

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - March 13, 2017 - 7:00 PM

Wayzata City Hall, 600 Rice Street, Wayzata

AGENDA

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2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS	4
Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:	
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This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.	
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WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: 1. Call to Order

ITEM: Call to Order/Roll Call Attendance

COMMENTS BY: Chris McCullough, Board Chair

School Board Chair, Chris McCullough, will call the meeting to order. Clerk Andrea Cuene will call the roll.

	<u>Present</u>	<u>Absent</u>
Linda Cohen	_____	_____
Andrea Cuene	_____	_____
Sarah Johansen	_____	_____
Erik Brown	_____	_____
Chris McCullough	_____	_____
Bonita Lucky	_____	_____
Cheryl Polzin	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: 2. Approval of Agenda and Consent Agenda Items

ITEM: _____

COMMENTS BY: Chris McCullough, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- A. Approval of Minutes**
- B. Finance and Business Recommendations**
- C. Human Resource Recommendations**
- D. Oakwood Roofing Rehabilitation**
- E. Plymouth Creek Mechanical Improvements**
- F. Plymouth Creek Window and Door Replacement/Wall Rehabilitation**

RECOMMENDED ACTION: Approve the agenda as presented and the Consent Agenda items.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: 2. Approval of Minutes

ITEM: A. Approval of Minutes

COMMENTS BY: Andrea Cuene, Board Clerk

February 13, 2017 Regular Board Meeting Minutes
February 27, 2017 Closed Board Meeting Minutes

RECOMMENDED ACTION: Approve the minutes of the Board meetings.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

Minutes of Regular Meeting

The Board of Education Wayzata Public Schools

A Regular Meeting of the Board of Education of Wayzata Public Schools was held Monday, February 13, 2017, beginning at 7:00 PM in the Wayzata City Hall, 600 Rice Street, Wayzata.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order by Board Chair Chris McCullough, and the roll call taken by Board Clerk Andrea Cuene. The following School Board members were present: Andrea Cuene, Erik Brown, Sarah Johansen, Cheryl Polzin, Bonita Lucky, Linda Cohen, Chris McCullough, and ex-officio member Superintendent Chace B. Anderson.

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Linda Cohen motioned to approve the agenda and consent agenda. Sarah Johansen seconded the motion and it carried unanimously.

- A. Approval of Minutes
- B. Finance and Business Recommendations
 - 1. Monthly Reports
- C. Human Resource Recommendations
 - 1. Monthly Recommendations
- D. Approve 2017 Board Meeting Schedule
- E. P-Card Approvals

3. REPORTS FROM ORGANIZATIONS

4. RECOGNITIONS

Superintendent Chace B. Anderson recognized the retirees for their years of service, and honored the January and February employee of the month winners. Additionally, Dr. Anderson recognized the School Board for their dedication to serving the children and families of the district, and for their on-going efforts to continually advance and improve the district.

- A. Retiree Recognition
- B. Employee of the Month
 - 1. January - Greenwood, Kallie Spaulding
 - 2. February - Central Middle School, Steve Newman
- C. School Board Recognition Week Feb 20-24

5. STUDENT CURRICULUM PRESENTATION

- A. Central Middle School

Clark Doten, Principal of Central Middle School, discussed some of Central Middle School's goals this which include raising the MCA proficiency by 2% or

more, increasing student engagement, and raising the math proficiency of identified student groups. To reach these goal, Central has employed a variety of programs designed to identify students with a need for intervention; monitor student progress over time; and increase family engagement with the student's individual intervention work. Central also places a lot of focus on school-wide interventions, including intervention for soft skills, so that students experience cross-subject interventions and support. Additionally, teachers create collaborative interventions to help bridge their subjects and help students to employ their skills in more than one subject area and in more than one class.

6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

A. Superintendent

B. Teaching and Learning

C. Finance and Business Services

Jim Westrum, Executive Director of Business and Finance, presented the following financial reports and recommendations.

1. Monthly Financial Reports

No board action was required.

2. 2017-2018 Operating Capital Budget Approval

The School Board was asked to approve an operating capital budget for 2017-2018 in the amount of \$1,683,082.90 in revenue, and \$1,695,946.00 in expenditures. Cheryl Polzin motioned to approve the budget, and Sarah Johansen seconded the motion. The motion carried unanimously in a roll call vote.

3. Growth Task Force Presentation

Presenter: Derek Diesen, Allison Storti, Page Fleeger

Members of the Growth Task Force presented their recommendation to build an additional elementary school to the Board. The task force's methodology included reviews of existing facilities and infrastructure to determine possible expansion opportunities; reviewing optimal space and class size recommendations; and estimated growth and population increases within the district. The task force recommended that the district build an additional elementary school to meet the needs of incoming students.

D. Human Resource Services

7. OTHER BOARD ACTION

A. Superintendent's Contract

Erik Brown presented the Superintendent's Contract, proposed for July 1, 2017 through June 30, 2020. Sarah Johansen motioned to approve the contract, and Linda Cohen seconded the motion, which passed unanimously. The services of Dr. Chace B. Anderson have been retained as Superintendent of Schools for July 2017 through June 2020.

8. BOARD REPORTS

9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

No citizens wished to address the Board.

10. ADJOURN

Andrea Cuene moved to adjourn the meeting. Sarah Johansen seconded the motion, and the motion carried. The meeting was adjourned at 8:26 pm.

Minutes of Closed Meeting

The Board of Education Wayzata Public Schools

A Closed Meeting of the Board of Education of Wayzata Public Schools was held Monday, February 27, 2017, beginning at 4:00 PM in the District Administration Building.

1. **Call to Order/Roll Call**

The meeting was called to order by Board Chair Chris McCullough, and the roll call taken by Board Clerk Andrea Cuene. The following School Board members were present: Linda Cohen, Bonita Lucky, Andrea Cuene, Erik Brown, Sarah Johansen, Cheryl Polzin, Chris McCullough, and ex-officio member Superintendent Chace B. Anderson.

2. **Facilities Update**

Jim Westrum, Executive Director of Finance and Business lead the discussion related to the purchase of land, and land appraisals. The School Board requested that the administration build a recommendation related to the purchase of land and to bring it to an upcoming Regular school board meeting.

3. **Adjourn**

Sarah Johansen moved to adjourn the meeting; Andrea Cuene seconded the motion. It carried unanimously and the meeting was adjourned at 4:55 pm.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: Finance & Business Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for February 2017	\$4,406,530
Wire Transfer for January 2017	\$21,941,987

Acknowledgement Of Contributions

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

Monthly Donations

The Board of Education is requested to accept the attached lists donations received in February 2017.

Cash Donations	\$21,920.99
In-Kind Donations	≈\$100.00

Monthly Donations

Cash Donations:

AMOUNT	DONATED BY	PURPOSE
5,789.54	Oakwood PTA	OW - STEM Room Equipment
3,046.52	Sunset Hill PTSA	SH - Building & Student Support
3,000.00	Greenwood PTA	GW - Media Center Support
2,000.00	Banner Engineering Corp	WHS - Student Activity Support
1,609.92	CMS PTA	CMS - FACS Supplies & PE Equipment
1,090.00	Oakwood PTA	OW - Media Center Books
1,000.00	WHS PTO	WHS - Student Activity Support
800.00	Waytonka Club	District Wide Nurse Supplies
700.00	Target Field Trips - Scholarship America	OW - Special Education Field Trip
403.87	Wells Fargo Community Support Campaign	WHS - Student Activity Support
390.92	Greenwood PTA	GW - PE & Classroom Supplies
351.22	Wells Fargo Community Support Campaign	GW - Support Student Spheroexo Events
308.76	Wells Fargo Matching Gifts Program	GW - February 2017 Character Assembly
296.27	Jessica Swanson	PC - Student Activity Support
274.61	Wells Fargo Community Support Campaign	SH - Student Activity Support
174.14	Greenwood PTA	GW - Kindergarten Classroom Supplies
150.00	Wells Fargo Community Support Campaign	GW - February 2017 Character Assembly
132.00	Wells Fargo Matching Gifts Program	GL - Student Activity Support
128.00	Karen Smith	WHS - Scholarship
93.50	Oakwood PTA	OW - Kindergarten Supplies
67.34	Christopher Hupp	CMS - Student Support
50.00	Compas	GL - Student Activity Support
35.00	Truist	GW - February 2017 Character Assembly
29.38	Greenwood PTA	GW - Kindergarten Classroom Supplies

In-Kind Donations:

≈100.00	Trossen Wright Plutowski Architects	WELS - Laminator & Film
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RECOMMENDED ACTION: That the School Board approves the following checking account and wire transfer payments and accepts with appreciation the following gifts, which are in compliance with current District policy and guidelines:

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
MONTHLY CHECK DISBURSEMENT
FEBRUARY 2017

CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
407541	APPLE FINANCIAL SERVICES	MARCH 2016 APPLE LEASE CONTROL#101637	2/28/2017	788,596.98
406981	FIRST STUDENT, INC	TRANSPORTATION	2/7/2017	349,326.71
407012	MAIN LINE TRANSPORTATION INC (MTI)	SP ED TRANSPORT 11/1-11/30	2/7/2017	286,935.47
407054	UPPER LAKE FOODS	GROCERIES	2/7/2017	202,277.30
407480	INTERMEDIATE DIST 287	MAR 17 PROVIDED SERVICES	2/21/2017	151,523.00
407725	UPPER LAKE FOODS	GROCERIES	2/28/2017	122,238.01
407065	XCEL ENERGY	MONTHLY ENERGY	2/7/2017	111,604.17
407353	NAC (NORTHERN AIR CORP)	INV 8737-17 NEW ELEM 26-A ELECTRICAL TO 1/17	2/15/2017	111,583.54
407528	TRUST POINT/FBO WAYZATA SCHOOLS(N CEN	Payroll accrual	2/28/2017	109,010.00
407729	US ENERGY SERVICES, INC	JAN ENERGY	2/28/2017	73,260.49
406933	US ENERGY SERVICES, INC	DEC ENERGY	2/1/2017	69,469.89
407064	WOLF RIDGE ENVIRONMENTAL	EMS-PATRON FEES	2/7/2017	67,129.00
407366	PERFORMANCE MATTERS LLC	TECH-DATA ASSESSMENT SYSTEM	2/15/2017	61,784.00
407530	WAYZATA EDUCATION ASSN	Payroll accrual	2/28/2017	60,438.07
407437	WAYZATA EDUCATION ASSN	Payroll accrual	2/15/2017	59,985.02
407358	NORTHLAND CONCRETE & MASONRY LLP	NEW ELEM 04-A MASONRY TO 1/17	2/15/2017	58,598.96
407518	WOLD ARCHITECTS AND ENGINEERS	LTFM PROJECTS	2/21/2017	56,030.38
407424	WOLD ARCHITECTS AND ENGINEERS	MR ADDITION #162160	2/15/2017	54,049.66
703638	HILLYARD INC MINNEAPOLIS	CMS-SUPPLIES	2/17/2017	46,073.29
407392	SFM MUTUAL INSURANCE CO	WORK COMP & MN SP COMP FUND ASSESSMENT #2	2/15/2017	43,230.00
406957	CARLSON'S PIANO WORLD	WHS ADD GRAND PIANO	2/7/2017	41,695.00
407421	WENGER	HS ADD - 11-C ACOUSTICAL SHELL SYSTEMS TO 1/31/17	2/15/2017	40,103.30
407508	TITANIUM PARTNERS LLC	rent 2/17 & ENERGY REIMBURSE 12/13/16-1/16/17	2/21/2017	39,262.10
407305	GEORGE COOK CONSTRUCTION CO	INV#1393 NEW ELEM 06-A CARPENTRY TO 1/17	2/15/2017	37,149.39
407403	SWANSON & YOUNGDALE, INC.	HS ADD 09-G WALL COVERING & PAINTING TO 2/9/17	2/15/2017	36,864.94
407389	RTL CONSTRUCTION INC	INV#15191-11 NEW ELEM 09-A FRAMING AND DRYWALL TO 1/17	2/15/2017	36,610.21
407303	FLOORS BY BECKERS INC	SSH UPGRADES WORK SCOPE 09-D TO 1/17	2/15/2017	35,359.05
407287	COOL AIR MECHANICAL INC	BV BOILER ROOM REPLACEMENT TO 12/25/16	2/15/2017	35,349.64
407344	MCKINSTRY ESSENTIAL LLC	Energy Mgmt (powerED) 2/1/17 thru 4/30/17	2/15/2017	33,750.00
407362	PALMER WEST CONSTRUCTION CO INC	NEW ELEM 07-C MEMBRANE ROOFING TO 1/17	2/15/2017	32,646.57
407004	KARBOWSKI, VIRGINIA	PROF SERV 7/1/16-12/31/16	2/7/2017	25,000.00
407664	MN CAREER INFORMATION SYSTEM	PERKINS 2016-17	2/28/2017	24,715.00
407387	RIVERPORT INS CO	DEDUCTIBLE BILLING WORKERS' COMP	2/15/2017	24,690.48
407678	PAMS LUNCHROOM LLC	SERVICE 1/17	2/28/2017	24,379.77
407275	BRETH-ZENZEN FIRE PROTECTION LLC	HS ADD 21-A FIRE SUPPRESSION TO 1/31/17	2/15/2017	23,008.09
407352	MUSKA ELECTRIC CO	INV#8755 HS ADD 26-A ELECTRICAL TO 1/31/17	2/15/2017	22,996.33
407408	THELEN HEATING AND ROOFING INC	HS ADD 23-A HVAC TO 1/31/17	2/15/2017	21,949.34
407516	WEST METRO LEARNING CONNECTIONS, INC	SPEC PUPIL 4/18/16-4/29/16	2/21/2017	21,883.00
407585	DIVERSIFIED SNACK DISTRIBUTION INC	GROCERIES	2/28/2017	20,579.81
407337	MACPHAIL CTR FOR MUSIC	MACPHAIL MUSIC PROG #2 OF 2 FY 16-17	2/15/2017	19,440.50
406946	AGROPUR INC DIVISION OF NATREL USA	DAIRY PRODUCTS	2/7/2017	18,703.77
407422	WEST LUTHERAN HIGH SCHOOL	HEALTH REIMBURSEMENT 9/16-12/16	2/15/2017	17,961.04
407684	PLYMOUTH ICE CTR	ATH-JAN 17 B H ICE TIME	2/28/2017	16,485.00
407487	LIFE INSURANCE CO OF NORTH AMERICA	Payroll accrual	2/21/2017	16,318.13
407019	NAVIANCE INC	HS-RENEW NAVIANCE COURSE PLANNER	2/7/2017	15,427.50
703698	TIERNEY BROTHERS, INC.	HS-E101 INSTALL VIDEO	2/24/2017	15,301.57
407427	ZMD ENGINEERED SOLUTIONS LLC	OW-ENG SERV	2/15/2017	15,000.00
407527	SCHOOL SERVICE EMPLOYEES	Payroll accrual	2/28/2017	14,819.65
407435	SCHOOL SERVICE EMPLOYEES	Payroll accrual	2/15/2017	14,811.44
407361	OLYMPUS LOCKERS & STORAGE PRODUCTS	CMS UPGRADES - WS 10-A: LOCKERS TO 1/31/17	2/15/2017	14,250.00
407548	BERGIN FRUIT AND NUT COMPANY	GROCERIES	2/28/2017	14,041.85
407428	ZOLTAR INVESTMENT GROUP LLC	16th ave rent 3/17	2/15/2017	13,644.63
407357	NORTHLAND CONCRETE & MASONRY LLP	HS ADD - 03-A BUILDING CONCRETE THRU 1/17	2/15/2017	13,567.16
703699	TRIO SUPPLY CO	SERVING SUPPLIES	2/24/2017	13,466.88
407029	REPUBLIC SERVICES #894	SERVICE 12/16	2/7/2017	12,943.26

407384	REPUBLIC SERVICES #894	SERVICE 1/17	2/15/2017	12,599.98
407372	CITY OF PLYMOUTH - FINANCE DEPT	HS STADIUM-WATER	2/15/2017	12,032.15
407609	FIRST STUDENT, INC	WMS TO PLYMOUTH MS	2/28/2017	12,024.60
703620	STAPLES BUSINESS ADVANTAGE	MR-OFFICE & CLASSRM FURNITURE	2/3/2017	11,922.73
407060	VOIGT'S BUS CO	CMS-WR TRANSPORT 1/13/17	2/7/2017	11,324.80
703623	TRIO SUPPLY CO	SERVING SUPPLIES	2/3/2017	11,184.79
407041	SUNDE LAND SURVEYING, LLC	WMS-JOB#2014-032-A	2/7/2017	10,800.00
407634	IOCP	comm ed rent 3/17	2/28/2017	10,757.86
407036	SOUTH CENTRAL SERVICE COOPERATIVE	WHITE COPY PAPER 8 1/2 X 11	2/7/2017	10,670.40
407388	R J MECHANICAL INC	HS ADD 22-A PLUMBING TO 1/31/17	2/15/2017	9,389.61
406956	BULLIS INSURANCE AGENCY LLC	POLICY #CAP5230572 AMEND POLICY TO 12/12/17	2/7/2017	9,365.00
406947	AIRPORT TAXI, INC	TRANSPORTATION	2/7/2017	9,135.00
407046	TIES	WATS MONTHLY BILLING 12/16	2/7/2017	9,042.87
407472	HANUS ENTERPRISES,LLP	bus garage rent 3/17	2/21/2017	8,543.09
407032	SERIGRAPHICS SIGN SYSTEMS, INC	SH-SIGNS ACCT#1345	2/7/2017	8,314.00
407418	VOIGT'S BUS CO	EMS-WR TRANSPORT	2/15/2017	8,160.00
407513	VOIGT'S BUS CO	EMS-WR TRANSPORT 1/26/17	2/21/2017	8,160.00
407626	HENN CNTY TREASURER	6 MOS TWO-WAY RADIO FEES JAN-JUNE	2/28/2017	8,005.20
407382	REINHARDT & SONS PAINTING INC	CMS UPGRADES - WS 09E: PAINTING THRU 1/17	2/15/2017	7,996.36
703697	TIERNEY BROTHERS, INC.	HS 5 Resource areas, 4 conf rooms, 3 labs, Commons, Facs lab	2/24/2017	7,341.36
703610	MEI - MINNESOTA ELEVATOR INC	MDE#020417 HS-REPAIR ELEVATOR	2/3/2017	7,227.00
407539	ALPHA VIDEO & AUDIO, INC	Alpha Video TPS Amino add to HS	2/28/2017	6,929.25
407450	BODINE, STEVEN	REPAIR ROOF-ATH	2/21/2017	6,896.00
407302	FIRST STUDENT, INC	TRANSPORTATION	2/15/2017	6,779.67
703599	CUSTOM WATER WORKS	ALA CARTE SNACKS	2/3/2017	6,772.50
406961	CENTURY LINK BUSINESS SERVICES	JAN INTERNET #65524438	2/7/2017	6,554.52
407481	INTERMEDIATE DIST 287	ESY 16-17 JULY TO AUGUST	2/21/2017	6,496.83
407582	DENNY'S 5TH AVENUE BAKERY	GROCERIES	2/28/2017	6,441.09
407441	BECKER ARENA PRODUCTS, INC	ATH-HS LOCKER RMS-INSTALL FLOORING	2/16/2017	6,316.34
407416	VIKING AUTOMATIC SPRINKLER CO	SH-FIRE PROTECTION 21-A THRU 1/17	2/15/2017	6,288.45
407043	TEK MECHANICAL SERVICE INC	ELS-FRONT ENTRY & HEATING SYSTEM	2/7/2017	6,121.00
703700	US SALT INC	DIST-SALT	2/24/2017	5,958.46
407367	PHASOR ELECTRIC CO	WHS SERVER ROOM REMODEL WS 26B TO 1/17	2/15/2017	5,852.00
407714	THREE RIVERS PARK DISTRICT	ATH-N SKI PASSES 11/28/16	2/28/2017	5,587.50
407008	LIFETIME FITNESS, INC.	HS-CLIMBING & FITNESS 11/1-11/9	2/7/2017	5,560.00
407056	VENTAIRE	Portable Fume Collector	2/7/2017	5,500.00
703625	US SALT INC	DIST-SALT	2/3/2017	5,483.53
407581	DAVE'S SPORT SHOP	B HOCKEY APPAREL-ATH	2/28/2017	5,465.00
407661	MN BPA REGION 1 (BUS PROF OF AMER)	REG CONF 3/23-3/25 (69 STUDENTS & 3 ADVISORS)	2/28/2017	5,460.00
703642	RELATE COUNSELING CTR	MH WHS 2016-17	2/17/2017	5,441.25
703663	CUSTOM WATER WORKS	ALA CARTE SNACKS	2/24/2017	5,388.75
407333	LOFFLER COMPANIES, INC.	CED-STAPLES	2/15/2017	5,257.24
407280	CARCIOFINI COMPANY INC	SH 07-B SEALANTS TO 1/17	2/15/2017	5,177.50
407311	HALDEMAN-HOMME, INC	HS ADD 12-A PLASTIC LAMINATE CASEWORK TO 1/31/17	2/15/2017	4,958.24
406939	XEROX FINANCIAL SERVICES	WPS PRODUCTION COPIER BLANKET	2/1/2017	4,954.51
407488	LIFETIME FITNESS, INC.	Lifetime fitness lockerroom rental 3/17	2/21/2017	4,919.30
407653	LIFETIME FITNESS, INC.	Lifetime fitness lockerroom rental 2/17	2/28/2017	4,919.30
407336	LOFFLER COMPANIES INC	WHS DEBATE COPIER BLANKET	2/15/2017	4,824.62
406921	TIES	WATS MONTHLY BILLING 11/16	2/1/2017	4,777.01
407395	SKYWARD INC	W2 & 1099 PRINTING	2/15/2017	4,548.60
407567	CENTURY LINK BUSINESS SERVICES	INTERNET ACCT#87842760	2/28/2017	4,500.00
703609	JOHNSON CONTROLS	SERVICE AGREEMENT CMS,WMS,EMS & OW 1/1/17-6/30/17	2/3/2017	4,488.50
407662	MN DECA	REG CONF 3/19-3/21 (61 STUDENTS,2 ADVISORS & 3 CHAPERONES)	2/28/2017	4,410.00
407522	CORPORATE HEALTH SYSTEMS INC	Payroll accrual	2/28/2017	4,329.45
703696	STAPLES BUSINESS ADVANTAGE	January general supplies	2/24/2017	4,319.44
407520	UNIVERSITY OF MN	AD-TUITION CA	2/23/2017	4,274.02
407495	MILLER 32ND AVE, LLC	RENT 3/17	2/21/2017	4,224.01
406938	XCEL ENERGY	HS-ELEC METER #17612015 12/15/16-1/18/17	2/1/2017	4,206.22
407707	STATE OF MN	GL,GW & EMS-FIRE INSPECTIONS 12/6/16	2/28/2017	4,183.59
407266	AIR SYSTEMS ENGINEERING INC	Testing and Balancing Air and Water Distribution Systems	2/15/2017	4,120.00
407737	WRIGHT-HENNEPIN COOPERATIVE ELECTRIC	MR-ELECTRIC 1/01-2/01	2/28/2017	4,098.55
703639	INNOVATIVE GRAPHICS	CED-HB-T-SHIRTS	2/17/2017	4,088.00

407543	ATHLETICA/SPORT SYSTEMS UNLIMITED	ARENA-NETS & GOALS	2/28/2017	3,980.00
407400	SUBURBAN ELEVATOR OF MN	NEW ELEM 14-A ELEVATORS TO 1/17	2/15/2017	3,886.55
407369	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE 12/16	2/15/2017	3,834.54
406924	TROPICANA CHILLED DSD	BEVERAGES-CUST#124737	2/1/2017	3,788.56
407556	BRUEGGER'S ENTERPRISES INC	BAGELS	2/28/2017	3,778.68
406976	DVORAK TREE SERVICE LLC	GL-REMOVE TREES 9/16	2/7/2017	3,750.00
407717	TROPICANA CHILLED DSD	BEVERAGES-CUST#124737	2/28/2017	3,747.64
407034	SKATETIME SCHOOL PROGRAMS	PE SKATING PROGRAM-GW	2/7/2017	3,729.28
703674	INNOVATIVE OFFICE SOLUTIONS	SH HB TABLES AND CHAIRS	2/24/2017	3,694.12
407569	CHILEDA INSTITUTE INC	OUT-OF-STATE TUITION 1/1-1/31 NT	2/28/2017	3,577.14
406986	GLYNLYON INC	ONLINE LEARNING Odysseyware	2/7/2017	3,500.00
407405	TARGET CTR	STATE DANCE TICKETS-HS (JAZZ & HIGH KICK)	2/15/2017	3,456.00
407739	XCEL ENERGY	HS-ELEC METER #17612015 1/18/17-2/16/17	2/28/2017	3,433.69
407658	MARKET DISTRIBUTING	GROCERIES	2/28/2017	3,432.15
703654	STAPLES BUSINESS ADVANTAGE	EMS-SUPPLIES	2/17/2017	3,425.68
161701091	PETERSON, SHEILA	REIMBURSE	2/8/2017	3,383.36
407519	POSTMASTER	CED-YOUTH & ADULT CATALOG POSTAGE	2/23/2017	3,378.31
407540	AMERICAN SPORT FLOORS	HS-PREP GYM FLOOR 12/26 & 12/27	2/28/2017	3,300.00
407484	LEGO EDUCATION	OW-LEGO SIMPLE MACHINE SETS FOR STEM ROOM	2/21/2017	3,234.40
407703	SKY ZONE INDOOR TRAMPOLINE PARK	HS-FITNESS CLASS 10/18/16	2/28/2017	3,190.00
703604	ECOLAB PEST ELIMINATION DIV	KL-PEST CONTROL	2/3/2017	3,185.88
703677	MCGRAW HILL SCHOOL EDUCATION	6TH GR HEALTH BOOKS	2/24/2017	3,184.33
407290	DIGITAL INSURANCE INC	HR-COBRA & FLEX 1/17	2/15/2017	3,095.86
407699	SERIGRAPHICS SIGN SYSTEMS, INC	CMS-SIGNS	2/28/2017	3,083.00
703611	MOTG (MN OFFICE TECHNOLOGY GRP)	WPS PRODUCTION MAINTENANCE BLANKET	2/3/2017	2,955.44
406912	SPEAK RIGHT NOW	SPL 1/3/17-1/19/17	2/1/2017	2,880.00
407443	CITY OF PLYMOUTH - FINANCE DEPT	MR-SITE PLAN AMENDMENT & COND USE PERMIT	2/17/2017	2,865.00
407600	FIELD ENVIRONMENTAL CONSULTING INC	MDE#07323 CMS-ABATEMENT	2/28/2017	2,862.28
407339	MAIN LINE TRANSPORTATION INC (MTI)	OW-TRANSPORT	2/15/2017	2,846.55
703660	BOILER SERVICES, INC	HS-BOILER TUNE UP	2/24/2017	2,835.00
407535	ACCURATE HOME CARE LLC	BLANKET PO MA NURSE 1/3-1/31	2/28/2017	2,828.08
407289	DESIGN ELECTRIC INC	WHS CONFLICT WARNING SIGN PROJECT TO 10/25/16	2/15/2017	2,814.00
407734	WOLD ARCHITECTS AND ENGINEERS	GW-17/18 UPGRADES #162128	2/28/2017	2,802.96
407558	BUCK HILL SKI AREA	ATH-A SKI TICKETS 1/19	2/28/2017	2,748.04
407024	PHASOR ELECTRIC CO	HS-REPLACE STARTER COIL, HS NEW PANEL	2/7/2017	2,729.45
407532	1ST CHOICE PEDIATRIC HOME CARE	MA Contract 1/29-2/11 SGO	2/28/2017	2,712.00
703662	COMMAND CENTER INC	BV,CMS,KL & WMS-CUST SUBS	2/24/2017	2,688.27
407660	MINT ROOFING INC	HS-REPAIR ROOF	2/28/2017	2,678.44
407564	CENTERPOINT ENERGY	MR-GAS 12/31/16-1/31/17	2/28/2017	2,666.68
703607	INNOVATIVE OFFICE SOLUTIONS	BV INTERCHANGE WING DESKS PER QUOTE	2/3/2017	2,656.80
407031	SCIENCE MUSEUM OF MN	Science House Membership 1/1-8/31/17	2/7/2017	2,500.00
407575	COLLEGE TOWN PIZZA INC #1966	PIZZA	2/28/2017	2,422.00
703664	DELTA EDUCATION	SH-Science Notebooks	2/24/2017	2,397.41
703661	BRAIN POP LLC	SH-Brain Pop subscription (12 MOS)	2/24/2017	2,395.00
703683	RELATE COUNSELING CTR	ALC-COUNSELING 1/17	2/24/2017	2,280.00
703593	ALLEGRA PRINT & IMAGING	ELS BUSINESS CARDS	2/3/2017	2,262.13
407565	CENTURY LINK	MONTHLY SERV-2/17	2/28/2017	2,247.06
407014	MCCARTNEY, SHARON	PF-SPANISH CLASS 1/17	2/7/2017	2,170.00
406983	FLAGSHIP RECREATION	MDE#02056 BV-REPAIR PLAYGRD EQUIPMENT	2/7/2017	2,166.85
407414	TWIN CITY ACOUSTICS INC	NEW ELEM 09-C ACOUSTICAL CEILING & WALL PANELS	2/15/2017	2,164.10
407587	DVM PIZZA, INC	PIZZA	2/28/2017	2,145.00
407586	DOUGHTY, JEFFREY	DANCE TEAM APPAREL	2/28/2017	2,104.00
407066	XEROX CORPORATION	MR & WHS ADMIN OFFICE COPIERS	2/7/2017	2,082.72
703596	COMMAND CENTER INC	CMS & KL-CUST SUBS	2/3/2017	2,029.34
703600	ECM PUBLISHERS, INC	CED-HB EMPLOY AD 1/19/17	2/3/2017	2,008.79
406984	GARVEY COMMUNICATIONS	PROF SERV-RETAINER 9/16-6/17	2/7/2017	2,000.00
406945	ADVANCED SPORTSWEAR INC	BAND JACKETS-HS	2/7/2017	1,999.46
407642	KANSAS STATE UNIVERISTY	APBP PROJECT EXAMS 2/17 (23 STUDENTS)	2/28/2017	1,978.00
407568	CHAMPLIN ATHLETIC INC	ATH-G HOCKEY SUPPLIES	2/28/2017	1,970.50
407022	NOKOMIS SHOE SHOP INC	MDE#02048 PPE FOOTWEAR	2/7/2017	1,949.95
703669	HI-TECH REFRIGERATION	WMS-CHECK FREEZER NOISE	2/24/2017	1,949.45
703656	TRUSTED EMPLOYEES	HR-BACKGROUND CHECKS	2/17/2017	1,945.50

