450	MOORE MEDICAL LLC	HEALTH SUPPLIES	8/18/2017	619.08
411042	DELUXE	AD-DEPOSIT TICKET BKS	8/15/2017	597.41
411025	ARCADE WORLD	GWHB-GAME RENTAL PKG	8/15/2017	595.00
411193	GRAND SLAM SPORTS	CED-BVHB-FIELD TRIP 8/16/17	8/22/2017	595.00
410980	POSTMASTER	POSTAGE-WELCOME BACK LETTER	8/11/2017	592.11
411208	KARGES-FAULCONBRIDGE, INC	CMS - E wing Renovations to 7/31	8/22/2017	590.25
410808	GROTH MUSIC CO	WPS BAND INSTRUMENTS	8/4/2017	589.50
411169	ART START	CED-GLHB FIELD TRIP 8/16	8/22/2017	585.00
411167	APPLE INC	Blanket PO for Apple Repairs	8/22/2017	583.40
411362	VALLEY-RICH CO INC.	GW-SERVICE 8/4/17	8/29/2017	576.10
411156	MERZER M.A., L.P., SHEILA	CONT SERV-ESY 6/21	8/22/2017	575.00
411280	YOUNGBLOOD LUMBER CO	WMS-BENCHES	8/22/2017	571.85
411056	HENN CNTY TREASURER	CMS-KITCHEN LICENSE FEE 17-18	8/15/2017	570.00
411296	FREDERICK BETHKE VIOLINS LLC	HS-REPAIR CELLOS	8/29/2017	570.00
704361	RELATE COUNSELING CTR	MH SERVICES FOR JUNE 2017	8/4/2017	570.00
411045	ECOLAB FOOD SAFETY SPECIALITES	CUL EXP-SUPPLIES	8/15/2017	561.30
411117	VILLAGE MEATS	CUL EXP-FOOD FOR 8/22/17	8/15/2017	561.15
410796	CULLIGAN - METRO	PF-BOTTLE FREE RENT SERV	8/4/2017	556.80
171800103	MILBERT, ANNE-MARIE	REIMBURSE	8/9/2017	543.21
411007	MN SAFETY COUNCIL	CED-DDC CLASS 6/13	8/15/2017	541.00
704477	ECOLAB PEST ELIMINATION DIV	HS-PEST CONTROL	8/25/2017	538.06
410986	ARMA COATINGS OF MN	TR#20 BEDLINER	8/15/2017	536.01
410840	SCHWAB VOLLHABER LUBRATT INC	GW-SUPPLIES	8/4/2017	534.52
410810	HIGHWAY 55 RENTAL & SALES INC	BV-RENT MINI LOADER	8/4/2017	534.00
704375	LAKESHORE LEARNING MATERIALS	Lakeshore-Fall Teacher Order	8/4/2017	528.92
171800082	JOHNSON, RICHARD	REIMBURSE	8/3/2017	526.08
410858	WAYZATA ROTARY	AD-DUES 7/1/17-9/30/17	8/4/2017	520.00
411070	LOFFLER COMPANIES INC	COMMUNITY ED COPIER BLANKET	8/15/2017	516.24
410857	WAYZATA PUBLIC SCH EDUCATION FOUNDATION	Payroll accrual	8/4/2017	512.50
410884	WEIMERSKIRCH, MICHAEL	OFFICIA SEASON	8/8/2017	508.53
411087	PARALLEL TECHNOLOGIES INC	GW-MOVE FIBER	8/15/2017	507.23
411321	JUST FOR KIX-DANCE ETC.	MEGHAN HUTTON SHOWSTOPPERS	8/29/2017	503.44
411075	MN DEPT OF LABOR AND INDUSTRY	ELECTRICAL REGISTRATION	8/15/2017	503.00
411318	JIMMY'S JOHNNYS INC	HS-SANIT UNITS 7/25-8/1	8/29/2017	501.42
410854	UNIVERSITY OF MN	SCHOLARSHIP id# 5381141	8/4/2017	500.00
410932	MARSHALL MEMO LLC	MARSHALL MEMO RENEWAL	8/8/2017	500.00
411159	ACOUSTICS ASSOCIATES	EMS-INSTALL HANGER WIRE	8/22/2017	500.00
411346	REGENTS OF THE UNIV OF MN	CED-PROF SERV-LIFETIME OF LEARNING 9/27/17	8/29/2017	500.00
411038	CPM EDUCATIONAL PROGRAM	CC2 TE BUNDLE & 1 YR ONLY DIGITAL ACCESS	8/15/2017	496.58
704399	GENERAL SPORTS CORPORATION	CED-SUM BAND T-SHIRTS	8/11/2017	495.00
704402	TEAM SPORTING GOODS, INC	EMS-VOLLEYBALLS	8/11/2017	490.40
411262	TERRELL DANIELS INC	PROF SERV-REFEREMDUM & LOGOS	8/22/2017	487.50

410862	XCEL ENERGY	6/18-7/18 WHS	8/4/2017	485.03
411277	WESTSIDE WHOLESALE TIRE, INC	CSF & ATH-MOUNT TIRES	8/22/2017	481.08
410833	ON SITE SANITATION	HS-TURF PORTABLES 7/15-8/11	8/4/2017	478.00
410896	BARNES & NOBLE	CMS STAFF DEVELOPMENT BOOKS	8/8/2017	477.00
410771	NUTRITIONAL WEIGHT & WELLNESS	HB FALL TRAINING 8/21/17	8/3/2017	475.00
410918	HOUSE OF NOTE	MS-REPAIR ORCH INSTRUMENTS	8/8/2017	475.00
171800109	RANDALL, LIZABETH	REIMBURSE	8/9/2017	468.98
410768	IRON MOUNTAIN	DOCUMENT STORAGE SERVICE PERIOD 5/24-6/27	8/3/2017	468.36
411204	IRON MOUNTAIN	DIST-STORAGE 8/17	8/22/2017	468.36
410915	GRAINGER INC., W. W.	PPE-SUPPLIES	8/8/2017	468.25
410909	CREATING ART INC	CED-PROF SERV 7/14 & 7/28	8/8/2017	450.00
411313	HIRSHFIELD'S PAINT	CMS-PAINT	8/29/2017	449.02
410947	PARALLEL TECHNOLOGIES INC	GL-WIRING	8/8/2017	442.28
411247	RAINBOW PARTY ARTS	CED-BVHB ONSITE VISIT 8/15/17	8/22/2017	440.00
704492	SCHOLASTIC INC	EMS MAGAZINE SUBSCRIPTIONS	8/25/2017	439.56
411269	TRANE U.S. INC.	BV-RTU	8/22/2017	436.83
410835	PUMP IT UP	BV FIELD TRIP 7/19/17	8/4/2017	432.00
704406	AUTOMATED LOGIC CORP	DIST-SYSTEM SERVICE	8/11/2017	420.00
410880	STEP SAVER INC	HS-SALT	8/8/2017	418.20
410873	EXOTIC PALATES	CED-SUMMER CLASS	8/8/2017	418.00
411076	MN SCHOOL BOARDS ASSN	AD-SUMMER SEMINARS	8/15/2017	415.00
410799	EBC (EDUCATORS BENEFIT CONSULTANTS)	admin and compliance service 8/17	8/4/2017	412.90
411067	LARSON CO, J. H.	CMS-LIGHTS	8/15/2017	410.00
704500	UNIVERSAL ATHLETIC SERVICE INC	WATER BOTTLES-ATH	8/25/2017	407.88
171800089	OLSEN, ALEX	REIMBURSE	8/3/2017	406.40
410838	SAVILLE, HOLLEE	HB FALL TRAINING 8/21/17	8/4/2017	400.00
411098	ROLLER GARDEN	KLHB-FIELD TRIP 8/7/17	8/15/2017	400.00
411120	WOEHL, KIMBERLY	CED-HB FALL TRAINING 8/21/17	8/15/2017	400.00
411336	MN STATE COLLEGES & UNIVERSITIES	CED-HB-CPR TRAINING 8/21/17	8/29/2017	400.00
411094	PUBLIC STORAGE 08316	STORAGE 9/17	8/15/2017	397.00
410973	VIKING ELECTRIC SUPPLY, INC	HS-LOT LIGHTS	8/8/2017	384.98
410869	AIRPORT TAXI, INC	TRANSPORTATION	8/8/2017	384.00
704420	MOTG (MN OFFICE TECHNOLOGY GRP)	WPS PRODUCTION FLEET MAINTENANCE	8/11/2017	382.81
411286	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREENING	8/29/2017	380.00
410926	KIDCREATE STUDIO	CED-TROLLS	8/8/2017	378.00
411241	PLYMOUTH ICE CTR	ATH-TROJAN HEAD LOGO IN ICE	8/22/2017	377.00
704411	ECOLAB PEST ELIMINATION DIV	HS-PEST CONTROL	8/11/2017	374.61
410942	NIMERFROH, JOAN	CED-PROF SERV 6/14-7/27	8/8/2017	372.60
411331	MINT ROOFING INC	GL-REPAIR ROOF	8/29/2017	366.52
411124	XEROX CORPORATION	MR COPIER LEASE & MAINTENANCE	8/15/2017	363.91
171800138	ELMHIRST, DAVID	REIMBURSE	8/30/2017	362.33
410834	PROFESSIONAL INTERPRETING	INTERPRETING SERVICES	8/4/2017	360.00
411285	ACME TOOLS - PLYMOUTH	CSF-SUPPLIES	8/29/2017	351.83
411179	CHRISTNAGEL, KILEE	CED-HB FALL TRAINING 8/21/17	8/22/2017	350.00
411216	LYONS, MAUREEN	CED-HB-LANA TRAINING 8/22/17	8/22/2017	350.00
411246	R & R SPECIALTIES, INC.	CSF-SEMINAR	8/22/2017	350.00
411259	ST OLAF COLLEGE	ATH-B & G CC 8/31/17	8/22/2017	350.00
411112	TRIARCO ARTS & CRAFTS, INC.	KL-ART SUPPLIES	8/15/2017	347.82
410958	SHERWIN-WILLIAMS	HS-PAINT	8/8/2017	336.20
411312	GROVE NURSERY	DIST-MULCH	8/29/2017	333.00
411114	TUTTLE'S EAST BOWL PLAY	BVHB-FIELD TRIP 8/7/17	8/15/2017	330.00
411201	INTELLIGERE INC	SP ED-INTERP 7/19,7/20,7/27 & 8/2	8/22/2017	330.00
411037	CPD CENTRAL POWER DISTRIBUTORS	CSF-SHOP STOCK	8/15/2017	327.79
411100	SCHOOLMATE	BV-2ND GR PLANNERS	8/15/2017	325.00
704417	LAKESHORE LEARNING MATERIALS	OW THIRD GRADE HANDWRITING PAPER	8/11/2017	322.75
704476	ECM PUBLISHERS, INC	CED-HB EMPLOY AD 8/10/17	8/25/2017	319.88
411279	XEROX CORPORATION	WHS ADMIN OFFICE COPIER LEASE & MAINTENANCE	8/22/2017	319.87
410924	KEHNLE, CARRIE	CED-PROF SERV 6/14-7/26	8/8/2017	318.60
171800096	WOBSCHELL, ALISON	REIMBURSE	8/3/2017	315.40
410951	QUALITY RESOURCE GROUP, INC	CUL EXP-LABELS	8/8/2017	314.50
410787	ASSN FOR SUPERVISION & CURR. DEV.(ASCD)	ASCD MEMBERSHIPS-PEER COACHES	8/4/2017	312.00
411368	XCEL ENERGY	HS-ENERGY 7/18-8/16	8/29/2017	304.84

411310	GROTH MUSIC CO	HS-CARD GAMES & MUSIC FOLDERS	8/29/2017	304.66
411023	AMERICAN PRESSURE, INC	CSF-RENT STEAMER	8/15/2017	303.00
411205	ISD #347 - WILLMAR SCHOOL	ATH-V B & G CC 9/30/17	8/22/2017	300.00
411272	UNIVERSITY OF MN	ATH-B & G CC 9/23/17 ROY GRIAK	8/22/2017	300.00
411316	JAYTECH INC	MR-CORRISION STUDY	8/29/2017	300.00
411356	ST. MICHAEL-ALBERTVILLE HIGH SCHOOL	ATH-V VB 10/6 & 10/7	8/29/2017	300.00
704412	EMSL ANALYTICAL, INC	IAQ EVAL SAMPLE ANALYSIS	8/11/2017	300.00
410845	SODERBERG, JAY	JUNE AND JULY TUITION YANG 10-FORM	8/4/2017	294.00
410975	WAYZATA CHAMBER OF COMMERCE	HR-TENT JAMES J. HILL DAYS	8/8/2017	293.00
171800108	PRONDZINSKI, JEFF	REIMBURSE	8/9/2017	292.81
410878	REGENTS OF THE UNIV OF MN	ATH RENT B & G TRACK 3/30/17	8/8/2017	292.52
704379	REINDERS	DISTRICT	8/4/2017	289.28
410829	MTI DISTRIBUTING INC	CSF-TORO PARTS	8/4/2017	289.04
411244	PREMIUM WATERS, INC	CSF- WATER 7/17	8/22/2017	288.26
410846	SPORRE, LAURIE	ATH-SERVICE	8/4/2017	288.00
411287	ALLINA HEALTH	OCC HEALTH HIST & PHYSICAL	8/29/2017	285.00
410892	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREENING 7/13/17	8/8/2017	280.00
411283	A-1 OUTDOOR POWER, INC	CSF-CHAINSAW	8/29/2017	279.75
411218	MARSHALL HIGH SCHOOL	ATH-V VB 9/8/17	8/22/2017	275.00
411207	KAPLAN EARLY LEARNING CO	Kaplan-Fall Teacher Orders	8/22/2017	274.31
171800113	ANDERSON, MARY	REIMBURSE	8/16/2017	271.61
704428	SCHOOL OUTFITTERS	CMS DRY ERASE BOARDS-CAFETERIA	8/11/2017	271.38
410852	THIRY, SHAWNE	LAX PARTY SUPPLIES	8/4/2017	268.25
410969	TREETOP PUBLISHING	Blank books for K	8/8/2017	268.13
411182	CPD CENTRAL POWER DISTRIBUTORS	DIST-SNOWBLOWER REPAIR KITS	8/22/2017	265.87
410802	FASTSIGNS	HS-BAND RM SIGNS	8/4/2017	260.02
704363	ACCO BRANDS CORPORATION	LAMINATING FILM	8/4/2017	257.50
411364	WASTE MANAGEMENT	16TH AVE-SERV 7/20	8/29/2017	255.40
171800107	PALUTA, CHRISTINE	REIMBURSE	8/9/2017	253.69
410962	STRATEGIC EQUIPMENT & SUPPLY	CUL EXP-SUPPLIES	8/8/2017	252.77
410937	MINT ROOFING INC	SH-REPAIR ROOF	8/8/2017	252.17
411197	HENN CNTY TREASURER	CED-HB-FALL TRAINING 8/22/17	8/22/2017	250.00
411225	MILLER, FRED	COMM-TV PROD 8/17	8/22/2017	250.00
411307	GASCH, BOB	MRHB-PERFORMANCE 8/16/17	8/29/2017	250.00
704359	MOORE MEDICAL LLC	MEDICAL SUPPLIES	8/4/2017	248.94
411278	WUOLLET BAKERY	HR-COOKIES	8/22/2017	247.50
411046	ERIC ARMIN INC	PATTERN BLOCKS	8/15/2017	247.35
411020	ACME TOOLS - PLYMOUTH	CSF-DIST SUPPLIES	8/15/2017	245.98
410811	HOFSCHULTE, JANICE	HB FALL TRAINING 8/24	8/4/2017	240.66
410917	HIGHWAY 55 RENTAL & SALES INC	GL-RENT MINI LOADER	8/8/2017	238.00
411319	JOHNSTONE SUPPLY	HVAC-SUPPLIES	8/29/2017	236.30
171800147	WESTRUM, JAMES	REIMBURSE	8/30/2017	230.40
410836	R & J LASERWORKS, LLC	AWARD PLAQUES-ATH	8/4/2017	227.96
411047	EROSION PRODUCTS LLC	GL-STRAW & SEED	8/15/2017	225.75
411048	FLYNN, JOYCE	CED-HB FALL TRAINING 8/24/17	8/15/2017	225.00
411171	BLAINE HIGH SCHOOL	ATH-JV VB 9/9/17	8/22/2017	225.00
410957	SHERWIN-WILLIAMS	HS-PAINT	8/8/2017	224.85
411291	ART PARTNERS GROUP LLC	BANNERS-ATH	8/29/2017	224.25
410879	SPS CO	GL SUPPLIES	8/8/2017	220.26
411288	ANCOM COMMUNICATIONS	ATH-RADIO CLIPS	8/29/2017	219.50
410895	ASSN FOR SUPERVISION & CURR. DEV.(ASCD)	EMS-DUES 17-18	8/8/2017	219.00
411170	ASSN FOR SUPERVISION & CURR. DEV.(ASCD)	HS-DUES 17-18	8/22/2017	219.00
410963	SUPREME SCHOOL SUPPLY CO	CMS - TEACHER PLAN BOOKS	8/8/2017	215.17
704407	BLICK ART MATERIALS	KL-ART SUPPLIES	8/11/2017	210.85
704489	REINDERS	CSF-DIST SUPPLIES	8/25/2017	209.83
411099	SCHOOL NUTRITION DIRECTORS OF MN	MEMBERSHIP 17-18	8/15/2017	200.00
411187	EDEN PRAIRIE HIGH SCHOOL	ATH-JV & V B & G CC 9/16/17	8/22/2017	200.00
411257	SOCIETY FOR HUMAN RESOURSE MGMT	HR-RENEW MEMBERSHIP	8/22/2017	199.00
410888	ACCUCUT LLC	Die Cuts	8/8/2017	198.75
410994	DOCHERTY, DAVID	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	197.30
411261	TEACHER'S DISCOVERY	CMS - SPANISH NOVELS	8/22/2017	196.00
410907	CONTEMPORARY IMAGES	WMS-STUDENT POST CARDS	8/8/2017	193.77

410782	ALLINA HEALTH	OCC HEALTH HIST & PHYSICAL	8/4/2017	190.00
410828	MN SCHOOL PUBLIC RELATIONS ASSN	2017-18 MinnSPRA Membership	8/4/2017	190.00
411385	US DEPT OF EDUCATION	Payroll accrual	8/31/2017	187.10
704430	SOLUTION TREE	DVD-Are We a Group or a Team?	8/11/2017	180.95
410985	ALL STRINGS ATTACHED	MS ORCH-SUPPLIES	8/15/2017	179.96
411030	BERRY COFFEE CO	MR-RENT-ION COUNTERTOP H/C 7/1-9/30	8/15/2017	176.25
411235	NEOPOST USA INC	AD-INK CARTRIDGE	8/22/2017	176.00
411210	LAKEVILLE NORTH HIGH SCHOOL	ATH-9A VB 9/9/17	8/22/2017	175.00
411211	LAKEVILLE NORTH HIGH SCHOOL	ATH-10A VB 9/16/17	8/22/2017	175.00
411232	MINNETONKA HIGH SCHOOL	ATH-V G S & D 9/9/17	8/22/2017	175.00
410970	TREND ENTERPRISES	TREND-Fall Teacher Order	8/8/2017	174.75
410983	US DEPT OF EDUCATION	Payroll accrual	8/15/2017	174.73
171800100	HANUS, GAIL	REIMBURSE	8/9/2017	171.54
411236	NOLLETTE, MA, LP, INC, CINDY	PROF SERV-ESY 7/28/17	8/22/2017	170.00
411044	DRYWALL SUPPLY INC	SH-ROOM	8/15/2017	169.67
171800128	GUSTAFSON, BRAD	REIMBURSE	8/23/2017	168.06
171800085	LAROCHE, COURTNEY	REIMBURSE	8/3/2017	165.32
410889	ACCUCUT LLC	POPCORN & COTTON CANDY-HS	8/8/2017	165.00
171800101	HERRSCHER, JESSI	REIMBURSE	8/9/2017	164.67
704364	ALLEGRA PRINT & IMAGING	BUS CARDS SK	8/4/2017	163.20
410849	STEP SAVER INC	HS-SALT	8/4/2017	161.95
411016	TITANIUM PARTNERS LLC	PLYMOUTH-WATER 5/16-6/15	8/15/2017	161.83
411212	LAKEVILLE SOUTH HIGH SCHOOL	ATH-9B VB 9/9/17	8/22/2017	160.00
411213	LAKEVILLE SOUTH HIGH SCHOOL	ATH-JV VB 9/16/17	8/22/2017	160.00
410774	PREMIUM WATERS, INC	CSF- WATER	8/3/2017	158.68
171800140	GIBSON, JANE	REIMBURSE	8/30/2017	157.29
410790	BOUNCE ATHLETICS INC	HS-SOCCER APPAREL	8/4/2017	155.40
704442	WEST MUSIC CO	KL-MUSIC SUPPLIES	8/11/2017	154.10
411320	JUNIOR LIBRARY GUILD	OW-BOOKS	8/29/2017	154.00
704369	FLAGSHIP RECREATION	GL-PLAYGROUND	8/4/2017	152.56
411254	SITSPOTS	SH-SitSpots	8/22/2017	152.20
171800114	BEISE, BARBARA	REIMBURSE	8/16/2017	152.06
704425	REINDERS	DIST-SUPPLIES	8/11/2017	151.28
411297	BLOOMINGTON JEFFERSON HIGH SCHOOL	ATH-9B VB 9/23/17	8/29/2017	150.00
411354	ST. MICHAEL-ALBERTVILLE HIGH SCHOOL	ATH-9A VB 9/23/17	8/29/2017	150.00
411355	ST. MICHAEL-ALBERTVILLE HIGH SCHOOL	ATH-JV VB 9/23/17	8/29/2017	150.00
410952	RODENBURG LAW FIRM	GARNISH 5/31/17-7/31/17	8/8/2017	149.10
171800141	GRISMER, SYLVIA	REIMBURSE	8/30/2017	147.02
411198	HIRSHFIELD'S PAINT	HS-ISLAND PAINT	8/22/2017	146.16
410964	TEACHER'S DISCOVERY	SPANISH STICKERS	8/8/2017	145.42
410822	MAP OF THE MONTH	GW-MAPS USA FOURTH GRADE	8/4/2017	143.00
704470	ADI	OW-ELEC SUPPLIES	8/25/2017	142.51
411021	AIRPORT TAXI, INC	TRANSPORT	8/15/2017	138.00
410830	NEOPOST USA INC	HS-INK CARTRIDGE	8/4/2017	137.00
704370	GOPHER SPORT	GOPHER SPORT - KICK BALLS	8/4/2017	135.70
410912	ESSENTRA SPECIALITY TAPES INC	CMS - TEACHER TAPE	8/8/2017	135.28
411185	DISCOUNT STEEL, INC	HS-SUPPLIES	8/22/2017	131.50
411361	ULINE SHIPPING SUPPLY	CSF-STOCK	8/29/2017	131.22
411186	EAU CLAIRE MEMORIAL HIGH SCHOOL	ATH-G V S & D 8/26/17	8/22/2017	130.00
410886	A-1 OUTDOOR POWER, INC	CSF-SUPPLIES	8/8/2017	128.96
410928	LARSON CO, GUSTAVE A.	WMS-POOL SUPPLIES	8/8/2017	125.80
410987	BREAKOUT INC	EMS ADMINISTRATIVE PURCHASE	8/15/2017	125.00
704429	SCHOOL SPECIALTY	K PASTELS & 1ST GR PAINT BTS SUPPLIES	8/11/2017	122.89
411294	BECKER, JOSH	REFUND BALANCE CULINARY EXPRESS ACCT	8/29/2017	121.45
411366	WESTSIDE WHOLESALE TIRE, INC	CSF-4000D TIRE	8/29/2017	121.00
410865	ZIMMER, PEGGY	REIMBURSE	8/4/2017	120.70
410903	CENTERPOINT ENERGY	MR-MTR2-6/23-7/25	8/8/2017	120.30
171800097	CARLSON, DAVID	REIMBURSE	8/9/2017	120.16
411079	NATL GEOGRAPHIC BEE	PC-REGISTER ACCT#NGBEE 31241	8/15/2017	120.00
410778	TRANE U.S. INC.	GW	8/3/2017	116.29
171800135	DAVISON, LISA	REIMBURSE	8/30/2017	116.06
410788	BERRY COFFEE CO	DAB COFFEE SERVICE	8/4/2017	113.40

410931	MARS CO, W. P. & R.S.	PPE-ANTI-SLIP OVER-SHOES	8/8/2017	112.90
411102	SHERWIN-WILLIAMS	KL-PAINT	8/15/2017	112.34
411253	SHERWIN-WILLIAMS	HS-PAINT	8/22/2017	111.47
704367	CAPSTONE PRESS	INTERVENTION BOOK ORDER - PTA GRANT	8/4/2017	110.82
411180	COLUMBUS (MARSHFIELD) HIGH SCHOOL	ATH-B CC 9/2/17	8/22/2017	110.00
704368	EDUCATIONAL TESTING SERVICE	PARA PRO TEST NEW HIRES M.HANSON & C.STOCKTON	8/4/2017	110.00
171800123	STROM, SUSAN	REIMBURSE	8/16/2017	109.48
411080	NATL SCHOLASTIC PRESS ASSN./ACP	HS-RENEW NEWSPAPER (LEVEL 1)	8/15/2017	109.00
704467	SUPER DUPER SCHOOL CO	WELS-SPEECH SUPPLIES	8/18/2017	108.60
411360	TITANIUM PARTNERS LLC	PLYMOUTH-WATER 6/16-7/15	8/29/2017	107.90
171800075	SIMSON, KATHRYN	REIMBURSE	8/3/2017	107.04
171800077	BARNHOLDT, LISA	REIMBURSE	8/3/2017	106.50
411017	TOLAND, ROBYN	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	105.50
411370	EAGLE MOULDINGS	MR-KILN RM SUPPLIES	8/31/2017	105.12
411091	PREMIUM WATERS, INC	PC-WATER COOLER 8/17	8/15/2017	102.35
410772	PEACOCK, NATASHA	CULINARY EXPRESS REFUNDS-ACCT CLOSED	8/3/2017	102.05
171800148	WILSON, ERIC	REIMBURSE	8/30/2017	100.67
410815	INTELLIGERE INC	INTERP 7/6/17	8/4/2017	100.00
410818	KELSEY, RODERICK	CONSULTING SERVICES	8/4/2017	100.00
410827	MN ASSN OF SCHOOL BUSINESS OFFICIALS	AD-TAX LEVY WKSP	8/4/2017	100.00
410848	STATE OF MN-DEPT LABOR & INDUSTRY	WMS-ANNUAL ELEVATOR FEE	8/4/2017	100.00
410870	BECK, MICHAEL	OFFICIAL	8/8/2017	100.00
410925	KELSEY, RODERICK	PROF SERV	8/8/2017	100.00
410943	NOKOMIS SHOE SHOP INC	PPE SHOES	8/8/2017	100.00
410955	SCHLUETER, DAVID	CED-PROF SERV 4/20 & 4/27	8/8/2017	100.00
410981	IRS CENTER - UNITED STATES TREASURY	Payroll accrual	8/15/2017	100.00
411260	ST. CLOUD APOLLO HIGH SCHOOL	ATH-B V CC 8/28/17	8/22/2017	100.00
411324	KELSEY, RODERICK	PROF SERV	8/29/2017	100.00
411381	IRS CENTER - UNITED STATES TREASURY	Payroll accrual	8/31/2017	100.00
411295	BERRY COFFEE CO	DAB COFFEE SERVICE	8/29/2017	99.49
410968	TOLL GAS & WELDING SUPPLY	HS-WELDING GAS	8/8/2017	98.44
411359	THEIN, CHRIS	REIMBURSE-MED SUPPLIES	8/29/2017	95.93
171800104	NELSEN, CHRISTINA	REIMBURSE	8/9/2017	95.32
171800119	NELSEN, CHRISTINA	REIMBURSE	8/16/2017	94.70
410797	CURRICULUM ASSOCIATES	QUICK-WORD HANDBOOK FOR EVERYDAY WRITERS	8/4/2017	92.49
411158	VSI VIDEO SERVICES INC	HS-SERV CALL	8/22/2017	90.00
411018	WEXLER, DAVID	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	87.25
411035	CITI-CARGO & STORAGE	STORAGE	8/15/2017	87.00
410913	FASTSIGNS	PC-6" HIGH NUMBERS	8/8/2017	86.40
704421	PEPPER & SON INC., J. W.	HS-ORCH MUSIC	8/11/2017	85.98
410974	VILLAGE CHEVROLET CO	CED-MALIBU SERVICE	8/8/2017	83.83
171800091	POTE, KEVIN	REIMBURSE	8/3/2017	83.55
410800	EBSCO SUBSCRIPTION SERVICES	OW-LIBRARY SUBSCRIPTIONS	8/4/2017	82.26
171800083	KUSESKE, ZACHARY	REIMBURSE	8/3/2017	81.10
411330	MCFOCH LLC	OFFICIAL 8/15 & 8/17	8/29/2017	80.00
171800094	VEEN, TESSIE	REIMBURSE	8/3/2017	80.00
171800112	TERRION, TONY	REIMBURSE	8/9/2017	77.84
171800074	MUELLER, LINDSEY	REIMBURSE	8/3/2017	77.80
411151	INTERMEDIATE DIST 287	INTERPRETER	8/22/2017	76.00
411036	COMMERCIAL DOOR SYSTEMS, INC	WMS-FRONT DR SWEEP	8/15/2017	75.68
410885	WILLIAMS, DANA	REFUND LOST TEXTBOOK	8/8/2017	75.00
411224	MILACA HIGH SCHOOL	ATH-B GOLF 9/23/17	8/22/2017	75.00
411249	ROCHESTER MAYO HIGH SCHOOL	ATH-G V TENNIS 8/19/17	8/22/2017	75.00
411290	APPLE VALLEY HIGH SCHOOL	ATH-V G CC 9/23/17	8/29/2017	75.00
171800145	NIGRO, ELIZABETH	REIMBURSE	8/30/2017	71.10
171800139	ENGSTROM, ELLEN	REIMBURSE	8/30/2017	70.00
171800106	OLSON, BRADLEY	REIMBURSE	8/9/2017	69.16
410894	ASSN FOR SUPERVISION & CURR. DEV.(ASCD)	EMS-DUES 17-18	8/8/2017	69.00
411292	ASSN FOR SUPERVISION & CURR. DEV.(ASCD)	HS-DUES 17-18	8/29/2017	69.00
411125	XEROX FINANCIAL SERVICES	WHS HEALTH OFFICE COPIER LEASE 8/17	8/15/2017	68.98
171800137	EASTON, CHRISTINE	REIMBURSE	8/30/2017	64.34
411365	WESTMARK PRODUCTIONS	WMS-BAND SUPPLIES	8/29/2017	63.50

171800142	JOHNSON, BLAKE	REIMBURSE	8/30/2017	63.42
704448	FUN EXPRESS LLC	SUPPLY ORDER - KINDERGARTEN	8/18/2017	63.11
704408	CINTAS FIRST AID & SAFETY	ELS-FIRST AID KIT REFILL	8/11/2017	61.42
411009	OLSEN, JOHN	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	61.20
410993	DISCOUNT STEEL, INC	HS-RADIO SYSTEM SUPPLIES	8/15/2017	61.00
410960	SHRED-N-GO	ELS-SHRED 7/11 & 7/25	8/8/2017	60.00
411103	SHRED-N-GO	BV-17-18 BLANKET 7/5-7/19	8/15/2017	60.00
411299	CONJUGUEMOS	17-18 SITE LICENSE-SPANISH #4136	8/29/2017	60.00
704377	MUSIC THEATRE INTL	MARY POPPINS PIANO SCORE	8/4/2017	60.00
171800144	MILBERT, ANNE-MARIE	REIMBURSE	8/30/2017	60.00
171800092	SIMSON, KATHRYN	REIMBURSE	8/3/2017	59.73
411191	FOLVEN, LAURA	REFUND-ACT PLUS WRITING TEST	8/22/2017	58.50
171800146	SCHNETTLER, BRYAN	REIMBURSE	8/30/2017	58.50
411097	RESOURCES FOR READING	PC-LEARNING LAB SUMMER ORDER	8/15/2017	57.85
411006	MENZEL, BRUCE	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	57.75
171800095	WILLIAMS, ROSS	REIMBURSE	8/3/2017	57.10
171800130	LABOWITCH, KATHRYN	REIMBURSE	8/23/2017	56.55
410961	SITSPOTS	SitSpots Circles	8/8/2017	55.70
171800084	LAHR, MELISSA	REIMBURSE	8/3/2017	55.69
411267	TOLL GAS & WELDING SUPPLY	CSF-CYLINDER	8/22/2017	54.12
171800120	POLZIN, CHERYL	REIMBURSE	8/16/2017	53.66
171800124	TIEMENS, SARA	REIMBURSE	8/16/2017	53.44
410984	ALEXANDER, AMY	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	51.05
411108	THE MATH LEARNING CTR	BV-2nd GR NUMBER STRINGS	8/15/2017	50.00
171800076	WOBSCHELL, ALISON	REIMBURSE	8/3/2017	50.00
171800121	REMSING, JODY	REIMBURSE	8/16/2017	49.97
411270	TRIARCO ARTS & CRAFTS, INC.	KL-CUTTERS	8/22/2017	49.60
171800086	MUELLER, LINDSEY	REIMBURSE	8/3/2017	49.29
410779	WESTMAN, PAUL	CULINARY EXPRESS REFUND	8/3/2017	48.80
411284	ACE SUPPLY CO, INC	SH-SUPPLIES	8/29/2017	48.71
171800132	ROGERS, RONALD	REIMBURSE	8/23/2017	48.48
171800087	NELSEN, CHRISTINA	REIMBURSE	8/3/2017	48.06
171800111	SOLHEID, CAROL	REIMBURSE	8/9/2017	46.98
411013	SCHILLING, SARAH	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	46.20
411155	LANGUAGE TESTING INTL INC	AAPPL TESTING	8/22/2017	45.00
410868	A-1 OUTDOOR POWER INC	CSF SHOP STOCK	8/8/2017	44.90
171800127	FAIRCHILD, SHAWNA	REIMBURSE	8/23/2017	44.27
410804	FUN EXPRESS LLC	KL-SUMMER ORDER SCHAEFFER	8/4/2017	41.12
411214	LANGUAGE LINE SERVICES	LANG LINE	8/22/2017	41.07
171800115	BOBEK, STACY	REIMBURSE	8/16/2017	40.77
411243	PREMIUM WATERS, INC	SP ED-WATER COOLER 7/17	8/22/2017	39.64
411002	KROUGH, TODD	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	39.45
411027	ASSN FOR SUPERVISION & CURR. DEV.(ASCD)	ASCD MEMBERSHIPS-PEER COACHES	8/15/2017	39.00
411005	MCCARTHY, LORI	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	38.30
411000	JOO, SEUNG-HO	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	38.00
410899	BERRY COFFEE CO	DAB COFFEE SERVICE	8/8/2017	37.80
410883	TOLL GAS & WELDING SUPPLY	CSF-CYLINDER	8/8/2017	36.67
704499	TRI-DIM FILTER CORP	GW-BELT	8/25/2017	35.66
410775	SEVERUD, WAYNE	REFUND BALANCE CULINARY EXPRESS ACCT	8/3/2017	34.95
171800134	CARLSON, ANDREA	REIMBURSE	8/30/2017	34.78
410930	LONG LAKE TRUE VALUE	CSF-SHOP STOCK	8/8/2017	33.86
411326	LARSON CO, GUSTAVE A.	CSF-STOCK	8/29/2017	33.08
411189	EXCEL LEGAL COURIER	SP ED-SERV 7/17	8/22/2017	33.00
411353	SENIOR, DAVID	REFUND BALANCE CULINARY EXPRESS ACCT	8/29/2017	31.75
410902	CENTERPOINT ENERGY	12955-16TH AVE-GAS 6/22-7/24	8/8/2017	31.30
410765	CARLSON, PATRICIA	REFUND BALANCE CULINARY EXPRESS ACCT	8/3/2017	31.15
171800117	HORVATH, JERILYNN	REIMBURSE	8/16/2017	30.69
411001	KRAMER, DEBBIE	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	30.35
411273	VERIZON WIRELESS	monthly Data Plan - Welcome Center	8/22/2017	30.08
411011	RYOO, HANEUL	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	30.05
411003	LINHARDT, JULIE	REFUND BALANCE CULINARY EXPRESS ACCT	8/15/2017	28.90
171800116	GARDNER, LUCIA	REIMBURSE	8/16/2017	28.50

