

Board of Education Regular Meeting

Central Office, Wauneta Attendance Center
PO Box 368
Wauneta, NE 69045

Monday, July 8, 2024 6:00 PM

Hondo Fanning: Present

John Jutten: Present

Laurie Maris: Present

Aaron McKinney: Present

Allison Sandman: Present

Marty Wheeler: Absent

I. Call to Order

I.1. Pledge of Allegiance

The Pledge of Allegiance was recited.

I.2. Posting Verification

Fanning and Maris verified.

I.3. Open Meeting Act Notice

I.4. Mission Statement

II. Roll Call

Present Board Members: Hondo Fanning, John Jutten, Laurie Maris, Aaron McKinney, and Allison Sandman. Absent Board Member: Marty Wheeler.

III. Amendments to the Agenda/Approval of the Proposed Agenda

IV. Recognition of Visitors/Public Comments

V. Discussion Items

V.1. Building Project Update

Geier shared that Clint reported getting everything ready by July 31st on 2nd and 3rd floor classrooms and the commons and kitchen should be ready as well. The summer staff has been busy painting rooms in the west wing. Next OAC and punch list meeting is on July 17, 2024. Discussed gravel grid as an option for paving on the north side. Geier reported that we are still looking for Palisade Building purchase bids.

VI. Action Items

VI.1. Approval and Signing of June Minutes

To approve and sign the 6/10/2024 regular meeting minutes Passed with a motion by Laurie Maris and a second by Hondo Fanning.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea

VI.2. Approval of BD Pay App #17

To approve BD pay app #17 of \$310,319.58 Passed with a motion by Aaron McKinney and a second by John Jutten.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea

VI.3. Approval of Floor Scrubber

To approve the floor scrubber purchase from USA Clean for \$5,724.38 Passed with a motion by Hondo Fanning and a second by Laurie Maris.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea

VI.4. Approval of District Expenditures and Monthly Budget Reports

To accept the monthly budget reports and approve the monthly expenditures Payroll: \$221,216.03, GF Accounts Payable: \$39,511.92, and BF Accounts Payable: \$327,907.81 for a TOTAL: \$588,635.76 Passed with a motion by Laurie Maris and a second by Hondo Fanning.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea

VI.5. Discussion of 2024-2025 School Calendar

Start of school has not been determined, will keep the public informed as we determine the start date.

VII. Policy Review

VII.1. Second Reading of Updated Policies 5101, 1050, 8346, 3130, 8342, 5201, 3140, 8240, 6700, 5008, 5006, 4141, 5205, 6111, 3571, 8240, Optional Policy Updates: Policy 5013, 3241, Rescinding of Policy 6310

To waive the oral readings of the second readings of Policy Updates for Policy 5101, 1050, 8346, 3130, 8342, 5201, 3140, 8240, 6700, 5008, 5006, 4141, 5205, 6111, 3571, 8240, Optional Policy Updates: Policy 5013, 3241, and Rescinding of Policy 6310 Passed with a motion by Laurie Maris and a second by John Jutten.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea

Review Policy Updates for Policy 5101, 1050, 8346, 3130, 8342, 5201, 3140, 8240, 6700, 5008, 5006, 4141, 5205, 6111, 3571, 8240
Optional Policy Updates: Policy 5013, 3241
Rescinding of Policy 6310

VIII. Administrative Reports

VIII.1. Superintendent Report

Geier reported that drivers ed is complete, will attend administrator days the end of July. Geier commended the summer staff for working hard to get the building ready for school. Geier shared his presentation experience for Nebraska Youth Institute Convention about our daycare program.

VIII.2. Principal Report

No Report.

VIII.3. ESU 15 Report

No July Meeting.

VIII.4. NASB Report

IX. Executive Session

IX.1. Enter into Executive Session

IX.2. Return to Open Session

X. Next Regular Meeting

Monday, August 12, 2024, at 6 pm MT/7 pm CT in Wauneta.

XI. Adjourn

Motion to adjourn at 7:18 pm MT. Passed with a motion by Allison Sandman and a second by John Jutten.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Aaron McKinney: Yea, Allison Sandman: Yea

Wauneta-Palisade Schools Board of Education Regular Meeting Minutes

The Board of Education for the District of Chase County School District #15-0536 a/k/a Wauneta-Palisade Public Schools was convened in open, public session for a Regular Meeting at 6:04 p.m. MT on June 10, 2024, in the Central Office, Wauneta Attendance Center, PO Box 368, Wauneta, NE 69045, by President Sandman.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the news media requesting notification of the meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Announcement of Open Meetings Act Posting

At the beginning of the meeting, President Sandman announced and informed the public that a current copy of the Open Meeting Act is permanently posted in the meeting room on a laminated poster, accessible to members of the public.

Mission Statement

Inspiring our Youth, Expecting Results Everyday

I. Call to Order. President Sandman called the meeting to order at 6:04 pm MT.

I.1. Pledge of Allegiance, The Pledge of Allegiance was recited.

I.2. Posting Verification. Fanning and Maris verified.

I.3. Open Meeting Act Notice

I.4. Mission Statement

II. Roll Call. Present Board Members: Hondo Fanning, John Jutten, Laurie Maris, Allison Sandman, and Marty Wheeler. Absent Board Member: Aaron McKinney

III. Amendments to the Agenda/Approval of the Proposed Agenda. None.

IV. Recognition of Visitors/Public Comments Pertaining to Action Items. None.

V. Building Update. Geier reported that we are moving forward with the renovation project on first and 3rd floor. The new addition is nearing completion with electrical and kitchen installation. Geier shared that he will advertise for the sale of the Palisade building.

VI. Action Items

VI.1. Approve and Sign Regular and Special Meeting Minutes. To approve and sign the minutes from the 5/13/2024 regular meeting and the 5/24/2024 special meeting passed with a motion by Laurie Maris and a second by Marty Wheeler.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

VI.2. Approval of BD Pay Application. To approve BD Pay application #16 of \$722,354.06 passed with a motion by Hondo Fanning and a second by Laurie Maris.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

VI.3. Approval of Monthly Budget Reports and Expenditures. To accept the monthly budget reports and approve the district expenditures of Payroll: \$285,709.38, GF Accounts Payable: \$40,707.76, BF Accounts Payable: \$734,674.06, QCPUF Accounts Payable: \$103,346.25, for District TOTAL: \$1,164,437.45 passed with a motion by John Jutten and a second by Marty Wheeler.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

VI.4. Discuss and Approve 2024-2025 Meal Prices. To approve a \$.10 per meal increase for the 2024-2025 school year to reflect \$2.30 K-12 Breakfast, \$2.85 Adult Breakfast, \$2.95 K-6 Lunch, \$3.30 7-12 Lunch, \$4.05 Adult Lunch passed with a motion by Allison Sandman and a second by John Jutten.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

VI.5. Approve 2024-2025 Substitute Teacher Pay. To approve 2024-2025 substitute pay of \$155/day passed with a motion by Laurie Maris and a second by Marty Wheeler.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

VI.6. Approve 2024-2025 School Auditing Firm. To approve the 2024-2025 audit firm of Forward CPA Passed with a motion by Allison Sandman and a second by John Jutten.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

VII. Policy Review

VII.1. Review \Updated Policy Suggestions from Perry Law Firm. To approve the first reading of updated policies 5101, 1050, 8346, 3130, 8342, 5201, 3140, 8240, 6700, 5008, 5006, 4141, 5205, 6111, 3571 and optional policy updates: Policy 5013, 3241 and rescinding of Policy 6310 and to waive the oral reading of the policies passed with a motion by Allison Sandman and a second by Laurie Maris.

Hondo Fanning: Yea, John Jutten: Yea, Laurie Maris: Yea, Allison Sandman: Yea, Marty Wheeler: Yea

VIII. Administrative Reports

VIII.1. Superintendent Report. Geier shared that our budget is in fine shape. It will be interesting to see how land valuations come in and the special session for legislature. The hail storm did cause vehicle and building damage. Summer weights is underway and student drivers education is going well.

VIII.3. ESU 15 Report. ESU will meet tomorrow at noon CT in McCook.

VIII.4. NASB Report. NASB is hosting several "town hall" meeting throughout the state to discuss school funding.

X. Recognition of Visitors/Public Comments. None

XI. Next Regular Meeting. The next meeting will be Monday, July 8, 2024, at 6 pm MT/7 pm CT in Wauneta.

XII. Adjourn. The meeting was adjourned by President Sandman at 7:29 pm MT.

Respectfully submitted,
Marj Rundback,
Recording Secretary

Dated this June 10, 2024
Chase County School District #536
a/k/a Wauneta-Palisade Public Schools

By: _____	Attest: _____
Board Secretary	Board President

REQUEST FOR PAYMENT

From: BD Construction, Inc. / Kearney
 P.O. Box 726 / 209 E 6th Street
 Kearney, NE 68848

To: Wauneta Palisade Public Schools
 214 W Wichita St
 Wauneta, NE 69045

Invoice: 800321
 Draw: 17
 Invoice date: 6/28/2024
 Period ending date: 6/30/2024

Contract For:

Request for payment:

Original contract amount	\$7,497,217.50		
Approved changes	\$0.00		Project: 22-02-0301
Revised contract amount		\$7,497,217.50	Wauneta Palisade Reno & Addition
Contract completed to date		\$6,571,463.50	Contract date: 11/19/2021
Add-ons to date	\$0.00		
Taxes to date	\$0.00		Architect: Wilkins Hinrichs Stober Arch
Less retainage	\$328,573.26		Scope: School Renovation & Addition
Total completed less retainage		\$6,242,890.24	
Less previous requests	\$5,957,775.31		
Current request for payment		\$310,319.58	
Current billing		\$326,652.19	
Current additional charges	\$0.00		
Current tax	\$0.00		
Less current retainage	\$16,332.61		
Current amount due		\$310,319.58	
Remaining contract to bill	\$1,225,874.98		

