

Board of Education Regular Meeting

Monday, July 13, 2026 6:30 PM

Media Center, 1200 E Washington, West Point, NE 68788

1. Call the meeting to order

2. Mr. Weddle's Announcement

3. Welcome

3.a. Notification of the Open Meetings Act - adhered to and published.

3.b. Per Policy 2008 - reasonable advanced notification was made of the meeting.

3.c. Roll Call

4. Pledge of Allegiance

5. Approval of Agenda

6. Consent Agenda:

6.a. Minutes from June 8, 2026 meeting

6.b. Treasurer's Report and Claims

6.c. Excuse absent BOE members

7. Comment or Correspondence

7.a. Public Information

7.a.i. Any visitors wishing to address the board are invited to do so at this time.

7.b. Foundation Information

7.c. P2T Information

8. Administrative Reports

8.a. Superintendent Report

- October 5th No School for Professional Development
- Update projects Clark&Enersen
- LB-966 Hunger Free Schools and reduced lunch (\$7,062)
- Summer Lunch Update
- ALICAP Safety Summit

9. New Business

9.a. To consider, discuss and take all necessary action to approve the policy changes presented.

2008 - Meetings

3061 - ACH Originator

4065 - Staff Use of AI Tools

5001 - Compulsory Attendance and Excessive
Absenteeism
5035- Student Discipline
6009 - Grade Placement and Academic Credit of
Transfer Students
6038 - Student Use of AI Tools
6046 - Right to Access School Library Materials

9.b. Review, discuss, and adopt the resolution to
set our annual capacity limitations for classes
per policy 5004.

10. **Adjourn**

11. **Next Regular Meeting will be August 10, 2026**

West Point Public Schools held hearings prior to the June Board of Education Meeting on June 08, 2026. Superintendent Weddle opened the hearing at 6:15 P.M. to review the Student Fee Policy-5045. Hearing closed at 6:21P.M. The next hearing opened at 6:22 P.M. to review the Bullying Policy-5054. Hearing closed at 6:25 P.M. The next hearing opened at 6:26 P.M. to discuss, consider, and receive input on the Parental Involvement Policy- 5018. Hearing closed at 6:29 P.M.

The meeting of the Board of Education was held at the Media Center on June 8, 2026 at 6:30 PM. President Blocher called the meeting to order. Notification of the Open meetings Act - adhered to and posted. Members present were **Present:** Steve Blocher, Eric Brockmann, Herb Hasenkamp, Steve Hughes, Holly Hunke, Eunice Ramirez, arrived at 6:49 pm. Also present was Superintendent Weddle.

Eric Brockmann to approve the agenda. Herb Hasenkamp seconded that motion. Motion Carried Eunice Ramirez: Absent, Steve Blocher: Yea, Eric Brockmann: Yea, Herb Hasenkamp: Yea, Steve Hughes: Yea, Holly Hunke: Yea

Eric Brockmann to approve Consent Agenda. Steve Hughes seconded that motion. Motion Carried Eunice Ramirez: Absent, Steve Blocher: Yea, Eric Brockmann: Yea, Herb Hasenkamp: Yea, Steve Hughes: Yea, Holly Hunke: Yea

Comment or Correspondence: Mr. Blocher reported that the WPPS Foundation Annual Golf Tournament was very successful again this year.

Administrative Reports were given. Mrs. Liermann reported the Student Services numbers and the meeting count numbers. All Time and effort logs are complete. Special Education Extended School year services are planned, and in place. HAL Steam Camp was held at WSC. Elementary, middle school and high school principals presented their student discipline numbers for the school year, as well as all the different multicultural activities the students participated in throughout the year. End of the year data reports were given by all principals. Elementary end-of-the-year events were held, and all were well attended. WPES has been approved for the Backpack food program for the 2026-27 school year. Elementary and Middle School Summer School begins on June 9th and will run Tuesday-Thursday from 8:00am to 11:00am. High school summer school started June 1st and will serve as a credit recovery for students. An end of the year report for all athletics and activities were given. Mr. Gross and Mr. Hohenthanner provided a report on the Professional Learning Communities (PLC) Conference they attended in Tulsa, Oklahoma. They shared highlights from the conference and expressed their appreciation to the Board of Education for the opportunity to participate in this professional development experience. Mr. Hohenthanner reported A Lift-A-Thon fundraiser was held to raise funds to update the weight room. Thank you to all donors.

Superintendent Weddle presented his report on summer work projects and moving the fuel barrel. The Board will be doing a Self-Evaluation in July and that will be reviewed at the Fall Board Retreat. Clark Enersen will be meeting with the Facilities Committee to discuss potential future facility improvement projects, including the possibility of an addition of PreK classrooms to the existing building and updates to the press box. The Summer Food program has been very successful. Thank you to all the staff and workers who are making it possible to provide food for the students in the community. Just a reminder to patrons, if they have signed up to pick up meals, please remember to pick them up.

Herb Hasenkamp to approve policies 3003, 3003.1,3004.1,3048,4017, 4019, 5003 and 5048 as presented. To table 5001 until July board meeting and to approve 5004 as amended by defining elementary as K-6, middle school as 7-8, and high school as 9-12 and selecting 10bi. and ii. Holly Hunke seconded that motion. Motion Carried Yea, Herb Hasenkamp: Yea, Holly Hunke: Yea, Eric Brockmann: Yea, Steve Blocher: Yea, Steve Hughes: Yea Eunice Ramirez

KSB Policy Updates

3003 - Bidding for construction, remodeling, repair, or site improvement

3003.1 - Bidding for construction, remodeling, repair or related projects financed by federal funds

3004.1 - Fiscal management for purchasing and procurement using federal funds.

3048 - Communicable disease

- 4017 - Regulation with employee collective bargaining associations
- 4019 - Workplace injury prevention and safety committee
- 5001 - Compulsory attendance and excessive absenteeism
- 5003 - Admission of part-time students
- 5004 - Option enrollment
- 5048 - Emergency response to life-threatening asthma or systemic allergic reactions (anaphylaxis)

Eric Brockmann moved to set the 2026-2027 school year meal prices as presented. Holly Hunke seconded that motion. Motion Carried Eric Brockmann: Yea, Holly Hunke: Yea, Eunice Ramirez: Yea, Steve Blocher: Yea, Herb Hasenkamp: Yea, Steve Hughes: Yea,

Breakfast	2025-2026	2026-2027		Lunch	2025-2026	2026-2027
All Students	\$ 2.38	\$ 2.38		PK-4	\$ 3.35	\$ 3.40
Reduced	\$ 0.30	\$ 0.30		Grades 5-12	\$ 3.55	\$ 3.60
Adult	\$ 2.65	\$ 2.65		Reduced	\$ 0.40	\$ 0.40
				Adult	\$ 4.25	\$ 4.30

Meeting Adjourned at 7:30pm
The next regular meeting will be held July 13, 2026

Herb Hasenkamp, Secretary

Monthly Expenditure Report 2025-2026

Pub.Pwr tax

Mot.V. tax

11,122,138

6000

1200

2100

2712/2713

OLR

LLF/CF

Fines-Lic fees

GF
Total

GRANT

SPED

SS

SPED
Transport.

