

AGENDA

Sterling Public Schools
Special Virtual and Physical Meeting
Sterling Public Schools Library
400 S 2nd Street
Sterling, OK 73567
Tuesday, June 9, 2020 at 7:00 PM

This meeting will be conducted via teleconferencing, via videoconferencing, and at a physical location.

<https://us02web.zoom.us/j/86946470501?pwd=dXpYaEJUcm0xanUrWDJjZCtQbWfYUT09>

1. Roll call and call to order.
2. Invocation - Kent Lemons, and Pledge of Allegiance - Shannon Wilmeth.
3. Open meeting law statement as set forth in open meeting act title 25 OSA State Statute 301-314 and Oklahoma HB 2409 sections 301-307.
4. Recognitions - Sterling High School Class of 2020 - Special recognition for our seniors who have had a tough end to their senior year! Christine Blakeslee, Kristina Bourney-Blazek, Cole Bridges, Haley Clift, Ashlee Cunningham, Rance Dow, KC Frederick, Samantha Helms, Haley Larson, Madison Moore, Saige Seibold, Sarah Spriggs, Anthony Stephens, Aaron Templeton, Kamryn Turpin, Kaylie Waldorf, Logan Zimmerman
Sterling Star Awards - 6th Grade Autumn Whittaker and Ellie Pierce; 7th Grade Brock Cottrell and Lacy Spence; 9th Grade Connor Work; 10th Grade Cierra Roberts; 12 Grade Christine Blakeslee
5. Discussion/Approval Items
 1. Consent agenda: All of the following items, which concern reports and items of a routine nature normally approved, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items the consent agenda consists of the discussion, consideration, and approval of the following items:
 1. Approve minutes of the previous meetings.
 2. Approve financial statements.
 3. Approve transfers within activity account.
 4. Approve purchase orders and warrants for the following funds: general, building, sinking, and any change order list.
 5. Approve activity accounts.
 6. Approve resignations.
 2. Discussion and possible vote to approve the Psychometric Services Agreement between Elgin, Fletcher and Sterling Public Schools for the 2020-2021 school year.
 3. Discussion and possible vote to approve the service agreement with OSSBA Employment Services (unemployment) for the 2020-2021 school year.

4. Discussion and possible vote to approve Oklahoma School Assurance Group (OSAG) as the provider for Workers Comp Insurance for 2020-2021.
5. Discussion and possible vote to approve a contract for the 2020-2021 school year with the Center for Education Law for the basic legal services program.
6. Discussion and possible vote to approve the contract with CRW Consulting (erate) for the 2020-2021 school year.
7. Discussion and Possible vote to approve the property and liability insurance with OSRMT effective from July 1, 2020 through June 30, 2021.
8. Discussion and possible vote to approve Kent Lemons, Superintendent to sign certificates of authority and Federal programs for the 2020- 2021 school year.
9. Discussion and possible vote to approve the renewal of the LED Lighting and Related Equipment Lease for the fiscal year ending June 30, 2021 as required under the provisions of the Oklahoma School Lease-Purchase Agreement dated February 1, 2018 between the District and Government Capital Corporation.
10. Discussion and possible vote to approve the renewal of the Qualified Zone Academy Bond Lease for the fiscal year ending June 30, 2021 as required under the provisions of the Equipment Lease Purchase Agreement dated July 14, 2010 between the District and Zions First National Bank.
11. Discussion and possible vote to approve the renewal of the Qualified Zone Academy Bond Lease for the fiscal year ending June 30, 2021 as required under the provisions of the Equipment Lease Purchase Agreement dated February 28, 2014 between the District and Zions First National Bank.
12. Discussion and possible vote to approve changes in policy FDC-R1 in relation to attendance and tardies.
13. Discussion and possible vote to approve changes to the student handbook for the 2020-2021 school year.
14. Discussion and possible vote to accept open transfers presented.
15. Vote to convene into executive session for the discussion of salaries of all certified and non-certified staff. 25 O.S. Sec. 307(B)(1)
16. Acknowledge the return of the Board to open session and reading of the executive session compliance statement.
17. Discussion and possible vote to approve extra duty salaries, support salaries, and the minimum salary schedule for certified personnel for the 2020-2021 school year.
18. Discussion and possible vote to approve the use of 1080 hours formula in lieu of 180 days for the 2020-2021 school year as outlined in HB1864.
19. Discussion and possible vote to approve the waiver of the pro-rata share of interest earned on tax collections if the treasurer makes double apportionments during the peak collection months in the 2020-2021 school year.
6. Administrative reports.
 1. Principal Reports
7. Superintendent report - Roofing and damages repair, Summer plans for extracurricular, ERATE approved, CARES grant, atheltic facilities opening up.
8. Vote to adjourn

Seniors 2020

Christine Blakeslee

Kristina Bourney-Blazek

Cole Bridges

Haley Clift

Ashlee Cunningham

Rance Dow

KC Frederick

Samantha Helms

Haley Larson

Madison Moore

Saige Seibold

Sarah Spriggs

Anthony Stephens

Aaron Templeton

Kamryn Turpin

Kaylie Waldorf

Logan Zimmerman

Board Of Education Agenda- Emergency - Virtual and Physical

Wednesday, May 27, 2020 12:00 PM

Sterling Public Schools Library, 400 S 2nd Street, Sterling, OK 73567

Attendance Taken at 12:06 AM.

Jeff Milam: Present

Brian Moore: Present

Shawn Nunley: Present

Candra Turpin: Present

Shannon Wilmeth: Absent

Present: 4, Absent: 1.

1. Roll call and call to order.

2. Discussion and Approval Items

2.1.

Discussion and possible board action to declare damage that occurred on April 21, 2020 to Sterling Public Schools as an Emergency related to a sudden unexpected happening resulting in possible danger to students and staff.

Motion to declare damage that occurred on April 21, 2020 to Sterling Public Schools as an Emergency related to a sudden unexpected happening resulting in possible danger to students and staff Passed with a motion by Candra Turpin and a second by Shawn Nunley.

Shannon Wilmeth: Absent, Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 4, Nay: 0, Absent: 1

2.2. Discussion and possible board action to delegate the authority to the superintendent to begin the process of working with the insurance carrier and contractors to fix damage occurring as a result of the damage that occurred on April 21, 2020.

Motion to delegate the authority to the superintendent to begin the process of working with the insurance carrier and contractors to fix damage occurring as a result of the damage that occurred on April 21, 2020 Passed with a motion by Brian Moore and a second by Shawn Nunley.

Shannon Wilmeth: Absent, Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 4, Nay: 0, Absent: 1

2.3. Discussion and possible board action to approve Boynton Williams & Associates as the architect firm to oversee the damage repairs.

Motion to approve Boynton Williams & Associates as the architect firm to oversee the damage repairs Passed with a motion by Shawn Nunley and a second by Candra Turpin.

Shannon Wilmeth: Absent, Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 4, Nay: 0, Absent: 1

3. Vote to adjourn.

Motion to adjourn 12:10 Passed with a motion by Shawn Nunley and a second by Brian Moore.

Shannon Wilmeth: Absent, Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 4, Nay: 0, Absent: 1

Chairperson

Superintendent

Board Of Education Agenda- Special Meeting

Tuesday, May 12, 2020 7:00 PM

Sterling Public Schools Library, 400 S 2nd Street, Sterling, OK 73567

Attendance Taken at 7:02

PM. Jeff Milam:

Present

t

Brian Moore: Present

Shawn Nunley: Present

Candra Turpin: Present

Shannon Wilmeth: Present

Present: 5.

1. Roll call and call to order.

2. Invocation - Shawn Nunley, and Pledge of Allegiance - Candra Turpin.

3. Open meeting law statement as set forth in open meeting act title 25 OSA State Statute 301- 314 and Oklahoma HB 2409 sections 301-307.

4. Recognitions - FCCLA Gold Star Chapter Award - Highest Honor for Oklahoma FCCLA. 28 chapters statewide

5. Discussion/Approval Items

5.1. Consent agenda: All of the following items, which concern reports and items of a routine nature normally approved, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items the consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve the consent agenda Passed with a motion by Shawn Nunley and a second by Brian Moore.

Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea,

Shannon Wilmeth: Yea

Yea: 5, Nay: 0

5.1.1. Approve minutes of the previous meetings.

5.1.2. Approve financial statements.

5.1.3. Approve transfers within activity account.

5.1.4. Approve purchase orders and warrants for the following funds: general, building, sinking, and any change order list.

5.1.5. Approve activity accounts.

5.1.6. Approve resignations

5.1.7. Discussion and possible vote to approve the Parent Involvement Policy for 2020-2021.

5.1.8. Discussion and possible to vote to approve the Title I School Wide Comprehensive Plan for 2020-2021.

5.1.9. Discussion and possible vote to approve the professional development plan for the

2020-2021 school year.

5.2. Discussion and possible vote to approve the 2020-2021 Application for Temporary Appropriations.

Motion to approve the 2020-2021 Application for Temporary Appropriations Passed with a motion by Shannon Wilmeth and a second by Candra Turpin.

Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea

Yea: 5, Nay: 0

5.3. Discussion and possible vote to approve a renewal speech therapy contract with Rachel Bush for the 2020-2021 school year at a flat weekly rate of \$556.00.

Motion to approve a renewal speech therapy contract with Rachel Bush for the 2020-2021 school year at a flat weekly rate of \$556.00 Passed with a motion by Shannon Wilmeth and a second by Brian Moore.

Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea

Yea: 5, Nay: 0

5.4. Discussion and possible vote to approve a renewal physical therapist contract with Aimee Carter for the 2020-2021 school year at an hourly rate of \$65.00.

Motion to approve a renewal physical therapist contract with Aimee Carter for the 2020-2021 school year at an hourly rate of \$60.00 Passed with a motion by Candra Turpin and a second by Brian Moore.

Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea

Yea: 5, Nay: 0

5.5. Discussion and possible vote to approve a renewal occupational therapist contract with Sherri Robertson for the 2020-2021 school year at an hourly rate of \$60.00.

Motion to approve a renewal occupational therapist contract with Sherri Robertson for the 2020-2021 school year at an hourly rate of \$60.00 Passed with a motion by Candra Turpin and a second by Shawn Nunley.

Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea

Yea: 5, Nay: 0

5.6. Discussion and possible vote to approve the contract with Allied Lab, Inc. for the 2020-2021 school year.

Motion to approve the contract with Allied Lab, Inc. for the 2020-2021 school year Passed with a motion by Shannon Wilmeth and a second by Brian Moore.

Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 5, Nay: 0

5.7. Discussion and possible vote to renew membership in OSSBA and the OSSBA Policy service.

Motion to renew membership in OSSBA and the OSSBA Policy service Passed with a motion by Candra Turpin and a second by Brian Moore.

Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 5, Nay: 0

5.8. Discussion and possible vote to employ Kamryn Turpin, and Mae Curry as lifeguards for the 2020 season pending receipt of proper certification.

Motion to employ Kamryn Turpin, and Mae Curry as lifeguards for the 2020 season pending receipt of proper certification Passed with a motion by Shawn Nunley and a second by Brian Moore.

Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 5, Nay: 0

6. Administrative reports.

6.1. Principal Reports

7. Superintendent report - Roof and Damages, Summer Plans, Next School Year, Drivers Ed

8. Vote to adjourn

Motion to adjourn at 7:31 pm Passed with a motion by Brian Moore and a second by Candra Turpin.

