

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - September 10, 2007 - 7:30 PM
Wayzata City Hall
600 Rice Street, Wayzata

AGENDA

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	Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:	
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POSTED: 090607

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

VISION

A model of excellence among learning communities

MISSION

The mission of the Wayzata School District is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.

DISTRICT DIRECTIONS for 2005-2007

- ***Apply our vision to all components of the District***
- ***Erase organizational barriers that limit participation of all cultural groups***
- ***Strive for smaller class sizes***
- ***Work toward a more individualized model of education***
- ***Promote a “client-centered” District***

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 1. CALL TO ORDER/ROLL CALL

ITEM: _____

COMMENTS BY: Board Chair Cohen

Susan Droegemueller, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gregory D. Baufield	_____	_____
Ms. Linda A. Cohen	_____	_____
Ms. Susan J. Droegemueller	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Gary W. Landis	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Mr. Robert J. Ostlund, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: _____

COMMENTS BY: Board Chair Cohen

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
 - 1. Regular Meeting – August 13, 2007
- B. Authorize Holding a Regular Board Meeting on Columbus Day, October 8, 2007
- C. Approve Election Judge Salaries for the November 6, 2007 General Election
- D. Approval of the Changes in the WMEP Joint Powers Agreement – Second Engrossment
- E. Waive Statutory Requirement for Weekly Pledge of Allegiance
- F. Addition to School Board Meeting Schedule
 - 1. Schedule Special Board Meeting – September 24, 2007
- G. Systems Accountability Report
- H. Finance and Business Recommendations
- I. BID AWARD: Ice Resurfacers
- J. Approval of Waste Abatement Incentive Fund Agreement with Hennepin County
- K. Human Resource Recommendations

RECOMMENDED ACTION: Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

1. Regular Meeting – August 13, 2007

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of August 13, 2007.

RECOMMENDED ACTION: Approve the minutes of the Regular Board Meeting of August 13, 2007.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Regular Meeting
August 13, 2007

The Board of Education
Wayzata Public Schools

A Regular meeting of the Board of Education of Wayzata Public Schools was held August 13, 2007, beginning at 7:30 PM in the Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Time Warner).

1. CALL TO ORDER/ROLL CALL

The meeting was called to order by Board Chair, Linda Cohen, and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Mr. Gregory D. Baufield, Ms. Linda A. Cohen, Ms. Susan Droegemueller, Ms. Patricia L. Gleason, Mr. Gary W. Landis, Mr. John A. Moroz, Ms. Carter G. Peterson and Mr. Robert J. Ostlund, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: No one.

Call to Order
Roll Call

Others Present: Colleen O. Erickson, Jane L. Sigford, Alan Hopeman, Jr., Annie Doughty, John Sucansky, Bob Noyed, Karen Peters, Sandy Maclean, Chris Wilson, George Wilson, and Gloria Stamps-Smith.

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Mr. Baufield requested that item B "Waive Statutory Requirement for Weekly Pledge of Allegiance" be removed from the Consent Agenda for discussion.

Agenda and
Consent
Agenda

A motion was made by Ms. Gleason and seconded by Mr. Landis to approve the agenda as presented and the Consent Agenda items as amended. The motion passed unanimously.

Consent Agenda Items are as follows:

A. Approval of Minutes

Minutes

1. *Approved the official minutes of:*
 - Regular Meeting – July 9, 2007
2. *Approved the official minutes of:*
 - Special Meeting – July 23, 2007

B. Waive Statutory Requirement for Weekly Pledge of Allegiance

After having removed this item from the Consent Agenda for discussion, Mr. Baufield made a motion to require the Pledge of Allegiance be recited at least weekly in all of our schools. The motion was seconded by Mr. Landis. Before a vote was taken, Ms. Peterson suggested the discussion be continued at the work session on August 27. Mr. Baufield withdrew his motion and a motion was then made by Ms. Peterson to continue the discussion at the work session on August 27. Mr. Moroz seconded the motion and the motion passed 6-1, with Ms. Gleason voting no.

Pledge of Allegiance

C. Finance and Business Recommendations

Authorized the following disbursements:

- General Checking Acct. – July 2007 \$ 2,997,850.64
- Wire Transfer for June 2007 \$54,688,107.00

Finance and Business

Accepted donations from the following:

Gifts

Amount	Donated By	Purpose
\$ 50.00	Jill Ties/Residential Mortgage Group	Donation to East Middle School through “Refer a friend. Build your community”.
\$ 100.00	Tom Fox/Residential Mortgage Group	Donation to Greenwood Elementary School through “Refer a friend. Build your community”.
\$ 121.20	Joel Gjevre, Katrina Hou, Patrick Servais, and Wells Fargo	Wells Fargo Foundation Educational Matching Gift Program
\$ 283.05	Plymouth Creek Elementary PTA	Frames for hallway photos at Plymouth Creek Elementary
\$ 485.53	Plymouth Creek Elementary PTA	Kindergarten supplies for Plymouth Creek Elementary
\$1,500.00	Sunset Hill Elementary PTA	Books for the Media Center at Sunset Hill Elementary
\$ 3,800.00	Greenwood Elementary PTA	Books for the Media Center at Greenwood Elementary
\$ 4,000.00	Waytonka Club	Scholarships for Chada, Ghai, Griwac, and Polivitz
\$ 5,000.00	General Mills Foundation	Support of the Young Scientist Roundtable Program
\$ 6,500.00	Greenwood Elementary PTA	Read-a-thon specialists support at Greenwood Elementary

E. Human Resource Recommendations

Approved the following Human Resource Actions as recommended:

Employment

Employment

Andrea Allegrezza - .66 Mathematics Teacher - High School
New Position & Nonrenew

Christian Blanck - .5 Art Teacher – Oakwood Elementary
Nonrenew

Ann Brattain - 7 Hour 10-Month Secretary - High School
Transfer – Sandra Buchman

David Brattain - .667 ALC Science Teacher - High School
Nonrenew & New Position

Nancy Buller - .7 1st and 3rd Grade Teacher – Birchview Elementary
Resignation – Anastasia Gamble

Tracy Byrd - 8 Hour Student Supervisor - High School
Resignation – June Gens

Amy Campbell - 1.0 Science Teacher - High School
Increased Enrollment

Liz Denn - .5 1st Grade Teacher - Sunset Hill Elementary
Transfer – Melinda Crow

Ericka Downie - 1.0 Communications Teacher - East Middle School
Nonrenew

Melissa Evenson - 5 Hour Special Education Para – Birchview Elementary
Resignation – Jean O’Keefe

Jessica Hare - 6.5 Hour Special Education Para - Oakwood Elementary
New Students - (temporary 07-08 only)

Corey Hickner - .633 Communications & FACS Teacher - Central Middle School
Increased Enrollment & Resignation – Samara Eugene

Kathryn Hill - .5 ALC Teacher - East Middle School
Transfer FTE’s from West Middle School

Lauren Ingwaldson - 12-Mo. Special Service Secretary - Central Middle School
Resignation – Kelly Stauffer

Rob Jeppson - 1.0 Physical Education/Health Teacher - East Middle School
Nonrenew

Lenda Johnson - ECFE Parent Educator – Community Education
New Hours

Maureen Johnson - .5 MARSS/Student Registration - Administration
Transfer – Marie Reed 12-Month Technician

Erica Judd - .2 Science Teacher - Central Middle School
Increased Enrollment

Cory Knudtson - 1.0 Special Education Teacher - Sunset Hill Elementary
Transfer – Joanna Johnston & Jill Gottlieb

Jane Lerdall - 3.9 Hour Special Education Para – Oakwood Elementary
Transfer – Lisa Cousins

Mary Jane Lund - .5 Kindergarten Teacher – Greenwood Elementary
Resignation – Amber Salmon

Anna Magnuson - 1.0 2nd Grade Teacher (LTR) - Oakwood Elementary
Leave of Absence – Leah Murphy

Eram Mashadi - 1.0 ELL Teacher - District
Nonrenew

Lynn Maxwell - .5 Intervention Specialist – Birchview Elementary
Resignation – Anastasia Gamble & New

Lori McCarthy - 5.25 Hour Special Education Para - Plymouth Creek Elementary
New Position

Abigail Merlis - 1.0 Art Teacher - High School
Retirement – Sharyn Doll

Janet Miller - 6 Hour General Para - High School
Resignation – Stephanie LaSota

Sammy Nelson - 1.0 Special Education Teacher - High School
New Position

Nicole Pramann - 1.0 Math Teacher - High School
Increased Enrollment

Curran Prendergast - .8 Band Teacher - Central & East Middle Schools
Transfer – Scott Critzer & Jocelyn Prendergast

Jeremy Prickett - 1.0 Math Teacher - High School
Increased Enrollment

Sherri Ricker - 6 Hour/46 Week Para - Community Education
Transfer – Cindy Windsor

Caitlin Severinson - 7.5 Hour GRC Para - High School
Resignation – Lindsey Peterson

Angie Tilus - 1.0 Special Education Teacher - Gleason Lake Elementary
Transfer – Rosemary Beebe

Megan Tripicchio - .667 Social Studies (LTR) - High School
Leave of Absence – Caitlin Serrano

Cheryl Vochko - 2.5 Hour Health Para - St. Bart's
Transfer – Sharon Hanson

Kevin Warns - 8 Hour/10-Month Technology Para – Birchview Elementary
New Position

Employment
Cont'd

Contract Modification

Kellie Brannick - Writing Specialist, Birchview Elementary
From .6 to .7

Marc DeVoe - Physical Education, Central/East Middle Schools
From .66 to 1.0

Angela Henry - Vision 21, Intervention, Oakwood Elementary
From .5 to 1.0

Susan Kim - Band, East Middle School
From .9 to 1.0

Kristina Lybeck - Social Worker, District
From 1.0 to .2

Contract
Modification

Disability/Child Care Leave of Absence

Tara Fink - Special Education Teacher at West Middle School
Requested a childcare leave of absence to begin with the birth of her baby which is due on October 4, 2007. She is requesting a disability leave followed by a childcare leave of absence through January 2, 2008.

Denise Thoma - Technology Teacher at Plymouth Creek Elementary
Requested a childcare leave of absence to begin with the birth of her baby which is due on November 16, 2007. She is requesting a six-week disability leave of absence.

Bill Waite - Industrial Technology Teacher at the High School
Requested a ten-day childcare leave of absence to begin with the birth of his baby which is due on November 17, 2007.

Disability/
Child Care
Leave of
Absence

Leave of Absence Without Pay

Curt Wyffels – Math Teacher at the High School
Requested a leave of absence from September 13-21, 2007. He will be using three days of personal leave and four days of leave without pay.

Leave of
Absence w/o
Pay

Retirement

Janet Galvin, District Student Data Manager
Announced her retirement effective December 31, 2007. Ms. Galvin has been an employee of the District since 1971.

Retirement

Resignation

Kami Boutwell - Literacy Specialist at Kimberly Lane Elementary School
Resigned her position effective August 7, 2007.

Whitney Johnson - Special Education Paraprofessional at the High School
Resigned her position effective August 2, 2007.

Jill Souza - Paraprofessional at Central Middle School
Resigned her position effective July 28, 2007.

Jean Swanson - Culinary Express at Birchview Elementary School
Resigned her position effective July 30, 2007.

Scott Wojtanowski - Business Teacher at the High School
Resigned his position effective August 6, 2007.

Resignation

- F. Appoint Board Representation to hear Grievance Number 2007-A of a Paraprofessional Union Member and Set Date for Hearing

Board Representation

Approved the appointment of Gary Landis as School Board representative for the third stage conference on Grievance Number 2007-A of a Paraprofessional Union member, and schedule the conference for Wednesday, August 15 2007 at 2:00 p.m. at the District Administration Building.

3. STUDENT CURRICULUM PRESENTATION

There was no Student Curriculum Presentation.

4. RECOGNITIONS

- A. Wayzata Public Schools 2007 Retirees

Retirees - 2007

Linda Berg, Paraprofessional at Kimberly Lane Elementary, and Janet Galvin, Student Data Manager for the District, have announced their retirements in 2007. Superintendent Ostlund thanked them for their years of service to Wayzata Public Schools and wished them well in their future endeavors.

- B. Adapted Bowling State Championship

Bowling Championship

Members of the Wayzata High School adapted bowling team recently won the state championship in individual and doubles categories. The team is coached by Lisa Noor, Marge Hum and James Kesflar out of Country Club Lanes in Tonka Bay.

2007 graduate Malinda Seleen won her fourth singles crown, Malinda won her previous singles titles in 2003, 2004, and 2006. Malinda also competed in the doubles event with eighth-grader Alison Henley and the two took the championship. Congratulations to Malinda and Alison!

5. REPORTS FROM ORGANIZATIONS

This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

There were no reports.

6. **SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**

A. Superintendent

B. Curriculum and Instruction

C. Finance and Business Services

Finance and
Business

1. Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Student Activity Fund Report of June 30, 2007
- All remaining funds associated with the 1994 Bond Issue and the 1998 Bond Issue will be expended by June 30, 2007. We will provide a final expenditure summary of both accounts once the June 30, 2007 audit is complete as well as the Monthly Financial Report. The Monthly Financial Report details fund and budget status data as of June 30, 2007.

No Board action was required.

2. Additions to Local Integration and Diversity Plan and Budget - 2007-08

Additions to
Local
Integration and
Diversity Plan
and Budget –
2007-08

A motion was made by Ms. Gleason and seconded by Mr. Baufield to approve the additions to the Local Integration and Diversity Plan for 2007-2008 as presented, and amend the General Fund budget for 2007-08 by adding \$418,000 in both revenue and expenditures for integration programs. The motion passed unanimously.

D. Human Resource Services

1. Resolution Proposing Discipline of an Employee

Resolution –
Discipline of
Employee

A motion was made by Mr. Landis and seconded by Ms. Gleason to adopt the proposed resolution and waive the reading in regard to an employee's discipline. A roll call vote was taken by Susan Droegemueller, Board Clerk, with the following voting in favor thereof: John Moroz, Carter Peterson, Gregory Baufield, Susan Droegemueller, Patricia Gleason, Gary Landis, and Linda Cohen; and the following voting against the same: no one; whereupon the motion passed on a 7-0 vote.

7. OTHER BOARD ACTION

A. Resolution Establishing Combined Polling Places and Designating Hours

Resolution –
Establishing
Combined
Polling Places
and Designating
Hours

A motion was made by Ms. Peterson and seconded by Mr. Moroz to waive the reading and adopt the Resolution Establishing Combined Polling Places and Designating Hours during which the polling places will remain open for voting on November 6, 2007. A roll call vote was taken by Susan Droegemueller, Board Clerk, with the following voting in favor thereof: Carter Peterson, Gregory Baufield, Susan Droegemueller, Patricia Gleason, Gary Landis, John Moroz, and Linda Cohen; and the following voting against the same: no one; whereupon the motion passed on a 7-0 vote.

8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.

Ms. Sandy MacLean, 224 Benton Ave., Wayzata, addressed the Board of Education regarding safety concerns at the bus stop on Benton Ave. She would like to see the bus stop changed. The matter was referred to Administration for further investigation.

Audience
Opportunity to
Address Board

9. BOARD REPORTS

There were no Board reports.

10. NEW BUSINESS

There was no new business.

11. ADJOURN

There being no additional business before the School Board, a motion was made by Mr. Baufield and seconded by Mr. Landis to adjourn the meeting. The motion passed unanimously. Ms. Cohen, Board Chair, adjourned the meeting at 8:25 p.m.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
SUSAN DROEGEMUELLER, SCHOOL BOARD CLERK

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Authorize Holding Regular Board Meeting on
Columbus Day, October 8, 2007

COMMENTS BY: Board Chair Cohen

The 2007-2008 School Year Calendar as approved by the School Board does not list Christopher Columbus Day, October 8, 2007, as an observed holiday in our District. School is in session and all school and administrative offices are open. While Minnesota Statutes lists Christopher Columbus Day as a holiday, it also provides “political subdivisions” with the option to conduct public business by taking specific action. October 8, 2007, is the second Monday of the month, which is the School Board’s regular meeting day. Therefore, it is recommended the Board take action to authorize holding a Regular Board Meeting on that day.

RECOMMENDED ACTION: Declare that Christopher Columbus Day, October 8, 2007, is not an observed holiday in the Wayzata Public Schools, that public business may be conducted, and authorize holding a Regular School Board Meeting on October 8, 2007.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT ITEMS

ITEM: C. Approve Election Judge Salaries for the November 6, 2007
General Election

COMMENTS BY: Board Chair Cohen

For election judges serving in a School District election, which is not held in conjunction with a state election, the School Board may determine the rate to be paid to election judges. The School District shall pay at least the prevailing Minnesota minimum wage for each hour spent carrying out duties at the polling place and in attending required training sessions. Further, a judge who travels to pick up election supplies or delivers returns to the clerk or county auditor shall receive not less than the prevailing Minnesota minimum wage plus mileage. The School Board shall determine the mileage amount to be paid.

After a comparison of wages being paid to election judges in surrounding cities and School Districts, it is the recommendation of the School District Election Administrator that Wayzata School District reimburse the election judges appointed for the November 6, 2007 election at the following rates:

- Election Judge/Runner - \$12.00 per hour
- Head Election Judge - \$ 9.75 per hour
- Election Judge - \$ 8.50 per hour
- Election Judge Training - \$15.00 flat fee

RECOMMENDED ACTION: Approve Election Judge Salaries for the November 6, 2007 Election as listed above.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: D. Approval of the Changes in the WMEP Joint Powers Agreement – Second Engrossment

COMMENTS BY: Board Chair Cohen

Proposed changes to the WMEP Bylaws will allow for a designated proxy vote on behalf of a school district regarding WMEP Board action.

RECOMMENDED ACTION: Approve and adopt the changes to the Second Engrossment of Joint Exercise of Powers Agreement for the West Metro Education Program Joint Powers School District #6069 as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

**SECOND ENGROSSMENT OF
WEST METRO EDUCATION PROGRAM (WMEP)
JOINT POWERS SCHOOL DISTRICT # 6069
JOINT POWERS BOARD**

BYLAWS

**ARTICLE ONE
DEFINITIONS**

1.1 “Member school districts” shall refer to:

Special School District No. 1, (also known as Minneapolis Public Schools), Independent School District No. 273, (also known as Edina Public Schools), Independent School District No. 270, (also known as Hopkins Public Schools), Independent School District No. 281, (also known as Robbinsdale Public Schools), Independent School District No. 286, (also known as Richfield Public Schools), Independent School District No. 282, (also known as St. Anthony/New Brighton Public Schools), Independent School District No. 283, (also known as St. Louis Park Public Schools), Independent School District No. 13, (also known as Wayzata Public Schools), and Independent School District No. 272 (also known as Eden Prairie Public Schools) hereinafter referred to collectively as “the Members” and individually as “Member.”

1.2 “Fiscal year” shall refer to the period from July 1 to June 30 in the following calendar year.

1.3 “WMEP” shall refer to West Metro Education Program, Joint Powers School District, No. 6069.

1.4 “WMEP Joint Powers Board” or “Board” shall refer to the governing board of West Metro Education Program, Joint Powers School District, No. 6069.

1.5 “WMEP magnet schools” shall refer to schools operated by the WMEP Joint Powers Board.

**ARTICLE TWO
PURPOSE**

The purpose of WMEP as cited in the Joint Exercise of Powers Agreement, Article II:

2.1 The purpose of this Agreement is to establish a governing organization through which the Members shall, consistent with the mission established by the Joint Powers Board, govern and manage the construction and/or operation of joint use educational facilities, programs and services to benefit learners of the Member Districts and foster voluntary, interdistrict integration among WMEP school districts by providing opportunities for students, families and staff from diverse backgrounds to learn from and with each other.

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**ARTICLE THREE
MEMBERSHIP**

3.1 **Composition of the Joint Powers Board**

Each of the member school districts shall have two representatives on the Board: a School Board member who is appointed by the School Board, and the Superintendent. Both the School Board appointed representatives and the Superintendents shall have voting privileges.

3.2 Proxies

Joint Powers Board members may be represented by proxies and they shall have the same voting privileges as the Joint Powers Board member whom they are representing and they shall count toward the achievement of a quorum for the meetings they attend.

Proxy for Superintendent:

A proxy for a Superintendent Joint Powers Board member must be a staff member from the Superintendent's district who is identified to serve as a proxy for and by the superintendent.

Proxy for School Board Members

A proxy for a School Board appointed Joint Powers Board member must be a current school board member in the district for which they will serve as a proxy.

In all cases, the WMEP superintendent or Joint Powers Board Chair should be notified of a proxy designation by the person making such designation prior to participation by that proxy in a WMEP meeting or activity.

3.3 Term of Office

Both the School Board appointed representatives and the Superintendents shall serve as members of the Joint Powers Board by virtue of their respective elected and appointed positions. The School Board appointed representatives shall serve one year terms

3.4 Quorum

A quorum shall be defined for the purpose of transacting business as (a) a simple majority of the Board, and (b) a simple majority of the Member Districts.

**ARTICLE FOUR
POWERS AND DUTIES OF THE BOARD**

The powers of the WMEP Joint Powers Board shall be those cited in the Joint Exercise of Powers Agreement, Article IV.

4.1 The Board shall have the authority to exercise any power and take any action which any or each of the Members are by law authorized to exercise in implementing the purpose of Article II-A. The Board shall the authority to function as an entity separate and apart from any of the Members and generally to act for the Members in furtherance of their joint interests and intentions hereunder.

4.2 At the Annual meeting, the Board shall elect an Executive Committee, which shall include, but not be limited to, a Chair, Vice-Chair, Secretary and Treasurer. The Executive Committee shall be convened by the Board Chair and conduct the business of the Board between meetings. No Member District shall have more than one representative serving on the Executive Committee.

4.3 The Board shall take such action as it deems necessary and proper to accomplish the purposes of WMEP, or any other action necessary and incidental to the implementation of said purpose or action. Any of the stated activities may be accomplished by entering into contracts, leases or agreements with a Member District or others, whenever the Board shall deem such action to be advisable.

- 4.4 The Board may solicit and accept gifts, apply for and use grants of money or other property from the state or any other type of organization, and may enter into agreements required in connection therewith, to further the stated purpose of WMEP.
- 4.5 The Board shall adopt policies, regulations and an annual budget for the conduct of WMEP, and shall otherwise manage, supervise and control all activities of WMEP commensurate with the Members' legal obligations.
- 4.6 Pursuant to MN statutes 466.07, and other applicable laws, no Member shall have individual liability for the debts and obligations of the Board. To the extent permitted by law, WMEP shall indemnify, defend and hold harmless each Director and Officer from and against any claim, demand or cause of action to which such Director or Officer may be made a party by reason of being connected with this enterprise. The Board may purchase and maintain insurance therefor.

**ARTICLE FIVE
MEETINGS AND NOTICE**

- 5.1 **Public Notice**
Public notice of regular and special meetings of the Joint Powers Board shall be given and meetings of the Joint Powers Board shall be open to the public when required by Minnesota law.
- 5.2 **Meeting Schedule**
Regular meetings shall be scheduled on a periodic basis as determined annually by the Joint Powers Board.
- 5.3 **Special Meetings**
Special meetings may be called by the Joint Powers Board Chair or any four Joint Powers Board representatives.
- 5.4 **Annual Meeting**
There shall be an annual organizational meeting of the Joint Powers Board, which shall be held in January of each calendar year, to elect officers, establish a schedule of meetings and to take such other actions as deemed necessary.

**ARTICLE SIX
ADDITION/DELETION OF MEMBERS**

The addition and deletion of members shall be executed as cited in the Joint Exercise of Powers Agreement, Article V.

- 6.1 Any member may withdraw from the WMEP Board and cause representatives to cease to function in such capacity upon written notice given to the Chair of the WMEP Board, such notice to be accompanied by certified copy of an appropriate resolution of the individual Member's School Board, authorizing and directing such withdrawal from the WMEP Board. Any such withdrawal shall be given on or before February 1 of a given school year, and shall be effective on June 30 of the school year immediately following the school year in which the notice was given. Any member district submitting a resolution to withdraw shall maintain full

obligations of WMEP membership until the final effective date of the withdrawal. Such withdrawal shall not affect any Member liability for indebtedness of the WMEP Board to that date.

- 6.2** Other Independent School Districts, not signatory hereto, may become Members of the WMEP Board hereafter upon fulfilling the requirements set forth in the process for new member application, as adopted by the WMEP Joint Powers Board. The Board shall periodically review the membership process and make amendments as necessary by a majority vote.

ARTICLE SEVEN AMENDMENTS

7.1 Amendments

The Bylaws may be amended by an instrument executed by the parties hereto. The proposed amendment shall be recommended by the Executive Committee and notice of the proposed amendment and copies thereof shall be sent by mail to each member of the Joint Powers Board not less than thirty (30) days before the proposed effective date of such amendment. The proposed amendment shall not become effective until it has been executed by the Joint Powers Board.

ARTICLE EIGHT DISSOLUTION

The dissolution of the Joint Powers Board shall proceed as cited in the Joint Exercise of Powers Agreement, Article VII.

- 8.1** The WMEP Joint Powers Board shall continue in existence until two-thirds of its members vote for dissolution at an Annual meeting or special meeting called for the purpose of considering dissolution. The dissolution shall not become effective until it has been ratified by at least two-thirds of the local boards of all Member Districts.
- 8.2** Upon dissolution of the Board, all of its property, remaining after payment or reservation for debts and liabilities shall be divided among all school districts which have been Members of the WMEP Board, or among the Members of the WMEP Board at the time of such dissolution, as a majority of the Members may determine at their discretion.

Approved by WMEP Joint Powers Board
August 8, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: E. Waive Statutory Requirement for Weekly Pledge of Allegiance

COMMENTS BY: Superintendent Ostlund

According to Minnesota Statutes Section 121A.11, enacted in 2004, School Boards are required to maintain a policy regarding weekly student recitation of the Pledge of Allegiance. School Boards may require students to recite the pledge weekly and require flag etiquette instruction, or a Board may waive the requirement by an annual vote. The current practice in Wayzata schools is that elementary students routinely recite the pledge at least weekly.

