

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - May 9, 2016 - 5:30 PM
Wayzata City Hall, 600 Rice Street, Wayzata

AGENDA

1. CALL TO ORDER/ROLL CALL	3
2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS	4
Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:	
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B. Finance and Business Recommendations	
1. Monthly Reports	8
C. Human Resource Recommendations	
1. Monthly Recommendations	24
D. Hennepin County Fiber Agreement	27
E. Approval of Issuance of P-Cards	37
3. REPORTS FROM ORGANIZATIONS	
A. Wayzata High School Student Council Representative	
B. Confucius Institute Megan Budke and Sheen Heng Zhang; Dr. Yongling Zhang-Gorke and Ms. Joan Brzezinski	
4. RECOGNITIONS	
A. Retiree Recognition	38
B. Employee of the Month - Carolyn Sund, Gleason Lake	39
5. STUDENT CURRICULUM PRESENTATION	
A. Birchview Elementary	
6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS	
A. Superintendent	
B. Teaching and Learning	
C. Finance and Business Services	
1. Monthly Financial Reports	40
2. Approve Independent Audit Services	49
3. Policies for Approval	60
a. Policy 715 Purchasing	61
b. Policy 727 District Owned Vehicles	67
D. Human Resource Services	
1. Resolution Regarding Termination and Non-Renewal of Teaching Contracts	70
2. Policy 421 Employee Publications, Instructional Materials - Copyright and Patent Ownership	73
7. OTHER BOARD ACTION	
8. BOARD REPORTS	75
9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD	76
This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.	
10. ADJOURN	77

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 9, 2016

AGENDA SECTION: 1. Call to Order

ITEM: Call to Order/Roll Call Attendance

COMMENTS BY: Chris McCullough, Board Chair

School Board Chair, Chris McCullough, will call the meeting to order. Clerk Cheryl Polzin will call the roll.

	<u>Present</u>	<u>Absent</u>
Linda A. Cohen	_____	_____
Andrea Cuene	_____	_____
Sarah Johansen	_____	_____
Erik Brown	_____	_____
Chris McCullough	_____	_____
Bonita Lucky	_____	_____
Cheryl Polzin	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 9, 2016

AGENDA SECTION: 2. Approval of Agenda and Consent Agenda Items

ITEM: _____

COMMENTS BY: Chris McCullough, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- A. Approval of Minutes**
- B. Finance and Business Recommendations**
 - 1. Monthly Recommendations**
- C. Human Resource Recommendations**
 - 1. Monthly Recommendations**
- D. Hennepin County Fiber Agreement**
- E. Approval of Issuance of P-Cards**

RECOMMENDED ACTION: Approve the agenda as presented and the Consent Agenda items.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – March 14, 2016

AGENDA SECTION: 2. Approval of Minutes

ITEM: A. Approval of Minutes

COMMENTS BY: Cheryl Polzin, Board Clerk

April 11, 2016 Regular Board Meeting Minutes

RECOMMENDED ACTION: Approve the minutes of the Board meetings.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

Minutes of Regular Meeting

The Board of Education Wayzata Public Schools

A Regular Meeting of the Board of Education of Wayzata Public Schools was held Monday, April 11, 2016, beginning at 7:00 PM in the Wayzata City Hall, 600 Rice Street, Wayzata.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order by Board Vice- Chair Sarah Johansen, and the roll call taken by Board Clerk Cheryl Polzin. The following School Board members were present: Andrea Cuene, Erik Brown, Sarah Johansen, Linda Cohen, Bonita Lucky, Cheryl Polzin. The following members were absent: Chris McCullough, Board Chair; and Chace B. Anderson, Superintendent of Schools and ex officio member of the School Board.

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Andrea Cuene motioned to approve the agenda and the consent agenda items. Linda Cohen seconded the motion and it carried unanimously via a roll call vote.

A. Approval of Minutes

1. March 14, 2016 Regular Minutes

B. Finance and Business Recommendations

1. Monthly Reports

<i>General Checking Account for March 2016</i>	<i>\$7,151,578</i>
<i>Wire Transfer for February 2016</i>	<i>\$9,931,946</i>

C. Human Resource Recommendations

1. Monthly Recommendations

D. Renew MDE Authorized Individuals

Chace B. Anderson and Stacey Lackner were approved as "Identified Official with Authority" for the MDE External User Access Recertification System.

E. Bid Award: Outside Fiber Optic Wan-Phase 5

Bid awarded to Castrejon Incorporated for a total cost of \$445,059.16

F. Bid Award: Wayzata High School Server Room Remodel

Awarded to Ebert, Inc for general construction; Summit Companies for fire suppression; Thelen Heating & Roofing for mechanical; and Phasor Electric Company for electrical. Total cost: \$292,170.00

3. REPORTS FROM ORGANIZATIONS

- A. Wayzata High School Student Council Representative

4. RECOGNITIONS

Sarah Johansen honored the retirees, along with the April Employees of the Month.

- A. Retiree Recognition

B. Employee of the Month

1. Emily Haugh
2. Dawn Johnson

C. Scholastic Art Awards

JoAnna Prosser, an art teacher, presented the Scholastic Art Awards and honored the students in attendance. Wayzata High School students earned 43 awards in the prestigious national art competition.

D. Scholastic Journalism Awards

Sarah Johansen recognized Mina Yuan for receiving a 2016 Scholastic Art & Writing Award National Gold Medal in journalism.

5. STUDENT CURRICULUM PRESENTATION

A. Wayzata High School

6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

A. Superintendent

B. Teaching and Learning

C. Finance and Business Services

1. Monthly Financial Reports

Jim Westrum, Executive Director of Finance and Business, presented the monthly reports. No Board action was required.

D. Human Resource Services

1. Policy for First Reading

a. Policy 420 Employee-Student Relationships

Annie Doughty, Executive Director of Human Resource Services, presented Policy 420 for first reading. Linda Cohen moved to waive the reading and move the policy to full approval. Andrea Cuene seconded the motion and it carried unanimously.

7. OTHER BOARD ACTION

8. BOARD REPORTS

9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

No citizens wished to address the board.

10. ADJOURN

Erik Brown moved to adjourn the meeting; Linda Cohen seconded the motion and it carried unanimously. The meeting adjourned at 7:38 pm.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 9, 2016

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: Finance & Business Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for April 2016	\$10,496,138
Wire Transfer for March 2016	\$9,817,377

Acknowledgement Of Contributions

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

Monthly Donations

The Board of Education is requested to accept the donations received in April 2016.

Cash Donations	\$15,222.05
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Monthly Donations (continued)

Cash Donations:

AMOUNT	DONATED BY	PURPOSE
\$27.66	United Way	GW- Activities
\$29.90	GW PTA	GW-Incentive Tickets for 3 rd Grade
\$40.62	GW PTA	GW-Erasers for Ms. St. Clair
\$50.00	Piper Jaffray	KL- Student Activities
\$132.00	GW PTA	GW-DIY hats for 1st grade
\$137.49	GW PTA	GW-Student activity supplies-3r grade
\$173.90	GW PTA	GW- March into fitness prizes
\$200.90	GW PTA	GW- book nook materials for Mr.Nuyen
\$222.00	Thomas Shaw	KL-Old Cahill school field trip
\$227.26	GW PTA	GW- books & learning games for Sped
\$267.34	WF Matching gifts	CMS-student supplies & scholarships
\$273.45	Do-Topia Wells Fargo Support Campaign	SSH-no designation
\$275.45	CMS-PTA	CMS-books for media center & breakfast book club
\$417.37	WF-Dotopia	WSH-educational matching prgm
\$1,000.00	St. Paul Foundation	WHS-scholarship fund
\$1,000.00	Do-Topia Wells Fargo Support Campaign	OW-no designation
\$2,250.04	Honeywell International Charity Matching	GW-brainpop subscription for students
\$2,496.67	KL Pta	KL-books for media center
\$6,000.00	GL PTO	GL-field trips

In-Kind Donations:

\$525.00	Les Fordahl	CMS-set pieces for musical
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RECOMMENDED ACTION: That the School Board approves the checking account and wire transfer payments and accepts with appreciation the donations received, which are in compliance with current District policy and guidelines:

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS				
MONTHLY CHECK DISBURSEMENT SUMMARY				
APRIL 2016				
CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
399763	APPLE FINANCIAL SERVICES	TECH IPADS	4/12/2016	788,596.98
400022	THELEN HEATING AND ROOFING INC	HS ADD 23-A HVAC	4/21/2016	651,282.95
399800	FIRST STUDENT, INC	TRANSPORTATION	4/12/2016	635,962.51
400039	KRAUS-ANDERSON CONSTRUCTION CO	WHS KA CONSTRUCTION MANAGEMENT FEES	4/25/2016	488,441.29
400025	WEIDNER PLUMBING & HEATING CO	NEW ELEM 23-A HVAC	4/21/2016	475,709.65
400000	FLOORS BY BECKERS INC	HS ADD 09-E FLOORING PACKAGE #1 & #2	4/21/2016	443,955.88
400009	KENDELL DOORS & HARDWARE INC	HS ADD 08-A DOORS, FRAMES, AND HARDWARE	4/21/2016	370,138.83
399692	KRAUS-ANDERSON CONSTRUCTION CO	WHS KA CONSTRUCTION MANAGEMENT FEES	4/5/2016	359,792.77
400019	RTL CONSTRUCTION INC	HS ADD - 07-E FIREPROOFING 09-A DRYWALL PKG #1 & #2	4/21/2016	354,926.65
400013	MUSKA ELECTRIC CO	HS ADD 26-A ELECTRICAL	4/21/2016	326,713.15
399838	MAIN LINE TRANSPORTATION INC (MTI)	TRANSPORTATION	4/12/2016	299,746.34
400015	NORTHLAND CONCRETE & MASONRY LLP	HS ADD - 03-A BUILDING CONCRETE	4/21/2016	285,837.40
400006	GRESSER COMPANIES INC	HS ADD - 04-A MASONRY PACKAGE #1	4/21/2016	283,100.00
400018	R J MECHANICAL INC	HS ADD 22-A PLUMBING	4/21/2016	201,905.23
400014	NAC (NORTHERN AIR CORP)	NEW ELEM 26-A ELECTRICAL	4/21/2016	201,400.00
399776	CASTREJON INC	WPS Outside Plant Fiber Phase 4	4/12/2016	200,000.00
399998	ENVISION GLASS INC	HS ADD 08-D - CURTAIN WALL, WINDOW & GLAZING	4/21/2016	183,141.00
400001	FLYNN MIDWEST LP	WORK SCOPE 07-B - MEMBRANE ROOFING	4/21/2016	182,645.10
400017	RED CEDAR STEEL ERECTORS INC	HS ADD 05-B STRUCTURAL STEEL - ERECTION	4/21/2016	179,930.00
399881	UPPER LAKE FOODS	GROCERIES	4/12/2016	177,025.46
399650	UPPER LAKE FOODS	GROCERIES	4/1/2016	146,370.17
400098	INTERMEDIATE DIST 287	MAY 16 PROVIDED SERVICES	4/26/2016	144,272.00
400033	COOL AIR MECHANICAL INC	CMS UPGRADES - WS 20-A: COMBINED MECHANICAL	4/25/2016	127,955.50
399888	XCEL ENERGY	MONTHLY ENERGY	4/12/2016	113,017.04
400007	HALDEMAN-HOMME, INC	HS ADD 12-A PLASTIC LAMINATE CASEWORK	4/21/2016	105,759.59
399777	CDW GOVERNMENT, INC	Network equipment for Wayzata Public Schools	4/12/2016	104,960.00
400026	WENZEL-PLYMOUTH PLUMBING LLC	NEW ELEM 22-A PLUMBING	4/21/2016	101,650.00
400195	TRUST POINT/FBO WAYZATA SCHOOLS(N CEN	Payroll accrual	4/29/2016	100,100.00
400002	GEORGE COOK CONSTRUCTION CO	NEW ELEM 06-A CARPENTRY	4/21/2016	92,717.39
399845	MN SCHOOL OF BUSINESS	CED-CONSTRUCTION REIMBURSEMENT COSTS	4/12/2016	83,323.13
399992	ACOUSTICS ASSOCIATES	HS ADD 09-C ACOUSTICAL CEILINGS PKG #1 & #2	4/21/2016	74,100.00
399997	EBERT CONSTRUCTION	invoice # 21623669 HS ADD 02-A DEMOLITION	4/21/2016	70,279.45
400024	VEIT & COMPANY INC	HS ADD 31-A SITE CLEARING & EARTHWORK	4/21/2016	68,638.18
399751	WOLD ARCHITECTS AND ENGINEERS	BLANKET-HIGH SCHOOL ADDITIONS-ARCHITECT FEES (INCLUDES	4/5/2016	67,085.64
400028	WOLD ARCHITECTS AND ENGINEERS	WHS ARTIFICIAL TURF PROJECT #142129	4/21/2016	66,822.33
400016	PALMER WEST CONSTRUCTION CO INC	NEW ELEM 07-C MEMBRANE ROOFING	4/21/2016	64,656.33
399993	BRETH-ZENZEN FIRE PROTECTION LLC	HS ADD 21-A FIRE SUPPRESSION	4/21/2016	63,289.24
400005	GREAT LAKES HOTEL SUPPLY CO	HS ADD - 11-B FOOD SERVICE EQUIPMENT	4/21/2016	61,696.80
399754	CITY OF PLYMOUTH - FINANCE DEPT	CMS-APPLICATION FEES	4/6/2016	60,465.07
400023	TWIN CITY ACOUSTICS INC	NEW ELEM 09-C ACOUSTICAL CEILING & WALL PANELS	4/21/2016	56,202.95
400021	SWANSON & YOUNGDALE, INC.	HS ADD 09-G WALL COVERING & PAINTING	4/21/2016	54,118.65
399996	CONSTRUCTION SYSTEMS INC	HS ADD 05-A STRUCTURAL STEEL-SUPPLY	4/21/2016	53,827.95
400004	GRAZZINI BROTHERS & CO	NEW ELEM 09-B TILE	4/21/2016	53,770.00
400174	US ENERGY SERVICES, INC	ENERGY-MAR 16	4/26/2016	52,022.09
400036	KELLINGTON CONSTRUCTION INC	CMS UPGRADES WS 06-A: CARPENTRY	4/25/2016	51,224.00
400020	STEINBRECHER PAINTING INC.	NEW ELEM 09-F WALL COVERING & PAINTING	4/21/2016	49,400.00
702621	PRO-TEC DESIGN	MATERIALS FOR MR SECURITY	4/1/2016	44,401.72
702699	HILLYARD INC MINNEAPOLIS	SUPPLIES	4/29/2016	38,021.31
399995	CD TILE & STONE INC	HS ADD 09-B TILE	4/21/2016	38,000.00
400010	KMH ERECTORS INC	NEW ELEM 05-B STRUCTURAL STEEL - MATERIAL	4/21/2016	36,524.18
399999	FEHN COMPANIES INC	NEW ELEM 31-A EARTHWORK & SITE UTILITIES	4/21/2016	32,915.72
400041	RACHEL CONTRACTING INC	NEW ELEM 31-B HWY 47 IMPROVEMENTS	4/25/2016	30,795.39
400040	PHASOR ELECTRIC CO	CMS UPGRADES - WS 26-A ELECTRICAL	4/25/2016	30,400.00
400035	CUSTOM DRYWALL, INC	CMS UPGRADES WS 09-A: DRYWALL	4/25/2016	25,574.00

400003	GLEWWE DOORS, INC.	NEW ELEM 08-A DOORS, FRAMES & HARDWARE MATERIAL	4/21/2016	23,684.39
399731	RAPTOR TECHNOLOGIES LLC	DISTRICT SOFTWARE, CARD READERS ,BADGE PRINTERS	4/5/2016	23,535.00
399685	K12 TRANSPORTATION MANAGEMENT SVCS	TRANSOPORTATION	4/5/2016	18,557.85
399656	BRAUN INTEREC CORP	Inspection & Materials Testing during WHS Add Proj	4/5/2016	18,374.00
399757	AGROPUR INC DIVISION OF NATREL USA	DAIRY PRODUCTS 3/16	4/12/2016	18,348.28
400184	GE CAPITAL CORP	PLOW TRUCK BILLING ID#90136384202	4/28/2016	18,296.00
400042	S & J CONTRACTING OF MN LLC	SH 08-A ALUMINUM WINDOWS & LOUVERS	4/25/2016	18,040.50
399882	WASTE WISE PRODUCTS INC	35 TRIPLE STEELE CONTAINER, 3 SQUARE CONTAINERS	4/12/2016	17,865.00
702688	TRIO SUPPLY CO	WHS-assorted supplies	4/22/2016	17,584.06
400011	KREMER & DAVIS INC	NEW ELEM 07-A WATERPROOFING & WEATHER BARRIER	4/21/2016	17,255.80
400199	LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	4/30/2016	16,690.17
399915	DIVERSIFIED SNACK DISTRIBUTION INC	GROCERIES	4/19/2016	15,798.03
399943	LIFE INSURANCE CO OF NORTH AMERICA	Payroll accrual	4/19/2016	15,498.88
399991	YOUTH ENRICHMENT LEAGUE	CED-PROF SERV 1/21-4/14	4/19/2016	15,369.00
399946	LOFFLER COMPANIES INC	FLC COPIER BLANKET	4/19/2016	14,931.12
399895	SCHOOL SERVICE EMPLOYEES	Payroll accrual	4/15/2016	14,824.08
400087	HANUS ENTERPRISES,LLP	1ST HALF 2016 RE TAXES ID# 21-118-22-23-0004	4/26/2016	14,795.48
400192	SCHOOL SERVICE EMPLOYEES	Payroll accrual	4/29/2016	14,557.36
400137	CITY OF PLYMOUTH - FINANCE DEPT	GL-WATER	4/26/2016	14,486.34
399975	RIVERPORT INS CO	DEDUCTIBLE BILLING WORKERS' COMP	4/19/2016	13,872.90
399708	MN DECA	CAREER DEV CONF (22)	4/5/2016	13,520.00
400012	MINNKOTA ARCHITECTURAL PRODUCTS CO	NEW ELEM-07-B METAL PANELS	4/21/2016	13,300.00
399886	WOLD ARCHITECTS AND ENGINEERS	CMS-BAS UPGRADES #142072	4/12/2016	13,282.00
399768	BERGIN FRUIT AND NUT COMPANY	GROCERIES	4/12/2016	12,435.98
702637	PRO-TEC DESIGN	FIXED FEE	4/8/2016	11,940.39
399928	FIRST STUDENT, INC	TRANSPORTATION	4/19/2016	11,736.15
400122	NORTHWESTERN MUTUAL LIFE	EMPLOYER SPONSORED LIFE INS-ADD'L 15-16	4/26/2016	11,661.66
400100	IOCP	comm ed rent 5/16	4/26/2016	10,732.09
399989	WILCOX PAPER LLC	White copy paper to restock warehouse	4/19/2016	10,728.00
399833	LANDS BEST FOODS, LLC	GROCERIES	4/12/2016	10,618.25
400029	XCEL ENERGY	install transformer	4/21/2016	10,375.77
702711	TESSMAN SEED CO	DISTRICT FIELDS FERTILIZER	4/29/2016	10,350.00
399681	IOCP	comm ed rent 4/16	4/5/2016	10,349.79
702662	MOTG (MN OFFICE TECHNOLOGY GRP)	PRINTER MONTLY MAINTENANCE 2/18/16/-3/17/16	4/15/2016	10,321.29
702651	ACT, INC	TESTS	4/15/2016	10,237.50
399911	CENTER FOR ACADEMIC EXCELLENCE	CED-COURSES 4/4-4/7	4/19/2016	8,759.25
400142	PRODOCON INC	WMS-GLYCOL	4/26/2016	8,475.70
702618	FOLLETT EDUCATIONAL SERVICES	Addition of Meadow Ridge and WELS to Destiny	4/1/2016	8,341.74
400088	HANUS ENTERPRISES,LLP	bus garage rent 5/16	4/26/2016	8,334.72
399907	BERNING, JOHN	CLAY TARGETS-HS	4/19/2016	7,967.10
399960	PLYMOUTH CREEK CTR	ATH-RENT DOME-G LAX	4/19/2016	7,506.00
399667	EATON CORPORATION	TECH-REPLACE BATTERY	4/5/2016	7,504.00
400144	PROJECT SOAR	LEVY SHARE 15-16	4/26/2016	7,500.00
399713	MN TWINS	SH-GROUP TICKET ORDER 5/01/16	4/5/2016	7,105.00
399884	WEST METRO LEARNING CONNECTIONS, INC	SPEC PUPIL 3/7-3/18 IR	4/12/2016	6,932.50
400046	AIRPORT TAXI, INC	TRANSPORTATION	4/26/2016	6,855.00
702633	INSPEC, INC.	2016 WMS SITE WORK-CIVIL DESIGN SERVICES	4/8/2016	6,515.00
399940	LANDS BEST FOODS, LLC	GROCERIES	4/19/2016	6,381.15
399854	PARAGON SOLUTIONS GROUP INC	TECH-NEW RACK PROJECT	4/12/2016	6,352.94
399986	WAYZATA COMMUNITY CHURCH	LEASE 2015-16 WCC 3/16	4/19/2016	6,259.76
400198	LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	4/30/2016	6,077.45
399889	XEROX FINANCIAL SERVICES	WPS PRODUCTION COPIER BLANKET	4/12/2016	5,453.96
702679	RELATE COUNSELING CTR	CONTRACT	4/22/2016	5,441.25
399791	CUSTOM WATER WORKS	ALA CARTE SNACKS	4/12/2016	5,390.00
399723	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE-FEB 16	4/5/2016	5,172.04
400180	WEST METRO LEARNING CONNECTIONS, INC	SPEC PUPIL 3/21-4/1	4/26/2016	5,132.50
702691	COMMAND CENTER INC	DOME DOWN	4/29/2016	5,021.33
399994	CAULKERS CO INC	HS ADD - 07-C SEALANTS	4/21/2016	4,750.00
702620	PEDIATRIC HOME SERVICE	MA Nurse contract 2015-16	4/1/2016	4,687.50
400160	SRF CONSULTING GROUP, INC.	HS GEOMETRIC LAYOUT THRU 3/31/16	4/26/2016	4,564.30

