

# Board of Education Meeting

Monday, June 24, 2019 7:00 PM

Board of Education Room, [Address], [City], CT [Zip]

## 1. CALL TO ORDER

## 2. PLEDGE OF ALLEGIANCE

## 3. APPROVAL OF MINUTES

1. Approval of Board of Education draft minutes from June 10, 2019.
2. Draft of Special Meeting on June 13, 2019

## 4. AUDIENCE TO CITIZENS/STAFF/STUDENTS

## 5. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

## 6. CONSENT AGENDA

1. Warrant of 6/24/2019

## 7. NEW BUSINESS

1. Approval of list of Expulsion Impartial Hearing Officers.
2. Approval of Michael McDonnell, the new Mabelle B. Avery Middle School's Assistant Principal.

## 8. OLD BUSINESS

## 9. ADMINISTRATIVE REPORTS

1. Somers Elementary School Building Goals Results
2. Mabelle B. Avery Middle School Building Goals Results
3. Summary of staffing changes and new hires for 2019-2020
4. Superintendent Updates

## 10. COMMITTEE REPORTS

### 1. CURRICULUM

### 2. POLICY

### 3. SALARY & NEGOTIATION

### 4. PLANNING

## 11. CREC UPDATE

## 12. ADJOURNMENT

**Somers Board of Education Meeting  
Board of Education Meeting Room  
June 10, 2019  
7:00 PM**

**Attendance Taken at 6:59 PM:**

Present Board Members: Jan Martin, Sarah Bollinger, Barbara Capuano, David Palmer, Bruce Devlin, Anne Kirkpatrick

Absent Board Members: Jeremy Anderson, Kate McLellan, Rick Lees

Others: Brian Czapla, Bill Boutwell, Dr. Irene Zytka, Pat Doyker, Patrick Soucy, Clay Krevolin, Rob Kapner

**1. CALL TO ORDER**

The regular meeting of the Board of Education was called to order by Chairman Devlin at 7:00 p.m. in the Mabelle B. Avery School Board of Education meeting room.

**2. PLEDGE OF ALLEGIANCE**

**3. AWARDS AND RECOGNITIONS**

**3.1. The Board will recognize the retirement/leaving of staff.**

**Rationale:** The Board will recognize the retirement of:

Clay Krevolin - Principal, MBA

Pat Doyker, ParaEducator, MBA

Holly Sawtelle, World Language Teacher, MBA

Marielle Luginbuhl, Math Teacher

Nancy Ingram - SpEd teacher at SES

and leaving us, Rob Kapner - Assistant Principal of MBA

**Discussion:** The Board of Education recognized and thanked the retiring and resigning staff for their contributions to their many years of service at SPS. Chairman Devlin gave a brief description of Pat Doyker, Rob Kapner, and Clay Krevolin's educational experience. The BOE presented them with gifts. Pat Doyker stated that she enjoyed every minute of her time at SPS. Rob Kapner and Clay Krevolin appreciated the opportunities at SPS and thanked the BOE for their support.

**4. APPROVAL OF MINUTES**

**4.1. Draft Minutes of May 28, 2019**

**Rationale:** The Board will review and approve the minutes of May 28, 2019.

**Motion Passed:** Motion to approve minutes from the 5/28/19 Board of Education meeting passed with a motion by Jan Martin and a second by Barbara Capuano.  
**6 Yeas - 0 Nays.**

## 5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

## 6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

## 7. CONSENT AGENDA

**Motion Passed:** Motion to approve Consent Agenda as presented passed with a motion by David Palmer and a second by Sarah Bollinger. **6 Yeas - 0 Nays.**

### 7.1. Warrant of June 10, 2019

**Rationale:** The Board will review and consent to the June 10, 2019 warrant in the amount of \$485,382.15.

### 7.2. Resignation of SES Physical Therapist

**Rationale:** Karen Fader has been with SES for over 20 years and will be leaving at the end of this school year.

### 7.3. Retirement of MBA Teacher

**Rationale:** Mrs. Mariella Luginbuhl, Grade 6 Math Teacher at MBA, will be retiring after 20 years.

### 7.4. Resignation of SES Speech and Language Pathologist Assistant

**Rationale:** Ms. Taylor Tranghese, Somers Elementary School's Speech and Language Pathologist Assistant, has handed in her resignation with her last day as June 12, 2019.

## 8. NEW BUSINESS

### 8.1. Approval of Admin Evaluation Plan

**Rationale:** The Administrator Evaluation plan has been approved by the State and is now ready for Board of Education approval. Dr. Zytka will be there for any discussion.

**Discussion:** Superintendent Czapl reported that the State requires schools to submit teacher and administrator evaluation plans every two years. Some adjustments were made to make the evaluation plans more relevant and effective for Somers. Dr. Irene Zytka, Director of Curriculum, stated that revisions were made after looking at other districts. Reference to State testing in the document was removed; CT leader evaluation rubric was added on the back of the appendix; and, a paragraph about professional learning with administrators was added. Discussion ensued regarding verbal versus written feedback. Superintendent Czapl stated that verbal feedback allows for discussion and, if there are concerns, written feedback is appropriate to generate a plan.

