

**BOE Meeting Template**  
**Monday, May 9, 2016 7:00 PM**

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
  1. Lunch Program Report  
Mrs. Smith and Mrs. Gengenbach will give an update to the board regarding the district's lunch program and will be available to answer any questions.
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA 5
  1. Approval of Bills
8. NEW BUSINESS
  1. Somers Elementary School Partial Roof Replacement Project (OSF State Project No. 129-0036)  
The Office of School Facilities requires the Board of Education approve as complete and accept the Somers Elementary School Roof Replacement Project. The project is complete.
  2. Somers High School Partial Roof Replacement Project (OSF State Project No. 129-0037)  
The Office of School Facilities requires the Board of Education approve as complete and accept the Somers High School Roof Replacement Project. The project is complete.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
11. COMMITTEE REPORTS
  1. Budget
  2. Curriculum
  3. Policy
  4. Salary & Negotiations
  5. Planning
  6. Other Committees
12. OTHER
13. ADJOURNMENT

**SOMERS BOARD OF EDUCATION**

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

**MINUTES OF THE MEETING – APRIL 25, 2016**

**Members Present:** B. Devlin, D. Palmer, R. Lees, Jr., S. Moynihan Bollinger, J. Formeister, A. Kirkpatrick, M. Marquardt, B. Capuano

**Members Absent:** K. McLellan

**Administrators Present:** Dr. M. Suffredini, B. Boutwell, Dr. I. Zytka

**Staff Present:**

**Citizens Present:**

**Students Present:**

**Others:**

**1.0 CALL TO ORDER**

The regular meeting of the Board of Education was called to order at 7:02 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 APPROVAL OF MINUTES**

April 11, 2016 – It was **MOVED** (B. Capuano), **SECONDED** (M. Marquardt) to approve the April 11, 2016 Board of Education meeting minutes as presented. **PASSED 8-0.**

**4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS**

**5.0 CORRESPONDENCE**

- A. Kirkpatrick received an email and directed it to J. Formeister and Dr. I. Zytka, Director of Curriculum. The email will also be sent to Dr. Suffredini.
- D. Palmer received an invitation.
- Chairman Devlin and D. Palmer received mail regarding salary and negotiations.

**6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

**7.0 CONSENT AGENDA**

**7.1. Approval of Bills**

It was **MOVED** (D. Palmer), **SECONDED** (B. Capuano) to approve the 4/25/16 bills in the amount of \$227,858.21 as presented. **PASSED 8-0.**

**7.2. Resignation Letter – C. DeRienzo**

It was **MOVED** (D. Palmer), **SECONDED** (B. Capuano) to accept the resignation of Courtney DeRienzo, Music Teacher at Somers Elementary School, at the end of the 2015-2016 school year. Ms. DeRienzo has been with the Somers School District since 2014. **PASSED 8-0.**

**8.0 NEW BUSINESS**

**9.0 OLD BUSINESS**

**9.1. Second Warning/Adoption of DBS Code 3523.11—Unmanned Aerial Systems (Drones)**

It was **MOVED (D. Palmer)**, **SECONDED (B. Capuano)** to approve DBS Code 3523.11—Unmanned Aerial Systems (Drones) as presented. **PASSED 8-0.**

**9.2. Second Warning/Adoption of Three High School Studies Textbooks**

It was **MOVED (J. Formeister)**, **SECONDED (A. Kirkpatrick)** to approve three Social Studies textbooks, “World History and Geography Modern Times,” “Sociology and You,” and “Understanding Psychology,” as presented by the Curriculum Committee. **PASSED 8-0.**

**9.3. Revision of the 2016-2017 School Budget**

It was **MOVED (D. Palmer)**, **SECONDED (M. Marquardt)** to approve the revised 2016-2017 school budget with a reduction of \$60,000 to the school department budget as presented by Dr. Suffredini. Adjustments were made under the salary and insurance accounts. **PASSED 8-0.**

**10.0 ADMINISTRATIVE REPORTS**

**10.1. Transportation Update**

Mr. B. Boutwell, Director of Business Services, updated the Board regarding the transportation services in the district. He reported that this year has been running smoothly other than County Road. Next year will be the final year in the five-year contract with First Student.

**11.0 COMMITTEE REPORTS**

Minutes will be taken at all subcommittee meetings.

