

## BOE Meeting Template

Monday, March 14, 2016 7:30 PM

Somers Elementary School Media Center, 4 Vision Boulevard, Somers, CT 06071

1. BUDGET PUBLIC HEARING  
THE BUDGET PUBLIC HEARING WILL BE HELD IN THE SOMERS ELEMENTARY SCHOOL AUDITORIUM AT 7:00 P.M. PRIOR TO THE BOARD OF EDUCATION MEETING.
2. CALL TO ORDER
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES 3
5. AUDIENCE TO CITIZENS/STAFF/STUDENTS
6. CORRESPONDENCE
7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
8. CONSENT AGENDA
  1. Approval of Bills 7
  2. Maternity Leave - S. Jodice 15  
To approve a request for unpaid child-rearing leave starting at the conclusion of FMLA leave with a return to work date for the beginning of the 2017-2018 school year.
  3. Resignation Letter - L. Lonczewski 16  
Loren Lonczewski, Physics Teacher at Somers High School, has given his notice of resignation at the end of the 2015-2016 school year.
9. NEW BUSINESS
  1. 2016-2017 Choice Students 17  
Annually we are required to review our availability of seats to expand the Choice program. We presently have 19 Choice students enrolled in our district. My recommendation for the 2016-17 school year is to maintain 25 seats.
10. OLD BUSINESS 20
  1. Second Warning/Adoption of New Textbook, "Discovering World Geography - Grades 6 & 7 21  
The Board Curriculum Committee reviewed the above textbook for MBA Grades 6 & 7. The Discovering World Geography Textbook was first warned at the 2/22/16 BOE meeting and is now ready for adoption.
  2. Second Warning/Adoption of New World Language Textbook, "Biendit!" for MBA and SHS 26  
The Board Curriculum Committee reviewed the above textbook for MBA and SHS. The New World Language Textbook, "Biendit!" was first warned at the 2/22/16 BOE meeting and is now ready for adoption.
  3. Second Warning/Adoption of New World Language Textbook, "Avacemos!" for MBA and SHS 32  
The Board Curriculum Committee reviewed the above textbook for MBA and SHS. The New World Language Textbook, "Avacemos!" was first warned at the 2/22/16 BOE meeting and is now ready for adoption.
  4. Clarification of the Board of Education's Position on the Transportation Policy as stated in the Board of Education's letter to the Board of Selectman dated November 16, 2015  
The Board of Education will vote to correct a statement in the letter to the Board of Selectmen dated November 16, 2015.
11. ADMINISTRATIVE REPORTS
  1. Annual Scheduling - Class Size 38  
Mr. Cotzin will explain the scheduling process and the information on the course tally for the 2016-

2017 school year. He will be available to respond to any questions the board may have.

12. COMMITTEE REPORTS

1. Budget
2. Curriculum
3. Policy
4. Salary & Negotiations
5. Planning
6. Other Committees

13. OTHER

14. ADJOURNMENT

**SOMERS BOARD OF EDUCATION**

1 Vision Boulevard  
Somers, CT 06071  
[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

**MINUTES OF THE MEETING – FEBRUARY 22, 2016**

**Members Present:** B. Devlin, D. Palmer, R. Lees, Jr., S. Moynihan Bollinger, J. Formeister, A. Kirkpatrick, M. Marquardt (left at 7:50 p.m.), K. McLellan, B. Capuano

**Members Absent:**

**Administrators Present:** Dr. M. Suffredini, B. Boutwell, Dr. I. Zytka, R. Wilson

**Staff Present:**

**Citizens Present:**

**Students Present:**

**Others:** W. Healey (J.I.), B. Case (Pension Committee), M. Matty (Investment Manager), R. Caso (Investment Manager)

- 1.0 BOE Yearbook Pictures** were taken at 6:45 p.m. before the start of the BOE meeting.
- 2.0 CALL TO ORDER**  
The regular meeting of the Board of Education was called to order at 7:01 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.
- 3.0 PLEDGE OF ALLEGIANCE**
- 4.0 APPROVAL OF MINUTES**  
January 11, 2016 – It was **MOVED** (A. Kirkpatrick), **SECONDED** (M. Marquardt) to approve the January 11, 2016 Board of Education meeting minutes as presented. **PASSED 9-0.**
- 5.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS**
- Motion to move agenda item 9.1 to before agenda item 6.
- It was **MOVED** (D. Palmer), **SECONDED** (B. Capuano) to suspend the agenda and move agenda item 9.1 – District Pension Plan to before agenda item 6. **PASSED 9-0.**
- 9.1. District Pension Plan**  
Mr. R. Caso, Mr. M. Matty, and Mr. B. Case updated the Board on the District’s Pension Plan and the performance of the funds. A packet was distributed to Board members.
- 6.0 CORRESPONDENCE**
- 7.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**
- . It was **MOVED** (A. Kirkpatrick), **SECONDED** (B. Capuano) to add agenda item 9.4 – First Warning of New Textbook, “Discovering World Geography” for grades 6 and 7. **PASSED 9-0.**

- . It was **MOVED** (A. Kirkpatrick), **SECONDED** (B. Capuano) to add agenda item 9.5 – First Warning of New World Language Textbook, “Biendit!” for MBA and SHS. **PASSED 9-0.**
- . It was **MOVED** (A. Kirkpatrick), **SECONDED** (B. Capuano) to add agenda item 9.6 – First Warning of New World Language Textbook for Spanish, “Avancemos!” for MBA and SHS. **PASSED 9-0.**

## **8.0 CONSENT AGENDA**

### **8.1. Approval of Bills**

- . It was **MOVED** (D. Palmer), **SECONDED** (M. Marquardt) to approve the 1/25/16 bills in the amount of \$90,291.84 as presented. **PASSED 9-0.**
- . It was **MOVED** (D. Palmer), **SECONDED** (M. Marquardt) to approve the 2/8/16 bills in the amount of \$335,048.17 as presented. **PASSED 9-0.**
- . It was **MOVED** (D. Palmer), **SECONDED** (M. Marquardt) to approve the 2/22/16 bills in the amount of \$162,677.39 as presented. **PASSED 9-0.**

### **8.2. Somers High School Partial Roof Replacement, OSF State Project No. 129-0037 (Fifth Payment)**

It was **MOVED** (D. Palmer), **SECONDED** (R. Lees) to approve the fifth payment application for the Somers High School Partial Roof Replacement Project in the amount of \$13,392.15 as submitted by Silktown Roofing, Inc. The application has been reviewed and certified for payment by our project architect, Silver/Petrucelli & Associates, Inc. **PASSED 9-0.**

### **8.3. Somers High School Partial Roof Replacement, OSF State Project No. 129-0037 (Sixth Payment)**

It was **MOVED** (D. Palmer), **SECONDED** (R. Lees) to approve the sixth payment application for the Somers High School Partial Roof Replacement Project in the amount of \$50,472.10. The application has been reviewed and certified for payment by our project architect, Silver/Petrucelli & Associates, Inc. **PASSED 9-0.**

### **8.4. Resignation Letter – Dr. Richard Wilson**

It was **MOVED** (D. Palmer), **SECONDED** (M. Marquardt) to accept with regret and appreciation the resignation of Dr. Richard Wilson, Science Teacher at Somers High School, effective February 3, 2016. **PASSED 9-0.**

## **9.0 NEW BUSINESS**

### **9.2. Approval of Job Sharing Agreements**

- It was **MOVED** (M. Marquardt), **SECONDED** (B. Capuano) to approve the SES job-sharing agreement between N. Dzicek and M. Shannon for the 2016-2017 school year. **PASSED 9-0.**
- It was **MOVED** (M. Marquardt), **SECONDED** (B. Capuano) to approve the SES job-sharing agreement between R. Leiphart and P. Clark for the 2016-2017 school year. **PASSED 9-0.**