Overall
Total

Prop.Tax
Receipts

Federal
Funds

Other
Receipts

Total

Budget	\$13,175,743	762,500	1,445,750	461,300	210,000	\$16,055,292.90	\$9,097,917	\$698,750	\$445,388	\$2,812,135	\$13,054,190
June							Revenue Budget				
Payroll	\$717,984	22,675	75,562	4156.39	2,167	\$822,545	Monthly 6.15%				
Bills	\$240,289	53,602	44,140	82,939	1704	\$422,673	Yr. to Date 97.61%				
Monthly Total	\$958,272	76,277	119,702	87,095	3,871	1,245,218	362,056	99,965	1,176	339,339	\$802,536
%	7.3%	10.0%	8.3%	18.9%	1.8%	7.8%	4.0%	14.3%	0.3%	12.1%	6.1%
Grand Total	9,108,407	414,742	1,003,615	364,885	138,553	11,030,203	6,994,419	2,716,203	226,396	2,804,819	\$12,741,837
%	69.1%	54.4%	69.4%	79.1%	66.0%	68.7%	76.9%	388.7%	50.8%	99.7%	97.6%
Balance	4,067,336	347,758	442,135	96,415	71,447	5,025,090	2,103,499	-2,017,453	218,992	7,316	312,353

							Prop.Tax	Other Taxes	Federal	Other		
Budget	\$13,175,743	762,500	1,445,750	461,300	210,000	\$16,055,292.90	\$9,097,917	\$698,750	\$445,388	\$2,812,135	\$13,054,190	
July							Revenue Budget					
Payroll	\$675,113	35,582	64,965	1,029	3341.21	\$780,031	Monthly					1.00%
Bills	\$210,003	3,388	26,398	1580	1304.62	\$242,674	Yr. to Date					98.61%
Monthly Total	\$885,116	38,970	91,363	2,609	4,646	1,022,704	32,216	98,785			\$131,001	
%	6.7%	5.1%	6.3%	0.6%	2.2%	6.4%	0.4%	14.1%	0.0%	0.0%	1.0%	
Grand Total	9,993,524	453,712	1,094,978	367,494	143,199	12,052,907	7,026,635	2,814,988	226,396	2,804,819	\$12,872,838	
%	75.8%	59.5%	75.7%	79.7%	68.2%	75.1%	77.2%	402.9%	50.8%	99.7%	98.6%	
Balance	3,182,219	308,788	350,772	93,806	66,801	4,002,385	2,071,282	-2,116,238	218,992	7,316	181,352	

2025-26 Fund Management

2025-2026																		
	Depreciation		Building		Activity Account				Employee		Student		Bond		Lunch		QCPUF	
	Fund.		Fund		Elementary		High School		Benefits Fund		Fees		Fund		Account		Account	
Begin Bal.	\$959,367		\$1,618,837		\$26,036		\$92,268		\$603,835		\$0		395,529		115,318		38,954	
Budget	\$664,583		\$3,601,031		\$852,500				\$1,108,627		\$0		\$876,560		\$1,206,450		\$32,170	
	Expend.	Revenue	Expend.	Revenue	Expend.	Revenue	Expend.	Revenue	Expend.	Revenue	Expend.	Revenue	Expend.	Revenue	Expend.	Revenue	Expend.	Revenue
Sep	0	1,756	428,785	82,725	913	43	43,136	42,373	0	1,962	0	0	0	128,852	46,307	51,715	0	12,202
Oct	0	1,781	8,508	19,970	501	325	33,460	41,587	0	1,990	0	0	0	26,574	97,854	77,813	0	2,499
Nov	0	7,568	4,396	5,225	487	29	34,655	101,608	0	1,858	0	0	0	3,880	80,579	72,823	0	233
Dec.	0	1,665	40,176	4,723	229	29	102,025	53,767	0	1,860	0	0	10	3,074	64,374	90,554	5,391	151
Jan.	0	1,614	1,000	68,402	2,515	26,259	51,050	25,600	0	1,803	0	0	618,137	108,243	78,413	28,102	0	109
Feb	0	1,445	219,573	129,512	446	75	31,786	25,426	0	1,614	0	0	0	69,651	78,164	64,682	0	90
Mar	0	8,145	0	8,450	328	282	36,675	21,772	0	1,775	0	0	0	7,778	68,243	61,014	6,383	22
Apr	0	1,535	0	17,212	2,716	78	37,686	34,899	0	1,715	0	0	0	22,515	80,233	64,873	0	20
May	0	1,573	0	217,859	2,436	3,918	60,356	48,771	0	1,757	0	0	0	216,239	69,017	81,764	0	13
Jun	0	1,539	0	26,976	619	77	32,929	10,543	0	1,719	0	0	0	37,688	64,818	21,788	0	12
Jul																		
Aug																		
Totals	0	28,621	702,438	581,054	11,189	31,115	463,757	406,346	0	18,053	0	0	618,147	624,494	728,002	615,128	11,774	15,351
Balance	987,988		1,497,453		45,962		34,856		621,888		0		401,876		2,444		42,531	
					80,818													
Budget	\$664,583		\$3,601,031		\$852,500				\$1,108,627		\$1,200		\$876,560		\$1,206,450		\$32,170	

Depr CD
431105.04

Reconciliation June 2026

General Fund

Beginning Balance	\$9,663,263.57
Receipts	\$773,284.78
Interest	\$29,252.04
Disbursements	(\$1,257,037.21)
Void Checks	\$11,669.79
ACTUAL ENDING BALANCE	\$9,220,432.97
Outstanding Check(s)	\$108,637.82
Bank Statement Balance	\$9,329,070.79

Lunch Fund

Beginning Balance	\$45,474.45
Receipts	\$21,767.76
Interest	\$20.29
Disbursements	(\$64,818.44)
Void Check	
ACTUAL ENDING BALANCE	\$2,444.06
Outstanding Check(s)	\$4,882.19
Bank Statement Balance	\$7,326.25

Building Fund

Beginning Balance	\$1,470,477.67
Receipts	\$22,960.75
Interest	\$4,015.57
Disbursements	\$0.00
Void Check	\$0.00
ACTUAL ENDING BALANCE	\$1,497,453.99
Outstanding Check(s)	\$0.00
Bank Statement Balance	\$1,497,453.99

Bond Fund

Beginning Balance	\$364,188.44
Receipts	\$36,733.65
Interest	\$954.36
Disbursements	\$0.00
Void Check	\$0.00
ACTUAL ENDING BALANCE	\$401,876.45
Outstanding Check(s)	\$0.00
Bank Statement Balance	\$401,876.45

Depreciation Fund

Beginning Balance	\$555,347.46
Receipts	\$0.00
Interest	\$1,539.36
Disbursements	\$0.00
Void Check	\$0.00

ACTUAL ENDING BALANCE	\$556,886.82
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Outstanding Check(s)	\$0.00
Bank Statement Balance	\$556,886.82
Inc CD Balance	\$987,991.86

Depreciation Fund Cd's

Depreciation #1	\$137,570.16
Depreciation #2	\$134,975.70
Depreciation #3	\$158,559.18
Grand Total Depr Fund	\$431,105.04

Employee Benefits Balance

Beginning Balance	\$620,169.17
Receipts	\$0.00
Interest	\$1,719.49
Disbursements	\$0.00
ACTUAL ENDING BALANCE	\$621,888.66

Qualified Capital Fund

Beginning Balance	\$42,518.51
Receipts	\$0.00
Interest	\$12.23
Disbursements	\$0.00
Void Check	\$0.00

ACTUAL ENDING BALANCE	\$42,530.74
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Outstanding Check(s)	\$0.00
Bank Statement Balance	\$42,530.74

Building Funds Cd's

Building Fund CD	\$0.00
Grand Total Building Fund Cd's	\$0.00

General Funds Cd's

General Fund CD#1	\$318,387.07
General Fund CD#2	\$327,879.57
General Fund CD#3	\$333,393.15
Grand Total General Fund Cd's	\$979,659.79

ACTIVITY ACCOUNTS***West Point Elementary Activity***

Beginning Balance	\$46,503.31
Receipts	\$0.00
Interest	\$76.91
Disbursements	(\$618.95)
Void Check	\$0.00

ACTUAL ENDING BALANCE	\$45,961.27
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Outstanding Check(s)	\$0.00
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Bank Statement Balance	\$45,961.27
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West Point Elementary CD - 2267!	\$7,043.78
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High School Activity

