

BOARD OF EDUCATION MEETING

Monday, December 14, 2020 7:00 PM

ZOOM - <https://somers-k12-ct-us.zoom.us/j/85787987938?pwd=cEpCdGhFcGlLaXJwU01uUlhjSkklkZz09>
Meeting ID: 857 8798 7938 Passcode: 487398 +1 646 558 8656 US (New York), [Address], [City], CT [Zip]

1. CALL TO ORDER
2. APPROVAL OF MINUTES
 1. Draft Minutes of November 23, 2020 2
The Board to review and approve the draft minutes of November 23, 2020.
3. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
4. CONSENT AGENDA
 1. Warrant of December 14, 2020 6
Board to review and approve Warrant of December 14, 2020 in the amount of \$616,652.51.
 2. 2nd Warning of New Courses at Somers High Schools 12
2nd Warning of new courses at Somers High School.
 3. Resignation of Somers High School Math Intervention teacher
Mrs. Mary Ann Baldyga has resigned as of December 23, 2020. Mary has been with Somers Public Schools since October 2015.
 4. Resignation of Somers High School ParaEducator
Mr. Eric Uthgenannt, ParaEducator at Somers High School is resigning as of January 12, 2021. He has been at the high school for 2 1/2 years.
5. NEW BUSINESS
6. OLD BUSINESS
7. ADMINISTRATIVE REPORTS
 1. 6-Year Textbook Plan for Somers Public Schools 33
The Board will review the 6-Year Textbook Plan. Mrs. Senecal will be there to answer any questions.
 2. Quarterly Budget Report 37
Quarterly Budget Report for the Board to review.
 3. Superintendent Update
The Superintendent will update the Board of current issues.
8. COMMITTEE REPORTS
 1. CURRICULUM
 2. POLICY
 3. SALARY & NEGOTIATION
 4. PLANNING
9. CREC UPDATE
10. ADJOURNMENT

**Somers Board of Education Meeting
Teleconferencing on Zoom
November 23, 2020
7:00 PM**

Video of this meeting may be accessed at:
www.somers.k12.ct.us

Attendance Taken at 6:59 PM:

Present Board Members: Bruce Devlin, Anne Kirkpatrick, Jan Martin, David Palmer, Sarah Bollinger, Krista Cherry, Marissa Marks, Kate McLellan

Absent Board Members: Jeremy Anderson

Others: Brian Czapla, Dina Senecal, Bill Boutwell, Christopher Rogers, Gary Cotzin

1. CALL TO ORDER

The regular Board of Education meeting was called to order by Chairman Devlin at 7:00 p.m. via Zoom. Chairman Devlin asked for Anne Kirkpatrick to make motions and Jan Martin to second the motions in order to facilitate the Zoom meeting.

2. APPROVAL OF MINUTES

2.1. Draft Minutes of Board of Education Meeting November 9, 2020

Rationale: The Board to review and approve the November 9, 2020 draft minutes from the Board of Education meeting.

Motion Passed: Motion to approve the November 9, 2020 BOE Meeting Draft passed with a motion by Anne Kirkpatrick and a second by Jan Martin.

8 Yeas - 0 Nays.

3. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

4. CONSENT AGENDA

Motion Passed: Motion to approve the Consent Agenda as presented passed with a motion by Anne Kirkpatrick and a second by Jan Martin. **8 Yeas - 0 Nays.**

4.1. Warrant of November 23, 2020

Rationale: The Board will review and give consent to the Warrant of November 23, 2020 in the amount of \$246,054.58.

4.2. Retirement of Lunch Program Director

Rationale: Lunch Program Director will be retiring on November 30, 2020. Leslie has been with Somers Public Schools for the last 31 years.

4.3. Retirement of Maintenance Groundskeeper

Rationale: The Board will recognize Kevin Egan of the maintenance staff. He has taken care of all the grounds and fields for Somers Public Schools for the last 28 years and will be retiring on January 1, 2021.

4.4. Retirement of MBA Custodian

Rationale: Mr. Gary Kane, Night Custodian at Mabelle B. Avery, will be retiring effective January 2, 2021. Gary has been with Somers Public Schools for 16 years.

4.5. Resignation of Somers High School Secretary

Rationale: Mrs. Laura Pruden will be leaving us on November 30, 2020 after being at Somers High School for 14 years.

4.6. Resignation of Somers Elementary School Nurse

Rationale: Ms. Rachael Geoffrion, Somers Elementary School Nurse, is resigning and leaving on December 4, 2020.

5. NEW BUSINESS

5.1. 1st Warning of New Courses at Somers High School

Rationale: The Board will review new courses at Somers High School. Members of the Curriculum Council, Mr. Cotzin and Mrs. Senecal will be there to answer questions.

Discussion: Dina Senecal, Director of Curriculum, updated the BOE on four new SHS course proposals: AP Computer Science Principals for Juniors/Seniors, AP Language and Composition for Juniors/Seniors, Honors 12 English for Seniors, and Career Exploration Mini-Course for Juniors/Seniors. The AP Science course will count as a STEM credit per Gary Cotzin, SHS Principal. Discussion ensued among BOE members.

5.2. 5-Year Capital Improvement Plan (2021-2026)

Rationale: The Board is to review and approve the 5-Year Capital Improvement Plan (2021-2026)

Discussion: David Palmer complimented Superintendent Czapla and Bill Boutwell stating that the CIP report is easy to follow in regards to monitoring progress year after year. He recommended all questions to be directed to Superintendent Czapla or Bill Boutwell. Chairman Devlin stated that Jeremy Anderson wanted him to pass along to the Board that he is in full support of the report. Superintendent Czapla stated that the annual CIP will be brought before the BOF in January or February. He stated that a 5-year plan was put together last year. This year, the same projects have tweaked pricing with the addition of two projects: an MBA fire alarm system upgrade and a border fence along the northern perimeter of the MBA fields.

Motion Passed: Motion to approve the 5-Year Capital Improvement Plan (2021-2026) passed with a motion by Anne Kirkpatrick and a second by Jan Martin.
8 Yeas - 0 Nays.

5.3. Approval of SAA Contract

Rationale: The Board will review and approve the SAA Contract.

Discussion: David Palmer, Superintendent Czapla, and Gary Cotzin recognized that negotiations were conducted respectfully and cordially with an understanding for each side.

Motion Passed: Motion to approve the SAA Contract as presented passed with a motion by Anne Kirkpatrick and a second by Jan Martin. **8 Yeas - 0 Nays.**

6. OLD BUSINESS

7. ADMINISTRATIVE REPORTS

7.1. Professional Development Report

Rationale: Mrs. Senecal will be in attendance for any questions.

