

Board of Education Regular Meeting
Monday, July 21, 2025 7:00 PM
District Office
508 Jefferson Ave.
Morrill, NE 69358

- I. CALL TO ORDER FOR REGULAR MEETING (*Principles III, IV, and V*)
 - I.1. Pledge to the Flag
 - I.2. Roll Call of Members
 - I.3. Notification of Open Meetings Law Posting
 - I.4. Recognition of Possible Recording of Meeting
- II. CONSIDER CONSENT AGENDA FOR APPROVAL (*Principles IV and V*)
 - II.1. Approval of minutes
 - II.2. Claims Payable
 - II.3. Business Manager's and Financial Reports (*Principle IV*)
 - II.3.a. Working Monthly Budget
 - II.3.b. Monthly Budget of Receipts
 - II.3.c. Activity Accounts
 - II.3.d. County Treasurer's Report
 - II.4. Approve transfer of \$20,000 from the General Fund to the Cafeteria Fund for cash flow.
 - II.5. COMMITTEE AND ADMINISTRATIVE REPORTS (*Principles IV and V*)
 - II.5.a. Facilities/Transportation: Muhr, Watson, Gompert
 - II.5.b. Finance/Negotiations: Schuler, Gompert, Muhr
 - II.5.c. Elementary Principal's Report

II.5.d. Secondary Principal's Report

II.5.e. Superintendent's Report

II.5.e.1. HVAC compressor High School

III. RECOGNITION OF VISITORS / PUBLIC COMMENT *(Principles III and V)* The board has set aside 30 minutes for a public comment period if needed. Time for each speaker is not to exceed 5 minutes, and they will be asked to identify themselves and who they represent. While this meeting is open to the public, it does not facilitate direct interaction between the board and attendees during the public comment period. However, if a comment pertains to an agenda item, the board may take note and address it accordingly. Any concerns or comments unrelated to agenda items can be directed to the superintendent for further clarification. The superintendent will then address these concerns at a later date and, if needed, bring them to the board for resolution or guidance.

IV. ITEMS FOR DISCUSSION / INFORMATIONAL ITEMS
NASB Leadership Meetings Monday July 28th Gering
NASB Area Membership Meeting Wednesday August 20th Gering
Bus Leasing

V. ACTION ITEMS

V.1. Vape Sensors

V.2. Cameras for Elementary and High School

V.3. Math Curriculum

V.4. Science Curriculum

V.5. Employment Agreement Bailee Steiner

V.6. Support poles for PreSchool Playground for shade canopy

V.7. Preschool Handbook

V.8. Staff Handbook

VI. Next Regular Meeting Date

VII. ADJOURNMENT

**Morrill Public Schools
Board of Education Regular Meeting**

June 16, 2025 7:00 PM

District Office

508 Jefferson Ave.

Morrill, NE 69358

"At MPS, every student matters, and every moment counts!"

Sue Gompert: Present
Rob Martin: Present
Joey Muhr: Present
Courtney Schuler: Absent
Jim Scott: Present
Bill Watson: Present

I. CALL TO ORDER FOR REGULAR MEETING (*Principles III, IV, and V*)

Bill Watson called the meeting to order at 7:00 pm.

I.1. Pledge to the Flag

I.2. Roll Call of Members

Moved to excuse Courtney Schuler Passed with a motion by Sue Gompert and a second by Jim Scott.

Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Courtney Schuler: Yea, Jim Scott: Yea,
Bill Watson: Yea

Yea: 5, Nay: 0, Absent: 1

I.3. Notification of Open Meetings Law Posting

I.4. Recognition of Possible Recording of Meeting

II. CONSIDER CONSENT AGENDA FOR APPROVAL (*Principles IV and V*)

Approval for Consent Agenda Passed with a motion by Joey Muhr and a second by Sue Gompert.

Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Courtney Schuler: Yea, Jim Scott: Yea,
Bill Watson: Yea

Yea: 5, Nay: 0, Absent: 1

II.1. Approval of minutes

II.2. Claims Payable

II.3. Business Manager's and Financial Reports (*Principle IV*)

II.3.a. Working Monthly Budget

II.3.b. Monthly Budget of Receipts

II.3.c. Activity Accounts

II.3.d. County Treasurer's Report

II.4. COMMITTEE AND ADMINISTRATIVE REPORTS *(Principles IV and V)*

II.4.a. Curriculum/American Civics: Muhr, Scott, Schuler

II.4.b. Facilities/Transportation: Muhr, Watson, Gompert

II.4.c. Finance/Negotiations: Schuler, Gompert, Muhr

II.4.d. Policy Committee: Gompert, Watson

II.4.e. Elementary Principal's Report

III. RECOGNITION OF VISITORS / PUBLIC COMMENT *(Principles III and V)* The board has set aside 30 minutes for a public comment period if needed. Time for each speaker is not to exceed 5 minutes, and they will be asked to identify themselves and who they represent. While this meeting is open to the public, it does not facilitate direct interaction between the board and attendees during the public comment period. However, if a comment pertains to an agenda item, the board may take note and address it accordingly. Any concerns or comments unrelated to agenda items can be directed to the superintendent for further clarification. The superintendent will then address these concerns at a later date and, if needed, bring them to the board for resolution or guidance.

IV. ITEMS FOR DISCUSSION / INFORMATIONAL ITEMS

IV.1. Parent Engagement Meetings

IV.2. Legislative summaries

V. ACTION ITEMS

V.1. Interlocal agreements for VALTS

Recommend to approve the Interlocal agreement as presented Passed with a motion by Sue Gompert and a second by Jim Scott.

Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Courtney Schuler: Yea, Jim Scott: Yea, Bill Watson: Yea

Yea: 5, Nay: 0, Absent: 1

V.2. Elementary Handbook

Recommended to approve Elementary Handbook as presented Passed with a motion by Rob Martin and a second by Jim Scott.

Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Courtney Schuler: Yea, Jim Scott: Yea, Bill Watson: Yea

Yea: 5, Nay: 0, Absent: 1

V.3. Carpet Elementary Music Room

Recommend to approve the quote from Clemco Inc. for \$7,105.37 for carpet in the elementary music room. Passed with a motion by Sue Gompert and a second by Joey Muhr.

Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Courtney Schuler: Yea, Jim Scott: Yea,
Bill Watson: Yea
Yea: 5, Nay: 0, Absent: 1

V.4. Math Curriculum

Recommended to table decision on math curriculum decision until July and refer it the curriculum committee Passed with a motion by Sue Gompert and a second by Joey Muhr.
Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Courtney Schuler: Yea, Jim Scott: Yea,
Bill Watson: Yea
Yea: 5, Nay: 0, Absent: 1

V.5. Sewer to wrestling room

Recommend to approve bids for a new sewer line at a cost of no greater than \$6,674.98. Passed with a motion by Jim Scott and a second by Joey Muhr.
Courtney Schuler: Absent, Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Jim Scott: Yea,
Bill Watson: Yea
Yea: 5, Nay: 0, Absent: 1

V.6. Science Curriculum

Recommended to table decision on science curriculum decision until July and refer it the curriculum committee Passed with a motion by Sue Gompert and a second by Joey Muhr.
Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Courtney Schuler: Yea, Jim Scott: Yea,
Bill Watson: Yea
Yea: 5, Nay: 0, Absent: 1

V.7. Confirm Audit for Year Ending August 31, 2025

A recommendation to confirm the Audit for Year Ending August 31, 2025 Passed with a motion by Joey Muhr and a second by Sue Gompert.
Courtney Schuler: Absent, Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Jim Scott: Yea,
Bill Watson: Yea
Yea: 5, Nay: 0, Absent: 1

V.8. Purchase Classroom Tables

Recommend to purchase 20 classroom tables at \$100/table for a total cost of \$2000 from ESU 13. Passed with a motion by Sue Gompert and a second by Joey Muhr.
Courtney Schuler: Absent, Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Jim Scott: Yea,
Bill Watson: Yea
Yea: 5, Nay: 0, Absent: 1

V.9. Lighting for stage in High School

Recommend to approve the quote from Snell Services Inc. for \$4,869.86. Passed with a motion by Sue Gompert and a second by Joey Muhr.

Courtney Schuler: Absent, Sue Gompert: Yea, Rob Martin: Yea, Joey Muhr: Yea, Jim Scott:
Yea, Bill Watson: Yea
Yea: 5, Nay: 0, Absent: 1

VI. Next Regular Meeting Date

JULY 21, 2025

VII. ADJOURNMENT- Bill Watson adjourned the meeting at 8:20 pm.

Except for an emergency, this agenda shall not be altered later than twenty-four hours before scheduled commencement of the meeting. The Board will attempt to adhere to the sequence of the published agenda, but reserves the right to adjust the order of items if necessary and may elect to take action on any of the items listed. The agenda is kept continuously current and can be viewed in the district office.

Executive Session {84-1410}: These are the reasons for an executive session: strategy sessions for collective bargaining, real estate purchases, pending litigation, deployment of security personnel or devices, investigative proceedings regarding allegations of criminal misconduct and evaluation of the job performance of a personnel when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public body. The motion must state the specific reason listed above and include the phrase "and will be limited to the discussion of _____."

Payroll Register - Totals

	<u>PIK/Gross</u>	<u>Amount</u>	<u>Expense/ Employer</u>	<u>Adjustment Amount</u>	<u>Check Total</u>	<u>Payee ID</u>	<u>Payee Name</u>
Checking Account ID: 1							
ADD							
1HRY1 Hourly W/retire			2,819.20				
1HRY2 Hourly W/o Retirement			1,646.70				
1OTH1B Other Earning W/ret			7,334.81				
1SUMR1 SUMMER SCHOOL			16,565.96				
BUS Bus Hourly Pay			2,011.67				
COMPTIME COMP TIME			278.88				
HRLY Hourly Pay			31,412.79				
HRLY1 Hourly - Regular Tech			1,343.87				
OVT Overtime - Regular			1,064.73				
PTO PAID TIME OFF			2,861.69				
			<u>67,340.30</u>				
CONTRACT							
1EXCONTRAC Extended Contract Days			2,070.90				
ACT1 Extra Duty 1			8,180.91				
ACT2 EXTRA DUTY 2			2,257.15				
ACT3 EXTRA DUTY 3			2,247.03				
ACT4 EXTRA DUTY 4			1,722.34				
ACT5 EXTRA DUTY 5			2,005.15				
ACT7 Extra Duty			896.57				
ACT8 Extra Duty			424.69				
ACT9 Extra Duty			833.33				
ADMSAL1 Admin Certified Salary			21,201.83				
CFLATSALAR Flat Salary			2,812.54				
CSAL1 BASE SALARY W/RETIREMENT			154,328.43				
CSAL2 BASE SALARY NO RETIREMENT			1,491.45				
CURRDIR Curriculum Director Stipend			208.33				
DACSTIPEND District Assessment Cordinator			416.67				
STIPEND STIPEND			8,250.08				
			<u>209,347.40</u>				
DEDUCTION							
2AAL Tsa Aal--PRE-TA		50.00			50.00	AAL	THRIVENT FINANCIAL FOR LUTHERANS
2AFLA Aflac -- PRE-TA		1,024.09			1,024.09	AFLAC	AFLAC
2AFLAC Aflac -- AFTER-		369.31			369.31	AFLAC	AFLAC
2AMERDEN Ameritas Dental		428.42			428.42	2AMERDEN	Ameritas Life Insurance Corp
2FLEX PAYFLEX HEALTH		2,470.29			2,470.29	REGICARE	REGIONAL CARE ACCOUNT
2HSA Hlth Sav Acct -			382.62		382.62	REGICARE	REGIONAL CARE ACCOUNT
BCBS9MOS Health Insuranc			27.42		27.42	BLUECROS	BLUE CROSS BLUE SHIELD
BCBSADMIN Health Insuranc			1,848.41		1,848.41	BLUECROS	BLUE CROSS BLUE SHIELD
BCBSCERTI Health Insuranc		2,192.32	27,610.44		29,802.76	BLUECROS	BLUE CROSS BLUE SHIELD
BCBSCLASS Health Insuranc		50.88	6,050.43		6,101.31	BLUECROS	BLUE CROSS BLUE SHIELD
CAFE Cafeteria Charg		31.00			31.00	MORRCAFE2	MORRILL CAFETERIA
GARNI55 Garnishment		316.13			316.13	CREDITMGT	CREDIT MANAGEMENT SERVICES
HRM260007A HM-AUTO 260007A		1,350.09			1,350.09	HORAMANN	HORACE MANN
HRM26579 HM LIFE-26579		536.84			536.84	HORAMANN	HORACE MANN
HRMAN2601O PST TX-2601O		37.21			37.21	HORAMANN	HORACE MANN
HRMN26578 HRMN-26578-PRE		3,277.35			3,277.35	HORAMANN	HORACE MANN
HRMN26580 HRMN-26580		1,575.00			1,575.00	HORAMANN	HORACE MANN
HRMNN2601O HRM-2601O		304.55			304.55	HORAMANN	HORACE MANN
NISLIFADD Life / AD & D		14.50			14.50	MADISONNAT	Madison National Life Insurance Company, Inc
NISLT Madison Nat. L		394.64			394.64	MADISONNAT	Madison National Life Insurance Company, Inc
VSP VSP		396.19			396.19	VISIONCARE	Vision Service Plan (IC).
		<u>14,818.81</u>	<u>35,919.32</u>	<u>0.00</u>	<u>50,738.13</u>		
RET DEDUCTION							

Payroll Register - Totals

	<u>PIK/Gross</u>	<u>Amount</u>	<u>Expense/ Employer</u>	<u>Adjustment Amount</u>	<u>Check Total</u>	<u>Payee ID</u>	<u>Payee Name</u>	
RET RETIREMENT	264,315.82	21,145.23	21,315.04		42,460.27	RET	NEBRASKA SCHOOL RETIREMENT SYS	
		<hr/>	<hr/>	<hr/>	<hr/>			
		21,145.23	21,315.04	0.00	42,460.27			
TAX								
FIT FIT	245,234.28	21,013.59			21,013.59	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
FUTA FUTA	274,917.37							
MEDICARE MEDICARE	270,125.51	3,916.82	3,916.82		7,833.64	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
SITNE SIT NE	245,234.28	9,085.12			9,085.12	SITNE	NEBRASKA DEPARTMENT OF REVENUE	A
SOCSEC SOC SEC	270,125.51	16,747.82	16,747.82		33,495.64	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
SUTANE SUTA NE	268,718.14							
WCNE WORK COMP NE	261,445.46							
		<hr/>	<hr/>	<hr/>	<hr/>			
		50,763.35	20,664.64	0.00	71,427.99			

Net Pay: 189,960.31
Cash Total: 354,586.70

Non - FIT Taxable Deductions	31,339.32
Non - SIT Taxable Deductions	31,339.32
Non - SOC SEC Taxable Deductions	6,166.00
Non - MEDICARE Taxable Deductions	6,562.19
Direct Deposits	189,960.31
Automatic Payments	71,427.99
Adds + Contracts + Deduction Adds	276,687.70

Payroll Register - Totals

	<u>PIK/Gross</u>	<u>Amount</u>	<u>Expense/ Employer</u>	<u>Adjustment Amount</u>	<u>Check Total</u>	<u>Payee ID</u>	<u>Payee Name</u>	
Checking Account ID: 6								
ADD								
HRLY Hourly Pay				4,877.21				
				<u>4,877.21</u>				
DEDUCTION								
2AFLA Aflac -- PRE-TA		87.49			87.49	AFLAC	AFLAC	
2AFLAC Aflac -- AFTER-		21.72			21.72	AFLAC	AFLAC	
BCBSCCLASS Health Insuranc			672.27		672.27	BLUECROS	BLUE CROSS BLUE SHIELD	
HRM260007A HM-AUTO 260007A		100.18			100.18	HORAMANN	HORACE MANN	
HRM26579 HM LIFE-26579		28.18			28.18	HORAMANN	HORACE MANN	
VSP VSP		9.22			9.22	VISIONCARE	Vision Service Plan (IC).	
		<u>246.79</u>	<u>672.27</u>		<u>919.06</u>			
RET DEDUCTION								
RET RETIREMENT	4,877.21	390.17	394.08		784.25	RET	NEBRASKA SCHOOL RETIREMENT SYS	
		<u>390.17</u>	<u>394.08</u>		<u>784.25</u>			
TAX								
FIT FIT	4,390.33	165.93			165.93	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
FUTA FUTA	4,877.21							
MEDICARE MEDICARE	4,780.50	69.32	69.32		138.64	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
SITNE SIT NE	4,390.33	94.37			94.37	SITNE	NEBRASKA DEPARTMENT OF REVENUE	A
SOCSEC SOC SEC	4,780.50	296.39	296.39		592.78	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
SUTANE SUTA NE	4,877.21							
WCNE WORK COMP NE	4,877.21							
		<u>626.01</u>	<u>365.71</u>		<u>991.72</u>			
						Net Pay:	3,614.24	
						Cash Total:	6,309.27	
Non - FIT Taxable Deductions		486.88						
Non - SIT Taxable Deductions		486.88						
Non - SOC SEC Taxable Deductions		87.49						
Non - MEDICARE Taxable Deductions		96.71						
Direct Deposits		3,614.24						
Automatic Payments		991.72						
Adds + Contracts + Deduction Adds		4,877.21						

Check Register by Checking Account

Checking Account ID: 5

Check Type: Check

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Amount</u>
9341	07/15/2025				ALLTEAMSP	AllTeam Sportswear	443.00
9342	07/15/2025				HUDL	HUDL	10,100.00
9343	07/15/2025				MORRACTI	MPS -- ACTIVITIES FUND	312.00
9344	07/15/2025				CASHWA	CASH-WA DISTRIBUTING	40.40
9345	07/15/2025		X	07/15/2025	MORRSUPP	MORRILL SUPPLY	0.00
9346	07/16/2025				GAMEONE	Game One	826.88
9347	07/16/2025				NEBRAFFAA	NEBRASKA FFA ASSOCIATION	259.00
9348	07/16/2025				PLATTEVALL	Platte Valley Printwear	478.00
Check Type Total:			Check		Void Total:	0.00	Total without Voids: 12,459.28
Checking Account Total:		5			Void Total:	0.00	Total without Voids: 12,566.34

Checking Account ID: 6

Check Type: Automatic Payment

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Amount</u>
691982	07/21/2025				CENTCAFE	CENTURYLINK (CAF)	65.44
691983	07/17/2025				COLUMNSOFT	Column Software PBC	4.36
691984	07/17/2025				VISA	PLATTE VALLEY BANK VISA	45.64
691985	07/17/2025				MC	MASTER CARD	150.04
Check Type Total:			Automatic Payment		Void Total:	0.00	Total without Voids: 265.48

Checking Account ID: 6

Check Type: Check

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Amount</u>
12994	07/15/2025				CASHWA	CASH-WA DISTRIBUTING	1,568.87
12995	07/15/2025				SIMPLYCLEA	Jim Warren	96.00
Check Type Total:			Check		Void Total:	0.00	Total without Voids: 1,664.87
Checking Account Total:		6			Void Total:	0.00	Total without Voids: 1,930.35

Checking Account ID: 8

Check Type: Check

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Amount</u>
1141	07/18/2025		X	07/21/2025	REDIRONMAS	Red Iron Masonry LLC	52,500.00
1142	07/21/2025				REDIRONMAS	Red Iron Masonry LLC	47,250.00
Check Type Total:			Check		Void Total:	52,500.00	Total without Voids: 47,250.00
Checking Account Total:		8			Void Total:	52,500.00	Total without Voids: 47,250.00
			Grand Total:		Void Total:	52,500.00	Total without Voids: 170,383.74

Deposit Confirmation

Your payment has been accepted.

Payment Successful

An EFT Acknowledgement Number has been provided for this payment. Please keep this number for your records.

REMINDER: REMEMBER TO FILE ALL RETURNS WHEN DUE!

EFT ACKNOWLEDGEMENT NUMBER:	270557194829960
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PLEASE NOTE

Any amounts represented in the subcategories of Social Security, Medicare, and Income Tax Withholding are for informational purposes only.

Payment Information	Entered Data
Taxpayer EIN	xxxxx5307
Tax Form	941 Employers Federal Tax
Tax Type	Federal Tax Deposit
Tax Period	Q2/2025
Payment Amount	\$62,620.13
Settlement Date	06/20/2025
Subcategories:	
1 Social Security	\$35,575.54
2 Medicare	\$8,320.02
3 Tax Withholding	\$18,724.57
Account Number	xxxxx4746
Account Type	CHECKING
Routing Number	104102309
Bank Name	PLATTE VALLEY BANK

Deposit Confirmation

Your payment has been accepted.

Payment Successful

An EFT Acknowledgement Number has been provided for this payment. Please keep this number for your records.

REMINDER: REMEMBER TO FILE ALL RETURNS WHEN DUE!

EFT ACKNOWLEDGEMENT NUMBER:	270557163347155
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PLEASE NOTE

Any amounts represented in the subcategories of Social Security, Medicare, and Income Tax Withholding are for informational purposes only.

Payment Information	Entered Data
Taxpayer EIN	xxxxx5307
Tax Form	941 Employers Federal Tax
Tax Type	Federal Tax Deposit
Tax Period	Q2/2025
Payment Amount	\$2,843.35
Settlement Date	06/20/2025
Subcategories:	
1 Social Security	\$1,449.58
2 Medicare	\$339.02
3 Tax Withholding	\$1,054.75
Account Number	xxxxx1676
Account Type	CHECKING
Routing Number	104102309
Bank Name	PLATTE VALLEY BANK

Your last visit was Wed 05/21/2025 04:11 PM CDT

Confirmation

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **NB1DOR004659485**

Payment Details

Description Nebraska Revenue
01100 - Income Tax Withholding
<http://www.revenue.ne.gov>

Payment Amount \$378.31

Payment Date 06/23/2025

Status SCHEDULED

Tax Period End Date 06302025
(MMDDYYYY)

Nebraska ID 732230

Tax Type 01100 - Withholding

Payment Method

Account Nickname Cafeteria

Bank Routing Number 104102309

Bank Name PLATTE VALLEY BANK

Bank Account Number *1676

Bank Account Type Checking

Bank Account Category Consumer

Confirmation Email bailee.steiner@mpslions.org

September			Beginning Balance	\$962,216.41
	Actual Revenues	Actual Expenditures	Café Transfer	
	\$1,233,920.00	(\$673,666.49)	(\$20,000.00)	
			Ending Balance	\$1,502,469.92
October	Actual Revenues	Actual Expenditures	Café Transfer	
	\$443,941.59	(\$558,742.54)	(\$20,000.00)	
			Ending Balance	\$1,367,668.97
November	Actual Revenues	Actual Expenditures	Café Transfer	
	\$77,401.41	(\$556,543.37)	(\$20,000.00)	
			Ending Balance	\$868,527.01
December	Actual Revenues	Actual Expenditures	Café Transfer	
	\$389,036.94	(\$540,596.16)		
			Ending Balance	\$716,967.79
January	Actual Revenues	Actual Expenditures	Café Transfer	
	\$670,771.95	(\$539,810.46)		
			Ending Balance	\$847,929.28
February	Actual Revenues	Actual Expenditures	Café Transfer	
	\$1,144,584.88	(\$487,124.91)		
			Ending Balance	\$1,505,389.25
March	Actual Revenues	Actual Expenditures	Café Transfer	
	\$451,749.47	(\$503,639.15)		
			Ending Balance	\$1,453,499.57
April	Actual Revenues	Actual Expenses	Café Transfer	
	\$491,173.12	(\$515,961.30)	(\$20,000.00)	
			Projected Ending Balance	\$1,408,711.39
May	Actual Revenues	Actual Expenditures	Repay QCPUF	
	\$2,157,198.48	(\$548,999.81)	(\$200,000.00)	
			Projected Ending Balance	

\$2,818,226.27

June	Actual Revenues	Actual	Café Transfer
	\$578,932.77	(\$511,786.82)	
			Projected Ending Balance
			\$2,885,372.22

July	Projected Revenue	Projected Expenditures	Café Transfer
	\$111,802.08	(\$513,559.11)	
			Projected Ending Balance
			\$2,483,615.19

August	Projected Revenue	Projected Expenditures	Café Transfer
	\$82,299.36	(\$432,644.11)	
			Projected Ending Balance
			\$2,133,270.44

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General Fund Revenue	2022-23	Running total	2023-24	Running total	2024-25
September	\$1,286,471.58	\$1,286,471.58	\$1,179,550.67	\$1,179,550.67	\$1,233,920.51
October	\$408,016.94	\$1,694,488.52	\$405,509.37	\$1,585,060.04	\$443,941.59
November	\$313,811.52	\$2,008,300.04	\$776,633.10	\$2,361,693.14	\$77,401.41
December	\$504,289.97	\$2,512,590.01	\$377,440.09	\$2,739,133.23	\$389,036.94
January	\$811,524.12	\$3,324,114.13	\$876,756.95	\$3,615,890.18	\$670,771.95
February	\$619,215.87	\$3,943,330.00	\$659,954.16	\$4,275,844.34	\$1,144,584.88
March	\$373,361.84	\$4,316,691.84	\$428,070.41	\$4,703,914.75	\$451,749.47
April	\$673,301.48	\$4,989,993.32	\$575,934.12	\$5,279,848.87	\$491,173.12
May	\$1,632,622.81	\$6,622,616.13	\$1,933,464.13	\$7,213,313.00	\$2,157,198.48
June	\$857,975.50	\$7,480,591.63	\$715,749.73	\$7,929,062.73	\$ 578,932.77
July	\$94,392.39	\$7,574,984.02	\$118,938.38	\$8,048,001.11	
August	\$166,620.42	\$7,741,604.44	\$166,249.41	\$8,214,250.52	
Total	\$7,741,604.44		\$8,214,250.52		\$7,058,332.52

General Fund Expenditure	22/23	Running total	23/24	Running total	24/25
September	\$789,917.87	\$789,917.87	\$891,656.47	\$891,656.47	\$673,666.49
October	\$670,787.04	\$1,460,704.91	\$657,961.32	\$1,549,617.79	\$558,742.54
November	\$635,911.99	\$2,096,616.90	\$652,937.37	\$2,202,555.16	\$556,543.37
December	\$678,200.33	\$2,774,817.23	\$598,494.21	\$2,801,049.37	\$540,596.16
January	\$542,920.01	\$3,317,737.24	\$554,384.45	\$3,355,433.82	\$539,810.46
February	\$658,389.04	\$3,976,126.28	\$559,793.44	\$3,915,227.26	\$487,124.91
March	\$576,015.54	\$4,552,141.82	\$555,229.51	\$4,470,456.77	\$451,749.47
April	\$632,107.67	\$5,184,249.49	\$690,011.88	\$5,160,468.65	\$535,961.30
May	\$582,107.01	\$5,766,356.50	\$606,549.22	\$5,767,017.87	\$748,999.81
June	\$639,355.28	\$6,405,711.78	\$594,561.99	\$6,361,579.86	\$ 511,786.82
July	\$947,916.49	\$7,353,628.27	\$590,297.83	\$6,951,877.69	
August	\$490,675.31	\$7,844,303.58	\$497,292.08	\$7,449,169.77	

Comparing 2023/24 to 2024/25

Revenue is	(\$290,351.61)	less
Expenditures are	\$759,360.57	less
Net	\$469,008.96	

Running total	Difference 24/25 - 23/24
\$1,233,920.51	\$54,369.84
\$1,677,862.10	\$92,802.06
\$1,755,263.51	(\$606,429.63)
\$2,144,300.45	(\$594,832.78)
\$2,815,072.40	(\$800,817.78)
\$3,959,657.28	(\$316,187.06)
\$4,411,406.75	(\$292,508.00)
\$4,902,579.87	(\$377,269.00)
\$7,059,778.35	(\$154,980.48)
\$7,638,711.12	(\$290,351.61)

Running total	Difference 23/24-24/25
\$673,666.49	\$217,989.98
\$1,232,409.03	\$317,208.76
\$1,788,952.40	\$413,602.76
\$2,329,548.56	\$471,500.81
\$2,869,359.02	\$486,074.80
\$3,356,483.93	\$558,743.33
\$3,808,233.40	\$662,223.37
\$4,344,194.70	\$816,273.95
\$5,090,432.47	\$676,585.40
\$5,602,219.29	\$759,360.57

Fund		2023/24	2024/2025	Difference
Local District Taxes	01 1100	\$3,815,243.16	\$3,477,185.55	(\$338,057.61)
Carline Tax	01 01115	\$29,982.16	\$27,704.72	(\$2,277.44)
Public Powe Dist				
Sales Tax	01 1120	\$46.82	\$46.82	\$0.00
Motor Vehicle Tax	01 1125	\$163,560.54	\$152,173.61	(\$11,386.93)
Penalties & Interest				
on taxes	01 1140	\$10,986.75	\$25,535.29	\$14,548.54
Pre K Tuition & Fees	01 1370	\$65,217.96	\$32,784.62	(\$32,433.34)
Trans-rec Frpm				
Other Dis	01 1421	\$300.00		(\$300.00)
Ininterest on Local				
Revenue	01 1510	\$16,819.95	\$23,046.39	\$6,226.44
Community Service				
Activities	01 1800	\$48,547.23	\$27,380.43	(\$21,166.80)
Liquor License Fee	01 1911	\$600.00		(\$600.00)
Contributonas &				
Donations	01 1920	\$971.00		(\$971.00)
Categorial Grnats				
Non Government	01 1925 5059	\$5,000.00	\$2,722.78	(\$2,277.22)
Refund of Prior				
Years's Expenditures	01 1980	\$11,888.20		(\$11,888.20)
Other revenue local				
sources	01 1990	\$800.21	\$388.00	(\$412.21)
county Fines &				
License	01 2110	\$19,674.73	\$15,703.98	(\$3,970.75)
In lieu Tax Housing				
Authority	01 2130	\$1,566.17	\$1,675.32	\$109.15
State Aid	01 3110	\$2,011,841.00	\$1,287,450.00	(\$724,391.00)
SPED SA FFR REIMB				
22-23	01 3120	\$542,957.00	\$389,965.00	(\$152,992.00)
Homestead				
Exemption	01 3130	\$83,673.43	\$59,627.30	(\$24,046.13)
Relief to Prop Tax				
Payers	01 3131	\$280,325.50	\$1,474,733.12	\$1,194,407.62
Pro Rata Motor				
Vehicle	01 3180	\$13,194.34	\$11,325.17	(\$1,869.17)
State				
Apportioinment	01 3400	\$62,850.03	\$122,725.01	\$59,874.98
Distance Ed				
Incentive PMT	01 3512	\$5,000.00	\$7,595.60	\$2,595.60
High Ability Learner				
Grant	01 3535		\$2,342.00	\$2,342.00
Career Education	01 3551	\$7,500.00	\$4,922.00	(\$2,578.00)

Other State				
Categorical				
Prpgrmas	01 3599 5055	\$11,000.00	\$1,199.03	(\$9,800.97)
Child Care inflation				
Grant	01 3599 5056	\$5,000.00		(\$5,000.00)
Title I Revenue	01 4201		\$24,128.00	\$24,128.00
Head Start	01 4309	\$34,236.00	\$46,008.00	\$11,772.00
REAP	01 4310	\$41,575.00	\$492.98	(\$41,082.02)
Fed Chapt 1 title 1	01 4505	\$87,505.00	\$78,376.00	(\$9,129.00)
title II part A	01 4509	\$24,432.00	\$9,730.00	(\$14,702.00)
IDEA B PreK	01 4516	\$3,598.00	\$43,594.00	\$39,996.00
IDEA Part B Base				
Poverty	01 4518	\$64,882.00	\$39,011.99	(\$25,870.01)
Other Federal				
Receipts	01 4530	0	\$1,992.00	\$1,992.00
PBIS Grant	01 4530 5051	\$5,073.46		(\$5,073.46)
Medicaid in Public				
Schools	01 4708	\$41,763.76	\$24,700.59	(\$17,063.17)
Medicaid Admin	01 4709	\$8,058.38	\$12,312.03	\$4,253.65
title IV Part A	01 4969	\$13,058.00	\$7,114.00	(\$5,944.00)
Fund Transfer				
Depreciation	01 5200	\$270,000.00	\$1,408.79	(\$268,591.21)
Insurance				
Adjustments	01 5301	\$21,338.83	\$4,900.00	(\$16,438.83)
Other non Revenue	01 5690	\$2,934.50	\$1,326.30	(\$1,608.20)
Interfund Loan				
QCPUF	01 9004	\$200,000.00		(\$200,000.00)
Interfund lLoan-				
GF/Café	01 9005	\$15,000.00		(\$15,000.00)
Total		\$8,048,001.11	\$7,443,326.42	(\$604,674.69)