400123	NORTHSTAR LACROSSE	ATH-GLOVES	4/26/2016	4,554.70
399806	FUZZY DUCK DESIGN/IMAGEBAY INC	CUL EXP-15-16 COMIC CAMPAIGN	4/12/2016	4,550.00
400034	COSNEY CORPORATION	CMS UPGRADES - WS 12-A: PLASTIC LAMINATE CASEWORK	4/25/2016	4,493.50
400134	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE-MAR 16	4/26/2016	4,438.93
400044	SUMMIT COMPANIES	EMS & WMS SECURE ENTRY 21-A FIRE SUPPRESSION	4/25/2016	4,307.34
151601439	KIMBLER, RODNEY	REIMBURSE	4/6/2016	4,256.27
400115	MILLER 32ND AVE, LLC	MILLER AVE RENT 5/16	4/26/2016	4,224.01
702638	RETROFIT COMPANIES INC	MDE#0085291-IN	4/8/2016	4,115.97
400187	CORPORATE HEALTH SYSTEMS INC	Payroll accrual	4/29/2016	3,948.80
399906	BERGIN FRUIT AND NUT COMPANY	GROCERIES	4/19/2016	3,901.21
702659	JOSTENS, INC	DIPLOMAS	4/15/2016	3,875.28
399748	WAYZATA COUNTRY CLUB	ALPINE BANQUET	4/5/2016	3,848.53
400008	HUFCOR INC	NEW ELEM 10-A OPERABLE WALL SYSTEMS	4/21/2016	3,420.00
399815	GRAINGER INC., W. W.	ARENA-DECECTOR TUBES CREDIT MEMO	4/12/2016	3,416.51
399843	MILLIMAN	PROF SERV 16-17 RDS ATTESTATION	4/12/2016	3,400.00
702685	STAPLES BUSINESS ADVANTAGE	WMS CONFERENCE ROOM TABLES	4/22/2016	3,366.13
702674	HILLYARD INC MINNEAPOLIS	SUPPLIES-OW	4/22/2016	3,320.65
151601435	JACKLITCH, MICHELLE	REIMBURSE	4/6/2016	3,243.32
399793	DENNY'S 5TH AVENUE BAKERY	GROCERIES	4/12/2016	3,221.22
399680	INTERMEDIATE DIST 287	FOOD MATH TRAINING 3/1,3/3 & 3/9	4/5/2016	3,174.27
399804	FIRST STUDENT, INC	TRANSPORTATION	4/12/2016	3,165.30
399786	COLLEGE TOWN PIZZA INC #1966	PIZZA	4/12/2016	3,164.00
400032	CD TILE & STONE INC	CMS UPGRADES WS 09-B: TILE	4/25/2016	3,135.00
399788	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS-4/16 & COBRA	4/12/2016	3,041.96
400113	MEDINA ENTERTAINMENT CTR	DANCE TEAM BANQUET 4/17/16	4/26/2016	3,033.94
399846	MNAEYC-MNSACA	OWHB-ACCREDITATION FEE	4/12/2016	3,000.00
400166	TEENS ALONE	COUNSELING 15-16	4/26/2016	3,000.00
399844	MINT ROOFING INC	HS-DRAIN SCREENS	4/12/2016	2,925.00
399855	PARALLEL TECHNOLOGIES INC	WELS-PATCH CABLES	4/12/2016	2,919.38
702677	PEDIATRIC HOME SERVICE	MA Nurse contract 2015-16	4/22/2016	2,887.50
399837	MAIL FINANCE (FORMERLY NEOPOST)	HS NEOPOSE FOLDING MACHINE	4/12/2016	2,880.60
399715	NATIONAL TREASURE KUNG FU, INC	CED-WINTER 1/26-3/15 CLASSES	4/5/2016	2,880.00
399735	RUSH CREEK GOLF CLUB	B SWIM BANQUET 3/21/16	4/5/2016	2,763.14
702710	STAPLES BUSINESS ADVANTAGE	SUPPLIES	4/29/2016	2,755.84
399734	RUSH CREEK GOLF CLUB	B BB BANQUET 3/20/16	4/5/2016	2,746.14
702668	STAPLES BUSINESS ADVANTAGE	SUPPLIES -PE	4/15/2016	2,658.87
702669	TIERNEY BROTHERS, INC.	SMART Board 6065i Interactive Flat Panel and mobile stand	4/15/2016	2,648.00
400030	ALL METRO EXCAVATING INC	EMS & WMS SECURE ENTRY 31-A SITE CLEARING, EARTHWORK	4/25/2016	2,584.76
151601550	JOHANSEN, SARAH	REIMBURSE	4/27/2016	2,582.98
399903	ART SPARK LLC	CED-BV,GL,GR,OW,PC,SH-ART CLASS	4/19/2016	2,562.00
399864	RIVERPORT INS CO	ADD ON-POL VEH#29 FORD & IPAD STORAGE	4/12/2016	2,485.00
399765	AUTOMATED LOGIC CORP	ELEC METER UPGRADE PROJECT	4/12/2016	2,456.10
399769	BLB CONSULTING LLC	CSF-SCHOOLDUDE/REVIT SERV	4/12/2016	2,410.00
702629	ALLEGRA PRINT & IMAGING	HALL PASSES	4/8/2016	2,407.76
400078	FIRST STUDENT, INC	TRANSPORTATION	4/26/2016	2,395.26
399779	CENTURY LINK	MONTHLY SERV-3/16	4/12/2016	2,379.29
702647	STAPLES BUSINESS ADVANTAGE	STAPLES BLANKET PO	4/8/2016	2,376.14
400076	FIELD ENVIRONMENTAL CONSULTING INC	MDE#41018 SAFETY PROG & TRAINING REVIEW	4/26/2016	2,244.00
399829	INTERMEDIATE DIST 287	C & T TUITION CORRECTS 14-15	4/12/2016	2,211.67
399910	CAPTURE VIDEO	"GRADING FOR LEARNING" (FINAL) 2/9/16 CONTRACT	4/19/2016	2,200.00
399930	GRAPHITE ARTIST MANAGEMENT	COMPOSER IN RESIDENCE-BALANCE 1/2 OF FEE	4/19/2016	2,200.00
399759	AIRPORT TAXI, INC	TRANSPORT	4/12/2016	2,118.00
399866	SAM'S CLUB	LAKER'S BREAKFAST NOOK SUPPLIES 3/16	4/12/2016	2,103.49
399746	TRI-DIM FILTER CORP	GL-FILTERS	4/5/2016	2,089.27
400092	HORIZON COMMERCIAL POOL SUPPLY	WMS-POOL SUPPLIES	4/26/2016	2,071.64
399720	PARALLEL TECHNOLOGIES INC	MSB-CAMERA RUNS	4/5/2016	2,031.95
702701	JOHNSON CONTROLS	OW CHILLER	4/29/2016	2,027.32
399671	GARVEY COMMUNICATIONS	COMM-Mar-Aug retainer	4/5/2016	2,000.00
399988	WHS PTO	REIMBURSE PTO-SPEAKER 3/15/16	4/19/2016	2,000.00
400175	VALUATION GROUP INC	BERTHIAUME PROPERTY-APPRAISAL	4/26/2016	2,000.00

399966	PRIME MECHANICAL INSULATION INC	KL-INSULATE PIPE	4/19/2016	1,970.00
399902	ART INSTITUTES INTERNATIONAL MINNESOTA	SPEC PUPIL TUITION-WRITING	4/19/2016	1,924.00
399936	INTERMEDIATE DIST 287	C & T TUITION FY 16 SUMMER	4/19/2016	1,895.60
399912	COCA-COLA REFRESHMENTS	DRINKS-CONCESSION-HS	4/19/2016	1,884.96
400167	TERRELL DANIELS INC	COMM-PROF SERV 3/11-4/11	4/26/2016	1,875.00
399977	SHAMROCK GROUP	HS,CMS & WMS-SLUSHY SUPPLIES	4/19/2016	1,874.00
702627	TEAM SPORTING GOODS, INC	BTE uniforms	4/1/2016	1,837.70
399949	MAIN LINE TRANSPORTATION INC (MTI)	HS-TRANSPORT	4/19/2016	1,799.54
399969	PROFESSIONAL INTERPRETING	BLANKET PO INTERPRETING - ECSE	4/19/2016	1,768.60
702630	COMMAND CENTER INC	CUSTODIAL SUBS	4/8/2016	1,739.58
399741	TC RUNNING CO	B TRACK APPAREL	4/5/2016	1,725.00
399740	SPORRE, LAURIE	ATH-LAUNDRY SERVICES	4/5/2016	1,710.47
399704	MCCARTNEY, SHARON	PF SPANISH CLASSES 3/16	4/5/2016	1,697.50
151601496	CHRISTOPHERSON, ALLAN	REIMBURSE	4/20/2016	1,690.50
702631	ECM PUBLISHERS, INC	BIDS	4/8/2016	1,673.78
399873	THIRD PARTY INTEGRITY INC	MA BILLING 3/16	4/12/2016	1,666.66
399981	THE BAKKEN	GW-4TH GR FIELD TRIP 5/18 & 5/19	4/19/2016	1,650.00
702653	COMMAND CENTER INC	CUSTODIAL SUBS	4/15/2016	1,639.00
399953	NORTHERN LIGHTS	PROM DJ 5/14/16	4/19/2016	1,637.25
702654	COMMERCIAL KITCHEN SERVICES	BV HOT CART	4/15/2016	1,610.02
399783	CHILDRENS THEATRE CO	GW-3RD GR FIELD TRIP 5/19	4/12/2016	1,605.00
400043	SONUS INTERIORS, INC	EMS & WMS SECURE ENTRY 09-C ACOUSTICAL	4/25/2016	1,594.05
702672	ECM PUBLISHERS, INC	JANUARY TABLOID	4/22/2016	1,581.50
399794	DVM PIZZA, INC	PIZZA	4/12/2016	1,515.00
399839	MAIN LINE TRANSPORTATION INC (MTI)	TRANSPORTATION	4/12/2016	1,507.36
400183	XCEL ENERGY	16TH AVE-ENERGY 3/2-3/31	4/26/2016	1,448.18
399739	SPEAK RIGHT NOW	SPL 3/25,3/28 & 3/29	4/5/2016	1,440.00
400158	SPEAK RIGHT NOW	SPL 4/11,4/12 & 4/15	4/26/2016	1,440.00
702626	STAPLES BUSINESS ADVANTAGE	SUPPLIES	4/1/2016	1,367.53
399758	AIR PURIFICATION & ENERGY CONSERVATION	HS-FILTERS	4/12/2016	1,301.15
399774	BROWN'S ICE CREAM CO	GROCERIES	4/12/2016	1,297.50
399970	PUBLIC STORAGE	STORAGE 5/16	4/19/2016	1,281.00
400108	LINDH, DEBRA	CED-PROF-SERV-ADULTS SPRING	4/26/2016	1,269.00
702686	TEAM SPORTING GOODS, INC	ATHLETIC DEPARTMENT SUPPLIES	4/22/2016	1,241.55
400107	LAKE CONFERENCE	ATH-N SKI & A SKI-FAIR SHARE FEES	4/26/2016	1,229.00
400124	NOVAK, GRETCHEN	CED-PROF SERV-FITNESS BOOT CAMP 1/26-3/29	4/26/2016	1,203.60
399684	JOHNSON, MARK	PROF SERV 3/7-3/10	4/5/2016	1,200.00
399773	BRILLIANT MINDFULNESS LLC	SP ED-LCTS TERM 3	4/12/2016	1,200.00
399828	INNOVATIVE OFFICE SOLUTIONS	TOTES FOR LEGO MAKERSPACE CARTS	4/12/2016	1,194.30
399850	NAPA AUTO PARTS OF CORCORAN	CSF-LOWER SHOP SUPPLIES	4/12/2016	1,192.37
400091	HILL CO, ROBERT B.	GL-SALT	4/26/2016	1,191.99
702650	TRUSTED EMPLOYEES	BACKGROUND CKS	4/8/2016	1,177.40
399883	WAYZATA, CITY OF	WMS-WATER/SEWER	4/12/2016	1,170.63
702670	TRUSTED EMPLOYEES	BACKGROUND CKS	4/15/2016	1,155.66
399877	TROPICANA CHILLED DSD	BEVERAGES-CUST#124737	4/12/2016	1,078.94
399818	H & B SPECIALIZED PRODUCTS	ATH-REPAIR BATTING CAGE	4/12/2016	1,073.07
400171	UNITED RENTALS	DOME-RENT FORKLIFT	4/26/2016	1,057.10
702636	PEDIATRIC HOME SERVICE	MA Nurse contract 2015-16	4/8/2016	1,050.00
399737	SENDEN, BRENDA	REIMBURSE-B HOCKEY-STATE & BANQUET	4/5/2016	1,042.18
151601460	TANG, PATRICK	REIMBURSE	4/6/2016	1,009.00
151601413	ACKERMAN, BRIAN	REIMBURSE	4/6/2016	1,008.80
399709	MNAEYC-MNSACA	MAAP PRE-VISIT FEE	4/5/2016	1,000.00
399817	GYM CLOSET	PE EQUIPMENT	4/12/2016	995.55
399872	THE BAKKEN	SH-4TH GR FIELD TRIP 5/20/16	4/12/2016	990.00
400165	TEAM PERSONNEL SERVICES INC	DOME DOWN-STAFFING	4/26/2016	965.25
399689	KOMAREK, JOSEPH	ATH-ANNOUNCER BB	4/5/2016	955.40
399787	COLLEGE TOWN PIZZA INC #1937	PIZZA	4/12/2016	930.00
151601539	CHRISTOPHERSON, ALLAN	REIMBURSE	4/27/2016	924.00
399699	LETTERMEN SPORTS	ATH-NORDIC SKI PATCH	4/5/2016	909.00
399987	WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	MAR VOLUNTEER HOURS	4/19/2016	900.00

400106	LABODA, JANEL	REIMBURSE-ATTY FEES	4/26/2016	900.00
702660	MEI - MINNESOTA ELEVATOR INC	MDE 41004 QTLY ELEV INSP'S	4/15/2016	896.10
399899	10K CUSTOM LETTERING	PC-T-SHIRTS	4/19/2016	880.00
400133	PIONEER MANUFACTURING CO	SOCCER NET ACCT #WA9555	4/26/2016	850.00
399826	HOME DEPOT/GEFC	16TH AVE-SUPPLIES	4/12/2016	846.75
400083	GRAINGER INC., W. W.	MDE#GEN SHOP SPILL KIT MDE#41003 RESPIRATOR FILTERS	4/26/2016	844.36
702648	TEAM SPORTING GOODS, INC	SOFTBALL	4/8/2016	841.30
702656	ECOLAB PEST ELIMINATION DIV	PEST CONTROL	4/15/2016	840.00
702700	INSPEC, INC.	WHS RFP RING RD	4/29/2016	825.00
399921	ELSMORE AQUATICS	ATH-SYNCHRO SUITS	4/19/2016	822.40
400065	CHILDREN'S HEALTH MARKET, THE	Teacher Manuals- REISSUE OF CK#380525 & CK#392057	4/26/2016	822.25
151601466	WYFFELS, REBECCA	REIMBURSE	4/6/2016	811.68
399722	PHASOR ELECTRIC CO	PC-ELEC REPAIR	4/5/2016	782.50
702649	TIERNEY BROTHERS, INC.	SMARTBOARD POWER SUPPLIES	4/8/2016	775.02
399896	TEENS ALONE	Payroll accrual	4/15/2016	767.50
400193	TEENS ALONE	Payroll accrual	4/29/2016	767.50
400110	LOW VOLTAGE CONTRACTORS	MDE#41025 GL-SERV CONT 5/1/16-4/30/17	4/26/2016	760.00
400111	MACIE PUBLISHING CO	OW-RECORDERS	4/26/2016	756.81
399747	US ENERGY SERVICES, INC	MGMT FEE-4/16	4/5/2016	743.00
399712	MN SAFETY COUNCIL	CED-HB PROF SERV 3/14/16	4/5/2016	738.00
702690	ALLEGRA PRINT & IMAGING	BRIGHT START POSTERS	4/29/2016	735.56
400075	FERGUSON ENTERPRISES, INC #1657	TRUCK #9-STOCK	4/26/2016	711.63
399706	MEDINA GOLF & COUNTRY CLUB	G H BANQUET 3/5/16	4/5/2016	711.57
400173	UPS STORE, THE	B HOCKEY-BK & PRINTING	4/26/2016	709.09
399697	LARSON CO, J. H.	KL-LAMPS	4/5/2016	672.60
399990	WOLD ARCHITECTS AND ENGINEERS	HS - Wolds Fee for Tennis Court Reconstruction	4/19/2016	662.73
399767	BAYFIELD FRUIT CO	GROCERIES	4/12/2016	662.15
399905	BAYFIELD FRUIT CO	GROCERIES	4/19/2016	662.15
399887	WOLD ARCHITECTS AND ENGINEERS	WHS ATHLETIC LIGHTING - BASEBALL/SOFTBALL #152193	4/12/2016	661.91
400159	SPORRE, LAURIE	ATH-SERV	4/26/2016	658.00
399897	UNITED WAY	Payroll accrual	4/15/2016	655.00
400196	UNITED WAY	Payroll accrual	4/29/2016	655.00
400149	ROOT-O-MATIC	ARENA-PUMP TANKS & HS-MAINT SHOP	4/26/2016	630.00
400081	GOODIN CO	KL-FOUNTAINS	4/26/2016	628.85
399716	NIMERFROH, JOAN	CED-PROF SERV 1/16-3/9	4/5/2016	621.00
399705	MEDINA GOLF & COUNTRY CLUB	G BB BANQUET 3/20/16	4/5/2016	612.81
151601552	JOHNSON, RICHARD	REIMBURSE	4/27/2016	605.13
400172	UNLIMITED SUPPLIES	CSF-GARAGE & TRUCK STOCK	4/26/2016	601.30
702676	MOORE MEDICAL LLC	HEALTH SUPPLIES	4/22/2016	601.29
399857	PHASOR ELECTRIC CO	EMS-POOL REPAIRS	4/12/2016	600.55
400145	PROMOWEAR	MUSICAL SUPPLIES-WMS	4/26/2016	600.00
399947	LOFFLER COMPANIES, INC	WHS GUIDANCE COPIER BLANKET	4/19/2016	596.36
151601568	O'BRIEN, VICKI	REIMBURSE	4/27/2016	590.27
399652	ALLINA HEALTH	OCC HEALTH HIST & PHYSICAL	4/5/2016	570.00
399972	REALLY GOOD STUFF	3rd Grade Supplies	4/19/2016	563.72
399951	MN LANDSCAPE ARBORETUM	SH-1ST GR FIELD TRIP 5/11/16	4/19/2016	561.00
399983	TWINS BALLPARK LLC/TARGET FIELD	BVHB-FIELD TRIP 7/22/16	4/19/2016	560.00
399916	EBC (EDUCATORS BENEFIT CONSULTANTS)	HR-4/16 FEE	4/19/2016	537.60
399674	GROTH MUSIC CO	GW-RECORDERS-4TH & 5TH GRADE	4/5/2016	527.85
399898	WAYZATA PUBLIC SCH EDUCATION	Payroll accrual	4/15/2016	521.00
400197	WAYZATA PUBLIC SCH EDUCATION	Payroll accrual	4/29/2016	521.00
400099	INTEREUM	GL HOKKI STOOLS	4/26/2016	516.25
400143	PROFESSIONAL INTERPRETING	INTERPRETER	4/26/2016	513.60
399726	PROFESSIONAL INTERPRETING	TRANSITION MEETING	4/5/2016	508.80
399913	DETROIT LAKES SCH DIST #22	ATH-B GOLF 5/13/16 & 5/14/16 (2 TEAMS)	4/19/2016	500.00
399890	COMMUNITY HEALTH CHARITIES-MN	Payroll accrual	4/15/2016	485.00
400185	COMMUNITY HEALTH CHARITIES-MN	Payroll accrual	4/29/2016	485.00
399753	XCEL ENERGY	HS-ELEC METER #17612015 2/18/16-3/20/16	4/5/2016	480.86
400132	PEPPER & SON INC., J. W.	WMS-CHOIR MUSIC	4/26/2016	477.95
400048	ALLINA HEALTH	OCC HEALTH HIST & PHYSICAL	4/26/2016	475.00