### **9.3. 2016-2017 School Calendar**

It was **MOVED** (D. Palmer), **SECONDED** (K. McLellan) to approve the 2016-2017 school calendar as presented by Dr. Suffredini. **PASSED 9-0.**

- 9.4. **First Warning of New Textbook, “Discovering World Geography,” for grades 6 and 7. The textbook, “Discovering World Geography,” was discussed by the Curriculum Committee and is being presented for first warning to the Board. Second warning/adoption will be included on the 3/14/16 agenda.**
- 9.5. **First Warning of New World Language Textbook, “Biendit!” for MBA and SHS. The textbook, “Biendit!” was discussed by the Curriculum Committee and is being presented for first warning to the Board. Second warning/adoption will be included on the 3/14/16 agenda.**
- 9.6. **First Warning of New World Language Textbook, “Avancemos!” for MBA and SHS. The textbook, “Avancemos!” was discussed by the Curriculum Committee and is being presented for first warning to the Board. Second warning/adoption will be included on the 3/14/16 agenda.**

#### **10.0 OLD BUSINESS**

- 10.1. **Second Warning/Adoption of DBS Code 5141.4: Reporting of Child Abuse, Neglect and Sexual Assault**  
It was **MOVED (A. Kirkpatrick), SECONDED (K. McLellan)** to approve DBS Code 5141.4: Reporting of Child Abuse, Neglect, and Sexual Assault as presented. **PASSED 9-0.**
- 10.2. **Long-Range Plan**  
It was **MOVED (D. Palmer), SECONDED (R. Lees)** to approve the Long-Range Plan as presented. **PASSED 9-0.**

#### **11.0 ADMINISTRATIVE REPORTS**

- 11.1. **Proposed 2016-2017 Budget**  
It was **MOVED (D. Palmer), SECONDED (K. McLellan)** to approve the 2016-2017 budget as presented for \$22,074,859.00. **PASSED 8-0.**
- 11.2. **District Grants Update**  
Mr. B. Boutwell, Director of Business Services, provided the Board with an updated report regarding district grants. The grants are divided into three categories: Two-Year Grants, One-Year Grants, and Town of Somers Education Grants. Mr. Boutwell reported that there has not been a significant change. Mr. R. Wilson was approved for a \$32,000 technology grant.

#### **12.0 COMMITTEE REPORTS**

Minutes will be taken at all subcommittee meetings.

- 12.1. **Budget – As stated above under agenda item 11.1.**
- 12.2. **Curriculum – A. Kirkpatrick reported that the committee met on 2/22/16.**
- 12.3. **Policy – A. Kirkpatrick reported that the next meeting will be held on Monday, 3/7/16, at a time to be determined among committee members.**
- 12.4. **Salary & Negotiations – None.**

**12.5. Planning – None.**

**12.6. Other Committees – None.**

**13.0 OTHER**

- **It was MOVED (J. Formeister), SECONDED (D. Palmer) to clarify the Board’s position on the Transportation Policy as stated in the Board of Education’s letter to Board of Selectmen dated November 16, 2015. PASSED 6-0-2, ABSTAINED 2 (A. Kirkpatrick, S. Bollinger).**
- **It was MOVED (J. Formeister), SECONDED (D. Palmer) to formally vote on the position of the Board’s Transportation Policy at a future BOE meeting. PASSED 6-0-2, ABSTAINED 2 (A. Kirkpatrick, S. Bollinger).**

**14.0 ADJOURNMENT**

**It was MOVED (D. Palmer), SECONDED (K. McLellan) to adjourn the BOE meeting at 8:18 p.m. PASSED 8-0.**

**Respectfully submitted,**


**Rick Lees, Jr., Secretary  
Shannin Burns, Recording Secretary**

**These minutes are not official until approved at a subsequent meeting.**

# Somers Board of Education General Budget Treasury Warrant

Report # 38919

Check Batch: 14306  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount	
		<b>Approved by:</b>		<b>Date:</b>			
				3/9/16			
		<u>William B. Boutwell, Director of Business Services</u>					
14306	11328	03/14/2016	V61156	A&M Associates, ltd	0.00	73.33	
	11329	03/14/2016	V58674	Administrator, Unemployment Compensation	0.00	698.40	
	11330	03/14/2016	V60790	Alternative Access Assistive Techology	0.00	140.00	
	11331	03/14/2016	V52670	SYNCB/AMAZON	0.00	5,987.70	
	11334	03/14/2016	V60041	Anthem BCBS	0.00	163,072.80	
	11335	03/14/2016	V60040	Anthem Life Insurance Company	0.00	2,259.73	
	11336	03/14/2016	V52029	Anytime Sewer & Drain Service	0.00	105.00	
	11337	03/14/2016	V02141	Apple Inc.	0.00	9,080.00	
	11338	03/14/2016	V54164	Auto Tek LLC	0.00	745.23	
	11339	03/14/2016	V61115	Ben Bronz Foundation, Inc	0.00	5,200.00	
	11340	03/14/2016	V02406	Billings Sports, Inc.	0.00	1,325.00	
	11341	03/14/2016	V61149	Blake Group, The	0.00	18.85	
	11342	03/14/2016	E00043	Byrnes, Michael	0.00	318.74	
	11343	03/14/2016	V53682	Chromate Industrial Corp.	0.00	108.78	
	11344	03/14/2016	V53390	CIRMA	0.00	44,814.62	
	11345	03/14/2016	E00066	Clark, Patricia	0.00	292.62	
	11346	03/14/2016	V60574	CLG Electric LLC	0.00	2,380.00	
	11347	03/14/2016	V02474	Connecticut Radio, Inc	0.00	539.00	
	11348	03/14/2016	V52165	Coordinated Transportation Solutions	0.00	3,240.00	
	11349	03/14/2016	V00204	CREC	0.00	27,826.09	

## Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	11350	03/14/2016	V60709	DBS Energy Inc.	0.00	1,069.14
	11351	03/14/2016	V53806	DESI Telephone Labels	0.00	200.00
	11352	03/14/2016	V60550	Devereux Glenholme	0.00	7,312.00
	11353	03/14/2016	V00243	Discount Magazine Subscription Service,	0.00	85.87
	11354	03/14/2016	E00096	Duffy, Margaret	0.00	59.94
	11355	03/14/2016	V61163	EdTech Team Inc	0.00	987.00
	11356	03/14/2016	V60640	SchoolMart	0.00	909.31
	11357	03/14/2016	V00605	Electrical Wholesalers	0.00	46.87
	11358	03/14/2016	V60181	Ellington HS Activity Fund	0.00	10,500.00
	11359	03/14/2016	V00159	Eversource Energy	0.00	42,348.17
	11360	03/14/2016	V54168	First Student, Inc	0.00	79,156.16
	11361	03/14/2016	V00313	Flaghouse Inc.	0.00	198.82
	11362	03/14/2016	V02186	Flinn Scientific, Inc.	0.00	101.70
	11363	03/14/2016	V60951	Follett School Solutions, Inc	0.00	731.03
	11364	03/14/2016	V61017	Frontier Communications	0.00	45.29
	11365	03/14/2016	V61145	GDF SUEZ Energy Resources	0.00	22,158.31
	11366	03/14/2016	V60920	Global Equipment Company	0.00	204.00
	11367	03/14/2016	V61161	Sight Reading Factory	0.00	34.99
	11368	03/14/2016	V00511	Grainger	0.00	67.86
	11369	03/14/2016	V60804	Granite City Electric Supply	0.00	99.97
	11370	03/14/2016	E00127	Griffin, James	0.00	95.41
	11371	03/14/2016	V53439	Group Dynamic	0.00	27.75
	11372	03/14/2016	V60211	Gym Closet	0.00	237.93
	11373	03/14/2016	V53525	H&H Service, LLC	0.00	386.75
	11374	03/14/2016	V53511	Hall, Robert	0.00	109.99
	11375	03/14/2016	V51232	Hartford Hospital	0.00	450.00
	11376	03/14/2016	V53228	Herff Jones Inc.	0.00	265.76
	11377	03/14/2016	V21177	Home Depot CRC	0.00	148.40
	11378	03/14/2016	V61137	Industrial Laser Supply	0.00	14,100.00
	11379	03/14/2016	V52848	Intensive Education Academy, Inc.	0.00	4,645.00
	11380	03/14/2016	V00999	J.W. Pepper & Son, Inc.	0.00	3.95
	11381	03/14/2016	V60548	Johnson Memorial Hospital	0.00	8,000.00
	11382	03/14/2016	V02625	K & S Distributors	0.00	893.50
	11383	03/14/2016	E00166	Kelleher, Michelle	0.00	27.92
	11384	03/14/2016	V00665	Kelly-Fradet Lumber	0.00	72.20
	11385	03/14/2016	E00731	Krevolin, Clay	0.00	65.88
	11386	03/14/2016	V60890	LEARN	0.00	1,896.75

## Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	11387	03/14/2016	V60903	Learning A-Z	0.00	189.90
	11388	03/14/2016	V61151	LeveledReader.com	0.00	208.50
	11389	03/14/2016	V61050	Mackin Educational Resources	0.00	555.19
	11390	03/14/2016	V02898	MagnaKleen Services	0.00	200.66
	11391	03/14/2016	E00210	Mailhot, LeeAnne	0.00	189.25
	11392	03/14/2016	V01370	McGraw-Hill School Education Holdings, L	0.00	27.55
	11393	03/14/2016	V01766	Metalcraft, Inc.	0.00	261.06
	11394	03/14/2016	E00227	Mezger, Carlos	0.00	24.90
	11395	03/14/2016	V21005	MSC Industrial Supply Co.	0.00	111.32
	11396	03/14/2016	V60922	Newmark Learning	0.00	131.94
	11397	03/14/2016	E00801	Neysen, Mary	0.00	21.26
	11398	03/14/2016	E00247	Oliver, Jennifer	0.00	35.64
	11399	03/14/2016	V60983	OMNI Group, The	0.00	28.00
	11400	03/14/2016	V60568	Pediatric Services of America Inc	0.00	4,416.00
	11401	03/14/2016	V61044	Penworthy Company, The	0.00	274.66
	11402	03/14/2016	V60944	Plainville, Town of	0.00	2,593.92
	11403	03/14/2016	V53238	Plank Road Publishing, Inc.	0.00	167.56
	11404	03/14/2016	V52686	Plimpton & Hills	0.00	246.18
	11405	03/14/2016	V53356	ProCom Telecommunications Corp	0.00	280.00
	11406	03/14/2016	V60864	Pullman & Comley, LLC	0.00	935.50
	11407	03/14/2016	V60925	ReadyNurse Staffing Services	0.00	2,970.00
	11408	03/14/2016	V53593	ReadyRefresh by Nestle	0.00	50.90
	11409	03/14/2016	V52074	Really Good Stuff, Inc.	0.00	988.49
	11410	03/14/2016	V51134	Richco Products, Inc.	0.00	148.05
	11411	03/14/2016	E00293	Russell, Mary Jane	0.00	58.00
	11412	03/14/2016	V61090	Salomone, Dr. Kathleen	0.00	200.00
	11413	03/14/2016	V00615	Scholastic	0.00	128.70
	11414	03/14/2016	V01292	School Specialty, Inc.	0.00	465.45
	11415	03/14/2016	V60979	Shanahan, Jim	0.00	300.00
	11416	03/14/2016	V02404	Somers Ace Hardware	0.00	449.83
	11417	03/14/2016	V00886	Somers Lunch Program	0.00	102.33
	11418	03/14/2016	V60616	Somers Public Schools	0.00	747.37
	11419	03/14/2016	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	11420	03/14/2016	V01591	Town of Somers	0.00	366.18
	11421	03/14/2016	V61065	Southpaw Enterprises	0.00	60.45
	11422	03/14/2016	V00024	Stanton Equipment, Inc	0.00	28.66
	11423	03/14/2016	V60056	Supplyworks	0.00	882.38

## Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	11424	03/14/2016	V01307	Teacher's Discovery	0.00	832.22
	11425	03/14/2016	V01000	Town of Somers BOE	0.00	42,262.35
	11426	03/14/2016	V60356	TPC Associates, Inc	0.00	5,795.00
	11427	03/14/2016	M53099	Tull Brothers, Inc.	0.00	693.35
	11428	03/14/2016	V61140	Van Pool Transportation LLC	0.00	3,400.00
	11429	03/14/2016	V54059	Verizon Wireless	0.00	524.51
	11430	03/14/2016	V53413	W. B. Mason Co., Inc.	0.00	43.99
	11431	03/14/2016	V02738	William V. MacGill & Co.	0.00	265.25
	11432	03/14/2016	E00571	Wilson, Robert	0.00	30.90
	11433	03/14/2016	V60875	Zones Inc	0.00	172.86
<b>Totals:</b>					0.00	\$540,025.42

104 Checks Listed.

# Somers Board of Education General Journal Register

Report # 38918  
Batch: 14277  
Transaction: N/A  
Show Summary Only: Yes

<b>Batch #</b> 14277	<b>Control Total</b> \$540,025.42	<b>Status</b> Posted	<b>Created By</b> Lbergamini	<b>Created On</b> 03/07/2016	<b>Last Updated By</b> Lbergamini	<b>Last Updated On</b> 03/09/2016
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General Ledger Distribution Summary				
Period, Fiscal Year	Account Description	DTF Base	Over Budget	Credits
Account Number				Debits
<b>March, 2016</b>				
<b>Generated Distributions</b>				
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			518,691.33
10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00
				518,691.33
	Total Generated Distributions			<b>\$518,691.33</b>
<b>User-Entered Distributions</b>				
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00
10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES	Yes		40.05
10-100-2-2-14-242-611-01-5-00799	K-5 - SECOND GRADE SUPPLIES	Yes		416.51
10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			329.50
10-100-2-2-18-242-611-01-5-00187	K-5 - MATH SUPPLIES			25.00
10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES		Yes	167.56
10-100-2-2-26-220-641-01-5-00105	K-5 - LANGUAGE ARTS TEXTBOOK			131.94
10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES		Yes	302.74
10-100-2-2-30-242-611-01-5-00208	K-5 - SOCIAL STUDIES SUPPLIES			266.81
10-100-2-3-08-243-611-01-5-00255	MA - FOREIGN LANGUAGE WORKBOOK			832.22
10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			224.28
10-100-2-3-22-242-611-01-5-00194	MA - PHYSICAL ED SUPPLIES		Yes	237.93
10-100-2-3-28-242-611-01-5-00204	MA - SCIENCE SUPPLIES			172.54
10-100-2-3-48-242-611-01-5-01218	MA - HEALTH & LIFE SKILLS			128.70
10-100-2-4-08-243-611-01-5-01581	HS - WORLD LANGUAGE			194.40
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			71.05
10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			105.21
10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			946.05
10-100-2-4-20-243-611-01-5-00247	HS - MUSIC WORKBOOKS		Yes	38.94
10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES		Yes	150.88
10-100-2-4-66-730-730-01-5-00616	HS - TECH ED REPLACEMENT			111.32
10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			553.91
10-100-2-5-44-242-611-03-5-00222	SW - A.V. SUPPLIES		Yes	200.00
10-100-2-5-81-242-611-01-5-00860	SW - INTERVENTION SUPPLIES			189.90
10-100-8-3-66-910-730-01-5-00818	MA - CAPITAL OUTLAY			121.98
10-100-8-3-66-910-730-01-5-01335	MA - TECH ED CAPITAL OUTLAY			259.65

