

**BOARD OF EDUCATION
YUTAN PUBLIC SCHOOLS**

**High School Media Center
July 15, 2024**

AGENDA

{{Name: Agenda Item Name}}

1. Public Hearings

The Board will conduct public hearings for the purpose of receiving comments on policies presented for annual review:

- Public Hearing for Policy 5045-Student Fees. Board discussion and consideration of action regarding this policy and hearing comments will take place on agenda item 13.4.
 - Hearing opened at _____ pm
 - Hearing closed at _____ pm

- Public Hearing for Policy 5054-Student Bullying. Board discussion and consideration of action regarding this policy and hearing comments will take place on agenda item 13.5.
 - Hearing opened at _____ pm
 - Hearing closed at _____ pm

- Public Hearing for Policy 5018-Parent and Guardian Involvement in Education Practices. Board discussion and consideration of action regarding this policy and hearing comments will take place on agenda item 13.6.
 - Hearing opened at _____ pm
 - Hearing closed at _____ pm

- Public Hearing for Policy 5057-District Title I Parent and Family Engagement Policy. Board discussion and consideration of action regarding this policy and hearing comments will take place on agenda item 13.7.
 - Hearing opened at _____ pm
 - Hearing closed at _____ pm

2. Call to Order

3. Open Meetings Act

This meeting will be conducted in accordance with the Nebraska Open Meetings Act. The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting at a location accessible to members of the public.

4. Pledge of Allegiance

5. Roll Call

6. **Excuse Absences of Board Members**

7. **Public Notice**

Per board policy 2008-Meetings, advance notice of all board meetings, other than emergency meetings, shall be publicized 48 hours or more in advance of the meeting in a newspaper of general circulation in the district. Meeting notices may also be posted on the school district website and posted in three prominent places in the school district.

- **Publication:** Meeting notice was published in the Wahoo Newspaper on Friday, July 5, 2024.
- **Postings:** Meeting notice was posted at the entrance of Yutan High School, Yutan Elementary School, Yutan Post Office, First State Bank-Yutan, and on the Yutan Public Schools web page on Wednesday, July 10, 2024.
- **Agenda:** The agenda is kept current and available for public inspection at the Superintendent's office during normal business hours, and is posted on the school website in advance of the scheduled meeting. The agenda may not be altered later than 24 hours prior to the beginning of the meeting. The order of the items on the agenda may be changed by the board at or during the meeting.

8. **Approval of the Agenda**

9. **Public Comments**

Instructions for those who wish to speak during Public Comment:

The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted effectively and in an organized manner, a Public Comment period will be scheduled at some meetings. A Public Comment sign-in sheet is located on the table near the entrance and your name and topic must be entered on the sheet prior to the start of the meeting. If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has complaint procedures to address such complaints and concerns. The Board requests that you follow the policy and procedures before commenting on these matters to the Board. Board members will not respond to any questions you ask or comments about individual staff members or students, but may direct your concerns to the appropriate administrator for further review. Each speaker shall be allowed a maximum of five minutes, and not more than twenty minutes will be allowed for a specific topic. Policy 2009-Procedure for Addressing the Board is made available in the meeting room.

Comments:

- Foundation Information:
- Booster Club Information:
- General Public Comments:

10. **Administrative Reports**

Reports have been submitted from:

- Superintendent

11. **Consent Agenda**

The Consent Agenda is used to help the efficiency of the meeting by allowing the Board to approve items such as prior meeting minutes, general business of noncontroversial nature, or routine communication. The Consent Agenda for this meeting includes:

- Minutes from the June 10, 2024 Board Meeting
- Treasurer's Report and Claims

12. **Committee Reports**

Reports from the following committee(s):

- Facilities Committee
- Finance Committee

13. **Business Items**

13.1. Elementary Asphalt Repairs

During the work of repairing asphalt at the elementary school parking lot, Omaha Paving discovered several areas of water-saturated sub-base and soil as they ground asphalt and removed sections for repair. To ensure the integrity of the new repairs, the best method was to remove all asphalt in the worst sections (7 of varying sizes), get air into the soil for 24-48 hours, then compact the soil and add a sub-base of rock to stabilize the sections prior to placing new asphalt. This additional work is above the initial scope of the approved bid because of unknown and unforeseen complications. The board will consider, discuss, and take all necessary action to approve the additional cost for this work.

13.2. Substitute Pay Rate for the 2024-25 School Year

The administration is requesting a \$5.00 per day increase to the daily and long-term substitute pay rate for the 2024-25 school year. This request is based on comparable rates from area and conference schools. The board will consider, discuss, and take all necessary action to approve substitute rates for the 2024-25 school year.

13.3. Energy Services Company (ESCO) Request for Qualifications

Three companies submitted proposals for the Energy Service Company (ESCO) Request for Qualifications released on May 31, 2024. The administration reviewed the proposals and will be recommending the district enter into an agreement with a selected ESCO. The selected ESCO will serve as project managers and assume the technical and management risks associated with projects including, but not limited to HVAC systems, HVAC controls, large lighting redesigns, and other building systems or building projects focused on energy conservation measures. ESCO projects do NOT include routine repairs, service, or annual maintenance agreements. The board will consider, discuss, and take all necessary action to authorize the administration to enter into an agreement with an Energy Services Company.

13.4. Employee Benefits Broker, Portal, and Offerings

The set-up of the new employee benefits portal through the new broker, Alliant Insurance Services, is complete and new vendors and updated offerings are in place. The administration will review the offerings and employee enrollment process. The board will consider, discuss, and take all necessary action to approve the new benefit offerings.

13.5. Policy 5045-Student Fees

On an annual basis, the board shall review fees charged to students as part of curricular or extracurricular programs and make revisions as recommended by administration or as mandated by state or federal guidelines. A public hearing on this policy was held prior to the start of the board meeting. The board will consider, discuss, and take all necessary action to approve the revisions to policy 5045-Student Fees.

13.6. Policy 5054-Student Bullying

On an annual basis, the board shall review its policy on student bullying and make revisions as mandated by state statute or recommended by legal counsel. A public hearing on this policy was held prior to the start of the board meeting. The board will consider, discuss, and take all necessary action to affirm or revise policy 5054-Student Bullying.

13.7. Policy 5018-Parent and Guardian Involvement in Education Practices

Per state statutes §79-531 through §79-533, each school district shall annually review its policy outlining parental involvement in regard to how the school district will provide access to parents regarding curriculum materials, courses, testing, surveys, assemblies, and other instructional activities. A public hearing on this policy was held prior to the start of the board meeting. The board will consider, discuss, and take all necessary action to affirm or revise policy 5018-Parent and Guardian Involvement in Education Practices.

13.8. Policy 5057-District Title I Parent and Family Engagement Policy

Title I of the federal Every Student Succeeds Act (ESSA) requires schools to develop a written parent and family engagement policy. These policies describe the means for carrying out the activities required by ESSA to involve families in the academic achievement of their students who qualify for such services. A public hearing on this policy was held prior to the start of the board meeting. The board will consider, discuss, and take all necessary action to affirm or revise policy 5057-District Title I Parent and Family Engagement Policy.

13.9. Handbook Revisions for 2024-25

On an annual basis, all handbooks are reviewed by the administration and revised to include all updates as mandated by state and federal guidelines, and district policy. The school handbooks presented have been revised and are in alignment with state statute, legal recommendation, or state and federal requirements. The board will consider, discuss, and take all necessary action to approve the revised handbooks as presented.

- Elementary Student/Parent Handbook
- Jr/Sr High School Student Parent Handbook
- Activities Handbook
- Staff Handbook

13.10. Policy Updates - KSB School Law

Policy updates are provided from KSB School Law in response to changes in state statutes, state or federal regulations, or impacts of federal or state court cases that impact school operations. The board will consider, discuss, and take all necessary action to approve the policy revisions.

13.11. Review and/or Revise Policies

The following policies are subject to approval and/or revision as part of the monthly policy review process. The policies presented have been reviewed by the Superintendent and are current by state statute, legal specifications, or NDE requirements; or have been revised or new policies presented to be in alignment with state statute, legal recommendation, or state and federal requirements. The board will consider, discuss, and take necessary action to affirm existing policies or approve revised or new policies as presented.

- 6033-Restraint and Seclusion of Students
- 6034-Concussion Awareness
- 6035-Athletic Contest Participation by Sixth Graders
- 6038-Artificial Intelligence

14. Discussion and Informational Items

Items for discussion, information, or consideration - no action to be taken:

- Weight Room Updates
- NRCSA Membership
- Champions Before and After School Program
- Platteview Solar Project
- Budget Development for 2024-25

15. Next Board Meeting

The next regular meeting of the Board is scheduled for August 12, 2024 at 6:00pm in the high school media center.

16. Adjournment

5045 Student Fees

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

A. Definitions.

- 1.** "Students" means students, their parents, guardians or other legal representatives.
- 2.** "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
- 3.** "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

B. Listing of Fees Charged by this District.

1. Guidelines for Clothing Required for Specified Courses and Activities.

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

2. Safety Equipment and Attire.

The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

3. Personal or Consumable Items.

The district does not provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

4. Materials Required for Course Projects.

The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.

5. Technological Devices

The district will provide students with the technological devices necessary to complete all basic curricular projects. As with all school property, students may be charged for damage to such devices. The maximum dollar amount **charged for the repair or replacement of a damaged device of this insurance coverage facilitated by the district** will be ~~\$275.00~~ **\$315.00**.

Additionally, the district may allow **graduating** students to purchase technological devices by arranging for the students to purchase these devices through a single ~~, or series of,~~ payments.

6. Extracurricular Activities.

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

- Activity Pass: Covers admission to all extracurricular events
 - ~~\$20.00~~ \$25.00 per student
 - ~~\$62.00~~ \$75.00 per adult
 - ~~\$125.00~~ \$150.00 per family max
- Student Participation Fee: \$0.00
 - Required of all students who participate in athletics and/or other extracurricular activities
- Future Business Leaders of America: ~~\$10.00~~ \$20.00
- DECA: \$0.00
- National Honor Society: \$0.00
- Cheerleading, Drill Team, Flag Corps: \$0.00
 - Students must purchase uniforms and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the school district for these items will be: ~~\$350.00~~ \$650.00
- Football: \$0.00
 - Students must provide their own football shoes, undergarments, and mouthguards
- Golf: \$0.00
 - Students must provide their own golf shoes, undergarments, and clubs
- Softball and Baseball: \$0.00
 - Students must provide their own shoes, gloves, and undergarments

- Track, Volleyball, and Wrestling: \$0.00
 - Students must provide their own shoes and undergarment

7. Post-Secondary Education Costs.

Some students enroll in postsecondary courses while still enrolled in the district's high school. ~~As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district shall offer the course without charge for tuition, transportation, books, or other fees. Students who choose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution.~~ For a course in which students receive both high school and post-secondary education credit through Southeast Community College (SCC), there will be no tuition costs for SCC dual enrollment courses. The cost for books or other fees charged by SCC are the responsibility of the student. Students taking dual-enrolled courses through Peru State will be responsible for tuition books, and other fees.

8. Transportation Costs.

The district will charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

The maximum dollar amount of the transportation fee charged by this district shall be \$0.00.

9. Copies of Student Files or Records.

The district will charge a fee for making copies of a student's files or records for the parents or guardians of such student. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. Parents of students have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records.

The district will charge a fee of \$0.00 per page for reproduction of student records.

10. Participation in Before-and-After-School or Pre-Kindergarten Services.

The district will charge reasonable fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute.

The maximum dollar amount charged by the district for these services shall be ~~\$85.00~~ \$120.00.

11. Participation in Summer School or Night School.

The district will charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses.

The maximum dollar amount charged by the district for summer and night school shall be \$100.00.

12. Charges for Food Consumed by Students.

The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

The maximum dollar amount charged by the district for the breakfast and lunch programs is as follows:

- Breakfast Program – Grades K-6
 - Regular Price ~~\$1.80~~ \$1.90
 - Reduced Price \$0.30
- Breakfast Program – Grades 7-12
 - Regular Price ~~\$2.00~~ \$2.10
 - Reduced Price \$0.30
- Lunch Program – Grades K-6
 - Regular Price ~~\$2.95~~ \$3.05
 - Reduced Price \$0.40
- Lunch Program – Grades 7-12

- Regular Price ~~\$3.15~~ \$3.25
- Reduced Price \$0.40

13. Charges for Musical Extracurricular Activities.

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. The following list details the maximum dollar amount of all musical extracurricular activities fees and the equipment or attire required for participation in musical extracurricular activities:

- ~~Band: \$0.00~~
 - ~~Students must provide their own instruments and marching band shoes, which must be white, rubber soled sneakers.~~
 - ~~Shirt: \$10.00~~
 - ~~Uniform Fee: \$10.00~~
 - ~~Instrument Rental: Students will be required to furnish musical instruments for participation in music courses. The District is not required to provide for the use of a particular type of musical instrument for any student. If a student does not own or have access to a personal instrument, the student may rent a school-owned instrument at the following rates:~~
 - ~~One student using a school instrument: \$100 per year.~~
 - ~~Two students using a school instrument: \$150 per year.~~
 - ~~Three students using a school instrument: \$200 per year.~~
 - ~~Reed Fee: Students in grades 6-12 who play the clarinet or saxophone will be assessed a \$25.00 yearly fee for reeds.~~
- ~~Show Choir: \$0.00~~
 - ~~Students must purchase outfits and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the district for these materials will be \$100.00.~~
- ~~Choir:~~
 - ~~Junior High Choir: Shirt - \$10.00~~
 - ~~High School Choir: Robe Fee - \$5.00~~

14. Contributions for Junior and Senior Class Extracurricular Activities.

Students are eligible to participate in a number of unique extracurricular activities during their last two years in high school, including prom, various senior recognitions, and graduation. In order to fund these extracurricular activities, the school district will ask each student to make a contribution to their class's fund. This contribution is completely voluntary. Students who

chose not to contribute to the class fund are still eligible to participate in the extra activities. The suggested donation to the class fund will be \$0.00.

C. Waiver Policy.

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

D. Distribution of Policy.

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

E. Voluntary Contributions to Defray Costs.

The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

F. Fund-Raising Activities

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

G. Student Fee Fund.

The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue, and that will serve as a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Adopted on: 12-14-2020

Revised on: 7-15-2024

Reviewed on:

5054 Student Bullying

Definition of Bullying. Nebraska statute defines bullying as “an ongoing pattern of physical, verbal or electronic abuse.” The Centers for Disease Control and Prevention defines bullying as “any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.” The school district’s administrators will consider these definitions when determining whether any specific situation constitutes bullying. These definitions include both in-person and cyberbullying behaviors.

Bullying Prohibited. Students are prohibited from engaging in any form of bullying behavior.

Reporting Bullying. Students who experience or observe bullying behavior must immediately report what happened to a teacher or administrator. Students may always confer with their parents or guardians about bullying they experience or witness, but the students must also ultimately report the situation to a teacher or administrator.

Bullying Investigations. School district staff will investigate allegations of bullying using the same practices and procedures that the district observes for student disciplinary matters. In no circumstance will school district staff be deliberately indifferent to allegations of bullying.

Disciplinary Consequences. The disciplinary consequences for bullying behavior will depend on the frequency, duration, severity and effect of the behavior.

A student who engages in bullying behavior on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events may be subject to disciplinary consequences including but not limited to long-term suspension, expulsion, or mandatory reassignment.

Without limiting the foregoing, a student who engages in bullying behavior that materially and substantially interferes with or disrupts the educational environment, the district’s day-to-day operations, or the education process, regardless of where the student is at the time of

engaging in the bullying behavior, may be subject to discipline to the extent permitted by law.

Bullying Based on Protected Class Status. Bullying based on protected class status is unique and may require additional investigation. The appropriate district staff member or coordinator will promptly investigate bullying complaints that violate the district's antidiscrimination policies.

Support for Students Who Have Experienced Bullying. Regardless of where the bullying occurred, the district will consider whether victims of bullying are suffering an adverse educational impact and, if appropriate, will refer those students to the district's student assistance team.

Bullying Prevention and Education. Students and parents are encouraged to inform teachers or administrators in writing about bullying behavior or suspected bullying behavior. School employees are required to inform the administrator of all such reports. The appropriate administrator shall promptly investigate all such reports. Each building shall engage in activities which educate students about bullying, bullying prevention and digital citizenship.

Policy Review. The school district shall review this policy annually.

Adopted on: 12-14-2020

Revised on: 4-10-2023

Reviewed on: 7-15-2024

5018

Parent and Guardian Involvement In Education Practices

The school district recognizes the importance of parental and guardian involvement in the education of their children. The school district will take the following steps to ensure that the rights of parents and guardians to participate in the education of their children are preserved.

1. Parents/Guardians will be provided access, as described in district procedures, to district-approved textbooks and other curricular materials and tests used in the district upon request.
 - a. A parental request to review specific approved textbooks and other district- or building-approved curricular materials (written, visual, and audio) should be made to the principal of the building where the textbooks and curriculum materials are used.
 - b. Parents may check out textbooks and may review curricular materials such as video and audio recordings within a time frame determined by the building principal to prevent disruption of the instructional process.
 - c. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.
2. Parents/Guardians will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
 - a. Parents/guardians are invited to make appointments with the building principal to visit classes, assemblies and other instructional activities. The principal shall give permission after determining that parental/guardian observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.

- b. Parents/guardians may contact the building principal to request permission to attend counseling sessions in which their child is involved.
- 3. Parents/guardians will be permitted, within district procedures, to ask that their children be excused from school experiences that parents find objectionable.
 - a. Building principals may excuse a student from any single school experience at the parent's written request.
 - b. When appropriate, alternative experiences will be provided for the student by the school.
- 4. Parents/guardians will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.
- 5. Parents/guardians will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.
- 6. Parents/guardians will be informed of the circumstances under which they may opt-out of state and federal assessments.
 - a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents/guardians of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.

- b. State Assessments

State and federal law simultaneously require students to take state assessments, with few exceptions, but also permit parents or guardians to request to opt their students out of these assessments. Approval of opt out requests is contrary to the mandatory testing laws, so the District cannot "approve" the request. Parents who do not present their child for testing will result in the child receiving the lowest score possible on the assessment.

c. National Assessment of Educational Progress

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents/guardians of eligible students with reasonable notice prior to the exam being administered. Parents/guardians wishing to opt their students out of the NAEP assessment must notify the district in writing at least three days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.

7. Parents/guardians will be notified of their right to remove their children from surveys prior to district participation in surveys.
 - a. The principal must approve all surveys intended to gather information from students before they are administered to students.
 - b. Students' participation in surveys is voluntary. Parents/guardians may restrict their child from participating in any survey.

Adopted on: 12-14-2020

Revised on:

Reviewed on: 7-15-2024

5057

District Title I Parent and Family Engagement Policy

The school district will jointly develop with parents a School-Parent-Student Compact that outlines how the parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

The written District Parent and Family Engagement Policy will be jointly developed and distributed to parents and family members of participating children and the local community in an understandable format and to the extent practicable, in a language the parents can understand. An annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy will be used to design evidence-based strategies for more effective parental involvement, to revise the Parent and Family Engagement Policy and to remove barriers to participation.

The school district recognizes the unique needs of students who are being served in its Title I program, and the importance of parent and family engagement in the Title I program. Parent and family engagement in the Title I Program shall include, but is not limited to:

1. An annual meeting to which all parents of participating children will be invited to inform parents of their school's participation under this part, to explain the requirements of this part, and the right of the parents to be involved. Invitations may take the form of notes sent with students or announcements in the school newsletter. Additional meetings may be scheduled, based upon need and interest for such meetings.
2. An explanation of the details for the child's and parents' participation, including but not limited to: curriculum objectives, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards, type and extent of participation, parental input in educational decisions, coordination and integration with other Federal, State, and district programs, and evaluations of progress.
3. Opportunities for participation in parent involvement activities such as training to help parents work with their children to

improve achievement. A goal of parent activities is to provide parents with opportunities to participate in decisions relating to the education of their students, where appropriate.

4. The district will, to the extent practicable, provide parents of limited English proficiency, parents with disabilities, parents with limited literacy, are economically disadvantaged, are of a racial or minority background or parents of migratory children with opportunities for involvement in the Title I Program. Communication to parents about student progress and the district's other Title I Program communications will be provided in the language used in the home to the extent practicable. Responses to parent concerns will be provided in a timely manner.
5. Opportunities for parent-teacher conferences, in addition to those regularly scheduled by the school district, if requested by the parents or as deemed necessary by school district staff.
6. The district will coordinate and integrate parental involvement programs and activities with other programs in the community. These may include cooperation with other community programs such as Head Start and preschools and other community services such as the public library.
7. Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.

This policy shall be reviewed annually at the annual meeting where concerned parties can have a conversation about possible changes to the Parent and Family Engagement Policy.

Adopted on: 12-14-2020

Revised on:

Reviewed on: 7-15-2024

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body; applicability of section.

(1) Until January 1, 2025:

(a) Except as provided in subsection (10) of this section, each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee or the governing body of a rural or suburban fire protection district, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or

(B) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the public body shall (A) post such notice on its website, if available, and (B) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) Beginning January 1, 2025:

(a) Except as provided in subsection (10) of this section, each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (2)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committees, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(B)(I) Posting to the newspaper's website, if available, and (II) posting to a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper.

(ii) In the case of the governing body of a city of the second class or village, any advisory committee of such governing body, or the governing body of a rural or suburban fire protection district, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by

a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper;

(B)(I) Posting to the newspaper's website, if available, and (II) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(C) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted by the public body in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (2)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to publish the notice, the public body shall (A) post such notice on its website, if available, (B) submit a post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (C) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(3)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (3)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority; and

(xiii) A natural resources district.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsections (1) and (2) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision, subsection (1) of section 70-1014, subsection (2) of section 70-1014.02, or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of (A) an organization created under the Interlocal Cooperation Act that sells electricity or natural gas, (B) an organization created under the Municipal Cooperative Financing Act, (C) a

governing body of a risk management pool and any advisory committee of such governing body, or (D) any advisory committee of any state entity created in response to the Opioid Prevention and Treatment Act, such organization, governing body, or committee may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing.

(4) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(5) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(6) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (5) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(7) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(8)(a) Notwithstanding subsections (3) and (6) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsections (1) and (2) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and

record the meeting. Subsection (5) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413.

(9) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (3)(a) of this section may hold a meeting by virtual conferencing if:

(a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body;

(b) No action is taken by the public body at the virtual meeting; and

(c) The public body complies with subdivisions (3)(b)(i) and (ii) of this section.

(10) This section does not apply to a meeting of the Nebraska Power Review Board or a public power district, a public power and irrigation district, an electric membership association, an electric cooperative company, a municipality having a generation and distribution system, or a registered group of municipalities if such meeting is subject to section 70-1034.

Source: Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5; Laws 2020, LB148, § 3; Laws 2021, LB83, § 12; Laws 2022, LB742, § 1; Laws 2022, LB908, § 1; Laws 2022, LB922, § 13; Laws 2024, LB287, § 74; Laws 2024, LB399, § 4; Laws 2024, LB1370, § 8.

Note: The Revisor of Statutes has pursuant to section 49-769 correlated LB287, section 74, with LB399, section 4, and LB1370, section 8, to reflect all amendments.

Note: Changes made by LB287 became operative April 17, 2024. Changes made by LB399 became effective July 19, 2024. Changes made by LB1370 became operative July 19, 2024.

Cross References

Emergency Management Act, see section 81-829.36.

Intergovernmental Risk Management Act, see section 44-4301.

Interlocal Cooperation Act, see section 13-801.

Joint Public Agency Act, see section 13-2501.

Municipal Cooperative Financing Act, see section 18-2401.

Opioid Prevention and Treatment Act, see section 71-2485.

Annotations

Under subsection (1) of this section, the Legislature has imposed only two conditions on the public body's notification method of a public meeting: (1) It must give reasonable advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).

An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).

An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).

When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).

Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).

A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

Superintendent Report

Board of Education Meeting

July 15, 2024

1. Monthly Financials - Notes

2. Progress on Summer Projects

- a. Elementary Roof Replacement
- b. Asphalt Repair, Overlay, Seal, and Re-Striping at Elementary and High School
- c. Gym Refinishing - July 22
- d. Summer Cleaning
- e. Backstop Service and Inspection

3. School Vans

- a. Ford Transit (2), T350, XL, AWD, \$59,835 each
- b. Secured a order verification and build date the week of August 19
- c. Will be certified 10 passenger

4. Copiers and Printers

- a. Installed on June 12-14
- b. ESU 2 (Nick Ell) is coordinating the implementation of new printer drivers
- c. Mr. Ell will be providing instructions to staff via email and at the August 8th inservice

5. eFunds

- a. Implementation with accounting is complete
- b. Will conduct a "test run" the week of July 15th
- c. Will focus on lunch account first, with a possible initial add for activity passes

6. Census

- a. A formal census of students ages 5 to 18 who reside in the district as of June 30 each year, is directed by state statute 79-524, 79-528, and 79-578. This information is used in the calculation of state and county funding sources distributed to school districts, such as State Apportionment and county fines/license fees.
- b. Hard copy mailing was used
- c. 2024 count is 547 - an increase of 51 students (from 523 in 2023)
- d. Thanks to Kim Henkel for coordinating this project!

**BOARD OF EDUCATION
YUTAN PUBLIC SCHOOLS**

**BOARD MEETING
High School Media Center
June 10, 2024**

AGENDA

1. Call to Order

The meeting was called to order at 6:00pm by President A. Wacker.

2. Open Meetings Act

This meeting will be conducted in accordance with the Nebraska Open Meetings Act. The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting at a location accessible to members of the public.

3. Pledge of Allegiance

4. Roll Call

Attendance Taken at 6:00pm.

Judy Daniell: Present
Dan Egr: Absent
Bill Hancock: Present
Gary Hollst: Present
Adam Wacker: Present
Eric Wilke: Present

5. Excuse Absences of Board Members

Moved by Gary Hollst, seconded by Judy Daniell to excuse absent board members. Roll Call Vote: Daniell: Yes, Egr: Absent, Hancock: No, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 4, No: 1, Absent: 1 Hancock: No Motion Carried

6. Public Notice

Per board policy 2008, advance notice of all board meetings, other than emergency meetings, shall be publicized 48 hours or more in advance of the meeting in a newspaper of general circulation in the district. Meeting notices may also be posted on the school district website and posted in three prominent places in the school district.

- **Publication:** Meeting notice was published in the Wahoo Newspaper on Friday, May 31, 2024
- **Postings:** Meeting notice was posted at the entrance of Yutan High School and Yutan Elementary School, Yutan Post Office, First State Bank-Yutan, and on the Yutan Public Schools web page on Wednesday, June 5, 2024.
- **Agenda:** The agenda is kept current and available for public inspection at the Superintendent's office during normal business hours, and is posted on the school

website in advance of the scheduled meeting. The agenda may not be altered later than 24 hours prior to the beginning of the meeting. The order of the items on the agenda may be changed by the board at or during the meeting.