151601573	RODGERS, JUDITH	REIMBURSE	4/27/2016	464.76
399919	ED TECH TEAM INC	BREAKOUT EDU KITS	4/19/2016	464.00
399819	HAMEL BUILDING CTR	CMS-LUMBER	4/12/2016	460.70
399929	GOODIN CO	HS-TOILET SEATS	4/19/2016	458.88
399809	GOODIN CO	PC-PLUMBING SUPPLIES	4/12/2016	455.65
399939	KNUDSEN, PATRICIA	CED-PROF SERV WINTER SESSION	4/19/2016	455.00
399980	SPIRITWEAR USA	MUSICAL-T-SHIRTS-EMS	4/19/2016	446.95
400138	PLYMOUTH ICE CTR	ATH-MAR 16 B H ICE TIME	4/26/2016	438.75
151601464	WEST, DEBORAH	REIMBURSE	4/6/2016	429.83
400140	PRINT MEDIA	YEARBOOK SHIRTS-HS	4/26/2016	429.59
702632	INNOVATIVE GRAPHICS	TSHIRTS	4/8/2016	420.00
400089	HERC-U-LIFT, INC	MDE#41005 WMS-AERIAL LIFT INSPECTION	4/26/2016	414.00
399752	WOLSMANN, MICHELE	REIMBURSE-G HOCKEY BANQUET SUPPLIES	4/5/2016	412.22
399673	GRAINGER INC., W. W.	CUL EXP-BV & CSF-REPAIR SUPPLIES	4/5/2016	411.68
400101	IRON MOUNTAIN	DIST-STORAGE 4/16	4/26/2016	408.44
399668	EBC (EDUCATORS BENEFIT CONSULTANTS)	admin and compliance service 4/16	4/5/2016	406.80
399738	SHANNON, ANGIE	REIMBURSE-G HOCKEY BANQUET SUPPLIES	4/5/2016	403.73
399832	LAKEVILLE NORTH HIGH SCHOOL	ATH-JV & V SOFTBALL 4/30/16	4/12/2016	400.00
399816	GRAINGER INC., W. W.	ATH-BASEBALL EQUIPMENT	4/12/2016	399.12
400179	WATER BILLBOARDS	SPRING FLING SUPPLIES	4/26/2016	393.20
399807	GASKELL, KAREN	CED-PROF SERV 2/16 & 3/16	4/12/2016	385.39
400066	COACHES CHOICE, INC	B H ALUMNI GAME T-SHIRTS	4/26/2016	384.79
400045	AIR PURIFICATION & ENERGY CONSERVATION	HS-FILTERS	4/26/2016	381.07
400049	ALL STRINGS ATTACHED	MS ORCH-REPAIR INSTRUMENTS	4/26/2016	378.00
151601414	ANDERSON, BRAD	REIMBURSE	4/6/2016	377.89
399772	BREADSMITH	BREAD	4/12/2016	372.00
400095	INGRAM LIBRARY SERVICES	CMS-MEDIA CTR BKS	4/26/2016	360.13
399764	ASPEN EQUIPMENT CO	IRRIGATION AIR COMPRESSOR	4/12/2016	359.26
702617	ALLEGRA PRINT & IMAGING	EMERGENCY FLIP CHARTS	4/1/2016	359.20
400104	KD & COMPANY RECYCLING INC	ELS/GL/HS-LIMESTONE	4/26/2016	358.63
399979	SODERBERG, JAY	CED-PROF SERV 1/19-4/12	4/19/2016	357.50
702680	SCHMITT MUSIC CO	BAND CLASS SUPPLIES	4/22/2016	357.13
399870	STEP SAVER INC	HS-SALT	4/12/2016	354.65
399744	TOTAL ENTERTAINMENT/KIDSDANCE	BVHB-KIDSDANCE 8/17/16	4/5/2016	350.00
399745	TOTAL ENTERTAINMENT/KIDSDANCE	PCHB-FAMILY EVENT DEPOSIT 6/23/16	4/5/2016	350.00
400053	ATHENA AWARDS COMMITTEE	ATH-ATHENA LUNCHEON 5/6/16	4/26/2016	350.00
399971	PUBLIC STORAGE 08316	STORAGE 5/16	4/19/2016	344.00
399688	KOLPIN, DELLA	REIMBURSE-FB MEMORY & YEARBOOKS	4/5/2016	343.60
399976	ROTH, MARY	REIMBURSE-COSTUMES-WMS	4/19/2016	340.68
400157	SOUTH SUBURBAN CONFERENCE	ATH-SKI DUES	4/26/2016	335.00
399935	INNOVATIVE OFFICE SOLUTIONS	BV-SICO CAFETERIA TABLE TOP	4/19/2016	330.00
400163	TC RUNNING CO	COMPRESSION SHORTS-ATH-B T & F	4/26/2016	322.00
399729	RAINBOW PARTY ARTS	PCHB-FACE PAINT BALLON ART 8/17/16	4/5/2016	320.00
400169	THORNTON, DIANE	WMS-SOLO ACCOMPANIST 4/16/16	4/26/2016	320.00
151601502	EUGENE, SAMARA	REIMBURSE	4/20/2016	319.75
399978	SHERMAN, JULIE	CED-MAKE UP BOOT CAMP 3/29/16	4/19/2016	319.00
151601503	GAMMACK, SARA	REIMBURSE	4/20/2016	317.64
151601528	THURSTON, ANDREA	REIMBURSE	4/20/2016	315.82
399917	EBSCO SUBSCRIPTION SERVICES	WMS-ANNUAL SUBSCRIPTION BK ORDER	4/19/2016	312.87
151601556	KRAUS, MANDY	REIMBURSE	4/27/2016	312.78
151601436	JOHNSON, BONNIE	REIMBURSE	4/6/2016	312.44
399941	LANGUAGE LINE SERVICES	BLANKET PO 2015-16	4/19/2016	310.92
399651	AIR PURIFICATION & ENERGY CONSERVATION	HS-FILTERS	4/5/2016	308.36
399934	IDENTITY PRINTING INC	PIP GRANT-POSTERS	4/19/2016	307.80
151601570	PLATT, SALLY	REIMBURSE	4/27/2016	307.25
702675	MACKIN EDUCATIONAL RESOURCES	MEDIA ENTER BOOKS	4/22/2016	304.96
399727	QUALITY EDUCATION	Q-COMP-REGISTER CONF-HARRIDAY	4/5/2016	300.00
399743	THREE RIVERS PARK DISTRICT	GWHB-BUS FEES 8/1/16	4/5/2016	300.00
399835	LEUNG, STEVEN	GUEST CLINICIAN-HS 3/21,3/24 & 3/25	4/12/2016	300.00
399952	MN STATE HIGH SCHOOL LEAGUE	STATE TOURNAMENT-BOYS HOCKEY TICKETS	4/19/2016	300.00

702634	MINVALCO	SUPPLIES	4/8/2016	295.49
151601513	JACKSON, DAVID	REIMBURSE	4/20/2016	289.13
702703	RETROFIT COMPANIES INC	MDE41013 HAZ WASTE DISPOSAL	4/29/2016	286.77
399865	ROOT-O-MATIC	BV-SERV FLOOR DRAIN	4/12/2016	285.00
399961	POLUM, THERESE	REIMBURSE-COSTUMES-WMS	4/19/2016	282.33
400097	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	MDE#54359 BV-ABATEMENT 3/16	4/26/2016	279.89
399775	C.H.ROBINSON CO	EMS & WMS-STANLESS STEEL MACHINERY	4/12/2016	277.15
399830	JOHNSTONE SUPPLY	CSF-REFRIG SUPPLIES	4/12/2016	275.53
702663	PRO-TEC DESIGN	CMS DETECTOR REINSTALLED	4/15/2016	275.46
400059	BEST & FLANAGAN LLP	PROF SERV-FINAL-COND ACTION/16	4/26/2016	275.40
399742	TERRELL DANIELS INC	MR-LOGO (FINAL)	4/5/2016	275.00
151601578	SNOW, TRINA	REIMBURSE	4/27/2016	273.56
400060	BLICK ART MATERIALS	SH-Art Supplies	4/26/2016	271.87
400063	CENTURY LINK	MR-MONTHLY SERV 4/10-5/9	4/26/2016	270.55
702628	ADI	ELS CARD READER	4/8/2016	268.86
399665	DISCOUNT STEEL, INC	CSF-CART REPAIR SUPPLIES	4/5/2016	267.08
399840	MATH MASTERS OF MN	CMS-REGISTER (2 TEAMS)	4/12/2016	266.00
399893	PHEAA	Payroll accrual	4/15/2016	265.35
400190	PHEAA	Payroll accrual	4/29/2016	265.35
399662	CREATING ART INC	CED-ARTIST SAT CLASS 3/16	4/5/2016	264.00
399675	H & B SPECIALIZED PRODUCTS	OW-REPAIR GYM DR	4/5/2016	260.00
399841	MEDICAL DISPOSAL SYSTEMS	MDE#41013 DIST-HAZ WASTE DISPOSAL	4/12/2016	259.14
399683	JIM THE PIANO GUY	OW-CHOIR ACCOMPANIST	4/5/2016	257.00
399834	LEONARD, CHARLES	SH-ACCOMPANIST 3/10/16	4/12/2016	257.00
399858	PLANFORCE GROUP LLC COMERCIAL	CED-EMERGENCY PLAN THRU 3/30/16	4/12/2016	255.00
399661	COUNTRYSIDE CATERING	CED-COUNCIL MEETING	4/5/2016	251.85
400068	COUNTRYSIDE CATERING	ADVISORY COUNCIL DINNER 4/18/16	4/26/2016	251.85
399653	ARNOLD, TIMOTHY	PROF SERV 3/24/16	4/5/2016	250.00
399654	BAKKUM, DOUGLAS	PROF SERV 3/24/16	4/5/2016	250.00
399660	CHRISTOFARO, ANNA	PROF SERV-HS 3/17/16	4/5/2016	250.00
399677	HRYNIEWICKI, DONNA	PROF SERV 3/24/16	4/5/2016	250.00
399687	KJESBO, LEE	PROF SERV 3/24/16	4/5/2016	250.00
399693	KRUSE, DALE	PROF SERV-HS 3/17/16	4/5/2016	250.00
399695	LACE, JOHN	PROF SERV 3/24/16	4/5/2016	250.00
399728	RABEHL, SCOTT	PROF SERV 3/24/16	4/5/2016	250.00
399749	WEISE, CHARLES	PROF SERV 3/29/16	4/5/2016	250.00
399797	EDEN PRAIRIE HIGH SCHOOL	ATH-V B GOLF 4/29/16	4/12/2016	250.00
399891	IRS CENTER - UNITED STATES TREASURY	Payroll accrual	4/15/2016	250.00
400057	BERHE, TESFAHUN	INTERP-2/7 & 2/28 REISSUE CK#384756, 5/15/14	4/26/2016	250.00
400188	IRS CENTER - UNITED STATES TREASURY	Payroll accrual	4/29/2016	250.00
151601579	SULLWOLD, MARK	REIMBURSE	4/27/2016	249.61
151601549	JENSEN, KAYLEEN	REIMBURSE	4/27/2016	247.06
400151	SCHAUB, CAROL	CED-PROF SERV 4/21/16	4/26/2016	247.00
399672	GENERAL PARTS LLC	CUL EXP-HS-REPAIR COMBI	4/5/2016	246.25
399862	PROFESSIONAL INTERPRETING	INT FOR TRANSITION MTG	4/12/2016	244.00
400062	BRIGGS & MORGAN	PROF SERV 2/16	4/26/2016	240.00
151601470	DAVISON, LISA	REIMBURSE	4/13/2016	233.91
399721	PEPPER & SON INC., J. W.	CMS-CHOIR MUSIC	4/5/2016	233.65
400050	AMERICAN PRESSURE, INC	CSF-GARAGE POWER WASHER	4/26/2016	233.00
399820	HIGHWAY 55 RENTAL & SALES INC	DOME-RENT MINI-LOADER 4/1	4/12/2016	230.75
399920	EDINA HIGH SCHOOL	ATH-V B TENNIS 5/7/16	4/19/2016	225.00
400093	HOUSE OF PRINT	CED-LABEL & ADDRESS	4/26/2016	225.00
400189	PERFORMANT RECOVERY INC	Payroll accrual	4/29/2016	224.87
151601429	GENGLER, SCOTT	REIMBURSE	4/6/2016	222.27
399810	GOPHER STATE ONE-CALL	LOCATES 3/16	4/12/2016	220.40
399892	PERFORMANT RECOVERY INC	Payroll accrual	4/15/2016	220.19
399909	BROWN'S ICE CREAM CO	GROCERIES	4/19/2016	218.75
151601505	GARSTER, IRENE	REIMBURSE	4/20/2016	218.44
151601538	CASEY, COLLEEN	REIMBURSE	4/27/2016	217.75
151601448	RANDALL, LIZABETH	REIMBURSE	4/6/2016	217.46

151601495	CASEY, COLLEEN	REIMBURSE	4/20/2016	216.25
151601432	HAGEN, ANDREW	REIMBURSE	4/6/2016	213.46
151601523	NELSON, SHELLY	REIMBURSE	4/20/2016	212.22
151601486	WHEELER, SALLY	REIMBURSE	4/13/2016	210.28
399962	POSITIVE COACHING ALLIANCE	ATH-BKS FOR COACHES	4/19/2016	210.00
399679	INNOVATIVE OFFICE SOLUTIONS	KL RISER PARTS	4/5/2016	209.92
400084	HAMEL BUILDING CTR	PC-SUPPLIES	4/26/2016	208.14
399851	NASCO-FORT ATKINSON	GW-SCIENCE ACADEMY WESTGARD	4/12/2016	208.10
151601566	NARVESON, CAROLYN	REIMBURSE	4/27/2016	206.85
399914	DISCOUNT SCHOOL SUPPLY	Up and Down Steps	4/19/2016	205.03
151601430	GERBER, SALLY	REIMBURSE	4/6/2016	204.77
399847	MN CLAY USA - MIDWEST	BV-ART SUPPLIES	4/12/2016	203.08
399856	PEPPER & SON INC., J. W.	MUSIC	4/12/2016	201.99
151601431	GIBSON, JANE	REIMBURSE	4/6/2016	201.96
399698	LEJEUNE, KERRI	ACCOMPANIST-HS 3/17/16	4/5/2016	200.00
399937	ISD#241-ALBERT LEA SCHOOLS	ATH-V B GOLF 5/20/16	4/19/2016	200.00
399762	ALLINA HEALTH	DRIVER PHYSICAL-3/3 & 3/9	4/12/2016	197.00
399908	BLICK ART MATERIALS	EMS-ART SUPPLIES	4/19/2016	195.17
399958	PARALLEL TECHNOLOGIES INC	KL-REPAIR DATA JACK IN LUNCHROOM	4/19/2016	192.97
400090	HIGHWAY 55 RENTAL & SALES INC	CMS-RENT WACKER ROLLER	4/26/2016	192.50
399736	SCHAUB, CAROL	CED-YOGURT CLASS	4/5/2016	190.00
702635	MOTG (MN OFFICE TECHNOLOGY GRP)	SUPPLIES	4/8/2016	190.00
151601522	LEMPOLA, GISELE	REIMBURSE	4/20/2016	189.62
151601433	HANSEN, LAUREN	REIMBURSE	4/6/2016	189.00
399956	ON SITE SANITATION	ATH-SANIT UNITS	4/19/2016	188.36
399781	CENTURY LINK	monthly phone PPC 3/10-4/9	4/12/2016	185.89
399717	NORTH LIGHT COLOR	ATH-BANNERS	4/5/2016	185.00
399724	CITY OF PLYMOUTH - FINANCE DEPT	ATH-SECURITY 2/19/16	4/5/2016	184.47
399778	CENTERPOINT ENERGY	12955-16TH AVE-GAS 2/22-3/22	4/12/2016	182.30
399932	HAYFT, ANDREA	CED-PROF SERV 3/7/16	4/19/2016	180.00
400125	NOVAK, JANICE	CED-PROF SERV 4/18/16	4/26/2016	180.00
399771	BLUE TARP FINANCIAL INC	CSF-GARAGE SUPPLIES	4/12/2016	175.87
400162	SZARKE, JOY	CONT SERV 3/16	4/26/2016	175.14
399900	ACADEMY OF HOLY ANGELS	ATH-V B GOLF 5/3/16	4/19/2016	175.00
399867	SCHWAB VOLLHABER LUBRATT INC	CSF-EXHAUST FAN SUPPLIES	4/12/2016	174.92
151601484	SWENSON, KYLE	REIMBURSE	4/13/2016	173.18
702658	INTERSTATE POWER SYSTEMS	MDE 41023 EMERGENCY GENERATOR BATTERY	4/15/2016	171.92
151601468	ANDERSON, MARY	REIMBURSE	4/13/2016	167.67
399792	DECKER INC	BV-CHAIRS & CART	4/12/2016	166.65
399732	REALLY GOOD STUFF	OW - WELLE - BOOK BAGS	4/5/2016	166.43
151601490	BOCKSELL, ELAINE	REIMBURSE	4/20/2016	163.00
702671	ALLEGRA PRINT & IMAGING	ECSE HOME VISIT LOGS	4/22/2016	161.60
151601560	LEWIS, ADRIENNE	REIMBURSE	4/27/2016	161.06
399795	E-CONOLIGHT LLC	EMS/WMS-FLAG LIGHTS	4/12/2016	160.63
151601567	NIKSTAD, ERICA	REIMBURSE	4/27/2016	160.58
399957	OSSEO HIGH SCHOOL	ATH-JV B GOLF 5/6/16	4/19/2016	160.00
400105	KOENEN, JIM	REFUND ATHLETIC FEE	4/26/2016	160.00
400178	VIKING ELECTRIC SUPPLY, INC	HS-SUPPLIES-REPAIR COPIERS	4/26/2016	157.17
400096	INNOVATIVE OFFICE SOLUTIONS	WMS CAFETERIA STOOL REPLACEMENTS	4/26/2016	156.00
702702	MINVALCO	KL-AIRFLOW STATIONS	4/29/2016	154.58
399770	BLOOMINGTON JEFFERSON HIGH SCHOOL	ATH-JV & V G GOLF 4/18/16	4/12/2016	150.00
399805	FOREST LAKE HIGH SCHOOL	ATH-JV B GOLF 4/25/16	4/12/2016	150.00
399808	GLEASON, BARBARA	ALL DIST CHOIR-ACCOMPANIST 4/21	4/12/2016	150.00
399821	HOLY FAMILY CATHOLIC HIGH SCHOOL	ATH-V B GOLF 4/21/16	4/12/2016	150.00
399831	LAKEVILLE NORTH HIGH SCHOOL	ATH-JV B GOLF 4/12/16	4/12/2016	150.00
399852	NOKOMIS SHOE SHOP INC	MDE#41003 PPE SHOES	4/12/2016	150.00
399874	THREE RIVERS PARK DISTRICT	KLHB-BUS FEES 6/29/16 AND KLHB BUS FEES 8/10/16	4/12/2016	150.00
399878	UNIVERSITY OF ST. THOMAS	ATH-B T & F 4/29/16	4/12/2016	150.00
400080	GLOBAL TRANSLATION & INTERPRETER	EC SCREENING 4/18/16	4/26/2016	150.00
400129	ORONO MIDDLE SCHOOL	WMS-SOLO FESTIVAL-ACCOMPANIST 4/16/16	4/26/2016	150.00