## Somers Board of Education General Journal Register

Report # 38918

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
14277	\$540,025.42	Posted	Lbergamini	03/07/2016	Lbergamini	03/09/2016
					16,051.48	0.00
					9,080.00	0.00
					52.88	0.00
					95.41	0.00
					198.82	0.00
					318.74	0.00
					0.00	0.00
					340.00	0.00
					4,416.00	0.00
					2,970.00	0.00
					265.25	0.00
					97.38	0.00
					35.64	0.00
					16.94	0.00
					65.88	0.00
					59.94	0.00
					987.00	0.00
					274.66	0.00
					48.00	0.00
					141.47	0.00
					151.15	0.00
					37.00	0.00
					345.05	0.00
					84.24	0.00
					48.87	0.00
					791.99	0.00
					61.00	0.00
					963.50	0.00
					747.37	0.00
					4.95	0.00
					2,232.00	0.00
					50.90	0.00
					16.80	0.00
					159.14	0.00
					265.76	0.00
					138.80	0.00
					819.00	0.00
					669.35	0.00

## Somers Board of Education General Journal Register

Report # 38918

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
14277	\$540,025.42	Posted	Lbergamini	03/07/2016	Lbergamini	03/09/2016
					147.47	0.00
					150.00	0.00
					112.18	0.00
					237.74	0.00
					150.00	0.00
					190.75	0.00
					105.79	0.00
					204.36	0.00
					1,094.16	0.00
					2,961.93	0.00
					4,223.85	0.00
					1,637.49	0.00
					921.94	0.00
					1,189.70	0.00
					21.92	0.00
					399.02	0.00
					88.54	0.00
					146.84	0.00
					59.94	0.00
					8,997.58	0.00
					39,131.97	0.00
					17,243.32	0.00
					202.75	0.00
					4,270.00	0.00
					14,927.00	0.00
					23,795.39	0.00
					28,583.03	0.00
					1,909.28	0.00
					19,079.18	0.00
					15,949.75	0.00
					5,789.28	0.00
					366.18	0.00
					27.75	0.00
					38,518.50	0.00
					2,259.73	0.00
					24,605.62	0.00
					698.40	0.00
					166,816.65	0.00

## Somers Board of Education General Journal Register

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
14277	\$540,025.42	Posted	Lbergamini	03/07/2016	Lbergamini	03/09/2016
10-280-6-5-82-820-520-13-5-00520		UMBRELLA LIABILITY INSURANCE		Yes	3,050.00	0.00
10-320-7-4-42-860-590-06-5-01006		HS - ATHLETIC TRAINER			8,000.00	0.00
10-320-7-4-42-880-112-06-5-01583		HS - CO-OP SPORTS			10,500.00	0.00
10-320-7-4-42-880-690-06-5-01220		HS - ATHLETIC UNIFORMS			1,325.00	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION		Yes	40,614.01	0.00
Total User-Entered Distributions					<b>\$540,025.42</b>	<b>\$540,025.42</b>
Total for March, 2016					<b>\$1,058,716.75</b>	<b>\$1,058,716.75</b>
<b>Grand Total for Batch # 14277</b>					<b><u>\$1,058,716.75</u></b>	<b><u>\$1,058,716.75</u></b>

437 Transactions Listed.

# SOMERS ELEMENTARY SCHOOL

4 Vision Blvd., Somers, CT 06071-1937

Jennifer W. Oliver - Principal

Dina M. Senecal - Assistant Principal

February 17, 2016

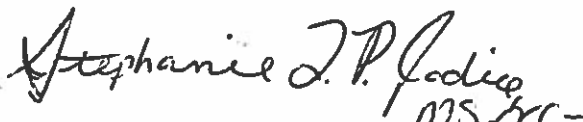
Dear Dr. Suffredini:

The purpose of this letter is to request an unpaid child-rearing leave of absence for the 2016-2017 school year from my .5 FTE Speech-Language position at Somers Elementary School following the birth of my daughter in late April 2016.

I anticipate returning in the 2017-2018 school year.

I have talked to my building principals, Bill Boutwell, and the Director of Pupil Services about my plans. I look forward to discussing this in person. Thank you for your time and consideration.

Sincerely,

  
Stephanie Jodice, M.S., CCC-SLP

# Loren Lonczewski

---

PO Box 1141 South Windsor, CT 06074 860-268-2610 Loren23@rocketmail.com

March 2, 2016

Gary M. Cotzin  
Principal, Somers High School  
5 Vision Blvd.  
Somers, Ct. 06071

Mr. Cotzin:

I regret to inform you that I will be resigning as the Somers HS Physics teacher at the end of the 2015-2016 school year. Please know that I have thoroughly enjoyed everything about this experience, including the Somers HS Administration, Staff, Faculty, my fellow Science teachers, and the Somers HS students.

Wishing you all the best.

Sincerely,



Loren Lonczewski

Original Submission? (X Here)

Revision? (X Here)

Original Submission Date: \_\_\_\_\_

Revision Date: \_\_\_\_\_

**Hartford Region Open Choice Program: Somers School District 2016-17 Seat Declaration Form****A. Open Choice Enrollment (as of October 1, 2015 PSIS) - Includes Outplaced Students if Applicable**

In the GRAY highlighted row in the chart below, note the number of Open Choice students enrolled in your district for the 2015-16 school year as of the October 1, 2015 PSIS filing. In the Projected Open Choice Maintained Seats row it is assumed that, with the exception of graduating Grade 12 students, all students will continue to the next grade in your district for 2016-17.

	School Year	PK4	K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total
Open Choice Enrollment	2015-16					1	2	1	4	2	2	1	4	2		19
<b>Projected Open Choice Maintained Seats</b>	2016-17		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>19</b>

**B. Student Withdrawals AFTER the October 1, 2015 PSIS Filing**

If you are aware of any students who have withdrawn after your October 1, 2015 PSIS filing and will not be returning for the 2016-17 school year, please list the Student's SASID, School Name, Grade, and Date of Withdrawal below. Please use a separate sheet to list additional withdrawals.

Student's SASID	School Name	Grade in Which Student Was Enrolled	Date of Withdrawal
<b>Total Number (Total of Rows 18 through 22 + Any Additional Withdrawals) of Open Choice Students Withdrawn after October 1 PSIS:</b>			<b>0</b>

**C. Projected Open Choice Maintained Seats for School Year 2016-17**

Data Per Chart	Total
A. Projected Open Choice Maintained Seats	<b>20</b>
B. Less: Students Withdrawn After October 1, 2015 PSIS Filing	<b>1</b>
C. Projected Open Choice Maintained Seats	<b>19</b>



**E. Total Projected Seats (Maintained Seats Plus New Seats) 2016-17:**

<b>Data Per Chart</b>	<b>Total</b>
C. Projected Open Choice Maintained Seats	<b>19</b>
D. Proposed New Open Choice Seats	<b>2</b>
<b>Total Projected Open Choice Seats for 2016-17</b>	<b>21</b>

*Please reply electronically no later than Tuesday, March 1, 2016.*

Dr. Maynard M. Suffredini, Jr.