Beginning Balance	\$57,242.16
Receipts	\$10,525.29
Interest	\$17.84
Disbursements	(\$33,008.69)
Void Check	\$80.00

ACTUAL ENDING BALANCE	\$34,856.60
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Outstanding Check(s)	\$9,831.96
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Bank Statement Balance	\$44,688.56
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Online Payment Account

Beginning Balance	\$16.18
Receipts	\$0.00
Interest	\$0.20
Disbursements	\$0.00
Void Check	\$0.00

ACTUAL ENDING BALANCE	\$16.38
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Outstanding Check(s)	\$0.00
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Bank Statement Balance	\$16.38
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West Point Public Schools

Receipt Summary for Board

Jun-26

Account	Description	Published Budget	Receipt in June 2026	Receipt YTD	Balance June 2026	% left to receipt in
01-1100	Taxes Levied	\$ 9,097,917.40	\$ 362,056.04	\$ 5,121,208.15	\$ 3,976,709.25	43.71%
01-1120	Motor Vehicle Taxes	\$ 570,000.00	\$ 57,369.71	\$ 587,611.30	\$ (17,611.30)	-3.09%
01-1300	Tuition- Other Schools	\$ 24,000.00	\$ 6,294.06	\$ 15,319.68	\$ 8,680.32	36.17%
01-1510	Investments Income	\$ 360,000.00	\$ 29,252.04	\$ 235,627.86	\$ 124,372.14	34.55%
01-1900	Local License Fees	\$ 28,750.00	\$ 20,088.12	\$ 66,401.04	\$ (37,651.04)	-130.96%
01-2110	County Fines & License	\$ 80,000.00	\$ 925.84	\$ 67,998.70	\$ 12,001.30	15.00%
01-3110	State Aid	\$ 1,223,419.00	\$ 122,077.00	\$ 1,223,965.00	\$ (546.00)	-0.04%
01-3120	Sped/ Sped Transp	\$ 939,000.00	\$ 121,531.00	\$ 960,186.00	\$ (21,186.00)	-2.26%
01-3130	Homestead Exemp/ PP Taxes	\$ -	\$ 21,581.10	\$ 3,831,488.15	\$ (3,831,488.15)	#DIV/0!
01-3180	Pro-Rate Motor Vehicle	\$ 20,000.00	\$ -	\$ 16,184.38	\$ 3,815.62	19.08%
01-3400	State Apportionment	\$ 225,000.00	\$ -	\$ 296,706.87	\$ (71,706.87)	-31.87%
01-3500	HAL/ E-Rate	\$ 20,000.00	\$ -	\$ 15,151.00	\$ 4,849.00	24.25%
01-4000	Federal Funds	\$ 445,388.00	\$ 1,176.28	\$ 298,642.68	\$ 146,745.32	32.95%
01-5200/53	Insurance Adj/ Transfer In	\$ -	\$ 57,759.62	\$ 63,159.62	\$ (63,159.62)	#DIV/0!
01-5690	Non Revenue Receipts	\$ 20,716.00	\$ 2,426.01	\$ 12,663.37	\$ 8,052.63	38.87%
01-9000	Non- Program Receipts	\$ -		\$ -	\$ -	#DIV/0!
Total		13,054,190.40	802,536.82	12,812,313.80	241,876.60	2%

West Point Public Schools

Program Summary for Board

Jul-26

Account	Description	Budget	Disbursed July 2026	Disbursed YTD	Balance July 2026	Percentage left to Spend (%)
01-1100	All Instr	7,570,609.00	605,009.66	6,748,218.21	822,390.79	10.86%
01-1200	SPED	1,445,750.00	91,363.39	1,094,978.17	350,771.83	24.26%
01-2100	Pupil Support	1,147,700.00	58,268.61	950,641.40	197,058.60	17.17%
01-2200	Staff Support	200,100.00	12,958.13	108,591.77	91,508.23	45.73%
01-2300	BOE, Dist	405,000.00	25,973.65	279,370.64	125,629.36	31.02%
01-2400	Principal	862,500.00	61,044.57	780,335.58	82,164.42	9.53%
01-2500	Gen Admin	275,000.00	21,989.10	215,104.72	59,895.28	21.78%
01-2600	Blds & Grounds	1,575,900.00	87,976.06	919,121.00	656,779.00	41.68%
01-2700	Pupil Trans	615,000.00	17,425.74	438,589.39	176,410.61	28.68%
01-3000	Comm HAL	50,000.00	1,726.09	26,581.86	23,418.14	46.84%
01-5000	Debt Services	152,000.00	0.00	37,664.86	114,335.14	75.22%
01-6000	Grant	762,500.00	38,970.14	453,712.13	308,787.87	40.50%
01-8000	Transfers	200,000.00	0.00	0.00	200,000.00	100.00%
01-9000	Non Program	793,233.90	0.00	0.00	793,233.90	100.00%
Total		16,055,292.90	1,022,705.14	12,052,909.73	4,002,383.17	25%

West Point Public Schools

Cash Receipts Journal Report

Cycle: FY25-26; Batch No.: [All]; Transaction Date: 06/01/2026; End Date: 06/30/2026; Created On: 7/2/2026 12:46:05 PM

Status	Batch No.	Description				
Approved	BF - June - 1	5-31 Cuming County Taxes				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/2/2026	08-1-01100-000-000	Taxes Levied/ Assessed By the School District	Cuming County Treasurer`	00001	Check	\$21,664.92
6/2/2026	08-1-03130-000-000	Homestead Exemption	Cuming County Treasurer`	00001	Check	\$1,295.83
Sub Total						\$22,960.75
Status	Batch No.	Description				
Approved	BF - June - 2	Interest - ICS				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	08-1-01510-000-000	Interest On Investments	Citizens State Bank	00001	Check	\$4,003.87
Sub Total						\$4,003.87
Status	Batch No.	Description				
Approved	BF - June - 3	Interest on Investments				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	08-1-01510-000-000	Interest On Investments	Citizens State Bank	00001	Check	\$11.70
Sub Total						\$11.70
					Total Building	\$26,976.32
Status	Batch No.	Description				
Approved	BOF - June - 1	5-31 Cuming County Taxes				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/2/2026	07-1-01100-000-000	Taxes Levied/ Assessed By The School District	Cuming County Treasurer`	00001	Check	\$35,251.10
6/2/2026	07-1-03130-000-000	Homestead Exemption	Cuming County Treasurer`	00001	Check	\$1,482.55
Sub Total						\$36,733.65
Status	Batch No.	Description				
Approved	BOF - June - 2	Interest on Investments				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	07-1-01510-000-000	Investment Income - Interest on Investments	Citizens State Bank	00001	Check	\$14.87
Sub Total						\$14.87

Status	Batch No.	Description				
Approved	BOF - June - 3	Interest on Investments				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	07-1-01510-000-000	Investment Income - Interest on Investments	Citizens State Bank	00001	Check	\$939.49
Sub Total						\$939.49
					Total Bond Fund	\$37,688.01
Status	Batch No.	Description				
Approved	DF - June - 1	Interest on Investments				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	02-1-01510-000-000	Interest On Investments	NLAF	00001	Check	\$1,539.36
Sub Total						\$1,539.36
					Total Depr Fund	\$1,539.36
Status	Batch No.	Description				
Approved	EBF - June - 1	Interest - NLAF				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	03-1-01510-000-000	Interest On Investments	NLAF	00001	Check	\$1,719.07
Sub Total						\$1,719.07
Status	Batch No.	Description				
Approved	EBF - June - 2	Interest on Investments				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	03-1-01510-000-000	Interest On Investments	F & M Bank	00001	Check	\$0.42
Sub Total						\$0.42
					Total Employee Ben	\$1,719.49
Status	Batch No.	Description				
Approved	FF - June - 1a	Payroll Flex				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/18/2026	14-1-09000-001-000	Health Care Flex Deposits	West Point Public Schools Payroll Flex	00001	Check	\$2,385.83
6/18/2026	14-1-09000-002-000	Dependent Care Flex Deposits	West Point Public Schools Payroll Flex	00001	Check	\$2,208.32
Sub Total						\$4,594.15
					Total Flex Fund	\$4,594.15

