

Business Operations/Resource Management Subcommittee meeting

Thursday, January 15, 2026 6:00 PM

New Fairfield Community Room, 33 Route 37, New Fairfield, CT. In the event of inclement weather, this meeting will change to remote, and a virtual link will be provided on our website and distributed. , 3 Brush Hill Road, New Fairfield, CT 06812

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

II.A. December 18, 2025 - Regular

III. INFORMATION ITEMS

III.A. Monthly Summary of Budget vs. Actual
Expenditure/Encumbrances for FY 2025-26 at December 31,
2025

IV. ACTION ITEMS

IV.A. FY25 Unexpended Funds

IV.B. FY26 Budget Transfers

V. OTHER

VI. ADJOURNMENT

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 12/18/25 Minutes submitted by: Kim LaTourette
Members present: Greg Flanagan, Amy Johnson, Kim LaTourette, Ed Sbordone
Members absent:
Other attendees: Ken Craw, Carrie DePuy, Joe Lombardozzi
Place of meeting: Meeting Access: BO/RM Subcommittee (12/18/25 at 6 p.m.)
Web: <https://zoom.us/j/92457411784> Dial In: (929) 205-6099 Meeting ID: 924 5741 1784

Meeting called to order: 6:01 p.m.

II. Approval of Minutes

A. November 6, 2025 - Regular - approved by consensus

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances for FY 2025-26 at November 30, 2025 - Carrie DePuy introduced Joe Lombardozzi, and he is present to help go over the capital plan. Carrie said that everything but SPED are trending well. The negatives/deficits that we see will be taken care of in the other areas. We continue to have a freeze on our budget to try to mitigate as much as we can. We continue to use Tapercut for our copies/machines. We are short over a million with SPED tuition. We do anticipate taking in more with the excess cost grant, and she will explain this at the regular board meeting. The town will receive \$575,000 first and then we receive the excess. Last year, we were about 80% expended and this year right now we are at 109%. This is something we did not expect and is out of our control. The complexities of the needs are beyond what we could have planned for, and the costs for some of these outplacements are increasing as well. We have more outplacements than we had budgeted 15 and we are at 19 currently. We have had some students in district whose services come with increased costs from providers, as well as students moving into our district that had been outplaced as well. Conversations will have to happen with the BOF in January. Carrie would like to hold out as long as she can to see what can be mitigated so that we can ask for a smaller amount, but she is predicting a \$1.3 million deficit. We will also have to see how the BOF would like to address this. We should know in May where we stand.

B. Five-Year Capital Plan

This is in draft form. Carrie gave a big shout out to our staff for checking off almost every single thing on the list. We are very grateful for the town for funding all of these projects. The bids for the completion of our music classrooms have come in lower than we had thought, which is great. The next thing that should get done is the feasibility study for the MS. The roof is starting to take on water and we do have some leaks. We do have the possibility to replace the roof in sections because of how it is laid out. Joe agrees that beginning with the feasibility study is where we should start. We continue to check ceiling tiles, check locations where there are leaks. Joe mentioned that the windows and exterior doors are rotting and at the end of their life span - it is taking a lot of upkeep to try to restore. We have a locker room upgrade in the plan to address issues that we had this year. Ed recommended reaching out to the BOS to look into grants to help cover the costs. Ken has had some conversations with the first selectman and Carrie is keeping her eye out for grants as well.

C. Middle School Roof - Discussed in previous item.

D. Non-Tax Revenue Report - One of the revenue findings that was presented and recommended is increasing the ELC tuition. We have not increased this in a few years. Athletics

Pay-to-Participate was reviewed as well as parking fees, Sherman tuition, use of facilities, and field fees. Our facilities do get used often by different groups in town, and those fees help to cover custodial staff and cleaning supplies and are usually used up.

IV. INFORMATION/ACTION ITEM

A. ELC Tuition

Motion: To bring the increase in ELC tuition to the full Board

Made by: Greg Flanagan

Seconded by: Amy Johnson

Recording of vote: Aye - Unanimous

V. OTHER - Carrie provided a quick update on the district offices. This is coming along well. We had a preliminary number for HVAC. This area was left bare boned and there is nothing in place. We went out to bid for cooling and heating - how we had originally planned to do this can't happen. We are on target to have this completed by the end of the school year and moves to take place after students leave for the summer.