Jeff Milam: Yea, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 5, Nay: 0

Chairperson

Superintendent

**TREASURER'S CASH BALANCES
AS OF MAY 31, 2020**

FNB OF FLETCHER

CHECKING .40

ACTIVITY FUND		\$117,947.35
GENERAL FUND		\$491,713.81
BUILDING FUND		\$71,535.03
BOND FUND		\$79,145.81
BOND TRANSPORATION FUND		\$0.00
SINKING FUND		\$75,089.40
		\$835,431.40

CD'S

GENERAL FUND (#7713)			
MATURES 6/10/21 1.50%	\$100,000.00		
GENERAL FUND (#7725)			
MATURES 4/17/21 2.00%	\$100,000.00		
			<u>\$200,000.00</u>

TOTAL CASH @ FNB OF FLETCHER **\$1,035,431.40**

TOTAL PLEDGES AS OF 5/31/2020 **\$2,150,000.00**

LIBERTY NATIONAL BANK

GENERAL FUND MATURES (1283) 1/8/2021 2.00%		\$100,001.64
GENERAL FUND		\$791,713.81
BUILDING FUND		\$71,535.03
BOND FUND		\$79,145.81
BOND TRANSPORATION FUND		\$0.00
SINKING FUND		\$75,089.40
ACTIVITY FUND		\$117,947.35
		\$1,135,431.40

Sterling Schools Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2020

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 GEN FUND-FOR OP						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$368,577.48	\$392,933.48	\$0.00	\$24,356.00	106.61%	\$18,287.26
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$8,400.00	\$13,132.95	\$0.00	\$4,732.95	156.34%	\$18.54
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$2,395.33	\$0.00	\$2,395.33	N/A	\$2,259.57
Source - 1290 OTHER TUITION & FEES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	0.00%	\$0.00
Source - 1310 INTEREST EARNINGS	\$5,000.00	\$3,015.85	\$1,984.15	\$0.00	60.32%	\$357.13
Source - 1350 INTEREST ON TAXES	\$0.00	\$190.84	\$0.00	\$190.84	N/A	\$5.00
Source - 1410 RENTAL OF SCHOOL FACILITIES	\$2,000.00	\$500.00	\$1,500.00	\$0.00	25.00%	\$0.00
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$5,526.25	\$0.00	\$5,526.25	N/A	\$0.00
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$27,000.00	\$32,541.05	\$0.00	\$5,541.05	120.52%	\$5,491.01
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$20,000.00	\$5,054.17	\$14,945.83	\$0.00	25.27%	\$0.00
Source - 1660 MINERAL ROYALTIES/LEASE REV.	\$0.00	\$104.51	\$0.00	\$104.51	N/A	\$0.00
Source - 1710 STUDENTS' LUNCHESES	\$53,496.75	\$49,449.48	\$4,047.27	\$0.00	92.43%	\$860.97
Source - 1720 ALA CARTE	\$4,187.32	\$4,537.00	\$0.00	\$349.68	108.35%	\$0.00
Source - 1730 ADULT LUNCHESES/BREAKFASTS	\$6,186.62	\$5,482.65	\$703.97	\$0.00	88.62%	\$0.00
Series - 1000 Total	\$497,848.17	\$514,863.56	\$26,181.22	\$43,196.61	103.42%	\$27,279.48
Series - 2000						
Source - 2100 COUNTY 4 MILL AD VALOREM TAX	\$50,205.93	\$54,995.25	\$0.00	\$4,789.32	109.54%	\$1,225.59
Source - 2200 COUNTY APPORT. (MORTGAGE TAX)	\$7,635.89	\$9,408.47	\$0.00	\$1,772.58	123.21%	\$743.86
Series - 2000 Total	\$57,841.82	\$64,403.72	\$0.00	\$6,561.90	111.34%	\$1,969.45
Series - 3000						
Source - 3110 GROSS PRODUCTION TAX	\$522.72	\$413.47	\$109.25	\$0.00	79.10%	\$28.09
Source - 3120 MOTOR VEHICLE COLLECTIONS	\$151,030.15	\$122,976.01	\$28,054.14	\$0.00	81.42%	\$8,793.47
Source - 3130 RURAL ELECTRIC COOP.TAX	\$68,395.32	\$64,868.99	\$3,526.33	\$0.00	94.84%	\$5,966.33
Source - 3140 STATE SCHOOL LAND EARNINGS	\$58,739.19	\$45,927.22	\$12,811.97	\$0.00	78.19%	\$2,618.11
Source - 3150 VEHICLE TAX STAMPS	\$392.21	\$334.64	\$57.57	\$0.00	85.32%	\$28.33
Source - 3210 FOUNDATION AND SALARY INCEN.	\$1,567,282.00	\$1,423,045.00	\$144,237.00	\$0.00	90.80%	\$156,378.00
Source - 3250 EDUCATION FLEX.BENEFIT ALLOW.	\$313,467.00	\$282,452.57	\$31,014.43	\$0.00	90.11%	\$31,038.75
Source - 3415 READING SUFFICIENCE ACT	\$2,000.00	\$4,158.34	\$0.00	\$2,158.34	207.92%	\$0.00
Source - 3420 STATE TEXTBOOK	\$18,170.00	\$16,545.31	\$1,624.69	\$0.00	91.06%	\$1,818.17
Source - 3440 DRIVER EDUCATION	\$1,000.00	\$1,567.50	\$0.00	\$567.50	156.75%	\$0.00
Source - 3690 MISC. SOURCES OF STATE REVENUE	\$1,700.00	\$964.00	\$736.00	\$0.00	56.71%	\$0.00
Source - 3720 STATE MATCHING	\$1,529.93	\$1,806.68	\$0.00	\$276.75	118.09%	\$903.34
Source - 3811 COMP. HS VOC. SALARY REIM.	\$11,200.00	\$12,120.00	\$0.00	\$920.00	108.21%	\$4,230.00
Source - 3812 VOC. PROG. INCENTIVE ASSIST.	\$15,461.00	\$19,800.00	\$0.00	\$4,339.00	128.06%	\$4,950.00
Series - 3000 Total	\$2,210,889.52	\$1,996,979.73	\$222,171.38	\$8,261.59	90.32%	\$216,752.59
Series - 4000						
Source - 4130 TITLE VIII-IMPACT AID	\$4,000.00	\$1,200.21	\$2,799.79	\$0.00	30.01%	\$0.00

Bus Reim- SPTC

* \$400 O/S

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2020

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Source - 4140 TITLE VII INDIAN EDUCATION	\$12,000.00	\$12,737.79	\$0.00	\$737.79	106.15%	\$510.98
Source - 4180 TITLE VI SMALL RURAL SCHOOL	\$36,000.00	\$35,849.57	\$150.43	\$0.00	99.58%	\$109.99
Source - 4210 TITLE I-BASIC PROGRAM	\$48,000.00	\$50,860.44	\$0.00	\$2,860.44	105.96%	\$12,830.80
Source - 4271 TITLE II PART A TEACHER/PRIN T	\$15,000.00	\$26,824.29	\$0.00	\$11,824.29	178.83%	\$0.00
Source - 4310 INDIV.WITH DISABIL.IDEA --B	\$69,000.00	\$62,342.01	\$6,657.99	\$0.00	90.35%	\$10,310.02
Source - 4340 PRESCHOOL AGES 3-5 IDEA-B	\$0.00	\$1,870.60	\$0.00	\$1,870.60	N/A	\$0.00
Source - 4442 TITLE IV LEAS FORMULA	\$15,000.00	\$15,000.00	\$0.00	\$0.00	100.00%	\$0.00
Source - 4689 OTHER MISC. SOURCES OF FED.REV	\$3,300.00	\$0.00	\$3,300.00	\$0.00	0.00%	\$0.00
Source - 4710 LUNCHES	\$65,088.99	\$47,741.64	\$17,347.35	\$0.00	73.35%	\$4,586.64
Source - 4720 BREAKFASTS	\$27,867.89	\$18,138.38	\$9,729.51	\$0.00	65.09%	\$0.00
Source - 4821 EQUALIZATION (CARL PERKINS)	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0.00%	\$0.00
Series - 4000 Total	\$300,256.88	\$272,564.93	\$44,985.07	\$17,293.12	90.78%	\$28,348.43
Series - 5000						
Source - 5100 Return of Assets	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0.00%	\$0.00
Series - 5000 Total	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0.00%	\$0.00
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$424,838.71	\$0.00	\$424,838.71	\$0.00	0.00%	\$0.00
Series - 6000 Total	\$424,838.71	\$0.00	\$424,838.71	\$0.00	0.00%	\$0.00
Fund - 11 GEN FUND-FOR OP Total	\$3,501,675.10	\$2,848,811.94	\$728,176.38	\$75,313.22	81.36%	\$274,349.95

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2020

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 21 Building						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$52,676.70	\$56,096.39	\$0.00	\$3,419.69	106.49%	\$2,613.56
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$1,938.29	\$0.00	\$1,938.29	N/A	\$2.65
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$19.40	\$0.00	\$19.40	N/A	\$0.00
Source - 1310 INTEREST EARNINGS	\$0.00	\$97.00	\$0.00	\$97.00	N/A	\$10.11
Series - 1000 Total	\$52,676.70	\$58,151.08	\$0.00	\$5,474.38	110.39%	\$2,626.32
Series - 4000						
Source - 4130 TITLE VIII-IMPACT AID	\$0.00	\$5,977.48	\$0.00	\$5,977.48	N/A	\$0.00
Series - 4000 Total	\$0.00	\$5,977.48	\$0.00	\$5,977.48	N/A	\$0.00
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$89,061.12	\$89,061.12	\$0.00	\$0.00	100.00%	\$0.00
Series - 6000 Total	\$89,061.12	\$89,061.12	\$0.00	\$0.00	100.00%	\$0.00
Fund - 21 Building Total	\$141,737.82	\$153,189.68	\$0.00	\$11,451.86	108.08%	\$2,626.32

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2020

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 31 BOND FUND						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$137.96	\$0.00	\$137.96	N/A	\$11.15
Series - 1000 Total	\$0.00	\$137.96	\$0.00	\$137.96	N/A	\$11.15
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$111,442.05	\$111,442.03	\$0.02	\$0.00	100.00%	\$0.00
Series - 6000 Total	\$111,442.05	\$111,442.03	\$0.02	\$0.00	100.00%	\$0.00
Fund - 31 BOND FUND Total	\$111,442.05	\$111,579.99	\$0.02	\$137.96	100.12%	\$11.15

Sterling Schools Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2020

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 32 BOND FUND/ TRANS / 2018						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$81.11	\$81.11	\$0.00	\$0.00	100.00%	\$0.00
Series - 6000 Total	\$81.11	\$81.11	\$0.00	\$0.00	100.00%	\$0.00
Fund - 32 BOND FUND/ TRANS / 2018	\$81.11	\$81.11	\$0.00	\$0.00	100.00%	\$0.00
Total						

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2020

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 41 Sinking						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$85,697.25	\$0.00	\$85,697.25	N/A	\$3,989.58
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$2,936.31	\$0.00	\$2,936.31	N/A	\$4.08
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$29.59	\$0.00	\$29.59	N/A	\$0.00
Source - 1310 INTEREST EARNINGS	\$0.00	\$162.87	\$0.00	\$162.87	N/A	\$10.61
Series - 1000 Total	\$0.00	\$88,826.02	\$0.00	\$88,826.02	N/A	\$4,004.27
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$82,675.88	\$0.00	\$82,675.88	N/A	\$0.00
Series - 6000 Total	\$0.00	\$82,675.88	\$0.00	\$82,675.88	N/A	\$0.00
Fund - 41 Sinking Total	\$0.00	\$171,501.90	\$0.00	\$171,501.90	N/A	\$4,004.27

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2020

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 60 SCHOOL ACTIVITY FNDS						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$218.95	\$0.00	\$218.95	N/A	\$21.61
Source - 1460 COMMISSIONS	\$0.00	\$3,774.60	\$0.00	\$3,774.60	N/A	\$0.00
Source - 1530 DAMAGES TO SCHOOL PROPERTY	\$0.00	\$20.00	\$0.00	\$20.00	N/A	\$0.00
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$10,622.94	\$0.00	\$10,622.94	N/A	\$2,500.00
Source - 1810 ADMISSIONS	\$0.00	\$13,564.00	\$0.00	\$13,564.00	N/A	\$0.00
Source - 1830 CONCESSIONS	\$0.00	\$9,967.95	\$0.00	\$9,967.95	N/A	\$0.00
Source - 1850 FEES, PENALTIES, AND FINES	\$0.00	\$4,350.00	\$0.00	\$4,350.00	N/A	\$60.00
Source - 1870 STATE PLAY-OFF REVENUE	\$0.00	\$2,994.00	\$0.00	\$2,994.00	N/A	\$0.00
Source - 1880 SUPPLIES & MAT.SOLD TO STUD.	\$0.00	\$1,178.00	\$0.00	\$1,178.00	N/A	\$0.00
Source - 1890 OTHER ATHLETIC REVENUE	\$0.00	\$3,564.88	\$0.00	\$3,564.88	N/A	\$0.00
Source - 1910 ADMISSIONS	\$0.00	\$7,268.00	\$0.00	\$7,268.00	N/A	\$0.00
Source - 1920 CONCESSION SALES	\$0.00	\$41,823.38	\$0.00	\$41,823.38	N/A	\$180.00
Source - 1950 RESALE MERCH.(NOT STU. STORE)	\$0.00	\$100,432.74	\$0.00	\$100,432.74	N/A	\$5,899.00
Source - 1971 FEES OR DUES	\$0.00	\$16,022.10	\$0.00	\$16,022.10	N/A	\$735.00
Source - 1972 DONATIONS	\$0.00	\$23,935.10	\$0.00	\$23,935.10	N/A	\$0.00
Source - 1990 OTHER SCHOOL ACT.FUND RECEIPTS	\$0.00	\$8,514.01	\$0.00	\$8,514.01	N/A	\$0.00
Series - 1000 Total	\$0.00	\$248,250.65	\$0.00	\$248,250.65	N/A	\$9,395.61
Series - 5000						
Source - 5120 CASH OR CHANGE	\$0.00	\$800.00	\$0.00	\$800.00	N/A	\$800.00
Source - 5200 REVEN.FROM ADV.FUND.PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 5600 CORRECTING ENTRY	\$0.00	\$8.00	\$0.00	\$8.00	N/A	\$0.00
Series - 5000 Total	\$0.00	\$808.00	\$0.00	\$808.00	N/A	\$800.00
Series - 6000						
Source - 6140 ESTOPPED WARRANTS BY STATUTES	\$0.00	\$160.00	\$0.00	\$160.00	N/A	\$0.00
Series - 6000 Total	\$0.00	\$160.00	\$0.00	\$160.00	N/A	\$0.00
Fund - 60 SCHOOL ACTIVITY FNDS Total	\$0.00	\$249,218.65	\$0.00	\$249,218.65	N/A	\$10,195.61

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2020

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Report Total	\$3,754,936.08	\$3,534,383.27	\$728,176.40	\$507,623.59	94.13%	\$291,187.30