400147	RIEDEL, MICHELLE	CED-PROF SERV 4/19/16	4/26/2016	150.00
151601563	MCINTYRE, ELYSSA	REIMBURSE	4/27/2016	149.80
151601487	ANDERSON, LISA	REIMBURSE	4/20/2016	149.68
151601469	BLOCK, CARMEN	REIMBURSE	4/13/2016	146.23
399955	NOVINSKA, TOD	CED-PROF SERV 4/11/16	4/19/2016	145.00
400126	NOVINSKA, TOD	CED-PROF SERV 4/18/16	4/26/2016	145.00
399853	ON SITE SANITATION	ATH-SANIT UNITS	4/12/2016	144.00
151601451	RIDLEY, SARA	REIMBURSE	4/6/2016	143.37
151601521	LAROCHE, COURTNEY	REIMBURSE	4/20/2016	142.88
400164	TEACHEY, JENIFER	REIMBURSE-MUSICAL PROP SUPPLIES-WMS	4/26/2016	141.77
399707	MERZER M.A., L.P., SHEILA	CONT SERV 3/19	4/5/2016	140.00
399954	NORTHFIELD HIGH SCHOOL	ATH-V G GOLF 5/5/16	4/19/2016	140.00
400047	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREENING 4/6/16	4/26/2016	140.00
400114	MERZER M.A., L.P., SHEILA	CONT SERV 4/12	4/26/2016	140.00
151601555	KINZLER, CATHERINE	REIMBURSE	4/27/2016	139.19
399714	MINNETONKA COMMUNITY EDUC & SERVICES	DANCE CLASSES 3/8-3/22	4/5/2016	137.40
399733	RHOMBS, CRAIG	CED-PROF SERV 3/26/16	4/5/2016	136.50
702712	TIERNEY BROTHERS, INC.	BOND PAPER, INK	4/29/2016	136.44
399755	A-1 OUTDOOR POWER, INC	MDE#41003 PPE-MAINT & GRDS	4/12/2016	133.10
399785	CITY OF GRAND RAPIDS	ATH-ICE TIME 1/22/16	4/12/2016	132.00
702678	PRO-TEC DESIGN	ONSITE	4/22/2016	132.00
151601418	BOLLING, KRISTEN	REIMBURSE	4/6/2016	131.78
399973	RED WING SCHOOL DISTRICT	ATH-V G GOLF 5/10/16	4/19/2016	130.00
151601472	EATON, SAMUEL	REIMBURSE	4/13/2016	130.00
399799	EMSL ANALYTICAL, INC	MDE#41018 GL-LEAD PAINT TESTING	4/12/2016	128.80
151601476	MERZ, IRENE	REIMBURSE	4/13/2016	128.30
151601585	WINTERHALTER, JANET	REIMBURSE	4/27/2016	127.97
151601441	LELAND, TONI	REIMBURSE	4/6/2016	127.87
399659	BURGESON, NANCY	CED-PROF SERV	4/5/2016	125.00
399782	CHASKA HIGH SCHOOL	ATH-V G GOLF 4/25/16	4/12/2016	125.00
399938	ISD #728-ELK RIVER SCHOOLS	ATH-JV B GOLF 5/11/16	4/19/2016	125.00
702689	ADI	EMS-WIRE FOR ALC	4/29/2016	123.88
400102	JOHNSON, LAURA	OFFICIAL	4/26/2016	122.00
400176	VELSOR, AMY	OFFICIAL	4/26/2016	122.00
399861	PRINT MEDIA	TU CARDS-B HOCKEY	4/12/2016	120.91
151601446	MUELLER, LINDSEY	REIMBURSE	4/6/2016	120.20
399904	ASL INTERPRETING SERVICES	CED-INTERPRETER JOB#243301	4/19/2016	120.00
400055	BARNHART, LAWRENCE	HS-REPAIR DRUM	4/26/2016	120.00
400085	HAMLIN UNIV TRACK & FIELD	ATH-B TRACK 4/16	4/26/2016	120.00
400086	HAMLIN UNIV TRACK & FIELD	ATH-G TRACK 4/16	4/26/2016	120.00
151601493	BUDKE, MEGAN	REIMBURSE	4/20/2016	119.62
399676	HIGHWAY 55 RENTAL & SALES INC	SH-RENT STUMP GRINDER	4/5/2016	118.75
702652	ALLEGRA PRINT & IMAGING	POSTERS	4/15/2016	115.47
400031	CAPITAL CITY GLASS INC	CMS UPGRADES - WS 08-A: GLAZING	4/25/2016	114.00
151601420	CAMPBELL-KLETT, LAUREN	REIMBURSE	4/6/2016	112.27
151601445	MILLER, JANET	REIMBURSE	4/6/2016	111.13
400139	PREMIUM WATERS, INC	CSF-WATER 3/16	4/26/2016	110.48
399871	STREICHER'S INC	CSF-SILKSCREEN HI-VIS VESTS	4/12/2016	110.00
400079	GILBERTSON, GRACE	REIMBURSE-MUSICAL PROP SUPPLIES	4/26/2016	109.68
399701	MAREK, GAIL	CED-PROF SERV 3/19/16	4/5/2016	108.90
399718	NORTHERN STAR COUNCIL/BSA	BASE CAMP BV 1/22/16 BAL	4/5/2016	108.00
400074	FASTENAL COMPANY	KL-HEAT LINE SUPPLIES	4/26/2016	107.57
151601475	JOHNSON RISPALJE, JOETTE	REIMBURSE	4/13/2016	107.07
400128	ON SITE SANITATION	ATH-SANIT UNITS	4/26/2016	104.14
399984	UPPER LAKE FOODS	COOKIE DOUGH-HS	4/19/2016	103.20
151601525	ROGERS, JUDY	REIMBURSE	4/20/2016	103.14
151601494	CARLSON, LISA	REIMBURSE	4/20/2016	101.98
399657	BUAN, JOHN	DI SUPPLIES	4/5/2016	100.00
399682	ISD #278-ORONO SCHOOLS	SCRIMMAGE FEE-G LAX	4/5/2016	100.00
399694	KUMAR ANASURI, NAVEEN	REIMBURSE-DEST IMAG SUPPLIES	4/5/2016	100.00

399702	MASSP-DIV OF STUDENT ACTIVITIES	HS-LDRSP CONF-GILLESPIE	4/5/2016	100.00
399703	MASSP-DIV OF STUDENT ACTIVITIES	HS-LDRSP CONF-BOYD	4/5/2016	100.00
399760	ALEXANDRIA HIGH SCHOOL	ATH-V G GOLF 4/27/16	4/12/2016	100.00
400056	BEMIDJI HIGH SCHOOL ISD #31	ATH-V BASEBALL 5/21/16	4/26/2016	100.00
400120	MOHN, MONICA	CED-PROF SERV 4/16/16	4/26/2016	100.00
399780	CENTURY LINK	ELM CREEK 3/28-4/27	4/12/2016	99.20
399875	TOLL GAS & WELDING SUPPLY	CSF-CYLINDERS	4/12/2016	98.58
400109	LINDSTRAND, TINA	REIMBURSE-COACH PICTURE FRAMES	4/26/2016	97.10
399655	BLICK ART MATERIALS	OW - ART ORDER	4/5/2016	95.29
399669	EHLERS AND ASSOCIATES INC	AD-SEMINAR 4/15/16	4/5/2016	95.00
399761	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREENING 3/23/16	4/12/2016	95.00
399796	EASTER, MARK	HS-PIANO TUNING	4/12/2016	95.00
400071	EASTER, MARK	GL-PIANO TUNING	4/26/2016	95.00
151601488	ANDERSON, MARY	REIMBURSE	4/20/2016	94.93
151601534	BARTELS, CHAD	REIMBURSE	4/27/2016	93.52
151601514	JOHNSON, SUSAN	REIMBURSE	4/20/2016	92.00
151601437	JOHNSON, JERI	REIMBURSE	4/6/2016	90.56
400150	ROTH, MARY	REIMBURSE1-MUSICAL PROP SUPPLIES-WMS	4/26/2016	90.27
399798	EDEN PRAIRIE HIGH SCHOOL	ATH-JV & V G T & F 4/30/16	4/12/2016	90.00
399849	MINNETONKA HIGH SCHOOL	ATH-JV G GOLF 4/18/16	4/12/2016	90.00
400070	DEY, ANTARA	REIMBURSE-DEST IMAG	4/26/2016	89.93
400127	OLSON, ROCHELLE	MILEAGE 1/6-4/19	4/26/2016	89.59
151601462	VLACH, MONICA	REIMBURSE	4/6/2016	89.08
399756	ACME TOOLS - PLYMOUTH	CSF-MAINT SHOP SUPPLIES	4/12/2016	87.25
399784	CITI-CARGO & STORAGE	DOME STORAGE	4/12/2016	87.00
400067	CONTINENTAL CLAY CO	EMS-ART SUPPLIES	4/26/2016	86.44
151601498	DUBBS, ANGIE	REIMBURSE	4/20/2016	85.48
151601444	MILLER, DANIELLE	REIMBURSE	4/6/2016	82.67
399950	MN BPA REGION 1 (BUS PROF OF AMER)	REGISTER-SUMMER BRD MEETING 8/16	4/19/2016	82.25
151601506	GEINERT, LISA	REIMBURSE	4/20/2016	80.49
400058	BERRY COFFEE CO	BLANKET PO - BERRY COFFEE AD BLDG	4/26/2016	80.25
399964	PREMIUM WATERS, INC	SP ED-WATER 3/16	4/19/2016	79.84
151601504	GARRITY, JENNIFER	REIMBURSE	4/20/2016	79.49
151601543	HAMBLET, STELLA	REIMBURSE	4/27/2016	78.84
151601452	RIES, CAROLE	REIMBURSE	4/6/2016	78.73
151601517	KOPECKY, KATHLEEN	REIMBURSE	4/20/2016	77.33
400148	ROBERTS, THOMAS	OFFICIAL	4/26/2016	76.00
400170	TRAEN, TODD	OFFICIAL	4/26/2016	76.00
151601474	GRISMER, SYLVIA	REIMBURSE	4/13/2016	75.55
399686	KIDCREATE STUDIO	OWHB-CLAY DEPOSIT 6/21/16	4/5/2016	75.00
399711	MN HISTORICAL SOCIETY	CMS-REGISTER STUDENT	4/5/2016	75.00
399933	HOLY FAMILY CATHOLIC HIGH SCHOOL	ATH-JV B GOLF 5/17/16	4/19/2016	75.00
399982	TIMM, RONALD	CED-PROF SERV 4/6/16	4/19/2016	75.00
400073	EVGRAFOVA, OLESIA	REFUND-REGISTER	4/26/2016	75.00
151601422	DAVIN, MOLLY	REIMBURSE	4/6/2016	74.39
151601508	HERRSCHER, JESSI	REIMBURSE	4/20/2016	72.22
399730	RANSOM, LAURIE	REIMBURSE-G HOCKEY BANQUETSUPPLIES	4/5/2016	71.92
151601483	SPAULDING, KALLIE	REIMBURSE	4/13/2016	71.02
399700	LOFFLER COMPANIES, INC.	ALC-STAPLES	4/5/2016	71.00
151601449	REED, MARIE	REIMBURSE	4/6/2016	70.74
151601427	GALE, CHRISTA	REIMBURSE	4/6/2016	68.58
400103	KAHLER, MICHAEL	OFFICIAL	4/26/2016	68.00
400155	SMITH, JASON	OFFICIAL	4/26/2016	68.00
400156	SMITH, MARTY	OFFICIAL	4/26/2016	68.00
400168	THOMPSON, ERROL	OFFICIAL	4/26/2016	68.00
400181	WILLIAMS, GREGG	OFFICIAL	4/26/2016	68.00
151601455	RODGERS, JUDITH	REIMBURSE	4/6/2016	66.33
399666	DOYLE SECURITY PRODUCTS	DIST-LOCK SUPPLIES	4/5/2016	66.24
151601478	PASHINA, KEN	REIMBURSE	4/13/2016	66.10
400161	STEP SAVER INC	HS-SALT	4/26/2016	65.60

399789	CPD CENTRAL POWER DISTRIBUTORS	CSF-REPAIR CHAINSAW & SWEEPER	4/12/2016	65.07
399848	MOUNDS VIEW HIGH SCHOOL	ATH-9TH B T & F 4/28/16	4/12/2016	65.00
399901	ANDERSON, JILL	REIMBURSE-FOOD-EMPTY BOWL	4/19/2016	64.94
400094	IDEMA, JENNIFER	REFUND BALANCE CULINARY EXPRESS ACCT	4/26/2016	64.41
151601535	BRINDISE, MICHAEL	REIMBURSE	4/27/2016	63.55
151601582	THOMPSON, KARLA	REIMBURSE	4/27/2016	62.35
399719	ON SITE SANITATION	ATH-SANIT UNITS 3/1-3/25	4/5/2016	61.72
399725	POTLAPALLI, HARSH	REIMBURSE-SCI OLYMPIAD SUPPLIES	4/5/2016	61.18
151601443	MCKERNAN, ALISON	REIMBURSE	4/6/2016	61.13
400061	BRAND, JACKIE	OFFICIAL	4/26/2016	61.00
400112	MEARS, CANDACE L	OFFICIAL	4/26/2016	61.00
400121	NESS, SANDRA	OFFICIAL	4/26/2016	61.00
400182	WOOD, ANN	OFFICIAL	4/26/2016	61.00
151601518	LAGERQUIST, SARAH	REIMBURSE	4/20/2016	60.42
399985	VILLAGE CHEVROLET CO	CED-DR ED CAR MAINT	4/19/2016	60.00
151601533	BAKER, KATHRYN	REIMBURSE	4/27/2016	58.90
151601546	HOCH, STEPHANIE	REIMBURSE	4/27/2016	58.33
400131	PARTNERS IN LEARNING PROGRAMS, INC	SIGNS FOR STUDENTS-GW	4/26/2016	57.75
151601581	THINGVOLD, GAIL	REIMBURSE	4/27/2016	57.00
151601458	SELINGER, JUDITH	REIMBURSE	4/6/2016	56.20
151601501	EICHELDINGER, MATTHEW	REIMBURSE	4/20/2016	56.06
151601542	FREDRICKSON, SAM	REIMBURSE	4/27/2016	55.92
399860	PREMIUM WATERS, INC	PREMIUM WATERS-BLANKET AD BLDG	4/12/2016	55.20
400118	MN COMMUNITY ED ASSN	CED-FINANCE MANUAL	4/26/2016	55.00
151601492	BRINDISE, MICHAEL	REIMBURSE	4/20/2016	55.00
151601467	ALLEN, STEPHANIE	REIMBURSE	4/13/2016	54.76
151601434	HERZOG, JORDAN	REIMBURSE	4/6/2016	54.74
151601497	DIERKS, SUSAN	REIMBURSE	4/20/2016	53.96
151601459	STARKEN, JESSIE	REIMBURSE	4/6/2016	53.88
399658	BUDGET PRINTING AND AWARDS	MUSICAL POSTERS-EMS	4/5/2016	53.64
399670	FERGUSON ENTERPRISES, INC #1657	TRUCK #9-STOCK	4/5/2016	52.44
400072	EMSL ANALYTICAL, INC	MDE#05088 AD-ABATEMENT	4/26/2016	52.40
151601423	DISCH, HILARY	REIMBURSE	4/6/2016	51.84
151601481	SAMPSON, JAMES	REIMBURSE	4/13/2016	50.54
151601426	FOLTZ-RINGSTROM, SHARON	REIMBURSE	4/6/2016	50.33
400116	MN DEPT OF LABOR AND INDUSTRY	CMS-PLUMBING REVISION	4/26/2016	50.00
399876	TRIARCO ARTS & CRAFTS, INC.	WMS-Art Classroom supplies	4/12/2016	49.42
151601453	RINGQUIST, MEGHAN	REIMBURSE	4/6/2016	49.36
151601509	HILL, KATHRYN	REIMBURSE	4/20/2016	49.36
151601558	LANKFORD, LYNDA	REIMBURSE	4/27/2016	49.19
151601471	DIKEMAN, ELIZABETH	REIMBURSE	4/13/2016	48.95
151601577	SHOGER, MARGARET	REIMBURSE	4/27/2016	47.79
151601491	BOVEE, NAOMI	REIMBURSE	4/20/2016	47.00
151601524	RANDALL, LIZABETH	REIMBURSE	4/20/2016	46.94
151601473	FLUKE, DANIELLE	REIMBURSE	4/13/2016	46.66
399836	LONG LAKE TRUE VALUE	WMS,HS & PC- SUPPLIES 2/26-3/25	4/12/2016	46.47
399842	MICHAELIS, ELIZABETH	CED-PROF SERV 3/17/16	4/12/2016	45.00
399931	HARDING HIGH SCHOOL	ATH-JV B TENNIS 5/7/16	4/19/2016	45.00
400119	MN DEPT OF HEALTH	REPORT-BIRTH DATA 1/16-3/16	4/26/2016	45.00
151601415	ANDERSON, MARY	REIMBURSE	4/6/2016	44.71
151601457	SEELAND, ELIZABETH	REIMBURSE	4/6/2016	44.11
151601510	HOGAN, NICOLE	REIMBURSE	4/20/2016	42.39
400141	PRO-ED, INC	SPL-FORMS	4/26/2016	41.95
151601421	CHAPIN, MICHELLE	REIMBURSE	4/6/2016	41.53
702639	SCHOOL SPECIALTY	ERASERS ST. CLAIR TLS	4/8/2016	41.08
151601574	ROHWEDER, MATTHEW	REIMBURSE	4/27/2016	40.94
400069	DEMCO, INC.	SH-Book Room Supplies	4/26/2016	40.13
151601489	ANDERSON, MARY	REIMBURSE	4/20/2016	39.69
399863	R & R SPECIALTIES, INC.	ARENA-BLADE SHARPENING	4/12/2016	39.50
400146	R & R SPECIALTIES, INC.	ARENA-BLADES SHARPENING	4/26/2016	39.50

151601461	THOUR, TERESA KAY	REIMBURSE	4/6/2016	39.48
151601447	PASHINA, KEN	REIMBURSE	4/6/2016	38.92
151601575	RYDLAND, ANNE	REIMBURSE	4/27/2016	38.92
399790	CUB FOODS	GROCERIES-CUST#27	4/12/2016	37.39
151601479	PERALEZ, DAVID	REIMBURSE	4/13/2016	37.33
151601541	EVANS, MELANIE	REIMBURSE	4/27/2016	37.26
151601511	ICE, KRISTA	REIMBURSE	4/20/2016	37.21
151601565	MONSON, DALE	REIMBURSE	4/27/2016	37.15
151601559	LANZ, ANDREA	REIMBURSE	4/27/2016	37.00
151601526	STINSON, MICHELE	REIMBURSE	4/20/2016	35.48
400117	MINNESOTA EQUIPMENT	GARAGE-TOOLS & SUPPLIES	4/26/2016	35.37
151601428	GARCIA, SARAH	REIMBURSE	4/6/2016	35.26
151601456	ROGERS, RONALD	REIMBURSE	4/6/2016	35.00
151601485	THOMPSON, KARLA	REIMBURSE	4/13/2016	34.96
702657	GOPHER SPORT	BASKETBALLS FOR RECESS	4/15/2016	33.75
399664	DAVIDSON, TRICIA	REIMBURSE-G HOCKEY BANQUET	4/5/2016	33.33
400130	PALAIA, CEDAR	REIMBURSE-SURVIVOR SUPPLIES	4/26/2016	33.17
151601547	HOGAN, NICOLE	REIMBURSE	4/27/2016	33.16
399918	ECKROTH MUSIC	WMS-BAND SUPPLIES	4/19/2016	32.46
151601519	LAHR, MELISSA	REIMBURSE	4/20/2016	31.94
151601454	ROBERTS, JAMES	REIMBURSE	4/6/2016	31.32
151601564	MCMULLEN, WYATT	REIMBURSE	4/27/2016	30.71
400177	VERIZON WIRELESS	Verizon monthly Data Plan - Welcome Center	4/26/2016	30.08
399868	SHRED-N-GO	DAB SHREDDING SERVICE BLANKET 3/14 & 3/28	4/12/2016	30.00
400052	ARML	HS-TEAM REGISTER	4/26/2016	30.00
400153	SHRED-N-GO	WELS-SHREDDING 3/14 & 3/28	4/26/2016	30.00
151601531	ZEMPLIN, LYNN	REIMBURSE	4/20/2016	30.00
151601512	JABIR, SEEMEEN	REIMBURSE	4/20/2016	29.98
702704	SCHMITT MUSIC CO	BAND MUSIC SUPPLIES	4/29/2016	29.98
151601419	BRATTAIN, DAVID	REIMBURSE	4/6/2016	29.33
400152	SCHLUNDT, JESSICA	REIMBURSE-SURVIVOR SUPPLIES	4/26/2016	28.93
151601442	MASHADI, ERAM	REIMBURSE	4/6/2016	28.56
151601440	LEE, CANDACE	REIMBURSE	4/6/2016	27.76
151601482	SHANNON-ANDERSON, KARI	REIMBURSE	4/13/2016	27.22
399965	PREMIUM WATERS, INC	PC-WATER COOLER RENTAL 3/16	4/19/2016	27.00
151601530	WILLIAMS, ROSS	REIMBURSE	4/20/2016	26.57
399696	LARSON CO, GUSTAVE A.	KL-VAV SUPPLIES	4/5/2016	26.55
399766	BARNES & NOBLE	NGUYEN TLS BOOKS	4/12/2016	26.38
151601477	MONSON, AARON	REIMBURSE	4/13/2016	25.98
399678	INGRAM LIBRARY SERVICES	CMS-MEDIA CTR BOOKS	4/5/2016	25.14
399859	PLYMOUTH STORY TIME PLAYERS	OW-K PERFORMANCE 4/29/16	4/12/2016	25.00
399963	PREMIUM WATERS, INC	WMS-WATER COOLER 4/16	4/19/2016	24.95
400051	APPLE AUTOMATIC FOOD SERVICE	OW - WATER COOLER LEASE BLANKET PO	4/26/2016	24.95
399869	SORIA, ANSHUL	REFUND BALANCE CULINARY EXPRESS ACCT	4/12/2016	23.80
151601561	MASHINCHI, SHAHLA	REIMBURSE	4/27/2016	23.17
151601438	JONES, JUSTIN	REIMBURSE	4/6/2016	21.90
151601580	SWIERK, MALLORY	REIMBURSE	4/27/2016	20.46
151601465	WHITLOCK, REBECCA	REIMBURSE	4/6/2016	20.38
151601500	DURRE, HOLLY	REIMBURSE	4/20/2016	19.99
399827	INGRAM LIBRARY SERVICES	CMS-MEDIA CTR BKS	4/12/2016	18.58
151601499	DUNFORD, KIMBERLY	REIMBURSE	4/20/2016	18.54
151601416	BAER, JESSICA	REIMBURSE	4/6/2016	18.14
151601424	EBERHARDT, JAMES	REIMBURSE	4/6/2016	18.03
151601463	WAITE, WILLIAM	REIMBURSE	4/6/2016	17.82
151601554	JUNG, MEGAN	REIMBURSE	4/27/2016	17.66
151601450	REYNOLDS, ELIZABETH	REIMBURSE	4/6/2016	17.58
151601537	CAMPBELL, OLGA	REIMBURSE	4/27/2016	17.50
151601572	REINKE, MICHELLE	REIMBURSE	4/27/2016	17.12
151601544	HINNENKAMP, ADAM	REIMBURSE	4/27/2016	17.10
400154	SMITH, DREW	REIMBURSE-SURVIVOR SUPPLIES	4/26/2016	17.08

