

BOE Meeting Template
Monday, October 24, 2011 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS 5
 1. Building Goals Presentation
There will be a Powerpoint report on building goals. Building administrators will be available to answer any questions board members may have.
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA 27
 1. Approval of Bills
8. NEW BUSINESS
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS 33
 1. SHS Senior Exit Survey
Mr. Cotzin's 2011 Senior Exit Survey report is included in the packet. He will be available to answer any questions board members may have.
11. COMMITTEE REPORTS
 1. Budget
 2. Curriculum
 3. Policy
 4. Salary & Negotiations
 5. Planning
 6. Other Committees
12. OTHER
13. ADJOURNMENT 40

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – October 11, 2011

Members Present: D.Palmer, J.Formeister, R.Lees, T.Potrikus, S. Bollinger, M.Cicciarella, B.Devlin (arrived at 7:18 pm)

Members Absent: A.Kirkpatrick, M. Marquardt

Administrators Present: M.Suffredini, B.Bunnell, K.Pezza, B.Boutwell, S.Muirhead, R.Kapner, R.Riola, G.Cotzin

Staff Present:

Citizens Present: R.Stone

Students Present: C.Tarbox, J.Ricard, S.Hansen, L.Harland, H.Ruble, D.Gale

Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:01 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

A moment of silence was held in memory of 3rd grader Aidin Hannan.

3.0 APPROVAL OF MINUTES

3.1 September 26, 2011 Meeting – It was MOVED (R.Lees) SECONDED (S.Bollinger) to approve the September 26, 2011 Board of Education meeting minutes. PASSED 6-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

4.1 CMT/SAT/CAPT Results

Dr. Suffredini stated that the administration from each school, along with the Director of Curriculum Ms. Pezza, would present the CMT/CAPT test results to the board.

Ms. Pezza announced to the board that SES, MBA, and SHS made AYP goals on the CMT. Ms. Pezza and Mr. Riola reviewed the elementary school results indicating that scores went up considerably over last year in areas of reading, math, and writing. Mr. Riola noted that SES seeks to sustain improvement; however, gains in one area of the CMT caused a loss in other areas. They focused on an action plan required by the Superintendent in order to address specific deficiencies in test areas.

Some aspects of this plan include increasing monthly assessments of reading fluency, reading comprehension, writing and math, focusing on effect data and cause data from 6 week long instructional strategy plans, as well as the implementation and usage of IXL. IXL is a web-based math practice site for homework which increases time available for in class instruction and as kids are continuously challenged with the exercises. Also on the SES action plan is the creation of literacy nights during trimester one to help aid parents in guiding young readers at home. Back to School Night was also focused on engaging young readers. The SES action plan focuses on continuing annual eye exam notification to parents to determine if tracking and convergence problems are contributing to reading difficulties reflecting on the CMT. Ms.

Pezza noted that a 5th grade action plan should be redefined and specialized as the transition into the middle grades is very important.

Ms. Muirhead and Mr. Kapner highlighted the improvements made in the middle school in grades 6 and 8. The 7th grade CMT results are being reviewed by MBA staff in order to address deficiencies in each area. An action plan has been developed by the administration at the middle school through the recommendation of the Superintendent and with input from the Director of Curriculum. MBA staff will continue to address Editing and Revising across the curriculum with special emphasis on grade 7 and continue using CBAS as Universal Screener in reading, writing, and mathematics to monitor progress. Intervention programs will continue to support struggling students on SMART goals derived from the CMT and CBAS scores.

Mr. Cotzin presented an overview of the CAPT and SAT results. The CAPT scores showed a slight decline in areas in comparison to last year's CAPT scores. However, in writing, math, and science scores were higher when compared with schools in their DRG. The SAT results showed a stronger performance than that of the CAPT. Mr. Cotzin noted that SHS has done well in comparison to the state and nation. He also noted that the high school will be testing through the required PSAT to work on raising SAT scores even higher. The high school administration has developed an action plan as directed by the Superintendent with input from the Director of Curriculum. The plan will target particular areas of deficiency on test results.

5.0 CORRESPONDENCE

The following correspondence was received:

- Chairman Palmer received a special piece of mail regarding the Ethics Commission.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 10/11/2011 (\$984,137.60)

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the 10/11/11 Bills in the amount of \$984,137.60 as presented. PASSED 7-0

8.0 NEW BUSINESS

8.1 2012 BOE Meeting Schedule

The 2012 BOE Meeting Schedule has been prepared as per DBS Code: 9321.1

It was MOVED (M.Cicciarella) SECONDED (S.Bollinger) to approve the 2012 Board Meeting schedule. PASSED 6-0 (T.Potrikus abstained)

8.2 Second Warning/Adoption of DBS Code: 5127 – Graduation/Separation

It was MOVED (T.Potrikus) SECONDED (B.Devlin) to approve the revised graduation/separation policy. PASSED 7-0

8.3 Second Warning/Adoption of DBS Code: 4121 – Substitute Teachers

It was MOVED (R.Lees) SECONDED (B.Devlin) to approve the revised substitute teachers' policy. PASSED 7-0

8.4 Second Warning/Adoption of DBS Code: 5145.52 – Harassment

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the revised harassment policy. PASSED 7-0

9.0 OLD BUSINESS - None

10.0 ADMINISTRATIVE REPORTS

10.1 Activity Account Update

Mr. Boutwell reported to the board an update for the activity fund account. Mr. Boutwell gave a short explanation regarding the activity fund being non-appropriated fund accounts set up and established at the building level that generally support activities, clubs, athletics, programs, field trips, etc. The majority of these accounts rest at the SHS as the high school has the most financial activity. Board member S.Bollinger questioned Mr. Boutwell regarding the rollover of funds with class year; Mr. Boutwell explained that these funds stay with the class for that period of time. Somers High School Principal Mr. Cotzin has been working with past class president's and advisors to set up an outside account for these funds upon graduation.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1 Budget – No Report

11.2 Curriculum – No Report

11.3 Policy

The Policy Committee has a meeting on October 17, 2011.

11.4 Salary & Negotiations

There are ongoing negotiations with the Nurse's Union as mediation is the next step. The Custodian's Union will be voting on ratification of the tentative agreement reached.