406954	BRAUN INTEREC CORP	PC-SLAB MOISTURE TESTING THRU 1/13/17	2/7/2017	1,936.50
161701167	WOBSCHALL, ALISON	REIMBURSE	2/15/2017	1,924.80
407037	SPEAK RIGHT NOW	SPL 1/23-1/26	2/7/2017	1,920.00
161701038	MYERS, LARRY	REIMBURSE	2/1/2017	1,908.65
161701150	NAUMANN, ANNE	REIMBURSE	2/15/2017	1,883.07
406969	COSGROVE, TERESA	SP ED-PROF SERV 1/17,1/19,1/23,1/24,1/30 & 1/31	2/7/2017	1,875.00
407406	TELVENT DTN LLC	SEVERE WEATHER NOTICE SERV-12/1/16-6/30/17	2/15/2017	1,848.00
406919	THE BAKKEN	PC-4TH GR FIELD TRIP 2/28/17	2/1/2017	1,845.00
406973	DBW CONSULTING	CONTRACTED SERVICES 1/16-1/30	2/7/2017	1,837.50
407458	DBW CONSULTING	CONTRACTED SERVICES 2/1-2/15	2/21/2017	1,837.50
406922	TIGER ATHLETICS INC	HS-FITNESS CLASS 1/12 & 1/17	2/1/2017	1,830.00
407738	XCEL ENERGY	16TH AVE-ENERGY 1/2/17-1/31/17	2/28/2017	1,811.85
703655	TEAM SPORTING GOODS, INC	ATH-BASEBALLS	2/17/2017	1,806.00
407576	COLLEGE TOWN PIZZA INC #1937	PIZZA	2/28/2017	1,777.50
161701089	PASHINA, KEN	REIMBURSE	2/8/2017	1,700.45
407622	H & B SPECIALIZED PRODUCTS	CMS-REPAIR BB HOOP	2/28/2017	1,695.20
407044	THIRD PARTY INTEGRITY INC	MA Billing 1/17	2/7/2017	1,666.66
703605	HORIZON COMMERCIAL POOL SUPPLY	EMS-INSTALL POOL CONTROLLER SYSTEM	2/3/2017	1,662.00
703641	MOORE MEDICAL LLC	HEALTH SUPPLIES 16-17	2/17/2017	1,658.13
407590	EBC (EDUCATORS BENEFIT CONSULTANTS)	admin and compliance service 10/16	2/28/2017	1,633.30
407560	CANON FINANCIAL SERVICES INC	WHS COPY CENTER COPIERS	2/28/2017	1,627.36
407727	USA INFLATABLES	CARNIVAL INFLATABLES-EMS 2/17	2/28/2017	1,607.20
407445	AIR SYSTEMS ENGINEERING INC	Testing and Balancing air and water distribution systems.	2/21/2017	1,600.00
703658	UNIVERSAL ATHLETIC SERVICE INC	B CC KNIT CAPS-ATH	2/17/2017	1,586.98
703672	HILLYARD INC MINNEAPOLIS	WMS-SUPPLIES (CUL EXP)	2/24/2017	1,556.65
406940	YOUTH FRONTIERS, INC	OW-5TH GR KINDNESS RETREAT #68576	2/1/2017	1,545.00
407447	BLB CONSULTING LLC	SCHOOL DUDE SYSTEM	2/21/2017	1,545.00
407740	YOUTH FRONTIERS, INC	5TH GR RETREAT-GW 2/3/17	2/28/2017	1,545.00
407279	C R FISCHER & SONS INC	NEW ELEM 32-B SITE CONCRETE TO 1/17	2/15/2017	1,529.50
407682	PHASOR ELECTRIC CO	DOME-INSTALL PITCHING MACHINE CONTROLS	2/28/2017	1,525.30
407030	SAM'S CLUB	LAKER'S BREAKFAST NOOK SUPPLIES 1/17	2/7/2017	1,522.01
407654	LIGHTNING PRINTING INC	HS-8TH GR ORIENT FOLDERS	2/28/2017	1,507.00
407619	GRAINGER INC., W. W.	ATH-HEATER (N SKI)	2/28/2017	1,488.20
406950	FREDERICK BETHKE VIOLINS LLC	HS-REPAIR VIOLAS & CELLOS	2/7/2017	1,485.82
406964	CITI-CARGO & STORAGE	ATH-STORAGE	2/7/2017	1,461.00
407010	LOW VOLTAGE CONTRACTORS	MDE#02074 HS-INSPEC FIRE ALARM	2/7/2017	1,445.00
407021	NICOL, BARBARA	COMM-REFERENDUM 1/17	2/7/2017	1,406.00
407545	BAYFIELD FRUIT CO LLC	OW & HS-APPLES	2/28/2017	1,402.20
407620	GROUP HEALTH INC-WORKSITE	MC NURSE	2/28/2017	1,372.80
406915	STEFFENS, KEITH	REIMBURSE-INVITE ENTRY FEE & RENTAL EQUIP	2/1/2017	1,351.57
406966	COMMERCIAL DOOR SYSTEMS, INC	HS-BOND	2/7/2017	1,336.00
406965	COMMERCIAL DOOR SYSTEMS, INC	CSF-STOCK-LOCKS	2/7/2017	1,310.60
407631	HORIZON EQUIPMENT	CUL EXP-SUPPLIES	2/28/2017	1,288.00
407420	WAYZATA, CITY OF	WMS-WATER/SEWER	2/15/2017	1,287.73
407444	1ST CHOICE PEDIATRIC HOME CARE	MA Contract 1/15-1/28 SGO	2/21/2017	1,284.00
407048	TOWMASTER INC	CSF-REPAIR TR #4	2/7/2017	1,261.00
407555	BROWN'S ICE CREAM CO	GROCERIES	2/28/2017	1,245.60
407453	BOYER FORD TRUCKS INC	CSF-REPAIR TR#4 TRANSMISSION	2/21/2017	1,228.45
407285	CHILDRENS THEATRE CO	MR-1ST GR FIELD TRIP 3/21/17	2/15/2017	1,220.00
407595	ENGINEERING DESIGN INITIATIVE LTD	Blanket PO for fiber consulting 1/1-1/31	2/28/2017	1,215.00
703680	MP NEXLEVEL LLC	LOCATES-1/16	2/24/2017	1,208.06
407446	ASPEN EQUIPMENT CO	DIST-TREE TRIMMING	2/21/2017	1,200.00
703675	INSPEC, INC.	WMS-2017 PAVEMENT REHAB	2/24/2017	1,200.00
407449	BLUE TARP FINANCIAL INC	CSF-SHOP TOOLS	2/21/2017	1,161.36
407544	BATTERIES R US	CSF-SKY JACK LIFT EYELETS	2/28/2017	1,158.26
406990	GRAINGER INC., W. W.	MDE#02067 SAFETY INSPEC TAGS	2/7/2017	1,154.32
703684	RETROFIT COMPANIES INC	CSF,BV,ARENA,EMS,GW,GL & KL-HAZ WASTE FEE	2/24/2017	1,096.10
703673	HORIZON COMMERCIAL POOL SUPPLY	EMS-POOL SUPPLIES	2/24/2017	1,093.77
407554	BREADSMITH	BREAD	2/28/2017	1,085.00
407286	CONTEMPORARY IMAGES	THEATER,ORCH,BAND & CHOIR POSTERS-HS	2/15/2017	1,059.15
407493	MESSERLI & KRAMER, PA	GARNISH PAYROLL 12/15/16-2/15/17	2/21/2017	1,046.56
406995	HILL CO, ROBERT B.	WMS-SALT	2/7/2017	1,034.90

406972	DAY, DONALD	Indian Education Consultant Contract Pay 1/17	2/7/2017	1,000.00
406932	US MATH RECOVERY COUNCIL	BV-MATH TRAINING 2/17 & 3/17	2/1/2017	995.00
407698	SCIENCE EXPLORERS	CED-GW-MYTH BUSTING 2/1-2/22	2/28/2017	980.00
407478	HOME DEPOT/GEFC	BV-STOCK	2/21/2017	976.16
407350	MN LANDSCAPE ARBORETUM	PC-2ND GR FIELD TRIP 5/15/17	2/15/2017	976.00
407728	USBANK STADIUM/SMG	ATH-BASEBALL GAME 4/11/17	2/28/2017	975.00
703595	BOILER SERVICES, INC	CMS-REPAIR WATER HEATER	2/3/2017	965.94
407011	LUBE-TECH & PARTNERS LLC	CSF-DIESEL OIL	2/7/2017	952.00
406952	BLB CONSULTING LLC	SCHOOL DUDE SYSTEM	2/7/2017	940.00
407656	LUXOUT STAGE CURTAINS	BV-SECURITY BLINDS	2/28/2017	940.00
407693	RAV TECHNOLOGIES, INC	HS-PROJECTOR MAINTENANCE	2/28/2017	928.37
407368	PLAYWORKS	KLHB-EVENT ON-SITE 4/6/17	2/15/2017	925.00
703608	INTERSTATE POWER SYSTEMS	MDE#02073 INSPEC EMERGENCY GENERATOR	2/3/2017	921.00
407553	BRAUN INTEREC CORP	CMS-FLOOR MOISTURE TEST THRU 1/13/17	2/28/2017	900.50
407497	NAPA AUTO PARTS OF CORCORAN	CSF-LOWER SHOP SUPPLIES	2/21/2017	894.51
407696	S & J CONTRACTING OF MN LLC	HS-BASE CONTRACT	2/28/2017	875.00
407542	APRES PARTY & RENTAL	HS-COLLEGE FAIR-EXTRA FURNITURE 3/16/17 CONTRACT#183469	2/28/2017	873.90
407614	GLOBAL EQUIPMENT CO	CMS PARA LOCKERS	2/28/2017	856.23
406923	TREETOP PUBLISHING	CMS-BARE BOOKS	2/1/2017	849.42
703594	AMERICAN TIME	CSF-STOCK	2/3/2017	839.60
407342	MAXWELL MEDALS & AWARDS	ATH-AWARDS	2/15/2017	827.00
407596	ENVIROMENTAL PROPERTY AUDIT, INC (EPA)	MDE#07324 EMS- MISC ABATEMENTS	2/28/2017	819.10
703668	GOODIN CO	KL-KITCHEN FAUCET, HS ACTUATOR	2/24/2017	817.70
407393	SFM MUTUAL INSURANCE CO	SFM WORK COMP 12/1/16-1/31/17	2/15/2017	802.58
703621	STATE SUPPLY CO, INC.	KL-BOILER SUPPLIES	2/3/2017	786.52
407375	PROFESSIONAL INTERPRETING	SPED INTERPRETTING	2/15/2017	773.60
161701050	WESTRUM, JAMES	REIMBURSE	2/1/2017	761.55
407376	PROMOWEAR	DECA APPAREL	2/15/2017	754.56
407675	NOKOMIS SHOE SHOP INC	MDE#02048 PPE FOOTWEAR	2/28/2017	744.95
407055	US ENERGY SERVICES, INC	MGMT FEE 2/17	2/7/2017	743.00
406918	TERRELL DANIELS INC	PROF SERV 12/29/16-1/28/17	2/1/2017	731.00
407697	SCHMITTY & SONS / GRAY LINE MPLS	TRANSPORT-ATH	2/28/2017	730.08
161701021	ANDERSON, MARY	REIMBURSE	2/1/2017	709.92
407028	PROMOWEAR	MILLIE T-SHIRTS-HS	2/7/2017	702.50
407015	MINNESOTA QUIZ BOWL ALLIANCE	HS-REGISTER 8 TEAMS	2/7/2017	700.00
406997	IDN-H HOFFMAN INC	ELS-SHOP STOCK	2/7/2017	685.03
407283	CAULKERS CO INC	CMS UPGRADES - WS 07-A: SEALANTS TO 1/17	2/15/2017	680.50
407502	PRIME MECHANICAL INSULATION INC	EMS-REPAIR PIPE	2/21/2017	675.00
407334	LOFFLER COMPANIES, INC.	WHS COPY CENTER IONS SOFTWARE MAINT BLANKET	2/15/2017	670.00
407464	FASTSIGNS	CED-GWBS BANNERS	2/21/2017	654.92
407323	KIDCREATE STUDIO	CED-MR GLOW IN THE DARK 11/28-12/2	2/15/2017	650.00
407431	MOVEFWD INC (FORMERLY TEENS ALONE)	Payroll accrual	2/15/2017	648.00
407524	MOVEFWD INC (FORMERLY TEENS ALONE)	Payroll accrual	2/28/2017	648.00
407610	GEAR WEST SKI & RUN	N SKI SUPPLIES-ATH	2/28/2017	647.73
703665	ECM PUBLISHERS, INC	AD-BRD MINUTES 12/5/16	2/24/2017	631.26
407718	TWINS BALLPARK LLC/TARGET FIELD	GL-2ND GR FIELD TRIP 4/27/17	2/28/2017	630.00
407503	PROFESSIONAL INTERPRETING	ECSE INTERPRETING	2/21/2017	622.40
407312	HAMEL BUILDING CTR	CMS-ETD-LUMBER	2/15/2017	612.76
406934	VERIZON WIRELESS	DATA PLANS 1/3-2/2	2/1/2017	606.15
407730	VERIZON WIRELESS	DATA PLANS	2/28/2017	606.15
407496	NAC (NORTHERN AIR CORP)	CSF-PHOTOHELIC PRESSURE SWITCH/GAGE	2/21/2017	604.02
407689	PROMOWEAR	DRAMA CLUB SUPPLIES-WMS	2/28/2017	604.00
406982	FIRST STUDENT, INC	TRANSPORTATION	2/7/2017	603.36
407467	GIBNEY, SHANNON	EMS-VISITING AUTHOR	2/21/2017	600.00
407507	SUPERIOR FORD	CSF-REPAIR TR#14	2/21/2017	595.14
406931	US FOODS CULINARY E & S	SMALL WARES CUST#H0011568	2/1/2017	581.33
407067	POSTMASTER	HR-PRINCIPAL FLYER	2/9/2017	580.65
406987	GOLDEN VALLEY SUPPLY CO	OW-OPTIMA VECTOR	2/7/2017	580.00
407668	MN SOCIETY OF CERT PUBLIC ACCOUNTANTS	DUES	2/28/2017	580.00
703659	ALLEGRA PRINT & IMAGING	HR-PRINCIPAL FLIER	2/24/2017	572.71
407006	LARSON CO, J. H.	HS-SUPPLIES	2/7/2017	571.83
407025	PLANK ROAD PUBLISHING	MR-Recorders	2/7/2017	569.18

407436	UNITED WAY	Payroll accrual	2/15/2017	550.50
407529	UNITED WAY	Payroll accrual	2/28/2017	550.50
703630	STAPLES BUSINESS ADVANTAGE	GWHB-SUPPLIES	2/10/2017	549.47
407005	LAKE STATES ENVIRONMENTAL, LTD	MDE#07320 CERT COURSE FEES	2/7/2017	549.00
407479	HORIZON COMMERCIAL POOL SUPPLY	CSF-REGISTER CLASSES 2/21 & 2/22	2/21/2017	540.00
407429	COMMUNITY HEALTH CHARITIES-MN	Payroll accrual	2/15/2017	526.00
407521	COMMUNITY HEALTH CHARITIES-MN	Payroll accrual	2/28/2017	526.00
407633	INGRAM LIBRARY SERVICES	CMS-MEDIA CTR BKS	2/28/2017	525.72
407731	WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	JAN VOLUNTEER HRS	2/28/2017	525.00
407636	JIM THE PIANO GUY	WMS-ACCOMPANIST 1/19/17	2/28/2017	524.00
407061	WESTSIDE WHOLESALE TIRE, INC	CSF-TR#17 TIRES & REPAIR TIRE	2/7/2017	515.11
407438	WAYZATA PUBLIC SCH EDUCATION	Payroll accrual	2/15/2017	512.50
407531	WAYZATA PUBLIC SCH EDUCATION	Payroll accrual	2/28/2017	512.50
407683	CITY OF PLYMOUTH - FINANCE DEPT	ATH-B HOCKEY SECURITY 1/14 & 1/21	2/28/2017	503.81
406955	BREAKOUT INC	EMS MAYHEM PROGRAM EXPENDITURES	2/7/2017	500.00
407716	TOWMASTER INC	TR#4 PLOW SUPPLIES	2/28/2017	499.66
407426	XEROX FINANCIAL SERVICES	WHS HEALTH OFFICE COPIER BLANKET	2/15/2017	499.45
407398	STEP SAVER INC	HS-SALT	2/15/2017	479.19
703626	VISTA HIGHER LEARNING	GERMAN AP BOOKS AND SUPERSITE	2/3/2017	475.62
703681	PRO-TEC DESIGN	EMS-BAND RM CAUSING ALARMS	2/24/2017	475.44
703666	ECOLAB PEST ELIMINATION DIV	CSF-PEST CONTROL	2/24/2017	463.92
406998	INGRAM LIBRARY SERVICES	CMS-MEDIA CTR BKS	2/7/2017	460.31
407035	SMARTFIX LLC	DIST-IPAD REPAIR 1/17	2/7/2017	459.00
407469	GLAZIER FOOTBALL CLINICS	ATH-CLINIC REG-2017 PASS	2/21/2017	459.00
407003	JOHNSTONE SUPPLY	HS-SUPPLIES	2/7/2017	453.86
703624	TRUSTED EMPLOYEES	CED-WISHES BACKGROUND CHECKS	2/3/2017	453.70
407534	A SURE BET CASINO PARTIES LLC.	CASINO NIGHT 2/11/17	2/28/2017	450.00
407592	EGAN COMPANY	WMS-REPAIR PA	2/28/2017	450.00
406941	10K CUSTOM LETTERING	CED-TROJAN POWER-T-SHIRTS	2/7/2017	433.50
407365	PEPPER & SON INC., J. W.	EMS-CHOIR MUSIC	2/15/2017	430.59
406980	EMSL ANALYTICAL, INC	MDE#07323 CMS-ASBESTOS ABATE INSPEC	2/7/2017	428.40
406936	WAYZATA CHAMBER OF COMMERCE	SUPT-DUES	2/1/2017	425.00
406959	CENTERPOINT ENERGY	12955-16TH AVE-GAS 12/21-1/23	2/7/2017	423.99
406978	EBC (EDUCATORS BENEFIT CONSULTANTS)	admin and compliance service	2/7/2017	412.90
407708	STEFFENS, TANNIS	REIMBURSE-FOOD-A SKI SECTIONS	2/28/2017	412.36
407504	R & J LASERWORKS, LLC	DANCE APPAREL	2/21/2017	411.94
407001	IRON MOUNTAIN	DIST-DOC STORAGE 1/17	2/7/2017	408.97
407482	IRON MOUNTAIN	DIST-DOC STORAGE 2/17	2/21/2017	408.97
407038	STATE OF MN-DEPT LABOR & INDUSTRY	MDE#02047 CMS-ELEVATOR FEES	2/7/2017	400.00
407672	NAHAN, SHELLY	CED-PROF SERV 2/7/17	2/28/2017	400.00
407506	ST. MICHAEL-ALBERTVILLE HIGH SCHOOL	HS-SPEECH TOURN	2/21/2017	399.00
161701020	ANDERSON, CHACE	REIMBURSE	2/1/2017	387.53
407706	SPIRITWEAR USA	FB T-SHIRTS-ATH	2/28/2017	385.00
407291	DKI OF HENNEPIN COUNTY INC	CED-MR & OW-DRAMA CLUB	2/15/2017	384.00
407589	EASTER, MARK	CMS-PIANO TUNING	2/28/2017	380.00
161701097	RODGERS, JUDITH	REIMBURSE	2/8/2017	379.31
161701025	ELMHIRST, DAVID	REIMBURSE	2/1/2017	376.66
407578	CORNERSTONE COPY	G HOCKEY BKS	2/28/2017	375.68
407378	PUBLIC STORAGE 08316	STORAGE 3/17	2/15/2017	369.00
407292	DOUGHTY, JEFFREY	DANCE TEAM APPAREL	2/15/2017	364.00
407665	MN CLAY USA - MIDWEST	HS-CLAY	2/28/2017	361.57
161701113	ALSTAD, KRISTEN	REIMBURSE	2/15/2017	356.20
703612	SCHMITT MUSIC CO	HS-SAX CASE	2/3/2017	354.46
407594	EMSL ANALYTICAL, INC	ASBESTOS ABATEMENT ANALYSIS	2/28/2017	351.40
406929	UNIVERSITY OF WISCONSIN SYSTEM	HR-REGISTER FAIR 2/25/17	2/1/2017	350.00
406979	EDEN PRAIRIE HIGH SCHOOL	HS-REGISTER EAGLE INV (SPEECH)	2/7/2017	350.00
407374	PRIOR LAKE HIGH SCHOOL	HS-SPEECH TOURN 2/17	2/15/2017	343.00
703670	HI-TECH REFRIGERATION	KLHB-REPAIR FREEZER	2/24/2017	342.20
407579	COUNTRYSIDE CATERING	CED-CEAC DINNER 2/6/17	2/28/2017	333.60
703597	COMMERCIAL KITCHEN SERVICES	OW-REPAIR LEAK COMBI	2/3/2017	331.25
406999	INTERMEDIATE DIST 287	CED-DEST IMAG 1/21/17	2/7/2017	330.00
407042	TANGIBLE PLAY INC	OSMO GAME SYSTEM - MAKER SPACE	2/7/2017	324.00

407460	EAGAN COMMUNITY CENTER	BVHB-FIELD TRIP 8/11/17	2/21/2017	320.00
407377	PUBLIC STORAGE	STORAGE 3/17	2/15/2017	318.00
703667	FERGUSON ENTERPRISES, INC #1657	PC-RECOMM SUPPLIES	2/24/2017	301.43
407040	SUN, SHUXING	REFUND-CMS WOLFRIDGE PAYMENT	2/7/2017	300.00
407317	HODNE, PETER	SH-PROF SERV	2/15/2017	300.00
161701119	BLANKS, DOLLIE	REIMBURSE	2/15/2017	300.00
161701083	MATTIOLI, VALERIE	REIMBURSE	2/8/2017	299.68
161701043	RIMINGTON, ROBERT	REIMBURSE	2/1/2017	296.93
406937	WAYZATA, CITY OF	AD-WATER/SEWER	2/1/2017	293.33
407341	MATH MASTERS OF MN	MR-REGISTER 3 TEAMS	2/15/2017	290.00
407629	HIGHWAY 55 RENTAL & SALES INC	DIST-RENT WOOD CHIPPER	2/28/2017	289.00
407632	HOUSE OF NOTE	MS-ORCH-INST REPAIR	2/28/2017	285.00
407027	PRO HEADSETS LLC	PC-PHONE HEADSET	2/7/2017	284.00
407433	PHEAA	Payroll accrual	2/15/2017	281.02
407525	PHEAA	Payroll accrual	2/28/2017	281.02
406958	CDW GOVERNMENT, INC	DIST-PHONE	2/7/2017	279.68
407537	ACME TOOLS - PLYMOUTH	CSF-SUPPLIES	2/28/2017	277.99
406909	SIEBENALLER, STEVE	OFFICIAL	2/1/2017	275.00
406951	BL DALSIN ROOFING	SH-ROOF REPAIR	2/7/2017	275.00
161701070	HILL, PATRICIA	REIMBURSE	2/8/2017	273.79
703627	ALLEGRA PRINT & IMAGING	SH ACT PADS & BEHAVIOR REPORTS	2/10/2017	272.20
407648	LANGUAGE LINE SERVICES	PHONE INTERPRETATION	2/28/2017	270.81
407470	GREAT LAKES COCA-COLA DISTRIBUTION LLC	CONCESSIONS-HS	2/21/2017	269.60
407650	LARSON CO, J. H.	HS-LIGHT BULBS	2/28/2017	266.62
407652	LEN BUSCH ROSES	DANCE TEAM FLOWERS 1/19/17	2/28/2017	266.48
407580	CUB FOODS	GROCERIES-CUST#27	2/28/2017	265.45
161701154	PETERSON, SHEILA	REIMBURSE	2/15/2017	262.27
407016	MN CLAY USA - MIDWEST	SH-ART SUPPLIES	2/7/2017	261.95
407673	NATL CAMERA EXCHANGE	HS-INK	2/28/2017	260.97
161701075	JOHNSON, MARI	REIMBURSE	2/8/2017	252.87
407510	UNIVERSITY OF MN	HS-CONFUCIUS INST CHINA DAY FIELD TRIP 2/16/17	2/21/2017	250.00
161701133	GREEN, AMANDA	REIMBURSE	2/15/2017	248.13
161701142	KIMLINGER, DEBRA	REIMBURSE	2/15/2017	246.59
407639	JOHNSON, RICHARD	OFFICIAL	2/28/2017	246.00
407570	CHRISTOPHERSON, CHRISTEN	REIMBURSE	2/28/2017	245.09
407490	MATH MASTERS OF MN	REGISTER-WMS-BLUE TEAM 3/4/17	2/21/2017	245.00
407538	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREENING 1/25/17	2/28/2017	235.00
406944	ACTION FLEET INC	CSF-TR#2 REPAIR BACK-UP LIGHTS	2/7/2017	233.16
161701049	STOTZ, KRISTIANN	REIMBURSE	2/1/2017	232.19
407617	GOPHER STATE ONE-CALL	LOCATES 1/17	2/28/2017	230.85
407572	CINTAS FIRST AID & SAFETY	SH-FIRST AID KIT REFILL	2/28/2017	228.04
407616	GOLDEN VALLEY SUPPLY CO	CMS-SUPPLIES	2/28/2017	226.92
407007	LEARNING ZONE XPRESS	FACS DVDS FOR EAST	2/7/2017	226.64
161701074	JENSEN, KAYLEEN	REIMBURSE	2/8/2017	226.11
406908	SIEBENALLER, BETH	OFFICIAL	2/1/2017	225.00
407314	HAWKINSON, NICHOLAS	OFFICIAL	2/15/2017	222.00
407546	BECKER, JEFF	OFFICIAL	2/28/2017	222.00
407655	LOFFLER COMPANIES, INC.	CSF-INK	2/28/2017	222.00
406920	THE MATH LEARNING CTR	BRIDGES WORKBOOKS FOR EACH TEACHER-KL	2/1/2017	221.49
407649	LARKIN AUTO REPAIR	REPAIR TR#13	2/28/2017	218.90
407463	FAIRVIEW	TRAINER-G H TOURN 12/17/16	2/21/2017	218.75
407315	HERDER, JAMES	OFFICIAL	2/15/2017	216.00
407309	GREAT LAKES COCA-COLA DISTRIBUTION LLC	CONCESSIONS-HS	2/15/2017	215.68
161701088	NIKSTAD, ERICA	REIMBURSE	2/8/2017	213.72
161701120	BRAUN, CATHY	REIMBURSE	2/15/2017	211.49
161701087	MUSCOPLAT, DAVID	REIMBURSE	2/8/2017	210.90
161701146	MATTIOLI, VALERIE	REIMBURSE	2/15/2017	207.99
407695	ROY C., INC	WMS-REPAIR DOOR	2/28/2017	206.19
407598	FASTENAL COMPANY	ARENA-SUPPLIES	2/28/2017	205.30
407681	PEPPER & SON INC., J. W.	WMS-BAND SUPPLIES	2/28/2017	204.24
407432	PERFORMANT RECOVERY INC	Payroll accrual	2/15/2017	201.41
407002	JIM THE PIANO GUY	MUSIC TOUR-ACCOMPANIST 1/30 & 1/31	2/7/2017	200.00