Working Monthly Budget 07/18/2025 3:19 PM

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 1
01	GENERAL FUND						
1100	REGULAR INSTRUCTIONAL PROGRAMS						
01 1100 111 1 003	Instructional Salaries Elem	372,000.00	311,215.00	240,000.00	198,405.38	17.33	
01 1100 111 2 001	Instructional Salaries Sec	757,000.00	620,735.53	640,000.00	573,503.36	10.39	
01 1100 112 1 003	Para wages - Elem	0.00	0.00	0.00	10,925.16	0.00	
01 1100 112 2 001	Para wages - Secondary	0.00	0.00	0.00	256.72	0.00	
01 1100 113 1 003	Elementary Substitute Teachers - staff coverage	0.00	0.00	0.00	7,082.19	0.00	
01 1100 113 2 001	High School Substitute Teachers - staff coverage	0.00	0.00	0.00	8,653.00	0.00	
01 1100 122 1 003	Substitute Paras - Elem	5,000.00	0.00	0.00	2,778.06	0.00	
01 1100 123 1 003	Elementary Substitute Teachers	60,000.00	15,967.50	30,000.00	9,473.75	68.42	
01 1100 123 2 001	Highschool Substitute Teachers	35,000.00	32,790.60	40,000.00	13,802.50	65.49	
01 1100 132 1 003	Para OT - Elem	0.00	0.00	0.00	8.59	0.00	
01 1100 132 2 001	Para OT - Secondary	0.00	0.00	0.00	431.38	0.00	
01 1100 151 2 001	Add'l Comp - Sec. Teachers	15,000.00	21,247.53	25,000.00	14,082.40	43.67	
01 1100 211 1 003	Group Insurance - Elem Teachers	57,000.00	68,181.14	45,000.00	34,221.60	23.95	
01 1100 211 2 001	Group Insurance - Sec. Teachers	143,000.00	122,753.60	110,000.00	87,699.12	20.27	
01 1100 212 2 001	Group Insurance - Aides Sec.	0.00	0.00	0.00	42.03	0.00	
01 1100 213 2 001	Group Insurance - Coverage	0.00	0.00	0.00	0.00	0.00	
01 1100 221 1 003	FICA Teachers - Elem	32,000.00	19,303.52	20,000.00	15,907.50	20.46	
01 1100 221 2 001	FICA Teachers - Sec.	64,000.00	41,688.26	54,000.00	44,991.70	16.68	
01 1100 222 1 003	FICA Sub Paras - Elem	400.00	0.00	0.00	1,043.20	0.00	
01 1100 222 2 001	FICA Sub Paras - Sec.	0.00	0.00	0.00	52.60	0.00	
01 1100 223 1 003	FICA - Sub Teachers Elem	4,590.00	1,221.64	2,000.00	1,265.13	36.74	
01 1100 223 2 001	FICA - Sub Teachers Sec	2,700.00	2,507.63	3,100.00	1,716.74	44.62	
01 1100 231 1 003	Retirement Contributions Teachers - Elem	37,000.00	30,585.80	25,000.00	19,588.85	21.64	
01 1100 231 2 001	Retirement Contributions Teachers - Sec	78,000.00	63,332.35	65,000.00	57,660.22	11.29	
01 1100 232 1 003	Retirement Contributions Sub Para - Elem	500.00	0.00	0.00	1,088.93	0.00	
01 1100 232 2 001	Retirement Contributions Aides & Assist.-Sec.	100.00	0.00	0.00	67.97	0.00	
01 1100 233 1 003	Retirement Contributions - Sub Elem	5,000.00	1,084.80	3,000.00	817.32	72.76	
01 1100 233 2 001	Retirement Contributions - Sub Sec	3,000.00	1,292.86	4,000.00	1,334.96	66.63	
01 1100 237 0 000	RETIREMENT ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 2
01 1100 238 2 001	Voluntary Terminations	0.00	0.00	0.00	20,455.00	0.00	
01 1100 271 1 003	Work Comp - Elementary	4,500.00	1,662.03	2,700.00	680.23	74.81	
01 1100 271 2 001	Work Comp - Secondary	9,010.00	3,375.92	5,000.00	1,261.00	74.78	
01 1100 281 1 003	STIPEND/Health Benefits - Elem	37,000.00	21,357.01	14,000.00	15,833.60	(13.10)	
01 1100 281 2 001	STIPEND/Health Benefits - Sec	59,000.00	48,543.50	47,000.00	26,759.40	43.07	
01 1100 320 1 003	DNU - Professional Dev - Elem	0.00	0.00	0.00	0.00	0.00	
01 1100 320 2 001	DNU - Professional Dev - Sec	0.00	0.00	0.00	0.00	0.00	
01 1100 330 0 000	Professional Dev - District	2,000.00	930.73	10,000.00	994.62	90.05	
01 1100 330 1 003	Professional Dev - Elem	6,000.00	4,075.00	10,000.00	937.25	90.63	
01 1100 330 2 001	Professional Dev - Sec	6,000.00	625.00	10,000.00	310.66	96.89	
01 1100 340 1 003	Other Professional Services - Elem	500.00	0.00	0.00	0.00	0.00	
01 1100 340 2 001	Other Professional Services - Sec	1,500.00	0.00	0.00	0.00	0.00	
01 1100 382 0 000	DISTANCE ED & TELECOMMUNICATIONS	40,000.00	28,997.55	45,000.00	30,241.65	30.40	
01 1100 432 0 000	Tech Related Repair & Maint. Contracts	0.00	9,852.60	5,000.00	0.00	100.00	
01 1100 443 0 000	Copier-Lease District	20,000.00	8,016.62	20,000.00	10,228.51	42.26	
01 1100 531 0 000	POSTAGE - District	0.00	0.00	0.00	181.28	0.00	
01 1100 531 1 003	POSTAGE - Elementary	0.00	1,176.27	2,000.00	30.36	98.48	
01 1100 531 2 001	POSTAGE - Secondary	0.00	868.66	2,000.00	248.04	87.60	
01 1100 580 0 000	Travel Expenses - Staff District	5,000.00	1,247.61	10,000.00	428.00	95.72	
01 1100 591 2 001	Services Purchased from ESU or district - Sec	15,000.00	13,803.50	25,000.00	25,735.91	(2.94)	
01 1100 610 0 000	SUPPLIES DISTRICT	5,000.00	3,831.76	10,000.00	1,478.65	85.21	
01 1100 610 0 000 020	SUPPLIES - MUSIC-DIST	0.00	0.00	0.00	0.00	0.00	
01 1100 610 1 003	SUPPLIES-- ELEM	30,000.00	10,303.31	13,200.00	5,603.80	39.37	
01 1100 610 1 003 010	SUPPLIES - KINDERGARTEN	0.00	0.00	200.00	9.90	95.05	
01 1100 610 1 003 011	SUPPLIES - GRADE 1	0.00	0.00	200.00	0.00	100.00	
01 1100 610 1 003 012	SUPPLIES - GRADE 2	0.00	0.00	200.00	0.00	100.00	
01 1100 610 1 003 013	SUPPLIES - GRADE 3	0.00	0.00	200.00	0.00	100.00	
01 1100 610 1 003 014	SUPPLIES - GRADE 4	0.00	0.00	200.00	0.00	100.00	
01 1100 610 1 003 015	SUPPLIES - GRADE 5	0.00	0.00	200.00	(0.03)	100.02	
01 1100 610 1 003 016	SUPPLIES - GRADE 6	0.00	0.00	200.00	37.99	81.01	
01 1100 610 1 003 017	SUPPLIES - PE ELEM	0.00	0.00	200.00	537.39	(273.20)	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 3
01 1100 610 1 003 018	SUPPLIES - SPED ELEM	0.00	0.00	0.00	0.00	0.00	
01 1100 610 1 003 020	SUPPLIES - MUSIC - elem	0.00	0.00	200.00	200.00	0.00	
01 1100 610 2 001	SUPPLIES--SECOND	60,000.00	21,046.62	17,900.00	3,962.04	58.19	
01 1100 610 2 001 019	SUPPLIES - SPED JHHS	0.00	0.00	0.00	0.00	0.00	
01 1100 610 2 001 020	SUPPLIES - MUSIC - Sec	0.00	0.00	200.00	306.44	(53.22)	
01 1100 610 2 001 021	SUPPLIES - Science JHHS	0.00	0.00	0.00	278.61	0.00	
01 1100 610 2 001 022	SUPPLIES - Science JHHS	0.00	0.00	200.00	0.00	100.00	
01 1100 610 2 001 023	SUPPLIES - Welding JHHS	0.00	0.00	3,000.00	933.78	68.87	
01 1100 610 2 001 025	SUPPLIES - PE JHHS	0.00	0.00	200.00	0.00	100.00	
01 1100 610 2 001 026	SUPPLIES - Language Arts JHHS	0.00	0.00	200.00	25.95	87.03	
01 1100 610 2 001 027	SUPPLIES - Industrial Arts JHHS	0.00	0.00	1,000.00	419.86	58.01	
01 1100 610 2 001 028	SUPPLIES - AG	0.00	0.00	3,000.00	4,771.23	(59.04)	
01 1100 610 2 001 029	SUPPLIES - Business JHHS	0.00	0.00	200.00	0.00	100.00	
01 1100 610 2 001 030	SUPPLIES - Social Studies JHHS	0.00	0.00	200.00	308.00	(54.00)	
01 1100 610 2 001 031	SUPPLIES - Math JHHS	0.00	0.00	200.00	1,039.79	(419.90)	
01 1100 610 2 001 032	SUPPLIES - Art JHHS	0.00	0.00	2,000.00	191.50	90.43	
01 1100 610 2 001 033	SUPPLIES - Family Consumer Science JHHS	0.00	0.00	1,500.00	858.25	42.78	
01 1100 610 2 001 034	SUPPLIES - Government/History JHHS	0.00	0.00	200.00	0.00	100.00	
01 1100 640 1 003	Curriculum/Periodicals - Elem	10,000.00	5,377.05	6,000.00	2,935.33	51.08	
01 1100 640 2 001	Curriculum/Periodicals - Sec	15,000.00	2,784.35	6,000.00	1,344.49	77.59	
01 1100 641 1 003	Digital Instructional Materials - Elem	3,000.00	3,500.00	15,000.00	3,515.00	72.53	
01 1100 641 2 001	Digital Instructional Materials - Secondary	0.00	0.00	15,000.00	150.00	99.00	
01 1100 643 0 000	Web/Cloud based software - District	10,000.00	5,309.34	20,000.00	14,317.02	28.41	
01 1100 643 1 003	Web/Cloud based software - Elem	15,000.00	12,989.90	25,000.00	15,455.00	38.18	
01 1100 643 1 003 010	Web/Cloud based software - Kindergarten	0.00	0.00	0.00	259.00	0.00	
01 1100 643 1 003 020	Web/Cloud based software - Music Elem	0.00	0.00	0.00	149.50	0.00	
01 1100 643 2 001	Web/Cloud based software - Sec.	10,000.00	6,607.57	10,000.00	2,882.42	71.18	
01 1100 643 2 001 020	Web/Cloud based software - Music Sec	0.00	0.00	0.00	149.50	0.00	
01 1100 643 2 001 028	Web/Cloud based software - AG	0.00	0.00	0.00	1,500.00	0.00	
01 1100 650 0 000	Supplies-Technology Related - District	10,000.00	0.00	5,000.00	0.00	(49.91)	
01 1100 650 1 003	Supplies-Technology Related - Elem	2,000.00	545.39	5,000.00	0.00	100.00	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 4
01 1100 650 2 001	Supplies-Technology Related - Sec.	2,000.00	206.70	5,000.00	19.54	(55.72)	
01 1100 733 0 000	Furniture/Fixtures >5000 - District	6,000.00	0.00	10,000.00	0.00	100.00	
01 1100 733 1 003	Furniture/Fixtures >5000 - Elem	6,000.00	0.00	10,000.00	0.00	100.00	
01 1100 733 2 001	Furniture/Fixtures >5000 - Sec	6,000.00	0.00	10,000.00	0.00	100.00	
01 1100 734 0 000	Tech Related Hardware >5000 - District	6,000.00	0.00	10,000.00	0.00	100.00	
01 1100 734 1 003	Tech Related Hardware >5000- Elem	6,000.00	0.00	10,000.00	0.00	100.00	
01 1100 734 2 001	Tech Related Hardware >5000 - Sec.	6,000.00	0.00	10,000.00	0.00	100.00	
01 1100 735 0 000	Tech Software >5000 - District	6,000.00	7,857.00	0.00	0.00	0.00	
01 1100 735 1 003	Tech Software >5000 - Elem	6,000.00	0.00	10,000.00	0.00	100.00	
01 1100 735 2 001	Tech Software >5000 - Sec.	6,000.00	0.00	10,000.00	0.00	100.00	
01 1100 810 0 000	DUES AND FEES	5,000.00	0.00	5,000.00	2,610.99	47.78	
01 1100 810 1 003	DUES AND FEES - Elem	1,000.00	709.00	2,000.00	0.00	100.00	
01 1100 810 2 001	DUES AND FEES - Sec	0.00	0.00	1,000.00	1,750.00	(75.00)	
01 1100 950 0 000	Special Items	0.00	0.00	0.00	9,000.00	0.00	
1100	REGULAR INSTRUCTIONAL PROGRAMS	Total	2,108,800.00	1,579,507.75	1,768,800.00	1,318,226.81	24.08
1150	LIMITED ENGLISH PROF PROGRAMS						
01 1150 610 1 003	Limited English Prof - Supplies & Materials	0.00	297.40	0.00	0.00	0.00	
1150	LIMITED ENGLISH PROF PROGRAMS	Total	0.00	297.40	0.00	0.00	0.00
1160	POVERTY PROGRAMS						
01 1160 111 1 003	POVERTY INSTR. SALARIES - ELEM	407,000.00	338,509.40	410,000.00	326,467.60	20.37	
01 1160 151 1 003	Poverty Flat Salary - Teachers Elem	10,500.00	8,750.00	21,000.00	17,500.00	16.67	
01 1160 211 1 003	Poverty Group Insurance - Teachers Elem	62,000.00	53,083.60	47,000.00	35,159.36	25.19	
01 1160 221 1 003	FICA Poverty - Teachers Elem	34,000.00	21,975.49	34,000.00	26,724.04	21.40	
01 1160 231 1 003	Retirement Contributions Poverty - Teachers Elem	42,000.00	34,301.62	41,000.00	33,796.84	17.57	
01 1160 271 1 003	Work Comp - Poverty Elementary	4,500.00	1,667.45	3,000.00	772.19	74.26	
01 1160 281 1 003	STIPEND-Health Benefits- Poverty Elem	26,000.00	21,098.00	24,000.00	19,375.40	19.27	
01 1160 610 1 003	Poverty - Supplies Elem	1,000.00	386.22	10,000.00	223.12	97.77	
01 1160 610 2 001	Poverty - Supplies Sec	1,000.00	1,031.18	10,000.00	122.00	98.78	
1160	POVERTY PROGRAMS	Total	588,000.00	480,802.96	600,000.00	460,140.55	23.31
1190	EARLY CHILDHOOD ED PROGRAMS						
01 1190 110 3 005	PreK Building Coordinator Salary	43,000.00	36,040.75	38,000.00	8,086.85	78.72	
01 1190 111 3 005	INSTRUCTIONAL PRE-K	203,000.00	146,930.08	175,000.00	101,990.72	41.72	
01 1190 112 3 005	Preschool Instructional Aides	203,000.00	130,852.33	81,000.00	95,479.06	(17.88)	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 5
01 1190 113 3 005	ELC Substitute Teachers - staff coverage	0.00	0.00	0.00	2,778.50	0.00	
01 1190 123 3 005	PreK Substitute Teachers	8,000.00	6,262.50	10,000.00	7,276.00	27.24	
01 1190 130 3 005	OT - Building Coord - PreK	500.00	623.61	0.00	0.00	0.00	
01 1190 131 3 005	Teacher OT - PreK	15,000.00	3,936.94	11,000.00	0.00	100.00	
01 1190 132 3 005	Para OT - PreK	23,000.00	3,296.44	13,000.00	5,991.02	53.92	
01 1190 151 3 005	Add'l Comp - Teachers PreK	16,000.00	9,387.49	32,000.00	11,746.76	63.29	
01 1190 210 3 005	Group Insurance - Bldg Coord PreK	9,000.00	7,591.40	9,000.00	2,080.73	76.88	
01 1190 211 3 005	Group Insurance - Teachers PreK	36,000.00	39,327.13	42,000.00	30,337.60	27.77	
01 1190 212 3 005	Group Insurance - Aides PreK	8,500.00	13,032.49	9,000.00	12,100.86	(34.45)	
01 1190 220 3 005	FICA - Bldg Coord PreK	3,400.00	2,738.90	3,000.00	606.60	79.78	
01 1190 221 3 005	FICA Teachers - PreK	17,000.00	8,726.89	17,000.00	9,202.65	45.87	
01 1190 222 3 005	FICA Paras - PreK	16,000.00	8,983.34	7,200.00	7,677.48	(6.63)	
01 1190 223 3 005	FICA - Sub/Coverage	1,000.00	500.59	1,000.00	768.27	23.17	
01 1190 230 3 005	Retirement - Bldg Coord PreK	4,600.00	3,601.46	4,000.00	788.92	80.28	
01 1190 231 3 005	Retirement Contributions Teachers - PreK	22,000.00	14,507.77	22,000.00	9,540.16	56.64	
01 1190 232 3 005	Retirement Paras - PreK	19,000.00	11,834.51	7,000.00	9,418.98	(34.56)	
01 1190 233 3 005	Retirement Contributions - Sub/Coverage	1,000.00	629.88	1,000.00	427.63	57.24	
01 1190 271 3 005	Work Comp - PreK	5,750.00	2,147.59	3,000.00	615.50	79.48	
01 1190 281 3 005	STIPEND Health Benefits-PreK	0.00	0.00	0.00	2,483.60	0.00	
01 1190 330 3 005	Professional Deve - PreK	5,000.00	4,567.46	5,000.00	475.35	90.49	
01 1190 531 3 005	POSTAGE - PreK	0.00	379.60	500.00	76.74	84.65	
01 1190 580 3 005	Travel Expenses - Staff PreK	3,000.00	0.00	5,000.00	0.00	100.00	
01 1190 610 3 005	SUPPLIES -- PRE-K	20,000.00	25,288.75	15,000.00	3,071.99	51.59	
01 1190 640 3 005	Curriculum/Periodicals - PreK	15,000.00	2,041.44	5,000.00	831.35	83.37	
01 1190 643 3 005	Web/Cloud based software - PreK	2,000.00	1,870.00	3,000.00	2,081.63	30.61	
01 1190 650 3 005	Supplies-Technology Related - PreK	1,000.00	0.00	5,000.00	99.99	98.00	
01 1190 733 3 005	Furniture/Fixtures >5000 - PreK	6,000.00	0.00	10,000.00	0.00	100.00	
01 1190 734 3 005	Tech Related Hardware >5000 - PreK	6,000.00	0.00	10,000.00	0.00	100.00	
01 1190 735 3 005	Tech Software >5000 - PreK	6,000.00	0.00	10,000.00	0.00	100.00	
01 1190 810 3 005	DUES AND FEES-PRE K	500.00	100.00	1,000.00	285.00	71.50	
01 1190 890 3 005	MISC EXPENSES-- PRE-K	0.00	0.00	15,350.00	8,781.09	42.79	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 6
1190	EARLY CHILDHOOD ED PROGRAMS	Total	719,250.00	485,199.34	570,050.00	335,101.03	40.48
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS						
01 1200 111 1	SPED Salaries - Teachers Elem 003	48,000.00	39,632.90	55,000.00	44,199.00	19.64	
01 1200 111 2	SPED Salaries - Teachers Sec 001	25,000.00	21,992.80	40,000.00	33,307.60	16.73	
01 1200 112 1	SPED Salaries - Aides Elem 003	146,000.00	104,878.28	135,000.00	133,241.34	1.30	
01 1200 112 2	SPED Salaries - Aides Sec 001	120,000.00	65,775.27	115,000.00	61,285.54	46.71	
01 1200 132 1	SPED OT - Aides Elem 003	1,000.00	275.65	0.00	825.05	0.00	
01 1200 132 2	SPED OT - Aides Sec 001	1,000.00	314.94	0.00	294.07	0.00	
01 1200 151 0	Add'l Compensation SPED - Teacher/Prof District 000	4,000.00	3,333.30	4,000.00	3,333.30	16.67	
01 1200 211 1	Group Insurance SPED - Teachers Elem 003	23,000.00	17,772.20	23,000.00	16,632.34	27.69	
01 1200 211 2	Group Insurance SPED - Teachers Sec 001	5,000.00	9.93	20,000.00	16,410.60	17.95	
01 1200 212 1	Group Insurance SPED - Aides Elem 003	3,000.00	3,000.00	15,000.00	5,813.75	61.24	
01 1200 212 2	Group Insurance SPED - Aides Sec 001	9,000.00	8,155.77	9,000.00	6,670.40	25.88	
01 1200 221 0	FICA - SPED Teachers/Prof District 000	400.00	255.00	400.00	253.81	36.55	
01 1200 221 1	FICA SPED - Teachers Elem 003	4,000.00	1,648.14	4,200.00	3,296.88	21.50	
01 1200 221 2	FICA SPED - Teachers Sec 001	2,000.00	1,682.16	3,200.00	2,533.08	20.84	
01 1200 222 1	FICA SPED - Aides Elem 003	11,500.00	7,586.13	12,000.00	10,094.60	15.88	
01 1200 222 2	FICA SPED - Aides Sec. 001	10,000.00	4,123.38	10,000.00	4,491.10	55.09	
01 1200 231 0	Retirement SPED - Teachers/Prof District 000	400.00	329.30	500.00	329.30	34.14	
01 1200 231 1	Retirement SPED - Teachers Elem 003	5,000.00	3,914.94	5,500.00	4,365.81	20.62	
01 1200 231 2	Retirement SPED - Teachers Sec 001	2,500.00	2,172.28	4,500.00	3,290.06	26.89	
01 1200 232 1	Retirement SPED - Aides Elem 003	14,500.00	10,386.84	14,000.00	13,209.87	5.64	
01 1200 232 2	Retirement SPED - Aides Sec. 001	12,000.00	6,412.10	12,000.00	6,067.97	49.43	
01 1200 262 2	Unemployment Comp - Paras 001	2,000.00	0.00	0.00	0.00	0.00	
01 1200 271 0	Work Comp - SPED District 000	50.00	16.80	50.00	3.75	92.50	
01 1200 271 1	Work Comp - SPED Elem 003	2,600.00	950.24	1,500.00	302.13	79.86	
01 1200 271 2	Work Comp - SPED Sec 001	1,400.00	537.91	1,500.00	317.12	78.86	
01 1200 330 0	Emp Training/Dev Svcs - SPED - District 000	500.00	453.60	1,000.00	661.50	33.85	
01 1200 330 1	Emp Training/Dev Svcs SPED - Elem 003	0.00	200.60	1,000.00	50.00	95.00	
01 1200 330 2	Emp Training/Dev Svcs SPED - Sec 001	0.00	0.00	1,000.00	0.00	100.00	
01 1200 340 1	OTHER PROFESSIONAL SVCS - SPED Elem 003	2,000.00	840.00	1,000.00	80.00	92.00	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 7
01 1200 340 2 001	OTHER PROFESSIONAL SVCS - SPED Sec	0.00	0.00	1,000.00	640.00	36.00	
01 1200 382 0 000	DISTANCE ED/TELECOMMUNICATION - SPED District	2,000.00	0.00	1,000.00	0.00	100.00	
01 1200 561 2 001	Tuition pd to other Districts - SPED Sec	14,500.00	0.00	10,000.00	0.00	100.00	
01 1200 580 0 000	Travel Exp SPED - District	500.00	0.00	500.00	0.00	100.00	
01 1200 580 1 003	Travel Exp SPED - Elem	2,000.00	0.00	1,000.00	0.00	100.00	
01 1200 580 2 001	Travel Exp SPED - Sec	1,000.00	0.00	1,000.00	0.00	100.00	
01 1200 591 0 000	Svcs Purchased from Dist or ESU - SPED District	10,000.00	4,999.96	5,000.00	0.00	100.00	
01 1200 591 1 003	Svcs Purchased from Dist or ESU - SPED Elem	80,000.00	67,418.45	75,000.00	59,264.81	20.98	
01 1200 591 2 001	Svcs Purchased from Dist or ESU - SPED Sec	60,000.00	92,282.50	70,000.00	43,964.93	37.19	
01 1200 610 1 003	Supplies - SPED Elem	1,000.00	396.30	400.00	564.05	(135.00)	
01 1200 610 2 001	Supplies - SPED Sec	1,000.00	136.13	1,000.00	63.47	9.22	
01 1200 621 1 003	Utility Svcs - SPED Elem	9,000.00	4,709.15	6,000.00	4,791.95	20.13	
01 1200 621 2 001	Utility Svcs - SPED Sec	10,000.00	7,577.81	9,000.00	3,131.46	65.21	
01 1200 640 1 003	Curriculum/Periodicals - SPED Elem	1,000.00	0.00	500.00	32.00	93.60	
01 1200 640 2 001	Curriculum/Periodicals - SPED Sec	500.00	0.00	500.00	0.00	100.00	
01 1200 650 1 003	Supplies Tech Related - SPED Elem	1,000.00	0.00	1,000.00	0.00	100.00	
01 1200 650 2 001	Supplies Tech Related - SPED Sec	500.00	0.00	1,000.00	0.00	100.00	
01 1200 810 0 000	Dues and Fees - SPED District	0.00	30.00	100.00	0.00	100.00	
01 1200 890 0 000	OTHER MISC EXPENSES	1,450.00	0.00	500.00	0.00	100.00	
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS	Total	651,300.00	484,200.76	673,850.00	483,812.64	28.02
1291	EARLY CHILDHOOD SPECIAL EDUCATION INSTRU						
01 1291 111 3 005	Instructional Salaries - SPED PreK	0.00	0.00	27,000.00	20,822.91	22.88	
01 1291 151 3 005	Add'l Comp PK Teachers	0.00	0.00	0.00	1,601.72	0.00	
01 1291 221 3 005	FICA - SPED PreK Teachers	0.00	0.00	2,000.00	1,718.39	14.08	
01 1291 231 3 005	Retirement Contributions - SPED PreK Teachers	0.00	0.00	3,000.00	2,215.07	26.16	
01 1291 271 3 005	Work Comp - SPED PreK	670.00	257.58	600.00	149.19	75.14	
01 1291 281 3 005	STIPEND/Health Benefits - SPED PreK	0.00	0.00	0.00	1,225.00	0.00	
01 1291 340 3 005	SPED Age 3-5 - Other Professional Services	0.00	0.00	600.00	0.00	100.00	
01 1291 531 3 005	POSTAGE SPED - PreK	0.00	0.00	0.00	17.58	0.00	
01 1291 591 3 005	Sped Age 3-5 Contract Services - ESU or Dist	20,000.00	1,950.29	3,000.00	1,867.43	37.75	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 8
01 1291 610 3 005	SPED PreK Supplies	3,000.00	946.92	1,000.00	666.01	33.40	
1291	EARLY CHILDHOOD SPECIAL EDUCATION INSTRU	Total	23,670.00	3,154.79	37,200.00	30,283.30	18.59
1292	BIRTH-2 SPECIAL ED INSTRUCTIONAL PROGRAM						
01 1292 340 3 005	SPED Age 0-2 - Other Professional Services	0.00	0.00	600.00	0.00	100.00	
01 1292 591 3 005	0-2 Sped Contracted Services	25,000.00	1,215.61	900.00	167.44	81.40	
1292	BIRTH-2 SPECIAL ED INSTRUCTIONAL PROGRAM	Total	25,000.00	1,215.61	1,500.00	167.44	88.84
1300	SUMMER SCHOOL						
01 1300 111 1 003	Instructional Salaries - Summer School Elem	0.00	0.00	15,000.00	0.00	100.00	
01 1300 111 2 001	Instructional Salaries - Summer School Sec	0.00	0.00	10,000.00	0.00	100.00	
01 1300 221 1 003	FICA - Summer School Teachers Elem	0.00	0.00	1,500.00	0.00	100.00	
01 1300 221 2 001	FICA - Summer School Teachers Sec	0.00	0.00	1,000.00	0.00	100.00	
01 1300 231 1 003	Retirement Contributions - Summer School Teachers Elem	0.00	0.00	2,000.00	0.00	100.00	
01 1300 231 2 001	Retirement Contributions - Summer School Teachers Sec	0.00	0.00	1,000.00	0.00	100.00	
1300	SUMMER SCHOOL	Total	0.00	0.00	30,500.00	0.00	100.00
2120	GUIDANCE SERVICES						
01 2120 111 1 003	Guidance Counselor Salary - Elem	55,000.00	45,010.40	60,000.00	49,861.50	16.90	
01 2120 111 2 001	Guidance Counselor Salary - Sec	66,000.00	54,788.50	79,000.00	69,028.50	12.62	
01 2120 151 1 003	Add'l Compensation - Guidance Elem	3,000.00	2,446.20	3,500.00	2,739.60	21.73	
01 2120 151 2 001	Add'l Compensation - Guidance Sec	3,600.00	2,977.70	4,500.00	0.00	100.00	
01 2120 211 1 003	Group Insurance - Guidance Elem	500.00	350.00	0.00	0.00	0.00	
01 2120 211 2 001	Group Insurance - Guidance Sec	10,500.00	8,646.40	20,500.00	16,480.40	19.61	
01 2120 221 1 003	FICA - Guidance Elem	5,200.00	3,439.21	5,800.00	4,693.40	19.08	
01 2120 221 2 001	FICA - Guidance Sec	5,800.00	3,864.30	6,500.00	5,265.21	19.00	
01 2120 231 1 003	Retirement - Guidance Elem	5,800.00	4,687.70	6,500.00	5,195.80	20.06	
01 2120 231 2 001	Retirement - Guidance Sec	7,500.00	5,706.08	8,200.00	6,818.50	16.85	
01 2120 271 1 003	Work Comp - Guidance Elem	600.00	217.89	500.00	141.69	71.66	
01 2120 271 2 001	Work Comp - Guidance Sec	750.00	273.60	600.00	160.44	73.26	
01 2120 281 1 003	STIPEND-Fringe Benefits - Guidance Elem	10,500.00	8,750.00	10,500.00	8,750.00	16.67	
01 2120 281 2 001	STIPEND-Fringe Benefits - Guidance Sec	5,000.00	4,116.00	0.00	0.00	0.00	
01 2120 320 0 000	DNU - Professional Development - Guidance	500.00	0.00	0.00	0.00	0.00	
01 2120 330 1 003	Professional Dev Guidance - Elem	0.00	0.00	500.00	180.00	64.00	
01 2120 330 2	Professional Dev Guidance - Sec	0.00	350.00	500.00	0.00	100.00	

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001							
01 2120 531 2 001	POSTAGE Guidance - Secondary	0.00	3.75	100.00	0.00	100.00	
01 2120 580 0 000	Travel Exp - Guidance District	500.00	0.00	0.00	0.00	0.00	
01 2120 580 1 003	Travel Exp - Guidance Elem	500.00	0.00	500.00	385.64	22.87	
01 2120 580 2 001	Travel Exp - Guidance Sec	500.00	0.00	500.00	497.76	0.45	
01 2120 591 1 003	Counseling - NonSPED-Services Purchased from ESU or district	0.00	359.08	1,000.00	195.72	80.43	
01 2120 610 0 000	Supplies - Guidance - District	6,000.00	5,059.86	5,000.00	1,575.00	68.50	
01 2120 610 1 003	Supplies - Guidance Elem	0.00	0.00	5,000.00	0.00	97.00	
01 2120 610 2 001	Supplies - Guidance Sec	0.00	0.00	5,000.00	1,029.99	79.40	
01 2120 643 1 003	Web/Cloud Based Software - Guidance Elem	8,000.00	2,879.00	5,000.00	286.20	94.28	
01 2120 643 2 001	Web/Cloud based software - Guidance Sec	0.00	0.00	5,000.00	0.00	100.00	
01 2120 810 0 000	DUES AND FEES - Guidance	700.00	308.45	2,000.00	0.00	100.00	
01 2120 810 1 003	Dues & Fees Guidance Elem	0.00	0.00	1,000.00	229.00	77.10	
01 2120 810 2 001	Dues & Fees Guidance - Sec	0.00	0.00	1,000.00	180.00	82.00	
01 2120 890 0 000	Misc Expenses - Guidance	500.00	0.00	1,000.00	0.00	100.00	
2120 GUIDANCE SERVICES	Total	196,950.00	154,234.12	239,200.00	173,694.35	27.32	
2130 HEALTH SERVICES							
01 2130 116 0 000	Salary Nurse	66,500.00	55,416.70	67,000.00	60,391.90	9.86	
01 2130 216 0 000	Group Insurance - Nurse	420.00	350.00	0.00	0.00	0.00	
01 2130 226 0 000	FICA - Nurse	5,200.00	3,045.42	5,200.00	4,285.43	17.59	
01 2130 236 0 000	Retirement Contributions - Nurse	6,700.00	5,474.00	6,800.00	5,515.10	18.90	
01 2130 271 0 000	Work Comp - Nurse	750.00	285.90	500.00	106.95	78.61	
01 2130 580 0 000	Travel Exp - Nurse	500.00	150.00	800.00	0.00	100.00	
01 2130 610 0 000	Supplies Nurse	3,580.00	2,049.01	5,000.00	668.67	86.63	
01 2130 810 0 000	DUES AND FEES - Nurse	500.00	125.00	1,000.00	0.00	100.00	
2130 HEALTH SERVICES	Total	84,150.00	66,896.03	86,300.00	70,968.05	17.77	
2140 PSYCHOLOGICAL SERVICES							
01 2140 111 0 000	Salary LMHP	34,000.00	27,622.47	0.00	0.00	0.00	
01 2140 211 0 000	Group Insurance - LMHP	11,000.00	9,123.81	0.00	0.00	0.00	
01 2140 221 0 000	FICA - LMHP	2,600.00	1,350.90	0.00	0.00	0.00	
01 2140 231 0 000	Retirement - LMHP	3,500.00	2,728.50	0.00	0.00	0.00	
01 2140 271 0 000	Work Comp - LMHP Dist	400.00	126.74	0.00	0.00	0.00	
01 2140 330 0 000	Dev Svcs - LMHP	3,000.00	1,980.00	0.00	175.00	0.00	

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01 2140 610 000	Supplies - LMHP	200.00	157.14	0.00	12.00	0.00	
01 2140 641 000	Digital Instructional Materials - LMHP	500.00	0.00	0.00	0.00	0.00	
01 2140 643 000	Web/Cloud based software - LMHP	500.00	262.00	2,000.00	132.00	93.40	
2140 PSYCHOLOGICAL SERVICES	Total	55,700.00	43,351.56	2,000.00	319.00	84.05	
2141 Psychological Svcs - SPED school age							
01 2141 111 1 003	Salary LMHP SPED - Elem	5,600.00	9,207.53	0.00	0.00	0.00	
01 2141 111 2 001	Salary LMHP SPED - Sec	20,000.00	16,086.70	0.00	0.00	0.00	
01 2141 211 1 003	Group Insurance - LMHP SPED Elem	2,000.00	3,334.92	0.00	0.00	0.00	
01 2141 211 2 001	Group Insurance LMHP SPED - Sec	6,500.00	5,313.47	0.00	0.00	0.00	
01 2141 221 1 003	FICA LMHP SPED - Elem	450.00	450.30	0.00	0.00	0.00	
01 2141 221 2 001	FICA - LMHP SPED Sec	1,500.00	786.90	0.00	0.00	0.00	
01 2141 231 1 003	Retirement LMHP SPED - Elem	600.00	909.50	0.00	0.00	0.00	
01 2141 231 2 001	Retirement LMHP SPED - Sec	2,000.00	1,589.00	0.00	0.00	0.00	
01 2141 271 1 003	Work Comp - LMHP SPED Elem	65.00	52.38	0.00	0.00	0.00	
01 2141 271 2 001	Work Comp LMHP SPED - Sec	250.00	84.99	0.00	0.00	0.00	
01 2141 591 1 003	Psych Svcs-SPED Elem: Purchased from ESU	0.00	7,984.50	20,000.00	13,483.64	32.58	
01 2141 591 2 001	Psych Svcs-SPED Sec: Purchased from ESU	0.00	13,223.39	25,000.00	9,219.34	63.12	
2141 Psychological Svcs - SPED school age	Total	38,965.00	59,023.58	45,000.00	22,702.98	49.55	
2142 Psychological Svcs: SPED Ages 3-5							
01 2142 111 3 005	Salary LMHP SPED - PreK	5,600.00	0.00	0.00	0.00	0.00	
01 2142 211 3 005	Group Insurance - LMHP SPED PreK	2,000.00	0.00	0.00	0.00	0.00	
01 2142 221 3 005	FICA - LMHP SPED PreK	500.00	0.00	0.00	0.00	0.00	
01 2142 231 3 005	Retirement - LMHP SPED PreK	600.00	0.00	0.00	0.00	0.00	
01 2142 271 3 005	Work Comp - LMHP SPED PreK	70.00	0.00	0.00	0.00	0.00	
01 2142 591 3 005	Psych Svcs-SPED 3-5: Purchased from ESU	0.00	1,331.73	10,000.00	0.00	100.00	
2142 Psychological Svcs: SPED Ages 3-5	Total	8,770.00	1,331.73	10,000.00	0.00	100.00	
2151 Speech Pathology - SPED School Age							
01 2151 591 1 003	Speech Path-SPED Svcs Purchased from ESU or dist-Elem	53,600.00	49,334.88	65,000.00	51,494.52	20.78	
01 2151 591 2 001	Speech Path-SPED Svcs Purchased from ESU or dist-sec	8,000.00	14,093.56	25,000.00	14,696.07	41.22	
2151 Speech Pathology - SPED School Age	Total	61,600.00	63,428.44	90,000.00	66,190.59	26.45	
2152 Speech Pathology - SPED Ages 3-5							
01 2152 591 3 005	Speech Path-SPED Svcs Purchased from ESU or dist-PreK	18,400.00	13,205.24	25,000.00	17,278.91	30.88	
2152 Speech Pathology - SPED Ages 3-5	Total	18,400.00	13,205.24	25,000.00	17,278.91	30.88	
2153 SPEECH PATHOLOGY - SPED Ages 0-2							

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01 2153 591 3 005	Speech Path-SPED Svcs Purchased from ESU or dist-0-2	0.00	6,733.58	10,000.00	2,092.87	79.07	
2153	SPEECH PATHOLOGY - SPED Ages 0-2	Total	0.00	6,733.58	10,000.00	2,092.87	79.07
2161	Occupational Therapy - SPED School Age						
01 2161 334 1 003	Mileage Paid - Other - SPED OT Elem	0.00	0.00	1,500.00	5,526.34	(268.42)	
01 2161 334 2 001	Mileage Paid - Other - SPED OT Sec	0.00	0.00	1,500.00	2,961.71	(97.45)	
01 2161 340 1 003	O/T SPED Elem - Other Professional Svcs	0.00	0.00	10,000.00	15,171.30	(51.71)	
01 2161 340 2 001	O/T SPED Sec - Other Professional Svcs	0.00	0.00	8,000.00	4,672.35	41.60	
01 2161 591 1 003	O/T SPED elem - Svcs Purchased from ESU or district	0.00	7,125.78	0.00	1,051.18	0.00	
01 2161 591 2 001	O/T SPED Sec - Svcs Purchased from ESU or district	0.00	1,936.28	0.00	0.00	0.00	
2161	Occupational Therapy - SPED School Age	Total	0.00	9,062.06	21,000.00	29,382.88	(39.92)
2162	Occupational Therapy - SPED ages 3-5						
01 2162 334 3 005	Mileage Paid - Other - SPED OT 3-5	0.00	0.00	1,500.00	785.49	47.63	
01 2162 340 3 005	O/T SPED 3-5 - Other Professional Svcs	0.00	0.00	9,000.00	4,712.85	47.64	
01 2162 591 3 005	O/T SPED 3-5 - Svcs Purchased from ESU or district	0.00	2,984.82	0.00	0.00	0.00	
2162	Occupational Therapy - SPED ages 3-5	Total	0.00	2,984.82	10,500.00	5,498.34	47.63
2163	Occupational Therapy - SPED ages 0-2						
01 2163 334 3 005	Mileage Paid - Other - SPED OT 0-2	0.00	0.00	1,500.00	0.00	100.00	
01 2163 340 3 005	O/T SPED 0-2 - Other Professional Svcs	0.00	0.00	6,000.00	0.00	100.00	
01 2163 591 3 005	OT SPED 0-2 - Svc Purchased from ESU or district	0.00	435.04	0.00	0.00	0.00	
2163	Occupational Therapy - SPED ages 0-2	Total	0.00	435.04	7,500.00	0.00	100.00
2171	Physical Therapy - SPED school age						
01 2171 334 1 003	Mileage Paid - Other - SPED PT Elem	0.00	0.00	1,000.00	1,840.56	(84.06)	
01 2171 334 2 001	Mileage Paid - Other - SPED PT Sec	0.00	0.00	1,000.00	974.00	2.60	
01 2171 340 1 003	P/T SPED Elem - Other Professional Svcs	0.00	0.00	25,000.00	22,430.25	10.28	
01 2171 340 2 001	P/T SPED Sec - Other Professional Svcs	0.00	0.00	10,000.00	2,365.20	76.35	
01 2171 591 1 003	P/T SPED elem - Svcs Purchased from ESU or district	0.00	15,201.90	0.00	441.00	0.00	
01 2171 591 2 001	P/T SPED sec - Svcs Purchased from ESU or district	0.00	2,369.70	0.00	0.00	0.00	
2171	Physical Therapy - SPED school age	Total	0.00	17,571.60	37,000.00	28,051.01	24.19
2172	Physical Therapy - SPED ages 3-5						
01 2172 334 3 005	Mileage Paid - Other - SPED PT 3-5	0.00	0.00	1,000.00	917.41	8.26	
01 2172 340 3 005	P/T SPED 3-5 - Other Professional Svcs	0.00	0.00	8,000.00	7,008.75	12.39	
01 2172 591 3 005	P/T SPED 3-5 - Svcs Purchased from ESU or district	0.00	3,256.20	0.00	0.00	0.00	
2172	Physical Therapy - SPED ages 3-5	Total	0.00	3,256.20	9,000.00	7,926.16	11.93
2173	Physical Therapy - SPED Ages 0-2						
01 2173 334 3	Mileage Paid - Other - SPED PT 0-2	0.00	0.00	1,500.00	604.36	59.71	

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005							
01 2173 340 3 005	P/T SPED 0-2 - Other Professional Svcs	0.00	0.00	12,000.00	2,130.30	82.25	
01 2173 591 3 005	P/T SPED 0-2 - Svcs Purchased from ESU or district	0.00	5,691.60	0.00	0.00	0.00	
2173	Physical Therapy - SPED Ages 0-2	Total	0.00	5,691.60	13,500.00	2,734.66	79.74
2181	Visually Impaired/Vision Services						
01 2181 591 1 003	Visually Impaired Svc-Elem: Purchased from ESU	0.00	0.00	0.00	3,077.99	0.00	
2181	Visually Impaired/Vision Services	Total	0.00	0.00	3,077.99	0.00	
2182	Visually Impaired Svc - SPED ages 3-5						
01 2182 591 3 005	Visually Impaired Svc SPED 3-5 -Svcs Purch from ESU or district	0.00	2,396.79	10,000.00	6,063.90	39.36	
2182	Visually Impaired Svc - SPED ages 3-5	Total	0.00	2,396.79	10,000.00	6,063.90	39.36
2190	OTHER PUPIL SUPPORT SERVICES						
01 2190 110 0 000	Clerical Salaries - AD	45,000.00	23,054.28	50,000.00	33,437.21	33.13	
01 2190 116 0 000	Salaries AD	74,000.00	24,728.39	0.00	0.00	0.00	
01 2190 120 0 000	Community Coach Salary	22,000.00	9,428.59	43,000.00	15,100.00	64.88	
01 2190 130 0 000	Clerical OT - AD	0.00	555.67	0.00	381.85	0.00	
01 2190 150 0 000	Non Instructional staff wages - Activity	5,215.00	13,269.86	6,100.00	32,369.64	(430.65)	
01 2190 151 0 000	Activity Salaries - Teachers	168,385.00	148,248.80	195,000.00	153,746.70	21.16	
01 2190 156 0 000	Activity Salaries - Prof Staff	8,000.00	6,518.74	0.00	0.00	0.00	
01 2190 210 0 000	Insurance - AD Clerical	420.00	339.36	0.00	0.00	0.00	
01 2190 216 0 000	Insurance - AD	420.00	140.00	0.00	0.00	0.00	
01 2190 220 0 000	FICA -- Activity Comm Coach/AD clerical	5,200.00	2,600.42	4,100.00	6,168.02	(50.44)	
01 2190 221 0 000	FICA - Activity Teachers	14,000.00	11,341.49	15,000.00	11,746.76	21.69	
01 2190 226 0 000	FICA - Activity Prof Staff	6,500.00	2,046.18	0.00	0.00	0.00	
01 2190 230 0 000	Retirement - Activity AD Clerical	4,500.00	2,767.40	1,200.00	3,875.56	(222.96)	
01 2190 231 0 000	Retirement Contributions - Activity Teachers	17,000.00	14,643.49	19,000.00	15,187.13	20.07	
01 2190 236 0 000	Retirement Contributions - Activity Prof Staff	7,500.00	3,080.42	0.00	0.00	0.00	
01 2190 271 0 000	Work Comp - Activities	3,050.00	1,161.07	3,000.00	424.09	85.86	
01 2190 340 2 001	PUPIL SUPPORT - Other Professional Services	0.00	0.00	0.00	4,349.90	0.00	
01 2190 490 0 000	DNU - Other Purchased Property Svcs - Activity	0.00	0.00	0.00	0.00	0.00	
01 2190 580 0 000	Travel Exp - AD	0.00	0.00	500.00	0.00	100.00	
01 2190 610 0 000	Supplies - AD	0.00	53.50	1,000.00	0.00	87.68	
01 2190 626 0 000	DNU - Gas & Oil - Activity	0.00	0.00	0.00	0.00	0.00	
01 2190 810 0 000	Dues and Fees - AD	0.00	76.50	100.00	0.00	100.00	
01 2190 890 0	Misc. Exp - AD	0.00	0.00	100.00	0.00	100.00	

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000							
2190	OTHER PUPIL SUPPORT SERVICES	Total	381,190.00	264,054.16	338,100.00	276,786.86	18.10
2211	SCHOOL IMPROVEMENT						
01 2211 580 0	Travel Exp - School Improvement	1,000.00	0.00	1,000.00	0.00	100.00	
01 2211 810 0	Accreditation - DUES AND FEES - District	0.00	0.00	1,500.00	0.00	100.00	
01 2211 810 1	Accreditation - DUES AND FEES - Elem	0.00	0.00	1,500.00	0.00	100.00	
01 2211 810 2	Accreditation - DUES AND FEES - Sec	0.00	0.00	1,500.00	0.00	100.00	
01 2211 810 3	Accreditation - DUES AND FEES - PreK	0.00	0.00	1,500.00	0.00	100.00	
01 2211 890 0	Accreditation Exp - School Improvement	5,000.00	0.00	0.00	0.00	0.00	
2211	SCHOOL IMPROVEMENT	Total	6,000.00	0.00	7,000.00	0.00	100.00
2212	INSTRUCTION & CURRICULUM DEVELOPMENT						
01 2212 151 0	Salary DAC	5,000.00	4,166.66	5,000.00	4,166.66	16.67	
01 2212 151 1	Salary Curriculum Director	0.00	0.00	2,500.00	2,083.34	16.67	
01 2212 221 0	FICA - DAC	400.00	318.71	400.00	318.70	20.33	
01 2212 221 1	FICA Curriculum Director	0.00	0.00	200.00	159.40	20.30	
01 2212 231 0	Retirement - DAC	500.00	411.50	500.00	411.59	17.68	
01 2212 231 1	Retirement - Curriculum Director	0.00	0.00	250.00	205.81	17.68	
01 2212 271 0	Work Comp - DAC	60.00	20.64	50.00	0.47	99.06	
01 2212 580 0	Travel Exp - DAC	500.00	0.00	1,000.00	0.00	100.00	
2212	INSTRUCTION & CURRICULUM DEVELOPMENT	Total	6,460.00	4,917.51	9,900.00	7,345.97	25.80
2213	INSTRUCTIONAL STAFF TRAINING						
01 2213 151 1	Professional Dev - Teachers Elem	500.00	0.00	5,000.00	38.00	81.54	
01 2213 151 2	Professional Dev - Teachers Sec	3,000.00	0.00	5,000.00	180.00	96.40	
01 2213 151 3	Professional Dev - Teachers PreK	500.00	0.00	5,000.00	0.00	100.00	
01 2213 221 1	FICA - PD Teachers Elem	40.00	0.00	500.00	0.00	100.00	
01 2213 221 2	FICA - PD- Teachers Sec	250.00	0.00	500.00	0.00	100.00	
01 2213 221 3	FICA - PD Teachers PreK	40.00	0.00	500.00	0.00	100.00	
01 2213 231 1	Retirement Prof Dev - Teachers Elem	50.00	0.00	500.00	0.00	100.00	
01 2213 231 2	Retirement Prof Dev - Teachers Sec	300.00	0.00	500.00	0.00	100.00	
01 2213 231 3	Retirement Prof Dev - Teachers PreK	50.00	0.00	500.00	0.00	100.00	
01 2213 330 0	EMPLOYEE TRAINING & DEV SVCS	500.00	0.00	1,000.00	150.00	85.00	
2213	INSTRUCTIONAL STAFF TRAINING	Total	5,230.00	0.00	19,000.00	368.00	93.41
2220	LIBRARY/MEDIA SERVICES						

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01 2220 111 0 000	Salary Librarian	29,000.00	23,434.42	30,000.00	24,885.20	17.05	
01 2220 112 1 003	Library Para Salary - Elem	24,000.00	14,412.93	15,000.00	13,767.93	8.21	
01 2220 112 2 001	Library Para - Sec	23,000.00	17,484.71	5,000.00	2,318.46	53.63	
01 2220 132 1 003	Library Para OT - Elem	1,100.00	362.65	0.00	0.00	0.00	
01 2220 132 2 001	Library Para OT - Sec	500.00	0.00	0.00	0.00	0.00	
01 2220 212 1 003	Group Insurance - Library Para	0.00	0.00	200.00	142.68	28.66	
01 2220 221 0 000	FICA - Library - Teachers/Prof Staff	2,600.00	2,127.40	2,800.00	2,136.42	23.70	
01 2220 222 1 003	FICA Library Para - Elem	2,000.00	1,130.33	1,200.00	1,037.30	13.56	
01 2220 222 2 001	FICA Library Para - Sec.	2,000.00	1,337.58	500.00	177.36	64.53	
01 2220 231 0 000	Retirement Contributions Library Teacher/Prof Staff	3,000.00	2,314.80	3,000.00	2,458.10	18.06	
01 2220 232 1 003	Retirement Library Para - Elem	2,500.00	1,459.50	1,500.00	1,359.97	9.34	
01 2220 232 2 001	Retirement Library Para - Sec.	2,300.00	1,727.09	500.00	229.02	54.20	
01 2220 271 0 000	Work Comp - Librarian	580.00	225.14	500.00	53.48	89.30	
01 2220 271 1 003	Work Comp - Library Elem	300.00	104.20	300.00	22.05	92.65	
01 2220 281 0 000	Fringe Benefit Stipend	5,300.00	4,375.00	5,250.00	4,375.00	16.67	
01 2220 580 0 000	Travel Exp - Library	200.00	0.00	500.00	0.00	100.00	
01 2220 610 1 003	Elem Library Supplies	2,000.00	0.00	4,000.00	29.95	99.25	
01 2220 610 2 001	Sec Library Supplies	2,000.00	227.91	4,000.00	151.00	93.08	
01 2220 640 1 003	Library Books Elem	3,000.00	1,528.52	5,000.00	1,965.52	60.69	
01 2220 640 2 001	Library Books Sec	3,000.00	2,526.12	5,000.00	2,574.12	48.52	
01 2220 641 0 000	Digital Instructional Materials	0.00	0.00	0.00	181.35	0.00	
01 2220 643 0 000	Web/Cloud based software - Library Dist	500.00	528.35	1,000.00	0.00	100.00	
01 2220 643 1 003	Web/Cloud based software - Library Elem	3,000.00	945.00	2,000.00	985.25	50.74	
01 2220 643 2 001	Web/Cloud based software - Library Sec.	3,000.00	945.00	2,000.00	985.25	50.74	
01 2220 735 0 000	Tech Software >5000 - Library	5,000.00	0.00	10,000.00	0.00	100.00	
01 2220 810 0 000	Dues and Fees - Library	500.00	0.00	1,000.00	0.00	100.00	
2220 LIBRARY/MEDIA SERVICES	Total	120,380.00	77,196.65	100,250.00	59,835.41	40.19	
2230 INSTRUCTION-RELATED TECHNOLOGY							
01 2230 112 1 003	Computer Para Salaries - Elem	35,000.00	29,077.19	20,000.00	16,489.21	17.55	
01 2230 114 0 000	Technology Assistants Salaries	45,900.00	23,077.52	42,000.00	18,079.97	56.95	
01 2230 132 1 003	Computer Para OT - Elem	3,200.00	538.29	0.00	316.83	0.00	