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER, EFT AND ACH ACTIVITY
July 2017**

<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>AMOUNT</u>
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$1,372,932
Wells Fargo-Checking	IRS		
	- Federal P/R Taxes	7/5/2017	\$501,694
	- Federal P/R Taxes	7/18/2017	\$262,403
Wells Fargo-Checking	MN Department of Revenue		
	- State P/R Taxes etc. (MN)	7/5/2017	\$49,024
	- State P/R Taxes etc. (MN)	7/18/2017	\$68,693
Wells Fargo-Checking	Delta Dental		
	- Dental Claims	Multiple	\$114,442
Wells Fargo-Checking	Preferred One		
	- Health Claims	Multiple	\$1,703,536
Wells Fargo-Checking	Wells Fargo Commercial Card		
	- Purchase Card Program	7/5/2017	\$162,348
Wells Fargo-Checking	Corporate Health Systems		
	- Flex Benefits	Multiple	\$105,069
Wells Fargo-Checking	Preferred One		
	- Broker/Reinsurance Fees	7/13/2017	\$90,369
Wells Fargo-Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)		
	- Electronic Payments	Multiple	\$1,197,139
Wells Fargo-Checking	District Employees		
	- Expense Reimbursement	Multiple	\$15,132
Wells Fargo-Checking	Commerce Bank/Control Pay		
	- Electronic A/P	Multiple	\$608,110
Wells Fargo-Checking	MN Department of Revenue		
	- Sales & Use Tax Payment	7/19/2017	\$863
Wells Fargo-Checking	Bond Trust Services		
	-Debt payments	7/27/2017	\$2,637,372
Wells Fargo-Checking	Neopost Advance		
	-Postage	7/31/2017	\$5,000
Wells Fargo-Checking	MN UI Fund		
	-Unemployment	7/13/2017	\$2,055
TOTAL ACTIVITY			<u><u>\$8,896,180</u></u>

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Human Resource Recommendations

COMMENTS BY: Stacie Vos

Attached is the recommendation regarding personnel actions, including: employment, separations and leaves of absence.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - September 11, 2017

EMPLOYMENT

Name	Position	Location	Reason	Start Date
Jamese Pigrum	Home Base Assistant	Birchview	New Position	8/21/2017
Ikran Kulmiye	Culinary Express	Birchview	Resignation	9/5/2017
Rory Fabel	Paraprofessional	Birchview	Retirement	9/5/2017
Maura Williams-Freier	Teacher - 1st Grade	Birchview	Leave of Absense	8/28/2017
Audrey Ryberg	Teacher - English	Central Middle	Transfer	8/28/2017
Lauren Arneson	Culinary Express	Central Middle	Resignation	9/5/2017
Kerri Holm-Eberling	Culinary Express	Central Middle	Resignation	9/5/2017
Kenneth Lang	Paraprofessional	Central Middle	New Position	10/2/2017
Katie Lindstrom	Teacher - Special Services	District	New Position	8/28/2017
Morgen Astle	Paraprofessional	Early Learning School	Transfer	9/5/2017
Tori Lee	Early Childhood Outreach Specialist	Early Learning School	New Position	8/21/2017
Whitney Kieley	Paraprofessional	Early Learning School	New Position	9/5/2017
Welde Dubar	Early Childhood Intercultural Liaison	Early Learning School	New Position	9/5/2017
Nicole Chaffee	Teacher - FACS	East Middle	Resignation	8/28/2017
Francesca Troast	Culinary Express	Gleason Lake	Resignation	9/5/2017
Ginger Symington	Home Base Instructor	Gleason Lake	Resignation	8/30/2017
Sarah Larson	Teacher - 3rd Grade	Greenwood	Long-Term Reserve	8/28/2017
Kaylen Leonard	Paraprofessional	Greenwood	Transfer	9/5/2017
Mary Williams	Associate Principal	High School	Resignation	8/15/2017
Peter Gokey	Paraprofessional	High School	Retirement	9/5/2017
Leondard Gardner	Teacher - Business	High School	Resignation	8/28/2017
Kevin Anderson II	Paraprofessional	High School	Deceased	9/5/2017
Carrie Starkson	Paraprofessional	High School	Resignation	9/5/2017
Ryan VanAlstine	Paraprofessional	High School	Transfer	9/18/2017
Candis Furst	Teacher - Music	High School	Non-renew	8/28/2017
Olivia Dubiel	Teacher - English	High School	Retirement	8/28/2017
Kyle McKim	Teacher - English	High School	Resignation	8/28/2017
Sonalben Sarodiya	Home Base Assistant	Kimberly Lane	New Position	8/21/2017
Jeffrey Pughsley	Home Base Instructor	Kimberly Lane	Resignation	8/21/2017
Sara Schramm	Teacher - Kindergarten	Kimberly Lane	New Position	8/28/2017
Jill Anderson	Teacher - 3rd Grade	Kimberly Lane	New Position	8/28/2017
Quinn Hobbs	Teacher - 5th Grade	Kimberly Lane	New Position	8/28/2017
Molly Lynch	Paraprofessional	Kimberly Lane	Transfer	9/5/2017
Shilpa Gaikhe	Home Base Instructor	Kimberly Lane	New Position	9/7/2017
Jason Krausert	Custodian	Kimberly Lane/Plymouth Creek	Transfer	8/16/2017

Hema Raghuvver	Home Base Assistant	Meadow Ridge	New Position	9/11/2017
Sue Fousek	Paraprofessional	Meadow Ridge	Transfer	9/5/2017
Meredith Evans	Teacher - Art	Meadow Ridge	Resignation	8/28/2017
Debra Godejahn	Teacher - Art, Music	Meadow Ridge	New Position	8/28/2017
Claire Nielsen	Culinary Express	Meadow Ridge	Resignation	9/5/2017
Nakia Robinson	Home Base Instructor	Oakwood	New Position	8/21/2017
Kira Engebretson	Home Base Instructor	Oakwood	New Position	8/21/2017
Lakshmy Kadavil Falguni	Home Base Assistant	Plymouth Creek	New Position	9/5/2017
Jessica Mack-Haferman	Home Base Instructor	Sunset Hill	New Position	9/18/2017
Claire Sime	Paraprofessional	Sunset Hill	Transfer	9/5/2017

CONTRACT MODIFICATION

Name	Position	Location	Modification	Date
Sarah Turnquist	Culinary Express	Birchview	End of Contract	6/8/2017
Alison Ryan	Teacher - Spanish	Central Middle	From 0.583 FTE to 0.83 FTE	8/28/2017
Toni McCall	District Nurse	Central Middle	Start Date Change	11/6/2017
Sabrina Mansur	Teacher - FACS	Central Middle	From 0.5 FTE to 0.751 FTE	8/28/2017
Amanda Skalland	Teacher - Special Services	Early Learning School	From 1.0 FTE to 0.7 FTE	8/28/2017
Rebecca Kanive	Psychologist	Early Learning School	From 0.6 FTE to 0.4 FTE	8/28/2017
Kari Feia	District Nurse	East Middle School	From 0.6 FTE to 0.8 FTE	8/28/2017
Jennifer Larson	Teacher - Spanish	Greenwood/Kimberly Lane/Centra	From 0.8 FTE to 1.0 FTE	8/28/2017
Marvin Puspoki	Teacher - 4th Grade	Meadow Ridge	Start Date Change	8/28/2017
Alison Martin	Teacher - Physical Education	Plymouth Creek/Kimberly Lane	From 0.7 FTE to 0.85 FTE	8/28/2017
Michael Peterson	Teacher - Music	West Middle	From 0.5 FTE to 0.667 FTE	8/28/2017

LEAVE OF ABSENCE

Name	Position	Location	Leave Date
Ashley Winter	Admin Assistant	Administration	10/30/2017-2/5/2018
Mai Huynh	Teacher - 1st Grade	Birchview	1/16/2018 - 4/9/2018
Lisa Anderson	Teacher - 1st Grade	Birchview	8/28/2017 - TBD
Adam Kopperud	Teacher - 4th Grade	Gleason Lake	9/5/2017 - TBD
Joseph Vrudny	Teacher - 2nd Grade	Greenwood	9/15/2017
Nancy Icopini	Teacher - Physical Education	High School	9/5/2017 - 9/14/2017

RESIGNATION

Name	Position	Location	Resign Date
------	----------	----------	-------------

Nicole Reece	Paraprofessional	Gleason Lake		8/17/2017
Barb Legeros	Culinary Express	Greenwood		8/8/2017
Brett Holmberg	Teacher - Special Services	High School		8/10/2017
Colleen Kane-Rood	Paraprofessional	Meadow Ridge		8/10/2017
Carol Ryan	Paraprofessional/Home Base	Meadow Ridge		9/6/2017
Denise Gerten	Home Base Assistant	Meadow Ridge		9/13/2017
Emma Figgins	Teacher - Art	Meadow Ridge		8/10/2017
Kathleen Mohn	Home Base Assistant	Oakwood		9/15/2017
Laurie Hodroff	Paraprofessional	Oakwood		8/23/2017
Madelyn Den Hartog	Home Base Assistant	Sunset Hill		8/18/2017

RETIREMENT

Name	Position	Location	Retirement Date

EXTRA ASSIGNMENTS

Name	Position	Location	Assignment	Date
Jennifer Larson	Teacher - Spanish	Central Middle	0.233 FTE	9/5/2017

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: 2. Approval of Agenda and Consent Agenda Items

ITEM: D. Teachers' Retirement Association Part-time Teacher Program

COMMENTS BY: Stacie Vos

Part-time licensed staff who have taught a minimum of three (3) full years are eligible to participate for up to ten (10) years in the Teachers' Retirement Association's (TRA) Part-Time Teacher Program.

TRA retirement benefits are based on the years of service credit earned by the member and the individual's high-five average salary. In the teacher plans covering K-12 teachers, the high-five average salary is the average salary for pension purposes for the five successive years that produce the highest average. Generally, the high-five average salary occurs during the last five years prior to termination of service and retirement. An individual who worked part-time as a teacher late in his or her career could harm the high-five average if the individual were not in the qualified part-time teacher program.

Participants must pay both the employee and employer share of the TRA. Annually, the School Board must approve the District's participation in this program.

RECOMMENDED ACTION: Approve participation in the Teachers' Retirement Association (TRA) Part-Time Teacher Program.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 11, 2017

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA

ITEM: Business and Finance Services
Authorization of Issuance of Individual Procurement Card
(P-Card)

COMMENTS BY: Jim Westrum, Executive Director of Business & Finance

Authorization of Issuance of Individual Procurement Card (P-Card)

The administration recommends the issuance of a Procurement Card to the following employees:

- Nicole Chaffee, FCS (Family Consumer Science)
- Amanda Jacobson, FCS (Family Consumer Science) WMS & CMS
- Peter Gokey, Debate at WHS
- Christopher Schiemann, Media Center KL

RECOMMENDED ACTION: Approve and Authorize of Issuance of Individual Procurement Card (P-Card).

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: April Employee of the Month

COMMENTS BY: Chace B. Anderson

Cassie vanKoeverden

Congratulations to Cassie vanKoeverden, SDC Special Education teacher at Oakwood Elementary, for being named Wayzata Public Schools April Employee of the Month.

“Excellence. For Each and Every Student.”

This is not just a mission statement or tagline for Cassie. Cassie believes in this statement to her core. Working as a special education resource teacher and most recently as the SDC teacher, Cassie’s every day teaching is meeting and challenging each individual child at their level. Her dedication, work ethic, talent, creativity and perseverance is truly amazing and parents have switched schools to make sure Cassie stayed as their child’s teacher. There are many modifications and programming that happens with different members of the team, but it is Cassie and her direction to the paraprofessionals that carry out the work. She goes above and beyond when it comes to her students’ communication! Cassie is a leader and a great team player. She really understands the importance of a team approach when it comes to working in an SDC classroom.

Whatever challenges Cassie faces, she rises to the occasion! She never gives up, but instead uses her resources and talent to allow for every student to reach their maximum potential and be successful. Cassie is fun to be around, and always finds time to get together and share funny stories to support others. We know we can always depend on her!

Cassie has a can-do attitude about all that she does for students and their families. She is a master at differentiation to meet all the students’ needs. Watching her teach is like observing a juggler keep all the balls in the air at once. One senses she loves the students and her work with them and this positivity helps her to establish relationships that encourage growth. It is truly a pleasure to work with her.

Cassie is the teacher that truly defines excellence!

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 11, 2017

AGENDA SECTION: June Employee of the Month

COMMENTS BY: Chace B. Anderson

Brian Weitz

Gleason Lake Elementary is proud to recommend Brian Weitz as the June Employee of the Month. Brian has been with the district for the past nine years and during this time he has taught fourth grade. He brings compassion, dedication and expertise to this position.

Brian is a creative and confident educator who has been instrumental in designing high quality instruction where students are engaged in exceptional learning opportunities. He is known for digitally creating experiences where students are interacting with others across the United States and producing an end of the year video that truly amplifies students' voice while sharing about their best 4th grade experiences. He is always willing to put students first and continually focuses on each child's unique strengths. His enthusiasm for teaching and caring personality is evident in the relationships he forms with students and parents.

Brian's commitment to Gleason Lake reaches beyond his classroom. He willingly takes on various projects and quietly gets them accomplished. He has taught our targeted services program for the past eight years and was a member of the district My Way committee. Brian recently completed the West Metro Leadership Academy program and the ENVoY coaching process. His committed leadership and guidance is evident and greatly appreciated.

Brian shows genuine respect and concern for all students, parents and staff at Gleason Lake. We appreciate Brian for his amazing listening skills, calm demeanor, and true dedication and commitment to education. Brian is very deserving of this recognition and we congratulate him as Wayzata June Employee of the Month.

WAYZATA PUBLIC SCHOOLS
 Independent School District 284
 Wayzata, Minnesota

BOARD OF EDUCATION
 Regular Meeting – September 11, 2017

AGENDA SECTION: July Employee of the Month

COMMENTS BY: Chace B. Anderson

Christina Marietti

Congratulations to Christina Marietti for being named the July Employee of the Month. Christina has worked for Wayzata Public Schools since 2011. Before that, she worked in the Osseo Public Schools where she provided quality special education services to elementary-aged students.

Christina began her career in Wayzata at Greenwood Elementary, working in a specially designed classroom. In this assignment, Christina had the charge of working with students on the autism spectrum who demonstrated the most intense needs within the district. Christina transitioned to Meadow Ridge Elementary when the school opened in 2016 with the mission of creating a truly inclusive fifth grade classroom. In Christina’s current classroom she champions innovation by providing special education services and case management to seven students, and general education services to all students in her fifth grade classroom.

Innovation and diversity are the themes of Christina’s inclusive classroom. She has implemented strategies and materials that champion a universal design for learning. She has learned firsthand, what she long suspected, that strategies and materials that benefit her students with special needs benefit all students. Christina acknowledges that all students have strengths, weaknesses and specific areas of interest, which allows her to personalize learning and meet the needs of a classroom bursting with diverse learners: students with disabilities, average learners and even Vision 21 students.

Christina is reflective about her practice, open to new ideas and has a passion for professional growth. This passion has driven her to complete a doctoral program in special education, with a dissertation on the benefits of inclusive classrooms. Christina serves as a quiet leader among her colleagues. Her implementation of our district’s first true inclusive classroom inspired her peer coach to create an inclusive classroom upon his return to the classroom. Christina cultivates a new way of thinking among her colleagues and leads by example—with sincerity, conviction and excellence.

Amy Vollendorf, a program support specialist providing assistance and strategies for working with students with autism spectrum disorders, stated, “Christina has expanded my thinking with her inclusive classroom. For most educators it is inconceivable to think that one person can serve the needs of general education students and those with disabilities in the general education setting equally well, but she does it every day, seamlessly.”

Congratulations Christina! Thank you for your service, innovation and dedication to all of our students!

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 11, 2017

AGENDA SECTION: August Employee of the Month

COMMENTS BY: Chace B. Anderson

Janet Stroebel

Congratulations to Janet Stroebel for being named the August Employee of the Month. Janet has worked for Wayzata Public Schools through Community Education since 1996 as a teacher with the Early Childhood Family Education and Peppermint Fence Preschool programs. She is an outstanding employee who truly understands the importance of teaching to each and every child, while also reaching out to each and every parent. While under her direction as a teacher, each child thrives in the rigorous but caring learning environment that is evident the minute you walk through her door. Her contagious smile and welcoming personality are naturally extended to the parents, staff and families as well and any other visitors to the building. The students adore Mrs. Stroebel and they know she is their biggest supporter and advocate.

Janet's positive attitude is contagious with the staff as well. She is extremely dedicated to her profession and the district and readily shares her appreciation for those around her and the opportunities she has had through Wayzata. She is a team player who is always willing to go the extra mile providing support for family activities, special events and mentoring new staff in addition to her full-time teaching duties.

In conclusion, a parent said it best one day. As she was leaving our school at the end of a school year, she stopped by the office and exclaimed, "I am a better person because I was able to get to know Janet this year!"

Congratulations, Janet! Thank you for your service and dedication to Wayzata early childhood families!

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 11, 2017

AGENDA SECTION: September Employees of the Month

COMMENTS BY: Chace B. Anderson

John Siegrist and Chris Zobrack

Roland Barth said "The nature of relationships among the adults within a school has a greater influence on the character and quality of that school and on student accomplishment than anything else. Meadow Ridge is pleased to nominate John Siegrist and Chris Zobrack for Wayzata School's September Employees of the Month. John and Chris are the physical education team at Meadow Ridge, and an integral part of the school community. The overarching theme in the careers of these two amazing teachers is community building. Whether it's in a health classroom or gymnasium, John and Chris know that relationships are the key in education and a positive work environment. Their creativity is on display each and every day as they inspire students to do their best by using a combination of best practice, humor and non-stop coaching to help students reach their potential. They collaborate every day and bring out the best in each other.

Chris began his Wayzata career in Wayzata in 2006 as a part-time PE teacher, and moved to full-time at Sunset Hill. While there, he focused on amplifying the PE program through the creation of learning targets, integrating supportive technology, and enhancing the overall experience for students. In addition to his work as a PE teacher, he co-sponsored the student council, organized successful fundraisers for the Heart Association, and started the tradition of the staff/student basketball game. He also created some alter egos that captured the attention of viewers on the morning news.

John joined the district in 2006 as a health teacher at Wayzata East Middle School. Health class is very interesting for eighth graders, and he quickly became the favorite teacher for many students, building relationships and making the class a safe and fun learning environment. In addition to his work in the classroom, he had an impact on the school culture as well. He embraced the philosophy of PBIS, working with the assistant principal to create videos that are legendary, bringing both staff and students together.

These two building leaders came together with the opening of Meadow Ridge Elementary. They were an integral part of building the staff community. They created social outings, game shows, and challenge activities allowing for staff to come together, have fun and get to know each other. They built the student community as well, by pairing Kindergarteners with older students for some PE activities, creating the staff/student basketball game, coordinating mascot sightings throughout the building, and organizing a community ed class for students after school. You may remember their starring roles in this year's back-to-school video. That was just a taste of their fun and creative talents.

Meadow Ridge is so fortunate to have John and Chris as members of the staff. We look forward to their continued contributions to both the school and district. Congratulations!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 8, 2017

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A.2.a POLICIES

COMMENTS BY: Superintendent Chace B. Anderson

School Board Policies for Approval

In accordance with the policy review cycle, the following policies are undergoing review via the Policy Committee of the Board. The following policies have received updates:

- **Policy 101 - School District Legal Status**
 - *Small edit to bring the policy in line with MSBA language*
- **Policy 102 - School District Mission Statement**
 - *Update to reflect current mission and vision statement*
- **Policy 403 - Harassment and Violence**
 - *No changes. Policy requires annual approval even if no updates.*
- **Policy 415 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy**
 - *No changes. Policy requires annual approval even if no updates.*
- **Policy 809 - Authorized Use of District-Owned Materials and Equipment**
 - *Small edits to keep this policy consistent with other 800 series*
- **Policy 919 - Community Education**
 - *Revised to reflect current practices and clarify intent*
- **Policy 920 - Use of School District Facilities and Equipment**
 - *New policy to clarify community use of district equipment/facilities*

RECOMMENDED ACTION: Approve the amendments to the School Board Policies as listed above.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL DISTRICT LEGAL STATUS

POLICY

101

It is a primary principle of this nation that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.

The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.

The school district has only the powers conferred on it by the legislature; however, the school district's authority to ~~conduct the business of the school district govern,~~ manage, and control the school district, includes implied powers in addition to any specific powers granted by the legislature.

Pursuant to statute, the official name of the School District is Independent School District No. 284 also referred to as Wayzata School District / Wayzata Public Schools.

ADOPTED: March 9, 1970
AMENDED: September 9, 1985
AMENDED: April 5, 2004
AMENDED: March 12, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL DISTRICT LEGAL STATUS

REGULATIONS: 101-R

A. RELATIONSHIP TO OTHER ENTITIES

1. The school district is a separate legal entity.
2. The school district is coordinate with and not subordinate to the county(ies) in which it is situated.
3. The school district is not subservient to municipalities within its territory.

B. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT

1. Funds
 - a. The school district, through its school board, has authority to raise funds for the operation and maintenance of its schools, and authority to manage and expend such funds, subject to applicable law.
 - b. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.
 - c. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.
2. Raising Funds
 - a. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.
 - b. The school district may issue bonds in accordance with the provisions of Minn. Stat. Ch. 475, or other applicable law.
 - c. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.
3. Property
 - a. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.
 - b. The school district shall manage its property in a manner consistent with the educational functions of the district.

- c. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.
 - d. School district officials hold school property as trustees for the use and benefit of students, taxpayers and the community.
- 4. Contracts.
 - a. The school district is empowered to enter into contracts in the manner provided by law.
 - b. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minn. Stat. § 465.71 or other applicable law.
 - c. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials, or other property, including real property.
 - d. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.
- 5. Textbooks, Educational Materials, and Studies
 - a. The school district, through its school board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.
 - b. The school district shall establish and apply the school curriculum.
- 6. Actions and Suits

The school district has authority to sue and to be sued.

Legal References:

[Minn. Const. art. 13, § 1](#)
[Minn. Stat. Ch. 123B \(School Districts, Powers and Duties\)](#)
[Minn. Stat. Ch. 179A \(Public Employment Labor Relations\)](#)
[Minn. Stat. § 465.035 \(Conveyance or Lease of Land\)](#)
[Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 \(Rights, Powers, Duties of Political Subdivisions\) Minnesota Association of Public Schools v. Hanson, 287](#)
[Minn. 415, 178 N.W.2d 846 \(1970\) Independent School District No. 581 v. Mattheis, 275 Minn. 383, 147 N.W.2d 374 \(1966\) Village of Blaine v. Independent School District No. 12, 272](#)
[Minn. 343, 138 N.W.2d 32 \(1965\) Huffman v. School Board, 230](#)
[Minn. 289, 41 N.W.2d 455 \(1950\) State v. Lakeside Land Co., 71](#)
[Minn. 283, 73 N.W.970 \(1898\)](#)

EFFECTIVE: April 5, 2004
MODIFIED: March 12, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

MISSION STATEMENT

POLICY: 102

I. PURPOSE

The purpose of this policy is to establish a clear statement of the purpose for which the school district exists.

II. MISSION STATEMENT

~~The mission of the Wayzata Public Schools is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.~~

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

The vision of Wayzata Public Schools is to be a model of excellence where students of all ages discover their unique talents, develop a love and tenacity for learning, and demonstrate confidence and capacity for success through:

- Exceptional student learning, experiences, and relationships
- Community trust, confidence and partnership
- Operational excellence

ADOPTED: November 14, 1988
AMENDED: October 10, 1994
AMENDED: March 15, 2004

403 HARASSMENT AND VIOLENCE POLICY

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability. All forms of harassment and violence on the basis of the afore-mentioned are strictly prohibited.

II. GENERAL STATEMENT OF POLICY

- A. It shall be a violation of this policy for any student, teacher, administrator or other school district personnel of the district to harass a student, teacher, administrator or other school district personnel or groups of students, teachers, administrators or other school district personnel through conduct or communication; or to inflict, threaten to inflict, or attempt to inflict violence based on a person's race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability.
- B. For purposes of this policy, "school district personnel" includes School Board members, school employees, agents, volunteers, contractors or persons subject to the supervision and control of the district.
- C. The district will act to investigate all complaints, either formal or informal, verbal or written, of harassment or violence based on a person's (or group's) race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability; and to discipline or take appropriate action against any student, teacher, administrator or other school district personnel who is found to have violated this policy.

Legal References: Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

- 29 U.S.C. § 621 *et seq.* (Age Discrimination in Employment Act)
- 29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)
- 42 U.S.C. § 1983 (Civil Action for Deprivation of Rights)
- 42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)
- 42 U.S.C. § 2000e *et seq.* (Title VII of the Civil Rights Act)
- 42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

ADOPTED: March 10, 1986

AMENDED: September 16, 1991

AMENDED: September 13, 1993

AMENDED: July 11, 1994

AMENDED: December 11, 1995

AMENDED: May 14, 2001

AMENDED: July 12, 2004

AMENDED: September 10, 2007

AMENDED: August 11, 2014

AMENDED: July 11, 2016

LAST REVIEWED: July 11, 2016

403-R HARASSMENT AND VIOLENCE REGULATIONS

I. DEFINITIONS

- A. "Assault" is;
 - 1. an act done with intent to cause fear in another of immediate bodily harm or death;
 - 2. the intentional infliction of or attempt to bodily harm upon another;
 - 3. or the threat to do bodily harm to another with present ability to carry out the threat.

- B. "Harassment" prohibited by this policy consists of physical or verbal conduct, including, but not limited to, electronic communications, relating to an individual's or group of individuals' race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability when the conduct;
 - 1. has the purpose or effect of creating an intimidating hostile, or offensive working or academic environment;
 - 2. has the purpose or effect of substantially or unreasonably interferes with an individual's work or academic performance; or
 - 3. otherwise adversely affects an individual's employment or academic opportunities.

- C. "Immediately" means as soon as possible but in no event longer than 24 hours.

- D. Protected Classifications; Definitions
 - 1. "Disability" means any condition or characteristic that renders a person a disabled person. A disabled person is any person who:
 - a. has a physical, sensory, or mental impairment which materially limits one or more major life activities;
 - b. has a record of such an impairment;
 - c. is regarded as having such an impairment;

 - 2. "Familial status" means the condition of one or more minors being domiciled with:
 - a. their parent or parents or the minor's legal guardian; or
 - b. the designee of the parent or parents or guardian with the written permission of the parent or parents or guardian. The protections afforded against harassment on the basis of family status apply to any person who is pregnant or is in the process of securing legal custody of an individual who has not attained the age of majority.

3. “Marital status” means whether a person is single, married, remarried, divorced, separated, or a surviving spouse and, in employment cases, includes protection against harassment on the basis of the identity, situation, actions, or beliefs of a spouse or former spouse.
 4. “National origin” means the place of birth of an individual or of any of the individual’s lineal ancestors.
 5. “Sex” includes, but is not limited to, pregnancy, childbirth, and disabilities related to pregnancy or childbirth.
 6. “Sexual orientation” means having or being perceived as having an emotional, physical, or sexual attachment to another person without regard to the sex of that person or having or being perceived as having an orientation for such attachment, or having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness. “Sexual orientation” does not include a physical or sexual attachment to children by an adult.
 7. “Status with regard to public assistance” means the condition of being a recipient of federal, state, or local assistance, including medical assistance, or of being a tenant receiving federal, state, or local subsidies, including rental assistance or rent supplements.
- E. “Remedial response” means a measure to stop and correct acts of harassment or violence, prevent acts of harassment or violence from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of acts of harassment or violence.
- F. Sexual Harassment; Definition
1. “Sexual harassment” consists of unwelcome sexual advances, requests or sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:
 - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining employment, or an education; or submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual’s employment or education; or that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual’s employment or education, or creating an intimidating, hostile or offensive employment or educational environment.
 2. Sexual harassment may include but is not limited to:
 - a. unwelcome verbal harassment or abuse;
 - b. unwelcome pressure for sexual activity;

- c. unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of student(s) by teachers, administrators or other school district personnel to avoid physical harm to persons or property;
- d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
- e. unwelcome behavior or words directed at an individual because of gender.

G. Sexual Violence; Definition

- 1. Sexual violence is a physical act of aggression or force or the threat thereof which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minn. Stat. 609.341, includes the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas.
- 2. Sexual violence may include, but is not limited to:
 - i. Touching, patting, grabbing or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;
 - ii. Coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts;
 - iii. Coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or
 - iv. Threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

H. Racial Harassment; Definition

- 1. Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:
 - a. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment
 - b. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
 - c. otherwise adversely affects an individual's employment or academic opportunities

I. Religious Harassment; Definition

2. Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:
 - a. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment
 - b. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
 - c. otherwise adversely affects an individual's employment or academic opportunities

J. Violence; Definition

Violence prohibited by this policy is a physical act of aggression or assault upon another or group of individuals because of, or in a manner reasonably related to, race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability.

II. REPORTING PROCEDURES

- A. Any person who believes he or she has been the target or victim of harassment or violence on the basis of race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation or disability by a student, teacher, administrator or other school district personnel, or any person with knowledge or belief of conduct which may constitute harassment or violence prohibited by this policy toward a student, teacher, administrator or other school district personnel or group of students, teachers, administrators, or other school district personnel should report the alleged acts immediately to an appropriate District official designated by this policy. A person may report conduct which may constitute harassment or violence anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses. The District encourages the reporting party or complainant(s) to use the report form available from the principal of each building or available from the District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.
- B. In each school building:
 1. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving oral or written reports of harassment or violence prohibited by this policy at the building level. Any adult district personnel who receives a report of religious, racial or sexual harassment or violence shall inform the building report taker immediately. If the complaint

involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant. The report taker will take appropriate action to investigate student-to-student complaints and resolve the matter in a timely fashion. The building report taker shall ensure that this policy and its procedures, practices, consequences and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.

2. If the complaint involves an adult, the principal must notify the district human rights officer immediately, without screening or investigating the report. The building report taker may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practical by the principal to the Human Rights Officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the Human Rights Officer. Failure to forward any harassment or violence report or complaint as provided herein will result in disciplinary action against the building report taker. If the complaint involves the building principal, the complaint shall be made or filed directly with the Executive Director of Human Resource Services by the reporting party or complainant.
3. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include acts of harassment or violence. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute harassment or violence shall make reasonable efforts to address and resolve the harassment or violence and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute harassment or violence or who fail to make reasonable efforts to address and resolve the harassment or violence in a timely manner may be subject to disciplinary action.

C. In the district:

1. The School Board hereby designates the Executive Director of Human Resources as the District Human Rights Officer to receive reports or complaints of religious, racial or sexual harassment or violence. If the complaint involves the Human Rights Officer or if the complainant would be more comfortable, the complaint shall be filed directly with the Superintendent.
2. The school district shall conspicuously post the name of the Human Rights Officer, including mailing address and telephone number.
3. Submission of a good faith complaint or report of religious, racial or sexual harassment or violence will not affect the complainant or reporter's future employment, grades, work assignments, or educational or work environment.
4. Use of formal reporting forms is not mandatory.

5. Reports of harassment or violence prohibited by this policy are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.
 6. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.
- D. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a school district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.
 - E. Retaliation against a victim, good faith reporter, or a witness of violence or harassment is prohibited.
 - F. False accusations or reports of violence or harassment against another person are prohibited.
 - G. A person who engages in an act of violence or harassment, reprisal, retaliation, or false reporting of violence or harassment, or permits, condones, or tolerates violence or harassment shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.
 - H. Consequences for students who commit, or are a party to, prohibited acts of violence or harassment or who engage in reprisal or intentional false reporting may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.
 - I. Consequences for employees who permit, condone, or tolerate violence or harassment or engage in an act of reprisal or intentional false reporting of violence or harassment may result in disciplinary action up to and including termination or discharge.
 - J. Consequences for other individuals engaging in prohibited acts of violence or harassment may include, but not be limited to, exclusion from school district property and events and/or termination of services and/or contracts.

III. INVESTIGATION

- A. By authority of the district, the Human Rights Officer, upon receipt of a report or complaint alleging religious, racial or sexual harassment or violence, shall, within three (3) days of, undertake or authorize an investigation. The investigation may be conducted by District officials or by a third party designated by the District.

- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.
- C. In determining whether alleged conduct constitutes a violation of this policy, the district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the district may take immediate steps, at its discretion, to protect the target or victim, the complainant, students, teachers, administrators or other school district personnel pending completion of an investigation of alleged religious, racial or sexual harassment or violence.
- E. The alleged perpetrator of the act(s) of harassment or violence shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- F. The investigation will be completed as soon as practical. The District Human Rights Officer shall make a written report to the Superintendent upon completion of the investigation. If the complaint involves the Superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

IV. SCHOOL DISTRICT ACTION

- A. Upon completion of an investigation that determines a violation of this policy has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and applicable school district policies and regulations.
- B. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of targets or victims of harassment or violence and the parent(s) or guardian(s) of alleged perpetrators of harassment or violence who have been involved in a reported and confirmed harassment or violence incident of the remedial or disciplinary action taken, to the extent permitted by law.

- C. In order to prevent or respond to acts of harassment or violence committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in acts of harassment or violence.

V. RETALIATION OR REPRISAL

The district will discipline or take appropriate action against any student, teacher, administrator or other school district personnel who commits an act of reprisal or who retaliates against any person who makes a good faith report of alleged religious, racial or sexual harassment or violence or any person who testifies, assists or participates in an investigation of retaliation or alleged harassment or violence, or who testifies, assists or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the harassment or violence. Remedial responses to the harassment or violence shall be tailored to the particular incident and nature of the conduct.

VI. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

VII. HARASSMENT OR VIOLENCE AS ABUSE

- A. Under certain circumstances, alleged harassment or violence may also be possible abuse under Minnesota law. If so, the duties of mandatory reporting under Minnesota Statutes may be applicable.
- B. Nothing in this policy will prohibit the district from taking immediate action to protect victims of alleged harassment, violence or abuse.

VIII. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall be conspicuously posted throughout each school building in areas accessible to students and staff members.
- B. This policy shall be given to each district employee and independent contractor, who regularly interacts with students, at the time of initial employment with the school district.
- C. This policy shall appear in the student handbook.

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

- D. The district will develop a method of discussing this policy with students and employees.
- E. This policy shall be reviewed at least annually for compliance with state and federal law.

