

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - February 13, 2012 - 7:00 PM
Wayzata City Hall
600 Rice Street, Wayzata

AGENDA

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WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Vision

What We Intend to Create and Experience;

The Vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student – no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and valued employees;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

MISSION

Our Core Purpose;

The Mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA ITEM: 1. CALL TO ORDER/ROLL CALL

COMMENTS BY: Board Chair Hesby

Susan Gaither, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Sue H. Droegemueller	_____	_____
Ms. Susan Gaither	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Ms. Cheryl Polzin	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: _____

COMMENTS BY: Board Chair Hesby

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
 - 1. Regular Meeting – January 9, 2012
- B. Finance and Business Recommendations
- C. Human Resource Recommendations

RECOMMENDED ACTION: Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Regular Meeting

January 9, 2012

The Board of Education Wayzata Public Schools

A Regular Board meeting of the Board of Education of Wayzata Public Schools was held January 9, 2012, beginning at 7:00 PM at Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Comcast).

1. CALL TO ORDER/ROLL CALL

Call to Order

The meeting was called to order by Ms. Annie Doughty, Executive Director of Human Resources and Ms. Colleen Erickson, Administrative Assistant to the Superintendent, called the roll. The following School Board members were present: Ms. Linda Cohen, Ms. Susan H. Droegemueller, Ms. Susan Gaither, Mr. John Moroz, Ms. Carter G. Peterson, Ms. Cheryl Polzin and Mr. Jay Hesby. Dr. Chace B. Anderson, superintendent, was unable to be at the meeting.

Others Present: Colleen Erickson, Annie Doughty, Jim Westrum, Jodi Olson, Amy Parnell, John Sucansky, Dave Carlson, Kristin Tollison, Jim Leuer, Paul Hahn, Kathy Mueller, Mary McKasy, Jeanne Day, Sammi Ezrilov, Mark M. Mueller, Max Mueller, Tiffany Moon, Diane Gasch, Joan Powell, Donna Coleman, Cindy Trudell, Karen Schwendeman, Julie Fore, Ardyce Files, Brad Gustafson, Lynda Lankford, Irene Merz, Angie Dubbs, and Debra Rahm.

2. OATH OF OFFICE TO NEWLY ELECTED/RE-ELECTED SCHOOL BOARD MEMBERS

Oath of office

On November 8, 2011, the Wayzata Public School District Community elected/re-elected the following individuals to the Wayzata School District Board of Education:

**LINDA A. COHEN
JAY A. HESBY
CARTER G. PETERSON
CHERYL L. POLZIN**

Ms. Annie Doughty, Executive Director of Human Resources, administered the "School Board Member Oath of Office."

No Board Action was required.

3. ELECTION OF SCHOOL BOARD OFFICERS

Election of School Board Officers

Ms. Annie Doughty presided over the election of the School Board Officers:

Officers:

CHAIR: Jay A. Hesby

VICE CHAIR: Susan H. Droegemueller

C. Resolution for Machine-Signed Signatures Resolution of Machine-Signed Signatures
Checks drawn on the School District bank accounts are signed using machine-signed signatures. All checks require the signature of the Chair, Clerk, and the Treasurer.

D. Designation of Official Cash Depositories Designation of Official Cash Depositories
Minnesota Statute requires that each School District designate their “Official Cash Depositories”.

Therefore, the recommendation was for the Board to approve the designation of the following entities as an “Official Cash Depository” for Independent School District 284:

- Wells Fargo Bank
- Anchor Bank
- Minnesota School District Liquid Asset Fund (MSDLAF)
- MN Trust
- US Bank

E. Destination of Official Investment Brokers Destination of Official Investment Brokers
Minnesota Statute requires that each School District designate their “Official Investment Brokers”.

Therefore, the recommendation was made for the Board to approve the designation of the following entities as an “Official Investment Broker” for Independent School District 284:

- PMA Financial Network, Inc.
- Wells Fargo Securities, LLC
- Morgan Stanley Smith Barney
- RBC – Dain Rauscher
- Public Financial Management (PFM)

F. Designation of Authorized Personnel Designation of Authorized Personnel
The recommendation was for the Board to approve the designation of the following personnel with full power to give written direction to any of the District’s “Official Depositories” or Official Investment Brokers” for Independent School District 284:

- Open and close accounts
- Request changes to wire redemption instruction, and other information

The authorized personnel are:

- James R. Westrum, Executive Director of Finance and Business Services,
- G. William Rueber, Controller,
- James A. Scheuer, Senior Accountant and
- Jill Schwint, Supervisor of Fiscal Services

G. Human Resource Recommendations Human Resources Recommendations
Approved the following Human Resource Actions as recommended:

Employment

Amy Bellowe – .4 ALC Communications Teacher (2011-12 Only) – High School – Contract Reduction – Candice Ledman

Hannah Colness – 3.25 Hour Home Base Assistant – Oakwood – Resignation – Cindy Bach

Stephanie Fisher – 1.0 ECSE Teacher – Central Middle – Resignation – Rosemary Ladisa

Shai Fogelson – 6 Hour Special Ed Paraprofessional – Central Middle – Transfer – Chitra Janardhanan

Rebecca Nelson – 8 Hour Community Ed Paraprofessional (46 weeks) – Central Middle Retirement – Mary Perbix

Jessica Shannon – 5 Hour Home Base Assistant – Gleason Lake – New Position

Leave of Absence

Leave of Absence

Jayson Clark – East Middle School Communications Teacher requested a one-week childcare leave of absence beginning approximately January 23, 2012.

Adrienne Lewis – High School Special Education Teacher requested a leave of absence from February 17-24, 2012 using 2.5 personal days and 2.5 days without pay.

Bridget Iliff – 5th Grade Teacher at Greenwood Elementary School requested a disability leave of absence to begin approximately April 11, 2012 followed by a child care leave of absence through the end of the 2011-12 school year.

Christ Larson – Central Middle School Vocal Music Teacher requested a three-week childcare leave of absence beginning approximately April 16, 2012.

Amanda Leddy – Central Middle School 6th Grade Teacher has requested a leave of absence without pay for the 2012-2013 school year.

Emily Marcusen – Art Teacher at Greenwood Elementary School requested a disability leave of absence to begin approximately April 14, 2012 followed by a childcare leave of absence through the end of the 2011-2012 school year.

Jana Sykora – West Middle School Counselor requested a disability leave of absence to begin approximately April 9, 2012 followed by a childcare leave of absence through the end of the 2011-2012 school year.

Genelle Weinbrenner – 3rd Grade Teacher at Greenwood Elementary School requested a disability leave of absence to begin approximately May 2, 2012 followed by a childcare leave of absence through the end of the 2011-2012 school year.

Resignations

Resignations

Brenda Arrington – Director of Research and Evaluation submitted her resignation effective December 23, 2011.

Jill Batman – Paraprofessional at Central Middle School submitted her resignation effective December 21, 2011.

Deenna Hans – Paraprofessional for Transportation submitted her resignation effective January 4, 2012.

Linda Henke Teacher currently on Extended Leave of Absence submitted her resignation effective June 11, 2012.

Brandi Qualley – Home Base Bright Start Instructor at Kimberly Lane submitted her resignation effective January 6, 2012.

Lindsey Schmidt – Paraprofessional at Birchview submitted her resignation effective January 13, 2012.

Kristin Solberg – Paraprofessional at Birchview submitted her resignation effective January 6, 2012.

H. Appoint Board Representation to Hear Grievance Number 2011-A of Custodial Union Member and Set Date for Hearing

Appoint Board Representation to Hear Grievance Number 2011-A

Member of School Service Employees Local 284 representing Custodial personnel has appealed Grievance Number 2010-A to the third stage – the School Board level. In accordance with the grievance procedure as stipulated in the contract, the School Board at its next meeting “shall set a time for a conference of the Custodians with the Board, or with a committee or representative of the Board, which conference shall take place within fifteen (15) calendar days of such meeting.

Linda Cohen, School Board member, has agreed to represent the School Board at this conference, which will take place on Thursday, January 19, 2012 at 2:30 p.m.

I. Approve Board Standard Operating Procedures for 2012

Approve Board Standard Operating Procedures for 2012

The School Board annually reviews and reaffirms and/or modifies a set of standard operating procedures under which it will function. These procedures were discussed at the December 5, 2011, Board Special Work Session. It should be noted that review of this document is an ongoing process and modifications could be made during the year.

J. Reaffirm All Current School Board Policies

Reaffirm All Current School Board Policies

During the School Board’s organizational meeting, it is customary for the newly seated and organized Board to reaffirm the School Board’s current policies. The Board’s policies are available on the District’s web site, and through the Board/Superintendent’s Department at the District Administration Building.

K. School Board Member Compensation 2012

School Board Member Compensation

In accordance with Board Policy 220 “Board Member Compensation and Expense”, it is recommended that for 2012, the Wayzata School Board continue to be compensated at the following monthly rates:

- School Board Director \$360
- School Board Chair \$425

In addition, for special meetings and work sessions scheduled on days other than regular meeting and work session days, compensation will continue at:

- \$50 per attending Board member

5. STUDENT CURRICULUM PRESENTATION

Student Presentation

A. Gleason Lake Elementary – Technology Presentation

Gleason Lake Technology Presentation

Principal McKasy and Mr. Dan Roth were present to share how they are integrating technology into the curriculum at Gleason Lake.

Google Apps boosts student motivation and performance. These tools help prepare students for the real world. Our Wayzata isd284 Google Account provides a protected domain where students learn to use web 2.0 tools safely and effectively. Gleason Lake students demonstrated how elementary students are using Google Apps to create, collaborate and learn digital citizenship skills. Two 5th grade students, Samantha Day and Sam Reisberg, provided a live demonstration of how they use some of the technology tools.

6. RECOGNITIONS

Recognitions

A. January Employee of the Month

Employee of the Month

Gleason Lake Elementary School was pleased to recommend Kathy Mueller as the January Employee of the Month.

Kathy has been with the District for the past five years and during this time she spent three years as the assessment coordinator for the high school and currently is Gleason Lake’s School secretary. Kathy is truly an ambassador for Gleason Lake and does an amazing job of providing exceptional customer service to our parents, students and staff. We all appreciate her skill in managing the day-to-day tasks that keeps our building operating seamlessly. When you walk into the office she greets everyone with a smile and a friendly hello. Her vibrant, upbeat and charismatic personality puts everyone at ease.

Kathy enjoys building positive relationships and it is amazing to see the young students who stop by her desk each morning just waiting to receive a positive comment or a chance to touch one of

the “little toys” on her desk. Staff, parents, and students describe Kathy as warm, caring and kind hearted. Kathy also known for her musical abilities, which provides laughter and light-heartedness to our busy days. Before the school bell rings, she often sings a little jingle, which truly brightens our days. The entire Gleason Lake community benefits from Kathy’s positive demeanor, influential behavior and true dedication and commitment to education. Kathy is very deserving of this recognition and we congratulate her as the Wayzata Employee of the Month.

Kathy thanked her family for their patience and understanding for the extra time she puts in and stated, “Gleason Lake staff is the best. She said she has finally found her niche at Gleason Lake. Congratulations Kathy!

B. Paraprofessional Recognition Week

Paraprofessional
Recognition Week

The Governor of the State of Minnesota proclaimed the week of January 16 – 22, 2012, as Paraprofessional Recognition Week. Many appreciation and recognition activities will take place in our schools during this week, and the School Board wishes also to officially acknowledge the important role paraprofessionals play in the educational experiences of our students. The attached proclamation will be posted in each of the District’s schools. A copy of the Governor’s certificate and a framed copy of the proclamation were presented to Karen Schwendeman, union steward representing the District’s paraprofessional staff. Karen thanked the Board and Administration on behalf of the Paraprofessionals for the recognition.

C. Wayzata Hockey Association

Wayzata Hockey
Association

Board Chair, Jay Hesby expressed, on behalf of the Board and the entire Wayzata School Community, the following words. ” I would like to express our deep sadness and concern for Jack Jablonski, the Benilde St. Margaret’s hockey player who sustained a severe neck injury in a game against Wayzata’s JV hockey team on December 30. Our thoughts and on-going support will continue to be with Jack and his family, the Benilde St. Margaret’s community, our students and coaches, and everyone involved in this tragic situation.”

Paul Hahn from the Wayzata Youth Hockey Association was at the meeting to present donations to Wayzata Public Schools. The first is the association’s final contribution for the ice melting pit in the Wayzata Ice Arena. The ice melting pit is a new safety structure which allows staff to empty the Zamboni indoors rather than driving outdoors through the cars, players and parents. Secondly, the hockey association contributed half of the funds to replace the broken scoreboard in the arena. Paul commented that the Arena staff does a great job and thanked the Board for their support and for the great partnership the school district has with the Association.

7. REPORTS FROM ORGANIZATIONS

Board Service
Recognition

This section of the agenda provides the opportunity for parent, teacher, and/or student associations and/or organizations to provide the School Board with reports/updates.

A. Student Council

Student Council

Sammi Ezrilov, Student Council Vice-President reported on activities and events at the Wayzata High School.

8. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

Superintendent’s
Reports and
Recommendations
Superintendent

A. Superintendent

1. SHIP Grant Update

District Nurses Irene Merz, Lynda Lankford, Debra Rahm, and Angie Dubbs were at the meeting to present the PowerPoint they created to provide an overview of the District’s participation in the statewide Health Improvement Plan (SHIP). They were excited to share this program which has positively energized the District staff.

2. Board Policies and Regulations – Second Reading

- a. Board Policy and Regulations 406 & 406-R – “Chemical Use and Abuse”
This policy reflects mandatory provisions of state and federal law and is not discretionary. MSBA’s model Policy reviewed for any updates and there were no recommended changes to this policy or regulation. Only the appropriate legal references have been added.
- b. Board Policy and Regulations 409 & 409-R – “Tutoring for Pay”
This policy and its’ regulations have been reviewed. There were no recommended changes to this policy.
- c. Board Policy 412 – “Employment Background Checks”
MSBA’s model Policy has been reviewed for any updates and there were several recommended changes to this policy or regulation. The provision of this policy substantially reflects statutory requirements. The appropriate legal references have also been added.
- d. Board Policy and Regulations 414 & 414-R – “Students and Employees with Communicable Diseases”
MSBA’s Model Policy has been reviewed for any updates and there are several recommended changes to this policy or regulation. Lori Fildes, Director of Special Services, has been consulted and the recommended changes are aligned with the provisions under Minn. Stat. 121A2. The appropriate legal references have been also been added.
- e. Board Policy and Regulations 418 & 418-R – “Public and Private Personnel Data”
MSBA’s Model Policy has been reviewed for any updates and there were no recommended changes to this policy. Only the appropriate legal references have been added. There are several recommended changes to the regulations which reflect the provision in the Minnesota Government Data Practices Act and are not discretionary in nature.

A motion was made by Ms. Droegemueller and seconded by Ms. Cohen to to approve the amendments to the Board Policies and Regulations as presented. The motion passed unanimously.

3. Board Policies and Regulations – First Reading

- a. Board Policy and Regulations 528 & 528-R – “Bullying/Cyberbullying”
MSBA’s Model Policy has been reviewed and there were several recommended changes to the Bullying Policy and Regulations. A legal staff member from MSBA was also consulted and her suggestions are included in the changes.

A motion was made by Mr. Moroz and seconded by Ms. Peterson to approve the First Reading of Board Policy and Regulations 528 & 528-R – “Bullying/Cyberbullying” as presented, and move it to the January 23 work session for discussion. The motion passed unanimously.

B. Teaching and Learning

There were no items for this section.

Teaching and Learning

C. Finance and Business Services

Finance and Business

1. Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Student Activity Fund Report of November 30, 2011
- Monthly Financial Reports details fund and budget status data as of November 30, 2011.

No Board action was required.

2. Wayzata Youth Hockey Association Ice Arena Renewal Agreement

The District's license agreement with the District 284 Youth Hockey Association for the use of the District Arena expires July 1, 2012. Attached is a renewal of the agreement for ten years. Under the current agreement, the District can raise the hourly charge to the Association by up to 7% per year or the rate of increase in the Consumers Price Index, whichever is greater. This renewal extends that provision.

There were no significant changes in the agreement, other than renewal dates and associated changes.

A motion was made by Ms. Peterson and seconded by Mr. Moroz to approve the Wayzata Youth Hockey Association Ice Arena Renewal Agreement. The motion passed unanimously.

D. Human Resource Services

There were no items for this section.

Human Resource Services

9. OTHER BOARD ACTION

Other Board Action

A. Board Committee Structure for 2012

At the December 5, 2011, Board Special Work Session, the School Board reviewed its committee structure. Individual Board members indicated their interests and the tentative list of committee assignments for 2012 was presented for Board approval.

Board Committee Structure for 2012

A motion was made by Ms. Droegemueller and seconded by Ms. Cohen to approve the Board Committee Structure for 2012. The motion passed unanimously.

B. Board Appointments for 2012

At the December 5, 2011, Board Special Work Session, the School Board reviewed the Board member appointments made to community and professional organizations. Individual Board members indicated their interests and the tentative list of appointments to these organizations for 2012 was presented for Board approval.

Board Appointments for 2012

A motion was made by Ms. Peterson and seconded by Ms. Cohen to approve the Board Appointments for 2012. The motion passed unanimously.

C. Approval of 2012 Legislative Action Committee Platform

Sarah Johansen and Katie Rodriguez, LAC Citizen Co-Chairs presented the 2012 LAC Platform to the Board for approval. John Moroz, LAC Board Representative, Sue Droegemueller and Cheryl Polzin, past LAC Citizen Chair, were also present to answer any questions. A discussion was held regarding how the platform is developed. Susan Gaither suggested that next year when the platform is being developed that more research and consideration be given to the items that are included in the platform. Everyone agreed.

Approval of 2012 Legislative Action Committee Platform

A motion was made by Mr. Moroz and seconded by Ms. Droegemueller to approve the 2012 Legislative Action Committee Platform. The motion passed unanimously.

10. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

No one came forward.

Audience
Opportunity to
Address School
Board

11. BOARD REPORTS

No items for this section.

Board Reports

12. ADJOURN

There being no additional business before the School Board, a motion was made by Ms. Peterson and seconded by Mr. Moroz to adjourn the meeting. The motion passed unanimously. Mr. Hesby, Board Chair, adjourned the meeting at 8:23 p.m.

Adjourn

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
SUSAN GAITHER, SCHOOL BOARD CLERK

Jay A. Hesby
School Board Chair

Susan Gaither
School Board Clerk

Attachments:

Minutes – December 12, 2012

Minutes – December 21, 2012

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Gaither

1. Regular Meeting – January 9, 2012

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of January 9, 2012.

RECOMMENDED ACTION: Approve the minutes of the Regular Board Meeting of January 9, 2012 as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for January 2012	\$ 2,908,733.70
Wire Transfer for December 2011	\$ 52,488,092.00

RECOMMENDED ACTION: Authorize payment as recommended.

Acknowledgement Of Contributions

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

THEREFORE; the Executive Director of Finance and Business Services recommends the following Resolution:

BE IT RESOLVED by the School Board of Independent School District No. 284 that the School Board accepts with appreciation the following gifts, which are in compliance with current District policy and guidelines:

Amount	Donated By	Purpose
\$37.57	Honeywell International Charity Matching	Supporting Plymouth Creek Elementary School
49.99	Wells Fargo Foundation	Supporting East Middle School

50.00	East Middle School PTA	Grant for Exercise Equipment
70.00	Food Perspectives Inc.	Kimberly Lane Elementary School
100.00	Harold and Katrina Heinze	Gleason lake Elementary School
100.00	Residential Mortgage Group (RMG) and Raza Gulnaaz Khan	Refer a friend donation to the district
103.83	Wells Fargo and Denise Dau	Community Support/United Way Campaign Supporting Gleason Lake Elementary
121.14	Wells Fargo and Denise Dau	Community Support/United Way Campaign Supporting Gleason Lake Elementary
144.74	Wells Fargo and Karl Hoffman and Mark Ryshavy	Community Support/United Way Campaign Supporting Gleason Lake Elementary
232.15	Wells Fargo	Communiunity Support Campaign Supporting Plymouth Creek Elementary School
500.00	East Middle School PTA	Exercise Bike Grant
1,267.68	Walmart	Donated items for classroom use and fundraiser items
1,500.00	East Middle School PTA	Wolf Ridge Support
2,000.00	Kimberly Lane Elementary School PTA	Offset cost for field trip busing for the school year
2,729.00	Anthropologies'	Donated Holiday Ornaments to Gleason Lake- No money received
3,000.00	Greenwood Elementary School PTA	Support the Media center
3,500.00	East Middle School PTA	Field Trip Scholarships
4,000.00	Greenwood Elementary School PTA	Field trip costs
5,000.00	John and Margeret kowal czyk	Support Kimberly lane Elementary School
Total:		
\$24,506.30		

RECOMMENDED ACTION: Approve the gifts listed above to be used as designated.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

WAYZATA PUBLIC SCHOOLS				
MONTHLY CHECK DISBURSEMENT SUMMARY				
JANUARY 2012				
CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
368325	FIRST STUDENT, INC	TRANSPORTATION	1/20/2012	507,766.37
368249	RIVERPORT INS CO	WORKER'S COMP POLICY-ADD'L COLLATERAL	1/13/2012	400,000.00
368454	INTERMEDIATE DIST 287	JAN 11 PROVIDED SERVICES	1/24/2012	195,874.00
368544	RIVERPORT INS CO	OLD PKG POLICY POL#PSP0115500	1/26/2012	187,039.82
368565	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	1/31/2012	127,261.88
368404	UPPER LAKE FOODS	GROCERIES	1/20/2012	104,489.86
368174	ING	PAYROLL ACCRUAL	1/13/2012	99,877.05
368257	XCEL ENERGY	MONTHLY ENERGY	1/13/2012	96,597.63
368182	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	1/13/2012	94,595.69
368515	US ENERGY SERVICES, INC	ENERGY-DEC 11	1/24/2012	78,726.45
368564	N CENTRAL TRUST	PAYROLL ACCRUAL	1/31/2012	70,290.00
368187	WAYZATA EDUCATION ASSN	PAYROLL ACCRUAL	1/13/2012	50,601.32
368570	WAYZATA EDUCATION ASSN	PAYROLL ACCRUAL	1/31/2012	50,512.00
368557	ING	PAYROLL ACCRUAL	1/31/2012	47,726.87
368081	ISD #284	TRANS TO ACTIVITY FUNDS-DEC EDUTRAK	1/5/2012	31,075.81
368364	MACPHAIL CTR FOR MUSIC	MACPHAIL MUSIC PROG #2 OF 2	1/20/2012	21,772.50
368178	MET LIFE C/O FASCORE, LLC	PAYROLL ACCRUAL	1/13/2012	19,946.53
368338	HASTINGS CO-OP CREAMERY CO	DAIRY PRODUCTS 12/11	1/20/2012	18,684.98
368560	MET LIFE C/O FASCORE, LLC	PAYROLL ACCRUAL	1/31/2012	18,414.53
368297	TIERNEY BROTHERS, INC.	ROOMS 170/171 AT IOCP	1/13/2012	17,978.85
368578	LIFE INSURANCE CO OF NORTH AMERICA	PAYROLL ACCRUAL	1/31/2012	15,099.07
368362	LIFE INSURANCE CO OF NORTH AMERICA	INS TRACKING BILLING	1/20/2012	14,851.81
368184	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	1/13/2012	14,378.72
368567	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	1/31/2012	14,316.15
368216	FIRST STUDENT, INC	ATH-TRANSPORT	1/13/2012	14,221.39
368553	AMERICAN CENTURY	PAYROLL ACCRUAL	1/31/2012	13,787.64
368171	AMERICAN CENTURY	PAYROLL ACCRUAL	1/13/2012	13,547.64
368365	MAIN LINE TRANSPORTATION INC (MTI)	TRANSPORTATION SPEC ED	1/20/2012	13,488.75
368046	ANCHOR PAPER CO	WHITE PAPER-WAREHOUSE	1/3/2012	13,168.48
368061	ANCHOR PAPER COMAPNY	COLORING PAPER-INVENTORY	1/5/2012	13,125.91
368604	XEROX CORPORATION	GL COPIER BLANKET	1/31/2012	12,926.94
368192	AIRPORT TAXI, INC (WAS	TRANSPORT	1/13/2012	12,486.60
368164	STAPLES (FORMERLY CORP EXPRESS)	AD-CHAIRS	1/10/2012	11,601.37
368506	STATE OF MN	FIRE MARSHALL INSPECT FEE-4 SCHOOLS	1/24/2012	11,452.00
368074	DIVERSIFIED SNACK DISTRIBUTION INC	GROCERIES	1/5/2012	11,310.00
368096	TRIO SUPPLY CO	SERVING SUPPLIES	1/5/2012	11,201.96
368244	CITY OF PLYMOUTH - FINANCE DEPT	BV-WATER	1/13/2012	11,154.34
368484	MN PRINT MANAGEMENT	FOLDERS FOR HEALTH OFFICE	1/24/2012	10,893.00
368330	FIRST STUDENT, INC	PC-TRANSPORT	1/20/2012	9,846.72
368256	WESTONKA ELECTRIC	BV-LOTO PANEL UPGRADE MDE#00500	1/13/2012	9,652.00
368152	PAMS LUNCHROOM LLC	PROF SERVICE	1/10/2012	8,895.90
368495	PHASOR ELECTRIC CO	PC, GL & KL-LIGHTING PROJECT	1/24/2012	8,700.00
368196	APEX ONLINE DEVELOPMENT	TRAINING MODULE UPGRADE MDE#00465	1/13/2012	8,400.00
368388	RIVERPORT INS CO	DEDUCTIBLE BILLING WORKERS' COMP	1/20/2012	8,375.15
368449	HANUS ENTERPRISES,LLP	FACILITY LEASE AGREEMENT	1/24/2012	7,900.00
368073	DENNY'S 5TH AVENUE BAKERY	GROCERIES	1/5/2012	7,343.06

368133	HOUSE OF PRINT	PROF SERV-CED ADULT	1/10/2012	7,250.14
368532	IOCP	CED-ECFE RENT	1/26/2012	7,232.47
368298	TURNING TECHNOLOGIES LLC	BRAILLE STUDENT RESPONSE DEVICES	1/13/2012	7,168.36
368066	BIX PRODUCE CO	GROCERIES	1/5/2012	7,127.91
368439	FIRST STUDENT, INC	PC-TRANSPORT	1/24/2012	6,990.08
368193	ALLIED WASTE SERVICES #894	DIST-SERVICE	1/13/2012	6,718.58
368497	PLYMOUTH ICE CTR	ATH-G HOCKEY PRACTICE 12/2/11	1/24/2012	6,693.75
368267	FIRST STUDENT, INC	ATH-TRANSPORT	1/13/2012	6,531.18
368232	KARGES-FAULCONBRIDGE, INC	WMS-PROF SERV MDE#00446	1/13/2012	6,351.34
368139	LARSON ALLEN LLP	PROF SERVICE- AUDIT	1/10/2012	6,319.50
368304	AIR PURIFICATION & ENERGY CONSERVATION	HS-FILTERS	1/20/2012	6,142.75
368224	HENN CNTY TREASURER -	LICENSES FOR SCHOOLS 2012	1/13/2012	5,890.00
368469	LOFFLER COMPANIES, INC.	PRINT MANAGEMENT-NOV 2011	1/24/2012	5,759.40
368409	WESTONKA ELECTRIC	CMS,EMS & WMS-WGT RM DOORS	1/20/2012	5,758.00
368361	LIFE INSURANCE CO OF NORTH AMERICA	INS TRACKING BILLING	1/20/2012	5,390.72
368099	WAYZATA COMMUNITY CHURCH	LEASE	1/5/2012	5,352.00
368285	LIFETIME FITNESS, INC.	LOCKER RM RENTAL-FEB 12	1/13/2012	4,919.30
368094	SPUNKMEYER INC., OTIS	GROCERIES	1/5/2012	4,886.66
368579	LOFFLER COMPANIES INC	CSF COPIER BLANKET	1/31/2012	4,780.26
368387	QUALITY BLENDING	WMS-PIPE LEAK-REPLACE VALVE PROJECT	1/20/2012	4,618.85
368055	NORTH HENNEPIN COMMUNITY COLLEGE	ACCT & PERS FINANCE CLASSES	1/3/2012	4,500.00
368473	MAIN LINE TRANSPORTATION INC (MTI)	SP ED TRANSPORTATION	1/24/2012	4,474.80
368239	NORTHWEST SHEET METAL	HS-PPE SUPPLIES MDE#00481	1/13/2012	3,982.00
368326	FIRST STUDENT, INC	FUEL ESCALATION-ALL ROUTES-12/11	1/20/2012	3,873.51
368480	MILLER 32ND AVE, LLC	RENT & TAXES	1/24/2012	3,809.42
368496	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE-DEC 11	1/24/2012	3,702.03
368223	HALLBERG ENGINEERING INC	WMS-IAQ UPGRADES MDE#00446	1/13/2012	3,519.00
368067	BROWN'S ICE CREAM CO	GROCERIES	1/5/2012	3,432.14
368582	LOFFLER COMPANIES, INC	HR COPIER BLANKET	1/31/2012	3,259.59
368353	KARGES-FAULCONBRIDGE, INC	WMS-PROF SERV 12/31/11 MDE#00446	1/20/2012	3,093.56
368350	JOHNSON CONTROLS	HS & ARENA-CHILLER MAINT 1/1/12-3/31/12	1/20/2012	3,016.75
368126	GENERAL SPORTS	ATH-BASEBALL UNIFORMS	1/10/2012	3,000.00
368301	WOODRUFF-GEROLD, JILL	HS-PROF SERVICE	1/13/2012	3,000.00
368147	MEDINA ENTERTAINMENT CTR	HS-BOWLING CLASSES-LEASE LEVY	1/10/2012	2,984.00
368049	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS 12/11	1/3/2012	2,971.30
368071	COMMERCIAL KITCHEN SERVICES	WMS-SERVICE	1/5/2012	2,879.46
368070	COLLEGE TOWN PIZZA INC #1937	PIZZA	1/5/2012	2,817.50
368051	LIFESPAN	C & T TUITION-11/11	1/3/2012	2,775.00
368555	CORPORATE HEALTH SYSTEMS INC	PAYROLL ACCRUAL	1/31/2012	2,745.90
368279	INTERMEDIATE DIST 287	CED-DEST IMAG TOURN	1/13/2012	2,665.00
368517	VEBEROD GEM GALLERY	HS-SUPPLIES	1/24/2012	2,549.83
368203	COMMAND CENTER INC	SERVICE	1/13/2012	2,548.80
368157	ROGERS, KAREN	PROF SERV-VISION	1/10/2012	2,449.50
368277	HYATT REGENCY COLUMBUS	LODGING FOR CONFERENCE	1/13/2012	2,434.25
368476	MEI - MINNESOTA ELEVATOR INC	MONTHLY INSPECTIONS 1/12-3/12	1/24/2012	2,409.00
368490	OLSEN FIRE PROTECTION, INC	CMS-SPRINKLER REPAIR MDE#00453	1/24/2012	2,400.00
368363	MACKIN EDUCATIONAL RESOURCES	WMS-MEDIA CTR BOOKS	1/20/2012	2,242.04
368093	PURE BLUE SWIM SHOP	ATH-RACERS	1/5/2012	2,240.00
368605	XEROX CORPORATION	STAPLES	1/31/2012	2,235.00
368591	SKYWARD INC	NAT'L SKYWARD CONF 3/12	1/31/2012	2,200.00
368106	AMI IMAGINING SYSTEMS, INC.	HR-DOCUWARE MAINT	1/10/2012	2,193.00
368305	AIRPORT TAXI, INC (WAS	TRANSPORTATION	1/20/2012	2,175.00
368246	POSTMASTER	REPLENISH BULK MAIL ACCT	1/13/2012	2,152.14
368400	TRANE U.S. INC.	EMS-MAINT AGREE	1/20/2012	2,112.50

368083	LANDS BEST FOODS, LLC	GROCERIES	1/5/2012	2,023.50
368594	TEAM SPORTING GOODS, INC	ATH-W WARM UPS	1/31/2012	1,984.50
368576	FIRST STUDENT, INC	CMS-TRANSPORT	1/31/2012	1,909.50
368412	WOLD ARCHITECTS AND ENGINEERS	BV-T & B/COMMISSION PROJ #112124	1/20/2012	1,906.50
368552	TEAM SPORTING GOODS, INC	ATH-PV SUPPLIES	1/26/2012	1,905.26
368407	WATER SPECIALTY OF MN, INC	EMS-POOL SUPPLIES	1/20/2012	1,839.69
368306	ALLEGRA PRINT & IMAGING	AD-SELF SEAL ENVELOPES	1/20/2012	1,815.04
368348	ISCORP (INTEGRATED OFFICE SYSTEMS CORP)	SERV BUREAU SUBSCRIPTION FEE	1/20/2012	1,800.00
368238	MINVALCO	DOME-HEATER REGULATOR	1/13/2012	1,731.47
368486	MOORHEAD MACHINERY & BOILER CO.	CMS-BOILER REPAIR	1/24/2012	1,720.82
368077	DVM PIZZA, INC	PIZZA	1/5/2012	1,627.50
368584	MN PRINCIPAL ASSESSMENT SVCS	AP'S TRAIING MATERIALS	1/31/2012	1,592.00
368561	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	1/31/2012	1,579.04
368179	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	1/13/2012	1,532.71
368058	TOP ECHELON CONTRACTING	SP ED SPL 12/16/11	1/3/2012	1,518.00
368385	PICK A TIME	CONF SCHEDULING-11/11	1/20/2012	1,488.00
368550	SCHMITT MUSIC CO	WMS-BAND MUSIC	1/26/2012	1,478.71
368425	CITI-CARGO & STORAGE	KL-STORAGE	1/24/2012	1,374.00
368208	ENVIROMENTAL PROPERTY AUDIT, INC (EPA)	GW-ASBESTOS ABATEMENT FEE MDE#00456	1/13/2012	1,372.60
368289	MP NEXLEVEL LLC	LOCATES-12/11	1/13/2012	1,349.18
368415	AIR PURIFICATION & ENERGY CONSERVATION	KL-FILTERS	1/24/2012	1,322.68
368092	PLAS-TIQUE PRODUCTS INC	SUPPLIES	1/5/2012	1,320.00
368380	NORTHSTAR LACROSSE	ATH-EQUIPMENT	1/20/2012	1,310.00
368156	RICHFIELD BUS CO	ATH-N SKI TRANSPORT	1/10/2012	1,298.40
368447	GRAINGER INC., W. W.	DOME-SUPPLIES	1/24/2012	1,278.73
368069	COCA-COLA REFRESHMENTS	POP DELIVERY	1/5/2012	1,238.40
368189	AIR PURIFICATION & ENERGY CONSERVATION	GL-FILTERS	1/13/2012	1,227.46
368101	BERGESON, HANNAH	WRIGHT HENNEPIN SCHOLARSHIP	1/5/2012	1,200.00
368175	INTERNAL REVENUE SERVICE, US TREASURY	PAYROLL ACCRUAL	1/13/2012	1,198.02
368080	HI-TECH REFRIGERATION	OW-REPAIR COOLER VALVE	1/5/2012	1,192.01
368477	METRO ECSU-REGION 11 IDS #920	HS-REGISTER WORKSHOP	1/24/2012	1,190.00
368097	TROPICANA CHILLED DSD	BEVERAGES-CUST#124737	1/5/2012	1,188.55
368500	RICHFIELD BUS CO	ATH-N SKI 1/6/12	1/24/2012	1,183.45
368346	INDUSTRIAL SUPPLY CO	CMS-REPLACE BEARINGS	1/20/2012	1,168.42
368064	ASSN OF SCHOOL BUSINESS OFFICIALS	PROF SERVICE	1/5/2012	1,100.00
368255	WAYZATA, CITY OF	WATER/SEWER	1/13/2012	1,099.01
368145	MCCARTNEY, SHARON	PF SPANISH CLASSES	1/10/2012	1,036.00
368122	EASTER, MARK	HS-REPAIR PIANOS	1/10/2012	1,020.00
368530	FIRST STUDENT, INC	TRANSPORTATION	1/26/2012	1,001.70
368394	STATE SUPPLY CO, INC.	KL-FAUCET	1/20/2012	1,000.52
368068	CHRISTOPHER, BRUCE	PROF SERV	1/5/2012	1,000.00
368569	UNITED WAY	PAYROLL ACCRUAL	1/31/2012	966.50
368186	UNITED WAY	PAYROLL ACCRUAL	1/13/2012	958.50
368252	SZARKE, JOY	CONT SERV	1/13/2012	892.50
111200931	MYERS, LARRY	REIMBURSE	1/11/2012	883.74
368440	FOLLETT SOFTWARE CO	SCANNERS FOR MEDIA CENTERS	1/24/2012	872.26
368370	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	CONFERENCE	1/20/2012	870.00
368288	MESSERLI & KRAMER, PA	GARNISH PAYROLL	1/13/2012	852.98
368340	HILL CO, ROBERT B.	GL-SALT	1/20/2012	817.08
368128	HAHN, R.N.,PHN, MICHELLE	CONSULT SERV-11/11	1/10/2012	800.00
368201	BOILER SERVICES, INC	EMS-REPAIR GAS VALVE	1/13/2012	800.00
368230	HOME DEPOT/GEFC	SUPPLIES	1/13/2012	799.93
368205	COMMERCIAL DOOR SYSTEMS, INC	CSF-SUPPLIES	1/13/2012	779.81
368207	ECOLAB PEST ELIMINATION DIV	CSF-PEST CONTROL	1/13/2012	754.00

368059	US ENERGY SERVICES, INC	ENERGY-JAN 12	1/3/2012	743.00
368195	APEX ANALYTICS INC	IAQ RADON TESTING MDE#00446	1/13/2012	732.00
368100	WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	VOLUNTEER HRS	1/5/2012	700.00
368598	WELCH VILLAGE SKI AREA	ATH-INVITE FEES	1/31/2012	700.00
368316	DALCO CORP	CMS-SUPPLIES	1/20/2012	699.60
368399	TOP ECHELON CONTRACTING	SP ED SPL 12/23/11	1/20/2012	690.00
368248	RETROFIT RECYCLING, INC	OW-HAZ WASTE FEE MDE#00472	1/13/2012	681.92
368465	LARSON CO, J. H.	HS-BALLASTS	1/24/2012	677.33
368457	KIDCREATE STUDIO	CED-GL-RM RULES ART CLASS	1/24/2012	660.00
368568	TEENS ALONE	PAYROLL ACCRUAL	1/31/2012	654.50
368488	MINNETONKA-HOPKINS GYMNASTICS ASSN	ATH-GYM USE	1/24/2012	650.00
368185	TEENS ALONE	PAYROLL ACCRUAL	1/13/2012	646.50
368273	GRAINGER INC., W. W.	ARENA-SUPPLIES	1/13/2012	636.13
368378	MINNETONKA COMMUNITY EDUC & SERVICES	CED-CLASSES	1/20/2012	601.90
368379	NON STOP MUSIC LIBRARY	TECH-ANNUAL RENEWAL	1/20/2012	600.00
368225	HERC-U-LIFT, INC	EMS-PPE SUPPLIES MDE#00478	1/13/2012	597.68
368529	CRAGUN'S CONFERENCE CTR	SH-CONF 2/5/12	1/26/2012	569.00
368053	MAIL FINANCE (FORMERLY NEOPOST)	NEOPOST BLANKET	1/3/2012	567.96
368423	BUCK HILL SKI AREA	ATH-ALPINE RACE 12/20/11	1/24/2012	567.00
368063	ASSN OF METRO SCHOOL DISTRICTS	CONFERENCE	1/5/2012	550.00
368493	PEPSI-COLA	EMS-POP DELIVERY	1/24/2012	546.00
111200876	LUTZ, DAVID	REIMBURSE	1/4/2012	524.42
368062	ARCHIPELAGO LEARNING INC	EMS-BOOKS	1/5/2012	511.98
368253	TOWN & COUNTRY FENCE	KL-NEW FENCING	1/13/2012	500.00
368302	2ND WIND EXERCISE INC	EMS-PE EQUIPMENT	1/20/2012	500.00
368234	MARS CO, W. P. & R.S.	CSF-PPE SUPPLIES MDE#00477	1/13/2012	498.65
368573	CARLSON EXECUTIVE EDUCATION	CMS-PERF TEAMS CLASS JJ	1/31/2012	495.00
368554	COMMUNITY HEALTH CHARITIES-MN	PAYROLL ACCRUAL	1/31/2012	480.50
368269	FOLAND, LISA	WMS-ACCOMPANIST	1/13/2012	478.00
368571	WAYZATA PUBLIC SCH EDUCATION	PAYROLL ACCRUAL	1/31/2012	474.50
368462	KUBERRA, EMALIE	CED-PROF SERV	1/24/2012	474.00
368172	COMMUNITY HEALTH CHARITIES-MN	PAYROLL ACCRUAL	1/13/2012	472.50
111200935	REED, MARIE	REIMBURSE	1/11/2012	471.91
368390	SCHOLASTIC BOOK FAIRS	CMS-BK CLUB BKS #575494	1/20/2012	468.25
368188	WAYZATA PUBLIC SCH EDUCATION	PAYROLL ACCRUAL	1/13/2012	466.50
111200934	RAKUN, JEAN	REIMBURSE	1/11/2012	464.41
368538	NATIONAL FRENCH CONTEST	HS -LEGRAND CONCOURS 2/12	1/26/2012	456.50
111200979	HIBBS, KAREN	REIMBURSE	1/25/2012	444.80
111200859	ARRINGTON, BRENDA	REIMBURSE	1/4/2012	438.72
368091	NEXT DAY GOURMET/SUPERIOR PRODUCTS	DIST-KITCHEN SUPPLIES	1/5/2012	438.31
368336	H & B SPECIALIZED PRODUCTS	WMS-GYM DR	1/20/2012	438.00
368261	FERGUSON ENTERPRISES, INC #1657	DOMES-SUPPLES	1/13/2012	436.25
368142	MACALASTER COLLEGE AFRICAN MUSIC	GL-4TH GR FIELD TRIP	1/10/2012	436.00
111200984	KOVACS, KRISTIN	REIMBURSE	1/25/2012	425.60
111200987	MISURACO, NICOLE	REIMBURSE	1/25/2012	425.60
111200962	ROHWEDER, MATTHEW	REIMBURSE	1/18/2012	425.40
368373	MN CLAY USA - MIDWEST	EMS-ART SUPPLIES	1/20/2012	424.83
368052	LONG LAKE TRUE VALUE	CMS-SNOW PUSHER	1/3/2012	419.81
368111	BETHKE, FREDERIK	HS-REPAIR-HALF SIZE BASS	1/10/2012	418.76
368086	MERZER M.A., L.P., SHEILA	PROF SERV 12/19	1/5/2012	415.00
368315	CULLIGAN - METRO	WMS-SOFTENER SERVICE	1/20/2012	412.00
368507	STATE SUPPLY CO, INC.	EMS-REPLACE PUMP	1/24/2012	409.07
368410	WESTONKA ELECTRIC	GW-FIRE ALARM MDE#00450	1/20/2012	407.00
368481	MINVALCO	EMS-TRANSDUCER	1/24/2012	401.60

368169	WAYZATA, CITY OF	CAR REG (25 x \$16.00)	1/10/2012	400.00
368523	AIM ELECTRONICS, INC	ATH-KEYPADS	1/26/2012	400.00
368562	MN DEPT OF REVENUE	PAYROLL ACCRUAL	1/31/2012	392.97
368087	METRO ATHLETIC SUPPLY	ATH-N SKI SUPPLIES	1/5/2012	391.75
368155	QUINN VIOLINS	HS-INST SUPPLIES	1/10/2012	391.08
111200880	MATTIOLI, VALERIE	REIMBURSE	1/4/2012	385.71
368397	TARGET COMMERCIAL INTERIORS	KL-FLOORING	1/20/2012	375.00
111200958	OLSON, JULIE	REIMBURSE	1/18/2012	367.60
368434	FERGUSON ENTERPRISES, INC #1657	CMS-SUPPLIES	1/24/2012	366.28
368149	MERZ, LAURIE	HS-INST SUPPLIES	1/10/2012	364.00
368250	ROTARY CLUB OF WAYZATA	DUES, MEALS & SUPPLIES MT	1/13/2012	359.00
368466	LEARNING TREE YOGA	CED-PROF SERV-GW & GL	1/24/2012	352.00
368359	LARSON CO, J. H.	CFL LAMPS	1/20/2012	350.85
368333	GASCH, BOB	GL-2ND GR STORY TELLING	1/20/2012	350.00
368162	SOUTHERN MN NFL	HS-DEBATE	1/10/2012	340.00
111200994	PHILLIPS, WADE	REIMBURSE	1/25/2012	336.88
368163	STAPLES (FORMERLY CORP EXPRESS)	AD-SUPPLIES	1/10/2012	332.59
368054	MN ASSN FOR CAREER & TECHNICAL ED/SPEC	HS-MEMBERSHIP	1/3/2012	330.00
368292	SAGE TECHNOLOGY GROUP LLC	NETWORK CONSULT-SAN 11/12/11	1/13/2012	330.00
368103	ALLEGRA PRINT & IMAGING	MUSIC DEPT ENVELOPES	1/10/2012	329.44
368575	ELECTRIC SCIENTIFIC CO. INC.	CMS-FIRE INSPECTION MDE#00453	1/31/2012	325.00
368134	INGRAM LIBRARY SERVICES	CMS-8TH GR BOOKS	1/10/2012	318.82
368148	MENARDS - EDEN PRAIRIE	GL-SUPPLIES	1/10/2012	309.18
368499	R & R SPECIALTIES, INC.	ARENA-ZAMBONI BLADE SHARPENING	1/24/2012	307.01
368463	LAKE CONFERENCE, THE	FEES 11-12	1/24/2012	306.00
368451	HERC-U-LIFT, INC	WMS-REPAIR AERIAL LIFT MDE#18292	1/24/2012	302.81
368241	PLATT, MARY	CONT SERV-12/5-12/21	1/13/2012	300.00
368531	INTERMEDIATE DIST 287	WORKSHOP	1/26/2012	300.00
368542	RICHFIELD HIGH SCHOOL	HS-PROF SERVICE T ROSEN	1/26/2012	300.00
368592	SNUGGERUD, MOLLY	CED-PROF SERV 2/4/12	1/31/2012	300.00
368442	GEAR WEST SKI & RUN	ATH-N SKI SUPPLIES	1/24/2012	297.10
111200923	KUENDIG, WILLIAM III	REIMBURSE	1/11/2012	296.04
368165	SUN NEWSPAPERS	CED-AD	1/10/2012	295.95
368382	ORONO COMMUNITY EDUCATION	CED-CLASSES	1/20/2012	287.70
368251	SPRINT COMMUNICATIONS	SP ED-GPS DATA PLAN TO 12/14/11	1/13/2012	276.30
368371	MN SCIENCE OLYMPIAD	HS-3 TEAMS	1/20/2012	275.00
368057	STEP SAVER INC	HS-SALT	1/3/2012	272.65
368056	PROFESSIONAL INTERPRETING	CONT SERV	1/3/2012	271.20
368206	DALBEC ROOFING CO	KL-ROOF REPAIR	1/13/2012	271.13
111200885	PENNINGS, JILL	REIMBURSE	1/4/2012	267.71
111200921	KIMLINGER, DEBRA	REIMBURSE	1/11/2012	264.40
368060	ALLEGRA PRINT & IMAGING	VOTER RECEIPTS	1/5/2012	264.00
368420	BENSON, JAMES	HS-REPAIR PITCH WHEEL	1/24/2012	260.83
111200989	MYERS, LARRY	REIMBURSE	1/25/2012	260.00
368519	WATER SPECIALTY OF MN, INC	EMS-POOL SUPPLIES	1/24/2012	256.96
368368	MATH MASTERS OF MN	CMS-6TH GR COMPETION	1/20/2012	255.00
111200863	DVORAK, MARGARET	REIMBURSE	1/4/2012	252.19
111200913	HARTUNG, TIMOTHY	REIMBURSE	1/11/2012	250.81
368072	CUB FOODS	GROCERIES #27	1/5/2012	250.19
368151	MN PERCUSSION ASSN	ATH-2012 MEMBERSHIP	1/10/2012	250.00
368347	INTRADO INC	911-TOKEN	1/20/2012	250.00
368319	EDUCATION TO GO	CED-PROF SERV	1/20/2012	249.00
368050	FIRST STUDENT, INC	ATH-TRANSPORT	1/3/2012	248.00
368166	TEAM SPORTING GOODS, INC	ATH-W SINGLET	1/10/2012	246.79

368572	CARLETON ACADEMIC QUIZ TEAM	HS-3 TEAMS,-1 BUZZER 1/28/12	1/31/2012	235.00
368303	ACME TOOLS - PLYMOUTH	SUPPLIES	1/20/2012	234.56
368593	SPRINT COMMUNICATIONS	WIRELESS SERVICE-JAN 12	1/31/2012	234.00
368460	KLOOS ELECTRIC INC	EMS-BUS CORRAL PROJECT	1/24/2012	232.55
368079	GEAR WEST SKI & RUN	ATH-N SKI SUPPLIES	1/5/2012	231.80
111200883	NELSON, SHELLY	REIMBURSE	1/4/2012	229.40
368431	ENVIROBATE	EMS-ASBESTOS CONTRACTOR MDE#00457	1/24/2012	226.70
368218	GARY'S DIESEL SERVICE	REPAIR-97 FORD #12	1/13/2012	226.42
368271	GOPHER STATE ONE-CALL	LOCATES-11/11	1/13/2012	226.40
111200862	DOUGHTY, ROSANNE	REIMBURSE	1/4/2012	226.30
368510	TEAM SPORTING GOODS, INC	ATH-SB PANTS	1/24/2012	226.20
111200904	ANDERSON, PATRICIA	REIMBURSE	1/11/2012	225.10
368372	MN ASSN FOR CAREER & TECHNICAL ED/SPEC	HS-LEARNING EXP	1/20/2012	225.00
111200893	VOLLENDORF, AMY	REIMBURSE	1/4/2012	217.27
111200919	JASPER, LEAANNE	REIMBURSE	1/11/2012	215.00
111200977	HAGEN, CLARICE	REIMBURSE	1/25/2012	212.83
368320	EIDE SAW AND TOOL SERVICE	SUPPLIES	1/20/2012	210.50
368098	TSBL DISTRIBUTING/TAYLOR SALES	GROCERIES-CUST#300030	1/5/2012	210.00
111200892	TUMA, KRISTINE	REIMBURSE	1/4/2012	208.67
111200920	JOHNSON, JILL	REIMBURSE	1/11/2012	207.23
368104	ALLINA HOSPITALS&CLINICS/OCCMED	HEALTH #70001383	1/10/2012	207.00
368483	MN ASSN FOR CHIDREN'S MENTAL HEALTH	CONFERENCE	1/24/2012	207.00
368125	FIRST STUDENT, INC	TRANSPORTATION	1/10/2012	205.91
368313	COMMAND CENTER INC	SERVICE	1/20/2012	204.80
111200973	BUSHNELL SR, MICHAEL	REIMBURSE	1/25/2012	202.58
368065	BEST PREP	CMS-REGISTRATION	1/5/2012	200.00
368282	KISCH, REBECCA	CONT SERV	1/13/2012	200.00
368504	SKYWARD INC	ELECTRONIC SIGNATURE UPDATE FOR CHECKS	1/24/2012	200.00
111200932	ORTLIP, GAYLE	REIMBURSE	1/11/2012	199.74
368426	COMMAND CENTER INC	SERVICE	1/24/2012	197.67
368198	BDS LAUNDRY SYSTEMS	HS-REPAIR WASHER	1/13/2012	190.26
368524	ALLINA HEALTH SYSTEM	TEST-PHYSICAL ABILITY	1/26/2012	190.00
368508	STEP SAVER INC	HS-SALT	1/24/2012	189.63
111200860	BEISE, BARBARA	REIMBURSE	1/4/2012	186.19
368376	MONSON, MICHAEL	GLHB-PROF SERVICE 12/22/11	1/20/2012	185.00
111200881	MCKERNAN, ALISON	REIMBURSE	1/4/2012	184.70
111200908	CRAVEN, AMANDA	REIMBURSE	1/11/2012	182.81
368176	IRS CENTER - UNITED STATES TREASURY	PAYROLL ACCRUAL	1/13/2012	182.00
368558	IRS CENTER-UNITED STATES TREASURY	PAYROLL ACCRUAL	1/31/2012	182.00
368045	ALLEGRA PRINT & IMAGING	REPRINT CARDS	1/3/2012	180.00
368458	KIDZ ART	CED-DRAWING CLASS 10/11	1/24/2012	180.00
368197	AUTOMATED LOGIC CORP	CMS-SERVICE	1/13/2012	176.30
368254	UNLIMITED SUPPLIES	CSF-SUPPLIES	1/13/2012	176.23
111200875	LITTEKEN, ROSA	REIMBURSE	1/4/2012	174.58
111200910	FILDES, LORI	REIMBURSE	1/11/2012	174.40
368048	CITI-CARGO & STORAGE	CMS-DOME STORAGE	1/3/2012	174.00
111200995	POPP, MARK	REIMBURSE	1/25/2012	170.00
368199	BLICK ART MATERIALS	EMS-ART SUPPLIES	1/13/2012	167.52
111200906	BRAUN, CATHY	REIMBURSE	1/11/2012	164.39
368108	BARNHART, LAWRENCE	HS-REPAIR-TIMPANI	1/10/2012	160.00
111200985	LUTZ, DAVID	REIMBURSE	1/25/2012	159.98
111200895	WELK, JENNIFER	REIMBURSE	1/4/2012	159.45
368428	DISCOUNT STEEL, INC	ARENA-METAL SUPPLIES	1/24/2012	159.01
368512	THOMPSON, ERROL	OFFICIAL	1/24/2012	156.00

368158	SCHMITT MUSIC CO	WMS-CHOIR SUPPLIES	1/10/2012	155.35
111200918	JANSSEN, BARBARA	REIMBURSE	1/11/2012	152.86
368586	MOORE MEDICAL CO	HEALTH REIMBURSE-BLAKE SCHOOL 12/8/11	1/31/2012	152.00
368088	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	CONFERENCE	1/5/2012	150.00
368344	HOLTMAYER, KRISTINA	CED-PROF SERV 1/10 & 1/17	1/20/2012	150.00
368597	UNIVERSITY OF WI-RIVERFALLS	HS-SCI OLYMPIAD-3 TEAMS	1/31/2012	150.00
368120	DAY, ROGER	OFFICIAL	1/10/2012	144.00
368323	FACTOR, JOSEPH	OFFICIAL	1/20/2012	144.00
368494	PETTINGER, JOSEPH	OFFICIAL	1/24/2012	144.00
111200948	GUSTAFSON, BRAD	REIMBURSE	1/18/2012	143.40
368381	NW CAMERAL & VIDEO REPAIR	KL-CAMERA REPAIR	1/20/2012	141.00
368170	WESTERN HENNEPIN CTY PIONEERS ASSN	GL-2nd GR FIELD TRIP	1/10/2012	135.00
111200865	HALVORSON, REBECCA	REIMBURSE	1/4/2012	134.38
368075	DUNN BROS COFFEE	HS-COFFEE	1/5/2012	133.00
368117	BUCK, MEGAN	AEO EXPENSE	1/10/2012	132.00
368107	ANDERSON, JESSE	OFFICIAL	1/10/2012	131.00
368498	PRIESTER, JOHN	OFFICIAL	1/24/2012	131.00
368526	BERGERON, JASON	OFFICIAL	1/26/2012	131.00
111200944	VANKOEVERDEN, ERIK	REIMBURSE	1/11/2012	129.43
111200886	RANDALL, LIZABETH	REIMBURSE	1/4/2012	126.94
368595	THEIN, CHRIS	SUPPLIES	1/31/2012	125.54
111200872	KIPLING, GARY	REIMBURSE	1/4/2012	125.31
368150	MN MUSIC EDUCATORS ASSN	CMS-MIDWINTER IN-SERVICE CLINIC	1/10/2012	125.00
368167	THREE RIVERS PARK DISTRICT	PC-4TH FIELD TRIP 6/6/12	1/10/2012	125.00
368314	COMMERCIAL DOOR SYSTEMS, INC	HS-FACE PLATE	1/20/2012	125.00
368374	MN MUSIC EDUCATORS ASSN	CMS-MIDWINTER IN-SERVICE CLINIC	1/20/2012	125.00
111200887	RIES, CAROLE	REIMBURSE	1/4/2012	124.81
111200951	KNABENSHUE, ALCIA	REIMBURSE	1/18/2012	123.54
368478	MICEK, NICKOLAS	OFFICIAL	1/24/2012	123.50
368513	THOMPSON, JASON	OFFICIAL	1/24/2012	123.50
111200970	WITTMAN, ROBERT	REIMBURSE	1/18/2012	123.32
111200915	HIEBERT, JULIE	REIMBURSE	1/11/2012	121.82
368491	ONE 2 ONE MARKETING INC	UNIFORM	1/24/2012	120.07
368138	LAKEVILLE NORTH HIGH SCHOOL	HS-MOCK TRIAL 1/14/12	1/10/2012	120.00
111200882	MERZ, IRENE	REIMBURSE	1/4/2012	118.77
368429	ECOLAB PEST ELIMINATION DIV	HS-PEST CONTROL	1/24/2012	118.00
111200871	KIMLINGER, DEBRA	REIMBURSE	1/4/2012	115.59
111200911	HAGEN, ANDREW	REIMBURSE	1/11/2012	114.16
368527	BERRY COFFEE CO	AD-COFFEE	1/26/2012	113.00
368084	LOFFLER COMPANIES, INC.	CUL EXP-STAPLES	1/5/2012	112.00
368095	STAR TRIBUNE	AD-PAPER DELIVERY	1/5/2012	111.80
368137	KLEIN, JOHN	OFFICIAL	1/10/2012	110.00
368335	GOLDEN VALLEY SUPPLY CO	SUPPLIES	1/20/2012	109.04
368278	HYMES, DAVID	OFFICIAL	1/13/2012	109.00
368511	THOM, ERIC	OFFICIAL	1/24/2012	109.00
368547	ROSSEAU, JEFF	OFFICIAL	1/26/2012	109.00
368518	VIKING ELECTRIC SUPPLY, INC	KL-KITCHEN ROLLING DR CORD	1/24/2012	108.96
111200916	HINNENKAMP, ADAM	REIMBURSE	1/11/2012	107.69
368386	PREMIUM WATERS, INC	CSF-WATER DELIVERY	1/20/2012	106.87
111200942	SKOGHEIM, DEBRA	REIMBURSE	1/11/2012	106.78
111201000	WHEELER, SALLY	REIMBURSE	1/25/2012	106.28
111200967	TREWICK, MICHAEL	REIMBURSE	1/18/2012	105.22
368123	EFFERTZ, CORY	OFFICIAL	1/10/2012	105.00
368132	HEWITT, JEFF	OFFICIAL	1/10/2012	105.00

368141	LOKEN, CHRISTOPHER	OFFICIAL	1/10/2012	105.00
368464	LANGLEY, KRISTINE	OFFICIAL	1/24/2012	105.00
368492	PECK, CODY	OFFICIAL	1/24/2012	105.00
368502	RYHORCHUK, DUNCAN	OFFICIAL	1/24/2012	105.00
368533	JOHNSON, BRIAN	OFFICIAL	1/26/2012	105.00
368534	KIRSHBAUM, SHELBY	OFFICIAL	1/26/2012	105.00
368535	KIRSHBAUM, STEVEN	OFFICIAL	1/26/2012	105.00
111200903	ANDERSON, MARY	REIMBURSE	1/11/2012	104.06
368416	ALLINA HOSPITALS&CLINICS/OCCMED	HEALTH #70001383	1/24/2012	103.50
111200901	ALBEE, ALEXANDER	REIMBURSE	1/11/2012	103.43
111200858	ANDERSON, BRAD	REIMBURSE	1/4/2012	103.28
368180	NEW YORK LIFE	PAYROLL ACCRUAL	1/13/2012	102.25
368563	NEW YORK LIFE	PAYROLL ACCRUAL	1/31/2012	102.25
368395	STEP SAVER INC	HS-SALT	1/20/2012	100.96
111200896	WEST, DEBORAH	REIMBURSE	1/4/2012	100.78
368078	EDUCATIONAL SIMULATIONS	WMS-UPGRADE REAL LIVES 2010	1/5/2012	100.00
368089	MN EARTH SCIENCE TEACHERS ASN	CONFERENCE	1/5/2012	100.00
368482	MN EARTH SCIENCE TEACHERS ASN	CONFERENCE	1/24/2012	100.00
111200952	KUENDIG, WILLIAM III	REIMBURSE	1/18/2012	99.99
368131	HAYDEN, JOHN	REFUND	1/10/2012	99.00
368430	ELECTRIC MOTOR REPAIR, INC	SUPPLIES	1/24/2012	98.59
368317	DRYWALL SUPPLY INC	ARENA-SUPPLIES	1/20/2012	97.92
368127	GOPHER SPORT	CMS-PE SUPPLIES	1/10/2012	94.77
368383	PETRIE, ROBERT	REFUND	1/20/2012	94.10
111200861	BRAUN, CATHY	REIMBURSE	1/4/2012	94.01
368505	SMITH, GARY	OFFICIAL	1/24/2012	94.00
368194	ALLINA HOSPITALS&CLINICS/OCCMED	HEALTH MDE#00468	1/13/2012	92.00
111200912	HANILY-DOLAN, NANCY	REIMBURSE	1/11/2012	90.64
368217	GARDEN & ASSOCIATES, INC.	CONT SERV	1/13/2012	90.00
368405	VALSPAR PAINT	BVHB-SUPPLIES	1/20/2012	88.37
368345	HUNTER, ANN	REFUND	1/20/2012	88.35
368143	MAKEMUSIC	CMS-BAND SUBSCRIPTION	1/10/2012	88.00
111200976	GREEN, SHAWN	REIMBURSE	1/25/2012	88.00
368268	FLOE, ELIZABETH	REFUND	1/13/2012	87.55
368312	CITI-CARGO & STORAGE	CMS DOME-STORAGE	1/20/2012	87.00
111200897	WINDSOR, CYNTHIA	REIMBURSE	1/4/2012	86.71
111200933	PETERSON, DONNA	REIMBURSE	1/11/2012	85.52
111200957	NIKSTAD, ERICA	REIMBURSE	1/18/2012	84.80
111200900	ZIMMERMANN, ANDREA	REIMBURSE	1/4/2012	84.79
111200969	WILLIAMS, CARRI	REIMBURSE	1/18/2012	83.26
111200936	REISS, JENNIFER	REIMBURSE	1/11/2012	82.92
368233	KD & COMPANY RECYCLING INC	SAND	1/13/2012	82.44
111200917	HORVATH, JERILYNN	REIMBURSE	1/11/2012	82.31
368589	SCHOLASTIC INC	READ 180-SHIP & HANDLING	1/31/2012	80.87
368202	COCA-COLA REFRESHMENTS	CSF-POP DELIVERY	1/13/2012	80.00
368102	AJJ ENTERPRISES LLC	HS-INST SUPPLIES	1/10/2012	79.97
111200999	VLACH, MONICA	REIMBURSE	1/25/2012	78.94
368474	MALONE, THOMAS	CED-PROF SERVICE	1/24/2012	78.40
368286	MANNING, THOMAS	REFUND	1/13/2012	78.15
368116	BREDEMUS, RICK	OFFICIAL	1/10/2012	78.00
368124	FEIGUM, DANIEL	OFFICIAL	1/10/2012	78.00
368135	JAMIESON, ROB	OFFICIAL	1/10/2012	78.00
368136	KANTOLA, JENNA	OFFICIAL	1/10/2012	78.00
368161	SORENSEN, MATT	OFFICIAL	1/10/2012	78.00

368168	VRIEZE, TYLER	OFFICIAL	1/10/2012	78.00
368309	BREDEMUS, RICK	OFFICIAL	1/20/2012	78.00
368322	EVANS, LEONADIS	OFFICIAL	1/20/2012	78.00
368343	HOLSETH, ERIC	OFFICIAL	1/20/2012	78.00
368351	JOHNSON, RON	OFFICIAL	1/20/2012	78.00
368354	KELLERMAN, RICH	OFFICIAL	1/20/2012	78.00
368355	KLAERS, DAVID	OFFICIAL	1/20/2012	78.00
368384	PETTINGER, JOSEPH	OFFICIAL	1/20/2012	78.00
368414	ABRAHAMSON, TOM	OFFICIAL	1/24/2012	78.00
368427	COOK, AARON	OFFICIAL	1/24/2012	78.00
368432	EVANS, LEONADIS	OFFICIAL	1/24/2012	78.00
368433	FACTOR, JOSEPH	OFFICIAL	1/24/2012	78.00
368448	GUGGISBERG, ANGELA	OFFICIAL	1/24/2012	78.00
368471	LUKANICH, JIM	OFFICIAL	1/24/2012	78.00
368485	MOEN, JAKE	OFFICIAL	1/24/2012	78.00
368503	SALLIS, JAMES	OFFICIAL	1/24/2012	78.00
368521	WORTHINGTON, CLARK	OFFICIAL	1/24/2012	78.00
368545	ROCK, KEITH	OFFICIAL	1/26/2012	78.00
368548	SCHMIDT, JUSTIN	OFFICIAL	1/26/2012	78.00
111200909	CROW, MELINDA	REIMBURSE	1/11/2012	76.92
111200928	MARGET, DONNA	REIMBURSE	1/11/2012	76.37
368140	LASKOW, MARC	OFFICIAL	1/10/2012	75.00
368274	GRANDELIS, DAVE	OFFICIAL	1/13/2012	75.00
368295	THEISEN, CHAD	OFFICIAL	1/13/2012	75.00
368509	STRAND, JAMES	OFFICIAL	1/24/2012	75.00
368537	LARSEN, RICK	OFFICIAL	1/26/2012	75.00
368583	MARS CO, W. P. & R.S.	CSF-LABEL SUPPLIES MDE#00477	1/31/2012	73.25
368332	FRANKE, DANAYA	OFFICIAL	1/20/2012	73.00
368391	SCHWARTZ, KELLY	OFFICIAL	1/20/2012	73.00
368411	WILLIAMS, KATHERINE	OFFICIAL	1/20/2012	73.00
368450	HEGLAND, LAURA	OFFICIAL	1/24/2012	73.00
368479	MILLER, NISSA	OFFICIAL	1/24/2012	73.00
368525	BELL, ALYSSA	OFFICIAL	1/26/2012	73.00
368112	BLOCK, DAN	OFFICIAL	1/10/2012	72.00
368113	BOLITHO, CHERYL	OFFICIAL	1/10/2012	72.00
368119	COOMBE, JEFF	OFFICIAL	1/10/2012	72.00
368121	DEGEZELLE, KEVIN	OFFICIAL	1/10/2012	72.00
368129	HAMMANN, DENNIS	OFFICIAL	1/10/2012	72.00
368144	MANLY, JOHN	OFFICIAL	1/10/2012	72.00
368146	MCCRARY, KELLY	OFFICIAL	1/10/2012	72.00
368153	PANNING, BRADLEY	OFFICIAL	1/10/2012	72.00
368367	MANLY, JOHN	OFFICIAL	1/20/2012	72.00
368377	MOSLEY, ZEBBIE	OFFICIAL	1/20/2012	72.00
368392	SOBIECH, PATRICK	OFFICIAL	1/20/2012	72.00
368422	BOLLANT, JOSEPH	OFFICIAL	1/24/2012	72.00
368441	GEARMAN, MIKE	OFFICIAL	1/24/2012	72.00
368467	LITFIN, TIM	OFFICIAL	1/24/2012	72.00
368470	LUKANICH, CATHERINE	OFFICIAL	1/24/2012	72.00
368487	MOSLEY, ZEBBIE	OFFICIAL	1/24/2012	72.00
368501	RODRIQUEZ, TONY	OFFICIAL	1/24/2012	72.00
368536	KNOBLAUCH, TOM	OFFICIAL	1/26/2012	72.00
368546	RODRIQUEZ, TONY	OFFICIAL	1/26/2012	72.00
368551	SCHNEIDER, STEVE	OFFICIAL	1/26/2012	72.00
111200949	HERRSCHER, ERIC	REIMBURSE	1/18/2012	71.27

368574	EAGAN HIGH SCHOOL	WORKSHOP	1/31/2012	70.00
111200972	BLUMER, WARD	REIMBURSE	1/25/2012	68.88
111200879	MASHADI, ERAM	REIMBURSE	1/4/2012	68.04
368459	KIRSHBAUM, SHELBY	OFFICIAL	1/24/2012	68.00
368455	ISD #284	REIMBURSE ACT FUND-B CROSS COUNTRY	1/24/2012	67.44
111200927	LUTZ, DAVID	REIMBURSE	1/11/2012	66.88
111200992	NIELSEN, DAN	REIMBURSE	1/25/2012	66.87
368307	ALLISON, ANDY	OFFICIAL	1/20/2012	66.00
368418	BARKER, CURTIS	OFFICIAL	1/24/2012	66.00
368456	JOHNSON, RON	OFFICIAL	1/24/2012	66.00
368472	MAHONY, MICHAEL	OFFICIAL	1/24/2012	66.00
368154	PREMIUM WATERS, INC	AD-WATER DELIVERY	1/10/2012	65.00
368396	SWIECICHOWSKI, KURT	REFUND	1/20/2012	64.95
368114	BORK, GARY	OFFICIAL	1/10/2012	64.00
368115	BOSE, THOMAS	OFFICIAL	1/10/2012	64.00
111200959	PARNELL, AMY	REIMBURSE	1/18/2012	63.82
368342	HOLDAHL CO	SH-LOCKS	1/20/2012	63.72
368590	SCHOOL SPECIALTY	SH-GR 1 SUPPLIES	1/31/2012	63.62
368369	MITCHELL, ADRIAN	REFUND	1/20/2012	60.90
111201001	YEAGER, JILL	REIMBURSE	1/25/2012	60.44
368419	BEATTY, MEGHAN	OFFICIAL	1/24/2012	60.00
368453	HOGENSON, STEVEN	OFFICIAL	1/24/2012	60.00
368475	MCDEW, EVA	OFFICIAL	1/24/2012	60.00
111200877	MAAS, RENE	REIMBURSE	1/4/2012	59.10
368585	MN STATE HIGH SCHOOL LEAGUE	ATH-T & F RULE BKS	1/31/2012	59.00
111200947	FAZENDIN, H CRESSON	REIMBURSE	1/18/2012	58.28
368358	LAMB, KENNETH	OFFICIAL	1/20/2012	56.00
111200940	SCHUSTER, SHARON	REIMBURSE	1/11/2012	55.98
111200966	TOOSON, RODERICK	REIMBURSE	1/18/2012	55.51
368417	ANDERSON, PETER	OFFICIAL	1/24/2012	55.00
368522	ZYLLA, EMILY	OFFICIAL	1/24/2012	55.00
368588	SCHNEIDER, MICHELLE	OFFICIAL	1/31/2012	55.00
368599	WINCEK, JACQUELINE	OFFICIAL	1/31/2012	55.00
368109	BAUMGARTNER, SCOTT	OFFICIAL	1/10/2012	54.00
368160	SNYDER, JERRY	OFFICIAL	1/10/2012	54.00
368290	NELSON, MARTY	OFFICIAL	1/13/2012	54.00
368296	THOMPSON, TED	OFFICIAL	1/13/2012	54.00
111200993	PERRON, NANCY	REIMBURSE	1/25/2012	53.88
368110	BERRY COFFEE CO	AD-COFFEE	1/10/2012	52.25
368452	HERSTEIN, MURRAY	OFFICIAL	1/24/2012	52.22
368461	KOMAREK, JOSEPH	OFFICIAL	1/24/2012	52.22
111200955	LYBECK, KRISTINA	REIMBURSE	1/18/2012	52.11
111200878	MARGET, DONNA	REIMBURSE	1/4/2012	51.70
368520	WOODWORKER'S HARDWARE	GW-SUPPLIES	1/24/2012	51.45
368240	PAHLMEIER, RICH	OFFICIAL	1/13/2012	51.00
368357	KOVACH, JIM	OFFICIAL	1/20/2012	51.00
111200965	SOMMERFELD, SUSAN	REIMBURSE	1/18/2012	50.94
111200869	JOHNSON, JERI	REIMBURSE	1/4/2012	50.45
368118	CHASKA/CHAN COMMUNITY ED	ATH-ENTRY FEE	1/10/2012	50.00
368200	BLOOM, PATRICIA	INST SUPPLIES	1/13/2012	50.00
368284	LANSING SERVICES	EMS-CHOIR ACCOMPANIST	1/13/2012	50.00
368245	PORTER, BERNAJEAN	CMS-SUPPLIES	1/13/2012	49.95
111200889	SKALLAND, AMANDA	REIMBURSE	1/4/2012	49.95
111200954	LOFTON, GABRIEL	REIMBURSE	1/18/2012	49.61

111200937	RICHARDS, MICHAEL	REIMBURSE	1/11/2012	48.91
111200864	GIBSON, JANE	REIMBURSE	1/4/2012	48.84
111200978	HANRAHAN, MARGARET	REIMBURSE	1/25/2012	48.25
111200866	HARREN, KIMBERLY	REIMBURSE	1/4/2012	47.28
111200990	NAUMANN, ANNE	REIMBURSE	1/25/2012	46.05
368360	LEVINSOHN, SHARI	REFUND	1/20/2012	44.45
111200929	MCKASY, MARY	REIMBURSE	1/11/2012	44.07
111200926	LOVISOLO, ELIZABETH	REIMBURSE	1/11/2012	44.00
368130	HANSON, KAREN	AEO EXPENSE	1/10/2012	43.33
368221	GRAINGER INC., W. W.	SUPPLIES MDE#00477	1/13/2012	41.02
111200902	ALLEN, STEPHANIE	REIMBURSE	1/11/2012	40.01
368231	ISD #284	FUND-A-NEED TO ACTIVITY ACCT-CHEER	1/13/2012	40.00
368236	METRO ECSU-REGION 11 IDS #920	SP ED-WORKSHOP	1/13/2012	40.00
368596	THREE RIVERS PARK DISTRICT	EMS-FIELD TRIP 5/31/12	1/31/2012	40.00
111200941	SHEPARD, TYLER	REIMBURSE	1/11/2012	39.78
368421	BERRY COFFEE CO	EMS-COFFEE	1/24/2012	39.00
111200975	GARSTER, IRENE	REIMBURSE	1/25/2012	38.50
368082	KROUGH, TODD	STUDENT CLICKER	1/5/2012	38.00
368339	HAWKINS, WARREN	REFUND	1/20/2012	37.95
111200891	TRUDELL, CINDY	REIMBURSE	1/4/2012	36.63
111200953	LAHR, BILLY	REIMBURSE	1/18/2012	36.62
111200982	KAMP, KATHRYN	REIMBURSE	1/25/2012	36.07
368159	SCHOOL NUTRITION ASSOCIATION	CERT & REINSTATE	1/10/2012	36.00
368366	MAKEMUSIC	CMS-BAND SUBSCRIPTION	1/20/2012	36.00
111200960	RASMUSSEN, KYLE	REIMBURSE	1/18/2012	35.90
111200986	MERKEY, REBECCA	REIMBURSE	1/25/2012	35.44
368235	METRO ECSU-REGION 11 IDS #920	SP ED WORKSHOP	1/13/2012	35.00
368528	CHANHASSEN HIGH SCHOOL	HS-SPEECH 1/17/12	1/26/2012	35.00
111200981	JOHNSON, ANNE	REIMBURSE	1/25/2012	34.41
368259	BURRILL, ELIZBETH	REFUND	1/13/2012	34.06
111200870	JOHNSON, MARI	REIMBURSE	1/4/2012	33.97
111200894	WACHHOLZ, ANDREA	REIMBURSE	1/4/2012	32.85
111200924	LABOWITCH, KATHRYN	REIMBURSE	1/11/2012	32.19
111200983	KESSLER, MARIANNA	REIMBURSE	1/25/2012	32.00
111200997	RICHTER, ANN	REIMBURSE	1/25/2012	32.00
368349	JAGARIAN, YURI	REFUND	1/20/2012	31.75
111200922	KOPECKY, KATHLEEN	REIMBURSE	1/11/2012	31.74
111200950	HRICKO, SANDRA	REIMBURSE	1/18/2012	31.68
111200884	OZELL, DESHA	REIMBURSE	1/4/2012	31.52
111200974	FALLS, DENISE	REIMBURSE	1/25/2012	31.41
368514	UNIVERSITY OF ST. THOMAS	ATH-B SWIM 1/28/12	1/24/2012	30.00
368398	TOLL GAS & WELDING SUPPLY	SUPPLIES-TRUCK #15	1/20/2012	29.29
111200868	HOWE, MICHELLE	REIMBURSE	1/4/2012	28.86
111200968	WAITE, WILLIAM	REIMBURSE	1/18/2012	28.44
368291	OLSON, JODI	REFUND	1/13/2012	27.50
111200998	TOLLE, BONNIE	REIMBURSE	1/25/2012	27.19
111200873	LANKFORD, LYNDA	REIMBURSE	1/4/2012	27.08
368247	PREMIUM WATERS, INC	PC-WATER DELIVERY	1/13/2012	27.00
368310	BUCK, MEGAN	AEO EXPENSE	1/20/2012	26.99
111200963	RUFF, TIFFANY	REIMBURSE	1/18/2012	26.85
111200946	BRATTAIN, DAVID	REIMBURSE	1/18/2012	26.70
111200890	THOMES, ALISSA	REIMBURSE	1/4/2012	26.41
368424	BUCK, MEGAN	AEO EXPENSE	1/24/2012	26.40
368577	ISD #284	CORRECTION OF JULY XFR FOR 3/2011 P2	1/31/2012	26.40

368331	FISCHER, LAURA	REFUND	1/20/2012	26.15
368047	AT&T MOBILITY	CSF-iPAD	1/3/2012	25.96
368352	JUHL, PATRICK	REFUND	1/20/2012	25.40
111200888	SHANNON-ANDERSON, KARI	REIMBURSE	1/4/2012	25.19
368389	SAYLER, MIKE	REFUND	1/20/2012	25.05
368220	GIMSE, JEFFREY	OFFICIAL	1/13/2012	25.00
368375	MN SCHOOL NUTRITION ASSOCIATION	CONFERENCE	1/20/2012	25.00
111200907	BREWER, KATHRYN	REIMBURSE	1/11/2012	24.99
111200938	ROSS, ALISON	REIMBURSE	1/11/2012	24.95
111200964	SEELAND, ELIZABETH	REIMBURSE	1/18/2012	24.64
368413	ZERMAN, CORTNEY	REFUND	1/20/2012	24.20
368318	ECHTENKAMP, CLARA	REFUND	1/20/2012	24.05
111200939	SARFF, GAIL	REIMBURSE	1/11/2012	23.75
111200899	ZIESEL, THERESA	REIMBURSE	1/4/2012	23.14
368356	KLOSTERMANN, MARCIA	REFUND	1/20/2012	22.80
368308	BOYD, TAMMY	REFUND	1/20/2012	21.90
368539	NATIONAL GEOGRAPHIC SCHOOL PUBLISHING	KL-SUBSCRIPTIONS	1/26/2012	21.72
368281	KELSEY, DAVID	REFUND	1/13/2012	21.15
111200914	HEBEISEN, JAMES	REIMBURSE	1/11/2012	20.86
368334	GERRETY, SCHARRE	REFUND	1/20/2012	20.65
368406	WASSCHER, BEN	REFUND	1/20/2012	20.55
368489	NORTHERN TOOL & EQUIPMENT CO.	SUPPLIES	1/24/2012	20.55
368219	GILSETH, MARY	REFUND	1/13/2012	20.00
368311	CARLSON, KATHY	REFUND	1/20/2012	20.00
368337	HAEFNER, CHRIS	REFUND	1/20/2012	19.75
368341	HOGAN, DAVID	REFUND	1/20/2012	18.20
368299	WENDELL'S	KL-NAMEPLATES	1/13/2012	17.86
111200988	MUNNICH, ANNALISE	REIMBURSE	1/25/2012	16.91
111200971	BEATTY, KATHLEEN	REIMBURSE	1/25/2012	16.74
111200925	LARSON, CHRISTOPHER	REIMBURSE	1/11/2012	16.00
111200956	MUNDAHL, STEPHANIE	REIMBURSE	1/18/2012	16.00
368276	HOUTS, ROBERT	OFFICIAL	1/13/2012	15.00
368283	KLEIST, KELSEY	OFFICIAL	1/13/2012	15.00
111200930	MICHELS, RANDI	REIMBURSE	1/11/2012	15.00
368260	ELKIN, KELLY	REFUND	1/13/2012	14.40
368222	GRAINGER INC., W. W.	CUL EXP-BALLAST	1/13/2012	14.05
111200991	NELSON, ROSS	REIMBURSE	1/25/2012	13.98
111200898	ZEMLIN, LYNN	REIMBURSE	1/4/2012	13.88
368270	FRIEDMAN, SALLY	REFUND	1/13/2012	13.85
368275	HASHIZUME, MEGAN	REFUND	1/13/2012	13.15
111200905	BARNES, CAROLINE	REIMBURSE	1/11/2012	13.10
368085	MCCREARY, GARRY	REFUND	1/5/2012	12.95
368293	SCHWARTZBAUER, BRIAN	REFUND	1/13/2012	12.55
368300	WONG, AMY	REFUND	1/13/2012	12.30
368294	STERNER, KATHRYN	REFUND	1/13/2012	11.93
368287	MCINTOSH, ALAN	REFUND	1/13/2012	11.28
111200874	LEUER, CONSTANCE	REIMBURSE	1/4/2012	10.67
368280	KARPOV, OLGA	REFUND	1/13/2012	10.10
111200980	HRICKO, SANDRA	REIMBURSE	1/25/2012	9.00
111200867	HEWITT, JENNIFER	REIMBURSE	1/4/2012	8.88
368324	FERGUSON ENTERPRISES, INC #1657	GW-SUPPLIES	1/20/2012	8.23
111200945	WAITE, WILLIAM	REIMBURSE	1/11/2012	7.71
368258	ZHAO, ROY	HS-SCIENCE OLYMPIAD	1/13/2012	6.82
111200961	RAVNHOLDT, TANYA	REIMBURSE	1/18/2012	6.49

368393	SOLBERG, KRISTIN	REFUND	1/20/2012	6.25
111200996	RAWSKI, ANNETTE	REIMBURSE	1/25/2012	6.00
111200943	SPOHNHOLTZ, JODI	REIMBURSE	1/11/2012	5.34
368587	OWENS, BRODIE	ECFE-CLASS OVERPAYMENT	1/31/2012	5.00
368541	PEPPER & SON INC., J. W.	EMS-BAND MUSIC	1/26/2012	4.63
368321	EIDSNESS, ANDREA	REFUND	1/20/2012	4.35
368090	MN DEPT OF EDUCATION	PERKINS PAY BACK-FISCAL YR 10-11	1/5/2012	0.50
368105	ALL STRINGS ATTACHED	VOID	1/23/2012	0.00
367624	KD & COMPANY RECYCLING INC	VOID	1/13/2012	(82.44)
				2,908,733.70
		APPROVED BY: G. WILLIAM RUEBER		
		CONTROLLER - ISD 284		
		FEBRUARY 13, 2012		
		JOHN A. MOROZ, TREASURER		
		BOARD OF EDUCATION - ISD 284		
		FEBRUARY 13, 2012		

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER,EFT AND ACH ACTIVITY
DECEMBER 2011**

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$3,995,042
Wells Fargo-Checking	Federal P/R Taxes	12/1/2011	\$663,838
	Federal P/R Taxes	12/16/2011	\$659,633
Wells Fargo-Checking	State P/R Taxes (MN)	12/1/2011	\$118,084
	State P/R Taxes (MN)	12/23/2011	\$117,658
Wells Fargo-Checking	Delta Dental - Dental Claims	Multiple	\$81,678
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$816,576
Wells Fargo-Checking	Wells Fargo Commercial Card - Purchase Card Program	12/5/2011	\$310,006
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$122,310
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	12/15/2011	\$75,324
Wells Fargo-Checking	Payroll Vendors, Employees - Electronic Payments, Reimbursements	Multiple	\$482,855
Wells Fargo-Checking	MN State Retirement System - 457 Plan/HSA Contributions	Multiple	\$6,575
Wells Fargo-Checking	MN Department of Revenue - Sales & Use Tax Payment	12/21/2011	\$1,710
Wells Fargo-Checking	MSDLAF - Investment/Operating Funds	12/16/2011	\$17,000,000
Wells Fargo-Checking	Neopost - Postage Meter Fee	12/1/2011	\$50
MN Trust/PMA	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$7,750,000
State of Minnesota	PMA/MN Trust - State Aid Payments	Multiple	\$109,390
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	12/29/2011	\$34,090
Hennepin County	PMA/MN Trust - Property Tax Settlement	12/1/2011	\$352,142
Morgan Stanley	Wells Fargo-Checking - Aid Anticipation Certificate Proceeds	12/5/2011	\$19,791,131
TOTAL ACTIVITY - DECEMBER 2011			\$52,488,092

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Sue Bukowski New Position	3.5 Hour Paraprofessional	Sunset Hill
Martha Curtiss Increased Enrollment (2011-12 school year only)	.4 Health Teacher	Central Middle
Butch Huldeen New Position	3.25 Hour Home Base Assistant	Greenwood
Michelle Lingen New Position	3 Hour Special Ed Paraprofessional	Greenwood
Rachel Moyer Transfer – Amy Dahl	2 Hour Paraprofessional (2011-12 school year only)	Gleason Lake
Susan Norgren Transfer – Rose Nguyen	3.75 Hour Culinary Express	Central Middle
Andrew Pierskalla Transfer – Kirstin Reich	6 Hour Special Ed Paraprofessional	High School
Cathy Somers-Gade Transfer – Demae DeRocher	3.75 Hour Culinary Express	Central Middle
Keith Spurgeon Increased Enrollment	.5 Social Studies/ALC Teacher	High School
Cary Watkins Transfer – Joan Sable-Lemke	4.25 Hour Culinary Express	Greenwood
Tony Williams New Position	1.0 Academic Intervention Specialist	East Middle

Contract Modification

Anne Naumann	Reading/Title I Teacher, Oakwood from .5 to 1.0 11-12 only
Ann O'Connor	Pre-school Nurse, District from .6 to .5
Sarah Schilling	Pre-school Nurse, District from .55 to .65

Leave of Absence

Laura Baum, 6th Grade Teacher at East Middle School, has requested a disability leave of absence to begin approximately May 28, 2012 followed by a child care leave of absence through the end of the 2011-12 school year. She is also requesting a child care leave of absence from August 27 through October 12, 2012.

Kristen Bolling, Central Middle School 6th Grade Teacher, has requested a leave of absence from February 21-24, 2012. She will use 1.5 personal days, .5 comp days and 2 days without pay.

Seth Finck, High School Science Teacher, has requested a child care leave of absence from January 29 through February 15, 2012.

Kellie Heidelberger, Writing & Math Teacher at Birchview Elementary School, has requested a disability leave of absence to begin approximately May 25, 2012 followed by a child care leave of absence through the end of the 2011-12 school year. She is also requesting a child care leave of absence from August 27 through October 12, 2012.

Kathryn Hill, 6th Grade Teacher at Central Middle School, has requested a disability leave of absence to begin approximately May 22, 2012 followed by a child care leave of absence through the end of the 2011-12 school year. She is also requesting a child care leave of absence from August 27 through October 12, 2012.

Kayleen Jensen, 1st Grade Teacher at Birchview Elementary School, has requested a child care leave of absence from August 27 through November 30, 2012.

Katherine Mitchell, 2nd Grade Teacher at Oakwood Elementary School, has requested a child care leave of absence from August 27 through October 5, 2012.

Extended Leave of Absence for 2012-2013 (3 year minimum, 5 year maximum)

Carmen Avendano	1 year extension	4 th Year
Jennifer Blevins	1.0 Science, East Middle	1 st Year
Erin Bloom	1.0 4 th Grade Teacher, Plymouth Creek	1 st Year
Deanna Hasselfeldt	1.0 2 nd Grade Teacher, Gleason Lake	1 st Year

Retirement

Mary Anderson, West Middle School 6th Grade Teacher, has announced her retirement effective June 8, 2012. Ms. Anderson has been employed with the District since 1979.

Teresa Anderson, Central Middle School Evaluation Specialist and Title 1 Coordinator, has announced her retirement effective June 8, 2012. Ms. Anderson has been employed with the District since 1986.

Kathleen Brayman, Plymouth Creek Art Teacher, has announced her retirement effective June 11, 2012. Ms. Brayman has been employed with the District since 1994.

Michele Burniece, Plymouth Creek 2nd Grade Teacher, has announced her retirement effective June 11, 2012. Ms. Burniece has been employed with the District since 1978.

Mary Dvorak, Greenwood 1st Grade Teacher, has announced her retirement effective June 11, 2012. Ms. Dvorak has been employed with the District since 1989.

Bev Gudrais, Plymouth Creek Secretary, has announced her retirement effective June 15, 2012. Ms. Gudrais has been employed with the District since 1981.

Paula Hassinger, Oakwood Literacy Academic Specialist, has announced her retirement effective June 8, 2012. Ms. Hassinger has been employed with the District since 1981.

Barbara Melbye Janssen, High School German and French Teacher, has announced her retirement effective June 11, 2012. Ms. Janssen has been employed with the District since 1982.

Anne Martin, Plymouth Creek 2nd Grade Teacher, has announced her retirement effective June 11, 2012. Ms. Martin has been employed with the District since 1986.

Steve O'Neill, Central Middle School Physical Education Teacher, has announced his retirement effective June 8, 2012. Mr. O'Neill has been employed with the District since 1977.

Lesya Parekh, Oakwood 4th Grade Teacher, has announced her retirement effective June 8, 2012. Ms. Parekh has been employed with the District since 1986.

Mary Radford, Gleason Lake ECSE Teacher, has announced her retirement effective June 11, 2012. Ms. Radford has been employed with the District since 1995.

Stephen Root, Central Middle School Principal, has announced his retirement effective June 30, 2012. Mr. Root has been employed with the District since 1975 with a three year break in service.

Bill Rueber, District Controller, has announced his retirement effective December 15, 2012. Mr. Rueber has been employed with the District since 1995.

Gail Sarff, High School Communications Teacher, has announced her retirement effective June 11, 2012. Ms. Sarff has been employed with the District since 1979.

Jo Schubert, Early Childhood Family Education Teacher, has announced her retirement effective June 30, 2012. Ms. Schubert has been employed with the District since 1986.

Debra Skogheim, Home Base Site Manager at Plymouth Creek, has announced her retirement effective June 7, 2012. Ms. Skogheim has been employed with the District since 1997.

Resignation

Melissa Brandt, Home Base Program Assistant at Plymouth Creek & Greenwood, has submitted her resignation effective February 13, 2012.

Michael Chanen, District Technology Specialist Help Desk & Curriculum, has submitted his resignation effective February 9, 2012.

Jeff Gagstetter, High School Physical Education Teacher, has submitted his resignation effective February 14, 2012.

Mahshid, Hanafi-Alamdari, High School Math Teacher currently on leave of absence, has submitted her resignation effective June 11, 2012.

James Leuer, Maintenance Foreman at Central Services, has submitted his resignation effective February 2, 2012.

Chad Libby, Elementary Peer Coach, has submitted his resignation effective March 5, 2012.

Kristine Miska, 1.0 Physical Education Long Term Reserve Teacher at Gleason Lake Elementary, has submitted her resignation effective February 23, 2012.

Stephanie Neiffer, Family Consumer Science Teacher at East Middle School, has submitted her resignation effective March 9, 2012.

Judi Rovang, 12-month Secretary at the High School, has submitted her resignation effective January 17, 2012.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 14, 2010

AGENDA SECTION: 3. STUDENT CURRICULUM PRESENTATION

ITEM: A. Wayzata High School Student Presentation

COMMENTS BY: Dr. Jill Johnson

We have with us this evening, Bill Waite with the Engineering, Technology, and Design Department at Wayzata High School. Bill and his students will be presenting an example of a summative evaluation for the Civil Engineering and Architecture course at Wayzata High School. Upon completion of units of instruction, including residential and commercial architecture, site development, utility calculations, structural analysis, and estimating, students were asked to incorporate all they have learned into a design proposal. The class was divided into small groups and asked to generate proposals to accommodate the growing student population at Wayzata High School. Please feel free to ask students questions about their proposal as that was part of summative evaluation process.

Wayzata High School Addition

Civil Engineering and Architecture Block 2



By: Jonathan Collins, Aidan Kennedy,
Madeleine North, Katherine Rath,
Michael Feitel, Anthony Secord

Project Description

Based on the results from the surveys, we selected key features from each of our design proposals. Our survey results revealed that most students in the school would benefit from additional group learning areas, so we included ALCs (active learning centers) in the final design. ALCs are larger rooms designed to enhance group learning.