RECOMMENDED ACTION: The administration recommends that the Board waive the statutory requirement for recitation of the Pledge of Allegiance, that current practice continue and appropriate instruction regarding flag etiquette and history of the Pledge of Allegiance is included in social studies curriculum.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: F. Additions/Changes to School Board Meeting Schedule

COMMENTS BY: Board Chair Cohen

1. **Schedule Special Board Meeting** – It is recommended that the Board schedule a Special Board Meeting on Monday, September 24, 2007, immediately following the 4:00 p.m. work session at the District Administration Building.

RECOMMENDED ACTION: Approve scheduling a Special Board Meeting on Monday, September 24, 2007, following the 4:00 p.m. work session at the District Administration Building, 210 County Road 101, N., Plymouth, MN.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: G. Systems Accountability Report

COMMENTS BY: Dr. Jane Sigford

G. Systems Accountability Report

Each year, in accordance with Minnesota Statute, the School Board shall adopt an annual report on curriculum instruction and student performance. The report must include goals for student performance, staff development plans, and data about student achievement.

This information is available electronically, as well as in a print version.

RECOMMENDED ACTION: Approve the Systems Accountability Report as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

2006-07

Annual Report

Curriculum,
Instruction
and Student
Achievement

Wayzata Public Schools



The state of Minnesota requires annual distribution of a "Report on Curriculum, Instruction and Student Achievement." This report will be available in its entirety electronically at www.wayzata.k12.mn.us. In addition, copies will be available at the district office by calling 763-745-5000.

Wayzata stands out in 2006-07 standardized testing

As the number of students required to take standardized tests continues to expand, students across all levels in Wayzata Public Schools are performing exceedingly well on tests such as the Minnesota Comprehensive Assessments (MCA IIs).

WHS 10th grade students passed the BST/MCA written composition test at a rate of 98 percent, compared with the state rate of 92 percent. Ninth grade students passed the GRAD test of written composition at 97 percent, compared with the state rate of 91 percent.



The average ACT score in Wayzata Public Schools during the 2006-07 testing season was 25, once again well above the national and state averages. Students in the district also continue to post strong SAT scores (averaging 629 for math and 609 for verbal).

With a growing number of Advanced Placement offerings (25 courses were offered in 2006-07) 1,589 Wayzata High School students enrolled in AP courses and staff administered 1,144 tests to 613 students with 86 percent of them earning college credit.

District overview and student accomplishments

Wayzata Public Schools enrolled more than 9,600 students during the past year and graduated approximately 672 students.

The district currently has 9,859 total students enrolled with 4,228 in elementary, 2,376 in middle schools and 3,255 at WHS. The district also has 63 students attend-

ing either the FAIR School or IDDS and 250 Choice is Yours students enrolled in the district from Minneapolis.

Student demographics are changing in the district. As an example, the English Language Learners population is on the rise with more than 234 students speaking one of 32 different languages. The two

languages spoken by the most ELL students in the district are Russian and Chinese.

Approximately 83 percent of the class of 2007 took the ACT and achieved a composite score of 25 as compared to the national composite of 21.2. Similar to the results on AP exams, more students continue to take the ACT at WHS

and the composite scores continue to improve in contrast to national averages, which have tapered off. Approximately 27 percent of WHS students took the SAT and achieved an average score of 629 on math and 609 on verbal, more than 100 points better than national averages.

MCA II results from 2006-07 school year

MCA II Math Results

The scores listed at right correspond to student performance on the new MCA II test, which replaced the MCAs. This test is administered to students in the state and represents higher state standards in the areas of reading and math.

	WPS Avg Score	State Avg Score	WPS Proficiency Rate	State Proficiency Rate
Grade 3	365.3	358.7	90%	79%
Grade 4	464.2	456.7	87%	71%
Grade 5	563.8	554.1	85%	63%
Grade 6	663.3	652.9	86%	63%
Grade 7	762.0	752.7	81%	62%
Grade 8	860.4	851.2	82%	59%
Grade 11	1150.4	1140.2	57%	32%

MCA II Reading Results

	WPS Avg Score	State Avg Score	WPS Proficiency Rate	State Proficiency Rate
Grade 3	372.8	363.2	92%	80%
Grade 4	464.5	457.0	85%	71%
Grade 5	566.1	557.5	90%	73%
Grade 6	663.4	654.1	87%	67%
Grade 7	760.9	752.7	83%	63%
Grade 8	863.6	853.4	86%	63%
Grade 10	1060.9	1052.6	82%	62%

Academic Goals at each school

Because our district is part of the alternative compensation program, each site has an academic achievement goal. In addition, each site may have other initiatives, but these may be non-academic in nature.

Each of the individual school's goals are as follows:

Birchview

One percent of the students at Birchview Elementary will improve achievement in the area of mathematics as measured by moving from the Missed Targeted Growth level to the Achieved Targeted Growth level on the mathematics portion of the Measures of Academic Performance (MAP) standardized assessment.

Gleason Lake

One percent of the total number of students at Gleason Lake Elementary will increase one level in reading as measured by MAP assessment from fall 2006, to spring 2007.

Greenwood

One percent of the students at Greenwood elementary in grades 3-5 will increase student achievement in the area of reading as measured by the MAP assessment from fall 2006 to spring 2007.

Kimberly Lane

One percent of Kimberly Lane stu-

dents in grades 3-5 will increase one level in reading as measured by MAP assessment from fall 2006 to spring 2007.

Oakwood

One percent of our students in grades 3-5 at Oakwood will advance one level in reading as measured by MAP testing from fall 2006 to spring 2007.

Plymouth Creek

One percent of the students in grades 3-5 at Plymouth Creek Elementary will increase one level in reading as measured by MAP (Measures of Academic Progress) assessment from fall 2006-spring 2007.

Sunset Hill

One percent of the students in grades 3-5 at Sunset Hill will increase one level in reading as measured by the NWEA MAP (Measures of Academic Testing) assessment from fall 2006 to spring 2007.

Central Middle School

One percent of the students at Central Middle School will improve student achievement in the area of reading as measured by the Minnesota Comprehensive Assessment II (MCA II).

East Middle School

One percent of the students at East Middle School will improve student achievement in the area of reading as measured by

the Minnesota Comprehensive Assessment II (MCA II).

West Middle School

One percent of the students at West Middle School will improve student achievement in the area of reading as measured by the Minnesota Comprehensive Assessment II (MCA II).

Wayzata High School

By June 2007, 97 percent of the seniors of Wayzata High School will have successfully passed the state required exit exams.

Wayzata Alternative Learning Center (TAP)

By June 2007, 80 percent of the seniors from Wayzata High School who are enrolled in The Alternative Learning Center (TAP) will have successfully passed the state required exit exams.

Early Childhood

Special Education

Five percent of ECSE (Early Childhood Special Education) kindergarten-eligible students will make sufficient progress to narrow the gap with their typical peers in the positive social/emotional area as measured by MDE Child Outcome Summary Form.

2007 ACT and SAT results average scores by class year

	ACT			SAT					
	2005	2006	2007	2005	Math 2006	2007	2005	Verbal 2006	2007
Wayzata	24.4	24.4	25	622	631	629	609	608	609
State	22.3	22.3	22.5	597	600	603	592	591	596
National	20.9	21.1	21.2	520	518	515	508	503	502

Class of 2007 — 83 % of students took the ACT
 Class of 2007 — 27% of students took the SAT

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: H. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for August 2007	\$ 4,285,688.08
Wire Transfer for July 2007	\$ 15,571,252.00

RECOMMENDED ACTION: Authorize payment as recommended.

Gifts

The District has received the following gifts, which are in compliance with current District policy and guidelines:

Amount	Donated By	Purpose
\$ 50.00	Gerald and Mary Wallerius	Residential Mortgage Group’s “Refer a friend. Build your community”
50.00	Kathleen Casey	Residential Mortgage Group’s “Refer a friend. Build your community” Donation to East Middle School
60.00	Francis and Gwen Milano	Destination Imagination Program
173.74	Panera Bread/SLB of MN LLC	Destination Imagination Program
1,500.00	Rotary Club of Plymouth	Destination Imagination Program
\$1,833.74		

RECOMMENDED ACTION: Approve the above listed gifts to be used as designated.

Motion by: _____ Yes _____ Passed _____
 Second by: _____ No _____ Failed _____

Abstentions _____

**WAYZATA PUBLIC SCHOOLS
MONTHLY CHECK DISBURSEMENT SUMMARY
AUGUST 2007**

CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
330809	INTERMEDIATE DIST 287	FY 08 COOPERATIVE REVENUE	8/7/2007	761,655.00
331031	GENERAL SHEET METAL	CMS INDOOR AIR QUALITY UPGRADES MDE	8/16/2007	627,230.00
331153	APPLE INC/APPLE FINANCIAL SVS	TECH APPLECOMPUTER PURCHASES	8/23/2007	234,120.00
330883	WEST METRO EDUCATION PROGRAM	INTEGRATION FINAL BILL 06/07	8/7/2007	207,368.00
331156	BNM CONSTRUCTION INC	PROJECT #209833 2007 EXTERIOR WALL	8/23/2007	183,445.00
331083	WEST METRO EDUCATION PROGRAM	IDDS 3RD TUITION BILLING	8/16/2007	155,117.00
331147	WEST METRO EDUCATION PROGRAM	IDDS TUITION BILLING 1ST 07/08	8/21/2007	154,400.00
330879	TIES	WATS MAY 2007 BILLING	8/7/2007	134,469.03
330825	MN SCHOOL BOARDS ASSN - INSURA	WORKERS COMP 4TH INSTALL	8/7/2007	131,416.75
330953	BERBEE INFORMATION NETWORKS CO	NETWORKING HARDWARE	8/15/2007	113,964.60
330853	WEST METRO EDUCATION PROGRAM	INTEGRATION 1ST BILLING 07/08	8/7/2007	95,491.00
330854	XCEL ENERGY	MONTHLY SERVICE	8/7/2007	83,440.98
331161	DMJ CORP	2007 PAVEMENT REHAB	8/23/2007	54,975.00
330939	PUBLIC EMPLOYEES RETIREMENT AS	Payroll accrual	8/15/2007	52,841.49
331200	WEST METRO EDUCATION PROGRAM	IDDS FINAL TUITION BILLING 06/07	8/23/2007	51,704.87
331276	PUBLIC EMPLOYEES RETIREMENT AS	Payroll accrual	8/31/2007	49,643.59
330950	AMERICAN TIME & SIGNAL	NEW CLOCK SYSTEM	8/15/2007	41,879.15
330987	LANDSCAPE STRUCTURES INC	GL NEW PLAYGROUND	8/15/2007	41,258.58
331101	GATEWAY COMPANIES INC	TECH GATEWAY COMPUTERS AND PERIPHER	8/21/2007	37,369.76
331260	FIDELITY INVESTMENTS	Payroll accrual	8/31/2007	34,888.50
331430	MURRAY FLOOR COVERING CO	KL REMOVE,FURNISH&INSTALL CARPET	8/31/2007	30,118.00
331016	TRUCK UTILITIES INC	TRUCK DUMP BOX, PLOW, TAILGATE SAND	8/15/2007	27,030.00
330932	MN TEACHERS RETIREMENT ANNS	Payroll accrual	8/15/2007	26,828.18
330768	MURRAY FLOOR COVERING CO	FURNISH & INSTALL FLOORING SH	8/2/2007	25,747.00
331009	SCHARBER & SONS	ANNUAL RENT FOR TRACTORS & LOADERS	8/15/2007	23,100.00
331268	MN TEACHERS RETIREMENT ANNS	Payroll accrual	8/31/2007	22,591.58
331261	FRANKLIN-TEMPLETON	Payroll accrual	8/31/2007	18,171.66
331064	WESTONKA ELECTRIC	TECH WESTONKA WIRING CHARGES	8/16/2007	17,840.00
331377	CORP EXPRESS	SUPPLIES	8/31/2007	17,447.78
331399	FIRST STUDENT, INC	TRANSPORTATION	8/31/2007	16,566.86
330871	METROPOLITAN MECHANICAL CONTRA	LABOR & MATERIALS HS CHILLER	8/7/2007	16,504.43
330999	PEARSON EDUCATION	10TH GRADE HEALTH BOOKS	8/15/2007	16,169.14
331157	BOILER SERVICES, INC	WMS LABOR & MATERIALS MOVE TWO HEAT	8/23/2007	15,625.08
330843	SKYWARD INC	TECH SKYWARD HOURS	8/7/2007	15,000.00
331029	FITOL-HINTZ CONSTRUCTION, INC.	INSTALL CONCRETE CURBING AND ADA CO	8/16/2007	15,000.00
331067	AIRPORT, PIONEER & TOWN TAXI	TRANSPORTATION	8/16/2007	14,017.00
330912	YOUTH ENRICHMENT LEAGUE	CLASSES SUMMER 2007	8/10/2007	13,690.00
331432	NEAL SLATE CO, W E	WEST WHITEBOARDS	8/31/2007	13,672.00
331127	RELIA STAR LIFE INS CO	Ins. Tracking Billing	8/21/2007	13,030.03
330986	LAB MIDWEST	TECH LAB MIDWEST WOODWORKING MILL	8/15/2007	12,921.77
331236	US ENERGY SERVICES, INC	MONTHLY SERVICE	8/28/2007	12,892.93
330770	RELIA STAR LIFE INS CO	Ins. Tracking Billing	8/2/2007	12,781.25
331060	SWANSON EXCAVATING, D	GLEASON LAKE PLAYGROUND	8/16/2007	12,000.00
330798	CORP EXPRESS	FURNATURE	8/7/2007	11,591.99
331444	TIES	WATS SUMMER 2007 BILLING	8/31/2007	11,550.43
330857	AIRPORT, PIONEER & TOWN TAXI	TRANSPORTATION	8/7/2007	11,353.00
331003	CITY OF PLYMOUTH - FINANCE DEP	WATER	8/15/2007	11,209.14
330800	CUSTOM EXPRESSIONS	CUSTOM WINDOW COVERINGS OW	8/7/2007	9,961.00
331072	INTERMEDIATE DIST 287	SPEC ED ONE TO ONE SERVICES	8/16/2007	9,830.90
331141	TRU GREEN CHEM LAWN	LAWN CARE	8/21/2007	9,296.00
331069	FATHER FLANAGAN'S BOYS' HOME	SPECIALIZED CLASSROOM MANAGEMENT	8/16/2007	9,116.41
330788	ANCHOR PAPER CO	INVENTORY COLORED PAPERS	8/7/2007	9,026.53
331071	HALLBERG ENGINEERING	CMS-IAQ UPGRADE 2007 MDE#85191	8/16/2007	9,015.53

330922	FIDELITY INVESTMENTS	Payroll accrual	8/15/2007	8,867.70
331111	LILLIE, KEVIN	INSTALL IPC IN HALLWAY	8/21/2007	8,697.00
331114	MARCO INC	TECH VOICEMAIL SERVICE AGREEMENT	8/21/2007	8,000.10
330797	COMMERCIAL DOOR SYSTEMS, INC	WMS NEW STUDENT ENTRANCE	8/7/2007	7,300.12
330819	MC GRAW HILL COMPANIES	SUPPLIES	8/7/2007	6,227.10
330867	INTERMEDIATE DIST 287	PCG SERVICE FEE FOR EASY IEP 06/07	8/7/2007	6,151.01
330783	YEAGER, JILL	SUMMER MATH BY MAIL	8/2/2007	6,148.00
331028	ENVIROMENTAL PROPERTY AUDIT, I	ASBESTOS ABATEMENT MDE#97817	8/16/2007	6,123.64
330784	ACOUSTICS ASSOCIATES	OFFICIE REMODEL GL	8/7/2007	6,057.00
330738	CORP EXPRESS	SUPPLIES	8/2/2007	5,953.16
331089	ANDERSEN INC., EARL F.	WHS CAFE PLAZA	8/21/2007	5,775.00
330821	METRO EDUCATIONAL COOP. SRV. U	TIER 3 METROPOLITAN PRINCIPALS ACAD	8/7/2007	5,710.00
331092	AUTOMATED LOGIC CORP	EMS & WMS UPGRADES	8/21/2007	5,701.00
330880	TSP	PROF SERVICE	8/7/2007	5,363.83
331073	ISD #621	TRANSPORTATION	8/16/2007	5,190.00
330991	METRO ATHLETIC SUPPLY	CONFIRMING PHY ED SUPPLIES	8/15/2007	5,168.45
331026	CORP EXPRESS	SUPPLIES	8/16/2007	5,134.11
330771	RELIA STAR LIFE INSURANCE CO	Ins. Tracking Billing	8/2/2007	5,097.82
331128	RELIA STAR LIFE INSURANCE CO	Ins. Tracking Billing	8/21/2007	5,090.52
330844	SLATER, CURTIS	VENDING MACHINCE EMS	8/7/2007	5,050.27
330815	LIFETIME FITNESS, INC.	LOCKER ROOM RENT	8/7/2007	4,919.30
330820	METRO ATHLETIC SUPPLY	SH WALL MATS FOR GYM	8/7/2007	4,833.45
331193	ISD #270 - HOPKINS SCHOOLS	CONSULTING BY CAPITAL GAINS, INC FE	8/23/2007	4,701.67
330916	AMERIPRISE FINANCIAL SERVICES,	Payroll accrual	8/15/2007	4,658.38
331253	AMERIPRISE FINANCIAL SERVICES,	Payroll accrual	8/31/2007	4,658.38
330886	ALPHA VIDEO & AUDIO, INC	TECH ALPHA VIDOE PRODUCTION EQUIPME	8/10/2007	4,581.00
331270	NORTH CENTRAL TRUST/FBO WAYZAT	Payroll accrual	8/31/2007	4,483.70
330954	BOILER SERVICES, INC	LABOR & MATERIALS WMS HEAT EXCHANGE	8/15/2007	4,255.98
331004	PREMIER SCHOOL AGENDAS	STUDENT AGENDAS - ASSIGNMENT NOTEBO	8/15/2007	4,013.50
330990	MASTERGRAPHICS, INC.	SOFTWARE RENEWAL	8/15/2007	3,995.00
330923	FRANKLIN-TEMPLETON	Payroll accrual	8/15/2007	3,989.66
331084	XEROX CORP	WMS COPIER BLANKET	8/16/2007	3,972.19
330859	AUTOMATED LOGIC CORP	SERVICE	8/7/2007	3,928.50
331022	WASTE MANAGEMENT-TC WEST	SERVICE	8/15/2007	3,917.98
331074	KENNEDY & GRAVEN CHARTERED	PROF SERVICE	8/16/2007	3,813.48
331078	CITY OF PLYMOUTH - FINANCE DEP	FUEL USAGE JUNE 2007	8/16/2007	3,798.95
330961	CTB, INC	MAILSLOTS, CABINETS AND COUNTERTOP	8/15/2007	3,798.00
331421	MC GRAW HILL COMPANIES	GW-LANG ARTS WKBKS	8/31/2007	3,781.20
331056	SCHMITT MUSIC CO	CONFIRMING BAND SUPPLIES	8/16/2007	3,622.30
331105	INSPEC, INC.	PROF SERVICE	8/21/2007	3,600.00
331249	SOL BREKK BUSINESS TECH SOLUTI	TECH SOLBREKK NETWORKS ASSESSMENT	8/29/2007	3,600.00
331217	KENNEDY & GRAVEN CHARTERED	PROF SERVICE	8/28/2007	3,548.52
331205	CORP EXPRESS	CMS STUDENT DESKS	8/28/2007	3,514.78
331169	INTERMEDIATE DIST 287	HS - REGISTRATIONS	8/23/2007	3,360.00
331277	SCHOOL SERVICE EMPLOYEES	Payroll accrual	8/31/2007	3,246.00
331188	WESTONKA ELECTRIC	LABOR & MATERIALS	8/23/2007	3,240.00
330925	GREAT WEST LIFE & ANNUITY - US	Payroll accrual	8/15/2007	3,231.49
331263	GREAT WEST LIFE & ANNUITY - US	Payroll accrual	8/31/2007	3,231.49
331210	FOLLETT LIBRARY RESOURCES	BOOK ORDER	8/28/2007	3,204.72
330940	SCHOOL SERVICE EMPLOYEES	Payroll accrual	8/15/2007	3,193.19
330856	AIM ELECTRONICS, INC	ELECTRONICS	8/7/2007	3,120.00
330860	AVALON FORTRESS SECURITY CORP	SECURITY SERVICE	8/7/2007	3,000.00
331436	CITY OF PLYMOUTH - FINANCE DEP	DIAL A RIDE TICKETS	8/31/2007	3,000.00
330862	FAIRVIEW	SPRING 2007 COVERAGE	8/7/2007	2,991.60
330731	BACK 2 BASICS LEARNING LLC DBA	PROF SERVICE	8/2/2007	2,986.60
331129	RENAISSANCE LEARNING	SUPPLIES K.L.	8/21/2007	2,974.80
331151	AMERICAN TIME & SIGNAL	ANTENNA MASTER, TRANSMITTER & CABLE	8/23/2007	2,833.90
330944	VALIC	Payroll accrual	8/15/2007	2,807.70
331281	VALIC	Payroll accrual	8/31/2007	2,807.69
330806	GLEWWE DOORS, INC.	LOCKSETS	8/7/2007	2,775.00

330855	XEROX CORP	INVENTORY TRANSPARENCIES	8/7/2007	2,758.00
331079	RELATE COUNSELING CTR	MENTAL HEALTH SVCS	8/16/2007	2,643.75
331162	GAGE FOOD PRODUCTS AND CRESTMA	GROCERIES	8/23/2007	2,640.82
330892	COMMERCIAL KITCHEN SERVICES	SR REPLACED CASTERS ON CART	8/10/2007	2,561.60
331149	ACTION MAILING SERVICE	MAILINGS	8/23/2007	2,560.62
331061	THOMSON LEARNING	2007-2008 BUSINESS TEXTBOOKS	8/16/2007	2,543.48
331148	XCEL ENERGY	MONTHLY SERVICE	8/21/2007	2,476.52
331077	NATIONAL TREASURE KUNG FU, INC	SUMMER 2007 CLASSES	8/16/2007	2,454.40
331094	BAKER & TAYLOR	BOOKS	8/21/2007	2,444.73
331234	THOMSON LEARNING	HS - RESALE	8/28/2007	2,415.19
330849	TRI-K SERVICES/SPORTS	WHS ENTRANCE LANDSCAPING	8/7/2007	2,407.50
330982	KARGES-FAULCONBRIDGE, INC. EN	PROF SERVICES	8/15/2007	2,390.78
331203	CHILDREN'S HEALTH MARKET, THE	HEALTH TEACHER GUIDES	8/28/2007	2,376.00
331160	CORP EXPRESS	SUPPLIES	8/23/2007	2,360.38
331369	AMERICAN TIME & SIGNAL	SUPPLIES	8/31/2007	2,310.00
331047	MN PRINT MANAGEMENT	SCHOOL BUS BOOKLETS	8/16/2007	2,175.03
330822	MN ASSN OF SECONDARY SCHOOL PR	DUES FOR S SOMMERFELD AND C DOTEN	8/7/2007	2,149.00
330794	CHILDCRAFT EDUCATION CORP.	SUPPLIES	8/7/2007	2,143.35
331374	COMMAND CENTER INC	SERVICE	8/31/2007	2,137.60
331052	RETROFIT RECYCLING, INC	SERVICE MDE#97797	8/16/2007	2,091.64
331104	HIRSHFIELD'S PAINT	SUPPLIES STRIPING PAINT & SPRAY	8/21/2007	2,059.15
331159	COMMAND CENTER INC	SERVICE	8/23/2007	2,041.60
331085	COMMUNICATION MAILING SERVICES	TRANSPORTATION DEPT MAILING 07/08	8/16/2007	2,041.43
330918	CITY COUNTY FEDERAL CREDIT UNI	Payroll accrual	8/15/2007	2,017.94
331255	CITY COUNTY FEDERAL CREDIT UNI	Payroll accrual	8/31/2007	2,017.94
330960	CORP EXPRESS	SUPPLIES	8/15/2007	2,013.35
331244	MN BUREAU OF CRIMINAL APPREHEN	BACKGROUND CHECKS	8/29/2007	2,000.00
331259	EQUITABLE LIFE	Payroll accrual	8/31/2007	1,988.96
331214	HOPE HEALTH/IHAC	2008 CALENDAR	8/28/2007	1,879.95
331040	KARGES-FAULCONBRIDGE, INC. EN	PROF SERVICE MDE#97163	8/16/2007	1,879.45
330998	NHA HEATING & AIR CONDITIONING	LABOR & MATERIALS	8/15/2007	1,834.00
330921	EQUITABLE LIFE	Payroll accrual	8/15/2007	1,813.96
330947	AIR PURIFICATION & ENERGY CONS	SUPPLIES	8/15/2007	1,797.96
331191	CORP EXPRESS	DI LAURO WORKSTATION PARTS	8/23/2007	1,782.34
330852	VALSPAR PAINT	SUPPLIES	8/7/2007	1,776.41
330885	ACTION ADVERTISING	PF T SHIRTS	8/10/2007	1,768.50
330948	ALPHA VIDEO & AUDIO, INC	VIDEO PRODUCTION EQUIPMENT	8/15/2007	1,743.00
330988	LARSON CO, J. H.	SUPPLIES	8/15/2007	1,731.11
330799	CUSTOM DRYWALL, INC	GL LABOR ROCK & TAPE	8/7/2007	1,725.00
330839	SCHOOL SPECIALTY	SUPPLIES	8/7/2007	1,707.29
330868	J & J GLASS & GLAZING INC	FURNISHED & INSTALLED	8/7/2007	1,700.00
331186	TOWN & COUNTRY FENCE	NEW FENCE GW	8/23/2007	1,675.00
330779	TEAM SPORTING GOODS, INC	SUPPLIES	8/2/2007	1,672.70
331108	LAND OF LAKES TILE CO	TILE INSTALLATION-DRINKING FOUNTAIN	8/21/2007	1,672.00
330865	GREEN LIFE SUPPLY	SHIPPING	8/7/2007	1,628.00
330930	MN CHILD SUPPORT - PAYMENT CTR	Payroll accrual	8/15/2007	1,623.15
331267	MN CHILD SUPPORT - PAYMENT CTR	Payroll accrual	8/31/2007	1,623.15
331223	MC GRAW HILL COMPANIES	GW-MATH WORKBOOKS	8/28/2007	1,602.01
330724	AIR PURIFICATION & ENERGY CONS	SUPPLIES	8/2/2007	1,552.53
331417	LARSON CO, J. H.	SUPPLIES	8/31/2007	1,503.92
331190	YOUTH FRONTIERS, INC	7TH GRADE COURAGE RETREATS	8/23/2007	1,500.00
331117	METRO ATHLETIC SUPPLY	ATH - WATER KIT	8/21/2007	1,462.50
330913	ZANER-BLOSER	ALPHABET BOOKS	8/10/2007	1,458.09
331176	MN ASSN OF SECONDARY SCHOOL PR	MEMBERSHIP RENEWAL	8/23/2007	1,446.00
331229	POSTMASTER	REPLENISH BULK MAIL ACCT	8/28/2007	1,393.03
330945	WADDELL & REED, INC.	Payroll accrual	8/15/2007	1,369.98
331282	WADDELL & REED, INC.	Payroll accrual	8/31/2007	1,369.98
331087	AIR PURIFICATION & ENERGY CONS	SUPPLIES	8/21/2007	1,369.82
330941	T ROWE PRICE	Payroll accrual	8/15/2007	1,355.07
331278	T ROWE PRICE	Payroll accrual	8/31/2007	1,355.07