ADOPTED: March 10, 1986

AMENDED: September 16, 1991

AMENDED: March 13, 1992

AMENDED: July 22, 1992

AMENDED: November 23, 1992

AMENDED: September 13, 1993

AMENDED: April 30, 2001

AMENDED: July 12, 2004

AMENDED: October 9, 2006

AMENDED: September 10, 2007

AMENDED: August 11, 2014

AMENDED: October 12, 2015

AMENDED: July 11, 2016

LAST REVIEWED: July 11, 2016

**415 MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE
POLICY**

I. PURPOSE

The purpose of this policy is to outline the requirement for school personnel to report suspected child neglect or physical or sexual abuse, as required by Minnesota State statutes.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the School District is to fully comply with Minn. Stat. § 626.556 requiring school personnel to report suspected child neglect or physical or sexual abuse.
- B. It is a violation of this policy for any school personnel to fail to immediately report instances of child neglect, or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused, within the preceding three years.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 243.166, Subd. 1b(a)(b) (Registration of Predatory Offenders)
Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)
Minn. Stat. § 260C.007, Subd.4, Clause (5) (Child in Need of Protection)
Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18)
Minn. Stat. § Ch. 260D (Child in Voluntary Foster Care for Treatment)
Minn. Stat. § 609.02, Subd.6 (Definitions – Dangerous Weapon)
Minn. Stat. § 609.341, Subd. 10 (Definitions – Position of Authority)
Minn. Stat. § 609.341, Subd. 15 (Definitions – Significant Relationship)
Minn. Stat. § 609.379 (Reasonable Force)
Minn. Stat. § 626.556 et seq. (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.5561 (Reporting of Prenatal Exposure to Controlled Substances)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ADOPTED: November 20, 2003
AMENDED: July 12, 2004
AMENDED: November 13, 2006
AMENDED: September 10, 2007
AMENDED: August 11, 2014
AMENDED: October 12, 2015
AMENDED: July 11, 2016
LAST REVIEWED: July 11, 2016

415-R MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE REGULATIONS

I. DEFINITIONS

- A. “Accidental” means a sudden, not reasonable foreseeable and unexpected occurrence or event which:
1. is not likely to occur and could not have been prevented by exercise of due care; and
 2. if occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services is in the facility are in compliance with the laws and rules relevant to the occurrence of event.
- B. “Child” means one under age 18 and includes an individual under age 21 who is in foster care, pursuant to Minn. Stat § Ch. 260D (Child in Voluntary Foster Care for Treatment), includes an individual under age 21 who is in foster care pursuant to Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18).
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. “Mandated Reporter” means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused within the preceding three years.
- E. “Neglect” means the commission or omission of any of the acts specified below, other than by accidental means:
1. failure by a person responsible for a child’s care to supply a child with necessary food, clothing, shelter, health, medical, or other care required for the child’s physical or mental health when reasonably able to do so and including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
 2. failure to protect a child from conditions or actions that seriously endanger the child’s physical or mental health when reasonably able to do so;
 3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child’s age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for his or her own basic needs or safety or the basic needs or safety of another child in his or her care;

4. failure to ensure that a child is educated in accordance with state law, which does not include a parent's refusal to provide his or her child with sympathomimetic medications;
5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child's birth, or medical effects or developmental delays during the child's first year of life that medically indicate prenatal exposure to a controlled substance, or the presence of a fetal alcohol spectrum disorder;
6. medical neglect as defined by Minn. Stat. § 260C.007, subd. 4, clause (5);
7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child's basic needs and safety; or
8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

- F. "Non-maltreatment mistake" means (1) at the time of the incident, the individual was performing duties identified in the center's child care program plan required under Minn. Rules Part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar non-maltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident, occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minn. Rules Ch. 9503.
- G. "Physical Abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. § 121A.67 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following that are done in anger or without regard to the safety of the child: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any non-accidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, subd. 6; (7) striking a child under age one on the face or head; (8) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (9) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379 including, but not limited to, tying, caging, or chaining; or (10) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

- H. "Report" means any communication received by the local welfare agency, police department, county sheriff, or agency responsible for child protection pursuant to agency, police department, county sheriff, tribal social services, or tribal police department. The reporter will include his or her name and address in the report.
- I. "School Personnel" means professional employee or professional's delegate of the District who provides health, educational, social, psychological, law enforcement or child care services.
- J. "Sexual Abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, subd. 15), or by a person in a position of authority (as defined in Minn. Stat. § 609.341, subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration as well as sexual contact. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes threatened sexual abuse which includes the status of a parent or household member who has committed a violation which requires registration under Minn. Stat. § 243.166, Subd. 1b(a) or (b) (Registration of Predatory Offenders).

- K. “Mental Injury” means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child’s ability to function within a normal range of performance and behavior with due regard to the child’s culture
- L. “Person responsible for the child’s care” means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.
- M. “Threatened injury” means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child’s care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

II. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened to the local welfare agency, police department, county sheriff, or agency responsible for assisting or investigating maltreatment. The reporter will include his or her name and address on the report.
- B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.
- C. Regardless of whether a report is made, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident has occurred and may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.
- D. A mandated reporter who knows or has reason to know of the deprivation of parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.

- E. With the exception of a health care professional or a social professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person knows or has reason to believe that a woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.
- F. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- G. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.
- H. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false report may result in discipline. The court may also award attorney's fees.

III. INVESTIGATION

- A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The agency responsible for assessing or investigating reports of child maltreatment has the authority to interview the child, the person or persons responsible for the child's care, the alleged perpetrator, and any other person with knowledge of the abuse or neglect for the purpose of gathering the facts, assessing safety and risk to the child, and formulating a plan. The investigating agency may interview the child at school. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.
- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.

- C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.
- D. Where the alleged perpetrator is believed to be a school official or employee, the District shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the District shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The District shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

IV. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.
- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A, shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

V. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

- A. Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VI. DISSEMINATION OF POLICY

- A. The district will develop a method of disseminating this regulation with school personnel.

ADOPTED: September 28, 1987
AMENDED: May 14, 1990
AMENDED: September 28, 1992
AMENDED: November 13, 2001
AMENDED: July 12, 2004
AMENDED: November 13, 2006
AMENDED: September 10, 2007
AMENDED: October 10, 2011
AMENDED: August 11, 2014
AMENDED: October 12, 2015
AMENDED: July 11, 2016
LAST REVIEWED: July 11, 2016

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**AUTHORIZED USE OF DISTRICT-OWNED
MATERIALS AND EQUIPMENT**

POLICY: 809

The purpose of this policy is to provide guidelines for community use of school facilities and equipment, in conjunction with School Board Policy 920: Use of School District Facilities and Equipment. This policy provides the authorization for staff to enact the regulations within Policy 920.

Building principals and, community education coordinators, and staff specialists, by Superintendent designation, may authorize the use of District equipment by non-school agencies/groups/persons. Use for other than school, governmental, or educational purposes is prohibited.

District equipment may be loaned to staff members when such use is related to their employment, and to students when the equipment is to be used in connection with their studies or extracurricular activities.

Persons or groups using space in District buildings may use equipment located in and associated with appropriate use of that space.

Principals and, community education coordinators, and staff specialists will establish proper controls to assure the borrower's responsibility for the safe return of all equipment.

As appropriate, rental fees may be charged.

ADOPTED: April 14, 1986
AMENDED: November 13, 2006
REVIEWED: October 12, 2009

919 COMMUNITY EDUCATION

I. PURPOSE

The purpose of this policy is to ~~recognize~~ convey to the general public and employees the important role of, and to authorize a Community Education program within the district.

II. GENERAL STATEMENT OF POLICY

~~A. The School Board recognizes the importance of offering district residents a comprehensive Community Education Program which both identifies and responds to community needs. It has authorized such a program in the District because it believes that this is in keeping with its broad commitment to lifelong learning. While the education of youth remains the School Board's primary concern, Community Education is expected to fulfill a vital support role by enhancing educational opportunities for people of all ages.~~

~~B. The School Board is cognizant of the key role of an advisory council in the successful functioning of a Community Education Program. It expects that such a council will operate within the applicable state laws and regulations, and School Board policies.~~

~~C. The advisory council should work closely with the administration to developing program offerings, as well as to prepare an annual budget for submission to the School Board. Such advice should reflect both an informed sense of community needs as well as an awareness of the resources available to meet them.~~

The school board affirms a strong commitment to the community education program. The school board welcomes, and strongly encourages use of school buildings and activity areas by the community when not used for regularly scheduled early education, elementary and secondary programs. The school administration should strive to accomplish the following objectives:

A. Maximum use should be made of public school facilities within the school district service area.

B. The educational needs and interest of area residents will guide the development of a vibrant, well-rounded Community Education program.

- C. Area residents and non-residents, as space is available, should be encouraged to actively participate in program opportunities.
- D. Collaboration and integration of services between the Community Education staff and personnel whose primary responsibilities are in the K-12 program.
- E. Building strong community-district relationships.
- F. Assist in developing inter-agency coordination and cooperation.
- G. Involve community members in evaluating and creating program and service opportunities.

III. COMMUNITY EDUCATION ADVISORY COUNCIL (CEAC)

- A. The CEAC shall assist in promoting the goals and objectives of the program.
- B. CEAC membership will consist of members who represent the community's various service organizations; faith community; public and nonpublic schools; local government; public and private nonprofit agencies serving youth and families; parents; youth; city parks and recreation; and other interested citizens.
- C. The CEAC will follow the established bylaws in completing their duties and responsibilities.
- D. The CEAC will strive to reduce and eliminate program duplication within the school district.

Legal References: Minn. Stat. § 123B.51 (Schoolhouses and Sites; Access for Noncurricular Purposes)
Minn. Stat. § 124D.18 (Purpose of Community Education Programs)
Minn. Stat. § 124D.19 (Community Education Programs; Advisory Council)
Minn. Stat. § 124D.20 (Community Education Revenue)

Cross References: ???? Use of School District Facilities and Equipment

ADOPTED: November 11, 1985
AMENDED: August 16, 2004
AMENDED: September 10, 2007
AMENDED: October 12, 2015
LAST REVIEWED: October 12, 2015
AMENDED: August 14, 2017

Formatted: Justified, Indent: Before: 0", Hanging: 1.5", Automatically adjust right indent when grid is defined, Line spacing: At least 12 pt, Adjust space between Latin and Asian text, Adjust space between Asian text and numbers, Tab stops: 0", Left + 0.5", Left + 1", Left + 1.5", Left + 2", Left + 2.5", Left + 3", Left + 3.5", Left + 4", Left + 4.5", Left + 5", Left + 5.5", Left + 6", Left + 6.5", Right + 7", Left + 7.5", Left + 8", Left + 8.5", Left + 9", Left + 9.5", Left + 10", Left + 10.5", Left + 11", Left + 11.5", Left

920 USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT

I. PURPOSE

The purpose of this policy is to provide guidelines for community use of school facilities and equipment.

II. GENERAL STATEMENT OF POLICY

The school board encourages maximum use of school facilities and equipment for community purposes if, in its judgment, that use will not interfere with use for school purposes.

III. SCHEDULED COMMUNITY EDUCATION CLASSES AND ACTIVITIES

- A. The Director of Community Education will be responsible for the process of scheduling rooms and special areas for community education classes and activities planned to be offered during each session.
- B. Procedures for providing publicity, registration, and collection of fees shall be the responsibility of the Community Education Department.
- C. Registration fees may be structured to include a pro-rata portion of costs for custodial services that may be needed.

IV. GENERAL COMMUNITY USE OF SCHOOL FACILITIES

- A. The Director of Community Education will authorize the use of school facilities by community groups or individuals. It may impose reasonable regulations and conditions upon the use of school facilities as it deems appropriate.
- B. Requests for use of school facilities by community groups or individuals shall be made through the Community Education Department. The administration will present recommended procedures for the processing and review of requests to the school board. Upon approval by the school board, such procedures shall be an addendum to this policy.
- C. The Director of Community Education will establish a rental fee, deposit or surety bond schedule and payment procedures for the use of school facilities, grounds and equipment. Such fees may include the cost of custodial and supervisory service if deemed necessary. The District may also require a deposit or surety bond for the proper use and repair of damage to school facilities.
- D. When emergencies or unusual circumstances arise that necessitate rescheduling the use of school facilities, every effort will be made to find acceptable alternative meeting space.

V. USE OF SCHOOL EQUIPMENT

The Director of Community Education will be responsible for developing procedures regarding the type of equipment that is available for community use, the extent to which it may be utilized, the manner which it may be scheduled for use and any changes that may be made.

VI. RULES FOR USE OF FACILITIES AND EQUIPMENT

- A. The School Board expects members of the community who use facilities and equipment to do so with respect for school district property and an understanding of proper use. Individuals and groups shall be responsible for damage to facilities and equipment.
- B. Any requests for use of District facilities not covered by this policy statement shall be referred to the Director of Community Education

Legal References: Minn. Stat. § 123B.51 (Schoolhouses and Sites; Access for Noncurricular Purposes)

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: Finance and Business Services

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports as of July 2017:

- Student Activity Fund Report
- Investment Summary
- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures

No School Board action is required.



ANALYSIS OF FINANCIAL REPORTS For the month ended July 31, 2017

The Business Office is preparing for the annual audit scheduled for the end of September. As that process progresses, accounts are reconciled, recorded, and reversal entries are made. Prepaids, deferred revenues, and payables are examples of items reflected in one fiscal year that will be adjusted to the proper year during the audit reconciliation process. Some entries have been completed while others will be completed in anticipation of the audit.

Statement of Revenues:

This report reflects revenue received by the month end noted above. Overall revenues are consistent with prior years with the exception of the following items:

- The Community Service Fund lower in the current year compared to the two prior years mainly due in March 2017, Home Base billing changed from pre-billing families to post-billing families.
- Alternative Facilities, Construction and Tech fund in fiscal 2017 reflects revenue received from a Bond Surety which is related to the completion of a construction project. Fiscal 2016 had a deficit revenue amount due to recognizing a loss on an investment sold in July 2015. This loss was netted against earnings in prior fiscal years and over the life of the investment had positive net earnings.

Statement of Expenses:

This report reflects actual expenditures paid and does not include outstanding encumbrance balances. Overall expenditures are in line with prior years with the exception of the following:

- General Fund supplies & materials can fluctuate from year to year based on the District's needs for the start of school; fiscal 2017 was higher due to additional supplies & materials needed to open Meadow Ridge elementary and the High School addition. Also, capital expenditures fluctuate from year to year based on a project's timing of work completion and the District's capital equipment needs.
- Debt Service Fund reflects interest payments on debt that are due the first of August. The payment in August is for interest only and principal and interest payments are due the first of February each year.
- The Building Construction Fund accounts for all activity related to the \$109.6 million bond issuance in May 2014. Although a construction budget is reflected, construction projects span over multiple fiscal years. Therefore, multi-year comparison is not presented. Construction began in Fiscal 2015 with a majority of the construction completed by the start of the 16-17 school year.

**WAYZATA PUBLIC SCHOOLS
INVESTMENT SUMMARY
As of July 31, 2017**

GENERAL FUND

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$7,618,206	N/A	0.97%
MSDLAF+	Money Market	N/A	NOW	N/A	\$1,098,347	N/A	0.93%
MSDMAX	Money Market	N/A	NOW	N/A	\$3,060,891	N/A	1.03%
Morgan Stanley	Money Market	N/A	NOW	N/A	\$3,531,780	N/A	0.83%
Total General Fund				\$0	\$15,309,223		

Note: Term Series investment held with PMA/MN Trust consists of investments in certificates of deposit, obligations of the U.S. Government, it's agencies and instrumentalities, municipal obligations or any other instruments permitted under Minnesota law.

FUND 06 (ALT FACILITIES BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$2	N/A	0.93%
Total Alt. Facilities Bonds Fund				\$0	\$2	\$0	

FUND 82 (2014 BUILDING BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$11,836,101	N/A	0.93%
Total Building Bonds Fund				\$0	\$11,836,101	\$0	

**Wayzata Public Schools
Student Activity Fund Summary
July 2017**

PROGRAM/LOCATION : MISCELLANEOUS

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	018	000	000	000	899/XXX	AD BUILDING	2,171.59	-	-	2,171.59
TOTAL MISCELLANEOUS								2,171.59	-	-	2,171.59

PROGRAM/LOCATION : WAZATA HIGH SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	251	280	001	000	899/099	WAYZATA PLAYERS	32,199.32	-	10,600.00	21,599.32
21	E/R	251	280	003	000	899/099	YEARBOOK (WAYAKO)	34,972.53	(466.79)	91.18	34,414.56
21	E/R	251	280	005	000	899/099	CERAMICS	3,425.19	122.00	-	3,547.19
21	E/R	251	280	007	000	899/099	CHEERLEADERS	510.00	3,464.00	1,291.88	2,682.12
21	E/R	251	280	008	000	899/099	CHOIR	6,881.52	(3.30)	1,847.64	5,030.58
21	E/R	251	280	009	000	899/099	DANCE TEAM	23,426.60	-	935.00	22,491.60
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	124,230.70	531.52	(207.05)	124,969.27
21	E/R	251	280	017	000	899/099	DECA	9,334.36	-	2,564.32	6,770.04
21	E/R	251	280	019	000	899/099	FRENCH	229.26	-	-	229.26
21	E/R	251	280	020	000	899/099	GERMAN	28,271.92	-	-	28,271.92
21	E/R	251	280	021	000	899/099	LETTERMAN	51,782.84	-	6,347.67	45,435.17
21	E/R	251	280	022	000	899/099	FINE ARTS	4,587.21	-	-	4,587.21
21	E/R	251	280	024	000	899/099	BAND	105,346.49	(6.15)	4,695.03	100,645.31
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	4,321.78	-	58.25	4,263.53
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	-	-	10.86	(10.86)
21	E/R	251	280	028	000	899/099	ORCHESTRA	11,261.31	(9.50)	345.14	10,906.67
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	21,116.00	-	149.53	20,966.47
21	E/R	251	280	031	000	899/099	SPANISH	-	-	85.55	(85.55)
21	E/R	251	280	039	000	899/099	THEATRE ARTS	2,592.03	935.27	2,960.38	566.92
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS(BPA)	8,496.49	(94.00)	94.00	8,308.49
21	E/R	251	280	042	000	899/099	SKILLS USA	42.37	-	136.00	(93.63)
21	E/R	251	280	044	000	899/099	LINK	11,239.42	(71.44)	1,000.00	10,167.98
21	E/R	251	280	047	000	899/099	SUPER MILEAGE TEAM	-	200.00	389.74	(189.74)
21	E/R	251	280	048	000	899/099	Y.E.S.	4,752.88	-	-	4,752.88
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	2,131.24	-	-	2,131.24
21	E/R	251	280	050	000	899/099	TROJAN LOCK ROOM (DECA - SF	22,033.09	(32.26)	184.80	21,816.03
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	67.71	-	-	67.71
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	4,993.28	-	632.64	4,360.64
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	12,604.72	-	-	12,604.72
21	E/R	251	280	055	000	899/099	CHINESE CLUB	1,008.65	-	-	1,008.65
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	14,081.42	-	678.91	13,402.51
21	E/R	251	280	057	000	899/099	WHS INTERNATIONAL FESTIVAL	1,390.87	-	-	1,390.87
21	E/R	251	280	058	000	899/099	FRESHMAN RETREAT	3,879.02	-	-	3,879.02
21	E/R	251	280	059	000	899/099	TRAP & SKEET	8,966.26	-	-	8,966.26
21	E/R	251	280	060	000	899/099	JR STATESMAN	266.65	-	-	266.65
21	E/R	251	280	061	000	899/099	QUIZ BOWL	8,717.82	(30.77)	7,823.24	863.81
TOTAL WAZATA HIGH SCHOOL								569,160.95	4,538.58	42,714.71	530,984.82

Wayzata Public Schools
Student Activity Fund Summary
July 2017

PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY*2017/18 Revenue	FY*2017/18 Expend	Balance as Of 06/30/18
21	E/R	251	280	070	000	899/099	BASEBALL	-	15,009.00	-	15,009.00
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	-	955.00	-	955.00
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	10,788.30	6,515.00	668.21	16,635.09
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	5,455.83	-	-	5,455.83
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	4,300.84	-	-	4,300.84
21	E/R	251	280	075	000	899/099	FOOTBALL	26,087.05	1,842.00	-	27,929.05
21	E/R	251	280	076	000	899/099	GYMNASTICS	4,917.49	385.00	-	5,302.49
21	E/R	251	280	077	000	899/099	GOLF - BOYS	-	4,963.29	1,710.29	3,253.00
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	1,113.04	1,900.00	1,300.00	1,713.04
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	6,114.06	188.00	-	6,302.06
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	13,077.22	-	950.00	12,127.22
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	4,911.72	948.00	-	5,859.72
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	6,564.83	1,520.00	-	8,084.83
21	E/R	251	280	083	000	899/099	SOFTBALL	5,210.99	1,640.00	-	6,850.99
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	6,828.83	93.00	-	6,921.83
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	9,816.30	1,720.00	-	11,536.30
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	5,820.53	30.00	-	5,850.53
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	10,639.59	1,750.00	-	12,389.59
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	7,955.21	6,139.00	3,562.34	10,531.87
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	12,487.61	2,287.00	-	14,774.61
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	1,341.04	1,425.00	1,099.00	1,667.04
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	918.10	2,651.00	819.36	2,749.74
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	4,034.77	2,569.00	-	6,603.77
21	E/R	251	280	093	000	899/099	VOLLEYBALL	11,172.78	162.00	-	11,334.78
21	E/R	251	280	094	000	899/099	WRESTLING	2,343.90	160.00	-	2,503.90
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	3,981.12	-	-	3,981.12
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	5,990.13	6,675.00	300.00	12,365.13
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	4,200.74	1,563.00	-	5,763.74
TOTAL HIGH SCHOOL ATHLETICS								176,072.02	63,089.29	10,409.20	228,752.11

PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY*2017/18 Revenue	FY*2017/18 Expend	Balance as Of 06/30/18
21	E/R	253	280	152	000	899/099	MUSICAL	10,344.23	-	-	10,344.23
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,889.90	40.00	-	1,929.90
21	E/R	253	280	161	000	899/099	YEARBOOKS	1,886.53	-	-	1,886.53
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	4,421.35	433.86	-	4,855.21
TOTAL CENTRAL MIDDLE SCHOOL								18,542.01	473.86	-	19,015.87

PROGRAM/LOCATION : WEST MIDDLE SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY*2017/18 Revenue	FY*2017/18 Expend	Balance as Of 06/30/18
21	E/R	351	280	202	000	899/099	CHOIR	230.89	-	-	230.89
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	1,645.60	-	611.91	1,033.69
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	1,522.23	-	-	1,522.23
21	E/R	351	280	212	000	899/099	YEARBOOK	8,849.19	-	-	8,849.19
21	E/R	351	280	213	000	899/099	THEATER	13,806.04	-	-	13,806.04
21	E/R	351	280	215	000	899/099	DAY ONE	170.00	-	-	170.00
TOTAL WEST MIDDLE SCHOOL								26,223.95	-	611.91	25,612.04

Wayzata Public Schools
Student Activity Fund Summary
July 2017

PROGRAM/LOCATION : EAST MIDDLE SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	15,039.78	-	-	15,039.78
21	E/R	352	280	104	000	899/099	BAND	889.67	-	-	889.67
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	17,235.36	-	-	17,235.36
21	E/R	352	280	107	000	899/099	VARIETY FUND	15,692.20	-	-	15,692.20
TOTAL EAST MIDDLE SCHOOL								48,857.01	-	-	48,857.01

PROGRAM/LOCATION : MEADOW RIDGE

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	403	280	572	000	899/099	STUDENT SERVICES	5,149.78	1,476.43	313.25	6,312.96
TOTAL MEADOW RIDGE								5,149.78	1,476.43	313.25	6,312.96

PROGRAM/LOCATION : BIRCHVIEW

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	731.92	-	-	731.92
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	2,330.65	89.75	-	2,420.40
21	E/R	404	280	261	000	899/099	MEDIA	-	19.99	-	19.99
TOTAL BIRCHVIEW								3,062.57	109.74	-	3,172.31

PROGRAM/LOCATION : GREENWOOD

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	406	280	307	000	899/099	KINDERGARTEN	654.38	-	-	654.38
21	E/R	406	280	311	000	899/099	MEDIA	47.11	-	-	47.11
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	1,283.49	-	-	1,283.49
TOTAL GREENWOOD								1,984.98	-	-	1,984.98

PROGRAM/LOCATION : OAKWOOD

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	1,881.88	-	-	1,881.88
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,154.21	-	-	7,154.21
21	E/R	407	280	476	000	899/099	CHESS CLUB	464.12	-	-	464.12
TOTAL OAKWOOD								9,500.21	-	-	9,500.21

**Wayzata Public Schools
Student Activity Fund Summary
July 2017**

PROGRAM/LOCATION : SUNSET HILL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	7,295.46	673.68	793.25	7,175.89
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,817.03	-	-	1,817.03
TOTAL SUNSET HILL								9,112.49	673.68	793.25	8,992.92

PROGRAM/LOCATION : PLYMOUTH CREEK

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	257.28	-	-	257.28
TOTAL PLYMOUTH CREEK								257.28	-	-	257.28

PROGRAM/LOCATION : GLEASON LAKE

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	27,625.96	-	-	27,625.96
TOTAL GLEASON LAKE								27,625.96	-	-	27,625.96

PROGRAM/LOCATION : KIMBERLY LANE

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/17	FY'2017/18 Revenue	FY'2017/18 Expend	Balance as Of 06/30/18
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	48.98	-	-	48.98
21	E/R	412	280	403	000	899/099	KINDERGARTEN ACTIVITY	3,060.00	-	-	3,060.00
21	E/R	412	280	430	000	899/099	MEDIA	389.37	-	-	389.37
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	59,382.95	-	-	59,382.95
TOTAL KIMBERLY LANE								62,881.30	-	-	62,881.30

GRAND TOTAL

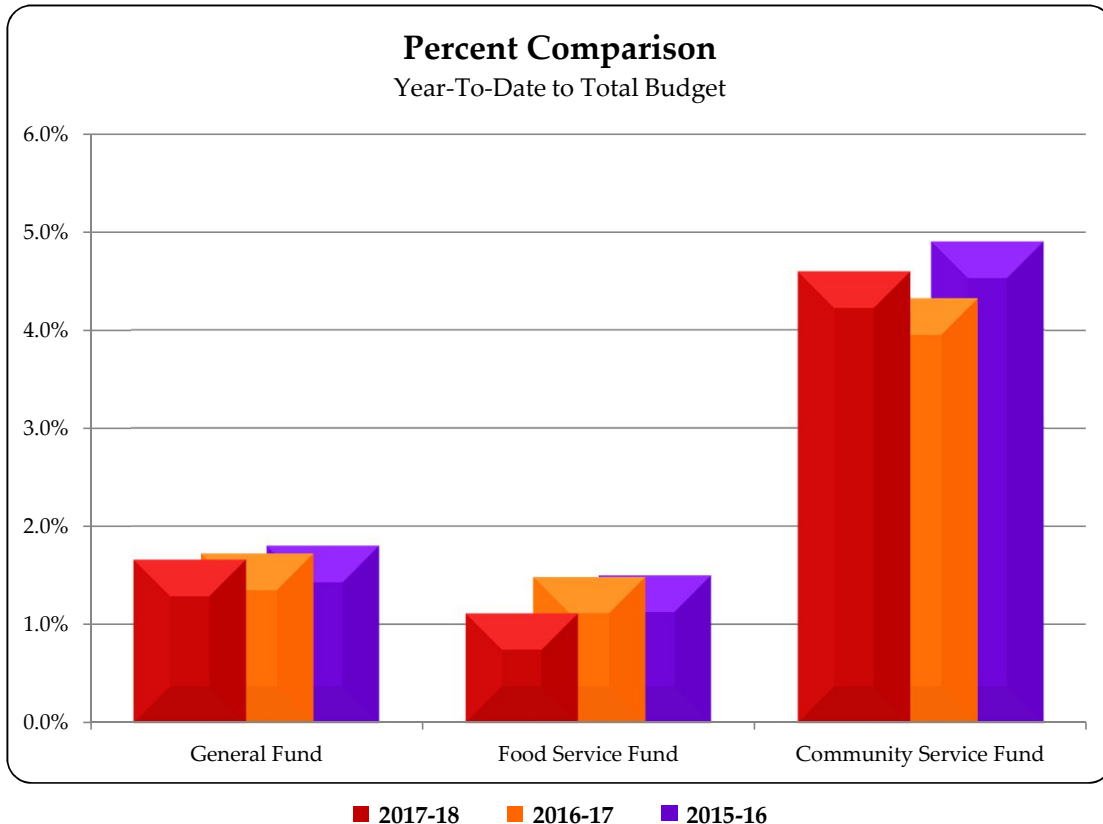
960,602.10 70,361.58 54,842.32 976,121.36



STATEMENT OF EXPENDITURES

For the month ended July 31, 2017

Fund	Year- To-Date	Budget	YTD as % of Budget		
			2017-18	2016-17	2015-16
General Fund					
Salaries	\$ 1,485,907	\$ 82,927,700	1.8%	1.5%	1.7%
Benefits	522,270	26,987,790	1.9%	1.6%	1.2%
Purchased Services	111,990	21,908,350	0.5%	1.5%	1.4%
Supplies & Materials	152,872	3,288,486	4.6%	7.4%	4.5%
Capital Expenditures	243,485	8,020,164	3.0%	9.6%	11.3%
Other Expenses	39,070	10,820,333	0.4%	0.8%	0.7%
Total General Fund	\$ 2,555,594	\$ 153,952,823	1.7%	1.7%	1.8%
Food Service Fund	\$ 70,561	\$ 6,332,530	1.1%	1.5%	1.5%
Community Service Fund	433,394	9,432,676	4.6%	4.3%	4.9%
Alt Fac, Const and Tech Fund	898,737	11,525,504	7.8%	7.8%	5.1%
Debt Service Fund	2,637,822	8,224,744	32.1%	19.6%	22.9%
Building Construction Fund	-	3,000,000	0.0%	-	-
Total All Funds	\$ 6,596,108	\$ 192,468,277	3.4%	3.8%	3.9%

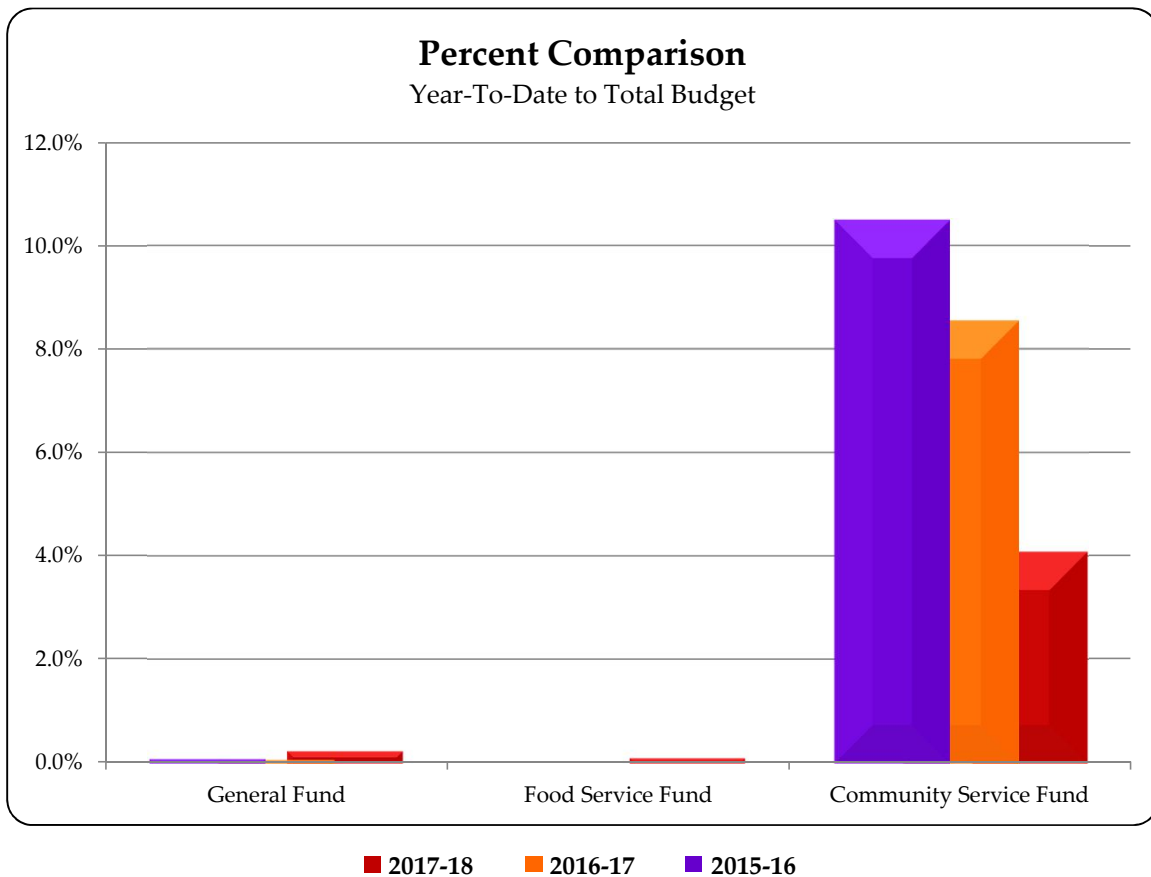




STATEMENT OF REVENUES

For the month ended July 31, 2017

Fund	Year- To-Date	Budget	YTD as % of Budget		
			2017-18	2016-17	2015-16
General Fund	\$ 367,490	\$ 146,639,321	0.3%	0.1%	0.1%
Capital Expenditures Fund	-	9,131,364	0.0%	0.0%	0.0%
Federal Programs Fund	-	3,336,839	0.0%	0.0%	0.0%
Total	<u>\$ 367,490</u>	<u>\$ 159,107,524</u>	<u>0.2%</u>	<u>0.1%</u>	<u>0.1%</u>
Food Service Fund	\$ 6,629	\$ 6,332,530	0.1%	0.0%	0.0%
Community Service Fund	384,632	9,427,967	4.1%	8.6%	10.5%
Alt Fac, Const and Tech Fund	-	10,474,903	0.0%	4.9%	-0.9%
Debt Service Fund	-	8,395,727	0.0%	0.0%	0.0%
Building Construction Fund	9,743	-	-	-	-
Total All Funds	<u>\$ 768,494</u>	<u>\$ 193,738,651</u>	<u>0.4%</u>	<u>0.7%</u>	<u>0.5%</u>



WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: SUPERINTENDENTS REPORTS

ITEM: Finance and Business Services

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

Trustee Appointment

Wayzata Public Schools utilizes the Minnesota School District Liquid Asset Fund Plus (the “Fund”) for investing purposes for general and construction proceeds. The Fund is governed by a Board of Trustees comprising of five school board members, three superintendents, three business officials, and ex officio trustees from the MN School Board Association (MSBA), MN Association of School Administrators (MASA), and MN Association of School Business Officials (MASBO).

Due to a retirement, MASBO has appointed Jill Schwint to fill the vacancy until November, 2017. The Bylaws require a vacancy to be filled at the next scheduled election in November. The Board of Trustees of the Fund has selected Jill Schwint to be placed on the ballot at the annual meeting to be held on November 15th for election for a two-year term. The appointment(s) require the support of the Wayzata Independent District School Board.

RECOMMENDED ACTION: Approve the attached resolution approving the Trustee Appointment of Jill Schwint to the Minnesota School District Liquid Asset Fund Plus.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ Failed _____

Abstentions: _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
WAYZATA, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284 was held on the 11th day of September, 2017, at 7:00 o'clock p.m.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING TRUSTEE APPOINTMENT

Whereas, Jill Schwint has been elected to serve as voting Trustee of the Minnesota School District Liquid Asset Fund Plus (the "Fund") filling a vacancy until November 15, 2017 and for a two year term effective November 15, 2017 upon election at the annual meeting of the board of trustees of the Fund, and remaining in affect upon re-election for subsequent three-year terms; and

Whereas, Wayzata Independent School District #284 supports this action on behalf of Jill Schwint:

NOW, THEREFORE, BE IT RESOLVED, by Wayzata Independent School District #284;

Jill Schwint's service as Trustee for MN District Liquid Asset Fund Plus is approved.

The motion for the adoption of the foregoing Resolution was duly second by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON said Resolution was declared duly passed and adopted.

Adopted the 11th day of September, 2017, by the School Board of Wayzata Independent School District #284.

By: _____
Clerk

Attest: _____
Chair

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 11, 2017

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: A. RESOLUTION RELATING TO THE APPOINTMENT OF ELECTION JUDGES FOR THE GENERAL ELECTION ON NOVEMBER 7, 2017

COMMENTS BY: Jim Westrum, Executive Director of Business and Finance

The School Board is required to officially appoint qualified individuals to serve as election judges for School District elections. Attached is the appropriate Resolution Relating to the Appointment of Election Judges for the General Election on November 7, 2017.

The resolution also establishes payment amounts for the judges.

RECOMMENDED ACTION: Adopt as presented the Resolution Relating to the Appointment of Election Judges for the General Election on November 7, 2017.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

CERTIFICATION OF MINUTES RELATING

TO

SCHOOL DISTRICT GENERAL ELECTION

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
WAYZATA, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting, held September 11, 2017, at 7 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents attached: Extract of Minutes of said meeting.

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE NOVEMBER 7, 2017
SCHOOL DISTRICT GENERAL ELECTION**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this 11th day of September, 2017.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, was duly held in said school district on September 11, 2017, at 7 o'clock p.m., for the purpose, in part, of adopting a resolution appointing election judges.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE NOVEMBER 7, 2017
SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's general election on November 7, 2017 to act as such at the combined polling places listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.
3. The election judges will be paid \$15 per hour for the head judges and \$10 per hour for the election judges.