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER, EFT AND ACH ACTIVITY
March 2016**

<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>AMOUNT</u>
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$4,452,487
Wells Fargo-Checking	IRS		
	- Federal P/R Taxes	3/1/2016	\$844,221
	- Federal P/R Taxes	3/16/2016	\$866,570
Wells Fargo-Checking	MN Department of Revenue		
	- State P/R Taxes (MN)	3/1/2016	\$135,353
	- State P/R Taxes (MN)	3/16/2016	\$139,151
Wells Fargo-Checking	Delta Dental		
	- Dental Claims	Multiple	\$108,626
Wells Fargo-Checking	Preferred One		
	- Health Claims	Multiple	\$1,497,396
Wells Fargo-Checking	Wells Fargo Commercial Card		
	- Purchase Card Program	3/3/2016	\$139,763
Wells Fargo-Checking	Corporate Health Systems		
	- Flex Benefits	Multiple	\$86,402
Wells Fargo-Checking	Preferred One		
	- Broker/Reinsurance Fees	3/10/2016	\$104,842
Wells Fargo-Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)		
	- Electronic Payments	Multiple	\$1,013,348
Wells Fargo-Checking	District Employees		
	- Expense Reimbursement	Multiple	\$29,092
Wells Fargo-Checking	Commerce Bank/Control Pay		
	- Electronic A/P	Multiple	\$306,373
Wells Fargo-Checking	MN Department of Revenue		
	- Sales & Use Tax Payment	3/16/2016	\$503
Wells Fargo-Checking	U.S. BankTrust N.A.		\$93,249
TOTAL ACTIVITY			<u><u>\$9,817,377</u></u>

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – May 9, 2016

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Katelyn Hammero Extended Leave of Absence	1.0 Art Teacher	Kimberly Lane
Christina Hartje Transfer	1.0 Vocal Music Teacher	East Middle
Mark Johnson Leave of Absence	8 Hour Custodian	East Middle
Zachary Kuseske Transfer	1.0 Physical Education Teacher	West Middle
Allison Lutz Leave of Absence	1.0 Math Teacher (LTR 16-17)	West Middle
Rachel Moyer Transfer	1.0 1 st Grade Teacher	Plymouth Creek
Elizabeth Nigro Transfer	1.0 Kindergarten Teacher	Kimberly Lane
Robert Olson Transfer	1.0 3 rd Grade Teacher	Sunset Hill
Timothy Proels Retirement	8 Hour Custodian	High School
Elizabeth Radue New Position	1.0 Kindergarten Teacher	Meadow Ridge
Hollie Villas Transfer	1.0 4 th Grade Teacher	Greenwood

Contract Modification

Andrea Vetterkind Special Education Teacher, High School Contract ended 4/1/16

Contract Modification 2016-2017

Tim Almen	Music Teacher, Plymouth Creek	From .8 to 1.0
Matthew Bowen	Art Teacher, Gleason Lake	From .9 to 1.0
Kristine Branyon	Spanish Teacher, High School	From 1.0 to .667
Jill Gregory	Art Teacher, Sunset Hill	From .8 to 1.0
Alison Haseman	Band Teacher, Central Middle	From .5 to .167
Alyssa Honmyhr	Special Education Teacher, High School	From .5 to .667
Lynn Jordan	6 th Grade Teacher, East Middle	From .75 to 1.0
Lori Kleffner	French Teacher, High School	From .833 to 1.0
Kathryn Nelson	Spanish Teacher, Greenwood & Kimberly Lane	From .9 to .8

Leave of Absence

Bonnie Regnier, High School Communications Teacher, has requested to adjust her leave of absence to August 29 through October 14, 2016.

Retirement

Sandy Buchman, Building & Grounds Secretary, has submitted her retirement effective June 30, 2016. Ms. Buchman has been employed with the District since 2003.

Kathleen Kopecky, Culinary Express Technology & Training Supervisor, has submitted her retirement effective June 30, 2016. Ms. Kopecky has been employed with the District since 1994.

Sarah Selle, East Middle Culinary Express, has submitted her retirement effective June 9, 2016. Ms. Selle has been employed with the District since 2007.

Roberta Stinger, Teaching & Learning Confidential Secretary, has submitted her retirement effective June 15, 2016. Ms. Stinger has been employed with the District since 1994.

Resignation

Leah Anderson, Greenwood & Gleason Lake Home Base Assistant, has submitted her resignation effective June 9, 2016.

Kathryn Asmus, Greenwood Intervention & Technology Teacher, has submitted her resignation effective June 10, 2016.

Gabriel Erpelding, Gleason Lake Home Base Assistant, has submitted his resignation effective April 15, 2016.

LaToya Hozian, High School Communications Teacher, has submitted her resignation effective June 10, 2016.

Ross Kongslien, Plymouth Creek Home Base Instructor, has submitted his resignation effective April 15, 2016.

Kathryn Krueger, Gleason Lake Home Base Instructor, has submitted her resignation effective April 22, 2016.

Sharon Mastain, District Nurse, has submitted her resignation effective April 26, 2016.

Brianna Meisinger, Community Ed Paraprofessional, has submitted her resignation effective June 9, 2016.

Aaron Monson, Oakwood 2nd Grade Teacher, has submitted his resignation effective June 13, 2016.

Alyson Munch, Early Learning School Paraprofessional, has submitted her resignation effective May 2, 2016.

Philip Ruble, Greenwood Paraprofessional, has submitted his resignation effective April 13, 2016.

Heidie Thompson, Central Middle Paraprofessional, has submitted her resignation effective June 9, 2016.

Angela Turner, High School Social Studies Teacher, has submitted her resignation effective June 13, 2016.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 9, 2016

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: Finance & Business Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Hennepin County Fiber Optic and Cost-Sharing Agreement – Amendment No. 1

In November 2013, Wayzata Public Schools and Hennepin County entered into a Fiber Optic Lease & Cost-Sharing agreement. The agreement improves the reliability of the District’s wide area networks and allows the District and Hennepin County to provide certain services to each other, primarily:

- The School District will permit the County to install a county-owned fiber cable within certain District fiber conduits; and
- The county will permit the School District to install District-owned fiber cable within certain county fiber conduits; and
- The County and the City of Plymouth currently share or may share some fiber infrastructure with other organizations, including the School District; and
- The School District and the County reserve all of the rights of ownership for their respective infrastructure.

Since execution of the original agreement, the District has continued to work and partner with the County with great mutual benefit. The administration and the County recommend an amendment to the original agreement as further described in the attached document.

RECOMMENDED ACTION: Approve the Fiber Optic Lease & Cost-Sharing Agreement Amendment No. 1 between Wayzata Public Schools and Hennepin County as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

Amendment No. 1 to Agreement No. A132395

This Agreement is between COUNTY OF HENNEPIN, STATE OF MINNESOTA (“COUNTY”) and INDEPENDENT SCHOOL DISTRICT 284—WAYZATA SCHOOL DISTRICT (“SCHOOL DISTRICT”).

1. IT IS HEREBY AGREED that Agreement No. A132395 between the herein-named parties is hereby amended in accordance with the provisions set forth below: Section 2.1, The SCHOOL DISTRICT will:, is amended to add the following:
 - Provide the COUNTY access to four fiber-optic strands to a vault just outside of the Plymouth Library, 15700 36th Ave N, Plymouth, MN. These fibers must connect directly or splice through to a hand hole where fiber-optic cable owned by the COUNTY is present.
 - Provide the COUNTY access to eight fiber-optic strands to a vault just outside of the Wayzata Library, 620 Rice Street East, Wayzata, MN. These fibers must connect directly or splice through to a hand hole where fiber-optic cable owned by the COUNTY is present. Four of the fibers will have a physical path diverse from the other four fibers.
 - Provide the COUNTY access to two fiber-optic strands to a colocation with the City of Plymouth fiber. These fibers must connect directly or splice through to a vault where fiber-optic cable owned by the COUNTY is present.
 - Provide to the COUNTY access to two fiber-optic strands to a vault just outside of the IOCP Facility, 1605 County Rd 101, Plymouth, MN, and access to an existing duct and patch panel residing within the building.
 - Transfer ownership to the COUNTY of one parallel underground ducts suitable for fiber in the city of Wayzata, from Broadway Ave N and Park St E to an existing County fiber vault at the Wayzata Library.

2. Section 2.2, The COUNTY will:, is amended to add the following:
 - Transfer ownership of 144 strands of fiber-optic cable which extend from a vault at County Road 6 and County Road 101, Plymouth MN, to a vault at Hamel Rd, Medina, MN, upon completion of the installation of such strands.
 - Transfer ownership of 144 strands of fiber-optic cable which extend from a vault at County Road 6 and County Road 101, Plymouth MN, to a vault on the corner of Vicksburg Lane and County Road 6, Plymouth, MN.
 - At the SCHOOL DISTRICT’s option, transfer right, title and ownership of up to 20,000 linear feet of fiber to the SCHOOL DISTRICT, and invoice the SCHOOL DISTRICT for the actual cost of the fiber and any freight or shipping costs.

Except as hereinabove amended, the terms, conditions and provisions of Agreement No. A132395 shall remain in full force and effect and shall be effective upon approval by the authorized Hennepin County Officials.

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APPROVAL

<p>Reviewed by the COUNTY Attorney's Office:</p> <p>_____</p> <p>Dated: _____</p>	<p>COUNTY OF HENNEPIN STATE OF MINNESOTA</p> <p>By: _____</p> <p>Printed Name: _____</p> <p>Printed Title: _____</p> <p>Dated: _____</p>
	<p>INDEPENDENT SCHOOL DISTRICT 284 (WAYZATA SCHOOL DISTRICT) STATE OF MINNESOTA</p> <p>SCHOOL DISTRICT warrants that the person who executed this agreement is authorized to do so on behalf of SCHOOL DISTRICT as required by applicable articles, bylaws, resolutions or ordinances.</p> <p>By: _____</p> <p>Printed Name: _____</p> <p>Printed Title: _____</p> <p>Dated: _____</p>

FIBER OPTIC LEASE & COST-SHARING AGREEMENT

This Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA (“COUNTY”), and INDEPENDENT SCHOOL DISTRICT 284-WAYZATA SCHOOL DISTRICT (“SCHOOL DISTRICT”).

The parties agree as follows:

1. TERM

This Agreement commences on January 1, 2014, and terminates on December 31, 2033, unless terminated earlier in accordance with the provisions herein.

2. AGREEMENT BETWEEN THE PARTIES

This Agreement establishes each party’s rights, duties and obligations regarding access to fiber optic conduits, installation of fiber optic cables, and Gopher State One Call locate services, as more fully described below. The parties own and operate independent fiber networks. For purposes of sharing costs, the parties have agreed to share certain fiber optic infrastructure owned by the SCHOOL DISTRICT in exchange for certain services provided by the COUNTY. For the purposes of this Agreement, “Shared Conduits” shall refer to SCHOOL DISTRICT conduit where a COUNTY fiber cable is present. The conduits that the parties intend to share are mapped in Exhibit A. As applicable, the term “Fiber” may include all conduits, cables, connections, vaults, panels and other equipment required to make the fiber operational.

2.1 **The SCHOOL DISTRICT will:**

- Bear costs and make payments to the COUNTY pursuant to Section 2.3 of this Agreement.
- Allow the COUNTY’s shared use of its fiber optic conduits, and the COUNTY’s performance of utility locating services, including but not limited to the right to install, own, replace and maintain a COUNTY-owned fiber optic cable within the conduits for the duration of this Agreement; the right to open, inspect and repair all SCHOOL DISTRICT Fiber; the right to deploy staff and contractors onto SCHOOL DISTRICT property; the right to deploy staff and contractors to SCHOOL DISTRICT fiber conduits and physically mark, paint, attach flags and otherwise advertise SCHOOL DISTRICT fiber conduits.

2.2. **The COUNTY will:**

- Bear costs and make payments pursuant to Section 2.3 of this Agreement.
- Provide Gopher State One Call locate services for all Shared Conduits, or contract with a vendor for the same. The parties shall work with Gopher State One Call to modify the registration of these utilities to ensure that the COUNTY is notified by Gopher State One Call when a locate is requested for the Shared Conduits. The COUNTY will respond to these requests as if it were the owner of the conduits, including clearing unnecessary locates and locating ticketed utilities. The provision of

these locate services shall commence upon completion of the Fiber Cable Installation, acceptance by the SCHOOL DISTRICT of its fiber cable, and registration with Gopher State One Call. The parties shall work together to seamlessly transition the responsibility for locates from the SCHOOL DISTRICT to the COUNTY, with the intention that the COUNTY will assume the responsibility for a particular conduit at the time when it becomes a Shared Conduit.

- Publish invitations for bids for Fiber Cable Installation projects, as detailed below; select a vendor, consistent with state statutes and COUNTY purchasing practices; consult with the SCHOOL DISTRICT on the administration of the project; make payment of 100% of the project cost to the vendor; and invoice the SCHOOL DISTRICT for its costs upon the completion of the project. The foregoing provision may be waived by the agreement of both parties, in which case the SCHOOL DISTRICT will procure fiber and fiber services, consistent with state statutes and SCHOOL DISTRICT purchasing practices, and the SCHOOL DISTRICT will consult with the COUNTY on the administration of the project; make payment of 100% of the project cost to the vendor; and invoice the COUNTY for its costs upon completion of the project.
- Provide to the SCHOOL DISTRICT, as part of its fiber connectivity project to the Dispatch Center (9300 Naper St., Golden Valley), two strands for the exclusive and perpetual use of the SCHOOL DISTRICT, which are spliced at the COUNTY's expense, such that the SCHOOL DISTRICT enjoys a redundant fiber ring from, generally, County Road 61 and Sunset Trail North, to the Dispatch Center, to County Road 61 and Rockford Road.

2.3 **The Fiber Cable Installation Projects will:**

- Install fiber optic cable(s) in quantity and strand counts agreed upon by the parties.
- Be completed only upon the agreement of the parties' IT representatives.
- Allocate costs as follows:
 - The SCHOOL DISTRICT will bear the cost of its new or shared fiber cable, not to exceed \$1.00 per foot, or \$68,000 in total, estimated in Exhibit A.
 - The COUNTY will bear the cost of furnishing its new or shared fiber cable and the cost of installing cable(s).
 - The cost of terminations/splicing, multiplexers, patch panels, racks and other network equipment for each cable will be borne by each party, respectively.
 - The cost of additional or replacement vaults, locate wire, testing stations, markers, and related equipment will be borne by each party 50/50.
 - The cost of additional or replacement fiber conduit or related excavation that may be needed to restore the integrity of the Shared Conduits will be borne by the SCHOOL DISTRICT.
 - The ongoing cost of Gopher State One Call utility location services for Shared Fiber Conduits will be borne by the COUNTY.

3. **OTHER TERMS**

During the term of this Agreement, the parties agree to the following:

- i. Implement a "Cut and Fix" program for breaks in the Shared Fiber Conduits, as detailed in Exhibit B.

- ii. Provide mutual access to and use of fiber and equipment necessary to use, enjoy, complete, maintain and repair the interconnections described in this agreement, including but not limited to the following:
 - a) connectors;
 - b) multiplexers;
 - c) equipment racks;
 - d) patch panels;
- iii. support and maintain the Fiber in accordance with generally accepted industry standards, cooperate in obtaining necessary permits and approvals required by ordinance or applicable law;
- iv. provide the parties with access, ingress and egress to the facilities, property, buildings, structures or other places where the leased Fiber is physically located, although this provision shall not be construed as waiving or modifying any party's support and maintenance obligations.
- v. In cases of a service disruption caused by damage to the Fiber, the parties will provide mutual, immediate access to facilities, hand holes and other physical locations, and 24 hour/7 days-per-week contact information for staff or vendors to coordinate the speedy resolution of such disruptions.
- vi. The parties warrant that they are following purchasing practices that comply with relevant policies and statutes, that their contractors are properly insured, and that their contractors will secure all needed permits and easements for the fiber cable to be installed.
- vii. After acceptance, each party agrees that it will own, maintain and hold all responsibility for its Fiber. Vendor warranties will transfer to the permanent owner.
- viii. The COUNTY and SCHOOL DISTRICT are welcome to access, inspect, work in and otherwise enjoy shared conduits covered by this agreement.
- ix. Acceptance shall mean that the SCHOOL DISTRICT has issued a letter to the COUNTY accepting that portion of the fiber cable that has been newly installed. If the SCHOOL DISTRICT issues payment under Section 2 of this Agreement, its fiber cable will be deemed accepted.

4. WARRANTIES

COUNTY and SCHOOL DISTRICT represent and warrant that each is the lawful owner of its own Fiber.

5. GENERAL TERMS

The parties shall comply with applicable state, federal and local laws including but not limited to the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, Minn. Stat. §16C.05 and Minn. Stat. §471.425.

Each party shall be responsible for their own acts, omissions and the results thereof to the extent provided by law. The liability of each party shall be governed by the provisions of Minnesota Statutes, Chapter 466.

This Agreement may be cancelled with or without cause by either party upon three

hundred sixty-five (365) days written notice.

Each party agrees to defend, indemnify, and hold harmless the other party, its officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from any act or omission of the party, a subcontractor, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of this Agreement, and against all loss by reason of the failure of either party to perform any obligation under this Agreement.

If any party contracts with a third-party for support and maintenance of the Fiber, that party shall remain ultimately responsible for providing qualified subcontractors to support and maintain the Fiber.

The Laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and their performance.