Active Learning Classrooms (ALCs)

- Larger classrooms
- Ideal for group work
- Interactive learning
- Teachers able to teach many students while students collaborate



University of Minnesota

Proposed Site



Zoomed View: Site

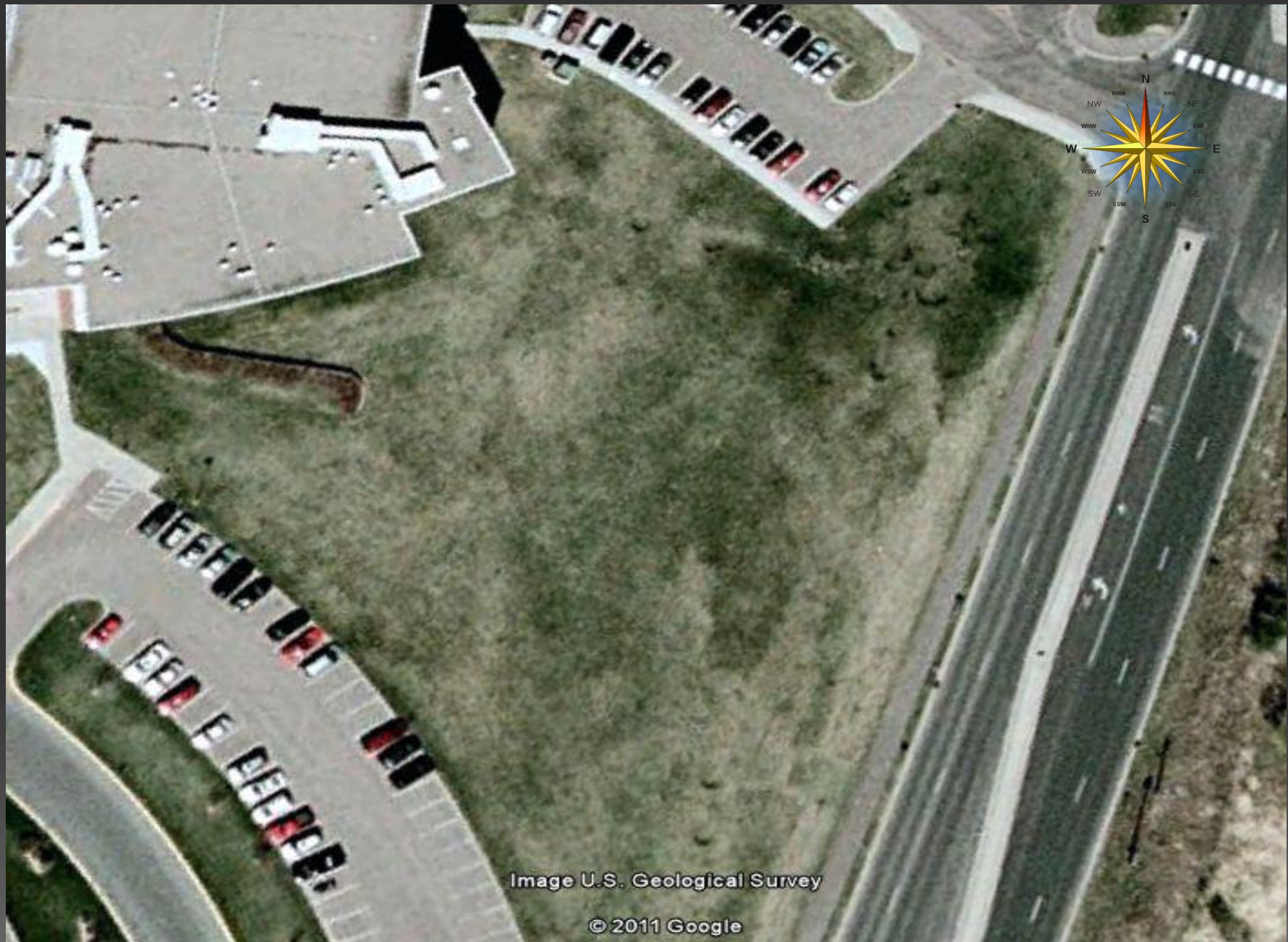
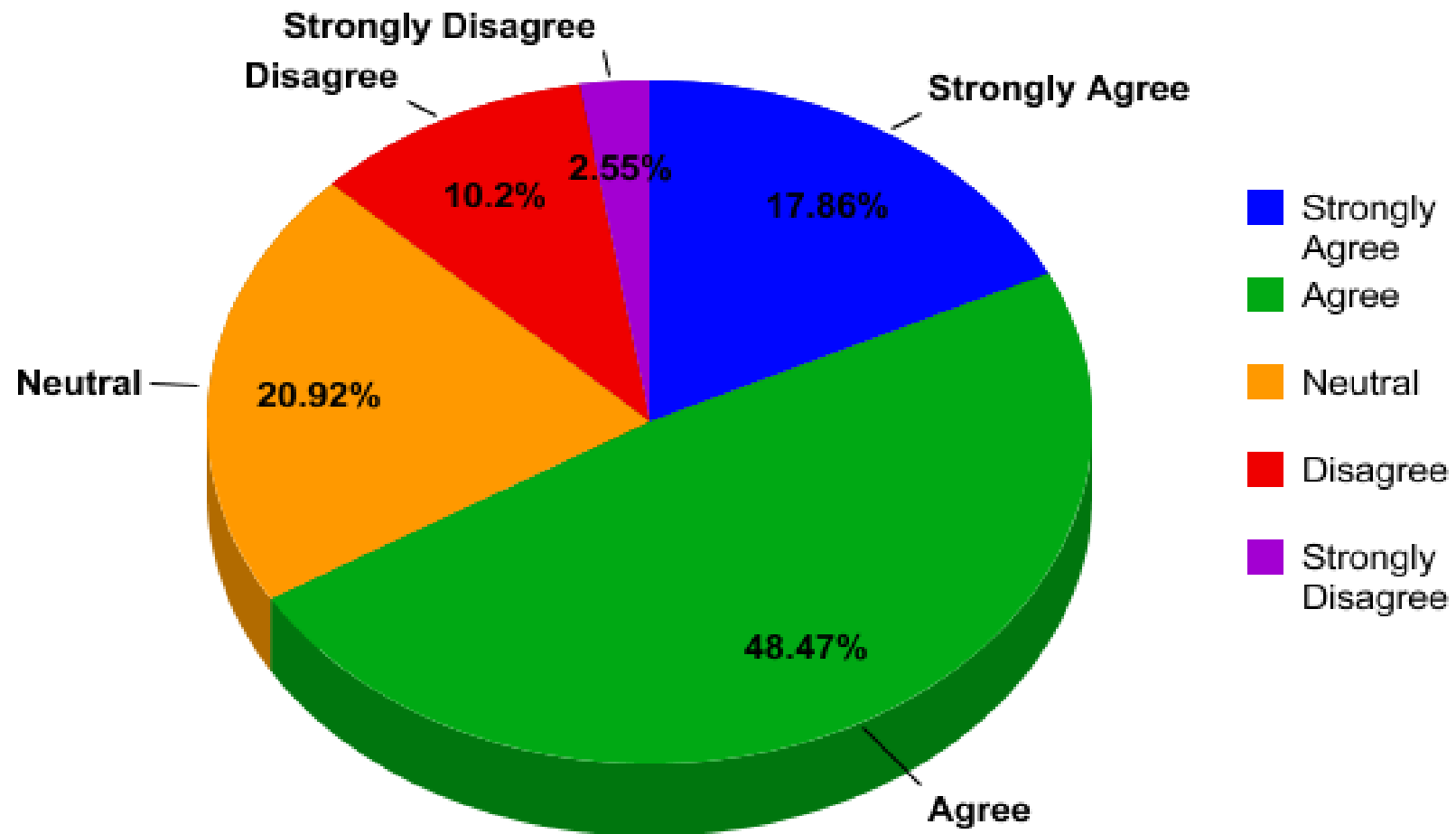


Image U.S. Geological Survey

© 2011 Google

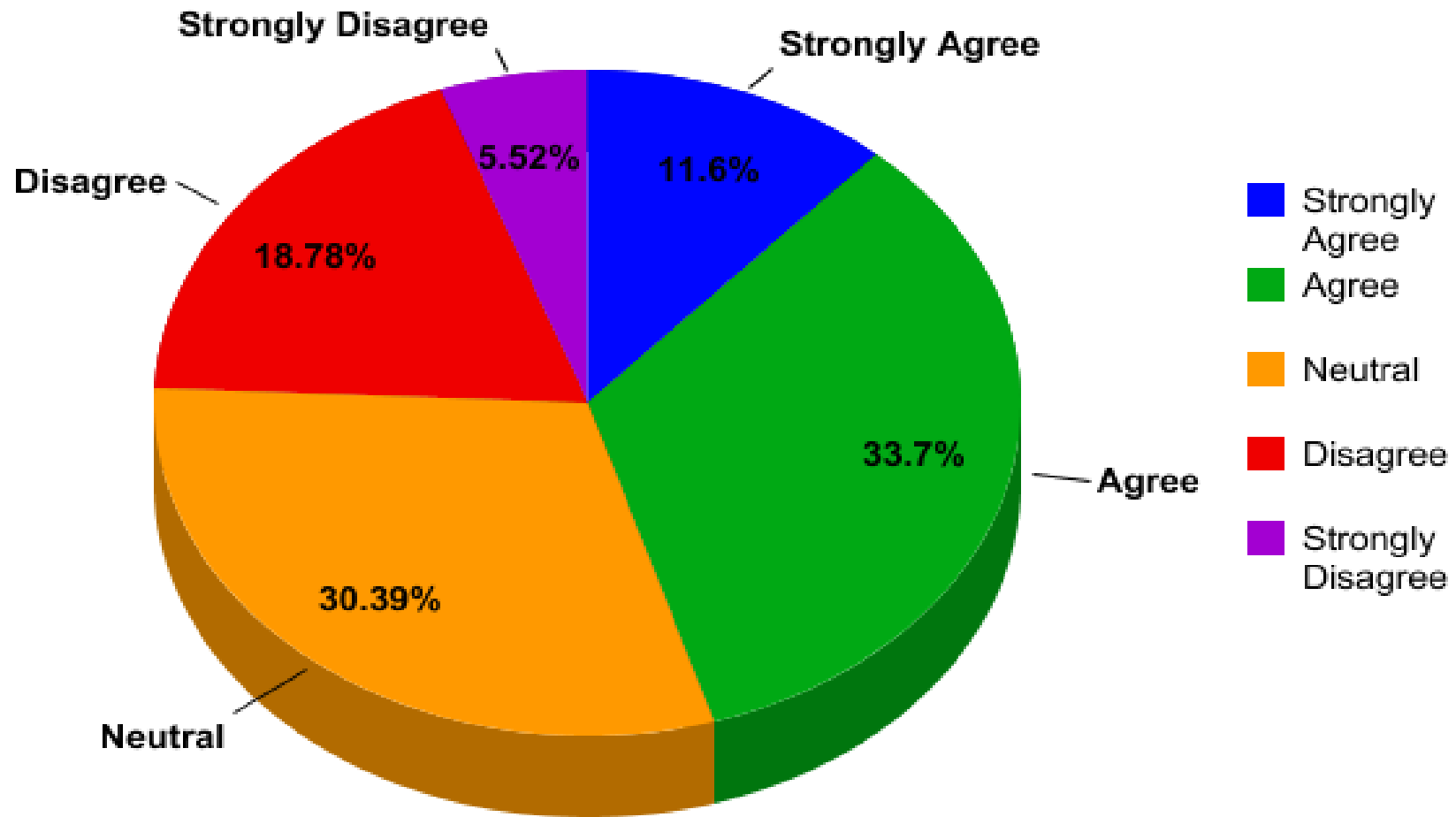
Survey Results

Working in a group helps you better understand the course content.



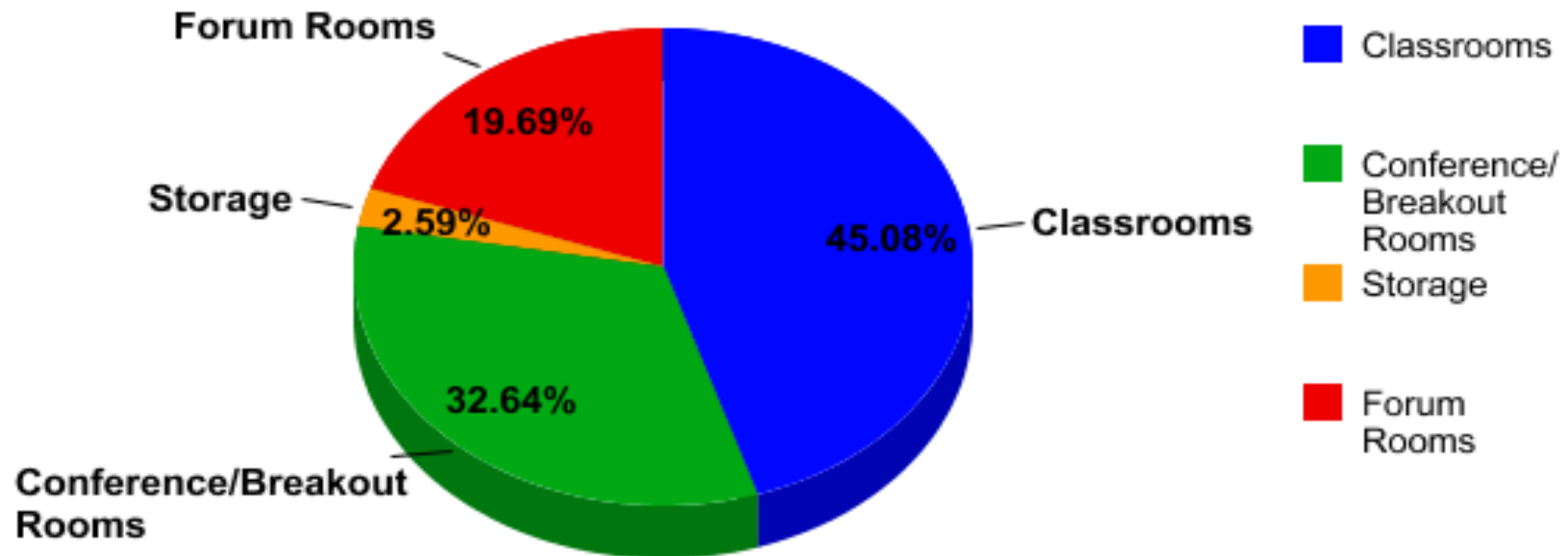
Survey Results

The Media Center is a quiet and efficient place to study.

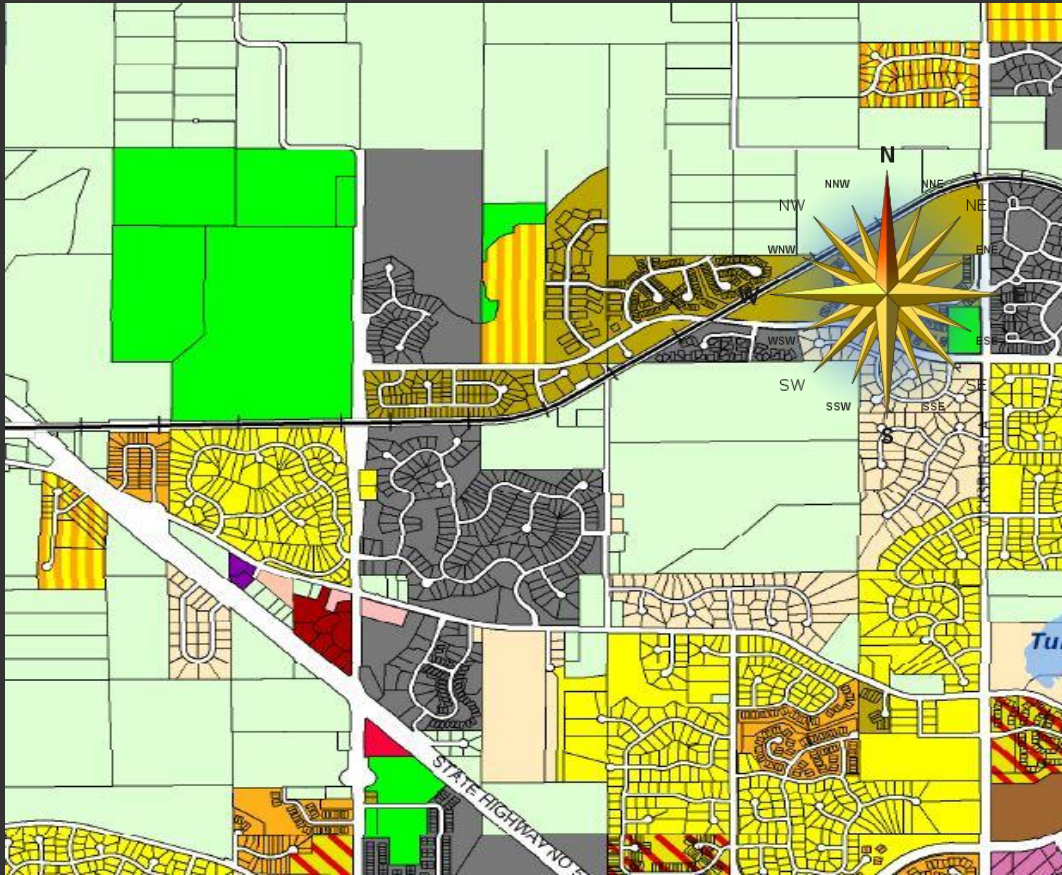


Survey Results

What do you believe WHS needs more of?



Property Zoning: Plymouth, MN

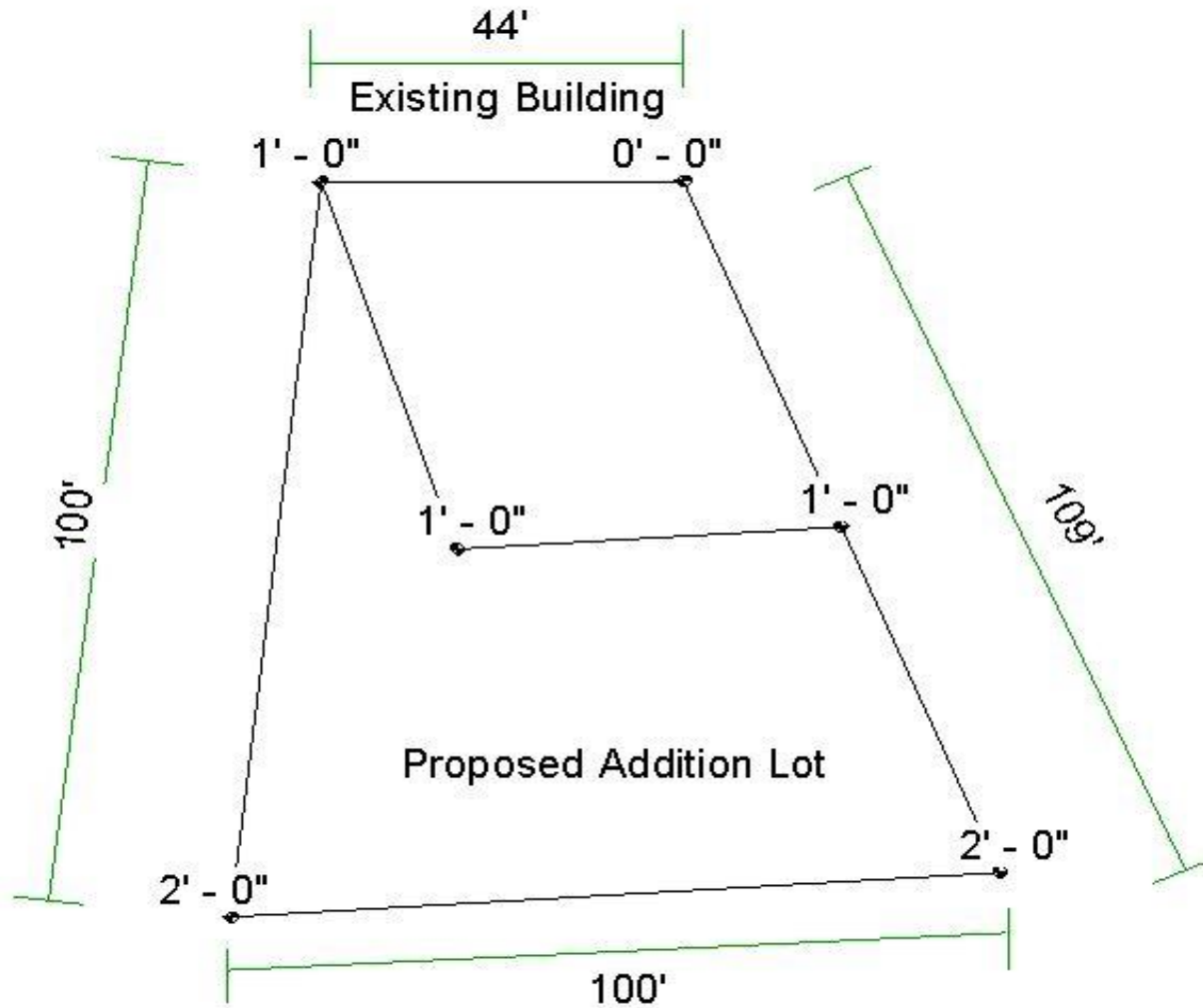


	FRD, Future Restricted Development
	RSF-R, Single Family Detached Rural to Urban Transition
	RSF-1, Single Family Detached 1
	RSF-2, Single Family Detached 2
	RSF-3, Single Family Detached 3
	RSF-4, Single and Two Family
	RMF-1, Multiple Family 1
	RMF-2, Multiple Family 2
	RMF-3, Multiple Family 3
	RMF-4, Multiple Family 4
	O, Office
	C-1, Convenience Commercial
	C-2, Neighborhood Commercial
	C-3, Highway Commercial
	C-4, Community Commercial
	CC-P, City Center, Public
	CC-OT & R, City Center, Office/Tech & Retail
	CC-R & E, City Center, Retail & Entertainment
	C-5, Commercial/Industrial
	B-C, Business Campus
	I-1, Light Industrial
	I-2, General Industrial
	I-3, Heavy Industrial
	P-I, Public/Institutional
	PUD, Planned Unit Development
	City Limits
	Lakes

Purpose of Zoning:

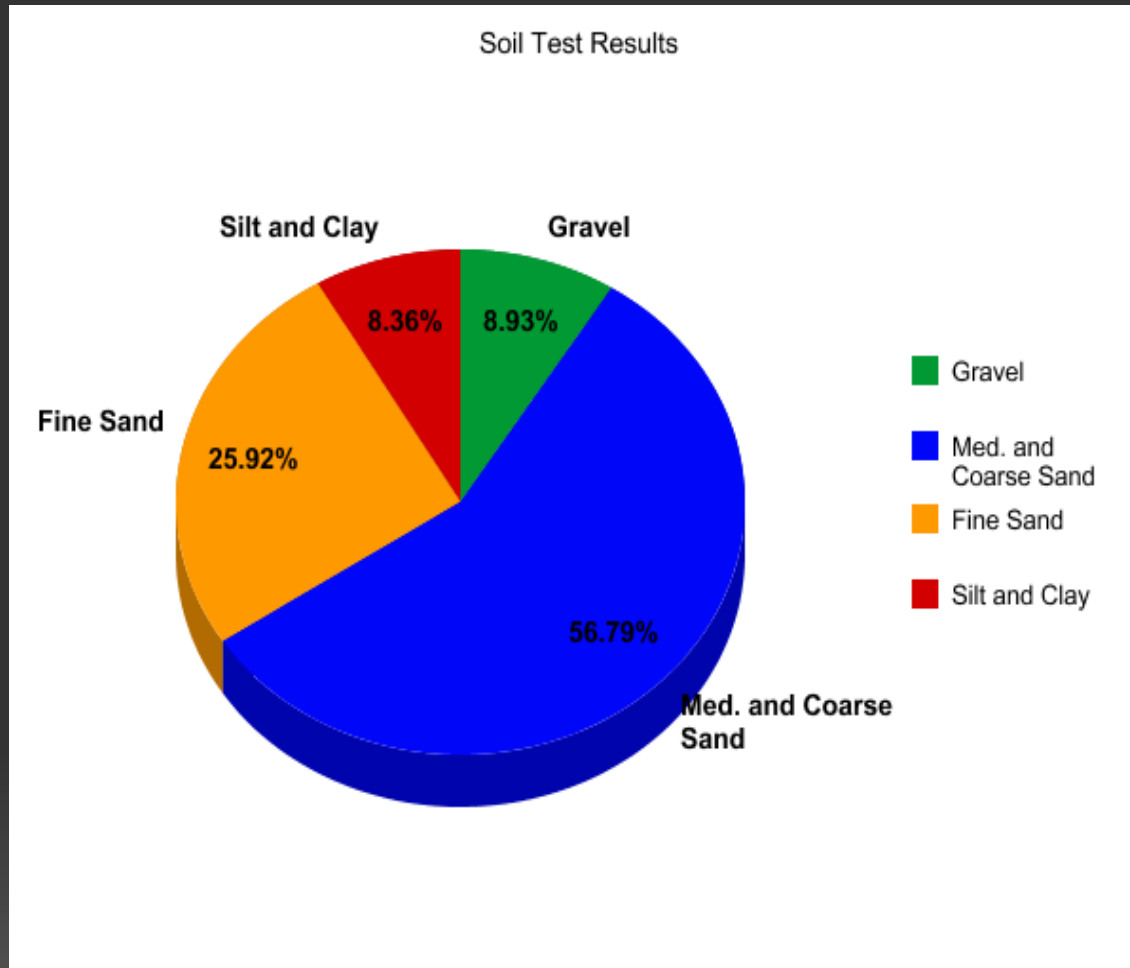
- Orderly development
- Determine best potential use of land in future

Topo Surface: Site Contours



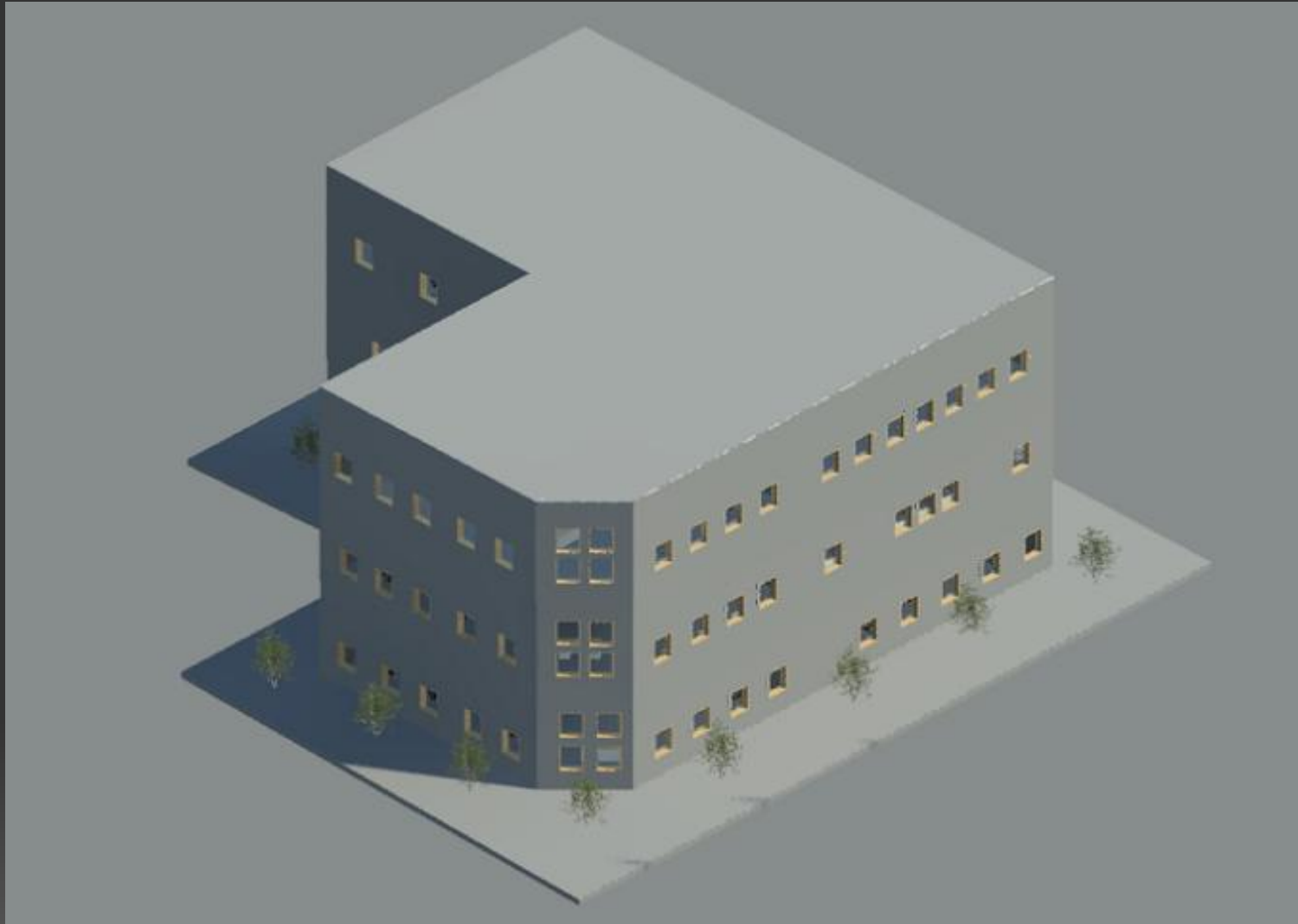
- Site slopes approx. 2 ft towards parking lot
- Rainwater drains to retention pond

Soil Test Results



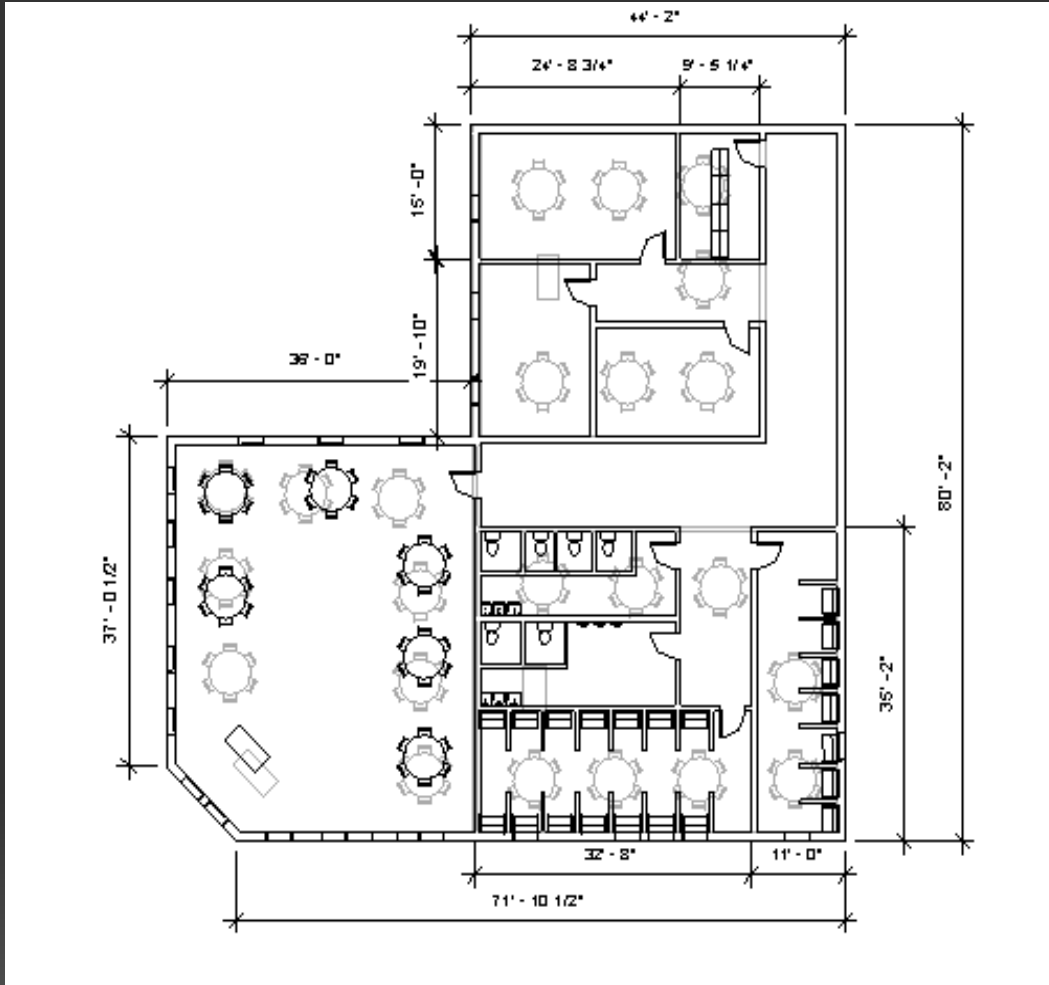
- Soil approx. 82% sands
- Soil bearing capacity approx. 2000 lbs/ft²
- Commercial structures generally 800-1500 lbs/ft²

Individual Proposal: Mady



Exterior View

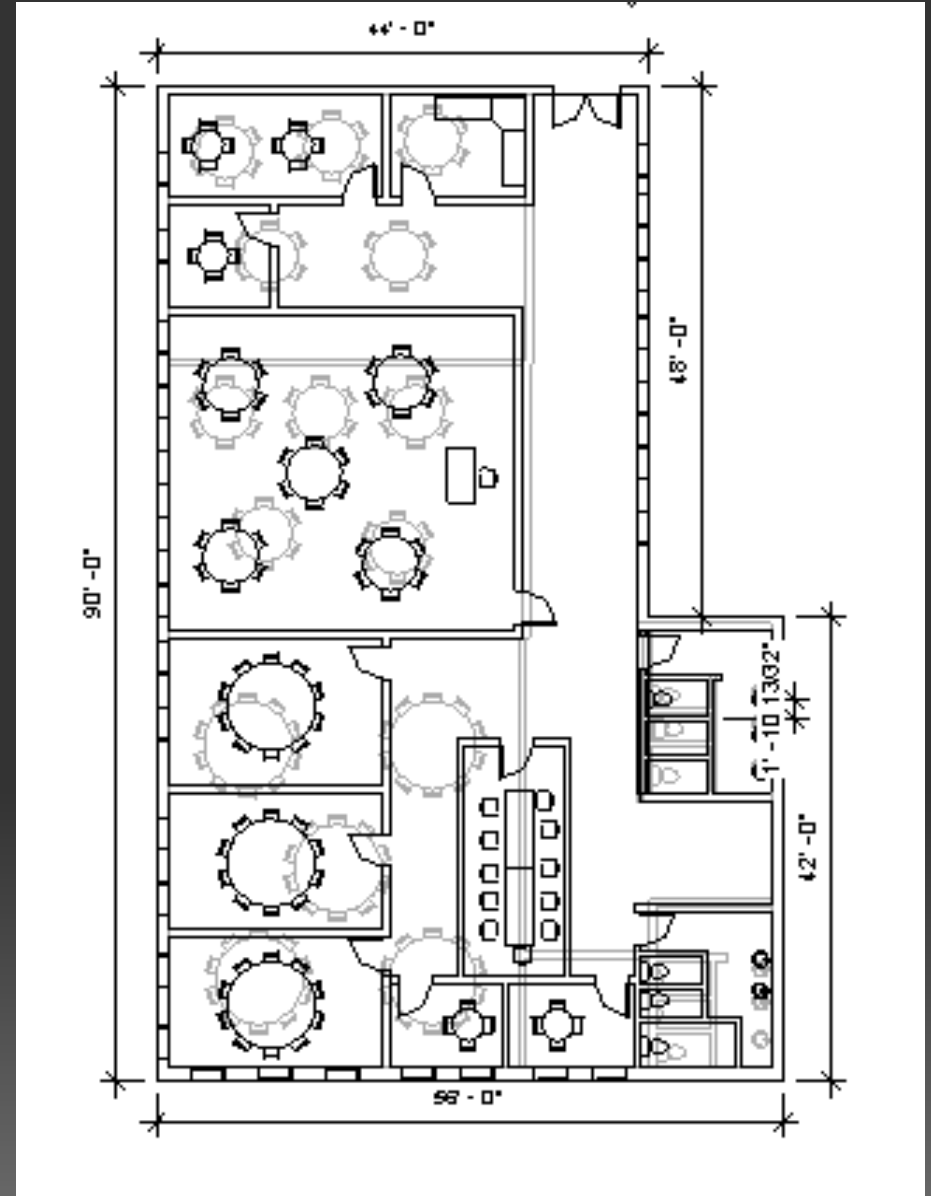
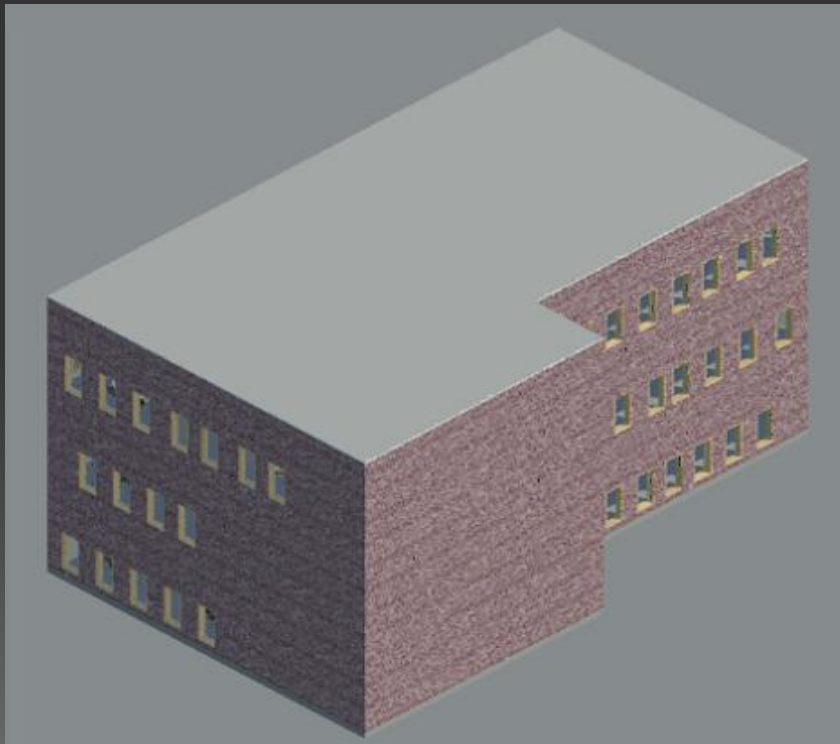
Individual Proposal: Mady



- Three floors
- Each floor:
 - ALC
 - Conference areas
 - Male/Female Restrooms
 - Independent Study areas
 - Laptop storage

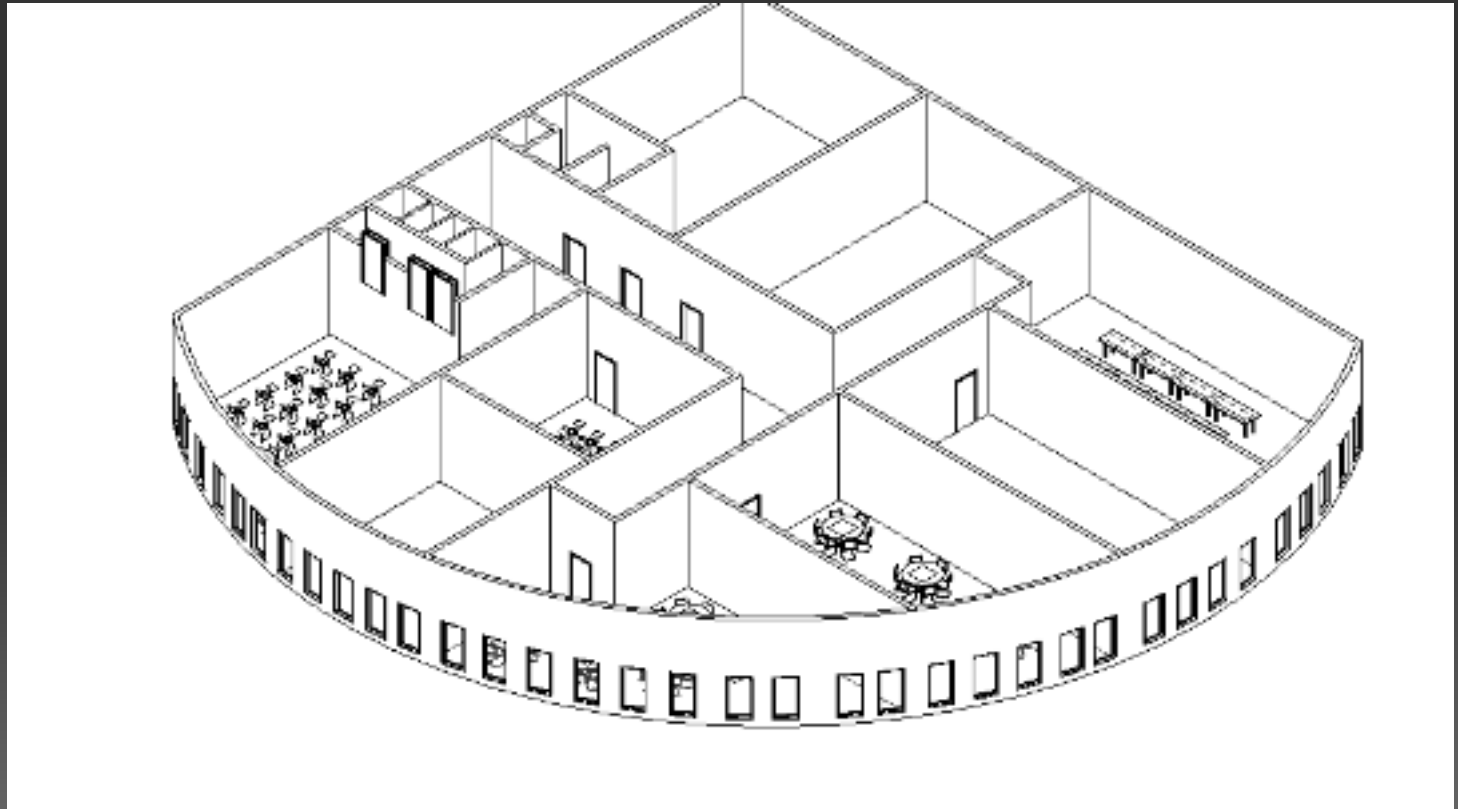
Individual Proposal: Kate

- Active Learning Classrooms
- break out rooms
- conference rooms
- laptop check-out



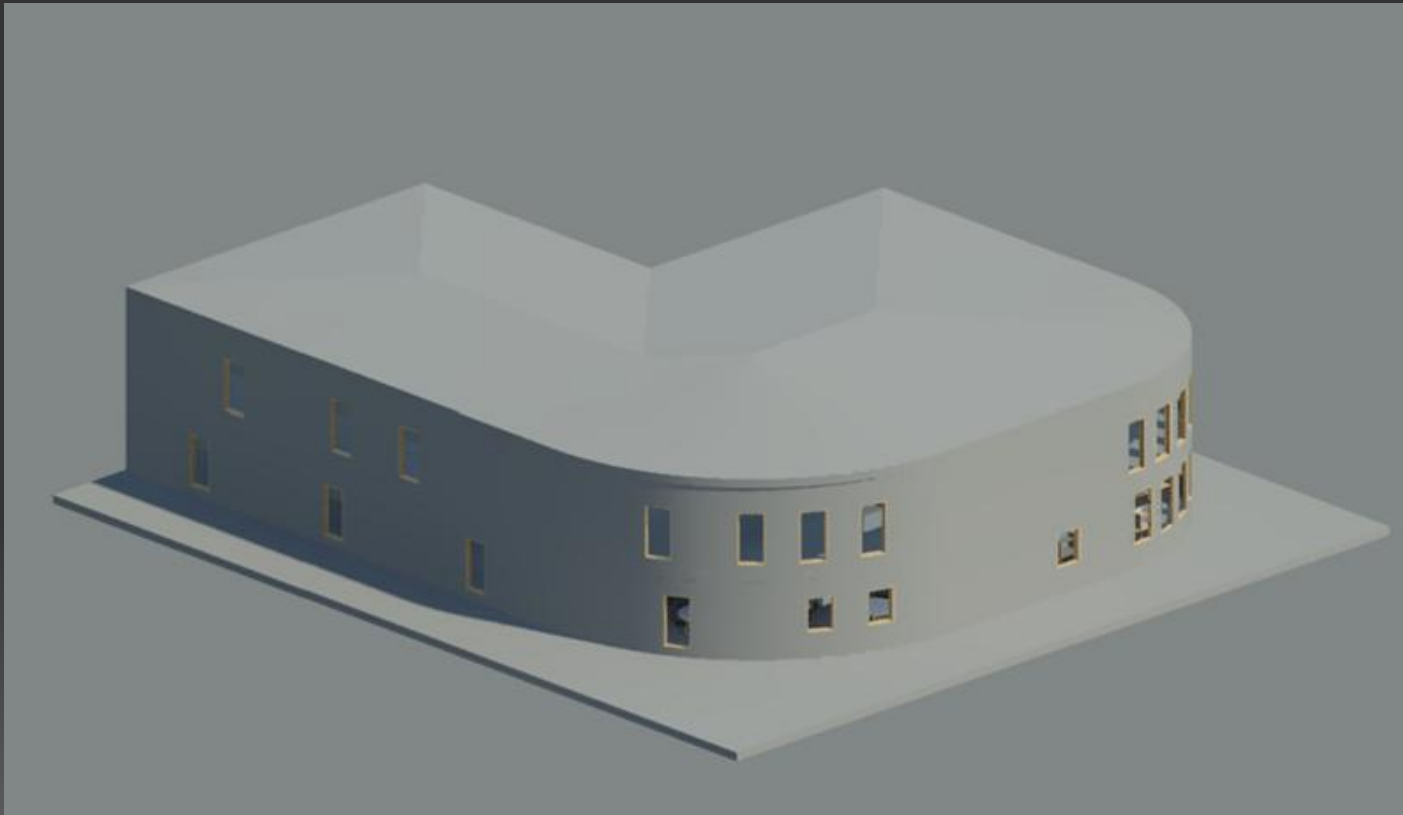
Individual Proposal: Anthony

- ALC classrooms
- Study rooms
- Socratic seminar room



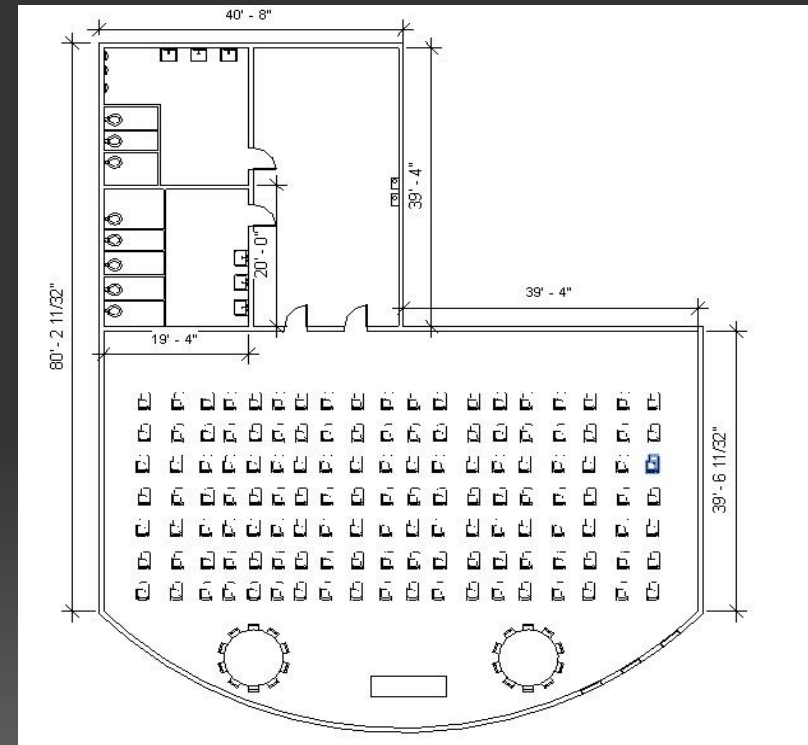
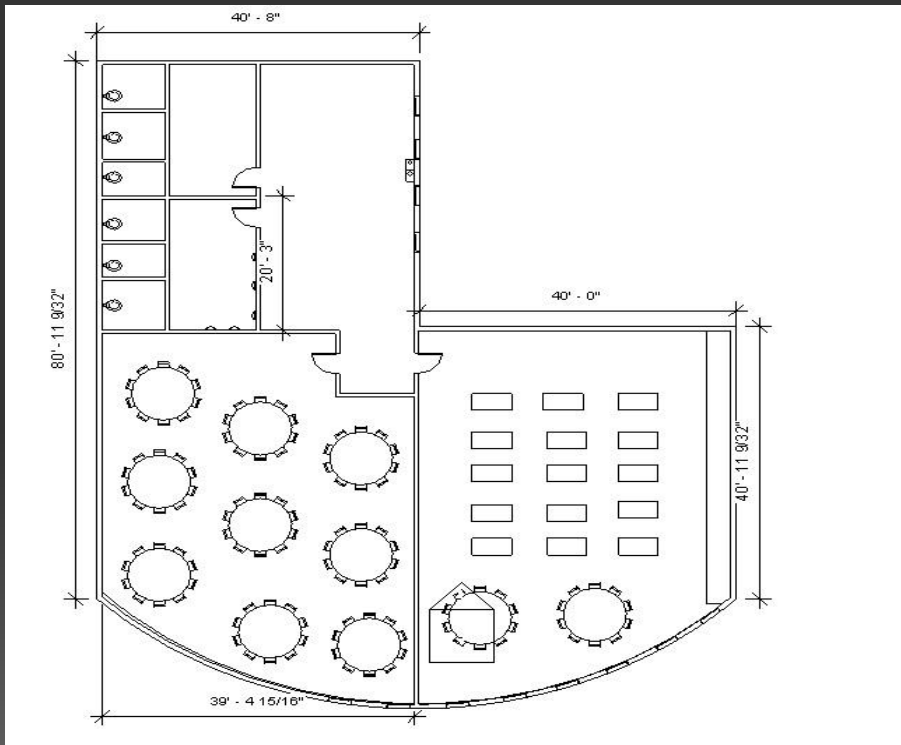
Individual Proposal: Michael

- 2 stories
- Approximately 5500 square feet per floor



Individual Proposal: Michael

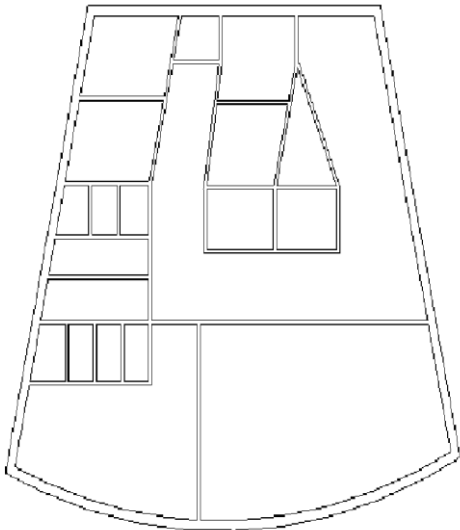
- 1st floor allows for a large classroom, and then a group study room
- 2nd floor includes a 172 person capacity forum room



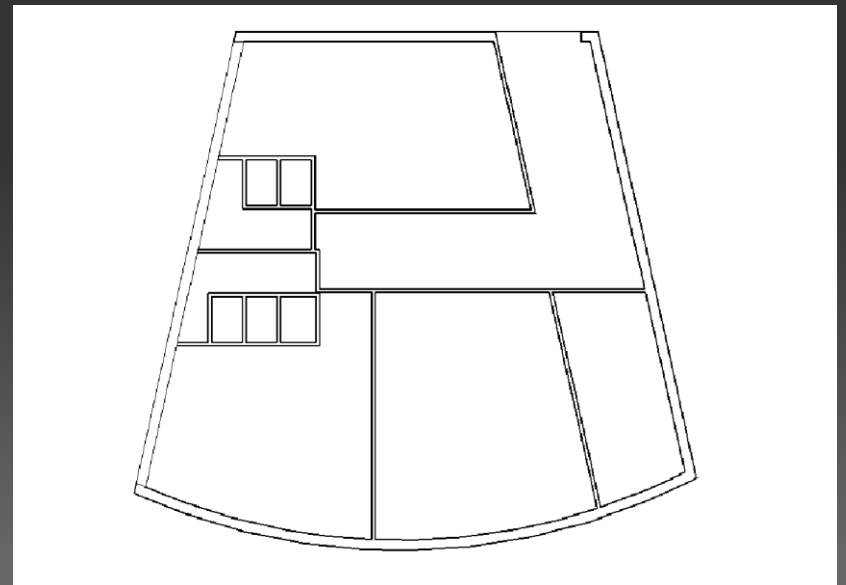
Individual Proposal: Aidan



- curved front that matches the current front side of the school
- design focused space usage on classrooms and storage

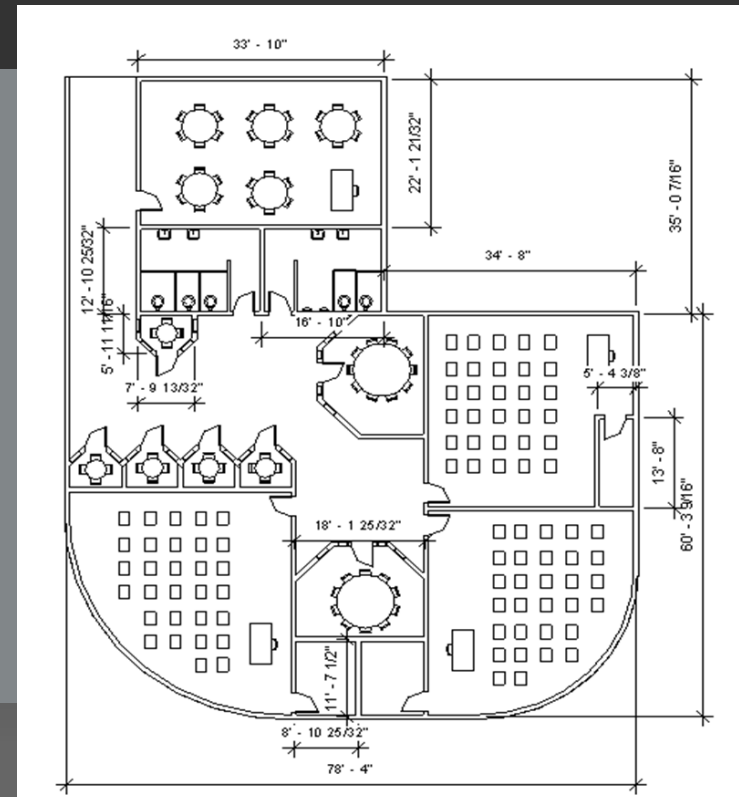
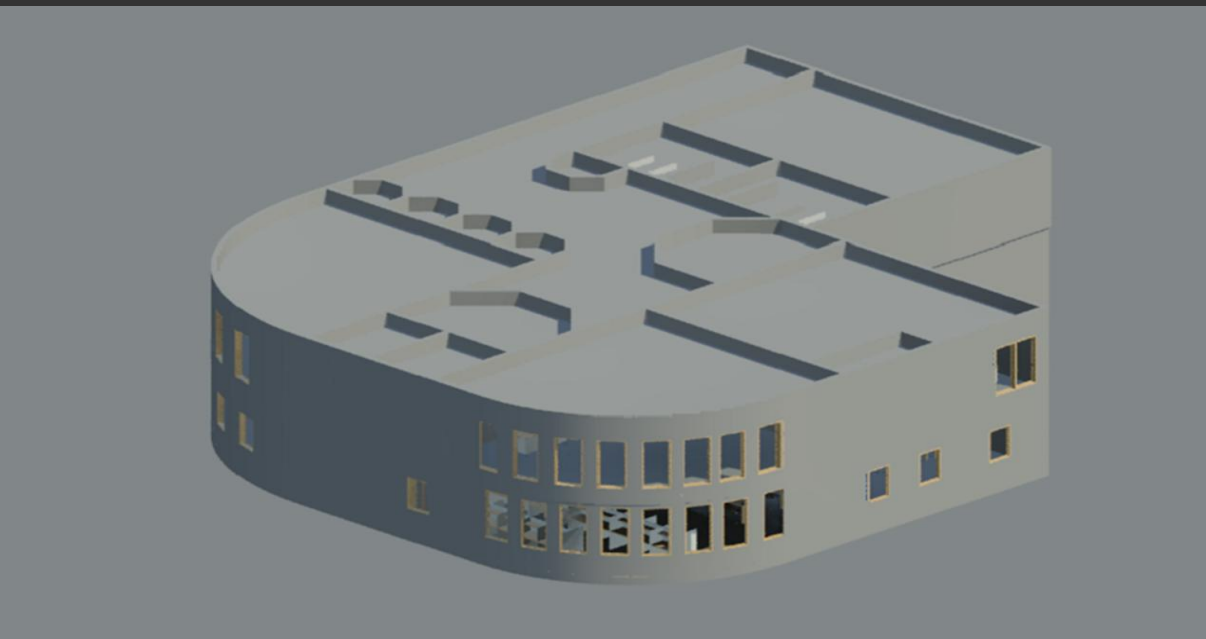
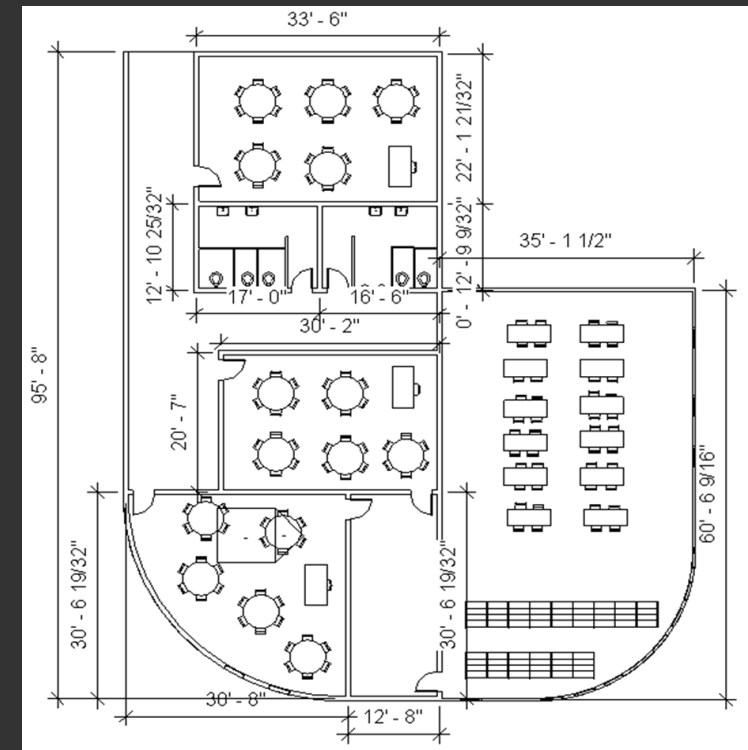


53

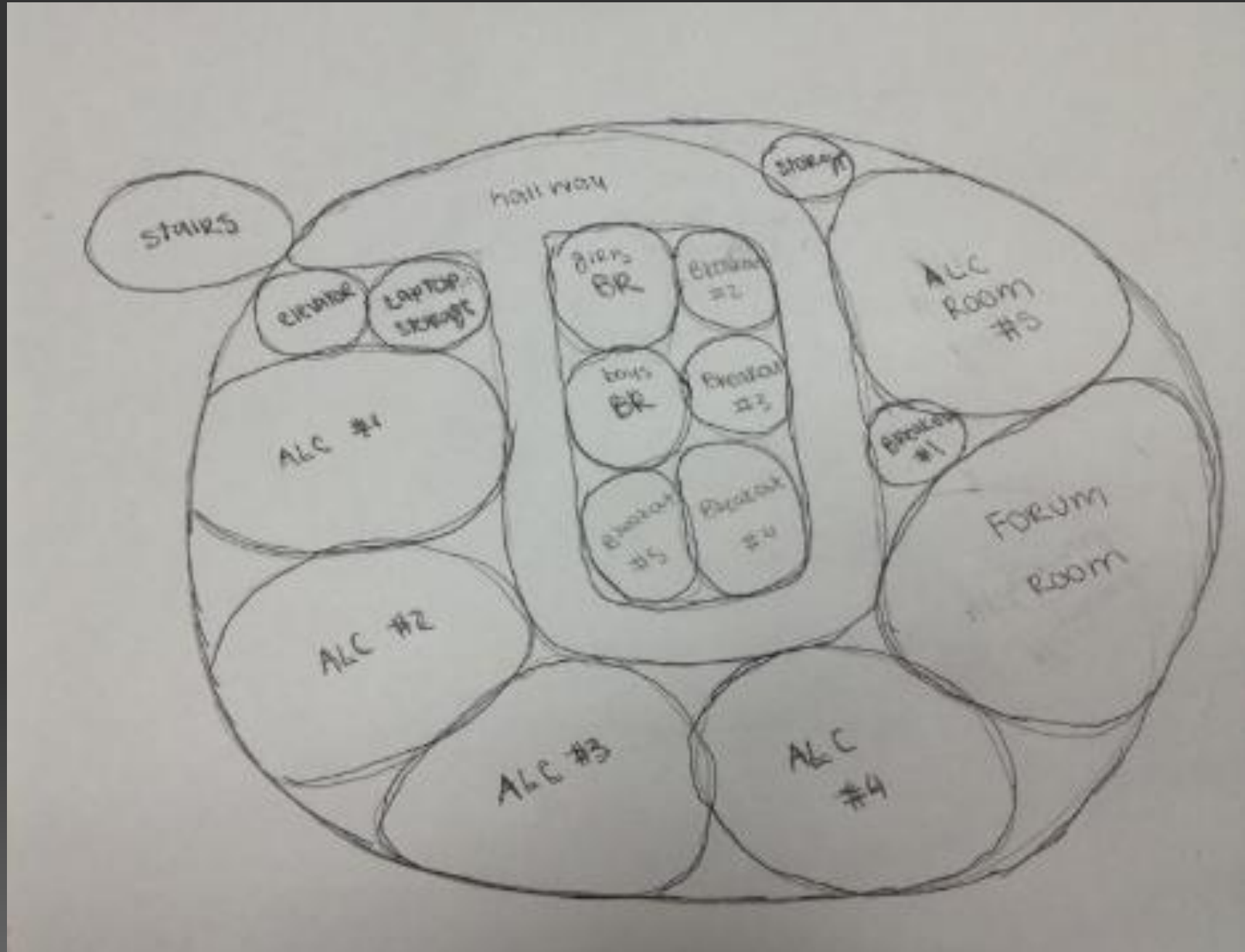


Individual Proposal: Jon

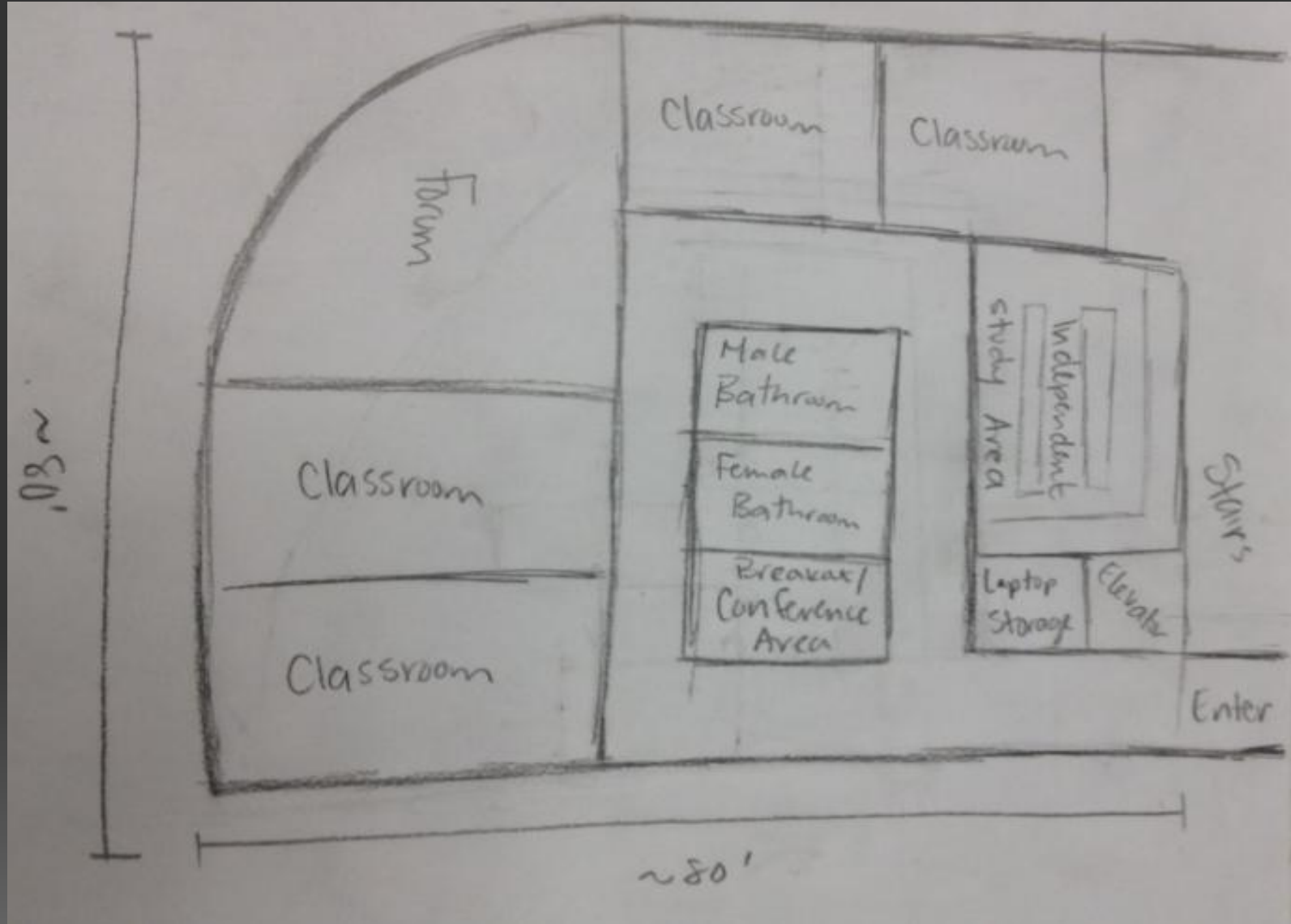
- ALC's
- Conference Rooms
- Independent Study Room
- Storage
- Bathrooms



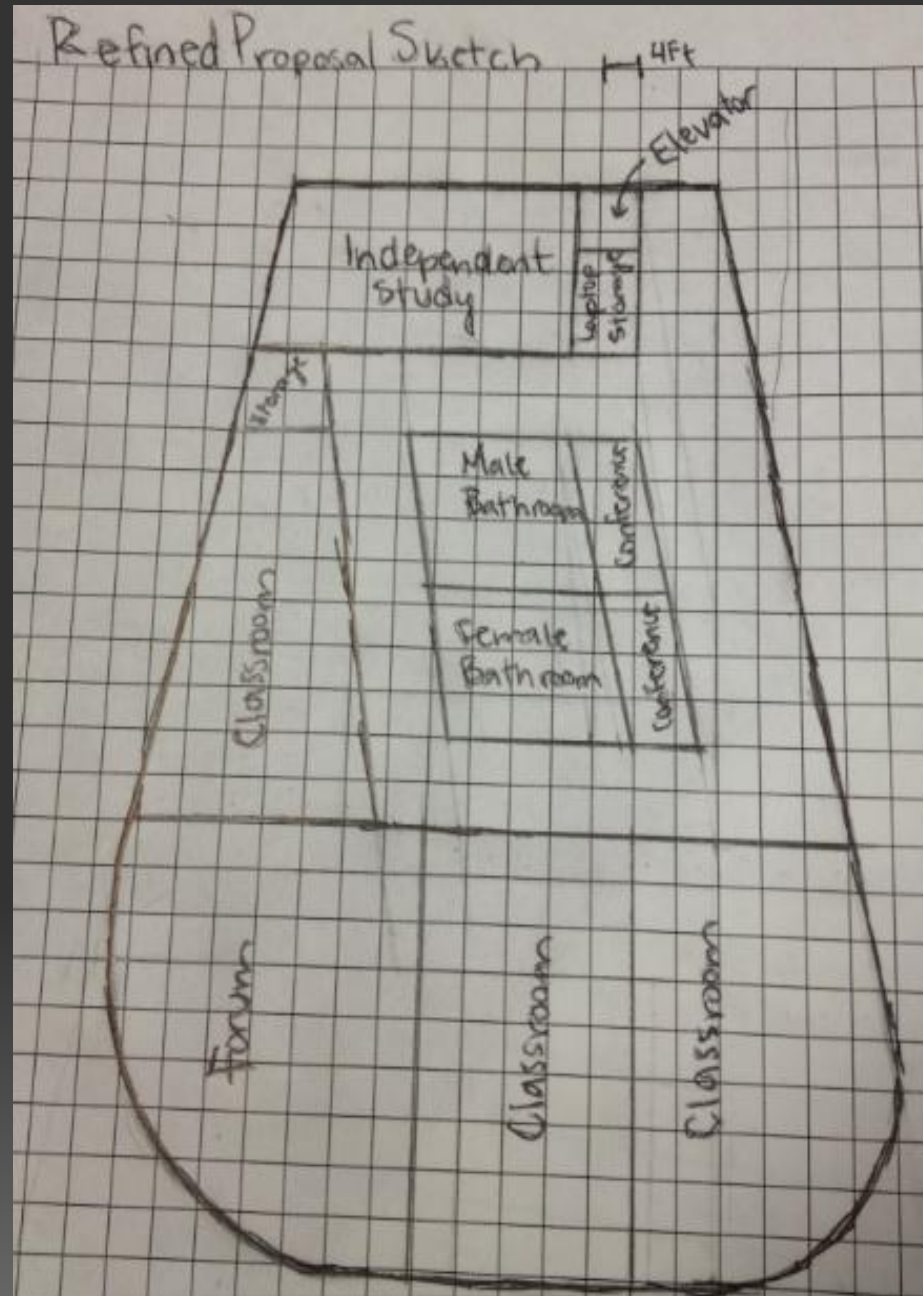
Bubble Map



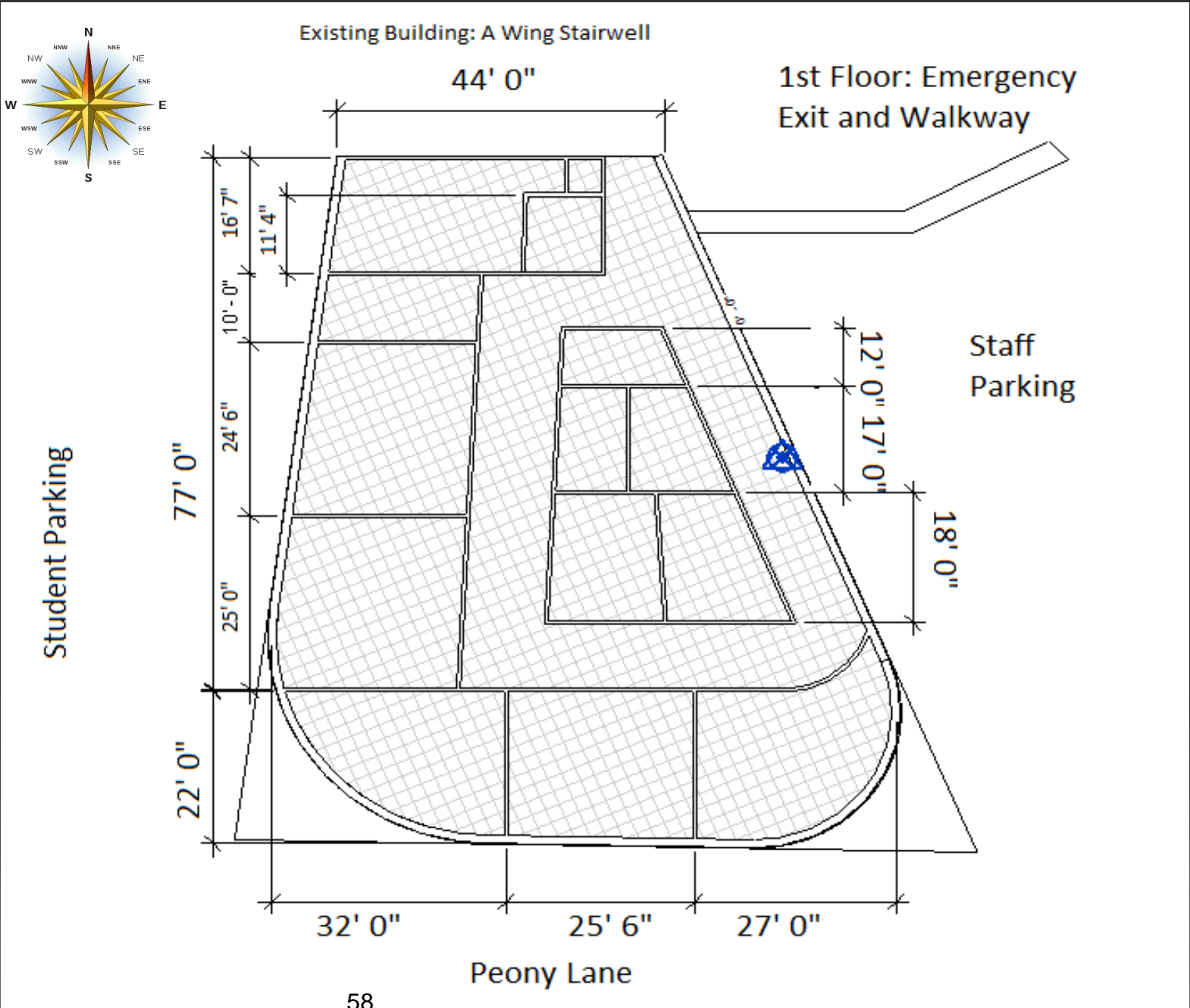
Initial Sketch



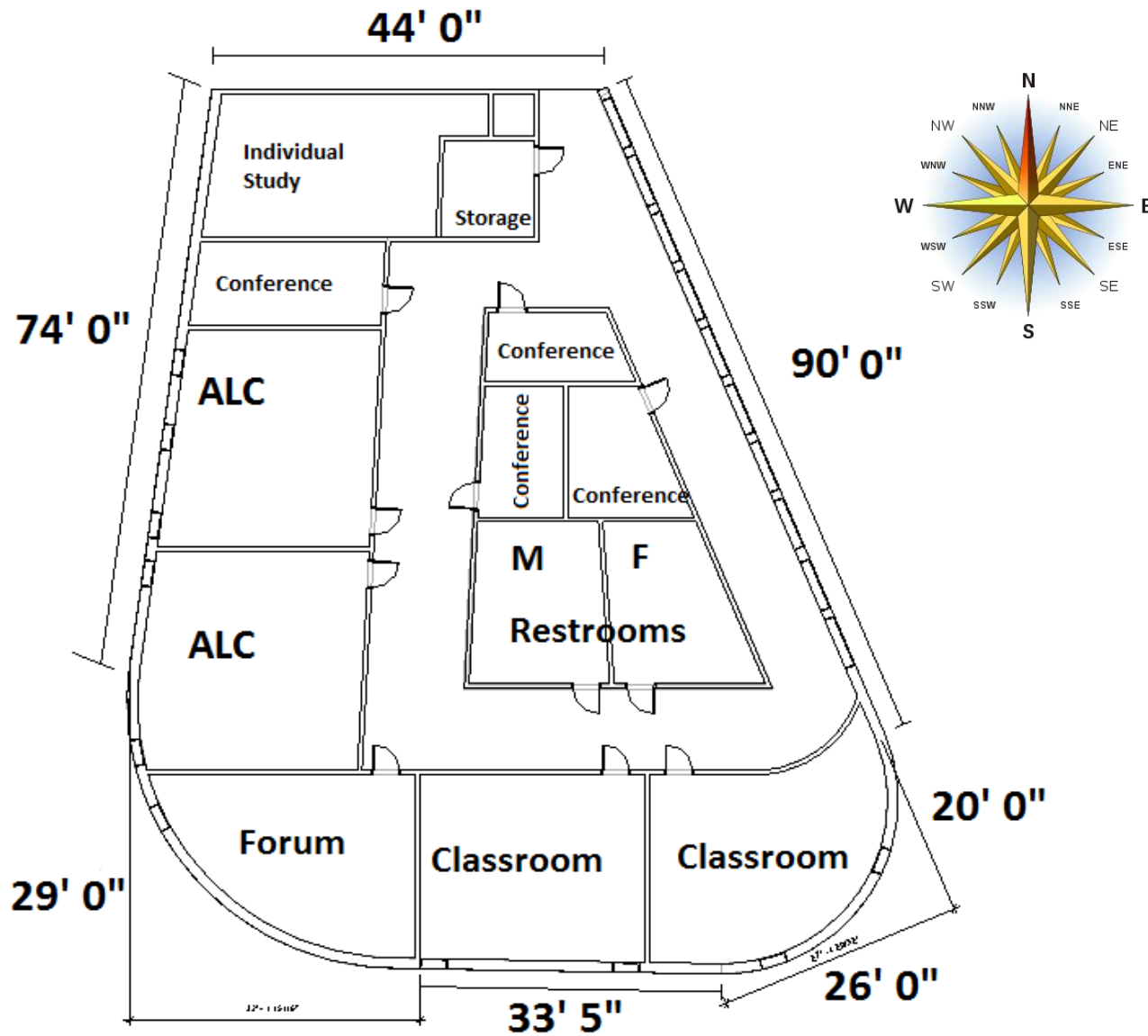
Refined Sketch



Plan View of Site



Plan View of Structure



Exterior Elevation Rendering: South



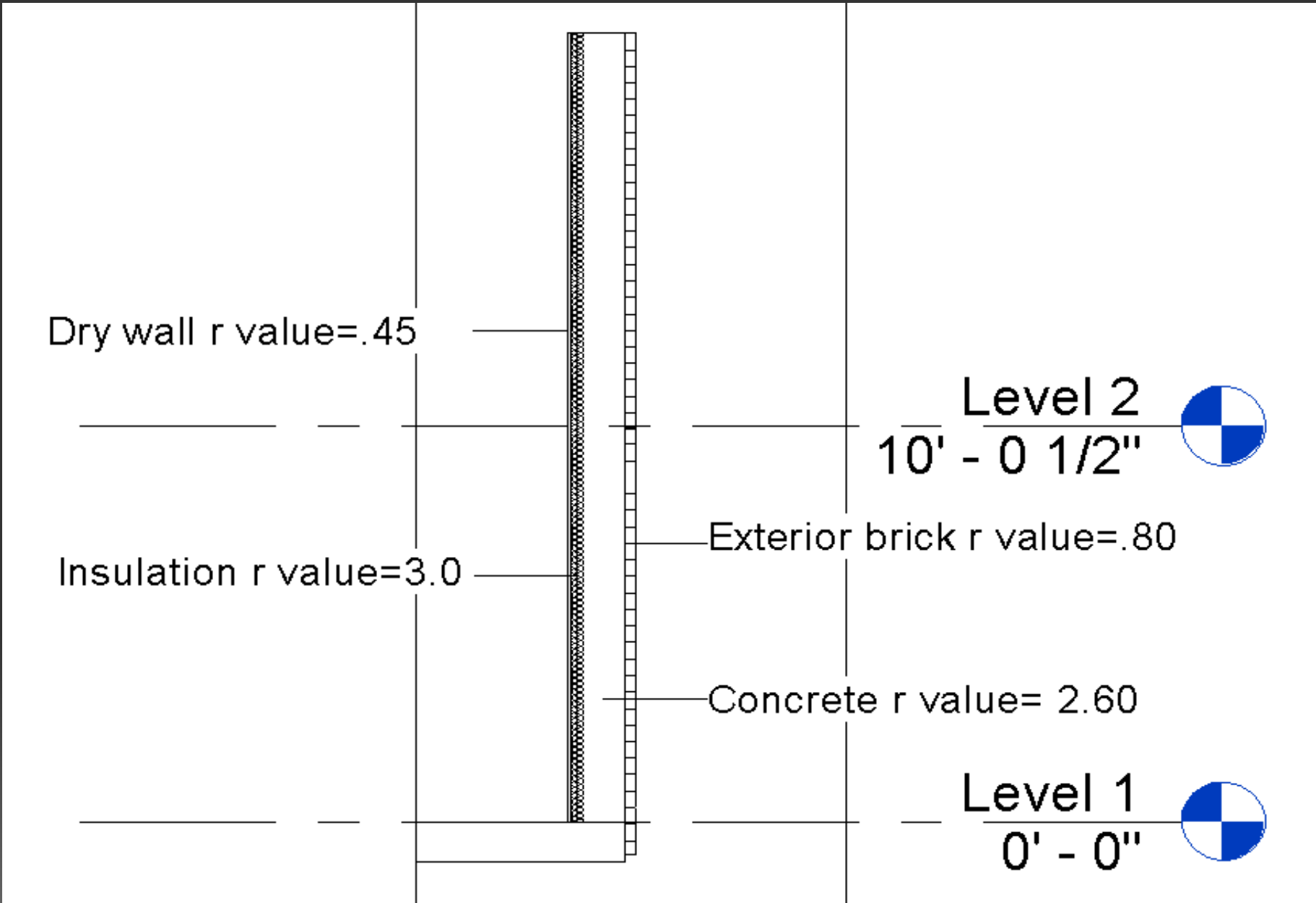
Exterior Elevation Rendering: East



Site Landscaping



Exterior Wall Section



R-Value Calculation

- Dry wall R-value- .45
- Insulation R-value- 21
- Exterior Brick R-value- .8
- Concrete R-value- 2.6
- Total R-value- **24.85**



Rendered Interior: Independent Study



Rendered Interior: Bathroom



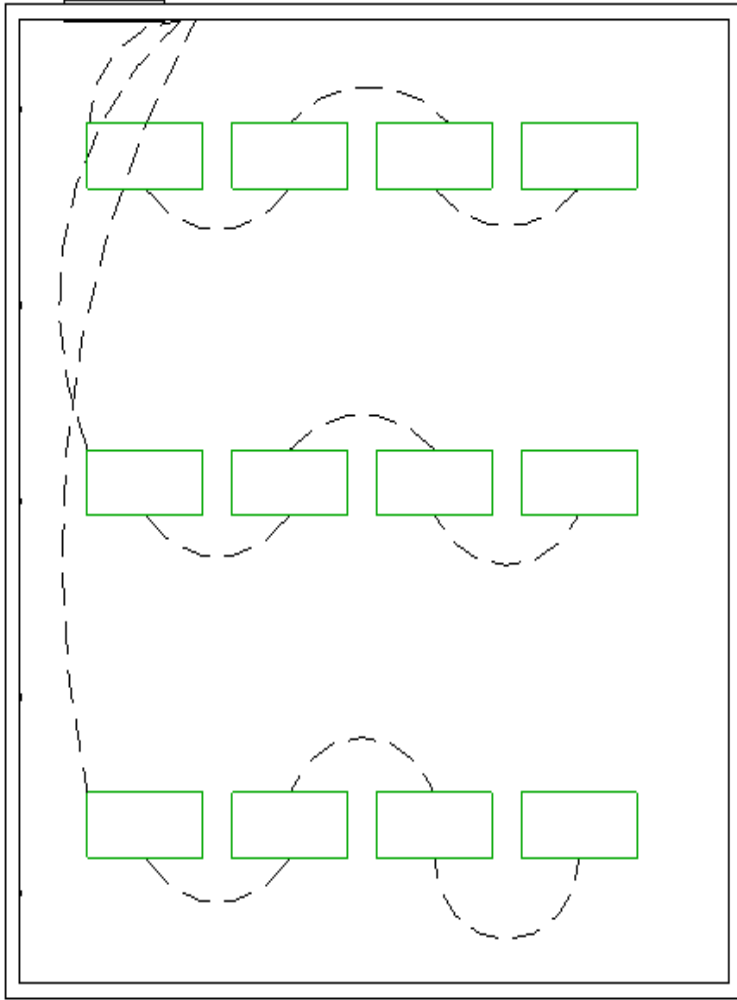
Rendered Interior: Conference Room



Rendered Interior: Forum Room

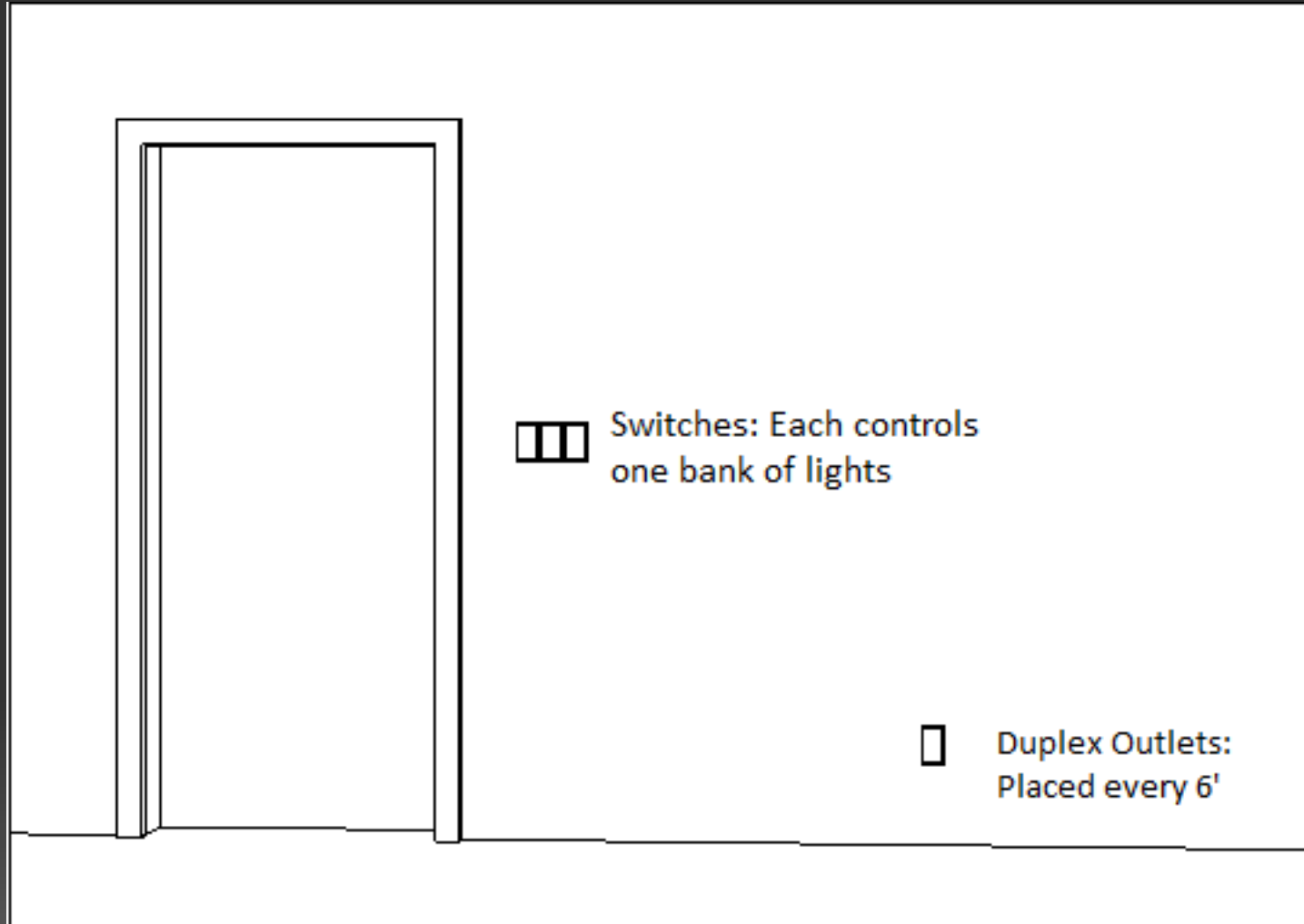


Electrical Plan

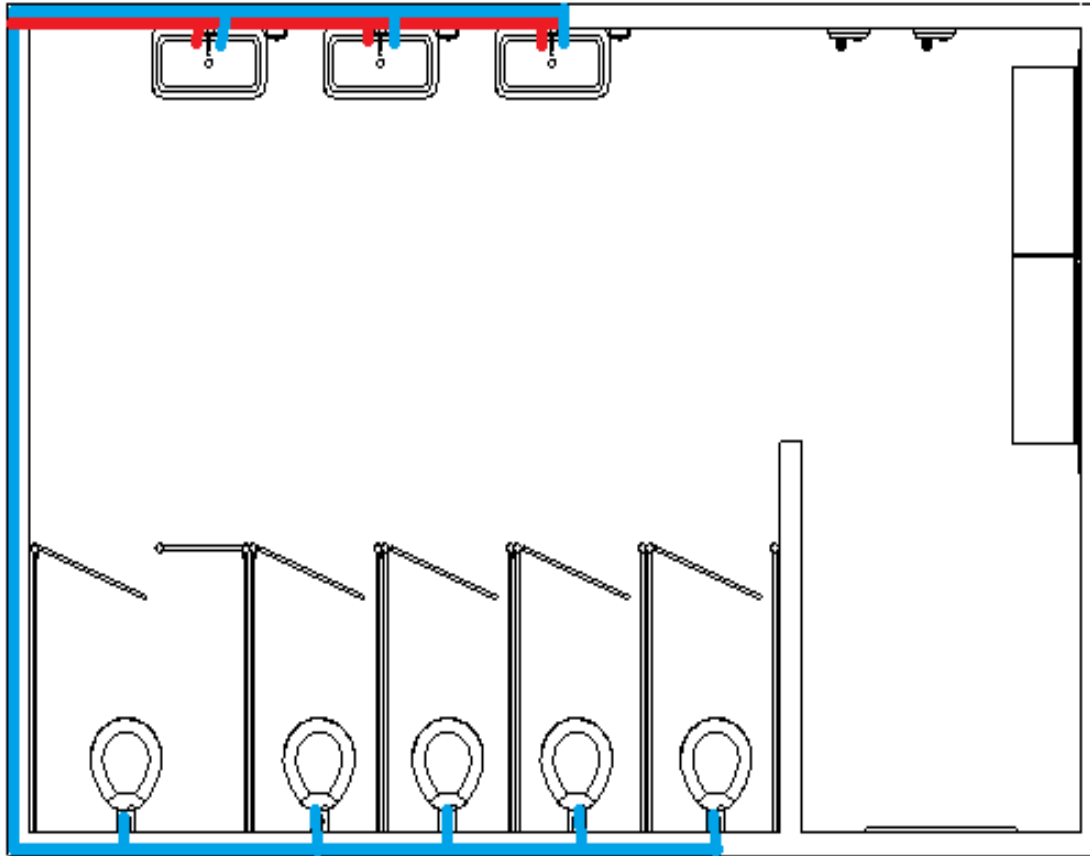


- Three rows of fluorescent lights
 - Twelve total light fixtures
- Each row controlled by an individual switch
- Switches placed at a convenient distance from the entrance

Electrical Plan: Draft Camera View

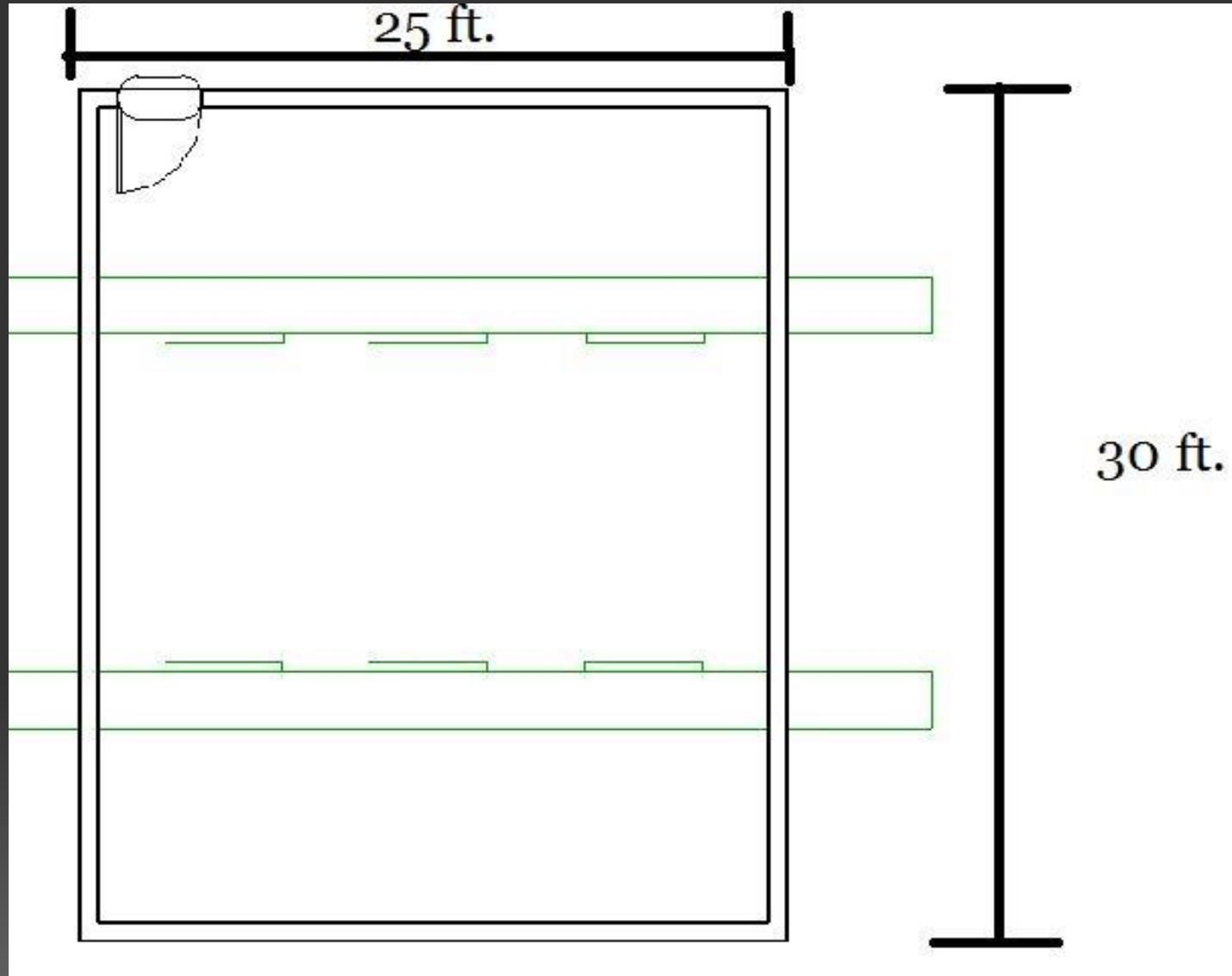


Plumbing Plan



- Blue represents cold water lines
- Red represents hot water lines

Mechanical/HVAC Plan



ADA Requirement 1

ADA parking spaces

- Must be at least 96" wide
- Must be located at least distance of travel from parking lot to accessible entrance



ADA Requirement 2

ADA Bathroom Stalls

- Grab bars must be available.
- Minimum door width of 32 inches.
- Minimum stall depth of 56 inches.



