

Board of Education Meeting

Monday, January 14, 2019 7:00 PM

Board of Education Room, [Address], [City], CT [Zip]

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AWARDS AND RECOGNITIONS

1. Recognition to Shannon Whalen, a sophomore at Somers High School.

4. APPROVAL OF MINUTES

1. Draft Minutes of December 10, 2018

5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

6. CORRESPONDENCE

7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8. CONSENT AGENDA

1. Warrant of 1/14/2019

2. Child-Rearing Leave for Emily Galloway, an SES teacher.

3. 2nd Warning - Somers Policy DBS 5118.1 - Admission of Resident Students

4. 2nd Warning of Somers Policy DBS 5131.7 - Students Weapons & Dangerous Instruments

5. 2nd Warning of Somers Policy DBS 5131.111 - Student Conduct and Surveillance

6. 2nd Warning of the Somers Policy DBS 5131.913 - Students Bullying

7. 2nd Warning of Somers Policy DBS 6141.312 - Instruction Migrant Students

8. 2nd Warning of Somers Policy DBS 6141.322 Instruction - Computer web/social media

9. NEW BUSINESS

10. OLD BUSINESS

1. 2nd Warning 2019-2020 Annual School Calendar

11. ADMINISTRATIVE REPORTS

1. Presentation of the Superintendent's Proposed 2019-2020 Budget

2. Superintendent's Update

12. COMMITTEE REPORTS

1. CURRICULUM

2. POLICY

3. SALARY & NEGOTIATION

4. PLANNING

13. **OTHER**

14. **ADJOURNMENT**

**Somers Board of Education Meeting
Board of Education Room
December 10, 2018
7:00 PM**

Attendance Taken at 7:00 PM:

Present Board Members: Sarah Bollinger (arrived at 7:04 p.m.), Barbara Capuano, David Palmer, Bruce Devlin, Rick Lees, Jeremy Anderson, Anne Kirkpatrick

Absent Board Members: Jan Martin, Kate McLellan

Others: Brian Czapla, Bill Boutwell, Dr. Irene Zytka, Marion Creamer, Dina Senecal, Joan Jaquith, Jenn DePlank, Katy Zraunig, Betsy Walsh, Annalisa Deal, Tom Forma, Kevin Nichols

1. CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:03 p.m. by Chairman Devlin in the Mabelle B. Avery Board of Education meeting room.

2. PLEDGE OF ALLEGIANCE

3. AWARDS AND RECOGNITIONS

3.1. The Board will recognize Joan Jaquith for her work for the last 23 years with the Network Against Domestic Abuse.

Rationale: The Board will recognize Joan Jaquith for her work for the last 23 years with the Network Against Domestic Abuse.

Discussion: The Board of Education and Superintendent Czapla recognized Joan Jaquith for her volunteer work over the past 23 years for the Network Against Domestic Abuse. Annalisa Deal from the Network Against Domestic Abuse presented Ms. Jaquith with flowers and explained how her contributions and volunteer work over the years has impacted the families and children. Superintendent Czapla stated that Ms. Jaquith's genuine sense of caring and giving has translated to the rest of the staff at SPS, and he is very appreciative of her service. The BOE presented Joan Jaquith with a gift. Ms. Jaquith stated that she gets more pleasure volunteering for the Network Against Domestic Abuse and that without the staff and community it would never be a success.

4. APPROVAL OF MINUTES

4.1. Draft Minutes of November 26, 2018

Rationale: Draft Minutes of November 26, 2018

Motion Passed: Motion to approve the minutes of the 11/26/18 Board of

Education Meeting passed with a motion by Anne Kirkpatrick and a second by Barbara Capuano. **7 Yeas - 0 Nays.**

5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

6. CORRESPONDENCE

7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8. CONSENT AGENDA

Motion Passed: Motion to approve Consent Agenda passed with a motion by David Palmer and a second by Jeremy Anderson. **7 Yeas - 0 Nays.**

8.1. Warrant of December 10, 2018

Rationale: Board will review and consent to the warrant of December 10, 2018 in the amount of \$385,387.54.

8.2. Resignation of Mrs. Susan Murphy, ParaEducator at Somers High School.

Rationale: Mrs. Susan Murphy is resigning from her position of ParaEducator at Somers High School.

9. NEW BUSINESS

9.1. Approval of Overnight Field Trip Request - Somers High School's US History Teacher, Phil Goduti, to take students to Washington DC from March 29-31st, 2019.

Rationale: The Board will review request and approve for Overnight Field Trip of Somers High School's US History Teacher, Phil Goduti, to take students to Washington DC from March 29-31st, 2019.

Motion Passed: Motion to approve the overnight field trip request from SHS's US History Teacher, Phil Goduti, to take students to Washington DC from March 29-31st, 2019 passed with a motion by David Palmer and a second by Rick Lees. **7 Yeas - 0 Nays.**

9.2. 1st Warning of Somers Public Schools Calendar for 2019-2020

Rationale: Attached is the 1st Warning of the Somers Public Schools Calendar for 2019-2020 for the Board to review. It will be voted on in the January 14, 2019 meeting.

Discussion: Superintendent Czapla reported to the BOE that the 2019-20 Professional Development day typically held in December has been moved to August 28, 2019. This was discussed with SEA. There is no change to the total number of school days.

9.3. 1st Warning of Somers Policy DBS 5118.1 - Admission of Resident Students

Rationale: The Board will review the 1st warning of Somers Policy DBS 5118.1-Admission of Resident Students.

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

9.4. 1st Warning of Somers Policy DBS 5131.7 - Students Weapons & Dangerous Instruments

Rationale: The Board will review the first warning of Somers Policy DBS 5131.7-Students Weapons & Dangerous Instruments.

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

9.5. 1st Warning of Somers Policy DBS 5131.111 - Student Conduct and Surveillance

Rationale: The Board will review the 1st Warning of Somers Policy DBS 5131.111 - Student Conduct and Surveillance.

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

9.6. 1st Warning of Somers Policy DBS 5131.913 - Students Bullying

Rationale: The Board will review the 1st Warning of the Somers Policy DBS 5131.913 - Students Bullying.

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

9.7. 1st Warning of Somers Policy DBS 6141.312 - Instruction Migrant Students

Rationale: The Board will review the Somers Policy DBS 6141.312 - Instruction Migrant Students.

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

9.8. 1st Warning of Somers Policy DBS 6141.322 - Instruction Computer Web/Social Media

Rationale: The Board will review Somers Policy DBS 6141.322 - Instruction Computer Web/Social Media.

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

10. OLD BUSINESS

11. ADMINISTRATIVE REPORTS

11.1. SESA Pension Update

Rationale: Forma Group will be giving an update to the Board on the SESA Pension.