Architect Approval	Amount Certified	Date
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CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the Wauneta Palisade Public Schools relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: BD Construction, Inc. / Kearney

State Of Nebraska

County Of Buffalo



By: Kent E. Windsor

Subscribed and sworn to before me this 2nd day of July, 2024

Date: 7/2/2024

Notary Public Jennifer Yendra
 My commission expires: 11/10/2025

REQUEST FOR PAYMENT DETAIL

Project: 22-02-0301 / Wauneta PalisadeReno&Ad

Invoice: 800321

Draw: 17

Period Ending Date: 6/30/2024

Detail Page 2 of 3 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
1.0	Pre-Con General Conditions	37,625.00	37,625.00			37,625.00	100.00		1,881.25
2.0	General Conditions	526,590.40	316,100.00	21,150.00		337,250.00	64.04	189,340.40	16,862.53
3.0	General Requirements	206,046.60	287,271.28	15,568.35		302,839.63	146.98	-96,793.03	15,141.98
4.0	Temporary Walls - Allowance	45,000.00	14,348.93	426.61		14,775.54	32.83	30,224.46	738.79
5.0	Interior Demo - Midwest Demc	108,300.00	76,059.00	25,399.50		101,458.50	93.68	6,841.50	5,072.93
6.0	Building Concrete - Heartland	392,154.66	359,402.42	3,053.86		362,456.28	92.43	29,698.38	18,122.81
7.0	Misc Concrete - Allowance	25,000.00	10,955.20			10,955.20	43.82	14,044.80	547.76
8.0	Reinforcing Steel - Conc Ind	32,610.00	26,529.78			26,529.78	81.35	6,080.22	1,326.49
9.0	Excavate Elev Pit - Est Cost	7,500.00	5,443.00			5,443.00	72.57	2,057.00	272.15
10.0	Masonry - Masonry Unlimited	45,780.00	45,780.00			45,780.00	100.00		2,289.00
11.0	Structural Steel - 4G Steel	78,764.00	50,581.61			50,581.61	64.22	28,182.39	2,529.08
12.0	Strcl Steel Erect - Est Cost	75,000.00	59,877.71			59,877.71	79.84	15,122.29	2,993.89
13.0	Carpentry - BD Construction	127,158.00	100,525.20			100,525.20	79.06	26,632.80	5,026.28
14.0	Casework - Designercraft	37,094.00	26,959.80			26,959.80	72.68	10,134.20	1,347.99
15.0	Roofing Addition - Tri Cities	35,035.00	35,035.00			35,035.00	100.00		1,751.76
16.0	Roof Patch - Allowance	5,000.00	4,432.55			4,432.55	88.65	567.45	221.63
17.0	Sealants - BD Construction	23,683.00	412.50			412.50	1.74	23,270.50	20.63
18.0	Doors & Hardware - Metal D&I	169,558.00	155,716.20			155,716.20	91.84	13,841.80	7,785.81
19.0	Coiling Door - PTC	37,149.00	23,939.00			23,939.00	64.44	13,210.00	1,196.95
20.0	Kalwall System - SGH	29,367.00	29,367.00			29,367.00	100.00		1,468.35
21.0	Alum Strfront & Glaz - Tri Co	115,087.00	95,809.00	19,278.00		115,087.00	100.00		5,754.35
22.0	Drywall & Framing - Mitchell	838,942.00	736,538.59	102,403.41		838,942.00	100.00		41,947.10
23.0	Painting	123,769.00	120,000.00			120,000.00	96.95	3,769.00	6,000.00
24.0	Acoustical Ceiling - TC Ceilng	53,400.00	55,000.00			55,000.00	103.00	-1,600.00	2,750.00
25.0	Flooring - Floors	114,283.00	110,367.40			110,367.40	96.57	3,915.60	5,518.37
26.0	Polished Concrete - SurfaceSl	26,600.00						26,600.00	
27.0	Display & Markers Boards - P1	28,054.60	25,689.42			25,689.42	91.57	2,365.18	1,284.47
28.0	Wall Protection - EPCO	9,323.46	8,499.99			8,499.99	91.17	823.47	425.00
29.0	Fire Extinguishers - EPCO	1,557.00	1,557.00			1,557.00	100.00		77.85
30.0	Toilet Accessories - EPCO	2,769.00	2,764.33			2,764.33	99.83	4.67	138.22
31.0	Toilet Partitions - PTC	7,498.82	2,535.67			2,535.67	33.81	4,963.15	126.78
32.0	Interior Signage - Allowance	500.00	21.36			21.36	4.27	478.64	1.07
33.0	Exterior Signage - Allowance	15,000.00						15,000.00	

REQUEST FOR PAYMENT DETAIL

Project: 22-02-0301 / Wauneta PalisadeReno&Ad

Invoice: 800321

Draw: 17

Period Ending Date: 6/30/2024

Detail Page 3 of 3 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
34.0	Athletic Equipment - PTC	100,738.75	100,738.75			100,738.75	100.00		5,036.94
35.0	Window Coverings - Craftsma	1,123.00						1,123.00	
36.0	Gym Floor - Sports Unlimited	91,483.00						91,483.00	
37.0	Pre Eng Metal Bldg - Ceco	392,506.00	392,263.32			392,263.32	99.94	242.68	19,613.17
38.0	PEMB Erect - Big Johnson	195,379.00	195,379.00			195,379.00	100.00		9,768.95
39.0	Elevator - TK Elevators	145,265.00	72,632.50	36,316.25		108,948.75	75.00	36,316.25	5,447.44
40.0	Fire Suppresion - NE FireSpkl	55,449.00	52,650.77	2,500.00		55,150.77	99.46	298.23	2,757.54
41.0	Plumbing	321,215.01	321,555.01			321,555.01	100.11	-340.00	16,077.76
41.1	SteamPipeRadtrRemoval-Allo	12,500.00						12,500.00	
42.0	HVAC - Rutts Htg & Air	1,004,342.50	981,561.68	12,334.00		993,895.68	97.73	10,446.82	49,694.78
43.0	Electrical - Pivot Electric	616,600.00	586,150.00	30,450.00		616,600.00	100.00		30,830.00
44.0	Communications - Kidwell	164,824.00	141,245.00	4,500.00		145,745.00	88.42	19,079.00	7,287.25
45.0	Earthwork - TK Ventures	101,763.64	113,803.00			113,803.00	111.83	-12,039.36	5,690.15
46.0	Termite Control - Allowance	5,000.00	7,800.00			7,800.00	156.00	-2,800.00	390.00
47.0	Parking Lot Striping - Allowan	5,000.00						5,000.00	
48.0	Owner's Contingency	164,944.22	58,691.51	36,026.98		94,718.49	35.58	70,225.73	2,934.57
49.0	Post Bid Inflation	50,000.00	25,008.00			25,008.00	87.05	24,992.00	2,176.13
50.0	Estimating Adjustment	323,542.15	91,171.35	1,690.36		92,861.71	30.12	230,680.44	5,518.71
51.0	Contractor's Fee	356,643.69	298,289.69	15,554.87		312,581.17	87.65	42,799.13	15,629.04
52.0	CM Bond Costs	7,700.00	7,259.00			7,259.00	94.27	441.00	362.95

Totals	7,497,217.50	6,271,342.52	326,652.19		6,597,994.71	87.65	899,222.79	329,899.82
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Wauneta Palisade Public School
214 W Wichita St
Wauneta, NE 69045

Invoice 800321
 Draw 17
 Date 7/1/24
 Customer 23018
 Billing Thru: 6/30/2024

Contract: 22-02-030 School Addition & Renovation

Contract Recap:

Construction Budget	\$	7,497,217.50
Estimated Budget Change to Date	\$	-
Construction to Date	\$	7,497,217.50
Total Completed to Date	\$	6,271,342.52
Retainage	\$	(329,899.82)
Total Earned Less Retainage	\$	6,268,094.89
Less Previous Billings	\$	(5,957,775.31)

AMOUNT DUE THIS INVOICE \$ 310,319.58

Net 10 Days

CSI Division	Description	Quantity	Rate	Amount
01	General Conditions			
01-3113.10	Sr. Accounting	1.5	\$ 75.00	\$ 112.50
01-3113.20	Accounting	10.5	\$ 70.00	\$ 735.00
01-3113.30	Construction Op Director	0	\$ 115.00	\$ -
01-3113.44	Field Operations Director	16	\$ 115.00	\$ 1,840.00
01-3113-45	Project Engineer		\$ 150.00	\$ -
01-3113.50	Project Manager	46.5	\$ 80.00	\$ 3,720.00
		2	\$ 100.00	\$ 200.00
01-3113.55	Assistant Project Manager	6	\$ 65.00	\$ 390.00
01-3113.60	Superintendent	149	\$ 85.00	\$ 12,665.00
		6.5	\$ 105.00	\$ 682.50
01-3113.75	Contract Administration	0	\$ 70.00	\$ -
60-3000-99	In House Design	11.5	\$ 70.00	\$ 805.00
01-3113.80	Project Executive	0	\$ 150.00	\$ -
	TOTAL GENERAL CONDITIONS			\$ 21,150.00

01	General Requirements			
01-3100.40	Incidental Const Services			
	Superintendent	0	\$ 85.00	\$ -
		0	\$ 105.00	\$ -
	Assistant Superintendent	23.5	\$ 75.00	\$ 1,762.50
	Leadman	3	\$ 70.00	\$ 210.00
		0	\$ 87.50	\$ -
	Skilled Laborer	9	\$ 65.00	\$ 585.00
			\$ 80.00	\$ -
	Laborer	3	\$ 50.00	\$ 150.00
			\$ 62.50	\$ -
	Other Misc Costs			\$ 216.66
01-3113.70	Safety			\$ 182.50
01-5133.10	Temporary Telephone/Internet			\$ 160.00
01-5136.10	Temporary Drinking Water			\$ 178.62
01-7419.10	Refuse Collection & Disposal			\$ 1,818.92

