

BOE Meeting Template
Monday, December 9, 2013 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA 5
 1. Approval of Bills
8. NEW BUSINESS
 1. Superintendent's Mid-Year Evaluation
Mid-Year Evaluation forms were sent to BOE members to complete and respond back to the BOE Chairman.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS 11
 1. iPad Program Update
Mr. Rob Wilson, Director of Technology and Information Systems, will give the board an update on the District's iPad program and will answer any questions board members may have. Fifth grade teacher, Mrs. Lisa Reilly, and seventh grade teacher, Mrs. Julie Kunzelman, will demonstrate ways the iPads are used in the classroom.
11. COMMITTEE REPORTS
 1. Budget
 2. Curriculum
 3. Policy
 4. Salary & Negotiations
 5. Planning
 6. Other Committees
12. OTHER
13. ADJOURNMENT

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – November 25, 2013

Members Present: D.Palmer, J.Formeister, R.Lees, B.Devlin (left at 7:18 p.m.), A.Kirkpatrick, M.Rockett, K.McLellan, S.Bollinger, M.Marquardt

Members Absent:

Administrators Present: M.Suffredini, K.Pezza, B.Boutwell, D.Messina, D.Carroll

Staff Present: K.Regan, D.Delany, A.Walker

Citizens Present: D.Stone, D.Stone, B.Schmidt, B.Capuano, M.Rainey, A.Rockett, J.Catellier, T.Potrikus

Students Present:

Others: M.Callahan, S.Ouellette

1.0 SWEARING IN OF NEW BOE MEMBERS

Ann Logan, Somers Town Clerk, was present to swear in new Board members before the November 25, 2013 Board of Education Meeting.

2.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:08 p.m. by Dr. Suffredini in the Mabelle B. Avery Middle School Board of Education meeting room.

PLEDGE OF ALLEGIANCE

3.0 ELECTION OF OFFICERS

Dr. Suffredini opened the floor for nominations for the position of Chairman of the Board. It was MOVED (R.Lees) SECONDED (B.Devlin) to elect D.Palmer as Chairman of the Board of Education. PASSED 9-0 It was MOVED (J.Formeister) SECONDED (R.Lees) to elect B. Devlin as Vice Chairman of the Board of Education. PASSED 9-0 It was MOVED (B.Devlin) SECONDED (J.Formeister) to elect R.Lees as Secretary of the Board of Education. PASSED 9-0

4.0 RECOGNITION OF SERVICE

In appreciation for their dedication and service as members of the Somers Board Of Education plaques were presented to: R.Schmidt, B.Capuano and M.Cicciarella. The Board took a ten minute break to have coffee and desserts to say thank you to the outgoing members and to welcome the newly elected Board members.

5.0 APPROVAL OF MINUTES

November 12, 2013 – It was MOVED (J.Formeister) SECONDED (S.Bollinger) to approve the November 12, 2013 Board of Education meeting minutes as presented. PASSED 5-0 ABSTAINED 3 (M.Rockett, K.McLellan, M.Marquardt)

6.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

7.1 Guidance Annual Report/ Alternative Education Report

D.Carroll, K.Regan and D.Delany gave a brief annual report regarding the Guidance Department and Alternative Education Program at the Somers High School. Both programs are doing very well. A presentation was made that reviewed the information in the packet.

7.0 CORRESPONDENCE

D.Palmer had a further conversation with Mr. Mulhern about the graduation date and the safe grad program. This may be an agenda item at a future meeting.

