

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - April 9, 2007 - 7:30 PM
Wayzata City Hall
600 Rice Street, Wayzata

AGENDA

1. CALL TO ORDER/ROLL CALL 4
2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS 5

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member of citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

 - A. Approval of Minutes 7
 1. Regular Meeting - March 12, 2007 7
 2. Special Meeting - March 22, 2007 21
 - B. Finance and Business Recommendations 24
 - C. Human Resource Recommendations 38
 - D. Professional Leaves of Absence – 2007-2008 School Year 40
 - E. Required Board Review of Policies (per 3-year cycle)
 1. Proposed Amendments to Board Policies and Regulations - Second Reading and Adoption
 - a. Proposed Board Policy and Regulations 605 and 605-R - "Teaching About Religion" 41
 - b. Proposed Board Policy and Regulations 609 and 609-R - "Commercial Media Use" 45
 - c. Proposed Board Policy and Regulations 612 and 612-R - "Student Overnight Travel" 48
 - d. Proposed Board Policy and Regulations 620 & 620-R - "Student Activities Fees" 54
 - e. Proposed Board Policy and Regulations 621 and 621-R - "Interscholastic Athletics" 61
3. STUDENT CURRICULUM PRESENTATION 66
 - A. Greenwood Elementary Student Presentation 66
4. RECOGNITIONS 67
 - A. April Employee of the Month - Central Middle School - Kris Swartchick 67
 - B. Wayzata Public Schools 2007 Retirees 68
 - C. Minnesota School of Excellence - Plymouth Creek Elementary 69
 - D. International Brain Bee Champion - Melody Hu 70
 - E. State Wrestling Championship - Derek Schreiner 71
 - F. CMS Steel Drum Band - Minnesota Music Education Association Selection 72
5. REPORTS FROM ORGANIZATIONS 73

This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

 - A. Student Council 73
6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS
 - A. Superintendent
 1. Proposed New Board Policies and Regulations - First Reading
 - a. Board Policy and Regulations 629 & 629-R - "Alternative Instruction" 74
 - b. Board Policy and Regulations 630 & 630-R - "Home Schooling" 78
 - c. Board Policy 729 - "Video Recording On School Buses" 82
 - d. Board Policy 806 - "Video Surveillance And Recording Other Than On Buses" 85
 2. Proposed Amendments to Board Policies and Regulations (Minor Changes) - First Reading

a.	Board Policy 724 - "Student Transportation Services - Walkers and Riders"	88
b.	Board Policy 726 - "Student Transportation Management Services-Nonpublic (Within School District)"	90
c.	Board Policy 728 - "Operation of District-Owned Activity Bus"	92
d.	Board Policy and Regulations 804 & 804-R - "Emergency Closings"	94
3.	Proposed Amendments to Board Policies and Regulations (Major Changes) - First Reading	
a.	Board Policy and Regulations 723 & 723-R - "Student Transportation Safety"	97
b.	Board Policy and Regulations 725 & 725-R - "Student Transportation Management Services-Nonpublic (Outside School District)"	118
4.	Required Board Review of Policies (per 3-year cycle)	
a.	Proposed Amendments to Board Policies and Regulations - Second Reading and Adoption	
1.	Proposed Board Policy and Regulations 601 and 601-R - "Graduation Requirements"	124
b.	Board Policies and Regulations (No Changes) - First Reading	
1.	Board Policy 622 - "Student Organizations"	128
2.	Board Policy and Regulations 623 & 623-R - "Instructional Program Planning, Evaluation, and Reporting"	130
3.	Board Policy and Regulations 624 & 624-R - "Student Progress Reports to Parents"	136
4.	Board Policy and Regulations 625 & 625-R - "Credit For Learning"	139
5.	Board Policy 626 - "Nonpublic Student Participation"	142
c.	Proposed Amendments to Board Policies and Regulations (Minor Changes) - First Reading	
1.	Board Policy and Regulations 617 & 617-R - "School Volunteers"	144
2.	Board Policy and Regulations 627 & 627-R - "Instruction Concerning Controversial Topics"	148
3.	Board Policy and Regulations 628 & 628-R - "Copyright Laws"	151
4.	Board Policy and Regulations 631 & 631-R - "Technology Use"	154
B.	Curriculum and Instruction	
1.	Approval of Proposed Greenwood Elementary School Site Plan - Ginny Clark	167
2.	Approval of 2008-09 School Calendar	208
C.	Finance and Business Services	
1.	Monthly Financial Reports	210
2.	Budget Adjustments - 2006-07	220
D.	Human Resource Services	
7.	OTHER BOARD ACTION	223
8.	AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.	224
9.	BOARD REPORTS	
A.	Middle School Boundary Changes - L. Cohen	225
10.	NEW BUSINESS	
11.	ADJOURN	226

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

VISION

A model of excellence among learning communities

MISSION

The mission of the Wayzata School District is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.

DISTRICT DIRECTIONS for 2005-2007

- ***Apply our vision to all components of the District***
- ***Erase organizational barriers that limit participation of all cultural groups***
- ***Strive for smaller class sizes***
- ***Work toward a more individualized model of education***
- ***Promote a “client-centered” District***

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 1. CALL TO ORDER/ROLL CALL

ITEM: _____

COMMENTS BY: Board Chair Cohen

Susan Droegemueller, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Gregory D. Baufield	_____	_____
Ms. Linda A. Cohen	_____	_____
Ms. Susan J. Droegemueller	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Gary W. Landis	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Mr. Robert J. Ostlund, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: _____

COMMENTS BY: Board Chair Cohen

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
 - 1. Regular Meeting - March 12, 2007
 - 2. Special Meeting - March 22, 2007
- B. Finance and Business Recommendations
- C. Human Resource Recommendations
- D. Professional Leaves of Absence – 2007-2008 School Year
- E. Required Board Review of Policies (per 3-year cycle)
 - 1. Proposed Amendments to Board Policies and Regulations – Second Reading and Adoption
 - a. Proposed Board Policy and Regulations 605 and 605-R – “Teaching About Religion”
 - b. Proposed Board Policy and Regulations 609 and 609-R – “Commercial Media Use”

- c. Proposed Board Policy and Regulations 612 and 612-R – “Student Overnight Travel”
- d. Proposed Board Policy and Regulations 620 and 620-R – “Student Activities Fees”
- e. Proposed Board Policy and Regulations 621 and 621-R – “Interscholastic Athletics”

RECOMMENDED ACTION: Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

1. Regular Meeting – March 12, 2007

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of March 12, 2007.

RECOMMENDED ACTION: Approve the minutes of the Regular Board Meeting of March 12, 2007.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Regular Meeting
March 12, 2007

The Board of Education
Wayzata Public Schools

A Regular meeting of the Board of Education of Wayzata Public Schools was held March 12, 2007, beginning at 7:30 PM in the Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Time Warner).

1. **CALL TO ORDER/ROLL CALL**

The meeting was called to order by Board Chair, Linda Cohen, and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Mr. Gregory D. Baufield, Ms. Linda A. Cohen, Ms. Susan Droegemueller, Ms. Patricia L. Gleason, Mr. Gary W. Landis, Mr. John A. Moroz, Ms. Carter G. Peterson and Mr. Robert J. Ostlund, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: No one.

Call to Order
Roll Call

Others Present: Colleen O. Erickson, Jane L. Sigford, Alan Hopeman, Jr., John Sucansky, David Hogshire, Elizabeth Hogshire, Lisa Tyler, Alex Tyler, Fred Dock, Suzanne Pecore, Gary Eitel, Kim Eitel, Melissa Eitel, Heidi Martin, Tom Koch, Jan Eickhoff, Bonnie Waterfill, Martha Perbix, Carment Bloch, Lory Dornbusch, David Dondeck-Becker, Debra Dondeck-Becker, Deb Kurth, Tim Hurth, David Bick, Kathryn Bick, Jay Caughey, Sandy Caughey, Krismar Waage, Eric Waage, Anders Waage, Kitty Yancey, Fred Retzloff, Jodi Olson, Becky Tysted Annalise Munnich, Steven Narr, Maureen English, Matt Rohweder, Sue Hubert, LuAnne Netherland, and Annie Zipfer.

2. **APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed.

Agenda and
Consent
Agenda

Superintendent Ostlund moved agenda item 5-B-1 - Gleason Lake Student Presentation to follow agenda item 2. – Approval of Agenda and Consent Agenda Items.

A motion was made by Ms. Gleason and seconded by Ms. Peterson to approve the agenda as amended and the Consent Agenda items as recommended. The motion passed on a 7-0 vote.

Consent Agenda Items are as follows:

A. Approval of Minutes

Minutes

Approved the official minutes of:

- Regular Board Meeting of February 12, 2007

B. Finance and Business Recommendations

Finance
and
Business

Authorized the following disbursements:

- General Checking Account – February 2007 \$ 3,523,409.26
- Wire Transfer - January 2007 \$61,491,895.00

Gifts

Accepted donations from the following:

Amount	Donated By	Purpose
\$ 50.00	Karina Hou	Wells Fargo Community Support Campaign
150.00	Joel Gjevre	Wells Fargo Community Support Campaign
250.00	Patrick Servais	Wells Fargo Community Support Campaign
300.00	College Nannies and Tutors	Support Ralph's World
500.00	Master Foods, Inc.	Support Ralph's World
1,000.00	Women's Fellowship and Ministries, Wayzata Community Church	Grant for tuition and transportation for the Wayzata Community Church Nursery School

C. Bid Award – Exterior Wall Repair

Bid Award –
CMS Exterior
Wall Repairs
and Window
Replacement

Bid Award – Central Middle School Exterior Wall Repairs and Window Replacement

The bid opening for Central Middle School Exterior Wall Repairs and Window Replacement was held at the Administration Building on Wednesday, February 21, 2007, at 10:00 a.m. A total of four (4) contractors submitted bids, as follows:

<u>Name of Bidder</u>	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Total</u>
BNM Construction, Inc.	\$238,900.00	\$20,000.00	\$258,900.00
Building Restoration Corp.	\$283,394.00	\$19,100.00	\$302,564.00
Morcon Construction, Inc.	\$274,900.00	\$29,700.00	\$304,600.00
Western Waterproofing Co., Inc.	\$288,420.00	\$27,035.00	\$315,455.00

Window replacement will occur in the D-wing of Central Middle School. The majority of the exterior wall masonry repairs will be done on the D-wing and a partial on the A-wing. Alternate #1 is for window replacement of the band/music room on the north side. The scope of the project includes removal and disposal of the existing windows. It was recommended to accept the low bid and Alternate

#1, for a total of \$258,900.00 from BNM Construction, Inc. Work will be started and completed during the summer of 2007.

The project will be paid through capital funds.

Awarded the Central Middle School Exterior Wall Repairs and Window Replacement to:

BNM Construction, Inc. for the base bid and Alternate #1, in the amount of \$258,900.00.

D. Human Resource Recommendations

Approved the following Human Resource Actions as recommended:

Employment

Employment

Hannah Catino – 6.0 Hour Special Education Paraprofessional, Oakwood Elementary

Resignation – Cindy Fiehler

Katherine Granlund - 1.0 Mathematics Teacher, Wayzata High School
Class Size Reduction 2006-2007 only

Jay Hatcher – Full-time Custodian, TBD
Open Position

Nacole Jarrett – 8.0 Hour Youth Enrichment Paraprofessional, Community Education

Transfer – Cindy Windsor

Robin Ohman – 4.0 Hour General Paraprofessional, Greenwood Elementary
Resignation – Karen Trygstad

Ron Ostgard - Full-time Custodian, TBD
Open Position

Tyler Shepard - 1.0 Hour Business Teacher, Wayzata High School
Increased Enrollment

Disability/Child Care Leave of Absence

Disability/
Child Care Leave
of Absence

Mark Sullwold –Fourth Grade Teacher, Oakwood Elementary
Requested a two-week childcare leave of absence to begin with the birth of his baby which is due May 21 through June 1, 2007.

Leave of Absence Without Pay

Leave of Absence
Without Pay

Lesya Parekh – Fourth Grade Teacher, Sunset Hill Elementary
Effective: March 15-19, 2007

Retirement

Retirement

Jane Andrews - Third Grade Teacher, Plymouth Creek Elementary
Effective: October 1, 2007

Michael Bundul – Communications Teacher, West Middle School
Effective: October 1, 2007

Sharyn Doll – Art Teacher, Wayzata High School
Effective: June 12, 2007

3. **RECOGNITIONS**

A. March Employee of the Month – Heidi Martin - Birchview Elementary

Heidi Martin, physical education specialist at Birchview Elementary was recognized as the March Employee of the Month. Heidi is a very important part of the Birchview Elementary staff. As the physical education specialist, Heidi takes a leading role in supporting their efforts to realize one of the central components of their mission: to address the physical well being of their students. Heidi has been a part of the Wayzata School District for twenty-three years and physical education specialist at Birchview Elementary for eight years. Heidi is recognized as an innovator in physical education and explores new methods that advance the physical health of Birchview students. She connects Birchview's physical education program to school-wide initiatives and building goals. Students know Heidi as an encouraging and positive adult in their lives. Ms. Martin thanked everyone for this honor. She stated, "I'm happy to be working at Birchview, it's a joy to go to work everyday. Birchview rocks!" Congratulations Heidi!

B. 2006 Presidential Award for Excellence in Mathematics Teaching – State Level Finalist – Barb Abramson

Barb Abramson, third grade teacher at Gleason Lake Elementary School, was recognized for being selected as one of three state-level finalists for the 2006 Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST). She is now automatically a candidate for a State Presidential Award, with a chance to receive \$10,000 and an all-expense paid trip for two to Washington, D.C. This award is the highest honor the nation bestows on mathematics teachers. Ms. Abramson thanked Judy Stucki, a fellow math teacher, for nominating her. Congratulations Barb!

C. Wayzata Public Schools 2007 Retirees

The following employees who announced their retirement in 2007 were recognized. They were thanked for their years of service to Wayzata Public Schools and wished well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Years of Service</u>
Jane Andrews	3 rd Grade Teacher	Plymouth Creek	18 Years
Michael Bundul	Communications Teacher	West Middle	32 Years
Sharyn Doll	Art Teacher	High School	28 Years

D. Trojet Jazz Funk State Champions

On Saturday, February 17 at the Xcel Energy Center, the Wayzata Trojet Jazz Dance Team, under the direction of coaches Leslie Swiggum and Meghan Hutton, was crowned State Champions for the second year in a row.

Members of the championship jazz/funk dance team were Kayla Biek, Jackie Brown, Sarah Burge, Samantha Cameranesi, Rachel Caughey, Rachel Chazin, Elizabeth Fairbairn, Haley Faust, Alissa Fox, Emily Gunn, Caitlin Halsey, Katie Hubert, Vanessa Iorio, Samantha Kaine, Erin Kamm, Tessa Kasinkas, Chelsey

Kurth, Karla McGrane, Sara Netherland, Jennifer Niccum, Amy Quanbeck, Elizabeth Quinn, Kim Saunders, Rachel Saunders and Caitlin Webb.

E. Minnesota Scholastic Art Awards

Wayzata High School junior Gary Snorek, and seniors Willa Dock, Danielle Heitz and Michele Rushfeldt, recently won Gold Key Awards in the Minnesota Scholastic Art Awards competition. Sophomores Mallory Blanchard and Haley Bye, juniors Steve Hegedus, Katelyn Hunt, and seniors Tessa Kasinkas, Madeline Critchfield and Melissa Jones, received Silver Key Awards. Recognition was also awarded to juniors Signe Brewster, Katelyn Hunt, and seniors Sara Hesselroth and Caitlin Kuhne, for Achievements of Merit.

Three eighth-grade students from East Middle School, Talia Berndt, Kathia Williams, and Melissa Eitel, also received Silver Key Awards in the competition. Zoe Lenker, another eighth-grader, also received a Merit Award in the competition.

The competition was open to students in grades seven through twelve from throughout the state of Minnesota.

4. **REPORTS FROM ORGANIZATIONS**

This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

A. Student Council

Sarah Sanders was present to report on student activities.

Student
Council

5. **SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**

A. Superintendent

1. Approval of Middle School Attendance Boundary Changes

In the course of modifying elementary attendance boundaries this year, the Administration also decided to review middle school boundaries. This review was initiated primarily to assess the enrollment trends among the three middle schools. If the middle school enrollments were becoming imbalanced, the district can make some adjustments now, and coordinate these changes with the elementary boundary changes.

Last year's Attendance Boundary Task Force was focused almost exclusively on elementary boundaries. The elementary boundary adjustment task required so much energy and resources that middle school boundaries could not be addressed.

A review of that data shows that, indeed, middle school enrollments are becoming imbalanced. Of the resident students who currently attend our elementary schools, increasing numbers over the next six years live in the Central attendance area, and declining numbers in the West and East attendance areas. Further, growth in student numbers from new housing developments over the next five years are more heavily concentrated in Central's attendance areas.

Approval of
Middle School
Attendance
Boundary
Changes

Superintendent Ostlund stated, “In retrospect, it’s disappointing we were not in a position to make this move one year ago.” He apologized that residents were told last year at this time that the middle school boundaries would not be affected. Administration did not have the middle school data last year. Now the data is there and a change is needed.

A motion was made by Ms. Gleason to approve the adjustment of the attendance boundaries for middle schools in the manner presented, beginning with the 2007-08 school year. Ms. Droegemueller seconded the motion. Mr. Moroz made a motion to table this item until after the March 26 work session, at which time it could be discussed in greater detail. Mr. Baufield seconded this motion. After a lengthy discussion, a vote was taken on the motion to table and the motion passed on a 4 to 3 vote, with Ms. Cohen, Ms. Droegemueller and Ms. Gleason voting no.

2. Approval of Non-Resident Enrollment Applications at Plymouth Creek Elementary for Kindergarten in 2007-08

With the recent change in the attendance boundary between Kimberly Lane and Plymouth Creek elementaries, it is projected that the kindergarten enrollment next fall at Plymouth Creek will be approximately 70 – 75 students. Optimal kindergarten enrollment at Plymouth Creek would be in the range of 90 – 100 students. The administration recommends that Plymouth Creek Elementary be opened to non-resident kindergarten students for 2007-08 only. It is recommended that consideration beyond 2007-08 be based upon resident student enrollment on a year-to-year basis.

Approval of
Non-Resident
Enrollment
Applications at
Plymouth Creek
Elementary for
Kindergarten in
2007-08

A motion was made by Mr. Baufield to allow open enrollment and nonresident agreement applications for kindergarten students in 2007-08 to be accepted for Plymouth Creek Elementary, notwithstanding the Board action on December 11, 2006, to close Plymouth Creek to open enrollment. The motion was seconded by Mr. Landis and the motion passed on a 7-0 vote.

3. Required Board Review of Policies (Per 3-year Cycle)

a. Board Policies and Regulations (No Changes)

1. Board Policy and Regulations, 602 & 602-R - "Acceleration of Students", have been reviewed per the required 3-year cycle.

Required
Board Review
Policies(Per 3-
year Cycle)

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration’s recommendation that no changes be made to Board Policy 602 – “Acceleration of Students”. The motion passed unanimously.

2. Board Policy and Regulations, 604 & 604-R - "Development of Parental Involvement Policy for Title I Programs", have been reviewed per the required 3-year cycle

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration's recommendation that no changes be made to Board Policy 604 – "Development of Parental Involvement Policy for Title I Programs". The motion passed unanimously

3. Board Policy 607, "School Calendar", has been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration's recommendation that no changes be made to Board Policy 607 – "School Calendar". The motion passed unanimously.

4. Board Policy and Regulations, 614 & 614-R - "Credit for Online Learning", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration's recommendation that no changes be made to Board Policy 614 – "Credit for Online Learning". The motion passed unanimously.

5. Board Policy and Regulations, 620 & 620-R - "Student Activities Fees", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Ms. Peterson that the Board accept for first reading Administration's recommendation that no changes be made to Board Policy 620 – "Student Activities Fees". The motion passed unanimously.

b. Proposed Amendments to Board Policies and Regulations (Minor Changes)

1. Board Policy and Regulations, 101 & 101-R - "School District Legal Status", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration's recommendation that minor

changes be made to Board Policy 101 – “School District Legal Status”. The motion passed unanimously.

2. Board Policy, 526 - "Policies Incorporated By Reference", has been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration’s recommendation that minor changes be made to Board Policy 526 “Policies Incorporated By Reference”. The motion passed unanimously.

3. Board Policy and Regulations, 601 & 601-R - "Graduation Requirements", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Ms. Peterson that the Board accept for first reading Administration’s recommendation that minor changes be made to Board Policy 601 – “Graduation Requirements”. The motion passed unanimously.

4. Board Policy, 608 - "Programs for Gifted Students", has been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration’s recommendation that minor changes be made to Board Policy 608 – “Programs for Gifted Students”. The motion passed unanimously.

5. Board Policy, 610 - "Family Life Education", has been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration’s recommendation that minor changes be made to Board Policy 610 – “Family Life Education”. The motion passed unanimously.

6. Board Policy, 611 - "Home Base (Child Care) Program", has been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration’s recommendation that minor changes be made to Board Policy 611 – “Home Base (Child Care) Program”. The motion passed unanimously.

7. Board Policy and Regulations, 612 & 612-R - "Student Overnight Travel", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Ms. Peterson that the Board accept for first reading Administration's recommendation that minor changes be made to Board Policy 612 – "Student Overnight Travel". The motion passed unanimously

8. Board Policy and Regulations, 615 & 615-R - "Graduation Exercises", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration's recommendation that minor changes be made to Board Policy 615 – "Graduation Exercises". The motion passed unanimously.

9. Board Policy, 616 - "Summer School", has been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration's recommendation that minor changes be made to Board Policy 616 – "Summer School". The motion passed unanimously.

10. Board Policy and Regulations, 619 & 619-R - "Educational Surveys and Research/Effective Schools Research", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration's recommendation that minor changes be made to Board Policy 619 – "Educational Surveys and Research/Effective Schools Research". The motion passed unanimously.

11. Board Policy and Regulations, 621 & 621-R - "Interscholastic Athletics", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Ms. Peterson that the Board accept for first reading Administration's recommendation that minor changes be made to Board Policy 621 – "Interscholastic Athletics". The motion passed unanimously

c. Proposed Amendments to Board Policies and Regulations

1. Board Policy 102 - "Vision and Mission Statements", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board accept for first reading, waive the second reading and adopt the proposed amendments to Board Policy 102 – “Vision and Mission Statements” as presented. The motion passed unanimously

2. Board Policy 603 - "Instructional Goals", has been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board accept for first reading, waive the second reading and adopt the proposed amendments to Board Policy 603 – “Instructional Goals” as presented. The motion passed unanimously.

3. Board Policy and Regulations 605 & 605-R - "Teaching About Religion", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Ms. Peterson that the Board accept for first reading the proposed amendments to Board Policy 605 – “Teaching About Religion” as presented. The motion passed unanimously.

4. Board Policy and Regulations 609 & 609-R - "Commercial Media Use", have been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Ms. Peterson that the Board accept for first reading the proposed amendments to Board Policy 609 – “Commercial Media Use” as presented. The motion passed unanimously.

5. Board Policy 613 - "Curriculum Adoption", has been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board accept for first reading, waive the second reading and adopt the proposed amendments to Board Policy 613 – “Curriculum Adoption” as presented. The motion passed unanimously.

d. Proposed Deletion of Board Policies and Regulations

1. Board Policy, 606 - "Instructional Arrangements - Class Size", has been reviewed per the required 3-year cycle.

A motion was made by Ms. Gleason and seconded by Mr. Baufield that the Board waive the second reading and accept Administration's recommendation that Board Policy 606 – "Instructional Arrangements – Class Size" be deleted. The motion passed unanimously

B. Curriculum and Instruction

1. Gleason Lake Elementary Student Presentation

Third and fifth grade classes at Gleason Lake Elementary were present to demonstrate some of their curriculum to the Board.

Third graders demonstrated a math activity and enlisted the Board's participation, while fifth grade students demonstrated literacy circles.

Gleason Lake
Elementary
Student
Presentation

2. Approval of Proposed Gleason Lake Elementary School Site Plan

Dr. Bev Borgstrom, Principal at Gleason Lake Elementary School, and representatives of the Shared Decisions Site Team representing Gleason Lake presented the proposed Shared Decisions Agreement between Gleason Lake Elementary School and the Wayzata School Board for the 2007-2009 school years.

A motion was made by Ms. Peterson and seconded by Mr. Moroz to approve the Shared Decisions Agreement between Gleason Lake Elementary School and the Wayzata School Board for 2007-2009 school years and authorize the School Board Chair to sign the document. The motion passed unanimously

Approval of
Proposed
Gleason Lake
Elementary
School Site
Plan

C. Finance and Business Services

1. Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Monthly Financial Report, which details fund and budget status data as of January 31, 2007.
- The Fund Balance associated with the 1994 Bond Issue Summary Report as of June 30, 2006 was \$331,922.00. The only activity thus far in fiscal year 2007 is interest income;
- The Fund Balance associated with the 1998 School Bond Issue as of June 30, 2006 was \$8,968.00. The only activity thus far in fiscal year 2007 is interest income; and
- Student Activity fund Report of January 31, 2007.

Finance
and
Business

No Board action was required.

2. Renewal of License Agreement with District 284 Youth Hockey Association

Renewal of
License
Agreement with
District 284 Youth
Hockey
Association

The District's license agreement with the District 284 Youth Hockey Association for the use of the District Arena expires July 1, 2007.

Under the terms of the current agreement, the District can raise the hourly charge to the Association by up to 7% per year or the rate of increase in the consumers Price Index, whichever is greater. This renewal extends that provision.

There are no significant changes in the agreement, other than renewal dates and associated changes.

A renewal of the agreement for five years was presented.

A motion was made by Mr. Baufield and seconded by Mr. Landis to approve the renewal of the License Agreement between the District and the District 284 Youth Hockey Association regarding use of the District Arena, and authorize the Clerk to sign the agreement. The motion passed unanimously.

D. Human Resource Services

6. **OTHER BOARD ACTION**
None.

7. **AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**
This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.

No one came forward to address the Board.

8. **BOARD REPORTS**

There were no reports.

9. **NEW BUSINESS**

Superintendent Ostlund publicly congratulated Linda Cohen on the Governor's recommendation and her appointment by the committee to the University of Minnesota Board of Regents. He stated, "Linda is a gift to the University!"

There was no new business.

10. **ADJOURN**

There being no additional business before the School Board, a motion was made by Ms. Gleason and seconded by Mr. Moroz to adjourn the meeting. The motion passed unanimously. Ms. Cohen, Board Chair, adjourned the meeting at 9:10 p.m.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

MM:bds

Attachments:

No Attachments

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

2. Special Meeting – March 22, 2007

Enclosed for Board review and approval are the minutes of the Special Board Meeting of March 22, 2007.

RECOMMENDED ACTION: Approve the minutes of the Special Board Meeting of March 22, 2007.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Special Meeting
March 22, 2007

The Board of Education
Wayzata Public Schools

A Special meeting of the Board of Education of Wayzata Public Schools was held March 22, 2007, beginning at 5:30 p.m. in the District Administration Building, 210 County Rd. 101 N., Plymouth, MN 55447.

1. CALL TO ORDER/ROLL CALL

A Special Meeting of the Board of Education of Independent School District 284 was convened on Thursday, March 22, 5:30 p.m. in the Board Room of the District Administration Building, 210 County Road 101 North, Plymouth, Minnesota, pursuant to due notice.

Call to Order
Roll Call

Others Present: Colleen O. Erickson, Annie Doughty, Alan Hopeman, Jr., Bob Noyed, Pat Harris, Fred Retzliff, and Barb Yost.

2. ACTION ON MIDDLE SCHOOL BOUNDARY RECOMMENDATIONS
Superintendent Ostlund

Action on Middle
School Boundary
Recommendations –
Superintendent
Ostlund

In the course of modifying elementary attendance boundaries this year, the Administration also decided to review middle school boundaries. This review was initiated primarily to assess the enrollment trends among the three middle schools. If the middle school enrollments were becoming imbalanced, the district can make some adjustments now, and coordinate these changes with the elementary boundary changes.

Last year's Attendance Boundary Task Force was focused almost exclusively on elementary boundaries. The elementary boundary adjustment task required so much energy and resources that middle school boundaries could not be addressed.

A review of that data shows that, indeed, middle school enrollments are becoming imbalanced. Of the resident students who currently attend our elementary schools, increasing numbers over the next six years live in the Central attendance area, and declining numbers in the West and East attendance areas. Further, growth in student numbers from new housing developments over the next five years are more heavily concentrated in Central's attendance areas.

By changing the middle school assignment for four neighborhoods, the imbalance among middle schools will be substantially reduced. In addition, for each of these

neighborhoods, the elementary students will move to the same middle schools as most or all of their elementary classmates.

The neighborhoods proposed to be moved are as follows:

1. Plum Tree – move from Central Middle School to West Middle School. This area includes 33 students for 2007-08.
2. Golfview – move from Central Middle School to East Middle School. This area includes 13 middle school students in 2007-08.
3. Timber Creek and Harvest Hills – move from Central Middle School to East Middle School. This area was moved last month in the elementary boundary adjustments from Kimberly Lane to Plymouth Creek. It includes 24 middle school students in 2007-08.
4. Westbranch (East of Dunkirk) – move from Central Middle School to East Middle School. This area includes 40 middle school students next year.

Students in these areas who are entering 6th, 7th, or 8th grade in 2007-08 may choose to attend their previously assigned middle school through completion of middle school. Transportation will be provided in 2007-08 to either of the student's schools (previously assigned, or newly assigned). After 2007-08, transportation will not be provided to or from the previously assigned middle school, but these students will be able to catch a bus to that school at a designated bus stop in the attendance area for that school. However, if a student would have to cross a hazardous street to catch the bus during the second and third years of this "grandfather" period, the district will ensure that a safe alternative bus stop is provided.

A motion was made by Ms. Gleason and seconded by Ms. Droegemueller to approve the adjustment of the attendance boundaries for middle schools as presented, beginning with the 2007-08 school year.

Ms. Barb Yost, 4625 Urbandale Ct. N., Plymouth, MN (Plum Tree neighborhood) asked for the opportunity to address the Board. She stated concerns that she and others in her neighborhood had and asked a few questions which were referred to administration.

Board Chair Cohen called for the vote and the motion passed on a 4 – 2 vote, with Mr. Baufield and Mr. Landis voting no.

3. **ADJOURN**

There being no additional business before the School Board, a motion was made by Ms. Gleason and seconded by Mr. Moroz that the Special Board meeting be adjourned. Ms. Cohen, Board Chair, adjourned the Special meeting at 5:40 p.m

MM:bdS

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Finance and Business Recommendations

COMMENTS BY: Mr. Hopeman, Jr.

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for March 2007	\$ 2,732,595.87
Wire Transfer for February 2007	\$ 25,539,342.00

RECOMMENDED ACTION: Authorize payment as recommended.

Gifts

The District has received the following gifts, which are in compliance with current District policy and guidelines:

Amount	Donated By	Purpose
\$20.00	Morgan Stanley- Ann Johnson	Morgan Stanley Annual Appeal Employee Donation
\$25.00	David and Sally Hempel	Plymouth Creek T-Shirts for MN School of Excellence
\$30.00	Jill Combs	Wells Fargo Educational Matching Gift Program
50.00	Cindy Mohr	Wells Fargo Educational Matching Gift Program
67.31	Cindy Mohr	Wells Fargo Educational Matching Gift Program
100.00	Allianz Life Insurance – Brett Miller	Employee Donation to Gleason Lake Elementary
100.00	Yogastudio in Plymouth, LLC.	Plymouth Creek T-Shirts for MN School of Excellence
100.00	East Middle School PTA	FCS Sewing Scholarships
120.00	Cindy Mohr	Wells Fargo Educational Matching Gift Program
161.52	Mark Ryshavy	Wells Fargo Educational Matching Gift Program

200.00	Lynda Stelter	Plymouth Creek T-Shirts for MN School of Excellence
200.00	Michael Clark	Plymouth Creek T-Shirts for MN School of Excellence
200.00	Plymouth Vision Center, Inc.	Plymouth Creek T-Shirts for MN School of Excellence
200.00	Interim Diagnostic Imaging, LLC.	Plymouth Creek T-Shirts for MN School of Excellence
200.00	Rule One Technologies	Plymouth Creek T-Shirts for MN School of Excellence
250.00	Doran's Landscaping & Design, Inc.	Plymouth Creek T-Shirts for MN School of Excellence
250.00	KiddyWampus, Inc.	Ralph's World Community Concert Support
400.00	Snip-Its	Ralph's World Community Concert Support
1200.00	TGIFriday's Inc.	Ralph's World Community Concert Support
3,000.00	Gleason Lake elementary PTA	Field Trip Expenses for January – June 2007
11,585.00	Greenwood Elementary PTA	Furniture for the Media Center
\$ 18,458.83		

RECOMMENDED ACTION: Approve the above listed gifts to be used as designated.