The motion for the adoption of the foregoing resolution was duly seconded by _____.

On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACES

Wayzata City Hall
Peace Lutheran Church of Plymouth
Fourth Baptist Church
Wayzata High School
Plymouth Creek Center

Election judges

Raymond	Beauchamp	Alt
Arvin	Bothof	Alt
Christopher	Bromaqe	Alt
Barbara	Johnson	Alt
Kwonq	Li	Alt
Rachel	Romansky	Alt
Janet	Campbell	Head
Jim	Davis	Head
Jenny	Flansburg	Head
Don	Nielsen	Head
Kristin	Tupa	Head
Darlene	Baker	Judge
Mike	Barnes	Judge
Trudy	Beachler	Judge
Paul	Bierhaus	Judge
Diane	Brower-Johnson	Judge
Steve	Carnes	Judge
Paula	Caryotakis	Judge
Sylvia	Gustafson	Judge
Penny	Hatcher	Judge
Margaret	Heying	Judge
Constance	Hoof	Judge
Carol	McCormick-Buchmeier	Judge
Alan	Napier	Judge
Charlie	Peasha	Judge
Rohini	Ramanui	Judge
Laurie	Robarge	Judge
Ken	Root	Judge
Catherine	Schrieber	Judge
Dee Dee	Solarz	Judge
Darlene	Woolsey	Judge

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 11, 2017

AGENDA SECTION: 6. SUPERINTENDENTS REPORTS

**ITEM: B. RESOLUTION APPOINTING ABSENTEE BALLOT BOARD
ELECTION JUDGES FOR THE NOVEMBER 7, 2017 GENERAL
ELECTION**

COMMENTS BY: Jim Westrum, Executive Director of Business and Finance

The School Board is required to officially appoint qualified individuals to serve as absentee ballot board election judges for School District elections. Attached is the appropriate Resolution Appointing Absentee Ballot Board Election Judges for the November 7, 2017 General Election.

Please note Hennepin County Elections will be handling all **mail in** absentee ballots and Hennepin County will appoint an absentee ballot board for all Hennepin County elections occurring on November 7, 2017.

RECOMMENDED ACTION: Adopt as presented the Resolution Appointing Absentee Ballot Board Election Judges for the November 7, 2017 General Election.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

Abstentions: _____

**WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota**

BOARD OF EDUCATION

Regular Meeting – September 11, 2017

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284, State of Minnesota, was duly held in said school district on September 11, 2017 at 7 o'clock p.m. for the purpose, in part, of adopting a resolution appointing an Absentee Ballot Board.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION ESTABLISHING BALLOT ELECTION JUDGES FOR
THE NOVEMBER 7, 2017 GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject all walk in absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Minnesota Statutes, Section 203B.121 and other applicable laws.

The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors or deputy city clerks who have received training in the processing and counting of absentee ballots.

The following lists of individuals are appointed as members of the ballot board.

Absentee Ballot Board and Election Judges

Jill Schwint
Melissa Lahr
Kari Lynch
Elizabeth Meester
Cynthia Windsor
Patricia Kubalak
Kristin Tollison
Theresa Becker
Elizabeth Sites
Colleen Wier
Charlene Barghini
Ashley Winter
Andrew Hagen
Amy Parnell
Karen Schwendeman
John Theisen
Jim Westrum

Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate of other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

The motion for the adoption of the foregoing resolution was duly seconded by_____.

On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution declared duly passed and adopted.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: Finance and Business Services

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

Review and Comment Public Meeting

Minn. Stat.123B.71 requires that a school district seeking voter approval for construction purposes to submit a review and comment document to the Minnesota Department of Education (MDE). The school board directed the superintendent to prepare and submit the review and comment document to the Commissioner of Education at its July 10, 2017 meeting.

The Commissioner of Education's office has completed their review of the District's submitted review and comment documents and has issued a positive review and comment statement. This statement indicates that the Commissioner finds the educational and economic advisability of the Wayzata School District's proposed building construction projects as favorable.

Recent legislative changes in law now require a school district to hold a public meeting whereby the Commissioner of Education's comments are discussed as well as comments received by the MDE from the public. The public meeting must be held prior to the date of the school bond referendum election.

The Commissioner of Education's review and comment statement will also be published in the legal newspaper of the District.

MDE has provided a positive review and comment for the proposed construction projects.

This evening's public meeting includes the following:

- A review of the proposed construction projects and budgets for each major area
- A review of MDE's positive review and comment statement
- A time for public comments

No action is required.

August 24, 2017

Dr. Chace Anderson, Superintendent
Wayzata Public Schools ISD #284
210 County Road 101 N
Wayzata, MN 55391-0660

Dear Dr. Anderson:

Minn. Stat. § 123B.71 requires a review and comment statement on the educational and economic advisability of your proposed school construction project. Information supplied by your school district and from Minnesota Department of Education sources is the basis of this review and comment. With this positive review and comment, voter and board approval is required in order for Wayzata Public Schools ISD #284 to proceed with the proposed projects.

The district shall publish a summary of the review and comment statement (the final page) in the legal newspaper of the district at least 20 days, but not more than 60 days, prior to holding a referendum for bonds or soliciting any bids for the construction, expansion, or remodeling of an educational facility. The Department may request a statement certifying the publication, and require the submission, review, and approval of preliminary and final construction plans.

Minn. Stat. § 123B.71 requires the Commissioner include comments from residents of the school district in the review and comment. As of the date of this letter, no public comments have been received. In addition, Minn. Stat. § 123B.71 requires the school board hold a public meeting to discuss the review and comment prior to the date of the bond referendum election.

Minn. Stat. § 123B.72 requires that a school district, prior to occupying a new or renovated facility after July 1, 2002, must submit a certification prepared by a system inspector to the commissioner and the building code official that will provide an occupancy permit. The certification must verify that the facility's installed or modified heating, ventilation, and air conditioning system operates according to design specifications and code, a system for monitoring outdoor airflow and total airflow of ventilation systems has been installed, and any installed or modified heating, ventilation, or air conditioning system provides an indoor air quality filtration system that meets ASHRAE (American Society of Heating, Refrigerating and Air-Conditioning Engineers) Standard 52.1.

If you have any questions, please contact Chris Kubesh, Education Finance Specialist, at (651) 582-8319 or chris.kubesh@state.mn.us. Thank you for working with us to improve school facilities for Minnesota students.

Sincerely,



Dr. Brenda Cassellius
Commissioner

cc: Jim Westrum, Executive director of Business Services

Enclosure

**THE COMMISSIONER OF THE DEPARTMENT OF EDUCATION
REVIEW AND COMMENT ON THE SCHOOL CONSTRUCTION
PROPOSAL OF WAYZATA PUBLIC SCHOOLS ISD #284**

A review and comment must be provided on a school district construction project proposal before the district conducts a referendum, solicits bids, or issues bonds for the project. A project proposal has been submitted for review and comment according to requirements set forth in Minn. Stat. § 123B.71, Subdivisions 9 and 10, and Minn. Stat. § 123B.72. The district provides the following information:

1. The geographic area and population to be served,
 - a. preschool through grade 12 student enrollment for the past five years, and
 - b. student enrollment projections for the next five years.

2. A list of existing school facilities
 - a. by year constructed,
 - b. their uses, and
 - c. an assessment of the extent to which alternate facilities are available within school district boundaries and in adjacent school districts.

3. A list of specific deficiencies of the facility
 - a. demonstrating the need for a new or renovated facility to be provided,
 - b. the process used to determine the deficiencies,
 - c. a list of those deficiencies that will and will not be addresses by the proposed projects,
 - d. a list of specific benefits that the new or renovated facility will provide to students, teachers, and community users served by the facility.

4. A description of the project including:
 - a. specifications of site and outdoor space acreage,
 - b. square footage allocations for classrooms, laboratories and support spaces,
 - c. estimated expenditures for major portions of the project,
 - d. estimated changes in facility operating costs,
 - e. dates the project will begin and be completed.

5. A specification of the source of project financing including:
 - a. applicable statutory citations,
 - b. the schedules date for a bond issue or school board action,
 - c. a schedule of payments, including debt service equalization aid, and
 - d. the effect of a bond issue on local property taxes by property class and valuation.

6. Documentation obligating the school district and contractors to comply with the following items:
 - a. section 471.345 governing municipal contracts,
 - b. sustainable design,
 - c. school facility commissioning under section 123B.72, certifying the plans and
 - d. designs for heating, ventilating, air conditioning and air filtration for an extensively
 - e. renovated or new facility meet or exceed current code standards, including ASHRAE air filtration standard 52.1 and
 - f. ANSI acoustical performance criteria, design requirements and guidelines for schools on maximum background noise levels and reverberation times,
 - g. State fire code,
 - h. chapter 326B governing building codes, and
 - i. consultation with affected government units about the impact of the project on utilities, roads, sewers, sidewalks, retention ponds, school bus and automobile traffic, access to mass transit and safe access for pedestrians and cyclists.

DESCRIPTION OF PROPOSED SCHOOL CONSTRUCTION PROJECT

Wayzata Public Schools ISD #284 is proposing a three question bond referendum on November 7, 2017. The first ballot question would authorize the renewal of an existing operating referendum with an increase to \$2,000 per pupil for a ten-year period. The second ballot question would authorize \$70 million in bonding authority to finance: the site acquisition and construction of a new elementary school, an addition and site improvements at Central Middle School, media center and site improvements at the elementary schools, and media center as well as performing arts upgrades at the middle schools. The third ballot question would authorize the renewal of a capital projects levy for a 10-year period.

The largest proposed project, the new elementary school, is proposed in response to projected student population growth and the need for additional elementary space. The new elementary school site has yet to be determined. In selecting a site, the district will insure the property selected is a suitable elementary school site with sufficient usable acreage and access to public infrastructure and transportation connections.

The projects proposed in ballot question #2 are the subject of this review and comment. They would be scheduled for completion in the 2018 – 2020 calendar years. Cost estimates by project type / location are as follows:

New Elementary School		MS Media Center Upgrades	
Construction	\$28,640,000	Construction	\$3,800,000
Fees / Permits / Testing / Services	\$5,728,000	Fees / Permits / Testing / FF&E	\$800,000
Land Purchase	\$6,000,000	Contingency	\$300,000
Contingency	\$1,432,000		\$4,900,000
	\$41,800,000	MS Performing Arts Upgrades	
Elementary Media Center Upgrades		Construction	\$4,800,000
Construction	\$3,760,000	Fees / Permits / Testing / FF&E	\$960,000
Fees / Permits / Testing / FF&E	\$752,000	Contingency	\$240,000
Contingency	\$188,000		\$6,000,000
	\$4,700,000	Central Middle School	
Elementary Site Improvements		Additions / Renovations	\$4,800,000
Construction	\$3,250,000	Site Improvements	\$2,560,000
Fees / Permits / Testing / FF&E	\$488,000	Fees / Permits / Testing / Services	\$972,000
Contingency	\$162,000	Contingency	\$368,000
	\$3,900,000		\$8,700,000
Other Costs			
Bond Issuance	\$193,500		

The district has supplied cost estimates to operate and staff the additional building space and believes existing revenues, along with anticipated revenue from enrollment growth, will be sufficient to fund the operational cost increases associated with the proposed increase in building space. In addition, the school board believes the proposed projects are in the best long term interest of the district.

If the bond referendum is successful and bonds are sold, the debt service on the bonds will be eligible for debt service equalization under Minn. Stat. § 123B.53, Subd. 3, if the bond schedule is approved. The amount of debt service equalization aid, if any, the district receives is determined annually and is dependent upon property wealth, student population, and other statutory requirements.

REVIEW AND COMMENT STATEMENT

Based upon the department's analysis of the school district's required documentation and other pertinent information from sources of the Minnesota Department of Education, the Commissioner of Education provides a positive review and comment.

ADDITIONAL INFORMATION IS AVAILABLE

Persons desiring additional information regarding this proposal should contact the school district superintendent's office.


 Dr. Brenda Cassellius
 Commissioner

August 24, 2017



Review and Comment Submittal
Bond Referendum Projects
Capacity/Safety and Academics facility needs

Wayzata Public Schools
Independent School District #284
<http://www.wayzata.k12.mn.us>

Presented to:
Minnesota Department of Education

July 11, 2017



July 11, 2017

Dr. Brenda Cassellius, Commissioner
Minnesota Department of Education
1500 Highway 36 West
Roseville, Minnesota 55113-4266

Re: Independent School District #284
Capacity, Safety and Academics Bond Referendum Projects

Dear Commissioner Cassellius:

In accordance with M.S. 123B.71, Wayzata Public Schools, Independent School District 284, is submitting this Review and Comment document for review and approval of proposed Bond Election for a new Elementary School, safety improvements and select improvements to support Academics Needs. These projects include completing urgent capacity projects including a new 9th elementary school, Central Middle School core capacity needs as prioritized by a citizens growth task force and brought forward by the Board. These items were identified through extensive enrollment and demographic projections in conjunction with facility capacity studies and address the most efficient way to address capacity needs of the District.

These project's total costs of \$70,000,000 will be funded through a proposed Bond Election on November 7, 2017. The District will also seek approval from taxpayers on two additional matters – renew and increase operating levy referendum to \$2,000 per pupil and renewal of existing technology levy (capital projects levy for technology).

Additional specific details involving the need for these projects are furnished in the attached report. We appreciate your review and comment on this important proposal and look forward to your reply.

Sincerely,

A handwritten signature in black ink that reads "Chace B. Anderson".

Dr. Chace B. Anderson
Superintendent

cc: School Board
Executive Director of Business Services
Facilities Program Director



TABLE OF CONTENTS

	<u>Page</u>
Introduction/Key Information	1
___ 1. Geographic Area and Population to be Served	6
Geographic Area to be Served	
PK-12 Enrollment History	
PK-12 Enrollment Projections	
___ 2. List of Existing Facilities	8
Description of Existing Facilities/Utilization	
Available Alternate Facilities	
___ 3. Specific Deficiencies of the School Facilities	11
Demonstrating Need	
Process used to Determine Deficiencies	
List of How Deficiencies will be Addressed	
Specific Benefits to Students, Teachers and Community	
___ 4. Description of Proposed Project	16
Site and Outdoor Acreage	
Square Footage Allocations	
Estimated Expenditures	
Estimated changes in Facility Operating costs	
Schedule	
___ 5. Financing the Project	20
Applicable Statutory Citations	
Scheduled Date and Required Notice	
Schedule of Bond Payments	
Property Tax Impact	
___ 6. Obligating Documents	25
Governing municipal contacts	
Sustainable design	
Commissioning	
Acoustical Performance	
State Fire Code	
Building Codes	
Consultation with Local governments on infrastructure	



Appendix A Enrollment Projections Capacity Analysis	29
Appendix B District Map	34
Appendix C Elementary School Program	35
Appendix D Elementary School Site Safety Upgrades	38
Appendix E Middle School Improvements Diagrams	46
Appendix F Community Task Force report	50



Introduction

2016 Growth Task Force

In the fall of 2016, the Wayzata School Board appointed a 25-member Community Growth Task Force on Facilities comprised of a broad cross section of interests from the Wayzata School District – existing residents, District alumni, new residents, parents, and grandparents.

The Task Force’s purpose was to study the effect of District growth on the District’s educational facilities needs over the next 8-10 years and make recommendations to the School Board based on its findings.

To accomplish this task, the Task Force analyzed, among other things, current student enrollment, projected enrollment growth, current District facilities capacities, and projected future facilities needs and related costs.

The Task Force met five times between November 2016 and February 2017, spending more than ten hours in large and small group sessions, plus additional individual work outside of the meetings often involving discussions with residents and others not directly working on the Task Force. The discussions were open and honest and, at times, heated, with differing opinions heavily debated – with different Task Force members playing devil’s advocate to probe a position further.

As a result of its thorough and deliberate efforts, the Task Force reached consensus on the following recommendations for consideration by the School Board:

1. *Build a new 9th Elementary School to Accommodate Forecasted Population Growth:* *As its next major building project, the District should build a new Elementary School to accommodate approximately 890 students to be similar to Meadow Ridge Elementary. The District’s Elementary Schools currently exceed their intended capacity and, based on projected growth, it is forecast to continue to grow to 700 students beyond capacity by the 2019-20 school year, and remain over capacity by 2020-21 (800 students over), reaching 900 students over capacity by 2022-23 and remain at this higher enrollment level as the District’s available land continues to be developed. This recommended 9th Elementary School will allow the District to better accommodate projected resident growth for the next five years and beyond.*
2. *Purchase land for a new Elementary School:* *As part of preparing for a new 9th Elementary School, there will be a need for additional site sufficiently sized for a new Elementary School, parking and outdoor facilities. The Task Force supports the purchase of 28 acres made available by a local developer.*
3. *Continue to adapt Central Middle School to Accommodate Expanding Middle School Population:* *The District should continue to create additional Middle School capacity by renovating portions of Central Middle School so additional space can be made available for classrooms. Like the Elementary level, the Middle Schools also currently have a pressing need for capacity relief. The Middle Schools are forecast to have an additional capacity need as grade level enrollment approaches 1,000 students in each grade level. In 2019, the projected middle school enrollment growth can be accommodated at Central Middle School. The core facilities need renovation to provide additional space for dining and a new and renovated kitchen to supply additional food service capacity.*



4. Update Site safety and vehicular separation: *The District should continue to seek to improve vehicle separation and drop off and pick up safety at affected schools, which will enhance District operations.*
5. Update Media Centers to Meet New Educational Methodologies: *The District should upgrade its Media Centers to support changing learning methodologies and continue the District’s reputation for educational excellence*
6. Update Middle School Performance spaces: *To maximize District flexibility for performance venues and more equitable spaces across the middle schools, the District should improve the existing multi-use spaces at East and West Middle Schools.*

Prepare for Potential Need for Additional School Capacity: *Because the next capacity concern is somewhat unclear, the School Board should consider convening another Task Force in the future to study that issue.*

Studied Options

The Growth Task Force studied optional District building configurations to solve the projected surge in Elementary enrollment. They represent a variety of ways to accommodate the projected increase in enrollment. The Task force concurred with District Administration that a new elementary school is the preferred solution for the current growth. They further recommended that it either be larger than the current Meadow Ridge or that provisions should be made to enlarge it in the future.

The Task Force discussed each of the options to better understand the effects on the District. The options which preserve the District’s preferred grade organization of grades K-5 elementary schools, grades 6-8 middle schools, and a grades 9-12 high school considered additions as well as new buildings. The Task Force spent significant time detailing the district’s growth and timing of additions.

The Task Force’s recommendation was to **Build a 9th elementary school**

2017 Board of Education and Administration

The Board of Education received the Task Force report and recommendations on January 30, 2017.

Over a series of subsequent Board work sessions, January through June 2017, the Wayzata Board of Education requested additional information from Administration and consultants.

The Board of Education requested the Facilities Committee of the Board to develop additional detail to determine scope and costs of proposed solutions. It was clear that District housing development and turnover will continue to generate school age population growth and it is expected to have a significant impact to Elementary space needs.

Further study included impact of enrollment projection refinement and impacts of additional proposed housing developments within the District.



A recently updated demographic study indicates that the District will experience moderate resident student growth over the next several years. This enrollment growth translates into a need to increase the District’s facilities’ capacities.

The District has been experiencing significant residential development in the northwest portion of the District and a corresponding student enrollment growth. At the same time, the more mature portions of the District have experienced student enrollment growth as these households turnover. The District administration continues to review these trends to balance student enrollments with facility capacities.

Board Work Sessions – January-June 2017

At multiple work sessions from January to June, the Administration presented additional information for Board background of both the recommendations as well as feedback on the components under consideration all based upon the recommendations and work of the Community Task Force. The discussions worked through capacity needs, safety and security improvements scope, and potential investments in Academics support spaces such as media centers and Middle level performance spaces. There was also review of community survey results and financial planning for the potential bond issue.

Administrative Recommendation – June 2017

On June 12, 2017, the Administration presented a recommended course of action that was based upon the recommendations and work of the Community Task Force. The recommended plan included a new 9th Elementary with a capacity of approximately 875 and core capacity improvements at Central Middle School as well as Districtwide infrastructure upgrades for safety and Academics at the other district elementary schools. The package totals \$70,000,000.

Board of Education Action – July 2017

On July 10, 2017, the Wayzata Board of Education votes unanimously to approve the recommended Bond Election package and to submit the proposal to the Minnesota Department of Education for Review and Comment. In addition to the Bond Election package, the district will also seek voter approval to renew and increase its operating referendum and renew one of two voter approved technology capital project levies.



This facility proposal, in response to more than seven years of study on facilities and responses to identified needs, growth has continued and even increased. Growth has led to the current proposal.

The Proposal

On July 10, 2017, the Board of Education approved a total referendum proposal as recommended by the Administration and Community Committee on Facilities in the amount of \$70,000,000 and passed a resolution to submit this proposal to the Commission of Education for review and comment.

The Committee, the Administration, and the School Board agree that this proposal is in the long term, best interest of the District. This proposal will:

1. Provide additional capacity at the Elementary level to meet immediate and projected growth needs of the District. Given the present population growth pattern it is critical that this additional capacity, is “on-line” by the Fall of 2019. To address District K-5 capacity needs, a new 9th Elementary School is proposed for the northern portion of the District.
2. Provide additional core facility capacity at Central Middle School to meet the immediate and projected growth needs of the District. Given the present population growth pattern, it is critical that this additional capacity is “on-line” by the Fall of 2019 or sooner. To address the district grades 6-8 middle school core capacity needs, renovations to Central Middle School are proposed to increase the capacity of food service and dining facilities to allow for lunch to modify operations from five lunch periods down to three lunch periods.
3. Reinvest in Districtwide infrastructure to address improved site safety and site vehicular separation and flow at a number of our Elementary and Middle school sites. To address these safety needs, strategic investments are proposed for the District’s existing facilities.
4. Reinvest in Districtwide infrastructure to address improved Academic spaces such as media centers at the Elementary and Middle school level and Middle school performance spaces at EMS and WMS. To address these needs, strategic investments are proposed for the District’s existing facilities.



KEY INFORMATION

SCHOOL CONSTRUCTION PROJECT SUMMARY

School Facilities Deficiencies/Needs:	The District has capacity needs at the elementary level that can be addressed by a new 9 th Elementary building. The District sees long term educational benefits to the proposed projects.
Description of Projects:	<ul style="list-style-type: none">• A new 9th Elementary School which will add 30 additional classroom spaces to Districtwide Elementary Capacity.• Renovation to core food service and dining facilities at Central Middle School to provide additional capacity to better match the classroom capacity.• Site safety and vehicle separation investments at the District's existing facilities.• Academic facility reinvestments in Elementary and Middle School media centers and middle school performance spaces
Project Costs: Financing	<ul style="list-style-type: none">• Voter approved Bond Authority to issue General Obligation Bonds
Bond Election:	November 7, 2017
School District Superintendent:	Dr. Chace B Anderson chace.anderson@wayzata.k12.mn.us 763-745-5000
Executive Director of Business Services:	Mr. Jim Westrum jim.westrum@wayzata.k12.mn.us 763-745-5000
Director of Buildings and Grounds:	Mr. Jon Deutsch jon.deutsch@wayzata.k12.mn.us 763-745-5000
Architects / Planner:	Wold Architects and Engineers - 651-227-7773 Scott McQueen, Lynae Schoen, Valerie Petersen smcqueen@woldae.com
Construction Manager:	Kraus-Anderson - 763-786-7711 Mark Kotten, Pat Mulcahy mark.kotten@krausanderson.com
Financial Consultant:	Ehlers and Associates – 651-697-8500 Joel Sutter
Bond Counsel:	Knutson Flynn and Deans – 651-225-0616 Tom Deans

The following “Review and Comment” submittal includes a more detailed description of this summary.



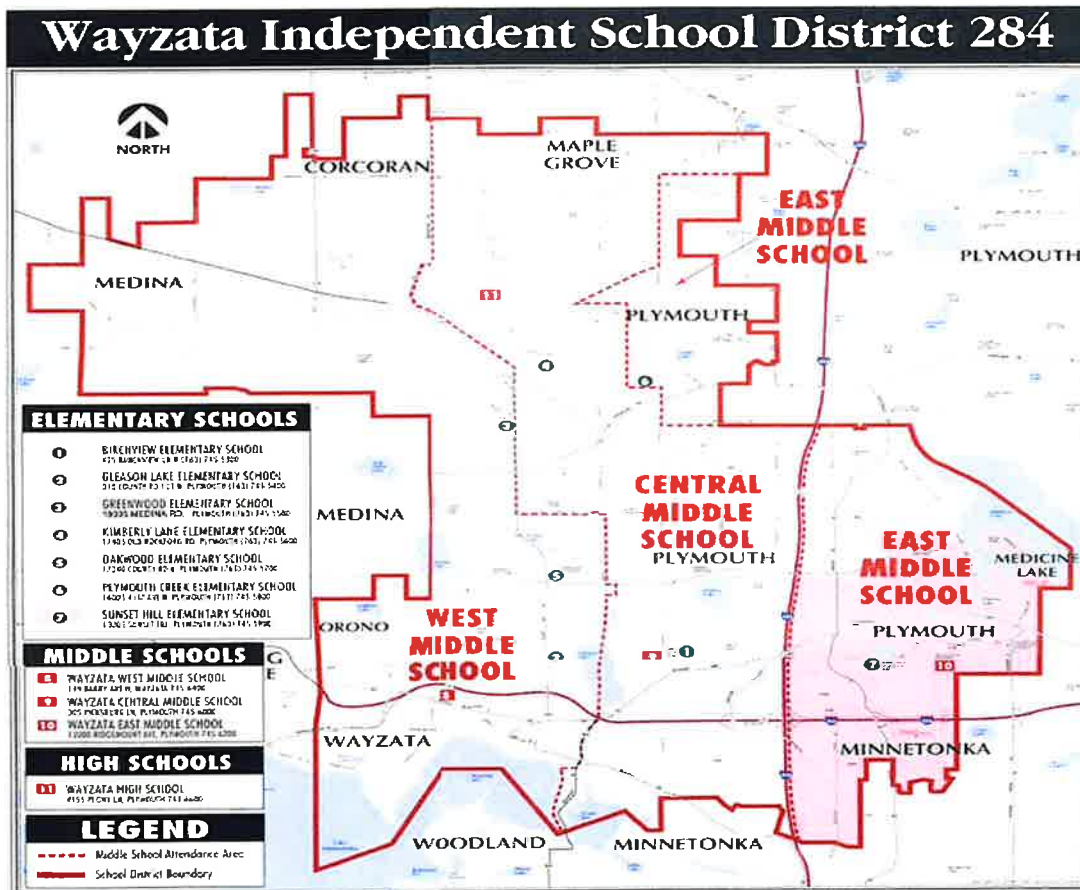
1. *The geographic area and population to be served*
 - a. *Preschool through grade 12 student enrollments for the past five years*
 - b. *Student enrollment projections for the next five years*

1.a. Geographic Area to be Served, Population and Enrollment

Wayzata Independent School District No. 284 is located 10 miles west of Minneapolis and spans a geographic area of 38 square miles. The School District serves all or portions of eight west suburban municipalities, including Corcoran, Maple Grove, Medicine Lake, Medina, Minnetonka, Orono, Plymouth and Wayzata. The estimated population of the Wayzata School District continues to grow and currently is approaching 66,000.

Population information provided by the Metropolitan Council affirmed that the City of Plymouth is the largest municipality in the district both for population and landmass. It will continue to be a growing community.

There is significant, confirming evidence based on actual building permits, local projections, regional projections and Metropolitan Council projections that further development will continue in Wayzata School District. District Enrollment is expected to see slow steady growth adding approximately 300 students annually totaling approximately 1,000 additional students over the next three years. Current housing projections show more than 1,000 new single family homes planned within the next three years and existing housing stock turning over more rapidly than the previous decade.





1.b. Enrollment Projections

The Wayzata School District enrollment for the 2016-17 school years is 11,351 students and is expected to grow by more than 1,500 students to 12,922 students by 2022-23. Since 2012-13, the district’s projected enrollment over the ten year period ended June 30, 2023 will be slightly more than 2,300 students or 22%. The district has and will remain closed to non-resident open enrollment agreements for the foreseeable future. Neighboring districts include Minnetonka, Robbinsdale, Hopkins, Orono, Rockford, and Osseo. The following chart tracks the prior five years of actual enrollment, current enrollment, and five year projected enrollment for the district.

Enrollment History and Projections through 2023

Year	Actual 2012-13	Actual 2013-14	Actual 2014-15	Actual 2015-16	Actual 2016-17	Current 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Projected 2022-23
Kdgn	694	629	748	808	831	875	895	904	911	916	918
Grade 1	719	806	721	803	892	899	947	968	978	986	954
Grade 2	828	738	823	754	869	926	933	983	1005	1015	1004
Grade 3	852	837	755	845	815	897	956	963	1015	1038	1032
Grade 4	788	891	844	767	886	939	924	984	992	1045	1053
Grade 5	785	814	902	864	798	908	860	947	1009	1017	1058
Grade 6	858	816	836	939	960	841	956	906	998	1063	1044
Grade 7	879	870	845	868	950	984	862	980	929	1023	1076
Grade 8	852	884	865	832	894	956	990	867	986	934	1023
Grade 9	807	848	877	855	872	899	962	996	872	992	937
Grade 10	812	809	823	864	861	863	890	952	986	863	982
Grade 11	793	792	786	799	857	843	844	871	932	965	844
Grade 12	786	762	744	733	791	816	802	803	829	887	919
Served	10,453	10,496	10,569	10,731	11,276	11,546	11,821	12,124	12,442	12,744	12,847
Tuitioned Out	167	173	141	74	75	75	75	75	75	75	75
Total	10,620	10,669	10,710	10,805	11,351	11,621	11,896	12,199	12,517	12,819	12,922

Beginning in 2015-16, approximately 70 students who previously attended FAIR schools under tuition agreements returned to attend Wayzata Public Schools.

See Appendix A for additional K-12 Enrollment Projection information.



2. *A list of existing school facilities*
 - a. *by year constructed,*
 - b. *their uses, and*
 - c. *an assessment of the extent to which alternate facilities are available within the school district boundaries and in adjacent school districts.*

2.a. Description of Existing Facilities by Year Constructed

<p>Birchview Elementary 425 Ranchview Lane Plymouth, Minnesota 55447 59,720 Total Square Feet 1969 Original Construction: 55,440 sq. ft. 1995 Addition/Remodel: 4,280 sq. ft. School Site Size: 15 Acres SF/Pupil: 124.67 SF/Student</p>	<p>Gleason Lake Elementary 310 County Road 101 North Wayzata, Minnesota 55391 80,710 Total Square Feet 1988 Original Construction: 80, 600 sq. ft. 2003 Addition: 110 sq. ft. School Site Size: 27 Acres (includes Administration Building) SF/Pupil: 139.40 SF/Student</p>
<p>Greenwood Elementary 18005 Medina Road Plymouth, Minnesota 55446 88,016 Total Square Feet 1964 Original Construction: 60,421 sq. ft. 1989 Addition/Remodel: 2,570 sq. ft. 1999 Addition/Remodel: 8,825 sq. ft. 2013 Addition/Remodel: 16, 200 sq. ft. School Site Size: 29 Acres SF/Pupil: 108.53 SF/Student</p>	<p>Kimberly Lane Elementary 17405 Old Rockford Road Plymouth, Minnesota 55446 83,000 Total Square Feet 1991 Original Construction School Site Size: 21 Acres SF/Pupil: 116.57 SF/Student</p>
<p>Oakwood Elementary 17340 County Road 6 Plymouth, Minnesota 55447 95,476 Total Square Feet 1957 Original Construction: 72,786 sq. ft. 1992 Addition/Remodel: 8,000 sq. ft. 2008 Addition/Remodel: 4,704 sq. ft. 2013 Addition/Remodel: 9,986 sq. ft. School Site Size: 40 Acres (Includes Central Service Facility and Full Production Kitchen) SF/Pupil: 179.13 SF/Student</p>	<p>Plymouth Creek Elementary 16005 41st Avenue North Plymouth, Minnesota 55446 81,000 Total Square Feet 1988 Original Construction School Site Size: 19.5 Acres SF/Pupil: 114.89 SF/Student</p>
<p>Sunset Hill Elementary 13005 Sunset Trail Plymouth, Minnesota 55441 73,598 Total Square Feet 1963 Original Construction: 57,973 sq. ft. 1989 Addition/Remodel: 3,000 sq. ft. 2000 Addition/Remodel: 4,010 sq. ft. 2013 Addition/Remodel: 8,615 sq. ft. School Site Size: 20.3 Acres SF/Pupil: 104.39 SF/Student</p>	<p>Meadow Ridge Elementary 17905 County Rd 47 Plymouth, Minnesota 55446 102,508 Total Square Feet 2016 Original Construction: 85,208 sq. ft 2018 addition: 17,300 sq. ft School Site Size: 21.8 Acres SF/Pupil: 103.66 SF/Student</p>



2.a. Description of Existing Facilities by Year Constructed

<p>Central Middle School 305 Vicksburg Lane Plymouth, Minnesota 55447 308,568 Total Square Feet 1960 Original Construction: 97,246 sq. ft. 1962 Addition: 9,545 sq. ft. 1964 Addition: 35,636 sq. ft. 1968 Addition: 45,978 sq. ft. 1973 Addition: 73,163 sq. ft. 1989 Addition: 47,000 sq. ft. School Site Size: 65 Acres SF/Pupil: 246.46 SF/Student</p>	<p>East Middle School 12000 Ridgemount Avenue Plymouth, Minnesota 55441 146,111 Total Square Feet 1967 Original Construction: 134,711 sq. ft. 1980 Addition: 11,000 sq. ft. 2003 Addition/Remodel: 400 sq. ft. School Site Size: 40 Acres SF/Pupil: 194.56 SF/Student</p>
<p>West Middle School 149 Barry Avenue North Wayzata, Minnesota 55391 167,525 Total Square Feet 1949 Original Construction: 103,000 sq. ft. 1968 Addition: 40,000 sq. ft. 1989 Addition: 24,000 sq. ft. 2014 Addition: 525 sq. ft. School Site Size: 35.5 Acres SF/Pupil: 215.76 SF/Student</p>	<p>Wayzata High School 4955 Peony Lane North Plymouth, Minnesota 55416 656,432 Total Square Feet 1997 Original Construction: 487,000 2006 Addition: 432 sq. ft. 2016 Additions 169,000 sq ft School Site Size: 132.96 Acres plus 94 Acres owned by City of Plymouth SF/Pupil: 191.53 SF/Student</p>
<p>Administration Building 210 County Road 101 North Wayzata, Minnesota 55391 8,600 Total Square Feet School Site Size: * See Gleason Lake</p>	<p>Central Services Facility 17305 19th Avenue North Plymouth, Minnesota 55447 21,205 Total Square Feet School Site Size: * See Oakwood</p>
<p>Central Sports Complex Storage Facility 305 Vicksburg Lane Plymouth, Minnesota 55447 7,210 Total Square Feet 2003 Original Construction School Site Size: N/A</p>	<p>Central Sports Complete Ice Arena and Inflatable Dome 305 Vicksburg Lane Plymouth, Minnesota 55447 Dome: 66,729 sq. ft. Arena: 31,936 sq. ft. (included in CMS) School Site Size: *See Central Middle School</p>

2.b. Description of Existing School Facilities by Use

The Wayzata School District is currently operating eight (8) active elementary school facilities, three (3) middle school facilities, and one (1) high school building. There are 12 school-building sites within the Wayzata School District with a variety of construction dates. There is also a Central Services Facility and a District Administration Facility. The District’s Early Childhood Center is located at a leased facility at a strip mall and some District Administrative functions are located at another leased office building.



2.c. Available Alternate Facilities

The proposed projects include a new Elementary in the northern part of the District to provide capacity that is efficient to operate. There are no alternative Facilities available within the School District boundaries to house the school population or in any neighboring School Districts.



3. *A list of the specific deficiencies of the School facilities*
- a. *demonstrating the need for a new or renovated facility to be provided*
 - b. *process used to determine the deficiencies*
 - c. *deficiencies that will and will not be addressed by the proposed project*
 - d. *specific benefits that the new or renovated facility will provide to the students, teachers, and community users served by the facility*

Specific Deficiencies of the Facility

3.a. Demonstrated Need for a [New] or [Renovated] Facility to be provided

Brief Summary of Facility Deficiencies

The District has sufficient capacity to house current secondary grades student population. Projected continued population growth will apply significant pressure to the District's Elementary schools.