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01 2230 212 1 003	Group Insurance Computer Paras - Elem	9,000.00	7,392.60	4,300.00	3,545.79	17.54	
01 2230 222 1 003	FICA Computer Paras - Elem	3,000.00	1,153.95	1,500.00	1,212.94	19.14	
01 2230 224 0 000	FICA Technical Staff	3,600.00	1,765.43	3,200.00	1,383.12	56.78	
01 2230 232 1 003	Retirement Computer Paras - Elem	3,800.00	2,925.36	2,000.00	1,627.17	18.64	
01 2230 234 0 000	Retirement Contributions Technical Staff	4,500.00	2,279.54	4,100.00	1,785.91	56.44	
01 2230 271 0 000	Work Comp - Tech Dist	0.00	0.00	650.00	60.98	90.62	
01 2230 271 1 003	Work Comp - Tech Elem	670.00	253.12	650.00	42.22	93.50	
01 2230 320 0 000	DNU - Professional Development - Tech	200.00	0.00	0.00	0.00	0.00	
01 2230 330 0 000	Professional Development - Tech	0.00	0.00	1,000.00	0.00	100.00	
01 2230 340 1 003	Repairs Elem Tech	500.00	0.00	1,000.00	0.00	100.00	
01 2230 340 2 001	Repairs Sec Tech	500.00	0.00	1,000.00	0.00	100.00	
01 2230 432 0 000	Technology Contracted Services	70,000.00	69,510.00	90,000.00	70,700.00	15.30	
01 2230 580 0 000	Travel Exp - Tech	200.00	526.92	2,000.00	0.00	100.00	
01 2230 610 0 000	Supplies Tech	1,200.00	74.68	3,000.00	59.76	98.01	
01 2230 643 0 000	Web/Cloud based software	3,000.00	0.00	1,000.00	0.00	100.00	
01 2230 650 0 000	Supplies-Technology Related	7,500.00	4,543.40	10,000.00	436.30	95.64	
01 2230 734 0 000	Tech Related Hardware >5000	10,500.00	0.00	15,000.00	0.00	100.00	
01 2230 735 0 000	Tech Software >5000	5,000.00	0.00	10,000.00	0.00	100.00	
01 2230 810 0 000	Dues and Fees - Tech	200.00	0.00	1,000.00	0.00	100.00	
01 2230 890 0 000	Misc Expense - Tech	500.00	0.00	1,000.00	0.00	100.00	
2230 INSTRUCTION-RELATED TECHNOLOGY	Total	207,970.00	143,118.00	214,400.00	115,740.20	43.44	
2310 BOARD OF EDUCATION							
01 2310 310 0 000	Official/Admin Services - BOE	8,000.00	100.00	500.00	0.00	100.00	
01 2310 350 0 000	Advertising And Printing - BOE	1,000.00	0.00	1,000.00	2,885.72	(188.57)	
01 2310 520 0 000	District Liability Insurance	17,000.00	16,882.97	21,000.00	20,349.30	3.10	
01 2310 580 0 000	Travel Exp - BOE	2,000.00	2,301.23	10,000.00	1,811.20	81.89	
01 2310 610 0 000	Supplies - BOE	1,000.00	575.63	1,000.00	414.89	58.51	
01 2310 810 0 000	Dues And Fees - BOE	15,000.00	18,876.32	20,000.00	13,052.86	34.74	
01 2310 890 0 000	Misc Expense - BOE	500.00	72.00	500.00	0.00	100.00	
2310 BOARD OF EDUCATION	Total	44,500.00	38,808.15	54,000.00	38,513.97	28.68	
2320 EXECUTIVE ADMINISTRATION							
01 2320 105 0 000	Superintendent Salary	130,000.00	108,333.34	75,000.00	62,500.00	16.67	

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01 2320 110 000	Clerical Salaries - Supt	85,000.00	51,594.29	48,000.00	37,989.80	20.85	
01 2320 130 000	Clerical OT - Supt	6,000.00	377.90	1,000.00	2,065.34	(106.53)	
01 2320 210 000	Group Insurance Clerical - Supt	400.00	799.20	820.00	0.00	100.00	
01 2320 215 000	Group Insurance - Supt	19,500.00	15,184.00	0.00	0.00	0.00	
01 2320 220 000	FICA Clerical - Supt	7,000.00	2,757.46	3,700.00	2,983.07	19.38	
01 2320 225 000	FICA - Supt	10,000.00	7,283.70	5,800.00	4,781.30	17.56	
01 2320 230 000	Retirement Clerical - Supt	9,000.00	5,133.70	4,700.00	3,956.57	15.82	
01 2320 235 000	Retirement - Supt	13,000.00	10,700.91	0.00	0.00	0.00	
01 2320 271 000	Work Comp - Supt	2,300.00	862.38	1,000.00	198.92	80.11	
01 2320 285 000	Health Benefits (HSA) - Supt	3,000.00	2,455.90	0.00	0.00	0.00	
01 2320 320 000	Professional Development - Supt	0.00	0.00	0.00	251.00	0.00	
01 2320 330 000	Professional Development - Supt/office	3,000.00	0.00	1,000.00	0.00	100.00	
01 2320 350 000	ADVERTISING /PRINTING	0.00	1,350.00	1,000.00	0.00	100.00	
01 2320 531 000	POSTAGE - Superintendent	0.00	0.00	0.00	0.00	0.00	
01 2320 580 000	Travel Exp - Supt	4,500.00	2,214.93	1,000.00	1,146.47	(14.65)	
01 2320 610 000	Office Supplies - Supt	2,552.00	1,613.68	1,900.00	98.55	94.81	
01 2320 643 000	Web/Cloud based software - Supt	3,000.00	0.00	3,000.00	0.00	100.00	
01 2320 650 000	Supplies-Technology Related - Supt	1,000.00	0.00	1,000.00	0.00	100.00	
01 2320 733 000	Furniture & Fixtures >5000 - Supt	5,000.00	0.00	5,000.00	0.00	100.00	
01 2320 735 000	Tech Software >5000 - Supt	5,000.00	0.00	5,000.00	0.00	100.00	
01 2320 810 000	Dues And Fees - Supt	3,500.00	930.50	1,200.00	1,204.75	(0.40)	
01 2320 890 000	Misc Expense - Supt	1,000.00	0.00	500.00	218.36	56.33	
2320 EXECUTIVE ADMINISTRATION	Total	313,752.00	211,591.89	160,620.00	117,394.13	26.91	
2330 DISTRICT LEGAL SERVICES							
01 2330 317 000	LEGAL SERVICES	15,000.00	48,290.67	70,000.00	23,198.38	66.86	
2330 DISTRICT LEGAL SERVICES	Total	15,000.00	48,290.67	70,000.00	23,198.38	66.86	
2410 OFFICE OF THE PRINCIPAL							
01 2410 110 1003	Clerical Salaries- Elem Principal	43,000.00	35,224.14	47,000.00	38,173.30	18.78	
01 2410 110 2001	Clerical Salaries - Sec Principal	41,000.00	31,652.55	44,000.00	26,299.39	40.23	
01 2410 111 1003	Principal Salary - Elem	91,500.00	76,250.00	92,000.00	76,666.66	16.67	
01 2410 111 2001	Principal Salary - Sec	94,200.00	78,500.00	75,000.00	62,500.00	16.67	
01 2410 111 3005	Principal Salary - PreK	94,200.00	78,500.00	94,700.00	78,916.66	16.67	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 17
01 2410 130 1 003	Clerical OT - Elem Principal	5,000.00	953.25	1,000.00	447.17	55.28	
01 2410 130 2 001	Clerical OT - Sec Principal	3,500.00	1,134.03	0.00	155.13	0.00	
01 2410 210 1 003	Group Insurance Clerical - Elem Principal	0.00	341.33	0.00	0.00	0.00	
01 2410 210 2 001	Group Insurance Clerical - Sec Principal	350.00	443.90	0.00	4,652.24	0.00	
01 2410 211 1 003	Group Insurance - Elem Principal	21,000.00	17,470.90	23,000.00	18,628.00	19.01	
01 2410 211 2 001	Group Insurance - Sec Principal	21,000.00	17,326.32	0.00	0.00	0.00	
01 2410 220 1 003	FICA Clerical - Elem Principal	3,600.00	1,906.96	4,000.00	2,928.75	26.78	
01 2410 220 2 001	FICA Clerical - Sec Principal	3,400.00	1,827.40	3,300.00	1,996.80	39.49	
01 2410 221 1 003	FICA Elem Principal	7,000.00	4,318.71	7,100.00	5,716.20	19.49	
01 2410 221 2 001	FICA Sec Principal	7,300.00	4,363.77	5,800.00	4,781.20	17.57	
01 2410 221 3 005	FICA PreK Principal	7,300.00	5,905.30	7,300.00	5,895.68	19.24	
01 2410 230 1 003	Retirement Clerical - Elem Principal	4,600.00	3,467.22	5,000.00	3,800.67	23.99	
01 2410 230 2 001	Retirement Clerical - Sec Principal	4,500.00	3,238.58	4,300.00	2,613.12	39.23	
01 2410 231 1 003	Retirement Elem Principal	9,200.00	7,531.80	9,100.00	7,572.90	16.78	
01 2410 231 2 001	Retirement - Sec Principal	9,400.00	7,754.19	0.00	0.00	0.00	
01 2410 231 3 005	Retirement PreK Principal	9,400.00	7,754.10	9,400.00	7,795.20	17.07	
01 2410 271 1 003	Work Comp - Elem Principal	1,520.00	574.75	2,000.00	259.90	87.01	
01 2410 271 2 001	Work Comp - Sec Principal	1,460.00	544.57	1,000.00	171.68	82.83	
01 2410 271 3 005	Work Comp - PreK Principal	1,040.00	392.68	1,000.00	156.69	84.33	
01 2410 320 1 003	Professional Development - Elem Principal	0.00	0.00	0.00	251.00	0.00	
01 2410 320 2 001	Professional Development - Sec Principal	0.00	0.00	0.00	26.00	0.00	
01 2410 330 1 003	Professional Development - Elem Principal	2,200.00	0.00	2,000.00	25.00	89.25	
01 2410 330 2 001	Professional Development - Sec Principal	2,200.00	375.00	2,000.00	0.00	100.00	
01 2410 330 3 005	Professional Development - PreK Principal	2,200.00	0.00	2,000.00	90.35	95.48	
01 2410 580 1 003	Travel Exp - Elem Principal	2,000.00	0.00	2,000.00	384.36	80.78	
01 2410 580 2 001	Travel Exp - Sec Principal	2,000.00	49.09	2,000.00	238.99	88.05	
01 2410 580 3 005	Travel Exp - PreK Principal	2,000.00	49.09	2,000.00	0.00	100.00	
01 2410 610 1 003	Supplies Elem Prin	1,000.00	316.24	1,000.00	136.56	86.34	
01 2410 610 2 001	Supplies Sec Prin	1,000.00	534.40	1,000.00	28.49	97.15	
01 2410 610 3 005	Supplies PreK Principal	1,000.00	169.99	1,000.00	0.00	100.00	
01 2410 643 1 003	Web/Cloud based software - Elem Principal	500.00	0.00	1,000.00	99.00	90.10	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 18
01 2410 643 2 001	Web/Cloud based software - Sec Principal	500.00	0.00	1,000.00	0.00	100.00	
01 2410 643 3 005	Web/Cloud based software - PreK Principal	500.00	0.00	1,000.00	0.00	100.00	
01 2410 650 1 003	Supplies-Technology Related - Elem Principal	500.00	0.00	1,000.00	0.00	100.00	
01 2410 650 2 001	Supplies-Technology Related - Sec Principal	500.00	0.00	1,000.00	0.00	100.00	
01 2410 650 3 005	Supplies-Technology Related - PreK Principal	500.00	0.00	1,000.00	0.00	100.00	
01 2410 734 1 003	Tech Related Hardware >5000 - Elem Principal	0.00	0.00	0.00	0.00	0.00	
01 2410 734 2 001	Tech Related Hardware >5000 - Sec Principal	0.00	0.00	0.00	0.00	0.00	
01 2410 810 1 003	Dues and Fees - Elem Principal	500.00	910.00	1,000.00	685.00	(7.00)	
01 2410 810 2 001	Dues and Fees - Sec Principal	500.00	445.00	1,000.00	0.00	100.00	
01 2410 810 3 005	Dues and Fees - PreK Principal	500.00	850.00	1,000.00	0.00	100.00	
2410 OFFICE OF THE PRINCIPAL	Total	504,570.00	391,075.26	460,000.00	352,092.09	23.33	
2510 FISCAL SERVICES							
01 2510 116 0 000	Business Manager--Salary	73,500.00	61,250.00	76,000.00	69,773.01	8.19	
01 2510 216 0 000	Group Insurance - Business Manager	420.00	350.00	0.00	672.27	0.00	
01 2510 226 0 000	FICA - Business Manager	5,700.00	3,672.00	5,800.00	5,287.51	8.84	
01 2510 236 0 000	Retirement - Business Manager	7,300.00	6,050.20	7,600.00	5,785.82	23.87	
01 2510 271 0 000	Work Comp - Business Mgr	815.00	311.91	750.00	118.21	84.24	
01 2510 315 0 000	Audit	20,000.00	15,963.54	20,000.00	16,647.90	16.76	
01 2510 320 0 000	Professional Educational Services	0.00	0.00	0.00	0.00	0.00	
01 2510 340 0 000	Other Professional Services	9,000.00	3,261.50	4,000.00	788.00	80.30	
01 2510 350 0 000	Advertising/Printing	8,000.00	3,674.47	6,000.00	851.85	85.80	
01 2510 351 0 000	Data-Processing & Coding Services	100.00	34.54	50.00	25.40	49.20	
01 2510 382 0 000	Distance Ed/Telecommunications	750.00	268.73	0.00	0.00	0.00	
01 2510 531 0 000	Postage General	5,000.00	2,442.32	3,500.00	640.03	81.71	
01 2510 580 0 000	Travel Exp - General	2,000.00	190.03	2,000.00	554.44	72.28	
01 2510 610 0 000	Supplies General	3,000.00	347.39	1,500.00	1,031.86	31.21	
01 2510 643 0 000	Web/Cloud based software - Fiscal Svcs	10,000.00	3,504.56	25,000.00	8,870.84	64.52	
01 2510 650 0 000	Supplies-Tech Related - Fiscal Svcs	500.00	0.00	1,000.00	572.39	42.76	
01 2510 733 0 000	Furniture/Fixtures >5000	5,000.00	0.00	5,000.00	0.00	100.00	
01 2510 735 0 000	Tech Software >5000	5,000.00	0.00	0.00	0.00	0.00	
01 2510 810 0 000	Dues and Fees - Fiscal Svcs	5,000.00	2,706.18	6,000.00	1,612.58	71.46	
01 2510 890 0	Misc Expense - Fiscal Svcs	2,000.00	43.16	1,000.00	0.00	66.67	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 19
000							
2510	FISCAL SERVICES	Total	163,085.00	104,070.53	165,200.00	113,232.11	31.15
2540	Planning/Research/Dev/Evaluation Svcs						
01 2540 340 0	Planning/Research Services	0.00	0.00	15,000.00	12,200.00	18.67	
2540	Planning/Research/Dev/Evaluation Svcs	Total	0.00	0.00	15,000.00	12,200.00	18.67
2580	Administrative Technology Services						
01 2580 735 0	Admin Tech Svcs - Tech Software	0.00	14,759.00	10,000.00	5,739.00	42.61	
2580	Administrative Technology Services	Total	0.00	14,759.00	10,000.00	5,739.00	42.61
2610	OPERATION OF BUILDINGS						
01 2610 110 0	Custodian Salary - District	0.00	0.00	0.00	2,252.83	0.00	
01 2610 130 0	Custodian OT - District	0.00	0.00	0.00	753.91	0.00	
01 2610 220 0	Fica Custodian	0.00	0.00	0.00	225.52	0.00	
01 2610 230 0	Retire Custodian	0.00	0.00	0.00	296.99	0.00	
01 2610 431 0	Repairs and Maintenance	5,000.00	128.75	5,000.00	858.50	70.83	
01 2610 520 0	Property Insurance	89,700.00	89,609.61	95,000.00	90,893.54	4.32	
01 2610 610 0	R&M Bldg OP Supplies - District	7,000.00	2,799.21	10,000.00	6,782.94	(5.25)	
01 2610 610 1	R&M Bldg OP Supplies - Elem	10,000.00	10,075.82	20,000.00	3,189.61	84.05	
01 2610 610 2	R&M Bldg OP Supplies - Sec	12,000.00	13,709.05	25,000.00	7,697.57	62.47	
01 2610 610 3	R&M Bldg OP Supplies - PreK	7,000.00	3,216.20	10,000.00	481.36	85.51	
01 2610 621 1	Utility Energy Services - Elem	150,000.00	89,473.89	125,000.00	91,046.94	21.45	
01 2610 621 2	Utility Energy Svcs - Sec	75,000.00	62,382.12	85,000.00	70,628.28	10.47	
01 2610 621 3	Utility Energy Svcs - PreK	15,000.00	11,524.26	20,000.00	11,218.87	39.56	
01 2610 733 0	Building OP - Furn/Fixtures >5000	0.00	0.00	10,000.00	16,147.00	(61.47)	
2610	OPERATION OF BUILDINGS	Total	370,700.00	282,918.91	405,000.00	302,473.86	20.23
2620	MAINTENANCE OF BUILDINGS						
01 2620 110 0	Dist Maintenance Salaries	170,000.00	108,268.60	165,000.00	94,310.02	42.84	
01 2620 110 1	Custodian Salaries - Elem	70,000.00	46,486.59	36,000.00	23,552.86	34.58	
01 2620 110 2	Custodian Salaries - Sec.	75,000.00	55,181.82	36,000.00	41,991.20	(16.64)	
01 2620 110 3	Custodian Salaries - PreK	15,000.00	7,472.27	15,000.00	10,928.35	27.14	
01 2620 130 0	Dist Maintenance OT	21,000.00	5,063.72	15,000.00	4,731.65	68.46	
01 2620 130 1	Custodian OT - Elem	3,000.00	721.25	15,000.00	2,249.84	85.00	
01 2620 130 2	Custodian OT - Sec.	2,000.00	799.68	15,000.00	1,678.79	88.81	
01 2620 210 0	Group Insurance - Dist. Maintenance	18,000.00	15,489.46	25,000.00	13,445.40	46.22	
01 2620 210 1	Group Insurance - Custodian Elem	8,500.00	14,006.48	10,000.00	3,478.88	65.21	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 20
01 2620 210 2 001	Group Insurance - Custodian Sec	8,500.00	14,785.20	10,000.00	9,800.13	2.00	
01 2620 220 0 000	FICA - Dist Maintenance	15,000.00	7,111.80	16,000.00	7,340.72	54.12	
01 2620 220 1 003	FICA - Custodian Elem	5,600.00	2,134.17	5,000.00	1,988.97	60.22	
01 2620 220 2 001	FICA - Custodian Sec	6,000.00	2,496.60	5,000.00	3,249.47	35.01	
01 2620 220 3 005	FICA - Custodian PreK	1,200.00	571.63	2,000.00	836.04	58.20	
01 2620 230 0 000	Retirement - Dist Maintenance	20,000.00	11,009.85	18,000.00	9,771.42	45.71	
01 2620 230 1 003	Retirement - Custodian Elem	7,200.00	4,587.34	6,000.00	2,598.60	56.69	
01 2620 230 2 001	Retirement - Custodian Sec	8,000.00	5,518.95	6,000.00	4,311.96	28.13	
01 2620 271 0 000	Work Comp - Dist Cust/Maint	1,580.00	605.15	2,000.00	496.31	75.18	
01 2620 271 1 003	Work Comp - Elem Cust/Maint	700.00	253.23	500.00	0.00	100.00	
01 2620 271 2 001	Work Comp - Sec Cust/Maint	670.00	255.62	1,000.00	64.86	93.51	
01 2620 271 3 005	Work Comp - PreK Cust/Maint	100.00	40.94	200.00	16.92	91.54	
01 2620 340 0 000	Contract Services Bldg OP - District	5,000.00	0.00	10,000.00	0.00	94.00	
01 2620 340 1 003	Contract Services Bldg OP - Elem	10,000.00	11,548.40	25,000.00	2,371.00	76.80	
01 2620 340 2 001	Contract Services Bldg OP - Sec	3,000.00	6,846.40	15,000.00	1,431.88	90.45	
01 2620 340 3 005	Contract Services Bldg OP - PreK	1,000.00	389.00	2,000.00	61.49	96.93	
01 2620 431 0 000	Non Technology Repair/Maintenance	42,000.00	58,392.46	200,000.00	4,679.91	97.66	
01 2620 610 0 000	Custodial Supplies - Dist	5,000.00	2,748.76	15,000.00	3,833.69	69.99	
01 2620 610 1 003	Custodial Supplies - Elem	20,000.00	11,835.24	20,000.00	11,885.12	34.20	
01 2620 610 2 001	Custodial Supplies - Sec	20,000.00	8,236.81	20,000.00	9,409.96	46.68	
01 2620 610 3 005	Custodial Supplies - PreK	5,000.00	3,550.04	10,000.00	2,355.96	74.04	
01 2620 720 0 000	Bldg Improv District	20,000.00	0.00	30,000.00	0.00	99.33	
01 2620 733 0 000	Maint-Furniture & Fixtures>5000	10,000.00	0.00	15,000.00	19,395.00	(30.63)	
01 2620 733 1 003	Furniture & Fixtures >5000 - Elem Bldg OP	5,000.00	5,839.54	15,000.00	0.00	100.00	
01 2620 733 2 001	Furniture & Fixtures >5000 - Sec Bldg OP	5,000.00	0.00	10,000.00	10,766.00	(7.66)	
01 2620 733 3 005	Furniture & Fixtures >5000 - PreK Bldg OP	5,000.00	0.00	10,000.00	0.00	100.00	
01 2620 890 0 000	Misc. Exp - Building Operations	5,000.00	0.00	5,000.00	115.00	97.70	
2620	MAINTENANCE OF BUILDINGS	Total	618,050.00	412,247.00	805,700.00	303,147.40	61.40
2630	Care & Upkeep of Grounds						
01 2630 431 2 001	Non Technology Repair/Maintenance	0.00	0.00	0.00	0.00	0.00	
01 2630 450 2 001	Care & Upkeep of Grounds - Construction Services	0.00	1,852.20	5,000.00	0.00	100.00	
01 2630 610 0	R&M - Grounds: Supplies/Materials	15,000.00	8,362.62	20,000.00	7,082.56	64.59	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 21
000							
2630	Care & Upkeep of Grounds	Total	15,000.00	10,214.82	25,000.00	7,082.56	71.67
2640	Care & Upkeep of Equipment						
01 2640 610 000	Equipment R&M - Supplies	0.00	2,044.74	10,000.00	2,189.41	78.11	
01 2640 810 000	Equipment R&M - Dues & Fees	0.00	0.00	2,000.00	100.00	95.00	
2640	Care & Upkeep of Equipment	Total	0.00	2,044.74	12,000.00	2,289.41	80.92
2650	Vehicle Operation, Mtnc, & Purchasing (other than student transp)						
01 2650 431 000	Vehicle - Non Tech Repair/Maint (other than student transp)	0.00	85.00	5,000.00	682.36	86.35	
01 2650 520 000	Vehicle Insurance (other than student)	2,400.00	2,358.56	4,000.00	2,441.92	38.95	
01 2650 610 000	Vehicle - Supplies (other than student transportation)	8,000.00	6,109.39	10,000.00	1,517.95	84.82	
01 2650 626 000	GAS AND OIL (other than student transportation)	0.00	1,732.99	5,000.00	2,441.17	51.18	
01 2650 731 000	Machinery Purchase (Other than student transportation)	0.00	0.00	15,000.00	0.00	100.00	
01 2650 732 000	Vehicle Purchase (other than student transportation)	100,000.00	0.00	0.00	0.00	0.00	
2650	Vehicle Operation, Mtnc, & Purchasing (other than student transp)	Total	110,400.00	10,285.94	39,000.00	7,083.40	81.84
2660	SECURITY						
01 2660 432 1003	Security - Tech Related Repairs/Mtnc - Elem	0.00	0.00	20,000.00	4,347.96	78.26	
01 2660 432 2001	Security - Tech Related Repairs/Mtnc - Sec	0.00	0.00	20,000.00	8,880.96	55.60	
01 2660 490 000	Security - Other Services - District	7,500.00	3,070.00	60,000.00	474.00	96.54	
01 2660 610 000	Security - Supplies & Materials	0.00	5,086.89	20,000.00	159.98	99.20	
01 2660 643 000	Security - Web/Cloud based software	0.00	1,500.00	10,000.00	1,355.93	86.44	
01 2660 734 000	Security - Technology Related Hardware	0.00	0.00	15,000.00	0.00	100.00	
2660	SECURITY	Total	7,500.00	9,656.89	145,000.00	15,218.83	88.40
2670	SAFETY						
01 2670 490 000	SAFETY - Other Purchased Property Services	0.00	2,602.34	8,000.00	2,188.65	72.64	
01 2670 610 000	SAFETY - Supplies & Materials	0.00	0.00	5,000.00	0.00	100.00	
2670	SAFETY	Total	0.00	2,602.34	13,000.00	2,188.65	83.16
2710	REGULAR PUPIL TRANSPORTATION						
01 2710 110 000	Bus Driver Wages	75,000.00	81,293.27	130,000.00	61,737.52	52.51	
01 2710 130 000	Overtime Bus	5,000.00	4,063.13	5,000.00	2,752.10	44.96	
01 2710 220 000	FICA - Bus	6,300.00	6,508.68	11,000.00	4,793.94	56.42	
01 2710 230 000	Retirement - Bus	8,000.00	5,980.05	15,000.00	4,455.87	70.29	
01 2710 271 000	Work Comp - Bus	1,400.00	511.58	1,800.00	204.03	88.67	
01 2710 330 000	Bus - Prof Dev/Training	0.00	225.00	1,000.00	845.00	15.50	
01 2710 332 000	MILEAGE TO PARENTS	0.00	2,345.32	5,000.00	0.00	100.00	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 22
01 2710 340 000	Other Professional Services - Student Transportation	0.00	0.00	1,000.00	1,022.00	(2.20)	
01 2710 431 000	Bus - Non Technology Repair/Maintenance	0.00	0.00	0.00	139.67	0.00	
01 2710 442 000	Rentals of Equipment & Vehicles	50,000.00	32,000.00	50,000.00	32,000.00	36.00	
01 2710 520 000	Vehicle Insurance (Student)	22,000.00	21,017.86	25,000.00	21,977.24	12.09	
01 2710 531 000	POSTAGE - Bus	0.00	10.20	50.00	0.00	100.00	
01 2710 610 000	Supplies	1,000.00	248.70	2,000.00	23.97	81.65	
01 2710 626 000	Gas And Oil	62,000.00	34,302.42	60,000.00	29,560.94	40.18	
01 2710 732 000	Vehicle Acquisition	0.00	0.00	0.00	0.00	0.00	
01 2710 739 000	Other Equipment >5000	15,000.00	0.00	10,000.00	0.00	100.00	
01 2710 890 000	Misc. Exp - Bus	7,000.00	1,684.00	5,000.00	519.90	86.96	
2710	REGULAR PUPIL TRANSPORTATION	Total	252,700.00	190,190.21	321,850.00	160,032.18	48.16
2720	Bus Monitoring Services						
01 2720 110 000	Bus Monitor Wages	0.00	0.00	20,000.00	7,039.53	64.80	
01 2720 112 000	Bus Monitor Wages - Para	0.00	0.00	0.00	2,500.82	0.00	
01 2720 132 000	Overtime - Bus Monitor - Para	0.00	0.00	0.00	870.66	0.00	
01 2720 220 000	FICA - Bus Monitor	0.00	0.00	1,500.00	537.22	64.19	
01 2720 222 000	FICA - Bus Monitor - Para	0.00	0.00	0.00	257.70	0.00	
01 2720 230 000	RETIREMENT - Bus Monitor	0.00	0.00	2,000.00	695.34	65.23	
01 2720 232 000	Retirement Contributions - Bus Monitor - Para	0.00	0.00	0.00	333.03	0.00	
2720	Bus Monitoring Services	Total	0.00	0.00	23,500.00	12,234.30	47.94
2730	Vehicle Servicing & Mtnc - Reg Ed Student						
01 2730 431 000	Reg Ed Student Vehicle - NonTech Repair/Mtnc Svcs	30,000.00	10,537.74	15,000.00	5,856.51	60.96	
01 2730 610 000	Reg Ed Student Vehicle - Svc/Mtnc Supplies	11,200.00	10,737.63	15,000.00	6,280.86	58.13	
01 2730 643 000	Reg Ed Student Vehicle Svc/Mtnc - Web/Cloud Software	0.00	0.00	0.00	1,526.80	0.00	
2730	Vehicle Servicing & Mtnc - Reg Ed Student	Total	41,200.00	21,275.37	30,000.00	13,664.17	54.45
3300	COMMUNITY SERVICES						
01 3300 610 000	Community Service	5,850.00	3,166.80	5,000.00	59.15	98.82	
3300	COMMUNITY SERVICES	Total	5,850.00	3,166.80	5,000.00	59.15	98.82
3400	CATEGORICAL GRANTS FROM CORP & OTHER PRIVATE						
01 3400 122 3005 058	Temp Instructional Aides - ELC (C4K)	0.00	0.00	0.00	3,530.34	0.00	
01 3400 222 3005	FICA Aides (C4K)	0.00	0.00	0.00	270.07	0.00	
01 3400 580 3005 058	Travel Expense - C4K Grant	0.00	0.00	0.00	503.34	0.00	
01 3400 610 2001	Private/State Categorical Grant-supplies/materials	0.00	56.48	0.00	0.00	0.00	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 23
01 3400 610 3 005	Private/State Categorical Grant-supplies/materials - PreK	0.00	0.00	0.00	0.00	0.00	
01 3400 610 3 005 058	Supplies - C4K Grant	0.00	0.00	0.00	42.54	0.00	
01 3400 810 3 005 058	Dues and Fees - C4K Grant	0.00	0.00	0.00	1,567.00	0.00	
3400	CATEGORICAL GRANTS FROM CORP & OTHER PRIVATE	Total	0.00	56.48	0.00	5,913.29	0.00
3512	DISTANCE EDUCATION INCENTIVE PAYMENTS						
01 3512 561 2 001	Distance Ed - TUIT PD OTHER DIST	4,000.00	15,718.44	16,000.00	11,609.76	27.44	
3512	DISTANCE EDUCATION INCENTIVE PAYMENTS	Total	4,000.00	15,718.44	16,000.00	11,609.76	27.44
3551	Career Education						
01 3551 610 2 001	Career Ed Grant - Supplies & Materials	0.00	5,940.76	7,500.00	0.00	100.00	
01 3551 626 2 001	CTE Grant - GAS AND OIL	0.00	145.10	0.00	0.00	0.00	
3551	Career Education	Total	0.00	6,085.86	7,500.00	0.00	100.00
3599	Other State Categorical Programs						
01 3599 610 1 003 057	Supplies - Trout in the Classroom Grant	0.00	0.00	0.00	1,511.54	0.00	
01 3599 610 3 005 055	Step Up To Quality Supplies - PreK	0.00	1,881.75	0.00	103.42	0.00	
01 3599 610 3 005 056	Childcare Inflation Grant Supplies - PreK	0.00	1,591.27	0.00	0.00	0.00	
3599	Other State Categorical Programs	Total	0.00	3,473.02	0.00	1,614.96	0.00
4524	OTHER FED NON-CAT RECEIPTS						
01 4524 610 3 005 055	Fed NonCat Supplies (Step Up to Quality)	0.00	0.00	0.00	8,588.02	0.00	
01 4524 610 3 005 056	Fed NonCat - Supplies (Childcare Inflation)	0.00	0.00	0.00	273.15	0.00	
4524	OTHER FED NON-CAT RECEIPTS	Total	0.00	0.00	0.00	8,861.17	0.00
4900	OTHER FACILITIES ACQUISITION & CONSTRUCTION						
01 4900 450 0 000	Construction Services	50,000.00	0.00	0.00	0.00	0.00	
4900	OTHER FACILITIES ACQUISITION & CONSTRUCTION	Total	50,000.00	0.00	0.00	0.00	0.00
6200	TITLE I, PART A NCLB IMPROV THE ACADEM						
01 6200 111 0 000	TITLE I Salaries - Teachers	0.00	0.00	0.00	0.00	0.00	
01 6200 111 1 003	TITLE I Salaries - Teachers - Elem	44,000.00	36,629.20	58,000.00	47,816.70	17.56	
01 6200 112 0 000	TITLE I Salaries Paras	0.00	0.00	0.00	0.00	0.00	
01 6200 112 1 003	TITLE I Salaries Paras - Elem	52,000.00	47,485.64	60,000.00	16,013.07	73.31	
01 6200 132 0 000	TITLE I - Para OT	0.00	0.00	0.00	0.00	0.00	
01 6200 132 1 003	TITLE I - Para OT - Elem	3,000.00	250.66	0.00	0.00	0.00	
01 6200 151 0 000	Title I Add'l Comp - Teachers	0.00	0.00	0.00	0.00	0.00	
01 6200 151 1 003	Title I Add'l Comp - Elem Teachers	10,500.00	8,750.00	0.00	0.00	0.00	
01 6200 211 0 000	Title I - Group Insurance - Teachers	0.00	0.00	0.00	0.00	0.00	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 24	
01 6200 211 1 003	Title I - Group Insurance - Teachers	420.00	350.00	18,500.00	18,628.00	(0.69)		
01 6200 221 0 000	TITLE I FICA - Teachers	0.00	0.00	0.00	0.00	0.00		
01 6200 221 1 003	TITLE I FICA - Teachers - Elem	5,000.00	2,610.91	4,400.00	3,160.82	28.16		
01 6200 222 0 000	TITLE I FICA - Paras	0.00	0.00	0.00	0.00	0.00		
01 6200 222 1 003	TITLE I FICA - Paras - Elem	4,000.00	3,615.94	4,600.00	1,217.28	73.54		
01 6200 231 0 000	TITLE I Retirement - Teachers	0.00	0.00	0.00	0.00	0.00		
01 6200 231 1 003	TITLE I Retirement Teachers - Elem	6,000.00	4,482.49	5,700.00	4,723.23	17.14		
01 6200 232 0 000	TITLE I Retirement - Paras	0.00	0.00	0.00	0.00	0.00		
01 6200 232 1 003	TITLE I Retirement - Paras - Elem	5,000.00	4,712.41	5,900.00	1,582.75	73.17		
01 6200 610 0 000	TITLE I Supplies	100.00	0.00	0.00	497.61	0.00		
6200	TITLE I, PART A NCLB IMPROV THE ACADEM	Total	130,020.00	108,887.25	157,100.00	93,639.46	40.39	
6310	TITLE II, PART A NCLB TCHR QUAL GRANTS							
01 6310 320 0 000	TITLE II-A Professional Educational Svcs	0.00	0.00	0.00	8,035.15	0.00		
01 6310 330 0 000	TITLE II-A Employee Training/Dev Svcs	16,238.00	17,294.45	18,000.00	14,989.23	16.73		
01 6310 580 0 000	TITLE II-A Travel Exp	0.00	0.00	0.00	0.00	0.00		
6310	TITLE II, PART A NCLB TCHR QUAL GRANTS	Total	16,238.00	17,294.45	18,000.00	23,024.38	(27.91)	
6406	IDEA PRESCHOOL(619) BASE ALLOC							
01 6406 340 3 005	IDEA Other Professional Services PK	0.00	0.00	0.00	3,582.00	0.00		
01 6406 591 3 005	IDEA B PREK--PROFESSIONAL SVCS	3,600.00	3,598.68	3,500.00	0.00	100.00		
6406	IDEA PRESCHOOL(619) BASE ALLOC	Total	3,600.00	3,598.68	3,500.00	3,582.00	(2.34)	
6408	IDEA ENROLLMENT/POVERTY							
01 6408 111 0 000	IDEA-EP-- Salaries Teachers	0.00	0.00	0.00	0.00	0.00		
01 6408 111 3 005	IDEA EP Teacher Salary - PreK	58,000.00	47,804.20	52,000.00	43,921.03	15.54		
01 6408 151 0 000	IDEA-EP - Add'l Comp Teachers	0.00	0.00	0.00	0.00	0.00		
01 6408 151 3 005	IDEA-EP - Add'l Comp Teachers PreK	21,000.00	12,458.62	12,000.00	2,974.63	75.21		
01 6408 211 0 000	IDEA-EP - Group Insurance Teachers	0.00	0.00	0.00	0.00	0.00		
01 6408 221 0 000	IDEA-EP FICA - Teachers	0.00	0.00	0.00	0.00	0.00		
01 6408 221 3 005	IDEA-EP FICA Teachers - EC	6,200.00	4,980.75	4,750.00	3,591.65	24.39		
01 6408 231 0 000	IDEA-EP Retirement - Teachers	0.00	0.00	0.00	0.00	0.00		
01 6408 231 3 005	IDEAP-EP Retirement Teachers - EC	8,000.00	5,952.70	5,500.00	4,113.73	25.20		
01 6408 281 3 005	IDEA-EP STIPEND-Health Benefits Teachers EC	10,500.00	8,750.00	7,350.00	2,275.00	69.05		
01 6408 591 3 005	IDEA-Services Purchased from ESU or district-PreK	0.00	0.00	0.00	0.00	0.00		