Motion by:_____	Yes_____	Passed_____
Second by:_____	No_____	Failed_____
Abstentions_____		

**WAYZATA PUBLIC SCHOOLS
MONTHLY CHECK DISBURSEMENT SUMMARY
MARCH 2007**

CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
326889	FIRST STUDENT, INC	TRANSPORTATION	3/15/2007	333,177.98
327300	MN TEACHERS RETIREMENT ANNS	Payroll accrual	3/22/2007	180,506.95
327286	FIRST STUDENT, INC	TRANSPORTATION	3/22/2007	169,993.60
326847	INTERMEDIATE DIST 287	MONTHLY PRE-BILL MAR 2007	3/15/2007	131,175.00
326853	ADAM SERVICES	TRANSPORTATION	3/15/2007	120,803.68
327263	TIERNEY BROTHERS, INC.	TECH LABOR INSTALL 60 ROOMS WHS	3/20/2007	102,941.88
326805	XCEL ENERGY	MONTHLY SERVICE	3/8/2007	91,419.08
327306	PUBLIC EMPLOYEES RETIREMENT AS	Payroll accrual	3/22/2007	81,153.09
327304	CITY OF PLYMOUTH - FINANCE DEP	OFFICER FOR 2ND HALF OF SCHOOL YEAR	3/22/2007	80,206.47
327309	TIES	WATS NOV 2006 MONTHLY BILLING	3/22/2007	63,863.32
326804	WEST METRO LEARNING	CONT SERV	3/8/2007	63,800.00
327196	CATES CONSTRUCTION, J. S.	CMS KITCHEN REMODEL	3/20/2007	63,608.83
327524	WEST METRO EDUCATION PROGRAM	PAY WMEP FOR NUA DISTRICT CONTRIBUT	3/30/2007	60,000.00
326845	WAYZATA EDUCATION ASSN	Payroll accrual	3/15/2007	41,788.44
327434	FIDELITY INVESTMENTS	Payroll accrual	3/30/2007	37,935.65
326802	UPPER LAKE FOODS	GROCERIES	3/8/2007	31,946.46
327415	UPPER LAKE FOODS	GROCERIES	3/27/2007	30,593.58
327268	UPPER LAKE FOODS	GROCERIES	3/20/2007	30,339.66
326974	UPPER LAKE FOODS	GROCERIES	3/15/2007	29,444.45
326816	FIDELITY INVESTMENTS	Payroll accrual	3/15/2007	25,032.18
327420	WELLNESS INC.	PROF SERVICE	3/27/2007	24,488.01
327448	NORTH CENTRAL TRUST/FBO WAYZAT	Payroll accrual	3/30/2007	22,825.00
326892	GENERAL SHEET METAL	CMS INDOOR AIR QUALITY MDE#85199	3/15/2007	21,850.00
326877	DIVERSIFIED SNACK DISTRIBUTION	GROCERIES	3/15/2007	21,783.84
326814	EDUCATION MN ESI BILLING TRUST	Payroll accrual	3/15/2007	21,325.38
326954	SKYWARD INC	TECH - BLANKET SKYWARD HOURS	3/15/2007	20,040.00
327372	MACPHAIL CTR FOR MUSIC	PROF SERVICE FALL 06/07	3/27/2007	20,010.00
326943	RELATE COUNSELING CTR	PSYCHIATRIC SRVS LCTS GRANT	3/15/2007	18,732.30
326818	FRANKLIN-TEMPLETON	Payroll accrual	3/15/2007	18,130.33
327436	FRANKLIN-TEMPLETON	Payroll accrual	3/30/2007	17,432.89
326948	SCHROEDER CO, INC	GROCERIES	3/15/2007	16,611.50
327278	BLAKE LOWER SCHOOL	PRIVATE SCHOOL REIMBURSEMENT	3/22/2007	15,161.42
326808	AMERIPRISE FINANCIAL SERVICES,	Payroll accrual	3/15/2007	14,997.20
327425	AMERIPRISE FINANCIAL SERVICES,	Payroll accrual	3/30/2007	14,897.20
327201	DAKOTA FOOD EQUIPMENT INC	CMS KITCHEN REMODEL	3/20/2007	14,814.40
326820	GREAT WEST LIFE & ANNUITY - US	Payroll accrual	3/15/2007	14,738.46
327438	GREAT WEST LIFE & ANNUITY - US	Payroll accrual	3/30/2007	14,738.46
326989	XEROX CORP	WMS COPIER BLANKET	3/15/2007	14,605.77
326837	T ROWE PRICE	Payroll accrual	3/15/2007	14,544.52
327456	T ROWE PRICE	Payroll accrual	3/30/2007	14,544.52
327227	JOHNSON CONTROLS	WAYZATA ICE ARENA CHILLER	3/20/2007	13,830.93
326993	AIRPORT, PIONEER & TOWN TAXI	TRANSPORTATION	3/16/2007	13,214.00
326961	ST. LOUIS PARK TRANSPORTATION	TRANSPORTATION	3/15/2007	13,060.75
327365	INSPIC, INC.	PROF SERVICE	3/27/2007	12,605.00
326834	SCHOOL SERVICE EMPLOYEES	Payroll accrual	3/15/2007	10,657.67
327453	SCHOOL SERVICE EMPLOYEES	Payroll accrual	3/30/2007	10,657.67
326850	RELIA STAR LIFE INSURANCE CO	Payroll accrual	3/15/2007	10,241.92
327069	CITY OF PLYMOUTH - FINANCE DEP	WATER	3/16/2007	9,705.28
326960	SPUNKMEYER INC., OTIS	GROCERIES	3/15/2007	8,716.58
326875	CORP EXPRESS	SUPPLIES	3/15/2007	8,528.39
326846	ZURICH KEMPER/ANNUITY PREM RES	Payroll accrual	3/15/2007	8,401.00
327464	ZURICH KEMPER/ANNUITY PREM RES	Payroll accrual	3/30/2007	8,401.00
326842	VALIC	Payroll accrual	3/15/2007	8,043.39
327461	VALIC	Payroll accrual	3/30/2007	8,043.39
327212	FIRST STUDENT, INC	TRANSPORTATION	3/20/2007	7,970.02
327444	MET LIFE	Payroll accrual	3/30/2007	7,601.01

326941	PROJECT SOAR	LEVY SHARE OF FUNDING FOR PROJECT S	3/15/2007	7,500.00
327324	BOILER SERVICES, INC	LABOR & MATERIALS	3/27/2007	7,482.69
326976	VOSS LIGHTING	SUPPLIES MDE#23345	3/15/2007	7,235.00
327513	NW EVALUATION ASSN	STEPPING STONES WORKSHOP, 11-9-06	3/30/2007	6,950.00
326826	MET LIFE	Payroll accrual	3/15/2007	6,701.01
327433	EQUITABLE LIFE	Payroll accrual	3/30/2007	6,680.11
326815	EQUITABLE LIFE	Payroll accrual	3/15/2007	6,420.11
326869	CHILDEHELP	LCTS GRANT	3/15/2007	6,236.40
327188	ALPHA VIDEO & AUDIO, INC	TECH BV TV STUDIO	3/20/2007	5,896.00
326899	HEEZEN, LAURA	CONT SERV	3/15/2007	5,655.00
327411	TSP	PROF SERVICE	3/27/2007	5,462.89
326857	ANCHOR PAPER CO	INVENTORY COLORED PAPER CASH DISCOU	3/15/2007	5,409.60
326851	A.H. BENNETT CO	HATCH RAIL MDE#85044	3/15/2007	5,340.00
327432	EDUCATION MN ESI BILLING TRUST	Payroll accrual	3/30/2007	5,276.08
327329	CAL SPAS OF MINNESOTA	SPA FOR WHS - FUNDRAISING AUCTION	3/27/2007	5,100.00
327421	WORLD ALMANAC EDUCATION	CMS - FOUNDATION MONEY BOOKS FOR ME	3/27/2007	4,889.46
327385	NATIONAL KARATE SCHOOLS	KARATE CLASSES	3/27/2007	4,755.00
327315	XEROX CORP	INVENTORY STAPLES XEROX WCP 232	3/22/2007	4,740.00
327521	SOMMERFELD, SUSAN	CONFERENCE EXPENSE - HOTEL ROOMS	3/30/2007	4,574.41
326978	WAYZATA COMMUNITY CHURCH	LEASE	3/15/2007	4,362.05
327228	KARGES-FAULCONBRIDGE, INC. EN	PROF SERVICE	3/20/2007	4,291.22
326796	TRIO SUPPLY CO	ACCT #364200	3/8/2007	4,222.13
326864	BIX PRODUCE CO	GROCERIES	3/15/2007	4,134.85
327219	HAMEL BUILDING CTR	HS - SUPPLIES	3/20/2007	4,050.49
326821	HORACE MANN LIFE INSURANCE CO	Payroll accrual	3/15/2007	3,877.79
327439	HORACE MANN LIFE INSURANCE CO	Payroll accrual	3/30/2007	3,877.79
327269	VOSS LIGHTING	SUPPLIES MDE#23345	3/20/2007	3,836.00
326990	YOUTH FRONTIERS, INC	CMS - 7TH COURAGE RETREAT	3/15/2007	3,790.00
326938	POSTMASTER	REPLENISH POSTAGE	3/15/2007	3,774.75
326843	WADDELL & REED, INC.	Payroll accrual	3/15/2007	3,771.23
327462	WADDELL & REED, INC.	Payroll accrual	3/30/2007	3,771.23
327528	XEROX CORP	TRANSPORTATION COPIER BLANKET	3/30/2007	3,722.62
326838	TWENTIETH CENTURY INVESTORS	Payroll accrual	3/15/2007	3,580.21
327457	TWENTIETH CENTURY INVESTORS	Payroll accrual	3/30/2007	3,580.21
327280	BUCK, NATE	ATH - OFFICIALS FOR WEST BASKETBALL	3/22/2007	3,340.00
327347	FIRST STUDENT, INC	TRANSPORTATION	3/27/2007	3,202.32
327483	EDUCATION TRUST, INC., THE	COUNSELOR TRAINING	3/30/2007	3,196.57
326806	AETNA LIFE INS & ANNUITY CO	Payroll accrual	3/15/2007	3,106.68
327423	AETNA LIFE INS & ANNUITY CO	Payroll accrual	3/30/2007	3,106.68
326937	PLYMOUTH DIAL-A-RIDE	DIAL A RIDE TICKETS	3/15/2007	3,000.00
326965	TEENS ALONE	CRISIS INTERVENTION SERVICES	3/15/2007	3,000.00
327085	SRF CONSULTING GROUP, INC.	PROF SERVICE	3/16/2007	3,000.00
326865	BROWN'S ICE CREAM CO	GROCERIES	3/15/2007	2,944.42
327368	JAY TECH, INC	POOL SUPPLIES	3/27/2007	2,926.75
327289	GRAND RIOS INDOOR WATER PARK	FIELD TRIP FEES-BALANCE	3/22/2007	2,876.00
327516	RENAISSANCE LEARNING, INC	SH-MEDIA	3/30/2007	2,779.43
326944	RIBNICK FURS	HS - SUPPLIES	3/15/2007	2,695.00
327391	PIERRE FOODS, INC.	GROCERIES	3/27/2007	2,646.70
326898	HEALTH PROMOTION RESOURCES	LCTS GRANT	3/15/2007	2,600.00
326830	NORTHERN LIFE INSURANCE	Payroll accrual	3/15/2007	2,584.03
327449	NORTHERN LIFE INSURANCE	Payroll accrual	3/30/2007	2,584.03
327503	METRO ATHLETIC SUPPLY	CMS - PE EQUIPMENT	3/30/2007	2,548.70
327258	SORBO, KAREN	HS - SERVICES	3/20/2007	2,500.00
327305	PLYMOUTH CREEK CTR	ATH - G LAX FIELDHOUSE RENTAL	3/22/2007	2,500.00
326788	FOOD CONCEPTS INC, J.H.	ACCT #ACOM3888	3/8/2007	2,419.68
326977	WATER POWER, LLC	BOTTLED WATER	3/15/2007	2,415.36
327282	CHILDRENS THEATRE CO	FOR 4-19-07 - 8TH GRADE FIELD TRIP	3/22/2007	2,371.50
326792	MN SCHOOL BOARDS ASSN - INSURA		3/8/2007	2,275.90
326783	CORP EXPRESS	TECHNOLOGY FLEETWOOD CABINETS	3/8/2007	2,186.50
326949	SCHUMACHER WHOLESALE MEATS INC	GROCERIES	3/15/2007	2,180.50
326890	GATEWAY COMPANIES INC	TECH - GATEWAY COMPUTER PURCHASES	3/15/2007	2,126.16
327234	MARTIN-MCALLISTER	PROF SERVICE	3/20/2007	2,100.00
326854	ADI	SUPPLIES	3/15/2007	2,082.00

326811	CITY COUNTY FEDERAL CREDIT UNI	Payroll accrual	3/15/2007	2,022.94
327428	CITY COUNTY FEDERAL CREDIT UNI	Payroll accrual	3/30/2007	2,022.94
327395	RETROFIT RECYCLING, INC	SERVICE MDE#85088	3/27/2007	2,021.76
326968	TIERNEY BROTHERS, INC.	SH-LAMINATOR	3/15/2007	1,974.00
326839	UNITED EDUCATORS CREDIT UNION	Payroll accrual	3/15/2007	1,928.00
327458	UNITED EDUCATORS CREDIT UNION	Payroll accrual	3/30/2007	1,928.00
326827	MN CHILD SUPPORT - PAYMENT CTR	Payroll accrual	3/15/2007	1,874.25
327445	MN CHILD SUPPORT - PAYMENT CTR	Payroll accrual	3/30/2007	1,874.25
327291	HISTORY THEATRE	TRIP ON 3-23-07	3/22/2007	1,834.00
327285	FESTIVAL OF NATIONS	FIELD TRIP ENTRY FEES	3/22/2007	1,820.00
327060	OSTLUND, ROBERT	CONVENTION EXPENSE	3/16/2007	1,815.85
327217	GRAINGER INC., W. W.	SUPPLIES	3/20/2007	1,814.13
326929	NW EVALUATION ASSN	WORKSHOP PACKETS FOR MAP TRAINING	3/15/2007	1,812.50
327362	HILL CO, ROBERT B.	TRANSPORTATION	3/27/2007	1,761.20
327370	KIDZ ART	PROF SERVICE	3/27/2007	1,760.00
326867	CAROLINA BIOLOGICAL SUPPLY CO.	SUPPLIES	3/15/2007	1,754.08
326975	US BANK	ADMIN FEES	3/15/2007	1,667.50
326775	BACK 2 BASICS LEARNING LLC DBA		3/8/2007	1,566.00
327417	VOSS LIGHTING	INVENTORY LAMPS AND BALLAST	3/27/2007	1,560.10
327078	SARFF, GAIL	SUPPLIES	3/16/2007	1,534.84
326919	MIDWEST COLLEGIATE SKI ASSN.	ATH - ALUMINUM GATES AND KEYS - ALP	3/15/2007	1,525.56
327087	TEENS ALONE	LCTS FUNDS	3/16/2007	1,500.00
327248	PACIFIC EDUCATIONAL GROUP, INC	PROF SERVICE	3/20/2007	1,500.00
326924	NAKED JUICE	BEVERAGES	3/15/2007	1,497.44
327360	HI-TECH REFRIGERATION	SERVICE	3/27/2007	1,452.29
327419	WAYZATA COMMUNITY CHURCH	PRESCHOOL TUITION	3/27/2007	1,448.23
327272	WORLD ALMANAC EDUCATION	CMS - MEDIA CENTER BOOKS	3/20/2007	1,390.07
327495	JASPER, LEANNE	CONVENTION EXPENSE	3/30/2007	1,356.43
326832	ORCHARD TRUST CO AS	Payroll accrual	3/15/2007	1,332.30
327451	ORCHARD TRUST CO AS	Payroll accrual	3/30/2007	1,332.30
326873	CORN, MARTHA	CONT SERV	3/15/2007	1,330.00
327511	NEOPOST INC.	ANNUAL FOLDER EQUIPMENT MAINTENANCE	3/30/2007	1,330.00
327273	YOGASTUDIO	PROF SERVICE	3/20/2007	1,328.60
327442	LUTHERAN BROTHERHOOD/THRIVENT	Payroll accrual	3/30/2007	1,314.17
326913	MARK'S WORLD OF TECHNOLOGY	TECH MARKS WORLD OF TECHNOLOGY	3/15/2007	1,310.00
326780	C & K SCREEN PRINTING	ATH - DANCE TEAM T SHIRTS	3/8/2007	1,272.00
327208	FACTS ON FILE INC	HS - SUPPLIES	3/20/2007	1,270.63
327330	COMMERCIAL DOOR SYSTEMS, INC	SUPPLIES-REPLACEMENT CLOSER	3/27/2007	1,243.86
326858	APEX ONLINE DEVELOPMENT	PROF SERVICE MDE#85093	3/15/2007	1,235.04
326824	LUTHERAN BROTHERHOOD/THRIVENT	Payroll accrual	3/15/2007	1,214.17
326950	SEW EASY DESIGNS	SEWING KITS	3/15/2007	1,211.75
327406	SUNBURST CHEMICALS, INC	SUPPLIES	3/27/2007	1,210.23
327189	BARTON SAND & GRAVEL CO	SAND / SALT	3/20/2007	1,193.75
327229	KENNEDY & GRAVEN CHARTERED	PROF SERVICE	3/20/2007	1,188.00
326881	DUDDING, JAY	DANCE CLASSES	3/15/2007	1,170.00
327431	CORPORATE HEALTH SYSTEMS, INC	Payroll accrual	3/30/2007	1,164.35
327334	DOLL, SHARYN	CONVENTION EXPENSE	3/27/2007	1,142.78
327332	CORPORATE HEALTH SYSTEMS, INC	FLEX PROCESSING FOR MAR 2007	3/27/2007	1,135.15
327202	DOMINO'S PIZZA #1966	PIZZA	3/20/2007	1,131.00
327335	DOMINO'S PIZZA #1966	PIZZA	3/27/2007	1,131.00
326932	OLSEN FIRE INSPECTION, INC	SERVICE MDE#85130	3/15/2007	1,118.00
327314	WEST LUTHERAN HIGH SCHOOL	PRIVATE SCHOOL REIMBURSEMENT - WEST	3/22/2007	1,108.61
326793	ON CALL CLINICIANS	CONT SERV	3/8/2007	1,088.00
327405	STANFIELD CO INC., JAMES	HS - SUPPLIES	3/27/2007	1,052.70
326940	PROFESSIONAL INTERPRETING	CONT SERV	3/15/2007	1,027.30
326966	THE BAKKEN	GW-4TH GRADE FIELD TRIP	3/15/2007	1,026.00
326807	AID ASSN FOR LUTHERANS	Payroll accrual	3/15/2007	1,022.65
327424	AID ASSN FOR LUTHERANS	Payroll accrual	3/30/2007	1,022.65
327265	TSP	PROF SERVICE	3/20/2007	1,014.79
327328	BUCK, NATE	ATH - OFFICIALS FOR EAST BASKETBALL	3/27/2007	1,000.00
327331	COMMERCIAL KITCHEN SERVICES	SERVICE	3/27/2007	997.41
327207	EDUCATION TO GO	PROF SERVICE	3/20/2007	965.25
327197	COMMERCIAL DOOR SYSTEMS, INC	WEST DOOR/LOCKSET REPLACEMENT	3/20/2007	958.22

327341	EARTHGRAINS CO, THE	CUST#29791335 BREAD	3/27/2007	949.71
327440	INTERNAL REVENUE SERVICE US TR	Payroll accrual	3/30/2007	944.48
326953	SHAMROCK GROUP	SNACKS	3/15/2007	921.40
327293	INTERMEDIATE DIST 287	HEQ STRUCTURED FORM OF FORMATIVE AS	3/22/2007	920.00
326979	WAYZATA HIGH SCHOOL SENIOR	PARENT VOLUNTEER HOURS FEB 2007	3/15/2007	912.50
327491	INGRAM LIBRARY SERVICES	SUPPLIES	3/30/2007	906.01
327493	INTERMEDIATE DIST 287	DESTINATION IMAGINATION TOURNEY FEE	3/30/2007	900.00
326833	PHOENIX HOME LIFE MUTUAL INS	Payroll accrual	3/15/2007	882.99
327452	PHOENIX HOME LIFE MUTUAL INS	Payroll accrual	3/30/2007	882.99
326894	GJORAAS, DEB	CONT SERV	3/15/2007	880.00
327320	BAKER & TAYLOR	HS - BOOKS	3/27/2007	861.97
327203	DOMINO'S PIZZA #1937	PIZZA	3/20/2007	861.00
327336	DOMINO'S PIZZA #1937	PIZZA	3/27/2007	861.00
326920	MINDPLANE	PROF SERVICE	3/15/2007	855.00
326887	FIRE CONTROL CO	SERVICE MDE#85127	3/15/2007	852.80
326778	BOYD, CHRISTINE	HS - REIMBURSEMENT	3/8/2007	840.42
327312	WAYZATA, CITY OF	WATER/SEWER	3/22/2007	836.75
326935	PEPPER & SON INC., J. W.	VOCAL MUSIC	3/15/2007	835.15
326905	INTA JUICE	BEVERAGES	3/15/2007	810.00
327218	HALGREN, BRUCE	RETIREE HEALTH INSURANCE REIMBURSEM	3/20/2007	810.00
327367	INTA JUICE	SNACKS	3/27/2007	792.00
327226	J & J GLASS & GLAZING INC	SERVICE	3/20/2007	779.83
326819	GALIC DISBURSING CO	Payroll accrual	3/15/2007	774.21
327437	GALIC DISBURSING CO	Payroll accrual	3/30/2007	774.21
327244	NEW WAY HYPNOSIS CLINIC, INC	PROF SERVICE	3/20/2007	756.00
326784	DOMINO'S PIZZA #1966	CUSTOMER #66-0000001	3/8/2007	754.00
327333	DALBEC ROOFING CO	LABOR & MATERIALS REPAIR LEAK IN RO	3/27/2007	747.00
326922	MN PRINT MANAGEMENT	HS - SUPPLIES	3/15/2007	740.62
326870	COMMERCIAL KITCHEN SERVICES	SUPPLIES	3/15/2007	740.38
326785	DOMINO'S PIZZA #1937	CUSTOMER # 37-0000001	3/8/2007	728.00
326825	MET LIFE-PLAN 231	Payroll accrual	3/15/2007	727.03
327443	MET LIFE-PLAN 231	Payroll accrual	3/30/2007	727.03
326883	EARTHGRAINS CO, THE	CUST#29791335 BREADS	3/15/2007	725.40
327206	EARTHGRAINS CO, THE	CUST#29791335 BREADS	3/20/2007	702.91
326803	US ENERGY SERVICES, INC		3/8/2007	700.00
326848	OSTLUND, ROBERT	AUTO ALLOWANCE MAR 2007	3/15/2007	700.00
327381	MINORITIES & SUCCESS	STATEMENT AD	3/27/2007	695.00
326880	DOMINO'S PIZZA #1937	PIZZA	3/15/2007	693.00
326957	SPIRITWEAR USA	ATH - T SHIRT FOR WRESTLING - STATE	3/15/2007	684.00
326964	TEAM SPORTING GOODS, INC	ATH - HYDRATION SYS	3/15/2007	676.15
326885	EDUCATION LOGISTICS, INC	LICENSE & MAINTENANCE FEES	3/15/2007	675.00
326909	KATOLIGHT CORP	SERVICE MDE#85123	3/15/2007	662.41
327323	BIXBY ENERGY	BULT SALT	3/27/2007	650.27
327005	CLARK, VIRGINIA	SUPPLIES	3/16/2007	645.00
327011	DOLL, SHARYN	SUPPLIES	3/16/2007	644.42
326829	NEW YORK LIFE	Payroll accrual	3/15/2007	642.25
327447	NEW YORK LIFE	Payroll accrual	3/30/2007	642.25
327251	POWELL, MARY	REIMBURSEMENT RETIREE HEALTH INSUR	3/20/2007	642.00
326840	UNITED WAY	Payroll accrual	3/15/2007	629.50
327459	UNITED WAY	Payroll accrual	3/30/2007	629.50
327497	JOSTENS, INC	HS - SUPPLIES	3/30/2007	622.84
327246	OCCASIONAL SWEETS, LLC	PROF SERVICE	3/20/2007	612.00
326955	SMITH, JAMIE	PROF SERVICE	3/15/2007	610.50
326918	MIDWEST COCA-COLA BOTTLING CO.	POP DELIVERIES	3/15/2007	609.85
326879	DOMINO'S PIZZA #1966	PIZZA	3/15/2007	609.00
326936	PEPSI-COLA	POP PURCHASES	3/15/2007	600.06
327240	MILLER, JONATHAN	CONT SERV	3/20/2007	600.00
326809	AMERICAN GENERAL ANNUITY INS.	Payroll accrual	3/15/2007	576.34
327426	AMERICAN GENERAL ANNUITY INS.	Payroll accrual	3/30/2007	576.34
326791	MCCARTHY, MARY		3/8/2007	576.00
326828	MN LIFE INSURANCE CO. ANNUITY	Payroll accrual	3/15/2007	575.30
327446	MN LIFE INSURANCE CO. ANNUITY	Payroll accrual	3/30/2007	575.30
327321	BARTON SAND & GRAVEL CO	SAND / SALT	3/27/2007	575.15

327233	MACIE PUBLISHING CO	PC SUPPLIES	3/20/2007	572.50
326835	TEENS ALONE	Payroll accrual	3/15/2007	565.00
327454	TEENS ALONE	Payroll accrual	3/30/2007	565.00
326933	OSSEO/BROOKLYN SCHOOL BUS CO	ATH - SPORT RUN FOR BASKETBALL	3/15/2007	553.00
327355	GRAINGER INC., W. W.	SUPPLIES	3/27/2007	549.76
327004	CHRISTENSEN, JANELLE	BOOKS	3/16/2007	543.60
327256	SCHAEFBAUER, RODGER	REIMBURSE MDE#85102	3/20/2007	540.68
326812	COMMUNITY HEALTH CHARITIES-MN	Payroll accrual	3/15/2007	536.50
327340	DVM PIZZA, INC	PIZZA	3/27/2007	536.50
327429	COMMUNITY HEALTH CHARITIES-MN	Payroll accrual	3/30/2007	536.50
326786	DVM PIZZA, INC		3/8/2007	529.25
326884	EASTER, MARK	HS - REPAIR	3/15/2007	525.00
326980	WOOG, ALICE	PROF SERVICE	3/15/2007	520.00
326810	AMERICAN UNITED LIFE	Payroll accrual	3/15/2007	518.97
327427	AMERICAN UNITED LIFE	Payroll accrual	3/30/2007	518.97
326946	SCHMITT MUSIC CO	INSTRUMENT REPAIRS	3/15/2007	516.00
327369	JOHNSON, SALLY	REIMBURSE	3/27/2007	505.37
326866	BUCK HILL SKI AREA	ATH - JV RACE TICKET - ALPINE	3/15/2007	504.00
326831	NORTHWESTERN MUTUAL LIFE	Payroll accrual	3/15/2007	499.34
327450	NORTHWESTERN MUTUAL LIFE	Payroll accrual	3/30/2007	499.34
327288	GOLF GALAXY	ATH - GOLF BALLS FOR GGO	3/22/2007	496.10
326910	KIDZ ART	PROF SERVICE	3/15/2007	484.00
326911	LEADER PRINTING	HS - SERVICES	3/15/2007	483.49
327319	ARTISTIC MOMENTS	CLASSES	3/27/2007	480.00
327382	MN SCHOOL NUTRITION ASSOCIATIO	CONFERENCE	3/27/2007	480.00
326882	DVM PIZZA, INC	PIZZA	3/15/2007	478.50
327410	TSI, INC	SUPPLIES MDE#85098	3/27/2007	475.00
327342	EARTHGRAINS CO, THE	CUST#29791335 BREADS	3/27/2007	470.24
326774	ANCHOR PAPER COMAPNY	HS - SUPPLIES	3/8/2007	466.37
327260	TALENT CTR, THE	PROF SERVICE	3/20/2007	454.30
327198	COMMERCIAL KITCHEN SERVICES	SERVICE	3/20/2007	453.24
327018	FALLS, DENISE	FOOD	3/16/2007	450.85
327318	ARENA SERVICES AND PRODUCTS	DASHER BOARD CLEANING	3/27/2007	450.00
327204	DVM PIZZA, INC	PIZZA	3/20/2007	449.50
327290	GTI SPORTS - FLEX GATES	ATH - ALPINE EQUIPMENT	3/22/2007	438.40
327249	PEPSI-COLA	POP PURCHASES	3/20/2007	431.13
326782	COMMERCIAL KITCHEN SERVICES		3/8/2007	428.45
326991	ZIEGLER INC	PARTS & LABOR MDE#85123	3/15/2007	422.45
327253	RETROFIT RECYCLING, INC	SERVICE MDE#23343	3/20/2007	418.75
326928	NEW HORIZONS COMPUTER LEARNING	HS - REGISTRATION	3/15/2007	416.50
327484	FIRST STUDENT, INC	TRANSPORTATON	3/30/2007	416.48
327034	JACOB WETTERLING FDN	SPEAKER 04/19/07	3/16/2007	407.62
326970	TRIARCO ARTS & CRAFTS, INC.	CMS - ART CLASSROOM SUPPLIES	3/15/2007	404.56
327222	HEART & SOUL	PROF SERVICE	3/20/2007	401.00
327505	MN ASSN OF SCHOOL BUSINESS OFF	SPRING CONF	3/30/2007	400.00
327518	ROBBINSDALE COOPER HIGH SCHOOL	ATH - ENTRY FEE - BASEBALL	3/30/2007	400.00
326962	SUNBURST CHEMICALS, INC	SUPPLIES	3/15/2007	395.84
326817	FIRST TRUST CORP	Payroll accrual	3/15/2007	390.01
327435	FIRST TRUST CORP	Payroll accrual	3/30/2007	390.01
327492	INTERMEDIATE DIST 287	PAY CATERING FEE TO INTER. DIST. 28	3/30/2007	390.00
327230	KRAEMER'S TRUE VALUE HOME CNTR	SUPPLIES	3/20/2007	388.67
326917	METRO ATHLETIC SUPPLY	ATH - STARTING BLOCKS	3/15/2007	384.50
327308	TIERNEY BROTHERS, INC.	INVENTORY - ENX BULBS	3/22/2007	373.50
326773	ALLEGRA PRINT & IMAGING	CMS - BAND PROGRAMS	3/8/2007	368.00
326906	INTERMEDIATE DIST 287	WORKSHOP	3/15/2007	360.00
326967	THOMSON GALE	HS - SUPPLIES	3/15/2007	356.27
326876	CUB FOODS	FOOD	3/15/2007	354.15
326921	MN HISTORICAL SOCIETY	FIFTH GRADE FIELD TRIP	3/15/2007	351.00
327311	WATSON, DWIGHT	SH-STAFF DEV	3/22/2007	350.00
327509	MOUND WESTONKA HIGH SCHOOL	ATH - ENTRY FEE - SOFTBALL	3/30/2007	350.00
327494	IVERSON, SUE	SUPPLIES	3/30/2007	346.22
326886	ELECTRIC SCIENTIFIC CO. INC.	SEMI-ANNUAL MAINTENANCE MDE#85127	3/15/2007	346.13
327472	CAROLINA BIOLOGICAL SUPPLY CO.	HS - SUPPLIES	3/30/2007	343.82

326844	WASHINGTON NATL LIFE INSURANCE	Payroll accrual	3/15/2007	338.63
327463	WASHINGTON NATL LIFE INSURANCE	Payroll accrual	3/30/2007	338.63
326897	GREENE, PATRICIA	PROF SERVICE	3/15/2007	335.00
327039	KIFFMEYER, CARI	AIRFARE	3/16/2007	333.80
326856	AMERICAN EDUCATIONAL PRODUCTS	8TH GRADE SCIENCE SUPPLIES	3/15/2007	332.20
327512	NIELSEN, MARY	RETIREE HEALTH INSURANCE REIMBURSEM	3/30/2007	330.90
327051	MINNETONKA TRANSPORTATION INC	TRANSPORTATION 2/23/07	3/16/2007	330.00
327337	DOUGHTY, ROSANNE	REIMBURSE	3/27/2007	322.59
327021	GIBSON, JANE	LODGING	3/16/2007	319.52
327232	LUM, JASON	PROF SERVICE	3/20/2007	318.00
327054	MOTES, DAVID	SITE VISITS	3/16/2007	317.99
327519	RUTTGER'S BAY LAKE LODGE	LODGING FOR CONFERENCE	3/30/2007	312.16
327470	BRAUN, BARRY	SUPPLIES	3/30/2007	304.83
327061	PAAR-OLSON, AIMEE	SUPPLIES	3/16/2007	301.89
326836	TEXAS CHILD SUPPORT DISBURSMEN	Payroll accrual	3/15/2007	300.00
326861	BENSON DIGITAL WORKS	HS - SERVICES	3/15/2007	300.00
327090	TOTAL ENTERTAINMENT PRODUCTION	PC HB PERFORMANCE	3/16/2007	300.00
327455	TEXAS CHILD SUPPORT DISBURSMEN	Payroll accrual	3/30/2007	300.00
327236	MCBEE SYSTEMS, INC	DEPOSIT TICKET BOOKS	3/20/2007	298.53
327399	RIO GRANDE TOOLS & EQUIPMENT	HS - SUPPLIES	3/27/2007	298.10
327349	FISCHER, MARY	REIMBURSE	3/27/2007	283.65
327281	CAROLINA BIOLOGICAL SUPPLY CO.	SUPPLIES	3/22/2007	282.08
326772	ACME TOOLS	HS - REPAIR	3/8/2007	281.99
327393	REALLY GOOD STUFF	GL - 1st grade	3/27/2007	276.93
326823	KELLER, JASMINE	Payroll accrual	3/15/2007	275.00
327441	KELLER, JASMINE	Payroll accrual	3/30/2007	275.00
327520	SHAKOPEE SENIOR HIGH SCHOOL	ATH - ENTRY FEE - BASEBALL	3/30/2007	275.00
327083	SLATER, CURTIS	SUPPLIES	3/16/2007	274.77
326822	INTERNAL REVENUE SERVICE US TR	Payroll accrual	3/15/2007	270.92
327350	FOSTER MN, INC	QUINCY KIT YEAR MAINT	3/27/2007	268.87
327195	CAMPBELL, LAUREN	SUPPLIES	3/20/2007	264.10
327402	SCIENCE EXPLORERS	PROF SERVICE	3/27/2007	261.00
327059	OSSEO/BROOKLYN SCHOOL BUS CO	TRANSPORTATION	3/16/2007	260.00
327363	HOPKINS COMMUNITY EDUCATION	MEALS	3/27/2007	258.00
327317	ALMEN, TIMOTHY	CHOIR EXPENSE	3/27/2007	253.00
326813	COMMUNITY SOLUTIONS FUND	Payroll accrual	3/15/2007	251.50
327430	COMMUNITY SOLUTIONS FUND	Payroll accrual	3/30/2007	251.50
326852	ACT	ACT ELECTRONIC SCORE REPORTING	3/15/2007	250.00
326930	NW SUBURBAN CHAMBER	MEMBERSHIP DUES 2007-BOB OSTLUND	3/15/2007	250.00
327225	INTERMEDIATE DIST 287	CMS - WORKSHOP REGISTRATION	3/20/2007	240.00
326971	TSBL DISTRIBUTING/TAYLOR SALES	SNACKS	3/15/2007	238.50
326927	NEOPOST INC.	AD BLDG MAIL MACHINE LEASE	3/15/2007	236.45
326925	NATIONAL TOURNAMENT OF CHAMPIO	HS - REGISTRATION	3/15/2007	235.00
327400	ROBERTS, JAMES	POOL CLASS	3/27/2007	229.00
327302	OSSEO/BROOKLYN SCHOOL BUS CO	ATH - SPORT RUN FOR G BB	3/22/2007	228.00
327056	OGMAN, ELLEN	REIMBURSE	3/16/2007	227.95
326795	SUNBURST CHEMICALS, INC		3/8/2007	227.11
326907	JEFFERSON LINES	CHARTER BUS TO MN CAPITOL	3/15/2007	225.00
327502	MATH MASTERS OF MN	THREE TEAM REGISTRATIONS	3/30/2007	225.00
327045	LIDSKY, AMY	ART SUPPLIES	3/16/2007	224.66
327409	TRANS-MISSISSIPPI BIOLOGICAL	HS - SUPPLIES	3/27/2007	218.40
326878	DOGADALSKI, DENISE	ACCOMPANIST	3/15/2007	214.00
326841	US DEPT OF EDUCATION	Payroll accrual	3/15/2007	209.40
327460	US DEPT OF EDUCATION	Payroll accrual	3/30/2007	209.40
327418	WARZEHA, CHERYL	SUPPLIES	3/27/2007	208.35
327358	HEITKAMP, MARY	ACCOMPANIST PAYMENT FOR 2006-2007 5	3/27/2007	207.00
327486	FUZZEY, JENNIFER	CONFERENCE EXPENSE	3/30/2007	201.75
327050	MILLER, JAMES	SUPPLIES	3/16/2007	201.71
326916	MERZER, SHEILA	CONT SERV	3/15/2007	200.00
326995	ANDERSON, MARY	REIMBURSE	3/16/2007	199.86
327199	COMPUTING TECHNOLOGY INDUSTRY	HS - DUES	3/20/2007	195.00
326942	PUMP & METER SERVICE, INC	LABOR & SUPPLIES MDE#85071	3/15/2007	191.50
327490	HENRY SIBLEY	ATH - ENTRY FEE - SOFTBALL	3/30/2007	190.00