STERLING PUBLIC SCHOOLS
ACTIVITY FUND TRANSFER FORM

AMOUNT

1,615.84

FROM

817 Prom
ACTIVITY FUND SUB-ACCOUNT

TO

842 Class of 2020
ACTIVITY FUND SUB-ACCOUNT

PURPOSE

move extra \$

AUTHORIZED BY

R O
ACTIVITY FUND SPONSOR

S King
ACTIVITY FUND CUSTODIAN

G L
PRINCIPAL

SUPERINTENDENT

DATE OF BOARD APPROVAL _____

STERLING PUBLIC SCHOOLS
ACTIVITY FUND TRANSFER FORM

AMOUNT 1,615.85

FROM 843 & 817 Prom
ACTIVITY FUND SUB-ACCOUNT

TO 843 Class of 2021
ACTIVITY FUND SUB-ACCOUNT

PURPOSE more extra \$

AUTHORIZED BY RO
ACTIVITY FUND SPONSOR

RO King
ACTIVITY FUND CUSTODIAN

My
PRINCIPAL

SUPERINTENDENT

DATE OF BOARD APPROVAL _____

STERLING PUBLIC SCHOOLS

ACTIVITY FUND TRANSFER FORM

AMOUNT 185.00

FROM Pool
ACTIVITY FUND SUB-ACCOUNT

TO 843 Class of 2021
ACTIVITY FUND SUB-ACCOUNT

PURPOSE leftover concession

AUTHORIZED BY 
ACTIVITY FUND SPONSOR

ACTIVITY FUND CUSTODIAN

PRINCIPAL

SUPERINTENDENT

DATE OF BOARD APPROVAL _____

STERLING PUBLIC SCHOOLS

ACTIVITY FUND TRANSFER FORM

AMOUNT \$ 275.00

FROM 8 Pool
ACTIVITY FUND SUB-ACCOUNT

TO 803 FCCLS
ACTIVITY FUND SUB-ACCOUNT

PURPOSE Purchase leftover
concession items

AUTHORIZED BY _____
ACTIVITY FUND SPONSOR

ACTIVITY FUND CUSTODIAN

PRINCIPAL

SUPERINTENDENT

DATE OF BOARD APPROVAL _____

Board Meeting Date: JUNE 9, 2020

FY 20 GENERAL FUND

Vote to approve warrants #1042 through #1136 in the amount of \$228564.49

Vote to approve purchase orders #181 and #182 in the amount of \$3864.00

FY 20 BUILDING FUND

Vote to approve purchase orders #8 and #9 in the amount of \$5034.00

Sterling Schools

Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 181 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	181	05/11/2020	973	OKLAHOMA STATE DEPT OF HEALTH	POOL LICENSE	75.00
11	182	05/20/2020	21859	HARDZOG'S CARPET & GIFTS	REPLACE FORMICA IN KITCHEN AND ISLAND	3,789.00
Non-Payroll Total:						\$3,864.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$3,864.00

Sterling Schools
Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 8 - 99, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	8	05/21/2020	941	SYNCB/AMAZON	CEILING TILES FOR CAFETERIA	1,500.00
21	9	06/01/2020	21859	HARDZOG'S CARPET & GIFTS	FORMICA - CAFETERIA	3,534.00
Non-Payroll Total:						\$5,034.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$5,034.00

Sterling Schools Payment Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 5/1/2020 - 5/31/2020, Print Payroll Payments: True

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2020	11	1042	05/04/2020	ALBRIGHT STEEL & WIRE			5/4/2020	5/31/2020	15	\$730.00
2020	11	1043	05/04/2020	SYNCB/AMAZON			5/4/2020	5/31/2020	15	\$123.44
2020	11	1044	05/04/2020	BENNETT'S			5/4/2020	5/31/2020	15	\$412.55
2020	11	1045	05/04/2020	THE CENTER FOR EDUCATION LAW, P			5/4/2020	5/31/2020	15	\$100.50
2020	11	1046	05/04/2020	CENTERPOINT			5/4/2020	5/31/2020	15	\$597.11
2020	11	1047	05/04/2020	FLOOR TECH JANITORIAL			5/4/2020	5/31/2020	15	\$850.29
2020	11	1048	05/04/2020	JOHNSON PLUMBING			5/4/2020	5/31/2020	15	\$110.00
2020	11	1049	05/04/2020	OSSBA			5/4/2020	5/31/2020	15	\$60.00
2020	11	1050	05/04/2020	OSSBA EMPLOYMENT SERVICES			5/4/2020	5/31/2020	15	\$70.00
2020	11	1051	05/04/2020	OTA PIKEPASS CUSTOMER SERVICE			5/4/2020	5/31/2020	15	\$3.90
2020	11	1052	05/04/2020	PRESCISION TESTING LABORATORIES			5/4/2020	5/31/2020	15	\$500.00
2020	11	1053	05/04/2020	PUBLIC SERVICE CO. OF OKLAHOMA			5/4/2020	5/31/2020	15	\$1,422.12
2020	11	1054	05/04/2020	STERLING PUB. WORKS AUTHORITY			5/4/2020	5/31/2020	15	\$647.25
2020	11	1055	05/04/2020	WINDSTREAM			5/4/2020	5/31/2020	15	\$338.85
2020	11	1056	05/06/2020	CHRISSEY ALCORN	PD		5/6/2020			\$0.00
2020	11	1057	05/06/2020	GARY B BARRETT	PD		5/6/2020			\$0.00
2020	11	1058	05/06/2020	GINA K BARRETT	PD		5/6/2020			\$0.00
2020	11	1059	05/06/2020	SHEILA BARTLETT	PD		5/6/2020			\$0.00
2020	11	1060	05/06/2020	TAMRA BARTLETT	PD		5/6/2020			\$0.00
2020	11	1061	05/06/2020	TIMOTHY BLACK	PD		5/6/2020			\$0.00
2020	11	1062	05/06/2020	LETISHA BREAK	PD		5/6/2020			\$0.00
2020	11	1063	05/06/2020	KARLI BRIDGES	PD		5/6/2020			\$0.00
2020	11	1064	05/06/2020	KELLEY BRIDGES	PD		5/6/2020			\$0.00
2020	11	1065	05/06/2020	RONITA BRIDGES	PD		5/6/2020			\$0.00
2020	11	1066	05/06/2020	LISA BYRD	PD		5/6/2020			\$0.00
2020	11	1067	05/06/2020	ANNETTE COOK	PD		5/6/2020			\$0.00
2020	11	1068	05/06/2020	GEORGIA CROKE	PD		5/6/2020			\$0.00
2020	11	1069	05/06/2020	ANNA F CURRY	PD		5/6/2020			\$0.00
2020	11	1070	05/06/2020	MARTIN CURRY	PD		5/6/2020			\$0.00
2020	11	1071	05/06/2020	MAUDIE ELIZABETH DAVIS	PD		5/6/2020			\$0.00
2020	11	1072	05/06/2020	SIERRA DODSON	PD		5/6/2020			\$0.00
2020	11	1073	05/06/2020	PENNY FASSETT	PD		5/6/2020			\$0.00
2020	11	1074	05/06/2020	CASEY JOHNSON	PD		5/6/2020			\$0.00
2020	11	1075	05/06/2020	SANDY FEHRING	PD		5/6/2020			\$0.00
2020	11	1076	05/06/2020	ZOE FOREHAND	PD		5/6/2020			\$0.00
2020	11	1077	05/06/2020	TASHA GARRETT	PD		5/6/2020			\$0.00
2020	11	1078	05/06/2020	ASHLEY HALE	PD		5/6/2020			\$0.00
2020	11	1079	05/06/2020	JOHN B HOLMES	PD		5/6/2020			\$0.00
2020	11	1080	05/06/2020	JANIE INGRAM	PD		5/6/2020			\$0.00
2020	11	1081	05/06/2020	TIFFANY JOHLE	PD		5/6/2020			\$0.00
2020	11	1082	05/06/2020	TONYA JORDAN	PD		5/6/2020			\$0.00
2020	11	1083	05/06/2020	KIEL ROWAN	PD		5/6/2020			\$0.00
2020	11	1084	05/06/2020	LORI A KING	PD		5/6/2020			\$0.00
2020	11	1085	05/06/2020	GREGORY K LEMONS	PD		5/6/2020			\$0.00
2020	11	1086	05/06/2020	CONNIE LOWE	PD		5/6/2020			\$0.00
2020	11	1087	05/06/2020	TERRI MANSEL	PD		5/6/2020			\$0.00
2020	11	1088	05/06/2020	ASHLYN MCCLURE	PD		5/6/2020			\$0.00
2020	11	1089	05/06/2020	MARANDA MILAM	PD		5/6/2020			\$0.00
2020	11	1090	05/06/2020	CHANDRA MONROE	PD		5/6/2020			\$0.00
2020	11	1091	05/06/2020	VAN MONROE	PD		5/6/2020			\$0.00
2020	11	1092	05/06/2020	KIM MOORE	PD		5/6/2020			\$0.00
2020	11	1093	05/06/2020	KATHY R NICKELL	PD		5/6/2020			\$0.00
2020	11	1094	05/06/2020	TRENT PARRISH	PD		5/6/2020			\$0.00

Sterling Schools

Payment Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 5/1/2020 - 5/31/2020, Print Payroll Payments: True

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2020	11	1095	05/06/2020	LISA PAWLOWSKI	PD		5/6/2020			\$0.00
2020	11	1096	05/06/2020	LISA QUICKLE	PD		5/6/2020			\$0.00
2020	11	1097	05/06/2020	GINGER K SEIBOLD	PD		5/6/2020			\$0.00
2020	11	1098	05/06/2020	DANIEL SMART	PD		5/6/2020			\$0.00
2020	11	1099	05/06/2020	JESSICA SMART	PD		5/6/2020			\$0.00
2020	11	1100	05/06/2020	CHERYL L SMITH	PD		5/6/2020			\$0.00
2020	11	1101	05/06/2020	AUSTYN SPARKS	PD		5/6/2020			\$0.00
2020	11	1102	05/06/2020	DARRELL STANLEY	PD		5/6/2020			\$0.00
2020	11	1103	05/06/2020	JENNIFER TAYLOR	PD		5/6/2020			\$0.00
2020	11	1104	05/06/2020	LINDA SUE WARNER	PD		5/6/2020			\$0.00
2020	11	1105	05/06/2020	LUTHER W WOOLBRIGHT	PD		5/6/2020			\$0.00
2020	11	1106	05/06/2020	MICHELE WOOLBRIGHT	PD		5/6/2020			\$0.00
2020	11	1107	05/06/2020	AMERICAN FIDELITY ASSURANCE CO	R		5/6/2020	5/31/2020	15	\$4,502.71
2020	11	1108	05/06/2020	AMERICAN FIDELITY ASSURANCE CO	R		5/6/2020	5/31/2020	15	\$508.32
2020	11	1109	05/06/2020	American Fidelity HSA Admin	R		5/6/2020	5/31/2020	15	\$100.00
2020	11	1110	05/06/2020	CCOSA	R		5/6/2020	5/31/2020	15	\$61.50
2020	11	1111	05/06/2020	INTERNAL REVENUE SERVICE	R		5/6/2020	5/31/2020	15	\$31,879.49
2020	11	1112	05/06/2020	FNB OF FLETCHER	R		5/6/2020	5/31/2020	15	\$104,869.91
2020	11	1113	05/06/2020	EMPLOYEE DEPOSIT ACCOUNT	R		5/6/2020	5/31/2020	15	\$990.00
2020	11	1114	05/06/2020	OMES	R		5/6/2020	5/31/2020	15	\$37,568.90
2020	11	1115	05/06/2020	OKLAHOMA TAX COMMISSION	R		5/6/2020	5/31/2020	15	\$4,908.00
2020	11	1116	05/06/2020	OK TEACHERS' RETIREMENT SYSTEM	R		5/6/2020	5/31/2020	15	\$24,838.21
2020	11	1117	05/06/2020	PROFESSIONAL OK. EDUCATORS FOU	R		5/6/2020	5/31/2020	15	\$168.00
2020	11	1118	05/06/2020	TEXAS LIFE INS COMPANY	R		5/6/2020	5/31/2020	15	\$536.05
2020	11	1119	05/06/2020	UNUM Life Insurance	R		5/6/2020	5/31/2020	15	\$198.03
2020	11	1120	05/06/2020	INTERNAL REVENUE SERVICE	R		5/6/2020	5/31/2020	15	\$920.34
2020	11	1121	05/06/2020	OKLAHOMA TAX COMMISSION	R		5/6/2020	5/31/2020	15	\$170.00
2020	11	1122	05/06/2020	OK TEACHERS' RETIREMENT SYSTEM	R		5/6/2020	5/31/2020	15	\$660.00
2020	11	1123	05/06/2020	MARTIN CURRY	PN		5/6/2020	5/31/2020	15	\$411.75
2020	11	1124	05/06/2020	SANDY FEHRING	PN		5/6/2020	5/31/2020	15	\$2,523.91
2020	11	1125	05/11/2020	ALLIED LAB, INC.			5/11/2020	5/31/2020	15	\$37.50
2020	11	1126	05/11/2020	BEN E KEITH			5/11/2020	5/31/2020	15	\$648.52
2020	11	1127	05/11/2020	RACHEL BUSH			5/11/2020			\$2,000.00
2020	11	1128	05/11/2020	CNA SURETY			5/11/2020	5/31/2020	15	\$350.00
2020	11	1129	05/11/2020	GREAT PLAINS TECHNOLOGY CENTER			5/11/2020	5/31/2020	15	\$532.00
2020	11	1130	05/11/2020	HILAND			5/11/2020	5/31/2020	15	\$390.60
2020	11	1131	05/11/2020	ROBERTSON THERAPY SERVICES, LLC			5/11/2020	5/31/2020	15	\$420.00
2020	11	1132	05/11/2020	SECURE OKLAHOMA			5/11/2020	5/31/2020	15	\$1,650.00
2020	11	1133	05/19/2020	BENNETT'S			5/19/2020	5/31/2020	15	\$105.56
2020	11	1134	05/19/2020	GRADUATION & RECOGNITION PROD			5/19/2020	5/31/2020	15	\$249.50
2020	11	1135	05/19/2020	TIGER PAW QUICK MART			5/19/2020	5/31/2020	15	\$99.68
2020	11	1136	05/19/2020	UMB BANK N.A.			6/3/2020			\$300.00
Non-Payroll Total:										\$12,749.37
Payroll Total:										\$215,815.12
Balance Forward:										\$2,258,497.42
Total:										\$2,487,061.91