ADA Requirement 3

ADA Accesible Ramp

- Maximum rise shall not exceed 1:12.
- Must be at least 36" wide.
- Continous railings are required



RS Means Calculation

CostWorks®
RSMMeans

Square Foot Cost Estimate Report



[Back](#)



[Print](#)



[Export](#)

Estimate Name: **WHS Addition**

Building Type: School, High, 2-3 Story with Face Brick with Concrete Block Back-up / R/Conc. Frame

Location: **MINNEAPOLIS, MN**
 Stories: **3**
 Story Height (L.F.): **15.00**
 Floor Area (S.F.): **21600**
 Labor Type: **Union**
 Basement Included: **No**
 Data Release: **Year 2012**
 Cost Per Square Foot: **\$234.31**
 Building Cost: **\$5,061,000**

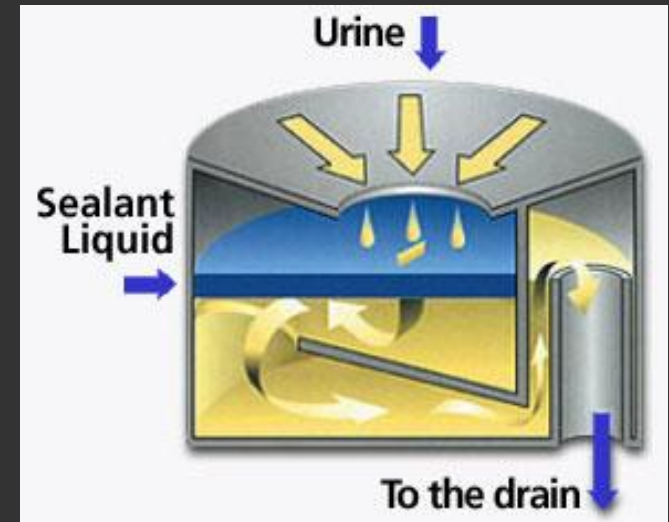


Costs are derived from a building model with basic components. Scope differences and market conditions can cause costs to vary significantly. **Parameters are not within the ranges recommended by RSMMeans.**

SubTotal	100%	\$175.19	\$3,784,000
Contractor Fees (GC,Overhead,Profit)	25.0%	\$43.80	\$946,000
Architectural Fees	7.0%	\$15.32	\$331,000
User Fees	0.0%	\$0.00	\$0
Total Building Cost		\$234.31	\$5,061,000

Green Technology: Waterless Urinals

- Special sealant liquid allows urine to flow to main waste pipes by gravity
- Water free urinals save 40,000 gallons annually on average



Green Technology: Energy Star Windows

- Use several advanced technologies such as improved frame materials, multiple panes, low-e glass, gas fills and warm edge spacers.
- Can save between \$7-\$18 a year, 124 pounds of CO₂ a year which is equivalent to 6.375 gallons of gasoline



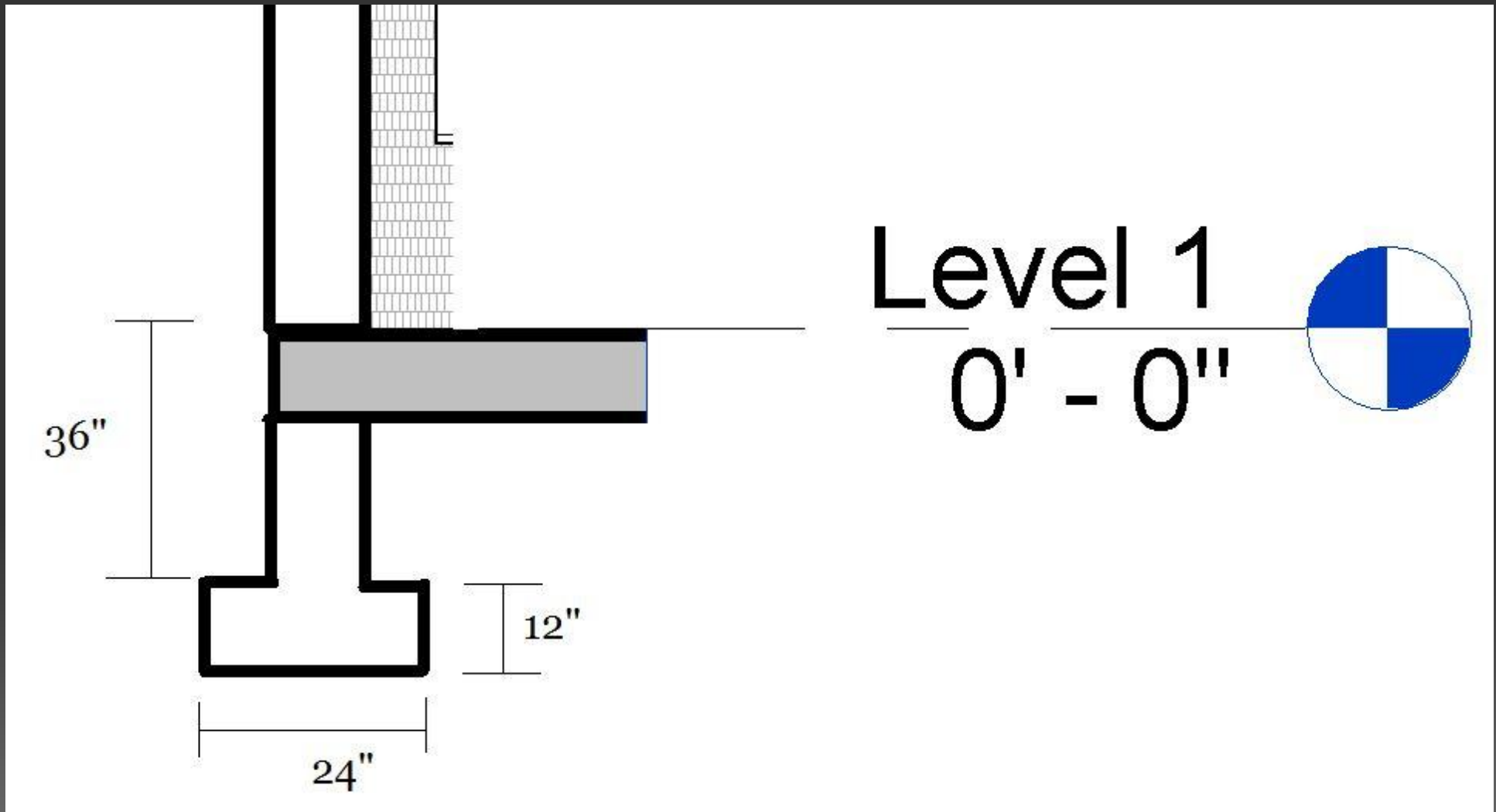
Green Technology: Fluorescent Light Bulbs

- 75% less energy than a standard incandescent bulb
- Lasts approximately 6 times longer
- Cuts electricity costs by about \$6 a year per bulb
- Produces 75% less heat than a standard incandescent bulb, so air conditioning costs are lower



Foundation

- The rationale for this type of foundation is that with a depth of 48" it reaches below the frost line in Minnesota.



Beam Calculations

$$R_A + R_B - (150\text{lb/ft})(12\text{ft}) = 0$$

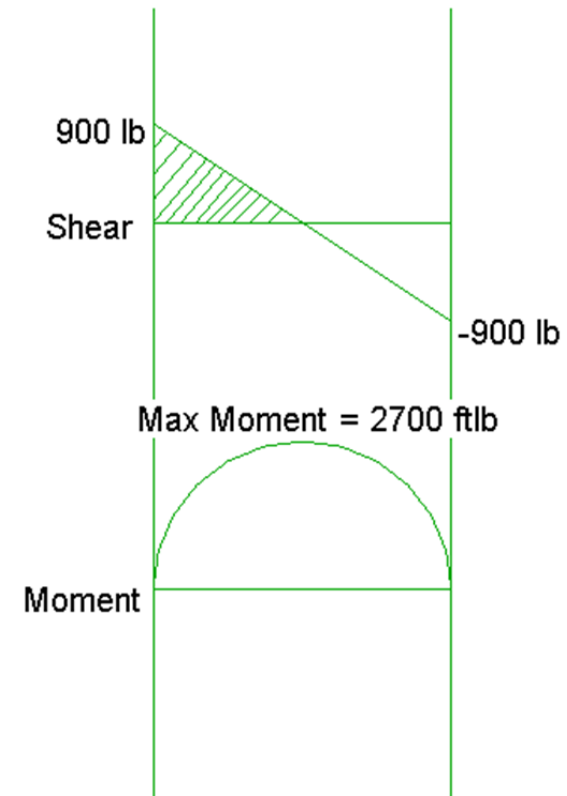
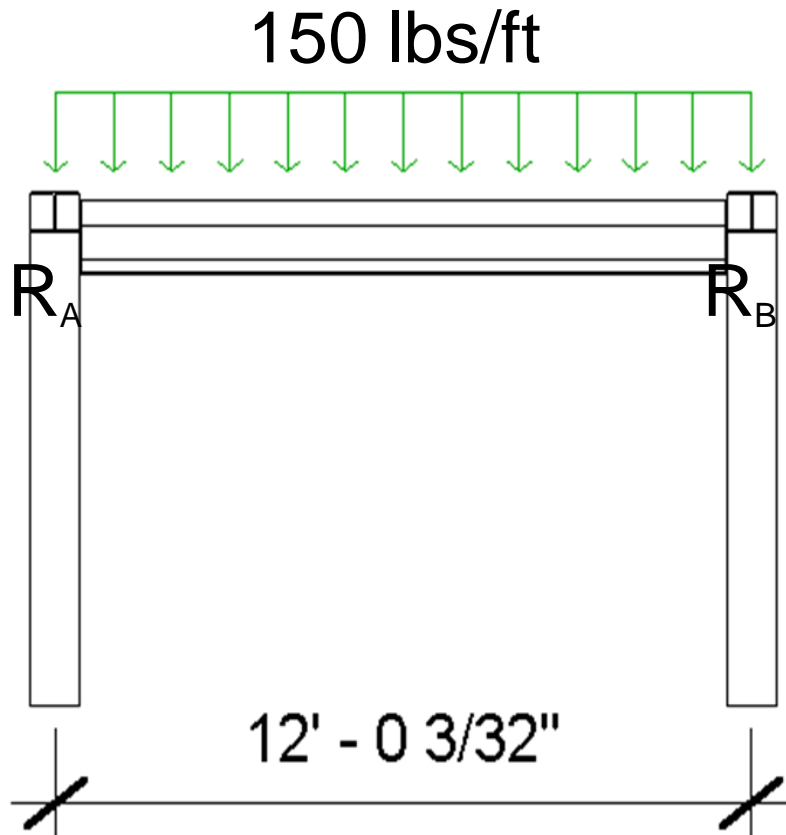
$$R_A(12\text{ft}) - (150\text{lb/ft})(12\text{ft})(12\text{ft}/2) + R_B(0) = 0$$

$$R_A(12\text{ft}) = 10800 \text{ lbft}$$

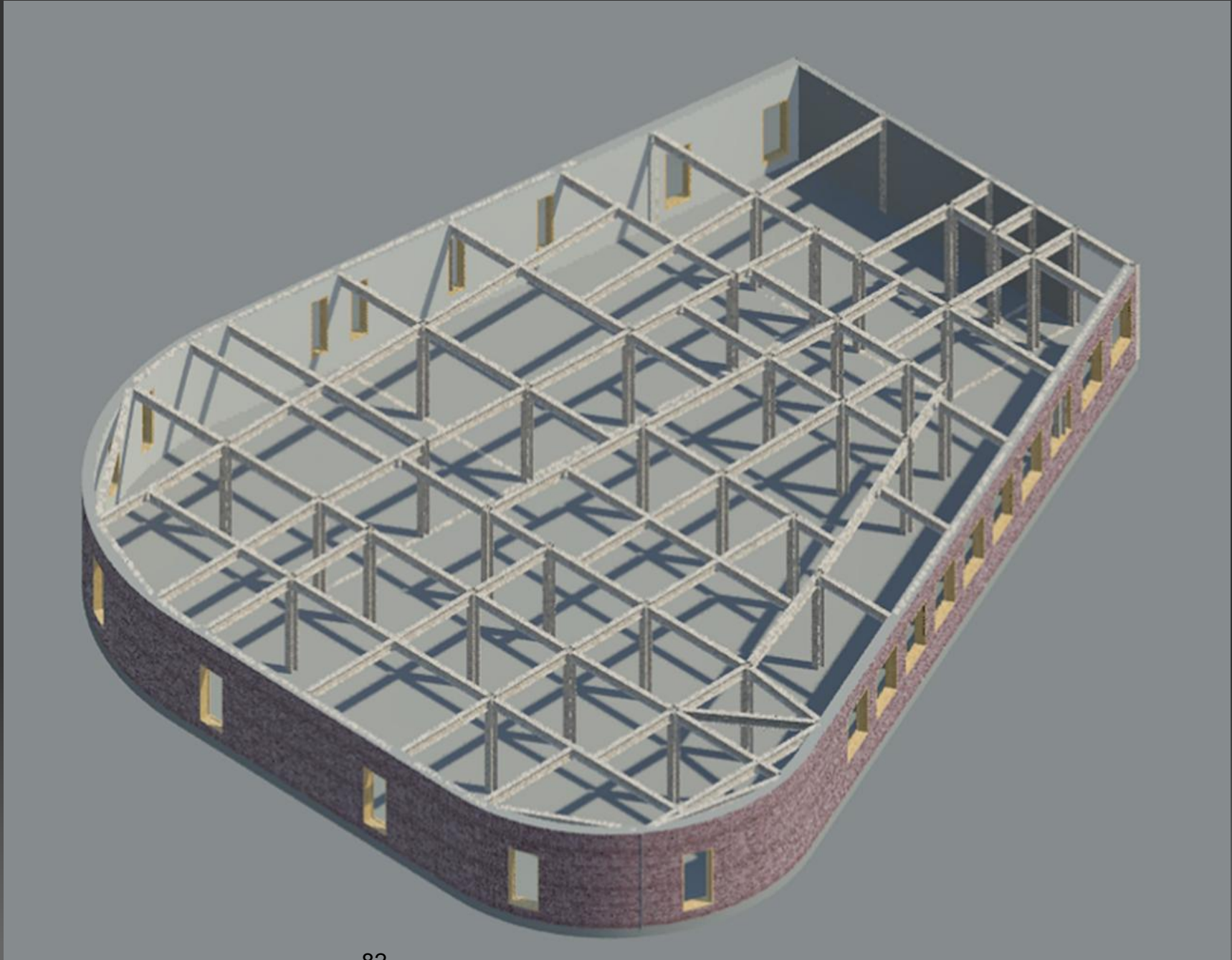
$$R_A = 900 \text{ lb}$$

$$R_A + R_B = 1800\text{lb}$$

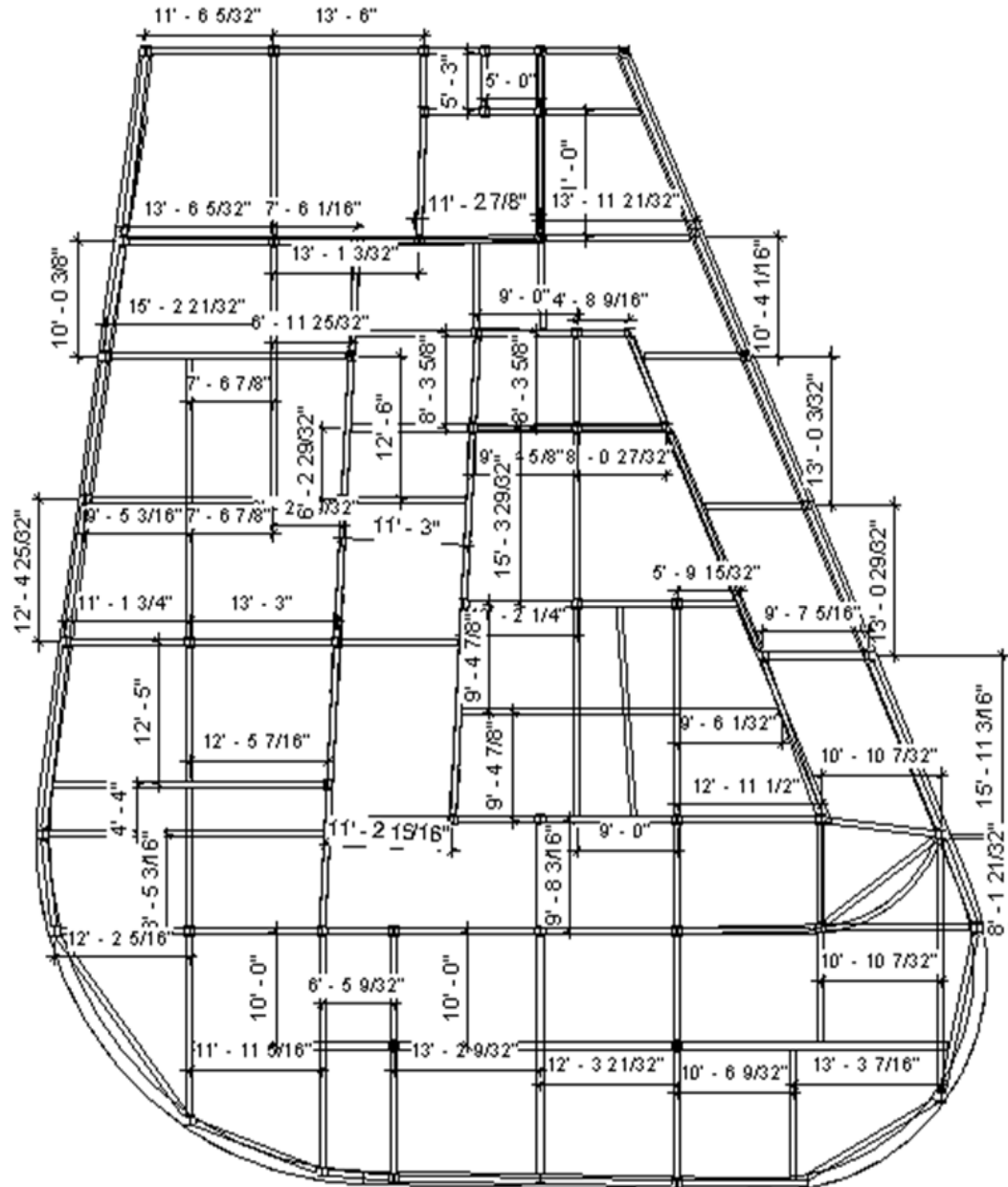
$$R_B = 1800\text{lb} - R_A = 900 \text{ lb}$$



Structural Plan



Structural Plan (cont.)



Water Run-Off: Pre-Development

$$Q=CiA$$

$$(.15)(2.1)(1.5) = 0.4725 \text{ cfs}$$

Q is the peak runoff rate in cubic feet per second. .4725cfs

i is the rainfall intensity in inches per hour. 2.1in/h

A is the drainage area in acres. about 1.5 acres

C is the runoff coefficient. .15



Water Run-Off: Post-Development

$$Q=CiA \quad Q=.23(2.2\text{in/hr})(1.5 \text{ ac})= .759\text{cfs}$$

Q is the peak runoff rate in cubic feet per second.

i is the rainfall intensity in in/hr. 2.1 in/h

A1 is the drainage area of the building.

A2 is the drainage area of the site minus the area of the building.

C1 is the runoff coefficient for parking lot.

C2 is the runoff coefficient for the farmland

Cc is the composite runoff coefficient. This reflects the post-development watershed characteristics and the pre-development characteristics. $Cc=(C1xA1+C2xA2) / (A1+A2)$

$$C_c=(.85 \times .17 + .15 \times 1.35) / (.17+1.35) \\ (.347) / (1.52) = .23 \text{ cfs}$$

Water Consumption Calculation

- A student on average uses about 15 gal/day
- Addition supports about 540 people
- Water consumption: approx. 8,100 gal/day



Source: Smithfield Design and Construction Standards

Thank You for Your Time

We greatly appreciate the attendance, time, and opinions given by all parents, staff, and professionals.
Thank you!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – June 14, 2010

AGENDA SECTION: 4. RECOGNITIONS

ITEM: A. Employee of the Month – February 2012

COMMENTS BY: Superintendent Anderson

February Employee of the Month Paula Henn, East Middle School, will be recognized at the Regular board meeting on March 12. Paula could not be with us tonight because of a family emergency.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 4. RECOGNITIONS

ITEM: B. Wayzata Public Schools 2011-2012 Retirees

COMMENTS BY: Superintendent Anderson

Tonight we would like to recognize the following employees who announced their retirements in 2012. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Mary Anderson	6 th Grade Teacher, West Middle	32 Years
Terry Anderson	Evaluation Specialist/Title I, Central Middle	22 Years
Kate Brayman	Art Teacher, Plymouth Creek	17 Years
Michele Burniece	2 nd Grade Teacher, Plymouth Creek	28 Years
Mary Dvorak	1 st Grade Teacher, Greenwood	28 Years
Bev Gudrais	Secretary, Plymouth Creek	31 Years
Paula Hassinger	Literacy Specialist, Oakwood	31 Years
Barbara Melbye Janssen	World Language Teacher, High School	30 Years
Anne Martin	2 nd Grade Teacher, Plymouth Creek	24 Years
Steve O'Neill	Physical Education Teacher, Central Middle	35 Years
Lesya Parekh	4 th Grade Teacher, Sunset Hill	26 Years
Mary Radford	ECSE Teacher, Gleason Lake	16 Years
Steve Root	Principal, Central Middle	34 Years
Bill Rueber	Controller, District	17 Years
Gail Sarff	Communications Teacher, High School	29 Years
Jo Schubert	Early Childhood Family Education, Family Learning Center	26 Years
Debra Skogheim	Site Manager, Home Base	15 Years

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 4. RECOGNITIONS

ITEM: C. WPSEF Grants

COMMENTS BY: Superintendent Anderson

With us this evening is Michael Hagerty and Jenny DeWall, co-chairs of the Wayzata Public Schools Education Foundation (WPSEF). The WPSEF recently announced that two curriculum-based projects were selected as part of its 2012 'From Excellent to Exceptional' grant program. We'd like to take this opportunity to thank the WPSE For their continued support of the school district and its programs.

This year, WPSEF selected two projects that will extend the regular curriculum in collaborative and innovative ways. These projects total \$11,780 in grants. The following are the 2012 recipients:

Increasing Middle School Alternative Academic Achievement through Individualized Educational Programming: (submitted by William Kuendig from East Middle School)

Students in the Middle School Alternative Program qualify under one of 12 characteristics, including, but not limited to, homelessness, chemical dependency, abuse in the home or significant academic need. The Middle School Alternative Program at Wayzata East Middle School develops individualized instruction to help at-risk students find success inside and outside of the classroom. In support of this important objective, WPSEF purchased iPads to be used by students in this program to improve overall academic engagement and technology awareness. The technology will also be used to improve student achievement and increase standardized test performance.

Enhancing Peer Coaching Technology to Improve Student Learning:
(submitted by Chad Libby from Birchview Elementary School)

Providing accurate feedback to teachers is one of the most important practices that improve student learning. In the Wayzata School District, 13 peer coaches serve more than 750 educators who, in turn, instruct approximately 10,200 students. WPSEF purchased iPads to help facilitate accurate feedback to teachers from peer coaches. Using this system, teachers can immediately see and hear the instruction and student interaction of a particular lesson, and benefit from feedback that directly relates to the objectives of the peer coaching session.

Since 2007, WPSEF's 'From Excellent to Exceptional' grant program has provided more than \$100,000 to projects in the Wayzata Public Schools in a variety of academic areas, including reading and literacy, sensory research, math, environmental science and special education, to name a few. In 2007, WPSEF also built the Ropes Challenge Course at Wayzata High School, a Science, Technology, Engineering and Mathematics (STEM) based collaborative approach to enhance physical education curriculum. For detailed information on all previous grant recipients, please visit wpsef.org/programs.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 4. RECOGNITIONS

ITEM: D. Minnesota Scholastic Art Awards

COMMENTS BY: Superintendent Anderson

The Minnesota Scholastic Art Awards competition is open to students in grades seven through twelve from throughout the state of Minnesota. The competition is made up of 16 visual art categories, which includes separate contests for students in grades seven through nine and grades ten through twelve. More than 1,000 submissions were made to be judged by a jury of professional artists and designers. The students are taught by WHS art instructors, Nancy Hanily-Dolan, Lea Anne Jasper, Jennifer Reiss, Dawn Duwenhoegger and Amy Lidsky and Barry Braun.

This year, 17 students from Wayzata High School earned first and second place awards in the 2011-12 Minnesota Scholastic Art Awards.

- In the category of digital art, senior Jon Leininger earned a silver key award.
- In the category of ceramics, Gold Key awards were earned by seniors Alec Almquist, Emily Andres and Elizabeth Haas. Silver Key awards were earned by seniors Alec Almquist, Sam Blake and Jessica Kay.
- In the category of jewelry, senior Abigail Haselman earned a Silver Key award.
- In the category of photography, junior Ana Cristina Plansky earned a Gold Key award.
- In the category of drawing, Gold Key awards were earned by seniors Sean Hawkinson and Katie Cornille and sophomore Tessa Hysjulien. Silver Key awards were earned by seniors Katie Cornille and Caitlin Ellsworth and junior Kaitlin Hackett.

Gold Key Award-Winning work was automatically entered in the national competition in New York, where panels of prestigious members of the arts and education communities will judge entries for technical proficiency, originality and emergence of personal style or vision. The jurors' choices provide feedback to teachers around the country and have a profound effect on curricula and teachers.

Students who win national awards are celebrated each year with a series of high-profile national events, including an awards ceremony in New York and an exhibition in Washington, D.C. The national awards are announced in May.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 5. REPORTS FROM ORGANIZATIONS

ITEM: A. Student Council

COMMENTS BY: Board Chair Hesby

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Approval of Board Policy and Regulations – 528 and 528-R –
“Bullying/Cyberbullying”

Attached for your review and approval are Board Policy and Regulations 528 and 528-R - “Bullying/Cyberbullying”.

The recommended changes align with MSBA’s model policy. The Policy and Regulations have been reviewed by the Board Policy Subcommittee and by the full Board at the January Board Work Session.

RECOMMENDED ACTION: Approve for Second Reading and Amendment the changes to Board Policy and Regulations 528 and 528-R – “Bullying/Cyberbullying”.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BULLYING/CYBERBULLYING

REGULATIONS: 528R

To implement the School Board policy prohibiting bullying, the School District will utilize the following definitions, reporting procedures, School District action and training regulations.

I. GENERAL

- A. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.
- B. Apparent permission or consent by a student being bullied does not lessen the prohibitions contained in this policy.
- C. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- D. False accusations or reports of bullying against another individual are prohibited.
- E. The misuse of technology including, but not limited to, teasing, intimidating, defaming, humiliating, threatening, or terrorizing another student, teacher, administrator, volunteer, contractor, or other employee of the school district by sending or posting e-mail messages, instant messages, text messages, digital pictures or images, or website postings, including blogs, also may constitute an act of bullying regardless of whether such acts are committed on or off School district property and/or with or without the use of School District resources.
- F. A person who engages in an act of bullying, reprisal, or false reporting of bullying or permits, condones, or tolerates bullying of another(s) shall be subject to discipline for that act in accordance with School District's policies and procedures. The School District may take into account the following factors:
 - 1. The developmental and maturity levels of the parties involved;
 - 2. The levels of harm, surrounding circumstances, and nature of the behavior;
 - 3. Past incidences or past or continuing patterns of behavior;
 - 4. The relationship between the parties involved; and
 - 5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from positive behavioral interventions up to and including suspension and/or expulsion. Consequences for employees who perform, permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from School District property and events and/or termination of services and/or contracts.

- G. The School District will act to investigate all complaints of bullying and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the School District who is found to have violated this policy.

II. DEFINITIONS

- A. ~~Definition of b~~ Bullying means any written or verbal expression, physical act or gesture, ~~intentional~~ electronic communication, or pattern thereof, by a student that is intended to cause or is perceived as causing distress to one or more individuals ~~and~~ which substantially interferes with another student's educational benefits, opportunities, or performance. Bullying includes, but is not limited to, conduct by an individual against a student that a reasonable person under the circumstances knows or should know has the effect of:
1. harming a student or a group of students;
 2. damaging a student's or a group of students' property;
 3. placing a student or a group of students in reasonable fear of harm ~~to~~ person or property;
 4. creating a hostile educational environment for a student or a group of students; or
 5. intimidating a student or group of students.
- B. "Immediately" means as soon as possible but in no event longer than 24 hours.

- C. "On School District property or at school-related functions" means all School District buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for School District purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School District property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the School District does not represent that it will provide supervision or assume liability at these locations and events.

III. REPORTING PROCEDURE

- A. Any person who believes he or she has been victim of bullying or any person with knowledge or belief of conduct that may constitute bullying shall report the alleged acts immediately to an appropriate School District official designated by this policy. A student may report bullying anonymously. However, the School District's ability to take action against an alleged perpetrator based solely on an anonymous report may be limited.
- B. The School District encourages the reporting party or complainant to make a written report but oral reports shall be considered complaints as well.
- C. The building principal or the principal's designee or the building supervisor (hereinafter referred to as the building report taker) is the person responsible for receiving reports of bullying at the building level. Any person may report bullying directly to a school district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.
- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who receives a report of, observes, or has other knowledge or belief of conduct that may constitute bullying shall inform the building principal immediately. School district personnel who fail to inform the building report taker **in a timely manner** of conduct that may constitute bullying ~~in a timely manner~~ may be subject to disciplinary action.
- E. Reports of bullying are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.
- F. Submission of a good faith complaint or report of bullying will not **e** affect the complainant's or reporter's future employment, grades, or work assignments, or educational or work environment.

- G. The School District will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the School District's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

IV. SCHOOL DISTRICT ACTION

- A. Upon receipt of a complaint or report of bullying, the School District shall undertake or authorize an investigation by School District officials or a third party designated by the School District.
- B. The School District may take immediate steps, at its discretion, to protect the complainant, reporter, students, or others pending completion of an investigation of bullying, consistent with applicable law.
- C. Upon completion of the investigation, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School District action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; and School District policies and regulations.
- D. The School District is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the School District. School officials will notify the parent(s) or guardian(s) of students involved in a bullying incident and the remedial action taken, to the extent permitted by law, based on a confirmed report.

V. REPRISAL

The School District will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the School District who retaliates against any person who makes a good faith report of alleged bullying, or against any person who testifies, assists, or participates in an investigation, or against any person who testifies, assists, or participates in a proceeding or hearing relating to such bullying. Retaliation includes, but is not limited to, any form of intimidation, harassment, or intentional disparate treatment.

VI. TRAINING AND EDUCATION

- A. The School District annually will provide information and any applicable training to School District staff regarding this policy.
- B. The School District annually will provide education and information to students regarding bullying, including information regarding this School District policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying.

C. The Administration of the School District is directed to implement programs and other initiatives, **which may include character development education**, to prevent and reduce bullying **and bullying policy violations**, to respond to bullying in a manner that does not stigmatize the victim, and to make resources or referrals to resources available to victims of bullying.

~~D. The School District may implement programs to prevent and reduce bullying violations.~~

VII. NOTICE

The School District will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.

EFFECTIVE: January 9, 2006
MODIFIED: November 11, 2008
MODIFIED: February 13, 2012

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BULLYING/CYBERBULLYING

POLICY: 528

The Wayzata School District is committed to a safe and respectful learning environment for all. A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships.

The purpose of this policy is to assist the School District in its goal of preventing and responding to acts of bullying, cyberbullying, intimidation, violence, and other similar disruptive behavior. ~~Cyberbullying is defined as misuse of electronic and internet forms of communication, including, but not limited to, cell phones, handheld electronic devices and the internet in all its forms of communication available via the web. From this point forward in this policy, it is understood that bullying includes cyberbullying and encompasses all acts, physical, verbal, emotional and electronic, that risk the safe and respectful learning environment that the Wayzata District is committed to.~~

Bullying, like other violent or disruptive behavior, is conduct that interferes with students' ability to learn and teachers' ability to educate students in a safe environment. It is the School District's intent to prevent bullying and to take action to investigate, respond to, remediate, and discipline those acts of bullying which have not been successfully prevented. However, the School District cannot monitor the activities of students at all times and places and eliminate all incidents of bullying between and among students, However, to the extent such activities or incidents conduct affects the educational environment of the School District and the rights and welfare of its students and is within the control of the School District in its normal operations, it is the School District's intention to respond to those acts of bullying which have not been successfully prevented. This includes bullying conduct which occurs in whole or part outside of the school day or facilities but which affects the educational environment, student learning, or school-based conduct.

An act of bullying, by either an individual student or a group of students, is expressly prohibited on school district property or at school-related functions. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.

POLICY / REGULATION TITLE
BOARD POLICY / REGULATION

NUMBER: 12345
PAGE: 2

ADOPTED: January 9, 2006
AMENDED: November 11, 2008
AMENDED: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: B. Teaching and Learning

COMMENTS BY: Dr. Jill Johnson

There are no items for this section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

1. **Monthly Financial Reports**

Enclosed for School Board review and information is the following financial report:

- Student Activity Fund Report of December 31, 2011.
- Monthly Financial Reports details fund and budget status data as of December 31, 2011.

No School Board action is required.

**INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA**

FUND STATUS REPORT

December, 2011

	<u>BALANCE</u> <u>JUNE 30, 2011</u>	<u>YTD</u> <u>REVENUE</u>	<u>YTD</u> <u>EXPENDITURES</u>	<u>BALANCE</u> <u>DECEMBER, 2011</u>
GENERAL/TRANSP/CAPITAL	11,932,930	57,065,111	44,014,826	24,983,216
FOOD SERVICE	1,366,749	1,895,943	1,908,609	1,354,083
COMMUNITY SERVICE	<u>1,285,707</u>	<u>4,707,219</u>	<u>3,548,347</u>	<u>2,444,578</u>
OPERATING FUNDS	14,585,386	63,668,273	49,471,781	28,781,877
DEBT SERVICE	<u>1,987,111</u>	<u>9,776,705</u>	<u>1,118,800</u>	<u>10,645,016</u>
NON-OPERATING FUNDS	<u>1,987,111</u>	<u>9,776,705</u>	<u>1,118,800</u>	<u>10,645,016</u>
TOTAL FUNDS	<u>16,572,497</u>	<u>73,444,977</u>	<u>50,590,581</u>	<u>39,426,893</u>

**NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.**

PM
BOARD
2/7/2012
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INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT

December, 2011

REVENUE

<u>FUND</u>	<u>Revised BUDGET</u>	<u>YTD REVENUE</u>	<u>DIFFERENCE</u>	<u>PERCENT RECEIVED</u>
GENERAL/TRANSP/CAPITAL	115,088,327	57,065,111	58,023,216	49.58%
FOOD SERVICE	5,077,380	1,895,943	3,181,437	37.34%
COMMUNITY SERVICE	<u>7,676,200</u>	<u>4,707,219</u>	<u>2,968,981</u>	<u>61.32%</u>
OPERATING FUNDS	127,841,907	63,668,273	64,173,634	49.80%
DEBT SERVICE	<u>10,022,000</u>	<u>9,776,705</u>	<u>245,295</u>	<u>97.55%</u>
NON-OPERATING FUNDS	<u>10,022,000</u>	<u>9,776,705</u>	<u>245,295</u>	97.55%
TOTAL FUNDS	<u><u>137,863,907</u></u>	<u><u>73,444,977</u></u>	<u><u>64,418,930</u></u>	53.27%

**NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.**

PM
BOARD
2/7/2012

**INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA**

BUDGET STATUS REPORT

December, 2011

EXPENDITURES

<u>FUND</u>	<u>Revised BUDGET</u>	<u>YTD EXPENDITURES</u>	<u>DIFFERENCE</u>	<u>PERCENT PAID</u>
GENERAL/TRANSP/CAPITAL	117,781,779	44,014,826	73,766,953	37.37%
FOOD SERVICE	5,104,099	1,908,609	3,195,490	37.39%
COMMUNITY SERVICE	<u>7,795,607</u>	<u>3,548,347</u>	<u>4,247,260</u>	<u>45.52%</u>
OPERATING FUNDS	130,681,485	49,471,781	81,209,704	37.86%
DEBT SERVICE	<u>10,029,750</u>	<u>1,118,800</u>	<u>8,910,950</u>	<u>11.15%</u>
<u>NON-OPERATING FUNDS</u>	<u>10,029,750</u>	<u>1,118,800</u>	<u>8,910,950</u>	11.15%
TOTAL FUNDS	<u>140,711,235</u>	<u>50,590,581</u>	<u>90,120,654</u>	35.95%

**NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.**

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BOARD
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INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT
COMPARATIVE ANALYSIS

December, 2011

EXPENDITURES

<u>FUND</u>	FY 2012 YTD <u>EXPENDITURES</u>	FY 2012 PERCENT <u>PAID</u>	FY 2011 YTD <u>EXPENDITURES</u>	FY 2011 PERCENT <u>PAID</u>
GENERAL/TRANSP/CAPITAL	44,014,826	37.37%	41,229,279	34.97%
FOOD SERVICE	1,908,609	37.39%	1,971,118	38.79%
COMMUNITY SERVICE	<u>3,548,347</u>	45.52%	<u>3,513,792</u>	44.53%
OPERATING FUNDS	49,471,781	37.86%	46,714,190	35.70%
DEBT SERVICE	<u>1,118,800</u>	11.15%	<u>1,281,974</u>	12.42%
NON-OPERATING FUNDS	<u>1,118,800</u>	11.15%	<u>1,281,974</u>	12.42%
TOTAL FUNDS	<u>50,590,581</u>	35.95%	<u>47,996,164</u>	34.00%

**NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.**

PM
BOARD
2/7/2012

Wayzata Public Schools
Student Activity Fund Summary
December 2011

PROGRAM/LOCATION : MISCELLANEOUS

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Cr</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of	FY'2011/12	FY'2011/12	Balance as Of
								<i>06/30/11</i>	<i>Revenue</i>	<i>Expend</i>	<i>12/31/11</i>
21	E/R	018	000	000	000	899/099	AD BUILDING	2,348.43	393.42	279.08	2,462.77
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	-	1,926.00	0.00	1,926.00
TOTAL MISCELLANEOUS								2,348.43	2,319.42	279.08	4,388.77

PROGRAM/LOCATION : WAZATA HIGH SCHOOL

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Cr</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of	FY'2011/12	FY'2011/12	Balance as Of
								<i>06/30/11</i>	<i>Revenue</i>	<i>Expend</i>	<i>12/31/11</i>
21	E/R	251	280	001	000	899/099	WAYZATA PLAYERS	(14,679.36)	27,359.89	23,422.95	(10,742.42)
21	E/R	251	280	003	000	899/099	YEARBOOK (WAYAKO)	(7,567.51)	141,004.91	65,763.61	67,673.79
21	E/R	251	280	005	000	899/099	CERAMICS	153.11	(10.13)	0.00	142.98
21	E/R	251	280	007	000	899/099	CHEERLEADERS	4,549.05	1,563.00	2,783.99	3,328.06
21	E/R	251	280	008	000	899/099	CHOIR	(1,565.14)	25,915.00	20,171.41	4,178.45
21	E/R	251	280	009	000	899/099	DANCE TEAM	15,630.42	5,855.31	11,806.69	9,679.04
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	60,769.85	34,386.71	28,881.71	66,274.85
21	E/R	251	280	017	000	899/099	DECA	15,299.50	7,068.17	2,139.68	20,227.99
21	E/R	251	280	019	000	899/099	FRENCH	536.17	0.00	0.00	536.17
21	E/R	251	280	020	000	899/099	GERMAN	5,679.95	118.26	236.00	5,562.21
21	E/R	251	280	021	000	899/099	LETTERMAN	42,519.49	12,559.67	9,585.49	45,493.67
21	E/R	251	280	022	000	899/099	FINE ARTS	(1,229.74)	2,284.00	0.00	1,054.26
*21	E/R	251	280	023	000	899/099	LOCK DEPOSIT-INACTIVE	1,235.11	0.00	1,235.11	-
21	E/R	251	280	024	000	899/099	BAND	(17,925.88)	120,420.84	98,795.72	3,699.24
*21	E/R	251	280	025	000	899/099	SMOKING FINES-INACTIVE	694.07	21.00	736.07	(21.00)
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	12,571.16	2,527.00	1,684.09	13,414.07
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	4,419.34	0.00	649.30	3,770.04
21	E/R	251	280	028	000	899/099	ORCHESTRA	10,283.38	5,050.00	3,202.24	12,131.14
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	11,054.07	15,857.06	25,808.31	1,102.82
21	E/R	251	280	031	000	899/099	SPANISH (KEEP OPEN!)	1,279.43	90.00	0.00	1,369.43
21	E/R	251	280	037	000	899/099	RARE (KEEP OPEN!)	2,019.26	0.00	0.00	2,019.26
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	(1,866.28)	4,080.00	2,054.75	158.97
21	E/R	251	280	039	000	899/099	THEATRE ARTS	129.24	6,159.39	2,896.36	3,392.27
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS(BPA)	8,404.40	9,940.30	11,398.28	6,946.42
21	E/R	251	280	042	000	899/099	SKILLS USA	(745.34)	2,250.00	186.00	1,318.66
21	E/R	251	280	043	000	899/099	ART CLUB	503.14	150.00	0.00	653.14
21	E/R	251	280	044	000	899/099	LINK	2,568.82	7,450.00	12,230.76	(2,211.94)
21	E/R	251	280	047	000	899/099	SUPER MILEAGE TEAM	1,472.30	70.00	150.00	1,392.30
21	E/R	251	280	048	000	899/099	Y.E.S.	2,386.54	6,704.43	9,376.69	(285.72)
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	(301.62)	1,116.21	0.00	814.59
21	E/R	251	280	050	000	899/099	TROJAN LOCK ROOM (DECA - \$	23,127.71	17,625.59	9,266.59	31,486.71
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	6,888.29	0.00	1,048.35	5,839.94
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	(1,027.19)	4,316.00	3,201.57	87.24
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	1,262.22	9,948.00	8,969.85	2,240.37
21	E/R	251	280	055	000	899/099	CHINESE CLUB	339.66	2,250.00	1,160.00	1,429.66
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	1,426.75	595.00	800.00	1,221.75
21	E/R	251	280	057	000	899/099	WHS INTERNATIONAL FESTIVA	2,909.38	82.00	363.40	2,627.98
21	E/R	251	280	058	000	899/099	FRESHMAN RETREAT	686.22	7,422.30	3,000.00	5,108.52
*21	E/R	251	280	248	000	899/099	DCD SERV LEARNING-REMOVE	147.61	0.00	147.61	-
TOTAL WAZATA HIGH SCHOOL								194,037.58	482,229.91	363,152.58	313,114.91

Wayzata Public Schools
Student Activity Fund Summary
December 2011

PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Cr</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of <i>06/30/11</i>	FY'2011/12 <i>Revenue</i>	FY'2011/12 <i>Expend</i>	Balance as Of <i>12/31/11</i>
21	E/R	251	280	070	000	899/099	BASEBALL	(3,735.61)	6,555.00	2,132.71	686.68
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	1,369.42	2,762.00	823.87	3,307.55
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	2,593.71	5,180.00	1,853.84	5,919.87
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	612.23	2,285.00	3,976.16	(1,078.93)
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	4,122.14	2,082.00	4,648.70	1,555.44
21	E/R	251	280	075	000	899/099	FOOTBALL	24,887.88	12,650.00	21,641.10	15,896.78
21	E/R	251	280	076	000	899/099	GYMNASTICS	2,571.54	2,349.00	2,616.96	2,303.58
21	E/R	251	280	077	000	899/099	GOLF - BOYS	89.27	2,830.00	403.49	2,515.78
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	1,944.43	474.00	1,218.50	1,199.93
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	3,401.78	12,349.00	9,350.74	6,400.04
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	2,608.35	9,913.00	4,507.45	8,013.90
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	6,181.88	736.00	57.93	6,859.95
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	6,380.45	15,304.00	14,560.06	7,124.39
21	E/R	251	280	083	000	899/099	SOFTBALL	836.42	3,011.98	328.08	3,520.32
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	1,653.54	416.00	2,928.38	(858.84)
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	12,320.00	9,186.60	10,856.39	10,650.21
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	3,956.71	7,634.00	6,967.61	4,623.10
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	4,881.72	2,443.00	6,346.01	978.71
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	4,453.28	870.00	0.00	5,323.28
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	1,012.64	3,966.00	35.00	4,943.64
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	(2,057.68)	9,225.15	8,840.21	(1,672.74)
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	2,087.99	838.00	286.41	2,639.58
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	(257.78)	996.00	0.00	738.22
21	E/R	251	280	093	000	899/099	VOLLEYBALL	2,493.40	5,503.00	4,405.25	3,591.15
21	E/R	251	280	094	000	899/099	WRESTLING	2,980.16	2,705.00	2,195.36	3,489.80
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	2,722.65	189.00	0.00	2,911.65
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	(1,014.80)	10,641.00	603.19	9,023.01
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	(274.95)	2,022.00	0.00	1,747.05
TOTAL HIGH SCHOOL ATHLETICS								88,820.77	135,115.73	111,583.40	112,353.10

Wayzata Public Schools
Student Activity Fund Summary
December 2011

PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL

								Balance as Of	FY'2011/12	FY'2011/12	Balance as Of
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<i>06/30/11</i>	<i>Revenue</i>	<i>Expend</i>	<i>12/31/11</i>
21	E/R	253	280	152	000	899/099	MUSICAL	14,450.90	0.00	9,985.41	4,465.49
21	E/R	253	280	155	000	899/099	VALLEYFAIR	2,994.49	0.50	4,445.62	(1,450.63)
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	2,589.44	0.00	0.00	2,589.44
21	E/R	253	280	157	000	899/099	BAND	791.33	4,406.00	5,257.80	(60.47)
21	E/R	253	280	161	000	899/099	YEARBOOKS	8,301.89	12,000.00	6,056.64	14,245.25
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	12,037.50	2,655.00	3,756.61	10,935.89
TOTAL CENTRAL MIDDLE SCHOOL								41,165.55	19,061.50	29,502.08	30,724.97

PROGRAM/LOCATION : WEST MIDDLE SCHOOL

								Balance as Of	FY'2011/12	FY'2011/12	Balance as Of
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<i>06/30/11</i>	<i>Revenue</i>	<i>Expend</i>	<i>12/31/11</i>
21	E/R	351	280	201	000	899/099	BAND - KEEP!	249.71	0.00	0.00	249.71
21	E/R	351	280	202	000	899/099	CHOIR - KEEP!	255.41	325.00	50.00	530.41
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	1,974.05	1,072.40	1,625.00	1,421.45
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	658.93	1,993.49	327.00	2,325.42
21	E/R	351	280	212	000	899/099	YEARBOOK	1,321.52	680.00	0.00	2,001.52
21	E/R	351	280	213	000	899/099	THEATER	20,628.37	3,720.05	7,754.34	16,594.08
21	E/R	351	280	214	000	899/099	BOYS NIGHT-INACTIVE	649.32	0.00	649.32	-
21	E/R	351	280	215	000	899/099	DAY ONE	208.00	0.00	180.00	28.00
TOTAL WEST MIDDLE SCHOOL								25,945.31	7,790.94	10,585.66	23,150.59

PROGRAM/LOCATION : EAST MIDDLE SCHOOL

								Balance as Of	FY'2011/12	FY'2011/12	Balance as Of
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<i>06/30/11</i>	<i>Revenue</i>	<i>Expend</i>	<i>12/31/11</i>
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	15,694.37	3,548.85	11,027.08	8,216.14
21	E/R	352	280	104	000	899/099	BAND	2,757.95	40.00	1,393.75	1,404.20
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	7,218.14	7,021.98	11,806.76	2,433.36
21	E/R	352	280	107	000	899/099	VARIETY FUND	7,487.65	300.19	2,313.45	5,474.39
TOTAL EAST MIDDLE SCHOOL								33,158.11	10,911.02	26,541.04	17,528.09

Wayzata Public Schools
Student Activity Fund Summary
December 2011

PROGRAM/LOCATION : BIRCHVIEW

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 12/31/11
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	674.13	7.00	0.00	681.13
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	149.65	561.25	604.80	106.10
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	75.53	1,266.00	936.40	405.13
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	191.72	944.00	980.10	155.62
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	452.15	834.00	1,462.72	(176.57)
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	799.48	1,131.00	1,482.68	447.80
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	1,549.45	0.00	46.50	1,502.95
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	1,766.72	200.00	294.87	1,671.85
21	E/R	404	280	261	000	899/099	MEDIA	1,208.03	0.00	0.00	1,208.03
TOTAL BIRCHVIEW								6,866.86	4,943.25	5,808.07	6,002.04

PROGRAM/LOCATION : GREENWOOD

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 12/31/11
21	E/R	406	280	307	000	899/099	KINDERGARTEN	659.80	1,080.00	86.79	1,653.01
21	E/R	406	280	311	000	899/099	MEDIA	591.21	0.00	0.00	591.21
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	2,918.86	7,930.21	2,646.83	8,202.24
TOTAL GREENWOOD								4,169.87	9,010.21	2,733.62	10,446.46

PROGRAM/LOCATION : OAKWOOD

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 12/31/11
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	924.30	486.09	550.61	859.78
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,732.42	0.00	1,878.63	5,853.79
21	E/R	407	280	476	000	899/099	CHESS CLUB	784.07	345.00	216.84	912.23
Total Oakwood Elementary								9,440.79	831.09	2,646.08	7,625.80

Wayzata Public Schools
Student Activity Fund Summary
December 2011

PROGRAM/LOCATION : SUNSET HILL											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 12/31/11
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	8,327.29	7,665.02	11,426.28	4,566.03
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,560.60	0.00	474.00	1,086.60
TOTAL SUNSET HILL								9,887.89	7,665.02	11,900.28	5,652.63
PROGRAM/LOCATION : PLYMOUTH CREEK											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 12/31/11
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	22,196.79	748.00	12,057.30	10,887.49
TOTAL PLYMOUTH CREEK								22,196.79	748.00	12,057.30	10,887.49
PROGRAM/LOCATION : GLEASON LAKE											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 12/31/11
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	2,632.13	6,424.53	119.99	8,936.67
21	E/R	411	280	354	000	899/099	STUDENT COUNCIL-INACTIVE	879.58	0.00	879.58	-
TOTAL GLEASON LAKE								3,511.71	6,424.53	999.57	8,936.67

Wayzata Public Schools
Student Activity Fund Summary
December 2011

PROGRAM/LOCATION : KIMBERLY LANE											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of <i>06/30/11</i>	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of <i>12/31/11</i>
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	1,659.76	263.53	422.00	1,501.29
21	E/R	412	280	403	000	899/099	GJESTVANG	492.02	385.00	322.75	554.27
21	E/R	412	280	404	000	899/099	CARLSON	685.08	510.00	0.00	1,195.08
21	E/R	412	280	405	000	899/099	SPRAQUE	822.23	0.00	184.63	637.60
21	E/R	412	280	417	000	899/099	MARVIN/FRICKE- INACTIVE	485.95	0.00	485.95	-
21	E/R	412	280	424	000	899/099	STUDENT SERV - GR 5 KEEP!	400.87	0.00	0.00	400.87
21	E/R	412	280	430	000	899/099	MEDIA	824.99	35.86	0.00	860.85
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	21,891.41	1,403.95	6,826.74	16,468.62
TOTAL KIMBERLY LANE								27,262.31	2,598.34	8,242.07	21,618.58
GRAND TOTAL								468,811.97	689,648.96	586,030.83	572,430.10

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 6. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

2. Approval of Revised Budget for 2011-12

The following revenue adjustments are primarily due to 2011 legislative changes, including an additional \$50 per pupil, grants received, deferred revenue and carryover from 2010-11. The expenditure adjustments are primarily due to \$50,000 in interest expense on short term borrowing, grants received, deferred and carryover from 2010-11. In the debt service fund, the adjustments relate to inclusion of OPEB Bond principal and interest payments and levy originally omitted from adopted budget.

<u>Fund</u>	<u>Revenue</u>	<u>Expenditure</u>
General Fund	\$116,831,809	\$121,207,196
Food Service	\$5,077,380	\$5,104,099
Community Service	\$7,726,200	\$7,795,607
Building Construction	\$7,079,023	\$8,426,023
Debt Service	<u>\$10,603,560</u>	<u>\$10,583,548</u>
Total	\$147,317,972	\$153,116,473

RECOMMENDED ACTION: Approve the revised budget for 2011-2012 as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

Wayzata Public Schools
Copy of Fund Balance Report 2011-2012
as of 2011-2012 as of 2-2012

	Audited Fund Balance 7/1/2011	Adopted Revenue 2011-2012	Revised Revenue 2011-2012	Adopted Expenditures 2011-2012	Revised Expenditures 2011-2012	Adopted Change in Fund Balance	Revised Change in Fund Balance	Adopted Fund Balance 6/30/2012	Revised Fund Balance 6/30/2012
Operating Funds									
General Fund									
Unassigned Fund Balance	\$ 11,525,345	\$ 103,129,268	\$ 104,835,974	\$ 103,670,864	\$ 105,208,970	\$ (541,596)	\$ (372,996)	\$ 10,983,749	\$ 11,152,349
Assigned - Capital Transfer	588,935	-	-	588,935	-	(588,935)	-	-	588,935
Assigned - Dome Escrow	364,500	-	-	-	-	-	-	364,500	364,500
Assigned - Re-Employment Insurance	244,349	-	-	50,000	50,000	(50,000)	(50,000)	194,349	194,349
Assigned - Q comp	286,571	-	-	-	286,571	-	(286,571)	286,571	-
Assigned - Site Carryover	863,603	-	-	600,000	863,603	(600,000)	(863,603)	263,603	-
Nonspendable Fund Balance									
Nonspendable - Prepaid Items	1,129,123	-	-	-	-	-	-	1,129,123	1,129,123
Subtotal	15,002,426	103,129,268	104,835,974	104,909,799	106,409,144	(1,780,531)	(1,573,170)	13,221,895	13,429,256
Restricted/Assigned Fund Balance									
Restricted - Staff Development	1,196,407	1,235,997	1,235,997	1,235,997	2,432,404	-	(1,196,407)	1,196,407	-
Restricted - Cooperative Revenue	250,000	-	-	200,000	200,000	(200,000)	(200,000)	50,000	50,000
Restricted - Deferred Maintenance	37,289	714,543	714,543	714,543	714,543	-	-	37,289	37,289
Restricted - Basic Skills Programs	729,665	-	-	-	729,665	-	(729,665)	729,665	-
Restricted - Health and Safety	34,094	925,759	925,759	468,531	468,531	457,228	457,228	491,322	491,322
Restricted - Operating Capital	4,350,080	1,978,737	2,015,513	3,148,886	3,148,886	(1,170,149)	(1,133,373)	3,179,931	3,216,707
Restricted - Disabled Accessibility	7,452	-	-	-	-	-	-	7,452	7,452
Restricted - Technology & H&S Transfers	-	7,104,023	7,104,023	7,104,023	7,104,023	-	-	-	-
Restricted - Safe Schools Levy	133,833	-	-	-	-	-	-	133,833	133,833
Subtotal	6,738,820	11,959,059	11,995,835	12,871,980	14,798,052	(912,921)	(2,802,217)	5,825,899	3,936,603
Total General Fund	\$21,741,246	\$ 115,088,327	\$ 116,831,809	\$ 117,781,779	\$ 121,207,196	\$ (2,693,452)	\$ (4,375,387)	\$ 19,047,794	\$ 17,365,859
Food Service Fund	1,366,749	5,077,380	5,077,380	5,104,099	5,104,099	(26,719)	(26,719)	1,340,030	1,340,030
Community Service Fund	1,286,022	7,676,200	7,726,200	7,795,607	7,795,607	(119,407)	(69,407)	1,166,615	1,216,615
Capital Projects and Construction Fund	3,288,374	7,079,023	7,079,023	8,426,023	8,426,023	(1,347,000)	(1,347,000)	1,941,374	1,941,374
Total Operating Funds	\$27,682,391	\$ 134,920,930	\$ 136,714,412	\$ 139,107,508	\$ 142,532,925	\$ (4,186,578)	\$ (5,818,513)	\$ 23,495,813	\$ 21,863,878
Non Operating Funds									
Debt Service Fund	2,003,402	10,022,000	10,603,560	10,029,750	10,583,548	(7,750)	20,012	1,995,652	2,023,414
Total All Funds	\$29,685,793	\$ 144,942,930	\$ 147,317,972	\$ 149,137,258	\$ 153,116,473	\$ (4,194,328)	\$ (5,798,501)	\$ 25,491,465	\$ 23,887,292
Total All Funds Excluding Construction	\$26,397,419	\$ 137,863,907	\$ 140,238,949	\$ 140,711,235	\$ 144,690,450	\$ (2,847,328)	\$ (4,451,501)	\$ 23,550,091	\$ 21,945,918

WAYZATA PUBLIC SCHOOLS									
FISCAL YEAR 2011 - 2012 BUDGET ADJUSTMENTS									
	REF	GENERAL	ADA & HEALTH & SAFETY	COMBINED GENERAL FUND	FOOD SVC	COMM SVC	CONST	DEBT	TOTAL
REVENUE									
FY 12 Skyward preliminary budget		\$ 112,752,568	\$ 2,335,759	\$ 115,088,327	\$ 5,077,380	\$ 7,676,200	\$ 7,079,023	\$ 10,603,560	\$ 145,524,490
FY12 preliminary BOE approved budget		\$ 112,752,568	\$ 2,335,759	\$ 115,088,327	\$ 5,077,380	\$ 7,676,200	\$ 7,079,023	\$ 10,022,000	\$ 144,942,930
OPEB--Fd 47 debt--not on BOE approval list				\$ -				\$ 581,560	\$ 581,560
Legislative funding change--Gen Ed Rev & Referendum		\$ 757,850		\$ 757,850					\$ 757,850
Enrollment funding changes		\$ 706,358		\$ 706,358					\$ 706,358
State grant--HCTC		\$ 10,000		\$ 10,000					\$ 10,000
FY12 Federal Program revisions		\$ 295,580		\$ 295,580					\$ 295,580
FY12-Fed Choice Grant		\$ 23,694		\$ 23,694					\$ 23,694
Federal Jobs Money transfer to Early Education Programming		\$ (50,000)		\$ (50,000)		\$ 50,000			\$ -
				\$ -					\$ -
				\$ -					\$ -
SUB-TOTAL--February changes, including prelim budget revisions		\$ 1,743,482	\$ -	\$ 1,743,482	\$ -	\$ 50,000	\$ -	\$ 581,560	\$ 2,375,042
REVISED REVENUE		\$ 114,496,050	\$ 2,335,759	\$ 116,831,809	\$ 5,077,380	\$ 7,726,200	\$ 7,079,023	\$ 10,603,560	\$ 147,317,972
									\$ 147,317,972
EXPENDITURES									
FY 12 Skyward preliminary budget		\$ 115,909,279	\$ 1,872,500	\$ 117,781,779	\$ 5,104,099	\$ 7,795,607	\$ 8,426,023	\$ 10,583,548	\$ 149,691,056
FY12 preliminary BOE approved budget		\$ 115,909,279	\$ 1,872,500	\$ 117,781,779	\$ 5,104,099	\$ 7,795,607	\$ 8,426,023	\$ 10,029,750	\$ 149,137,258
OPEB--Fd 47 debt--not on BOE approval list				\$ -				\$ 553,798	\$ 553,798
Add'l TRA/PERA contributions		\$ 150,000		\$ 150,000					\$ 150,000
Interest expense--New aid anticipation borrowing		\$ 50,000		\$ 50,000					\$ 50,000
Debt expenses [Bank Fees] on 2004 COP		\$ 1,500		\$ 1,500					\$ 1,500
State grant--HCTC		\$ 10,000		\$ 10,000					\$ 10,000
FY11 Carryover--Middle & HS pop accounts		\$ (4,599)		\$ (4,599)					\$ (4,599)
FY11 Carryover--Middle school ELC/Wolfridge		\$ 8,637		\$ 8,637					\$ 8,637
FY11 Carryover--Site compensatory funds		\$ 729,665		\$ 729,665					\$ 729,665
FY11 Carryover--Site & field trip funds		\$ 510,645		\$ 510,645					\$ 510,645
FY11 Carryover--Gala [CRS 215]		\$ 31,152		\$ 31,152					\$ 31,152
FY11 Carryover--Gala [CRS 230]		\$ 36,427		\$ 36,427					\$ 36,427
FY11 Carryover--Video Dupl [CRS 244]		\$ 9,413		\$ 9,413					\$ 9,413
FY11 Carryover--Jackson Grant [CRS 246]		\$ 4,172		\$ 4,172					\$ 4,172
FY11 Carryover--YSR [CRS220]		\$ 5,213		\$ 5,213					\$ 5,213
FY11 Carryover--Ed Foundation Grant [CRS 257]		\$ 902		\$ 902					\$ 902
FY11 Carryover--Q-Comp site pool [FIN 335]		\$ 286,571		\$ 286,571					\$ 286,571
FY12 Federal Program revisions--Title I [FIN 401]		\$ 237,965		\$ 237,965					\$ 237,965
FY12 Federal Program revisions--Title II [FIN 414]		\$ 12,121		\$ 12,121					\$ 12,121
FY12 Federal Program revisions--Tital III [FIN 417]		\$ 18,761		\$ 18,761					\$ 18,761
FY12 Federal Program revisions--Fed Sp Ed [FIN 419]		\$ 138,825		\$ 138,825					\$ 138,825
FY12 Federal Program revisions--Presch-Sp Ed [FIN 420]		\$ 1,017		\$ 1,017					\$ 1,017
FY12 Federal Program revisions--Birth to 2 [FIN 422]		\$ (88,557)		\$ (88,557)					\$ (88,557)
FY12 Federal Program revisions--Coord Early Interv [FIN 425]		\$ 100,000		\$ 100,000					\$ 100,000
FY12 Federal Program revisions--Perkins [FIN 428]		\$ (12,999)		\$ (12,999)					\$ (12,999)
FY12 Federal Program revisions--Presch Staff Dev [FIN 437]		\$ 1,680		\$ 1,680					\$ 1,680
FY12 Federal Program revisions--Title III Emerg Imm [FIN 422]		\$ 52,055		\$ 52,055					\$ 52,055
FY12 Federal Program revisions--Sp Ed Part B [FIN 480]		\$ (165,288)		\$ (165,288)					\$ (165,288)
Dome wage/benefit revision		\$ 58,100		\$ 58,100					\$ 58,100
FY12-Fed Choice Grant		\$ 23,694		\$ 23,694					\$ 23,694
Oct 1, 2012 enroll adjustments (sites)		\$ 21,938		\$ 21,938					\$ 21,938
Staff Development Carryover		\$ 1,196,407		\$ 1,196,407					\$ 1,196,407
				\$ -					\$ -
SUB-TOTAL--February changes, including prelim budget revisions		\$ 3,425,417	\$ -	\$ 3,425,417	\$ -	\$ -	\$ -	\$ 553,798	\$ 3,979,215
REVISED EXPENDITURES		\$ 119,334,696	\$ 1,872,500	\$ 121,207,196	\$ 5,104,099	\$ 7,795,607	\$ 8,426,023	\$ 10,583,548	\$ 153,116,473
									\$ 153,116,473
DIFFERENCE--Revenue over (under) expense		\$ (4,838,646)	\$ 463,259	\$ (4,375,387)	\$ (26,719)	\$ (69,407)	\$ (1,347,000)	\$ 20,012	\$ (5,798,501)
									\$ (5,798,501)

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 6. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

3. Approval of Capital Budget – 2012-2013

The Capital Budget for 2012-2013 is approved at this time of year to facilitate the longer lead time needed to order many of the Capital items included in this budget.

As in prior years, the Capital Committee prioritizes requests and makes a recommendation to the administration. The attached detail summarizes the projects and expenditures submitted to the Board for approval.

The district no longer receives approximately \$680,000 of deferred maintenance revenue due to the fact that districts participating in the Alternative Facilities Program are ineligible for deferred maintenance revenue.

<u>Fund</u>	<u>Revenue</u>	<u>Expenditure</u>
Operating Capital Account	\$1,335,057	\$1,333,886

RECOMMENDED ACTION: Approve the attached 2012-2013 Revenue and Expenditure Budget, for the operating Capital accounts.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

Wayzata Public Schools
 Operating Capital 2012-2013 as of January 18 2012
 Initial Discussion 2012-2013

	FY 2012-2013	FY 2011-2012	FY 2010-2011							
	Allocation	Allocation	Allocation							
December Levy:										
Avg Bldg age factor	31.05	30.21	29.32							
Facilities age Index	\$ 1.3105	\$ 1.3021	\$ 1.2932							
Allowance--Equip	\$ 73.00	\$ 73.00	\$ 73.00							
Allowance--Facilities	\$ 100.00	\$ 100.00	\$ 100.00							
Allowance--Facilities (\$100 * Index)	\$ 131.05	\$ 130.21	\$ 129.32							
Allowance--Year round	\$ 30.00	\$ 30.00	\$ 30.00							
AMCPU (est)	\$ 12,250.00	\$ 12,060.87	\$ 11,728.43							
YEAR ROUND MCPU SRV	\$ 86.28	\$ 80.00	\$ 62.82							
Equipment amount	\$ 894,250.00	\$ 880,443.51	\$ 856,175.39							
Facilities amount	\$ 1,605,362.50	\$ 1,570,445.88	\$ 1,516,720.57							
Year round amount	\$ 2,588.40	\$ 2,400.00	\$ 1,884.60							
Total Operating Capital Revenue (Levy and Aid)	\$ 2,502,200.90	\$ 2,453,289.39	\$ 2,374,780.56							
Deferred Maintenance--FIN 385 Done in FY 2011-2012	\$ -	\$ 680,646.58	\$ 643,388.00							
Less: Principal and interest on Bonds	\$ (567,143.22)	\$ (601,690.00)	\$ (575,000.00)							
Operating Capital Transfer	\$ (600,000.00)	\$ -	\$ -							
Distributed Amounts used by Business Office	\$ 1,335,057.68	\$ 2,532,245.97	\$ 2,443,168.56							
Facilities										
Special assessments	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	01	018	850	000	302	896	
Damage Contingency	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	01	018	850	000	302	899	
Large projects contingency (New in 2012)	\$ 50,000.00	\$ 50,000.00	\$ -	01	018	850	000	302	yyy	
Projects coded to Deferred Maintenance Done 2012	\$ -	\$ 680,646.00	\$ 643,388.00	01	018	850	000	385	yyy	
Allotted to Buildings for projects	\$ 170,000.00	\$ 340,000.00	\$ 280,000.00	01	xxx	850	000	302	yyy	
Roof pool	\$ -	\$ 325,000.00	\$ 325,000.00	01	018	850	404	302		
Leases										
--Copiers--high volume	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	01	018	110	730	302	370	
--Copiers--high volume	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	01	018	110	733	302	370	
--Copiers--mid volume	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	01	018	110	733	302	370	
--Zamboni	\$ 21,886.00	\$ 21,886.00	\$ 21,886.00	01	018	810	400	302	370	
--Tractors (3)	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	01	018	810	000	302	370	
Textbooks	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	01	200	203	000	302	460	
Classroom furniture/equipment	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	01	201	211	000	302	530	
Enrollment adjustments:										
Furniture	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	01	201	211	000	302	530	
Textbooks--Secondary	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	01	300	211	000	302	460	
Textbooks--Elementary	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	01	400	203	000	302	460	
Special Education	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	01	200	420	000	302	5XX	
Special Education (Time out rooms)	\$ -	\$ 10,000.00		01	200	420	000	302	5XX	
Buildings & Grounds--Equipment	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	01	018	810	000	302	530	
Buildings & Grounds--Vehicles	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	01	018	810	000	302	550	
Administration	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	01	018	110	730	302	530	
Music Program										
Pool of funds for Band	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	01	200	258	121	302	530	
Annual Piano Purchase	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	01	200	258	122	302	530	
Pool of funds for Orchestra (6-12)	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	01	200	258	123	302	530	
Physical Education Program	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00							
Other										
Total Amounts allocated	\$ 1,333,886.00	\$ 2,519,532.00	\$ 2,362,274.00							
Net	\$ 1,171.68	\$ 12,713.97	\$ 80,894.56							

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 6. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

4. Resolution to Approve the Two Year Alternative Facilities Program Projects and the Review and Comment Submission to the Commissioner of MDE

In accordance with M.S. 123B.71, Wayzata Public Schools, Independent School District 284, must prepare and submit a Review and Comment document to the Commissioner of the Minnesota Department of Education for review and approval of the Alternative Facilities Deferred Maintenance Projects: FY 2013. These projects include completing selected deferred maintenance projects at thirteen (13) facilities as prioritized by the Board of Education. These items were identified through the Comprehensive Facility Condition Assessment Study and addresses the most critical current facility maintenance needs of the district.

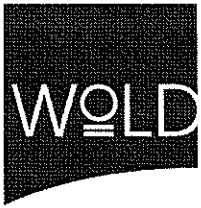
The cost of the proposed projects for FY 2013, is \$8,421,950, and it will be funded through multiple sources including Alternative Facilities Bonds and Levy Authority and District Operating Capital revenue. Upon approval of the Commissioner of Education, the district will publish the results of the Commissioners review at least 20 days prior to the solicitation of bids for projects or for bond issuance.

The attached Review and Comment Document provides details of the district's two year facilities plan. The Comprehensive Facilities and Sites Evaluation Report dated April 2011, prepared by Wold Architects and Engineers, provides the basis for the two year facility plan and summarized the results of the study that was reviewed with the school board over the last year at multiple school board work sessions. The school board commissioned this year long study in March 2010 to evaluate and identify a number of factors related to the district's current and long-term facility needs.

RECOMMENDED ACTION: Resolution to Approve Two Year Alternative Facilities Program Projects and direct the Superintendent to submit the Review and Comment Submission to the Commissioner of the Minnesota Department of Education; and to also approve the comprehensive Facilities and Sites Evaluation report dated April 2011 as the basis for the district's ten year facility improvement plan to be updated on an annual basis and biennially submitted to the MDE between December 1st and June 1st.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____



architects
engineers
www.woldae.com

305 Saint Peter Street
Saint Paul, MN 55102

tel 651 227 7773
fax 651 223 5646
mail@woldae.com

Wayzata Public Schools

ISD #284 Wayzata Public Schools
Facilities and Sites Evaluation
April 2011

Phase 1: Needs and Opportunities

- Enrollment and Curriculum Change
- Facility Conditions
- Safety and Security
- Student Learning Environment
- Operational Costs

ISD #284 Wayzata Public Schools

210 County Road 101 N – P.O. Box 660
Wayzata, Minnesota

STUDY THEMES/OUTLINE

- I. DISTRICT INFORMATION
- II. EXECUTIVE SUMMARY
- III. STUDENT ENROLLMENT AND CAPACITY
 - A. Student Enrollment
 - 1. K-12 Resident/Open Enrollment Populations
 - 2. Other
 - B. Capacity/Utilization
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I. DISTRICT INFORMATION

WAYZATA PUBLIC SCHOOLS VISION AND MISSION

The **Vision** of the Wayzata Public Schools is *“to become a model of excellence among learning communities.”* The vision statement provides guidance to the board, administration and staff, and helps define the purpose of the district’s efforts.

The **Mission** of the Wayzata Public Schools is *to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.*

WAYZATA PUBLIC SCHOOLS BACKGROUND

The Wayzata Public schools serves a 38-square-mile area located in the western portion of Hennepin County. District boundaries encompass either the entire geographic area or portions of the communities of Wayzata, Plymouth, Minnetonka, Medicine Lake, Orono, Medina, Maple Grove and Corcoran.

The Wayzata Public Schools serves over 10,000 students in grades Kindergarten through 12. The district operates seven elementary schools, three middle schools and one high school. Wayzata Public Schools is a member of Intermediate District 287 and of the West Metropolitan Education Program, and some students are served by those organizations.

2010/2011 DISTRICT OWNED FACILITIES**Birchview Elementary (K-5)**

425 Ranchview Lane, Plymouth, Minnesota 55447

Gleason Lake Elementary (K-5)

310 County Road 101 North, Wayzata, Minnesota 55391

Greenwood Elementary (K-5)

18005 Medina Road, Plymouth, Minnesota 55446

Kimberly Lane Elementary (K-5)

17405 Old Rockford Road, Plymouth, Minnesota 55446

Oakwood Elementary (K-5)

17340 County Road 6, Plymouth, Minnesota 55447

Plymouth Creek Elementary (K-5)16005 41st Avenue North, Plymouth, Minnesota 55446**Sunset Hill Elementary (K-5)**

13005 Sunset Trail, Plymouth, Minnesota 55441

Central Middle School (6-8)

305 Vicksburg Lane, Plymouth, Minnesota 55447

East Middle School (6-8)

12000 Ridgemount Avenue, Plymouth, Minnesota 55441

West Middle School (6-8)

149 Barry Avenue North, Wayzata, Minnesota 55391

Wayzata High School (9-12)

4955 Peony Lane North, Plymouth, Minnesota 55446

District Administration Building

210 County Road 101 North, Wayzata, Minnesota 55391

Central Services Facility17305 19th Avenue North, Plymouth, Minnesota 55447**Central Sports Complex / Storage Facility**

305 Vicksburg Lane, Plymouth, Minnesota 55447

Central Sports Complex (Ice Arena and Inflatable Dome)

305 Vicksburg Lane, Plymouth, Minnesota 55447

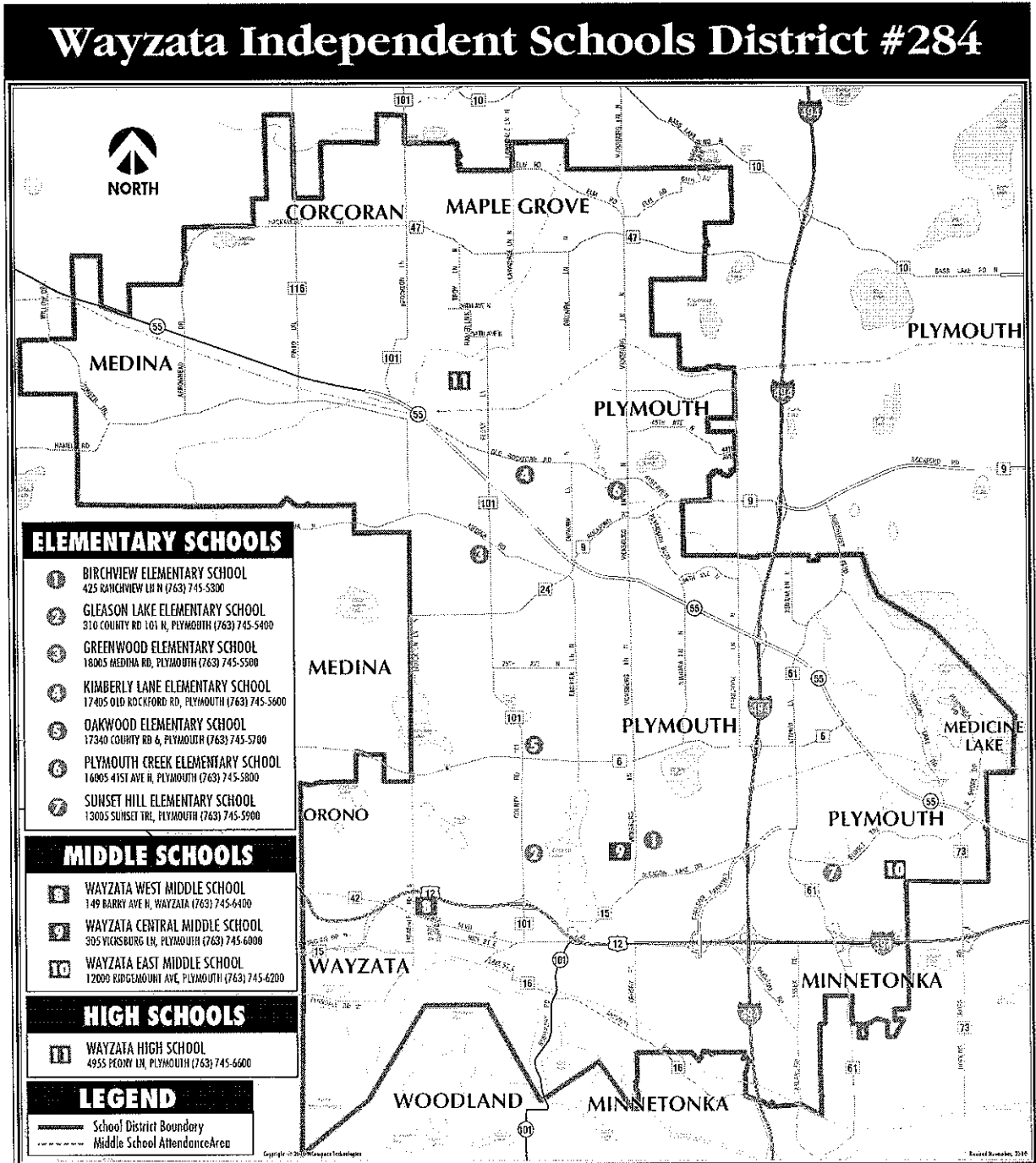
2010/2011 LEASED FACILITIES

Wayzata Community Church (ECSE) 125 Wayzata Boulevard East, Wayzata, MN 55391	1,220 SF
District Storage Off-Site Public Storage Units, 13011 Hwy 55, Plymouth, MN 55441	8 Units
District Bus Facility 15625 32 nd Avenue, Plymouth, MN 55447	+/- 18,000 SF

2010/2011 PROGRAMS OUT OF DISTRICT

Intermediate District #287 – Various Student Services
1820 Xenium Lane North, Plymouth, Minnesota 55441
(Multiple Sites)

DISTRICT MAP



FACILITY SUMMARY

Facility	2010/11 Grades Housed	2010/11 Enrollment Oct. 1, 2010	Year Built	Year of Major Addn's	Site Acreage	Square Footage
Birchview ES	(K-5)	671	1969	1995	14	59,720 SF
Gleason Lake ES	(K-5)	692	1988	2003	22	80,710 SF
Greenwood ES	(K-5)	608	1964	1989, 1999	29*	71,816 SF
Kimberly Lane ES	(K-5)	806	1991	-	21	83,000 SF
Oakwood ES	(K-5)	511	1957	1992, 2008	40+	85,490 SF ⁺
Plymouth Creek ES	(K-5)	765	1988	-	21	81,000 SF
Sunset Hill ES	(K-5)	579	1963	1989, 2000	20.3	64,983 SF
Central Middle School	(6-8)	942	1960	1962, 1964, 1968, 1973, 1989	65	308,568 SF
East Middle School	(6-8)	763	1967	1980, 2003	40*	146,111 SF
West Middle School	(6-8)	719	1949	1968, 1989	35.5	167,000 SF
Wayzata High School	(9-12)	3,235	1997	2006	163**	487,432 SF
District Admin. Bldg.	N/A	N/A	1969	-	incl	8,600 SF
Central Services	N/A	N/A	1983	-	incl	21,205 SF
Central M.S. Maint/Stor	N/A	N/A	2003	-	-	7,210 SF
Dome Restroom	N/A	N/A	-	-	-	800 SF
Football Storage	N/A	N/A	-	-	-	800 SF
Concessions/Garage	N/A	N/A	1999	-	-	1,500 SF
TOTAL	-	-	-	-	470.8	1,675,945 SF

Note: Square footages provided by the School District

District Administration Building and Central Services acreage is part of Gleason Lake and Oakwood

*Includes Significant Tunnel Square Footage

**Includes City Park Land

LEASED BUILDINGS/SPACE

Facility	Programs Housed	Number of Students	Year Built	Year of Major Addn's	Site Acreage	Leased Square Footage
Wayzata Community Church	ECSE	16	N/A	N/A	N/A	1,220 SF
Public Storage	Storage	N/A	N/A	N/A	N/A	8 Units
District Bus Facility	Vehicles	N/A	-	-	3	+/- 18,000 SF

II. EXECUTIVE SUMMARY

STUDY OVERVIEW/SCOPE

This study was commissioned by the Independent School District #284 Board and Administration in March, 2010 to provide a comprehensive Facilities Analysis and Educational Adequacy Analysis of all current owned buildings within the District.

FACILITY STUDY OBJECTIVES

“The facility study will be critical to the long and short term planning for possible facility improvements, additions and upgrades. The study should address possible changes in student enrollment, curriculum changes, and obsolescence of facility equipment, systems and infrastructure. Health, safety and security of students and staff as well as optimizing the student learning environment while minimizing the impact on operating costs should be over-riding themes of this study.

The scope of the study should also include, but is not limited to, the following items:

- 1. Energy Conservation Opportunities*
- 2. Mechanical System Upgrades (HVAC) to insure reliable and economical operation (does not include IAQ evaluation)*
- 3. Electrical Distribution Systems*
- 4. Plumbing and Water Distribution Systems*
- 5. Building Automation Systems*
- 6. Outdoor Athletic Facilities*
- 7. Indoor Athletic Facilities including Locker Rooms*
- 8. Safety and Security Issues including Building Entrances*
- 9. Storage, Deliveries and Refuse/Recycling staging*
- 10. Instructional Spaces including: Music, Art, Consumer Science, Industrial Tech, P.E., Science, Computer Labs, Language Labs, Robotics, etc.*
- 11. Image/First Impression Areas including landscaping and Entrances*
- 12. Kitchens, Cafeterias, Serving Areas*
- 13. Deferred Maintenance including flooring, painting, doors and hardware, lighting and controls upgrades*
- 14. Building Temperature and Ventilation Controls”*

*From Independent School District #284
R.F.P. dated February 1, 2010*

STUDY PROCESS

• **Field Work**

A critical component of the study process was the field analysis of each school facility. It was important to look at each space to understand current utilization, space shortages, and excesses. Additional field work was completed to verify District provided data and to more closely examine aspects of current space utilization.

• **Administration/Staff and Student Input**

The study team met with each building's Principal and lead custodian to obtain site based view points on the facilities, space, utilization and site realities. Additional meetings were held with select committees such as peer coaches, community youth activity organizations, student groups, city officials, etc. A survey was conducted by District Administration to provide input from the staff/users at all sites.

• **Facilities Core Advisory Committee**

The Facilities Core Advisory Committee made up of District Administration met eleven (11) times to serve as a feedback circle for the study team's progress and findings. This group helped focus study components and progress towards the needs and expectations of the District and Community.

Meetings

- October 14, 2010
- November 4, 2010
- December 9, 2010
- January 6, 2011
- January 20, 2011
- February 3, 2011
- March 22, 2011
- April 6, 2011
- April 14, 2011
- May 10, 2011
- May 16, 2011

Committee

Annie Doughty, Exec. Dir. of Human Resources
Bob Noyed, Director of Communications
Chace B. Anderson, Superintendent
Curtis Slater, East M.S. Asst. Principal
Dennis Grasmick, Oakwood Elementary Principal
Jill Johnson, Exec. Director of Teaching and Learning
Jim Westrum, Exec. Director of Business Services
Joe Matson, Director of Building and Grounds
Shelly Nelson, Director of Curriculum Instruction

• **Board of Education Facilities Sub-Committee**

The Facilities Sub-Committee of the Board was convened at intervals in the study's process to provide guiding principles of the community's multiple viewpoints, challenges and concerns. The Facilities Sub-Committee also provided a thoughtful review of study findings. Meetings occurred October 29, 2010, and May 17, 2011.

• **Board of Education**

The study team presented updates to the Board on October 25, 2010 and requested input in workshop formats on December 20, 2010 and May 23, 2011.

STUDENT ENROLLMENT AND CAPACITY**Student Enrollment is stable**

- The District's enrollment has been at/around 10,000 students since 2007/08
- In 2010/11 the District projected approximately 10,200 students would be attending Wayzata Public Schools.
- District-wide projected totals are at/around 10,400 students for another 5-10 years.
- Total Kindergarten enrollment projected to be at/around 700 students.
- Open enrollment allows the District to bring buildings close to capacity for maximum efficiency.
- For the 2011/12 school year a minimum number of open enrollment students will be accepted.
- The District population is slightly increasing; it is currently estimated at 59,417.

Today the District has very little excess building capacity (based on current class size)

- Currently H.S. (9-12) enrollment is in excess of potential capacity by 35 students.
- Currently M.S. (6-8) enrollment is less than capacity by 232 students.
- Currently Elementary Schools (K-5) potential capacity exceeds enrollment by 106 students.
- Facilities have been running at or above capacity for the last two school years.
- Northern elementary schools exceed capacity; Southern elementary schools have some available space

Core facilities need to be in better balance with building capacities

- Some buildings Core Facilities are undersized to meet existing building capacity needs.
- The cafeteria of the High School, East Middle School are significantly undersized compared to total building capacity and MDE guidelines.
- Elementary satellite kitchen spaces have inadequate serving, prep, cooler and storage space.
- Gymnasiums are undersized at the Elementary level. All Elementary gymnasiums fall below MDE guidelines.

Pressure Relief is needed in some school attendance areas

- Plymouth Creek, Kimberly Lane and Birchview Elementaries have been running above capacity. Temporary measures are in place to provide kindergarten families placement in schools which have space (Gleason Lake Elementary). Open enrollment is being restricted to adjust enrollment to capacity.
- Projections are currently inconclusive as to whether these trends will continue. Projections do not indicate overall growth at the elementary level or sufficient growth to support an eighth elementary. More detailed projections at the individual elementary level are underway by a separate consultant.

CONDITION OF FACILITY EQUIPMENT, SYSTEMS AND INFRASTRUCTURE**Maintaining your facilities has been a high priority for many years**

- The State's annual funding formulas provide the District with approximately \$1.5 million for capital projects.
- The State legislature, clearly understanding that state funding formulas are inadequate compared to best practices, in 2008 and 2009 they provided approximately \$635,000 (\$55/pupil unit) in one time deferred maintenance revenue.
- The District also receives approximately \$600,000 in deferred maintenance revenue enacted by the legislature in 2007.
- Indoor air quality issues are being addressed through a ten year cycle of selected reinvestments.
- The last Bond referendum involving significant existing facilities reinvestment was in 1998, 13 years ago.
- In the last few years the District has initiated a number of energy saving projects.

Cyclical maintenance needs are ongoing

- All building components have "useful lives" and future replacement needs can be determined. The new compiled database attempts to predict future needs.
- Significant building systems and components fall within 15-25 year life cycles.
- Much of a facility's reinvestment needs involve mechanical and electrical infrastructure that is not easily seen by the public.
- Your newest schools are 14 and 20 years old.
- Systems need updating to leverage energy savings opportunities.

Asset Preservation needs are creating a backlog

- State funding formulas generate revenue for the maintenance of facilities. In 2011, \$2.3 million was generated for capital funding revenue and of that \$1.5 million was allocated for capital facilities maintenance and improvements.
- An annual roof reserve of \$325,000 per year was created in 1999/00 to ensure the District had resources to replace roofs when needed.
- For Wayzata Schools, five year asset preservation needs total \$119,196,891 of which \$96,105,442 are immediate needs.
- 6-10 year needs total another \$36,216,250.
- 11-15 year needs total another \$31,088,203.
- Priority 1 and 2 items over next 5 years total \$75,394,403.
- To keep on top of asset preservation the District would have to spend \$5-7 million annually.

The first impression areas of facilities are good, but some improvements are warranted

- Site wayfinding and parking is not developed to the same level at all sites. The greatest challenges exist at the middle schools.
- Some main entries are not obvious; exterior signage or entry structure could be emphasized.

SAFE, SECURE AND HEALTHY ENVIRONMENTS FOR STUDENTS AND STAFF**Safety and security needs some improvement to keep pace**

- Site/traffic/drop-off are not all a consistent approach and many sites require continual parent/visitor training.
- Building secure entrances/greeter systems are not all a consistent approach, and some offices are remote from the entrance. Only one school's entrance reflects best practices by promoting direct entrance into administrative offices.
- Camera and sign-in systems district-wide are implemented, but would benefit from an integrated approach with improved entries.
- Data/server rooms need some additional improvements to reduce shut down risks.

The District's buildings offer healthy environments

- Projects classified as "Health and Safety" are funded by the District under separate funding. Over the past 14 years, this budget has been approximately \$2.4 million annually (with a few exceptions).
- Hazardous materials like asbestos, mold, radon, mercury and lead are all managed in accordance with Federal and State guidelines.
- General safety protocols and equipment are implemented and updated continually to achieve compliance with all applicable requirements.
- Indoor air quality has been studied throughout the District to determine fresh air quantities as compared to ASHRAE-62N code requirements. The 10-year plan for air quality improvements is moving into the final year of implementation. Approximately \$25 million has been invested in air quality projects over the 10 years and before/after measurements demonstrate dramatic improvement in air quality.

OPTIMIZE THE STUDENT LEARNING ENVIRONMENT**Some spaces in existing school facilities are not equitable or are too small for their function**

- For the most part spaces are appropriately assigned to function (except some Kindergarten classes are in general classroom size spaces and some specialist functions are in former storage areas or shared offices).
- At 6 Elementaries Spanish is taught from a cart.
- At 5 Elementaries, some sections of Kindergarten are taught in a regular sized classroom which is 30% smaller than MDE guidelines recommend.
- Some secondary science instructional spaces are undersized for class size
- 50% of Elementary Media Centers are undersized compared to guidelines, but the role of media center space is changing.
- All Elementary Gyms are undersized per MDE guidelines.
- Elementary schools have given up their project activity rooms to handle enrollment pressure.

The ongoing challenge of learners' needs inspires continual evaluation and change.

- Facilities are challenged to flex with individualized learning needs.
- The future of K-12 education will continue to evolve into:
 - Experience based learning
 - Technology integration/independence
 - Individualized learning planning
 - Flexible time
- Spaces will be needed to adapt to hands-on learning.
- Core spaces will need to evolve to respond to individualized learning and flex time.

Program needs will require some space redefinition

- Mandated state testing currently puts pressure on existing labs, greater access to technology is needed
- Popular hands-on classes require additional flexible space (FACS, Science, IT)

Other programs in the District are growing and emerging

- Some additional extended day kindergarten space may be necessary to meet demand
- Some additional Pre-school space may be needed to meet future trends.
- Technology based/on-line learning has real potential, but future impact on space will remain unclear.

Co-curricular needs are growing

- Practice times are pushed later into the evening
- New sports place additional pressure on sites
- Participation concerns identify intramurals needs/possibilities
- Additional facilities such as turf and field house are being requested by a segment of the community.

The future calls for reworking school buildings for an expanded or flexible individualized learning day.

- Classrooms will continue to evolve technologically.
- Cafeteria and Commons will likely be called upon to support individualized and small group learning throughout the day
- Media Centers will likely be redefined to support broader access and individualized activities.
- Computer Labs will likely be used differently in the future.
- Specialized labs will likely evolve to become more flexible for multiple disciplines and instructional uses.

OTHER ISSUES

- Customer welcoming/orientation could be more streamlined and friendly
- Administrative service locations could be re-addressed.

MINIMIZING OPERATING COSTS**Current utility costs are lower than most Minnesota School Districts**

- The District averages \$1.01/SF for gas, electric, and water usage annually.
- Wise infrastructure investments and a well trained building engineer/maintenance team drive the low operating costs.
- Considering Electrical Use: Birchview, Gleason Lake, Kimberly Lane, and Plymouth Creek Elementary Schools have the highest electrical cost per square foot numbers likely due to lower efficiency light fixtures. Gleason Lake, Kimberly Lane, and Plymouth Creek have undergone high efficiency light fixture replacement projects in 2011 that are resulting in significantly reduced electrical costs.
- Considering Gas Usage: Birchview, Greenwood, Oakwood, Central Middle School, West Middle School and East Middle School have the highest gas cost per square foot numbers due to a combination of steam heating systems, longer operating times, and pools.
- Considering Water Usage: Kimberly Lane Elementary has the highest water usage cost per square foot due to field irrigation.

Potential energy cost saving measures

- Continue to invest in energy efficient building components including light fixtures, boilers, water heaters, motors, and digital building automation systems.
- Optimize mechanical and electrical system on/off times to closely match building occupancy schedules.
- Replace steam heating systems with high efficiency hot water systems to dramatically reduce both maintenance and operating costs.
- Commission energy audits at strategically selected schools to determine specific energy conservation opportunities, the associated implementation costs, and the payback time length.
- Complete re-commissioning projects to identify and correct (fine tune) systems and equipment that are not working in accordance with design intent.
- Consider the use of on-site power generation through photo voltaics or wind as technology improves and costs come down.
- At each facility reinvestment, opportunities exist to review current best practices and incorporate as part of budgeting and implementation.

SUMMARY OF NEEDS**Short Term:**

- Tuning buildings to support strategic capacity needs
- Minor adjustments to respond to specific program growth and change
- Core facility re-alignment to match evolving programming
- Improved community welcoming/orientation
- Infrastructure re-investment to catch up on end of life components

Long Term:

- Sustainable funding plan to avoid deferring maintenance
- Support emerging trends in education

Needs Categorization:

1. Asset Preservation :
 - Address maintenance needs
 - Best Practices Upgrades
 - Reinvestment in community assets
 - Energy savings projects
2. Gotta Fix It:
 - H.S. cafeteria / core size
 - Improved greeter / secure entrances
 - Family Learning Center: parking, entrances
 - Elementary kitchen / cafeteria space
 - Greenwood gym
 - Central M.S. locker rooms.
3. Need More Definition:
 - Northern elementary space
 - Pre-School / Extended Day Kindergarten space
 - On-line testing space
 - Elementary flex classroom (P.A.R.)
 - Carpeted gyms
 - Additional fields / field usage (synthetic grass)
 - Additional H.S. gym / flexible space (field house)
4. Make a Bit Better
 - Welcome: customer friendly
 - Science at West Middle School

III. STUDENT ENROLLMENT AND CAPACITY

A. Student Enrollment

B. Capacity/Utilization

C. District Population

A. STUDENT ENROLLMENT

SUMMARY OF STUDENT ENROLLMENT

The District prepares short and long term enrollment projections using an independent demographer, Hazel Reinhardt. In a report dated August 24, 2009, initial 5 year projections indicated a slight enrollment decline in the Elementary grades K-5, an increase in Middle School grades (6-8) and a slight decline in High School Grades. Actual results in the subsequent two years actually reflected an increase in Elementary school aged resident students, resulting in two additional updates to the original study. These updated enrollment studies placed additional reliance on housing starts methodology, and indicate slight increasing resident enrollment growth in all grades k-12.

The District's response to the projected resident enrollment growth is to limit open enrollment. Minnesota's open enrollment laws allow the district to balance overall district student enrollment by admitting non-resident students to attend as space permits. At the time of this study, open enrollment at all grades has been closed for the upcoming 2011/12 school year.

The district has been experiencing significant residential development in the northwest portion of the district which has contributed to student growth. At the same time, the more mature portions of the district have experienced student enrollment decline as these households age. The district administration continues to review these trends to balance student enrollments with facility capabilities.

OVERVIEW:

Stable to slightly declining resident enrollment

Resident student growth in the Northwest; resident student decline in the South

Neighbor interest in open enrolling into your District.

Ability to manage stable total student enrollment consistent with facility capacity

DISTRICT-WIDE ENROLLMENT HISTORY/PROJECTIONS

Grade	History							Projections		
	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11*	11-12*	12-13*
K	626.15	630.71	638.07	637.28	549.66	610.73	685.74	749.00	665.00	665.00
1	690.46	683.42	689.46	724.02	734.9	672.90	742.45	785.00	807.00	780.00
2	673.34	697.78	691.62	703.49	756.10	761.89	709.00	757.00	811.00	810.00
3	738.38	683.01	723.58	711.46	743.01	792.90	783.13	737.00	780.00	820.00
4	724.45	754.29	698.07	723.35	720.80	768.14	813.08	812.00	765.00	800.00
5	793.26	715.82	762.66	734.21	735.59	756.75	792.79	811.00	829.00	775.00
6	754.04	814.98	763.87	772.53	762.38	782.54	808.98	821.00	830.00	835.00
7	774.48	780.94	828.31	805.26	814.05	806.76	804.03	824.00	821.00	835.00
8	778.63	769.83	790.40	850.50	833.94	835.18	809.82	811.00	824.00	820.00
9	824.35	804.09	795.96	813.15	859.93	849.54	861.76	820.00	840.00	840.00
10	788.48	819.24	792.85	808.51	826.71	863.48	825.66	834.00	828.00	830.00
11	744.49	755.79	802.83	795.02	795.54	806.96	848.77	760.00	807.00	800.00
12	728.72	736.60	776.83	818.39	792.48	803.70	812.93	763.00	710.000	715.00
Elem ADM K-6	4,373.93	4,349.30	4,329.26	4,369.06	4,452.37	4,534.82	4,649.43	4,723.00	4,822.00	4,820.00
Scn ADM 7-12	4,639.15	4,666.49	4,787.18	4,890.83	4,922.65	4,965.62	4,962.97	4,812.00	4,830.00	4,840.00
Total ADM	9,705.66	9,709.74	9,823.46	9,969.22	10,009.03	10,196.20	10,374.11	10,364.00*	10,397.00*	10,405.00*

*District's provided estimate.