Discussion: Superintendent Czapla introduced Tom Forma and Kevin Nichols, investment advisors from Morgan Stanley, to the BOE. They provided information regarding the status of the pension and assured the BOE that although

the fluctuating market hasn't been favorable (currently down 6.57% since August), it is historically normal. Chairman Devlin stated that this is a long-term investment and modifications may be made as recommended.

11.2. SES Language Arts Program

Rationale: Mrs. Dina Senecal will present to the Board of Education the Fountas and Pinnell Classroom.

Discussion: Superintendent Czapla introduced Dina Senecal, Principal at Somers Elementary School, to present Fountas & Pinnell Classroom to the BOE. Mrs. Senecal stated that Fountas & Pinnell may be one of the potential solutions to achieving higher test scores. Currently, reading materials at SES are more than ten years old and no longer relevant. Test scores have been inconsistent if not stagnant or declining. F&P materials will help to standardize current reading instruction and help to vertically align content among grades. Mrs. Senecal provided a timeline in purchasing and implementing materials over four years. In 2018-19, BAS reading assessment materials were updated. There will be a PD day in February 2019 on F&P Learning Continuum. In 2019-20, Interactive Read-Alouds (K-5) and Reading Mini-lessons (K-5) will be introduced into the curriculum. Interactive Read-Alouds include 120 trade titles for K-5. All students will be exposed to the same text. Each kit will be purchased by the teacher. Reading Mini-lessons are systematic, progressive lesson plans for teachers grades K-5. They are actual lessons taught based upon the Interactive Read-Alouds which focus on skills that students will model, practice, and apply. In 2020-21, Shared Reading will roll out for Pre-K to Grade 2 with 200 titles. This consists of large books that come with a set of mini books. Shared reading allows students to have explicit instructions within a small group and the teacher. The mini books may be read alone or listened to through an auditory piece through F&P. Another component of F&P Classroom for 2021-22 is Guided Reading for K-5 to be implemented in two rounds. It's a reading library for students with a collection of 1300 new titles. There are six copies per title which will allow the teacher to pull small groups reading at the same level as well as provide independent reading. These new texts will be a replacement of the current texts available. Mrs. Senecal is looking to purchase 3-5 kits per grade level. The total cost over the four-year roll out would be approximately \$100,000. Mrs. Senecal distributed F&P booklets to each BOE member tabbing the components to be purchased. Not all components have to be purchased at once with F&P. Other districts are using F&P Classroom. Language Arts assessments are performed three times a year at SES. Mrs. Senecal proposed a new full-time position, a Reading Consultant, to the BOE to provide support for teachers, provide PD for staff, organize tutor and intervention schedules, oversee reading interventionists, oversee ELA in Atlas, and be a representative for the district.

11.3. Superintendent's Update

Rationale: The Superintendent will update the Board of current issues/events.

Discussion: Superintendent Czapla updated the BOE on two issues. He reported

that Bus #3 malfunctioned on 12/10/18, and he was notified that students exited the bus in order to find alternate modes of transportation. MBA and SHS administrators personally called each student's parent/guardian. First Student will be meeting with the Superintendent. He also updated the BOE on his recent fact-finding visit to Hillsdale College.

12. COMMITTEE REPORTS

12.1. CURRICULUM

Discussion: No report.

12.2. POLICY

Discussion: No report. The next meeting is TBD.

12.3. SALARY & NEGOTIATION

Discussion: No report.

12.4. PLANNING

Discussion: Superintendent Czapla reported that meetings will be held in early January. Bill Boutwell, Director of Business Services, stated that proposals are due Wednesday. Packets will be available on Friday for members of the Planning Committee. Members who will not be available to collect the packet on Friday may email the superintendent.

13. OTHER

13.1. Executive Session - Superintendent's Mid-Year Evaluation

Rationale: The Board will vote to go into Executive Session for the Superintendent's Mid-Year Evaluation. The Superintendent will be invited in.

Motion Passed: Motion to enter into Executive Session at 8:10 p.m. to discuss the Superintendent's Mid-Year Evaluation and invite Superintendent Czapla into Executive Session passed with a motion by David Palmer and a second by Sarah Bollinger. **7 Yeas - 0 Nays.**

14. ADJOURNMENT

Motion Passed: The Board of Education came out of Executive Session at 8:35 p.m. Motion to adjourn at 8:36 p.m. passed with a motion by Anne Kirkpatrick and a second by Jeremy Anderson. **7 Yeas - 0 Nays.**

Rick Lees, Board of Education Secretary Date

Shannin Burns, BOE Recording Secretary

Somers Board of Education General Budget Treasury Warrant

Report # 55935

Check Batch: 22055
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:



Date:

1/10/19

William B. Boutwell, Director of Business Services

22055	16285	01/14/2019	V58674	Administrator, Unemployment Compensation	0.00	6,167.64
	16286	01/14/2019	V02129	Alarn New England LLC	0.00	9,053.19
	16287	01/14/2019	V60790	Alternative Access Assistive Technology	0.00	1,056.25
	16288	01/14/2019	V52670	SYNCB/AMAZON	0.00	1,434.52
	16289	01/14/2019	V52306	AmeriPride Services, Inc	0.00	795.58
	16290	01/14/2019	V60040	Anthem Life Insurance Company	0.00	2,307.47
	16291	01/14/2019	V54164	Auto Tek LLC	0.00	421.08
	16292	01/14/2019	V00884	Avery Septic Service	0.00	150.00
	16293	01/14/2019	V51604	Awards & More	0.00	72.00
	16294	01/14/2019	V52478	Bart Truck Equipment LLC.	0.00	929.39
	16295	01/14/2019	E00450	Bergamini, Lisa	0.00	31.07
	16296	01/14/2019	V02406	Billings Sports, Inc.	0.00	547.05
	16297	01/14/2019	V02304	Blaine Window Hardware, Inc.	0.00	247.69
	16298	01/14/2019	V02351	Brian's Tool Sales	0.00	267.00
	16299	01/14/2019	V00121	CABE	0.00	320.00
	16300	01/14/2019	V00129	Carolina Biological Supply Co.	0.00	87.12
	16301	01/14/2019	V51942	CBS	0.00	3,992.78
	16303	01/14/2019	V53390	CIRMA	0.00	51,428.80
	16304	01/14/2019	V61455	ConnectiCare, Inc	0.00	152,057.37
	16305	01/14/2019	V61402	Connecticut Process Serving, LLC	0.00	70.00