11.5 Planning Committee

The Planning Committee met at 6:00pm tonight to discuss the Long-Range Plan. The next scheduled meeting is October 24, 2011.

11.6 Other Committees

Technology Ad Hoc Committee – No Report

12.0 OTHER

Chairman Palmer announced he and Dr. Suffredini have tickets to Somers Education Foundation's Taste of Excellence for Saturday, October 22, 2011 at 7:00 p.m. Admission is \$30 dollars per ticket.

13.0 ADJOURNMENT

It was MOVED (T.Potrikus) SECONDED (M.Cicciarella) to adjourn the regular meeting of the Board of Education at 8:40 p.m. PASSED 7-0

Respectfully submitted,

Rick Lees, Jr., Secretary

Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

Somers Public Schools

Building and Department Goals 2011-2012 Academic Year

Somers Elementary School

Building Goal: 2011-2012

To improve reading performance on formative, summative and state assessments by more clearly aligning instruction with the Grade Level Objectives and Connecticut Mastery Test strands and objectives.

Rationale

Classroom performance on formative and summative assessments as well as performance on the Connecticut Mastery Test that was administered in March indicate a need to improve our students' performance in the area of reading.

Indicators of Success

- Improved scores over time on formative and summative assessments as well as the CMT.
- Teachers aligning professional goals with building goals addressing student needs related to reading skills.
- Monthly assessment data on reading assessments such as the DIBELS, Maze fluency passages.
- DRA and DRP given as universal screenings in the fall and the spring.
- CBAS administered in November, January and May in the areas of Reading, Writing and Math.
- Increased endurance for reading longer passages of text throughout the year.
- Weekly Grade Level Data Team meetings to review cause and effect data.
- Monthly Data Analysis Review with grade level teams to examine academic progress of students.

Mabelle B. Avery Middle School

Building Goal: 2011-2012

Student weaknesses will improve in all grade levels.
The targeted strands of interest include:

1. Reader/Text Connections - Strand 3 of Reading CMT
2. Customary and Metric Measurement - Strand 15 & 16 of Math CMT

Rationale

The reading holistic score has been improving for many years. Our students average above the goal range in all grades. However, it is clearly evident that the strands for reader/text connections lower reading scores for many students.

Low math strands are recorded near the 60% range. Many strands have improved, however, more concentration in these two areas continue to be needed.

Indicators of Success

- Review CMT data from March 2010, 2011, 2012.
- Administer Universal screeners (CBAS in Reading, Writing, and Math) three times per year.
- Continue to administer CBAS and other assessments with targeted students as a progress monitoring tool.
- Conduct reading inventories, CMT Math Coach pre-test and writing prompts to all intervention students as a baseline in fall. Administer follow-up assessments every 10 weeks.
- Weekly CMT practice and writing prompts every 6 weeks for all students.

Somers High School Building Goal

Improve academic performance across all content areas as measured by departmental assessments. This, in turn, will improve academic performance across all content areas as measured by national (PSAT, SAT, AP) and state (CAPT, Physical Fitness) assessments.

Rationale

The first step to improving student performance is to determine our areas of need. Data from a variety of sources will allow us to look at student performance over a broad spectrum. Departments will use data to establish growth areas. Benchmark tests will be constructed and progress-monitoring tools will be utilized. Data analysis will be ongoing.

Department Goals

The English department will raise grammar scores by 8% as measured by their internal assessments for 2011-2012.

The social studies department will raise writing scores by 5% as measured by their internal assessments for 2011-2012.

The science department will improve performance by 10% during the year on common open-ended assessments in core courses involving scientific literacy and numeracy as measured by the department rubric.

Math department will show a 10% increase during the year in their understanding of algebraic concepts as are typically found on SAT-type assessments. Pre and Post assessment will be utilized. Also, the math department will show a 10% increase in their understanding of algebraic and geometric concepts as are typically found on CAPT-like assessments. A Pre and Post assessment will be utilized.

Department Goals

The physical education department will attempt to increase fitness scores on the Connecticut Physical Fitness Assessment. Our goal is to see a 5% improvement in class scores in the healthy and or high fitness zones.

Tech Ed will increase student performance on Reading for Information common formative assessments by 5% over the course of the 2011-12 school year.

Food Service will increase students' overall assessment average by 5% in 2011-12 through improving their ability to identify the appropriate methods for computing and calculating various costs associated with food services. Internal assessments will gage growth.

Department Goals

The CCC staff will work collaboratively to improve curriculum delivery by focusing on student SMART goals. We will be creating two common formative assessments relating to the current curriculum delivery vehicle (advisory) for both students and staff, and will be examining student SMART goal worksheets to determine if the units and method are effective.

The Business department will improve student performance on reading for information common formative assessments by 10% over the course of the 2011-2012 school year.

The World Language department will increase CAPT “Reading for Information” scores by 8% for 2011-12 as measured through internal assessments.

The Art department will raise Elements and Principles assessment scores by 5% during the 2011-2012 school year. This increase will be reflected via internal Pre and Post assessments.

Indicators of Success

Assessments

1. Writing Assessments (Social Studies)
2. Grammar and Common Formative Assessments (English)
3. Open-ended response assessments(Science)
4. Student Smart Goals(CCC)
5. Midterm/Final Goal Components (English, Science, SS, Math)
6. Portfolio assessments in 9th/10th grade math. SAT math assessments in 11th /12th grade classes.
7. Reading for Information practice assessments (World Language, Business, TIDE)
8. Physical Fitness assessments (PE)
9. Art assessments on Elements and Principles
10. Pre and Post math assessments for the foods program

Technology and Information Services Goal

To complete and successfully submit the SDE required 3 year technology plan. The plan will respond to all areas requested by the CSDE and will list professional development, replacement equipment and new equipment for the 3 year period.

Rationale

Every 3 years the CT State Department of Education requires that each district prepare and submit a 3 year technology plan.

Indicators of Success

- A successful evaluation of our plan by the CREC evaluators.
- Acceptance of our plan by the CT State Department of Education.

Pupil Services Goal

- 1.) Work with elementary administrators and preschool staff for the purpose of obtaining National Association for the Education of Young Children (NAEYC) re-accreditation.
- 2.) Solidify sound practices surrounding transition planning and services.