9.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

10.0 CONSENT AGENDA

10.1 Approval of Bills November 25, 2013

It was MOVED (R.Lees) SECONDED (A.Kirkpatrick) to approve the 11/25/13 Bills in the amount of \$160,325.09 as presented. PASSED 7-0, ABSTAINED 1 (K.McLellan)

11.0 NEW BUSINESS

11.1 Approval of Electives/Curriculum Course Changes

It was MOVED (A.Kirkpatrick) SECONDED (S.Bollinger) to approve the recommended changes. APPROVED 7-0 ABSTAINED 1 (K.McLellan)

11.2 SHS Field Trip Request to Washington, D.C.

It was MOVED (R.Lees) SECONDED (S.Bollinger) to APPROVE the annual trip to Washington, D.C. (May 23-25, 2014) in conjunction with the AP History curriculum. PASSED 8-0

11.3 Donation from Somers Athletic Booster Club

It was MOVED (J.Formeister) SECONDED (S.Bollinger) to accept with significant thanks a check for \$1,800.00 to help with the purchase of a much needed storage shed at the Somers High School baseball field. PASSED 8-0

11.4 Resignation of BOE Recording Secretary

It was MOVED (R.Lees) SECONDED (S.Bollinger) to accept the resignation of Beth Ann Morhardt effective after the 12/9/13 BOE Meeting. PASSED 8-0

12.0 OLD BUSINESS

13.0 ADMINISTRATIVE REPORTS

13.1 Transportation Update

B.Boutwell gave a report on the current status of the schools' transportation program. It is running very smoothly with no major issues.

13.2 Long Range Plan Update

No Report

14.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

14.1 Budget – BOF Meeting went well. No hints yet on next year's budget.

14.2 Curriculum –

14.3 Policy –

14.4 Salary & Negotiations – Next meetings December 5th and 10th

14.5 Planning Committee –

14.6 Other Committees

15.0 OTHER

13.0 EXECUTIVE SESSION – Discussion of pending civil rights lawsuit involving both former student and parents of such former student. Upon return to open session, the Board may take action related to this case.

It was MOVED (D.Palmer) SECONDED (R.Lees) to go into Executive Session at 8:00 p.m. for the discussion of pending civil rights lawsuit involving both former student and parents of such former student. Upon return to open session, the Board may take action related to this case. Also invited to Executive Session with the Board are Dr. Suffredini, Mr. Alan Walker, Mr. Tim Potrikus and Attorney Scott Ouellette. PASSED 8-0

The Board came out of Executive Session at 8:34 p.m.

16.0 ADJOURNMENT

It was MOVED (A.Kirkpatrick) SECONDED (S.Bollinger) to adjourn the regular meeting of the Board of Education at 8:34 p.m. PASSED 8-0

Respectfully submitted,

Rick Lees, Jr., Secretary

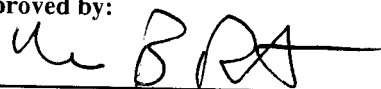
These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Report # 26209

Check Batch: 9332
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 12/15/13
William B. Boutwell, Director of Business Services

9332	7661	12/09/2013	V01035	A W Gifford, Inc.	0.00	41.60
	7662	12/09/2013	V02185	Allston Supply Co. Inc.	0.00	1,064.00
	7663	12/09/2013	V60790	Alternative Access Assistive Technology	0.00	2,202.50
	7664	12/09/2013	V52670	Amazon	0.00	35.80
	7665	12/09/2013	V60084	American Time & Signal Company	0.00	1,210.61
	7666	12/09/2013	V60041	Anthem BCBS	0.00	195,870.07
	7667	12/09/2013	V60040	Anthem Life Insurance Company	0.00	2,458.92
	7668	12/09/2013	V54164	Auto Tek LLC	0.00	975.17
	7669	12/09/2013	V00884	Avery Septic Service	0.00	1,200.00
	7670	12/09/2013	V02406	Billings Sports, Inc.	0.00	519.50
	7671	12/09/2013	E00694	Brownell, Daniel	0.00	43.28
	7672	12/09/2013	M54301	C&A Distributors, Inc.	0.00	45.00
	7673	12/09/2013	V00052	CAS Inc.	0.00	750.00
	7674	12/09/2013	V54308	CENGAGE Learning	0.00	746.35
	7675	12/09/2013	V53390	CIRMA	0.00	38,009.00
	7676	12/09/2013	V00159	Connecticut Light & Power	0.00	4,343.67
	7677	12/09/2013	V60205	CPI Qualified Plan Consultants, Inc.	0.00	26.00
	7678	12/09/2013	V00204	CREC	0.00	2,750.00
	7679	12/09/2013	V60638	Darlene Hardwood FLG Co., Inc	0.00	350.00
	7680	12/09/2013	V60709	DBS Energy Inc.	0.00	1,646.48