Notes: Minnesota Department of Education Historical Adjusted Average Daily Membership (ADM-1.0)

OBSERVATIONS:

- In 2010/11 the District projects to serve 10,364 students.
- Projections indicate a stable/slight increase of student enrollment to approximately 10,400 students.
- Current projections utilize a "flat" kindergarten pool of 665 students.

B. CAPACITY/UTILIZATION**BUILDING CAPACITY OVERVIEW**

Contrary to popular opinion, school buildings do not have a fixed capacity. In fact, they have a capacity based upon how an organization chooses to allocate use of space. As the District allocates space for computer labs, special education or other support functions, this technically reduces the number of spaces (classrooms) available for capacity.

Typical practice for School districts is to assign use of space in preparation for each upcoming school year. Therefore each year capacity can be calculated, and each year the capacity may change. The current allocation of space dictates what spaces are available to provide capacity.

What follows is a methodology for determining capacities for your Elementary, Middle School and High School buildings.

- Each school has a 2010/11 capacity that is based on current programming and also a “potential capacity” that is based on identifying some additional capacity classroom potentials.
- Review Appendix A for a description of the capacity calculation methodology, and assumptions as developed with District administrators.
- Summary of current capacity, potential capacity and available capacity as compared to current enrollment follows.

1. OVERALL CAPACITY: 2010/2011 BUILDING CAPACITIES

Elementary Schools	District Planning Capacities	2010/2011 Capacity	2010/2011 Potential Capacity	Enrollment October 1, 2010
Birchview	592	642	642	671
Gleason Lake	690	698	698	692
Greenwood	690	623	671	608
Kimberly Lane	690	743	767	806*
Oakwood	476	532	556	511
Plymouth Creek	690	757	805	765*
Sunset Hill	592	599	599	579
Totals:	4,420	4,594	4,738	4,632
Available Space				106***

Notes:

*Due to space limitations 1.0 5th Grade at Kimberly Lane and 1.0 4th and 5th Grades at Plymouth Creek converted to paraprofessional hours.

**Average class size for grades 1-5 is 24 students.

***Available space is calculated by subtracting 2010/11 enrollment from "potential" capacity.

Middle Schools	2010/2011 Capacity	2010/2011 Potential Capacity	Enrollment October 1, 2010
Central	932	932	942
East	769	769	763
West	790	790	719
Totals:	2,491	2,491	2,424
Available Space			67

Notes:

1. Middle School Capacity is based on a 75% utilization factor
2. Middle School "Potential Capacity" is based on 80% utilization factor.

High School	2010/2011 Capacity	2010/2011 Potential Capacity	Enrollment October 1, 2010
High School	3,150	3,200	3,235
Totals:	3,150	3,200	3,235
Available Space			(85)

Notes:

1. High School Capacity if based on a 90% utilization factor

**SEE APPENDIX A:
DETAILED 2010/2011 CAPACITY DIAGRAMS
FOR EACH BUILDING**

**SEE APPENDIX B:
2010/11 UTILIZATION DIAGRAMS**

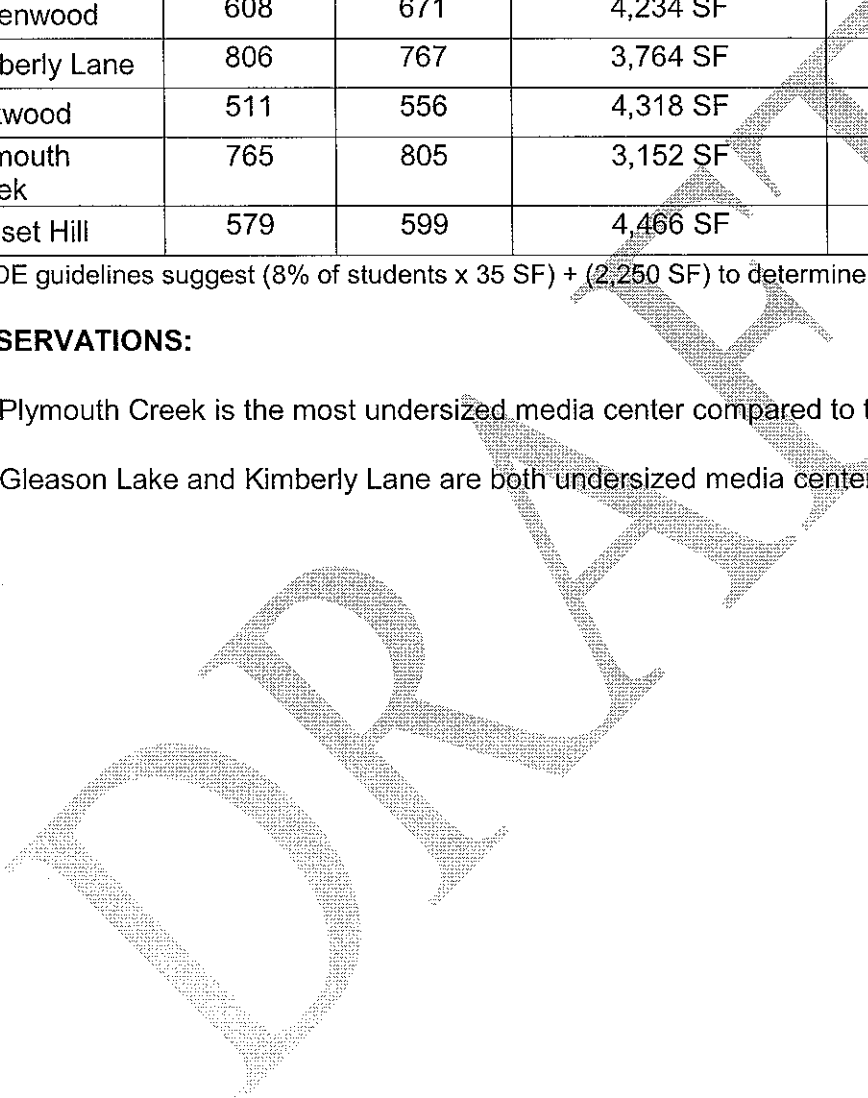
ELEMENTARY CORE FACILITIES COMPARISON

Media Centers	Student Enrollment	Potential Capacity	Existing Media Center Total SF	MDE Guidelines	Difference
Birchview	671	642	4,132 SF	3,948 SF	184 SF
Gleason Lake	692	698	3,213 SF	4,105 SF	(892) SF
Greenwood	608	671	4,234 SF	3,895 SF	339 SF
Kimberly Lane	806	767	3,764 SF	4,230 SF	(466) SF
Oakwood	511	556	4,318 SF	3,640 SF	678 SF
Plymouth Creek	765	805	3,152 SF	4,270 SF	(1,118) SF
Sunset Hill	579	599	4,466 SF	3,827 SF	639 SF

* MDE guidelines suggest (8% of students x 35 SF) + (2,250 SF) to determine media center sizing

OBSERVATIONS:

- Plymouth Creek is the most undersized media center compared to the guidelines.
- Gleason Lake and Kimberly Lane are both undersized media centers as well.



ELEMENTARY CORE FACILITIES COMPARISON, CONTINUED

Gymnasiums			Existing Gymnasium Total SF	MDE* Guidelines	Difference
Birchview			4,715 SF	7,000 SF	(2,285) SF
Gleason Lake			6,025 SF	7,000 SF	(975) SF
Greenwood			4,731 SF	7,000 SF	(2,269) SF
Kimberly Lane			5,948 SF	7,000 SF	(1,052) SF
Oakwood			4,808 SF	7,000 SF	(2,192) SF
Plymouth Creek			5,964 SF	7,000 SF	(1,036) SF
Sunset Hill			4,732 SF	7,000 SF	(2,268) SF

* MDE Guidelines for gym stations contemplates a Physical Education station at 3,500 SF.

OBSERVATIONS:

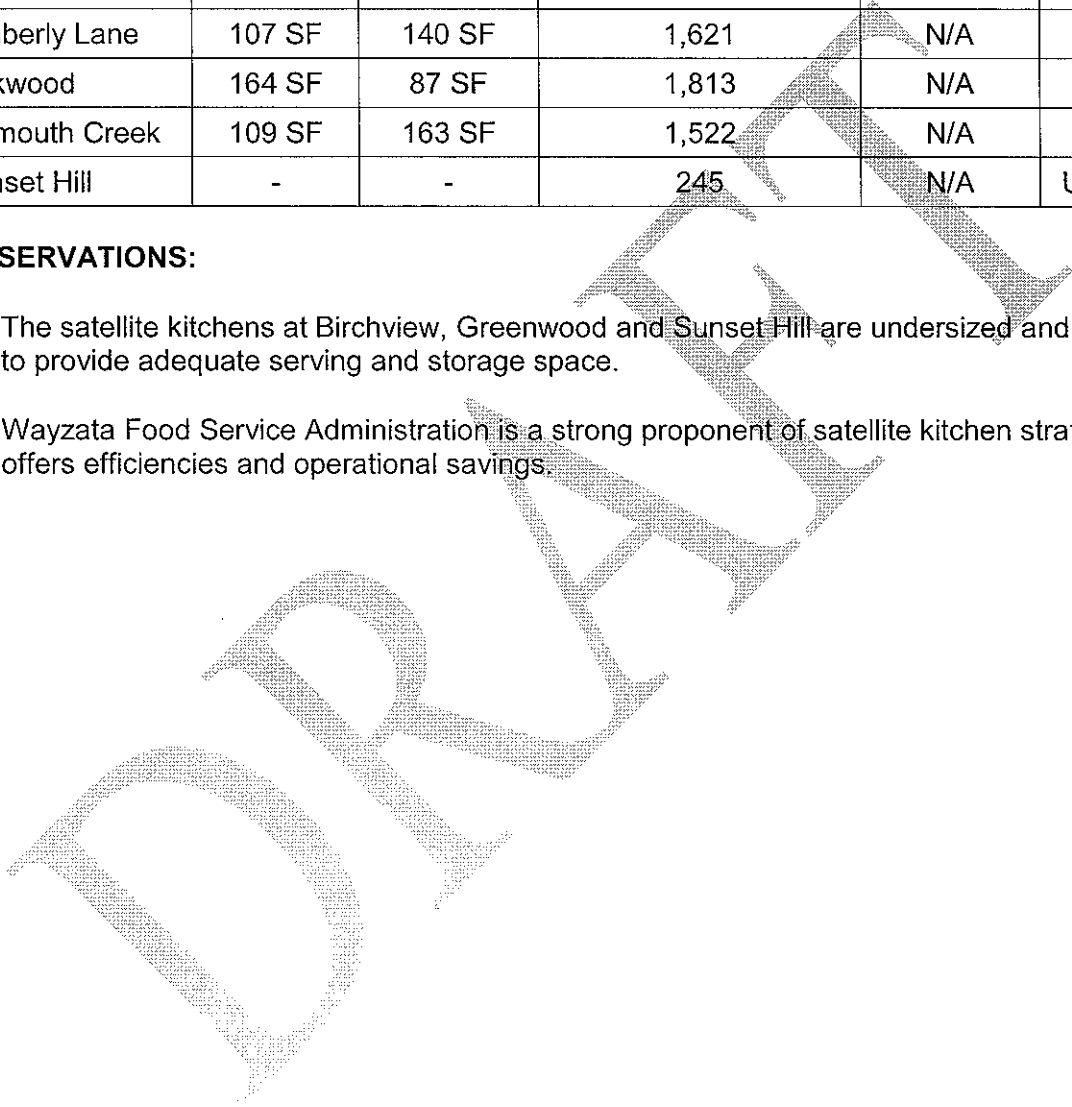
- Birchview, Greenwood, Oakwood and Sunset Hill gym stations are all undersized compared to the newer schools
- All Wayzata Elementaries Gymnasiums fall below MDE guidelines.
- Many recent Minnesota Elementary Schools are being designed with gymnasium space sized for community use to include space sized for a full-sized basketball court, wood floored gymnasium. None of Wayzata Elementary schools meet that size or criteria.
- All of the Wayzata Elementaries, with the exception of Oakwood Elementary, have gymnasiums with a unique carpeted floor surface. Reviews of this specialized surface are mixed within your District.

ELEMENTARY CORE FACILITIES COMPARISON, CONTINUED

Kitchens	Cooler SF	Freezer SF	Existing Kitchens Total SF	MDE Guidelines	Notes
Birchview	-	-	359	N/A	Undersized
Gleason Lake	103 SF	116 SF	1,836	N/A	-
Greenwood	-	-	299	N/A	Undersized
Kimberly Lane	107 SF	140 SF	1,621	N/A	-
Oakwood	164 SF	87 SF	1,813	N/A	-
Plymouth Creek	109 SF	163 SF	1,522	N/A	-
Sunset Hill	-	-	245	N/A	Undersized

OBSERVATIONS:

- The satellite kitchens at Birchview, Greenwood and Sunset Hill are undersized and struggle to provide adequate serving and storage space.
- Wayzata Food Service Administration is a strong proponent of satellite kitchen strategy as it offers efficiencies and operational savings.



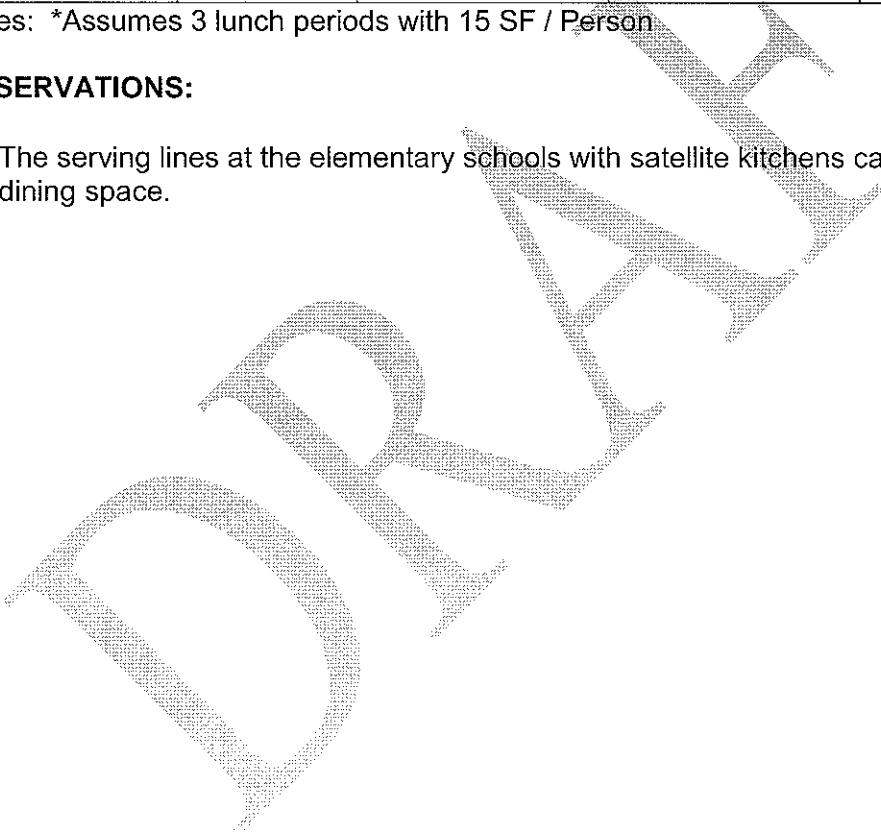
ELEMENTARY CORE FACILITIES COMPARISON, CONTINUED

Cafeterias	2010/2011 Capacity	# of Students per Lunch Period*	Existing Cafeteria Total SF	MDE Guidelines	Difference
Birchview	642	214	2,410 SF	3,210 SF	(800) SF
Gleason Lake	698	233	2,884 SF	3,490 SF	(606) SF
Greenwood	623	208	2,871 SF	3,115 SF	(244) SF
Kimberly Lane	743	247	3,182 SF	3,715 SF	(533) SF
Oakwood	532	178	2,267 SF	2,660 SF	(393) SF
Plymouth Creek	757	252	3,247 SF	3,785 SF	(538) SF
Sunset Hill	599	200	2,424 SF	2,995 SF	(571) SF

Notes: *Assumes 3 lunch periods with 15 SF / Person

OBSERVATIONS:

- The serving lines at the elementary schools with satellite kitchens can take up to 1/3 of the dining space.



MIDDLE SCHOOL CORE FACILITIES COMPARISON

Cafeterias	2010/2011 Capacity	# of Students per Lunch Period*	Existing Cafeteria Total SF	MDE Guidelines	Difference
Central Middle School	932	310.7	3,192 SF	4,660 SF	-1,468 SF
East Middle School	769	256.3	3,136 SF	3,845 SF	-709 SF
West Middle School	790	263.3	5,221 SF	3,950 SF	1,271 SF

Notes: *Assumes 3 lunch periods with 15 SF / Person

OBSERVATIONS:

- Central and East Middle School Cafeterias are undersized per MDE guidelines.

Gymnasiums	-	-	Existing Gymnasium Total SF	MDE* Guidelines	Difference
Central Middle School	-	-	10,667 SF	10,000 SF	667 SF
East Middle School	-	-	14,066 SF	13,500 SF	566 SF
West Middle School	-	-	11,785 SF	10,000 SF	1,785 SF

* MDE Guidelines for gym stations contemplates a Physical Education station at 3,500 SF.

OBSERVATIONS:

- Middle School Gymnasiums are above MDE guidelines for square footage.

HIGH SCHOOL CORE FACILITIES COMPARISON

Cafeterias	2010/2011 Capacity	# of Students per Lunch Period*	Existing Cafeteria Total SF	MDE Guidelines	Difference
High School	3,150	1,050	10,257 SF	15,750 SF	-5,493 SF

Notes: *Assumes 3 lunch periods with 15 SF / Person

OBSERVATIONS:

- The High School Cafeteria is vastly undersized in comparison with MDE guidelines.

Gymnasiums	-	-	Existing Gymnasium Total SF	MDE* Guidelines	Difference
High School	-	-	37,292 SF	30,000 SF	7,292 SF

Note: The gym includes 6 stations with bleachers.

* MDE Guidelines for HS gym stations contemplates 10,000 SF per 2-stations for physical education.

OBSERVATIONS:

- The High School exceeds MDE guidelines for gymnasium square footage.

2. STRUCTURAL BALANCE ANALYSIS

Definition: (Structural Balance)

The comparison of school building capacities to examine the relationship of building capacities at each grade level to the size of student population. If a District has capacity of 766 per average class at Elementary level, how does that compare to capacity at middle level and High School level. Also how does capacity accommodate natural in-migration growth and typical parochial in-migration student population at key opt in grades.

How does structural balance apply to ISD 284?

Based upon our current analysis, at the Elementary level, Wayzata Public Schools has a capacity of 766 students per average grades k-5. As we reach the middle level, capacity increases to 830 students per average grades 6-8. When we arrive at High School their capacity is reduced to 788 students per average grades 9-12.

If there were no in-migration of students (either resident or otherwise) it would appear that the district is not optimally structurally balanced as each grade level grouping has a different average class capacity. In most Districts there is resident-student in-migration at either 6th or 7th grade and also at 9th grade representing students coming from parochial schools or other options. However, in Wayzata there is in-migration each year at each grade level which is reflective of parents moving into the District with older school-age children and/or open-enrollment.

What are the important factors?

- Building capacities
- In-migration (resident)
- In-migration (open enrollment)
- Open enrollment policy/enforcement

STRUCTURAL BALANCE ANALYSIS 2010-2011

Elementary Schools (k-5)

	B	GL	G	KL	O	PC	SH
CAPACITY	642	698	623	743	532	757	599
ENROLLMENT	671	692	608	806	511	765	579
AVAILABLE	(29)	6	15	63	21	(8)	20

total elementary capacity: 4,594 students
 average grade level size: 766 students

Middle Schools (6-8)

	CMS	EMS	WMS
CAPACITY	932	769	790
ENROLLMENT	942	763	719
AVAILABLE	(10)	6	71

total middle school capacity: 2,491 students
 average grade level size: 830 students

High School (9-12)

	HS
CAPACITY	3,150
ENROLLMENT	3,235
AVAILABLE	(85)

total high school capacity: 3,150 students
 average grade level size: 788 students

OBSERVATIONS:

STRUCTURAL BALANCE ANALYSIS

DISTRICT-WIDE ENROLLMENT HISTORY

Grade	History						
	03-04	04-05	05-06	06-07	07-08	08-09	09-10
K	626.15	630.71	638.07	637.28	549.66	610.73	685.74
1	690.46	683.42	689.46	724.02	734.9	672.90	742.45
2	673.34	697.78	691.62	703.49	756.10	761.89	709.00
3	738.38	683.01	723.58	711.46	743.01	792.90	783.13
4	724.45	754.29	698.07	723.35	720.80	768.14	813.08
5	793.26	715.82	762.66	734.21	735.59	756.75	792.79
6	754.04	814.98	763.87	772.53	762.38	782.54	808.98
7	774.48	780.94	828.31	805.26	814.05	806.76	804.03
8	778.63	769.83	790.40	850.50	833.94	835.18	809.82
9	824.35	804.09	795.96	813.15	859.93	849.54	861.76
10	788.48	819.24	792.85	808.51	826.71	863.48	825.66
11	744.49	755.79	802.83	795.02	795.54	806.96	848.77
12	728.72	736.60	776.83	818.39	792.48	803.70	812.93
Elem ADM 1-6	4,373.93	4,349.30	4,329.26	4,369.06	4,452.37	4,534.82	4,649.43
Scn ADM 7-12	4,639.15	4,666.49	4,787.18	4,890.83	4,922.65	4,965.62	4,962.97
Total ADM	9,705.66	9,709.74	9,823.46	9,969.22	10,009.03	10,196.20	10,374.11

*District's provided estimate.

Notes: Minnesota Department of Education Historical Adjusted Average Daily Membership (ADM-1.0)

transition	History							Averages
	04-05	05-06	06-07	07-08	08-09	09-10	6-year average	
5/6	21.72	48.05	9.87	28.17	46.95	52.23	34.49	79.3
6/7	26.9	13.33	41.39	41.62	44.38	21.99	31.50	
7/8	-4.65	9.46	22.19	28.68	21.13	3.06	13.31	
8/9	25.40	26.13	22.75	9.43	15.6	26.58	20.99	10.21
9/10	-5.11	-11.24	12.55	13.56	3.55	-23.88	-1.76	
10/11	-32.69	-16.41	2.17	-12.97	-19.75	-14.71	-15.73	
11/12	-7.89	21.04	15.56	-2.54	8.16	5.97	6.71	

OBSERVATIONS:

- Based upon recent enrollment trends and open enrollment results, District wide Elementary Level capacity is in balance with enrollment.
- Capacity at the Middle Level is higher than the Elementary and allows for natural in-migration and additional open enrollment.
- Capacity at the High School is similarly balanced with the Elementary capacities, but is smaller than Middle School capacity.
- Natural in-migration and/or open enrollment pressures at the middle level appear to be able to be accommodated at those buildings.
- Middle School capacity appears to possibly be slightly out of balance (too large) with Elementary and High School.
- A more detailed analysis of resident enrollment is necessary to determine further detail.

C. District Population

The population of residents within the Independent School District #284 boundary is constantly changing.

Independent School District #284 Resident Population						
	2005	2006	2007	2008	2009	2010
All	57,106	57,106	57,293	57,293	58,355	59,417
School Enrollment (All)	9,710	9,825	9,969	10,007	10,196	10,374
Resident School Enrollment	9,253	9,300	9,411	9,458	9,585	9,759
% Student Resident of Total Residents	95.3%	94.6%	94.4%	94.5%	94.0%	94.1%

Source: Enrollment information from District Records

Note: Population data based on information from property developers and cities, methodology approved by State Demographer's Office.

SUMMARY: CHANGES IN STUDENT ENROLLMENT AND CAPACITY

Student Enrollment is stable

- The District's enrollment has been at/around 10,000 students since 2007/08
- In 2010/11 the District projected approximately 10,200 students would be attending Wayzata Public Schools.
- District-wide projected totals are at/around 10,400 students for another 5-10 years.
- Total Kindergarten enrollment projected to be at/around 700 students.
- Open enrollment allows the District to bring buildings close to capacity for maximum efficiency.
- For the 2011/12 school year a minimum number of open enrollment students will be accepted.
- The District population is slightly increasing; it is currently estimated at 59,417.

Today the District has very little excess building capacity (based on current class size)

- Currently H.S. (9-12) enrollment is in excess of potential capacity by 35 students.
- Currently M.S. (6-8) enrollment is less than capacity by 232 students.
- Currently Elementary Schools (K-5) potential capacity exceeds enrollment by 106 students.
- Facilities have been running at or above capacity for the last two school years.
- Northern elementary schools exceed capacity; Southern elementary schools have some available space

Core facilities need to be in better balance with building capacities

- Some buildings Core Facilities are undersized to meet existing building capacity needs.
- The cafeteria of the High School, East Middle School are significantly undersized compared to total building capacity and MDE guidelines.
- Elementary satellite kitchen spaces have inadequate serving, prep, cooler and storage space.
- Gymnasiums are undersized at the Elementary level. All Elementary gymnasiums fall below MDE guidelines.

Pressure Relief is needed in some school attendance areas

- Plymouth Creek, Kimberly Lane and Birchview Elementaries have been running above capacity. Temporary measures are in place to provide kindergarten families placement in schools which have space (Gleason Lake Elementary). Open enrollment is being restricted to adjust enrollment to capacity.
- Projections are currently inconclusive as to whether these trends will continue. Projections do not indicate overall growth at the elementary level or sufficient growth to support an eighth elementary. More detailed projections at the individual elementary level are underway by a separate consultant.

IV. CONDITION OF FACILITIES EQUIPMENT, SYSTEMS & INFRASTRUCTURE

A. Cyclical Maintenance Needs

B. Asset Preservation Inventory

C. Other Items

A. CYCLICAL MAINTENANCE NEEDS

OVERVIEW / PROCESS

- **Identifying Systems/Components**

To prepare for field work, the Wold team met with Wayzata Schools Facility Staff to determine scope of the study by establishing the list of components that would be documented in the database. After two meetings, the list of 631 different items was finalized. These items are the basis for the analysis of all district owned facilities. A sample list of components is included in the next few pages of this report.

- **Development of Component Life Cycles**

For each of the 631 components, it was necessary to establish the District's expected life cycle based in part on industry standards and in part on Independent School District #284's experiences in the past. Through this process, it is clear that facilities constantly deteriorate, and replacement can be planned far in advance.

- **Understanding of District Standards**

As we discussed the 631 components, it was important to establish a district standard for replacement of components. It is not necessarily assumed that a deteriorated item will be replaced with the exact same quality system or component. In a number of cases the District's desired replacement is with a different system. The budget cost for the preferred system is then included in the database.

- **Development of Project Costs**

Each component condition in the field required the team to determine a replacement project cost. Cost estimating involved all disciplines as well as project implementation costs. Part of the database requires an assumption of future annual cost inflation. The data presented in this report uses an annual inflation of 3%.

CYCLICAL MAINTENANCE NEEDS

Components Quantities Analyzed:

Discipline	Category	Components	
Architectural			
Exterior	Doors and Frames	6	
	Roofs and Accessories	16	
	Wall Systems	17	
	Window Systems	8	
Interior	Casework and Countertops	24	
	Ceiling Systems	15	
	Doors, Frames and Hardware	20	
	Flooring and Base	35	
	Miscellaneous Metals	7	
	Shelving	9	
	Wall Systems	24	
	Windows , Storefronts, and Curtain Walls	7	
	Specialties	Curtain, Display, Dock, Door	24
		Food service, Gym, Locker, Misc.	25
Partitions, Seating, Toilet room		12	
Elevators, Window Blinds		5	
Site	Asphalt Pavement	37	
	Concrete	9	
	Fencing Types	12	
	Field	2	
	Gravel	3	
	Irrigation	3	
	Landscaping	9	
	Pumps	8	
	Retaining Walls	1	
	Site Drainage	2	
	Site Features	33	
	Tanks	5	
	Utilities	2	
	Electrical		
	Lighting Types	50	
	Power	44	
	Systems	17	
Mechanical			
	Building Automation System	5	
	Cooling	12	
	Domestic Water	12	
	Fire Suppression	5	
	Fuel Oil	4	
	Heating	19	
	Plumbing Fixture	35	
	Sanitary	4	
	Storm Water	2	
	Ventilation	42	
Total Components		631	

CYCLICAL MAINTENANCE NEEDS

- **631 Different Components**

On the previous page, we indicated the discipline, category, and quantity of components. The full list of 631 components is not included in this report but would be available as a supplement. As an example, in the category of “doors and frames” there are six different types of door and frame assemblies, therefore there are six different components representing those different doors systems.

- **Component Life Cycles**

Each component has its life cycle which is essentially an assumption around “useful life” and can be the basis for a replacement schedule.

- **End of Useful Life**

As you can see in the charts that follow, components require reinvestment at the end of their useful life. Even a new building does not remain new indefinitely. These samples of the 631 components from the database are listed in order by length of useful life.

Component Life Cycle Assumptions (Selected Examples: 5-10 Years):

Discipline	Category	Name	Description	Life
Architectural	Interior	Paint -High Traffic	Wall Paint -High Traffic	5 yrs
Site	Asphalt Pavement	Seal Coat	Parking Lots Seal Coat	5 yrs
Site	Asphalt Pavement	Color Coat	Tennis Courts Color Coat	5 yrs
Architectural	Interior	Wood Refinishing	Flooring Wood Refinishing	7 yrs
Architectural	Exterior	Painting	Painting	8 yrs
Mechanical	Building Automation System	Maintenance	Building Automation System Maintenance	8 yrs
Mechanical	Domestic Water	Water Softener	Water Softener Replacement	8 yrs
Architectural	Interior	Carpet Tiles-Corridor	Carpet Tiles-Corridor Replacement	10 yrs
Architectural	Interior	Paint - Low Traffic	Wall Paint - Low Traffic	10 yrs
Architectural	Specialties	Garbage Disposal	Garbage Disposal Replacement	10 yrs
Architectural	Specialties	Metal	Elementary - Metal Toilet Partition Replacement	10 yrs
Mechanical	Domestic Water	Booster Heater	Booster Heater Replacement	10 yrs

Component Life Cycle Assumptions (Selected Examples: 12-20 Years):

Discipline	Category	Name	Description	Life
Mechanical	Domestic Water	Standard Efficiency	Standard Efficiency Water Heater Replacement	12 yrs
Architectural	Exterior	Handicapped Operators	Handicapped Operators Replacement	15 yrs
Architectural	Exterior	EPDM 60 mil	EPDM 60 mil Roof Replacement	15 yrs
Architectural	Interior	Plastic Laminate	Plastic Laminate Countertop Replacement	15 yrs
Architectural	Interior	Carpet Broadloom	Carpet Broadloom Replacement	15 yrs
Architectural	Interior	Welded Seam	Welded Seam Flooring Replacement	15 yrs
Architectural	Interior	Vinyl Wall Covering	Vinyl Wall Covering Replacement	15 yrs
Mechanical	Building Automation System	Replacement	Building Automation System Replacement	15 yrs
Mechanical	Cooling	Split AC Systems DX UNIT	Split AC Systems Replacement	15 yrs
Mechanical	Plumbing Fixture	Electric Water Cooler	Electric Water Cooler Replacement	15 yrs
Mechanical	Ventilation	Maintenance	Air Handling Unit Maintenance	15 yrs
Mechanical	Ventilation	Exhaust Fan	Exhaust Fan Replacement	15 yrs
Mechanical	Ventilation	Exhaust Fan Kitchen Hood	Exhaust Fan Kitchen Hood Replacement	15 yrs
Mechanical	Ventilation	Return Fans Medium (5000 CFM - 15000 cfm)	Return Fans Medium (5000 CFM - 15000 cfm) Replacement	15 yrs
Site	Asphalt Pavement	Overlay	Hard Play Overlay	15 yrs
Site	Asphalt Pavement	Overlay	Running Track Overlay	15 yrs
Site	Asphalt Pavement	Overlay	Tennis Courts Overlay	15 yrs
Site	Pumps	Replace	Lift Station Pumps Replace	15 yrs
Architectural	Interior	Acoustic Panel	Acoustic Panel Ceiling Replacement	20 yrs
Architectural	Interior	ACT-2x4	ACT Replacement	20 yrs
Architectural	Interior	Paint	Ceiling Painting	20 yrs
Architectural	Specialties	Tack Board 4' High w/ Map Rail	Tack Board Replacement	20 yrs
Architectural	Specialties	Dishwasher	Dishwasher Replacement	20 yrs
Architectural	Specialties	Gym-Operable Wall	Gym Operable Wall Replacement	20 yrs
Electrical	Power	Transformers	Power - Transformers Transformers Replacement	20 yrs
Electrical	Systems	PA / Intercom Head-End	PA / Intercom Head-End Replacement	20 yrs
Electrical	Systems	Card Reader	Card Reader Replacement	20 yrs
Electrical	Systems	Camera	Security - Surveillance Camera Replacement	20 yrs
Mechanical	Heating	Burner	Burner Replacement	20 yrs
Mechanical	Plumbing Fixture	Faucet Manual	Faucet Manual Replacement	20 yrs
Mechanical	Plumbing Fixture	Flush Valve Electronic	Flush Valve Electronic Replacement	20 yrs
Mechanical	Ventilation	Rooftop-Large (10 ton+)	Rooftop-Large (10 ton+) Replacement	20 yrs
Site	Asphalt Pavement	Reconstruction	Bus Drive Reconstruction	20 yrs
Site	Asphalt Pavement	Reconstruction	Drives Reconstruction	20 yrs
Site	Irrigation	Replace	Irrigation Field Areas Replace	20 yrs

Component Life Cycle Assumptions (Selected Examples: 25-100 Years):

Discipline	Category	Name	Description	Life
Architectural	Exterior	Four-ply Built Up Roofing	Four-ply BUR Roof Replacement	25 yrs
Architectural	Interior	Vinyl Composition Tile	VCT Flooring Replacement	25 yrs
Mechanical	Cooling	Cooling Tower	Cooling Tower Replacement	25 yrs
Architectural	Exterior	Double Glazed Aluminum	Double Glazed Aluminum Window Replacement	30 yrs
Architectural	Interior	Media Center Shelving	Casework Media Center Shelving Replacement	30 yrs
Architectural	Interior	Wood - Single	Wood - Single Door Replacement	30 yrs
Architectural	Specialties	Athletic	Athletic Locker Replacement	30 yrs
Electrical	Lighting	Parking Lot Lighting	Parking Lot Lighting Replacement	30 yrs
Electrical	Lighting	2x4 - T8 Fixture	Light Fixture Replacement	30 yrs
Mechanical	Fuel Oil	Fuel Oil Tank Underground	Tank Replacement	30 yrs
Mechanical	Ventilation	VAV Box	VAV Box Replacement	30 yrs
Mechanical	Ventilation	Unit Ventilator	Unit Ventilator Replacement	30 yrs
Architectural	Exterior	Tuckpointing	Tuckpointing	35 yrs
Architectural	Interior	Ceramic Tile	Ceramic Tile Flooring Replacement	40 yrs
Architectural	Specialties	Corridor	Corridor Locker Replacement	40 yrs
Architectural	Specialties	Classroom-Operable Wall	Classroom Operable Wall Replacement	40 yrs
Architectural	Specialties	Auditorium Seating	Auditorium Seating Replacement	40 yrs
Architectural	Specialties	Bleacher	Bleacher Replacement	40 yrs
Mechanical	Domestic Water	Piping Replacement (Includes Mains and All Branches)	Piping Replacement (Includes Mains and All Branches)	40 yrs
Mechanical	Heating	Boiler (water or steam)	Boiler (water or steam) Replacement	40 yrs
Mechanical	Heating	Cabinet Unit Heater	Cabinet Unit Heater Replacement	40 yrs
Mechanical	Heating	Unit Heater	Unit Heater Replacement	40 yrs
Mechanical	Heating	Hydronic System Piping	Hydronic System Piping Replacement	40 yrs
Architectural	Interior	Tall Cabinet - Wood	Casework Tall Cabinet - Wood Replacement	45 yrs
Mechanical	Ventilation	Interior-Medium (5000 CFM - 15000 CFM)	Interior-Medium (5000 CFM - 15000 CFM Air Handler) Replacement	45 yrs
Architectural	Exterior	Precast Concrete Wall Panel	Precast Concrete Wall Panel Replacement	50 yrs
Mechanical	Fire Suppression	Fire Suppression System	Fire Suppression System Replacement	50 yrs
Mechanical	Storm Water	Underground Piping Replacement		50 yrs
Architectural	Exterior	Brick	Brick Wall Replacement	100 yrs
Architectural	Interior	Exposed Concrete	Exposed Concrete Flooring Replacement	100 yrs

B. ASSET PRESERVATION INVENTORY

OVERVIEW / PROCESS

- **Field Work**

The Wold team of Engineers and Architects, spent June through September, 2010 in the buildings cataloguing conditions. Our teams walked through 1,675,945 square feet of ISD #284 built infrastructure to conduct this survey.

- **Incorporating Existing District Reports**

Our team reviewed numerous reports the District had on file to further understand facility conditions. Reports on categories such as roofing, exterior windows, walls, doors, and paved areas, were reviewed and pertinent information was included in the data base.

- **Estimating Replacement Costs**

The Wold team drew upon a multiple of sources to estimate costs. We utilized our firm's recent experience with School District upgrades as well as collaboration with other district service providers to arrive at representative budgets for each deferred maintenance need.

- **Input Into Database**

Our field work and estimating is all loaded into a Microsoft Access-based database, with Wold-developed, customized front-end for user convenience. We are not vendors or developers of software, but we have found the database format to be helpful for both our study team and you the end user, and therefore it is formatted as such, as part of our process.

- **Summary of Findings**

The following data report represents a "snapshot" of the database as it exists at the time of this report. No adjustment has been made to match project timing with available funding. This is essentially the "raw data." As typical with this process, the data indicates a backlog of components which are at or have exceeded their expected life. In some cases, this is seen as fortunate that components have exceeded expectations, but for the majority of components, it represents a liability that will soon require attention.

5 Year Asset Preservation Needs Totals (By Building/By Year)

Schools	Asset Preservation Needs: 5 Years					5 Year Total
	2012	2013	2014	2015	2016	
Birchview Elementary	\$2,674,898	\$1,545,799	\$948,023	\$627,219	\$257,538	\$6,053,477
Gleason Lake Elementary	\$2,347,286	\$57,289	\$203,187	\$144,226	\$24,437	\$2,776,425
Greenwood Elementary	\$4,134,334	\$37,824	\$1,200,404	\$413,124	\$268,033	\$6,053,719
Kimberly Lane Elementary	\$3,885,495	\$79,568	\$2,185	\$218,517	\$15,071	\$4,200,786
Oakwood Elementary	\$6,768,178	\$50,462	\$108,385	\$413,880	\$165,051	\$7,505,956
Plymouth Creek Elementary	\$3,393,929	\$21,218	\$171,967	0	0	\$3,587,114
Sunset Hill Elementary	\$3,962,898	\$13,792	\$66,224	\$106,922	\$342,572	\$4,492,408
Elementary Totals	\$27,166,968	\$1,805,952	\$2,700,375	\$1,923,888	\$1,072,702	\$34,669,885

Central Middle School	\$29,325,017	\$486,837	\$217,935	\$1,508,308	\$223,847	\$31,761,944
East Middle School	\$9,828,888	\$2,190,559	\$364,177	\$783,050	\$265,500	\$13,432,174
West Middle School	\$9,449,610	\$132,826	\$2,060,271	\$1,633,173	\$483,667	\$13,759,547
High School	\$18,383,548	\$874,525	\$195,256	\$252,632	\$3,639,547	\$23,345,508
Secondary Totals	\$66,987,063	\$3,684,747	\$2,837,639	\$4,177,163	\$4,612,561	\$82,299,173

Admin Building	\$857,134	0	0	\$3,377	\$50,335	\$910,846
CMS Concessions	\$22,001	0	0	0	\$6,537	\$28,538
CMS Vehicle Storage	0	0	0	0	25,156	\$25,156
Central Services	\$1,049,719	\$18,036	\$295	\$106,361	\$53,440	\$1,227,851
H.S. Concessions	\$22,557	0	0	0	\$12,885	\$35,442
Other Totals	\$1,951,411	\$18,036	\$295	\$109,738	\$148,353	\$2,227,833

5 Year Total	\$96,105,442	\$5,508,735	\$5,538,309	\$6,210,789	\$5,833,616	\$119,196,891
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OBSERVATIONS:

- Asset Preservation needs backlog in Year 1 (2012) all facilities totals **\$96,105,442**
- Cyclical maintenance 5 Year forecast for all facilities totals **\$119,196,891**

Years 6-10 Asset Preservation Needs Totals (By Building/By Year)

Schools	Asset Preservation Needs: 6-10 Years					Year 6-10 Totals
	2017	2018	2018	2020	2021	
Birchview Elementary	0	\$81,474	\$46,847	\$244,629	\$305,611	\$678,561
Gleason Lake Elementary	\$237,603	\$36,595	\$1,354,366	\$442,136	\$16,139	\$2,086,839
Greenwood Elementary	\$229,169	\$75,406	\$1,635,940	\$511,399	0	\$2,451,914
Kimberly Lane Elementary	\$16,717	\$14,758	\$424,924	\$767,392	\$1,114,257	\$2,338,048
Oakwood Elementary	\$9,552	\$102,838	\$81,164	\$193,797	\$1,972,250	\$2,359,601
Plymouth Creek Elementary	\$22,687	\$28,287	\$1,733,420	\$317,393	\$183,473	\$2,285,260
Sunset Hill Elementary	\$986,429	\$177,777	\$21,702	\$2,020,665	\$575,402	\$3,781,975
Elementary Totals	\$1,502,157	\$517,135	\$5,298,363	\$4,497,411	\$4,167,132	\$15,982,198

Central Middle School	\$84,778	\$511,980	\$338,675	\$1,116,613	\$717,212	\$2,769,258
East Middle School	\$20,060	\$3,725,718	\$494,716	\$768,803	\$10,778	\$5,020,075
West Middle School	\$129,350	\$343,705	\$216,830	\$855,381	0	\$1,545,266
High School	\$642,026	\$432,916	\$100,075	\$146,014	\$9,096,854	\$10,417,885
Secondary Totals	\$876,214	\$5,014,319	\$1,150,296	\$2,886,811	\$9,824,844	\$19,752,484

Admin Building	\$11,941	\$165,797	\$62,130	\$5,219	\$126,879	\$371,966
CMS Concessions	0	0	0	0	\$1,935	\$1,935
CMS Vehicle Storage	0	0	0	0	0	0
Central Services	0	\$13,529	0	\$87,687	\$6,451	\$107,667
H.S. Concessions	0	0	0	0	0	0
Other Totals	\$11,941	\$179,326	\$62,130	\$92,906	\$135,265	\$481,568

6-10 Year Total	\$2,390,312	\$5,710,780	\$6,510,789	\$7,477,128	\$14,127,241	\$36,216,250
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OBSERVATIONS:

- Scheduled maintenance needs for years 2017 through 2021 for all facilities totals another **\$36,216,250**.

Years 11-15 Asset Preservation Needs Totals (By Building/By Year)

Schools	Asset Preservation Needs: 11-15 Years					Year 11-15 Totals
	2022	2023	2024	2025	2026	
Birchview Elementary	\$0	\$784,458	\$24,527	\$165,163	\$639,096	\$1,613,244
Gleason Lake Elementary	\$779,004	\$28,742	\$78,736	\$1,247,196	\$695	\$2,134,373
Greenwood Elementary	\$18,845	\$27,008	\$708,054	\$8,471	\$910,930	\$1,673,308
Kimberly Lane Elementary	\$0	\$0	\$16,154	\$102,411	\$5,920	\$124,485
Oakwood Elementary	\$0	\$177,863	\$612,655	\$87,125	\$360,614	\$1,238,257
Plymouth Creek Elementary	\$0	\$0	\$69,285	\$23,823	\$1,908,336	\$2,001,444
Sunset Hill Elementary	\$80,805	\$0	\$0	\$1,596,534	\$1,002,117	\$2,679,456
Elementary Totals	\$878,654	\$1,018,071	\$1,509,411	\$3,230,723	\$4,827,708	\$11,464,567

Central Middle School	\$295,009	\$2,716,689	\$1,691,097	\$910,390	\$238,049	\$5,851,234
East Middle School	\$0	\$57,259	\$77,538	\$410,766	\$1,827,815	\$2,373,378
West Middle School	\$27,685	\$7,043	\$27,988	\$264,474	\$112,768	\$439,958
High School	\$612,478	\$1,642	\$87,144	\$24,785	\$9,195,601	\$9,921,650
Secondary Totals	\$935,172	\$2,782,633	\$1,883,767	\$1,610,415	\$11,374,233	\$18,586,220

Admin Building	\$0	\$0	\$58,946	\$0	\$237,596	\$296,542
CMS Concessions	\$0	\$0	\$0	\$0	\$31,159	\$31,159
CMS Vehicle Storage	\$0	\$0	\$0	\$0	\$0	\$0
Central Services	\$0	\$0	\$517,235	\$0	\$192,480	\$709,715
H.S. Concessions	\$0	\$0	\$0	\$0	\$0	\$0
Other Totals	\$0	\$0	\$576,181	\$0	\$461,235	\$1,037,416

11-15 Year Total	\$1,813,826	\$3,800,704	\$3,969,359	\$4,841,138	\$16,663,176	\$31,088,203
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OBSERVATIONS:

- Scheduled maintenance needs for years 2022 through 2026 for all facilities totals another **\$31,088,203**.

5 Year Asset Preservation Needs Totals (By Building Type/By Year)

Schools	Asset Preservation Needs: 5 Years					5 Year Total
	2012	2013	2014	2015	2016	
Elementary	\$27,166,968	\$1,805,952	\$2,700,375	\$1,923,888	\$1,072,702	\$34,669,885
Secondary	\$66,987,063	\$3,684,747	\$2,837,639	\$4,177,163	\$4,612,561	\$82,299,173
Other	\$1,951,411	\$18,036	\$295	\$109,738	\$148,353	\$2,227,833
Totals	\$96,105,442	\$4,708,735	\$5,538,309	\$6,210,789	\$5,833,616	\$119,196,891

Observations:

- Current District funding towards asset preservation items is approximately \$1,600,000 annually. In the coming years per District Administration forecast, \$1,000,000 is able to be allocated for capital projects.
- Five years of planned funding levels would only address \$5.0 million of a \$119.2 million liability
- A blended approach of project prioritization and more appropriate funding will be necessary to establish a plan that will be sustainable.
- In 2012, the District’s “new” High School will be 16 years old; and the “newest” elementary Kimberly Lane will be 20 years old. The District’s “older” schools like West M.S. will be 68 years old and Oakwood Elementary will be 59 years old.
- The District will be eligible for Alternative Facilities funding in 2015/16 school year. This will provide another potential funding source for Board consideration. It allows for annual levy to fund certain capital expenditures. Allowable projects are typically replacement of deteriorated building components. The District currently has proposed early entrance into the Alterative Facility Program, and if granted, will be eligible in 2012-13 school year.

6-10 Year Asset Preservation Needs Totals (By Building Type/By Year)

Schools	Asset Preservation Needs: 6-10 Years					Year 6-10 Totals
	2017	2018	2018	2020	2021	
Elementary	\$1,502,157	\$517,135	\$5,298,363	\$4,497,411	\$4,167,132	\$15,982,198
Secondary	\$976,214	\$5,014,319	\$1,150,296	\$2,886,811	\$9,824,844	\$19,752,484
Other	\$11,941	\$179,326	\$62,130	\$92,906	\$135,265	\$481,568
Totals	\$2,490,312	\$5,710,780	\$6,510,789	\$7,477,128	\$14,127,241	\$36,216,250

Observations:

- Looking 6 to 10 years out, facilities needs are still present.
- Asset Preservation needs for years 2017 through 2021 for all facilities totals **\$36,216,250.**
- In 2021, the District's "new" High School will be 24 years old; and the "newest" elementary Kimberly Lane will be 30 years old. The District's "older" schools like West M.S. will be 72 years old and Oakwood Elementary will be 64 years old.

11-15 Year Asset Preservation Needs Totals (By Building Type/By Year)

Schools	Asset Preservation Needs: 11-15 Years					Year 11-15 Totals
	2022	2023	2024	2025	2026	
Elementary	\$878,654	\$1,018,071	\$1,509,411	\$3,230,723	\$4,827,708	\$11,464,567
Secondary	\$935,172	\$2,782,633	\$1,883,767	\$1,610,415	\$11,374,233	\$18,586,220
Other	\$0	\$0	\$576,181	\$0	\$461,235	\$1,037,416
Totals	\$1,813,826	\$3,800,704	\$3,969,359	\$4,841,138	\$16,663,176	\$31,088,203

Observations:

- Looking 11 to 15 years out, facilities needs continue.
- Asset Preservation needs for years 2022 through 2026 for all facilities totals another **\$31,088,203**
- In 2026, your “new” High School will be 29 years old; and your “newest” Elementary Kimberly Lane will be 35 years old. Your “older” schools like West M.S. will be 77 years old and Oakwood Elementary will be 69 years old.

Asset Preservation Needs Totals: 5 Year, 6-10 Year, 11-15 Year (By Building/By Year)

Schools	5 Year Total	6-10 Year Total	11-15 Year Total	15 Year Total
Birchview Elementary	\$6,053,477	\$678,561	\$1,613,244	\$8,345,282
Gleason Lake Elementary	\$2,776,425	\$2,086,839	\$2,134,373	\$6,997,637
Greenwood Elementary	\$6,053,719	\$2,451,914	\$1,673,308	\$10,178,941
Kimberly Lane Elementary	\$4,200,786	\$2,338,048	\$124,485	\$6,663,319
Oakwood Elementary	\$7,505,956	\$2,359,601	\$1,238,257	\$11,103,814
Plymouth Creek Elementary	\$3,587,114	\$2,285,260	\$2,001,444	\$7,873,818
Sunset Hill Elementary	\$4,492,408	\$3,781,975	\$2,679,456	\$10,953,839
Central Middle School	\$31,761,944	\$2,769,258	\$5,851,234	\$40,382,436
East Middle School	\$13,432,174	\$5,020,075	\$2,373,378	\$20,825,627
West Middle School	\$13,759,547	\$1,545,266	\$439,958	\$15,744,771
High School	\$23,345,508	\$10,417,885	\$9,921,650	\$43,685,043
Admin Building	\$910,846	\$371,966	\$296,542	\$1,579,354
CMS Concessions	\$28,538	\$1,935	\$31,159	\$61,632
CMS Vehicle Storage	\$25,156	\$0	\$0	\$25,156
Central Services	\$1,227,851	\$107,667	\$709,715	\$2,045,233
H.S. Concessions	\$35,442	\$0	\$0	\$35,442
Totals	\$119,146,891	\$36,216,250	\$31,088,203	\$186,501,344

Asset Preservation Needs Totals: 5 Years (By Category)

Category	Asset Preservation Needs: 5 Years					5 Year Total	%
	2012	2013	2014	2015	2016		
Architectural	\$38,186,341	\$1,870,321	\$1,028,570	\$1,181,960	\$3,231,936	\$45,499,128	38%
Roofing	\$321,854	\$1,608,590	\$892,558	\$0	\$0	\$2,823,002	2%
Electrical	\$2,820,180	\$0	\$0	\$142,235	\$1,811,870	\$4,774,285	4%
Mechanical	\$53,249,398	\$1,418,744	\$3,362,575	\$4,507,296	\$476,806	\$63,014,819	53%
Site	\$1,533,670	\$611,080	\$254,606	\$379,298	\$313,004	\$3,091,658	3%
Totals	\$96,111,443	\$5,508,735	\$5,538,309	\$6,210,789	\$5,833,616	\$119,202,892	100%

OBSERVATIONS:

- Of asset preservation needs and/or scheduled maintenance over the next 5 years, over 50% is in the mechanical systems category.
- The cost distribution percentages by category is typical of most School Districts.

Asset preservation needs Totals: 6-10 Years (By Category)

Category	Asset Preservation: 6-10 Years					Year 6-10 Totals	%
	2017	2018	2019	2020	2021		
Architectural	\$1,214,392	\$657,419	\$1,714,680	\$1,469,223	\$1,552,120	\$6,607,834	18%
Roofing	\$0	\$314,680	\$1,597,067	\$1,475,417	\$9,225,964	\$12,613,128	35%
Electrical	\$122,176	\$9,200	\$1,757,264	\$264,501	\$2,445,454	\$4,598,595	13%
Mechanical	\$609,556	\$4,073,960	\$1,277,098	\$4,081,405	\$903,703	\$10,945,722	30%
Site	\$444,188	\$655,521	\$164,680	\$186,582	\$0	\$1,450,971	4%
Totals	\$2,390,312	\$5,710,780	\$6,510,789	\$7,477,128	\$14,127,241	\$36,216,250	100%

OBSERVATIONS:

- Of Asset preservation needs and/or scheduled maintenance, roofing becomes a larger percentage of the 6-10 year needs.

Asset Preservation Need Totals: 11-15 Years (By Category)

Category	Asset Preservation Needs: 11-15 Years					Year 11-15 Totals	%
	2022	2023	2024	2025	2026		
Architectural	\$241,905	\$421,861	\$405,781	\$340,614	\$3,624,925	\$5,035,086	16%
Roofing	\$0	\$1,789,512	\$2,921,090	\$3,247,591	\$1,908,336	\$9,866,529	32%
Electrical	\$0	\$28,742		\$166,958	\$10,576,655	\$10,772,355	35%
Mechanical	\$1,571,921	\$1,560,589	\$642,488	\$1,085,975	\$553,260	\$5,414,233	17%
Site							0%
Totals	\$1,813,826	\$3,800,704	\$3,969,359	\$4,841,138	\$16,663,176	\$31,088,203	100%

OBSERVATIONS:

- Of asset preservation needs and/or scheduled maintenance, facilities needs continue 11-15 years out.

15 Year Summary

Category	5 Year Total	Year 6-10 Totals	Year 11-15 Totals	15 Year Totals	%
Architectural	\$45,499,128	\$6,607,834	\$5,035,086	\$57,142,048	30.6%
Roofing	\$2,823,002	\$12,613,128	\$9,866,529	\$25,311,659	13.6%
Electrical	\$4,774,285	\$4,598,595	\$10,772,355	\$20,145,235	10.8%
Mechanical	\$63,014,819	\$10,945,722	\$5,414,233	\$79,374,774	42.6%
Site	\$3,091,658	\$1,450,971	\$0	\$4,542,629	2.4%
Totals	\$119,202,892	\$36,216,250	\$31,088,203	\$186,507,345	100%

OBSERVATIONS:

- Roofing alone is a \$25 million liability looking over the next 15 years.
- Mechanical Systems are the largest portion representing 42.6%
- In a 15 year snapshot, components with 5 to 8 year expected lives are not in the database twice, and therefore the Asset Preservation liability is larger than represented.

- **State Funding Formulas Result in Necessary Deferring of Some Maintenance Needs**

For every District in Minnesota, annual funding allocations by the state fall considerably short of what is required to maintain district assets.

Capital funding for School Districts is tied to age of buildings and District owned square footage as well as pupil counts. Capital funding can only be used for capital expenditures such as buildings, textbooks, technology, etc. Each District makes difficult choices as to allocations for the different types of capital investments.

- **Wayzata Schools Prioritizes Facilities**

For Wayzata Schools in 2011/12, the capital funding allocation totaled \$2.3 million. Of that, \$1.5 million is prioritized for facilities, including \$325,000 that is set aside in a roof reserve for future roof repairs. The remaining capital allocation is used for equipment and curriculum adoptions.

Of the facilities allocation, \$1,000,000 is available for facilities related projects; the remainder is for principal and interest on capital facilities bonds.

\$1,000,000 represents approximately \$0.60 per square foot.

- **Comparison to Facility Maintenance Benchmarks**

One benchmark for maintaining facilities suggests \$4.50 to 5.00 in reinvestment per square foot annually, to keep from falling behind. For ISD #284, that would be \$7,500,000 to \$8,380,000 investment annually.

Another benchmark calls for 2% annual reinvestment of a facility's value. If ISD #284 operates 1,675,945 square feet, to build that square footage new would cost approximately \$200/SF or \$335,189,000. Using a 2% reinvestment would calculate to be \$6,700,000 investment annually.

Both benchmarks call for 6 to 7 times the investment that the District is able to make annually with current dedicated resources provided under State funding formulas.

- **Best Practices in Maintaining School Facilities Requires Voter-Approved Reinvestment every 10-15 years.**

Minnesota State funding for capital expenditures falls short 80% annually; over a 15 year period, this leads to an approximate \$75 million backlog in deferred maintenance for a School District the size of Wayzata Public Schools.

Even when a District approaches its taxpayers with a significant facility reinvestment plan, it is unlikely that a School District will ever be able to fully catch up. Prioritization becomes important when discussing facilities needs with the public.

The combination of inadequate annual funding and maintenance needs of 1,675,945 square feet of facilities leads to a cycle of maintenance reinvestment request every 10-15 years to stay on top of facility issues.

Asset Preservation Needs Totals: Categorized

Category	Asset Preservation Needs: 5 Years					Totals
	2012	2013	2014	2015	2016	
Category 1	\$26,818,217	\$3,193,152	\$1,867,822	\$3,976,521	\$2,688,435	\$38,544,147
Category 2	\$31,284,729	\$353,220	\$2,095,460	\$1,353,236	\$1,763,611	\$36,850,256
Category 3	\$1,533,670	\$611,080	\$254,606	\$379,298	\$313,004	\$3,091,658
Category 4	\$5,058,552	\$708,054	\$91,426	\$1,181	\$2,224	\$5,861,437
Category 5	\$31,416,275	\$643,229	\$1,228,995	\$500,553	\$1,066,342	\$34,855,394
Totals	\$96,111,443	\$5,508,735	\$5,538,309	\$6,210,789	\$5,833,616	\$119,202,892

DEFINITIONS:

- Working with District staff, we have preliminarily categorized the data to begin to see how asset preservation projects might be grouped.
- **Category 1** – These are items concerning mitigating deterioration of the buildings, and energy efficiency including
 - Roof Repair / Replacement
 - Exterior Wall Tuckpointing and Repair
 - Window Repair / Replacement
 - Light Replacement / Controls
 - Boiler / Heating Systems
 - Mechanical Systems Controls
 - Public Address, Fire Safety and Security Items
- **Category 2** – These are items concerning indoor systems that are deteriorated and require repair / replacement including:
 - Mechanical Ventilation
 - Ceiling Systems
 - Painting
 - Floor Finishes
- **Category 3** – These are items that concern the exterior site areas including:
 - Site Paving
 - Sidewalks
 - Roads
 - Parking
 - Site Drainage
- **Category 4** – These are items that concern the high use student areas and items including:
 - Locker Repair / Replacement
 - Casework / Cabinets
 - Gym Floor Repair / Replacement
 - Auditorium Seating
 - Interior Doors and Hardware
 - Wall Tile
- **Category 5**– These are the remaining deferred maintenance items not included in the other categories. Interior, other Mechanical, Electrical, and Specialty items.

Category	Asset Preservation Needs: Years 6-10					Totals
	2017	2018	2019	2020	2021	
Category 1	\$942,723	\$1,030,019	\$2,735,733	\$2,850,373	\$11,090,609	\$18,649,457
Category 2	\$556,674	\$3,042,860	\$585,217	\$2,823,672	\$1,272,092	\$8,280,515
Category 3	\$444,188	\$655,521	\$164,680	\$186,582	\$0	\$1,450,971
Category 4	\$0	\$169,237	\$2,101,555	\$537,920	\$609,996	\$3,418,708
Category 5	\$446,727	\$813,143	\$923,604	\$1,078,581	\$1,154,544	\$4,416,599
Totals	\$2,390,312	\$5,710,780	\$6,510,789	\$7,477,128	\$14,127,241	\$36,216,250

OBSERVATIONS:

- Total All Categories Years 2012-2021 - ~~\$155,419,142~~
- Category #1 and #2 items totals over the next 10 years is ~~\$102,324,375~~

OBSERVATIONS:

- Even as a District categorizes the asset preservation needs based upon available funding there still is a large amount of facilities issues that should not wait beyond 5 years.
- Looking at just five years, category 1 and 2 items total ~~\$75,394,403~~ which indicate the size and scale of reinvestment necessary in the very near term.
- The District's approach to creating a sinking fund for roofing projects which is funded with \$300,000 from the Capital funding allocation is a commendable strategy. Today that fund has a balance of ~~\$3,000,000~~. The projected roofing needs over the next five years total ~~\$2,823,002~~.
- Under current law, the District expects to qualify for Alternative facilities finding authority in fiscal year ~~2015/16~~. This funding authority gives the Board of Education an additional levy and bonding authority for replacement of deteriorated facility items. This authority will not be able to be used for all projects in this report.
- A comprehensive plan utilizing multiple funding sources (as established by the legislature) is recommended by the MDE to resolve facilities issues.

CONDITION OF FACILITIES

Image/First Impression Areas

- **Arrival at Site**

It is important that a visitor's arrival at the site is easily understood and they are intuitively able to find their way to parking and/or pick-up/drop-off areas. The site should be designed to promote safety and minimize congestion.

- **Wayfinding/Front Door**

The front door intended for public use should be obvious, and all site features should direct visitors towards finding that main entrance. Once at the front door, visitors should arrive directly to the school's office to be greeted by District personnel and to facilitate visitor sign-in and direction for one's ultimate destination.

- **Landscaping**

Each site should be designed with pleasing landscaping which assists wayfinding and connects the school building with the outdoor natural environment. In designing an ideal school site, consideration should be made for ease of maintenance in conjunction with providing the necessary support for daily function of school activities.

- **Office/Welcome**

All visitors should arrive directly to the office. Ideally, schools today are designed to prevent visitors from selecting any other path than directly to the office. Typically at the main entrance, this is done by locking the inner set of doors at the main vestibule and providing a side door which leads directly into the office. Many existing schools can be modified to this configuration to provide this level of safety and security to all occupants. Sometimes existing school will need the office relocated to better facilitate these important first impression functions.

CONDITION OF FACILITIES

Image/First Impression Areas

Schools	First Impression Areas				Notes
	Arrival at Site	Wayfinding/Front Door	Office/Welcome	Landscaping	
Birchview	2 entrances/ 2 paved areas	Good	Office immediately inside door	Some	Inadequate visitor parking
Gleason Lake	1 entrance	Good	Office immediately inside door	Some	Only school with lock down vestibule
Greenwood	1 entrance	Good	At front door	Sparse	Site has generous green space
Kimberly Lane	1 entrance	Good	Office inside right	Extensive	High traffic roads surround the site safety issue
Oakwood	1 entrance	Good	Office has great view of the front door	Some	Traffic "Bottleneck" at the STEP entrance
Plymouth Creek	3 entrances	Fair	Office inside left	Extensive	Overflow parking across street
Sunset Hill	1 entrance	Good	Office around the corner	Some	Dumpster enclosure is at front of building
Central Middle School	2 entrances/ Divided areas	Multiple doors/ Multiple functions	Multiple offices long walk	Sparse	Mixing of customers
"D" Wing Community Ed	Shared with Middle School	Confusing long walk	Office inside door, hidden	Sparse	Entrance issues also far away from program spaces.
East Middle School	3 entrances/ 2 paved areas	Poor	Office located deep inside	Some	Overflow to city lot
West Middle School	3 entrances to 3 paved areas	Not obvious or intuitive/not enough parking at "main door"	Office located deep inside	Some/trees	Stairs connect primary parking up to front door
High School	1 entrance	Good	Not easily found	Sparse	Lots of ways in depending on where you're parked
Ice Arena/Dome	Shared with CMS	Good	N/A	Sparse	Needs better drop off area.
District Administration Building	OK	OK	Small area for waiting	Sparse	Needs to be more family friendly

OBSERVATIONS:

- Central Middle School appears to have the least favorable first impression and has a significant percentage of visitors to the District.
- All middle schools could use improvements in the First Impression areas.
- Inconsistent "secure" entrances at the Elementary School.

CONDITION OF FACILITIES

Image/First Impression Areas

Summary:

- Elementary buildings are developed to a variety of standards and should be considered for a more standardized approach and welcoming philosophy.
- The Middle Schools welcoming suffers from confusing site, parking, and driveway organization and multiple entrances which rarely express a welcome arrival.
- The High School has multiple entrances on this site. The main administrative office is removed from the main visitor entrance. A more standardized greeting visitor approach and welcoming philosophy should be considered.
- The Central Services Facility serves the public regarding transportation and food service issues. There is a lack of a public/welcoming entrance.

CONDITION OF FACILITIES

Storage, Deliveries and Refuse/Recycling Staging

Schools	Building Service Areas				Notes
	Building Storage	Deliveries/Staging	Refuse	Recycling	
Birchview	Minimal	No Room - Corridor	See Notes	See Notes	
Gleason Lake	Minimal	In Corridor	See Notes	See Notes	
Greenwood	In Hallway	In Corridor	See Notes	See Notes	No Receiving Area
Kimberly Lane	Minimal	Dock/Cust. storage	See Notes	See Notes	
Oakwood	Minimal	Corridor	See Notes	See Notes	
Plymouth Creek	Minimal	Dock/Cust. storage	See Notes	See Notes	
Sunset Hill	Minimal	Corridor	See Notes	See Notes	
Central Middle School	OK	Deliveries to 3-4 Locations -	See Notes	See Notes	
East Middle School	Poor	Corridor No Dock	See Notes	See Notes	
West Middle School	Minimal	Corridor	See Notes	See Notes	
High School	Crowded - OK	Dock	Compactor	Very Congested on Dock	

Note: Information provided by Director of Buildings and Grounds.

NOTES/OBSERVATIONS:

- All schools have had to add recycling to already undersized service areas.
- All schools have less than optimal space for deliveries, staging and storage.
- HS dock cannot accommodate all recycling/composting – thrown away 1 day a week.
- New screen walls needed at several locations – undersized, bad location or deteriorating – composting and recycling causing overcrowding.
- All refuse is collected in large Rubbermaid dump carts and wheeled out to the dumpster. Very little is staged indoors.
- Recycling: Students bring recycling from their room to a cart or dumpster in building at: Sunset Hill, Greenwood, Kimberly Lane, Plymouth Creek and HS. Custodians remove it from the rooms and put it in dumpsters at all other buildings.

SUMMARY: CONDITION OF FACILITIES, EQUIPMENT, SYSTEMS AND INFRASTRUCTURE

District Facilities Have Been Well Maintained!

Buildings Age Each Year

- 631 components analyzed, each has a “useful life”

A Necessary Backlog of Asset Preservation Needs Accumulate

- Annual funding for Capital projects ranges from \$1.0-1.6 million.
- Deferred maintenance backlog totals approximately \$96 million
- Cyclical maintenance needs projected adds another \$20 million in the next 5 years
- Cyclical maintenance needs projected for years 6-10 add another \$36 million.
- Cyclical maintenance needs projected for years 11-15 add another \$31 million.

First Impression Areas Conditions Vary by Site

- A District-wide standardized approach for a welcoming/secure main entry to all buildings to be considered.

V. SAFE, SECURE AND HEALTHY ENVIRONMENTS FOR STUDENTS AND STAFF

A. Safety and Security

B. Healthy Environments

A. Safety and Security

- **Site/Traffic/Drop-Off**

An important part of student safety is arriving or departing from school safely. Because of significant parent drop-off and pick-up activity, it has become important to upgrade all school sites to separate parent from bus activities. Such redesign should favor intuitive routes for parents/visitors and typically place buses away from front entry areas.

- **Building Entrances**

An important part of establishing a secure building is controlling entry. In schools, it is desirable to limit daytime entry to a single entrance. Best practices design that main entries such that the inner set of doors are locked and visitors, once in a vestibule, are directed via a side door into the school's main office. This process allows for all visitors to be identified and managed.

- **Systems: Fire Alarm, Security Alarm, Card Reader, Surveillance**

Students gain additional safety through systems which monitor the school environment: addressable fire alarms indicate where fire is detected; card readers manage who can enter; surveillance video monitors activity and security alarms monitor after-hours activity. District-wide integrated systems provide the greatest flexibility and effectiveness.

- **Data Rooms**

Student data is important to safeguard. Today's school districts have important data networks handling volumes of data. Servers and distribution closets should be protected with coding and specialty fire suppression systems. Major hubs should be safeguarded with backup cooling and a back-up power source.

SAFETY AND SECURITY

Site/Traffic/Drop-Off

Schools	Separated Drop-Offs?	Intuitive Wayfinding?	Other	Notes
Birchview	Yes	Yes	Entry from 2 different streets	–
Gleason Lake	Yes	Yes	Parent drop off too small	–
Greenwood	No	No	Back parent loop too small	–
Kimberly Lane	Bus-yes, Parent-no	Yes	Not clear parent drop off curb	Buses stack up on Rockford Rd/Congestion; Short on visitor parking
Oakwood	Yes	Yes	No bus loop	Bus bottleneck
Plymouth Creek	Yes (bus on fire lane)	No	Not clear separation of traffic	
Sunset Hill	Yes (bus on fire lane)	Yes	Utilize fire lane at end of day for busses	Site circulation works well
Central Middle School	Bus-yes, Parent-no	No	Not clear parent drop-off curb area	Mixed use campus
“D” Wing/ Community Ed	No	No	Extremely long walk through bus loading area	Additional long walk once inside
East Middle School	Yes	Ok	Difficult to find site entrance	Overflow to city lot
West Middle School	Yes	No	Multiple lots/multiple entries	Overflow to church
High School	Yes	Yes	Multiple areas; may be confusing once parked	Traffic into and out of site at beginning and end of day. Backed up for 15-20 minutes

OBSERVATIONS:

- Some Elementaries need better separation of bus and parent traffic.
- A number of sites do not have intuitive wayfinding for driving visitors.
- Central Middle School has some of the highest quantity of visitors and is among the least successfully developed for current vehicular site pressure.

SAFETY AND SECURITY

Schools	Entrance Components				Notes
	Secure/Direct to Office	Observable	Sign-In	Other	
Birchview	No	Partially	Yes	–	–
Gleason Lake	Yes	Yes	Yes	Lockdown capability	Vestibule new 3 years ago
Greenwood	No	Yes	Yes	–	–
Kimberly Lane	No	Partially or less	Yes	–	–
Oakwood	No	No	Yes	–	–
Plymouth Creek	No	Partially or less	Yes	–	–
Sunset Hill	No	Partially or less	Yes	Admin. “down the hall”	Staff in office cannot see front door
Central Middle School	Yes (remote from main office)	Partially	Yes	Admin. “down the hall”	Mixing of community w/students
CMS “D” Wing/ Community Ed	No	Partially	Yes	Community Ed. Parents have IDs	Difficult to find “community” front entry
East Middle School	No	No	Yes	Very removed from main office	Hallway greeter station
West Middle School	No	No	Yes	Very removed from main office	Limited parking at main entry
High School	No	No	Yes	Very removed from main office	Multiple entries: main entry vs. activities entry

OBSERVATIONS:

- Gleason Lake is the only Elementary school with a secure entrance that directs visitors directly into the office.
- Many offices are not located where they can fully observe entrance activities.
- Central Middle School has a security check in at the “main” entry but is challenged by multiple entries and multiple user profiles.
- East and West Middle Schools’ offices are difficult to locate and are not providing a security function. A greeter station in the hallway supplements security at East Middle School.
- The High School entrances are not directly related to the office, and the office location offers no visual security support.

SAFETY AND SECURITY

Systems

Schools	Systems Present				Notes
	Card Readers	Cameras	Fire Alarm	Security Alarm	
Birchview	Yes (2006)	New	Obsolete Simplex 2020	20 year old	–
Gleason Lake	Yes (2006)	New (2008)	22 year old ^x	20 year old	–
Greenwood	Yes (new)	New	15 year old ^x	20 year old	–
Kimberly Lane	Yes (new)	New	20 year old ^x	20 year old	–
Oakwood	Yes (new)	New	20 year old ^x	20 year old	–
Plymouth Creek	Yes (new)		22 year old ^x	20 year old	–
Sunset Hill	Yes (new)	New	15 year old ^x	20 year old	–
Central Middle School	Yes (2005)	New (2005)	New (2010)	20 year old	–
CMS "D" Wing/ Community Ed	Yes			20 year old	–
East Middle School	Yes (new)	New	New (2010)	20 year old	–
West Middle School	Yes (new)	New (2008)	15 year old ^x	20 year old	–
High School	Yes (new)	New (2007)	15 year old ^x	20 year old	–

X note: all scheduled for replacement in 2012

OBSERVATIONS:

- The District is gradually becoming consistent in security system approach.
- Card readers have been upgraded district-wide.
- Cameras have been upgraded starting in 2005.
- Some security alarms are reaching the end of their serviceable life.
- Fire alarm systems are being upgraded in a phased plan to be completed in 2012.
- District-wide standardized systems are most desired.
- Integrated systems are ideal as upgrades are considered.

SAFETY AND SECURITY

Data Rooms Summary

Schools	Data Room Systems						Notes
	Type	Cooling	Cooling Backup		Chem /Fire	Electric Backup	
			Primary	Secondary			
Birchview	Data closet	Bldg AHU	None	N/A	No	–	–
Gleason Lake	Data closet	Bldg AHU	None	N/A	No	–	–
Greenwood	Data closet	Bldg AHU	None	N/A	No	–	–
Kimberly Lane	Data closet	Bldg AHU	None	N/A	No	–	–
Oakwood	Data closet	Bldg AHU	None	N/A	No	–	–
Plymouth Creek	Data closet	Bldg AHU	None	N/A	No	–	–
Sunset Hill	Data closet	Bldg AHU	None	N/A	No	–	–
Central Middle School	Primary	Dual independent split unit systems	Rooftop AHU Area	AHU	Yes	80kwGenerator/40kwUPS	Temp monitored
East Middle School	Data closet	Bldg AHU	None	N/A	No	–	–
West Middle School	Data closet	Bldg AHU	None	N/A	No	–	–
High School-B339	Data center	Independent AHU	Bldg AHU	?	?	300kwGenerator/20kwUPS	Temp not monitored

OBSERVATIONS:

- Central Middle School data center systems that are most reliant upon, and have the most back-up.
- Cooling system backup should be considered at the Data Center at the High School if it is being expanded to be a network backup.

B. HEALTHY ENVIRONMENTS

- **Air Quality**

The District comprehensively tracks air quality in each building and actively completes projects through the Indoor Air Quality Improvement Plan. A summary of the Indoor Air Quality Improvement is included in this report.

- **Water Quality**

The District monitors water quality in its buildings. A recent summary report is included in this report. The District has been conducting maintenance and selective upgrades to water systems over the years.

- **Hazardous Materials**

The District comprehensively documents hazardous materials in its buildings. A recent summary report is included in this report. All known hazardous materials are contained and do not pose a risk to students or staff. Over time various hazardous components containing asbestos have been abated and replaced with non-hazardous material.

HEALTHY ENVIRONMENTS

Air Quality Summary

The District annually completes ventilation projects to improve indoor air quality throughout the facilities. Measurements of fresh air, radon, and carbon dioxide are recorded before and after each project occurs. Ongoing real time monitoring of air quality helps ensure that ventilation systems continue to maintain acceptable air quality levels.

Water Quality Summary

Water testing occurs throughout the District to help ensure safe drinking water for all building occupants. Projects to improve water quality are executed when appropriate.

OBSERVATIONS:

- Several drinking fountains and fixtures have been replaced when contaminants were identified
- Filtration strategies have been implemented when required.

Hazardous Materials Summary

Hazardous materials are actively managed in all District facilities. When possible, hazardous materials are removed/remediated and when necessary hazardous materials (ie, gasoline, chemicals) are stored in dedicated areas constructed for said purpose. Staff members partake in ongoing educational training to facilitate appropriate action.

OBSERVATIONS:

- All mold is remediated/removed immediately upon identification.
- Asbestos is removed from all areas except where it is buried in walls or floors. Removal of asbestos continues in conjunction with renovation projects.

SUMMARY: SAFE, SECURE AND HEALTHY ENVIRONMENTS FOR STUDENTS AND STAFF

Wayzata Public Schools is providing healthy learning environments for its students and staff.

- Classroom environments appear to meet code requirements for ventilation. Air quality improvements are being implemented.
- Hazardous materials are fairly limited (and typical for District facilities vintages) and appear to be managed properly.
- Many classrooms are provided with windows directly to the outside offering students daylight as part of their school day.

As traffic pressure increases, site vehicle management and infrastructure is challenged.

- Elementary sites have increased parent drop-off activity and not all sites have adequate sized areas for this function separate from other vehicular functions.
- Middle schools multiple lot and/or driveway configurations lead to confusion for visitors and offer challenges for safe drop-off.
- The High School site has an increase in vehicular queuing on to and off of the site at the peak start and end times of the school day. This leads to traffic back up and congestion onto City streets.

Building entrances need upgrades to implement current door management strategies.

- Only Gleason Lake has been remodeled to facilitate required office pass-through during the school day. All other elementaries should be upgraded to provide this additional level of entrance management.
- Secondary Schools should seriously consider moving all or part of Administration closer to the entrance to provide additional door/visitor management
- Better visibility of entrance activities is recommended for all sites

Safety Systems are in place, but some are aging.

- Fire alarms are all in place and meet code however, many are reaching their useful life and parts and servicing are becoming issues.

Data network equipment rooms have been strategically improved, some needs remain.

- Central Middle School

VI. OPTIMIZING THE STUDENT LEARNING ENVIRONMENT

A. Current Deficiencies

B. Emerging and Changing Programs

C. Future Considerations

D. Co-Curricular: Growth and Change

OPTIMIZING THE STUDENT LEARNING ENVIRONMENT

A. Current Deficiencies

Square Footage Analysis/MDE Guideline Test

In order to analyze the appropriateness of each space regarding size, a baseline to establish a “standard” was important for comparison purposes. The Minnesota Department of Education Guide for planning School Construction projects in Minnesota contains square footage guidelines for planning new Learning Spaces. These square footages were utilized as the “standard” for the purpose of this study.

SQUARE FOOTAGE COMPARISON: ELEMENTARY MDE GUIDELINES

Buildings	SF	2010/11 Capacity	Oct. 1, 2010 Enrollment	2010/11 SF/Student**
Birchview (K-5)	59,720 SF	642	671	89.00 SF
Gleason Lake (K-5)	80,710 SF	698	692	116.63 SF
Greenwood (K-5)	71,816 SF	623	608	118.12 SF
Kimberly Lane (K-5)	83,000 SF	743	806*	102.98 SF
Oakwood (K-5)	85,490 SF	532	511	167.30 SF***
Plymouth Creek (K-5)	81,000 SF	757	765*	105.88 SF
Sunset Hill (K-5)	64,983 SF	599	579	112.23 SF
Total	526,719 SF	4,594	4,632	
Averages				116.02 SF

Note: Birchview gains greater efficiency due to open classrooms with less structured circulation.
 *Due to space limitations 1.0 5th Grade at Kimberly Lane and 1.0 4th and 5th grades at Plymouth Creek converted to paraprofessional hours.
 **Calculation is building square footage divided by enrollment.
 *** Oakwood square footage includes an extensive underground tunnel system.

SUMMARY ANALYSIS

- Department of Education guidelines prescribes 110-135 SF/student at Elementary level.
- Your 2010/11 Utilization averages 116.02 SF/student.
- Your 2010/11 Capacity dictates 125.04 SF/Student.
- Independent School District #284 Elementary Schools have square footage within the range of the MDE guidelines.

SQUARE FOOTAGE COMPARISON: MIDDLE SCHOOL MDE GUIDELINES

Buildings	SF	2010/11 Capacity	Oct. 1, 2010 Enrollment	2010/11 SF/Student
Central Middle School	257,821 SF*	932	942	273.70 SF
East Middle School	146,111 SF	769	763	191.50 SF
West Middle School	167,000 SF	790	719	232.27 SF
Summary	621,679 SF	2,491	2,424	256.47 SF

*Note: Central Middle School square footage does not include the "D" Wing and District Administration spaces

SUMMARY ANALYSIS

- Department of Education guidelines prescribe 150-180 SF/student at middle level.
- The smaller the Middle School, the closer you should be to the high end of the range.
- Your 2010/11 Utilization averages 256.47 SF/student
- At current student population, your Middle Schools have square footage higher than the Department of Education's guidelines. This is partially due to the repurposing of the facilities from High Schools to Middle Schools.

SQUARE FOOTAGE COMPARISON: HIGH SCHOOL MDE GUIDELINES

Building	SF	2010/11 Capacity	Oct. 1, 2010 Enrollment	2010/11 SF/Student
Wayzata High School	487,432 SF	3,150	3,235	
Total	487,432 SF	3,150	3,235	150.67

SUMMARY ANALYSIS

- Department of Education guidelines prescribes 150-180 SF/student at High School level.
- Your 2010/11 Utilization averages 150.67 SF/student.
- The larger the school, the lower in the range; assume 150-160 SF/student.
- At current student population, the High School has square footage within the Department of Education’s guidelines.