**Motion Passed:** Motion to approve the Administration Evaluation Plan passed with a motion by David Palmer and a second by Anne Kirkpatrick.  
**6 Yeas - 0 Nays.**

## 9. OLD BUSINESS

### 9.1. Second Warning of Somers High School Textbook

**Rationale:** Second warning of Somers High School textbook, "Dopesick"

**Motion Passed:** Motion to approve SHS textbook, "Dopesick," passed with a motion by Barbara Capuano and a second by Sarah Bollinger. **6 Yeas - 0 Nays.**

### 9.2. Second warning of Somers High School Textbook

**Rationale:** Second warning of Somers High School textbook, "Educated: A Memoir"

**Motion Passed:** Motion to approve SHS textbook, "Educated: A Memoir," passed with a motion by Barbara Capuano and a second by Sarah Bollinger.  
**6 Yeas - 0 Nays.**

## 10. ADMINISTRATIVE REPORTS

### 10.1. Curriculum Development Update

**Rationale:** Dr. Irene Zytka will be there to discuss the Curriculum Development update.

**Discussion:** Dr. Irene Zytka, Director of Curriculum, updated the BOE on curriculum development. She stated that teachers have been working diligently to upload curriculum onto the Atlas system. This year, there was a pilot to the website which provided links to the curriculum. There will be a significant number of staff who will continue summer curriculum writing in June and July. The completed units will be uploaded to the website in August. Only the unit calendars and the first four mapping categories for each unit will be available for public view on the website.

There are a couple of new courses being written: Government & Politics and Robotics. There will be adjustments in SHS English due to new novels that were approved. MBA is implementing their curriculum mapping. A Preschool program will be uploaded into Atlas. Adjustments will be made in the K-5 ELA curriculum due to Fountas & Pinnell. The PD presenter for F&P that was at SPS in the spring will return in the fall.

There has been a lot of Professional Development in the Universal Design for Learning which will continue. Teachers have been doing a great job with executive functioning. Dr. Zytka stated that next year they will be looking at vertical articulation among all grades. She is confident that this time next year the curriculum will be nearly completed.

## 10.2. Superintendent's Update

**Rationale:** The Superintendent will give the Board an update on current events.

**Discussion:** Superintendent Czapla congratulated the SHS Girls Softball team with winning the first State championship title in the history of SHS.

Commencement is scheduled on 6/12/19 at 6 p.m. The finalist candidate for the MBA Assistant Principal position will be brought forward at the next BOE meeting on 6/24/19 at 7 p.m. The Senior class Variety Show will be held on 6/11/19 at 7:30 p.m.

## 11. COMMITTEE REPORTS

### 11.1. CURRICULUM

**Discussion:** No report.

### 11.2. POLICY

**Discussion:** Anne Kirkpatrick reported that the committee is on hold.

### 11.3. SALARY & NEGOTIATION

**Discussion:** Dave Palmer reported that ratification was on 6/10/19. There is nothing new. A negotiation meeting for teachers and nurses will be determined in September.

### 11.4. PLANNING

**Discussion:** Dave Palmer reported that he missed the last meeting. No meeting has been scheduled. There is nothing to warrant. The next steps for the track project include bid specifications in July. There will be a Special Meeting of the BOE on 7/25/19.

Sarah Bollinger reported that a career firefighter stated that he was impressed with the security around the buildings.

## 12. CREC UPDATE

**Discussion:** Anne Kirkpatrick reported that the next meeting is on 6/19/19.

## 13. EXECUTIVE SESSION

**Rationale:** The Board will go into Executive Session to discuss:

1. Non-affiliated staff wage increase for 2019-20
2. Custodian/Maintenance contract
3. Substitute pay increase
4. Superintendent evaluation
5. Superintendent contract extension

**Motion Passed:** Motion to enter into Executive Session at 7:38 p.m. and to invite Superintendent Czapla into Executive Session to discuss non-affiliated staff wage increase for 2019-20; custodian/maintenance contract; substitute pay increase; Superintendent evaluation; and, Superintendent contract extension passed with a motion by David Palmer and a second by Barbara Capuano. **6 Yeas - 0 Nays.**

The Board of Education came out of Executive Session at 8:30 p.m. to vote on the following items:

1. Non-affiliated staff wage increase for 2019-20
2. Custodian/Maintenance contract
3. Substitute pay increase
4. Superintendent evaluation
5. Superintendent contract extension

**Motion Passed:** Motion for a \$7,000 market adjustment for the Athletic Manager for the 2019-20 school year passed with a motion by David Palmer and a second by Sarah Bollinger. **6 Yeas - 0 Nays.**

**Motion Passed:** Motion to approve a 3% general wage increase for non-affiliated staff for the 2019-20 school year passed with a motion by David Palmer and a second by Sarah Bollinger. **6 Yeas - 0 Nays.**

**Motion Passed:** Motion to approve the Custodian and Maintenance Unit contract for July 1, 2020-June 30, 2023 passed with a motion by David Palmer and a second by Barbara Capuano. **6 Yeas - 0 Nays.**