331175	METROPOLITAN MECHANICAL CONTRA	LABOR & MATERIALS WHS	8/23/2007	1,320.43
330914	AETNA LIFE INS & ANNUITY CO	Payroll accrual	8/15/2007	1,310.09
331251	AETNA LIFE INS & ANNUITY CO	Payroll accrual	8/31/2007	1,310.09
331378	CORPORATE HEALTH SYSTEMS, INC	FLEX PROCESSING FOR AUG 2007	8/31/2007	1,300.96
331030	FUZZY DUCK/PEACOCK PROMOTIONS	PROF SERVICE	8/16/2007	1,300.00
330900	MC GRAW HILL COMPANIES	GW- LEVELED READERS	8/10/2007	1,251.45
330837	SCHOOLFINANCES.COM, INC.	SUBSCRIPTION	8/7/2007	1,250.00
331408	INPRO CORP	SUPPLIES EMS	8/31/2007	1,220.05
330981	JAY TECH, INC	SUPPLIES	8/15/2007	1,213.00
331189	WROTEN ENTERPRISES	CONSULTING SERVICES	8/23/2007	1,200.00
330929	MET LIFE	Payroll accrual	8/15/2007	1,183.20
331266	MET LIFE	Payroll accrual	8/31/2007	1,183.20
331187	WAYZATA, CITY OF	WATER/SEWER	8/23/2007	1,173.02
330902	MINDPLANE	QUARTERLY MAINTENANCE 08/01/07-10/3	8/10/2007	1,170.00
330829	ORANGE TREE EMPLOYMENT SCREENI	EMPLOYMENT SCREENING	8/7/2007	1,140.00
331126	REALLY GOOD STUFF	PC SUPPLIES	8/21/2007	1,139.98
331177	MN ASSN OF SCHOOL ADMINISTRATO	07-08 MEMBERSHIP RENEWAL	8/23/2007	1,132.00
330901	MINDPLANE	MONITOR PROGRAM	8/10/2007	1,125.00
331010	SCHMIDT-ERICKSON, DEBORAH	PROF SERVICE	8/15/2007	1,100.00
330838	SCHOOL MATE	GW-STUDENT PLANNERS	8/7/2007	1,083.00
330831	PREMIER LIGHTING, INC	ARENA LIGHTING	8/7/2007	1,080.50
331098	DORFER, MARLYS	FIELD TRIP EXPENSE MOA	8/21/2007	1,056.00
331239	CORP EXPRESS	SUPPLIES	8/29/2007	1,053.15
330791	BROWNE, CYNTHIA	WISHES CLASSES	8/7/2007	1,050.00
331013	STATE SUPPLY CO, INC.	SUPPLIES	8/15/2007	1,038.46
330878	SHOULTZ, LORI	CONFERENCE	8/7/2007	1,005.41
330730	ARTISTIC MOMENTS	PROF SERVICE	8/2/2007	1,000.00
331168	ICOPINI, NANCY	REIMBURSE	8/23/2007	983.47
330785	ACTION MAILING SERVICE	SCHOOL START UP MAILING	8/7/2007	975.00
331403	GRAINGER INC., W. W.	SUPPLIES	8/31/2007	967.08
330946	ZURICH KEMPER/ANNUITY PREM RES	Payroll accrual	8/15/2007	925.35
331283	ZURICH KEMPER/ANNUITY PREM RES	Payroll accrual	8/31/2007	925.35
331451	ZUKOR, DAVID	CONFERENCE EXPENSE	8/31/2007	910.55
331121	NORTH STAR GRAPHICS	HS - SERVICES	8/21/2007	900.00
331167	HIRSHFIELDS' PAINT MANUFACTURI	ATHLETIC FIELD STRIPING PAINT	8/23/2007	888.00
331404	HIRSHFIELDS' PAINT MANUFACTURI	ATHLETIC FIELD STRIPING PAINT	8/31/2007	888.00
331011	SCIENCE EXPLORERS	PROF SERVICE	8/15/2007	852.00
331415	LANSING SERVICES	PROF SERVICE	8/31/2007	850.00
331443	TEAM SPORTING GOODS, INC	ATH - FIRST AID SUPPLIES	8/31/2007	844.45
331413	KRAUS, MANDY	CONFERENCE EXPENSE	8/31/2007	842.35
331093	BACK 2 BASICS LEARNING LLC DBA	ART CLASS	8/21/2007	840.00
330765	MN ELEM SCH PRINCIPAL'S ASSN	GW-MEMBERSHIP	8/2/2007	832.00
330824	MN ELEM SCH PRINCIPAL'S ASSN	MEMBERSHIP-BORGSTROM	8/7/2007	832.00
331375	COMMUNICATION MAILING SERVICES	TRANSPORTATION MAILING BALANCE	8/31/2007	828.94
330887	AMI IMAGINING SYSTEMS, INC.	TECHNICAL SUPPORT	8/10/2007	825.00
330936	ORCHARD TRUST CO AS	Payroll accrual	8/15/2007	805.06
331273	ORCHARD TRUST CO AS	Payroll accrual	8/31/2007	805.06
330723	ADI	SUPPLIES EMS CLASSROOMS	8/2/2007	802.22
330830	OSTLUND, ROBERT	AUTO ALLOWANCE AUG 2007	8/7/2007	800.00
331015	THOMSON LEARNING	ANIMATION MATERIALS	8/15/2007	779.89
330803	ELSMORE AQUATICS	ATH - PRINTED LATEX CAPS	8/7/2007	772.00
331433	NIELSEN, MARY	REIMBURSEMENT FOR RETIREE HEALTH IN	8/31/2007	771.90
331050	PARALLEL TECHNOLOGIES INC	TECH PARALLEL TECHNOLOGIES WORK AT	8/16/2007	770.27
330970	GRAINGER INC., W. W.	SUPPLIES	8/15/2007	765.69
331096	COMMERCIAL DOOR SYSTEMS, INC	SUPPLIES	8/21/2007	748.48
330984	KELLY SERVICES, INC.	CONT SERV	8/15/2007	744.84
331420	MAX, BONNIE	CONFERENCE EXPENSE	8/31/2007	742.52
331183	STAR TRIBUNE	EMPLOYEMNT ADS	8/23/2007	738.20
331409	J & J GLASS & GLAZING INC	VANDALISM REPAIRS GW	8/31/2007	728.04
331134	STAR TRIBUNE	EMPLOYEMNT ADS	8/21/2007	720.05

331425	METROPOLITAN MECHANICAL CONTRA	LABOR & MATERIALS HS CHILLER	8/31/2007	718.38
330786	ADI	SUPPLIES COPY ROOM MOVE	8/7/2007	717.78
330745	GJESTVANG, RONDA	CONF EXPENSE	8/2/2007	714.63
331418	LARSON, STACY	CONFERENCE EXPENSE	8/31/2007	705.60
331185	STATE SUPPLY CO, INC.	SUPPLIES	8/23/2007	704.65
330895	HASTINGS CO-OP CREAMERY CO	DAIRY PRODUCTS	8/10/2007	700.35
331017	US ENERGY SERVICES, INC	AUGUST 2007 MGMT FEES	8/15/2007	700.00
331178	ORANGE TREE EMPLOYMENT SCREENI	EMPLOYMENT SCREENING	8/23/2007	700.00
330915	AID ASSN FOR LUTHERANS	Payroll accrual	8/15/2007	696.68
331252	AID ASSN FOR LUTHERANS	Payroll accrual	8/31/2007	696.68
330792	BUCKNAM, JULIE	SUPPLIES	8/7/2007	692.00
331405	HITESMAN AND ASSOCIATES, PA	PROF SERVICE	8/31/2007	690.00
330848	THREE RIVERS PARK DISTRICT	HOUSEHOLD#208498 FACILITY RESERVATI	8/7/2007	680.00
330778	STATE SUPPLY CO, INC.	SUPPLIES FAUCET	8/2/2007	672.25
331228	PEPPER & SON INC., J. W.	VOCAL MUSIC	8/28/2007	647.69
331243	MC GRAW HILL COMPANIES	GW-MATH WORKBOOKS	8/29/2007	637.20
330805	GENERAL ASP	ONLINE APPLICAITON SERVICE	8/7/2007	625.00
331041	KNOTEK, DEBBIE	LODGING	8/16/2007	623.16
331227	NASCO-FORT ATKINSON	HS - SUPPLIES	8/28/2007	620.68
331235	UNIVERSAL PUBLISHING	SUPPLIES SH-RR	8/28/2007	620.00
330952	ARCHIVES CORP	INVENTORY ARCHIVE BOXES	8/15/2007	618.00
330968	GRAFT, SUZANNE	AIRFARE	8/15/2007	614.01
331248	SMITH, JAMIE	FALL COMM ED CATALOG	8/29/2007	610.50
330975	HILL CO, ROBERT B.	SALT DELIVERY	8/15/2007	608.62
330795	CITI-CARGO & STORAGE	ATH - STORAGE RENTAL	8/7/2007	600.00
330888	ARTISTIC MOMENTS	CANVAS PAINTING CLASS	8/10/2007	600.00
330807	GRAINGER INC., W. W.	SUPPLIES	8/7/2007	599.38
330920	EDUCATION MN ESI BILLING TRUST	Payroll accrual	8/15/2007	594.24
331258	EDUCATION MN ESI BILLING TRUST	Payroll accrual	8/31/2007	594.24
330836	SCHOLASTIC CLASSROOM MAGAZINES	PC - SUPPLIES	8/7/2007	593.50
330874	ORANGE TREE EMPLOYMENT SCREENI	EMPLOYMENT SCREENING	8/7/2007	590.00
331133	SPORRE, LAURIE	ATH - LAUNDRY SERVICE	8/21/2007	588.00
331132	SCHOLASTIC CLASSROOM MAGAZINES	GL - 3RD GRADE	8/21/2007	581.25
330897	LANGE, TIMOTHY	CONFERENCE EXPENSE	8/10/2007	578.95
331163	GOLDEN VALLEY SUPPLY CO	PC SUPPLIES	8/23/2007	577.50
331152	ANDERSEN INC., EARL F.	GL SUPPLIES	8/23/2007	574.40
330882	TUURA, LARRY	REIMBURSE	8/7/2007	573.19
330951	APPLE COMPUTER, INC	PARALLELS SOFTWARE	8/15/2007	561.50
330910	SUNBURST CHEMICALS, INC	SUPPLIES	8/10/2007	560.71
331027	EMSL ANALYTICAL, INC	PROF SERVICE MDE#97815	8/16/2007	550.00
331233	SUPREME SCHOOL SUPPLY CO	SH SUPPLIES	8/28/2007	547.79
331006	PUBLIC STORAGE	SPACE#20016 SEPT 2007 RENT	8/15/2007	547.05
330974	HAMEL BUILDING CTR	SUPPLIES	8/15/2007	545.49
331065	ZIEGLER INC	PARTS & LABOR MDE#97820	8/16/2007	542.99
330977	HOME DEPOT/GECF	SUPPLIES	8/15/2007	540.77
331431	NARVESON, CAROLYN	CONFERENCE EXPENSE	8/31/2007	533.16
331170	JORSTAD & REUTHER COMMUNICATIO	PROF SERVICE	8/23/2007	531.25
330841	SCOPE SHOPPE INC., THE	CONFIRMING MICROSCOPE MAINTENANCE &	8/7/2007	526.00
331120	NATIONAL GEOGRAPHIC EXPLORER	ORDER K.L.	8/21/2007	521.40
331179	PRAMANN, NICOLE	CONFERENCE EXPENSE	8/23/2007	518.18
330748	GRAINGER INC., W. W.	SUPPLIES	8/2/2007	518.11
330927	LUTHERAN BROTHERHOOD/THRIVENT	Payroll accrual	8/15/2007	500.53
331264	LUTHERAN BROTHERHOOD/THRIVENT	Payroll accrual	8/31/2007	500.53
331218	LINCOLN LIBRARY PRESS	BOOK ORDER	8/28/2007	498.00
330858	ARCADE WORLD	SUMMER GAME PACKAGE	8/7/2007	495.00
331371	BRAUCH, BARBARA	SUMMER DRAMA SUPPLIES	8/31/2007	494.24
331145	WATER SPECIALTY OF MN, INC	POOL SUPPLIES	8/21/2007	493.90
331379	DALCO CORP	SUPPLIES	8/31/2007	484.40
331454	PETTY CASH - TECH	MISC	8/31/2007	482.45
330787	ALLEGRA PRINT & IMAGING	ATH - ELIGIBILITY FORMS	8/7/2007	476.00

330958	COMMERCIAL DOOR SYSTEMS, INC	SUPPLIES	8/15/2007	474.05
330780	TESSMAN SEED CO	SUPPLIES	8/2/2007	467.18
330942	TWENTIETH CENTURY INVESTORS	Payroll accrual	8/15/2007	466.68
331279	TWENTIETH CENTURY INVESTORS	Payroll accrual	8/31/2007	466.68
331180	PROJECT WISDOM	SH-MISC	8/23/2007	464.00
331184	STAR TRIBUNE	NEWSPAPERS	8/23/2007	455.40
331155	BG CONSULTING	TRAINING	8/23/2007	450.00
331063	WEEKLY READER	ORDER WEEKLY READER	8/16/2007	447.35
331115	MARS CO, W. P. & R.S.	SUPPLIES MDE#97750	8/21/2007	445.92
331209	FACTS ON FILE INC	HS - SUPPLIES	8/28/2007	438.11
331411	JAY TECH, INC	SUPPLIES	8/31/2007	438.00
331230	REALLY GOOD STUFF	SH-WILSON SUPPLIES	8/28/2007	429.78
330816	LIFT STAK & STOR	MAINTENANCE	8/7/2007	428.11
331054	SCHINDLER ELEVATOR CORP	SERVICE QUARTERLY BILLING MDE#97762	8/16/2007	418.83
331035	HANRAHAN, MARGARET	CONFERENCE EXPENSE	8/16/2007	418.16
331197	RUDOLPH, LISA	SUPPLIES	8/23/2007	414.35
330896	HI-TECH REFRIGERATION	OW FREEZER SERVICE	8/10/2007	412.26
331150	AIR PURIFICATION & ENERGY CONS	SUPPLIES	8/23/2007	410.48
330957	COMMAND CENTER INC	SERVICE	8/15/2007	409.60
330934	NORTHERN LIFE INSURANCE	Payroll accrual	8/15/2007	401.43
331271	NORTHERN LIFE INSURANCE	Payroll accrual	8/31/2007	401.43
330812	LAKESHORE LEARNING MATERIALS	SUPPLIES	8/7/2007	399.47
331246	RAKUN, JEAN	TRAVEL EXPENSE	8/29/2007	397.08
330864	GRACE LUTHERAN CHRISTIAN	NON-PUBLIC TRANSPORTATION	8/7/2007	396.95
330757	LARSON CO, GUSTAVE A.	SUPPLIES	8/2/2007	395.32
330909	STAR TRIBUNE	EMPLOYMNT AD	8/10/2007	394.80
331032	GOPHER STATE ONE-CALL INC	TECH BLANKET FOR ONE CALL CONCEPTS	8/16/2007	394.55
331368	AIR PURIFICATION & ENERGY CONS	FILTERS	8/31/2007	389.69
330937	PHOENIX HOME LIFE MUTUAL INS	Payroll accrual	8/15/2007	382.69
331274	PHOENIX HOME LIFE MUTUAL INS	Payroll accrual	8/31/2007	382.69
330754	JAY TECH, INC	SUPPLIES	8/2/2007	365.96
330847	SUPREME SCHOOL SUPPLY CO	SUPPLIES	8/7/2007	365.64
331102	GRAINGER INC., W. W.	SUPPLIES	8/21/2007	363.81
330905	PETERSON, GREGORY	COMPUTER TRAINING	8/10/2007	363.60
330845	STAR TRIBUNE	EMPLOYMNT AD	8/7/2007	362.00
330832	REALLY GOOD STUFF	SUPPLIES	8/7/2007	360.84
330727	APPLE VALLEY HIGH SCHOOL	ATH - ENTRY FEE - VB	8/2/2007	360.00
330875	PEARSON VUE	COMP TIA VOUCHERS	8/7/2007	360.00
330846	SUN NEWSPAPERS	MINUTES	8/7/2007	357.50
331449	WEGNER, MARC	CLASSROOM SUPPLIES	8/31/2007	354.92
331166	HIRSHFIELD'S PAINT	SUPPLIES	8/23/2007	351.06
330899	LIDSKY, AMY	ART SUPPLIES	8/10/2007	345.00
331440	SKYWARD USERS CONFERENCE OF MN	FALL CONFERENCE M.JOHNSON, P.HARRIS	8/31/2007	345.00
330894	CORP EXPRESS	SUPPLIES	8/10/2007	344.22
331036	HELTEMES, SANDRA	CONFERENCE EXPENSE	8/16/2007	338.58
331412	KRAEMER'S TRUE VALUE HOME CNTR	SUPPLIES	8/31/2007	335.28
330752	HIRSHFIELD'S PAINT	SUPPLIES	8/2/2007	326.81
331116	MASON CREST PUBLISHERS	LIBRARY BOOKS	8/21/2007	324.35
331438	SCHOLASTIC CLASSROOM MAGAZINES	CMS - ART MAGAZINES	8/31/2007	324.28
331207	ECKROTH MUSIC	CMS - INSTRUMENT REPAIR	8/28/2007	322.99
330796	CLASSROOM DIRECT	SUPPLIES	8/7/2007	313.83
331000	PEPSI-COLA	POP PURCHASE	8/15/2007	307.95
330840	SCIENCE MUSEUM OF MN	RENTAL MUSEUM TRUNK	8/7/2007	300.00
330967	GLEWWE DOORS, INC.	CMS DOOR REPLACEMENT HARDWARE	8/15/2007	300.00
331455	SCHMITT MUSIC CO	MI267692 SUPPLIES	8/31/2007	296.64
331370	AUTOMATED LOGIC CORP	SERVICE	8/31/2007	283.75
330928	MET LIFE-PLAN 231	Payroll accrual	8/15/2007	283.61
331265	MET LIFE-PLAN 231	Payroll accrual	8/31/2007	283.61
330750	HAHN, R.N.,PHN, MICHELLE	PROF SERVICE	8/2/2007	275.00
331401	GOLDEN VALLEY SUPPLY CO	SUPPLIES	8/31/2007	273.72

331068	BARBKNECHT, ROBERT	REIMBURSE	8/16/2007	265.88
331181	SCHAEFBAUER, RODGER	REIMBURSE MDE#97807	8/23/2007	260.74
330728	APPLE VALLEY HIGH SCHOOL	ATH - ENTRY FEE - VB	8/2/2007	260.00
331005	PROFESSIONAL INTERPRETING	CONT SERV	8/15/2007	257.60
331424	METRO ATHLETIC SUPPLY	ATH -LACROSSE BALLS	8/31/2007	254.25
331237	WORLD ALMANAC EDUCATION	HS - SUPPLIES	8/28/2007	253.92
330810	ISD #284	FROM GENERAL FUND TO ACTIVITY	8/7/2007	252.73
331103	HANRAHAN, MARGARET	CONFERENCE EXPENSE & UNIFORM	8/21/2007	252.39
331199	SCHMITT MUSIC CO	SUPPLIES/SERVICE	8/23/2007	245.40
330907	SCHMIT, PETER	SUPPLIES	8/10/2007	241.93
331135	STATE SUPPLY CO, INC.	SUPPLIES	8/21/2007	241.71
330746	GLEWWE DOORS, INC.	SUPPLIES	8/2/2007	241.00
331014	THERMO-DYNE, INC	SERVICE	8/15/2007	237.00
330826	MP NEXLEVEL LLC	TECH BLANKET CHARGES FOR WEEKLY CAB	8/7/2007	233.42
330955	BRANDL, JAMES	ROTARY DUES	8/15/2007	232.00
330808	GREENWOOD HEINEMAN PUBLISHING	PC - SUPPLIES	8/7/2007	231.42
331051	RECLAMATION TECHNOLOGIES INC	SERVICE MDE#97786	8/16/2007	230.00
330817	LIGHT LINE	CMS - DRUG FREE PINS	8/7/2007	228.75
330884	WHALEY, GLORIA	REIMBURSE	8/7/2007	223.88
331437	SCHMITT MUSIC CO	CMS - INSTRUMENT REPAIR	8/31/2007	223.00
331256	CORPORATE HEALTH SYSTEMS, INC	Payroll accrual	8/31/2007	221.84
330890	BRIGHTER IMAGE, A	AWNING CLEANING	8/10/2007	219.00
331194	NELSON, LEANNA	REIMBURSEMENT	8/23/2007	217.33
330789	AUTOMATED LOGIC CORP	SERVICE	8/7/2007	213.80
331118	MIDWEST MECHANICAL SOLUTIONS,	SUPPLIES	8/21/2007	213.00
330834	RESOURCES FOR EDUCATORS, INC	SH-SUBSCRIPTION	8/7/2007	208.00
331441	STATE SUPPLY CO, INC.	SUPPLIES	8/31/2007	205.90
330931	MN DEPT OF REVENUE	Payroll accrual	8/15/2007	205.52
331450	YOUNGBLOOD LUMBER CO	SUPPLIES	8/31/2007	203.24
331422	MCILMOYLE, JENNIFER	TRAINING EXPENSE	8/31/2007	202.62
331042	LINDVALL, BETTY	REIMBURSE	8/16/2007	200.00
331208	ENGLISH, DANA	CASH NEEDED FOR WMS KICK-OFF DAY	8/28/2007	200.00
331407	HOLMES, MARY	LUNCH ACCOUNT	8/31/2007	200.00
331165	HI-TECH REFRIGERATION	SERVICE	8/23/2007	197.90
331158	CHILDCRAFT EDUCATION CORP.	SUPPLIES SH-WAY +	8/23/2007	196.10
330980	J & J GLASS & GLAZING INC	FURNISHED & INSTALLED SAFETY GLASS	8/15/2007	195.00
331088	ALPHA VIDEO & AUDIO, INC	TECH ALPHA VIDEO PRODUCTION EQUIPME	8/21/2007	195.00
330963	ECOLAB PEST ELIMINATION DIV	PEST CONTROL	8/15/2007	193.50
331044	MEDICAL DISPOSAL SYSTEMS	SERVICE	8/16/2007	192.75
330985	KRAEMER'S TRUE VALUE HOME CNTR	SUPPLIES	8/15/2007	190.71
331053	RUEBER, GW	ANNUAL DUES	8/16/2007	190.00
331099	FALLS, DENISE	FOOD	8/21/2007	187.42
331076	MARS CO, W. P. & R.S.	SUPPLIES MDE#84945	8/16/2007	185.82
331119	MP NEXLEVEL LLC	TECH BLANKET CHARGES FOR WEEKLY CAB	8/21/2007	181.55
330989	LEMKE, ELLEY	CLASS CANCELLATION	8/15/2007	181.00
330793	CARSON-DELLOSA PUBLISHING CO.,	SUPPLIES	8/7/2007	180.96
330935	NORTHWESTERN MUTUAL LIFE	Payroll accrual	8/15/2007	179.55
331272	NORTHWESTERN MUTUAL LIFE	Payroll accrual	8/31/2007	179.55
330802	DRYWALL SUPPLY	EMS CLASSROOM INSULATION	8/7/2007	179.20
330917	AMERICAN UNITED LIFE	Payroll accrual	8/15/2007	175.48
331254	AMERICAN UNITED LIFE	Payroll accrual	8/31/2007	175.48
330760	MARSHALL HIGH SCHOOL	ATH - ENTRY FEE-VB	8/2/2007	175.00
331426	METROPOLITAN PRINCIPALS' ACADE	CMS - MPA MEMBERSHIP ROOT	8/31/2007	175.00
330956	CITI-CARGO & STORAGE	MONTHLY SERVICE	8/15/2007	174.00
331372	BRISLEY, SUSAN	FOOD & SUPPLIES	8/31/2007	171.61
331201	CASS STREET PUBLISHERS, INC	SUBSCRIPTION RENEWAL	8/28/2007	170.00
331106	JAY TECH, INC	SUPPLIES	8/21/2007	169.00
331447	WEBER, THERESA	AIRFARE	8/31/2007	168.81
330995	MP NEXLEVEL LLC	TECH BLANKET CHARGES FOR WEEKLY CAB	8/15/2007	168.58
330962	DRYWALL SUPPLY	SUPPLIES	8/15/2007	163.60

