

## BOE Meeting Template

Monday, September 10, 2012 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER

Dr. Suffredini, Superintendent of Schools, will call the meeting to order prior to the BOE election of officers.

2. PLEDGE OF ALLEGIANCE

3. ELECTION OF OFFICERS

Dr. Suffredini will open the floor for nominations for Chairman, Vice Chairman, and Secretary of the Board of Education.

4. APPROVAL OF MINUTES

2

5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

6. CORRESPONDENCE

7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8. CONSENT AGENDA

1. Approval of Bills

5

2. Retirement Notification (E. Smith)/Resignation (H. Mangold)

12

Mrs. Edna Smith, SHS Nurse has submitted her notification of retirement effective 9/30/12. Mrs. Smith has been employed by the district since 1973 serving the district for a total of 39 years.

Heather Mangold, SES Speech-Language Pathologist has submitted her resignation effective 10/5/12. Heather has been employed by the district for eight years.

9. NEW BUSINESS

10. OLD BUSINESS

1. Amend the 2/27/12 BOE Minutes

Section 4.0, Executive Session of the 2/27/12 BOE minutes need to be amended to read as follows: It was MOVED (R. Lees) SECONDED (B. Devlin) for the Board to go into Executive Session at 7:13 p.m. for the purpose of Salary & Negotiations and pending claims and litigation involving civil case #HHB-CV-11-601-35725 as presented. PASSED 7-0

Attendees include: J. Formeister, R. Lees, M. Cicciarella, B. Devlin, B. Pellissier, A. Kirkpatrick, M. Maniscalco, and M. Suffredini. The Board came out of Executive Session at 7:34 p.m.

11. ADMINISTRATIVE REPORTS

1. Summer School Update

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The SHS summer school report is attached. A SHS guidance counselor will be present at the meeting to answer any questions board members may have.

2. Capital Projects Update

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Mr. Bill Boutwell, Director of Business Services will present the Capital Projects Update report. He will be available for any questions board members may have.

12. COMMITTEE REPORTS

1. Budget

2. Curriculum

3. Policy

4. Salary & Negotiations

5. Planning

6. Other Committees

13. OTHER

14. ADJOURNMENT

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## SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

### MINUTES OF THE MEETING – August 27, 2012

**Members Present:** D.Palmer, J.Formeister (arrived at 7:01 p.m.), R.Lees, B.Pellissier (arrived at 7:07 p.m.), A.Kirkpatrick, M.Maniscalco, B.Devlin, M.Cicciarella (arrived at 7:02 p.m.)

**Members Absent:** S.Bollinger

**Administrators Present:** M.Suffredini, K.Pezza, B.Boutwell, D.Messina

**Staff Present:**

**Citizens Present:**

**Students Present:**

**Others:**

#### 1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 APPROVAL OF MINUTES

July 9, 2012 – It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to approve the July 9, 2012 Board of Education meeting minutes as presented. PASSED 5-0

#### 4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

#### 5.0 CORRESPONDENCE

The Board received CABA correspondence, and an email regarding the CABA convention taking place the weekend before Thanksgiving.

#### 6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

#### 7.0 CONSENT AGENDA

##### 7.1 Approval of Bills 07/13/12 (\$54,482.47)

It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the 07/09/12 Bills in the amount of \$54,482.47 as presented. PASSED 7-0

##### Approval of Bills 07/26/12 (\$510,203.06)

It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the 07/26/12 Bills in the amount of \$510,203.06 as presented. PASSED 7-0

##### Approval of Bills 08/21/12 (\$352,428.72)

It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the 08/21/12 Bills in the amount of \$352,428.72 as presented. PASSED 7-0

##### Approval of Bills – 2011-2012 Budget Transfers (\$371,000)

It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the 2011-2012 Budget Transfers in the amount of \$371,000 as presented. PASSED 7-0

## 7.2 Resignation

Jean Calnen, Somers Elementary School Nurse, has submitted her resignation effective August 8, 2012. Ms. Julie Brown has been hired to fill this vacancy.

It was MOVED (B.Devlin) SECONDED (R.Lees) to accept SES Nurse Ms. Jean Calnen's resignation effective 8/8/2012 as presented. PASSED 7-0

## 8.0 NEW BUSINESS

### 8.1 Somers High School Soccer Donation

Mr. and Mrs. Geoff Elia have donated socks and backpacks to the SHS Varsity Girls and Boys Soccer Teams with a value of \$1,500.00. In addition, they have donated approximately \$600.00 for the repair of the soccer fields.