If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

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APPROVAL

<p>Reviewed by the COUNTY Attorney's Office:</p> <p><u>Michael Bonard</u></p> <p>Dated: <u>1/14/13</u></p>	<p>COUNTY OF HENNEPIN STATE OF MINNESOTA</p> <p>By: <u>[Signature]</u></p> <p>Printed Name: <u>David J. Hough</u></p> <p>Printed Title: <u>County Administrator</u></p> <p>Dated: <u>01/16/14</u></p>
	<p>INDEPENDENT SCHOOL DISTRICT 284 (WAYZATA SCHOOL DISTRICT) STATE OF MINNESOTA</p> <p>SCHOOL DISTRICT warrants that the person who executed this agreement is authorized to do so on behalf of SCHOOL DISTRICT as required by applicable articles, bylaws, resolutions or ordinances.</p> <p>By: <u>[Signature]</u></p> <p>Printed Name: <u>SUSAN HAYES DROEGEMUELLER</u></p> <p>Printed Title: <u>CHAIR SCHOOL BOARD</u></p> <p>Dated: <u>November 12, 2013</u></p>

Exhibit A -- Hennepin-Wayzata Schools Shared Fiber Conduits

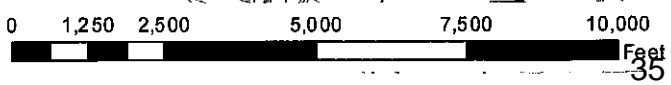
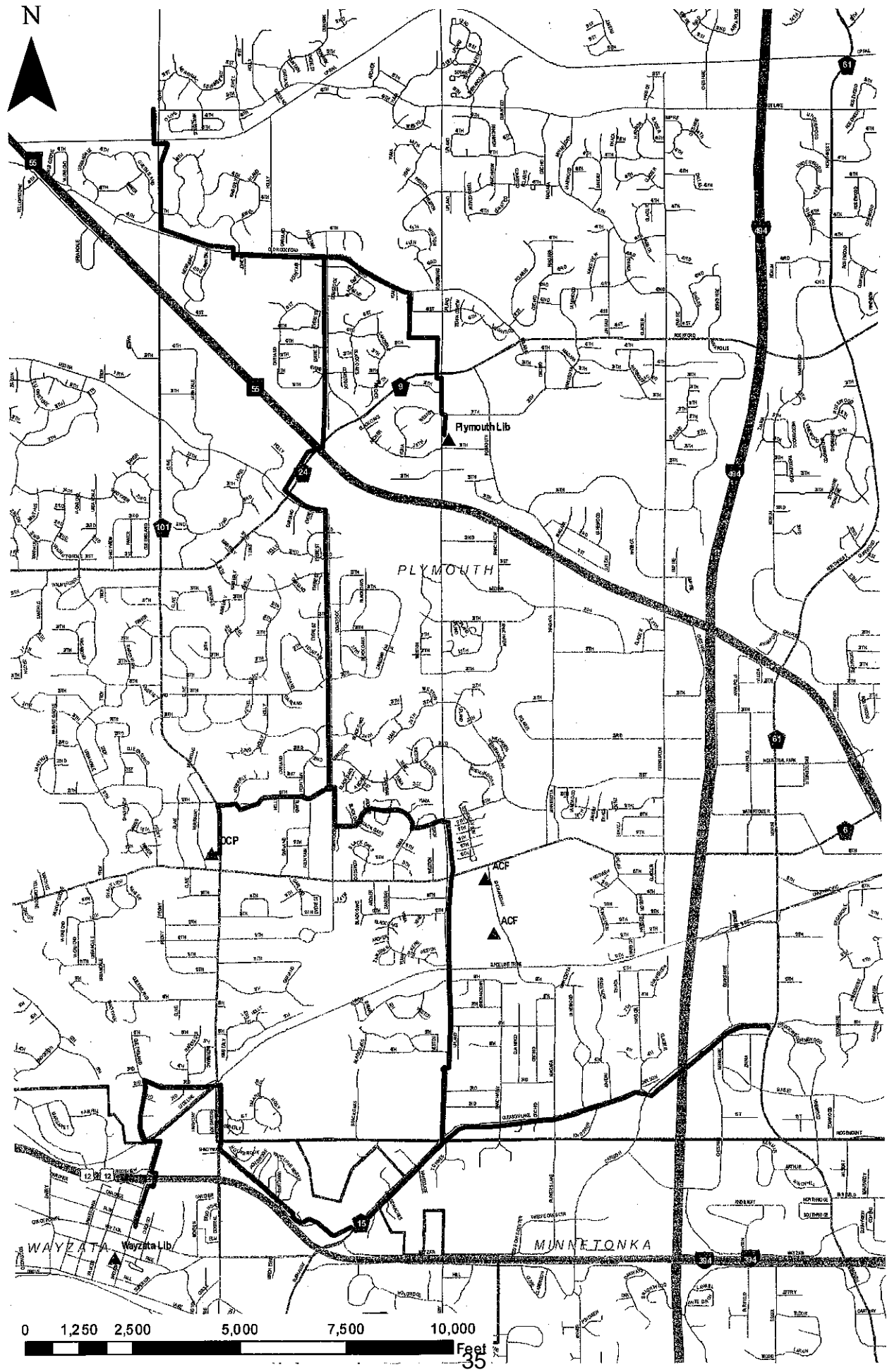


Exhibit B
Cut and Fix Plan

1. **General.** Given that the COUNTY and the SCHOOL DISTRICT are operating their own, separate and individual fiber networks, each party has assigned staff and/or vendors to maintain, relocate, upgrade or repair fiber on their respective networks.
2. **Contacts.** Each party will assign a primary contact and secondary contact with respect to potential cuts to the Shared Fiber Conduits. These contacts will be contacted on a 24/7 basis.
3. **Fiber repair.** In the event that either party detects potential damage to the fiber contained within the Shared Fiber Conduits, the parties will, at their own cost:
 - a. communicate with the other party as soon as possible, beginning with the primary and secondary contacts
 - b. dispatch their respective staff and/or vendors to the approximate location of the damage
 - c. direct their respective staff and/or vendors to assess any damage, plan the repair work and discuss liability for the damage
 - d. direct their respective staff and/or vendors to repair their respective fiber cables and perform any splicing, repair, replacement or other services to restore the fiber.
4. **Conduit repair.** Regardless of any damage to the individual fiber cables within the Conduit, if damage occurs to the Shared Fiber Conduit, including the conduit itself, vaults that touch the Shared Fiber Conduit, or landscaping, ditches or trenches along the Shared Fiber Conduit, the SCHOOL DISTRICT will direct the repair of the Shared Fiber Conduit and invoice the COUNTY for 50 percent of the costs to repair and restore that damaged portion of the Shared Fiber Conduit. The SCHOOL DISTRICT may, at its discretion, direct the COUNTY to repair the damaged portion of the Shared Fiber Conduit, in which case the COUNTY will invoice the SCHOOL DISTRICT for 50 percent of the costs to repair and restore it.
5. **Shared repair costs.** Notwithstanding Section 3 of this Exhibit, if the parties agree to utilize the staff and/of vendors of only one party to make repairs—for example, in cases where only one party's vendor can mobilize onsite in a timely manner—the party whose staff or vendor is managing the repair work will invoice the other party for its share of fiber repair costs.
6. **Damages.** The parties will work together and make a reasonable effort to pursue damages from the party liable for repair costs.
7. **Failure to locate.** As stated in the Agreement, the COUNTY bears responsibility for providing Gopher State One Call utility locates for the Shared Fiber Conduit. If the COUNTY fails to provide such locates in a timely manner, and the locate is duly issued by Gopher State One Call for a location where the Shared Fiber Conduit exists, and damage to the conduit and/or fiber cables results from such failure to locate the conduit, the COUNTY shall bear the cost of Conduit repair under Section 4 of this Exhibit and Fiber repair under Section 3 of this Exhibit, except that no invoice shall be made to the SCHOOL DISTRICT for its share of costs.
8. **Unforeseen circumstances.** Outside of the circumstances contemplated by this Exhibit, if damage occurs to individually owned infrastructure covered by this Agreement, that infrastructure will be repaired by its owner, and the owner will bear the cost of such repairs. If damage occurs to shared infrastructure covered by this Agreement, that infrastructure will be repaired by the SCHOOL DISTRICT, which will invoice the COUNTY for 50 percent of the costs. The SCHOOL DISTRICT may, at its discretion, direct the COUNTY to repair the damaged infrastructure, in which case the COUNTY will invoice the SCHOOL DISTRICT for 50 percent of the costs to repair and restore it.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 9, 2016

AGENDA SECTION: **APPROVAL OF AGENDA AND CONSENT AGENDA**

ITEM: **Finance & Business Recommendations**
Authorization of Issuance of Individual Procurement Card
(P-Card)

COMMENTS BY: **Jim Westrum, Executive Director of Business & Finance**

Authorization of Issuance of Individual Procurement Card (P-Card)

The administration recommends the issuance of a Procurement Card to the following employees:

Jayashree Ramanujan, Secretary – Sunset Hill

RECOMMENDED ACTION: Approve and Authorize of Issuance of Individual Procurement Card (P-Card).

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – May 9, 2016

AGENDA SECTION: 1. HUMAN RESOURCE RECOMMENDATIONS

ITEM: B. Wayzata Public Schools 2015-2016 Retirees

COMMENTS BY: Superintendent Chace B. Anderson

Tonight we would like to recognize the following employees who announced their retirement in 2016. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Sandy Buchman	Building & Grounds Secretary	13 Years
Kathy Kopecky	Culinary Express Technology /Training	22 Years
Sarah Selle	East Middle, Culinary Express	9 Years
Bobbi Stinger	Teaching & Learning Conf. Secretary	22 Years

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – May 9, 2016

AGENDA SECTION: Employee of the Month: Carolyn Sund
COMMENTS BY: Chace Anderson

Gleason Lake Elementary is proud to name Carolyn Sund as the May Employee of the Month. Carolyn has been with the district for 10 years, and during this time she has taught second grade for nine years and this year accepted a position as a Vision 21 teacher. She brings compassion, dedication and expertise to this position.

Carolyn is a creative and confident educator who has been instrumental in designing high quality instruction where students are engaged in exceptional learning opportunities. As you walk by her classroom, students are creating, experimenting, analyzing and truly having fun as they learn. Her ability to personalize learning is truly apparent in her instructional practices and belief. Her enthusiasm for teaching and her caring personality is evident in the relationships she forms with students.

Carolyn's commitment to Gleason Lake reaches beyond her classroom. She is a natural facilitator of learning who collaborates with staff and finds ways to extend and enrich student engagement. She has provided transportation for some middle school students so they could be part of a theater production and she periodically volunteers at our after-school homework site. Carolyn is also a member of the Gleason Lake Positive Behavior Intervention Support team. Her committed leadership and guidance is evident and greatly appreciated.

Everyone at Gleason Lake agrees that Carolyn is very deserving of this recognition and we congratulate her as the May Employee of the Month.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 9, 2016

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Finance and Business Services

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports as of March 2016:

- Student Activity Fund Report
- Investment Summary
- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures

No School Board action is required.



ANALYSIS OF FINANCIAL REPORTS For the month ended March 31, 2016

Statement of Revenues:

This report reflects revenue received by the month end noted above. Overall revenues are consistent with prior years and prior months with the exception of the following item:

- Federal Programs Fund revenue has varied over the past few years due to the timing of reimbursement requests.

The following bullet points are consistent with prior months:

- Starting in Fiscal 2015, the Minnesota Department of Education did not borrow from the School District for prior fiscal years therefore repayment of those moneys was unnecessary.
- Community Service Fund revenue in 2015 was lower than the other two years due to a delay in receiving nonpublic pupil aid in that fiscal year.
- Alternative Facilities, Construction, and Technology Fund increased significantly compared to other years due to recording the transfer of tax levy funds from the General Fund in January of this year while in prior years this entry was made later in the year.
- Interest earnings are reflected in the Building Construction Fund. The investments have been held since the May 2014 proceeds were received.

Statement of Expenses:

This report reflects actual expenditures paid and does not include outstanding encumbrance balances. Overall expenditures are in line with prior years with the exception of the following:

- The General Fund expenditures are in line with prior years through the month of March except in the following areas.
 - Capital Expenditures, in July 2013, the District purchased a portion of the Elm Creek Golf Course in anticipation of expansion needs at the High School. This capital expenditure was reimbursed upon the May 2014 receipt of the related bond proceeds.
 - Other expenses reflect the transfer of tax levy funds to the Alt. Fac, Const and Tech Fund as noted above.
- Alt Fac, Const and Tech Fund's fluctuation is due to the timing of projects which vary from year to year.
- A construction budget is reflected starting Fiscal 2016 for the Building Construction Fund however the projects span over multiple fiscal years. Construction began in Fiscal 2015 and the schools are targeted to open Fall 2016.

**WAYZATA PUBLIC SCHOOLS
INVESTMENT SUMMARY
As of March 31, 2016**

GENERAL FUND

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$16,045,696	N/A	0.19%
MSDLAF+	Money Market	N/A	NOW	N/A	\$1,239,829	N/A	0.32%
MSDMAX	Money Market	N/A	NOW	N/A	\$4,033,821	N/A	0.43%
Morgan Stanley	Money Market	N/A	NOW	N/A	\$3,510,482	N/A	0.21%
Total General Fund					\$24,829,828		

Note: Term Series investment held with PMA/MN Trust consists of investments in certificates of deposit, obligations of the U.S. Government, it's agencies and instrumentalities, municipal obligations or any other instruments permitted under Minnesota law.

FUND 06 (ALT FACILITIES BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$4,191,130	N/A	0.32%
MSDLAF Managed	FNMA Notes	5/22/14	8/26/16	\$5,513,255	\$5,513,255	\$0	0.52%
Total Alt. Facilities Bonds Fund				\$5,513,255	\$9,704,385	\$0	

FUND 82 (2014 BUILDING BONDS)

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$23,377,431	N/A	0.32%
MSDLAF Term	Term series I 0617	3/30/16	7/15/16	\$5,000,000	\$5,001,110	\$1,110	0.54%
MSDLAF Term	Term series I 0617	3/30/16	8/15/16	\$2,500,000	\$2,500,678	\$678	0.66%
MSDLAF Managed	US Treasury Notes	5/22/14	4/30/16	\$6,303,445	\$6,345,891	\$42,446	0.35%
MSDLAF Managed	FHLMC Notes	5/22/14	5/27/16	\$3,282,363	\$3,308,795	\$26,432	0.40%
Total Building Bonds Fund				\$17,085,808	\$40,533,905	\$70,666	

Wayzata Public Schools
Student Activity Fund Summary
March 2016

PROGRAM/LOCATION : MISCELLANEOUS

							Balance as Of	FY'2015/16	FY'2015/16	Balance as Of	
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<i>06/30/15</i>	<i>Revenue</i>	<i>Expend</i>	<i>03/31/16</i>
21	E/R	018	000	000	000	899/XXX	AD BUILDING	3,785.34	-	1,656.21	2,129.13
TOTAL MISCELLANEOUS							3,785.34	-	1,656.21	2,129.13	

PROGRAM/LOCATION : WAZATA HIGH SCHOOL

							Balance as Of	FY'2015/16	FY'2015/16	Balance as Of	
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<i>06/30/15</i>	<i>Revenue</i>	<i>Expend</i>	<i>03/31/16</i>
21	E/R	251	280	001	000	899/099	WAYZATA PLAYERS	18,518.15	43,103.81	30,713.98	30,907.98
21	E/R	251	280	003	000	899/099	YEARBOOK (WAYAKO)	13,742.41	(964.11)	32,957.17	(20,178.87)
21	E/R	251	280	005	000	899/099	CERAMICS	337.25	200.00	401.16	136.09
21	E/R	251	280	007	000	899/099	CHEERLEADERS	929.98	7,688.99	8,489.73	129.24
21	E/R	251	280	008	000	899/099	CHOIR	7,104.69	17,339.82	17,765.94	6,678.57
21	E/R	251	280	009	000	899/099	DANCE TEAM	18,315.64	55,245.10	46,802.93	26,757.81
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	74,580.83	35,804.86	10,055.52	100,330.17
21	E/R	251	280	017	000	899/099	DECA	7,254.53	36,232.07	32,239.37	11,247.23
21	E/R	251	280	019	000	899/099	FRENCH	147.51	1,511.12	330.82	1,327.81
21	E/R	251	280	020	000	899/099	GERMAN	9,786.11	3,370.25	(2,244.98)	15,401.34
21	E/R	251	280	021	000	899/099	LETTERMAN	66,299.92	6,084.25	19,030.69	53,353.48
21	E/R	251	280	022	000	899/099	FINE ARTS	3,782.89	2,707.45	2,209.78	4,280.56
21	E/R	251	280	024	000	899/099	BAND	69,390.96	61,477.79	107,106.83	23,761.92
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	5,218.89	12,344.12	3,584.63	13,978.38
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	4,029.07	-	737.58	3,291.49
21	E/R	251	280	028	000	899/099	ORCHESTRA	15,228.16	23,652.84	31,838.07	7,042.93
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	9,310.57	29,174.51	20,512.36	17,972.72
21	E/R	251	280	031	000	899/099	SPANISH	2,178.21	1,278.09	1,115.71	2,340.59
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	-	-	-	-
21	E/R	251	280	039	000	899/099	THEATRE ARTS	1,813.69	2,537.24	3,877.00	473.93
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS(BPA)	9,301.43	44,403.04	48,882.90	4,821.57
21	E/R	251	280	042	000	899/099	SKILLS USA	1,032.66	1,715.99	1,391.91	1,356.74
21	E/R	251	280	043	000	899/099	ART CLUB	-	-	-	-
21	E/R	251	280	044	000	899/099	LINK	9,740.25	(77.10)	7,420.16	2,242.99
21	E/R	251	280	047	000	899/099	SUPER MILEAGE TEAM	1,713.23	911.85	825.55	1,799.53
21	E/R	251	280	048	000	899/099	Y.E.S.	3,347.06	3,863.19	3,515.98	3,694.27
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	2,337.57	-	-	2,337.57
21	E/R	251	280	050	000	899/099	TROJAN LOCK ROOM (DECA - S	16,417.49	19,016.50	13,135.18	22,298.81
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	1,368.10	-	847.95	520.15
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	4,270.58	18,647.01	22,556.31	361.28
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	18,020.92	3,858.00	12,391.51	9,487.41
21	E/R	251	280	055	000	899/099	CHINESE CLUB	1,170.13	1,017.11	830.68	1,356.56
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	10,867.37	14,864.13	10,350.02	15,381.48
21	E/R	251	280	057	000	899/099	WHS INTERNATIONAL FESTIVAL	1,485.81	-	50.00	1,435.81
21	E/R	251	280	058	000	899/099	FRESHMAN RETREAT	434.37	15,091.43	13,375.50	2,150.30
21	E/R	251	280	059	000	899/099	TRAP & SKEET	4,909.97	16,263.68	-	21,173.65
21	E/R	251	280	060	000	899/099	JR STATESMAN	741.05	-	-	741.05
21	E/R	251	280	061	000	899/099	QUIZ BOWL	5,987.70	1,548.33	4,048.91	3,487.12
TOTAL WAZATA HIGH SCHOOL							421,115.15	479,911.36	507,146.85	393,879.66	

Wayzata Public Schools
Student Activity Fund Summary
March 2016

PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS

							Balance as Of	FY'2015/16	FY'2015/16	Balance as Of	
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<i>06/30/15</i>	<i>Revenue</i>	<i>Expend</i>	<i>03/31/16</i>
21	E/R	251	280	070	000	899/099	BASEBALL	5,135.28	225.00	1,821.76	3,538.52
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	1,133.96	13,226.00	9,657.00	4,702.96
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	2,763.96	6,012.00	965.49	7,810.47
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	3,900.78	7,330.00	6,551.30	4,679.48
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	-	4,417.00	3,207.68	1,209.32
21	E/R	251	280	075	000	899/099	FOOTBALL	46,717.51	23,170.00	9,739.81	60,147.70
21	E/R	251	280	076	000	899/099	GYMNASTICS	4,223.17	3,758.00	3,939.59	4,041.58
21	E/R	251	280	077	000	899/099	GOLF - BOYS	489.86	2,671.75	432.38	2,729.23
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	2,499.50	188.00	1,125.35	1,562.15
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	14,157.98	25,713.00	38,525.89	1,345.09
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	15,776.91	11,079.25	8,052.99	18,803.17
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	7,954.95	14,327.00	13,397.12	8,884.83
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	13,241.54	8,817.00	9,787.20	12,271.34
21	E/R	251	280	083	000	899/099	SOFTBALL	407.08	302.00	(829.38)	1,538.46
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	3,959.67	6,805.00	2,947.82	7,816.85
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	10,604.36	13,582.24	13,860.90	10,325.70
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	12,359.70	8,087.00	13,469.85	6,976.85
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	11,576.02	9,325.00	7,689.14	13,211.88
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	8,217.88	150.00	566.75	7,801.13
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	25,156.40	2,891.00	1,458.70	26,588.70
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	4,212.27	11,646.00	13,520.12	2,338.15
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	1,431.46	2,339.00	79.36	3,691.10
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	1,097.76	763.00	(873.37)	2,734.13
21	E/R	251	280	093	000	899/099	VOLLEYBALL	7,570.27	15,590.00	12,064.91	11,095.36
21	E/R	251	280	094	000	899/099	WRESTLING	-	3,969.00	4,131.97	(162.97)
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	3,898.12	26.00	24.00	3,900.12
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	8,476.68	521.00	168.00	8,829.68
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	3,815.78	1,068.00	290.00	4,593.78
TOTAL HIGH SCHOOL ATHLETICS							220,778.85	197,998.24	175,772.33	243,004.76	

PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL

							Balance as Of	FY'2015/16	FY'2015/16	Balance as Of	
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<i>06/30/15</i>	<i>Revenue</i>	<i>Expend</i>	<i>03/31/16</i>
21	E/R	253	280	152	000	899/099	MUSICAL	9,188.94	13,501.30	12,505.17	10,185.07
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	2,600.88	12,419.89	12,596.85	2,423.92
21	E/R	253	280	157	000	899/099	BAND	586.61	5,193.27	5,552.10	227.78
21	E/R	253	280	161	000	899/099	YEARBOOKS	3,514.92	11,386.00	8,376.72	6,524.20
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	7,719.63	3,790.67	3,956.98	7,553.32
TOTAL CENTRAL MIDDLE SCHOOL							23,610.98	46,291.13	42,987.82	26,914.29	

PROGRAM/LOCATION : WEST MIDDLE SCHOOL

							Balance as Of	FY'2015/16	FY'2015/16	Balance as Of	
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<i>06/30/15</i>	<i>Revenue</i>	<i>Expend</i>	<i>03/31/16</i>
21	E/R	351	280	202	000	899/099	CHOIR	30.89	-	-	30.89
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	5,704.22	1,149.25	3,022.42	3,831.05
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	447.63	-	579.40	(131.77)
21	E/R	351	280	212	000	899/099	YEARBOOK	6,643.84	486.00	-	7,129.84
21	E/R	351	280	213	000	899/099	THEATER	9,158.78	4,029.15	5,901.08	7,286.85
21	E/R	351	280	215	000	899/099	DAY ONE	214.16	25.84	240.00	-
TOTAL WEST MIDDLE SCHOOL							22,199.52	5,690.24	9,742.90	18,146.86	

Wayzata Public Schools
Student Activity Fund Summary
March 2016

PROGRAM/LOCATION : EAST MIDDLE SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/15	FY'2015/16 Revenue	FY'2015/16 Expend	Balance as Of 03/31/16
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	12,260.10	6,336.17	6,169.07	12,427.20
21	E/R	352	280	104	000	899/099	BAND	858.56	20.00	2,138.71	(1,260.15)
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	13,272.50	5,056.05	4,766.93	13,561.62
21	E/R	352	280	107	000	899/099	VARIETY FUND	11,024.86	2,682.00	3,452.11	10,254.75
TOTAL EAST MIDDLE SCHOOL								37,416.02	14,094.22	16,526.82	34,983.42