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6408	IDEA ENROLLMENT/POVERTY	Total	103,700.00	79,946.27	81,600.00	56,876.04	30.30
6690	Other Fed Non-Categorical Expenditures						
01 6690 610 3 005	ARP Childcare Stabilization - OTHER SUPPLIES AND MATERIALS	15,000.00	0.00	0.00	238.02	0.00	
01 6690 610 3 005 053	Childcare Stabilization Grant Supplies - PreK	0.00	9,494.12	0.00	0.00	0.00	
6690	Other Fed Non-Categorical Expenditures	Total	15,000.00	9,494.12	0.00	238.02	0.00
6700	FED VOC & APP TECH ED (CARL PERKINS)						
01 6700 610 2 001	Carl Perkins Fed Grant Supplies & Mat - Sec	0.00	0.00	0.00	0.00	0.00	
6700	FED VOC & APP TECH ED (CARL PERKINS)	Total	0.00	0.00	0.00	0.00	0.00
6969	TITLE IV GRANTS						
01 6969 111 2 001	TITLE IV Salaries - Teachers Sec	0.00	0.00	0.00	69.00	0.00	
01 6969 565 0 000	TITLE IV - Tuition to Post-Sec Schools	5,000.00	1,775.12	5,000.00	3,155.56	36.89	
01 6969 569 2 001	Title IV - TUITION PD OTH AGENCIES	1,000.00	0.00	0.00	3,650.00	0.00	
01 6969 591 0 000	TITLE IV Svcs Purchased from ESU or district	0.00	2,560.00	3,000.00	0.00	100.00	
01 6969 610 0 000	TITLE IV Supplies	4,000.00	1,301.64	2,000.00	2,731.61	(36.58)	
01 6969 641 0 000	Title IV - digital learning materials	0.00	0.00	4,000.00	0.00	(50.00)	
01 6969 810 0 000	TITLE IV - Dues and Fees	0.00	798.00	0.00	621.00	0.00	
6969	TITLE IV GRANTS	Total	10,000.00	6,434.76	14,000.00	10,227.17	(15.91)
6990	OTHER FED CATEGORICAL RECEIPTS						
01 6990 111 3 005	Salary - PreK Teachers (Fed Cat Pgm)	0.00	0.00	0.00	0.00	0.00	
01 6990 111 3 005 051	Salary - PreK Teachers (PBIS Grant)	0.00	1,706.64	0.00	0.00	0.00	
01 6990 113 1 003 051	Substitute Teachers - staff coverage - PBIS grant	0.00	0.00	0.00	0.00	0.00	
01 6990 123 1 003 051	Elem Substitute Teachers - PBIS Grant	0.00	0.00	0.00	0.00	0.00	
01 6990 151 1 003	Add'l Comp - Teachers Elem (Fed Cat Pgm)	0.00	0.00	0.00	0.00	0.00	
01 6990 151 1 003 051	Add'l Comp - Teachers Elem (PBIS Grant)	0.00	1,800.00	2,000.00	568.73	71.56	
01 6990 221 1 003	Social Security Elem Teachers (Fed Cat Pgm)	0.00	0.00	0.00	42.53	0.00	
01 6990 221 1 003 051	Social Security - Elem Teachers (PBIS Grant)	0.00	137.67	200.00	0.00	100.00	
01 6990 221 3 005	Social Security PreK Teachers (Fed Cat Pgm)	0.00	0.00	0.00	0.00	0.00	
01 6990 221 3 005 051	Social Security PreK Teachers (PBIS Grant)	0.00	130.56	0.00	0.00	0.00	
01 6990 223 1 003	Social Security Contributions - staff coverage	0.00	0.00	0.00	0.00	0.00	
01 6990 231 1 003	Retirement Contributions Elem Teachers (Fed Cat Pgm)	0.00	0.00	0.00	56.18	0.00	
01 6990 231 1 003 051	Retirement Contributions Elem Teachers (PBIS Grant)	0.00	177.80	200.00	0.00	100.00	
01 6990 233 1 003	Retirement Contributions - staff coverage	0.00	0.00	0.00	0.00	0.00	
01 6990 330 0 000	Professional Dev - (Fed Cat Pgm)	0.00	0.00	4,000.00	0.00	100.00	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 26
01 6990 580 1 003 051	Travel Exp - Elem (PBIS Grant)	0.00	0.00	4,000.00	934.81	76.63	
01 6990 580 2 001 051	Travel Exp - Sec (PBIS Grant)	0.00	0.00	4,000.00	0.00	100.00	
01 6990 610 0 000	Other Fed grant Supplies	0.00	0.00	1,000.00	0.00	100.00	
01 6990 610 1 003 051	PBIS Supplies - Elem	0.00	225.16	2,000.00	675.00	66.25	
01 6990 610 2 001 051	PBIS Supplies - Sec	0.00	0.00	2,000.00	675.00	66.25	
01 6990 610 3 005 052	Harvest of the Month Supplies - PreK	0.00	269.79	0.00	0.00	0.00	
01 6990 643 0 000	Web/Cloud based software - PBIS	0.00	0.00	0.00	0.00	0.00	
01 6990 643 1 003 051	Web/Cloud based software ELEM (PBIS Grant)	0.00	670.83	2,200.00	997.55	54.66	
01 6990 643 2 001 051	Web/Cloud based software SEC (PBIS Grant)	0.00	670.83	0.00	0.00	0.00	
01 6990 650 0 000 054	Supplies-Technology Related - E-Rate	0.00	0.00	0.00	3,001.21	0.00	
01 6990 810 1 003 051	DUES AND FEES - PBIS Grant Elem	0.00	0.00	2,000.00	179.56	91.02	
6990 OTHER FED CATEGORICAL RECEIPTS	Total	0.00	5,789.28	23,600.00	7,130.57	69.79	
6992 REAP							
01 6992 650 0 000	REAP-Supplies-Technology Related	33,200.00	0.00	25,000.00	0.00	100.00	
01 6992 650 2 001	REAP-Supplies-Technology Related - Sec.	0.00	23,125.00	0.00	0.00	0.00	
01 6992 650 3 005	REAP-Supplies-Technology Related - PK	0.00	0.00	500.00	492.98	1.40	
6992 REAP	Total	33,200.00	23,125.00	25,500.00	492.98	98.07	
6997 ESSERS II							
01 6997 734 0 000	ESSERS II - COMPUTER HARDWARE	0.00	0.00	0.00	0.00	0.00	
6997 ESSERS II	Total	0.00	0.00	0.00	0.00	0.00	
6998 ESSERS III							
01 6998 610 1 003	Supplies & Materials - Elementary	0.00	0.00	0.00	0.00	0.00	
6998 ESSERS III	Total	0.00	0.00	0.00	0.00	0.00	
8000 TRANSFERS (OUTGOING)							
01 8000 912 0 000	Hot Lunch Trans	75,000.00	67,000.00	131,780.00	101,603.21	22.90	
01 8000 913 2 001	Activities Transfer	100,000.00	133,210.41	300,000.00	86,158.03	71.28	
8000 TRANSFERS (OUTGOING)	Total	175,000.00	200,210.41	431,780.00	187,761.24	56.51	
9004 Interfund Loan from QCPUF							
01 9004 001 0 000	Interfund Loan - QCPUF	0.00	140,000.00	0.00	200,000.00	0.00	
9004 Interfund Loan from QCPUF	Total	0.00	140,000.00	0.00	200,000.00	0.00	
9005 Interfund Loan to General from School Nutrition							
01 9005 001 0 000	Interfund Loans - GF/Cafe	0.00	15,000.00	200,000.00	0.00	100.00	
9005 Interfund Loan to General from School Nutrition	Total	0.00	15,000.00	200,000.00	0.00	100.00	
01	GENERAL FUND	8,310,850.00	6,361,579.86	8,725,000.00	5,622,604.53	34.12	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 27
02	Depreciation Fund						
2650	Vehicle Operation, Mtnce, & Purchasing (other than student transp)						
02 2650 731 000	Vehicles - Machinery/Equipment Purchase	0.00	0.00	10,000.00	0.00	100.00	
02 2650 732 000	Vehicles - other than student transportation	119,000.00	0.00	0.00	0.00	0.00	
2650	Vehicle Operation, Mtnce, & Purchasing (other than student transp)	Total 119,000.00	0.00	10,000.00	0.00	100.00	
2710	REGULAR PUPIL TRANSPORTATION						
02 2710 732 000	Vehicles - Student Transportation	181,000.00	0.00	60,000.00	0.00	100.00	
2710	REGULAR PUPIL TRANSPORTATION	Total 181,000.00	0.00	60,000.00	0.00	100.00	
2900	OTHER SUPPORT SERVICES						
02 2900 732 000	Vehicles	0.00	50,709.00	0.00	0.00	0.00	
02 2900 739 000	Other Equipment	0.00	0.00	0.00	0.00	0.00	
2900	OTHER SUPPORT SERVICES	Total 0.00	50,709.00	0.00	0.00	0.00	
4700	BUILDING IMPROVEMENTS						
02 4700 720 000	Building, Acquisitions, Renovations/Improvements	123,661.00	0.00	37,062.00	0.00	100.00	
4700	BUILDING IMPROVEMENTS	Total 123,661.00	0.00	37,062.00	0.00	100.00	
8000	TRANSFERS (OUTGOING)						
02 8000 911 000	TRANSFERS TO THE GENERAL FUND	0.00	270,000.00	0.00	0.00	0.00	
8000	TRANSFERS (OUTGOING)	Total 0.00	270,000.00	0.00	0.00	0.00	
02	Depreciation Fund	423,661.00	320,709.00	107,062.00	0.00	100.00	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 28
03	Employee Benefit Fund						
2900	OTHER SUPPORT SERVICES						
03 2900 280 0 000	Employee Benefits	59,981.00	41,622.36	73,452.00	35,361.34	51.86	
03 2900 290 0 000	FEES	0.00	0.00	0.00	0.00	0.00	
2900	OTHER SUPPORT SERVICES						
Total		59,981.00	41,622.36	73,452.00	35,361.34	51.86	
03	Employee Benefit Fund	59,981.00	41,622.36	73,452.00	35,361.34	51.86	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 29
05	Activity Fund						
2900	OTHER SUPPORT SERVICES						
05 2900 340 0 000 502	ACTIVITIES - Athletic Trainer Services	5,000.00	485.00	500.00	0.00	100.00	
05 2900 352 0 000 120	GATE - Refs/Officials	30,000.00	28,110.00	25,000.00	28,065.00	(12.26)	
05 2900 352 0 000 416	JH GATE - Officials	0.00	2,250.00	0.00	240.00	0.00	
05 2900 440 0 000 502	ACTIVITIES - Rentals - Other	5,000.00	2,148.00	5,000.00	480.00	90.40	
05 2900 490 0 000 524	AG - OTHER PURCHASED PROPERTY SERVICES	0.00	1,243.80	1,500.00	0.00	100.00	
05 2900 520 0 000 502	ACTIVITIES - Student Insurance	5,000.00	9,856.00	10,000.00	4,863.00	51.37	
05 2900 531 0 000 111	CHEERLEADING/SPIRIT SQUAD- POSTAGE	0.00	0.00	0.00	0.00	0.00	
05 2900 531 0 000 502	ACTIVITIES - POSTAGE	0.00	142.70	500.00	8.17	98.37	
05 2900 531 0 000 903	CONCESSION STAND - POSTAGE	0.00	21.45	0.00	0.00	0.00	
05 2900 580 0 000 100	MHS VOLLEYBALL - Travel Expense and Mileage	0.00	0.00	1,000.00	154.81	84.52	
05 2900 580 0 000 101	MHS FOOTBALL - Travel Expense and Mileage	0.00	0.00	500.00	0.00	100.00	
05 2900 580 0 000 102	MHS BOYS BASKETBALL - Travel Expense and Mileage	0.00	0.00	1,000.00	1,210.53	(21.05)	
05 2900 580 0 000 105	MORRILL ONE ACTS - Travel Expense and Mileage	300.00	503.00	500.00	607.68	(21.54)	
05 2900 580 0 000 110	MHS WRESTLING - Travel Expense and Mileage	3,500.00	3,553.24	2,500.00	1,183.35	52.67	
05 2900 580 0 000 111	CHEERLEADING/SPIRIT SQUAD - Travel Expense and Mileage	1,500.00	0.00	1,000.00	1,111.10	(11.11)	
05 2900 580 0 000 120	GATE - Travel Expense and Mileage	1,000.00	225.40	500.00	1,499.50	(199.90)	
05 2900 580 0 000 502	ACTIVITIES - TRAVEL EXPENSE AND MILEAGE	20,000.00	9,314.26	25,000.00	18,301.63	26.79	
05 2900 580 0 000 508	MHS MUSIC - Travel Expense and Mileage	200.00	415.37	500.00	1,412.29	(182.46)	
05 2900 580 0 000 525	FFA - Travel Expense and Mileage	8,000.00	519.80	2,000.00	843.05	57.85	
05 2900 610 0 000 051	ELEMENTARY CLOSET DONATIONS - Expenditures	2,000.00	1,034.60	2,000.00	638.38	68.08	
05 2900 610 0 000 052	PLATTE VALLEY BANK DONATIONS	2,500.00	1,197.98	5,000.00	0.00	100.00	
05 2900 610 0 000 053	EARLY CHILDHOOD FUNDRAISER/DONATIONS - Supplies	6,000.00	2,826.00	5,000.00	9,711.76	(175.24)	
05 2900 610 0 000 062	PEPSI DONATIONS - Expenditures	0.00	395.00	500.00	0.00	100.00	
05 2900 610 0 000 100	MHS VOLLEYBALL - Supplies	400.00	625.70	1,500.00	5,405.16	(271.41)	
05 2900 610 0 000 101	MHS FOOTBALL - Supplies	1,710.00	5,365.73	1,000.00	1,291.87	(29.19)	
05 2900 610 0 000 102	MHS BOYS BASKETBALL - Supplies	10,000.00	10,312.76	10,000.00	13,413.86	(34.14)	
05 2900 610 0 000 103	MHS GIRLS BASKETBALL	19,565.00	2,205.51	3,000.00	3,605.78	(20.19)	
05 2900 610 0 000 104	LIONS OF THE QUARTER -- MHS	100.00	0.00	0.00	0.00	0.00	
05 2900 610 0 000 105	MORRILL ONE ACTS - Supplies	1,500.00	1,187.11	1,500.00	2,841.65	(89.44)	
05 2900 610 0	MHS CROSS COUNTRY - Supplies	650.00	617.94	650.00	303.00	53.38	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 30
000 106							
05 2900 610 0 000 107	MHS GOLF - Supplies	500.00	348.74	500.00	296.72	40.66	
05 2900 610 0 000 109	SPEECH - Supplies	1,000.00	1,472.72	1,000.00	0.00	100.00	
05 2900 610 0 000 110	MHS WRESTLING - Supplies	2,000.00	3,128.66	1,000.00	1,107.51	(10.75)	
05 2900 610 0 000 111	CHEERLEADING/SPIRIT SQUAD - Supplies	5,000.00	1,740.48	5,000.00	2,506.79	4.94	
05 2900 610 0 000 116	MHS TRACK - Supplies	1,500.00	2,844.31	1,500.00	1,627.94	(8.53)	
05 2900 610 0 000 120	GATE - Supplies	35,000.00	4,070.82	36,000.00	2,819.76	92.17	
05 2900 610 0 000 217	GRAD CLASS 2017	0.00	0.00	0.00	0.00	0.00	
05 2900 610 0 000 220	Grad Class 2018	0.00	0.00	0.00	0.00	0.00	
05 2900 610 0 000 301	ELEMENTARY GENERAL ACTIVITIES - Supplies	0.00	16,210.00	10,000.00	5,322.04	46.78	
05 2900 610 0 000 416	JH GATE - Supplies	0.00	0.00	0.00	0.00	0.00	
05 2900 610 0 000 417	JH VOLLEYBALL - Supplies	0.00	376.00	500.00	0.00	100.00	
05 2900 610 0 000 418	JH GIRLS BASKETBALL - Supplies	500.00	101.00	500.00	0.00	100.00	
05 2900 610 0 000 426	LIONS COMMITTED - Supplies	1,000.00	98.99	0.00	0.00	0.00	
05 2900 610 0 000 502	ACTIVITIES - Supplies and Materials	55,000.00	38,741.42	70,000.00	32,113.41	51.32	
05 2900 610 0 000 503	LION CUB FOOTBALL - Supplies	100.00	0.00	100.00	214.33	(114.33)	
05 2900 610 0 000 504	LION CUB BASKETBALL -Supplies	2,000.00	0.00	500.00	765.00	(53.00)	
05 2900 610 0 000 505	LION CUB VOLLEYBALL - Supplies	0.00	296.61	0.00	773.13	0.00	
05 2900 610 0 000 506	LIBRARY/BOOK FAIRS - Supplies	3,000.00	1,607.13	2,000.00	2,396.19	(19.81)	
05 2900 610 0 000 508	MHS MUSIC - Supplies	3,000.00	3,273.27	3,000.00	2,370.00	21.00	
05 2900 610 0 000 510	NATIONAL HONOR SOCIETY - Supplies	500.00	95.54	500.00	141.14	71.77	
05 2900 610 0 000 511	SPANISH CLUB - Supplies	0.00	0.00	0.00	0.00	0.00	
05 2900 610 0 000 512	Elementary Leadership Team - Supplies	5,000.00	497.69	1,000.00	772.04	22.80	
05 2900 610 0 000 513	MHS STUDENT COUNCIL - Supplies	1,500.00	1,136.20	1,500.00	839.92	44.01	
05 2900 610 0 000 520	FBLA - Supplies	2,500.00	761.77	800.00	949.73	(18.72)	
05 2900 610 0 000 523	GAMERS CLUB - Supplies	0.00	0.00	0.00	0.00	0.00	
05 2900 610 0 000 524	AG DEPARTMENT - Supplies	10,000.00	554.30	2,000.00	596.95	70.15	
05 2900 610 0 000 525	FFA - Supplies	15,000.00	6,964.50	10,000.00	1,518.03	84.82	
05 2900 610 0 000 611	QUIZBOWL - Supplies	0.00	0.00	0.00	0.00	0.00	
05 2900 610 0 000 612	INDUSTRIAL ARTS - Supplies	1,000.00	1,429.83	1,500.00	1,162.17	22.52	
05 2900 610 0 000 614	YEARBOOK -- ALL YEARS	2,000.00	1,092.50	2,000.00	2,385.07	(19.25)	
05 2900 610 0	CLASS OF 2026 - Supplies	0.00	405.48	2,000.00	2,030.56	(1.53)	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 31
000 615							
05 2900 610 0 000 616	CLASS OF 2025 - Supplies	2,000.00	1,489.29	5,000.00	5,299.74	(5.99)	
05 2900 610 0 000 617	CLASS OF 2024 - Supplies	5,000.00	3,290.19	0.00	0.00	0.00	
05 2900 610 0 000 619	CLASS OF 2027 - Supplies	0.00	0.00	0.00	613.71	0.00	
05 2900 610 0 000 621	CLASS OF 2029 - Supplies	0.00	0.00	0.00	31.42	0.00	
05 2900 610 0 000 903	CONCESSION STAND - Supplies	35,000.00	16,880.51	28,000.00	16,469.55	41.18	
05 2900 610 1 003 050	Cooking Club	0.00	0.00	0.00	0.00	0.00	
05 2900 643 0 000 502	ACTIVITIES - Web/Cloud based software	20,000.00	465.35	15,000.00	2,310.87	84.59	
05 2900 643 0 000 614	YEARBOOK - Web/Cloud based software	0.00	0.00	0.00	179.88	0.00	
05 2900 650 0 000 502	ACTIVITIES - Supplies-Technology Related	15,000.00	6,758.62	20,000.00	52.99	99.74	
05 2900 739 0 000 502	ACTIVITIES - Equipment >5000	30,000.00	0.00	0.00	0.00	0.00	
05 2900 810 0 000 101	MHS FOOTBALL- Dues and Fees	0.00	585.00	500.00	0.00	100.00	
05 2900 810 0 000 102	MHS BOYS BASKETBALL - Dues and Fees	0.00	557.00	0.00	393.00	0.00	
05 2900 810 0 000 103	MHS GIRLS BASKETBALL - Dues and Fees	2,500.00	1,000.00	1,000.00	500.00	50.00	
05 2900 810 0 000 109	SPEECH - Dues and Fees	0.00	194.00	500.00	0.00	100.00	
05 2900 810 0 000 110	MHS WRESTLING - Dues and Fees	0.00	1,185.00	1,000.00	0.00	100.00	
05 2900 810 0 000 111	CHEERLEADING/SPIRIT SQUAD - Dues and Fees	500.00	1,214.00	1,500.00	2,179.00	(45.27)	
05 2900 810 0 000 120	GATE - Dues and Fees	8,000.00	6,620.25	8,000.00	13,982.00	(74.78)	
05 2900 810 0 000 502	ACTIVITIES - DUES AND FEES	10,000.00	4,043.17	6,950.00	7,270.10	(4.61)	
05 2900 810 0 000 504	LION CUB BASKETBALL - Dues and Fees	700.00	520.00	700.00	1,220.00	(74.29)	
05 2900 810 0 000 508	MHS MUSIC - Dues and Fees	300.00	270.00	300.00	300.00	0.00	
05 2900 810 0 000 510	NATIONAL HONOR SOCIETY - Dues and Fees	0.00	385.00	500.00	385.00	23.00	
05 2900 810 0 000 525	FFA - Dues and Fees	1,000.00	729.00	1,000.00	2,009.00	(110.50)	
05 2900 810 0 000 611	QUIZBOWL - Dues and Fees	0.00	88.00	0.00	0.00	0.00	
05 2900 890 0 000 502	ACTIVITIES - OTHER MISC EXPENSES	0.00	0.00	0.00	0.00	0.00	
2900 OTHER SUPPORT SERVICES	Total	401,025.00	218,078.69	350,000.00	213,096.26	36.62	
05 Activity Fund		401,025.00	218,078.69	350,000.00	213,096.26	36.62	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 32
06	Lunch Fund						
3100	Food Service Operations						
06 3100 110 000	Cafeteria Salaries	99,830.00	77,633.73	114,500.00	94,736.51	17.26	
06 3100 130 000	Cafeteria Overtime	5,535.00	601.79	0.00	719.81	0.00	
06 3100 150 000	OTHER --WAGES	0.00	0.00	0.00	0.00	0.00	
06 3100 210 000	Cafeteria - Health Insurance	8,455.00	7,322.60	8,200.00	12,100.86	(47.57)	
06 3100 220 000	Cafeteria - FICA	8,060.00	5,465.45	8,900.00	7,057.98	20.70	
06 3100 230 000	Cafeteria - Retirement	10,405.00	7,530.64	11,400.00	8,812.25	22.70	
06 3100 330 000	Staff Development	0.00	58.00	0.00	760.00	0.00	
06 3100 382 000	Telephone Charges	0.00	0.00	0.00	577.45	0.00	
06 3100 580 000	HOT LUNCH MILEAGE	0.00	0.00	0.00	652.29	0.00	
06 3100 610 000	OTHER SUPPLIES AND MATERIALS	5,000.00	8,333.16	20,000.00	6,673.18	66.33	
06 3100 610 3005	CACFP Supplies	0.00	0.00	0.00	0.00	0.00	
06 3100 610 6000	FFV Supplies	0.00	0.00	0.00	321.43	0.00	
06 3100 630 000	HOT LUNCH FOOD	100,000.00	125,797.96	200,000.00	101,134.23	49.42	
06 3100 630 6000	FOOD FFV	0.00	0.00	0.00	0.00	0.00	
06 3100 733 000	HOT LUNCH EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
06 3100 810 000	HOT LUNCH DUES AND FEES	0.00	0.00	0.00	50.00	0.00	
06 3100 890 000	HOT LUNCH OTHER	0.00	0.00	0.00	0.00	0.00	
3100	Food Service Operations	Total	237,285.00	232,743.33	363,000.00	233,595.99	33.63
6800	Federal Nutrition Programs						
06 6800 630 000	FOOD - Federal Nutrition Programs	82,412.00	0.00	0.00	0.00	0.00	
06 6800 630 3005	FOOD - CACFP	5,000.00	0.00	0.00	0.00	0.00	
06 6800 630 6000	FOOD - FFFV	5,000.00	0.00	0.00	0.00	0.00	
6800	Federal Nutrition Programs	Total	92,412.00	0.00	0.00	0.00	0.00
9005	Interfund Loan to General from School Nutrition						
06 9005 001 000	Interfund Loans	0.00	15,000.00	0.00	0.00	0.00	
9005	Interfund Loan to General from School Nutrition	Total	0.00	15,000.00	0.00	0.00	0.00
06	Lunch Fund	329,697.00	247,743.33	363,000.00	233,595.99	33.63	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 33
08	Special Building Fund						
2610	OPERATION OF BUILDINGS						
08 2610 720 000	BUILDING, ACQUISITION, AND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	
2610	OPERATION OF BUILDINGS	Total	0.00	0.00	0.00	0.00	0.00
4100	LAND ACQUISITION/IMPROVEMENT						
08 4100 710 000	Land Aquisition and Improvement	0.00	0.00	0.00	0.00	0.00	
4100	LAND ACQUISITION/IMPROVEMENT	Total	0.00	0.00	0.00	0.00	0.00
4600	Site Improvements						
08 4600 710 000	Site Improvements	350,000.00	0.00	0.00	0.00	0.00	
4600	Site Improvements	Total	350,000.00	0.00	0.00	0.00	0.00
4700	BUILDING IMPROVEMENTS						
08 4700 720 000	Building Acquisition & Improvements	50,000.00	16,248.12	300,000.00	0.00	100.00	
4700	BUILDING IMPROVEMENTS	Total	50,000.00	16,248.12	300,000.00	0.00	100.00
5000	DEBT SERVICES						
08 5000 831 000	REDEMPTION OF PRINCIPAL	395,232.00	379,818.78	155,000.00	147,328.77	4.95	
08 5000 832 000	DEBT SERVICE INTEREST	40,000.00	3,513.32	35,000.00	35,464.49	(1.33)	
5000	DEBT SERVICES	Total	435,232.00	383,332.10	190,000.00	182,793.26	3.79
08	Special Building Fund	835,232.00	399,580.22	490,000.00	182,793.26	62.70	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 34
09	Qualified Purpose Capital						
4700	BUILDING IMPROVEMENTS						
09 4700 720 000	BUILDING IMPROVEMENTS	211,878.00	0.00	150,000.00	0.00	100.00	
4700	BUILDING IMPROVEMENTS	Total	0.00	150,000.00	0.00	100.00	
5000	DEBT SERVICES						
09 5000 830 000	Other Debt Related Expenditures	0.00	0.00	0.00	0.00	0.00	
09 5000 831 000	REDEMPTION OF PRINCIPAL	130,000.00	128,000.00	140,000.00	144,000.00	(2.86)	
09 5000 832 000	DEBT SERVICE INTEREST	13,000.00	9,291.96	9,500.00	7,600.42	20.00	
09 5000 833 000	Bond-Issuance & Other Debt Related Costs	0.00	1,100.00	1,100.00	900.00	18.18	
5000	DEBT SERVICES	Total	138,391.96	150,600.00	152,500.42	(1.26)	
9004	Interfund Loan from QCPUF						
09 9004 001 000	Interfund Loan from QCPUF	140,000.00	200,000.00	200,000.00	0.00	100.00	
9004	Interfund Loan from QCPUF	Total	200,000.00	200,000.00	0.00	100.00	
09	Qualified Purpose Capital	494,878.00	338,391.96	500,600.00	152,500.42	69.54	

Account Number	Account Description	2023-2024 Budget	2023-2024 Actual YTD	2024-2025 Budget	2024-2025 Actual YTD	% Remaining	Page: 35
Grand Total:		10,855,324.00	7,927,705.42	10,609,114.00	6,439,951.80	37.96	

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>2024-2025 Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 1100	Local District Taxes	4,687,057.00	232,003.86	3,477,185.55	74.19	1,209,871.45
01 1115	Carline Tax	25,000.00	0.00	27,704.72	110.82	(2,704.72)
01 1120	PUBLIC POWER DIST SALES TAX	0.00	0.00	46.82	0.00	(46.82)
01 1125	Motor Vehicle	172,000.00	11,044.85	152,173.61	88.47	19,826.39
01 1140	Penalties & Interest on Taxes	8,000.00	245.43	25,535.29	319.19	(17,535.29)
01 1370	PRE-K TUITION & FEES	60,000.00	760.04	33,021.88	55.04	26,978.12
01 1510	Interest On Local Revenue	15,000.00	4,430.55	23,046.39	153.64	(8,046.39)
01 1800	Community Service Activities	2,000.00	0.00	27,380.43	1,369.02	(25,380.43)
01 1911	Local License Fees	0.00	200.00	200.00	0.00	(200.00)
01 1925 5058	Categorical Grants/non Governmental - C4K	0.00	0.00	2,722.78	0.00	(2,722.78)
01 1990	Other Revenue from Local sources	1,000.00	0.00	388.00	38.80	612.00
	Subtotal: LOCAL RECIEPTS	4,970,057.00	248,684.73	3,769,405.47	75.84	1,200,651.53
01 2110	County Fines & License	18,000.00	2,075.92	15,703.98	87.24	2,296.02
01 2130	Other County Sources	0.00	0.00	1,675.32	0.00	(1,675.32)
	Subtotal: COUNTY AND ESU RECEIPTS	18,000.00	2,075.92	17,379.30	96.55	620.70
01 3110	State Aid	1,430,500.00	143,050.00	1,430,500.00	100.00	0.00
01 3120	State Sped (5-21 Years)	530,000.00	116,779.00	430,869.00	81.30	99,131.00
01 3130	Homestead Exemption	0.00	19,732.84	59,627.30	0.00	(59,627.30)
01 3131	Relief to Prop Tax Payers	0.00	0.00	1,474,733.12	0.00	(1,474,733.12)
01 3180	Pro Rata Motor Vehicle	10,000.00	0.00	11,325.17	113.25	(1,325.17)
01 3400	State Apportionment	55,000.00	0.00	122,725.01	223.14	(67,725.01)
01 3512	DISTANCE ED INCENTIVE PMTS	0.00	0.00	7,595.60	0.00	(7,595.60)
01 3535	High Ability Learner Grant	0.00	0.00	2,342.00	0.00	(2,342.00)
01 3551	Career Education	0.00	0.00	4,922.00	0.00	(4,922.00)
01 3599 5057	Trout in the Classroom Grant	0.00	0.00	1,199.03	0.00	(1,199.03)
	Subtotal: STATE RECEIPTS	2,025,500.00	279,561.84	3,545,838.23	175.06	(1,520,338.23)
01 4201	TITLE I REVENUE	0.00	0.00	24,128.00	0.00	(24,128.00)
01 4309	HEADSTART	20,000.00	5,832.00	51,840.00	259.20	(31,840.00)
01 4310	REAP Grant	0.00	0.00	492.98	0.00	(492.98)
01 4505	Fed Chapt I Title 1	50,000.00	0.00	78,376.00	156.75	(28,376.00)
01 4509	TITLE II Part A	10,000.00	0.00	9,730.00	97.30	270.00
01 4516	IDEA B PREK -- REVENUES	3,500.00	40,012.00	43,594.00	1,245.54	(40,094.00)
01 4518	IDEA Part B Base & Enrollment Poverty	61,500.00	0.00	39,011.99	63.43	22,488.01
01 4530	Other Federal Categorical Receipts	0.00	0.00	1,992.00	0.00	(1,992.00)
01 4708	Medicaid in Public Schools	20,000.00	0.00	24,700.59	123.50	(4,700.59)
01 4709	Medicaid Admin	6,000.00	0.00	12,312.03	205.20	(6,312.03)
01 4969	Title IV, Part A	5,000.00	0.00	7,114.00	142.28	(2,114.00)
	Subtotal: FEDERAL RECEIPTS	176,000.00	45,844.00	293,291.59	166.64	(117,291.59)
01 5200	Fund Transfer	0.00	160.10	1,408.79	0.00	(1,408.79)
01 5301	Insurance Adjustments	0.00	0.00	4,900.00	0.00	(4,900.00)
01 5690	Other Non Revenue Recpts	0.00	377.00	1,326.30	0.00	(1,326.30)
	Subtotal: NON-REVENUE RECEIPTS	0.00	537.10	7,635.09	0.00	(7,635.09)
	Fund Total:	7,189,557.00	576,703.59	7,633,549.68	106.18	(443,992.68)

Fund: 02 Depreciation Fund

<u>Account Number</u>	<u>Description</u>	<u>2024-2025 Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
02 1510	Interest Income	1,300.00	8.84	89.25	6.87	1,210.75
	Subtotal: LOCAL RECIEPTS	1,300.00	8.84	89.25	6.87	1,210.75
02 5200	TRANSFER FROM OTHER FUNDS	100,000.00	0.00	0.00	0.00	100,000.00
	Subtotal: NON-REVENUE RECEIPTS	100,000.00	0.00	0.00	0.00	100,000.00
	Fund Total:	101,300.00	8.84	89.25	0.09	101,210.75

Fund: 03 Employee Benefit Fund

<u>Account Number</u>	<u>Description</u>	<u>2024-2025 Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
03 1510	Interest on Local	100.00	4.34	42.28	42.28	57.72
	Subtotal: LOCAL RECIEPTS	100.00	4.34	42.28	42.28	57.72
03 5690	Employee Contributions	50,000.00	2,852.91	38,979.07	77.96	11,020.93
	Subtotal: NON-REVENUE RECEIPTS	50,000.00	2,852.91	38,979.07	77.96	11,020.93
	Fund Total:	50,100.00	2,857.25	39,021.35	77.89	11,078.65

Fund: 05 Activity Fund

Account Number	Description	2024-2025 Budget	During Month	To Date	% of Budget	Budget Balance
05 1510	INTEREST	800.00	32.08	395.30	49.41	404.70
05 1710 0105	MORRILL ONE ACTS - Admission Receipts	1,200.00	0.00	710.00	59.17	490.00
05 1710 0120	GATE - Admission Receipts	49,500.00	810.00	43,934.62	88.76	5,565.38
05 1710 0508	MHS MUSIC - Admission Receipts	1,000.00	0.00	0.00	0.00	1,000.00
05 1710 0513	MHS STUDENT COUNCIL - Admission Receipts	0.00	0.00	300.00	0.00	(300.00)
05 1710 0525	FFA - Admission Receipts	1,000.00	0.00	0.00	0.00	1,000.00
05 1730 0525	FFA Dues & Fees Receipts	300.00	0.00	25.00	8.33	275.00
05 1741 0504	LION CUB BASKETBALL - Activity Fees	1,000.00	0.00	0.00	0.00	1,000.00
05 1750 0102	MHS BOYS BASKETBALL - Revenue from Enterprise Activities	0.00	0.00	2,720.50	0.00	(2,720.50)
05 1750 0105	MORRILL ONE ACTS-Revenue from Enterprise Activities	1,500.00	0.00	915.65	61.04	584.35
05 1750 0106	MHS CROSS COUNTRY - Revenue from Enterprise Activities	500.00	0.00	0.00	0.00	500.00
05 1750 0109	SPEECH - Revenue from Enterprise Activities	400.00	0.00	0.00	0.00	400.00
05 1750 0110	MHS WRESTLING-Revenue from Enterprise Activities	1,500.00	0.00	2,318.89	154.59	(818.89)
05 1750 0111	CHEERLEADING - Revenue from Enterprise Activities	3,500.00	0.00	1,930.00	55.14	1,570.00
05 1750 0116	MHS TRACK - Revenue from Enterprise Activities	1,000.00	0.00	888.50	88.85	111.50
05 1750 0301	ELEMENTARY GEN ACT - Revenue from Enterprise Activities	200.00	0.00	0.00	0.00	200.00
05 1750 0503	LION CUB FOOTBALL - Revenue from Enterprise Activities	250.00	0.00	153.80	61.52	96.20
05 1750 0504	LION CUB BASKETBALL-Revenue from Enterprise Activities	200.00	0.00	1,150.00	575.00	(950.00)
05 1750 0508	MHS MUSIC - Revenue from Enterprise Activities	500.00	0.00	521.50	104.30	(21.50)
05 1750 0512	Elementary Leadership Team-Revenue from Enterprise Activities	100.00	0.00	211.87	211.87	(111.87)
05 1750 0513	MHS STUDENT COUNCIL - Revenue from Enterprise Activities	800.00	152.00	881.56	110.20	(81.56)
05 1750 0520	FBLA - Revenue from Enterprise Activities	300.00	0.00	435.00	145.00	(135.00)
05 1750 0524	AG - Revenue from Enterprise Activities	2,500.00	0.00	342.00	13.68	2,158.00
05 1750 0525	FFA - Revenue from Enterprise Activities	2,500.00	0.00	2,053.25	82.13	446.75
05 1750 0903	CONCESSIONS - Revenue from Enterprise Activities	20,000.00	111.00	12,793.91	63.97	7,206.09
05 1750 1054	INDUSTRIAL ARTS - Revenue from Enterprise Activities	1,000.00	0.00	0.00	0.00	1,000.00
05 1750 1056	CLASS OF 2026 - Revenue from Enterprise Activities	2,000.00	0.00	4,284.80	214.24	(2,284.80)
05 1750 1057	CLASS OF 2025 - Revenue from Enterprise Activities	2,000.00	0.00	0.00	0.00	2,000.00
05 1750 1060	CLASS OF 2027 - Revenue from Enterprise Activities	500.00	0.00	1,003.25	200.65	(503.25)
05 1750 1061	CLASS OF 2028 - Revenue from Enterprise Activities	500.00	0.00	528.05	105.61	(28.05)
05 1750 1063	CLASS OF 2029 - Revenue from Enterprise Activities	500.00	0.00	560.75	112.15	(60.75)
05 1750 1064	Revenue from Enterprise Activities	0.00	0.00	683.34	0.00	(683.34)
05 1790 0001	SPIRITWEAR - Other Activity Income	200.00	0.00	0.00	0.00	200.00
05 1790 0100	MHS VOLLEYBALL - Other Activity Income (fundraising/sports hosting)	5,000.00	1,592.25	3,785.25	75.71	1,214.75
05 1790 0101	MHS FOOTBALL-Other Activity Income (fundraising/sports hosting)	2,000.00	0.00	1,126.00	56.30	874.00
05 1790 0102	MHS BOYS BASKETBALL-Other Activity Income (fundraising/sports hosting)	15,000.00	0.00	5,795.00	38.63	9,205.00
05 1790 0103	MHS GIRLS BASKETBALL-Other Activity Income (fundraising/sports hosting)	5,000.00	0.00	5,273.00	105.46	(273.00)
05 1790 0105	MORRILL ONE ACTS-Other Activity Income (fundraising/sports hosting)	500.00	0.00	0.00	0.00	500.00
05 1790 0106	MHS CROSS COUNTRY-Other Activity Income (fundraising/sports hosting)	500.00	0.00	0.00	0.00	500.00
05 1790 0107	MHS GOLF-Other Activity Income (fundraising/sports hosting)	500.00	0.00	0.00	0.00	500.00
05 1790 0109	SPEECH-Other Activity Income (fundraising/sports	1,000.00	0.00	0.00	0.00	1,000.00

Fund: 05 Activity Fund

Account Number	Description	2024-2025 Budget	During Month	To Date	% of Budget	Budget Balance
	hosting)					
05 1790 0110	MHS WRESTLING-Other Activity Income (fundraising/sports hosting)	3,000.00	0.00	499.00	16.63	2,501.00
05 1790 0111	CHEERLEADING - Other Activity Income (fundraising/sports hosting)	5,000.00	0.00	4,490.00	89.80	510.00
05 1790 0116	MHS TRACK-Other Activity Income (fundraising/sports hosting)	500.00	0.00	105.00	21.00	395.00
05 1790 0120	GATE-Other Activity Income(fundraising/sports hosting)	20,000.00	0.00	1,337.04	6.69	18,662.96
05 1790 0130	WTC SCHOLARSHIPS - Other Activity Income	500.00	0.00	0.00	0.00	500.00
05 1790 0301	ELEMENTARY GEN ACT - Other Activity Income (fundraising)	15,000.00	0.00	4,932.80	32.89	10,067.20
05 1790 0502	ACTIVITIES - Other Activity Income (fundraising/sports hosting)	0.00	0.00	500.00	0.00	(500.00)
05 1790 0503	LION CUB FOOTBALL-Other Activity Income (fundraising/sports hosting)	100.00	0.00	200.00	200.00	(100.00)
05 1790 0505	LION CUB VOLLEYBALL-Other Activity Income (fundraising/sports hosting)	200.00	0.00	390.00	195.00	(190.00)
05 1790 0506	LIBRARY/BOOK FAIRS - Other Activity Income (fundraising/sports hosting)	1,000.00	1,171.65	2,353.87	235.39	(1,353.87)
05 1790 0508	MHS MUSIC-Other Activity Income (fundraising/sports hosting)	3,000.00	0.00	2,967.53	98.92	32.47
05 1790 0510	NATIONAL HONOR SOCIETY-Other Activity Income (fundraising/sports hosting)	1,000.00	0.00	238.75	23.88	761.25
05 1790 0512	Elementary Leadership Team-Other Activity Income (fundraising/sports hosting)	0.00	0.00	500.00	0.00	(500.00)
05 1790 0513	MHS STUDENT COUNCIL-Other Activity Income (fundraising/sports hosting)	500.00	0.00	80.00	16.00	420.00
05 1790 0520	FBLA - Other Activity Income (fundraising/sports hosting)	500.00	0.00	120.50	24.10	379.50
05 1790 0524	AG - Other Activity Income (fundraising/sports hosting)	200.00	0.00	35.00	17.50	165.00
05 1790 0525	FFA-Other Activity Income (fundraising/sports hosting)	6,000.00	0.00	1,501.00	25.02	4,499.00
05 1790 0903	CONCESSIONS-Other Activity Income (fundraising/sports hosting)	8,000.00	0.00	2,966.00	37.08	5,034.00
05 1790 1053	Early Childhood Fundraiser-Other Activity Income (fundraising/sports hosting)	5,000.00	0.00	7,185.00	143.70	(2,185.00)
05 1790 1054	INDUSTRIAL ARTS - Other Activity Income (fundraising/sports hosting)	500.00	0.00	187.00	37.40	313.00
05 1790 1056	CLASS OF 2026-Other Activity Income (fundraising/sports hosting)	1,000.00	0.00	147.50	14.75	852.50
05 1790 1057	CLASS OF 2025-Other Activity Income (fundraising/sports hosting)	500.00	0.00	0.00	0.00	500.00
05 1790 1060	CLASS OF 2027 - Other Activity Income (fundraising/sports hosting)	500.00	0.00	50.00	10.00	450.00
05 1790 1061	CLASS OF 2028 - Other Activity Income (fundraising/sports hosting)	500.00	0.00	0.00	0.00	500.00
05 1790 1062	PEPSI DONATIONS - Other Activity Income	1,000.00	0.00	1,000.00	100.00	0.00
05 1790 1063	CLASS OF 2029 - Other Activity Income (fundraising/sports hosting)	500.00	0.00	0.00	0.00	500.00
05 1920 0527	Platte Valley Bank - CONTRIBUTIONS & DONATIONS	5,000.00	0.00	0.00	0.00	5,000.00
05 1920 1051	ELEMENTARY CLOSET DONATIONS	1,000.00	0.00	0.00	0.00	1,000.00
	Subtotal: LOCAL RECIEPTS	206,750.00	3,868.98	127,506.78	61.67	79,243.22
05 5200	TRANSFERS FROM FUNDS (INCOMING)	0.00	0.00	6,502.55	0.00	(6,502.55)
05 5200 0103	MHS GIRLS BASKETBALL - Incoming Transfers	0.00	0.00	465.26	0.00	(465.26)
05 5200 0107	MHS GOLF - Incoming Transfers	0.00	0.00	288.74	0.00	(288.74)
05 5200 0110	MHS WRESTLING - Incoming Transfers	0.00	0.00	6,009.58	0.00	(6,009.58)
05 5200 0120	GATE - Incoming Transfers	0.00	0.00	13,538.59	0.00	(13,538.59)
05 5200 0416	JH GATE - Incoming Transfers	0.00	0.00	2,250.00	0.00	(2,250.00)
05 5200 0426	LIONS COMMITTED - Incoming Transfers	0.00	0.00	98.99	0.00	(98.99)
05 5200 0502	ACTIVITIES - Incoming Transfers	143,250.00	17,051.48	54,230.30	37.86	89,019.70
05 5200 0510	NATIONAL HONOR SOCIETY - Incoming Transfers	0.00	0.00	115.15	0.00	(115.15)

Fund: 05 Activity Fund

<u>Account Number</u>	<u>Description</u>	<u>2024-2025 Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
05 5200 0611	QUIZBOWL - Incoming Transfers	0.00	0.00	88.00	0.00	(88.00)
05 5200 0903	CONCESSIONS - Incoming Transfer	0.00	0.00	2,236.87	0.00	(2,236.87)
Subtotal: NON-REVENUE RECEIPTS		143,250.00	17,051.48	85,824.03	59.91	57,425.97
Fund Total:		350,000.00	20,920.46	213,330.81	60.95	136,669.19

Fund: 06 Lunch Fund

<u>Account Number</u>	<u>Description</u>	<u>2024-2025 Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1510	Interest on Local Revenue	100.00	2.89	2,257.97	2,257.97	(2,157.97)
06 1611	CHILDREN'S LUNCHES	40,000.00	2,799.31	30,131.47	75.33	9,868.53
06 1620	ADULT LUNCHES	5,389.00	52.10	9,040.70	167.76	(3,651.70)
	Subtotal: LOCAL RECIEPTS	45,489.00	2,854.30	41,430.14	91.08	4,058.86
06 3150	STATE REIMB. -- LUNCH	3,000.00	0.00	208.25	6.94	2,791.75
06 3150 3151	STATE REIMB. -- BREAKFAST	0.00	0.00	752.20	0.00	(752.20)
	Subtotal: STATE RECEIPTS	3,000.00	0.00	960.45	32.02	2,039.55
06 4210	Federal Reimb-HOT LUNCH	120,000.00	2,691.78	58,327.26	48.61	61,672.74
06 4210 1	Federal Reimb-BREAKFAST	40,000.00	847.35	17,788.45	44.47	22,211.55
06 4210 6	FEDERAL REIMBURSEMENT-FFV	10,000.00	0.00	7,353.12	73.53	2,646.88
06 4211	Federal Reimb-CACFP	0.00	160.10	2,608.32	0.00	(2,608.32)
	Subtotal: FEDERAL RECEIPTS	170,000.00	3,699.23	86,077.15	50.63	83,922.85
06 5200	Trans from Gen Fund	140,000.00	0.00	100,000.00	71.43	40,000.00
	Subtotal: NON-REVENUE RECEIPTS	140,000.00	0.00	100,000.00	71.43	40,000.00
	Fund Total:	358,489.00	6,553.53	228,467.74	63.73	130,021.26

Fund: 08 Special Building Fund

<u>Account Number</u>	<u>Description</u>	<u>2024-2025 Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
08 1100	Local Taxes	215,819.00	10,682.71	165,768.76	76.81	50,050.24
08 1115	Carline Tax	1,200.00	0.00	1,288.51	107.38	(88.51)
08 1140	Penalties & Interest on Taxes	400.00	13.43	578.86	144.72	(178.86)
08 1510	Interest	2,300.00	421.80	2,403.65	104.51	(103.65)
08 1920	CONTRIBUTIONS & DONATIONS	10,000.00	0.00	15,000.00	150.00	(5,000.00)
Subtotal: LOCAL RECIEPTS		229,719.00	11,117.94	185,039.78	80.55	44,679.22
08 3130	Homestead Exemption	0.00	908.63	3,862.01	0.00	(3,862.01)
08 3131	PROPERTY TAX CREDIT	0.00	0.00	67,905.44	0.00	(67,905.44)
08 3180	Pro-rate Motor Vehicle	400.00	0.00	512.56	128.14	(112.56)
08 3300	IN-LIEU-OF SCHOOL LAND TAX	0.00	0.00	76.56	0.00	(76.56)
Subtotal: STATE RECEIPTS		400.00	908.63	72,356.57	18,089.14	(71,956.57)
Fund Total:		230,119.00	12,026.57	257,396.35	111.85	(27,277.35)

Fund: 09 Qualified Purpose Capital

<u>Account Number</u>	<u>Description</u>	<u>2024-2025 Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
09 1100	Local District Taxes	197,564.00	9,778.95	149,792.59	75.82	47,771.41
09 1115	Carline Tax	1,400.00	0.00	1,175.52	83.97	224.48
09 1140	Penalties & Interest on Taxes	500.00	12.20	717.35	143.47	(217.35)
09 1510	Interest	3,400.00	743.10	4,612.96	135.68	(1,212.96)
	Subtotal: LOCAL RECIEPTS	202,864.00	10,534.25	156,298.42	77.05	46,565.58
09 3130	Homestead Exemption	0.00	831.76	3,327.04	0.00	(3,327.04)
09 3131	Property Tax Credit	0.00	0.00	57,352.21	0.00	(57,352.21)
09 3180	Pro Rate Motor Vehicle	465.00	0.00	5,273.99	1,134.19	(4,808.99)
09 3990	OTHER STATE RECEIPTS In lieu of Tax	0.00	0.00	70.09	0.00	(70.09)
	Subtotal: STATE RECEIPTS	465.00	831.76	66,023.33	14,198.57	(65,558.33)
09 9004	Interfund Loan	0.00	0.00	200,000.00	0.00	(200,000.00)
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	200,000.00	0.00	(200,000.00)
	Fund Total:	203,329.00	11,366.01	422,321.75	207.70	(218,992.75)

Revenue Summary Report
Processing Month: 06/2025

	<u>2023-2024 Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	8,482,894.00	630,436.25	8,794,176.93	103.67	(311,282.93)

Fund: 05 Activity Fund

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>		<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704	FUND BALANCE	*Previous Balance				113,450.70
05 704	FUND BALANCE		0.00	0.00	0.00	
05 1510	INTEREST		0.00	32.08	0.00	
05 704	FUND BALANCE	*Current Activity				32.08
		*Ending Balance:	0.00	32.08	0.00	113,482.78
05 704 0001	Spirit Wear - Balance	*Previous Balance				246.45
		*Ending Balance:	0.00	0.00	0.00	246.45
05 704 0100	MHS VOLLEYBALL - Balance	*Previous Balance				2,410.61
05 704 0100	MHS VOLLEYBALL - Balance		0.00	0.00	0.00	
05 1790 0100	MHS VOLLEYBALL - Other Activity Income (fundraising/sports hosting)		0.00	1,592.25	0.00	
05 2900 610 0 000 100	MHS VOLLEYBALL - Supplies		1,436.83	0.00	0.00	
05 704 0100	MHS VOLLEYBALL - Balance	*Current Activity				155.42
		*Ending Balance:	1,436.83	1,592.25	0.00	2,566.03
05 704 0101	MHS FOOTBALL - Balance	*Previous Balance				(55.51)
		*Ending Balance:	0.00	0.00	0.00	(55.51)
05 704 0102	MHS BOYS BASKETBALL - Balance	*Previous Balance				2,552.29
05 704 0102	MHS BOYS BASKETBALL - Balance		0.00	0.00	0.00	
05 2900 610 0 000 102	MHS BOYS BASKETBALL - Supplies		593.65	0.00	0.00	
05 704 0102	MHS BOYS BASKETBALL - Balance	*Current Activity				(593.65)
		*Ending Balance:	593.65	0.00	0.00	1,958.64
05 704 0103	MHS GIRLS BASKETBALL - Balance	*Previous Balance				1,195.76
05 704 0103	MHS GIRLS BASKETBALL - Balance		0.00	0.00	0.00	
05 2900 610 0 000 103	MHS GIRLS BASKETBALL		28.54	0.00	0.00	
05 704 0103	MHS GIRLS BASKETBALL - Balance	*Current Activity				(28.54)
		*Ending Balance:	28.54	0.00	0.00	1,167.22
05 704 0105	MORRILL ONE ACTS - Balance	*Previous Balance				299.81
		*Ending Balance:	0.00	0.00	0.00	299.81
05 704 0106	MHS CROSS COUNTRY - Balance	*Previous Balance				258.57
		*Ending Balance:	0.00	0.00	0.00	258.57
05 704 0107	MHS GOLF - Balance	*Previous Balance				(273.45)
05 704 0107	MHS GOLF - Balance		0.00	0.00	0.00	
05 2900 610 0 000 107	MHS GOLF - Supplies		23.27	0.00	0.00	
05 704 0107	MHS GOLF - Balance	*Current Activity				(23.27)
		*Ending Balance:	23.27	0.00	0.00	(296.72)
05 704 0109	SPEECH - Balance	*Previous Balance				208.85
		*Ending Balance:	0.00	0.00	0.00	208.85