2/24/2016

---

Superintendent of Schools E-  
Signature

---

Date

**Please email the form no later than Tuesday, March 1, 2016 to:**

**[OCSeatDecs.SDE@ct.gov](mailto:OCSeatDecs.SDE@ct.gov)**

**Barbara Canzonetti**

**Education Consultant Monitoring This Inbox**

**Sheff Office / State Department of Education**

**860.713.6578**

Textbook Proposals

Somers Public Schools

Subject	Grade	Textbook Info	Cost
Social Studies	6 & 7	<p><i>Discovering World Geography</i></p> <p>McGraw Hill Education 300 hard copies/online (5 year textbook review/6 year cycle online subscription)</p>	<b>\$30,682.83 total</b>
World Language	MBA	<p><i>Bien Dit (French)</i> <i>Avancemos (Spanish)</i></p> <p>Houghton Muffin Harcourt 140 combined copies plus assorted online and hard copies resources 5 year textbook review/3 year review cycle online subscription</p>	\$8,796.88
	SHS	<p><i>Bien Dit (French- includes new French 5 books)</i> <i>Avancemos (Spanish)</i></p> <p>Houghton Muffin Harcourt 100 combined copies plus assorted online and hard copies resources 5 year textbook review/3 year review cycle online subscription</p>	\$16,720.02
			<b>\$25,516.90 total</b>

Textbook

**Instructional Resource Proposal Form**

Use this form to propose the purchase of new textbooks, software, or other major instructional resources for a new course, grade, or multiple grades.

Date: 2/1/16

Person(s) submitting: John Gieras & Tammany Reynolds

Content Area: Social Studies\_ Grade(s) 6th & 7th Grade Course: World Regions

Recommended Purchase: New Textbooks for 6th and 7th Grade

Title or Name of Resource: McGraw Hill Discovering World Geography

Type of Resource: Textbook

ISBN# 9780076635139

Copyright: 2014

Vendor: McGraw Hill

Address: Mc Graw Hill Education  
8787 Orion Place  
Columbus, OH 43240

**Background:** (Why this purchase is being proposed?)

This book is being proposed so both the 6th and 7th grade can align themselves with the new Social Studies state standards and curriculum.

The new change is part of a two year study for our students in sixth and seventh grade. Students at MBA will study four world regions in 6th Grade and another four world regions in 7th grade.

The current textbook for our 6th graders is from 2001 and our 7th graders currently are using textbooks dated from 1999.

**Process used to select this curriculum resource:**

When I was told that the 6th and 7th grade would be reviewing textbooks, I contacted five of the Middle School textbook companies and received samples to review. After a careful review of all materials including: textbooks, online textbooks, teacher and student resources, it was very clear that the Mc Graw Hill was a far superior product. Many of the other Middle School Geography textbooks are more than five years old and they are

not compatible with our iPads. The second most current online textbook crashed many times during the school day and had long lag times when loading pages.

**Is this the only curriculum resource for this course? \_\_\_\_\_ If not, what other resource(s) will be used?**

Yes

**How was this resource evaluated in terms of providing adequate instructional support for the curriculum?**

This resource was evaluated against five other Middle School Geography textbooks. The McGraw Hill textbook was carefully evaluated and tested for the online features with an iPad. This online book is the newest available on the market right now. As stated above, it tested very well without any issues as opposed to the other book that had many issues. In addition to reviewing all resources, both Tammany and myself sat through two textbook presentations from two different companies to familiarize ourselves with the components of the textbook program. This textbook also was the only one that offered additional readings for many lessons that are written two to three grade levels below. These additional resources will come in handy for any struggling readers in sixth and seventh grade. Because Tammany and myself have selected the same book for 6th and 7th grade, the current 5th graders will use the book for two consecutive years. This should be a clear advantage for the students. They will feel comfortable with the book and will be familiar with the online resources. This new book also will enable us to correctly align to the new curriculum and make the curriculum change more immediate. In addition to the online features, this book also covers the new state curriculum and common core standards better than any of the other four books.

I will attach a standard budget sheet to this proposal as well as the highlighted features. Please feel free to contact me with any other future questions.

**Attach a standard budget sheet to detail the purchase costs.**

Comments:

**Cardl Rossi**

**Sales Representative**

Email: [carol.rossi@mheducation.com](mailto:carol.rossi@mheducation.com)

Send Order to: McGraw-Hill Education PO Box 182805 | Columbus, OH 43218-2605 Phone: 1-800-334-7344 Fax: 1-800-953-8691



**Price Quote For:**

Mabelle B Avery Middle School

John Gieras (john.gieras@somers.k12.ct.us)

1 VISION BLVD

SOMERS, CT 06071-1946

Subscription/MCH: John Gieras (john.gieras@somers.k12.ct.us)

Sales Representative: Carol Rossi

(carol.rossi@mheducation.com)

Account Number: 245428

Site Number: 291347

**Send Order to:**

McGraw-Hill Education PO Box 182805 | Columbus, OH 43218-2605

Orders\_MHE@mheducation.com

Phone: 1-800-334-7344

Fax: 1-800-953-8691

\* Price firm for 30 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>DISCOVERING WORLD GEOGRAPHY</b>					
WORLD GEOGRAPHY STUDENT SUITE 6 YEAR SUBSCRIPTION	978-0-07-663513-9	300	\$96.12	\$0.00	\$28,836.00
WORLD GEOGRAPHY TEACHER SUITE 6 YEAR SUBSCRIPTION	978-0-07-663515-3	4	\$379.05	\$0.00	FWO
WORLD GEOGRAPHY MIDDLE SCHOOL QUIZZES AND TESTS	978-0-07-664934-1	4	\$20.79	\$0.00	FWO
WORLD GEOGRAPHY READING ESSENTIALS AND STUDY GUIDE ANSWER KEY	978-0-07-663602-0	4	\$12.09	\$0.00	FWO

DISCOVERING WORLD GEOGRAPHY Subtotal:

\$0.00

\$28,836.00



School Education

Price Quote For:

Mabelle B Avery Middle School

John Gieras (john.gieras@somers.k12.ct.us)

1 VISION BLVD

SOMERS, CT 06071-1946

Subscription/MCH: John Gieras (john.gieras@somers.k12.ct.us)

Account Number: 245428

Site Number: 291347

Section Summary	Value of All Materials	Free Materials	Product Subtotal
DISCOVERING WORLD GEOGRAPHY	\$28,836.00	\$0.00	\$28,836.00

*6 year cycle*

VALUE OF ALL MATERIALS	\$28,836.00
FREE MATERIALS	\$0.00
<b>PRODUCT TOTAL*</b>	<b>\$28,836.00</b>
ESTIMATED SHIPPING & HANDLING**	\$1,816.83
ESTIMATED TAX**	TBD
<b>GRAND TOTAL*</b>	<b>\$30,652.83</b>

\* Price firm for 30 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote

VALUE OF ALL MATERIALS	\$28,836.00
FREE MATERIALS	\$0.00
<b>PRODUCT TOTAL*</b>	<b>\$28,836.00</b>
ESTIMATED SHIPPING & HANDLING**	\$1,816.83
ESTIMATED TAX**	TBD
<b>GRAND TOTAL</b>	<b>\$30,652.83</b>

Comments:

41773 3/17/2014

School Purchase Order Number:

By placing an order for digital products (the "Subscribed Materials"), the entity that this price quote has been prepared for ("Subscriber") agrees to be bound by the Subject to Subscriber's payment of the fees set out above. McGraw-Hill School Education, LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the "Initial Subscription Term"), and thereafter the Subscriber shall renew for additional one (1) year terms (each a "Subscription Renewal Term"), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

Name of School Official (Please Print)

Signature of School Official



## **Instructional Resource Proposal Form**

Use this form to propose the purchase of new textbooks, software, or other major instructional resources for a new course, grade, or multiple grades.