7. Approval of the Agenda

Moved by Bill Hancock, seconded by Eric Wilke to approve the agenda. Roll Call Vote: Daniell: Yes, Egr: Absent, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 5, No: 0, Absent: 1
Motion Carried

8. Public Comments

Instructions for those who wish to speak during Public Comment:

The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted effectively and in an organized manner, a Public Comment period will be scheduled at some meetings. A Public Comment sign-in sheet is located on the table near the entrance and your name and topic must be entered on the sheet prior to the start of the meeting. If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has complaint procedures to address such complaints and concerns. The Board requests that you follow the policy and procedures before commenting on these matters to the Board. Board members will not respond to any questions you ask or comments about individual staff members or students, but may direct your concerns to the appropriate administrator for further review. Each speaker shall be allowed a maximum of five minutes, and not more than twenty minutes will be allowed for a specific topic. Policy 2009-Procedure for Addressing the Board is made available in the meeting room.

Comments:

- Foundation Information: None
- Booster Club Information: None
- General Public Comments: None

9. Administrative Reports

Written reports have been submitted from the elementary principal, jr/sr high school principal, activities director, student services director, and superintendent. Each administrator will make comments on their respective report:

- Elementary Principal
- Jr/Sr High School Principal
- Activities Director
- Student Services Director
- Superintendent

10. Consent Agenda

The Consent Agenda is used to help the efficiency of the meeting by allowing the Board to approve items such as prior meeting minutes, general business of noncontroversial nature, or routine communication. The Consent Agenda for this meeting includes:

1. Minutes from the May 13, 2024 Board Meeting
2. Treasurer's Report and Claims

Moved by Judy Daniell, seconded by Gary Hollst to approve the consent agenda. Roll Call Vote: Daniell: Yes, Egr: Absent, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 5, No: 0, Absent: 1 Motion Carried

11. Committee Reports

Reports from the following committee(s):

- Facilities Committee - did not meet.
- Finance Committee - did not meet.

12. Business Items

12.1. Superintendent Evaluation

Per state statute, the Board must evaluate the superintendent twice the first year of the contract, and once per year thereafter. The electronic evaluation process was facilitated by NASB. A self-evaluation was completed by Mr. Pfeil, and each board member then submitted their individual ratings and comments. Summary results were provided to all board members and Mr. Pfeil. With prior approval from Mr. Pfeil, the Board will review the evaluation results of Mr. Rex Pfeil for the second semester in open session. No formal roll call vote is required to approve or accept the results. The evaluation documents, board agenda, and meeting minutes will be placed in Mr. Pfeil's personnel file as a record of completion of the evaluation process.

12.2. Kindergarten Carpet Replacement

The administration is recommending the replacement of the carpet in the two Kindergarten classrooms as part of routine building maintenance and upkeep. The carpet in most classrooms in elementary school is original to the building (circa 1995) and is in need of updating. Bids were received from Floor Coverings International and McKean's. The board will consider, discuss, and take all necessary action to approve a bid to replace the carpet in the two kindergarten classrooms.

Moved by Gary Hollst, seconded by Judy Daniell to approve the bid to replace kindergarten classroom carpeting from Floor Coverings International for a cost of \$11,221.72. Roll Call Vote: Daniell: Yes, Egr: Absent, Hancock: Abstain (With Conflict), Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 4, No: 0, Absent: 1, Abstain (With Conflict): 1 Motion Carried

12.3. Student Meal Prices for 2024-25

Each year, the board must approve meal costs for students and staff members. The proposed meal prices are based on vendor/supplier costs and requirements within the National School Lunch Program. The board will consider, discuss, and take all necessary action to approve meal costs for the 2024-25 school year.

Moved by Bill Hancock, seconded by Gary Hollst to approve the meal prices as presented for the 2024-25 school year. Roll Call Vote: Daniell: Yes, Egr: Absent, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 5, No: 0, Absent: 1 Motion Carried

12.4. Policy Updates - KSB School Law

Every summer, policy updates are provided from KSB School Law in response to changes in state statutes, state or federal regulations, or impacts of federal or state court cases that impact school operations. The board will consider, discuss, and take all necessary action to approve the policy revisions.

Moved by Bill Hancock, seconded by Eric Wilke to approve the revisions to the policies as presented. Roll Call Vote: Daniell: Yes, Egr: Absent, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 5, No: 0, Absent: 1 Motion Carried

12.5. Review and/or Revise Policies

The following policies are subject to approval and/or revision as part of the monthly policy review process. The policies presented have been reviewed by the Superintendent and are current by state statute, legal specifications, or NDE requirements; or have been revised or new policies presented to be in alignment with state statute, legal recommendation, or state and federal requirements. The board will consider, discuss, and take necessary action to affirm existing policies or approve revised or new policies as presented.

- 6021-District Criteria for Selecting Evaluators to be Used for Special Education Evaluation and Verification and Independent Educational Evaluations
- 6025-Student Cell Phone and Other Electronic Devices
- 6026-Emergency Dismissal
- 6027-Field Trips
- 6028-The Extracurricular Activities Program
- 6029-Activity Trips
- 6030-Public Appearances of School Groups
- 6031-Emergency Exclusion
- 6032-Constitution Day Education

Moved by Bill Hancock, seconded by Judy Daniell to approve the policies as presented. Roll Call Vote: Daniell: Yes, Egr: Absent, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 5, No: 0, Absent: 1 Motion Carried

13. Discussion and Informational Items

Items for discussion, information, or consideration - no action to be taken:

- DRAFT 2024-25 Handbooks
 - Elementary School
 - High School
 - Activities
 - Staff
- DRAFT 2024-25 Student Fees

- Champions Before/After School Program Update
- July 2024 Board Meeting Date
- Policies for review at the July board meeting:
 - 6033-Restraint and Seclusion of Students
 - 6034-Concussion Awareness
 - 6035-Athletic Contest Participation by Sixth Graders
 - 6036-Reading Instruction and Intervention Services
 - 6038-Artificial Intelligence

14. Next Board Meeting

The next regular meeting of the Board is scheduled for July 15, 2024 at 6:00pm in the high school media center.

15. Adjournment

Meeting was adjourned at 7:55pm.

YUTAN PUBLIC SCHOOLS									
FUND STATEMENT AND ACCOUNT BALANCES									
6/30/2024									
ACCOUNT	ACCOUNT #	BOOK BEG BALANCE	RECEIPTS	INTEREST	EXPENSES	TRANSFERS	BOOK END BALANCE	OUTSTANDING CHECKS	BANK STATEMENT BALANCE
GENERAL FUND									
CHECKING	467216	\$ 3,326,891.24	\$ 579,993.15	\$ 12,676.20	\$ 684,494.75		\$ 3,235,065.84	\$ 4,185.12	\$ 3,239,250.96
							\$ 3,235,065.84		\$ 3,239,250.96
							\$ 2,843,047.37	6/30/2023	
DEPRECIATION FUND									
CHECKING	467533	\$ 688,598.91		\$ 2,647.95	\$ 20,898.18		\$ 670,348.68		\$ 670,348.68
NLAF	9300749	\$ 1,067,586.12		\$ 4,405.14			\$ 1,071,991.26		\$ 1,071,991.26
							\$ 1,742,339.94		\$ 1,742,339.94
							\$ 1,564,710.59	6/30/2023	
BOND FUND									
CHECKING	910148304	\$ 974,463.59	\$ 8,186.38	\$ 3,787.23	\$ 11,943.75		\$ 974,493.45		\$ 974,493.45
							\$ 974,493.45		\$ 974,493.45
							\$ 799,985.90	6/30/2023	
QCPUF FUND									
CHECKING	910148293	\$ 665.26		\$ 2.59			\$ 667.85		\$ 667.85
							\$ 667.85		\$ 667.85
							\$ 70,985.19	6/30/2023	
BUILDING FUND									
CHECKING	689612	\$ 347,649.47	\$ 12,624.14	\$ 1,380.01			\$ 361,653.62		\$ 361,653.62
NLAF	9300012	\$ 645,031.10		\$ 2,661.57			\$ 647,692.67		\$ 647,692.67
							\$ 1,009,346.29		\$ 1,009,346.29
							\$ 979,718.38	6/30/2023	
UNEMPLOYMENT FUND									
SAVINGS	46945020	\$ 16,349.33		\$ 6.11			\$ 16,355.44		\$ 16,355.44
							\$ 16,355.44		\$ 16,355.44
							\$ 16,331.00	6/30/2023	
ACTIVITY FUND									
CHECKING	686097	\$ 133,884.59	\$ 1,597.80	\$ 517.81	\$ 13,546.67		\$ 122,453.53	\$ 7,386.59	\$ 129,840.12
							\$ 122,453.53		\$ 129,840.12
							\$ 53,191.49	6/30/2023	
STUDENT FEE									
SAVINGS	46855520	\$ 9,328.71		\$ 3.49			\$ 9,332.20		\$ 9,332.20
							\$ 9,332.20		\$ 9,332.20
							\$ 9,318.25	6/30/2023	
EMPLOYEE BENEFIT FUND									
CHECKING	467614	\$ 3,953.99	\$ 2,332.08		\$ 2,332.08		\$ 3,953.99		\$ 3,953.99
PAYFLEX	500301928	\$ 30,561.18	\$ 3,017.30		\$ 3,017.30		\$ 30,561.18		\$ 30,561.18
							\$ 34,515.17		\$ 34,515.17
							\$ 34,712.28	6/30/2023	
LUNCH FUND									
CHECKING	687371	\$ 210,983.28	\$ 8,467.79	\$ 809.73	\$ 17,355.77		\$ 202,905.03	\$ 172.35	\$ 203,077.38
							\$ 202,905.03		\$ 203,077.38
							\$ 189,176.69	6/30/2023	
TOTAL ALL FUNDS									
							\$ 7,347,474.74		\$ 7,359,218.80
							\$ 6,561,177.14	6/30/2023	
TOTALS		\$ 7,455,946.77	\$ 616,218.64	\$ 28,897.83	\$ 753,588.50	\$ -	\$ 7,347,474.74	\$ 11,744.06	\$ 7,359,218.80

YUTAN PUBLIC SCHOOLS
CONSENT ITEMS FOR PAYMENT
6/30/2024

<u>FUND</u>	<u>DATE</u>	<u>CHECKS</u>	<u>VENDOR</u>	<u>AMOUNT</u>
<u>SPECIAL BUILDING</u>				
Install Fence	7/15/2024	#238	American Fence Co.	\$ 4,842.07
Elem Roof Replace	7/15/2024	#239	Boone Brothers Roofing	\$ 251,782.50
Elem Front Door Repairs	7/15/2024	#240	Omaha Door & Window Co., Inc.	\$ 4,319.40
			Total Special Building	\$ 260,943.97
<u>DEPRECIATION</u>				
HS Social Studies	7/15/2024	#456	Houghton Mifflin Harcourt Publishing Co.	\$ 1,508.85
MS/HS Social Studies	7/15/2024	#456	Houghton Mifflin Harcourt Publishing Co.	\$ 14,944.80
			Total Depreciation	\$ 16,453.65
<u>QCPUF</u>				
			Total QCPUF	\$ -
<u>BOND</u>				
Registered Interest Payment	7/15/2024	ACH		\$ 11,943.75
			Total Bond	\$ 11,943.75
<u>TRANSFERS</u>				
			Total Transfers	\$ -
<u>LUNCH</u>				
Lunch Fund Bills		#6791-6795		\$ 2,819.10
Direct Deposit		#6796-6801		\$ 2,081.39
Third Party Checks				\$ 751.81
Third Party Electronic Payment (HSA)				\$ -
Tax Liabilities				\$ 537.70
Nebraska Public Employees Retirement Systems				\$ 692.63
Employee Benefits				\$ 18.56
Payflex				\$ -
			Total Lunch Fund	\$ 6,901.19
<u>GENERAL</u>				
General Fund Bills		#23298-23367, 23377		\$ 136,276.13
Direct Deposit		#23368-23376		\$ 215,316.92
Third Party Checks				\$ 78,083.53
Third Party Electronic Payment (HSA)				\$ 7,341.43
Tax Liabilities				\$ 81,619.43
Nebraska Public Employees Retirement Systems				\$ 59,350.54
Employee Benefits				\$ 2,313.52
Payflex				\$ 3,017.30
			Total General Fund	\$ 583,318.80
			TOTAL PAYMENTS	\$ 879,561.36

Yutan Public Schools

June 2024 Revenue Report

Account	June Actuals	Adopted Budget	Actuals (YTD)	Available	% of Budget
01100 - Taxes Levied/Assessed by the School District	(\$115,799.01)	(\$3,911,450.00)	(\$3,535,360.40)	(\$376,089.60)	90.38%
01115 - Carline Taxes	\$0.00	(\$1,200.00)	(\$5,247.90)	\$4,047.90	437.33%
01120 - Public Power District Sales Taxes	\$0.00	(\$35,000.00)	(\$34,430.41)	(\$569.59)	98.37%
01125 - Motor Vehicle Taxes	(\$30,592.02)	(\$360,000.00)	(\$306,627.76)	(\$53,372.24)	85.17%
01312 - Tuition From Individuals for Summer School	(\$1,300.00)		(\$1,300.00)	\$1,300.00	
01370 - Preschool Tuition & Fees	(\$300.00)	(\$18,000.00)	(\$10,800.00)	(\$7,200.00)	60.00%
01510 - Interest on Investments	(\$12,676.20)	(\$1,500.00)	(\$91,247.02)	\$89,747.02	6083.13%
01910 - Other Rentals of School Equipment, Property, and Facilities	\$0.00		(\$790.32)	\$790.32	
01951 - Miscellaneous Revenue From Other School Districts Within the State	(\$142.94)		(\$518.87)	\$518.87	
01990 - Miscellaneous Local Revenue	\$0.00	(\$3,000.00)	\$0.00	(\$3,000.00)	0.00%
02110 - County Fines & License Fees	(\$1,606.69)	(\$15,500.00)	(\$25,440.01)	\$9,940.01	164.13%
02130 - Other County Receipts	\$0.00	(\$1,200.00)	\$0.00	(\$1,200.00)	0.00%
03110 - State Aid	(\$261,229.00)	(\$2,612,272.00)	(\$2,612,272.00)	\$0.00	100.00%
03120 - SPED (School Age)	(\$97,837.00)	(\$595,600.00)	(\$621,716.00)	\$26,116.00	104.38%
03125 - Revenue from State Sources - Sped Transportation (School Age)	(\$36,740.00)		(\$36,740.00)	\$36,740.00	
03130 - Homestead Exemption	(\$33,833.14)		(\$82,155.41)	\$82,155.41	
03180 - Pro-Rate Motor Vehicle	\$0.00	(\$6,800.00)	(\$6,422.43)	(\$377.57)	94.45%
03400 - State Apportionment	\$0.00	(\$71,000.00)	(\$81,767.58)	\$10,767.58	115.17%
03535 - Payment for High Ability Learners	\$0.00	(\$5,500.00)	(\$5,920.00)	\$420.00	107.64%
03551 - Career Education	\$0.00		(\$7,500.00)	\$7,500.00	
04310 - REAP	\$0.00	(\$18,700.00)	\$0.00	(\$18,700.00)	0.00%
04423 - IDEA Part B ARP Proportionate Share	\$0.00		(\$738.00)	\$738.00	
04505 - Title I, Part A ESSA Improving Basic Programs Operated by Local Educational Agencies	\$0.00	(\$23,640.00)	\$0.00	(\$23,640.00)	0.00%
04516 - IDEA Preschool (619) Base/IDEA Enrollment Poverty Allocation	\$0.00		(\$2,201.00)	\$2,201.00	
04518 - IDEA Part B (611) Base & Enrollment Poverty Allocation	\$0.00	(\$97,200.00)	(\$105,271.00)	\$8,071.00	108.30%
04521 - IDEA Part B Proportionate Share	\$0.00		(\$7,727.00)	\$7,727.00	
04525 - Federal Vocational & Applied Technology Education (Carl Perkins)	\$0.00	(\$3,650.00)	(\$2,814.40)	(\$835.60)	77.11%
04708 - Medicaid in Public Schools	(\$41.28)	(\$100.00)	(\$236.62)	\$136.62	236.62%
04709 - Medicaid Administrative Activities (MAAPS)	(\$272.07)	(\$2,500.00)	(\$1,653.25)	(\$846.75)	66.13%
05301 - Insurance Adjustments	\$0.00		(\$2,728.60)	\$2,728.60	
05690 - Other Non-Revenue Receipts	(\$300.00)	(\$3,500.00)	(\$5,480.14)	\$1,980.14	156.58%
Totals	\$ (592,669.35)	\$ (7,787,312.00)	\$ (7,595,106.12)	\$ (192,205.88)	97.53%

Yutan Public Schools

July 2024 Expense Report

Account	July Actuals	Adopted Budget	Actuals (YTD)	Available	% of Budget
01100 - Regular Instructions Programs	\$290,344.44	\$3,752,780.00	\$2,965,610.48	\$787,169.52	79.02%
01160 - Poverty Programs	\$9,052.78	\$115,996.00	\$99,581.24	\$16,414.76	85.85%
01190 - Early Childhood Educational Programs	\$6,838.09	\$105,205.00	\$77,340.93	\$27,864.07	73.51%
01200 - Special Education Instructional Programs - School Age	\$53,239.35	\$1,303,004.00	\$704,619.48	\$598,384.52	54.08%
01291 - Special Education Instructional Programs - Ages 3-5	\$0.00	\$8,500.00	\$0.00	\$8,500.00	0.00%
01292 - Special Education Instructional Programs - Ages 0-2	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00%
02120 - Guidance Services	\$15,861.47	\$218,194.00	\$191,974.97	\$26,219.03	87.98%
02130 - Health Services	\$4,506.82	\$72,254.00	\$44,927.64	\$27,326.36	62.18%
02131 - Health Services - SPED - School Age	\$0.00	\$35,000.00	\$0.00	\$35,000.00	0.00%
02141 - Psychological Services - SPED - School Age	\$0.00	\$75,000.00	\$49,828.94	\$25,171.06	66.44%
02151 - Speech Pathology and Audiology Services - SPED - School Age	\$7,574.13	\$106,866.00	\$83,315.77	\$23,550.23	77.96%
02153 - Speech Pathology and Audiology Services - SPED - Ages 0-2	\$0.00	\$8,500.00	\$0.00	\$8,500.00	0.00%
02161 - Occupational Therapy-Related Services - SPED - School Age	\$0.00	\$31,000.00	\$38,643.42	(\$7,643.42)	124.66%
02162 - Occupational Therapy-Related Services - SPED - Ages 3-5	\$0.00	\$3,500.00	\$0.00	\$3,500.00	0.00%
02163 - Occupational Therapy-Related Services - SPED - Ages 0-2	\$0.00	\$3,500.00	\$0.00	\$3,500.00	0.00%
02171 - Physical Therapy-Related Services - SPED - School Age	\$81.00	\$7,500.00	\$2,511.00	\$4,989.00	33.48%
02172 - Physical Therapy-Related Services - SPED - Ages 3-5	\$101.25	\$1,500.00	\$101.25	\$1,398.75	6.75%
02173 - Physical Therapy-Related Services - SPED - Ages 0-2	\$303.75	\$2,500.00	\$1,579.50	\$920.50	63.18%
02181 - Visually Impaired-Related Services - SPED - School Age	\$0.00	\$10,000.00	\$184.60	\$9,815.40	1.85%
02190 - Support Services - Student - Other	\$11,609.36	\$255,501.00	\$201,693.16	\$53,807.84	78.94%
02211 - School Improvement	\$0.00	\$7,500.00	\$0.00	\$7,500.00	0.00%
02213 - Instructional Staff Training	\$0.00	\$5,500.00	\$229.00	\$5,271.00	4.16%
02220 - Library or Media Services	\$8,379.51	\$184,472.00	\$131,090.21	\$53,381.79	71.06%
02230 - Instruction-Related Technology	\$0.00	\$4,000.00	\$4,425.00	(\$425.00)	110.63%
02310 - Board of Education	\$3,458.60	\$35,000.00	\$36,003.93	(\$1,003.93)	102.87%
02320 - Executive Administration	\$23,416.95	\$289,606.00	\$260,170.74	\$29,435.26	89.84%
02330 - District Legal Services	\$782.00	\$50,000.00	\$16,942.66	\$33,057.34	33.89%
02410 - Office of the Principal	\$41,938.05	\$541,403.00	\$440,238.33	\$101,164.67	81.31%
02510 - Fiscal Services	\$12,208.82	\$257,530.00	\$181,127.46	\$76,402.54	70.33%
02610 - Operation of Buildings	\$36,812.03	\$612,500.00	\$411,759.89	\$200,740.11	67.23%
02620 - Maintenance of Buildings	\$41,170.14	\$309,048.00	\$219,352.63	\$89,695.37	70.98%
02630 - Care & Upkeep of Grounds	\$894.68	\$15,000.00	\$8,892.08	\$6,107.92	59.28%
02650 - Vehicle Operation, Maintenance & Purchasing (Other Than Student Transportation Vehicles)	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%
02660 - Security	\$213.02		\$213.02	(\$213.02)	
02710 - Vehicle Operation & Purchasing- Regular Education	\$1,798.79	\$364,516.00	\$131,277.24	\$233,238.76	36.01%
02712 - Vehicle Operation & Purchasing - School Age SPED	\$3,283.70	\$84,145.00	\$39,038.72	\$45,106.28	46.39%
02713 - Vehicle Operation & Purchasing - Ages 3-5 SPED	\$134.75	\$1,000.00	\$134.75	\$865.25	13.48%
02715 - Vehicle Operation & Purchasing - Ages 0-2 SPED	\$307.17	\$1,500.00	\$1,232.96	\$267.04	82.20%
03300 - Community Services Operations	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%
03535 - High Ability Learners	\$881.17	\$17,913.00	\$9,692.95	\$8,220.05	54.11%
06200 - Federal Services - Title I, Part A ESSA Improving Basic Programs Operated by Local Educational Agencies	\$202.71	\$53,107.00	\$41,571.70	\$11,535.30	78.28%
06406 - Federal Services - IDEA Preschool (619) Base Allocation	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%
06408 - Federal Services - IDEA Part B (611) Base & Enrollment Poverty Allocation - Birth Through Age 21	\$2,799.17	\$134,028.00	\$76,448.32	\$57,579.68	57.04%
06412 - Federal Services - IDEA Part B Proportionate Share	\$0.00	\$7,500.00	\$0.00	\$7,500.00	0.00%
06423 - Federal Services - IDEA Part B ARP Proportionate Share	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0.00%
06700 - Federal Services - Federal Vocational & Applied Technology Education (Carl Perkins)	\$0.00	\$7,500.00	\$2,814.40	\$4,685.60	37.53%
06992 - REAP	\$5,125.10	\$18,700.00	\$67,284.78	(\$48,584.78)	359.81%
08000 - Transfers (Outgoing)	\$0.00	\$265,000.00	\$127,268.00	\$137,732.00	48.03%
Totals	\$583,318.80	\$9,410,268.00	\$6,669,121.15	\$2,741,146.85	70.87%

Yutan Public Schools

Check Report

July 2024

Payee	Check Date	Check Number	Description	Type	Amount
All Star Plumbing, LLC	07/15/2024	23298	Repair Pipe FB Field	Accounts Payable	\$350.00
Amazon Capital Services, Inc.	07/15/2024	23299	Classroom Furniture	Accounts Payable	\$5,747.69
Amazon Capital Services, Inc.	07/15/2024	23299	Classroom Supplies	Accounts Payable	\$2,233.84
Amazon Capital Services, Inc.	07/15/2024	23299	Elementary Supplies	Accounts Payable	\$411.88
Amazon Capital Services, Inc.	07/15/2024	23299	General Supplies	Accounts Payable	\$957.44
Amazon Capital Services, Inc.	07/15/2024	23299	Library supplies	Accounts Payable	\$718.23
Amazon Capital Services, Inc.	07/15/2024	23299	Nursing Supplies	Accounts Payable	\$109.49
Amazon Capital Services, Inc.	07/15/2024	23299	Recess supplies	Accounts Payable	\$496.48
Amplify Education, Inc.	07/15/2024	23300	5th Grade Science	Accounts Payable	\$489.60
Amplify Education, Inc.	07/15/2024	23300	ELEM Science	Accounts Payable	\$2,974.09
Apptegy, INC.	07/15/2024	23301	Thrillshare Media Subscription	Accounts Payable	\$8,219.85
Boone Brothers Roofing	07/15/2024	23302	Roof Repair-HS	Accounts Payable	\$1,272.00
Boys Town	07/15/2024	23303	Instruction--MAY 24-EG	Accounts Payable	\$3,750.00
BrainPop LLC	07/15/2024	23304	BrainPop Subscription-6th	Accounts Payable	\$363.00
BSN Sports, LLC	07/15/2024	23305	Supplies-ELEM PE	Accounts Payable	\$43.08
City Of Yutan	07/15/2024	23306	2023 Bond Financing Payment	Accounts Payable	\$18,847.48
City Of Yutan	07/15/2024	23306	Water Bills	Accounts Payable	\$470.00
Column Software PBC	07/15/2024	23307	Notice IDin-PjddZHmcZCnOTsLSHDX1SLWahoo Paper	Accounts Payable	\$15.80
Column Software PBC	07/15/2024	23307	Notice IDin_1PQZSYHmcZCnOTsL8KqdXixhWahoo Paper	Accounts Payable	\$251.00
Column Software PBC	07/15/2024	23307	Notice IDin_1PVyteHmcZCnOTsLnjzNIN4yWahoo Paper	Accounts Payable	\$19.56
Cubbys, Inc.	07/15/2024	23308	Gasoline	Accounts Payable	\$498.31
De Lage Landen Financial Services, Inc.	07/15/2024	23309	Copier Lease Payout	Accounts Payable	\$1,356.18
Demco	07/15/2024	23310	Library supplies	Accounts Payable	\$252.24
Diode Technologies	07/15/2024	23311	Service call @ HS	Accounts Payable	\$213.02
Eakes	07/15/2024	23312	Lease Agreement Fees	Accounts Payable	\$55.00
Educational Service Unit #2	07/15/2024	23313	24/25 Membership Fee	Accounts Payable	\$3,000.00
Educational Service Unit #2	07/15/2024	23313	IEP Academy-TN	Accounts Payable	\$15.00
Educational Service Unit #2	07/15/2024	23313	LETRS PD	Accounts Payable	\$25.00
Educational Service Unit #2	07/15/2024	23313	New Admin Program-SN	Accounts Payable	\$25.00
Educational Service Unit #2	07/15/2024	23313	Principal Workday-SN	Accounts Payable	\$15.00
Egan Supply Co, Inc.	07/15/2024	23314	Summer cleaning supplies	Accounts Payable	\$1,009.20
Explore Learning	07/15/2024	23315	Reflex Math	Accounts Payable	\$4,315.50
First National Bank	07/15/2024	23316	June Visa Charges	Accounts Payable	\$928.10
Flinn Scientific, Inc.	07/15/2024	23317	Classroom supplies	Accounts Payable	\$162.22
Gopher	07/15/2024	23318	PE supplies	Accounts Payable	\$457.13
Graham Tire Fremont	07/15/2024	23319	Bus Tires	Accounts Payable	\$940.40
Grainger	07/15/2024	23320	Building maintenance	Accounts Payable	\$330.74
Hal Leonard	07/15/2024	23321	EE Music Class	Accounts Payable	\$299.00
Hoegh, Trevor L	07/15/2024	23322	Mileage	Accounts Payable	\$129.98
Hometown Leasing	07/15/2024	23323	Copier Lease-ELEM	Accounts Payable	\$179.61
Horeis, Kayla	07/15/2024	23324	Refund for overpayment -daycare lease	Accounts Payable	\$526.88
Houghton Mifflin Harcourt Publishing Co.	07/15/2024	23325	5th Grade Curriculum	Accounts Payable	\$393.30
Houghton Mifflin Harcourt Publishing Co.	07/15/2024	23325	Elem Curriculum	Accounts Payable	\$967.67