Fund: 05 Activity Fund

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>		<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0110	MHS WRESTLING - Balance	*Previous Balance				527.03
		*Ending Balance:	0.00	0.00	0.00	527.03
05 704 0111	CHEERLEADING/SPIRIT SQUAD - Balance	*Previous Balance				6,212.43
05 704 0111	CHEERLEADING/SPIRIT SQUAD - Balance		0.00	0.00	0.00	
05 2900 610 0 000 111	CHEERLEADING/SPIRIT SQUAD - Supplies		733.58	0.00	0.00	
05 2900 810 0 000 111	CHEERLEADING/SPIRIT SQUAD - Dues and Fees		1,979.00	0.00	0.00	
05 704 0111	CHEERLEADING/SPIRIT SQUAD - Balance	*Current Activity				(2,712.58)
		*Ending Balance:	2,712.58	0.00	0.00	3,499.85
05 704 0112	JH CHEERLEADING - Balance	*Previous Balance				23.20
		*Ending Balance:	0.00	0.00	0.00	23.20
05 704 0116	MHS TRACK - Balance	*Previous Balance				(631.83)
		*Ending Balance:	0.00	0.00	0.00	(631.83)
05 704 0120	GATE - Balance	*Previous Balance				(1,213.07)
05 704 0120	GATE - Balance		0.00	0.00	0.00	
05 1710 0120	GATE - Admission Receipts		0.00	810.00	0.00	
05 2900 610 0 000 120	GATE - Supplies		691.53	0.00	0.00	
05 704 0120	GATE - Balance	*Current Activity				118.47
		*Ending Balance:	691.53	810.00	0.00	(1,094.60)
05 704 0121	SPED ACTIVITY FUND - Balance	*Previous Balance				1,024.00
		*Ending Balance:	0.00	0.00	0.00	1,024.00
05 704 0130	WTC SCHOLARSHIPS - Balance	*Previous Balance				1,000.00
		*Ending Balance:	0.00	0.00	0.00	1,000.00
05 704 0222	GRAD CLASS 2022 - Balance	*Previous Balance				290.16
		*Ending Balance:	0.00	0.00	0.00	290.16
05 704 0223	GRAD CLASS 2020 - Balance	*Previous Balance				538.32
		*Ending Balance:	0.00	0.00	0.00	538.32
05 704 0301	ELEMENTARY GENERAL ACTIVITIES - Balance	*Previous Balance				13,132.43
05 704 0301	ELEMENTARY GENERAL ACTIVITIES - Balance		0.00	0.00	0.00	
05 2900 610 0 000 301	ELEMENTARY GENERAL ACTIVITIES - Supplies		667.76	0.00	0.00	
05 704 0301	ELEMENTARY GENERAL ACTIVITIES - Balance	*Current Activity				(667.76)
		*Ending Balance:	667.76	0.00	0.00	12,464.67
05 704 0416	JH GATE - Balance	*Previous Balance				(240.00)
		*Ending Balance:	0.00	0.00	0.00	(240.00)
05 704 0417	JH VOLLEYBALL - Balance	*Previous Balance				349.00
		*Ending Balance:	0.00	0.00	0.00	349.00

Fund: 05 Activity Fund

Chart of Account Number	Chart of Account Description		Expenses	Revenues	Balance Change	Balance
05 704 0418	JH GIRLS BASKETBALL - Balance	*Previous Balance				523.00
		*Ending Balance:	0.00	0.00	0.00	523.00
05 704 0426	LIONS COMMITTED - Balance	*Previous Balance				0.00
		*Ending Balance:	0.00	0.00	0.00	0.00
05 704 0502	Activities Balance	*Previous Balance				(79,938.76)
05 704 0502	Activities Balance		0.00	0.00	0.00	
05 5200 0502	ACTIVITIES - Incoming Transfers		0.00	17,051.48	0.00	
05 2900 440 0 000 502	ACTIVITIES - Rentals - Other		480.00	0.00	0.00	
05 2900 520 0 000 502	ACTIVITIES - Student Insurance		4,863.00	0.00	0.00	
05 2900 580 0 000 502	ACTIVITIES - TRAVEL EXPENSE AND MILEAGE		143.67	0.00	0.00	
05 2900 610 0 000 502	ACTIVITIES - Supplies and Materials		11,011.06	0.00	0.00	
05 2900 643 0 000 502	ACTIVITIES - Web/Cloud based software		10,100.00	0.00	0.00	
05 2900 810 0 000 502	ACTIVITIES - DUES AND FEES		1,704.00	0.00	0.00	
05 704 0502	Activities Balance	*Current Activity				(11,250.25)
		*Ending Balance:	28,301.73	17,051.48	0.00	(91,189.01)
05 704 0503	LION CUB FOOTBALL - Balance	*Previous Balance				411.47
		*Ending Balance:	0.00	0.00	0.00	411.47
05 704 0504	LION CUB BASKETBALL - Balance	*Previous Balance				659.70
		*Ending Balance:	0.00	0.00	0.00	659.70
05 704 0505	LION CUB VOLLEYBALL - Balance	*Previous Balance				1,799.51
		*Ending Balance:	0.00	0.00	0.00	1,799.51
05 704 0506	LIBRARY/BOOK FAIRS - Balance	*Previous Balance				2,123.31
05 704 0506	LIBRARY/BOOK FAIRS - Balance		0.00	0.00	0.00	
05 1790 0506	LIBRARY/BOOK FAIRS - Other Activity Income (fundraising/sports hosting)		0.00	1,171.65	0.00	
05 2900 610 0 000 506	LIBRARY/BOOK FAIRS - Supplies		1,215.29	0.00	0.00	
05 704 0506	LIBRARY/BOOK FAIRS - Balance	*Current Activity				(43.64)
		*Ending Balance:	1,215.29	1,171.65	0.00	2,079.67
05 704 0508	MHS MUSIC - Balance	*Previous Balance				3,932.77
		*Ending Balance:	0.00	0.00	0.00	3,932.77
05 704 0510	NATIONAL HONOR SOCIETY - Balance	*Previous Balance				(146.25)
05 704 0510	NATIONAL HONOR SOCIETY - Balance		0.00	0.00	0.00	
05 2900 610 0 000 510	NATIONAL HONOR SOCIETY - Supplies		141.14	0.00	0.00	
05 704 0510	NATIONAL HONOR SOCIETY - Balance	*Current Activity				(141.14)
		*Ending Balance:	141.14	0.00	0.00	(287.39)
05 704 0511	SPANISH CLUB - Balance	*Previous Balance				3,984.26
		*Ending Balance:	0.00	0.00	0.00	3,984.26

Fund: 05 Activity Fund

Chart of Account Number	Chart of Account Description		Expenses	Revenues	Balance Change	Balance
05 704 0512	Elementary Leadership Team - Balance	*Previous Balance				1,469.64
		*Ending Balance:	0.00	0.00	0.00	1,469.64
05 704 0513	MHS STUDENT COUNCIL - Balance	*Previous Balance				5,880.79
05 704 0513	MHS STUDENT COUNCIL - Balance		0.00	0.00	0.00	
05 1750 0513	MHS STUDENT COUNCIL - Revenue from Enterprise Activities		0.00	152.00	0.00	
05 704 0513	MHS STUDENT COUNCIL - Balance	*Current Activity				152.00
		*Ending Balance:	0.00	152.00	0.00	6,032.79
05 704 0520	FBLA - Balance	*Previous Balance				1,700.93
		*Ending Balance:	0.00	0.00	0.00	1,700.93
05 704 0521	FBLA - SCHOLARSHIP FUND - Balance	*Previous Balance				814.30
		*Ending Balance:	0.00	0.00	0.00	814.30
05 704 0523	GAMER'S CLUB - Balance	*Previous Balance				172.84
		*Ending Balance:	0.00	0.00	0.00	172.84
05 704 0524	AG DEPARTMENT - Balance	*Previous Balance				826.24
		*Ending Balance:	0.00	0.00	0.00	826.24
05 704 0525	FFA - Balance	*Previous Balance				6,581.47
05 704 0525	FFA - Balance		0.00	0.00	0.00	
05 2900 610 0 000 525	FFA - Supplies		104.57	0.00	0.00	
05 704 0525	FFA - Balance	*Current Activity				(104.57)
		*Ending Balance:	104.57	0.00	0.00	6,476.90
05 704 0526	ELEMENTARY CLOSET DONATIONS - Balance	*Previous Balance				2.99
		*Ending Balance:	0.00	0.00	0.00	2.99
05 704 0527	Platte Valley Bank Donations - Balance	*Previous Balance				12,996.33
		*Ending Balance:	0.00	0.00	0.00	12,996.33
05 704 0528	EARLY CHILDHOOD FUNDRAISER/DONATIONS - Balance	*Previous Balance				5,716.62
05 704 0528	EARLY CHILDHOOD FUNDRAISER/DONATIONS - Balance		0.00	0.00	0.00	
05 2900 610 0 000 053	EARLY CHILDHOOD FUNDRAISER/DONATIONS - Supplies		1,816.31	0.00	0.00	
05 704 0528	EARLY CHILDHOOD FUNDRAISER/DONATIONS - Balance	*Current Activity				(1,816.31)
		*Ending Balance:	1,816.31	0.00	0.00	3,900.31
05 704 0611	QUIZBOWL - Balance	*Previous Balance				0.00
		*Ending Balance:	0.00	0.00	0.00	0.00
05 704 0614	YEARBOOK -- ALL YEARS - Balance	*Previous Balance				(467.81)
		*Ending Balance:	0.00	0.00	0.00	(467.81)

Fund: 05 Activity Fund

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>		<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0903	CONCESSION STAND - Balance	*Previous Balance				30.18
05 704 0903	CONCESSION STAND - Balance		0.00	0.00	0.00	
05 1750 0903	CONCESSIONS - Revenue from Enterprise Activities		0.00	111.00	0.00	
05 2900 610 0 000 903	CONCESSION STAND - Supplies		940.29	0.00	0.00	
05 704 0903	CONCESSION STAND - Balance	*Current Activity				(829.29)
		*Ending Balance:	940.29	111.00	0.00	(799.11)
05 704 0904	WEIGHT ROOM - Balance	*Previous Balance				460.78
		*Ending Balance:	0.00	0.00	0.00	460.78
05 704 1050	COOKING CLUB - Balance	*Previous Balance				220.00
		*Ending Balance:	0.00	0.00	0.00	220.00
05 704 1054	INDUSTRIAL ARTS - Balance	*Previous Balance				203.09
05 704 1054	INDUSTRIAL ARTS - Balance		0.00	0.00	0.00	
05 2900 610 0 000 612	INDUSTRIAL ARTS - Supplies		37.70	0.00	0.00	
05 704 1054	INDUSTRIAL ARTS - Balance	*Current Activity				(37.70)
		*Ending Balance:	37.70	0.00	0.00	165.39
05 704 1056	CLASS OF 2026 - Balance	*Previous Balance				6,100.00
		*Ending Balance:	0.00	0.00	0.00	6,100.00
05 704 1057	CLASS OF 2025 - Balance	*Previous Balance				389.82
05 704 1057	CLASS OF 2025 - Balance		0.00	0.00	0.00	
05 2900 610 0 000 616	CLASS OF 2025 - Supplies		740.00	0.00	0.00	
05 704 1057	CLASS OF 2025 - Balance	*Current Activity				(740.00)
		*Ending Balance:	740.00	0.00	0.00	(350.18)
05 704 1058	CLASS OF 2024 - Balance	*Previous Balance				155.41
		*Ending Balance:	0.00	0.00	0.00	155.41
05 704 1059	CLASS OF 2023 - Balance	*Previous Balance				772.05
		*Ending Balance:	0.00	0.00	0.00	772.05
05 704 1060	CLASS OF 2027 - Balance	*Previous Balance				740.79
		*Ending Balance:	0.00	0.00	0.00	740.79
05 704 1061	CLASS OF 2028 - Balance	*Previous Balance				690.25
		*Ending Balance:	0.00	0.00	0.00	690.25
05 704 1062	PEPSI DONATIONS - Balance	*Previous Balance				2,605.00
		*Ending Balance:	0.00	0.00	0.00	2,605.00
05 704 1063	CLASS OF 2029	*Previous Balance				976.84
		*Ending Balance:	0.00	0.00	0.00	976.84
05 704 1064	FUND BALANCE	*Previous Balance				683.34

Activity Fund Balance Report - Account - Exclude Encumbrances
06/2025 - 07/2025

Fund: 05 Activity Fund

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>	
		*Ending Balance:	0.00	0.00	683.34	
		Fund Total: 05	39,451.19	20,920.46	0.00	105,845.92

Scotts Bluff
MONTHLY COLLECTION REPORT
Fund # 6111 MORRILL SD 11 GENERAL
May 31, 2025

Account	May	Year-To-Date
185-00 DISBURSEMENTS	-1,474,872.58	-4,159,239.26
304-23 MOTOR VEHICLE TAX 2023	0.00	49,390.66
304-24 MOTOR VEHICLE TAX 2024	9,905.36	92,154.22
305-18 LEVIED TAX 2018	0.00	14.42
305-19 LEVIED TAX 2019	0.00	7.14
305-20 LEVIED TAX 2020	0.00	33.59
305-21 LEVIED TAX 2021	0.00	49.77
305-22 LEVIED TAX 2022	127.43	1,153.74
305-23 LEVIED TAX 2023	170.91	1,383,318.36
305-24 LEVIED TAX 2024	194,149.29	1,508,955.97
306-18 RE & PP INTEREST 2018	0.00	10.85
306-19 RE & PP INTEREST 2019	0.00	3.87
306-20 RE & PP INTEREST 2020	0.00	16.55
306-21 RE & PP INTEREST 2021	0.00	17.43
306-22 RE & PP INTEREST 2022	33.02	227.37
306-23 RE & PP TAXES 2023	20.22	14,986.27
306-24 RE & PP INTEREST 2024	212.41	212.41
344-01 HOMESTEAD EXEMPTION ALLOCATION	19,304.06	93,578.58
344-05 PROPERTY TAX CREDIT	0.00	261,203.78
344-06 SCHOOL TAX CREDIT	0.00	904,450.22
346-01 PRO-RATE MOTOR VEHICLE TAX	0.00	9,597.61
346-02 CARLINE TAX	0.00	21,056.85
353-01 IN LIEU TAX - NPPD 57 LEVY	0.00	46.82
353-03 IN LIEU TAX - HOUSING AUTHORITY	0.00	1,662.75
361-01 HOMESTEAD EXEMPT COMMISSION	-193.04	-935.78
363-01 RE & PP TAX COMMISSION	-1,947.13	-29,090.07
470-05 COUNTY COURT FINES	1,471.21	17,783.96
Month Total	-1,251,618.84	170,668.08
Previous Fund Balance	1,474,872.58	52,585.66
Current Fund Balance	223,253.74	223,253.74

Scotts Bluff
MONTHLY COLLECTION REPORT
Fund # 6311 MORRILL SD 11 SINKING
May 31, 2025

Account	May	Year-To-Date
185-00 DISBURSEMENTS	-67,231.43	-190,317.89
305-18 LEVIED TAX 2018	0.00	0.88
305-19 LEVIED TAX 2019	0.00	0.43
305-20 LEVIED TAX 2020	0.00	2.03
305-21 LEVIED TAX 2021	0.00	3.01
305-22 LEVIED TAX 2022	6.81	61.66
305-23 LEVIED TAX 2023	8.60	69,630.74
305-24 LEVIED TAX 2024	8,939.79	69,481.27
306-18 RE & PP INTEREST 2018	0.00	0.66
306-19 RE & PP INTEREST 2019	0.00	0.23
306-20 RE & PP INTEREST 2020	0.00	1.00
306-21 RE & PP INTEREST 2021	0.00	1.05
306-22 RE & PP INTEREST 2022	1.77	12.17
306-23 RE & PP INTEREST 2023	1.02	754.24
306-24 RE & PP INTEREST 2024	9.81	9.81
344-01 HOMESTEAD EXEMPTION ALLOCATION	888.89	4,379.18
344-05 PROPERTY TAX CREDIT	0.00	12,027.42
344-06 SCHOOL TAX CREDIT	0.00	41,646.38
346-01 PRO-RATE MOTOR VEHICLE TAX	0.00	460.00
346-02 CARLINE TAX	0.00	979.43
353-03 IN LIEU TAX - HOUSING AUTHORITY	0.00	76.56
361-01 HOMESTEAD EXEMPT COMMISSION	-8.89	-43.80
363-01 RE & PP TAX COMMISSION	-89.68	-1,399.59
Month Total	-57,473.31	7,766.87
Previous Fund Balance	67,231.43	1,991.25
Current Fund Balance	9,758.12	9,758.12

Scotts Bluff
MONTHLY COLLECTION REPORT
Fund # 6811 MORRILL SD 11 HAZ/HANDI
May 31, 2025

Account	May	Year-To-Date
185-00 DISBURSEMENTS	-61,544.17	-172,287.73
305-18 LEVIED TAX 2018	0.00	0.76
305-19 LEVIED TAX 2019	0.00	0.37
305-20 LEVIED TAX 2020	0.00	1.77
305-21 LEVIED TAX 2021	0.00	2.62
305-22 LEVIED TAX 2022	6.33	57.31
305-23 LEVIED TAX 2023	7.66	61,893.10
305-24 LEVIED TAX 2024	8,183.51	63,603.72
306-18 RE & PP INTEREST 2018	0.00	0.57
306-19 RE & PP INTEREST 2019	0.00	0.20
306-20 RE & PP INTEREST 2020	0.00	0.87
306-21 RE & PP INTEREST 2021	0.00	0.91
306-22 RE & PP INTEREST 2022	1.64	11.30
306-23 RE & PP INTEREST 2023	0.91	670.48
306-24 RE & PP INTEREST 2024	8.89	8.89
344-01 HOMESTEAD EXEMPTION ALLOCATION	813.68	3,986.81
344-05 PROPERTY TAX CREDIT	0.00	11,009.98
344-06 SCHOOL TAX CREDIT	0.00	38,123.46
346-01 PRO-RATE MOTOR VEHICLE TAX	0.00	415.46
346-02 CARLINE TAX	0.00	893.51
353-03 IN LIEU TAX - HOUSING AUTHORITY	0.00	70.09
361-01 HOMESTEAD EXEMPT COMMISSION	-8.14	-39.88
363-01 RE & PP TAX COMMISSION	-82.09	-1,262.55
Month Total	-52,611.78	7,162.02
Previous Fund Balance	61,544.17	1,770.37
Current Fund Balance	8,932.39	8,932.39

Sioux
MONTHLY COLLECTION REPORT
Fund # 6111 SCH DIST 11S MORRILL
May 31, 2025

Account	May	Year-To-Date
185-00 DISBURSEMENTS SD 11S GENERAL	-444,602.65	-948,337.44
304-23 MOTOR VEHICLE TAXES	0.00	7,356.57
304-24 MOTOR VEHICLE TAX	1,139.49	16,426.96
305-23 Real Estate & Personal Property Tax	0.00	125,641.29
305-24 Real Estate & Personal Property Tax	39,863.89	512,652.32
306-23 INTEREST ON TAXES	0.00	810.05
306-24 INTEREST	18.07	18.07
344-01 HOMESTEAD	628.10	3,288.88
344-05 PROPERTY TAX CREDIT	0.00	80,894.62
344-06 School District Property Tax Credit	0.00	228,179.50
346-01 PRO RATE	0.00	1,144.17
346-02 CARLINE TAX	0.00	6,647.87
353-01 IN LIEU OF TAX PRIOR TO 1957	0.00	12.57
361-01 HOMESTEAD EXEMP COMMISSION	-6.28	-32.88
363-01 TAX COMMISSION	-398.82	-6,391.22
470-05 COUNTY COURT FINES AND LICENSE	604.71	3,203.25
Month Total	-402,753.49	31,514.58
Previous Fund Balance	444,602.65	10,334.58
Current Fund Balance	41,849.16	41,849.16

Sioux County Treasurer

02391

Pay To: MORRILL PUBLIC SCHOOL DIST #11
Memo: Month End Disbursement
Check Date: 06/06/2025

FUND	DESCRIPTION	AMOUNT
6111	SCH DIST 11S MORRILL	41,849.16
6311	SCH DIST 11S SINK	1,846.65
6411	MORRILL 11S - hdcp	1,690.52
Total:		45,386.33

Sioux
MONTHLY COLLECTION REPORT
Fund # 6311 SCH DIST 11S SINK
May 31, 2025

Account		May	Year-To-Date
185-00	DISBURSEMENTS SD 11S SINK	-20,400.25	-43,091.67
305-23	Real Estate & Personal Property Tax	0.00	6,324.29
305-24	Real Estate & Personal Property Tax	1,835.55	23,605.53
306-23	INTEREST ON TAXES	0.00	40.78
306-24	INTEREST	0.83	0.83
344-01	HOMESTEAD	28.92	154.76
344-05	PROPERTY TAX CREDIT	0.00	3,724.88
344-06	School District Property Tax Credit	0.00	10,506.76
346-01	PRO RATE	0.00	54.86
346-02	CARLINE TAX	0.00	309.08
361-01	HOMESTEAD EXEMP COMMISSION	-0.29	-1.55
363-01	TAX COMMISSION	-18.36	-299.71
	Month Total	-18,553.60	1,328.84
	Previous Fund Balance	20,400.25	517.81
	Current Fund Balance	1,846.65	1,846.65

Platte Valley Bank
MORRILL
6/23/202
10:40 AM

Drawer # 10503
Trans # 40

DDA Deposit
*****4800

Amoun \$1,690.52
Balance N/A

DDA Deposit
*****4738

Amoun \$1,846.65
Balance N/A

DDA Deposit
*****4746

Amoun \$41,849.16
Balance N/A

Thanks For Banking With Us

pvtbank.com
Member FDIC

Deposits Made Simple
Skip the Line, Deposit In App

Sioux
MONTHLY COLLECTION REPORT
Fund # 6411 MORRILL 11S - hdcp
May 31, 2025

Account		May	Year-To-Date
185-00	Disbursements 11S HDCP	-18,674.58	-39,262.82
305-23	Real Estate & Personal Property Tax	0.00	5,621.49
305-24	Real Estate & Personal Property Tax	1,680.35	21,608.82
306-23	INTEREST ON TAXES	0.00	36.26
306-24	INTEREST	0.76	0.76
344-01	HOMESTEAD	26.48	140.66
344-05	PROPERTY TAX CREDIT	0.00	3,409.78
344-06	School District Property Tax Credit	0.00	9,617.98
346-01	PRO RATE	0.00	49.54
346-02	CARLINE TAX	0.00	282.01
361-01	HOMESTEAD EXEMO COMMISSION	-0.26	-1.39
363-01	TAX COMMISSION	-16.81	-272.68
	Month Total	-16,984.06	1,230.41
	Previous Fund Balance	18,674.58	460.11
	Current Fund Balance	1,690.52	1,690.52

Facilities Committee Meeting

7/17/2025

1. Projects
 - a. Walls in Elementary
 - i. Walls are being erected may be completed
 - b. Sewer from Wrestling Room
 - i. Scheduled to be done August 1st
 - c. Playground
2. Facilities Purchases
 - a. Playground dirt work
 - i. Russell's excavation \$9,795
 - b. Poles for shade
 - i. American Playground \$7,421
3. HVAC systems
4. Camera's and vape sensors
5. Progress in cleaning and painting?

COMMITTEE MINUTES

In attendance: Courtney Schuler, Joey Muhr, Sue Gompert, Bailee Steiner, DeLinda Lackey, Brad Derr.

The four walls in the elementary that will divide classrooms are essentially done. They will need to put a sealant on the walls, and the doors have been ordered, yet are not yet in so they will have to be done later. DeLinda was very impressed with the work that was done and the professionalism of the workers.

The sewer for the wrestling room will be started on August 1st it should take around 2 days to complete.

We are still receiving bids for the dirt work on the playground.

On the board agenda you will see a quote for poles for the shade for the playground We need to purchase new poles to move the cover over. We will not be able to use the poles that are currently at the playground.

There was discussion of the HVAC system at the high school. On the agenda you will see a quote to purchase a new compressor. Mr. Chessmore has concerns with the system at the high school, and DeLinda has some concerns with the system at the elementary. Mr. Chessmore stated that he will be attending administrator days next

week and will be talking to some companies to see if we can get a comprehensive evaluation of the systems.

There is a need for some new cameras at both the elementary and the high school and you will see quotes for cameras at both buildings on the agenda on Monday,

You will also see on the agenda quotes for vape sensors at the high school, those vape sensors will go into the bathrooms that currently do not have vape sensors; the two bathrooms in the industrial arts the building, the bathrooms at the AG building and the bathroom in the weight room.

Preparation of the buildings for the next school year is progressing very well at the elementary and high school. DeLinda reported the bottom part of the Gym was painted by some of her staff members and that it looks great. Brad reported the lights on the stage are completed.

Finance Committee Meeting

July 17, 2025

1. Financial Reports
 - a. Projections, revenue n expenditures, detailed revenues
2. Title funds
 - a. We received a letter from Commissioner of Education stating they don't know when they will receive the Title funds or how much our allocation for next year is \$91,000.
3. State Aid
 - a. Our state aid will be decreasing next year by \$599,506
4. Property Tax is local district taxes + Relief to Property Tax Payers
 - a. 2023/2024
 - i. $\$3815,243.16 + \$280,325.50 = \$4,095,568.66$
 - b. 2024/2025
 - i. $\$3,477,185.55 + \$1,474,733.12 = \$4,951,918.67$
 - c. Property tax request in General Fund for 2024/2025
 - i. \$4,600,057
5. Bailee Employment Agreement
 - a. When we hired Bailee, I did not give her an agreement.
 - b. This agreement includes insurance, the same as teachers

MINUTES OF FINANCE COMMITTEE MEETING

In attendance: Sue Gompert, Joey Muhr, Courtney Schuler, Bailee Steiner, Todd Chessmore.

The meeting started with a discussion of the board reports. In looking at the detailed revenue up through the month of June the revenues for 2024/2025 are down by \$604,674.69 as compared to the 2023/2024 school year. However, when looking at revenue from transfers from other funds last year, \$268,591.21 from the depreciation fund, \$200,000 from the QCPUF Fund and \$15,000 from the Cafeteria fund for a total of \$483,591.21. If you subtract transfers our revenue as compared to last year is only down by \$121,083.48.

Mr. Chessmore also discussed property tax revenue. After further research he determined that in order to get an accurate view of property tax revenue you needed to add both the property tax and the relief to property tax payers. In 2024 LB 34 was passed which changed how tax payers were able to get property tax relief. Instead of having to apply for a credit on your taxes, thirty (30) percent of your tax bill is reduced. The state then directly pays that thirty (30) percent to the school district. If you add up

both property taxes and relief to property tax payers you will see the district has received \$4,951,918.67 in property taxes in 2024/2025 school year and received \$4,095,568.66 in the 2023/2024 for an increase of \$856,350.01.

State Aid was also discussed. Mr. Chessmore stated that our State aid for next year will decrease by \$599,506. It is concerning that it is assumed property taxes will make up the difference in the drop in State Aid with the drop in State Aid we will have to have approximately a **12%** increase in property taxes to have the same revenue. There was also a discussion concerning Title 1 funds. For the 2024/2025 school year we received \$101,000 in Title 1 funds, however next year it looks like the allocation will be around \$91,000. A bigger concern is that the State has not yet received the Title 1 funding from the federal government and there seems to be an assumption that the funding is going to be less than expected. It appears the \$91,000 may be a moving number.

We also looked at the reports that compared revenue to expenses; for the 2024/2025 school year, even though revenue is down, so are our expenditures. The expenditures for the year as compared to last year are down by \$761,459.39.

Finally, looking at projections we are currently projecting to end the fiscal year with \$1,942,916.44 in reserves as compared to \$962,216.14 last year for an increase in our reserves of \$980,700.03.

Morrill Public Schools

Elementary Principal's Report

July 2024

- Finalized supply orders, placed curriculum orders, verified schoolwide subscription use of online materials and placed orders as needed.
- Worked on the preschool and elementary calendar, setting tentative dates for annual events and staff activities.
- Reviewed and updated the Google Classroom used by the Preschool and Elementary Staff. The Classroom houses all important information including weekly newsletters, agendas, committee work, procedures, policies and professional paperwork.
- Worked on the reorganization of classroom spaces. Preschool has been moved into the elementary building. Special education and Title 1 have moved to the west wing of the building. Grades 1, 2, and 3 have been located on the south wing of the building.
- Continuing to develop and work through Preschool processes including registration, Head Start enrollment, updating paperwork to make consistent with the elementary, and transfer all components to our current programming, staff and administration.
- Monitoring summer facility projects. The walls in the classrooms of Grades 1-3 are being completed this week. The new carpet is being installed in the music room this week. Most classrooms have been cleaned with shared spaces remaining.
- Reviewed and updated the preschool handbook to reflect changes in the program. Presenting for board approval.
- Began work on preliminary plans for August preservice work days and required professional development.
- Completed NSCAS post-test verifications for the district as required by NDE.

- Worked on various grant projects including writing the C4K (Communities for Kids) grant, submission of reimbursement for the SPDG (NeMTSS grant) and installation plans for the PFA (Project Fit America) grant.
- Met for various administrative meetings, a curriculum committee meeting, and attended two IFSP meetings.

Project Fit America Grant

Project Fit America is a national grant that aims to provide opportunities for kids to be active, fit, and healthy. We applied for this grant in 2024 and even though we were not selected, Project Fit America let us know they were so supportive of our application that they would hold our position as the grant recipient for the coming year.

PFA was true to their word and early in 2025 Morrill Elementary was awarded a grant for nearly \$18000.00 of outdoor and indoor physical education equipment. The grant also includes one day of on-site work with a PFA trainer. The trainer works with our PE teacher and kids learning various ways to utilize the equipment and curriculum. Our part of the grant includes providing the labor, installation and surface covering for the Fit Pit (outdoor course).

If you want more information about Project Fit, check them out at <https://projectfitamerica.org/> or on their Facebook page.

Here's an update on the grant and the expenditures needed from MPS::

1. Our equipment should be delivered any time. It was scheduled to ship out on July 15.
2. We need to install our Fit Pit before school starts. The trainer will come out in September and then Blue Cross/Blue Shield (who is a funding partner) will come out for a Ribbon Cutting Ceremony in early October.
3. We will be putting the Fit Pit on the southeast portion of our playground, between the existing equipment/basketball court and the east fence.

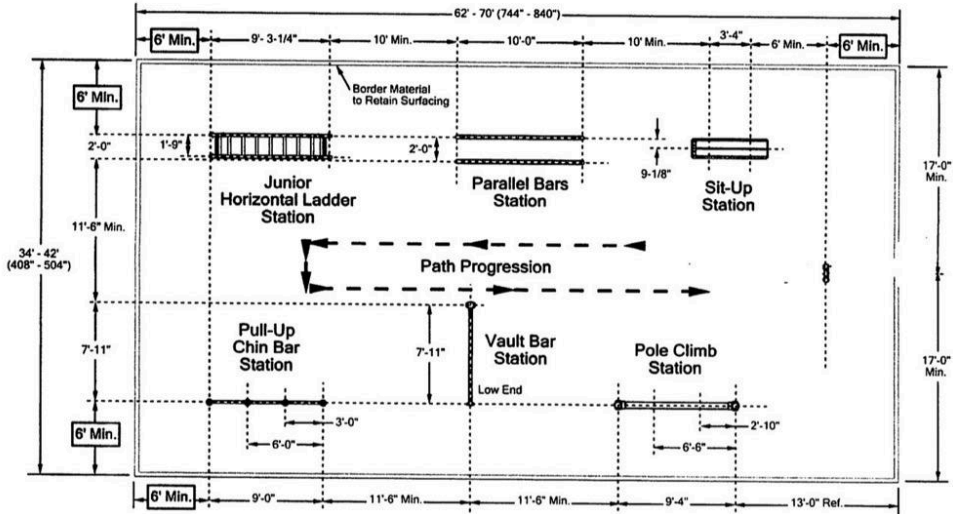
4. Here's a look at a Fit Pit:



5. Here's the pit lay out:

Superior Playgrounds Plan View - Typical Layout - 6 Stations • Project Fit America
 1050 Columbia Dr • Carrollton, GA 30117 • 800-327-8774 • sales@ellbrands.com **INSTALLATION GUIDELINE**

NOTE:
 All Dimensions are Measured
 to Center of Support Posts
 Unless Otherwise Noted.



Maximum Fall Height is 11' (132").
 Layout conforms to ASTM F1487
 Standard Consumer Safety Performance
 Specification for Playground Equipment
 for Public Use.

MODEL NUMBER: Project Fit America - 6 Stations
DATE: 07/11/22




6. Summary of 3 quotes for the plastic borders as well as either EWF (engineered wood filler) or Rubber Mulch. Pea gravel is not recommended based on the specification sheets from PFA.

Company and location	Border	Surface Material	Total (including freight)
America Playground and Recreation (NE/SD)	\$1440.00 (12 inch)	\$5530.00 (EWF)	\$7170.00
America Playground and Recreation	\$1392.00 (8 inch)	\$7350.00 (rubber)	\$10342.00
ProPlaygrounds (FL)	\$1456. (12 inch)	\$5151.19 (EWF)	\$10999.00 (S/H \$4392.81)
ProPlaygrounds	\$1300.00 (8 inch)	\$7425.00 (rubber)	\$11599.00 (S/H \$2874.00)
Outdoor Rec (NE)	\$1735.00	\$5545.80 (EWF)	\$7280.80 (S/H included)
Outdoor Rec	\$1735.00	\$11880.00 (rubber)	\$13615.00 (S/H included)

Home Depot	77 bags - 2500 psi concrete	\$5.98/bag	\$460.46
------------	-----------------------------	------------	----------

7. Quotes Attached:



TheAmericanPlaygroundCompany.com

Phone: (605) 401-4250 | Fax: (605) 368-9939

Sioux Falls | Omaha | Lincoln | Grand Island | Kearney
Sioux City | Des Moines | Cedar Rapids | Rochester
Kansas City | Madison | Fargo

Date: 07/15/2025
Attn: Delinda Lackey / Morrill Elementary School
Location: 505 Center Ave Morrill, NE 69358 United States
Email: delinda.lackey@mpslions.org Phone: (308) 247-2176
Project: Morrill NE, Morrill Elementary School
Scope: Provide Surfacing / Border Timbers
Option A: Engineered Wood Fiber // 12" Border Timbers
Option B: Rubber Mulch // 8" Border Timbers
<i>Note: This scope of work is specific and limited to the following:</i>

Project Scope Information: Option A	
1. Provide (79) Cubic Yards of Engineered Wood Fiber _____	\$5,530.00
2. Provide (48) 12" Border Timbers _____	\$1,440.00
3. Freight _____	\$200.00
Option A Total (Plus Applicable Tax): _____	\$7,170.00
Project Scope Information: Option B	
1. Provide (14) 2000 lbs Supersacs of Rubber Mulch _____	\$7,350.00
2. Provide (48) 8" Border Timbers _____	\$1,392.00
3. Freight _____	\$1,600.00
Option B Total (Plus Applicable Tax): _____	\$10,342.00
<i>If not listed herein, it is not included. Advise, prior to acceptance of required additional items.</i>	

Project Specific Notes:
<ul style="list-style-type: none"> - All Private Utilities Must Be Located by Others - Must Be Skid Accessible - Please Provide Tax Exempt Form with Signed Proposal if Applicable - Freight is Included - If Supply Only, Customer to Unload Upon Delivery

<i>Signature of Customer:</i> _____
<small>Unless otherwise stated, pricing subject to change after 10 days of date of proposal. This proposal is not binding unless signature is affixed to page one/three. Do not sign and return this sheet without signed first/third page.</small>

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Page 1 of 3



Pro Playgrounds
8490 Cabin Hill Road
Tallahassee, FL 32311

Quote

Date	Estimate #
7/17/2025	46540

Project Name
Surfacing Materials



WE WILL BEAT ANY PRICE BY 5%!

Customer / Bill To
Morrill Elementary School DeLinda Lackey 505 Center Ave. Morrill, NE 69358

Ship To
Morrill Elementary School DeLinda Lackey 505 Center Ave. Morrill, NE 69358

Item	Description	Qty	Cost	Total:
	Provide with freight cost: 1.) 15 supersacks of color coated rubber mulch for an area 62 x 34 @ a 6-8inch depth 2.) 52 8 inch borders for mulch containment with spikes. Note: -Customer responsible for being able to accept, unload and install material. -Fork lift required for unloading			
	SURFACING MATERIAL			
RMULCH	Rubber Mulch Products	15	495.00	7,425.00
CLR	Colors:TBD			0.00
2BY2408	8" Border Timber With Spike	52	25.00	1,300.00
Shipping	Combined Shipping and Freight Charges	1	2,874.00	2,874.00

AGREED AND ACCEPTED:
If the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

_____/_____/_____
Signature Name / Title Date

Subtotal:	\$11,599.00
Sales Tax: (7.5%)	\$0.00
Total:	\$11,599.00

Terms and Conditions - Price valid for 30 days and subject to change. 1. If installation is not included with your purchase, client will be responsible for coordinating, receiving and unloading of all goods, delivery drivers will not help unload goods. 2. Client will be responsible to inspect goods for defect, damage or missing parts, any deficiency or missing parts must be noted on delivery slip. 3. Client will be responsible for costs due to cancelled or missed delivery appointments. 4. Client has reviewed all items, colors and descriptions on this quote for accuracy and correctness. 5. If quote includes installation of goods, the installation is subject to the terms and conditions of Pro Playgrounds "Standard Installation Agreement" a copy of which may be obtained from your Sales Representative.



Pro Playgrounds
 8490 Cabin Hill Road
 Tallahassee, FL 32311

Quote

Date	Estimate #
7/17/2025	46533

Project Name
Surfacing Materials



WE WILL BEAT ANY PRICE BY 5%!

Customer / Bill To
Morrill Elementary School DeLinda Lackey 505 Center Ave. Morrill, NE 69358

Ship To
Morrill Elementary School DeLinda Lackey 505 Center Ave. Morrill, NE 69358

Item	Description	Qty	Cost	Total:
	Provide with freight cost: 1.) 79 cubic yards of engineered wood fiber for an area 62 x 34 @ a 10-12 inch depth 2.) 52 12 inch borders for mulch containment with spikes			
	SURFACING MATERIAL			
EWFM	Engineered Wood Fiber Playground Mulch	79	65.20494	5,151.19
2BY2412	12" Border Timber With Spike	52	28.00	1,456.00
Shipping	Combined Shipping and Freight Charges	1	4,391.81	4,391.81

AGREED AND ACCEPTED:
 If the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

 Signature Name / Title Date

Subtotal:	\$10,999.00
Sales Tax: (7.5%)	\$0.00
Total:	<u>\$10,999.00</u>

Terms and Conditions - Price valid for 30 days and subject to change. 1. If installation is not included with your purchase, client will be responsible for coordinating, receiving and unloading of all goods, delivery drivers will not help unload goods. 2. Client will be responsible to inspect goods for defect, damage or missing parts, any deficiency or missing parts must be noted on delivery slip. 3. Client will be responsible for costs due to cancelled or missed delivery appointments. 4. Client has reviewed all items, colors and descriptions on this quote for accuracy and correctness. 5. If quote includes installation of goods, the installation is subject to the terms and conditions of Pro Playgrounds "Standard Installation Agreement" a copy of which may be obtained from your Sales Representative.



Outdoor Recreation Products
P.O. Box 38
Gretna, NE 68028
Phone: 402-289-0400
Fax: 402-289-0300
www.outdoorrecreationproducts.com

Quote

Surfacing Concept 1

Quote Date: July 18, 2025
Sales Rep: Andrew Bebee, Gretna, NE Location
402.289.0400
andrew@outdoorrec.net
Lead Times: **
Terms: Net 30 days

Opportunity No.:
Project: Morrill Elem Surfacing
Location: Morrill, NE
Attn: DeLinda Lackey
Phone:
Email: delinda.lackey@mpslions.org

5-12Y PLAY AREA			
Qty	Description	Unit	Total
1	2by2 Poly Timbers (48) - 4' long 12" Ht with Steel Spike Materials and Freight ONLY. Excludes Installation and Unloading.		\$ 1,735.00
SAFETY SURFACING: Engineered Wood Fiber Safety Surfacing Materials ONLY			
Qty	Description	Unit Cost	Unit Cost
LS	Engineered Wood Fiber (78.CY) includes material and freight. A fuel surcharge has been included and is subject to change depending on when order is placed. SEE NOTES FOR A MORE DETAILED DESCRIPTION OF WHAT IS INCLUDED AND ITEMS NOT INCLUDED. Materials and Freight ONLY. Excludes Installation and Unloading.	Lump Sum	\$ 5,545.80
SAFETY SURFACING: Loose Rubber Safety Surfacing Materials ONLY			
Qty	Description	Unit Cost	Unit Cost
LS	(2108 SE) Rubber Nugget Surfacing: 6-inch depth premium rubber nuggets by Rooster Rubber. 30,000 lbs. Color: Tan (others available) Materials and Freight ONLY. Excludes installation & Unloading.	Lump Sum	\$ 11,880.00
* A Sales Tax Exemption certificate MUST be provided by the time order is placed. If not tax exempt, sales tax will be added. Required tax forms: Nebraska: Form-13 and/or 17 (if applicable) / Iowa: Form 31-014			Sales Tax Not Included

IMPORTANT NOTES:

- ** QUOTE VALID FOR 30 DAYS
- ** Lead Times are subject to change. We will verify anticipated lead times at the time of order. The ship date will be confirmed after your order is placed.
- ** Lead Times are subject to change. Custom order lead times are specifically difficult to predict and depend on the quantity of custom orders received at a given time. We will verify anticipated lead times at the time of order. The ship date will be confirmed after your order is placed.
- ** Lead Times are for equipment only. Installation schedules are dependent on the availability of installer(s).
- ** Due to increased volume this year, our lead times are currently longer than usual. We apologize for the inconvenience and appreciate your business***
- * DOES NOT INCLUDE: Sale Tax will need to be added if not tax exempt. Tax exemption certificate provided at time of order. If not tax exempt, sales tax will be added.
- * DOES NOT INCLUDE: Any upgrade to insurance coverage beyond our current coverage. Current insurance coverage available upon request.