407045	THOUR, JULIE	HS-YOGA CLASS 1/20	2/7/2017	200.00
407000	INTERNATIONAL LANGUAGE SERVICES INC	TRANSLATE-CONFUCIUS LETTERS	2/7/2017	199.00
407026	POSTMASTER	ANNUAL PO BOX RENTAL PAYMENT	2/7/2017	198.00
407324	KIRSHBAUM, SHELBY	OFFICIAL	2/15/2017	198.00
407624	HAYWOOD, BRUCE	OFFICIAL	2/28/2017	198.00
407574	CLASSROOM PRODUCTS LLC	CMS - DESK CARRELS	2/28/2017	197.01
406960	CENTERPOINT ENERGY	CLUBHOUSE 9/28-10/27	2/7/2017	196.94
161701195	VOLLENDORF, AMY	REIMBURSE	2/22/2017	196.72
161701103	SORENSEN, GRANT	REIMBURSE	2/8/2017	195.22
406970	CPD CENTRAL POWER DISTRIBUTORS	CSF-STOCK OIL	2/7/2017	195.10
407057	VIKING ELECTRIC SUPPLY, INC	HS-WELDERS	2/7/2017	193.69
703678	MINVALCO	GW-ACTUATOR & VALVE	2/24/2017	193.60
407711	THE MATH LEARNING CTR	BRIDGES WORKBOOKS	2/28/2017	192.60
161701163	TOLLISON, KRISTIN	REIMBURSE	2/15/2017	188.79
161701157	ROGERS, JUDY	REIMBURSE	2/15/2017	188.05
161701080	LEDMAN, CANDICE	REIMBURSE	2/8/2017	187.44
407735	WOLK, DEBRA	REIMBURSE-B BB SR POSTERS	2/28/2017	187.38
407726	US FOODS CULINARY E & S	SMALL WARES CUST#H0011568	2/28/2017	183.84
161701096	RIDLEY, SARA	REIMBURSE	2/8/2017	181.90
703676	KARLSBURGER FOODS, INC	GROCERIES	2/24/2017	181.20
407533	1ST LINE/LEEWES VENTURES LLC	POPCORN-CMS	2/28/2017	180.50
406996	HOUSE OF NOTE	HS-REPAIR BASS & CELLO	2/7/2017	180.00
161701118	BLAKE, KAISA	REIMBURSE	2/15/2017	177.09
161701116	BERNDT, AARON	REIMBURSE	2/15/2017	176.96
407355	NEW WAY HYPNOSIS CLINIC, INC	CED-PROF SERV 1/31/17	2/15/2017	176.00
407676	NOVINSKA, TOD	CED-PROF SERV 2/7/17	2/28/2017	175.00
407492	MERZER M.A., L.P., SHEILA	CONT SERV 1/30	2/21/2017	172.50
161701122	CRANDALL, KRISTA	REIMBURSE	2/15/2017	170.00
161701129	GALE, CHRISTA	REIMBURSE	2/15/2017	169.27
406911	SORBEL, STEPHANIE	OFFICIAL	2/1/2017	169.00
161701162	TIEMENS, SARA	REIMBURSE	2/15/2017	167.80
161701170	ACKERMAN, BRIAN	REIMBURSE	2/22/2017	165.96
407489	LONG LAKE TRUE VALUE	CSF-SUPPLIES 11/26-12/25	2/21/2017	164.70
407276	BROWN JR, DARYL	OFFICIAL	2/15/2017	164.00
407321	JOHNSON, RICHARD	OFFICIAL	2/15/2017	164.00
407657	MALLEY, DAVID	OFFICIAL	2/28/2017	164.00
407550	BOYER FORD TRUCKS INC	TR#8 HORN ISSUE	2/28/2017	162.72
407411	TIMM, RONALD	CED-PROF SERV 2/7	2/15/2017	162.50
161701123	DAHL, JEFFREY	REIMBURSE	2/15/2017	162.05
407671	MUSIC THEATRE INTL	B & B SCRIPTS-EMS ACCT#12208	2/28/2017	162.00
407407	THEIN, CHRIS	REIMBURSE-MED SUPPLIES	2/15/2017	161.77
161701030	HAGEN, ANDREW	REIMBURSE	2/1/2017	161.57
407615	GM FINANCIAL LEASING	WHS PARKING LOT CAR LEASE 3/17	2/28/2017	159.49
407651	LEADENS, TOM	OFFICIAL	2/28/2017	158.00
407267	APPLE INC	Blanket PO for Apple repairs	2/15/2017	156.95
407058	VIKING INDUSTRIAL CENTER	HS-SCRUBBER	2/7/2017	154.11
407713	THOMAS, MICHAEL	OFFICIAL	2/28/2017	152.00
161701095	RICHARDS, MICHAEL	REIMBURSE	2/8/2017	147.80
161701196	ZYLLA, CASEY	REIMBURSE	2/22/2017	146.87
161701111	WYFFELS, REBECCA	REIMBURSE	2/8/2017	146.49
161701107	WEHRMANN, KARI	REIMBURSE	2/8/2017	143.47
407328	LARSEN, RICK	OFFICIAL	2/15/2017	143.00
407364	PARKER, SCOTT	OFFICIAL	2/15/2017	143.00
407547	BERGERON, JASON	OFFICIAL	2/28/2017	143.00
407562	CARROLL, JAMES	OFFICIAL	2/28/2017	143.00
406993	HI-TECH REFRIGERATION	GLHB-REPAIR REFRIG	2/7/2017	141.00
407294	EBERT CONSTRUCTION	INV#21624606 HS ADD - 06-A CARPENTRY TO 1/31/17	2/15/2017	140.60
161701023	CHRISTENSON, ERIK	REIMBURSE	2/1/2017	140.58
407559	BUDNER, CONNOR	OFFICIAL	2/28/2017	140.00
406992	HERC-U-LIFT, INC	MDE#02049 GW-INSPEC AERIAL LIFT	2/7/2017	139.36
407591	ECOLAB FOOD SAFETY SPECIALITES	CUL EXP-SUPPLIES	2/28/2017	138.80
161701046	SHERWOOD, JAIME	REIMBURSE	2/1/2017	138.60

161701052	BALDWIN, KRISTIN	REIMBURSE	2/8/2017	137.50
407612	GERBER, STEVEN	OFFICIAL	2/28/2017	136.92
406968	CONTEMPORARY IMAGES	SPELLING BEE POSTERS-HS	2/7/2017	131.42
161701188	ROHWEDER, MATTHEW	REIMBURSE	2/22/2017	129.25
161701029	GRACK, JODI	REIMBURSE	2/1/2017	128.50
407584	DESTINATION EDUCATION INC	1ST GR READING RAINBOW TLS	2/28/2017	128.13
407566	CENTURY LINK	MR-MONTHLY SERV 2/10-3/9	2/28/2017	128.05
161701132	GERBER, SONIA	REIMBURSE	2/15/2017	126.51
161701066	GALLAGHER, KELLY	REIMBURSE	2/8/2017	125.08
407645	KNIGHTKRAWLER ROBOTICS	ROBOTICS COMP 2/6/17	2/28/2017	125.00
407278	BUCHOLZ, ELLIOTT	OFFICIAL	2/15/2017	124.00
407313	HANSEN, TIMOTHY	OFFICIAL	2/15/2017	124.00
407332	LODGE, MARK	OFFICIAL	2/15/2017	124.00
407360	OLSON, TERENCE	OFFICIAL	2/15/2017	124.00
407399	STORCK, RICHARD	OFFICIAL	2/15/2017	124.00
407415	VIKE, BROCC	OFFICIAL	2/15/2017	124.00
407635	JARVIS, JAMES	OFFICIAL	2/28/2017	124.00
161701169	WYFFELS, CURTIS	REIMBURSE	2/15/2017	122.90
406985	GEORGAKOPOULOS, TESS	CED-PROF SERV 1/24 & 1/31	2/7/2017	120.00
407033	SHRED-N-GO	SHRED-N-GO BLANKET PO 16-17 1/4 & 1/18	2/7/2017	120.00
407641	K4 APPLICATION INC DBA DUNN BROS COFFEE	HS-COFFEE	2/28/2017	120.00
703657	TRUSTED EMPLOYEES	HR & EMS-BACKGROUND CHECKS	2/17/2017	120.00
703682	REALLY GOOD STUFF	GW-RASSIER TLS SUPPLIES	2/24/2017	119.54
161701181	KEANE, STEPHANIE	REIMBURSE	2/22/2017	118.72
703622	TIERNEY BROTHERS, INC.	INK-HS	2/3/2017	118.50
407047	TOLL GAS & WELDING SUPPLY	CSF-CYLINDERS	2/7/2017	116.79
161701053	BOBEK, DANIEL	REIMBURSE	2/8/2017	116.68
407536	ACE SUPPLY CO, INC	KL-SUPPLIES	2/28/2017	116.62
407272	BEYER, ADAM	OFFICIAL	2/15/2017	116.00
407273	BOISJOLNE, TIMOTHY	OFFICIAL	2/15/2017	116.00
407330	LEVIN, AARON	OFFICIAL	2/15/2017	116.00
407379	REASONER, MIKE	OFFICIAL	2/15/2017	116.00
407417	VITKOSKY, WAYNE	OFFICIAL	2/15/2017	116.00
407509	TRUMBLE, CHRIS	OFFICIAL	2/21/2017	116.00
407644	KNAPP, GRANT	OFFICIAL	2/28/2017	116.00
703701	WEST MUSIC CO	RECORDERS-SH	2/24/2017	115.97
407404	SWIGGUM, MARK	OFFICIAL	2/15/2017	115.00
161701174	BRUA, LISA	REIMBURSE	2/22/2017	114.29
407486	LEPA, SAMUEL	OFFICIAL	2/21/2017	114.00
407597	EWING, BRYAN	OFFICIAL	2/28/2017	114.00
407623	HAWKINSON, NICHOLAS	OFFICIAL	2/28/2017	114.00
161701148	MERZ, IRENE	REIMBURSE	2/15/2017	113.96
407023	PEPPER & SON INC., J. W.	HS-ORCH MUSIC	2/7/2017	113.73
161701099	RUCHTI, STEVEN	REIMBURSE	2/8/2017	111.77
161701068	GOODMUNDSON, ANN	REIMBURSE	2/8/2017	110.00
407712	THERAPY SHOPPE INC	RASSIER TLS CLASSROOM FIDGET TOYS	2/28/2017	109.45
407611	GERBER, DANIEL	OFFICIAL	2/28/2017	109.40
161701152	NIKSTAD, ERICA	REIMBURSE	2/15/2017	108.94
161701048	SPAULDING, KALLIE	REIMBURSE	2/1/2017	108.88
407385	RHODE ISLAND NOVELTY	PE SUPPLIES TLS	2/15/2017	108.50
703606	HORIZON COMMERCIAL POOL SUPPLY	EMS-POOL SUPPLIES	2/3/2017	108.00
407512	VIKING ELECTRIC SUPPLY, INC	HS-SCRUBBER SUPPLIES	2/21/2017	107.96
407462	EMI AUDIO	KORG KROSS REPAIR-HS	2/21/2017	107.28
161701191	SPAULDING, KALLIE	REIMBURSE	2/22/2017	106.85
407498	NATL ASSN FOR COLLEGE ADMISSION	HS-2017 MEMBERSHIP	2/21/2017	105.00
407050	UNLIMITED SUPPLIES	CSF-STOCK	2/7/2017	104.54
161701194	STUTZMAN, BELINDA	REIMBURSE	2/22/2017	102.72
406925	TSBL DISTRIBUTING/TAYLOR SALES	HS-GROCERIES	2/1/2017	102.41
161701131	GERBER, SALLY	REIMBURSE	2/15/2017	102.40
407013	MARS CO, W. P. & R.S.	MDE#02048 PPE GLOVES	2/7/2017	101.75
407284	CENTURY LINK	ELM CREEK 1/28-2/27	2/15/2017	100.12
161701067	GENGLER, SCOTT	REIMBURSE	2/8/2017	100.10

406926	TURGEON, JENNA	OFFICIAL	2/1/2017	100.00
406927	TURGEON, JORDAN	OFFICIAL	2/1/2017	100.00
406977	EASTER, MARK	OW-PIANO TUNING	2/7/2017	100.00
407293	EBC (EDUCATORS BENEFIT CONSULTANTS)	HR-BASE FEE 1/15/17	2/15/2017	100.00
407347	METRO ECSU-REGION 11 IDS #920	REGISTER-WKSP 12/14/16	2/15/2017	100.00
407381	RED NOTE BOTANICA	CED-PROF SERV 2/2/17	2/15/2017	100.00
407430	IRS CENTER - UNITED STATES TREASURY	Payroll accrual	2/15/2017	100.00
407523	IRS CENTER - UNITED STATES TREASURY	Payroll accrual	2/28/2017	100.00
407573	CLARK, PAMELA	CED-PROF SERV 2/9	2/28/2017	100.00
161701160	STINSON, MICHELE	REIMBURSE	2/15/2017	99.23
406930	UPPER LAKE FOODS	COOKIE DOUGH-HS	2/1/2017	99.14
406914	STAR TRIBUNE	TECH-PAPER DELIVERY THRU 8/6/17	2/1/2017	98.54
406948	ALLINA HEALTH	DRIVER PHYSICAL 12/2 PH	2/7/2017	98.50
407691	R & R SPECIALTIES, INC.	ARENA-BLADE SHARPENING	2/28/2017	98.00
161701055	BOWDISH, LISA	REIMBURSE	2/8/2017	95.88
161701032	JOHNSON, BONNIE	REIMBURSE	2/1/2017	95.12
161701185	LYBECK, KRISTINA	REIMBURSE	2/22/2017	92.93
406906	SHAMROCK GROUP	CMS-SLUSHY SUPPLIES	2/1/2017	92.90
407700	SHAMROCK GROUP	CMS-SLUSHY SUPPLIES CUST#03292	2/28/2017	92.90
161701110	WOBSCHALL, ALISON	REIMBURSE	2/8/2017	91.49
406903	SCHWARTZ, KELLY	OFFICIAL	2/1/2017	90.00
406917	TAGGATZ, ELAINE	OFFICIAL	2/1/2017	90.00
407667	MN PCS USER'S GROUP - ST PAUL SCH.	CUL EXP-REGISTER MEETING 3/16/17	2/28/2017	90.00
406974	DISCOUNT STEEL, INC	SH-COMM ED CUPBOARD	2/7/2017	88.15
161701126	ELMHIRST, DAVID	REIMBURSE	2/15/2017	87.94
407456	CITI-CARGO & STORAGE	CMS-STORAGE	2/21/2017	87.00
161701184	LANKFORD, LYNDA	REIMBURSE	2/22/2017	86.93
407271	BERRY COFFEE CO	BLANKET PO - BERRY COFFEE AD BLDG	2/15/2017	85.05
406907	SHEA, BRIANNA	OFFICIAL	2/1/2017	85.00
407640	JOHNSTONE SUPPLY	GL-MOTOR	2/28/2017	84.50
407577	CONTEMPORARY IMAGES	WMS-HALL PASSES	2/28/2017	84.00
407720	ULINE SHIPPING SUPPLY	CSF-STOCK ORDER#88388436	2/28/2017	83.66
407709	SUPPLY DIRECT INC	CUL EXP-REBUILD KITS	2/28/2017	83.25
406963	CINTAS FIRST AID & SAFETY	BV-FIRST AID KIT REFILL	2/7/2017	82.98
161701114	ANDERSON, MARY	REIMBURSE	2/15/2017	82.82
406904	SCHWIEGER, JUSTIN	OFFICIAL	2/1/2017	82.00
406905	SENSION, TIM	OFFICIAL	2/1/2017	82.00
406916	SWAN, KEVIN	OFFICIAL	2/1/2017	82.00
407268	BARKER, CURTIS	OFFICIAL	2/15/2017	82.00
407269	BECKER, JEFF	OFFICIAL	2/15/2017	82.00
407274	BORER NELSON, JORDAN	OFFICIAL	2/15/2017	82.00
407282	CARTER, MATT	OFFICIAL	2/15/2017	82.00
407297	FEIGUM, DANIEL	OFFICIAL	2/15/2017	82.00
407308	GRAMS, SCOTT	OFFICIAL	2/15/2017	82.00
407319	JENSEN, KATIE	OFFICIAL	2/15/2017	82.00
407322	JOHNSON, RONALD D	OFFICIAL	2/15/2017	82.00
407340	MALLEY, DAVID	OFFICIAL	2/15/2017	82.00
407346	MEAD, RON	OFFICIAL	2/15/2017	82.00
407351	MOLAN, PATRICK	OFFICIAL	2/15/2017	82.00
407359	NORTON, DANIEL	OFFICIAL	2/15/2017	82.00
407380	RECH, DAVE	OFFICIAL	2/15/2017	82.00
407390	SCHIMETZ, SCOTT	OFFICIAL	2/15/2017	82.00
407391	SCHMID, BRIAN	OFFICIAL	2/15/2017	82.00
407394	SKOCHENSKI, BRYAN	OFFICIAL	2/15/2017	82.00
407397	SMITH, MICHAEL	OFFICIAL	2/15/2017	82.00
407452	BORER NELSON, JORDAN	OFFICIAL	2/21/2017	82.00
407459	DELGADO, MICHEAL	OFFICIAL	2/21/2017	82.00
407468	GIESEMANN, SCOTT	OFFICIAL	2/21/2017	82.00
407494	MEYER, RYAN	OFFICIAL	2/21/2017	82.00
407499	PEARSON, TANNER	OFFICIAL	2/21/2017	82.00
407500	POLACEK, DOUG	OFFICIAL	2/21/2017	82.00
407549	BORER NELSON, JORDAN	OFFICIAL	2/28/2017	82.00

407551	BRAESCH, THOMAS	OFFICIAL	2/28/2017	82.00
407552	BRANDT, KEVIN	OFFICIAL	2/28/2017	82.00
407583	DENNY, ROGER	OFFICIAL	2/28/2017	82.00
407627	HERDER, JAMES	OFFICIAL	2/28/2017	82.00
407680	PEARSON, TANNER	OFFICIAL	2/28/2017	82.00
407694	RISDALL, PAUL	OFFICIAL	2/28/2017	82.00
407705	SPERR, MICHAEL	OFFICIAL	2/28/2017	82.00
407733	WHITEHEAD, JIMMY	OFFICIAL	2/28/2017	82.00
161701062	FADDEN, MARY	REIMBURSE	2/8/2017	81.23
407295	ELAM, MICHAEL	OFFICIAL	2/15/2017	81.00
407307	GERIS, BROCK	OFFICIAL	2/15/2017	81.00
407331	LIKES, TIMOTHY	OFFICIAL	2/15/2017	81.00
407356	NOLANDER, STEVEN	OFFICIAL	2/15/2017	81.00
407593	EIDER, JAKE	OFFICIAL	2/28/2017	81.00
407637	JOHNSON, BRENT	OFFICIAL	2/28/2017	81.00
161701100	RUDOLPH, LISA	REIMBURSE	2/8/2017	80.93
161701173	BOWDISH, LISA	REIMBURSE	2/22/2017	80.61
161701059	DENEUI, SARAH	REIMBURSE	2/8/2017	80.30
407442	MINNEAPOLIS INSTITUTE OF ART	CMS-8TH GR FIELD TRIP 2/21/17	2/16/2017	80.00
161701180	KAUFENBERG, ANNMARIE	REIMBURSE	2/22/2017	80.00
161701149	MILLER, JANET	REIMBURSE	2/15/2017	79.77
407501	PREMIUM WATERS, INC	CSF-WATER 1/17	2/21/2017	78.28
161701072	JACKLITCH, MICHELLE	REIMBURSE	2/8/2017	78.03
161701139	JOHNSON, JERI	REIMBURSE	2/15/2017	77.74
161701037	MCINTYRE, ELYSSA	REIMBURSE	2/1/2017	77.38
161701177	EXSTED, SAMANTHA	REIMBURSE	2/22/2017	76.63
407721	UNLIMITED SUPPLIES	ARENA-BENCH BOLTS	2/28/2017	76.17
703598	CONTINENTAL CLAY CO	EMS-ART SUPPLIES	2/3/2017	76.12
406913	SPENCER, RICKY	OFFICIAL	2/1/2017	76.00
407310	GRIFFITHS, DANIEL	OFFICIAL	2/15/2017	76.00
407316	HIESTAND, DEBORAH	OFFICIAL	2/15/2017	76.00
407326	KUPHAL, BRENT M	OFFICIAL	2/15/2017	76.00
407329	LEADENS, TOM	OFFICIAL	2/15/2017	76.00
407343	MCDONALD, DANIEL	OFFICIAL	2/15/2017	76.00
407363	PARKER, ERICA	OFFICIAL	2/15/2017	76.00
407383	REKSTAD, BRAD	OFFICIAL	2/15/2017	76.00
407401	SULLIVAN, LAMARR	OFFICIAL	2/15/2017	76.00
407410	THUROW, JOSHUA	OFFICIAL	2/15/2017	76.00
407413	TURNBULL, BLAINE	OFFICIAL	2/15/2017	76.00
407425	WORTHINGTON, CLARK	OFFICIAL	2/15/2017	76.00
407448	BLOCK, DAN	OFFICIAL	2/21/2017	76.00
407455	CARDONA, IVAN	OFFICIAL	2/21/2017	76.00
407465	FERN, NATHAN	OFFICIAL	2/21/2017	76.00
407483	LARSON, CURTIS	OFFICIAL	2/21/2017	76.00
407485	LEIGHTON, TIM	OFFICIAL	2/21/2017	76.00
407491	MCDONALD, DANIEL	OFFICIAL	2/21/2017	76.00
407621	GUIDARELLI, JOSEPH	OFFICIAL	2/28/2017	76.00
407646	KOCKELMAN, DEAN	OFFICIAL	2/28/2017	76.00
407669	MOORE, CHARLES	OFFICIAL	2/28/2017	76.00
407670	MORDHORST, JEFF	OFFICIAL	2/28/2017	76.00
407679	PANNING, BRADLEY	OFFICIAL	2/28/2017	76.00
407704	SPENCER, RICKY	OFFICIAL	2/28/2017	76.00
407719	TYLER, JEFF	OFFICIAL	2/28/2017	76.00
407732	WEINREIS, DEB	OFFICIAL	2/28/2017	76.00
407736	WORTHINGTON, CLARK	OFFICIAL	2/28/2017	76.00
161701106	WEBER, JOHN	REIMBURSE	2/8/2017	75.06
407277	BRYAN, ERIKA	OFFICIAL	2/15/2017	75.00
407320	JOHNSON, ELIZABETH	OFFICIAL	2/15/2017	75.00
407466	FRIEDRICH, JOSHUA	OFFICIAL	2/21/2017	75.00
407473	HILLMAN, KEVIN	OFFICIAL	2/21/2017	75.00
407505	SPEEDPRO IMAGING	ATH-NAME PLATES	2/21/2017	74.00
161701128	FOLTZ-RINGSTROM, SHARON	REIMBURSE	2/15/2017	73.34

161701141	JORDAN, LYNN	REIMBURSE	2/15/2017	72.79
406967	CONSOLIDATED PLASTICS CO	WMS ANTI FATIGUE MAT	2/7/2017	72.60
161701061	EICHELDINGER, MATTHEW	REIMBURSE	2/8/2017	71.63
161701155	PHILLIPS, WADE	REIMBURSE	2/15/2017	71.53
407009	LOFFLER COMPANIES, INC.	BV-STAPLES	2/7/2017	71.00
161701151	NELSON, SHELLY	REIMBURSE	2/15/2017	70.03
407306	GERBER, JOSHUA	OFFICIAL	2/15/2017	69.11
161701027	GAPPA, AMY	REIMBURSE	2/1/2017	68.00
161701137	HOCH, STEPHANIE	REIMBURSE	2/15/2017	67.01
407514	WENDELL'S	DAB & ELC NAMEPLATES	2/21/2017	65.91
161701147	MCCULLOUGH, CHRIS	REIMBURSE	2/15/2017	65.00
161701022	BERG, JENNIFER	REIMBURSE	2/1/2017	64.86
161701085	MILBERT, ANNE-MARIE	REIMBURSE	2/8/2017	64.68
407296	FASTSIGNS	SH-PARKING SIGNS	2/15/2017	64.30
703679	MINNESOTA EQUIPMENT	CMS-REPAIR X 720 SUPPLIES	2/24/2017	63.68
161701076	KIMLINGER, DEBRA	REIMBURSE	2/8/2017	63.58
407304	GAGNE, RYAN	OFFICIAL	2/15/2017	62.00
407613	GERMAIN, MARK	OFFICIAL	2/28/2017	62.00
407643	KLAERS, MARK	OFFICIAL	2/28/2017	62.00
407059	VILLAGE CHEVROLET CO	CED-DR ED CAR MAINT	2/7/2017	60.54
703645	SCHMITT MUSIC CO	EMS-BAND BKS	2/17/2017	60.28
161701060	DEWEES, JENNIFER	REIMBURSE	2/8/2017	60.13
161701117	BEUGEN, MARA	REIMBURSE	2/15/2017	60.03
407325	KJORSTAD, BRIAN	CED-PROF SERV 1/26/17	2/15/2017	60.00
407557	BRYAN, ERIKA	OFFICIAL	2/28/2017	60.00
161701168	WONG, MARGARET	REIMBURSE	2/15/2017	59.95
406942	A-1 OUTDOOR POWER, INC	CSF-TORO PARTS	2/7/2017	59.43
161701101	SEELAND, ELIZABETH	REIMBURSE	2/8/2017	59.37
161701192	STINSON, MICHELE	REIMBURSE	2/22/2017	59.22
161701112	ZEMLIN, LYNN	REIMBURSE	2/8/2017	59.11
161701145	LELAND, TONI	REIMBURSE	2/15/2017	58.82
161701156	RIES, CAROLE	REIMBURSE	2/15/2017	58.15
407288	CULLIGAN - METRO	HS ADMIN-WATER	2/15/2017	58.10
406910	SMITH, MELANIE	OFFICIAL	2/1/2017	58.00
407345	MCMORRIS, CHRIS	OFFICIAL	2/15/2017	58.00
407396	SMITH, MELANIE	OFFICIAL	2/15/2017	58.00
407402	SULLIVAN, THOMAS	OFFICIAL	2/15/2017	58.00
407412	TOWNZEN, RYAN	OFFICIAL	2/15/2017	58.00
407419	WALL, EVAN	OFFICIAL	2/15/2017	58.00
407454	BUCK, BRENT	OFFICIAL	2/21/2017	58.00
407563	CARTER, MATT	OFFICIAL	2/28/2017	58.00
407625	HEEBL, LAWRENCE	OFFICIAL	2/28/2017	58.00
407659	MILLER, JEREMIAH	OFFICIAL	2/28/2017	58.00
407677	PAGLIANO, ALEXANDER	OFFICIAL	2/28/2017	58.00
407690	PROTTER, BLAKE	OFFICIAL	2/28/2017	58.00
407628	HERSTEIN, MURRAY	OFFICIAL	2/28/2017	57.32
407647	KOMAREK, JOSEPH	OFFICIAL	2/28/2017	57.32
407692	RASMUSSEN, BRETT	OFFICIAL	2/28/2017	57.32
161701130	GAPPA, AMY	REIMBURSE	2/15/2017	57.00
406975	DRYWALL SUPPLY INC	EMS-WATER LEAK REPAIR	2/7/2017	56.96
161701166	WILLAR, DAWN	REIMBURSE	2/15/2017	56.91
161701057	CASPAR, ANNA	REIMBURSE	2/8/2017	56.62
161701093	RANDALL, LIZABETH	REIMBURSE	2/8/2017	56.38
407715	TOLL GAS & WELDING SUPPLY	CSF-CYLINDERS	2/28/2017	55.19
161701094	RASMUSSEN, KYLE	REIMBURSE	2/8/2017	55.18
161701179	HOGAN, NICOLE	REIMBURSE	2/22/2017	55.16
407461	EDUCATIONAL TESTING SERVICE	PARAPRO ASSESSMENT-HS	2/21/2017	55.00
407687	PREMIUM WATERS, INC	LB NOOK-DRINKS	2/28/2017	53.99
161701081	LELAND, TONI	REIMBURSE	2/8/2017	53.14
161701158	RUCHTI, JULIE	REIMBURSE	2/15/2017	52.99
161701039	NARVESON, CAROLYN	REIMBURSE	2/1/2017	52.00
161701064	FIELDSETH, JOANNE	REIMBURSE	2/8/2017	51.79