Discussion: Dina Senecal, Director of Curriculum, updated the BOE on Professional Development. She stated that this year is unlike years in the past where PD was preplanned and set. This year is much more flexible. There have been five additional early release days in order to provide the staff more PD so that they are not using their collaborative time in school for PD. Teachers and paraeducators have signed up for a social-emotional webinar series provided by Yale. This will be 10-hours of self-guided social-emotional learning.

7.2. District Grants Update Report

Rationale: Mr. Boutwell will be in attendance to answer any questions of this report.

Discussion: Superintendent Czapla updated the BOE on an annual report detailing some of the entitlement grants. The district was just notified of \$48,000 that was granted to SPS which will be used to supply and supplement PPE and other mitigation strategies.

7.3. Long Range Facilities Report

Rationale: The Superintendent will answer any questions from the Board of Education.

Discussion: Superintendent Czapla provided the BOE with an annual report regarding the progress of Long-Range Facilities projects and will return to the BOE with an updated report on cost estimates for boiler and roof replacements.

7.4. Superintendent's Update

Rationale: The Superintendent will update the Board on current issues.

Discussion: Superintendent Czapla updated the BOE on managing Covid within the school district. Discussion ensued among BOE members.

Somers Board of Education General Budget Treasury Warrant

Report # 66667

Check Batch: 39655
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:

 Date: 12/10/20

William B. Boutwell, Director of Business Services

39655	19310	12/14/2020	V02185	Allston Supply Co. Inc.	0.00	505.66
	19311	12/14/2020	V60790	Alternative Access Assistive Technology	0.00	12,661.25
	19312	12/14/2020	V52670	SYNCB/AMAZON	0.00	4,162.59
	19314	12/14/2020	V60040	Anthem Life Insurance Company	0.00	2,504.61
	19315	12/14/2020	V02141	Apple Inc.	0.00	13,790.00
	19316	12/14/2020	V61684	Aramark	0.00	371.87
	19317	12/14/2020	V61686	ARC Document Solutions LLC	0.00	7,051.78
	19318	12/14/2020	V54164	Auto Tek LLC	0.00	312.00
	19319	12/14/2020	V52478	Bart Truck Equipment LLC.	0.00	366.73
	19320	12/14/2020	V61550	CareerStaff Unlimited	0.00	1,008.50
	19321	12/14/2020	V54308	Gale/CENGAGE Learning	0.00	1,680.00
	19322	12/14/2020	V61584	Chapin & Bangs	0.00	878.34
	19323	12/14/2020	V60574	CLG Electric LLC	0.00	485.00
	19324	12/14/2020	V61455	ConnectCare, Inc	0.00	192,633.01
	19325	12/14/2020	V61473	COX Business	0.00	1,037.74
	19326	12/14/2020	V60709	DBS Financial Services LLC	0.00	1,403.42
	19327	12/14/2020	V61680	Design Professionals	0.00	1,000.00
	19328	12/14/2020	V60416	DG Graphics	0.00	58.00
	19329	12/14/2020	V61230	ENGIE Resources	0.00	10,793.00
	19330	12/14/2020	V00159	Eversource Energy	0.00	27,299.66

Somers Board of Education General Budget Treasury Warrant

Report # 66667

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	19331	12/14/2020	V54168	First Student, Inc	0.00	191,635.63
	19333	12/14/2020	V02186	Film Scientific, Inc.	0.00	34.00
	19334	12/14/2020	V61236	Gateway Enterprise Corporation	0.00	105.00
	19335	12/14/2020	V61688	Gateway Fence & Guardrail, LLC	0.00	7,044.50
	19336	12/14/2020	V01830	Gerry's Music Shop, Inc.	0.00	79.00
	19337	12/14/2020	V54081	Graduate Pest Solutions, Inc.	0.00	301.00
	19338	12/14/2020	V00511	Granger	0.00	154.47
	19339	12/14/2020	E00142	Herbert, Paula	0.00	57.01
	19340	12/14/2020	V21177	Home Depot CRC	0.00	497.13
	19341	12/14/2020	E00145	Hostetler, John	0.00	5,720.00
	19342	12/14/2020	V00438	Journal Inquirer	0.00	306.99
	19343	12/14/2020	V02625	K & S Distributors	0.00	145.00
	19344	12/14/2020	V61615	Kajeet Inc	0.00	2,070.34
	19345	12/14/2020	V61485	Kami	0.00	2,150.00
	19346	12/14/2020	V61604	Kelly Refrigeration & Freezer	0.00	400.00
	19347	12/14/2020	V00039	Leonards Auto Parts Co.	0.00	51.48
	19348	12/14/2020	V02898	MagnaKleen Services	0.00	96.67
	19349	12/14/2020	V61091	MakeMusic, Inc	0.00	420.00
	19350	12/14/2020	V61091	MakeMusic, Inc	0.00	80.00
	19351	12/14/2020	E00226	Messenger, Linda	0.00	162.72
	19352	12/14/2020	V61687	Modern Mechanical Systems, Inc	0.00	1,500.00
	19353	12/14/2020	V61444	Morgan Stanley	0.00	28,000.00
	19354	12/14/2020	V61444	Morgan Stanley	0.00	52,000.00
	19355	12/14/2020	V21005	MSC Industrial Supply Co.	0.00	57.90
	19356	12/14/2020	V01013	NASCO Fort Atkinson	0.00	37.27
	19357	12/14/2020	V60983	OMNI Group, The	0.00	22.00
	19358	12/14/2020	V60097	Paxton/Patterson LLC	0.00	123.40
	19359	12/14/2020	V53849	NCS Pearson, Inc.	0.00	145.60
	19360	12/14/2020	V53914	Pitney Bowes, Inc.	0.00	105.00
	19361	12/14/2020	V60864	Pullman & Comley, LLC	0.00	4,170.00
	19362	12/14/2020	V61544	RZ Design Associates, Inc	0.00	1,200.00
	19363	12/14/2020	V01292	School Specialty, Inc.	0.00	138.72
	19364	12/14/2020	V60911	SHI International Corp	0.00	720.96
	19365	12/14/2020	V61387	Shipman & Goodman, LLP	0.00	422.50
	19366	12/14/2020	V01485	Social Studies School Services	0.00	30.18
	19367	12/14/2020	V00886	Somers Lunch Program	0.00	15.94
	19368	12/14/2020	V01591	Town of Somers	0.00	4,581.04

Somers Board of Education General Budget Treasury Warrant

Report # 66667

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	19369	12/14/2020	V61076	Teachers Synergy, LLC	0.00	147.74
	19370	12/14/2020	E01058	Tibbets, Kim	0.00	64.97
	19371	12/14/2020	V60044	Troxell Communication, Inc	0.00	3,750.00
	19372	12/14/2020	M53099	Tull Brothers, Inc.	0.00	330.50
	19373	12/14/2020	V53987	U.S. Bank Equipment Finance, Inc	0.00	2,592.92
	19374	12/14/2020	V60353	ULINE	0.00	15.50
	19375	12/14/2020	V61140	Van Pool Transportation LLC	0.00	19,399.11
	19376	12/14/2020	V54059	Verizon Wireless	0.00	501.53
	19377	12/14/2020	V60464	VEX Robotics Inc	0.00	2,259.29
	19378	12/14/2020	V61404	Voice New England	0.00	147.00
	19379	12/14/2020	V53413	W. B. Mason Co., Inc.	0.00	2,641.39
	19380	12/14/2020	V61410	Cardmember Service	0.00	17.95
Totals:					0.00	\$616,652.51