01-7423.10	Cleaning				\$	-
		Assistant Superintendent	4	\$ 75.00	\$	300.00
		Material			\$	71.01
70-1000.20	Equipment Fuel				\$	42.63
70-1000.99	Mileage					
		Week of 05/27/24 - BD29	404	\$0.655	\$	264.62
		Week of 06/03/24 - BD29	602	\$0.655	\$	394.31
		Week of 06/10/24 - BD29	454	\$0.655	\$	297.37
		Week of 06/17/24 - BD29	454	\$0.655	\$	297.37
		Week of 06/20/24 - BD09	312	\$0.655	\$	204.36
70-2000.99	Lodging				\$	1,143.87
70-3000.99	Meals					
		Week of 06/03/24	3	\$25.00	\$	75.00
		Week of 06/06/24	5	\$25.00	\$	125.00
		Week of 06/17/24	5	\$25.00	\$	125.00
		Week of 06/24/24	5	\$25.00	\$	125.00
		Week of 06/30/24	3	\$25.00	\$	75.00
70-7000.99	Equipment					
		Leased Equipment			\$	1,783.61
		<u>BD Equipment</u>				
		Job Trailer	1	\$650.00	\$	650.00
		Storage Trailer	1	\$160.00	\$	160.00
		Man Lift / Genie	0	\$1,385.00	\$	-
		Skid Steer	0	\$1,785.00	\$	-
		Forklift	1	\$2,400.00	\$	2,400.00
		Bobcat	1	\$1,395.00	\$	1,395.00
		Ranger	1	\$375.00	\$	375.00
TOTAL GENERAL REQUIREMENTS					\$	15,568.35

01	Temporary Barriers
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01-5600.99	Temporary Walls					
		Superintendent	0	\$ 65.00	\$	-
				\$ 105.00	\$	-
		Leadman	5	\$ 70.00	\$	350.00
		Material			\$	76.61
TOTAL TEMPORARY BARRIERS					\$	426.61

02	Existing Conditions
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02-4100.99	Demolition					
		Subcontractor			\$	24,357.00
		Leadman	5.5	\$ 70.00	\$	385.00
		Skilled Laborer	5.5	\$ 65.00	\$	357.50
		Laborer	6	\$ 50.00	\$	300.00
TOTAL EXISTING CONDITIONS					\$	25,399.50

03	Concrete
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03-3000.99	Cast in Place Concrete					
		Subcontractor			\$	3,053.86
TOTAL CONCRETE					\$	3,053.86
70-1100.20	Post Bid Inflation				\$	18,514.59
70-1100.99	Estimating Adjustment				\$	18,416.29

TOTAL CONTINGENCY					\$	36,930.88
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Invoices By Job per Cost Code

BD Construction, Inc. / Kearney

07-02-2024

Page 1

All Invoices

Invoice	Invoice Date	Description	Original Amount
22-02-030 Wauneta-Palisade School - CMA			
01-3100-40 Incidental Const Services			
2028 Builders Warehouse			
PO Box 1895			
Kearney NE 68848-1895			
1639364	06-01-2024	bluetape/plasticsheeting	116.39
1643343	06-14-2024	acrylicsealant	33.64
6517 First National-7626-RP			
PO Box 2818			
Omaha NE 68103			
2024-06-05	06-05-2024	fuel mix/ door stop	31.95
6542 First National-1612-CS			
PO Box 2818			
Omaha NE 68103			
2024-06-17	06-17-2024	supplies/tissue/papertowels	34.68
			CSI Total 216.66*
01-3113-70 Safety Director			
19318 Safety Advisers Inc.			
331 Midland Drive			
Council Bluffs IA 51503			
6282	06-17-2024	Safety Visits	182.50
			CSI Total 182.50*
01-5133-10 Temporary Telephone (Cell Phon			
6545 First National-9948-MR			
PO Box 2818			
Omaha NE 68103			
2024-06-19vz	06-19-2024	Verizon 4/21/24 to 5/20/24	160.00
			CSI Total 160.00*
01-5136-10 Temporary Water Drinking			
6542 First National-1612-CS			
PO Box 2818			
Omaha NE 68103			
2024-06-17b	06-17-2024	utilities	178.62
			CSI Total 178.62*

Invoices By Job per Cost Code

BD Construction, Inc. / Kearney

07-02-2024

Page 2

All Invoices

Invoice	Invoice Date	Description	Original Amount
22-02-030 Wauneta-Palisade School - CMA			
01-5600-99 Temporary Barriers and Enclosu			
11009 Kearney Crete & Blk Co			
PO Box 80268			
Lincoln NE 68501			
BI 136060	06-06-2024	perminator tape	76.61
			CSI Total 76.61*
01-7419-10 Refuse Collection & Disposal			
4079 Dan's R US Sanitation			
PO Box 1016			
McCook NE 69001-1016			
9530401	06-07-2024	landfill	1,818.92
			CSI Total 1,818.92*
01-7423-10 Rough Cleaning			
6517 First National-7626-RP			
PO Box 2818			
Omaha NE 68103			
2024-05-21	05-21-2024	cleaning supplies	71.01
			CSI Total 71.01*
02-4100-99 Demolition			
13231 Midwest Demolition Company			
1935 Yolande Ave			
Lincoln NE 68521			
WPPS-05	06-24-2024	Draw 05-WPPS	24,357.00
			CSI Total 24,357.00*
03-3000-99 Cast In Place Concrete			
8155 Heartland Concrete & Const			
9295 Osborne Dr West			
Hastings NE 68901			
WPPS-06	06-20-2024	Draw 06-WPPS	3,053.86
			CSI Total 3,053.86*

Invoices By Job per Cost Code

BD Construction, Inc. / Kearney

07-02-2024

Page 3

All Invoices

Invoice	Invoice Date	Description	Original Amount
22-02-030 Wauneta-Palisade School - CMA			
08-4113-10 Aluminum Storefront / Windows			
20252 Tri-County Glass Inc			
PO Box 789			
Kearney NE 68848-0789			
WPPS-04	03-20-2024	Draw 04-WPPS	10,457.00
WPPS-07	06-20-2024	Draw 07-WPPS	21,265.00
CSI Total			31,722.00*
 09-2116-10 Gypsum Drywall			
13078 Mitchell Drywall, Inc.			
PO Box 1329			
North Platte NE 69103			
WPPS-06	11-20-2023	Draw 06-WPPS	120,918.00
CSI Total			120,918.00*
 10-4400-10 Fire Extinguishers			
14175 Nebraska Safety and Fire Equip			
PO Box 1229			
North Platte NE 69103-1229			
65378	06-15-2024	fire extinguishers	786.46
CSI Total			786.46*
 14-2000-99 Elevators			
15006 TK Elevator Corporation			
PO Box 3796			
Carol Stream IL 60132-3796			
1000614787	06-07-2024	Draw 02-WPPS	36,316.25
CSI Total			36,316.25*
 21-1300-99 Fire Suppresion Sprinkler Syst			
14029 Nebraska Fire Sprinkler Corp.			
118 S Apollo St			
Alda NE 68810-9643			
WPPS-04	06-18-2024	Draw 04-WPPS	2,500.00
CSI Total			2,500.00*

Invoices By Job per Cost Code

BD Construction, Inc. / Kearney

07-02-2024

Page 4

All Invoices

Invoice	Invoice Date	Description	Original Amount
22-02-030 Wauneta-Palisade School - CMA			
22-0100-99 Operation & Maint - Plumbing			
1196 Aupperle Plumbing			
314 W Front St			
North Platte NE 69101			
75172	05-08-2024	cook water and drain lines	2,331.93
		CSI Total	2,331.93*
23-0100-99 Oper & Maintenance of HVAC Sys			
18082 Rutts Heating & A/C, Inc			
1001 W 1st Street			
Hastings NE 68901			
52810	06-21-2024	Draw 16-WPPS	12,334.00
		CSI Total	12,334.00*
26-0500-99 Common Work Results for Electr			
16066 Pivot Electric, Inc			
PO Box 445			
Imperial NE 69033			
WPPS-11	06-20-2024	Draw 11-WPPS	32,400.00
		CSI Total	32,400.00*
27-0100-99 Communications			
11342 Kidwell			
3333 Folkways Circle			
Lincoln NE 68504			
246915	06-20-2024	Draw 11-WPPS	4,500.00
		CSI Total	4,500.00*
70-1000-20 Equipment Fuel			
6542 First National-1612-CS			
PO Box 2818			
Omaha NE 68103			
2024-05-28	05-28-2024	fuel-equipment	42.63
		CSI Total	42.63*

Invoices By Job per Cost Code

BD Construction, Inc. / Kearney

07-02-2024

Page 5

All Invoices

Invoice	Invoice Date	Description	Original Amount
22-02-030		Wauneta-Palisade School - CMA	
70-1100-10		Estimating Adjustment	
3206		Ceco Building Systems	
		PO Box 841127	
		Dallas TX 75284-1127	
10402	05-25-2024	trim	1,690.36
		CSI Total	1,690.36*
70-2000-99		Lodging	
6518		First National-3801-RP	
		PO Box 2818	
		Omaha NE 68103	
2024-01-04c	06-10-2024	credit card cleanup	56.13-
23035		Crystal Walgren	
		335 Arapahoe St	
		Wauneta NE 69045	
2024-06-01	06-01-2024	June 2024 Rent	1,200.00
		CSI Total	1,143.87*
70-7000-99		K Equipment	
18139		Raka Rentals	
		PO Box 200368	
		Dallas TX 75320-0368	
28407-0017	06-13-2024	compact track loader rental	1,783.61
		CSI Total	1,783.61*
Report Totals:			278,584.29*