327264	TOLLISON, KRISTIN	REIMBURSE	3/20/2007	188.95
327313	WAYZATA HIGH SCHOOL	REIMBURSE WHS FOR MS CHOIR BUS	3/22/2007	188.92
326790	K-LOG	HS - SUPPLIES	3/8/2007	188.07
327242	MN COUNCIL FOR TEACHERS OF ENG	HS - REGISTRATION	3/20/2007	185.00
327377	MIDWEST AUDIO VISUAL CTR INC.	TECH MIDWEST AV REPAIR FOR IMCS	3/27/2007	185.00
327507	MN COUNCIL FOR TEACHERS OF ENG	CMS - CONFERENCE REGISTRATION	3/30/2007	185.00
327353	GRACK, JODI	SUPPLIES	3/27/2007	183.38
327049	MERZ, IRENE	REIMBURSEMENT	3/16/2007	182.85
327200	DAILY, JUDY	CMS - STUDENT REGISTRATION, PLAQUE	3/20/2007	182.00
327237	MCCLUSKEY, PAUL	PROF SERVICE	3/20/2007	180.00
327283	DAVE'S SPORT SHOP, INC	ATH - GAME SOCKS - BHOCKEY	3/22/2007	180.00
327094	WEST, DEBORAH	REIMBURSE	3/16/2007	170.77
327024	HANNON, JOSEPH	CLASS SUPPLIES	3/16/2007	169.16
327275	ZANER-BLOSER	HS - SUPPLIES	3/20/2007	168.24
326931	NUTRITIONAL WEIGHT & WELLNESS	PROF SERVICE	3/15/2007	153.00
326923	MP NEXLEVEL LLC	TECH CABLE LOCATE BLANKET	3/15/2007	152.56
326893	GENTLE SOLUTIONS	PROF SERVICE	3/15/2007	150.00
326901	HOY, JUDITH	CONT SERV	3/15/2007	150.00
327271	WILLAR, DAWN	CLASS & MEMBERSHIP	3/20/2007	150.00
327325	BOODY, CHARLES	PROF SERVICE	3/27/2007	150.00
327475	DETROIT LAKES HIGH SCHOOL	ATH - ENTRY FEE - B GOLF	3/30/2007	150.00
327496	JEFFERSON HIGH SCHOOL/BOYS SOC	ATH - ENTRY FEE - SOFTBALL	3/30/2007	150.00
327015	ELDRIDGE, ROB	HOME BASE WITHDRAWAL	3/16/2007	149.64
326903	INSIGHT MEDIA	BUSINESS ED MATERIALS - M. CORNWELL	3/15/2007	145.95
327190	BEHRMAN, JANE	CLASS FEE	3/20/2007	145.00
327223	HENDERSON, MANETTA	EDUCATION	3/20/2007	145.00
327351	FRANKLIN, CATHY	CLASS	3/27/2007	145.00
327373	MARTIN, JANET	CLASS	3/27/2007	145.00
327375	MCKINZIE, LINDA	CLASS	3/27/2007	145.00
327408	THINGVOLD, GAIL	CLASS	3/27/2007	145.00
327194	BUSHNELL SR, MICHAEL	REIMBURSE	3/20/2007	144.53
326956	SOHONI, ANEESH	HS - REIMBURSEMENT	3/15/2007	144.08
327023	HANILY-DOLAN, NANCY	SUPPLIES	3/16/2007	143.55
327192	BROWNE, CYNTHIA	REIMBURSE	3/20/2007	142.47
327082	SHOULTZ, LORI	LODGING	3/16/2007	140.61
327515	PROFESSIONAL INTERPRETING	TRANSLATION FEES	3/30/2007	140.00
327416	VETHE, ROBYN	SUPPLIES	3/27/2007	139.64
327193	BUCHMAN, SANDRA	REIMBURSE	3/20/2007	137.84
326900	HIGHSMITH CO	LIBRARY SUPPLIES	3/15/2007	135.70
327205	EAGAN HIGH SCHOOOL	HS - REGISTRATION	3/20/2007	132.00
327224	HOME DEPOT/GEFC	SUPPLIES	3/20/2007	130.94
327254	ROOT-O-MATIC	SCIENCE ROOM SINK	3/20/2007	130.00
326891	GEHANT, DIANE	ATH - REFUND FROM WRESTLING	3/15/2007	125.00
327003	CARTFORD, BARBARA	REGISTRATION	3/16/2007	125.00
327247	OSSEO HIGH SCHOOL	ATH - ENTRY FEE FOR JV GOLF	3/20/2007	125.00
326779	BRIGGS & MORGAN		3/8/2007	124.80
326914	MARS CO, W. P. & R.S.	SUPPLIES MDE#84953	3/15/2007	124.20
327257	SIGFORD, JANE	CONFERENCE	3/20/2007	123.89
327344	EDUCATIONAL INNOVATIONS, INC.	8TH GRADE SCIENCE SUPPLIES	3/27/2007	123.36
327466	APPLE COMPUTER, INC	TECH REPAIR BLANKET	3/30/2007	121.85
327074	ROBBINS, LOIS	REIMBURSE	3/16/2007	120.38
327284	ELSMORE AQUATICS	ATH - NOSE CLIPS FOR SYN	3/22/2007	120.00
327469	BENILDE/ST. MARGARETS SCHOOL	ATH - ENTRY FEE - SOFTBALL	3/30/2007	120.00
327476	EASTVIEW HIGH SCHOOL	ATH - ENTRY FEE - GGOLF - EASTVIEW	3/30/2007	120.00
327525	WHITE BEAR LAKE HIGH SCHOOL	ATH - ENTRY FEE - B GOLF	3/30/2007	120.00
327086	STAUBER, LEAH	REIMBURSE	3/16/2007	118.87
327058	OPHOVEN, LISA	SUPPLIES	3/16/2007	117.75
326855	AIM ELECTRONICS, INC	ATH - DRIVE - OA AND REPAIR	3/15/2007	117.39
327027	HARRIS, PATRICIA	REIMBURSE	3/16/2007	117.15
327412	U H L CO, INC	VALVE ASSEMBLY	3/27/2007	116.50
326781	CARSON-DELLOSA PUBLISHING CO.,	GL - Baker	3/8/2007	114.71
327030	HERZOG, JORDAN	SUPPLIES	3/16/2007	112.36
326794	PLANK ROAD PUBLISHING	SH-VOCAL	3/8/2007	112.25

326963	TANNERS BROOK GOLF COURSE	ATH - ENTRY FEE - B GOLF	3/15/2007	110.00
327241	MN ASSN FAMILY CONSUMER SCIENC	CONFIRMING PAYMENT FOR CONFERENCE 3	3/20/2007	110.00
327477	EASTVIEW HIGH SCHOOL	ATH - ENTRY FEE - B GOLF	3/30/2007	110.00
327396	RETZLOFF, FREDERIC	REIMBURSE	3/27/2007	109.88
327028	HELMKE, ELISA	SUPPLIES	3/16/2007	109.74
326787	EASTVIEW HIGH SCHOOL	HS - REGISTRATION	3/8/2007	108.00
327191	BIRNO, TRACE	OFFICIAL	3/20/2007	105.00
327261	THOMPSON, JASON	OFFICIAL	3/20/2007	105.00
327064	PETERSON, JAMES	SUPPLIES	3/16/2007	100.63
326789	GRAND RIOS INDOOR WATER PARK	FIELD TRIP DEPOSIT FEE	3/8/2007	100.00
326868	CHANHASSEN DINNER THEATRES	CUST#145559 PLAY DEPOSIT	3/15/2007	100.00
326952	SHAKOPEE SENIOR HIGH SCHOOL	ATH - ENTRY FEE - B GOLF	3/15/2007	100.00
327077	RUEBER, GW	DUES	3/16/2007	100.00
327279	BLOOMINGTON JEFFERSON HIGH SCH	ATH - ENTRY FEE - GGO	3/22/2007	100.00
327310	TROUP, JENNA	HS - REIMBURSEMENT	3/22/2007	100.00
327473	CHASKA HIGH SCHOOL	ATH - ENTRY FEE - GGO/CHASKA	3/30/2007	100.00
327481	EDEN PRAIRIE HIGH SCHOOL	ATH - ENTRY FEE - GGOLF	3/30/2007	100.00
327529	MN ASSN OF CAREER/TECH ADMINIS	SPRING CONFERENCE	3/30/2007	100.00
327013	EBERHARDT, JAMES	SUPPLIES	3/16/2007	99.00
327089	TOPP, ANNE	SUPPLIES	3/16/2007	98.98
327097	WINDSOR, CYNTHIA	SUPPLIES	3/16/2007	98.90
327238	MICHALAK II, RICHARD	REIMBURSE	3/20/2007	98.16
327043	LARSON, SARA	REIMBURSE	3/16/2007	97.49
327000	BOVITZ, DARCY	SUPPLIES	3/16/2007	97.11
327075	ROGERS, JUDY	REIMBURSE	3/16/2007	97.10
327326	BOYS TOWN PRESS/FATHER FLANAGA	HS - SUPPLIES	3/27/2007	96.15
327220	HANEY, LESLIE	HS - SUPPLIES	3/20/2007	95.77
327044	LEJONVARN, MIRIAM	SUPPLIES	3/16/2007	93.70
327401	SALLIOTTE SEELY, DIANE	SEWING MACHINE REPAIR	3/27/2007	91.85
327394	REENTS, BRADLEY	REIMBURSE	3/27/2007	90.55
326871	COMMISSIONER OF EDUCATION	CONFERENCE	3/15/2007	90.00
327352	GOPHER STATE ONE-CALL INC	TECH CABLE LOCATE BLANKET	3/27/2007	88.75
327091	TUMA, KRISTINE	REIMBURSE	3/16/2007	86.33
327035	JOHNSON, JANE	SUPPLIES	3/16/2007	86.12
327364	HORN-TURNER, JANET	REIMBURSE	3/27/2007	85.02
327042	LANKFORD, LYNDA	REIMBURSE	3/16/2007	84.58
327316	1ST LINE/LEEWES VENTURES LLC	CMS - POPCORN	3/27/2007	83.75
327339	DROEGEMUELLER, DAVID	REIMBURSE	3/27/2007	81.97
327301	MORRIS, GARY	REFUND OVERPAYMENT	3/22/2007	80.28
327390	PETTY CASH - HOME BASE GL	MISC	3/27/2007	80.20
327040	KIM, SUSAN	CLINIC FEE	3/16/2007	80.00
327378	MIDWEST COCA-COLA BOTTLING CO.	POP DELIVERY	3/27/2007	79.50
327298	MN STATE HIGH SCHOOL LEAGUE	ATH - SECTION MEDALS - DANCETEAM -	3/22/2007	76.00
326872	CONTINENTAL CLAY CO	SH-ART	3/15/2007	75.00
327276	ALEXANDRIA HIGH SCHOOL	ATH - ENTRY FEE - GGO	3/22/2007	75.00
327294	ISD #276	ATH - ENTRY FEE - GIRLS JV GOLF	3/22/2007	75.00
327343	EASTER, MARK	HS - REPAIRS	3/27/2007	75.00
327356	GUDDAL, CORINNE	CLASS	3/27/2007	75.00
327478	EDEN PRAIRIE HIGH SCHOOL	ATH - ENTRY FEE-B TRACK	3/30/2007	75.00
327479	EDEN PRAIRIE HIGH SCHOOL	ATH - ENTRY FEE-GTRACK	3/30/2007	75.00
327488	GULSVIG, ERIK	CONFERENCE EXPENSE	3/30/2007	74.62
327095	WIER, COLLEEN	REIMBURSE	3/16/2007	74.16
327025	HANRAHAN, MARGARET	UNIFORM	3/16/2007	73.01
327277	ATKINS, MARY	HOME SCHOOL REIMBURSEMENT - ATKINS	3/22/2007	72.89
326862	BEST PREP	HS - REGISTRATION	3/15/2007	72.00
327386	NELSON, SHELLY	TRAVEL EXPENSE	3/27/2007	70.11
327006	COLEMAN, DONNA	CONFERENCE	3/16/2007	70.00
327012	DORNBUSCH, LORY	CONFERENCE	3/16/2007	70.00
327020	FISH, JANET	CONFERENCE	3/16/2007	70.00
327474	CITY OF ST. PAUL - PARK & REC	CMS - 7TH GRADE FOSSIL HUNT PERMIT	3/30/2007	69.75
326896	GRAINGER INC., W. W.	SAFETY EYEWEAR MDE#84945	3/15/2007	69.60
327009	DEYOUNG, DARREN	OFFICIAL	3/16/2007	69.00
327052	MONITO, MIKE	OFFICIAL	3/16/2007	69.00

327065	PETERSON, RYAN	OFFICIAL	3/16/2007	69.00
327066	PETERSON, STANLEY	OFFICIAL	3/16/2007	69.00
326908	JET QUICK PRINTING	HS - SUPPLIES	3/15/2007	68.31
327517	RICE, KASSIDY	CONFERENCE EXPENSE	3/30/2007	66.62
327387	OSTLUND, ROBERT	CELL PHONE	3/27/2007	66.09
327499	LOBERG, MARY	CONFIRMING REFUND OF 8TH GRADE ACTI	3/30/2007	65.00
327072	REED, MARIE	REIMBURSE	3/16/2007	64.99
327033	HUME, AMANDA	REIMBURSE	3/16/2007	64.02
327384	MP NEXLEVEL LLC	TECH CABLE LOCATE BLANKET	3/27/2007	63.56
326859	APPLE COMPUTER, INC	TECH REPAIR BLANKET	3/15/2007	61.95
327002	BULLERT, STEVE	OFFICIAL	3/16/2007	61.00
327007	COOMBE, JEFF	OFFICIAL	3/16/2007	61.00
327010	DIXON, RALFORD	OFFICIAL	3/16/2007	61.00
327048	MANLY, JOHN	OFFICIAL	3/16/2007	61.00
327063	PEARCY, SCOTT	OFFICIAL	3/16/2007	61.00
327073	REVENIG, SCOTT	OFFICIAL	3/16/2007	61.00
327055	O'TOOLE, REBECCA	UNIFORM	3/16/2007	60.00
327270	WALT, DANIEL	OFFICIAL	3/20/2007	60.00
327296	MN ASSN OF SECONDARY SCHOOL PR	HS - REGISTRATION	3/22/2007	60.00
327100	ZYLLA, CASEY	SUPPLIES	3/16/2007	59.99
327032	HORAZDOVSKY, AMANDA	SUPPLIES	3/16/2007	58.90
327047	MAAS, RENE	REIMBURSE	3/16/2007	58.25
327036	JOHNSON, JERI	REIMBURSE	3/16/2007	58.20
327239	MILLER, JANET	REIMBURSE	3/20/2007	58.01
327062	PAETZEL, PAUL	PARKING	3/16/2007	57.27
327392	R & R SPECIALTIES, INC.	ICE BLADE GRIND	3/27/2007	56.30
326969	TRANS-MISSISSIPPI BIOLOGICAL	SUPPLIES	3/15/2007	54.20
327501	MARTINEZ, CAMEY	PROF SERVICE	3/30/2007	52.80
327221	HARRISON, DANA	HS - SUPPLIES	3/20/2007	52.19
326863	BIO CORP	HS - SUPPLIES	3/15/2007	51.43
327038	JONES, BRENNAN	SUPPLIES	3/16/2007	50.23
326912	LO, DEE	BROKEN INSTRUMENT	3/15/2007	50.00
327071	REDMAN, IRENE	CLASS	3/16/2007	50.00
327243	MN SPORTS TURF MGRS ASSN	2007 MEMBERSHIP RENEWAL	3/20/2007	50.00
327307	ST. LOUIS PARK DEBATE BOOSTERS	HS - REGISTRATION	3/22/2007	50.00
327359	HENN CNTY FINANCIAL MANAGEMENT	HAZARDOUS WASTE BILL 2007 MDE#85089	3/27/2007	50.00
327076	RUCHTI, JULIE	SHOES	3/16/2007	49.99
327383	MOONEY, JONATHAN	HS - SUPPLIES	3/27/2007	49.00
327292	HOPEMAN, ALAN	REIMBURSE	3/22/2007	48.91
327008	DEHN, SCOTT	OFFICIAL	3/16/2007	48.00
327096	WINCEK, JACQUELINE	OFFICIAL	3/16/2007	48.00
327287	GIBSON, THOMAS	OFFICIAL	3/22/2007	48.00
327295	LA SHOMB, ROGER	OFFICIAL	3/22/2007	48.00
327467	BARNHART, LAWRENCE	HS - REPAIR	3/30/2007	48.00
327480	EDEN PRAIRIE HIGH SCHOOL	ATH - ENTRY FEE-B TENNIS	3/30/2007	48.00
327389	PALMATIER, RACHEL	REIMBURSE	3/27/2007	47.87
326895	GOOLEY, SHELLY	CLASS CANCELLATION	3/15/2007	47.20
327053	MORROW, DON	OFFICIAL	3/16/2007	47.00
327084	SORENSEN, MATT	OFFICIAL	3/16/2007	47.00
327471	CALLOWAY HOUSE INC	SIXTH GRADE CLASS SUPPLY	3/30/2007	46.90
327487	GOHMAN, SARAH	CONFERENCE EXPENSE	3/30/2007	46.87
326947	SCHOOL LIBRARY JOURNAL	MAGAZINE SUBSCRIPTION	3/15/2007	45.88
327014	ELANDER, MARY	CERTIFICATION	3/16/2007	45.00
327376	METRO EDUCATIONAL COOP. SRV. U	WORKSHOP REGIS	3/27/2007	45.00
327380	MINDPLANE	PROF SERVICE	3/27/2007	45.00
327397	RICHARDS, MICHAEL	SUPPLIES	3/27/2007	41.62
327371	KOTTKE, KATHRYN	SUPPLIES	3/27/2007	41.43
327259	STEVENSON, SANDRA	REIMBURSE	3/20/2007	41.23
327500	MARIER, NICOLE	REIMBURSE	3/30/2007	40.89
327026	HANUS, GAIL	UNIFORM	3/16/2007	40.01
327037	JOHNSON, PAMELA	DUES	3/16/2007	40.00
327514	PC MAGAZINE	HS - SUPPLIES	3/30/2007	39.97
327510	MP NEXLEVEL LLC	TECH CABLE LOCATE BLANKET	3/30/2007	38.90

327252	R & R SPECIALTIES, INC.	ICE BLADE GRIND	3/20/2007	38.15
327245	NORDSTROM, KARIN	CLASS CANCELLATION	3/20/2007	38.00
327523	WALSH, NANCY	SUPPLIES	3/30/2007	37.76
327093	WEBER, THERESA	REIMBURSEMENT	3/16/2007	35.02
327348	FISCHER, JOSHUA	MEMBERSHIP	3/27/2007	35.00
327374	MATUSKA, LISA	HEALTH PROMOTION	3/27/2007	34.30
327379	MILLER, AMANDA	CONFERENCE EXPENSE	3/27/2007	34.28
327098	WONG, MARGARET	REIMBURSEMENT	3/16/2007	34.10
327422	ZEMLIN, LYNN	REIMBURSE	3/27/2007	33.56
327327	BRISLEY, SUSAN	SUPPLIES	3/27/2007	33.39
327250	PFEFFER, KRISTIN	SUPPLIES	3/20/2007	32.24
327092	VETHE, ROBYN	REIMBURSE REIMBURSE	3/16/2007	31.04
326926	NCS PEARSON INC	BAL OF TESTING FEES, DUE TO ERROR I	3/15/2007	30.00
327057	OLSON, ANNE	OFFICIAL	3/16/2007	30.00
327070	POLOVITZ, ALYSSA	OFFICIAL	3/16/2007	30.00
327274	YOUNG, HO	OVERPAYMENT OF FENCING FEE	3/20/2007	30.00
327403	SHANNON, KARI	INSERVICE	3/27/2007	30.00
327404	SHEPARD, TYLER	REGISTRATION	3/27/2007	30.00
327482	EDINA HIGH SCHOOL	ATH - ENTRY FEE -B TENNIS	3/30/2007	30.00
327506	MN BOOKSTORE	MN EDUCATION DIRECTORY	3/30/2007	29.95
327079	SCHULTZ, DAVID	EQUIPMENT REPAIR	3/16/2007	29.80
327322	BIO CORP	HS - SUPPLIES	3/27/2007	27.87
327338	DOYLE, MICHAEL	REIMBURSE	3/27/2007	27.60
327081	SELINGER, JUDITH	REIMBURSE	3/16/2007	27.25
327357	HAAS, DEBORAH	CLASS	3/27/2007	26.10
327001	BUCHER, KATHLEEN	REIMBURSE	3/16/2007	25.61
327029	HEROLD, MARK	SUPPLIES	3/16/2007	25.18
327508	MOUNDS VIEW HIGH SCHOOL	ATH - ENTRY FEE-B TRACK	3/30/2007	25.00
327255	SALLIOTTE SEELY, DIANE	BAL OF REPAIR & SUPPLIES	3/20/2007	24.15
327080	SCHUSTER, SHARON	UNIFORM	3/16/2007	24.01
326776	BERQUIST, JONI		3/8/2007	24.00
326951	SHAH, VANITA	PROF SERVICE	3/15/2007	24.00
327297	MN STATE HIGH SCHOOL LEAGUE	ATH - DANCE TEAM MEDALS - JAZZ	3/22/2007	24.00
327522	STEPHENS, REBECCA	SUPPLIES	3/30/2007	23.30
327213	FRASER-OLAUSEN, CATHY	REIMBURSE	3/20/2007	22.50
326996	BAKER, MELODY	SUPPLIES	3/16/2007	22.45
327407	SWENSON, AMY	SUPPLIES	3/27/2007	21.95
327031	HIBBS, KAREN	REIMBURSE	3/16/2007	21.83
327088	TOPIC, MARY	REIMBURSEMENT	3/16/2007	21.83
327235	MAYERON, JENNIFER	FOOD	3/20/2007	20.75
327398	RIDLEHOOVER, JEFFERY	REIMBURSE	3/27/2007	20.47
327041	KNUDSEN, LORI	WORKSHOP	3/16/2007	20.00
327498	KNUDSEN, LORI	WORKSHOP	3/30/2007	20.00
326915	MENARDS	HS - SUPPLIES	3/15/2007	19.04
327489	HARCOURT ACHIEVE	HS - BOOKS	3/30/2007	18.70
327231	LAQUA, TAMI	HS - SUPPLIES	3/20/2007	17.98
326998	BEISE, BARBARA	SUPPLIES	3/16/2007	17.47
327019	FISCHER, MARY	FOOD	3/16/2007	16.22
326999	BERNDT, AARON	VIDEO	3/16/2007	15.99
327022	GRISMER, SYLVIA	REIMBURSEMENT	3/16/2007	15.52
327046	LYBECK, KRISTINA	FOOD	3/16/2007	14.97
327017	ERICKSON, LORA	BOOKS	3/16/2007	14.23
327388	PAETZEL, PAUL	FOOD	3/27/2007	13.98
326902	INGRAM LIBRARY SERVICES	SUPPLIES	3/15/2007	13.59
326860	BALL, JANET	LUNCH ACCOUNT	3/15/2007	12.95
327016	ELLINGSON, ALAN	SUPPLIES	3/16/2007	11.99
326777	BOOKCASE, THE	CMS - PAPERBACK BOOKS	3/8/2007	11.56
326997	BARTEN, KRISTINA	REIMBURSE	3/16/2007	10.19
327468	BEHERNS, CINDY	INDEX CARDS	3/30/2007	7.47
327099	ZRUST, DAN	PARKING	3/16/2007	7.00
326994	ALLEN, STEPHANIE	REIMBURSEMENT	3/16/2007	6.11
327303	PEPPER & SON INC., J. W.	SUPPLIES	3/22/2007	4.00
327485	FISCHER, JOSHUA	CONFERENCE	3/30/2007	3.78

327504	MN ASSN OF CAREER/TECH ADMINIS	VOIDED	3/30/2007	0.00
326597	BERQUIST, JOHN	VOIDED	3/8/2007	(24.00)
326462	RIO GRANDE TOOLS & EQUIPMENT	VOIDED	3/21/2007	(106.68)
325956	MAINE EAST HIGH SCHOOL	VOIDED	3/28/2007	(285.00)
326249	PARK NICOLLET FOUNDATION	VOIDED	3/13/2007	(300.00)
				2,732,595.87

APPROVED BY: G. WILLIAM RUEBER
 CONTROLLER - ISD 284
 APRIL 4, 2007

JOHN A. MOROZ, TREASURER
 BOARD OF EDUCATION
 APRIL 9, 2007

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER,EFT AND ACH ACTIVITY
FEBRUARY 2007**

FINBUS
REPORTS

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$3,237,679
Wells Fargo-Checking	Federal P/R Taxes	2/1/2007	\$557,064
		2/16/2007	\$591,709
Wells Fargo-Checking	State P/R Taxes (MN)	2/1/2007	\$86,010
	State P/R Taxes (MN)	2/16/2007	\$92,047
	State P/R Taxes (WI)	2/28/2007	\$495
Wells Fargo-Checking	Delta Dental - Dental Claims	2/12/2007	\$79,404
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$683,946
Wells Fargo-Checking	Purchase Card Program	2/5/2007	\$292,839
Wells Fargo-Checking	MN Department Of Revenue - Sales & Use Tax	2/21/2007	\$368
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$87,947
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	2/15/2007	\$47,947
Wells Fargo-Checking	Neopost - Postage	2/6/2007	\$5,000
Wells Fargo-Checking	U.S. Bank Trust - Debt Payment - 2004A COP	2/1/2007	\$367,581
Wells Fargo-Checking	PMA/MN Trust - Operating Funds	2/23/2007	\$3,000,000
MSDLAF-General	Wells Fargo-Checking - Operating Funds	Multiple	\$8,348,340
Smith Barney	Wells Fargo-Checking - Investment Activity	2/28/2007	\$40,455
Dain Rauscher	Wells Fargo-Checking - Investment Activity	2/12/2007	\$39,737
		2/16/2007	\$16,937
		2/27/2007	\$27,500
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	2/12/2007	\$27,752
State of Minnesota	MSDLAF-General - State Aid Payments	Multiple	\$7,908,585
TOTAL ACTIVITY - FEBRUARY 2007			\$25,539,342

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. Approval of Agenda and Consent Agenda Items

ITEM: C. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Komlan Edeh Full-time Custodian East Middle
Open Position

Kathy Emslie 1.0 Hour Special Education Para Wayzata
New Student 2006-07 only Community Church

Perry Leger 5.25 Hour Special Education Para High School
Transfer – Larissa Lambertz 2006-07 only

Syeda Husain 1 Hour ELL Para District
Resignation – Lilly Perry

Adam Thiel 1.0 Industrial Technology Teacher High School
Resignation – Ryan Peterson

Contract Modification

Nacole Jarrett	CES Youth Enrichment Para	Contract ended 3/15/07
Caitlin Serrano	Social Studies, High School	From 1.0 to .67 (07-08)
Heather Zenzen	3 rd Grade Teacher, Birchview	From .8 to .5 (07-08)

Leave of Absence Without Pay

Mary Coleman, 5th Grade Teacher at Gleason Lake Elementary School, has requested a leave of absence without pay on May 18, 2007.

Disability/Child Care Leave of Absence

Becky Larson, High School Health Teacher, has requested a childcare leave of absence to begin with the birth of her baby which is due on June 1, 2007. She is requesting a leave of absence for the remainder of the 2006-2007 school year and August 27 through November 9, 2007 of the 2007-2008 school year.

Janal Petersen, Special Education Teacher currently on child care leave, has requested a child care leave of absence for the 2007-2008 school year.

Kristen Sonju, East Middle School Counselor, has requested a childcare leave of absence to begin with the birth of her baby which is due on July 21, 2007. She is requesting a leave of absence for the 2007-2008 school year.

Leave of Absence Without Pay

Dan Goodrich, High School Social Studies Teacher, has requested a leave of absence without pay for the 2007-2008 school year.

Retirement

Sandra Kandik, High School Family and Consumer Science Teacher, has announced her retirement effective June 12, 2007. Ms. Kandik has been a teacher in the District since 1994.

Resignation

Johannah Catino, Special Education Paraprofessional at Oakwood Elementary School, has resigned her position effective April 5, 2007.

Mark Hemingway, High School Vocal Music Teacher, has resigned his position effective June 12, 2007.

Becky O'Toole, Culinary Express at Plymouth Creek Elementary School, has resigned her position effective April 5, 2007.

Jeanne Peppel, Plymouth Creek Social Worker, has resigned her position effective June 12, 2007.

Penelope Pollack, High School Technology Paraprofessional, has resigned her position effective April 6, 2007.

Joy Szarke, Special Education Teacher currently on leave of absence, has resigned her position effective February 17, 2007.

Carly West, High School Special Education Paraprofessional, has resigned her position effective March 28, 2007.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. Superintendent's Reports and Recommendations

ITEM: D. Human Resource Services

COMMENTS BY: Ms. Annie Doughty

Professional Leaves of Absence for the 2007-2008 School Year

The Professional Leave Committee members, Tammy Arvig, Annie Doughty, Bruce Hanson, Steve Root, Kathy Simson and Karla Thompson, met on February 22, 2007 and recommend the following sabbatical leaves for the 2007-2008 school year:

Sabbatical Leaves

Mary Doege-Mallea	.5 Sabbatical (1 st Semester)	World Language	High School
--------------------------	---	----------------	-------------

Resource Teacher Sabbaticals

To Be Determined	0.5 Business – 1 year
To Be Determined	0.5 Music – 1 year
To Be Determined	0.5 Elementary Math – 2 years
To Be Determined	0.5 Secondary Math – 2 years
To Be Determined	0.5 World Language – 2 years

The sabbatical proposals as presented to the Professional Leave Committee were reviewed by the School Board Human Resources Committee.

RECOMMENDED ACTION: Approve the Sabbatical Leave requests established by the Professional Leave Committee and School Board Human Resources Committee.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: E. Required Board Review of Policies (Per 3-year Cycle)

COMMENTS BY: Superintendent Ostlund

1. Proposed Amendments to Board Policies and Regulations – Second Reading and Adoption

a. Board Policy and Regulations 605 and 605-R – “Teaching About Religion”

Added language from MSBA model policies.

RECOMMENDED ACTION: Accept for a second reading and adoption the proposed amendments to Board Policy and Regulations 605 and 605-R – “Teaching About Religion” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

TEACHING ABOUT RELIGION

POLICY: 605

The School Board recognizes the importance and legitimacy of religious views in a pluralistic society. However, it is not the place of the schools to promote particular related positions or doctrines. This stance of neutrality does not preclude the objective study or recognition of such faiths or positions as significant keys to historical and cultural understanding. Such study opportunities should take account of student's age and their potential to use information gained in a socially and personally useful manner.

The School District recognizes that one of its educational objectives is to increase its students' knowledge and appreciation of music, art, drama, and literature which may have had a religious basis or origin as well as a secular importance.

The historical and contemporary values and the origin of various religions, holidays, customs and beliefs must be explained in an unbiased and nonsectarian manner.

ADOPTED: August 8, 1977
AMENDED: July 14, 1986
AMENDED: August 16, 2004
SECOND READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

TEACHING ABOUT RELIGION

REGULATIONS: 605-R

The following guidelines are offered as they relate to various aspects of school activity associated with religious belief or practice.

MUSIC, ART, AND DRAMA

Sacred music should only be used in the context of seasonal or other secular observances and then in as broad or ecumenical a manner as feasible. It should not be used in conjunction with religious readings or stories. Art and drama having theological themes should only be offered where their historical or cultural character predominate, and where students are likely to develop a sense of the diversity of religious views as a consequence.

SOCIAL STUDIES AND LITERATURE

Teaching about religion in relation to its historical, literary, or sociological significance is encouraged when this stems logically from the curriculum under study. Teachers should take care to be objective and evenhanded in such treatment, stressing as appropriate the religiously pluralistic character of contemporary society and the neutral stance of public education in such matters.

SCIENCE

While theologically based beliefs should be treated with respect, their existence ought not inhibit instruction in preponderant scientific interpretations of given topics as set forth in the adopted curriculum ~~adopted texts, or as organized by the teacher.~~

RELIGIOUS SYMBOLS

Theological symbols such as crosses, menorahs, and crescents should only be displayed in the classroom for historical or cultural interpretive purposes and then only for a limited period.

SEASONAL CELEBRATIONS

Celebrations should be in keeping with the following:

- Of secular purpose
- Does not advance or inhibit religion
- Does not foster excessive school relationships with religion

Attendance at Religious Events

Allows students to be excused from ~~such activities~~ attendance at school for the purpose of religious instruction or observance of religious holidays, at student or parent request

ACTS OF WORSHIP

School employees should not employ prayer, scriptural readings, or other religious publications in devotional exercises or acts of worship or as a part of the curriculum, cocurriculum, or school sponsored activities.

EFFECTIVE: July 14, 1986
MODIFIED: August 16, 2004
MODIFIED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: E. Required Board Review of Policies (Per 3-year Cycle)

COMMENTS BY: Superintendent Ostlund

1. Proposed Amendments to Board Policies and Regulations – Second Reading and Adoption

b. Board Policy and Regulations 609 and 609-R – “Commercial Media Use”

Some of the information was moved from policy to regulations. Language was also added regarding showing full-length feature films.

RECOMMENDED ACTION: Accept for a second reading and adoption the proposed amendments to Board Policy and Regulations 609 and 609-R – “Commercial Media Use” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

COMMERCIAL MEDIA USE

POLICY: 609

Teachers in the Wayzata School District use a wide variety of materials to enhance instruction. Library media specialists and the District technology office are dedicated to provide a local collection of materials that support instruction.

~~At times, staff may want to utilize materials that are not a part of the building or District collection. Commercial media used in the classroom should be:~~

- ~~1. Directly related to the curriculum — means that materials used in the classroom should relate to what is currently being taught.~~
- ~~2. Age Appropriate — means that the ratings codes on commercial films (G, PG, PG13, R) should be followed for the students viewing the entire film.~~
- ~~3. In compliance with copyright laws — means that rented videos have the appropriate rights to be shown in classrooms or used as part of a “planned, systematic, direct instructional activities.” Off-air tapes are within the “fair use” guidelines. Duplicated or copied tapes may be used only if they were duplicated with permission of the producer.~~

~~Teachers who believe that materials which do not fit these criteria would be appropriate for use in their classroom should discuss their needs with their building principal. The building principal may ask the assistance of the building library media specialist or District technology staff to review the materials to deem their appropriateness for use in the classroom.~~

ADOPTED: February 13, 1995
AMENDED: July 12, 2004
SECOND READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

COMMERCIAL MEDIA USE

REGULATIONS: 609-R

At times, staff may want to utilize materials that are not a part of the building or District collection.