69 Checks Listed.

Somers Board of Education General Journal Register

Report # 66663
Batch: 39616
Transaction: N/A
Show Summary Only: Yes

Batch # 39616	Control Total \$616,652.51	Status Posted	Created By Ibergamini	Created On 12/04/2020	Last Updated By Ibergamini	Last Updated On 12/10/2020
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Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
December, 2021						
Generated Distributions						
	10-000-0-0-00-000-241-00-0-00000	ENCUMBRANCE CONTROL			581,975.61	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	581,975.61
		Total Generated Distributions			\$581,975.61	\$581,975.61
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	616,652.51
	10-000-1-9-99-999-000-00-5-01695	COVID-19		Yes	7,044.20	0.00
	10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			2,641.39	0.00
	10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			121.98	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			2,259.29	0.00
	10-100-2-3-20-242-611-01-5-00172	MA - MUSIC SUPPLIES			356.20	0.00
	10-100-2-4-02-242-611-01-5-00165	HS - ART SUPPLIES			138.72	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			1,557.42	0.00
	10-100-2-4-20-242-611-01-5-00168	HS - BAND SUPPLIES			500.00	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			118.03	0.00
	10-100-2-4-30-242-611-01-5-01644	HS - SOCIAL STUDIES SUPPLIES			30.18	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			1,177.09	0.00
	10-100-8-5-66-910-730-04-5-00843	SW - CAPITAL OUTLAY TECHNOLOGY			13,790.00	0.00
	10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING			145.60	0.00
	10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES		Yes	12,661.25	0.00
	10-213-3-5-48-412-112-02-5-00319	SW - NURSE SUBSTITUTE			1,008.50	0.00
	10-222-1-5-72-231-690-03-5-00810	CO - NEWSPAPERS & MAGAZINES			7.96	0.00
	10-222-2-4-52-231-642-03-5-00139	HS - LIBRARY BOOKS			1,680.00	0.00
	10-222-2-5-14-233-611-03-5-00150	SW - COMPUTER SOFTWARE		Yes	2,150.00	0.00
	10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES		Yes	4,614.50	0.00
	10-232-1-5-72-134-540-04-5-00025	CO - ADVERTISING			306.99	0.00
	10-232-1-5-72-258-690-04-5-00042	CO - OFFICE SUPPLIES			15.94	0.00
	10-232-6-5-66-830-440-04-5-00525	CO - COPIER RENTAL			648.23	0.00
	10-232-6-5-66-830-440-04-5-00526	CO - POSTAGE METER			105.00	0.00
	10-240-6-2-66-830-440-04-5-00523	K-5 - COPIER RENTAL			648.23	0.00
	10-240-6-3-66-830-440-03-5-00527	MA - COPIER RENTAL			648.23	0.00

Somers Board of Education General Journal Register

Report # 66663

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
39616	\$616,652.51	Posted	Ibergarnini	12/04/2020	Ibergarnini	12/10/2020
10-240-6-4-66-830-440-04-5-00763		HS - COPIER RENTAL			648.23	0.00
10-260-1-5-64-642-530-04-5-01217		SW - COMMUNICATION SUPPLIES			147.00	0.00
10-260-1-6-40-258-690-04-5-00306		MAINTENANCE - OFFICE SUPPLIES			15.50	0.00
10-260-5-2-62-722-430-08-5-01141		K-5 BUILDING REPAIRS			1,200.00	0.00
10-260-5-2-64-642-530-04-5-00363		K-5 - TELEPHONE			270.60	0.00
10-260-5-3-64-642-530-04-5-00365		MA - TELEPHONE			422.82	0.00
10-260-5-4-12-722-430-01-5-00395		HS - TECHNOLOGY ED MAINTENANCE			57.90	0.00
10-260-5-4-38-722-430-01-5-00393		HS - QUANTITY FOODS MAINT.			371.87	0.00
10-260-5-4-64-642-530-04-5-00366		HS - TELEPHONE			346.91	0.00
10-260-5-5-64-642-530-04-5-00367		CO - TELEPHONE			498.94	0.00
10-260-5-6-62-650-613-05-5-00377		SW - CUSTODIAL SUPPLIES			201.67	0.00
10-260-5-6-62-722-430-01-5-01077		SW - COMPUTER MAINTENANCE			2,948.54	0.00
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE			1,058.00	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			9,029.50	0.00
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			895.47	0.00
10-260-5-6-62-722-430-08-5-00445		SW - TOOL SUPPLY			313.40	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			477.55	0.00
10-260-5-6-62-722-430-08-5-00801		SW - EXTERMINATING			301.00	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES			33.48	0.00
10-260-5-6-62-722-430-08-5-00886		SW - PLUMBING SUPPLIES			7.95	0.00
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY			7,253.26	0.00
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY			19,251.87	0.00
10-260-5-6-64-641-620-05-5-00361		HS - ELECTRICITY			12,789.59	0.00
10-260-5-6-64-641-620-05-5-00362		MAINTENANCE - ELECTRICITY			201.36	0.00
10-260-6-9-62-722-590-08-5-00453		SW - SOFTWARE MAINT CONTRACTS			7,061.77	0.00
10-270-4-5-84-521-510-12-5-00325		TRANSPORTATION - ELEMENTARY			62,240.49	0.00
10-270-4-5-84-521-510-12-5-00326		TRANSPORTATION - SECONDARY			74,763.35	0.00
10-270-4-5-84-521-627-12-5-00327		BUS FUEL			4,372.06	0.00
10-270-9-9-84-522-510-12-5-00333		SP ED - TRANSPORTATION AIDE			4,727.25	0.00
10-270-9-9-84-522-510-12-5-00329		SP ED - VANS			49,904.54	0.00
10-270-9-9-84-522-510-12-5-00332		SP ED - ADDITIONAL MILEAGE			19,399.11	0.00
10-279-4-5-84-722-627-12-5-00341		SW - GASOLINE SCHOOL VEHICLES			208.98	0.00
10-280-6-5-82-820-200-13-5-00512		LIFE AND AD&D INSURANCE			2,504.61	0.00
10-280-6-5-82-820-200-13-5-00855		PENSION			52,000.00	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			192,633.01	0.00
10-280-6-5-82-820-200-13-5-01690		OPER - OTHER POST EMPLOY BENEFITS			28,000.00	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION			5,720.00	0.00
Total User-Entered Distributions					\$616,652.51	\$616,652.51