Some attendance areas are growing faster than others. The District is in an ongoing process of limiting open enrollment to offset increased resident growth. The School District revised attendance boundaries for the start of school in the Fall of 2013/14 and again with the opening of the new Meadow Ridge Elementary in the Fall of 2016. The attendance area adjustments relieve overcrowding near term but cannot address the ongoing accelerated growth in the student age population.

Due to resident student growth, larger classes are arriving at the kindergarten and early grades and are applying pressure at the District's Elementary level. The Elementary schools are currently at their capacity as October 1, 2017 enrollment will be 5,344. Recently updated enrollment projections indicate five year growth to 12,922 in grades K-12 and the potential for up to 13,400 grades K-12 students within 10 years.

New housing development is occurring in 5 different municipalities within the ISD #284 District borders (Plymouth, Wayzata, Maple Grove, Medina, and Corcoran). More than 1,000 new homes are planned for the next 3-5 years. Currently, the District has 21,000 households and is projected to have 25,000 households upon the complete build out of all vacant land - currently projected to occur after 2040.

Beyond capacity needs, the District is always looking to improve on safety and Security needs. A recent review of the Central Middle school site due to increasing student population led to identifying need to address vehicular separation and Bus drop off arrangement to enhance safety for all. A similar review was conducted across the remainder of the district buildings and similar site needs were identified at 7 of the District's 8 elementary sites.

Academics needs are highlighted by the evolution of Elementary media center space. A successful pilot project to remake Oakwood Elementary Media center in 2013 led to district wide discussions about the future role of media centers. The design of the new Meadow Ridge elementary included a new look at media services as well. With the prospect of a new 9th elementary and its new media center, the district sees a need to address the media centers at their remaining elementary schools and at the three Middle schools.

Another ongoing issue is Middle school performance spaces. As central Middle school is the district's former High School, students in this site benefit from the use of a full auditorium space. While this space is available on a limited basis with both East and West middle schools, much of the performance needs at those sites are met by utilizing existing gym spaces. While this has worked over the years, much of what makes it work is temporary accommodations and flexible expectations. The need to better accommodate performances at EMS and WMS has



been prioritized by the district and modest investments are proposed to address this need but to maintain flexibility of multi-use gym spaces.

These needs were identified and prioritized following the District’s process of involving community through a growth task force, along with internal groups that oversee Capital requests and the Facilities committee of the board

3.b. Process Used to Determine the Deficiencies

In the spring of 2010, District 284 retained consultants to perform a facility analysis and assessment in order to understand the educational and capacity needs as well as the facility conditions at all of the district buildings. The capacity analysis is updated annually to reflect ongoing needs in response to a growing population. The facilities condition assessment is also annually updated to reflect projects completed as well as new deteriorated conditions noted.

The discussion of Elementary and Secondary capacity has continued over the last seven and a half years. See Appendix A for a concise summary of Enrollment and Capacity as it relates to this year and future years. The District continually monitors new housing development within its boundaries and also studies neighborhood turnover on a periodic basis. The District does internal enrollment projections and utilizes an outside consultant to perform enrollment projections as well. See Appendix A for the most recent enrollment projections performed by Hazel Reinhardt in 2017.

In the winter of 2016/17 the District convened a community based Growth task force to examine the enrollment growth projected for the district as well as current and future facility capacities. The task force was unanimous in their recommendation for the District to build a new Elementary School to be as large as practical and open as soon as possible.

Subsequent study by District Administration and the facilities committee of the Board further refined the Elementary proposal but also considered other identified facilities needs throughout the District.

3.c. List of Deficiencies that Will and Will Not Be Addressed by the Proposed Project

The following are proposed deficiencies that will be addressed through these proposed projects

- additional Elementary level capacity
- additional Central Middle School core capacity
- site vehicle separation and safety at CMS and Elementary sites
- academic needs at Elementary and Middle school media centers
- academic needs at WMS and EMS performance spaces

The following deficiencies that will Not be addressed as part of this proposal:

- deferred maintenance items will be funded under LTFM as part of the District’s 10 year plan
- converting existing leased spaces for 0-4 year old programming into District owned facilities



3.d Specific Benefits that the New or Renovated Facility Will Provide to the Students, Teachers, and Community Users Served by the Facility

At the completion of these proposed projects, the benefits that will be provided to the District students, community, and staff will include:

Capacity benefits:

- Maintaining acceptable Elementary capacity to meet the challenges of enrollment growth and continued support of the educational mission and needs of the School District in a geographically appropriate location, as related to resident student demographics now and into the future.
- Maintaining acceptable Middle School capacity to meet the challenges of enrollment growth and continued support of the educational mission and needs of the School District in an efficient and sustainable approach.

Safety benefits:

- Maintaining acceptable Central Middle school on-site vehicular management, and capacity to meet the challenges of enrollment growth and continued support of the educational mission and safety needs of the School District.
- Maintaining acceptable Elementary School on-site vehicular management, pedestrian safety to meet the challenges of enrollment growth and continued support of the educational mission and needs of the School District

Academic space benefits:

- Maintaining acceptable Elementary and middle School Media centers to meet the challenges of changing learning styles and continued support of the educational mission and needs of the School District in a equitable manner across all the District's elementary and Middle School buildings.
- Maintaining acceptable Middle School performance spaces to meet the challenges of multi-use functionality and continued support of the educational mission and needs of the School District in an efficient and sustainable approach.

Benefits of a New 9th Elementary School

The proposed New 9th Elementary School addresses both the current challenges for additional space needed to accommodate the challenge of the District's accelerated geographical growth in the North and Western part of the District where there is currently not enough Elementary capacity.

Benefits include:

- The opportunity to adjust Elementary attendance areas to better serve our changing student population.
- More efficient transportation for our Elementary population as our District grows North of Highway 55.



Benefits of core space expansion at Central Middle School

1. The proposed renovations to Central Middle School addresses both current challenges of a 1,200 student body as well as a gradual increase to 1,600 student capacity.
2. A reallocation of space to the Middle School core would be renovated to correct current shortcomings in cafeteria capacity, student circulation and gathering, as well as adequate space for daily food preparation and serving.
3. Classroom renovation for some increased capacity would provide the necessary classroom space to accommodate an additional 400 students.

Accommodating additional students at central Middle School has numerous benefits.

- Offers equity of opportunity for all students.
- Class sizes can be best managed over larger co-horts.
- Electives can be best maintained through a larger student population.
- Efficiently delivers services to students and staff as it leverages the existing infrastructure and systems that already exist.
- Transportation and food services remain efficient.
- Facilities and grounds services and costs are efficient.

See Appendix F for Growth Taskforce Benefits they identified.

Benefits of Site Safety and vehicle separation improvements

The proposed reinvestment in existing elementary school sites addresses both the current challenges of vehicle separation and safe pedestrian routes to our Schools

Benefits include:

- The opportunity to adjust bus loading locations to better accommodate parent drop-off, pick-up and queing.
- More efficient and safe sites for students, staff and community as it relates to vehicles and pedestrians
- More consistent approach to vehicle separation and safety at all schools.
- Increased monitoring and supervision of parent drop off and pick up.
- Improved experience for visitors.



Benefits of Infrastructure Improvements

The proposed investments in infrastructure include improved media center reinvestments and Middle School performance upgrade projects.

Benefits of Elementary media center reinvestments include:

- Our instructional delivery methods and role of the shared media center assets have evolved to increased flexibility and mobile solutions..
- Continuous engagement of students.

Benefits of Middle School performance space upgrades projects include:

- Our East and West Middle Schools utilize flexible shared space, yet can enhance the space further to allow for improved participant experiences.
- More equitable spaces with improved characteristics for performances.
- Improved experience for audiences.



4. A narrative description of the project, including

- a. the specification of site and outdoor space acreage as provided in the Guide for Planning School Construction Projects in Minnesota. Only usable acreage should be included,
- b. square footage allocations for new and converted classrooms, labs and support spaces,
- c. estimated expenditures for the major portions of the project in reasonable detail, and
- d. the dates the project will begin and be completed,

4a. Site and outdoor space acreage:

- The proposed projects do not modify the site acreage of any of the existing sites. As such, the acreage shown as part of Section 2 of this Review and Comment will remain unchanged.
- The new 9th Elementary School will be developed on a parcel that meets or exceeds the MDE guidelines for a new school

New 9th Elementary Site

Site = TBD (Target = 20-23 Useable Acres)
 Capacity = 760 Students
 MDE Guideline Useable Average = 10-15 + 8 Acres = 18-23 acres

See Appendix B for District Map

4.b. Square footage allocations

- The proposed project is a new 9th elementary similar to the recently opened Meadow Ridge Elementary including the additional square footage that is now under construction as a lease levy addition to Meadow Ridge.

New 9th Elementary School

71,911 SF
x 1.41
101,040 GSF New Building

See Appendix C for Full Elementary School Program

- The proposed project is a series of renovations to the existing Central Middle School building.

Core Capacity/Cafeteria/Commons renovation at CMS

Cafeteria expansion (renovation of existing space)	2,500 SF
New kitchen (within existing space)	1,500 SF
Remodeled classrooms	7,000 SF
Total	<u>11,000 SF</u>
	x 1.135
	12,485 NSF renovation



- The proposed project is site safety improvements at CMS

Central Middle School site improvements

See Appendix E for site improvement proposed scope

Approximately	<u>250,000 SF</u>
	250,000 sf site modifications

- The proposed project is site safety improvements at 7 Elementary sites

Elementary School site improvements

See Appendix E for site improvement proposed scope

Approximately	<u>510,000 SF</u>
	510,000 sf site modifications

- The proposed project is Elementary Media Center improvements at 6 sites

Elementary School media center improvements allowance

<u>20.000 SF</u>
20.000 sf furniture or renovation

- The proposed project is Middle School Media Center improvements at 3 sites

Middle School media center improvements allowance

<u>25.500 SF</u>
25.500 sf furniture or renovation

- The proposed project is Middle School performance space improvements at 2 sites

Middle School performance space improvements allowance

<u>27,000 SF</u>
27,000 sf renovation



4.c Project Budget Analysis

	Total Project Cost	Construction Budget	Construction Contingency	Owner Costs Fees/FF&E
A. Capacity Needs:				
1. New 9 th Elementary	\$30.2 mil	\$24.16 mil	\$1.208 mil	\$4.832 mil
2. Additional square footage/Capacity 185 additional students (total cap. 875)	\$5.6 mil	\$4.480 mil	\$224K	\$896K
3. Land for the 9 th Elementary School	\$6.0 mil	N/A	N/A	\$6.0 mil
4. Central Middle School Capacity improvements	\$6.0mil	\$4.80 mil	\$240K	\$960K
Capacity Subtotal	\$47.8 mil	\$33.44 mil	\$1.672 mil	\$12.688 mil
5. Traffic/Safety: Central Middle School	\$2.7 mil	\$2.56 mil	\$128K	\$12K
6. Safety: Elementary School site safety improvements	\$3.9 mil	\$3.25 mil	\$162K	\$488K
Safety Subtotal	\$6.6 mil	\$5.81 mil	\$290K	\$500K
7. Elementary Media center Improvements	\$4.7 mil	\$3.760 mil	\$188K	\$752K mil
8. Middle School Media center Improvements	\$4.9 mil	\$3.8 mil	\$300K	\$800K
9. Middle School Performing arts space improvements	\$6.0 mil	\$4.8 mil	\$240K	\$960K
Academics Subtotal	\$15.6 mil	\$12.36 mil	\$728K	\$2.512 mil
GRAND TOTAL	\$70 mil	\$51.61 mil	\$2.69 mil	\$15.7 mil

Miscellaneous Statement

It is anticipated by the School Board that surplus from the above noted projects (if any) will be used for yet unidentified deferred maintenance, capital expenditures for technology and/or equipment, or space expansion as the need may arise.



4.d Project Schedule Analysis

- The proposed projects will commence solicitation of bids in the early Spring of 2018. Substantial Completion for the work is scheduled for Fall 2019, with capacity available prior to the start of the 2019/2020 school year.
- **Dates the Project will Begin and Be Completed**

New Elementary School Project Schedule

Project Construction Documents Preparation	December 2017 – Spring 2018
Project Construction Documents Issue	Spring 2018
Project Construction	July 2018 – June 2019
Final Project Completion / Occupancy	Fall 2019

Districtwide Infrastructure Schedule

Project Construction Documents Preparation	Spring 2018/Spring 2019/Spring 2020
Project Construction Documents Issue	Spring 2018/Spring 2019/Spring 2020
Project Construction	Summer 2018/Summer 2019/Summer 2020
Final Project Completion / Occupancy	Fall 2018/Fall 2019/Fall 2020



5. The source(s) of financing the project;

- a. if multiple sources of funding are to be used, provide all components of the financing plan,
- b. the scheduled date and required notice for a bond issue or school board action,
- c. a schedule of bond payments, including estimated debt service equalization aid,
- d. the sources and uses of funds report
- e. the effect of a bond issue (or lease levy) on local property taxes by the property class and valuation,
- f. total project cost must include:
 - i. total construction cost, and
 - ii. bond issuance/financing costs (if applicable), and
- g. other financing information as required:
 - i. Health and Safety and Alternative Facilities Bonding and Levy funded projects should be described in sufficient detail to allow cross-walking between the review and comment, the health and safety and the alternative facilities databases, and UFARS reporting.
- h. If the review and comment financing includes a lease-levy purchase under M.S. §126C.40, accurate lease payments schedules must be provided. The schedules submitted as part of the review and comment process will be used in setting the initial lease levy amount as part of the annual levy certification process.

5a. Funding Sources

The District will use one funding source in financing the projects, summarized below:

	Capacity projects	Safety projects	Academic support projects	Total
Bond Funds	\$47,800,000	\$6,600,000	\$15,600,000	\$70,000,000
Total	\$47,800,000	\$6,600,000	\$15,600,000	\$70,000,000

The District will utilize voter approved Bond funds for the project costs.

All of the revenue and expenditures will be accounted for under UFARS with appropriate course codes. All concurrent projects under alternative facilities funding and health and safety funding will be included in the district’s required request and reporting formats to meet Department of Education timelines and data base reporting requirements.



Attached are the following schedules prepared by Ehlers, the District’s financial advisors.

- A schedule of estimated Sources and Uses of funds for the bond issue. This schedule includes estimates of issuance costs, underwriter’s discount, and investment earnings, and demonstrates the need to issue \$70,000,000 in bonds to finance \$ 70,698,065 million in project and issuance costs.
- A detailed schedule showing actual and estimated payments and tax levies related to capital and debt. This schedule includes levies for existing debt, lease levy, capital projects levy, health and safety levy, annual alternative facilities levy (non-bond levy), a potential voter-approved bond issue in 2017 (the subject of this Review and Comment), and two additional potential future alternative facilities issues (not a subject of this Review and Comment). A schedule of estimated payments for the proposed 2017 bond issue is included

5b. Scheduled Date and Required Notice for a Bond Issue / School Board Action

5c. Schedule of Bond payments, including estimated debt service equalization aid.

5d. The effect of a Bond issue on local property taxes.

. Other financing information as required.



PRELIMINARY INFORMATION - FOR DISCUSSION ONLY

Wayzata School District No. 294

Estimated Sources and Uses of Funds for Building Bonds
 June 2, 2017

Bond Amount	\$70,000,000
Estimated Project Cost	\$70,500,000
Dated Date of Bonds	2/1/2018
Sources of Funds	
Par Amount	\$70,000,000
Estimated Investment Earnings*	698,065
Estimated Net Bond Premium**	0
Total Sources	\$70,698,065
Uses of Funds	
Allowance for Discount Bidding	\$0
Estimated Legal and Fiscal Costs#	193,500
Net Available for Project Costs	70,504,565
Total Uses	\$70,698,065

- * Estimated investment earnings are based on an average interest rate of 1% and an average life of 1.0 years.
- ** The underwriter of the bonds may pay a premium to purchase the bonds. The amount will be determined based on the competitive bidding process, and may range from 0 to 5 percent or more of the bond amount. If any premium is received, it will be deposited in the construction fund and used to reduce the par amount of the bonds.
- # Includes fees for financial advisor, bond counsel, rating agency or agencies, paying agent, and county certificates.





PRELIMINARY INFORMATION - FOR DISCUSSION ONLY

Wayzata School District No. 284

Schedule of Estimated Capital and Debt Service Levies

\$70,000,000 Building Bonds
November 2017 Election
20 Years; Wrapped Around Existing Debt

June 7, 2017

Bond Issue Amount:	Potential Building Bonds \$70,000,000
Average Int. Rate:	3.25%
Dated Date:	2/1/2018

Levy Pay. Year	Fiscal Year	Tax Capacity Value ¹ (3000s)	Debt Service Levies - Existing Bonds**					Other Levies		Potential 2018 Building Bonds			Facilities	Combined Totals			
			Building Bonds ²	AF Bonds ²	Est. Debt Excess ³	Net Levy	Tax Rate	Capital Proj. Levy	Lease Levy ⁴	Principal	Interest	Addl Debt Excess ³	Debt Levy	Maintenance Levy	Total Levy	Tax Rate	
2016	2017	122,424	7.3%	13,319,142	1,413,786	(627,806)	13,805,102	11.28	5,967,307	2,867,213	-	-	-	3,456,723	28,149,345	21.36	
2017	2018	131,024	7.0%	5,249,886	2,778,767	(213,174)	7,815,279	5.66	6,424,403	3,351,360	-	-	-	12,481,028	30,072,070	22.95	
2018	2019	138,230	5.5%	5,670,814	2,961,466	(423,179)	8,209,101	5.64	6,874,111	3,351,360	810,000	2,275,000	-	3,238,250	8,700,000	31,373,822	22.70
2019	2020	145,142	5.0%	6,525,251	2,824,966	(388,453)	8,961,765	6.17	7,252,167	3,351,360	1,255,000	2,248,675	-	3,676,859	8,700,000	32,944,171	22.70
2020	2021	152,369	5.0%	6,007,181	3,241,816	(420,760)	8,828,237	5.79	7,614,797	3,351,360	2,645,000	2,207,888	-	5,095,532	8,700,000	34,589,926	22.70
2021	2022	156,971	3.0%	5,976,469	3,282,241	(416,205)	8,842,505	5.63	7,965,537	3,351,360	3,565,000	2,121,925	(220,296)	5,741,972	9,700,000	35,631,374	22.70
2022	2023	161,880	3.0%	6,049,811	5,232,353	(416,642)	10,865,523	6.72	8,235,403	3,351,360	2,575,000	2,006,063	(258,389)	4,551,727	9,700,000	36,704,012	22.70
2023	2024	166,530	3.0%	7,869,309	5,895,403	(507,697)	12,887,015	7.74	8,482,465	3,351,360	1,495,000	1,622,375	(204,828)	3,383,416	9,700,000	37,804,256	22.70
2024	2025	171,526	3.0%	10,788,304	2,586,721	(602,782)	12,772,263	7.45	8,736,639	3,351,360	2,445,000	1,873,788	(152,254)	4,382,473	9,700,000	38,943,034	22.70
2025	2026	176,672	3.0%	10,914,568	2,596,171	(601,876)	12,908,961	7.31	8,999,047	3,351,360	3,300,000	1,784,325	(197,211)	5,151,830	9,700,000	40,111,068	22.70
2026	2027	176,672	0.0%	10,915,091	2,571,181	(607,983)	12,878,289	7.29	8,269,018	3,351,360	3,210,000	1,687,075	(231,832)	4,610,066	9,700,000	40,108,764	22.70
2027	2028	176,672	0.0%	10,940,344	2,570,761	(608,862)	12,904,222	7.30	9,269,018	3,351,360	3,280,000	1,582,750	(220,854)	4,884,933	9,700,000	40,109,534	22.70
2028	2029	176,672	0.0%	11,845,129	2,756,911	(608,000)	13,993,740	7.62	9,269,018	3,351,360	2,345,000	1,476,150	(219,822)	3,792,386	9,700,000	40,108,504	22.70
2029	2030	176,672	0.0%	11,826,229	2,784,171	(657,078)	13,933,321	7.89	9,269,018	3,351,360	2,435,000	1,399,839	(170,857)	3,856,027	9,700,000	40,109,727	22.70
2030	2031	176,672	0.0%	11,782,969	2,781,562	(658,568)	13,907,962	7.87	9,269,018	3,351,360	2,540,000	1,320,800	(173,521)	3,880,319	9,700,000	40,108,669	22.70
2031	2032	176,672	0.0%	11,801,806	2,788,308	(655,404)	13,934,510	7.89	9,269,018	3,351,360	2,600,000	1,238,250	(174,814)	3,855,548	9,700,000	40,110,437	22.70
2032	2033	176,672	0.0%	11,829,360	2,802,995	(656,546)	13,975,814	7.91	9,269,018	3,351,360	2,645,000	1,153,750	(173,500)	3,815,188	9,700,000	40,111,380	22.70
2033	2034	176,672	0.0%	11,862,769	2,811,802	(658,456)	14,016,114	7.93	9,269,018	3,351,360	2,660,000	1,067,788	(171,883)	3,773,993	9,700,000	40,110,486	22.70
2034	2035	176,672	0.0%	11,860,528	2,822,846	(660,356)	14,053,019	7.95	9,269,018	3,351,360	2,740,000	980,363	(169,830)	3,736,551	9,700,000	40,109,948	22.70
2035	2036	176,672	0.0%	-	4,901,243	(662,102)	4,239,141	2.40	9,269,018	3,351,360	5,980,000	891,313	(168,145)	7,048,733	12,000,000	35,906,252	20.32
2036	2037	176,672	0.0%	-	-	-	-	-	9,269,018	3,351,360	10,585,000	696,983	(537,856)	11,287,402	12,000,000	35,907,780	20.32
2037	2038	176,672	0.0%	-	-	-	-	-	9,269,018	3,351,360	10,880,000	353,000	(507,933)	11,287,347	12,000,000	35,907,725	20.32
2038	2039	176,672	0.0%	-	-	-	-	-	9,269,018	3,351,360	-	-	-	-	12,000,000	24,820,378	13.64
2039	2040	176,672	0.0%	-	-	-	-	-	9,269,018	3,351,360	-	-	-	-	12,000,000	24,820,378	13.64
2040	2041	176,672	0.0%	-	-	-	-	-	9,269,018	3,351,360	-	-	-	-	12,000,000	24,820,378	13.64
Totals				162,894,563	82,185,149	(11,347,926)	233,731,783		215,847,467	83,319,853	70,000,000	30,298,775	(3,962,132)	101,351,582	252,840,751	888,991,437	

- 1 Tax capacity value for taxes payable in 2016 and 2017 are the actual values, and the value for 2018 is based on preliminary data provided by Hennepin County. Estimates for future years are based on estimated percentage changes shown above.
- 2 Initial debt service levies are set at 105 percent of the principal and interest payments during the next fiscal year.
- 3 The debt excess levy reductions for taxes payable in 2016 and 2017 are actual amounts, and the estimate for 2018 is based on preliminary data. For taxes payable in 2019 and later, debt excess is estimated at 4.5 percent of the prior year's levy.
- 4 Lease levy estimates for future years are based on the best available estimates of future payments for all current and planned future leases.



Debt Plan 17h \$70m



Wayzata School District No. 284
Estimated Tax Impact for Proposed 2017 Ballot Questions

June 30, 2017

Ballot Question Year Taxes are Payable	Question 1			Question 2	Question 3		
	2018 Revoked Authority	2018 Proposed Authority	Net Change		2019 Expired Authority	2020 Proposed Authority	Net Change
Estimated Tax Rates for Proposed Questions*							
NTC Tax Rate:				2.34%	-2.68%	2.68%	
RMV Tax Rate:	-0.14962%	0.18573%					

Type of Property	Estimated Market Value	Estimated Impact on Taxes*						
		2018 Revoked Authority	2018 Proposed Authority	Net Change	Question 2	2019 Expired Authority	2020 Proposed Authority	Net Change
Residential Homestead	\$150,000	-\$224	\$294	\$70	\$30	-\$34	\$34	\$0
	200,000	-299	391	92	42	-48	48	0
	250,000	-374	489	115	55	-63	63	0
	300,000	-449	587	138	68	-78	78	0
	350,000	-524	685	161	81	-92	92	0
	400,000	-598	783	185	93	-107	107	0
	500,000	-748	979	231	117	-134	134	0
	600,000	-898	1,174	276	146	-167	167	0
	750,000	-1,122	1,488	346	190	-217	217	0
1,000,000	-1,496	1,957	461	263	-301	301	0	
Commercial/Industrial +	\$250,000	-\$374	\$489	\$115	\$64	-\$73	\$73	\$0
	500,000	-748	979	231	139	-159	159	0
	1,000,000	-1,496	1,957	461	289	-330	330	0
	2,500,000	-3,741	4,893	1,152	739	-845	845	0
6,000,000	-7,481	9,787	2,306	1,490	-1,703	1,703	0	
Apartments	\$500,000	-\$748	\$979	\$231	\$146	-\$167	\$167	\$0
	1,000,000	-1,496	1,957	461	293	-334	334	0
	2,000,000	-2,992	3,915	923	585	-669	669	0
	4,000,000	-5,985	7,829	1,844	1,170	-1,338	1,338	0

* The figures in the table are based on school district taxes for operating referendum, bonded debt, and capital project levies only, and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the state Property Tax Refund ("Circuit Breaker") program. Many owners of homestead property will qualify for a refund, based on their income and total property taxes. This will decrease the net effect of the proposed ballot questions for many property owners.

+ For commercial-industrial property, the estimates above are for property in the City of Plymouth. The tax impact for commercial-industrial property in other municipalities in the school district may be slightly different, due to the varying impact of the Twin Cities Fiscal Disparities program.





6. Documents obligating the school district and contractors to comply with items (i) to (vii) in planning and executing the project:

- a. *a written certification signed by the School district and project architect that the plans and designs for the extensively renovated or new facility's. The statement must include how the facility*
 - i. *section 471.345 governing municipal contracts;*
 - ii. *sustainable design;*
 - iii. *school facility commissioning under section 123B.72 certifying the plans and designs for the heating, ventilating, air conditioning, and air infiltration for an extensively renovated or new facility meet or exceed current code standards, including ASHRAE air infiltration standard 52.1:*
- iv. *American National Standards Institute Acoustical performance criteria, Design Requirements and guidelines for Schools on maximum background noise level and reverberation times;*
- v. *State Fire Code;*
- vi. *chapter 326B governing building codes; and*
- vii. *consultation with affected government units about the impact of the project on utilities, roads, sewers, sidewalks, retentions ponds, school bus and automobile traffic, access to mass transit, and safe access for pedestrians and cyclists.*



6. Documents obligating the school district and contractors to comply with items (i) to (vii) in planning and executing the project:

Attachment 1
Review and Comment
Section #6 Documentation
(as amended by the 2014 Legislature)

Documentation obligating the school district and contractors to comply with items (i) to (vii) in planning and executing the project:

- (i) The school district will be in compliance with Minnesota Statute 471.345 governing municipal contracts issued for this project;
- (ii) The school district and the architects will include elements of sustainable design for this project;
- (iii) If the project installs or modifies facility mechanical systems, the school district, architect/engineers and contractors will be in compliance with school facility commissioning under Minnesota Statute 123B.72 certifying the plans and designs for the heating, ventilating, air conditioning, and air filtration for an extensively renovated or new facility meet or exceed current code standards, including the ASHRAE air filtration standard 52.1;
- (iv) If the project creates or modifies interior spaces, the district, architects/engineers and relevant contractors have considered the American National Standards Institute Acoustical Performance Criteria, Design Requirements and Guidelines for Schools on maximum background noise level and reverberation times;
- (v) The project will be in compliance with Minnesota State Fire Code;
- (vi) The project will be in compliance with Minnesota Statute chapter 326B governing building codes; and
- (vii) The school district and the architects/engineers have been in consultation with affected government units about the impact of the project on utilities, roads, sewers, sidewalks, retention ponds, school bus and automobile traffic, access to mass transit, and safe access for pedestrians and cyclists.

The school district and the architect/engineers will maintain documentation showing compliance with these items upon and subsequent to project completion.

Superintendent Signature: Chace B. Anderson Date: 7/11/2017

Board Chair Signature: Chris Billing Date: 7/11/2017

Architect/Engineer Signature: RS Date: 7/11/2017



9. ***An analysis of how the proposed new or remodeled facility will affect***
- a. *school district operational or administrative staffing costs, and*
 - b. *Explain how the district’s operating budget will cover any increased operational or administrative staffing costs.*

If the district is adding additional square footage, include assumptions and calculations used in calculation of the estimated general fund operation cost.

If the district is updating mechanical systems, provide detail on how the new HVAC system will impact general fund operating costs compared to the current system.

EFFECTS OF THE PROPOSED PROJECT ON THE DISTRICT’S OPERATING BUDGET

At the conclusion of the 2015-16 school year, the Wayzata Public Schools District 284 reported a positive General Fund unassigned fund balance of approximately \$9.4 million, or 8% of expenditures. The District continues to project a similar unassigned fund balance of \$10 million in the current fiscal year (2016-17) as continued resident student enrollment growth provides additional revenue for the general operations of the District.

The Wayzata School District has and continues to operate with a structurally balanced budget and is projecting to steadily increase its unassigned fund balance reserves for each of the two consecutive years prior to opening the proposed 9th elementary school in the fall of 2019. The additional revenue that will be generated is primarily due to pupil unit growth which combined with assigning approximately \$600,000 of general fund resources for fixed costs associated with opening a new school will ensure that the school may be open without needing to cut other areas of the district’s budget..

The Wayzata School District ‘s total revenues per pupil in the 2014-15 school year are approximately \$13,948 and are slightly above the statewide average of \$13,688 but slightly below the seven-county metro area average of 14,345. The primary reason for the District receiving slightly less revenue than the seven-county metro average is largely attributed to the fact the District receives minimal federal or state revenues that are generated on socio-economic characteristics of the District’s population.

The Wayzata School District expended \$11,283 per pupil on operating expenditures in Fiscal Year 2015, compared to the statewide average of \$11,487 per pupil. (2014-2015 is the most recent year where statewide data is available). The District expended \$426 per pupil, or 3.8% of its general fund expenditures on administration, compared to a statewide average of \$547 per pupil, or 4.7%. The District is committed to operating lean in its administrative costs and is committed to maintaining a balanced budget and operating a cost-effective and cost-efficient educational enterprise.

The proposed new construction and renovation of the Wayzata School District facilities is anticipated to improve the energy consumption and cleaning/maintenance outlay throughout the District. .



The Wayzata School District expended \$855 per pupil on operation and maintenance expenditures in 2014-2015, slightly lower than the statewide average of \$868 per pupil (2014-2015 is the most recent year where statewide data is available). Upgrading the District’s lighting, heating, and other energy efficiency improvements is expected to reduce operating costs as a result of this project. A detailed analysis of the operations and maintenance budget follows this narrative.

The newly constructed K-5 elementary school in the northern portion of the District will have a minimal net impact on the general operating budget of the Wayzata Public School District. The additional pupil units associated with the increase in elementary enrollment combined with an intentional assignment of resources for opening a new school is adequate to finance the additional administrative, clerical, health care, and custodial costs. As teaching staff are simply relocated from their existing instructional spaces to the newly constructed K-5 elementary in the northern portion of the District, these costs will continue to be funded out of general fund operating budget. It is important to note that the District has allocation processes in place to allocate resources for variable costs in direct relation to the student enrollment in each educational facility.

The newly constructed central middle school renovations and media centers in the elementary schools of the District will have a minimal net impact on the general operating budget of the Wayzata Public School District.

4d. Operating Budget Adjustments -

- **General fund operation cost associated with additional square footage.**

The increase in the building square footage as a result of the proposed additions and renovations projects will have a minimal increase to the general fund operational costs.

New Elementary School – 102,500 GSF new building will result in \$87,000-\$102,500 in additional projected annual operating costs for utilities.

Modifications to Central Middle School – remodeling of existing space in the building will result in minimal additional projected annual operating costs for utilities.

Site safety projects – modifications to site vehicular and pedestrian areas will result in no additional projected annual operating costs for utilities.

Media center projects – modifications to existing building areas will result in no additional projected annual operating costs for utilities.

Middle School performance projects – modifications to existing performance spaces will result in no additional projected annual operating costs for utilities.

Total projected General Fund Operation Cost Impact for utilities: \$87,000 - \$102,500 Annually



Appendix A - Identified Capacity Issues

IDENTIFIED ISSUE: ELEMENTARY CAPACITY

Student growth in some Elementary attendance boundaries beyond capacity.

Quantify Issue:

The capacity of all eight elementary schools combined is approximately 5,100 students effective 7/1/2018 with the addition of ten additional classrooms at the recently completed Meadow Ridge Elementary school

Currently 200 students over capacity in 2017-18 – All Elementary schools combined.

Next Year: will add 10 classrooms but will be 400 students over capacity in 2018-19 in all elementary schools combined

Subsequent years: Elementary enrollment will continue to grow by 100 students until the district is 800 students over elementary capacity

Future Trends

Future Elementary enrollment trends are significantly affected by the District's open enrollment policy and resident birthrates. The District remains closed to open enrollment beyond the statutory requirement to accept 1% of a grade level's overall enrollment.

Overall, an 800 elementary student enrollment increase total across all attendance areas in the next 5 years; up to 919 student enrollment increase over the next 10 years requires that the District consider adding a 9th elementary school.

The following is the historical solutions the District has implemented to address its elementary enrollment growth over the last 5 years:

Elementary projected additional capacity need 2014/15 = 12-14 additional classrooms due to 100% All Day Kindergarten
The five year projection is over capacity until the 8th Elementary opens.
New elementary attendance boundaries in effect for 2016/17 school year.
Will need to change attendance boundaries again when 9th Elementary opens.

Short Term Solution Options (ongoing since 2012/13)

1. Limit open enrollment
2. Temporary shifting of Kindergarten out of buildings with most pressure.
3. Monitor Birth -5 census closely.

Mid Term Solution (2013/14)

1. Implemented Comprehensive boundary adjustments to respond 300 +/- students current and future pressure at specific attendance areas. (Plymouth Creek, Birchview, Greenwood).
2. Small additions completed to provide additional capacity flexibility to help meet annual fluctuations (Sunset Hill, Oakwood, Greenwood).
3. Combination of small additions and boundary changes to better align capacity with enrollment.

Interim Solution Options (2014/15)

1. Rooms reserved for Art, Music and Preschool programming to be studied for temporary use as Kindergarten space to increase building capacity.
2. Explore Kindergarten space at CMS by relocating adult programs.

Long Term Solution Option Vote Spring 2014 (2016/17)

1. Additional 8th Elementary Building combined with District-wide attendance area changes in the Fall of 2016 to create space at all elementary schools (K-5) to respond to projected resident growth All Day Kindergarten demand and align with future growth potential.

Addition of ten elementary classrooms to Meadow Ridge Elementary School (Open 2018-19)

Consideration of adding a 9th elementary school

1. Creates capacity of 1000 students per grade level at the elementary level across all buildings, from current capacity of 900
2. Middle School and High School grade level capacity is currently at or exceeds 1000 students per grade level



DISTRICTWIDE ELEMENTARY CAPACITY

A. This is the capacity of existing buildings.

Elementary School	2010 / 11 K-5 Capacity	2012 / 13 K-5 Capacity	2013/14 K-5 Capacity New Addn's	2014/15 K-5 Capacity	2016/17 K-5 Capacity	2014/15 Temporary Capacity Assumption Notes
Birchview	642	649	646 (629)	550+ CMS	550	Claims Bright Start?
Gleason Lake	698	739	718	690	690	Claims Bright Start?
Greenwood	629	742	790	780	780	Claims Bright Start?
Kimberly Lane	745	762	718	710	710	Claims (1) Computer Lab? Claims (1) Art Room? Claims Bright Start?
Oakwood	532	536	694	640	640	Claims Bright Start?
Plymouth Creek	783	724 + CMS 63	718	710	710	Claims Bright Start? Claims (1) Music Room?
Sunset Hill	601	601	694	660	660	Claims Bright Start?
Kindergarten Offsite		See CMS above		See CMS above		6 Kindergarten classrooms at Central Middle School ((5) Birchview + (1) ½ Day K)
Meadow Ridge	N/A	N/A	N/A	N/A	710	N/A
Total K-5 Capacity	4,630 Students	4,816 Students	4,978 Students (Depending on Extended Day K)	Approx. 4,700 Students	5,310 Students	Additional Net Capacity: 229-348 students - Assumes reclaiming (10) spaces (see above) - Assumes (6) Kindergarten spaces at CMS

B.