Commercial media used in the classroom should be:

1. Directly related to the curriculum – means that materials used in the classroom should relate to what is currently being taught.
2. Age Appropriate – means that the ratings codes on commercial films (G, PG, PG13, R) should be followed for the students viewing the entire film. It is important to send letters to parents well in advance of showing any clips or film that may be questionable.
3. In compliance with copyright laws – means that rented videos have the appropriate rights to be shown in classrooms or used as part of a “planned, systematic, direct instructional activities.” Off-air tapes are within the “fair use” guidelines. Duplicated or copied tapes may be used only if they were duplicated with the permission of the producer.
4. Teachers who believe that materials which do not fit these criteria would be appropriate for use in their classroom should discuss their needs with their building principal. The building principal may ask the assistance of the building library media specialist or District technology staff to review the materials to deem their appropriateness for use in the classroom
5. In this time when students have ready access to movies, via on demand, cell phone, downloads, etc, it is seldom necessary to show an entire feature film. It is recommended to show appropriate clips only. An example of an exception may be a Shakespearean play when it is appropriate for students to try to understand the entire context of the work of literature.

EFFECTIVE: APRIL 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: E. Required Board Review of Policies (Per 3-year Cycle)

COMMENTS BY: Superintendent Ostlund

1. Proposed Amendments to Board Policies and Regulations – Second Reading and Adoption

c. Board Policy and Regulations 612 and 612-R – “Student Overnight Travel”

Minor language changes.

RECOMMENDED ACTION: Accept for a second reading and adoption the proposed amendments to Board Policy and Regulations 612 and 612-R – “Student Overnight Travel” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT OVERNIGHT TRAVEL

POLICY: 612

The School Board recognizes the educational value of carefully developed ~~domestic~~ foreign travel study programs and supplementary trips in which students and members of the professional staff are involved. It encourages development of and participation in such programs where the instructional advantages are clear and can be balanced favorably against factors of safety, personal costs, and time away from other responsibilities. Programs which take students away for more than five days of regular school attendance should not be approved except in most unusual circumstances. The Superintendent is directed to establish regulations regarding travel study programs.

ADOPTED: December 9, 1996
AMENDED: July 12, 1999
AMENDED: November 10, 2003
AMENDED: July 12, 2004
SECOND READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT OVERNIGHT TRAVEL

REGULATIONS: 612-R

The following regulations shall cover any student travel that results from District/school promotion of the activity through the following:

- distribution of information and/or materials,
- coordination of arrangements by District/school personnel,
- receipt of participation fees,
- collection of permission slips, and/or
- arrangements for chaperones.

These regulations are to be followed ~~irrespective~~ regardless of whether the student travel activity is sponsored by a community group, state or local association, and/or business organization.

1. Before any student overnight travel is discussed with students or parents, the sponsoring teacher(s) shall develop a rationale for each trip and submit the student travel preliminary concept form to the principal/designee and Superintendent/designee to plan the trip. The age and maturity, safety and welfare of students shall be considered in planning, implementing, and supervising all student travel.
2. The organizing teacher, advisor or coach must complete and submit the Student Travel Preliminary Concept Form and the Student Travel Request Form to the principal/designee to determine the appropriateness of the proposed trip, giving consideration to the following:
 - a. Educational value
 - b. Safety and welfare of the students involved
 - c. Relevance to described objectives of the class or group
 - d. Age appropriateness of proposed travel
 - e. Lack of interference with other school commitments
 - f. Support of staff when school time is involved for co-curricular trips
 - g. Availability of funds, cost to students, or projected success of fundraising activities
 - h. Accessible to all potential participants

3. Approved adequate supervision for each trip must be assured. A 1:10 ratio of chaperones to students is recommended. Principal approval must be obtained if a larger ratio of adults to students (e.g., 1:15) is being requested. Any adult who accompanies a trip is designated as a chaperone and must adhere to District 284 policies and procedures. It is the responsibility of the advisor or travel supervisor to review all relevant District 284 policies and procedures prior to departure. Request for background checks must be submitted to Human Resources at least 7 days prior to departure.
4. Travel arrangements for school-sponsored trips will be made by school personnel. Travel outside the metropolitan area will be arranged through bonded travel agencies if the services of the School District's contracted carrier are not used. Parents/guardians will be informed, in advance, of the anticipated itinerary, cost, and activities. The safety, cost, and comfort of the students will be considered in selecting the type and capacity of passenger vehicles. No student will be denied the opportunity to participate in a required trip because of inability to pay the cost of such a trip.
5. There shall be clear written communication of prospective travel/study details to parents/guardians, chaperones, and students, including information on behavioral expectations.
6. Parent/guardian permission for student participation shall be secured in writing. This consent includes the acknowledgement that participants have received copies of and will adhere to state laws, School District policies, and building or program rules concerning student behavior.
7. All funds collected for the travel study program will be handled through the school student activity account. With permission from principal/designee, funds may be paid directly to a provider.
8. Fundraising activities should be approved and coordinated by the building principal and follow district policy KHA 908.
9. Precautionary health/safety measures for the health of students, staff, and chaperones shall be provided.
10. Reasonable accommodations for students, staff, and chaperones with disabilities shall be provided.
11. The School District reserves the right to cancel or postpone a trip and will not be responsible for non-refunded deposits or other expenses that have been incurred.

12. All District policies and regulations will be in effect in travel situations just as they are on District property, including but not limited to:
 - District 284's Student Discipline and Offensive Behavior Policies.
 - Infractions of School District, Minnesota State High School League,
 - And team group policies and regulations during a trip will result in consequences that may include the student being sent home immediately at his/her parents'/guardians' expense.
13. Infractions of School District policies and regulations by the organizing teacher, advisor, coach, and/or chaperone will result in appropriate consequences.
14. All persons are prohibited from carrying weapons, according to MN Statute 2002 section 609.66.

FEES AND EDUCATIONAL ALTERNATIVES AND FEES

1. **Required Trips** are an integral part of a course of study, require student attendance and students may be graded or given credit for participation. No student will be denied participation because of an inability to pay. Voluntary contribution assistance from outside agencies or fundraising activities to defray part or all of such trip costs shall be approved by the principal. Students who do not wish to participate in such trips shall be provided with alternative educational experiences that focus on the same educational objectives as those addressed by the trip. The cost of background checks for volunteers on basic trips will be the responsibility of the School District.
2. **Supplemental Trips** are school sponsored trips which students may attend on a voluntary basis. No credit or grade may be given for the experience. ~~Supplemental trips will not be approved if the students will miss more than five (5) days of school.~~
 - The sponsoring staff member must inform principal/designee who will notify other staff members if students will miss school.
 - Staff members may not receive any salary remuneration relating to field trips from outside agencies nor arrange student trips for financial gain. Student fees may be used to pay for or reduce the costs of adult chaperones.

INSURANCE

1. When students are transported by school bus, the students are covered by the transportation company's insurance policy during the period they are on the bus. However, in the event of a school bus accident, Minnesota's No-Fault insurance law provides that the student's parent's or guardian's automobile insurance is considered primary coverage for the student's injuries.

STUDENT OVERNIGHT TRAVEL

REGULATIONS: 612-R

PAGE: 4

2. When school staff, parents, or students use their private automobiles to transport students, the liability insurance policy on the owner of the vehicle is considered the primary coverage. The District's liability insurance coverage provides secondary coverage for bodily injury legal liability.
3. Parents or guardians of students who are participants on overnight trips are responsible for medical costs incurred if a child becomes ill or is injured. The District does not carry health insurance coverage for students. Parents are strongly encouraged to explore the adequacy of health and/or accident insurance coverage to cover medical needs away from home, especially when students are abroad. Parents or guardians should also consider acquiring repatriation insurance for overseas trips in the event that their child becomes incapacitated and cannot return by normal travel means.

EFFECTIVE: December 9, 1996

MODIFIED: August 25, 1997

MODIFIED: July 12, 1999

MODIFIED: April 2, 2001

MODIFIED: November 10, 2003

MODIFIED: July 12, 2004

MODIFIED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: E. Required Board Review of Policies (Per 3-year Cycle)

COMMENTS BY: Superintendent Ostlund

1. Proposed Amendments to Board Policies and Regulations – Second Reading and Adoption

d. Board Policy and Regulations 620 and 620-R – “Student Activities Fees”

No changes were made to this policy.

RECOMMENDED ACTION: Accept for a second reading and adoption the proposed Board Policy and Regulations 620 and 620-R – “Student Activities Fees” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT ACTIVITIES FEES

POLICY: 620

The Board is concerned about providing educational opportunities at minimal personal expense to students and their families. It is recognized, however, that fees or charges are sometimes necessary to sustain optional activities such as field trips, athletics and instrumental music. Further, charges may be required for certain elective projects in class.

Consistent with state law and regulation, the Superintendent is directed to develop and maintain a schedule of related fees or rental charges which will cover basic District costs. These cost determinations should include depreciation, repair, and insurance charges for special instrumental or equipment use.

ADOPTED: November 16, 1981
AMENDED: October 14, 1985
AMENDED: August 16, 2004
SECOND READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT ACTIVITIES/ATHLETIC FEES

REGULATIONS: 620-R

The following schedule of Student Activities/Athletic Fees has been established in accordance with Board Policy 620 and will remain in effect until changed through administrative recommendations and School Board approval.

INSTRUMENT RENTAL

- | | |
|---|-----------|
| • Band | \$75 |
| • Orchestra (MS & HS) | 75 |
| • Percussion at Elementary and Middle Schools <u>Grade 6</u> | 15 |
| • <u>Percussion at Middle Schools Grade 7 & 8</u> | <u>30</u> |
| • Percussion at Wayzata High School | 60 |

HIGH SCHOOL ATHLETICS

- | | |
|--|---------------|
| • Adapted Soccer | \$65 |
| • Adapted Floor Hockey | 75 |
| • Adapted Softball | 70 |
| • Adapted Bowling | 75 |
| • Baseball | 110 |
| • Basketball – Boys | 150 |
| • Basketball – Girls | 150 |
| • Cheerleading | 105 |
| • Cross Country – Boys | 100 |
| • Cross Country – Girls | 100 |
| • Dance Team (Fall/Non-competitive) | 75 |
| • Dance Team (Winter/Competitive) | 130 |
| • Football | 125 |
| • Gymnastics | 125 |

• Golf – Boys	110
• Golf – Girls	110
• Hockey – Boys	140
• Hockey – Girls	140
• <u>Lacrosse – Boys</u>	<u>110</u>
• <u>Lacrosse – Girls</u>	<u>110</u>
• Skiing – Alpine	300
• Skiing – Nordic	115
• Softball	110
• Swimming & Diving – Boys	115
• Swimming & Diving – Girls	115
• Soccer – Boys	100
• Soccer – Girls	100
• Synchronized Swimming – Girls	115
• Tennis – Boys	90
• Tennis – Girls	90
• Track & Field – Boys	110
• Track & Field – Girls	110
• Volleyball	110
• Wrestling	125

HIGH SCHOOL INTRAMURALS

• Badminton	\$20
• Basketball	30
• Bowling (plus bowling alley fees)	10
• Golf (plus golf course green fees)	15
• Ultimate Frisbee	20

HIGH SCHOOL ARTS AND ACTIVITIES**Activities**

• Amnesty International	\$30
• <u>Art Club</u>	30
• Business Professionals of America	30
• <u>Creative Writing</u>	30
• <u>Dance Team Fall Club</u>	75
• Debate	80
• DECA	30
• Destination Imagination	30
• Drama Club	30
• <u>Fashion Club</u>	30
• Future Problem Solving	30
• Math Team	75
• Mock Trial	30
• Poetry Club	30
• Quiz Bowl	30
• <u>Science Olympiad</u>	30
• Skills USA	30
• Speech	70
• Super Mileage Club	30

Band and Choir

• Chamber Singers	\$30
• Drumline	30
• <u>Jazz Ensemble</u>	30
• <u>Madrigals</u>	30
• Vive Voce	30

Theatre

• Black Box Musical (<u>2nd Semester</u>)	\$60
• Black Box Play	70
• Fall Musical	90
• Play (<u>Spring</u>)	70
• One Act Play - <u>Competition</u>	60
• <u>One Act Play – Student Directed</u>	30

ALL MIDDLE SCHOOL ACTIVITIES AND ATHLETICS

• <u>Athletics</u>	\$75
• <u>Jazz Ensemble – CMS</u>	25
• <u>Jazz Ensemble</u>	30
• <u>Steele Drum Band – CMS</u>	25

TICKET/ADMISSION PRICES**Athletics***

Adults	\$6
Students	4
Senior Citizens	4

* does not include section/region or state tournament events

Theatre

Adult	\$12
Students	10
Senior Citizen	10

Coffee House/One Act Plays & Competition

<u>Adults</u>	\$7
<u>Students</u>	5
<u>Senior Citizens</u>	5

Music

Adults	\$5
Students	3
Senior Citizens	3

Magic Theatre & Moment in Time

Adults	\$6
Students	4
Senior Citizens	4

EFFECTIVE: July 12, 1999
MODIFIED: May 12, 2003
MODIFIED: August 16, 2004
MODIFIED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: E. Required Board Review of Policies (Per 3-year Cycle)

COMMENTS BY: Superintendent Ostlund

1. Proposed Amendments to Board Policies and Regulations – Second Reading and Adoption

e. Board Policy and Regulations 621 and 621-R – “Interscholastic Athletics”

Formatting and minor language changes.

RECOMMENDED ACTION: Accept for a second reading and adoption the proposed amendments to Board Policy and Regulations 621 and 621-R – “Interscholastic Athletics” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

INTERSCHOLASTIC ATHLETICS

POLICY: 621

The School Board intends that the interscholastic athletics program in the Wayzata School District shall be an important and integral part of the total school educational program and shall be designed primarily for the benefit of students in Grades 9-12. Its purpose is to provide educational experiences not otherwise provided in the curriculum to as many students as logistically possible.

The interscholastic athletics program shall provide a well-rounded, professionally directed, and supervised program of athletic activities at all skill levels. The program shall operate primarily for the benefit of the students who participate directly or vicariously in these activities, although the importance of public fan and spectator support is also recognized and appreciated. Participation in athletics is a privilege for those students who meet standards of eligibility adopted by local, conference, and state associations.

The interscholastic athletics program should stimulate the development of the whole person. It should enable the athlete to experience personal accomplishments and skill growth, and foster a positive self-image through a competitive athletic experience. Winning is an important measure of accomplishment in competitive athletics, often enhancing the overall development of the whole person, and serves as a program goal so long as there is compliance with policy requirements.

The School Board directs that interscholastic athletic programs be designed to meet the needs and interests of students ~~irrespective~~ regardless of gender. Resources shall be allocated in an equitable manner.

ADOPTED: August 8, 1973
AMENDED: October 10, 1977
AMENDED: July 14, 1986
AMENDED: May 8, 1995
AMENDED: September 14, 1998
AMENDED: September 13, 2004
SECOND READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

INTERSCHOLASTIC ATHLETICS

REGULATIONS: 621-R

1. The interscholastic athletics program in the Wayzata School District shall provide a well-rounded, well-directed, and supervised program of athletic activities on a competitive basis at all levels.
2. The District shall conduct its various interscholastic athletic activities in full compliance with the rules of the Minnesota State High School League (MSHSL), the Classic Lake Conference, and the District 284 Extracurricular and Cocurricular Student Behavior Policy (524) which shall be provided annually to all student-athletes.
3. The District will strive for excellence in pursuit of producing winning interscholastic athletes and teams.
4. The District is committed to providing qualified coaches within the school staff whenever possible and to provide the necessary program funding within the resources available.
5. The District is committed to providing safe and modern equipment and facilities, and maintaining them at a high level.
6. While participation in high school students in interscholastic athletics is strongly encouraged, varsity and junior varsity teams will be comprised of the most highly skilled athletes in Grades 9-12.
7. For programs with more than two (2) levels of competition, students in Grades 9 and 10 who are identified as highly-skilled athletes may be moved to the varsity or junior varsity teams under the following conditions:
 - A. A pre-tryout meeting between the District's Athletic/Activities Director or designee and varsity head coach will be conducted to identify:
 - (1) Total number of participants in program;
 - (2) Number of teams;
 - (3) A skill position that needs to be filled on a particular team; and
 - (4) Circumstance surrounding the tryout of ninth and tenth grade athletes on the varsity and junior varsity teams.
 - B. Ninth and tenth grade students must have a tryout period of a minimum of five (5) days to be considered for membership on the varsity or junior varsity teams.

- C. After the conclusion of the tryout process, if the varsity coach desires to include ninth or tenth grade students on either team, a post-tryout conference will be held between the varsity head coach and the District's Athletic/Activities Director or designee. After the conference the District's Athletic/Activities Director or designee will then decide whether to approve membership on those teams. No announcement of any team selections may be made to anyone until after the decision of the District's Athletic/Activities Director or designee.
8. Participation in the interscholastic athletic program of Wayzata High School is primarily for the benefit of students in Grades 9-12. A seventh or eighth grade student-athlete may be considered as a possible participant at the varsity level in a given sport after meeting the following conditions:
- A. The student is identified by a middle school coach and or varsity coach as a possible participant;
 - B. All members of the eligibility committee, composed of the District's Athletic/Activities Director or designee, the student's middle school principal, high school principal and the varsity coach, agree that the move will be beneficial to the student;
 - C. A committee representative contacts the student's parents/guardians to advise them of the potential pros and cons of permitting the student to participate at the varsity level;
 - D. The parent/guardians and the student agree that the participation at the varsity level would be beneficial to the student-athlete; and
 - E. The "REQUEST FOR AN INDIVIDUAL MIDDLE SCHOOL ATHLETE TO PARTICIPATE AT HIGH SCHOOL VARSITY LEVEL" form must be completed and approved four (4) weeks prior to each season.
 - F. All middle school athletes who receive approval from the District Athletic/Activities Director for varsity participation shall undergo a tryout period in which the varsity coach evaluates the athlete's physical, psychological, social, and emotional readiness for competition at the varsity level. This tryout period shall be a minimum of five (5) days and shall not exceed two (2) weeks. At the conclusion of the tryout, the varsity coach will meet with the student-athlete and discuss the anticipated role of the young the student-athlete for the season.
9. Students in Grades 7 and 8 may be considered for participation in a high school program, designated for Grades 9-12, at the non-varsity level if there is full compliance with Paragraph 8; there are positions available on the non-varsity team; and there is adequate coaching staff to accommodate an increased number of participants. This determination will be made by the District's Athletic/Activities Director or designee.

10. Transportation in special situations is the responsibility of parents. Seventh and eighth grade students must realize that their school obligations and responsibilities cannot be neglected because of membership on high school teams. No dismissal from the school schedule will be allowed for regular participation in a high school sport. Early dismissals will be allowed, but limited to game days when travel time is needed.
11. Seventh and eighth grade students will compete in their respective schools. If the activity is not offered at their school, they may compete at another middle school provided there is space and adequate coaching personnel.

EFFECTIVE: April 27, 1990
MODIFIED: July 1, 1992
MODIFIED: May 8, 1995
MODIFIED: September 14, 1998
MODIFIED: August 31, 1999
MODIFIED: September 13, 2004
REVIEWED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 3. STUDENT CURRICULUM PRESENTATION

ITEM: A. Greenwood Elementary Student Presentation

COMMENTS BY: Dr. Jane Sigford

Greenwood Elementary 2nd Grade teacher, Ms. Mitzi Doshier, and 5th grade teacher, Ms. Tami Arvig, are present tonight, along with several of their 2nd and 5th grade students, to talk about and demonstrate the power of reading and writing.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 4. RECOGNITIONS

ITEM: A. Employee of the Month

COMMENTS BY: Superintendent Ostlund

Central Middle School is proud to recognize **Kris Swartchick** as the Wayzata School District Employee of the Month for April 2007. Kris is a seventh grade Science teacher who has emerged as a teacher leader within her building, within the district and within the state.

Kris was a member of the school's first cohort of teachers who spent two years working with consultants from the National Urban Alliance on strategies that would help eliminate the achievement gap. She has been instrumental in the school's decision to incorporate the Habits of Mind into the culture of the school. Her leadership on the school's staff development committee has helped to move the school's focus on literacy ahead. She has been a frequent presenter at the Minnesota Middle School Association's winter conference and this past November was part of a team from Central that presented at the "Teaching for Intelligence: Believe to Achieve" conference that included educators from all over the United States. Her passion for her own personal and professional growth was realized last year when she received news from the National Board for Professional Teaching Standards that she had received her National Board Certification.

Her peers describe Kris as giving, inspirational and patient – all qualities that are instrumental when working with middle level students. Through everything she does, she maintains a sense of humor which especially comes in handy when supervising the lunchroom on a daily basis. She is constantly looking for ways to connect with her students and for ways that they can not only learn about science, but also about themselves.

As devoted as she is to her profession, she is even more devoted to the four men in her life – her husband and her three sons.

The Wayzata School District and Central Middle School is especially proud to recognize **Kris Swartchick** as its Employee of the Month for April 2007.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 4. Recognitions

ITEM: B. Wayzata Public Schools 2007 Retirees

COMMENTS BY: Superintendent Ostlund

Tonight we would like to recognize the following employees who have announced their retirement in 2007. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Years of Service</u>
Sandra Kandik	Family & Consumer Science	High School	13 years

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 4. Recognitions

ITEM: C. Minnesota School of Excellence –

Plymouth Creek Elementary

COMMENTS BY: Superintendent Ostlund

Plymouth Creek Elementary School has earned the distinction of a Minnesota School of Excellence. The award was presented to the school by the Minnesota Elementary School Principals' Association (MESPA).

The MESPA Minnesota School of Excellence program is a powerful school improvement process that evaluates school effectiveness using national researched standards and engages school communities in best practices. It emphasizes that everything done in an effective school community focuses on ensuring the learning of adults and students, and validates school communities that are committed to continual growth.

Karla Thompson, Plymouth Creek Elementary School Principal, is with us this evening to receive recognition on behalf of her staff and students for their efforts in earning this distinction.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 4. Recognitions

ITEM: D. International Brain Bee Champion

COMMENTS BY: Superintendent Ostlund

This year, several Wayzata High School students participated and placed in the state level of the Brain Bee competition and continued on to the national competition where WHS junior, Melody Hu, became the International Brain Bee champion.

The Brain Bee fosters interest in neuroscience among teenagers. At the state level, the Bee included more than 200 students who participated in the preliminary round held at the University of Minnesota on February 8.

Along with Hu, juniors Sammita Satyanarayan and Bhavana Nallamotheu and sophomore Shivani Bhatt all competed in the competition.

In the preliminary round, students took a computerized exam at their home schools. The top 30 students from the preliminary round were then invited to the semi-final round at the University of Minnesota. All four WHS students made it to the top 30 at the state level.

As the state level champion, Hu traveled to Baltimore, Maryland March 16 and 17 where she won the International Brain Bee Championship. For her win at the state level, Hu received \$175 in cash, \$30 in bookstore gift certificates, a \$75 Neuro CD, "Brain Facts" book, a plaque and airfare/hotel costs for two to the national competition.

For winning the international championship, Hu received a \$3,000 cash prize and won a trip for two to the annual meeting of the Society of Neuroscience in Los Angeles, and the opportunity to conduct summer research in a lab with a practicing neuroscientist.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 4. Recognitions

ITEM: E. State Wrestling Champions

COMMENTS BY: Superintendent Ostlund

Wayzata High School Junior, Derek Schreiner, took first place in his weight class of 119 pounds in the AAA Division at the 2007 Minnesota State High School Wrestling Championships held February 28 through March 3 at the Xcel Energy Center in St. Paul. Derek was coached by Ross Johnson.

Congratulations on your state championship Derek!

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 4. Recognitions

ITEM: F. Trojan Steel Drum Band

COMMENTS BY: Superintendent Ostlund

Central Middle School's Trojan Steel Drum Band was selected to perform at the Minnesota Music Education Association's annual conference held February 16 at the Minneapolis Convention Center. Before introducing the band, we would like to play a video clip of the band that was aired in February on KARE 11.

Led by director Mark Herold, the ensemble performed 11 pieces for the conference and shared its mission to bring the music of the islands to the public while educating them about another culture.

The Trojan Steel Drum Band includes eighth graders Mark Engelman and C.C. Rode on lead tenor pan, eighth grader Michael Li on double seconds, seventh grader Brittan Steffel on cellos, eighth grader Peter Westby on bass, and in the engine room, seventh graders Betts Hawethorne and Alex Humphreys and eighth graders Drew Page and Max Wasscher.

The group was also accompanied by members of the Central Middle School Select Choir for its performance at the MMEA conference.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 5. REPORTS FROM ORGANIZATIONS

ITEM: A. Student Council

COMMENTS BY: Board Chair Cohen

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

Student Council

- Sarah Sanders

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Proposed New Board Policies and Regulations – First Reading

a. Board Policy and Regulations 629 and 629-R – “Alternative Instruction”

To provide guidance for when and how to provide alternative instruction.

RECOMMENDED ACTION: Accept for first reading the proposed new Board Policy and Regulations 629 and 629-R – “Alternative Instruction” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ALTERNATIVE INSTRUCTION

POLICY: 629

The purpose of this policy is to give direction when alternative instruction is requested, parents/guardians may review the content of instructional materials to be provided to their minor child. Content of instructional materials means content included in District-approved core and supplementary textbooks, films, filmstrips, records, audio and video tapes, slides, and electronic media.

FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ALTERNATIVE INSTRUCTION

REGULATION: 629-R

Procedures

A. Review

1. Parents/guardians wishing to review instructional materials to be provided to their child will present the request to the Principal or designee, being as specific as possible as to which materials they wish to review. The building Principal or designee will arrange an opportunity for review of the requested material.
2. If the parents/guardians object to the content for the child, they are to notify the Principal or designee of the specific objection and complete the form "Alternative Instruction Request Form."

B. Alternative Instructional Plan

1. Principal or designee will propose alternative content and/or instruction that is reasonable within available resources. The form "School Alternative Instruction Plan" will be completed and reviewed with the parent(s).
2. Alternative instruction may be provided by the parents/guardians if the alternative instruction offered by Principal or designee does not meet the concerns of the parents/guardians. The District is not required to pay for the costs of alternative instruction provided by parents/guardians. The parent should complete the form "Parent-Provided Alternative Instruction."
3. The parents/guardians will submit, in writing, their plan to provide the alternative instruction.
4. School personnel will evaluate and assess the quality of the student's work produced as part of alternative instruction.
5. School personnel will not impose an academic or other penalty on a student merely for arranging alternative instruction under this policy.
6. Neither objection to the content of instructional materials nor provision of alternative instruction for any one student is to interfere with the rights of others to receive the regular instructional content.

7. Credits earned under alternative instruction will be documented as a "pass."
These credits will not impact class rank or grade point average.

EFFECTIVE:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Proposed New Board Policies and Regulations – First Reading

b. Board Policy and Regulations 630 and 630-R – “Home Schooling”

Statutory and MSBA language. Will provide some assistance as we get requests for home schooling.

RECOMMENDED ACTION: Accept for first reading the proposed new Board Policy and Regulations 630 and 630-R – “Home Schooling” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HOME SCHOOLING

POLICY: 630

The purpose of this policy is to recognize and provide guidelines in accordance with state law for parents who wish to have their children receive education in a home school that is an alternative to an accredited public or private school.

Minnesota law provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship.

FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HOME SCHOOLING

REGULATIONS: 630-R

A. Conditions

The person in charge of a home school and the school district must provide instruction and meet the requirements as specified by Minnesota statute.

B. Immunization

The parent of a home-schooled child shall submit statements as required by Minnesota statute to the Superintendent of the school district in which the child resides by October 1 of each school year.

C. Textbooks, Instructional Material, Standard Tests

Upon formal request as required by law, the school district will provide textbooks, individualized instructional materials and standardized tests and loan or provide them for use by a home-schooled child as provided in Minnesota statute. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to Minnesota statute.

D. Pupil Support Services

Upon formal request as required by law, the school district will provide pupil support services in the form of health services and counseling and guidance services to a home-schooled child as provided by Minnesota statute. The school district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to Minnesota statute for any of these purposes.

E. Extracurricular Activities

By Minnesota statute resident pupils who receive instruction in a home school (where five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students.

F. Shared Time

Enrollment in class offerings of the school district:

1. .A home schooled child who is a resident of the school district may enroll in classes in the school district as a shared time pupil on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any pupils on a shared-time basis.

2. The school district may limit enrollment of shared-time pupils in such classes based on the capacity of a program, class, grade level, or school building. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared time pupils to classes.

EFFECTIVE:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Proposed New Board Policies and Regulations – First Reading

c. Board Policy 729 – “Video Recording On School Buses”

New Policy.

RECOMMENDED ACTION: Accept for first reading the proposed new Board Policy 729 – “Video Recording On School Buses” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

VIDEO RECORDING ON SCHOOL BUSES

POLICY: 729

Video cameras may be placed on school buses under this policy.

A. Placement

1. Every full-sized bus owned, leased, contracted, or operated by the District must be equipped with an enclosed box for placement and operation of a video camera. Buses that are not full-sized may also be equipped with a box for a video camera.
2. A video camera will not necessarily be installed in each and every school bus, but cameras may be installed in any bus without prior notice to passengers, District employees, contractors, or contractors' employees.
3. A video camera will be placed on a particular bus to observe and record behavior on the bus.

B. Notice

1. Each bus equipped with a camera box must have a conspicuously placed sign notifying riders that their conversations or actions may be recorded.

C. Use of Videotape

1. A video recording of the actions of student passengers may be used by the school district as evidence in any criminal proceeding or disciplinary action brought against any student.
2. A video recording may also be used by the District or the District's transportation providers as evidence in any criminal proceeding or disciplinary action brought against District employees, contractors, or contractors' employees.
3. A video recording will be retained by the District or its agent for a period of one week, or until the conclusion of criminal or disciplinary proceedings in which the video recording is used as evidence.

D. Release of Video Recording

- 1. A video recording will be released only in conformance with the Minnesota Data Practices Act and the Federal Family Educational Rights and Privacy Act.**

FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

1. Proposed New Board Policies and Regulations – First Reading

d. **Board Policy 806 – “Video Surveillance And Recording Other Than On Buses”**

New Policy.

RECOMMENDED ACTION: Accept for first reading the proposed new Board Policy 806 – “Video Surveillance And Recording Other Than On Buses” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

VIDEO SURVEILLANCE AND RECORDING
OTHER THAN ON BUSES

POLICY: 806

A. Placement

- 1. School district buildings and grounds may be equipped with video cameras and recording equipment.**
- 2. Video surveillance and recording may occur in any school district building or on any school district property.**

B. Notice

- 1. Public entrances to buildings equipped with video surveillance and recording equipment must have a conspicuous notice stating that the facility employs video surveillance and recording equipment for security purposes, and that the equipment may or may not be monitored at any time.**

C. Use of Video Recordings

- 1. Video recordings may be viewed by District personnel on a random basis or when problems have been brought to the attention of the District.**
- 2. A video recording may be used by the District as evidence in any criminal proceeding or disciplinary action brought against any student.**
- 3. A video recording may be used by the District as evidence in any criminal proceeding or disciplinary action brought against any District employee, contractor or contractor's employee, or visitor.**
- 4. A video recording will be retained for a period of at least 30 days before re-using the recording medium.**

D. Release of Video Recording

1. Video recordings will be released only in conformance with the Minnesota Government Data Practices Act, and the Federal Family Educational Rights and Privacy Act.

FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Proposed Amendments to Board Policies and Regulations (Minor Changes) – First Reading

a. Board Policy 724 – “Student Transportation Services – Walkers and Riders”

Minor language changes and updated numbering.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 724 – “Student Transportation Services – Walkers and Riders” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**STUDENT TRANSPORTATION SERVICES –
WALKERS AND RIDERS**

POLICY: EEAA 724

~~State statutes require the provision of transportation services for public and nonpublic students according to specific guidelines.~~ First priority in the District's establishment of bus routes and bus stops will be safety. The following will serve as a guide in determining students' maximum walking distances to school or bus stops:

Grade	School	Bus Stop
Kindergarten	0.3 miles	0.3 miles
1 - 5	0.5 miles	0.5 miles
6 - 8	0.75 miles	0.5 miles
9 - 12	1.0 miles	0.5 miles

For example, if a sixth grade student lives more than three quarters of a mile (.75) from school, the District will provide transportation. Similarly, if a fourth grade student has to walk more than one-half mile (.5) to a bus stop, the stop location will be adjusted to comply with the policy.

Irrespective of the above distance guidelines, students will be transported if walking to school or the bus stop would require crossing dangerous highways unaided by signals, student patrols, or police officers, or if other hazards exist along the walking route. Dangerous highway crossings and other hazards will be identified by school administration and parents/guardians will be informed of available transportation service.

ADOPTED: October 8, 1973
AMENDED: October 17, 1978
AMENDED: September 8, 1986
AMENDED: August 11, 1997
AMENDED: September 8, 1997
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Proposed Amendments to Board Policies and Regulations (Minor Changes) – First Reading

b. Board Policy 726 – “Student Transportation Management Services – Nonpublic (Within School District)”

Minor language changes and updated numbering.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 726 – “Student Transportation Management Services – Nonpublic (Within School District)” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**STUDENT TRANSPORTATION
MANAGEMENT SERVICES-NONPUBLIC
(WITHIN SCHOOL DISTRICT)**

POLICY: EEAH 726

The School Board directs the Superintendent to establish and maintain a transportation system for District residents who ~~are attending~~ nonpublic schools in the District. Accommodation for these students will be made within the public school transportation schedule. Nonpublic schools are ~~requested~~ required to arrange their start and dismissal times ~~attendance day~~ to comply with the District transportation schedule.

ADOPTED: December 8, 1969
AMENDED: December 9, 1985
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Proposed Amendments to Board Policies and Regulations (Minor Changes) – First Reading

c. Board Policy 728 – “Operation of District-Owned Activity Bus”

Updated numbering.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy 728 – “Operation of District-Owned Activity Bus” as presented.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**OPERATION OF DISTRICT-OWNED
ACTIVITY BUS**

POLICY: EEBAA 728

The School Board is deeply concerned about the safety of students and staff who are transported to and from activities in a District-owned activity bus. Any employee who operates a District-owned activity bus must meet the following requirements:

1. The operator of the activity bus must be at least twenty-one (21) years of age.
2. The operator of the activity bus must have no prior DUI (Driving Under the Influence) or DWI (Driving While Intoxicated) convictions.
3. The operator of the activity bus must complete safety training annually.
4. The operator of the activity bus must meet all other applicable licensing requirements.