Somers Board of Education General Budget Treasury Warrant

Report # 26209

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	7681	12/09/2013	V60550	Devereux Glenholme		
	7682	12/09/2013	E00692	Farrell-Meier, Colleen	0.00	9,495.00
	7683	12/09/2013	V54168	First Student, Inc	0.00	99.44
	7684	12/09/2013	V00511	Grainger	0.00	138.00
	7685	12/09/2013	V60804	Granite City Electric Supply	0.00	30.30
	7686	12/09/2013	V60065	Green Grass Inc.	0.00	60.71
	7687	12/09/2013	E00127	Griffin, James	0.00	180.00
	7688	12/09/2013	V53511	Hall, Robert	0.00	392.57
	7689	12/09/2013	V00639	HB Communications Inc.	0.00	109.00
	7690	12/09/2013	V52125	Hillebrecht, Christine	0.00	226.00
	7691	12/09/2013	V21177	Home Depot CRC	0.00	59.95
	7692	12/09/2013	E00689	Hull, Bryan	0.00	232.44
	7693	12/09/2013	V60908	Industrial Control & Automation, Inc	0.00	223.87
	7694	12/09/2013	V51979	Integrated Systems Services, LLC	0.00	81.73
	7695	12/09/2013	V52848	Intensive Education Academy, Inc.	0.00	214.80
	7696	12/09/2013	V60056	J.A. Sexauer	0.00	4,160.40
	7697	12/09/2013	V00048	Johnson Controls	0.00	116.29
	7698	12/09/2013	E00163	Kapner, Rob	0.00	104.82
	7699	12/09/2013	V60721	Learning Incentive Inc, The	0.00	48.03
	7700	12/09/2013	E00197	Luginbuhl, Mariella	0.00	5,100.00
	7701	12/09/2013	V02898	MagnaKleen Services	0.00	51.95
	7702	12/09/2013	V60094	Mass Mutual Life Insurance Company	0.00	203.90
	7703	12/09/2013	E00235	Susan Muirhead, MBA Principal	0.00	30,000.00
	7704	12/09/2013	V01013	NASCO Fort Atkinson	0.00	101.70
	7705	12/09/2013	E00696	Plocharczyk, Sandi	0.00	9.14
	7706	12/09/2013	V53356	ProCom Telecommunications Corp	0.00	115.26
	7707	12/09/2013	V02014	Pyramid School Products	0.00	595.00
	7708	12/09/2013	V52074	Really Good Stuff, Inc.	0.00	531.00
	7709	12/09/2013	V51134	Richco Products, Inc.	0.00	243.77
	7710	12/09/2013	V52476	River Valley Lawn Care LLC	0.00	514.66
	7711	12/09/2013	V60760	Salomone, Dr Kathleen	0.00	817.93
	7712	12/09/2013	E00301	Senecal, Dina	0.00	5,220.00
	7713	12/09/2013	V02890	Rensselaer at Hartford	0.00	42.94
	7714	12/09/2013	V60365	Shop Outfitters	0.00	95.00
	7715	12/09/2013	V60031	SNE Building Systems	0.00	191.50
	7716	12/09/2013	V00886	Somers Lunch Program	0.00	1,605.00
	7717	12/09/2013	V60616	Somers Public Schools	0.00	4.65
					0.00	6,847.86