Rationale

- 1.) Re-accreditation through NAEYC is key in demonstrating to families, colleagues, and the community that the preschool program is a high quality program serving young children within Somers. Revisiting what is needed to provide this quality early learning environment allows us to maximize our effectiveness through reflection and the application of best practices.
- 2.) Transition services directly related to a student's IEP are required by IDEA. Students must be prepared in order to transition to post-secondary life, whether they are seeking employment or will continue on with post-secondary schooling.

Indicators of Success

1.) Re-accreditation by NAEYC

2.)

- Cumulative student portfolios for each student 16 and older,
- A clustering of appropriate activities from age 16 onward,
- Evidence of appropriate SMART goals written for Post Secondary Outcome Goals,
- Yearly goals as well as yearly objectives on teacher written IEPs.

Curriculum Goal

- 1.) To transition the Mathematics and English-Language Arts curricula to the Common Core State Standards.
- 2.) To support the role out of the new bullying regulations through the development of curricula and the provision of professional development.

Rationale

- 1.) The State has adopted a new Mathematics and English -Language Arts curriculum. In order to be aligned with the State as well as the new assessments coming in 2015, the District's curricula need to be substantially re-written.
- 2.) The State has approved new bullying legislation that will require revisions to our current bullying curriculum as well as professional development for staff.

Indicators of Success

1.) ELA and Mathematics Revision

- Revised curricula, including unit plans
- Student performance on pilot assessments

2.) Bullying Curricula and Professional Development

- Revised CSC curriculum, which includes units aligned to new bullying legislation
- Successful completion of bullying professional development at all three buildings prior to the end of this school year.

Somers Board of Education General Budget Treasury Warrant

Report # 14204

Check Batch: 5109
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 10/20/11

 William B. Boutwell, Director of Business Services

5109	3590	10/24/2011	V58674	Administrator, Unemployment Compensation	0.00	4,497.00
	3591	10/24/2011	V52670	Amazon	0.00	431.34
	3592	10/24/2011	V52306	Ameripride Linen and Apparel Services	0.00	124.24
	3593	10/24/2011	V60313	Apperson Education Products	0.00	549.13
	3594	10/24/2011	V02141	Apple Inc.	0.00	318.00
	3595	10/24/2011	V00555	AT&T	0.00	1,054.05
	3596	10/24/2011	V60123	B&H Photo	0.00	80.60
	3597	10/24/2011	V01308	Bacher Corp. of Conn.	0.00	145.85
	3598	10/24/2011	V60362	Booksource Inc., The	0.00	261.39
	3599	10/24/2011	V60187	Brodhead-Garrett Co.	0.00	29.15
	3600	10/24/2011	E00047	Campanelli, Anthony	0.00	6.90
	3601	10/24/2011	V60575	Channing Bete Company, Inc	0.00	163.50
	3602	10/24/2011	V00159	Connecticut Light & Power	0.00	3,271.10
	3603	10/24/2011	V60574	CLG Electric LLC	0.00	990.00
	3604	10/24/2011	V02367	ConnCASE	0.00	225.00
	3605	10/24/2011	V02198	The Connecticut Water Company	0.00	109.46
	3606	10/24/2011	V60390	Cummins Power Systems, LLC	0.00	668.54
	3607	10/24/2011	V60550	Devereux Glenholme	0.00	9,741.00
	3608	10/24/2011	V53349	Dorsa Consulting Services	0.00	1,250.00
	3609	10/24/2011	E00096	Duffy, Margaret	0.00	8.05

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	3610	10/24/2011	V60252	EAI	0.00	478.21
	3611	10/24/2011	V21165	Edward Connors Insurance	0.00	2,197.00
	3612	10/24/2011	V02309	ETA/Cuisenaire	0.00	210.45
	3613	10/24/2011	V54168	First Student, Inc	0.00	2,394.96
	3614	10/24/2011	V01830	Gerry's Music Shop, Inc.	0.00	501.90
	3615	10/24/2011	V54081	Graduate Pest Solutions, Inc.	0.00	233.00
	3616	10/24/2011	E00126	Grenier, Lisa	0.00	79.92
	3617	10/24/2011	V60071	Hampden Engineering	0.00	362.80
	3618	10/24/2011	V51232	Hartford Hospital	0.00	14,740.00
	3619	10/24/2011	V60580	Haskins Laboratories, Inc.	0.00	700.00
	3620	10/24/2011	V60579	Human Relations Media	0.00	164.94
	3621	10/24/2011	V60043	IVEY Industries	0.00	138.94
	3622	10/24/2011	V60584	Kaye Products, Inc	0.00	702.27
	3623	10/24/2011	V00451	Kittredge Equipment Company, Inc.	0.00	726.00
	3624	10/24/2011	E00187	Legg, Karen	0.00	94.17
	3625	10/24/2011	E00207	Machacek, Joan	0.00	6.90
	3626	10/24/2011	V52107	Major Electric Supply	0.00	184.00
	3627	10/24/2011	V60582	Manchester High School	0.00	150.00
	3628	10/24/2011	V60361	Marlin Leasing Corp	0.00	272.89
	3629	10/24/2011	E00287	McNamee, Sarah	0.00	43.29
	3630	10/24/2011	V01013	NASCO Fort Atkinson	0.00	979.53
	3631	10/24/2011	V02444	Nelson Jr PHD, W. J.	0.00	900.00
	3632	10/24/2011	V60003	NIE	0.00	200.20
	3633	10/24/2011	V00206	NCS Pearson, Inc.	0.00	11,804.67
	3634	10/24/2011	V60568	Pediatric Services of America Inc	0.00	1,237.50
	3635	10/24/2011	V52686	Plimpton & Hills	0.00	301.98
	3636	10/24/2011	V60053	Premier Laboratory, Inc	0.00	365.00
	3637	10/24/2011	V60093	PSAT/NMSQT	0.00	938.00
	3638	10/24/2011	V00287	Psychology Today	0.00	15.97
	3639	10/24/2011	V53994	Queue, Inc	0.00	2,609.04
	3640	10/24/2011	V60296	Rave Cinemas	0.00	360.00
	3641	10/24/2011	V02610	Reliable Welding & Speed, LLC.	0.00	752.52
	3642	10/24/2011	V00567	Reserve Account	0.00	5,000.00
	3643	10/24/2011	E00288	Roberts, Steven	0.00	36.63
	3644	10/24/2011	V00615	Scholastic, Inc.	0.00	19.25
	3645	10/24/2011	V01292	School Specialty, Inc.	0.00	2,758.72
	3646	10/24/2011	V60365	Shop Outfitters	0.00	272.41