406935	WAAGE, ANALISA	OFFICIAL	2/1/2017	50.00
407062	WILLIAMS, JOSIAH	OFFICIAL	2/7/2017	50.00
407348	MN TRANSPORTATION MUSEUM INC	KLHB-FIELD TRIP TRANSPORT DEPOSIT 7/25/17	2/15/2017	50.00
407349	MN WRESTLING COACHES ASSOCIATION	WRESTLING PINS	2/15/2017	50.00
407409	THOUR, JULIE	OFFICIAL	2/15/2017	50.00
161701031	HANRAHAN, MARGARET	REIMBURSE	2/1/2017	50.00
161701140	JOHNSON, PAMELA	REIMBURSE	2/15/2017	50.00
161701084	MCNALLY, ERIN	REIMBURSE	2/8/2017	48.46
161701165	WEGNER, MARC	REIMBURSE	2/15/2017	48.00
161701105	VLACH, MONICA	REIMBURSE	2/8/2017	47.93
161701134	GULSVIG, ERIK	REIMBURSE	2/15/2017	47.46
161701069	HERRSCHER, JESSI	REIMBURSE	2/8/2017	47.07
161701135	HALVORSON, REBECCA	REIMBURSE	2/15/2017	46.51
407471	HAMEL BUILDING CTR	CSF-SUPPLIES	2/21/2017	45.44
407638	JOHNSON, ELIZABETH	OFFICIAL	2/28/2017	45.00
161701171	ALLEN, STEPHANIE	REIMBURSE	2/22/2017	44.14
161701104	TOOLEY FROLANDER, ANDREA	REIMBURSE	2/8/2017	44.12
161701034	JOHNSON, MARI	REIMBURSE	2/1/2017	44.10
406971	CULLIGAN - METRO	WELS-EC RENTAL SERV 2/1-2/28	2/7/2017	43.91
161701172	ANDERSON, MARY	REIMBURSE	2/22/2017	43.28
161701028	GEINERT, LISA	REIMBURSE	2/1/2017	43.04
407710	TEACHER DIRECT	GW-DICE 1ST GR TLS	2/28/2017	41.76
407561	CARPENTER, BECKY	REFUND BALANCE CULINARY EXPRESS ACCT	2/28/2017	41.55
407017	MN MATHEMATICS LEAGUE	CMS-STUDENT REGISTER	2/7/2017	40.00
407663	MN DEPT OF LABOR AND INDUSTRY	BOILER LATE FEES	2/28/2017	40.00
161701187	PETERSON, SHEILA	REIMBURSE	2/22/2017	40.00
161701190	SHEPARD, TYLER	REIMBURSE	2/22/2017	40.00
406991	GUARDIAN COUNSEL, LLC	CED-PROF SERV 1/24/17	2/7/2017	39.00
406953	BOHLIG, KIM	REIMBURSE-SCI OLYM BATTERIES	2/7/2017	37.47
407599	FASTSIGNS	MDE#02075 SPRINKLER RM SIGNS	2/28/2017	37.34
161701073	JACKSON, DAVID	REIMBURSE	2/8/2017	37.11
407020	NEAL SLATE CO, W E	GW-SUPPLIES	2/7/2017	36.52
161701086	MONSON, DALE	REIMBURSE	2/8/2017	35.95
161701024	DEWITT, ROBERT	REIMBURSE	2/1/2017	35.67
406928	TWIN WEST CHAMBER OF COMMERCE	AD-LEGISLATIVE BREAKFAST SERIES SJ	2/1/2017	35.00
161701044	SANTOSKI, MARY	REIMBURSE	2/1/2017	35.00
406943	ACME TOOLS - PLYMOUTH	SH-MAP RAILS	2/7/2017	32.92
161701058	DAVIDSON, POLLY	REIMBURSE	2/8/2017	32.35
161701078	LACKAS, CHRISTINE	REIMBURSE	2/8/2017	31.96
161701082	LEVIN, WILLIAM	REIMBURSE	2/8/2017	31.84
407318	INTERMEDIATE DIST 287	ELEM MEETINGS-COFFEE & WATER	2/15/2017	31.00
407327	KWOK, ON	REFUND BALANCE CULINARY EXPRESS ACCT	2/15/2017	30.60
407685	PREMIUM WATERS, INC	GWHB-WATER 1/17	2/28/2017	30.58
161701026	FUNK, KEVIN	REIMBURSE	2/1/2017	30.54
161701115	BARTELS, CHAD	REIMBURSE	2/15/2017	30.14
407511	VERIZON WIRELESS	Verizon monthly Data Plan - Welcome Center	2/21/2017	30.08
407063	WILSON LANGUAGE TRAINING CORP	sh-Wilson training supplies	2/7/2017	30.00
407666	MN HISTORICAL SOCIETY	CMS-2017 HISTORY DAY RESEARCH PAPER ENTRY REG	2/28/2017	30.00
407701	SHRED-N-GO	MR-SHRED 2/1 & 2/15	2/28/2017	30.00
161701077	KRAUS, MANDY	REIMBURSE	2/8/2017	29.96
161701164	WAITE, WILLIAM	REIMBURSE	2/15/2017	29.85
161701045	SCHWENDEMAN, KAREN	REIMBURSE	2/1/2017	29.75
161701178	GILLESPIE, ALISON	REIMBURSE	2/22/2017	29.27
161701193	STORY, EMILY	REIMBURSE	2/22/2017	29.10
161701042	RIELAND, ALEKSANDRA	REIMBURSE	2/1/2017	29.00
161701108	WEITZ, BRIAN	REIMBURSE	2/8/2017	28.86
161701054	BOBEK, STACY	REIMBURSE	2/8/2017	28.19
161701153	PARSONS, JEAN	REIMBURSE	2/15/2017	27.93
161701092	RAMANUJAN, JAYASHREE	REIMBURSE	2/8/2017	27.91
407674	NEAL SLATE CO, W E	EMS-SUPPLIES	2/28/2017	27.84
161701047	SOLHEID, CAROL	REIMBURSE	2/1/2017	27.70
407688	PREMIUM WATERS, INC	PC-WATER COOLER RENTAL 2/17	2/28/2017	27.00

407686	PREMIUM WATERS, INC	WMS-WATER COOLER 2/17	2/28/2017	25.95
161701079	LANKFORD, LYNDA	REIMBURSE	2/8/2017	25.56
407451	BOOTH LAW GROUP LLC	SUPT-DEL 9/22/16	2/21/2017	25.44
406949	ASSE (AMER SOCIETY OF SAFETY ENGINEERS)	REGISTER CONF	2/7/2017	25.00
161701124	DENEUI, SARAH	REIMBURSE	2/15/2017	24.98
407018	MN TROPHIES & GIFTS	ENGRAVED PLATES-HS	2/7/2017	24.10
406962	CHASE, PATRICIA	REFUND-PE UNIFORM	2/7/2017	24.00
161701109	WHITLOCK, REBECCA	REIMBURSE	2/8/2017	23.76
161701176	EBERHARDT, JAMES	REIMBURSE	2/22/2017	23.45
407630	HOLDAHL CO	GL-SUPPLIES	2/28/2017	23.35
161701090	PETERSON, LAURI	REIMBURSE	2/8/2017	21.56
161701125	DIERKS, SUSAN	REIMBURSE	2/15/2017	21.24
161701138	JACOBS, DONNA	REIMBURSE	2/15/2017	21.00
161701071	HODENA, MELISSA	REIMBURSE	2/8/2017	20.97
161701036	LELAND, TONI	REIMBURSE	2/1/2017	20.71
161701033	JOHNSON RISPALJE, JOETTE	REIMBURSE	2/1/2017	20.00
161701127	FENEIS, JOANIE	REIMBURSE	2/15/2017	20.00
161701144	LEGEROS, BARBARA	REIMBURSE	2/15/2017	19.99
161701143	LAGERQUIST, SARAH	REIMBURSE	2/15/2017	19.62
407281	CARSON-DELLOSA PUBLISHING CO., INC	OW - STEM BULLETIN BOARD SET	2/15/2017	18.94
161701098	RUCHTI, JULIE	REIMBURSE	2/8/2017	18.67
161701063	FARISS, JACK	REIMBURSE	2/8/2017	18.23
161701189	SELINGER, JUDITH	REIMBURSE	2/22/2017	17.60
407049	TRIARCO ARTS & CRAFTS, INC.	KL-ART SUPPLIES	2/7/2017	16.20
161701056	BUENDORF, JOSEPHINE	REIMBURSE	2/8/2017	16.17
407373	PREMIUM WATERS, INC	AD-1/17	2/15/2017	15.76
161701040	NEIL, KAREN	REIMBURSE	2/1/2017	15.44
407588	DVORAK, BRITTNEY	OFFICIAL	2/28/2017	15.00
161701159	SHANNON-ANDERSON, KARI	REIMBURSE	2/15/2017	14.98
161701121	CARGILL, KRISTIN	REIMBURSE	2/15/2017	14.42
407354	NAPA AUTO PARTS OF CORCORAN	MDE#02073 EMERG GENERATOR FILTER	2/15/2017	13.98
161701161	STRELOW-LUNDBLAD, SHERRI	REIMBURSE	2/15/2017	13.91
161701182	KLEIN, JERI	REIMBURSE	2/22/2017	12.84
161701035	JONES, BRENNAN	REIMBURSE	2/1/2017	12.56
161701102	SHOGER, MARGARET	REIMBURSE	2/8/2017	10.27
161701186	MOSICH, STEFANIE	REIMBURSE	2/22/2017	8.99
161701183	LAITINEN, DESIREE	REIMBURSE	2/22/2017	8.35
161701136	HEIDELBERGER, KELLIE	REIMBURSE	2/15/2017	7.94
407457	CUB FOODS	GROCERIES-CUST#42	2/21/2017	6.09
161701041	NIKSTAD, ERICA	REIMBURSE	2/1/2017	4.92
161701051	ATKINSON, JEAN	REIMBURSE	2/8/2017	2.51
161701065	GADIENT, MICHAEL	REIMBURSE	2/8/2017	2.12
161701175	DIERKS, SUSAN	REIMBURSE	2/22/2017	1.17
407039	STEPS TO LITERACY	VOID	2/14/2017	0.00
407270	BECKER ARENA PRODUCTS, INC	VOID	2/16/2017	0.00
1252017	DAVIDSON, POLLY	VOID	2/1/2017	(32.35)
406889	TWIN WEST CHAMBER OF COMMERCE	VOID	2/1/2017	(35.00)
404665	WILLIAMS, JOSIAH	VOID	2/7/2017	(50.00)
406896	WAAGE, ANALISA	VOID	2/1/2017	(50.00)
406871	SMITH, MELANIE	VOID	2/1/2017	(58.00)
406874	SPENCER, RICKY	VOID	2/1/2017	(76.00)
406865	SCHWIEGER, JUSTIN	VOID	2/1/2017	(82.00)
406866	SENSION, TIM	VOID	2/1/2017	(82.00)
406877	SWAN, KEVIN	VOID	2/1/2017	(82.00)
406868	SHEA, BRIANNA	VOID	2/1/2017	(85.00)
406864	SCHWARTZ, KELLY	VOID	2/1/2017	(90.00)
406878	TAGGATZ, ELAINE	VOID	2/1/2017	(90.00)
406867	SHAMROCK GROUP	VOID	2/1/2017	(92.90)
406875	STAR TRIBUNE	VOID	2/1/2017	(98.54)
406891	UPPER LAKE FOODS	VOID	2/1/2017	(99.14)
406887	TURGEON, JENNA	VOID	2/1/2017	(100.00)
406888	TURGEON, JORDAN	VOID	2/1/2017	(100.00)

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER, EFT AND ACH ACTIVITY
January 2017**

<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>AMOUNT</u>
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$4,342,740
Wells Fargo-Checking	IRS		
	- Federal P/R Taxes	1/3/2017	\$869,862
	- Federal P/R Taxes	1/18/2017	\$845,848
Wells Fargo-Checking	MN Department of Revenue		
	- State P/R Taxes etc. (MN)	1/3/2017	\$144,761
	- State P/R Taxes etc. (MN)	1/18/2017	\$231,169
Wells Fargo-Checking	Delta Dental		
	- Dental Claims	Multiple	\$101,081
Wells Fargo-Checking	Preferred One		
	- Health Claims	Multiple	\$993,941
Wells Fargo-Checking	Wells Fargo Commercial Card		
	- Purchase Card Program	1/5/2017	\$89,134
Wells Fargo-Checking	Corporate Health Systems		
	- Flex Benefits	Multiple	\$93,803
Wells Fargo-Checking	Preferred One		
	- Broker/Reinsurance Fees	1/12/2017	\$85,073
Wells Fargo-Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)		
	- Electronic Payments	Multiple	\$2,070,346
Wells Fargo-Checking	District Employees		
	- Expense Reimbursement	Multiple	\$18,828
Wells Fargo-Checking	Commerce Bank/Control Pay		
	- Electronic A/P	Multiple	\$223,776
Wells Fargo-Checking	MN Department of Revenue		
	- Sales & Use Tax Payment	1/23/2017	\$648
Wells Fargo-Checking	US Dept. of Health and Human Services	1/3/2017	\$77,706
Wells Fargo-Checking	Neopost Advance		
	- Replenish Postage Meter	1/11/2017	\$2,000
Wells Fargo-Checking	U.S. BankTrust / Bond Trust Svcs Corp.	1/27/2017	\$11,751,272
TOTAL ACTIVITY			<u><u>\$21,941,987</u></u>

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Attached is the recommendation regarding personnel actions, including: employment, separations and leaves of absence.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - March 13, 2017

EMPLOYMENT

Name	Position	Location	Reason	Start Date
Geoffrey Ratliff	Custodian	Central Services	Transfer	3/6/2017
Coty Filip	Custodian	Central Services	Resignation	3/6/2017
Anna Ettestad	Home Base Assistant - 3.2 hours	Greenwood	New Position	2/13/2017
Kyle Lehmbecker	Home Base Assistant - 3.2 hours	Greenwood	New Position	2/27/2017
Patricia Bertram	Home Base Assistant - 2.3 Hours	Kimberly Lane	New Position	3/1/2017
Jessica Cook	Paraprofessional - 6 hours (LTR)	Kimberly Lane	Leave of Absence	2/17-6/8/17
Andrew Kobs	Home Base Assistant - 1.4 Hours	Meadow Ridge	New Position	3/13/2017
Sharmin Akter	Home Base Assistant - 3 Hours	Oakwood	New Position	3/6/2017
Janea Mitchell	Secretary	Plymouth Creek	Leave of Absence	3/13/2017
Barnali Roy	Home Base Assistant - 2 hours	Sunset Hill	New Position	2/27/2017

CONTRACT MODIFICATION

Name	Position	Location	Modification	Date
Julie Hiebert	Technology Supervisor of Support	Central Middle	TL2 to TL3 unaffiliated	3/6/2017
Carol Solheid	HB Accreditation and Inclusion Specialist	Education Service Center	L4 to L3 unaffiliated	3/1/2017
Kimberly Anderle	Math Intervention/Technology	Greenwood	.6 to .6729 16-17 only	1/30/2017

LEAVE OF ABSENCE

Name	Position	Location	Leave Date
Colleen Sundlin	Teacher - 6th Grade, Science, Literacy	East Middle	2017-18 School Year
Eleanor Stefan	Teacher - 5th Grade	Greenwood	8/28/2017 - 11/10/2017
James Gostomski	Teacher - PE	Greenwood	3/14/2017 - 3/17/2017
Lindsey Rymer	Teacher - Kindergarten	Meadow Ridge	2017-18 School Year
Molly Platisha	Teacher - Art Specialist	Oakwood Elementary	8/28/2017 - 11/20/2017
Katelyn Wheeler	Paraprofessional/Home Base Assistant	Sunset Hill	Approximately 4/11/17 - end of 2016-17

RESIGNATION

Name	Position	Location	Resign Date
Mary Rotering	Home Base Instructor	Birchview	3/2/2017
Zach Smerick	Home Base Instructor	Birchview	3/24/2017
Kristin Weber	Paraprofessional	Central Middle	2/22/2017
Kari Ramstrom	Paraprofessional	Education Service Center	3/15/2017
Beth Moe	Home Base Assistant	Gleason Lake	2/28/2017
Kris Viggers	Culinary Express	High School	3/24/2017
Brenda Johnson	Culinary Express	High School	2/28/2017
Brittany Peterson	Paraprofessional	High School	3/24/2017
Jill Lynch	Secretary	High School	3/8/2017
Macy Hyland	Home Base Instructor	Kimberly Lane	2/17/2017
Efrain Contreras	Custodian	Kimberly Lane/Plymouth Creek	2/28/2017
Nidhi Soria	Home Base Instructor	Oakwood	3/29/2017

RETIREMENT

Name	Position	Location	Retirement Date
Julie Leba	Custodian	Central Services	4/28/2017
Mark Sonderup	Teacher - Science	High School	6/12/2017
Gary Behl	Custodian	Kimberly Lane	6/30/2017
Bonnie Hatton	Teacher - Vision 21	Sunset Hill	6/12/2017

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – March 13, 2017

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: #. BID AWARD: 2017 OAKWOOD ELEMENTARY PARTIAL ROOF REHABILITATION

COMMENTS BY: Mr. Jim Westrum

BID AWARD – 2017 OAKWOOD ELEMENTARY PARTIAL ROOF REHABILITATION

The bid opening for 2017 Oakwood Elementary Partial Roof Rehabilitation was held at the Administration Building on February 28, 2017 at 2:00 PM.

The scope of the project includes replacing the majority of the lower roof (Original Building Footprint) as it has met its life expectancy.

Mint Roofing Inc. submitted the lowest base bid in the amount of \$776,800.00 and \$18,800.00 for Alternate No. 1 for a total contract amount of \$795,600.00.

This bid will be funded using Long Term Facilities Management (ALT Facilities).

Please see the attached bid tabulation and recommendation from *ZMD Engineered Solutions, LLC*.

RECOMMENDED ACTION: Award the 2017 Oakwood Elementary Partial Roof Rehabilitation to Mint Roofing Inc., for the base bid in the amount of \$776,800.00 and \$18,800.00 for Alternate No. 1 for a total contract amount of \$795,600.00.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____



28 – 2nd Street NW
Suite #100
Osseo, MN 55369
763-515-8733

March 6, 2017

Brad Berghuis, Construction Project Coordinator
ISD 284 – Wayzata Public Schools
17305 19th Avenue North
Plymouth, MN 55447

Re: 2017 Oakwood Elementary Partial Roof Rehabilitation

Dear Mr. Berghuis:

We have reviewed and evaluated the bids received for the above referenced project. You indicated you would like to accept the responsive low Base Bid amount of \$776,800.00 submitted by Mint Roofing Inc. in addition to accepting Add Alternate Bid # 1 in the amount of \$18,800.00 for a total contract amount of \$795,600.00.

Following the bid opening, we discussed the bid results with Jeff Lahr of Mint Roofing and he indicated they have reviewed their bid proposal and would be pleased to complete the Work for their submitted total amount of \$795,600.00.

ZMD's staff has reviewed references and has past work history with Mint Roofing. They have performed satisfactory roof replacement services for ISD 284 on past projects. It is also our understanding that Mint Roofing provides roof maintenance services for the District.

It is our opinion that Mint Roofing is capable of performing the work as specified. We would like this letter to serve as ZMD's formal letter of recommendation for Mint Roofing Inc. to perform the 2017 Oakwood Elementary Partial Roof Rehabilitation for Independent School District 284.

Sincerely,

ZMD Engineered Solutions, LLC

A handwritten signature in black ink that reads "Nathan Foss". The signature is written in a cursive style with a long horizontal flourish at the end.

Nathan Foss
Project Manager

CC: Mr. Jeff Lahr, Mint Roofing Inc.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – March 13, 2017

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: #. BID AWARD: 2017 PLYMOUTH CREEK ELEMENTARY MECHANICAL IMPROVEMENTS

COMMENTS BY: Mr. Jim Westrum

BID AWARD – 2017 PLYMOUTH CREEK ELEMENTARY MECHANICAL IMPROVEMENTS

The bid opening for 2017 Plymouth Creek Elementary Mechanical Improvements was held at the Administration Building on February 23, 2017 at 10:00 AM.

The scope of the project includes replacement of the Heating Plant (Boilers) and Misc HVAC items that have reached their life expectancy.

Masters Plumbing from Alexandria submitted the lowest base bid in the amount of \$562,000.00.

This bid will be funded using Long Term Facilities Management (ALT Facilites).

Please see the attached bid tabulation and recommendation from Wold Architects and Engineers.

RECOMMENDED ACTION: Award the 2017 Plymouth Creek Elementary Mechanical Improvements to Masters Plumbing for the base bid in the amount of \$562,000.00.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____



March 7, 2017

Board of Education
Independent School District #284
210 County Road 101 North
P.O. Box 660
Wayzata, Minnesota 55447

Re: Independent School District #284
Plymouth Creek Elementary Mechanical Improvements
Commission No: 162233

Dear Board of Education:

On Thursday, February 23, 2017 at 10:00 AM, bids were received from three (3) contractors for the Plymouth Creek Elementary Mechanical Improvements project at the District Administration Building. A bid tabulation is attached for your review. Masters Plumbing from Alexandria, Minnesota submitted the low base bid in the amount of \$562,000.00. We contacted them to ensure they would enter into a contract and are comfortable with the contract document requirements. Our recommendation is to award Maters Plumbing as follows:

<u>Base bid</u>	<u>\$562,000.00</u>
TOTAL CONTRACT	\$562,000.00

Sincerely,

Wold Architects and Engineers

Sean Kelly | AIA
Associate

cc: Brad Berghuis, ISD #284
Valerie Peterson, Wold (letter only)
Contract File (letter only)

LW/ISD_284/162233/crsp/mar17

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

**PLANNERS
ARCHITECTS
ENGINEERS**



Project Name: PLYMOUTH CREEK MECH. IMPROV.

BID TABULATION

Commission No.:

Date:

Time:

162233 Wold Architects and Engineers
 23-Feb-17 332 Minnesota Street, Suite W2000
 10:00 AM Saint Paul, Minnesota 55101
 651.227.7773 Fax: 651.223.5646

Bidders Name	Addendum Numbers	Bid Security	Base Bid	Remarks
Masters Plumbing 3446 St. Hwy 29 North Alexandria, MN 56308 p. 320.852.7065	1, 2	X	\$562,000	Apparent Low Bidder
Pioneer Power 2500 Ventura Drive Woodbury, MN 55125 p. 651.488.5561	1, 2	X	\$631,469	
RJ Mechanical 901 N. Industrial Park Rd. Mora, MN 55051 p. 320.679.0602 f. 320.679.0356	1, 2	X	\$760,000	

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – March 13, 2017

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: #. BID AWARD: 2017 Window and Door Replacement and Exterior Wall Rehabilitation project at Plymouth Creek Elementary School.

COMMENTS BY: Mr. Jim Westrum

BID AWARD – 2017 Window and Door Replacement and Exterior Wall Rehabilitation project at Plymouth Creek Elementary School.

The bid opening for 2017 Window and Door Replacement and Exterior Wall Rehabilitation project at Plymouth Creek Elementary School. was held at the Administration Building on February 28th, 2017 at 10:00 am.

The scope of the project includes but not limited to: Replacement of Windows and Misc Doors and tuck pointing of the exterior walls.

JPMI Construction submitted the lowest base bid in the amount of \$589,500.00.

This bid will be funded using Long Term Facility Maintenance (LTFM).

Please see the attached bid tabulation and recommendation from INSPEC.

RECOMMENDED ACTION: Award the 2017 Window and Door Replacement and Exterior Wall Rehabilitation project at Plymouth Creek Elementary School to JPMI Construction for the base bid in the amount of \$589,500.00.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____



Smart engineering of
roofs, walls, windows,
pavements
and waterproofing

February 28, 2017

Mr. Brad Berghuis
Wayzata Public Schools
17305 19th Avenue North
Plymouth, MN 55447

RE: Letter of Recommendation for 2017 Window and Door Replacement and Exterior Wall Rehabilitation at Plymouth Creek Elementary School
Inspec Project No.: 214121.1

Dear Mr. Berghuis:

On February 28, 2017, bids were received for the above-referenced project. JPMI Construction submitted the lowest bid for the work at Plymouth Creek Elementary in the amount of \$589,500. JPMI Construction was given an opportunity to review their bid, and, they have confirmed their understanding of the project scope and indicated that they would be able to perform the work for the specified bid amount.

JPMI is acting as the general contractor for this project and has indicated that their sub-contractors for the window replacement and masonry restoration work are WL Hall and A&M Construction respectively. Inspec has had experience working with each of these contractors on projects in the past and we have found their workmanship to be satisfactory as well as being responsive to all concerns during the projects.

Therefore, we recommend that the 2017 Window and Door Replacement and Exterior Wall Rehabilitation at Plymouth Creek Elementary be awarded to JPMI Construction.

Please do not hesitate to call if you have any questions.

Sincerely,

INSPEC

A handwritten signature in black ink, appearing to read "Gavin Grady".

Gavin Grady, EIT
Consultant

GG/NH/bap

Enclosure

cc: Jay Hadi, JPMI Construction
File

5801 Duluth Street
Minneapolis, MN 55422
Ph. 763-546-3434
Fax 763-546-8669

Chicago

Milwaukee

Minneapolis

www.inspec.com

BID TABULATION

OWNER: Wayzata Area Public Schools

PROJECT: 2017 Window/Door Replacement and Exterior Wall Rehab at Plymouth Creek Elementary

BID DATE / TIME: February 28, 2017 at 10:00 am

PROJECT # 214121.1



Preliminary Bid Tabulation - Bids are Contingent Upon Further Review

CONTRACTOR	Addendum No. 1	Bid Security	resp. Contractor Affidavit	Base Bid	U.P. 1 Brick +, ea	U.P. 2 Brick -, ea
JPMI	✓	✓	✓	\$ 589,500	\$ 38.00	\$ 22.00
Building Restoration	✓	✓	✓	\$ 622,876	\$ 42.00	\$ 27.00
Morcon Construction	✓	✓	✓	\$ 729,915	\$ 40.00	\$ 26.00
Innovative Masonry Restoration	✓	✓	✓	\$ 908,000	\$ 40.00	\$ 33.00

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: 1. HUMAN RESOURCE RECOMMENDATIONS

ITEM: B. Wayzata Public Schools 2016-2017 Retirees

COMMENTS BY: Superintendent Chace B. Anderson

Tonight we would like to recognize the following employees who announced their retirement in 2017. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Gary Behl	Kimberly Lane, Custodian	15 Years
Julie Leba	Central Services, Custodian	27 Years
Mark Sonderup	High School, Teacher	21 Years
Bonnie Hatton	Sunset Hill, Teacher	30 Years

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2017

AGENDA SECTION: National Prudential Spirit of Community Award

COMMENTS BY: Chace B. Anderson

WHS Junior Miranda Mead Presented with Prudential Spirit of Community Award

Miranda Mead, a junior at Wayzata High School, has been named one of Minnesota's top two youth volunteers by the Prudential Spirit of Community Awards, a nationwide program honoring young people for outstanding acts of volunteerism.

As a state honoree, Miranda will receive \$1,000, an engraved silver medallion and an all-expense-paid trip in early May to Washington, D.C., where she will join top honorees from each state for four days of national recognition events. During the trip, 10 students will be named America's top volunteers of 2017.

Wayzata High School Principal Scott Gengler will congratulate Miranda for her accomplishment and introduce Mike VanBinsbergen, a local Prudential representative, who will present Miranda with her Prudential Spirit of Community silver medallion.

Mike VanBinsbergen will share information about Miranda's volunteer efforts to raise funds and awareness nationally in the battle against childhood cancer by appearing in public service announcements, sitting for photo shoots and sharing her own story at speaking engagements. A former cross-country runner, Miranda first thought pain in her back was a running injury. But days after her 16th birthday, tests revealed she has Ewing's Sarcoma, an aggressive type of bone cancer.