**Motion Passed:** Motion to increase substitute teacher pay to \$92.00 per day effective school year 2019-20 passed with a motion by David Palmer and a second by Jan Martin. **6 Yeas - 0 Nays.**

**Motion Passed:** Motion to extend the Superintendent's contract by one year through June 30, 2022 and approve a general wage increase of 7% for the 2019-20 school year passed with a motion by David Palmer and a second by Barbara Capuano. **6 Yeas - 0 Nays.**

**14. ADJOURNMENT**

**Motion Passed:** Motion to adjourn the meeting at 8:42 p.m. passed with a motion by Bruce Devlin and a second by Jan Martin. **6 Yeas - 0 Nays.**

\_\_\_\_\_  
Rick Lees, Board of Education Secretary                      Date

Shannin Burns, BOE Recording Secretary



# SOMERS PUBLIC SCHOOLS

1 Vision Boulevard, Somers, Connecticut 06071  
(860) 749-2270 . Fax (860) 763-0748

Mr. Brian P. Czapla  
Superintendent of Schools

**DRAFT**

## Somers Board of Education Agenda Special Meeting June 13, 2019 – 6 p.m. Board of Education Room

In attendance: Bruce Devlin (Chairman), Rick Lees (Secretary), Jan Martin, Kate McLellan, Brian Czapla (Superintendent), William Connon (Procedural Advisor for the BOE).

### 1. CALL TO ORDER

The Special Meeting of the Board of Education was called to order by Chairman Devlin at 6:00 p.m. in the Mabelle B. Avery School Board of Education meeting room.

Kate McLellan made a motion at 6:01 pm to enter into Executive Session for the purpose of discussing the expulsion recommendation from the Superintendent. Superintendent Czapla, Procedural Advisor William Connon, the parent, and student were invited into Executive Session. The motion was seconded by Jan Martin. The vote was unanimous to enter into executive session.

The BOE came out of Executive Session at 6:19pm

Kate McLellan moved that "the Student who is the subject of this evening's expulsion hearing be expelled in accordance with the fully executed Stipulated Agreement dated June 12 and 13, 2019 and that the disciplinary consequences recommended by the Superintendent of Schools in such document be approved and adopted." Seconded by Jan Martin. The vote was approved unanimously.

### ADJOURNMENT

**Motion Passed:** Motion to adjourn the meeting at 6:30 p.m. passed with a motion by Bruce Devlin and a second by Jan Martin. **4 Yeas - 0 Nays.**

\_\_\_\_\_  
Rick Lees, Board of Education Secretary

\_\_\_\_\_  
Date

# Somers Board of Education General Budget Treasury Warrant

Report # 58929

Check Batch: 24385  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by: W B R Date: 6/20/19  
 William B. Bouwelle, Director of Business Services

24385	17104	06/24/2019	V60849	Acres Power Equipment Co	0.00	561.63
	17105	06/24/2019	V60790	Alternative Access Assistive Technology	0.00	1,122.50
	17106	06/24/2019	V52670	SYNCB/AMAZON	0.00	1,786.17
	17107	06/24/2019	V52306	AmeriPride Services, Inc	0.00	325.93
	17108	06/24/2019	V51604	Awards & More	0.00	1,046.30
	17109	06/24/2019	V60312	Barnes Pools, Stones & Stuff	0.00	648.00
	17110	06/24/2019	V61521	Battle for Kids	0.00	599.00
	17111	06/24/2019	V02406	Billings Sports, Inc.	0.00	8,124.00
	17112	06/24/2019	V61550	Carolina Biological Supply Co.	0.00	1,134.00
	17113	06/24/2019	V00129	CareerStaff Unlimited	0.00	285.83
	17114	06/24/2019	V54308	Gale/CENGAGE Learning	0.00	50.00
	17115	06/24/2019	R00713	Cheyney, Fiona	0.00	45.62
	17116	06/24/2019	V61551	Cleaning Stuff	0.00	61.29
	17117	06/24/2019	V53280	Collins Sports Medicine	0.00	344.79
	17118	06/24/2019	V00167	Colonial Flower Shop	0.00	550.00
	17119	06/24/2019	E00076	Colzin, Gary	0.00	361.92
	17120	06/24/2019	V61473	COX Business	0.00	754.54
	17121	06/24/2019	V60416	DG Graphics	0.00	5,055.12
	17122	06/24/2019	V60089	Dime Oil Company LLC	0.00	6,235.68
	17123	06/24/2019	E00096	Duffy, Margaret	0.00	26.68