Somers Board of Education General Budget Treasury Warrant

Report # 55935

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	16306	01/14/2019	V02198	The Connecticut Water Company	0.00	7,463.72
	16307	01/14/2019	V60119	Cooperative Educational Services	0.00	565.00
	16308	01/14/2019	E00074	Cornier, Susan	0.00	41.42
	16309	01/14/2019	V61473	COX Business	0.00	835.92
	16310	01/14/2019	V61493	CranBarry Inc	0.00	535.90
	16311	01/14/2019	V60709	DBS Financial Services LLC	0.00	1,575.86
	16312	01/14/2019	V60416	DG Graphics	0.00	157.50
	16313	01/14/2019	V60089	Dime Oil Company LLC	0.00	42,882.57
	16314	01/14/2019	V61490	Dispenserkeys.com	0.00	204.80
	16315	01/14/2019	E00096	Duffy, Margaret	0.00	74.34
	16316	01/14/2019	V53276	EDAdvance	0.00	3,600.00
	16317	01/14/2019	V61495	Edu-Safe LLC	0.00	45.00
	16318	01/14/2019	V00295	Education Week Magazine	0.00	89.94
	16319	01/14/2019	V00605	Electrical Wholesalers	0.00	2,267.01
	16320	01/14/2019	V00159	Eversource Energy	0.00	15,648.51
	16321	01/14/2019	V54168	First Student, Inc	0.00	78,125.01
	16322	01/14/2019	V60951	Follett School Solutions, Inc	0.00	111.55
	16323	01/14/2019	E00257	Ford, Linda	0.00	15.42
	16324	01/14/2019	V61017	Frontier Communications	0.00	434.61
	16325	01/14/2019	V61236	Gateway Enterprise Corporation	0.00	192.00
	16326	01/14/2019	V01830	Gerry's Music Shop, Inc.	0.00	1,044.95
	16327	01/14/2019	E00927	Giverson, Jennifer	0.00	335.00
	16328	01/14/2019	V61324	Global Site Services	0.00	168.00
	16329	01/14/2019	V54081	Graduate Pest Solutions, Inc.	0.00	166.00
	16330	01/14/2019	V00511	Granger	0.00	39.08
	16331	01/14/2019	V53439	Group Dynamic	0.00	27.75
	16332	01/14/2019	V02497	Guilford Press	0.00	170.00
	16333	01/14/2019	V01790	Heinemann	0.00	189.20
	16334	01/14/2019	V60306	Hewlett-Packard Company	0.00	4,370.84
	16335	01/14/2019	V60090	High Grade Gas Service, Inc	0.00	4,017.08
	16336	01/14/2019	R00656	Hildebrand, JoAnne	0.00	801.84
	16337	01/14/2019	V00564	Hillyard-New England	0.00	212.11
	16338	01/14/2019	V21177	Home Depot CRC	0.00	296.73
	16339	01/14/2019	V54063	HSABank	0.00	180.25
	16340	01/14/2019	V52848	Intensive Education Academy, Inc.	0.00	14,421.26
	16341	01/14/2019	V61063	ISTE	0.00	1,070.00
	16342	01/14/2019	V60521	IXL Learning	0.00	3,712.00

Somers Board of Education

General Budget Treasury Warrant

Report # 55935

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	16343	01/14/2019	V61489	J.R. Kakley & Son, Inc	0.00	143.52
	16344	01/14/2019	V60548	Johnson Memorial Hospital	0.00	10,000.00
	16345	01/14/2019	V02625	K & S Distributors	0.00	163.90
	16346	01/14/2019	E00166	Kelleher, Michelle	0.00	49.19
	16347	01/14/2019	V00039	Leonards Auto Parts Co.	0.00	37.96
	16348	01/14/2019	E00206	MacFeat, James	0.00	147.00
	16349	01/14/2019	V02898	MagnaKleen Services	0.00	473.93
	16350	01/14/2019	V61444	Morgan Stanley	0.00	60,000.00
	16351	01/14/2019	V21005	MSC Industrial Supply Co.	0.00	537.76
	16352	01/14/2019	V60983	OMNI Group, The	0.00	26.00
	16353	01/14/2019	V61457	Optimum Solutions Corp	0.00	975.00
	16354	01/14/2019	V61273	Optiv Security Inc	0.00	281.60
	16355	01/14/2019	V60097	Paxton/Patterson LLC	0.00	158.70
	16356	01/14/2019	V53849	NCS Pearson, Inc.	0.00	630.80
	16357	01/14/2019	V52686	Plimpton & Hills	0.00	122.74
	16358	01/14/2019	V60864	Pullman & Comley, LLC	0.00	2,236.50
	16359	01/14/2019	V60925	ReadyNurse Staffing Services	0.00	1,525.50
	16360	01/14/2019	V53593	Ready/Refresh by Nestle	0.00	77.88
	16361	01/14/2019	V61379	Regional School District #16	0.00	3,941.78
	16362	01/14/2019	E00280	Reilly, Lisa	0.00	13.46
	16363	01/14/2019	V00615	Scholastic Inc	0.00	264.00
	16364	01/14/2019	V01292	School Specialty, Inc.	0.00	425.69
	16365	01/14/2019	E00301	Senecal, Dina	0.00	37.25
	16366	01/14/2019	V60911	SHI International Corp	0.00	8,588.48
	16367	01/14/2019	V61387	Shipman & Goodman, LLP	0.00	28,115.50
	16368	01/14/2019	V60940	Sid Harvey Industries, Inc	0.00	126.08
	16369	01/14/2019	V61311	Sign Warehouse	0.00	111.42
	16370	01/14/2019	V60067	Silkdown Roofing	0.00	2,922.49
	16371	01/14/2019	V00886	Somers Lunch Program	0.00	9.90
	16372	01/14/2019	V60616	Somers Public Schools	0.00	22,414.20
	16373	01/14/2019	V61373	Somers Star Hardware	0.00	420.07
	16376	01/14/2019	V01591	Town of Somers	0.00	5,058.45
	16377	01/14/2019	V00024	Stanton Equipment, Inc	0.00	124.71
	16378	01/14/2019	V61292	State of Connecticut-Treasurer	0.00	2,250.00
	16379	01/14/2019	V61256	Take 2 Inc	0.00	543.71
	16380	01/14/2019	V00290	Town of Enfield	0.00	9,020.00
	16381	01/14/2019	V01000	Town of Somers BOE	0.00	56,498.78

Somers Board of Education General Budget Treasury Warrant

Report # 55935

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	16382	01/14/2019	V60407	Trane U.S. Inc	0.00	400.00
	16383	01/14/2019	M53099	Tull Brothers, Inc.	0.00	888.17
	16384	01/14/2019	V60869	Twin State Turf Farm, Inc	0.00	400.00
	16385	01/14/2019	V53987	U.S. Bank Equipment Finance, Inc	0.00	2,438.10
	16386	01/14/2019	V02758	University of Saint Joseph	0.00	12,240.00
	16387	01/14/2019	V21164	Unum Life Insurance Company of America	0.00	3,677.41
	16388	01/14/2019	V00548	USA Waste and Recycling	0.00	2,379.40
	16389	01/14/2019	E00336	Vanvillis, Kathleen	0.00	32.82
	16390	01/14/2019	V61140	Van Pool Transportation LLC	0.00	300.00
	16391	01/14/2019	V54059	Verizon Wireless	0.00	635.08
	16392	01/14/2019	V53413	W. B. Mason Co., Inc.	0.00	87.67
	16393	01/14/2019	V61401	Walch & Company, Inc	0.00	400.00
	16394	01/14/2019	E00342	Walker, Alan	0.00	477.54
	16395	01/14/2019	V61410	Cardmember Service	0.00	716.68
	16396	01/14/2019	E00897	Willemain, Monica	0.00	225.00
	16397	01/14/2019	V02738	William V. MacGill & Co.	0.00	73.93
	16398	01/14/2019	V61445	Willie Ross School of the Deaf, The	0.00	230.00
	16399	01/14/2019	E00357	Zachary, Scott	0.00	380.03
Totals:					<u>0.00</u>	<u>\$661,979.95</u>