At a local fundraiser, Miranda learned about an organization called The Truth 365, whose goal is to educate and mobilize people to join the fight against childhood cancer. After expressing interest in working with the group, Miranda began participating in its cancer awareness photo shoots and public service announcements. She also started speaking at local and national events, sharing her story with audiences and helping to raise money. In addition, Miranda hosted a weekend event in Washington, D.C., that the Truth 365 puts on annually to unite childhood cancer foundations and families whose children are fighting cancer.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2017

AGENDA SECTION: Student Recognition for Perfect ACT

COMMENTS BY: Chace B. Anderson

Tora Husar, Joe Kammann and Jason Weng

The maximum score on the ACT is a 36. Out of the 2.1 million students of the class of 2016, only 2,235 earned a 36, or less than one-tenth of one percent of all test takers.

Congratulations to three Wayzata High School juniors Tora Husar, Joe Kammann and Jason Weng who have earned a perfect score on their ACT college entrance exams.

Tora Husar, junior, said she prepared by taking a practice test, and that her classes also helped. Outside of school, she participates in Quiz Bowl, Speech and Science Olympiad. She also volunteers at Maple Grove Hospital, plays piano and enjoys reading.

Joe Kammann, junior, said his coursework at WHS is what helped him the most in preparing for the test. Outside of school he participates in Quiz Bowl and volunteers at the Ridgedale Library.

Jason Weng, junior, said he took several practice tests to better familiarize himself with the test. Outside of school, he participates in Science Olympiad, Math Team and conducts neurogenesis research. He also volunteers at Maple Grove Hospital and Minnesota Yucai Chinese School.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – March 13, 2017

AGENDA SECTION: March Employee of the Month

COMMENTS BY: Chace B. Anderson

The March Employee of the Month award is being given to the entire Birchview Elementary School Special Education Paraprofessional Team. This collaborative team is made up of six highly-successful, student-centered educators: Mona Domaas, Lory Dornbusch, Melissa Evenson, Jill Idelkope, Janet Jirjis, and Lisa Yentzer.

What makes this group of educators exceptional is their unwavering support of our collective work as a building. Each of them steps up to support students, our teachers and each other. They do this through constantly monitoring how students are doing and checking in with each other and our special education teachers. No one on the team is content with merely “doing their job”. Instead, they go above and beyond to bring exceptional learning to exceptional students. They are flexible with and committed to the many schedule changes that happen throughout the year.

In addition, each member individually demonstrates Birchview’s core values and brings unique strengths to the team.

Community

Lisa Yentzer continually modifies materials for students. She also has created multiple graphics for our PBIS program.

Melissa Evenson is a calm, positive force. She is able to find the silver lining of any gray cloud. Baking is also her hobby and we greatly benefit because of it!

Compassion

Janet Jirjis starts nearly each day doing a young lady’s hair because she knows that the student will have more confidence (and a more successful day) because of it.

Lory Dornbusch builds many relationships with students and is always finding the right thing for them because she knows them so well.

Curiosity

Jill Idelkope is our newest team member who is continually asking how she can better serve her students.

Commitment

Mona Domaas won’t accept that a student might not get the same experiences as other students. She tirelessly finds ways to support mainstream experiences.

Congratulations, Team! You are role models for each of us. A most sincere thank you for all you do to make Birchview exceptional!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Achievement and Integration Budget

COMMENTS BY: Jill Johnson, Executive Director of Teaching & Learning

The purpose of the Achievement and Integration program is to pursue racial and economic integration, increase student achievement, create equitable educational opportunities, and reduce academic disparities based on students' diverse racial, ethnic, and economic backgrounds.

The Wayzata Public Schools are required to participate in the achievement and integration program because of student demographics. School districts participating the program are required to submit a plan and budget to the Minnesota Department of Education that describes how the school district will meet the program goals and how financial resources will be distributed.

The plan and budget are attached. Both require school board approval.

RECOMMENDED ACTION: Approve the Achievement and Integration plan and budget for FY 2018 as attached.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

Achievement and Integration Revenue FY 2018 Budget Workbook

This workbook includes information to help districts develop their annual AI budget. Please continue to refer to the *Achievement Integration Budget Requirements* on MDE's AI webpage for additional, detailed budget requirements.

The *Expenditure Summary* page helps track the required budget ratios and total expenditures. Do not delete pages from this workbook. Doing so will disable the formulas on the expenditure summary page.

- The first step for budget development is district program and fiscal staff to work together, bringing their respective knowledge of the district's AI plan and of school finance practices.
- **Admin costs include postage, dues, memberships, printing charges, FTE for support staff and administrators that do not provide direct instruction or supervision of students in AI activities.**
- Proposed expenditures that align with budget requirements will be approved only for programs and activities included in a district's MDE-approved AI plan.
 - **All expenditures for a district's racially identifiable school (RIS) must be included in the RIS section of this budget.**
- These budget worksheets are organized around the 80/20/10% budget ratios explained in the *AI Budget Requirements* and included in AI legislation.
- Include a **budget narrative** for each line item in the space provided to document the connection between activities in your district's MDE-approved AI plan and proposed expenditures. Do not copy your plan description into the budget. Instead, identify by name and number the intervention in your plan which the expenditure supports. Budget narratives are meant to provide expenditure detail not included in your AI plan.
- Add lines to a worksheet by inserting rows **before** the row preceding a revenue total line. This last row is linked to a formula for your Expenditure Summary page. If you insert rows after this one, your Expenditure Summary detail will be inaccurate.
- Find your district's aid entitlement estimate for AI revenue in the Minnesota Funding Reports (MFR) section of the MDE website. Steps for viewing that report are listed on the MDE AI webpage.
- **List FIN 313 (initial revenue) and FIN 318 (incentive revenue) expenditures on separate tabs provided for each.**
- Because AI revenue is a 70/30 percent levy/aid appropriation, superintendent and board chair signatures are required on the budget coversheet.
- Payments to integration collaboratives should be listed as line items in the corresponding Direct Student Services, PD, or Admin tabs.
- **The budget narratives for proposed salary expenditures should include the following: percentage FTE, name of position, and the name and number of the intervention included in the district's AI plan that the position is part of.**
- Only fringe benefits for positions that are part of the same intervention may be bundled by OBJ code. For example, if three staff are providing instruction for an AI summer program, benefits for their hours working on that program may be listed in the same line item.
- Resubmit this workbook listing proposed and actual FY 2018 expenditures by December 1, 2018. Remember, expenditure changes over \$3,000 per line item or 10% of total expenditures must be approved by MDE prior to April 1, 2018.

▪ Address general questions on budget submission to the Office of Equity and Innovation at mde.integration@state.mn.us or by calling 651-582-8462.

FINAL STEPS

- 1) Return proposed budget by March 15, 2017 to mde.integration@state.mn.us.
- 2) Electronic submission is required.
- 3) Submit your district's budget as an excel file. No PDF's please.
- 4) Please submit your budget using the file name *FY18 [District Name] AI budget*.

Thank you for your work on this budget!



Achievement and Integration Revenue FY 2018 Budget Worksheet (March 13, 2017)

Use the worksheets provided here to list your district's proposed expenditures of FY 2018 Achievement Integration (AI) revenue.

District Name: Wayzata Public Schools

District ISD Number: 284

Superintendent: Dr. Chace Anderson

Collaborative: WMEP

Fiscal and program staff should work together to complete this budget. Please list those staff members below. Both will be contacted if changes or more detail is needed for the budget to be approved.

Program Staff: Dr. Jill Johnson **Fiscal Staff:** _____

Phone: 763-745-5022 **Phone:** _____

E-mail: jill.johnson@wayzata.k12.mn.us **Email:** _____

If you have been notified by MDE that your district has one or more *Racially Identifiable Schools*, please list those schools here: dkfasodifaisdfaoidfpoisdf

Total Initial Revenue expenditures (FIN 313 expenditures)	\$ 1,755,891.12
Total Incentive Revenue expenditures (FIN 318 expenditures)	\$ 37,380.00
TOTAL AI REVENUE	\$ 1,793,271.12

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2018 Achievement & Integration budget as approved by the school board.

Board Approval Date _____

School Board Chair _____ **Date** _____

Superintendent _____ **Date** _____

Approved Initial Revenue: _____ **Approved Incentive Revenue:** _____

MDE Approval: _____ **Date:** _____

District Number: **284**

District Name:

Wayzata Public Schools

Proposed Budget			Actual Expenditures		
		Proposed Budget Ratios			Actual Budget Ratios
Direct Services to Students must equal at least 80% of total revenue	\$1,556,409.11	86.79%	DSS At least 80% of total expenditures	\$0.00	#DIV/0!
Professional Development may equal no more than 20% of total revenue	\$161,135.00	8.99%	Professional Development No more than 20% of total expenditures	\$0.00	#DIV/0!
Administrative/Indirect may equal no more than 10% of total revenue	\$75,727.00	4.22%	Admin/Indirect No more than 10% of total expenditures	\$0.00	#DIV/0!
Total Proposed Revenue:	\$1,793,271.12		Total Revenue Expended	\$0.00	

Total Amount Proposed FIN 313	\$1,755,891.12
Total Amount Proposed FIN 318	\$37,380.00

Notes or Comments: Budget allocation w/actual incentive (35,000): 1,790,891.21

Current Draft Total: 1,791,053.14

Difference = -161.93

FY 2018 Achievement and Integration Budget

District Number: 284

District Name: Wayzata Public Schools

80% Direct Services to Students

List all proposed FIN 313 expenditures for Direct Student Services on this worksheet. At least 80% of a district's proposed expenditures must be used for programs included in the district's MDE-approved AI plan which provide direct services to students. Read the AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name and number, clearly identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan. Do not copy and paste your plan here.
Payment to WMEP Collaborative	300 400	201 203 211	313	391	\$154,342.00		District contribution/payment to the West Metro Education Program (WMEP) collaborative. WMEP is a voluntary educational equity collaborative with Eden Prairie, Edina, Hopkins, Minneapolis, Robbinsdale, St. Anthony/New Brighton, St. Louis Park, and Wayzata school districts. WMEP offers professional development, equity leadership and student programs that support student success and educator growth.
Scholarships - To Fund Educational Experiences and Opportunities	017	202?? 201 203 211	313	394	\$15,000.00		Resources to deepen learning opportunities and experiences for students in the areas of cultural awareness, school success, and college and career readiness. Experiences include scholarships for participation, guest speakers, mentors, field trips.
Materials and Supplies	017 250/253 351/352 404/406 407/408	105 203 211	313	320	\$150.00		Resources for the purchase of general supplies and media resources for student and teacher support.
Materials and Supplies	017 250/253 351/352 404/406 407/408	105 203 211	313	401	\$300.00		Resources for the purchase of general supplies and materials such as folders, paper, envelopes and stamps, printing, books, timers, and student and teacher support materials.
Materials and Supplies	017 250/253 351/352 404/406 407/408 410/411	105 203 211	313	430	\$300.00		Resources for the purchase of general supplies and materials such as folders, paper, envelopes and stamps, printing, books, timers, and student and teacher support materials.
Family Engagement: Professional Services (Interpreters)	017 250/253 351/352 404/406 407/408 410/411 412	105 203 211	313	305	\$600.00		Interpreters for Family Events for targeted students designed to promote family engagement and increase student achievement. As a district we will also develop a Parent University in collaboration with IOCP (Interfaith Outreach Community Partners) focused on Family and School Engagement. Interpreters needed beyond typical school day needs for Family Events, Parent University and Neighborhood Meetings.
Family Engagement: Supplies	017 250/253 351/352 404/406 407/408 410/411 412	105 203 211	313	401	\$250.00		In addition to supporting parent-teacher conference participation, schools will host Family Events for targeted students designed to promote family engagement and increase student achievement. As a district we will also develop a Parent University in collaboration with IOCP (Interfaith Outreach Community Partners) focused on Family and School Engagement. Expenses include envelopes and stamps, printing, books, pamphlets, DVDs used in parent meetings.
Family Engagement: Food	017 250/253 351/352 404/406 407/408 410/411 412	105 203 211	313	490	\$500.00		Each school will host Family Events for targeted students designed to promote family engagement and increase student achievement. As a district we will also develop a Parent University in collaboration with IOCP (Interfaith Outreach Community Partners) focused on Family and School Engagement.
Primary Project Elementary Para: Salary	410	203	313	141	\$10,803.60		.375 of .875 FTE Research based interventions that include formative assessment practices to reduce achievement disparities by race/economic class as measured by student progress and growth on state reading and math assessments and aligned with Worlds Best Workforce. As defined in our K-3 Literacy Plan, we will implement Reading Recovery, Reciprocal Teaching and other research based instructional strategies at the elementary level. D. Cropp
Primary Project Elementary Para: Fringe Benefits	410	203	313	210 / 211 / 214 / 230 / 250	\$1,786.09		Fringe Benefits: .375 of .875 FTE Research based interventions that include formative assessment practices to reduce achievement disparities by race/economic class as measured by student progress and growth on state reading and math assessments and aligned with Worlds Best Workforce. As defined in our K-3 Literacy Plan, we will implement Reading Recovery, Reciprocal Teaching and other research based instructional strategies at the elementary level. D. Cropp
Primary Project Elementary Para: Salary	411	203	313	141	\$8,885.28		.375 of .4688 FTE Research based interventions that include formative assessment practices to reduce achievement disparities by race/economic class as measured by student progress and growth on state reading and math assessments and aligned with Worlds Best Workforce. As defined in our K-3 Literacy Plan, we will implement Reading Recovery, Reciprocal Teaching and other research based instructional strategies at the elementary level. A. Schrader
Primary Project Elementary Para: Fringe Benefits	411	203	313	210 / 211 / 214 / 230 / 250	\$1,346.12		Fringe Benefits: .375 of .4688 FTE Research based interventions that include formative assessment practices to reduce achievement disparities by race/economic class as measured by student progress and growth on state reading and math assessments and aligned with Worlds Best Workforce. As defined in our K-3 Literacy Plan, we will implement Reading Recovery, Reciprocal Teaching and other research based instructional strategies at the elementary level. A. Schrader
Transportation	017	105 203 211	313	360	\$75,000.00		Provide transportation needs for special opportunities when other transportation is not available and K-12 extended summer school transportation.
Elementary Intervention Teachers - Reading Support: Salary	404	203	313	140	\$15,320.40		.2 of 1.0 of these Reading teachers work primarily with targeted students in grades 1-2 as part of the Early Literacy Plan. Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap. A. Carlson
Elementary Intervention Teachers - Reading Support: Fringe Benefits	404	203	313	210 / 211 / 216 / 220 / 230 / 235 / 240 / 250	\$6,070.52		Fringe Benefits: .2 of 1.0 These Reading teachers work primarily with targeted students in grades 1-2 as part of the Early Literacy Plan. Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap. A. Carlson
Elementary Intervention Teachers - Reading Support: Salary	404	203	313	140	\$8,823.05		.1 of .5 These Reading teachers work primarily with targeted students in grades 1-2 as part of the Early Literacy Plan. Intervention Teachers work with work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap. S. Storvick

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan	
	ORG	PROG	FIN	OBJ				
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name and number, clearly identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan. Do not copy and paste your plan here.	
Elementary Intervention Teachers - Reading Support: Fringe Benefits	404	203	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$3,038.26		Fringe Benefits: .1 of .5 These Reading teachers work primarily with targeted students in grades 1-2 as part of the Early Literacy Plan. Intervention Teachers work with work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	S. Storvick
Elementary Intervention Teachers - Reading Support: Salary	408	203	313	140	\$44,432.73		.5 of 1.0 FTE These Reading teachers work with targeted students in grades 1-2 as part of the Early Literacy Plan. Intervention Teachers work with work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	M. Crow
Elementary Intervention Teachers - Reading Support: Fringe Benefits	408	203	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$15,426.63		Fringe Benefits: .5 of 1.0 FTE These Reading teachers work with targeted students in grades 1-2 as part of the Early Literacy Plan. Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	M. Crow
Elementary Intervention Teachers - Reading Support: Salary	411	203	313	143	\$36,679.20		.4 of 1.0 FTE These Reading teachers work with targeted students in grades 1-2 as part of the Early Literacy Plan. Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	J. Powell
Elementary Intervention Teachers - Reading Support: Fringe Benefits	411	203	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$13,626.89		Fringe Benefits: .4 of 1.0 FTE These Reading teachers work with targeted students in grades 1-2 as part of the Early Literacy Plan. Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	J. Powell
Elementary Intervention Paras - Reading Support: Salary	406	203	313	141	\$1,777.97		.0625 of .7913 FTE Intervention para works with targeted students in grades K-5 Para work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	M. Gross
Elementary Intervention Paras - Reading Support: Fringe Benefits	406	203	313	210 / 211 / 214 / 220 / 230 / 235 / 240 / 250	\$887.58		Fringe Benefits: .0625 of .7913 FTE Intervention para works with targeted students in grades K-5. Para works with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	M. Gross
Elementary Intervention Paras - Reading Support: Salary	406	203	313	141	\$1,698.40		.0625 of .8125 FTE Intervention para works with targeted students in grades K-5. Para works with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	K. Waaraniemi
Elementary Intervention Paras - Reading Support: Fringe Benefits	406	203	313	210 / 211 / 214 / 220 / 230 / 235 / 240 / 250	\$843.99		Fringe Benefits: .0625 of .8125 FTE Intervention para works with targeted students in grades K-5. Para works with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	K. Waaraniemi
Elementary Intervention Para: Salary	408	203	313	141	\$3,992.88		.1429 of .8750 FTE Intervention para works with targeted students in grades K-5. Para works with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	T. Powell
Elementary Intervention Para: Fringe Benefits	408	203	313	210 / 211 / 214 / 220 / 230 / 235 / 250	\$1,728.98		Fringe Benefits: .1429 of .8750 FTE Intervention para works with targeted students in grades K-5. Para works with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	T. Powell
Elementary Intervention Para: Salary	410	203	313	141	\$13,587.20		.5 of .5625 FTE Para works primarily with targeted students in grades 3-5. Para works with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	R. Colonese
Elementary Intervention Para: Fringe Benefits	410	203	313	210 / 211 / 214	\$2,058.46		Fringe Benefits: .5 of .5625 FTE Para works primarily with targeted students in grades 3-5. Para works with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact and improved educational opportunities designed to close the achievement gap.	R. Colonese
Middle School Intervention Teachers: Salary	253	211	313	140	\$14,539.83		.333 of 1.0 FTE Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	S.Malotke
Middle School Intervention Teachers: Fringe Benefits	253	211	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$5,204.90		Fringe Benefits: .333 of 1.0 FTE Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	S.Malotke
Middle School Intervention Teachers: Salary	253	211	313	140	\$21,831.57		.5 of 1.0 FTE Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap. p.	A. Ray

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan	
	ORG	PROG	FIN	OBJ				
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name and number, clearly identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan. Do not copy and paste your plan here.	
Middle School Intervention Teachers: Fringe Benefits	253	211	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$7,815.17		Fringe Benefits: .5 of 1.0 FTE Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	A. Ray
Middle School Intervention Teachers: Salary	351	211	313	140	\$29,779.92		.5 of 1.0 FTE Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	A.Lutz
Middle School Intervention Teachers: Fringe Benefits	351	211	313	210 / 211 / 218 / 220 / 230 / 235 / 240	\$9,049.74		.5 of 1.0 FTE Intervention Teachers work with students of economically and racially diverse backgrounds to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	A.Lutz
Middle School Intervention Teachers: Salary	352	211	313	140	\$82,256.88		1.0 of 1.0 Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	P.Henn
Middle School Intervention Teachers: Fringe Benefits	352	211	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$25,692.57		Fringe Benefits: 1.0 of 1.0 Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	P.Henn
High School Intervention Teacher - Reading Support: Salary	251	220	313	140	\$91,698.00		1.0 of 1.0 FTE Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	S. Platt
High School Intervention Teacher - Reading Support: Fringe Benefits	251	220	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$34,067.22		Fringe Benefits: 1.0 of 1.0 FTE Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	S. Platt
High School Intervention Teacher - Reading Support: Salary	692	256	313	140	\$10,871.10		.167 of 1.0 FTE Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	J. Whitworth
High School Intervention Teacher - Reading Support: Fringe Benefits	692	256	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$4,535.66		Fringe Benefits: .167 of 1.0 FTE Intervention Teachers work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	J. Whitworth
High School Liaison/Outreach Worker: Salary	251	740	313	156	\$42,854.79		.5 of 1.0 FTE Outreach staff work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	A. McKernan
High School Liaison/Outreach Worker: Salary	251	740	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$16,448.77		.5 of 1.0 FTE Outreach staff work with students of economically and racially diverse backgrounds and their families to provide a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact. They encourage participation in rigorous courses and improved educational opportunities designed to close the achievement gap.	A. McKernan
Achievement Interventionists: Salary	400	790	313	143	\$67,334.28		1.0 of 1.0 FTE Achievement Interventionists provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.	L. King
Achievement Interventionists: Fringe Benefits	400	790	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$30,235.06		Fringe Benefits: 1.0 of 1.0 FTE Achievement Interventionists provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.	L. King
Achievement Interventionists: Salary	400	790	313	143	\$91,698.00		1.0 of 1.0 FTE Achievement Interventionists provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.	S.Strom
Achievement Interventionists: Fringe Benefits	400	790	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$31,406.52		Fringe Benefits: 1.0 of 1.0 FTE Achievement Interventionists provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.	S.Strom
Achievement Interventionists: Salary	400	790	313	143	\$63,824.46		1.0 of 1.0 FTE Achievement Interventionists provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.	E.Van Orsov
Achievement Interventionists: Fringe Benefits	400	790	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$11,513.47		Fringe Benefits: 1.0 of 1.0 FTE Achievement Interventionists provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.	E.Van Orsov
Achievement Interventionists: Salary	400	790	313	143	\$94,395.00		1.0 of 1.0 FTE Achievement Interventionists provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.	A.Koroichuk
Achievement Interventionists: Fringe Benefits	400	790	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$31,933.31		Fringe Benefits: 1.0 of 1.0 FTE Achievement Interventionists provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.	A.Koroichuk
Achievement Specialist: Salary	251	790	313	143	\$43,663.14		1.0 of 1.0 FTE Achievement Interventionists provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.	T. Byrd

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name and number, clearly identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan. Do not copy and paste your plan here.
Achievement Specialist: Fringe Benefits	251	790	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$16,180.33		1.0 of 1.0 FTE Achievement Interventionists provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.
Achievement Specialist: Salary	253	790	313	TBD	\$52,000.00		1.0 FTE
Achievement Specialist: Fringe Benefits	253	790	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$16,925.00		1.0 FTE
Achievement Specialist: Salary	251	790	313	143	\$48,473.46		1.0 of 1.0 FTE Achievement Interventionist provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.
Achievement Specialist: Fringe Benefits	251	790	313	210 / 211 / 214 / 220 / 230 / 235 / 240 / 250	\$7,829.09		1.0 of 1.0 FTE Achievement Interventionist provide direct support for students and their families providing a direct link to services and information. In addition to facilitating family involvement, they promote academic success and interracial contact.
Young Scholars: Salary	200	218	313	140	\$49,075.00		
Young Scholars: Fringe Benefits	200	218	313	210 / 211 / 218 / 220 / 230 / 235 / 240 / 250	\$9,870.65		
Young Scholars: Travel	404/406 407/408 410/411 412	203	313	366	\$1,500.00		Research based interventions that include formative assessment practices to reduce achievement disparities by race/economic class as measured by student progress and growth on state reading and math assessments and aligned with Worlds Best Workforce
Young Scholars: Supplies	404/406 407/408 410/411 412	203	313	401	\$800.00		Supplies needed to grow the program. Each year we are adding an additional grade and purchase curriculum materials, literature books, math games and enrichment materials
Young Scholars: Food	404/406 407/408 410/411 412	203	313	490	\$100.00		Research based interventions that include formative assessment practices to reduce achievement disparities by race/economic class as measured by student progress and growth on state reading and math assessments and aligned with Worlds Best Workforce
Young Scholars: Summer Program Salaries	920	203	313	185	\$16,500.00		Summer Enrichment to continue growth of Young Scholars. 23 Days, 3.5 hours/day. 3 FTE @ \$34.95 per hour for 80.5 hours
Young Scholars: Summer Program Fringe Benefits	920	203	313	210 / 211 / 218	\$4,250.00		Fringe Benefits (FICA, Medicare, TRA): Summer Enrichment \$5.30/hour x 80.5 hours x 25 FTE
Young Scholars: Materials and Supplies	920	203	313	401	\$2,000.00		Literature books, math games and books, teacher resource books
Field Trips/Entry Fees	017	201 203 211	313	369	\$1,500.00		Resources for field trips and entry fees to provide experiences and opportunities that extend student learning in the areas of cultural awareness, school success, and college and career readiness.
					\$0.00		
FIN 313 TOTAL					\$1,528,909.11	\$0.00	

Full INC 80% is \$1,507,002.57 DSS 313 + 318 1,548,860.14 (313) + 27,500 (318) = 1,576,360.14
 Part INC 80% is \$1,432,712.97 DSS 313 + 318 1,548,860.14 (313) + 27,500 (318) = 1,576,360.14

Notes or Comments:

T. Byrd

New Position @ CMS

New Position @ CMS

J. Hayden

J. Hayden

BUDGET Placeholder (Vision 21)

BUDGET Placeholder (Vision 21)



FY 2018 Achievement and Integration Budget

District Number: 284

District Name: Wayzata Public Schools

80% Direct Services to Students

On this worksheet please list proposed **FIN 318** expenditures for Direct Student Services. At least 80% of a district's proposed expenditures must be used for programs included in the district's MDE-approved AI plan which provide direct services to students. Read AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name and number, clearly identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan. Do not copy and paste your plan here.
Orono Collaborative College Readiness Program: Teachers Salaries	017	211	318	185/186	\$12,000.00		Cooperative (with Orono) summer college prep program
Orono Collaborative College Readiness Program: Teachers Benefits	017	211	318	210 / 211 / 218	\$2,000.00		Cooperative (with Orono) summer college prep program
Orono Collaborative College Readiness Program: Supplies	017	211	318	401	\$1,000.00		Cooperative (with Orono) summer college prep program
Orono Collaborative College Readiness Program: Supplies	017	211	318	430	\$1,000.00		Cooperative (with Orono) summer college prep program
Orono Collaborative College Readiness Program: Transportation	017	211	318	360	\$10,000.00		Cooperative (with Orono) summer college prep program
Orono Collaborative College Readiness Program: Field Trips/Entry Fees	017	211	318	369	\$500.00		Cooperative (with Orono) summer college prep program
Orono Collaborative College Readiness Program: Outreach-Guest Speakers	017	211	318	394	\$1,000.00		Cooperative (with Orono) summer college prep program
FIN 318 TOTAL					\$27,500.00		

Notes or Comments:



FY 2018 Achievement and Integration Budget

District Number: 284

District Name: Wayzata Public Schools

20% Professional Development
 On this worksheet please list proposed **FIN 313** expenditures for professional development. No more than 20% of a district's proposed expenditures may be used for PD costs that are part of a district's MDE-approved plan. Read the AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name and number, clearly identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan. Do not copy and paste your plan here.
Payment to WMEP	017	640	313	391	\$43,658.00	\$0.00	Tuition payment to WMEP to provide equity training for teachers, staff, and administrators through WMEP Classes: Examples include - Beyond Diversity, Dare to Be Real, Culturally Responsive Teaching, Creating Community in a Diverse School Environment, Leveling the Playing Field, Meeting the needs of Native American Students, etc.
xxxxxxxxxxxxxx: Salary	017	640	313	140	\$38,301.00		0.5 of FTE
xxxxxxxxxxxxxx: Fringe Benefits	017	605	313	210 / 211 / 214 / 220 / 230 / 235 / 240 / 250	\$15,176.00		
Academy Classes Stipends	017	640	313	185	\$30,000.00		Professional Development stipend for equity training of teachers through Wayzata Academy classes. 45 - 50 Teachers participate Equity related Academy Classes each year.
Academy Classes Benefits	017	640	313	210 211 218	\$5,000.00		FICA Medicaid, TRA Benefits for Academy class stipends. 45 - 50 Teachers participate in Equity related Academy Classes each year.
Workshops/Conferences	017	640	313	366	\$10,000.00		We will provide experiences, opportunities, resources and tools so that our staff are prepared to meet the learning needs of each and every student. Opportunities may include National Urban Alliance (NUA), Young Scholars Professional Development, Conferences and Workshops.
Workshops/Conferences - Sub Salaries	017	640	313	145	\$8,000.00		Salaries: We will provide experiences, opportunities, resources and tools so that our staff are prepared to meet the learning needs of each and every student. Opportunities may include National Urban Alliance (NUA), Young Scholars Professional Development, Conferences and Workshops.
Workshops/Conferences - Sub Salaries	017	640	313	185	\$1,000.00		Salaries: We will provide experiences, opportunities, resources and tools so that our staff are prepared to meet the learning needs of each and every student. Opportunities may include National Urban Alliance (NUA), Young Scholars Professional Development, Conferences and Workshops.
Workshops/Conferences - Sub Salaries	017	640	313	186	\$1,000.00		Salaries: We will provide experiences, opportunities, resources and tools so that our staff are prepared to meet the learning needs of each and every student. Opportunities may include National Urban Alliance (NUA), Young Scholars Professional Development, Conferences and Workshops.
Workshops/Conferences - Sub Fringe Benefits	017	640	313	210 211 214 218	\$1,500.00		Fringe Benefits: We will provide experiences, opportunities, resources and tools so that our staff are prepared to meet the learning needs of each and every student. Opportunities may include National Urban Alliance (NUA), Young Scholars Professional Development, Conferences and Workshops.
			313				
			313				
TOTAL					\$153,635.00	\$0.00	