331038	JOHNSON, RYAN	FOOD	8/16/2007	162.31
331172	K. D. & CO	SUPPLIES-TOPSOIL, CONCRETE MESH&REB	8/23/2007	160.06
330725	ALEXANDRIA HIGH SCHOOL	ATH - ENTRY FEE - VB	8/2/2007	160.00
330741	EDINA HIGH SCHOOL	ATH - ENTRY FEE-VB	8/2/2007	160.00
330776	ST OLAF COLLEGE	ATH- ENTRY FEE - GCC/BCC	8/2/2007	160.00
331136	THREE RIVERS PARK DISTRICT	HOUSEHOLD# 210146 CMS - 6TH FIELD T	8/21/2007	160.00
331247	REALLY GOOD STUFF	SUPPLIES SH-WILSON/DENN	8/29/2007	158.04
331182	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES WMS SWANSTONE PROJECT	8/23/2007	154.41
330740	EDEN PRAIRIE HIGH SCHOOL	ATH - ENTRY FEE - GSW	8/2/2007	150.00
330759	MAPLE GROVE HIGH SCHOOL	ATH - ENTRY FEE - GSW	8/2/2007	150.00
330769	OSSEO HIGH SCHOOL	ATH - ENTRY FEE - VB	8/2/2007	150.00
330811	JAY TECH, INC	PROF SERVICE	8/7/2007	150.00
331007	RUCHTI, JULIE	CONFERENCE & CLASSES	8/15/2007	150.00
331216	JOHNSON, SUSAN	CONF REGISTRATION	8/28/2007	150.00
331142	TSP	PROF SERVICE	8/21/2007	148.99
331382	DEEP ROCK WATER CO	BOTTLE WATER & SERVICE	8/31/2007	146.81
330726	ANDERSON, MARY	REIMBURSE	8/2/2007	145.79
330744	FISCHER, MARY	REIMBURSE	8/2/2007	144.53
331080	RUCHTI, STEVEN	REIMBURSE	8/16/2007	140.22
330997	NAPA AUTO PARTS	SUPPLIES	8/15/2007	139.78
331192	GUERIN, PATRICK	CONFERENCE EXPENSE	8/23/2007	139.66
330893	CONTINENTAL CLAY CO	PC SUPPLIES	8/10/2007	139.57
330863	FIRST STUDENT, INC	TRANSPORTATION	8/7/2007	138.04
331039	KAATZ, NAN	REIMBURSEMENT	8/16/2007	135.80
330751	HIGHWAY 55 RENTAL & SALES INC	RENTAL	8/2/2007	135.50
330903	MN COMMUNITY ED ASSN. - EXEC O	SUMMER INSTITUTE	8/10/2007	135.00
330842	SHIFFLER EQUIPMENT SALES, INC	DESK HINGES FOR STUDENT DESK GL	8/7/2007	134.59
331019	VOSS LIGHTING	SUPPLIES	8/15/2007	134.20
331107	KLEIS, SANDY	ATH - REFUND	8/21/2007	130.00
330873	NCS PEARSON INC	PROCESSING FEE FOR LATE MN SOLOM TE	8/7/2007	125.00
330876	PEPPER & SON INC., J. W.	SUPPLIES	8/7/2007	124.90
330971	GREGORY, JILL	SUPPLIES	8/15/2007	124.02
331400	FLUID SPECIALTIES, INC	SUPPLIES	8/31/2007	123.57
330924	GALIC DISBURSING CO	Payroll accrual	8/15/2007	123.51
331262	GALIC DISBURSING CO	Payroll accrual	8/31/2007	123.51
331048	MOTOROLA	TECH MOTOROLA INVOICE 89056998	8/16/2007	118.92
330949	AMERICAN MESSAGING	MONTHLY SERVICE	8/15/2007	118.11
331225	MP NEXLEVEL LLC	TECH BLANKET CHARGES FOR WEEKLY CAB	8/28/2007	116.71
331018	VALSPAR PAINT	SUPPLIES	8/15/2007	116.53
331023	YOUNGBLOOD LUMBER CO	SUPPLIES	8/15/2007	115.56
331057	SCHMIT, PETER	SUPPLIES	8/16/2007	115.53
330943	US DEPT OF EDUCATION	Payroll accrual	8/15/2007	114.18
330983	K. D. & CO	SUPPLIES	8/15/2007	113.29
330911	WELK, JENNIFER	SUPPLIES	8/10/2007	111.30
331171	KARGES-FAULCONBRIDGE, INC. EN	PROF SERVICE	8/23/2007	109.59
331427	MILLER, JAMES	SUPPLIES	8/31/2007	109.46
331452	LADEN, AMANDA	SUPPLIES	8/31/2007	108.45
331219	MADER, MICHELE	REIMBURSE	8/28/2007	106.40
330919	DIVERSIFIED COLLECTION SERVS I	Payroll accrual	8/15/2007	104.56
331204	CLASSROOM DIRECT.COM	SH-WAY +SUPPLIES	8/28/2007	102.89
330933	NEW YORK LIFE	Payroll accrual	8/15/2007	102.25
331269	NEW YORK LIFE	Payroll accrual	8/31/2007	102.25
330818	MAP OF THE MONTH	SUPPLIES	8/7/2007	101.25
331110	LARSON, LENORE	LUNCH ACCOUNT	8/21/2007	100.55
330732	BLOOMINGTON JEFFERSON HIGH SCH	ATH- ENTRY FEE - VB	8/2/2007	100.00
330733	CHASKA HIGH SCHOOL	ATH - ENTRY FEE - GCC	8/2/2007	100.00
330736	COLUMBUS HIGH SCHOOL	ATH - ENTRY FEE - BCC	8/2/2007	100.00
330742	EDINA HIGH SCHOOL	ATH - ENTRY FEE - VB	8/2/2007	100.00
330763	MN ASSN OF EDUCATIONAL OFFICE	CONFERENCE	8/2/2007	100.00
330781	UNIVERSITY OF MN	ATH - ENTRY FEE-ROY GRIAK	8/2/2007	100.00

331130	SABLE-LEMKE, JOAN	CLASSES	8/21/2007	100.00
331113	LUNDQUIST, JESSE	CANCELLED ECFE CLASS	8/21/2007	97.00
331257	DIVERSIFIED COLLECTION SERVS I	Payroll accrual	8/31/2007	96.78
330827	MUSIC IN MOTION	SUPPLIES	8/7/2007	96.75
330959	COMMISSIONER OF EDUCATION	CONFERENCE	8/15/2007	95.00
331086	ACME TOOLS	SUPPLIES	8/21/2007	95.00
331232	SIGFORD, JANE	CONFERENCE REGISTRATION	8/28/2007	95.00
330976	HIRSHFIELD'S PAINT	SUPPLIES	8/15/2007	94.43
331245	NASCO-FORT ATKINSON	SUPPLIES	8/29/2007	91.07
330729	ARMSTRONG HIGH SCHOOL	ATH - ENTRY FEE - GCC/BCC	8/2/2007	90.00
330756	LAKEVILLE HIGH SCHOOL	ATH - ENTRY FEE - VB	8/2/2007	90.00
330823	MN DEPT OF COMMERCE	DEPARTMENT OF COMMERCE HEALTH PLAN	8/7/2007	90.00
331008	SCHABEL, MARY	CHAIR MESSAGES	8/15/2007	90.00
331046	MN ASSN OF SCHOOL BUSINESS OFF	TAX LEVY WORKSHOP	8/16/2007	90.00
330814	LEPPER, TIFFANY	SUPPLIES	8/7/2007	89.39
330734	CHRISTOPHERSON, BETTINA	MISC	8/2/2007	88.49
331033	GRAINGER INC., W. W.	SUPPLIES MDE#97754	8/16/2007	87.21
330735	CITI-CARGO & STORAGE	STORAGE RENTAL	8/2/2007	87.00
331373	CITI-CARGO & STORAGE	MONTHLY SERVICE	8/31/2007	87.00
330804	ETA/CUISENAIRE	SUPPLIES	8/7/2007	86.36
331124	PHOTO KING	CMS - PICTURES	8/21/2007	86.33
331384	FERGUSON ENTERPRISES, INC. #16	SUPPLIES	8/31/2007	86.33
330739	DEEP ROCK WATER CO	BOTTLE WATER & SERVICE	8/2/2007	86.20
331143	V S ATHLETICS	ATH - TRACK/CC TAGS	8/21/2007	85.20
331446	V S ATHLETICS	ATH-IMPRINTED TRACK AND CC TAGS	8/31/2007	85.20
331174	METRO EDUCATIONAL COOP. SRV. U	HOME SCHOOL LIAISON NETWORK WORKSHC	8/23/2007	85.00
331020	WALKER, MELODY	SUPPLIES	8/15/2007	84.67
330869	KOPECKY-TERPSTRA, KATHLEEN	REIMBURSEMENT	8/7/2007	84.39
331122	OSTLUND, ROBERT	CELL PHONE	8/21/2007	83.04
330904	NEVE, KRISTEN	SUPPLIES	8/10/2007	82.13
331240	DIRECT ADVANTAGE - DIV. OF ICM	SUPPLIES SH WAY +	8/29/2007	80.26
330777	ST. MICHAEL - ALBERTVILLE	ATH - ENTRY FEE - BCC	8/2/2007	80.00
331231	SCHABEL, MARY	CHAIR MASSAGE	8/28/2007	80.00
330992	MIDWEST COCA-COLA BOTTLING CO.	POP DELIVERIES	8/15/2007	79.50
331059	SUN NEWSPAPERS	BLANKET BOARD MEETING MINUTES	8/16/2007	78.65
330801	DORSEY, KARI	SUPPLIES	8/7/2007	77.94
331095	CARSON-DELLOSA PUBLISHING CO.,	SUPPLIES K.L.	8/21/2007	75.58
330993	MN SCHOOL PUBLIC RELATIONS ASS	CONFERENCE	8/15/2007	75.00
331429	MN DEPT OF EDUCATION	TRAINING OCT 3 2007	8/31/2007	75.00
331131	SCHABEL, MARY	CHAIR MASSAGE	8/21/2007	70.00
331220	MAKEMUSIC	HS - SUPPLIES	8/28/2007	69.95
331012	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES	8/15/2007	69.74
331215	JANSSEN, BARBARA	CLASSROOM SUPPLIES	8/28/2007	69.73
331442	TANKE, KATIE	SUPPLIES	8/31/2007	69.35
330833	REED, MARIE	REIMBURSE	8/7/2007	67.71
330813	LEARNING RESOURCES, INC	SUPPLIES	8/7/2007	66.80
331226	MUSIC TREASURES CO	VOCAL MUSIC SUPPLIES	8/28/2007	65.25
330872	MUMMA, STEPHEN	FOOD	8/7/2007	65.18
330877	SANDMEIER, HEIDI	WORKSHOP	8/7/2007	65.00
331435	PERLMAN, STEVEN	OFFICIAL	8/31/2007	63.00
331439	SILVERMAN, BRANDI	OFFICIAL	8/31/2007	63.00
331202	CHATFIELD MUSIC LEARNING LIBRA	HS - SUPPLIES	8/28/2007	61.66
331097	CORP EXPRESS	SUPPLIES	8/21/2007	60.54
331125	RAKUN, JEAN	REGISTRATION	8/21/2007	60.00
331238	CONTOS, DORRIE	OVERPAYMENT ON HOME BASE	8/29/2007	60.00
331416	LARSON, CHRISTOPHER	REGISTRATION	8/31/2007	60.00
330870	MARANATHA CHRISTIAN ACADEMY	NON PUBLIC TRANS	8/7/2007	59.64
331070	FIRST STUDENT, INC	TRANSPORTATION	8/16/2007	55.35
331250	WILKE, FRANCES	REIMBURSE	8/29/2007	53.88
331211	FOLTZ-RINGSTROM, SHARON	REIMBURSE	8/28/2007	52.77

330755	JOHNSTONE SUPPLY	SUPPLIES	8/2/2007	52.04
330866	HUME, AMANDA	REIMBURSE	8/7/2007	52.02
331196	PLYMOUTH HISTORICAL SOCIETY	SH-FIELD TRIP	8/23/2007	50.00
331428	MN BUREAU OF CRIMINAL APPREHEN	CES VOLUNTEERS BACKGROUND CHECKS	8/31/2007	50.00
331241	GUDRAIS, BEVERLY	SUPPLIES	8/29/2007	47.13
331383	DIRECT ADVANTAGE - DIV. OF ICM	SUPPLIES SH WAY +	8/31/2007	46.07
331445	TUMA, KRISTINE	REIMBURSE	8/31/2007	45.10
330753	HOPKINS HIGH SCHOOL -ATH DEPT	ATH - ENTRY FEE - BCC	8/2/2007	45.00
330767	MOUNDS VIEW HIGH SCHOOL	ATH - ENTRY FEE - BCC	8/2/2007	45.00
330775	ROSEMOUNT HIGH SCHOOL	ATH - ENTRY -GCC	8/2/2007	45.00
330881	TUNBY, ZOEY	FIRST AID CLASS	8/7/2007	45.00
331146	WELK, JENNIFER	SUPPLIES	8/21/2007	44.69
331034	GRISMER, SYLVIA	REIMBURSEMENT	8/16/2007	44.18
331221	MALEK, AMY	MILEAGE TO PARENT	8/28/2007	43.65
330861	BRADFORD, KORENA	SUPPLIES	8/7/2007	42.91
331173	LARSON CO, GUSTAVE A.	SUPPLIES	8/23/2007	40.39
330766	MONTICELLO HIGH SCHOOL	ATH - ENTRY FEE - GCC	8/2/2007	40.00
331224	MN ASSN OF SECRETARIES TO PRIN	DUES	8/28/2007	40.00
330965	FORTIN HARDWARE	SUPPLIES	8/15/2007	39.85
331419	MARGET, DONNA	REIMBURSE	8/31/2007	39.18
330906	PETERSON, LINDA	SUPPLIES	8/10/2007	37.53
331123	PAETZEL, PAUL	FOOD	8/21/2007	37.44
331280	US DEPT OF EDUCATION	Payroll accrual	8/31/2007	35.25
331206	CUB FOODS	CMS - FOOD FOR STUDENT TESTING	8/28/2007	34.15
330762	MCQUISTON, JANICE	REIMBURSE	8/2/2007	33.95
331091	ARETT, TRACY	LUNCH ACCOUNT	8/21/2007	33.65
330773	ROBBINS, LOIS	SUPPLIES	8/2/2007	33.51
331213	HIGHSMITH CO	HS - SUPPLIES	8/28/2007	32.70
330978	HUME, AMANDA	REIMBURSE	8/15/2007	32.01
330828	NEFF CO, THE	ATH - EMBROID EMBLEM	8/7/2007	30.70
331112	LINDAMAN, KATHY	LUNCH ACCOUNT	8/21/2007	30.65
330994	MN SUPERINTENDENTS' OFF PERSON	MEMBERSHIP	8/15/2007	30.00
331195	PLYMOUTH SENIORS PROGRAM FUND	SH FIELD TRIP	8/23/2007	30.00
331037	HERZOG, JORDAN	SUPPLIES	8/16/2007	29.89
330772	RELIA STAR LIFE INSURANCE CO	Payroll accrual	8/2/2007	29.60
331024	ZELIN, LYNN	REIMBURSE	8/15/2007	29.59
330908	SKAJEWSKI, JOLA	LUNCH ACCOUNT	8/10/2007	29.00
331075	LEJONVARN, MIRIAM	SUPPLIES	8/16/2007	27.09
331448	WEEKLY READER	SUPPLIES	8/31/2007	27.01
330979	HYDROLOGIC	SUPPLIES	8/15/2007	26.81
331082	SNYDER, DEBORAH	PROF SERVICE - CLASS	8/16/2007	25.00
331380	DAVIS PUBLICATIONS, INC	CMS - ART MAGAZINE	8/31/2007	24.95
330898	LAU, KRISTINE	LUNCH ACCOUNT	8/10/2007	24.65
331164	GRAINGER INC., W. W.	SUPPLIES	8/23/2007	24.08
330764	MN CRIME ALERT NETWORK/BUREAU	MEMBERSHIP RENEWAL	8/2/2007	24.00
331058	STROEBL, JANET	REIMBURSE	8/16/2007	23.28
330758	LEE, CANDACE	FOOD & BOOKS	8/2/2007	22.29
330966	GIBBONS, LINDA	BOOK	8/15/2007	21.98
330749	GREEN, SHAWN	REIMBURSE	8/2/2007	21.34
330774	ROGERS, RONALD	REIMBURSE	8/2/2007	21.34
331242	KJESETH-GOERING, KELLY	HOME BASE SNOW-DAY CREDIT	8/29/2007	21.00
331109	LANDY, JENNIFER	SUPPLIES	8/21/2007	20.99
330889	BOSCHEE, DIXIE	SUPPLIES	8/10/2007	20.00
331406	HOLDAHL CO	SUPPLIES	8/31/2007	19.40
330782	VIKING ELECTRIC SUPPLY, INC	SUPPLIES	8/2/2007	19.28
331100	FRAGOMENI, JILL & DOMINIC	OVERPAYMENT OF HOME BASE FEES	8/21/2007	18.00
331144	WAITE, WILLIAM	SUPPLIES	8/21/2007	16.77
330743	ENGINEERING REPRO SYSTEMS	SUPPLIES	8/2/2007	15.44
330790	BECKMAN, TROY	CELL HOLDER	8/7/2007	14.99
331062	WAITE, WILLIAM	SUPPLIES	8/16/2007	14.99

331453	MONTGOMERY, COLE	REIMBURSE	8/31/2007	13.87
331045	MITCHUM, RAMON	LUNCH ACCOUNT	8/16/2007	13.55
331414	LACKAS, BRENT	SUPPLIES	8/31/2007	12.62
331423	MEINKE, ROBERT	LOCKS	8/31/2007	12.00
331049	NELSON, SHELLY	REIMBURSE	8/16/2007	11.64
330835	SCHOLASTIC INC	SUPPLIES	8/7/2007	11.04
330761	MATUSKA, LISA	SUPPLIES	8/2/2007	10.95
331434	O'KEEFE, JEAN	LUNCH ACCOUNT	8/31/2007	10.55
331222	MARCHESSAULT, DAYNA	OVERPAYMENT OF HOME BASE FEE	8/28/2007	10.50
331081	SALLIOTTE SEELY, DIANE	SUPPLIES	8/16/2007	9.35
331154	BEYER, KATHY	LUNCH ACCOUNT	8/23/2007	8.75
331381	DEADRICK, BOBBIE	LUNCH ACCOUNT	8/31/2007	7.60
331212	FRASER-OLAUSEN, CATHY	REIMBURSE	8/28/2007	6.30
330964	FERGUSON ENTERPRISES, INC. #16	SUPPLIES	8/15/2007	5.64
330926	KELLER, JASMINE	VOIDED	8/30/2007	0.00
331043	MARCO INC	VOIDED	8/21/2007	0.00
331090	APPLE INC/APPLE FINANCIAL SVS	VOIDED	8/23/2007	0.00
330714	TUNBY, CAROLYN	VOIDED	8/1/2007	(45.00)
330184	GRACE LUTHERAN CHRISTIAN	VOIDED	8/3/2007	(396.95)
				4,285,688.08

APPROVED BY: G. WILLIAM RUEBER
CONTROLLER - ISD 284
SEPTEMBER 5, 2007

JOHN A. MOROZ, TREASURER
BOARD OF EDUCATION
SEPTEMBER 10, 2007

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER, EFT AND ACH ACTIVITY
JULY 2007**

FINBUS
REPORTS

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$1,632,758
Wells Fargo-Checking	Federal P/R Taxes	7/2/2007 7/16/2007	\$194,195 \$160,141
Wells Fargo-Checking	State P/R Taxes (MN)	7/2/2007	\$26,485
	State P/R Taxes (MN)	7/16/2007	\$24,734
	State P/R Taxes (WI)	7/2/2007	\$494
Wells Fargo-Checking	Delta Dental - Dental Claims	7/10/2007	\$68,229
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$891,036
Wells Fargo-Checking	Purchase Card Program	7/5/2007	\$281,837
Wells Fargo-Checking	MN Department Of Revenue - Sales & Use Tax	7/19/2007	\$238
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$86,450
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	7/12/2007	\$82,745
Wells Fargo-Checking	PMA/MN Trust - Investment Activity	7/10/2007	\$2,500,000
Wells Fargo-Checking	Neopost - Postage	7/11/2007	\$5,554
Wells Fargo-Checking	U.S. Bank - Debt Payments	7/27/2007	\$1,868,491
MSDLAF-General	Wells Fargo-Checking - Operating Funds	7/18/2007	\$1,300,000
Hennepin County	MSDLAF-General - Property Tax Distribution	7/5/2007	\$220,117
PMA/MN Trust	Wells Fargo-Checking - Operating Funds	Multiple	\$3,300,000
Smith Barney	Wells Fargo-Checking - Investment Activity	7/2/2007	\$372
Dain Rauscher	Wells Fargo-Checking - Investment Activity	7/2/2007 7/5/2007 7/16/2007	\$3,375 \$2,750,000 \$45,625
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	Multiple	\$42,094
State of Minnesota	MSDLAF-General - State Aid Payments	Multiple	\$86,282
TOTAL ACTIVITY - JULY 2007			\$15,571,252

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: I. Bid Award – Ice Resurfacer

COMMENTS BY: Mr. Hopeman, Jr.

The bid opening for the Wayzata Central Middle School Ice Arena, Ice Resurfacer was held at the Administration Building on Thursday August 28, 2007, at 1:30 P.M. with one supplier submitting a bid.

<u>Supplier</u>	<u>Base Bid</u>	<u>Alternate With Trade-In</u>
Frank J. Zamboni & Co.	\$105,789.36	\$ 98,289.36

It is recommended that the Base Bid of \$105,789.36 be rejected and the alternate bid of \$98,289.36 be accepted. The alternate bid includes the trade in value of the existing ice resurfacer.

The new ice resurfacer is battery powered, which will reduce the exposure of combustion gases in the arena. The old resurfacer is showing wear. Repair needs have increased and the administration fears that a major failure may occur, causing disruption for use of the arena.

The ice resurfacer will be financed via a five-year lease-purchase agreement with a third party financier. The first payment will be made from Fiscal Year 2008 One-Time Operating Capital money. Subsequently this amount will be included in the Ice Arena Operating Levy, so the expenditure will eventually be fully covered with the proceeds of that levy.

RECOMMENDED ACTION: Award the bid for Ice Resurfacer to Frank J. Zamboni & Co. for a total bid amount of \$98,289.36.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: J. Approval of Waste Abatement Incentive Fund Agreement with Hennepin County

COMMENTS BY: Mr. Hopeman, Jr.

Hennepin County has selected Wayzata Public Schools as the recipient of a grant to increase recycling of cafeteria waste in the District’s schools. The grant totals \$24,700. Hennepin County requires that the Board of the District approve the attached agreement before the County will formally award the grant.

RECOMMENDED ACTION: 1. Approve the attached Waste Abatement Incentive Fund Agreement with Hennepin County, and authorize the Clerk to sign the Agreement. 2. Adjust the budget for fiscal year 2008 by increasing general fund revenues and expenditures by \$24,700, the amount of this grant.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

PUBLIC ENTITY WASTE ABATEMENT INCENTIVE FUND AGREEMENT

THIS AGREEMENT made and entered into by and between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, hereinafter referred to as the "COUNTY," A-2300 Government Center, Minneapolis, Minnesota 55487, on behalf of the Hennepin County Department of Environmental Services, 417 North Fifth Street, Minneapolis, MN 55401-3206, hereinafter referred to as the "DEPARTMENT" and the WAYZATA PUBLIC SCHOOLS INDEPENDENT SCHOOL DISTRICT 284, 17305 19th Avenue North, Plymouth, MN 55447, hereinafter referred to as the "DISTRICT".

WITNESSETH:

WHEREAS, the Hennepin County Board, by Resolution No. 99-8-532, established a Municipal Waste Abatement Incentive Fund to provide matching assistance ("Incentive Funds") to selected municipal residential waste abatement projects; and

WHEREAS, the Hennepin County Board, by Resolution No. 01-12-771R2, modified the existing policy for the Municipal Waste Abatement Incentive Fund by making all public entities within the County eligible to apply for and receive grant funds; and

WHEREAS, the DISTRICT has made an application for a public entity waste abatement project and has been selected for partial funding of said described project in accordance with the terms of this Agreement (application copy attached as Exhibit A)

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the COUNTY, on behalf of the DEPARTMENT, and the DISTRICT agree as follows:

1. TERM AND COST OF THE AGREEMENT

This Agreement shall commence upon execution and terminate on December 31, 2009.

The cost of this Agreement shall not exceed twenty-four thousand seven hundred dollars (\$24,700).

2. SERVICES TO BE PROVIDED

a. The DISTRICT will operate its public entity waste abatement project, *Organics Composting* (hereinafter the "Project"), including the proposed Project budget, as described in the original application submitted by the DISTRICT and kept on file with the COUNTY (See Exhibit A).

b. In addition to the services referred to above, the DISTRICT agrees:

1. The DISTRICT shall submit to the DEPARTMENT an interim report by December 31, 2008, and a final report by November 30, 2009. The reports should include at a minimum:
 - Project findings and summary;
 - Results achieved;
 - Obstacles/challenges encountered;
 - Amount of material collected, recycled, and disposed;
 - Recommendations; and
 - Detailed budget expenditures and a cost/benefit analysis of the Project.

In addition, the DISTRICT will present the Project findings, as set forth in the final report, to municipal recycling coordinators and other public entity representatives at such times and places as the County may request.