112 Checks Listed.

Somers Board of Education General Journal Register

Report # 55916
Batch: 21954
Transaction: N/A
Show Summary Only: Yes

Batch # 21954	Control Total \$661,979.95	Status Posted	Created By Lbergamini	Created On 01/07/2019	Last Updated By Lbergamini	Last Updated On 01/10/2019
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General Ledger Distribution Summary

Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
January, 2019					
Generated Distributions					
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			670,789.35	0.00
10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	670,789.35
	Total Generated Distributions			\$670,789.35	\$670,789.35
User-Entered Distributions					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			661.72	0.00
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	662,641.67
10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			44.50	0.00
10-100-2-2-27-242-611-01-5-00904	K-5 - REMEDIAL READING SUPPLY			189.20	0.00
10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES			13.46	0.00
10-100-2-3-20-220-641-01-5-01579	SW - MUSIC		Yes	81.75	0.00
10-100-2-3-20-242-611-01-5-00172	MA - MUSIC SUPPLIES			619.95	0.00
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			1,081.57	0.00
10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			239.87	0.00
10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			88.00	0.00
10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			136.31	0.00
10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			157.50	0.00
10-100-8-4-66-910-730-01-5-00965	HS - TECH ED CAPITAL OUTLAY			4,934.27	0.00
10-100-8-5-66-910-730-04-5-00843	SW - CAPITAL OUTLAY TECHNOLOGY			7,004.00	0.00
10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING			800.80	0.00
10-120-9-9-98-955-330-02-5-01142	SPED - CONSULTANT FEES			230.00	0.00
10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES			1,056.25	0.00
10-210-2-4-32-242-611-01-5-01677	HS - PBIS SUPPLIES			45.00	0.00
10-213-3-4-48-421-323-02-5-01146	SW HEALTH SUPPLIES			73.93	0.00
10-213-3-5-48-412-112-02-5-00319	SW - NURSE SUBSTITUTE			1,525.50	0.00
10-221-1-2-50-251-580-05-5-00259	K-5 - TRAVEL/IN-SERVICE			335.00	0.00
10-221-1-2-50-251-580-05-5-00260	K-5 - PRINCIPAL'S TRAVEL			37.25	0.00
10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE			788.75	0.00
10-221-1-5-72-231-690-05-5-00284	CO - PROFESSIONAL LIBRARY			89.94	0.00
10-221-2-5-50-251-322-01-5-01689	SW - TECH PROF DEV			1,070.00	0.00
10-222-2-3-44-233-611-03-5-01151	MA A.V. MATERIALS			100.00	0.00

Somers Board of Education General Journal Register

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Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
21954	\$661,979.95	Posted	Lbergamini	01/07/2019	Lbergamini	01/10/2019
10-222-2-3-52-231-590-03-5-00134		MA - REBINDING			75.00	0.00
10-222-2-3-52-231-642-03-5-00138		MA - LIBRARY BOOKS			173.18	0.00
10-222-2-3-52-231-642-03-5-00138		MA - LIBRARY BOOKS			0.00	61.63
10-222-2-3-52-231-690-03-5-00153		MA - OTHER LIBRARY SUPPLIES			89.00	0.00
10-222-2-5-14-233-611-03-5-00150		SW - COMPUTER SOFTWARE			3,712.00	0.00
10-230-1-5-40-123-590-04-5-01063		SW - FORMS & PRINTING			84.96	0.00
10-231-1-5-74-134-330-10-5-00045		B.O.E. - OTHER PROF. SERVICES			34,048.00	0.00
10-231-1-5-74-134-580-10-5-00046		B.O.E. - TRAVEL			320.00	0.00
10-231-1-5-74-134-590-10-5-00048		B.O.E. - COMMUNITY RELATIONS			285.45	0.00
10-231-1-5-74-134-690-10-5-00047		B.O.E. - SUPPLIES			9.90	0.00
10-231-6-5-82-820-529-13-5-00521		SCHOOL BOARD LEGAL			2,496.36	0.00
10-232-1-5-72-132-530-04-5-00039		CO - POSTAGE			24.70	0.00
10-232-1-5-72-134-540-04-5-00025		CO - ADVERTISING			565.00	0.00
10-232-1-5-72-134-690-04-5-00031		CO - PETTY CASH			77.88	0.00
10-232-1-5-72-251-580-05-5-00271		CO - TRAVEL/IN-SERVICE			39.19	0.00
10-232-5-5-66-830-430-04-5-00454		CO - COPIER MAINTENANCE			102.04	0.00
10-232-6-5-66-830-440-04-5-00525		CO - COPIER RENTAL			1,219.04	0.00
10-232-8-5-66-910-730-04-5-00614		CO - CAPITAL OUTLAY EQUIPMENT			185.00	0.00
10-240-1-4-40-258-690-04-5-00304		HS - OFFICE SUPPLIES			101.55	0.00
10-240-6-2-66-830-440-04-5-00523		K-5 - COPIER RENTAL			1,219.04	0.00
10-240-6-2-66-830-440-04-5-01011		K-5 - COPIER MAINTENANCE			1,434.92	0.00
10-240-6-3-66-830-440-03-5-00527		MA - COPIER RENTAL			1,219.06	0.00
10-240-6-3-66-830-440-04-5-01013		MA - COPIER MAINTENANCE			1,008.45	0.00
10-240-6-4-66-830-440-04-5-00763		HS - COPIER RENTAL			1,219.06	0.00
10-240-6-4-66-830-440-04-5-01015		HS - COPIER MAINTENANCE			1,447.37	0.00
10-259-1-5-72-123-590-04-5-00019		CO - FORMS & PRINTING			127.44	0.00
10-260-5-2-62-722-430-08-5-01141		K-5 BUILDING REPAIRS			423.45	0.00
10-260-5-2-64-642-530-04-5-00363		K-5 - TELEPHONE			456.76	0.00
10-260-5-3-20-722-430-01-5-00382		MA - MUSIC MAINTENANCE			50.00	0.00
10-260-5-3-20-722-430-01-5-00386		MA - BAND MAINTENANCE			375.00	0.00
10-260-5-3-20-722-430-01-5-00365		MA - TELEPHONE			400.78	0.00
10-260-5-4-12-722-430-01-5-00395		HS - TECHNOLOGY ED MAINTENANCE			720.83	0.00
10-260-5-4-38-722-430-01-5-00393		HS - QUANTITY FOODS MAINT.			795.58	0.00
10-260-5-4-64-642-530-04-5-00366		HS - TELEPHONE			420.70	0.00
10-260-5-5-64-642-530-04-5-00367		CO - TELEPHONE			774.37	0.00
10-260-5-5-64-642-530-04-5-01679		SW - INTERNET			2,250.00	0.00
10-260-5-6-62-650-613-05-5-00377		SW - CUSTODIAL SUPPLIES			765.68	0.00
10-260-5-6-62-722-430-01-5-01077		SW - COMPUTER MAINTENANCE			513.13	0.00