Somers Board of Education General Budget Treasury Warrant

Report # 14204

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	3647	10/24/2011	V00886	Somers Lunch Program	0.00	10.50
	3648	10/24/2011	V02225	Staples Credit Plan	0.00	92.99
	3649	10/24/2011	E00322	Suffredini, Dr. Maynard	0.00	152.22
	3650	10/24/2011	M02015	T. J. Conway Company	0.00	109.00
	3651	10/24/2011	V60356	TPC Associates, Inc	0.00	4,581.68
	3652	10/24/2011	M53099	Tull Brothers, Inc.	0.00	1,102.00
	3653	10/24/2011	V21164	Unum Life Insurance Company of America	0.00	3,829.57
	3654	10/24/2011	E00342	Walker, Alan	0.00	124.44
Totals:					0.00	\$86,859.76

65 Checks Listed.

Somers Board of Education General Journal Register

Report # 14203

Batch: 5088

Transaction: N/A

Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
5088	\$86,859.76	Posted	lbergamini	10/17/2011	lbergamini	10/20/2011

General Ledger Distribution Summary

Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
October, 2012					
Generated Distributions					
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			81,092.07	0.00
10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	81,092.07
	Total Generated Distributions			\$81,092.07	\$81,092.07
User-Entered Distributions					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	86,859.76
10-100-2-2-02-242-611-01-5-00161	K-5 - ART SUPPLIES			590.21	0.00
10-100-2-2-18-243-611-01-5-00238	K-5 - MATH WORKBOOKS			11,804.67	0.00
10-100-2-2-26-220-641-01-5-00105	K-5 - LANGUAGE ARTS TEXTBOOK			3,301.77	0.00
10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES			111.35	0.00
10-100-2-3-02-220-641-01-5-01641	SW - ART TEXTBOOKS			2,758.72	0.00
10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES			478.21	0.00
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			781.67	0.00
10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			488.42	0.00
10-100-2-4-26-242-611-01-5-00186	HS - READING SUPPLIES			19.25	0.00
10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			94.17	0.00
10-100-2-4-30-243-611-01-5-00887	HS - SOCIAL STUDIES WORKBOOKS			15.97	0.00
10-100-2-4-38-220-641-01-5-01642	HS - RESTAURANT MGMT			726.00	0.00
10-100-2-4-99-242-611-01-5-00180	HS - SAT PREP			938.00	0.00
10-100-2-4-99-242-611-01-5-00809	HS - RENAISSANCE PROGRAM			360.00	0.00
10-100-2-5-44-242-611-03-5-00222	SW - A.V. SUPPLIES			549.13	0.00
10-100-2-5-48-220-641-01-5-00966	SW - HEALTH TEXT			163.50	0.00
10-120-9-9-98-251-580-05-5-00273	SP ED - DIRECTOR'S TRAVEL			225.00	0.00
10-120-9-9-98-910-730-04-5-00748	SPEC. ED. - OFF. CAP. OUTLAY		Yes	702.27	0.00
10-120-9-9-98-955-330-02-5-01142	SPEL - CONSULTANT FEES		Yes	900.00	0.00
10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES			1,237.50	0.00
10-212-2-3-46-242-611-02-5-00224	MA - GUIDANCE INSTRUCT. SUPPLY			164.94	0.00
10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE			306.13	0.00
10-221-2-5-50-214-111-05-5-00659	SW - PROF DEVELOPMENT/CEU			700.00	0.00
10-222-2-3-52-231-642-03-5-00142	MA - NEWSPAPERS/MAGAZINES			97.90	0.00
10-222-2-4-52-231-642-03-5-00143	HS - NEWSPAPERS/MAGAZINES			102.30	0.00

Somers Board of Education General Journal Register

Report # 14203

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
5088	\$86,859.76	Posted	lbergamini	10/17/2011	lbergamini	10/20/2011
		SW - A.V. MATERIALS			80.60	0.00
		B.O.E. - OTHER PROF. SERVICES			1,250.00	0.00
		B.O.E. - SUPPLIES			10.50	0.00
		CO - POSTAGE			5,000.00	0.00
		CO - TRAVEL/IN-SERVICE			152.22	0.00
		MAINTENANCE - OFFICE SUPPLIES		Yes	92.99	0.00
		K-5 - TELEPHONE		Yes	295.02	0.00
		MA - BAND MAINTENANCE		Yes	501.90	0.00
		MA - TELEPHONE		Yes	128.10	0.00
		HS - TECHNOLOGY ED MAINTENANCE			138.94	0.00
		HS - QUANTITY FOODS MAINT.			124.24	0.00
		HS - TELEPHONE			348.43	0.00
		CO - TELEPHONE		Yes	282.50	0.00
		SW - COMPUTER MAINTENANCE			318.00	0.00
		MA - BUILDING MAINTENANCE			893.58	0.00
		HS - BUILDING MAINTENANCE			2,488.80	0.00
		SW - TOOL SUPPLY			272.41	0.00
		SW - MOWER MAINTENANCE			145.85	0.00
		SW - EXTERMINATING		Yes	233.00	0.00
		SW - ELECTRICAL SUPPLIES			184.00	0.00
		K-5 - ELECTRICITY			3,090.60	0.00
		MA - ELECTRICITY			272.89	0.00
		MAINTENANCE - ELECTRICITY			180.50	0.00
		SW - WATER		Yes	109.46	0.00
		SW - MAINTENANCE CONTRACTS			5,098.62	0.00
		SP ED - TRANSPORTATION AIDE			1,795.31	0.00
		MA - ATHLETIC TRIPS			599.65	0.00
		L.T.D.		Yes	3,829.57	0.00
		UNEMPLOYMENT INSURANCE			4,497.00	0.00
		HS - ATHLETIC INSURANCE		Yes	2,197.00	0.00
		MA - ATHLETIC SUPPLIES			150.00	0.00
		SP ED - TUITION			24,481.00	0.00
					<u>86,859.76</u>	<u>0.00</u>
				Total User-Entered Distributions	\$86,859.76	\$86,859.76
				Total for October, 2012	\$167,951.83	\$167,951.83
				Grand Total for Batch # 5088	<u>\$167,951.83</u>	<u>\$167,951.83</u>