ADOPTED: March 11, 2002
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

2. Proposed Amendments to Board Policies and Regulations (Minor Changes) – First Reading

d. Board Policy and Regulations 804 and 804-R – “Emergency Closings”

No change to policy, added regulations that show current practice.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 804 and 804-R – “Emergency Closings” as presented.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

EMERGENCY CLOSINGS

POLICY: 804

The Superintendent or designee may close school, delay the start of school, or dismiss school early because of extreme weather conditions or other emergency conditions.

Procedures for notifying the community of these actions shall be annually reviewed and publicized by the Superintendent.

The Superintendent shall also develop, annually review, and distribute the guidelines for staff attendance on days school is closed.

ADOPTED: March 9, 1970
AMENDED: April 11, 1983
AMENDED: December 9, 1985
AMENDED: November 8, 2004
REVIEWED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

EMERGENCY CLOSINGS

REGULATIONS: 804-R

1. A decision to close or delay school due to inclement weather conditions will be made by the superintendent or designee. Such a decision will be made by 5:30 a.m. whenever possible.
2. School may be closed at the discretion of the superintendent or designee due to extreme cold if the wind chill factor is – 40 degrees Fahrenheit or more and the extreme cold is forecast to remain for a substantial period.
3. A two-hour late start may be implemented if weather conditions are uncertain.
4. If school is delayed, morning kindergarten and morning and afternoon Early Childhood Special Education classes will be canceled.
5. In the event of an early dismissal, school activities and community use of district facilities will be cancelled. Any exceptions must be approved by the superintendent or designee.
6. In the event of an early dismissal, Home Base will notify parents of Home Base children and allow at least one hour after school dismissal for parents to pick up their children.

EFFECTIVE:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

3. Proposed Amendments to Board Policies and Regulations (Major Changes) – First Reading

a. Board Policy and Regulations 723 and 723-R – “Student Transportation Safety”

The policy language was clarified. The regulations were extensive with many repetitions. Redundancy was eliminated when possible, conformed regulations to actual practices, updated to reflect current law, and eliminated a lengthy section on driver training, which is extensively covered in state law, state regulations, the contract, and the state's driver handbook.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 723 and 723-R – “Student Transportation Safety” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT TRANSPORTATION SAFETY

POLICY: EEA 723

~~In general, b~~Bus transportation shall be provided for students whose walking distance to school by the most reasonable, direct route exceeds the walking distances specified by regulation for the student's grade level. Bus transportation will also be provided for students for pupils who live at considerable distance from the school of assignment or whose walking route to such schools would necessitate crossing dangerous highways or would expose the pupil to other safety hazards.

The transportation policies of the School Board are aimed at providing a safe, efficient, and economical method of getting students to and from school. The Superintendent is directed to develop regulations which are necessary to govern the operation of such a program.

ADOPTED: October 10, 1994
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT TRANSPORTATION SAFETY

REGULATIONS: EEA-R 723-R

I. PLAN FOR STUDENT TRANSPORTATION SAFETY TRAINING

A. School Bus Safety Week Materials

~~The first week of school is designated as school bus safety week~~School bus safety materials, school bus rules, and bus stop rules must be distributed prior to the first day of school to all students. Students who register for school during the course of the school year must be given these materials upon registration.

B. Student Training

The School District shall provide students enrolled in grades kindergarten through 12 with school bus safety training. The training will be results-oriented and shall consist of ~~both classroom instruction and practical training using a school bus.~~ Upon completing the training, a student shall be able to demonstrate knowledge and understanding of at least the following competencies and concepts:

1. Transportation by school bus is a privilege not a right;
2. District policies for student conduct and school bus safety;
3. Appropriate conduct while on the bus;
4. The danger zones surrounding a school bus;
5. Procedures for safely boarding and leaving a school bus;
6. Procedures for safe vehicle lane crossing; and
7. School bus evacuation and other emergency procedures.

~~Student school bus safety training shall commence during school bus safety no later than the third week of school. All students who are transported by school bus and are enrolled during the first week of school must demonstrate achievement of the school bus safety training competencies by the end of the third week of school. Students who enroll in a school after the first week of school and are transported by school bus shall undergo school bus safety training and demonstrate achievement of the school bus safety competencies within three weeks of the first day of attendance~~Student school bus safety training shall be done twice a year. The School District may deny transportation to a student who fails to demonstrate the competencies, unless the student is unable to achieve the competencies due to a disability.

The District will, to the extent possible, provide kindergarten students with school bus safety training before the first day of school.

~~The School District will also provide student safety education for bicycling and pedestrian safety. Pursuant to state law, students taking driver's training instructional courses in Wayzata Public Schools and other students in grades 9 and 10 must receive training in the laws and proper procedures when operating a motor vehicle in the vicinity of a school bus.~~

The School District's curriculum for transportation safety is maintained and available for review in the office of the Transportation Director.

II. CONDUCT ON SCHOOL BUSES AND CONSEQUENCES FOR MISBEHAVIOR

Riding the school bus is a privilege, not a right. Students are expected to follow the same behavioral standards while riding school buses as are expected on school property or at school activities, functions, or events. All school rules are in effect while a student is riding the bus or at the bus stop.

Consequences for school bus/bus stop misconduct will be imposed by the building principal or the principal's designee. In addition, all school bus/bus stop misconduct will be reported to the District's Transportation ~~Safety~~ Director. Serious misconduct will be reported to the Department of Public Safety and ~~may be reported to~~ local law enforcement.

A. School Bus and Bus Stop Rules

The School District school bus safety rules are to be posted on every bus. If these rules are broken, the School District's discipline procedures are to be followed. Consequences are progressive and may include suspension of bus privileges. It is the school bus driver's responsibility to report unacceptable behavior to the School District's transportation office/school office.

B. Rules at the Bus Stop

1. Get to your bus stop five minutes before your scheduled pick-up time. The school bus driver will not wait for late students.
2. Respect the property of others while waiting at your bus stop.
3. Keep your arms, legs, and belongings to yourself.
4. Use appropriate language.
5. Stay away from the street, road, or highway when waiting for the bus. Wait until the bus stops before approaching the bus.
6. After getting off the bus, move away from the bus.
7. If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before

crossing the street.

8. No fighting, harassment, intimidation, or horseplay.
9. No use of alcohol, tobacco or drugs.

C. Rules on the Bus

1. Immediately follow the direction of the driver.
2. Sit in your seat facing forward.
3. Talk quietly and use appropriate language.
4. Keep all parts of your body inside the bus.
5. Keep your arms, legs, and belongings to yourself.
6. No fighting, harassment, intimidation, or horseplay.
7. Do not throw any object.
8. No eating, drinking, or use of tobacco or drugs.
9. Do not bring any weapon or dangerous objects on the school bus.
10. Do not damage the school bus.

D. Consequences

Consequences for school bus/bus stop misconduct will apply to all regular and late routes. Decisions regarding a student's ability to ride the bus in connection with cocurricular and extracurricular events (for example, field trips or competitions) will be in the sole discretion of the School District. Parents or guardians will be notified of any suspension of bus privileges.

1. Elementary (K-5)

1st offense – Warning

2nd offense– 3 school day suspension from riding the bus

3rd offense– 5 school day suspension from riding the bus

4th offense– 10 school day suspension from riding the bus/meeting with parent

Further offenses – individually considered. Students may be suspended for longer periods of time, including the remainder of the school year.

NOTE:

When a student goes 60 calendar days without a report, the student's consequences may start over at the first offense.

2. Secondary (6-12)

1st offense – warning

2nd offense – 5 day suspension from riding the bus

3rd offense – 10 day suspension from riding the bus

4th offense – 20 day suspension from riding the bus/meeting with parent(s)

5th offense – suspended from riding the bus for the remainder of the school year

3. Other Discipline

Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school may also result from school bus/bus stop misconduct.

4. Records

Records of school bus/bus stop misconduct will be forwarded to the individual school building and will be retained in the same manner as other student discipline records. Reports of serious misconduct will be provided to local law enforcement and the Department of Public Safety. Records may also be maintained in the transportation office.

5. Vandalism/Bus Damage

Students damaging school buses will be responsible for the damages. Failure to pay such damages (or make arrangements to pay) within two weeks may result in the loss of bus privileges until damages are paid.

6. Notice

Students will be given a copy of school bus and bus stop rules prior to or during school bus safety training. ~~Rules are to be posted on each bus and both rules and consequences will be periodically reviewed with students by the driver.~~

7. ~~Criminal Conduct~~

~~In cases involving criminal conduct (for example: assault, weapons possession, or vandalism), the Superintendent, local law enforcement officials, and the Department of Public Safety will be informed.~~

III. PARENT AND GUARDIAN INVOLVEMENT

A. Parent/Guardian Responsibilities for Transportation Safety

1. Become familiar with District rules and policies, regulations, and principles of school bus safety.

2. Assist students in understanding safety rules and encourage them to abide by them.
3. Recognize their responsibilities for the actions of their students.
4. Support safe riding practices and reasonable discipline efforts.
5. When appropriate, assist students in safely crossing local streets before boarding and after leaving the bus.
6. Support procedures for emergency evacuation, and procedures in emergencies as set up by the School District.
7. Respect the rights and privileges of others.
8. Communicate safety concerns to school administrators.
9. Monitor bus stops, if possible.
10. Support all efforts to improve school bus safety.

~~B. Parent and Guardian Notification~~

~~A copy of the School District school bus and bus stop rules will be provided to each family at the beginning of the school year or when a child enrolls, if this occurs during the school year. Parents and guardians are asked to review the rules with their students.~~

IV. SCHOOL BUS DRIVER DUTIES AND RESPONSIBILITIES

All school bus drivers shall be adequately prepared, both physically and mentally, each day to perform required duties. These shall include:

- A. Operating the vehicle in a safe and efficient manner.**
1. **Safety.** The primary concern of each driver is safety. Drivers will exercise extreme caution during the loading and unloading process as well as when driving.
 2. **Defensive Driving.** All drivers are to drive defensively at all times. A definition of defensive driving is: driving in a manner to avoid accident involvement despite adverse conditions created by roads, weather, traffic, or errors of other drivers or pedestrians.
 3. **Driving Adjustments.** Winter and wet weather driving may require adjusting speed and normal driving practices to compensate for road conditions.
 4. **Emergency Doors.** Emergency doors must be free and operable. Under no circumstances may the doors be obstructed to prevent easy access.
 5. **Service Door.** The service door of the bus must be closed at all times while the bus is in motion.

6. **Overloads.** The registration card in all vehicles designates the maximum number of passengers allowed to be carried. This limit cannot be exceeded. A driver should call the designated individual for instructions should a vehicle become overloaded.
 7. **Railroad Crossings.** All vehicles used to transport must stop at railroad crossings, using required procedures, whether they are loaded or empty. School buses shall not activate the eight-way lights; four-way hazard lights are to be used before stopping and when crossing the tracks.
 8. **Speeding and Other Moving Violations.** No bus will travel faster than road, traffic, and weather conditions safely permit, regardless of the posted speed limit. Any driver convicted of a moving violation with a school bus will face disciplinary action. Other reports or warnings regarding speeding will result in suspension and/or termination.
 9. **Smoking Prohibited.** Smoking by either the driver or the passengers is prohibited on any school bus, Type III vehicle, or on school property.
- B.** Conducting thorough pre-trip and post-trip inspections of the vehicle and special equipment.
1. **Bus Inspection.** Drivers are required to make a pre-trip inspection of the bus before each trip. Failure to do so is a violation of State law. Defects are to be reported promptly in writing. Drivers are required to check their buses for students, vandalism, and articles left on the bus after each route segment.
 2. **Safety Equipment.** All drivers are responsible for ensuring that the necessary safety equipment is aboard the bus, including fire extinguisher, first aid kit, bodily fluids clean-up kit, flashlight, reflectorized emergency warning device, and any additional items required by the District. Drivers of vehicles for disabled students will ensure all student health information cards are on board the bus.
 3. **Bus Cleaning.** Drivers are required to keep the interior of their buses swept and free of trash at all times.
 4. **Fueling.** The driver is responsible for ensuring that his or her assigned vehicle is adequately fueled before leaving the yard. Smoking is prohibited in the fueling area. The engine shall be turned off while fueling. Drivers should never fuel with passengers on board.
- C.** Ensuring the safety, welfare and orderly conduct of passengers while on the bus. (See Section II.)

- D. Meeting emergency situations in accordance with operating procedures. (See Section V.)
- E. Communicating effectively with school staff, students, parents, law enforcement officials, and the motoring public.
1. **Relations with Students.** Bus drivers will treat students with respect and will refrain from any conduct which is intended or could be perceived as demeaning, intimidating, or harassing.
 2. **Relations with School Officials.** School officials can and will be of considerable assistance to drivers. They are trained in the education of students and it is in their best interest that control and discipline be maintained on the bus. Therefore, it is very important drivers have good relationships with the school officials and give them full cooperation.
 3. **Relations with the Public.** It is important to remember that to the general public, the driver represents the School District. Buses are one of the most visible vehicles on the road. Drivers must deal with students, parents, and other motorists in a polite, professional, and considerate manner.
 4. **Student Discipline.** Although drivers are responsible for maintaining order on the bus, drivers must always remember that the types of actions they may use are limited. Drivers must never, under any circumstances, use corporal punishment. Drivers have no authority to deny a child the privilege of riding the bus, or drop the student at other than the designated stop. Any denial of bus-riding privileges can come only from the school authorities.
 5. **Route Changes.** No driver is to make changes in the pick-up or drop-off schedule for his or her route without prior authorization. No stops are to be added, deleted, or moved without approval. No driver may deviate from the established route without prior permission except as required by an emergency or temporary road conditions.
 6. **Route Problems.** Any problems, of whatever kind, encountered by a driver on the route or trip should be brought to the attention of the ~~designated individual~~ District Transportation Director as soon as possible.
 7. **Unauthorized Passengers.** Only authorized passengers may be transported in a bus. Any other passenger must be specifically approved by the District Transportation Director.
 8. **Notices.** It is the responsibility of the driver to check for notices each day and to check with his or her supervisor regularly.

F. Completing required reports.

It is the responsibility of the driver to completely fill out and timely turn in all reports, discipline referrals, time cards, and mechanical defect slips as required. This includes all requirements pertaining to pre-trip inspections and stop-arm violation reports.

G. ~~Completing required training programs successfully. (See Section VI.)~~ Passenger Safety.**H.** ~~Providing maximum safety for passengers during loading and unloading.~~

1. **Loading and Unloading.** Drivers will provide maximum safety for passengers during loading and unloading.
2. **Standeers Prohibited.** Standees are not allowed on a moving school bus. Drivers must not move a bus from a stopped position until all passengers are seated. Students are to remain seated until the bus has stopped.
3. **Dangerous Articles.** No weapons or articles that may be classified as dangerous may be transported on a school bus. This includes any and all weapons, gasoline cans, animals, and other dangerous or objectionable items. Possession of weapons on school property or the bus will not be tolerated. Companion dogs are allowed.

H. ~~I.~~ Wearing driver's seat belt whenever the bus is in motion.

Additional driver duties and responsibilities may be found in the driver handbook. All bus driver dismissals will be reported to the Department of Public Safety pursuant to Department of Public Safety directions.

V. OPERATING RULES AND PROCEDURES**A. General Operating Rules**

1. All routes shall be on file with the School District's ~~School~~ Transportation ~~Safety~~ Director.
2. Only students assigned to the school bus by the District shall be transported. The number of students or other authorized passengers transported in or assigned to a school bus shall not be more than the legal capacity for the bus. ~~No person shall be allowed to stand when the bus is in motion.~~
3. Drivers are to enforce the provisions of the school bus and bus stop rules as appropriate. Students may be released from the bus at only two points—the designated bus stop or at school—except in case of an emergency or as otherwise authorized.
4. The parent/guardian may designate by a signed, written request a

day care facility, respite care facility, the residence of a relative or the residence of a person chosen by the parent or guardian as the address of the student for transportation purposes. The address must be in the attendance area of the assigned school and meet other eligibility requirements.

5. Students who misbehave severely may be returned to the school immediately and reported to the building principal or other designated individual.
- ~~6. Safety evacuation drills for the student passengers shall be conducted at least twice a year.~~
6. There shall be no students in the bus while the fuel tank is being filled. On leaving the vehicle when students are in the bus, the driver shall stop the bus, remove the ignition key, set the brakes, and otherwise render the bus immobile.
7. Buses shall not be run backwards on the school grounds or any other point if it can be avoided. If it is necessary to run a bus backwards on school grounds, the driver shall have another responsible person act as a guard flagman in back of the bus to keep other persons out of the path and to issue warnings to the driver of approaching traffic. Drivers must announce on the radio before backing.
8. ~~When arriving or leaving the school grounds, the driver must not follow closer than 50 feet from the vehicle directly in front of the bus or closer than 500 feet when traveling on the highway.~~
9. No school bus shall pull any trailer when students are being transported on regular routes to or from school.
10. In case of an accident or breakdown of the bus, the driver shall contact the dispatcher using the two-way radio. If no radio contact is available, the driver shall not leave the bus, but shall send two responsible students to the nearest house to summon help.
11. The District may adopt such additional operating rules as are deemed necessary to meet local conditions and needs, provided they do not conflict with State laws and regulations.

B. Use of Signals, Loading, or Unloading

- ~~4.~~ The driver shall activate the flashing eight-light system of the bus at least 300 feet before stopping to load or unload students when outside an incorporated municipality stopping in a speed zone of more than 35 miles per hour, and 100 feet before stopping in a speed zone of 35 miles per hour or less. ~~when operating within an incorporated municipality, and shall not extinguish such lights~~

~~until loading or unloading is completed and persons who must cross the roadway or highway are safely across.~~

2. Bring the vehicle to a complete stop in the right hand lane of the roadway parallel to the center line.
3. Prior to discharging students, open door, activate red flashing lights, and extend the stop arm. Discharge students only after all traffic (front and rear) has come to a complete stop.
4. Keep door open and eight-light system operating until all students have been loaded or unloaded safely, students are seated, and children who must cross the roadway are safely across.
5. The driver should avoid loading or unloading students where the view is obstructed to other motorists for 200 feet in either direction.
6. The driver will not permit students to stand or get on or off the bus while it is in motion.
7. The driver will bring the bus to a full stop and disengage gears by shifting gear shift lever into neutral position or selector into neutral or park position before loading or unloading students.
8. Buses shall load and unload students only at designated locations.

C. Crossing Highways and Streets

1. The driver shall be responsible for safely delivering the students who must cross the highway or street by one of the following methods:
 - a. Students shall pass approximately 10 feet in front of the school bus so as to be seen by the driver and cross the road only upon receiving a hand signal from the driver, or
 - b. The student shall pass approximately 10 feet in front of the bus so as to be seen by the driver and be conducted across the road by the school bus patrol, or
 - c. The driver shall personally conduct the students across the road after following required procedures for disabling the bus.
 - d. The driver shall visually ascertain that students getting off the bus who do not need to cross the road are a safe distance from the bus before moving the vehicle.

D. Type III Vehicles

1. Type III vehicles are defined in state law as passenger cars, station wagons, vans and buses having a capacity of 10 or fewer people including the driver, and a gross vehicle weight rating of 10,000 pounds or less. Any vehicle designed to carry more than

10 passengers must meet all legal requirements for a school bus and cannot be treated as a Type III vehicle. Any Type III vehicle used to transport students must carry all emergency equipment listed in Section IV. B. 2. If District-owned, the District name will be clearly marked on the side of the vehicle.

2. Students must never be transported in vans that have a capacity of 10 passengers or more, including the driver, unless the van meets school bus licensing and safety standards. This requirement also applies to owned or rented vehicles at any location, including trips out of state.
3. Students will not be regularly transported in private vehicles. However, private vehicles may be used for convenience or in an emergency. The District has no system of inspection for private vehicles.

VI. SCHOOL BUS DRIVER TRAINING

A. Training

All new bus drivers shall be provided with pre-service training, including in-vehicle (actual driving) instruction before transporting students and shall meet the competencies specified by the Department of Public Safety. All school bus drivers shall receive a minimum of eight hours of in-service training annually.

~~The following driver training standards represent the minimum areas of training which each driver must receive prior to entering service to the School District.~~

~~1. Pre-trip Inspection~~

~~Both new and experienced drivers must be familiar with the elements of the mandatory pre-trip inspection required under Minnesota law including:~~

- ~~* The engine compartment — belts, valves, fluid leaks~~
- ~~* Engine start, warning lights, gauges, horn~~
- ~~* Fuel level~~
- ~~* Brakes — pedal reserve and air/vacuum gauges~~
- ~~* Interior — seats, floor, lights~~
- ~~* Electrical charging system~~
- ~~* Emergency door~~
 - ~~a. smooth latch operation~~
 - ~~b. alarm buzzer~~

- * ~~Entrance door operation~~
- * ~~Lift door operation and alarm~~
- * ~~Lift equipment for wheelchairs~~
- * ~~Wheels, service brakes, emergency brake~~
- * ~~Exterior lights — headlights, brake lights, marker lights, turn signals~~
- * ~~Exhaust system~~
- * ~~Windows, windshield, and inspection sticker~~
- * ~~Eight-light system and stop arm~~
- * ~~Emergency equipment — first aid kit, bodily fluids clean-up kit, flashlight, reflectors, two-way radio~~

2. ~~Fundamentals and Techniques of School Bus Driving~~

The driver training program must include:

- * ~~Relevant laws~~
- * ~~Rules of the road and District safety policies~~
- * ~~Defensive driving~~
- * ~~Driving in inclement weather conditions~~
 - a. ~~reduced visibility — rain, snow, fog~~
 - b. ~~wet roads~~
 - c. ~~icy roads~~
- * ~~Dealing with pedestrians and students in traffic~~
- * ~~Operation of the manual or automatic transmission~~
- * ~~The use of the drive train for stopping the school bus~~
- * ~~Situations where the hand brake will and will not stop a moving bus~~
- * ~~Steering and turning techniques~~
- * ~~Right and left turn maneuvers~~
- * ~~Gauging the speed of other vehicles on cross streets~~
- * ~~Use of mirrors~~
- * ~~Merging into traffic~~
- * ~~Visual perceptions~~
- * ~~Safe following distances~~

- ~~▪ Safe passing procedures~~
- ~~▪ Safe backing procedures~~
- ~~▪ Use of the eight-light system and School District policy regarding its use~~
- ~~▪ Loading and unloading procedures~~
- ~~▪ Knowledge of the danger zone concept~~
- ~~▪ Policies and procedures for grade level railroad crossings~~
- ~~▪ Emergency use of the public address system~~
- ~~▪ Response to an approaching emergency vehicle while unloading~~
- ~~▪ Leaving the bus unattended at school sites~~

~~3. Special Education Transportation~~

~~Special education transportation requires skills and abilities that exceed those required to provide normal school bus services. Drivers will be familiar with:~~

- ~~▪ What to do in a medical emergency~~
- ~~▪ Handling of wheelchairs~~
- ~~▪ Operation of lift equipment~~
- ~~▪ Proper use of wheelchair securement devices~~
- ~~▪ School District policies on the use of seat belts on designated students~~
- ~~▪ Handicapping conditions~~
- ~~▪ Responsibilities of the bus driver and the bus aide~~
- ~~▪ School District policy in situations where a responsible person is not available to receive a student~~

~~4. Emergency Procedures~~

~~Drivers must be prepared to deal with emergency situations while operating on routes and field trips. Included in these emergency situations are mechanical breakdown, fire, accident, or passenger injury. Drivers are to receive training in:~~

- ~~▪ Identifying the degree of an emergency before beginning an evacuation~~
- ~~▪ Identifying a safe evacuation unloading area~~
- ~~▪ Preplanning emergency evacuations for both conventional and lift buses~~

- a. ~~Front, rear, and both door evacuations~~
- b. ~~Evacuation of special education students~~
- c. ~~Evacuation of physically disabled students and students using wheelchairs~~
- d. ~~Placement of students in a safe location~~
- * ~~Cooperation in emergency evacuation drills~~
- * ~~Mechanical breakdowns~~
 - a. ~~Stop bus in safe location~~
 - b. ~~Keep passengers in bus if safe to do so~~
 - c. ~~Take steps to warn motorists~~
 - d. ~~Radio or call for assistance~~
- * ~~How to secure the school bus and place emergency triangles~~
- * ~~Use of the two-way communications system in an emergency~~
- * ~~When it is appropriate to evacuate a school bus~~
- * ~~How to supervise an emergency evacuation~~
- * ~~Emergency evacuation of the disabled~~
- * ~~Special considerations when evacuating a lift bus~~
- * ~~Lifting techniques for handling disabled students in an emergency situation~~
- * ~~Priorities when dealing with injured passengers~~
- * ~~How to use the school bus first aid kit~~
- * ~~Use and operation of the fire extinguisher~~
- * ~~Dealing with other motorists and the police~~
- * ~~Use of emergency reflectors and hazard lights~~
- * ~~Control of exposure to blood borne pathogens~~
- * ~~Use of body fluid clean-up kits~~
- * ~~School District policy on medical emergencies~~
- * ~~Recognition and handling of epileptic seizures~~
- * ~~How to respond if a passenger has a weapon on the bus~~

5. ~~First Aid/CPR~~

~~All drivers must demonstrate proficiency in first aid and CPR. This may be shown by current certification in CPR and first aid by the American Red Cross or American Heart Association or equivalent.~~

6. ~~Private or Confidential Student Information~~

~~Types of student data that are considered private or confidential under Minnesota Statutes.~~

7. ~~Student Discipline~~

- ~~* Creating a positive attitude on the school bus~~
- ~~* Oral and visual communications skills between the driver and the passenger~~
- ~~* Dealing confidently with a disruptive student~~
- ~~* District discipline policy~~
- ~~* Developing and enforcing workable rules~~
- ~~* Incident report forms~~
- ~~* District policy on possession of weapons by a student~~
- ~~* District policy on sexual, racial, and religious harassment/violence~~
- ~~* District policy on smoking~~

8. ~~Human Relations~~

- ~~* Appropriate driver behavior~~
- ~~* Sensitivity to a diverse student population~~
- ~~* Sensitivity to handicapping conditions~~
- ~~* Relations with parents and school staff~~
- ~~* Working with a special education bus aide~~

9. ~~Chemical Abuse~~

- ~~* How alcohol and/or drugs can affect driving skills~~
- ~~* Drug-testing programs~~
- ~~* State and federal requirements~~

B. Evaluation

All drivers will be evaluated for the following competencies at least once annually:

1. Safely operate the type of school bus the driver will be driving.

2. Understand student behavior, including issues relating to students with disabilities.
3. Ensure orderly conduct of students on the bus and handle incident of misconduct appropriately.
4. Know and understand relevant laws, rules of the road and local school bus safety policies.
5. Handle emergency situations.
6. Safely load and unload students.
7. Demonstrate proficiency in first aid and CPR procedures.

VII. EMERGENCY PROCEDURES

A. Fire

In the event of a fire, the first priority is to evacuate the bus. Drivers will make certain passengers are safe before attempting to put out the fire.

B. Injuries/Medical Emergencies

Drivers will be familiar with the first aid, including the use of epipens, and CPR procedures. Drivers should first contact the dispatcher to call 911 in the case of serious illness or injuries. Drivers should administer proper first aid in accordance with their training and level of ability. In the event an injured passenger is taken to the hospital, record the student's name and the name of the hospital where the student is sent.

C. Tornado

If there is likelihood that the tornado will hit a vehicle, and there is no escape route available or no time to drive to a safe location, the driver should evacuate the bus, taking the first aid kit. The driver will take the students to the basement of a nearby building or to the nearest depression or ditch upwind (toward the storm) of the bus far enough away from the bus so that the bus will not roll over on them, and instruct them to cover their heads with their arms. If the students are wearing coats or jackets, these can be used to provide additional protection for their heads and bodies. Drivers should take only the first aid kit from the bus.

If drivers are on the road when they hear a tornado warning or spot a funnel, and there is no time to evacuate the students after stopping the bus, drivers should have the students assume the protective position, remaining in their seats, with their heads below window level.

D. Evacuation

Drivers should evacuate buses only when there is a danger of fire, collision, or other potential hazard. Drivers should inform passengers that there is an emergency and, in very calm and precise terms, tell them exactly what they are to do. When safely possible to do so safely, drivers will keep all evacuees a minimum of 100 feet from the bus. They should be loaded back onto the bus only when the driver has determined it is safe to do so.

E. Accident

In case of an accident, the driver should immediately assess students for injuries and begin any emergency first aid procedures if necessary. The driver must also notify the School District and law enforcement of any school bus accidents immediately.

Upon providing emergency care and notifying the District, the driver shall:

1. In cooperation with police officer and/or ambulance service, assist with the care of students.
2. See that all injured students receive proper care.
3. Determine facts pertaining to an accident.
4. Call Transportation/District staff to give list of names and circumstances so they can begin calling parents.
5. Discuss the accident only with police and School District officials.
6. Record all students' names.
7. Not leave the scene of an accident until released by the driver's supervisor.

Before leaving for the day, the driver shall fill out an accident report. All bus accidents will be reported to the Department of Public Safety.

F. Cold Weather Stop

If a driver is stuck or stalled in cold weather, the driver should call for assistance and wait for help. The driver should avoid relying on the engine to provide heat for the driver and passengers as long as possible.

If it is necessary to run the engine to provide heat, the driver will make sure the exhaust pipe is clear of snow, open windows for ventilation, and check passengers frequently for headaches or drowsiness.

G. Dangerous Weapons

If a driver observes or learns that a passenger may have a dangerous weapon on the bus, he or she should remain calm and call for assistance using a pre-determined code. The driver should give the location of the bus to the dispatcher, continue the route and wait for assistance. The driver should not inform the passenger suspected of having the weapon that he or she knows of the weapon.

H. Lights

In an emergency stop, the driver ~~should~~must turn on the four-way hazard warning lights, and running or clearance lights.

I. Getting Assistance

Drivers shall ~~Use~~ the two-way radio communication system to get assistance. Drivers ~~should~~shall report the location and number of the bus, the nature of the problem, and the status of the passengers. If the driver cannot use a radio to contact the dispatcher, the driver should ask a passerby or other motorist to do so from the nearest telephone. The driver should write out the number and location of the school bus, the nature of the emergency, and the status of the passengers.

VIII. VEHICLE MAINTENANCE STANDARDS

- A.** All school vehicles shall be maintained in safe operating conditions through a systematic preventive maintenance and inspection program adopted or approved by the School District.
- B.** All school vehicles shall be inspected in accordance with legal requirements.
- ~~**C.** Daily pre-trip inspections shall be required and prompt reports submitted of defects to be immediately corrected.~~

~~IX. EXPENDITURES FOR SCHOOL BUS SAFETY ACTIVITIES~~

~~A description of School District funds expended for school bus safety activities from student transportation reserved revenue is kept in the office of the Transportation Director and is available for review. As required by law, these expenditures will be annually reported to the Department of Public Safety.~~

~~The School District's expenditures for transportation safety are incorporated by reference into this policy.~~

X. ~~SCHOOL TRANSPORTATION SAFETY DIRECTOR~~

~~The School Board has designated an individual to serve as the School District's School Transportation Safety Director. The name, address, and telephone number of the School Transportation Safety Director are on file with the Superintendent. Any questions regarding student transportation or this policy should be addressed to the School Transportation Safety Director.~~

EFFECTIVE: October 10, 1994
MODIFIED:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

3. Proposed Amendments to Board Policies and Regulations (Major Changes) – First Reading

b. Board Policy and Regulations 725 and 725-R – “Student Transportation Management Services – Nonpublic (Outside School District)”

Changes made include the modification of the calculation of payment to correspond to the actual state aid formula. Deleted the requirement that this transportation be by contract carrier. Updated numbering and made extensive changes to the regulations.

RECOMMENDED ACTION: Accept for first reading the proposed amendments to Board Policy and Regulations 725 and 725-R – “Student Transportation Management Services – Nonpublic (Outside School District)” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**STUDENT TRANSPORTATION
MANAGEMENT SERVICES-NONPUBLIC
(OUTSIDE SCHOOL DISTRICT)**

POLICY: EEAAA 725

The School Board directs the Superintendent to establish procedures for payment of transportation services for students attending nonpublic schools located outside of the District 284 boundaries. Payment for each pupil shall equal 95 percent of the district's nonpublic pupil transportation aid per FTE pupil for the preceding school year. ~~be based on the District's in-district average transportation cost per eligible student for the previous year times the number of days transported. If the increase/decrease in the current year exceeds 5% of the previous year's average cost per eligible student, an adjustment payment/credit will be made the following year. All such transportation shall be by contract carrier and subject to the contract forms approved by the State Department of Children, Families, and Learning.~~

ADOPTED: August 14, 1972
AMENDED: June 21, 1973
AMENDED: December 9, 1985
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**STUDENT TRANSPORTATION
MANAGEMENT SERVICES-NONPUBLIC
(OUTSIDE SCHOOL DISTRICT)**

REGULATIONS: EEAAR 725-R

WHO IS ELIGIBLE FOR REIMBURSEMENT ELIGIBILITY

- I. In accordance with Minnesota Statutes, the School District provides nonpublic schools an opportunity to request transportation assistance for all eligible students who are legal residents of the School District. To be eligible for transportation aid, nonpublic elementary grade students must 1) reside more than one mile from their school, and secondary grade students must reside over two miles from their school, or students must be eligible for hazard aid at least the same distance from a nonpublic school actually attended as public school pupils are transported in the district; or 2) require transportation because of hazards encountered on the student's walking route. Students must also be transported more than 20 days per school year to qualified nonpublic schools maintaining grades or to departments not maintained in the District.
- II. The School District may offer the nonpublic school transportation on District buses to the boundary, to the school, or to a safe collection point within the District from where nonpublic out-of-the-District transportation must be coordinated by the attending school, or the District may offer the nonpublic school transportation reimbursement for the in-district portion of the student's transportation to the school.
- III. The nonpublic school seeking "reimbursement payments" from the School District must ~~request and~~ submit an application to the District and must ~~enter into contract with the District agreeing to oversee the transportation methods, regulations, and safety practices for each student's transportation. The contract, on the other hand, commits the District~~ District's only obligation is to pay the transportation reimbursement for eligible students requested by the nonpublic school. The transportation of the nonpublic students is entirely the responsibility of the nonpublic school and/or parent or guardian.
- IV. ~~The nonpublic school requesting reimbursement must first assure that transportation provided by the nonpublic school may be is provided either by the school or through contract agreement between them the nonpublic school and the a contractor, or parent, or guardian. The District assumes no liability for damage to property, injury, or death associated with the nonpublic transportation. for driver and vehicles used, which the school must specify and oversee that all requirements are in force. A signed~~

~~contract and insurance certificate naming the school and the School District as additional insured for every vehicle used, listing the students transported, must be on file within 30 days of the student's start of school, and such files at the nonpublic school shall be made available at certain times for audit by the District as required.~~

METHOD OF REIMBURSEMENT

- I. The nonpublic school requesting aid is required to complete and submit the necessary application requests, contracts, and reports as required by the District so that the District may ~~become eligible~~ meet requirements for State transportation aid for such transportation.
- II. For the transportation service provided, the District will make payment ~~agrees to pay~~ to the nonpublic school ~~and the school agrees to accept one total maximum payment for all eligible students on or before by June 30. Payment will be based on the number of eligible nonpublic students times the District's (in-district) transportation cost per eligible student for the previous year. If the increase/decrease in the current year exceeds 5% of the previous year, an adjusted payment/credit will be made the following year. The number of students will be adjusted in May to include the number transported over 20 days.~~
- III. The nonpublic school shall administer contracts, keep them on file, and make payments to the parent/contractor based on the pro rata share of the cost, geographics, and days transported. The nonpublic school shall be responsible for reimbursing the parents for every dollar received from the District and to advise each parent: "That a reimbursement check was received from the District" and that you are either enclosing a check or that you are crediting their account.