# Somers Board of Education

## General Budget Treasury Warrant

Report # 58929

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	17124	06/24/2019	V53643	East Coast Sign & Supply, Inc.	0.00	165.00
	17125	06/24/2019	V61230	ENGIE Resources	0.00	77.32
	17126	06/24/2019	V00159	Eversource Energy	0.00	154.48
	17127	06/24/2019	V54168	First Student, Inc	0.00	188,116.75
	17130	06/24/2019	V60951	Follett School Solutions, Inc	0.00	1,406.25
	17131	06/24/2019	V61017	Frontier Communications	0.00	367.93
	17132	06/24/2019	V61236	Gateway Enterprise Corporation	0.00	8,100.00
	17133	06/24/2019	V01830	Gerry's Music Shop, Inc.	0.00	12,260.00
	17134	06/24/2019	V61324	Global Site Services	0.00	337.50
	17135	06/24/2019	V54081	Graduate Pest Solutions, Inc.	0.00	166.00
	17136	06/24/2019	V00511	Granger	0.00	484.16
	17137	06/24/2019	E00129	Gustafson, Cheryl	0.00	237.33
	17138	06/24/2019	V00407	Hartford Courant Media Group	0.00	603.80
	17139	06/24/2019	V60090	High Grade Gas Service, Inc	0.00	2,306.13
	17140	06/24/2019	V61403	Hooker & Holcombe, Inc	0.00	936.00
	17141	06/24/2019	V54063	HSABank	0.00	168.00
	17142	06/24/2019	V51979	Integrated Systems Services, LLC	0.00	1,220.00
	17143	06/24/2019	V00999	J. W. Pepper & Son, Inc.	0.00	272.99
	17144	06/24/2019	V51502	Jostens, Inc.	0.00	2,465.00
	17145	06/24/2019	V00438	Journal Inquirer	0.00	185.73
	17146	06/24/2019	V02625	K & S Distributors	0.00	85.90
	17147	06/24/2019	V00665	Kelly-Fradet Lumber	0.00	8.94
	17148	06/24/2019	E00727	Kraus, Marika	0.00	238.36
	17149	06/24/2019	V60890	Learn Regional Educational Service Centre	0.00	400.00
	17150	06/24/2019	V61050	Mackin Educational Resources	0.00	118.98
	17151	06/24/2019	V60777	May Institute	0.00	10,427.39
	17152	06/24/2019	E00287	McNamee, Sarah	0.00	86.36
	17153	06/24/2019	V01766	Metacraft, Inc.	0.00	363.76
	17154	06/24/2019	V60104	Nixon Company Inc., The	0.00	369.00
	17155	06/24/2019	V61002	Nuisance Wildlife Pro's, LLC	0.00	249.00
	17156	06/24/2019	V53849	NCS Pearson, Inc.	0.00	314.56
	17157	06/24/2019	V60803	Prestwick House, Inc	0.00	153.89
	17158	06/24/2019	V60864	Pullman & Comley, LLC	0.00	780.00
	17159	06/24/2019	V53593	ReadyRefresh by Nestle	0.00	67.89
	17160	06/24/2019	V00567	Reserve Account	0.00	5,820.00
	17161	06/24/2019	V52476	River Valley Lawn Care LLC	0.00	2,187.97
	17162	06/24/2019	V53811	RJ Mase, LLC	0.00	112.00

# Somers Board of Education General Budget Treasury Warrant

Report # 58929

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	17163	06/24/2019	V60979	Shanahan, Jim	0.00	150.00
	17164	06/24/2019	V61387	Shipman & Goodman, LLP	0.00	7,050.00
	17165	06/24/2019	V61311	Sign Warehouse	0.00	33.97
	17166	06/24/2019	V00486	Somers High School	0.00	20.00
	17167	06/24/2019	V60616	Somers Public Schools	0.00	14,141.06
	17168	06/24/2019	V61373	Somers Star Hardware	0.00	341.31
	17170	06/24/2019	V61537	Sunshine Tent Rentals LLC	0.00	900.00
	17171	06/24/2019	V60731	Supertech	0.00	16,194.80
	17172	06/24/2019	V00645	Taylor Rental	0.00	410.00
	17173	06/24/2019	V60288	Tri-Point Products	0.00	47.90
	17174	06/24/2019	V02758	University of Saint Joseph	0.00	6,120.00
	17175	06/24/2019	V00548	USA Waste and Recycling	0.00	1,189.70
	17176	06/24/2019	V61140	Van Pool Transportation LLC	0.00	16,402.50
	17177	06/24/2019	V60464	VEX Robotics Inc	0.00	5,849.31
	17178	06/24/2019	V53413	W. B. Mason Co., Inc.	0.00	302.16
	17179	06/24/2019	V52399	W.R. Robinson Lumber	0.00	296.00
	17180	06/24/2019	E00342	Walker, Alan	0.00	578.84
	17181	06/24/2019	V61445	Willie Ross School of the Deaf, The	0.00	115.00
	17182	06/24/2019	E00792	Wolf, Jessica	0.00	261.56
<b>Totals:</b>					0.00	\$341,337.48