PROGRAM/LOCATION : BIRCHVIEW

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/15	FY'2015/16 Revenue	FY'2015/16 Expend	Balance as Of 03/31/16
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	-	-	-	-
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	-	-	-	-
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	-	-	-	-
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	-	-	-	-
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	-	-	-	-
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	-	-	-	-
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	2,354.81	41.00	2,205.92	189.89
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	688.43	3,793.77	2,088.72	2,393.48
21	E/R	404	280	261	000	899/099	MEDIA	1,322.93	2,112.44	1,795.34	1,640.03
TOTAL BIRCHVIEW								4,366.17	5,947.21	6,089.98	4,223.40

PROGRAM/LOCATION : GREENWOOD

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/15	FY'2015/16 Revenue	FY'2015/16 Expend	Balance as Of 03/31/16
21	E/R	406	280	307	000	899/099	KINDERGARTEN	389.33	1,397.78	1,036.72	750.39
21	E/R	406	280	311	000	899/099	MEDIA	95.38	-	-	95.38
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	10,859.88	1,949.36	9,796.44	3,012.80
TOTAL GREENWOOD								11,344.59	3,347.14	10,833.16	3,858.57

PROGRAM/LOCATION : OAKWOOD

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/15	FY'2015/16 Revenue	FY'2015/16 Expend	Balance as Of 03/31/16
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	1,307.44	462.51	-	1,769.95
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	8,173.74	-	876.55	7,297.19
21	E/R	407	280	476	000	899/099	CHESS CLUB	600.21	449.00	401.63	647.58
TOTAL OAKWOOD								10,081.39	911.51	1,278.18	9,714.72

PROGRAM/LOCATION : SUNSET HILL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/15	FY'2015/16 Revenue	FY'2015/16 Expend	Balance as Of 03/31/16
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	51,122.05	10,436.18	52,786.07	8,772.16
21	E/R	408	280	573	000	899/099	ALL DISTRICT CHOIR	7.00	5,175.00	2,046.97	3,135.03
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,969.89	1,034.66	1,187.52	1,817.03
TOTAL SUNSET HILL								53,098.94	16,645.84	56,020.56	13,724.22

Wayzata Public Schools
Student Activity Fund Summary
March 2016

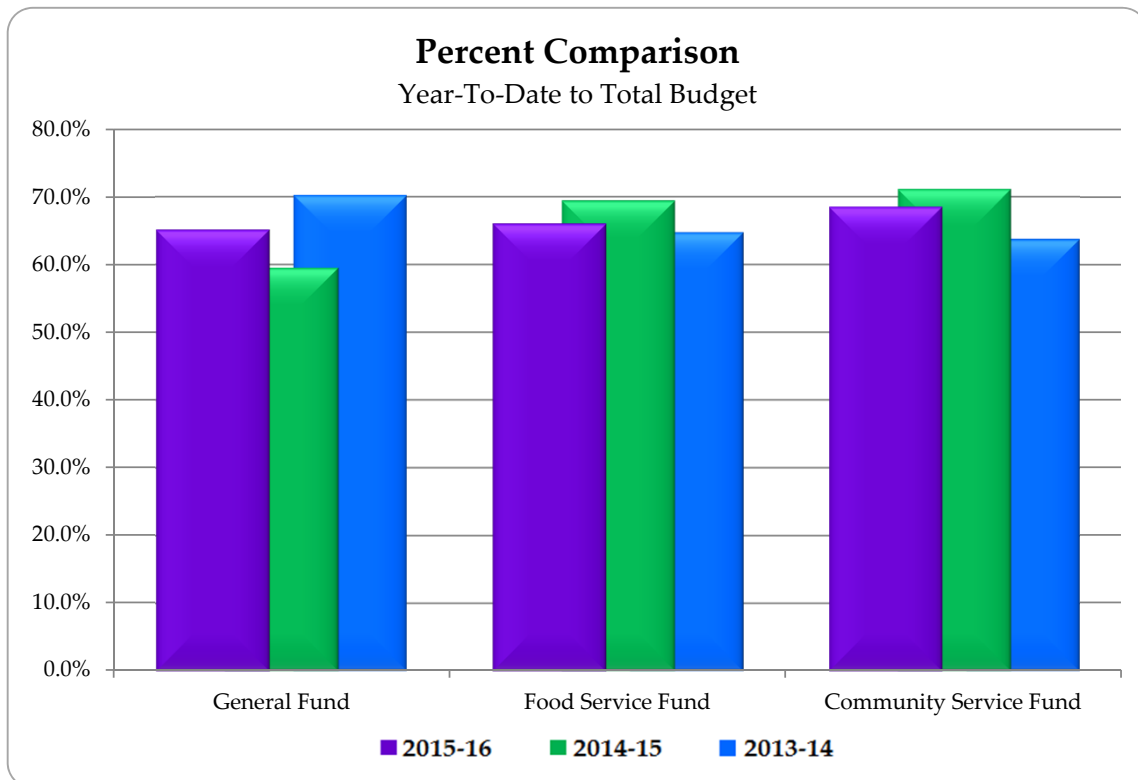
PROGRAM/LOCATION : PLYMOUTH CREEK											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/15	FY'2015/16 Revenue	FY'2015/16 Expend	Balance as Of 03/31/16
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	3,774.75	11,203.73	11,374.38	3,604.10
TOTAL PLYMOUTH CREEK								3,774.75	11,203.73	11,374.38	3,604.10
PROGRAM/LOCATION : GLEASON LAKE											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/15	FY'2015/16 Revenue	FY'2015/16 Expend	Balance as Of 03/31/16
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	23,009.44	4,518.79	3,270.69	24,257.54
TOTAL GLEASON LAKE								23,009.44	4,518.79	3,270.69	24,257.54
PROGRAM/LOCATION : KIMBERLY LANE											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/15	FY'2015/16 Revenue	FY'2015/16 Expend	Balance as Of 03/31/16
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	721.38	1,140.61	1,565.57	296.42
21	E/R	412	280	403	000	899/099	KINDERGARTEN ACTIVITY	3,467.09	-	187.29	3,279.80
21	E/R	412	280	404	000	899/099	CARLSON	-	-	-	-
21	E/R	412	280	405	000	899/099	SPRAQUE	-	-	-	-
21	E/R	412	280	430	000	899/099	MEDIA	452.92	168.00	395.51	225.41
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	42,490.62	9,342.48	-	51,833.10
TOTAL KIMBERLY LANE								47,132.01	10,651.09	2,148.37	55,634.73
GRAND TOTAL								881,713.15	797,210.50	844,848.25	834,075.40



STATEMENT OF EXPENDITURES

For the month ended March 31, 2016

Fund	Year- To-Date	Budget	YTD as % of Budget		
			2015-16	2014-15	2013-14
General Fund					
Salaries	\$ 47,582,057	\$ 76,662,242	62.1%	61.1%	61.7%
Benefits	17,405,652	23,689,116	73.5%	70.4%	71.2%
Purchased Services	11,034,037	18,873,732	58.5%	62.8%	65.2%
Supplies & Materials	2,434,420	4,696,497	51.8%	47.3%	42.8%
Capital Expenditures	1,519,655	2,761,585	55.0%	89.0%	565.5%
Other Expenses	7,679,693	7,819,239	98.2%	3.0%	2.8%
Total General Fund	\$ 87,655,513	\$ 134,502,411	65.2%	59.6%	70.3%
Food Service Fund	\$ 3,870,236	\$ 5,857,758	66.1%	69.5%	64.8%
Community Service Fund	5,450,040	7,946,681	68.6%	71.2%	63.8%
Alt Fac, Const and Tech Fund	10,893,190	24,532,890	44.4%	67.8%	58.3%
Debt Service Fund	15,398,825	15,397,775	100.0%	100.2%	100.0%
OPEB Debt Service Fund	1,593,130	1,593,555	100.0%	100.0%	100.0%
Building Construction Fund	40,474,147	50,232,638	80.6%	-	-
Total All Funds	\$ 165,335,081	\$ 240,063,708	68.9%	69.4%	70.6%

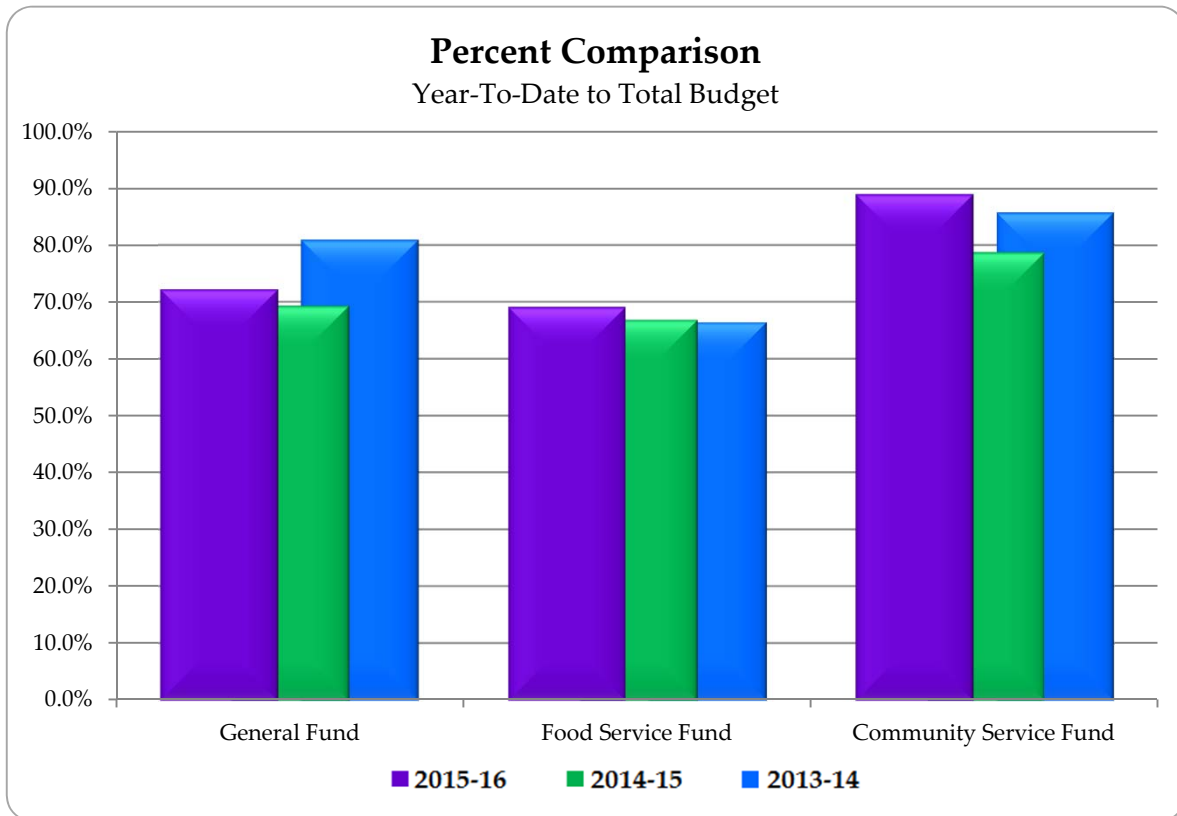




STATEMENT OF REVENUES

For the month ended March 31, 2016

Fund	Year- To-Date	Budget	YTD as % of Budget		
			2015-16	2014-15	2013-14
General Fund	\$ 93,356,113	\$ 128,469,084	72.7%	69.9%	81.9%
Transportation Fund	14,610	14,610	100.0%	100.0%	83.9%
Capital Expenditures Fund	471,122	471,122	100.0%	100.0%	100.0%
Federal Programs Fund	1,486,413	2,819,246	52.7%	40.1%	47.0%
Total	<u>\$ 95,328,258</u>	<u>\$ 131,774,062</u>	<u>72.3%</u>	<u>69.4%</u>	<u>81.0%</u>
Food Service Fund	\$ 3,868,133	\$ 5,586,476	69.2%	66.9%	66.5%
Community Service Fund	6,646,656	7,466,413	89.0%	78.8%	85.8%
Alt Fac, Const and Tech Fund	7,524,799	7,412,904	101.5%	1.8%	0.1%
Debt Service Fund	15,850,509	15,926,049	99.5%	99.5%	99.6%
OPEB Debt Service Fund	1,676,528	1,680,827	99.7%	98.8%	99.6%
Building Construction Fund	212,551	180,000	118.1%	-	-
Total All Funds	<u>\$ 131,107,434</u>	<u>\$ 170,026,731</u>	<u>77.1%</u>	<u>71.1%</u>	<u>78.4%</u>



WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 9, 2016

AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: Finance and Business Services – Approve audit services

COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services

Approve Independent Audit Services

The District administration discussed criteria with the Citizens’ Financial Advisory Committee (CFAC) and solicited requests for proposals for independent audit services from firms based on the following criteria:

- The firm and its team must have significant expertise with a complex, yet highly sophisticated school district in Minnesota and audit at least one AAA bond rated school district.
- The firm and its team should provide value added services to strengthen the District’s financial management.
- The firm should assign highly qualified staff and serve as an advisor to the school board in current and emerging issues.

After reviewing firm’s expertise, conducting interviews, and reviewing proposals, the District is recommending the firm Malloy, Montague, Karnowski, Radosevich, & Co., P.A. to conduct the annual independent audit.

RECOMMENDED ACTION: Approve Malloy, Montague, Karnowski, Radosevich & Co., P.A. for audit services beginning with 2015-16 school year.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____



PRINCIPALS

Thomas M. Montague, CPA
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA

March 16, 2016

Mr. James Westrum
Executive Director of Finance and Business Services
Independent School District No. 284,
Wayzata Public Schools
210 County Road 101 North
P.O. Box 660
Wayzata, MN 55391-0660

Dear Mr. Westrum:

We are pleased to submit this proposal to provide auditing services for Independent School District No. 284, Wayzata Public Schools (the District) for the fiscal years ending June 30, 2016, 2017, and 2018, subject to the annual review and approval of the District.

Our audits will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act as amended; the provisions of the *Uniform Guidance*, issued by the U.S. Office of Management and Budget (OMB); the provisions of the *Legal Compliance Audit Guide*, promulgated by the Office of the State Auditor pursuant to Minnesota Statute § 6.65; and any other applicable state or federal audit guide.

We anticipate issuing the following report letters in relation to the District's audits:

1. A report on the fair presentation of the basic financial statements in conformity with accounting principles generally accepted in the United States of America, with an "in relation to" opinion on the combining and individual fund financial statements and supporting schedules.
2. A report on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
3. A report on the Schedule of Expenditures of Federal Awards.
4. A report on compliance with requirements applicable to each major program and internal control over compliance in accordance with the *Uniform Guidance*.
5. A report on compliance with Minnesota State laws and regulations.
6. An opinion on the cash transactions of the District's extracurricular student activity accounts.
7. Reports on extracurricular student activity account internal controls and compliance with requirements of the *Manual for Activity Fund Accounting*.

We will also provide a management report to communicate comments and recommendations as a result of the audit. Our management report will include the formal communications to the District's audit/finance committee or its equivalent as required by Statement on Auditing Standards No. 114, *The Auditor's Communication With Those Charged With Governance*. The management report will also contain a discussion of any financial reporting, internal control, and compliance-related findings; an analysis of the District's financial condition; recommendations to management on improving its accounting system and financial reports; and updates on any prior year audit issues.

We understand that you will provide us with the basic information required for our audit and that you are responsible for the accuracy and completeness of that information. We will advise you about appropriate accounting principles and their application and will assist in the preparation of your financial statements, but the responsibility for the financial statements remains with you. This responsibility includes the maintenance of adequate records and related internal control policies, the selection and application of accounting principles, and the safeguarding of assets.

The assistance to be supplied by your personnel, including the preparation of schedules and analysis of accounts, typing all cash or other confirmations we request, and locating any invoices selected by us for testing, will be discussed and coordinated with you.

We understand that we will be responsible for preparing the initial draft of the financial statements, notes, and supplementary schedules. We will also be responsible for typing, editing, and printing the financial statements. The District's management will be responsible for preparing the required "Management's Discussion and Analysis." Prior to issuance of the final audit report, we shall review the report draft, management report, internal control letters, and any other required state or federal compliance reports with the District's management.

If our audit procedures indicate that material errors, illegal acts, or other irregularities might exist, we will make an immediate, written report to the District's management, the School Board of the District, and/or other district officials as appropriate. We will not perform extended services at a cost to the District unless they are so authorized by the appropriate district officials.

The current environment has placed incredible strains on district finances in Minnesota. In such times, you need more than just an auditor. Obtaining good advice from a reliable consultant throughout the year can be an efficient use of funds. Our history of 60+ years of service to Minnesota school districts is indicated in this proposal. Our experience provides you with a valuable resource for varied management services and meaningful management reports. We are sincerely interested in working with you to improve the effectiveness and efficiency of your district's financial operations and internal controls.

To help with your evaluation, the following is a “Summary of Key Qualifications”:

SUMMARY OF KEY QUALIFICATIONS

A. Quality:

- Malloy, Montague, Karnowski, Radosevich & Co., P.A. (MMKR) emphasizes quality service, accomplished by recruiting and developing high quality personnel.
- We are a member of the Governmental Audit Quality Center of the American Institute of Certified Public Accountants (AICPA). The Center maintains standards for quality control in governmental audits for CPA firms nation-wide.

B. Experience and Expertise:

- Our firm has specialized in providing audit services to governmental entities for over 60 years. Last year we audited over 30 school districts, 30 charter schools, 25 municipalities, and numerous other governmental and related organizations.
- Because of this specialization, we have a large pool of knowledgeable and experienced school district auditors that possess significant knowledge of the complexities of public education funding in the state of Minnesota. Our governmental auditors work with many school districts with operations similar to yours. MMKR professionals also receive extensive continuing education, with internal and external seminars specifically for governmental audits.
- MMKR is an industry leader in providing guidance to Minnesota local governments on the accounting and reporting standards established in Governmental Accounting Standards Board (GASB) Statements. We have assisted our local governments with the successful and often early implementation of several complex new GASB standards that have become effective in recent years. This process has provided us with a practical understanding of these new standards that can only be gained by firsthand experience.
- Our firm performs dozens of Single Audits of Federal Awards expenditures each year.
- In addition to audits, we provide our clients with a wide range of consulting services, including management and operational reviews, budget development and monitoring, cash flow and tax shift projections, human resources consulting, payroll tax and employee benefit-related matters, and calculation of tax increment referendum reimbursements.
- On our staff we have reviewers for both the National Government Finance Officers Association (GFOA) and the Association of School Business Officials (ASBO) Certificate of Excellence in Financial Reporting Programs. We have assisted numerous clients with obtaining certificates on first-time submissions and with retaining certificates in subsequent years.
- MMKR professionals are active members of many professional organizations and committees, including the Minnesota GFOA (MnGFOA) and the Minnesota Society of Certified Public Accountants (MNCPA). Our professionals have held various leadership positions on the MNCPA Board of Directors. We are also active in various MNCPA committees, which include planning, moderating, and presenting at the annual city and school district audit workshops, committee work on Single Audit implementation, and quality reviews.

- MMKR professionals are also active members of the AICPA. This active role includes being a member of the AICPA Council; a 400-member group representing members from around the country that provides strategic planning and direction to the AICPA Board of Directors.
- Over the years, we have developed many customized audit tools, techniques, and paperless workpaper and report formats which allow us to perform our audits efficiently and with minimal disruption to our clients' operations.

C. Service:

- Excellent client satisfaction supported by a very high client retention record. We have served the majority of our school district clients for many years.
- We are much more than an audit firm—we provide our clients many additional benefits and services, including:
 - Assistance with financial statement preparation and implementation of new accounting standards;
 - Assistance with year-end reconciliations and audit preparation;
 - Revenue projection reviews, with a special emphasis on tax sources and state aids;
 - Assistance with financial projections, cash flow projections, budget development, tax hearing materials, and other financial matters;
 - Process reviews to enhance internal controls or operational efficiencies;
 - Consulting on payroll and benefit taxability issues;
 - Frequent communications with management about important changes in governmental accounting standards, Single Audit requirements, state legislation, and taxation issues affecting Minnesota school districts; and
 - Numerous other services.
- Our client references are our best proof of service commitment; most additions to our governmental client group are the direct result of recommendations from existing clientele who are more than satisfied with our services. A listing of our governmental audit and consulting clients is attached as Appendix B to this proposal; please feel free to call them.

Our fees for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs such as report production, typing, postage, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable upon presentation.

Our proposal assumes that the District will be responsible for preparing substantially all financial schedules and other information required for the audit. The cost of any additional accounting assistance performed at the request of the District will be based on the actual time required and the hourly rates of the individuals performing the services. Our anticipated fees for the providing the indicated services are detailed in Appendix A to this letter.