**Date:** March 7, 2016

**Person(s) submitting:** Julie Kunzelman & Holly Sawtelle

**Content Area:** WL

**Grade(s)** 7-8

**Course:** French A/B

**Recommended Purchase:** Bien Dit Digital Value Plus 2013 Middle School  
**Title or Name of Resource:** Bien Dit

**Type of Resource:** Digital Value Plus Bundle (Student & Teacher eTextbooks w/  
eWorkbook for students as well as multiple digital ancillary materials for teachers)

**ISBN#** 9780544513280

**Copyright:** 2013

**Vendor:** Houghton Mifflin Harcourt

**Address:** 9205 South Park Center Loop, Orlando, FL 32819

**Background:** (Why this purchase is being proposed?)

The copyrights of our current textbook are quite outdated and we were due for replacement in the cycle. This textbook offered a variety of materials, including digital materials, which would compliment the French level one courses.

**Process used to select this curriculum resource:**

The World Language department of MBA and SHS met with representatives of this company as well as others and based upon the presentations and proposals, this company made the most logical offer based upon our needs.

**Is this the only curriculum resource for this course? Yes If not, what other resource(s) will be used?**

**How was this resource evaluated in terms of providing adequate instructional support for the curriculum?**

This resource provided support for the enhancement of all aspects of second language learning with activities related to speaking, listening, reading, and writing. It also involved a great amount of cultural connections.

**Attach a standard budget sheet to detail the purchase costs.**





# Houghton Mifflin Harcourt

Cost Proposal  
Prepared For

## Somers Public School District

For the Purchase of:

### Bien Dit Digital Value Plus 2013 Middle School

Prepared By  
Catherine Landers  
cathy.landern@hnhco.com

**PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.**



Attention:  
Ines Dunn  
cathy.landern@hnhco.com

Customer Service  
9205 South Park Center Loop  
Orlando, FL 32819  
FAX: 800-269-5232  
k12orders@hnhpub.com

**HMH Confidential and Proprietary**

# Somers Public School District

## Bien Dit Digital Value Plus 2013 Middle School

ISBN	Title	Sale Price	Purchase Quantity	Purchase Amount	Complimentary Quantity
<b>Holt McDougal Bien dit! 2013 Level 1</b>					
<b>Student Resources</b>					
1605780	9780544513280 Bien Dit! Digital Value Plus Bundle 3 Year Level 1 2013	\$37.25	70	\$2,607.50	
<i>Package Includes:</i> Online Interactive Student Edition 3-Year Level 1 Student Edition eTextbook ePub3 3-Year Level 1 Online Premium Add-On Package 3-Year Level 1					
<b>Total for Student Resources</b>				<b>\$2,607.50</b>	
<b>Teacher Resources</b>					
1505156	9780547871707 Bien dit! Teacher Edition Level 1 2013	\$104.90			2
1154321	9780030797286 Holt Bien dit! Audio CD Program Level 1A/1B/1	\$124.10			2
1149755	9780030769672 Holt Bien dit! DVD Tutor Level 1A/1B/1	\$243.40			2
1166811	9780030963148 Holt Bien dit! On rappel and Gramnavision Level 1A/1B/1	\$60.85			2
1505146	9780547871738 Bien dit! Assessment Program Level 1	\$41.75			2
1509645	9780547897219 Bien dit! Teacher One Stop Planner DVD-ROM Level 1 2013	\$150.00	2	\$300.00	
<i>2013 Teacher's One-Stop DVD-ROM:</i> Assessment: Assessment Program, Assessment Program – Quiz and Examen (Editable) Planning: Daily Lesson Planner, Block Lesson Planner, Substitute Lesson Planner Presentation and Practice: Activities for Communication, Audio Program, Cahier d'activités, Cahier de vocabulaire et grammaire, End of Chapter Word List - Vocabulaire 1 and 2 (Editable), French Films for the Classroom (Level 3), Grammar Tutor, Independent Study Guide, Lyrics and Activities for On rappel Songs (Level 2), Media Guide, Reading Strategies & Skills Handbook, Projectable Transparencies and Planning Guide, Video Resources, Video Resources Including On rappel (Level 2) Teacher Resources: Calendar Planner, Clip Art Library, ExamView® Assessment Suite, Interactive Teacher's Edition, Pre-AP Digital Resources and Audio (Level 3), Projectable Fine Art Transparencies, Projectable Map Transparencies, Songs, Teaching Suggestions for On rappel (Level 2) Differentiated Instruction: Differentiated Assessment for Advanced Learners and for Slower-Paced Learners; Cahier de vocabulaire et grammaire (Differentiated Practice for Advanced Learners, Student Edition and Teacher's Edition, Differentiated Practice for Slower-Paced Learners, Student Edition and Teacher's Edition)					
1566778	9780544253360 Bien Dit! ExamView Download Level 1	\$150.00	2	\$300.00	
1160840	9780030940934 Holt Bien dit! Differentiated Practice & Assess for Slower-Paced & Advance Learners Level 1A-3	\$48.70			2
<b>Total for Teacher Resources</b>				<b>\$600.00</b>	
<b>Additional Items Available for Purchase</b>					
1519168	9780547951805 Bien dit! Reading and Writing Activities Workbook Student Edition Level 1A/1B/1	\$14.60			2
1519166	9780547951867 Bien dit! Vocabulary and Grammar Workbook Student Edition Level 1A/1B/1	\$12.00			2
1509941	9780547898643 HMH French Vocabulary Transparent Languages Intermediate French Vocabulary App	\$2.99			70
<b>Total for Additional Items Available for Purchase</b>					
<b>Total for Holt McDougal Bien dit! 2013 Level 1</b>				<b>\$3,207.50</b>	

<b>Proposal Summary</b>	
<b>Subtotal Purchase Amount:</b>	<b>\$3,207.50</b>
<b>Shipping &amp; Handling (3.00%):</b>	<b>\$18.00</b>



Attention:  
Ines Dunn  
cathy.landiers@hmcoco.com

Customer Service  
9205 South Park Center Loop  
Orlando, FL 32819  
FAX: 800-269-5232  
k12orders@hmcopub.com

HMH Confidential and Proprietary

**Somers Public School District**

**Bien Dit Digital Value Plus 2013 Middle School**

**Total Cost of Proposal (PO Amount): \$ 3,225.50**

This is a cost proposal only. Orders submitted under this proposal on or before the expiration date are subject to acceptance at Houghton Mifflin Harcourt's main office and are subject to the applicable terms in Houghton Mifflin Harcourt's invoice issues for such order.

Date of Proposal: 2/3/2016

Proposal Expiration Date:3/31/2016



**Prices:** Prices quoted are wholesale school prices and do not include transportation charges unless otherwise stated in this proposal. These wholesale school prices apply to the educational customers of Houghton Mifflin Harcourt. Prices quoted are valid for orders submitted on or before the expiration date set forth in the proposal.