Somers Board of Education General Journal Register

Report # 66663

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
39616	\$616,652.51	Posted	Ibergamini	12/04/2020	Ibergamini	12/10/2020
Total for December, 2021						
					\$1,198,628.12	\$1,198,628.12
Grand Total for Batch # 39616						
					<u>\$1,198,628.12</u>	<u>\$1,198,628.12</u>

345 Transactions Listed.



**Board of Education
Administrative Report**

Title of Report: Somers High School New Course Proposals

Board Meeting Date: November 23, 2020

Action

Report

Information

Discussion

Submitted by: Dina M. Senecal & Gary Cotzin

Executive Summary

Timeline:

November 9, 2020: Curriculum Subcommittee Meeting convened to discuss course proposals

November 23, 2020: BOE Meeting "1st warning"

December 14, 2020: BOE Meeting "action"

New Courses Proposed:

- AP Computer Science Principals (Juniors/Seniors)
- AP Language and Composition (Juniors/Seniors)
- Honors 12 English (Seniors)
- Career Exploration Mini-Course ¼ credit (Juniors/Seniors)

See attached Course Proposal Forms for more specific details.

Course Proposal Form

Date: October 30th, 2020

Proposed Title: Honors 12

Content Area: English

Semester(s): 2

(a) **What need(s) does this course address?** The course provides students the option to take an Honors English 12 that is not AP Literature and Composition or College Prep English 12.

(b) **How was the need identified? What data was considered?**
The need was identified as many Honors English 11 students over the last 3 years not wanting to drop down to College Prep 12 or move up to AP Literature and Composition. Many want to make a lateral move.

(c) **Who was involved in determining the need?**
The whole English team, and mainly the teachers of Honors English 11, College Prep English 12 and AP Literature and Composition.

(d) **Who designed the course?**
Denise Collins
Mindy Lajeunesse

(e) **What implications does this course have on staffing, other curricular areas, and/or space?**

None as the students who register for this course will eliminate the need for multiple sections in College Prep English 12 or, possibly, AP Literature and Composition.

(f) **What special background, if any, would the teacher need to have to teach this elective successfully?**

Successful experience teaching College Prep English 12 or AP Literature and Composition.

(g) **This course is designed for: (circle any or all choices)**

Freshmen

Sophomore

Juniors



Middle School

(h) **What prerequisites must the student fulfill to take this course?**

An 83 or higher in Honors English 11 and teacher recommendation. For students in College Prep English 11 who would like to move up to Honors English 12 the next year, must have a 93 or higher and teacher recommendation. To move from College Prep English 11 to Honors English 12, the teacher of Honors English 12 will need to review a writing sample.

(i) Insert curriculum standards this course will address:

Writing Standards:

CCSS.ELA-LITERACY.W.11-12.1

Write arguments to support claims in an analysis of substantive topics or texts, using valid reasoning and relevant and sufficient evidence.

CCSS.ELA-LITERACY.W.11-12.2

Write informative/explanatory texts to examine and convey complex ideas, concepts, and information clearly and accurately through the effective selection, organization, and analysis of content.

CCSS.ELA-LITERACY.W.11-12.3

Write narratives to develop real or imagined experiences or events using effective technique, well-chosen details, and well-structured event sequences.

CCSS.ELA-LITERACY.W.11-12.4

Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience. (Grade-specific expectations for writing types are defined in standards 1-3 above.)

CCSS.ELA-LITERACY.W.11-12.5

Develop and strengthen writing as needed by planning, revising, editing, rewriting, or trying a new approach, focusing on addressing what is most significant for a specific purpose and audience. (Editing for conventions should demonstrate command of Language standards 1-3 up to and including grades 11-12 here.)

CCSS.ELA-LITERACY.W.11-12.6

Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback, including new arguments or information.

CCSS.ELA-LITERACY.W.11-12.7

Conduct short as well as more sustained research projects to answer a question (including a self-generated question) or solve a problem; narrow or broaden the inquiry when appropriate; synthesize multiple sources on the subject, demonstrating understanding of the subject under investigation.

CCSS.ELA-LITERACY.W.11-12.8

Gather relevant information from multiple authoritative print and digital sources, using advanced searches effectively; assess the strengths and limitations of each source in terms of the task, purpose, and audience; integrate information into the text selectively to maintain the flow of ideas, avoiding plagiarism and overreliance on any one source and following a standard format for citation.

CCSS.ELA-LITERACY.W.11-12.9

Draw evidence from literary or informational texts to support analysis, reflection, and research.

Reading Literature Standards:

Key Ideas and Details:

CCSS.ELA-LITERACY.RL.11-12.1

Cite strong and thorough textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text, including determining where the text leaves matters uncertain.

CCSS.ELA-LITERACY.RL.11-12.2

Determine two or more themes or central ideas of a text and analyze their development over the course of the text, including how they interact and build on one another to produce a complex account; provide an objective summary of the text.

CCSS.ELA-LITERACY.RL.11-12.3

Analyze the impact of the author's choices regarding how to develop and relate elements of a story or drama (e.g., where a story is set, how the action is ordered, how the characters are introduced and developed).

Craft and Structure:

CCSS.ELA-LITERACY.RL.11-12.4

Determine the meaning of words and phrases as they are used in the text, including figurative and connotative meanings; analyze the impact of specific word choices on meaning and tone, including words with multiple meanings or language that is particularly fresh, engaging, or beautiful. (Include Shakespeare as well as other authors.)

CCSS.ELA-LITERACY.RL.11-12.5

Analyze how an author's choices concerning how to structure specific parts of a text (e.g., the choice of where to begin or end a story, the choice to provide a comedic or tragic resolution) contribute to its overall structure and meaning as well as its aesthetic impact.

CCSS.ELA-LITERACY.RL.11-12.6

Analyze a case in which grasping a point of view requires distinguishing what is directly stated in a text from what is really meant (e.g., satire, sarcasm, irony, or understatement).

Integration of Knowledge and Ideas:

CCSS.ELA-LITERACY.RL.11-12.7

Analyze multiple interpretations of a story, drama, or poem (e.g., recorded or live production of a play or recorded novel or poetry), evaluating how each version interprets the source text. (Include at least one play by Shakespeare and one play by an American dramatist.)

CCSS.ELA-LITERACY.RL.11-12.9

Demonstrate knowledge of eighteenth-, nineteenth- and early-twentieth-century foundational works of American literature, including how two or more texts from the same period treat similar themes or topics.

Range of Reading and Level of Text Complexity:

CCSS.ELA-LITERACY.RL.11-12.10

By the end of grade 12, read and comprehend literature, including stories, dramas, and poems, at the high end of the grades 11-CCR text complexity band independently and proficiently.

(j) How will student learning be assessed?