ENGINEERED WOOD FIBER SAFETY SURFACING:

- * INCLUDES Engineered Wood Fiber, acceptance of delivery, and unloading of associated materials for installation.
- * INCLUDES placing wood fiber in lifts, rake, and level as necessary for installation of the wood fiber system. If wetting is required, assumes water is available on site. By Others: Site to be

Morrill Board of Education Report

July 2025

Tom Peacock

Principal Report

New School Year:

1. Staffing: We had no luck with finding any applicants for either the Math or AG positions. The plan for this school year is as follows:
 - a. Corey Weitzel will teach Alg. 1, Alg. 2, Geometry, and Chemistry – on the AG side he will teach JH AG, Intro to AG, Plant Science/Animal Science.
 - b. Niki Fredrickson will teach the 7-8th grade math.

Corey has been working with Cameron Magee and a past AG teacher on materials.

Chris Baltz will teach 7-11 sciences. The other staff have not changed much since last year.

Media Specialist (Library) and Art will be half-time.

2. Schedule changes:
 - a. Monday – Thursday morning will be three - 86 min. block classes. Afternoons will consist of 1 – WIN time, and two 55 min periods.
 - b. WIN time = is a 30 min intervention/enrichment for all students.
 - c. Fridays, due to the early out, will consist of nine – 30 min classes where students have all of their classes from M – Th.
 - i. The point behind the change is to allow students 1 less class to focus on during the day and also give teacher the opportunity to dive deeper into their content - Allowing for more learning activities and hands-on opportunities.

3. HS building update:
 - a. Most of the HS rooms and Halls are done and ready for staff to come back.
 - b. We are working on cleaning out the bus barn with the over abundance of “stuff” collecting dust.
 - c. Touch up painting is on-going in the doorways and hallways.
 - d. We are still out of compliance with ADA in our main HS restrooms.
 - i. Entry doors and at least 1 stall do not meet the requirements.

4. A big focus for me starting the year is the student/staff culture. Along with the culture, I will be working closely with staff in utilizing the longer class time to best educate our students.
 - a. We all have a responsibility for creating positive changes in our system for our students and for a better perception that eventually becomes reality.

5.

ESTIMATE

TurboTemp Mechanical
130 Flack Ave
Alliance, NE 69301-3901

ctcoffee113@turbotempmechanical.com
com
+1 (308) 760-8351
turbotempmechanical.com



Bill to
Brad
Morrill public schools
Morrill, NE

Ship to
Brad
Morrill public schools
Morrill, NE

Estimate details

Estimate no.: 1077
Estimate date: 06/19/2025

#	Product/service	Description	Quantity	Rate	Amount
1.	hvac install	To replace the compressor that is bad on the head LG unit on roof. This will include labor and an allowance for refrigerant. This will also include time to tighten all communication termanals.	1	\$5,640.00	\$5,640.00
				Total	\$5,640.00

Accepted date

Accepted by



Q-103429-N6B5

Expiration Date: 07 / 12 / 2025

Prepared for:

Morrill Public Schools

411 E. Hamilton St.
Morrill, NE 69358

Prepared by:

Scott Bleth
Vice President - Sales
(218) 227-0450
sbleth@bytespeed.com

QUOTE PRODUCT	PRICE	QTY	SUBTOTAL
SENSOR, SOTER FLY SENSE VAPING&ELEVATED SOUND DETECTOR w/10-YR STD WTY, FS286- E301NS Includes: FlySense® 3-year Annual Support Fee Bundle - To maintain network access and communications support alert and portal dashboard, paid at time of purchase, provides 4 years of support..	\$859.00	5	\$4,295.00

Subtotal	\$4,295.00
Tax	\$0.00
Total	\$4,295.00

By signing this document, you confirm your intention to move forward with the purchase as outlined in the quote, thereby creating a legally binding agreement. This agreement also signifies your acceptance of ByteSpeed's standard terms and conditions.

AGREED TO AND ACCEPTED:

Tariff Disclaimer:

While it is our intent to honor the pricing on every quote we send as is, the pricing provided is based on current tariff rates and regulations.

Any changes in applicable tariffs, duties, or import/export regulations prior to order fulfillment may impact the final pricing. ByteSpeed reserves the right to adjust the quoted price accordingly.

Create a Vape-Free Campus with FlySense™

The Ultimate Vape Detector



FlySense™

THE VAPE-FREE SOLUTION

Detect. Educate. Deter.

With no cameras and no microphones, FlySense™ can be installed in private places like bathrooms and locker rooms.

Detection Performance: Our multi sensor device is capable of detecting vaping, smoke, and noise disturbances that may suggest violence such as bullying or fighting.

Alert Notifications: A zero delay, location specific alert notification is sent by SMS or email to designated school officials when our sensor detects vaping signatures or decibel level anomalies caused by bullying or fighting.

Mobile Access: FlySense™ has a responsive web portal and mobile app that allows for device set up, device adjustments/monitoring, scheduling subscribers, and customizing alert notifications.

Features



Incident Detection

Smart sensor array detects vaping signatures and decibel level anomalies associated with bullying or fighting in real time, 24/7.



Alert Notifications

Zero-delay, location-specific alert notifications on vape and sound incidents sent by SMS or email to designated school officials.



Solution Management

Easy to use administrator web portal for schools teams to manage devices, customize subscriber schedules and view alerts.



Performance Optimization

30-day, categorized alert history allows devices to learn environments, reduce false positives, and optimize performance.



Insights & Analytics

Real-time sensor data and analytical reports help to determine which locations and time of day experience the most activity.



Power Options

Options to power devices via Power-over-Ethernet Plus (PoE+) or external input power with Wi-Fi capability.

Request a quote today: [bytespeed.com/soterflysense](https://www.bytespeed.com/soterflysense)

SOTER FLYSENSE™ - FREQUENTLY ASKED QUESTIONS

VAPING

How does vaping detection work?

The FS286 has internal sensor technology to detect if vaping is occurring in a specific location. When detection occurs, a real-time silent message (email and/or text) is sent to one or more subscribers – i.e., a superintendent, principal, security or designated on-duty official.

What is the typical coverage area for vaping?

In general, each FS286 will cover a 12' x 12' area.

What about ceiling height?

Our qualification testing has focused on 8' ceilings. Generally, as the ceiling height increases, the effectiveness of the detector will decrease.

What are the factors that will impact vaping detection?

Bathroom layout, room ventilation, airflow, and location of the device are key factors. Detection is going to be degraded when vaping is done close to open windows or active ventilation such as exhaust fans. An HVAC system could impact the ability to detect vape properly. Also, if they are aware of the detector, some individuals may use counter-measures to avoid system detection – such as exhaling vape inside a jacket or coat.

What percentage of vaping incidents can I expect to detect?

This is difficult to quantify. If vaping occurs within the coverage area prescribed, the majority of incidents should be detected with the following qualifiers: active ventilation that redirects the air can degrade vaping detection; intentional counter-measures such as exhaling vape into a coat to prevent vape from reaching the sensor will likely compromise vaping detection performance.

ELEVATED SOUND

How can you detect incidents such as bullying without cameras or microphones?

Each FS286 continuously measures current sound levels and detects elevated sound, or noise anomalies, that suggest that something is amiss – such as bullying, fighting, or screaming – that should be investigated. When a decibel-level threshold (set by the system administrator) is crossed, a real-time alert is sent to designated school officials. Providing real-time situational awareness allows school officials to address potential harmful or dangerous behavior. Prevention starts with detection. The FS286 can detect and deter bullying when coupled with elevated sound.

What is the typical coverage area for bullying?

Provided there are no walls or barriers in between the sound source and the sensor, sound waves generally propagate well. We recommend an area of 20' x 20' per FS286. However, the coverage area for vaping detection is smaller, and the number of FS286 units will generally be driven by the coverage requirement for vaping detection.

What about ceiling height?

The overall acoustics of the location is important. Generally, ceiling height is more of a limiting factor for effective vaping detection rather than elevated sound that suggests bullying or fighting.

What percentage of incidents such as bullying can I expect to detect?

It is extremely difficult to quantify this. It is possible that some elevated sound incidents may not be due to bullying or fighting. Conversely, it is possible that a bullying incident goes undetected because students are trying to avoid detection by not making much noise. What we can say is that the FS286 will consistently and accurately detect elevated sound incidents that suggest something is amiss that requires attention.

How do you handle locker rooms, for example, at the end of gym class or after a football game?

Yes, school sporting events are played at various times on different days, so there is no way to predict typical noise levels. One approach is to raise the decibel-level threshold for FS286 detectors located in locker rooms – for time periods when higher noise levels are anticipated. Another option is to disable the sound sensor during such periods temporarily. It is up to the school staff to investigate and determine if the alert was caused by an incident of harmful or dangerous behavior.

INSTALLATION

Do I need a professional/licensed installer to install it?

The installer does not need to be licensed. However, it should be done by a professional who is familiar with installing and configuring IT equipment or data-enabled security equipment.

How is the FS286 powered if the school does not have a network switch that supports PoE+ (Power-over-Ethernet Plus)?

If input power is not injected into the cable by the on-premise network switch, you need to use a PoE+ injector. Alternatively, you may power the device with external power via an AC-DC transformer.

Beside the FS286 itself, what parts/equipment are needed to install the FS286?

In addition to the FS286 itself, common parts and tools – not provided with the unit – are required for mounting. The FS286 has two mounting holes for a bolt/screw to hold the device onto the ceiling. For sheetrock ceilings where there are no studs, a hollow wall anchor and screw can be used. For ceiling tiles, a toggle bolt with anchor can be used. The installer must ensure that the device is held strongly in place to avoid the device falling off. In addition, a hole must also be made on the ceiling for the Ethernet cable and/or barrel jack to plug directly into the device. The PoE+ cable – not provided with the unit – is inserted into the port on the face of the device that is mounted onto the ceiling. If AC power is used, the power transformer – also not provided with the unit – output is inserted into the barrel jack on the face of the device that is mounted into the ceiling. Please refer to the Device Installation Guide for further details.

How many units are required per typical bathroom?

Our starter recommendation is two (2) FS286 devices per bathroom for vape detection. Our engineering team is available to perform an assessment to determine if more devices are required. This feedback will be based on the structure of the space, airflow, and room ventilation, as well as the results of live testing.

SOTER FLYSENSE™ - FREQUENTLY ASKED QUESTIONS (CONTINUED...)

COMMUNICATIONS

Can I use Wi-Fi for data connectivity?

Yes, the FS286 device is Wi-Fi enabled. For instructions of using Wi-Fi, please refer to the Device Installation Guide.

What interfaces are supported on the FS286?

The FS286 supports Ethernet data connectivity via a built-in, 8-pin RJ-45 connector. It also supports the IEEE 802.3af standard for Power-over-Ethernet Plus (PoE+) and external power via AC-DC transformer.

What type of data cables should be used?

The same data cables typically used for network hub or switch connectivity. That is standard CAT5 (Category 5) or CAT6 unshielded twisted pair (UTP) cable.

What communication ports or resources need to be available for the units to operate?

Network administrators should be aware that the units securely send data via the following ports:

- For Device Communications (alert notifications): Port 11086 (outbound) to IP address 54.196.17.213
- For Device Over-the-Air (OTA) Updates: Port 22 (outbound) to IP address 52.91.225.2

How do I add or remove subscribers for alert notifications?

At any time, you can log into the cloud-based FlySense™ dashboard to monitor active deployed sensors and manage the list of authorized subscribers for alert notifications. Contact your integration partner or Soter Technologies if you need assistance with this.

Can the FS286 be integrated with 3rd party security or management platforms?

Yes. There is a published API that allows for such 3rd party integration.

BASIC OPERATION / GENERAL

What exactly happens when a vaping or elevated sound alert is triggered?

When a sensor detects sound decibel level anomalies or chemicals from vaping, it sends an immediate, location-specific notification to the devices of designated school officials.

Does the FS286 incorporate a camera or microphone?

No, it does not. This allows the FS286 to be effectively deployed in problematic areas such as bathrooms and locker rooms, where privacy precludes the use of cameras and microphones.

Can you configure the software to disable alerts for specific times of day – for example, if someone does not want to receive any alerts between 9:00 pm and 7:00 am?

Yes. With the custom scheduling feature, administrators can select specific days and time blocks for subscribers to receive alerts. The system default for subscribers is currently Monday-Friday from 7:00am-4:00pm for all registered devices. You may add, update, and/or edit subscriber schedules within the subscribers' tab.

Can you improve the FS286 detection performance if you think you are getting too many false positives?

Yes, by classifying each alert- via the portal or mobile app- as a confirmed detection, unconfirmed detection, or false positive, you can help your devices better learn their environment and improve overall detection performance. You can view both vape and sound detection performance over time with real-time success metrics via the portal.

What if the school is only interested in vaping detection?

The sound sensor for each detector can easily be disabled via the portal.

What about tampering or attempts by students to disable the unit?

The RJ45 connector for data and power is recessed; therefore, there is no cable or connector exposed. The housing is tamper resistance. The unit would have to be literally ripped down from the ceiling. If a unit does become disabled or goes offline, it will be reported via the cloud-based portal.

What are the total costs associated with a FS286 solution?

The total costs are: FS286 acquisition which includes a one-year warranty; Setup fee; Installation; Annual recurring software subscription fee after year one; Extended warranty/service, which is optional but recommended.

Why is there an annual software subscription fee after year one?

There is real and ongoing operational cost associated with providing and maintaining the cloud-based infrastructure that enables real-time alert notifications as well as 24/7 access to the FlySense™ portal. The robust, cloud-based portal provides a modern, easy-to-read dashboard and the ability to: configure and manage devices; confirm and classify incidents; view Alert History; run reports; customize subscriber scheduling for alert notifications; and contact Soter Support.

Specifications

Physical Characteristics	
Dimensions	4.75" W x 6.56" L x 2.20" H
Weight	9.0 oz.
Housing Material	ABS Plastic

Connectivity	
Ethernet data connectivity via built-in RJ-45 connector and 802.3at interface	
802.11b/g/n Wi-Fi supporting 2.4 GHz frequency band	

Warranty	
1-year limited hardware warranty covers defects in workmanship and materials	
3-year and 5-year extended service options available at time of purchase	

Environment	
Operating Temp	55° to 95°F (12.8° to 35°C)
Sealing	IP50
Coverage Area	12' x 12' x 10' -12' x 12' x 9'

Sensors		
Vape	Temp.	Motion
Sound	Humidity	

Event Indicators	
RGB LED Alert Indicator	

Input Power	
Built-in 802.3at compliant PoE+ (over Cat 5e or 6 cable)	
External power via 5V 2A AC-DC transformer with 5.5mm x 2.1mm DC connector	

Alarm Security Technicians
P.O. BOX 1842
Scottsbluff, NE 69363

Proposal

Date of Proposal: 06/20/25

Proposal Number:

Customer Number: 2316

Premise Phone: 308-247-2149

The terms of this proposal are valid
for 30 days from the date shown above.

Morrill Public Schools
508 Jefferson Ave
Morrill, NE 69358

Alarm Security Technicians

Remember To Test Your System Monthly!

Hereby Submits Specification and Estimate for:

2316 Morrill Public Schools @ 508 Jefferson Ave

<u>Quantity</u>	<u>Description</u>	<u>Amount</u>
5	2MP, High-Def, Color, Infrared, Audio Dome Cameras (\$289 Each)	1445.00
5	Camera Housing Units (\$19.99 Each)	99.95
	Labor	225.00

75% Down Payment: \$1,327.46
25% Due at Job Completion: \$442.49

*Will Install 5 High-Def Dome Cameras W/ Housing
Units @ Morrill Elementary School*

Complete in accordance with above specifications for: \$1,769.95

If you have any questions regarding this proposal please call us at (308)575-0172

Alarm Security Technicians
P.O. BOX 1842
Scottsbluff, NE 69363

Proposal

Date of Proposal: 06/20/25

Proposal Number:

Customer Number: 2316

Premise Phone: 308-247-2149

The terms of this proposal are valid
for 30 days from the date shown above.

Morrill Public Schools
508 Jefferson Ave
Morrill, NE 69358

Alarm Security Technicians

Remember To Test Your System Monthly!

Hereby Submits Specification and Estimate for:

2316 Morrill Public Schools @ 508 Jefferson Ave

<u>Quantity</u>	<u>Description</u>	<u>Amount</u>
2	4MP, High-Def, Color, Infrared, Audio Dome IP Cameras (\$389 Each)	778.00
2	Camera Housing Units (\$19.99 Each)	39.98
	Labor	125.00

75% Down Payment: \$707.23

25% Due at Job Completion: \$235.75

*Will Replace 2 High-Def IP Cameras @ Morrill High
School*

Complete in accordance with above specifications for:

\$942.98

If you have any questions regarding this proposal please call us at (308)575-0172



Because learning changes everything.®

QUOTE PREPARED FOR:

Morrill Public Schools
508 JEFFERSON AVE
Morrill, NE 69358-5013
ACCOUNT NUMBER: 331524

SUBSCRIPTION/DIGITAL CONTACT:

Corey Weitzel
corey.weitzel@mpslions.org

CONTACT:

Corey Weitzel
corey.weitzel@mpslions.org

SALES REP INFORMATION:

Amanda Kelly
amanda.kelly@mheducation.com
(720) 601-3265

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Reveal Math © 2020- Course 2 (6 Year)	\$3,741.81	\$0.00	\$3,741.81
Reveal Math © 2020- Course 3 (6 Year)	\$3,741.81	(\$527.01)	\$3,214.80
Reveal Math © 2020 - Algebra 1 (6 Year)	\$5,078.25	(\$542.25)	\$4,536.00
Reveal Math © 2020 - Geometry (6 Year)	\$5,028.81	(\$537.06)	\$4,491.75
Reveal Math © 2020 - Algebra 2 (6 Year)	\$5,028.81	(\$537.06)	\$4,491.75
PRODUCT TOTAL*	\$22,619.49	(\$2,143.38)	\$20,476.11
ESTIMATED S&H**			\$1,638.09
ESTIMATED TAX**			\$0.00
GRAND TOTAL*			\$22,114.20

* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 05/05/2025

ACCOUNT NAME: Morrill Public Schools

EXPIRATION DATE:08/03/2025

QUOTE NUMBER: SSAMA99-05052025110253-001

ACCOUNT #: 331524

PAGE #: 1



Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Reveal Math © 2020- Course 2 (6 Year)					
REVEAL MATH COURSE 2 STUDENT BUNDLE WITH MH 6YR SUBSCRIPTION Includes: 6-Years of the Student Digital Center, 6-Years of Volumes 1 and 2 Interactive Student Editions (to ship annually), MH+ and 5-month ALEKS Assessment Tool	978-1-26-538689-4	20	\$135.21	\$0.00	\$2,704.20
LANGUAGE DEVELOPMENT HANDBOOK COURSE 2 STUDENT EDITION	978-0-07-902925-6	20	\$25.53	\$0.00	\$510.60
Teacher Materials					
REVEAL MATH COURSE 2 TEACHER BUNDLE TES AND TEACHER DIGITAL LICENSE 6YR SUBSC Includes: Volume 1 and 2 Teacher Editions, 6 Year Digital Teacher License	978-0-07-681894-5	1	\$497.37	\$0.00	\$497.37
LANGUAGE DEVELOPMENT HANDBOOK COURSE 2 TEACHER EDITION	978-0-07-697590-7	1	\$14.13	\$0.00	\$14.13
Required - ALEKS 6-12 ADD-ON VIA MY.MHEDUCATION.COM 5 MONTH TEACHER SUBSCRIPTION	978-0-07-697171-8	1	\$15.51	\$0.00	\$15.51
Teacher Materials Subtotal:				\$0.00	\$527.01
Reveal Math © 2020- Course 2 (6 Year) Subtotal:				\$0.00	\$3,741.81
Reveal Math © 2020- Course 3 (6 Year)					
REVEAL MATH COURSE 3 STUDENT BUNDLE WITH MH 6YR SUBSCRIPTION Includes: 6-Years of the Student Digital Center, 6-Years of Volumes 1 and 2 Interactive Student Editions (to ship annually), MH+ and 5-month ALEKS Assessment Tool	978-1-26-539044-0	20	\$135.21	\$0.00	\$2,704.20
LANGUAGE DEVELOPMENT HANDBOOK COURSE 3 STUDENT EDITION	978-0-07-902926-3	20	\$25.53	\$0.00	\$510.60
Teacher Materials					
REVEAL MATH COURSE 3 TEACHER BUNDLE TES AND TEACHER DIGITAL LICENSE 6YR SUBSC Includes: Volume 1 and 2 Teacher Editions, 6 Year Digital Teacher License	978-0-07-681895-2	1	\$497.37	\$497.37	*Free Materials
LANGUAGE DEVELOPMENT HANDBOOK COURSE 3 TEACHER EDITION	978-0-07-697591-4	1	\$14.13	\$14.13	*Free Materials
Required - ALEKS 6-12 ADD-ON VIA MY.MHEDUCATION.COM 5 MONTH TEACHER SUBSCRIPTION	978-0-07-697171-8	1	\$15.51	\$15.51	*Free Materials
Teacher Materials Subtotal:				\$527.01	\$0.00
Reveal Math © 2020- Course 3 (6 Year) Subtotal:				\$527.01	\$3,214.80
Reveal Math © 2020 - Algebra 1 (6 Year)					

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ACCOUNT NAME: Morrill Public Schools

EXPIRATION DATE: 08/03/2025

QUOTE NUMBER: SSAMA99-05052025110253-001

ACCOUNT #: 331524

PAGE #: 2



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
REVEAL ALGEBRA 1 STUDENT HARDCOVER BUNDLE WITH MH 6YR SUBSCRIPTION (Hardcover Student Edition + Student Digital License + MH Plus + ONE 5-Month ALEKS Assessment Tool)	978-1-26-547299-3	25	\$156.39	\$0.00	\$3,909.75
LANGUAGE DEVELOPMENT HANDBOOK ALGEBRA 1 STUDENT EDITION	978-0-07-690089-3	25	\$25.05	\$0.00	\$626.25

Teacher Materials					
REVEAL ALGEBRA 1 TEACHER BUNDLE 6YR SUBSCRIPTION Includes: Volume 1 and 2 Teacher Editions, 6 Year Digital Teacher License	978-0-07-681905-8	1	\$512.88	\$512.88	*Free Materials
LANGUAGE DEVELOPMENT HANDBOOK ALGEBRA 1 TEACHER EDITION	978-0-07-690092-3	1	\$13.86	\$13.86	*Free Materials
Required - ALEKS 6-12 ADD-ON VIA MY.MHEDUCATION.COM 5 MONTH TEACHER SUBSCRIPTION	978-0-07-697171-8	1	\$15.51	\$15.51	*Free Materials

Teacher Materials Subtotal: \$542.25 \$0.00

Reveal Math © 2020 - Algebra 1 (6 Year) Subtotal: \$542.25 \$4,536.00

Reveal Math © 2020 - Geometry (6 Year)

REVEAL GEOMETRY STUDENT HARDCOVER BUNDLE WITH MH 6YR SUBSCRIPTION (Hardcover Student Edition + Student Digital License + MH Plus + ONE 5-Month ALEKS Assessment Tool)	978-1-26-545726-6	25	\$154.86	\$0.00	\$3,871.50
LANGUAGE DEVELOPMENT HANDBOOK GEOMETRY STUDENT EDITION	978-0-07-690097-8	25	\$24.81	\$0.00	\$620.25

Teacher Materials					
REVEAL GEOMETRY TEACHER BUNDLE 6YR SUBSCRIPTION Includes: Volume 1 and 2 Teacher Editions, 6 Year Digital Teacher License	978-0-07-681997-3	1	\$507.84	\$507.84	*Free Materials
LANGUAGE DEVELOPMENT HANDBOOK GEOMETRY TEACHER EDITION	978-0-07-690098-5	1	\$13.71	\$13.71	*Free Materials
Required - ALEKS 6-12 ADD-ON VIA MY.MHEDUCATION.COM 5 MONTH TEACHER SUBSCRIPTION	978-0-07-697171-8	1	\$15.51	\$15.51	*Free Materials

Teacher Materials Subtotal: \$537.06 \$0.00

Reveal Math © 2020 - Geometry (6 Year) Subtotal: \$537.06 \$4,491.75

Reveal Math © 2020 - Algebra 2 (6 Year)

REVEAL ALGEBRA 2 STUDENT HARDCOVER BUNDLE WITH MH 6YR SUBSCRIPTION (Hardcover Student Edition + Student Digital License + MH Plus + ONE 5-Month ALEKS Assessment Tool)	978-1-26-547771-4	25	\$154.86	\$0.00	\$3,871.50
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ACCOUNT NAME: Morrill Public Schools

EXPIRATION DATE: 08/03/2025

QUOTE NUMBER: SSAMA99-05052025110253-001

ACCOUNT #: 331524

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
LANGUAGE DEVELOPMENT HANDBOOK ALGEBRA 2 STUDENT EDITION	978-0-07-690093-0	25	\$24.81	\$0.00	\$620.25
Teacher Materials					
REVEAL ALGEBRA 2 TEACHER BUNDLE 6YR SUBSCRIPTION Includes: Volume 1 and 2 Teacher Editions, 6 Year Digital Teacher License	978-0-07-682013-9	1	\$507.84	\$507.84	*Free Materials
LANGUAGE DEVELOPMENT HANDBOOK ALGEBRA 2 TEACHER EDITION	978-0-07-690094-7	1	\$13.71	\$13.71	*Free Materials
Required - ALEKS 6-12 ADD-ON VIA MY.MHEDUCATION.COM 5 MONTH TEACHER SUBSCRIPTION	978-0-07-697171-8	1	\$15.51	\$15.51	*Free Materials
Teacher Materials Subtotal:				\$537.06	\$0.00
Reveal Math © 2020 - Algebra 2 (6 Year) Subtotal:				\$537.06	\$4,491.75

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QUOTE PREPARED FOR:

Morrill Public Schools
508 JEFFERSON AVE
Morrill, NE 69358-5013
ACCOUNT NUMBER: 331524

CONTACT:

Corey Weitzel
corey.weitzel@mpsions.org

VALUE OF ALL MATERIALS	\$22,619.49
FREE MATERIALS	(\$2,143.38)
PRODUCT TOTAL*	\$20,476.11
ESTIMATED SHIPPING & HANDLING**	\$1,638.09
ESTIMATED TAX**	\$0.00
GRAND TOTAL	\$22,114.20

SUBSCRIPTION/DIGITAL CONTACT:

Corey Weitzel
corey.weitzel@mpsions.org

Comments:

* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

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ACCOUNT NAME: Morrill Public Schools

EXPIRATION DATE: 08/03/2025

QUOTE NUMBER: SSAMA99-05052025110253-001

ACCOUNT #: 331524

PAGE #: 5

HMH



Proposal #009345656
Prepared For
Morrill Jr Sr High School

Attention:
Tom Peacock
tom.peacock@mpslions.org

For the Purchase of:
Science Dimensions

Prepared By
Jackie Griffith
jackie.griffith@hnhco.com

Please submit this proposal with your purchase order.

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ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
Grades 6-8 Student Digital Licenses						
1790404	9780358410409 Science Dimensions Student License Digital 6 Year Modules A- L	\$131.40	25	\$3,285.00	\$164.25	\$3,120.75
	Includes: Digital Student Resource Modules A-L 6 Year Grades 6-8 Implementation Success					
Total for Student Digital Licenses		\$3,120.75				
Teacher Digital Licenses						
1808424	9780358554042 Science Dimensions Teacher License Digital 6 Year Modules A- L	\$450.00	1	\$450.00	\$450.00	
	Includes: Science Dimensions Digital Teacher Resources 6 Year Modules A- L Access to Teacher's Corner					
Total for Teacher Digital Licenses		\$0.00				
A la Carte Items Available for Purchase						
Teacher Materials						
1652192	9780544877993 2018 Science Dimensions Teacher Edition Module A Grades 6-8 Engineering and Science	\$49.40	1	\$49.40	\$2.47	\$46.93
1652193	9780544878013 2018 Science Dimensions Teacher Edition Module B Grades 6-8 Cells and Heredity	\$49.40	1	\$49.40	\$2.47	\$46.93
1652194	9780544878020 2018 Science Dimensions Teacher Edition Module C Grades 6-8 Ecology and the Environment	\$49.40	1	\$49.40	\$2.47	\$46.93
1652195	9780544878037 2018 Science Dimensions Teacher Edition Module D Grades 6-8 The Diversity of Living Things	\$49.40	1	\$49.40	\$2.47	\$46.93
1652196	9780544878044 2018 Science Dimensions Teacher Edition Module E Grades 6-8 Earth's Water and Atmosphere	\$49.40	1	\$49.40	\$2.47	\$46.93
1652197	9780544878051 2018 Science Dimensions Teacher Edition Module F Grades 6-8 Geologic Processes and History	\$49.40	1	\$49.40	\$2.47	\$46.93
1652198	9780544878068 2018 Science Dimensions Teacher Edition Module G Grades 6-8 Earth and Human Activity	\$49.40	1	\$49.40	\$2.47	\$46.93
1652199	9780544881990 2018 Science Dimensions Teacher Edition Module H Grades 6-8 Space Science	\$49.40	1	\$49.40	\$2.47	\$46.93
1652200	9780544882041 2018 Science Dimensions Teacher Edition Module I Grades 6-8 Energy and Energy Transfer	\$49.40	1	\$49.40	\$2.47	\$46.93
1652201	9780544882058 2018 Science Dimensions Teacher Edition Module J Grades 6-8 Chemistry	\$49.40	1	\$49.40	\$2.47	\$46.93
1652202	9780544882904 2018 Science Dimensions Teacher Edition Module K Grades 6-8 Forces, Motion, and Fields	\$49.40	1	\$49.40	\$2.47	\$46.93
1652203	9780544882911 2018 Science Dimensions Teacher Edition Module L Grades 6-8 Waves and Their Applications	\$49.40	1	\$49.40	\$2.47	\$46.93
1705492	9781328949400 2018 Science Dimensions Manipulative Consumable Kit Module A 6 Year Grades 6-8	\$480.15	1	\$480.15	\$24.01	\$456.14
1705493	9781328949417 2018 Science Dimensions Manipulative Consumable Kit Module B 6 Year Grades 6-8	\$682.25	1	\$682.25	\$34.11	\$648.14
1705494	9781328949424 2018 Science Dimensions Manipulative Consumable Kit Module C 6 Year Grades 6-8	\$805.30	1	\$805.30	\$40.27	\$765.03
1705495	9781328949431 2018 Science Dimensions Manipulative Consumable Kit Module D 6 Year Grades 6-8	\$289.00	1	\$289.00	\$14.45	\$274.55
1705496	9781328949448 2018 Science Dimensions Manipulative Consumable Kit Module E 6 Year Grades 6-8	\$223.10	1	\$223.10	\$11.16	\$211.94
1705497	9781328949455 2018 Science Dimensions Manipulative Consumable Kit Module F 6 Year Grades 6-8	\$514.65	1	\$514.65	\$25.73	\$488.92
1705498	9781328949462 2018 Science Dimensions Manipulative Consumable Kit Module G 6 Year Grades 6-8	\$742.85	1	\$742.85	\$37.14	\$705.71
1705499	9781328949479 2018 Science Dimensions Manipulative Consumable Kit Module H 6 Year Grades 6-8	\$631.30	1	\$631.30	\$31.57	\$599.73
1705500	9781328949486 2018 Science Dimensions Manipulative Consumable Kit Module I 6 Year Grades 6-8	\$667.95	1	\$667.95	\$33.40	\$634.55

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1705501 9781328949493	2018 Science Dimensions Manipulative Consumable Kit Module J 6 Year Grades 6-8	\$831.50	1	\$831.50	\$41.58	\$789.92
1705502 9781328949509	2018 Science Dimensions Manipulative Consumable Kit Module K 6 Year Grades 6-8	\$791.65	1	\$791.65	\$39.58	\$752.07
1705503 9781328949516	2018 Science Dimensions Manipulative Consumable Kit Module L 6 Year Grades 6-8	\$493.40	1	\$493.40	\$24.67	\$468.73
Student Materials						
1671449 9781328701077	2018 Science Dimensions Student Edition Module A 6 Year Print Grades 6-8 Engineering and Science	\$9.90	25	\$247.50	\$12.50	\$235.00
1671450 9781328701084	2018 Science Dimensions Student Edition Module B 6 Year Print Grades 6-8 Cells and Heredity	\$9.90	25	\$247.50	\$12.50	\$235.00
1671451 9781328701091	2018 Science Dimensions Student Edition Module C 6 Year Print Grades 6-8 Ecology and the Environment	\$9.90	25	\$247.50	\$12.50	\$235.00
1671452 9781328701107	2018 Science Dimensions Student Edition Module D 6 Year Print Grades 6-8 The Diversity of Living Things	\$9.90	25	\$247.50	\$12.50	\$235.00
1671453 9781328701114	2018 Science Dimensions Student Edition Module E 6 Year Print Grades 6-8 Earth's Water and Atmosphere	\$9.90	25	\$247.50	\$12.50	\$235.00
1671454 9781328701121	2018 Science Dimensions Student Edition Module F 6 Year Print Grades 6-8 Geologic Processes and History	\$9.90	25	\$247.50	\$12.50	\$235.00
1671455 9781328701138	2018 Science Dimensions Student Edition Module G 6 Year Print Grades 6-8 Earth and Human Activity	\$9.90	25	\$247.50	\$12.50	\$235.00
1671456 9781328701145	2018 Science Dimensions Student Edition Module H 6 Year Print Grades 6-8 Space Science	\$9.90	25	\$247.50	\$12.50	\$235.00
1671457 9781328701152	2018 Science Dimensions Student Edition Module I 6 Year Print Grades 6-8 Energy and Energy Transfer	\$9.90	25	\$247.50	\$12.50	\$235.00
1671458 9781328701169	2018 Science Dimensions Student Edition Module J 6 Year Print Grades 6-8 Chemistry	\$9.90	25	\$247.50	\$12.50	\$235.00
1671459 9781328701176	2018 Science Dimensions Student Edition Module K 6 Year Print Grades 6-8 Forces, Motion, and Fields	\$9.90	25	\$247.50	\$12.50	\$235.00
1671460 9781328701183	2018 Science Dimensions Student Edition Module L 6 Year Print Grades 6-8 Waves and Their Applications	\$9.90	25	\$247.50	\$12.50	\$235.00
Total for A la Carte Items Available for Purchase				\$10,178.59		

Total for Grades 6-8 \$13,299.34

Grade 9

Student Digital Licenses

1789479 9780358399582	Science Dimensions Chemistry Student License Digital 6 Year	\$137.10	25	\$3,427.50	\$171.50	\$3,256.00
Includes: Digital Student Resources 6 Year Digital Grades 9-12 Implementation Success						
Total for Student Digital Licenses				\$3,256.00		

Teacher Digital Licenses

1808448 9780358554462	2020 Science Dimensions Chemistry Teacher License Digital 6 Year	\$450.00	1	\$450.00	\$450.00	
Includes: Science Dimensions Chemistry Digital Teacher Resource 6 Year Access to Teacher's Corner						
Total for Teacher Digital Licenses				\$0.00		

A la Carte Items Available for Purchase

Teacher Materials

1664951 9780544980068	2020 HMH Science Dimensions Chemistry Teacher Edition	\$197.35	1	\$197.35	\$9.87	\$187.48
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Student Materials

1648267 9780544861800	2020 HMH Science Dimensions Chemistry Student Edition	\$7.95	25	\$198.75	\$10.00	\$188.75
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ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
Total for A la Carte Items Available for Purchase				\$376.23		
<hr/>						
Total for Grade 9				\$3,632.23		
Grade 9						
Student Digital Licenses						
1789482	9780358399612	Science Dimensions Physics Student License Digital 6 Year	\$137.10	25	\$3,427.50	\$171.50
		Includes: Digital Student Resources 6 Year Digital Grades 9-12 Implementation Success				\$3,256.00
Total for Student Digital Licenses						\$3,256.00
Teacher Digital Licenses						
1808460	9780358554585	2020 Science Dimensions Physics Teacher License Digital 6 Year	\$450.00	1	\$450.00	\$450.00
		Includes: Science Dimensions Physics Digital Teacher Resource 6 Year Access to Teacher's Corner				
Total for Teacher Digital Licenses						\$0.00
A la Carte Items Available for Purchase						
Teacher Materials						
1664952	9780544980075	2020 HMH Science Dimensions Physics Teacher Edition	\$197.35	1	\$197.35	\$9.87
Student Materials						
1648266	9780544861794	2020 HMH Science Dimensions Physics Student Edition	\$7.95	1	\$7.95	\$0.40
Total for A la Carte Items Available for Purchase						\$195.03
<hr/>						
Total for Grade 9				\$3,451.03		
Grade 9						
Student Digital Licenses						
1789470	9780358399490	Science Dimensions Biology Student License Digital 6 Year	\$137.10	25	\$3,427.50	\$171.50
		Includes: Digital Student Resources 6 Year Digital Grades 9-12 Implementation Success				\$3,256.00
Total for Student Digital Licenses						\$3,256.00
Teacher Digital Licenses						
1808436	9780358554349	2018 Science Dimensions Biology Teacher License Digital 6 Year	\$450.00	1	\$450.00	\$450.00
		Includes: Science Dimensions Biology Digital Teacher Resource 6 Year Access to Teacher's Corner				
Total for Teacher Digital Licenses						\$0.00
A la Carte Items Available for Purchase						
Teacher Materials						
1664950	9780544980051	2018 Science Dimensions Biology Teacher Edition	\$197.35	1	\$197.35	\$9.87
Student Materials						
1648265	9780544861787	2018 Science Dimensions Biology Student Edition	\$39.80	25	\$995.00	\$49.75
Total for A la Carte Items Available for Purchase						\$1,132.73
<hr/>						
Total for Grade 9				\$4,388.73		
Grade 9						
Student Digital Licenses						
1789476	9780358399551	Science Dimensions Earth Student License 6 Year Digital	\$137.10	25	\$3,427.50	\$171.50
						\$3,256.00

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ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
Includes: Digital Student Resources 6 Year Digital Grades 9-12 Implementation Success						
Total for Student Digital Licenses		\$3,256.00				
Teacher Digital Licenses						
1808454	9780358554523 2018 Science Dimensions Earth Teacher License Digital 6 Year	\$450.00	1	\$450.00	\$450.00	
Includes: Science Dimensions Earth Teacher Resources 6 Year Digital Access to Teacher's Corner						
Total for Teacher Digital Licenses		\$0.00				
A la Carte Items Available for Purchase						
Teacher Materials						
1649597	9780544873353 Science Dimensions Earth Teacher Edition	\$197.35	1	\$197.35	\$9.87	\$187.48
Student Materials						
1648268	9780544861817 Science Dimensions Earth Student Edition	\$53.90	1	\$53.90	\$2.70	\$51.20
Total for A la Carte Items Available for Purchase		\$238.68				
Total for Grade 9		\$3,494.68				

<i>Total Savings:</i>	\$3,739.89
<i>Subtotal Purchase Amount:</i>	\$28,266.01
<i>Shipping & Handling:</i>	\$3,605.49
Total Cost of Proposal (PO Amount):	\$31,871.50

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Total Cost of Proposal (PO Amount): \$31,871.50

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 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
 - o Email address for Accounts Payable contact
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

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Proposal Expiration Date: 7/14/2025



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Send **Check Payments** to:
 HMH Education Company
 14046 Collection Center Drive
 Chicago, IL 60693

HMH Confidential and Proprietary

BUSINESS MANAGER EMPLOYMENT AGREEMENT

This agreement is made by and between Morrill public Schools, (Scotts Bluff County School District No. 79-0011), referred to herein as the “District and **Bailee Steiner – Business Manager**, referred to herein as the “Employee.

WITNESSETH: The District agrees to employ the Employee and the Employee accepts employment subject to the following terms and conditions:

- 1. Term of Employment.** This contract shall commence on the **1st day of July 2025**. It shall terminate on the **30th day of June, 2026**, or when it is terminated pursuant to the terms of this contract, whichever occurs first.
- 2. At-Will Nature of Employment.** The employee is hired on an “at will” basis. Employee agrees at all times to perform all duties faithfully, industriously, and to the best of Employee’s ability, experience and talents.
- 3. Days and Hours of Employment.** The Superintendent of Schools (Superintendent) or the Employee’s supervisor shall assign the Employee’s duties, days, and hours of employment. As a twelve-month employee the Employee will be expected to work on all days that school is in session and may work on a shortened schedule on days that school is not in session.
- 4. Compensation.** The Employee is exempt under applicable state and federal laws, and the Employee’s salary for the term of this Agreement is **\$65,000.00 (sixty-five thousand dollars)** payable in twelve equal installments. This agreement is subject to the provisions of the School Employees Retirement Act.
- 5. Fringe Benefits.** The Employee will be allowed to have the same health and dental insurance coverage allowed to certificated employees in the district, as detailed in the Certified Staff Negotiated Agreement.
- 6. Policy, Rules and Regulations.** Employee agrees to be governed by the policies of the Board, the rules and regulations may be changed at any time, with or without notice to the Employee.
- 7. Termination of Employment.** The Employee is employed on an “at-will” basis. This agreement creates no property right in continuing employment and may be terminated by either party, with or without cause and without a hearing. The Superintendent may, acting upon his or her own initiative, terminate the employee’s employment; and such termination will be effective upon the date of the decision.
- 8. Paid Leave.** The Employee shall receive the following paid leave for the term of this contract:

- a. **Paid Holidays.** The Employee shall receive paid holidays as allowed in the school district calendar, as well as Memorial Day, and the Fourth of July when school is not in session.
 - b. **Leave Days.** The employee shall receive fifteen (15) leave days for the term of this contract. If the parties continue the employment relationship beyond the next school year, the Employee may carry forward any unused leave days, to be rolled into the Employee's leave bank. If the parties to this contract continue the employment relationship beyond the term of this contract, the employee may carry forward any accrued but unused leave days. The Employee may accrue up to sixty (60) days of leave and in no event shall the Employee receive additional days beyond the 60-day accrual cap. If the Employee accrues more than sixty (60) days then any days above sixty (60) days will be paid out at the Employee's daily rate.
- 9. Compensation upon termination.** The Employee agrees that, upon termination of employment for any reason, any portion of compensation, whether in form of wages or fringe benefits, paid or provided but not earned prior to the date of termination of this contract shall be refunded to the District by the Employee and may be withheld by the District from any payments to Employee.
- 10. Deductions.** The Employee authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by Employee, the value of property or money entrusted to Employee or owed by Employee to the District during the course of employment.
- 11. Entirety of Agreement and Amendments.** The Employee certifies that Employee has read the foregoing Employment Agreement, fully understands its terms and conditions, and agrees that it constitutes the entire agreement; and that any representation, promises, agreements or undertakings, written or oral, that are not contained herein shall not be of any force or effect. This Agreement may be modified only by a written instruments signed by the Employee and the Superintendent.
- 12. Applicable Law.** This agreement shall be governed by and construed in accordance with the laws of the State of Nebraska.

Employee

Date

Superintendent

Date



Date: 7/11/25	Project Location:
Contact: Brad Derr Email: brad.Derr@mpslions.org Phone: 308-631-0642	Morill, NE 69358
Project: Morill, NE school shade post	
Scope: Shade <i>Note: This scope of work is specific and limited to the following:</i>	

Project Scope Information: Option 1
<ol style="list-style-type: none"> 1. Provide 2 each 6 5/8ODx192"x4.5" angled cap post PSA-6316 2. Provide 2 each 6 5/8ODx156"x4.5" angled cap post PSA-6317 3. Freight \$1,688.00
Option 1 Total: \$7,421.00 including Plus applicable taxes
<i>If not listed herein, it is not included. Advise, prior to acceptance of required additional items.</i>

Project Specific Notes:	
- Please Provide Tax Exempt Form if Applicable	- Freight is Included
- If Supply Only, Customer to Unload Upon Delivery	- No permits included

To Signify Chosen Option, Circle and Initial Chosen Option	
_____	_____
<i>Customer Signature:</i>	<i>Date:</i>
<i>Unless otherwise stated, pricing subject to change after 10 days of date of proposal. This proposal is not binding unless signature is affixed to page BLANK. Do not sign and return this sheet without signed BLANK page.</i>	
Quote by Chris Stange 605-254-1302	

Standard Notes & Exclusions (Unless Otherwise Noted):
1.2 Mobilizations is included for the installation of the fencing or playground.
2. Block-out(s) in concrete / masonry for fence by others. No core drilling included unless stated otherwise.
3. No surveying and/or staking included. Fence, playground and surfacing lines and elevations to be staked by others.
4. Private utilities to be located by others in accordance with State's One Call System standards. In the event these utilities are damaged as a result of improper locating, AFC will not be responsible for damages and associated costs.