It was MOVED (A.Kirkpatrick) SECONDED (M.Cicciarella) to graciously accept the Somers High School Soccer Donation by Mr. and Mrs. Geoff Elia as presented. PASSED 8-0

## 9.0 OLD BUSINESS

## 10.0 ADMINISTRATIVE REPORTS

### 10.1 Back to School Update

Dr. Suffredini highlighted for the Board his annual Back to School Update. The Superintendent noted that convocation went very well. Keynote speaker, Jo Ann Freiberg Ph.D, presented to school staff on anti-bullying legislation, and was received as very stimulating. The Superintendent visited each school building, remarking that there was an enthusiastic climate and a very positive atmosphere for the new school year to commence. Dr. Suffredini also notified the Board regarding the CT Reform package and the number of initiatives the Governor is focusing on. The state requested and received a waiver on the No Child Left Behind Act enabling CT to establish state-specific guidelines. The Superintendent also discussed with the Board the new CT evaluation instrument for teachers and administration by the SDE.

iPads for the Technology Plan came in over the summer, and will be distributed to the pre-determined grades as part of the first year roll-out. Director of Technology and Information Services, Mr. Jim Morrow, has scheduled an informational meeting for parents on August 28<sup>th</sup>.

### 10.2 Activity Account Report

As per the Board of Education reporting schedule, Director of Business Services, Mr. Bill Boutwell, presented an activity account report. All activity account transactions run through the business office, thus, any monies deposited or withdrawn flow through Account Payables within the Business Office. There are 110 fund accounts total, mostly at Somers High School. The activity accounts are revolving until graduation, and there is no co-mingling of funds as class money can only stay with that particular class. Gary Cotzin, Principal at SHS, and graduating 2012 class officers are currently handling the activity account for the class of 2012.

## 11.0 COMMITTEE REPORTS

**Minutes will be taken at all subcommittee meetings.**

### 11.1 Budget – No Update

**11.2** Curriculum – No Update

**11.3** Policy – The Policy Committee has received twenty-one new policies to review in the June update. The next Policy Committee meeting will be on September 10<sup>th</sup> at 6:00 p.m.

**11.4** Salary & Negotiations – No Update

**11.5** Planning Committee – No Update

**11.6** Other Committees  
Technology Ad Hoc Committee – No Update

**12.0 OTHER**

**13.0 ADJOURNMENT**

It was MOVED (B.Pellissier) SECONDED (B.Devlin) to adjourn the regular meeting of the Board of Education 7:49 p.m. PASSED 8-0

Respectfully submitted,

Rick Lees, Jr., Secretary  
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

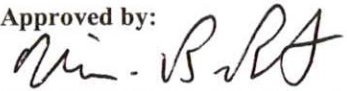
# Somers Board of Education General Budget Treasury Warrant

Report # 19115

Check Batch: 6857  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:



Date:

9/6/12

William B. Boutwell, Director of Business Services

6857	4993	09/10/2012	V60726	A-I Consolidated, Inc	0.00	116.21
	4994	09/10/2012	V60718	Aims Education Foundation	0.00	52.90
	4995	09/10/2012	V52670	Amazon	0.00	2,920.12
	4998	09/10/2012	V60040	Anthem Life Insurance Company	0.00	2,059.22
	4999	09/10/2012	V00282	Atwood Fire & Security	0.00	1,441.59
	5000	09/10/2012	V00884	Avery Septic Service	0.00	8,480.00
	5001	09/10/2012	V60123	B&H Photo	0.00	5,980.00
	5002	09/10/2012	V01308	Bacher Corp. of Conn.	0.00	552.14
	5003	09/10/2012	V51312	Bio-Rad Laboratories	0.00	655.26
	5004	09/10/2012	V01267	Blick Art Materials	0.00	76.44
	5005	09/10/2012	V00063	Bridgeport National Bindery, Inc.	0.00	1,004.95
	5006	09/10/2012	M54301	C&A Distributors, Inc.	0.00	192.00
	5007	09/10/2012	V00121	CABE	0.00	300.00
	5008	09/10/2012	E00049	Carnevale, Kristina	0.00	132.09
	5009	09/10/2012	V53547	CASPA	0.00	390.00
	5010	09/10/2012	V00159	Connecticut Light & Power	0.00	8,932.49
	5011	09/10/2012	V51728	CleanMachine Powerwash Inc.	0.00	1,250.00
	5012	09/10/2012	V60733	Clear Pro Antimicrobial Solutions	0.00	275.00
	5013	09/10/2012	V00161	CMEA	0.00	200.00
	5014	09/10/2012	V01740	College Board, The	0.00	20.99

## Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	5015	09/10/2012	V60057	Community Child Guidance Clinic, Inc.	0.00	3,570.00
	5016	09/10/2012	V02367	ConnCASE	0.00	225.00
	5017	09/10/2012	V60205	CPI Qualified Plan Consultants, Inc.	0.00	4.00
	5018	09/10/2012	V60534	Creative Teaching Press	0.00	45.83
	5019	09/10/2012	V00204	CREC	0.00	1,220.00
	5020	09/10/2012	V60732	CT Department of Energy & Environmental	0.00	617.44
	5021	09/10/2012	V60638	Darlene Hardwood FLG Co., Inc	0.00	100.00
	5022	09/10/2012	V00236	Demco, Inc.	0.00	90.46
	5023	09/10/2012	E00091	Dewey, Linda	0.00	20.92
	5024	09/10/2012	V00243	Discount Magazine Subscription Service,	0.00	259.80
	5025	09/10/2012	E00092	Doran, Kimberly	0.00	75.25
	5026	09/10/2012	V60252	EAI Education	0.00	37.44
	5027	09/10/2012	V60640	Educational Electronics	0.00	399.35
	5028	09/10/2012	V51734	Educational Innovations, Inc.	0.00	60.95
	5029	09/10/2012	V02309	ETA/Cuisenaire	0.00	255.70
	5030	09/10/2012	V60531	Evident	0.00	117.50
	5031	09/10/2012	V02186	Flinn Scientific, Inc.	0.00	4,015.83
	5032	09/10/2012	V53493	The Floor Connection	0.00	925.53
	5033	09/10/2012	V01563	Follett Educational Services	0.00	1,660.07
	5034	09/10/2012	V60301	Follett Software Company	0.00	5,552.43
	5035	09/10/2012	E00257	Ford, Linda	0.00	50.38
	5036	09/10/2012	V60719	Scholastic School Planner	0.00	1,864.00
	5037	09/10/2012	V02603	Gopher Sport	0.00	296.64
	5038	09/10/2012	V00511	Grainger	0.00	527.98
	5039	09/10/2012	E00127	Griffin, James	0.00	372.00
	5040	09/10/2012	V53439	Group Dynamic	0.00	77.70
	5041	09/10/2012	V00407	Hartford Courant	0.00	106.15
	5042	09/10/2012	V51232	Hartford Hospital	0.00	5,608.00
	5043	09/10/2012	V60290	Highsmith	0.00	123.37
	5044	09/10/2012	V00891	Hm Receivables Co LLC	0.00	649.60
	5045	09/10/2012	V54063	HSABank	0.00	2.50
	5046	09/10/2012	E00151	Ingram, Nancy	0.00	54.16
	5047	09/10/2012	V60043	IVEY Industries	0.00	219.75
	5048	09/10/2012	V02093	JCN Services	0.00	2,782.00
	5049	09/10/2012	V60734	Jones & Frank	0.00	600.67
	5050	09/10/2012	V02625	K & S Distributors	0.00	14,676.20
	5051	09/10/2012	V01827	Kamco Supply Corp.	0.00	1,225.00