Somers Board of Education General Journal Register

Report # 14203

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
5088	\$86,859.76	Posted	lbergamini	10/17/2011	lbergamini	10/20/2011

178 Transactions Listed.



Somers High School

October 17, 2011

Senior Exit Survey (2011 - 2011)

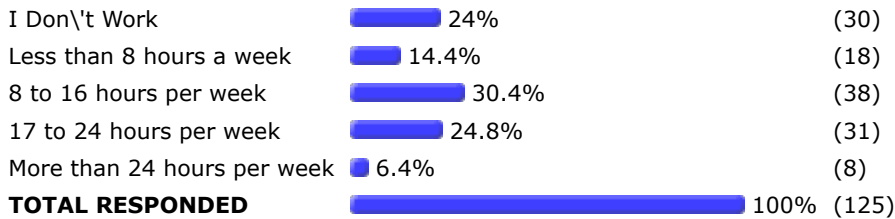
Response set 1

In-progress: 11 Completed: 118 Not Started: 12

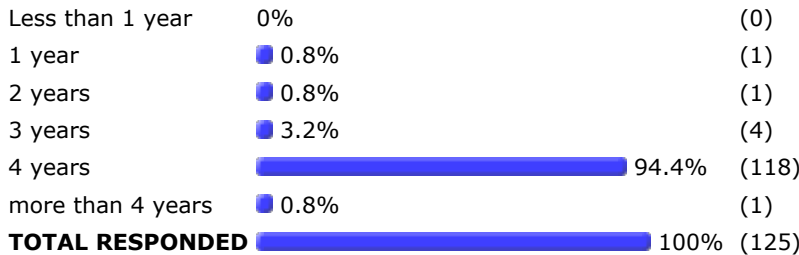
1. What is your gender?



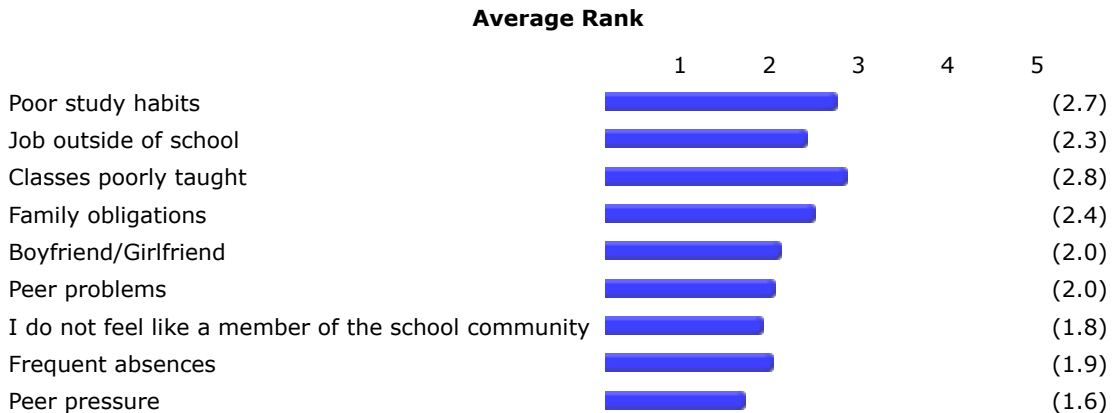
2. In a typical week during the school year, how many hours did you work at a job?

















3. How many years have you attended Somers High School?






4. Did any of the following interfere with your high school education? 5-Always 4-Often 3-Sometimes 2-Rarely 1-Never








School does not offer courses that I want		(2.4)
Do not fit into any peer group		(1.6)
No place to study at home		(1.5)
Worried about my safety at school		(1.3)
Could not find time for extra help		(1.9)
Disruptive behavior in classes		(2.2)
Family problems		(2.0)
Courses are too difficult		(2.0)
Parents do not care how I do in school		(1.4)
Time spent watching TV, games, phones, etc...		(2.4)
Lack of personal motivation		(2.6)
Sports/school sponsored extracurricular activities		(2.3)
Do not have a computer at home		(1.5)
Do not have Internet access at home		(1.5)

TOTAL RESPONDED: 125






5. Was your participation in school sponsored extracurricular activities (sports, clubs, etc.) an important part of your high school experience?

Yes		79.2%	(99)
No		20.8%	(26)
TOTAL RESPONDED		100%	(125)






6. I felt safe in the school building.

Strongly Agree		55.2%	(69)
Agree		43.2%	(54)
Disagree		0.8%	(1)
Strongly Disagree		0.8%	(1)
TOTAL RESPONDED		100%	(125)






7. I felt that students respected each other.

Strongly Agree		4%	(5)
Agree		66.4%	(83)
Disagree		22.4%	(28)
Strongly Disagree		7.2%	(9)
TOTAL RESPONDED		100%	(125)

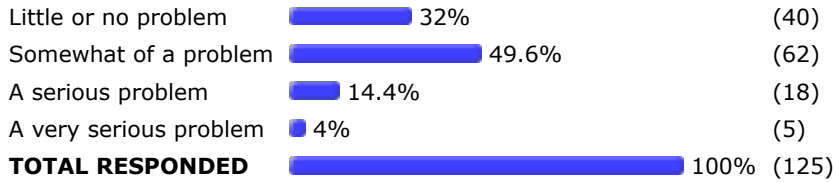
8. I was treated with respect and understanding by my teachers.

Strongly Agree		20%	(25)
Agree		69.6%	(87)
Disagree		9.6%	(12)
Strongly Disagree		0.8%	(1)
TOTAL RESPONDED		100%	(125)

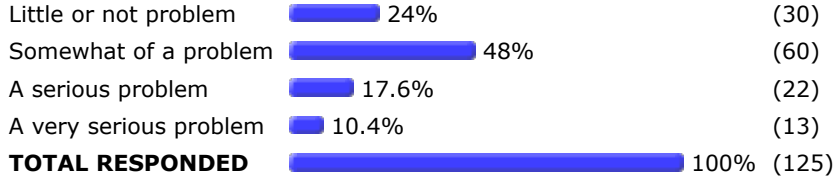
9. There was a clear set of rules for students at my high school.