Room Use Summary	2012/13	2013/14	Notes	2014/15	2016/17
½ Day Kindergarten	14	14		1	0
Extended Day Kindergarten	12	14		15	39
Total K Rooms	26	28			39

CAPACITY/USE ASSUMPTIONS (2012/13)

Each elementary shall reserve the following spaces:

- (2) Computer Labs
- (1) Art Classroom
- (1) Music Classroom
- (4) Kindergarten Rooms (1/2 day vs. extended day TBD)
- (1) Home Base (minimum)

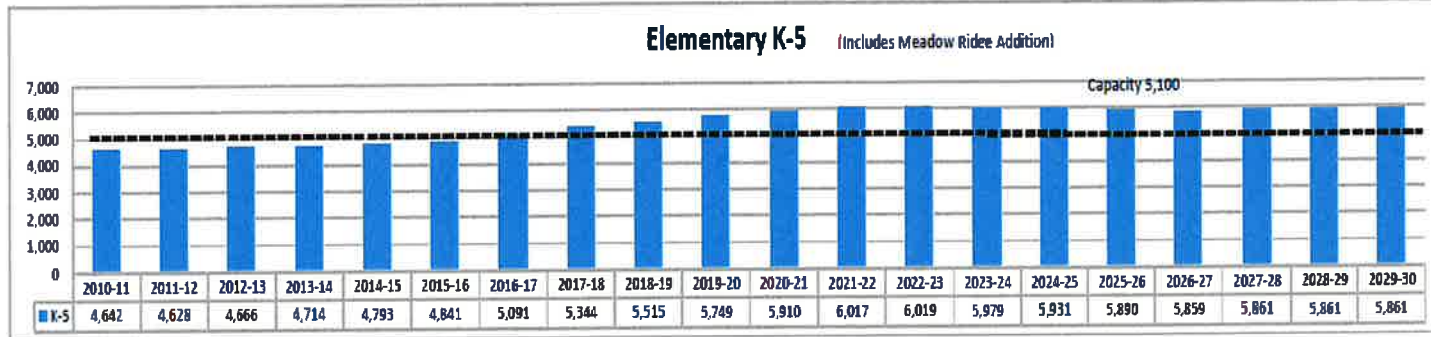
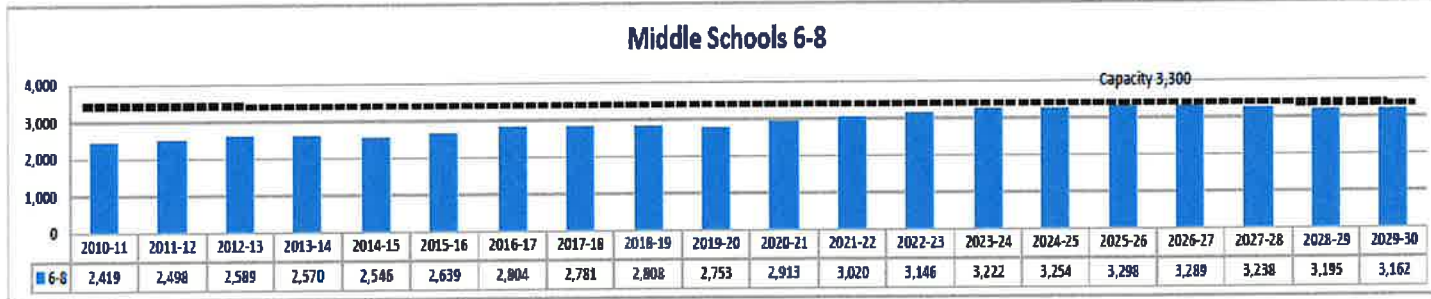
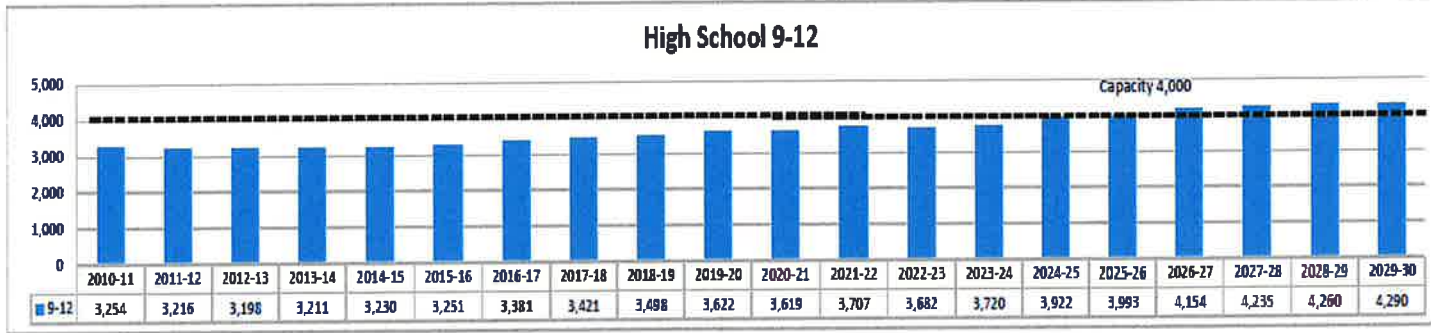
CAPACITY/USE ASSUMPTIONS (2014/15)

Each elementary shall reserve the following spaces:

- (1) Computer Labs (except Kimberly Lane)
- (1) Art Classroom (except Kimberly Lane)
- (1) Music Classroom (except Plymouth Creek)
- (5-6) Kindergarten Rooms (varies by site)
- (0-1) Home Base (varies by site)



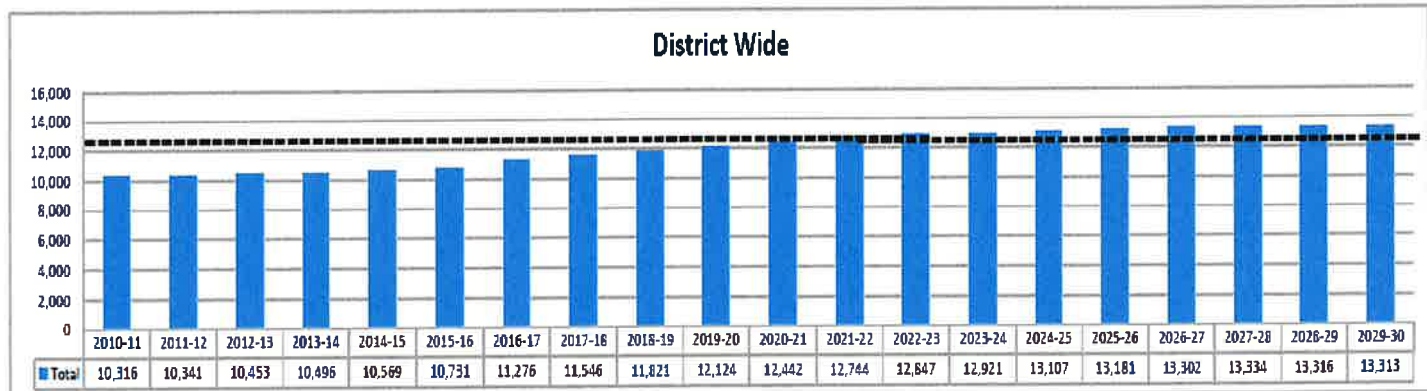
Wayzata schools
 Enrollment Projections through 2030 as of 6-1-2017 Total Students





Wayzata schools
Enrollment Projections through 2030 as of 6-1-2017 Total Students

Year	Actual 2010-11	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual 2014-15	Year-end 2015-16	2/1/2017 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25	Projected 2025-26	Projected 2026-27	Projected 2027-28	Projected 2028-29	Projected 2029-30
Kdgn	740	821	894	829	748	808	831	875	885	904	911	916	918	918	918	918	918	918	918	918
Grade 1	792	817	710	806	721	803	892	890	947	968	978	986	954	958	958	958	958	958	958	958
Grade 2	780	835	828	738	823	754	869	926	933	983	1,005	1,015	1,005	972	974	974	974	974	974	974
Grade 3	739	785	852	837	755	845	815	897	958	983	1,015	1,038	1,031	1,021	988	980	990	990	990	990
Grade 4	806	772	788	891	844	787	886	838	924	984	992	1,045	1,053	1,046	1,038	1,003	1,005	1,005	1,005	1,005
Grade 5	805	819	785	814	902	864	798	908	860	947	1,009	1,017	1,058	1,088	1,059	1,049	1,018	1,018	1,018	1,018
Grade 6	811	856	858	816	836	939	960	841	956	906	998	1,063	1,044	1,088	1,094	1,087	1,077	1,043	1,045	1,045
Grade 7	808	839	879	870	845	868	950	984	862	980	929	1,023	1,076	1,057	1,100	1,108	1,101	1,091	1,058	1,058
Grade 8	800	803	852	884	865	832	894	956	990	867	986	934	1,026	1,079	1,060	1,103	1,111	1,104	1,094	1,059
Grade 9	812	827	807	848	877	856	872	899	962	906	872	992	937	1,029	1,082	1,083	1,106	1,114	1,107	1,087
Grade 10	834	807	812	809	823	864	861	863	880	952	986	883	982	927	1,018	1,071	1,052	1,094	1,102	1,085
Grade 11	798	838	793	792	786	799	857	843	844	871	932	985	844	981	907	996	1,048	1,029	1,071	1,078
Grade 12	812	744	786	782	744	733	791	816	802	803	828	887	919	803	915	863	948	988	980	1,020
Total	10,316	10,341	10,453	10,498	10,569	10,731	11,276	11,546	11,821	12,124	12,442	12,744	12,847	12,921	13,107	13,181	13,302	13,334	13,316	13,313
Tuition out *	150	150	167	173	140	74	75	75	75	75	75	75	75	75	75	75	75	75	75	75
Grand Total	10,458	10,500	10,620	10,680	10,710	10,805	11,351	11,621	11,896	12,199	12,517	12,819	12,922	12,996	13,182	13,256	13,377	13,409	13,391	13,388
* W&P was dissolved																				
Student Change		26	111	43	73	182	545	270	275	303	318	302	103	74	186	74	121	32	-18	-3
Percent Change		0.25%	1.08%	0.41%	0.70%	1.53%	5.08%	2.39%	2.38%	2.58%	2.62%	2.43%	0.81%	0.58%	1.44%	0.56%	0.82%	0.24%	-0.13%	-0.02%
K-5	4,642	4,628	4,666	4,714	4,793	4,841	5,091	5,344	5,515	5,749	5,910	6,017	6,019	5,979	5,931	5,890	5,859	5,861	5,861	5,861
6-8	2,419	2,498	2,589	2,570	2,546	2,639	2,804	2,781	2,888	2,753	2,913	3,020	3,146	3,222	3,254	3,298	3,289	3,238	3,195	3,162
9-12	3,254	3,216	3,198	3,211	3,230	3,251	3,381	3,421	3,498	3,622	3,619	3,707	3,682	3,720	3,922	3,993	4,154	4,235	4,260	4,290
Total	10,316	10,341	10,453	10,498	10,569	10,731	11,276	11,546	11,821	12,124	12,442	12,744	12,847	12,921	13,107	13,181	13,302	13,334	13,316	13,313





IDENTIFIED ISSUE: MIDDLE SCHOOL CAPACITY

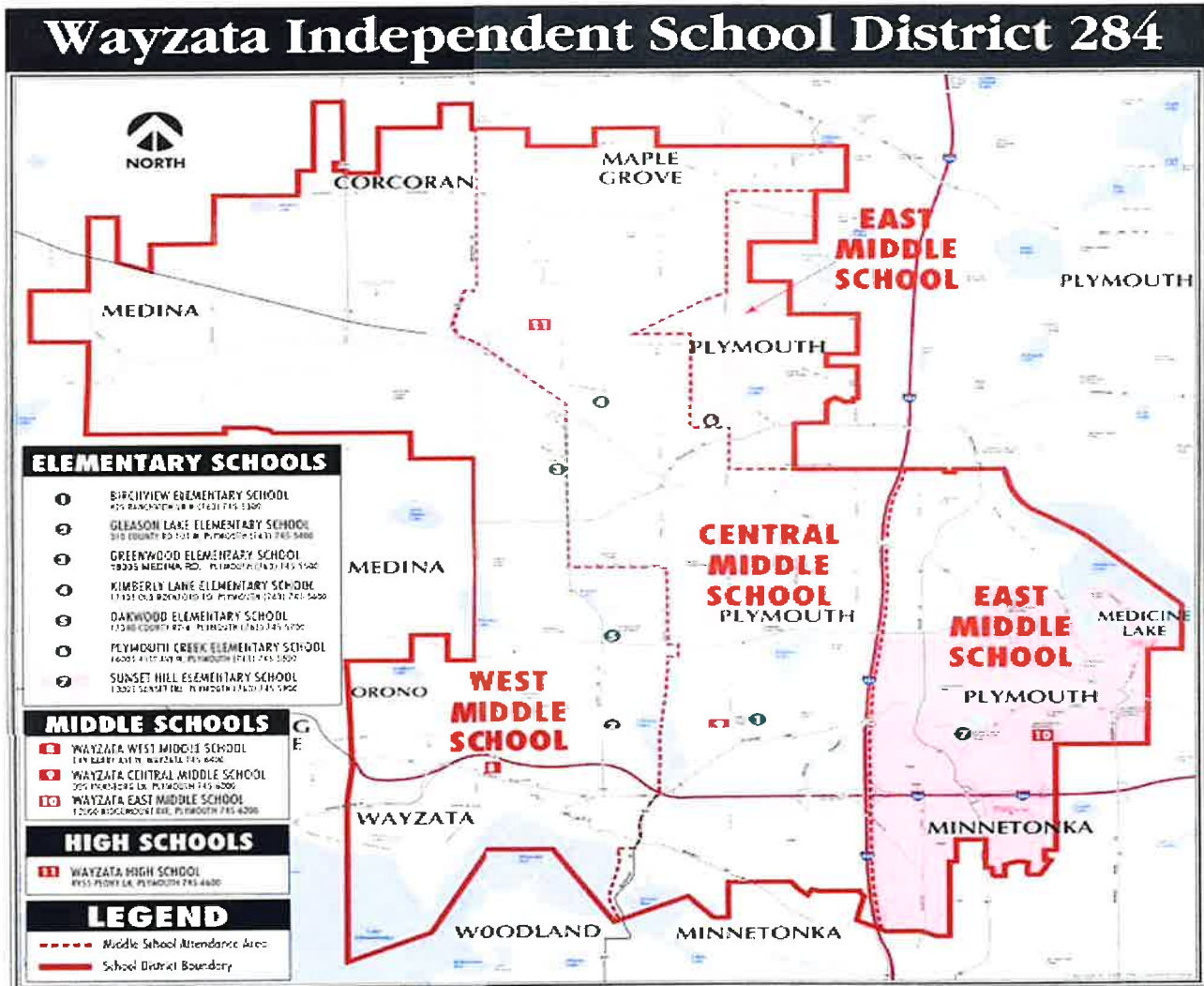
Middle School enrollment varies at the 3 attendance areas, with Central Middle School having capacity to serve 1500 students. Unfortunately, certain core spaces such as lunchrooms and kitchens are inadequate to service the additional 400 students anticipated to arrive at Central Middle School over the next decade

Quantify Issue

Increase food preparation space and kitchen to accommodate a 50% increase in school lunches from serving 1000 students to 1500 students

Increase cafeteria and other core spaces to accommodate a 50% increase in students utilizing lunchroom and other core spaces.

Appendix B – District Map





Appendix C – Elementary School Program



KRAUS-ANDERSON

Independent School District #284
 Wayzata New 9th Elementary School
 July 2017

SPACE SUMMARY

	<u>Meadow Ridge Elementary March 2015</u>	<u>9th Elementary Program Review and Comment July 2017</u>
<u>ADMINISTRATION</u>		
General Office/Waiting	656 SF	SF
Principal Office	126 SF	SF
Conference	343 SF	SF
Workroom/Copy Room/Mail/Volunteer Room	376 SF	SF
Storage	Incl in WK SF	SF
Counselor/Social Worker	111 SF	SF
Dean/Shared Office	125 SF	SF
Head Secretary Office	127 SF	SF
	<hr/> 1,864 SF	<hr/> 1,864 SF
<u>HEALTH/NURSE</u>		
Cot Room	402 SF	SF
Office/Exam	Incl. SF	SF
Toilet	56 SF	SF
	<hr/> 458 SF	<hr/> 458 SF
<u>CLASSROOMS</u>		
Classrooms	25 @ 900 22,500 SF	25 @ 900 22,500 SF
Collaboration/Conference Rooms	5 @ 150 750 SF	SF
Resource Areas	5 @ 300 1,500 SF	SF
Book Level Storage	95 SF	SF
	<hr/> 24,845 SF	<hr/> 24,845 SF
<u>KINDERGARTEN</u>		
Classrooms (incl. coats)	5 @ 1,057 5,287 SF	5 @ 1,057 5,287 SF
Toilets	5 @ 49 245 SF	SF
Resource Area	N/A	N/A
Storage	Incl. SF	Incl. SF
Book Level Storage	102 SF	SF
Collaboration/Conference Rooms	144 SF	SF
	<hr/> 5,778 SF	<hr/> 5,778 SF
<u>BRIGHT START</u>		
Classroom	757 SF	757 SF
Parenting	N/A	N/A
Storage	81 SF	SF
Toilets	51 SF	SF
	<hr/> 889 SF	<hr/> 889 SF



KRAUS-ANDERSON[®]

	<u>Meadow Ridge Elementary March 2015</u>	<u>9th Elementary Program Review and Comment July 2017</u>
<u>APPLIED LABS</u>		
Art Lab	1,193 SF	1,193 SF
Art Lab Storage	90 SF	SF
Kiln	90 SF	SF
Computer Lab	1,961 SF	1,961 SF
Activity Room	N/A	N/A
Server	76 SF	SF
	<hr/> 3,410 SF	<hr/> 3,410 SF
<u>SPECIAL EDUCATION AND SERVICES</u>		
Specially Designed Classroom 1 (S.D.C. 1)	700 SF	SF
Specially Designed Classroom 2 (S.D.C. 2)	230 SF	SF
Toilet/Shower	100 SF	SF
Resource Rooms (2)	646 SF	SF
Special Education Office	199 SF	SF
Quiet Room	70 SF	SF
Conference Room (2)	298 SF	SF
Speech Office	173 SF	SF
Motor Room	284 SF	SF
General Classroom	N/A	SF
	<hr/> 2,700 SF	<hr/> 2,700 SF
<u>MUSIC</u>		
Instr. Music/Choir/Offices/Storage/Suite	N/A	N/A
General Music Classroom	1,148 SF	1,148 SF
	<hr/> 1,148 SF	<hr/> 1,148 SF
<u>MEDIA CENTER</u>		
Circulation/Distribution/Stacks/Storage	2,872 SF	SF
Independent Study Area/Reading Area		
Flexible Computer Space		
Media Workroom with AV Storage	217 SF	SF
Large Group Room	760 SF	SF
Conference Room (small)	2 @ 107 214 SF	SF
Storage/Professional and Curriculum Library	N/A	SF
Video Production	Incl. SF	SF
	<hr/> 4,063 SF	<hr/> 4,063 SF
<u>PHYSICAL EDUCATION</u>		
Gymnasium	6,140 SF	6,140 SF
Office	145 SF	SF
Storage	474 SF	SF
Locker Rooms/Toilets	60 SF	SF
	<hr/> 6,819 SF*	<hr/> 6,819 SF*

*Note: Program adjusted to match Greenwood New PE spaces.



	Meadow Ridge Elementary March 2015	9th Elementary Program Review and Comment July 2017
<u>STAFF SPACE</u>		
Faculty Dining	701 SF	SF
Toilets	230 SF	SF
Print/Copy Satellite Room	96 SF	SF
	1,027 SF	1,027 SF
<u>CAFETERIA</u>		
Cafeteria	3,354 SF	SF
Chair Storage	149 SF	SF
	3,503 SF	3,503 SF
<u>KITCHEN/FOOD SERVICES</u>		
Kitchen	1,002 SF	SF
Dry Food Storage	177 SF	SF
Prep Area	Incl. SF	SF
Serving Lines	249 SF	SF
Dish Wash Area	216 SF	SF
Office/Lockers/Toilet/Mop Area	Incl. SF	SF
Refrigerator and Freezer	332 SF	SF
	1,976 SF	1,976 SF
<u>RECEIVING/CENTRAL SUPPLY/STORAGE</u>		
Receiving	922 SF	SF
Workroom/Office	146 SF	SF
Outdoor Storage	123 SF	SF
	1,191 SF	1,191 SF
<u>SUPPORT</u>		
Toilet Rooms/Custodial	Incl. SF	Incl. SF
TOTAL NET SQUARE FOOTAGE	59,671 SF	SUBTOTAL 59,671 SF
NET/GROSS FACTOR	1.41	
TOTAL GROSS SQUARE FOOTAGE	84,033 SF	



KRAUS-ANDERSON[®]

ADDITION SPACE SUMMARY

	<u>March 2015</u>	<u>Review and Comment</u> <u>July 2017</u>
<u>CLASSROOMS</u>		
Classrooms	10 @ 900 9,000 SF	10 @ 900 9,000 SF
Collaboration/Conference Rooms	3 @ 160 480 SF	3 @ 160 480 SF
Resource Areas	2 @ 490 980 SF	2 @ 490 980 SF
	10,460 SF	10,460 SF
<u>KINDERGARTEN</u>		
Classroom Addition	1 @ 135 135 SF	SF
Toilets	1 @ 70 70 SF	SF
Storage	1 @ 70 70 SF	SF
	275 SF	275 SF
<u>SPECIAL EDUCATION AND SERVICES</u>		
Classroom	1 @ 275 275 SF	1 @ 275 275 SF
	275 SF	275 SF
<u>SUPPORT</u>		
Toilet Rooms/Custodial	1,230 SF	1,230 SF
	1,230 SF	1,230 SF
TOTAL NET SQUARE FOOTAGE	12,240 SF	SUBTOTAL 12,240 SF
NET/GROSS FACTOR	1.39	
TOTAL GROSS SQUARE FOOTAGE (ADDITION)	17,007 SF	
COMBINED NET SQUARE FOOTAGE		71,911 SF
NET/GROSS FACTOR		1.41
TOTAL ENLARGED ELEMENTARY		101,040 SF



Appendix D – Elementary Site Safety Improvements

ISD # 284 - WAYZATA PUBLIC SCHOOLS
 ELEMENTARY SCHOOLS SITE UP-GRADES
 DRAFT: May 1, 2017



NEW SIDEWALK

GRADING OF WET AREAS

Birchview EL

© 2017 Wold, Inc.
 1500 Birchview Court, Wayzata, MN 55391
 www.wold.com

ISD # 284 - WAYZATA PUBLIC SCHOOLS
 ELEMENTARY SCHOOLS SITE UPGRADES
 DRAFT: May 1, 2017

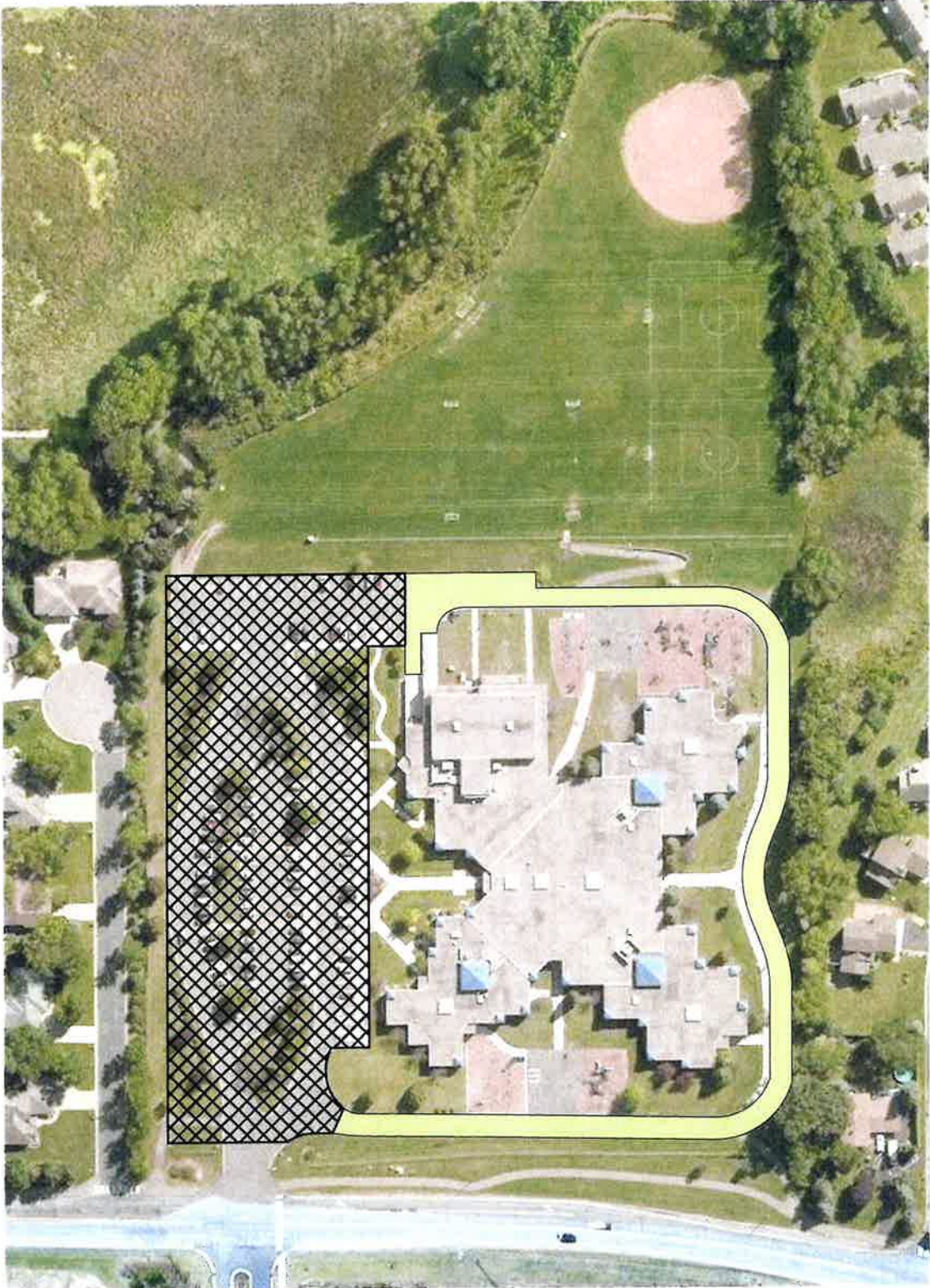


-  NEW SIDEWALK
-  SITE REWORK FOR RAISED CROSSWALK

Greenwood EL

© 2017 Wold & Associates, Inc. All rights reserved. Wayzata, MN. Wold & Associates, Inc. 15000 Highway 101, Suite 200, Wayzata, MN 55391. www.woldandassociates.com

ISD # 284 - WAYZATA PUBLIC SCHOOLS
 ELEMENTARY SCHOOLS SITE UPGRADES
 DRAFT: May 1, 2017



- IMPROVE FIRE LANE
- PARKING REWORK
- NEW SITE LIGHTING

Kimberly Lane EL



9/1/2017 10:26:19 AM
 C:\Users\michaelm\Documents\Projects\Wayzata\Kimberly Lane\Site Plan\Kimberly Lane_SitePlan.dwg
 11/15/2017 10:26:19 AM



Appendix E – Middle School Improvements



Pre-Schematic Estimates



5/25/2017

Description	East & West Middle School Stage Upgrades	
Addition SF	5,500	
Renovation SF	21,500	
Construction Costs Budget		
WEMS Addition	\$1,267,750	
WEMS Renovation	\$1,120,500	
WWMS Renovation	\$1,414,500	
Assumed Inflation for 2019 Construction	\$337,256	
Construction Contingency	\$408,796	10%
General Conditions	\$285,206	
Site Services	\$390,000	
Total Construction Budget	\$5,224,008	
Cost per SF	\$153	Excludes Contingency, GC's, & Site Service
Soft Cost Budget		
A/E Fees (Structural, Civil, Landscape, M&E)	\$400,000	
A&E Project Reim.	\$8,000	
CM Services Fee	\$110,000	
Owner & Design Contingency		
Building Permit / plan review	\$60,000	
SAC Charge	\$0	
WREC/SREC	\$25,000	
Project Commissioning/Validation	\$25,000	
Construction & Soils Testing	\$0	
Special Inspections Testing	\$40,000	
Site Survey	\$0	
Plan Productions / Distribution - Bidding	\$2,500	
Loan Expenses or Bonding Costs		Verify with owner and consultants
FF & E	\$250,000	Verify with owner and consultants
Technology / Equipment / Security	\$100,000	Verify with owner and consultants
Legal Fees	\$5,000	Verify with owner and consultants
Storm Water Charges, Requirements		
City Approval Fees & Park Ded.	\$10,000	
Misc. Owner Expenses	\$100,000	Verify with owner and consultants
Builders Risk and Insurances	\$5,000	Verify with owner and consultants
Total Soft Cost Budget	\$1,140,500	
Total Project Costs	\$6,364,508	Constr. Cost + Soft Costs + Owner Costs



Independent School District #284
 WAYZATA EAST MIDDLE SCHOOL STAGE UPGRADES
 DRAFT: May 15, 2017

NOTES:

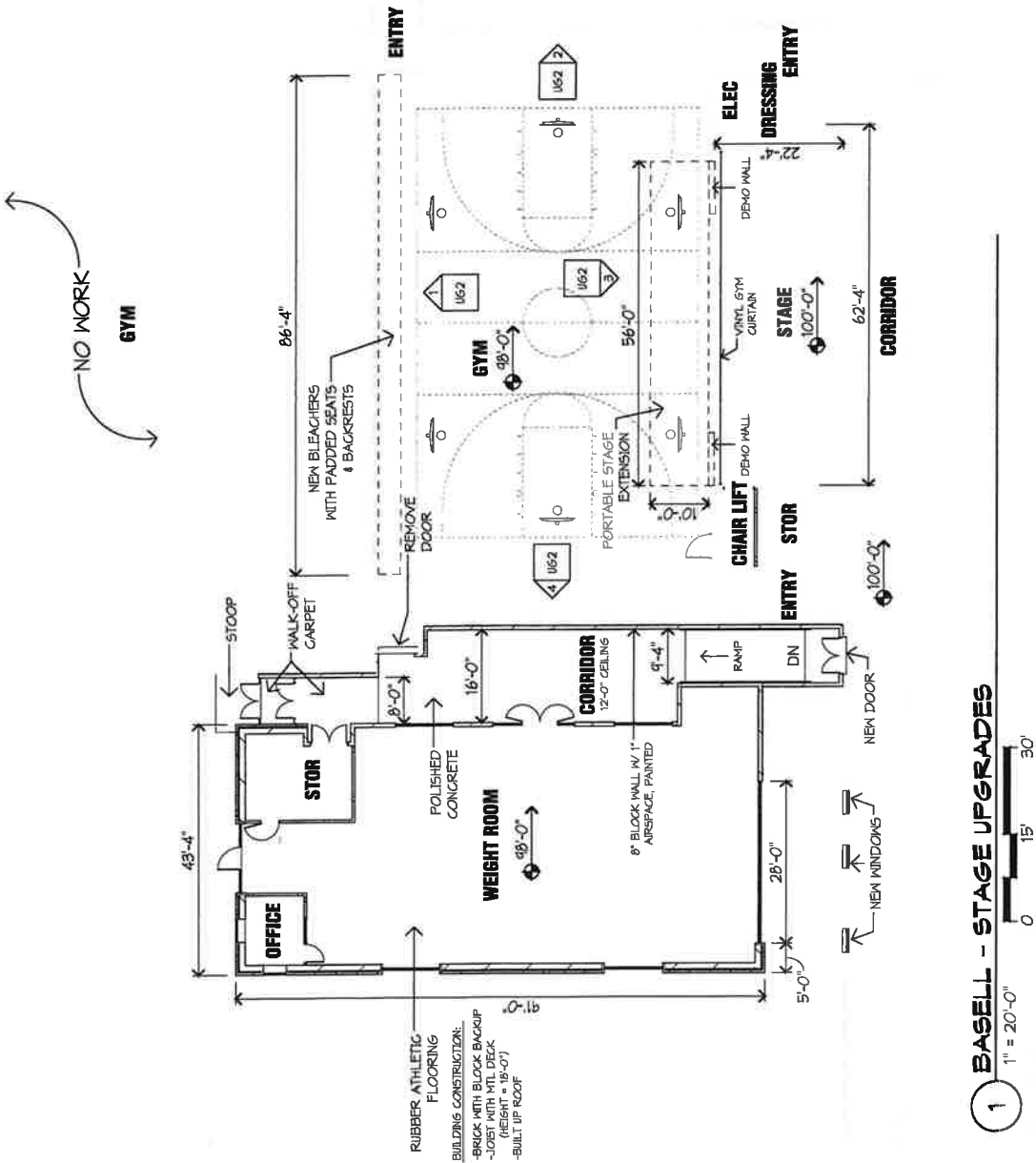
STAGE:

- INSTALL CHAIR LIFT
- NEW WOOD FLOORING
- RIGGING
- NEW STAGE LIGHTING
- PAINT
- SOUND CONTROL
- VINYL GYM CURTAIN TO CLOSE OFF STAGE
- ORCHESTRA SHELL (FURNITURE)
- PORTABLE STAGE EXTENSION

GYM:

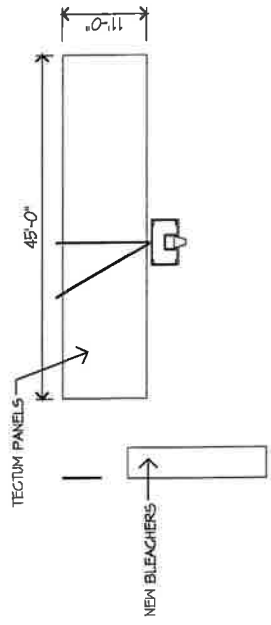
- BLEACHERS WITH PADDED SEATS & BACKRESTS
- 150 FOLDING PADDED CHAIRS WITH LOGO
- TRAVELERS SPOT
- CEILING TECTUM PANELS (BETWEEN T'S)
- DIMMABLE HOUSE LIGHTS
- CEILING PAINT
- PAINT
- TECTUM PANELS ON WALLS
- WOOD GRAIN ACROVYN
- MOTORIZED BLACKOUT WINDOW CURTAINS
- DOORS
- PA SYSTEM
- NEW HVAC

- 6 BASKETBALL HOOPS - GLASS BACKBOARDS
- 6 SIDE SWINGS

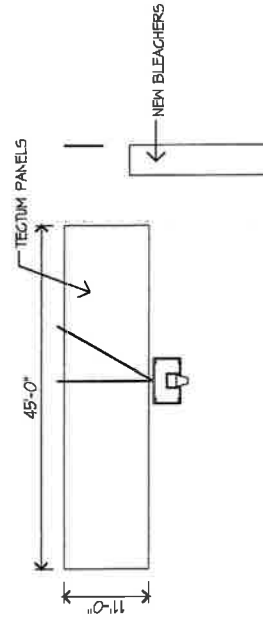


1 BASELL - STAGE UPGRADES

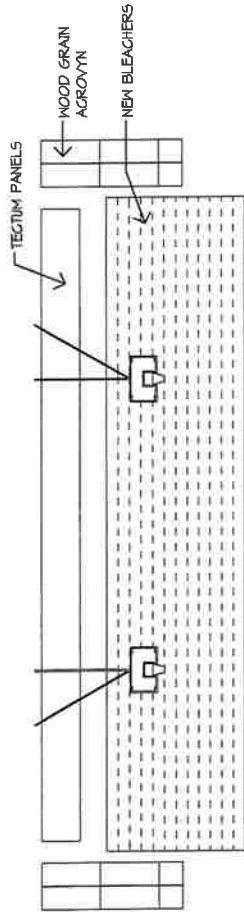
6/16/2017 3:52:24 PM
 C:\Users\hshah\Documents\Wayzata East Middle School\Basell - Stage Upgrades.dwg
 http://www.autocad.com/016162017035224PM/016162017035224PM/016162017035224PM