Houghton Mifflin Harcourt Publishing Co.	07/15/2024	23325	MAP Growth K-12	Accounts Payable	\$1,500.00
INTERMEDIA.NET INC	07/15/2024	23326	Phone Services	Accounts Payable	\$111.92
Konecky Oil, Inc.	07/15/2024	23327	Oil Change/AC Repair	Accounts Payable	\$2,633.03
Konecky Oil, Inc.	07/15/2024	23327	Oil Change/Windshield	Accounts Payable	\$592.08
KSB School Law	07/15/2024	23328	District Legal Services	Accounts Payable	\$782.00
Lakeshore Learning Materials	07/15/2024	23329	Classroom supplies -PreK	Accounts Payable	\$679.58
Lampo Group, Llc, The	07/15/2024	23330	Ramsey Classroom	Accounts Payable	\$1,149.55
Learn 2 Move	07/15/2024	23331	PT Services -June	Accounts Payable	\$569.08
Learn 2 Move	07/15/2024	23331	PT Services -May	Accounts Payable	\$417.43
Learning A-Z	07/15/2024	23332	Vocabulary A-Z	Accounts Payable	\$242.00
Matheson Tri-Gas, Inc.	07/15/2024	23333	Tank Rentals	Accounts Payable	\$273.65
McGraw Hill LLC	07/15/2024	23334	Reveal Math	Accounts Payable	\$290.61
MCI	07/15/2024	23335	Long distance services	Accounts Payable	\$68.69
Menards	07/15/2024	23336	Building Supplies	Accounts Payable	\$137.89
Menards	07/15/2024	23336	Custodial supplies	Accounts Payable	\$49.81
Menards	07/15/2024	23336	Maintenance Supplies	Accounts Payable	\$31.42
Menards	07/15/2024	23336	Supplies-maintenance	Accounts Payable	\$17.67
Metropolitan Utilities District	07/15/2024	23337	Natural Gas Bills	Accounts Payable	\$4,946.00
My Central Supply	07/15/2024	23338	Cleaning Supplies	Accounts Payable	\$57.57
My Central Supply	07/15/2024	23338	Custodial Supplies	Accounts Payable	\$2,105.65
NASB	07/15/2024	23339	Board Leadership Survey	Accounts Payable	\$250.00
NCS Pearson, Inc	07/15/2024	23340	Speech supplies	Accounts Payable	\$636.83
Nebraska Turf Products	07/15/2024	23341	Weed Killer/Fertilizer	Accounts Payable	\$244.68
NoRedInk Corp	07/15/2024	23342	NRI Premium 24/25	Accounts Payable	\$2,520.00
Novotny, Stefanie E	07/15/2024	23343	Mileage	Accounts Payable	\$249.24
Novotny, Tahler M	07/15/2024	23344	Mileage	Accounts Payable	\$49.58
One Source	07/15/2024	23345	Background Checks	Accounts Payable	\$64.00
Pfeil, Rex W	07/15/2024	23346	Mileage/Phone Allowance	Accounts Payable	\$201.94
Publication Printing Of Nebraska, Inc.	07/15/2024	23347	Census Mailings	Accounts Payable	\$1,872.34
Radio Accounting Service	07/15/2024	23348	School Radio Ad	Accounts Payable	\$435.00
Rainbow Resource Center, INC	07/15/2024	23349	Classroom Supplies-1st grade	Accounts Payable	\$192.50
Renaissance	07/15/2024	23350	AR/Star Reading	Accounts Payable	\$4,577.10
S&S Worldwide, Inc.	07/15/2024	23351	Construction Paper	Accounts Payable	\$333.92
School Health Corporation	07/15/2024	23352	Nursing Supplies	Accounts Payable	\$41.00
School Specialty LLC	07/15/2024	23353	Classroom Supplies	Accounts Payable	\$716.05
Sports Facility Maintenance	07/15/2024	23354	Gym Inspections	Accounts Payable	\$4,756.00
Sterling Computers Corporation	07/15/2024	23355	District Office Computers	Accounts Payable	\$5,125.10
Subscription Services Of America	07/15/2024	23356	Library Magazine Subscriptions	Accounts Payable	\$314.97
Swank Movie Licensing Usa	07/15/2024	23357	Public Performance Site License	Accounts Payable	\$592.00
Teaching Strategies, LLC	07/15/2024	23358	Teaching Strategies Gold	Accounts Payable	\$650.00
TNT Cleaning Service	07/15/2024	23359	Cleaning Service	Accounts Payable	\$20,960.10
Trade Well Pallet, Inc.	07/15/2024	23360	Mulch	Accounts Payable	\$300.00
U.S. Bank	07/15/2024	23361	June Visa Charges	Accounts Payable	\$54.39
Visual Edge IT, INC	07/15/2024	23362	Copier Contracts	Accounts Payable	\$2,372.57
Voss Lighting	07/15/2024	23363	Light bulbs	Accounts Payable	\$2,142.80
Wahoo-Waverly-Ashland	07/15/2024	23364	Account# 86000001003634	Accounts Payable	\$614.90
Waste Connections Of Ne, Inc.	07/15/2024	23365	Trash Services-ELEM	Accounts Payable	\$330.52
Waste Connections Of Ne, Inc.	07/15/2024	23365	Trash Services-HS	Accounts Payable	\$514.14

Windstream	07/15/2024	23366	Phone Services-ELEM	Accounts Payable	\$157.31
Windstream	07/15/2024	23366	Phone Services-HS	Accounts Payable	\$160.60
Zaner-Bloser, Inc.	07/15/2024	23367	3rd Grade HW books	Accounts Payable	\$540.93
Schools PLP, LLC	07/15/2025	23377	24/25 Schools PLP Subscription	Accounts Payable	\$3,815.00
Total Accounts Payable General Fund					\$136,276.13
AFLAC	07/15/2024	23368	AFLAC Accident Plan (Pre-Tax)	Payroll Liability	\$235.82
AFLAC	07/15/2024	23368	AFLAC Cancer	Payroll Liability	\$40.36
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - EE & Children HSA NB Plan	Payroll Liability	\$1,252.20
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - EE & Children PPO NB Plan	Payroll Liability	\$1,458.90
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - EE & Children PPO PSBC Plan	Payroll Liability	\$2,917.80
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - EE & Spouse HSA NB Plan	Payroll Liability	\$1,421.40
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - EE & Spouse HSA PSBC Plan	Payroll Liability	\$1,421.40
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - EE & Spouse PPO NB Plan	Payroll Liability	\$1,656.03
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - Family HSA NB Plan	Payroll Liability	\$5,725.71
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - Family HSA PSBC Plan	Payroll Liability	\$17,177.13
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - Family PPO BH Plan	Payroll Liability	\$2,223.63
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - Family PPO NB Plan	Payroll Liability	\$13,341.78
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - Family PPO PSBC Plan	Payroll Liability	\$8,894.52
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - Single HSA BH Plan	Payroll Liability	\$1,353.68
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - Single HSA PSBC Plan	Payroll Liability	\$3,384.20
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - Single PPO BH Plan	Payroll Liability	\$1,577.22
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - Single PPO NB Plan	Payroll Liability	\$3,154.44
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Benefit - Single PPO PSBC Plan	Payroll Liability	\$2,365.83
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Dental - EE & Children	Payroll Liability	\$172.77
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Dental - EE & Spouse	Payroll Liability	\$29.54
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Dental - Family	Payroll Liability	\$580.14
Blue Cross / Blue Shield	07/15/2024	23369	BCBS Dental - Single	Payroll Liability	\$708.96
Blue Cross / Blue Shield	07/15/2024	23369	Section 125 Dental	Payroll Liability	\$942.77
First State Bank - State Taxes	07/15/2024	23370	State Withholding - NE	Payroll Liability	\$10,924.25
First State Bank - Payroll Taxes	07/15/2024	23371	Federal Withholding	Payroll Liability	\$23,174.02
First State Bank - Payroll Taxes	07/15/2024	23371	FICA	Payroll Liability	\$38,513.90
First State Bank - Payroll Taxes	07/15/2024	23371	Medicare	Payroll Liability	\$9,007.26
Legal Shield	07/15/2024	23372	Legal Shield	Payroll Liability	\$112.60
Retirement Plan Consultants LLC	07/15/2024	23373	403b % (Traditional)	Payroll Liability	\$554.74
Retirement Plan Consultants LLC	07/15/2024	23373	403b % Roth	Payroll Liability	\$351.65
Retirement Plan Consultants LLC	07/15/2024	23373	403b (Traditional)	Payroll Liability	\$4,803.31
Retirement Plan Consultants LLC	07/15/2024	23373	403b Roth	Payroll Liability	\$225.00
State Of Nebraska NPERS	07/15/2024	23374	NPERS	Payroll Liability	\$59,350.54
Yutan Employee Benefits Fund	07/15/2024	23375	Madison Life LTD EE	Payroll Liability	\$1,727.74
Yutan Employee Benefits Fund	07/15/2024	23375	Madison National Life Insurance	Payroll Liability	\$117.30
Yutan Employee Benefits Fund	07/15/2024	23375	VSP Vision - Emp + Children	Payroll Liability	\$60.00
Yutan Employee Benefits Fund	07/15/2024	23375	VSP Vision - Emp + Spouse	Payroll Liability	\$55.68
Yutan Employee Benefits Fund	07/15/2024	23375	VSP Vision - Family	Payroll Liability	\$249.60
Yutan Employee Benefits Fund	07/15/2024	23375	VSP Vision - Single	Payroll Liability	\$103.20
Yutan Flex Account	07/15/2024	23376	Dependent Care	Payroll Liability	\$1,999.97
Yutan Flex Account	07/15/2024	23376	Medical Flex	Payroll Liability	\$1,017.33
DirectDep- First State Bank	07/15/2024	EFT	Direct Deposit	Payroll Liability	\$215,316.92

HSA Bank	07/15/2024	EFT	HSA Bank Benefit	Payroll Liability	\$7,341.43
Total Payroll General Fund					\$447,042.67
TOTAL GENERAL FUND					\$583,318.80
Amazon Capital Services, Inc.	07/15/2024	6791	General Supplies	Accounts Payable	\$168.41
Drywall Supply	07/15/2024	6792	Supplies for kitchen ceilings	Accounts Payable	\$699.70
Egan Supply Co, Inc.	07/15/2024	6793	ELEM Dish Machine	Accounts Payable	\$350.00
Egan Supply Co, Inc.	07/15/2024	6793	HS Dish Machine Lease	Accounts Payable	\$275.19
First National Bank	07/15/2024	6794	June Visa Charges	Accounts Payable	\$969.65
Midwest Alarm Services	07/15/2024	6795	Kitchen Suppression System InspectionPortable Fire Extinguisher Inspection	Accounts Payable	\$356.15
Total Accounts Payable Lunch Fund					\$2,819.10
AFLAC	07/15/2024	6796	AFLAC Accident Plan (Pre-Tax)	Payroll Liability	\$60.45
Blue Cross / Blue Shield	07/15/2024	6797	Section 125 Dental	Payroll Liability	\$29.54
Blue Cross / Blue Shield	07/15/2024	6797	Section 125 Plan	Payroll Liability	\$661.82
First State Bank - State Taxes	07/15/2024	6798	State Withholding - NE	Payroll Liability	\$47.30
First State Bank - Payroll Taxes	07/15/2024	6799	Federal Withholding	Payroll Liability	\$69.18
First State Bank - Payroll Taxes	07/15/2024	6799	FICA	Payroll Liability	\$341.38
First State Bank - Payroll Taxes	07/15/2024	6799	Medicare	Payroll Liability	\$79.84
State Of Nebraska NPERS	07/15/2024	6800	NPERS	Payroll Liability	\$692.63
Yutan Employee Benefits Fund	07/15/2024	6801	VSP Vision - Emp + Spouse	Payroll Liability	\$18.56
DirectDep- First State Bank	07/15/2024	EFT	Direct Deposit	Payroll Liability	\$2,081.39
Total Payroll Lunch Fund					\$4,082.09
TOTAL LUNCH FUND					\$6,901.19
American Fence Co	07/15/2024	238	Install Fence	Accounts Payable	\$4,842.07
Boone Brothers Roofing	07/15/2024	239	Elem Roof Replace	Accounts Payable	\$251,782.50
Omaha Door & Window CO., INC	07/15/2024	240	ELEM front door repairs	Accounts Payable	\$4,319.40
Total Accounts Payable Special Building Fund					\$260,943.97
TOTAL SPECIAL BUILDING FUND					\$260,943.97
Houghton Mifflin Harcourt Publishing Co.	07/15/2024	456	HS Social Studies	Accounts Payable	\$1,508.85
Houghton Mifflin Harcourt Publishing Co.	07/15/2024	456	MS/HS Social Studies	Accounts Payable	\$14,944.80
Total Accounts Payable Depreciation Fund					\$16,453.65
TOTAL DEPRECIATION FUND					\$16,453.65
UMB Bank	07/15/2024	EFT	Registered Interest on Bond	Accounts Payable	\$11,943.75
Total Accounts Payable Bond Fund					\$11,943.75
TOTAL BOND FUND					\$11,943.75

Check Summary

Sorted by Activity ID, Site ID.
From 06/01/2024 to 06/30/2024.

Activity ID Site ID	Activity Name Site Name		Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
110 Basketball- Girls								
YPS			Yutan Public Schools					
029169	Void	06/26/2024	JOHN MOODY		013024		V G/B BB Official-1/30	-80.00
029390	Printed	06/26/2024	JOHN MOODY			Re-issue ck#29169	V G/B BB Official-1/30	80.00
Total:								\$ 0.00
115 Basketball- Girls Fundraising								
YPS			Yutan Public Schools					
029380	Cleared	06/19/2024	MIKE DAVIS		061924		GBB Ref-6/19	120.00
029381	Cleared	06/19/2024	Mike Walker		061924		GBB Ref-6/19	120.00
029384	Printed	06/20/2024	Quality Inn			ACCT# 932738742	Rooms for GBB Camp-6/14	727.92
Total:								\$ 967.92
120 Basketball- Boys								
YPS			Yutan Public Schools					
029169	Void	06/26/2024	JOHN MOODY		013024		V G/B BB Official-1/30	-80.00
029390	Printed	06/26/2024	JOHN MOODY			Re-issue ck#29169	V G/B BB Official-1/30	80.00
Total:								\$ 0.00
125 Basketball-Boys- Fundraising								
YPS			Yutan Public Schools					
029370	Cleared	06/03/2024	BSN SPORTS		925787720		BBB Clothing	450.82
029388	Printed	06/25/2024	BISHOP NEUMANN		06262024		BBB JH Team Camp-6/26	90.00
029391	Cleared	06/26/2024	JESSE GARDNER		062524		Lunch for BB Team camp-6/24	173.85
Total:								\$ 714.67
150 Golf								
YPS			Yutan Public Schools					
029379	Cleared	06/11/2024	U.S. BANK		MAY24		May Visa Charges	139.87
Total:								\$ 139.87
170 Track								
YPS			Yutan Public Schools					
029387	Printed	06/20/2024	ASPi SOLUTIONS		35714		Track meet software fees	336.00
Total:								\$ 336.00
185 Volleyball- Fundraising								
YPS			Yutan Public Schools					
029373	Cleared	06/03/2024	DC West Volleyball		Summer '24		Summer VB League	125.00
029389	Printed	06/25/2024	RMD PROMOTIONS LLC		1682		VB Camp Shirts	530.00
Total:								\$ 655.00

Check Summary

Sorted by Activity ID, Site ID.
From 06/01/2024 to 06/30/2024.

Activity ID Site ID	Activity Name Site Name		Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
195 Wrestling- Fundraising								
YPS			Yutan Public Schools					
029369	Cleared	06/03/2024	MATT COUFAL			Summer 24	Wrestling Camp 6/3-6/4	420.00
029383	Printed	06/20/2024	Tag Ink & Thread			008727	GWR Camp Shirts	444.20
Total:								\$ 864.20
220 General Athletics								
YPS			Yutan Public Schools					
029371	Printed	06/03/2024	NEBRASKA CAPITOL CONFERENCE			24/25	NCC- Participation	770.00
029374	Cleared	06/03/2024	NEBRASKA SCHOOL ACTIVITIES ASSOCIATION			24-25 School Year	NSIAAA Renewal/ NSAA Registration Fees	1,630.00
029376	Cleared	06/03/2024	NEBRASKA COACHES ASSOCIATION			120035	24/25 Membership-SN	75.00
029379	Cleared	06/11/2024	U.S. BANK			MAY24	May Visa Charges	27.97
029385	Printed	06/20/2024	SCOREVISION, LLC			240650	Annual Software Subscription- July-June	3,000.00
Total:								\$ 5,502.97
300 Cheerleading-Fundraising								
YPS			Yutan Public Schools					
029375	Cleared	06/03/2024	AMAZON CAPITAL SERVICES			1C9G-9RFD- FQVR	Cheer Skirts	423.20
029378	Cleared	06/11/2024	FIRST NATIONAL BANK			MAY24	May Visa Charges	1,149.70
029379	Cleared	06/11/2024	U.S. BANK			MAY24	May Visa Charges	51.44
Total:								\$ 1,624.34
320 Music- Instrumental								
YPS			Yutan Public Schools					
029372	Cleared	06/03/2024	Luke McMillian Music Co			4692	Marching Show	750.00
Total:								\$ 750.00
330 Music- Vocal								
YPS			Yutan Public Schools					
029382	Printed	06/20/2024	MIDLAND UNIVERSITY			ASM CAMP24	All State Music	740.00
Total:								\$ 740.00
390 Yearbook								
YPS			Yutan Public Schools					
029378	Cleared	06/11/2024	FIRST NATIONAL BANK			MAY24	May Visa Charges	150.00
Total:								\$ 150.00
840 Music- Instrumental								
YPS			Yutan Public Schools					
029386	Printed	06/20/2024	DIETZE MUSIC HOUSE, INC.			R15818- 0,R15818-1	Drum Sticks	157.50
Total:								\$ 157.50

Check Summary

Sorted by Activity ID, Site ID.
From 06/01/2024 to 06/30/2024.

Activity ID Site ID	Activity Name Site Name	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
905	Field Trip						
YPS	Yutan Public Schools						
029378	Cleared	06/11/2024	FIRST NATIONAL BANK		MAY24	May Visa Charges	944.20
Total:							\$ 944.20
Report Total :							13,546.67

Receipt History

Detail report. Sorted by Site, Receipt Number.
From 06/01/2024 to 06/30/2024.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Tax Amount		
Tax Name	Tax Activity								
YPS Yutan Public Schools									
001048	06/21/2024		001062		Parents	Training Center Fees			
930	Weight Room						40.00	0.00	40.00
									40.00
						Total For 001048:			
001049	06/21/2024		001063		Parents	BBB Fundraiser			
125	Basketball-Boys- Fundraising						180.00	0.00	180.00
									180.00
						Total For 001049:			
001050	06/21/2024		001064		SCC	SENCAP Reimbursement			
1020	Dual Credit/SENCAP						1,192.80	0.00	1,192.80
									1,192.80
						Total For 001050:			
001051	06/21/2024		001065		Parents	BBB FUNDRAISING			
125	Basketball-Boys- Fundraising						185.00	0.00	185.00
									185.00
						Total For 001051:			
001052	06/28/2024		001066		First State Bank	Checking Interest			
950	Checking Interest						517.81	0.00	517.81
									517.81
						Total For 001052:			
						Site Total			2,115.61
						Report Total			2,115.61

Asphalt Replacement
April 2024

Board of Education Approved Asphalt Work on 4-8-2024

Elementary: Option A with Omission

- Repair areas #1 through #21, and areas #23 and #24 49,292
- Crack fill and sealcoat entire front parking lot and playground 10,260
- **OMIT** any work to area #22 0
- Restripe front parking lot..... 2,300
- TOTAL 61,852

High School: Option C

- Repair areas #1 through #11 and areas #13 through #17..... 44,652
- Mill area #12, clean, tack, new overlay 59,931
- Crack fill and sealcoat entire lot, excluding area #12..... 17,140
- Restripe entire lot 3,100
- Total 124,823

Total for all work 186,675

5045 Student Fees

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

A. Definitions.

- 1.** "Students" means students, their parents, guardians or other legal representatives.
- 2.** "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
- 3.** "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

B. Listing of Fees Charged by this District.

1. Guidelines for Clothing Required for Specified Courses and Activities.

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

2. Safety Equipment and Attire.

The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

3. Personal or Consumable Items.

The district does not provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

4. Materials Required for Course Projects.

The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.

5. Technological Devices

The district will provide students with the technological devices necessary to complete all basic curricular projects. As with all school property, students may be charged for damage to such devices. The maximum dollar amount **charged for the repair or replacement of a damaged device of this insurance coverage facilitated by the district** will be ~~\$275.00~~ **\$315.00**.

Additionally, the district may allow **graduating** students to purchase technological devices by arranging for the students to purchase these devices through a single ~~, or series of,~~ payments.

6. Extracurricular Activities.

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

- Activity Pass: Covers admission to all extracurricular events
 - ~~\$20.00~~ \$25.00 per student
 - ~~\$62.00~~ \$75.00 per adult
 - ~~\$125.00~~ \$150.00 per family max
- Student Participation Fee: \$0.00
 - Required of all students who participate in athletics and/or other extracurricular activities
- Future Business Leaders of America: ~~\$10.00~~ \$20.00
- DECA: \$0.00
- National Honor Society: \$0.00
- Cheerleading, Drill Team, Flag Corps: \$0.00
 - Students must purchase uniforms and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the school district for these items will be: ~~\$350.00~~ \$650.00
- Football: \$0.00
 - Students must provide their own football shoes, undergarments, and mouthguards
- Golf: \$0.00
 - Students must provide their own golf shoes, undergarments, and clubs
- Softball and Baseball: \$0.00
 - Students must provide their own shoes, gloves, and undergarments

- Track, Volleyball, and Wrestling: \$0.00
 - Students must provide their own shoes and undergarment

7. Post-Secondary Education Costs.

Some students enroll in postsecondary courses while still enrolled in the district's high school. ~~As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district shall offer the course without charge for tuition, transportation, books, or other fees. Students who choose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution.~~ For a course in which students receive both high school and post-secondary education credit through Southeast Community College (SCC), there will be no tuition costs for SCC dual enrollment courses. The cost for books or other fees charged by SCC are the responsibility of the student. Students taking dual-enrolled courses through Peru State will be responsible for tuition books, and other fees.

8. Transportation Costs.

The district will charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

The maximum dollar amount of the transportation fee charged by this district shall be \$0.00.

9. Copies of Student Files or Records.

The district will charge a fee for making copies of a student's files or records for the parents or guardians of such student. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. Parents of students have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records.

The district will charge a fee of \$0.00 per page for reproduction of student records.

10. Participation in Before-and-After-School or Pre-Kindergarten Services.

The district will charge reasonable fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute.

The maximum dollar amount charged by the district for these services shall be ~~\$85.00~~ **\$120.00**.

11. Participation in Summer School or Night School.

The district will charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses.

The maximum dollar amount charged by the district for summer and night school shall be \$100.00.

12. Charges for Food Consumed by Students.

The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

The maximum dollar amount charged by the district for the breakfast and lunch programs is as follows:

- Breakfast Program – Grades K-6
 - Regular Price ~~\$1.80~~ **\$1.90**
 - Reduced Price \$0.30
- Breakfast Program – Grades 7-12
 - Regular Price ~~\$2.00~~ **\$2.10**
 - Reduced Price \$0.30
- Lunch Program – Grades K-6
 - Regular Price ~~\$2.95~~ **\$3.05**
 - Reduced Price \$0.40
- Lunch Program – Grades 7-12

- Regular Price ~~\$3.15~~ \$3.25
- Reduced Price \$0.40

13. Charges for Musical Extracurricular Activities.

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. The following list details the maximum dollar amount of all musical extracurricular activities fees and the equipment or attire required for participation in musical extracurricular activities:

- ~~Band: \$0.00~~
 - ~~Students must provide their own instruments and marching band shoes, which must be white, rubber soled sneakers.~~
 - ~~Shirt: \$10.00~~
 - ~~Uniform Fee: \$10.00~~
 - ~~Instrument Rental: Students will be required to furnish musical instruments for participation in music courses. The District is not required to provide for the use of a particular type of musical instrument for any student. If a student does not own or have access to a personal instrument, the student may rent a school-owned instrument at the following rates:~~
 - ~~One student using a school instrument: \$100 per year.~~
 - ~~Two students using a school instrument: \$150 per year.~~
 - ~~Three students using a school instrument: \$200 per year.~~
 - ~~Reed Fee: Students in grades 6-12 who play the clarinet or saxophone will be assessed a \$25.00 yearly fee for reeds.~~
- ~~Show Choir: \$0.00~~
 - ~~Students must purchase outfits and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the district for these materials will be \$100.00.~~
- ~~Choir:~~
 - ~~Junior High Choir: Shirt - \$10.00~~
 - ~~High School Choir: Robe Fee - \$5.00~~

14. Contributions for Junior and Senior Class Extracurricular Activities.

Students are eligible to participate in a number of unique extracurricular activities during their last two years in high school, including prom, various senior recognitions, and graduation. In order to fund these extracurricular activities, the school district will ask each student to make a contribution to their class's fund. This contribution is completely voluntary. Students who

chose not to contribute to the class fund are still eligible to participate in the extra activities. The suggested donation to the class fund will be \$0.00.

C. Waiver Policy.

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

D. Distribution of Policy.

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

E. Voluntary Contributions to Defray Costs.

The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

F. Fund-Raising Activities

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

G. Student Fee Fund.

The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue, and that will serve as a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Adopted on: 12-14-2020

Revised on: 7-15-2024

Reviewed on:

5054 Student Bullying

Definition of Bullying. Nebraska statute defines bullying as “an ongoing pattern of physical, verbal or electronic abuse.” The Centers for Disease Control and Prevention defines bullying as “any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.” The school district’s administrators will consider these definitions when determining whether any specific situation constitutes bullying. These definitions include both in-person and cyberbullying behaviors.

Bullying Prohibited. Students are prohibited from engaging in any form of bullying behavior.