76 Checks Listed.

# Somers Board of Education General Journal Register

Report # 58928  
Batch: 24373  
Transaction: N/A  
Show Summary Only: Yes

Batch # 24373	Control Total \$341,337.48	Status Posted	Created By Ibergamini	Created On 06/17/2019	Last Updated By Ibergamini	Last Updated On 06/20/2019
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Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>June, 2019</b>					
<b>Generated Distributions</b>					
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			323,800.99	0.00
10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	323,800.99
	Total Generated Distributions			<b>\$323,800.99</b>	<b>\$323,800.99</b>
<b>User-Entered Distributions</b>					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			99.63	0.00
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	341,437.11
10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES		Yes	0.00	99.63
10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			185.60	0.00
10-100-2-2-52-242-611-01-5-01676	K-5 - MEDIA SUPPLIES			17.60	0.00
10-100-2-3-02-242-611-01-5-00164	MA - ART SUPPLIES			140.56	0.00
10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			296.00	0.00
10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			613.44	0.00
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			1,017.96	0.00
10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES		Yes	47.90	0.00
10-100-2-4-20-242-611-01-5-00168	HS - BAND SUPPLIES		Yes	272.99	0.00
10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES		Yes	153.89	0.00
10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES		Yes	285.83	0.00
10-100-2-4-99-242-611-01-5-00809	HS - RENAISSANCE PROGRAM			86.36	0.00
10-100-8-3-66-910-730-01-5-00818	MA - CAPITAL OUTLAY		Yes	7,640.00	0.00
10-100-8-3-66-910-730-01-5-01335	MA - TECH ED CAPITAL OUTLAY		Yes	880.01	0.00
10-100-8-4-66-910-730-01-5-00607	HS CAPITAL OUTLAY		Yes	4,667.85	0.00
10-100-8-4-66-910-730-01-5-00965	HS - TECH ED CAPITAL OUTLAY		Yes	5,003.27	0.00
10-120-9-9-98-132-530-04-5-00041	SP ED - POSTAGE			70.00	0.00
10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING		Yes	314.56	0.00
10-120-9-9-98-955-330-02-5-01117	SP ED-INDEPENDENT EVALUATIONS			400.00	0.00
10-120-9-9-98-955-330-02-5-01142	SPEED - CONSULTANT FEES			115.00	0.00
10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES		Yes	1,122.50	0.00
10-210-2-4-32-242-611-01-5-01677	HS - PBIS SUPPLIES			20.00	0.00
10-210-2-5-32-242-611-01-5-01681	SW - PBIS SUPPLIES			149.17	0.00
10-212-1-3-46-132-530-02-5-00646	MA - GUIDANCE POSTAGE			50.00	0.00

# Somers Board of Education General Journal Register

Report # 58928

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
24373	\$341,337.48	Posted	Ibergamini	06/17/2019	Ibergamini	06/20/2019
10-212-1-4-46-132-530-02-5-00647		HS - GUIDANCE POSTAGE			300.00	0.00
10-213-3-4-48-421-323-02-5-01146		SW HEAL TH SUPPLIES			33.12	0.00
10-213-3-5-48-412-112-02-5-00319		SW - NURSE SUBSTITUTE			1,134.00	0.00
10-221-1-3-52-231-690-05-5-00282		MA - PROFESSIONAL LIBRARY			94.25	0.00
10-221-1-4-50-251-580-05-5-00267		HS - TRAVEL/IN-SERVICE			1,105.44	0.00
10-221-1-4-50-251-580-05-5-00269		HS - PRINCIPAL'S TRAVEL			450.08	0.00
10-221-2-5-50-214-111-05-5-00659		SW - PROF DEVELOPMENT/CEU			599.00	0.00
10-222-2-2-52-231-642-03-5-00136		K-5 - LIBRARY BOOKS			994.85	0.00
10-222-2-3-52-231-590-03-5-00134		MA - REBINDING			0.00	0.00
10-222-2-3-52-231-642-03-5-00138		MA - LIBRARY BOOKS			816.51	0.00
10-222-2-3-52-231-642-03-5-00142		MA - NEWSPAPERS/MAGAZINES			63.30	0.00
10-222-2-3-52-231-690-03-5-00153		MA - OTHER LIBRARY SUPPLIES			0.00	0.00
10-222-2-4-52-231-642-03-5-00139		HS - LIBRARY BOOKS			181.89	0.00
10-231-1-5-74-134-330-10-5-00045		B.O.E. - OTHER PROF. SERVICES			8,766.00	0.00
10-231-1-5-74-134-530-10-5-00048		B.O.E. - PUBLICATION POSTAGE			1,523.68	0.00
10-231-1-5-74-134-590-10-5-00049		B.O.E. - PRINTING			3,531.44	0.00
10-231-1-5-74-134-590-10-5-00648		B.O.E. - COMMUNITY RELATIONS			581.00	0.00
10-232-1-5-72-132-530-04-5-00039		CO - POSTAGE			4,000.00	0.00
10-232-1-5-72-134-540-04-5-00025		CO - ADVERTISING			789.53	0.00
10-232-1-5-72-134-690-04-5-00031		CO - PETTY CASH			67.89	0.00
10-232-6-5-66-830-440-04-5-00525		CO - COPIER RENTAL			609.53	0.00
10-232-8-5-66-910-730-04-5-00614		CO - CAPITAL OUTLAY EQUIPMENT			211.64	0.00
10-240-1-2-40-132-530-04-5-00035		K-5 - POSTAGE			350.00	0.00
10-240-1-3-40-132-530-04-5-00037		MA - POSTAGE			600.00	0.00
10-240-1-4-40-132-530-04-5-00038		HS - POSTAGE			450.00	0.00
10-240-6-2-66-830-440-04-5-00523		K-5 - COPIER RENTAL			609.53	0.00
10-240-6-3-66-830-440-03-5-00527		MA - COPIER RENTAL			609.53	0.00
10-240-6-4-66-830-440-04-5-00763		HS - COPIER RENTAL			609.51	0.00
10-240-7-4-54-880-690-07-5-00274		HS - GRADUATION			3,960.62	0.00
10-260-1-6-40-258-690-04-5-00306		MAINTENANCE - OFFICE SUPPLIES			77.27	0.00
10-260-5-2-62-722-430-08-5-01141		K-5 BUILDING REPAIRS			307.50	0.00
10-260-5-2-64-642-530-04-5-00363		K-5 - TELEPHONE			285.08	0.00
10-260-5-3-20-722-430-01-5-00382		MA - MUSIC MAINTENANCE			150.00	0.00
10-260-5-3-64-642-530-04-5-00365		MA - TELEPHONE			164.34	0.00
10-260-5-4-12-722-430-01-5-00395		HS - TECHNOLOGY ED MAINTENANCE			412.07	0.00
10-260-5-4-38-722-430-01-5-00393		HS - QUANTITY FOODS MAINT.			437.93	0.00
10-260-5-4-64-642-530-04-5-00366		HS - TELEPHONE			363.72	0.00
10-260-5-5-64-642-530-04-5-00367		CO - TELEPHONE			309.33	0.00