2. All Incentive Funds accepted from the COUNTY over the term of the Agreement shall be used for Project expenses relating to waste reduction and recycling, as described in the Project budget. The DISTRICT shall not retain any Incentive Funds in excess of actual Project expenses and shall return any such excess Incentive Funds to the COUNTY upon completion of the Project.
 3. The DISTRICT may not charge its residents through property tax, utility fees, or any other method for that portion of the costs of the Project that is funded by COUNTY Incentive Funds.
 4. The DISTRICT shall establish a separate accounting mechanism, such as a Project number, activity number, cost center, or fund that will separate Incentive Fund revenues and expenditures from all other DISTRICT activities, including other solid waste, recycling, and yard waste activities.
 5. Incentive Fund Project activities, revenues, and expenditures are subject to audit by the COUNTY.
- c. All right, title and interest in all copyrightable material which the DISTRICT may conceive or originate either individually or jointly with others, and which arises out of the performance of this Agreement, shall be the property of the COUNTY and are by this Agreement assigned to the COUNTY along with ownership of any and all copyrights of the copyrightable material. The DISTRICT also agrees, upon request of the COUNTY, to execute all papers and perform all other acts necessary to assist the COUNTY to obtain and register copyrights on such materials. Where applicable, works for authorship created by the DISTRICT for the COUNTY in performance of this Agreement shall be considered "works made for hire" as defined in the U.S. Copyright Act.
 - d. The DISTRICT hereby warrants that, when legally required, the DISTRICT shall obtain the written consent of both the owner and licensor to reproduce, publish, and/or use any material supplied to the COUNTY hereunder including but not limited to software, hardware, documentation, and/or any other item. The DISTRICT further

warrants that any material or item delivered by the DISTRICT hereunder will not violate the United States Copyright Law or any property right of another and, in such event, agrees that the DISTRICT will defend, indemnify, and hold harmless the COUNTY, its officials, officers, agents, volunteers, and employees, at DISTRICT's own expense, against any alleged infringement of any copyright or property right.

3. PAYMENT FOR SERVICES

The COUNTY shall pay Incentive Funds to the DISTRICT in an amount not-to-exceed twenty-four thousand seven hundred dollars (\$24,700). The first Incentive Fund payment of eighteen thousand five hundred twenty-five dollars (\$18,525) shall be disbursed upon execution of the Agreement. The final Incentive Fund payment of six thousand one hundred seventy-five dollars (\$6,175) shall be disbursed upon approval of the final Project report.

4. INDEPENDENT CONTRACTOR

The DISTRICT shall select the means, method, and manner of performing the services herein. Nothing is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the DISTRICT as the agent, representative, or employee of the COUNTY for any purpose or in any manner whatsoever. The DISTRICT is to be and shall remain an independent contractor with respect to all services performed under this Agreement. The DISTRICT represents that it has or will secure at its own expense all personnel required in performing services under this Agreement. Any and all personnel of the DISTRICT or other persons while engaged in the performance of any work or services required by the DISTRICT under this Agreement shall have no contractual relationship with the COUNTY, and shall not be considered employees of the COUNTY. Any and all claims that may or might arise under the Minnesota Economic Security Law or the Workers' Compensation Act of the State of Minnesota on behalf of said personnel, arising out of employment or alleged employment, including, without limitation, claims of discrimination against the DISTRICT, its officers, agents, contractors, or employees shall in no way be the responsibility of the COUNTY. The DISTRICT shall defend, indemnify, and hold harmless the COUNTY, its officials, officers, agents, volunteers, and employees from any and all such claims irrespective of any determination of any pertinent tribunal, agency, board, commission, or court. Such personnel or other persons shall neither require nor be entitled to any compensation, rights, or benefits of any kind whatsoever from the COUNTY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Re-employment Compensation, disability, severance pay, and retirement benefits.

5. INDEMNIFICATION AND INSURANCE

- a. The DISTRICT agrees to defend, indemnify, and hold harmless the COUNTY, its officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from any act or omission of the DISTRICT, a subcontractor, anyone directly or indirectly

employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this Agreement, and against all loss by reason of the failure of the DISTRICT to perform fully, in any respect, all obligations under this Agreement.

- b. In order to protect the DISTRICT and those listed above under the indemnification provision, the DISTRICT agrees at all times during the term of this Agreement, and beyond such term when so required, to have and keep in force the following insurance coverages:

	<u>Limits</u>
(1) Commercial General Liability on an occurrence basis with contractual liability coverage:	
General Aggregate (The full limits of coverage must be dedicated to apply to this project, per ISO form CG2501, or equivalent.)	\$2,000,000
Products—Completed Operations Aggregate	1,000,000
Personal and Advertising Injury	1,000,000
Each Occurrence—Combined Bodily Injury and Property Damage	1,000,000
(2) Workers’ Compensation and Employer’s Liability:	
Workers’ Compensation	Statutory
Employer’s Liability. Bodily injury by:	
Accident—Each Accident	500,000
Disease—Policy Limit	500,000
Disease—Each Employee	500,000

Copies of insurance policies shall be promptly submitted to the COUNTY upon written request.

6. DATA PRIVACY

DISTRICT, its officers, agents, owners, partners, employees, volunteers and subcontractors agree to abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, the Health Insurance Portability and Accountability Act and implementing regulations, if applicable, and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality. DISTRICT agrees to defend, indemnify and hold harmless the COUNTY, its officials, officers, agents, employees, and volunteers from any claims resulting from DISTRICT’s officers’, agents’, partners’, employees’, volunteers’, assignees’ or subcontractors’ unlawful disclosure and/or use of such protected data, or other noncompliance with the requirements of this section. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

7. RECORDS – AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes Section 16C.05, Subd. 5 (as may be amended), the DISTRICT agrees that the County, the State Auditor, the Legislative Auditor or any of their duly authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the DISTRICT and involve transactions relating to this Agreement. Such materials shall be maintained and such access and rights shall be in force and effect during the period of the Agreement and for six (6) years after its termination or cancellation.

8. SUCCESSORS, SUBCONTRACTING AND ASSIGNMENTS

- a. The DISTRICT binds itself, its partners, successors, assigns and legal representatives to the COUNTY in respect to all covenants, agreements and obligations contained in the contract documents.
- b. The DISTRICT shall not assign, transfer or pledge this Agreement and/or the services to be performed hereunder, whether in whole or in part, nor assign any monies due or to become due to it hereunder without the prior written consent of the COUNTY. A consent to assign shall be accomplished by execution of a form prepared by the COUNTY and signed by the DISTRICT, the assignee and the COUNTY. Permission to assign, however, shall under no circumstances relieve the DISTRICT of its liabilities and obligations under the Agreement.
- c. The DISTRICT shall not subcontract this Agreement and/or the services to be performed, whether in whole or in part, without the prior written consent of the COUNTY. Permission to subcontract, however, shall under no circumstances relieve the DISTRICT of its liabilities and obligations under the Agreement. Further, the DISTRICT shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of the herein specified contractual services, and of person(s) directly or indirectly employed by subcontractors. Contracts between the DISTRICT and each subcontractor shall require that the subcontractor's services be performed in accordance with the terms and conditions herein specified.

9. MERGER AND MODIFICATION

- a. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.
- b. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto.

10. DEFAULT AND CANCELLATION

- a. If the DISTRICT fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute a default. Unless the DISTRICT's default is excused by the COUNTY, the COUNTY may upon written notice immediately cancel this Agreement in its entirety. Additionally, failure to comply with the terms of this Agreement shall be just cause for the COUNTY for delaying payment until the DISTRICT's compliance. In the event of a decision to withhold payment, the COUNTY shall furnish prior written notice to the DISTRICT.
- b. Upon cancellation or termination of this Agreement, the DISTRICT shall itemize any and all Incentive Fund expenditures up to the date of cancellation or termination and return such Incentive Funds not yet expended.
- c. Notwithstanding any provision of this Agreement to the contrary, the DISTRICT shall not be relieved of liability to the COUNTY for damages sustained by the COUNTY by virtue of any breach of this Agreement by the DISTRICT. Upon notice to the DISTRICT of the claimed breach and the amount of the claimed damage, the COUNTY may withhold any payments to the DISTRICT for the purpose of set-off until such time as the exact amount of damages due the COUNTY from the DISTRICT is determined. Following notice from the COUNTY of the claimed breach and damage, the DISTRICT and the COUNTY shall attempt to resolve the dispute in good faith.
- d. The above remedies shall be in addition to any other right or remedy available to the COUNTY under this Agreement, law, statute, rule, and/or equity.
- e. The COUNTY's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.
- f. This Agreement may be canceled with or without cause by either party upon thirty (30) days' written notice.

11. CONTRACT ADMINISTRATION

In order to coordinate the services of the DISTRICT with the activities of the Hennepin County Department of Environmental Services so as to accomplish the purposes of this Agreement, Dave McNary, Solid Waste Division Manager, or his or her successor, shall manage this Agreement on behalf of the COUNTY and serve as liaison between the COUNTY and the DISTRICT.

Joe Matson, Director of Building & Grounds, who can be contacted at 763-745-5150 or joe.matson@wayzata.k12.mn.us, shall manage the contract on behalf of the DISTRICT.

DISTRICT may replace such person but shall immediately give written notice to the COUNTY of the name, phone number and email address (if available) of such substitute person and of any other subsequent substitute person.

12. COMPLIANCE

- a. The DISTRICT shall comply with all applicable federal, state and local statutes, regulations, rules and ordinances in force or hereafter enacted.
- b. If the source or partial source of funds for payment of services under this Agreement is federal, state or other grant monies, DISTRICT shall comply with all applicable conditions of the specific grant.

13. PAPER RECYCLING

The COUNTY encourages the DISTRICT to develop and implement an office paper and newsprint recycling program.

14. NOTICES

Any notice or demand which must be given or made by a party hereto under the terms of this Agreement or any statute or ordinance shall be in writing, and shall be sent registered or certified mail. Notices to the COUNTY shall be sent to the County Administrator with a copy to the originating Department at the address given in the opening paragraph of the Agreement. Notice to the DISTRICT shall be sent to the address stated in the opening paragraph of the Agreement.

15. PROMOTIONAL LITERATURE

DISTRICT agrees that the terms "Hennepin County" or any derivative thereof shall not be utilized in any promotional literature, advertisements of any type or form or client lists without the express prior written consent of the COUNTY.

16. MINNESOTA LAWS GOVERN

The Laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the herein parties and performance under it. The appropriate venue and jurisdiction for any litigation hereunder will be those courts located within the County of Hennepin, State of Minnesota. Litigation, however, in the federal courts involving the herein parties will be in the appropriate federal court within the State of Minnesota. If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

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COUNTY BOARD APPROVAL

WAYZATA PUBLIC SCHOOLS INDEPENDENT SCHOOL DISTRICT 284, having signed this Agreement, and the Hennepin County Board of Commissioners having duly approved this Agreement on the _____ of _____, 2007, and pursuant to such approval, the proper County officials having signed this Agreement, the parties hereto agree to be bound by the provisions herein set forth.

Reviewed by the County Attorney's Office

COUNTY OF HENNEPIN
STATE OF MINNESOTA

Assistant County Attorney

By: _____
Chair of Its County Board

Date: _____

ATTEST: _____
Deputy/Clerk of County Board

By: _____
Richard P. Johnson, Acting County Administrator

Date: _____

By: _____
Assistant County Administrator, Public Works

Date: _____

Recommended for Approval

By: _____
Director, Department of Environmental Services

Date: _____

WAYZATA PUBLIC SCHOOLS ISD 284
The District certifies that the person who executed this Agreement is authorized to do so on behalf of the District as required by applicable articles, bylaws, resolutions or ordinances.*

Name: _____

By: _____

Date: _____

* District shall submit applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority. This documentation shall be submitted at the time District returns the Agreement to the County.

EXHIBIT A

**2007 Public Entity Waste Abatement Incentive Fund Program
Application Form**

Application Due – 5:00 PM, Friday, May 4, 2007

(Grant applications must be submitted on this form – All sections must be completed)

E-mail Copy to: john.jaimez@co.hennepin.mn.us

Mail Signed Copy to: John Jaimez
Hennepin County Dept. of Environmental Services
417 N. 5th St., Suite 200
Minneapolis, MN 55401-1309
(612) 348-5893

Applicant Information:

Public Entity: Wayzata Public Schools, ISD #284

Contact Person: Joe Matson

Title: Director of Buildings and Grounds

Address: 17305 19th Ave North

City, State, Zip: Plymouth, MN 55447

Phone: 763 745 5150

E-Mail: joe.matson@wayzata.k12.mn.us

Project Title: Organics Composting

Grant Request: \$24,700 Matching Funds: _____ Total Project Cost: \$24,700

Authorizing Signature: The signature of a person who has the authority to enter into a contract with Hennepin County on behalf of the public entity (e.g., City Manager, Superintendent, etc.)

Name (Typed or Printed)

Signature: Joe Matson

Title: Director of Bldgs & Grounds

1. Project Description:

Provide a brief, one page or less, project description. The project description should address:

- project scope and design;
- expected outcomes;
- current relevant practices and what practices will be changed during the project;
- key individuals participating in project activities, including any project collaborators;
- overall project timeline; and
- why project is compelling and worthy of funding.

The Source Separated Organics program will be implemented at seven elementary schools and three middle schools in the Wayzata School District. We will be establishing two to four sorting centers in each cafeteria and hope to capture paper waste from restrooms.

The expected outcome of these efforts is a reduction in the amount of solid waste leaving the facility, and reduced costs for hauling, tip fees and taxes. We expect a heightened awareness of recycling, re-using and conservation of resources in participating schools. In the future, we expect SSO composting to be second nature for our students and staff.

Currently there is very little recycling in our cafeterias. Our kitchens do an excellent job of recycling cans, glass and clean cardboard. There is no organics recycling, it is being disposed of as refuse. With the SSO program, students and staff will be offered a choice and be able to recycle the food and paper waste they generate.

Key individuals involved in the project include the students, food service staff, custodial staff, teachers and other school support staff. These individuals will be key to properly sorting, storing and handling of the materials. We are hoping to partner with the City of Plymouth, Hennepin County, and the City of Minneapolis for hauling.

We hope to start the program at a few schools when the students return in early September, 2007. By December of 2007, we hope to have all seven elementary schools and all three middle schools participating in the program.

We feel this project is very worthwhile as it will not only reduce waste generated in our schools, but will heighten the awareness of the need to recycle and conserve our resources. We anticipate this program to help establish recycling and composting as the "norm" and the right thing to do. It is something we hope the student can carry over into their adult lives.

2. Innovation and Early Adoption:

Describe how your project is new, unique, a new twist on a current practice, or adoption of a new practice that is not yet widespread. *Although not a new idea, we feel the Wayzata Schools project will be accomplished in a professional manner, using attractive separation sites and professional marketing to encourage participation and cooperation.*

3. Proposed Project Tasks, Work Plan, and Timeline:

List/describe the **main tasks** that your organization will undertake and the **estimated timeline for each task** in the following areas: (1) project planning and design, (2) project implementation, (3) evaluation of project outcomes for environmental benefits and waste abatement, and (4) project reporting.

Research/Planning/Design: We have researched the quantities of refuse generated and estimated the amount of savings which may be realized. We have identified a system and locations of separation sites in the schools. We have a unique design for our separation centers. We will be working with a professional marketing consultant to help us promote and encourage participation. We will collaborate with school environmental groups to help "peer coach" fellow students and help promote the program.

Implementation: We will be implementing the program at two or three facilities early in the fall of 2007 and hope to have all ten schools participating by December of 2007. We will have materials and equipment purchased and a marketing / promotional campaign ready to go next fall also.

Evaluation: *We will closely monitor the quantities of organic compost material and the amount of refuse to track the efficacy of the program. This will be part of our on-going marketing and promotional efforts also. Our goal is to reduce the quantities of solid waste and thus to run fewer refuse hauling trucks into our facilities.*

Mid-Project and Final Reporting: *We plan to generate data on the quantity of organics recycled and refuse reduction, participation by the students, and an estimated cost savings due to the program.*

4. Project Budget:

Provide a detailed budget. Provide a detailed budget including expenses for staff, printing, copying, mailing, equipment, materials, etc. If the project cost is more than \$25,000, you must identify the nature and source of matching funds. (See Guidelines for more information on eligible and ineligible expenses).

<u>Tasks/Items</u>	<u>Costs</u>
Separation centers, barrels, dolleys, liners, etc	\$10,700.00
Marketing and printing	\$4,000.00
Compost Hauling through City of Mpls.	\$10,000.00
Total \$	Total \$24,700.00

5. Environmental Benefits:

Describe the environmental benefits of this project. Provide as many quantitative measures as possible (examples: project will save 40 reams of paper a year, reduction in the use of 5 gallons of hazardous solvent, 25 tons of organic material will be composted).

Projects must meet at least one of the grant fund objectives:

1. Reusing & Recycling Source-Separated Organics
2. Recycling Innovation & Efficiency
3. Waste & Toxicity Reduction
4. Increased Waste Reduction & Recycling Education

Additional environmental benefits (energy conservation, water conservation, etc) should also be included; these benefits will be considered in the evaluation, if the project meets one of the aforementioned outcomes. *We are expecting to redirect 50% to 60% of our kitchen and cafeteria waste from the landfill to a compost site. Our goal is to reduce refuse from all sites by 50 tons. In addition, we hope to reduce the number of garbage pick-ups from five times per week to three at participating sites. The savings will be realized in trucking fees, disposal fees and taxes. We also anticipate a heightened awareness of other recycling and conservation efforts, thus improving the efficacy of those programs.*

6. Measuring and Evaluating Results

Describe how you will measure and evaluate the success of your project. Please provide a measurement strategy for each major project goal and outcome listed in Sections 1 and 3.

We will track quantities of organics and quantities of refuse. We will do a cost analysis of the program savings or cost avoidance versus additional costs incurred. In addition, we will attempt

to monitor participation to see how we might better market and encourage proper recycling methods.

7. Sharing the Project

Describe how you will share the results of your project externally to other relevant public entities, as well as internally.

Part of the marketing strategy will be through school specific newsletters, district wide newsletters and possibly through community newspapers. We would be willing to share our progress, our successes and our obstacles with other interested parties. To be successful long term, we must stress the importance of the SSO program and that we are making a difference.

8. Sustaining the Project

Describe how your organization will sustain the project after it is completed without additional funding from Hennepin County.

Additional costs after the start up should be minimal and should be sustainable through cost avoidance in refuse disposal and hauling.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: K. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Brent Allen Transfer – Neal Cole & Leave of Absence – Linda Henke	.5 Physical Education Teacher	Gleason Lake & East Middle
Mary Anderson Resignation – Magali Doriac-Froehlig	1.0 French Teacher	High School
Amanda Bergstrom Nonrenew	.8 Math Intervention Specialist	Gleason Lake
Peter Binnie Nonrenew	1.0 Social Worker	West Middle
Jennifer Boon New Students	6.5 Hour Special Education Para	Oakwood
Wendi Bottiger Transfer – Sharon Hanson	1.81 Hour Health Para	Redeemer
Janelle Bowman New Hours	4 Hour Instructional Para	Plymouth Creek
Chris Bradbury New Hours	5 Hour Instructional Para	Greenwood
Ann Carlson Resignation – Anastasia Gamble & New	.5 Intervention Specialist	Birchview
Andrea Cuene Leave of Absence – LeAnne Schumacher	.5 Speech Language Clinician (LTR)	Greenwood
Dan Daly Grant	.2 Counselor	Central Middle

Ellen Deutscher New Hours	2.5 Hour Kindergarten, ELL Para	Gleason Lake
Mona Domaas Transfer – Barbara Hill	6 Hour Special Education Para	Birchview
Lynn Dunlap Resignation – Janelle Christensen	.667 Communications Teacher	High School
Cali Fielder Transfer – Kristina Lybeck	1.0 ECSE Social Worker	District
Barbara Flanery Resignation – Jean Swanson	3.25 Hour Culinary Express	Birchview
Erica Friedman Increased Enrollment, New Position	.2 Math Teacher, 6 Hour Para	Central Middle
Rachael Gallob Nonrenew & Increased Enrollment	.7 Spanish Teacher	Gleason Lake & West Middle
Berte Guidera Transfer – Kathy Bucher	4.6 Hour Special Education Para	Central Middle
Renee Heiland Nonrenew	1.0 Special Education Teacher	High School
Kerry Hill Transfer – Patti Bloom	1.0 Speech Language Clinician	Sunset Hill
Melanie Isakson Open Position	6 Hour M.A.P./Read 180 Para	East Middle
Anne Johnson Resignation – Nikki Hopf	6 Hour FOCUS Para	High School
Shana Kalland Increased Enrollment	1.0 2 nd Grade Teacher	Birchview
Rebecca Karvonen Transfer – Jill Gottlieb	.5 Special Education Evaluator	East Middle
Tika Kude Resignation – Scott Wojtanowski	1.0 Business Teacher	High School
Julia Kugland New Position	.5 Reading Recovery/RTI Teacher	Plymouth Creek

Elena Kurinski Transfer – Robyn Vethe	.5 Spanish Teacher	Oakwood
Kathy Labowitch Reclassification	10-Month Technology Para	Kimberly Lane
Kristi Larson New Position	3.75 Hour ECSE Para (07-08 only)	Central Middle
Pat Malec Transfer – Susan Walsh	2.5 Hour ELL, General Para	Kimberly Lane
Heather McCrimmon Transfer – Jennifer Erickson	1.0 Special Education Teacher	High School
Lisa McLaughlin Increased Enrollment	1.0 1 st Grade Teacher	Kimberly Lane
Cheryl Moline New Position	2 Hour General Para	Kimberly Lane
Sarah Morris New Students	6.5 Hour Special Education Para (2007-08 only)	Oakwood
Kathryn Mueller Transfer Kris Kiel	7 Hour 10-Month Secretary	High School
Kristin Mullen New Position	2 Hour General Para	Kimberly Lane
Albert Nolen Resignation – Tyrone Baker	7 Hour Student Supervisor Para	High School
Erica Nolte Increased Enrollment	.5 4 th Grade Teacher (2007-08 only)	Sunset Hill
Alex Papp Increased Enrollment	1.0 4 th Grade Teacher	Plymouth Creek
Tyler Peterson Nonrenew	1.0 Special Education Teacher	High School
Christa Rebitzer Increased Enrollment	1.0 4 th Grade Teacher	Birchview
Judith Rodgers Transfer – Jim Peterson	1.0 Media Specialist	Central Middle

Jamie Ruzicka Increased Enrollment	1.0 5 th Grade Teacher	Greenwood
Stacy Segal Resignation – Paula Caryotakis	4 Hour TAP Para	High School
Alison Tague Transfer – Karen Bazany	1.0 1 st Grade Teacher	Kimberly Lane
Justin Towner Resignation – Leslie Blazing-Fox	3 Hour Special Education/General Para 2007-2008 only	Plymouth Creek
Nicole Walerius Leave of Absence – Jeanne Thompson	1.0 1 st Grade Teacher (LTR)	Plymouth Creek
Marc Wegner Increased Enrollment	1.0 1 st Grade Teacher	Plymouth Creek
MariAnne Youngquist Transfer – Katie Lee	5.25 Hour Special Education Para 2007-08 only	Plymouth Creek

Contract Modification

Sam Bass	Vocal Music, Sunset Hill/Plymouth Creek	From .9 to 1.0
Christian Blanck	Art, Oakwood	From .5 to .7
Kathleen Brayman	Art, Plymouth Creek	From .9 to 1.0
Jill Gregory	Art, Sunset Hill	From .9 to .8
Cory Hickner	Communications, FACS, Central Middle	From .633 to .8
Rachel Koniar	Art, Central Middle	From .25 to .33
Sarah Schilling	Preschool Screening Nurse, District	From .1 to .2
Denise Thoma	Technology Specialist, Plymouth Creek	From .9 to 1.0

Rescind Employment

Lynn Maxwell	.5 Elementary Intervention Teacher	Birchview
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Leave of Absence Without Pay

Christine Magallanes, High School World Language Teacher, has requested a leave of absence from October 15-17, 2007. She will be using two personal days and one day of leave without pay.

Alison Tague, 1st Grade Teacher at Kimberly Lane Elementary School, has requested a leave of absence from November 26-30, 2007. She will be using two personal days and three days of leave without pay.

Disability/Child Care Leave of Absence

Jim Eberhardt, 6th Grade Teacher at East Middle School, has requested a childcare leave of absence to begin with the birth of his baby which is due on January 14, 2008 through February 15, 2008.

Elyssa McIntyre, High School Social Studies Teacher, has requested a childcare leave of absence to begin with the birth of her baby which is due on December 28, 2007. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2007-08 school year.

Retirement

Ann Holt, Paraprofessional at East Middle School, has announced her retirement effective August 31, 2007. Ms. Holt has been employed by the District since 1986.

Barb Wills, Family Learning Center Secretary, has announced her retirement effective December 31, 2007. Ms. Wills has been employed by the District for 24 years.

Resignation

Lynn Bach, Community Education Building Supervisor, has resigned her position effective August 16, 2007.

Theresa Bademan, High School Communications Teacher, has resigned her position effective August 14, 2007.

Leslie Blazing-Fox, Special Education Paraprofessional at Plymouth Creek Elementary School, has resigned her position effective August 16, 2007.

Josh Dekkar, Special Education Paraprofessional at Central Middle School, has resigned his position effective August 31, 2007.

Erika Kraywinkle, Community Education Services Building Supervisor, resigned her position effective August 20, 2007.

Sarah Lang, Paraprofessional on leave of absence, has resigned her position effective June 8, 2007.

Ross Nelson, Special Education Paraprofessional at Central Middle School, has resigned his position effective August 27, 2007.

Janet Nordvall, Paraprofessional at Greenwood Elementary School, has resigned her position effective August 16, 2007.

Erinn O'Brien, Speech Language Pathologist at West Middle School, has resigned her position effective September 14, 2007.

Irene Redman, Culinary Express at East Middle School, has resigned her position effective August 6, 2007.