Reporting Bullying. Students who experience or observe bullying behavior must immediately report what happened to a teacher or administrator. Students may always confer with their parents or guardians about bullying they experience or witness, but the students must also ultimately report the situation to a teacher or administrator.

Bullying Investigations. School district staff will investigate allegations of bullying using the same practices and procedures that the district observes for student disciplinary matters. In no circumstance will school district staff be deliberately indifferent to allegations of bullying.

Disciplinary Consequences. The disciplinary consequences for bullying behavior will depend on the frequency, duration, severity and effect of the behavior.

A student who engages in bullying behavior on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events may be subject to disciplinary consequences including but not limited to long-term suspension, expulsion, or mandatory reassignment.

Without limiting the foregoing, a student who engages in bullying behavior that materially and substantially interferes with or disrupts the educational environment, the district’s day-to-day operations, or the education process, regardless of where the student is at the time of

engaging in the bullying behavior, may be subject to discipline to the extent permitted by law.

Bullying Based on Protected Class Status. Bullying based on protected class status is unique and may require additional investigation. The appropriate district staff member or coordinator will promptly investigate bullying complaints that violate the district's antidiscrimination policies.

Support for Students Who Have Experienced Bullying. Regardless of where the bullying occurred, the district will consider whether victims of bullying are suffering an adverse educational impact and, if appropriate, will refer those students to the district's student assistance team.

Bullying Prevention and Education. Students and parents are encouraged to inform teachers or administrators in writing about bullying behavior or suspected bullying behavior. School employees are required to inform the administrator of all such reports. The appropriate administrator shall promptly investigate all such reports. Each building shall engage in activities which educate students about bullying, bullying prevention and digital citizenship.

Policy Review. The school district shall review this policy annually.

Adopted on: 12-14-2020

Revised on: 4-10-2023

Reviewed on: 7-15-2024

5018

Parent and Guardian Involvement In Education Practices

The school district recognizes the importance of parental and guardian involvement in the education of their children. The school district will take the following steps to ensure that the rights of parents and guardians to participate in the education of their children are preserved.

1. Parents/Guardians will be provided access, as described in district procedures, to district-approved textbooks and other curricular materials and tests used in the district upon request.
 - a. A parental request to review specific approved textbooks and other district- or building-approved curricular materials (written, visual, and audio) should be made to the principal of the building where the textbooks and curriculum materials are used.
 - b. Parents may check out textbooks and may review curricular materials such as video and audio recordings within a time frame determined by the building principal to prevent disruption of the instructional process.
 - c. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.
2. Parents/Guardians will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
 - a. Parents/guardians are invited to make appointments with the building principal to visit classes, assemblies and other instructional activities. The principal shall give permission after determining that parental/guardian observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.

- b. Parents/guardians may contact the building principal to request permission to attend counseling sessions in which their child is involved.
- 3. Parents/guardians will be permitted, within district procedures, to ask that their children be excused from school experiences that parents find objectionable.
 - a. Building principals may excuse a student from any single school experience at the parent's written request.
 - b. When appropriate, alternative experiences will be provided for the student by the school.
- 4. Parents/guardians will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.
- 5. Parents/guardians will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.
- 6. Parents/guardians will be informed of the circumstances under which they may opt-out of state and federal assessments.
 - a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents/guardians of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.

- b. State Assessments

State and federal law simultaneously require students to take state assessments, with few exceptions, but also permit parents or guardians to request to opt their students out of these assessments. Approval of opt out requests is contrary to the mandatory testing laws, so the District cannot "approve" the request. Parents who do not present their child for testing will result in the child receiving the lowest score possible on the assessment.

c. National Assessment of Educational Progress

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents/guardians of eligible students with reasonable notice prior to the exam being administered. Parents/guardians wishing to opt their students out of the NAEP assessment must notify the district in writing at least three days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.

7. Parents/guardians will be notified of their right to remove their children from surveys prior to district participation in surveys.
 - a. The principal must approve all surveys intended to gather information from students before they are administered to students.
 - b. Students' participation in surveys is voluntary. Parents/guardians may restrict their child from participating in any survey.

Adopted on: 12-14-2020

Revised on:

Reviewed on: 7-15-2024

5057

District Title I Parent and Family Engagement Policy

The school district will jointly develop with parents a School-Parent-Student Compact that outlines how the parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

The written District Parent and Family Engagement Policy will be jointly developed and distributed to parents and family members of participating children and the local community in an understandable format and to the extent practicable, in a language the parents can understand. An annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy will be used to design evidence-based strategies for more effective parental involvement, to revise the Parent and Family Engagement Policy and to remove barriers to participation.

The school district recognizes the unique needs of students who are being served in its Title I program, and the importance of parent and family engagement in the Title I program. Parent and family engagement in the Title I Program shall include, but is not limited to:

1. An annual meeting to which all parents of participating children will be invited to inform parents of their school's participation under this part, to explain the requirements of this part, and the right of the parents to be involved. Invitations may take the form of notes sent with students or announcements in the school newsletter. Additional meetings may be scheduled, based upon need and interest for such meetings.
2. An explanation of the details for the child's and parents' participation, including but not limited to: curriculum objectives, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards, type and extent of participation, parental input in educational decisions, coordination and integration with other Federal, State, and district programs, and evaluations of progress.
3. Opportunities for participation in parent involvement activities such as training to help parents work with their children to

improve achievement. A goal of parent activities is to provide parents with opportunities to participate in decisions relating to the education of their students, where appropriate.

4. The district will, to the extent practicable, provide parents of limited English proficiency, parents with disabilities, parents with limited literacy, are economically disadvantaged, are of a racial or minority background or parents of migratory children with opportunities for involvement in the Title I Program. Communication to parents about student progress and the district's other Title I Program communications will be provided in the language used in the home to the extent practicable. Responses to parent concerns will be provided in a timely manner.
5. Opportunities for parent-teacher conferences, in addition to those regularly scheduled by the school district, if requested by the parents or as deemed necessary by school district staff.
6. The district will coordinate and integrate parental involvement programs and activities with other programs in the community. These may include cooperation with other community programs such as Head Start and preschools and other community services such as the public library.
7. Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.

This policy shall be reviewed annually at the annual meeting where concerned parties can have a conversation about possible changes to the Parent and Family Engagement Policy.

Adopted on: 12-14-2020

Revised on:

Reviewed on: 7-15-2024

2024-2025 Activity Handbook Changes

Page Number(s)	Change
6	Updating the language to reflect the online registration process we currently use
9	Updating the academic eligibility language to match what is in the student handbook
25	Updating eligibility language to match the updated NSAA policy
29	Updated Title IX policy at the end of the handbook

Yutan Public Schools
Jr. / Sr. High School



Activities Handbook
2024-2025

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YUTAN HIGH SCHOOL GENERAL INFORMATION

Address: 1200 2nd St
Yutan, NE 68073

Phone: 402.625.2241

Nickname: Chieftains

School Colors: Red & White

Superintendent: Rex Pfeil

Principal: Stefanie Novotny

Assistant Principal/Activities Director: Josh Lynch

Athletic Trainer: Todd Tasich, Savannah Reed

Conference Affiliation: Capitol Conference

*Logan View Raiders,
Arlington Eagles, Louisville Lions,
Conestoga Cougars, Raymond Central Mustangs,
Douglas County West Falcons, Syracuse Rockets,
Fort Calhoun Pioneers, Yutan Chieftains*

NSAA Athletic/Activities: Baseball, Basketball (boys & girls), Cross Country Football, Boys Golf, Track (boys & girls), Softball Volleyball, Wrestling (boys & girls)

NSAA School Activities: Band, Choir, Journalism, Play Production (One-Act) & Speech

Yutan Clubs & Activities: Art Club, FBLA, National Honor Society, Student Council, Striv, Quiz Bowl

WEBSITE / MEDIA OUTLETS

Some of our sports require scores to be posted immediately after contests for wildcard standings. Each coach is responsible for making sure your scores are posted and all NSAA material is submitted.

NSAA Website: nsaahome.org

Yutan Public Schools Website: yutanpublicschools.com

Media Outlets:

- Maxpreps
- Omaha World Herald
- Lincoln Journal Star
- Wahoo Newspaper

NONDISCRIMINATION IN EDUCATION PROGRAMS AND ACTIVITIES

The school district does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Name: Mr. Rex Pfeil
Title: Superintendent
Address: 1200 2nd St. Yutan, NE 68073
Telephone: 402-625-2241
E-mail: rpfeil@yutanhs.com

For further information on notice of nondiscrimination,
visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm>

for the address and phone number of the office that serves your area or call 1-800-421-3481.

For additional prohibited discrimination and related information, please review school district Policy 3053 – Nondiscrimination

INTRODUCTION

Student participation in extracurricular activities has been linked to improved attendance, higher academic achievement, and greater student self-confidence and self-esteem. Yutan Public Schools provides students with the opportunity to participate in a comprehensive activities program that includes athletics, fine arts, and select clubs or organizations associated with academic areas.

Although the school district believes strongly in the value of student activities, participation in the activities program is a privilege, not a right. Students must obey the rules set out in this handbook and any additional rules created by their coach or activity sponsor. This handbook is advisory and does not create a “contract” with parents, students, or staff.

The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students. The administration is responsible for interpreting the rules contained in the handbook. If a situation or circumstance arises that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

Please read this handbook carefully. Students and their parents are responsible for complying with all of the rules and procedures detailed in this booklet.

Parents must sign the acknowledgement and permission to participate form at the end of this handbook before their student will be permitted to participate in the activity programs of the district.

The provisions in this handbook are subject to change at the sole discretion of the Board of Education. From time to time, you may receive updated information concerning changes in the handbook. These updates should be kept within the handbook so that it is up to date. If you have any questions regarding this handbook, please contact the Superintendent for assistance.

PHILOSOPHY OF YUTAN PUBLIC SCHOOL ACTIVITIES

Each student and staff member participating in the various activities at Yutan Public Schools is in the public eye throughout the year. He/she becomes a representative of our school and community.

Participation in extracurricular activities at Yutan Public Schools requires that students and sponsors showcase a high standard of conduct, appearance, dress, training, and eligibility.

Students who participate in activities tend to develop skills that allow them to obtain their goals more readily than those students who do not. Social, academic, as well as physical skills, which are sometimes difficult to reinforce in the classroom, can be developed through participation in activities.

All students at Yutan Public Schools are encouraged to participate in some type of extracurricular activity.

PURPOSE AND OBJECTIVES

Purpose:

Interscholastic athletics shall be an integral part of the total educational program that has as its purpose to provide educational experiences not otherwise provided in the curriculum, which will develop learning outcomes in the areas of knowledge, skills and emotional patterns and will contribute to the development of better citizens. Emphasis shall be upon teaching “through” athletics, in addition to teaching the skill of athletics. All students are encouraged and welcome to try out for and participate in any of the extra-curricular activities available, as they are integral parts of the school life.

Yutan High School takes great pride in its school sponsored activities. All coaches and sponsors are expected to adhere to strict policies regarding their conduct. First, they are asked to be positive role models to their team and their school. They should also foster a healthy self-esteem of themselves and encourage SCHOOL PRIDE. Coaches and students participating in activities will treat all team members, parents, co-workers, officials and spectators with respect and dignity.

Objectives:

1. To focus on fundamentals and the development of player skills.
2. To provide natural outlets for students desiring to participate on teams/activities in competition with other schools.
3. To assist in the development of strength, endurance, and vitality.
4. To teach good sportsmanship.
5. To develop ideals of accountability, self-sacrifice, and discipline.
6. To further develop the health of each individual so he/she will be a contributing member of his/her society.
7. To create an atmosphere of unity; to foster a school spirit growing out of the school's activities; a spirit which will make the educational process more effective.
8. To provide an opportunity to be a member of a team, and development of understanding the role of each player and how these experiences carry over outside of the high school experience.
9. To enjoy athletics/activities – practice/participation should be hard work, but also fun. Not all students will share equal playing time at any level.

COMPLAINTS & CHAIN OF COMMAND

To reduce conflicts in the school's activities program, students and/or their parents should use the district's formal complaint procedure to manage conflicts about the program. The complaint procedure is printed in the school's student handbook and may be found on the district's web site:

www.yutanpublicschools.com.

When dealing with players and parents or other issues, the following chain of command will be followed.

- Level 1 = Player to Assistant Coach (This would be if a JV player has an issue)
- Level 2 = Player to Head Coach
- Level 3 = Player and Parents to Coach
- Level 4 = Activities Director
- Level 5 = Building Principal
- Level 6 = Superintendent
- Level 7 = Board of Education

GUIDELINES, REGULATIONS, REQUIREMENTS

All athletes must meet the following requirements **before** the first day of practice or conditioning:

- **The following forms need to be submitted to the **students online registration account**:**
 - o **Return an updated and signed physical**
 - o **A copy of your insurance card**
 - o **The Activity Handbook receipt**
 - o **The Student Handbook receipt**
 - o **Consent to Drug Testing form**
 - o **NSAA Consent form**
- Coaches must follow NSAA guidelines for athletic participation in grades 9-12:
 - o Football: 8 quarters, no more than 2 contests per week.

Girl/Boy Basketball: 7 quarters per day.

Volleyball: 6 matches/week unless in a tournament.

- Each coach is expected to read the NSAA manual before his/her season begins to make sure there are no changes to laws, rules, guidelines, etc.
- 9th grade/C team contests shall give starting and playing priority to 9th graders first. JV players should only be brought down when low numbers warrant and should be used sparingly. Deviation from this rule may result in decreased 9th grade games.
- All coaches/sponsors will be present when their teams are in competition with another school, unless their absence is approved by the AD or Principal.
- Holiday practice schedules must be cleared with the AD.
- Yutan has a no-cut policy in all sports/activities. No-cut DOES NOT guarantee a uniform or position on the team based upon grade.
- Coaches/sponsors wishing to attend a state contest that their team does not qualify for must obtain permission for being absent from the school Principal.
- Any disagreement between coaches/sponsors or other people in which the Activity Department is involved shall be brought directly to the AD first.

PRACTICE TIMES AND PROCEDURES

The individual coach and activities director will determine practice times. All athletes are expected to be on the field or court at the time designated by the coach. If an athlete cannot be at practice, he/she must contact the coach before practice begins.

- Participants may be excused for absences (WITH DOCUMENTATION) resulting from:
 - a participant's illness
 - a death in the family
 - a doctor's appointment
 - a court appearance
 - a church activity
 - or other absences that are arranged in advance.
- The coach, sponsor, or director of an activity may require a participant who has an excused absence to complete an alternate assignment for missing a practice, meeting, event, performance, or contest.
- A participant who is unable to attend a scheduled practice, meeting, or game must contact the coach or sponsor in advance. Students who are absent from school due to illness are not required to provide the coach or sponsor with additional notification of the student's absence from practice.
- Students who arrive after 8:20am or are absent from school for any other part of the day will not be permitted to practice or participate in an athletic contest or activity performance unless the student has the building principal's prior permission to participate despite the absence.
- If a participant misses a scheduled contest or performance, the coach or sponsor may impose discipline up to and including suspension of the participant from the activity for the remainder of the season or length of the activity.
- There shall not be more than **3 Hours of TOTAL CONTACT TIME** in a given day. This includes weights, film, and practice.

SUNDAY AND WEDNESDAY NIGHT ACTIVITIES

In order to provide students sufficient time away from school for family-related activities, the school will endeavor not to schedule activities on Wednesday evenings or on Sundays. Practices will be organized so that all participants are showered, dressed, and/or leave the facilities by 6:30 p.m. on Wednesday nights. An exception to this guideline would be when a team, group of students, or an individual may be required to participate in an activity sponsored by the conference, district, or state on a Wednesday night.

The school does not allow Sunday practice sessions, except when a varsity team, group of students, or individual is scheduled to compete or perform on a Monday. Practices scheduled for a Sunday must have the prior written approval of the Superintendent and may be held between the hours of 1:00pm-6:00pm.

EQUIPMENT

Each participant in the athletic portion of the activities program will be issued a locker to store his/her personal belongings and school equipment that has been checked out. Students should secure their athletic lockers with combination locks.

School-owned clothing or equipment that is checked out to individual students remains the property of the school. The clothing or equipment is not to be used or worn by the student except for the intended use. Each piece of equipment or clothing is to be returned to the instructor or coach when the season or the use for such clothing or equipment is over. Each participant is responsible for all equipment checked out to him/her. Students will be assessed the replacement cost for school equipment that has been checked out to him/her and is lost or stolen.

ATHLETIC ELIGIBILITY FOR COLLEGE

For students who aspire to compete in athletics at the collegiate level, it is recommended that they register with the NCAA Clearinghouse during their junior year. All Division I and II athletes must be registered with the Clearinghouse in order to be eligible to compete. To register, athletes should see the Counselor or AD.

For any athlete desiring to compete at the State College Level, whether NAIA, NJCAA, etc. it is recommended that they register with the NAIA Clearinghouse and visit with the guidance Counselor to assure that they meet proper requirements as outlined in NCAA bylaws 12.3 (Prop 48), and 14.3 (ACT/SAT scores and GPA requirements).

ACADEMIC ELIGIBILITY

Each Friday, teachers will submit to the high school office by 4:00pm a report of students who are down or failing. Each Monday, staff will be provided with a list generated from these reports. The following components will determine a student's eligibility.

Each Monday, staff will have grades updated prior to school starting. Staff will be provided with a list generated from a report in PowerSchool showing students who are not passing. The following components will determine a student's eligibility:

- A student failing any one course two consecutive weeks will be ineligible for extra-curricular activities at Yutan High School. (ex. A student failing Algebra for two consecutive weeks will be ineligible. A student failing Algebra week one and failing English week two will be considered eligible for participation in activities.) Ineligibility runs Monday - Sunday.
- Any student whose name appears on this down list with failing grades or with past-due work not completed in two or more classes for two consecutive weeks will be ineligible for

participation/attendance in activities and athletics, or until the grade is passing or the teachers concerned are convinced that the student is working to the best of his/her ability. (ex. A student fails (grade average below 70% or has past-due work) two classes during the week of September 2-6, that student will be placed on probation for the week of September 9-13. If the same student is still failing any 2 classes at the end of the second week (Sept. 9-13), he/she will be academically ineligible for that week and will continue to be ineligible until no more than one class is failing or work is completed.) Ineligibility runs Monday - Sunday.

During the time of ineligibility, the student will still be required to practice for contests, competitions, concerts, etc. Students will be considered ineligible for **non-academic activities and may not miss school due to an activity** ~~attend any and all home activities~~. Such activities *include but may not be limited to*: School Dances (Homecoming & PROM), Athletic events, FBLA, SkillsUSA, Play productions or musicals, Quiz Bowl, and Actions Day.

Students participating in music classes will be expected to be present at concerts regardless of their eligibility status as this is a curricular activity and the student receives a grade for their performance. Eligibility will be cumulative in nature. Student eligibility will begin the first week of each semester and continue throughout the final week of each semester.

CODE OF CONDUCT

Any conduct harmful to the image of the Yutan Activities Program activity merits discipline from the coach/sponsor and activities director. Examples of poor conduct include skipping practice, poor citizenship, poor sportsmanship, illegal acts, violent behavior and other such conduct.

Discipline for poor conduct will be determined by the coach/sponsor/AD and approved by the building principal. Parents/guardians will be notified of the incident and pending disciplinary action. Some conduct may be serious enough to merit forfeiture of varsity letter and award nomination eligibility as well as dismissal from the team.

All students associated with Yutan Public Schools and participating in extracurricular or school sponsored activities (including all NSAA activities) are required to avoid conduct that is detrimental to the integrity of, and public confidence in, the school. Rules promoting lawful, ethical, and responsible conduct serve the interests of all people associated with the school. Illegal and irresponsible conduct puts people at risk, tarnishes the reputation of the offender and everyone else associated with the school, and undermines the public support and respect of the school district.

Standard of Conduct. Participation in school-sponsored or extracurricular activities is a privilege and not a right. Participants must follow board policy, this code, and all the training rules and rules of conduct of the coaches and/or activity sponsors. Students participating in school-sponsored or extracurricular activities are held to a high standard. Students are expected to conduct themselves in a way that is lawful, responsible, promotes the values upon which the school is based, and that brings credit to themselves and the school. Students who fail to live up to the required standard of conduct are guilty of detrimental conduct and subject to discipline under all school policies, the general student code of conduct, and these Activity Participation Rules.

Coach and Sponsor Rules. Coaches and/or activity sponsors shall establish training rules or rules of conduct for participation in or attendance at the activity or event. General training rules or rules of conduct shall be established prior to the activity or event. This Code shall control in the event that there is a conflict with coach or sponsor rules.

Prohibited Conduct. Students in school-sponsored and/or extracurricular activities may not engage in the following conduct:

1. Receipt of a criminal citation by law enforcement for any reason.
2. Conviction of a crime in adult court or the adjudication of a criminal charge in juvenile court.
3. Any behavior that is illegal under the laws of Nebraska or the United States of America regardless of whether it results in a criminal charge or conviction.
4. Any conduct that substantially interferes with the educational process or disrupts the activity or event.
5. Possession, consumption, use, distribution, or being under the influence of alcohol, illicit drugs, tobacco, controlled substances, or any lookalike or imitations thereof; or being in the presence of alcohol, illicit drugs, controlled substances, or any lookalike or imitations thereof that are being possessed, consumed, used, or distributed by any person under twenty-one (21) years of age without parental supervision. "Lookalike or imitations" means substances such as K2 and products like electronic nicotine delivery systems, vapor pens, etc. (Note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the use or abuse of any substance for the purpose of inducing a condition of intoxication, stupefaction, depression, giddiness, paralysis, inebriation, excitement, or irrational behavior, or in any manner changing, distorting, or disturbing the auditory, visual, mental, or nervous processes).
6. Engaging in initiations, defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent.
7. Engaging in hazing as defined by state law and this policy. Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Under state criminal law, hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person. For purposes of school rules, hazing also includes any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate; personal servitude; restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; binge drinking and drinking games; sexual simulation and sexual assault.
8. Bullying which shall include cyber-bullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post, or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send email to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks, or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums; posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages, or emails to the victims; and posting or sending rumors or gossip to instigate

others to dislike and gang up on the target.

9. Using any Internet or social networking websites to make statements, post pictures, or take any other actions that are indecent, vulgar, lewd, slanderous, abusive, threatening, harassing, or terrorizing.

10. Violating any school policy, handbook provision, or a coach's or activity sponsor's training rules or rules of conduct.

11. Dressing or grooming in a manner which is (A) dangerous to the student's health and safety or a danger to the health and safety of others, (B) lewd, indecent, vulgar, or plainly offensive, (C) materially and substantially disruptive to the work and discipline of the school or an extracurricular activity, (D) interpreted to advocate the use of illegal drugs or other substances by a reasonable observer.

12. Failing to report for an activity at the beginning of a season unless excused by the coach or activity sponsor.

13. Failing to attend scheduled practices and meetings unless excused by the coach or activity sponsor.

Such conduct is prohibited during the school year, regardless of whether it occurs on-campus or off-campus. School year means the period commencing on the first day of fall sports practice through the last day of spring sports practice, events, or attendance at school for a given school year.

Discipline. Students who violate any provision of these Activity Participation Rules may be subject to discipline up to and including expulsion from extracurricular activities and school sponsored events. (including but not limited to graduation ceremonies and related activities). These disciplinary consequences and this Activity Code of Conduct are in addition to and do not prejudice, diminish, impede, or reduce any discipline that is authorized by the Nebraska Student Discipline Act, NEB. REV. STAT. §§ 79-254 to 79-294, Board Policy, or the Student Handbook. Disciplinary action may include a probationary period and conditions that must be satisfied prior to or following reinstatement. Administrators and coaches will take the following into consideration when making disciplinary decisions:

1. Any prior or additional misconduct;
2. The nature and seriousness of the offense;
3. The motivation for the offense;
4. The amount of violence involved;
5. The student's demeanor and attitude regarding the violation;
6. The actual, threatened, or potential risk to the student and others due to the student's behavior;
7. Whether the student has compensated or will compensate the victim in the event of property damage or personal injury;
8. Whether the circumstances of the violation are likely to recur;
9. The student's willingness to participate in evaluations, counseling, or other programs;
10. Any mitigating factors;
11. Any other relevant factors.

If suspended, the student must continue to participate in practices and conditioning during the suspension if required by the coach or activity sponsor. The failure to comply with the practice and conditioning requirement will make the student ineligible for reinstatement to the activity.

Evaluation, Counseling, and Treatment. Apart from any other disciplinary procedures, students who violate any provision of these rules may be required to undergo a formal clinical evaluation at the Administration's / coach's / sponsor's discretion. Based upon the results of that evaluation, the student

may be encouraged or required to participate in an education program, counseling, or other treatment deemed appropriate by the evaluating professional.

Reporting of Incident. Students shall report any violation of these rules to the coach, principal, or Superintendent no later than 30 minutes after the beginning of the next school day after the violation has occurred. Failure to report an incident will constitute a violation of these rules and will be taken into consideration in making disciplinary determinations under this policy.

Discipline Procedures. Prior to any disciplinary action under this activities code, the following procedures shall be followed:

As used in this “Discipline Procedures” section, “Investigator” means the coach or activity sponsor of the team or activity in which the student is participating, or any teacher, school official, or school representative whom the Principal or the Superintendent has authorized to perform the duties and responsibilities of “Investigator” as described below.

1. The Investigator shall make an investigation of alleged violation and provide an opportunity for the student to present his or her version of the facts surrounding the alleged violation.
2. The Investigator shall consider all information obtained as a result of the investigation, including information obtained from the student, and shall render a decision regarding disciplinary action. Within a reasonable period of time of the Investigator’s decision, the student and his/her parent or guardian shall be given written notice of the disciplinary action taken by the Investigator.

Review of Investigator’s Decision. A student or the student's parents may, within five (5) school days of the notice of disciplinary action from the Investigator, notify the Superintendent in writing of their request for a review of the coach or activity sponsor's determination. The Superintendent or his or her designee shall review the situation and render a decision within three (3) school days from the date of the request for review. The superintendent's decision shall be in writing and shall be final.

Misrepresentations. Any misrepresentation of fact by a student regarding any alleged violation of these rules shall be considered a separate violation of these rules, and the student shall be subject to additional disciplinary action.

Questions. Any parent or student who has questions about board policy, this code, training rules, or rules of conduct of coaches or activity sponsors, or their interpretation or application shall consult with the activities director and/or the superintendent.

Assistance. Students are encouraged to consult with their coach, an administrator, a counselor, or a teacher to obtain access to educational, counseling, and other programs and resources that may be available to help avoid misconduct that may result in discipline under this policy.