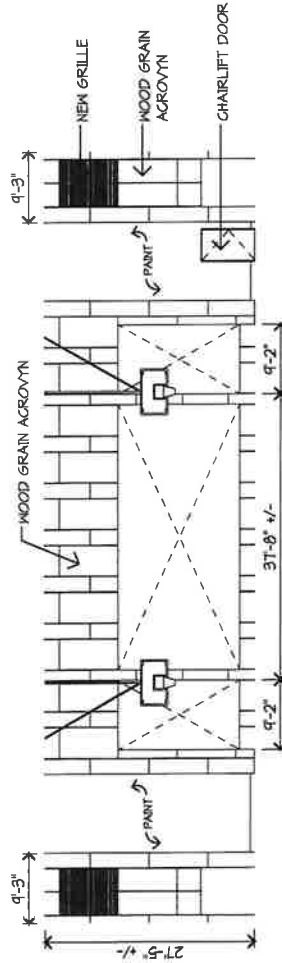
2 GYM EAST ELEVATION
1/16" = 1'-0"
0 12' 24'



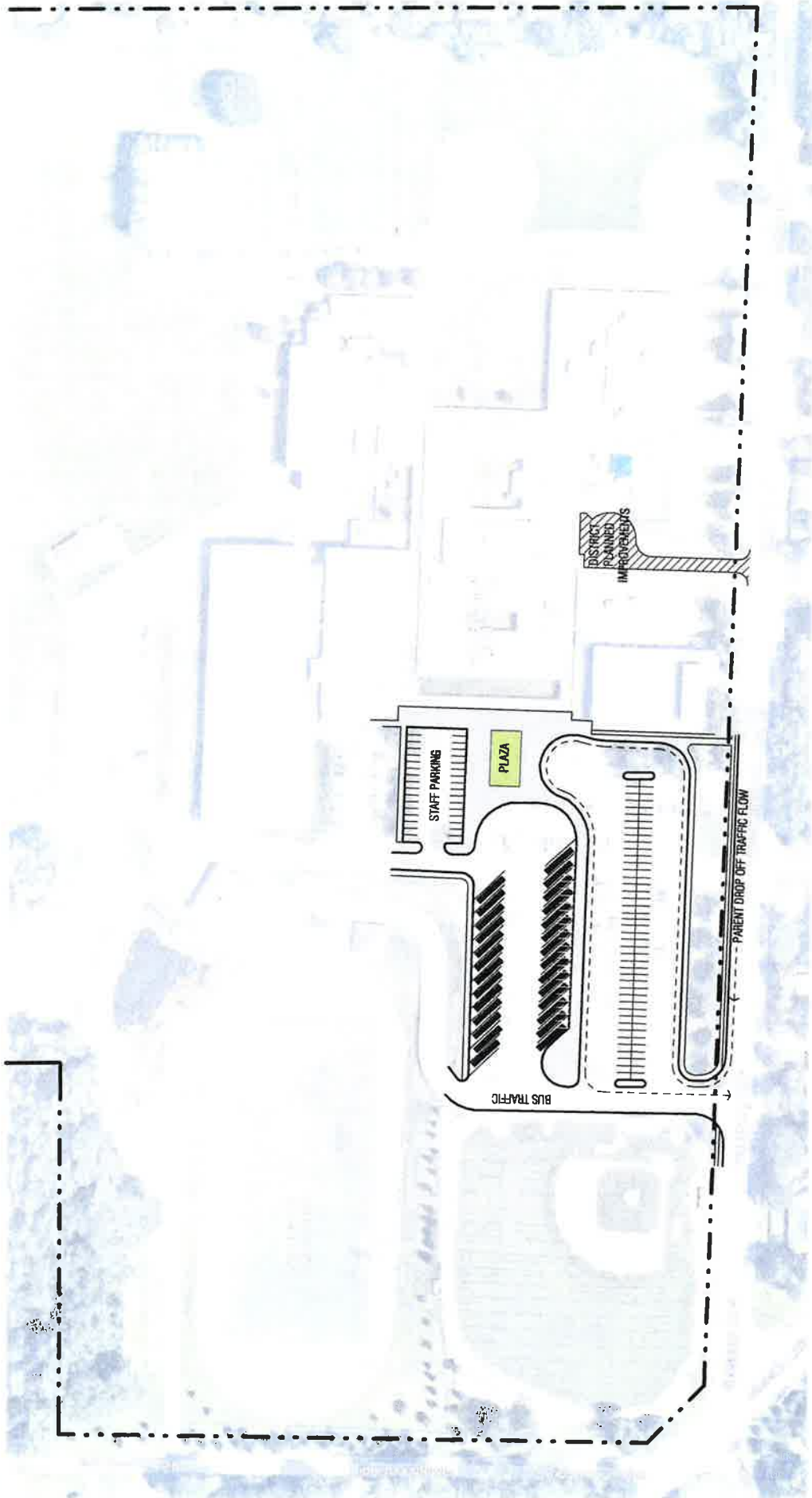
4 GYM WEST ELEVATION
1/16" = 1'-0"
0 12' 24'



1 GYM NORTH ELEVATION
1/16" = 1'-0"
0 12' 24'



3 GYM SOUTH STAGE ELEVATION
1/16" = 1'-0"
0 12' 24'



1 BUS LOOP LAYOUT OPTION A.2

1 1/2" = 1'-0"

© 2017 Wold Engineering, Inc.
 Wold Engineering, Inc. 15750 15th Avenue S.E. Everett, WA 98203
 www.woldeng.com

Existing parking

Existing bus parking: 7
 Existing visitor parking: 44
 Existing main lot parking: 230

Proposed parking

Proposed bus parking spaces: 27
 Proposed additional staff parking spaces: 34
 Proposed main/visitor lot parking: 86
 Parking spaces striped over proposed bus loop: 97

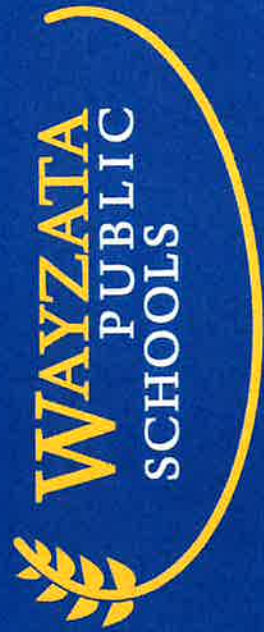


Appendix F – Community Task Force Elementary Capacity Benefits

Growth Task Force Recommendation

School Board Meeting

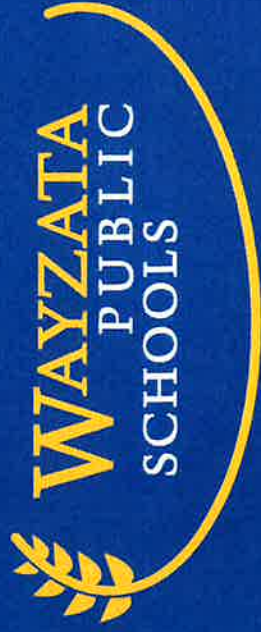
February 13, 2017



Excellence. For each and every student.

Task Force Charge

The Growth Task Force will review objective data and information in relation to the continued housing growth in our cities and the capacity of our schools/facilities and provide a recommendation as to whether additional facilities may or may not be needed, when the facilities may be needed and to what extent.

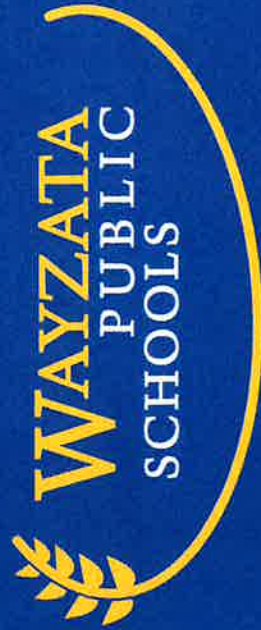


Excellence. For each and every student.

Task Force Members

- Kristin Nordstrom, Pre K
- Allison Storti, Pre K
- Brian Combs, Birchview
- Cara Thompson, Birchview
- Betsy Gambach, Gleason Lake
- Scott Stoltenberg, Gleason Lake
- Heidi Pearson, Greenwood
- Brent Scheil, Greenwood
- Megan Nuthals, Kimberly Lane
- Deepak Thakker, Kimberly Lane
- Page Fleeger, Meadow Ridge
- Rahul Jhavar, Meadow Ridge
- Sarah Amelotte, Oakwood
- Andrew Tibesar, Oakwood
- Kevin Fruechte, Plymouth Creek
- Divya Raman, Plymouth Creek
- Scott Aldrich, Sunset Hill
- Tobi Tombers, Sunset Hill
- Jill Perrigo, Central Middle School
- Meredith Speier, Central Middle School
- Derek Diesen, East Middle School
- Rebecca Malmquist, East Middle School
- Venkata K Potti, West Middle School
- Nira Rajan, West Middle School
- Susan Hillel, At Large

** several parents also have students in multiple schools including WHS*

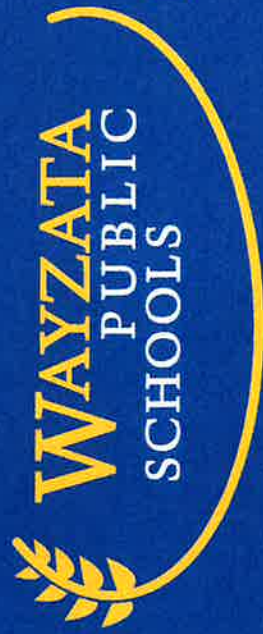
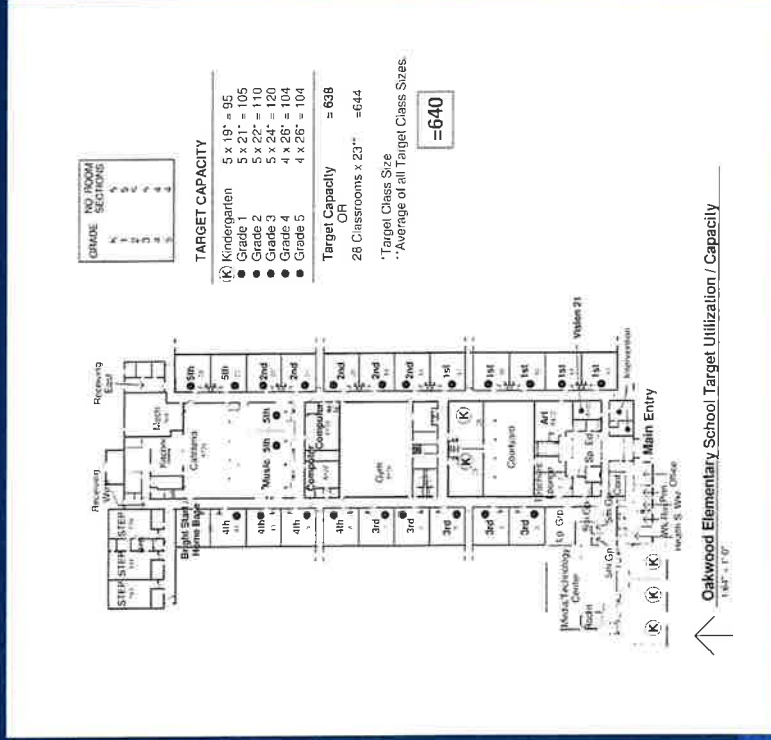


Excellence. For each and every student.

Meetings

January 5, 2017

- WPS Building Capacities
- Facilities History
- Educational Models and Facilities

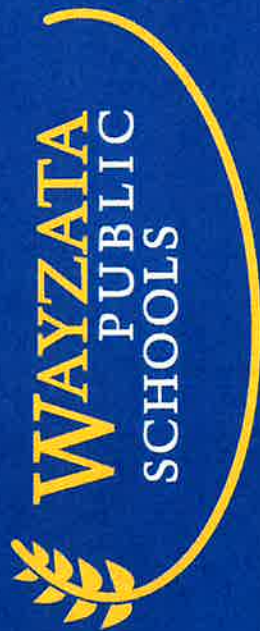


Excellence. For each and every student.

Meetings

January 12, 2017

- City Presentations
- Housing Study
Dick Carlstrom
- Enrollment Projections
- Construction
Timelines

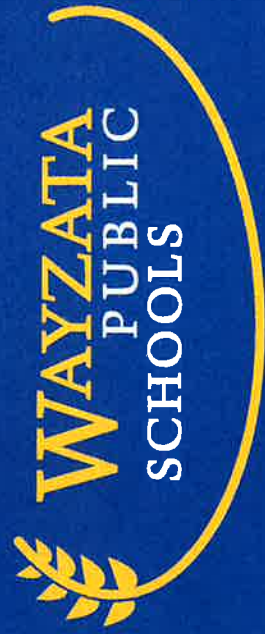


Excellence. For each and every student.

Meetings

January 19, 2017

- Small Group Work
- Large Group Consensus Building

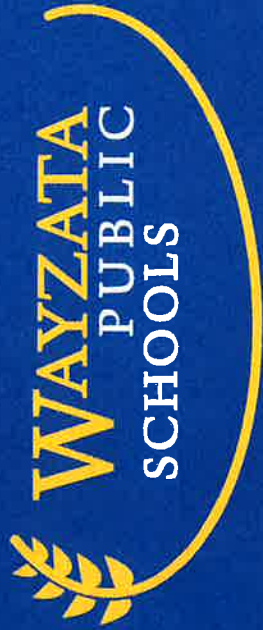


Excellence. For each and every student.

Meetings

January 23, 2017

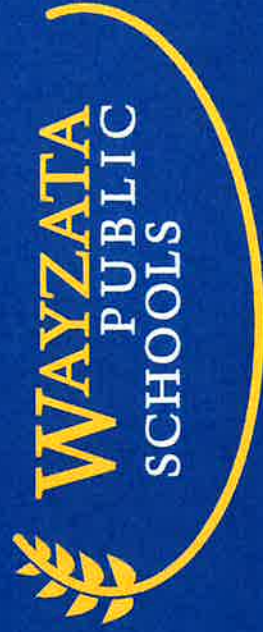
- Data review of: census, class size averages, square foot averages, growth impact
- Large Group Consensus Building
- Recommendation Development



Excellence. For each and every student.

Recommendation

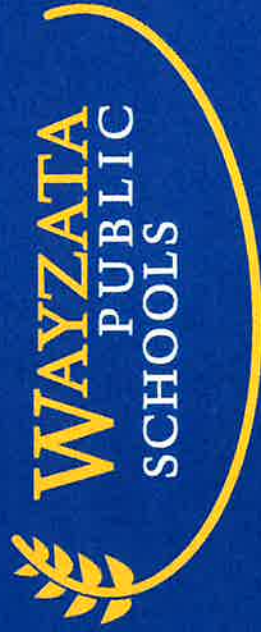
Due to our continued robust growth, the members of the community Growth Task Force believe that a new elementary school needs to be available as soon as possible.



Excellence. For each and every student.

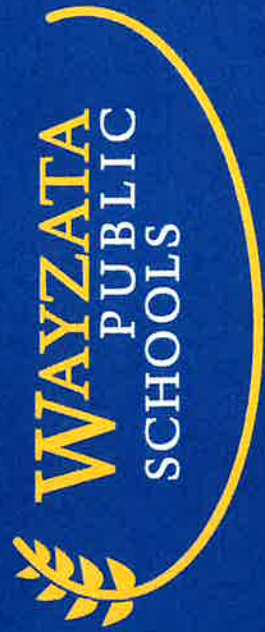
Recommendations Beyond Scope of Growth Task Force

- It is a priority to maintain smaller class sizes throughout the district.
- It is important to look at equity among schools in the district and consider benefits that will appeal to all voters while not exceeding residents' property tax tolerance.
- Consideration should be given to building a facility that can receive an addition if and when needed in the future.



Excellence. For each and every student.

Questions & Discussion



Excellence. For each and every student.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: Superintendent’s Reports and Recommendations

ITEM: Human Resource Services

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

1) Board Action on the Contract with Wayzata Education Association for Fiscal Years 2017-2019

The School Board’s Bargaining Team and the Wayzata Education Association representatives reached a tentative contract agreement on July 20, 2017. Subsequently, the WEA teachers voted on Tuesday, September 5 to ratify the contract.

Attached is the summary of the proposed two-year contract and the costing model. Both the Union and the Board place a high value on student achievement and a collaborative work environment. We are proud of the fact that our teachers and our schools bring value to the Wayzata Community and that this contract is a strong reflection of our District’s strategic direction.

The negotiations team members were: Marianne Brinda, Kathryn Kottke, Cory Knudtson, Tina Christopherson, and Clarice Jorenby, Wayzata Education Association; Andrea Cuene and Cheryl Polzin, School Board; Jim Westrum, Executive Director of Finance and Business Services; and Stacie Vos, Executive Director of Human Resource Services.

I would like to express my appreciation for the collaborative efforts put forth by the negotiation team members throughout this process. The team’s collective ability to resolve issues in a positive and respectful manner benefits all of us.

RECOMMENDED ACTION: Approve the contract with the Wayzata Education Association for the period of July 1, 2017 through June 30, 2019 as agreed upon by the bargaining teams and ratified by the Wayzata Education Association.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ Failed _____

Abstentions: _____

Wayzata Education Association

**And
Independent School District 284**

**Tentative Agreement – July 20, 2017
2017-2019**

New Language in red

~~Deleted Language strike through~~

	17-18	18-19	Tot Pkg
Salary increase	2.90%	2.90%	7.58%
Extracurricular Increase	2.90%	2.90%	
Health Premium Increase	2.75%	3.00%	
Health Contribution Increase	2.75%	3.00%	
Dental Premium Increase	2.00%	2.00%	
Dental Contribution Increase	2.00%	2.00%	

Section 5.6 Alternative Compensation Program

Part 4 Wayzata Academy

b) Wayzata Academy Coursework:

Eligible teachers who complete an Academy offering will receive a ~~\$600~~ **\$480** stipend. Teachers are limited to one ~~\$600~~ **\$480** stipend per school year. Eligible teachers include those who have completed their first year of teaching in Wayzata and have completed sixteen (16) hours of new teacher training.

Part 5 Annual Performance Bonuses

b) Site Goal Bonus:

A \$400 Site Goal Bonus will be paid to each teacher based on the attainment of the annual Alternative Compensation site goal by his/her assigned site(s). **Beginning in the 2018-2019 school year a \$200.00 Site Goal Bonus will be paid to each teacher based on the attainment of the annual Alternative Compensation site goal by his/her assigned site(s).** Each site's goal will be developed with teacher input. A full-time (1.0 FTE) teacher performing their duties for the employer on one hundred twenty (120) or more work days during the basic school year will be eligible for the Site Goal Bonus. Part-time teachers whose contracts begin prior to October 15 and extend through the remainder of the school year will be eligible for a pro-rata Site Goal Bonus based on their FTE. Itinerant teacher assigned to more than one (1) site will be assigned to a location and receive the bonus based on that site. The site will be determined by the location requiring the largest portion of the total FTE. An itinerant teacher assigned equal time in two locations will receive the bonus based on the assignment to each qualifying site. An itinerant teacher assigned to three or more sites or a teacher with district-wide assignments will receive the bonus based on the following formula: number of sites district-wide reaching their goal divided by total number of site goals district-wide. If a site does not reach their goal, the

allocated dollars for their site goal will be credited to the building's Professional Development fund and will be used by each teacher at the site for either twelve (12) hours of curriculum development paid in a lump sum of \$400 or up to \$400 may be used by any individual teacher to pay for the costs (including substitute costs) of attending a relevant conference or workshop. **Beginning in the 2018-2019 school year, if a site does not reach their goal, the allocated dollars for their site goal will be credited to the building's Professional Development fund and will be used by each teacher at the site for either six (6) hours of curriculum development paid in lump sum or \$200.00 or up to \$200.00 may be used by any individual teacher to pay for the costs (including substitute costs) of attending a relevant conference or workshop.** Use of these funds is at the discretion of each teacher. Funds not used by July 1 of the following year will no longer be reserved for any individual teacher and may be distributed by the building staff development committee.

If an itinerant teacher with three or more assignments or a teacher with district-wide assignments does not receive his/her bonus, the allocated dollars for his/her site goal will be credited to the district professional development fund and will be used by each itinerant teacher for either twelve (12) hours of curriculum development paid in a lump sum of \$400 or up to \$400 may be used by any individual teacher to pay for the costs (including substitute costs) of attending a relevant conference or workshop. **Beginning in the 2018-2019 school year, if an itinerant teacher with three or more assignments or a teacher with district-wide assignments does not receive his/her bonus, the allocated dollars for his/her site goal will be credited to the district professional development fund and will be used by each itinerant teacher for either six (6) hours of curriculum development paid in a lump sum of \$200 or up to \$200 may be used by any individual teacher to pay for the costs (including substitute costs) of attending a relevant conference or workshop.** Use of these funds is at the discretion of each teacher. Funds not used by July 1 of the following year will no longer be reserved for any individual teacher and may be distributed by the building staff development committee.

The site goal bonus will be paid within thirty (30) days of all the schools' data becoming available.

Section 5.8 Extra Assignment Salary Schedule

Individual teachers may enter into separate contracts with the Employer for the performance of assignments in addition to or differing from the performance of basic duties. Such separate extra assignments shall not be part of a teacher's continuing contract and shall not be subject to the provisions of Minnesota Statutes 122A.40.

During the term of this Contract, the compensation of teachers for the performance of the assignments listed in the extra assignment salary schedule set forth in Appendix D (which is attached hereto and made a part of this Agreement) shall be determined by such schedule. Compensation under this schedule is based upon the requirement of a significant additional time commitment beyond a full-time teacher's basic duties. Extra assignments may be given within the school day to a teacher with less than a full load of basic duties without additional compensation.

The Employer will determine which extra assignment positions are to be filled. All vacancies for Extra-Curricular Assignments (but not Extended Professional Assignments or Extra Service Assignments) shall be posted by the Employer, and no person outside the appropriate unit shall be hired for the position until after all members of the appropriate unit who applied for the position in writing within ~~ten (10)~~ **five (5)** days after the date of posting have been interviewed by the Employer. Positions currently held by non-faculty members are not subject to annual postings unless deemed so by employer. Should new extra assignment positions be created during the term of this Contract, compensation for such new positions will be determined through negotiations between the Employer and the Association. In the event the parties are unable to agree upon the

compensation for a new extra assignment position, the Employer may set the compensation for such position consistent with the compensation for similar assignments, subject to the grievance procedure.

Section 5.11 Career Increment

A teacher may qualify for a career increment in addition to the annual basic salary for such teacher, according to the teacher’s initial placement on the salary schedule plus the teacher’s years of service to the District as of the first day of the school year, as follows:

Initial Salary Schedule

Placement plus Years of Service to District

Career Step

14 but less than 19	15
19 but less than 24	20
24 or more but less than 30	25
30 or more	30

Section 6.3 Hospitalization and Medical Insurance

The maximum Employer contribution for the ~~2015-16~~ 2017-2018 contract will be ~~\$1,181.60~~ \$1,274.77 per month for family, ~~\$980.45~~ \$1,057.81 for one plus one coverage and ~~\$629.25~~ \$678.87 per month for individual coverage. Effective July 1, ~~2016~~, 2018 the maximum Employer contribution will be ~~\$1,240.65~~ \$1,313.01 per month for family, ~~\$1,029.50~~ \$1,089.55 for one plus one coverage and ~~\$660.70~~ \$699.24 for individual coverage.

Section 6.7 Health Care Saving Plan (HCSP) - MN State Retirement System

The District shall participate in the Health Care Savings Plan (HCSP) established by the Minnesota State Retirement System. For ~~2015-16~~ 2017-2018, the District will contribute ~~\$82.40~~ the difference between \$678.87 and the single health insurance premium of \$590.02 (\$88.95) per month to an HCSP account for each employee at .75 FTE or above (thirty (30) hours or more per week) who elects single health insurance coverage.

For ~~2016-17~~ 2018-2019, the District will contribute the amount of difference between ~~\$660.70~~ \$699.24 and the single health insurance premium \$607.72 (\$91.52) to the HCSP account for each employee at .75 FTE or above (thirty (30) hours or more per week) who elects single health insurance. Participation will only be allowed in one District Health Care Savings Plan.

Article VII

Leaves and Absences

Section 7.1 Sick Leave

In conjunction with the long-term disability insurance provided above, the Employer has established the following provisions for paid sick leave in order to minimize a teacher’s loss of income because of unavoidable absence due to illness or injury during the basic school year. Sick leave may be used to care for an ill or injured dependent child. A “child” means an individual less than eighteen years of age or an individual under age twenty who is still attending secondary school. Accrued sick leave may also be used due to the illness or injury of an adult child, spouse,

sibling, parent, step-parent, grandparent or step-grandparent if required by applicable Minnesota statutes as informed by the Human Resources Department.

Paid sick leave is provided for full time teachers (0.8 -1.0 FTE) for ten (10) days during each basic school year with a year-end accumulation of sixty-one (61) days or fewer. After a year-end accumulation of more than sixty-one (61) days, paid sick leave is provided for full-time teachers for nine (9) days during the basic school year. If a year-end accumulation drops to sixty-one (61) days or fewer, the teacher's annual sick leave provided will revert to ten (10) days. Part-time teachers (including hourly teachers) will be granted sick leave in proportion to the amount of their employment (e.g., a teacher employed one-half time will be granted ten (10) half days of sick leave). Beginning July 1, 2003, sick leave may accumulate up to a total of one-hundred ninety (190) days. A teacher who is absent at either the beginning or end of the regular school day for less than one-half (1/2) of such teacher's regular work day (less than four (4) hours for a full-time teacher) shall be charged for one-half (1/2) day of sick leave. All other absences will be charged as a full day of sick leave.

The Employer reserves the right to require substantiation of illness where there is evidence that sick leave is being abused.

Additional loaned sick leave benefits will be granted to any teacher who has exhausted accumulated sick leave benefits if such teacher has been continuously disabled and unable to teach for a period of twenty-five (25) or more consecutive work days, as certified by a medical doctor. Additional loaned sick leave benefits will also be granted for a subsequent absence during the same school year due to the same medical condition. Such additional loaned sick leave benefits will commence as of the work day immediately following the last day of regular sick leave payment. Additional loaned sick leave benefits will continue only for the period during which the teacher remains continuously disabled and unable to teach, and shall cease in any event after sixty (60) calendar days of disability. Following a medical disability leave of 25 consecutive days or more, as certified by a medical doctor, an employee who returns to work will be granted five (5) sick leave days.

The loaned days will be re-paid utilizing the following requirements:

- a. At the beginning of each school year, four (4) days per year will be deducted from an employee's accumulated sick and/or personal leave until the total loaned days are paid back.
- b. These four (4) days can be a combination of sick and personal days; however, at least one personal day must be used. The employee must notify the Human Resource Department when they return from their leave, their choice of re-payment (e.g. sick or personal days).
- c. For teachers, whose leave begins on or after July 1, 2007, the loaned days must be repaid within five (5) years of the leave. If after five (5) years, the teacher does not have adequate accumulated sick leave to re-pay the remaining portion, the District will subtract the balance from the teacher's salary.
- ~~c.~~ d. At the end of the school year, the employee may apply additional accumulated sick and/or personal days to the balance of the loaned days.
- d. e. If the loaned days are not re-paid and the teacher resigns or is terminated, the remaining days will be deducted from their final paycheck. **Repayment of sick leave time will be calculated using the teacher's daily rate of pay at the time the loan was granted.** If the teacher is unable to return due to a disability, this provision will not apply.

A teacher may use one (1) day of accumulated sick leave per summer school session to cover up to two (2) days of summer school absence due to illness or injury.

Section 7.3 Bereavement Leave

A teacher shall be granted up to three (3) days paid leave without a deduction from accumulated sick leave, per incident, during the basic school year and extended work days, including summer school, due to death of a **close** family member or close personal friend. Advance notice and approval by the building principal is normally required; however, in emergency situations in which advance notice to the principal is not possible, the teacher shall notify the substitute scheduler according to district procedures.

A teacher shall be granted, per incident, up to three (3) days paid leave without a deduction from accumulated sick leave for a current student, up to one day for a former student, and up to one day for a current student's parent.

A teacher may ~~apply~~ **use one (1) day of** accumulated sick leave benefits toward **an** absence during the basic school year ~~and or an~~ extended work days—due to death of ~~either a~~ **a** relatives or ~~close~~ friends.

A teacher may use one (1) day of accumulated sick leave per summer school session to cover up to two (2) days of summer school absence due to death of a relative or close friend.

Section 7.4 Personal Leave

Each teacher employed at a 0.8 FTE or greater contract with a year-end sick leave accumulation of sixty-one (61) days or fewer is eligible for two (2) days of leave during each basic school year. After a year-end sick leave accumulation of more than sixty-one (61) days, each full-time teacher is eligible for three (3) days of leave during the basic school year which may accumulate up to three (3) days. If a teacher's year-end sick leave accumulation drops to sixty-one (61) days or fewer, the teacher's annual personal leave provided will revert to two (2) days. A part-time teacher (between 0.5 FTE but less than 0.8 FTE) will be granted two (2) days of personal leave in proportion to the amount of their employment (e.g. a teacher employed one-half time will be granted two (2) half days of personal leave.) This leave may accumulate to a maximum of three (3) days, (3 half-days for 0.5 FTE) and will not be deducted from sick leave credits.

Beginning with the 2015-16 school year, employees who have completed ten (10) years under the WEA master agreement, may accumulate to a maximum of four (4) days (4 half-days for 0.5 FTE). Employees who have completed twenty (20) years under the WEA master agreement, may accumulate to a maximum of five (5) days (5 half-days for 0.5 FTE). Any additional unused personal leave will be converted to sick leave.

Beginning with the 2017-2018 school year, employees have the option of borrowing one (1) personal leave day from the next school year's allocation. This borrowed day will be paid back by reducing the number of allocated personal leave days at the start of the following school year. If the teacher resigns or is terminated, that day will be deducted from their final paycheck.

Section 7.8 Child Care Leave

A child care leave is defined as a) the period of time once a teacher (mother) has been released from the disability period of childbirth or b) the period of time a teacher (mother or father) wishes to take to provide for the care of a newborn or newly adopted child/ren.

- a) A teacher may be granted a leave of absence without pay for a period of up to twelve (12) months for the purpose of providing full-time care for a newborn or newly adopted child or children. Written application for such leave shall be submitted to the Human Resource Department at least four (4) months prior to the effective date of such leave, and shall indicate the proposed starting and ending dates for the leave.
- b) A child care leave shall begin on the date approved by the Employer and shall end on the last day preceding the school quarter/trimester unless otherwise mutually agreed between the Employer and the teacher. In the case of a premature delivery or availability of an adopted child upon short notice, the Employer may adjust the starting date for the leave, provided a satisfactory substitute is available.
- c) A teacher may utilize accumulated sick leave up to a maximum of ~~three~~ **four** weeks for child care leave. If the teacher is declared disabled from teaching by a physician, Section 7.1 of this contract shall apply.
- d) Teachers may utilize accumulated sick leave up to a maximum of six weeks for the care of a newly adopted children.
- e) The Employer may send a teacher a written request that the teacher confirm his or her intention to return to work, and the teacher shall respond in writing within ten (10) days after receipt of such request. Failure of the teacher to respond to such a request within ten (10) days will result in termination of employment, as will the failure to return to work upon expiration of a child care leave (except for illness or injury). The Employer shall have no obligation to reemploy a teacher at any time other than at the end of a child care leave.

Section 7.17 Assault Leave

~~In the case of a physical assault on a teacher where a police report has been filed, the teacher will be granted up to three days of paid leave.~~

In the case of a physical assault on a teacher, **a building administrator will be notified. A police report may be filed.** The teacher may be granted up to three (3) days of paid leave **without deduction from accumulated sick or personal leave.**

Article VIII
Severance Pay

Section 8.1 Statutory Authority

The parties have agreed upon the following standards and procedures for the implementation of a program of retirement incentive pay pursuant to M.S. 122A.48.

Section 8.2 Teachers Eligible

All teachers must submit a written letter of retirement to the Human Resource Department by February 1, including the requested date of retirement. A teacher will be eligible for severance pay only if each of the following standards is met:

- a) The teacher must have completed at least 20 years of full-time service as a teacher in the Wayzata School District, or at least 15 years of full-time service as a teacher in the Wayzata School District and a total of at least 25 years of full-time service as a teacher in school districts in the State of Minnesota.

- b) The teacher must have attained the age of 55 years as of the June 30 of the school year in which a retirement letter is submitted.
- ~~c) The teacher must submit a written letter of retirement to the Human Resources Department by February 1, including the requested date of retirement.~~
- ~~d)~~c. The School Board shall act on the letter of retirement at its first regular February meeting.
- ~~e)~~d. No severance pay will be paid to any teacher who has been discharged for cause by the Employer pursuant to M.S. 122A.40.
- ~~f)~~e. If you qualify for Article IX, you are not eligible for severance pay (Article VIII, with the exception of Section ~~8.7~~ 8.6 Insurance Benefits).

Section 8.6 Insurance Benefits

Any eligible teacher who has completed fifteen (15) or more years of continuous full-time service and who has attained the age of fifty-five (55) as of the effective date of retirement; or has completed twenty (20) years of full-time service to the District and who has attained the age of fifty-five (55) as of the effective date of retirement shall be eligible for the same employer contribution toward the premium actually charged by such retired teacher's insurance carrier for hospital/medical insurance as is provided to eligible teachers actively at work. Benefits available under the insurance plan shall be coordinated with any government-provided benefits (such as Medicare) to provide the same total benefits available to teachers actively at work, not to exceed ~~\$920~~ \$980 per month for retirees electing single coverage, ~~\$1,410~~ \$1,520 per month for retirees electing E+1 coverage and ~~\$1,680~~ \$1,820 per month for retirees electing family coverage. Such employer insurance premium contribution shall terminate once the teacher has been eligible for Medicare for five years. For eligible teachers who retire after June 30, 2008, such employer insurance premium contribution shall terminate at Medicare eligibility. By paying their own premiums, all retired teachers may continue to receive hospital/medical insurance coverage for as long as they wish even if the retiree is not eligible for District contribution.