Full INC	10% is	\$188,375.32	PD 313 + 318	155,534 (313) + 7,500 (318) = 163,034
Part INC	10% is	\$179,089.21	PD 313 + 318	155,534 (313) + 7,500 (318) = 163,034

Notes or Comments:



FY 2018 Achievement and Integration Budget

District Number: 284

District Name: Wayzata Public Schools

20% Professional Development

On this worksheet list proposed **FIN 318** expenditures for professional development. No more than 20% of a district's proposed expenditures may be used for PD costs that are part of a district's MDE-approved plan. Read the AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
Professional development, Conferences	017	640	318	366	\$5,000.00	\$0.00	PD to support development of cooperative (with Orono) summer college prep program
Professional development, Conferences	017	640	318	366	\$2,500.00		PD to support development of cooperative summer program (with Orono) for elementary and middle school students
			318				
			318				
TOTAL					\$7,500.00	\$0.00	

Notes or Comments:

District Number: 284

District Name: Wayzata Public Schools

10% Admin/Indirect Costs
On this worksheet please list proposed Administrative/Indirect **FIN 313** expenditures. No more than 10% of total revenue may be spent on PD costs that are part of a district's MDE-approved plan. Read the AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Expenditures	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your AI plan.
Program Director: Salary	017	605	313	110	\$18,538.00		0.10 FTE
Program Director: Fringe Benefits	017	605	313	210 / 211 / 214 / 220 / 230 / 235 / 240 / 250	\$3,150.00		Benefits
Secretary: Salary	017	605	313	171	\$23,385.60		.5 FTE of 1.0 Clerical support for program: Budget monitoring and reporting; updates data required for state and federal reporting; communication with parents, teachers, administration; attends meetings keeping minutes, coordinating material for distribution; maintains documents, office files and records; prepares written reports, memos, letters etc., faxing, copying, printing and mailing; Skyward accounting; design and prepares forms etc.
Secretary: Fringe Benefits	017	605	313	210	\$11,229.20		Fringe Benefits: .5 FTE of 1.0 Clerical support for program: Budget monitoring and reporting; updates data required for state and federal reporting; communication with parents, teachers, administration; attends meetings keeping minutes, coordinating material for distribution; maintains documents, office files and records; prepares written reports, memos, letters etc., faxing, copying, printing and mailing; Skyward accounting; design and prepares forms etc.
Literacy Volunteer Coordinator: Salary	017	220	313	171	\$10,617.62		.31 of 1.0 FTE Clerical support for volunteer Literacy program. Orders, organizes, inventories and distributes grade level sets of books to each elementary school for literacy volunteer use; organizes, schedules, and facilitates literacy volunteer and building coordinator training; recruits, schedules and communicates with each school coordinator, classroom teachers, and over 100 volunteers
Literacy Volunteer Coordinator: Fringe Benefits	017	220	313	210	\$6,426.58		Fringe Benefits: .31 of 1.0 FTE Clerical support for volunteer Literacy program. Orders, organizes, inventories and distributes grade level sets of books to each elementary school for literacy volunteer use; organizes, schedules, and facilitates literacy volunteer and building coordinator training; recruits, schedules and communicates with each school coordinator, classroom teachers, and over 100 volunteers
			313				
			313				
Total					\$73,347.00	\$0.00	

Full INC 10% is \$188,375.32
Part INC 10% is \$179,089.21

Notes or Comments:



FY 2018 Achievement and Integration Budget

District Number: 284

District Name: Wayzata Public Schools

10% Admin/Indirect Costs

On this worksheet please list proposed **FIN 318** Administrative/Indirect expenditures for your FY17 budget. No more than 10% of the budget may be spent on Admin/Indirect costs included in a district's MDE-approved plan. Read the AI Budget Requirements on the MDE website for more details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Expenditures	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your AI plan.
Program Director: Salary	017	605	318	110	\$1,860.00		0.01 FTE
Program Director: Fringe Benefits	017	605	318	210 / 211 / 214 / 220 / 230 / 235 / 240 / 250	\$520.00		Benefits
			318				
			318				
			318				
Total					\$2,380.00	\$0.00	

Notes or Comments:



FY 2018 Achievement and Integration Budget

District Number: 284

District Name: Wayzata Public Schools

80% Direct Services to Students

On this worksheet please list proposed **FIN 313** expenditures for Direct Student Services for your district's Racially Identifiable School(s). At least 80% of a district's proposed expenditures must be used for programs included in the district's MDE-approved AI plan which provide direct services to students. Read the AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
			313			\$0.00	
			313				
			313				
			313				
			313				
			313				
			313				
FIN 313 TOTAL			313		\$0.00	\$0.00	

Notes or Comments:



FY 2018 Achievement and Integration Budget

District Number:

District Name:

80% Direct Services to Students

On this worksheet please list proposed **FIN 318** expenditures for Direct Student Services for your district's Racially Identifiable School(s). At least 80% of a district's proposed expenditures must be used for programs included in the district's MDE-approved AI plan which provide direct services to students. Read the AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
			318			\$0.00	
			318				
			318				
			318				
FIN 318 TOTAL					\$0.00	\$0.00	

Notes or Comments:



FY 2018 Achievement and Integration Budget

District Number:

District Name:

20% Professional Development

On this worksheet please list proposed **FIN 313** expenditures for professional development for your district's Racially Identifiable School(s). No more than 20% of a district's proposed expenditures may be used for PD costs that are part of a district's MDE-approved plan. Read the AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.			313		List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
			313			\$0.00	
			313				
			313				
			313				
			313				
			313				
TOTAL			313		\$0.00	\$0.00	

Notes or Comments:



FY 2018 Achievement and Integration Budget

District Number: 284

District Name: Wayzata Public Schools

20% Professional Development

On this worksheet please list proposed **FIN 318** expenditures for professional development for your district's Racially Identifiable School(s). No more than 20% of a district's proposed expenditures may be used for PD costs that are part of a district's MDE-approved plan. Read the AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
			318		\$0.00	\$0.00	
			318				
			318				
			318		\$0.00		
TOTAL					\$0.00	\$0.00	

Notes or Comments:



FY 2018 Achievement and Integration Budget

District Number: 284

District Name: Wayzata Public Schools

10% Admin/Indirect Costs

On this worksheet please list proposed Administrative/Indirect **FIN 313** expenditures for your district's Racially Identifiable School(s). No more than 10% of total revenue may be spent on PD costs that are part of a district's MDE-approved plan. Read the AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Expenditures	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.			313		List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your AI plan.
			313				
			313				
			313				
Total			313		\$0.00	\$0.00	

Notes or Comments:



FY 2018 Achievement and Integration Budget

District Number: 284

District Name: Wayzata Public Schools

10% Admin/Indirect Costs

On this worksheet please list proposed **FIN 318** Administrative/Indirect expenditures for your district's Racially Identifiable School(s). No more than 10% of the budget may be spent on Admin/Indirect costs included in a district's MDE-approved plan. Read the AI Budget Requirements on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Expenditures	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.			318		List the total amount budgeted for this line item.	Resubmit form with actual FY18 expenditures by 12/1/18.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your AI plan.
			318				
			318				
Total					\$0.00	\$0.00	

Notes or Comments:

**Achievement and Integration Plan
July 1, 2017 to June 30, 2020**

This document reflects Achievement and Integration requirements included in Minnesota Statutes, sections 124D.861 and 124D.862 as well as Minnesota Rules 3535.0100-0180.

District ISD# and Name: Wayzata Public Schools, ISD 284

District's Integration Status: Racially Isolated District (RI)

Superintendent's Name: Chace Anderson
Phone: 763-745-5011
E-mail: chace.anderson@wayzata.k12.mn.us

Plan submitted by:

Name: Jill Johnson
Title: Executive Director of Teaching and Learning
Phone: 763-745-5022
E-mail: jill.johnson@wayzata.k12.mn.us

Racially Identifiable Schools (RIS) within District

If you have been notified by MDE that your district has one or more racially identifiable schools, please list each of those schools below, adding additional lines as needed.

- | | |
|---------------------|----------------------|
| 1. Enter text here. | 7. Enter text here. |
| 2. Enter text here. | 8. Enter text here. |
| 3. Enter text here. | 9. Enter text here. |
| 4. Enter text here. | 10. Enter text here. |
| 5. Enter text here. | 11. Enter text here. |
| 6. Enter text here. | 12. Enter text here. |

Plans for racially identifiable schools will include the same information and follow the same format as that provided for district-wide plans. The RIS plan section starts on page six of this document.

School Board Approval

We certify that we have formally approved and will implement the following Achievement and Integration plan as part of our district's comprehensive World's Best Workforce plan and will comply with all federal, state, and local laws and regulations applicable to the organization.

Superintendent: Chace Anderson
Signature:

Date Signed: Enter date.

School Board Chair:
Signature:

Date Signed: Enter date.

Integration Collaborative Member Districts

If your district belongs to one, list the districts in your collaborative and their integration status. Add additional lines as needed.

Name of Collaborative: **West Metro Education Program (WMEP)**

- | | |
|--|--|
| 1. 286 - Brooklyn Center RI - Racially Isolated | 5. 270 Hopkins RI - Racially Isolated |
| 2. 013 Columbia Heights RI - Racially Isolated | 6. 001 Minneapolis RI - Racially Isolated |
| 3. 272 Eden Prairie A - Adjoining | 7. 280 Richfield RI - Racially Isolated |
| 4. 273 Edina A - Adjoining | 8. 281 Robbinsdale RI - Racially Isolated |
| 9. 282 St. Anthony A - Adjoining | 10. 283 St. Louis Park A - Adjoining |

Detailed directions and support for completing this plan are provided in the [Achievement Integration Plan Guide](#).

Plan Input

Minnesota School Desegregation/Integration Rule 3535.0170 Subp. 2 requires racially isolated and adjoining districts to establish a multidistrict collaboration council (MDCC) to provide input on integration goals and to identify cross-district strategies to improve integration.

The rule also requires districts with a racially identifiable school (RIS) to convene a community collaboration council (CCC) to assist in developing integration goals and to identify ways of creating increased opportunities for integration at the RIS (Minn. Rules 3535.0160 Subp. 2).

List council members below and briefly describe the community planning process used for your district's plan and for your Racially Identifiable School (RIS), as applicable. NA

Multi-District Collaboration Council:

WMEP Joint Powers Board and Partner Advisory Group, Wayzata Curriculum, Instruction and Technology Advisory Aligning A&I Plan with WBWF Plan

Community Collaboration Council for the RIS:

NA

Post to District Website

Prior to your district's annual AI and World's Best Workforce meeting, you must post this plan to the district website. Please provide the URL where your district's Achievement and Integration plan is posted. <http://www.wayzata.k12.mn.us/Page/19222>

Submitting This Plan

Submit this completed plan template as a word document to MDE by March 15, 2017 for review and approval. Email it to MDE.integration@state.mn.us. Scan the page with board chair and superintendent signatures and attach that to your email as a separate PDF.

GOAL # 1: Literacy by Third Grade: *By 2020, the percent of students, from economically and racial diverse backgrounds, who are proficient in reading as measured by the MCA III Reading assessment, will increase from 50% to 75%*

Aligns with WBWF area: *All 3rd graders can read at grade level.*

Objective 1.1: Student Participation in a Pre-K Experience - *Increase the enrollment of students from economically and racially diverse backgrounds in a pre-school program so that students are better prepared for kindergarten.*

Intervention: *Pre-School Student Identification and Enrollment*

Priority Area: *Family and Community Partnerships*

Objective this intervention supports: *1.1*

Type of Intervention: *Family engagement initiatives to increase student achievement.*

Integrated Learning Environments Complete this section if you chose *Innovative and integrated Pre-k through grade 12 learning environments* as the intervention type above. *Integrated Learning Environments* increase integration and achievement in the following ways. Select those that best describe the focus of your integrated learning environment:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.

Narrative - Description of the critical features of the intervention. *Student participation in a high-quality pre-school experience has been shown to have a positive effect on student readiness for kindergarten. Therefore, we will use integration revenue to identify students and communicate opportunities to families to ensure participation in a pre-school type experience. Specifically we will **(1) Student Identification** – Each year, will identify all pre-school age children that live in our school district and **(2) Communication** – Each year will communicate pre-school learning opportunities to families; **(3) Pre-School Enrollment** – We will collaborate with our families and community partners to enroll students from, economically and racially diverse backgrounds, in a pre-school experience.*

Grade levels to be served: *Pre - Kindergarten*

Location of services: *Early Learning School and Other Sites within the School District*

Formative assessment(s) used to inform instructional decision-making: *Pre School – Grade 3 Assessment Data; Parent Survey Feedback; Staff Survey Feedback Data*

Evidence of research-base: *Department of Education – What Works Clearinghouse - <https://ies.ed.gov/ncee/search/?q=Pre-school+educationearch>*

Key Indicators of Progress (KIPS)

List the key indicators of progress for this intervention and how your district will measure the yearly target for each indicator.	Target 2018	Target 2019	Target 2020
<i>The percent of students identified and contacted regarding pre-school opportunities</i>	70%	80%	95%
<i>The percent of children who attend a pre-school program</i>	70%	80%	95%
Enter KIP.			

Objective 1.2: Student Support and Experiences: *We will provide a continuum of support services and learning experiences to meet the academic and social and emotional needs of students so that they are prepared to achieve rigorous course outcomes.*

Intervention: *Student Academic and Social and Emotional Support*

Priority Area: *Student Engagement and Outcomes*

Objective this intervention supports: **1.2**

Type of Intervention: *Career/college readiness and rigorous coursework for underserved students, including students enrolled in ALC.*

Integrated Learning Environments Complete this section if you chose *Innovative and integrated Pre-k through grade 12 learning environments* as the intervention type above. *Integrated Learning Environments* increase integration and achievement in the following ways. Select those that best describe the focus of your integrated learning environment:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.

Narrative description of the critical features of the intervention. *According to effective practice research, the necessary ingredients for learning are (a) time, (b) goal orientation, (c) supportive feedback, (d) accumulated successful practice, (e) frequent review. To support students at-risk of not achieving outcomes, we will provide a continuum of services, grounded in the essential ingredients for learning. Specifically, we will provide **(1) In-School Intervention Services** – We will provide intervention teachers to provide additional support (e.g. intensive academic remediation, coaching, mentoring) for students identified as being at-risk of not achieving academic outcomes; **(2) Extended Day and School Year Learning** – We will expand extended day and extended school year learning opportunities (e.g. Before/After School Programs, Summer Programming, After-Hours Homework Help) for students identified as needing for more time for learning; **(3) Enrichment** – We will expand enrichment and pathway programs (e.g. Young Scholars, coaching, mentoring) to identify and support under-represented students for gifted/talented type programs; and **(4) Cultural Awareness** – We will provide experiences (Curriculum – e.g. Cultures from Around the World; Learning Experiences – e.g. Maker-Space, Genius Hour-type activities; Guest Speakers, Field Trips) to deepen the students cultural awareness and understanding.*

Grade levels to be served: *Pre K – Grade 3*

Location of services: *Sites throughout the District – Schools and Community Sites*

Formative assessment(s) used to inform instructional decision-making: *Student Assessment Data, Student Survey Feedback Data*

Evidence of research-base: *Department of Education –What Works Clearinghouse - <https://ies.ed.gov/ncee/search/?q=multi-tiered+system+of+supports>*

Key Indicators of Progress (KIPS)

List the key indicators of progress for this intervention and how your district will measure the yearly target for each indicator.	Target 2018	Target 2019	Target 2020
<i>Percent of student successful exiting intervention program</i>	70%	80%	95%
<i>Percent of student successfully completing extended day/year program</i>	70%	80%	95%
<i>Percent of student participating in enrichment program</i>	70%	80%	95%

Objective 1.3: Family Engagement: *Create opportunities for families to be more involved in the educational and learning experience.*

Intervention: *Family Engagement*

Priority Area: *Family and Community Partnerships*

Objective this intervention supports: *1.1*

Type of Intervention: *Family engagement initiatives to increase student achievement.*

Integrated Learning Environments Complete this section if you chose *Innovative and integrated Pre-k through grade 12 learning environments* as the intervention type above. *Integrated Learning Environments* increase integration and achievement in the following ways. Select those that best describe the focus of your integrated learning environment:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.

Narrative description of the critical features of the intervention. *When schools, families, and community groups work together to support learning, children tend to do better in school, stay in school longer, and like school more.” (Southwest Educational Development Laboratory 2002). Therefore, to support family involvement, we will **(1) Parent – Teacher Conferences** – We will expand our P/T conference options so that more parents are able to attend conferences; **(2) Family Night** – We will create family night events at school sites so that teachers and families can get to know one another better; **(3) Parent University** – We will use a “parent university” model to help our parents better understand the school system; **(4) School Event Participation** – We will provide resources so that our families can participated in school events (e.g. Transportation, Child Care).*

Grade levels to be served: *Pre K – Grade 3*

Location of services: *Pre-School Site and Elementary Sites throughout the District*

Formative assessment(s) used to inform instructional decision-making: *Event Participation Data, Parent Survey Data*

Evidence of research-base: *Department of Education – What Works Clearinghouse - <https://ies.ed.gov/ncee/search/?q=parent+engagement>*

Key Indicators of Progress (KIPS)

List the key indicators of progress for this intervention and how your district will measure the yearly target for each indicator.	Target 2018	Target 2019	Target 2020
Percent of parents participating in parent – teacher conferences	70%	80%	95%
Percent of families attending family night – school events	50%	75%	95%
Percent of families participating in parent university	50%	75%	95%

Objective 1.4: Professional Development: *Provide professional development for teachers in cultural awareness and culturally responsive practices so that they are better able to meet student learning needs.*

Intervention: *Professional Development*

Priority Area: *Continuous Improvement and Inquiry*

Objective this intervention supports: *1.1*

Type of Intervention: Professional development opportunities focused on academic achievement of all students.

Integrated Learning Environments Complete this section if you chose *Innovative and integrated Pre-k through grade 12 learning environments* as the intervention type above. *Integrated Learning Environments* increase integration and achievement in the following ways. Select those that best describe the focus of your integrated learning environment:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.

Narrative description of the critical features of the intervention. *In order to best serve students from diverse socio-economic and cultural backgrounds, staff should have a deep understanding of cultural awareness and demonstrate culturally responsive classroom practices. Through our collaborative partner, WMEP (West Metro Education Program), we will provide the following professional development experiences for staff **(1) Cultural Awareness** – Staff will participate in cultural awareness professional development (e.g. *Beyond Diversity I & II, Courageous Conversations, Deep Diversity, Social Justice*) so that they better know themselves, our students and families; **(2) Culturally Responsive Instruction** - Staff will participate in culturally responsive professional development (e.g. *NUA – National Urban Alliance, RBT – Research for Better Teaching*) so that they are able to meet the instructional and learning needs of our students; and **(3) Peer Coaching program** – All teachers will use their peer coach for one-on-one coaching and mentoring.*

Grade levels to be served: *PreK – Grade 3*

Location of services: *WMEP Facility and Site throughout the School District*

Formative assessment(s) used to inform instructional decision-making: *Student Assessment Data, Survey Data, Pre and Post Evaluations*

Evidence of research-base: *Department of Education – What Works Clearinghouse - <https://ies.ed.gov/ncee/search/?q=multi-tiered+system+of+supports>*

Key Indicators of Progress (KIPS)

List the key indicators of progress for this intervention and how your district will measure the yearly target for each indicator.	Target 2018	Target 2019	Target 2020
Percent of staff completing cultural awareness professional development	70%	80%	95%
Percent of staff completing culturally responsive professional development	70%	85%	95%
Percent of staff completing coaching sessions with peer coach	95%	95%	95%

GOAL # 2: On Track for HS Graduation: *By 2020, the percent of students, from economically and diverse backgrounds, who are on track to graduate from high school as measured by MCA proficiency, will increase from 50% to 75%*

Aligns with WBWF area: *All students graduate from high school.*

Objective 2.1: Student Support and Learning Experiences: *We will provide a continuum of student support services and learning experiences to meet the academic and social and emotional needs of students so that they are prepared to achieve rigorous course outcomes.*

Intervention: *Student Academic and Social and Emotional Support*

Priority Area: *Student Engagement and Outcomes*

Objective this intervention supports: 2.1

Type of Intervention: *Career/college readiness and rigorous coursework for underserved students, including students enrolled in ALC.*

Integrated Learning Environments Complete this section if you chose *Innovative and integrated Pre-k through grade 12 learning environments* as the intervention type above. *Integrated Learning Environments* increase integration and achievement in the following ways.

Select those that best describe the focus of your integrated learning environment:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.

Narrative description of the critical features of the intervention. *According to effective practice research, the necessary ingredients for learning are (a) time, (b) goal orientation, (c) supportive feedback, (d) accumulated successful practice, (e) frequent review. To support students at-risk of not achieving outcomes, we will provide a continuum of services, grounded in the essentials ingredients for learning, to support student learning. Specifically, we will provide **(1) In-School Intervention Services** – We will provide intervention teachers to provide additional support for students identified as being at-risk of not achieving academic outcomes; **(2) Extended Day and School Year Learning** – We will expand before/after school program and summer school program to provided extended day and extended school year learning opportunities for students identified as needing for more time for learning; **(3) Enrichment Opportunities** – We will expand enrichment program (e.g. pathway programs – Young Scholars, Coaches, Mentors, Guest Speakers, Field trips) so that students are better prepared for rigorous course work; **(4) Student Cultural Awareness** – We will provide experiences (curriculum and learning experiences, guest speakers, field trips) to deepen the students cultural awareness and understanding; **(5) Community Partners** – We will use our community partners to provide evening homework support for students*

Grade levels to be served: *Grades 4 - 8*

Location of services: *Sites throughout the District*

Formative assessment(s) used to inform instructional decision-making: *Student Assessment Data, Student Survey Data*

Evidence of research-base: *Department of Education –What Works Clearinghouse - <https://ies.ed.gov/ncee/search/?q=multi-tiered+system+of+supports>*

Key Indicators of Progress (KIPS)

List the key indicators of progress for this intervention and how your district will measure the yearly target for each indicator.	Target 2018	Target 2019	Target 2020
Percent of student successful exiting intervention program	70%	80%	95%
Percent of student successfully completing extended day/year program	70%	80%	95%

Objective 2.2: Family Engagement: *Create more opportunities so that families can be engaged in their child's education.*

Intervention: Family Engagement

Priority Area: Family and Community Partnerships

Objective this intervention supports: 2.2

Type of Intervention: Family engagement initiatives to increase student achievement.

Integrated Learning Environments Complete this section if you chose *Innovative and integrated Pre-k through grade 12 learning environments* as the intervention type above. *Integrated Learning Environments* increase integration and achievement in the following ways. Select those that best describe the focus of your integrated learning environment:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.

Narrative description of the critical features of the intervention. *When schools, families, and community groups work together to support learning, children tend to do better in school, stay in school longer, and like school more. (Southwest Educational Development Laboratory 2002). Therefore, to support family involvement, we will **(1) Parent – Teacher Conferences** – We will expand our P/T conferences so that more parents are able to attend conferences; **(2) Family Night** – We will create a family night event at school sites so that teachers and families can get to know one another better; **(3) Parent University** – We will use a “parent university” model to help our parents better understand the school system; **(4) School Event Engagement** – We will provide resources so that our families can participated in school events.*

Grade levels to be served: *Grades 4 - 8*

Location of services: *Sites throughout the District*

Formative assessment(s) used to inform instructional decision-making: *Student Assessment Data; Student Survey Data*

Evidence of research-base: *Department of Education – What Works Clearinghouse - <https://ies.ed.gov/ncee/search/?q=parent+engagement>*

Key Indicators of Progress (KIPS)

List the key indicators of progress for this intervention and how your district will measure the yearly target for each indicator.	Target 2018	Target 2019	Target 2020
Percent of parents participating in parent – teacher conferences	70%	80%	95%
Percent of families attending family night – school events	50%	75%	95%
Percent of families participating in parent university	50%	75%	95%

Objective 2.3: Professional Development: *Provide professional development for teachers in cultural awareness and culturally responsive practices so that they are better able to meet student learning needs so that students are prepared to meet rigorous course outcomes*

Intervention: Professional Development

Priority Area: *Continuous Improvement and Inquiry*

Objective this intervention supports: 2.3

Type of Intervention: *Professional development opportunities focused on academic achievement of all students.*

Integrated Learning Environments Complete this section if you chose *Innovative and integrated Pre-k through grade 12 learning environments* as the intervention type above. *Integrated Learning Environments* increase integration and achievement in the following ways. Select those that best describe the focus of your integrated learning environment:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.

Narrative description of the critical features of the intervention. *In order to best serve students from diverse socio-economic and cultural backgrounds, staff should have a deep understanding of cultural awareness and demonstrate culturally responsive classroom practices. Through our collaborative partner, WMEP (West Metro Education Program), we will provide the following professional development experiences for staff **(1) Cultural Awareness** – Staff will participate in cultural awareness professional development (e.g. *Beyond Diversity*) so that they better know themselves, our students and their families; **(2) Culturally Responsive Instruction** - Staff will participate in culturally responsive professional development (e.g. NUA – National Urban Alliance; RBT – Research for Better Teaching; Solution Tree) so that they are able to meet the instructional and learning needs of our students; and **(3) Peer Coaching program** – All teachers will use their peer coach for one-on-one coaching and mentoring.*

Grade levels to be served: *Grades 4 - 8*

Location of services: *WMEP Facility and Site throughout the School District*

Formative assessment(s) used to inform instructional decision-making: *Student Assessment Data, Survey Data, Pre and Post Evaluations*

Evidence of research-base: *Department of Education – What Works Clearinghouse - <https://ies.ed.gov/ncee/search/?q=multi-tiered+system+of+supports>*

Key Indicators of Progress (KIPS)

List the key indicators of progress for this intervention and how your district will measure the yearly target for each indicator.	Target 2018	Target 2019	Target 2020
Percent of staff completing cultural awareness professional development	70%	80%	95%
Percent of staff completing culturally responsive professional development	70%	85%	95%
Percent of staff completing coaching sessions with peer coach	95%	95%	95%

GOAL # 3: Graduate Career and College Ready: *By 2020, the percentage of students, from diverse economic and racial backgrounds, who graduate career and college ready as measured by a college ready ACT Score will increase from 50% to 75%*

Aligns with WBWF area: *All students are ready for career and college.*

Objective 3.1: Student Support and Learning Experiences: *We will provide a continuum of student support services and learning experiences to meet the academic and social and emotional needs of students so that they graduate career and college ready.*

Intervention: *Student Academic and Social and Emotional Support*

Priority Area: *Student Engagement and Outcomes*

Objective this intervention supports: **3.1**

Type of Intervention: *Innovative and integrated pre-K-12 learning environments. * If you choose this, complete the Integrated Learning Environments section below.*

Integrated Learning Environments Complete this section if you chose *Innovative and integrated Pre-k through grade 12 learning environments* as the intervention type above.

Integrated Learning Environments increase integration and achievement in the following ways.

Select those that best describe the focus of your integrated learning environment:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.