MDE GUIDELINE COMPARISON OVERVIEW

Elementary Schools

1. See attached analysis of Core Facility spaces (cafeterias, media centers, gymnasiums)
2. Birchview: All general classrooms undersized by average 200 SF each. (Portions of classrooms are dedicated circulation due to open “pod” design.)
3. Birchview: (2) Kindergarten classrooms undersized by 420 SF each (due to growth in Kindergarten and placement in general classrooms)
4. Gleason Lake: One kindergarten classroom is undersized by 200 SF
5. Gleason Lake: One art classroom is undersized by 113 SF
6. Greenwood: One kindergarten classroom is undersized by 322 SF
7. Oakwood: Two kindergarten classrooms are undersized by 314 SF, one by 117 SF
8. In general, some computer labs are undersized 20% to 50%
9. In general, some Home Base/Bright Start classrooms are undersized by 200 SF

Middle Schools

1. West: General classrooms undersized by an average of 200 SF each
2. West: Science classrooms are undersized by an average of 150 SF each
3. Central: General classrooms undersized by an average of 75 SF each
4. East: Science classrooms are undersized by an average of 320 SF each
5. In general, some computer labs are undersized

High School

1. Science Labs meet MDE Guidelines (for class size of 24 students) the guideline calls out 50 SF per student. Currently schedule 27 students and would suggest 1,350 SF
2. Cafeteria is undersized*
(existing = 10,256 SF; guidelines = 15,750 SF)

*Assumes 3 lunch periods of 1,134 students each)

BIRCHVIEW ELEMENTARY SCHOOL

Room No.	Department	Name	Area	MDE Guideline	Difference
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Ancillary					
127	Computer	Classroom	946 SF	1,000 SF	-54 SF
131	Bright Start	Classroom	973 SF	1,000 SF	-27 SF
132	Art	Classroom	973 SF	1,000 SF	-27 SF
145	Music	Classroom	1,105 SF	1,000 SF	105 SF
A134	Computer	Computer	429 SF	1,000 SF	-571 SF
A149		Cafeteria	2,410 SF	3,210 SF	-800 SF
A151x		East Gym	2,351 SF	3,500 SF	-1,149 SF
A151y		West Gym	2,364 SF	3,500 SF	-1,136 SF
A152	Media Center	Media Center	4,132 SF	3,948 SF	184 SF

Classroom					
122-A	Grade 1	Classroom	637 SF	850 SF	-213 SF
122-B	Grade 1	Classroom	631 SF	850 SF	-219 SF
122-C	Grade 1	Classroom	635 SF	850 SF	-215 SF
122-D	Grade 1	Classroom	640 SF	850 SF	-210 SF
123-A	Grade 2	Classroom	640 SF	850 SF	-210 SF
123-B	Grade 2	Classroom	634 SF	850 SF	-216 SF
123-C	Grade 2	Classroom	635 SF	850 SF	-215 SF
123-D	Grade 2	Classroom	641 SF	850 SF	-209 SF
124-A	Grade 3	Classroom	640 SF	850 SF	-210 SF
124-B	Grade 3	Classroom	634 SF	850 SF	-216 SF
124-C	Grade 3	Classroom	631 SF	850 SF	-219 SF
124-D	Grade 3	Classroom	637 SF	850 SF	-213 SF
137-B	Grade 1	Classroom	634 SF	850 SF	-216 SF
137-C	Grade 2	Classroom	641 SF	850 SF	-209 SF
138-A	Grade 4	Classroom	640 SF	850 SF	-210 SF
138-B	Grade 4	Classroom	635 SF	850 SF	-215 SF
138-C	Grade 4	Classroom	635 SF	850 SF	-215 SF
138-D	Grade 4	Classroom	640 SF	850 SF	-210 SF
139-A	Grade 5	Classroom	640 SF	850 SF	-210 SF
139-B	Grade 5	Classroom	634 SF	850 SF	-216 SF
139-C	Grade 5	Classroom	631 SF	850 SF	-219 SF
139-D	Grade 5	Classroom	637 SF	850 SF	-213 SF

Kindergarten					
113	K Half Day	Kindergarten	1,256 SF	1,200 SF	56 SF
114	K All Day	Kindergarten	1,270 SF	1,200 SF	70 SF
126	K All Day	Kindergarten	793 SF	1,200 SF	-407 SF
146	K Half Day	Kindergarten	779 SF	1,200 SF	-421 SF

GLEASON LAKE ELEMENTARY SCHOOL

Room No.	Department	Name	Area	MDE Guideline	Difference
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Ancillary					
A110	Vocal	Classroom	1,055 SF	1,000 SF	55 SF
A121	Computer	Computer Lab	723 SF	1,000 SF	-277 SF
A125		Media Center	3,214 SF	4,105 SF	-891 SF
A128	Computer	Computer Lab	1,142 SF	1,000 SF	142 SF
A134-1		Gym #1	3,025 SF	3,500 SF	-475 SF
A134-2		Gym #2	3,000 SF	3,500 SF	-500 SF
A202x		Commons/Cafe	2,901 SF	3,490 SF	-589 SF
A205	Bright Start	Classroom	1,203 SF	1,000 SF	203 SF
A208	Bright Start	Classroom	742 SF	1,000 SF	-258 SF
A219	Art	Classroom	887 SF	1,000 SF	-113 SF

Classroom					
101	Grade 4	Classroom	990 SF	850 SF	140 SF
102	Grade 4	Classroom	991 SF	850 SF	141 SF
103	Grade 3	Classroom	1,005 SF	850 SF	155 SF
104	Grade 3	Classroom	991 SF	850 SF	141 SF
105	Grade 2	Classroom	994 SF	850 SF	144 SF
106	Grade 4	Classroom	984 SF	850 SF	134 SF
107	Grade 4	Classroom	985 SF	850 SF	135 SF
108	Grade 4	Classroom	995 SF	850 SF	145 SF
109	Grade 5	Classroom	976 SF	850 SF	126 SF
110	Grade 5	Classroom	1,003 SF	850 SF	153 SF
111	Grade 5	Classroom	998 SF	850 SF	148 SF
112	Grade 5	Classroom	979 SF	850 SF	129 SF
201	Grade 3	Classroom	975 SF	850 SF	125 SF
202	Grade 3	Classroom	986 SF	850 SF	136 SF
203	Grade 2	Classroom	989 SF	850 SF	139 SF
204	Grade 2	Classroom	986 SF	850 SF	136 SF
205	Grade 2	Classroom	990 SF	850 SF	140 SF
206	Grade 2	Classroom	964 SF	850 SF	114 SF
208	Grade 1	Classroom	997 SF	850 SF	147 SF
209	Grade 1	Classroom	996 SF	850 SF	146 SF
210	Grade 1	Classroom	1,000 SF	850 SF	150 SF
211	Grade 1	Classroom	997 SF	850 SF	147 SF
212	Grade 1	Classroom	998 SF	850 SF	148 SF
A109	Grade 1	Classroom	978 SF	850 SF	128 SF

Kindergarten					
207	K All Day	Kindergarten	996 SF	1,200 SF	-204 SF
A210	K Half Day	Kindergarten	1,416 SF	1,200 SF	216 SF
A211	K All Day	Kindergarten	1,414 SF	1,200 SF	214 SF
A212	K All Day	Kindergarten	1,413 SF	1,200 SF	213 SF
A236	K All Day	Kindergarten	1,215 SF	1,200 SF	15 SF

GREENWOOD ELEMENTARY SCHOOL

Room No.	Department	Name	Area	MDE Guideline	Difference
Ancillary					
4		Computer Lab	868 SF	1,000 SF	-132 SF
32	Bright Start	Home Base	740 SF	1,000 SF	-260 SF
34	Bright Start	Home Base	739 SF	1,000 SF	-261 SF
35	Music	Classroom	806 SF	1,000 SF	-194 SF
36	Computer Lab	Room	849 SF	1,000 SF	-151 SF
108		Cafeteria	2,871 SF	3,115 SF	-244 SF
117		Gymnasium	4,731 SF	7,000 SF	-2,269 SF
133	Art	Art	1,091 SF	1,000 SF	91 SF
149	Media Center	Media Center	4,234 SF	3,895 SF	339 SF
Classroom					
2	Grade 1	Classroom	871 SF	850 SF	21 SF
3	Grade 1	Classroom	871 SF	850 SF	21 SF
5	Grade 1	Classroom	871 SF	850 SF	21 SF
7	Grade 1	Classroom	871 SF	850 SF	21 SF
8	Grade 1	Classroom	871 SF	850 SF	21 SF
10	Grade 2	Classroom	871 SF	850 SF	21 SF
11	Grade 2	Classroom	878 SF	850 SF	28 SF
12	Grade 2	Classroom	871 SF	850 SF	21 SF
13	Grade 3	Classroom	871 SF	850 SF	21 SF
14	Grade 2	Classroom	976 SF	850 SF	126 SF
15	Grade 2	Classroom	978 SF	850 SF	128 SF
16	Grade 3	Classroom	871 SF	850 SF	21 SF
17	Grade 3	Classroom	871 SF	850 SF	21 SF
18	Grade 3	Classroom	878 SF	850 SF	28 SF
19	Grade 4	Classroom	871 SF	850 SF	21 SF
20	Grade 4	Classroom	870 SF	850 SF	20 SF
21	Grade 4	Classroom	871 SF	850 SF	21 SF
22	Grade 4	Classroom	871 SF	850 SF	21 SF
24	Grade 5	Classroom	871 SF	850 SF	21 SF
25	Grade 5	Classroom	871 SF	850 SF	21 SF
26	Grade 5	Classroom	871 SF	850 SF	21 SF
27	Grade 5	Classroom	858 SF	850 SF	8 SF
Kindergarten					
1	K Half Day	Kindergarten	878 SF	1,200 SF	-322 SF
28	K All Day	Kindergarten	1,130 SF	1,200 SF	-70 SF
29	K All Day	Kindergarten	1,136 SF	1,200 SF	-64 SF
30	K All Day	Kindergarten	1,136 SF	1,200 SF	-64 SF
Potential					
23	Spanish	Classroom	870 SF	0 SF	870 SF
131		Thinking Skills	847 SF	0 SF	847 SF

KIMBERLY LANE ELEMENTARY SCHOOL

Room No.	Department	Name	Area	MDE Guideline	Difference
Ancillary					
A171		Bright Start	863 SF	1,000 SF	-137 SF
B010		Commons	3,199 SF	3,715 SF	-516 SF
B012		Choir	926 SF	1,000 SF	-74 SF
B14		Gym	2,966 SF	3,500 SF	-534 SF
B15		Gym	2,982 SF	3,500 SF	-518 SF
B018		Art	1,022 SF	1,000 SF	22 SF
B020		Computer	918 SF	1,000 SF	-82 SF
B021		Media Center	3,764 SF	4,230 SF	-466 SF

Classroom					
A14	Grade 1	Classroom	1,107 SF	850 SF	257 SF
B11	Grade 5	Classroom	971 SF	850 SF	121 SF
B19	Grade 3	Classroom	893 SF	850 SF	43 SF
C10	Grade 1	Classroom	975 SF	850 SF	125 SF
C11	Grade 1	Classroom	940 SF	850 SF	90 SF
C12	Grade 1	Classroom	989 SF	850 SF	139 SF
C14	Grade 1	Classroom	919 SF	850 SF	69 SF
C15	Grade 2	Classroom	988 SF	850 SF	138 SF
C16	Grade 2	Classroom	912 SF	850 SF	62 SF
C17	Grade 2	Classroom	912 SF	850 SF	62 SF
C18	Grade 2	Classroom	988 SF	850 SF	138 SF
C19	Grade 2	Classroom	919 SF	850 SF	69 SF
C20	Grade 1	Classroom	989 SF	850 SF	139 SF
C21	Grade 5	Classroom	940 SF	850 SF	90 SF
C22	Grade 4	Classroom	973 SF	850 SF	123 SF
D10	Grade 5	Classroom	977 SF	850 SF	127 SF
D11	Grade 5	Classroom	940 SF	850 SF	90 SF
D12	Grade 4	Classroom	989 SF	850 SF	139 SF
D14	Grade 4	Classroom	919 SF	850 SF	69 SF
D15	Grade 3	Classroom	988 SF	850 SF	138 SF
D16	Grade 3	Classroom	912 SF	850 SF	62 SF
D17	Grade 3	Classroom	912 SF	850 SF	62 SF
D18	Grade 3	Classroom	988 SF	850 SF	138 SF
D19	Grade 3	Classroom	919 SF	850 SF	69 SF
D20	Grade 4	Classroom	989 SF	850 SF	139 SF
D21	Grade 5	Classroom	942 SF	850 SF	92 SF
D22	Grade 4	Classroom	976 SF	850 SF	126 SF

Kindergarten					
A12	K Half Day	Kindergarten	1,124 SF	1,200 SF	-76 SF
A15	K Half Day	Kindergarten	1,103 SF	1,200 SF	-97 SF
A16	K All Day	Kindergarten	1,120 SF	1,200 SF	-80 SF

Potential					
B17	G/T	Classroom	709 SF	0 SF	709 SF

OAKWOOD ELEMENTARY SCHOOL

Room No.	Department	Name	Area	MDE Guideline	Difference
Ancillary					
1	Music	Classroom	919 SF	1,000 SF	-81 SF
12	Bright Start	Classroom	838 SF	1,000 SF	-162 SF
A126		Gym	4,808 SF	7,000 SF	-2,192 SF
A127	Computer	Computer	634 SF	1,000 SF	-366 SF
A133		Media Center	4,318 SF	3,640 SF	678 SF
A134		Cafeteria	2,267 SF	2,660 SF	-393 SF
A159		Computer	970 SF	1,000 SF	-30 SF
A172		Art	932 SF	1,000 SF	-68 SF
Classroom					
2	Grade 4	Classroom	919 SF	850 SF	69 SF
3	Grade 4	Classroom	919 SF	850 SF	69 SF
4	Grade 4	Classroom	919 SF	850 SF	69 SF
5	Grade 3	Classroom	919 SF	850 SF	69 SF
6	Grade 3	Classroom	919 SF	850 SF	69 SF
7	Grade 3	Classroom	919 SF	850 SF	69 SF
8	Grade 3	Classroom	919 SF	850 SF	69 SF
9	Grade 5	Classroom	919 SF	850 SF	69 SF
10	Grade 5	Classroom	919 SF	850 SF	69 SF
11	Grade 5	Classroom	919 SF	850 SF	69 SF
13	Grade 1	Classroom	886 SF	850 SF	36 SF
14	Grade 1	Classroom	886 SF	850 SF	36 SF
15	Grade 1	Classroom	886 SF	850 SF	36 SF
16	Grade 1	Classroom	886 SF	850 SF	36 SF
19	Grade 2	Classroom	886 SF	850 SF	36 SF
20	Grade 2	Classroom	886 SF	850 SF	36 SF
21	Grade 2	Classroom	886 SF	850 SF	36 SF
22	Grade 2	Classroom	886 SF	850 SF	36 SF
25	Grade 3	Classroom	1,083 SF	850 SF	233 SF
Kindergarten					
17	K All Day	Kindergarten	886 SF	1,200 SF	-314 SF
18	K All Day	Kindergarten	886 SF	1,200 SF	-314 SF
26	K Half Day	Kindergarten	1,083 SF	1,200 SF	-117 SF

PLYMOUTH CREEK ELEMENTARY SCHOOL

Room No.	Department	Name	Area	MDE Guideline	Difference
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Ancillary					
A106		Bright Start	924 SF	1,000 SF	-76 SF
A117		Computer	985 SF	1,000 SF	-15 SF
A122		Computer	599 SF	1,000 SF	-401 SF
A140		Media Center	3,152 SF	4,270 SF	-1,118 SF
A166x		Commons/Cafe	3,271 SF	3,785 SF	-514 SF
A167		Music	951 SF	1,000 SF	-49 SF
A170x		Gym	2,983 SF	3,500 SF	-518 SF
A170y		Gym	2,981 SF	3,500 SF	-519 SF
A177		Art	907 SF	1000 SF	-3 SF

Classroom					
112	Grade 1	Classroom	1,003 SF	850 SF	153 SF
113	Grade 1	Classroom	968 SF	850 SF	118 SF
114	Grade 1	Classroom	985 SF	850 SF	135 SF
115	Grade 2	Classroom	979 SF	850 SF	129 SF
116	Grade 2	Classroom	988 SF	850 SF	138 SF
117	Grade 2	Classroom	965 SF	850 SF	115 SF
118	Grade 2	Classroom	965 SF	850 SF	115 SF
119	Grade 2	Classroom	988 SF	850 SF	138 SF
120	Grade 1	Classroom	977 SF	850 SF	127 SF
121	Grade 1	Classroom	985 SF	850 SF	135 SF
122	Grade 3	Classroom	972 SF	850 SF	122 SF
123	Grade 3	Classroom	1,000 SF	850 SF	150 SF
124	Grade 3	Classroom	1,000 SF	850 SF	150 SF
125	Grade 3	Classroom	972 SF	850 SF	122 SF
126	Grade 4	Classroom	985 SF	850 SF	135 SF
127	Grade 4	Classroom	977 SF	850 SF	127 SF
128	Grade 4	Classroom	988 SF	850 SF	138 SF
129	Grade 4	Classroom	965 SF	850 SF	115 SF
130	Grade 4	Classroom	965 SF	850 SF	115 SF
131	Grade 5	Classroom	988 SF	850 SF	138 SF
132	Grade 5	Classroom	979 SF	850 SF	129 SF
133	Grade 3	Classroom	985 SF	850 SF	135 SF
134	Grade 5	Classroom	968 SF	850 SF	118 SF
135	Grade 5	Classroom	1,003 SF	850 SF	153 SF
210	Grade 1	Classroom	985 SF	850 SF	135 SF

Kindergarten					
101	K Half Day	Kindergarten	1,137 SF	1,200 SF	-63 SF
102	K All Day	Kindergarten	1,124 SF	1,200 SF	-76 SF
103	K Half Day	Kindergarten	1,124 SF	1,200 SF	-76 SF
104	K Half Day	Kindergarten	860 SF	1,200 SF	-340 SF

SUNSET HILL ELEMENTARY SCHOOL

Room No.	Department	Name	Area	MDE Guideline	Difference
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Ancillary					
17	Computer	Computer Lab	883 SF	1,000 SF	-117 SF
20	Computer	Computer Lab	883 SF	1,000 SF	-117 SF
A103		Lunch Room	2,424 SF	2,995 SF	-571 SF
A113		Gymnasium	4,732 SF	7,000 SF	-2,268 SF
A119	Music	Classroom	854 SF	1,000 SF	-146 SF
A122	Bright Start	Classroom	1,036 SF	1,000 SF	36 SF
A125	Art	Classroom	842 SF	1,000 SF	-158 SF
A148		Media Center	4,466 SF	3,827 SF	639 SF

Classroom					
3	Grade 1	Classroom	895 SF	850 SF	45 SF
4	Grade 1	Classroom	895 SF	850 SF	45 SF
5	Grade 1	Classroom	883 SF	850 SF	33 SF
6	Grade 2	Classroom	893 SF	850 SF	43 SF
7	Grade 2	Classroom	905 SF	850 SF	55 SF
8	Grade 1	Classroom	888 SF	850 SF	38 SF
9	Grade 2	Classroom	895 SF	850 SF	45 SF
10	Grade 2	Classroom	888 SF	850 SF	38 SF
11	Grade 2	Classroom	878 SF	850 SF	28 SF
12	Grade 3	Classroom	878 SF	850 SF	28 SF
13	Grade 3	Classroom	878 SF	850 SF	28 SF
14	Grade 3	Classroom	878 SF	850 SF	28 SF
15	Grade 3	Classroom	891 SF	850 SF	41 SF
16	Grade 4	Classroom	885 SF	850 SF	35 SF
18	Grade 4	Classroom	883 SF	850 SF	33 SF
19	Grade 4	Classroom	883 SF	850 SF	33 SF
21	Grade 4	Classroom	883 SF	850 SF	33 SF
22	Grade 5	Classroom	883 SF	850 SF	33 SF
23	Grade 5	Classroom	883 SF	850 SF	33 SF
24	Grade 5	Classroom	883 SF	850 SF	33 SF
25	Grade 5	Classroom	893 SF	850 SF	43 SF

Kindergarten					
26	K Half Day	Kindergarten	1,143 SF	1,200 SF	-57 SF
27	K All Day	Kindergarten	1,143 SF	1,200 SF	-57 SF
28	K Half Day	Kindergarten	1,142 SF	1,200 SF	-58 SF

Central Middle School

Room No.	Department	Name	Area	MDE Guideline	Difference
Ancillary					
1006		Auditorium	5,779 SF		
A110		Computer	1,007 SF	1,000 SF	7 SF
Arena		Ice Arena	22,048 SF		
B091	Small Gym	Room	5,794 SF	3,500 SF	2,294 SF
B112		Wrestling/ P.E.	3,446 SF	0 SF	3,446 SF
C005	Computer	Room	1,026 SF	1,000 SF	26 SF
C009	Computer	Room	727 SF	1,000 SF	-273 SF
C111	Computer	Room	715 SF	1,000 SF	-285 SF
C122	Computer	Room	776 SF	1,000 SF	-224 SF
Cafeteria		Cafeteria	3,192 SF	4,660 SF	-1,468 SF
GYM	Large Gym	Room	10,667 SF	10,000 SF	667 SF
MEDIA	Media Center	Media Center	11,546 SF	4,975 SF	6,571 SF

Classroom					
A201	Soc Stud 7	Room	1,137 SF	850 SF	287 SF
A202	Lang Arts 7	Room	1,140 SF	850 SF	290 SF
A203	Science 7	Room	1,141 SF	1,000 SF	141 SF
A204	Math 7	Room	1,054 SF	850 SF	204 SF
A205	Math 7	Room	1,010 SF	850 SF	160 SF
A206	Soc Stud 7	Room	1,014 SF	850 SF	164 SF
A207	Lang Arts 7	Room	1,006 SF	850 SF	156 SF
A301	Art	Room	1,149 SF	1,200 SF	-51 SF
A302	Biology 7	Room	1,010 SF	1,000 SF	10 SF
A303	EDT	Room	1,151 SF	1,400 SF	-249 SF
A306	Foods	Room	1,799 SF	1,200 SF	599 SF
B005	Wood Lab	Room	2,337 SF	1,800 SF	537 SF
C001	Spanish	Room	754 SF	850 SF	-96 SF
C002	Spanish	Room	726 SF	850 SF	-124 SF
C004	Lang Arts 7/8	Room	841 SF	850 SF	-9 SF
C006	Math 7/8	Room	841 SF	850 SF	-9 SF
C007	Soc Stud 7/8	Room	841 SF	850 SF	-9 SF
C010	Math 8	Room	791 SF	850 SF	-59 SF
C011	Soc Stud 8	Room	755 SF	850 SF	-95 SF
C012	Lang Arts 8	Room	850 SF	850 SF	0 SF
C013	Health 8	Room	793 SF	850 SF	-57 SF
C014	Science 8	Room	1,011 SF	1,000 SF	11 SF
C015	Lang Arts 8	Room	807 SF	850 SF	-43 SF
C016	Math 8	Room	946 SF	850 SF	96 SF
C017	Soc Stud 8	Room	809 SF	850 SF	-41 SF
C018	Lang Arts 8	Room	807 SF	850 SF	-43 SF
C023	Science 7/8	Room	1,244 SF	1,000 SF	244 SF
C025	Science 8	Room	1,059 SF	1,000 SF	59 SF

Central Middle School (Continued)

Room No.	Department	Name	Area	MDE Guideline	Difference
Classroom					
C101	6	Room	774 SF	850 SF	-76 SF
C102	6	Room	779 SF	850 SF	-71 SF
C103	6	Room	883 SF	850 SF	33 SF
C104	6	Room	851 SF	850 SF	1 SF
C105	6	Room	779 SF	850 SF	-71 SF
C106	6	Room	851 SF	850 SF	1 SF
C108	6	Room	743 SF	850 SF	-107 SF
C109	6	Room	743 SF	850 SF	-107 SF
C110	6	Room	773 SF	850 SF	-77 SF
C113	6	Room	773 SF	850 SF	-77 SF
C114	6	Room	798 SF	850 SF	-52 SF
C115	6	Room	1,028 SF	850 SF	178 SF
C123	Reading 6/8	Room	527 SF	850 SF	-323 SF
E102	Choir	Room	1,022 SF	1,200 SF	-178 SF
E106	Band	Room	2,053 SF	1,500 SF	553 SF
E114	Band	Room	941 SF	1,500 SF	-559 SF
E116	Music	Room	1,303 SF	1,200 SF	103 SF
E117	Setting III	Room	1,276 SF		

East Middle School

Room No.	Department	Name	Area	MDE Guideline	Difference
Ancillary					
102	Orchestra	Orchestra	657 SF	1,500 SF	-843 SF
107A	Computer	Classroom	955 SF	1,000 SF	-45 SF
134	Weight Room	Weight Room	1,292 SF	1,500 SF	-209 SF
138	Gym	Gymnasium #2	9,258 SF	10,000 SF	-742 SF
142	Sewing	Classroom	901 SF	900 SF	1 SF
205	Computer	Computer	658 SF	1,000 SF	-342 SF
206	Computer	Computer	933 SF	1,000 SF	-67 SF
A223		Cafeteria	3,136 SF	3,845 SF	-709 SF
GYM	Gym	Gymnasium #1	4,808 SF	3,500 SF	1,308 SF
LIBR	Media Center	Media Center	5,026 SF	4,520 SF	506 SF

Classroom					
101	Choir	Choir	866 SF	1,200 SF	-334 SF
107B	Spanish	Classroom	641 SF	850 SF	-210 SF
109	Foods	Classroom	870 SF	1,200 SF	-330 SF
110	Spanish	Classroom	1,185 SF	850 SF	335 SF
111	Art	Classroom	1,179 SF	1,200 SF	-21 SF
121	Math	Classroom	922 SF	850 SF	72 SF
122	Soc Stud	Classroom	930 SF	850 SF	80 SF
123	Lang Arts	Classroom	921 SF	850 SF	71 SF
124	Health 8	Classroom	787 SF	850 SF	-63 SF
125	Communication	Classroom	792 SF	850 SF	-58 SF
126	Science 8	Classroom	903 SF	1,000 SF	-97 SF
127	Science 8	Classroom	928 SF	1,000 SF	-72 SF
128	Read 180 6/7/8	Classroom	792 SF	850 SF	-58 SF
129	Vision 21	Classroom	791 SF	0 SF	791 SF
130	Math 8	Room	928 SF	850 SF	78 SF
131	L. A. 8	Room	930 SF	850 SF	80 SF
132	Soc Stud 8	Room	912 SF	850 SF	62 SF
150	ETD	Wood Shop	1,415 SF	1,800 SF	-385 SF
200	Math	Classroom	781 SF	850 SF	-69 SF
203	Soc Stud	Classroom	376 SF	850 SF	-474 SF
207	Reading 6	Classroom	682 SF	850 SF	-168 SF
208	Writing 6	Classroom	667 SF	850 SF	-183 SF
209	Science 6	Classroom	683 SF	1,000 SF	-317 SF
210	Soc Stud 6	Classroom	683 SF	850 SF	-167 SF
211	Reading 6	Classroom	678 SF	850 SF	-172 SF
212	Writing 6	Classroom	685 SF	850 SF	-165 SF
213	Science 6	Classroom	683 SF	1,000 SF	-317 SF
214	Math 6	Classroom	683 SF	850 SF	-167 SF
215	Science 7	Classroom	683 SF	1,000 SF	-317 SF

East Middle School (Continued)

Room No.	Department	Name	Area	MDE Guideline	Difference
Classroom					
216	Reading 7	Classroom	683 SF	850 SF	-167 SF
217	Soc Stud 7	Classroom	693 SF	850 SF	-157 SF
218	Math 7	Classroom	693 SF	850 SF	-157 SF
219	Writing 7	Classroom	693 SF	850 SF	-157 SF
220	Writing 7	Classroom	693 SF	850 SF	-157 SF
221	Science 7	Classroom	694 SF	1,000 SF	-306 SF
222	Reading 7	Classroom	694 SF	850 SF	-156 SF
223	Soc Stud 7	Classroom	680 SF	850 SF	-170 SF
224	Math 7	Classroom	680 SF	850 SF	-170 SF
BAND	Band	Band	1,711 SF	1,500 SF	211 SF

West Middle School

Room No.	Department	Name	Area	MDE Guideline	Difference
Ancillary					
11	Wood	Classroom	1,821 SF	1,800 SF	21 SF
23		Weight Room	2,197 SF	1,500 SF	697 SF
24		Small Gym	2,413 SF	3,500 SF	-1,087 SF
221	Computer	Computer	969 SF	1,000 SF	-31 SF
A018		Cafeteria	5,221 SF	3,950 SF	1,271 SF
A130		Computer Lab	434 SF	1,000 SF	-566 SF
A131		Wireless Lab	814 SF	1,000 SF	-186 SF
GYM		Gymnasium	11,785 SF	10,000 SF	1,785 SF
MCTR		Media Center	6,317 SF	4,380 SF	1,937 SF
Classroom					
10	Tech ETD	Classroom	1,769 SF	1,800 SF	-31 SF
15	6 7 8 Reading	Classroom	650 SF	850 SF	-200 SF
17	6	Classroom	650 SF	850 SF	-200 SF
18	6	Classroom	650 SF	850 SF	-200 SF
19	6	Classroom	650 SF	850 SF	-200 SF
20	6	Classroom	650 SF	850 SF	-200 SF
21	6	Classroom	650 SF	850 SF	-200 SF
22	6	Classroom	650 SF	850 SF	-200 SF
99	6 7 8 Spanish	Classroom	653 SF	850 SF	-197 SF
100	6 7 8 Spanish	Classroom	648 SF	850 SF	-202 SF
101	8 Science	Classroom	648 SF	1,000 SF	-352 SF
107	8 Science	Classroom	870 SF	1,000 SF	-130 SF
108	6	Classroom	883 SF	850 SF	33 SF
109	6	Classroom	648 SF	850 SF	-202 SF
110	Art	Classroom	1,216 SF	1,200 SF	16 SF
112	6	Classroom	1,130 SF	850 SF	280 SF
201	8 LA	Classroom	660 SF	850 SF	-190 SF
202	8 Health	Classroom	656 SF	850 SF	-194 SF
203	8 Math	Classroom	658 SF	850 SF	-192 SF
204	8 LA	Classroom	658 SF	850 SF	-192 SF
205	8 Soc	Classroom	658 SF	850 SF	-192 SF
206	8 Comm	Classroom	660 SF	850 SF	-190 SF
207	8 Math	Classroom	658 SF	850 SF	-192 SF
208	8 Soc	Classroom	658 SF	850 SF	-192 SF
209	Spec Ed	Classroom	663 SF	850 SF	-187 SF
210	Foods	Classroom	1,639 SF	850 SF	789 SF
212	7 Science	Classroom	876 SF	1,000 SF	-124 SF
213	7 Science	Classroom	885 SF	1,000 SF	-115 SF
215	7 LA	Classroom	647 SF	850 SF	-203 SF
216	7 Math	Classroom	651 SF	850 SF	-199 SF
217	7 Soc	Classroom	651 SF	850 SF	-199 SF

West Middle School (Continued)

Room No.	Department	Name	Area	MDE Guideline	Difference
Classroom					
218	7 LA	Classroom	642 SF	850 SF	-208 SF
219	7 Math	Classroom	651 SF	850 SF	-199 SF
220	7 Soc	Classroom	979 SF	850 SF	129 SF
BAND	Music	Band	1,870 SF	1,500 SF	370 SF
CHOR	Music	Choir	2,004 SF	1,200 SF	804 SF
ORCH	Music	Orchestra	393 SF	1,500 SF	-1,107 SF

Wayzata Senior High School

Room No.	Department	Name	Area	MDE Guideline	Difference
Ancillary					
Auditorium	Auditorium	Auditorium	5,434 SF	-	-
B106		Drop-In Computer	916 SF	1,000 SF	-84 SF
B107		Computer Lab Sign Out	1,097 SF	1,000 SF	97 SF
B303		Computer Lab Checkout	1,097 SF	1,000 SF	97 SF
B401		For Lan/ Computer	1,084 SF	1,000 SF	84 SF
B403		Forum	1,479 SF	-	-
B406		Computer Lab Checkout	1,097 SF	1,000 SF	97 SF
Cafeteria	Culinary Express	Cafeteria	10,257 SF	15,750 SF	-5,493 SF
D214		TV Studio	1,142 SF	-	-
Main Gym	Gym	Main Gym	37,292 SF	30,000 SF	7,292 SF
Media Center		Media	11,026 SF	12,630 SF	-1,604 SF

Classroom					
A102	Physics	Classroom	1,200 SF	1,200 SF	-0 SF
A103	Business	Classroom	1,261 SF	850 SF	411 SF
A105	Physics	Classroom	1,261 SF	1,200 SF	61 SF
A106	Physics	Classroom	1,209 SF	1,200 SF	9 SF
A110	Business	Classroom	851 SF	850 SF	1 SF
A111	Business	Classroom	872 SF	850 SF	22 SF
A112	Business	Classroom	883 SF	850 SF	33 SF
A113	Math	Classroom	870 SF	850 SF	20 SF
A114	Math	Classroom	882 SF	850 SF	32 SF
A115	Math	Classroom	915 SF	850 SF	65 SF
A116	Math	Classroom	882 SF	850 SF	32 SF
A118	Soc Stud	Classroom	848 SF	850 SF	-2 SF
A119	Math	Classroom	877 SF	850 SF	27 SF
A202	Chemistry	Classroom	1,365 SF	1,200 SF	165 SF
A203	Chemistry	Classroom	1,255 SF	1,200 SF	55 SF
A205	Chemistry	Classroom	1,258 SF	1,200 SF	58 SF
A206	Chemistry	Classroom	1,408 SF	1,200 SF	208 SF
A211	Spec Ed/ Comm	Classroom	872 SF	850 SF	22 SF
A212	Math	Classroom	883 SF	850 SF	33 SF
A213	Math	Classroom	870 SF	850 SF	20 SF
A214	Math	Classroom	882 SF	850 SF	32 SF
A215	Math	Classroom	916 SF	850 SF	66 SF

Wayzata Senior High School (Continued)

Room No.	Department	Name	Area	MDE Guideline	Difference
Classroom					
A217	ALC Soc	Classroom	870 SF	850 SF	20 SF
A219	ALC Art	Classroom	872 SF	850 SF	22 SF
A302	Phys Sci	Classroom	1,365 SF	1,200 SF	165 SF
A303	Phys Sci	Classroom	1,255 SF	1,200 SF	55 SF
A305	Phys Sci	Classroom	1,258 SF	1,200 SF	58 SF
A306	Phys Sci	Classroom	1,408 SF	1,200 SF	208 SF
A309	Math	Classroom	883 SF	850 SF	33 SF
A310	For Lan	Classroom	872 SF	850 SF	22 SF
A311	Math	Classroom	883 SF	850 SF	33 SF
A312	Math	Classroom	870 SF	850 SF	20 SF
A313	Math	Classroom	882 SF	850 SF	32 SF
A314	Math	Classroom	916 SF	850 SF	66 SF
A315	For Lan	Classroom	882 SF	850 SF	32 SF
A316	For Lan	Classroom	870 SF	850 SF	20 SF
A317	For Lan	Classroom	883 SF	850 SF	33 SF
A318	For Lan	Classroom	872 SF	850 SF	22 SF
A401	Biology\	Classroom	1,365 SF	1,200 SF	165 SF
A403	Biology\	Classroom	1,255 SF	1,200 SF	55 SF
A405	Biology\	Classroom	1,258 SF	1,200 SF	58 SF
A406	Biology\	Classroom	1,408 SF	1,200 SF	208 SF
A409	Math	Classroom	883 SF	850 SF	33 SF
A410	For Lan	Classroom	872 SF	850 SF	22 SF
A411	Math	Classroom	883 SF	850 SF	33 SF
A412	Math	Classroom	870 SF	850 SF	20 SF
A413	Math	Classroom	882 SF	850 SF	32 SF
A414	Math	Classroom	916 SF	850 SF	66 SF
A415	For Lan	Classroom	882 SF	850 SF	32 SF
A416	For Lan	Classroom	870 SF	850 SF	20 SF
A417	For Lan	Classroom	883 SF	850 SF	33 SF
A418	For Lan	Classroom	872 SF	850 SF	22 SF
B104	Spec Ed	Classroom	606 SF	0 SF	606 SF
C102	Business	Classroom	1,086 SF	1,000 SF	86 SF
C103	Business	Classroom	1,088 SF	1,000 SF	88 SF
C105	Business	Classroom	1,345 SF	1,000 SF	345 SF
C106	Tech	Classroom	1,693 SF	1,500 SF	193 SF
C107	CAD	Classroom	1,210 SF	1,200 SF	10 SF
C113	Comm/ Eng	Classroom	883 SF	850 SF	33 SF
C114	Comm/ Eng	Classroom	870 SF	850 SF	20 SF
C115	Comm/ Eng	Classroom	882 SF	850 SF	32 SF
C118	Comm/ Eng	Classroom	872 SF	850 SF	22 SF
C119	Comm/ Eng	Classroom	884 SF	850 SF	34 SF
C120	Soc Stud	Classroom	882 SF	850 SF	32 SF
C121	Soc Stud	Classroom	870 SF	850 SF	20 SF

Wayzata Senior High School (Continued)

Room No.	Department	Name	Area	MDE Guideline	Difference
Classroom					
C122	Soc Stud	Classroom	883 SF	850 SF	33 SF
C123	Soc Stud	Classroom	883 SF	850 SF	33 SF
C206	Art	Computer Lab/ Art	1,206 SF	1,200 SF	6 SF
C207	FACS	Classroom	920 SF	850 SF	70 SF
C208	Food	Classroom	1,116 SF	1,200 SF	-84 SF
C211		Mixed Media	1,208 SF	1,200 SF	8 SF
C212	English	Classroom	872 SF	850 SF	22 SF
C213	Spec Ed	Classroom	883 SF	850 SF	33 SF
C214	English	Classroom	870 SF	850 SF	20 SF
C215	English	Classroom	882 SF	850 SF	32 SF
C216	English	Classroom	916 SF	850 SF	66 SF
C217	Soc Stud	Classroom	882 SF	850 SF	32 SF
C218		Classroom	870 SF	850 SF	20 SF
C219	Soc Stud	Classroom	883 SF	850 SF	33 SF
C220	FACS/ Soc	Classroom	872 SF	850 SF	22 SF
C221	Soc Stud	Classroom	883 SF	850 SF	33 SF
C303	Phys Sci	Classroom	1,504 SF	1,200 SF	304 SF
C305	Phys Sci	Classroom	1,369 SF	1,200 SF	169 SF
C312	Comm	Classroom	872 SF	850 SF	22 SF
C313	Comm	Classroom	883 SF	850 SF	33 SF
C314	Comm	Classroom	870 SF	850 SF	20 SF
C315	Comm	Classroom	882 SF	850 SF	32 SF
C316	Comm	Classroom	916 SF	850 SF	66 SF
C317	Soc Stud	Classroom	882 SF	850 SF	32 SF
C318	Soc Stud	Classroom	870 SF	850 SF	20 SF
C319	Soc Stud	Classroom	883 SF	850 SF	33 SF
C320	Soc Stud	Classroom	872 SF	850 SF	22 SF
C321	Soc Stud	Classroom	883 SF	850 SF	33 SF
C403	Biology	Classroom	1,504 SF	1,200 SF	304 SF
C405	Biology	Classroom	1,369 SF	1,200 SF	169 SF
C406	Health	Classroom	928 SF	850 SF	78 SF
C409	Health	Classroom	932 SF	850 SF	82 SF
C413	Comm	Classroom	872 SF	850 SF	22 SF
C414	Comm	Classroom	883 SF	850 SF	33 SF
C415	Comm	Classroom	870 SF	850 SF	20 SF
C416	Comm	Classroom	882 SF	850 SF	32 SF
C417	Comm	Classroom	916 SF	850 SF	66 SF
C418	Soc Stud	Classroom	882 SF	850 SF	32 SF
C419	Soc Stud	Classroom	870 SF	850 SF	20 SF
C420	Soc Stud	Classroom	883 SF	850 SF	33 SF
C421	Soc Stud	Classroom	872 SF	850 SF	22 SF
C422	Soc Stud	Classroom	883 SF	850 SF	33 SF

Wayzata Senior High School (Continued)

Room No.	Department	Name	Area	MDE Guideline	Difference
Classroom					
D203	Art 3-D	Classroom	1,221 SF	1,200 SF	21 SF
D204	Music	Band	2,454 SF	2,000 SF	454 SF
D205	Music	Orchestra	1,637 SF	1,500 SF	137 SF
D206	Art	Art 3-D	1,507 SF	1,500 SF	7 SF
D208	Music	Choir	1,663 SF	1,500 SF	163 SF
D209	Music	Gen Music	713 SF	1,000 SF	-287 SF
D210	Art	Art 2-D	1,364 SF	1,200 SF	164 SF
D215		Graphics	1,470 SF	1,200 SF	270 SF

B. EMERGING/CHANGING PROGRAMS

EXTENDED DAY KINDERGARTEN

The District is committed to making some type of Extended Day Kindergarten experience available for families who want to participate in this choice program. Currently the District’s extended-day Kindergarten “capture” rate is as follows:

2009-2010	Kindergarten Choices			% Extended Day at ISD #284
	Extended-Day	Half-Day	Total	
Birchview	37.5	66.02	103.52	36%
Greenwood	56.91	33.87	90.78	62%
Oakwood	44.58	30.98	75.56	59%
Sunset Hill	19.37	61.51	80.88	24%
Plymouth Creek	64.8	46.51	111.31	58%
Gleason Lake	56.37	48.37	104.74	54%
Kimberly Lane	42.83	73.52	116.35	37%
Total	322.36	360.78	683.14	47%
% full-day at schools offering extended-day				47%

For purposes of the study and future planning, the Facilities Core Advisory Committee directed the study team to **assume a 60% extended-day enrollment target.**

KINDERGARTEN ENROLLMENT PROJECTIONS

Based upon the parameters as described above we have created an enrollment projection scenario for future facility planning:

	Enrollment Projections	Projected Room Needs		
	Total K	½ Day*	Extended-Day*	Home Base
2009-10	615	-	-	-
2010-11	745	26/13	13/13/	9
2011-12	700	15/8	20/20	4(?)
2012-13	700	15/8	20/20	4(?)
2013-14	700	15/8	20/20	4(?)
2014-15	700	15/8	20/20	4(?)

Note: Enrollment projection from ISD #284 report.
 * Number of Sections/Number of Rooms

OBSERVATIONS:

Assuming the extended day parameter, the market growth will require 2 additional kindergarten spaces or approximately 2,400 SF.

EMERGING/CHANGING PROGRAMS

Kindergarten Analysis / Projections

	2010/11 Kindergartners	½ Day Sections/ Rooms	Extended Day Sections/ Rooms	Average Section	Bright Start Rooms
Birchview	117	4/2	2/2		1
Gleason Lake	119	2/1	4/4		2
Greenwood	101	2/1	3/3		2
Kimberly Lane	107	4/2	1/1		1
Oakwood	86	4/2	1/1		1
Plymouth Creek	124	6/3	1/1		1
Sunset Hill	91	4/2	1/1		1
Totals	745	26/13	13/13	19.1	9
		67%	33%		

Notes

1. Average Target Class size for a Half Day Section of Kindergarten is 19 students.
2. Average Target Class size for a Extended Day Section of Kindergarten is 21 students.

2011/12	700
2012/13	700
2013/14	700
2014/15	700

Quantify Need:

If an increase of extended day is desired:

Assume 700 Kindergarten Students

Say 60% Select Extended Day (420 Students)=20 Sections Extended Day

Say 30% Select Half Day (280 Students) = 15 Sections Half Day

20 Rooms
8 Rooms
28 Rooms Total
26 Rooms Today
<u>2 Rooms Short</u>

OBSERVATIONS:

- Two Additional rooms are needed to meet projected Extended Day Kindergarten demand.

EMERGING/CHANGING PROGRAMS

PRESCHOOL PROGRAMMING

The District intends to make sufficient preschool space available to meet current demand and student needs. The District has projected future 5-year demand. Enrollment in the following preschool programs is projected as listed below. Significant growth is not expected at this time.

EARLY CHILDHOOD ENROLLMENT PROJECTION/SPACE NEEDS

Based upon the parameters as described above, District staff have created an enrollment projection scenario for future facility planning:

	Early Childhood Projections/Square Footages			ECFE Projections
	Peppermint Fence Preschool	Bright Start (4 yr. olds)	3-5 ECSE Only	ECFE Kids
2010-11	468*	100	135	406**
2011-12	453*	100	137	398**
2012-13	444*	100	137	388**
2013-14	430*	100	137	384**
2014-15	430*	100	137	387**
2015-2016	434*	100	137	387**
5 Year Difference	-34	Stable	2	-19
Percentages	-8%	0	1.5%	-5%

*Note: Square footage if centralized, for decentralized see projection below.

Notes:

*BASED on using shared space with ECSE (rooms 119, 121, & 111).

**203 children and 203 adults attending with their child.

OBSERVATIONS:

- In December of 2010, 23 Bright Start kindergarteners on waitlist. There were 13 students on a waitlist for after school programming.
- The Peppermint Fence Preschool, Bright Start, and ECFE square footage listed includes teaching spaces only; no administration – assumed stable.
- The 2010-11 line includes October enrollment.
- The 2011-15 projections include beginning of the year enrollment numbers (Sept./Oct.)
- The ECSE programming includes two classrooms at Gleason Lake and space at Wayzata Community Church (1,220 SF)
- ECSE students ages birth to 2 are served in their homes.

EMERGING/CHANGING PROGRAMS

BRIGHT START SPACE NEEDS (MULTIPLE SITES)

Classroom Space Need for Preschool Programs at Elementary School Sites				
School Site	Peppermint Fence Preschool	Bright Start*	ECSE	ECFE
Birchview	N/A	2 Classrooms	N/A	N/A
Greenwood	N/A	2 Classrooms	N/A	N/A
Oakwood	N/A	2 Classrooms	N/A	N/A
Sunset Hill	N/A	2 Classrooms	N/A	N/A
Plymouth Creek	N/A	2 Classrooms	N/A	N/A
Gleason Lake	N/A	2 Classrooms	2 Classrooms	N/A
Kimberly Lane	N/A	2 Classrooms	N/A	N/A
Totals	N/A	14 Classrooms	2 Classrooms	N/A

Notes:

- Bright Start Students typically make up 10% of a Home Base Classroom
- Administration estimated that if there were two Home Base/Bright Start rooms per site, they would be full.

EMERGING/CHANGING PROGRAMS

PROGRAMS OUT OF DISTRICT

COMMUNITY EDUCATION PROGRAMMING

The study will assume ~~no growth~~ in non-preschool Community Education programming for future space planning.

18-21 YEAR OLD TRANSITION PROGRAM

It is the District's intent to move the 18-21 year old Transition Program into District-operated facilities. Eligible Special Education students, ages 18 through 21, have been stable over the last 5 years, and are ~~projected to stay stable~~. Students attending this program at various ISD #287 sites could possibly move into District-operated space at a cost savings to the District.

EMERGING/CHANGING PROGRAMS

SPECIAL EDUCATION POPULATION

SPECIAL EDUCATION COUNTS

	2005 Dec 1 Child Count	2006 Dec 1 Child Count	2007 Dec 1 Child Count	2008 Dec 1 Child Count	2009 Dec 1 Child Count	2010 Dec 1 Child Count	5-yr Change
Speech language impaired	185	187	180	187	144	193	
DCD mild moderate	49	47	47	64	64	57	
DCD severe profound	6	8	8	10	14	17	
Severely multiple impaired	7	6	7	7	N/A	8	
Physically impaired	22	21	21	23	25	29	
Hearing impaired	20	23	27	27	17	18	
Visually impaired	4	4	5	4	4	5	
Specific learning disability	212	177	160	171	171	225	
Emotion behavioral disorder	67	77	76	78	96	111	
Deaf-blind	1	1	1	1	1	1	
Other health disability	137	129	134	146	146	157	
Autism spectrum disorder	94	114	134	166	173	184	
Trauma brain injuries	1	2	1	1	7	2	
Developmentally delayed	81	84	79	80	72	86	
Age 0-21 Special Ed. Subtotal	886	880	880	965	935	1,093	
Pre-School Special Ed.	Incl.	Incl.	Incl.	Incl.	Incl.	Incl.	
18-21 Transitions	Incl.	Incl.	Incl.	Incl.	Incl.	Incl.	
K-12 Special Ed. Total	683	682	689	763	727		
District ADM (K-12)	9,823	9,969	10,009	10,196	10,374	10,291	
% of Enrollment	6.95%	6.84%	6.88%	7.48%	7.01%		7.03%

OBSERVATIONS:

- The overall special education population is not increasing but the space need of emerging disability groups (i.e. autism) is growing.

ALTERNATIVE LEARNING CENTER STUDENTS

ALC Students	2008/09	2009/10	2010/11	3 Year Change
ALC	116	111	118	+2
ALC-Independent Study	89	82	96	+7
Totals	205	193	214	+9

OBSERVATIONS:

- Middle School ALC students are minimal at about 10-15 students at Central and East.
- Total ALC participation is fairly stable.

EMERGING/CHANGING PROGRAMS

PSEO STUDENTS

PSEO	2006/07	2007/08	2008/09	2009/10	2010/11	5 Year Change
High School	26	26	26	26	58	+32
Totals						

OBSERVATIONS:

- PSEO has been fairly stable until this year.
- The increase is in students in part-time PSEO.
- ISD #284 offers numerous AP courses as an in-house option to PSEO.

IN HOUSE ON-LINE LEARNING PARTICIPATION (E2020)

2010/2011 E2020 On-line Program Participation	
Grade 6: 23 students	Grade 10: 9 students
Grade 7: 0 students	Grade 11: 26 students
Grade 8: 0 students	Grade 12: 23 students
Grade 9: 0 students	

Source: Jeff Ridlehoover, High School Associate Principal

NOTES:

- E2020 Program is typically used for ALC and Credit Recovery at this time.
- There are approximately 30 students who participate in on-line learning outside of schools. (Approximately 10 at elementary level, 10 at middle school level, 10 at high school level.)
- This is the first year at the Middle School level. Predict the program to grow to grades 7 and 8.
- Expectation that the program will grow at the High School level.
- District would be getting out in front of the curve if it were to create some sort of blended on-line curriculum, using teachers and curriculum. Having the right space to do this would be beneficial to the District’s students and community. It could also (with the right people involved) even become an economic benefit to our District.

OBSERVATIONS:

- Online learning does not yet have a big impact on student numbers.

OPTIMIZING THE STUDENT LEARNING ENVIRONMENT

Future Considerations: Instructional Spaces

Elements of Dynamic Learning Environments

- A. Every Brain is Different – Engage All Learners
 - Students of all ages need places where they can learn by touching, manipulating and creating with their hands
 - Independent Study
 - Flexible Scheduling
 - Personalized Learning
 - IEPs for all students?
- B. Keep the Classroom Flexible – Engage All Learners
 - An environment that anticipates the next activity keeps teachers and students engaged with in-depth learning and hands-on active inquiry.
- C. Unite the Disciplines – Stimulate the Mind
 - Discoveries great and small happen when different disciplines come together; give students and staff collaboration time / opportunities.
- D. Enhanced Technology – Connectivity
 - New technology changes rapidly and requires a learning environment that will allow teachers to modify their methods and expectations with that change.
- E. Improved Acoustics – Basic Need
 - Many classrooms feature a speech intelligibility rating of 75% or less – which means listeners with normal hearing can understand only 75% of words they read from a list.
- F. Improved HVAC – Basic Need
 - Students and staff spend 85-90% of their time indoors where concentration of pollutants is 10 to 100 times higher.
- G. Increased Daylighting – Basic Need
 - Students with limited classroom daylight were outperformed by those with the most natural light by 20% in math and 26% in reading tests.
- H. Color, Light and Material – Stimulate the Mind
 - The work/classroom environment can constitute an enormous workshop of senses and is an intense part of learning, as well as an active element in it.
- I. Bridge to Reality – Connectivity
 - Making school infrastructure a tool for learning...literally transparent to display the physics and theory behind everyday items. This concept teaches the workings of the real world.

Sources:

CO-CURRICULAR CHANGES

Indoor Facilities: Needs

Schools	Existing Space		Notes
	Gyms	Other	
Birchview	2 Stations	-	
Gleason Lake	2 Stations	-	
Greenwood	2 Stations	-	
Kimberly Lane	2 Stations	-	
Oakwood	2 Stations	-	
Plymouth Creek	2 Stations	-	
Sunset Hill	2 Stations	-	
Central Middle School	2 Stations	1 Auxiliary Gym	Highest pressure for Gyms
East Middle School	2 Stations	1 Auxiliary Gym	
West Middle School	2 Stations	1 Auxiliary Gym	
High School	6 Stations	-	Also High Gym Pressure
Totals	26 stations	3 Auxiliary Gyms	

OBSERVATIONS:

- Gym Stations at Elementary Schools are smaller than the recommendation for competition size courts.
- All of the Elementary Gymnasiums have carpet with the exception of Oakwood.

Community Ed Observations/Comments:

- Gyms with wood floors are very busy November through March, could easily fill four more gyms.
- Gyms are always booked until 10:00 p.m. Highest pressure at CMS, WHS, Somewhat less at West MS and East MS.

SUMMARY: OPTIMIZING THE STUDENT LEARNING EXPERIENCE

Other programs in the District are growing and emerging

- Some additional Kindergarten space may be necessary to meet demand.
- Technology based/on-line learning has real potential, but future impact on space will remain unclear.

Some spaces in existing school facilities are not equitable or are too small for their function

- At 6 Elementaries some Spanish is taught from a cart.
- At 5 Elementaries, Kindergarten is taught in a regular sized classroom which is 30% smaller than guidelines recommend.

Some school sites have challenging outdoor conditions

- Site circulation/parking
- Equity amongst playgrounds

Today things look pretty good, tomorrow is always the challenge.

- The District's buildings are currently close to or at optimum capacity vs. enrollment.
- The District's approach to a single high school has produced efficiencies that have benefitted the District: specialists, balancing class sizes, serving special populations, lower administrative costs.
- For the most part spaces are appropriately assigned to function except some Kindergarten classes are in general classroom size spaces and some specialist functions are in former storage areas or shared offices.

The ongoing challenge of learners' needs inspires continual evaluation.

- Facilities are challenged to flex with individualized learning needs.
- The future of K-12 education will continue to evolve into:
 - Experience based learning
 - Technology integration
 - Individualized learning planning
 - Flexible time

VII. OTHER ISSUES

A. Community Interface

- **Customer Welcoming / Orientation**
- **Administrative Collaboration**

A. COMMUNITY INTERFACE

1. Customer Welcoming/Orientation

- The District's interface with its community is important to establish a positive long term relationship. When the community selects ISD #284 as its School District of choice, it is important that the customer relationship begins with a positive experience.
- Current policy requires new students to find their way to the District Central Offices for final registration and intake process.
- Community Education offices are difficult to find within the CMS campus.

2. Administrative Collaboration

- The District's administrative leadership is located at two facilities. 36% of District Administration is located at the District Administration Building. 56% of District Administration is located at Central Middle School. The remaining 8% of District Administration is located at the Central Services Facility or the High School.

VIII. MINIMIZING OPERATING COSTS

A. Current Utility Use

B. Potential Energy Cost Savings

A. CURRENT UTILITY USE

Utility Cost Data

Schools	Square Footage	Avg. Annual Utilities Cost			Combined	Cost/SF
		Gas ⁽¹⁾	Electricity ⁽²⁾	Water ⁽³⁾		
Birchview Elementary	59,720 SF	\$29,828	\$43,792	\$2,201	\$75,821	\$1.27
Gleason Lake Elementary	80,710 SF	\$25,011	\$60,269	\$2,645	\$87,925	\$1.09
Greenwood Elementary	71,816 SF	\$37,379	\$29,166	\$1,506	\$68,051	\$.95
Kimberly Lane Elementary	83,000 SF	\$22,451	\$58,620	\$4,494	\$85,565	\$1.03
Oakwood Elementary	85,490 SF	\$39,089	\$29,227	\$1,794	\$70,110	\$.82
Plymouth Creek Elementary	81,000 SF	\$25,143	\$61,230	\$2,377	\$88,750	\$1.10
Sunset Hill Elementary	64,983 SF	\$23,800	\$22,459	\$2,198	\$48,457	\$.75
Central Middle School	308,568 SF	\$145,611	\$159,512	\$6,879	\$312,002	\$1.01
East Middle School	146,111 SF	\$69,714	\$75,559	\$3,271	\$148,544	\$1.02
West Middle School	167,000 SF	\$96,288	\$60,994	\$3,901	\$161,183	\$.97
High School	487,432 SF	\$195,661	\$294,470	\$15,416	\$505,547	\$1.04
Other ⁽⁴⁾	40,115 SF	\$19,404	\$21,326	\$778	\$41,508	\$1.03
District Total	1,675,945 SF	\$729,379	\$916,624	\$47,460	\$1,693,463	-
						Ave. \$1.01

Notes:

- (1) Gas costs are averages from 2006-2010
- (2) Note: Electricity costs are averages from 2003-2010
- (3) Note: Water costs are averages from 2008-2009
- (4) Includes administration building, central services and other areas listed on pg. 8. Excludes the dome and arena area and utility costs.

OBSERVATIONS:

- The average utility cost per square foot of \$1.01 is reasonable for the age of the buildings systems. The relatively good performance represents wise investments and well trained staff and operators.
- A review of the buildings with the highest utility cost density is one indicator of where to find the greatest cost savings Projects may be prioritized around these buildings.
 - Birchview, Gleason Lake, Kimberly Land and Plymouth Creek Elementary Schools have the highest cost per sq.ft. for Electrical.
 - Birchview, Greenwood, Oakwood, Central Middle School, West Middle School, and East Middle School have the highest gas cost per sq. ft.
 - Kimberly Lane Elementary has the highest water cost per sq. ft.

UTILITY MANAGEMENT STRATEGIES

Energy Policy:

A major source of operational savings is through reducing utility cost including gas, electric, and water. Actions by each person in the District has the potential to ultimately affect the utility costs as a result of how much energy is consumed and water is used. Creating an awareness of the relationships between these individual actions and the cost effect is the first step in altering the behavior of people. The culture of awareness begins with an energy policy that is effectively communicated throughout the district. An energy policy should include the following elements:

- Standards for Building Operation
- Education and Awareness
- Goal Setting
- Reporting Accountability

Utility Monitoring:

A key component of any effective energy policy is a process to record and evaluate the actual utility use. Communicating energy use to key district and building personnel provides incentive and feedback on progress towards achieving energy goals. Assigning an individual to establish a process and be accountable for on-going maintenance is first step. Many tools are available to record and provide convenient access to the data. The State of Minnesota has created a website to host the data and provide feedback as to how each building is performing relative to their peers. The web site can be accessed at www.mnbenchmarking.com/. Another feature to consider is the Energy Star label as a measure to create awareness of energy improvement efforts. The Energy Star program has been developed by the US Department of Energy to provide a comparison of energy performance relative to peer buildings. A building that performs in the top 25% qualifies for the Energy Star Label. The following elements should be considered when developing a process to track utility use:

- Utility Tracking and Evaluation
- Benchmarking
- Communication and Awareness
- Energy Star Label

Energy Audits

An energy audit of a building will outline in detail strategies to improve the energy performance in a building. A priority list for buildings that may benefit from the energy audit process can be built based upon the current energy density data shown on the previous page. Those buildings with the highest energy cost per square foot would be good candidates for the audit process.

Re-commissioning

A regular program to ensure each building continues to perform at a high level is a key component for on-going energy performance. Re-commissioning is a methodical process to test in detail the building system components to and verify a high level of performance. The process will identify deficiencies in the system and make specific recommendations for repair before they create more serious issues or needlessly consume energy dollars. The re-commissioning efforts should include the full extent of all mechanical and control systems but may also be expanded to other energy consuming systems in the building such as lighting and lighting controls. We recommend that a regular re-commissioning program be performed at a minimum every 10 years for each building.

OBSERVATIONS:

- The current district energy policy should be reviewed and a strategy developed to raise awareness throughout the district.
- A process to regularly evaluate utility data should be implemented. Utilizing the State of Minnesota B3 website may be considered.
- An energy audit performed on the highest energy use buildings starting with Birchview Elementary will provide a detailed strategy to improve energy performance. The audit process will be most effective if coupled with re-commissioning of the same building. The remaining buildings with the highest energy use density should also be considered.
- A regular re-commissioning program will ensure the highest level of energy performance. As a matter of priority, re-commissioning should start with the highest energy use buildings

B. POTENTIAL ENERGY COST SAVINGS

Energy Conservation Measures

- **No Cost Operations**

Heating and cooling systems consume no energy when they are turned off. It is important to synchronize heating/cooling system schedules with building occupancy to ensure that systems are operating only when the building is occupied. Creating a culture of awareness and accountability at the building operations level can have a significant energy and cost reduction benefit. An on-going awareness of the building's operational day will facilitate heating/cooling system schedule optimization and reduction of energy use.

- **Upgrade to High Efficiency Components**

Advances in technology and system design approaches have resulted in significant energy efficiency improvements for mechanical and electrical systems. Common components that can advance a building's performance include: hot water heaters, high efficiency boilers, conversion to hot water heat from steam, improved lighting systems, and comprehensive digital control systems. The chart on the following page summarizes the existing systems in each building for each of these categories.

- **Convert to Alternate Systems**

As communications/system operational costs rise, alternative systems become competitive and often preferable. Typical systems for consideration include: back-up fuel systems, L.E.D. lighting, and on-site power generation through photo-voltages or wind power.

UPGRADE HIGH EFFICIENCY COMPONENTS

The following is a summary of major mechanical and electrical systems in each building to provide a high priority hit list of energy improvement projects. The following is not a complete list, but does represent significant high value projects. Completion of each category of work also creates a standard of performance across the District.

Schools	Current Systems			
	Water Heater	Boiler	DDC	Lighting
Birchview Elementary	Standard efficiency	Standard efficiency	17% pneumatic	50% T-12 50% T-8 ⁽²⁾
Gleason Lake Elementary	Standard efficiency	Standard efficiency	Digital	95% T-12 ⁽²⁾
Greenwood Elementary	Standard efficiency	Steam ⁽²⁾	Pneumatic	90% T-8 10% T-12
Kimberly Lane Elementary	Standard efficiency	Standard efficiency	60% pneumatic	95% T-12 ⁽¹⁾
Oakwood Elementary	Standard efficiency	95% steam	Digital	50% T-5 40% T-8 10% T-12
Plymouth Creek Elementary	Standard efficiency	Standard efficiency	60% pneumatic	95% T-12 ⁽¹⁾
Sunset Hill Elementary	Standard efficiency	Fulton 199X	Digital	90% T-12 10% T-8 ⁽²⁾
Central Middle School	High efficiency	Steam	22% pneumatic	75% T-8 25% T-12
East Middle School	Standard efficiency	Steam	Digital	95% T-8 5% T-12
West Middle School	High efficiency	Steam ⁽²⁾	Digital	75% T-8 ⁽²⁾ 25% T-12
High School	Standard efficiency	Standard efficiency	Digital	100% T-8
Central Services	Standard efficiency	Standard efficiency	Digital	95% T-8 5% T-12
District Administration Building	Standard efficiency	Standard efficiency	Digital	100% T-12 ⁽²⁾
District Total				

Notes:

- (1) Planned for implementation in Summer 2011.
- (2) Planned for implementation in Summer 2012.

OBSERVATIONS:

- Continued investments to upgrade lighting to remove all T-12 fixtures should continue to be a high priority.
- Conversion of buildings from steam to hot water should be considered. The conversion removes aged infrastructure and has a considerable energy saving benefit.
- A maintenance plan should also work towards removing all remaining pneumatic systems. Digital systems provide a higher level of feedback to verify performance and can have a significant energy benefit.
- As domestic water heaters are replaced they should be upgraded to high efficiency. These may also be considered with plant conversions from steam to hot water.

IX. SUMMARY OF NEEDS / PRIORITIZATION

A. Administrative Input

B. Staff Survey Summaries

PRIORITIZATION: ADMINISTRATIVE INPUT

High Priorities

- Consistent Secure/Welcoming Entries
- Adapt for Future Technology
- Additional Elementary Space: Classrooms / Capacity
- Additional High School Space: High School Cafeteria Too Small (10,256 SF)
- Welcome: Registration
- Welcome: Customer Friendly
- Middle School Locker Rooms
- Carpet in Elementary Gyms
- Facility Analysis Findings – TBD
- Family Learning Center Improvements: Access
- Family Learning Center Improvements: Parking
- Family Learning Center Improvements: Safety

Medium Priorities

- Additional Space: On-Line Testing Capability
- Additional Space: Meeting Spaces / Small Group / PLC
- Undersized / Inadequate Gymnasium Space
- Site Circulation Challenges / Improvements
- On-Line Testing Capability
- Additional Flexible Space for Future Programs/Program Expansion
- Additional Flexible Space for On-Line Learning
- Dedicated Rooms: Title I Space (pair with Spanish?)
- Equity: Core Facilities - Media Centers, Cafeterias and Gymnasiums
- Additional High School Space: Special Ed. Space
- Additional High School Space: High School Auditorium Lobby Too Small (1,800 SF)
- Additional High School Space: Larger Science Labs
- Equity: High School Teachers Prep Space / No Carts?
Program Expansion for FACS (90 kids turned away)/Multi-purpose Lab
- Re-Organization: Welcome "Center"
- Re-Organization: Team Work / Collaboration
- Re-Organization: Appropriate Meeting / Training Space
- Adult Basic Education (ABE): Program Expansion
- ~~Preschool: Expansion~~

PRIORITIZATION: ADMINISTRATIVE INPUT (cont'd)**Medium-Low Priorities**

- Field Improvements
- Flexible Science at Elementaries
- Dedicated Rooms: Spanish
- Equity: Balance Capacities (North vs. South)
- Equity: Kitchen
- Equity: Serving Space
- Decentralize Special Ed. Setting III at Elementary
- Additional Middle School Space: Larger 7th and 8th Grade Science Labs (West Middle School)
- ~~Equity: Locker Rooms (East Middle School)~~
- Remodel for P.L.C. (houses)
- Decentralize Special Ed: DCD at Middle School
- Decentralize Special Ed: ESL at Middle School
- Decentralize Special Ed: EBD at Middle School
- Additional High School Space: Gym/P.E. Space (Field House?)
- Additional High School Space: Intramural Space / Adaptive Athletics
- Additional High School Space: Gymnastics out of CMS
- Additional High School Space: Locker Room Space
- Re-Organization: Co-Location / Adjacencies
- Intramural Programming: Expansion

Low Priorities

- Equity: Playgrounds
- Equity: Turf Fields
- Additional High School Space: Turf

STAFF SURVEY SUMMARIES**Facilities Study – Instruction to Teachers on Data Collection Process**

As another step in the continuing process of collecting data for the District's facilities study, we are providing additional opportunities for teachers and other staff to have input into the process. Please work with your PLC/Department to complete one copy per group of the survey. Information from this survey will be considered as part of the facilities study process. IN addition,:

- This survey is one of the many ways input for the facilities study process is being gathered.
- The information gathered from this survey will be considered along with other information and will be used to generate a list of priorities for the District.
- The identified "needs" from this process will likely be considered as greater priorities than identified "wants".

Staff Survey Summary: Elementary School Comments:

- More classroom space.
- More access to technology/computer/smartboards/more outlets.
- More small group/one on one space (in lieu of hallways).
- More Special Education space.
- More availability of gym space.
- More meeting space for staff/common planning areas.
- Dedicated space for Spanish.
- Large community/flexible space (concerts/plays/etc.)
- Student lockers at Greenwood.
- Shared flexible auxiliary room (Science, computers, large group).
- Furniture upgrades.
- Undersized Kindergarten rooms (in equity).
- More classroom material storage.
- More playground space/age appropriate.
- Media Center / Cafeteria too small.
- Need natural light into all teaching spaces.
- More staff restrooms.
- Use empty classroom time for special activities.

Staff Survey Summary: Middle School Comments:

- Need FACS Lab improvements.
- More outlets and labs for technology.
- Additional staff restrooms.
- More storage.
- Additional classroom space for flexibility.
- Need performance space/large group space.
- Need a flexible/check-out lab for all disciplines to use.
- Need small group space/break-out space/Spec. Ed.
- Furniture upgrades.
- Locker room upgrades needed.
- Upgraded Science Labs: prep/student lab/demo.
- Inequity of technology room to room.
- Conference space/meeting rooms.
- Need to improve security at building entrances.
- Indoor air quality / temperature control upgrades.
- Video studio upgrades.
- Music suite upgrades.

Staff Survey Summary: High School Comments:

- Travel distance / time between classes is difficult.
- Lack of storage.
- Need for flexible (multi disciplinary) lab space.
- Some Spec. Ed. classrooms too small.
- Need better technology: equipment upgrades and access.
- Sharing classroom is difficult.
- Need more locker room space.
- Availability of fields at High School is not ideal.
- Auditorium lobby too small.
- Small group meeting/instructional spaces.
- Need to expand P.E. curricular: Dane Studio, Water Safety Aquatics, Cardio Lab, and Frisbee Golf.
- Additional office/professional/private space for instructors.
- Inadequate amount of gym space.
- More efficient classroom layout: do not use TV's and large teacher desks anymore.
- Continue to look at what peer Districts are doing regarding curriculum/programming related to facilities.

X. NEXT STEPS

NEXT STEPS

1. Agreement/Confirmation of Needs to be Addressed

District and Community dialog to confirm areas of need and opportunities. In confirming the aggregate needs it is important to prioritize needs in relation to one another and to come to agreement on the size and scale of needs to be addressed today, as well as which needs are likely to be addressed in a future phase (or sometimes not at all).

2. Community Input on Priorities

Community input on priorities helps in establishing a baseline of understanding what your community believes are the most important issues, and which issues have less resonance with the broader community.

3. Develop Recommendation in Alignment with *District "Vision"*

Collaborative approach to developing a recommendation to solve your finite set of established needs. The recommendation is best developed to allow for clear impact and benefit analysis.

4. Study Impacts and Benefits to the Facility Recommendation

The recommendation developed can be analyzed for the Impacts of their implementation and also the benefits derived. Often there are also unintended consequences and/or positive by-products. Costs are also typical of the analysis.

5. Consensus on Best Solution that Meet the *District "Vision"*

The benefits and costs must be thoroughly reviewed from a number of important viewpoints. Shared dialog from these viewpoints come together to establish consensus and common ground on the best solution for your District and Community at this point in time.

6. Recommendation to Board

Facilities Core Advisory Sub-Committee and Facilities Committee formulate a recommendation for Board's consideration. The recommendation is based upon the consensus derived best solution which meets the original agreed upon needs, respects original priorities, and provides benefits to match *District "Vision."*

7. Community Input/Feedback

Additional feedback for the District in response of the thoughtful work performed during the entire Facilities Core Advisory Committee process.

XI. APPENDIX

A. 2010 / 2011 Capacity Diagrams

B. 2010 / 2011 Utilization Diagrams

**C. 2010 / 2011 Middle School and High School Hourly
Utilization Wheel Diagrams.**

**APPENDIX A:
2010/11 CAPACITY DIAGRAMS**

CAPACITY CALCULATION: SAMPLE EXERCISE

KINDERGARTEN K	KINDERGARTEN K
---------------------------	---------------------------

KINDERGARTEN EXTENDED DAY CAPACITY

2 Classrooms x 21 Students/Classroom = 42 Student Capacity

KINDERGARTEN K (AM/PM)	KINDERGARTEN K (AM/PM)
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KINDERGARTEN HALF DAY CAPACITY

2 Classrooms x 19 Students/Classroom x 2 Sections/Classroom = 76 Student Capacity

ART	MUSIC	CLASSROOM ●	CLASSROOM ●
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ELEMENTARY CAPACITY (GRADES 1-5 AVERAGE CLASS SIZE)

2 Classrooms x 24 Students/Classroom = 48 Student Capacity

CAPACITY CALCULATION: SAMPLE EXERCISE

ART ●	MUSIC ●	CLASSROOM ●	CLASSROOM ●
-----------------	-------------------	-----------------------	-----------------------

MIDDLE SCHOOL CAPACITY

4 Classrooms x 27 Students/Teaching Station = 108 Students
x 80% Efficiency Factor = 87 Student Capacity (*M.S. can typically be scheduled between 75 and 80% efficiency*).

ART ●	MUSIC ●	CLASSROOM ●	CLASSROOM ●
-----------------	-------------------	-----------------------	-----------------------

HIGH SCHOOL CAPACITY

4 Classrooms x 28 Students/Teaching Station = 112 Students
x 90% Efficiency Factor = 101 Student Capacity (*H.S. can typically be scheduled between 80 and 90% efficiency*).

“Rule of Thumb” Notes:

1. Can't count more than (1) gym station per 500 students.
2. Can't count more Technology Education spaces than there are instructors.
3. Careful counting each: food, sewing, music, art.
4. Count only computer labs scheduled for business ed., etc.

CAPACITY CALCULATION ASSUMPTIONS**I. Multiple “capacities” for each facility.**

- A. 2010/2011 capacity (based on current utilization)
- B. Potential capacity (see details below)

II. Elementary Assumptions

- A. Kindergarten
 - 1. Half Day = 19 average class size.
 - 2. Extended Day = 21 average class size.
- B. Grades 1-5 = 24 average class size.
- C. For “potential capacity” each Elementary retains:
 - 1. (2) Computer Labs
 - 2. (1) Music Space
 - 3. (1) Art Room
 - 4. Special Education
 - a. (2) ½ size Classrooms Setting I/II
 - b. (1) regular size Classroom Setting III.
 - c. (1) ½ size Classroom Motor/Sensory
 - 5. (2) Site-based Program Classrooms: (Primary Project, Gifted and Talented, ELL, etc.)
 - 6. (0) World Language Classrooms (Spanish)
- D. Center-Based (Setting III) Special Ed.: (1) Greenwood, (3) Oakwood, (2) Sunset Hill
 - 1. 6 rooms assigned District-wide at each Elementary (locations may flex in future)
- E. Community Education Home Base/Bright Start
 - 1. 1 room assigned District-wide at each Elementary (locations may flex in future)

III. Middle School Assumptions

- A. Grades 6-8 = 27 average class size/teaching station.
- B. Middle level efficiency typically 75%-80%
- C. Current offerings/schedule should allow for 75% efficiency for capacity

IV. High School Assumptions

- A. Grades 9-12 = 28 average class size/teaching station.
- B. High School Efficiency typically 80-90%
- C. Current offerings/schedule should allow for 90% efficiency for capacity and potential capacity

2010-2011 Capacity

- K** Half Day 2 (2 x 19) = 76
- K** All Day 2 x 21 = 42
- Grades 1-5 22 x 24* = 528

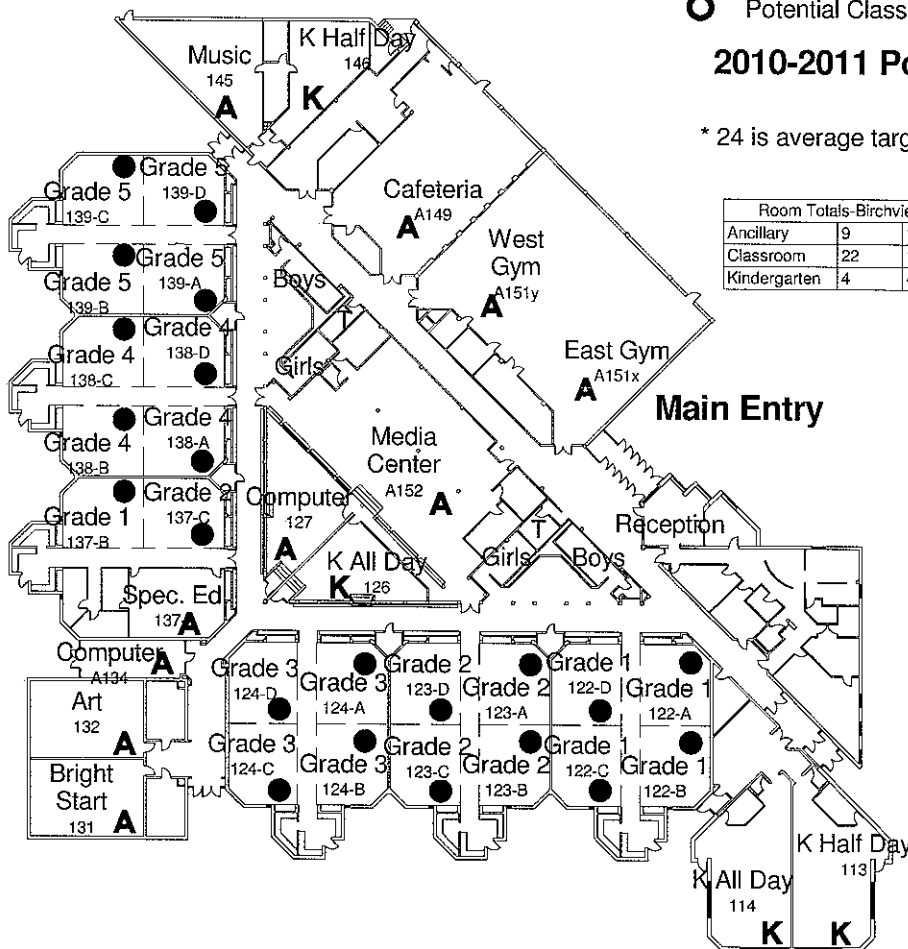
2010-2011 Capacity = 646

2010-2011 Potential Capacity

- K** Half Day 2 (2 x 21) = 76
- K** All Day 2 x 19 = 42
- Grades 1-5 22 x 24* = 528
- Potential Classrooms 0 x 24 = 0

2010-2011 Potential Capacity= 646

* 24 is average target class size.



Room Totals-Birchview Elementary School		
Ancillary	9	15,663 SF
Classroom	22	14,001 SF
Kindergarten	4	4,096 SF



Birchview Elementary School Capacity

1/64" = 1'-0"

2010-2011 Capacity

- K** Half Day 1 (2 x 19) = 38
- K** All Day 4 x 21 = 84
- Grades 1-5 24 x 24* = 576

2010-2011 Capacity = 698

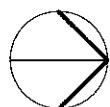
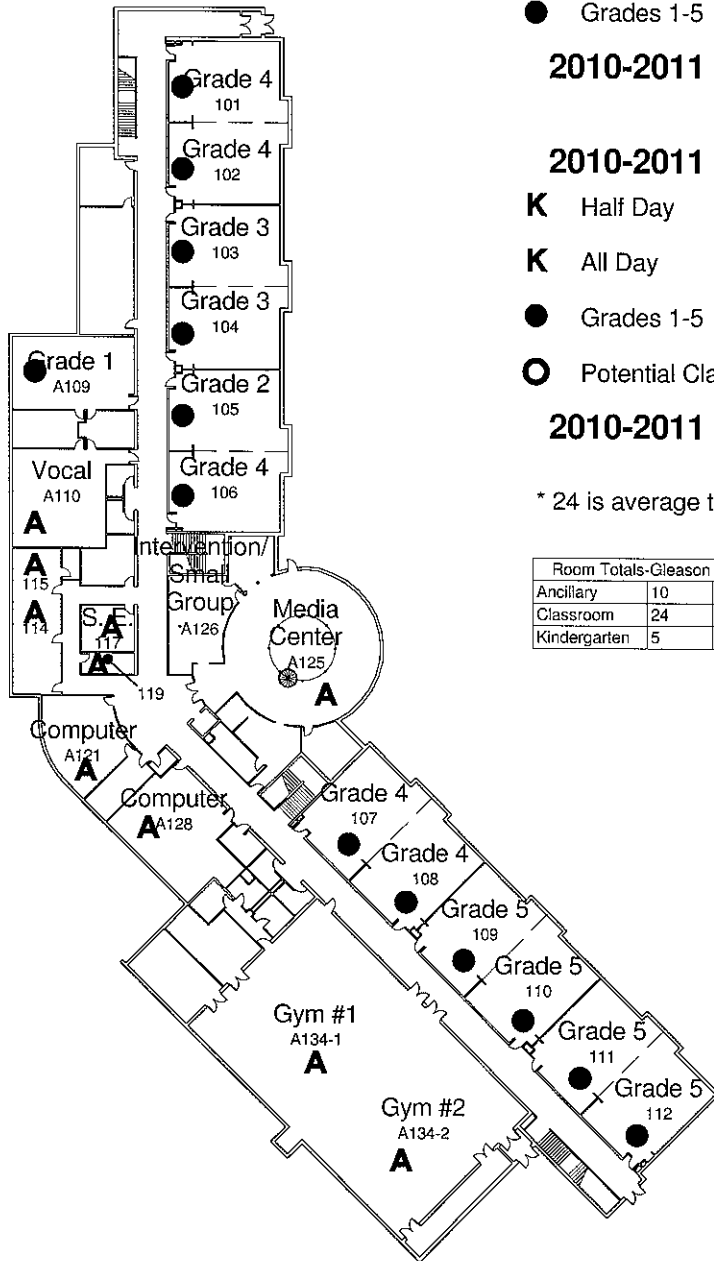
2010-2011 Potential Capacity

- K** Half Day 1 (2 x 19) = 38
- K** All Day 4 x 21 = 84
- Grades 1-5 24 x 24* = 576
- Potential Classrooms 0 x 24 = 0

2010-2011 Potential Capacity= 698

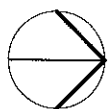
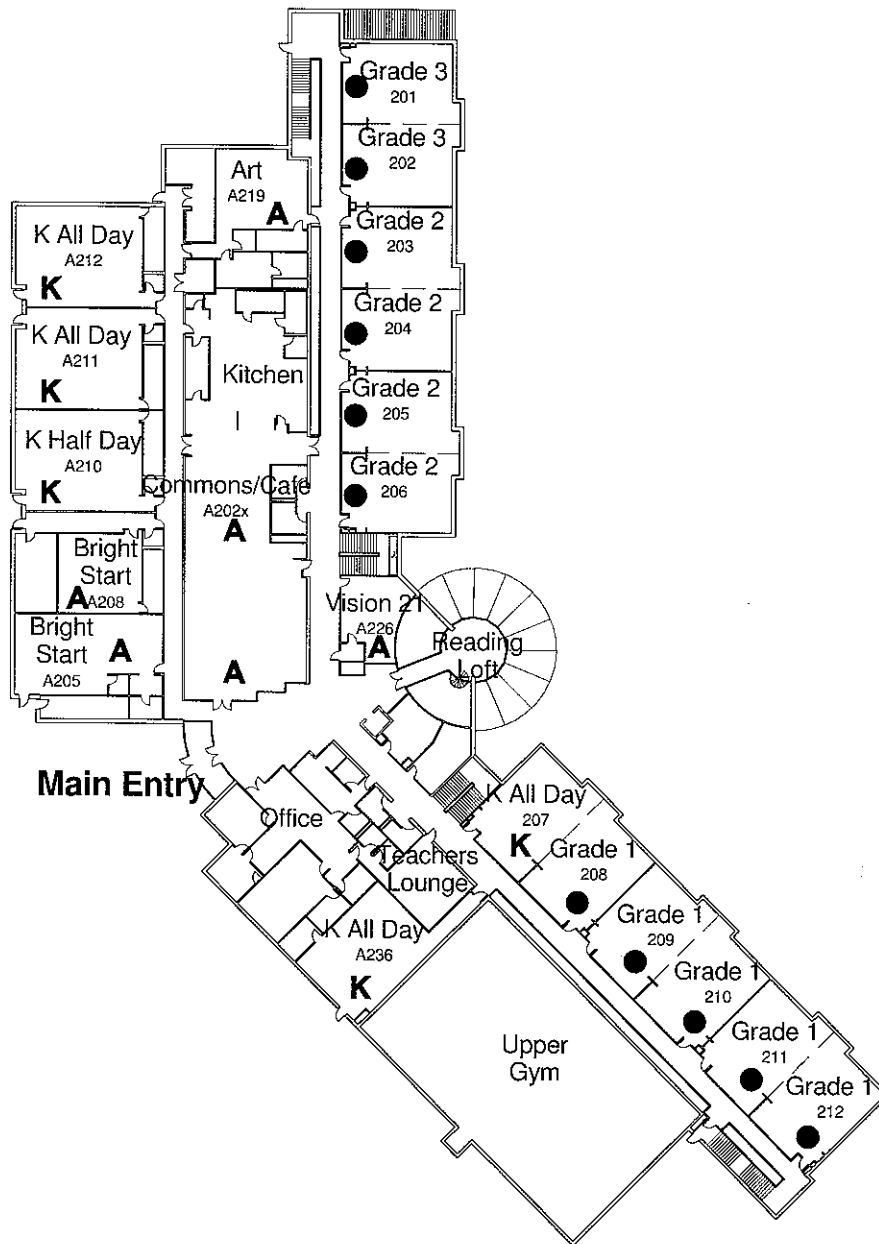
* 24 is average target class size.

Room Totals-Gleason Lake Elementary School		
Ancillary	10	17,893 SF
Classroom	24	23,748 SF
Kindergarten	5	6,455 SF



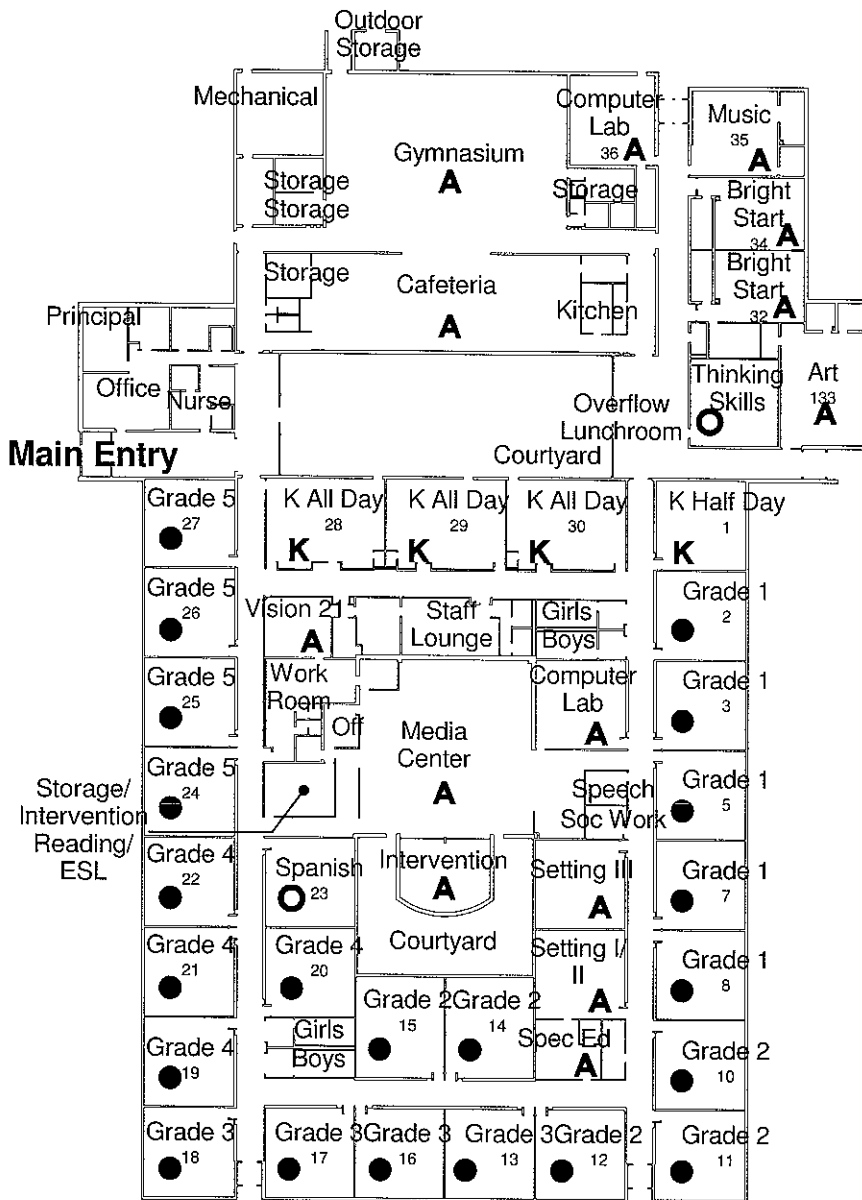
Gleason Lake Elementary School Lower Level Capacity

1/64" = 1'-0"



Gleason Lake Elementary School Upper Level Capacity

1/64" = 1'-0"



2010-2011 Capacity

- K** Half Day 1 (2 x 19) = 38
- K** All Day 3 x 21 = 63
- Grades 1-5 22 x 24* = 528

2010-2011 Capacity = 629

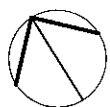
2010-2011 Potential Capacity

- K** Half Day 1 (2 x 19) = 38
- K** All Day 3 x 21 = 63
- Grades 1-5 22 x 24* = 528
- Potential Classrooms 2 x 24 = 48

2010-2011 Potential Capacity= 677

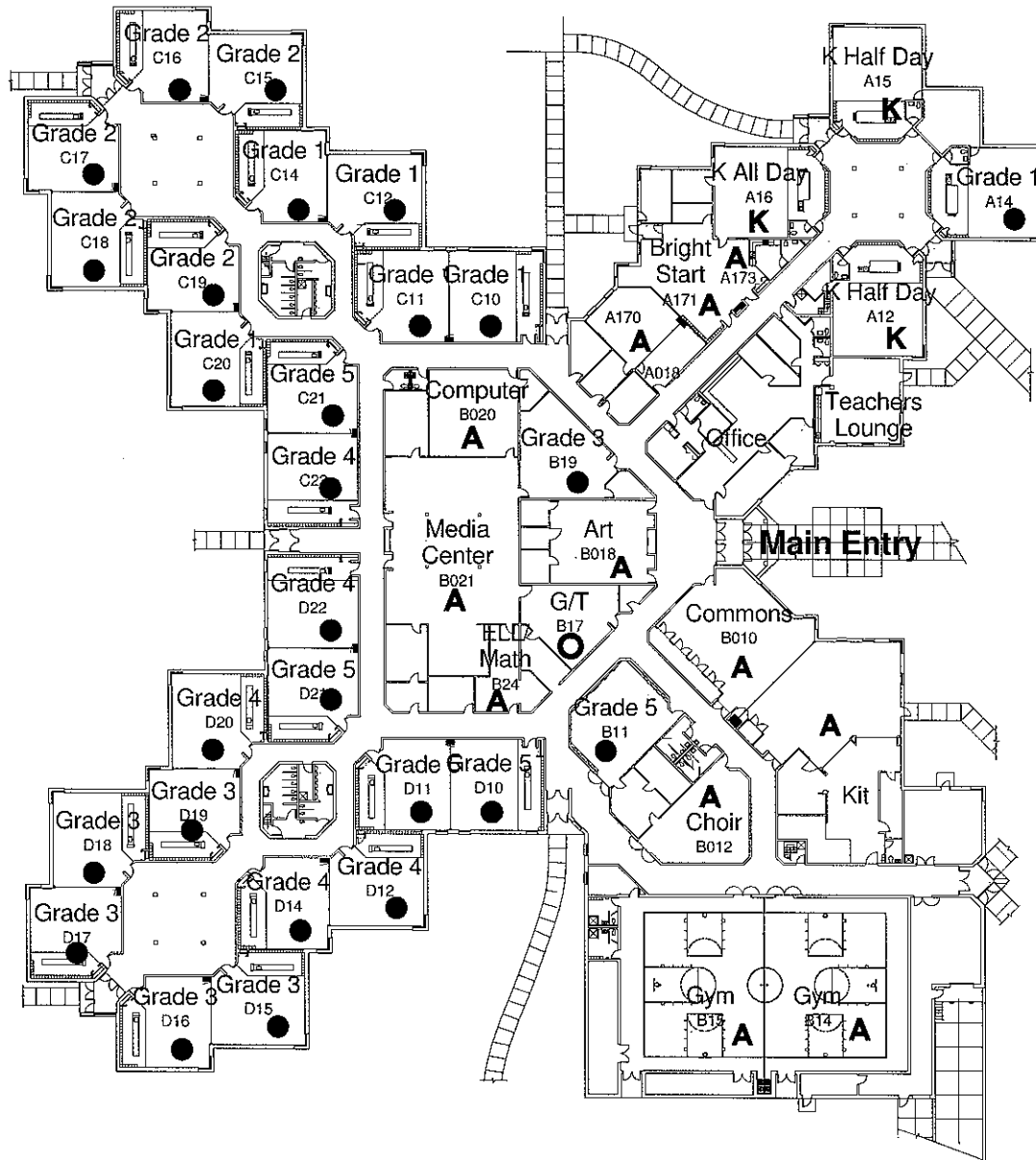
* 24 is average target class size.

Room Totals-Greenwood Elementary School		
Ancillary	11	16,928 SF
Classroom	22	19,371 SF
Kindergarten	4	4,280 SF
Potential	2	1,718 SF



Greenwood Elementary School Capacity

1/64" = 1'-0"



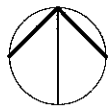
2010-2011 Capacity

K Half Day	2 (2 x 19) =	76
K All Day	1 x 21 =	21
● Grades 1-5	27 x 24* =	648
2010-2011 Capacity	=	745

2010-2011 Potential Capacity

K Half Day	2 (2 x 19) =	76
K All Day	1 x 21 =	21
● Grades 1-5	27 x 24* =	648
○ Potential Classrooms	1 x 24 =	24
2010-2011 Potential Capacity	=	769

* 24 is average target class size.

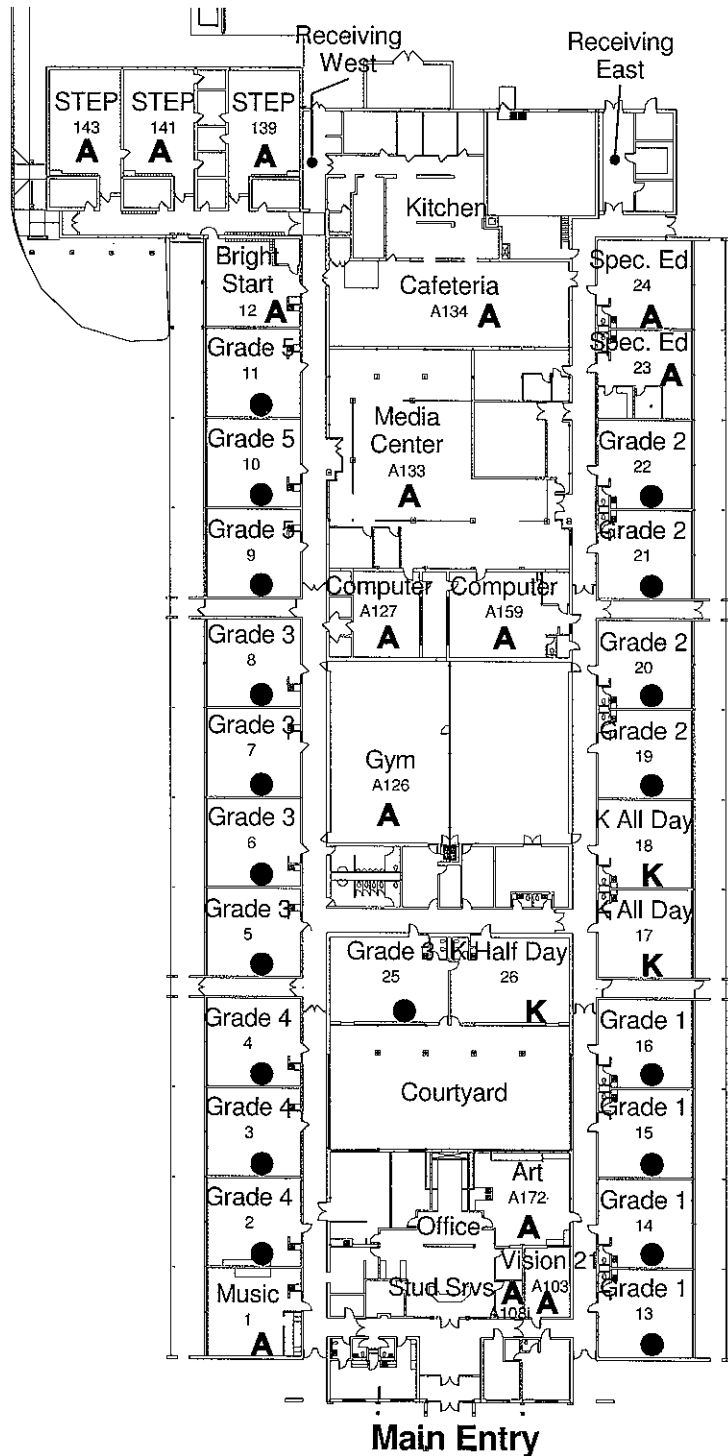


Kimberly Lane Elementary School Capacity

1/64" = 1'-0"

Room Totals-Kimberly Lane Elementary School		
Ancillary	8	16,640 SF
Classroom	27	25,865 SF
Kindergarten	3	3,347 SF
Potential	1	709 SF

FACILITIES STUDY - 2010/11



2010-2011 Capacity

- K** Half Day 1 (2 x 19) = 38
- K** All Day 2 x 21 = 42
- Grades 1-5 19 x 24* = 456

2010-2011 Capacity = 536

2010-2011 Potential Capacity

- K** Half Day 1 (2 x 19) = 38
- K** All Day 2 x 21 = 42
- Grades 1-5 19 x 24* = 456
- Potential Classrooms 1 x 24 = 24

2010-2011 Potential Capacity= 560

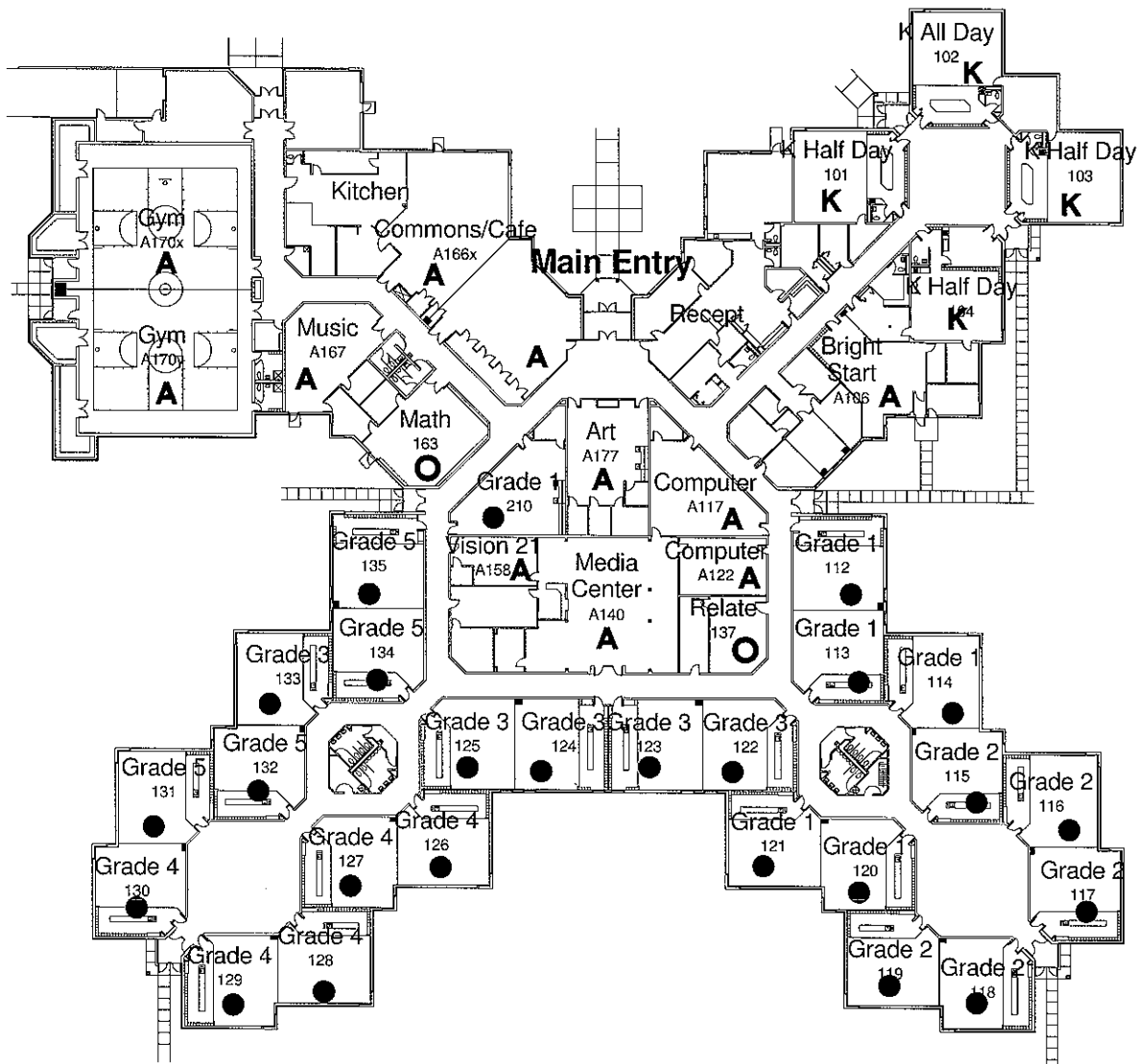
* 24 is average target class size.

Room Totals-Oakwood Elementary School		
Ancillary	9	15,685 SF
Classroom	19	17,361 SF
Kindergarten	3	2,854 SF



Oakwood Elementary School Capacity

1/64" = 1'-0"



2010-2011 Capacity

K Half Day	3 (2 x 19) =	114
K All Day	1 x 21 =	21
● Grades 1-5	26 x 24* =	624
2010-2011 Capacity	=	759

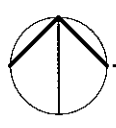
2010-2011 Potential Capacity

K Half Day	3 (2 x 19) =	114
K All Day	1 x 21 =	21
● Grades 1-5	26 x 24* =	624
○ Potential Classrooms	2 x 24 =	48

2010-2011 Potential Capacity= 807

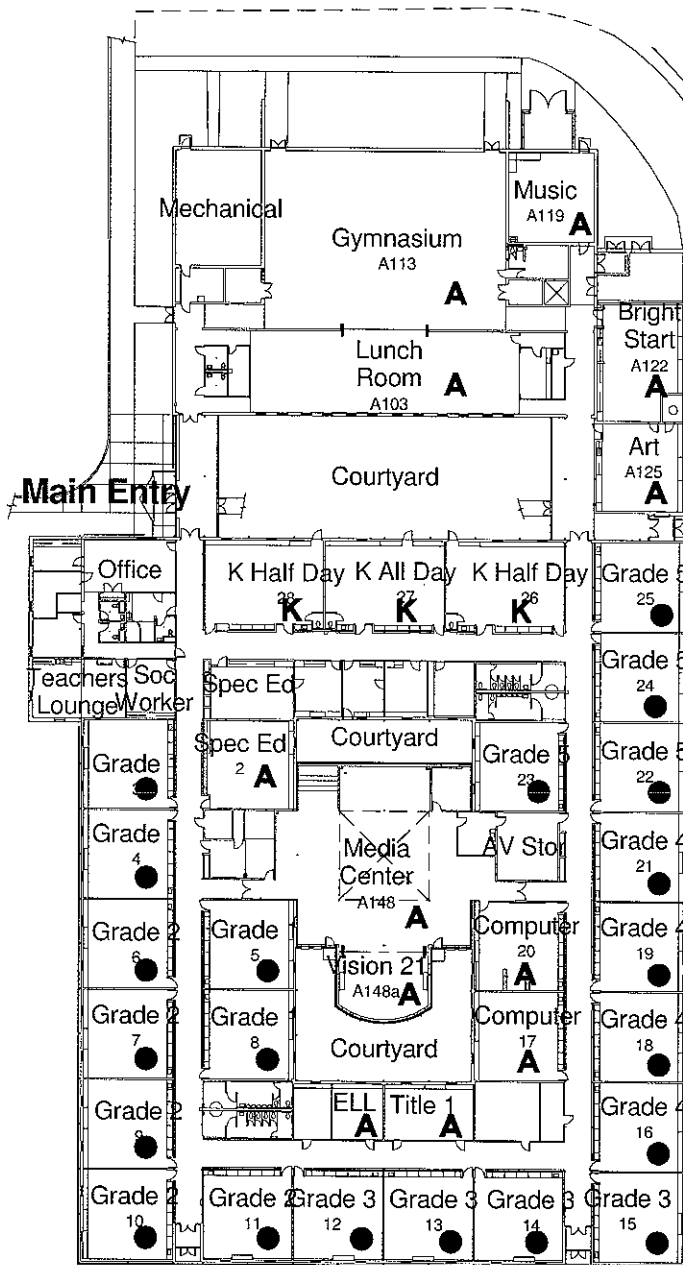
* 24 is average target class size.