Sterling Schools

Cash Balances

Options: Fiscal Years: 2020, Funds: 60, As Of Date: 5/31/2020, Account Types: AC

Cash By Account and Fund

AC 0102	FNB FLETCHER/ACTIVITY FUND			
2020	60	SCHOOL ACTIVITY FNDS		\$117,947.35
			Total AC 0102	\$117,947.35
				<u>\$117,947.35</u>

Cash By Fund

2020	60	SCHOOL ACTIVITY FNDS		\$117,947.35
				<u>\$117,947.35</u>

Sterling Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2020 - 5/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 GENERAL	\$1,744.13	\$2,701.61	(\$69.00)	\$3,244.75	\$1,131.99	\$0.00	\$1,131.99
802 ATHLETICS	\$8,280.00	\$460.00	\$0.00	\$97.20	\$8,642.80	\$0.00	\$8,642.80
803 FCCLA NATIONAL CONFERENCE	\$4,464.02	\$0.00	\$0.00	\$0.00	\$4,464.02	\$0.00	\$4,464.02
804 FCA	\$224.25	\$0.00	\$0.00	\$0.00	\$224.25	\$0.00	\$224.25
805 FLOWER FUND	\$288.11	\$0.00	\$0.00	\$0.00	\$288.11	\$0.00	\$288.11
806 FFA	\$42,886.09	\$6,019.00	\$0.00	\$20,582.70	\$28,322.39	\$0.00	\$28,322.39
807 FCCLA	\$2,696.68	\$615.00	\$0.00	\$0.00	\$3,311.68	\$0.00	\$3,311.68
808 ACADEMIC TEAM	\$14.49	\$0.00	\$0.00	\$0.00	\$14.49	\$0.00	\$14.49
809 POOL	\$314.61	\$0.00	\$0.00	\$110.95	\$203.66	\$0.00	\$203.66
810 AG SCHOLARSHIP	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	\$0.00	\$2,700.00
811 STUDENT COUNCIL	\$969.18	\$0.00	\$0.00	\$0.00	\$969.18	\$0.00	\$969.18
813 LIBRARY	\$1,002.88	\$0.00	\$0.00	\$0.00	\$1,002.88	\$0.00	\$1,002.88
814 FIT FOR EDUCATION	\$282.52	\$0.00	\$0.00	\$0.00	\$282.52	\$0.00	\$282.52
815 JH & HS CHEERLEADING	\$1,518.08	\$0.00	\$0.00	\$0.00	\$1,518.08	\$0.00	\$1,518.08
816 YEARBOOK	\$15,025.42	\$0.00	\$0.00	\$0.00	\$15,025.42	\$0.00	\$15,025.42
817 PROM	\$3,317.68	\$0.00	\$0.00	\$85.99	\$3,231.69	\$0.00	\$3,231.69
818 ELEMENTARY	\$5,877.00	\$0.00	\$0.00	\$250.20	\$5,626.80	\$0.00	\$5,626.80
820 JAMES BRAGG SCHOLARSHIP	\$1,785.18	\$0.00	\$0.00	\$500.00	\$1,285.18	\$0.00	\$1,285.18
830 TEACHER/SUPPORT OF YEAR	\$751.00	\$0.00	\$0.00	\$0.00	\$751.00	\$0.00	\$751.00
842 2020 SENIORS	\$16,117.58	\$0.00	\$0.00	\$0.00	\$16,117.58	\$0.00	\$16,117.58
843 2021 SENIORS	\$18,322.88	\$400.00	\$69.00	\$282.96	\$18,508.92	\$0.00	\$18,508.92
844 2022 SENIORS	\$4,324.71	\$0.00	\$0.00	\$0.00	\$4,324.71	\$0.00	\$4,324.71
Total	\$132,906.49	\$10,195.61	\$0.00	\$25,154.75	\$117,947.35	\$0.00	\$117,947.35

PSYCHOMETRIC SERVICES AGREEMENT

This **AGREEMENT** is made and entered into this 1st day of July 2020 by and between Elgin Public Schools, Fletcher Public Schools and Sterling Public Schools.

WITNESSETH:

WHEREAS, the above named schools have agreed to form a cooperative to perform psychometric services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties, it is stipulated and agreed by and between the parties as follows:

- 1) Each of the schools that are a party to this agreement shall support the purposes and activities of the cooperative.
- 2) Each of the schools will assign one staff member to represent the interests of the cooperative and to meet as necessary to coordinate action.
- 3) Elgin Public Schools agrees to serve as the fiscal and administrative entity for the cooperative.
- 4) To support the activities of the cooperative:
 - Elgin Public Schools agrees to pay \$28,729.00 per year
 - Fletcher Public Schools agrees to pay \$17,593.00 per year
 - Sterling Public Schools agrees to pay \$10,355.00 per year

In addition, the Cooperative, consisting of the listed schools, agrees to provide psychometric test kits, forms, software, and to provide travel reimbursement for the employee. Elgin Public Schools agrees to provide office space and administrative services for the employee. Scheduling of evaluations will be done by contacting the psychometrist at (580)492-4067.

- 5) In May of each year, Elgin Public Schools will invoice each Public School who is a member of this cooperative for reimbursement. Payment shall be made to Elgin Public Schools after billing. Should this cooperative be dissolved prior to the end of any billing period, the amount billed to each member school will be prorated based on number of days the cooperative was active during that billing period.
- 6) Each of the cooperative members agrees to support the project for 12 months, beginning July 1, 2020 and ending June 30, 2021.

Elgin Schools:  Date: 5-14-20

Fletcher Schools: _____ Date: _____

Sterling Schools: _____ Date: _____



May 14, 2020

Dear Superintendent,

OSSBA appreciates the opportunity over the last year to assist your district in unemployment matters through membership in OSSBA Employment Services. It is time for your Board of Education to renew its membership in the Service.

While the current health crisis has presented many challenges, the OSSBA Employment Services team will continue to provide the same great service in managing your district's unemployment claims. The OSSBA Employment Services team has continued to be tremendously successful at protecting member schools from unnecessary unemployment costs. Our goal remains to save you money!

Please find attached your Service Agreement for the 2020-2021 school year. Please complete the Service Agreement and return it to our office at your earliest convenience. Please let us know if you have questions. You can reach Kim Bishop at kimb@ossba.org, Brandon Carey at brandonc@ossba.org or Tony Childers at tonyc@ossba.org. Or you may reach any of us by phone at 405.528.3571.

Sincerely,

Kim Bishop
OSSBA Employment Services Team

Anthony T. Childers

Brandon Carey



COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT

This Service Agreement is made this ___ day of _____, 2020, by and between Sterling Public Schools (hereafter, "School") and Oklahoma State School Boards Association Employment Services Program (hereafter, "OSSBA ES").

The Board of Education of the School has voted to join the OSSBA Employment Services Program for the 2010-2021 school year and agrees to pay OSSBA an administrative fee in the amount equal to \$6.50 per employee multiplied by 63, which equals the number of School employees, for a total annual administrative fee of \$ 409.50 .

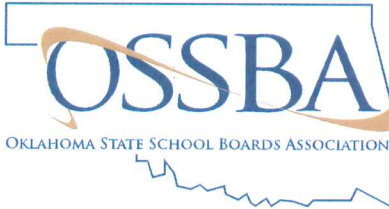
The administrative fee will be paid in exchange for employment related services provided by OSSBA, including but not limited to:

- 1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment Security Commission (hereafter "OESC");
- 2) Auditing the payment of all unemployment claims to ensure the minimum is paid and any overpayments are recovered;
- 3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
- 4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
- 5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
- 6) Providing opportunities for employment training and information.

Initial Deposit: Upon signing an initial Service Agreement, the School will make an initial deposit in order to establish an OSSBA Employment Services Program Account through which the OSSBA will pay any necessary unemployment claim payments and any other necessary payments to the OESC on the School's behalf. The funds in the Account shall at all times remain School funds.

Payment: During the term of this Service Agreement, not more than once each month, an amount will be deducted from the School's OSSBA Employment Services Program Account until the total annual administrative fee is paid in full.

Additional Deposits: In the event that a payment or deduction from the School's OSSBA Employment Services Program Account would deplete the Account to an amount



less than zero (0), the School will be required to make an additional deposit to replenish the Account prior to OSSBA making any payment to the OESC.

Withdrawal of Funds from OSSBA Employment Services Program Account: Because the funds in the School's OSSBA Employment Services Program Account remain School funds, the School may withdraw any or all funds from the Account upon providing written notice to the OSSBA.

Term of Agreement: This Service Agreement will be effective for the 2020-2021 fiscal year which ends on June 30, 2021. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

Revision or termination of Agreement: Either party may revise this Service Agreement with 60 days' written notice to the other party. If either party does not fulfill what it has agreed upon in the above terms, then termination may be made within 30 days' written notice to the other party.

Signed:

Dr. Shawn Hime, OSSBA Executive Director

May 14, 2020
Date

School Board President or Designee

Date



Oklahoma School Assurance Group

Sterling School District
Attn: Mr. Kent Lemons
PO Box 158
Sterling, OK 73567

May 22, 2020

Re: 2020-2021 OSAG Workers' Compensation Insurance Quote

Dear Mr. Lemons,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2020-2021 OSAG renewal quote is as follows:

2020-2021 OSAG Premium BEFORE Discounts:	\$17,411
Financial Relief Benefit for 2020-21:	\$2,600
Total 2020-2021 OSAG Workers' Compensation Renewal Premium Minus Awards/Credits:	<u>\$14,811</u>

**Your OSAG policy also contains Employers' Liability Limits of \$1,000,000/\$1,000,000/\$1,000,000*

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The following example reflects the current and potential dividend awards for Sterling School District if membership remains active, and district loss records qualify:

2021-2022 Estimated Financial Relief Benefit	\$1,170
2021-2022 Possible Membership Dividend	\$3,282
2022-2023 Possible Membership Dividend	\$3,811
2023-2024 Possible Membership Dividend	\$4,086
Total Possible Future Membership Dividend:	<u>\$12,349</u>

About the OSAG Proposal:

***OSAG is a group policy, therefore Experience Modification Factors are not applicable for our school district members.**

*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

*All members that renew with OSAG have a *Membership Dividend* associated with active membership. **In order to receive the Membership Dividend, a member must be active with paid premium for the 2020-2021 policy year.**

****CompSource Mutual has declared a \$60,000,000 dividend to be paid out to the benefit of policyholders with the potential of OSAG members receiving significant benefits for their membership in OSAG. This dividend would provide OSAG members record benefits and premium savings/reductions for each individual member. School district members would receive award amounts in addition to the Membership Dividend listed above.**

P.O. Box 18858, Oklahoma City, Oklahoma 73154
Ph: 800-699-5905 Fx: 405-842-0051 www.okschoolassurancegroup.org

The Oklahoma School Assurance Group is an Interlocal Cooperation Act Agency of Schools Providing Workers' Compensation



F. Andrew Fugitt
Laura L. Holmes

Justin C. Cliburn
Belinda H. Tricinella

Of Counsel

Laura Holmgren-Ganz
David L. Kinney

900 N. Broadway,
Suite 300
Oklahoma City,
OK 73102
t 405.528.2800
f 405.528.5800

www.cfel.com

May 21, 2020

Mr. Kent Lemons, Superintendent
Sterling Public Schools
P. O. Box 158
Sterling, OK 73567-0158

Dear Mr. Lemons:

Thank you for participating in our Basic Legal Services Program during the 2019-2020 school year. We appreciate the opportunity to serve Sterling Public Schools this year and sincerely hope that you have found the Program to be a benefit.

As we enter the 2020-2021 school year with the uncertainty of what will happen regarding COVID-19 and how schools will be operating, we are continuing our Basic Legal Services Program ("BLSP") for the same annual cost of Seven Hundred Dollars (\$700.00) and are keeping our hourly rates for the BLSP the same as last year. As before, the annual fee gives participants a discount of \$75.00 per month plus a reduced hourly billing rate for attorneys. For example, our non-BLSP clients will pay \$250.00 per hour for shareholder/of counsel time compared to \$195.00 per hour for BLSP clients - a savings of \$55.00 per hour. Given the experience of our attorneys, our hourly rates remain well below the market rate for attorneys with comparable experience.