Appendix A

Salary Schedule / July 1, 2017 to June 30, 2018

PI	BA	BA+15	BA+30	BA+45	BA+60	MA	MA+15	MA+30	MA+45	MA+60	PHD
1	\$40,725	\$41,505	\$42,680	\$44,050	\$45,810	\$47,570	\$49,135	\$50,895	\$52,655	\$54,415	\$56,960
2	\$41,510	\$42,290	\$43,465	\$45,025	\$46,885	\$48,745	\$50,310	\$52,070	\$53,830	\$55,590	\$58,130
3	\$42,290	\$43,070	\$44,245	\$46,005	\$47,960	\$49,915	\$51,480	\$53,245	\$55,005	\$56,765	\$59,305
4	\$44,050	\$44,830	\$46,005	\$48,355	\$50,305	\$52,265	\$53,830	\$55,585	\$57,350	\$59,110	\$61,650
5	\$46,005	\$46,790	\$47,960	\$50,305	\$52,655	\$54,805	\$56,375	\$58,135	\$59,890	\$61,650	\$64,195
6	\$47,560	\$48,745	\$49,915	\$52,265	\$55,200	\$57,350	\$58,915	\$60,675	\$62,435	\$64,195	\$66,735
7	\$48,905	\$51,875	\$53,045	\$55,395	\$57,740	\$60,090	\$61,650	\$63,410	\$65,175	\$66,935	\$69,475
8	\$48,905	\$53,630	\$55,395	\$57,740	\$60,280	\$62,825	\$64,390	\$66,150	\$67,910	\$69,670	\$73,240
9	\$48,905	\$55,145	\$58,135	\$60,870	\$63,605	\$66,345	\$67,910	\$69,670	\$71,430	\$73,190	\$75,730
10	\$49,630	\$55,965	\$60,995	\$63,865	\$67,930	\$71,105	\$72,690	\$74,480	\$76,265	\$78,055	\$80,635
11	\$49,630	\$55,965	\$62,720	\$65,675	\$70,235	\$73,515	\$75,155	\$77,005	\$78,850	\$80,700	\$83,365
12	\$49,630	\$55,965	\$62,720	\$65,675	\$72,215	\$75,595	\$77,280	\$79,180	\$81,085	\$82,985	\$85,725
13	\$49,630	\$55,965	\$62,720	\$65,675	\$72,215	\$75,595	\$77,280	\$79,180	\$81,085	\$82,985	\$85,725
14	\$49,630	\$55,965	\$62,720	\$65,675	\$72,215	\$75,595	\$77,280	\$79,180	\$81,085	\$82,985	\$85,725
15-19	\$51,565	\$58,070	\$64,995	\$68,125	\$74,840	\$78,390	\$80,250	\$82,320	\$84,100	\$86,470	\$89,385
20-24	\$54,950	\$61,480	\$68,425	\$71,275	\$78,220	\$81,485	\$83,525	\$85,570	\$87,205	\$89,650	\$92,510
25-29	\$57,805	\$64,340	\$71,275	\$74,140	\$81,080	\$84,345	\$86,385	\$88,425	\$90,470	\$92,510	\$95,365
30	\$58,905	\$65,340	\$72,275	\$75,140	\$82,080	\$85,345	\$87,385	\$89,425	\$91,470	\$93,510	\$96,365

Appendix B

Salary Schedule / July 1, 2018 to June 30, 2019

PI	BA	BA+15	BA+30	BA+45	BA+60	MA	MA+15	MA+30	MA+45	MA+60	PHD
1	\$41,910	\$42,710	\$43,920	\$45,330	\$47,140	\$48,950	\$50,560	\$52,375	\$54,185	\$55,995	\$58,615
2	\$42,715	\$43,520	\$44,730	\$46,335	\$48,245	\$50,160	\$51,770	\$53,585	\$55,395	\$57,205	\$59,820
3	\$43,520	\$44,320	\$45,530	\$47,340	\$49,355	\$51,365	\$52,975	\$54,790	\$56,605	\$58,415	\$61,025
4	\$45,330	\$46,135	\$47,340	\$49,760	\$51,765	\$53,785	\$55,395	\$57,200	\$59,015	\$60,825	\$63,440
5	\$47,340	\$48,150	\$49,355	\$51,765	\$54,185	\$56,395	\$58,010	\$59,825	\$61,630	\$63,440	\$66,060
6	\$48,940	\$50,160	\$51,365	\$53,785	\$56,805	\$59,015	\$60,625	\$62,435	\$64,250	\$66,060	\$68,675
7	\$50,325	\$53,380	\$54,585	\$57,005	\$59,415	\$61,835	\$63,440	\$65,250	\$67,070	\$68,880	\$71,490
8	\$50,325	\$55,190	\$57,005	\$59,415	\$62,030	\$64,650	\$66,260	\$68,070	\$69,880	\$71,695	\$75,365
9	\$50,325	\$56,745	\$59,825	\$62,640	\$65,450	\$68,270	\$69,880	\$71,695	\$73,505	\$75,315	\$77,930
10	\$51,070	\$57,590	\$62,765	\$65,720	\$69,900	\$73,170	\$74,800	\$76,640	\$78,480	\$80,320	\$82,975
11	\$51,070	\$57,590	\$64,540	\$67,580	\$72,275	\$75,650	\$77,335	\$79,240	\$81,140	\$83,045	\$85,785
12	\$51,070	\$57,590	\$64,540	\$67,580	\$74,310	\$77,790	\$79,525	\$81,480	\$83,440	\$85,395	\$88,215
13	\$51,070	\$57,590	\$64,540	\$67,580	\$74,310	\$77,790	\$79,525	\$81,480	\$83,440	\$85,395	\$88,215
14	\$51,070	\$57,590	\$64,540	\$67,580	\$74,310	\$77,790	\$79,525	\$81,480	\$83,440	\$85,395	\$88,215
15-19	\$53,065	\$59,755	\$66,880	\$70,105	\$77,015	\$80,665	\$82,580	\$84,710	\$86,540	\$88,980	\$91,980
20-24	\$56,545	\$63,265	\$70,410	\$73,345	\$80,490	\$83,850	\$85,950	\$88,055	\$89,735	\$92,250	\$95,195
25-29	\$59,485	\$66,210	\$73,345	\$76,295	\$83,435	\$86,795	\$88,895	\$90,990	\$93,095	\$95,195	\$98,135
30	\$60,485	\$67,210	\$74,345	\$77,295	\$84,435	\$87,795	\$89,895	\$91,990	\$94,095	\$96,195	\$99,135

Appendix C

ECFE Wage Schedule

<u>2017 - 2018</u>			
STEP	BA	BA+30	MA
A	\$ 27.76	\$ 29.14	\$ 30.55
B	\$ 28.35	\$ 29.75	\$ 31.20
C	\$ 28.91	\$ 30.34	\$ 31.79
D	\$ 29.44	\$ 30.91	\$ 32.39
E	\$ 30.07	\$ 31.57	\$ 33.08
F	\$ 30.64	\$ 32.19	\$ 33.71
G	\$ 31.19	\$ 32.72	\$ 34.30
H	\$ 31.78	\$ 33.37	\$ 34.94
*	\$ 34.31	\$ 36.04	\$ 37.76
**	\$ 36.03	\$ 37.82	\$ 39.60
***	\$ 37.82	\$ 39.70	\$ 41.60

<u>2018 - 2019</u>			
STEP	BA	BA+30	MA
A	\$ 28.57	\$ 29.98	\$ 31.44
B	\$ 29.18	\$ 30.61	\$ 32.10
C	\$ 29.75	\$ 31.22	\$ 32.71
D	\$ 30.29	\$ 31.80	\$ 33.33
E	\$ 30.94	\$ 32.49	\$ 34.04
F	\$ 31.53	\$ 33.12	\$ 34.69
G	\$ 32.09	\$ 33.67	\$ 35.29
H	\$ 32.70	\$ 34.33	\$ 35.96
*	\$ 35.31	\$ 37.08	\$ 38.85
**	\$ 37.07	\$ 38.92	\$ 40.75
***	\$ 38.92	\$ 40.85	\$ 42.80

* Eligible for this rate on the first July 1 following completion of 400 hours at Step H.

** Eligible for this rate after five years at level *

*** Eligible for this rate after five years at level **.

Appendix D

Extra Assignment Schedule

An Extracurricular Committee will be co-chaired by an administration representative and a union representative and will include two elementary, two middle school, and two high school teachers selected by the WEA. Committee selection should take into account the diversity of the activities Wayzata supports. The focus of the committee will be to:

- recommend placement on the pay scale for new advisor or coach positions, and
- review and possibly recommend changes in placement based on changed expectations for a job.

I. Extra-Curricular Assignments

A. High School

All Extra Curricular Assignments shall be calculated from a 1.000 factor of \$7,481 in 2017-18 and \$7,698 in 2018-19. Positions included in Section I and identified with ❖ are not eligible for the Extra Curricular Career Increments.

Assignment	Factor	17-18	18-19
MSHSL Activities			
Interscholastic			
Baseball Coach	0.850	\$ 6,359	\$ 6,543
Basketball Coach	1.000	\$ 7,481	\$ 7,698
Cross Country Coach	0.715	\$ 5,349	\$ 5,504
Dance Team Coach (Winter)	0.870	\$ 6,509	\$ 6,697
Football Coach	1.000	\$ 7,481	\$ 7,698
Golf Coach	0.660	\$ 4,938	\$ 5,081
Gymnastics Coach	0.870	\$ 6,509	\$ 6,697
Hockey Coach	1.000	\$ 7,481	\$ 7,698
Lacrosse Coach	0.700	\$ 5,237	\$ 5,389
Soccer Coach	0.850	\$ 6,359	\$ 6,543
Softball Coach	0.850	\$ 6,359	\$ 6,543
Swimming Coach	0.850	\$ 6,359	\$ 6,543
Tennis Coach	0.640	\$ 4,788	\$ 4,927
Track Coach	0.850	\$ 6,359	\$ 6,543
Volleyball Coach	0.870	\$ 6,509	\$ 6,697
Wrestling Coach	0.920	\$ 6,883	\$ 7,082
Debate Coach	1.000	\$ 7,481	\$ 7,698
Assistant Debate Coach	0.750	\$ 5,611	\$ 5,774
Speech	0.638	\$ 4,773	\$ 4,911
Assistant Speech Coach	0.478	\$ 3,576	\$ 3,680
One Act Play Contest Director	0.200	\$ 1,496	\$ 1,540
Coed Interscholastic			
Adapted Soccer	0.390	\$ 2,918	\$ 3,002
Adapted Floor Hockey	0.495	\$ 3,703	\$ 3,811
Adapted Softball	0.410	\$ 3,067	\$ 3,156
Adapted Bowling	0.266	\$ 1,990	\$ 2,048
Nordic Skiing Coach*	0.715	\$ 5,349	\$ 5,504
Alpine Skiing Coach*	0.715	\$ 5,349	\$ 5,504

* These factors are for assignments as head coach of both boys' and girls' teams. If separate coaches are assigned for these activities, the factor shall be .646.

Other Related Activities

Adapted Athletic Coordinator (per season)	0.210	\$ 1,571	\$ 1,617
Athletic Equipment Supervisor	1.750	\$ 13,092	\$ 13,472
Weight Room Trainer (per semester)	0.750	\$ 5,611	\$ 5,774
Assistant Weight Room Trainer (per semester)	0.500	\$ 3,741	\$ 3,849
Dance Team Coach (Fall)	0.300	\$ 2,244	\$ 2,309
Cheerleading Advisor (Fall)	0.375	\$ 2,805	\$ 2,887
Cheerleading Advisor (Winter)	0.375	\$ 2,805	\$ 2,887
Intramural Staff	per hour	\$ 26.96	\$ 27.74

Grade 10-12 assistant coaches at the varsity level shall be paid .750 times the head coach's salary.

Grade 9 assistant coaches at the varsity level shall be paid .680 times the head coaches salary. If a Grade 9 assistant coach was hired before 7/1/03, their salary shall be .75 times the head coach's salary.

Post-Season Athletics

Post-season is defined as the first day following the first section competition.

Varsity and assistant coaches will be paid 80% of their pro-rata salary for post-season competition (based on a 6-day work week).

When individual student(s) competes beyond the regular season, coaches are paid as follows:

Head Coach - \$200; Assistant Coach - \$150.

The Activities Director will determine the number of coaches necessary for each post-season competition.

Post-Season Activities: Effective September 1, 2011

Eligibility for post-season compensation will be determined by the advisor's job description. Advisors will receive 50% pro-rata salary for post-season competition (based on the work-week as indicated in their job description). The Activities Director will determine the advisors' job descriptions. The Activities Director will determine the number of coaches necessary for each post-season competition.

Theatre Arts

Drama Coordinator	0.200	\$ 1,426	\$ 1,454
Fall Musical Artistic Director	0.850	\$ 6,059	\$ 6,180
Fall Musical Vocal Director	0.550	\$ 3,920	\$ 3,999
Fall Musical Choreographer	0.425	\$ 3,029	\$ 3,090
Fall Musical Technical Director	0.425	\$ 3,029	\$ 3,090
Fall Musical Orchestra Director	0.425	\$ 3,029	\$ 3,090
Fall Musical Pianist	0.255	\$ 1,908	\$ 1,963
Fall Musical Publicity	0.200	\$ 1,426	\$ 1,454
Fall Musical Lighting/Sound	0.425	\$ 3,029	\$ 3,090
Fall Musical Costumes	0.425	\$ 3,029	\$ 3,090
Winter Musical Artistic Director	0.630	\$ 4,713	\$ 4,850
Winter Musical Choreographer	0.255	\$ 1,908	\$ 1,963

Winter Musical Lighting/Sound	0.340	\$ 2,544	\$ 2,617
Winter Musical Costumes	0.200	\$ 1,496	\$ 1,540
Winter Musical Pianist	0.255	\$ 4,713	\$ 4,850
Winter Musical Technical Director	0.340	\$ 2,544	\$ 2,617
Winter Musical Vocal Director	0.425	\$ 3,180	\$ 3,272
Winter Orchestra Director	0.425	\$ 3,180	\$ 3,272
Fall Play Artistic Director	0.400	\$ 2,992	\$ 3,079
Fall Play Costumes	0.200	\$ 1,496	\$ 1,540
Fall Play Publicity	0.125	\$ 935	\$ 962
Fall Play Technical Director	0.400	\$ 2,992	\$ 3,079
Fall Play Lighting/Sound	0.400	\$ 2,851	\$ 2,908
Spring Mainstage Play Artistic Director	0.850	\$ 6,059	\$ 6,180
Spring Mainstage Play Technical Director	0.400	\$ 2,992	\$ 3,079
Spring Mainstage Play Lighting/Sound	0.255	\$ 1,908	\$ 1,963
Spring Mainstage Play Costumes	0.255	\$ 1,908	\$ 1,963
Spring Mainstage Play Choreographer	0.255	\$ 1,908	\$ 1,963
One Act Play Student Directed Advisor	0.200	\$ 1,496	\$ 1,540
One Act Play Contest Director	0.200	\$ 1,496	\$ 1,540
Publications			
Wayako Advisor	0.650	\$ 4,863	\$ 5,004
Assistant Wayako Advisor	0.200	\$ 1,496	\$ 1,540
School Newspaper Advisor (10 issues min.)	0.600	\$ 4,489	\$ 4,619
Music Direction			
Instrumental Music Director	1.000	\$ 7,481	\$ 7,698
Vocal Music Director	1.000	\$ 7,481	\$ 7,698
Orchestra Director	0.850	\$ 6,359	\$ 6,543
Summer Drum Line	0.500	\$ 3,741	\$ 3,849
Percussion Ensemble Director	0.350	\$ 2,618	\$ 2,694
Spirit Band	0.375	\$ 2,805	\$ 2,887
Miscellaneous Activities			
AFS Supervisor - International Club	0.190	\$ 1,421	\$ 1,463
Amnesty International	0.135	\$ 1,010	\$ 1,039
Art Club	0.135	\$ 1,010	\$ 1,039
Auditorium Coordinator	1.000	\$ 7,481	\$ 7,698
Business Professionals of America	0.500	\$ 3,741	\$ 3,849
Chess Club	0.135	\$ 1,010	\$ 1,039
Creative Writing Club	0.135	\$ 1,010	\$ 1,039
Dance Club Head Coach, Fall	0.300	\$ 2,244	\$ 2,309
Dance Club Asst. Coach, Fall	0.225	\$ 1,683	\$ 1,732
DECA Advisor	0.750	\$ 5,611	\$ 5,774
DECA Assistant	0.500	\$ 3,741	\$ 3,849
Drama Club	0.135	\$ 1,010	\$ 1,039
First Robotics	0.475	\$ 3,554	\$ 3,657
Future Problem Solving	0.135	\$ 1,010	\$ 1,039
Model UN	0.210	\$ 1,010	\$ 1,039
Link Advisor	0.500	\$ 1,571	\$ 1,617
Literary Magazine Advisor	0.250	\$ 3,741	\$ 3,849
Math Team Coach	0.250	\$ 1,870	\$ 1,925

Math Team Asst. Coach	0.1875	\$ 1,403	\$ 1,443
Mock Trial Coach	0.375	\$ 2,805	\$ 2,887
❖ Music Accompanist	per hour	\$ 26.83	\$ 27.61
National Honor Society	0.650	\$ 4,863	\$ 5,004
Newsbreak Director	0.200	\$ 1,496	\$ 1,540
Newsbreak Coordinator	0.200	\$ 1,496	\$ 1,540
G.S.A	0.135	\$ 1,010	\$ 1,039
H.E.A.R.T	0.135	\$ 1,010	\$ 1,039
❖ Pottery Materials Prep	0.370	\$ 2,768	\$ 2,848
Project SCORE Coordinator	0.500	\$ 3,741	\$ 3,849
Quiz Bowl Coach	0.250	\$ 1,870	\$ 1,925
Quiz Bowl Asst. Coach	0.1875	\$ 1,403	\$ 1,443
Dare To Be Real	0.135	\$ 1,010	\$ 1,039
School Store - DECA	0.155	\$ 1,160	\$ 1,193
Science Bowl	0.140	\$ 1,047	\$ 1,078
Science Olympiad	0.250	\$ 1,870	\$ 1,925
Skills USA - VICA	0.500	\$ 3,741	\$ 3,849
Student Council Advisor	0.650	\$ 4,863	\$ 5,004
Supermileage	0.250	\$ 1,870	\$ 1,925
Trap Club	0.300	\$ 2,244	\$ 2,309
World Language Club	0.135	\$ 1,010	\$ 1,039
World Language Exchange Coordinator	0.180	\$ 1,347	\$ 1,386

B. Middle Schools

Assignment	Factor	17-18	18-19
Athletics			
Basketball Coach 7th or 8th Grade	0.445	\$ 3,329	\$ 3,426
Tennis Coach	0.445	\$ 3,329	\$ 3,426
Track Coach	0.445	\$ 3,329	\$ 3,426
Volleyball Coach 7th or 8th Grade	0.445	\$ 3,329	\$ 3,426
Wrestling Coach	0.445	\$ 3,329	\$ 3,426
Other Activities			
Athletic Coordinator	0.734	\$ 5,491	\$ 5,650
Theatre Arts			
Assistant Play Director	0.115	\$ 860	\$ 885
Play Director	0.300	\$ 2,244	\$ 2,309
Assistant Artistic Director	0.413	\$ 3,086	\$ 3,176
Play Technical Director	0.225	\$ 1,683	\$ 1,732
Musical Artistic Director	0.550	\$ 4,115	\$ 4,234
Musical Vocal Director	0.225	\$ 1,683	\$ 1,732
Musical Choreographer	0.225	\$ 1,683	\$ 1,732
Musical Technical Director	0.225	\$ 1,683	\$ 1,732
Musical Orchestra Director	0.225	\$ 1,683	\$ 1,732

Publications			
Yearbook	0.365	\$ 2,731	\$ 2,810
Music Activities			
Band, Orchestra and Vocal	per concert	\$ 292	\$ 300
Approved Out of School Music	per hour	\$ 32.70	\$ 33.65
❖Accompanist	per concert	\$ 269	\$ 277
Miscellaneous			
Art Club	0.070	\$ 524	\$ 539
Audiovisual	0.258	\$ 1,930	\$ 1,986
Bus Supervision		\$ 1,556	\$ 1,601
Computer Club	0.140	\$ 1,047	\$ 1,078
Continental Math League	0.045	\$ 337	\$ 346
Environmental Trip Coordinator	0.258	\$ 1,930	\$ 1,986
Future Problem Solving	0.197	\$ 1,474	\$ 1,517
Geography Bee	0.030	\$ 224	\$ 231
History Day Coordinator	0.045	\$ 337	\$ 346
History Day Coach	0.030	\$ 224	\$ 231
Lego League	0.258	\$ 1,930	\$ 1,986
Math Counts	0.140	\$ 1,047	\$ 1,078
Math League	0.197	\$ 1,474	\$ 1,517
Math Masters	0.140	\$ 1,047	\$ 1,078
Production Club	0.258	\$ 1,930	\$ 1,986
Science Club	0.140	\$ 1,047	\$ 1,078
Spelling Bee	0.030	\$ 224	\$ 231
Student Council Advisor	0.492	\$ 3,681	\$ 3,788
❖Environmental Learning Center Overnights	5-day experience	\$ 475	\$ 489
❖Environmental Learning Center Overnights	4-day experience	\$ 425	\$ 437

Post-Season Activities: Effective September 1, 2011

Eligibility for post-season compensation will be determined by the advisor's job description. Advisors will receive 50% pro-rata salary for post-season competition (based on the work-week as indicated in their job description). The Building Principal will determine the advisors' job descriptions. The Building Principal will determine the number of coaches necessary for each post-season competition.

C. Elementary Schools

Assignment	Factor	17-18	18-19
Elementary Schools			
❖Accompanist	per concert	\$ 267	\$ 272
Vocal Music Conductors (approved extra assignments)	per hour	\$ 32.72	\$ 33.67
Assessment Coordinator		\$ 750	\$ 772
Continental Math League	0.045	\$ 337	\$ 346
❖Destination Imagination	0.140	\$ 1,047	\$ 1,078
Geography Bee	0.030	\$ 224	\$ 231
Elementary School Patrol		\$ 641	\$ 659

Bus Supervision		\$ 1,556	\$ 1,601
LEGO League	0.258	\$ 1,930	\$ 1,986

D. Other

Assignment	Factor	17-18	18-19
Elementary Schools			
Video Events	per event	\$ 118	\$ 121
Video News	0.159	\$ 1,190	\$ 1,224
❖ IEP Specialist	0.404	\$ 3,022	\$ 3,110
Clubs	.0053/hour		

E. Extra-Curricular Career Increments

Positions included in Section I and identified with ❖ are not eligible for the Extra Curricular Career Increments. A teacher who has supervised (coached or directed) the same activity in the Wayzata School District as a member of the bargaining unit covered by this Master Contract for a minimum of three (3) school years will be eligible for an extra-curricular career increment as follows:

After 3 years of supervising the activity	After 7 years of supervising the activity	After 14 years of supervising the activity
10% of the base rate of the activity	15% of the base rate of the activity	20% of the base rate of the activity

For purposes of this section, coaching the same sport for boys or girls or both will be treated as a single activity.

Example: A senior high girls' soccer coach with 5 years' experience coaching only boys' soccer, 3 years coaching both boys' and girls' soccer, and 5 years coaching only girls' soccer will be credited with 13 years of supervising the same activity. The teacher would be eligible for an extra-curricular career increment of 15% of the 2017-18 soccer rate of pay: $.15 \times \$ 6,359 = \953.85 career increment.

II. Extended Professional Assignments

A. Summer School and Targeted Services Assignments

The Employer will pay teachers under summer school and targeted services contracts at the following rates per class hour taught:

Lane	Beginning 9/01/17	Beginning 9/01/18
All BA Lanes	\$33.25	\$34.21
All MA Lanes	\$36.68	\$37.75

B. Driver Education Assignments

	17-18	18-19
Classroom Instruction	\$35.99	\$37.04
Behind the Wheel Instruction	\$35.99	\$37.04

C. Curriculum Writing

Curriculum writing on an hourly basis will be paid at the rate of \$30.64 per hour for 2017-2018 and \$31.53 per hour for 2018-2019.

D. Department and Grade Level Chairpersons

Department and grade level chairpersons will be compensated as follows:

	17-18	18-19
Elementary and Grade Level Chairpersons	\$380	\$391
Elementary grade level chairpersons may take one (1) day of professional leave, with advance administrative approval, for the purpose of discharging their duties.		

	17-18	18-19
Senior High/Middle School Department Chairpersons per teacher (FTE) in department	\$504 +\$96.90/teacher	\$490 +\$99.71/teacher

District-wide Department Chairpersons may take up to four (4) days professional leave, with advance administrative approval, for the purpose of discharging their duties.

E. Miscellaneous Extended Professional Assignments

Other extended professional assignments not covered in this section will be paid at a rate agreed upon by the employer and the teacher(s) involved. The Exclusive Rep will be notified of any new positions added during the contract and these positions will be reviewed at the subsequent negotiations.

III. Extra Service Assignments

The following assignments when performed by members of the professional staff will be paid at the rates indicated for the 2015-2017 period of this Agreement. The following assignments are not eligible for the career increments outlined in Section I (F).

Assignment	17-18	18-19
Chaperone (per event)	\$53.58	\$55.14
Middle & Senior High Lunch Room Duty	\$1,140	\$1,173
Senior High Athletic Event Workers (per event)		
Ticket Takers/Sellers		
Volleyball, Wrestling	\$41.46	\$42.66
Hockey, Basketball, Dance	\$50.21	\$51.67
Lacrosse, Soccer Double Headers	\$71.11	\$73.17
Football Ticket Seller	\$71.11	\$73.17
Theater, Football Ticket Taker, Track-True Team Conference Section	\$82.57	\$84.97
Wrestling Triangular	\$62.19	\$64.00
Timers		
Football	\$50.21	\$51.67

Adapted Athletics (Time/Announcer)	\$50.21	\$51.67
Volleyball, Wrestling, Lacrosse	\$58.98	\$60.69
Hockey, Basketball, Swim	\$70.44	\$72.49
LaCrosse Soccer Timer/Announcer/Videoboard Operator Doubleheader	\$82.57	\$84.97
Scorers		
Basketball, Swimming	\$71.11	\$73.17
Volleyball, Wrestling, Gymnastics	\$58.98	\$60.69
Soccer Field Scorer Doubleheader	\$71.11	\$73.17
Lacrosse Field Scorer Doubleheader	\$82.57	\$84.97
Volleyball Libero	\$41.46	\$42.66
9th Grade/Middle School Basketball, Volleyball, Wrestling, Swimming	\$41.46	\$42.66
Announcers		
Football, Hockey, Gymnastics, Dance	\$41.46	\$42.66
Lacrosse, Wrestling, Basketball, Swimming	\$58.98	\$60.69
Supervisors		
Fine Arts	\$45.84	\$47.17
Lacrosse	\$82.57	\$84.97
Volleyball, Wrestling	\$41.46	\$42.66
Soccer, Hockey, Basketball, Dance, Baseball	\$71.11	\$73.17
Football	\$100.00	\$103.00
Chain Crew		
Football	\$48.19	\$49.58
Line Judge		
Volleyball (Junior Varsity & Varsity)	\$58.98	\$60.69
Scorer/Announcer/Event Worker		
Track	\$48.77	\$50.18
Wrestling – Triangular	\$88.69	\$91.26
Starter/Clerk		
Track	\$68.76	\$70.75
Site Manager		
Volleyball, Basketball, Wrestling, Track - MS & HS (per day)	\$141	\$145
Hockey (per day)	\$116	\$119
Lacrosse, Soccer (per day)	\$104	\$107
Football, Wrestling - All Day Tournament (per day)	\$278	\$286

Appendix G

MEMORANDUM OF UNDERSTANDING

Elementary Team Planning

~~Classroom teachers, grades K-5, are provided an additional twenty (20) minutes/day during the student contact day for PLC and planning time. For the 2015-17 school years the School Board agrees to provide elementary classroom teachers, grades K-5, team planning time of two (2) days per school year. If the additional twenty (20) minutes/day during the student contact day is discontinued during the 2015-17 contract, the School Board agrees to provide elementary classroom teachers, grades K-5, team planning time of four (4) days.~~

~~For the 2015-17 school years the School Board agrees to provide elementary specialists, elementary special education and non-classroom elementary teachers planning time of four (4) days per school year. It is agreed the Elementary Team Planning days will be paid for in the following manner: 50% will be paid from District funds and 50% will be paid out of building staff development funds per a WEA vote, pursuant to Minnesota Statute.~~

For the 2017-2019 school years the School Board agrees to provide elementary classroom teachers, grades K-5, team planning time of four (4) days per school year. ~~Classroom teachers, grades K-5, are provided an additional twenty (20) minutes/day 6 hours of team planning time during outside the student contact day for PLC and planning time. If the additional twenty (20) minutes/day during the student contact day is discontinued during the 2015-17 contract, the School Board agrees to provide elementary classroom teachers, grades K-5, team planning time of four (4) days.~~

For the 2015-17 2017-2019 school years the School Board agrees to provide elementary specialists, elementary special education and non-classroom elementary teachers planning time of four (4) days per school year. ~~It is agreed the Elementary Team Planning days will be paid for in the following manner: 50% will be paid from District funds and 50% will be paid out of building staff development funds per a WEA vote, pursuant to Minnesota Statute.~~

It is understood that the Elementary Team Planning time could be discontinued during this contract, but only if the School Board also discontinues the middle school model.

This Memorandum of Understanding will expire on June 30, 2017. 2019.

Appendix K

MEMORANDUM OF UNDERSTANDING

School Procedures' WHS Committee

Wayzata Public Schools ISD No. 284 and the Wayzata Education Association agree to survey the WHS teachers at the end of the first semester of both the 2015-16 2017-2018 and the 2016-17 2018-2019 school years to gather data regarding teacher satisfaction with student discipline procedures.

Each year the WEA president and the Executive Director of Human Resources will meet to review the results of said survey. ~~Each year the survey~~ Results will be provided to WHS administrators and teachers. ~~After the 2016-17 survey,~~ The WEA President and the Executive Director of Human Resources will determine if the data indicates a need for a joint labor/management school committee.

Memorandum established 2015-2017.

Appendix L

MEMORANDUM OF UNDERSTANDING Conferences

Wayzata Public Schools, ISD No. 284, and the Wayzata Education Association agree to establish a joint labor/management committee to research other models, review current practices, assess, and make recommendations for innovating and modernizing Conferences in the Wayzata Public Schools.

The negotiators, on behalf of the Wayzata Public Schools and the Wayzata Education Association, share a communal interest in seeing conferences designed to best serve students, families, teachers, and the community at large.

We see these conferences as an opportunity to connect with students and families to greatly impact personalization and learning. We share a mutual desire in designing conferences that serve all stakeholders while minimizing negative impacts on stakeholders and learning within each building.

The committee's charge is:

- a. Implement a survey to collect data from key stakeholders such as parents, students, teachers, and administrators.
- b. Analyze survey data on Conferences satisfaction taken as a whole and disaggregated by level: elementary, middle, and high school. Focus questions for data analysis: How are Conferences currently run? What aspects of our current Conferences work well? How could we improve our Conferences? What are best practices for engaging students and families through Conferences?
- c. Establish a clear articulated purpose for Conferences.
- d. Divide into 3 subcommittees by level (elementary, middle, and high school) and make recommendations for the improvement of Conferences in Wayzata Public Schools to the School Board.

The task force will be represented by:

- a. One (1) teacher from each elementary site for a total of eight (8). Two (2) teachers from each middle school site for a total of six (6). Six (6) teachers from the high school. Teachers will be appointed by the WEA President and will include three (3) teacher negotiators.
- b. Six (6) principals. Principals will be appointed by the Executive Director of Human Resources.
- c. Board members (3). The Board Chair will appoint the Board members.
- d. A member of Teaching and Learning appointed by the Executive Director of Teaching and Learning

- e. Executive Director of Human Resources
- f. WEA President

The Interest Based Bargaining System (IBBS) used in district negotiations with the WEA will be used in this process. This process requires consensus on all recommendations.

The task force will complete their work by the 2018 Spring Break and will bring those recommendations to a school board work session in May of 2018.

MEMORANDUM OF UNDERSTANDING

Early Childhood Special Education Stretch Calendar

Wayzata Public Schools ISD No. 284 and the Wayzata Education Association agree to the implementation of an Early Childhood Special Education Stretch Calendar beginning the 2018-2019 school year.

1. Beginning the 2018-2019 school year, the School District and the Wayzata Education Association agree to a Stretch Calendar for teachers in the birth to three program for the Early Childhood Special Education Program (ECSE). For the purpose of this memorandum, a “stretch calendar” is defined as a school year calendar from July 1 through June 30 of a given year. This includes keeping the total contract days at the number set in the WEA Master Agreement (184 days) plus 5 additional days of pay (at daily rate) for a total of 189 days. Fifteen (15) to twenty (20) days will be designated for July and August.
2. Effective June of 2018, ECSE teachers will be paid for five (5) additional days to be worked in June of 2018 to transition into the stretch calendar system. Beginning July 1, 2018, the stretch calendar system will be fully implemented.
3. The stretch calendar will be created annually by the teacher following guidelines established by the ECSE supervisor. Said calendar will be approved by the ECSE supervisor and Director of Special Services.
4. The WEA and the District will review this agreement during negotiations of the subsequent contract to determine effectiveness and continuation of the stretch calendar.

MOU established 2017-2019 contract.

Summary

Wayzata School District 284				Assumptions:		17-18	18-19	Tot Pkg							
BASE 17-19															
FTE = 770.27															
				Amount	Percent	Amount	Pct.	2 Yr. Amt.	2 Yr. %						
				Change	Change	Change	Chge.	Change	Change						
				2016-17	2017-18	2018-19									
Salaries:															
Base Salaries	\$	53,849,284	\$	56,475,512	\$	2,626,228	4.88%	\$	59,144,439	\$	2,668,927	4.73%	\$	5,295,156	9.83%
Extra Curr Contracts	\$	1,393,967	\$	1,434,392	\$	40,425	2.90%	\$	1,475,989	\$	41,597	2.90%	\$	82,022	5.88%
Q-comp	\$	-	\$	(\$93,000)	\$	(93,000)			(\$248,000)	\$	(155,000)	166.67%	\$	(\$248,000)	
Extra Curr Additions	\$	-	\$	18,248	\$	18,248			18,248	\$	-	0.00%	\$	18,248	
ELC Fieldtrip	\$	-	\$	3,752	\$	3,752			3,752	\$	-	0.00%	\$	3,752	
Stretch Calendar	\$	-	\$	(\$40,000)	\$	(40,000)			(\$40,000)	\$	-	0.00%	\$	(\$40,000)	
Added Longevity 30			\$	11,000	\$	11,000			16,000	\$	5,000	45.45%	\$	16,000	
Stipends	\$	5,500	\$	5,500	\$	-	0.00%		5,500	\$	-	0.00%	\$	0	0.00%
Total Salaries	\$	55,248,751	\$	57,815,404	\$	2,566,653	4.65%	\$	60,375,928	\$	2,560,525	4.43%	\$	5,127,178	9.28%
Average salary															
Per FTE (exclude xcur)	\$	69,910	\$	73,319	\$	3,409	4.88%	\$	76,784	\$	3,465	4.73%	\$	6,874	9.83%
Benefits:															
Health Insurance	\$	9,598,261	\$	9,862,214	\$	263,952	2.75%	\$	10,158,080	\$	295,866	3.00%	\$	559,819	5.83%
Dental insurance	\$	387,701	\$	395,455	\$	7,754	2.00%	\$	403,364	\$	7,909	2.00%	\$	15,663	4.04%
Life Insurance		\$52,088.64		\$54,600.00	\$	2,511	4.82%		\$57,163.20	\$	2,563	4.69%		\$ 5,075	9.74%
LTD insurance		\$161,547.85		\$169,270.89	\$	7,723	4.78%		\$177,273.15	\$	8,002	4.73%		\$ 15,725	9.73%
TSA Match	\$	1,600,507	\$	1,725,790	\$	125,282	7.83%	\$	1,902,540	\$	176,750	10.24%	\$	302,032	18.87%
TRA, FICA	\$	8,370,186	\$	8,759,034	\$	388,848	4.65%	\$	9,146,953	\$	387,919	4.43%	\$	776,767	9.28%
Total Benefits	\$	20,170,291	\$	20,966,362	\$	796,071	3.95%	\$	21,845,373	\$	879,011	4.19%	\$	1,675,081	8.30%
Lanes(Incl TRA,FICA)	\$	-	\$	421,070	\$	421,070	-	\$	843,961.84	\$	422,892	100.43%	\$	843,962	-
Total Salaries and Benefits		\$75,419,042	\$	79,202,836	\$	3,783,794	5.017%	\$	83,065,263	\$	3,862,427	4.88%	\$	7,646,221	10.14%
Average w/o lanes	\$	97,913	\$	102,278	\$	4,366	4.459%	\$	106,744	\$	4,465	4.37%	\$	8,831	9.02%
Average with lanes	\$	97,913	\$	102,825	\$	4,912	5.017%	\$	107,839	\$	5,014	4.88%	\$	9,927	10.14%
Increased Cost of the Contract:				2 Yr. Base	2Yr New	Difference	Percent								
Salaries:				\$107,698,567	\$115,619,951	\$7,921,384	7.36%								
Total Salaries/Benefits:				\$150,838,084	\$162,268,100	\$11,430,016	7.58%								

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: 8. Board Reports

ITEM: _____

COMMENTS BY: Sarah Johansen, Board Vice Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.

- **Superintendent's Review Committee – Bonita Lucky**

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – September 11, 2017

AGENDA SECTION: 9. Audience Opportunity to Address the Board

ITEM: _____

COMMENTS BY: Sarah Johansen, Board Vice Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – February 13, 2017

AGENDA SECTION: 10. Adjourn

ITEM: _____

COMMENTS BY: Sarah Johansen, Board Vice Chair

This agenda item brings closure to the school board meeting.

RECOMMENDED ACTION: Call the meeting to a close.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

Time: _____