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21954	\$661,979.95	Posted	Lbergamini	01/07/2019	Lbergamini	01/10/2019
10-260-5-6-62-722-430-08-5-00422		K-5 - SEPTIC TANK			100.00	0.00
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE			1,366.17	0.00
10-260-5-6-62-722-430-08-5-00438		HS - SEPTIC TANK			50.00	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			4,793.32	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			0.00	594.70
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			1,639.08	0.00
10-260-5-6-62-722-430-08-5-00442		SW - GROUNDS KEEP			400.00	0.00
10-260-5-6-62-722-430-08-5-00443		SW - ROOF REPAIR			2,922.49	0.00
10-260-5-6-62-722-430-08-5-00444		SW - RUBBISH REMOVAL			2,923.11	0.00
10-260-5-6-62-722-430-08-5-00445		SW - TOOL SUPPLY			39.08	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			552.65	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			0.00	5.39
10-260-5-6-62-722-430-08-5-00447		SW - EXTERMINATING			166.00	0.00
10-260-5-6-62-722-430-08-5-00801		MAINT. - BUILDING MAINTENANCE			58.22	0.00
10-260-5-6-62-722-430-08-5-00884		SW - ELECTRICAL SUPPLIES			407.01	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES			8,037.00	0.00
10-260-5-6-62-722-430-08-5-01646		SW - SECURITY			26,934.16	0.00
10-260-5-6-62-722-430-08-5-00354		K-5 - FUEL #2			15,515.77	0.00
10-260-5-6-64-630-620-05-5-00356		HS - FUEL #2			432.64	0.00
10-260-5-6-64-630-620-05-5-00357		MAINTENANCE - FUEL #2			3,829.27	0.00
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY			20,887.70	0.00
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY			12,209.61	0.00
10-260-5-6-64-641-620-05-5-00361		HS - ELECTRICITY			273.89	0.00
10-260-5-6-64-641-620-05-5-00362		MAINTENANCE - ELECTRICITY			1,362.86	0.00
10-260-5-6-64-643-690-05-5-00369		K-5 - PROPANE GAS			1,158.90	0.00
10-260-5-6-64-643-690-05-5-00371		MA - PROPANE GAS			1,437.10	0.00
10-260-5-6-64-643-690-05-5-00372		HS - PROPANE GAS			7,463.72	0.00
10-260-5-6-64-722-690-05-5-00373		SW - WATER			521.19	0.00
10-260-6-5-62-722-430-04-5-00452		SW - MAINTENANCE CONTRACTS			16,875.00	0.00
10-260-6-5-82-820-520-13-5-00515		PROPERTY/LIABILITY INSURANCE			1,866.08	0.00
10-260-6-9-62-722-590-08-5-00453		SW - SOFTWARE MAINT CONTRACTS			24,574.56	0.00
10-270-4-5-84-521-510-12-5-00325		TRANSPORTATION - ELEMENTARY			29,518.99	0.00
10-270-4-5-84-521-510-12-5-00326		TRANSPORTATION - SECONDARY			300.00	0.00
10-270-4-5-84-521-510-12-5-00328		ADDITIONAL TRANSPORTATION			5,009.24	0.00
10-270-4-5-84-521-627-12-5-00327		BUS FUEL			1,869.00	0.00
10-270-9-9-84-522-112-12-5-00333		SP ED - TRANSPORTATION AIDE			19,703.93	0.00
10-270-9-9-84-522-510-12-5-00329		SP ED - VANS			801.84	0.00
10-270-9-9-84-522-510-12-5-00332		SP ED - ADDITIONAL MILEAGE			1,724.28	0.00
10-279-4-4-42-530-580-06-5-00337		HS - ATHLETIC TRIPS				0.00

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21954	\$661,979.95	Posted	Lbergamini	01/07/2019	Lbergamini	01/10/2019	
10-279-4-5-84-722-627-12-5-00341		SW - GASOLINE SCHOOL VEHICLES			49.21	0.00	
10-279-7-4-20-530-580-07-5-00268		HS - BAND TRAVEL			734.25	0.00	
10-280-6-5-82-820-200-13-5-00509		SW - FLEXIBLE SPENDING ACCT			27.75	0.00	
10-280-6-5-82-820-200-13-5-00510		DENTAL			56,498.78	0.00	
10-280-6-5-82-820-200-13-5-00512		LIFE AND AD&D INSURANCE			2,307.47	0.00	
10-280-6-5-82-820-200-13-5-00513		L.T.D.			3,677.41	0.00	
10-280-6-5-82-820-200-13-5-00516		WORKER'S COMPENSATION			28,507.44	0.00	
10-280-6-5-82-820-200-13-5-00517		UNEMPLOYMENT INSURANCE			6,167.64	0.00	
10-280-6-5-82-820-200-13-5-00855		PENSION			60,000.00	0.00	
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			152,237.62	0.00	
10-280-6-5-82-820-520-13-5-00520		UMBRELLA LIABILITY INSURANCE			3,550.00	0.00	
10-320-7-3-42-880-690-06-5-00594		MA - ATHLETIC SUPPLIES			535.90	0.00	
10-320-7-4-42-860-590-06-5-01006		HS - ATHLETIC TRAINER			10,000.00	0.00	
10-320-7-4-42-880-690-06-5-00595		HS - ATHLETIC SUPPLIES			956.63	0.00	
10-320-7-4-42-880-690-06-5-00601		HS - ATHLETIC AWARDS			72.00	0.00	
10-611-6-5-88-960-560-14-5-00638		ENFIELD ADULT EDUCATION			9,020.00	0.00	
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION			30,603.04	0.00	
Total User-Entered Distributions						\$663,303.39	\$663,303.39
Total for January, 2019						\$1,334,092.74	\$1,334,092.74
Grand Total for Batch # 21954						\$1,334,092.74	\$1,334,092.74

533 Transactions Listed.

Delete portion about homeless students as this is redundant with policy

STUDENTS:

Admission of Resident Students:

Children of school age who are residents of the town of Somers may attend school without payment of tuition. For the specific purpose of determining whether a child must pay tuition to attend the public schools of Somers, a determination of the child's residence will be made as follows:

- A. The location where a child lives on a permanent or indefinite basis is his/her residence.
- B. The residence of the parents or legal guardian of the child will not be considered in determining whether the child is a resident for tuition purposes.
- C. A child who lives temporarily at a location is not a resident.
- D. In the instance where students live within the school district with persons other than natural parents or legal guardians, the Superintendent of Schools shall require completion of an affidavit which attests to the permanency of the residence and that it is provided without pay.
- E. When a child is taken out of the home and placed in a home in the district by a court or public agency, requirement of the state statutes shall be followed.