5 formally revised essays ranging in length

Approximately 15 1-page prompts

Tests on select literature units for which students are not writing essays

Reading and vocabulary quizzes

Presentations and debates

(k) What instructional resources are necessary to teach the course? List all books, software, equipment, and materials with rationale and cost.

Course Budget Sheet

Estimate the cost of the proposed elective for a three-year period assuming a maximum student enrollment of 25.

Proposed Title:

Submitted by:	Date		
	First Year	Second Year	Third Year
Staff (if new staff must be hired)	\$	\$	\$
Professional Development	\$	\$	\$
Additional Space	\$	\$	\$
Contracted Services/Licensing	\$	\$	\$
Textbooks	\$	\$	\$
Consumable Books	\$	\$	\$
Resources/Support Materials	\$	\$	\$
Teacher Resource Books	\$	\$	\$
Journals/Magazines	\$	\$	\$
Consumable Supplies	\$	\$	\$
Equipment under \$200	\$	\$	\$
Software	\$	\$	\$
Field Trips	\$	\$	\$
Speakers	\$	\$	\$
Other:	\$	\$	\$
Other:	\$	\$	\$
20% shipping/handling materials & books	\$	\$	\$
TOTAL	\$	\$	\$

Signatures of person(s) submitting this proposal:

Name	<i>Mindy Lippnerse</i>	Date	<i>10/22/2020</i>
Name	<i>Jay Caff</i>	Date	<i>10/22/20</i>
Signature of Principal	<i>Jay Caff</i>	Date	<i>10/22/20</i>

Print out this proposal and submit to the Curriculum Council, c/o the Director of Curriculum.

We currently already have resources to teach this course given that many of the same materials are used in College Prep English 12 and AP Literature and Composition.

Course Department Sign-Off

Proposed Title:

Honors English 12

Signatures of content area members indicate that the proposal has been discussed and feedback has been elicited on the proposal prior to its completion. Interdisciplinary unit proposals require the signatures of members of all involved content areas/departments.

NAME

CONTENT AREA

DATE

Alicia Simoes	English	10/21/20
Pasquale Demattos	English	10/21/20
Andrew Slater	English	10/21/20
Denise Collins	English	10/21/20
Mindy Lajeunesse	English	10/21/20
Erik Sorrell-Dubé	English	10/22/20

Course Proposal Form

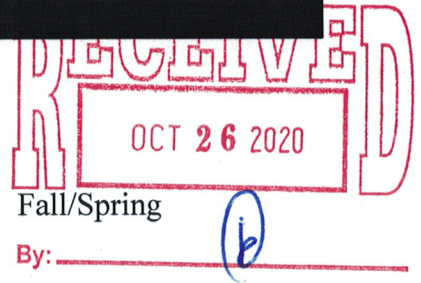
Date: 10/15/2020

Proposed Title: AP English Language and Composition

Content Area: English

Semester(s): Fall/Spring

By: _____



(a) What need(s) does this course address?

This course provides a second AP English Course in composition which is regularly accredited as Freshman Composition at colleges and universities. The course also emphasizes nonfiction reading and persuasive writing as well as rhetoric and application. The emphasis on nonfiction reading in the course balances the literature-heavy offerings of the English department and rounds out the advanced study of literature.

(b) How was the need identified? What data was considered?

The need was identified by administration in order to offer courses that better prepare students for post-secondary education. In addition this course bolsters the Advanced Placement offerings of the district and gives students more choice. The course also provides students with an advanced course that is based more on nonfiction literary reading and writing and focuses on style and rhetoric.

(c) Who was involved in determining the need?

Administrators and the English Department.

(d) Who designed the course?

The English Department worked in collaboration to adopt the curriculum set forth by the AP Counsel.

(e) What implications does this course have on staffing, other curricular areas, and/or space?

This course will not affect staffing or other curricular areas.

(f) What special background, if any, would the teacher need to have to teach this elective successfully?

The teacher would have background teaching English composition and rhetoric and completed the AP training (as needed). Prior post-secondary, AP, or honors level teaching experience would be ideal.

(g) This course is designed for: (circle any or all choices)

(h) What prerequisites must the student fulfill to take this course?

Successful completion of 9 Honors and/or 10 Honors English with a grade of B+ or better.

(i) Insert curriculum standards this course will address:

Reading: Literature / Reading: Informational Text

Key Ideas and Details

- 1. Read closely to determine what the text says explicitly and to make logical inferences from it; cite specific textual evidence when writing or speaking to support conclusions drawn from the text.**
- 2. Determine the central ideas or themes of a text and analyze their development; summarize the key supporting details and ideas.**
- 3. Analyze how and why individuals, events, and ideas develop and interact over the course of a text.**

Craft and Structure

- 5. Analyze the structure of texts, including how specific sentences, paragraphs, and larger portions of the text (e.g., a section, chapter, scene, or stanza) relate to each other and the whole.**
- 6. Assess how point of view or purpose shapes the content and style of a text.**

Integration of Knowledge and Ideas

- 7. Integrate and evaluate content presented in diverse formats and media, including visually and quantitatively, as well as in words.**
- 8. Delineate and evaluate the argument and specific claims in a text, including the validity of the reasoning as well as the relevance and sufficiency of the evidence.**
- 9. Analyze how two or more texts address similar themes or topics in order to build knowledge or to compare the approaches the authors take.**

Range of Reading and Level of Text Complexity

- 10. Read and comprehend complex literary and informational texts independently and proficiently.**

Writing

- 1. Write arguments to support claims in an analysis of substantive topics or texts, using valid reasoning and relevant and sufficient evidence.**
- 2. Write informative/explanatory texts to examine and convey complex ideas and information clearly and accurately through the effective selection, organization, and analysis of content.**
- 3. Effective use of rhetorical language and techniques to create persuasive arguments.**

(j) How will student learning be assessed?

Being a composition course, writing is the most appropriate and effective way to assess student learning.

(k) What instructional resources are necessary to teach the course? List all books, software, equipment, and materials with rationale and cost.

**The Norton Reader, Shorter 15th Edition, MLA Update, Melissa A Goldthwaite
This text is the reader for nonfiction essays used for the students to generate their rhetorical arguments and essays. (\$70.00/text)*

**The Norton Field Guide to Writing with Handbook, 15th Edition, Richard Bullock, Francis Weinberg
This text is the style guide that teaches about writing styles, techniques, and concepts necessary to create effective, persuasive writing. (\$68.75/text)*

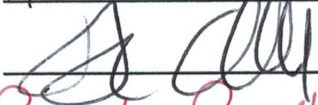
(Attach minutes from team meetings in which the course was developed and a budget worksheet.)

Proposed Title: AP English Language and Composition

Signatures of content area members indicate that the proposal has been discussed and feedback has been elicited on the proposal prior to its completion. Interdisciplinary unit proposals require the signatures of members of all involved content areas/departments.