Status	Batch No.	Description				
Approved	GF - June - 1	Kiewit Field Trip Reimbursment				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/15/2026	01-1-05690-000-000	Other Non-Revenue Receipts	Kiewit Luminarum	00001	Check	\$321.22
Sub Total						\$321.22
Status	Batch No.	Description				
Approved	GF - June - 10	Metz Reimbursement - 2				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/17/2026	01-1-05690-000-000	Other Non-Revenue Receipts	Metz, Jill	00001	Check	\$2,053.42
Sub Total						\$2,053.42
Status	Batch No.	Description				
Approved	GF - June - 11	Scribner-Snyder Class Reimbursement				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/16/2026	01-1-01323-000-000	Tuition - Tuition From Other School Districts Within The State (Sped)	Scribner - Snyder School	00001	Check	\$6,094.06
Sub Total						\$6,094.06
Status	Batch No.	Description				
Approved	GF - June - 12	Wisner-Pilger Field Paint Reimbursement				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/16/2026	01-1-01951-000-000	Other Misc Revenue from Other School Dist within in the State	Wisner-Pilger Schools	00001	Check	\$3,750.00
Sub Total						\$3,750.00
Status	Batch No.	Description				
Approved	GF - June - 13	MIPS Reimbursement - June				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/17/2026	01-1-04708-000-000	Medicaid In Public Schools	State of Nebraska	00001	Check	\$578.07
Sub Total						\$578.07
Status	Batch No.	Description				
Approved	GF - June - 14	ESU 2 Reimbursement TNTP				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/23/2026	01-1-02210-000-000	ESU Receipts	ESU #2	00001	Check	\$462.92
Sub Total						\$462.92

Status	Batch No.	Description				
Approved	GF - June - 15	ESU 7 Title III Reimbursment				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/23/2026	01-1-04527-000-000	Title III Part A Essa - English Language	ESU #7	00001	Check	\$438.21
Sub Total						\$438.21
Status	Batch No.	Description				
Approved	GF - June - 16	Sped Reimb				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	01-1-03120-000-000	Sped (School Age)	State of Nebraska	00001	Check	\$121,531.00
Sub Total						\$121,531.00
Status	Batch No.	Description				
Approved	GF - June - 17	State of NE State Aide				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	01-1-03110-000-000	State Aid	State of Nebraska	00001	Check	\$122,077.00
Sub Total						\$122,077.00
Status	Batch No.	Description				
Approved	GF - June - 18	Interest - ICS				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	01-1-01510-000-000	Investment Income - Interest On Investments	Charterwest Bank	00001	Check	\$26,716.27
Sub Total						\$26,716.27
Status	Batch No.	Description				
Approved	GF - June - 19	Interest on Investments				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	01-1-01510-000-000	Investment Income - Interest On Investments	Charterwest Bank	00001	Check	\$446.55
Sub Total						\$446.55
Status	Batch No.	Description				
Approved	GF - June - 2	BC/CS Reimbursement				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/5/2026	01-1-05301-000-000	Insurance Adjustments	Blue Cross/Blue Shield	00001	Check	\$57,759.62
Sub Total						\$57,759.62

Status	Batch No.	Description				
Approved	GF - June - 20	Interest - NLAF				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	01-1-01510-000-000	Investment Income - Interest On Investments	NLAF	00001	Check	\$2,089.22
Sub Total						\$2,089.22
Status	Batch No.	Description				
Approved	GF - June - 21	ESU 2 Reimbursement TNTP				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/24/2026	01-1-02210-000-000	ESU Receipts	ESU #2	00001	Check	\$462.92
Sub Total						\$462.92
Status	Batch No.	Description				
Approved	GF - June - 3	ESU 7 Title III Reimbursment				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/11/2026	01-1-04527-000-000	Title III Part A Essa - English Language	ESU #7	00001	Check	\$160.00
Sub Total						\$160.00
Status	Batch No.	Description				
Approved	GF - June - 4	Farm Credit Reimbursement GTAW Welding				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/8/2026	01-1-01925-000-000	Other Categorical Grants from Corporations and other private interests	Farm Credit Services of America	00001	Check	\$4,220.00
Sub Total						\$4,220.00
Status	Batch No.	Description				
Approved	GF - June - 5	Kendra Liermann Reimbursement				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/8/2026	01-1-05690-000-000	Other Non-Revenue Receipts	Kendra Liermann	00001	Check	\$51.37
Sub Total						\$51.37
Status	Batch No.	Description				
Approved	GF - June - 6	Wisner-Pilger Field Paint Reimbursement				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/5/2026	01-1-01315-000-000	Tuition - Tuition From Educational Entities (Distance Education)	Wisner-Pilger Schools	00001	Check	\$100.00
Sub Total						\$100.00

Status	Batch No.	Description				
Approved	GF - June - 7	5-31 Cuming County Taxes				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/2/2026	01-1-01100-000-000	Taxes Levied/Assessed By The School District	Cuming County Treasurer`	00001	Check	\$362,056.04
6/2/2026	01-1-01125-000-000	Motor Vehicle Taxes	Cuming County Treasurer`	00001	Check	\$57,369.71
6/2/2026	01-1-01911-000-000	Local License Fees	Cuming County Treasurer`	00001	Check	\$11,973.12
6/2/2026	01-1-03130-000-000	Homestead Exemption	Cuming County Treasurer`	00001	Check	\$21,581.10
Sub Total						\$452,979.97
Status	Batch No.	Description				
Approved	GF - June - 8	Bancroft-Rosalie Class Reimbursement				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/16/2026	01-1-01315-000-000	Tuition - Tuition From Educational Entities (Distance Education)	Bancroft Rosalie School District	00001	Check	\$100.00
Sub Total						\$100.00
Status	Batch No.	Description				
Approved	GF - June - 9	Industrial Tech Fee				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/16/2026	01-1-01740-000-000	Fees	Industrial Tech Fees	00001	Check	\$145.00
Sub Total						\$145.00
					Total General Fund	\$802,536.82
Status	Batch No.	Description				
Approved	LF - June - 1	6-12 Online Lunch Sales				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/12/2026	06-1-01611-000-000	Food Services - Daily Sales - Reimbursable Programs	Food Service Receipts	00001	Check	\$9.65
Sub Total						\$9.65
Status	Batch No.	Description				
Approved	LF - June - 2	Cost Solutions Rebate				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/1/2026	06-1-05690-000-000	Other Non-Revenue Receipts	Cost Solutions	00001	Check	\$66.87
Sub Total						\$66.87

Status	Batch No.	Description				
Approved	LF - June - 3	SNP Reimbursement				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/25/2026	06-1-04210-000-000	Federal Nutrition Programs	State of Nebraska	00001	Check	\$21,691.24
Sub Total						\$21,691.24
Status	Batch No.	Description				
Approved	LF - June - 4	Interest on Investments				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	06-1-01510-000-000	Investment Income - Interest On Investments	Charterwest Bank	00001	Check	\$20.29
Sub Total						\$20.29
					Total Lunch Fund	\$21,788.05
Status	Batch No.	Description				
Approved	QCF - June - 1	Interest on Investments				
Transaction Date	Account Code	Description	Customer	Receipt No.	Payment Method	Credit
6/30/2026	09-1-01510-000-000	Interest on Investments	Citizens State Bank	00001	Check	\$12.23
Sub Total						\$12.23
					Total QCPUF	\$12.23
Grand Total						\$896,854.43