Educational customers are billed at wholesale school price, f.o.b. shipping point, with a prepaid transportation charge and, unless the customer specifically requests otherwise, a charge for our guarantee of delivery is added to the invoice when shipped via U.S. Postal service. For educational customers preferring f.o.b. destination billing, ten and a half percent (10.5%) of wholesale school price is added and we pay transportation charges and guarantee delivery. Prices do not include any sales tax. Applicable sales tax, if any, will be added to the invoice unless an appropriate tax exemption certificate has been furnished to Houghton Mifflin Harcourt.

Upon receipt of purchase order, gratis items will be shipped in direct proportion to pupil materials purchased. If purchases vary from those included in this proposal, gratis items will change accordingly. Gratis items may also change if purchase is other than a direct school district to publisher order, such as via a third-party vendor or jobber.



Attention:  
Ines Dunn  
cathy.landiers@hmhco.com

Customer Service  
9205 South Park Center Loop  
Orlando, FL 32819  
FAX: 800-269-5232  
k12orders@hmhpub.com

HMH Confidential and Proprietary

Proposal Date: 2/3/2016

Expiration Date: 3/31/2016

Proposal for  
**Somers Public School District**  
**Bien Dit Digital Value Plus 2013 Middle School**

ISBN	Title	Sale Price	Purchase		Complimentary Quantity
			Quantity	Amount	
<b>Total Cost of Proposal (PO Amount):</b>				<b>\$3,225.50</b>	



Attention:  
Ines Dunn  
cathy.landiers@hmhco.com

Customer Service  
9205 South Park Center Loop  
Orlando, FL 32819  
FAX: 800-269-5232  
k12orders@hmhpub.com

HMH Confidential and Proprietary

## **Instructional Resource Proposal Form**

Use this form to propose the purchase of new textbooks, software, or other major instructional resources for a new course, grade, or multiple grades.

**Date:** March 7, 2016

**Person(s) submitting:** Julie Kunzelman & Holly Sawtelle

**Content Area:** WL                      **Grade(s)** 7-8                      **Course:** Spanish A/B

**Recommended Purchase:** ML Avancemos 2013 - MS 3 Year

**Title or Name of Resource:** Avancemos

**Type of Resource:** Digital Value Plus Bundle                      (Student & Teacher eTextbooks w/  
eWorkbook & Interactive Reader for students as well as multiple digital ancillary  
materials for teachers)

**ISBN#** 9780544517653

**Copyright:** 2013

**Vendor:** Houghton Mifflin Harcourt

**Address:** 9205 South Park Center Loop, Orlando, FL 32819

**Background:** (Why this purchase is being proposed?)

The copyrights of our current textbook are quite outdated and we were due for replacement in the cycle. This textbook offered a variety of materials, including digital materials, which would compliment the Spanish level one courses.

**Process used to select this curriculum resource:**

The World Language department of MBA and SHS met with representatives of this company as well as others and based upon the presentations and proposals, this company made the most logical offer based upon our needs.

**Is this the only curriculum resource for this course? Yes If not, what other resource(s) will be used?**

**How was this resource evaluated in terms of providing adequate instructional support for the curriculum?**

This resource provided support for the enhancement of all aspects of second language learning with activities related to speaking, listening, reading, and writing. It also involved a great amount of cultural connections.

**Attach a standard budget sheet to detail the purchase costs.**





# Houghton Mifflin Harcourt

Cost Proposal  
Prepared For

## Somers Public School District

1 Vision Blvd  
Somers CT 06071

Attention:  
Ines Dunn

[ines.dunn@somers.k12.ct.us](mailto:ines.dunn@somers.k12.ct.us)

For the Purchase of:

## ML Avancemos 2013- MS 3 year

Prepared By

Catherine Landers

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**PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.**



Houghton Mifflin Harcourt

Attention:  
Ines Dunn

[ines.dunn@somers.k12.ct.us](mailto:ines.dunn@somers.k12.ct.us)

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## Proposal for Somers Public School District ML Avancemos 2013- MS 3 year

ISBN	Title	Sale Price	Purchase		Complimentary Quantity
			Quantity	Amount	
<b>¡Avancemos! 2013 Level 1</b>					
<b>Student Resources</b>					
1605638	9780544517653 Holt McDougal Avancemos Digital Value Plus Bundle 3 Year Level 1 2013	\$37.25	140	\$5,215.00	
<i>Package Includes: Online Student Edition 3-Year Level 1 Student Edition eTextbook ePub 3-year Level 1 Online Premium Add-on Package (includes Cuaderno, Spanish InterActive Reader) 3 Year Level 1</i>					
<b>Teachers Resources</b>					
1505204	9780547872025 ¡Avancemos! 2013 Teacher Edition Level 1	\$104.90			2
291288	9780618752287 ¡Avancemos! 2013 Cuaderno para hispanohablantes Workbook TE Level 1	\$25.60			2
204865	9780618751013 ¡Avancemos! 2013 Cuaderno: Practica por niveles Workbook TE Level 1	\$25.60			2
291292	9780618752515 ¡Avancemos! 2013 Lecturas para hispanohablantes Workbook TE Levels 1A/1B/1	\$25.60			2
291289	9780618752317 ¡Avancemos! 2013 Lecturas para todos Workbook TE Levels 1A/1B/1	\$25.60			2
1516260	9780547935283 ¡Avancemos! 2013 Resource Manager Box Level 1	\$208.00			2
291301	9780618753215 ¡Avancemos! 2013 Best Practices Toolkit Levels 1A/1B/1	\$173.00	2	\$346.00	2
1516295	9780547938998 ¡Avancemos! 2013 Differentiated Assessment Program Level 1A/1B/1	\$246.50			2
1509635	9780547897042 ¡Avancemos! 2013 Teacher One Stop DVD-ROM Level 1	\$150.00			2
<i>Includes Lesson Plans, Audio Program, AvanzaRap Lyrics and Activity, Clip Art, Conversation Cards, Cuaderno para hispanohablantes Teacher's Edition, Cuaderno: práctica por niveles Teacher's Edition (of the cuaderno), End of Lesson Word List, Learning Scenarios, Lecturas para todos Teacher's Edition, Sing Along: Grammar and Vocabulary Songs, Sing Along: Grammar and Vocabulary Songs Lyrics, Teaching Proficiency Through Reading and Storytelling, Unit Resource Book, Unit Transparency Book, Video Resources, Assessment Resources, Heritage Learners Assessment, Projectable Transparencies, and ExamView® Assessment Suite</i>					
1101261	9780554028712 ¡Avancemos! 2013 AvanzaRap! DVD Levels 1A/1B/1	\$56.25			2
291985	9780618725014 ¡Avancemos! 2013 Audio CD Program Levels 1A/1B/1	\$477.40			2
<b>Total for Student Resources</b>				<b>\$5,561.00</b>	
<b>Additional Items Available for Purchase</b>					
291360	9780618765980 ¡Avancemos! 2013 Cuaderno para Hispanohablantes (Student) Level 1	\$15.30			2
291366	9780618765935 ¡Avancemos! 2013 Cuaderno: Practica por niveles (Student) Level 1	\$15.30			2
<b>Total for Additional Items Available for Purchase</b>					
<b>Total for ¡Avancemos! 2013 Level 1</b>				<b>\$5,561.00</b>	

<b>Proposal Summary</b>			
	<b>Subtotal Purchase Amount:</b>	<b>\$5,561.00</b>	
	<b>Shipping &amp; Handling (3.00%):</b>	<b>\$10.38</b>	
	<b>Total Cost of Proposal (PO Amount):</b>	<b>\$5,571.38</b>	



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**Somers Public School District  
ML Avancemos 2013- MS 3 year**

**Total Cost of Proposal (PO Amount): \$ 5,571.38**

This is a cost proposal only. Orders submitted under this proposal on or before the expiration date are subject to acceptance at Houghton Mifflin Harcourt's main office and are subject to the applicable terms in Houghton Mifflin Harcourt's invoice issues for such order.