NAME	CONTENT AREA	DATE



Eric Serrall-Dubé	English	10/22/2020
Alicia Simoes	English	10/22/2020
Andrew Slater	English	10/22/2020
	English	10/22/2020
Pasquale Perillo	English	10/22/20
Mindy Lajunesse	English	10/22/20

Course Budget Sheet

Estimate the cost of the proposed elective for a three-year period assuming a maximum student enrollment of 25.

Proposed Title: AP English Language & Composition

Submitted by: _____	Date _____		
	First Year	Second Year	Third Year
Staff (if new staff must be hired)	\$	\$	\$
Professional Development	\$175	\$0	\$0
Additional Space	\$	\$	\$
Contracted Services/Licensing	\$	\$	\$
Textbooks	\$3468.75	\$0	\$0
Consumable Books	\$	\$	\$
Resources/Support Materials	\$	\$	\$
Teacher Resource Books	\$	\$	\$
Journals/Magazines	\$	\$	\$
Consumable Supplies	\$	\$	\$
Equipment under \$200	\$	\$	\$
Software	\$	\$	\$
Field Trips	\$	\$	\$
Speakers	\$	\$	\$
Other:	\$	\$	\$
Other:	\$	\$	\$
20% shipping/handling materials & books	\$	\$	\$
TOTAL	\$3643.75	\$	\$

Signatures of person(s) submitting this proposal:

Name Erik Serrell-Dubé Date 10/15/2020

Name _____ Date _____

Signature of Principal  Date 10/22/20

Print out this proposal and submit to the Curriculum Council, c/o the Director of Curriculum.

Course Budget Sheet

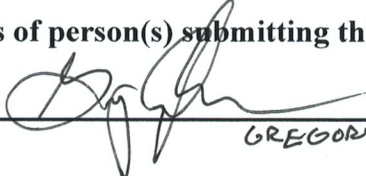
Estimate the cost of the proposed elective for a three-year period assuming a maximum student enrollment of 25.

Proposed Title: AP Computer Science Principles

Submitted by: Gregory Jackson Date 10/26/2020

	First Year	Second Year	Third Year
Staff (if new staff must be hired)	\$	\$	\$
Professional Development	\$ TBD	\$	\$
Additional Space	\$	\$	\$
Contracted Services/Licensing	\$	\$	\$
Textbooks	\$ 1340 (\$134 per student * 10 students)	\$	\$
Consumable Books	\$ 120 (\$12 * 10 students)	\$ 120	\$ 120
Resources/Support Materials	\$	\$	\$
Teacher Resource Books	\$	\$	\$
Journals/Magazines	\$	\$	\$
Consumable Supplies	\$	\$	\$
Equipment under \$200	\$	\$	\$
Software	\$ TBD	\$	\$
Field Trips	\$	\$	\$
Speakers	\$	\$	\$
Other:	\$	\$	\$
Other:	\$	\$	\$
20% shipping/handling materials & books	\$	\$	\$
TOTAL	\$ 1460 for books and consumables plus PD	\$ 120	\$ 120

Signatures of person(s) submitting this proposal:

Name  Date 10-26-20
GREGORY JACKSON

Name _____ Date _____

Signature of Principal  Date 10/26/20

Print out this proposal and submit to the Curriculum Council, c/o the Director of Curriculum.



Course Proposal Form

Date: 10/26/2020

By: _____
(Signature)

Proposed Title: AP Computer Science Principles

Content Area: Mathematics or Tech. Ed **Semester(s):** 2

(a) What need(s) does this course address?

This course is adding to current advanced placement science courses offered at Somers High School.

(b) How was the need identified? What data was considered?

There is a focus on increasing the course offering for STEM (Science, Technology, Engineering, Mathematics) courses at Somers High School. The CT State Board of Education believes that a comprehensive science, technology, engineering and mathematics education is key to preparing students to be innovators, problem solvers, and critical thinkers. Currently there is no AP level Computer Science course offered at SHS.

(c) Who was involved in determining the need?

The need was determined by the teachers, the administration, and the superintendent

(d) Who designed the course?

The course is designed through the CollegeBoard. Greg Jackson will create the syllabus for the course, which will be approved by the CollegeBoard.

(e) What implications does this course have on staffing, other curricular areas, and/or space?

Teaching this course will require one math teacher to have this as one of their preps for one period per day. Due to school enrollment numbers, it is anticipated that this course could be taught without the need for any additional staffing.

(f) What special background, if any, would the teacher need to have to teach this elective successfully?

The teacher should have a computer/information technology background and have access to CollegeBoard Resources for the AP Computer Science Principles exam, as well as training from at least one AP Computer Sciences Principles workshop.

(g) This course is designed for: (circle any or all choices)

Freshmen Sophomore Juniors Seniors Middle School

(h) What prerequisites must the student fulfill to take this course?

Students should have completed Algebra 2 and be comfortable with functions and the concepts found in the uses of function notation. It is important that students understand that any computer science course builds upon a foundation of mathematical reasoning.

(i) Insert curriculum standards this course will address:

Standards	
<u>CCSS.Math.Content.HSA.SSE.</u>	Structure in Expressions
<u>CCSS.Math.Content.HSF.IF</u>	Interpreting Functions
<u>CCSS.Math.Content.HSF.BF</u>	Building Functions
AP Computational Practice	Computational solution design
AP Computational Practice	Algorithms and program development.
AP Computational Practice	Abstraction in program development
AP Computational Practice	Code analysis

(j) How will student learning be assessed?

Student learning will be assessed through performance tasks, quizzes, tests, and the AP exam.

(k) **What instructional resources are necessary to teach the course? List all books, software, equipment, and materials with rationale and cost.**

Text book: *New Perspectives on Computer Science 2018: Comprehensive*
National Geographic/Cengage Learning

Rationale – recommended by College Board

Price - \$92

Plus

Text book: *Python Programming: An introduction to Computer Science, 3rd edition*, John Zelle

Rationale – recommended as best course textbook for Python programming

Price - \$42

(Total initial textbook set cost of $\$92 + 42 = \134 per student)

Consumable workbook: *AP Computer Science Principles: With 4 Practice Tests (Barron's Test Prep)* Reichelson, Seth

Price - \$12

* Assumptions in cost table are 10 students in year one.

Year 1 would require 10 sets of textbooks (both textbooks $\$92 + 42 = \134 per student)

$\$134 * 10$ students = \$1,340

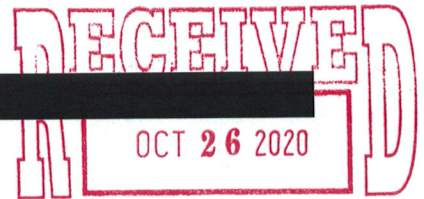
Plus 10 consumable workbooks @ \$12 each = \$120

Subsequent years would require consumable workbooks @ $\$12 * 10 = \120

If enrollment increases in subsequent years, additional textbook sets would need to be purchased on an as-needed basis.