Neale Steffel, Special Education Paraprofessional at West Middle School, has resigned his position effective August 30, 2007.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 3. STUDENT CURRICULUM PRESENTATION

ITEM: _____

COMMENTS BY: Dr. Jane Sigford

There is no Student Curriculum Presentation.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 4. SESQUICENTENNIAL CELEBRATION

ITEM: _____

COMMENTS BY: Superintendent Ostlund

This year marks Wayzata School District’s sesquicentennial, or 150th, anniversary. I’d like to introduce Mr. Jim Brandl, Director of Community Education, who is here to unveil the new District seal that has been created for the sesquicentennial, and also to kick off the celebration with the first in a series of “sesquicentennial moments”.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 5. RECOGNITIONS

ITEM: A. Employee of the Month

COMMENTS BY: Superintendent Ostlund

The Special Services Department is pleased to recognize Kristina Lybeck as employee of the month for July 2007.

Kristina has been with Wayzata Public Schools for ten years and has been a social worker at Oakwood Elementary, Greenwood Elementary, and ECSE. Kristina is a champion for all students, particularly those who have mental health concerns. She sees the world from their perspective, which enables her to design support plans that build strengths and improve behavioral outcomes. She administers CPI programs ensuring staff are legally trained to de-escalate youth. She is a thoughtful leader with great knowledge and expertise. Kristina's willingness to share these skills throughout the district, and her participation in department committees and staff trainings is admirable. Her poise, professionalism, sensitivity, and collaborative skills are an incredible asset for Wayzata Public Schools.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 5. RECOGNITIONS

ITEM: B. Employee of the Month

COMMENTS BY: Superintendent Ostlund

Community Education Services is pleased to recognize Deb Slomkowski, Home Base Site Manager at Kimberly Lane Elementary, as employee of the month for August 2007.

Deb has enthusiastically served Wayzata Public Schools Community Education Services for 16 years. She leads the Kimberly Lane Home Base site, providing childcare for families at Kimberly Lane and also programs W.I.S.H.E.S. Youth Enrichment for Kimberly Lane during the school year as well as district-wide during the summer. Deb is a dedicated employee who sees possibility and opportunities in change. She is energetic about new ventures and always has a smile on her face. Her passion is serving families and children. Her experience, talents and enthusiasm are greatly appreciated in Community Education Services and at Kimberly Lane Elementary!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
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BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 5. RECOGNITIONS

ITEM: C. Employee of the Month

COMMENTS BY: Superintendent Ostlund

Gleason Lake Elementary School is proud to nominate **Donna Coleman**, Special Education Paraprofessional, as the September Employee of the Month.

Donna brings professionalism and dedication to her role as a paraprofessional. Her compassion is evident as she is able to engage each child with whom she works in a caring and trusting relationship. Donna demonstrates great skill in adapting curriculum in response to a child's capability and motivation. She is equally proficient in dealing with behavioral concerns, able to set appropriate limits and follow through in a calm, consistent and empathic way. Her interactions with all staff members reflect her desire to collaborate and problem-solve, while always respectful of confidentiality. We are extremely fortunate to have her on our staff at Gleason Lake Elementary.

Congratulations, Donna!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
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BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 5. RECOGNITIONS

ITEM: D. Wayzata Public Schools 2007 Retirees

COMMENTS BY: Superintendent Ostlund

Tonight we would like to recognize the following employees who have announced their retirement in 2007. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Years of Service</u>
Ann Holt	Paraprofessional	East Middle	21 years
Barb Wills	Secretary	Family Learning Center	24 years

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 5. RECOGNITIONS

ITEM: E. District Bond Rating Upgrade

COMMENTS BY: Mr. Hopeman, Jr.

In July, 2007, Moody's Investors Service upgraded the bond rating for Wayzata Public Schools to Aa1 from Aa2. This rating is the highest attained by any school district in Minnesota. Only three other districts in the state hold this rating, and none exceed it.

Dee Dee Kahring, Vice President and Client Representative at Springsted, Inc., is here to present a plaque to Wayzata Public Schools in recognition of this achievement.

No Board action required.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
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BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 6. REPORTS FROM ORGANIZATIONS

ITEM: A. Student Council

COMMENTS BY: Board Chair Cohen

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

- Allison Kieley
- Lauren Wilvers

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. **Report of the Start of the 2006-2007 School Year**

Superintendent Ostlund will present a brief oral report on the start of the 2007-2008 School Year.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Proposed Amendments to Board Policies and Regulations – First Reading

a. Board Policy and Regulations 625 and 625-R – “Credit for Learning and Credit by Assessment”

The previous policy language was based in the Profiles of Learning. Because we now have Minnesota academic standards and many more choices for students, we updated the policy language.

Regulations were drafted to provide guidance for two areas: Credit for Learning and Credit by Assessment. Regulations established a procedure and particularly, a School Review Committee, to make determinations about the course assessments and equalization of credit.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 625 and 625-R – “Credit For Learning and Credit By Assessment” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**CREDIT FOR PRIOR LEARNING AND
CREDIT BY ASSESSMENT**

POLICY: 625

~~Students in Grades 9-12 may receive credit for any course offered by the District if the student is able to demonstrate Mastery of the academic standards of the course. The Superintendent is directed to develop and maintain procedures to implement this policy.~~

The purpose of this policy is to recognize student achievement which occurs in post-secondary institutions, extracurricular activities, activities outside the school, previous learning, and community and work experiences.

If a student can demonstrate mastery of content by assessment or by previous learning, then the student can take more rigorous courses at a more appropriate learning level.

ADOPTED: August 14, 1995
AMENDED: August 16, 2004
REVIEWED: April 9, 2007
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**CREDIT FOR PRIOR LEARNING AND
CREDIT BY ASSESSMENT**

REGULATIONS: 625-R

Credit for Prior Learning:

Students requesting Credit for Learning will follow the process described below:

- ~~1. Students will complete and return the application form titled, "Credit for Learning." These forms can be obtained through and returned to the Wayzata High School counseling office.~~
- ~~2. Each student will meet with the department chair to go over requirements and timeline.~~
- ~~3. Students may attempt to test out of a particular course only once.~~
1. Students who successfully complete the assessment process will receive a course grade of "T" (Test Out) on their transcript.
2. Effort shall be made to ascertain the content of courses, programs and learning previously achieved to credit the student as full as possible. This may include asking the student to verify the content of the activities.
3. The counselor may use the School Review Committee to verify that the activities and learning are of sufficient rigor to earn a credit
4. The Review Committee will consist of, at least a principal or designee, department chair of the affected department, and teacher of the course. If necessary, a special education teacher and/or Vision 21 teacher will be part of the committee.

Credit by Assessment:

1. Student shall discuss a request for credit by assessment for a high school course with the appropriate counselor.
2. The student shall submit an application through the principal to the School Review Committee by mid-semester of the semester preceding the course the student would normally take.
3. The review committee shall determine what the student needs to demonstrate, the criteria for the demonstration, and the competency level required. To test out of a course, the student must score at least 80%.
4. If applicable, the Review Committee shall consider appropriate accommodations, modifications, and exemptions consistent with the student's Individual Education or 504 plan.

5. The Review Committee will consist of at least a principal or designee, a counselor, department chair of the affected department, and teacher of the course. If necessary, a special education teacher and/or Vision 21 teacher will be part of the committee.
6. A student may attempt to test out of a course only once.
7. Students who complete the assessment process successfully will receive a course grade of "T" on the transcript.

EFFECTIVE: August 14, 1995
MODIFIED: August 16, 2004
MODIFIED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

3. Required Board Review of Policies (Annual) – First Reading

a. Board Policy and Regulations 403 and 403-R – “Harassment and Violence”

This policy requires an annual review. Minor editing for consistency and clarification.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 403 and 403-R – “Harassment and Violence” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HARASSMENT AND VIOLENCE

POLICY: 403

The District recognizes each employee's right to individual respect and dignity and is committed to establishing and maintaining a professional, respectful working environment for all employees.

It is the policy of the District to maintain a learning and working environment that is free from religious, racial or sexual harassment and violence. The District prohibits any form of religious, racial or sexual harassment and violence.

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the District to harass a pupil, teacher, administrator or other school personnel through conduct or communication of a sexual nature or regarding religion and race as defined by regulations. (For purposes of this policy, school personnel include school board members, school employees, agents, volunteers, contractors or persons subject to the supervision and control of the District.)

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the District to inflict, threaten to inflict, or attempt to inflict religious, racial or sexual violence upon any pupil, teacher, administrator or other school personnel.

The District will act to investigate all complaints, either formal or informal, verbal or written, of religious, racial or sexual harassment or violence, and to discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who is found to have violated this policy.

ADOPTED: March 10, 1986
AMENDED: September 16, 1991
AMENDED: September 13, 1993
AMENDED: July 11, 1994
AMENDED: December 11, 1995
AMENDED: May 14, 2001
AMENDED: July 12, 2004
REVIEWED: October 9, 2006
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HARASSMENT AND VIOLENCE

REGULATIONS: 403-R

To implement the School Board policy prohibiting harassment & violence, the District will utilize the following definitions, reporting procedures, District action and training regulations:

I. RELIGIOUS, RACIAL AND SEXUAL HARASSMENT AND VIOLENCE DEFINED

A. Sexual Harassment;

1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:
 - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or
 - b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
 - c. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.
2. Sexual harassment may include but is not limited to:
 - a. unwelcome verbal harassment or abuse;
 - b. unwelcome pressure for sexual activity;
 - c. unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of pupil(s) by teachers, administrators or other school personnel to avoid physical harm to persons or property;
 - d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;

- e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
- f. unwelcome behavior or words directed at an individual because of gender.

B. Racial Harassment;

Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:

- 1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
- 2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
- 3. otherwise adversely affects an individual's employment or academic opportunities.

C. Religious Harassment;

Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:

- 1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
- 2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
- 3. otherwise adversely affects an individual's employment or academic opportunities.

D. Sexual Violence;

- 1. Sexual violence is a physical act of aggression or force or the threat thereof which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minnesota Statutes, includes the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas.
- 2. Sexual violence may include, but is not limited to:
 - a. touching, patting, grabbing, or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;
 - b. coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts;

- c. coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or
 - d. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.
- E. Racial Violence; Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, race.
- F. Religious Violence; Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.
- G. Assault; Assault is:
 - 1. an act done with intent to cause fear in another of immediate bodily harm or death;
 - 2. the intentional infliction of or attempt to inflict bodily harm upon another; or
 - 3. the threat to do bodily harm to another with present ability to carry out the threat.

II. REPORTING PROCEDURES

- A. Any person who believes he or she has been the victim of religious, racial or sexual harassment or violence by a pupil, teacher, administrator or other school personnel of the District, or any person with knowledge or belief of conduct which may constitute religious, racial or sexual harassment or violence toward a pupil, teacher, administrator or other school personnel should report the alleged acts immediately to an appropriate District official designated by this policy. The District encourages the reporting party or complainant to use the report form available from the principal_of each building or available from the District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a District Human Rights Officer or to the Superintendent.
- B. In Each School Building. The building principal is the person responsible for receiving oral or written reports of religious, racial or sexual harassment or violence at the building level. Any adult District personnel who receives a report of religious, racial or sexual harassment or violence shall inform the building principal immediately. The principal will take appropriate action to investigate student-to-student complaints and resolve the matter in a timely fashion.
- C. If the complaint involves an adult, the principal must notify the District Human Rights Officer immediately, without screening or investigating the

report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practical by the principal to the Human Rights Officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the. Failure to forward any harassment or violence report or complaint as provided herein will result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Executive Director of Human Resource Services by the reporting party or complainant.

- D. The School Board hereby designates the Executive Director of Human Resource Services as the District Human Rights Officer to receive reports or complaints of religious, racial or sexual harassment or violence. If the complaint involves the Human Rights Officer or if the complainant would be more comfortable, the complaint shall be filed directly with the Superintendent.
- E. The District shall conspicuously post the name of the Human Rights Officer, including mailing address and telephone number.
- F. Submission of a good faith complaint or report of religious, racial or sexual harassment or violence will not affect the complainant or reporter's future employment, grades or work assignments.
- G. Use of formal reporting forms is not mandatory.
- H. The District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the District's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

III. INVESTIGATION

- A. By authority of the District, the Human Rights Officer, upon receipt of a report or complaint alleging religious, racial or sexual harassment or violence, shall immediately undertake or authorize an investigation. The investigation may be conducted by District officials or by a third party designated by the District.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.
- C. In determining whether alleged conduct constitutes a violation of this policy, the District should consider the surrounding circumstances, the

nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.

- D. In addition, the District may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged religious, racial or sexual harassment or violence.
- E. The investigation will be completed as soon as practical. The District Human Rights Officer shall make a written report to the Superintendent upon completion of the investigation. If the complaint involves the Superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

IV. SCHOOL DISTRICT ACTION

- A. Upon receipt of a report, the District will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. District action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and District policies.
- B. The result of the District's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the District in accordance with state and federal law regarding data or records privacy.

V. REPRISAL

The District will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who makes a good faith report of alleged religious, racial or sexual harassment or violence or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

VI. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota

Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

VII. HARASSMENT OR VIOLENCE AS ABUSE

- A. Under certain circumstances, alleged harassment or violence may also be possible abuse under Minnesota law. If so, the duties of mandatory reporting under Minnesota Statutes may be applicable.
- B. Nothing in this policy will prohibit the District from taking immediate action to protect victims of alleged harassment, violence or abuse.

VIII. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall be conspicuously posted throughout each school building in areas accessible to pupils and staff members.
- B. This policy shall be given to each District employee and independent contractor at the time of entering into the person's employment contract.
- C. This policy shall appear in the student handbook.
- D. The District will develop a method of discussing this policy with students and employees.
- E. This policy shall be reviewed at least annually for compliance with state and federal law.

EFFECTIVE: March 10, 1986
MODIFIED: September 16, 1991
MODIFIED: March 13, 1992
MODIFIED: July 22, 1992
MODIFIED: November 23, 1992
MODIFIED: September 13, 1993
MODIFIED: April 30, 2001
MODIFIED: July 12, 2004
REVIEWED: October 10, 2005
MODIFIED: October 9, 2006
MODIFIED:

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

3. Required Board Review of Policies (Annual) – First Reading

b. Board Policy and Regulations 415 and 415-R – “Mandated Reporting of Child Neglect or Physical or Sexual Abuse”

This policy requires an annual review. Minor editing for consistency and clarification.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 415 and 415-R – “Mandated Reporting of Child Neglect or Physical or Sexual Abuse” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**MANDATED REPORTING OF CHILD
NEGLECT OR PHYSICAL OR SEXUAL
ABUSE**

POLICY: 415

The District will comply with Minnesota Statutes requiring school personnel to report suspected child neglect or physical or sexual abuse.

It shall be a violation of this policy for any school personnel to fail to immediately report instances of child neglect, or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused.

ADOPTED: November 20, 2003
AMENDED: July 12, 2004
REVIEWED: October 10, 2005
AMENDED: November 13, 2006
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**MANDATED REPORTING OF CHILD
NEGLECT OR PHYSICAL OR SEXUAL
ABUSE**

REGULATIONS: 415-R

These regulations will be adhered to in accordance of Policy #415, Mandated Reporting of Child Neglect or Physical or Sexual Abuse.

I. DEFINITIONS

- A. "Child" means one under age 18.
- B. "Immediately" means as soon as possible but in no event longer than 24 hours.
- C. "Mandated Reporter" means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused.
- D. "Neglect" means:
 - 1. failure by a person responsible for a child's care to supply a child with necessary food, clothing, shelter, health, medical, or other care required for the child's physical or mental health when reasonably able to do so and including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
 - 2. failure to protect a child from conditions or actions that seriously endanger the child's physical or mental health when reasonably able to do so;
 - 3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child's age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for his or her own basic needs or safety or the basic needs or safety of another child in his or her care;
 - 4. failure to ensure that a child is educated in accordance with state law, which does not include a parent's refusal to provide his or her child with sympathomimetic medications;
 - 5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child's birth, or medical effects or developmental delays during the child's first year of life that medically indicate prenatal exposure to a controlled substance;

6. medical neglect as defined by Minn. Stat. § 260C.007, subd. 4, clause (5);
7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child's basic needs and safety; or
8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

- E. "Physical Abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. § 121A.67 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following that are done in anger or without regard to the safety of the child: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, subd. 6; (7) striking a child under age one on the face or head; (8) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (9) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379

including, but not limited to, tying, caging, or chaining; or (10) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

- F. "School Personnel" means professional employee or professional's delegate of the District who provides health, educational, social, psychological, law enforcement or child care services.
- G. "Sexual Abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, subd. 15), or by a person in a position of authority (as defined in Minn. Stat. § 609.341, subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration as well as sexual contact. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes threatened sexual abuse.
- H. "Mental Injury" means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child's ability to function within a normal range of performance and behavior with due regard to the child's culture.
- I. "Person responsible for the child's care" means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.
- J. "Threatened injury" means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child's care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

II. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened to the local welfare agency,

police department, county sheriff, or agency responsible for assisting or investigating maltreatment.

- B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.
- C. A mandated reporter who knows or has reason to know of the deprivation of parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.
- D. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- E. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.
- F. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false report may result in discipline. The court may also award attorney's fees.

III. INVESTIGATION

- A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The investigating agency may interview the child at school. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.
- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the

interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.

- C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.
- D. Where the alleged perpetrator is believed to be a school official or employee, the District shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the District shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The District shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

IV. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.
- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A, shall be destroyed by the school only when ordered by

the agency conducting the investigation or by a court of competent jurisdiction.

V. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VI. DISSEMINATION OF POLICY

- A. The District will develop a method of disseminating this regulation with school personnel.

EFFECTIVE: September 28, 1987
MODIFIED: May 14, 1990
MODIFIED: September 28, 1992
MODIFIED: November 13, 2001
MODIFIED: July 12, 2004
REVIEWED: October 10, 2005
MODIFIED: November 13, 2006
MODIFIED:

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle) – First Reading

a. Board Policies (Major Changes)

1. Board Policy and Regulations 901 and 901-R –“Communication and Public Relations Program”

The name of the policy was changed and statements were added to expand policy beyond information sharing to include more aspects of communication program.

Statements were added to the regulations to address the more comprehensive definition of communication in the policy.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 901 and 901-R – “Communication and Public Relations Program” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**PUBLIC INFORMATION COMMUNICATION
AND PUBLIC RELATIONS PROGRAM**

POLICY: 901

The School Board recognizes that a climate of mutual understanding and cooperation among the staff, students, parents, and community is essential and that these goals are achieved by implementation of a strategic communication and public relations program.

~~The School Board believes that staff, students, parents, and community are entitled to complete, accurate, and continuing information about school policies, regulations, programs, operations, finances, achievements, and the needs of their schools.~~

~~The School Board intends that there shall be a systematic and effective public information program in the District.~~

The School Board believes it is the responsibility of each Board member, as well as each employee of the District, to actively encourage two-way communication that promotes effective school/home/community relationships.

The School Board recognizes that citizens and staff members have a right to be well informed about the District and its schools; that Board members and administrators have an obligation to adequately inform and engage both internal and external stakeholders; and that the District will benefit when citizens and staff are well informed about the District and its schools.

The Superintendent or designee is directed to develop and implement a strategic communication and public relations program that is aligned with the statements in this policy. ~~such a communication program.~~

ADOPTED: March 12, 1984
AMENDED: January 12, 1987
AMENDED: May 9, 2005
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**PUBLIC INFORMATION
COMMUNICATION AND PUBLIC
RELATIONS PROGRAM**

REGULATIONS: 901-R

The School Board intends that the ~~District~~ The Superintendent or designee shall ~~develop and implement~~ establish and maintain a public information strategic communication and public relations program which has as its objectives:

1. Maintain an effective two-way communication system between the District and its internal and external stakeholders. ~~Establishment of procedures or programs which will facilitate effective two-way communications between elements of the School District and community.~~
2. Maintain a Communication Office to direct the District's overall strategic communication and public relations program. ~~Systematic and comprehensive dissemination of District related information which is of interest and value to the community and staff.~~
3. Use of a variety of strategies and methods to implement the District's communication and public relations program. ~~Media and techniques in carrying out communication tasks.~~
4. ~~Systematic development of copy submission deadlines, distribution schedules and channels for community participation in District sponsored publications.~~
5. ~~General encouragement of community and staff participation in District information and publications programs.~~
- 4 6. Develop and maintain oOpen and cooperative working relationships with the news media.
7. Conduct pPeriodic evaluation of District communication practices and programs in accordance with School Board District objectives.
8. ~~The presentation of objective information regarding referenda as required by State law.~~

EFFECTIVE: May 9, 2005
MODIFIED:

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle) – First Reading

b. Board Policies (Minor Changes)

1. Board Policy 905 –“Community Involvement in Decision Making”

Minor changes to clarify introductory sentence of policy.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 905 – “Community Involvement in Decision Making” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**COMMUNITY INVOLVEMENT IN
DECISION MAKING**

POLICY: 905

The School Board is committed to providing a variety of opportunities for citizens to express ideas and concerns related to the District and its schools. Citizens are encouraged to share information with administrators, express ideas, concerns, and judgments about the schools to the school administration, the staff members, to any appointed advisory bodies, and to the School Board.

Residents who are specially qualified because of interest, training, or experience are encouraged to assume an active role in school affairs. From time to time such persons may be invited by the School Board to act as advisors, either individually or in groups.

The School Board and the Superintendent give substantial weight to the advice they receive from individuals and community groups interested in the schools, but use their best judgment in carrying out their responsibility to make official decisions.

ADOPTED: September 9, 1974
AMENDED: February 10, 1986
AMENDED: May 9, 2005
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
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Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle) – First Reading

b. Board Policies (Minor Changes)

2. Board Policy and Regulations 907 and 907-R –“Gifts from the Public”

Minor editing was done to the policy and changes were made in the regulations to clarify meaning of statements.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 907 and 907-R – “Gifts from the Public” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

GIFTS FROM THE PUBLIC

POLICY: 907

The School Board may accept on behalf of the ~~School~~ District any bequest or gift of money or property for a purpose deemed by the School Board to be suitable and to utilize such money or property so designated.

The School Board will not accept ~~on behalf of the School District~~ any financial donation to fully or partially fund the employment of any curricular or related co-curricular full-time or part-time personnel, unless the donation is from endowed funds that comply with the Uniform Management of Institutional Funds Act. The acceptance of such donation is also contingent on the Board's ability to utilize the funds to address needs across the District as determined by the Board.

The Board shall establish criteria to be met in the acceptance of gifts, and the Superintendent shall develop procedures for examining and evaluating offers of gifts to the District.

ADOPTED: December 13, 1982
AMENDED: October 13, 1986
AMENDED: December 11, 1995
AMENDED: November 8, 2004
AMENDED: May 9, 2005
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

GIFTS FROM THE PUBLIC

REGULATIONS: 907-R

Any gifts presented to the School District must be accompanied by a letter from the donor for official action and recognition by the School Board. All gifts will be reviewed by the Superintendent prior to being approved by the Board of Education.

To be accepted, a gift must satisfy the following criteria:

1. Have a purpose consistent with the District's mission ~~those of the school.~~
2. Be offered by a donor acceptable to the Board.
- ~~3. Will not add to work for staff load.~~
- 3 4. ~~Will not begin~~ Establish a program that cannot be sustained ~~which the Board would be unable to sustain and unwilling to take over~~ when gift or grant funds are exhausted.
- 4 5. ~~Would~~ Not bring undesirable or hidden costs to the school system.
- 5 6. Place no restrictions or requirements on the ~~School~~ District.
- 6 7. ~~Will not~~ Be inappropriate or harmful to the best education of all students ~~pupils.~~
- 7 8. ~~Will~~ Not imply endorsement of endorse any business or product.
- 8 9. ~~Will not~~ Be in conflict with any provision of the school code or public law.
- 9 10. ~~Will~~ Not jeopardize other sources of state/federal funding.
- 10 11. ~~Will~~ Not cause an unreasonable imbalance among schools of the same level.
- 11 12. All gifts and bequests shall become ~~School~~ District property.

A letter of appreciation signed by the Chair of the Board and the Superintendent of Schools shall be sent to the donor.

EFFECTIVE: October 13, 1986
MODIFIED: November 23, 1987
MODIFIED: October 24, 1994
MODIFIED: August 31, 1999
MODIFIED: May 21, 2003
MODIFIED: November 8, 2004
MODIFIED: May 9, 2005
MODIFIED:

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle) – First Reading

b. Board Policies (Minor Changes)

3. Board Policy and Regulations 909 and 909-R –“Visitors”

Minor changes were made to clarify introductory sentence of the policy and changes were made to the regulations for consistency and clarification.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 909 and 909-R – “Visitors” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

VISITORS

POLICY: 909

The School Board welcomes visits to District schools and facilities by parents and community members, provided the visits are consistent with this policy. ~~In keeping with its concern for the education and welfare of students, the Board welcomes visits to school buildings and school property by parents and community members consistent with this policy.~~

An individual or group may be denied permission to visit a school or school property or be denied permission to remain in a school or on school property if the visitor's or group's presence is detrimental or obstructive to the education and/or safety of students, is disruptive to the student learning process or employee working environment, or otherwise is not in the best interests of students, employees, or the School District.

ADOPTED: January 14, 2002
AMENDED: February 11, 2002
AMENDED: March 14, 2005
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

VISITORS

REGULATIONS: 909-R

Visitors to a school buildings must register at the main office or designated site by providing: (1) name, (2) time of entry, (3) name of person visiting or reason for visit, and (4) other information deemed appropriate by the building principal. While in the school building, a visitor must wear a visitor pass provided at registration. The visitor pass must be worn so that it is in such a manner to cause the pass to be readily visible to other individuals in the building. Before exiting the school, the visitor must sign out and return ~~relinquish~~ the visitor pass.

An individual or group that enters school property without complying with these requirements or that remains on school property after being instructed to leave by a school principal or a school principal's designee may be guilty of criminal trespass. A school principal or designee who has reasonable cause to believe that a person is on school property in violation of Minnesota law ~~state trespass law, Minnesota Statute 609.605, Subdivision 4, as amended,~~ may detain the person in a reasonable manner for a reasonable period of time pending the arrival of a police officer.