VI. ADJOURNMENT

Motion to adjourn: Made by: Greg Flanagan

Seconded by: Amy Johnson

Recording of vote: Aye - Unanimous

Meeting adjourned at: 6:49 p.m.

New Fairfield Board of Education
Summary of Budget vs. Actual for Payroll & Non-Payroll Accounts
Fiscal 2025-2026 as of December 31, 2025

	Approved Budget	2025-2026 Adjusted Budget	Year-to-Date Expenditure	Percent Expended	Current Encumbrances	Percent Encumbered	2025-2026 Remaining Unexpended	Percent Committed
Regular Education - Non-Payroll								
2000 Consolidated	0	0	0		0		-	
3000 Elementary School	140,160	151,293	100,230	66.2%	8,149	5.4%	42,914	71.6%
4000 Middle School	67,876	67,876	32,081	47.3%	26,634	39.2%	9,161	86.5%
5000 High School	247,113	247,513	127,741	51.6%	92,128	37.2%	27,644	88.8%
5500 Athletics	180,345	180,345	165,114	91.6%	121,448	67.3%	(106,217)	158.9%
6000 Districtwide	2,218,137	2,218,137	1,358,854	61.3%	154,853	7.0%	704,430	68.2%
6100 Board of Education	40,000	40,000	38,939	97.3%	750	1.9%	311	99.2%
6200 Central Office	106,665	106,665	74,304	69.7%	23,518	22.0%	8,843	91.7%
6300 Fiscal Services	376,870	376,870	110,764	29.4%	0	0.0%	266,106	29.4%
6400 Human Resources	62,266	62,266	106,518	171.1%	7,562	12.1%	(51,814)	183.2%
6500 Technology	723,756	712,223	625,203	87.8%	80,204	11.3%	6,817	99.0%
6600 Pupil Transportation	1,703,935	1,703,935	1,015,366	59.6%	725,307	42.6%	(36,738)	102.2%
6700 Business Machines	156,188	156,188	129,440	82.9%	104,464	66.9%	(77,716)	149.8%
6800 Utilities	1,121,502	1,121,502	452,818	40.4%	182,195	16.2%	486,489	56.6%
7000 Curriculum	255,227	255,227	150,319	58.9%	14,731	5.8%	90,177	64.7%
7001 Enrichment Services	8,058	8,058	4,284	53.2%	0	0.0%	3,774	53.2%
9000 Buildings & Grounds	806,994	806,994	507,497	62.9%	287,916	35.7%	11,581	98.6%
Subtotal - Reg Ed - Non-P/R	8,215,092	8,215,092	4,999,471	60.9%	1,829,859	22.3%	1,385,762	83.1%
Special Education - Non-Payroll								
8001 SPED - Admin/Central	162,582	162,582	28,591	17.6%	25,668	15.8%	108,323	33.4%
8002 SPED - Contracted Svcs	699,028	699,028	266,595	38.1%	129,998	18.6%	302,434	56.7%
8003 SPED - Out of District	2,236,084	2,236,084	1,210,330	54.1%	2,250,354	100.6%	(1,224,600)	154.8%
8004 SPED - Transportation	1,749,107	1,749,107	688,594	39.4%	821,086	46.9%	239,427	86.3%
8005 SPED - Program Costs	79,647	79,647	53,439	67.1%	24,302	30.5%	1,905	97.6%
8006 PPS - Other Programs	28,045	28,045	11,434	40.8%	15,563	55.5%	1,048	96.3%
Subtotal - Special Ed - Non-P/R	4,954,493	4,954,493	2,258,985	45.6%	3,266,971	65.9%	(571,463)	111.5%
TOTAL NON-PAYROLL	13,169,585	13,169,585	7,258,455	55.1%	5,096,830	38.7%	814,299	93.8%
TOTAL PAYROLL	30,948,819	30,948,819	12,750,700	41.2%	14,320,509	46.3%	3,877,610	87.5%
TOTAL OPERATING BUDGET	44,118,404	44,118,404	20,009,155	45.4%	19,417,339	44.0%	4,691,910	89.4%
Pending Adjustments to Operating Budget								
Excess Cost Grant for High Cost Special Education Students Above Estimate per CGS 10-76g(b)								\$793,650
Subtotal - Adjustments								
NET OPERATING BUDGET	44,118,404	44,118,404	20,009,155	45.4%	19,417,339	44.0%	4,691,910	89.4%