Narrative description of the critical features of the intervention. *According to effective practice research, the necessary ingredients for learning are (a) time, (b) goal orientation, (c) supportive feedback, (d) accumulated successful practice, (e) frequent review. To support students at-risk of not achieving outcomes, we will provide a continuum of services, grounded in the essentials ingredients for learning, to support student learning. Specifically, we will provide (1) **Student Support Workers** – We will provide outreach workers and others adults to coach and mentor students; (2) **Outreach** – We will provide outreach to encourage and support family engagement; (3) **Academic Support** – We will provide supports to encourage student enrollment in Honors and Advanced Placement courses (e.g. In-house Tutor Resource Center; Coaching and Mentoring by Counselors and Achievement Specialists); (4) **Experience and Opportunities** – We will provide the resources and supports to extend student learning beyond the walls of the classroom(e.g. Middle College program, field trips, guest speakers, college visits); (5) **Cultural Awareness** – We will provide experiences (curriculum, technology, guest speakers, field trips - e.g. Dare 2B Real; Civil Rights tour. (6) **College Test Prep** – We will provide college test prep sessions so students are better prepared for college entrance tests; (7) **Collaborative Partnership for College Prep** - We will partner will our adjoining district of Orono to create a summer, cross-district college readiness program that will focus on college and career readiness for learners who have been underrepresented in Advanced Placement courses and college readiness. The primary purpose of the Wayzata-Orono College Readiness Institute is to bring students from diverse backgrounds together to engage in learning and collaboration that will prepare them to be successful in rigorous high school and college courses. This program is intended to achieve the outcomes eligible for incentive revenue. Orono and Wayzata Schools will create a summer, cross-district College Readiness Institute to*

focus on college and career readiness for learners who are on a path to AP and those who have been underrepresented in AP courses. Wayzata and Orono High School students will engage in summer and school year learning experiences that are more diverse and representative of a wider range of the school community. The summer courses will be taught jointly by Wayzata and Orono Schools staff with the following objectives – College and Career planning (AVID curriculum), ACT preparation, as well as AP readiness in core content areas - English, Social Studies, Science, and Calculus readiness. Additionally, learning cohorts will be established in these content areas so that students have the opportunity to stay connected and support each other as they progress through the courses. These opportunities will be communicated to all students at Orono and Wayzata High Schools, and ethnically and socio-economically diverse students will be personally invited to attend the summer and school year program by each high school. A diverse representation of the school communities will be sought.

Grade levels to be served: *Grade 9 -12*

Location of services: *Secondary Buildings; Location TBD for Program with Orono*

Formative assessment(s) used to inform instructional decision-making: *Student Assessment Data; Student and Parent Survey Data*

Evidence of research-base: *Department of Education – What Works Clearinghouse - <https://ies.ed.gov/ncee/search/?q=summer+college+prep+programs>*

Key Indicators of Progress (KIPS)

List the key indicators of progress for this intervention and how your district will measure the yearly target for each indicator.	Target 2018	Target 2019	Target 2020
Increase by 10% each year, the number of under-represented students enrolling in Advance Placement Courses	+10%	+20%	+30%
Percent of students identified as being career and college ready	50%	60%	75%
Percent of student successfully completing summer prep program	75%	85%	95%

Objective 3.2: Family Engagement: *Create opportunities so that families can be more engaged in their child’s education.*

Intervention: Family Engagement
Priority Area: Family and Community Partnerships
Objective this intervention supports: 2.2

Type of Intervention: Family engagement initiatives to increase student achievement.

Integrated Learning Environments Complete this section if you chose *Innovative and integrated Pre-k through grade 12 learning environments* as the intervention type above. *Integrated Learning Environments* increase integration and achievement in the following ways. Select those that best describe the focus of your integrated learning environment:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.

Narrative description of the critical features of the intervention. *When schools, families, and community groups work together to support learning, children tend to do better in school, stay in school longer, and like school more.” That’s the conclusion of **A New Wave of Evidence**, a report from Southwest Educational Development Laboratory (2002). Therefore, to support family involvement, we will **(1) Parent – Teacher Conferences** – We will expand our P/T conferences so that more parents are able to attend conferences; **(2) Post HS Planning** – We will create post high school events (e.g. college planning, financial aid) so that families are informed of options for their student; **(3) Parent University** – We will use a “parent university” model to help our parents better understand the school system; **(4) School Event Engagement** – We will provide resources so that our families can participated in school events.*

Grade levels to be served: *Grade 9 -12*

Location of services: Sites throughout the District

Formative assessment(s) used to inform instructional decision-making: *Participation Numbers; Pre and Post Evaluation Survey Data*

Evidence of research-base: *Department of Education – What Works Clearinghouse - <https://ies.ed.gov/ncee/search/?q=parent+engagment>*

Key Indicators of Progress (KIPS)

List the key indicators of progress for this intervention and how your district will measure the yearly target for each indicator.	Target 2018	Target 2019	Target 2020
Percent of parents participating in parent – teacher conferences	70%	80%	95%
Percent of families attending family night – school events	50%	75%	95%
Percent of families participating in parent university	50%	75%	95%

Objective 3.3: Professional Development: *Provide professional development for teachers in cultural awareness and culturally responsive practices so that they are better able to meet student learning needs.*

Intervention: Professional Development

Priority Area: Continuous Improvement and Inquiry

Objective this intervention supports: 3.3

Type of Intervention: Professional development opportunities focused on academic achievement of all students.

Integrated Learning Environments Complete this section if you chose *Innovative and integrated Pre-k through grade 12 learning environments* as the intervention type above. *Integrated Learning Environments* increase integration and achievement in the following ways. Select those that best describe the focus of your integrated learning environment:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.

Narrative description of the critical features of the intervention. *In order to best serve students from diverse socio-economic and cultural backgrounds, staff should have a deep understanding of cultural awareness and demonstrate culturally responsive classroom practices. Through our collaborative partner, WMEP (West Metro Education Program), we will provide the following professional development experiences for staff **(1) Cultural Awareness** – Staff will participate in cultural awareness professional development (e.g. Beyond Diversity) so that they better know themselves, our students and their families; **(2) Culturally Responsive Instruction** - Staff will participate in culturally responsive professional development (e.g. NUA – National Urban Alliance, RBT – Research for Better Teaching) so that they are able to meet the instructional and learning needs of our students; and **(3) Peer Coaching program** – All teachers will use their peer coach for one-on-one coaching and mentoring.*

Grade levels to be served: Grades 9 -12

Location of services: WMEP Facility and Site throughout the School District

Formative assessment(s) used to inform instructional decision-making: Survey Data; Student Achievement Data; Pre-Post Evaluations

Evidence of research-base: Department of Education – What Works Clearinghouse - <https://ies.ed.gov/ncee/search/?q=multi-tiered+system+of+supports>

Key Indicators of Progress (KIPS)

List the key indicators of progress for this intervention and how your district will measure the yearly target for each indicator.	Target 2018	Target 2019	Target 2020
Percent of staff completing cultural awareness professional development	70%	80%	95%
Percent of staff completing culturally responsive professional development	70%	85%	95%
Percent of staff completing coaching sessions with peer coach	95%	95%	95%

Creating Efficiencies and Eliminating Duplicative Programs

Briefly explain how this plan will create efficiencies and eliminate duplicative programs and services (Minn. Stat. § 124D.861, Subd. 2 (c)). *To create efficiencies and eliminate duplicative programs, we will use the resources and opportunities provided by our collaborative, WMEP. Rather than creating our own professional development, we will participate in the cultural collaborative professional development series. We will also partner with our adjoining district of Orono to program a college readiness program.*

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: Finance and Business Services

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports as of January 2017:

- Student Activity Fund Report
- Investment Summary
- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures

No School Board action is required.



ANALYSIS OF FINANCIAL REPORTS For the month ended January 31, 2017

Statement of Revenues:

This report reflects revenue received by the month end noted above. Overall revenues are consistent with prior years with the exception of the following items:

- Federal Programs Fund as a percent of budget was higher in Fiscal 2016 and 2015 due a timing difference on submitting reimbursements and the receipt of the state held dollars.
- Food Service Fund revenues increased due to the increase in lunch and a la carte participation mainly at the high school and several other sites.
- In Fiscal 2015, the transfer of tax levy funds from the General Fund to the Alternative Facilities, Construction, and Technology Fund was recorded later in the year. Fiscal 2017 appears over budget due to funds received from a Bond Surety for two construction projects.
- Debt Service Fund revenue Fiscal 2016 was greater than 100% due to the issuance of bonds which were not known at the time the original budget was adopted. In Fiscal 2016, the budget was amended in February and the changes will be reflected in next month's analysis.
- Interest earnings are reflected in the Building Construction Fund. The investments have been held since the May 2014 proceeds were received.

Statement of Expenses:

This report reflects actual expenditures paid and does not include outstanding encumbrance balances. Overall expenditures are in line with prior years with the exception of the following:

- General Fund benefits are less than prior years due to the District apportioning the budget between salaries and benefits earlier than in previous years. Supplies and materials were significantly higher in 2016 due to the timing of purchases, specifically carryover funds. Capital expenditures vary from year to year based the District's needs and timing of purchases. Other expenses reflect the transfer of tax levy funds to the Alt. Fac, Const and Tech Fund as noted above.
- Alt Fac, Const and Tech Fund's fluctuation is due to the timing of projects which vary from year to year.
- Debt Service Fund is higher in Fiscal 2016 as a result of the budget being amended in February of that year; the changes will be reflected in next month's analysis.
- The Building Construction Fund accounts for all activity related to the \$109.6 million bond issuance in May 2014. Although a construction budget is reflected, construction projects span over multiple fiscal years. Therefore, multi-year comparison is not presented. Construction began in Fiscal 2015 with a majority of the construction completed by the start of the 16-17 school year.

**WAYZATA PUBLIC SCHOOLS
INVESTMENT SUMMARY
As of January 31, 2017**

GENERAL FUND

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$6,986,644	N/A	0.60%
MSDLAF+	Money Market	N/A	NOW	N/A	\$353,460	N/A	0.75%
MSDMAX	Money Market	N/A	NOW	N/A	\$4,053,508	N/A	0.84%
Morgan Stanley	Money Market	N/A	NOW	N/A	\$3,519,972	N/A	0.44%
Total General Fund					\$14,913,583		

Note: Term Series investment held with PMA/MN Trust consists of investments in certificates of deposit, obligations of the U.S. Government, it's agencies and instrumentalities, municipal obligations or any other instruments permitted under Minnesota law.

FUND 06 (ALT FACILITIES BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$2	N/A	0.75%
Total Alt. Facilities Bonds Fund				\$0	\$2	\$0	

FUND 82 (2014 BUILDING BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$8,142,511	N/A	0.75%
Total Building Bonds Fund				\$0	\$8,142,511	\$0	

Wayzata Public Schools
Student Activity Fund Summary
January 2017

PROGRAM/LOCATION : MISCELLANEOUS

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	018	000	000	000	899/XXX	AD BUILDING	2,014.59	-	140.51	1,874.08
TOTAL MISCELLANEOUS								2,014.59	-	140.51	1,874.08

PROGRAM/LOCATION : WAZATA HIGH SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	251	280	001	000	899/099	WAYZATA PLAYERS	29,837.50	26,905.35	26,400.34	30,342.51
21	E/R	251	280	003	000	899/099	YEARBOOK (WAYAKO)	-	39,361.57	3,525.20	35,836.37
21	E/R	251	280	005	000	899/099	CERAMICS	4,514.44	(5,600.00)	859.17	(1,944.73)
21	E/R	251	280	007	000	899/099	CHEERLEADERS	162.00	10,222.00	10,532.65	(148.65)
21	E/R	251	280	008	000	899/099	CHOIR	2,852.51	22,519.39	19,885.66	5,486.24
21	E/R	251	280	009	000	899/099	DANCE TEAM	24,060.87	29,700.50	45,626.68	8,134.69
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	101,448.33	21,308.67	6,164.91	116,592.09
21	E/R	251	280	017	000	899/099	DECA	5,664.00	16,470.64	12,054.81	10,079.83
21	E/R	251	280	019	000	899/099	FRENCH	501.23	558.86	622.86	437.23
21	E/R	251	280	020	000	899/099	GERMAN	11,780.00	13,002.23	878.00	23,904.23
21	E/R	251	280	021	000	899/099	LETTERMAN	38,954.34	51,393.97	8,352.14	81,996.17
21	E/R	251	280	022	000	899/099	FINE ARTS	5,008.66	711.23	17,128.42	(11,408.53)
21	E/R	251	280	024	000	899/099	BAND	18,050.59	36,263.63	24,340.41	29,973.81
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	4,075.76	1,981.34	1,175.23	4,881.87
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	2,184.14	-	444.00	1,740.14
21	E/R	251	280	028	000	899/099	ORCHESTRA	8,263.89	9,280.11	7,359.60	10,184.40
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	14,386.52	15,591.12	17,418.10	12,559.54
21	E/R	251	280	031	000	899/099	SPANISH	2,111.33	1,346.08	845.39	2,612.02
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	-	-	-	-
21	E/R	251	280	039	000	899/099	THEATER ARTS	1,110.34	3,986.41	726.45	4,370.30
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS(BPA)	7,153.94	15,760.16	12,481.21	10,432.89
21	E/R	251	280	042	000	899/099	SKILLS USA	-	298.60	180.00	118.60
21	E/R	251	280	043	000	899/099	ART CLUB	-	-	-	-
21	E/R	251	280	044	000	899/099	LINK	11,596.52	(40.81)	8,380.85	3,174.86
21	E/R	251	280	047	000	899/099	SUPER MILEAGE TEAM	481.79	404.73	860.00	26.52
21	E/R	251	280	048	000	899/099	Y.E.S.	3,649.01	6,244.56	2,344.09	7,549.48
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	2,131.24	-	-	2,131.24
21	E/R	251	280	050	000	899/099	TROJAN LOCK ROOM (DECA - SI	21,461.34	7,038.53	13,924.85	14,575.02
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	619.81	2,651.82	1,786.45	1,485.18
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	113.27	5,337.80	435.89	5,015.18
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	9,487.41	9,878.00	13,149.69	6,215.72
21	E/R	251	280	055	000	899/099	CHINESE CLUB	1,256.56	131.98	-	1,388.54
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	15,048.37	11,999.80	11,986.74	15,061.43
21	E/R	251	280	057	000	899/099	WHS INTERNATIONAL FESTIVAL	1,390.87	-	-	1,390.87
21	E/R	251	280	058	000	899/099	FRESHMAN RETREAT	2,095.15	6,254.57	3,841.85	4,507.87
21	E/R	251	280	059	000	899/099	TRAP & SKEET	5,932.90	1,070.00	-	7,002.90
21	E/R	251	280	060	000	899/099	JR STATESMAN	741.05	791.21	1,106.75	425.51
21	E/R	251	280	061	000	899/099	QUIZ BOWL	-	6,063.70	3,566.80	2,496.90
TOTAL WAZATA HIGH SCHOOL								358,125.68	368,887.75	278,385.19	448,628.24

Wayzata Public Schools
Student Activity Fund Summary
January 2017

PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	251	280	070	000	899/099	BASEBALL	1,063.00	12,149.00	4,843.48	8,368.52
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	1,587.82	7,052.00	6,933.21	1,706.61
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	6,952.90	11,773.00	5,527.76	13,198.14
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	4,679.48	9,138.00	6,987.55	6,829.93
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	1,209.32	4,573.00	3,025.55	2,756.77
21	E/R	251	280	075	000	899/099	FOOTBALL	59,317.95	18,788.00	41,940.99	36,164.96
21	E/R	251	280	076	000	899/099	GYMNASTICS	3,945.58	2,062.00	647.91	5,359.67
21	E/R	251	280	077	000	899/099	GOLF - BOYS	-	5,789.00	2,354.67	3,434.33
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	607.21	1,399.00	781.49	1,224.72
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	-	38,585.88	30,824.81	7,761.07
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	16,710.40	12,225.25	11,072.15	17,863.50
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	4,952.30	11,234.00	9,944.05	6,242.25
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	11,976.01	9,820.00	11,068.52	10,727.49
21	E/R	251	280	083	000	899/099	SOFTBALL	-	4,955.00	1,629.49	3,325.51
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	4,933.71	2,142.00	-	7,075.71
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	10,325.70	10,301.00	10,393.92	10,232.78
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	6,976.85	8,280.00	9,056.52	6,200.33
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	13,211.88	13,873.00	14,742.29	12,342.59
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	6,982.34	6,785.00	4,814.50	8,952.84
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	21,194.14	5,894.00	3,380.80	23,707.34
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	2,338.15	12,539.75	13,536.86	1,341.04
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	253.11	2,909.00	462.40	2,699.71
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	723.15	4,223.00	472.14	4,474.01
21	E/R	251	280	093	000	899/099	VOLLEYBALL	10,795.36	11,684.00	11,006.58	11,472.78
21	E/R	251	280	094	000	899/099	WRESTLING	-	6,006.00	3,617.91	2,388.09
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	3,900.12	81.00	-	3,981.12
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	4,339.77	8,422.00	2,044.06	10,717.71
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	2,622.60	4,291.00	255.63	6,657.97
TOTAL HIGH SCHOOL ATHLETICS								201,598.85	246,973.88	211,365.24	237,207.49

PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	253	280	152	000	899/099	MUSICAL	9,942.65	3,375.00	4,656.63	8,661.02
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,508.47	-	-	1,508.47
21	E/R	253	280	157	000	899/099	BAND	257.78	5,085.99	5,984.55	(640.78)
21	E/R	253	280	161	000	899/099	YEARBOOKS	4,523.37	1,889.00	10,647.00	(4,234.63)
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	7,155.27	5,458.78	7,282.08	5,331.97
TOTAL CENTRAL MIDDLE SCHOOL								23,387.54	15,808.77	28,570.26	10,626.05

Wayzata Public Schools
Student Activity Fund Summary
January 2017

PROGRAM/LOCATION : WEST MIDDLE SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	351	280	202	000	899/099	CHOIR	30.89	-	-	30.89
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	2,473.94	2,661.67	1,951.56	3,184.05
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	-	1,469.00	131.77	1,337.23
21	E/R	351	280	212	000	899/099	YEARBOOK	5,905.25	877.00	-	6,782.25
21	E/R	351	280	213	000	899/099	THEATER	4,083.84	9,511.00	3,269.30	10,325.54
21	E/R	351	280	215	000	899/099	DAY ONE	-	240.00	230.00	10.00
TOTAL WEST MIDDLE SCHOOL								12,493.92	14,758.67	5,582.63	21,669.96

PROGRAM/LOCATION : EAST MIDDLE SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	15,272.07	6,400.06	7,148.42	14,523.71
21	E/R	352	280	104	000	899/099	BAND	519.85	-	-	519.85
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	15,906.34	2,158.00	2,538.77	15,525.57
21	E/R	352	280	107	000	899/099	VARIETY FUND	14,513.71	796.75	2,259.50	13,050.96
TOTAL EAST MIDDLE SCHOOL								46,211.97	9,354.81	11,946.69	43,620.09

PROGRAM/LOCATION : MEADOW RIDGE

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	403	280	572	000	899/099	STUDENT SERVICES	-	3,389.84	417.00	2,972.84
TOTAL MEADOW RIDGE								-	3,389.84	417.00	2,972.84

PROGRAM/LOCATION : BIRCHVIEW

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	-	-	-	-
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	-	-	-	-
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	-	-	-	-
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	-	-	-	-
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	-	-	-	-
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	-	-	-	-
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	731.92	-	-	731.92
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	3,282.34	969.00	1,567.11	2,684.23
21	E/R	404	280	261	000	899/099	MEDIA	251.26	1,308.26	1,045.97	513.55
TOTAL BIRCHVIEW								4,265.52	2,277.26	2,613.08	3,929.70

**Wayzata Public Schools
Student Activity Fund Summary
January 2017**

PROGRAM/LOCATION : GREENWOOD

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	406	280	307	000	899/099	KINDERGARTEN	411.77	1,135.00	60.73	1,486.04
21	E/R	406	280	311	000	899/099	MEDIA	47.11	-	-	47.11
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	1,090.52	7,282.93	2,099.28	6,274.17
TOTAL GREENWOOD								1,549.40	8,417.93	2,160.01	7,807.32

PROGRAM/LOCATION : OAKWOOD

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	1,754.95	-	100.00	1,654.95
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,271.21	-	117.00	7,154.21
21	E/R	407	280	476	000	899/099	CHESS CLUB	328.24	420.00	162.06	586.18
TOTAL OAKWOOD								9,354.40	420.00	379.06	9,395.34

PROGRAM/LOCATION : SUNSET HILL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	12,573.95	4,344.97	6,332.51	10,586.41
21	E/R	408	280	573	000	899/099	ALL DISTRICT CHOIR	-	4,604.10	948.49	3,655.61
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,817.03	-	-	1,817.03
TOTAL SUNSET HILL								14,390.98	8,949.07	7,281.00	16,059.05

PROGRAM/LOCATION : PLYMOUTH CREEK

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	5,370.72	3,298.41	7,851.36	817.77
TOTAL PLYMOUTH CREEK								5,370.72	3,298.41	7,851.36	817.77

PROGRAM/LOCATION : GLEASON LAKE

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	27,741.20	911.00	656.25	27,995.95
TOTAL GLEASON LAKE								27,741.20	911.00	656.25	27,995.95

Wayzata Public Schools
Student Activity Fund Summary
January 2017

PROGRAM/LOCATION : KIMBERLY LANE

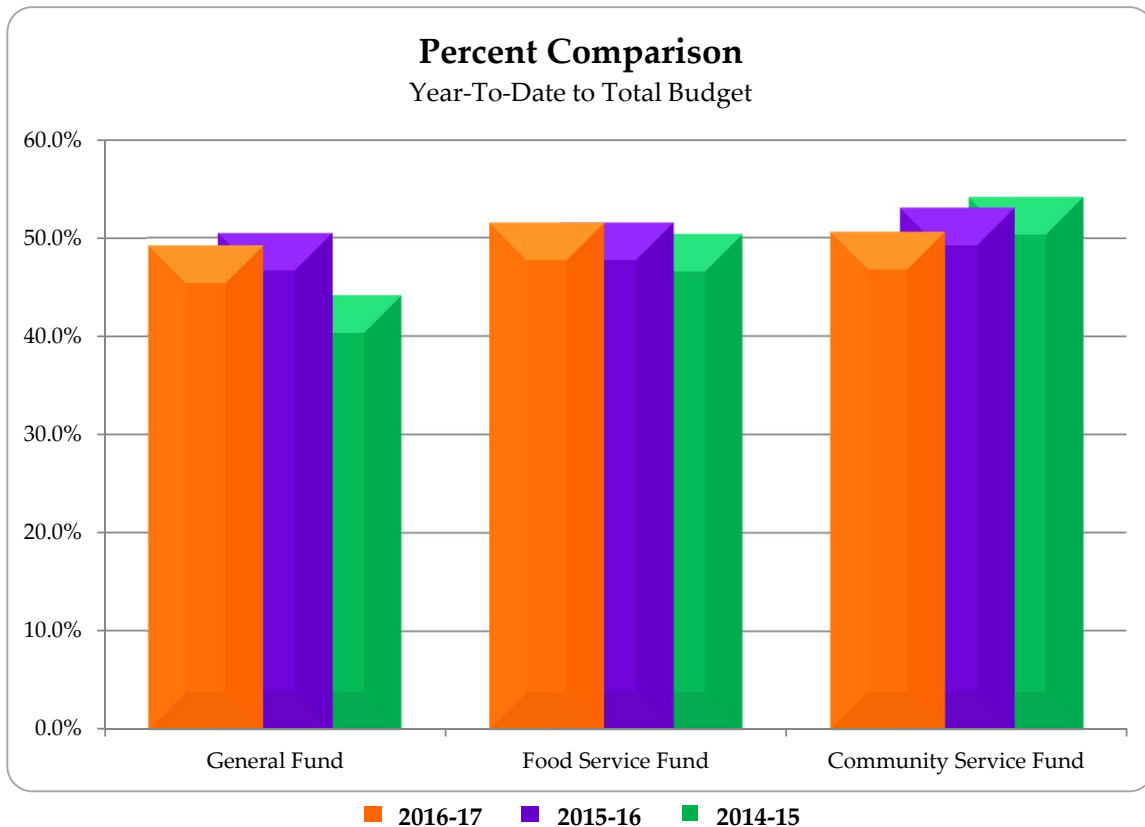
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/16	FY'2016/17 Revenue	FY'2016/17 Expend	Balance as Of 01/31/17
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	672.68	-	-	672.68
21	E/R	412	280	403	000	899/099	KINDERGARTEN ACTIVITY	3,279.80	-	-	3,279.80
21	E/R	412	280	404	000	899/099	CARLSON	-	-	-	-
21	E/R	412	280	405	000	899/099	SPRAQUE	-	-	-	-
21	E/R	412	280	430	000	899/099	MEDIA	225.41	163.96	-	389.37
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	51,883.10	7,745.40	-	59,628.50
TOTAL KIMBERLY LANE								56,060.99	7,909.36	-	63,970.35
GRAND TOTAL								762,565.76	691,356.75	557,348.28	896,574.23



STATEMENT OF EXPENDITURES

For the month ended January 31, 2017

Fund	Year- To-Date	Budget	YTD as % of Budget		
			2016-17	2015-16	2014-15
General Fund					
Salaries	\$ 36,464,646	\$ 79,659,473	45.8%	45.9%	44.6%
Benefits	12,395,316	26,728,047	46.4%	55.3%	51.3%
Purchased Services	8,605,947	20,221,166	42.6%	40.0%	45.9%
Supplies & Materials	2,167,757	5,110,464	42.4%	69.4%	38.0%
Capital Expenditures	1,853,923	2,389,522	77.6%	57.9%	92.2%
Other Expenses	8,969,354	8,992,214	99.7%	97.5%	2.6%
Total General Fund	\$ 70,456,943	\$ 143,100,886	49.2%	50.5%	44.2%
Food Service Fund	\$ 3,166,612	\$ 6,138,495	51.6%	51.6%	50.4%
Community Service Fund	4,570,479	9,025,778	50.6%	53.1%	54.2%
Alt Fac, Const and Tech Fund	12,952,371	15,498,199	83.6%	39.2%	63.7%
Debt Service Fund	14,612,501	14,616,076	100.0%	112.1%	100.1%
Building Construction Fund	16,974,573	17,999,444	-	-	-
Total All Funds	\$ 122,733,479	\$ 206,378,878	59.5%	70.9%	56.3%

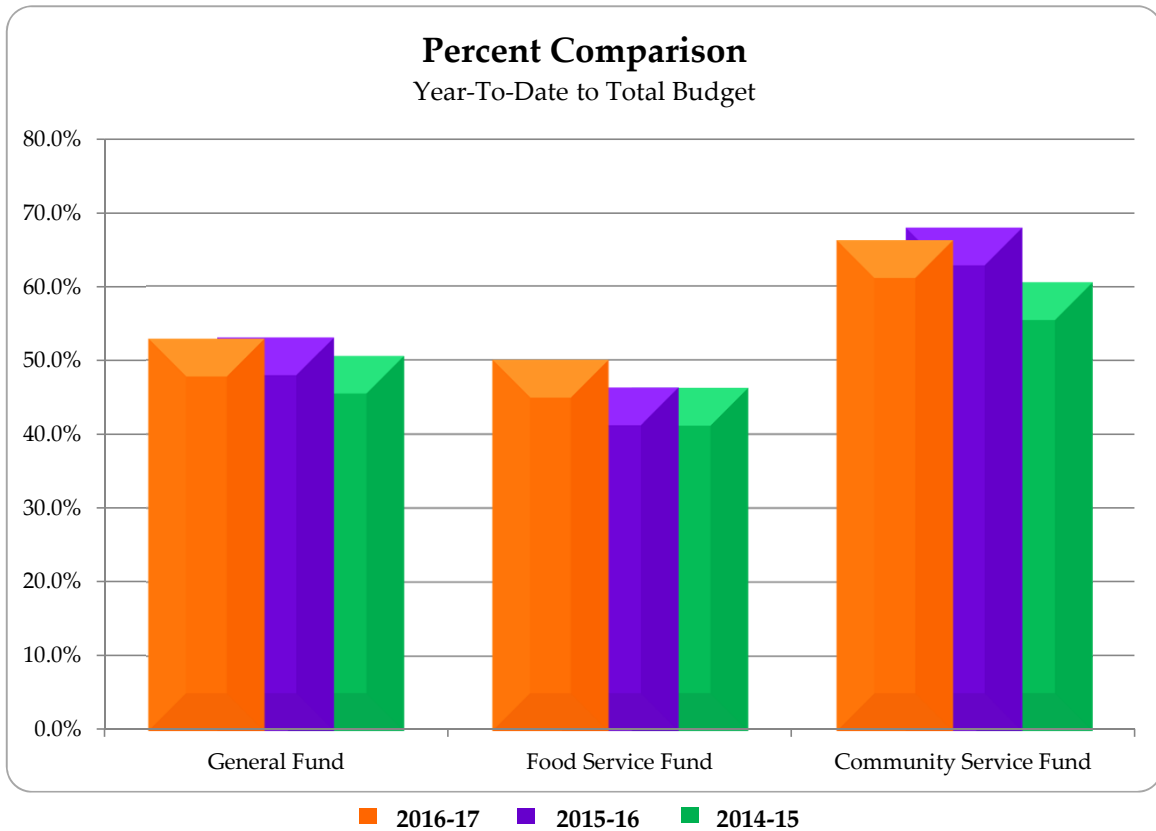




STATEMENT OF REVENUES

For the month ended January 31, 2017

Fund	Year- To-Date	Budget	YTD as % of Budget		
			2016-17	2015-16	2014-15
General Fund	\$ 74,188,283	\$ 137,589,947	53.9%	54.2%	51.1%
Capital Expenditures Fund	519,018	519,018	100.0%	100.0%	100.0%
Federal Programs Fund	155,876	3,221,918	4.8%	27.9%	11.2%
Total	<u>\$ 74,863,177</u>	<u>\$ 141,330,883</u>	<u>53.0%</u>	<u>53.1%</u>	<u>50.6%</u>
Food Service Fund	\$ 2,961,789	\$ 5,905,900	50.1%	46.3%	46.3%
Community Service Fund	5,821,508	8,793,136	66.2%	67.9%	60.5%
Alt Fac, Const and Tech Fund	9,206,379	8,757,030	105.1%	95.7%	1.5%
Debt Service Fund	14,603,826	14,650,626	99.7%	111.4%	99.2%
Building Construction Fund	58,435	-	-	-	-
Total All Funds	<u><u>\$ 107,515,114</u></u>	<u><u>\$ 179,437,575</u></u>	<u><u>59.9%</u></u>	<u><u>61.5%</u></u>	<u><u>55.4%</u></u>



WAYZATA PUBLIC SCHOOLS
 Independent School District 284
 Wayzata, Minnesota

BOARD OF EDUCATION
 Regular Meeting – March 13, 2017

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Finance and Business Services

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

Approval of Culinary Express Prices Effective 2017-2018

Set prices as follows:

	<u>2016-2017</u>	<u>2017-2018</u>
Elementary Lunch	\$2.90	\$3.00
Middle School Lunch	\$3.25	\$3.35
High School Lunch	\$3.80	\$4.00
Adult Lunch – High School	\$4.25	\$4.35
Adult Lunch	\$4.05	\$4.15
Elementary Breakfast	\$1.75	\$1.85
Middle School Breakfast	\$1.75	\$1.85
High School Breakfast	\$2.25	\$2.35
Adult Breakfast – High School	\$2.60	\$2.70
Adult Breakfast	\$2.50	\$2.60
Milk	\$0.55	\$0.55

RECOMMENDED ACTION: Approve the Culinary Express Prices Effective 2017-2018.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Authorization to Execute Purchase Agreement Documents for Purchase of Land

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

Resolution Authorizing the Superintendent and/or Executive Director of Finance and Business Services to Execute Purchase Agreement Documents for Purchase of Land

The District does not presently have in its possession land to construct a new education facility but has identified a number of potential properties that would serve a public purpose. The District Administration is reviewing land options and negotiated terms.