West Point Public Schools

Check Report

Begin Date: 07/01/2026; End Date: 07/31/2026; Accounting Cycle: [All]; Check Type: Accounts Payable and Payroll Liability;
Payee: [All]; Bank: [All]; Account Expression: [All]; Show Detail by Voucher: Yes; Created On: 7/9/2026 12:50:06 PM

Check Date	Check Number	Payee	Amount
07/13/2026	22578	Blue Cross / Blue Shield	\$1,200.84
07/13/2026	22579	Blue Cross/Blue Shield	\$157,846.31
07/13/2026	22580	Charterwest Bank - State Taxes	\$16,975.42
07/13/2026	22581	Charterwest Bank- Payroll Taxes	\$120,300.59
07/13/2026	22582	Madison National Life Ins Co., Inc	\$4,569.44
07/13/2026	22583	Massachusetts Mutual Life Insurance Company	\$3,321.85
07/13/2026	22584	Mutual of Omaha	\$1,289.69
07/13/2026	22585	State Of Nebraska	\$76,585.75
07/13/2026	22586	VSP Vision Service Plan (CT)	\$1,349.95
07/13/2026	22587	WPPS	\$4,592.63
07/13/2026	22588	Amazon	\$34,557.36
07/13/2026	22589	Amplify Education, Inc.	\$2,611.00
07/13/2026	22590	Asche, Justin R	\$1,078.61
07/13/2026	22591	ATS, LLC	\$18,243.00
07/13/2026	22592	Beiza, Ana	\$1,028.97
07/13/2026	22593	Bomgaars	\$431.39
07/13/2026	22594	BSN Sports	\$3,446.87
07/13/2026	22595	Capital Sanitary Supply Co, Inc.	\$5,045.61
07/13/2026	22596	Century Link 2	\$432.80
07/13/2026	22597	CenturyLink	\$70.09
07/13/2026	22598	Chem Tech Pest Solutions	\$290.00
07/13/2026	22599	Cornhusker Intl Trucks	\$1,320.47
07/13/2026	22600	Cuming County News	\$974.33
07/13/2026	22601	Cuming County Treasurer	\$100.00
07/13/2026	22602	Demco Inc	\$415.12
07/13/2026	22603	Dietze Music	\$49.04
07/13/2026	22604	Eakes Office Solutions	\$43.44
07/13/2026	22605	Engelhardt TV & Comm	\$780.00
07/13/2026	22606	ESU #1	\$16,315.80
07/13/2026	22607	ESU #2	\$3,200.00
07/13/2026	22608	ESU #3	\$275.00
07/13/2026	22609	Faubel, Michele N	\$520.55
07/13/2026	22610	Gopher Sport	\$109.90
07/13/2026	22611	Graybeal Foods	\$1,462.99
07/13/2026	22612	Grunwald Mechanical Contractors and Engineers	\$6,951.38
07/13/2026	22613	Hampton Inn - Kearney	\$219.00
07/13/2026	22614	Hensel, Kora	\$1,162.91
07/13/2026	22615	Holiday Inn - Kearney	\$279.90
07/13/2026	22616	Hometown Leasing	\$1,805.48
07/13/2026	22617	Hugo Plumbing & Heating	\$239.70
07/13/2026	22618	Imagine Learning, Inc.	\$3,500.00
07/13/2026	22619	Infinite Campus, Inc.	\$2,563.00
07/13/2026	22620	Island Supply Welding Co	\$81.60
07/13/2026	22621	Kaup Electric	\$1,461.89
07/13/2026	22622	Kaup Seed & Fertilizer Inc	\$287.50
07/13/2026	22623	KI	\$1,106.78
07/13/2026	22624	Kirch, James	\$231.00
07/13/2026	22625	KSB School Law	\$587.00
07/13/2026	22626	Logemann Auto Parts & Machine	\$125.94
07/13/2026	22627	MACGILL & CO	\$2,160.54
07/13/2026	22628	Mackin Educational Resources	\$1,487.95
07/13/2026	22629	McGraw-Hill School Education Group	\$610.97

Check Date	Check Number	Payee	Amount
07/13/2026	22630	Menards (Menard-FRE)	\$320.72
07/13/2026	22631	Miserez, Lisa	\$659.56
07/13/2026	22632	Nebraska Association of School Boards	\$185.00
07/13/2026	22633	Nebraska Auto Repair, Inc.	\$508.35
07/13/2026	22634	Nebraska Council of School Administrators	\$848.00
07/13/2026	22635	Nebraska Harvestore Systems, Inc.	\$76.66
07/13/2026	22636	Nippon Sanso Matheson Inc	\$1,051.58
07/13/2026	22637	NRCSA	\$850.00
07/13/2026	22638	NWEA	\$3,662.50
07/13/2026	22639	NYE Technology	\$7,484.25
07/13/2026	22640	OneSource	\$51.00
07/13/2026	22641	PAPER 101	\$11,180.26
07/13/2026	22642	Peterson Body & Paint Inc	\$461.20
07/13/2026	22643	Peterson- Metz, Tammari S	\$15.00
07/13/2026	22644	Petromart	\$3,609.97
07/13/2026	22645	Quadient/NEOFUNDS	\$500.00
07/13/2026	22646	Riverside Insights	\$2,152.50
07/13/2026	22647	Roth, Michaela J	\$26.60
07/13/2026	22648	Ruskamp, Elizabeth	\$1,033.51
07/13/2026	22649	S2 Refuse & Recycling	\$472.77
07/13/2026	22650	Scholastic, Inc.	\$222.60
07/13/2026	22651	School Specialty, LLC	\$35,952.16
07/13/2026	22652	Schroeder, Brett	\$621.96
07/13/2026	22653	Sonova USA Inc	\$238.99
07/13/2026	22654	St. Francis Memorial Hospital	\$399.53
07/13/2026	22655	United Way of the Midlands	\$10,000.00
07/13/2026	22656	University of Nebraska Lincoln	\$62.50
07/13/2026	22657	USBANK - Credit Cards	\$6,661.80
07/13/2026	22658	Victory Too, LLC	\$159.05
07/13/2026	22659	Wagner Tire and Repair LLC	\$1,549.00
07/13/2026	22660	Weborg, Rebecca	\$514.51
07/13/2026	22661	Weddle, Daniel J	\$100.00
07/13/2026	22662	West Point Arnold Motor Supply	\$121.99
07/13/2026	22663	West Point Light & Water	\$19,935.32
07/13/2026	22664	West Point Public School (WPPSL)	\$4,644.13
07/13/2026	22665	West Point True Value	\$102.44
07/13/2026	22666	Woodriver Energy LLC	\$3,543.09
07/13/2026	22667	WP-B High School Activities	\$5,030.84
6/18/2026	ACH	H S A Contributions	\$12,473.56
6/18/2026	ACH	Payroll	\$379,524.89
		Total General Fund	\$1,022,705.14
07/13/2026	8274	Blue Cross/Blue Shield	\$10,206.83
07/13/2026	8275	Charterwest Bank - State Taxes	\$431.78
07/13/2026	8276	Charterwest Bank- Payroll Taxes	\$3,989.56
07/13/2026	8277	Madison National Life Ins Co., Inc	\$342.87
07/13/2026	8278	Massachusetts Mutual Life Insurance Company	\$1.52
07/13/2026	8279	Mutual of Omaha	\$7.54
07/13/2026	8280	State Of Nebraska	\$3,008.35
07/13/2026	8281	VSP Vision Service Plan (CT)	\$165.73
07/13/2026	8282	WPPS	\$1.52
07/13/2026	8283	Appeara	\$10.00
07/13/2026	8284	Berg, Teagan	\$570.57
07/13/2026	8285	Cash-Wa Distributing Co	\$10,279.59
07/13/2026	8286	Cordero, Jesus	\$609.52
07/13/2026	8287	Graybeal Foods	\$436.43