**11.1. Budget – As noted above under agenda item 9.3.**

**11.2. Curriculum – No report.**

**11.3. Policy – A. Kirkpatrick reported that the committee met prior to the Board meeting on 4/25/16. There will not be a meeting scheduled until the next book arrives.**

**11.4. Salary & Negotiations – D. Palmer received a notice of the calendar and timeline regarding teacher negotiations. The committee will meet before the September timeline. The commencement day is October 3, 2016. Dr. Suffredini reported that he will follow up with Atty. Cannon to coordinate and discuss timelines.**

**11.5. Planning – No report.**

**11.6. Other Committees – None.**

**12.0 OTHER**

- **S. Bollinger suggested adding the afterschool program to the agenda after speaking with the curriculum director in Stafford.**
- **M. Marquardt reported that the Somers Fire Department mock car crash will occur on the same night as the SHS prom.**

**13.0 ADJOURNMENT**

**It was MOVED (M. Marquardt), SECONDED (B. Capuano) to adjourn the BOE meeting at 7:20 p.m. PASSED 8-0.**

**Respectfully submitted,**

**Rick Lees, Jr., Secretary  
Shannin Burns, Recording Secretary**

**These minutes are not official until approved at a subsequent meeting.**

# Somers Board of Education General Budget Treasury Warrant

Report # 39877

Check Batch: 14667  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 5/5/16  
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 William B. Boutwell, Director of Business Services

14667	11650	05/09/2016	V60790	Alternative Access Assistive Techology	0.00	140.00
	11651	05/09/2016	V52670	SYNCB/AMAZON	0.00	7,716.74
	11657	05/09/2016	V60041	Anthem BCBS	0.00	158,026.01
	11658	05/09/2016	V60040	Anthem Life Insurance Company	0.00	2,242.73
	11659	05/09/2016	V52029	Anytime Sewer & Drain & Jetting Services	0.00	175.00
	11660	05/09/2016	V61066	Avery Portables, Inc	0.00	100.00
	11661	05/09/2016	V02406	Billings Sports, Inc.	0.00	473.00
	11662	05/09/2016	E00025	Boutwell, Bill	0.00	29.16
	11663	05/09/2016	M54301	C&A Distributors, Inc.	0.00	299.00
	11664	05/09/2016	E00576	Carroll, Daniel	0.00	42.44
	11665	05/09/2016	V51942	CBS	0.00	6,286.00
	11666	05/09/2016	V60862	CCP Industries Inc.	0.00	238.57
	11667	05/09/2016	V60575	Channing Bete Company, Inc	0.00	179.85
	11668	05/09/2016	V54321	Custom Printing & Copy, Inc.	0.00	224.58
	11669	05/09/2016	V61187	DeSiato Sand & Gravel Corp	0.00	1,232.42
	11670	05/09/2016	V60737	Digital Back Office	0.00	344.94
	11671	05/09/2016	V02359	Downes & Reader Hardwood	0.00	1,065.92
	11672	05/09/2016	V51849	East River Energy	0.00	11,236.65
	11673	05/09/2016	V61189	Emergency Medical Products, Inc	0.00	544.60
	11674	05/09/2016	V00159	Eversource Energy	0.00	14,317.08

# Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	11675	05/09/2016	V60993	First Choice Services	0.00	802.00
	11676	05/09/2016	V00313	Flaghouse Inc.	0.00	569.26
	11677	05/09/2016	V61145	GDF SUEZ Energy Resources	0.00	15,788.40
	11678	05/09/2016	V01830	Gerry's Music Shop, Inc.	0.00	922.50
	11679	05/09/2016	V54081	Graduate Pest Solutions, Inc.	0.00	243.00
	11680	05/09/2016	V53439	Group Dynamic	0.00	27.75
	11681	05/09/2016	V60071	Hampden Engineering	0.00	176.60
	11682	05/09/2016	V53228	Herff Jones Inc.	0.00	2.18
	11683	05/09/2016	V21177	Home Depot CRC	0.00	114.92
	11684	05/09/2016	V00891	Houghton Mifflin Harcourt Publishing Co.	0.00	21,925.38
	11685	05/09/2016	E00151	Ingram, Nancy	0.00	65.71
	11686	05/09/2016	V02093	JCN Services	0.00	944.00
	11687	05/09/2016	V02625	K & S Distributors	0.00	2,105.00
	11688	05/09/2016	V00039	Leonards Auto Parts Co.	0.00	184.51
	11689	05/09/2016	V61188	Little Giant Ladder Systems	0.00	699.99
	11690	05/09/2016	E00219	McCarthy, Ken	0.00	310.00
	11691	05/09/2016	V01370	McGraw-Hill School Education Holdings, L	0.00	3,585.12
	11692	05/09/2016	V54065	Mehl, Thomas R	0.00	200.00
	11693	05/09/2016	V01013	NASCO Fort Atkinson	0.00	18.66
	11694	05/09/2016	V60922	Newmark Learning	0.00	395.82
	11695	05/09/2016	V60983	OMNI Group, The	0.00	28.00
	11696	05/09/2016	V53849	NCS Pearson, Inc.	0.00	400.00
	11697	05/09/2016	V60568	Pediatric Services of America Inc	0.00	3,024.00
	11698	05/09/2016	V60864	Pullman & Comley, LLC	0.00	991.00
	11699	05/09/2016	V60925	ReadyNurse Staffing Services	0.00	3,537.00
	11700	05/09/2016	V53593	ReadyRefresh by Nestle	0.00	68.88
	11701	05/09/2016	V52476	River Valley Lawn Care LLC	0.00	875.19
	11702	05/09/2016	V00615	Scholastic	0.00	17.60
	11703	05/09/2016	V01292	School Specialty, Inc.	0.00	1,152.50
	11704	05/09/2016	V51324	Sherwin-Williams Co., The	0.00	131.26
	11705	05/09/2016	V00886	Somers Lunch Program	0.00	4.95
	11706	05/09/2016	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	11707	05/09/2016	V01591	Town of Somers	0.00	3,260.86
	11708	05/09/2016	E00416	Szafir, Michael	0.00	91.80
	11709	05/09/2016	M53099	Tull Brothers, Inc.	0.00	145.00
	11710	05/09/2016	V53987	U.S. Bancorp Equipment Finance, Inc	0.00	2,050.54
	11711	05/09/2016	V21164	Unum Life Insurance Company of America	0.00	3,908.44

# Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	11712	05/09/2016	V54059	Verizon Wireless	0.00	521.69
	11713	05/09/2016	E00342	Walker, Alan	0.00	109.73
	11714	05/09/2016	E00243	Zamorski, Melanie	0.00	106.24
<b>Totals:</b>					0.00	\$275,609.87

60 Checks Listed.

# Somers Board of Education General Journal Register

Report # 39876  
Batch: 14633  
Transaction: N/A  
Show Summary Only: Yes

<b>Batch #</b> 14633	<b>Control Total</b> \$275,609.87	<b>Status</b> Posted	<b>Created By</b> Lbergamini	<b>Created On</b> 04/29/2016	<b>Last Updated By</b> Lbergamini	<b>Last Updated On</b> 05/05/2016
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General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>April, 2016</b>						
<b>Generated Distributions</b>						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			106,623.00	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	106,623.00
		Total Generated Distributions			<b>\$106,623.00</b>	<b>\$106,623.00</b>
<b>User-Entered Distributions</b>						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			225.95	0.00
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	109,887.24
	10-100-2-2-14-242-611-01-5-00771	K-5 - FIRST GRADE SUPPLIES		Yes	65.71	0.00
	10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			331.44	0.00
	10-100-2-2-18-242-611-01-5-00187	K-5 - MATH SUPPLIES			466.95	0.00
	10-100-2-2-18-242-611-01-5-01149	K-5 INTERVENTION - MATH			77.48	0.00
	10-100-2-2-22-242-611-01-5-00193	K-5 - PHYSICAL ED SUPPLIES			569.26	0.00
	10-100-2-2-26-220-641-01-5-00105	K-5 - LANGUAGE ARTS TEXTBOOK			395.82	0.00
	10-100-2-2-30-242-611-01-5-00208	K-5 - SOCIAL STUDIES SUPPLIES			18.66	0.00
	10-100-2-3-08-220-641-01-5-00651	MA - FOREIGN LANGUAGE TEXTBOOK		Yes	8,796.88	0.00
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			49.76	0.00
	10-100-2-3-20-242-611-01-5-00172	MA - MUSIC SUPPLIES			422.50	0.00
	10-100-2-3-28-242-611-01-5-00204	MA - SCIENCE SUPPLIES			381.45	0.00
	10-100-2-4-02-242-611-01-5-00165	HS - ART SUPPLIES			1,057.55	0.00
	10-100-2-4-08-220-641-01-5-00130	HS - FOREIGN LANGUAGE TEXTBOOK		Yes	13,128.50	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES		Yes	1,065.92	0.00
	10-100-2-4-18-220-641-01-5-00127	HS - MATH TEXTBOOKS			3,585.12	0.00
	10-100-2-4-48-243-611-01-5-00972	HS - HEALTH WORKBOOKS			17.60	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			0.00	225.95
	10-100-8-2-66-910-730-01-5-00603	K-5 CAPITAL OUTLAY		Yes	144.83	0.00
	10-100-8-3-66-910-730-01-5-00818	MA - CAPITAL OUTLAY			377.88	0.00
	10-100-8-3-66-910-730-01-5-01335	MA - TECH ED CAPITAL OUTLAY			6,620.54	0.00
	10-120-9-9-98-242-611-01-5-00213	MA - ALTERNATIVE ED PROG			34.98	0.00
	10-120-9-9-98-242-611-01-5-00214	MA - RESOURCE ROOM SUPPLIES			102.65	0.00
	10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING			400.00	0.00
	10-120-9-9-98-258-690-04-5-00307	SP ED - OFFICE SUPPLIES			81.12	0.00