ALCOHOL / DRUGS / TOBACCO

1. Suspension from team performances for three games or meets in football, track and cross country; and six games/competitions in volleyball, softball, basketball, wrestling and baseball; and a minimum of three activity events, class based/graded activities will be evaluated on a case by case basis by the sponsor and AD and approved by the building principal.
2. Forfeiture of eligibility for nomination for post season awards.
3. Students will apologize to coaches, sponsors and the team or group. The student will practice. • **First offense self-report reduction:** First offense suspensions may be reduced up to one-quarter if the student comes forward **first** and reports the wrongdoing.
 - **First offense self-help program or community/school hours reduction:** First offense suspensions may be reduced up to one-quarter if the student completes a self-help program that is approved by the building principal **OR** completes up to 40 hours of community/school service.
 - **First offense self-report AND self-help program or community/school hours reduction:** If a student completes both the first offense self-report AND self-help or community/school hours, then the student suspensions may be reduced up to one-half.

Second Offense: A second offense is a second violation of the extra-curricular guidelines throughout a student's high school tenure . Forfeiture of varsity letters for that season. 1. Suspended from all extra-curricular activities for a period of one calendar year from the date of the second positive test.

OR

1. Forfeiture of varsity letters for that season.
2. Suspension from all extra-curricular activities for a period of one-half of a calendar year, if the student completes:
 - a. up to 40 hours of community/school service.
 - b. a community-based self-help program that is approved by the building principal. All self-help program hours completed by the student will be subtracted from the number of community/school service hours assigned.

Third Offense: Any third offense, throughout a student's high school tenure, will result in a suspension from all extra-curricular activities for the rest of their high school tenure.

Community-Based Self-help Program: A community-based self-help program is an approved program that the student must agree to participate in and complete. These self-help programs must be approved by the building principal. The self-help program must be administered by a certified instructor and relate to the behavior that occurred during the violation. For example, alcohol and drug use assessment and evaluation / classes, anger management, etc. Proof of successful completion of the program must be submitted to the building principal. All costs associated with the program are the responsibility of the student/parent or guardian.

Due Process:

1. Students shall be given advance notice of the rules and standards.
2. Alleged infraction occurs.
3. Investigation of the incident.
4. Coach/Sponsor, Activities Director and/or Principal will conference with the student.

5. Student will be notified of the charges.
6. Student will have an opportunity to tell his or her version.
7. Coach/Sponsor and Activities Director will recommend a decision to the Principal. 8. Letter sent/contact made to parent/ guardian stating student's conduct and reasons for discipline set. 9. Student serves discipline set.
10. If the student and/or the student's parent/guardian are not satisfied with the discipline set, a hearing may be requested with the principal. The written request must be delivered to the principal within five days of receiving notice of the disciplinary action taken.
11. The Hearing will be held within five days of the request.
12. The decision will be based on the evidence presented at the hearing.

A statement of the findings and decision rendered will be sent to the student and his/her parent/guardian.

A record of the hearing will be kept at the school.

DRUG TESTING STUDENTS PARTICIPATING IN EXTRACURRICULAR ACTIVITIES

Need for Random Testing.

The Board of Education is responsible for maintaining discipline, health, and safety. The Board recognizes that student substance abuse presents a continuing challenge and a danger to the student population as a whole.

The Board is committed to maintaining school-sponsored activity programs in a safe, healthy and secure environment. The Board is further committed to being proactive in ensuring that students who participate in extracurricular activities represent the District in a positive manner.

Eligibility for Random Testing.

Students who participate in school-sponsored competitive extracurricular activities at the high school (*Grades 9-12*) level are eligible for random testing. School-sponsored competitive extracurricular activities are activities which are sponsored or approved by the Board but are not offered for credit towards graduation, and which involve competition, comparison, or judging of the individuals or groups with other individuals or groups as part of selection or participation.

School-sponsored competitive extracurricular activities include, but are not limited to, athletic programs, cheerleading, band, Student Council, National Honor Society, academic teams, One-Act, Choir, Quiz Bowl, and Speech Team.

To participate in a school-sponsored competitive extracurricular activity, students must submit a completed Consent to Test Form on or before the first practice or on or before the first event or meeting, whichever is applicable. The form must be signed by the student and the student's parent or guardian. Failure to submit a completed Consent to Test Form will result in ineligibility for participation in school-sponsored competitive extracurricular activities until the form is submitted. Students remain eligible for testing from the date the Consent to Test Form is turned in until a Drop Form is completed, or until the student graduates or is otherwise no longer enrolled in the District.

A student for whom a Drop Form has been submitted shall be ineligible for participation in school-sponsored competitive extracurricular activities for twelve months from the date the Drop Form is submitted. Students have a fifteen (15) day grace period for reconsideration of a Drop Form. Students who are not participants in a school-sponsored competitive extracurricular activity may

volunteer for participation in the testing program by submitting a completed Consent to Test Form.

Testing Procedure.

1. **Random Testing:** A confidential testing schedule will be created by the Superintendent or designee to ensure that the testing of eligible students is conducted in a manner that is random. To maintain confidentiality and to maintain the integrity of the randomness of this program, the students eligible for testing will be identified by a unique personal identifier that does not make the student known to persons other than the school officials who are directly involved in the testing program. No less than twenty percent (20%) of the pool of eligible students will be tested each school year. The Superintendent shall have the authority to determine the percentage to test, subject to the minimum 20% level, dependent on the nature and extent of the prevailing problem with drug usage in the school community from time to time. Testing will take place throughout the school year. *The Drug Program Coordinator shall determine which illegal drugs shall be screened, but in no event shall that determination be made after the selection of students for testing.*
2. **Suspicion-Based drug testing:** Suspicion-based drug testing, unlike random drug testing, may only be used when there is reasonable suspicion that the student is under the influence of or has recently consumed alcohol or any drug prohibited by District policy. Students testing positive will be disciplined in accordance with the District's discipline policy and may also be excluded from extracurricular activities as determined by the District. *A student who refuses to submit to testing may still be disciplined under the District's discipline code for being under the influence of alcohol or drugs or insubordination.*
3. **Collection:** The testing collection process will be conducted in a manner that protects student privacy, will also guard against tampered specimens and ensure an accurate chain of custody of the specimen. The Board reserves the right to utilize breath, saliva, urinalysis, *hair or any other current testing procedures generally accepted.* To the extent the testing involves the collection of urine, an adult monitor is to wait outside a closed restroom stall and listen for the normal sounds of urination. The specific testing procedures and mechanisms are to be created by the Superintendent or designee. It is intended that the procedures be modeled on those applicable to the testing of CDL employees, which include the testing of specimens for alcohol and unlawful substances. The tests are to be designed to detect only the use of illegal drugs, including but not limited to amphetamines, marijuana, cocaine, steroids, opiates, and barbiturates, not medical conditions or the presence of authorized prescription medications. *For the purposes of this policy, drugs shall include the illegal use of alcohol and nicotine. Samples will be collected as directed by the Drug Program Administrator on the same day the student is selected for testing, if the student is absent an alternate will be selected, in sequential order from an alternate list provided by the Drug Program Administrator.*
4. **Confidentiality:** All activities related to the testing policy will be carried out in accordance with the requirements of the Family Educational Rights and Privacy Act (FERPA), the Protection of Pupil Rights Amendment (PPRA), and any other applicable confidentiality laws. Test results will be shared only with staff who have a legitimate educational interest in having access to the information, on a "need to know" basis. Test results will not be turned over to any law enforcement authority in the absence of a court order, subpoena, or other legal process requiring such. Test results will be kept in confidential files separate from the students' other records. The test results will be destroyed when no longer needed for individual student situations or for the overall testing program.
5. **Consequences for Positive Tests.**

Any of the following shall be considered to be a positive test result:

- A confirmed positive alcohol or drug test;
- Refusal to participate in testing when selected, including the submission of a Drop Form upon being requested to be tested;
- Tampering with the specimen collection process.
- Inability To Provide A Specimen When Selected Unless Documentation From A Physician Is Provided Establishing The Existence Of A Physical Condition Which Caused The Inability To Provide A Sample.

The following shall result from a positive test result:

- The student's parents or guardians will be contacted and a meeting will be held to discuss the positive test result, with the object of collaborating on a plan to assist the student in avoiding future substance abuse.
- The student's privilege of participating in extracurricular activities will be restricted in the same manner and to the same extent as though the student had committed a violation of the drug and alcohol provisions of the Extracurricular Activity Code of Conduct set forth in the Student-Parent Handbook. Provided, however, that a student shall not receive a reduction for self-reporting if the student had, prior to the self-report, been selected for a drug or alcohol test pursuant to this Policy.

The parents or guardians are responsible for the costs of the rehabilitation program, which includes the substance abuse counseling and follow-up testing described above. Positive results related to this policy will not lead to the imposition of any academic consequence or disciplinary action, other than the above-described limitations on the privilege to participate in extracurricular activities.

6. Appeal Procedures: A student or the student's parents or guardians may request a retest of his/her specimen at their own expense at a laboratory approved by the Superintendent or designee and which follows federal Substance Abuse and Mental Health Services Administration (SAMHSA) standards concerning drug testing protocols and procedures. Requests must be made within twenty-four (24) hours of receiving the results of their drug test. The specimen previously submitted will be forwarded to the approved lab in cooperation with the District approved outside agency responsible for confirmatory testing. Results of the retest will be provided to the Superintendent or designee by the approved laboratory. During the appeal period, the student may not participate in school-sponsored competitive extracurricular activities. In the event a student or the student's parents or guardians wish to challenge a positive test result on a basis other than the veracity of the test result, an appeal may be made in accordance with the policy on extracurricular activity discipline.

Date of Adoption: February 8, 2016
Board Policy 5068

All students in grades 9-12 are subject to these guidelines throughout the school year from August 1 to May 31 .

From June 1 to July 31 these guidelines will be in effect for students while they are participating in school-sponsored camps, leagues, clinics and other types of summer activities while under supervision of school personnel, involving school vehicles and on school grounds. Extra-curricular activities include all athletics and activities sponsored by Yutan Public Schools.

These events include, but are not limited to: cheerleading, drill team, speech, one act, all school play, musical, homecoming royalty, Prom, Post-Prom events, academic competition groups, and

student leadership organizations. Administration, with sponsor input, may use discretion with non-athletic activities due to lack of a defined season and/or the activity being class-based with graded activities.

Consequences will be administered during the current season and continue into the following season, if not completed. The student must complete the season in which the consequences were earned or the consequences will continue into the next participative season up to a calendar year from the incident. **If the consequence carries over into another season, that season must also be completed.**

Consequences for all offenses will be evaluated on a case by case basis by the sponsor/coach and AD and approved by the building principal.

INITIATIONS AND HAZING

Initiations and hazing by members of classes, clubs, athletic teams, or any other organization affiliated with the district are prohibited except as otherwise permitted by this policy. Any student engaging in hazing or non-approved initiations is subject to discipline as permitted by policy and law.

Initiations are defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of “hazing” as defined below. Initiations are prohibited except by permission of the superintendent.

Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person.

CONCUSSIONS

The Nebraska Unicameral has found that concussions are one of the “most commonly reported injuries in children and adolescents who participate in sports and recreational activities and that the risk of catastrophic injury or death is significant when a concussion or brain injury is not properly evaluated and managed.” All students and parents/guardians need to be registered on the “XLNT Brain” concussion management database and complete a baseline concussion test prior to the start of competitions.

The School District will require all coaches and trainers to complete one of the following on-line courses on how to recognize the symptoms of a concussion or brain injury and how to seek proper medical treatment for a concussion or brain injury:

- Heads UP Concussions in Youth Sports
- Concussion in Sports—What You Need to Know
- Sports Safety International
- ConcussionWise
- ACTive™Athletic Concussion Training for Coaches; and

On an annual basis provide concussion and brain injury information to students and their parents or guardians prior to such students initiating practice or competition. This information will include:

1. The signs and symptoms of a concussion;

2. The risks posed by sustaining a concussion; and
3. The actions a student should take in response to sustaining a concussion, including the notification of his or her coaches.

A student who participates on a school athletic team must be removed from a practice or game when he/she is reasonably suspected of having sustained a concussion or brain injury in such practice or game after observation by a coach or a licensed health care professional who is professionally affiliated with or contracted by the school. The student will not be permitted to participate in any school supervised team athletic activities involving physical exertion, including practices or games, until the student:

1. Has been evaluated by a licensed healthcare professional;
2. Has received written and signed clearance to resume participation in athletic activities from the licensed healthcare professional; and
3. Has submitted the written and signed clearance to resume participation in athletic activities to the school accompanied by written permission to resume participation from the student's parent or guardian.

If a student is reasonably suspected after observation of having sustained a concussion or brain injury and is removed from an athletic activity, the parent or guardian of the student will be notified by the school of:

1. The date and approximate time of the injury suffered by the student,
2. The signs and symptoms of a concussion or brain injury that were observed, and
3. Any actions taken to treat the student.

The school district will not provide for the presence of a licensed health care professional at any practice or game.

School officials shall deem the signature of an individual who represents that he/she is a licensed health care professional on a written clearance to resume participation that is provided to the school to be conclusive and reliable evidence that the individual who signed the clearance is a licensed healthcare professional. The school will not take any additional or independent steps to verify the individual's qualifications.

Students who have sustained a concussion and returned to school may need informal or formal accommodations, modifications of curriculum, and monitoring by medical or academic staff until the student is fully recovered. The school's "return to learn protocol" shall be the guidance provided by the Nebraska Department of Education entitled "Bridging the Gap from Concussion to the Classroom," and accompanying materials and future supplements. Nothing in this policy or the referenced protocol shall entitle a student who has sustained a concussion to an individualized plan under Section 504 of the Rehabilitation Act, although staff will refer students who have sustained a concussion for evaluation under Section 504 as appropriate.

Once a student has been cleared to return to activity, the following protocol will be followed:

1. Symptom-Limited Activities

- Initial 24-48 hrs. of relative rest, including Physical & Cognitive (mental) rest. ● Thereafter, symptom-limited activity may be encouraged provided the activity does not bring-on or worsen symptoms.

2. Light, Aerobic Activity, 10-20 minutes (<70% max. heart rate)

- Post concussion symptom checklist must have no symptoms for 24 hours.
- Completion of Return to Learn protocol and back at school full-time without academic restrictions.
- Walking, Biking, Swimming
- No weight lifting or resistance training

3. Sport/Position/Event Specific Exercise & Drills

- Individualized, light - moderate conditioning/running drill, agility drills, light weight lifting;

- throwing, catching, kicking, shooting, passing, mat drills, conducted away from formal practices. • Do not allow any head impacts or use of head.

4. Non-Contact practice

- Prior to advancing to this stage, athlete must have written authorization from an appropriate licensed healthcare provider (i.e. MD/DO, neuropsychologist, athletic trainer), and have written permission from a parent before resuming team practice participation.
- Athlete is able to participate in non-contact team practice once neurocognitive post-test composite scores are near or return to baseline, or where testing is otherwise considered acceptable by a licensed healthcare provider trained to interpret test scores.

5. Full-Contact practice

- The athlete is able to fully participate in practices without restrictions.

6. Competition

- The athlete is able to fully participate in competitions without restrictions.

INJURIES

Participants who suffer any type of injury while involved in extracurricular activities must notify the coach or sponsor immediately. The coach or sponsor will then evaluate the injury and, if necessary, notify the participant's parents or seek immediate medical treatment.

If at any time during participation a doctor removes an athlete from participation because of an illness or injury, the athlete must have a written release from a doctor before participating again. The written release must be given to the coach or sponsor of the activity.

The school's athletic trainer is on campus and available to see our student athletes on Tuesdays and Thursdays from 11:30am-12:30pm.

Note: The release requirement will be satisfied if the initial doctor's order specifies the duration of the student's restriction from participation and/or competition. Also see Concussion Awareness above.

ELECTRONIC COMMUNICATION

The school board supports the use of technology by coaches, extracurricular sponsors, and other staff members to communicate with students for legitimate educational, extracurricular, and other school-related purposes. However, electronic communication between students and teachers, sponsors, and coaches shall be appropriate at all times and shall not violate any law, district policies, or the Regulations and Standards for Professional Practices Criteria, commonly known as Rule 27 of the Nebraska Department of Education ("Rule 27").

INCLEMENT WEATHER

If school must be canceled or dismissed early because of treacherous weather conditions, practices and contests will be postponed as a rule. If it is determined that weather conditions improve enough during the course of the day to hold a practice or event, approval must be granted by the AD or member of the administration.

- Certified staff members are directly responsible for all students under their supervision at any school-sponsored activity. When severe weather strikes, staff members will determine in their best judgment what action taken is best for the safety of the students.
- Coaches will make every effort to keep school officials and parents informed of any changes from the normal routine if weather becomes an issue. No student will be released to anyone other than his or her parent or guardian, or an adult designated by the parent or guardian.

LETTER REQUIREMENTS

FALL SPORTS:

CROSS COUNTRY

In order to earn a cross country letter, you must earn 25 points from the following categories.

- Summer work
 - Points for Miles (1 pt. for each 20 miles run)
 - Points for Lifting (5 pt. for 12 times, +1 for each additional 3 times)
 - Points for Fun Runs (5 points for each run – must verify)
- Honor roll
 - Athletes may earn a maximum of 1 point in this category. First quarter honor roll, either Merit or Distinction.
- Personal best time
 - Athletes may earn a maximum of 4 points in this category.
- Being at every practice (No unexcused absences, and make up all excused absences – maximum of 3 excused absences)
 - Athletes will earn either 2 or 0 points in this category.
 - Good attitude throughout the season (Coaches discretion).
 - Athletes will earn either 2 or 0 points in this category.
- Finish season in good standing (Compete at districts a must unless injured)
 - Athletes will earn either 2 or 0 points in this category.
- Run as varsity team member – 1 point for each meet as varsity.
 - Athletes may earn a maximum of 4 points in this category.
- Be a member of the top-placing team
 - State-qualifying team – 10 points
 - 4-5, 6-7, 8-9 at districts – 3, 2, 1 points
 - Conference championship team – 5 points
 - Conference runner-up – 2 points
 - Conference third-place – 1 point
 - Coach's discretion

FOOTBALL

- Players must appear in at least 1/2 of the varsity quarters.
- Coaching staff recommendation
- Weight room attendance, attitude, effort, and doing things to help the team that are above and beyond what is asked - are all taken into consideration when awarding letters to players that did not meet the 50% quarter requirement.

SOFTBALL

- You must play in 25% of varsity games
- Be in good standing at the seasons end to letter
- Discretion of the coaches
- Seniors letter

VOLLEYBALL

Varsity athletes who remain as members of the team in good standing throughout the full season are eligible to earn a varsity letter, subject to the provisions below:

- Senior athletes who have participated in a high school program for at least three years shall

receive a varsity letter.

- Athletes who participate in 50%+ of the Varsity matches played
- Injured athletes who meet the playing time criteria for the contests held up to the time of the injury may receive a letter.
- Managers who have held the position for at least two seasons in the same sport may be eligible to earn a letter. Those who, in the judgment of the coach, have made a significant commitment of time and effort shall be awarded the letter.
- In cases of extenuating circumstances, exceptions to the standards listed are permitted with the approval of the coaching staff and the athletic director.

WINTER SPORTS:

BOYS BASKETBALL

- Players must have played in a minimum of 25% of all varsity quarters available during the season.
- Any player that has played basketball at Yutan for all 4 years will receive an automatic letter, regardless of the number of varsity quarters played.
- Other Considerations:
 - If a player quits the team or is kicked off the team for any reason during the season, a letter is NOT awarded, regardless of the number of varsity quarters played.
 - If a player is suspended due to alcohol, tobacco, drug, or other major acts of misconduct pursuant to the Extra-Curricular Activities' Guidelines, he will NOT be awarded a letter regardless of the number of varsity quarters played.
 - If a player has demonstrated extraordinary effort in practice and off-season workouts that exemplifies what it means to be a player in our program, the Head Coach reserves the right to award a letter regardless of Varsity playing time.
 - The Head Coach reserves the right to award (or deny) a letter based on extraordinary circumstances that occur during the year that prevents a player from getting a letter (or disqualifies a person that otherwise would be eligible).

GIRLS BASKETBALL

- Play in 25% of ALL Varsity Quarters
- Be deemed a significant contributor to the team (ex. Rotation player who suffered a season ending injury early in the year, Upperclassmen who brings it at practice everyday)
- Other Considerations:
 - If a player quits the team or is kicked off the team for any reason during the season, a letter is NOT awarded, regardless of the number of varsity quarters played.
 - If a player is suspended due to alcohol, tobacco, drug, or other major acts of misconduct pursuant to the Extra-Curricular Activities' Guidelines, she will NOT be awarded a letter regardless of the number of varsity quarters played.
 - If a player has demonstrated extraordinary effort in practice and off-season workouts that exemplifies what it means to be a player in our program, the Head Coach reserves the right to award a letter regardless of Varsity playing time.
 - The Head Coach reserves the right to award (or deny) a letter based on extraordinary circumstances that occur during the year that prevents a player from getting a letter (or disqualifies a person that otherwise would be eligible).

WRESTLING

- Must wrestle in 10 varsity matches.
- Finish season in good standing

SPRING SPORTS

BASEBALL

- *Baseball lettering requirements are set and enforced by the host school, which is Ashland-Greenwood.*

BOYS GOLF

- Compete in 30% of varsity golf events (tournaments and duals/ triangulars) ● Be a senior, who has been a member of the team for 3 consecutive years or more and remained in good standing.
- Competed at the district golf tournament and was a contributing score of the 4 counted as team score.
- Individual state qualifier OR a member of a state qualifying team.
- Coaches discretion

BOYS/GIRLS TRACK

We will use a point system. In order to earn a track letter, you must earn 20 points from the following categories. Coach has final say on whether someone letters.

- Points scored in a meet. (Relays will be divided by 4). Athletes may earn a maximum of 6 points in this category.
- Honor roll. Athletes may earn a maximum of 1 point in this category. Either 3rd or 4th quarter honor roll (Merit or Distinction)
- Personal bests. (After 1st meet for freshmen, compared to other years for upperclassmen). Athletes may earn a maximum of 3 points in this category.
- Being at every practice (No unexcused absences, 3 excused absences max). Athletes will earn either 2 or 0 points in this category.
- Good attitude throughout the season (Coaches discretion). Athletes will earn either 5 - 0 points in this category.
- Finish the season in good standing (Competing at districts is a must unless injured). Athletes will earn either 2 or 0 points in this category.
- Each year of track participation 2 points / year
- Each meet (V/JV) = 1 point

NSAA MORATORIUM

The NSAA has adopted a 5-day moratorium in December. During these 5 days, the following rules are to be followed by all levels of activities:

- All high school facilities will be locked down and no athletes will be allowed in for any reasons, including watching film, shooting around, or conditioning.
- There shall be no attempt, on or off school premises, by any member of the coaching staff or a volunteer/parent to hold a competition or practice involving any age-level of athlete.

OFF-SEASON PROGRAMS

All coaches may encourage all athletes to participate in sports that are in season. All off-season practices/programs must be properly supervised at all times and abide by any and all NSAA rules and regulations.

Athletes should only attend off-season programs if they do not interfere with the current in-season sport/activity or if the athlete has no desire to compete in the current in-season sport/activity.

STUDENT MANAGERS OR VOLUNTEERS

Students wishing to serve as student volunteers for extracurricular activities must gain the permission of the activity coach or sponsor. Student volunteers must comply with all of the rules and procedures contained in this handbook.

TEAM SELECTION

The head coach and the assistants for that particular activity will conduct team selection and placement. Athletes need to be aware that this does not mean they are guaranteed a uniform at the varsity level, including seniors. Suiing up for games must be earned and will be up to the discretion of the coaching staff. Make sure beforehand that all athletes are aware of the selection procedure that will be used in determining who gets to suit up. The only exception to this is the junior high program, in which all participants are allowed to suit up and play.

TRANSPORTATION

School transportation will be provided to all contests or practices away from Yutan Public School. Students are expected to ride to and from contests with the team. In no case may an athlete drive his/her own car. An athlete may ride home from a contest with a parent by a written personal request from the parent to the coach in charge or the AD before leaving. The coach must witness the athlete leaving with his/her parents from the contest.

- Coaches/sponsors are responsible for getting transportation requests and departure times to the AD at the beginning of the season or within 2 weeks of the event to ensure arrangements have been made.

WEIGHT ROOM

The weight room has been developed to help each athlete, student, or adult in the community maintain a level of physical fitness. No one may use the weight room or equipment without proper supervision. The school will develop a schedule for use of the weight room by athletes during the school year and during the summer months.

The weight room is a high demand area within the school facilities. The following guidelines will help determine the priorities in reference to use if more than one group desires to use the facility at the same time:

1. Physical education instruction
2. By the team sports, which are in season
3. Conditioning programs for athletes not currently out for a sport
4. Summer conditioning programs
5. Adult education

NEBRASKA STATE ACTIVITY ASSOCIATION

RULES

Eligibility

In order to represent a high school in interscholastic athletic competition, a student must abide by eligibility rules of the Nebraska School Activities Association. Eligibility requirements are established by the NSAA in its Constitution and its Bylaws and Approved Rulings. These documents can be found online at <https://nsaahome.org/constitution-bylaws/>. A summary of the major rules is given below. Contact the principal, activities director or the activity sponsor or coach for an explanation of the complete rule.

1. Students must be a *bona fide* student of their member school and have not graduated from any high school.
2. After a student's initial enrollment in grade nine, he/she shall be ineligible after eight semesters of school membership beginning with his/her enrollment in grade nine.
3. Students are ineligible if nineteen years of age before August 1 of the current school year. (Students in grades 7 or 8 may participate on a high school team if he/she was 15 years of age prior to August 1 of the current school year.)
4. Students must be enrolled in some high school on or before the eleventh school day of the current semester.
5. Students must be continually enrolled in at least twenty credit hours per semester and regular in attendance, in accordance with the school's attendance policy at the school he/she wishes to represent in interscholastic competition.
6. Students must have been enrolled and received twenty hours of credit in school the immediate preceding semester.
7. **Guardianship does not fulfill the definition of a legal parent.** If a guardian has been appointed for a student, the student is eligible in the school district where his/her legal parent(s) have their domicile. Individual situations involving guardianship may be submitted to the Executive Director for review and a ruling.
8. A student entering grade nine for the first time after being promoted from grade eight of a two-year junior high, or a three-year middle school, or entering a high school for the first time after being promoted to grade ten from a three-year junior high school is eligible. After a student makes an initial choice of high schools, any subsequent transfer, unless there has been a change of domicile by his/her parents, shall render the student ineligible for ninety school days. If a student has participated on a high school team at any level as a seventh, eight, or ninth grade student, he/she has established his/her eligibility at the high school where he/she participated. If the student elects to attend another high school upon entering ninth or tenth grade, he/she shall be ineligible for ninety school days.
9. **Student eligibility related to domicile can be attained in the following manners:**
 - a. If the change in domicile by the parents occurs during a school year, the student may remain at the school he/she is attending and be eligible until the end of the school year or transfer to a high school located in the school district where the parents established their domicile and be eligible.
 - b. If the domicile is changed during the summer months and the student is in grade twelve and the student has attended the high school for two or more years, the student may remain at the high school he/she has been attending and retain eligibility.
 - c. If a student elects to remain at the same high school initially enrolled after being promoted from grade eight of a middle or junior high school, or grade nine of a

junior high school, he/she is eligible at that school, or is eligible at a high school located within the school district in which the parents established their domicile.