Date of Proposal: 2/3/2016

Proposal Expiration Date:3/31/2016



Prices: Prices quoted are wholesale school prices and do not include transportation charges unless otherwise stated in this proposal. These wholesale school prices apply to the educational customers of Houghton Mifflin Harcourt. Prices quoted are valid for orders submitted on or before the expiration date set forth in the proposal.

Educational customers are billed at wholesale school price, f.o.b. shipping point, with a prepaid transportation charge and, unless the customer specifically requests otherwise, a charge for our guarantee of delivery is added to the invoice when shipped via U.S. Postal service. For educational customers preferring f.o.b. destination billing, ten and a half percent (10.5%) of wholesale school price is added and we pay transportation charges and guarantee delivery. Prices do not include any sales tax. Applicable sales tax, if any, will be added to the invoice unless an appropriate tax exemption certificate has been furnished to Houghton Mifflin Harcourt.

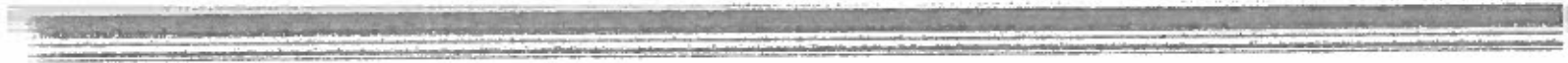
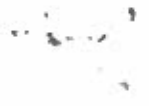
Upon receipt of purchase order, gratis items will be shipped in direct proportion to pupil materials purchased. If purchases vary from those included in this proposal, gratis items will change accordingly. Gratis items may also change if purchase is other than a direct school district to publisher order, such as via a third-party vendor or jobber.



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**From the desk of:**  
**Gary M. Cotzin**  
**Principal, Somers High School**  
Phone: 860.749.2270 x4103  
Email: gary.cotzin@somers.k12.ct.us

*“One School, One Voice, One Belief, One Outcome”*

## MEMORANDUM

To: Dr. Maynard Suffredini

Date: March 4, 2016

Re: Class Section Comparison

Below is a table that compares class sections from this year to projected class sections for the 2016/2017 school year. I have also attached a master list, based on student requests and the expected number of sections to offer.

<b>Discipline</b>	<b>2015/2016</b>	<b>2016/2017</b>	<b>Net Gain/Loss</b>
English	32	30	-2
Math	32	30.5	-1.5
Social Studies	25	25	0
Science	29	29	0
World Language	20	20	0
Art	15	15	0
PE/Health	10	10	0
Business	10	10	0
Tech Ed	15	15	0
Music	4	4	0

Course	Requests
101 Intro/Art (1)	95
110 Computer Animation (2)	36
111 Computer Art (2)	30
114 Printmaking (2)	40
116 Adv. D. & P./Portfolio (3)	17
134 Honors Art (4)	8
140 Ceramics 1 (2)	105
141 Ceramics 2 (3)	54
142 Drawing 1 (2)	84
143 Drawing 2 (3)	36
144 Sculpture 1 (2)	49
145 Sculpture 2 (3)	35
148 AP Art (4)	5
152 Fundamentals of Music/Theory (1)	7
156 Band (2)	54
157 Chorus (2)	29
158 Jazz Choir (3)	11
159 Music in Society (2)	16
201 A Intro. Business (2)	95
204 Computer Applications II (3)	39
205 Computer Applications I (2)	122
210 Entrepreneurship (3)	18
211 Marketing (3)	32
221 B Intro. Business (2)	72
226 Accounting 1 (2)	27
227 Accounting 2 (3)	12
232 Business Law 1 (3)	14
233 Business Law 2 (3)	5
321 Hon. English 9 (4)	31
322 Col. English 9 (3)	82
324 Hon. English 10 (4)	22

325 Col. English 10 (3)	110
327 Hon. English 11 (4)	25
328 Col. English 11 (3)	80
329 Acad. English 11 (2)	10
331 AP/UCONN ECE English 12 (4)	18
332 Col. English 12 (3)	80
333 Acad. English 12 (2)	7
340 Speech and Debate (3)	15
341 Crt Writ Poetry (3)	7
342 Fantasy (3)	3
343 SAT E Prep (1)	27
344 Crt Writ Fiction (3)	9
345 Drama (3)	7
352 Spanish 1A (2)	38
353 Spanish 1B (2)	8
354 Hon. Spanish 2 (4)	32
355 Spanish 2 (3)	31
356 Hon. Spanish 3 (4)	30
357 Spanish 3 (3)	28
358 Hon. Spanish 4 (4)	14
359 Spanish 4 (3)	18
361 French 1B (2)	1
362 Hon. French 2 (4)	17
363 French 2 (3)	2
364 Hon. French 3 (4)	9
365 French 3 (3)	8
366 Hon. French 4 (4)	5
367 French 4 (3)	7
368 Hon. French 5 (4)	8
389 Hon. Spanish 5 (4)	6
412 Probability and Statistics (3)	17
413 Trigonometry (3)	3
414 Precalculus (3)	75
415 Calculus (4)	12

416 Hon. Precalculus (4)	30
425 Algebra 1 (3)	49
426 Geometry (3)	85
427 Honors Geometry (4)	31
428 Algebra 2 (3)	71
429 Hon. Algebra 2 (4)	29
431 Consumer Math (2)	36
440 Topics in Geometry (2)	9
441 Topics in Algebra 1 (2)	10
443 SAT M Prep (1)	26
447 Topics in Algebra II (1)	11
456 AP/UCONN ECE Calculus (4)	7
475 AP Statistics (4)	19
502 Physical Ed: Team Games/Activ	205
503 P.E. 2 (1)	56
506 Physical Education: Ind. Games	40
513 Health 3&4 (1)	221
600 Integrated Science (3)	113
606 Anatomy/Physiology (4)	36
607 Microbiology	12
611 Botany (2)	57
612 Marine Science (3)	41
614 Science and Law (2)	9
616 Survey in Forensics (2)	36
623 Biology (3)	139
625 Zoology, Explore the Animal Kin	69
626 AP/UCONN ECE Biology (4)	18
627 Chemistry (3)	39
628 Honors Chemistry (4)	54
629 AP Chemistry (4)	15
630 Col. Physics (4)	32
702 World History (3)	113
704 Current Affairs (2)	28

705 World Between Wars (3)	23
707 Anc. History (3)	14
708 Med. History (3)	12
712 AP/UCONN ECE U.S. Hist 1 (4)	39
714 Gov./Pol. (3)	8
716 Psychology (3)	86
717 Philosophy (3)	23
718 Sociology (3)	26
719 Principles of Law (3)	9
720 US Hist./Civics 1 (3)	135
721 US Hist./Civics 2 (3)	87
728 Trial Techniques (3)	8
907 Manufacturing Woodworking (2)	53
908 Manufacturing Metalworking (2)	35
909 Advanced Manufacturing (3)	18
911 Sci. Prin. of Tech (3)	8
912 Res. and Dev. (4)	10
913 Welding (2)	17
940 World of Technology (2)	40
943 Engineering Graphics II w/CAM	18
944 Engin. Graphics I with Solidwork	50
945 Digital Photography (2)	55
947 Robotics (2)	39
953 Architectural Design (3)	31
954 Graphic Design I (3)	115
955 Graphic Design II (3)	33
956 Graphic Design III (3)	7
989 Food Service and Management	51
994 Food Service and Management	8

Proposed Sections

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