

# **WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

## **BOARD OF EDUCATION**

Special Meeting - June 30, 2015 - 12:00 PM  
District Administration Building

### **AGENDA**

- |                                   |    |
|-----------------------------------|----|
| 1. ROLL CALL                      | 3  |
| 2. <b>Finance and Business</b>    |    |
| A. Bid Approval                   | 4  |
| 3. <b>HUMAN RESOURCES</b>         |    |
| A. Resolution: Non-Renewal Notice | 12 |
| 4. <b>ADJOURN</b>                 | 15 |

# WAYZATA PUBLIC SCHOOLS

Independent School District 284  
Wayzata, Minnesota

## MISSION

### **Our Core Purpose:**

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

## VISION

### **What We Intend to Create and Experience:**

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

### **Exceptional Student Learning, Experiences and Relationships:**

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

### **Community Trust, Confidence and Partnership:**

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

### **Operational Excellence:**

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

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**BOARD OF EDUCATION**  
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**AGENDA SECTION:** 1. Call to Order

**ITEM:** Call to Order/Roll Call Attendance

**COMMENTS BY:** Jay Hesby, Vice-Chair

School Board Chair, Linda Cohen, will call the meeting to order.

	<u>Present</u>	<u>Absent</u>
Linda A. Cohen	_____	_____
Andrea Cuene	_____	_____
Sarah Johansen	_____	_____
Jay A. Hesby	_____	_____
Chris McCullough	_____	_____
Carter G. Peterson	_____	_____
Cheryl Polzin	_____	_____
Chace B. Anderson, Ex Officio	_____	_____

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**BOARD OF EDUCATION**  
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**AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM: A BID AWARD: WPS Outside Plant Fiber - 2016**

**COMMENTS BY: Jim Westrum, Executive Director of Finance and Business**

**BID AWARD – WPS Outside Plant Fiber Phase 4 - 2016**

The bid opening for WPS Outside Plant Fiber Phase 4 – 2016 was held via electronic submission on June 23, 2015 at 1:00 PM.

The scope of the project includes furnishing and installing multi-strand fiber cable and conduit throughout the Wayzata Public School District. The work shall be inclusive of all material and incidental items for a complete and functioning system. The project includes but is not limited to all materials including splice closures/trays, fiber enclosures/connectors, and cable markings/labels. Include all labor and consumable materials to install, terminate, and splice optical fiber splice closures/enclosure, cable markers/labels, testing, and documentation

Casterjon Incorporated submitted the lowest total bid in the amount of \$683,068.56. The total bid included three Alternates. Alternate No. 1, \$420,669.00, Alternate No. 2, \$47,510.96 and Alternate No. 3, \$214,888.60.

This bid will be funded using Building Bond Proceeds for Technology Infrastructure.

Please see the following bid tabulation from EDI – Engineering Design Initiative.



**Project Name: Wayzata Public Schools - Outside Fiber - Phase 4 - 2016**  
**Project Number: 14-088**  
**Date: June 22, 2015**

<b>Bid Tabulation</b>							
Contractor	Addendum Received	Bond Deposit	Alternate no. 1	Alternate no. 1.1 A	Alternate no. 2	OTHER	TOTAL
Michels Communications	19-Jun-15						No Bid
TD & I Cable Maintenance, Inc.	19-Jun-15						No Bid
Comlink Midwest	19-Jun-15	YES	\$537,557.50	\$270,417.87	\$563,898.98		\$1,371,874.36
Egan Companies	19-Jun-15						No Bid
MASTEC	19-Jun-15	YES	\$516,466.72	\$ 84,619.79	\$489,055.44	\$ 14,713.55	\$1,104,855.50
Underground Piercing	19-Jun-15						No Bid
Castrejon Inc.	19-Jun-15	YES	\$420,699.00	\$ 47,510.96	\$214,888.60		\$ 683,068.56
Dan Dittes	19-Jun-15						No Bid

**RECOMMENDED ACTION:** Award the WPS Outside Plant Fiber Phase 4 - 2016 to Casterjon Incorporate for the total bid in the amount of \$683,068.56 including all three Alternates \$420,699.00 for Alternate No. 1, \$47,510.96 for Alternate No. 2 and \$214,888.60 for Alternate No. 3.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_  
Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_  
Abstentions \_\_\_\_\_