# Somers Board of Education General Journal Register

Report # 58928

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On	
24373	\$341,337.48	Posted	Ibergamini	06/17/2019	Ibergamini	06/20/2019	
10-260-5-6-62-650-613-05-5-00377		SW - CUSTODIAL SUPPLIES			8,285.43	0.00	
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE			746.50	0.00	
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			17,558.22	0.00	
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			51.20	0.00	
10-260-5-6-62-722-430-08-5-00442		SW - GROUNDS KEEP			3,245.97	0.00	
10-260-5-6-62-722-430-08-5-00444		SW - RUBBISH REMOVAL			1,189.70	0.00	
10-260-5-6-62-722-430-08-5-00445		SW - TOOL SUPPLY			510.43	0.00	
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			306.22	0.00	
10-260-5-6-62-722-430-08-5-00801		SW - EXTERMINATING			166.00	0.00	
10-260-5-6-64-630-620-05-5-00356		HS - FUEL #2			5,847.61	0.00	
10-260-5-6-64-641-620-05-5-00362		MAINTENANCE - ELECTRICITY			231.80	0.00	
10-260-5-6-64-643-690-05-5-00369		K-5 - PROPANE GAS			1,332.63	0.00	
10-260-5-6-64-643-690-05-5-00371		MA - PROPANE GAS			973.50	0.00	
10-270-4-5-84-521-510-12-5-00325		TRANSPORTATION - ELEMENTARY			58,530.82	0.00	
10-270-4-5-84-521-510-12-5-00326		TRANSPORTATION - SECONDARY			70,307.29	0.00	
10-270-4-5-84-521-510-12-5-00328		ADDITIONAL TRANSPORTATION			1,087.50	0.00	
10-270-9-9-84-522-112-12-5-00333		SP ED - TRANSPORTATION AIDE			5,083.68	0.00	
10-270-9-9-84-522-510-12-5-00329		SP ED - VANS			46,930.13	0.00	
10-270-9-9-84-522-510-12-5-00332		SP ED - ADDITIONAL MILEAGE			15,315.00	0.00	
10-279-4-4-42-530-580-06-5-00337		HS - ATHLETIC TRIPS			5,664.75	0.00	
10-279-4-4-84-530-580-07-5-00845		HS - FIELD TRIPS			863.15	0.00	
10-279-4-4-84-530-580-07-5-00845		SW - GASOLINE SCHOOL VEHICLES			388.07	0.00	
10-279-4-5-84-722-627-12-5-00341		SW - HEALTH SAVINGS ACCOUNT			168.00	0.00	
10-280-6-5-82-820-200-13-5-01228		HS - OFFICIALS			11,702.96	0.00	
10-320-7-4-42-880-590-06-5-00597		HS - ATHLETIC SUPPLIES			1,124.79	0.00	
10-320-7-4-42-880-590-06-5-00595		HS - ATHLETIC AWARDS			834.30	0.00	
10-320-7-4-42-880-690-06-5-00601		HS - ATHLETIC UNIFORMS			7,344.00	0.00	
10-320-7-4-42-880-690-06-5-01220		SP ED - TUITION			16,547.39	0.00	
10-613-9-9-88-955-561-14-5-00673							
Total User-Entered Distributions						\$341,536.74	\$341,536.74
Total for June, 2019						\$665,337.73	\$665,337.73
<b>Grand Total for Batch # 24373</b>						<b>\$665,337.73</b>	<b>\$665,337.73</b>