School District No. 536-214 West Wichita-Box 368-Wauneta, Nebraska 69045

USA clean

Ordered
 Needs Ordered

Purchase Order

SHIP TO: WAUNETA ATTENDANCE CENTER
214 W. WICHITA
WAUNETA, NE 69045
Fax# 308-394-5962

BILL TO: WAUNETA-PALISADE SCHOOLS
214 WEST WICHITA
BOX 368
WAUNETA, NEBRASKA 69045
308-394-5427

PAYMENT METHOD REGULAR BILLING

2024-Custodial

Check	<input checked="" type="checkbox"/>	Amt. enclosed	
Credit card	<input type="checkbox"/>	Card type	
		Card number	
On account	<input type="checkbox"/>	Account no.	
COD	<input type="checkbox"/>		
Tax exempt	<input checked="" type="checkbox"/>	Exemption no.	5-0789003

Purchase order number	
Substitutions allowed?	
Backorder allowed?	
Terms net 30	
FOB destination	
Date ordered	6/25/2024

ITEM NO.		UNIT	QTY	UNIT COST	TOTAL AMOUNT
	*See attached invoice XZ6R Floor Cleaner and supplies				5557.76

Alison Sandman
Ordered by
Randy L. Heier

Approved by

Tax rate

SUBTOTAL
Shipping charges
Handling charges
Insurance
% Tax

TOTAL DUE

5557.76

SPECIAL INSTRUCTIONS



1-800-USA-CLEAN

Proposal for Sale

Waukena-Palisade Schools
 Attention – Allison Sandman

Date: 6/21/2024

Item #	Item Description	Qty Ordered	Ext Price	EquipID
341-1021	Floorcare.biz X26R 26" Micro Rider Scrubber	1	\$5,000.00	
341-2080	13 Inch Pad Drivers	2	\$40.80	
255-1380	13 Inch Premium Green Scrubbing Pads	2	\$47.30	
255-1370	13 Inch Premium Blue Scrubbing Pads	2	\$47.36	
255-1320	13 Inch Premium White Scrubbing Pads	2	\$47.30	

Merchandise \$5,182.76

Tax \$0.00

Shipping \$375.00

Total \$5,557.76

Quote is valid through 6/28/2024. For questions, please contact Jake Byerline at 217-280-8696.

x26R

20" Ride-on Scrubber

floorcare.biz

Shop Now at Amazon.com



EASY-TO-USE

- Simple operator interface
- No tool squeegee blade changes
- Adjustable water flow
- Offboard battery charger

AFFORDABLE

- Break away squeegee assembly
- High productivity rate

TECHNICAL SPECIFICATIONS:

Order #	341-1021
Specification	x26R
Cleaning Path	30 inch (750mm)
Solution Tank	29 gal (110L)
Recovery Tank	32 gal (120L)
Pad Pressure	110 lbs (50kg)
Pad Speed	180 rpm
Squeegee Width	36 inch (920mm)
Power Source	(2) 12 V Sealed AGM
Brush Motor	24V 700W
Vacuum Motor	24V 550W
Drive Motor	24V 500W
Machine Weight	375 lbs (170kg)
Dimensions	53 inch x 28 inch x 46 inch (1340mm x 710mm x 1180 mm)

Manuals and parts may be viewed online at shop.usaclean.com

- 5-year parts warranty
- 2-year labor warranty
- Ergonomic design, compact and durable



James B. Gessford
Daniel F. Kaplan
Gregory H. Perry
Joseph F. Bachmann*
R. J. Shortridge*
Joshua J. Schauer*
Derek A. Aldridge**
Justin J. Knight***
Charles Kaplan
Haleigh B. Carlson
Sara J. Tonjes



PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.

Of Counsel
Thomas M. Haase

*Also admitted in Iowa
** Also admitted in Kansas
***Also admitted in Colorado

Ernest B. Perry (1876-1962)
Arthur E. Perry (1910-1982)
R.R. Perry (1917-1999)
Edwin C. Perry (1931-2012)

MEMORANDUM

To: Phillip Picquet, ESU 15 Administrator
From: Justin Knight, Perry Law Firm
Date: May 4, 2024
RE: 2024 School District Annual Policy Service Update

A. REQUIRED POLICY UPDATES

1. **Policy 5101 – Student Discipline.** LB 43’s “First Freedom Act” establishes the rights of students with respect to religious practices and tribal regalia. The Student Discipline Policy has been updated to reflect these new statutory rights.

2. **Policy 1050 – Access to Records.** LB 43 significantly altered Nebraska’s public records request laws. Nebraska residents are now entitled to the first eight (an increase from four) hours of staff time spent responding to the records request. From now on, non-residents are not entitled to any “free” time spent by staff responding to a records request. Policy 1050 has been updated to reflect these changes.

3. **Policy 8346 – Public Participation at Board Meetings.** LB 43 now requires public comment at every Board meeting, including special meetings, work sessions, and so forth. All other requirements for public comment remain in place, such as time limits for individual speakers. To comply with this new requirement, we have included two options for your board to consider: (1) Establish the same time limits for all meetings; or (2) Establish time limits for regular board meetings and different time limits for all other meetings. There is also an option (Option #3) to list public comment at the end of the agenda for non-regular board meetings (to ensure the Board completes its business before public comment).

4. **Policy 3130 – Purchasing Policies.** LB 287 imposes a new conflict of interest obligations on public employees. After a situation where a city employee apparently entered into a contract with a family member’s business, the Legislature imposed more stringent requirements on public employees. This change to policy makes clear that employees cannot contract on behalf of the District with themselves, family members, or their own businesses without prior Board approval. (The dollars amounts in this Policy are in the discretion of each Board and may be adjusted as each Board sees fit.)

5. Policy 8342 – Designated Method of Giving Notice – LB 287 eased the newspaper publication requirements for Board meetings. From now on, if a newspaper refuses, neglects, or is unable to timely publish notice of a board meeting, then the board may give notice by (1) posting the notice on the newspaper’s website (if available) and (2) posting the notice in conspicuous places within the district. (Note that this will change (again) on January 1, 2025 with new notice requirements, so this Policy will need to be revised against next winter.)

6. Policy 5201 – Promotion and Retention. LB 71 allows a parent or guardian to require their student re-take a grade level if the parent or guardian satisfies the requirements outlined in the new law. To comply with these new requirements, Policy 5201 has been updated.

7. Policy 3140 – Contracting for Services. LB 1300 imposes requirements on public bodies to ensure that no technology contracts are awarded to any “scrutinized company” (companies operated or owned by foreign adversaries). LB 1300 includes these new requirements that apply to any covered contracts. Each school will need to ensure that this certification will be incorporated into future technology agreements.

8. Policy 8240 – Membership in School Board Associations – LB 304 requires each School District to disclose on its website: (1) the dues paid to any association or organization of which the Board is a member; and (2) fees paid by the Board directly to a lobbyist or lobbying firm. This Policy reflects this new requirement.

9. Policy 6700 – Firearms – LB 1329 changed Nebraska’s laws regarding firearms on school grounds. Some of these changes involve changes to the statute’s wording. Other changes are more substantive (see below) and allow certain schools to allow more firearms at school. The changes in this Policy 6700 are limited to the technical changes to the new laws.

10. Policy 5008 – Attendance – LB 1029 makes clear that mental (as well as physical) illness is a basis for excused student absences. LB 1329 also makes changes to Nebraska’s attendance and truancy statutes, which are all incorporated into Policy 5008.

11. Policy 5006 – Option Enrollment – LB 1029 changed aspects of Nebraska’s Option Enrollment Program. We have updated Policy 5006 to incorporate these changes. Note that there are different options within this Policy that each Board will need to select. In addition, LB 1329 shifted the burden from the parent to the school district to establish capacity in an option appeal.

12. Policy 4141 – Teacher Training - Training Requirements. LB 1329 relaxed several training requirements for school employees. Some statutes required a defined length of training required (such as one hour). LB 1329 largely eliminates these definite training requirements and, instead, defers to each board to decide the reasonable training lengths. To comply with this new requirement, we recommend updating Policy 4141 to allow the Board to approve the administration’s planned training requirements each year.

13. Policy 5205 – Graduation – Last year, LB 705 added a graduation requirement that any graduating student complete the FAFSA or opt out of the FAFSA. Policy 5205 has been updated to reflect this new graduation requirement. (Note that each Board will need to ensure that the credit requirements listed in this Policy are consistent with their District’s graduation requirements.)

14. Policy 6111 – Classroom Environment – LB 1329 requires each school board to adopt a policy that the school will only use Gall-Peters projection maps (or other similar cylindrical equal-area projection maps) or AuthaGraph projection maps in schools.

15. Policy 3571 – Meal Charge Policy – LB 1329 prohibits any school from using debt collection agencies or collecting interest or fees for outstanding school lunch debt. Policy 3571 has been updated to reflect these changes.

B. POLICY RESCISSIONS

1. Policy 6310 – Textbook Loans - Last year, LB 705 shifted the responsibility of the textbook loan program from school districts to the NDE, beginning July 1, 2024. With this change in mind, Policy 6310 can be rescinded.

C. OPTIONAL POLICY AND/OR HANDBOOK UPDATES

1. Policy 5013 – Preschool Enrollment – LB 71 will allow kindergarten-eligible students to attend preschool. Previously (and within current NDE Rule 11), students generally could not attend preschool after they turned five. The new law allows kindergarten-aged students to continue in preschool, but does not require a school to serve a student beyond age five. If your district operates a preschool program, we recommend reviewing and possibly revising this optional Policy (especially the highlighted priorities) to determine your district’s order of priority for students seeking to enroll in your preschool.

2. Policy 3241 - Emergency Response Mapping – LB 1329 allows (but does not require) school boards to adopt a policy on emergency response mapping. There are funding opportunities available for schools that adopt such a policy. Since this is not required, each district will need to decide whether to move forward with this policy.

3. Firearms – LB 1329 allows Class I and II school districts to adopt a policy to authorize the carrying of firearms by identified individuals. The Policy must, at a minimum, include requirements for personal qualifications, training, appropriate firearms and ammunition, and appropriate use of force. The State Board of Education and Nebraska State Patrol are required to develop a model policy that meets these requirements, though the Legislative Bill did not include a deadline for when this model policy must be adopted. If your Board is interested in adopting this type of policy, please contact us directly for more information and details in your individual district.