Strongly Agree		31.2%	(39)
Agree		56%	(70)
Disagree		11.2%	(14)
Strongly Disagree		1.6%	(2)
TOTAL RESPONDED		100%	(125)

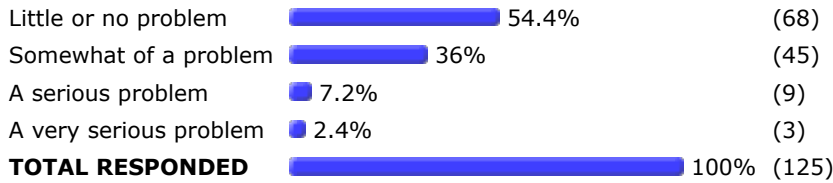
10. To what degree do you think drugs are a problem at Somers High School?



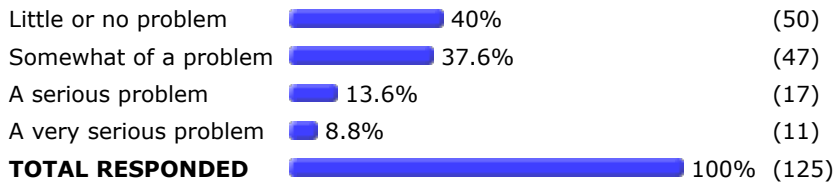
11. To what degree do you think alcohol is a problem at Somers High School?



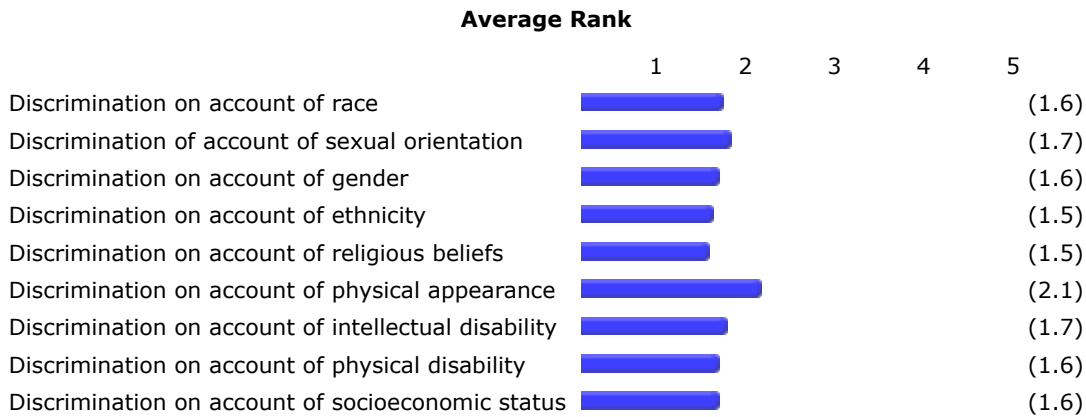
12. To what degree do you believe bullying is a problem at Somers High School?



13. To what degree do you believe that dishonest academic behavior (cheating, plagiarism, transferring information on tests, electronic texting of answers, etc.) is a problem at Somers High School?

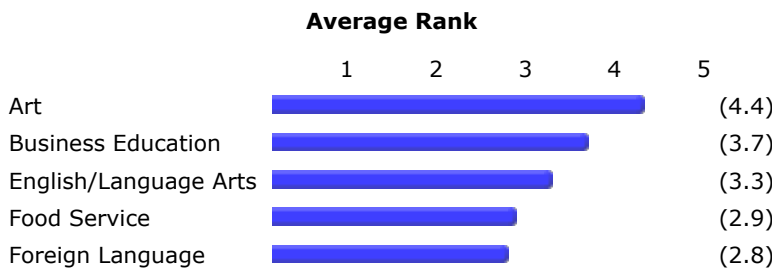









14. To what extent have you experienced any of the following? 5=Always, 4=Often, 3=Sometimes, 2=Rarely, 1=Never



TOTAL RESPONDED: 125




15. Please rate your overall experience in the following areas: DO NOT BUBBLE IN ANYTHING IF IT DOES NOT APPLY TO YOU. 5=Excellent, 4=Very Good, 3=Good, 2=Fair, 1=Poor



Health		(3.3)
Mathematics		(3.4)
Music		(3.5)
Physical Education		(4.1)
Science		(3.6)
Social Studies		(3.9)
Technology Education		(3.8)





TOTAL RESPONDED: 125

16. I feel prepared for the transition to college or the workplace.

Strongly Agree	 33.6%	(42)
Agree	 62.4%	(78)
Disagree	 4%	(5)
Strongly Disagree	0%	(0)






TOTAL RESPONDED  100% (125)

17. I am satisfied with the education I received in high school.

Strongly Agree	 23.2%	(29)
Agree	 65.6%	(82)
Disagree	 9.6%	(12)
Strongly Disagree	 1.6%	(2)

TOTAL RESPONDED  100% (125)

18. Were the teachers accessible for help?




Always	 20%	(25)
Often	 51.2%	(64)
Sometimes	 24.8%	(31)
Rarely	 2.4%	(3)
Never	 1.6%	(2)

TOTAL RESPONDED  100% (125)

19. If finding academic help was an issue, what can we do to make access easier for students?

Total responses: 31 (0%)

20. Did you find the work challenging?




Often	 15.2%	(19)
Sometimes	 73.6%	(92)
Rarely	 11.2%	(14)
Never	0%	(0)

TOTAL RESPONDED  100% (125)

21. If you did not find the work challenging, which academic department(s) should provide more challenging material?

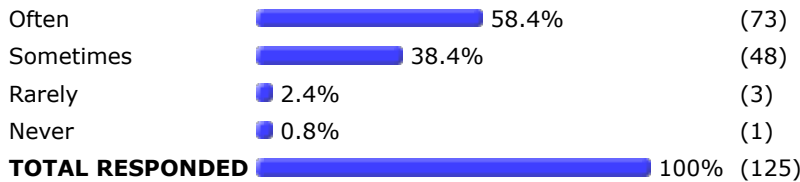
Total responses: 17 (0%)