# Somers Board of Education General Budget Treasury Warrant

Report # 19115

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	5052	09/10/2012	V00665	Kelly-Fradet Lumber	0.00	299.94
	5053	09/10/2012	V60685	L.L. Bean, Inc	0.00	100.95
	5054	09/10/2012	V60347	LAB-AiDS Incorporated	0.00	72.60
	5055	09/10/2012	V60721	Learning Incentive Inc, The	0.00	5,000.00
	5056	09/10/2012	V60161	Marsh U.S. Consumer	0.00	81.00
	5057	09/10/2012	E00214	Martin, Jan	0.00	31.08
	5058	09/10/2012	V01370	McGraw Hill Companies	0.00	4,657.81
	5059	09/10/2012	V54159	Vernon Printing Co, Inc.	0.00	1,137.50
	5060	09/10/2012	V01013	NASCO Fort Atkinson	0.00	2,632.62
	5061	09/10/2012	V60537	National Career Development Association	0.00	65.00
	5062	09/10/2012	V02407	OTIS Elevator Company	0.00	1,810.00
	5063	09/10/2012	V52089	Pasco	0.00	149.00
	5064	09/10/2012	V60097	Paxton/Patterson LLC	0.00	1,550.00
	5065	09/10/2012	V00206	NCS Pearson, Inc.	0.00	10,781.60
	5066	09/10/2012	V00206	Pearson Education, Inc.	0.00	2,518.56
	5067	09/10/2012	V60730	ProComputing	0.00	96.00
	5068	09/10/2012	V60427	Protech Projection Systems, Inc.	0.00	277.00
	5069	09/10/2012	V00287	Psychology Today	0.00	15.97
	5070	09/10/2012	V52074	Really Good Stuff, Inc.	0.00	38.98
	5071	09/10/2012	V60724	Remote Support, Inc	0.00	40.25
	5072	09/10/2012	V60524	Robert H. Lord Co.	0.00	83.50
	5073	09/10/2012	V60735	RPS Associates of N.E. Inc.	0.00	15,220.00
	5074	09/10/2012	V01779	S&S Worldwide	0.00	1,051.78
	5075	09/10/2012	V60722	Salem Press	0.00	255.00
	5076	09/10/2012	V60002	Scholastic Library Publishing	0.00	670.00
	5077	09/10/2012	V01171	Scholastic Magazine	0.00	346.12
	5078	09/10/2012	V60538	School Outfitters	0.00	496.89
	5079	09/10/2012	V01292	School Specialty, Inc.	0.00	6,897.34
	5080	09/10/2012	V02325	Sheffield Pottery, Inc.	0.00	1,040.50
	5081	09/10/2012	V02325	Sheffield Pottery, Inc.	0.00	217.50
	5082	09/10/2012	V01485	Social Studies School Services	0.00	732.97
	5083	09/10/2012	V00886	Somers Lunch Program	0.00	10.50
	5084	09/10/2012	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	5085	09/10/2012	V60727	Starfall Education	0.00	70.00
	5086	09/10/2012	V52949	Steps to Literacy	0.00	52.50
	5087	09/10/2012	E00320	Stone, Peter	0.00	515.73
	5088	09/10/2012	E00322	Suffredini, Dr. Maynard	0.00	32.19

## Somers Board of Education General Budget Treasury Warrant

Report # 19115

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	5089	09/10/2012	V60731	Supertech	0.00	97.50
	5090	09/10/2012	V60577	Taft School, The	0.00	925.00
	5091	09/10/2012	V01307	Teacher's Discovery	0.00	297.07
	5092	09/10/2012	V60713	Tormach LLC	0.00	7,113.77
	5093	09/10/2012	V53945	Transcanda Power Marketing LTD	0.00	7,539.25
	5094	09/10/2012	V53539	Triumph Learning, LLC	0.00	4,045.24
	5095	09/10/2012	V53987	U.S. Bancorp Equipment Finance, Inc	0.00	1,662.67
	5096	09/10/2012	V53926	Ultimate Office	0.00	86.64
	5097	09/10/2012	M53030	United Rentals (North America), Inc.	0.00	360.89
	5098	09/10/2012	V21164	Unum Life Insurance Company of America	0.00	3,449.62
	5099	09/10/2012	V00051	Postmaster	0.00	270.00
	5100	09/10/2012	V00766	Valley Communications Systems, Inc.	0.00	18.35
	5101	09/10/2012	V54059	Verizon Wireless	0.00	631.02
	5102	09/10/2012	V02738	William V. MacGill & Co.	0.00	467.28
	5103	09/10/2012	V52483	World War II	0.00	27.95
	5104	09/10/2012	V60571	Yellow Ribbon	0.00	142.60
<b>Totals:</b>					0.00	\$170,893.93