~~Homeless Students~~

~~The Board shall make reasonable efforts to identify homeless children and youths within the district, encourage their enrollment in school and eliminate existing barriers to their education, which may exist in district policies or practices, in compliance with all applicable federal and state laws.~~

~~Further, it is the policy of the Board of Education that no child or youth shall be discriminated against or stigmatized in this school district because of homelessness. Homeless students, as defined by federal and state statutes, residing within the district or residing in temporary shelters in the district are entitled to free school privileges.~~

~~Homeless students shall not be separated from the mainstream school environment on the basis of their homelessness. Such students shall have access to education and other services they need to meet the same challenging State academic standards to which all students are held.~~

~~Homeless students within the district not placed in a shelter remain the district's responsibility to provide continued educational services. Such services for the child may be:~~

- ~~1. continued in the school ("school of origin") that the student attended when permanently housed or the school of last enrollment; or~~
- ~~2. provided in the school that is attended by other students living in the same attendance area where the homeless child lives.~~

~~To the extent feasible, a homeless child will be kept in the school of origin, unless it is against the wishes of the parent/guardian.~~

~~Homeless children shall be provided educational services that are comparable to those provided to other students enrolled in the District, including but not limited to, Title I, transportation services, compensatory educational programs, gifted and talented, special education, ESL, health services and food and nutrition programs, and preschools operated by the District, if they meet the established criteria for these services.~~

~~The Superintendent of Schools shall refer identified homeless children under the age of eighteen who may reside within the school district, unless such children are emancipated minors, to the Connecticut Department of Children and Families (DCF).~~

~~The district administration shall attempt to remove existing barriers to school attendance by homeless emancipated minors and youth eighteen years of age:~~

- ~~1. The selected school for the homeless child shall enroll the child, even in the absence of records normally required for enrollment. The last school enrolled shall be contacted to obtain records.~~
- ~~2. Other enrollment requirements that may constitute a barrier to the education of the homeless child or youth may be waived at the discretion of the Superintendent. If the district is unable to determine the student's grade level due to missing or incomplete records, the district shall administer tests or utilize other reasonable means to determine the appropriate grade level for the child.~~
- ~~3. Fees and charges, which may present a barrier to the enrollment or transfer of a homeless child or youth, may be waived at the discretion of the Superintendent.~~
- ~~4. Transportation services must be comparable to those provided other students in the selected school. Transportation shall be provided to the student's school of origin in compliance with federal and state regulations~~
- ~~5. Official school records policies and regulations shall be waived at the discretion of the Superintendent, in compliance with federal statutes.~~

~~6. The district shall make a reasonable effort to locate immunization records from information available. The District's liaison shall assist the parent/guardian in obtaining the necessary immunizations and records. The District shall arrange for students to receive immunizations through health agencies and at District expense if no other recourse is available. Immunizations may, however, be waived for homeless youth only in accordance with provisions of Board of Education policy on immunizations.~~

~~7. The Board will provide any homeless student, who is not in the physical custody of a parent/guardian, full access to his/her educational records, including medical records, in the Board possession.~~

~~8. Other barriers to school attendance by homeless children or youth may be waived at the discretion of the Superintendent of Schools.~~

~~9. The District will treat information about a homeless child or youth's living situation as a student education record subject to the protections of the Family Educational Rights and Privacy Act (FERPA). Such information shall not be deemed to be directory information.~~

~~The District's educational liaison for homeless children is the Director of Pupil Services. Students residing in a temporary shelter are entitled to free school privileges from the district in which the shelter is located or from the school district where they would otherwise reside if not for the placement in the temporary shelter. The district in which the temporary shelter is located shall notify the district where the student would otherwise be attending. The district so notified may choose to either:~~

~~1. continue to provide educational services, including transportation between the temporary shelter and the school in the home district; or~~

~~2. pay tuition to the district in which the temporary shelter is located.~~

~~The Superintendent shall develop regulations, to ensure compliance with applicable statutes in the implementation of this policy.~~

Legal Reference: Connecticut General Statutes

[10-253\(e\)](#) School privileges for children in certain placements, non-resident children and children in temporary shelters.

[17a](#) 101 Protection of children from abuse. Reports required of certain professional persons. When child may be removed from surrounding without court order.

[17a](#) 103 Reports by others.

[17a](#) 106 Cooperation in relation to prevention, identification and treatment of child abuse and neglect.

[46b](#) 120 Definitions.

McKinney-Vento Homeless Assistance Act, (P.L. 107-110-Sec 1032) 42 U.S.C. §11431-11435, as amended by the ESSA, P.L. 114-95.

Federal Register: McKinney-Vento Education for Homeless Children and Youths Program, Vol. 81, No. 52, 3/17/2016.

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g.)

Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs.
Implementing FERPA enacted as part of 438 of General Educ. Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96, and Final Rule 34 CFR Part 99, December 9, 2008, December 2, 2011

Adopted: March 10, 1986

Revised: January 9, 2017

Revised: March 12, 2018

CZAPLA NOTES: Included weapon facsimile language and deleted alternative language to be considered from CABE.

Students

Weapons and Dangerous Instruments

The Board of Education determines that possession, concealment, and/or use of a weapon or facsimile by a student is detrimental to the welfare and safety of the students and school personnel within the district. Possession and/or use of any dangerous or deadly weapon, firearm, ~~or~~ destructive device, or facsimile in any school building on school grounds, in any school vehicle, or at any school-sponsored activity is prohibited.

Such weapons or facsimiles include but are not limited to any pistol, revolver, rifle, shotgun, air gun or spring gun; slingshot; bludgeon; brass knuckles or artificial knuckles of any kind; knives having a blade of greater than two inches, any knife the blades of which can be opened by a flick of a button or pressure on the handle, or any pocketknife where the blade is carried in a partially opened position; martial arts weapon; destructive device.

A "dangerous weapon" is any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious injury. A "deadly weapon" is any instrument, article or substance specifically designed for and presently capable of causing death or serious injury.

Pursuant to federal law, the term firearm includes, but is not limited to, any weapon designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for such a weapon, or destructive device. A student who violates this policy will be reported to law enforcement authorities.

A "destructive device" is considered any device with an explosive, incendiary or poison gas component or any combination of parts either designed or intended for use in converting any device into any destructive device or from which a destructive device may be readily assembled. A destructive device does not include any device which is designed primarily for use as a signaling, pyrotechnic, line-throwing, safety or similar device.