PROCEDURE

~~Attached~~ The following are the application forms which must be submitted to the School District ~~certifying that the school applying for transportation assistance is qualified in accordance with Minnesota Statutes 120.10, Subd. 2, and Sections 123.76-123.79.~~ by a nonpublic school to qualify for the nonpublic transportation reimbursement. The forms are available from the District transportation department. They are:

~~Please read the following information before completing the forms:~~

Form 1000 – Parent Request for Transportation Reimbursement

This form must be submitted to the nonpublic school by the parent or guardian. The nonpublic school must retain the form on file for at least four years after the end of the school year and make such forms available to the district upon request.

Form 1001 - Application by Nonpublic School

~~This form verifies that you're the school is state certified. The private school is responsible for initiating the reimbursement process by making an application to the District each year. Complete all areas on the form and must be submitted it to the District by October 31.~~

~~Form 1002 – Contract: Public and Nonpublic School~~

~~This contract commits the District to pay transportation reimbursement to your school only when all required forms and contracts are completed and on file. You will receive a copy of this contract with all requisite signatures when the District is satisfied that all requested information is on file. Submit this contract to the District by October 17.~~

~~Nonpublic School Certification – Return October 31.~~

~~Form 1003 – Student Roster~~

~~You make as many copies of this form as you need. The This form will be submitted to the District two times during the school year:~~

~~October 31 – The roster should be completed, except for data on number of days attended, through the first nine columns and signed by your school representative and sent in with your applications.~~

~~Add any new students who have enrolled since September 1. At this time you should have all parent and/or company contracts and accompanying insurance certificates on file in your office; they are not to be sent to the District. Simply certify that the information you are including on the student roster is accurate by signing the document.~~

~~May 15 – All columns (1-10) should now must be completed, including the addition of. Again, add any new students who have enrolled since October 31. Days of attendance must be provided for all students.~~

~~The roster should include all District students attending your the nonpublic school, whether they are transported by your school's vehicle, private cars, or contracted service.~~

~~Form 1004-A – Contract with nonpublic school/parent~~

~~Form 1004-B – Contract with nonpublic school/contractor~~

~~Keep these signed contracts on file at your school. This contract is an agreement between your school, which is responsible to arrange safe and adequate transportation for the District's students, and the~~

~~transportation provider (parent or bus company). As co-signer of this contract, your school officials must be satisfied that:~~

- ~~A. The driver is properly licensed and insured.
 - ~~1. For school bus - drivers must be properly qualified and trained and must have Class B Endorsement (Contract with Private Contractor).~~
 - ~~2. The family car - driver must have a driver's license (Contract with Parent).~~
 - ~~3. The School District is not responsible for students riding with other students in vehicles or with drivers not shown on the parent/contract. The parent must take that responsibility if they allow students to ride with others (Contract with Parent).~~~~
- ~~B. That all legal requirements for student transportation are being fulfilled.~~
- ~~C. That, if the transportation provider is a private company, its drivers are properly trained and its vehicles properly maintained and inspected.~~
- ~~D. Insurance: That the owners of all vehicles used to transport students have adequate insurance for the passengers they are carrying. All vehicle owners must request their insurance company to send the school a certificate of insurance naming both the school and the School District as additional insured - this must be attached to the contract within one month of the start of transportation. Owners of vehicles should be notified that there will be no payment if insurance certificates are not on file within one month.~~

EFFECTIVE: December 9, 1985
MODIFIED: April 1, 1987
MODIFIED:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle)

a. **Proposed Amendments to Board Policies and Regulations – Second Reading and Adoption**

1. **Board Policy and Regulations 601 and 601-R – “Graduation Requirements”**

The language to Minnesota academic standards was updated from Profile Language.

RECOMMENDED ACTION: Accept for a second reading and adoption the proposed amendments to Board Policy and Regulations 601 and 601-R – “Graduation Requirements” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

GRADUATION REQUIREMENTS

POLICY: 601

It is the policy of the School Board to maintain secondary school promotion and graduation requirements which are in full compliance with the Minnesota Graduation ~~Standards~~ Requirements, Minnesota statutes, and the rules and regulations of the Minnesota Department of Education. In addition, the Superintendent shall develop such local graduation requirements as are appropriate to the District 284 community.

ADOPTED: April 16, 1979
AMENDED: July 14, 1986
AMENDED: October 13, 1997
AMENDED: March 15, 2004
SECOND READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

GRADUATION REQUIREMENTS

REGULATIONS: 601-R

A. DIPLOMA REQUIREMENTS

Students must complete the following requirements in two (2) areas.

1. To receive a diploma from the WAYZATA PUBLIC SCHOOLS, a student must have accumulated sixty (60) credits in the area as follows:

2004-2007		2008 & Beyond	
Course of Study	Credits	Course of Study	Credits
*Communications	8	Communications	8
*Social Studies	8	**Social Studies	8
Physical Education	2	+ Math	6 8
Health	1	*** +Science	6 8
Mathematics	4	Physical Education	2
Science	4	Health	1
		Arts	2
Required	27	Required	33
Electives	33	Electives	27
Total	60	Total	60

* specific courses are required as part of total credits

** US history, geography, world history, economics, and government/citizenship

*** biology

+Students have to have 4 years of math and 4 years of science or 3 years of math, 3 years of science and 2 STEM courses. Other combinations would apply, such as 4 years of math, 3 years of science, and 1 STEM courses or 3 years of math, 4 years of science, and 1 STEM course.

2. Basic Standards

Students must have successfully passed the Minnesota Basic Standards Tests. After 2008, the Basic Standards Test will be replaced by the Graduation portion of the Minnesota Comprehensive Assessment (MCA IIs). Students must successfully pass a test in reading in 9th grade, in math in 11th grade, and the completion of biology.

Students who have not earned the required sixty (60) credits, including the twenty-seven (27) required or have not passed the Basic Standards or MCA II Graduation Tests will not be granted a diploma.

B. EARLY GRADUATION REQUIREMENTS

1. Forms must be filled out with a counselor by the end of a student's junior year.
2. A student may not earn more than sixteen (16) credits per school year.

C. MAKE-UP

A student who is short credits may not take more than twenty-four (24) credits in one academic year.

D. STUDENT ELIGIBILITY FOR AWARDS AND HONORS

Wayzata High School has established a selection process in determining which students may receive a variety of academic awards and honors. In order to be eligible for these awards a student must have earned a minimum of six credits at Wayzata High School by the end of the first semester in their senior year.

EFFECTIVE: July 14, 1986
MODIFIED: October 13, 1997
MODIFIED: March 25, 2002
MODIFIED: January 13, 2003
MODIFIED: September 8, 2003
MODIFIED: July 22, 2004
MODIFIED: April 9, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle)

b. Board Policies and Regulations – (No Changes) First Reading

1. Board Policy 622 – “Student Organizations”

No changes.

RECOMMENDED ACTION: Accept for a first reading administration’s recommendation that no changes be made to Board Policy 622 – “Student Organizations”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT ORGANIZATIONS

POLICY: 622

It is the school's responsibility to authorize and supervise student activities appropriate for school sponsorship. The degree and nature of such supervision ought to vary with the grade level and maturity of youth involved. The building principal and designated staff advisor should determine together what is reasonable and appropriate by way of activities or projects for such organizations. Within the framework of limitations developed through such advisor-principal determination, students may be encouraged to assume a large measure of responsibility for their organizational programs.

ADOPTED: March 9, 1970
AMENDED: September 10, 1973
AMENDED: January 12, 1987
AMENDED: August 16, 2004
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle)

b. Board Policies and Regulations – (No Changes) First Reading

**2. Board Policy and Regulations 623 and 623-R – “Instructional
Program Planning, Evaluation, and Reporting”**

No changes.

RECOMMENDED ACTION: Accept for a first reading administration’s recommendation that no changes be made to Board Policy and Regulations 623 and 623-R – “Instructional Program Planning, Evaluation, and Reporting”.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**INSTRUCTIONAL PROGRAM PLANNING,
EVALUATION, AND REPORTING**

POLICY: 623

The District 284 Board of Education is committed to the establishment and support of a systematic process for instructional program assessment, development, and implementation. In accordance with Minnesota statute, this systematic process shall include the following components:

INSTRUCTIONAL GOALS

Prior to the beginning of each school year, the Superintendent shall recommend to the Board of Education for action a set of District instructional goals or priorities to be incorporated by reference into District policy for a period of one year.

INSTRUCTIONAL PLAN

The Administration is to be assisted by licensed personnel in the development of an instructional plan that is designed to implement the instructional goals. Insofar as possible, the instructional plan shall include the District's efforts in instructional effectiveness processes as well as the efforts toward integration of curriculum and technology. Within the established six-year curriculum review and development cycle, academic standards for targeted instructional areas for each subject area at each grade shall be developed and/or reviewed for appropriateness each year.

EVALUATION

An ongoing evaluation shall be made of the progress in meeting the established instructional goals. A part of the evaluation shall utilize test results and may include other performance data and faculty interpretations and judgments. A second and equally important part of the evaluation are periodic and targeted surveys of the opinions of adult residents and students in the School District.

IMPROVEMENT PLANS

The Board of Education shall annually review the results of the evaluation and instruct the Superintendent to recommend plans and programs designed to provide improvements where established goals have not been reached.

REPORTING

The District's annual PER instructional goals, evaluations, and improvement plans shall be printed as a report and made available to the citizens of the School District each year. The title of the report will contain the name and number of school district and read "Annual Report on Curriculum and Student Performance." Distribution of the report shall be made no later than **October 15** for the preceding year.

ADVISORY COMMITTEE

In an effort to encourage active community participation in this process, the Board of Education is to appoint an advisory committee which shall include administrative staff, teachers, parents, and other community residents. The function of the committee is to assist administration and faculty with the curriculum review process and to advise the Board of Education in matters of curriculum goals, evaluation, and reporting the results of curriculum evaluations. Membership on the advisory committee will be solicited by newspaper announcements and contacts with building PTSO organizations. Interested members should contact the Superintendent by August 15. Each member will serve a one-year term.

RESOURCE PLAN

The Superintendent or his designee is directed to develop and maintain a plan for the allocation of fiscal and human resources (staff time) for the overall process in the District. This plan will be reviewed annually and will include adequate resources to support the curriculum review process.

ROLES AND RESPONSIBILITIES

The Superintendent or designee is directed to develop and maintain written role and responsibility descriptions for all participants in the curriculum review process including the advisory committee, staff, and administration.

ADOPTED:	January 14, 1985
AMENDED:	January 11, 1988
AMENDED:	November 9, 1992
REAFFIRMED:	November 8, 1993
AMENDED:	August 16, 2004
FIRST READING:	April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**INSTRUCTIONAL PROGRAM PLANNING,
EVALUATION, AND REPORTING**

REGULATIONS: 623-R

Responsibilities during the **ASSESSMENT PHASE** include collection of current trend information in the relevant curriculum area; preparation of statements of philosophy and District-wide goals for the relevant curriculum area; preparation and administration of assessment material (e.g., tests, attitude surveys); and collection and analysis of the data gathered. Community involvement would occur in this phase through the Curriculum Advisory Committee.

Responsibilities during the **DEVELOPMENTAL PHASE** include preparation of specific instructional objectives and learning standards into District-wide philosophy and goals; determination of K-12 scope and sequence for the particular curriculum area; selection and/or development of curriculum materials; and establishment of an appropriate evaluation process. District staff are responsible for implementing the development phase.

Responsibilities during the **IMPLEMENTATION PHASE** include development of in-service to provide for smooth and complete implementation; evaluation of implementation process; and adjustment of improvement when necessary. District staff are charged with responsibility of conducting the implementation phase.

Per Curriculum Preview And Development Cycle

	ASSESSMENT PHASE	DEVELOPMENT PHASE	IMPLEMENTATION PHASE
2004-05	Science Art Math	Language Arts/Reading Media	Music Focus/Tap Special Services Guidance 9-12 Social Studies
2005-06	Business Education K-5 Health Fine Arts Vision 21	Science Art Math	Language Arts/Reading Media
2006-07	Physical Education 6-12 Health World Language FACS	Business Education K-5 Health Fine Arts Vision 21	Science Art Math
2007-08	Social Studies Technology	Physical Education 6-12 Health World Language FACS	Language Arts
2008-09	Music Focus/Tap Special Services Guidance 9-12 Social Studies	Social Studies Technology	Physical Education 6-12 Health World Language FACS
2009-10	Language Arts/Reading Media	Music Focus/Tap Special Services Guidance 9-12 Social Studies	Social Studies Technology
2010-11	Science Art Math	Language Arts/Reading Media	Music Focus/Tap Special Services Guidance 9-12 Social Studies

	<u>ASSESSMENT PHASE</u>	<u>DEVELOPMENT PHASE</u>	<u>IMPLEMENTATION PHASE</u>
<u>2006-07</u>	<u>Bus. Ed</u> <u>Health/PE</u> <u>Ind. Tech/CTE</u> <u>Lang. Arts</u>		
<u>2007-08</u>	<u>Math</u> <u>World Language</u> <u>Music</u>	<u>Bus. Ed</u> <u>Health/PE</u> <u>Ind. Tech/CTE</u> <u>Lang. Arts</u>	
<u>2008-09</u>	<u>Art</u> <u>Technology*</u> <u>ALC Programs</u> <u>FACS</u>	<u>Math</u> <u>World Language</u> <u>Music</u>	<u>Bus. Ed</u> <u>Health/PE</u> <u>Ind. Tech/CTE</u> <u>Lang. Arts</u>
<u>2009-10</u>	<u>Science</u> <u>Special Services</u> <u>Counseling</u>	<u>Art</u> <u>Technology*</u> <u>ALC Programs</u> <u>FACS</u>	<u>Math</u> <u>World Language</u> <u>Music</u>
<u>2010-11</u>	<u>Lang. Arts</u> <u>Media</u>	<u>Science</u> <u>Special Services</u> <u>Counseling</u>	<u>Art</u> <u>Technology*</u> <u>ALC Programs</u> <u>FACS</u>
<u>2011-12</u>	<u>Social Studies</u> <u>Vision 21</u> <u>Technology*</u>	<u>Lang. Arts</u> <u>Media</u>	<u>Science</u> <u>Special Services</u> <u>Counseling</u>
<u>2012-13</u>	<u>Bus. Ed</u> <u>Health/PE</u> <u>Ind. Tech/CTE</u> <u>Lang. Arts</u>	<u>Social Studies</u> <u>Vision 21</u> <u>Technology*</u>	<u>Lang. Arts</u> <u>Media</u>

* Due to the rapid changes in technology it will be reviewed every three years.

EFFECTIVE: July 1, 1990
MODIFIED: November 9, 1992
MODIFIED: August 16, 2004
MODIFIED:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle)

b. Board Policies and Regulations – (No Changes) First Reading

3. Board Policy and Regulations 624 and 624-R – “Student Progress Reports To Parents”

No changes.

RECOMMENDED ACTION: Accept for a first reading administration's recommendation that no changes be made to Board Policy and Regulations 624 and 624-R – “Student Progress Reports To Parents”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**STUDENT PROGRESS REPORTS TO
PARENTS**

POLICY: 624

The School Board recognizes the school's obligation to provide parents and students with timely periodic reports of a student's progress. These reports are a vital form of communication between the schools and the parents. The Superintendent is directed to establish and maintain a reporting system of student progress for the District.

ADOPTED: August 11, 1986
AMENDED: September 13, 2004
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**STUDENT PROGRESS REPORTS TO
PARENTS**

REGULATIONS: 624-R

1. It is recognized that reporting may take place through the use of letters, grades or other symbols to indicate class achievement. Narrative statements may either supplement or replace symbol grading where appropriate. Decisions in such matters should be made in light of student maturity and the nature of instruction.
2. In addition to periodic reports, parents will be notified when a student's performance requires special notification.
3. Written reports and conferences on student progress will be made available to non-custodial parents on request unless forbidden by a court order on file in the principal's office. It will be the responsibility of the non-custodial parent to request such reports from the principal.
4. Parent-teacher conferences are encouraged and generally represent an excellent basis for exchanging information about a student.

EFFECTIVE: August 11, 1986
MODIFIED: September 13, 2004
MODIFIED:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle)

b. Board Policies and Regulations – (No Changes) First Reading

4. Board Policy and Regulations 625 and 625-R – “Credit For Learning”

No changes.

RECOMMENDED ACTION: Accept for a first reading administration's recommendation that no changes be made to Board Policy and Regulations 625 and 625-R – “Credit For Learning”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

CREDIT FOR LEARNING

POLICY: 625

Students in Grades 9-12 may receive credit for any course offered by the District if the student is able to demonstrate Mastery of the academic standards of the course. The Superintendent is directed to develop and maintain procedures to implement this policy

ADOPTED: August 14, 1995
AMENDED: August 16, 2004
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

CREDIT FOR LEARNING

REGULATIONS: 625-R

Students requesting Credit for Learning will follow the process described below:

1. Students will complete and return the application form titled, "Credit for Learning." These forms can be obtained through and returned to the Wayzata High School counseling office.
2. Each student will meet with the department chair to go over requirements and timeline.
3. Students may attempt to test out of a particular course only once.
4. Students who successfully complete the assessment process will receive a course grade of "T" (Test Out) on their transcript.

EFFECTIVE: August 14, 1995
MODIFIED: August 16, 2004
REVIEWED:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle)

b. Board Policies and Regulations – (No Changes) First Reading

5. Board Policy 626 – “Nonpublic Student Participation”

No changes.

RECOMMENDED ACTION: Accept for a first reading administration's recommendation that no changes be made to Board Policy 626 – “Nonpublic Student Participation”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

NONPUBLIC STUDENT PARTICIPATION

POLICY: 626

In accordance with the statutory discretionary authority provided to school boards regarding District resident students who are not enrolled in the public schools, the School Board of Wayzata Public Schools establishes the following as policy of District 284:

1. Participation in curricular programs may or may not be allowed based on class size, staffing, facility availability and other factors as determined by the Superintendent or the Superintendent's designee.
2. Shared time students will not be included in the school district population for mandated state testing.
3. Nonpublic school students may participate on the same basis as public school students in activities and athletics sponsored by Community Education, but except as noted below, may not participate in extracurricular or cocurricular activities at either the elementary, middle school, or high school levels.
4. Resident students receiving instruction in a home school shall be eligible to fully participate in extracurricular activities on the same basis as public school students as defined in Minnesota statute. Extracurricular activities are defined as activities beyond the regular school day that are not an extension of a curricular program (e.g. athletic teams). Home school students are not eligible to participate in co-curricular activities, defined as after school activities having a curricular component (e.g. pep band) unless they are enrolled in the curricular component on a shared time basis.
5. State and district-wide tests administered through District 284 will be made available to nonpublic students at a time and place to be determined by the Superintendent or designee.
6. Wayzata High School diplomas may be issued to enrolled students who have met all School Board approved requirements for a Wayzata High School diploma.

ADOPTED: July 13, 1998
AMENDED: September 13, 1999
AMENDED: August 16, 2004
AMENDED: January 10, 2005
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle)

c. Proposed Amendments to Board Policies and Regulations – (Minor Changes) First Reading

1. Board Policy and Regulations 617 and 617-R – “School Volunteers”

Minor language changes.

RECOMMENDED ACTION: Accept for a first reading the proposed amendments to Board Policy and Regulations 617 and 617-R – “School Volunteers”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL VOLUNTEERS

POLICY: 617

The School Board recognizes volunteers as a valuable resource and encourages their participation within the schools. It acknowledges that volunteers are individuals who are not paid for their services, but provide a supporting role in the education process. Volunteers may come from all backgrounds and age groups, do not assume primary responsibility for instruction, but reinforce skills taught by the professional staff. Volunteers should be selected with careful consideration of how their presence relates to the educational objective of a class or classes. Responsible District personnel will identify appropriate tasks for the volunteers, provide in-service training, and plan effective ongoing recognition for volunteer activities. Background checks are required for volunteers, ~~of overnight field trips and need to be completed two weeks prior to the departure of the trip.~~

ADOPTED: March 11, 1974
AMENDED: May 12, 1986
AMENDED: August 16, 2004
FIRST READING April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL VOLUNTEERS

REGULATIONS: 617-R

The following guidelines will be issued to all District 284 volunteers annually.

GUIDELINES

1. ~~Confidentiality is important.~~ We depend on our volunteers to maintain confidentiality of our students, staff, and volunteers. Any concerns, observations, or information about a child, teacher, administrator, or another volunteer should be shared only with the person in charge (example: teacher, administrator, or building volunteer facilitator). If there is a breach of confidentiality a volunteer's privileges may be revoked.
2. Notify a teacher, principal, or individual in charge if a child gives you information that causes alarm (e.g., they are unable to eat, do not have a place to sleep, inappropriate touch). Volunteers must report suspected child abuse to the building social worker, counselor, or principal. (State law requires you to report such suspicions.)
3. Avoid being totally isolated with a child (e.g., in a room with a closed door).
4. ~~Be aware of the choice~~ of touching a child (e.g., a pat on the head) and ~~aware of the risk~~ of touching a child. Follow clues children give as to their comfort level. Some children may be uncomfortable with patting them on the head, or hugs, or other physical touch. Asking a child before touching them may be appropriate. Follow the clues children give as to their comfort level.
5. Be aware of any sensitive issue to a child (e.g., in discussing fire safety, a child may be uncomfortable as a fire destroyed their home). ~~Again, f~~Follow the clues children give.
6. Background checks for volunteers need to be completed two weeks prior to departure of the trip.
7. Volunteers should use physical intervention ~~only~~ only when you ~~believe~~ believe that a child will hurt themselves or others. If at all possible, volunteers should call another adult for assistance. ~~If you must intervene physically, immediately inform a teacher, principal, or individual in charge of event that you did so.~~ If you must intervene physically, immediately inform a teacher, principal, or individual in charge of event that you did so.
 - If you must intervene, limit verbalization with a child (i.e., do not argue the issue, do not discuss)
 - Remain calm, do not overreact, isolate the situation
 - If a situation escalates verbally or physically, call a staff person

SCHOOL VOLUNTEERS

REGULATIONS: 617-R
PAGE: 2

8. In each situation, do not participate in the activity if you feel uncomfortable or are unsure of what is going on.
9. Name tags or buttons should be worn by volunteers to identify them to students, staff, and other volunteers.
10. Sign in each time you participate in a volunteer activity. Sign in books/computers are kept in the school office for your convenience.
11. Notify a staff person or person in charge of the activity if you will be late or if you will not be able to participate in your volunteer activity.
12. ~~District 284~~ Wayzata Public Schools will provide students, employees, and volunteers with an environment for learning and working that is free from sexual harassment or sexual violence, and prohibits any form of sexual harassment or sexual violence. A complete copy of the District's guidelines on sexual harassment/sexual violence is available from the Executive Director of Human Resources or Executive Director of Curriculum and Instruction.
13. Discipline is the teacher or staff person's responsibility. Volunteers are not expected to discipline a student or classroom. Contact a staff person to help with a discipline issue. A copy of the school discipline policy is available in the school office.
14. For the safety of one-to-one volunteers and the student(s) with whom they work, all interaction between student(s) and volunteer are to take place only at scheduled time in the schools.

EFFECTIVE: October 1, 1992
MODIFIED: December 22, 1994
MODIFIED: August 16, 2004
MODIFIED:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle)

c. Proposed Amendments to Board Policies and Regulations – (Minor Changes) First Reading

2. Board Policy and Regulations 627 and 627-R – “Instruction Concerning Controversial Topics”

Minor language changes.

RECOMMENDED ACTION: Accept for a first reading the proposed amendments to Board Policy and Regulations 627 and 627-R – “Instruction Concerning Controversial Topics”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**INSTRUCTION CONCERNING
CONTROVERSIAL TOPICS**

POLICY: 627

The Wayzata School Board recognizes the importance of providing information about controversial topics in a democratic society.

The study of controversial issues shall contribute toward helping students develop techniques for examining controversy, be appropriate to maturity and developmental level of students, be of significance related to course content, and presented in an atmosphere free of bias and prejudice.

ADOPTED: May 9, 2005
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**INSTRUCTION CONCERNING
CONTROVERSIAL TOPICS**

REGULATIONS: 627-R

The guidelines for teaching about controversial topics are as follows:

1. The topics must be appropriate for the concept and/or unit being taught in the subject area.
2. The topic must be one in which the teacher is knowledgeable.
3. All sides of an issue must be discussed in a balanced presentation. The District's position must be neutral.
4. Approval for speakers must be secured from the building principal prior to the presentation.
5. Upon the request of a student or parent/guardian, the student will be excused from class during a controversial topic. Alternative instruction may be provided as outlined in Policy 629, Alternative Instruction.

EFFECTIVE:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle)

c. Proposed Amendments to Board Policies and Regulations – (Minor Changes) First Reading

3. Board Policy and Regulations 628 and 628-R – “Copyright Laws”

Minor language changes.

RECOMMENDED ACTION: Accept for a first reading the proposed amendments to Board Policy and Regulations 628 and 628-R – “Copyright Laws”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

COPYRIGHT LAWS

POLICY: 628

The Wayzata School Board intends that the School District shall operate in full compliance with copyright law. The Superintendent or Superintendent's designee shall direct employees to observe the limitations of copyright laws whenever performing employment-related duties or using district equipment.

ADOPTED: May 12, 1986
AMENDED: April 11, 2005
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

COPYRIGHT LAWS

REGULATIONS: 628-R

1. No employee shall copy materials unless specifically allowed by the copyright law, fair use guidelines, licensing agreements, or proprietor's permission.
2. Liability for willful infringement of the policy rests upon the person making or requesting the copy.

EFFECTIVE: September 18, 1987
MODIFIED: April 11, 2005
MODIFIED:

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4. Required Board Review of Policies (per 3-year cycle)

c. Proposed Amendments to Board Policies and Regulations – (Minor Changes) First Reading

4. Board Policy and Regulations 631 and 631-R – “Technology Use”

Renumbered and minor language changes.

RECOMMENDED ACTION: Accept for a first reading the proposed amendments to Board Policy and Regulations 631 and 631-R – “Technology Use”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

TECHNOLOGY USE

POLICY: 403 631

~~The mission of the Wayzata Public Schools is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.~~

~~In carrying out this mission, the Wayzata School District may provide employees and students with access to computers and other equipment enabling them to access the Internet, to use electronic mail, to create Internet Web pages, and to send, receive, and store documents. Use of this equipment shall be limited to educational purposes, including classroom instruction, educational research, and curriculum and professional development.~~

~~The use of this equipment is a privilege, not a right. All uses of this equipment shall be in compliance with the School District's policies and regulations and all state and federal laws. The School District may revoke the privilege to use this equipment for students and staff who violate these policies and regulations or state or federal law. In addition, the School District may take disciplinary or legal action against students and staff who violate these policies and regulations or state and federal laws.~~

~~The School Board recognizes that making resources such as the Internet available to students and staff carries some risks that students and staff may encounter material on the Internet that is offensive or is otherwise not suitable for an educational environment. The School District does not have the resources necessary to screen or filter out all inappropriate material or to prevent students from inappropriately disclosing information about themselves on the Internet, nor is it technologically possible to do so. However, the Board of Education believes the benefits of providing students and staff with access to the Internet outweighs the potential harm. In order to minimize these risks, the School District will endeavor to educate staff and students regarding how to use the School District's computers and communication technology responsibly.~~

The Superintendent is directed to develop and implement regulations and procedures that will:

- A. Utilize appropriate computer software and hardware to allow students and staff to gain access to the Internet and that will protect the School District's data and equipment from unauthorized access or use; and
- B. Limit the use of the School District's computers and communication equipment to educational purposes, including classroom instruction, educational research, and curriculum and professional development.

ADOPTED: May 11, 1998
AMENDED: July 12, 2004
REVIEWED: March 13, 2006
FIRST READING: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

TECHNOLOGY USE

REGULATIONS: ~~103-R~~ 631-R

I.1. Definitions

The following definitions shall be used in implementing the Technology Use Regulations.

District System

The "District System" includes all of the School District's computers and communications equipment, including but not limited to all computers, Internet access, electronic mail systems, voice mail systems, databases, network storage devices (i.e., hard drives), facsimile machines, cable television system, and all other audio and video systems.

I.2. Responsibilities

A. Superintendent

The Superintendent or designee shall serve as the coordinator to oversee the District System and to work with other state, regional, or federal organizations as necessary to continue to provide or improve the District System. In addition, the Superintendent may appoint a Director of Technology or other staff members, who shall:

1. Provide students and staff access to the District System as appropriate;
2. Protect the District System and data stored on the District System from unauthorized access, distribution, or manipulation;
3. To the extent practicable, filter, block, or otherwise prevent the use of the District System for the transmission of any comment, request, suggestion, proposal, image, or other communication which:
 - a. Is obscene, indecent, or sexually explicit; or
 - b. Is intended to promote or incite violence towards persons or property; or
 - c. Violates the School District's policies or regulations or state or federal law regarding harassment or discrimination.
4. Prevent the unauthorized disclosure of data stored on the District System;
5. Establish procedures to audit the District System for compliance with School District policies and regulations, state and federal law, and vendor contracts;

6. Develop processes for creating electronic mail ("e-mail") accounts for students and staff;
7. Establish limits for file storage on the District System;
8. Establish routine procedures to make backup copies of data stored on file servers on the District System;
9. Establish virus protection procedures;
10. Establish "firewalls" and other security measures to maintain the security of the data stored on the District System;
11. Establish procedures and policies governing access to the District System from computers outside the District System;
12. Establish procedures and policies for student, staff, and classroom Web pages; and
13. Provide information for parent(s)/guardian(s) and students regarding District Technology Use Policy and Regulations in student handbooks and School District Web site.

B. Building Principals

School building principals or their designees shall serve as the building-level coordinators for the District System in conjunction with the Director of Technology. They shall have the authority to approve building-level activities using the District System, subject to review by the Superintendent and the Board of Education. Principals or their designees will also oversee training of students and staff regarding the use of the District System.

C. School District's Educational Staff

The School District's educational staff shall:

1. Educate themselves about technology and how it may be used in the classroom setting to educate students;
2. Use the District System appropriately in the classroom, including previewing resources that will be used as part of classroom instruction;
3. Supervise student's use of technology resources in the classroom to help them learn, identify information appropriate to their age and educational levels, and evaluate and use information to meet their educational goals;
4. Monitor students who access the District System to ensure they are abiding by the District's policies and regulations; and
5. Prevent the unauthorized disclosure of data stored on the District System.

D. Staff

Staff members, including all employees, independent contractors and volunteers, may be provided access to the District System. If such access is obtained, staff members must abide by all School District policies and regulations, state and federal law, and vendor contracts. If staff members obtain access to the District System from their homes or other remote locations, such use shall also be controlled by these regulations. Any data or other information downloaded or copied to a staff member's home computer from the District System shall remain the property of the School District. Staff members obtaining such access shall also take the required steps to prevent the unauthorized disclosure of data stored on the District System.

E. Students

Students using the District system shall read (or have read and explained to them) and abide by the District's Technology Use Policy and Regulations.

Students in elementary and middle school shall not receive individual electronic mail accounts unless a teacher has established a valid educational need for an exception to be made to this regulation. The Director of Technology shall have the authority to implement this regulation and to make exceptions where appropriate.

F. Parents/Guardians

There is a wide range of material available on the Internet, some of which may not comport with the moral standards or values of the families of students. It is not economically nor technologically feasible for the School District to prevent students from encountering certain information when they use the Internet. It also is not possible to prevent students from disclosing information about themselves to others via the Internet.

The School District permits students to use the Internet at school as part of classroom activities. Parent(s)/guardian(s) must notify the Director of Technology in writing if permission is not granted. (Notification form available through school principal or Technology Department.) Parents or guardians who permit a student to use the Internet at school: (a) recognize the risks of allowing students to access the Internet; (b) are responsible for reviewing the Technology Use Policy and Regulations with the student; and (c) are responsible for teaching the student how to make wise choices regarding the use of the Internet, including understanding what material is acceptable for them to review on the Internet.

III-3. Services Available on District System

The School District may make any of the following services available to students and staff for use in a manner which is consistent with the limited educational purposes of the District System, School District policies and regulations, state and federal law, vendor contracts, and available resources. The services to be made available may include:

1. Internet access;
2. Creation of student, staff, or classroom Web pages;
3. Electronic mail; and
4. Network Folder.

Other services may be made available at the discretion of the Superintendent with the advice and consultation of the Director of Technology, based upon the service's ability to meet the educational goals of the School District, compliance with School District policies and regulations, state and federal law, vendor contracts, and available resources.

IV.4. Use of the District System

A. Compliance With Other School District Policies and Regulations

Use of the District System must not violate the School District's other policies and regulations, including but not limited to the School District's policies on Nondiscrimination (AC), Racial, Religious, Offensive Behavior/Sexual Harassment and Sexual Violence (ACA), and Hazing Prohibition (JGB).

Users are prohibited from using the District System to transmit (send), or receive messages, pictures, or computer files which are fraudulent, illegal, pornographic, obscene, indecent, sexually explicit, discriminatory, harassing, defamatory, or which are intended to promote or incite violence against persons or property.

In addition, users are prohibited from: (i) violating copyright laws; (ii) using other user's passwords; (iii) trespassing in other folders, works or files; (iv) intentionally wasting limited District System resources.

B. Student Safety and Privacy

Students shall not disclose information via the District System such as last names, home addresses, or telephone numbers or other information that may identify themselves or other students.

Students shall notify their teacher, parent, or guardian when they encounter material or messages on the District System that are inappropriate or that make them feel uncomfortable.

C. Political and Commercial Activity

Because all electronic mail messages or other forms of communication sent using the District System will be identifiable as originating from the School District, the District System shall not be used for political lobbying, including the endorsement of political candidates, with the exception that students and staff may use the District System to communicate with their elected representatives and to express their opinions on political issues. In addition, the District System shall not be used for personal commercial activity, including selling, purchasing, advertising, or soliciting goods or services. The School District will not be responsible for any financial obligations arising from a user's activities on the District System.

D. Publication of Material on the Internet

The Director of Technology or his or her designee shall establish a process and criteria for the creation and posting of material on the School District's Web servers. All student, staff, or classroom Web pages shall adhere to these criteria:

1. Student, School, and Classroom Web Pages

Schools and classes may create and publish Web pages that present information about the school or their classroom activities. Students may be permitted, but shall not be required to publish their school projects on a Web page. Links to commercial sites without a clear educational connection and/or sites supported by advertising should be discouraged.