Check Date	Check Number	Payee	Amount
07/13/2026	8288	Hiland Dairy Foods Company LLC	\$6,063.45
07/13/2026	8289	Lewis, Logan	\$331.17
07/13/2026	8290	Midwest Restaurant Supply	\$24,900.00
07/13/2026	8291	Oligmueller, Tracy	\$489.00
07/13/2026	8292	Pan-O-Gold Baking Co.	\$600.20
07/13/2026	8293	Peterson Body & Paint Inc	\$590.00
07/13/2026	8294	Saldana, Maria	\$299.25
07/13/2026	8295	Strachan Sales Inc.	\$376.63
07/13/2026	8296	Sysco Lincoln	\$9,319.28
07/13/2026	8297	US Foods DBA The Thompson Co	\$4,397.62
07/13/2026	8298	USBANK - Credit Cards	\$27.76
6/18/2026	ACH	H S A Contributions	\$837.63
6/18/2026	ACH	Payroll	\$17,359.73
		Total Lunch Fund	\$95,653.53

2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

Method of Publishing Notice of Meetings. The board will publish reasonable advanced notice of all meetings on its website. The notice will contain a statement that the current agenda is available for inspection at the Superintendent's office during normal business hours. The Superintendent or designee may but is not required to provide information about meetings in other ways, such as social media or posting notices in physical locations in the district.

Publication of Notice Method and Regular Meeting Schedule. Four times per year, in a newspaper of general circulation, the board will publish its regular meeting schedule, location of regular meetings, and the designated method of publishing meeting notices.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. The meeting minutes shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

The Superintendent will make a copy of the Open Meetings Act available at all meetings.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3061

ACH Originator

The District sends electronic payments through the ACH (Automated Clearing House) Network such as payroll direct deposits and/or vendor payments. Because of these payments, the District is classified as an ACH Originator. As an ACH Originator, the District complies with the National Automated Clearing House Association (NACHA) Operating Rules which govern the ACH Network. The District's bank requires compliance with the Rules as a condition of the District's ability to send ACH Payments.

Responsibilities. The District follows all terms of its Originating Depository Financial Institution/Originator Agreement with its bank. The District obtains a written authorization before sending any ACH payment. The District meets all processing deadlines set by the bank and NACHA. The District gives authorization records to the bank upon request within NACHA's required timeframes. The District keeps all sensitive banking information secure. When the District receives a Notification of Change, it updates the payment record before the next ACH transaction. When the District receives a return due to an error or unauthorized activity, it stops all related subsequent payments until instructions are received from the Bank. The District keeps its computer systems and network secure in line with its bank agreement. The District uses procedures to spot unauthorized payments. All employees with ACH duties will complete training, if required by the Bank or NACHA, and respond to audit requests. The District will implement internal controls and procedures to mitigate errors and risk of unauthorized ACH entries.

Fraud Monitoring. The District reviews ACH transactions for unusual patterns or amounts before submitting each file. If the District suspects an error or unauthorized ACH transaction, the District will: determine whether the problem is fraud, a scam, or an internal error; notify the bank right away; contact law enforcement if needed; and stop all related future ACH transactions.

Employee Training. All employees with ACH duties will complete any ACH origination training required by the District's designated bank(s).

Adopted on: _____

Revised on: _____

Reviewed on: _____

4065

Staff Use of AI Tools

As used in this policy, artificial intelligence tools (“AI Tools”) means machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChatGPT, Gemini, Claude, and similar technologies. The board wants to encourage staff to use AI tools to support student learning in safe and lawful ways.

This policy works together with the district’s policies on Student Use of AI Tools, Staff Internet and Computer Use, and Staff and District Social Media Use.

Tool Approval. Staff may not use an AI Tool with students or with student information unless a member of the district’s administration has approved it. To use a new tool, staff must request approval from his/her supervising administrator first. Before approving a tool, the district will review the vendor’s privacy and security practices, the kind of student information the tool would use, and whether a written data-sharing agreement with the vendor is required. The district will keep a list of approved AI Tools and the allowed uses for each.

I. Staff Expectations for Use of AI Tools in Education

A. Acceptable Use of AI Tools. Staff members must use their own professional oversight for any task they use AI Tools to complete and must carefully review the outputs of all AI Tools. Staff may use approved AI Tools to help with things like:

1. Drafting lesson plans, learning goals, and activities;
2. Assisting in initial review and feedback of student work;
3. Making reading passages or practice problems at different levels;
4. Drafting general messages like newsletters or announcements;
5. Finding resources or summarizing public information;
6. Drafting routine communications.

B. Protecting Student Information. Staff may upload student information into an AI Tool only when (a) the tool is district-approved, and (b) the vendor is bound by a written data-sharing agreement with terms that meet FERPA, COPPA, PPRA, and applicable state student data privacy laws. For this purpose, student information includes student names, ID numbers, education records, IEPs, Section 504 plans, evaluations, health records, and discipline records. This rule applies whether the staff member uses a district account, a personal account, a free version, or a paid version.

C. Recording and Transcription Tools. Staff may use AI recording or transcription tools only if:

1. The transcription tool has been approved by an administrator for use in the school context; and
2. All participants to the meeting are informed that the staff member is recording or transcribing the meeting.

The resulting recording or transcript may be subject to the district's retention and confidentiality policies.

D. Unacceptable Use of AI Tools in Education. Staff may never use AI tools to:

1. Upload FERPA-protected information about students without the express, written authorization from administrators who have assured themselves that such disclosure is lawful;
2. Relying solely on an AI Tool to grade student work that counts toward a grade or transcript or otherwise evaluate student academic progress;
3. Make or share deepfakes or fake images, audio, or video of any real person.
4. Make or share sexual or intimate images of any real person—even if the image is AI-generated;
5. Use AI to harass, bully, threaten, or impersonate any student, staff member, parent, board member, or community member;
6. Use AI to watch, track, or scan faces of students or staff outside of systems the board has approved;
7. Upload materials to AI if the copyright or license does not allow it;

8. Share district AI accounts or passwords with students or others;
9. Use district AI accounts for personal or business reasons; or
10. Use AI to bypass district network security, content filters, or device controls.

If any staff member is uncertain about the application of this policy to any AI Tool use, the staff member will check with a supervising administrator before use.

Adopted on: _____

Revised on: _____

Reviewed on: _____

5001

Compulsory Attendance and Excessive Absenteeism

Required Attendance

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

Mandatory Attendance Age

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

Exceptions

This policy does not apply when attendance is made impossible or impracticable by severe weather conditions or by the mental or physical illness of the student or a child whom the student is parenting.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

Discontinuing Enrollment – 5 Year Old Students

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district until the beginning of the following school year unless otherwise required by law.

Discontinuing Enrollment – 16 and 17 Year Old Students

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request and submit it to the superintendent using the form which is attached to this policy. The district will follow the procedures outlined on the attached form in considering requests to disenroll.

Only children disenrolling to attend an exempt school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending exempt schools. The superintendent may confirm the validity of the submission with the State Department of Education.

Prohibition on Discontinuing Enrollment – Abuse or Neglect Investigation

Upon notice from the Department of Health and Human Services, the District shall not facilitate the transfer or disenrollment of a student whose parent, guardian, or educational decisionmaker is subject to an active investigation by the Department for fourteen days or until further notice from the Department, whichever occurs first.

Attendance Officer

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

Excused Absences – Physical or Mental Illness

Absences shall be excused by a parent, guardian, or educational decision maker, as defined in section 79-530, of the child for physical or mental illness and as documented by a credentialed health professional, provided the

documentation supports such absence. In the instance of chronic illness, documentation shall be reviewed each semester.