The possession or use of any such weapon, ~~or~~ devices, or facsimiles will require that the proceedings for the suspension and/or expulsion of the student involved will be initiated immediately by the principal. If the student is found to have possessed a firearm or other dangerous weapon as defined in Connecticut General Statutes 53a-3 in violation of 29-35 or 53-206, in or on the real property of a school or at any school activity as defined in Connecticut General Statutes 10-233a, he/she must be expelled for one calendar year. The Board of Education or hearing board may modify the period of expulsion on a case by case basis. To

comply with federal law, any finding of an exception shall be reduced to writing. All legal restrictions and requirements will be adhered to pertaining to special education students.

The Board shall consider a student's conduct off school grounds that is seriously disruptive of the educational process or is volatile of publicized policies of the Board as grounds for expulsion.

Additional optional language to consider:

~~Weapons under the control of law enforcement personnel are permitted. The Superintendent may authorize other persons to possess weapons for courses, programs and activities approved by the District and conducted on District property.~~

~~In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A "school zone" is defined by federal law, means in/on school grounds or within 1,000 feet of school grounds.~~

~~"Gun-Free School Zone" signs will/may be posted in cooperation with city/town officials as appropriate. Violations, unless otherwise excepted by law or this policy, shall be reported to the appropriate law enforcement agency.~~

(cf. [5114](#) - Suspension/Expulsion)

Legal Reference: Connecticut General Statutes

[10](#) 221 Boards of education to prescribe rules.

[10](#) 233a through [10](#)-233f - Expulsion as amended by PA 95-304

[53a-3](#) Definitions.

[53a](#)-217b - Possession of firearms and deadly weapons on school grounds

[53](#)-206 Carrying and sale of dangerous weapons.

PA 94-221 An Act Concerning School Discipline and Safety.

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2006)

GOALS 2000: Educate America Act

18 U.S.C. 921 Definitions.

USCA 7151 - No Child Left Behind Act

Youth Handgun Safety Act, 18 U.S.C. §§ 922(x), 924(a)(6) (2006)

Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101-7117

Policy adopted: September 9, 2013

CZAPLA NOTES: Eliminate notification on district calendar of video surveillance

Students

Conduct

Video Surveillance

The Board authorizes the use of video cameras on District property to ensure the health, welfare, security, and safety of all staff, students and visitors to District property, and to safeguard District facilities and equipment. Video cameras may be used in locations as deemed appropriate by the Superintendent. (or: In consultation with the safety planning committee and relevant staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras.)

Cameras shall not be placed in areas where students, staff and community members have a reasonable expectation of privacy.

The Superintendent or designee shall notify staff and students through student/parent and staff handbooks, ~~District calendar~~, District website or by other means that video surveillance may/will occur on district property. A notice will also be posted at the main entrance of all District buildings.

Students or staff in violation of Board policies, administrative regulations, building rules or law shall be subject to appropriate disciplinary action. Others may be referred to law enforcement agencies.

Video recordings may become a part of a student's educational record or a staff member's personnel record. The District shall comply with all applicable state and federal laws related to record maintenance and retention.

Audio shall not be part of the video recordings made, reviewed or stored by the District.

(cf. [4112.6/4212.6](#) - Personnel Records)

(cf. [5125](#) - Student Records)

(cf. [5131.1](#) - Bus Conduct)

(cf. [5131.5](#) - Vandalism)

Legal Reference: Family Educational Rights and Privacy Act, sec. 438, 20 U.S.C. sec. 1232g (1988).

Policy adopted: September 9, 2013

Czapla notes: Include language adding school-issued electronic devices

Students

Bullying

Cyberbullying

The District's computer network, [school issued electronic devices](#), and the Internet, whether accessed on campus or off campus, during or after school hours, may not be used for the purpose of harassment. All forms of harassment over the Internet, commonly referred to as cyberbullying, are unacceptable and viewed as a violation of this policy and the District's acceptable computer use policy and procedures.

Definitions

“Cyberbullying” means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.

“Mobile electronic device” means any hand-held or other portable electronic equipment capable of providing data communication between two or more individuals, including, but not limited to, a text messaging device, a paging device, a personal digital assistant, a laptop computer, equipment that is capable of playing a video game or a digital video disk, or equipment on which digital images are taken or transmitted.

Malicious use of the District's computer systems [and/or school issued electronic devices](#) to develop programs or to institute practices that harass other users or gain unauthorized access to any entity on the system and/or damage the components of an entity on the network is prohibited. Users are responsible for the appropriateness of the material they transmit over the system. Hate mail, harassment, discriminatory remarks, or other antisocial behaviors are expressly prohibited.

Cyberbullying includes, but is not limited to the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another person by sending or posting inappropriate and hurtful e-mail messages, instant messages, text messages, digital pictures or images, or Web site postings, including blogs. It is also recognized that the author (poster or sender) of the inappropriate material is often disguised (logged on) as someone else.

Students and community members who believe they have been the victims of such misuses of technology, as described in this policy, should not erase the offending material

from the system. A copy of the material should be printed and brought to the attention of the School Climate Specialist/Principal.

All reports of cyberbullying will be investigated promptly in compliance with the District's "Safe School Climate Plan."

In situations in which the cyberbullying originated from a non-school computer, but brought to the attention of school employees, any disciplinary action shall be based upon whether the conduct is determined to be severely disruptive of the educational process so that it markedly interrupts or severely impedes the day-to-day operations of a school. In addition, such conduct must also be violative of a publicized school policy. Such conduct includes, but is not limited to, threats, or making a threat off school grounds, to kill or hurt a teacher or student. A student who redistributes inappropriate content, as previously described, is also subject to disciplinary action.

Disciplinary action may include, but are not limited to, the loss of computer privileges, detention, suspension, or expulsion for verified perpetrators of cyberbullying. In addition, when any kind of threat is communicated or when a hate crime is committed, this shall be reported to local law officials.

(cf. [0521](#) – Nondiscrimination)

(cf. [5114](#) – Suspension and Expulsion/Due Process)

(cf. [5131](#) – Conduct)

(cf. [5131.21](#) – Threats or Acts of Violence)

(cf. [5131.8](#) – Off School Grounds Misconduct)

(cf. 5131.82 – Restrictions on Publications and Written or Electronic Material)

(cf. 5131.912 – Aggressive Behavior)

(cf. [5131.911](#) – Bullying)

(cf. [5144](#) – Discipline/Punishment)

(cf. 5145.4 – Nondiscrimination)

(cf. [5145.5](#) – Sexual Harassment)

(cf. 5145.51 – Peer Sexual Harassment)

Legal Reference: Connecticut General Statutes

PA 02-119, An Act Concerning Bullying Behavior in Schools and Concerning the Pledge of Allegiance

Kyle P. Packer PPA Jane Packer v. Thomaston Board of Education. (SC 15862)

Public Law 110-385 Broadband Data Improvement Act/Protecting Children in the 21st Century Act

Wisniewski v. Bd. Of Educ., 494 F.3d 34 (2nd Cir. 2007)

Doninger v. Niehoff, 257 F. 3d 41 (2nd Cir. 2008)

P.A. 11-232 AAC The Strengthening of School Bullying Laws

Policy adopted: 12/12/11

CZAPLA NOTES: Delete reference to No Child Left Behind

Instruction

Migrant Students

It is a goal of ~~the No Child Left Behind Act and~~ the Somers Board of Education to support high-quality and comprehensive educational programs for migrant children to help reduce the educational disruptions and other problems that result from repeated moves and to ensure that migrant children are not put at a disadvantage because of disparities in curriculum, graduation requirements, and content and student academic achievement standards.