Enclosed are two contracts for 2020-2021 and an invoice for the program renewal fee. If the contract meets with your approval, please submit it to the Board for approval. If the Board approves, please return a signed contract to us along with the BLSP fee of \$700.00. You should retain the other contract for your files. If you have any questions about the firm or the contract, please do not hesitate to contact me.

Respectfully,

Laura L. Holmes

Enclosures



F. Andrew Fugitt
Laura L. Holmes

Justin C. Cliburn
Belinda H. Tricinella

Of Counsel
Laura Holmgren-Ganz
David L. Kinney

900 N. Broadway,
Suite 300
Oklahoma City,
OK 73102
t 405.528.2800
f 405.528.5800

www.cfel.com

BASIC LEGAL SERVICES PROGRAM 2020-2021 AGREEMENT

Sterling Public Schools

Independent School District No. 3 of Comanche County, Oklahoma

Agreement between the school district named above (“District”) and The Center for Education Law, P.C., an Oklahoma professional corporation, (“Center”) for Fiscal Year 2020-2021 (“Fiscal Year”).

IT IS AGREED:

1. Center shall provide legal representation and services to District as directed by the Superintendent or the President of the Board of Education as provided below.
2. District shall pay Center the sum of Seven Hundred Dollars (\$700.00) as a participation fee for Center's 2020-2021 Basic Legal Services Program and be entitled to the following:
 - a. Center shall provide District with a Seventy-five Dollar (\$75.00) discount on attorney fees and expenses billed in each calendar month of the Fiscal Year which shall not be cumulative;
 - b. Center shall send District a copy of Center's publications, including The Center Line, when published during Fiscal Year;
 - c. Center shall provide District with a toll-free telephone number to call the Center;
 - d. Center shall provide the hourly rates set forth below which are discounted from the firm's regular hourly rates; and
 - e. Center shall provide the availability of an on-call staff attorney after hours for consultation during board meetings Monday through Friday until 10:30 p.m.
3. Center will not charge District for any of the following expenses incurred by the Center in the representation of District:
 - a. long-distance telephone charges; and
 - b. facsimile transmissions between Center and District.

4. District shall compensate Center for legal services provided by Center to District on an hourly basis, billed in one-tenth-hour (6 minutes) increments, as follows:
- | | |
|--------------------------|-----------|
| Shareholders/Of Counsel | \$ 195.00 |
| Senior Associates | \$ 165.00 |
| Associate Attorneys | \$ 140.00 |
| Legal Interns/Paralegals | \$ 55.00 |
5. Travel time will be billed at one-half the rates set forth above for travel outside of Oklahoma County.
6. The following expenses incurred in the representation of District by Center shall be reimbursed by District:
- a. Litigation costs including, but not limited to, filing fees, deposition costs, witnesses and investigation expenses, unless such expenses are covered by applicable insurance;
 - b. Photocopies at 15¢ per copy;
 - c. Actual charges incurred for out-of-office copy, courier, and express mailing services; and
 - d. Mileage for travel per mile from Center's office at the rate approved by the Internal Revenue Service.
7. Center shall submit statements to District for fees and expenses for calendar months in which fees and expenses are incurred. Monthly summaries of fees and expenses will be provided to the Superintendent.

“DISTRICT”

By: _____
Board President or Superintendent

THE CENTER FOR EDUCATION LAW, P.C.

By: Laura D. Holmes



F. Andrew Fugitt
Laura L. Holmes

Justin C. Cliburn
Belinda H. Tricinella

Of Counsel
Laura Holmgren-Ganz
David L. Kinney

900 N. Broadway,
Suite 300
Oklahoma City,
OK 73102
t 405.528.2800
f 405.528.5800

www.cfel.com

INVOICE

TO: Sterling Public Schools
P. O. Box 158
Sterling, OK 73567-0158

Program fee for The Center for Education Law's 2020-21 Basic Legal Services Program:

Seven Hundred Dollars (\$700.00)

Please remit payment to:

The Center For Education Law
900 N. Broadway, Suite 300
Oklahoma City, OK 73102

CEL FIN: 20-0591745

Thank you for the opportunity to serve your district.

CRW Consulting E-rate Services, LLC
Program Year 2021 (Year 24)
E-rate Contract

CRW E-rate Consulting, (“Agent” or “CRW”) and **Sterling School District, Sterling, OK**, (“Applicant”) each agree to perform the obligations listed below. This contract authorizes the Agent to file any FCC Form (including, but not limited to: FCC Forms 470, 471, 472, 486 and 500) on behalf of the Applicant for Program Year 2021 (services to be discounted generally from 07/01/2021 – 06/30/2022). These FCC forms are necessary to receive Universal Service Fund monies, more commonly known as the “E-rate Program.”

This contract also authorizes an agent of CRW to (1) be listed as the contact person on the above referenced FCC forms; (2) sign, on behalf of the Applicant, any and all of said FCC Forms; (3) sign, on behalf of the Applicant, any and all additional FCC Forms which might become necessary to obtain discounts or stay within FCC Program rules, and (4) order services listed on the application on behalf of the Applicant. The Applicant agrees that the Applicant is strictly liable for any and all certifications and representations made on FCC Forms concerning the E-rate program, regardless of if an agent of CRW submits and signs said Form pursuant to this Contract.

This contract is subject to change based upon program rule changes made by the FCC or the Schools and Libraries Division (SLD) of the Universal Service Administrative Company, as well as any changes in applicable federal or state law. Either party’s failure to fulfill the obligations listed below will discharge, at the option of the other party, such other party’s obligations contained herein upon written notice. Applicant agrees to indemnify, defend, and hold harmless Agent for any and all claims arising hereunder or related to this Contract, including matters within the jurisdiction of state or federal administrative agencies, except for such claims based on Agent’s own fraud, willful injury, gross negligence, or violation of the law. Any waiver by either party of any provision of this Contract shall not operate as, nor be construed to be, a waiver of any subsequent breach thereof. Liability for damages on the part of either party is strictly limited to the “Full Payment for Priority One Application” amount listed in the “Payment Terms” section of this Contract. This Contract is governed by the laws and regulations of the State of Oklahoma, regardless of the location of the Applicant, and any disputes arising hereunder shall be resolved in the applicable state or federal court for the County of Tulsa, State of Oklahoma. The parties consent to the jurisdiction of such courts and waive any jurisdictional or venue defenses otherwise available.

Signing below indicates acceptance that both parties will perform the responsibilities and accept the obligations listed therein for the applicable program year, and agree to follow the payment terms as described below. Signing below also indicates that both parties agree to every provision of this Contract. Furthermore, both parties acknowledge that they had the opportunity to submit this Contract to counsel for review.

TWO IMPORTANT NOTES

1. **The document retention period for E-rate has changed from five years to ten years past the last day to receive service. For most applicants, this will mean that you will have to keep all of your E-rate related documents, including copies of the bills, proof of payment/POs, packing slips (for equipment) for a time period ending about 6/30/2031 for Category One Funding (this will be at the earliest 9/30/2032 for Category Two Funding).**
2. **Applicants are required to comply with all State and Local bidding and purchasing rules (such as public notice requirements, bond requirements, etc.). Failure to comply with these State or Local restrictions could result in the loss of funding/mandatory re-payment of funding. If you have these types of rules in place, please make sure you inform us and that you follow those rules.**

Responsibilities and Obligations of the Applicant

1. The Applicant understands that all services or products to be included on FCC Form 471 (The Application) must be competitively bid for a time period of no less than 28 days. **Any service which the Applicant wishes to have discounted by the E-rate program and is covered by a contract must undergo the proper 28 day competitive bidding cycle, and must be signed in the appropriate time period.**
2. The Applicant agrees to provide a list of services or products to be included in the bidding process to the Agent (including identifying any contracts that may be expiring and need to be re-bid).
3. The Applicant understands that the 28-day bidding period begins the day the FCC Form 470 is filed on-line with the SLD's web site, or the date that the applicant posts their Request for Proposal (whichever is the later date begins the 28 day window).
4. The Applicant agrees to inform the Agent of any state or local bidding restrictions and/or regulations before filing of FCC Form 470. These restrictions or regulations include, but are not limited to, newspaper advertisements, bonding requirements and/or other general media or public notification requirements.
5. The Applicant understands that during the 28 day bidding cycle that the Applicant must allow potential vendors equal opportunity to bid on the proposed services listed on FCC Form 470. The Applicant may choose to place qualifications on the bidding process, but any vendor who meets such qualifications must be allowed the opportunity to place a bid within the specified time period.
6. The Applicant understands that it is required to make cost-effective bidding decisions and that if the Applicant selects a service provider/bidder that is 2 times more expensive than the lowest bidder, USAC may deem that decision to not be cost-effective (and want their funding back).
7. The Applicant understands and agrees that it is the Applicant's sole responsibility to complete the Competitive Bidding Process and to evaluate any bids received. Under no circumstances will the Agent evaluate bids/award contracts on behalf of the Applicant.

8. The Agent may attempt to assist the Applicant's bid evaluation process by identifying what the Agent believes to be the cost of eligible goods and services provided on your bids. The Applicant agrees that it is the ultimate responsibility of the Applicant to determine the actual price of eligible goods and services to be evaluated and to verify those amounts listed by the Agent.
9. The Applicant agrees to notify CRW of any products or services to be included on the Application that are, or will be, purchased or governed by a contract (including contracts that are expiring and need to be re-bid).
10. The Applicant understands that all contracted services or products (that is, services or products that are purchased or governed by a contract) to be listed on the Application for discounts must be covered under a contract executed in the proper time period (after the 28 day bidding cycle is over, but before the close of the application window). The Applicant further understands that funding for services contracted for before the allowable 28 day bidding has ended, or after the 471 Application window has closed, will not be funded.
11. Applicant understands and will abide by the SLD's competitive bidding rules which state that price must be the primary factor in awarding bids. The Applicant further certifies that, in accordance with the SLD's competitive bidding rules, no bidding evaluation factor will be as heavily weighted as is the "price" evaluation factor.
12. Applicant agrees to document the bid evaluation process (a list of evaluation factors and how many points each bid received for each factor) for any service requested for which more than one bid is received. Sample bid evaluation sheets are available from CRW.
13. The Applicant agrees to provide Agent copies of an average month's bill for any services not covered under a contract and to be included on the Application. This may include, but is not limited to Internet access bills, and circuit bills.
14. The Applicant agrees to provide any information necessary to file any FCC form to the Agent upon request, within five working days. This includes, but is not limited to, free and reduced lunch information, monthly bills, copies of contracts, and letters that authorize the Agent to obtain account information.
15. The Applicant agrees to retain any records related to the Application or other relevant FCC Forms for a period of ten years past the last day to receive service. This includes, but is not limited to, bids received, contracts, free and reduced lunch documentation, proof of payment for services, asset tracking info (packing slips, work orders, proof of delivery) and monthly bills that were or will be discounted by the SLD.
16. The Applicant agrees to forward to the Agent any request for information originating from the SLD or USAC within three (3) working days.
17. The Applicant agrees to provide an authorized signature and date for any necessary FCC Form that has been prepared by the Agent.
18. The Applicant understands that it is the sole responsibility of the Applicant to follow and adhere to any and all relevant FCC, USAC, or SLD rules and regulations, as well as any applicable federal, state, or local laws.
19. The Applicant agrees to authorize and grant "full rights" to employees of CRW Consulting in USAC's EPC filing system.
20. Applicant recognizes and agrees that the Agent does not provide professional legal services nor does the Agent engage in the practice of law.

21. Applicant agrees to review draft copies of FCC Form 471 sent to the Applicant from the Agent for errors and omissions.

Responsibilities and Obligations of the Agent

1. Agent agrees to file on behalf of the Applicant any necessary FCC Form, including, but not limited to, FCC Forms 470, 471, 472, 486, 500, Service Provider Identification Number Change Letters, and Service Substitution Letters.
2. Agent agrees to notify the applicant of relevant program rule changes within a reasonable time period.
3. If desired by the Applicant, the Agent agrees to help determine the scope and details of the types of services or products to be included in the competitive bidding process. These services/products will be listed on FCC Form 470 and must undergo a minimum 28-day competitive bidding cycle.
4. Agent agrees to assist in preparing a Request for Proposal (RFP) or Invitation for Competitive Bids (IFCB) for E-rate eligible services, if desired by the applicant. This RFP/IFCB would supplement the FCC Form 470.
5. Agent agrees to review monthly bills, invoices, and/or contracts that are submitted to Agent in a timely manner for funding eligibility under the FCC rules and guidelines.
6. Agent agrees to submit, after receiving all necessary information from the Applicant, completed FCC Forms 470 and 471 to the SLD, before any relevant deadlines.
7. Agent agrees to answer on behalf of the Applicant any question or inquiry regarding the E-Rate Program or the services to be provided by Agent hereunder from the SLD, USAC, or any other such federal or state administrative agency.
8. Agent agrees to provide on-going E-rate support to the Applicant, as generally described above, and including providing reminders about upcoming deadlines, for a period starting no earlier than the execution date of this contract and ending no earlier than the end of the applicable program year (this will generally be about an 18 month time period).
9. Agent agrees to provide support in the event of a Selective Review, conducted by the SLD or their representatives covering an application filed by the Agent.