## Somers Board of Education General Journal Register

Report # 39876

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
14633	\$275,609.87	Posted	Lbergamini	04/29/2016	Lbergamini	05/05/2016
10-320-7-4-42-880-690-06-5-00601		HS - ATHLETIC AWARDS			30.97	0.00
Total User-Entered Distributions					<u>\$110,113.19</u>	<u>\$110,113.19</u>
Total for April, 2016					<u>\$216,736.19</u>	<u>\$216,736.19</u>
<b>May, 2016</b>						
<b>Generated Distributions</b>						
10-000-0-0-00-000-710-00-0-00000		ENCUMBRANCE CONTROL			165,534.30	0.00
10-000-0-0-00-000-720-00-0-00000		RESERVE FOR ENCUMBRANCE			0.00	165,534.30
Total Generated Distributions					<u>\$165,534.30</u>	<u>\$165,534.30</u>
<b>User-Entered Distributions</b>						
10-000-0-0-00-000-241-00-0-00000		ACCOUNTS PAYABLE			62.84	0.00
10-000-0-0-00-000-241-00-0-00000		ACCOUNTS PAYABLE			0.00	166,011.42
10-100-2-4-02-242-611-01-5-00165		HS - ART SUPPLIES			26.10	0.00
10-100-2-4-12-242-611-01-5-00183		HS - TECHNOLOGY ED SUPPLIES			114.92	0.00
10-100-2-4-14-241-611-01-5-00159		HS - GENERAL SUPPLIES			69.78	0.00
10-100-2-4-14-241-611-01-5-00159		HS - GENERAL SUPPLIES			0.00	62.84
10-100-2-4-30-242-611-01-5-01644		HS - SOCIAL STUDIES SUPPLIES			422.53	0.00
10-100-2-4-48-242-611-01-5-00721		HS - HEALTH ED SUPPLIES			179.85	0.00
10-100-2-4-48-243-611-01-5-00972		HS - HEALTH WORKBOOKS			84.81	0.00
10-120-9-9-98-955-330-02-5-01674		SP ED - CONTRACTED SERVICES			1,560.00	0.00
10-212-2-4-46-242-611-02-5-00178		HS - GUIDANCE SUPPLY			68.85	0.00
10-213-3-5-48-412-112-02-5-00319		SW - NURSE SUBSTITUTE			1,890.00	0.00
10-231-1-5-74-134-330-10-5-00045		B.O.E. - OTHER PROF. SERVICES			28.00	0.00
10-240-7-4-54-880-690-07-5-00274		HS - GRADUATION			2.18	0.00
10-260-5-2-64-642-530-04-5-00363		K-5 - TELEPHONE			102.14	0.00
10-260-5-3-64-642-530-04-5-00365		MA - TELEPHONE			112.14	0.00
10-260-5-4-64-642-530-04-5-00366		HS - TELEPHONE			103.13	0.00
10-260-5-5-64-642-530-04-5-00367		CO - TELEPHONE			204.28	0.00
10-260-5-6-62-722-430-01-5-01077		SW - COMPUTER MAINTENANCE			83.96	0.00
10-260-5-6-64-630-620-05-5-00354		K-5 - FUEL #2			2,593.12	0.00
10-279-4-5-84-722-627-12-5-00341		SW - GASOLINE SCHOOL VEHICLES			260.86	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			158,026.01	0.00
10-320-7-4-42-880-690-06-5-00595		HS - ATHLETIC SUPPLIES			78.76	0.00
Total User-Entered Distributions					<u>\$166,074.26</u>	<u>\$166,074.26</u>
Total for May, 2016					<u>\$331,608.56</u>	<u>\$331,608.56</u>

# Somers Board of Education General Journal Register

Report # 39876

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
14633	\$275,609.87	Posted	Lbergamini	04/29/2016	Lbergamini	05/05/2016
Grand Total for Batch # 14633					<u>\$548,344.75</u>	<u>\$548,344.75</u>

314 Transactions Listed.