- d. If the legal parents of a student change their domicile from one school district that has a high school to another school district that has a high school, the student shall be eligible immediately in the school district where the parents established their domicile.**

10. Nebraska transfer students whose name appears on the NSAA transfer list prior to May 1 shall be eligible immediately in the fall at the transfer high school. Those students whose name does not appear on the NSAA transfer list prior to May 1 shall be ineligible for ninety school days, with such transfers being subject to hardship waiver guidelines.

11. Nebraska transfer students must have signed and delivered all forms necessary to make such transfer to the school in which he/she intends to enroll for the 2024-25 school year prior to May 1, 2024; for the student to be eligible, the school to which the transfer is being made must have notified the NSAA office via an NSAA online transfer form, no later than May 1, 2024.

Students who do not meet the May 1st transfer deadline but enroll at the school they transferred to on the first day of classes would be immediately eligible on the last day of the moratorium or after the first semester ends. The student would become ineligible for ninety school days the next fall if the student were to change his/her mind and decide not to transfer. If such student were to transfer to the new school, but later decides to return to his/her former district before 90 school days have elapsed, such student will be ineligible in the former district for 90 school days, with the ineligibility period commencing at the start of the fall semester. ~~Those students who did not have their enrollment forms signed, delivered, and accepted prior to May 1, 2023, shall be ineligible for ninety school days, with such transfers being subject to hardship waiver guidelines.~~

12. Once the season of a sport begins, a student shall participate in practices and compete only in athletic contests/meets in that sport, which are scheduled by his/her school. Any other competition will render the student ineligible for a portion of, or all of, the season in that sport. The season of a sport begins with the first date of practice as permitted by NSAA rules. 13. During the season of a particular sport, athletes participating in that sport for a high school may attend, but may not physically take part, either as an individual or as a member of a team, in the sport activity in which instruction is being offered in the clinic, camp, or school. (*Refer to NSAA Bylaw 3.5.1.1 for exceptions in Swimming and Diving.)

14. A student shall not participate on an all-star team while a high school undergraduate.

15. A student must maintain his/her amateur status.

NSAA Sportsmanship Rules

Students must abide by the Nebraska School Activities Association Sportsmanship Rules. A complete copy of these rules can be found at <http://www.nsaahome.org/nsaiforms/pdf/manualsp.pdf>. Unsportsmanlike conduct shall include physical or verbal assault upon any participant, game official, or spectator, or any acts that may endanger the personal safety of individuals involved, or acts which hinder the normal progress of a contest or lead to the restriction or discontinuance of a contest.

If a student, participant, patron, and/or staff member representing a member school acts in a manner constituting unsportsmanlike behavior during competition the member school and/ or individuals shall be subject to penalties. A student, participant, patron, and/or staff member may not be permitted to attend activities if involved in unsportsmanlike conduct.

A PARENT’S GUIDE TO CONCUSSIONS

WHAT IS A CONCUSSION?

A concussion is a brain injury that results in a temporary disruption of normal brain function. A concussion occurs when the brain is violently rocked back and forth or twisted inside the skull as a result of a blow to the head or body. An athlete does not have to lose consciousness (“knocked-out”) to suffer a concussion.

CONCUSSION FACTS

- It is estimated that more than 140,000 high school athletes across the United States suffer a concussion each year. (Data from NFHS Injury Surveillance System).
- Concussions occur most frequently in football, but girl’s lacrosse, girls’ soccer, boy’s lacrosse, wrestling, and girls’ basketball follow closely behind. All athletes are at risk.
- A concussion is a traumatic injury to the brain.
- Concussion symptoms may last from a few days to several months.
- Concussions can cause symptoms that interfere with school, work, and social life. ● Athletes who have symptoms from a concussion should not return to sports because they are still at risk for prolonging symptoms and further injury.
- A concussion may cause multiple symptoms. Many symptoms appear immediately after the injury, while others may develop over the next several days or weeks. The symptoms may be subtle and are often difficult to fully recognize.

WHAT ARE THE SIGNS AND SYMPTOMS OF A CONCUSSION?

Signs Observed by Parents or Guardians

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Is unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (even briefly) ▪ Shows behavior or personality changes
- Can’t recall events prior to hit or fall ▪ Can’t recall events after hit or fall

Symptoms Reported by Athlete

- Headache or “pressure” in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light or noise
- Feeling sluggish, hazy, foggy, or groggy ▪ Concentration or memory problems ▪ Confusion
- Does not “feel right”.

WHAT SHOULD I DO IF I THINK MY CHILD HAS HAD A CONCUSSION?

An athlete who is suspected of having a concussion must be removed from play immediately, whether it is in a game or practice. Continuing to participate in physical activity after a concussion can lead to worsening concussion symptoms, increased risk of further injury, and even death. Parents and coaches are not expected to be able to “diagnose” a concussion, as that is the job of a medical professional. However, they must be aware of the signs and symptoms of a concussion and if they are suspicious, the

child must stop playing.

WHEN IN DOUBT – SIT THEM OUT!

Every athlete who sustains a concussion needs to be evaluated by a health care professional who is familiar with sports concussions. Parents should call their child's physician, explain what has happened, and follow the physician's instructions. A child who is vomiting, has a severe headache, or has difficulty staying awake or answering simple questions should be taken to the parent's doctor or emergency room immediately.

WHEN MAY AN ATHLETE RETURN TO PLAY FOLLOWING A CONCUSSION? No athlete who has suffered a concussion should return to play or practice the same day. Previously, athletes were allowed to return to play if their symptoms resolved within 15 minutes of the injury. Studies have shown that the young brain does not recover quickly enough for an athlete to return to activity in such a short time.

Concerns about athletes who return to play too quickly have led state lawmakers in Oregon and Washington to pass laws stating that **no athlete shall return to play on the day he or she suffered a concussion and the athlete must be cleared by an appropriate health care professional before he or she are allowed to return to play in games or practices.** The laws also mandate that coaches receive education on recognizing the signs and symptoms of concussion.

Once an athlete is free of symptoms of a concussion and is cleared to return to play by a healthcare professional knowledgeable in the care of sports concussions, he or she should proceed with activity in a stepwise fashion to allow the brain to readjust to exertion. On average, the athlete will complete a new step each day. The return-to-play schedule should proceed as below following medical clearance:

Step 1: Light exercise, including walking or riding an exercise bike. No weight-lifting. *Step 2:* Running in the gym or on the field. No helmet or other equipment. *Step 3:* Non-contact training drills in full equipment. Weight training can begin. *Step 4:* Full contact practice or training.

Step 5: Game play.

If symptoms occur at any step, the athlete should cease activity and be re-evaluated by a health care provider.

HOW CAN A CONCUSSION AFFECT SCHOOLWORK?

Following a concussion, many athletes will have difficulty in school. These problems may last from days to months and often involve difficulties with short and long-term memory, concentration, and organization.

In many cases, it is best to reduce the athlete's class load after the injury. This may include staying home from school for a few days, followed by a lightened schedule for a few days or perhaps a longer period of time if needed. Decreasing the stress on the brain soon after a concussion may reduce symptoms and shorten the recovery period.

WHAT CAN YOU DO?

- Both you and your child should learn to recognize the "Signs and Symptoms" of a concussion as listed above.
- Emphasize to administrators, coaches, teachers, and other parents your concerns and expectations

about concussion and safe play.

- Teach your child to tell the coaching staff if he or she experiences such symptoms.
- Teach your child to tell the coaching staff if he or she suspects that a teammate has a concussion.
- Monitor sports equipment for safety, fit, and maintenance.
- Ask teachers to monitor any decrease in grades or changes in behavior that could indicate concussion.

Report concussions that occurred during the school year to appropriate school staff. This will help monitoring injured athletes as they move to the next season's sports.

OTHER FREQUENTLY ASKED QUESTIONS:

Why is it so important that an athlete not return to play until they have completely recovered from a concussion?

An athlete who has not fully recovered from an initial concussion is very vulnerable to recurrent, cumulative, and even catastrophic consequences of a second concussive injury. Such difficulties are prevented if the athlete is allowed time to recover from the concussion and return-to-play decisions are carefully made. No athlete should return to sport or other at-risk participation when symptoms of a concussion are present and recovery is ongoing.

Is a “CT scan” or MRI needed to diagnose a concussion?

Diagnostic testing which includes CT (“CAT”) and MRI scans are rarely needed following a concussion. While these are helpful in identifying life-threatening brain injuries (e.g., skull fracture, bleeding, swelling), they are not normally used, even by athletes who have sustained severe concussions. A concussion is diagnosed based upon the athlete's story of the injury and the health care provider's physical examination.

What is the best treatment to help my child recover more quickly from a concussion? The best treatment for a concussion is rest. There are no medications that can speed the recovery from a concussion. Exposure to loud noises, bright lights, computers, video games, television, and phones (including text messaging) may exacerbate the symptoms of a concussion. You should allow your child to rest as much as possible in the days following a concussion. As the symptoms decrease, you may allow increased use of computers, phone, video games, etc., but the access must be reduced if symptoms worsen.

How long do the symptoms of a concussion usually last?

The symptoms of a concussion will usually go away within one week of the initial injury. You should anticipate that your child will likely be out of sports for about two weeks following a concussion. However, in some cases, symptoms may last for several weeks or even months. Symptoms such as headache, memory problems, poor concentration, and mood changes can interfere with school, work, and social interactions. The potential for such long-term symptoms indicates the need for careful management of all concussions.

How many concussions can an athlete have before he or she should stop playing sports? There is no “magic number” of concussions that determine when an athlete should give up playing contact or collision sports. The circumstances surrounding each individual injury, such as the way the injury happened and length of symptoms following the concussion are very important and must be considered when assessing the athlete's risk for further and potentially more serious concussions. The decision to “retire” from sports is a decision best reached following a complete evaluation by your child's primary care provider and consultation with a physician or neuropsychologist who specializes in treating sports concussion.

I've read recently that concussions may cause long-term brain damage in professional football players. Is this a risk for high school athletes who have had a concussion? The issue of “chronic encephalopathy” in several former NFL players has received a great deal of media attention lately. Very little is known about what may be causing dramatic abnormalities in the brains of these unfortunate retired football players. At this time, we have very little knowledge of the long-term effects of concussions that happen during high school athletics.

In the cases of the retired NFL players, it appears that most had long careers in the NFL after playing in high school and college. In most cases, they played football for over 20 years and suffered multiple concussions in addition to hundreds of other blows to their heads. Alcohol and steroid use may also be contributing factors in some cases. Obviously, the average high school athlete does not come close to suffering the total number or sheer force of head trauma seen by professional football players. However, the fact that we know very little about the long-term effects of concussions in young athletes is further reason to carefully manage each concussion.

Adapted from [A Parent's Guide to Concussion in Sports](#), National Federation of High School Associations.

Some of this information has been adapted from the CDC's “Heads Up: Concussion in High School Sports” materials by the NFHS's Sports Medicine Advisory Committee. Please go to www.cdc.gov/ncipc/tbi/Coaches_Tool_Kit.htm for more information.

TITLE IX

3057 Title IX Policy

It is the policy of the school district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the school district's programs or activities. The district is required by Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106 to not discriminate in such a manner.

1. Title IX Coordinator

1.1. Designation. The district will designate and authorize at least one employee to coordinate its efforts to comply with its responsibilities under this policy, who will be referred to as the “**Title IX Coordinator.**” The district will notify applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district, Mr. Josh Lynch, who may be contacted in person or by mail at 1200 2nd Street, Yutan, NE 68073, by telephone at 402-625-2243 or by electronic mail at jlynch@yutanps.org. Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment). This report may be made by any means, including but not limited to, in person, by

mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours).

1.2. **Definitions.** As used in this policy, the following terms are defined as follows:

1.3. **Actual knowledge** means notice of sexual harassment or allegations of sexual harassment to any district employee. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only district employee with actual knowledge is the respondent (as that term is defined below). "Notice" as used in this paragraph includes, but is not limited to, a report of sexual harassment to the Title IX Coordinator as described in subsection 1.1 above.

1.4. **Complainant** means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

1.5. **Formal complaint** means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the district investigate the allegation of sexual harassment. The only district official who is authorized to initiate the Grievance Process for Formal Complaints of Sexual Harassment against a respondent is the Title IX Coordinator (by signing a formal complaint). At the time of filing a formal complaint with the district, a complainant must be participating in or attempting to participate in the district's education program or activity. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information required to be listed for the Title IX Coordinator under subsection 1.1 above, and by any additional method designated by the district. As used in this paragraph, the phrase "document filed by a complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the district) that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint. Where the Title IX Coordinator signs a formal complaint, the Title IX Coordinator is not a complainant or otherwise a party under this policy or under 34 C.F.R. part 106, and will comply with the requirements of this policy and 34 C.F.R. part 106, including subsections 5.1.3–5.1.4 and 34 C.F.R. § 106.45(b)(1)(iii).

1.6. **Respondent** means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

1.7. **Consent** for purposes of this policy means the willingness in fact for conduct to occur. An individual may, as a result of age, incapacity, disability, lack of information, or other circumstances be incapable of providing consent to some or all sexual conduct or activity. Neither verbal nor physical resistance is required to establish that an individual did not consent. District officials will consider the totality of the circumstances in determining whether there was consent for any specific conduct. Consent may be revoked or withdrawn at any time.

1.8. **Sexual harassment** means conduct on the basis of sex that satisfies one or more of the following:

1.8.1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;

1.8.2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity;

1.8.3. **Sexual assault**, as defined in 20 U.S.C. § 1092(f)(6)(A)(v), which means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation:

1.8.3.1. **Sex Offenses, Forcible**—Any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent.

1.8.3.1.1. **Rape**—(Except Statutory Rape) The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

1.8.3.1.2. **Sodomy**—Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

1.8.3.1.3. **Sexual Assault With An Object**—To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

1.8.3.1.4. **Fondling**—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

1.8.3.2. **Sex Offenses, Non-forcible**—(Except Prostitution Offenses) Unlawful, non-forcible sexual intercourse.

- 1.8.3.2.1. **Incest**—Non-Forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law
- 1.8.3.2.2. **Statutory Rape**—Non-Forcible sexual intercourse with a person who is under the statutory age of consent
- 1.8.4. **Dating violence**, as defined in 34 U.S.C. § 12291(a), which means violence committed by a person—
 - 1.8.4.1. who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - 1.8.4.2. where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - 1.8.4.2.1. The length of the relationship.
 - 1.8.4.2.2. The type of relationship.
 - 1.8.4.2.3. The frequency of interaction between the persons involved in the relationship.
- 1.8.5. **Domestic violence**, as defined in 34 U.S.C. § 12291(a), which includes felony or misdemeanor crimes committed by a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction receiving grant funding and, in the case of victim services, includes the use or attempted use of physical abuse or sexual abuse, or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may or may not constitute criminal behavior, by a person who—
 - 1.8.5.1. is a current or former spouse or intimate partner of the victim, or person similarly situated to a spouse of the victim;
 - 1.8.5.2. is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;
 - 1.8.5.3. shares a child in common with the victim; or
 - 1.8.5.4. commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction.
- 1.8.6. **Stalking**, as defined in 34 U.S.C. § 12291(a), which means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

1.8.6.1. fear for his or her safety or the safety of others; or

1.8.6.2. suffer substantial emotional distress.

1.9. **Supportive measures** means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the district's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The district will maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the district to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

2. **Discrimination Not Involving Sexual Harassment.**

2.1. **General Prohibition.** Except as provided elsewhere in Title IX, 34 C.F.R. part 106, or this policy, no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by the district.

2.2. **Specific Prohibitions.** Except as provided elsewhere in Title IX, 34 C.F.R. part 106, or this policy, in providing any aid, benefit, or service to a student, the district will not on the basis of sex:

- 2.2.1. Treat one person differently from another in determining whether such person satisfies any requirement or condition for the provision of such aid, benefit, or service;
- 2.2.2. Provide different aid, benefits, or services or provide aid, benefits, or services in a different manner;
- 2.2.3. Deny any person any such aid, benefit, or service;
- 2.2.4. Subject any person to separate or different rules of behavior, sanctions, or other treatment;
- 2.2.5. Apply any rule concerning the domicile or residence of a student or applicant;

2.2.6. Aid or perpetuate discrimination against any person by providing significant assistance to any agency, organization, or person which discriminates on the basis of sex in providing any aid, benefit or service to students or employees;

2.2.7. Otherwise limit any person in the enjoyment of any right, privilege, advantage, or opportunity.

2.3. **Complaint Procedure.** All complaints regarding any alleged discrimination on the basis of sex, including without limitation violations of this policy, 34 C.F.R. part 106, Title IX, Title VII, or other state or federal law—when the alleged discrimination does not arise from or relate to an allegation of sexual harassment as defined in subsection 2.6 above—shall be addressed pursuant to the district’s general complaint procedure, Board Policy 2006.

3. **Response to Sexual Harassment**

3.1. **Reporting Sexual Harassment.** Any person who witnesses an act of unlawful sexual harassment is encouraged to report it to the District’s Title IX Coordinator. No person will be retaliated against based on any report of suspected sexual harassment or retaliation. Any District employee who receives a report of sexual harassment or has actual knowledge of sexual harassment must convey that information to the Title IX Coordinator as soon as reasonably practicable, but in no case later than the end of the following school day.

3.2. **General Response to Sexual Harassment.** When the district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, the district will respond promptly in a manner that is not deliberately indifferent. The district will be deemed to be deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances. For the purposes of this policy “education program or activity” includes locations, events, or circumstances over which the district exercised substantial control over both the respondent and the context in which the sexual harassment occurs. The district’s response will treat complainants and respondents equitably by offering supportive measures as defined in subsection 2.7 above to a complainant, and by following the grievance process described in section 5 below before the imposition of any disciplinary sanctions or other actions that are not supportive measures, against a respondent. The Title IX Coordinator will promptly contact the complainant to discuss the availability of supportive measures, consider the complainant’s wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.

3.3. **Emergency Removal.** Nothing in this policy precludes the district from removing a respondent from the district’s education program or activity on an emergency basis, provided that the district undertakes an individualized safety and risk analysis, and determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal. In the event that the district so removes a

respondent on an emergency basis, then the district will provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

3.4. **Administrative Leave.** Nothing in this policy precludes the district from placing a non-student employee respondent on administrative leave during the pendency of a grievance process that complies with section 5 below. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

3.5. **General Response Not Conditioned on Formal Complaint.** With or without a formal complaint, the district will comply with the obligations and procedures described in this section 4.

4. **Grievance Process for Formal Complaints of Sexual Harassment.**

4.1. **General Requirements.**

4.1.1. **Equitable Treatment.** The district will treat complainants and respondents equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made against the respondent, and by following the grievance process described in this section 5 before the imposition of any disciplinary sanctions or other actions that are not supportive measures against a respondent. Remedies will be designed to restore or preserve equal access to the district's education program or activity. Remedies may include the same individualized services described in subsection 2.7 as "supportive measures"; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the respondent.

4.1.2. **Objective Evaluation.** This grievance process requires an objective evaluation of all relevant evidence—including both inculpatory and exculpatory evidence. Credibility determinations may not be based on a person's status as a complainant, respondent, or witness.

4.1.3. **Absence of Conflicts of Interest or Bias.** The district will require that any individual designated by a recipient as a Title IX Coordinator, investigator, decision-maker, or any person designated by a recipient to facilitate an informal resolution process, not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

4.1.4. **Training.** The district will ensure that all individuals or entities described in this Training section 5.1.4 receive training as provided below. Any materials used to train these individuals will not rely on sex stereotypes and will promote impartial investigations and adjudications of formal complaints of sexual harassment.

- 4.1.4.1. **All District Employees and Board Members.** All district employees and board members will be trained on how to identify and report sexual harassment.
- 4.1.4.2. **Title IX Coordinators, Investigators, Decision-Makers, or Informal Resolution Facilitators.** The district will ensure that Title IX Coordinators, investigators, decision-makers, or any person designated by the district to facilitate an informal resolution process receive training on:
 - 4.1.4.2.1. The definition of sexual harassment in subsection 2.6;
 - 4.1.4.2.2. The scope of the district's education program or activity;
 - 4.1.4.2.3. How to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable; and
 - 4.1.4.2.4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.
- 4.1.4.3. **Decision-Makers.** The district will ensure that decision-makers receive training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, as set forth in subsection 5.6.
- 4.1.4.4. **Investigators.** The district will also ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence, as set forth in subsection 5.5.8.
- 4.1.5. **Presumption.** It is presumed that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
- 4.1.6. **Reasonably Prompt Time Frames.** This grievance process shall include reasonably prompt time frames for conclusion of the grievance process, including reasonably prompt time frames for filing and resolving appeals and informal resolution processes if the district offers informal resolution processes. The process shall also allow for the temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the respondent of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.

- 4.1.7. **Range of Possible Sanctions and Remedies.** Following a determination of responsibility, the district may impose disciplinary sanctions and remedies in conformance with this and the district's student discipline policy, and other state and federal laws. Depending upon the circumstances, these policies provide for disciplinary sanctions and remedies up to and including expulsion.
- 4.1.8. **Range of Supportive Measures.** The range of supportive measures available to complainants and respondents include those listed in subsection 2.7.
- 4.1.9. **Respect for Privileged Information.** The district will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

4.2. **Notice of Allegations.**

- 4.2.1. **Initial Notice.** Upon receipt of a formal complaint, the district will provide the following written notice to the parties who are known:

- 4.2.1.1. A copy of this policy.

- 4.2.1.2. Notice of the allegations of sexual harassment potentially constituting sexual harassment as defined in subsection 2.6, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known. The written notice will include a statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process. The written notice will inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, under subsection 5.5.5, and may inspect and review evidence under subsection 5.5.5. The written notice will inform the parties of any provision in the district's code of conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

- 4.2.2. **Supplemental Notice.** If, in the course of an investigation, the district decides to investigate allegations about the complainant or respondent that are not included in the Initial Notice described above, the district will provide notice of the additional allegations to the parties whose identities are known.

4.3. **Dismissal of Formal Complaint.**

- 4.3.1. The district will investigate the allegations in a formal complaint.
- 4.3.2. **Mandatory Dismissals.** The district **must** dismiss a formal complaint if the conduct alleged in the formal complaint:
 - 4.3.2.1. Would not constitute sexual harassment as defined in subsection 2.6 even if proved;
 - 4.3.2.2. Did not occur in the district's education program or activity; or
 - 4.3.2.3. Did not occur against a person in the United States.
- 4.3.3. **Discretionary Dismissals.** The district **may** dismiss the formal complaint or any allegations therein, if at any time during the investigation or hearing:
 - 4.3.3.1. The complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein;
 - 4.3.3.2. The respondent is no longer enrolled in or employed by the district; or
 - 4.3.3.3. Specific circumstances prevent the district from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.
- 4.3.4. Upon a dismissal required or permitted pursuant to subsections 5.3.2 or 5.3.3 above, the district will promptly send written notice of the dismissal and an explanation of that action simultaneously to the parties.
- 4.3.5. Dismissal of a formal complaint under this policy does not preclude the district from taking action under another provision of the district's code of conduct or pursuant to another district policy.

4.4. Consolidation of Formal Complaints. The district may consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances. Where a grievance process involves more than one complainant or more than one respondent, references in this policy to the singular "party," "complainant," or "respondent" include the plural, as applicable.

4.5. Investigation of Formal Complaint. When investigating a formal complaint and throughout the grievance process, the district will:

- 4.5.1. Designate and authorize one or more persons (which need not be district employees) as investigator(s) to conduct the district's investigation of a formal complaint;
- 4.5.2. Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rest on the district and not on the parties provided that the district cannot access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the district obtains that party's voluntary, written consent to do so for a grievance process under this section (if a party is not an "eligible student," as defined in 34 CFR 99.3, then the district will obtain the voluntary, written consent of a "parent," as defined in 34 CFR 99.3);
- 4.5.3. Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence;
- 4.5.4. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence;
- 4.5.5. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the complainant or respondent in any meeting or grievance proceeding; however, the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties;
- 4.5.6. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate;
- 4.5.7. Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the district does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation. Prior to completion of the investigative report, the district will send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a

hard copy, and the parties will have at least 10 calendar days to submit a written response, which the investigator will consider prior to completion of the investigative report; and

- 4.5.8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 calendar days prior to the time of determination regarding responsibility, send to each party and the party's advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response.

4.6. **Determination Regarding Responsibility**

- 4.6.1. **Decision-Maker(s).** The decision-maker(s) cannot be the same person as the Title IX Coordinator or the investigator(s).

- 4.6.2. **Exchange of Written Questions.** After the district has sent the investigative report to the parties pursuant to subsection 5.5.8, but before reaching a determination regarding responsibility, the decision-maker(s) will afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. The decision-maker(s) will explain to the party proposing the questions any decision to exclude a question as not relevant.

- 4.6.3. **Written Determination.** The decision-maker(s) will issue a written determination regarding responsibility. To reach this determination, the decision-maker(s) will apply the preponderance of the evidence standard. The written determination will include:

- 4.6.3.1. Identification of the allegations potentially constituting sexual harassment as defined in subsection 2.6;

- 4.6.3.2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;

- 4.6.3.3. Findings of fact supporting the determination;

- 4.6.3.4. Conclusions regarding the application of the district's code of conduct to the facts;

- 4.6.3.5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's education program or activity will be provided by the district to the complainant; and
- 4.6.3.6. The district's procedures and permissible bases for the complainant and respondent to appeal.
- 4.6.4. The district will provide the written determination to the parties simultaneously. The determination regarding responsibility becomes final either on the date that the district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.
- 4.6.5. The Title IX Coordinator is responsible for effective implementation of any remedies.
- 4.7. **Appeals.** The district will offer both parties the opportunity to appeal from a determination regarding responsibility, and from the district's dismissal of a formal complaint or any allegations therein, on the grounds identified below.
 - 4.7.1. **Time for Appeal.** Appeals may only be initiated by submitting a written Notice of Appeal to the Office of the Superintendent of Schools within ten (10) calendar days of the date of the respective written determination of responsibility or dismissal from which the appeal is taken. The Notice of Appeal must include (a) the name of the party or parties making the appeal, (b) the determination, dismissal, or portion thereof being appealed, and (c) a concise statement of the specific grounds (from subsection 5.8.2 below) upon which the appeal is based. A party's failure to timely submit a Notice of Appeal will be deemed a waiver of the party's right to appeal under this policy, 34 C.F.R. part, 106, and Title IX.
 - 4.7.2. **Grounds for Appeal.** Appeals from a determination regarding responsibility, and from the district's dismissal of a formal complaint or any allegations therein, are limited to the following grounds:
 - 4.7.2.1. Procedural irregularity that affected the outcome of the matter;
 - 4.7.2.2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
 - 4.7.2.3. The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or

respondents generally or the individual complainant or respondent that affected the outcome of the matter.