110 Checks Listed.

# Somers Board of Education General Journal Register

Report # 19114

Batch: 6848

Transaction: N/A

Show Summary Only: Yes

Batch # 6848	Control Total \$170,893.93	Status Posted	Created By lbergamini	Created On 09/04/2012	Last Updated By lbergamini	Last Updated On 09/06/2012
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General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>September, 2013</b>						
<b>Generated Distributions</b>						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			154,508.49	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	154,508.49
		Total Generated Distributions			<b>\$154,508.49</b>	<b>\$154,508.49</b>
<b>User-Entered Distributions</b>						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	170,893.93
	10-100-2-2-02-242-611-01-5-00161	K-5 - ART SUPPLIES			3,075.75	0.00
	10-100-2-2-14-242-611-01-5-00771	K-5 - FIRST GRADE SUPPLIES			127.75	0.00
	10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			73.74	0.00
	10-100-2-2-18-243-611-01-5-00238	K-5 - MATH WORKBOOKS			15,808.43	0.00
	10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES			38.98	0.00
	10-100-2-3-02-242-611-01-5-00164	MA - ART SUPPLIES			290.00	0.00
	10-100-2-3-08-243-611-01-5-00255	MA - FOREIGN LANGUAGE WORKBOOK		Yes	564.40	0.00
	10-100-2-3-14-220-641-01-5-01140	MA - REPLACEMENT TEXTS			85.20	0.00
	10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			906.62	0.00
	10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES			530.38	0.00
	10-100-2-3-28-242-611-01-5-00204	MA - SCIENCE SUPPLIES			1,305.34	0.00
	10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			342.43	0.00
	10-100-2-4-02-242-611-01-5-00165	HS - ART SUPPLIES			6,689.91	0.00
	10-100-2-4-04-242-611-01-5-00176	HS - BUSINESS ED SUPPLIES			1,584.63	0.00
	10-100-2-4-08-242-611-01-5-00175	HS - FOREIGN LANGUAGE SUPPLIES			257.85	0.00
	10-100-2-4-08-243-611-01-5-01581	HS - WORLD LANGUAGE			724.34	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			288.07	0.00
	10-100-2-4-18-220-641-01-5-00127	HS - MATH TEXTBOOKS		Yes	1,734.87	0.00
	10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			887.74	0.00
	10-100-2-4-22-242-611-01-5-00195	HS - PHYSICAL ED SUPPLIES			1,346.14	0.00
	10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			834.44	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			4,264.79	0.00
	10-100-2-4-30-220-641-01-5-00125	HS - SOCIAL STUDIES TEXTBOOKS			3,590.87	0.00
	10-100-2-4-30-242-611-01-5-01644	HS - SOCIAL STUDIES SUPPLIES			535.16	0.00
	10-100-2-4-30-243-611-01-5-00887	HS - SOCIAL STUDIES WORKBOOKS			436.37	0.00

## Somers Board of Education General Journal Register

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
6848	\$170,893.93	Posted	lbergamini	09/04/2012	lbergamini	09/06/2012
					1,092.93	0.00
					65.00	0.00
					250.84	0.00
					249.31	0.00
					96.00	0.00
					346.12	0.00
					496.89	0.00
					31,797.76	0.00
					132.09	0.00
					372.00	0.00
					225.00	0.00
					20.92	0.00
					220.39	0.00
					467.28	0.00
					31.08	0.00
					925.00	0.00
					925.00	0.00
					365.95	0.00
					213.83	0.00
					70.00	0.00
					300.00	0.00
					4.00	0.00
					10.50	0.00
					390.00	0.00
					32.19	0.00
					415.67	0.00
					270.00	0.00
					148.87	0.00
					200.00	0.00
					415.66	0.00
					415.67	0.00
					415.67	0.00
					1,137.50	0.00
					1,864.00	0.00
					2,200.00	0.00
					78.09	0.00
					220.96	0.00
					219.75	0.00