2. Extracurricular and Community Support Organizations

With the approval of their school building principal or designee, school-sponsored extracurricular organizations and community groups that exist to support school programs and activities may be permitted to create and publish Web pages on the School District's Web servers, provided that the material is consistent with the School District's policies and regulations and relates to the activities of the organization. In the interest of providing for smooth transitions from year to year and in order to ensure continued support and maintenance and protecting the name and logos of District 284 and the Wayzata Public Schools, Web sites relating to and/or supporting school activities must be hosted on the School District's servers with the support and guidance of Director of Technology or his or her designee and under the supervision of the activity advisor or designee.

3. Staff Web Pages

Staff members are encouraged to create and publish material on the School District's Web site. Published material must be consistent with the limited educational purposes of the District

System, the School District's policies and regulations, state and federal law, and available resources. Staff who wish to purchase commercial web services for school use will check with the Director of Technology or his or her designee prior to purchase. The use of Free Web services supported by advertising is discouraged. Outside Web services used by staff must be accompanied by the following disclaimer: "This Web site is not part of the official Wayzata Public Schools Web site. Independent School District 284 is not responsible for accuracy or content of this page or external links to this site."

4. Links to Community and Community Organization Web Sites

Wayzata Public Schools may provide links to community organization Web sites where appropriate. Examples include community Web sites, community youth organizations, community youth athletic organizations, park and recreational organizations, etc. Such links are provided at the complete discretion of Wayzata Public Schools. Organizations may request that their Web site be linked to or removed from Wayzata Public Schools Web pages by contacting the Director of Technology or his or her designee. Wayzata Public Schools declines any responsibility for the content or accuracy of such sites.

5. Web Logs (Blogs) in General

Wayzata Public Schools will not authorize Web logs open to the public for anonymous comment. If people wish to share ideas, web pages are already available for that purpose. Staff may create web pages to share their ideas in a blog-like manner.

6. Classroom Blogs or e-Zines

A web log or e-zine is appropriate use of technology for learning purposes. Student contributions must be supervised by the teacher and must be appropriately identified adhering to all student behavior policies in the student handbook and applicable district policies and, specifically, policies regarding technology use and offensive behaviors. Students should not use last names. No anonymous contributions from the general public will be permitted. Participation in a web log or e-zine will require parental permission.

7. Professional Blogs

Departments or curriculum teams may use web logs for professional communication if they wish. Groups wishing to create a blog should make a proposal to their supervisors and the Director of Technology or his or her designee stating the goals of the Web log, the audience and why it would be an appropriate use of district resources.

8. Online Learning Web Sites

Wayzata Public Schools may provide access to online learning Web sites. Students may participate in online discussions and have access to other online educational services provided that such participation is not anonymous or open to the general public.

E. Employee Use

Employees may use the District technology system for reasonable personal use, except for activities denied or prohibited in these regulations. If there is a question regarding reasonable personal use, please contact your supervisor or principal.

V.5. System Security

A. Passwords

Users will be assigned or will create passwords that enable them to access certain computer or communication equipment. Users are responsible for protecting the security of these passwords.

B. Software

Copyrighted or licensed software shall only be used in accordance with its license or purchase agreement. Users are prohibited from copying any unlicensed computer software onto the District System. Users are prohibited from using the District System to make copies of unlicensed or copyrighted software.

Users are prohibited from using software that is designed to destroy data, provide unauthorized access to computer or communication equipment, or which would disrupt the District System in any way. This includes, by way of example only, using any software viruses, Trojan horses, worms, or other invasive software.

C. Virus Protection

The School District shall install software on all computer equipment which is designed to detect and destroy computer viruses or other software which could damage the computers or violate the integrity of information stored on the computers. Users are required to use this

software and are prohibited from tampering with it, turning it off, or disabling it.

D. Firewalls

The School District shall install software and/or hardware (a “firewall”) that limits access to the School District’s computers. Users are prohibited from using software or hardware that is designed to circumvent these firewalls or to allow unauthorized access to the School District’s computers.

E. Personal Computers

Computers that are not owned by the District must not be connected to the District’s network unless the user has first obtained permission from the Technology Department. Permission to connect such a computer will not be granted unless the computer contains current virus software and has an operating system that is compatible with the District’s systems.

F. Performance of District System

Users are prohibited from doing anything which would degrade the performance of the School District’s computers or communication equipment, including but not limited to deliberately crashing a computer or the computer network.

VI.6. Privacy

- A.** The District System is to be used only for educational purposes. The School District reserves the right to read, listen to, or otherwise access files and information stored on the District System. Users should therefore have no expectation of privacy in any message or file created, sent, stored, or received using the District System.

Users are prohibited from forging, altering, or otherwise concealing the identity of the person sending messages or other forms of communication with the District System.

All electronic mail communications must be drafted in the same manner and with the same care as any communication in printed form on School District letterhead. All communications, whether electronic, voice, or printed, must be in accordance with the School District’s policies and procedures, as well as local, state, and federal laws.

- B.** Many District publications may be electronically distributed. If a parent/guardian chooses to provide the District with a family e-mail address, the District cannot guarantee that the address will be encrypted in mass electronic mailings.

Family e-mail addresses may be provided to agencies with educational interests.

VII.7. Intellectual Property Rights

Users will respect the rights of others in their intellectual property, including copyrights and trademarks. Users shall not make unauthorized copies of nor plagiarize the works of others.

Users shall not copy nor post on the Internet the works of others without the owner's written permission.

If a user desires to make copies of material found on the Internet, such copies shall be made only in accordance with the principles of "fair use" as that term is defined in the federal Copyright Act.

Works created by students are the property of the student.

Works created by staff members in the course of their duties and using the District System are the property of the School District as works made for hire.

For educational purpose, the School District may publish or exhibit examples of student projects and activities, including photographs of students and/or videotape of students, on

the District Web site or on the District cable station. Parent(s)/guardian(s) must notify the Director of Technology in writing if permission is not granted. (Notification form available through school principal or Technology Department.)

VIII.8. Investigation of Violations

The School District will investigate any alleged violations of the Technology Use Policy or Regulations, and any rules or policies promulgated in accordance with these Regulations. As a part of any such investigation, the School District may access (read or listen to) computer files or messages stored on the District System. Because the School District is obligated to ensure the District System is used in compliance with the School District's policies and regulations; state, local, and federal laws; and contracts with vendors; the School District reserves the right to monitor the equipment and all information stored on it or transmitted with it. Accordingly, users should not have any expectation that messages or files they send, receive, or create using the School District's computer and communication equipment will be kept private.

IX.9. Enforcement of the School District's Technology Use Policy and Regulations**A. Students**

Violations of the School District's Technology Use Policy and Regulations and any rules or policies promulgated in accordance with these Regulations may be grounds for discipline, including required training or education or penalties including but not limited to revocation of the privilege to use the District System and other disciplinary actions as

outlined in the Student Discipline Policy (JG) and its regulations and the Pupil Fair Dismissal Act and other state and federal laws.

B. Staff

Violations of the School District's Technology Use Policy and Regulations, and any rules or policies promulgated in accordance with these Regulations, by staff may be grounds for discipline in accordance with School District policies, regulations, practices, contracts, and state and federal law.

X.10. No Warranty Regarding the District System

The School District makes no warranties of any kind, either express or implied, that the function of the services provided by or through the District System will be error-free or without defect. The School District will not be held responsible for any damage users may suffer, including but not limited to loss of data or interruptions of service. The School District does not guarantee that students using the District System will not encounter inappropriate material. The District is not responsible for the accuracy or quality of the information obtained through or stored on the District System.

XI.11. Acknowledgment Forms

Users are provided access to the District System in accordance with the District Technology Use Policy and Regulations. If a user (or their parent(s)/guardian(s) on behalf of a user) does not agree with the terms of this policy, written notice of such disagreement must be provided to the Director of Technology or its designee, at which time that user's access to the District System shall be terminated. (Notification form available through school principal or Technology Department.)

EFFECTIVE: May 11, 1998
MODIFIED: May 28, 2002
MODIFIED: July 12, 2004
MODIFIED: March 13, 2006
MODIFIED:

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. Superintendent's Reports and Recommendations

ITEM: B. Curriculum and Instruction

COMMENTS BY: Dr. Jane Sigford

1. Approval of Proposed Greenwood Elementary School Site Plan

It is a pleasure to have the principal of Greenwood Elementary, Ginny Clark, and members of her site council, with us tonight to present the proposed Shared Decisions Agreement between Greenwood Elementary and the Wayzata School Board for the 2007-2009 school years. Ms. Clark and members of the Site council attended the March 26th Board work session to preview the agreement, answer questions, and accept suggestions.

The proposed agreement has been reviewed by the Superintendent, Executive Directors of Curriculum and Instruction, Finance & Business, Human Resources, and by the Wayzata Education Association leadership to ensure compliance with statutes, contracts, policies, and administrative regulations.

As the agreement has been found to be in compliance, it is hereby recommended for School Board approval. We congratulate the Greenwood Shared Decisions Site Team for their fine work on this collaborative process.

Ms. Clark will introduce members of her team and share highpoints of the Shared Decisions Agreement.

RECOMMENDED ACTION: Approve the Shared Decisions Agreement between Greenwood Elementary School and the Wayzata School Board for 2007-2009 school years and authorize the School Board Chair to sign the document.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____



Site Team Report Greenwood Elementary

April 9, 2007



Academic Goal

- *School Site goal for Q Comp focus*
- One percent of the students in grades 3-5 at Greenwood Elementary will improve student achievement in the area of reading by focusing on increasing subtest level scores on the MAP assessment in the areas of inferential comprehension, literal comprehension, and word acquisition.

Ethnic Distribution

	2005-2006	2004-2005	2003-2004
White American	568	567	595
African American	15	16	10
Asian American	44	45	42
Hispanic/Latino American	13	9	8
Indian American	0	0	1

Free and Reduced Lunch

	2005-2006	2004-2005	2003-2004
Free	0.9%	1.4%	1.2%
Reduced	0.8%	1.3%	1.1%

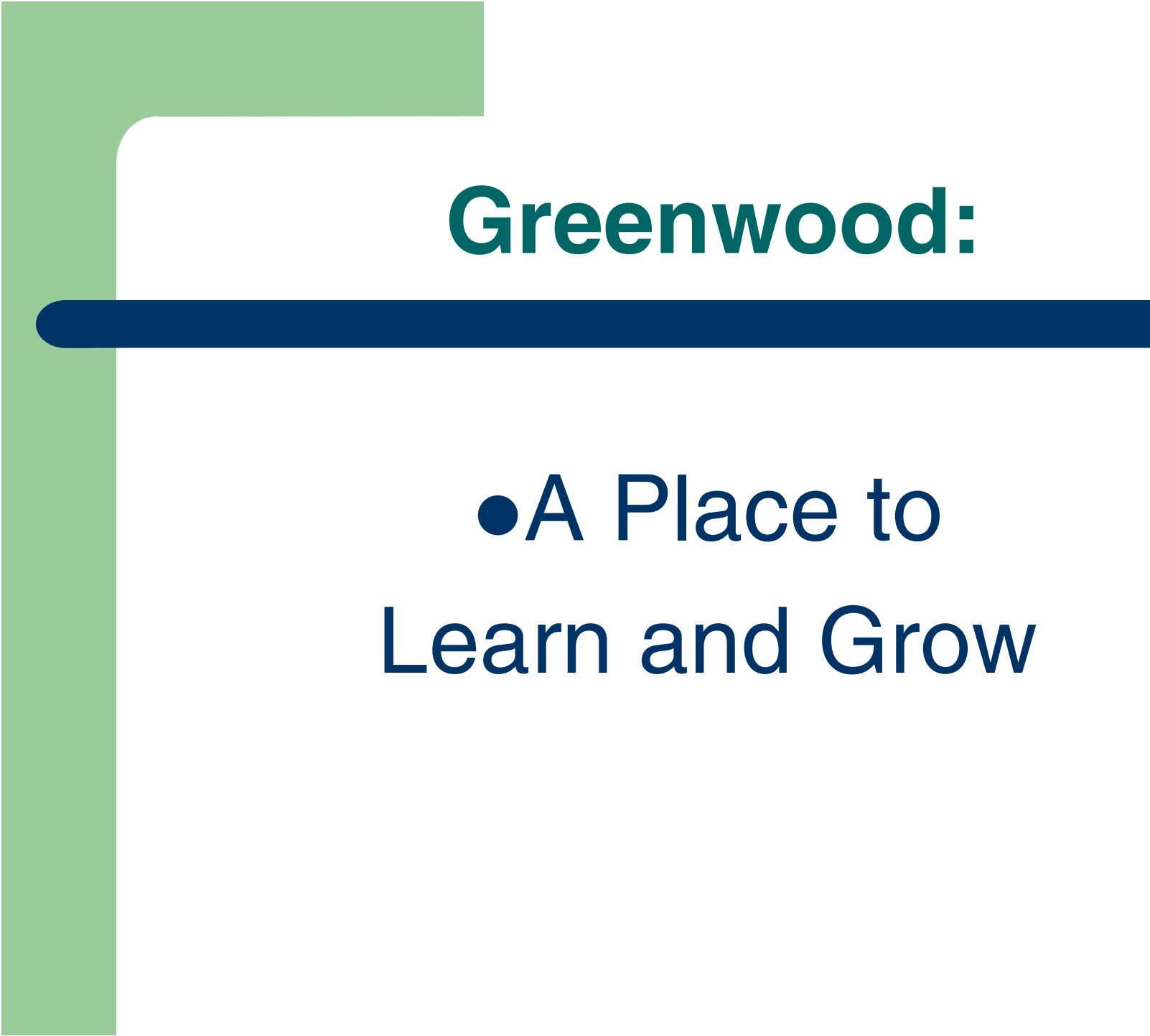
Student Mobility

2005-2006	2004-2005	2003-2004
3.61	3.66	6.06

Reading MAP Scores Spring 06

Levels						Inferential Comprehension				Literal Comprehension				Word Acquisition			
						1	2	3	4	1	2	3	4	1	2	3	4
3	95					12	7	18	58	9	10	19	57	10	18	18	49
4	108					5	15	19	69	7	15	23	63	5	19	33	51
5	115					3	8	34	70	5	14	30	66	4	22	41	48
3-5	318					20	30	71	197	21	39	72	186	19	59	92	148

Greenwood:



- A Place to
Learn and Grow















something,
change it. If you
can't change it,
change your
attitude.



**Thank you very much
for being a part of our success!**

A model of excellence
among learning
communities!



**Shared Decision Agreement
Between School and the Wayzata
School Board for**

School Name: ***Greenwood Elementary***

This plan was reviewed on: _____

Signature of District Design Team _____

This plan was approved on: _____

Signature of School Board Chair _____



Independent School District 284
Wayzata, Minnesota

VISION

A model of excellence among learning communities

MISSION

The mission of the Wayzata School District is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.

DISTRICT DIRECTIONS for 2005-2007

- *Apply our vision to all components of District*
- *Erase organizational barriers that limit participation of all cultural groups*
- *Strive for smaller class sizes*
- *Work toward a more individualized model of education*
- *Promote a “client-centered” District*



Shared Decisions Agreement Review Team Check List Form

Procedure:

Prior to presentation to the Board, Site Improvement Plans will be reviewed for compliance with statutes, contracts, policies, and administrative regulations. Site Teams are advised that plans should be submitted at least thirty (30) days prior to date of desired Board action.

- Site Improvement Plans are sent to the Office of the Superintendent of Schools.
- Copies of the Site Improvement Plan will be sent to the following members of the review team as designated by the District Shared Decisions Design Team.
- This response sheet will be returned by reviewer to the Superintendent's Office within ten (10) days.
- Any areas of concern will be noted on response sheet along with suggestions for waivers where applicable.
- All response sheets will be forwarded to the chair of the site team.
- Review team members will decide if the Site Improvement Plan should be reviewed by any other departments such as Transportation, Food Service, Building and Grounds, etc. and forward a copy with a cover sheet for check-off response to the appropriate individual.

Review Team Response

Office of the Superintendent

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Curriculum and Instruction

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Finance

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Human Resources

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Wayzata Education Association Representative

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date



Site Team Members:

<u>Name</u>	<u>Position</u>	<u>Year</u>
Ginny Clark	Principal	2006-2007
Kathy Aasen	PTA President	2006-2007
Jim Kovach	PTA V. President	2006-2007
Jen Frazzini	Parent	2006-2007
Cathy Panzer	Secretary	2006-2007
Linda Gibbons	Media Specialist	2006-2007
Tina Sheldon	First Grade Teacher	2006-2007



Greenwood Elementary

Student Demographics

Student Population by Grade

(Please insert 3 years of data provided by the Office of Assessment)

		2005-2006			2004-2005			2003-2004	
Grade	# of Males	# of Females	Avg. Class Size	# of Males	# of Females	Avg. Class Size	# of Males	# of Females	Avg. Class Size
EC									
K	50	54	20.8	65	38	20.2	51	49	19.4
1	62	42	20.8	60	54	22.8	45	52	25.0
2	58	52	22.0	41	53	24.0	55	47	25.5
3	44	53	24.3	54	48	25.5	49	65	28.5
4	56	52	27.0	52	64	29.0	45	54	28.3
5	55	62	29.3	52	56	27.0	77	67	28.8
Total	325	315		324	313		322	334	



**Greenwood Elementary
Student Demographics**

Ethnic Distribution

(Please insert 3 years of data provided by the Office of Assessment)

	2005-2006	2004-2005	2003-2004
White American	568	567	595
African American	15	16	10
Asian American	44	45	42
Hispanic/Latino American	13	9	8
Indian American	0	0	1

Percent of Students on Free/Reduced

(Please insert 3 years of data provided by the Office of Assessment)

	2005-2006	2004-2005	2003-2004
Free	0.9%	1.4%	1.2%
Reduced Price	0.8%	1.3%	1.1%

Student Mobility

(Please insert 3 years of data provided by the Office of Assessment)

The percent of students entering and leaving during the year, computed by dividing the number of transfers by the October 1 enrollment.

2004 - 2005	2003 - 2004	2002 - 2003
3.61	3.66	6.06



Greenwood Elementary

Student Demographics

Average Daily Attendance

(Please insert three years of data provided by the Office of Assessment.)

2004 - 2005				2003 – 2004				2002 - 2003			
1 st	2 nd	3 rd	4 th	1 st	2 nd	3 rd	4 th	1 st	2 nd	3 rd	4 th
96.61	96.99	97.27	96.89	97.10	96.88	97.52	97.62	97.08	97.16	97.23	96.94

Percent of Parents Attending Conferences

(Please insert data provided by the individual building.)

2005 - 2006		2004 – 2005		2003 - 2004	
Fall	Spring	Fall	Spring	Fall	Spring
99%	99%	99%	99%	99%	99%



**Greenwood Elementary
Student Achievement**

Minnesota Comprehensive Assessment (MCA)
(Please insert MCA data provided by the Office of Assessment)

READING GRADE 3

Year	1999-2000					2000-2001					2001-2002					2002-2003					2003-2004					2004-2005				
Average Score	1605					1590					1592					1593					1634					1592				
Percent Change	3.5%					-0.9%					0.1%					0.1%					2.6%					-2.6%				
% of Students in each level	I 0	IIa 7	IIb 16	III 48	IV 29	I 5	IIa 11	IIb 12	III 39	IV 32	I 5	IIa 10	IIb 17	III 34	IV 33	I 3	IIa 7	IIb 10	III 52	IV 28	I 5	2 4	3 10	4 44	5 37	I 6	2 5	3 16	4 44	5 29
Rank order of strands including the average percent correct (average points earned divided by total points possible).	Information Processing 78					Information Processing 88					Information Processing 90					Information Processing 87					Main Idea 88					Compare/Contrast 89				
	Inference 78					Main Idea 85					Main Idea 84					Main Idea 86					Information Processing 86					Information Processing 86				
	Analysis 73					Analysis 83					Analysis 84					Compare/Contrast 81					Analysis 82					Main Idea 85				
	Main Idea 73					Inference 82					Compare/Contrast 82					Inference 77					Inference 80					Inference 79				
	Compare/Contrast 71					Compare/Contrast 82					Inference 80					Analysis 64					Compare/Contrast 69					Analysis 75				

MATHEMATICS GRADE 3

Year	1999-2000					2000-2001					2001-2002					2002-2003					2003-2004					2004-2005				
Average Score	1703					1594					1626					1661					1616					1687				
Percent Change	3.1%					-6.4%					2.0%					2.2%					-2.7%					4.4%				
% of Students in each level	I 0	IIa 3	IIb 10	III 57	IV 31	I 1	IIa 15	IIb 8	III 58	IV 18	I 1	IIa 12	IIb 14	III 44	IV 29	I 1	IIa 9	IIb 11	III 42	IV 37	I 4	2 6	3 15	4 53	5 22	I 4	2 4	3 8	4 42	5 42
Rank order of strands including the average percent correct (average points earned divided by total points possible).	Procedures and Concepts 88					Measurement 87					Number Sense 85					Space, Shape & Measurement 86					Shape, Space & Measurement 84					Number Sense 89				
	Measurement 87					Number Sense 85					Space, Shape & Measurement 82					Problem Solving 86					Procedures and Concepts 84					Problem Solving 87				
	Number Sense 83					Problem Solving 83					Problem Solving 82					Data Categorization 82					Number Sense 82					Shape, Space & Measurement 86				
	Shape and Space 81					Procedures and Concepts 79					Procedures and Concepts 81					Number Sense 81					Data Categorization 81					Procedures and Concepts 84				
	Problem Solving 78					Space and Shape 78					Data Categorization 65					Procedures and Concepts 74					Problem Solving 81					Data Categorization 81				
	Chance and Data 75					Chance and Data 65																								



Greenwood Elementary Student Achievement

Minnesota Comprehensive Assessment (MCA) (Please insert MCA data provided by the Office of Assessment)

READING GRADE 5

Year	1999-2000					2000-2001					2001-2002					2002-2003					2003-2004					2004-2005				
Average Score	1607					1660					1679					1684					1673					1713				
Percent Change	4.7%					3.3%					1.1%					0.3%					-0.7%					2.4%				
% of Students in each level	I 3	IIa 15	IIb 10	III 43	IV 29	I 2	IIa 5	IIb 7	III 43	IV 44	I 2	IIa 6	IIb 5	III 43	IV 44	I 1	IIa 5	IIb 6	III 45	IV 43	I 2	2 6	3 6	4 41	5 45	I 3	2 4	3 8	4 33	5 53
Rank order of strands including the average percent correct (average points earned divided by total points possible).	Main Idea 74					Compare/Contrast 90					Compare/Contrast 90					Main Idea 89					Main Idea 88					Information Processing 90				
	Analysis 74					Main Idea 89					Main Idea 88					Information Processing 89					Information Processing 88					Main Idea 87				
	Information Processing 72					Information Processing 87					Information Processing 86					Inference 85					Analysis 87					Inference 87				
	Inference 70					Inference 82					Inference 83					Compare/Contrast 81					Inference 84					Analysis 87				
	Compare/Contrast 63					Analysis 74					Analysis 80					Analysis 72					Compare/Contrast 78					Compare/Contrast 60				

MATHEMATICS GRADE 5

Year	1999-2000					2000-2001					2001-2002					2002-2003					2003-2004					2004-2005				
Average Score	1565					1663					1650					1658					1690					1717				
Percent Change	1.6%					6.3%					-0.8%					0.5%					1.9%					1.6%				
% of Students in each level	I 6	IIa 13	IIb 17	III 41	IV 23	I 6	IIa 6	IIb 8	III 50	IV 36	I 2	IIa 3	IIb 10	III 51	IV 34	I 1	IIa 4	IIb 14	III 42	IV 39	I 1	2 5	3 7	4 41	5 46	I 1	2 4	3 8	4 37	5 51
Rank order of strands including the average percent correct (average points earned divided by total points possible).	Shape and Space 79					Shape and Space 90					Procedures and Concepts 87					Procedures and Concepts 89					Procedures and Concepts 84					Chance and Data 88				
	Procedures and Concepts 76					Procedures and Concepts 87					Number Sense 85					Number Sense 88					Shape, Space & Measurement 83					Procedures and Concepts 83				
	Measurement 76					Number Sense 85					Shape, Space & Measurement 83					Shape, Space & Measurement 84					Number Sense 83					Number Sense 81				
	Chance and Data 73					Measurement 82					Chance and Data 83					Chance and Data 82					Chance and Data 83					Problem Solving 80				
	Problem Solving 71					Problem Solving 81					Problem Solving 81					Problem Solving 81					Problem Solving 83					Shape, Space & Measurement 79				
	Number Sense 70					Chance and Data 79																								



**Greenwood Elementary
Student Achievement**

Minnesota Comprehensive Assessment (MCA)
(Please insert MCA data provided by the Office of Assessment)

Writing - Grade 5

Year	1999-2000					2000-2001					2001-2002				
	Percent of Students at each Level					Percent of Students at each Level					Percent of Students at each Level				
	I	II	IIb	III	IV	I	II	IIb	III	IV	I	IIa	IIb	III	IV
	1	27	12	49	11	0	8	9	76	7	0	7	3	71	19
Type of writing	Descriptive	Narrative	Problem Solution	Clarification		Descriptive	Narrative	Problem Solution	Clarification		Descriptive	Narrative	Problem Solution	Clarification	
Average Score by type of writing	1533	1560	1583	1712		1600	1734	1728	1621		1697	1735	1947	1760	
Percent change *	-6.2%	-3.9%	-2.5%	17.7%		4.4%	11.2%	9.2%	-5.3%		6.1%	0.1%	12.7%	8.6%	
Composing	63	72	72	66		69	82	70	69		69	83	76	78	
Style	71	75	79	67		70	83	73	70		69	75	76	78	
Sentence Formation	69	75	69	63		71	85	73	81		87	89	89	88	
Usage/ Grammar	88	88	75	88		84	89	91	90		95	95	94	90	
Mechanics/ Spelling	88	75	75	75		76	84	83	83		90	91	90	85	

Year	2002-2003					2003-2004					2004-2005				
	Percent of Students at each Level					Percent of Students at each Level					Percent of Students at each Level				
	I	IIa	IIb	III	IV	1	2	3	4	5	1	2	3	4	5
	1	5	5	59	31	4	9	8	47	32	2	8	7	54	29
Type of writing	Descriptive	Narrative	Problem Solution	Clarification		Descriptive	Narrative	Problem Solution	Clarification		Descriptive	Narrative	Problem Solution	Clarification	
Average Score by type of writing	1865	1882	1786	1910		1717	1783	2059	1648		1774	1850	1858	1647	
Percent change *	9.9%	8.5%	-8.3%	8.5%		-7.9%	-5.3%	15.3%	-13.7%		3.3%	3.8%	-9.8%	-0.1%	
Composing	78	81	75	84		73	79	82	71		71	82	76	72	
Style	83	83	75	83		74	81	82	73		77	82	76	72	
Sentence Formation	75	75	75	81		76	79	86	70		76	81	76	74	
Usage/ Grammar	75	88	75	88		78	81	88	76		80	83	78	75	
Mechanics/ Spelling	75	75	63	88		79	80	84	73		81	80	75	71	



**Greenwood Elementary
Student Achievement**

2006 MCA-II (Year 1)

	Grade 3 Math		Grade 3 Reading	
	% Proficient	Avg. Score	% Proficient	Avg. Score
Greenwood	89.4	364.1	87.1	372.7
Wayzata	92.0	365.2	89.5	373.1
State	77.8	357.8	81.6	365.3

	Grade 4 Math		Grade 4 Reading	
	% Proficient	Avg. Score	% Proficient	Avg. Score
Greenwood	92.4	463.3	88.4	467.6
Wayzata	87.3	463.0	90.5	467.3
State	69.0	455.0	76.7	459.6

	Grade 5 Math		Grade 5 Reading	
	% Proficient	Avg. Score	% Proficient	Avg. Score
Greenwood	80.8	559.6	93.3	566.1
Wayzata	85.0	562.8	90.6	567.8
State	59.0	551.8	76.9	559.1



**Greenwood Elementary
Student Achievement**

Wayzata Achievement Level Testing

(Please insert WALT data – same cohort group, 3 years data growth in RIT-provided by the Office of Assessment)

2005-2006 WALT Reading	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Greenwood Elementary	208	76	216	79	221	79
District	208	76	216	79	221	79
National	200	50	207	50	212	50

2004-2005 WALT Reading	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Greenwood Elementary	207	73	214	73	219	70
District	207	73	215	75	221	76
National	198	50	205	50	212	50

2003-2004 WALT Reading	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Greenwood Elementary	207	73	215	75	221	76
District	205	67	214	73	220	73
National	198	50	205	50	212	50

2002-2003 WALT Reading	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Greenwood Elementary	205	67	214	73	222	78
District	205	67	214	73	220	73
National	198	50	205	50	212	50



**Greenwood Elementary
Student Achievement**

Wayzata Achievement Level Testing

(Please insert WALT data – same cohort group, 3 years data growth in RIT-provided by the Office of Assessment)

2005-2006 WALT Math	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Greenwood Elementary	216	89	225	87	232	83
District	216	89	227	90	236	90
National	202	50	211	50	219	50

2004-2005 WALT Math	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Greenwood Elementary	212	84	223	86	234	87
District	210	80	222	84	235	89
National	200	50	208	50	215	50

2003-2004 WALT Math	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Greenwood Elementary	210	80	221	83	236	90
District	211	82	226	90	232	85
National	200	50	208	50	215	50

2002-2003 WALT Math	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Greenwood Elementary	210	80	226	90	232	85
District	210	80	221	83	233	86
National	200	50	208	50	215	50

Staff Demographics

(Please insert data provided by Human Resources Department.)

Experience Profile of Staff (Percent of Licensed Staff by Years of Teaching Experience)				Education Profile of Staff (Percent of Licensed Staff by education/training)		
1st Year	2 - 7	8 - 20	20+	BA	Masters	Doctorate
16%	33%	38%	13%	27%	73%	0%

GREENWOOD STAFF ROSTER

PRINCIPAL – GINNY CLARK SECRETARY – CATHY PANZER

KINDERGARTEN

- **KIM CONNOR**
- **BARB HALSEY**
- **AMBER SALMON**
- **AMY WESTMAN**

FIRST GRADE

- **DEBBIE ANDERSON**
- **MARY DVORAK**
- **KELLIE GOLFIS**
- **GREG MEYER**
- **TINA SHELDON**

SECOND GRADE

- **MARIA ANDERSON**
- **KACI DEMERCHANT**
- **MITZI DOSHER**
- **YVONNE LACHMILLER**
- **GWYN RASMUSSEN**
- **CHRISTINA SHIMSHAK**

THIRD GRADE

- **VICKIE MAUS**
- **ASHLEY PARRISH**
- **JULIE SJEKLOCHA**
- **GENELLE WEINBRENNER**

FOURTH GRADE

- **CHAD LIBBY**
- **JOEL MARTIN**
- **JULIE OLSON**
- **JOE VRUDNY**
- **GINNY WILLIAMS**

FIFTH GRADE

- **TAMI ARVIG**
- **TAMI CORDER**
- **KELLY LYLE**
- **BOB MCCLOUGHAN**
- **SEAN PETERSON**

SPECIALISTS

- **CARMEN AVENDANO SPANISH**
- **LINDA GIBBONS – MEDIA**
- **EMILY MALM – ART**
- **KELLY ALLGAIER - PE**
- **VIRGINIA GARDNER – MUSIC**
- **MARY HURWITZ – PE**

- **AMY STEENSLAND – SPEC ED**
- **ERIKA STERLING – SPEC ED**
- **SUE BRADSHAW VISION 21**
- **LEE PFLUGI THINKING SKILLS**
- **ROXIE CARLSON – LITERACY SPECIALIST**
- **TURI HEMBRE – INTERVENTION SPECIALIST**
- **ANN JENSEN**– SPEECH**
- **KRISTY MAAS – SOC WORKER**
- **MICHAEL DOYLE ADAPTIVE PE**
- **BETH GILDEMEISTER – PSYCHOLOGIST**
- **ERAM MASHADI – ELL**

PEER COACHES

- **JULIE BUCKNAM**
- **BETTY SOULE**

PARAPROFFESIONALS

- **NANCY ANDERSON**
- **ALENE CORKEN**
- **FAITH ETTESTAD**
- **MAGGIE GROSS**
- **CATHY HILL**
- **MARY KELLY**
- **KATHLEEN LEE**
- **MARY NESSEN**
- **JANET NORDVALL**
- **ROBIN OHMAN**
- **GAYLE ORTLIP**
- **SHARON QUERN**
- **LYN SCHROEDER**
- **RAMONA STEADMAN**
- **SANDI WHEELER**
- **JODI WILLIAMS**

CULINARY EXPRESS

- **KIM LOPEZ**
- **JANET MARTIN**
- **LINDA MCKINZIE**

CUSTODIANS

- **JESSE HUSBY**
- **NEIL ERSTAD**
- **GIDEON BONGOYE**



School Name: Greenwood Elementary

School Year: 2006-2007

- 1. Integrated, ongoing, site-based and teacher-led professional development activities to improve instructional skills and learning that are aligned with student needs under section 122A.413 and 122A.60 and led during the day by trained teacher leaders.**

Directions: Select one main goal from the district's education plan that will be the Q Comp focus. More than one goal may be selected with the understanding that each goal must link student achievement to teacher instruction, professional development and teacher evaluation. If two goals are selected, duplicate table below and fill out one table for each goal. If not all schools in the district have common goals because of disaggregated student data and different grade level needs, then each site should submit a separate table. *Note: A school site's or district's goals should be updated annually if necessary.*

Based on the selected focus, each school site will use their student data to develop a narrower focus for their site with a measurable objective.

2.1 District goal for Q Comp focus

Improve students' achievement in the areas of reading, math and writing as measured by performance on MCA IIs (Minnesota Comprehensive Assessment) and/or NWEA/MAP.

School Site goal for Q Comp focus

One percent of the students in grades 3-5 at Greenwood Elementary will improve student achievement in the area of reading by focusing on increasing subtest level scores on the MAP assessment in the areas of inferential comprehension, literal comprehension, and word acquisition.

Disaggregated student data used to determine each measurable objective

See attached addendum on the next page.

Measurable objective based on student achievement gains (site-targeted goal)

One percent of the students in grades 3-5 at Greenwood Elementary will improve student achievement in the area of reading by focusing on increasing subtest level scores on the MAP assessment in the areas of inferential comprehension, literal comprehension, and word acquisition.

<i>Number of Students</i>	<i>Number of Teachers</i>	
635 Students	23 classroom teachers	1 Peer Coach, 2-.5 Literacy/Intervention Specialists, 1 District Reading specialist

THE MAP WILL BE THE NEW ASSESSEMENT TOOL BEGINNING WITH THE 2006-2007 SCHOOL YEAR. IT IS VERY SIMILAR TO THE WALT IN CONTENT RELIABILITY AND SCOPE.