Course Proposal Form

Date: Oct. 21, 2020



Proposed Title: Career Exploration Mini-Course (¼ credit)

Content Area: Counseling & Career Center/Special Education Dept.

By: _____
A blue circle with the letter "b" is drawn around the signature line.

Semester(s): 8-week course with self-paced units; flexible start date based on student need/interest.

- (a) **What need(s) does this course address?** The course addresses the needs of students who struggle to determine career options, goals and future post-secondary plans. Also, students on an IEP, require specific transition goals in the areas of post-secondary education and training, employment, and independent living. The course will contain 8 self-paced modules that could be completed remotely or in school utilizing a Google Classroom platform.
- (b) **How was the need identified? What data was considered?** An estimated 20% of juniors and seniors are identified by school counselors each year as students who can benefit from added support with determining career aspirations and future post-secondary plans. Students with an IEP, (approximately 15% students) are required to complete career assessments to assist with the development of their IEP and fulfillment of state requirements.
- (c) **Who was involved in determining the need?** School Counselors, Career Specialist and Special Education Transition Teacher.
- (d) **Who designed the course?** Career Specialist and Special Education Transition Teacher.
- (e) **What implications does this course have on staffing, other curricular areas, and/or space?** No extra staff required.
- (f) **What special background, if any, would the teacher need to have to teach this elective successfully?** Knowledge and experience in facilitating the career development and/or transition process.
- (g) **This course is designed for: (circle any or all choices)**
Freshmen Sophomore Juniors Seniors Middle School
- (h) **What prerequisites must the student fulfill to take this course?** None
- (i) **Insert curriculum standards this course will address:**

CT Core Transition Skills - specifically skills to access appropriate postsecondary education, training, or lifelong learning opportunities to meet his/her individual needs, skills to access appropriate employment to meet his/her individual needs.

CT Comprehensive School Counseling Guidelines, specifically these content standards: Academics to Life Success (Standard 3), Investigate Careers (Standard 4), Career Success (Standard 5) and Relationship between School and Work (Standard 6), Respect Self & Others (Standard 7) and Goal Setting and Attainment (Standard 8).

- (j) **How will student learning be assessed?** Successful completion of each unit. At the end of the course students would receive a Career Exploration “Certificate of Completion” that could be used on resumes, and college and job applications.
- (k) **What instructional resources are necessary to teach the course? List all books, software, equipment, and materials with rationale and cost.**
Chrome books, internet access, Google Classroom

(Attach minutes from team meetings in which the course was developed and a budget worksheet.)



Course Department Sign-Off

Proposed Title:

Signatures of content area members indicate that the proposal has been discussed and feedback has been elicited on the proposal prior to its completion. Interdisciplinary unit proposals require the signatures of members of all involved content areas/departments.

NAME	CONTENT AREA	DATE
Meg Duffy	CCC	10/22/20
Karen Rezan	CCC	10/22/2020
L. Greene	CCC	10/22/2020
Shari Gannon	Sped.	10/22/2020
Jane [Signature]	Sped	10/22/20
Soy [Signature]	Social work	10/22/2020
Kate Coburn	Spec. Ed.	10/22/2020

Course Budget Sheet

Estimate the cost of the proposed elective for a three-year period assuming a maximum student enrollment of 25.

Proposed Title: Career Exploration Mini-Course

Submitted by: Sharon Yarrows and Meg Duffy

Date : Oct. 21, 2020

	First Year	Second Year	Third Year
Staff (if new staff must be hired)	\$	\$	\$
Professional Development	\$	\$	\$
Additional Space	\$	\$	\$
Contracted Services/Licensing	\$	\$	\$
Textbooks	\$	\$	\$
Consumable Books	\$	\$	\$
Resources/Support Materials	\$	\$	\$
Teacher Resource Books	\$	\$	\$
Journals/Magazines	\$	\$	\$
Consumable Supplies	\$	\$	\$
Equipment under \$200	\$	\$	\$
Software	\$	\$	\$
Field Trips	\$	\$	\$
Speakers	\$	\$	\$
Other:	\$	\$	\$
Other:	\$	\$	\$
20% shipping/handling materials & books	\$	\$	\$
TOTAL	\$ 0	\$ 0	\$ 0

Signatures of person(s) submitting this proposal:

Name *Meg Duffy*

Date *10/22/20*

Name *Sheri Yarrows*

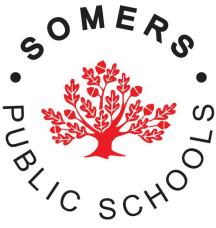
Date *10/22/20*

Signature of Principal

Hay Cop

Date *10/22/20*

Print out this proposal and submit to the Curriculum Council, c/o the Director of Curriculum.



**Board of Education
Administrative Report**

Title of Report: Textbook 6-year plan

Board Meeting Date: December 14, 2020

Action

Report

Information

Discussion

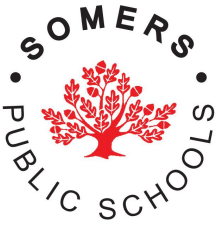
Submitted by: Dina M. Senecal

Somers Elementary School

<u>Course/Subject</u>	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Social Studies (K-5)		X				
Science (K-5)			X			
Math (K-4)					X	X
Math (Gr. 5)	X	X	X			

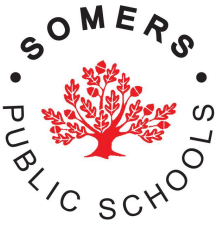
Mabelle B. Avery School

<u>Course/Subject</u>	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Spanish (Gr. 7 & 8)		X				
French (Gr. 7 & 8)		X				
Math (Gr.6-8)	X	X	X			
Science (Gr. 6-8)				X		
SS (Gr. 6-8)			X			
ELA (Gr. 6-8)		X				



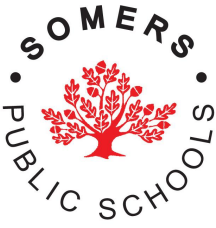
**Board of Education
Administrative Report**

<u>Somers High School</u>						
<u>Course/Subject</u>	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
AP Stats	X					
Pre-Calculus		X				
Honors Calculus	X					
Honors Geometry						X
Honors Algebra II			X			
Pre-Algebra	X			X		
Algebra I & Algebra II	X					
Geometry		X				
Honors Precalculus		X				
AP Calculus		X				
Probability & Statistics	X					
Consumer Mathematics		X				
<u>Course/Subject</u>	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
AP US History	X					
World History		X				
US History/Civics I						*2028
US History II						*2028
AP World History					X	
AP Psychology					X	
Psychology		X				
Sociology		X				