## Somers Board of Education General Journal Register

Report # 19114

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
6848	\$170,893.93	Posted	lbergamini	09/04/2012	lbergamini	09/06/2012
		10-260-5-4-64-642-530-04-5-00366	HS - TELEPHONE		104.50	0.00
		10-260-5-5-64-642-530-04-5-00367	CO - TELEPHONE		227.47	0.00
		10-260-5-6-44-722-430-03-5-00404	SW - A.V. MAINTENANCE		769.69	0.00
		10-260-5-6-62-650-613-05-5-00377	SW - CUSTODIAL SUPPLIES		15,558.20	0.00
		10-260-5-6-62-722-430-08-5-00422	K-5 - SEPTIC TANK	Yes	5,440.00	0.00
		10-260-5-6-62-722-430-08-5-00430	MA - BUILDING MAINTENANCE		3,218.50	0.00
		10-260-5-6-62-722-430-08-5-00431	MA - SEPTIC TANK		400.00	0.00
		10-260-5-6-62-722-430-08-5-00435	SW - THERMOSTAT/CONTROLS		96.06	0.00
		10-260-5-6-62-722-430-08-5-00438	HS - SEPTIC TANK		2,640.00	0.00
		10-260-5-6-62-722-430-08-5-00439	HS - BUILDING MAINTENANCE		1,544.55	0.00
		10-260-5-6-62-722-430-08-5-00440	SW - EQUIPMENT REPAIR		360.89	0.00
		10-260-5-6-62-722-430-08-5-00444	SW - RUBBISH REMOVAL		1,189.70	0.00
		10-260-5-6-62-722-430-08-5-00445	SW - TOOL SUPPLY		22.87	0.00
		10-260-5-6-62-722-430-08-5-00449	SW - LOCKER REPAIR	Yes	192.00	0.00
		10-260-5-6-62-722-430-08-5-00451	SW - MOWER MAINTENANCE		552.14	0.00
		10-260-5-6-62-722-430-08-5-01645	SW - LIBRARY AUTOMATION		5,552.43	0.00
		10-260-5-6-64-641-620-05-5-00358	K-5 - ELECTRICITY		3,283.70	0.00
		10-260-5-6-64-641-620-05-5-00360	MA - ELECTRICITY		5,490.77	0.00
		10-260-5-6-64-641-620-05-5-00361	HS - ELECTRICITY		7,697.27	0.00
		10-260-5-6-64-722-690-05-5-00373	SW - WATER	Yes	617.44	0.00
		10-260-6-5-62-722-430-04-5-00452	SW - MAINTENANCE CONTRACTS		1,441.59	0.00
		10-280-6-5-82-820-200-13-5-00509	SW - FLEXIBLE SPENDING ACCT		77.70	0.00
		10-280-6-5-82-820-200-13-5-00512	LIFE AND AD&D INSURANCE		2,059.22	0.00
		10-280-6-5-82-820-200-13-5-00513	L.T.D.		3,449.62	0.00
		10-280-6-5-82-820-200-13-5-01228	SW - HEALTH SAVINGS ACCOUNT		2.50	0.00
		10-280-6-5-82-820-520-13-5-00520	UMBRELLA LIABILITY INSURANCE	Yes	81.00	0.00
		10-611-9-9-88-955-560-14-5-00813	SP ED - CREC HEARING PROGRAM		1,220.00	0.00
		10-613-9-9-88-955-561-14-5-00673	SP ED - TUITION		14,178.00	0.00
					<u>170,893.93</u>	<u>0.00</u>
					<u>\$170,893.93</u>	<u>\$170,893.93</u>
					<u>\$325,402.42</u>	<u>\$325,402.42</u>
					<u>\$325,402.42</u>	<u>\$325,402.42</u>
					<u>\$325,402.42</u>	<u>\$325,402.42</u>

405 Transactions Listed.

September 4, 2012

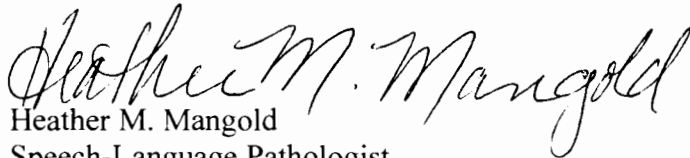
Dear Dr. Suffredini:

It is with a measure of sadness that I submit this letter of resignation. I have served as the preschool speech/language pathologist (.45 FTE) for eight years and it has been a thoroughly enriching experience both personally and professionally. Somers Elementary School is by far the most energizing and collaborative school I have ever worked in. Staff members are completely dedicated, the administration is unfailingly supportive and the community as a whole rallies around it's children in support of their education. I will absolutely miss being here.

I am moving on to work for a birth-to-three agency in Hartford, providing support services for an extremely needy population. This has been a very difficult decision to make, but ultimately it is the right choice for me at this point in my life.

My anticipated last day of service to the children of Somers will be October 5, 2012. I am willing, however, to continue to service some students beyond that date if the district has difficulty filling the position.

Thank you for your time and attention.

  
Heather M. Mangold  
Speech-Language Pathologist

CC:

Ralph Riola  
Jennifer Oliver  
Denise Messina

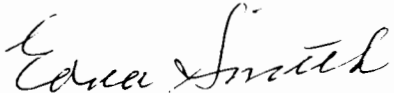
14 Nevins Ave.  
Enfield, CT 06082  
September 1, 2012

Dr. Maynard M. Suffredini, Jr.  
Superintendent of Schools  
Somers Public Schools  
1 Vision Blvd.  
Somers, CT 06071

Dear Dr. Suffredini,

Please accept this my letter of retirement from the position of school nurse at Somers High School to become effective September 30, 2012.

Respectfully,

  
Edna Smith

cc: G.Cotzin  
C. Meagher

Summer school notices were sent to all students whose cumulative grade was less than a 65 as of April 2012. The letter informed them that they may have to take summer school for credit recovery. Additional notices were resent in June to those students who qualified for summer school.

A total of 7 students attended summer school taking 8 classes in all. Students attended Enfield, Rockville, and Windsor programs.

Enfield High School:	4 students attended and all passed.
Rockville High School:	2 students Attended 1 passed and 1 failed.
Windsor High School:	1 student attended and passed.