22. My teachers had high expectations for me.

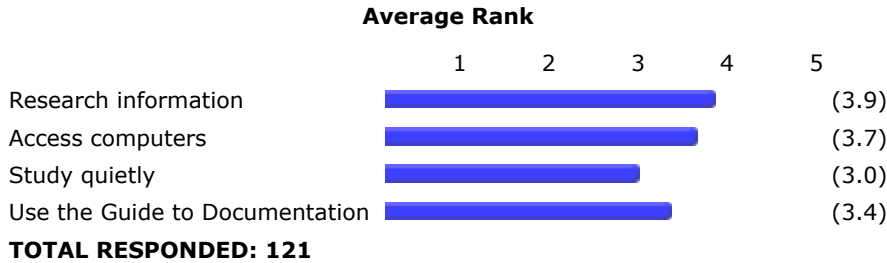
Often	 49.6%	(62)
Sometimes	 45.6%	(57)
Rarely	 4.8%	(6)
Never	0%	(0)

TOTAL RESPONDED  100% (125)

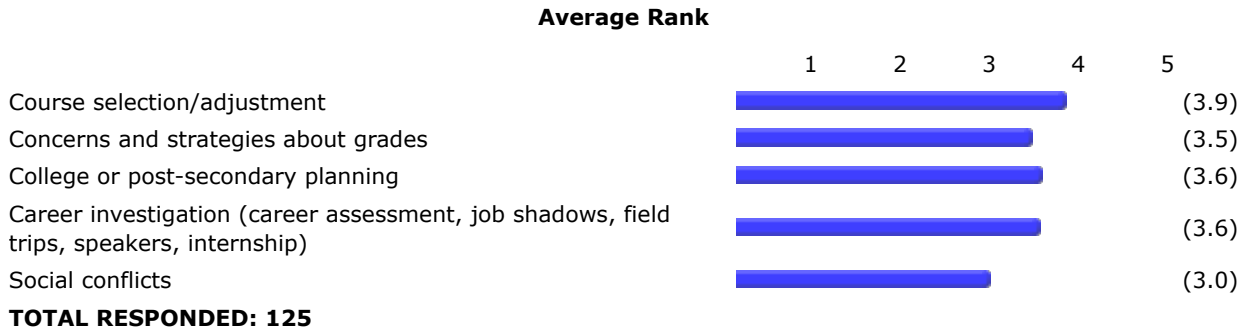
23. Were academic standards high enough?



24. **The Media Center at Somers High School has further enabled me to: DO NOT BUBBLE IN ANYTHING IF IT DOES NOT APPLY TO YOU. 5=Strongly Agree, 4=Agree, 3=Somewhat Agree, 2=Disagree, 1=Strongly Disagree**



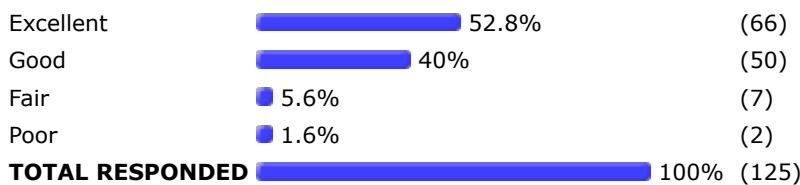
25. **The Counseling and Career Center staff (school counselors, school to career specialist, school social worker, and school psychologist) helped me with: DO NOT BUBBLE IN ANYTHING IF IT DOES NOT APPLY TO YOU. 5=Strongly Agree,4=Agree, 3=Somewhat Agree, 2=Disagree,1=Strongly Disagree**



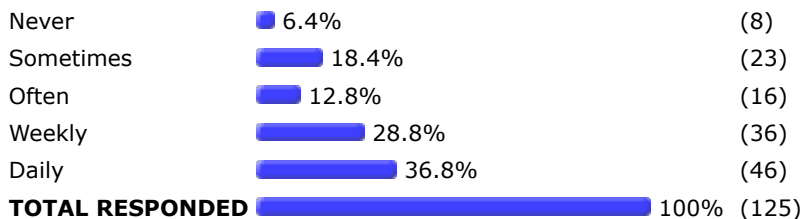
26. **In what other ways did the CCC help you through your high school experience?**

Total responses: 39 (0%)

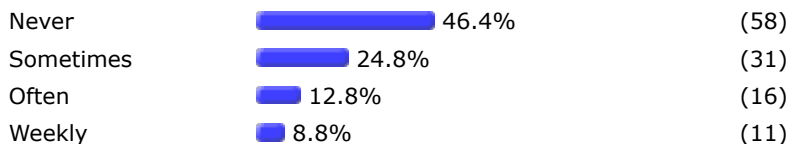
27. **How would you rate the Health/Nurse Center at SHS?**



28. **How often did you access PowerSchool for your grades?**






29. **How often did your parents access PowerSchool for your grades?**



Daily  7.2% (9)
TOTAL RESPONDED  100% (125)

30. Would you be willing to host and/or be a resource for our current students in their college search process?

Yes  29.6% (37)
No  70.4% (88)
TOTAL RESPONDED  100% (125)

31. If you answered Yes to question 30, please give us your contact information (Name, Email and Address)

Total responses: 35 (0%)

32. What elective classes should we offer students at SHS? (Please be specific, i.e. Woman in Literature, The Holocaust, Greek History...)

Total responses: 53 (0%)

33. If you responded negatively to a question and want the opportunity to explain, please do so here. Please write down the question number and your response.

Total responses: 17 (0%)



From the desk of:
Gary M. Cotzin
Principal, Somers High School
Phone: 860.749.2270 x4103
Email: gary.cotzin@somers.k12.ct.us

“One School, One Voice, One Belief, One Outcome”

October 24, 2011

Re: Senior Exit Survey

Attached is the survey results from the Class of 2011. I have included some comparative data to the survey taken by the previous year’s graduating class.

Areas of Noted Improvement:

Students seemed to be working more hours than their predecessors.
Students feel more safe in the building. 2010: 92.9% 2011: 98.5%
Student perception on drug issues within the school has decreased immensely:
 Little or no problem 2010: 15% 2011: 32%
 Serious/Very Serious Problem 2010: 40.5% 2011: 18.4%
Less students feel bullied and/or harassed. (5% decrease)
Student respect for each other increased by 5%
Perception of alcohol use has decreased by 7%
Health Services, Media Center, and the CCC improved their ratings amongst students in multiple areas.