D. OTHER CONSIDERATIONS

1. Title IX – The Department of Education recently proposed changes to the existing Title IX regulations. The regulations are currently set to become effective on August 1, 2024. If implemented, these regulations will require policy updates. However, multiple states have already sued to block the implementation of these regulations, so it is possible that these regulations will be delayed (and possibly rescinded entirely). Rather than change the Title IX policy now (and perhaps need to change it again later), we recommend waiting to see if the regulations become effective later this summer.

2. DOL FLSA Changes – The Department of Labor recently announced that the salary basis threshold will increase from \$684 per week to \$844 per week, effective July 1, 2024. This amount will increase to \$1,128 per week, beginning January 1, 2025. There is no policy update needed to comply with these updates, but your district should ensure that any FLSA exempt employees comply with these new amounts if they continue to be treated as exempt employees in your district.

3. Model Dress Code – Last year, we mentioned that the Legislature passed a requirement that each school district to adopt a student dress code policy. Each school district has until July 1, 2025 to adopt the dress code policy. During next year’s policy updates, we will include a policy that meets this requirement.

4. Artificial Intelligence – We did not include any update to the Artificial Intelligence Policy this year, since we have received feedback that schools are more focused on implementing guidance, as opposed to annually tweaking their Policy. Feel free to contact us if you have any questions or concerns about your current Artificial Intelligence Policy.

5. Open Meetings Act Posters – The Open Meetings Act requires each school board to have “at least one current copy of the Open Meetings Act posted in the meeting room.” With changes to the Open Meetings Act, each board should make sure that their poster is current.

6. Professional Practices Commission – LB 1306 altered the process for ethical investigations into certificated staff members in Nebraska. Currently, after the Nebraska Department of Education investigates a complaint, the investigator brings the complaint before the Professional Practices Commission (a panel of administrators and teachers). The Commission hears the evidence, renders a recommendation to the State Board, then the State Board makes a final determination. LB 1306 will change this process by having a hearing officer (rather than the Commission) review the evidence and make a recommendation to the State Board of Education.

7. Changes to Retirement Requirements – LB 198 changed several provisions of the public retirement laws, particularly those affecting foreign-born workers. From now on, a public employer will be required to maintain on file one of the listed forms of identification (such as a driver’s license) to establish lawful presence in the United States. These forms of identification will also be used for NPERS to verify employment eligibility and/or eligibility to

participate in the retirement plan. In addition, LB 198 eases the restrictions on employees that separate from employment but do not request a distribution or submit a retirement application.

8. Personal Privacy Protection Act – LB 43 includes the “Personal Privacy Protection Act.” The Act prohibits, among other things, any political subdivision from “requiring any individual to provide personal information or otherwise compelling the release of personal information” or “publicizing or otherwise publicly disclosing personal information in the possession of such public agency without the express permission of every individual who is identifiable from the potential release of such personal information.” Since schools are governed by FERPA and other federal and state privacy laws, we assume this new Act will not impact schools (and does not need its own separate policy).

9. Online Age Verification Liability Act – LB 1092 requires certain website operators (including adult websites) to implement age verification requirements to prevent minors from accessing those sites. The bill does not impose any requirements on a public school district. To be sure: a school district can discipline a student for accessing an inappropriate website at school, but there is no liability for school districts if a student bypasses these verification requirements or accesses inappropriate websites at school.

10. Election Maps – LB 287 now requires that any political subdivision, upon the request of the Secretary of State or Election Commission, furnish to the Secretary of State and election commissioner or county clerk with any maps or additional information which the Secretary of State and election commissioner or county clerk “may require in the proper performance of their duties in the conduct of elections and certification of results.” This does not require a policy but is worth mentioning, especially in an election year.

11. New Parental Involvement Policy – LB 71 requires revisions and additions to your existing parental involvement policy. The new policy needs to be adopted by July 1, 2025. Since there are rumors that further changes to the parental involvement policy requirements will be proposed next year, we decided to wait until next spring to update the Parental Involvement Policy.

12. Changes to Class System – Currently, all school districts (other than Lincoln Public Schools and Omaha Public Schools) are Class III school districts and governed by the same statutes. LB 1329 deviated from this standard and will now delineate between Class I schools (districts with fewer than 1,500 inhabitants), Class II schools (districts with between 1,500 and 5,000 inhabitants), and Class III schools (all other districts, except for LPS and OPS). By January 1, 2025, the Commissioner of Education will reclassify and designate each school district.

13. QCPUF Expanded – LB 1329 expands the allowable expenditures of Qualified Capital Purpose Undertaking Funds (“QCPUF”). Under the new law, projects relating to “school safety infrastructure concerns” will be permitted uses of QCPUF funds. Neb. Rev. Stat. § 79-10,110.02. There is no policy required for this change.

As always, please let us know if you have any questions or concerns.

Community RelationsPublic Access to School Records - Examination, Making Memoranda, and Copying

1. The School District, through the Superintendent, shall provide interested persons access to the records of the School District as required by law. Such access shall include the opportunity to examine School District records, when permitted by law. The School District shall not make records of individual students, personnel, or other confidential material available, except as allowed by law or compelled by court order.

2. Records may be examined at the School District offices during the hours such offices are open for the ordinary transaction of business. School district offices will be open for the ordinary transaction of business (a) during the school year on such days as school is in session, and (b) during the summer months when school is not in session, Monday through Friday, except legal holidays or other days the District is closed.

3. Records may be obtained in the form in which the record is maintained including, but not limited to, printouts, electronic data, and photocopies. The School District will not be required to produce or generate any record in a new or different form or format modified from that of the original School District record. Copies of records may be made as follows:

(a) Copies may be made by persons using their own copying or photocopying equipment, provided that such copies shall be made on the premises of the School District offices or at a location mutually agreed to by the requester and the School District.

(b) Copies may be obtained from the School District if the School District has copying equipment reasonably available, and upon payment of a fee for providing copies. The Superintendent shall determine a reasonable fee for the copying of school district records, provided that such fee is not to exceed the actual cost of making the copies available. If the copies requested are estimated by the School District to be more than fifty dollars (\$50.00), the School District may require the requester to furnish a deposit prior to fulfilling such request.

4. For residents of Nebraska and news media desiring to submit a public records request to the School District, a requester must submit a written request to the School District. Upon written request for access to records, the School District will provide to the requester as soon as is practicable and without delay, but not more than four (4) business days after actual receipt of the request:

(a) Access to or, if copying equipment is reasonably available, copies of the school district records requested;

(b) A written denial of the request, or portion thereof, if there is a legal basis for such denial of access to school district records on a written form from the school district; or

(c) If the entire request cannot with reasonable good faith efforts be fulfilled within four (4) business days after actual receipt of the request due to the significant difficulty or extensiveness of the request, the school district shall provide a written explanation, including the earliest practicable date for fulfilling the request, and estimate of the expected cost of any copies, and an opportunity to modify or prioritize the items within the request. If the response to the request is expected to require more than eight cumulative hours of staff time spent searching, identifying, physically redacting, or copying, the District may require the requester to furnish a deposit, as permitted under the Public Records Request Laws.

5. For nonresidents of Nebraska, a requester must submit a written request to the School District. The School District may then require the requester to submit a deposit, as permitted under the Public Records Request Laws.

Legal Reference: Neb. Rev. Stat. Sec. 84-712 et seq.

Date of Adoption:

Business OperationsPurchasing Policies

The Superintendent shall ensure that all purchases are made in the interest of economy and efficiency. Where necessary, standards and procedures shall be established to accomplish the following policies of the Board of Education:

1. Purchases up to \$5,000. For the greatest efficiency in expediting purchases, the administration shall be authorized to purchase any item specifically budgeted which has a sale price within the established limit.
2. Purchases from \$5,000 up to \$90,000. The Superintendent shall request the submission of proposals for purchases which have a sale price within the established limit. The Superintendent shall receive and evaluate all proposals in making a recommendation to the Board of Education for acceptance. The Board of Education may review all proposals submitted relating to the recommended purchase. Since this is a proposal system, not a bidding process, the school district in no way shall be obligated to arbitrarily award the contract to the lowest proposal, but shall reserve the right to reject any and all proposals or to waive any informality in any proposal it deems advisable, and to award to the proposer which, in its opinion, is most desirable.
3. Purchases of \$90,000 and above. The Superintendent shall advertise for sealed bids which shall be opened in conformity with any applicable laws and in compliance with any procedures established by the Superintendent. The Board retains the right to determine the responsibility of the bidders, and shall award the contract to the lowest responsible bidder meeting specifications, be the bidder a member or apart from the local community.
4. These purchasing limits or requirements will not apply in the event of a time-sensitive purchase, or a purchase where these requirements would not reasonably or practically apply, as long as the Superintendent obtains prior approval from the Board President, and the Board of Education subsequently ratifies said purchase at a subsequent Board meeting.
5. Any school employee who orders any supplies or equipment outside of that which has been included in the annual budget and without written authorization of the principal or Superintendent shall be personally liable for payment for the supplies or equipment purchased.
6. School employees or students purchasing supplies and equipment out of an activity account must first secure a purchase order from the principal authorizing the purchase. Failure to do so will cause the person to be personally liable for payment for the supplies or equipment purchased.
7. The District need not comply with the bidding requirements if the District purchases property from the Nebraska State Purchasing Bureau, so long as the Nebraska State

Purchasing Bureau competitively bid the purchase of property.

8. Notwithstanding anything to the contrary, no employee may enter into any agreement or understanding on behalf of the District that may financially benefit the employee, member of the employee's immediate family, or a business with which the employee is associated, unless the Board of Education approves such contract or arrangement in advance.