## **Capital Projects Request (CIP) Update September 2012**

### **2011-2012 CIP Projects**

The following projects were funded through CIP in 2011-2012.

- Systemwide Tractor (\$6,008; lease yr 4)
- Systemwide Pickup Truck (\$5,688; lease yr 4)
- Systemwide Technology (\$27,171)
- SHS Technology Education Innovation & Design (\$22,148)

### **2012-2013 CIP Projects**

Two CIP projects are funded for 2012-2013 as follows.

- Systemwide Tractor (\$6,008; lease yr 5)
- Systemwide Pickup Truck (\$5,688; lease yr 5)

The CIP Subcommittee is in the process of reviewing CIP requests. At this time no additional requests have been submitted by the subcommittee to the Board of Finance for approval.

### **Future Years CIP Projects Advisory Funded**

As mentioned above, the CIP Subcommittee and Board of Finance are evaluating projects on a one-by-one basis. At this time projects funded for future years are limited to previous lease commitments.

## SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

### MINUTES OF THE MEETING – September 10, 2012

**Members Present:** R.Lees, B.Pellissier, A.Kirkpatrick, M.Maniscalco, B.Devlin (left at 7:03 p.m.), S.Bollinger, M.Cicciarella (arrived at 7:02 p.m.)  
**Members Absent:** D.Palmer, J.Formeister  
**Administrators Present:** M.Suffredini, K.Pezza, B.Boutwell, D.Messina  
**Staff Present:** K.Regan  
**Citizens Present:**  
**Students Present:**  
**Others:**

#### 1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Superintendent Suffredini in the Mabelle B. Avery Middle School Board of Education meeting room.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 ELECTION OF OFFICERS

*Dr. Suffredini opened the floor for nominations for Chairman of the Board.*

- A.Kirkpatrick nominated David Palmer for Chairman of the Board, seconded by M.Maniscalco. There were no other nominations. David Palmer was elected Board Chairman by a vote of 6-0.

*Dr. Suffredini opened the floor for nominations for Vice Chairman of the Board.*

- B.Devlin nominated Joan Formeister for Vice Chairman of the Board, seconded by B.Pellissier. There were no other nominations. Joan Formeister was elected Board Vice Chairman by a vote of 6-0.

*Dr. Suffredini opened the floor for nominations for Secretary of the Board.*

- M.Maniscalco nominated Rick Lees as Secretary of the Board, seconded by S.Bollinger. There were no other nominations. Rick Lees was elected Secretary of the Board by a vote of 7-0.

#### 4.0 APPROVAL OF MINUTES

August 27, 2012 – It was MOVED (B.Devlin) SECONDED (B.Pellissier) to approve the August 27, 2012 Board of Education meeting minutes as presented. PASSED 7-0

#### 5.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

#### 6.0 CORRESPONDENCE

The Board received a CABA packet.

#### 7.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

**7.1** Add First Warning of DBS Code: 3541.34 – Non-Public School Transportation to BOE agenda under New Business Item 9.1.

#### 8.0 CONSENT AGENDA

**8.1** Approval of Bills 09/10/12 (\$170,893.93)

It was MOVED (B.Pellissier) SECONDED (S.Bollinger) to approve the 09/10/12 Bills in the amount of \$170,893.93 as presented. PASSED 6-0

**8.2 Retirement Notification (E.Smith) / Resignation (H.Mangold)**

Mrs. Edna Smith, SHS Nurse, has submitted her notification of retirement effective 9/30/12. Mrs. Smith has served Somers Public Schools for a total of 39 years. Heather Mangold, SES Speech Language Pathologist, has submitted her resignation effective 10/5/12. Heather has been employed by the district for 8 years.

It was MOVED (B.Pellissier) SECONDED (S.Bollinger) to accept with regret SHS Nurse Mrs. Edna Smith's retirement effective 9/30/2012 as presented, and to accept SES Speech Language Pathologist Heather Mangold's resignation effective 10/5/12 as presented. PASSED 6-0

**9.0 NEW BUSINESS**

**9.1 First Warning of DBS Code: 3541.34 – Non-Public School Transportation**

Policy DBS Code: 3541.34 – Non-Public School Transportation was added to the BOE meeting agenda, and was first warned. The Policy Committee is going to re-institute DBS Code: 3541.34 – Non-Public School Transportation, as it was past Board policy to provide transportation (at no cost to the Board) to accredited nonpublic elementary/non-secondary schools within a determined bus route if there is available room on the bus. Second warning/adoption will be included on the 9/24/12 BOE meeting agenda.