4.7.3. As to all appeals, the district will:

- 4.7.3.1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties;
- 4.7.3.2. Ensure that the decision-maker(s) for the appeal is not the same person as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator;
- 4.7.3.3. Ensure that the decision-maker(s) for the appeal complies with the standards set forth in subsections 5.1.3–5.1.4.
- 4.7.3.4. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome;
- 4.7.3.5. Issue a written decision describing the result of the appeal and the rationale for the result; and
- 4.7.3.6. Provide the written decision simultaneously to both parties.

4.8. **Informal Resolution.** The district will not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with this section. Similarly, the district will not require the parties to participate in an informal resolution process under this section and may not offer an informal resolution process unless a formal complaint is filed. However, at any time prior to reaching a determination regarding responsibility the district may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the district:

4.8.1. Provides to the parties a written notice disclosing:

- 4.8.1.1. The allegations;
- 4.8.1.2. The requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations;
- 4.8.1.3. That at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint; and

- 4.8.1.4. Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;
- 4.8.2. Obtains the parties' voluntary, written consent to the informal resolution process; and
- 4.8.3. Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.

4.9. **Recordkeeping.**

- 4.9.1. The district will maintain for a period of seven years records of:
 - 4.9.1.1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the district's education program or activity;
 - 4.9.1.2. Any appeal and the result therefrom;
 - 4.9.1.3. Any informal resolution and the result therefrom; and
 - 4.9.1.4. All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. The district will make these training materials publicly available on its website, or if the district does not maintain a website then the district will make these materials available upon request for inspection by members of the public.
- 4.9.2. For each response required under section 4, the district will create, and maintain for a period of seven years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the district will document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the district's education program or activity. If the district does not provide a complainant with supportive measures, then the district will document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the district in the future from providing additional explanations or detailing additional measures taken.

5. **Superintendent Authorized to Contract.** The board authorizes the Superintendent to contract for, designate, and appoint individuals to serve in the roles of the district's investigator(s), decision-maker(s), informal resolution facilitator(s), or appellate decision-maker(s) as contemplated by this policy.

6. **Access to Classes and Schools.**

6.1. **General Standard.** Except as provided in this section or otherwise in 34 C.F.R. part 106, the district will not provide or otherwise carry out any of its education programs or activities separately on the basis of sex, or require or refuse participation therein by any of its students on the basis of sex.

6.1.1. **Contact sports in physical education classes.** This section does not prohibit separation of students by sex within physical education classes or activities during participation in wrestling, boxing, rugby, ice hockey, football, basketball, and other sports the purpose or major activity of which involves bodily contact.

6.1.2. **Ability grouping in physical education classes.** This section does not prohibit grouping of students in physical education classes and activities by ability as assessed by objective standards of individual performance developed and applied without regard to sex.

6.1.3. **Human sexuality classes.** Classes or portions of classes that deal primarily with human sexuality may be conducted in separate sessions for boys and girls.

6.1.4. **Choruses.** The district may make requirements based on vocal range or quality that may result in a chorus or choruses of one or predominantly one sex.

6.2. **Classes and Extracurricular Activities.** The district may provide nonvocational single-sex classes or extracurricular activities as permitted by 34 C.F.R. part 106.

7. **Athletics.** It is the policy of the district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be treated differently from another person or otherwise be discriminated against in any interscholastic, club, or intramural athletics offered by the district, and that the district will not provide any such athletics separately on such basis.

7.1. **Separate Teams.** Notwithstanding the foregoing paragraph, the district may operate or sponsor separate teams for members of each sex where selection for such teams is based upon competitive skill or the activity involved is a contact sport.

7.2. **Equal opportunity.** The district will provide equal athletic opportunity for members of both sexes. Unequal aggregate expenditures for members of each sex or unequal expenditures for male and female teams will not constitute noncompliance with this section.

8. **Certain Different Treatment on the Basis of Sex Permitted.** Nothing herein shall be construed to prohibit the district from treating persons differently on the basis of sex as permitted by Title IX or 34 C.F.R. part 106. For example, and without limiting

the foregoing, the district may provide separate toilet, locker room, and shower facilities on the basis of sex, but such facilities provided for students of one sex shall be comparable to such facilities provided for students of the other sex.

9. **Retaliation Prohibited.** Neither the district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, 34 C.F.R. part 106, or this policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. The district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the FERPA statute, 20 U.S.C. § 1232g, or FERPA regulations, 34 C.F.R. part 99, or as required by law, or to carry out the purposes of 34 C.F.R. part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder. Complaints alleging retaliation may be filed according to shall be addressed pursuant to Board Policy 2006 (Complaint Procedure).

9.1. **Specific Circumstances.**

9.1.1. The exercise of rights protected under the First Amendment does not constitute retaliation prohibited by this section.

9.1.2. Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this part does not constitute retaliation prohibited under this section, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

10. **Notification of Policy.** The district will notify applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the existence of this policy. The requirement to not discriminate, as stated in Title IX and 34 C.F.R. part 106, in the district's education program(s) or activities extends to admission and employment, and inquiries about the application of Title IX and 34 C.F.R. part 106 to the district may be referred to the district's Title IX Coordinator, the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

11. **Publication of Policy.** The district will prominently display on its website, if any, and in each handbook that it makes available to applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district, the name or title, office address, electronic mail address, and telephone number of the employee or employees designated as the Title IX Coordinator(s).

12. **Application Outside the United States.** The requirements of this policy apply only to sex discrimination occurring against a person in the United States.

13. **Scope of Policy.** Nothing herein shall be construed to be more demanding or more constraining upon the district than the requirements of Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106. To the extent that the district is in compliance with Title IX and 34 C.F.R. part 106, then all of the district's obligations under this policy shall be deemed to be fulfilled and discharged.

Adopted on: 8-10-2020

Reviewed on:

Revised on: 7-17-2023

AUTHORIZATION AND ACKNOWLEDGEMENT

WARNING:

SERIOUS CATASTROPHIC AND PERHAPS FATAL INJURY MAY RESULT FROM ATHLETIC PARTICIPATION

Many forms of athletic competition result in violent physical contact among players, the use of equipment that may result in accidents, strenuous physical exertion, and numerous other exposures to risk of injury. Students and parents must assess the risks involved in such participation and make their choice to participate in spite of those risks. No amount of instruction, precaution, or supervision will eliminate these risks. Students have suffered accidents resulting in death, paraplegia, quadriplegia, and other very serious permanent physical impairment while playing sports. By granting permission for your student to participate in athletic competition, you, the parent or guardian, acknowledge that such risk exists. Students will be instructed in proper techniques to be used in athletic competition and in the proper utilization of all equipment worn or used in practice and competition. Students must adhere to that instruction and utilization and must refrain from improper uses and techniques.

I understand the statement above and I understand that by allowing my student to participate in athletic events, I assume the risk that he/she may be injured, perhaps severely.

Signature of Parent

Printed Name of Parent

Date

ACKNOWLEDGEMENT OF CONDUCT CODE

I understand that as a student representing the school district in activities, I am obligated to comply with the athletic handbook, including the code of conduct. This means that I may not possess, use, or be in the presence of alcohol, illicit drugs, or controlled substances at any time during the school year. I understand that if I violate the code of conduct or other rules in this handbook, I may be suspended from participation in all co-curricular activities and/or school sponsored activities or events.

Signature of Student

Printed Name of Student

Date

I understand that my student is obligated by this handbook, including the statements above.

Signature of Parent

Printed Name of Parent

Date

CONSENT TO TEST FORM

I understand fully that my performance, as a student and the reputation of my school is dependent, in part, on my conduct as an individual. I hereby agree to accept and abide by the standards, rules, and regulations set forth by the Board of Education of Yutan Public Schools, the administration, and the coaches and sponsors for the activities in which I participate.

_____*I consent to and authorize Yutan Public Schools to conduct a drug and alcohol test if my number is drawn from the random pool. I also authorize the release of information concerning the results of such tests to designated District personnel.

_____*I understand that this form remains in effect until the submission of an Activity Drop Form or graduation and/or withdrawal from the District.

Signature of Parent

Signature of Student

Printed Name of Parent

Printed Name of Student

Date

Date

2006 Complaint Procedure

Good communication helps to resolve many misunderstandings and disagreements. This procedure applies ~~to board members, patrons, students and school staff,~~ to complaints unless the ~~staff member complaint~~ is subject to a different ~~grievance~~ procedure ~~pursuant required by law,~~ to policy, or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems **at the lowest level of the chain of command**. When ~~such~~ **those** efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth **in any specific policy addressing those areas or the procedures set forth** below. ~~Students and employees who believe they have been subjected to sex harassment in violation of Title IX should refer to the board's policy titled "Title IX."~~ **Allegations of sex discrimination covered by Title IX will be addressed through the board's Title IX policy.**

References to "coordinator" in this policy refer to the board-designated coordinator for the applicable area, such as the Section 504 Coordinator for allegations of disability-based discrimination.

A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.

Complaint and Appeal Process.

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant **reasonably** believes speaking directly to the person would subject complainant **or complainant's student** to discrimination or harassment.
2. The second step is for the complainant to speak to the building principal, ~~Title IX/504 coordinator,~~ superintendent of schools, or president of the board of education, as set forth below. **Anyone with questions about the appropriate person to speak with may request clarification from the superintendent.**

- a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.
 - b) Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.
 - c) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.
 - d) Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age may also be submitted at any time during the complaint procedure to the **School District's Title IX/504 applicable** coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at OCR.KansasCity@ed.gov; by telephone at (816) 268-0550; or by fax at (816) 268-0599.
3. When a complainant submits a complaint to an administrator or ~~to the Title IX/504~~ coordinator, the administrator or ~~Title IX/504~~ coordinator shall **first determine whether another applicable procedure is required by policy or law and if so, direct the complaint to the appropriate person to follow that procedure. If not, the administrator or coordinator will** promptly and thoroughly investigate the complaint, and shall:
- a) Determine whether the complainant has discussed the matter with the ~~staff member~~ **respondent. involved.**
 - 1) If the complainant has not, the administrator or ~~Title IX/504~~ coordinator will urge the complainant to discuss the matter directly with **the respondent**, if appropriate.
 - 2) If the complainant refuses to discuss the matter with the ~~staff member~~ **respondent**, the administrator or ~~Title IX/504~~ coordinator shall, in his or her sole discretion, determine whether the complaint should **or must** be pursued further.

- b) Strongly encourage the complainant to reduce his or her concerns to writing.
 - c) Interview the complainant **and, if necessary, the respondent against whom the complaint is filed**, to determine:
 - 1) All relevant details of the complaint;
 - 2) All witnesses and documents which the complainant believes support the complaint;
 - 3) The action or solution which the complainant seeks.
 - d) Respond to the complainant. If the complaint **involved involves** discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or **Title IX/504** coordinator **received receives** the complaint.
4. If either the complainant **or the accused party** is not satisfied with the decision he or she may appeal the decision to the superintendent. **The superintendent may assign a qualified designee to hear any appeal. This provision applies to appeals under the board's policies governing complaints of discrimination or harassment, including Title IX and any other policy with a separate grievance or complaint procedure, unless that other procedure includes its own appeal process. All requirements for appeals within any other policy apply, and in addition to those requirements, the following also apply.**
- a) **This** **The** appeal must be in writing.
 - b) This appeal must be received by the superintendent no later than **ten (10) three (3)** calendar days from the date **the administrator or Title IX/504 coordinator communicated his/her decision to the complainant of the decision.**
 - c) **For complaints addressed through other applicable procedures that do not include a separate investigatory process, the superintendent will investigate as he or she deems appropriate. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.**

d) ~~Upon completion of this investigation, the~~ The superintendent will prepare a written decision and provide it to the complainant and any other person entitled by law to receive the appeal decision. For complaints involving discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the superintendent received complainant's written appeal. Appeals to the superintendent from complaints involving discrimination or harassment are final once the superintendent delivers the written decision, as are all other appeals/complaints to the superintendent unless the complaint can be appealed on the limited grounds to appeal to the board below.

5. The board's role is to set policy, establish and implement a budget, and evaluate the superintendent. The board does not manage the daily operations of the school district entrusted to its administration unless required by law or policy. Because of the board's statutory roles, it does not hear complaints or appeals that may involve oversight or discipline of students, staff, or others, unless those involve the superintendent as discussed below. The board does not hear complaints or appeals based on allegations of discrimination or harassment unless otherwise required by law. The board will hear appeals only in the following circumstances:
- a) When the complaint is about a board policy, not implementation of the policy;
 - b) When the complaint involves the budget or school expenditures that have been or must be approved by the board; or
 - c) When the board is required by law, policy, or contract to hear a complaint or appeal.

If ~~either the complainant or the accused~~ a complaint involves those limited grounds and a party is not satisfied with the superintendent's decision regarding the complaint or appeal, he or she may appeal the decision to the board.

- d) This appeal must be in writing.
- e) This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated his/her decision to the complainant.

- f) This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment **allegations against the superintendent** shall be promptly and thoroughly investigated **by the board president or a designee**.
 - g) The board president will notify the complainant **and any other person legally required to receive the decision** in writing of its decision. If the complaint **involved** involves discrimination or harassment **allegations against the Superintendent**, the board **president** shall submit **its** the decision within 180 calendar days after **it received** receiving **complainant's** the written appeal.
 - h) There is no appeal from **any** decision of the board **unless authorized by law**.
6. **When a formal complaint about the superintendent of schools has been** Formal complaints about the superintendent shall be filed with the president of the board. However, complaints about the superintendent do not include disagreement with the superintendent's decision on appeal based on a complaint of discrimination, harassment, or action of any other employee who is not the superintendent. Upon receipt of a complaint, the board president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:
- a) Coordinate with school district staff, other than the superintendent, to determine if another procedure in policy or law requires the complaint against the superintendent to follow another procedure. If so, the board president will coordinate handling the complaint through that procedure. If another procedure applies, such as in the case of allegations of sex discrimination against the superintendent, the board president or, at his or her discretion, the full board will serve only to hear any appeal by a party to the complaint.
 - b) Determine whether the complainant has discussed the matter with the superintendent.
 - 1) If the complainant has not, the board president or designee will urge **or require** the complainant to

discuss the matter directly with the superintendent, if appropriate **or required**.

- 2) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should **or must** be pursued further.
- c) Strongly encourage the complainant to reduce his or her concerns to writing.
- d) Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting **by the full board**.
- e) Respond to the complainant **or appeal**. If the complaint **or appeal involves** discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.
- f) **Appoint or contract with other individuals qualified to assist the board through this process or any other applicable procedure used to address allegations against the superintendent.**

No Retaliation. The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

Special Rules Regarding Educational Services and Related Services to Students with Disabilities. Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and

will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a disability or will provide prior written notice of the district's refusal to do so.

Bad Faith or Serial Filings. The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (c) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

Adopted on: 9-14-2020

Revised on: 7-15-2024

Reviewed on:

5049 3060

Firearms and Weapons for Non-Students

Weapons. No person may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy. ~~No visitor under the age of 18 may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy.~~ **Definition of Weapon.** The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No person may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy. **Definition of Firearm.** The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms. The prohibition against firearms does not apply to:

1. The issuance of firearms to or possession by members of the armed forces of the United States, active or reserve, National Guard of this State, or Reserve Officers' Training Corps or peace officers or other duly authorized law enforcement officers when on duty or training; **or**
2. **The possession of firearms by peace officers or other duly authorized law enforcement officers**

The carrying of firearms by qualified law enforcement officers or qualified retired law enforcement officers carrying pursuant to 18 U.S.C. 926B or 926C, respectively, as such sections existed on January 1, 2023

3. Firearms that may lawfully be possessed by a person who is receiving instruction at the school under the immediate supervision of an adult instructor;
4. **Firearms which may lawfully be possessed by a person for the purpose of using them, with the approval of the school, in a historical**

reenactment, in a hunter education program, or as part of an honor guard;

5. Firearms contained within a private vehicle **operated by a nonstudent adult** that are not loaded **and** are enclosed in a case or are in a locked firearm rack that is on a motor vehicle; or
6. A handgun carried as a concealed handgun by **a nonstudent** other than a minor or prohibited person in a vehicle or on his or her person while riding in or on a vehicle into or onto any parking area, which is open to the public and used by the school if, prior to exiting the vehicle, the handgun is locked inside the glove box, trunk, or other compartment of the vehicle, a storage box securely attached to the vehicle, or, if the vehicle is a motorcycle, a hardened compartment securely attached to the motorcycle while the vehicle is in or on such parking area.

Consequences. In the event a person violates this policy, the school may:

- Make a report to law enforcement;
- Ban any violator from school grounds, school vehicles, or school events for any time period it deems appropriate; and/or
- Take any other action allowed by law.

Weapons. No student may possess, handle, or transmit any weapon while on school grounds, in a school vehicle, or at any school activity or event off school grounds except as permitted by this policy.

Definition of Weapon. The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No student may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy.

Definition of Firearm. The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms and Weapons. The only exceptions for a

student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or
2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

Consequences—Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case by case basis.

Consequences—Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms and Weapons. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm or weapon possessed in violation of this policy. Any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm to school.

Adopted on: 12-14-2020
Revised on: 7-15-2024
Reviewed on:

4011
Employee Leave Under the Family and Medical Leave Act
(FMLA)

The school district shall provide leave to its employees in accordance with the Family and Medical Leave Act ("FMLA"). The terms used herein shall have the meaning ascribed to them under the FMLA. Employees may also qualify for leave under the Nebraska Family Military Leave Act, which is covered under the district's policy for that law. If an employee qualifies for leave under both the Family and Medical Leave Act and the Nebraska Military Leave Act, any leave taken by the employee will count concurrently toward the leave limits of both acts.

I. Qualifying for Leave

A. Qualified Employees

1. To be eligible for ***unpaid*** leave under this policy, an employee must:
 - a. Make the request for leave at a time when the school district employs 50 or more workers;
 - b. Have been working for the school district for at least 12 months prior to the request; and
 - c. Have worked a minimum of 1,250 hours during the 12-month period immediately preceding the commencement of the leave.
2. The applicable 12-month period for computing an employee's entitlement to FMLA leave shall be the 12-month period measured forward from the date such employee's first FMLA leave begins be "rolling" 12-month period measured backward from the date an employee uses any FMLA leave.
3. Employees ineligible for FMLA leave for any reason may be eligible for leave under the

Nebraska Family Military Leave Act and should consult policy 4011.1.

B. Qualified Circumstances Necessitating Leave

1. The school district will grant an eligible employee up to a total of 12 workweeks of ***unpaid*** leave under the following conditions:
 - a. For birth of a son or daughter, and to care for the newborn child;
 - b. For placement of a son or daughter with the employee for adoption or foster care;
 - c. To care for the employee's spouse, son, daughter, or parent with a serious health condition;
 - d. Because of a serious health condition that makes the employee unable to perform the functions of his or her job; or
 - e. Because of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a Military Member on Covered Active Duty (or has been notified of an impending call or order to Covered Active Duty) in National Guard, Reserves, and/or Regular Armed Forces in support of a contingency operation

2. The school district will grant an eligible employee who is the spouse, son, daughter, parent or next of kin of a Covered Servicemember a total of 26 workweeks of ***unpaid*** leave during a 12-month period to care for the service member as permitted under the FMLA. The leave described in this paragraph shall only be available during a single 12-month period.

For purposes of this provision and this policy, "Covered Servicemember" includes both Military

Members and covered Veterans, so long as the covered Veteran was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered Veteran.

3. During the single 12-month period described in paragraph I(B)(2), an eligible employee shall be entitled to a combined total of 26 workweeks of leave under paragraphs I(B)(1) and I(B)(2). Nothing in this paragraph shall limit the availability of leave under paragraph I(B)(1) during any other 12-month period.

C. Limitations on Leave

1. Leave for birth or placement for adoption or foster care must conclude within 12 months of the birth or placement.
2. In any case in which a husband and wife both employed by the school district are entitled to FMLA leave:
 - a. The aggregate number of workweeks of FMLA leave to which both are entitled is limited to 12 during any 12-month period if such leave is taken (i) because of the birth of a son or daughter of the employee and in order to care for such son or daughter; (ii) because of the placement of a son or daughter with the employee for adoption or foster care; or (iii) to care for a sick parent who has a serious health condition; and
 - b. The aggregate number of workweeks of FMLA leave to which both that husband and wife are entitled is limited to 26 during the single 12-month period in which leave is taken to care for a Covered Servicemember and the husband and wife employees are both either the son,

daughter, parent, or next of kin of such Covered Servicemember, if the leave is taken for this reason or a combination of this reason and one of the three reasons described in paragraph I(C)(2)(a). If the leave taken by the husband and wife includes leave described in paragraph I(C)(2)(a), the limitation in paragraph I(C)(2)(a) shall apply to the leave described in I(C)(2)(a).

D. Qualifying Notice and Certification

Employees seeking to use FMLA leave will be required to provide:

1. 30-day advance notice when the need to take the leave is foreseeable; provided, if (a) the leave is for needed treatment which is required to begin in less than thirty days or (b) the leave is for the reason set forth in paragraph I(B)(1)(e), the employee shall provide such notice to the school district as is reasonable and practical;
2. Medical certification supporting the need for leave due to a Serious Health Condition affecting the employee or family member or to care for a Military Member, and/or due to a Serious Injury or Illness to care for a Veteran;
3. Second or third medical opinions and periodic re-certifications (at the school district's expense);
4. Certification supporting the need for leave because of a qualifying exigency arising out of the fact that the employee's spouse, son, daughter or parent is a Military Member on Covered Active Duty (or has been notified of an impending call or order to Covered Active Duty) in the National Guard, Reserves, and/or Regular Armed Forces in support of a contingency operation;

5. Certification supporting the need for leave to care for a Veteran who was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered Veteran, and who is undergoing medical treatment, recuperation, or therapy for a Serious Injury or Illness; and
6. Periodic reports during leave, at a frequency reasonably requested by the superintendent, regarding the employee's status and intent to return to work.

E. Scheduling Leave

When leave is needed to care for a family member, for the employee's own illness, or to care for a Covered Servicemember, and such leave is foreseeable based on planned medical treatment, the employee must attempt to schedule treatment so as not to unduly disrupt the school district's operations.

II. Relationship with District During Leave

A. Leave to Be Unpaid

All leave provided to employees under the provisions of the FMLA and this policy shall be unpaid leave.

B. Substitution of Paid Leave

1. The school district requires employees to substitute any accrued paid vacation leave, paid personal leave, paid family leave, paid medical leave or paid sick leave for FMLA leave. However, nothing in this policy shall require the school district to provide paid sick or medical leave in any situation in which the school district would not normally provide such paid leave.

2. If an employee uses paid leave under circumstances which do not qualify as FMLA leave, the leave will not count against the number of workweeks of FMLA leave to which the employee is entitled.
3. Any paid leave which is substituted for FMLA leave will be subtracted from the number of workweeks of unpaid leave provided by the FMLA and this policy.

C. Group Health Plan Benefits

1. The school district will continue group health plan benefits on the same basis as coverage would have been provided if the employee had been continuously employed during the FMLA leave period.
2. Any share of health plan premiums which have been paid by the employee prior to FMLA leave must continue to be paid by the employee during the FMLA leave period.

D. Intermittent or Reduced-Schedule Leave

1. Leave may be taken under this policy intermittently or on a reduced-leave schedule under certain circumstances.
 - a. When leave is taken because of a birth or because of a placement of a child for adoption or foster care, an eligible employee may take leave intermittently or on a reduced-leave schedule only with the agreement of the school district. In such a case, the superintendent shall have the authority to approve or disapprove such intermittent or reduced leave schedule, in the superintendent's sole discretion.
 - b. When leave is taken to care for a sick family member, for an employee's own

serious health condition, or to care for a covered Veteran or Military Member, an eligible employee may take leave intermittently or on a reduced-leave schedule when medically necessary.

- c. When leave is taken by an eligible employee because of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a Military Member on Covered Active Duty (or has been notified of an impending call or order to Covered Active Duty) in National Guard, Reserves, and/or Regular Armed Forces in support of a contingency operation, the employee may take leave intermittently or on a reduced-leave schedule.
- d. When leave is taken by an eligible employee to care for a Covered Servicemember, including a Veteran who was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered Veteran, and who is undergoing medical treatment, recuperation, or therapy for a Serious Injury or Illness
- e. Intermittent or reduced leave shall not result in a reduction in the employee's total amount of leave beyond the amount of leave actually taken.
- f. When an instructional employee seeks to take intermittent leave in connection with a family or personal illness (e.g. physical therapy or periodic care for a sick relative) or to care for a covered Veteran or Military Member, and when such leave would constitute at least 20 percent of the total number of working days in the period

during which the leave would extend, the school district may require the employee to elect to take leave in a block, instead of intermittently, for the entire period or to transfer to an available alternative position within the school system that is equivalent in pay, for which the employee is qualified, and which better accommodates the intermittent leave.

2. If an eligible employee requests intermittent leave or leave on a reduced-leave schedule that is foreseeable based on planned medical treatment, including during a period of recovery from a serious health condition, the school district may require the employee to transfer temporarily to an available alternative position for which the employee is qualified and which better accommodates recurring periods of leave than does the employee's regular position. Such alternative position must have equivalent pay and benefits as the employee's permanent position.
3. Leave taken on an intermittent or reduced-schedule basis will be tracked hourly.

III. Return from Leave

A. Restoration to Position

1. On return from FMLA leave, an employee is entitled to be returned to the same position the employee held when leave commenced, or to an equivalent position with equivalent benefits, pay, and other terms and conditions of employment.
2. Any leave taken under this policy will not result in the loss of any employment benefits accrued prior to the date on which the leave commenced.

3. An eligible employee is not entitled to accrual of any seniority or employment benefits during any period of leave, or any right, benefit, or position of employment other than to which the employee would have been entitled had the employee not taken leave.

B. Denial of Restoration

1. The school district reserves the right to deny restoration to any eligible employee who is a "key employee" (that is an employee who is salaried and among the highest paid 10% of the employees of the school district) if such denial is necessary to prevent substantial and grievous economic injury to the operations of the school district.
2. If the school district intends to deny restoration to such an employee, it will:
 - a. notify the employee of his/her status as a "key employee" in response to the employee's notice of intent to take FMLA leave;
 - b. notify the employee as soon as the school district decides it will deny job restoration and explain the reasons for this decision;
 - c. offer the employee a reasonable opportunity to return to work from FMLA leave after giving this notice; and
 - d. make a final determination as to whether reinstatement will be denied at the end of the leave period if the employee then requests restoration.

C. Failure to Return from Leave

If an employee fails to return from FMLA leave after the period of leave to which the employee is entitled has expired, the employee shall reimburse the district

for any premiums the employer paid for maintaining health insurance coverage for the employee during the employee's FMLA leave unless the reason the employee does not return is due to: (1) the continuation, recurrence, or onset of the serious health condition which entitled the employee to FMLA leave and the employee provides the district with sufficient certification from the proper health care provider of such continuation, recurrence, or onset of the serious health condition or (2) other circumstances beyond the employee's control.