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	7718	12/09/2013	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	7719	12/09/2013	V00251	State of Connecticut	0.00	240.00
	7720	12/09/2013	V60909	Supreme Auto Upholstery & Glass	0.00	225.00
	7721	12/09/2013	E00325	Suzor, Ray	0.00	225.71
	7722	12/09/2013	V60394	SWAN Associates Inc	0.00	2,713.00
	7723	12/09/2013	V01000	Town of Somers BOE	0.00	15,000.00
	7724	12/09/2013	V60356	TPC Associates, Inc	0.00	4,065.08
	7725	12/09/2013	V53945	Transcanda Power Marketing LTD	0.00	12,279.19
	7726	12/09/2013	M53099	Tull Brothers, Inc.	0.00	297.67
	7727	12/09/2013	V52399	W.R. Robinson Lumber	0.00	648.00
	7728	12/09/2013	E00343	Walsh, Elizabeth	0.00	56.89
	7729	12/09/2013	V60906	Water Waste Equipment, Inc.	0.00	4,139.50
	7730	12/09/2013	E00355	Wyllie, Tracy	0.00	5.97
Totals:					0.00	\$363,638.27

70 Checks Listed.

Somers Board of Education General Journal Register

Report # 26207
Batch: 9310
Transaction: N/A
Show Summary Only: Yes

Batch # 9310	Control Total \$363,638.27	Status Posted	Created By lbergamini	Created On 12/03/2013	Last Updated By lbergamini	Last Updated On 12/05/2013
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General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
December, 2014						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			323,776.34	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	323,776.34
		Total Generated Distributions			\$323,776.34	\$323,776.34
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	363,638.27
	10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			243.77	0.00
	10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES			746.35	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			772.43	0.00
	10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			59.95	0.00
	10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES			51.95	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			109.00	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			225.71	0.00
	10-100-2-4-88-214-560-01-5-01672	HS - VIRTUAL HIGH SCHOOL			2,750.00	0.00
	10-100-2-5-44-242-611-03-5-00222	SW - A.V. SUPPLIES			757.00	0.00
	10-120-9-9-98-242-611-01-5-00232	SW - GIFTED & TALENTED SUPPLIE			367.57	0.00
	10-120-9-9-98-242-611-01-5-01334	SP ED INTER. SUPPLIES			9.14	0.00
	10-120-9-9-98-251-580-05-5-00273	SP ED - DIRECTOR'S TRAVEL			95.00	0.00
	10-120-9-9-98-955-330-02-5-01117	SP ED-INDEPENDENT EVALUATIONS	Yes		4,840.00	0.00
	10-120-9-9-98-955-330-02-5-01142	SPED - CONSULTANT FEES	Yes		2,582.50	0.00
	10-221-1-2-50-251-580-05-5-00259	K-5 - TRAVEL/IN-SERVICE			99.44	0.00
	10-221-1-2-50-251-580-05-5-00260	K-5 - PRINCIPAL'S TRAVEL			42.94	0.00
	10-221-1-3-50-251-580-05-5-00263	MA - TRAVEL/IN-SERVICE			156.33	0.00
	10-221-1-3-50-251-580-05-5-00264	MA - PRINCIPAL'S TRAVEL		Yes	149.73	0.00
	10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE			158.54	0.00
	10-222-2-5-50-214-111-05-5-00659	SW - PROF DEVELOPMENT/CEU			25.00	0.00
	10-222-2-5-14-233-611-03-5-00150	SW - COMPUTER SOFTWARE			5.97	0.00
	10-231-1-4-58-137-890-10-5-01064	NEASC ACCREDITATION		Yes	750.00	0.00
	10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES		Yes	26.00	0.00
	10-231-1-5-74-134-690-10-5-00047	B.O.E. - SUPPLIES			4.65	0.00
	10-231-6-5-82-820-529-13-5-00521	SCHOOL BOARD LEGAL		Yes	2,045.00	0.00