**Somers Board of Education  
Approved Impartial Expulsion Hearing Officer List**

Dan Murphy  
Kainen, Escalara & McHale  
(860) 493-0870

Fred Dorsey  
Kainen, Escalara & McHale  
(860) 493-0870

Kyle McClain  
Zangari Cohn Cuthbertson Duhl & Grello P.C.  
(203) 786-3702

Susan Freedman  
Shipman & Goodwin, LLC  
(860) 251-5638

Peter J. Maher  
Shipman & Goodwin, LLC  
(860) 251-5507

Christine Chinni  
Chinni & Meuser, LLC  
(860) 677-0255

Craig Meuser  
Chinni & Meuser, LLC  
(860) 677-0255



# Somers Elementary School Building Goals 2018-2019

Presented by: Dina M. Senecal

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# F & P BAS Assessment

**Students who are at or above Grade-Level Benchmark**

**EOY K-5 Goal: 70%, Data: 69%**

<u>Grade Level</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
<b>Kindergarten</b>	n/a	15/83= 18%	44/83= 53%
<b>Grade 1</b>	51/95= 54%	44/82= 54%	71/96= 74%
<b>Grade 2</b>	35/87 = 40%	46/87= 53%	54/88= 61%
<b>Grade 3</b>	49/87 = 56%	48/87= 55%	69/85= 81%
<b>Grade 4</b>	55/101= 54%	58/101= 57%	73/101= 72%
<b>Grade 5</b>	56/82= 68%	53/84 = 63%	62/83= 75%
<b>Total</b>	<b>54%</b>	<b>56%</b>	<b>69%</b>

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## Kindergarten- ELA

Students at or above Grade-Level Benchmark

EOY Goal: 70%, Data: 89%

<u>Assessment</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
Letter ID	24/85= 28%	42/83= 51%	72/83=87%
Phonological Awareness	57/85= 67%	58/83= 70%	76/83= 92%
Letter Sound ID	41/85= 48%	48/83 = 52%	73/83= 88%
<b>Total</b>	<b>48%</b>	<b>58%</b>	<b>89%</b>

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# NWEA MAP Testing: ELA

**Students at or above Grade-Level Benchmark**

**EOY Gr. 1 & 2: Goal 70%, Data: 67%**

**EOY Gr. 3-5: Goal 75%, Data: 71%**

<u>Grade Level</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
<b>Grade 1</b>	37/94=39%	49/94=52%	60/96= 63%
<b>Grade 2</b>	55/86= 64%	57/88=65%	61/87= 70%
<b>Grade 3</b>	55/81= 68%	62/84=74%	66/84= 79%
<b>Grade 4</b>	66/99=67%	70/100=70%	74/99= 75%
<b>Grade 5</b>	55/81=68%	60/84=71%	57/82= 70%
<b>Total</b>	<b>61%</b>	<b>66%</b>	<b>71%</b>

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# Kindergarten- Math

**Students at or above Grade-Level Benchmark**

**EOY Goal: 80%, Data: 79%**

<u>Assessment</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
<b>Quantity Discrimination (QD)</b>	55/86= 64%	66/78= 85%	71/83= 86%
<b>Number ID (NID)</b>	52/86= 60%	53/79= 67%	63/83= 76%
<b>Oral Counting (OC)</b>	48/56= 86%	62/80= 78%	63/83= 76%
<b>Missing Number Fluency (MNF)</b>	63/86= 73%	53/78= 67%	63/83= 76%
<b>Total</b>	<b>71%</b>	<b>74%</b>	<b>79%</b>

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## NWEA Math

**Students at or above Grade-Level Benchmark**

**EOY Gr. 1 & 2: Goal 65%, Data: 66%**

**EOY Gr. 3-5: Goal 75%, Data: 72%**

<u>Grade Level</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
<b>Grade 1</b>	31/94= 33%	40/90= 44%	47/91= 52%
<b>Grade 2</b>	59/86= 69%	56/85= 66%	70/88= 80%
<b>Grade 3</b>	52/82= 63%	47/84=56%	61/83= 73%
<b>Grade 4</b>	61/99= 62%	59/100=59%	64/88= 73%
<b>Grade 5</b>	57/81= 70%	51/84= 61%	57/83= 69%
<b>Total</b>	<b>58%</b>	<b>57%</b>	<b>69%</b>

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## B.O.E. Administrative Report

Title of Report: MBA--Report on Building Goals for 2018-19 School Year

Board Meeting Date: 6/24/19

Action

Report

Information

Discussion

Submitted by: Clay Krevolin

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### ***Executive Summary***

After lengthy discussions with school and district leadership, it was decided that during the 2018-19 school year MBA would switch from NWEA/MAP Assessments to Smarter Balanced Interim Assessments in mathematics and ELA. Guiding factors for making the switch will be described and how doing so should positively impact Summative SBAC Assessments at the middle school. The report will update what MBA is doing to infuse a Growth Mindset school culture that challenges students to think differently about their abilities and potential. The information has been analyzed pertaining to Positive Behavior Intervention Supports (PBIS) and how it is being utilized to perpetuate clear expectations for positive behavior. This initiative has successfully lowered disruptive behavior and the number of office referrals.