Room Totals-Plymouth Creek Elementary School	
Ancillary	9 16,752 SF
Classroom	25 24,532 SF
Kindergarten	4 4,246 SF



Plymouth Creek Elementary School Capacity

1/64" = 1'-0"



2010-2011 Capacity

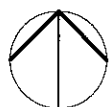
- K** Half Day 2 (2 x 19) = 76
- K** All Day 1 x 21 = 21
- Grades 1-5 21 x 24* = 504
- 2010-2011 Capacity = 601**

2010-2011 Potential Capacity

- K** Half Day 2 (2 x 19) = 76
- K** All Day 1 x 21 = 21
- Grades 1-5 21 x 24* = 504
- Potential Classrooms 0 x 24 = 0
- 2010-2011 Potential Capacity= 601**

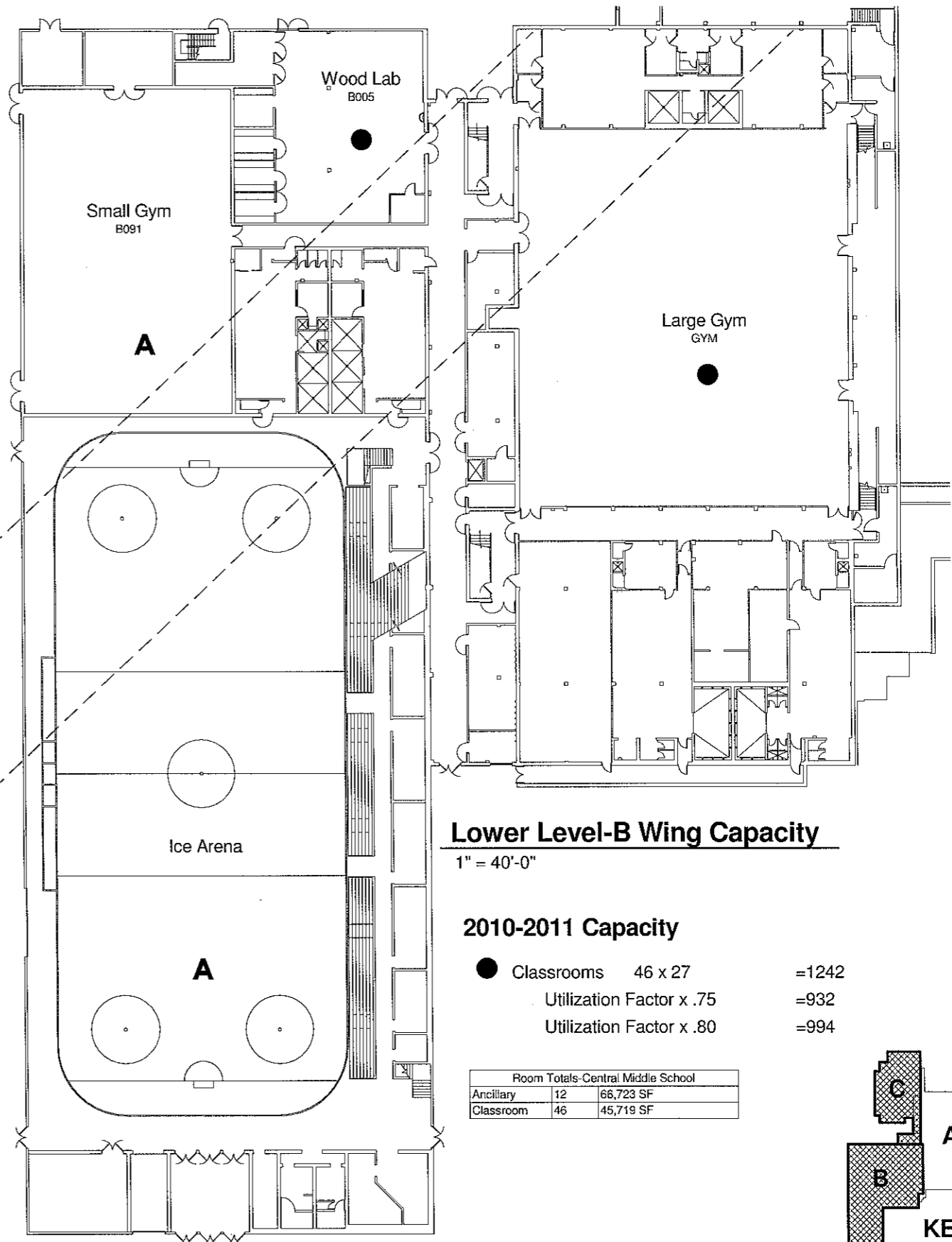
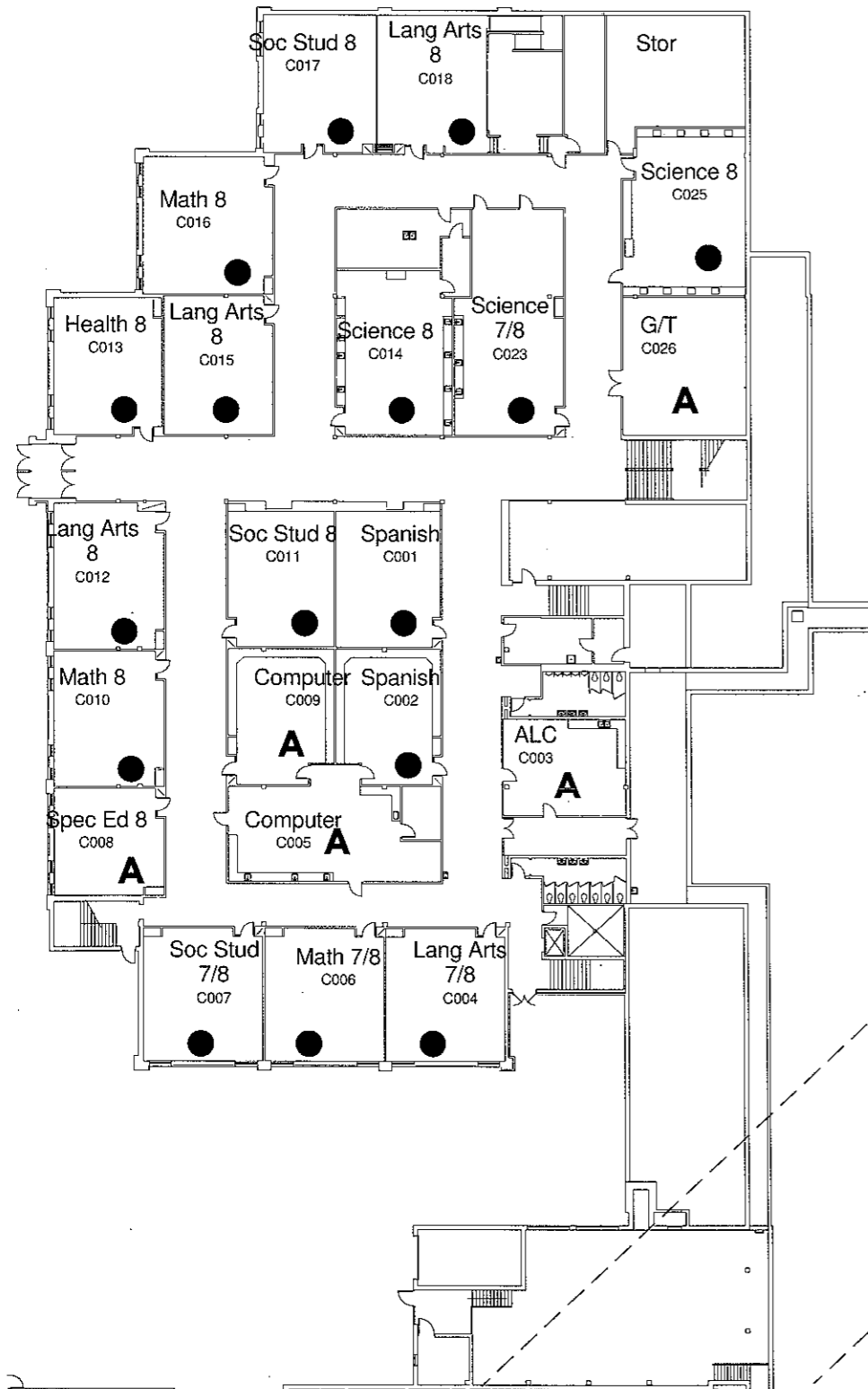
* 24 is average target class size.

Room Totals-Sunset Hill Elementary School		
Ancillary	8	16,121 SF
Classroom	21	18,623 SF
Kindergarten	3	3,428 SF



Sunset Hill Elementary School Capacity

1/64" = 1'-0"



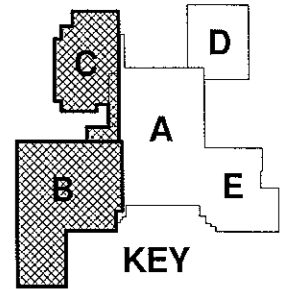
Lower Level-B Wing Capacity

1" = 40'-0"

2010-2011 Capacity

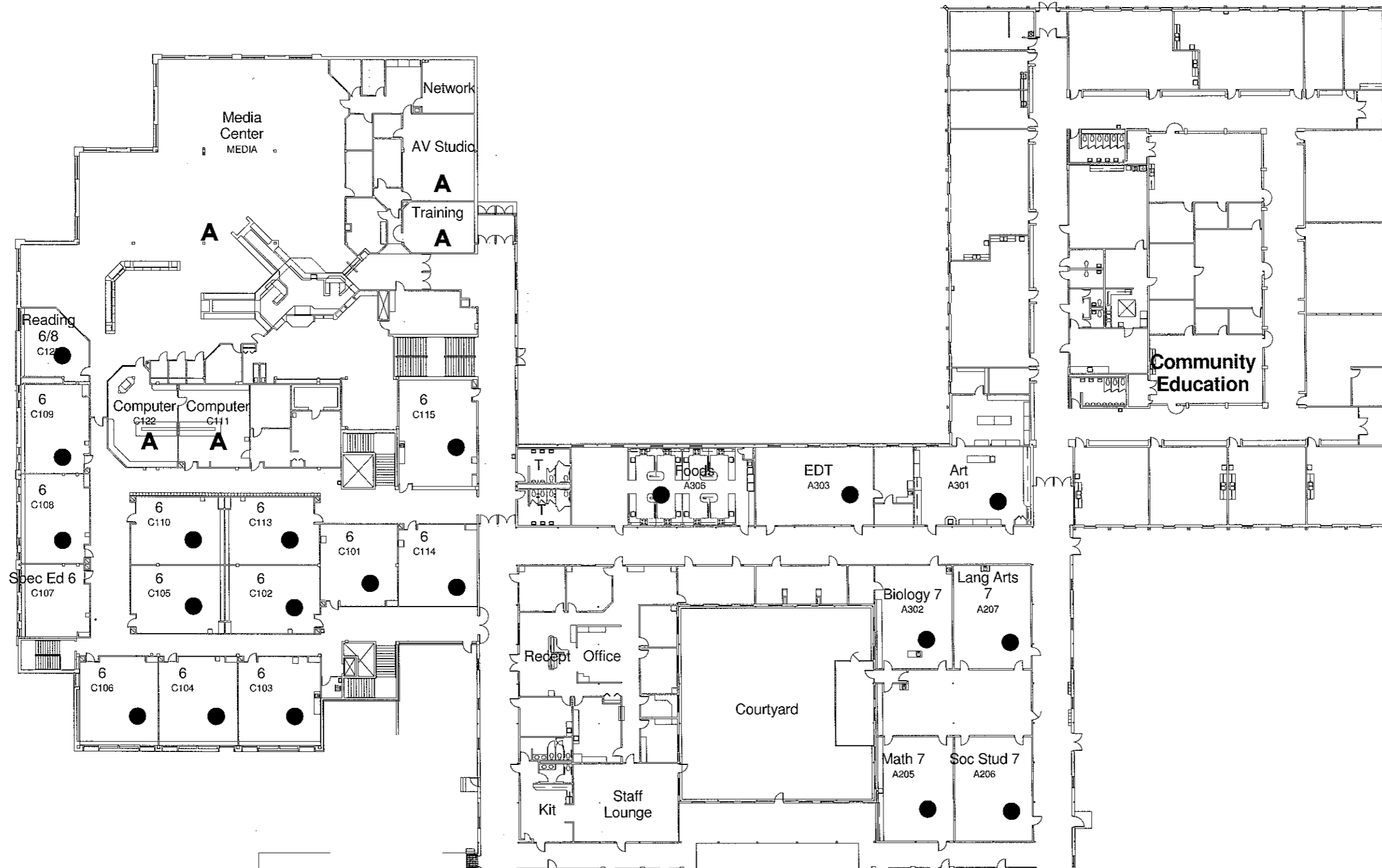
- Classrooms 46 x 27 =1242
- Utilization Factor x .75 =932
- Utilization Factor x .80 =994

Room Totals-Central Middle School		
Ancillary	12	66,723 SF
Classroom	46	45,719 SF



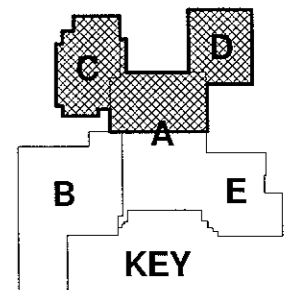
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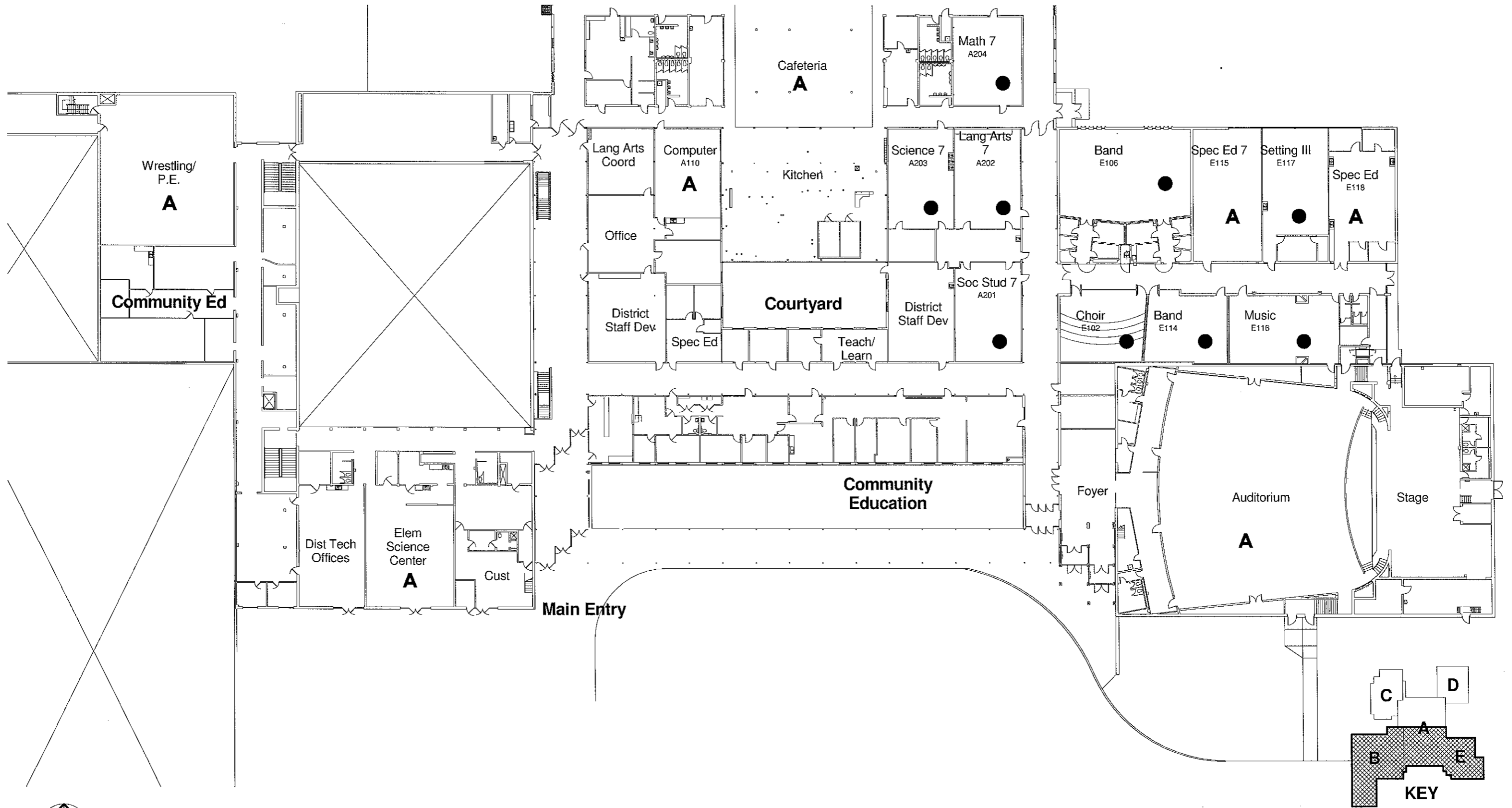
Central Middle School Lower Level-C Wing Capacity
1" = 40'-0"



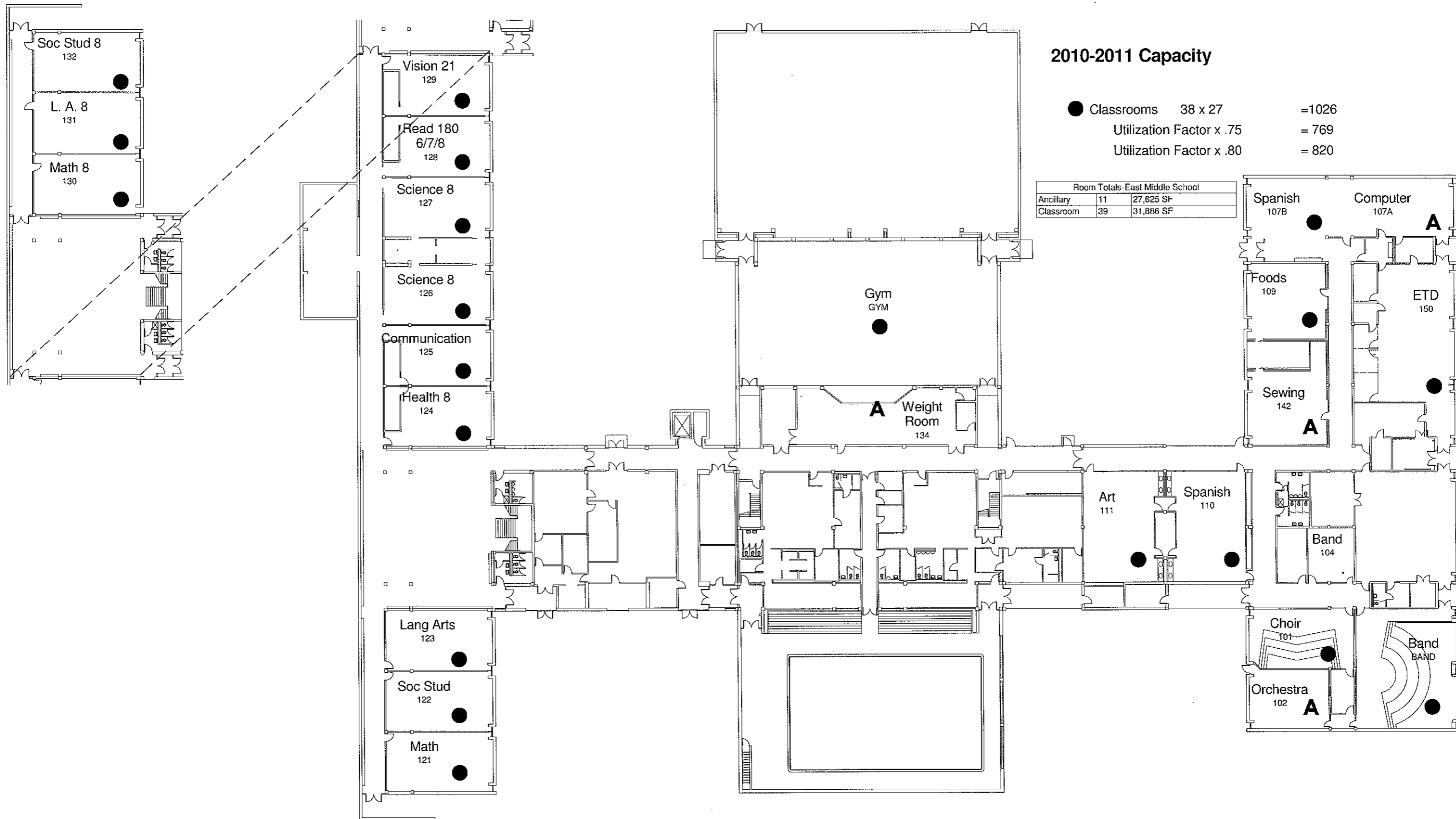
Central Middle School Main Level-North Capacity


1" = 40'-0"

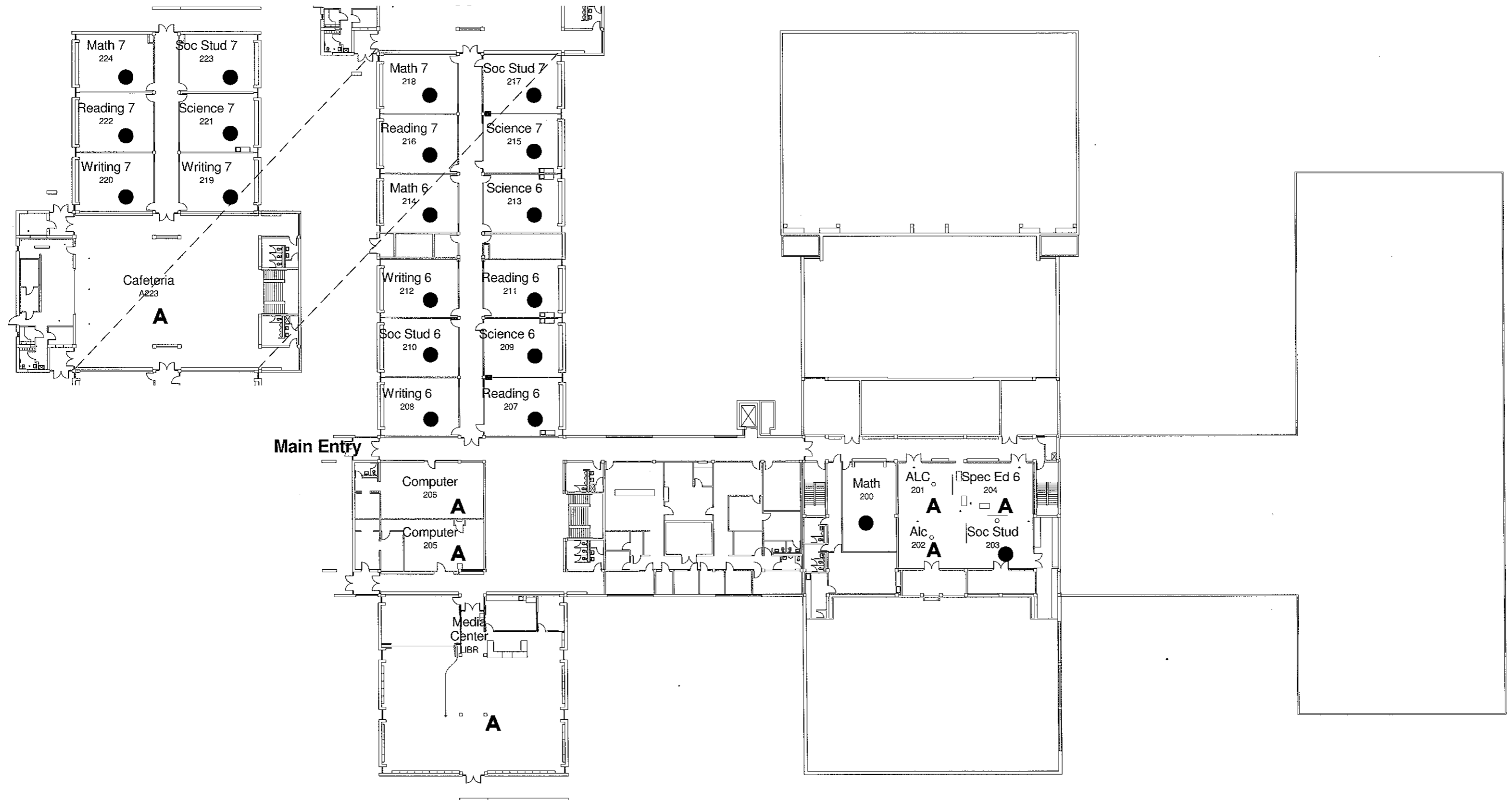





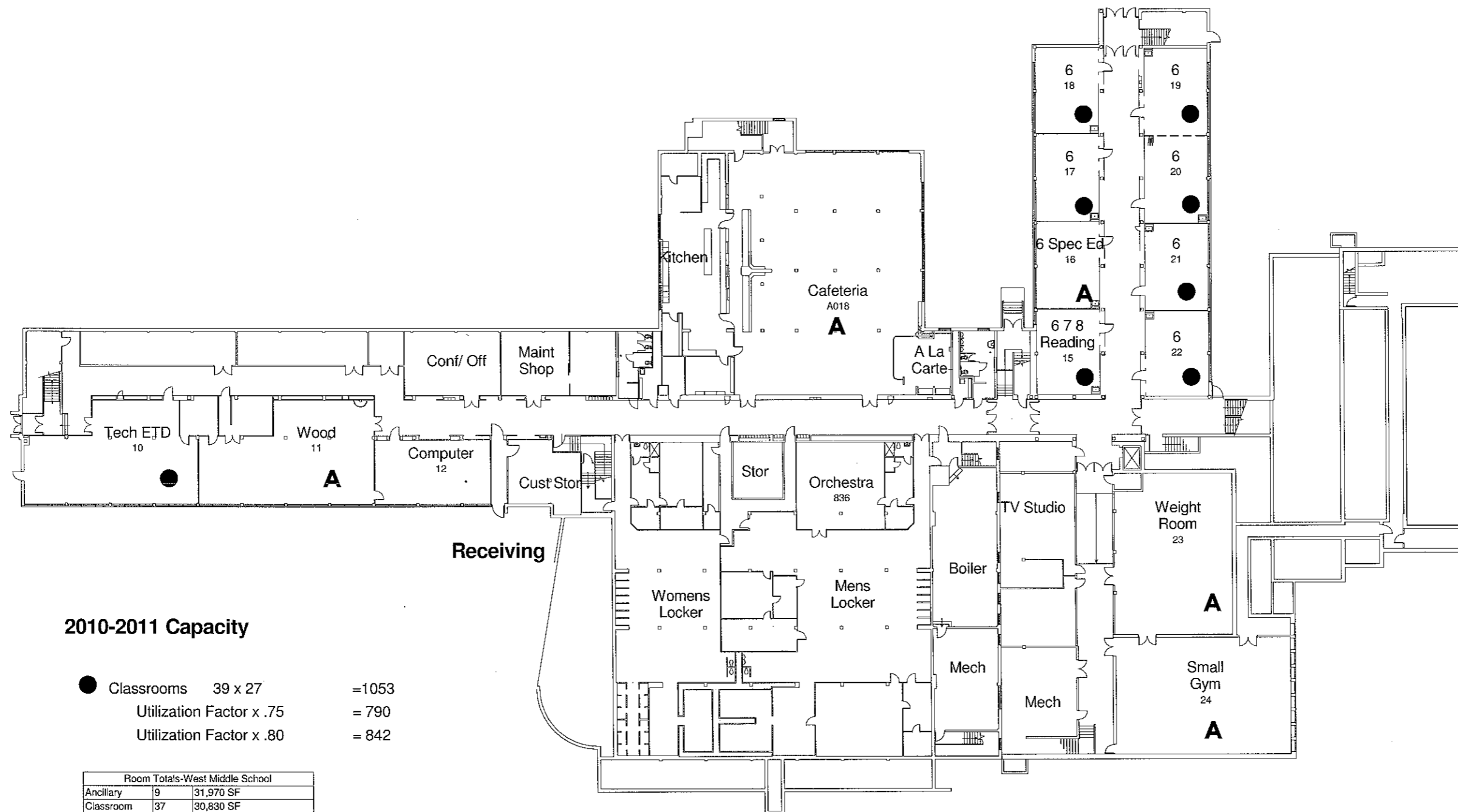
 **Central Middle School Main Level-South Capacity**
1" = 40'-0"



 **East Middle School Lower Level Capacity**
1" = 40'-0"



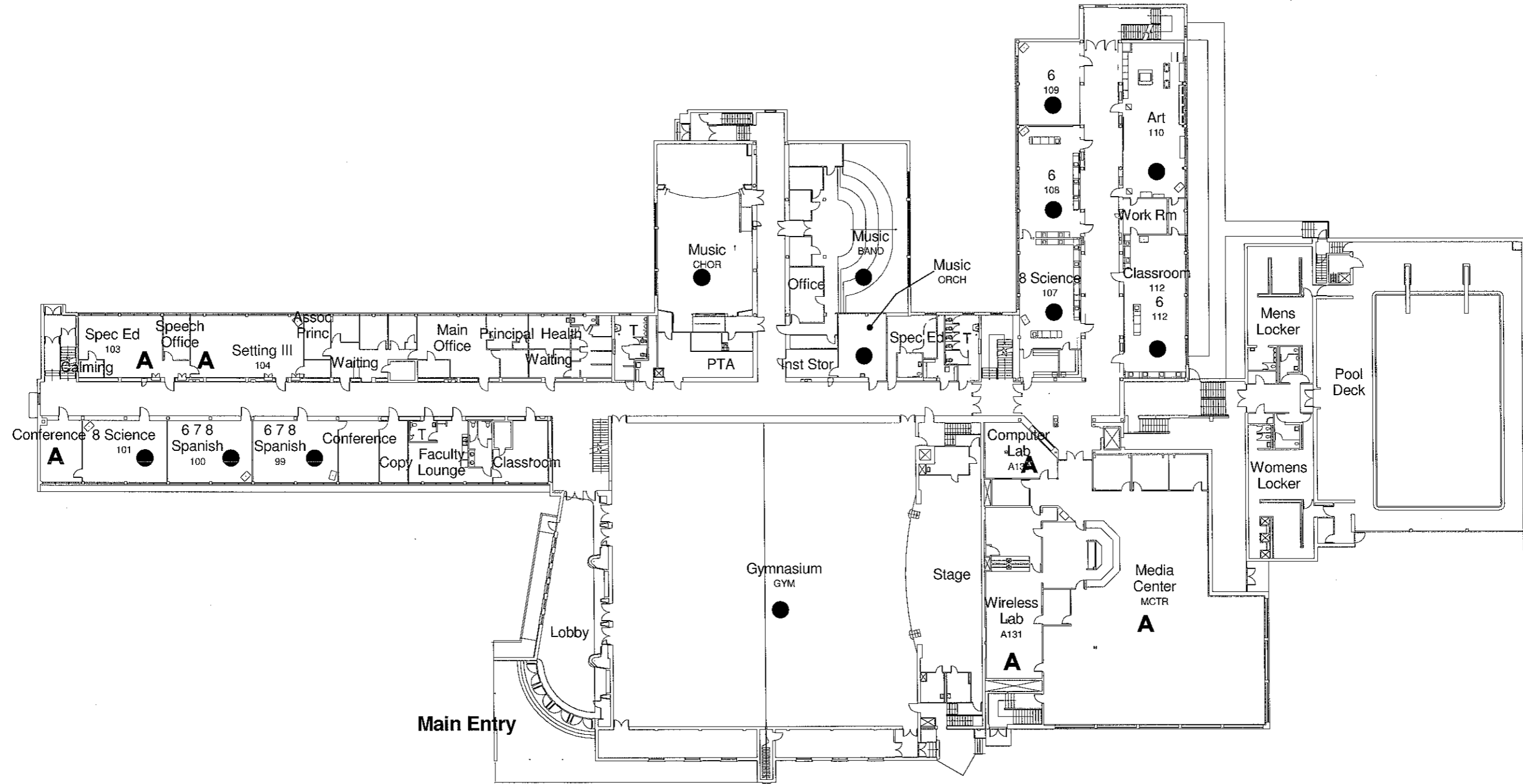
 **East Middle School Main Level Capacity**
1" = 40'-0"



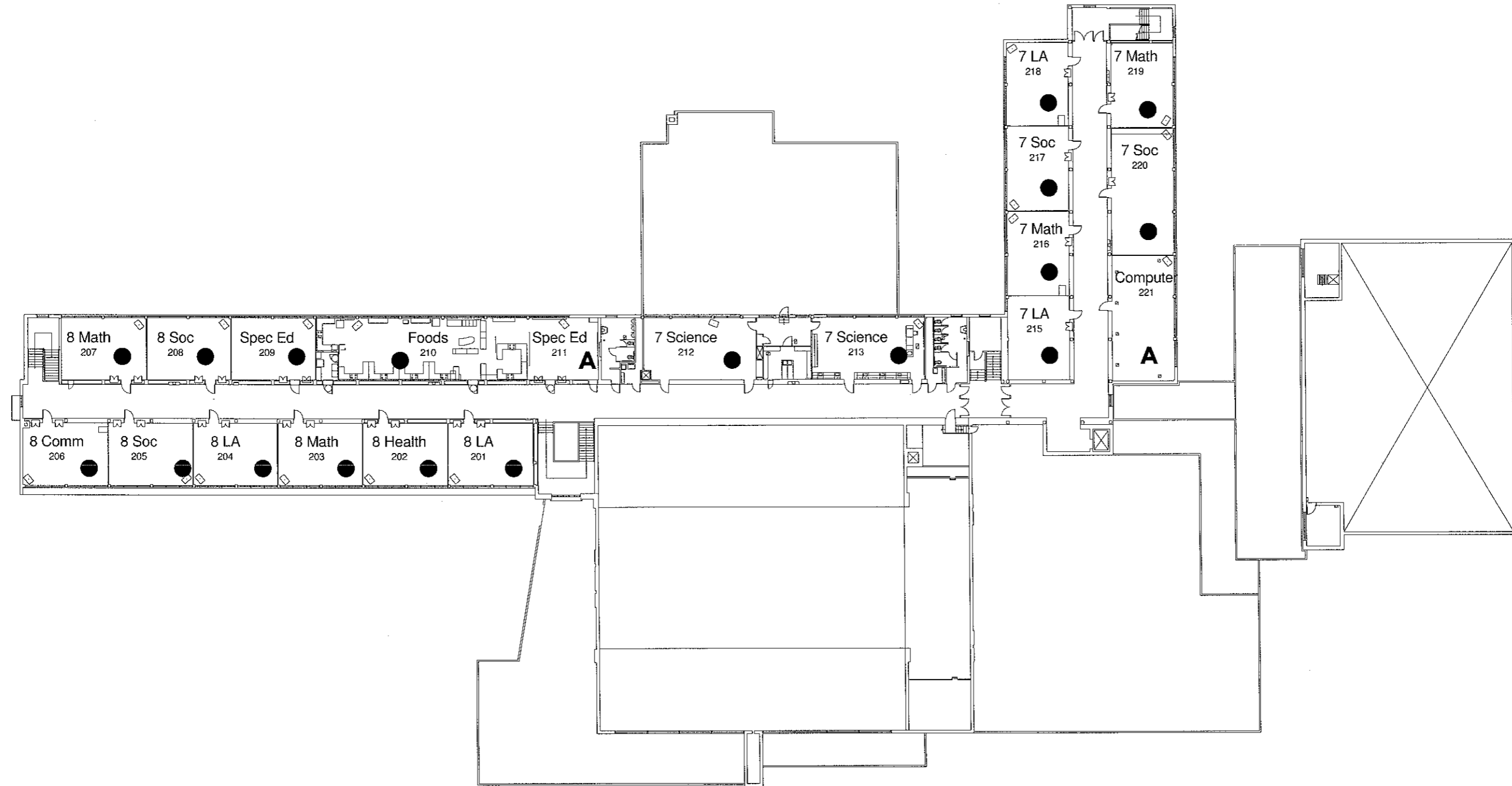
2010-2011 Capacity

- Classrooms 39 x 27 = 1053
- Utilization Factor x .75 = 790
- Utilization Factor x .80 = 842

Room Totals-West Middle School		
Ancillary	9	31,970 SF
Classroom	37	30,830 SF



 **West Middle School Main Level Capacity**
1" = 40'-0"



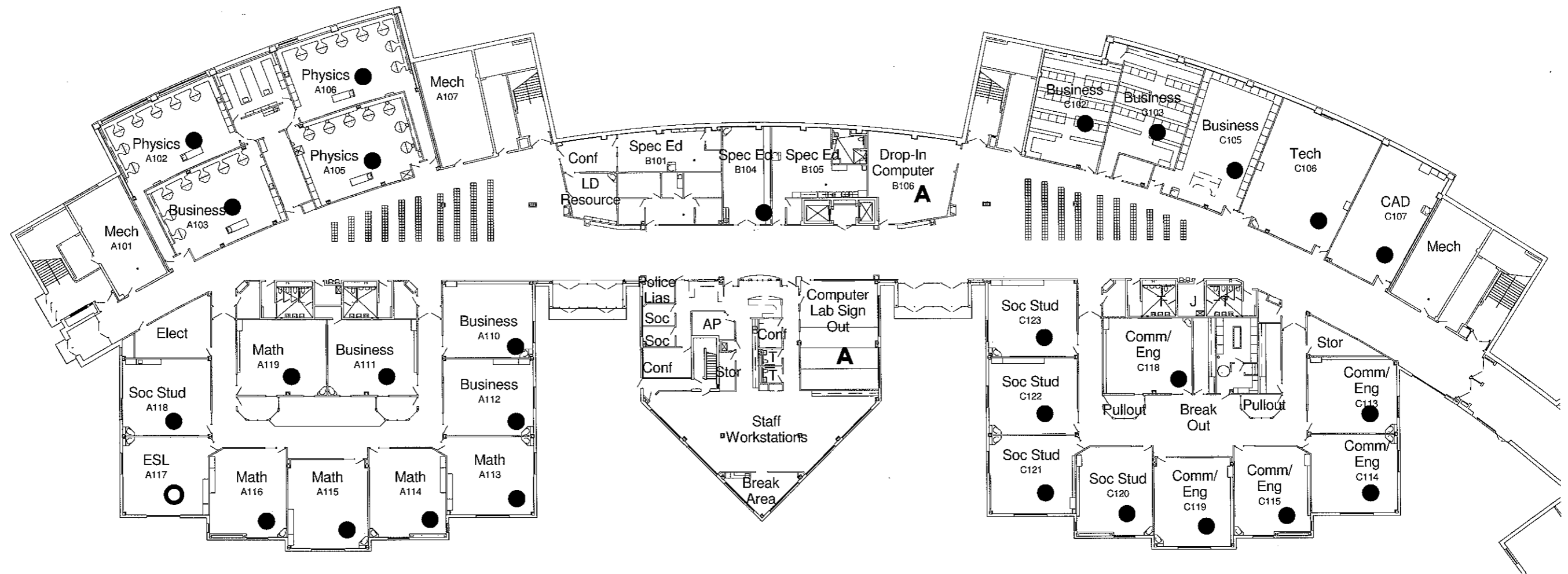
2010-2011 Capacity

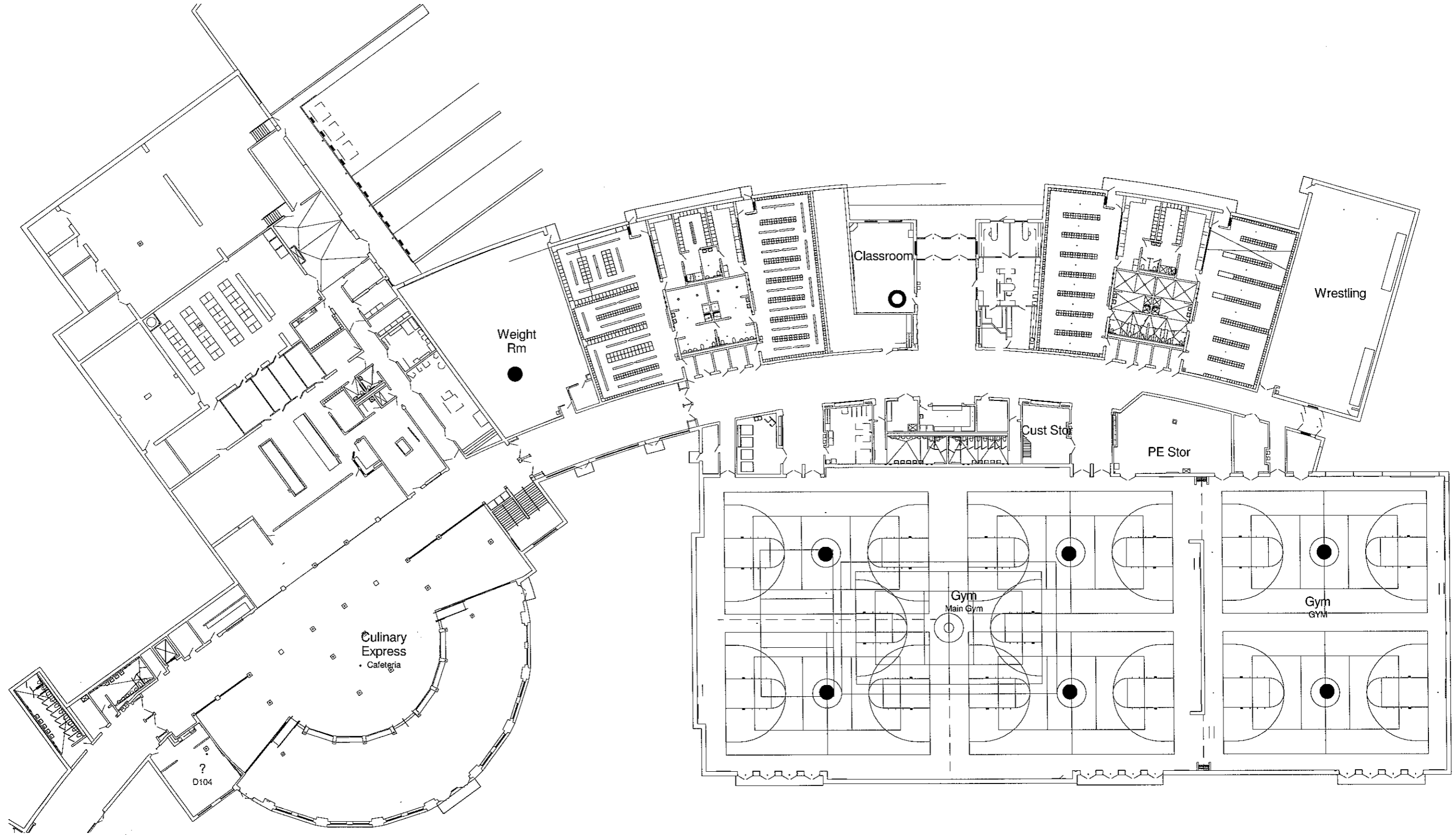
- Classrooms 125 x 28 =3,500
- Utilization Factor x .90 =3,150

2010-2011 Capacity = 3,150

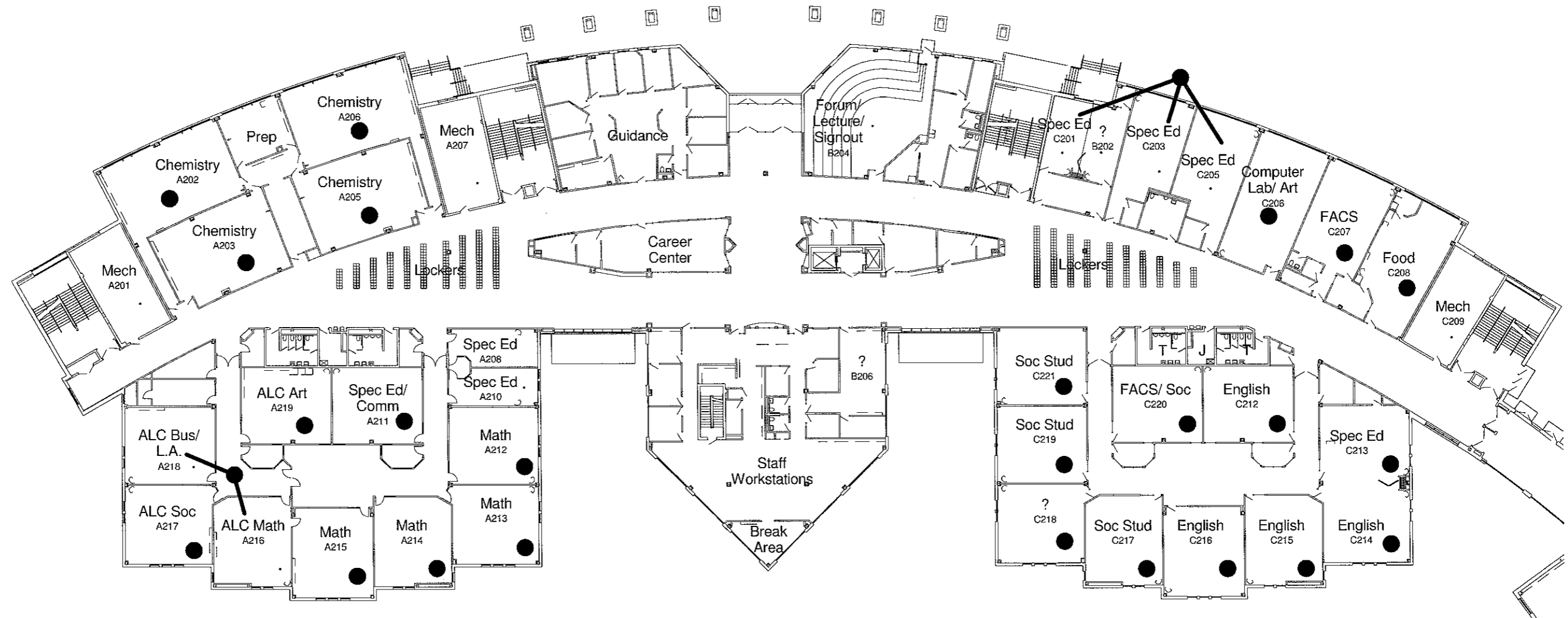
- Potential Classrooms 2 x 28 =56
- Utilization Factor x .90 =50

2010-2011 Potential Capacity = 3,200





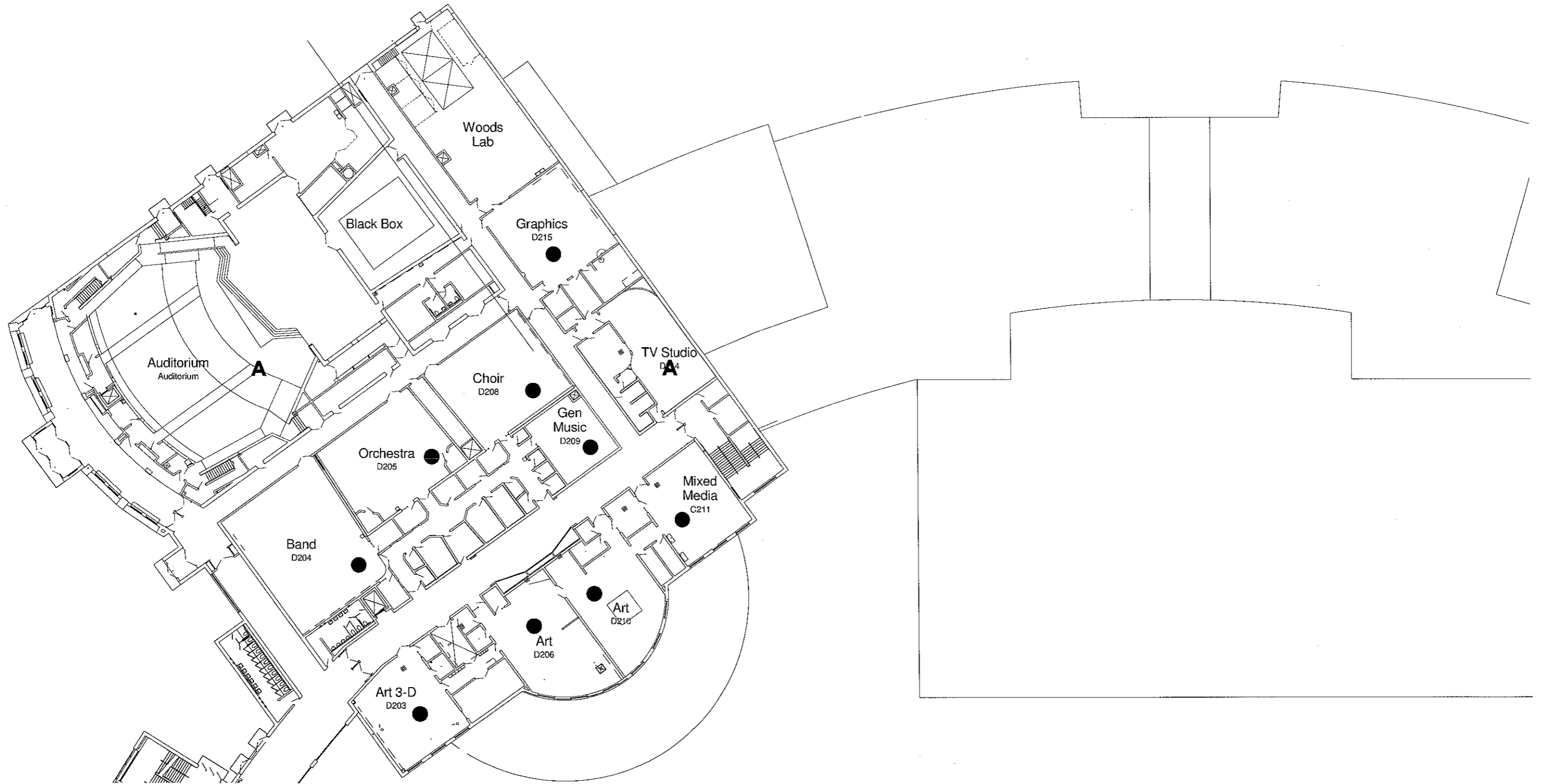
 **Wayzata High School First Floor South Capacity**
1" = 40'-0"



Wayzata High School Second Floor North Capacity

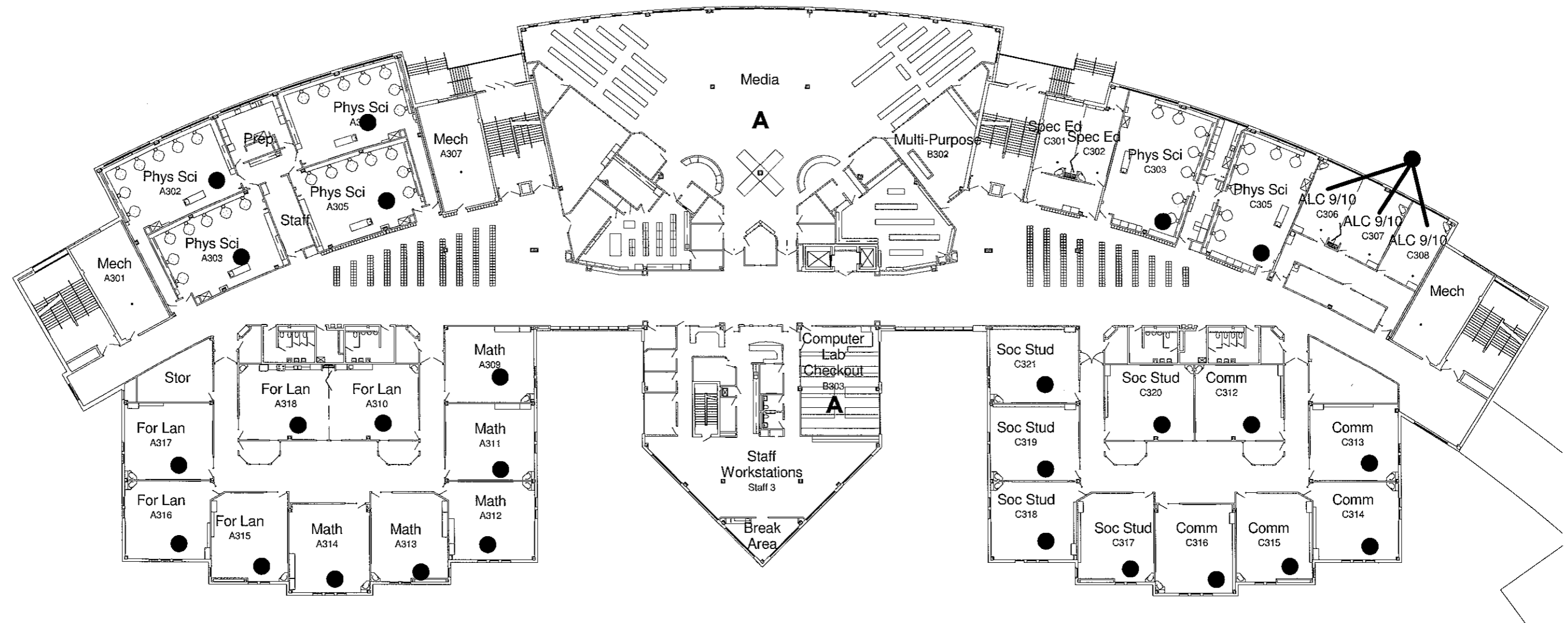
1" = 40'-0"

Commission No. 102214



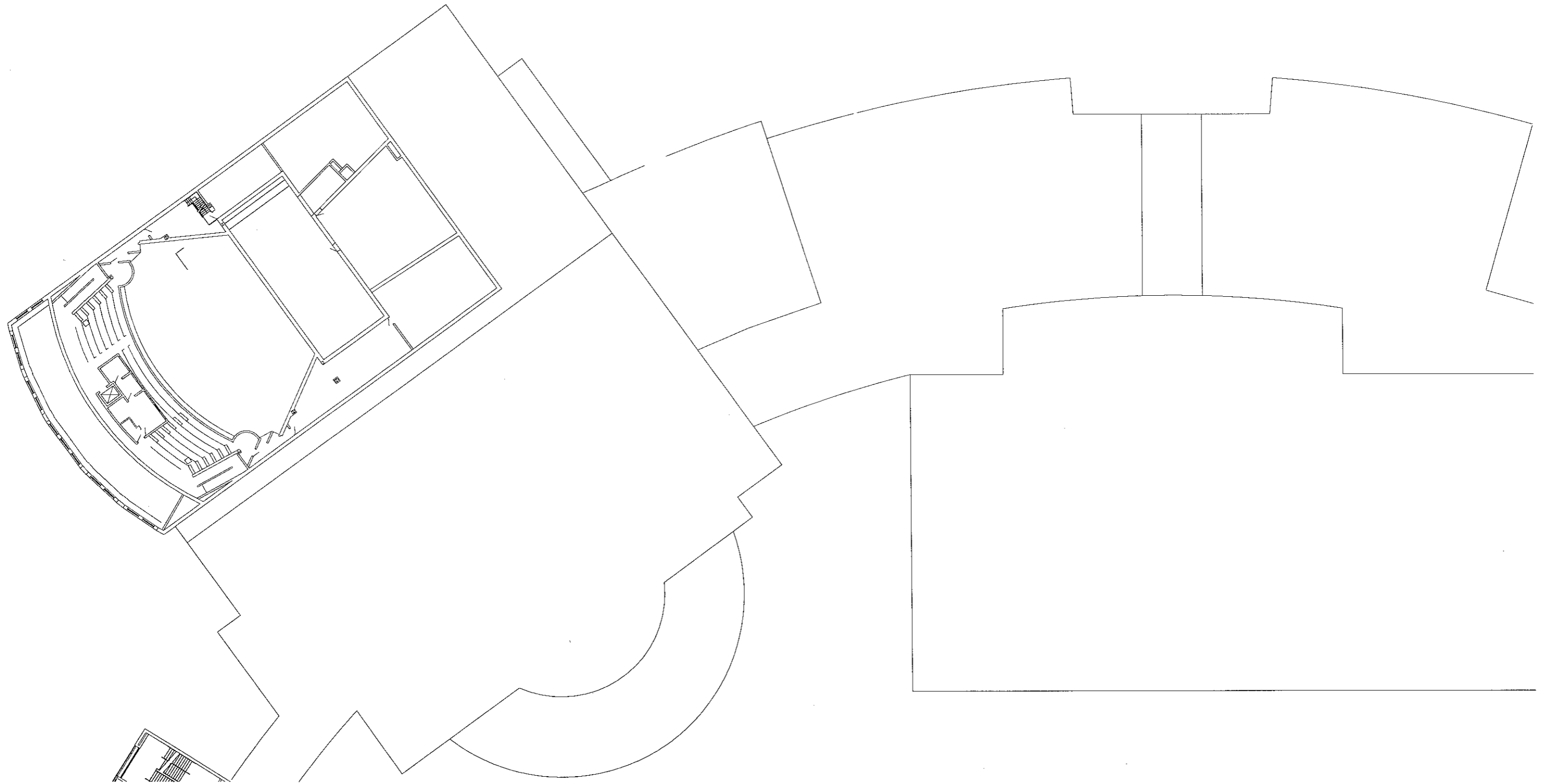
Wayzata High School Second Floor South Capacity

1" = 40'-0"

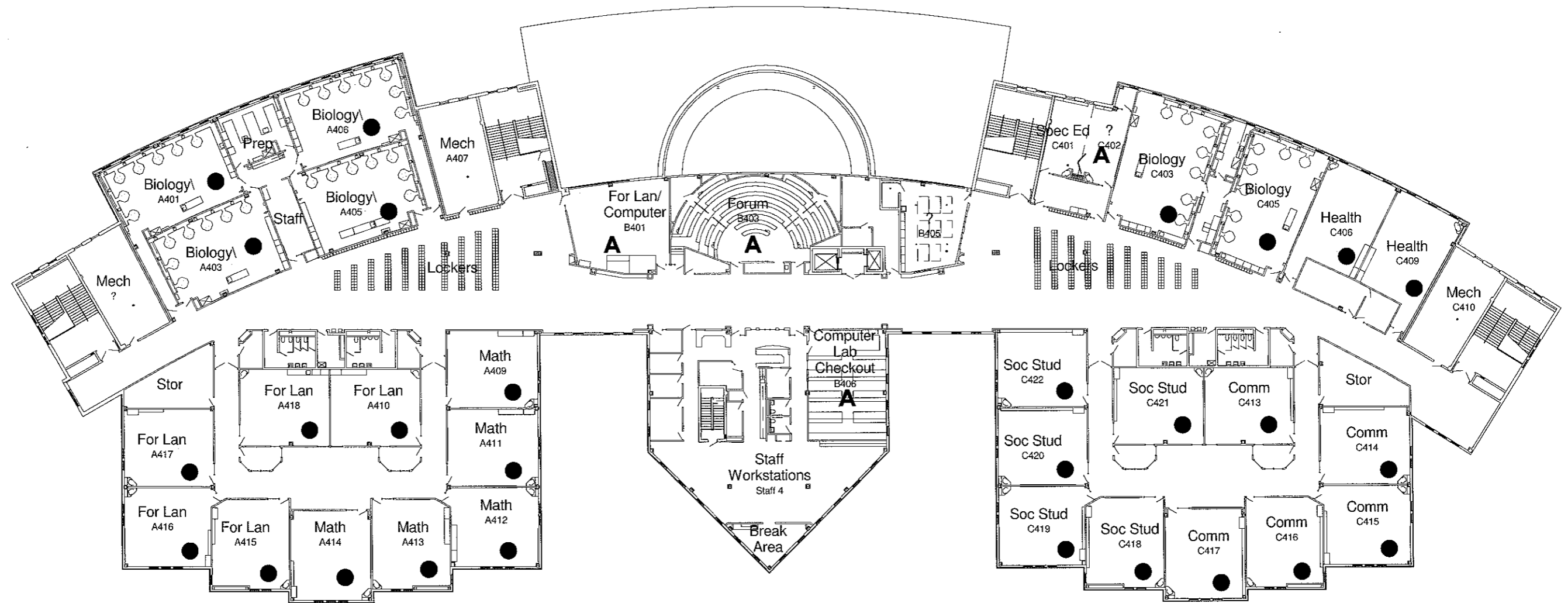


Wayzata High School Third Floor North Capacity

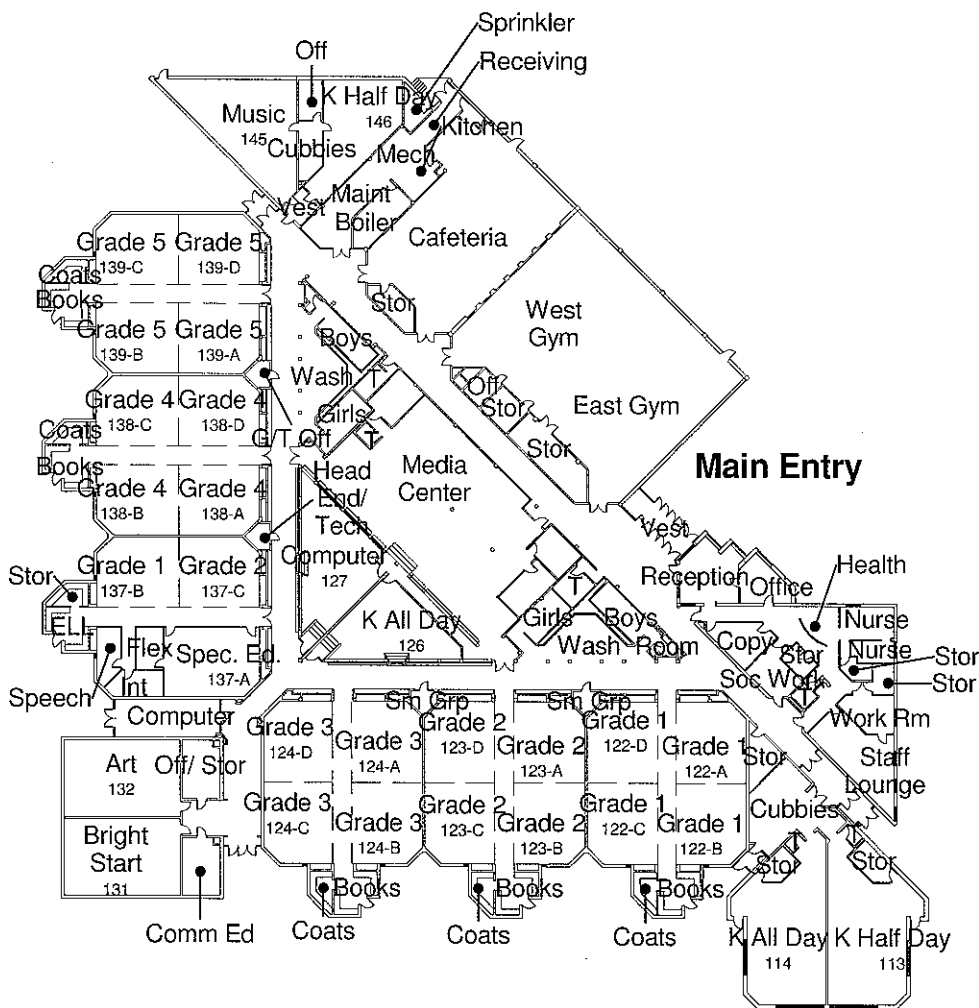
1" = 40'-0"



 **Wayzata High School Third Floor South Capacity**
1" = 40'-0"

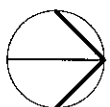
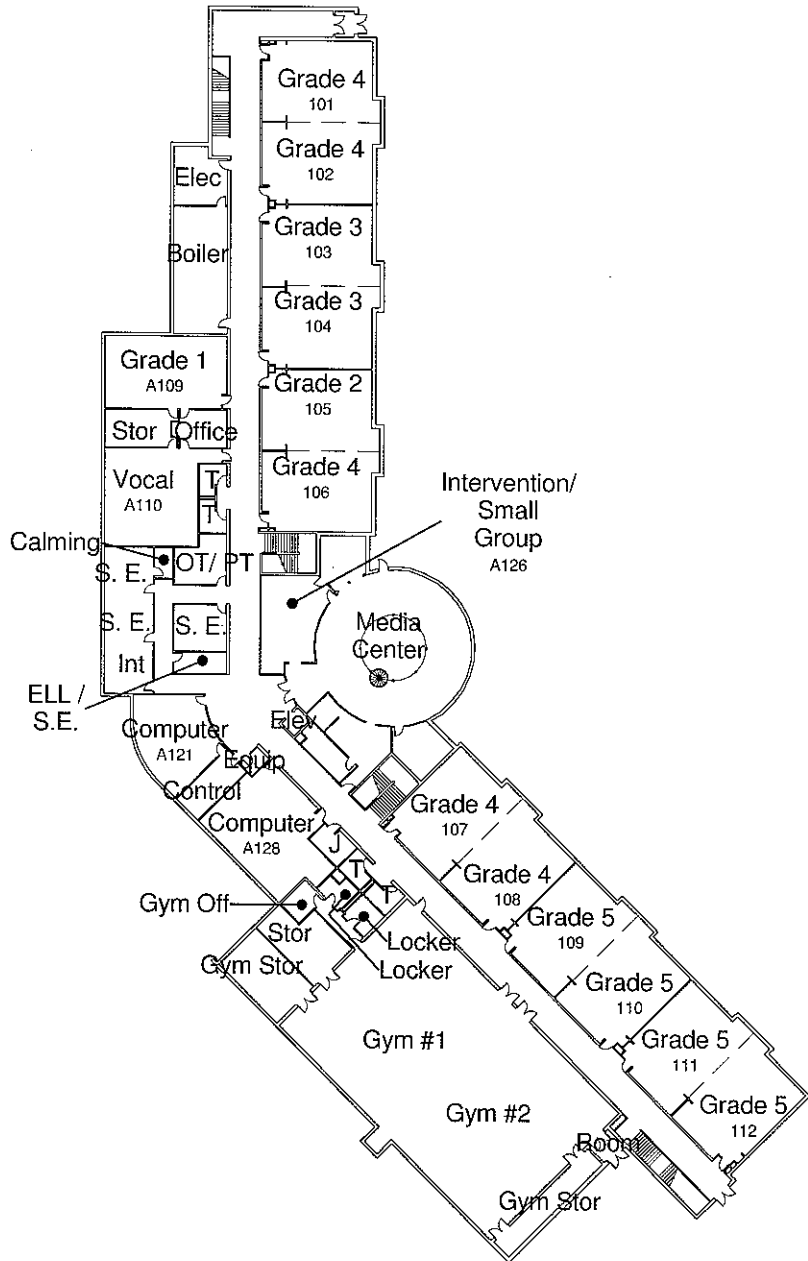


APPENDIX B: 2010/11 UTILIZATION DIAGRAMS



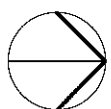
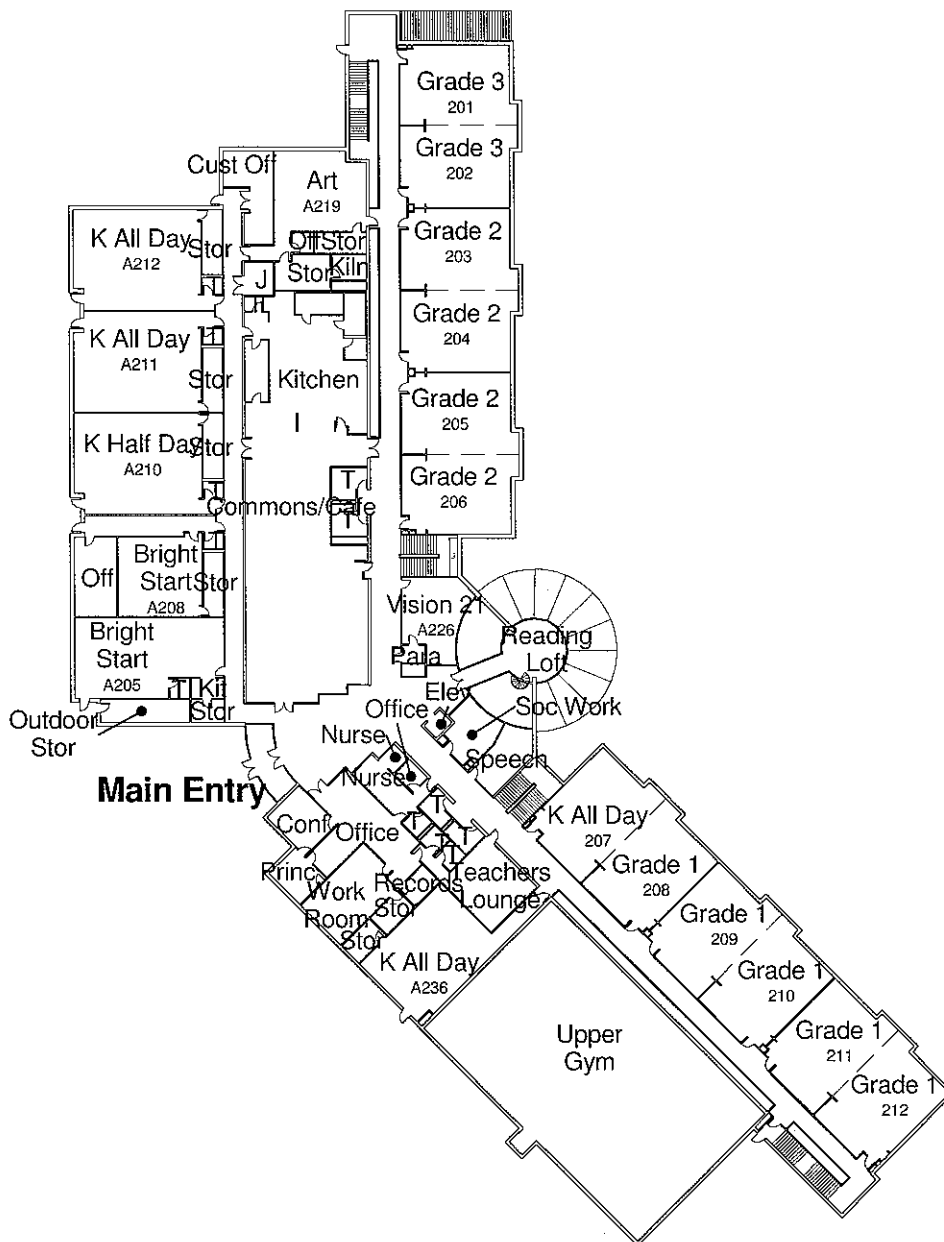
Birchview Elementary School Utilization

1/64" = 1'-0"



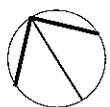
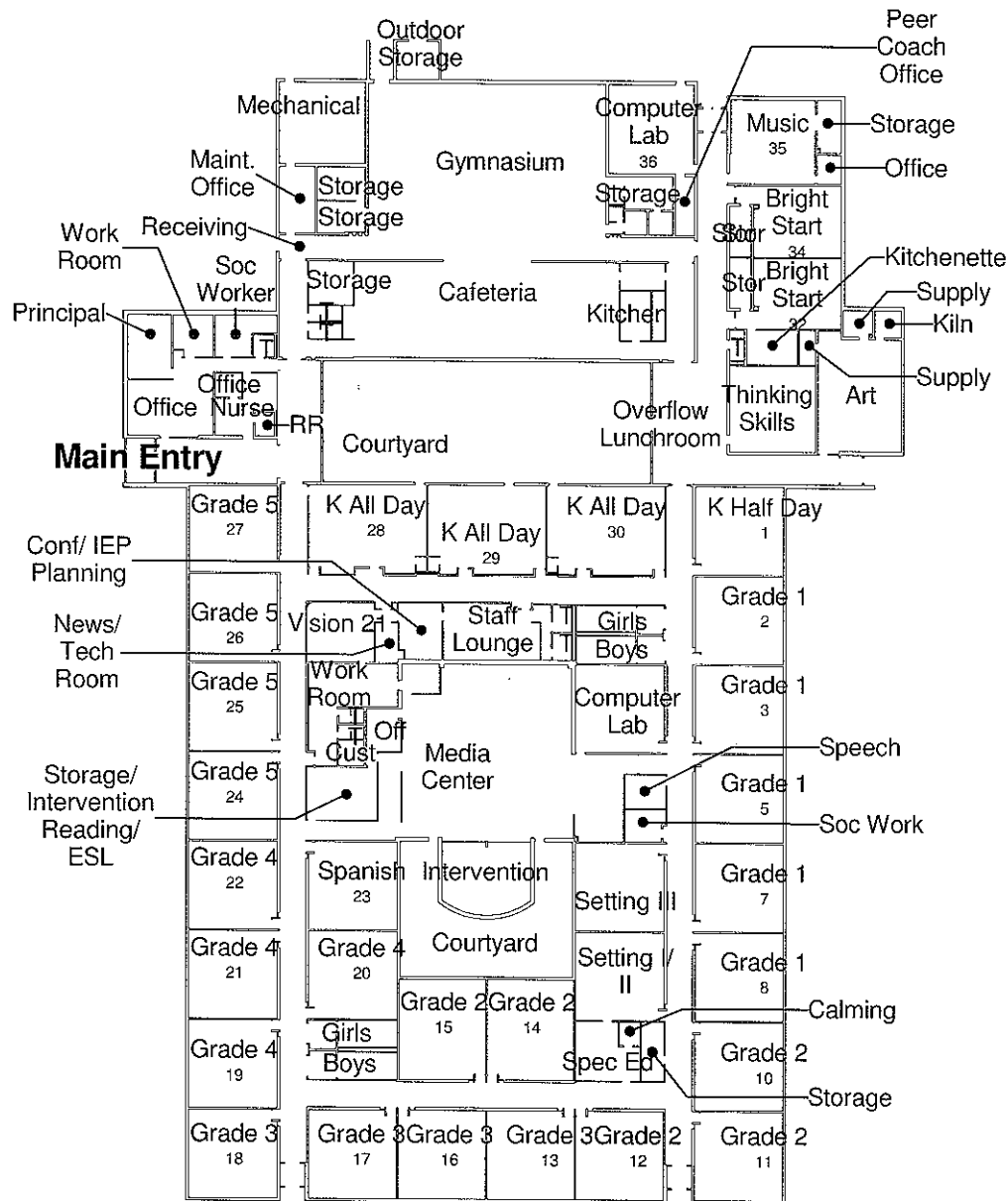
Gleason Lake Elementary School Lower Level Utilization

1/64" = 1'-0"



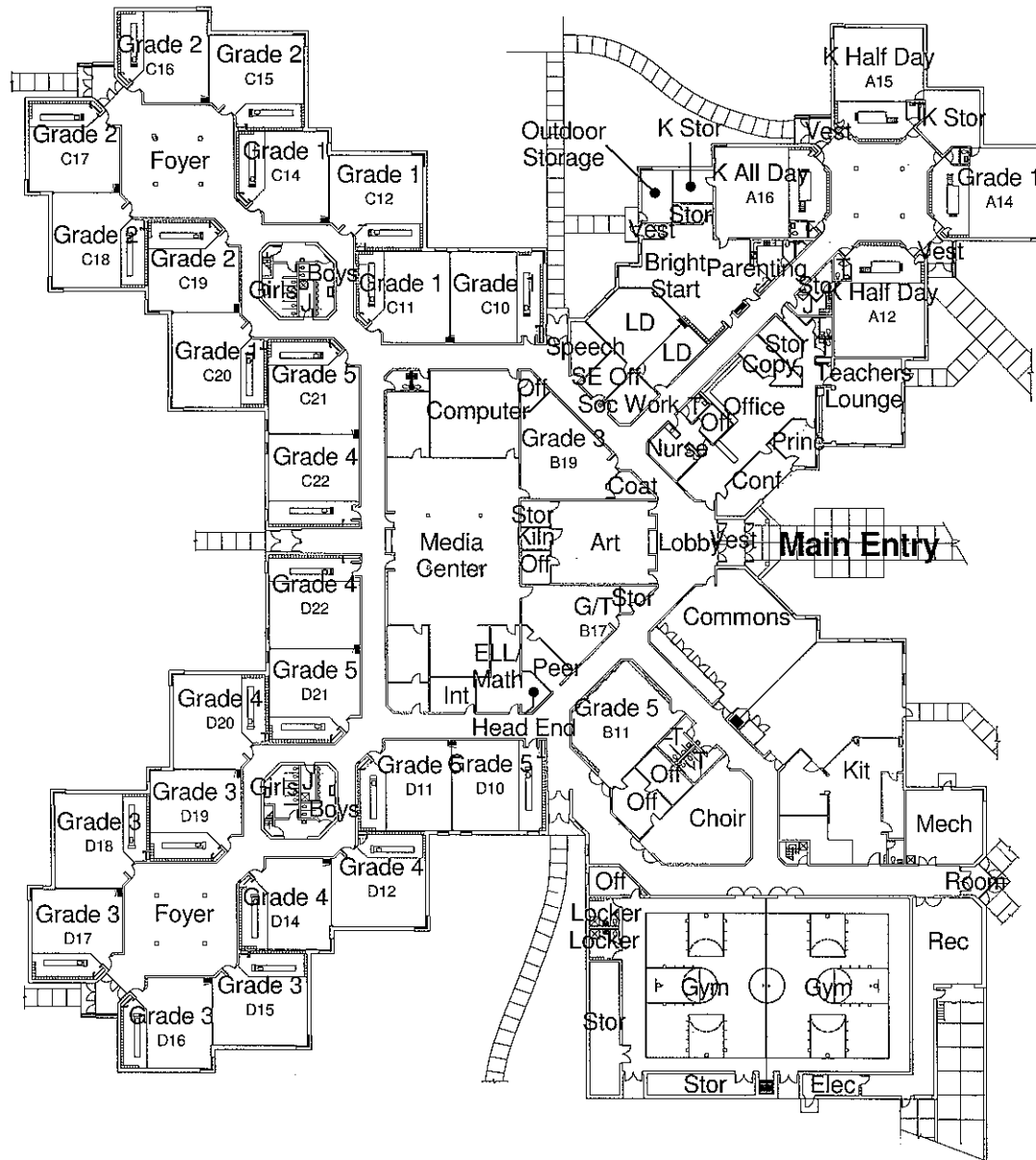
Gleason Lake Elementary School Upper Level Utilization

1/64" = 1'-0"



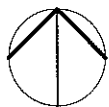
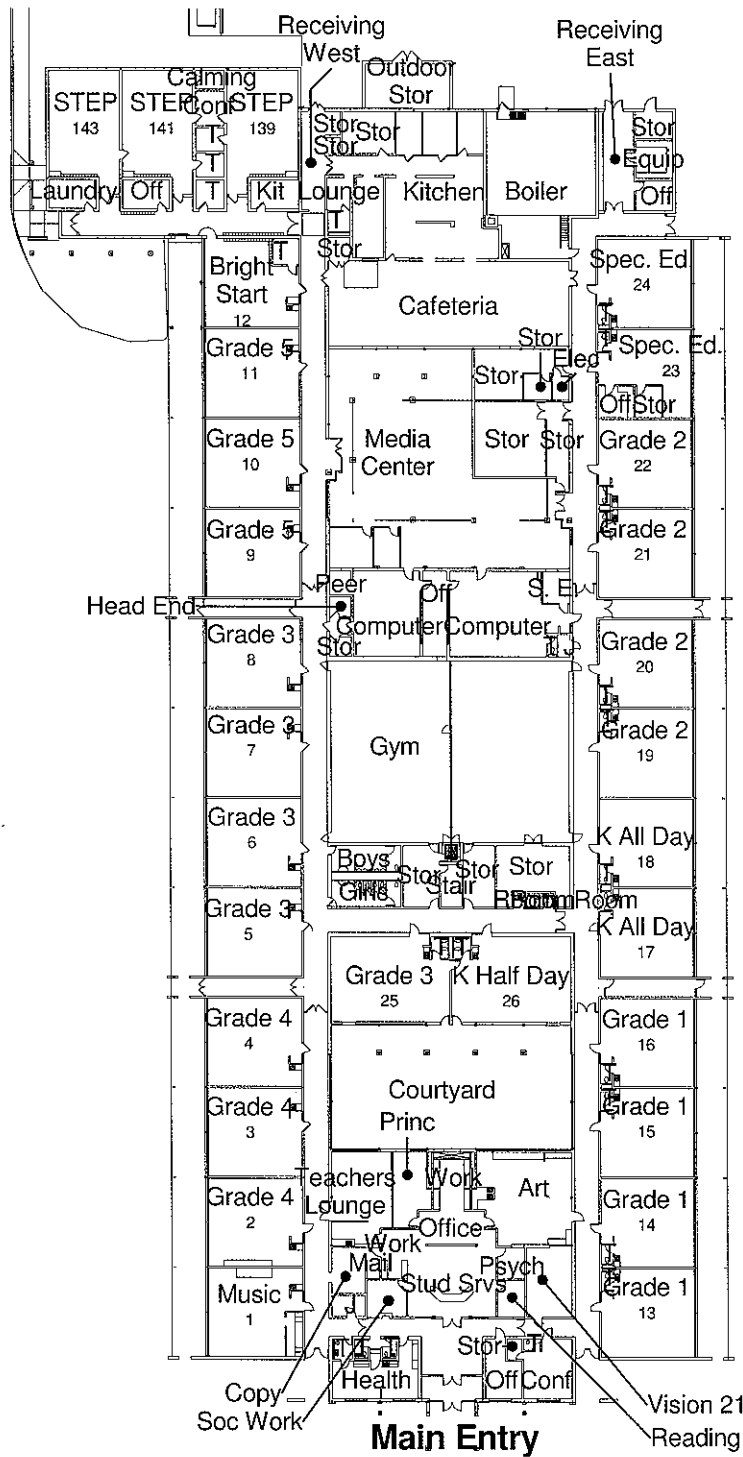
Greenwood Elementary School Utilization

1/64" = 1'-0"



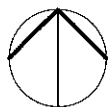
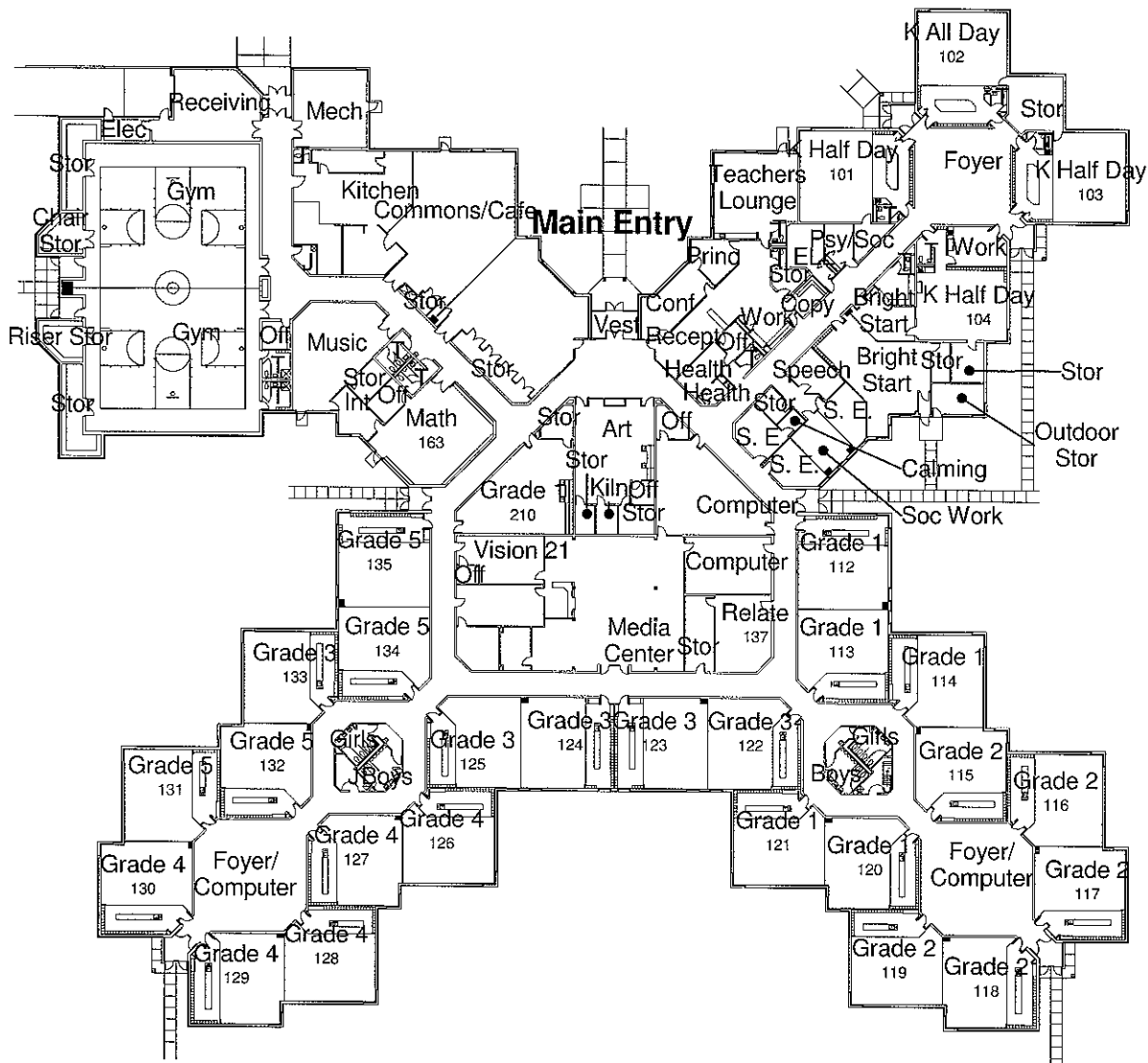
Kimberly Lane Elementary School Utilization

1/64" = 1'-0"



Oakwood Elementary School Utilization

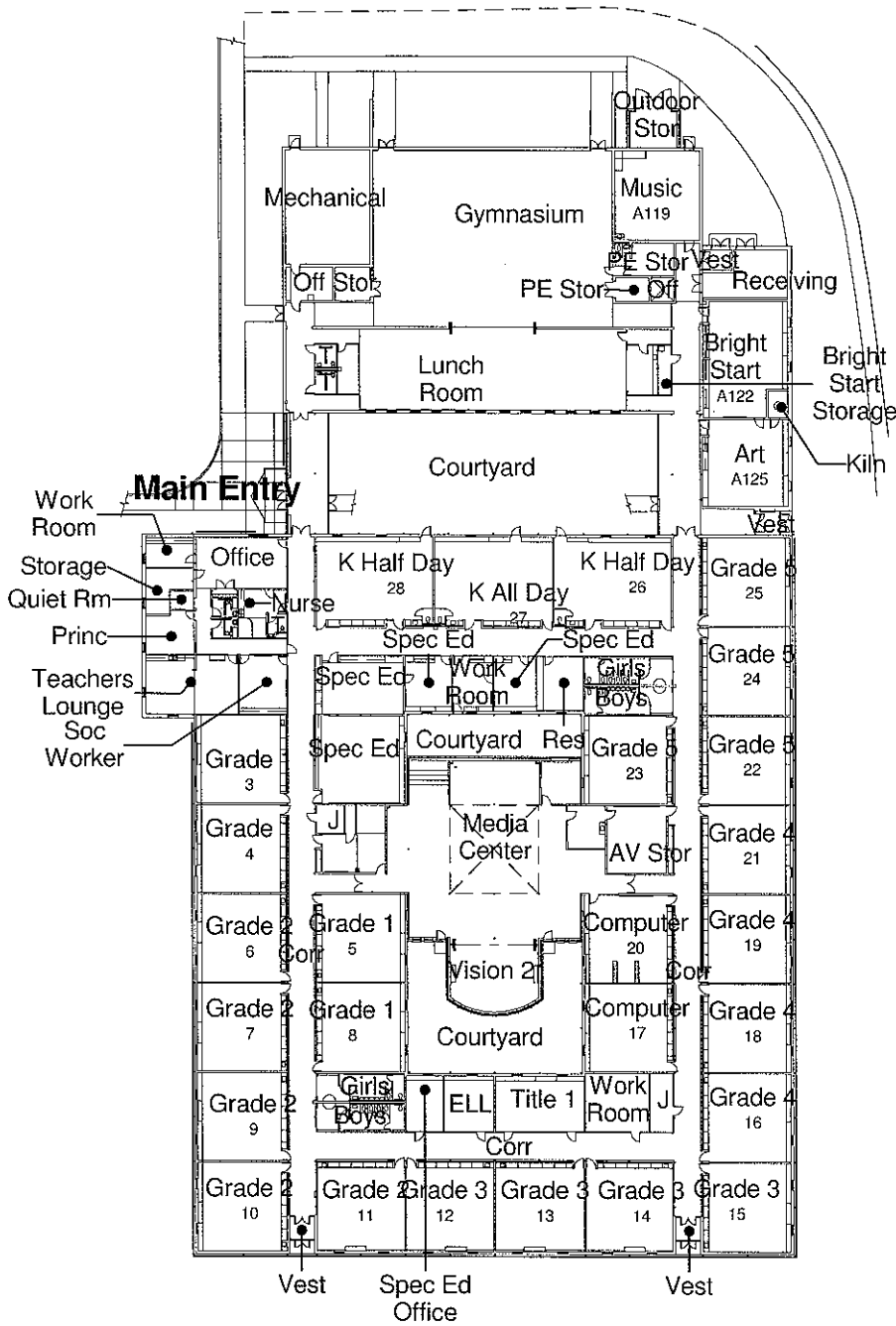
1/64" = 1'-0"



Plymouth Creek Elementary School Utilization

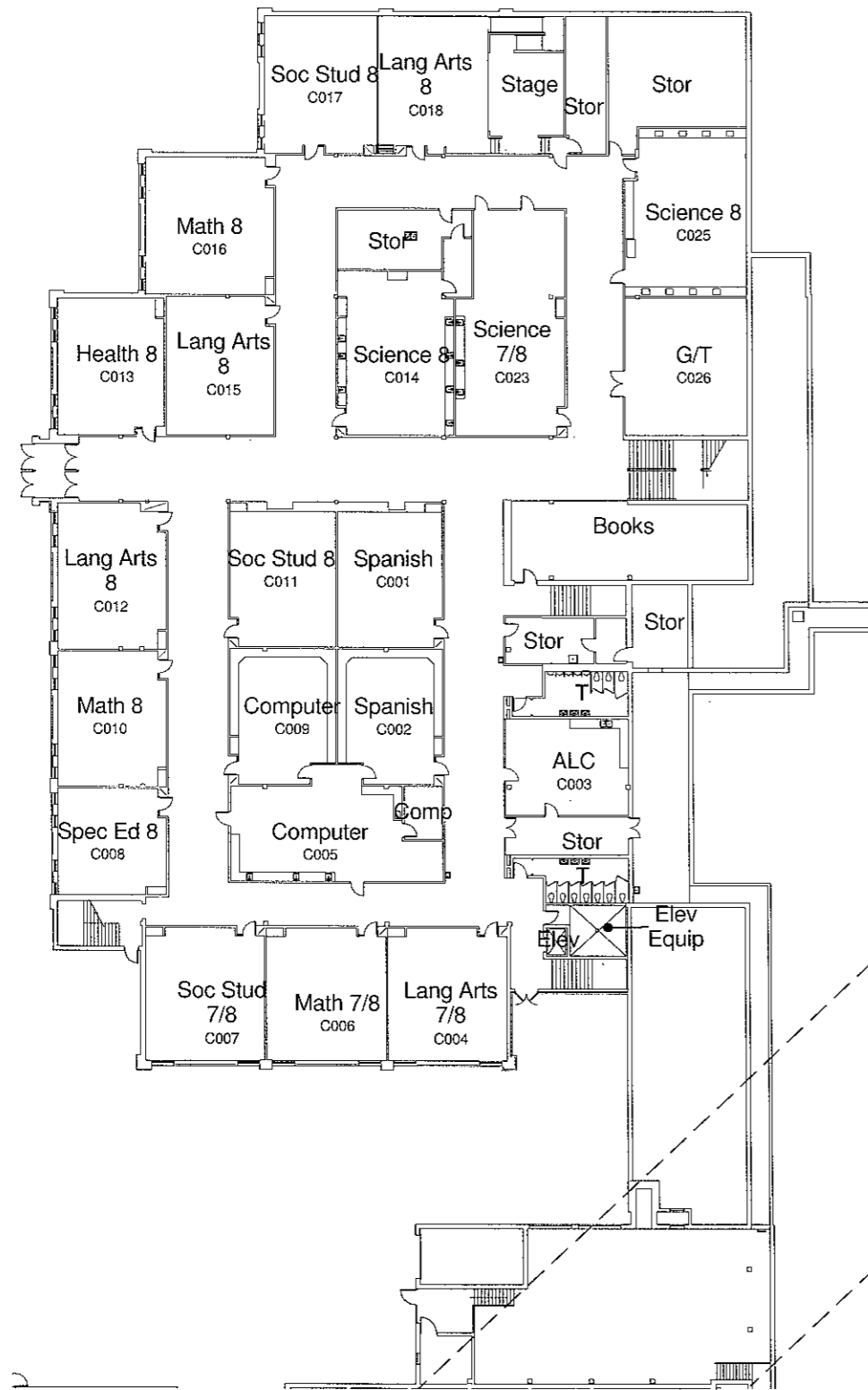
1/64" = 1'-0"

Commission No. 102214



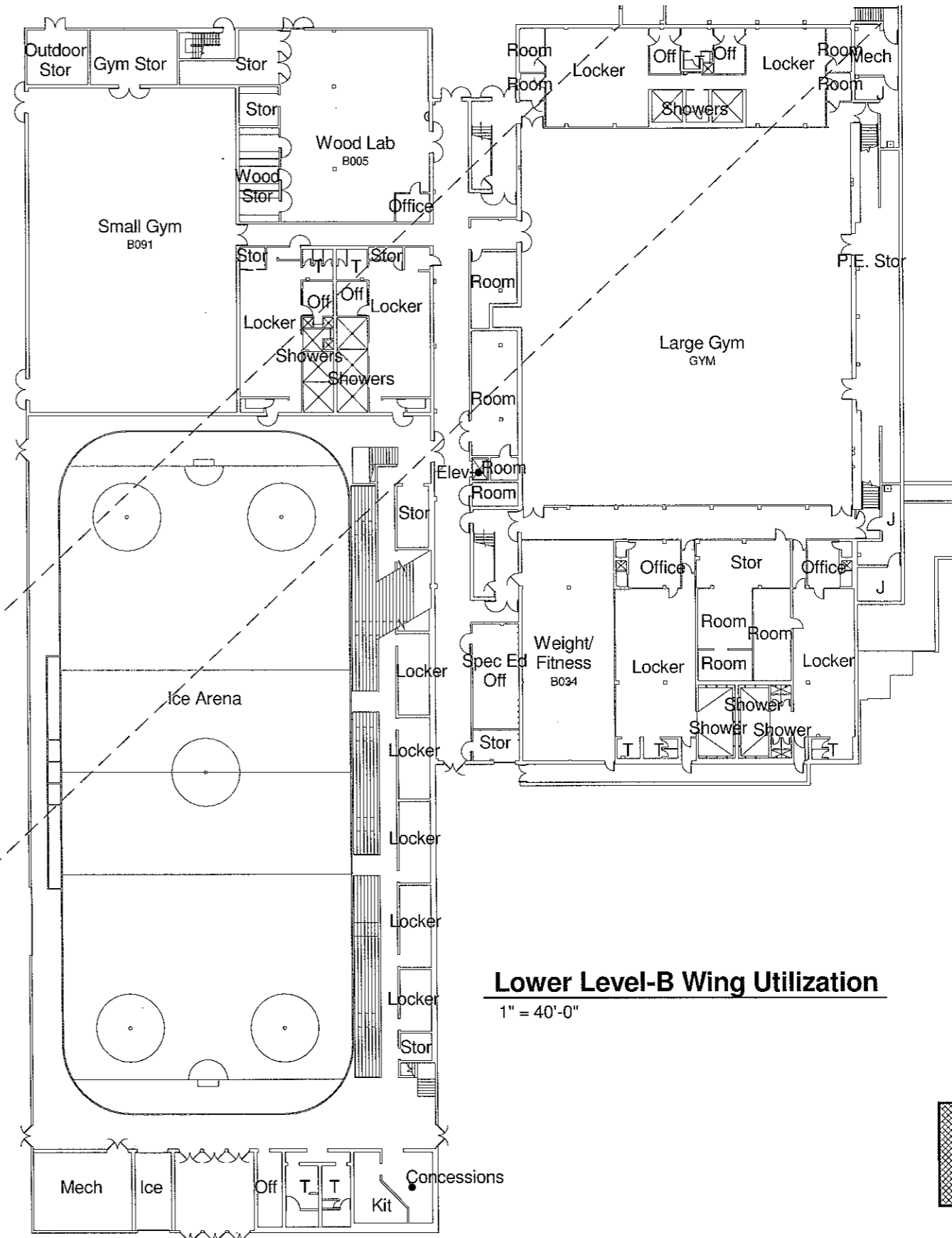
Sunset Hill Elementary School Utilization

1/64" = 1'-0"



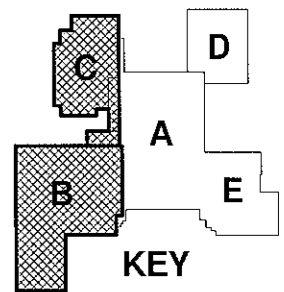
Central Middle School Lower Level-C Wing Utilization

1" = 40'-0"