Somers Board of Education General Journal Register

Report # 26207

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
9310	\$363,638.27	Posted	lbergamini	12/03/2013	lbergamini	12/05/2013
10-260-1-5-64-642-530-04-5-01217		SW - COMMUNICATION SUPPLIES			595.00	0.00
10-260-5-2-62-722-430-08-5-01141		K-5 BUILDING REPAIRS		Yes	1,838.17	0.00
10-260-5-4-12-722-430-01-5-00395		HS - TECHNOLOGY ED MAINTENANCE			273.23	0.00
10-260-5-6-62-650-613-05-5-00377		SW - CUSTODIAL SUPPLIES			1,303.70	0.00
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE			3,752.80	0.00
10-260-5-6-62-722-430-08-5-00435		SW - THERMOSTAT/CONTROLS			104.82	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			6,402.35	0.00
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			1,714.83	0.00
10-260-5-6-62-722-430-08-5-00442		SW - GROUNDS KEEP		Yes	997.93	0.00
10-260-5-6-62-722-430-08-5-00444		SW - RUBBISH REMOVAL			1,189.70	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR		Yes	41.60	0.00
10-260-5-6-62-722-430-08-5-00449		SW - LOCKER REPAIR		Yes	45.00	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES			60.71	0.00
10-260-5-6-62-722-430-08-5-00886		SW - PLUMBING SUPPLIES			116.29	0.00
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY		Yes	4,076.17	0.00
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY			8,933.75	0.00
10-260-5-6-64-641-620-05-5-00361		HS - ELECTRICITY			5,259.42	0.00
10-260-6-5-62-722-430-04-5-00452		SW - MAINTENANCE CONTRACTS			4,305.08	0.00
10-260-6-5-82-820-520-13-5-00515		PROPERTY/LIABILITY INSURANCE			13,768.00	0.00
10-279-7-4-20-530-580-07-5-00268		HS - BAND TRAVEL			138.00	0.00
10-280-6-5-82-820-200-13-5-00510		DENTAL			15,000.00	0.00
10-280-6-5-82-820-200-13-5-00512		LIFE AND AD&D INSURANCE			2,458.92	0.00
10-280-6-5-82-820-200-13-5-00516		WORKER'S COMPENSATION			19,405.00	0.00
10-280-6-5-82-820-200-13-5-00855		PENSION		Yes	30,000.00	0.00
10-280-6-5-82-820-200-13-5-01185		SW - HEALTH MAINTENANCE ORG.		Yes	50,189.69	0.00
10-280-6-5-82-820-200-13-5-01186		SW - PREFERRED PROVIDER ORG.			143,341.24	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			2,339.14	0.00
10-280-6-5-82-820-520-13-5-00520		UMBRELLA LIABILITY INSURANCE		Yes	2,791.00	0.00
10-320-7-4-42-880-590-06-5-00597		HS - OFFICIALS		Yes	6,847.86	0.00
10-320-7-4-42-880-690-06-5-00595		HS - ATHLETIC SUPPLIES			519.50	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION			18,755.40	0.00
Total User-Entered Distributions					<u>\$363,638.27</u>	<u>\$363,638.27</u>
Total for December, 2014					<u>\$687,414.61</u>	<u>\$687,414.61</u>
Grand Total for Batch # 9310					<u>\$687,414.61</u>	<u>\$687,414.61</u>

**Somers Board of Education
General Journal Register**

Report # 26207

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
9310	\$363,638.27	Posted	lbergamini	12/03/2013	lbergamini	12/05/2013

178 Transactions Listed.

Somers Public Schools iPad Summary

Current Equipment

- 215 iPad Minis
- 510 iPad2 Devices

Deployment Breakdown

- 215 iPad minis
 - All first grade students
 - All second grade students
- 420 iPad2s for students
 - One third grade class
 - Two fourth grade classes
 - One fifth grade class
 - All sixth, seventh, and eight grade classes
- 90 iPad2s for teachers and staff

In-Progress Improvements

- Network upgrade
 - Awarded partial state funding through the 2013 Technology Grant
 - Goal to have new wireless infrastructure for each building
- Mobile device management (MDM)
 - Provide the ability to centrally manage iPads and iPad applications
- Staff professional development
 - Experienced staff are sharing their knowledge via professional development workshops

iPads in the Elementary School

- Mrs. Lisa Reilly, Fifth Grade Teacher

The Paperless Classroom

- Mrs. Julie Kunzelman