IV. Notice to Employees

- A.** The school district will post in conspicuous places where employees are employed notices explaining the FMLA and providing information concerning the procedures for filing complaints of FMLA violations with the U.S. Wage and Hour Division.
- ~~**B.** When an employee provides notice of the need for FMLA leave, the school district shall provide the employee with a copy of the "section 301(c) notice" which is attached to this policy.~~
- C.** To the extent that any provision in this policy is in any manner inconsistent with the provisions of the Act or the regulations promulgated thereunder, the Act and regulations shall prevail over the provisions of this policy. The school district reserves the right to modify this policy from time to time in its sole discretion.
- D.** Employees may direct any questions or concerns regarding FMLA leave to the superintendent.

Adopted on: 11-9-2020

Revised on: 7-15-2024

Reviewed on:

5005 Transportation ~~Of Option Students~~

BLUE SECTION TRANSFERRED FROM 3011: The school district will provide free transportation, partially provide free transportation, or pay an allowance for transportation in lieu of free transportation on each day school is in session to the students who reside in the district and qualify for transportation ~~according to the district's transportation plan~~, **as required under law**. The families of students who will not be provided transportation pursuant to ~~the district's plan~~ **state law** or who must drive students to a pick-up point will be reimbursed according to statute if they qualify for such reimbursement. Parents seeking mileage reimbursement must submit requests to the district on forms which may be obtained from the office of the Superintendent of Schools.

When a student who has been attending the district is placed into foster care, school district staff will collaborate with state and local child welfare agencies to determine whether transportation is required under state law when it is in the child's best interest that their school of origin be maintained. The district will only provide transportation to students placed in foster care when the responsible child welfare agency agrees to reimburse the school district for the cost of transportation or when transportation is otherwise required by law. The board designates the Superintendent of Schools as the initial point of contact for child welfare agency representatives to discuss transportation issues related to children in foster care.

Students who are homeless will be provided with transportation pursuant to Board Policy 5014.

The district will provide transportation to tuition students in accordance with the contract provisions, if any, for services from the contracting districts.

The use of buses for class parties, field trips, and similar purposes shall require the prior approval of the superintendent or appropriate principal.

Option Transportation. The board of education provides transportation to option students ONLY if (a) the option student lives on an existing bus route or (b) the option student makes arrangements to be picked up and dropped off at preexisting stops along an existing bus

route. The district does not provide mileage reimbursement for option-enrolled students unless otherwise required by law.

Adopted on: 10-12-2020

Revised on: 7-15-2024

Reviewed on:

5035 Student Discipline

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

Any disciplinary action taken by staff must be consistent with the requirements of other applicable laws, including but not limited to the IDEA, Section 504, and Title IX.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Pre-Kindergarten through Second Grade Students

Notwithstanding any other provision of this policy, an elementary school shall not suspend a student in pre-kindergarten through second grade unless the student brings a deadly weapon as defined in section 28-109 on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school

employee or his or her designee, or at a school-sponsored activity or athletic event. As an alternative to suspension, the school district may take any action authorized by law, including those provided in section 79-258.

Makeup Work for Suspended Students

Any student who is suspended must be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations ("makeup work"). Any makeup work must be completed and turned in as directed by the principal. This makeup guideline shall be provided to the student and a parent or guardian at the time of suspension. Suspended students may not be required to attend the school's alternative program for expelled students in order to complete classwork or homework.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what he or she is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to explain the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary, **not to exceed an additional 48 hours**, following the suspension, the Principal will send a written statement to the student, and the student's parent or guardian, describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken. An

opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school **and shall document such effort in writing**. The Principal shall determine who, in addition to the parent or guardian, is to attend the conference.

4. Students who are short-term suspended **may** **must** be given the opportunity to complete classwork **and homework missed during the period of suspension**, including but not limited to examinations, as provided herein.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

~~Students may be disciplined for the possession of weapons and/or firearms pursuant to the board's separate policy on weapons and firearms or state law.~~

BLUE SECTION TRANSFERRED FROM 5049:

Weapons. No student may possess, handle, or transmit any weapon while on school grounds, in a school vehicle, or at any school activity or event off school grounds except as permitted by this policy.

Definition of Weapon. The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No student may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy.

Definition of Firearm. The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms and Weapons. The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or

2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

Consequences - Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

Consequences – Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long-term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms and Weapons. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm or weapon possessed in violation of this policy. Any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm to school.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period

not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.
3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students, or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.
5. **Conclusion of Expulsion.** At the conclusion of an expulsion, the school district will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes. **The board has determined that the use of synthetic media such as deepfakes may constitute "similar conduct";**
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent

jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;

10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
 - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or packaging, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation or electronic cigarettes, vapor pens, etc.;
 - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
 - f. Possession of pornography, including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
 - g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically), including creation, possession,

- dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
- h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/newbies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;
 - i. Bullying which shall include cyberbullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;
 - j. Violations of the district's acceptable computer use policy;
 - k. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or "look-a-like" weapon;
 - l. Using any object to simulate possession of a weapon;
 - m. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation;
 - n. Violation of the school's audio and video recording policy; and

- o. Any other violation of any board policy, handbook provision, or rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion, or mandatory reassignment:

1. **The decision to recommend discipline shall be made within two school days after learning of the alleged student misconduct.** On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment can be invoked, the student has a right to a hearing, upon request, **and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork or; on the specified charges;**
 - d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing

concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and

- f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail **to the address provided on the form.**
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
4. Nothing in this policy shall preclude the student, student's parents, guardian or representative from discussing and settling the matter with appropriate school personnel prior to **the hearing stage the time the long-term suspension, expulsion, or mandatory reassignment takes effect.**
5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall **appoint a hearing officer who shall follow the "hearing procedures" outlined below.** **recommend appointment of a hearing examiner within two school days after receipt of the hearing request. The student or the student's parent or guardian may request designation of a hearing examiner other than the hearing examiner recommended by the superintendent if notice of the request is given to the superintendent within two school days after receipt of the superintendent's recommended appointment. Upon receiving such request, the superintendent must provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The student or the student's parent or guardian must, within five school days, select a hearing examiner to conduct the hearing who was recommended or provided as an alternative hearing examiner, and shall notify the superintendent in writing of the selection. The superintendent must appoint the selected hearing examiner upon receipt of such notice.**
6. **The hearing examiner must, within two school days after being appointed, give written notice to the principal, the student, and the student's parent or guardian of the time and place for the hearing.**

7. The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the principal, the student, and the student's parent or guardian, except with the consent of all the parties.
8. The principal or legal counsel for the school, the student, and the student's parent, guardian, or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession of the school board or board of education no later than forty-eight hours prior to the hearing.
9. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing examiner. **The hearing will be held according to the requirements of section 79-269.** The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
10. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294).

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed solely by discipline from the school district;
4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students;
5. It is a violation of the Nebraska Criminal Code that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

Adopted on: 12-14-2020
Revised on: 7-15-2024
Reviewed on:

Firearms and Weapons [Intentionally Left Blank]

~~**Weapons.** No student may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy. No visitor under the age of 18 may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy.~~

~~**Definition of Weapon.** The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.~~

~~**Firearms.** No person may bring, possess, handle or transmit a firearm on school grounds, in a school-owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy.~~

~~**Definition of Firearm.** The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).~~

~~**Exceptions Regarding Firearms.** The prohibition against firearms does not apply to:~~

- ~~1. The issuance of firearms to or possession by members of the armed forces of the United States, active or reserve, National Guard of this State, or Reserve Officers Training Corps or peace officers or other duly authorized law enforcement officers when on duty or training; or~~
- ~~2. Firearms that may lawfully be possessed by a person who is receiving instruction at the school under the immediate supervision of an adult instructor;~~
- ~~3. Firearms which may lawfully be possessed by a person for the purpose of using them, with the approval of the school, in a historical reenactment, in a hunter education program, or as part of an honor guard;~~
- ~~4. Firearms contained within a private vehicle **operated by a nonstudent adult** that are not loaded **and** are encased or are in a locked firearm rack that is on a motor vehicle; or~~

5. A handgun carried as a concealed handgun by a nonstudent adult in a vehicle or on his or her person while riding in or on a vehicle into or onto any parking area, which is open to the public and used by the school if, prior to exiting the vehicle, the handgun is locked inside the glove box, trunk, or other compartment of the vehicle, a storage box securely attached to the vehicle, or, if the vehicle is a motorcycle, a hardened compartment securely attached to the motorcycle while the vehicle is in or on such parking area, except as prohibited by federal law.

Definition of Encased. The term “encased” means enclosed in a case that is expressly made for the purpose of containing a firearm and that is completely zipped, snapped, buckled, tied, or otherwise fastened with no part of the firearm exposed.

Exceptions for Students. The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The firearm or weapon has been brought to school grounds or to an activity or event off school grounds for some educational purpose;
2. The person bringing the firearm or weapon has requested and received the prior approval of both the instructor and the building principal to do so; and
3. All arrangements to use and store the firearm or weapon safely while it is on school premises have been agreed to and carried out.

Consequences—Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

Consequences—Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm possessed in violation of this policy. By statute, any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm or weapon to school.

Adopted on: 12-14-2020

Revised on:

Reviewed on:

6036 Reading Instruction and Intervention Services

The purpose of this policy is to facilitate reading instruction and intervention services to address student reading needs, including, but not limited to, dyslexia. It is the school district's goal that each student be able to read at or above grade level by third grade.

Effective Reading Teachers. It is the intent of the school district to employ teachers for kindergarten through third grade who are effective reading teachers as evidenced by (a) evaluations based on classroom observations and student improvement on reading assessments or (b) specialized training in reading improvement.

Reading Assessment. ~~Beginning in 2019-20~~, The school district will administer a reading assessment approved by the Nebraska Department of Education three times during the school year to all students in kindergarten through third grade. Exceptions to this requirement include:

- Any student receiving specialized instruction for limited English proficiency who has been receiving such instruction for less than two years;
- Any student receiving special education services for whom such assessment would conflict with the individualized education plan; and
- Any student receiving services under a plan pursuant to the requirements of section 504 of the federal Rehabilitation Act of 1973, 29 U.S.C. 794, or Title II of the federal Americans with Disabilities Act of 1990, 42 U.S.C. 12131 to 12165, as such acts and sections existed on January 1, 2018, for whom such assessment would conflict with such section 504 or Title II plan.

The first assessment for kindergarten students must occur within ~~the first 30 days~~ 45 calendar days that school is in session of ~~the~~ each school year. For all other grades, the first assessment must occur within the first 30 calendar days that school is in session of each school year.

Diagnostic assessments used within a supplemental reading intervention program do not require Nebraska Department of Education approval.

Deficiency Identification. Any student in kindergarten through third grade performing below the threshold level as determined by the Nebraska Department of Education shall be identified as having a reading deficiency for purposes of the Nebraska Reading Improvement Act and this policy. A student who is identified as having a reading deficiency shall remain identified as having a reading deficiency until the student performs at or above the

threshold level on an approved reading assessment. Nothing in the Nebraska Reading Improvement Act or this policy shall prohibit a school district from identifying any other student as having a reading deficiency.

Supplemental Reading Intervention Program. The school district will provide a supplemental reading intervention program to ensure that students can read at or above grade level at the end of third grade. The school district may work collaboratively with a reading specialist at the Nebraska Department of Education, with educational service units, with learning communities, or through interlocal agreements to develop and provide such supplemental reading intervention programs. Each supplemental reading intervention program must be:

- Provided to any student identified as having a reading deficiency;
- Implemented during regular school hours in addition to regularly scheduled reading instruction unless otherwise agreed to by a parent or guardian; and
- Made available as a summer reading program between each summer for any student who has been enrolled in grade one, grade two, or grade three or in a higher grade and is identified as continuing to have a reading deficiency at the conclusion of the school year preceding such summer reading program. The summer reading program may be held in conjunction with existing summer programs in the school district or in a community reading program not affiliated with the school district or offered online.

The supplemental reading intervention program may also include:

- Reading intervention practices that are evidence-based;
- Diagnostic assessments to identify specific skill-based strengths and weaknesses a student may have;
- Frequent monitoring of student progress throughout the school year with instruction adjusted accordingly;
- Intensive intervention using strategies selected from the following list to match the weaknesses identified in the diagnostic assessment:
 - Development in phonemic awareness, phonics, fluency, vocabulary, and reading comprehension;
 - Explicit and systematic instruction with detailed explanations, extensive opportunities for guided practice, and opportunities for error corrections and feedback; or
 - Daily targeted individual or small-group reading intervention based on student needs as determined by diagnostic assessment data subject to planned extracurricular school activities;

- Strategies and resources to assist with reading skills at home, including parent-training workshops and suggestions for parent-guided home reading; or
- Access to before-school or after-school supplemental reading intervention with a teacher or tutor who has specialized training in reading intervention.

Parent/Guardian Notification. The school will give notice in writing or by electronic communication to the parent(s) or guardian(s) of any student identified as having a reading deficiency within 15 working days of such identification that the student has been identified as having a reading deficiency and that an individual reading improvement plan will be established and shared with the parents or guardians.

Reading Improvement Plan. Any student who is identified as having a reading deficiency will receive an individualized reading improvement plan, that shall include a supplemental reading intervention program, no later than 30 days after the identification of the reading deficiency. The reading improvement plan may be created by the teacher, the principal, other pertinent school personnel, and the parents or guardians of the student and shall describe the reading intervention services the student will receive through the supplemental reading intervention program to remedy the reading deficiency. The student must receive reading intervention services through the supplemental reading intervention program until the student is no longer identified as having a reading deficiency.

Reading Progress. Each student in kindergarten through third grade and his or her parent(s) or guardian(s) will be informed of the student's reading progress within a reasonable time after the school district receives the results from the student's approved reading assessment.

NDE Professional Learning System. The Nebraska Department of Education provides a professional learning system. The elementary school(s) and early childhood education programs approved by the State Board of Education will ensure that teachers who teach children from four years of age through third grade are aware of the professional learning system and are adequately trained regarding evidence-based reading instruction to effectively instruct students in reading.

NDE Report. On or before July 1 of each year, the school district will provide the required information relating to dyslexia to the Nebraska Department of Education.

Adopted on: 2-17-2021
Revised on: 7-15-2024
Reviewed on:

NEW POLICY

6042 Projection Maps

The school district will only use the Gall-Peters projection map or a similar cylindrical equal-area projection map or the AuthaGraph projection map for display or use in the classroom. Use of the Mercator projection map is prohibited unless:

1. The Mercator projection map is used in conjunction with other projection maps in a teaching exercise to demonstrate that all maps are flawed in some way and different map projections serve different functions and may affect how individuals view the world; or
2. The Mercator projection map is part of any:
 - a. book or material obtained prior to July 19, 2024; or geographic information system; or computer program that renders a three-dimensional representation of Earth based primarily on satellite imagery, such as Google Earth or similar software; and
 - b. a Gall-Peters projection map or similar cylindrical equal-area projection map or an AuthaGraph projection map is displayed in the classroom or shown to students during the lesson in which a Mercator projection map is used.

Adopted on: 7-15-2024

Revised on:

Reviewed on:

6033 Restraint and Seclusion of Students

Restraint and seclusion, as defined below, are behavioral interventions. The use of such behavioral interventions must be in accordance with this policy. The following interventions do not constitute seclusion and restraint, and are not governed by this policy: voice control, limited to loud, firm commands; time-limited ignoring of specific behaviors; brief physical prompts to interrupt or prevent a specific behavior; physical interventions which a student's health care provider has indicated are medically necessary for the treatment or protection of the individual; or other similar interventions.

Definitions

Physical restraint refers to a personal restriction that immobilizes or reduces the ability of a student to move his or her torso, arms, legs, or head freely. The term physical restraint does not include a physical escort. Physical escort means a temporary touching or holding of the hand, wrist, arm, shoulder or back for the purpose of inducing a student who is acting out to walk to a safe location. Physical restraint does not include incidental touching that comes along with movement inside a classroom, lunch line, or other areas of the school building where maintaining order is required.

Mechanical restraint refers to the use of any device or equipment to restrict a student's freedom of movement. The term does not include devices implemented by trained school personnel, or utilized by a student that have been prescribed by an appropriate medical or related services professional and are used for the specific and approved purposes for which such devices were designed, such as:

- Adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports;
- Vehicle safety restraints when used as intended during the transport of a student in a moving vehicle;
- Restraints for medical immobilization; or
- Orthopedically prescribed devices that permit a student to participate in activities without risk of harm.

Chemical restraint refers to the administration of medication for the purpose of restraint, but does not include the administration of medication in accordance with the directions and prescription of a physician with the consent of the student's parent or guardian.

Seclusion refers to the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving. It does not include a timeout, which is a behavior management technique that is part of an approved program, involves the monitored separation of the student in a non-locked setting, and is implemented for the purpose of calming.

Use of Restraint and Seclusion

The use of chemical restraint is strictly prohibited. The use of any seclusion or restraint intervention for punitive or disciplinary purposes is strictly prohibited. Similarly, the use of any technique that constitutes corporal punishment, which is the infliction of bodily pain as a penalty for disapproved behavior, is strictly prohibited. Seclusion and/or restraint shall not be used for the convenience of staff or as a substitute for an educational program. When restraint or seclusion is used to respond to the danger of harm posed by a student's behavior, the intervention shall be discontinued as soon as the danger of harm has dissipated.

The use of physical restraint, mechanical restraint, and seclusion is permitted in a manner consistent with this policy:

- as reasonably necessary where the student's behavior risks causing physical harm to self, others, and property;
- in accordance with the student's IEP, Section 504, or behavior intervention plan; *or*
- as otherwise prescribed, recommended, or suggested by a medical or related services provider.

Procedures

No technique shall restrict a student's breathing, deprive a student of basic needs, or unnecessarily expose a student to physical pain or discomfort.

Seclusion shall not be used for students who are severely self-injurious or suicidal. When seclusion is utilized as permitted by this policy, the following procedures shall be followed:

- The student shall be monitored by an adult in close proximity who is able to regularly observe the student;
- The confining space shall be approved for such use, unless the use of such a space is impossible or impracticable under the circumstances;
- The confining space shall be appropriately lighted, ventilated, and heated or cooled; *and*

- The confining space shall be free from objects that unreasonably expose the student or others to harm.

If a pattern of behavior emerges that requires or is anticipated to require the use of restraint and/or seclusion for the student, the appropriate educators and/or team members shall review what assessments, evaluations, supports, services, programs, or placements are appropriate in light of the student's needs and circumstances.

Recording and Reporting

Each incident of restraint or seclusion must be recorded and reported as required by the building administrators.

Training

All staff members shall be provided notice of this policy and will be trained on its contents. The Superintendent or his or her designee will identify school staff members likely to implement the restraint or seclusion interventions authorized by this policy and arrange for those individuals to receive appropriate training on the appropriate implementation of such interventions and the use of other behavioral supports and interventions.

Adopted on: 2-17-2021

Revised on:

Reviewed on: 7-15-2024

6034 Concussion Awareness

The Nebraska Unicameral has found that concussions are one of the “most commonly reported injuries in children and adolescents who participate in sports and recreational activities and that the risk of catastrophic injury or death is significant when a concussion or brain injury is not properly evaluated and managed.”

The School District will:

- a. Require all coaches and trainers to complete one of the following on-line courses on how to recognize the symptoms of a concussion or brain injury and how to seek proper medical treatment for a concussion or brain injury:
 - Heads UP Concussions in Youth Sports
 - Concussion in Sports—What You Need to Know
 - Sports Safety International
 - ConcussionWise
 - ACTive™ Athletic Concussion Training for Coaches; and
- b. On an annual basis provide concussion and brain injury information to students and their parents or guardians prior to such students initiating practice or competition. This information will include:
 - 1 The signs and symptoms of a concussion;
 - 2 The risks posed by sustaining a concussion; and
 - 3 The actions a student should take in response to sustaining a concussion, including the notification of his or her coaches.

A student who participates on a school athletic team must be removed from a practice or game when he/she is reasonably suspected of having sustained a concussion or brain injury in such practice or game after observation by a coach or a licensed health care professional who is professionally affiliated with or contracted by the school. The student will not be permitted to participate in any school supervised team athletic activities involving physical exertion, including practices or games, until the student:

- a. has been evaluated by a licensed health care professional;
- b. has received written and signed clearance to resume participation in athletic activities from the licensed health care professional; and

- c. has submitted the written and signed clearance to resume participation in athletic activities to the school accompanied by written permission to resume participation from the student's parent or guardian.

If a student is reasonably suspected after observation of having sustained a concussion or brain injury and is removed from an athletic activity, the parent or guardian of the student will be notified by the school of:

- a. the date and approximate time of the injury suffered by the student,
- b. the signs and symptoms of a concussion or brain injury that were observed, and
- c. any actions taken to treat the student.

The school district will not provide for the presence of a licensed health care professional at any practice or game.

School officials shall deem the signature of an individual who represents that he/she is a licensed health care professional on a written clearance to resume participation that is provided to the school to be conclusive and reliable evidence that the individual who signed the clearance is a licensed health care professional. The school will not take any additional or independent steps to verify the individual's qualifications.

Students who have sustained a concussion and returned to school may need informal or formal accommodations, modifications of curriculum, and monitoring by medical or academic staff until the student is fully recovered. The school's "return to learn protocol" shall be the guidance provided by the Nebraska Department of Education entitled "Bridging the Gap from Concussion to the Classroom," and accompanying materials and future supplements. Nothing in this policy or the referenced protocol shall entitle a student who has sustained a concussion to an individualized plan under Section 504 of the Rehabilitation Act, although staff will refer students who have sustained a concussion for evaluation under Section 504 as appropriate.

Adopted on: 2-17-2021

Revised on:

Reviewed on: 7-15-2024

6035

Athletic Contest Participation by Sixth Graders

If there are fewer than 12 boys or 12 girls in the combined enrollment of the seventh and eighth grades when those grades are part of the elementary school system, sixth grade students may participate in athletic contests between schools, within a school system, or between school systems if the school administration judges that it is appropriate after taking into consideration the competition's nature and value to the students, its physical requirements and dangers, and the sixth grade students' ages, physical and mental abilities, maturity, skills, and preparation for the competition. Otherwise, pupils in kindergarten through the sixth grade may not participate in any kinds of athletic contests between schools, within a school system, or between school systems except as provided in this policy or as otherwise allowed by law. This prohibition does not apply to annual field or play days.

Adopted on: 2-17-2021

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Reviewed on: 7-15-2024

6038 Artificial Intelligence

As used in this policy, artificial intelligence tools (“AI Tools”) mean machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChaptGPT, Google Bard, and other chatbots.

The board recognizes that among other resources, when properly used, AI Tools may provide valuable source information to students and teachers in relation to the district’s academic curriculum and assignments. Student use of AI Tools should focus on using such tools as a resource and for background material, rather than using the AI Tools to complete the assignment. Therefore, AI Tools may only be used by students in accordance with the following requirements:

1. Unless an individual teacher affirmatively communicates to students that AI Tools may be used for a specific assignment, then AI Tools may not be used. Individual teachers will decide for each individual assignment the extent to which students may use AI Tools for such assignment. Teachers are encouraged to make such a decision in advance of students being given the individual assignment in question.
2. Teachers will communicate to all students responsible for completing an assignment the extent to which such students may use AI Tools in connection with such assignment. Teachers will endeavor to include in such communications examples of permissible and impermissible uses of AI Tools.
3. If a student uses any AI Tools in connection with a school assignment, the student must comply with the following:
 - a. The student must explicitly disclose to the teacher in writing that the student used an AI Tool and the specific AI Tool used.
 - b. In any student work (whether hard copy, electronic, digital, or otherwise), the student shall give proper attribution to the AI Tool(s) used to the same extent that students are expected to give proper attribution to other sources of information such as books, texts, encyclopedias, secondary sources, and other traditional media. Such attribution may include, but is not

necessarily limited to, accurate quotations, citations, footnotes, endnotes, and/or bibliography entries.

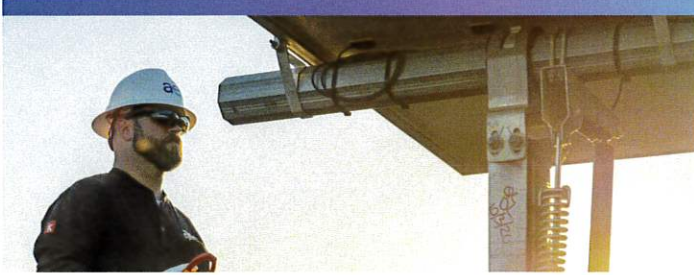
- c. In no instance may the output from one or more AI Tools be copied and placed within a student's work as if the student wrote such section himself or herself. For example and not limitation, students may not outsource the organization or the writing of any written work to any AI Tool.
4. A student's failure to meet the requirements stated in this policy will constitute a violation of the district's prohibitions against cheating plagiarism and/or academic dishonesty, including but not necessarily limited to such prohibitions stated in the Student Handbook, which violation will subject the student to discipline up to and including expulsion.
 5. The student requirements stated above are the minimum requirements for any student assignment. An individual teacher may impose more stringent requirements for any specific academic assignment or coursework.

Adopted on: 10-9-2023

Revised on:

Reviewed on: 7-15-2024

Platteview Solar



All together, AES and Omaha Public Power District are bringing 81 MW of clean energy to Nebraska customers and supporting OPPD's goal of being a net-zero carbon producer by 2050.

AES' Platteview Solar project is a solar facility located on privately owned land in Saunders County, Nebraska. This project is doubling Nebraska's current solar energy impact while creating environmental and economic benefits for local communities.

This also represents OPPD's first utility-scale power purchase agreement, helping the utility continue to diversify its energy portfolio and add more renewable energy.

Project details:

- Location: **Saunders County, Nebraska**
- Nameplate system size: **81 MWac**
- Acreage: **Uses approximately 500 acres south of Hwy 92 near Yutan, Nebraska**
- Installation type: **Photovoltaic solar arrays with single-axis tracker**
- Construction start: **Summer 2023**
- Commercial operation date: **May 2024**

Project goals and benefits

The Platteview Solar project provides a unique opportunity for a low-impact, high-value economic development in the county:

- Estimated total investment of \$57 million
- Created 150+ jobs during peak construction
- 2-3 full-time employees will operate and maintain the project
- Enough clean energy to power 14,000 homes throughout the OPPD territory

Platteview Solar will generate more than \$300,000 in local taxes per year over the life of the project. The Yutan School District will receive over \$200,000 of the tax revenue.

About OPPD

Omaha Public Power District is a publicly owned electric utility, serving an estimated population of 885,000 people. While its headquarters is located in Omaha, the utility serves 13 counties within a 5,000-square-mile southeast Nebraska footprint. OPPD's mission is to provide affordable, reliable and environmentally sensitive energy services to our customers.

www.oppd.com

About AES

The AES Corporation (NYSE: AES) is a Fortune 500 global power company accelerating the future of energy. Together with our many stakeholders, we're improving lives by delivering the greener, smarter energy solutions the world needs. Our diverse workforce is committed to continuous innovation and operational excellence, while partnering with our customers on their strategic energy transitions and continuing to meet their energy needs today.

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