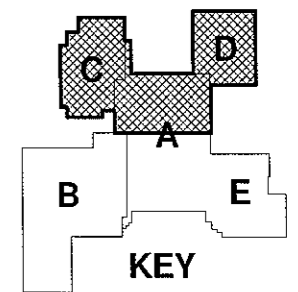
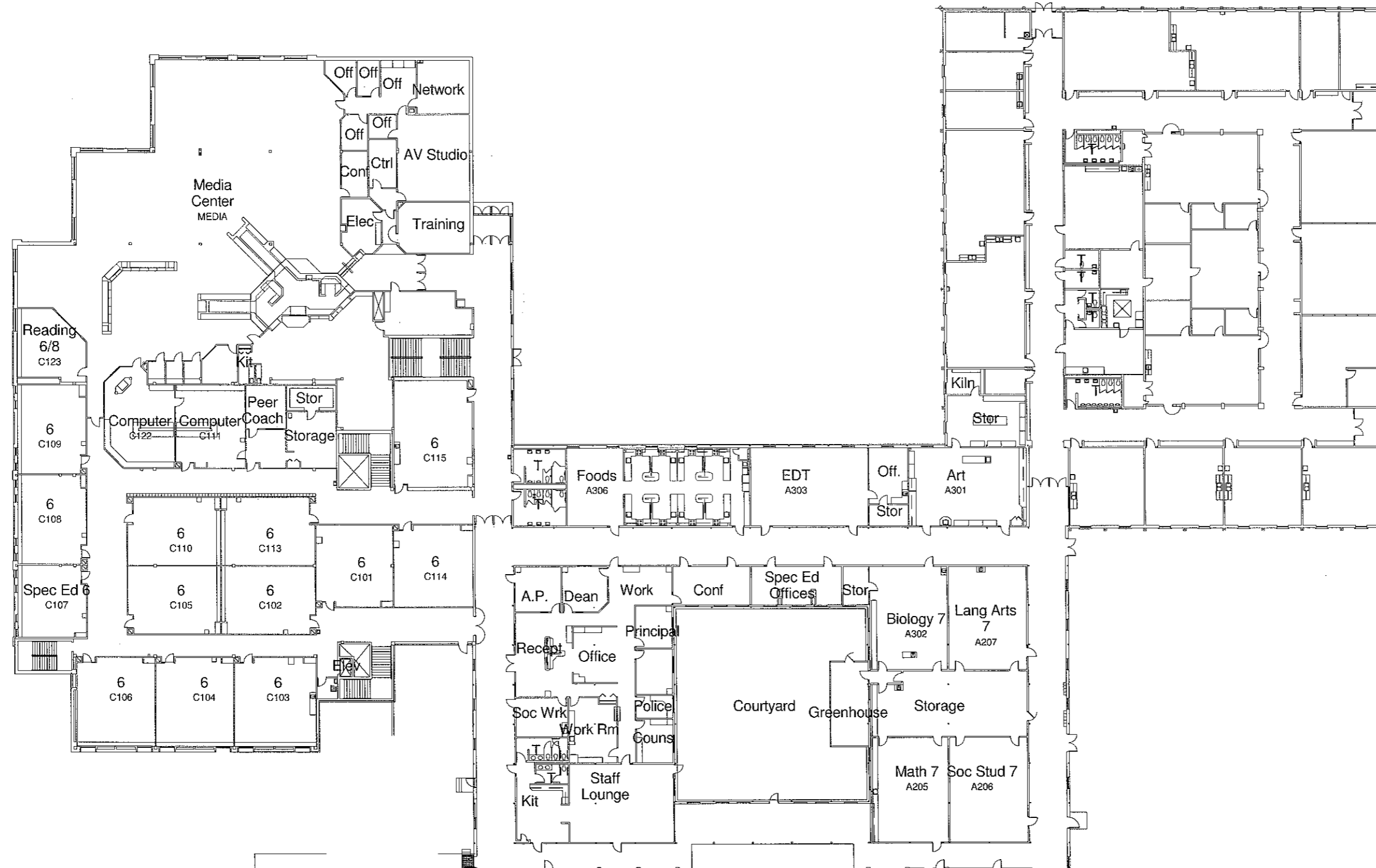


Lower Level-B Wing Utilization

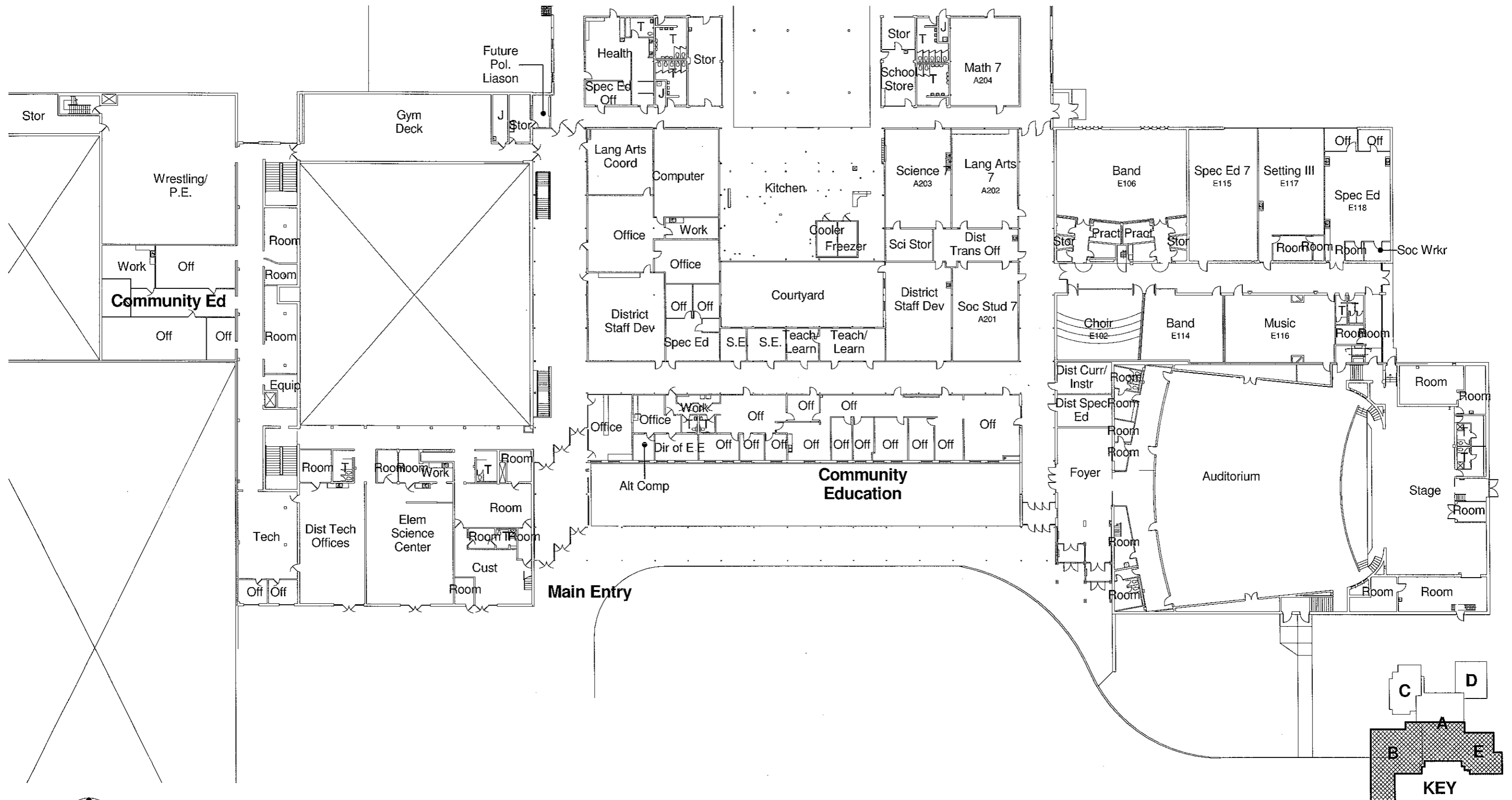
1" = 40'-0"



KEY

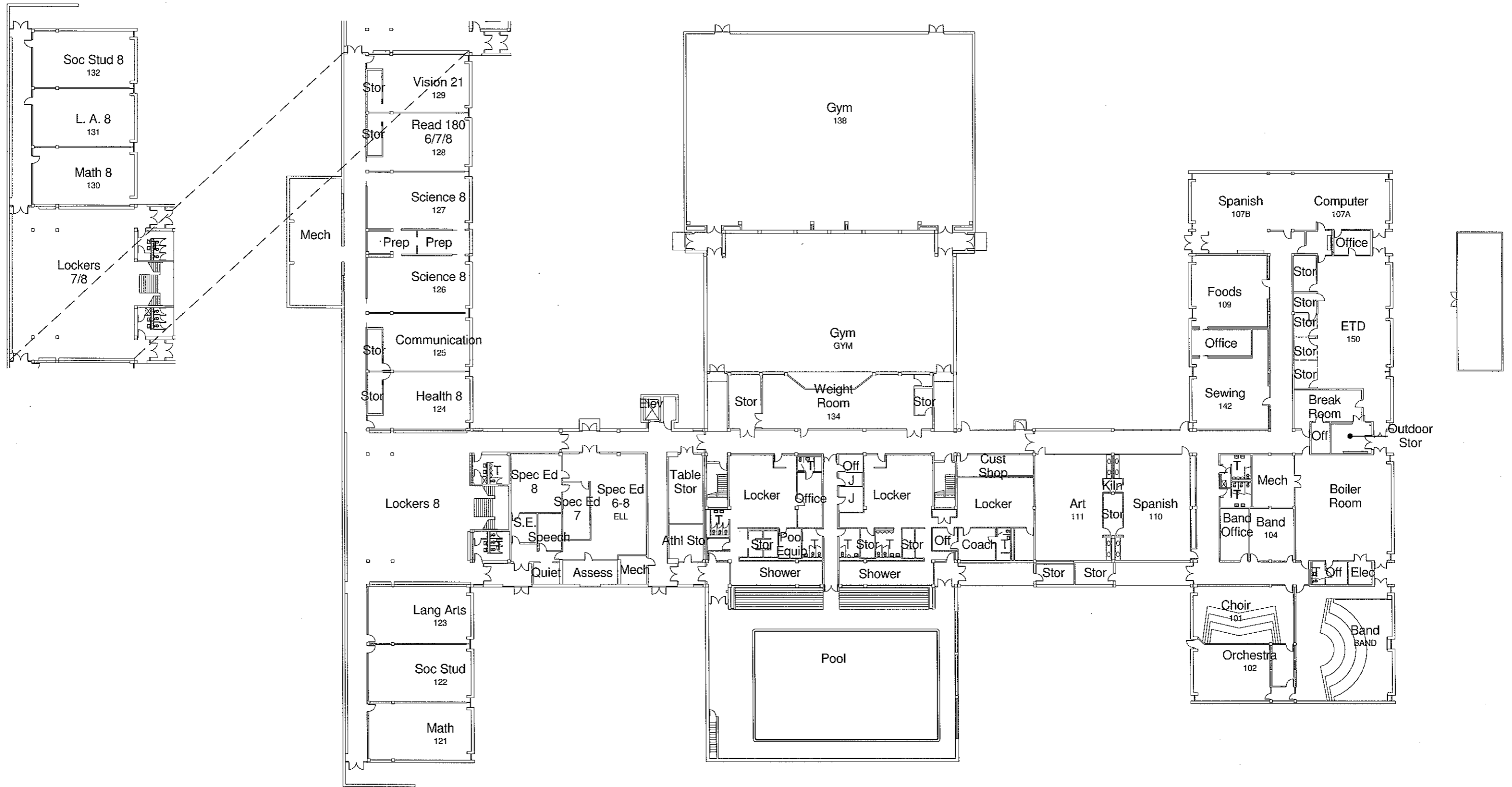


 **Central Middle School Main Level-North Utilization**
1" = 40'-0"




Central Middle School Main Level-South Utilization

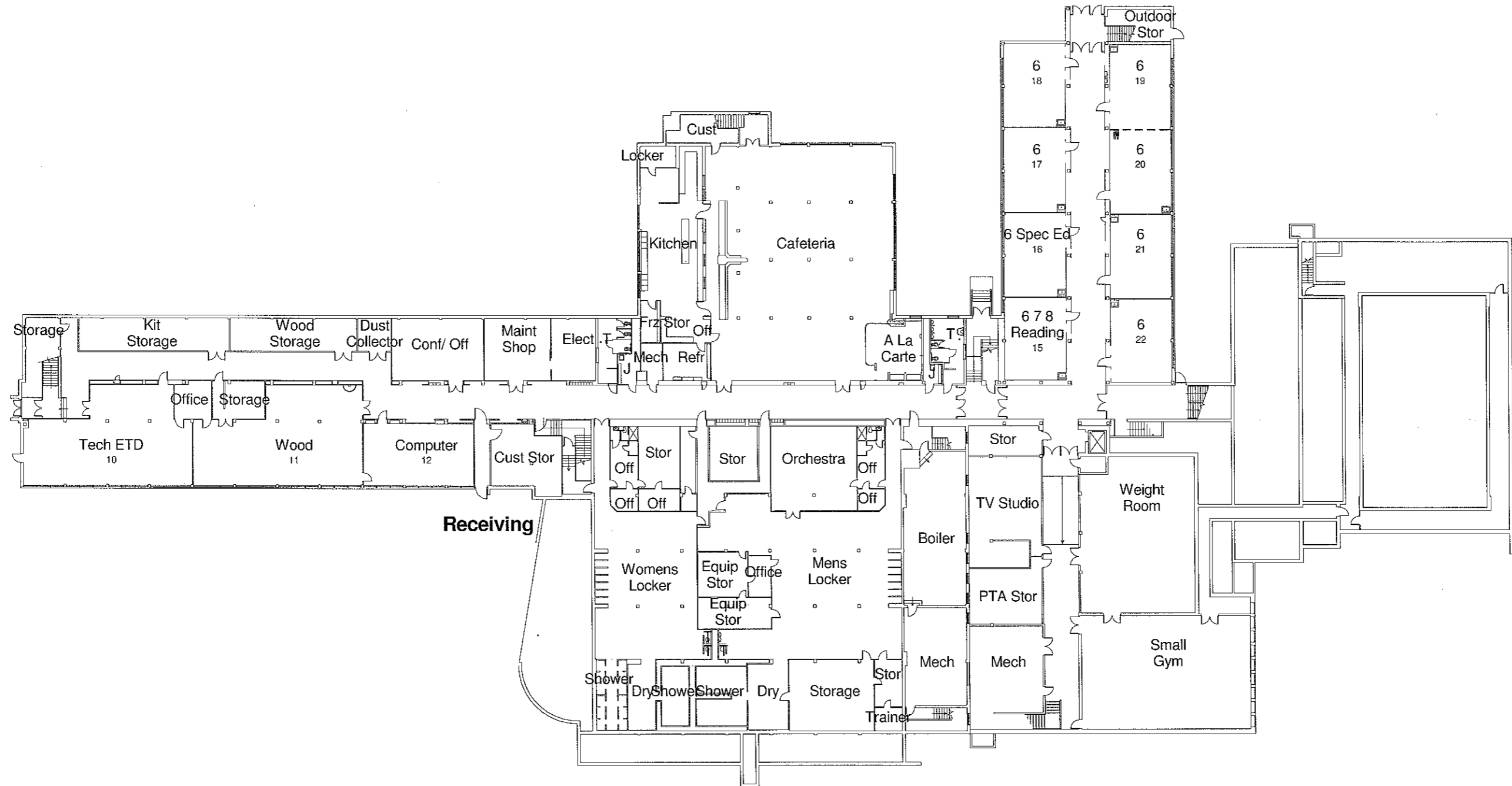
1" = 40'-0"



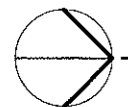
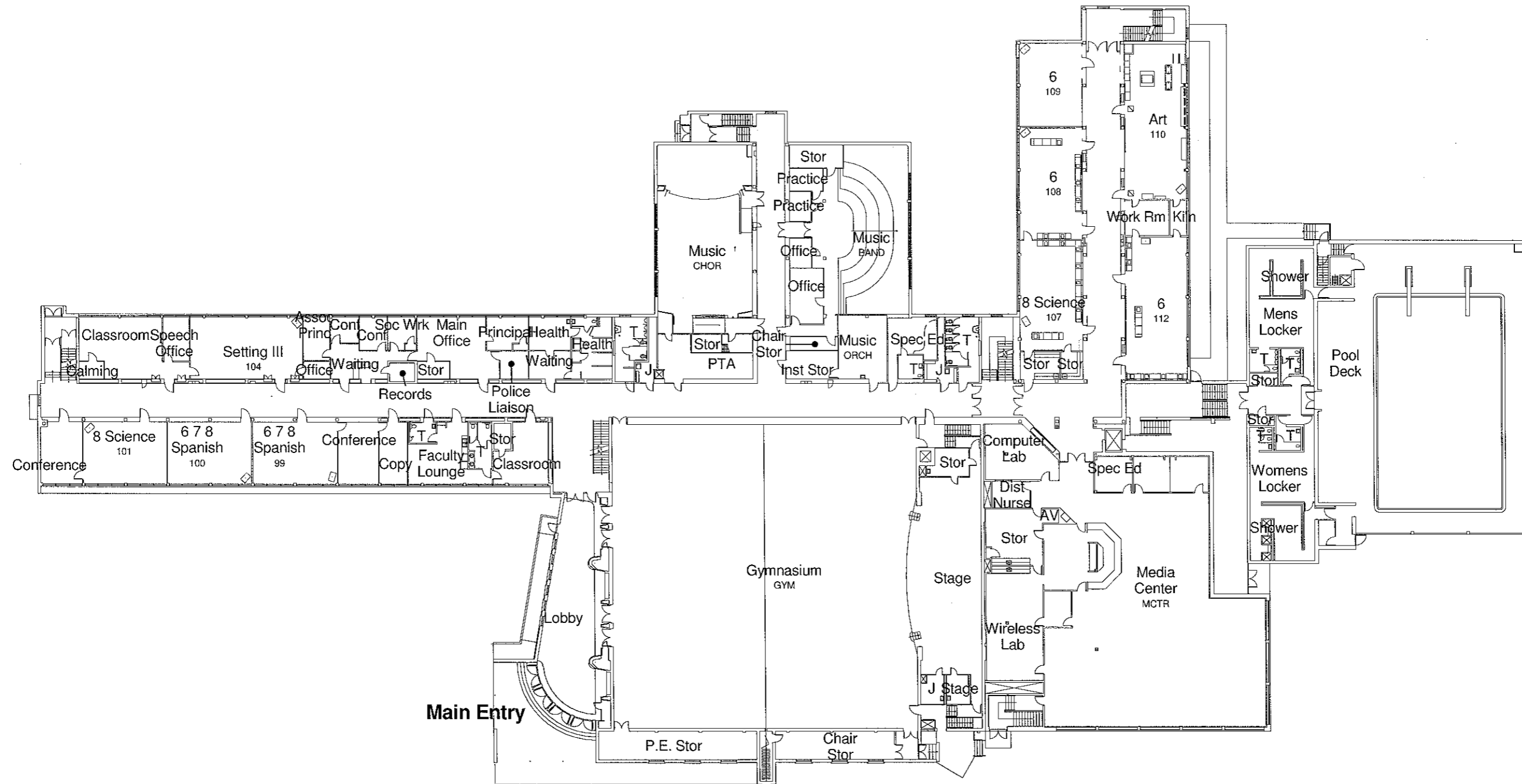
 **East Middle School Lower Level Utilization**
 1" = 40'-0"



 **East Middle School Main Level Utilization**
1" = 40'-0"

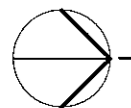
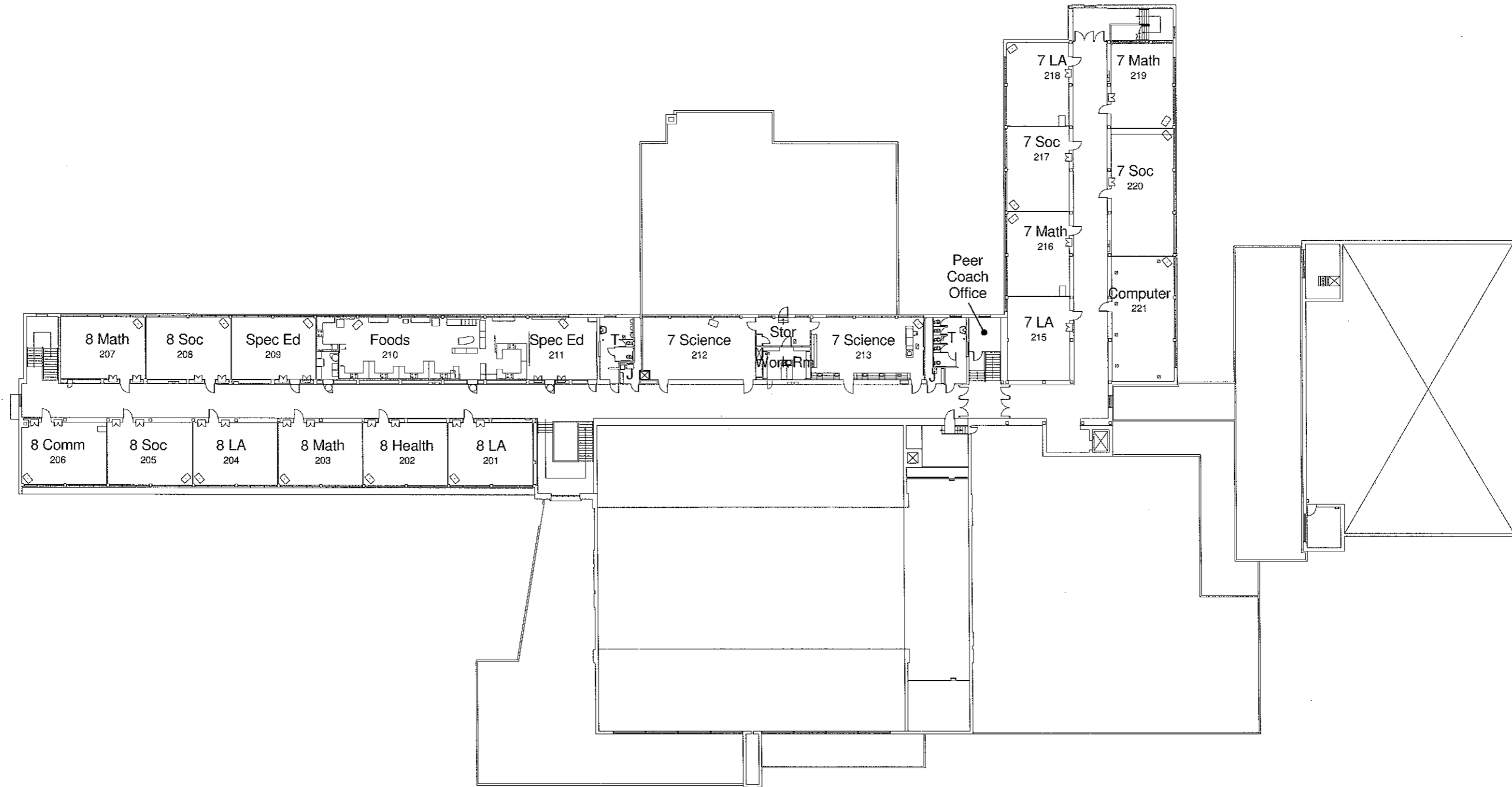


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1" = 40'-0"



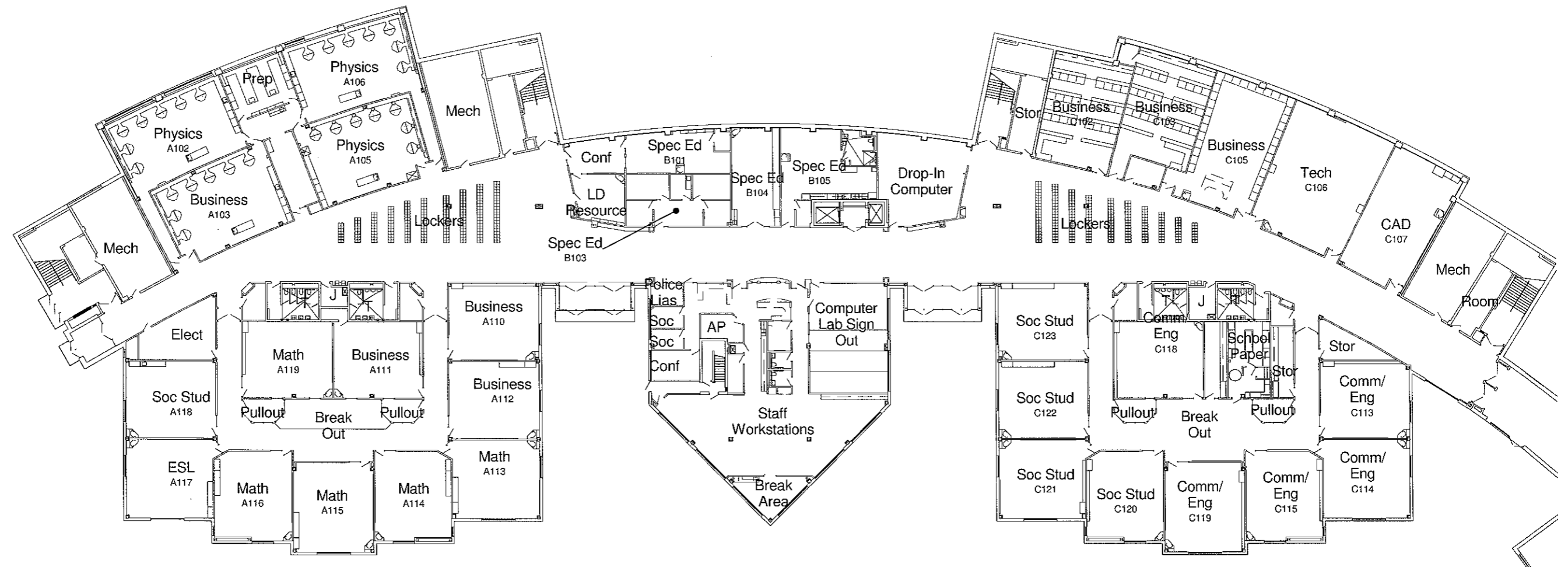
West Middle School Main Level Utilization

1" = 40'-0"



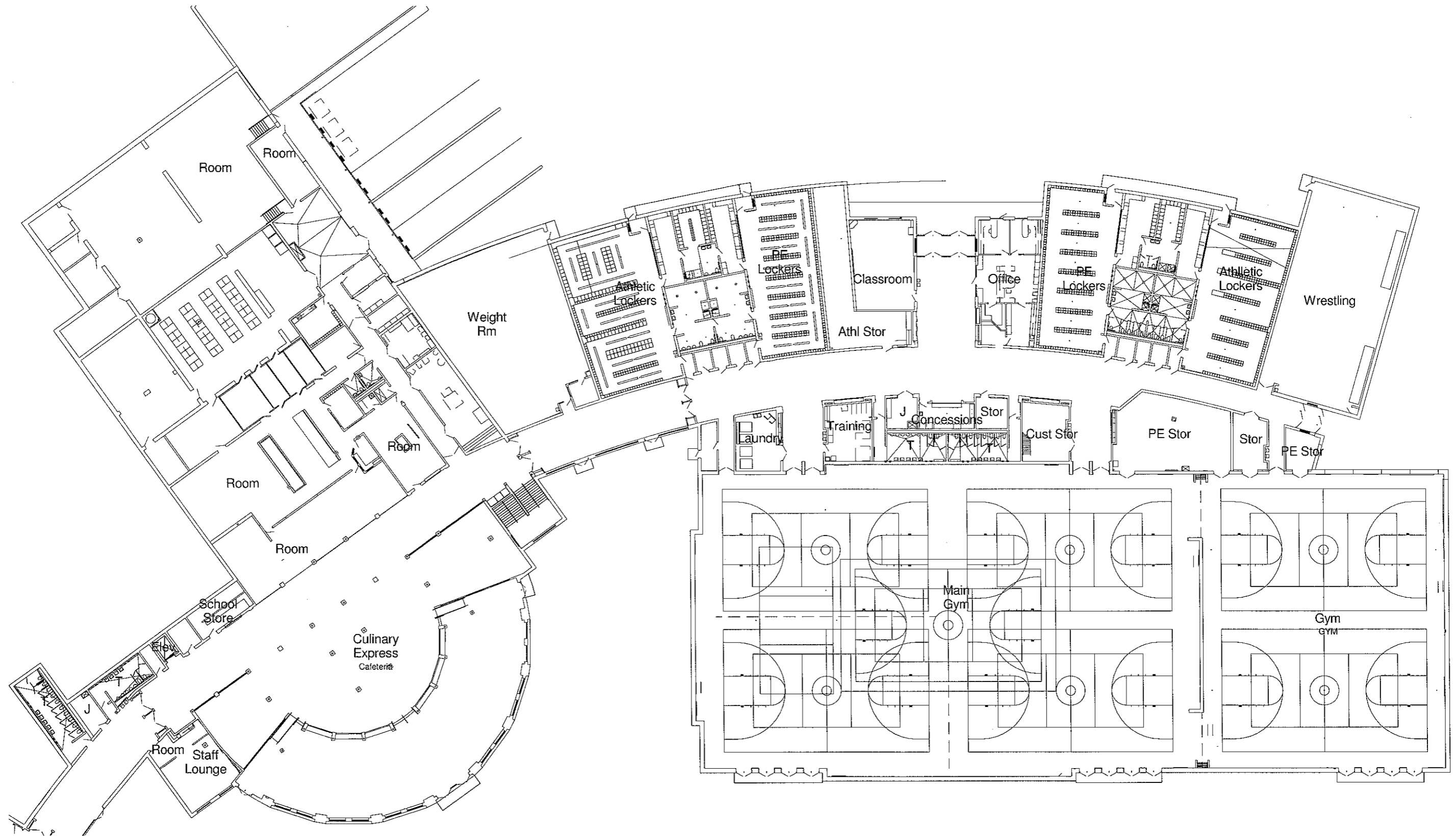
West Middle School Upper Level Utilization

1" = 40'-0"

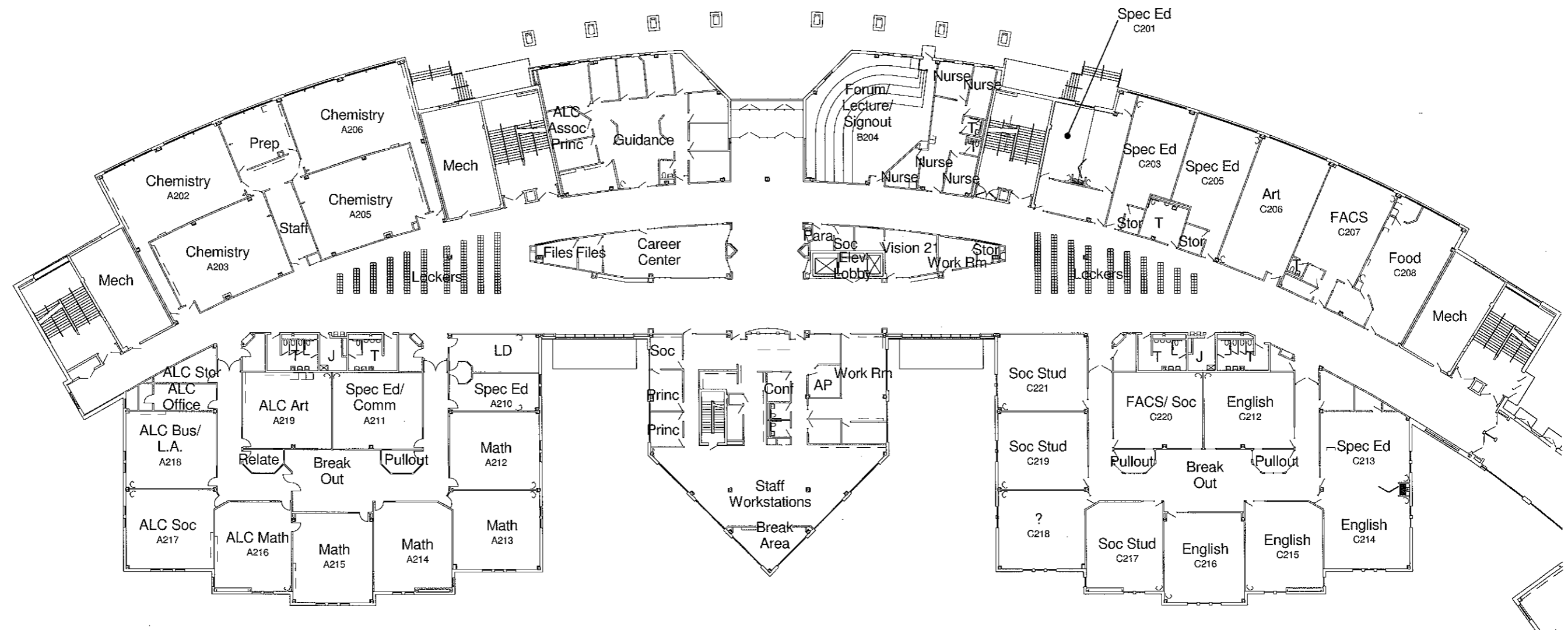


Wayzata High School First Floor North Utilization

1" = 40'-0"

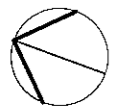
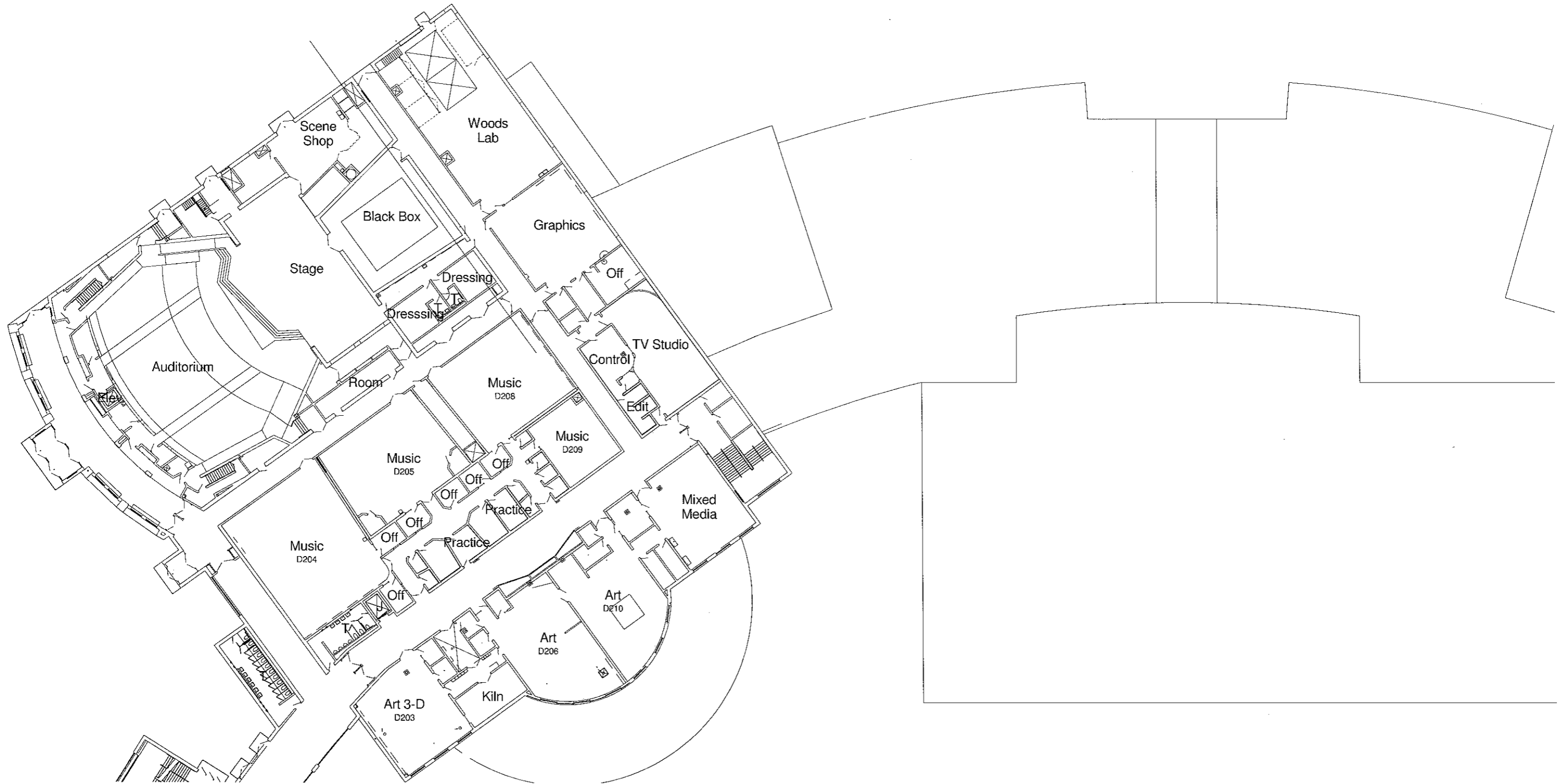


 **Wayzata High School First Floor South Utilization**
1" = 40'-0"



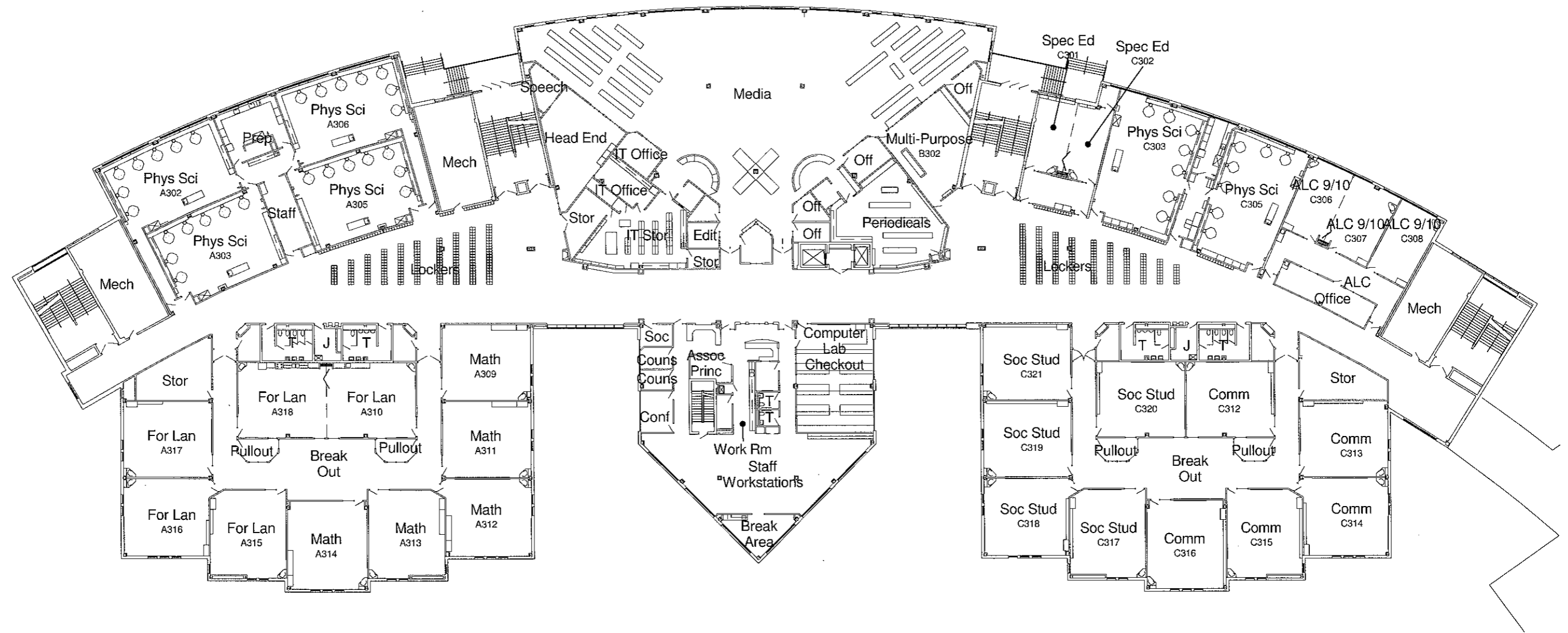
Wayzata High School Second Floor North Utilization

1" = 40'-0"



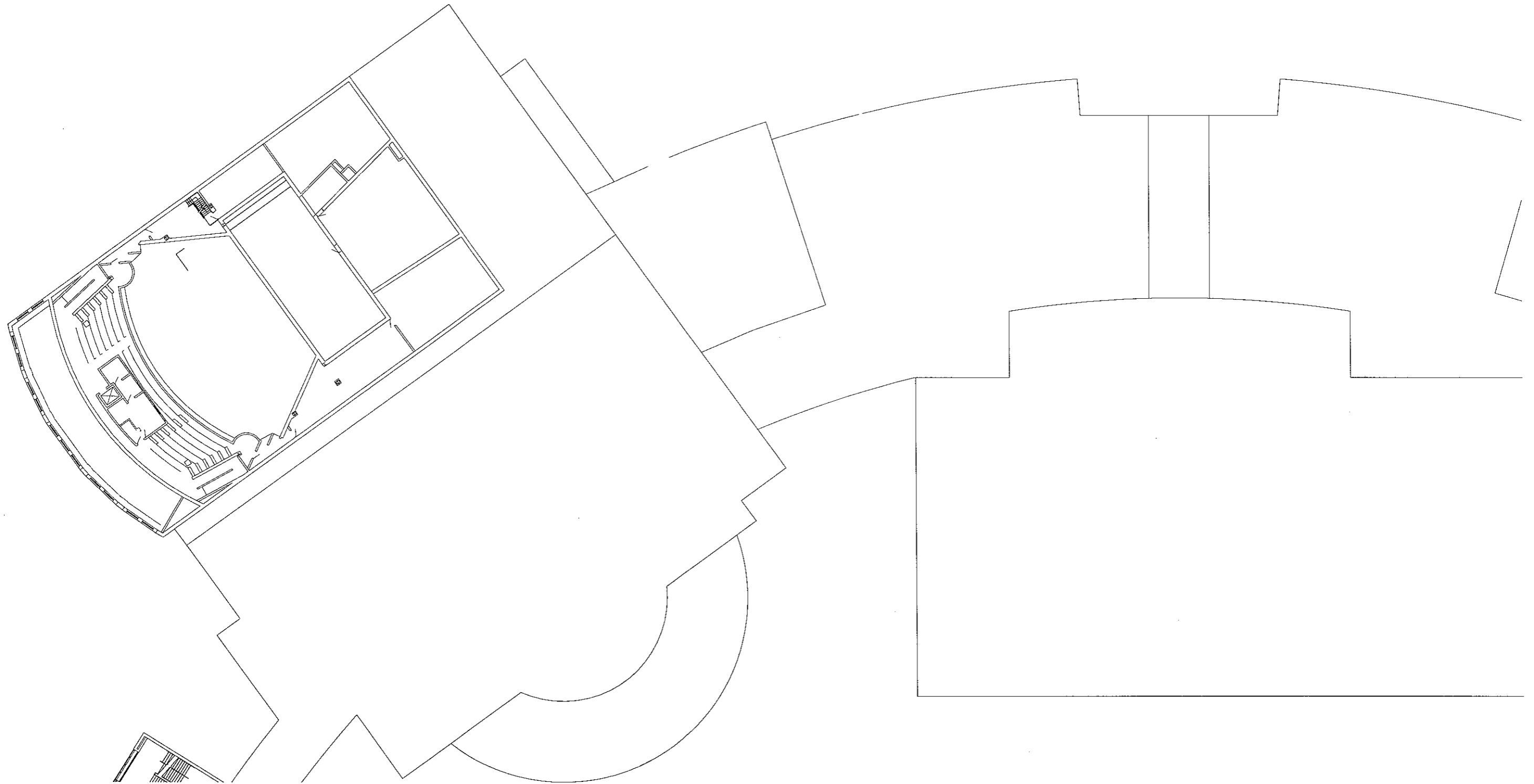
Wayzata High School Second Floor South Utilization

1" = 40'-0"

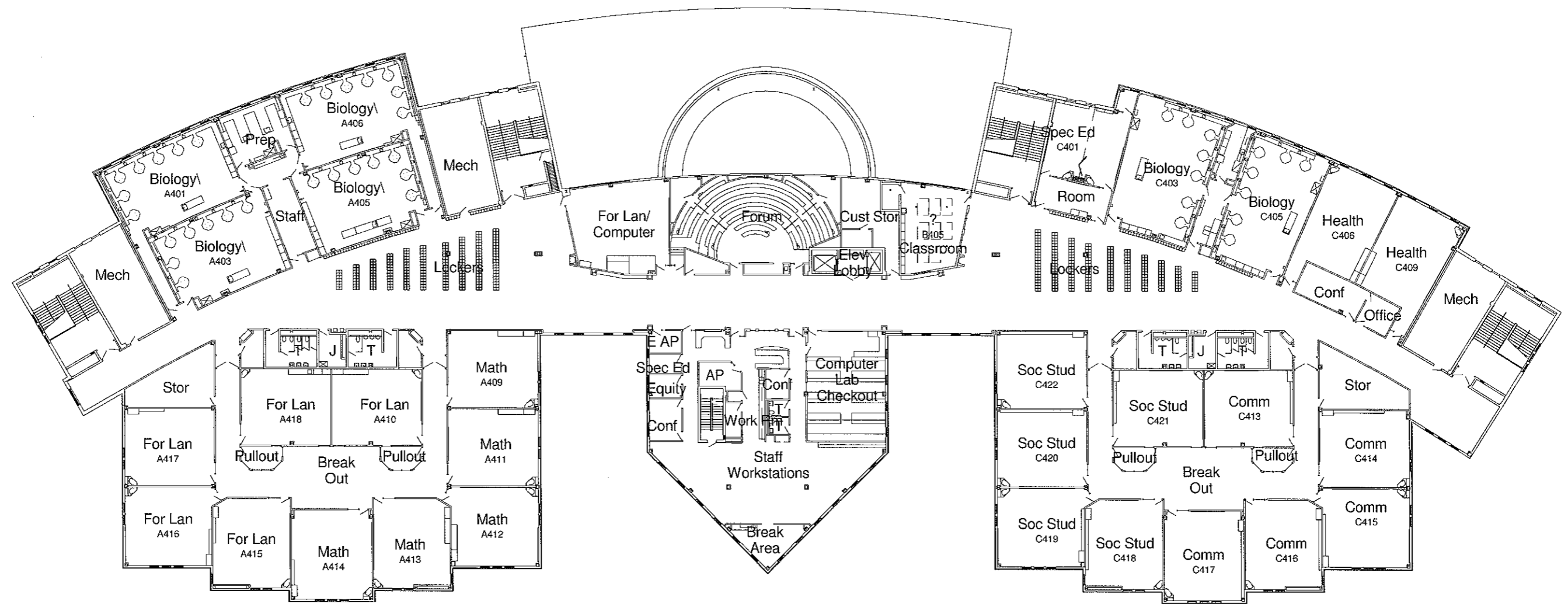


Wayzata High School Third Floor North Utilization

1" = 40'-0"



 **Wayzata High School Third Floor South Utilization**
1" = 40'-0"



Wayzata High School Fourth Floor North Utilization

1" = 40'-0"

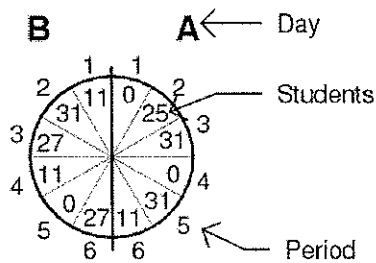
**APPENDIX C:
2010/2011 MIDDLE SCHOOL AND HIGH SCHOOL
HOURLY UTILIZATION WHEEL DIAGRAMS**

UTILIZATION DIAGRAMS

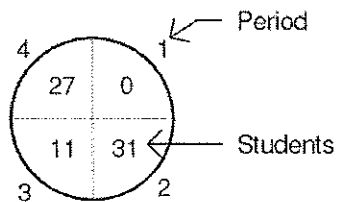
The following diagrams represent an excerpt from the analysis of schedules for the District’s Middle Schools and High School.

These diagrams allow someone to more easily understand the level of use for each space.

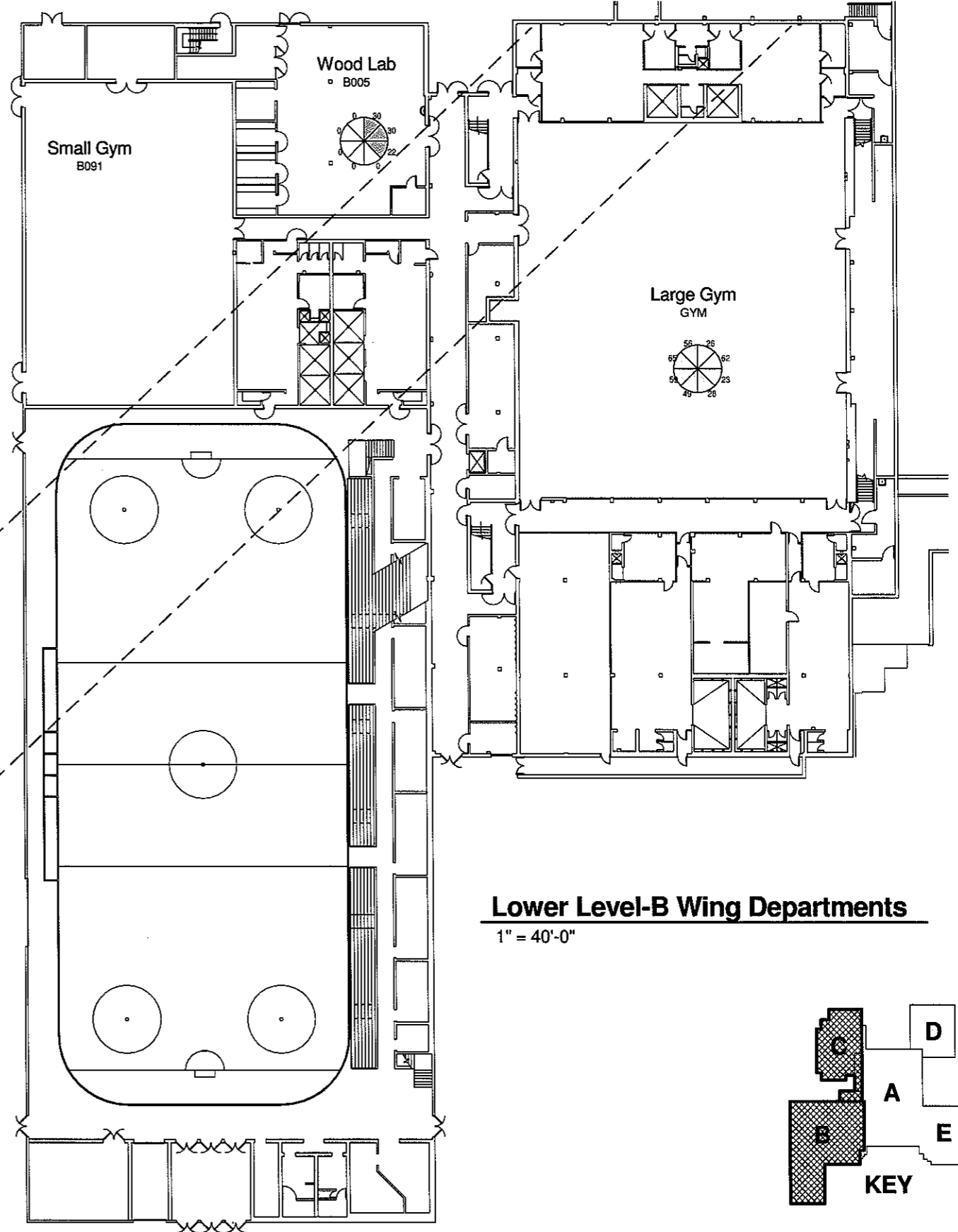
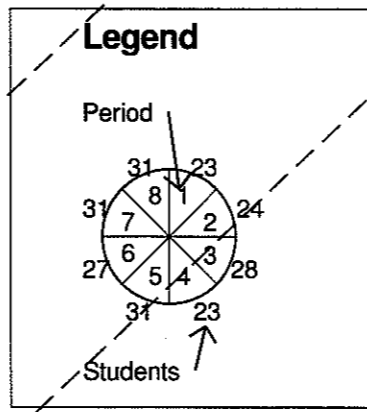
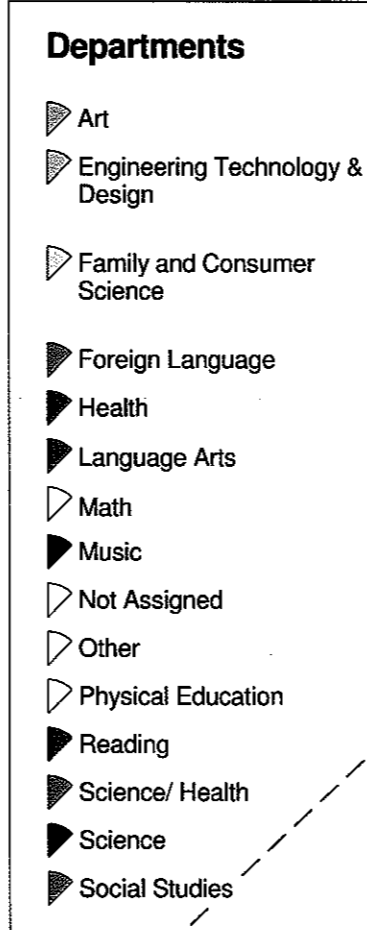
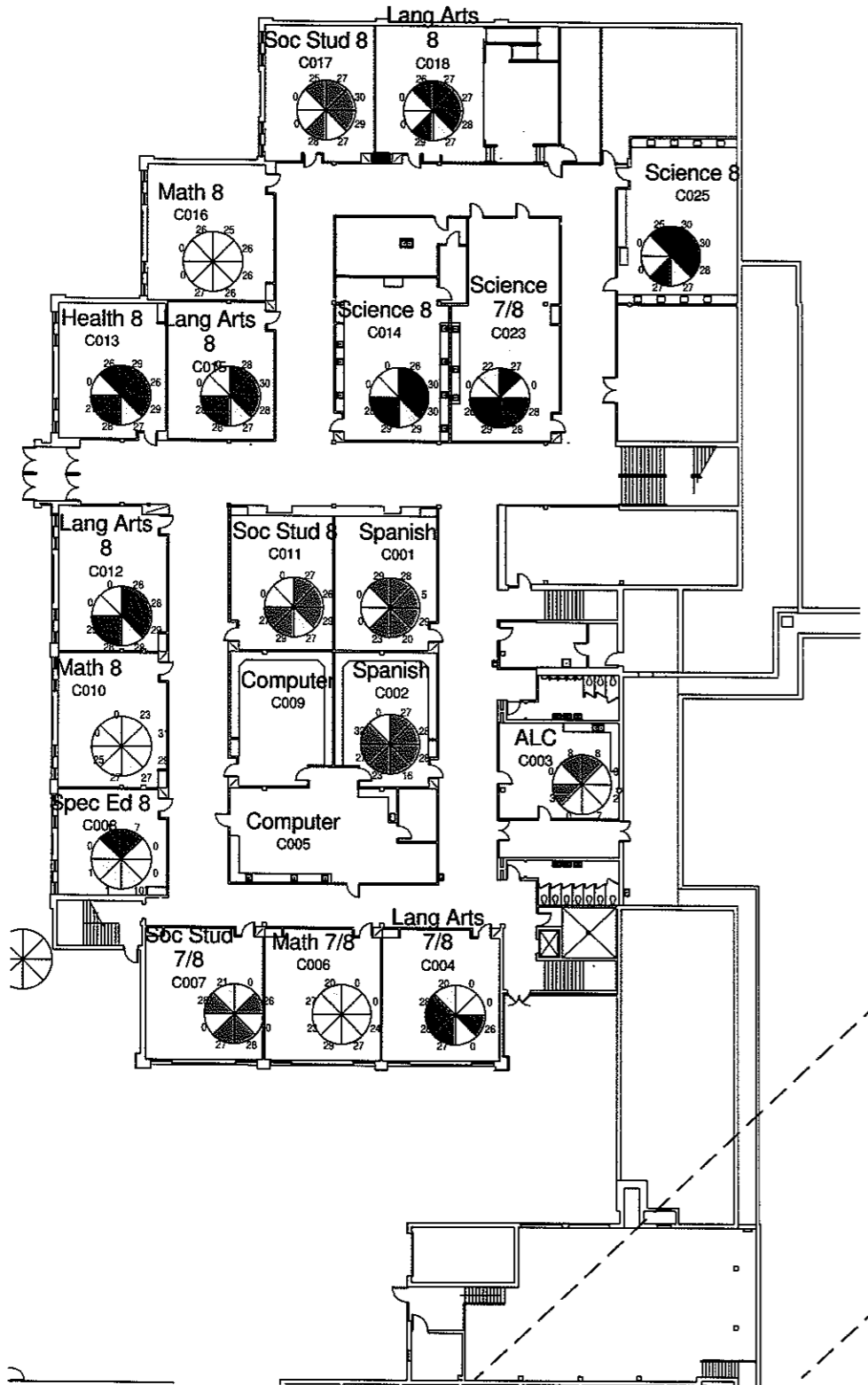
1. Rooms which are scheduled receive a “wheel” divided into number of periods or “hours” that are scheduled.
2. The “pie pieces” of the wheel are filled in when a class or use is scheduled.
3. The infilled pie pieces are color coded to represent a specific department or program.



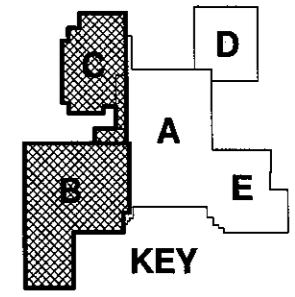
For the Middle School Buildings, an A/B six period wheel is used to represent the school’s six period day. (No before school or after school functions are represented on these diagrams.)



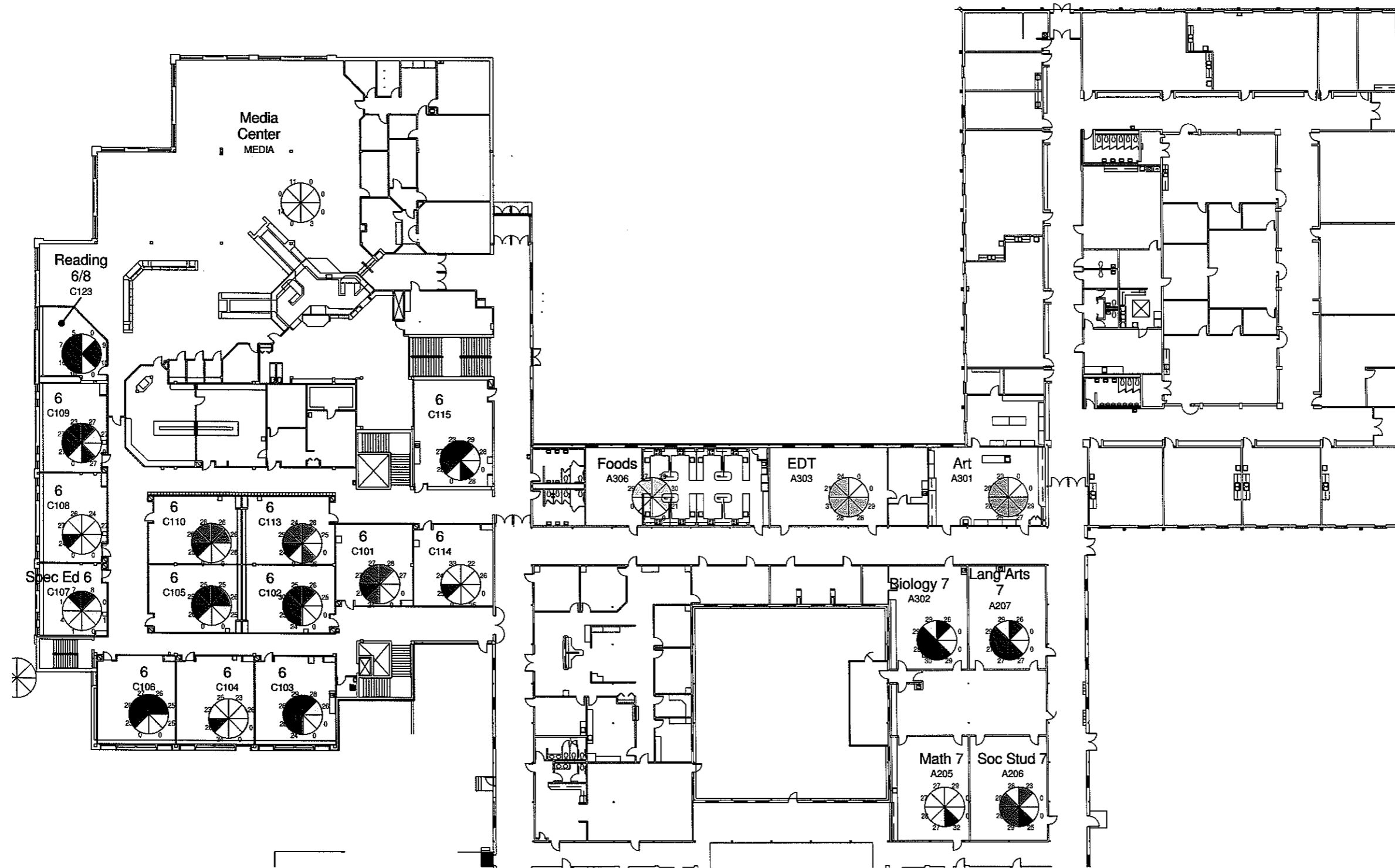
For the High School a 4 period wheel is used to represent the school’s four period day. The wheel represents one quarter of the school year.



Lower Level-B Wing Departments
1" = 40'-0"



Central Middle School Lower Level-C Wing Departments
1" = 40'-0"



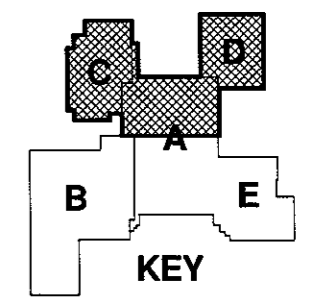
Departments

- ▶ Art
- ▶ Engineering Technology & Design
- ▶ Family and Consumer Science
- ▶ Foreign Language
- ▶ Health
- ▶ Language Arts
- ▶ Math
- ▶ Music
- ▶ Not Assigned
- ▶ Other
- ▶ Physical Education
- ▶ Reading
- ▶ Science/ Health
- ▶ Science
- ▶ Social Studies

Legend

Period

Students



 **Central Middle School Main Level-North Departments**
1" = 40'-0"

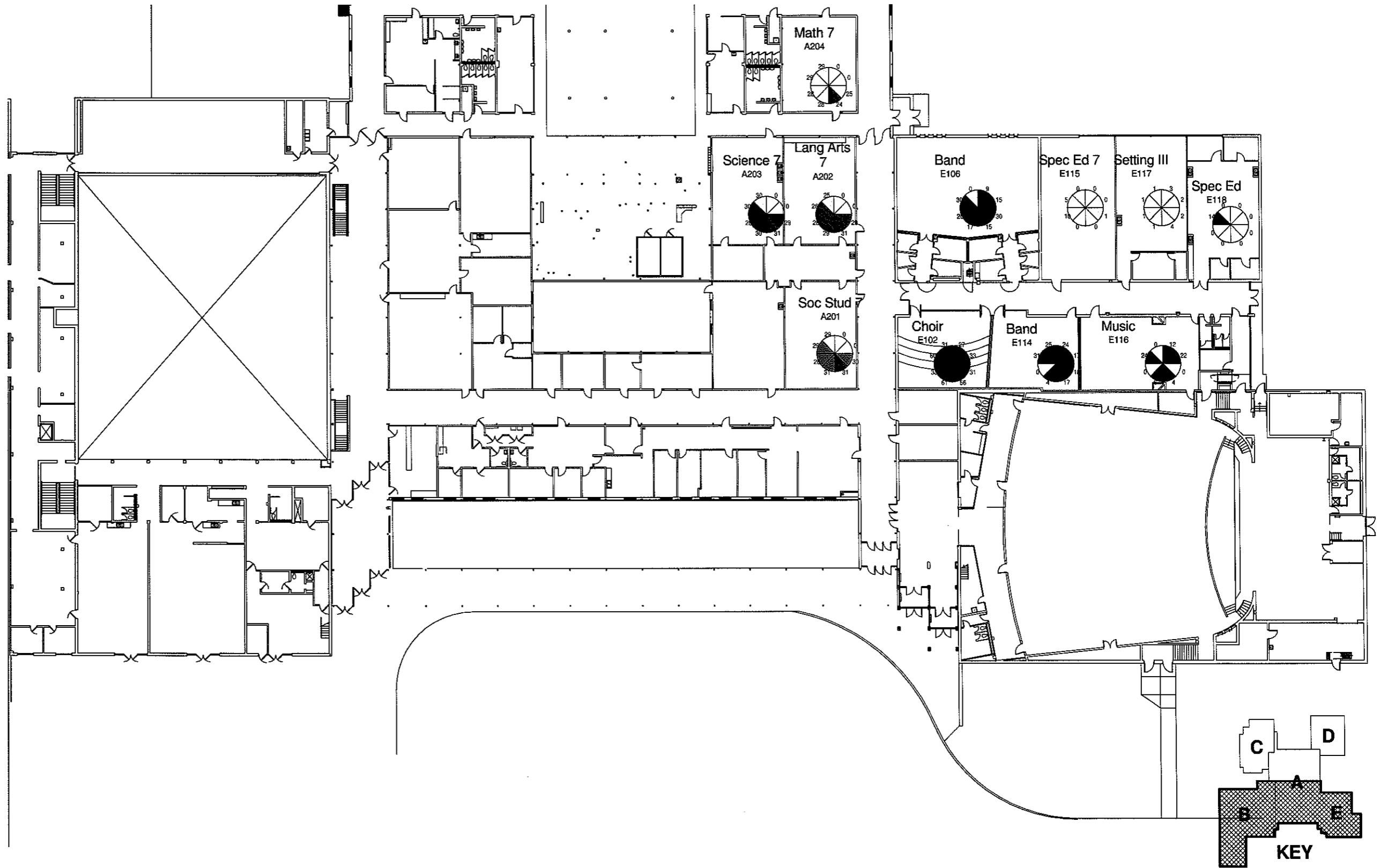
Departments

- ▶ Art
- ▶ Engineering Technology & Design
- ▶ Family and Consumer Science
- ▶ Foreign Language
- ▶ Health
- ▶ Language Arts
- ▶ Math
- ▶ Music
- ▶ Not Assigned
- ▶ Other
- ▶ Physical Education
- ▶ Reading
- ▶ Science/ Health
- ▶ Science
- ▶ Social Studies

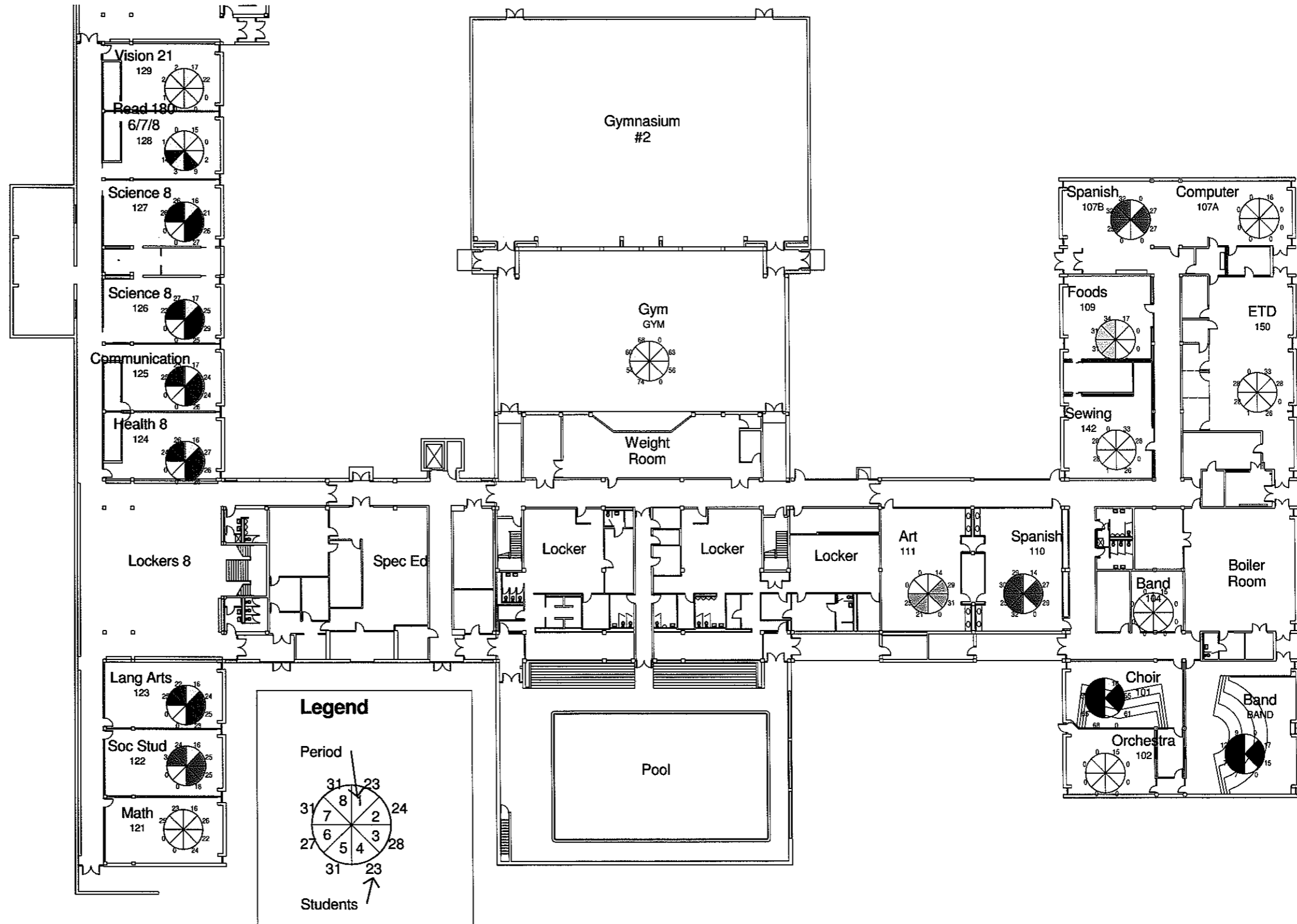
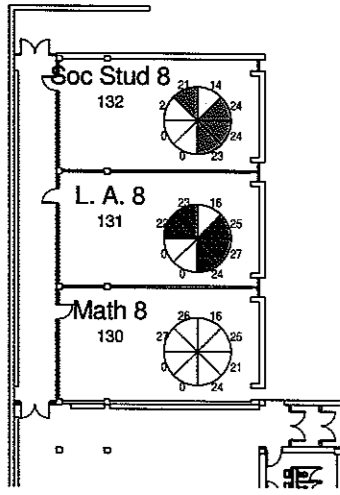
Legend

Period

Students

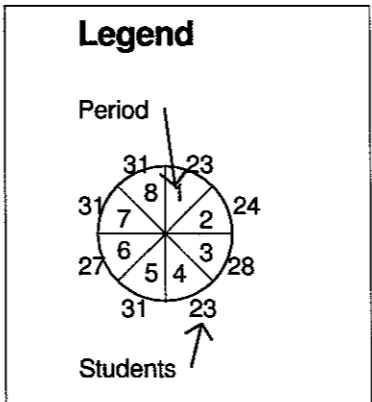


Central Middle School Main Level-South Departments
1" = 40'-0"

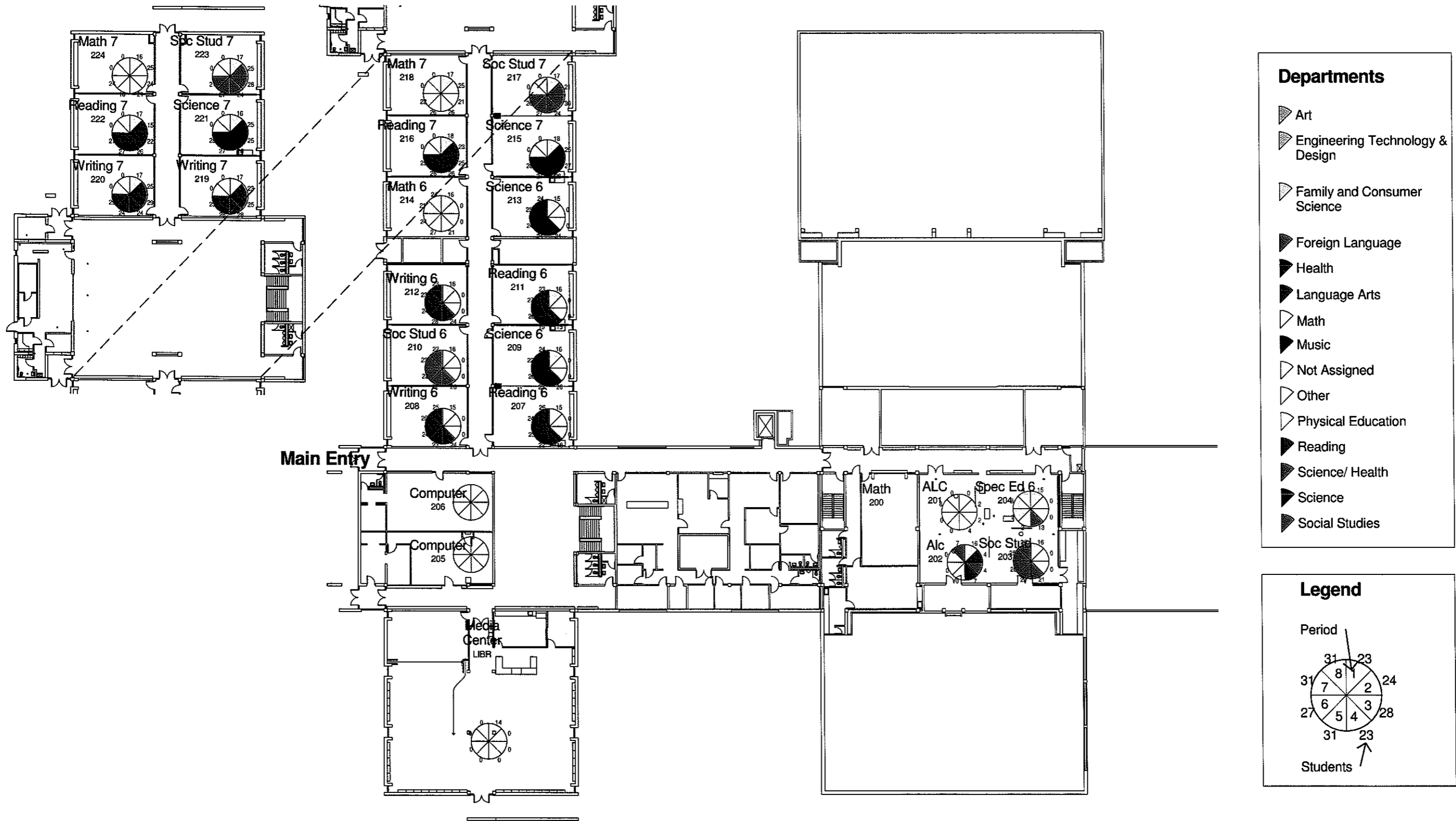


Departments

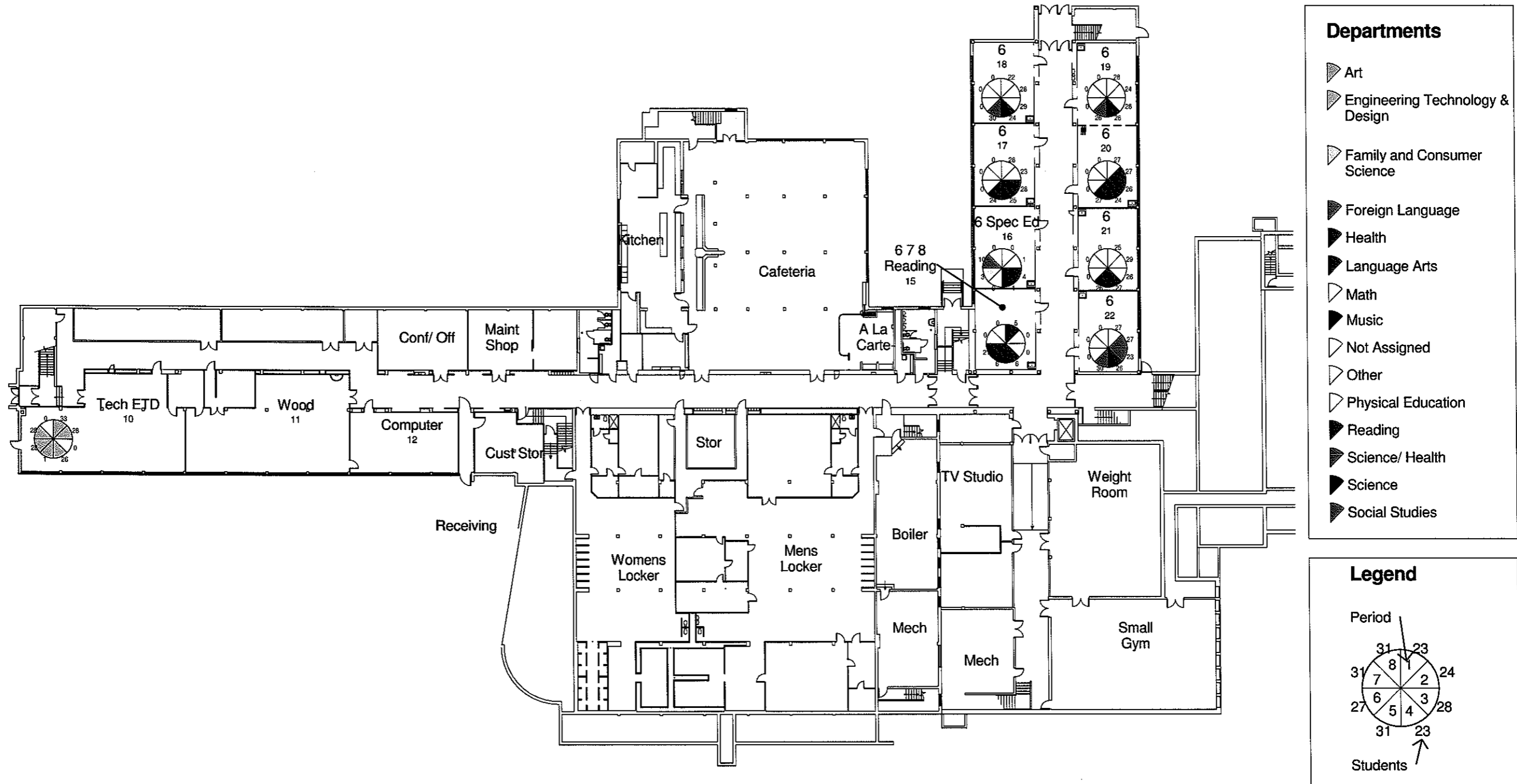
- ▶ Art
- ▶ Engineering Technology & Design
- ▶ Family and Consumer Science
- ▶ Foreign Language
- ▶ Health
- ▶ Language Arts
- ▶ Math
- ▶ Music
- ▶ Not Assigned
- ▶ Other
- ▶ Physical Education
- ▶ Reading
- ▶ Science/ Health
- ▶ Science
- ▶ Social Studies



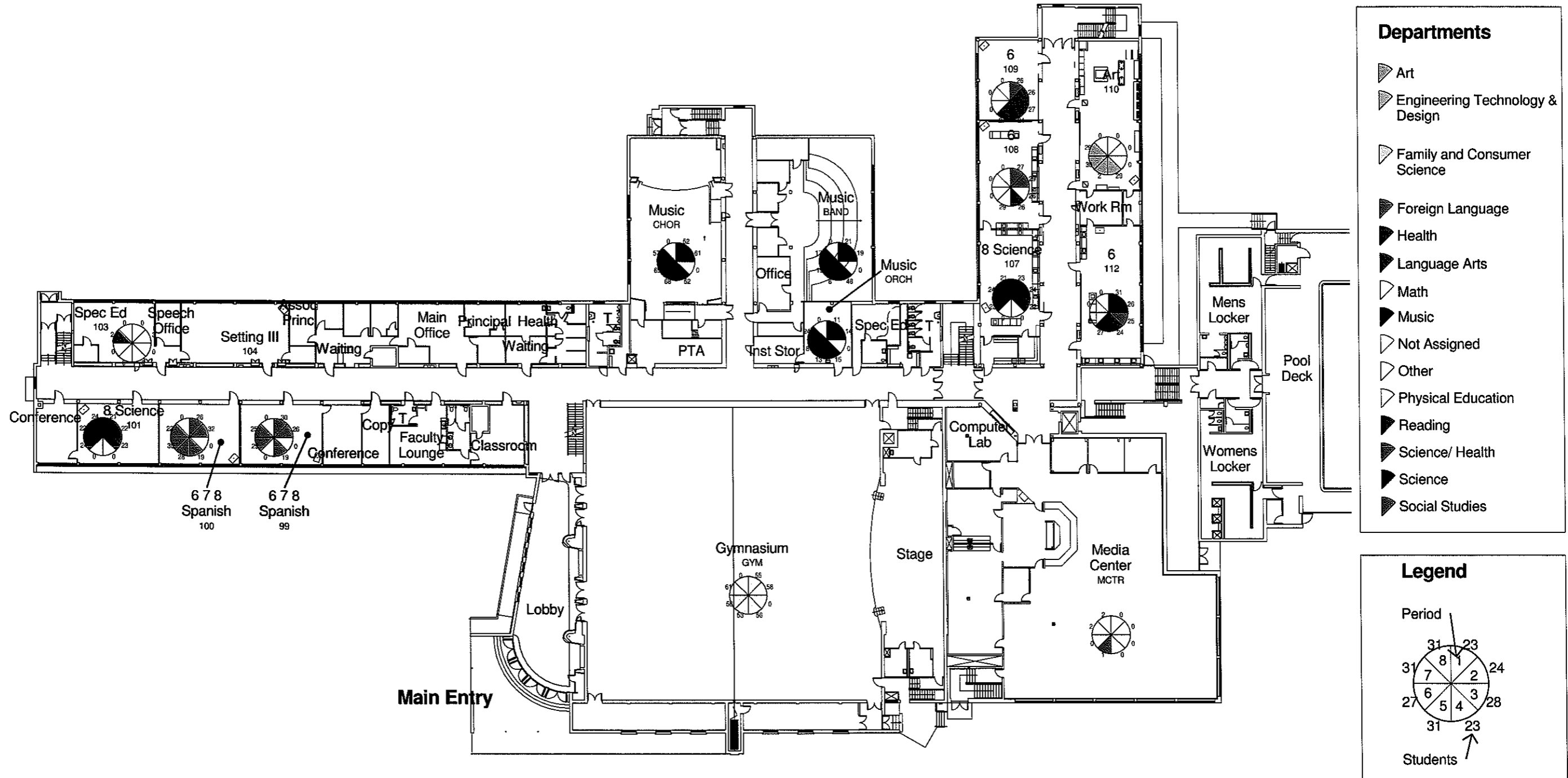
East Middle School Lower Level Departments
1" = 40'-0"



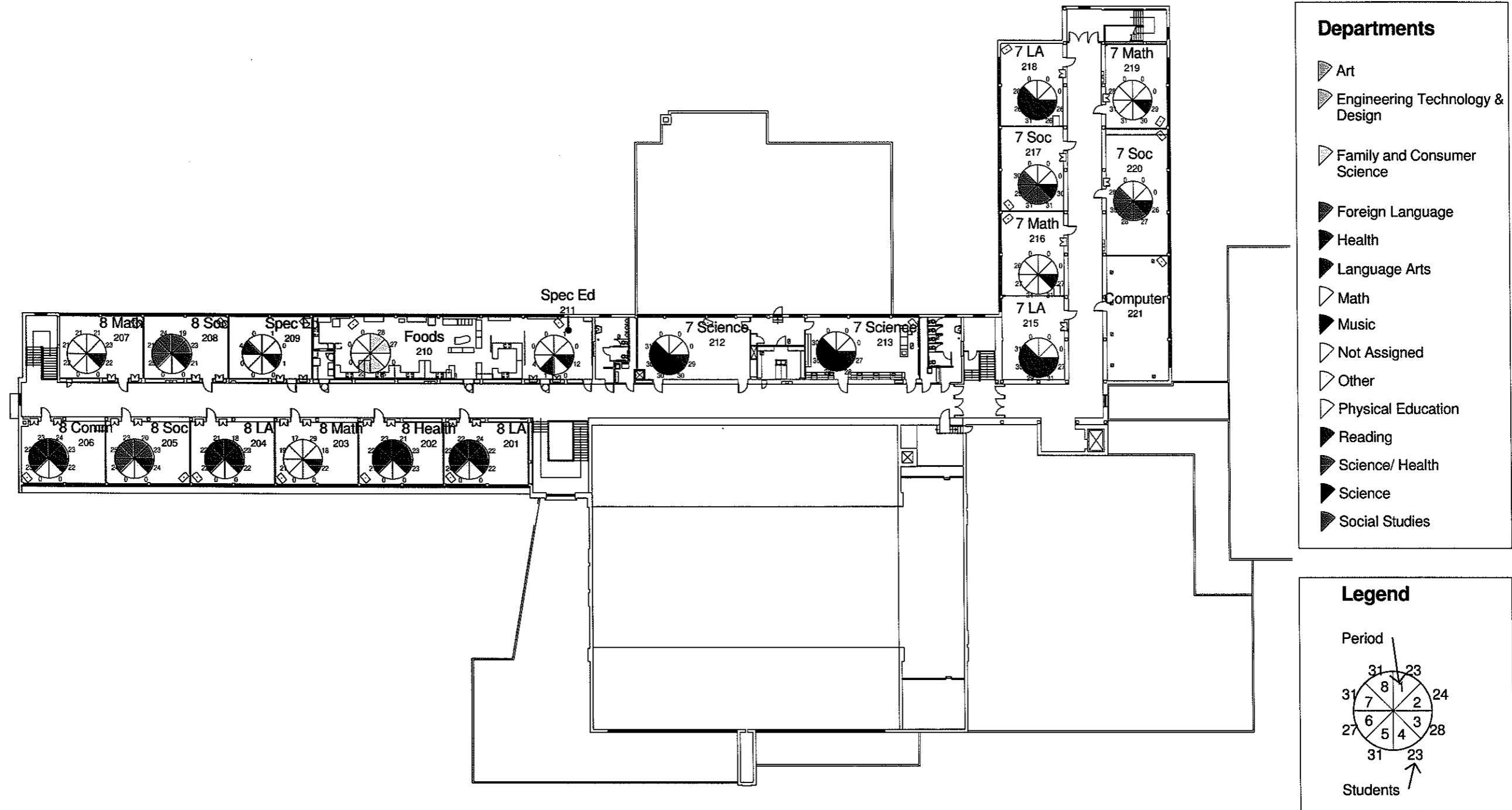
East Middle School Main Level Departments
1" = 40'-0"



 **West Middle School Lower Level Departments**
1" = 40'-0"



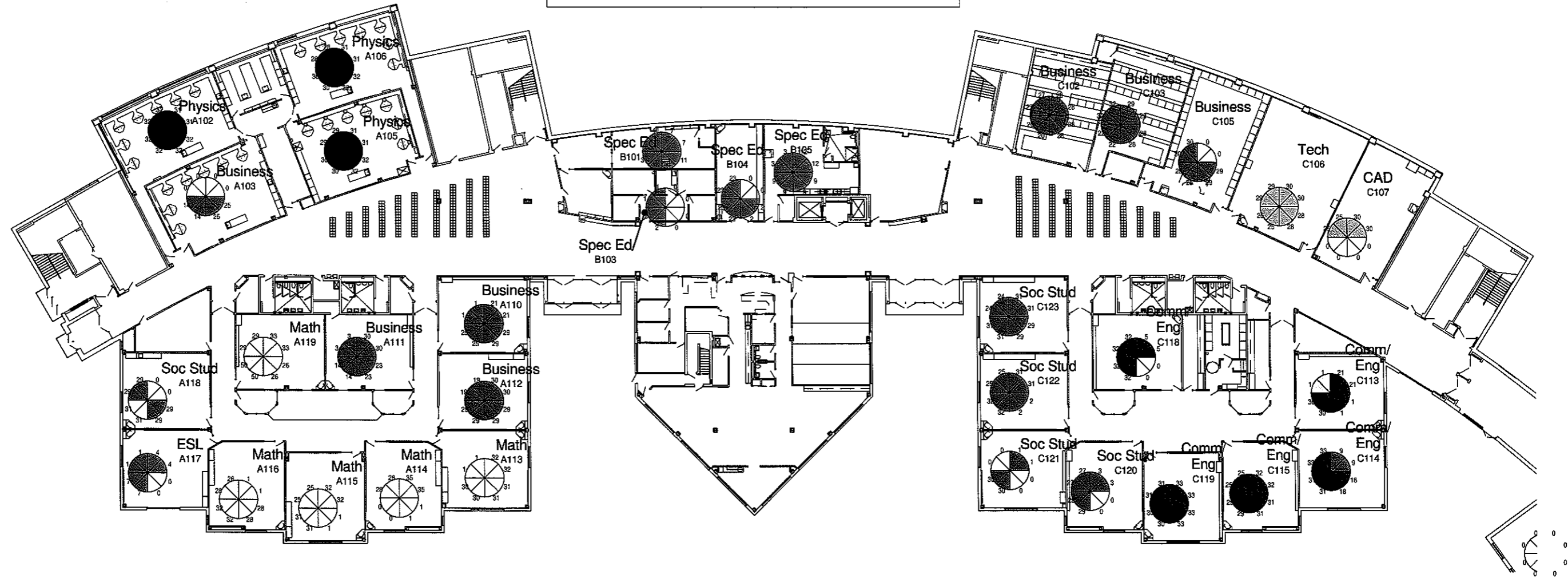
 **West Middle School Main Level Departments**
1" = 40'-0"



 **West Middle School Upper Level Departments**
1" = 40'-0"

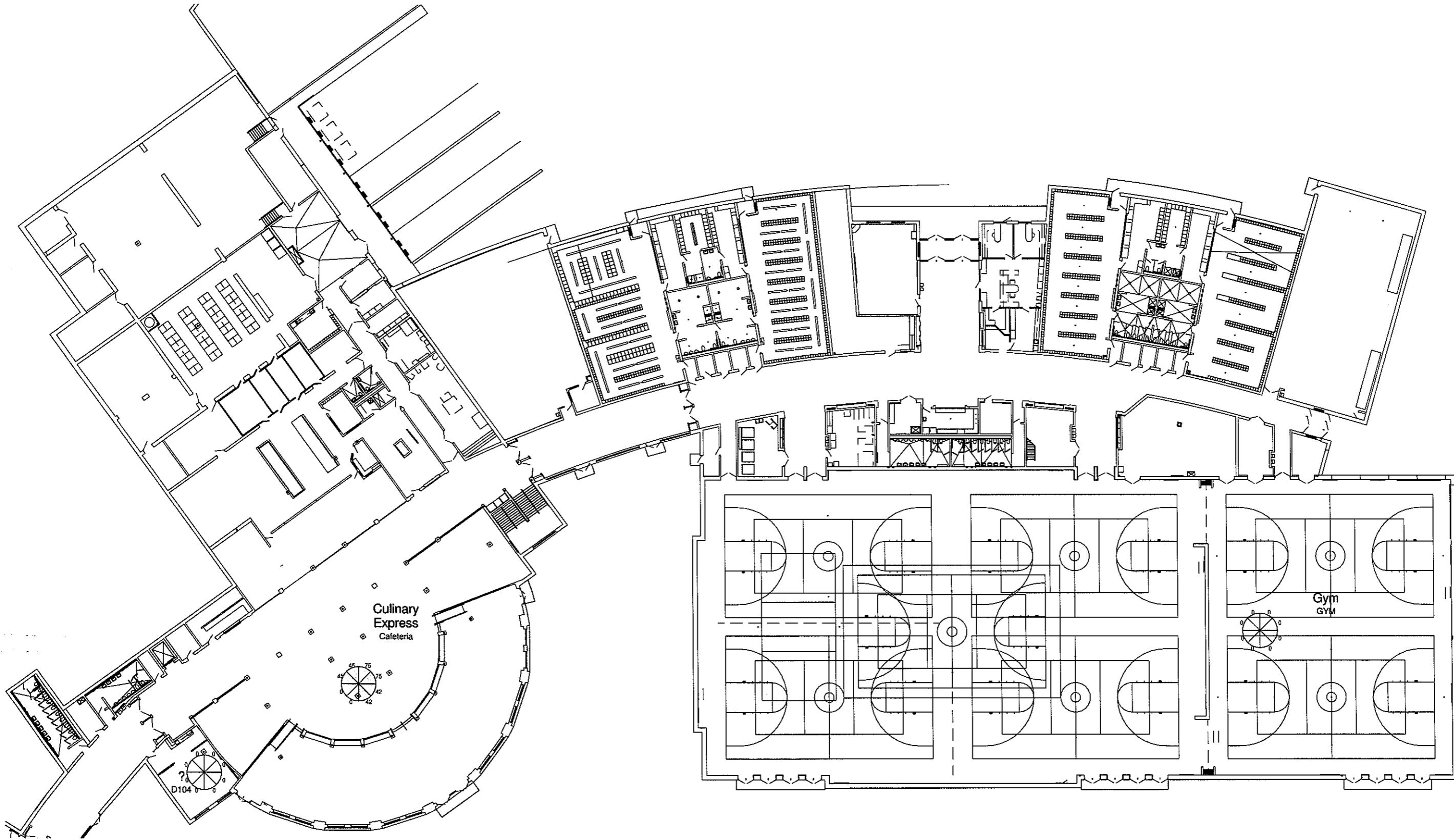
Departments

▶ Art	▶ Math
▶ Business	▶ Music
▶ Communications	▶ Not Assigned
▶ Engineering	▶ Other
▶ Family and Consumer Science	▶ Physical Education
▶ Foreign Language	▶ Science
▶ Health	▶ Social Studies
▶ Language Arts	▶ Special Education



Wayzata High School First Floor North Departments

1" = 40'-0"