After looking at various forms of disaggregated data there weren't any defined or significant trends. The identified strand areas proved to be most beneficial in guiding our measurable objective and defining our instructional strategies.

The following data gives the number of students in each quartile of the various subtests in the Walt reading assessment.

Reading Greenwood 04

Levels		Evaluative Comprehension				Inferential Comprehension				Literal Comprehension				Word Acquisition			
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
3	114	3	8	39	64	4	12	34	64	3	22	37	52	7	26	45	36
4	98	4	8	31	55	5	16	33	44	4	10	41	43	8	15	38	37
5	145	2	14	60	69	6	30	45	64	3	21	49	72	6	23	61	55
3-5	357	9	30	130	188	15	58	112	172	10	53	127	167	21	64	144	128

Reading Greenwood 05

Levels		Evaluative Comprehension				Inferential Comprehension				Literal Comprehension				Word Acquisition			
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
3	103	4	8	36	55	6	18	40	39	6	13	32	52	11	27	36	29
4	116	4	14	37	61	10	20	31	55	3	18	33	62	6	17	43	50
5	108	5	20	31	52	8	28	34	38	7	15	42	44	7	20	41	40
3-5	327	13	42	104	168	24	66	105	132	16	46	107	158	24	64	120	119

Reading Greenwood 06

Levels						Inferential Comprehension				Literal Comprehension				Word Acquisition			
						1	2	3	4	1	2	3	4	1	2	3	4
3	95					12	7	18	58	9	10	19	57	10	18	18	49
4	108					5	15	19	69	7	15	23	63	5	19	33	51
5	115					3	8	34	70	5	14	30	66	4	22	41	48
3-5	318					20	30	71	197	21	39	72	186	19	59	92	148

Addendum



<i>Team configuration at elementary, middle school, high school, and other school sites</i> Peer Coach, Literacy Specialist, Content Specialist, Data Coach, Mentor, NUA Coach, and classroom teachers tied to Q-Comp goal	<i>Number of teachers on the team</i> 4 to 6 teachers on a team.	<i>Team meeting length and frequency</i> Quarterly planning days/1 staff meeting per month/additional time as planned by each grade level team.										
Professional Development Activities: (What types of activities will be included?) Check all that apply and add others if needed.	<table border="0"> <tr> <td>☒ Team Meetings</td> <td>☐ Lesson Study</td> </tr> <tr> <td>☒ Modeling of Instructional Strategies</td> <td>☒ Analysis of Student Work</td> </tr> <tr> <td>☒ Demonstration Teaching</td> <td>☐ Peer or Cognitive Coaching</td> </tr> <tr> <td>☒ Team Teaching</td> <td>☐ Content Coaching</td> </tr> <tr> <td>☒ Mentoring</td> <td>☐ Other</td> </tr> </table>		☒ Team Meetings	☐ Lesson Study	☒ Modeling of Instructional Strategies	☒ Analysis of Student Work	☒ Demonstration Teaching	☐ Peer or Cognitive Coaching	☒ Team Teaching	☐ Content Coaching	☒ Mentoring	☐ Other
☒ Team Meetings	☐ Lesson Study											
☒ Modeling of Instructional Strategies	☒ Analysis of Student Work											
☒ Demonstration Teaching	☐ Peer or Cognitive Coaching											
☒ Team Teaching	☐ Content Coaching											
☒ Mentoring	☐ Other											
2.2 Describe how ongoing, site-based, and teacher-led professional development activities will be scheduled during the individual employment contract day for teachers at each site. (Attach a staff development calendar for the school year with professional development activities mapped out and a typical weekly meeting schedule of team meetings). See the example in the Sample Q Comp Application.												
2.3 Describe how the professional development model will ensure teacher's continuous improvement in content knowledge, instructional strategies, and the use of best practices. Through the professional development model teachers will continuously focus on instructional strategies to accelerate student achievement. They will share these strategies and best practice techniques with their colleagues during the scheduled professional development allotted time. The structure of the staff development time will also provide an opportunity for educators to focus on and develop a deeper understanding of the identified content knowledge. Teachers will continuously focus on assessment of student performance throughout this process. The terms Career Ladder and Career Advancement Options will be used interchangeably. The definition of both under the law is from 122A.414 subdivision 2 section b1: "describe how teachers can achieve career advancement and additional compensation..."												



<i>Professional Development Program Evaluation Framework Worksheet (see Killion, manual references)</i>		
Objective: What is the goal of the professional development offered and how will it change teachers' knowledge and skills?	Change in Teacher's Knowledge and skills	Measures of Teacher Success
Ex. Teachers will demonstrate proficiency in implementing graphic organizer (ex. Hyerle's thinking map for double bubble) to increase student achievement in writing compare and contrast essays.	Ex. Teachers will model using thinking strategy. Teachers will develop teacher-made assessments to measure student progress.	Ex. Classroom Observation Rubric Individual Growth Plan with documentation of changes in teacher practice and pre/post student assessments using local standardized assessment.
Teachers will demonstrate proficiency in implementing the classroom instructional model in which all teachers model, coach and provide independent practice. The specific strategies used to increase reading achievement will be implementing graphic organizers, thinking maps, inferential questioning, and test taking strategies. And/or others as offered on strategy list for choice by teams in enhancing reading comprehension and vocabulary development in their students.	Teachers will model and incorporate into the curriculum story mapping, inferential questioning, and test taking strategies. And/or others as offered on strategy list for choice by teams in enhancing reading comprehension and vocabulary in their students.	Teachers' success will be determined by Observation Rubric, Professional Growth Plan and results from standardized assessment.

Greenwood Professional Development Calendar 2006- 2007

Workshop Week:

- **August 29, 2006** Peer Coaches will meet with his/her assigned colleagues and training will include:
 - Teacher evaluation process
 - Professional growth plan
 - Peer coaching sessions – pre-conferencing, conferencing, post-conferencing
 - SMART goal writing
- **August 29, 2006** All teachers will receive training on our data warehousing system (Just 5 Clicks.)
- **August 30, 2006** *Building principal and site team will disseminate and discuss building alternatives compensation goal and professional development calendar.*

Planning Days	Staff Meeting (last staff meeting of the month)	Rtl Pilot
Round 1: Oct. 2 - Kindergarten Oct. 9 – 1 st grade Oct. 16 – 2 nd grade Oct. 25 – 3 rd grade Nov. 1 – 4 th grade Nov. 8 – 5 th grade Nov. 17 th – Spec Ed	Sept. 25 Oct. 30 Nov. 8 (1/2 day prof. dev.)	30 hours of course instruction on reading strategies for our most at risk readers. 40 hours of follow-up with students.
Round 2: Nov. 29 – Kindergarten Dec. 6 – 1 st grade Dec. 13– 2 nd grade Dec. 20 - 3 rd grade Jan. 9 – 4 th grade Jan. 17 – 5 th grade Jan. 24 – Spec Ed	Nov. 27 Jan. 26 (1/2 day prof. dev.) Jan, 29	
Round 3: Feb. 1 – Kindergarten Feb. 8 – 1 st grade Feb. 15 – 2 nd grade Feb. 23 – 3 rd grade March 2– 4 th grade March 9 – 5 th grade March 16 – Spec Ed	Feb, 26 March 26	
Round 4: March 23 – Kindergarten April 17 – 1 st grade April 24 – 2 nd grade May 1 – 3 rd grade May 8 – 4 th grade May 15 – 5 th grade April 10 – Spec Ed	March 29 (1/2 day prof. dev.) April 30 May 21	
Teams will choose 3 strategies to practice & write them into their goal plan. (Strategy choices are attached.) Teams will review, revise & add to their practice after reviewing data during these planning days. Peer coaches may assist with this ongoing, job embedded prof. dev.	Teachers will report on their progress with strategies in cross grade teams at staff meetings. These are 40 minute staff meetings. Reflection & journaling is a part of every staff meeting. Prof. Dev. Day will be continued learning & practice.	The 9 teachers involved will be keeping close track of student growth during their teaching /learning cycle.

Reading Strategy Choices

Inferring

1. Direct instruction of the definition of infer, inferring, inference and using this language frequently.
2. Use teacher “think alouds” modeling inferential thinking and use student discussion and practice to, e.g.:
 - Draw conclusions based on clues from the text.
 - Makes predictions before and during reading.
 - Use implicit information from the text to create meaning.
 - Use pictures to help gain meaning.
 - Identify underlying themes.
 - Understand traits and motives of characters
3. Use graphic organizers such as a three-column note chart: What the author says, What I know, My inference.

Compare/Contrast

1. Teacher “think alouds” modeling compare/contrast thinking and use student discussion and practice to
 - Make connections (text to self, text to text, text to world)
2. Use graphic organizers with students to illustrate similarities and differences, e.g.:
 - Venn diagrams
 - Two column note charts

Analysis

1. Teacher “think alouds” modeling how to determine importance in text and use student discussion and practice to e.g.:
 - Distinguish what’s important from what’s interesting
 - Discern a theme, opinion, or perspective
 - Determine author’s purpose
 - Weigh evidence
2. Use graphic organizers to record analysis of ideas, e.g. 3-column note chart:
Quote from Text, Important Idea, Why did the author include it?



DATA ANALYSIS OF PREVIOUS ALT COMP GOAL

Goal:

Greenwood will move 5% of the students out of Level 3 to Level 4 and increase Level 5 by 5% (MCA).

75% of Greenwood students in grades 3-5 will reach or exceed their expected RIT target in the WALT.

Summary/Interpretation of Data Analysis:

At 1st grade 85% of students were reading an accuracy rate of 95% or greater.

At 2nd grade 90% of students met or exceeded the goal.

At 3rd grade the Fall RIT scores averaged 196; in the Spring 210 in Inferential Comprehension.

At 4th grade each classroom had just under 50% of the students who met or exceeded their RIT target. Therefore, this will continue to be a goal for next year.

At 5th grade the target group for needed growth was 9 students. The average RIT gain for the entire group was 9 points. One student gained as much as 15.

(We found that using WALT data is a better indicator of growth than the MCA. Therefore, we will check our goals using MAP data in the following years.)

Goal Achieved: X Partially Yes No



Please list other building initiatives.

Initiative:

To work with families on being cognizant of healthy snack choices.

Strategies/Activities: (copy format if need more)

- **We had a committee of parents and the principal and the director of Culinary Express to discuss this issue.**
- **A brochure will be designed and published to have available for families.**
- **We'll keep healthful messages present in the newsletter.**

Status:

Date Completed:

Ongoing: X

•

Status:

Date Completed:

Ongoing:

Person/Group Responsible:

Jen and Bob Frazzini will be making the brochure.

Timeframe:

2006-2007 School year.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: B. Curriculum and Instruction

COMMENTS BY: Dr. Jane Sigford

2. Approval of 2008-2009 School Calendar

When constructing a school calendar, many issues must be considered. It is important to balance, as closely as we can, the number of days among the quarters and between semesters. We have to consider testing schedules, conferencing, and quarter breaks in a manner that reflects sound educational practice.

We have to manipulate the length of winter break, the timing of spring break, and the last day of classes for students and staff so that we have 172 student contact days and 184 teacher workdays.

We have maintained our commitment to have two years of calendars available to our staff and community.

RECOMMENDED ACTION: Approve the 2008-2009 school year calendar as recommended by the Calendar Committee.

Motion by:_____ Yes_____ Passed_____

Second by:_____ No_____ Failed_____

Abstentions_____

Wayzata Public Schools 2008-2009 Calendar

Draft

July

	1	2	3	4
				Holiday
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

August

				1
4	5	6	7	8
11	12	13	14	15
NTWS	NTWS	NTWS	NTWS	22
25	26	27	28	29
WS	District PD	WS	WS	4

September

Labor Day	1	2	3	4	5
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	Rosh Hashana	30			
					21/
					21

October

		1	2	3
6	7	8	9	10
		Yom Kippur		
13	14	15	MEA	MEA
20	21	22	23	24
27	28	29	30	31

November

3	4	5	6	7
		1st qtr ends	Grade PD	
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
			Thanksgiving	
45-1ST QUARTER				

December

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
Chanukah		Christmas	Christmas	
29	30	31		

January

42 = 2ND QUARTER 86 = 1ST SEMESTER				
			New Years Day	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
MLK			2nd qtr ends	Grade PD
26	27	28	29	30

February

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
Washingtons BD				
23	24	25	26	27

March

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
		3rd qtr ends	Grade PD	
30	31	42 = 3RD QUARTER		

April

		1	2	3
6	7	8	Passover	Good Friday
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
Memorial Day				

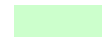
June

1	2	3	4	5
		Last day of school	Grade PD	
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	43 = 4th Quarter 85 = 2nd semester		

District Offices Closed: July 4, September 1, November 27 & 28, December 25 & 26, January 1, January 19, February 16, May 25

 Holiday

 Grading/Professional Development

 School not in session K-12

4/5/2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

1. Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports:

- Monthly Financial Report, which details fund and budget status data as of February 28, 2007; and
- Student Activity Fund Report of February 28, 2007.

The Fund Balance associated with the 1994 Bond Issue as of June 30, 2006 was \$331,922.00. The only activity thus far in fiscal year 2007 is interest income.

The Fund Balance associated with the 1998 School Bond Issue as of June 30, 2006 was \$8,968.00. The only activity thus far in fiscal year 2007 is interest income.

No School Board action is required.

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

FUND STATUS REPORT

FEBRUARY, 2007

	<u>BALANCE</u> <u>JUNE 30, 2006</u>	<u>YTD</u> <u>REVENUE</u>	<u>YTD</u> <u>EXPENDITURES</u>	<u>BALANCE</u> <u>FEB 28, 2007</u>
GENERAL/TRANSP/CAPITAL	8,110,633	61,541,559	55,436,092	14,216,100
FOOD SERVICE	1,095,035	2,187,462	2,986,527	295,970
COMMUNITY SERVICE	<u>944,040</u>	<u>4,779,276</u>	<u>4,041,111</u>	<u>1,682,204</u>
OPERATING FUNDS	10,149,708	68,508,296	62,463,731	16,194,274
DEBT SERVICE	<u>32,090,998</u>	<u>9,479,021</u>	<u>9,843,795</u>	<u>31,726,224</u>
NON-OPERATING FUNDS	<u>32,090,998</u>	<u>9,479,021</u>	<u>9,843,795</u>	<u>31,726,224</u>
TOTAL FUNDS	<u>42,240,706</u>	<u>77,987,317</u>	<u>72,307,526</u>	<u>47,920,498</u>

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

BM
BOARD
4/4/2007

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT

FEBRUARY, 2007

REVENUE

<u>FUND</u>	<u>Revised BUDGET</u>	<u>YTD REVENUE</u>	<u>DIFFERENCE</u>	<u>PERCENT RECEIVED</u>
GENERAL/TRANSP/CAPITAL	97,652,867	61,541,559	36,111,308	63.02%
FOOD SERVICE	4,284,410	2,187,462	2,096,948	51.06%
COMMUNITY SERVICE	<u>5,843,393</u>	<u>4,779,276</u>	<u>1,064,117</u>	<u>81.79%</u>
OPERATING FUNDS	107,780,670	68,508,296	39,272,374	63.56%
DEBT SERVICE	<u>10,957,591</u>	<u>9,479,021</u>	<u>1,478,570</u>	<u>86.51%</u>
NON-OPERATING FUNDS	<u>10,957,591</u>	<u>9,479,021</u>	<u>1,478,570</u>	86.51%
TOTAL FUNDS	<u><u>118,738,261</u></u>	<u><u>77,987,317</u></u>	<u><u>40,750,944</u></u>	65.68%

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

BM
BOARD
#REF!

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT

FEBRUARY, 2007

EXPENDITURES

<u>FUND</u>	<u>Revised BUDGET</u>	<u>YTD EXPENDITURES</u>	<u>DIFFERENCE</u>	<u>PERCENT PAID</u>
GENERAL/TRANSP/CAPITAL	100,229,598	55,436,092	44,793,506	55.31%
FOOD SERVICE	5,280,648	2,986,527	2,294,121	56.56%
COMMUNITY SERVICE	<u>6,055,398</u>	<u>4,041,111</u>	<u>2,014,287</u>	<u>66.74%</u>
OPERATING FUNDS	111,565,644	62,463,731	49,101,913	55.99%
DEBT SERVICE	<u>33,572,996</u>	<u>9,843,795</u>	<u>23,729,201</u>	<u>29.32%</u>
<u>NON-OPERATING FUNDS</u>	<u>33,572,996</u>	<u>9,843,795</u>	<u>23,729,201</u>	29.32%
TOTAL FUNDS	<u><u>145,138,640</u></u>	<u><u>72,307,526</u></u>	<u><u>72,831,114</u></u>	49.82%

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

BM
BOARD
#REF!

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT
COMPARATIVE ANALYSIS

February, 2007

EXPENDITURES

<u>FUND</u>	FY 2007 YTD <u>EXPENDITURES</u>	FY 2007 PERCENT <u>PAID</u>	FY 2006 YTD <u>EXPENDITURES</u>	FY 2006 PERCENT <u>PAID</u>
GENERAL/TRANSP/CAPITAL	55,436,092	55.31%	43,834,499	51.15%
FOOD SERVICE	2,986,527	56.56%	2,152,823	50.32%
COMMUNITY SERVICE	<u>4,041,111</u>	66.74%	<u>3,246,291</u>	53.53%
OPERATING FUNDS	62,463,731	55.99%	49,233,613	51.26%
DEBT SERVICE	<u>9,843,795</u>	29.32%	<u>10,305,299</u>	90.85%
NON-OPERATING FUNDS	<u>9,843,795</u>	29.32%	<u>10,305,299</u>	90.85%
TOTAL FUNDS	<u>72,307,526</u>	49.82%	<u>59,538,912</u>	55.44%

**NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.**

BM
BOARD
4/4/2007

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2007											
PROGRAM/LOCATION : MISCELLANEOUS											
								Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/06	Revenue	Expend	02/28/07
21	E/R	018	000	000	000	899/099	AD BUILDING	725.78	180.00	164.30	741.48
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	-	15,366.69		15,366.69
TOTAL MISCELLANEOUS								725.78	15,546.69	164.30	16,108.17
PROGRAM/LOCATION : WAZATA HIGH SCHOOL											
								Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/06	Revenue	Expend	02/28/07
21	E/R	251	280	001	000	899/099	DRAMA	4,454.25	9,013.06	7,997.49	5,469.82
21	E/R	251	280	003	000	899/099	WAYAKO	15,416.22	108,927.99	41,975.98	82,368.23
21	E/R	251	280	005	000	899/099	CERAMICS	327.73	80.00	205.88	201.85
21	E/R	251	280	007	000	899/099	CHEERLEADERS	872.82	2,848.25	2,566.79	1,154.28
21	E/R	251	280	008	000	899/099	CHOIR	9,317.66	42,288.17	28,376.23	23,229.60
21	E/R	251	280	009	000	899/099	DANCELINE	21,175.35	29,344.21	30,174.83	20,344.73
21	E/R	251	280	010	000	899/099	CLASS OF 2008	2,199.22	374.34	175.00	2,398.56
21	E/R	251	280	011	000	899/099	CLASS OF 2009	298.51	7,970.00	5,005.44	3,263.07
21	E/R	251	280	012	000	899/099	CLASS OF 2010	-	258.90	100.00	158.90
21	E/R	251	280	013	000	899/099	CLASS OF 2006	3,258.90		258.90	3,000.00
21	E/R	251	280	014	000	899/099	CLASS OF 2007	34,816.81		30,999.04	3,817.77
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	63,733.43	20,952.17	36,949.72	47,735.88
21	E/R	251	280	017	000	899/099	DECA	19,064.71	55,907.00	36,852.33	38,119.38
21	E/R	251	280	019	000	899/099	FRENCH	1,170.26	70.00	104.12	1,136.14
21	E/R	251	280	020	000	899/099	GERMAN	7,734.17	11,463.68	6,006.30	13,191.55
21	E/R	251	280	021	000	899/099	LETTERMAN	12,036.54	18,082.44	9,233.87	20,885.11
21	E/R	251	280	022	000	899/099	FINE ARTS	1,571.37	2,404.50	4,820.80	(844.93)
21	E/R	251	280	023	000	899/099	LOCK DEPOSIT	18,394.38	757.50		19,151.88
21	E/R	251	280	024	000	899/099	BAND	55,772.16	46,894.50	79,042.87	23,623.79
21	E/R	251	280	025	000	899/099	SMOKING FINES	211.07	168.00		379.07
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	3,561.97	16,845.30	4,867.76	15,539.51
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	17,606.49			17,606.49
21	E/R	251	280								

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2007											
	TOTAL WAZATA HIGH SCHOOL							352,035.41	545,809.53	456,610.34	441,234.60
PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/06	FY'2006/07 Revenue	FY'2006/07 Expend	Balance as Of 02/28/07
21	E/R	251	280	070	000	899/099	BASEBALL	2,218.19	2,514.00	4,033.50	698.69
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	4,861.70	8,332.00	7,671.34	5,522.36
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	2,802.58	8,361.00	10,567.24	596.34
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	4,027.32	11,423.31	9,062.19	6,388.44
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	3,249.34	12,077.75	10,768.59	4,558.50
21	E/R	251	280	075	000	899/099	FOOTBALL	35,874.62	28,132.50	38,856.03	25,151.09
21	E/R	251	280	076	000	899/099	GYMNASTICS	97.62	3,972.00	2,758.80	1,310.82
21	E/R	251	280	077	000	899/099	GOLF - BOYS	1,114.14	1,856.52	552.98	2,417.68
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	257.77	619.42	97.75	779.44
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	3,081.48	18,468.00	8,698.14	12,851.34
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	3,517.10	12,985.00	7,130.65	9,371.45
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	2,021.97	2,313.00	57.59	4,277.38
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	3,580.99	19,214.00	16,973.17	5,821.82
21	E/R	251	280	083	000	899/099	SOFTBALL	1,006.69	4,217.00		5,223.69
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	449.05	1,739.65	1,470.12	718.58
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	9,271.52	18,931.49	18,748.84	9,454.17
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	4,386.10	14,563.00	10,516.22	8,432.88
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	4,150.61	2,844.00	2,000.21	4,994.40
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	5,221.26	3,306.00	444.83	8,082.43
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	6,761.61	3,227.00	424.61	9,564.00
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	4,159.88	8,743.00	7,277.41	5,625.47
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	5,758.65	1,860.00	2,147.07	5,471.58
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	5,307.30	1,823.00	4,448.28	2,682.02
21	E/R	251	280	093	000	899/099	VOLLEYBALL	3,631.70	8,993.00	13,143.99	(519.29)
21	E/R	251	280	094	000	899/099	WRESTLING	(24.19)	7,299.00	3,884.87	3,389.94
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	1,552.88		4.80	1,548.08
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	-	4,712.00		4,712.00
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	-	587.00		587.00
21	E/R	251	280	098	000	899/099	FASHION CLUB	-	320.00		320.00
	TOTAL HIGH SCHOOL ATHLETICS							118,337.88	213,433.64	181,739.22	150,032.30
PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/06	FY'2006/07 Revenue	FY'2006/07 Expend	Balance as Of 02/28/07
21	E/R	253	280	152	000	899/099	MUSICAL	15,764.90		939.29	14,825.61
21	E/R	253	280	155	000	899/099	VALLEYFAIR	4,727.79	195.50		4,923.29
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,446.99	9,318.39	447.38	10,318.00
21	E/R	253	280	157	000	899/099	BAND	1,309.19	4,765.40	5,216.30	858.29
21	E/R	253	280	158	000	899/099	CHOIR	635.31	259.00	467.23	427.08
21	E/R	253	280	161	000	899/099	YEARBOOKS	5,060.77	19,126.00	11,822.02	12,364.75
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	10,802.34	14,666.50	12,444.97	13,023.87
21	E/R	253	280	166	000	899/099	FAMILY CONSUMER SCIENCE	-			-
21	E/R	253	280	167	000	899/099	MINI COURSES	4,237.85		170.06	4,067.79
	TOTAL CENTRAL MIDDLE SCHOOL							43,985.14	48,330.79	31,507.25	60,808.68
PROGRAM/LOCATION : WEST MIDDLE SCHOOL											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/06	FY'2006/07 Revenue	FY'2006/07 Expend	Balance as Of 02/28/07

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2007											
21	E/R	351	280	201	000	899/099	BAND	9.91	21,246.00	7,564.06	13,691.85
21	E/R	351	280	202	000	899/099	CHOIR	10,453.31	13,485.06	11,872.56	12,065.81
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	6,720.46	4,184.43	5,819.54	5,085.35
21	E/R	351	280	204	000	899/099	SCHOOL STORE	-	15.00		15.00
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	1,935.13	108.00	755.23	1,287.90
21	E/R	351	280	212	000	899/099	YEARBOOK	7,532.71	13,401.00	9,924.20	11,009.51
21	E/R	351	280	213	000	899/099	THEATER	14,287.83	7,195.15	16,619.86	4,863.12
TOTAL WEST MIDDLE SCHOOL								40,939.35	59,634.64	52,555.45	48,018.54
PROGRAM/LOCATION : EAST MIDDLE SCHOOL											
								Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/06	Revenue	Expend	02/28/07
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	9,687.24	13,102.50	11,053.51	11,736.23
21	E/R	352	280	102	000	899/099	LOCKERS	104.32	69.00		173.32
21	E/R	352	280	104	000	899/099	BAND	784.78	1,865.00		2,649.78
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	1,846.27	2,481.00	2,530.52	1,796.75
21	E/R	352	280	107	000	899/099	VARIETY FUND	8,736.85		1,458.49	7,278.36
TOTAL EAST MIDDLE SCHOOL								21,159.46	17,517.50	15,042.52	23,634.44
PROGRAM/LOCATION : BIRCHVIEW											
								Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/06	Revenue	Expend	02/28/07
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	948.29			948.29
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	182.33	386.25	430.00	138.58
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	117.53	684.50	735.63	66.40
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	599.04	651.50	694.56	555.98
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	837.15	1,512.00	1,330.35	1,018.80
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	1,795.61	(10.00)	1,297.36	488.25
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	579.16	1,137.16	1,265.66	450.66
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	1,811.78	500.00	319.59	1,992.19
21	E/R	404	280	261	000	899/099	MEDIA	768.92	247.55	746.35	270.12
TOTAL BIRCHVIEW								7,639.81	5,108.96	6,819.50	5,929.27
PROGRAM/LOCATION : GREENWOOD											
								Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/06	Revenue	Expend	02/28/07
21	E/R	406	280	307	000	899/099	KINDERGARTEN	165.93	740.00	460.76	445.17
21	E/R	406	280	311	000	899/099	MEDIA	289.04	86.94		375.98
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	7,358.29	944.00	651.06	7,651.23
21	E/R	406	280	315	000	899/099	STUDENT COUNCIL	-			-
TOTAL GREENWOOD								7,813.26	1,770.94	1,111.82	8,472.38
PROGRAM/LOCATION : OAKWOOD											

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2007											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/06	FY'2006/07 Revenue	FY'2006/07 Expend	Balance as Of 02/28/07
21	E/R	407	280	451	000	899/099	STUDENT SERV - GR 1	-			-
21	E/R	407	280	456	000	899/099	STUDENT SERV - K	-			-
21	E/R	407	280	459	000	899/099	STUDENT SERV - GR 2	-			-
21	E/R	407	280	461	000	899/099	STUDENT SERV - GR 4	-			-
21	E/R	407	280	464	000	899/099	STUDENT SERV - GR 5	4.95			4.95
21	E/R	407	280	468	000	899/099	STUDENT SERV - GR 3	111.18	8.00		119.18
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	713.45	1,981.11	4,174.98	(1,480.42)
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,424.22	2,936.71	1,334.47	9,026.46
21	E/R	407	280	476	000	899/099	CHESS CLUB	195.43	(137.75)		57.68
Total Oakwood Elementary								8,449.23	4,788.07	5,509.45	7,727.85
PROGRAM/LOCATION : SUNSET HILL											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/06	FY'2006/07 Revenue	FY'2006/07 Expend	Balance as Of 02/28/07
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	8,939.34	5,227.87	10,520.11	3,647.10
21	E/R	408	280	573	000	899/099	STUDENT COUNCIL	-	300.00	300.00	-
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	2,649.79	1,295.46	1,236.98	2,708.27
TOTAL SUNSET HILL								11,589.13	6,823.33	12,057.09	6,355.37
PROGRAM/LOCATION : PLYMOUTH CREEK											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/06	FY'2006/07 Revenue	FY'2006/07 Expend	Balance as Of 02/28/07
21	E/R	410	280	532	000	899/099	STUDENT COUNCIL	453.32			453.32
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	14,412.47	3,241.22	4,689.36	12,964.33
TOTAL PLYMOUTH CREEK								14,865.79	3,241.22	4,689.36	13,417.65
PROGRAM/LOCATION : GLEASON LAKE											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/06	FY'2006/07 Revenue	FY'2006/07 Expend	Balance as Of 02/28/07
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	4,660.75		260.13	4,400.62
21	E/R	411	280	354	000	899/099	STUDENT COUNCIL	736.82		22.25	714.57
21	E/R	411	280	358	000	899/099	MEDIA	2,271.43			2,271.43
21	E/R	411	280	360	000	899/099	STUDENT SERV - K	-			-
21	E/R	411	280	361	000	899/099	STUDENT SERV - GR 1	-			-
21	E/R	411	280	362	000	899/099	STUDENT SERV - GR 2	-			-
21	E/R	411	280	363	000	899/099	STUDENT SERV - GR 3	-			-
21	E/R	411	280	364	000	899/099	STUDENT SERV - GR 4	-			-
21	E/R	411	280	365	000	899/099	STUDENT SERV - GR 5	-			-
TOTAL GLEASON LAKE								7,669.00	-	282.38	7,386.62

[illegible]

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Hopeman, Jr.

2. Budget Adjustments – 2006-07

The Budget for 2006-2007, as adjusted, is presented for approval as follows:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
General Fund	\$95,554,725	\$97,541,746
Food Service Fund	4,284,410	5,280,648
Community Service Fund	5,881,083	6,085,088
Health and Safety	2,278,385	2,321,582
Construction Fund	5,814,349	5,404,949
Debt Service Fund	<u>10,957,591</u>	<u>33,572,996</u>
Total	\$124,770,543	\$150,207,009

The attached spreadsheet shows the changes and the attached narrative explains the changes.

RECOMMENDED ACTION: Approve the Final, adjusted 2006-2007 Revenue and Expenditure Budget, as indicated on the attached spreadsheet.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____



Budget Adjustments

2006-2007

April 9, 2007

Overview

This is an explanation of the budget changes shown on the attached spreadsheet.

- The \$75,000 grant amount for the Wayzata Public Schools Education Foundation is added as both revenue and expense.
- Revenue of \$105,243 and expense of \$104,032 is the net adjustment for a variety of federal programs, grants, and gifts. This also includes additional revenue of \$1,000 for state integration revenue to correct a typographical error made in the January, 2007 final budget. Most of the additional revenue is federal money carried over from last year; these figures were finalized within the last few weeks.
- \$132,576 of the capital projects (technology) levy reserved balance is transferred from the general fund to the construction fund, which is where the Minnesota Department of Education requires us to account for this levy.
- Salary and benefit totals are reduced by \$338,700 in the general fund. This is a change in our final salary total for Fiscal Year 2007, much of which was based on estimate when the preliminary budget was adjusted last June.

April 9, 2007

WAYZATA PUBLIC SCHOOLS
FISCAL YEAR 2006 - 2007 BUDGET ADJUSTMENTS
APRIL 2007

	<u>REF</u>	<u>GENERAL</u>	<u>FOOD SVC</u>	<u>COMM SVC</u>	<u>ADA & HEALTH & SAFETY</u>	<u>CONST</u>	<u>DEBT</u>	<u>TOTAL</u>
<u>REVENUE</u>								
FY07 budget per preliminary booklet	\$	95,079,791	\$ 4,284,410	\$ 5,832,724	\$ 848,985	\$ 5,681,773	\$ 9,681,991	\$ 121,409,674
								\$ -
Total January 2007 changes	\$	294,691	\$ -	\$ 48,359	\$ 1,429,400	\$ -	\$ 1,275,600	\$ 3,048,050
								\$ -
WPSEF gift	\$	75,000						\$ 75,000
FY06 Tech levy reserve balance [407]--trf to Fund 06						\$ 132,576		\$ 132,576
Net inc in Fed funding, special grants & other categoricals	\$	105,243						\$ 105,243
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
SUB-TOTAL--April 07 changes	<u>\$</u>	<u>180,243</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 132,576</u>	<u>\$ -</u>	<u>\$ 312,819</u>
REVISED REVENUE	\$	95,554,725	\$ 4,284,410	\$ 5,881,083	\$ 2,278,385	\$ 5,814,349	\$ 10,957,591	\$ 124,770,543
<u>EXPENDITURES</u>								
FY07 budget per preliminary booklet	\$	96,273,268	\$ 5,280,648	\$ 6,036,729	\$ 889,182	\$ 5,272,373	\$ 9,847,396	\$ 123,599,596
								\$ -
Total January 2007 changes	\$	1,559,814		\$ 48,359	\$ 1,432,400	\$ -	\$ 23,725,600	\$ 26,766,173
								\$ -
Correction --Bldg allocation adj--Oct count	\$	908						\$ 908
WPSEF gift	\$	75,000						\$ 75,000
Salary/benefit reductions--reduced estimate	\$	(338,700)						\$ (338,700)
FY06 Tech levy reserve balance [407]--trf to Fund 06	\$	(132,576)						\$ (132,576)
FY06 Tech levy reserve bal [407] for Smart boards						\$ 132,576		\$ 132,576
Net inc in Fed funding, special grants & other categoricals	\$	104,032						\$ 104,032
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
SUB-TOTAL--April 07 changes	<u>\$</u>	<u>(291,336)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 132,576</u>	<u>\$ -</u>	<u>\$ (158,760)</u>
REVISED EXPENDITURES	\$	97,541,746	\$ 5,280,648	\$ 6,085,088	\$ 2,321,582	\$ 5,404,949	\$ 33,572,996	\$ 150,207,009
DIFFERENCE--Revenue over (under) expense	\$	(1,987,021)	\$ (996,238)	\$ (204,005)	\$ (43,197)	\$ 409,400	\$ (22,615,405)	\$ (25,436,466)

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: _____

COMMENTS BY: Board Chair Cohen

No items for this agenda section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM: _____

COMMENTS BY: Board Chair Cohen

This section of the agenda provides an opportunity for members of the audience to address the School Board.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: 9. BOARD REPORTS

ITEM: A. Middle School Boundary Changes

COMMENTS BY: Board Chair Cohen

Board Chair, Linda Cohen, will give a brief summary on the middle school boundary changes that were approved by the Board at a Special Meeting on March 22, 2007.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 9, 2007

AGENDA SECTION: _____

ITEM: _____

COMMENTS BY: Board Chair Cohen

10. New Business

This section of the agenda provides an opportunity for Board members and/or the Superintendent to bring up any items of new business.

11. Adjourn

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: _____

Yes _____ Passed _____

Second by: _____

No _____ Failed _____

Abstentions _____