Excused Absences – Others

The following additional absences will be considered excused if they are confirmed by communication to the school from the student's parent/guardian:

1. Severe weather
2. Medical appointments for the student (Physician's verification required)
3. Death or serious illness of the student's family member
4. Attending a funeral, wedding or graduation (Approved by administration)
5. Appearance at court or for other legal matters (documentation from the court required)
6. Observance of religious holidays of the student's own faith
7. College planning visits (Approved by administration or guidance counselor)

Excessive Absenteeism

When a student receives 5 unexcused absences or the hourly equivalent in any semester, the Attendance Officer may send written notification of the student's total absences to the student's parent or guardian. When a student receives 10 unexcused absences or the hourly equivalent in any school year, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and offer to meet with the student's parents or guardians to discuss any barriers to the student's attendance. When a student receives 10 unexcused absences or the hourly equivalent in any school year, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and shall schedule a meeting with relevant stakeholders to discuss and address any barriers to the student's attendance, unless the Attendance Officer determines that such a meeting would not be productive in facilitating the student's regular attendance.

When a student receives 15 unexcused absences or the hourly equivalent in any semester, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian.

When a student is absent more than twenty days per year or the hourly equivalent and any portion of the absences is unexcused, the Attendance Officer

Adopted on: _____

Revised on: _____

Reviewed on: _____

5035 Student Discipline

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a Parent to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

Any disciplinary action taken by staff must be consistent with the requirements of other applicable laws, including but not limited to the IDEA, Section 504, and Title IX.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

"Parent" means parent, guardian, or educational decisionmaker of the student. "Educational decisionmaker" means a person designated or ordered by a court to make educational decisions on behalf of a child.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her Parent.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Pre-Kindergarten through Second Grade Students

Notwithstanding any other provision of this policy, an elementary school shall not suspend a student in pre-kindergarten through second grade unless the student:

1. Brings a deadly weapon as defined in section 28-109 onto school grounds, into a vehicle owned, leased, or contracted by a school being used for a school purpose or into a vehicle being driven for a school purpose by a school employee or his or her designee, or at a school-sponsored activity or athletic event; or
2. Engages in violent behavior capable of causing physical harm to another student or school employee.

As an alternative to suspension, the school district may take any action authorized by law, including those provided in section 79-258.

Makeup Work for Suspended Students

Any student who is suspended must be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations ("makeup work"). Any makeup work must be completed and turned in within 2 school days after completion of the suspension. This makeup guideline shall be provided to the student and a Parent at the time of suspension. Suspended students may not be required to attend the school's alternative program for expelled students in order to complete classwork or homework.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a

determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.

2. After the principal has determined that a short-term suspension is necessary, but prior to commencement of the short-term suspension, the student and the Parent will be given oral and written notice of the charges against the student. They will be advised of what the student is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to present evidence of the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal will send a written statement to the student, and the student's Parent, describing:
 - a. The student's conduct, misconduct or violation of the rule or standard;
 - b. The reasons for the action taken;
 - c. The actions made by the school to try to discontinue or alleviate the behavior of the student prior to considering suspension;
 - d. Resources the school is able to provide or recommend to assist the student; and
 - e. How the school plans to handle such behavior in the future, including an actionable plan aimed at maximizing strategies to keep the student in school.
4. An opportunity will be given to the student, and the student's Parent, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school and shall document such effort in writing. The Principal shall determine who, in addition to the Parent, is to attend the conference. If no conference has been held, a Parent may submit a written request to the suspending principal before the student returns to school.
5. Students who are short-term suspended must be given the opportunity to complete classwork and homework missed during the period of suspension, including but not limited to examinations, as provided herein.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Weapons. No student may possess, handle, or transmit any weapon while on school grounds, in a school vehicle, or at any school activity or event off school grounds except as permitted by this policy. **Definition of Weapon.** The term “weapon” means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No student may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy. **Definition of Firearm.** The term “firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms and Weapons. The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or
2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

Consequences - Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

Consequences – Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long-term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms and Weapons. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm or weapon possessed in violation of this policy. Any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm to school.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.
2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's Parent. This review shall be limited to newly discovered evidence or evidence of

changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.

3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students, or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.
5. **Conclusion of Expulsion.** At the conclusion of an expulsion, the school district will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes. The board has determined that the use of synthetic media such as deepfakes may constitute "similar conduct";
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by

- accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
 5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
 6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
 7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
 8. Engaging in bullying as defined in section 79-2,137 and in these policies;
 9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;
 10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
 11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended

- to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
- b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or packaging, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation or electronic cigarettes, vapor pens, etc.;
 - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
 - f. Possession of pornography, including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
 - g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically), including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
 - h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;
 - i. Bullying which shall include cyberbullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing

to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;

- j. Violations of the district's acceptable computer use policy;
- k. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or "look-a-like" weapon;
- l. Using any object to simulate possession of a weapon;
- m. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation;
- n. Violation of the school's audio and video recording policy; and
- o. Any other violation of any board policy, handbook provision, or rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion, or mandatory reassignment:

1. The decision to recommend discipline shall be made within two school days after learning of the alleged student misconduct. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's Parent with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:

- a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. Resources the school is able to provide or recommend to assist the student;
 - d. How the school plans to handle such behavior in the future, including an actionable plan aimed at maximizing strategies to keep the student in school;
 - e. A statement that, before long-term suspension, expulsion, or mandatory reassignment can be invoked, the student has a right to a hearing, upon request, and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork or;
 - f. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - g. A statement that the principal, legal counsel for the school, the student, the student's Parent, or the student's representative has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
 - h. A form on which the student, the student's Parent may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail to the address provided on the form.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a

- personal injury to the student himself or herself, other students, school employees, or school volunteers.
4. Nothing in this policy shall preclude the student, the student's Parent, or representative from discussing and settling the matter with appropriate school personnel prior to the time the long-term suspension, expulsion, or mandatory reassignment takes effect.
 5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall recommend appointment of a hearing examiner within two school days after receipt of the hearing request. The student or the student's Parent may request designation of a hearing examiner other than the hearing examiner recommended by the superintendent if notice of the request is given to the superintendent within two school days after receipt of the superintendent's recommended appointment. Upon receiving such request, the superintendent must provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The student or the student's Parent must, within five school days, select a hearing examiner to conduct the hearing who was recommended or provided as an alternative hearing examiner, and shall notify the superintendent in writing of the selection. The superintendent must appoint the selected hearing examiner upon receipt of such notice.
 6. The hearing examiner must, within two school days after being appointed, give written notice to the principal, the student, and the student's Parent of the time and place for the hearing.
 7. The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the principal, the student, and the student's Parent, except with the consent of all the parties.
 8. The principal or legal counsel for the school, the student, the student's Parent, or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession of the school board or board of education no later than forty-eight hours prior to the hearing.
 9. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing examiner. The hearing will be held according to the requirements of section 79-269. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.

10. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294).

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed solely by discipline from the school district;
4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students;
5. It is a violation of the Nebraska Criminal Code that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6009

Grade Placement and Academic Credits of Transfer Students

The district will use the criteria outlined below to determine both the grade-level placement and the academic credit awarded to transfer students. The administration is the final decision-maker and decisions made pursuant to this policy may not be appealed to the board of education.

Transfer from an Accredited School District

A student transferring from an accredited school generally will be placed at the grade level that is comparable to the placement in the school from which the student is transferring. Temporary placement may be made until a student's records are received to verify the placement.

The student's building principal may place a student into a grade level that is different from the accredited school from which the student is transferring after considering the following information:

- Student's chronological age
- Previous school experience
- Academic transcript received from the accredited school of origin
- Testing data from the accredited school of origin, including but not limited to, standardized achievement test data, criterion-referenced test data, classroom testing data, and diagnostic test data
- Testing data from any tests or assessments conducted by the school district

All credits awarded to a student by an accredited institution will be counted towards applicable graduation requirements for the transferring student.