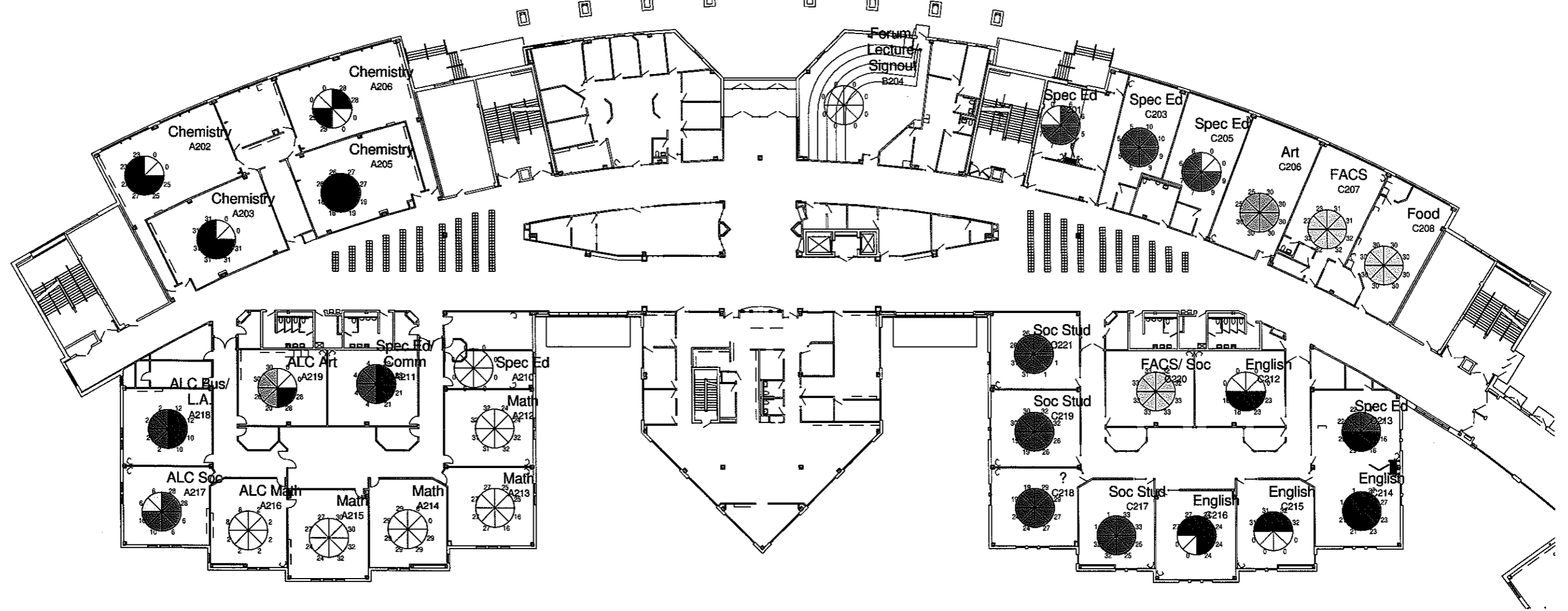


Wayzata High School First Floor South Departments

1" = 40'-0"

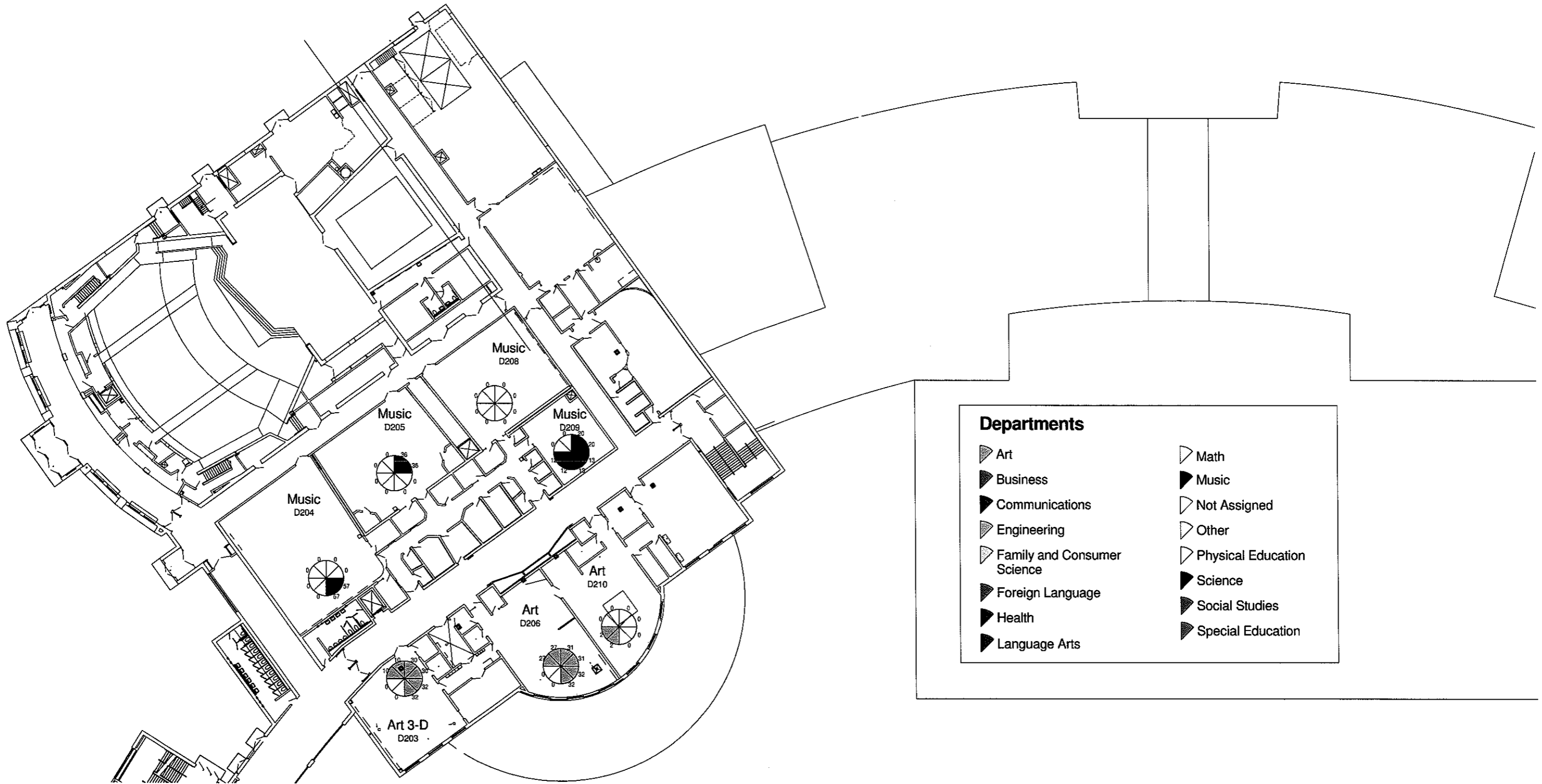
Departments

▶ Art	▷ Math
▶ Business	▶ Music
▶ Communications	▷ Not Assigned
▶ Engineering	▷ Other
▶ Family and Consumer Science	▷ Physical Education
▶ Foreign Language	▶ Science
▶ Health	▶ Social Studies
▶ Language Arts	▶ Special Education



Wayzata High School Second Floor North Departments

1" = 40'-0"

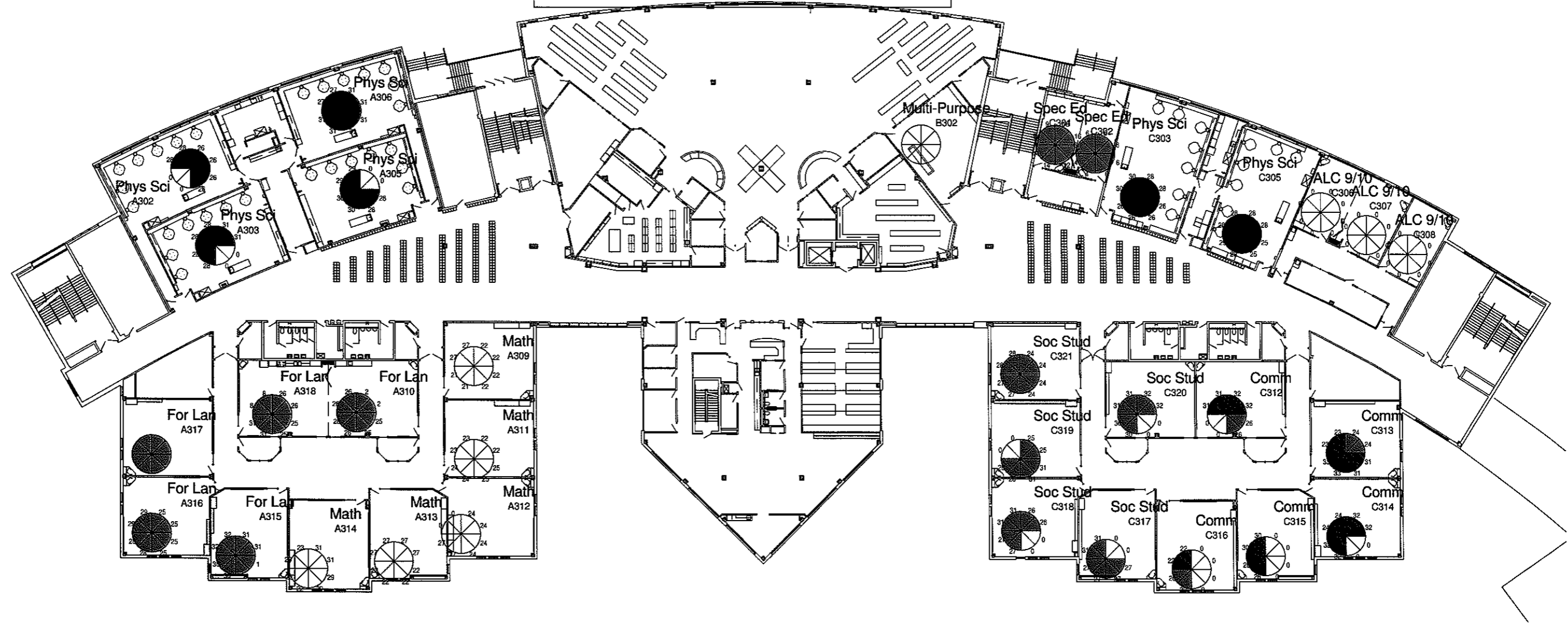


Wayzata High School Second Floor South Departments

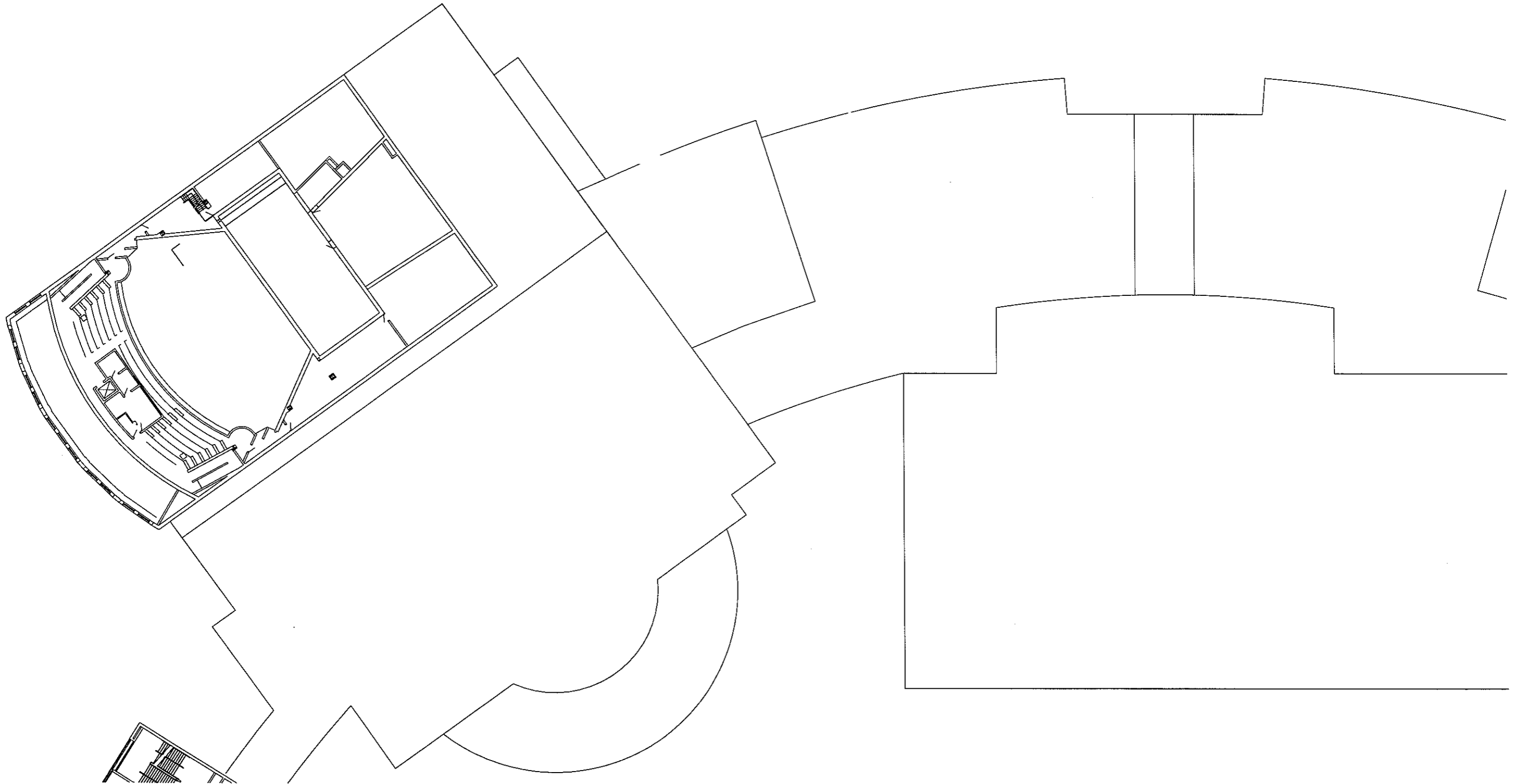
1" = 40'-0"

Departments

▶ Art	▷ Math
▶ Business	▶ Music
▶ Communications	▷ Not Assigned
▶ Engineering	▷ Other
▶ Family and Consumer Science	▷ Physical Education
▶ Foreign Language	▶ Science
▶ Health	▶ Social Studies
▶ Language Arts	▶ Special Education



 **Wayzata High School Third Floor North Departments**
1" = 40'-0"

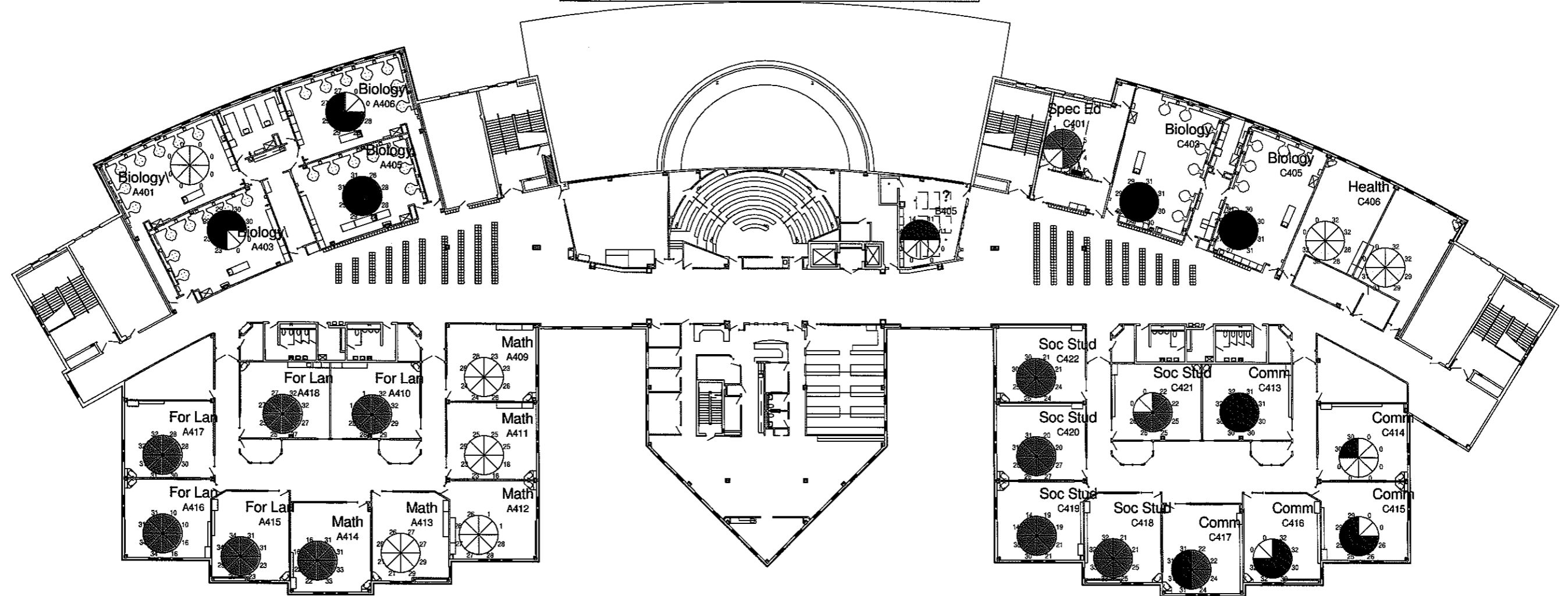


Wayzata High School Third Floor South Departments

1" = 40'-0"

Departments

- | | |
|-------------------------------|----------------------|
| ▶ Art | ▷ Math |
| ▶ Business | ▶ Music |
| ▶ Communications | ▷ Not Assigned |
| ▶ Engineering | ▷ Other |
| ▶ Family and Consumer Science | ▷ Physical Education |
| ▶ Foreign Language | ▶ Science |
| ▶ Health | ▶ Social Studies |
| ▶ Language Arts | ▶ Special Education |



Wayzata High School Fourth Floor North Departments

1" = 40'-0"



Review and Comment Submittal
Alternative Facilities
Deferred Maintenance Projects FY 2013 – FY 2014

Wayzata Public Schools
Independent School District #284
<http://www.wayzata.k12.mn.us>

Presented to:
Minnesota Department of Education

February 13, 2012



February 13, 2012

Dr. Brenda Cassellius, Commissioner
Minnesota Department of Education
1500 Highway 36 West
Roseville, Minnesota 55113-4266

Re: Independent School District #284
Alternative Facilities Deferred Maintenance Projects: FY2013 – FY 2014

Dear Commissioner Cassellius:

In accordance with M.S. 123B.71, Wayzata Public Schools, Independent School District 284, is submitting this Review and Comment document for review and approval of the Alternative Facilities Deferred Maintenance Projects: FY 2013. These projects include completing selected deferred maintenance projects at thirteen (13) facilities as prioritized by the Board. These items were identified through facility condition assessment studies and address the most critical current facility maintenance needs of the District.

The cost of the proposed projects for FY 2013, is **\$8,421,950**, and it will be funded through multiple sources including Alternative Facilities Bonds and Levy Authority and District Operating Capital revenue. Additional specific details involving the need for these projects are furnished in the attached report. We appreciate your review and comments on this important proposal and look forward to your reply.

Sincerely,

Superintendent

cc: School Board
Executive Director of Business Services
Facilities Program Director



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Introduction

In **summer 2010**, a **District Wide Facilities Analysis Study** was completed for all District Facilities. That study identified significant deferred maintenance needs throughout District facilities and formed the basis of the District’s integration into the State’s Alternative Facilities Funding process for funding deferred maintenance projects. The proposed projects in this submittal continue that reinvestment.

The **District Wide Facilities Analysis Study** is in the process of being reviewed and will be updated periodically by District Staff. These reviews are for implementing the proposed deferred maintenance projects for the Alternative Facilities funding expenditures (the School District also studied Health and Safety and Capital Improvements projects beyond the proposed projects in this Review and Comment).

This Review and Comment addresses the deferred maintenance projects anticipated for completion during the summers in 2012, and 2013.



KEY INFORMATION

SCHOOL CONSTRUCTION PROJECT SUMMARY

School Facilities Deficiencies/Needs: The District has a number of significant deferred maintenance items that need to be addressed as part of a continued reinvestment in its facilities. The District sees long term educational benefits to the proposed projects.

Description of Project: This proposed project addresses a portion of the facility deferred maintenance items in District Facilities. The facility deferred maintenance items included in this proposed year 2012, 2013 project are identified in the District’s alternative facilities 2 year plan. The scope and schedule for any additional deferred maintenance projects will be submitted for approval in the future.

Project Costs: Financing

- Alternative Facility Levy/Bonding Authority for Deferred Maintenance Project to include the Health and Safety funding for the associated asbestos abatement.
- Operating capital revenue for items deemed ineligible for categorical funding specifically determined by Minnesota Statutes.

School District Superintendent: Dr. Chace B Anderson
Chace.anderson@wayzata.k12.mn.us
76-745-5000

Executive Director of Business Services: Mr. Jim Westrum
Jim.westrum@wayzata.k12.mn.us
763-745-5000

Director of Buildings and Grounds: Mr. Joe Matson
Joe.matson@wayzata.k12.mn.us
763-745-5000

Architects and Engineers: Wold Architects and Engineers - 651-227-7773
Scott McQueen, Greg Dehler

Financial Consultant: Ehlers and Associates – 651-697-8500

Bond Counsel: Knutson Flynn and Deans – Tom Deans

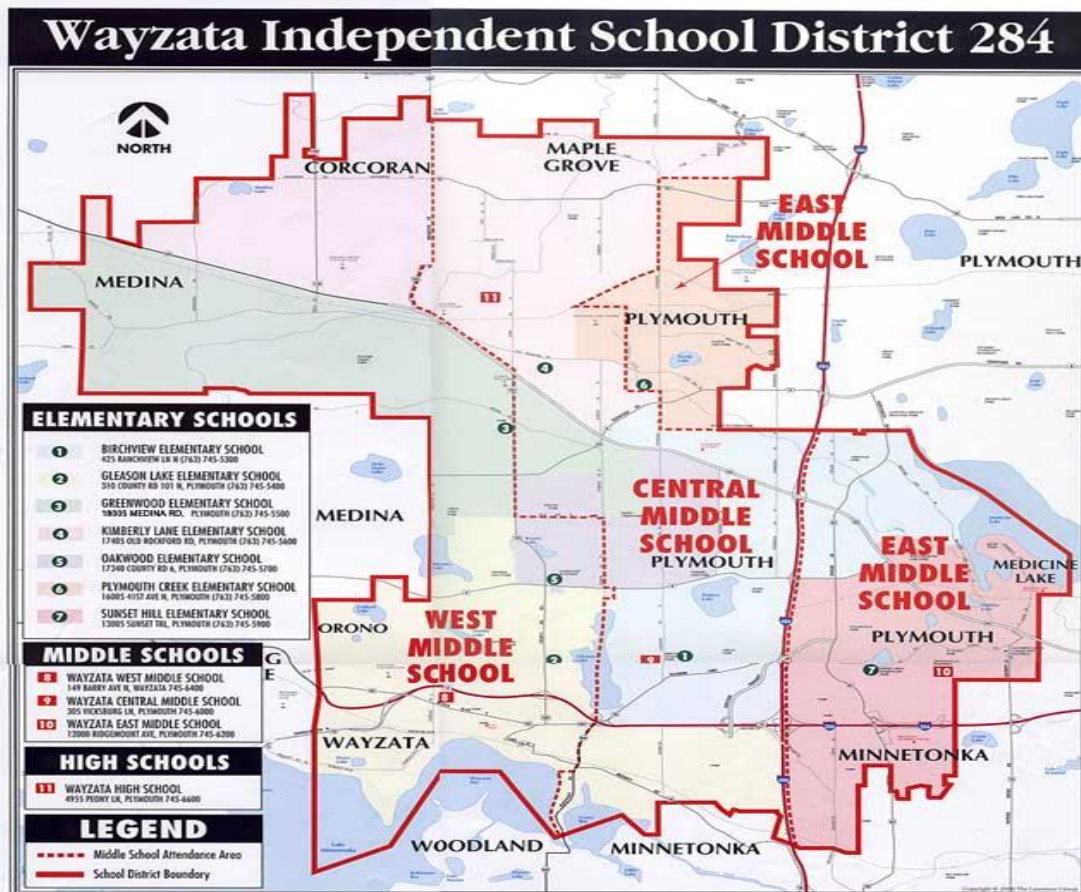
1. The geographic area and population to be served

Part A. Geographic Area to be Served, Population and Enrollment

Wayzata Independent School District No. 284 is located 10 miles west of Minneapolis and spans a geographic area of 38 square miles. The School District serves all or portions of eight west suburban municipalities, including Corcoran, Maple Grove, Medicine Lake, Medina, Minnetonka, Orono, Plymouth and Wayzata. The estimated population of the Wayzata School District continues to grow and currently is approaching 60,000.

Population information provided by the Metropolitan Council affirmed that the City of Plymouth is the largest municipality in the district both for population and landmass. It will continue to be a growing community.

There is significant, confirming evidence based on actual building permits, local projections, regional projections and Metropolitan Council projections that further development will continue in Wayzata School District. District enrollment is expected to remain stable at 10,000 students for the foreseeable future as non-resident students age out and are replaced with actual resident students. Current projections show more than 1000 new single family homes planned within the next three years.





1. *The geographic area and population to be served (Continued)*

Part B. Enrollment Projections

The Wayzata School District projected enrollment for the 2011-2012 school years exceeds 10,300 students and is expected to remain stable. Neighboring districts include Minnetonka, Robbinsdale, Hopkins, Orono, and Osseo. The following chart tracks enrollment and enrollment projections for the district.

Enrollment Projections – Extrapolated to 2018

Year	Actual 2006- 2007	Actual 2007- 2008	Actual 2008- 2009	Actual 2009- 2010	Actual 2010- 2011	Projected 2011- 2012	Projected 2012- 2013	Projected 2013- 2014	Projected 2014- 2015	Projected 2015- 2016	Projected 2016- 2017	Projected 2017- 2018
Kdgn	653	582	646	715	743	622	674	612	643	696	669	673
Grade 1	720	733	672	740	791	826	702	761	691	725	785	755
Grade 2	701	753	760	708	760	824	864	737	798	725	761	823
Grade 3	710	740	791	780	738	786	862	903	773	838	760	798
Grade 4	713	707	758	796	805	749	800	878	920	788	854	776
Grade 5	726	725	744	781	804	813	763	814	894	936	804	871
Grade 6	758	753	772	796	810	836	843	791	842	927	971	836
Grade 7	797	798	796	793	807	848	866	874	820	872	962	1,006
Grade 8	839	826	818	797	799	818	855	874	882	827	879	971
Grade 9	796	843	832	855	812	849	847	886	905	915	858	910
Grade 10	792	808	846	816	830	795	835	832	870	889	898	842
Grade 11	769	772	767	841	796	820	781	820	817	855	873	881
Grade 12	758	732	728	754	809	772	791	753	792	789	824	841
Total	9,732	9,772	9,931	10,170	10,304	10,359	10,482	10,533	10,647	10,782	10,898	10,984
Student Delta		40	159	239	134	55	123	52	114	134	116	86
Percent Delta		0.41%	1.63%	2.41%	1.31%	0.53%	1.19%	0.49%	1.08%	1.26%	1.08%	0.79%

2. *A list of existing school facilities*
 - a. *by year constructed,*
 - b. *their uses, and*
 - c. *an assessment of the extent to which alternate facilities are available within the school district boundaries and in adjacent school districts.*

Description of Existing Facilities/Utilization

<p>Birchview Elementary Year Constructed - 1969 (Add. – 1995) Square Footage – 59,720 S. F. School Site Size – 14 acres Levels – One (1)</p>	<p>Wayzata High School Year Constructed - 1997 Square Footage – 487,000 S. F. School Site Size – 163 acres Levels – Four (4)</p>
<p>Gleason Lake Elementary Year Constructed - 1988 Square Footage – 80,710 S. F. School Site Size – 22 acres *includes Administration Building Levels – Two (2)</p>	<p>Central Middle Year Constructed - 1960 (Additions in 1962, 1964, 1968, 1973, 1989) Square Footage – 308,568 S. F. School Site Size – 65 acres Levels – Two (2)</p>
<p>Greenwood Elementary Year Constructed - 1964 (Additions in 1964, 1986, 1989, 199, and 2000) Square Footage – 72,007 S. F. School Site Size – 29 acres Levels – One (1)</p>	<p>East Middle Year Constructed - 1967 (Additions in 1980) Square Footage – 146,111 S. F. School Site Size – 40 acres Levels – Two (2)</p>
<p>Kimberly Lane Elementary Year Constructed - 1991 Square Footage – 83,000 S. F. School Site Size – 21 acres Levels – One (1)</p>	<p>West Middle Year Constructed - 1949 (Additions in 1968 and 1989) Square Footage – 167,000 S. F. School Site Size – 35.5 acres Levels – Two (2)</p>
<p>Oakwood Elementary Year Constructed - 1957 (Additions in 1992) Square Footage – 66,591 S. F. School Site Size – 40 acres *includes Central Service Facility Levels – One (1)</p>	<p>Administration Building Year Constructed - 1969 Square Footage – 8,600 S. F. School Site Size – *See Gleason Lake Levels – One (1)</p>
<p>Plymouth Creek Elementary Year Constructed - 1988 Square Footage – 80,786 S. F. School Site Size – 19.5 acres Levels – One (1)</p>	<p>Central Services Facility Year Constructed - 1983 Square Footage – 21, 205 S. F. School Site Size- *See Oakwood Levels – One (1)</p>
<p>Sunset Hill Elementary Year Constructed -1963 (Add. - 1989) Square Footage – 64,983 S. F. School Site Size – 20.3 acres Levels – One (1)</p>	

The Wayzata School District is currently operating seven (7) active elementary school facilities, three (3) middle school facilities, and one (1) high school building. There are 11 school-building sites within the Wayzata School District with a variety of construction dates. There is also a Central Services Facility and an Administration Facility

Available Alternate Facilities

None of the proposed projects include expansion or reorganization of any existing educational spaces (the projects are entirely focused on deferred maintenance type of work). As such, no alternate facilities were explored as the quantity of spaces being utilized by the District remains unchanged

3. *A list of the specific deficiencies of the facility*
- a. *demonstrating the need for a new or renovated facility will provide to*
 - i. *the students,*
 - ii. *the teachers, and*
 - iii. *the community users served by the facility.*

**Specific Deficiencies of the Facility
 Demonstrated Need for a [New] or [Renovated] Facility to be provided**

In the spring of 2010, District 284 retained consultants to perform a facility analysis and assessment in order to understand the needs and the facility conditions at all of the district buildings with significant deferred maintenance.

This facility conditions assessment was used to develop the District’s Two Year Alternative Facilities Plan and Ten Year Facilities Maintenance Plan. The following is a brief summary of the current deferred maintenance deficiencies within the various facilities. A more complete summary of the projects is included in Section 7f of this submittal, and reflect the most urgent deferred maintenance deficiencies throughout the District. These projects are proposed to be completed during the summer of 2012 and 2013.

Brief Summary of Facility Deficiencies

Building/ Facility	Deficiencies
District Administration Building	Roof replacement, Flooring material and Lighting.
Central Middle School	Window sealant and sills, flooring material, painting, lighting, pavement reconstruction, sanitary sewer ejection system components, and building security alarm system,
Birchveiw Elementary School	Toilet room accessibility, painting, flooring material, clock and public address system, and lighting,.
Central Sports Complex	Ice arena refrigeration mats and piping, deteriorated running track surface. mats.
District Central Services Building	IAQ conditions in the four warehouse offices.
East Middle School	Deteriorated lighting, ceiling systems, classroom and gymnasium flooring materials, built-in casework, painting, tuck pointing, toilet room accessibility, deteriorated exterior concrete areas, building security system, pool access lift, pool filter medium, .
Gleason Lake Elementary School	Flooring material, pavement repairs/ replacement, painting.
Greenwood Elementary School	Deteriorated storm sewer lines, lighting, boiler replacement, paving repair/ replacement, deteriorated clock and public address system, flooring material and painting.

Kimberly Lane Elementary School	Pavement reconstruction, exterior concrete replacement, flooring material in classrooms and gymnasium, flag pole replacement, and painting.
Oakwood Elementary School	Toilet room accessibility and stall replacement, flooring material, painting, and the public address system replacement.
Plymouth Creek Elementary School	Flooring material replacement, and painting.
Sunset Hill Elementary School	Flooring material replacement, painting, and lighting.
Wayzata High School	Flooring material replacement, painting, toilet partition replacement, building automation system, roof replacement, water softener valve replacement, and exterior finish system repair/replacement.
West Middle School	Roof replacement, stage accessibility, lighting, pool filter medium, parking lot lighting poles/fixtures, boiler replacement, flooring material, and painting, pool accessibility, and the building security system.

Specific Benefits that the Project Will Provide

At the completion of these proposed projects, the benefits that will be provided to the District students, community, and staff will include:

- Maintaining acceptable facility conditions in support of the educational mission and needs of the School District in a geographically appropriate location, as related to student demographics now and into the future.

4. ***The relationship of the project to any priorities established by***
- a. *the school district,*
 - b. *educational cooperatives that provide support services, or*
 - c. *other public bodies in the service area.*

School District Priorities

Educational Cooperatives that Provide Support Services

The District has a long history of cooperating with its neighboring districts to expand opportunities to area learners. District 284 is currently a member of the West Metro Education Program, a multi-district educational cooperative organization. In addition, Intermediate School District 287 uses the District's facilities to the extent they are available.

Other Public Bodies in the Service Area

The District has a long history of cooperating with the cities within its boundaries. The District will continue to provide buildings for the community and cities to use to the extent they are available.

5. ***Transit Connectivity Between School and Community***

Transit and connectivity between school and community will not be affected as a result of the implementation of the proposed deferred maintenance projects.

6. ***A specification of how the project will***
- a. *increase community use of the facility, and*
 - b. *increase collaboration with other governmental or nonprofit entities.*

6a. How the Project Will Increase Community Use of the Facility

The existing facilities currently used by the surrounding communities will not change as a result of implementing the deferred maintenance projects.

6b. Increase Collaboration with Other Governmental or Non-Profit Entities

The proposed deferred maintenance projects will not change the School District's current collaboration between the cities, community, and non-profit entities through access to their facilities to the extent that they are available.

7. A narrative description of the project, including

- a. the specification of site and outdoor space acreage as provided in the Guide for Planning School Construction Projects in Minnesota. Only usable acreage should be included,
- b. square footage allocations for new and converted classrooms, labs and support spaces,
- c. a floor plan of the project, if applicable,
- d. **estimated expenditures in reasonable detail for the project, and**
- e. the dates the project will begin and be completed,
- f. projects to be funded under health and safety and/or alternative facility levy and bonding must include a spreadsheet with detail project component descriptions and cost estimates.

7.a Site and outdoor space acreage:

- The proposed projects do not modify the site acreage of any of the existing sites. As such, the acreage shown as part of Section 2 of this Review and Comment will remain unchanged.

7.b. Square footage allocations

- The proposed projects do not change or reconfigure any spaces in the existing buildings. As such, these projects do not have any new or converted classroom, lab or support spaces.

7.c Proposed Scope of Work Diagram

- A diagram is not believed to be applicable for this Review and Comment.

7.d Project Budget Analysis

Alternative Facilities Deferred Maintenance Projects:	FY 13	FY 14
Construction	\$ 6,478,400	\$ 9,236,000
Fees, Testing, Printing, Bonding , Legal	<u>\$ 1,943,550</u>	<u>\$ 2,771,000</u>
Total Project	\$ 8,421,950	\$ 12,007,000

District Capital Projects:	FY 13	FY 14
Construction	\$ 67,200	\$ 52,500
Fees, Testing, Printing, Bonding , Legal	<u>\$ 28,800</u>	<u>\$ 22,500</u>
Total Project	\$ 96,000	\$ 75,000

7.e Project Schedule Analysis

- The proposed projects will commence solicitation of bids in the late winter early spring of 2012 after the legal publication of the Review and Comment. Substantial Completion for FY 2013 work is scheduled for August 2012 prior to the start of the 2012/2013 school year.

- **Dates the Project will Begin and Be Completed**

Project Schedule FY 13

Review and Comment Submittal to MDE	January 2012
Review and Comment MDE Review	January 2012 – February 2012
Project Construction Documents Preparation	January 2012 - Feb. 2012
Project Construction Documents Issue	March 2012
Project Construction	June, 2012 – August 20, 2012
Final Project Completion	Fall 2012
Project Construction FY 14	June 2013 – August 2013
Final Completion	Fall 2013

7. A narrative description of the project, including (Continued)

7.f projects to be funded under health and safety and/or alternative facility levy and bonding must include a spreadsheet with detail project component descriptions and cost estimates.

Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
						ALT.	OTHER	
				<u>FACILITY / PROJECT</u>		<u>FACILIT.</u>	<u>FUNDING</u>	<u>TOTALS</u>
	2013	District Administration Building	Deferred Maintenance	Replace the deteriorated and worn roof system. The roof system is beyond it's useful life.	Alternative Facilities	\$180,000		
	2013	District Administration Building	Deferred Maintenance	Replace the deteriorated flooring material , installed originally in 1987, in the lounge, copy room and the safe room.	Alternative Facilities	\$5,000		
	2013	District Administration Building	Deferred Maintenance	Retrofit the deteriorated light fixtures throughout the building.	Alternative Facilities	\$37,000		
				District Administration Building Total				\$222,000
	2013	Birchveiv Elementary School	ADA	In the toilet rooms near the 1st grade pod, replace the deteriorated toilet room partitions provide for accessibility.	Alternative Facilities	ADA		
	2013	Birchveiv Elementary School	Deferred Maintenance	Repair and repaint the deteriorated building exterior metal wall panels.	Alternative Facilities	\$20,000		
	2013	Birchveiv Elementary School	Deferred Maintenance	Replace the deteriorated floor material (originally installed in 1995), in one Kindergarten room and a locker bay area.	Alternative Facilities	\$10,000		
	2013	Birchveiv Elementary School	Deferred Maintenance	Replace the deteriorated building clock system. The existing system is original to the building and the condition is poor.	Alternative Facilities	\$20,000		
	2013	Birchveiv Elementary School	Deferred Maintenance	Replace the deteriorated building public address system. Components of the system were installed in 1965 and replacement parts/ components i.e., amplifiers etc., are no longer available. No expansion of the system will be part of this work.	Alternative Facilities	\$16,650		
	2013	Birchveiv Elementary School	Deferred Maintenance	Retrofit the deteriorated light fixtures throughout the building.	Alternative Facilities	\$230,000		
				Birchveiv Elementary School Building Total				\$296,650
	2013	Central Middle School	Deferred Maintenance	The windows in the "C" wing require removal and replacement of the deteriorated window sealant and installing a metal sill over the existing deteriorating brick sill to stop further damage.	Alternative Facilities	\$50,000		
	2013	Central Middle School	Deferred Maintenance	Replace the remaining deteriorated light fixtures located in the "B" and "E" wings of the building. All other areas have been completed.	Alternative Facilities	\$85,000		
	2013	Central Middle School	Deferred Maintenance	Reconstruct the lower tennis courts due to deterioration and pavement failure. Reconstruction to include removal of the asphalt surface and approximately 12 - 18" of sub-base soils, importing and recompacting the soils and installing new asphalt and tennis courts surfacing. On the upper tennis courts, the existing paved surface requires a mill and overlay of the existing pavement.	Alternative Facilities	\$225,000		

Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2013	Central Middle School	Deferred Maintenance	The existing building operates with a sanitary sewer ejection/ pumping lift station. The comports , i.e., valves pumps and controls are deteriorated and require replacement.	Alternative Facilities	\$50,000		
	2013	Central Middle School	Deferred Maintenance	Replace the deteriorated floor material, installed originally in 1963, in 10 classrooms in the lower "C" wing.	Alternative Facilities	\$40,000		
	2013	Central Middle School	District Capital	Replace the existing building security alarm system. The existing system is beyond it's useful life.	District Capital		\$25,000	
	2013	Central Middle School	Deferred Maintenance	Repaint the existing worn wall surfaces in the lower "C" wing classrooms. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$15,000		
	2013	Central Middle School	Deferred Maintenance	Replace deteriorated doors and hardware on approximately five doors in the building that are beyond repair	Alternative Facilities	\$10,000		
	2013	Central Middle School	Deferred Maintenance	Replace deteriorated approximately four plumbing fixtures in the building that are beyond repair.	Alternative Facilities	\$10,000		
	2013	Central Middle School	Deferred Maintenance	Replace approximately 380 SY of deteriorated exterior concrete that is cracked and beyond repair.	Alternative Facilities	\$15,000		
				Central Middle School Building Total				\$500,000
	2013	Central Sports Complex	Deferred Maintenance	Replace the Ice arena refrigeration system and piping due to deterioration resulting from the annual removal and reinstallation of the system. The ice sheet is only in place part of the year.	Alternative Facilities	\$150,000		
	2013	Central Sports Complex	Deferred Maintenance	Repair the existing deteriorated running track surface and eliminate the trench drains to eliminate the potential for further deterioration of the track.	Alternative Facilities	\$275,000		
				Central Sports Complex Building Total				\$425,000
	2013			District Central Services Building Total				\$ -
	2013	East Middle School	Deferred Maintenance	Replace the original deteriorated light fixtures in the corridors. The light fixtures are original to the building and are beyond their useful life.	Alternative Facilities	\$170,000		
	2013	East Middle School	Deferred Maintenance	Replace the original deteriorated light fixtures in the building classrooms, lower level east wing and the remaining rooms in the upper level center area. The light fixtures are original to the building and are beyond their useful life	Alternative Facilities	\$180,000		
	2013	East Middle School	Deferred Maintenance	In the 21 upper level Northwest wing classrooms (Room 207 - 218, 219-224), and in the staff lounge: replace the deteriorated ceiling system. No increase in program space or rooms is included with this work.	Alternative Facilities	\$145,000		
	2013	East Middle School	Deferred Maintenance	In the 21 upper level Northwest wing classrooms (Room 207 - 218, 219-224), and in the staff lounge: replace the deteriorated light fixtures. No increase in program space or rooms is included with this work.	Alternative Facilities	\$165,000		

Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2013	East Middle School	Deferred Maintenance	In the 21 upper level Northwest wing classrooms (Room 207 - 218, 219-224), and in the staff lounge: replace the deteriorated flooring materials originally installed in 1999 and currently in poor condition. No increase in program space or rooms is included with this work.	Alternative Facilities	\$120,000		
	2013	East Middle School	Deferred Maintenance	In the 21 upper level Northwest wing classrooms (Room 207 - 218, 219-224), and in the staff lounge: replace the deteriorated built-in cabinets originally installed in 1967. No increase in program space or rooms is included with this work.	Alternative Facilities	\$165,000		
	2013	East Middle School	Deferred Maintenance	In the 21 upper level Northwest wing classrooms (Room 207 - 218, 219-224), and in the staff lounge: replace the deteriorated classroom doors and hardware originally installed in 1967. No increase in program space or rooms is included with this work.	Alternative Facilities	\$155,000		
	2013	East Middle School	Health and Safety	Miscellaneous asbestos abatement associated with the work in the 21 upper level Northwest wing classrooms (Room 207 - 218, 219-224), and in the staff lounge.	Alternative Facilities	\$65,000		
	2013	East Middle School	Deferred Maintenance	Complete the deteriorated exterior brick tuckpointing and the Concrete building fascia repair.	Alternative Facilities	\$505,000		
	2013	East Middle School	ADA	Replace the deteriorated toilet fixtures, toilet stalls, and provide for handicap accessibility in the eight student toilet room in the Northwest classroom wing.	ADA	\$410,000		
	2013	East Middle School	Deferred Maintenance	Replace the deteriorated exterior concrete in the courtyard east of the pool. Reduce the amount of concrete.	Alternative Facilities	\$70,000		
	2013	East Middle School	Deferred Maintenance	Replace the deteriorated synthetic Gym Floor system in the small gym. Installed in 2006, the existing Gym floor system is delaminating from the existing substrate due to high levels of vapor and moisture pressure through the existing concrete slab. Replacement of the floor will include slab/ sub slab moisture mitigation to prevent future deterioration from delamination.	Alternative Facilities	\$300,000		
	2013	East Middle School	District Capital	Replace the existing building security alarm system. The existing system is beyond it's useful life.	District Capital		\$25,000	
	2013	East Middle School	District Capital	Replace and relocate the flag pole to near the main entrance of the building.	District Capital		\$3,000	
	2013	East Middle School	District Capital	Replace the worn out pool filter media/ material.	District Capital		\$10,000	
	2013	East Middle School	District Capital	Replace the worn out ADA Pool Access Lift	District Capital		\$10,000	
				East Middle School Building Totals				\$2,450,000
	2013	Gleason Lake Elementary School	Deferred Maintenance	Replace deteriorated floor material (originally install in 1989) in rooms 105/106, music, sp ed, and the comp lab. (5 rooms)	Alternative Facilities	\$30,000		
	2013	Gleason Lake Elementary School	Deferred Maintenance	Repair portions of the existing deteriorated parking lot areas.	Alternative Facilities	\$21,000		
	2013	Gleason Lake Elementary School	Deferred Maintenance	Replace deteriorated approximately two plumbing fixtures in the building that are beyond repair.	Alternative Facilities	\$5,000		

Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2013	Gleason Lake Elementary School	Deferred Maintenance	Replace approximately 388SY of deteriorated exterior concrete that is cracked and beyond repair.	Alternative Facilities	\$15,000		
	2013	Gleason Lake Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$15,000		
				Gleason Lake Elementary School Building Totals				\$86,000
	2013	Greenwood Elementary School	Deferred Maintenance	Replace the storm sewer system piping located on the north east side of the building this pipe is in poor condition and portions have collapsed twice in the recent past.	Alternative Facilities	\$100,000		
	2013	Greenwood Elementary School	Deferred Maintenance	Replace the remaining deteriorated light fixtures located in the building. All other areas have been completed.	Alternative Facilities	\$25,000		
	2013	Greenwood Elementary School	Deferred Maintenance	Replace the deteriorated original building boilers. They are beyond their useful life and require significant ongoing maintenance.	Alternative Facilities	\$310,000		
	2013	Greenwood Elementary School	Deferred Maintenance	Replace deteriorated floor material (originally install in 1989) in rooms 23, 26, 28-30. (5 rooms)	Alternative Facilities	\$45,000		
	2013	Greenwood Elementary School	Deferred Maintenance	Repair portions of the existing deteriorated parking lot areas.	Alternative Facilities	\$49,000		
	2013	Greenwood Elementary School	Deferred Maintenance	Replace the deteriorated building clock system. The existing system is original to the building and the condition is poor.	Alternative Facilities	\$20,000		
	2013	Greenwood Elementary School	Deferred Maintenance	Replace the deteriorated building public address system. Components of the system were installed in 1964 and replacement parts/ components i.e., amplifiers etc., are no longer available. No expansion of the system will be part of this work.	Alternative Facilities	\$16,650		
	2013	Greenwood Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$2,000		
				Greenwood Elementary School Building Total				\$567,650
	2013	Kimberly Lane Elementary School	Deferred Maintenance	The existing center, east & south lot surfaces as well as the paved fire lane, are failing with significant cracks and deterioration, These parking lots require reconstruction. The reconstruction work will include removal of the deteriorated asphalt surface and approximately 12" to 18" of No additional parking lot area will be included as part of this project scope.	Alternative Facilities	\$883,000		
	2013	Kimberly Lane Elementary School	Deferred Maintenance	The existing concrete loading dock areas, are failing with significant cracks and deterioration. Replace concrete loading areas	Alternative Facilities	\$30,000		
	2013	Kimberly Lane Elementary School	Deferred Maintenance	The existing concrete sidewalks adjacent to the parking lot and at the main entrance to the building are failing with significant cracks and deterioration. Replace the sidewalks along with the parking lot reconstruction work.	Alternative Facilities	\$30,000		



Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2013	Kimberly Lane Elementary School	Deferred Maintenance	Replace deteriorated floor material installed in 1990, in special ed, home base, and rooms C12 -Cc16. (7 rooms).	Alternative Facilities	\$30,000		
	2013	Kimberly Lane Elementary School	Deferred Maintenance	Replace the worn carpeted Gym Floor system in the gym, installed in 1990. The existing carpet material is beyond it's useful life and is in poor condition.	Alternative Facilities	\$130,000		
	2013	Kimberly Lane Elementary School	District Capital	Replace and relocate the flag pole. The existing pole is tilting due to existing site conditions.	District Capital		\$3,000	
	2013	Kimberly Lane Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$15,000		
				Kimberly Lane Elementary School Building Total				\$1,118,000
	2013	Oakwood Elementary School	ADA	Replace the deteriorated toilet fixtures, toilet stalls, and provide for handicap accessibility in the West corridor classroom wing.	ADA	\$85,000		
	2013	Oakwood Elementary School	Deferred Maintenance	Replace deteriorated floor material, installed in 1958, in classroom 24, the Art room and Conf. rooms.	Alternative Facilities	\$17,000		
	2013	Oakwood Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$5,000		
	2013	Oakwood Elementary School	Deferred Maintenance	Replace the deteriorated building public address system. Components of the system were installed in 1957 and replacement parts/ components i.e., amplifiers etc., are no longer available. No expansion of the system will be part of this work.	Alternative Facilities	\$16,650		
				Oakwood Elementary School Building Total	Alternative Facilities			\$123,650
	2013	Plymouth Creek Elementary School	Deferred Maintenance	Replace deteriorated floor material, installed in 1989, in classrooms 112 - 115 & 118 - 121	Alternative Facilities	\$30,000		
	2013	Plymouth Creek Elementary School	Deferred Maintenance	Replace deteriorated floor material, installed in 1989, in the southeast corridor and atrium.	Alternative Facilities	\$20,000		
	2013	Plymouth Creek Elementary School	Deferred Maintenance	Replace deteriorated approximately two plumbing fixtures in the building that are beyond repair.	Alternative Facilities	\$5,000		
	2013	Plymouth Creek Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$10,000		
				Plymouth Creek Elementary School Building Total				\$65,000
	2013	Sunset Hill Elementary School	Deferred Maintenance	Replace deteriorated floor material, installed in 1989, in the three kindergarten rooms and classroom 16, the music room and office.	Alternative Facilities	\$30,000		
	2013	Sunset Hill Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$5,000		



Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2013	Sunset Hill Elementary School	Deferred Maintenance	Replace the deteriorated light fixtures located in the building. The fixtures are original to the building and repair/ replacement parts are being phased out.	Alternative Facilities	\$250,000		
				Sunset Hill Elementary School Building Total				\$285,000
	2013	Wayzata High School	Deferred Maintenance	Replace deteriorated floor material in the two rooms in the "A" wing and the office. Installed in 1996, these areas are original to the building and in poor condition.	Alternative Facilities	\$55,000		
	2013	Wayzata High School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$25,000		
	2013	Wayzata High School	Deferred Maintenance	Replace the remaining portions of the Building Automation System in the "A" tower (3rd and 4th floors). These digital systems are original to the building (1996), and some of the components are failing and repairing them is no longer an option as the replacement components not unavailable. Portions of the system in this tower have already been replaced. This is a one for one replacement of the system components.	Alternative Facilities	\$43,000		
	2013	Wayzata High School	Deferred Maintenance	The painted steel toilet room partition stalls are original to the building (1996) and are deteriorated and in poor condition.	Alternative Facilities	\$75,000		
	2013	Wayzata High School	Deferred Maintenance	The existing Exterior Insulation Finish System installed originally on the building is showing signs of deteriorated and discoloration. The worst areas appear to be on the North elevations of the building. These areas require replacement.	Alternative Facilities	\$100,000		
	2013	Wayzata High School	Deferred Maintenance	Replace deteriorated doors and hardware on approximately ten doors in the building that are beyond repair	Alternative Facilities	\$20,000		
	2013	Wayzata High School	Deferred Maintenance	Replace deteriorated approximately four plumbing fixtures in the building that are beyond repair.	Alternative Facilities	\$10,000		
	2013	Wayzata High School	Deferred Maintenance	Replace approximately 259SY of deteriorated exterior concrete that is cracked and beyond repair.	Alternative Facilities	\$10,000		
	2013	Wayzata High School	Deferred Maintenance	Replace approximately 6300SF of deteriorated roof area. All of the roof areas are original to the building (1996) and are showing signs of deterioration and based on a report completed in 2010, have between 5 - 10 years of estimated remaining service life.	Alternative Facilities	\$75,000		
	2013	Wayzata High School	Deferred Maintenance	The existing water softener equipment system valves are failing and require replacement.	Alternative Facilities	\$10,000		
				Wayzata High School Building Total				\$423,000
	2013	West Middle School	Deferred Maintenance	Replace approximately 15,000 SF of deteriorated 4-ply built-up roofing system over the main gym and the section northwest of the gym over the stage.	Alternative Facilities	\$500,000		
	2013	West Middle School	ADA	Currently there is no handicap access to the existing stage from the main gym/ auditorium floor. Provide access via the installation of an enclosed chair lift from the main floor to the stage. (Approximately 42")	ADA	\$75,000		



Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2013	West Middle School	Deferred Maintenance	Replace the remaining deteriorated light fixtures located in the band/ music area and in the media center. All other areas have been completed.	Alternative Facilities	\$90,000		
	2013	West Middle School	District Capital	Replace the worn out pool filter media/ material.	District Capital		\$10,000	
	2013	West Middle School	Deferred Maintenance	Replace four deteriorated parking lot light poles/ fixtures.	Alternative Facilities	\$30,000		
	2013	West Middle School	Deferred Maintenance	Replace the deteriorated original building boilers and piping as well as removal of the original brick chimney. The boilers are located in the lower level of the building under the stage. They are beyond their useful life and require significant ongoing maintenance	Alternative Facilities	\$1,050,000		
	2013	West Middle School	Deferred Maintenance	Replace deteriorated carpeted floor material, installed in 2000, in 7 classrooms.	Alternative Facilities	\$45,000		
	2013	West Middle School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$25,000		
	2013	West Middle School	District Capital	Replace the worn out ADA Pool Access Lift	District Capital		\$10,000	
	2013	West Middle School	Deferred Maintenance	Replace deteriorated doors and hardware on approximately ten doors in the building that are beyond repair	Alternative Facilities	\$20,000		
	2013	West Middle School	Deferred Maintenance	Replace the existing building security alarm system. The existing system is beyond it's useful life.	Alternative Facilities	\$25,000		
				West Middle School Building Total				\$1,860,000
						Alternative Facilities	District Capital	
				TOTAL FY 2013:		\$8,421,950	\$96,000	\$8,421,950

- 8. The source(s) of financing the project;**
- a. if multiple sources of funding are to be used, provide all components of the financing plan,
 - b. the scheduled date and required notice for a bond issue or school board action,
 - c. a schedule of bond payments, including estimated debt service equalization aid,
 - d. the sources and uses of funds report
 - e. the effect of a bond issue (or lease levy) on local property taxes by the property class and valuation,
 - f. total project cost must include:
 - i. total construction cost, and
 - ii. bond issuance/financing costs (if applicable), and
 - g. other financing information as required:
 - i. Health and Safety and Alternative Facilities Bonding and Levy funded projects should be described in sufficient detail to allow cross-walking between the review and comment, the health and safety and the alternative facilities databases, and UFARS reporting.
 - h. If the review and comment financing includes a lease-levy purchase under M.S. §126C.40, accurate lease payments schedules must be provided. The schedules submitted as part of the review and comment process will be used in setting the initial lease levy amount as part of the annual levy certification process.

8a. Funding Sources

The District will use three funding sources in financing the projects, as noted in 7d and summarized below:

	FY 13	FY14	Total
Alternative Facilities Bonds	\$6,355,418	\$9,324,582	\$15,680,000
Alternative Facilities Annual Levy	\$2,066,532	\$2,682,418	\$4,748,950
District Operating Capital Account	\$96,000	\$75,000	171,000

The District will utilize capital funds from its regular levy process as well as use reserve funds for the project costs.

All of the revenue and expenditures will be accounted for under UFARS with appropriate course codes. All projects under alternative facilities funding and health and safety funding will be included in the district’s required request and reporting formats to meet Department of Education timelines and data base reporting requirements.

8b. through 8f. Scheduled Date and Required Notice for a [Bond Issue] [School Board Action], and sources and uses of financing project

Attached are the following schedules prepared by Ehlers, the District’s financial advisors.

- A schedule of estimated Sources and Uses of funds for the bond issue. This schedule includes estimates of issuance costs, underwriter’s discount, and investment earnings, and demonstrates the need to issue \$16,020,000 in bonds to finance \$15,900,000 in project costs.
- A detailed schedule showing actual and estimated payments and tax levies related to capital and debt. This schedule includes levies for existing debt, lease levy, capital projects levy, health and safety levy, annual alternative facilities levy (non-bond levy), the proposed 2012 bond issue, a potential voter-approved bond issue in 2013 (not a subject of this Review and Comment), and two additional potential future alternative facilities issues (also not a subject of this Review and Comment).
- A schedule of estimated payments for the proposed 2012 bond issue.

As the second attachment shows, the District is planning to coordinate bond payments and other tax levies so that there is no net increase in the tax rate for these levies. We have not included a schedule showing the estimated tax impact, as we do not expect any increase in tax rates.

9. An analysis of how the proposed new or remodeled facility will affect

- a. school district operational or administrative staffing costs, and*
- b. Explain how the district’s operating budget will cover any increased operational or administrative staffing costs.*

If the district is adding additional square footage, include assumptions and calculations used in calculation of the estimated general fund operation cost.

If the district is updating mechanical systems, provide detail on how the new HVAC system will impact general fund operating costs compared to the current system.

Operational or Staffing Costs -

The District anticipates no increase in the quantity of staff assigned to their facilities as a result of these deferred maintenance projects.

Operating Budget Adjustments -

- **General fund operation cost associated with additional square footage.**
There is no increase in the building square footage as such the proposed projects will have no increase to the general fund operational costs.

10. A description of the consultation with local or state road and transportation officials on

- a. school site access and safety issues, and*
- b. the ways that the project will address those issues.*

10 a.b. School Site Access and Safety Issues and Solutions through This Project

- Site access and on-site vehicle traffic management improvements will be reviewed on an ongoing basis. Currently all students within the walking limit, as set by the school board, walk to the building. All others are bussed.

11. A description of how

- a. indoor air quality issues have been considered, and
- b. provide a written certification signed by the project architect that the architects and engineers designing the facility have professional liability insurance.

11a. Indoor Air Quality Issues Considered

As experienced Minnesota school architects and engineers, Wold has developed a standard for building systems that addresses concerns regarding indoor air quality. As such, this project includes an air system approach for the building area which matches the building's occupancy to the required outside ventilation rate to help achieve acceptable indoor air quality results. These systems will be easily operated and maintained to provide adequate air changes throughout the facilities to meet or exceed the minimum requirements as established by the Minnesota State Department of Education and outlined in their Guidelines for school construction. These projects will also be designed to meet current code calling for 15 C.F.M./occupant in classroom space as well as the other applicable codes and ASHRAE standards. Monitoring of outdoor air and total airflow will be included in the scope of the building automation system

11b. Certification of Professional Liability Insurance

- Wold Architects and Engineers has professional liability insurance coverage for \$2,000,000 from Evanston Insurance. A Certificate of Insurance is available if requested.



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12. As required under Minn. Stat. § 123B.72, provide

- a. a written certification signed by the project architect that the plans and designs for the extensively renovated or new facility's. The statement must include how the facility
 - i. heating, ventilation, and air conditioning systems will meet or exceed code standards,
 - ii. will provide for the monitoring of outdoor airflow and total airflow of ventilation systems, and
 - iii. will provide an indoor air quality filtration system that meets codes.

How HVAC Systems Will Be Designed to Meet/Exceed Code Standards

- Any proposed project that includes the replacement of the existing non compliant HVAC system in the building will include new equipment that will provided the required air supply and humidity control. The new system will meet or exceed all required codes and standards. These system improvements will also include mechanical units with air filtration systems that meet or exceed code. In addition, any proposed HVAC system project will provide new building management systems for the building to monitor outdoor air and the total airflow within the HVAC systems.
- **Wold Architects and Engineers** will provide upon completion, a written certification that the HVAC Systems meet code standards, meet monitoring and filtration issues as addressed in Minnesota Statute 123B.71 and 123B.72.



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13. *A specification, if applicable, of any desegregation requirements that cannot be met by any other reasonable means.*

- This proposal is consistent with the provisions of Wayzata Public Schools desegregation/ integration plan.

14. *A specification, if applicable, of how the facility will utilize environmentally sustainable school facility design concepts.*

- **Sustainable school buildings are achieved by:**

Site design and the design of the site related to site runoff, impact on adjacent property are just a few ways that the site can influence the long-term impacts that these buildings will have on the larger environment. These items and others will be an important consideration to the design team during the design process.

Enhance indoor environmental quality, conserve energy and water resources the architects and the engineers will have the opportunity to enhance the indoor environment, conserve energy and make use of renewable resources through the use of new technology. The investigation of new mechanical air systems and plumbing systems will allow the District to weigh the advantages and disadvantages to determine what is best for each situation.

Use resource-efficient materials - over the last ten years the use of biodegradable and environmentally friendly materials has become more and more common. Materials such as recycled paints, carpet, linoleum, rubber and vinyl composition flooring are just a few examples of materials that will be considered.

Minimize construction waste - Within the Twin Cities region all the major refuse and demolition contractors strive to sort and recycle discarded materials.

Optimize maintenance and operations - Through the use of new technologies and materials the efficiency and operation of the buildings can be enhanced to minimize the use of nonrenewable resources. Operational efficiencies will be considered in the mechanical and electrical systems and weighed against first cost and long term payback.

- **Wayzata Public Schools have a desire to investigate all of the above principles for project opportunities. The following are some of the current goals for the proposed projects:**

The mechanical system improvements will provide much improved indoor air quality and reduced noise level environments, as well as operate in a manner that will more effectively address those needs in an educational environment.

The building management systems will allow the District to better monitor and control the operations of the building. This will not only make operational costs more efficient, but also create a better indoor environment for the students, staff and community.

15. A description of how the architects and engineers have considered the American National Standards Institute Acoustical Performance Criteria, Design Requirements and Guidelines for Schools of the maximum background noise level and reverberation times.

Under this Deferred Maintenance and Improvements project, the following ANSI criteria will be considered. However the implementation of all of the criteria will be limited to the type of work that will be involved in the project.

The ANSI criteria are concerned with addressing (4) key areas related to acoustical design:

- Room acoustics (dB ranges and reverberation times)
- Minimizing background noise from HVAC and Electrical systems
- Classroom sound isolation from interior and exterior sources
- Impact isolation for multi-story classroom facilities

Acoustic design in Schools is achieved by:

Appropriate exterior wall cavity design – In new construction it is typical to provide proper insulation, air space (in a brick and block building), and differing materials to allow for different sound transmissions to be reflected or absorbed by the wall design. Additionally, many of these methods provide protection from exterior environments and perform the added function as sound isolating elements. Under this Deferred Maintenance and Improvements project the only exterior walls that will be fully insulated and provide the functions listed above, will be any new wall construction.

Minimizing sound transmission through interior partitions – provide insulation at the top of deck, with a minimum of one side of gypsum board carried to the top of deck. Continuously caulk along the top edge of the partition wall at the deck. At masonry walls, consider foam or sand filled cores. For operable walls, specify minimum STC rating requirements. Under this Deferred Maintenance and Improvements project only walls that will be added or modified as part of capital improvements will be improved to this extent.

Minimizing reverberation times – provide variation in perimeter walls of rooms over 10,000 sf, and install acoustic isolation panels to accommodate additional absorption. Utilize acoustic ceiling tile and carpet for larger spaces.

Performance based criteria for mechanical specifications – specify minimum standards for acoustic performance of HVAC systems including:

- System Components including low-velocity diffusers and fans
- Limit duct velocity in design and require the test and balance consultant to verify performance
- Provide sound attenuators in duct and air handling unit connections
- Locate VAV terminals above ceilings in common areas as opposed to above classrooms
- Provide vibration isolators at all equipment

Summary:

Wayzata Public Schools has a desire to investigate all of the above principles. Each of the above ideas may be incorporated to some degree into the design for the proposed project. The mechanical system will be designed to take into consideration the noise criteria established by the Minnesota Department of Education for classroom design.

16. City Infrastructure - Any existing information from the relevant local unit of government about the cumulative costs to provide infrastructure to serve the school, such as utilities, sewer, roads, and sidewalks.

- No modifications to the Cities' infrastructure will be included as part of this project.



Appendix A – Deferred Maintenance and Improvements Project Scope and Cost Estimates FY 14

Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
						ALT.	OTHER	
				FACILITY / PROJECT		FACILIT.	FUNDING	TOTALS
	2014	District Administration Building	Deferred Maintenance	Repair portions of the existing deteriorated parking lot areas.	Alternative Facilities	\$75,000		
				District Administration Building Total				\$75,000
	2014	Birchveiv Elementary School	Deferred Maintenance	Replacement approximately 10,250 SF of the gym / café area installed in 1989.	Alternative Facilities	\$250,000		
	2014	Birchveiv Elementary School	Deferred Maintenance	Replace the deteriorated floor material, installed in 1973, in 4 rooms.	Alternative Facilities	\$20,000		
	2014	Birchveiv Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond its useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$10,000		
	2014	Birchveiv Elementary School	Deferred Maintenance	Replace deteriorated acoustical panels throughout the class room area. These are original to the building (1973) and need replacing.	Alternative Facilities	\$100,000		
	2014	Birchveiv Elementary School	Deferred Maintenance	The existing exterior windows and doors are in poor condition and require replacement. These are original to the building and are beyond their useful life. In addition, the building needs tuck pointing/ masonry restoration.	Alternative Facilities	\$350,000		
	2014	Birchveiv Elementary School	Deferred Maintenance	Replace the deteriorated carpeted gym floor surface installed in 1988.	Alternative Facilities	\$125,000		
	2014			Birchveiv Elementary School Building Total				\$855,000
	2014	Central Middle School	Deferred Maintenance	Replace the deteriorated small gym synthetic/ linoleum floor material installed in 1973	Alternative Facilities	\$125,000		
	2014	Central Middle School	Deferred Maintenance	The existing boilers/ original to the building and require replacement.. Replace the boilers and associated steam piping.	Alternative Facilities	\$1,500,000		
	2014	Central Middle School	Deferred Maintenance	The existing gymnasium operable wall is in poor condition and the operation of the wall is problematic and requires more than routine maintenance, Replace the operable wall.	Alternative Facilities	\$250,000		
	2014	Central Middle School	Deferred Maintenance	Replace deteriorated floor material in (6 rooms) installed in 1960.	Alternative Facilities	\$40,000		
	2014	Central Middle School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$30,000		



Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2014	Central Middle School	Deferred Maintenance	Repair and Overlay Main lot, CES lot, Bus Corral. Scope consists of removal of portions of the asphalt surface down to the sub grade and milling a portion of the existing surface, then overlaying and infilling the areas with new asphalt material. No expansion of the existing parking lot is included as part of this project scope.	Alternative Facilities	\$250,000		
	2014	Central Middle School	Deferred Maintenance	Replace main switch gear transformers and conductors due to deterioration. In addition they are beyond their useful life expectancy of 20 years and locating replacement parts is difficult.	Alternative Facilities	\$200,000		
	2014	Central Middle School	Deferred Maintenance	Replace deteriorated doors and hardware on approximately eight doors in the building that are beyond repair	Alternative Facilities	\$20,000		
	2014	Central Middle School	Deferred Maintenance	Replace deteriorated approximately three plumbing fixtures in the building that are beyond repair.	Alternative Facilities	\$10,000		
	2014			Central Middle School Building Total				\$2,425,000
	2014			Central Sports Complex Building Total				\$ -
	2014			District Central Services Building Total				\$ -
	2014	East Middle School	Deferred Maintenance	In the lower level Northwest wing classrooms: replace the deteriorated ceiling system, installed in 1968.	Alternative Facilities	\$193,333		
	2014	East Middle School	Deferred Maintenance	In the lower level Northwest wing classrooms: replace the deteriorated light fixtures, installed in 1968.	Alternative Facilities	\$220,000		
	2014	East Middle School	Deferred Maintenance	In the lower level Northwest wing classrooms: replace the deteriorated flooring materials installed in 1968.	Alternative Facilities	\$160,000		
	2014	East Middle School	Deferred Maintenance	In the lower level Northwest wing classrooms: replace the deteriorated built-in cabinets, installed in 1968.	Alternative Facilities	\$220,000		
	2014	East Middle School	Deferred Maintenance	In the lower level Northwest wing classrooms: replace the deteriorated classroom doors and hardware installed in 1968.	Alternative Facilities	\$206,667		
	2014	East Middle School	Health and Safety	Miscellaneous asbestos abatement associated with the work in the lower level Northwest wing classrooms.	Alternative Facilities	\$65,000		
	2014	East Middle School	Deferred Maintenance	Replace the remaining portions of the existing roof system, area "A" consisting of 90,253SF that was installed in 1988.	Alternative Facilities	\$1,000,000		



Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2014	East Middle School	Deferred Maintenance	Replace main switch gear transformers and conductors installed in 1967, due to deterioration. In addition the they are beyond their useful life expectancy of 20 years and locating replacement parts is difficult.	Alternative Facilities	\$100,000		
	2014	East Middle School	ADA	Replace the deteriorated toilet fixtures, toilet stalls, and provide for handicap accessibility in the eight student toilet room in the center and west wing	ADA	\$410,000		
	2014	East Middle School	Deferred Maintenance	Replace approximately 225 SY of deteriorated exterior concrete that is cracked and beyond repair.	Alternative Facilities	\$10,000		
	2014			East Middle School Building Totals				\$2,585,000
	2014	Gleason Lake Elementary School	Deferred Maintenance	Replace deteriorated floor material installed in 1989, in rooms 105/106, music, sp ed, and the comp lab. (5 rooms)	Alternative Facilities	\$30,000		
	2014	Gleason Lake Elementary School	Deferred Maintenance	Replace the deteriorated building public address system. Components of the system were installed in 1989 and replacement parts/ components i.e., amplifiers etc., are no longer available. No expansion of the system will be part of this work.	Alternative Facilities	\$21,667		
	2014	Gleason Lake Elementary School	ADA	Replace and provide ADA compliant restrooms, Scope includes replacing fixtures and the toilet stalls.	ADA	\$50,000		
	2014	Gleason Lake Elementary School	Deferred Maintenance	Replace the deteriorated / damaged skylights.	Alternative Facilities	\$75,000		
	2014	Gleason Lake Elementary School	Deferred Maintenance	Replace the deteriorated carpeted gym floor surface installed in 1989.	Alternative Facilities	\$150,000		
	2014	Gleason Lake Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$25,000		
	2014	Gleason Lake Elementary School	Deferred Maintenance	Replace deteriorated doors and hardware on approximately four doors in the building that are beyond repair	Alternative Facilities	\$15,000		
	2014	Gleason Lake Elementary School	Deferred Maintenance	Replace approximately 225SY of deteriorated exterior concrete that is cracked and beyond repair.	Alternative Facilities	\$10,000		
	2014			Gleason Lake Elementary School Building Totals				\$376,667
	2014	Greenwood Elementary School	Deferred Maintenance	Repair portions of the existing deteriorated parking lot areas.	Alternative Facilities	\$49,000		
	2014	Greenwood Elementary School	Deferred Maintenance	Exterior Tuck pointing and masonry repair.	Alternative Facilities	\$200,000		
	2014	Greenwood Elementary School	Deferred Maintenance	Replace the deteriorated windows that are original to the building (1964).	Alternative Facilities	\$400,000		



Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2014	Greenwood Elementary School	Deferred Maintenance	Replace the deteriorated carpeted gym floor surface installed in 1989.	Alternative Facilities	\$150,000		
	2014	Greenwood Elementary School	Deferred Maintenance	Replace deteriorated classroom built in casework, installed in 1964, due to deteriorated condition.	Alternative Facilities	\$50,000		
	2014	Greenwood Elementary School	District Capital	New lockers for students	District Capital		\$75,000	
	2014	Greenwood Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond its useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$15,000		
	2014	Greenwood Elementary School	Deferred Maintenance	Replace deteriorated approximately two plumbing fixtures in the building that are beyond repair.	Alternative Facilities	\$5,000		
	2014			Greenwood Elementary School Building Total				\$869,000
	2014	Kimberly Lane Elementary School	Deferred Maintenance	Replace the deteriorated building public address system. Components of the system were installed in 1990 and replacement parts/ components i.e., amplifiers etc., are no longer available. No expansion of the system will be part of this work.	Alternative Facilities	\$21,667		
	2014	Kimberly Lane Elementary School	Deferred Maintenance	Replace deteriorated floor material, installed in 1990, in (7 rooms).	Alternative Facilities	\$30,000		
	2014	Kimberly Lane Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond its useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$15,000		
	2014			Kimberly Lane Elementary School Building Total				\$66,667
	2014	Oakwood Elementary School	Deferred Maintenance	Replace deteriorated floor material, installed in 1958, in 2 classrooms	Alternative Facilities	\$10,000		
	2014	Oakwood Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond its useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$5,000		
	2014	Oakwood Elementary School	Deferred Maintenance	Replace the deteriorated building public address system. Components of the system were installed in 1996 and replacement parts/ components i.e., amplifiers etc., are no longer available. No expansion of the system will be part of this work.	Alternative Facilities	\$21,666		
	2014	Oakwood Elementary School	Deferred Maintenance	Repair the existing pavement surface in the north parking lot and drive and install an overlay of pavement.	Alternative Facilities	\$150,000		
	2014	Oakwood Elementary School	Deferred Maintenance	Replace deteriorated existing HVAC air handling units, installed in 1958. This is a one for one replacement of the units.	Alternative Facilities	\$290,000		
	2014			Oakwood Elementary School Building Total	Alternative Facilities			\$476,666



Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2014	Plymouth Creek Elementary School	Deferred Maintenance	Replace deteriorated floor material, installed in 1989, in the 8 rooms	Alternative Facilities	\$50,000		
	2014	Plymouth Creek Elementary School	Deferred Maintenance	Replace deteriorated carpeted gym floor material installed in 1989.	Alternative Facilities	\$150,000		
	2014	Plymouth Creek Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond it's useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$15,000		
	2014	Plymouth Creek Elementary School	Deferred Maintenance	Replace deteriorated doors and hardware on approximately four doors in the building that are beyond repair	Alternative Facilities	\$15,000		
	2014	Plymouth Creek Elementary School	Deferred Maintenance	Replace approximately 130 SY of deteriorated exterior concrete that is cracked and beyond repair.	Alternative Facilities	\$5,000		
	2014			Plymouth Creek Elementary School Building Total				\$235,000
	2014	Sunset Hill Elementary School	Deferred Maintenance	Replace deteriorated floor material, installed in 1996, in five rooms	Alternative Facilities	\$30,000		
	2014	Sunset Hill Elementary School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond its useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$15,000		
	2014	Sunset Hill Elementary School	Deferred Maintenance	Replace deteriorated classroom built in casework, installed in 1963, due to deteriorated condition, i.e., delamination and chipping of the counter top and doors and drawers not operating properly.	Alternative Facilities	\$100,000		
	2014	Sunset Hill Elementary School	Deferred Maintenance	Replace deteriorated carpeted gym floor material installed in 1997.	Alternative Facilities	\$125,000		
	2014	Sunset Hill Elementary School	Deferred Maintenance	Replace deteriorated approximately two plumbing fixtures in the building that are beyond repair.	Alternative Facilities	\$5,000		
	2014	Sunset Hill Elementary School	Deferred Maintenance	Replace approximately 225SY of deteriorated exterior concrete that is cracked and beyond repair.	Alternative Facilities	\$10,000		
	2014			Sunset Hill Elementary School Building Total				\$285,000
	2014	Wayzata High School	Deferred Maintenance	Replace Long Jump runway. The runway synthetic track surface and the underlying asphalt is cracked and worn. Replacement includes removal of the asphalt, recompaction and resurfacing.	Alternative Facilities	\$30,000		
	2014	Wayzata High School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond its useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$35,000		



Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2014	Wayzata High School	Deferred Maintenance	Replace the Building Automation System in the "B" and "C" Towers. These digital systems are original to the building (1996), and some of the components are failing and repairing them is no longer an option as the replacement components not unavailable. Portions of the system in this tower have already been replaced. This is a one for one replacement of the system components.	Alternative Facilities	\$328,000		
	2014	Wayzata High School	Deferred Maintenance	Replace an area of the west parking lot installed originally in 1996 and due to sub soil conditions has deteriorated. Replacement includes removal of the existing asphalt and addressing the sub grade soils, recompaction and installing new asphalt paving. No increase in parking stalls is part of this project scope.	Alternative Facilities	\$200,000		
	2014	Wayzata High School	Deferred Maintenance	Repair and overlay bus drop off area installed originally in 1996 and due to sub soil conditions have deteriorated. Scope of the work to include routing out the cracks, repairs/ removing some paving, and milling the entire surface and installing a new overlay/ wear layer of asphalt paving. No increase in parking stalls is part of this project scope.	Alternative Facilities	\$275,000		
	2014	Wayzata High School	Deferred Maintenance	Replace the deteriorated stadium synthetic field turf , installed in 1999, with a new synthetic field turf system, the scope includes replacing primarily the turf "carpet" material	Alternative Facilities	\$800,000		
	2014	Wayzata High School	Deferred Maintenance	The existing Exterior Insulation Finish System installed originally on the building is showing signs of deteriorated and discoloration. On the North elevations of the building. Complete the work started in FY 13. These areas require replacement.	Alternative Facilities	\$1,000,000		
	2014	Wayzata High School	Deferred Maintenance	Replace deteriorated doors and hardware on approximately eight doors in the building that are beyond repair	Alternative Facilities	\$20,000		
	2014	Wayzata High School	Deferred Maintenance	Replace deteriorated approximately three plumbing fixtures in the building that are beyond repair.	Alternative Facilities	\$10,000		
	2014	Wayzata High School	Deferred Maintenance	Replace approximately 240SY of deteriorated exterior concrete that is cracked and beyond repair.	Alternative Facilities	\$10,000		
	2014	Wayzata High School	Deferred Maintenance	Replace approximately 8400SF of deteriorated roof area. All of the roof areas are original to the building (1996) and are showing signs of deterioration and based on a report completed in 2010, have between 5 - 10 years of estimated remaining service life.	Alternative Facilities	\$100,000		
	2014			Wayzata High School Building Total				\$2,808,000



Course Code	Fiscal Year	Individual Building Name	MDE Category of Work	Description of Work	Funding Source	Amount	District Capital	
	2014	West Middle School	Deferred Maintenance	In the upper level south west wing classrooms : replace the deteriorated ceiling system installed in 1958	Alternative Facilities	\$150,000		
	2014	West Middle School	Deferred Maintenance	In the upper level south west wing classrooms : replace the deteriorated flooring materials installed in 2000	Alternative Facilities	\$185,000		
	2014	West Middle School	Deferred Maintenance	In the upper level south west wing classrooms: replace the deteriorated built-in cabinets, installed in 1958. Countertop and doors are delaminating and in some cases doors and drawers do not operate properly.	Alternative Facilities	\$220,000		
	2014	West Middle School	Deferred Maintenance	In the upper level south west wing classrooms: replace the deteriorated classroom doors and hardware installed in 1958.	Alternative Facilities	\$195,000		
	2014	West Middle School	Health and Safety	Miscellaneous asbestos abatement associated with the work in the lower level Northwest wing classrooms.	Alternative Facilities	\$65,000		
	2014	West Middle School	Deferred Maintenance	Replace deteriorated loading dock concrete material. The concrete, installed in 1958 has eroded in areas and is beyond repair.	Alternative Facilities	\$50,000		
	2014	West Middle School	Deferred Maintenance	Replace deteriorated floor material in 5 classrooms. The flooring was installed in 1958.	Alternative Facilities	\$30,000		
	2014	West Middle School	Deferred Maintenance	Repaint some of the existing worn wall surfaces. The wall paint is beyond its useful life expectancy of 7-10 years and is showing signs of deterioration.	Alternative Facilities	\$25,000		
	2014	West Middle School	Deferred Maintenance	Replace deteriorated doors and hardware on approximately eight doors in the building that are beyond repair and not included in the work as part of the upper level south west wing.	Alternative Facilities	\$30,000		
				West Middle School Building Total				\$950,000
						Alternative Facilities	District Capital	
				TOTAL FY 2014:		\$12,007,000	\$75,000	\$12,007,000



Appendix B - Financial Advisors' Schedule

Wayzata School District No. 284
Financing Plan for Capital and Debt Levies

3 Alt. Facilities Issues
\$25,000,000 Building Bonds
\$78,115,000 Total Bonds

Principal Amount:	Alt. Fac. Bonds \$15,800,000	Building Bonds \$25,000,000	Alt. Fac. Bonds \$26,100,000	2018 AF Bonds \$11,215,000
Dated Date:	4/1/2012	7/1/2013	4/1/2014	4/1/2016
Avg. Interest Rate:	2.45%	3.00%	3.00%	3.00%

February 9, 2012

Levy Pay. Year	Fiscal Year	Tax Capacity Value* (3000s)	Rate	Debt Service Levies - Existing Bonds**				Other Levies				Future Alt. Fac. Funding and Building Bonds				Combined Totals					
				Building Bonds	OPEB Bonds	Est. Debt Excess+	Net Levy	Tax Rate	Lease Levy	Deferred Maint	Cap. Projects Levy#	Health & Safety	Non-Bond Levy	Principal	Interest	Add'l Debt Excess+	Initial Debt Levy**	Debt Service Levies**	Other Levies	Total Levies	Tax Rate
2011	2012	106,385	-5.5%	9,926,399	581,042	(539,538)	9,967,903	9.37	1,973,424	690,647	5,699,023	925,759	1,500,000	-	-	-	-	9,967,903	10,778,853	20,746,756	19.50
2012	2013	104,122	-0.6%	9,613,657	892,052	(564,613)	9,941,096	9.55	2,156,294	-	5,582,408	1,070,902	2,066,532	-	322,583	-	500,025	10,441,121	10,876,136	21,317,257	20.47
2013	2014	104,122	0.0%	9,302,370	1,208,064	(397,644)	10,112,791	9.71	2,085,307	-	5,547,239	500,000	2,682,418	-	387,100	(20,001)	386,454	10,499,245	10,814,964	21,314,208	20.47
2014	2015	107,245	3.0%	8,983,223	1,523,353	(404,512)	10,102,064	9.42	2,085,307	-	5,547,239	500,000	1,395,000	-	2,227,100	(15,458)	2,322,997	12,425,061	9,527,546	21,952,607	20.47
2015	2016	110,463	3.0%	8,657,723	1,630,947	(404,083)	9,884,587	8.95	2,085,307	-	5,713,656	500,000	2,505,000	-	1,920,100	(92,920)	1,923,185	11,807,772	10,803,963	22,611,735	20.47
2016	2017	113,777	3.0%	9,792,773	-	(395,383)	9,397,389	8.26	1,491,000	-	5,385,966	500,000	3,785,000	-	2,200,475	(76,927)	2,233,571	11,630,960	11,961,066	23,592,026	20.47
2017	2018	117,180	3.0%	985,688	-	(375,896)	609,792	0.52	1,491,000	-	6,061,618	500,000	10,000,000	2,640,000	2,256,550	(89,343)	5,052,035	5,661,827	18,052,618	23,714,444	20.24
2018	2019	120,706	3.0%	953,637	-	(24,392)	929,246	0.77	1,491,000	-	6,243,466	500,000	10,000,000	3,020,000	2,184,610	(202,081)	5,262,759	6,192,005	18,234,466	24,426,471	20.24
2019	2020	120,706	0.0%	1,010,100	-	(37,170)	972,930	0.81	1,491,000	-	6,430,770	500,000	10,000,000	2,890,000	2,102,315	(210,510)	5,031,420	6,004,351	18,421,770	24,426,121	20.24
2020	2021	120,706	0.0%	-	-	-	-	-	1,491,000	-	6,430,770	500,000	10,000,000	3,885,000	2,023,563	(201,257)	6,002,734	6,002,734	18,421,770	24,424,504	20.23
2021	2022	120,706	0.0%	-	-	-	-	-	1,491,000	-	6,430,770	500,000	10,000,000	4,030,000	1,917,710	(240,109)	6,004,986	6,004,986	18,421,770	24,426,756	20.24
2022	2023	120,706	0.0%	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	7,950,000	1,807,893	(240,199)	10,005,588	10,005,588	14,421,770	24,427,358	20.24
2023	2024	120,706	0.0%	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	8,320,000	1,591,255	(400,224)	10,006,594	10,006,594	14,421,770	24,428,364	20.24
2024	2025	120,706	0.0%	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	8,545,000	1,361,400	(400,058)	10,001,456	10,001,456	14,421,770	24,423,226	20.23
2025	2026	120,706	0.0%	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	8,805,000	1,105,050	(400,058)	10,005,494	10,005,494	14,421,770	24,427,264	20.24
2026	2027	120,706	0.0%	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	9,070,000	840,900	(400,220)	10,006,225	10,006,225	14,421,770	24,427,995	20.24
2027	2028	120,706	0.0%	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	9,340,000	568,800	(400,249)	10,003,991	10,003,991	14,421,770	24,425,761	20.24
2028	2029	120,706	0.0%	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	9,620,000	288,600	(400,160)	10,003,870	10,003,870	14,421,770	24,425,641	20.24
2029	2030	120,706	-	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	-	-	-	-	-	14,421,770	14,421,770	11.95
2030	2031	120,706	-	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	-	-	-	-	-	14,421,770	14,421,770	11.95
2031	2032	120,706	-	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	-	-	-	-	-	14,421,770	14,421,770	11.95
2032	2033	120,706	-	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	-	-	-	-	-	14,421,770	14,421,770	11.95
2033	2034	120,706	-	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	-	-	-	-	-	14,421,770	14,421,770	11.95
2034	2035	120,706	-	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	-	-	-	-	-	14,421,770	14,421,770	11.95
2035	2036	120,706	-	-	-	-	-	-	1,491,000	-	6,430,770	500,000	6,000,000	-	-	-	-	-	14,421,770	14,421,770	11.95
Totals				59,225,568	5,835,458	(3,143,230)	61,917,797		40,205,639	680,647	155,602,807	13,496,661	147,933,950	78,115,000	25,106,003	(3,789,981)	104,753,385	166,671,182	357,919,704	524,590,886	

* Tax capacity value for taxes payable in 2011 is actual. Estimates for future years are based on estimated percentage changes shown above. The figure for taxes payable in 2012 was also adjusted for changes in the calculation of tax capacity in the 2011 tax bill.
 ** Initial debt service levies (prior to subtracting debt excess adjustments) are set at 105 percent of the principal and interest payments during the next fiscal year.
 # The debt excess levy reductions for taxes payable in 2011 and 2012 are based on actual fund balances and levy amounts. For taxes payable in 2013 and later years, debt excess is estimated at 4 percent of the prior year's debt levy.
 # Assumes that the capital project levy authorizations would be renewed at the same tax rates when they expire.





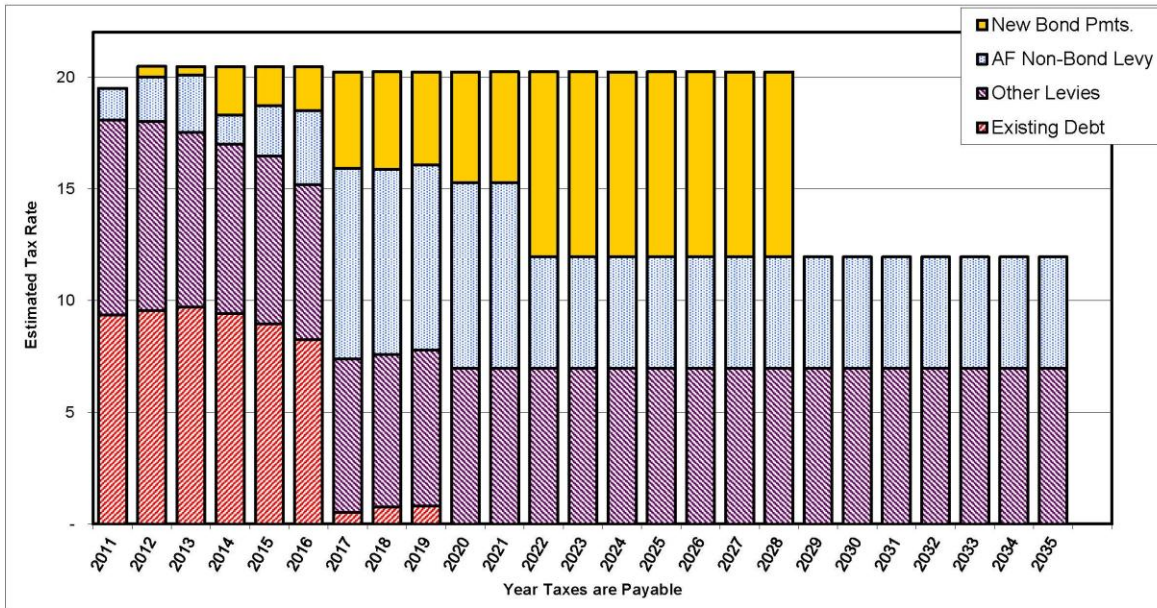
Wayzata School District No. 284
Estimated Payment and Levy Schedule for 2012 Alternative Facilities Bonds
 February 9, 2012

Levy Pay-able Year	Fiscal Year	Principal	Interest	Initial Debt Levy
2011	2012	0	0	0
2012	2013	0	322,583	338,713
2013	2014	0	387,100	406,455
2014	2015	0	387,100	406,455
2015	2016	0	387,100	406,455
2016	2017	0	387,100	406,455
2017	2018	1,320,000	387,100	1,792,455
2018	2019	1,510,000	354,760	1,957,998
2019	2020	1,445,000	317,765	1,850,903
2020	2021	1,945,000	282,363	2,338,731
2021	2022	2,015,000	234,710	2,362,196
2022	2023	3,975,000	185,343	4,368,360
2023	2024	3,590,000	87,955	3,861,853
Totals		15,800,000	3,720,978	20,497,027



Wayzata School District No. 284
Estimated Tax Rates for Capital and Debt Service Levies
Existing Commitments and Proposed New Alternative Facilities Projects

3 Alt. Facilities Issues
\$25,000,000 Building Bonds
\$78,115,000 Total Bonds
 Date Prepared: February 9, 2012



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Wayzata School District No. 284

February 9, 2012

Potential Financing Plan for Alternative Facilities Projects

**3 Alt. Facilities Issues
 \$25,000,000 Building Bonds
 \$78,115,000 Total Bonds**

Levy		Alt. Facilities Costs from Plan	Funding Sources		
Pay Year	Fiscal Year		Bonds	Other Funds	Levy
2011	2012	\$1,500,000	\$0	\$0	\$1,500,000
2012	2013	8,421,950	6,355,418	0	2,066,532
2013	2014	12,007,000	9,324,582	0	2,682,418
2014	2015	15,000,000	13,605,000	0	1,395,000
2015	2016	15,000,000	12,495,000	0	2,505,000
2016	2017	15,000,000	11,215,000	0	3,785,000
2017	2018	10,000,000	0	0	10,000,000
2018	2019	10,000,000	0	0	10,000,000
2019	2020	10,000,000	0	0	10,000,000
2020	2021	10,000,000	0	0	10,000,000
2021	2022	10,000,000	0	0	10,000,000
2022	2023	6,000,000	0	0	6,000,000
2023	2024	6,000,000	0	0	6,000,000
2024	2025	6,000,000	0	0	6,000,000
2025	2026	6,000,000	0	0	6,000,000
2026	2027	6,000,000	0	0	6,000,000
2027	2028	6,000,000	0	0	6,000,000
2028	2029	6,000,000	0	0	6,000,000
2029	2030	6,000,000	0	0	6,000,000
2030	2031	6,000,000	0	0	6,000,000
2031	2032	6,000,000	0	0	6,000,000
2032	2033	6,000,000	0	0	6,000,000
2033	2034	6,000,000	0	0	6,000,000
2034	2035	6,000,000	0	0	6,000,000
2035	2036	6,000,000	0	0	6,000,000
Totals		\$200,928,950	\$52,995,000	\$0	\$147,933,950

	<u>Bond Amount</u>	<u>Project Cost</u>
1st Bond Issue - 2012	\$15,800,000	15,680,000
2nd Bond Issue - 2014	\$26,100,000	26,100,000
3rd Bond Issue - 2016	\$11,215,000	11,215,000



AFPlan12d

Wayzata School District No. 284

Capitalization of Potential 2012 Alternative Facilities Bonds
 February 9, 2012

Bond Issue Amount	\$15,800,000
No. of Years	15
Sources of Funds	
Par Amount of Bonds	\$15,800,000
Estimated Investment Earnings*	23,489
Total Sources	\$15,823,489
Uses of Funds	
Allowance for Discount Bidding	\$79,000
Capitalized Interest	0
Legal and Fiscal Costs **	61,675
Rounding Amount	2,814
Net Available for Project Costs	15,680,000
Total Uses	\$15,823,489

* Investment earnings are estimated based on an average life of 6 months for investments and an average interest rate of 0.3%.

** Includes fees for financial advisor, bond counsel, rating agency, paying agent and county certificates.

**RESOLUTION TO APPROVE TWO YEAR ALTERNATIVE FACILITIES
PROGRAM PROJECTS AND THE REVIEW AND COMMENT
SUBMISSION TO THE COMMISSIONER OF THE MDE**

WHEREAS, in accordance with M.S. 123B.71, Wayzata Public Schools, Independent School District 284, must prepare and submit a Review and Comment document to the Commissioner of the Minnesota Department of Education for review and approval of the Alternative Facilities Deferred Maintenance Projects FY 2013

WHEREAS, these projects include completing selected deferred maintenance projects at thirteen (13) facilities as prioritized by the Board of Education

WHEREAS, these projects were identified through the Comprehensive facility condition assessment study and addresses the most critical current facility maintenance needs of the District

WHEREAS, the cost of the proposed projects for FY 2013, is \$8,421,950 that will be funded through multiple sources including Alternative Facilities Bonds and Levy Authority and District Operating Capital revenue

WHEREAS, upon approval of the Commissioner of Education, the district will publish the results of the Commissioners review at least 20 days prior to the solicitation of bids for projects or for bond issuance

WHEREAS, the enclosed Review and Comment Document provides details of the district's two year facilities plan

WHEREAS, the comprehensive Facilities and Sites Evaluation report dated April 2011, prepared by Wold Architects and Engineers, provides the basis for the ten year facility plan and summarizes the results of the study that was reviewed with the school board over the last year at multiple school board work sessions

WHEREAS, the school board commissioned this year- long study in March 2010 to evaluate and identify a number of factors related to the district's current and long-term facility needs

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 284, City of Wayzata, State of Minnesota, as follows:

1. Approve the two year Alternative Facilities Program Projects and directs the Superintendent to submit the Review and Comment Submission to the Commissioner of the Minnesota Department of Education.
2. Approve the comprehensive Facilities and Sites Evaluation report dated April 2011 as the basis for the district's ten year facility improvement plan to be updated on an annual basis and biennially submitted to the MDE between December 1st and June 1st.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: D. Human Resources

COMMENTS BY: Ms. Annie Doughty

There are no items for this section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: _____

COMMENTS BY: Board Chair Hesby

There are no items for this section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: 8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM: _____

COMMENTS BY: Board Chair Hesby

This section of the agenda provides an opportunity for members of the audience to address the School Board.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – February 13, 2012

AGENDA SECTION: _____

ITEM: _____

COMMENTS BY: Board Chair Hesby

9. Board Reports

This section of the agenda provides an opportunity for Board members and/or the Superintendent to bring up any items of new business.

10. Adjourn

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____