EFFECTIVE: March 14, 2005
MODIFIED:

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle) – First Reading

b. Board Policies (Minor Changes)

4. Board Policy 910 –“Distribution/Posting of Promotional Literature”

Minor editing for consistency and clarification.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 910 – “Distribution/Posting of Promotional Literature” as presented.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____
Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**DISTRIBUTION/POSTING OF
PROMOTIONAL LITERATURE**

POLICY: 910

~~The Board of Education is supportive of the principle that Rreputable community organizations which provide important services in the community may look to the schools to share information. advance general knowledge of such services. Each The school principal authorizes the distribution of School District sponsored/collaborative informational materials (i.e. PTO/A, Wayzata Booster Club, Community Education, City of Plymouth, etc.) in school. Other appropriate community organizations may arrange with ~~the principals~~ to leave informational materials in the school office with students informed of its availability through announcements or other means.~~

ADOPTED: December 12, 1988
AMENDED: August 11, 1997
AMENDED: June 11, 2001
AMENDED: August 16, 2004
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
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BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle) – First Reading

b. Board Policies (Minor Changes)

5. Board Policy 911 –“Advertising”

Minor editing for consistency and clarification.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 911 – “Advertising” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ADVERTISING

POLICY: 911

Wayzata Public Schools will allow advertising under the following conditions:

1. The schools may, upon the Superintendent's approval, cooperate with any governmental agency in promoting activities in the general public interest which are nonpartisan and non-controversial and which promote the education or other best interests of students.
2. School publications may accept and publish paid advertising which is nonpartisan and non-controversial.
3. The School Board may accept donations (monetary or equipment) to the District which has advertising, provided the advertising is approved by the Administration and is in good taste in the Administration's judgment opinion. Reasonable rules may be established by the Administration regarding the type and size of advertising, duration of display, and other similar parameters. The School Board is the final authority on receipt of such donations and shall accept or deny each donation on a case-by-case basis.
4. Schools shall be allowed to enter into business partnerships to accept advertising, providing that the school's benefits financially, and as long as such advertising is nonpartisan and non-controversial; does not promote the use of tobacco, alcohol, or drugs; does not promote gambling; does not restrict or impair the educational program of the schools; does not reflect negatively on the District or the schools; does not violate federal or state laws; and is consistent with the mission and goals of the District.
5. The District, or a school, may acknowledge a donation it receives from an organization by displaying a "donated by," "sponsored in part by," or similar such by-line with the organization's name and/or logo on the item. Examples of such acknowledgement include sports programs, book covers, or scoreboards.

Schools may participate in radio or television programs under acceptable commercial sponsorship when such participation is supplementary or beneficial to the schools' programs.

ADOPTED: August 11, 1997
AMENDED: October 10, 2005
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
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BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle) – First Reading

b. Board Policies (Minor Changes)

6. Board Policy and Regulations 912 and 912-R –“Public Complaints”

Minor editing for consistency and clarification.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 912 and 912-R – “Public Complaints” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

PUBLIC COMPLAINTS

POLICY: 912

The School District ~~considers~~ takes seriously all concerns or complaints by students, employees, parents, or residents of the communities we serve. If a specific complaint procedure is provided within any other policy of the School District, ~~the~~ that specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

Students, parents, employees or other persons may report concerns or complaints to the School District. While written reports are encouraged, a complaint may be made orally.

ADOPTED: October 9, 1978
AMENDED: September 9, 1985
AMENDED: March 14, 2005
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

PUBLIC COMPLAINTS

REGULATIONS: 912-R

Complaints and problems are typically best resolved at the level of the complaint's origin. Consistent with this, it is recommended that the following sequence be used to resolve complaints:

Contact:

1. Teacher, coach, or other employee
2. Principal or supervisor
3. Superintendent
4. School Board

Any complaint or charge involving school personnel will be investigated by the Superintendent before formal consideration and action by the School Board. Complaints involving the Superintendent will be investigated by the School Board Chair.

- A. Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the Superintendent. A person may file a complaint at any level of the School District; i.e., Principal, Superintendent or School Board. However, persons are encouraged to file a complaint at the building level when appropriate.
- B. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the Superintendent who shall determine whether an internal or external investigation should be provided. In either case, the Superintendent who shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.

C. The appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation and/or follow-up, including any appropriate action or corrective measure that was taken. The Superintendent shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minnesota law ~~Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)~~ or other law.

EFFECTIVE: October 9, 1978
MODIFIED: September 9, 1985
MODIFIED: March 14, 2005
MODIFIED:

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle) – First Reading

b. Board Policies (Minor Changes)

7. Board Policy 919 –“Community Education Services”

Minor editing for consistency and clarification.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 919 – “Community Education Services” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

COMMUNITY EDUCATION SERVICES

POLICY: 919

The School Board recognizes the importance of offering School District residents a useful and balanced Community Education Program which both identifies and responds to community needs. It has authorized such a program in the District because it believes that this is in keeping with its broad commitment to community service. While the education of youth remains the School Board's primary concern, Community Education is expected to fulfill a vital support role by enhancing lifelong educational opportunities for people of all ages.

ADOPTED: November 11, 1985
AMENDED: August 16, 2004
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
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BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle) – First Reading

b. Board Policies (Minor Changes)

8. Board Policy 920 –“Community Education Advisory Council”

Minor editing for consistency and clarification.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 920 – “Community Education Advisory Council” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**COMMUNITY EDUCATION ADVISORY
COUNCIL**

POLICY: 920

The School Board is cognizant of the key role of an advisory council in the successful functioning of a Community Education Program. It expects that such a council will operate within the applicable state laws and regulations as well as in conformity with such related guidelines as the School Board may develop.

The advisory council ~~is encouraged to~~ works closely with the Administration in developing programs offerings, as well as in preparing an annual budget for submission to the School Board. Such advice should reflect both an informed sense of community needs as well as an awareness of the resources available to meet them.

ADOPTED: November 11, 1985
AMENDED: August 16, 2004
FIRST READING: September 10, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: B. Curriculum and Instruction

COMMENTS BY: Dr. Jane Sigford

1. **Summer School Report**

Jim Brandl, Community Education Services Director, Lori Fildes, Director of Special Services, Steve Mumma, administrator for summer school and TAP, and Shelly Nelson, Elementary Summer School Coordinator, will highlight the enclosed "2007 Summer Activities Annual Report."

RECOMMENDED ACTION: No Board action required.

2007 SUMMER ACTIVITIES ANNUAL REPORT



Strengthening Community Through Progressive Programs

**Independent School District 284
Submitted to the Wayzata Board of Education
September 10, 2007**

District 284 Summer School /Activities 2007

Jim Brandl, Kristin Tollison - CES Administration
Lori Fildes, Donna Marget - Special Education Administration
Steve Mumma - Secondary Summer School Site Coordinator
Shelly Nelson - Elementary Summer School Site Coordinator
Lynn Zemlin – Home Base and WISHES Coordinator

Summer learning activities consist of seven basic components: Special Education, Elementary Academic Reinforcement, Reading Intervention, Secondary Summer School, Home Base Child Care, WISHES, Music and Summer Enrichment.

Special Education

Special Education services provided at the early childhood, elementary and high school sites meet the mandated requirements for special education students who qualify for services under Extended School Year (ESY). Each student's Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP) team determines what, if any services are needed during the summer months and to what extent those services should be provided.

Early Childhood Special Education (ECSE) services are determined individually and may be provided through the summer program or other team determined method. Students who participate in the elementary Academic Reinforcement Program are instructed by a team of at least one elementary teacher, one special education teacher, and one special education paraprofessional. Secondary special education students receive services at the High School and are taught by special education teachers and related services staff. Additionally, for all age levels, some ESY services are provided through homework packets provided by the licensed special education teacher or other individually determined method.

Students who require ESY services work on IEP related goals and objectives that may include but are not limited to the following: academic, communication, behavioral, social/emotional, self-help skills, organization and work completion, or jobs and job training. The following is a summary of the number of children/students served at each level:

ECSE	35
Elementary Special Education	37
Secondary Special Education	<u>50</u>
	122 total

Academic Reinforcement

This program offers elementary students the opportunity to maintain skills learned during the regular school year. The summer day includes both large group and small group instruction with an emphasis on a station approach. This approach allows for differentiation of curriculum and instruction to help focus on individual student needs as identified by each student's teacher from the 2006-07 school year. Summer activities focus on developing skills in the areas of reading, math, and written language. Additionally, students work to develop appropriate social skills. Students also have the opportunity to maintain and/or develop technology skills.

An enrichment component is included in the summer activities. This year's enrichment program, raptors, facilitated a theme approach to many reading, writing, math, science and art activities utilizing a trunk of artifacts and activities from the Science Museum of Minnesota. The culminating activity was a field trip to French Park where students participated in sessions led by naturalists. These sessions, including a live raptor presentation, were designed to broaden students' understanding of raptors' life cycle and habitat quality.

The Wayzata Music Education Boosters provided additional enrichment experiences for all students attending the elementary summer program. The music experience included a highly interactive assembly for students. Students in the fifth grade also were provided with music stations including a guitar and drum lesson. Ideally, the targeted summer school population will be better represented in music groups in future years due to sampling a variety of fun music activities during the summer.

A total of 400 students (an increase of 84 students) were served in the Elementary Summer Program, including the academic reinforcement and special education services for those who were eligible. Approximately 11 percent of the academic reinforcement students received services as English Language Learners (ELL). The average daily attendance was 86 percent.

Reading Intervention

An Elementary Reading Intervention Program for Summer School was again offered in the Wayzata School District during the summer of 2007. Approximately 50 percent of the first grade students enrolled in the Elementary Summer Program also received the services of the reading intervention program.

Rationale: Researchers have found that students in low socio-economic groups progressed at a pace similar to other students during the school year. However, over the summer these students lost significant ground, while other students continued to make a small gain. Based upon this research, Wayzata schools provided identified students with a reading intervention during Summer School.

Model: The intervention was modeled on the one-to-one tutoring program called Reading Recovery that is currently being implemented in three of our elementary schools. Nancy McCoy, trained Reading Recovery teacher, provided training in lesson design for participating teachers. Teachers worked one-to-one with students and were assigned 5 students each.

Results:

Data was gathered on 36 students. Students were tested at the beginning of the program and again at the end. Growth was measured using a Running Record test (Developmental Reading Assessment) to get a text level. Students exited increasing their text reading levels by 1 to 5+ levels. An expected amount of growth for 12-16 days of instruction would be from 1-2 levels.

1 Level	3 students
2 Levels	17students
3 Levels	3 students
4 Levels	12 student
5+ Levels	1 student

Secondary Summer School

Our summer school numbers were similar to the previous year with the exception of the eighth grade “Out and About” program that nearly doubled this past summer. “Out and About” is a 15-day program designed for rising eighth graders that need additional instruction in reading and math. Students study a particular topic for the week and ended the activity with a related field trip. After students study a particular subject, they constructed charts, graphs and other visual aids to tell their stories. Students were also engaged in reading novels selected by the summer school staff. The students recognized the importance of staying engaged in learning throughout the summer months and gave a positive response to the experience.

This year we added support staff in special education, chemical/mental health and supervision. The additions resulted in more students experiencing success and completing the summer program.

Our Robots and Beyond class was featured in the summer edition of The Communicator.

This summer we piloted a new Math series for our rising ninth graders and credit recovery. Math Navigator was developed by America’s Choice in Washington, DC and focuses on student misperceptions of mathematics. It uses a diagnostic approach to learning. Students were able to complete only a small portion of the curriculum in the time allotted, but the results were promising. As a result of the successes experienced, the FOCUS program will be implementing Math Navigator for 9th and 10th grade students beginning this fall.

Commendations to our students on their performance and to the summer school staff for their hard work and commitment. We were very successful with credit recovery. Special thanks go to the Transportation office, the clerical staff at the high school, the custodial staff that was trying to clean the building and the great group of teachers that made it all happen.

TAP and 9 th grade credit recovery	215
Independent Study	85
Rising 9 th grade (Robots and Beyond & Page to Stage)	21
Rising 8 th grade (Out and About)	30
	=====
	351 students

Home Base

Home Base is District 284’s school-age care program designed to meet the need for before and after school care as well as care on release days and in the summer. The program provides children fun, healthy recreational and social experiences designed to both increase each child’s self esteem and provide care while parents work.

Home Base operated care for children entering Kindergarten through entering sixth grade. The summer program enrolled 885 children. Summer care was available at Birchview, Gleason Lake, Greenwood, Plymouth Creek, and Sunset Hill. Children enjoyed a variety of field trips each week to compliment the on-site care.

WISHES Youth Enrichment

The WISHES Youth Enrichment summer program is an extension of the after-school enrichment program during the academic year. This year 570 students were enrolled in a variety of classes held at all elementary schools in the district. Classes took place in June and July including a variety of offerings such as art instruction, crafts, drama, golf, science, math and reading.

Summer 2007 Statistics

Classes Offered	28
Classes Held	24 (85%)
Students Enrolled	570
Average Students/Class	17*

*note that 106 of the participants took a correspondence math class not in a classroom setting

SUMMER YOUTH ACTIVITIES-ARTS & MUSIC

Summer Music Production

Nearly one hundred elementary and middle school students took part in Summer Band. Small group lessons, full band rehearsals and an enthusiastic staff combined for an outstanding one-week all day program. The program culminated with visits to music and recording studios in the metro area.

“Quiet on the Set-Let’s Make a Movie!”

A new program offered to middle school students interested in learning more about the technology and creativity in movie production.

Drama Camp

This year’s production of “The Pirates of Penzance.” Middle school students collect props, built scenery, learned lines, and designed costumes with the help of staff. The month-long rehearsals ended with performances in late July at Central Middle School.

All summer youth arts activities are self-supported through participant fees.

Summer School Comparisons

2003 2004 2005 2006 2007

ELEMENTARY

REINFORCEMENT	159	141	147	286	402
ENRICHMENT WISHES	502	506	514	557	570
PRE SCHOOL	68	76	110	262	NA
ART/MUSIC	105	88	97	77	136
SUB TOTAL:	834	811	868	1182	1108

SECONDARY

TAP/ALC	179	194	212	213	215
8TH & 9TH GRADE	NA	32	27	27	51
IND STUDY		75	57	82	85
SUB TOTAL:	179	301	296	322	351

SPECIAL ED.

ELEMENTARY	58	36	49	49	37
SECONDARY	40	29	45	47	50
ECSE	19	8	19	16	35
SUB TOTAL:	117	73	113	112	122

HOME BASE

ALL SITES	803	857	803	850	885
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GRAND TOTAL:	1933	2042	2080	2466	2466
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WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

1. Monthly Financial Reports

Enclosed for School Board review and information is the following financial report:

- Student Activity Fund Report of July 31, 2007.

All remaining funds associated with the 1994 Bond Issue and the 1998 Bond Issue will be expended by June 30, 2007. We will provide a final expenditure summary of both accounts once the June 30, 2007 audit is complete as well as the Monthly Financial Report. The Monthly Financial Report details fund and budget status data as of June 30, 2007.

No School Board action is required.

Wayzata Public Schools
Student Activity Fund Summary
June 30, 2007

PROGRAM/LOCATION : MISCELLANEOUS

							Balance as Of	FY'2006/07	FY'2006/07	Balance as Of	
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/06	Revenue	Expend	05/31/07
21	E/R	018	000	000	000	899/099	AD BUILDING	725.78	352.75	260.00	818.53
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	-	24,349.88		24,349.88
TOTAL MISCELLANEOUS								725.78	24,702.63	260.00	25,168.41

PROGRAM/LOCATION : WAZATA HIGH SCHOOL

							Balance as Of	FY'2006/07	FY'2006/07	Balance as Of	
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/06	Revenue	Expend	05/31/07
21	E/R	251	280	001	000	899/099	DRAMA	4,454.25	17,428.56	17,043.79	4,839.02
21	E/R	251	280	003	000	899/099	WAYAKO	15,416.22	114,027.99	112,947.04	16,497.17
21	E/R	251	280	005	000	899/099	CERAMICS	327.73	4,927.50	4,884.12	371.11
21	E/R	251	280	007	000	899/099	CHEERLEADERS	872.82	4,101.25	3,915.07	1,059.00
21	E/R	251	280	008	000	899/099	CHOIR	9,317.66	54,526.85	42,118.42	21,726.09
21	E/R	251	280	009	000	899/099	DANCELINE	21,175.35	38,889.86	42,726.62	17,338.59
21	E/R	251	280	010	000	899/099	CLASS OF 2008	2,199.22	37,473.00	36,156.30	3,515.92
21	E/R	251	280	011	000	899/099	CLASS OF 2009	298.51	8,381.94	5,080.44	3,600.01
21	E/R	251	280	012	000	899/099	CLASS OF 2010	-	258.90	100.00	158.90
21	E/R	251	280	013	000	899/099	CLASS OF 2006	3,258.90		5,543.65	(2,284.75)
21	E/R	251	280	014	000	899/099	CLASS OF 2007	34,816.81		40,134.34	(5,317.53)
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	63,733.43	39,865.75	46,983.39	56,615.79
21	E/R	251	280	017	000	899/099	DECA	19,064.71	79,194.85	79,272.89	18,986.67
21	E/R	251	280	019	000	899/099	FRENCH	1,170.26	245.00	348.22	1,067.04
21	E/R	251	280	020	000	899/099	GERMAN	7,734.17	16,364.18	21,419.47	2,678.88
21	E/R	251	280	021	000	899/099	LETTERMAN	12,036.54	19,234.44	9,721.56	21,549.42
21	E/R	251	280	022	000	899/099	FINE ARTS	1,571.37	7,807.50	8,528.78	850.09
21	E/R	251	280	023	000	899/099	LOCK DEPOSIT	18,394.38	757.50		19,151.88
21	E/R	251	280	024	000	899/099	BAND	55,772.16	80,727.19	94,838.24	41,661.11
21	E/R	251	280	025	000	899/099	SMOKING FINES	211.07	168.00		379.07
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	3,561.97	21,501.03	18,437.57	6,625.43
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	17,606.49			17,606.49
21	E/R	251	280	028	000	899/099	ORCHESTRA	6,312.71	53,831.35	53,427.59	6,716.47
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	3.18	38,001.15	35,883.81	2,120.52
21	E/R	251	280	031	000	899/099	SPANISH	1,451.47	3,153.00	3,024.16	1,580.31
21	E/R	251	280	035	000	899/099	MUSICAL	12,555.06	18,479.00	21,828.61	9,205.45
21	E/R	251	280	037	000	899/099	RARE	4,139.05	2,763.00	4,709.65	2,192.40
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	780.98			780.98
21	E/R	251	280	039	000	899/099	THEATRE ARTS	5,286.98	2,933.20	4,493.12	3,727.06
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS	1,372.61	23,483.48	21,605.97	3,250.12
21	E/R	251	280	041	000	899/099	SCHOOL STORE	1,162.11			1,162.11
21	E/R	251	280	042	000	899/099	VICA	13,942.79	3,220.00	8,537.32	8,625.47
21	E/R	251	280	043	000	899/099	ART CLUB	824.00	561.50	399.96	985.54
21	E/R	251	280	044	000	899/099	LINK 4	2,874.33	5,169.45	3,572.90	4,470.88
21	E/R	251	280	045	000	899/099	BPA/DECA	8,293.93	23,669.04	17,366.62	14,596.35
21	E/R	251	280	047	000	899/099	HIGH MILEAGE TEAM	(820.00)	3,767.95	1,877.35	1,070.60
21	E/R	251	280	048	000	899/099	Y.E.S.	53.19	5,325.00	2,368.05	3,010.14
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	809.00	1,600.00	2,545.24	(136.24)
21	E/R	251	280	050	000	899/099	DECA - SPIRITWARE	-	18,118.50	14,391.25	3,727.25
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	-	6,335.00	3,362.44	2,972.56
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	-	4,017.04	3,223.20	793.84
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	-	2,525.00	1,522.50	1,002.50

Wayzata Public Schools
Student Activity Fund Summary
June 30, 2007

21	E/R	251	280	054	000	899/099	FASHION CLUB	-	2,693.75	1,553.72	1,140.03
TOTAL WAZATA HIGH SCHOOL								352,035.41	765,527.70	795,893.37	320,529.71
PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
								<i>06/30/06</i>	<i>Revenue</i>	<i>Expend</i>	<i>05/31/07</i>
21	E/R	251	280	070	000	899/099	BASEBALL	2,218.19	6,792.43	11,185.82	(2,175.20)
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	4,861.70	10,332.00	11,727.84	3,465.86
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	2,802.58	10,986.00	15,666.98	(1,878.40)
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	4,027.32	11,423.31	9,848.51	5,602.12
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	3,249.34	12,077.75	11,078.11	4,248.98
21	E/R	251	280	075	000	899/099	FOOTBALL	35,874.62	29,818.50	43,940.82	21,752.30
21	E/R	251	280	076	000	899/099	GYMNASTICS	97.62	4,843.50	4,317.40	623.72
21	E/R	251	280	077	000	899/099	GOLF - BOYS	1,114.14	4,381.52	5,965.57	(469.91)
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	257.77	3,309.42	3,833.71	(266.52)
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	3,081.48	22,552.00	16,954.72	8,678.76
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	3,517.10	12,985.00	10,500.65	6,001.45
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	2,021.97	2,313.00	5,502.58	(1,167.61)
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	3,580.99	19,214.00	17,990.56	4,804.43
21	E/R	251	280	083	000	899/099	SOFTBALL	1,006.69	5,597.00	814.91	5,788.78
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	449.05	5,014.65	6,173.76	(710.06)
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	9,271.52	18,931.49	21,244.84	6,958.17
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	4,386.10	14,563.00	13,207.22	5,741.88
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	4,150.61	2,844.00	2,000.21	4,994.40
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	5,221.26	10,947.70	8,770.09	7,398.87
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	6,761.61	3,227.00	5,053.02	4,935.59
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	4,159.88	8,743.00	7,277.41	5,625.47
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	5,758.65	5,455.00	6,310.68	4,902.97
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	5,307.30	9,548.00	12,184.94	2,670.36
21	E/R	251	280	093	000	899/099	VOLLEYBALL	3,631.70	13,403.00	16,274.99	759.71
21	E/R	251	280	094	000	899/099	WRESTLING	(24.19)	3,264.00	4,549.07	(1,309.26)
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	1,552.88	-	4.80	1,548.08
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	-	6,597.00	6,963.53	(366.53)
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	-	3,803.00	3,289.98	513.02
21	E/R	251	280	098	000	899/099	FASHION CLUB	-	0.00	0.00	-
TOTAL HIGH SCHOOL ATHLETICS								118,337.88	262,966.27	282,632.72	98,671.43
PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
								<i>06/30/06</i>	<i>Revenue</i>	<i>Expend</i>	<i>05/31/07</i>
21	E/R	253	280	152	000	899/099	MUSICAL	15,764.90	21,984.75	23,277.77	14,471.88
21	E/R	253	280	155	000	899/099	VALLEYFAIR	4,727.79	19,183.50	19,432.50	4,478.79
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,446.99	10,213.39	9,126.67	2,533.71
21	E/R	253	280	157	000	899/099	BAND	1,309.19	5,342.40	5,580.02	1,071.57
21	E/R	253	280	158	000	899/099	CHOIR	635.31	281.00	467.23	449.08
21	E/R	253	280	161	000	899/099	YEARBOOKS	5,060.77	20,049.00	16,786.59	8,323.18
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	10,802.34	15,997.36	14,361.19	12,438.51
21	E/R	253	280	166	000	899/099	FAMILY CONSUMER SCIENCE	-	-	-	-
21	E/R	253	280	167	000	899/099	MINI COURSES	4,237.85	5,469.00	11,332.64	(1,625.79)
TOTAL CENTRAL MIDDLE SCHOOL								43,985.14	98,520.40	100,364.61	42,140.93
PROGRAM/LOCATION : WEST MIDDLE SCHOOL											

Wayzata Public Schools
Student Activity Fund Summary
June 30, 2007

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of <i>06/30/06</i>	FY'2006/07 <i>Revenue</i>	FY'2006/07 <i>Expend</i>	Balance as Of <i>05/31/07</i>
21	E/R	351	280	201	000	899/099	BAND	9.91	22,776.00	14,729.07	8,056.84
21	E/R	351	280	202	000	899/099	CHOIR	10,453.31	15,212.96	15,105.06	10,561.21
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	6,720.46	17,830.48	18,216.46	6,334.48
21	E/R	351	280	204	000	899/099	SCHOOL STORE	-	187.00	15.00	172.00
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	1,935.13	1,580.14	1,751.23	1,764.04
21	E/R	351	280	212	000	899/099	YEARBOOK	7,532.71	14,336.00	15,584.69	6,284.02
21	E/R	351	280	213	000	899/099	THEATER	14,287.83	15,380.65	23,185.58	6,482.90
21	E/R	351	280	214	000	899/099	BOYS NIGHT OUT		1,136.50	404.09	732.41
21	E/R	351	280	215	000	899/099	DAY ONE		836.00		836.00
TOTAL WEST MIDDLE SCHOOL								40,939.35	89,275.73	88,991.18	41,223.90
PROGRAM/LOCATION : EAST MIDDLE SCHOOL											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of <i>06/30/06</i>	FY'2006/07 <i>Revenue</i>	FY'2006/07 <i>Expend</i>	Balance as Of <i>05/31/07</i>
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	9,687.24	27,505.50	28,793.26	8,399.48
21	E/R	352	280	102	000	899/099	LOCKERS	104.32	89.00		193.32
21	E/R	352	280	104	000	899/099	BAND	784.78	3,765.00	3,252.81	1,296.97
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	1,846.27	2,521.00	2,725.54	1,641.73
21	E/R	352	280	107	000	899/099	VARIETY FUND	8,736.85	5,242.00	6,218.25	7,760.60
TOTAL EAST MIDDLE SCHOOL								21,159.46	39,122.50	40,989.86	19,292.10
PROGRAM/LOCATION : BIRCHVIEW											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of <i>06/30/06</i>	FY'2006/07 <i>Revenue</i>	FY'2006/07 <i>Expend</i>	Balance as Of <i>05/31/07</i>
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	948.29			948.29
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	182.33	386.25	430.00	138.58
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	117.53	684.50	735.63	66.40
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	599.04	651.50	1,010.60	239.94
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	837.15	1,155.50	1,335.10	657.55
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	1,795.61	633.00	2,502.68	(74.07)
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	579.16	1,798.32	1,718.01	659.47
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	1,811.78	500.00	443.51	1,868.27
21	E/R	404	280	261	000	899/099	MEDIA	768.92	403.49	746.35	426.06
TOTAL BIRCHVIEW								7,639.81	6,212.56	8,921.88	4,930.49
PROGRAM/LOCATION : GREENWOOD											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of <i>06/30/06</i>	FY'2006/07 <i>Revenue</i>	FY'2006/07 <i>Expend</i>	Balance as Of <i>05/31/07</i>
21	E/R	406	280	307	000	899/099	KINDERGARTEN	165.93	740.00	659.54	246.39
21	E/R	406	280	311	000	899/099	MEDIA	289.04	158.89	366.62	81.31
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	7,358.29	944.00	3,544.26	4,758.03
21	E/R	406	280	315	000	899/099	STUDENT COUNCIL	-			-
TOTAL GREENWOOD								7,813.26	1,842.89	4,570.42	5,085.73