Credit Card Purchasing Program

1. The Board of Education authorizes the Superintendent or designee to contract with one or more financial institutions, card-issuing banks, credit card companies, charge card companies, debit card companies, or third-party merchant banks capable of operating a purchasing card program on behalf of the District.
2. The Board of Education delegates to the Superintendent or designee: (a) the determination of the type of purchasing card or cards to be utilized in the District's purchasing card program; and (b) the determination of which employees shall be approved or disapproved to be assigned a purchasing card in the District's purchasing card program. The Superintendent shall submit the approved names to the Board, from time to time.
3. The District's purchasing card program may only be utilized for the purchase of goods and services for and on behalf of the District. No officer or employee of the District shall use a purchasing card for any unauthorized use.
4. An itemized receipt for purposes of tracking expenditures shall accompany all purchasing card purchases. In the event that a receipt does not accompany an authorized cardholder's purchase, the Superintendent or designee shall temporarily or permanently suspend said cardholder's purchasing card privileges.
5. Upon the termination or suspension of employment of an individual using a purchasing card, the Superintendent or designee shall immediately close such individual's purchasing card account and said employee shall immediately return the purchasing card.

Legal Reference: Neb. Rev. Stat. Sec. 13-610
Neb. Rev. Stat. Sec. 49-1401, et seq

Date of Adoption:

Business OperationsContracting for Services

Contractual services which by their nature are not adapted to award by competitive bidding, such as contracts for the services of individuals possessing a high degree of professional skill, where the ability or fitness of the individual plays an important part, are not subject to bid but are subject to approval by the Board of Education in conformity with established policy.

Every contract for services to be provided to [Name] Public Schools shall require that the contractor use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. Such requirement shall be deemed to be included and a part of the terms of every contract for services with the School District, including but not limited to oral contracts.

For any company that submits a bid or proposal for any technology-related product or service, and before entering into any contract with any company for any technology-related product or service, the company must certify that: (1) the company is not a scrutinized company (as defined by law); (2) the company will not subcontract with any scrutinized company for any aspect of the performance of the contemplated contract; and (3) that any products or services to be provided do not originate with a scrutinized company. The District will not knowingly enter into any contract with any scrutinized company.

Legal Reference: Neb. Rev. Stat. Sec. 4-114
LB 1300 (2024)

Date of Adoption:

Business OperationsEmergency Response Mapping

Wauneta-Palisade Public Schools will provide mapping data to public safety agencies for use in response to emergencies. The mapping data will be provided in an electronic or digital format and will contain all information identified in state statute and as reasonably requested by the public safety agencies.

At least annually, the District will certify to the appropriate public safety agencies that the mapping data provided to the public safety agencies is accurate or, if information has changed, provide the appropriate public safety agencies with updated mapping data.

Legal Reference: LB 1329 (2024)

Date of Adoption:

Business OperationsMeal Charge Policy

It is the policy of the District to comply with the National School Lunch Program and School Breakfast Program and all other federal grant programs that provide free or reduced meals to qualifying students.

Student Eligibility

Families of students who may be eligible for free or reduced price school meals should submit an application to determine their eligibility. Applications are available through the Superintendent or Superintendent's designee. As long as an application is submitted on or after July 1, the application will be considered current for the new school year. A student may become eligible for free or reduced meals at any time during the school year if the household experiences a change in financial circumstances.

Meal Account Balances

The District will ensure that families can check their meal account balances in a manner other than exclusively online. The District will ensure that at least one form of meal account payment is free of charge.

The District encourages families to pre-pay without charge for free or reduced price meals. Notwithstanding the option to pre-pay, students and families will have a method to add funds during the school day. Any balance remaining in a pre-paid account shall carry over into the next month. Households approved for free or reduced price meals with funds remaining in their meal account at the end of the school year shall receive a refund. When a student leaves the District or graduates, the District shall attempt to contact the student's household to return any funds remaining in the student's meal account.

Unpaid meal charges may be carried over at the end of the school year as a delinquent debt and the District shall undertake reasonable collection efforts to collect unpaid meal charges classified as delinquent debt, pursuant to and in compliance with state and federal law. The District shall maintain records of its collection efforts and, once delinquent meal charges are converted to bad debt, its documentation establishing and handling of the bad debt.

The District will not use a debt collection agency to collect or attempt to collect, directly or indirectly, debts due or assessed to be owed for outstanding debts on a school lunch or breakfast account of any student. Nor will the District assess or collect any interest, fees, or other monetary penalties for outstanding debts on a school lunch or breakfast account of any student.

Student Confidentiality

The District will disclose individual student eligibility information only to those persons (and organizations) who require the information in order to carry out an activity specifically authorized by the National School Lunch Act, subject to applicable legal exceptions.

The District shall not use or implement any colored or coded meal cards, tickets, tokens, or other methods of payment that would overtly identify a student as being eligible for free or reduced price meals.

Distribution Annually

This policy shall be provided or made available to all students' households at the start of each school year and to households transferring to the District during the school year.

This policy shall also be provided annually to District staff members responsible for the enforcement of this policy, including food service professionals.

The Superintendent or the Superintendent's designee shall maintain documentation of the annual distribution of this policy to students' households and District staff.

Legal Reference: Richard B. Russell National School Lunch Act (42 U.S.C. Sec. 1751);
U.S.D.A. Memorandum SP 57-2016.
LB 1329 (2024)

Date of Adoption:

Personnel - Certificated EmployeesTeacher Training

The district shall provide and promote development programs for all professional staff - Superintendent, principals, teachers and the Board of education. Features of the staff development program:

1. Staff development resources and time shall be allocated in keeping with the key values and priorities of the district.
2. The staff development program shall concentrate on the programs and practices of effective schools and teaching, goal setting, assessment procedures, evaluation of staff, and the change process.
3. Content shall be selected that has been verified by research to improve student outcomes.
4. Teachers shall be actively involved in initiating, planning, and conducting the development programs for teachers.

At least annually, the administration will present to the Board the planned staff training as required by law. The Board will then approve those training requirements if the Board determines that the length of each training is reasonable.

Legal Reference: LB 1329 (2024)

Date of Adoption:

StudentsOption EnrollmentA. Process and Time Lines to Option In

For a student to attend Wauneta-Palisade Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the [Name] Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period").

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district or, if the student attends a different district as an option student, the option district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

Provisions for Waiver of Application Deadline (Choose one or modify as desired):**Option 1 (Waiver unless at capacity):**

The application deadline will be waived by the School District for applications to option into the [Name] Public School District, provided that the application contains a release approval from the resident district or, if the student is an option student attending a different district, the option district attended by the student and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School District to be at capacity in accordance with the capacity standards (Appendix "1"), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

Option 2 (Limited Deadline Waiver):

The application deadline will not be waived by the School District for applications to option into the [Name] Public School District, except in the following circumstances:

1. **Siblings:** The application deadline will be waived where the application is for a student who is the sibling of a student attending [Name] Public Schools as of the time the application is filed. A "sibling" for this purpose means a child who resides in the same household on a permanent basis with a student who is currently attending the School District and who has the same natural or adoptive parent or who is a stepbrother or stepsister.
2. **Kindergarten:** The application deadline will be waived where the application is for a student who is seeking to enroll and attend the Kindergarten grade level provided the application was filed on or before June 1 prior to the first semester of the next school year.
3. **Release Approval:** For the foregoing exceptions, the application must contain a release approval from the resident district or, if the student attends a different district as an option student, the student's current option district.

4. Other Conditions: The waiver of the deadline in the above circumstances does not require acceptance of the application, as such applications may be rejected for reasons other than late filing.
5. Capacity: For the foregoing exceptions, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building operated by this School District which have been determined by the School District to be at capacity in accordance with the capacity standards (Appendix "1"), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason. For any option application for a student that would receive or could be eligible to receive special education or related services, the Director of Special Education or designee shall conduct a case-by-case analysis to determine if the District has the capacity to provide the student with the appropriate services and accommodations.

B. Rejection of Applications: Reasons

1. Capacity: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.

The Director of Special Education shall review on a case-by-case basis all option applications for students that would receive or could be eligible to receive special education or related services. If the Director or designee determines that the District does not have the capacity to provide the student with the appropriate services and accommodations, then the Director or designee shall send a denial notice to the parent(s) or guardian(s) and include a description of services and accommodations that the District does not have the capacity to provide.

2. Timeliness: An option enrollment application shall be rejected in the event the application is not filed on or before the April 1st immediately preceding the school year in which enrollment is sought, and the filing deadline has not been waived.
3. Previous Option Enrollment: An option enrollment application shall be rejected in the event the student has exhausted their option enrollments in other school districts, as determined by state law.
4. Other Reasons: An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School District determines: The application is not submitted on a form prescribed by the State Department of Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally

prohibited from being considered as standards for acceptance or rejection of applications (including “previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings” and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

C. Priority of Acceptance

Priority shall be accorded in the following order: (1) those applications required to be given priority by law, (2) those with a sibling in attendance at [Name] Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) those without an option student sibling in attendance at [Name] Public Schools, with priority within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent’s designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

D. Determination of Capacity

The School District will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and may declare a program, class or school unavailable to option students due to lack of capacity. Such determinations may be made in the form of an Appendix “1” to this Policy. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared. The capacity for special education services shall be determined on a case-by-case basis as determined by the Director of Special Education or designee.

E. Releases for Options Out

Provisions for Release (Choose one or modify as desired):

Option 1 (Release unless Expulsion is Pending):

A request for release of a resident student or option student currently attending [Name] Public School District who submits an option application after March 15 will be granted, unless the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

Option 2 (Release Conditions):

A request for release of a resident student of or option student currently attending [Name] Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be granted only on the following conditions:

1. Kindergarten: A release will be granted where the application is for a student who is seeking to enroll and attend the Kindergarten grade level provided the application was filed on or before June 1 prior to the first semester of the next school year.
2. Siblings: A release will be granted where the application would allow the student to attend the same school as a sibling. A “sibling” for this purpose means a child who resides in the same household on a permanent basis with a student who is currently enrolled in the option district and who has the same natural or adoptive parent or who is a stepbrother or stepsister.
3. Educational Programming: A release will be granted where the needs of the student require the District to obtain additional staffing or equipment and it is in the best interests of the District and the student to enroll in the option district. The determination of whether this condition is met shall be made by the Superintendent or the Superintendent’s designee.
4. No Pending Expulsion: The deadline shall not be waived if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent’s designee is hereby authorized to execute such releases on behalf of the School District and the School District.