PAYMENT TERMS: "Category One Applications" are defined as applications including only "Telecommunication Services" and/or "Internet Services" and/or "Voice Services" and/or Data Transmission Services" (including "Self-Provisioned Fiber, Leased Dark Fiber or Leased Lit Fiber"), or any other eligible Wide Area Network service." Full payment to CRW for filing Category One applications on behalf of the client is in the amount of \$2,500 payable within 30 days of The Applicant receiving the invoice for payment from the Agent. Additional charges for large Self-Provisioned Fiber or Leased Dark Fiber projects may apply, depending upon the size of the project and the needs of the Applicant.

"Category Two Applications" are defined as applications including "Internal Connections and/or "Basic Maintenance of Internal Connections" and/or "Managed Internal Broadband Services." Full payment for Category Two Applications is 3% of the total funded amount featured on the Applicant's "Funding Decision Commitment Letter." Should no funding be awarded for the Category Two Application, the Applicant has no additional payment obligations beyond the Category One payment listed above.

Failure by the Applicant to perform the obligations and responsibilities listed on this form, and the possible loss of funding as a result thereof, does not discharge full payment obligations of the Applicant.

Payment should be mailed to: CRW Consulting, PO Box 701713, Tulsa, OK 74170-1713.

Agreed to this _____ day of _____, 2020

Applicant's Authorized Signature



Agent's Authorized Signature

Printed Name

Chris Webber

Printed Name

Title or Position

Owner, CRW Consulting

Title or Position

Name of School District

**FAX THIS SIGNED PAGE TO: (918) 445-0049
OR EMAIL TO chris@crwconsulting.com**

May 29, 2020

Sterling Public Schools
PO Box 158
Sterling, OK 73567

RE: Insurance Company Oklahoma Schools Risk Management Trust
Policy Number CPO006436708
Policy Period 7/1/2019 to 7/1/2020

Dear Mr. Lemons:

We are pleased to enclose your renewal proposal from the Oklahoma School risk Management Trust for the 2020/2021 term. The OSRMT is endorsed by the Oklahoma State School Board Association.

The total premium indication per proposal attached is \$89,539 which includes a reserve (capital) contribution required by the reinsurer. The overall premium has increased \$13,738. This is approximately an 18% increase which includes an increase in property values of \$524,322. Unfortunately, catastrophe claims have caused property reinsurance rates to rise and the OSRMT is rebuilding capital for sustainability for all program members.

The OSRMT will issue a credit for the return contribution of 10% for the commercial auto premium paid by each OSRMT member for 19-20. The credit will be applied for all members renewing with the OSRMT. **Your auto credit will be \$1592.00 which will be applied to your renewal invoice, so you can subtract that from the total renewal premium cost.**

I obtained a couple of additional options to consider to help mitigate the premium increase:

Your current property deductible is \$2500 for all perils except for wind & hail which is \$5000. It would save \$2606.00/year to increase the property deductible to \$5000 for all perils except for wind & hail which is \$10,000.

Earthquake coverage is included at the full property limit of \$18,564,085. It would save \$2469/year to reduce the earthquake limit to \$5,000,000. (You had already reduced the flood coverage limit to \$5,000,000) If you prefer an alternate 10M option I can request that limit as well.

Cyber liability coverage is automatically included for \$50,000. The OSRMT has quoted an additional premium of \$825.00 to increase the cyber liability limit to \$1,000,000. This is optional, please let us know if you desire to increase this coverage.

The changes to the OSRMT Program and Quote for 20-21 include the following:
Deleted Safer Schools Coverage \$250,000, Added \$500,000 Active Assailant Coverage
Added a \$1000 Auto Liability Deductible (Applies to Bodily Injury & Property Damage)
Added an Actual Cash Value (ACV) Roof Endorsement CP-27 (Applies to Roofs over 15 Years. Copy Attached)
Added a Communicable Disease Exclusion – Endorsement GL-38 (Copy Attached)

The renewal process is simple. The OSRMT requires a new subscription agreement and uninsured motorist form be signed and returned upon approval of the renewal quote. Should you have any questions concerning the renewal quote, please feel free to contact our office. We look forward to hearing from you after the board meeting. Thanks for your continued business.

Sincerely,



Kathy Coats-Ables, CIC
CL Account Manager

P.S. The renewal quote includes liability coverage for your (2) armed school personnel.

Enclosure

**OKLAHOMA SCHOOLS RISK MANAGEMENT TRUST
2020-21 PROPERTY / CASUALTY PROPOSAL
*** RENEWAL *****

Agent: Kathy Coates-Able; Larry Neal
Larry D. Neal
10 SW 2nd Street
Suite 1
Lawton, OK 73501

Effective Date: July 1, 2020
Expiration Date: July 1, 2021
Policy Number: CPO-64367-000

Member: Sterling Public Schools

Proposal Date: May 20, 2020

Limit

Deductible

PROPERTY/EQUIPMENT BREAKDOWN/TIME ELEMENT

Blanket Building & Contents (All Risk-Agreed Amount / Replacement Cost)

*Includes Ordinance or Law (increased cost of construction and demolition) Limit: \$472,529

\$18,564,085*	\$2,500	Agreed Percentage: 100%
	\$5,000	Windstorm & Hail Deductible
\$18,641,556	\$2,500	Equipment Breakdown
\$18,564,085 Annual Aggregate	5% of value	Earthquake
\$5,000,000 Annual Aggregate	5% of value	Flood/Sewer Back-Up
\$525,000 Blanket All Locations		Business Income, Including Extra Expense

INLAND MARINE

\$75,000	\$1,000	Scheduled Property Floater
\$11,402	\$500	Signs
\$50,000	\$1,000	Camera Floater
\$286,000	\$1,000	EDP
\$182,500	\$1,000	Personal Portable Computer

CRIME

\$10,000	\$1,000	Money & Securities In & Out
\$10,000	\$1,000	Employee Dishonesty (Includes Students and Volunteers)

GENERAL LIABILITY

\$2,000,000		General Aggregate
\$2,000,000		Combined Single Limit per Occurrence (Includes Athletic Participation;

BUSINESS AUTO

\$1,000,000 Limit, Each Accident	\$1,000	Automobile & Garage Liability
\$25,000 per person / \$50,000 per accident		Uninsured Motorist
\$1,000,000 Limit, Each Accident		Hired & Non-Owned Automobile Liability
		Automobile and Hired Physical Damage (Includes Garagekeepers Comprehensive & Collision)
	\$1,000	Comprehensive Deductible
	\$1,000	Collision Deductible

**OKLAHOMA SCHOOLS RISK MANAGEMENT TRUST
2020-21 PROPERTY / CASUALTY PROPOSAL
*** RENEWAL *****

Agent: Kathy Coates-Able; Larry Neal
Larry D. Neal
10 SW 2nd Street
Suite 1
Lawton, OK 73501

Effective Date: July 1, 2020
Expiration Date: July 1, 2021
Policy Number: CPO-64367-000

Member: Sterling Public Schools

Proposal Date: May 20, 2020

<i>Limit</i>	<i>Deductible</i>	
SCHOOL BOARD LEGAL LIABILITY		
\$1,000,000	\$2,500	Per Claim/Aggregate Limit
\$500,000	\$2,500	Special Education Claims Expense Sub-Limit
\$250,000	\$5,000	Employment Disputes Claims Expense Sub-Limit
\$50,000	\$2,500	Redistricting Activities Claims Expense Sub-Limit
\$250,000	\$2,500	Supplier/Independent Contractor Breach of Contract Sub-Limit
Full Prior Acts		Retroactive Date

TOTAL PACKAGE CONTRIBUTION

\$89,539

The Board of Trustees of OSRMT has designated that 27% of the total package contribution for the 2020-21 plan year is declared to be Reserve (Capital) contribution and as such is not subject to any fees, royalties or commissions.

ADDITIONAL NOTES

Cyber Liability Coverage Limit: \$50,000 per occurrence/ \$50,000 Aggregate per member
Deductible: \$1,000, Included in quote.
2 Armed service Personnel included in Premium

QUOTE WILL EXPIRE ON JULY 1, 2020

This proposal is a brief outline of available coverages and is not a contract.
All coverages are subject to the terms, conditions, limitations, and exclusions of the Plans of Coverage.



Active Assailant Coverage

School District

Coverage Term: 7/1/2020 to 7/1/2021

	Limit	Deductible
Active Assailant Limit	\$500,000	
Property Damage		\$5,000
Third Party Liability		\$5,000
Ancillary Support Services		\$0

Extra Expenses

 Temporary Security \$5,000 per event or 5 days, whichever the lesser
 Counseling Costs \$5,000 per event

Contribution: Included

May 20, 2020

Kathy Coates-Able; Larry Neal
Larry D. Neal
10 SW 2nd Street
Suite 1
Lawton, OK 73501

Re: Sterling Public Schools

Dear Kathy:

Thank you for your submission of the above noted school district to become a member of the Oklahoma Schools Risk Management Trust. Attached is the quotation for this school district. The following are features of the OSRMT:

- + Blanket building and contents coverage at full replacement cost with no coinsurance penalty
- + General liability coverage with a \$2,000,000 per occurrence/annual aggregate limit subject to the Oklahoma Government Tort Claims Act
- + School board legal liability coverage including:
 - Full prior acts coverage, the school district does not need to purchase an extended reporting endorsement or "tail coverage"
 - Defense coverage of special education claims and due process hearings with a \$500,000 limit
 - Defense coverage of employment practices liability claims and hearings with a \$250,000 limit
 - Defense coverage of disputes with independent contractors or suppliers with a \$250,000 limit
 - Trial de Novo coverage
- + All Members of the OSRMT are automatically members of the School Leaders Risk Management Association (www.slrma.org). The purpose of SLRMA is to help prevent unwanted and unwarranted school board legal liability claims by providing schools access to risk management tools and information.
- + Endorsed by the Oklahoma State School Boards Association

All school districts that join the OSRMT will be guaranteed a renewal quote each year for at least three years.

The quote is subject to the list of items attached that need to be returned.

Also attached is a list of optional coverages available to the school district.

Thank you for working with us and keep us advised of the school's ultimate decision.

Sincerely,

Angela Holiday
OSRMT Property Casualty Underwriter



OSRMT

OKLAHOMA SCHOOLS RISK MANAGEMENT TRUST
discover | plan | manage

2801 North Lincoln Boulevard, Suite 219
Oklahoma City, OK 73015

May 20, 2020

Kathy Coates-Able; Larry Neal
Larry D. Neal
10 SW 2nd Street
Suite 1
Lawton, OK 73501

Re: Sterling Public Schools

The OSRMT quote on the above noted school district is subject to and/or based on the following documents being submitted:

- ✓ - One signed original of the OSRMT Subscription Agreement. *Attached*
- ✓ - One signed original of the Oklahoma Uninsured Motorists Selection/Rejection form. *Attached*
- Certificates of Insurance and/or named insured endorsements from all subcontractors, if any; the district must be named as an additional insured for any and all subcontracted services.
- Certificates of Insurance from all parties using school facilities throughout the year naming the school district as an additional insured.
- The OSRMT Sexual Abuse and Molestation coverage is provided as Part B. of the General Liability and is a Claims Made form.
- Please note that ACTIVE ASSAILANT coverage is included in the General Liability coverage.



OSRMT

OKLAHOMA SCHOOLS RISK MANAGEMENT TRUST
discover | plan | manage

2801 North Lincoln Boulevard, Suite 219
Oklahoma City, OK 73015

Kathy Coates-Able; Larry Neal
May 20, 2020
Page 2

In reference to the School Board Legal Liability, please see the following special conditions:

1. The Coverage Agreement does not cover sexual abuse or child molestation.
2. Coverage Agreement (May 2009).

*Incl. in Part B of the
CGL policy*

Please keep us advised of the school district's ultimate decision. Thank you.

Sincerely,

Angela Holiday
OSRMT Property Casualty Underwriter

Board
Approved
1-9-17



"An Energy Savings Company"

Administered by: Government Capital Corporation

Tuesday, January 09, 2018

Brent Mackey
Lighting Energy Specialist
Oklahoma LED
11005 S. Memorial Dr.
Tulsa, OK 74133
918-859-7051
brent@oklahomaled.com

RE: LED Conversion & related items

Brent,

Thank you for the opportunity to present proposed financing for Sterling Public Schools.

FINANCING STRUCTURE:	OK, Lease-Purchase Finance Agreement
ISSUER:	Sterling Independent School District No. I-3 Comanche County, Oklahoma (Sterling Public Schools)
PROJECT COST:	\$ 78,492.50
REBATE PAYMENT:	<u>\$13,102.00</u>
REMAINING AMOUNT:	\$65,390.50
PAYMENT TERM:	<u>5 Years/ 5 Pmts.</u>
INTEREST RATE:	3.40 % <i>(fixed)</i>
PAYMENT AMOUNT:	\$ 14,645.44/ Yr.
FIRST PAYMENT DUE:	Six (6) months after signing/closing, annually thereafter
REBATE PAYMENT DUE:	Six (6) months after signing/closing (or) w/ first scheduled payment

The above proposal is an expression of interest, subject to audit analysis; mutually acceptable documentation assumes bank qualification and is not a binding commitment. The terms outlined herein are subject to change and rates are valid for fourteen (14) days from the date of this proposal. If funding does not occur within this time period, rates and terms may be indexed to current market at that time. The above proposal provides for all closing costs at \$1,961 to be charged for all administrative, underwriting, issuance & documentation items. All costs are incorporated in the financed amount and are reflected in the above calculated payments.