**Board of Education
Administrative Report**

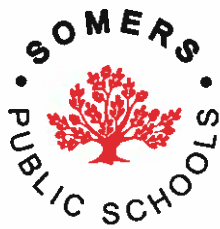
<u>Course/Subject</u>	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
English 12 & AP Lit.			X			
Ap Lit & Comp. *new course	X		X			
Honors 12 *new course	X					
<u>Course/Subject</u>	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Honors Physics				X		
AP Physics				X		
Integrated Science				X		
Honors Chemistry				X		
AP Chemistry				X		
Chemistry	X					
AP Biology				X		
Honors Biology				X		
Anatomy & Physiology		X				
<u>Course/Subject</u>	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
World of Technology				X		
AP Computer Science *new course	X					
Manufacturing 1, 2 and Advanced Manufacturing				X		
Architectural Design				X		
Welding				X		
Honors Engineering Graphics 1 & 2			X			
Food Service & Management 1 & 2			X			



**Board of Education
Administrative Report**

<u>Course/Subject</u>	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Spanish 1, 2, 3, 4, 5 & Honors Spanish Classes		X				
French 1, 2, 3, 4, 5 & Honors French Classes		X				

<u>Course/Subject</u>	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Introduction to Business					X	
Accounting I		X				
Accounting II		X				
Entrepreneurship					X	
Business Law I			X			
Business Law II			X			



**Board of Education
Administrative Report**

Title of Report: Budget Update (2nd Quarter)

Board Meeting Date: December 14, 2020

Action

Report

Information

Discussion

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Executive Summary

The report shows current budget projections for the 2020-21 school year. It is based on current expenditures, encumbrances, and projecting additional costs. With half of the fiscal year left, we are projected a balance of \$107,268 subject to change.

Report

Salaries: There have been significant unanticipated salary costs due to COVID-19 including increases in the substitute teacher pay rate, increased medical leaves of absence, and additional staffing to support remote learning and special education services.

Insurance and Benefits: Increase in health insurance benefits are due to additional staffing as stated above. Unemployment increases are due to former employees impacted by COVID-19.

Tuition: Special education tuition is difficult to project. Currently, there is a surplus in the special education tuition account due to a reduction of one outplacement. This could change by the end of the year as there is the potential for additional students to be placed in out-of-district facilities.

Instructional Resources, Equipment, Administrative Overhead: These accounts currently have surpluses due to a budget freeze being in place since July 2, 2020. All non-essential purchases have been suspended until a determination of the impact of COVID-19 expenses can be determined.

Extracurricular: The previously mentioned budget freeze as well as savings in coach and advisor stipends has yielded a projected surplus.

COVID-19 Expenses: We project spending of \$184,333 from the operations budget to help mitigate and respond to COVID-19. The school district also received a total of \$196,258 in federal and state grants as well as a \$47,800 donation from the Somers Education Foundation to assist with COVID-19 unbudgeted expenditures. The breakdown of the expenses follows (sorted by funding source).



**Board of Education
Administrative Report**

Operating Budget

Technology equipment	57,200
Sanitizing supplies	39,149
Building systems/equipment	31,450
PPE	19,421
Custodial supplies	15,498
Custodial equipment	13,149
Other	4,806
Technology software	3,660

Total 184,333

Coronavirus Relief Funds (CRF) Grant

PPE	45,707
Tents	29,375
Building systems/equipment	27,007
Sanitizing supplies	25,342
Technology equipment	23,970
Transportation	5,978

Total 157,379

**Elementary & Secondary School
Education Relief (ESSER) Grant**

Building systems/equipment	27,515
Technology equipment	11,364

Total 38,879

**Somers Education
Foundation**

Tents	47,800
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2020-21 Budget

2nd Quarter Report

CATEGORY	ITEM	Approved Budget	Projected Expenses	Variance	% +/-
Salaries	Teachers	10,905,957	10,977,594	(71,637)	-0.66%
	Secretaries/Paraprofessionals	1,715,105	1,780,319	(65,214)	-3.80%
	Administrators	1,511,498	1,513,358	(1,860)	-0.12%
	Custodians/Maintainers	881,467	872,513	8,954	1.02%
	Other Instructional	519,754	490,895	28,859	5.55%
	Nurses	251,013	246,674	4,339	1.73%
	Medical Advisor	1,500	1,500	-	0.00%
	SUBTOTAL	15,786,294	15,882,853	(96,559)	-0.61%
Insurance & Benefits	Health Insurance	2,942,400	2,977,639	(35,239)	-1.20%
	Social Security	500,500	493,006	7,494	1.50%
	Pension	218,000	218,025	(25)	-0.01%
	Workman's Comp	111,000	104,000	7,000	6.31%
	Property / Liability	93,225	91,025	2,200	2.36%
	Long Term Disability	44,000	44,000	-	0.00%
	Life Insurance	27,600	27,600	-	0.00%
	School Board Legal	11,100	10,000	1,100	9.91%
	Unemployment	5,000	25,000	(20,000)	-400.00%
	OPEB	56,000	56,000	-	0.00%
SUBTOTAL	4,008,825	4,046,295	(37,470)	-0.93%	
Tuition	Special Education	1,059,300	918,192	141,108	13.32%
	Non-Special Education	117,800	129,446	(11,646)	-9.89%
	SUBTOTAL	1,177,100	1,047,638	129,462	11.00%
Transportation	Regular Transportation	772,000	772,000	-	0.00%
	Special Education Transportation	361,600	358,600	3,000	0.83%
	Athletics/Field Trips	39,950	36,611	3,339	8.36%
	SUBTOTAL	1,173,550	1,167,211	6,339	0.54%
Utilities	Electricity	416,800	416,800	-	0.00%
	Fuel	163,100	162,800	300	0.18%
	Telephones	41,700	36,371	5,329	12.78%
	SUBTOTAL	621,600	615,971	5,629	0.91%
Maintenance	General/Dept Maint	511,715	511,715	-	0.00%
	Custodial Supplies	42,000	42,000	-	0.00%
	SUBTOTAL	553,715	553,715	-	0.00%
Instructional Resources	Books, Textbooks, Workbooks	194,850	124,802	70,048	35.95%
	Technology AV Materials	47,200	52,540	(5,340)	-11.31%
	General & Dept Supplies	206,220	130,614	75,606	36.66%
	SUBTOTAL	448,270	307,956	140,314	31.30%
Extracurricular	Coaches	173,829	171,815	2,014	1.16%
	Activity Advisors	58,052	52,755	5,297	9.12%
	Athletic/Academic Act	92,850	67,340	25,510	27.47%
	SUBTOTAL	324,731	291,910	32,821	10.11%
Equipment	New and Replacement	371,540	293,564	77,976	20.99%
Admin Overhead	Miscellaneous	224,345	191,256	33,089	14.75%
GRAND TOTAL		24,689,970	24,398,369	291,601	1.18%

COVID

(184,333)

ADJUSTED GRAND TOTAL

107,268