Wayzata Public Schools
Student Activity Fund Summary
June 30, 2007

PROGRAM/LOCATION : OAKWOOD

<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prg</u>	<u>Crs</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	<u>Balance as Of 06/30/06</u>	<u>FY'2006/07 Revenue</u>	<u>FY'2006/07 Expend</u>	<u>Balance as Of 05/31/07</u>
21	E/R	407	280	451	000	899/099	STUDENT SERV - GR 1	-			-
21	E/R	407	280	456	000	899/099	STUDENT SERV - K	-			-
21	E/R	407	280	459	000	899/099	STUDENT SERV - GR 2	-			-
21	E/R	407	280	461	000	899/099	STUDENT SERV - GR 4	-			-
21	E/R	407	280	464	000	899/099	STUDENT SERV - GR 5	4.95	217.11	222.06	-
21	E/R	407	280	468	000	899/099	STUDENT SERV - GR 3	111.18	8.00		119.18
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	713.45	3,906.91	4,174.98	445.38
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,424.22	1,147.75	1,713.47	6,858.50
21	E/R	407	280	476	000	899/099	CHESS CLUB	195.43	205.00	78.73	321.70
Total Oakwood Elementary								8,449.23	5,484.77	6,189.24	7,744.76

PROGRAM/LOCATION : SUNSET HILL

<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prg</u>	<u>Crs</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	<u>Balance as Of 06/30/06</u>	<u>FY'2006/07 Revenue</u>	<u>FY'2006/07 Expend</u>	<u>Balance as Of 05/31/07</u>
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	8,939.34	14,461.78	15,335.22	8,065.90
21	E/R	408	280	573	000	899/099	STUDENT COUNCIL	-	300.00	300.00	-
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	2,649.79	1,295.46	1,633.47	2,311.78
TOTAL SUNSET HILL								11,589.13	16,057.24	17,268.69	10,377.68

PROGRAM/LOCATION : PLYMOUTH CREEK

<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prg</u>	<u>Crs</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	<u>Balance as Of 06/30/06</u>	<u>FY'2006/07 Revenue</u>	<u>FY'2006/07 Expend</u>	<u>Balance as Of 05/31/07</u>
21	E/R	410	280	532	000	899/099	STUDENT COUNCIL	453.32		114.78	338.54
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	14,412.47	7,504.31	6,745.12	15,171.66
TOTAL PLYMOUTH CREEK								14,865.79	7,504.31	6,859.90	15,510.20

PROGRAM/LOCATION : GLEASON LAKE

<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prg</u>	<u>Crs</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	<u>Balance as Of 06/30/06</u>	<u>FY'2006/07 Revenue</u>	<u>FY'2006/07 Expend</u>	<u>Balance as Of 05/31/07</u>
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	4,660.75	5,334.53	1,371.81	8,623.47
21	E/R	411	280	354	000	899/099	STUDENT COUNCIL	736.82	165.00	22.25	879.57
21	E/R	411	280	358	000	899/099	MEDIA	2,271.43	199.14		2,470.57
21	E/R	411	280	360	000	899/099	STUDENT SERV - K	-			-
21	E/R	411	280	361	000	899/099	STUDENT SERV - GR 1	-			-
21	E/R	411	280	362	000	899/099	STUDENT SERV - GR 2	-			-
21	E/R	411	280	363	000	899/099	STUDENT SERV - GR 3	-			-
21	E/R	411	280	364	000	899/099	STUDENT SERV - GR 4	-			-
21	E/R	411	280	365	000	899/099	STUDENT SERV - GR 5	-			-

Wayzata Public Schools
Student Activity Fund Summary
June 30, 2007

								Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
								06/30/06	Revenue	Expend	05/31/07
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name				
TOTAL GLEASON LAKE								7,669.00	5,698.67	1,394.06	11,973.61
PROGRAM/LOCATION : KIMBERLY LANE											
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	3,219.70	3,754.18	4,488.09	2,485.79
21	E/R	412	280	403	000	899/099	GJESTVANG	478.31	30.00	456.96	51.35
21	E/R	412	280	404	000	899/099	CARLSON	431.09		352.37	78.72
21	E/R	412	280	405	000	899/099	SPRAQUE	4.54	462.00	397.73	68.81
21	E/R	412	280	410	000	899/099	STUDENT SERV - GR 1	371.41			371.41
21	E/R	412	280	414	000	899/099	STUDENT SERV - GR 2	951.80		639.70	312.10
21	E/R	412	280	417	000	899/099	STUDENT SERV - GR 3	172.56		147.32	25.24
21	E/R	412	280	419	000	899/099	STUDENT SERV - GR 4	19.41	874.75	446.25	447.91
21	E/R	412	280	424	000	899/099	STUDENT SERV - GR 5	357.65	800.45	690.00	468.10
21	E/R	412	280	430	000	899/099	MEDIA	302.07	64.68	22.95	343.80
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	13,552.68	13,986.40	26,476.55	1,062.53
TOTAL KIMBERLY LANE								19,861.22	19,972.46	34,117.92	5,715.76
GRAND TOTAL								655,070.46	1,342,888.13	1,388,453.85	608,364.71

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

2. Resolution Approving Intermediate District No. 287 Health and Safety Budget and Levy

A law change within the last few years allows intermediate school districts to qualify for Health and Safety funding. The costs are then added to the levies of the member districts. Intermediate District No. 287 plans to exercise this option again for taxes payable in 2008.

Attached is a resolution approving the proposed Health and Safety budget for District 287 and authorizing inclusion of these costs in the member districts’ levy limits. In order to include these projects in the member districts’ levy limits, all member districts must approve a similar resolution. Thereafter, each district can decide whether to actually levy its share.

The resolution approves a budget for FY 2008 of \$65,579 and for FY 2009 of \$125,400. These costs are allocated among member districts in proportion to their student enrollment in District 287 programs. Wayzata’s share of these two budget amounts is \$4,795 for FY 2008 and \$9,169 for FY 2009, for a total of \$13,964.

RECOMMENDED ACTION: Approve the Resolution Approving Intermediate District No. 287 Health and Safety Program Budget and Authorizing the Inclusion of Those Projects in the District’s Application for Health and Safety Revenue.

Motion by: _____ Roll Call _____ Passed _____

Second by: _____ Vote _____ Failed _____

WAYZATA PUBLIC SCHOOLS

**Independent School District 284
Wayzata, Minnesota**

BOARD OF EDUCATION **REGULAR MEETING – SEPTEMBER 10, 2007**

RESOLUTION

APPROVING INTERMEDIATE DISTRICT NO. 287'S HEALTH AND SAFETY PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR HEALTH AND SAFETY REVENUE

BE IT RESOLVED, by the School Board of Independent School District 284 Wayzata, State of Minnesota as follows:

1. The school board of Intermediate School District No. 287 has approved a health and safety program budget for its facilities for fiscal years 2006-07--\$65,579 and 2007-08-- \$125,400 for levy certification 2007 payable 2008. The various components of this program budget are attached as Exhibit A here to and are incorporated herein by reference and the administration of Intermediate School district No. 287 is directed to apply to the Commissioner of Education for approval.
2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's health and safety budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its health and safety revenue application.
3. The proportionate share of the costs of the intermediate school district's health and safety program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district health and safety program times the ration of the member school district's ADM participation to the total ADM of the intermediate member school districts.
4. Upon receipt of the proportionate share of health and safety revenue attributable to the intermediate school district program, a district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member - _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon aid resolution declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of Independent School District 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District 284, held on the date therein indicated, within the original of said minutes on file in my office, and the same is a full true and complete transcript insofar as the same relates to approval of Intermediate School District 287’s health and safety program budget and authorizing the inclusion of Intermediate School District 287’s health and safety projects in the district’s application for health and safety revenue.

WITNESS MY HAND officially as such Clerk this 10th day of September 2007.

Clerk
Independent School District 284

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

3. Resolution Approving Intermediate District No. 287 Judgment Levy

State law allows school districts to levy for the costs of judgments imposed by the courts. In 2006, Intermediate School District No. 287 paid a legal judgment of \$23,160.70. Since District 287 does not have authority to levy taxes, the cost of this judgment can be recovered through the judgment levies of its member districts. The amount of this levy allocated to Wayzata Public schools is \$1,564.04, based upon the District’s proportion of students enrolled in District 287 programs.

RECOMMENDED ACTION: Approve the attached Resolution Authorizing Inclusion of Intermediate School District No. 287’s Judgment in the Judgment Levy for Independent School District No. 284.

Motion by: _____ Roll Call _____ Passed _____

Second by: _____ Vote _____ Failed _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

REGULAR MEETING – SEPTEMBER 10, 2007

RESOLUTION

AUTHORIZING INCLUSION OF INTERMEDIATE SCHOOL DISTRICT NO. 287’S JUDGMENT IN THE JUDGMENT LEVY FOR INDEPENDENT SCHOOL DISTRICT NO. 284

WHEREAS, A judgment was levied against Intermediate School District No. 287 during fiscal year 2007 in the amount of \$23,160.70; and

WHEREAS, Independent School District No. 284 is a member of Intermediate District No. 287; and

WHEREAS, Independent School District 284’s share of this judgment is \$1,564.04;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Independent School District 284 authorizes its share of the total judgment to be added to the judgment levy for Independent School District No. 284 for certification in accordance with Minnesota Statutes, Section 126C.43, and reported with its Levy Data Report for 2007 Payable 2008.

The motion for the adoption of the foregoing resolution was duly seconded by Member - _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon aid resolution declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of Independent School District 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District 284, held on the date therein indicated, within the original of said as the same relates to authorizing the inclusion of Intermediate School District 287's judgment in the judgment for Independent School District 284.

WITNESS MY HAND officially as such Clerk this 10th day of September 2007.

Clerk
Independent School District 284

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

4. Resolution Approving The Purchase Agreement for Ice Resurfacer

The newly purchased ice resurfacer machine will be financed over a five-year term via a lease-purchase agreement. The reason for doing lease-purchasing is that the acquisition becomes an operating expense, which can then be included in the cost of operating the ice arena for purposes of calculating the Ice Arena Operating Levy.

A request for proposals was sent to several companies seeking quotes for tax-exempt financing terms. Two proposals were submitted, with Wells Fargo submitting the low quote. Therefore, the Administration will prepare documents to enter into a five-year lease-purchase agreement with Wells Fargo. This is a lease-purchase program developed by the Minnesota School Boards Association. The financing terms are based upon an interest rate to the borrower of 4.58%.

The attached resolution authorizes the Board Chair to have the documents developed and to sign them. Because this is a tax-exempt lease, the documents must be reviewed by bond counsel. The draft documents are currently on file with the superintendent’s office.

RECOMMENDED ACTION: Approve the attached Resolution Authorizing Execution of a Governmental Lease-Purchase Master Agreement for Purchase of an Ice Resurfacer.

Motion by: _____ Roll Call Passed _____

Second by: _____ Vote Failed _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 7. Superintendent’s Reports and Recommendations

ITEM: D. Human Resource Services

COMMENTS BY: Ms. Gleason, Ms. Doughty

1. **Board Action on the Contract With Wayzata Education Association for Fiscal Years 2007-2009**

The School Board’s Bargaining Team and the Wayzata Education Association representatives reached a tentative contract agreement on July 16, 2007. Subsequently, the WEA teachers voted on Wednesday, September 5, 2007 to ratify the contract.

Attached is the summary of the proposed two-year contract and the costing model. Salary schedule improvement was 3.5% for 2007-08 and 2.5% for 2008-09.

The negotiations team members were:

Mary Dvorak, Janelle Mattson, Tom Hanlon, Bob McCloughan and Kevin Johnson, Wazyata Education Association; Pat Gleason and John Moroz, School Board Directors; Alan Hopeman, Executive Director of Finance & Business Services; Gloria Olsen, Legal Counsel; and Annie Doughty, Executive Director of Human Resource Services.

We would like to express our appreciation for the collaborative efforts put forth by the negotiation team members throughout the process. We believe the team’s collective ability to resolve issues in a positive and respectful manner has benefited all.

RECOMMENDED ACTION: Approve the contract with the Wayzata Education Association for the period of July 1, 2007 through June 30, 2009; as tentatively agreed upon by the bargaining teams and ratified by the Wayzata Education Association.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WEA/District 284 Tentative Agreement Summary 2007-09

September 10, 2007 – Board Meeting

1. Salary/Benefit Improvements:

	<u>2007-08</u>	<u>2008-09</u>
a. Salary Schedule:	3.5%	2.5%

b. Insurance Contribution:

Health:	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Single:	\$ 430.96	\$450.96	\$475.96
1+1:	\$ 696.62	\$716.62	\$741.62
Family:	\$ 848.74	\$868.74	\$893.74

Dental: There was no change to the single premium in the first year and 3% was added for the second year.

MSBA Costing Model: 8.58% Total Package

2. Extra-Curricular Improvements/Changes:

- a. Extra-Curricular Committee Proposals with Modifications:
 - i. Increase Equipment Room Manager to 1.5
 - ii. Increase Lacrosse Coach to .64
 - iii. Develop job descriptions for advisors and review their factors during the 2007-09 school years.
 - iv. Increase post-season competition factor from 60% to .80% of pro-rata salary.
 - v. Driver's Education: Increase Behind-the-Wheel to equal Classroom.
 - vi. Schedule: 3.5% for 2007-08; 2.5% for 2008-09

3. Language Changes:

- a. WEA and District agree to form a collaborative committee to discuss creating effective communication and collaborative discourse, time expectations, impact of new initiatives, committee work, etc.
- b. ECFE – agreed to severance package and several changes to this section.
- c. Alternative Compensation – several language clarifications were made.

- d. Severance:
 - i. Language was clarified regarding notification and accumulation.
 - ii. Part-time staff/daily rate of pay was clarified.
 - iii. \$505,000 maximum pay-out was removed.
- e. Leaves:
 - i. Beginning with leaves on or after 7/1/07, re-payment of loaned days must be within five (5) years of leave.
 - ii. Beginning July 1, 2007, any unused personal days that cannot be carried over will be converted to sick leave.
 - iii. Family emergency leave was increased from five (5) days to ten (10) days.
 - iv. Clarified February 1 deadline for leave requests.
- f. Seniority: in case of a tie, a second tie-breaker was added (MDE file folder number).
- g. Deferred Compensation:
 - i. In an effort to maximize employees' utilization of deferred compensation program, it will be "opt-out" instead of "opt-in".
 - ii. Vesting language was removed.
- h. Mid-year Retirement Dates: Language was added to require all employees give notification for resignations or retirements by February 1.
- i. Unrequested Leave of Absence: a subcommittee will be formed to discuss alternatives.
- j. Performance Increment Advancement – deleted language regarding maximum steps.

4. Memoranda of Understanding's (M.O.U's):

- a. Elementary Planning Days: Two (2) of the four planning days will be paid by the District and two (2) of the days will be paid out of staff development funds per separate WEA vote.
- b. Sick Leave Incentive: Agreed to an incentive plan for employees who accumulate at least 30 days of sick leave and use five (5) days or less each year. Both the District and the WEA will monitor the effectiveness of the incentive plan.
- c. During the 2007-09 school years, a WEA committee will study the feasibility of establishing an HRA account to deposit a percentage of severance payment.

Wayzata School District 284		Assumptions:		07-08	08-09
FINAL		Salary increase		3.50%	2.50%
Retirement Incentive Removed - Not Costed		Extracurricular Increase		3.50%	2.50%
		Health Premium Increase		3.00%	4.00%
FTE =	7/17/2007 0:00	Health Contribution Increase	See Below - Varies		
	662.55	Dental		3.00%	3.00%
		Dental Contribution Increase		0.00%	3.00%
		Amount	Pct.	2 Yr. Amt.	2 Yr. %
		Change	Change	Change	Change
Salaries:					
Base Salaries	\$34,966,398	\$36,956,308	\$	1,989,911	\$3,745,852
Extra Curr Contracts	\$1,376,886	\$1,425,077	\$	48,191	\$83,818
Total Salaries	\$36,343,283	\$38,381,385	\$	2,038,102	\$3,829,670
Average salary					
Per FTE (excl excurr)	\$ 52,775	\$ 55,779	\$	3,003	\$ 5,654
Benefits:					
Health Insurance	\$ 5,412,531	\$ 5,587,595	\$	175,064	\$ 395,442
Dental insurance	\$ 151,528	\$ 151,528	\$	-	\$ 4,546
Life Insurance	\$ 52,129	\$ 55,143	\$	3,014	\$ 5,492
LTD insurance	\$ 125,879	\$ 133,043	\$	7,164	\$ 13,485
TSA Match	\$ 677,481	\$688,613	\$	11,132	\$ 58,806
TRA/FICA (incr 7/1/07)	\$ 4,597,425	\$ 5,047,152	\$	449,727	\$ 685,318
Early Retirement	\$ 505,000	\$ 505,000	\$	-	\$ -
Total Benefits	\$ 11,521,974	\$12,168,074	\$	646,100	\$ 1,163,089
Lanes(Incl TRA,FICA)	\$ -	\$ 179,694	\$	179,694	\$ 359,389
Total Salaries and Benefits	\$47,865,257	\$50,729,153	\$	\$2,863,896	\$5,352,148
Average w/o lanes	\$ 72,244	\$ 76,295	\$	4,051	\$ 7,536
Average with lanes	\$ 72,244	\$ 76,566	\$	4,323	\$ 8,078
Increased Cost of the Contract:					
		2 Yr. Base	2 Yr New	Difference	Percent
		\$95,730,514	\$103,946,558	\$8,216,044	8.58%
		Total Salaries/Benefits:			

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 8. OTHER BOARD ACTION

ITEM: A. Superintendent Performance Review for 2006-2007

COMMENTS BY: Board Chair Cohen

The School Board has completed its annual evaluation of Superintendent Robert Ostlund's performance. Linda Cohen, Chair of the Superintendent Evaluation/Compensation Committee, will provide an oral report on the 2006-2007 Superintendent Performance Review.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 8. OTHER BOARD ACTION

ITEM: B. Approval of Superintendent Resignation

COMMENTS BY: Board Chair Cohen

After 3 years of service, Superintendent Robert J. Ostlund announced his resignation as superintendent of Wayzata Public Schools on Tuesday, September 4, 2007. Superintendent Ostlund's letter of resignation is attached.

Superintendent Ostlund's last day in the Wayzata School District will be June 30, 2008.

RECOMMENDED ACTION: Approve the resignation of Mr. Robert J. Ostlund, Superintendent of Schools, effective June 30, 2008.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

September 3, 2007

Wayzata School Board
210 County Road 101 North
P.O. Box 660
Wayzata, MN
55391

Dear Board Members,

I am writing to inform you that after much thought and with very mixed emotions, I have decided to retire. I hereby resign my position as Superintendent of Schools effective July 1, 2008.

It has been a distinct privilege to serve as your Superintendent for the past three years. The opportunity to work with such a remarkably talented and dedicated School Board, administrative team and staff has been extremely enriching and very enjoyable. I look forward to continuing our work together for the remainder of the 2007-2008 school year.

Sincerely,

A handwritten signature in black ink that reads "Bob Ostlund". The signature is written in a cursive style with a long, sweeping underline.

Bob Ostlund

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 8. Other Board Action

ITEM: C. RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

COMMENTS BY: Board Chair Cohen

Filings for the November School Board election closed at 5:00 p.m. on Tuesday, July 17, 2007. Five individuals, Gary W. Landis, Linda A. Cohen, Patricia L. Gleason, Jay Hesby, and Sheryl Kasdan have filed an Affidavit of Candidacy. The resolution contains a sample ballot and provides authority to set in motion the various activities required to hold the November 6, 2007, School Board General Election.

RECOMMENDED ACTION: Adopt the RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION.

Motion by: _____ ROLL CALL Passed _____
Second by: _____ VOTE Failed _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, was held in said school district on September 10, 2007, at ____ o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. (a) It is necessary for the school district to hold its general election for the purpose of electing four (4) school board members for terms of four (4) years each.

The following individuals have filed affidavits of candidacy for said general election during the period established for filing such affidavits:

Mr. Gary W. Landis

Ms. Linda A. Cohen

Ms. Patricia L. Gleason

Mr. Jay Hesby

Ms. Sheryl Kasdan

2. The general election is hereby called and directed to be held on Tuesday, the 6th day of November, 2007, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this general election. For those voters residing

in the City of Minnetonka, the election will be held in conjunction with the municipal elections in that city and those voters will vote at their regular city polling places.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least fifty-three (53) days before the date of said general election. The notice shall specify the date of said election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said elections to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the general election.

The notice of election so posted and published shall state the offices to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.


The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this general election and generally to cooperate with any election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, election administration and cost sharing.

5. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 284 (WAYZATA PUBLIC SCHOOLS) GENERAL ELECTION

NOVEMBER 6, 2007

INSTRUCTIONS TO VOTERS
TO VOTE, COMPLETELY FILL IN THE OVAL(S) NEXT TO YOUR CHOICE(S) LIKE THIS 

SCHOOL BOARD MEMBER

VOTE FOR UP TO FOUR

NAME

NAME

NAME

NAME

NAME

write-in, if any

write-in, if any

write-in, if any

write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot card. Voting instructions must be printed at the top of the ballot card on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot card so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

6. The name of each candidate for office at each election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota Statutes, Section 206.61, subd. 5 and Minnesota Rule, Part 8220.0825.

7. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

8. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the general election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party.

9. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the general election and in the newspaper of widest circulation once on the day preceding the general election, or once the week preceding the general election if the newspaper is a weekly.

10. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the various combined polling places during the November 6, 2007 general election. The election judges shall act as clerks of election and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 8. OTHER BOARD ACTION

ITEM: D. Resolution Relating to the Appointment of Election Judges
for the General Election on November 6, 2007

COMMENTS BY: Board Chair Cohen

The School Board is required to officially appoint qualified individuals to serve as election judges for School District elections. Attached is the appropriate Resolution appointing election judges for the General Election scheduled for November 6, 2007.

RECOMMENDED ACTION: Adopt the RESOLUTION RELATING TO THE APPOINTMENT OF ELECTION JUDGES FOR THE GENERAL ELECTION TO BE HELD ON NOVEMBER 6, 2007.

Motion by: _____

Roll Call

Passed _____

Second by: _____

Vote

Failed _____

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a _____ meeting of the School Board of Independent School District No. 284, State of Minnesota, was duly held in said school district on _____, 2007, at _____ o'clock __.m. for the purpose, in part, of adopting a resolution appointing election judges.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE NOVEMBER 6, 2007
SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's general election on November 6, 2007 to act as such at the combined polling places listed on said exhibit.
2. The election judges appointed by the City of Minnetonka for the municipal election in that city are also appointed as election judges of the School District's general election, to act as such at the city precincts located in whole or in part within the School District. Their names are incorporated in this resolution as though fully set forth herein.
3. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by

_____. On a roll call vote, the following voted in favor:

and the following voted against:

EXHIBIT A

COMBINED POLLING PLACE

ELECTION JUDGES

Wayzata City Hall

Head Election Judge **Charlie Peasha**
Michael Myers
Margaret Ornborg
Cortland Ornborg
Robert Fridgen
Joyce Busch
Jeanne Starr
Glen Hohenstein - Runner
John Francis – Alternate
Martha Wilson – Alternate
Bill Hermann – Alternate
Kathleen Hermann – Alt.

Plymouth Fire Station No. 3

Head Election Judge **Thomas Simonson**
Deborah Rousu
Harry Bittman
Darlene Hagen
Sharon Althaus
James Barber
Glen Hohenstein – Runner
Ann Witcraft – Alternate
Joan Schultz – Alternate
Helen Rengel – Alternate

Christ Memorial Lutheran Church

Head Election Judge **Mike Barnes**
Frances Essig
Darlene Woolsey
Janice Haugen
Dale Runquist
Laura Ehramjian
Perry Leger
Glen Hohenstein – Runner
Earl Witcraft – Alternate
Charlotte Blocher – Alt.

Wayzata High School

Head Election Judge **Marvin Halbur**
David Burke
Betsy Ellgren
LeRoy Hart
Ann Marie Hennen
Karen Tomlinson
Betty Stensrud
Glen Hohenstein – Runner
Ruth Maddox – Alternate
Katherine Swenson – Alt.
Barb Sigurdson – Alternate

Plymouth Creek Center

Head Election Judge **Kathleen LaVasseur**
Joe Harvath
Barbara Hier
Alvin Borofka
Clinton Forry
Marcia Hinitz
Glen Hohenstein – Runner
Kristin Tupa – Alternate
Russ Stenzel – Alternate

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: 9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM: _____

COMMENTS BY: Board Chair Cohen

This section of the agenda provides an opportunity for members of the audience to address the School Board.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 10, 2007

AGENDA SECTION: _____

ITEM: _____

COMMENTS BY: Board Chair Cohen

10. **Board Reports**

11. **New Business**

This section of the agenda provides an opportunity for Board members and/or the Superintendent to bring up any items of new business.

12. **Adjourn**

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____