Our finance programs are extremely flexible and our goal is total customer satisfaction. If you have any questions or wish to consider other payment terms, frequencies or conditions, please contact me toll free at (800) 883-1199.

With Best Regards,

Joshua Rosser


Joshua Rosser
Client Services, Public Finance

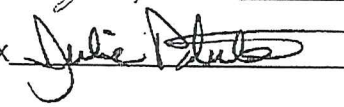
Cc: Michelle Sanders

The transaction described herein is an arm's length, commercial transaction between you and Government Capital Corporation ("GCC"), in which GCC;(i)is acting solely for its own financial and other interest that may differ from yours;(ii)is not acting as your municipal advisor or financial advisor, and has no fiduciary duty to you with respect to this transaction; and (iii) is not recommending that you take an action with respect to this transaction.

Independent School District No. 3 of Comanche County, Oklahoma (Sterling Public Schools)
 \$250,000 Qualified Zone Academy Bonds
 Dated July 14, 2020

Pmt. #	Date	Principal	Coupon	Gross Interest	Total P+I	Tax Credit Rate	Federal Subsidy	Net Interest	Net Tot. Amount	Redemption Percent	Purchase Option Price	Remaining Principal
	7/14/2010	0		0	0							250,000.00
1	7/14/2011	18,000.00	7.53%	18,825.00	36,825.00	5.31%	13,275.00	5,550.00	23,550.00	105.60%	244,760.00	232,000.00
2	7/14/2012	18,000.00	7.53%	17,469.60	36,469.60	5.31%	12,319.20	5,150.40	24,150.40	104.90%	223,437.00	213,000.00
3	7/14/2013	20,000.00	7.53%	16,038.90	36,038.90	5.31%	11,310.30	4,728.60	24,728.60	104.30%	201,299.00	193,000.00
4	7/14/2014	22,000.00	7.53%	14,532.90	36,532.90	5.31%	10,248.30	4,284.60	26,284.60	103.70%	177,327.00	171,000.00
5	7/14/2015	24,000.00	7.53%	12,876.30	36,876.30	5.31%	9,080.10	3,796.20	27,796.20	103.10%	151,557.00	147,000.00
6	7/14/2016	25,000.00	7.53%	11,069.10	36,069.10	5.31%	7,805.70	3,263.40	28,263.40	102.50%	125,060.00	122,000.00
7	7/14/2017	27,000.00	7.53%	9,186.60	36,186.60	5.31%	6,478.20	2,708.40	29,708.40	101.90%	98,805.00	95,000.00
8	7/14/2018	29,000.00	7.53%	7,153.50	36,153.50	5.31%	5,044.50	2,109.00	31,109.00	101.30%	66,858.00	66,000.00
9	7/14/2019	32,000.00	7.53%	4,969.80	36,969.80	5.31%	3,504.60	1,465.20	33,465.20	100.70%	34,238.00	34,000.00
10	7/14/2020	34,000.00	7.53%	2,560.20	36,560.20	5.31%	1,805.40	754.80	34,754.80	0.00%	0.00	0
Total		\$250,000.00		\$114,681.90	\$364,681.90		\$80,871.30	\$33,810.60	\$283,810.60			0

LESSOR'S ACCEPTANCE - BY:  DATE: July 14, 2010

LESSEE'S ACCEPTANCE - BY: X  DATE: July 14, 2010

Stephen H. McDonald & Associates, Inc.

Leaders in School Bond Financing, Serving Oklahoma Schools
405.329.0123 ◇ Fax 405.928.2040

VIA FAX: 580.365.4705

To: Superintendent of Schools
 Sterling Public Schools

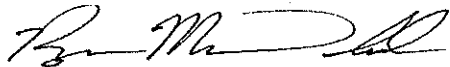
Subject: Agenda Item for Renewal of the QZAB Lease Purchase Agreement dated
 February 28,2014 in the amount of \$250,000

Below is an agenda item, which needs to be placed on the agenda of the Board of Education for the first meeting in fiscal year 2020-21 in order to renew the lease set out above. Oklahoma law requires that a school district take affirmative action each year for a lease-purchase to be renewed.

“Board to consider and take action on a motion approving the renewal of the Qualified Zone Academy Bond Lease for the fiscal year ending June 30, 2021 as required under the provisions of the Equipment Lease Purchase Agreement dated February 28,2014 between the District and Zions First National Bank.

Sterling Public Schools may have other leases of which we are not aware or that we may have overlooked in our database. Please check your records and renew all appropriate leases in July.

Sincerely,



Ryan McDonald
Executive Vice President

Stephen H. McDonald & Associates, Inc.

Leaders in School Bond Financing, Serving Oklahoma Schools
405.329.0123 ◇ Fax 405.928.2040

VIA FAX: 580.365.4705

To: Superintendent of Schools
 Sterling Public Schools

Subject: Agenda Item for Renewal of the QZAB Lease Purchase Agreement dated July 14,
 2010 in the amount of \$250,000

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Sterling Public Schools may have other leases of which we are not aware or that we may have overlooked in our database. Please check your records and renew all appropriate leases in July.

Sincerely,



Ryan McDonald
Executive Vice President

COPY

Independent School District No. 3 of Comanche County, Oklahoma
 (Sterling Public Schools)
 \$250,000 Qualified Zone Academy Bonds
 Commencement Date February 28, 2014

Amortization Schedule

Pmt. #	Date	Principal	Interest Rate	Interest	Rental Payments (P&I)	Redemption Percent	Redemption Price	Remaining Principal
	02/28/2014							250,000.00
pd 1	02/28/2015	23,358.54	1.50%	3,750.00	27,108.54	105.00%	237,973.53	226,641.46
2	02/28/2016	23,708.92	1.50%	3,399.62	27,108.54	105.00%	213,079.17	202,932.54
3	02/28/2017	24,064.56	1.50%	3,043.99	27,108.55	104.00%	186,022.70	178,867.98
4	02/28/2018	24,425.52	1.50%	2,683.02	27,108.54	104.00%	160,620.16	154,442.46
5	02/28/2019	24,791.91	1.50%	2,316.64	27,108.55	103.00%	133,540.07	129,650.55
6	02/28/2020	25,163.79	1.50%	1,944.76	27,108.55	103.00%	107,621.36	104,486.76
7	02/28/2021	25,541.24	1.50%	1,567.30	27,108.54	102.00%	80,524.43	78,945.52
8	02/28/2022	25,924.36	1.50%	1,184.18	27,108.54	102.00%	54,081.58	53,021.16
9	02/28/2023	26,313.23	1.50%	795.32	27,108.55	101.00%	26,975.01	26,707.93
10	02/28/2024	26,707.93	1.50%	400.62	27,108.55	101.00%	0.00	0.00
Total		\$250,000.00		\$21,085.45	\$271,085.45			

Above schedule assumes the acknowledgement and receipt of a Tax Credit Rate from the Internal Revenue Service. The schedule may be subject to amendments or changes as described in the Lease/Purchase Agreement herein and accompanying documentation
 Optional redemption only on payment dates listed above commencing 2/28/2015

LESSOR'S ACCEPTANCE - BY: _____ DATE: _____

LESSEE'S ACCEPTANCE - BY: _____ DATE: _____

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. Thus, any absence from those classes represents an educational loss to the student. The board recognizes, however, that the cocurricular program of the school also has educational benefit. Therefore, it shall be the policy of this board to minimize absenteeism from regular classes while providing students the opportunity to participate in cocurricular activities.

The superintendent is directed to develop, for board approval, regulations that support this policy.

In accordance with the policy of the board of education, each student is required to attend each class a minimum of 90% of the time in order to receive credit for that class. A maximum of 8 days a semester may be missed for excused absences, unexcused absences, or truancy in any one class. The following absences will not count toward the 8 day limit: absences with a doctor or dentist note, activity absences, death in the family, observance of holidays required by the student's religious affiliation with documentation.

ABSENCES

Excused absence will be granted if the students are absent and the following regulations are followed.

It is the responsibility of the parent to notify the school by 10:00 a.m. the day of the absence. The school will attempt to contact those students' parents who do not call. If no contact is made, the parent must send a note or call by 10:00 a.m. the day the child returns before the student can be excused. The student will have one day for each day missed to make up the assignments missed. If a student misses multiple days, the assignments must be turned in in chronological order for each day missed. For example, a student misses Monday and Tuesday and returns Wednesday. Monday's assignments would be due Thursday and Tuesday's assignments would be due the following school day. It is the responsibility of the student on the day of return to make arrangements to see that the work is made up. **If the regulations for an excused absence are not met, the student will receive an unexcused absence and receive zeros for the work that was missed.**

School Activity

1. The student will be allowed to be absent from the classroom for a maximum of ten days per semester to participate in activities sponsored by the school. The student will be allowed to make up any work missed while participating. The student will have one day for each day missed to make up the work. If multiple days are missed then the work must be turned in chronological order for the days of the absences.

Unexcused Absence

This is any absence where the excused absence regulations have not been followed. Work may be made up; however no credit received.

Truancy

A student is considered truant when absent from the classroom without the knowledge of either the school or the parent.

Tardies

1. A student is tardy who is not in the student's seat when the bell to begin the period sounds.
2. A student who is more than 15 minutes late is counted absent for the period.
3. Each 3 tardies will constitute an unexcused absence from that class.

Any student who exceeds the 8 day limit may appeal to the board of education for reinstatement of credit. Consideration will be given as to the reason for the absences as well as to the attempts by parents to minimize the absenteeism.

* REFERENCE: 38 O.S. §37

Adoption Date:

ATTENDANCE POLICY (REGULATION)

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. Thus, any absence from those classes represents an educational loss to the student. The board recognizes, however, that the cocurricular program of the school also has educational benefit. Therefore, it shall be the policy of this board to minimize absenteeism from regular classes while providing students the opportunity to participate in cocurricular activities.

The superintendent is directed to develop, for board approval, regulations that support this policy.

In accordance with the policy of the board of education, each student in High School and Junior High School (See FDC-R2 for K-6) is required to attend each class a minimum of 90% of the time in order to receive credit for that class. A maximum of 9 days a semester may be missed for excused absences, school activities, absence by arrangement, unexcused absences, or truancy in any one class.

ABSENCES

Excused absence will be granted for the following reasons:

1. Personal or family illnesses
2. Medical appointments
3. Legal matters, including service on a grand, multicounty grand, or petit jury *
4. Extenuating circumstances deemed necessary by the principal
5. Observance of holidays required by student's religious affiliation.

It is the responsibility of the parent to notify the school by 10:00 a.m. if a child is to be absent for one of the above reasons. The school will contact those students' parents who do not call. If no contact is made, the parent must send a note or call the day the child returns before the student can be excused. The student may promptly make up all work missed without penalty. It is the responsibility of the student, on the day of return, to make arrangements to see that the work is made up.

School Activity

1. The student will be allowed to be absent from the classroom for a maximum of ten days per semester to participate in activities sponsored by the school.
2. The student will be allowed to make up any work missed while participating.

Absence by Arrangement

These are absences in which the parents deem it necessary that a child miss school for reasons other than those that fall within an excused absence.

1. A student may make up all work missed without penalty. It is up to the student, on the day of return, to make arrangements to see that the work is completed.
2. In order to take an absence by arrangement, the parent, or guardian, must submit, at least two days prior to the absence, a written request for the student to be absent. If the request is not made as required, the absence will be treated as an unexcused absence.
3. Absences by arrangement will count against a student's exemption from semester tests.

Unexcused Absence

This is any absence that does not fall within one of the above categories. Work may be made up; no credit received.

Truancy

A student is considered truant when absent from the classroom without the knowledge of either the school or the parent.

Tardies

1. A student is tardy who is not in the student's seat when the bell to begin the period sounds.
2. A student who is more than 15 minutes late is counted absent for the period.
3. Each 3 tardies will constitute an unexcused absence from that class.

Any student who exceeds the 9 day limit may appeal to the board of education for reinstatement of credit. Consideration will be given as to the reason for the absences as well as to the attempts by parents to minimize the absenteeism.

Handbook changes:

Front cover: change year to **2020-2021**

Inside Front cover: under Elementary Principal change Sandy Fehring to Trent Parrish and the email to tparrish@sterling.k12.ok.us

Page 5 Change dates: add **2020-2021** calendar

Aug. 3	Professional Day #1
Aug. 4	Professional Day #2
Aug. 5	Professional Day #3
Aug. 6	First Day of School
Sept. 7	Labor Day/No School
Sept. 17	P/T Conferences
Oct. 15	Professional Day #4
Nov. 23-27	Thanksgiving Break
Dec. 18	Last Day of 1st Semester
Dec. 21-Jan. 1	Christmas Break
Jan. 4	2nd Semester Begins
Feb. 11	P/T Conferences
March 15-19	Spring Break
May 20	Last Day of School
May 21	Professional day #5

Page 7 Attendance Policy. Delete existing first paragraph and replace it with the following two paragraphs. Leave the paragraphs under **Truancy and tardy to school**.

In accordance with the policy of the board of education, each student is required to attend each class a minimum of 90% of the time in order to receive credit for that class. A maximum of 8 days a semester may be missed for excused absences, unexcused absences, or truancy in any one class. The following absences will not count toward the 8 day limit: absences with a doctor or dentist note, activity absences, death in the family, observance of holidays required by the student's religious affiliation with documentation.