F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the School District, the Superintendent or the Superintendent’s designee shall notify, in writing, the parent or legal guardian of the student, and the resident school district or, if the student is an option student attending a different district, that option district whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the [Name] Public School District, the Superintendent or the Superintendent’s designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

G. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined solely by the administration.

An option student shall not be entitled to transportation except as required by law. Transportation or transportation reimbursement will be provided only in the following circumstances:

1. The [Name] Public School District may, upon mutual agreement with the parent or legal guardian of an option student, provide transportation to the option student on the same basis as provided for resident students. The school district may charge the parents of each option student transported a fee sufficient to recover the additional costs of such transportation.
2. Option students who qualify for free lunches are eligible for either free transportation or transportation reimbursement from the option school district. The District's policy is that the District selects which service (transportation or reimbursement) is to be provided to students.
3. For option students receiving special education services, the transportation services required in the student's Individualized Education Plan shall be provided by the resident school district.

H. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the [Name] Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference: Neb. Rev. Stat. Sections 79-232 to 79-246

Date of Adoption:

StudentsStudent AttendanceAttendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The District will maintain an accurate record of student attendance.

A. **Attendance and Absences.**

1. **Circumstances of Absences – Definitions.** The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.
 - a. **School Excused.** Any of the following circumstances that lead to an absence will be identified as a School Excused absence, provided the required attendance procedures have been followed:
 - (1) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent may be required to provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness (including physical or mental illness), court, death of a family member, or suspension.
 - (2) Other absences as determined by the principal or the principal's designee.
 - b. **Not School Excused.** Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
 - (1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes vacations or other events that do not meet the criteria for a School Excused absence.
 - (2) Other absences are those in which the parent has not communicated a reason for the student's absence.

2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances.
3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in [Name] Public Schools or resides in the [Name] Public School District and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child or may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any District staff member or board member who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the Superintendent or Superintendent's designee to be the attendance officer. The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services in its power to compel such child to attend school

5. Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter which are Not School Excused shall be deemed to have "excessive absences." Such absences shall be determined on a per day (or hourly equivalent) basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, school officials will have verbal or written communication with the person or persons who have legal or actual charge or control of any child.

When a student continues thereafter to have absences of at least twenty days which are Not School Excused, one or more meetings will be held between the school, the child's parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall include, if agreed to by the person who is responsible for making educational decisions on behalf of the child, an educational evaluation to determine whether any intellectual, academic, physical, or social-emotional barriers are contributing factors to the lack of attendance. The plan shall also consider, but not be limited to:

- (a) The physical, mental, or behavioral health of the child.
- (b) Educational counseling;
- (c) Referral to community agencies for economic services;
- (d) Family or individual counseling; and
- (e) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

The school may report to the county attorney of the county in which the person having control of the student resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per school year. The school shall notify the child's family in writing prior to making the referral to the county attorney. Illness (including physical or mental illness) that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney.

Legal Reference: Neb. Rev. Stat. Sections 79-201 and 79-209

Date of Adoption:

Students

Preschool Enrollment

The District's preschool program shall be operated in accordance with this policy.

Eligibility

The Superintendent or designee will develop and maintain eligibility guidelines for children to enroll in the District's preschool program.

If the Superintendent or designee determines that the preschool program is at capacity, then children will be admitted to the daycare program in the following order of priority:

1. Those students that are required by law to participate or be given a preference in the preschool program;
2. Resident students who are or will turn four-years old during the school year;
3. Resident students who are not otherwise eligible to enroll in kindergarten;
4. Non-resident students who are not eligible to enroll in kindergarten;
5. Resident or non-resident students who are eligible to enroll in kindergarten.

The Superintendent or designee shall have the authority to implement and interpret capacity and enrollment decisions to ensure the best interests of the District and its preschool program, and there shall be no appeal process to the Board of Education related to the Superintendent or designee's decision.

Enrollment Process

Enrollment for the preschool program will be conducted on an annual basis. Parents or legal guardians must complete and submit a preschool enrollment application form by the specified deadline. Applications will be reviewed, and enrollment decisions will be based on available space, eligibility criteria, and other factors deemed appropriate by District staff. Parents will be notified of their child's enrollment status within a reasonable timeframe after the application deadline.

Waitlist

In the event that the number of applicants exceeds the preschool program's capacity, a waitlist may be established. Priority on the waitlist may be given to eligible children based on the priorities listed in this policy. Parents will be notified if their child is placed on the waitlist and will receive updates regarding their status if openings become available.

Compliance

All aspects of this policy shall be implemented in accordance with applicable state and federal laws, regulations, and guidelines related to preschool education and enrollment.

Date of Adoption:

StudentsStudent Discipline

- A. Development of Uniform Discipline System. It shall be the responsibility of the Superintendent to develop and maintain a system of uniform discipline. The discipline which may be imposed includes actions which are determined to be reasonably necessary to aid the student, to further school purposes, or to prevent interference with the educational process, such as (without limitation) counseling and warning students, parent contacts and parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling upon written consent of the parent or guardian, or in-school suspension. The discipline may also include out-of-school suspension (short-term or long-term) and expulsion.
1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:
 - a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
 - b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
- b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
- c. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
- d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to school.

The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference. The Principal shall document their attempt to make a reasonable effort to hold a conference with the parent or guardian.

- e. A student who is on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.
 3. Expulsion:
 - a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
 - b. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the Superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers. If the student is suspended pending the outcome of the

hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension. During this period, the student will not be required to attend the alternative programs for expelled students in order to complete classwork or homework.

- c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
- d. Alternative Education: Students who are expelled may be offered an alternative education program that will enable the student to continue academic work for credit toward graduation. A student will not be required to attend the alternative education program in order to complete classwork and homework. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
- e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
- f. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, or Juvenile Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal's designee shall meet with the student's probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal's designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The

student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.

- g. Returning from Expulsion. At the conclusion of an expulsion, the District will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.
 - h. Exception for Pre-Kindergarten through Second Grade Students. Notwithstanding the foregoing, no pre-kindergarten through second grade student may be suspended from school, unless the student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity. Instead, the Principal or Principal's designee may implement alternative disciplinary measures on a case-by-case basis if a pre-kindergarten through second grade student engages in misconduct that would otherwise result in a short-term suspension. If a pre-kindergarten through second grade student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity, then the student may be suspended or expelled in accordance with this Policy's disciplinary procedures.
 - i. Religious Freedom. The District will not substantially burden a student's right to religious exercise unless the student's religious exercise is disruptive to the school environment, not permitted by staff, may pose a safety risk, or would otherwise interfere with the school day.
4. Emergency Exclusion: A student may be excluded from school in the following circumstances:
- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
 - b. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing may be held, upon a parent's timely request, and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term

suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.
- B. Student Conduct Expectations. Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.
- C. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.
1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
 2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
 3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
 4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-

- defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
 6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
 7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.
 8. Public indecency or sexual conduct.
 9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events.
 10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
 11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.
 12. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes.
 13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
 14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and

intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion.

15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for riding school buses or vehicles.

A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:

- a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
- b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.

Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing. Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.

For purposes of this policy, the term “dangerous weapon” includes any personal safety or security device (such as tasers, mace and pepper spray). If a student desires to carry or possess a personal safety or security device, the student must obtain prior approval from the building principal before bringing such device on school grounds. If a student obtains prior approval from the building principal, the student must store the device during the school day in the student’s locker, in the main office or in another secure location designated by the building principal. A student shall not carry a personal safety or security device during the school day.

D. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

1. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:
 - a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
 - b. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
 - c. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
 - d. Head wear including hats, caps, bandannas, and scarves.
 - e. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
 - f. Clothing or jewelry that is gang related.

A student who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any location where the student is authorized to be on such school grounds or at any school function, as long as the tribal regalia does not interfere with the educational process and does not endanger another person, as determined by the administration.

The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school's guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal's office.

2. Academic Integrity.

- a. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- b. Definitions: The following definitions provide a guide to the standards of academic integrity:

(1) "Cheating" means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:

(a) Tests (includes tests, quizzes and other examinations or academic performances):

(i) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.

(ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for "open book" tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.

(iii) Use of Other Student Answers: Copying or looking at another student's answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a

- student engages in cheating if the student looks at another student's paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student's answers on the test paper.
- (iv) Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.
- (v) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student's real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
- i) Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
- (ii) Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
- (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.
- (iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.
- (v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in

order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.

- (c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.
- (2) "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:
- (a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.
- (b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.
- (3) "Contributing" to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.
- c. Sanctions: The following sanctions will occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:
- (1) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work.

(2) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.

(3) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

E. Law Violations

1. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student's maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student's parent of the fact that the referral to legal authorities has been or will be made.

The foregoing reporting standards shall be reviewed annually by the school Board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.

2. When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Legal Reference: Neb. Rev. Stat. Sections 79-254 to 79-296
LB 43 (2024)

Date of Adoption:

StudentsPromotion and Retention

Students will typically progress annually from grade to grade. A student may be retained at a grade level or be required to repeat a course or program when such is determined in the judgment of the Principal, in consultation with the student's teachers and counselor, to be appropriate for the educational interests of the student and the school's educational program.

If a parent or guardian would like their student to retake a grade level, the parent or guardian must meet with the Superintendent or designee to discuss the student repeating a grade. At that meeting, the parent or guardian must provide evidence of academic needs, illness, or excessive absenteeism that would warrant the student to repeat the grade. A student in kindergarten through fourth grade may be retained due to academic needs, illness, or excessive absenteeism. A student in grades fifth through twelfth grade may be retained due to excessive absenteeism. At such meeting, the Superintendent or designee shall identify any alternative educational opportunities, including remedial instruction, if applicable, and verify any special education supports available to such student. If the student's parent or guardian still intends for their student to repeat a grade, such parent or guardian shall then complete the required form and return such form to the District. Upon completion of the form and if all requirements pursuant to this policy and law are met, the District shall permit the student to repeat the student's grade for the next school year.