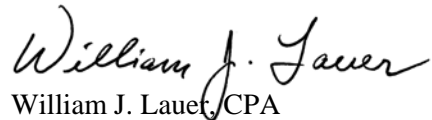
Mr. James Westrum
Independent School District No. 284,
Wayzata Public Schools
March 16, 2016

Page 5

We hope you will give our firm and proposal due consideration. We will provide the District's administration and the School Board the kind of quality service you expect from your auditors. If you have any questions, please contact William J. Lauer, Principal. This proposal covers the fiscal years ending June 30, 2016, 2017, and 2018, and is a firm and irrevocable offer for a period of ninety (90) days.

Sincerely,

MALLOY, MONTAGUE, KARNOWSKI, RADOSEVICH & CO., P.A.

A handwritten signature in cursive script that reads "William J. Lauer". The signature is written in black ink and is positioned above the printed name and title.

William J. Lauer, CPA
Principal

WJL:lmb

APPENDIX A: DOLLAR COST PROPOSAL

DOLLAR COST PROPOSAL
INDEPENDENT SCHOOL DISTRICT NO. 284
WAYZATA PUBLIC SCHOOLS
FOR PROFESSIONAL AUDITING SERVICES

by

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

I certify that I am entitled to represent Malloy, Montague, Karnowski, Radosevich & Co., P.A. (MMKR), empowered to submit the bid, and authorized to sign a contract with Independent School District No. 284, Wayzata Public Schools (the District).

Signed: William J. Lauer
 William J. Lauer, CPA
 Principal

Total estimated all-inclusive price:

<u>Year Ended</u> <u>June 30,</u>	<u>All-Inclusive</u> <u>Price</u>
2016	\$ <u>55,575</u>
2017	\$ <u>56,400</u>
2018	\$ <u>57,250</u>

Please keep in mind that if the audit takes less time than our maximum price, we will only bill the District for the fees incurred.

If it should become necessary for the District to request the auditor to render any additional service to either supplement the services requested in this proposal or to perform additional work as a result of the specific recommendations included in any report issued on this engagement or as a result of new standards, then such additional work shall be performed only if set forth in an addendum to the contract between the District and MMKR. Any such additional work agreed to between the District and MMKR shall be performed at the same rates set forth in the Schedule of Professional Fees and Expenses included in this Dollar Cost Proposal. MMKR does not charge its audit clients for inquiries and technical assistance during the year that are minor in nature (those that would not require a significant amount of research or result in the issuance of a separate report letter or letter).

SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
 FOR THE AUDIT OF THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED JUNE 30, 2016

	<u>Hours</u>		<u>Quoted Hourly Rates</u>		<u>Total</u>
Principals	50	\$	255	\$	12,750
Managers	75		175		13,125
Senior Associates	100		110		11,000
Staff Accountants/Associates	175		95		16,625
Clerical	30		55		1,650
	<u>430</u>				<u>55,150</u>

Out-of-pocket expenses

Transportation, photocopies, postage, delivery, and supplies	<u>425</u>
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Total estimated price for the fiscal 2016 audit	<u><u>\$ 55,575</u></u>
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The allocation of the estimated fees for fiscal 2016 is as follows:

Audit of financial statements	\$ 46,625
Single Audit of Federal Awards expenditures	7,000
Audit of extracurricular student activity accounts	<u>1,950</u>

Total estimated price for the fiscal 2016 audit	<u><u>\$ 55,575</u></u>
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APPENDIX B: CLIENT LIST

APPENDIX B

The following is a list of the major governmental entities for which we have performed/are performing audit and accounting services and, where applicable, Single Audits of federal assistance programs. In addition, for all public school districts listed, our services included financial and compliance audits of student activities, as applicable. Audit clients that have applied for or been awarded the ASBO or GFOA Certificate of Excellence in Financial Reporting are identified with an “*”.

* ISD No. 11, Anoka-Hennepin	Achieve Language Academy	* City of Apple Valley
ISD No. 12, Centennial	Athlos Leadership Academy	* City of Arden Hills
ISD No. 15, St. Francis	Aurora Charter School	* City of Brooklyn Center
* ISD No. 16, Spring Lake Park	BlueSky Charter School, Inc.	* City of Burnsville
ISD No. 139, Rush City	City Academy	* City of Chaska
* ISD No. 196, Rosemount – Apple Valley – Eagan	Cyber Village Academy	City of Circle Pines
ISD No. 197, West St. Paul	East Central Minnesota Educational Cable Cooperative	* City of Coon Rapids
* ISD No. 199, Inver Grove Heights	East Metro Integration District No. 6067	* City of Edina
ISD No. 200, Hastings	East Range Academy of Technology and Science	City of Farmington
* ISD No. 272, Eden Prairie	El Colegio Charter School	* City of Golden Valley
ISD No. 273, Edina	Higher Ground Academy	* City of Lakeville
ISD No. 278, Orono	International Spanish Language Academy	* City of Monticello
* ISD No. 279, Osseo – Maple Grove	Laura Jeffrey Academy	* City of Mounds View
ISD No. 280, Richfield	Lionsgate Academy	City of New Hope
* ISD No. 281, Robbinsdale Area Schools	Main Street School of Performing Arts	* City of Newport
ISD No. 286, Brooklyn Center	Metro Deaf School, Inc.	* City of North St. Paul
ISD No. 578, Pine City	Minnesota Math and Science Academy	* City of Plymouth
* ISD No. 621, Mounds View	New City School	City of Prior Lake
ISD No. 622, North St. Paul	New Heights Schools, Inc.	* City of Ramsey
* ISD No. 624, White Bear Lake	Oak Land Cooperative Center	* City of Robbinsdale
ISD No. 625, Saint Paul Public Schools	Prairie Seeds Academy	* City of Saint Peter
* ISD No. 728, Elk River	Rum River Special Education Cooperative	City of Shoreview
ISD No. 831, Forest Lake	Seven Hills Classical Academy	City of South St. Paul
ISD No. 832, Mahtomedi	Technology and Information Educational Services (TIES)	* City of Spring Park
* ISD No. 833, South Washington County Schools	Twin Cities Academy	City of St. Michael
* ISD No. 834, Stillwater	Twin Cities Academy High School	City of Wayzata
ISD No. 911, Cambridge	Universal Academy	Metropolitan Library Service Agency
Intermediate District No. 287	West Metro Education Program	Minnesota State Fair
Intermediate School District No. 917	West Side Summit	
Northeast Metropolitan Intermediate School District No. 916		
SSD No. 6, South St. Paul		

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 9, 2016

AGENDA SECTION: 6 SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Policies

COMMENTS BY: Jim Westrum

The following policies have been reviewed by the district’s Policy Committee, along with appropriate district staff, according to the district’s policy review cycle.

Approve:

- Policy 715 Purchasing
- Policy 727 District-Owned Vehicles

RECOMMENDED ACTION: Approve the policies as presented for first reading.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

715 PURCHASING AUTHORITY

I. PURPOSE

The purpose of purchasing is to support the education program of the district by providing necessary supplies, equipment and services. District purchases must be made in accordance with state and federal laws for public purpose that benefits the public and is directly related to the school district's mission to education students.

II. PURCHASING

The School Board endorses the concept of centralized purchasing and directs the Superintendent, or designee, to develop and maintain an efficient purchasing system for all supplies, equipment and materials in accordance with state law and federal laws and accepted purchasing practices. Purchasing transactions will be authorized on properly approved invoices, signed purchase orders or administrated by procurement cards (P-Card) through the Finance and Business Services Division Department. Purchasing or the incurrence of obligations on behalf of the School District may only be made within the framework of the School Board adopted budgets. ~~The Superintendent or Executive Director of Finance and Business Services, is authorized to contract for goods and services in accordance with state law.~~

The School Board believes in the philosophy of community partnerships which includes establishing effective working relationships with businesses located within the School District. ~~It views such reciprocity as a key component in these partnerships. In keeping with this philosophy, the Board directs the Superintendent, to effect the purchase of goods and services from vendors within the District boundaries whenever possible to do so, and when in accordance with state and federal laws.~~ The District will first consider, local partnerships if quality, cost, and service are comparable.

The Superintendent and/or the Executive Director of Business and Finance are authorized to approve and sign contracts.

III. CONFLICT OF INTEREST

Employees, including School Board members, who are in a position to make or influence purchasing decisions, shall actively avoid the appearance of or the fact of conflicting interest:

- They shall discharge their duties without favor and shall refrain from engaging in any outside matters of financial or personal interest incompatible with the impartial and objective performance of their duties.
- They shall not, directly or indirectly, seek or accept personal gain which would influence, or appear to influence, the conduct of their official duties.

- They shall not use public property or resources for personal or political gain.

Legal References: Minn. Stat. § 15.435 (Airline Travel Credit)
Minn. Stat. § 10A.071, Certain gifts by lobbyists and principals prohibited
Minn. Stat. § 123B.52, Contracts
Minn. Stat. § 331A.03, subd.3, Alternative dissemination of bids and request
Minn. Stat. § 471.345, Uniform Municipal Contracting Law
Minn. Stat. § 471.895, Certain gifts by interested persons prohibited
Uniform Grant Guidance 2 CFR Part 200

ADOPTED: September 9, 1985
AMENDED: August 13, 2001
AMENDED: February 14, 2005
REVIEWED: March 10, 2008
AMENDED: XXXXXXXX xx, 2016

715-R PURCHASING REGULATIONS

I. PREFERRED VENDORS

- A. Office and Classroom Supplies – Office and classroom supplies should be ordered from the District approved supplier.
- B. Inventoried Supplies – Paper, copier staples, and miscellaneous supplies should be ordered from Central Services.
- C. Furniture – Furniture purchases should be ordered through the Purchasing Department in accordance with District standards utilizing District approved joint purchasing contracts as applicable.
- D. All Other Purchases – All other purchase should be made with a purchase order, properly approved invoice or district-issued procurement card (according to the *Procurement Card Procedures Manual*). These purchases must be approved by the appropriate individual.

II. SALES TAX

- A. The District is tax-exempt therefore all eligible purchases using district funds shall be made using the district’s tax identification number or tax exempt status. The District will not approve or reimburse the payment of Minnesota sales tax.
- B. Exceptions (Taxable Items) including but not limited to:
 - Lodging, parking, transportation, airfare, prepared food not served on a school campus.
 - Purchases made for and with student activity funds are taxable.
- C. Purchases for resale and fundraising are non-taxable.

III. APPROVAL PROCESS

The superintendent delegates purchase authority to building principals and program directors. These individuals are budget holders and are ultimately responsible for ensuring purchases made are allowable and appropriate.

IV. DISTRICT STANDARDS

Purchases, including but not limited to, furniture, technological equipment, and fixtures should meet District approved standards.

V. CONFLICT OF INTEREST

- A. Employees, including School Board members, who are in a position to make direct purchases, recommend purchases, services and sources or supply and/or negotiate with suppliers and contractors may not do the following:
- Receive or solicit from such suppliers, sources and/or contractors, directly or indirectly, for him or herself or anyone with whom he or she has family, business or financial ties, anything of economic value as a gift, gratuity, loan, entertainment or favor, including gift certificates, credits or bonus points which can be exchanged for merchandise, frequent flyer miles, etc. This prohibition shall not apply to the gift exceptions specifically enumerated in Minnesota Statute 471.895, subd. 3.
 - Use their position to influence district decisions for personal gain;
 - Perform any work or service for remuneration for a supplier or contractor except as disclosures of conflict of interest are properly made
 - Give preferential treatment to friends, relatives, or current or former district employees, or
 - Disclose information about bids or other confidential matters which would compromise the district's ability to obtain the best price.
- B. Any district employee, including any School Board member, who knows, or may reasonably be expected to know, that he or she, or his or her spouse, has a material financial interest in any transaction in which the district is or may be concerned, shall disclose such interest to the superintendent and disqualify himself or herself from participating in or influencing that transaction.
- C. Code of Conduct
- As representatives of the School District, all employees are expected to conduct themselves in a professional and ethical manner, maintaining high standards of integrity and the use of good judgment.
 - Employees are expected to be principles in their business interactions and act in good faith with individuals both inside and outside the School District community.
 - The Code of Conduct shall govern the performance, behavior and actions of the agency, including Board members, employees, directors, volunteers, or agents who are engaged in any aspect of procurement, including – but not limited to – purchasing goods and services; awarding contracts and grants; or the administration and supervision of contracts.
- D. No employee, officer, director, or volunteer of the School District shall participate in the selection, award or administration of a bid or contract supported by Federal funds if a conflict of interest is real or apparent to a reasonable person.
- E. Violations of the policy will be deferred to the Human Resources Department and appropriate disciplinary action will be determined by the Human Resources Department.
- F. The District's employees, officers, directors, or volunteers shall neither solicit nor accept gratuities, gifts, consulting fees, trips, favors or anything having a monetary value in excess of

that which is stated in Minnesota Statute 471.895, from a vendor, potential vendor, or from the family or employees of a vendor, potential vendor or bidder; or from any party to a sub-agreement or ancillary contract.

VI. PROCUREMENT

A. The function of purchasing is to serve the educational program of the district by providing the necessary supplies, equipment and services. All purchases shall be made competitively, without prejudice and with the intent of seeking the maximum educational value for every dollar expended.

B. Competitive Contracting

The total expense of a purchase or contract must be accurately estimated to determine the correct procurement method. The total expense of a lease contract is the sum of all payments required to satisfy the contract in full.

- a. Competitive contracting practices must be used for all district expenditures or contracts with an estimated value greater \$15,000. Expenditures or contracts estimated to exceed \$15,000 but not to exceed \$100,000 require two or more written quotations. Expenditures or contracts estimated to exceed \$100,000 require sealed bids, School Board approval, and a formal written contract signed by the Superintendent or designee.
- b. A state contract (Cooperative Purchasing Venture) or other joint powers contract MAY be used in place of bids or quotes for expenditures of any value. If a contract is estimated to exceed \$15,000, options available through the state’s cooperative purchasing venture MUST be considered before purchasing through another source. Other exceptions to the bid and quotation requirements of this regulation may be made if authorized by law (e.g., certain professional services, real estate and commercial insurance).
- c. Federal Funds – purchases made using federal resources between \$3,000 to \$14,999, (i.e. “small purchases”) price or rate quotations must be obtained from at least two qualified sources and can be obtained in writing, orally, vendor price list on website, or online search engine (documentation of price must be retained by purchaser).

C. Non-Competitive Contracting

Non-competitive contracting is allowed under the following circumstances:

- An item is available only from a single source.
- An emergency does not allow a delay.
- Competition is determined inadequate after solicitation.
- Authorized by a federal agency.
- In all instances noted, the School Board will approve all contracts through its normal course of business and in the case of an emergency, at the next regularly scheduled meeting.

D. Federal Awards Procurement

In accordance with the Uniform Guidance for Federal Awards, the District has elected to implement the new procedures standards starting July 1st, 2016.

727 DISTRICT OWNED VEHICLES

I. PURPOSE

The purpose of this policy is to provide guidelines for the use of District owned vehicles and equipment.

II. GENERAL STATEMENT OF POLICY

District-owned and leased vehicles must be operated, parked or stored in a manner which provides maximum safety to persons and property at all times. Such vehicles must be used for official business or authorized purposes only.

Operation of District vehicles will be permitted only by Wayzata Public School employees who:

- 1) possess a valid driver's license (CDL as vehicles require),
- 2) have an acceptable driving record, and
- 3) are insurable by the District's insurance carrier.

Any accidents involving District vehicles that result in property damage or personal injury must be reported immediately to the appropriate police department, and to the Director of Buildings and Grounds. The driver involved in any accident will be responsible for filling out the required reports and forms.

Operation of a District vehicle while under the influence of alcohol or mood altering drugs is prohibited and may be grounds for disciplinary action.

The School Board directs that District vehicles be kept within the District when parked overnight except in unusual circumstances, or as specified in this policy and supporting regulations. Employees assigned District vehicles shall be directly responsible for their safe operation and reasonable protection.

Vehicles taken home overnight shall be driven while commuting to and from the workplace or for official business, and shall not be used for personal use. The vehicle may only be driven by authorized School District employees.

The Superintendent shall develop procedures designed to provide for appropriate maintenance of District vehicles as well as to carry out the general intent of this policy.

All District owned vehicles qualifying for tax exempt license plates shall display School District identification as prescribed by Minnesota Law.

WAYZATA PUBLIC SCHOOLS
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ADOPTED: April 16, 1979
AMENDED: November 11, 1985
AMENDED: November 13, 2006
REVIEWED: March 10, 2008
REVIEWED: XXXXXXXX xx, 2015

727-R DISTRICT OWNED VEHICLES

Employees may take an assigned vehicle home upon approval of the superintendent or designee. Approval may be given when:

- 1) the employee is an on-call employee for after-hours service; or
- 2) the District has insufficient space to safely store the vehicle when not in use; or
- 3) the work destination of the employee is closer to the employee's home than to the vehicle storage location.

Any employee or non-employee driving or pulling School District equipment will need to complete District approved training.

EFFECTIVE: November 13, 2006

REVIEWED: March 10, 2008

MODIFIED: XXXXXXXX xx, 2015

WAYZATA PUBLIC SCHOOLS
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AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: D. Human Resource Services

COMMENTS BY: Ms. Doughty

1) Resolution Regarding Termination and Non-Renewal of Teaching Contracts

The Administration recommends the adoption of the attached resolution for the non-renewal of the teaching contracts of the following probationary teachers:

Nicole Alderman	Greenwood
Kerry Avery	Gleason Lake
Kristin Cargill	Greenwood, Kimberly Lane
Anne Chisholm	East, Sunset Hill
Heather Copps	Education Service Center
Kristin Cuppy	Kimberly Lane
Kathryn Forster	Oakwood
Rachel Hanson	West Middle
Julie Hidani	Gleason Lake
Tara Kude	High School
Mary Loberg	High School
Laurie Miller	Plymouth Creek
Emily Moritz	West Middle
Kari Nollendorfs	High School
Sean Padden	Oakwood, Central
Glenn Pritchard	Greenwood
Elizabeth Reynolds	East Middle
Catherine Rieke	Oakwood
Patricia Rude	High School
Erin Schmidt	Central Middle
Samuel Shelton	West Middle
Lisa Tillman	Birchview
Alison Tsuchiya	Central Middle

RECOMMENDED ACTION: Adopt the resolution relating to the termination and non-renewal of the teaching contract of the named probationary teachers.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

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Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF _____, A
PROBATIONARY TEACHER.

WHEREAS, _____ is a probationary teacher in Independent School District 284.

BE IT RESOLVED, by the School Board of Independent School District 284, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of _____, a probationary teacher in Independent School District 284, is hereby terminated at the close of the current 2015-2016 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NONRENEWAL

Mr./Ms. _____

Dear Mr./Ms. _____ :

You are hereby notified that at the regular meeting of the School Board of Independent School District 284 held on May 9, 2016, a resolution was adopted by a majority vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2016-2017 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT 284

Cheryl Polzin
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

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AGENDA SECTION: 6 SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: D. Policies

COMMENTS BY: Annie Doughty

The following policy has been reviewed by the district’s Policy Committee, along with appropriate district staff, according to the district’s policy review cycle.

Approve:

Policy 421 Employee Publications, Instructional Materials – Copyright and Patent Ownership

RECOMMENDED ACTION: Approve the policy as presented for first reading.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

Policy 421

Employee Publications, Instructional Materials - Copyright and Patent Ownership

Purpose:

The purpose of this policy is to set forth the rights and responsibilities of both the school district and district employees with respect to employee publications, instructional materials, software applications, materials posted in websites, inventions and creations.

The district reserves the proprietary rights to certain publications, instructional materials, instruction for pay, inventions and creations that employees develop or create, or assist in developing or creating, while employed by the district. Nothing in this policy limits any right granted to the district by law that is not specifically described herein.

The district may copyright or patent materials that are prepared and developed under the auspices of the district which have totally original content and which have potential application outside the district.

Employees shall immediately disclose and, on demand of the school district, assign the district any rights to publications, instructional materials, software applications, materials posted on websites, inventions or creations that the employee develops or creates or assists in developing or creating during the term of the employee's employment and for 12 months after employment with Wayzata Public Schools.

Employees must sign necessary documents and perform necessary acts to secure the school district's rights relating to such publications, instructional materials, software applications, material on websites, inventions or creations, including domestic and foreign patents and copyrights.

The district reserves the right to all or a portion of any financial gains by the employee as a result of the above-mentioned activities.

The school district will not retain proprietary rights when the employee develops, creates, or assists in developing or creating a publication, instructional material, software applications, material on websites, inventions or creations entirely on the employee's own time and without the use of any school district facilities or equipment.

Legal Reference: - 17 U.S.C. § 101 et seq. (Copyrights) - Minnesota Statute 181.78,

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AGENDA SECTION: 8. Board Reports

ITEM: _____

COMMENTS BY: Chris McCullough, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.

WAYZATA PUBLIC SCHOOLS
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AGENDA SECTION: 9. Audience Opportunity to Address the Board

ITEM: _____

COMMENTS BY: Chris McCullough, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately two-three minutes.

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AGENDA SECTION: 10. Adjourn

ITEM: _____

COMMENTS BY: Chris McCullough, Board Chair

This agenda item brings closure to the school board meeting.

RECOMMENDED ACTION: Call the meeting to a close.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions: _____

Time: _____