



Westville Board of
Education Regular
Meeting
Monday, June 9, 2025 5:00

High School Library
Highway 62 & Yellowjacket Street
Westville, Oklahoma 74965

PM

Agenda

1. Call to Order and Roll Call

2. Salute and Moment of Silence

3. Open Forum - Comments from the floor. *The rules for this section are:

- Speakers must identify themselves and sign in prior to the start of the meeting.
- Each speaker is given a maximum of three (3) minutes.
- Total time allocated to this item is thirty (30) minutes.
- The President reserves the right to interrupt this section and move to the next item.

4. Consent Agenda: *all of the following items which concern reports and items of a routine nature normally approved at the board meeting will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:*

A. Approval of the Minutes as follows:

- Regular Minutes - May 12, 2025

B. Approval of the monthly financial report of Activity Funds

C. Approval of Treasurers Report on status of funds and Investments

D. Approval of the following:

- **2024-25 Building Fund Encumbrance 42-43**
- **2024-25 Building Fund Change Orders**
- **2024-25 Building Fund Checks 84-91**
- **2024-25 CN Encumbrance 35-37**
- **2024-25 CN Change Orders**
- **2024-25 CN Checks 178-208**
- **2024-25 General Fund Encumbrances 419-437**
- **2024-25 General Fund Change Orders**
- **2024-25 General Fund Checks 3314-3936**
- **2024-25 Sinking Fund Encumbrance 1**
- **2024-25 Sinking Fund Checks 1**

E. Credit Card Review

F. Resignations - Samantha Brannon, Child Nutrition Director; Hannah Lawmaster, Teacher Assistant; Melissa Wise, Para

5. Principals Reports/Athletic Director Report

6. Superintendent's Report

7. Motion and vote to have and convene into executive session for the purpose of discussing employment of needed additional certified and support staff and other personnel issues. 25 O.S. ~ 307 (B) (1) Proposed executive session to discuss the employment of needed certified and support staff for the 2025-2026 school year and other personnel issues pursuant to 25 Okla. Stat § 307 (B) (1) and matters where disclosure of information would violate confidential requirements of state or federal law pursuant to 25 Okla. Stat. (B)(7). Discussing the purchase or appraisal of real property. 25 O.S. SEC. 307 (B) (3)

8. Motion and second to return to open session.

9. Executive Session Minutes Compliance Announcement.

10. Discussion and possible action to approve the CCOSA District Level Services Program contract for the 2025-2026 school year.

11. Discussion and possible action to renew the Basic Legal Services Program 2025-2026 Agreement for the Center for Education Law P.C.

12. Discussion and possible action to approve the Oklahoma School Assurance Group (OSAG) Insurance quote for the 2025-2026 school year.

13. Discussion and possible action to approve the Oklahoma Schools Insurance Group quote for the 2025-2026 school year.

14. Discussion and possible action to approve the contract for auditor Michael Green, CPA for the 2024-2025 school audit.

15. Discussion and possible action to request approval by the county clerk of Form 307, which is an acknowledgment of receipt of additional state funds by the school district.

16. Discussion and possible action to approve the Application for Temporary Appropriations for the 2025-2026 school year.

17. Discussion and possible action on a motion approving the renewal of the Sublease Agreement dated July 1, 2015 between the District and Adair County Educational Facilities Authority for the fiscal year ending June 30, 2026 as required under the provisions of the agreement.

18. Discussion and possible action to approve the Resolution for Schools and Libraries Universal Services (E-Rate) for 2025-2026. This resolution authorized filing of the Form 471 applications(s) for funding year 2025-26 and the payment of the applicant's share upon approval of funding and receipt of services.

19. Discussion and possible action to approve the Cherokee Termite and Pest Control contract for the 2025-2026 school year.

20. Discussion and possible action to approve the following certified reassignments for the 2025-2026 school year:

Sunny Alves from 4th grade to HS Spanish

Jessica Thompson from Social Worker to Middle School Science

Jessica Henderson from 4th grade to Middle School Social Studies

Ashley Davis from 1st grade to Middle School Geography

Amber Carlton from 1st grade to Middle School Math

21. Discussion and possible action to reassign Brian Sitsler as the Director of Child Nutrition and facility and campus security for the 2025-2026 school year.

22. Discussion and possible action to approve support and certified placement changes for the 2025-2026 school year.

23. Discussion and possible action to hire kitchen staff for the 2025-2026 school year.

24. Discussion and possible action to hire an assistant football coach for the 2025-2026 school year.

25. Discussion and possible action to employ a first grade teacher for the 2025-2026 school year.

26. Discussion and possible action to approve the following for the 2025-2026 school year:

1. Megan Bateman as minutes clerk

2. Karla Hayes as assistant Activity Accounts custodian

3. Kellie Keen as Assistant Treasurer

4. Megan Bateman as Receiving Clerk and the following people as agents: Dale Clark, Jack Crittenden, Eddie Roberts, Ed Howe, Amie Beach

5. Brian Sitsler to collect lunch money to be deposited with the Treasurer

27. Discussion and possible action to approve the following surplus items:

7 Singer Sewing Machines

5 Berdina Sergers

2 Berdina Sewing Machines

1 Baby Lock monagrammer

1 Baby Lock Image Transfer

28. New Business

29. Adjournment

This agenda was posted on the inside of the front door (visible from outside the building) of the administration building on _____, _____, 2025 and notice of the regular meeting was given to the Adair County Clerk on October 15, 2024.

Posted by:

Megan Bateman, Minutes
Clerk

Date

Time