The Superintendent will develop and implement a program to address the needs of migrant children in the District.

This program will include a means to:

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes.
3. Provide migrant children with the opportunity to meet the same statewide assessment standards that all children are expected to meet.
4. Provide advocacy and outreach programs to migrant children and their families and professional development for District staff.
5. Provide parents/guardians an opportunity for meaningful participation in the program.

Migrant Education Program for Parent(s)/Guardian(s) Involvement

Parent(s)/guardian(s) of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parent(s)/guardian(s) of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

Legal Reference: No Child Left Behind Act of 2001, §1301 et seq., 20 U.S.C. §6391 et seq., 34 C.F.R. §200.40 - 200.45.

Policy adopted:

Czapla notes: Update policy for inclusion of social media and other electronic communication systems.

Instruction

Computers: Web Sites/Pages/Social Media

The creation of the Somers Public School's web page, [social media or other electronic communications systems](#), provides a means of two way communication for the purposes of sharing information with the school district and the world about school curriculum and instruction, school authorized activities, and other information relating to the District's schools and mission. Instructional resources for staff and students may also be provided.

Publishing privileges are provided to staff through the webmaster authorized by the appropriate district administrator. The Board establishes the following guidelines and responsibilities pertaining to the web site publishing.

Content Standards

Subject Matter — All subject matter on School District Web pages, [social media or other electronic communications systems](#) and their links must relate to curriculum and instruction, school-authorized activities, or information about the District or its mission. Staff or student work may be published only as it relates to a class project, course, or other school-related activity. Students, staff, or other individuals may not use the district's web pages to provide access to their personal pages on other servers or online services.

Pre-Approval — All building level material must have pre-approval of the appropriate building principal. All district level material must have pre-approval of the appropriate district administrator.

Quality — All work must be free of any spelling or grammatical errors. Documents may not contain objectionable material or point directly to objectionable material. Objectionable material is determined on a case by case basis by the appropriate district administrator. The judgment of the classroom teachers, instructional technology teachers and, ultimately, the appropriate district administrator will prevail.

Student Safeguards — Documents shall include only the first name of the student. Documents shall not include a student's home phone number or address or the names of other family members or friends.

Published E-mail addresses shall be restricted to those of staff members.

Pictures of students may be posted on any District sponsored web pages provided no identifying information other than first name is used and permission has been granted by the student's parent or guardian.

Student work shall not be published without permission of the student and parent or guardian.

Technical Standards

The Board, in the interest of maintaining a consistent identity, professional appearance and ease of use and maintenance established the following technical standards for all District web pages.

Each web page must have an authorized school district sponsor.

~~Each web page added to the district web site must contain certain common elements:~~

- ~~• —At the bottom of the page, there must be the date of the last update of the page and the name or initials of the person(s) responsible for the page or the update.~~
- ~~• —At the bottom of the page, there must be a link that returns the user to appropriate points in the district pages. This would normally be a return to the district home page.~~
- ~~• —Standard formatting is used; Browser friendly HTML editors or word processor programs that save files as HTML may be used.~~
- ~~• —Backgrounds, graphics and color combinations must coordinate with the District format.~~

The authorized sponsor who is responsible for the final web page will edit, test the document for accurate links, and ensure that the page meets the content standards listed above. In addition, the sponsor will assume responsibility for updating the information as needed.

Pages may not contain links to other pages that are not yet completed. If further pages are anticipated but not yet developed, the text that will provide the link should be included but may not be made “hot” until the further page is actually in place.

Directory structure will be determined by the web master. Staff members approved for access will be given access passwords by the web master.

Revision of Guidelines

These guidelines will be evaluated and updated as needed in response to the changing nature of technology and its applications in the School District. Questions regarding this information may be directed to the appropriate district administrator.

(cf. [1110](#) Communications with the Public)

(cf. 5125 Student Records)

(cf. 5145.2 Freedom of Speech/Expression)

(cf. [6145.3](#) Publications)

(cf. 6161.1 Guidelines for Evaluation/Selection of Instructional Materials)

(cf. 6162.6 Use of Copying Device, Copyrights)

(cf. 6163 Instructional/Resources for Students)

Legal Reference: Connecticut General Statutes

[1-19\(b\)\(11\)](#) Access to public records. Exempt records.

[10-15b](#) Access of parent or guardians to student's records.

[10-209](#) Records not to be public.

[11-8a](#) Retention, destruction and transfer of documents

[11-8b](#) Transfer or disposal of public records. State Library Board to adopt regulations.

[46b-56 \(e\)](#) Access to Records of Minors.

Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g.).

Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. provisions act (20 U.S.C. 1232g)-parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

Public Law 94-553, The Copyright Act of 1976, 17 U.S.C. 101 et.seq.

Policy adopted: March 23, 2009



2019-2020 Somers School Calendar

4 Independence Day

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2020 (21)						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 New Year's Day-NS
20 M.L. King Day-NS

26 Convocation
27-28 PD day
29 First Day of School

AUGUST 2019 (2)						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2020 (18)						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

17 President's Day - NS
18 PD Day - NS

2 Labor Day-NS

SEPTEMBER 2019 (20)						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2020 (21)						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

12-13 K-5 Early Release PC
27 PD Day - NS

14 Columbus Day- NS
25 PD - NS

OCTOBER 2019 (21)						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2020 (17)						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6-10 Vacation
10 Good Friday-Offices Closed

7 SHS PC Early Release (Snow date-11/26)
11 Veterans Day
13-15 K-5/PC Early Release(Snow date-11/19)
20-21 MBA/PC Early Release (Snow Date-11/25)
27 Early Release
28 Thanksgiving - NS
29 Vacation - NS

NOVEMBER 2019 (19)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2020 (20)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

25 Memorial Day-NS

25 Christmas Day
23-31 Holiday Recess

DECEMBER 2019 (15)						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2020 (6)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

8 Tentative Last Day of School-Early Release
9 PD-NS

Total School Days - 180

NS - No School
PC - Parent Conferences
PD - Professional Days

BOE Approved - TBD