Areas of Noted Decline:

Most notably is student responses to question #13 about academic dishonesty. In 2010 50% felt it was a non-issue. In 2011 the responses declined to 40%. Only 13.4% felt it was a serious or very serious problem in 2010. However, in 2011, that number jumped to over 22%. We will be addressing this concern via advisory, increased monitoring, and parental communication.

Summary:

The other survey questions reflected very little change from 2010 to 2011. Statistically not significant. Overall, students seem very satisfied with their education, co-curricular activities and the overall school environment.

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – October 24, 2011

Members Present: D.Palmer, R.Lees, S.Bollinger, M.Cicciarella, B.Devlin, J.Formeister (arrived at 8:11 p.m.), T.Potrikus (attended the BOF meeting and arrived at 7:17 p.m.), A.Kirkpatrick (arrived at 7:01 p.m.), M.Marquardt (arrived at 7:01 p.m.)

Members Absent:

Administrators Present: M.Suffredini, B.Bunnell, K.Pezza, B.Boutwell (attended the BOF meeting and arrived at 7:17 p.m.), S.Muirhead, R.Kapner, R.Riola, G.Cotzin, J.Oliver (arrived at 7:02 p.m.), J.Morrow

Staff Present:

Citizens Present: R.Stone, D.Pinney, G.Crandall

Students Present: C.Maheux, K.McEwen, M.Grimes, T.Berube, A.Caraballo, K.Ricci, B.Keeney, R.DeAdder, Z.Szymko, N.Zachary, R.Nason, T.Raulukeitis, P.Chusid, T.Donovan, M.Marsters

Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

3.1 October 11, 2011 Meeting – It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the October 11, 2011 Board of Education meeting minutes. PASSED 5-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

4.1 Building Goals Presentation

Dr. Suffredini stated that the administration from each school, along with the Director of Curriculum Ms. Pezza, the Director of Pupil Services Ms. Bunnell, and the Director of Technology and Information Services Mr. Morrow, would present their Building and Department Goals for the 2011-2012 school year.

Somers Elementary School's building goal for the 2011-2012 school year is the improvement of classroom performance on formative and summative assessments as well as performance on the Connecticut Mastery Test. CMT test scores indicate a need to improve students' performance in the area of reading. Action plans have been developed and are being implemented. Progress is being monitored by the building administrators, the Director of Curriculum and the Superintendent.

Mabelle B. Avery Middle School has two building goals for the 2011-2012 school year. Goal one is to improve target strand 3 of the Reading CMT known as reader/text connections for all grade levels. The second building goal is the improvement of target strands 15 and 16 of

the Math CMT known as customary and metric measurement. Action plans have been developed and are being implemented in listed areas.

Somers High School's building goal for the 2011-2012 school year is to improve academic performance across all content areas as measured by national, state, and departmental assessments. Each department has identified where there is a need for improvement and has developed goals and action plans to improve student performance in these areas.

The 2011-2012 goal for Technology and Information Services is to complete and successfully submit the SDE required three-year technology plan.

There are two Pupil Services department goals for 2011-2012. The first goal is to work with elementary administrators and preschool staff for the purpose of obtaining National Association for the Education of Young Children (NAEYC) re-accreditation. The second goal is to solidify sound practices surrounding transition planning and services.

There are two Curriculum department goals for 2011-2012. The first is the transition of the Mathematics and English-Language Arts curricula to the Common Core State Standards. The second goal is to support the roll out of the new anti-bullying regulations through the development of curricula and the provision of professional development.

All building and department goals have been aligned with the district Strategic Plan.

5.0 CORRESPONDENCE

The following correspondence was received:

- Chairman Palmer received an FOI request from Attorney O'Grady.
- Chairman Palmer also noted receiving the new BOE convention package.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 10/24/2011 (\$86,859.76)

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the 10/24/11 Bills in the amount of \$86,859.76 as presented. PASSED 8-0

8.0 NEW BUSINESS

8.1 Ratification of the U.F.C.W.U. Contract

The negotiations with the custodian's union have reached a tentative agreement and Dr. Suffredini noted that the contract was ratified by their membership last week.

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the ratification of the U.F.C.W.U. contract as presented. PASSED 7-0 (T.Potrikus abstains)

9.0 OLD BUSINESS - None

10.0 ADMINISTRATIVE REPORTS

10.1 Somers High School Senior Exit Survey

G.Cotzin, Somers High School Principal, presented comparative data from the exit survey that was completed by the 2010 graduating class. Mr. Cotzin noted the areas of improvement being: student safety within SHS, less students feeling bullied and/or harassed, student respect for each other increasing, perception of alcohol use decreasing, and student perception on drug issues decreasing immensely. Areas of decline include

academic dishonesty as this concern is being addressed via advisory, increased monitoring and parental communication.

Overall results reflect little change. Students seem very satisfied with their education, co-curricular activities and school environment.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1 Budget – No Report

11.2 Curriculum – No Report

11.3 Policy

The Policy Committee has a meeting on Monday, November 7th at 7 p.m.

11.4 Salary & Negotiations

Mediation with the Nurse’s Union will start on Tuesday, November 8th at 5 p.m.

11.5 Planning Committee

The Planning Committee met at 6:00pm tonight to discuss the Long-Range Plan. The Long-Range Plan will be presented at the next meeting.

11.6 Other Committees

Technology Ad Hoc Committee – No Report

12.0 OTHER

Chairman Palmer noted that an election is coming up and members T.Potrikus and M.Marquardt will be leaving the Board. T.Potrikus thanked the Board as he served on it for eight years. Chairman Palmer thanked both T.Potrikus and M.Marquardt for their contribution of service serving on the Board and invited them to come down for cake and coffee after the election takes place and new members are sworn in.

13.0 ADJOURNMENT

It was MOVED (T.Potrikus) SECONDED (M.Marquardt) to adjourn the regular meeting of the Board of Education at 8:19 p.m. PASSED 9-0

Respectfully submitted,

Rick Lees, Jr., Secretary

Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.