It was MOVED (A.Kirkpatrick) SECONDED (S.Bollinger) to authorize and allow the Superintendent of Somers Public Schools to use his discretion in private school transportation requests on a case-by-case basis as of September 10, 2012, as presented. PASSED 6-0

**10.0 OLD BUSINESS**

**10.1 Amend the 2/27/12 BOE Minutes**

Section 4.0 Executive Session of the 2/27/12 BOE minutes need to be amended to read as follows: It was MOVED (R.Lees) SECONDED (B.Devlin) for the Board to go into Executive Session at 7:13 p.m. for the purpose of Salary & Negotiations and pending claims and litigation involving civil case #HHB-CV-11-601-35725 as presented. PASSED 7-0

Attendees include: J.Formeister, R.Lees, M.Cicciarella, B.Devlin, B.Pellissier, A.Kirkpatrick, M.Maniscalco, and M. Suffredini. The Board came out of Executive Session at 7:34 p.m.

It was MOVED (A.Kirkpatrick) SECONDED (R.Lees) to amend the 2/27/12 BOE minutes to clarify the wording on Section 4.0 Executive Session to be read as follows and as presented:

It was MOVED (R.Lees) SECONDED (B.Devlin) for the Board to go into Executive Session at 7:13 p.m. for the purpose of Salary & Negotiations and pending claims and litigation involving civil case #HHB-CV-11-601-35725 as presented. PASSED 7-0

Attendees include: J.Formeister, R.Lees, M.Cicciarella, B.Devlin, B.Pellissier, A.Kirkpatrick, M.Maniscalco, and M. Suffredini. The Board came out of Executive Session at 7:34 p.m. PASSED 6-0

## 11.0 ADMINISTRATIVE REPORTS

### 11.1 Summer School Update

Summer School notices were sent to all students whose cumulative grade was less than a 65 as of April 2012, informing them that they may have to take summer school for credit recovery. Additional notices were resent in June to the twenty students who qualified for summer school, with seven choosing to attend. To qualify, averages ranged from 60-50, with a 50 cumulative grade being the minimum to attend. One student took two summer school classes, marking 8 classes taken in all.

Students attended Enfield High School's summer program (4 students attended and all passed), Rockville High School's summer school program (2 students attended, one pass and one fail), and Windsor High School's summer school program (1 student attended and passed).

### 11.2 Capital Projects Update

Director of Business Services, Mr. Bill Boutwell, presented the Capital Projects Request (CIP) Update report. Four projects were funded through CIP in 2011-2013: system wide tractor in lease year 4 for \$6,008, system wide pickup truck in lease year 4 for \$5,688, system wide technology totaling \$27,171, an SHS Technology Education Innovation and Design for \$22,148 dollars.

For 2012-2013, two CIP projects will be funded and are listed as follows: system wide tractor in lease year 5 for \$6,008 and system wide pickup truck in lease year 5 for \$5,688. The CIP Subcommittee is in the process of reviewing CIP requests. At this time, no additional requests have been submitted by the subcommittee to the Board of Finance for approval. The CIP Subcommittee and Board of Finance are evaluating projects on a one-by-one basis.

### 11.3 Superintendent's Report

- The Superintendent reported to the Board that Somers Public Schools has six non-resident students that pay tuition to attend, and want to be educated here at Somers.
- Somers Educational Foundation is planning its wine-tasting fundraiser, as proceeds will go towards the SEF Grant program awarded to teachers. Board members M.Maniscalco, A.Kirkpatrick, and Dr. Suffredini are all selling tickets for thirty-five dollars apiece.

## 12.0 COMMITTEE REPORTS

**Minutes will be taken at all subcommittee meetings.**

**12.1** Budget – Some budget revisions for the 2012-2013 school year will be included in the next BOE meeting agenda.

**12.2** Curriculum – No Update

**12.3** Policy – The Policy Committee met tonight, and will meet on September 24<sup>th</sup> at 6:00 p.m.

**12.4** Salary & Negotiations – No Update

**12.5** Planning Committee – No Update

**12.6** Other Committees

Technology Ad Hoc Committee – No Update

## 13.0 OTHER

**14.0 ADJOURNMENT**

It was MOVED (B.Pellissier) SECONDED (M.Maniscalco) to adjourn the regular meeting of the Board of Education 7:56 p.m. PASSED 5-0 (S.Bollinger was not in the BOE meeting room when the vote to adjourn was cast)

Respectfully submitted,

Rick Lees, Jr., Secretary  
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.