An Excused absence will be granted if the students are absent and the following regulations are followed. It is the responsibility of the parent to notify the school by 10:00 a.m. the day of the absence. The school will attempt to contact those students' parents who do not call. If no contact is made, the parent must send a note or call by 10:00 a.m. the day the child returns before the student can be excused. The student will have one day for each day missed to make up the assignments missed. If a student misses multiple days, the assignments must be turned in in chronological order for each day missed. For example, a student misses Monday and Tuesday and returns Wednesday. Monday's assignments would be due Thursday and Tuesday's assignments would be due the following school day. It is the responsibility of the student on the day of return to make arrangements to see that the work is made up. **If the regulations for an excused absence are not met, the student will receive an unexcused**

absence and receive zeros for the work that was missed. 9 weeks tests and semester tests will not be given early unless it is for an activity absence.

Page 11 Under HOMEWORK delete the rest of the paragraph starting at (EX: A student who is absent for 2 school days due to an excused absence has 2 school days to turn in assignments for classes missed.)

ADD Homework will be due on day by day basis in chronological order of days missed.



Parent's Application for a Student Open Transfer for School Year 20__

Instructions:

- No later than May 31st of the school year preceding the year the transfer is desired, parent/guardian may file an Open Transfer application to the Receiving District.
No later than May 31st of the same year, the Receiving District must notify the resident district that a transfer application has been filed, and notification is via the Receiving District entering applications in the Wave online no later than May 31.
No later than July 15th the Receiving District's board of education shall approve or deny Open Transfer applications, verified entering the decision in the Wave online, and must notify the parent/guardian of their transfer decision.
No later than August 1st a parent/guardian who was notified of an approved Open transfer shall provide written notice to the Receiving District that their child/student will be enrolling in the receiving district. [70 O.S. § 8-103] [OAC 210:10-1-18 (d) (4)]

Receiving District (transfer to)
County Name Comanche
District Name Sterling
School Site Requested Sterling Elementary

Sending/Resident District (transfer from)
County Name Caddo
District Name Cement
School Site Cement Elementary
Check here if child is currently Home Schooled. []

Student Information

First Jonathan Middle Jackson Last Smart Birth Date 4/26/15
Grade Level in Transfer Year Kindergarten IEP* (Yes/No) No Date for IEP Meeting N/A

*Receiving District: If above answer is "yes" that child is currently on an Individual Education Program (IEP) a representative from both districts must be present for an IEP meeting to discuss the student's IEP needs. Applicable records must be submitted from the student's last school to the Receiving District, and shall be maintained by both districts in accordance with federal and state laws. An "IEP Service Agreement" does not constitute a transfer under the Education Open Transfer Act and should not be formalized by using this fo

PARENT/LEGAL GUARDIAN MUST COMPLETE AND SIGN:

First and Last Name Jessica + Daniel Smart Email (optional) jfor255@gmail.com
Street Address 111 North B St. City Cement Zip Code 73017
Home Phone (Area Code) 405 474 7283 Alternate Phone (Area Code) 405 933 4518

- 1. Does the child names on this Parent application for Transfer have a multiple-birth sibling (twin, triplet, etc) already attending this same receiving district on an Open transfer previously approved? [] Yes / No [x] No
If "Yes" enter Sibling(s) Name(s):
2. Is this parent/legal guardian who is requesting this open transfer a TEACHER employed by this Receiving District (70O.S. 1-113)? [x] Yes / No [] No
3. Is this parent/legal guardian requesting this open transfer specifically to a receiving district that provides a SPECIALIZED DEAF EDUCATION PROGRAM? [] Yes / No [x] No
4. Is this parent/legal guardian requesting this open transfer a member of the active uniformed military services of the United States and on Full-time active duty status or active duty orders? [] Yes / No [x] No

An Open Transfer may occur outside of statutory time frame with documentation provided when above questions 1, 2 or 3 are "Yes."

Pursuant to the provisions of the statutes of the state of Oklahoma, and the rules and regulations of the State Board of Education, application is hereby made to permit the child listed on this form to transfer from their resident Sending District to the Receiving District as indicated on this form. The parent/guardian applicant verifies by their signature (below) that he/she is the custodial parent or legal guardian of the child/children listed above and hereby acknowledges that if this transfer application is approved, the parent/guardian shall be bound by the Compulsory School Attendance Laws of Oklahoma rules and all regulations of the Receiving District named on this transfer application.

SIGNATURE of the Parent/Guardian Jessica Smart Date 5/14/2020
Received by district on The Receiving District decision must be no later than July 15.

Receiving District Superintendent's Use Only

Approve [] Deny [] Cancel [] Signature Date

FY 21 EXTRA DUTY SALARY SCHEDULE

TASHA GARRETT	TITLE VII INDIAN EDUCATION SPONSOR	\$1,000.00	
TASHA GARRETT	GIFTED & TALENTED SPONSOR	\$400.00	
TASHA GARRETT	COUNSELOR	\$2,500.00	
TASHA GARRETT	STUDENT COUNCIL SPONSOR	\$500.00	
TASHA GARRETT	ICAP	\$1,000.00	
	ELEMENTARY ACADEMIC COACH	\$500.00	
JESSICA SMART	HS ACADEMIC COACH	\$1,000.00	
JESSICA SMART	JH ACADEMIC COACH	\$500.00	
	HIGH SCHOOL CHEER SPONSOR	\$1,000.00	
	JH CHEER SPONSOR	\$500.00	
CHERYL SMITH	YEARBOOK SPONSOR	\$1,500.00	
TRENT PARRISH	SENIOR SPONSOR	\$750.00	
RONITA BRIDGES	SENIOR SPONSOR	\$750.00	
	JUNIOR SPONSOR	\$1,500.00	
	JUNIOR SPONSOR	\$1,500.00	
TIFFANY JOHLE	LIBRARY DIRECTOR	\$500.00	
KIEL ROWAN	VO-AG / 4-H SPONSOR	\$8,000.00	
LORI KING	WEB DESIGNER/TECHNOLOGY	\$1,750.00	*
TRENT PARRISH	SPECIAL EDUCATION DIRECTOR	\$1,500.00	
RONITA BRIDGES	CHILD NUTRTION CUSTODIAN	\$2,000.00	
LORI KING	ENCUMBRANCE CLERK	\$2,500.00	
	CERTIFIED TUTOR	\$20.00 / HR	
	NON-CERTIFIED TUTOR	\$9.00 HR.	
	DRIVERS EDUCATION	\$135.00 PER STUDENT	
	CERTIFIED SUBSTITUTE	\$65.00 / DAY	
	NON-CERTIFIED SUBSTITUTE	\$60.00 / DAY	
	HOMEBOUND TEACHER	\$20.00 HR.	

**FY 21 EXTRA DUTY SALARY SCHEDULE
ATHLETICS**

HIGH SCHOOL BOYS BASKETBALL	\$5,000.00
HIGH SCHOOL GIRLS BASKETBALL	\$5,000.00
JR HIGH BOYS BASKETBALL	\$2,500.00
JR HIGH GIRLS BASKETBALL	\$2,500.00
ELEMENTARY BOYS BASKETBALL	\$1,000.00
ELEMENTARY GIRLS BASKETBALL	\$1,000.00
HIGH SCHOOL FALL BASEBALL	\$3,500.00
HIGH SCHOOL SPRING BASEBALL	\$3,500.00
HIGH SCHOOL FASTPITCH SOFTBALL	\$3,500.00
HIGH SCHOOL SLOW PITCH SOFTBALL	\$2,500.00
JR HIGH FALL BASEBALL	\$1,500.00
JR HIGH SPRING BASEBALL	\$1,500.00
JR HIGH FASTPITCH SOFTBALL	\$1,500.00
JR HIGH SLOW PITCH SOFTBALL	\$1,500.00
HS TRACK	\$1,000.00
HS GOLF	\$500.00
ATHLETIC DIRECTOR	\$1,500.00
BASEBALL FIELD MAINTENANCE	\$1,000.00
SOFTBALL FIELD MAINTENANCE	\$1,000.00
GATE KEEPER	\$25.00 / NIGHT

FY 21 CERTIFIED SALARY SCHEDULE

<u>YEAR OF EXPERIENCE</u>	<u>BACHELOR'S DEGREE</u>	<u>MASTER'S DEGREE</u>	<u>DOCTORATE DEGREE</u>
0	37821	39211	40601
1	38255	39645	41035
2	38689	40079	41469
3	39124	40514	41904
4	39558	40948	42338
5	40030	41420	42810
6	40493	41883	43274
7	40957	42347	43737
8	41420	42810	44200
9	41883	43274	44664
10	42904	44788	47165
11	43397	45281	47658
12	43890	45774	48151
13	44382	46267	48644
14	44875	46759	49136
15	45387	47272	49650
16	45880	47765	50143
17	46373	48258	50636
18	46866	48751	51129
19	47359	49244	51622
20	47872	49758	52137
21	48365	50251	52630
22	48859	50744	53123
23	49352	51238	53617
24	49845	51731	54110
25	51269	53191	55615
26	51669	53991	56015
27	52069	54791	56415
28	52469	55591	56815
29	52869	56391	57215
30	53269	57191	57615

FY 21 SUPPORT SALARY SCHEDULE

SHEILA BARTLETT	CUSTODIAN	11.82 HR
TAMRA BARTLETT	HEAD COOK	10.58 HR
TISHA BREAK	H.S SECRETARY	14.82 HR
KARLI BRIDGES	TEACHER ASSISTANT	9.74 HR
RONITA BRIDGES	SUPT SEC/BUS MGR/ TREASURER BOARD MINUTES CLERK	27.77 HR
LISA BYRD	MAINTENANCE	8.66 HR
ANNETTE COOK	CAFETERIA MANAGER	13.50 HR
GEORGIA CROKE	TEACHER ASSISTANT	10.75 HR
ANNA CURRY	TEACHER ASSISTANT	9.74 HR
ELIZABETH DAVIS	TEACHERS ASSISTANT	9.84 HR
ASHLEY HALE	TEACHER ASSISTANT	9.93 HR
TIFFANY JOHLE	LIBRARY ASSISTANT	9.93 HR
LORI KING	COMPUTER TECH / ACTIVITY FUND CUST.	18.62 HR
TERRI MANSEL	TITLE 1	11.00 HR
KIM MOORE	COOK	9.93 HR
KATHY NICKELL	CUSTODIAN	10.00 HR
LISA PAWLOWSKI	ELEM SECRETARY	11.30 HR
DANNY SMART	TITLE 1	11.00 HR
LINDA WARNER	COOK	10.00 HR
	SUMMER MAINTENANCE HIRE (ADULT)	10.00 HR
	SUMMER MAINTENANCE HIRE (STUDENT)	7.25 HR
	REGULAR BUS ROUTE	\$41.76 RTE
	HALF REGULAR BUS ROUTE	\$20.88 HALF RTE
	VO-TECH BUS ROUTE	\$39.92 RTE
	ACTIVITY BUS DRIVER	10.00 HR
	SUBSTITUTE CAFETERIA WORKERS	8.00 HR
	SUBSTITUTE TEACHER ASSISTANT	9.00 HR

Certified Salary Schedule: No Changes

Extra Duty Salary Schedule: Added HS Golf \$500

Support Salary Schedule: Added Karli Bridges
Anna Curry

Removed Kendal Hughes
Austyn Sparks
Angelia Kerkhoff

Changes: Position change to Library Assistant Tiffany Johle
Salary increase to \$13.50 Cafeteria Mgr Annette Cook

Janice Graham
Stephens County Treasurer

101 S. 11th Room 207
Duncan Oklahoma 73533
Phone (580) 255-0728 Fax (580) 252-5950

Superintendent of Schools
Sterling Public Schools
PO Box 158
Sterling, OK 73567

AGREEMENT

This agreement made and entered into this ____ day of _____, 2020 by and between the Stephens County Treasurer's office, Duncan, Oklahoma, herein after referred to as the treasurer and the independent school district #JT-3 herein after referred to as school district.

The school district agrees to waive their pro-rate share of interest earned on tax collections if the county treasurer makes double apportionments during the peak collection months of December, January, February and March of the school year 2020-2021.

Your cooperation will be appreciated.


Stephens County Treasurer

President of Board

Superintendent

Sterling Athletic Facility use beginning June 1, 2020

Beginning June 1st through June 14, The Athletic facilities will reopen under the following guidelines.

The gym may be used by Sterling students **ONLY**. No more than 20 students are allowed in the gym at a time. You must use hand sanitizer when you enter and exit the gym. You need to bring your own water bottles to use in the gym because the fountains will be turned off at this time. Please be a cautious as you can in this enclosed environment. Social distancing to the extent possible, is recommended when shooting in the gym. Coaches can have individual team camps at this time but no other outside teams or students are allowed to use the facilities without permission from the administration.

The Baseball and Softball fields may be used as long as hand sanitizer is used before and after you are finished using the field. There will be a bottle of hand sanitizer inside the building. If you do not use the building please bring you own and use it so we can continue to use the facilities and keep everyone as safe as possible. No more than 20 students should be on each field. Coaches can hold individual team camps at this time but no other outside teams or students are allowed to use the facilities without permission from the administration.

The weight room may be used by Sterling students, but no more than 15 students should be in a specific room at a time. Hand sanitizer is to be used before and after the use of the facility. Make sure you wipe down the equipment after its use.

On June 15th, with the administration's approval, all teams can begin playing games or scrimmaging if it is deemed appropriate at that time.