5. Fences and playgrounds to be staked clear of utilities. No excavation included for digging within 18" of utilities but at additional expense. Hand excavation due to interference with utilities at \$55.00 per post hole.
6. No permits, bonds, dues, completed operations, or primary-none contributory included.
7. No project specific employee background, drug screen or DMV history included. Add \$65.00 per employee if required.
8. No removals, grading, grubbing, and/or demolition are included.
9. No electrical wire, wiring, grounding, conduit, connections, and/or initial electrical/controls set-up. Only after electrician has confirmed connections and operations, AFC will review installation.
10. APC will not be subject to liquidated damages or back charges as a result of delays.
11. Material fabricated per plans. No field verification, engineering, delegated design included.
12. Accounts not paid within thirty days will be charged eighteen percent (18%) per annum. No retention to be withheld.
13. No prevailing, union or Davis – Bacon wages included.
14. No participation in billing processing programs, Textura. Participation fee to be added to contract if required.
15. Not responsible for any sprinkler repairs.
16. Not responsible for unforeseen digging conditions such as rock, excessive concrete, unmarked utilities, or other conditions that require additional labor, materials or equipment. Additional costs will be assessed and the responsibility of the customer.

Terms and Conditions

By signing this proposal, the customer has completely reviewed and agreed with the prices, specifications and conditions as stated herein. Furthermore, the customer is authorizing American Playground Company to complete the work. Unless stated, the fence does not include a warranty. Customer is financially responsible for cancellation fees and costs of special-order materials if the customer elects to cancel the contract. TERMS: 60% Down. Balance due on date of completion. No retention to be withheld. If withheld without approval, the contract amount will be 5% more than what is shown on the proposal. Service and handling charge of 1.5% per month-18% per annum applies to delinquent accounts not paid within 5 days of completion. Customer assumes full responsibility for location of property pins, staking of fence, and inaccurately placed pins and stakes. Customer understands that American Fence and American Playground may stake the fence based on the proposal and/or in consideration of existing utilities that do not reflect the actual location of customer's property. Customer agrees to defend, hold harmless and indemnify American Playground against claims, liabilities and expenses for trespass and damage arising out of location of said fence. Customer assumes full responsibility for damage to marked and unmarked underground utility, telephone, T.V., cable or sprinkler systems. If customer requests, agrees or allows American Playground to locate the fence or playground equipment within 18 inches of any buried utilities; customer agrees to defend, hold harmless and indemnify American Playground against all claims, liabilities and expenses as a result of damage to these utilities and property. If the contract price is not paid when due, customer agrees to allow American Playground to trespass on to their property and remove materials at the company's discretion. Furthermore, customer agrees to indemnify and hold harmless American Playground for any damage done to the property as a result of removal of the fence, playground or surfacing. All modifications shall be in writing and shall be affixed to the original bid. This agreement and subsequent modifications shall be contingent upon strikes, accidents, shortages or delays beyond the control of American Playground. Time stated for installation is purely estimated. Customer agrees and accepts that APC will not extend discounts or credits for any delays or be held responsible for interest charges on any payments made by customer. Customer to carry fire, tornado and other necessary insurance. This proposal cannot be withdrawn by customer after acceptance of proposal. American Playground has the right to reject any bid. Legal and related fees accrued in an effort to collect on this account for whatever reason will be the responsibility of the customer. By signing this proposal, customer has completely reviewed and agreed with the prices, specifications and conditions as stated herein. Furthermore, customer is authorizing American Playground to complete the work. The customer is financially responsible for cancellation fees and costs of special-order materials in the event the customer elects to cancel the contract. TERMS: 60% Down. Balance due on substantial completion. Service and handling charge of 5% per month-60% per annum will apply to delinquent accounts past 10 days. Customer acknowledges that this is page **BLANK** and has received page(s) **BLANK**.

By signing below, I acknowledge and agree with all stated herein inclusive of pages *Enter Page Numbers Here* proposal.

Customer First and Last Name (Signature):

Date:

Customer First and Last Name (Printed):

Date:

Customer Invoicing Email Address:

Customer Invoicing Mailing Address:

Morrill Lion Cub Preschool Parent Handbook



2025-26

Foreword	Principal's Message
Section 1	Preschool Staff and Contact Information
Section 2	School Calendar
Section 3	General Information
Section 4	Admission
Section 5	School Day Information
Section 6	Tuition Information
Section 7	Early Learning
Section 8	Student Success
Section 9	Health and Safety
Section 10	Transportation
Section 11	Policies and Regulations
	Receipt of Handbook – Signature Page

**Morrill Lion Cub Preschool Student-Parent Handbook
2025-26 School Year**

Principal’s Message:

Dear Morrill Preschool Families,

Welcome to a brand-new school year and a new preschool location! I’m so grateful you’ve entrusted us with your children—we understand how important they are, and we share your hopes for a fantastic year.

Our incredible team of teachers and staff is ready to kick off a year filled with learning, laughter, and meaningful connections. While we have had several changes to the early learning program this year, one thing is certain: we are committed to building a strong foundation rooted in developmentally appropriate methods, academic excellence, respect, and kindness.

This handbook is designed to be a helpful guide for you and your child. You will find key information about school policies, daily routines, and expectations. Please take time to review it and refer back to it as needed throughout the year.

As always, my door is open. If you have questions or concerns, feel free to stop by or reach out by phone or email. I look forward to working together to make this year an amazing experience for every little Lion.

Sincerely,

**DeLinda Lackey
Principal**

Section 1 - Preschool Staff & Contact Information

Morrill Public Schools Board of Education

Bill Watson – Board President
Joe Muhr – Vice President
Sue Gompert – Secretary
Jim Scott – Treasurer
Courtney Schuler – Member
Rob Martin – Member

Section 1 - Preschool Staff & Contact Information

Administrative Staff

Name	Position	Contact Information
Todd Chessmore	Superintendent	(308) 247-3414 todd.chessmore@mpslions.org
DeLinda Lackey	Preschool/Elementary Principal	(308) 247-2176 delinda.lackey@mpslions.org
Kristin Stauffer	PS/Elementary Administrative Assistant	(308) 247-2176 kristin.stauffer@mpslions.org

Preschool Staff

Name	Position	Email
Elisha Barron	Preschool Teacher	elisha.barron@mpslions.org
Angie Mills	Preschool Paraprofessional	angie.mills@mpslions.org
Kayla Christensen	Pre-Kindergarten Teacher	kayla.christensen@mpslions.org
Shanna Brown	Pre-K Paraprofessional	shanna.brown@mpslions.org
Elva Lutz	District Office Contact – Tuition and Food Service	elva.lutz@mpslions.org
	Cook	
	Cook	
Caitlin Pittman	School Nurse	caitlin.pittman@mpslions.org
Elise Black	Custodian	elise.black@mpslions.org

School Contact Information

Elementary Office Phone: (308) 247-2176 Fax: (308) 247-2491 Morrill Elementary School 505 Center Ave. Morrill, NE 69358
School Website: www.mpslions.org Download the App: Morrill Lions, NE

Section 2 – District Calendar

MORRILL PUBLIC SCHOOLS 2025-2026 CALENDAR

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student Days: 12 / Staff Days: 15

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Student Days: 20 / Staff Days: 21

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student Days: 21 / Staff Days: 23

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Student Days: 17 / Staff Days: 17

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student Days: 15 / Staff Days: 15

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Student Days: 18 / Staff Days: 19

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Student Days: 17 / Staff Days: 19

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Days: 19 / Staff Days: 20

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Student Days: 20 / Staff Days: 20

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student Days: 13 / Staff Days: 14

DAILY SCHOOL SCHEDULE		TOTAL DAYS
Preschool:		Total Student Days: 172
Half-Day Program:	7:45 am-11:15 am	Total Staff Days: 183
Full-Day Program:	7:45 am-3:15 pm	1st Qtr: 44 Days
Elementary:	8:00 am-3:25 pm (M-TH) 8:00 am-1:50 pm (F)	2nd Qtr: 41 Days
JH/HS:	8:00 am-3:35 pm (M-TH) 8:00 am-2:00 pm (F)	3rd Qtr: 44 Days
		4th Qtr: 43 Days

- August**
- 11: Start of Fall Practice
 - 11: PK-Parent Orientation at 4:00 & 6:00 pm
 - 11-13: Teacher Inservice
 - 14: K-12th-First Day of School
 - 14: PK-Head Start PD
 - 15, 18, 19: PK-Home Visits (Fall)
 - 20: PK-First Day of School
 - 29: Staff/Students Early Out - (PK/Elem: 1:50 pm; JH/HS: 2:00 pm)

- September**
- 1: Labor Day-No School
 - 13: HS Homecoming Dance
 - 19: Teacher Work Day - No School
 - 26: Staff/Students Early Out - (PK/Elem: 1:50 pm; JH/HS: 2:00 pm)

- October**
- 16: End of 1st Qtr
 - 17: Teacher Work Day - No School
 - 22 & 23: PK-12th P/T Conferences from 3:00-7:00 pm (Students Dismiss at: PK/Elem: 1:50 pm; JH/HS: 2:00 pm)
 - 24: Staff Comp Day - No School
 - 31: Staff/Students Early Out - (PK/Elem: 1:50 pm; JH/HS: 2:00 pm)

- November**
- 11: Veterans Day Concert
 - 25: Staff/Students 12:30 pm Dismissal
 - 26-28: Thanksgiving Break - No School

- December**
- 1: Village of Morrill - Christmas Stroll
 - 11: Elem. Christmas Concert
 - 16: JH/HS Christmas Concert
 - 19: Staff/Students 12:30 pm Dismissal
 - 19: End of 2nd Qtr
 - 22-31: Christmas Break - No School

- January**
- 1-5: Christmas Break - No School
 - 6: Teacher Work Day - No School
 - 7: 2nd Semester/3rd Qtr Begins
 - 23: PK-No School (Head Start PD)
 - 30: Staff/Students Early Out - (PK/Elem: 1:50 pm; JH/HS: 2:00 pm)

- February**
- 13: Winter Break - No School
 - 16: Staff PD - No School
 - 25 & 26: K-12th P/T Conferences from 3:00-7:00 pm (Students Dismiss at: K-6th: 1:50 pm; JH/HS: 2:00 pm)
 - 25 & 26: PK-Home Visits (Spring); No School for PK
 - 27: All Staff Comp Day - No School

- March**
- 12: End of 3rd Qtr
 - 13: Teacher Work Day - No School
 - 20 & 23: Spring Break - No School
 - 26: Elem. Spring Concert
 - 27: Staff/Students Early Out - (PK/Elem: 1:50 pm; JH/HS: 2:00 pm)

- April**
- 3 & 6: Easter Break - No School
 - 11: HS Prom
 - 15 & 16: PK-P/T Conferences from 3:00-7:00 pm (PK Students Dismiss at 1:50 pm)
 - 17: PK-Staff Comp Day - No School for PK
 - 17: K-12th Students & Staff Early Out - (K-6th: 1:50 pm; JH/HS: 2:00 pm)
 - 30: JH/HS Spring Concert

- May**
- 6: Last Day for Seniors
 - 9: Senior Graduation
 - 19: 6th Grade Graduation
 - 19: Students' Last Day - 11:30 am Dismissal
 - 19: End of 4th Qtr
 - 20: Teacher Work Day - No School

No School Students (Staff Work Day, PD, or Inservice)	No School for Students & Staff (Holiday/Break/COMP Day)	P/T Conferences & All School Events	Early Dismissal
[] Start/End of Quarter	Preschool Event Only	Elementary Event Only	JH and/or HS Event Only

Calendar dates and times are subject to change.

Section 3 - General Information

Intent of Handbook

This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Morrill Public Schools. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students and the educational program. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

MPS Mission Statement

At MPS, every student matters, and every moment counts!

MPS Vision Statement

Morrill Public Schools works collaboratively with all stakeholders to educate and empower students to successfully navigate their future.

Morrill Lion Cub Preschool exists to provide a high quality early learning experience for the children of the Morrill School District, preparing them for a successful transition to Kindergarten.

Governing Authority

Morrill Lion Cub Preschool is a partnership between Morrill Public Schools and ESU 13 Head Start. Morrill Lion Cub Preschool is governed by the Morrill Board of Education. Morrill Lion Cub Preschool follows all federal, state, and local regulations as well as Head Start Performance Standards.

Section 4 - Admission & Attendance

Enrollment

Enrollment decisions for the Morrill Lion Cub Preschool are based on criteria including the district of residence, date of enrollment, the child’s age, and the need for designated special education services.

Admission Requirements

1. Current immunization record – required by law upon entering school
2. Copy of original birth certificate – no student will be allowed to start without a state issued birth certificate
3. All required registration forms completed
4. All children must be 3 or 4 years of age before July 31st of the school year.

Section 4 - Admission & Attendance

**Summary of the School Immunization Rules and Regulations
For 2025-26 School Year**

Student Age Group	Required Vaccines
Ages 2 through 5 years enrolled in a school based program not licensed as a child care provider	4 doses of DTaP, DTP, or DT vaccine 3 doses of Polio vaccine 3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age 3 doses of pediatric Hepatitis B vaccine 1 dose of MMR or MMRV given on or after 12 months of age 1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. 4 doses of pneumococcal or 1 dose of pneumococcal given on or after 15 months of age
Students entering school (Kindergarten or 1st Grade depending on the school district's entering grade)	3 doses of DTaP, DTP, DT, or Td vaccine, one given on or after the 4 th birthday 3 doses of Polio vaccine 3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if student is 11-15 years of age 2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month 2 doses of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. If the child has had varicella disease, they do not need any varicella shots.
Students entering 7 th grade	Must be current with the above vaccinations AND receive 1 dose of Tdap (contain Pertussis booster)
Students transferring from outside the state at any grade	Must be immunized appropriately according to the grade entered.

Attendance Policy

During childhood, children are learning a number of skills that will serve them for a lifetime. By having your child in school as consistently as possible, you are teaching the value of learning and are increasing the chance of your child's success in school. Please contact the school office if your child is going to be absent. Also, please notify the teacher and/or school office if your child is going to be absent for extenuating circumstances such as the death of a family member.

As a federally funded program, we are required to track attendance and therefore must have an attendance policy. Attendance concerns will be addressed with the following steps. Unexcused absences are defined in the following ways: (1) No contact from a parent regarding the child's absence, or (2) the parent indicated that the child "did not want to come to school today" and were kept home.

1. Phone contact with the teacher is required following the first unexcused absence.
2. A home visit by the family advocate is required following the third unexcused absence to understand the reason for the absences and to discuss the attendance policy if needed.
3. Chronic absenteeism will also be cause for a referral to the family advocate for a home visit to initiate appropriate family support procedures, partnering with the family to resolve any barriers that interfere with a child's attendance.

Section 4 - Admission & Attendance

- Continued absenteeism will result in a referral made to the Head Start Enrollment Manager, if applicable. The enrollment manager will contact the family by phone or letter to ensure that the family is still interested in continued enrollment in the Morrill Lion Cub Preschool program and establish ways that the program can be supportive of the child's attendance. If there are barriers causing attendance concerns, the family advocate will follow up with the family to work together to resolve the concerns. An attendance plan and/or team meeting may be required.

Section 5 - School Day Information

Preschool Hours

Morning Only Preschool: 7:45 am - 11:15 am (3 year olds)
Full Day Preschool: 7:45 am - 3:15 pm (3 year olds)
Full Day Pre-Kindergarten: 7:45 am - 3:15 pm (4 to 5 year olds)
****ALL Friday Classes run from 7:45-11:15 am****

Arrival & Dismissal

Parents/Guardians will drop off and pick up their preschool students at the exterior door of their classroom. Parents or designated adults will need to sign preschool students in and out each day. These guidelines are established for student safety.

We ask that students do not arrive before 7:40 am and are picked up by 11:20 am or 3:20 pm, depending on their selected session. The preschool playground is not supervised or available before or after school.

Please utilize the parking lot on the west side of the elementary building. Just as a reminder, there is NO through traffic on Madison Avenue on the east side of the building between 7:30 am to 4:30 pm.

If there is a special circumstance, such as a court order limiting access to a student by a parent or guardian, affecting whom a student can be released to, the parent must inform the principal and provide the principal with a copy of that order to maintain on file at the school. (Reference Board Policy 5020)

Tardiness

Children are expected to arrive at school on time. Arriving late to school impacts a child's learning and disrupts the educational environment.

Late Pickup

Children need to be picked up at the time of dismissal. We understand the occasional emergency and appreciate a phone call letting us know, but if a child is regularly picked up late (more than 5 minutes) it will be reported to Health and Human Services as a case of neglect.

Closed Campus

Section 5 - School Day Information

Students leaving the building at any other time during the day must be signed in and out by their own parents/guardians with the office personnel. Only people listed on the Emergency Card for that child will be allowed to pick up a child.

Emergency Number

We must have an emergency phone number, other than your home phone number, on file with the school office. This emergency number should be a local number or a cell phone number. Please make sure this number is kept up-to-date.

Parent-Teacher Conferences and Home Visits

Preschool Home Visits	Parent-Teacher Conferences
Fall Home Visits: August 15, 18, 19	October 22 and 23: 3:00 - 7:00 pm
Spring Home Visits: February 25, 26	April 15 and 16: 3:00 - 7:00 pm

Severe Weather and School Cancellations

The Superintendent may close public schools in case of severe weather. Representatives of the Superintendent's staff will notify local news media when inclement weather warrants such action. The information is broadcast regularly by radio, social media, and the school website.

In the case of a tornado warning, parents should not attempt to come to school. School officials are not permitted to release students from the school building during a tornado warning.

School Closing Information

A decision to close school is made when forecasts by the weather service, law enforcement advisories or civil defense officials indicate that it would be unwise to hold school. An early decision is not always possible because of uncertain weather conditions. School officials will make periodic assessments of conditions during the night and will decide early in the morning (by 6 a.m. if possible). In any case, the announcement will be communicated over most media outlets, our website, and social media sites. If the school is closed for K-12 students, the preschool will be closed also. In the rare instance school closes during the day, we will follow the instructions given on your child's emergency card.

Meals and Snacks

Students in the morning preschool session will be offered breakfast and a morning snack. Students in the full-day program will be provided breakfast, lunch, and two snacks.

Section 6 – Tuition Information

Payment Schedule

Tuition is due on the first of each month. Late fees are applied. Failure to pay may result in a student being removed from the program. Payments of cash, checks, or credit cards are accepted at the elementary office or the District office. Families may also pay online at mpslions.org. A late fee will be assessed to any past due account. If the account becomes delinquent, Morrill Public Schools may remove the student from the program.

Section 6 – Tuition Information

Head Start Option

Families may apply for a Head Start scholarship which will pay for student tuition through the federal Head Start Program. A separate application must be completed and income verification provided to determine eligibility.

Sliding Fee Scale 2025-26

Fees to attend Morrill Lion Cub Preschool are based on income as indicated on free and reduced lunch guidelines. Your rate will be determined after all documentation is submitted and reviewed by the school office and Head Start Office (when applicable). For Head Start qualified students, the tuition fees are paid in full through the federal Head Start program.

	Half Day Fees	Full Day Fees
Full Rate	\$170	\$310
Reduced Rate	\$85	\$155
Lowest Rate	\$28	\$50
Head Start Scholarship	\$0	\$0

*A payment agreement must be signed for all paying students.

Family Advocate Services

A family advocate has been assigned to work with Head Start families and private pay families upon request. Advocates are an additional resource and can be of assistance in several situations. They provide support in reaching family goals, serve as a source of information on a wide variety of topics, and assist you in finding needed resources for your family. Family advocates generally complete three home visits times per program year but are available on an as-needed basis. They can accompany you to other agencies as you seek resources. Advocates may provide transportation if required to meet immediate basic needs including health needs. Your family advocate can be reached through the classroom teacher or ESU 13 at (308) 633-3712.

Section 7 – Early Learning

Curriculum

Morrill Lion Cub Preschool uses Creative Curriculum, Second Step, and Teaching Strategies Gold Assessment to guide our program. We know that children learn best when they are actively engaged and involved in interaction with people and materials in their environment.

Morrill Lion Cub Preschool utilizes the Pyramid Framework for positive Social Emotional support for our early learners. This framework is designed to build positive relationships, and explicitly teach developmentally appropriate social and emotional skills.

Program Goals

Morrill Lion Cub Preschool works to promote:

- Social, emotional, intellectual, language, and physical development
- Family development and support
- Development of a positive self-image
- Learning how to get along with children of a similar age group
- To gradually expand from a family circle to a wider school circle

Section 7 – Early Learning

- Having a wide range of experiences
- To become a secure and independent person
- Respect and care of our classroom
- Communication of ideas to both adults and peers using words and expanded sentences
- Development and coordination of large and small muscles
- Applying knowledge or experiences to new situations
- To develop visual perception and auditory discrimination skills
- Expression through art, drama, music and literature
- To enjoy and value reading
- Early literacy skills such as phonemic awareness and knowledge of the alphabet
- Understanding the purpose of writing
- To be excited about learning
- To learn through play

It Can Get Messy!

Young children learn through active engagement and often that can include messy activities such as cooking, painting, playing in sand and water. It is important that they are dressed in clothing which allows them to participate in these activities. Children will wear their paint shirts when participating, but accidents do happen.

An extra set of clothing provided by each family will be used in the event of a blood, toileting, or other accidents. Soiled clothes will be bagged and sent home. If this happens, please send an extra set of clean clothes as soon as possible.

Additionally, children will go outside for recess every day, so please make sure they have clothing that is appropriate for the weather conditions (hats, gloves, boots, extra socks, coats). Flip flops and sandals can be dangerous when running on the playground and should not be worn to school.

Behavioral Health

Behavioral Health or social-emotional development refers to how children get along with others and how they learn to express their emotions in healthy ways. A behavioral screening, the Ages and Stages Social-Emotional Questionnaire, is completed within 45 days of the child's enrollment. Parents are asked to answer questions about their child's behavior and social-emotional development.

The majority of behavior referrals are because children lack one skill: the ability to follow directions.

At Morrill Lion Cub Preschool, children are expected to follow directions from an adult the first time they are told for the safety and learning experience of themselves and others. You can help develop this skill at home:

- Teach your child that directions from an adult are not optional.
- Teach your child the skills, "Look at the person, say OK, and then do it."
- Expect your child to follow directions from you the first time they are given. No arguing.

Behavioral problems in young children are not unheard of, as children of preschool age are learning how to cope with conflict, manage their emotions, and use communication skills to interact with people in their environment. Staff and classroom volunteers are expected to promote positive

Section 7 – Early Learning

behaviors and reinforce a child’s positive strategies for managing their own behavior. Some children develop behavior management skills readily and some need specific teaching of social skills and strategies for getting along with others. For children who display difficulties with behaviors that affect the learning of others (including but not limited to hitting, damaging property, yelling, using curse words, or refusing to follow directions), preschool staff may use the following strategies for the child:

1. Completing a visual debriefing sheet with the child discussing the behavior and better, more positive choices.
2. Taking a break within the classroom to calm and think.
3. Practicing social scripts with an adult and a preschool peer.
4. Reading children’s literature about good behavior choices.
5. Providing the child a break at home to calm down and think. If this strategy is chosen, a parent, guardian, or responsible adult will be contacted to pick up the child. Once the child is calm, the child may return to preschool if preschool is still in session.

A safe classroom is a must for learning to take place. Therefore, if a child is hurting other children or staff or threatens to hurt others, the parent(s) may be asked to meet with the staff to make a behavior plan. Family advocates and behavior health consultants from ESU13 are available to work with parents who request mental health services.

School Discipline

State law gives administrators and teaching personnel in the school the responsibility of maintaining good order and discipline. Those in charge of classrooms and activities may take such actions as are necessary regarding student behavior, including but not limited to age-appropriate consequences, counseling, and parent conferences.

Teachers, paraeducators, and all other staff members have the responsibility and authority to insist upon good discipline in the classrooms, school buildings, school grounds, and at school activities. Staff members who supervise students throughout the school day will work to reward positive behavior as exhibited. When students exhibit inappropriate behavior, families will be consulted in order to ensure the safety of all children.

Good discipline begins in the home where a child learns from his/her parents at an early age to develop self-control. This carries directly into his/her school behavior. Students are expected to conduct themselves in a manner that is acceptable for the activity in which they are involved, respect the rights of others, and obey safety rules and regulations.

Section 8 - Student Success

Bloomz

Morrill Lion Cub Preschool utilizes the communication app, Bloomz. Teachers post items to the class page such as announcements, reminders, school closures, lost and found items, special activities and events. We require families to join this group. This is a great way to keep updated and have picture keepsakes of your child’s preschool experience. Information is also available on the school website, mpslions.org, and our social media sites.

Media Release

A photograph/media release form enables the school to photograph and/or video individual or groups of children. These photos are used for educational purposes and to share activities or programs on various media sites (school website, Bloomz, Facebook). Parents may update their permission at any time by contacting the school office.

Supplies

We ask parents to supply:

- a complete change of clothes to be kept at school
- a backpack labeled with your child's name
- Pull-ups and wipes if there is a medical reason a child is not toilet-trained
- Optional: any items from our class wish list that you may be able to contribute as an in-kind donation

Checking Your Child's Backpack

Please check your child's backpack every night. They are very excited about their work at this age and will be excited to share it with you. Your child will have a home/school communication folder that contains schoolwork and other important announcements. Any home communication should also be put into this folder. Also, please make sure that they have a backpack daily to carry their work home.

Personal Property at School

Personal property that does not have an educational purpose should not be brought to school. This excludes individual blankets for naptime and show-and-tell items. Morrill Public Schools are not responsible for any damage done to personal property or any lost personal property. Please do not allow your child to bring toys to school.

Class Parties

If you would like to furnish treats for parties and special projects, please discuss with the classroom teacher first. There are often children with food allergies and we want to keep everyone safe. We encourage you to sign up to help out where needed. Please communicate with your child's teacher if you would like to come and help.

Party Invitations

Invitations to birthday parties, etc. may be distributed at school only if an entire class is to receive the invitation. The singular exception is if invitations are given to all the boys or all the girls in a classroom.

Parent and Caregiver Engagement

Morrill Lion Cub Preschool acknowledges that parents and caregivers are the first and most important teachers that a child will have. We want to work in partnership with parents and provide a variety of opportunities for positive involvement in their child's education including opportunities to volunteer and give input to program decisions.

Orientation

One of our first opportunities to meet parents is at preschool orientation. The parent orientation is mandatory before your child can begin preschool. As a parent, you have valuable information to

Section 8 - Student Success

share with us about your child and your family so that we can better serve your child. Orientation dates and times are listed on the school calendar. This event will take place with all of the other parents in your child's classroom. We appreciate your time and patience in helping us gather this important and required information before the start of school.

Parent Participation

We encourage parents to participate in our program regularly throughout the year. If you have an idea of how you would like to volunteer, please talk to your classroom teacher.

Opportunities for parent participation include, but are not limited to:

- 2 Home Visits a year are required (one in the fall and one in the spring)
- 2 Parent-Teacher Conferences are required (one in the fall and one in the spring)
- Volunteering in the classroom
- Volunteering on field trips
- Preparing classroom materials
- Donating materials, snacks, supplies
- Parties
- Programs
- Fundraising
- Head Start Policy Council

Home Visits

Home visits are a requirement for the Morrill Lion Cub Preschool. If you would rather the visit not take place in your home, please make arrangements with the preschool teacher to meet at an alternate location. If any conflicts arise regarding a scheduled visit, please contact the teacher as soon as possible.

Parent Meetings and Gatherings

Parents and caregivers of children enrolled in Morrill Lion Cub Preschool will have opportunities during the year to get to know each other and learn together through family meetings and gatherings. These activity-based gatherings include things like snacks, parent-child activities, outings, and/or craft projects.

Parent Visitation

Parents are encouraged to visit the preschool classroom. Parent visits, with the exception of school celebrations, are limited to 30 minutes per visit. If you wish to confer with a teacher, please arrange for an appointment at a time outside regular class hours. All visitors must arrange their visit with the teacher in advance.

Head Start Policy Council

The policy council is a decision-making board composed of Head Start parents from each school district and Head Start staff members. Policy council members participate in budget planning, program planning, problem solving and other functions. Every Head Start program is required to have a Policy Council in place; a foundation of the program that supports parent engagement in the decision making process.

Addressing Concerns

Section 8 - Student Success

The proper procedure for a parent or student to make complaints or raise concerns is to begin with the school employee who is most immediately or directly involved in the matter. (Reference Board Policy 2006)

Steps of Complaint Procedure:

1. Schedule a conference with the staff person most immediately or directly involved in the matter.
2. Address the concern to the Principal if the matter is not resolved in Step 1.
3. Address the concern to the Superintendent if the matter is not resolved in Step 2.
4. Address the concern to the Board of Education if the matter is not resolved at Step 3.

All information to be considered at each step should be placed in writing in order to be most effective. The nature of the complaint often determines the amount of time needed to come to resolution. However, actions or decisions will be expedited as quickly as possible.

Criticism

If a parent is dissatisfied with the school or any specific aspect of the school, please do not criticize the teacher in your child's presence. Please use the procedure mentioned above to handle issues. Your disapproval will lower your child's confidence in school and his/her teacher and weaken the student's desire to be at school. It is in the child's best interest that we work together as a unified team.

Volunteering

There are many opportunities for you to volunteer in the preschool program, both in and out of the classroom and for a variety of time frames. Volunteering is a great way to support our preschool program. Some ways are volunteering as a part of the parent group, helping in the classroom, assisting with field trips or special events, preparing classroom materials, or helping with classroom repairs or maintenance. Visit with the teacher or other staff members if you have a special interest or would like to help.

We encourage families to provide volunteer service at least once a month. Volunteering is not a requirement of your child's enrollment, but it is very beneficial to the program. Anytime and in any capacity that you are able to volunteer, please sign the Volunteer sheet provided by your classroom teacher. If you volunteer at home, please submit those times as well. We would love to recognize our volunteers throughout the year for your time and commitment to our program. We appreciate you!

Please note that confidentiality policy applies to volunteers as well. While volunteering you may hear or see something regarding the child of another family. If you have specific concerns, please address them appropriately with the staff. Respect the rights of families serviced in our program and do not discuss information with others.

School Meal Policy for Volunteers

Morrill Lion Cub Preschool welcomes volunteers, but must limit those adults eating with the children to a reasonable number. We can serve meals to an average of two volunteers per day. By notifying the teacher, you can assist staff members in planning so appropriate accommodations can be made.

In-Kind

Section 8 - Student Success

Every year, Morrill Lion Cub Preschool receives grant money from the Federal Government. Twenty-five percent of what we receive must be matched with in-kind donations from parent and other community people. Some things that count toward in-kind donations are:

- ✓ Competing and submitting a family activity calendar
- ✓ Volunteering
- ✓ Preparing classroom materials
- ✓ Working on a project with the community group
- ✓ Attending a parent meeting
- ✓ Donated items

Section 9 – Health and Safety

Drug/Smoke Free Environment

Morrill Public Schools declares all of our school buildings and grounds to be smoke-free. We would appreciate your help in the meeting the goal of a drug/smoke-free environment for our children. When you attend school events, including athletic events, please remember that our grounds are drug/smoke-free and abide by our District's policy. No smoking is allowed outside when waiting to drop off or pick up students.

Abuse and Neglect Reporting

Morrill Lion Cub Preschool follows the Nebraska Statute 28-711 Reporting law. In the case of suspected child abuse or neglect, staff members are to report to the Child Abuse hotline at 1-800-652-1999. Our primary concern is the safety of children and the well-being of their families.

If you know of or suspect that a child is being harmed in any way, please remember that all Nebraska residents are to report suspected child abuse and neglect. You may anonymously report through the hotline number listed above or contact the appropriate law enforcement agency.

Immunizations

Every child is required to be up-to-date on his/her immunization series. If your child is not up-to-date on immunizations, within 30 days of enrollment, he/she will not be able to attend the center unless the immunizations are in the process of being updated. Morrill Lion Cub Preschool requires that a copy of the immunization record be submitted before school begins. If you need assistance in scheduling immunizations for your child, please contact the school nurse as soon as possible. If your child does not receive immunizations for personal or religious practices, please notify the school nurse to complete all necessary paperwork.

Dental Health Examinations

Every child must have a complete oral exam completed by a dentist during his/her first 90 days of enrollment in the program. The Morrill Lion Cub Preschool prefers that the oral exam be completed before school begins.

Growth Assessments

Every child will complete height and weight measurements with a nurse within 45 days of the start of the program and periodically throughout his/her enrollment. This information will help us monitor your child's growth pattern throughout his/her participation in the program.

Physical Exams

Every child shall be up-to-date on his/her well-child examinations within 30 days of the start of the program. Please notify the school nurse if you need assistance in finding a healthcare provider in the area. The Morrill Lion Cub Preschool prefers that the physical exam be completed before school begins.

Vision Screening

Every child will complete vision screening administered by a nurse within 45 days of the start of the program. Your child may be referred to a local eye doctor of your choice for follow-up treatment depending on the results of the completed screening.

Food Service

Our program receives federal cash assistance to serve healthy meals to your children. Meals/snacks served must meet nutrition requirements established by the National School Lunch Program and the Child and Adult Food Program. Children and staff eat family style and share the same menu.

Dietary restrictions for food allergies, milk intolerance or other special diets are required to be submitted before the child attends preschool. The restriction should include the diagnosis and symptoms. If a child is allergic to peanuts, he/she is required to have a doctor's note and Epi-pen prior to admission.

Effective dental hygiene is practiced after meals and snacks.

Biting Policy

For safety and health concerns, we take biting seriously. Children bite for a variety of reasons including simple sensory exploration, panic, crowding, seeking to be noticed, intense desire for an item or attention. Repeated biting can become a pattern of learned behavior that is often difficult to extinguish. Our teachers supervise carefully in order to prevent biting; however, there are times when staff cannot be within immediate reach to prevent a bite.

Our policy for handling a biting incident is as follows:

1. The biter is immediately removed from the group with a firm NO. The bitten child is consoled and the bitten area is washed with soap and water. If necessary, ice is applied to reduce any swelling or bruising. The biter is not allowed to return to play and is spoken with on a level that he/she can understand and then redirected.
2. A written incident report is given to the parents of all children involved when they are picked up that day.
3. The name of the biting child is not released because it serves no useful purpose and can make an already difficulty situation more difficult.
4. We closely examine the context of each biting incident for patterns in an effort to prevent further biting behavior.
5. We work with the biting child on resolving conflict or frustration in an appropriate manner.
6. We try to adapt to the environment and work with parents to reduce any child stress.
7. We make special efforts to protect potential victims.
8. We try to make every effort to extinguish the behavior quickly and balance our commitment to the family of the biting child.

Section 9 – Health and Safety

Inclement Weather

During inclement weather, outside playtimes are reduced or eliminated. If the actual temperature or “feels like” temperature (which adjusts for wind chill) is 15 degrees or below, there will be no outside playtime. Otherwise, children are expected to go outside during playtime. If your child is to stay inside during outside playtimes for health reasons, a note from a doctor must be sent to school.

Emergency Drills

Morrill Public Schools conducts regular emergency drills throughout the school year as required by law. Fire drills are held once a month during the school year, tornado drills are held once in the fall and once in the spring. Schools also engage in hold, lockdown and evacuation of students to the school’s designated alternate site. Please note that entrance into the school is not possible during an emergency drill. Feel free to call the school principal if you have any questions about school drills.

Emergency Response to Life-threatening Asthma or Systemic Allergic Reactions

(Anaphylaxis)

Morrill Public Schools will follow the emergency response protocol outlined by Nebraska Department of Education Rule 59 in the case of life-threatening asthma or systemic allergic reactions.

Section 9 – Health and Safety

EDUCATION PLAN FOR ASTHMA/ANAPHYLAXIS EMERGENCY RESPONSE TEAMS

PROTOCOL

Emergency Response To Life-Threatening Asthma Or Systemic Allergic Reactions (Anaphylaxis)

DEFINITION: Life-threatening asthma consists of an *acute episode of worsening airflow obstruction. Immediate action and monitoring are necessary.*

A systemic allergic reaction (anaphylaxis) is a severe response resulting in cardiovascular collapse (shock) after the injection of an antigen (e.g. bee or other insect sting), ingestion of a food or *medication*, or exposure to other allergens, such as animal fur, chemical irritants, pollens or molds, among others. The blood pressure falls, the pulse becomes weak, **AND DEATH CAN OCCUR**. Immediate allergic reactions may require emergency treatment and medications.

LIFE-THREATENING ASTHMA SYMPTOMS: Any of these symptoms may occur:

- Chest tightness
- Wheezing
- Severe shortness of breath
- Retractions (chest or neck “sucked in”)
- Cyanosis (lips and nail beds exhibit a grayish or bluish color)
- Change in mental status, such as agitation, anxiety, or lethargy
- A hunched-over position
- Breathlessness causing speech in one-to-two word phrases or complete inability to speak

ANAPHYLACTIC SYMPTOMS OF BODY SYSTEM: Any of the symptoms may occur within seconds. The more immediate the reactions, the more severe the reaction may become. Any of the symptoms present requires several hours of monitoring.

- Skin: warmth, itching, and/or tingling of underarms/groin, flushing, hives
- Abdominal: pain, nausea and vomiting, diarrhea
- Oral/Respiratory: sneezing, swelling of face (lips, mouth, tongue, throat), lump or tightness in the throat, hoarseness, difficulty inhaling, shortness of breath, decrease in peak flow meter reading, wheezing reaction
- Cardiovascular: headache, low blood pressure (shock), lightheadedness, fainting, loss of consciousness, rapid heart rate, ventricular fibrillation (no pulse)
- Mental status: apprehension, anxiety, restlessness, irritability

EMERGENCY PROTOCOL:

1. **CALL 911**
2. Summon school nurse if available. If not, summon designated trained, non-medical staff to implement emergency protocol
3. Check airway patency, breathing, respiratory rate, and pulse
4. Administer medications (EpiPen® and albuterol) per standing order
5. Determine cause as quickly as possible
6. Monitor vital signs (pulse, respiration, etc.)
7. Contact parents immediately and physician as soon as possible
8. Any individual treated for symptoms with epinephrine at school will be transferred to medical facility

Source: <http://www.airenebraska.org/rule-59-protocol.html>.

Complete Rule 59: http://www.education.ne.gov/wp-content/uploads/2017/10/Rule59_2006.pdf

School Nurse

School Nurse	Caitlin Pittman	308-247-2176	caitlin.pittman@mpsliions.org
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Section 9 – Health and Safety

The Morrill Public School nurse is available to all students Preschool - 12. She shares her time between 2 school buildings. The school nurse provides health screenings in accordance with the Nebraska Department of Health and Human Services, maintains permanent health records, communicates with families regarding student health and assists with the health education curriculum.

An Annual Health Update form will be required at the beginning of the school year or upon enrollment. Please list any health conditions at that time. If your child has severe allergies that require an Epi-pen, diet modification, asthma, diabetes, seizures, or any other medical concerns, please contact the school nurse for any additional paperwork that may need to be completed.

Accident and Injury Protocol

If an accident or injury occurs at school:

1. Parents/guardians will be notified if the student needs to go home and/or a health care provider needs to be consulted. It is expected that the student will be picked up as quickly as possible.
2. Students needing to go home will be cared for and made as comfortable as possible until someone arrives to pick them up.
3. If necessary and circumstances warrant, the student will be taken to the hospital via emergency services. Attempts will be made to contact a parent/guardian prior to transport.

Illness at School

Students should not be sent to school and will be sent home if any of the following conditions arise at school:

- The student has a temperature of 100 degrees or more
- The student is experiencing vomiting, diarrhea, severe headache or cough
- The student has a suspicious contagion such as pink eye, impetigo, or ring worm.
- The student has live head lice.
- The student's condition prevents meaningful participation in the educational program or presents a health risk to the child or others

Return to School Policies

When a student has a disease, illness, or health condition, the information below should be followed to determine when he/she may return to school:

- Fever – Temperature has been below 100 degrees for at least 24 hours without the use of fever-reducing medications.
- Vomiting/Diarrhea – No vomiting or diarrhea for 24 hours and the child is eating normally.
- Chicken Pox – May return when all scabs have dried and crusted and it has been at least 5 days from the start of the rash.
- Pink Eye (Conjunctivitis) – 24 hours after the antibiotic treatment has started and no drainage is present.
- Impetigo – 24 hours after the antibiotic treatment has started and sores are healing.
- Ringworm – May return once treatment has begun; affected areas should be covered while at school.

Section 9 – Health and Safety

- Head Lice – After the hair has been treated for lice, all nits (lice eggs) are removed, and the first cleaning is completed. Students will be rechecked 7–10 days after the first treatment.

If a student is absent due to illness or injury for more than five consecutive days, a note from a physician stating the student is fit to return to school is required.

Prescription Medication

Whenever possible your child should be given needed prescription medications by you outside of school hours. In the event it is necessary for your child to take prescription medication at school, a school medication authorization form is required to be completed by both the physician and the parents/guardians. The consent form is available from the school nurse and it provides written consent for the child to be given medicine at school. Prescription medications will be given as ordered by the physician. Medication authorization forms expire at the end of each school year or sooner, depending on the specific prescription.

Recess Restrictions

If a student requires restricted recess due to health conditions for more than one (1) day, a note from their healthcare provider is required to be provided to the school.

Section 10 - Transportation (For Qualified Preschool Bus Students Only)

Bus Transportation Protocol (qualified preschool students only)

Student safety is our primary goal in providing safe and efficient transportation services. It is essential that an adult is always present during boarding and departures. A student will not be released from the bus without an adult being present.

1. If a child is not at the bus stop when the bus arrives to pick up, the driver will honk twice and wait two minutes. If the child is not coming out the door at that time, the bus will drive off. The child will need to be brought to school by parents.
 - a. The bus cannot wait more than two minutes at any one route stop as it then lengthens the rest of the route which is unfair to others and potentially gets the children to school late.
2. If an adult is not at the house/designated location to receive the child at the end of the preschool day, the bus driver will honk twice and wait two minutes and then drive on. The bus driver will call the school and the parent contact number will be called. The bus driver will attempt to deliver the child during the route or at the end, whichever works best with the route schedule. The driver will honk twice again and wait two minutes.
 - a. In the event the adult is still not present to receive the student, the driver will call the school. If the principal or secretary is available to receive the student, the bus driver will transport back to the preschool.
 - b. The school will attempt to reach the parent. If unsuccessful, the police will be called to help coordinate re-unification.
 - c. If the principal or secretary is not available, the bus driver will transport the student directly to the police station where law enforcement will coordinate re-unification.

Section 9 – Health and Safety

3. All instances of the above issues will be documented and signed by the driver and district transportation supervisor.

Transportation Contact Information

Brad Derr - Transportation Director

308-247-3414

Section 11 – Policies and Regulations

Notice of Nondiscrimination

Morrill Public Schools does not discriminate on the basis of sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status in the admission, access to its facilities or programs or activities, treatment or employment. Any person having concerns or needing information about the District's compliance to these policies should contact the Superintendent.