engineering design initiative  
 1112 north 5th street  
 minneapolis, mn 55411

**Project Name: Wayzata Public Schools - Outside Fiber - Phase 4 - 2016**

**Project Number: 14-088**

**Date: June 22, 2015**

**Bid Tabulation**

Contractor	Addendum Received	Bond	Alternate no. 1	Alternate no. 1.1 A	Alternate no. 2	OTHER	TOTAL
Wayzata Public Schools	19-Jun-15						
Wade Phillips							
305 Vicksburg Lane							
Plymouth, MN 55447							
763-745-5101 (p)							
763-745-5115 (f)							
<a href="mailto:wade.phillips@wayzata.k12.mn.us">wade.phillips@wayzata.k12.mn.us</a>							
Michels Communications	19-Jun-15						No Bid
Josh DeBruine							
817 West Main Street, P.O. Box 128							
Brownsville, WI 53006							
920-583-1465 (p)							
920-583-3429 (f)							
<a href="mailto:jdebruin@michels.us">jdebruin@michels.us</a>							
<a href="mailto:egraining@michels.us">egraining@michels.us</a>							
<a href="mailto:tparish@michels.us">tparish@michels.us</a>							
TD & I Cable Maintenance, Inc.	19-Jun-15						No Bid
Debbie Stanke							
1378 Quinlan Circle South							
Lakeland, MN 55403							
651-436-6694							
<a href="mailto:debbie@tdicable.com">debbie@tdicable.com</a>							
<a href="mailto:timstanke@tdicable.com">timstanke@tdicable.com</a>							

<a href="mailto:jason@tdicable.com">jason@tdicable.com</a>							
Comlink Midwest	19-Jun-15	YES	\$537,557.50	\$270,417.87	\$563,898.98		\$1,371,874.36
Scott Williams							
2415 Annapolis Lane North, Suite 140							
Plymouth, MN 55411							
763-657-4110							
<a href="mailto:scott.williams@comlinkmidwest.com">scott.williams@comlinkmidwest.com</a>							
Comlink Midwest	19-Jun-15						
Rob Lucas							
2415 Annapolis Lane North, Suite 140							
Plymouth, MN 55411							
763-657-4110							
<a href="mailto:rob.lucas@comlinkmidwest.com">rob.lucas@comlinkmidwest.com</a>							
Egan Companies	19-Jun-15						No Bid
Julie Falstad							
4990 Highway 169							
New Hope, MN 55428							
763-544-4131							
<a href="mailto:jafalstad@eganco.com">jafalstad@eganco.com</a>							
MASTEC	19-Jun-15	YES	\$516,466.72	\$ 84,619.79	\$489,055.44	\$ 14,713.55	\$1,104,855.50
Gregg Jungwirth							
17385 Forest Boulevard North							
Hugo, MN 55038							
651-426-2068							
<a href="mailto:gregg.jungwirth@mastec.com">gregg.jungwirth@mastec.com</a>							
Underground Piercing	19-Jun-15						No Bid
Stacy Fouquette							
14320 James Road							
Rogers, MN 55374							
763-428-7930							
<a href="mailto:info@undergroundpiercing.com">info@undergroundpiercing.com</a>							
<a href="mailto:admin@undergroundpiercing.com">admin@undergroundpiercing.com</a>							

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**BOARD OF EDUCATION**  
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**AGENDA SECTION: 3 Superintendent’s Reports and Recommendations**

**ITEM: A. Human Resource Services**

**COMMENTS BY: Annie Doughty, Executive Director of Human Resources**

- 1) **Resolution Regarding Termination and Non-Renewal of Teaching Contracts**  
The Administration recommends the adoption of the attached resolution for the non-renewal of the teaching contracts of the following probationary teachers:

<b>Name</b>	<b>School</b>
Aaron Monson	Oakwood

**RECOMMENDED ACTION:** Adopt the resolution relating to the termination and non-renewal of the teaching contract of the named probationary teachers.

Motion by: \_\_\_\_\_ ROLL CALL Passed \_\_\_\_\_

Second by: \_\_\_\_\_ VOTE Failed \_\_\_\_\_

**INDEPENDENT SCHOOL DISTRICT 284**  
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Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT  
OF \_\_\_\_\_, A  
PROBATIONARY TEACHER.

WHEREAS, \_\_\_\_\_ is a probationary teacher in Independent School District 284.

BE IT RESOLVED, by the School Board of Independent School District 284, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of \_\_\_\_\_, a probationary teacher in Independent School District 284, is hereby terminated at the close of the current 2014-2015 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NONRENEWAL

Mr./Ms. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Mr./Ms. \_\_\_\_\_ :

You are hereby notified that at the special meeting of the School Board of Independent School District 284 held on June 30, 2015, a resolution was adopted by a majority vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2015-2016 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT 284

\_\_\_\_\_  
Cheryl Polzin  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:  
whereupon said resolution was declared duly passed and adopted.

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**AGENDA SECTION:** 4. Adjourn

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Jay Hesby, Vice Chair

This agenda item brings closure to the school board meeting.

**RECOMMENDED ACTION:** Call the meeting to a close.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions: \_\_\_\_\_