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### ***Report***

During the summer of 2018, when the building goals were developed for the following year, we were committed to using the NWEA MAP testing. It was concerning that there was a several year discrepancies between MAP assessment results (students would meet or exceed their individual MAP Projected Growth Goals in reading and mathematics) and Summative SBAC results. Questions asked included: 1. Were the MAP assessment results a good predictor of how students would do on the Summative SBAC tests? 2. Did the taking of the MAP assessments prepare students for the readiness and give them sufficient practice so they were familiar with the SBAC testing format? 3. Were the MAP assessments useful in targeting students in need of intervention in English Language Arts and Mathematics? 4. Were we able to determine if targeted interventions were effective as measured by MAP assessments?

After lengthy discussions at Data Team Meetings, grade level Team Meetings, Team Leader Council, and with the central administration, it was decided that we would make the switch to using Smarter Balanced Interim Assessments after baseline levels of proficiency was established using NWEA MAP assessments. During the current year, MAP was still utilized for math and ELA to set goals and plan instruction in grade 8.

The Common Core State Standards (CCSS) are widely recognized content Standards for college and career readiness in high school.

The purposes of the Smarter Balanced Interim assessments are to provide valid, reliable, and fair information about:

1. Students' progress toward mastery of the skills measured in ELA/literacy and mathematics by the summative assessments.
2. Students' performance at the content cluster level, so that teachers and administrators can adjust instruction accordingly.
3. Individual and group (school, district) performance at the claim level in ELA/literacy and mathematics, to determine whether teaching and learning are on target.
4. Student progress toward the mastery of skills measured in ELA/Literacy and mathematics across all students and subgroups of students.

The technical quality of the interim assessments supports using this assessment.  
(Smarter Balanced Assessment Technical Report on Validity)

How SBAC Interim Assessments will be Useful to Teachers--

CHECK--Interim assessments support teachers by helping them check where students are in their learning and determine where they need additional instruction or if they can move onto more challenging work.

REFLECT--Teachers can use the results from interim assessment to help them learn and reflect on what's working and what needs improving in their classroom.

CONNECT--Educators can connect with their colleagues to discuss and plan next steps for instruction and find resources in the teacher-created and approved Digital Library to enhance their professional learning and improve student performance.

We remain optimistic and hopeful, that our efforts this year to switch to SBAC Interim Assessments will result in improved Summative SBAC assessment results. Throughout

the year, students have learned test-taking strategies, and have practiced taking the SBAC Interim and Summative SBAC assessments on their Chromebooks. Students in need of interventions have been targeted.

### **The Power of Growth Mindset**

Through the research of Dr. Carol Dweck, a Stanford University Professor, emphasis was placed on the Power of Growth Mindset in perpetuating how students learn. When students believe that dedication and hard work can change their performance in school, they grow to become resilient, successful students. Inspired by the popular mindset idea that hard work and effort can lead to success.

The following reference materials were purchased for and discussed at the team level, during data teams, Team Leader Council and at MBA Faculty Meetings:

***Mindset, The New Psychology of Success*** by Carol S. Dweck, Ph.D.

***Mindsets in the Classroom, Building a Growth Mindset Learning Community*** by Mary Cay Ricci

***Ready-To-Use Resources For Mindsets in the Classroom--Everything Educators Need for Building Growth Mindset Learning Communities,***  
by Mary Cay Ricci

Throughout the 2018-19 school year, the concept of Growth Mindset has been infused in classrooms at MBA. Efforts have translated into building a growth mindset school culture, wherein students are challenged to change their thinking about their abilities and potential.

### ***Positive Behavior Intervention Supports (PBIS)***

MBA continues to utilize the PBIS system to perpetuate clear expectations for positive behavior. Discipline data was collected and analyzed using the System Wide Information Service (SWIS). The objectives of the School-Wide PBIS were to:

- Improve School Climate for staff and students
- A universal approach to discipline
- Clear expectation of positive behaviors
- Procedures for teaching and modeling behaviors
- Continuum of procedures for reinforcing behavioral expectations.

This year's building goal was to reduce the number of office referrals by 20%. Our strategies included the following:

1. Having an active PBIS team that set priorities for the year.
2. Setting and reinforcing common expectations through the MBA ROCKS acronym (Respect, Ownership, Compassion, Knowledge of our Skills, = Success).
  - a. All teachers set classroom expectations at the start of the year using a common language.
  - b. The language was reinforced regularly on WMBA.
3. Overhauling the student recognition programs.
  - a. MBA Rockstar tickets replaced the former system. Included monthly drawings with multiple prizes.
  - b. Grade level teams took ownership of recognizing students monthly (one per teacher) calling them into the team and explaining why they were chosen, informing parents, and posting pictures of the awardees.
4. Sharing resources on classroom management with teachers who struggled with this.
5. Sharing with all staff, strategies for managing difficult behavior.
6. Monthly ShopRite Act of Kindness Award. Recipients were recognized by the ShopRite owners, parents, and school administration in the company of grade level peers. Pictures and award nominations hung at the entrance of ShopRite in Enfield.

A comparison between this year and previous year's discipline data showed that we achieved our goal (see table below).

<b>Infractions</b>	<b>2017-18 School Year</b>	<b>2018-19 School Year</b>
Technology	14%	17%
Disruption	22%	11%
Disrespect	11%	12%
Other	12%	14%
<b>Total</b>	<b>568</b>	<b>441 (23% decrease)</b>