Legal Reference: Neb. Rev. Stat. Sec. 79-526

Date of Adoption:

StudentsGraduation

To participate in commencement exercises or receive a Wauneta-Palisade Public Schools diploma, a student must fully complete all requirements for graduation prior to the official commencement exercises, and complete other administrative requirements or conditions. Students who graduate from Wauneta-Palisade Public Schools must accumulate 220 hours. The total graduation requirements must include the following core curriculum:

English Language Arts	40	Semester Hours
Science	30	Semester Hours
Math	30	Semester Hours
Social Studies	30	Semester Hours
Physical Education	10	Semester Hours
Required	110	Semester Hours
Electives	90	Semester Hours

In addition, every student must complete at least one five-credit high school course in personal finance or financial literacy prior to graduation. Each student shall also complete and submit a Free Application for Federal Student Aid prior to graduation, unless the required opt-out form is completed by either: (1) the student's parent or legal guardian; (2) the Principal, if the Principal determines that good cause exists not to require the student to complete the FAFSA; or (3) an emancipated student or student of at least 19 years of age.

Legal Reference: Neb. Rev. Stat. Sec. 79-729
 Neb. Rev. Stat. Sec. 79-3003
 NDE Rule 10

Date of Adoption:

InstructionClassroom Environment

At all times, teachers are expected to organize, maintain and ensure that their classroom is in a safe, orderly and clean condition for student learning. Classrooms should be free from distractions (such as inappropriate or unprofessional posters or other displays) and other apparatus that may cause student health problems (such as essential oils and/or essential oil diffusers). Teachers who are uncertain as to whether their classroom meets this requirement are encouraged to consult with their building principal in a proactive manner.

The District will only permit the Gall-Peters projection map (or a similar cylindrical equal-area projection map) or the AuthaGraph projection map for display or use in the classroom.

Legal Reference: LB 1329 (2024)

Date of Adoption: 6.2024

InstructionFirearm Policy

It shall be the policy of the Wauneta-Palisade Public School District to undertake all reasonable efforts to prohibit the unlawful possession, the knowingly and intentionally selling, attempting to sell, providing, loaning, delivering, or in any other way transferring the possession of a firearm to a juvenile, and to prevent the unlawful possession of a firearm, including concealed firearms, in a school, on school grounds, in a school owned vehicle, or at a school sponsored activity or athletic event. This policy shall not apply to the issuance of firearms to or possession by members of the Armed Services of the United States, active or reserve, National Guard of the State, or Reserve Officers' Training Corps, peace officers, or qualified law enforcement officers or qualified retired law enforcement officers, as defined by and pursuant to state and federal law. Further, nothing in this policy shall be construed to require school action when a firearm is lawfully possessed by a person receiving instruction, or instruction under the immediate supervision of an adult instructor, or as to firearms contained within a private vehicle operated by someone other than a minor or prohibited person, as defined by law, and are enclosed in a case or inside the glove box, trunk, or other compartment of the vehicle, a storage box securely attached to the vehicle, or, if the vehicle is a motorcycle, other than an autocycle, a hardened compartment securely attached to the motorcycle while the vehicle is in or on such parking area.

Any unlawful use or possession of a firearm, including concealed firearms, as described in this policy and as described by statute shall as soon as is reasonably possible be reported to an appropriate peace officer. Nothing in this policy shall be construed to prevent the district from carrying out regular disciplinary procedures as have been adopted by the Board of Education or as otherwise authorized by law.

Legal Reference: Neb. Rev. Stat. Sec. 28-1204.04

Date of Adoption:

Internal Board Policies - Board Members

Membership in School Board Associations

The Board of Education shall hold memberships in such school board associations as it may from time to time determine appropriate.

The Board will list on the school's website the organizations and memberships that the Board belongs to and the annual membership dues (if any) for such organizations and memberships, as well as the fees paid by the Board to any individual lobbyist or lobbying firm (if any).

Legal Reference: Neb. Rev. Stat. Sec. 79-512
 LB 304 (2024)

Date of Adoption:

Internal Board Policies - Methods of OperationDesignated Method of Giving Notice of Meetings

The Board of Education will give advance notice of meetings by publishing such notice in a newspaper of general circulation within the District's jurisdiction and, if available, on such newspaper's web site. If a newspaper refuses, neglects, or is unable to timely publish such notice, then notice may be given by (1) posting on the newspaper's website, if available, and (2) posting such notice in conspicuous public places within the District. The Board Secretary shall keep a written record of such postings.

Notice shall be given a reasonable time in advance of the meeting. Two (2) days advance notice shall be considered sufficient.

For an emergency meeting, notice shall not be required to be given; however, the Board will complete minutes for such an emergency meeting as required by law. An emergency has been defined as any event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition.

The Secretary of the Board of Education, or the Secretary's designee, shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to such news media of the time and place of each meeting and the subjects to be discussed at the meeting.

Legal Reference: Neb. Rev. Stat. Sections 79-554; 79-555 and 84-1411

Date of Adoption:

Internal Board Policies - Methods of OperationPublic Participation at Board MeetingsA. Attend

Members of the public shall be permitted to attend and to speak at Board meetings. They will not be required to identify themselves as a condition for admission to the meeting.

The Board may allow advisors, consultants, and other persons who are not Board members to appear at the meeting via telephone or other similar means.

The President has the authority to assure that people conduct themselves in an orderly manner at the meeting. Undue interruption or other interference with the orderly conduct of business will not be allowed. The President may order persons who are disorderly to be removed from the meeting.

B. Hear

The Board will, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

C. Record

Members of the public may use recording devices (phone, video camera, etc.) to record any part of a board meeting, except for closed sessions. The President shall control the placement of the recording device so the device does not obstruct the view of Board members or other members of the public attending the meeting and does not otherwise interfere with the meeting.

D. Access to Written Materials

At least one copy of all reproducible written material to be discussed at an open meeting will be made available at the meeting for examination and copying by members of the public.

E. Speak

Members of the public will be permitted to speak at Board meetings. Members of the public may also speak when invited to make a presentation or when recognized by the President.

For regular meetings of the Board, individual speakers shall have up to 5 (five) minutes to address the Board, and the Board shall hear up to 30 (thirty) cumulative minutes of public comment. For all meetings other than regular meetings of the Board, individual speakers shall have up to 2 (two) minutes to address the Board, and the Board shall hear up to 10 (ten) cumulative minutes of public comment. The Board may vote to modify these time limits when the Board deems appropriate. The President may implement other reasonable requirements for public comment, consistent with the Open Meetings Act. To ensure the Board completes its business during meetings other than

regular meetings, public comment will be listed at the end of the agenda for all meetings other than regular meetings.

Members of the public will not be required to have their name be placed on the agenda prior to the meeting in order to speak about items on the agenda.

Any member of the public desiring to address the body shall be required to identify himself or herself, including an address and the name of any organization represented by such person, unless the address requirement is waived to protect the security of the individual.

Speakers will be permitted to address the Board consistent with free speech rights. However, offensive language, defamatory remarks, and hostile conduct will not be tolerated. Further, charges or complaints against a school employee shall not be made for the first time at a public Board meeting without having followed the school's complaint procedure.

Legal Reference: Neb. Rev. Stat. 84-1412

Date of Adoption:

TABLE OF CONTENTS

	POLICY
1. General Policy Statement	6000
2. Scope of Instructional Program	6010
3. The Program of Instruction	6020
4. School Instructional Hours	6110
5. Classroom Environment	6111
6. School Day for Students	6112
7. Emergencies	6114
8. Fire Drills	6115
9. Emergency Dismissal or Cancellation	6116
10. Ceremonies, Observances, and the Pledge of Allegiance	6117
11. Safe Schools Policy	6120
12. Curriculum Review Cycle	6121
13. Objectives of the Instructional Program	6200
14. Curriculum - Development and Adoption	6210
15. Curriculum - Assessments	6211
16. Assessments—Academic Content Standards	6212
17. Reading Instruction and Improvement	6213
18. Assessment Security	6214
19. Collection of Information Relating to Dyslexia	6215
20. Experimental/Innovative Program	6220
21. Curriculum Guides	6230
22. Homework	6240
23. Purpose of Homework	6241
24. Guidance	6260
25. Field Trips	6270
26. Activities	6280
27. Activity Funds Management	6281
28. School Colors	6282
29. Concussions	6283
30. Initiations, Hazing, Secret Clubs and Outside Organizations	6284
31. Student Participation in Athletic Contests Between Schools	6285
32. Return to Learn From Cancer	6286
33. Plagiarism, Copyrights and Patents	6287
34. Artificial Intelligence	6288
35. Dedications and Commencement	6290
36. Selection and Review of Instructional and Media Materials	6300
37. Parent Requests for Exclusion	6320
38. Recognition of Religious Beliefs and Customs	6360
39. Acknowledgment of Religious Holidays	6361
40. Religion in the Curriculum	6362
41. Purpose of Religion in the Curriculum	6363
42. Multicultural Education	6370
43. Equal Opportunity: Instruction Program	6380
44. Controversial Issues	6390
45. Controversial Issues in the Classroom	6391
46. Parental/Community Involvement in Schools	6400

47. Combined District and School Title I Parent and Family Engagement Policy	6410
48. Free and Reduced Price Meals	6500
49. Special Education	6600
50. Firearm Policy	6700
51. Computer—Internet Safety and Acceptable Use Policy	6800
52. Chronic Infectious Disease Practice and Procedure	6900
53. Dispensing Medications	6910
54. Student Self-Management of Asthma, Anaphylaxis, and/or Diabetes	6920
Asthma or Anaphylaxis Medical Management Plan	
Diabetes Medical Management Plan	
55. Safe Seizure Schools	6921
56. Behavioral Points of Contact	6930