The Administration recommends that the school board appoints Chace B. Anderson, Superintendent and/or James R. Westrum, Executive Director of Finance and Business Services as an authorized signer for all purchase agreements and other related documents related to a purchase of land and directs either of them to execute the purchase of a property to construct a new facility.

RECOMMENDED ACTION: Approve the resolution authorizing the Superintendent and/or Executive Director of Finance and Business Services to execute a purchase agreement for purchase of land.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

Resolution
Authorizing The Superintendent and/or Executive Director of Finance
and Business Services to Execute Purchase Agreement Documents
for the Purchase of Land

WHEREAS, the District does not presently have in its possession land to construct a new educational facility,

WHEREAS, the District Administration has identified a number of potential properties that would serve a public purpose,

WHEREAS, the District Administration is reviewing land options and negotiated terms,

NOW, THEREFORE BE IT RESOLVED, that the school board appoints Chace B. Anderson, Superintendent and/or James R. Westrum, Executive Director of Finance and Business Services as an authorized signer for all purchase agreements and other related documents related to a purchase of land and directs either of them to execute the purchase of a property to construct a new facility.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of authorizing the Superintendent and/or Executive Director of Finance and Business Services to execute purchase agreement documents for the purchase of land.

WITNESS MY HAND officially as such Clerk this 13th day of March 2017.

Clerk - School District No. 284

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: 800 Series Policies

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

The following policies have been reviewed by the Policy Committee. These policies require only minor changes to make them consistent with new policy formatting guidelines.

- Policy 801: First Aid
- Policy 802: Naming Of Facilities
- Policy 803: Crisis Management
- Policy 804: Emergency Closings
- Policy 805: School Volunteers -Buildings and Grounds
- Policy 806: Video Surveillance, Monitoring, And Recording Other Than On Buses
- Policy 807: Health And Safety
- Policy 808: Energy Management Conservation

RECOMMENDED ACTION: Approve the policies as listed.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

FIRST AID

POLICY: 801

The purpose of this policy is to set forth the process used when an accident and/or injury occurs on district property, and to record any first aid provided to students, employees, and members of the public.

In case of an accident, first aid should be given by any qualified person available. The building Health ~~Service~~ paraprofessional, District Nurse or, if not available, the building principal must be notified immediately. The Health ~~Service~~ paraprofessional with support of the building principal should direct all proceedings when an accident occurs. Parents will be contacted as soon as possible. The Health Service paraprofessional, District Nurse or building principal will determine whether the accident victim is to be taken home or whether to activate the Medical Emergency System by dialing 911.

School employees witnessing an accident should report all details to the Health Service paraprofessional or to the principal as soon as possible. All accident reports are kept in the school health office and are to be considered privileged information. The School Nurse will separate reports by students, employees, and members of the public. All requests for details concerning an accident should be referred to the building principal.

ADOPTED: March 9, 1970
AMENDED: July 13, 1987
AMENDED: August 16, 2004
REVIEWED: October 12, 2009

No changes

802 NAMING OF FACILITIES

I. PURPOSE

The purpose of this policy is to establish guidelines for the naming of Wayzata Public Schools buildings and facilities.

II. GENERAL STATEMENT OF POLICY

The naming of school buildings or facilities is the responsibility of the School Board. The School Board recognizes that the official names of district facilities are vital to its public image. When selecting names for facilities, the Board will emphasize effective public communication and the honor and integrity that the name will reflect upon the facility. Further, areas within specific educational facilities and adjacent property shall be titled in accordance with their function and the official district name for the facility.

- A. The School Board, when they deem appropriate, will direct administration to submit recommendations for a name(s) for Board consideration; for either a new facility or for the renaming of an existing structure.
- B. Naming proposals for facilities will be considered at any time the Board so chooses, including naming proposals recommended prior to construction, when construction is in progress, or after being acquired by the District.
- C. The superintendent may delegate responsibility to administrative designees or a committee charged with the responsibility of determining the process for soliciting and evaluating names, pursuant to providing a recommendation to the superintendent for consideration.
- D. The superintendent, or designee, will make a recommendation to the School Board for final approval.
- E. The superintendent, or designee, will retain responsibility for determining the procedures to select a school mascot and school colors. The School Board expects that the mascot and school colors reflect the traditions of the school district and are congruent with the public image of the district.

III. OTHER USE OF SCHOOL PROPERTY FOR COMMEMORATIVE PURPOSES

School administrators and faculties may, at their discretion, place pictures, plaques and other non-permanent commemorative objects on the internal walls of educational facilities in recognition of

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

persons, organizations and events. The use of school facilities and property for honoring or memorializing persons shall be limited to the provisions of this policy.

ADOPTED: March 9, 2015

LAST REVIEWED: March 9, 2015

802-R NAMING OF FACILITIES REGULATIONS

I. GUIDELINES FOR NAMING OF FACILITIES

- A. When naming a Wayzata Public Schools building or facility, School Board members serving on the Facilities Development and Long Range Planning Committee will appoint a committee of five to seven residents, including up to two student representatives of the school district. The principal of the school building to be named, or administrator in the facility, will co-chair the committee along with the Director of Communications and Community Engagement. The committee may solicit suggested names for buildings or other facilities from students, staff, and residents of the school district. The committee will present three recommendations for consideration to the school board. The responsibility for the final decision on the name rests with the School Board.
- B. The Director of Communications and Community Engagement will manage the communications process of naming school district facilities. The Director will advise the community about the process and the timeline for naming the new school or facilities. Public notification may include, but not be limited to, news releases and mailings to parents, PTAs, other school councils, Chamber of Commerce, community organizations and civic clubs.
- C. The public may submit names for School Board consideration through the U.S. mail or email, or via online submission, to the superintendent's designee. The names considered must conform to this Board Policy. A minimum six-week timeline will be established for the public to propose names. The superintendent's designee will compile a list of the suggested names, and will forward the names proposed (along with any supporting documentation) to the committee co-chairs. Once the School Board determines a name for the school or facility through a formal vote, the Director of Communications and Community Engagement will determine appropriate means to inform the public of the approved name.
- D. The school district does not name facilities for specific programs, individuals or families. Individuals or organizations requesting that a facility be named in honor of an individual or a family will be notified that the school district does not name facilities in this manner and will be encouraged to consider an alternative commemoration such as the designation of an academic scholarship to honor the individual or family through the high school counseling department.
- E. The school district may consider a name for a new school or facility that reflects a unique geographic location or feature within the school district. There may occasionally be a compelling reason to change the name of an existing facility. The process will be the same as that for naming a new facility.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ADOPTED: March 9, 2015
LAST REVIEWED: March 9, 2015

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

CRISIS MANAGEMENT

POLICY: 803

[The purpose of this policy is to set forth the expectation that the district will develop a suitable crisis management plan for the district and individual schools/sites.](#)

The School Board holds as one of its primary responsibilities the provision of a safe and secure environment for students, staff, parents, volunteers, community members, and visitors. The School Board is keenly aware that crisis situations may arise at any time and considers it to be of utmost importance to be prepared to address a wide range of potential crisis situations. Significant planning and preventive services are the first step in avoiding crises.

Therefore, the Superintendent is directed to develop a Crisis Management Plan, which will include the establishment of a District Crisis Committee to advise on appropriate steps to prevent, resolve, or ameliorate crisis situations on a district and individual school building level. It is recommended that the Crisis Committee be representative of staff, parents, and community members.

ADOPTED: June 9, 1986
AMENDED: June 12, 2000
AMENDED: June 14, 2004
REVIEWED: October 12, 2009

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

CRISIS MANAGEMENT

REGULATIONS: 803-R

Pursuant to Board policy, the School District shall develop a Crisis Management Plan to respond to crisis situations. The Superintendent directs the following:

- I. Crisis Definition – Any event which directly threatens the safety and security of students, staff and community members will be considered a crisis.

- II. District Crisis Committee – The Superintendent shall maintain a District Crisis Committee whose responsibility is to advise the Superintendent on appropriate steps to deal effectively with existing crisis situations, and/or to avert future crises. The District Crisis Committee shall comprise staff, parents, and community members. The District Crisis Committee will develop specific response procedures for each crisis or emergency that may arise, and these procedures will be detailed in a District Crisis Procedure Manual. This manual will incorporate general crisis procedures for securing a school building, classroom evacuation, school building evacuation, campus evacuation, and emergency sheltering. The manual shall designate the individual(s) who will determine when such actions will be taken.

- III. District Crisis Response Team - The District Crisis Committee Chair will annually establish a District Crisis Response Team to assist Building Crisis Response Teams in the event a crisis situation occurs and additional support is needed.

- IV. Building Crisis Response Team – Each building principal annually will establish a Building Crisis Response Team to develop and implement a Crisis Management Plan tailored to the building, using the District Crisis Procedure Manual as a guide. District-wide procedures may be modified when creating a building specific Crisis Management Plan. Information regarding the composition and expectations of the Building Crisis Response Team shall be communicated to employees and school volunteers, and written copies of the building's specific Crisis Management Plan shall be available in all staff and student occupied rooms.

V. Review – The District Crisis Procedure Manual will be reviewed by the District Crisis Committee annually, or more frequently if needed. The designated chair of the District Crisis Committee shall report on related activities during the prior year and make recommendations to the Superintendent. Based on the Team's report and recommendations, the Superintendent will direct modifications or a reaffirmation of the District Crisis Management Plan and Procedure Manual for the following school year. Each Building Crisis Response Team shall also review its plan on an annual basis. District staff will receive annual district and building updates, or reaffirmation on crisis procedures, by October 1 of each school year.

EFFECTIVE: June 9, 1986
MODIFIED: June 12, 2000
MODIFIED: June 14, 2004
REVIEWED: October 12, 2009

No changes

804 EMERGENCY CLOSINGS

I. PURPOSE

The purpose of this policy is to set expectations for administrative guidelines and procedures for early school closings in the event of extreme weather or other emergency conditions.

II. GENERAL STATEMENT OF POLICY

- A. The Superintendent or designee may close school, delay the start of school, or dismiss school early because of extreme weather conditions or other emergency conditions.
- B. Procedures for notifying the community of these actions shall be annually reviewed and publicized by the superintendent.
- C. The superintendent shall also develop, annually review, and distribute the guidelines for staff attendance on days school is closed.

ADOPTED: March 9, 1970

AMENDED: April 11, 1983

AMENDED: December 9, 1985

AMENDED: November 8, 2004

AMENDED: February 9, 2015

LAST REVIEWED: February 9, 2015

804-R EMERGENCY CLOSINGS REGULATIONS

I. GUIDELINES FOR SCHOOL CLOSURES

- A. A decision to close or delay school due to inclement weather conditions will be made by the superintendent or designee. Such a decision will be made by 5:30 a.m. whenever possible. If no announcement has been made regarding a school delay or closing, then school will proceed as normal.
- B. School may be closed at the discretion of the superintendent or designee due to extreme cold if the wind chill factor is – 40 degrees Fahrenheit or colder, and the extreme cold is forecast to remain for a substantial period.
- C. A two-hour late start may be implemented if weather conditions are uncertain.
- D. If school is delayed, Home Base K-5 and Home Base Bright State would open two hours late.
- E. If school is delayed, the early morning Family Learning Center classes will be cancelled. The late morning and afternoon classes(10:45 am or later) will run as normal.
- F. If school is delayed, the ABE classes at IOCP will run as normal. There may be exceptions to this, dependent on the severity of the weather conditions.
- G. If school is cancelled or delayed, the early morning Adult Enrichment exercise classes are cancelled.
- H. In the event of an early dismissal, school activities and community use of district facilities may also be cancelled. Decisions about activities and community use of facilities will be made with input from the high school Activities Director and the Director of Community Education, in cooperation with the superintendent.
- I. In the event of an early dismissal, Home Base will notify parents of Home Base children and allow at least one hour after school dismissal for parents to pick up their children.

ADOPTED: May 14, 2007

AMENDED: February 9, 2015

LAST REVIEWED: February 9, 2015

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**SCHOOL VOLUNTEERS -
BUILDINGS AND GROUNDS**

POLICY: 805

[The purpose of this policy is to set forth the expectation that all buildings and grounds projects must follow School Board approved schematics, plans or activities.](#)

The School Board recognizes the willingness of groups or individuals to volunteer assistance to improve buildings and grounds of the District. The School Board encourages voluntary assistance with the provision that anticipated work follow School Board approved schematics, plans or other systematically documented activities. Such plans would need to be presented in advance to the Superintendent for review and approval.

Supervision of these projects will be the responsibility of the Superintendent or the Superintendent's designee.

ADOPTED: April 11, 1983
AMENDED: July 13, 1987
AMENDED: August 16, 2004
REVIEWED: October 12, 2009

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**VIDEO SURVEILLANCE, MONITORING,
AND RECORDING OTHER THAN
ON BUSES**

POLICY: 806

The purpose of this policy is to notify staff, students, and public that district buildings and grounds may or may not use video surveillance or other forms of recording; which may or may not be actively monitored.

A. Placement

1. School district buildings and grounds may be equipped with video cameras and recording equipment.
2. Video surveillance and recording may occur in any school district building or on any school district property.

B. Notice

1. Public entrances to buildings equipped with video surveillance and recording equipment must have a conspicuous notice stating that the facility employs video surveillance and recording equipment for security purposes, and that the equipment may or may not be monitored at any time.

C. Use of Video Recordings

1. Video recordings may be viewed by District personnel on a random basis or when problems have been brought to the attention of the District.
2. A video recording may be used by the District as evidence in any criminal proceeding or disciplinary action brought against any student.
3. A video recording may be used by the District as evidence in any criminal proceeding or disciplinary action brought against any District employee, contractor or contractor's employee, or visitor.
4. A video recording will be retained for a period of at least 30 days before re-using the recording medium.

- D. Release of Video Recording
 - 1. Video recordings will be released only in conformance with the Minnesota Government Data Practices Act, and the Federal Family Educational Rights and Privacy Act.

ADOPTED: May 14, 2007

No Changes

807 HEALTH AND SAFETY

I. PURPOSE

The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state, and local health and safety laws and regulations.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to implement a health and safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter school district buildings and grounds. The objective of the health and safety program will be to provide a safe and healthy learning environment; to increase safety awareness; to help prevent accidents, illnesses, and injuries; to reduce liability; to assign duties and responsibilities to school district staff to implement and maintain the health and safety program; to establish written procedures for the identification and management of hazards or potential hazards; to train school district staff on safe work practices; and to comply with health and safety, environmental, and occupational health laws, rules, and regulations.
- B. Every school district employee has responsibilities for maintaining a safe and healthy environment within the school district and will be expected to be involved in the health and safety program to the extent practicable. For the purpose of implementing this policy, the school district will form a Health and Safety Committee. The committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training school district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules. Each recommendation shall include estimates of annual costs of implementing and maintaining that proposed recommendation.

III. PROCEDURES

- A. Based upon recommendations from the health and safety advisory committee and subject to the budget adopted by the school board to implement or maintain these recommendations, the administration will adopt and implement written plans and procedures for identification and management of hazards or potential hazards existing within the school district in accordance with federal, state, and local laws, rules, and regulations. Written plans and procedures will be maintained, updated, and reviewed by the school board on an annual basis and shall be an

addendum to this policy. The administration shall identify in writing a contact person to oversee compliance with each specific plan or procedure.

- B. To the extent that federal, state, and local laws, rules, and regulations do not exist for identification and management of hazards or potential hazards, the health and safety advisory committee shall evaluate other available resources and generally accepted best practice recommendations. Best practices are techniques or actions which, through experience or research, have consistently proven to lead to specific positive outcomes.
- C. The school district shall monitor and make good faith efforts to comply with any new or amended laws, rules, or regulations to control potential hazards.

IV. PROGRAM AND PLANS

- A. For the purpose of implementing this policy, the administration will, within the budgetary limitations adopted by the school board, implement a health and safety program that includes specific plan requirements in various areas as identified by the health and safety advisory committee. Areas that may be considered include, but are not limited to, the following:

1. Aerial Lift Program
2. Asbestos Management Plans
3. Bloodborne Pathogens and Infectious Agents Exposure Control Plan
4. Bloodborne Pathogens Program for ECFS
5. Chemical Hygiene Plan
6. Confined Space Entry Program
7. Ergonomic and Back Safety
8. Fall Protection/Ladders/Scaffold Safety
9. Fire Safety Program
10. First Aid Program
11. Gas Cylinders and Compressed Gas Program
12. Hazard Communication-Employee Right to Know Act
13. Hazard Communication-Community Right to Know Act
14. Hearing Conservation
15. Hoist Use and Inspection Policy
16. Indoor Air Quality Management Plan
17. Industrial Trucks/Forklift Safety Program
18. Lockout/Tagout Electrical Safety Program
19. Offensive Behavior, Sexual Harassment, and Violence Prevention
20. Personal Protective Equipment (PPE)
21. Radon Management Plan

- 22. Respiratory Protection Program
- 23. Welding Safety Program

Other safety issues being addressed include:

- 24. Machine Guarding
- 25. Mercury
- 26. Playground Safety
- 27. Underground and Above Ground Storage Tanks
- 28. Chlorine
- 29. Other topics or areas determined by the health and safety committee.

If a risk is not present in the school district, the preparation of a plan or procedure for that risk will not be necessary.

- B. The administration shall establish procedures to ensure, to the extent practicable, that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.
- C. The administration shall conduct or arrange safety inspections and drills. Any identified hazards, unsafe conditions, or unsafe practices will be documented and corrective action taken to the extent practicable to control that hazard, unsafe condition, or unsafe practice.
- D. Communication from employees regarding hazards, unsafe or potentially unsafe working conditions, and unsafe or potentially unsafe practices is encouraged in either written or oral form. No employee will be retaliated against for reporting hazards or unsafe or potentially unsafe working conditions or practices.
- E. The administration shall conduct periodic workplace inspections to identify potential hazards and safety concerns.
- F. In the event of an accident or a near miss, the school district shall promptly cause an accident investigation to be conducted in order to determine the cause of the incident and to take action to prevent a similar incident. All accidents and near misses must be reported to an immediate supervisor as soon as possible.

V. BUDGET

The superintendent shall be responsible to provide for periodic school board review and approval of the various plan requirements of the health and safety program, including current plan requirements and related written plans and procedures and recommendations for additional plan requirements proposed to be adopted. The superintendent or such other school official as designated by the superintendent, each year shall prepare preliminary revenue and expenditure budgets for the school district's health and safety program. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for this program and make such adjustments within the expenditure budget to carry out the current program and to implement new recommendations within the revenues projected and appropriated for this purpose. No funds may be expended for the health and safety program in any school year prior to the adoption of the budget document authorizing that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year. The health and safety program shall be implemented, conducted, and administered within the fiscal restraints of the budget so adopted.

V. ENFORCEMENT

Enforcement of this policy is necessary for the goals of the school district's health and safety program to be achieved. Within applicable budget limitations, school district employees will be trained and receive periodic reviews of safety practices and procedures, focusing on areas that directly affect the employees' job duties. Employees shall participate in practice drills. Willful violations of safe work practices may result in disciplinary action in accordance with applicable school district policies.

Legal References: Minnesota Stat. §123B.56 (Health, Safety, and Environmental Management)
Minnesota Stat. §123B.57 (Capital Expenditure; Health and Safety)

Cross References: MSBA/MASA Model Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

ADOPTED: July 9, 2012

AMENDED: June 8, 2015

LAST REVIEWED: June 8, 2015

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ENERGY MANAGEMENT CONSERVATION

POLICY: 808

[The purpose of this policy is to set forth the School Board expectation that energy management and resource conservation is important to the district, and the administration and Superintendent should foster awareness and conservation throughout the district.](#)

The School Board bears the responsibility for the best use of tax dollars and believes that in the area of energy management every effort should be made to conserve energy and natural resources. The School Board further believes that public education can provide leadership in developing an energy conservation ethic and awareness of energy needs and costs.

Therefore, the School Board directs the Superintendent to develop strategies in the areas of facilities management and curriculum development dealing with energy awareness and conservation. The implementation of these strategies shall be the joint responsibility of the administration, staff, and students, and its success is based on cooperation at all levels.

The District will maintain accurate records of energy consumption and cost and provide progress reports on the goals of the energy conservation program to the School Board and the community.

ADOPTED: April 8, 2002
AMENDED: June 12, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ENERGY MANAGEMENT CONSERVATION

REGULATIONS: 808-R

To ensure that every employee and student participates in the energy management conservation program as an “energy saver,” a curriculum will be developed, training conducted, and informational materials provided.

Accurate records of energy consumption and costs will be maintained. The principal and the director of buildings and grounds will be accountable for the energy management of each school. The director of buildings and grounds shall require energy audits and outline conservation program goals. Judicious use of the various energy systems of each school will be the joint responsibility of the principal, director of buildings and grounds and head custodian to ensure that an efficient energy posture is maintained on a daily basis.

COOLING AND HEATING

It is essential that energy guidelines be observed in the operation of the cooling and heating equipment. To maintain an environment that is conducive to the educational process, the classroom temperature should be between 75-74 and 78 degrees during the cooling season and between 68 and 72 degrees during the heating season.

1. The principal will be provided with information reflecting the energy consumption in his/her building.
2. The teacher will be responsible for implementing the guidelines during the time that he/she is present in the classroom.
3. The head custodian at each school will be responsible for a the shutdown of the facility when closed each evening.
4. Every employee and student will be expected to contribute to energy efficiency. Every person will be expected to be an “energy saver” as well as an “energy consumer.”
5. All unnecessary lighting in unoccupied areas will be turned off. All lights will be turned off when students and teachers leave school, and custodians will turn on lights only in the areas in which they are working.
6. During summertime, air conditioning will be used only in schools with summer school programs and in occupied areas. Air conditioning may be used in those schools that are involved in a team-cleaning concept.

PROCEDURES FOR OPERATING AIR CONDITIONING EQUIPMENT

The following energy conservation procedures are to be observed in buildings with air conditioning equipment.

1. In buildings with windows, ceiling fans, and individual classroom control, staff should:
 - a. Refrain from turning on the air conditioning equipment until the occupant comfort level, temperature and humidity can no longer be maintained without mechanical cooling.
 - b. There will be times when the outdoor temperature is such that the energy management system will not allow the cooling or the heating equipment to operate. It will be the teacher's responsibility to close all windows and doors when the heating or air conditioning system is operating.
 - c. When the temperature is such that cooling is needed at the beginning of the school day, the start time for air conditioning equipment at each campus should be set as late as possible while still allowing time to cool the building to guideline temperature by the beginning of classes.
 - d. When air conditioning is in operation thermostat controls must be set at 75-74 to 78 degrees close individual classroom and office doors must be closed.
 - e. Refrain from turning lights on unless definitely needed. Remember that lights not only consume electricity, but also give off heat which, in turn, places an additional load on the air conditioning equipment and thereby increases the use of electricity necessary to cool the room.
 - f. The air conditioning equipment should be turned off at the approximate time the students leave school. It is anticipated that the temperature of the classroom will be maintained long enough to afford comfort for the period the teacher remains in the classroom after the students have gone.
 - g. Under no circumstances will air conditioning be utilized in classrooms during the summer months unless the classrooms are in use. When air conditioning is not in use, doors and windows may be opened to provide necessary ventilation. Air conditioning may be used in those schools that are involved in a team-cleaning concept.

- h. The head custodian, in coordination with the energy manager, will be expected to devise a plan for turning the air conditioning units on in phases to prevent overloading the system which occurs when all units are turned on at the same time.
- i. In all areas which do not have air conditioning, such as shops, kitchens, and gymnasiums, the doors leading to halls which have air conditioned classrooms or dining areas should be kept closed as much as possible.

PROCEDURES FOR OPERATING HEATING EQUIPMENT

The following energy conservation guidelines are to be observed when operating heating equipment in school buildings:

1. The thermostat controls shall be set no higher than 72 degrees.
2. Individual classroom and office doors will be closed when the heating equipment is in operation.
3. The start time for the heating equipment should be set as late as possible while still allowing time to heat the building to guideline temperature by the beginning of classes. In those buildings with individual classroom controls which the custodian can access, the custodian will be responsible for setting the thermostat controls appropriately at the beginning of the day.
4. The head custodian or his/her designee will be responsible for the setting of the thermostat at 55 degrees at the end of each day.
5. The head custodian and energy manager will be responsible to ensure that the custodial staff performs an end-of-day shutdown checklist on Monday through Thursday and a weekend shutdown checklist on Friday to make certain that the building is closed or shut down in an energy conservative manner.
6. If, on extremely cold nights, a 55 degree setback will not allow building to heat to a comfortable level by the time the students arrive, 60 degrees the building will be kept at a warmer temperature.

PROCEDURES FOR OPERATING LIGHTING EQUIPMENT

1. Lights in classrooms should not be turned on unless definitely needed. Teachers should make certain that lights are turned off when leaving the classroom.
2. Lights in all gymnasiums should not be left on unless the gymnasium is being utilized.
3. All outside lights should be turned off during daylight hours.

4. When in the building during non-school hours, custodians should turn lights on only in the specific area in which they are working.
5. The exhaust fan in the rest rooms shall be turned off at the end of the day.
6. Copy machines, laminating equipment, computers (except for any network servers that must be left on) and other office machines should be turned off by the office staff each night.

All classroom computers (except for any network servers that must be left on) should be turned off each day at the end of the last class

EFFECTIVE: April 8, 2002
MODIFIED: June 12, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: 8. Board Reports

ITEM: _____

COMMENTS BY: Chris McCullough, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: 9. Audience Opportunity to Address the Board

ITEM: _____

COMMENTS BY: Chris McCullough, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 13, 2017

AGENDA SECTION: 10. Adjourn

ITEM: _____

COMMENTS BY: Chris McCullough, Board Chair

This agenda item brings closure to the school board meeting.

RECOMMENDED ACTION: Call the meeting to a close.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

Time: _____