Transfer From a Non-Accredited School

A student or a parent/guardian of a student who is transferring into the district from a non-accredited school must provide the district with copies of all materials that have been used to provide instruction to the student that the family would like the district to consider in determining the appropriate grade level at which to place the student and credits to be awarded to the student. The student's building principal will then consider those materials and the following factors in determining the grade level placement for the student:

- Student's chronological age
- Previous school experience
- Materials submitted by the student or family pursuant to this policy

- Testing data from any tests or assessments conducted by the school district

The district will only award credit toward graduation from courses while the student was in a non-accredited school if the student can demonstrate mastery of the concepts required for completion of that course. Mastery will be assessed by standard and nonstandardized testing, at the discretion of the administration.

Multiple Enrollments and Re-enrollments In the Same Semester

Students from non-accredited schools who disenroll and then re-enroll in the district multiple times during the same semester will be permitted to resume the grade placement that the student was in at the time of the prior enrollment. However, students who fail to attend the total number of days per semester required of enrolled students will not be eligible to receive credit for the partial semester of enrollment.

The district will not retroactively award credit for time spent in exempt or non-accredited status.

A student's eligibility to participate in extracurricular activities upon re-entry is subject to all eligibility rules and the district's policies governing extracurricular eligibility.

Placement of International Students.

The district administration, in conjunction with the building principal, will determine the appropriate grade level/credit status of a student transferring from a country other than the US.

Graduation Requirements

Regardless of the school(s) previously attended, a student transferring into the school district in grades 9-12 will be responsible for meeting all graduation requirements to be awarded a diploma from the district.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6038

Student Use of AI Tools

As used in this policy, artificial intelligence tools (“AI Tools”) mean machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChatGPT, Gemini, Claude and similar programs.

AI Tools may be useful to student learning. However, students and staff must ensure that student use of AI Tools should focus on using such tools as a resource and for background material, rather than using the AI Tools to complete the assignment. Therefore, AI Tools may only be used by students in accordance with the following requirements:

1. Students may not use AI tools on any assignment, test, or project unless the staff member has given express permission for the student to do so. Staff Member permission to use an AI tool on one assignment does not carry over to other assignments. Individual staff members will decide for each individual assignment the extent to which students may use AI Tools.
2. If a student uses any AI Tools in connection with a school assignment, the student must:
 - a. Give proper attribution to the specific AI Tool(s) used to the same extent that students are expected to give proper attribution to other sources of information such as books, texts, encyclopedias, secondary sources, and other traditional media. Such attribution may include, but is not necessarily limited to, accurate quotations, citations, footnotes, endnotes, and/or bibliography entries.
 - b. Never copy and paste the output from the AI Tool into the student’s work as if the student wrote such section himself or herself.
3. Students may never use AI Tools to:
 - a. Cheat on any assignment, test, or quiz;
 - b. Help answer questions on a test or quiz without staff member permission;
 - c. Make or share deepfakes or fake images, audio, or video of any real person;

- d. Make or share sexual, nude, or intimate images of any real person—even if the image is fake or AI-made;
 - e. Bully, harass, threaten, intimidate or impersonate any person;
 - f. Place another student or staff member name, photo, voice, or personal information into an AI Tool without staff member authorization;
 - g. Use AI Tools to bypass accommodations, content filters, or school security.
4. A student may use AI Tools as an accommodation if his/her IEP team or Section 504 committee has approved use of the tool. The student must disclose the use of AI Tools to the staff member grading the assignment.
5. A student's failure to meet the requirements stated in this policy will constitute a violation of the district's prohibitions against cheating plagiarism and/or academic dishonesty, including but not necessarily limited to such prohibitions stated in the Student Handbook, which violation will subject the student to discipline up to and including expulsion.
6. The student requirements stated above are the minimum requirements for any student assignment. An individual teacher may impose more stringent requirements for any specific academic assignment or coursework.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6046
Right to Access to School Library Materials

Definitions. As used in this policy,

- “Parent” means the parent, guardian, or educational decisionmaker of any student currently attending the school district; and
- “Educational decisionmaker” means a person designated or ordered by a court to make educational decisions on behalf of a child.

Catalog of Library Books. The superintendent or designee shall create and maintain a catalog of all books in the school district’s library, categorized by school building, that shall be accessible by a Parent.

Opportunity for Notification. A Parent shall have the opportunity to be notified when the Parent’s student checks out a book from the school library, which notification shall include the title of the book, the author(s) of the book, and the date the book is due to be returned to the school library. The administration may elect to allow a Parent to exercise the opportunity to receive such notifications by means of a website, application notification, or by opting into email notifications.

Nothing in this policy shall be construed to create any rights of access or rights to notification in favor of any person that does not meet the definition of Parent stated above.

Adopted on: _____

Revised on: _____

Reviewed on: _____

RESOLUTION ON SCHOOL DISTRICT STANDARDS FOR ACCEPTANCE OR REJECTION OF OPTION ENROLLMENT APPLICATIONS

WHEREAS, West Point Public Schools is committed to providing an education of high quality to its students in an economically efficient manner; and

WHEREAS, the school district's faculty, facilities, and equipment can serve only a limited number of students effectively; and

WHEREAS, section 79-238 imposes upon the school district an obligation to "automatically accept applications for siblings of option students enrolled in the option school district without regard to capacity limitations"; and

WHEREAS, the Board of Education, in consultation with the administration, has reviewed the school district's faculty, facilities, equipment, interdisciplinary efforts and interrelationships of grades, subjects, and faculty; and has determined the maximum number of students it can serve effectively at any given grade level and in total;

NOW, THEREFORE BE IT RESOLVED that the board adopts the following standards for acceptance or rejection of option enrollment applications:

Special Education Capacity. Capacity for special education services will be determined on a case-by-case basis. If an application for option enrollment received by the school district indicates that the individual student applying for option enrollment or any of his or her siblings has an individualized education program under the federal Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., or has been diagnosed with a disability as defined in section 79-1118.01, the application will be evaluated by the director of special education services or the director's designee who must determine if the school district and the appropriate class, grade level, or school building has the capacity to provide the individual student applying for option enrollment and all of his or her siblings the appropriate services and accommodations. The Federal Educational Rights and Privacy Rights Act (FERPA) (20 U.S.C. § 1232g) permits the release of education records when a student seeks or intends to enroll in a different school district.

Numeric Capacity. The capacity in the following grade levels, programs, classes, and/or school buildings is as follows:

- Grade Level Numeric Capacity: 45
- Program Numeric Capacity: _____
- Class Numeric Capacity: _____
- School Building Numeric Capacity: _____

Total enrollment for the school district: _____ students.

The Board of Education reserves the authority to further determine numeric capacity of classes, grade levels, or school buildings by operation of resolution, by action of the Superintendent as the board's designee, or through freestanding action to the extent permitted by law and policy.

Programmatic Capacity. The board declares the following grade levels, programs, classes, and school buildings to be at capacity such that no option applications into any of the following will be accepted:_____.

Other Standards. The school district shall not accept any application for option enrollment when enrollment of the individual student seeking to enroll as an option student or the enrollment of any of his or her siblings:

- (a) Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the individual student applying for option enrollment and all of his or her siblings;
- (b) Would require the procurement of new equipment, technology, or furnishings;
- (c) Would cause or require the rearrangement of caseloads for staff and contracted professionals;
- (d) Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;
- (e) May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.

After the above resolution was read, board member_____ moved for passage of the motion. Board member _____ seconded the motion. After discussion, and on roll call vote, the following members voted in favor of the motion: _____.

The following members voted against the motion:
_____.

The following members did not vote:
_____.

Having been consented to by a majority of the voting members, the board president declared the motion to have been passed and adopted.

Dated this 13th day of July, 2026.

President, Board of Education