Anti-Discrimination & Harassment Policy

Elimination of Discrimination

Morrill Public Schools hereby gives this statement of compliance and intent to comply with all state and federal laws prohibiting discrimination or harassment and requiring accommodations. This school district intends to take necessary measures to assure compliance with such laws against any prohibited form of discrimination or harassment or which require accommodations.

Preventing Harassment and Discrimination of Students

Purpose: Morrill Public Schools is committed to offering employment and educational opportunities to its employees and students in a climate free of discrimination. Accordingly, unlawful discrimination or harassment of any kind by administrators, teachers, co-workers, students or other persons is prohibited. In addition, Morrill Public Schools will try to protect employees and students from reported discrimination or harassment by non-employees or others in the work place and educational environment.

For purposes of this policy, discrimination or harassment based on a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity or other protected status, is prohibited. (Reference Board Policy 3053)

Complaint and Grievance Procedures

Employees or students should initially report all instances of discrimination or harassment to their immediate supervisor or classroom teacher. However, if the employee or student is uncomfortable in presenting the problem to the supervisor or teacher, or if the supervisor or teacher is the problem, the employee or student is encouraged to go to the next level of supervision. In the case of a student, the principal would be the next or alternative person to contact. (Reference Board Policy 2006)

Multicultural Policy

The philosophy of the District’s multicultural education program is that students will have improved ability to function as productive members of society when provided with: (a) an understanding of diverse cultures and races, the manner in which the existence of diverse cultures and races have affected the history of our Nation and the world, and of the contributions made by diverse cultures and races (including but not be limited to African Americans, Hispanic Americans, Native Americans, Asian Americans and European Americans) and (b) with the ability and skills to be sensitive toward and to study, work and live successively with persons of diverse cultures and races. The mission shall also include preparing students to eliminate stereotypes and discrimination, or harassment of others based on ethnicity, religion, gender, socioeconomic status, age or disability.

Notice to Parents of Rights Afforded by Section 504 of the Rehabilitation Act of 1973

A description of the rights granted to qualifying students with disabilities under Section 504 of the Rehabilitation Act. The intent of the law is to keep you fully informed concerning the decisions about your child and to inform you of your rights if you disagree with any of these decisions. For more complete information: [Section 504 Fact Sheet](#)

Notification of Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. (Reference Board Policy 5016)

Notice Concerning Directory Information

The District may disclose directory information. A parent has the right to refuse to let the District designate information about the student as directory information. The parent will receive a permission notice annually or upon enrollment. (Reference Board Policy 5017)

Student Privacy Protection Policy

It is the policy of Morrill Public Schools to develop and implement policies which protect the privacy of students in accordance with applicable laws.

Parental Involvement

Morrill Public Schools welcomes parental involvement in the education of their children. We recognize that parental involvement increases student success. It is the District’s policy to foster and facilitate, to the extent appropriate and in their primary language, parental information about, and involvement in, the education of their children. Policies and regulations are established to protect the emotional, physical and social well-being of all students. (Reference Board Policy 5018)

AVAILABILITY OF HANDBOOK

The **2025–26 Morrill Lion Cub Parent Handbook** is available online at www.mpslions.org.

To conserve resources and focus funds on instructional needs, we encourage families to access the handbook online. This also allows easier access to information throughout the school year. Thank you for supporting our efforts to improve school-home communication.

Thank you for providing the 2025–26 Morrill Lion Cub Preschool Parent Handbook online. I will review it on the internet. My signed receipt below acknowledges I have received the handbook in a satisfactory manner via the internet.

If you prefer a printed copy of the handbook, please contact the Morrill Elementary office at **(308) 247-2176**.

Print Parent/Guardian Name: _____

Parent/Guardian Signature: _____

RECEIPT OF HANDBOOK

This signed form acknowledges receipt of the **2025–26 Morrill Lion Cub Preschool Parent Handbook**. It is understood that the handbook contains information about preschool operations, as well as student conduct and discipline rules. By signing below, the undersigned agrees to follow the information as outlined.

This receipt also acknowledges understanding of the District’s non-discrimination and equity policies. The handbook includes specific complaint and grievance procedures that should be used to respond to harassment or discrimination.

Student Name: _____

Parent/Guardian Signature: _____

Date: _____

Please return this form to the classroom teacher or school office by August 29, 2025.

Morrill Public Schools

Certificated Staff Handbook

2024-2025

OUR VISION:

Morrill Public works collaboratively with all stakeholders to educate and empower our students to navigate their future.

Our Mission:

At MPS, every student matters and every moment counts!

INTRODUCTION

NONDISCRIMINATION IN EDUCATION PROGRAMS AND ACTIVITIES

DRUG-FREE WORKPLACE REQUIREMENTS

POLICIES AND PROCEDURES REGARDING ALL STAFF

Accidents and Injuries

Activity Accounts and Fundraising

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INTRODUCTION

This handbook provides information to people who are employed by the school district and are referred to in this handbook as employees, staff, or staff members. It is designed to provide practical information about the daily operation of the schools in the district and contains building and district directories, safety and emergency information, as well as district policies and procedures. Each staff member should carefully review this handbook. The administration and the board of education continually review policies and procedures, so staff members should discuss comments, concerns, or suggestions about this handbook with their building principal or another member of the administrative staff.

This handbook does not create a “contract” of employment. Staff positions and assignments that do not require a teaching certificate or are not otherwise governed by the teacher tenure laws may be ended or changed on an at-will basis notwithstanding anything in this handbook or any other publication or statement, except a contract approved by the board of education.

Many situations may arise that are not covered by this handbook. In those instances, staff members should use their own good judgment or consult with the administration. If any information contained in this handbook conflicts with board policy or state statute, the policy or statute will govern.

The provisions in this handbook are subject to change at the sole discretion of the Superintendent and the Board of Education. From time to time, you may receive updated information concerning changes in the handbook. These updates should be kept within the handbook so that all procedures can be kept up to date. If you have any questions regarding this handbook, please ask your supervisor or the Superintendent for assistance.

Your suggestions about ways to improve the school are welcome and will always be considered.

NONDISCRIMINATION IN EDUCATION PROGRAMS AND ACTIVITIES

The school district does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The school district prohibits sex discrimination in any education program or activity in any education program or activity that it operates.

Individuals who believe that they have been the subject of unlawful discrimination or harassment due to their disability, or that have other related concerns or questions, should contact the ADA/Title II Coordinator: C. Todd Chessmore at 308-325-4211 , todd.chessmore@mpslions.org.

Individuals who believe that they have been the subject of unlawful discrimination or harassment due to their sex, or that have other related concerns or questions, should contact the Title IX Coordinator: Clarence T Chessmore at 308-325-4211 , Clarence T Chessmore, 508 Jefferson Ave, Morrill, NE 69358 (mailing address). The School District's specific Notice of Nondiscrimination on the Basis of Sex may be accessed at the following link [3053_Nondiscrimination.pdf](#)

Individuals who believe that they have been the subject of unlawful discrimination or harassment due to their race, color, or national origin, or that have other related concerns or questions, should contact the Title VI Coordinator: C. Todd Chessmore at 308-325-4211, todd.chessmore@mpslions.org, 411 E. Hamilton Street, Morrill, NE 69358.

Individuals who believe that they have been the subject of any other unlawful discrimination or harassment should contact the C. Todd Chessmore at 308-325-4211, todd.chessmore@mpslions.org. Students may report discrimination or harassment to any staff member who will then forward it on to the appropriate coordinator or administrator. The staff member will follow school district policies to respond to the report.

For additional prohibited discrimination and related information, please review school district Policy 3053 – Nondiscrimination.

DRUG-FREE WORKPLACE REQUIREMENTS

It is vitally important to have a healthy workforce that is free from the effects of illegal drugs. The use or possession of unlawful drugs in the workplace has a very detrimental effect upon safety and morale of the affected employee, coworkers, and the public at large, and on productivity and the quality of work.

Federal law requires this school district, as a recipient of federal funds, to maintain a drug-free workplace. The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in the district's workplace is prohibited. The term "workplace"

includes every location where district employees may be found during their working hours or while they are on duty, regardless of whether the location is within the geographic boundaries of the district. Any employee who violates this policy will be disciplined with measures up to and including discharge. The district may, in its sole discretion, require or allow an employee who violates this policy to participate in and satisfactorily complete a drug abuse assistance or rehabilitation program.

The district shall provide every current employee with a copy of this policy and shall provide each newly hired employee with a copy upon hiring. Every employee shall be required to signify receipt of a copy of the policy in writing. All district employees must abide by this policy, including those who are not directly engaged in the performance of work pursuant to a federal grant.

An employee must notify his/her supervisor of any conviction of a criminal drug statute for a violation occurring in the workplace within five days. The failure to report such a conviction will be grounds for dismissal. If the employee convicted of such an offense is engaged in the performance of work pursuant to the provisions of a federal grant, the district shall notify the grant agency within 10 days of receiving notice of a conviction from the affected employee or of receiving actual notice of such a conviction.

POLICIES AND PROCEDURES REGARDING ALL STAFF

Accidents and Injuries

Staff must inform the building office immediately of all accidents and/or injuries to students or staff and complete the appropriate accident form that is available from the office secretary. The accident form must be returned to the office within twenty-four hours.

Activity Accounts and Fundraising

Activity accounts are handled through the Activities Director's office. No student or sponsor may make any purchase without a purchase request that has been approved by the Activities Director and superintendent. Purchases made without permission are the personal obligation and responsibility of the purchaser.

The Activities Director or the Superintendent is responsible for authorizing any fundraising on the part of student activities. No fundraising may occur without express administrative permission.

Activity Tickets

All staff, spouses, and their school-age children will be admitted to home games free of charge. This does not include Tournaments or Playoff Events, however.

Agents, Salesmen and Other Business Representatives

All business representatives calling on school matters must obtain permission from the superintendent or building principal before conferring with staff. Staff must determine whether the business representative has been granted permission before discussing business matters. Classroom teachers may not interrupt class work to confer with such representatives.

Staff may not use school time or school facilities for any personal activity for personal financial gain or confer with any business representative for personal business during school time.

Announcements and Circulars

No announcements shall be made before any school group without authorization of the principal or superintendent.

Any circulars or advertising displayed within the school shall have the approval of the building principal or superintendent before posting.

Board Policies, Rules, and Directives

The board of education has adopted policies that govern the operation of the school district. A complete policy manual is available on the district's website or in the district office. These manuals will be updated as the board adopts new policies or modifies existing policies. In particular, the 4000 series deals with policies that affect personnel. Additionally, the Board has authorized the Superintendent and his or her designee to adopt rules and directives regarding the conduct of students, staff, and other people. Many of these rules and directives are published in the Student Handbook, Certified Staff Handbook, Classified Staff Handbook and Activity Handbook, respectively. Each of these handbooks are available on the district's website and in the main administrative office. By signing below, you agree that you have read and understood these policies, handbooks, rules, and directives, their application to you, and that you have had an opportunity to discuss any questions with the administration.

Child Abuse

School employees who have reasonable cause to believe that a child has been subjected to child abuse or neglect or observe a child being subjected to conditions or circumstances

which reasonably would result in child abuse or neglect will report the suspected abuse or neglect according to the following procedure

1. Any school employee who has reasonable cause to believe that a child has been abused or neglected shall report the suspicion to the building principal immediately. Employees shall also personally report or cause a report to be made to local law enforcement or to the Department of Health and Human Services.
2. When the principal makes a report of suspected child abuse or neglect, he/she shall inform the employee(s) who made the initial report.
3. Nothing in the paragraph above shall hinder a school employee from fulfilling his/her/their obligation to report suspected abuse or neglect if he, she or they have reasonable cause to believe that a child has been abused or neglected.
4. Any doubt or question in reporting such cases shall be resolved in the favor of reporting the suspected abuse or neglect. Consultation between the administrator and school employee is encouraged, keeping in mind that prompt reporting is essential.

Complaint Procedure

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to complaints unless the complaint is subject to a different procedure required by law, policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems at the lowest level of the chain of command. When those efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth in any specific policy addressing those areas or the procedures set forth below. Allegations of sex discrimination covered by Title IX will be addressed through the board's Title IX policy.

References to "coordinator" in this policy refer to the board-designated coordinator for the applicable area, such as the Section 504 Coordinator for allegations of disability-based discrimination.

A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.

Complaint and Appeal Process.

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant reasonably believes speaking directly to the person would subject complainant or complainant's student to discrimination or harassment.

2. The second step is for the complainant to speak to the building principal, coordinator, superintendent of schools, or president of the board of education, as set forth below. Anyone with questions about the appropriate person to speak with may request clarification from the superintendent.

- a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.
- b) Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.
- c) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.
- d) Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age may also be submitted at any time during the complaint procedure to the applicable coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at OCR.KansasCity@ed.gov; by telephone at (816) 268-0550; or by fax at (816) 268-0599.

3. When a complainant submits a complaint to an administrator or coordinator, the administrator or coordinator shall first determine whether another applicable procedure is required by policy or law and if so, direct the complaint to the appropriate person to follow that procedure. If not, the administrator or coordinator will promptly and thoroughly investigate the complaint, and shall:

- a) Determine whether the complainant has discussed the matter with the respondent.
 - 1) If the complainant has not, urge the complainant to discuss the matter directly with the respondent, if appropriate.

- 2) If the complainant refuses to discuss the matter with the respondent, the administrator or coordinator shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
- b) Strongly encourage the complainant to reduce his or her concerns to writing.
- c) Interview the complainant and, if necessary, the respondent against whom the complaint is filed, to determine:
 - 1) All relevant details of the complaint;
 - 2) All witnesses and documents which the complainant believes support the complaint;
 - 3) The action or solution which the complainant seeks.
- d) Respond to the complainant. If the complaint involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or coordinator receives the complaint.

4. If either the complainant or the respondent is not satisfied with the decision he or she may appeal the decision to the superintendent. The superintendent may assign a qualified designee to hear any appeal. This provision applies to appeals under the board's policies governing complaints of discrimination or harassment, including Title IX and any other policy with a separate grievance or complaint procedure, unless that other procedure includes its own appeal process. All requirements for appeals within any other policy apply, and in addition to those requirements, the following also apply.

- a) The appeal must be in writing.
- b) This appeal must be received by the superintendent no later than three (3) calendar days from the date of the decision.
- c) For complaints addressed through other applicable procedures that do not include a separate investigatory process, the superintendent will investigate as he or she deems appropriate..

- d) The superintendent will prepare a written decision and provide it to the complainant and any other person entitled by law to receive the appeal decision. For complaints involving discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the superintendent received complainant's written appeal. Appeals to the superintendent from complaints involving discrimination or harassment are final once the superintendent delivers the written decision, as are all other appeals/complaints to the superintendent unless the complaint can be appealed on the limited grounds to appeal to the board below.

5. The board's role is to set policy, establish and implement a budget, and evaluate the superintendent. The board does not manage the daily operations of the school district entrusted to its administration unless required by law or policy. Because of the board's statutory roles, it does not hear complaints or appeals that may involve oversight or discipline of students, staff, or others, unless those involve the superintendent as discussed below. The board does not hear complaints or appeals based on allegations of discrimination or harassment unless otherwise required by law. The board will hear appeals only in the following circumstances:

- a) When the complaint is about a board policy, not implementation of the policy;
- b) When the complaint involves the budget or school expenditures that have been or must be approved by the board; or
- c) When the board is required by law, policy, or contract to hear a complaint or appeal.

If a complaint involves those limited grounds and a party is not satisfied with the superintendent's decision regarding the complaint or appeal, he or she may appeal the decision to the board.

- d) This appeal must be in writing.
- e) This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated his/her decision to the complainant.

- f) This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment allegations against the superintendent shall be promptly and thoroughly investigated by the board president or a designee.
- g) The board president will notify the complainant and any other person legally required to receive the decision in writing of its decision. If the complaint involves discrimination or harassment allegations against the Superintendent, the board president shall submit the decision within 180 calendar days after receiving the written appeal.
- h) There is no appeal from any decision of the board unless authorized by law.

6. Formal complaints about the superintendent shall be filed with the president of the board. However, complaints about the superintendent do not include disagreement with the superintendent's decision on appeal based on a complaint of discrimination, harassment, or action of any other employee who is not the superintendent. Upon receipt of a complaint, the board president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:

- a) Coordinate with school district staff, other than the superintendent, to determine if another procedure in policy or law requires the complaint against the superintendent to follow another procedure. If so, the board president will coordinate handling the complaint through that procedure. If another procedure applies, such as in the case of allegations of sex discrimination against the superintendent, the board president or, at his or her discretion, the full board will serve only to hear any appeal by a party to the complaint.
- b) Determine whether the complainant has discussed the matter with the superintendent.
 - 1) If the complainant has not, the board president or designee will urge or require the complainant to discuss the matter directly with the superintendent, if appropriate or required.
 - 2) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.

- c) Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting by the full board.
- d) Respond to the complainant or appeal. If the complaint or appeal involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.
- e) Appoint or contract with other individuals qualified to assist the board through this process or any other applicable procedure used to address allegations against the superintendent.

No Retaliation. The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

Special Rules Regarding Educational Services and Related Services to Students with Disabilities.

Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a disability or will provide prior written notice of the district's refusal to do so.

Bad Faith or Serial Filings.

The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (c) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

Computers and the Internet: Acceptable Use by Staff

Internet access is an important tool for communicating, keeping up-to-date with current developments in education, and for conducting research to enhance management, teaching, and learning skills. Staff members must refer to and comply with the board policy regarding Staff Internet and Computer Use – Policy 4012. A copy of this policy is attached below. Staff should also refer to and comply with the board policy regarding Staff and District Social Media Use – Policy 4051.

Conflict of Interest

All staff members are subject to the board’s policy governing conflict of interest. That policy provides, in part, that no employee shall solicit or accept anything of value, including a gift, loan, contribution, reward, or promise of future employment based on an agreement that the vote, official action, or judgment of the employee would thereby be influenced.

Contact Information

Staff are required to keep the district informed of any change in their name, address, telephone or other contact information. Contact the building secretary to report a change.

Copyright and Fair Use

The school district complies with federal copyright laws. Staff members must comply with copyright laws when using school equipment or working on behalf of the district. Federal law prohibits the unauthorized reproduction of works of authorship, regardless of the medium in which they were created.

The “fair use” doctrine allows limited reproduction of copyrighted works for educational and research purposes. “Fair use” of a copyrighted work includes reproduction for purposes such as criticism, news reporting, teaching (including multiple copies for classroom use), scholarship, or research. Staff who are unsure whether their proposed

reproduction of copyrighted material constitutes “fair use” should consult with their building principal, review the school district’s copyright compliance policy, and review *Reproduction of Copyrighted Works by Educators and Librarians* from the U.S. Copyright Office found at <https://www.copyright.gov/circs/circ21.pdf> and *Copyright for Students* found at <https://www.whoishostingthis.com/resources/student-copyright/>. You can find more information on copyright compliance requirements and permitted uses from the U.S. Copyright Office and the Library of Congress at the following site: <http://www.loc.gov/teachers/usingprimarysources/copyright.html>.

Corporal Punishment

Corporal punishment is the infliction of bodily pain as a penalty for disapproved behavior, and is prohibited by law. Some physical contact is inevitable, and most of it is appropriate. Corporal punishment does not include the use of physical force that is reasonable and necessary to (1) protect school employees; (2) protect students or property; or (3) remove a student from a situation that endangers the student, persons, or property. Staff members should promptly report any event that required the use of physical force to their building principal.

Crisis Response Team

Any staff member appointed by the district administration will serve on the Crisis Response Team as outlined in the board policies. The Crisis Response Team serves a vital role in supporting the district’s staff and students. It is the responsibility of the appointed staff member to discuss with the district administration any circumstances that may affect the staff member’s ability to perform the tasks required by board policy.

Disability Leave (Short-Term)

Short-term disability leave will be treated in the manner required by state and federal law and consistent with the negotiated agreement with the school district’s local education association. Short-Term Disability leave will run concurrently with FMLA leave.

Discrimination and Harassment

The school district prohibits discrimination and harassment based upon or related to race, color, national origin, sex, religion, marital status, disability, age or any other unlawful basis that (1) has the purpose or effect of creating an intimidating, hostile, or offensive school environment, (2) has the purpose or effect of substantially or unreasonably interfering with an employee’s school performance, or (3) otherwise adversely affects an employee’s employment opportunities.

Employees who believe that they have been the subject of unlawful discrimination or harassment due to their disability should contact the following Section 504 Coordinator: Sarah McCabe sarah.mccabe@mpslions.org may be reached in person at school.

Employees who believe that they have been the subject of unlawful discrimination or harassment due to their sex should contact the following Title IX Coordinator: Clarence T. Chessmore todd.chessmore@mpslions.org, 308-325-4211.

Employees who believe that they have been the subject of any other unlawful discrimination or harassment should contact Superintendent Clarence T Chessmore, 308-325-4211; todd.chessmore@mpslions.org.

Employees may report discrimination or harassment to any staff member who will then forward it on to the appropriate coordinator or administrator. The staff member will follow school district policies to respond to the report.

Driving (both school and personal vehicles)

Staff members who drive school vehicles must have a valid driver's license. Staff members will be provided a Driver's Certification form to verify this information. Staff members who drive school vehicles are responsible for following safe driving practices, including use of seat belts by all occupants, and are responsible for any injury or accident. Staff members are not to use cell phones while driving a school vehicle or while transporting students. Please see the school district's policy on school vehicle use for further information.

Drivers for the school district must be free from drug and alcohol use or abuse. The school district will test drivers as permitted under state and federal law and in accordance with board policy. Staff members who transport students will be subject to random drug testing.

School employees shall not use their personal vehicle to transport students, except those students who reside in the employee's own household or if an emergency exists. If an emergency occurs, the employee will contact the administration and parents whenever practicable before providing emergency transportation.

Dress Code

Staff should dress in a manner that reflects the honorable profession of education.

1. Certified staff, para-educators, and office staff should generally dress in business casual attire that is clean and professional.
 - a. Jeans, blue or any color are not generally recommended but may be allowed for certain teaching assignments or activities. Provided they are worn in conjunction with appropriate shirts or tops that accent a professional appearance.
2. Custodial, maintenance, and transportation staff should dress in attire appropriate to the work they are performing.

A. Unacceptable Forms of Dress and Appearance

1. The following are examples of attire which should not be worn by classroom staff during the traditional school day or official duty hours, when students or visitors are in attendance, or during events hosted at the school or when the employee is supervising, directing, or coaching students when the public is in attendance:
 - For men: shirts without collars such as t-shirts, unless the shirt can be deemed professional by other standards.
 - Athletic wear, including sweat, jogging and wind suits, except when teaching a physical education activity in the gymnasium, on a playing field, or at athletic or other activity practices.
 - Shorts or athletic shorts, except when teaching physical education class or coaching at athletic or other activity practices.
 - Shorts of any style not appropriate for current weather conditions, unless excused by a note from a physician or medical professional.
 - Jeans, Blue or any color, with holes or excessively worn places, so as not to be considered in professional taste and not appropriate for teaching activities.
 - Hats or caps, except when worn outside for sun coverage or cold weather.
 - Rubber soled 'flip flop' thong sandals.
 - Any attire, which is excessively wrinkled or torn, so that it is no longer neat and professional.
 - Any attire which is tight fitting or immodest or may distract other employees or students in the learning environment.

B. Enforcement

- a. The superintendent or principal shall maintain the discretion to make determinations on staff dress and appearance. Administrators may temporarily suspend all or a portion of the dress code when other factors support a lower dress expectation for school employees (e.g., special “casual days” or field days). Any violation of school policy and rules may result in disciplinary action

Drug and Alcohol Testing

School district administrators who suspect that drugs or alcohol may be present in a staff member’s system may require the staff member to provide a body fluid or breath sample as provided in Nebraska law. Staff members who refuse a lawful directive to provide a body fluid or breath sample may be subject to disciplinary or administrative action by the employer, including denial of continued employment.

Duty to Report

School personnel shall self-report any of the following to the District’s Superintendent within 24 hours of its occurrence or at the beginning of the next school day, whichever is earlier:

- Any criminal citation if the alleged offense is a misdemeanor or felony under federal or Nebraska law or in the state in which the alleged offense occurred;
- Any arrest for any reason;
- Any criminal conviction;
- Any sentence of incarceration;
- Any criminal or civil filing or Department of Health and Human Services or law enforcement investigation for child abuse and/or neglect;
- Any complaint or other administrative that could impact any certificate or professional license held by the employee;
- Any action or threat of action by any entity against the employee’s driver’s license or ability or authority to operate a motor vehicle if the employee’s job duties may require the operation of a motor vehicle.

The failure to make a report required by this section may result in disciplinary action up to and including cancellation, termination, and non-renewal.

Electronic Communication While Driving

Except as provided below, school personnel shall not use any electronic communication device to read a written communication, manually type a written communication, send a written communication, verbally communicate with others, or otherwise communicate with others while operating a school vehicle or while using a school-issued electronic communication device while operating a private vehicle. This prohibition includes but is not limited to answering or making telephone calls not related to the transportation and reading or responding to e-mails, instant messages, or text messages.

The superintendent or building principal may grant exceptions and allow verbal communication on an as needed basis for specific district-related work based upon employees' duties and responsibilities.

Expenses for travel to Events or workshops

The District will pay for expenses associated with attending workshops or events approved by the Superintendent. Rooms, registration fees, and meals, a vehicle if available will be provided.

To be reimbursed for an item or for personal vehicle use, staff members must complete a reimbursement claim form, attach receipts and submit it to the Superintendent for approval.

All claims for reimbursement must be approved the superintendent and will approved by the board for payment at the monthly meeting some delay is probable. ***Mileage reimbursement will be denied if a school vehicle was available.***

Family and Medical Leave (FMLA)

Qualified employees will be provided leave under the Family and Medical Leave Act (FMLA) as provided in board policy. The school district utilizes the "rolling" 12-month period measured backward from the date an employee uses any FMLA leave.

In-School Communication

Every staff member will be assigned a mailbox in the building where he or she works. Staff members are expected to check their mailboxes for messages in the morning upon arrival at school, at lunch time, and at the end of the day before departing.

A great deal of information is distributed to staff via the school's e-mail system. Each staff member must check his or her e-mail account frequently throughout the school day. Staff members are allowed to use their school e-mail accounts for a moderate amount of personal e-mail correspondence. However, sending or receiving personal e-mail during

class time is prohibited, regardless of whether that personal e-mail is received on the staff member's school e-mail account or a personal account.

Intellectual Property

All written or artistic works, instructional materials, inventions, procedures, ideas, innovations, systems, programs, or other work products created or developed by any employee in the course and scope of performance of his or her employment duties on behalf of the district, whether published or not, shall be the exclusive property of the district. The district has the sole right to sell, license, assign, or transfer any and all right, title, or interest in and to such property.

Jury and Witness Duty Leave

An employee who has been called to serve as a juror will be granted paid leave. Employees must sign over to the district the compensation they receive for jury duty, but not compensation for expenses.

An employee who has been subpoenaed to testify as a witness in a court proceeding shall be entitled to one day of paid leave. To receive paid leave, the employee must sign over to the district his or her witness fee.

Keys

Staff will not lend or have any duplicate keys made of any school key. Staff will make sure all doors are locked when they enter or leave the building other than regular school hours and are responsible for setting the security system after hours.

Staff members are responsible at all times for all keys issued to them and must keep their keys in a secure location or on the employee's person. Each classroom teacher must check that the doors and windows in his or her room are closed and locked at the end of the school day. Staff must report lost or stolen keys to the building principal immediately.

Locker Room Supervision

Staff members must review and comply with the board's policy regarding locker room supervision. Policy 4062

Maintenance & Cleaning Request Forms

Staff members should fill out maintenance requests forms just as soon as they need or see a maintenance problem. This form is available in a google doc available through your building principal and will be sent to building custodian, the building Principal, the Director of Maintenance and the Superintendent.

Meals Program

Staff may take advantage of meals offered through the district's foods program. Staff may purchase breakfast for \$3.00 and lunches for \$5.00 from the school cafeteria. The lunch price includes one carton of milk. Extra cartons cost .50 fifty cents. Staff may establish a lunch account and deposit money for meals. Staff members must deposit funds in their lunch accounts or pay cash before purchasing meals. Staff members may be allowed to have a payroll deduction made for their lunch bills. All lunch bills need to be paid to check out for the year.

Military Leaves of Absence

Leaves of absence without pay for military or Reserve duty are granted to all employees as required by law. An employee who is called to active military duty or to Reserve or National Guard training or who volunteers for the same should submit copies of the military orders to the Superintendent as soon as is practicable. An administrator, at his or her discretion, may require an employee who requests leave under the Nebraska Family Military Leave Act to provide certification from the proper military authority to verify the employee's eligibility for the leave requested.

Military Leave under the Federal Family and Medical Leave Act (FMLA) and the Nebraska Family Military Leave Act will be governed by the board's policies.

Milk Expression

Except as otherwise provided by law, the district will provide reasonable break time for an employee who wishes to breastfeed or express breast milk for her nursing child each time such employee has the need to do so. The district will provide a place, other than a bathroom, which is shielded from view and free from intrusion from co-workers and the public. These accommodations will be provided for one year after the child's birth, unless otherwise required by law.

News and Press Releases

Only individuals who have prior administrative approval may issue press releases or other official communications regarding school activities and events in furtherance of the individual's official responsibilities. The superintendent may delegate responsibility for communicating with the media to building principals, the activities director, event sponsors, and other staff on an ad hoc basis.

Activity sponsors and other staff who are involved in newsworthy activity should submit typed press releases to the office for distribution to the media when noteworthy events have occurred. Coaches must communicate with local TV, radio, and print media promptly after matches or games to disseminate the results.

Newsletters

The district secretary will inform staff of the relevant deadlines for each newsletter. Staff members are encouraged to submit articles for the newsletter that reports recent classroom activities and emphasizes positive aspects of the district's mission.

Obligations Related to American Civics Instruction

All staff members shall be familiar with, and comply with, the requirements of state law, board policy, and district curriculum to properly instruct students regarding American Civics, Social Studies, American History, and appropriate patriotic exercises on particular days of the year. Neglect of any such responsibilities by any employee may be considered just cause for dismissal.

Outside Employment

No full-time staff member may accept any other employment or carry on any business or activity for profit that interferes with the complete and competent discharge of his or her responsibilities to the school district.

Political Activities

District employees retain all rights of citizenship, including, but not limited to, engaging in political activities. An employee of the District may participate in the political process, including seeking an elective office, provided that the staff member does not campaign on school property during working hours, and provided all other legal requirements are met. The District assumes no obligation beyond making such opportunities available.

While the District supports its employees by allowing them to exercise their rights, any impact on the employee's ability to perform his or her functions as required by the district is grounds for discipline. For further guidance regarding political conduct on school grounds, contact the superintendent and consult the board policies.

Pregnant or Parenting Students

The school district encourages students who are pregnant or parenting are encouraged to continue to participate in the district's educational and extracurricular programs. Students who anticipate deviations from their regular school experience or accrue absences due to pregnancy or parenting have been told to notify their building principal as early as possible

to discuss their educational programming. The building principal will work with the student and appropriate district staff to develop a plan to assist the student in participating in district curriculum and extra-curricular activities. Such a plan may include:

1. If the student cannot regularly attend classes, the provision of online courses.
2. The arrangement of meeting times with teachers;
3. If the student has not identified appropriate childcare, the identification of childcare providers that meet statutory requirements for quality and care; and
4. All other curricular adjustments, modifications, and means of supplementing classroom attendance deemed appropriate by the school administrators including, but not limited to, modification of attendance policies.

Professional Boundaries Between Staff and Students

All district employees must follow board policy when interacting with students in any way. School district employees are responsible for conducting themselves professionally and for teaching and modeling high standards of behavior and civic values, both at and away from school. District employees must be aware of professional boundaries between students and staff, and they must never blur the boundaries. These standards of behavior apply to social networking sites, such as Facebook, Twitter, Instagram, etc., along with communications and interactions of any kind between staff and students.

Examples of unprofessional misconduct include: inappropriate sexual communications or interactions with students, meeting with students in private outside of school, and intruding on a student's personal space. These are a few examples of inappropriate behavior, not an exhaustive list. For further guidance, refer to the district's policies regarding professionalism and staff-student interactions.

Any teacher or student who witnesses or knows information about a district employee violating board policy should report the violation to the district administration immediately. Minor violations and questionable violations should be reported as soon as possible, but always within 24 hours.

A violation of board policies for professionalism will form the basis for employee discipline up to and including termination or cancellation of employment, filing a report with law enforcement officials, and filing a report with the Commissioner of Education.

Professional Growth

Every six years, permanent certificated employees shall give evidence of professional growth. Six semester hours of college credit shall be accepted as evidence of professional growth.

In addition to this requirement, the superintendent and principals will select in-service programming to provide additional professional growth activities for certified and classified staff. These activities may also count toward professional growth hours.

Purchasing

All requisitions for books and school supplies must be filed with the building principal. The requisition must include the name of the article being requested, where it may be purchased, how many articles are required and their cost. Requisition forms are available from the office. Orders should not be placed until the district office has approved the requisition. Once an order has been received, the staff member must notify the building secretary so payment can be processed. Failure to follow the procedure for requisitions may prevent the staff member from receiving the items requisitioned. All orders or supplies must be authorized by the administration. Staff may be personally liable for any orders placed without such authorization.

When routine supplies are needed for immediate use, staff should contact the building secretary. When it is necessary to make a special or emergency requisition for supplies or equipment, staff should contact the principal for the necessary forms. The superintendent will either approve or disapprove the request through the principal.

Records and Reports

Staff members must refer to and comply with Board Policy No. 5016 regarding the management and maintenance of student records.

All staff members shall promptly furnish the administration with any information relating to their professional training, experience, activities or work required for reports to county, state or federal officials or for official school records. Personal information will be treated confidentially by school officials.

Recordings of Students and Classrooms

Staff members may make audio and video recordings of classroom instruction and school activities upon authorization of the superintendent or supervising administrator. Staff should refer to Board Policy 3059 for information on recording by students.

School Calendar

The official school calendar is maintained in each building office. All activities and events must be scheduled and approved by the building principal. To avoid conflict, a sponsor should not call a meeting of any activity until the schedule has been checked, and the meeting approved by the office.

School Property

School property is not to be lent to individuals except by permission of the superintendent.

Staff or groups who wish to use school facilities should make requests to the building principal as early as possible so that they may be placed on the school calendar.

Staff must inform the building principal of any school property that needs repair or that is lost, stolen, or damaged beyond repair. Matters regarding custodial service in the building should be handled through the principal's office.

School Vehicle Use

The transportation of students in a pupil transportation vehicle is governed by the rules of the Nebraska Department of Education and the district's safe pupil transportation plan or safety and security plan. School district employees, board members, and other elected or appointed school district officials who are not transporting children are authorized to use a school district vehicle to travel to a designated location or to their home when the primary purpose of the travel serves a school district purpose. Staff should refer to the board policy regarding the use of school vehicles.

Security

Each staff member is responsible for the security of his/her own classroom or work area. Staff must lock the doors and windows of their classrooms and/or other work areas each night.

Staff members who use the building after it has been locked by the custodian or on weekends are responsible for turning off all lights and locking all windows and doors that they or students under their supervision may have used.

Under no circumstances are pupils to be allowed in the building after school hours without faculty supervision. Keys to any school areas are not to be loaned to students under any circumstances.

Smoking on School Premises or at School Activities

Smoking, including the use of cigarettes, cigars, or other tobacco or tobacco derivative products; vapor products or electronic nicotine delivery systems; alternative nicotine products; or any other such look-alike or imitation product, by students is not permitted on school property at any time.

Use of these products by adults who are not students and of legal age to possess such products, is not permitted.

Sniffer (Drug) Dogs

The administration is authorized to use sniffer dogs to minimize the presence of illicit items on school grounds. Students and staff are specifically notified that:

1. Lockers may be sniffed by sniffer dogs at any time.
2. Sniffer dogs may sniff vehicles parked on school property at any time.
3. Sniffer dogs at any time may sniff classrooms and other common areas where students and staff are not present.
4. If contraband of any kind is found, the student or staff member shall be subject to appropriate disciplinary action.

Social Media Usage by Staff

Social media is an important tool for communicating, keeping up-to-date with current developments in education, and for conducting research to enhance management, teaching, and learning skills. The district also uses social media accounts to provide information to district stakeholders. All staff members must refer to and comply with the board's policies regarding Staff Internet and Computer Use and Staff and District Social Media Use. Staff members who are uncertain about the applicability of board policy to a particular situation must confer with their supervising administrator prior to posting on social media.

Solicitation and Distribution of Merchandise

In the interest of maintaining a proper school environment and preventing interference of school purposes, employees may not sell merchandise, solicit financial contributions, solicit, or distribute literature or printed material for any non-school related cause during working time or on school grounds, except as approved by the administration.

Staff Room

The staff room is maintained for the exclusive use and convenience of the staff. It is not for student use and staff members should not hold student conferences there. Each staff member will assume responsibility in keeping the staff room in an orderly and presentable condition.

Student Interviews

Employees shall refer any police officer, child protective service worker, or other similar individual seeking to speak to or interview a student to an administrator.

Telephones

School telephones are maintained for the primary purpose of conducting school business. Staff members should limit their use of school phones to brief conversations. Teachers will not be called to the telephone during class time except in the case of an emergency.

Staff members may not use personal cell phones to make or receive calls or to send or receive text messages during instructional time or other duty time.

Threat Assessment and Response

The board of education is committed to providing a safe environment for members of the school community. Students, staff and patrons are urged to immediately report any statements or behavior that makes the observer fearful or uncomfortable about the safety of the school environment.

1. Definitions
 - a. A threat is an expression of a willful intent to physically or sexually harm someone or to damage property in a way that indicates that an individual poses a danger to the safety of school staff, students or other members of the school community.
 - i. The threat may be expressed/communicated behaviorally, orally, visually, in writing, electronically, or through any other means.
 - ii. A transient threat is an expression of anger or frustration that can be quickly or easily resolved.
 - iii. A substantive threat is an expression of serious intent to harm others which includes, but is not limited to, any threat which involves a detailed plan and means.

- b. A threat assessment is a fact-based process emphasizing an appraisal of observed (or reasonably-observable) behaviors to identify potentially dangerous or violent situations, to assess them and to manage/address them. Threat assessment is the process of identifying and responding to serious threats in a systematic, data-informed way.
 - i. The threat assessment process is distinct from student disciplinary procedures. The mere fact that the district is conducting a threat assessment does not by itself necessitate suspension, expulsion or emergency exclusion without complying with state law and board policy related governing those actions.
 - ii. The threat assessment process is distinct from specialized instruction which a student with a disability may receive from the school district. The school district will not change a student's educational placement as that term is used in the Individuals with Disabilities in Education Act solely as part of a threat assessment.

2. Obligation to Report Threatening Statements or Behaviors.

All staff and students must report substantive threats to a member of the administration immediately and comply with any other mandatory reporting obligations. Staff and students who are unsure whether a threat is substantive or transient should report the situation. Staff and students must make such report regardless of the nature of the relationship between the individual who initiated the threat or threatening behavior and the person(s) who were threatened or who were the focus of the threatening behavior. Staff and students must also make such reports regardless of where or when the threat was made or the threatening behavior occurred.

THREATS OR ASSAULTS, WHICH REQUIRE IMMEDIATE INTERVENTION, SHOULD BE REPORTED TO THE POLICE AT 911.

3. Threat Assessment Team

The threat assessment team (team) shall consist of The threat assessment team (team) shall consist of the Superintendent of Schools, Building Principals, School Level Counselors, the District Mental Health Provider, and the Activities Director. The team may also include Building Coordinators or Secretaries.

Not every team member need participate in every threat assessment. If the threat has been made by or is directed towards, a student with a disability, the threat assessment team must include a staff member who is knowledgeable about special education services or

Section 504 of the Rehabilitation Act, as appropriate. Neither the student nor their student's family members are part of the threat assessment team.

The team is responsible for investigating all reported threats to school safety, evaluating the significance of each threat, and devising an appropriate response. The threat assessment team shall work closely with the crisis team in planning for crisis situations. The threat assessment team shall be familiar with mental health resources available to students, staff and patrons and shall collaborate with local mental health service providers as appropriate.

4. Threat Assessment Investigation and Response

When a threat is reported, the school administrator shall initiate an initial inquiry/triage and, in consultation with members of the threat assessment team, make a determination of the seriousness of the threat as expeditiously as possible. The school administrator must contact law enforcement if the administrator believes that an individual poses a clear and immediate threat of serious violence.

If there is no reasonably apparent imminent threat present or once such an imminent threat is contained, the threat assessment team will meet to evaluate and respond to the threatening behavior. The team may, but is not required to, review the following types of information:

- Review of the threatening behavior and/or communication;
- Interviews with the individuals involved including students, staff members, and family members as necessary and/or appropriate;
- Review of school and other records for any prior history or interventions with the students involved;
- Any other investigatory methods that the team determines to be reasonable and useful.

At the conclusion of the investigation, the team will determine what, if any, response to the threat is appropriate. The team is authorized to disclose the results of its investigation to law enforcement and to the target(s) of any threatened acts. The team may refer the individual of concern to the appropriate school administrator for consequences under the school's student discipline policy or, if appropriate, report the results of its investigation to the student's individualized education plan team.

Regardless of threat assessment activities, disciplinary action and referral to law enforcement will occur consistent with board policy and Nebraska law.

5. Communication with the Public about Reported Threats

The team will keep members of the school community appropriately informed about substantive threats and about the team's response to those threats. This communication may include oral announcements, written communication sent home with students, or communication through print or broadcast media. However, the team will not reveal the identity of the individual of concern or of any target(s) of threatened violence unless permitted by law.

6. Coordination with the Crisis Team After Resolution of Threat

The threat assessment team will confer with the district's crisis team after a threat has been investigated to provide the crisis team with information that the crisis team may use in assessing or revising the district's All-Hazard School Safety Plan.

Ticket Taking

Ticket Takers are scheduled through the Activities Director's Office. Those who wish to take tickets should complete the google form from the Activity Director's office to schedule a time.

Transportation Request Forms

Staff members must complete transportation request forms as soon as they know they need school-provided transportation to allow the transportation director adequate time to schedule drivers if needed and reserve needed vehicles. School Sponsored activities needs should be scheduled through the Activities Director to the Transportation Director.

Visitors

Staff should welcome members of the public who wish to visit school but should ensure that visitors follow the district's requirements.

All visitors must report to the building office before visiting any classroom or other areas of the building.

Visitors must comply with the following guidelines:

- if a visitor wishes to observe a specific skill or subject, he or she will be asked to observe during a specified time period
- children under the age of 10 years must be accompanied by a parent or guardian

- all visitors must have the prior approval of the principal or superintendent
- salespeople and other such agents will not be allowed to solicit staff members during school hours
- visitors must wear the visitor's badge supplied by the building office

Wage and Salary Payments

Staff members are paid on the 20th of each month. The district provides direct deposit of paychecks to designated financial institutions. Employees shall not be paid in advance under any circumstances.

All required deductions, such as for federal, state, and local taxes, retirement contributions, and all authorized voluntary deductions, such as for insurance or union dues, will be withheld automatically from your paychecks. Garnishments are legal proceedings imposed by a court of law upon the school district requiring payment to a third party of monies earned by district employees. The school district will accept all legal garnishments and tax levies against wages in compliance with state and federal law. An employee's pay will be held upon receipt of a garnishment until a court order is issued indicating satisfaction of the indebtedness or until ordered to surrender the monies to the court or its agent. The school district prohibits improper pay deductions, and employees shall be reimbursed for any improper pay deductions. If you believe that an improper deduction has been made to your pay, you should immediately report this information to your direct supervisor, payroll personnel, or the Superintendent.

Staff members, by their signature on the acknowledgement page of this handbook, authorize the school district to withhold such sums from their paychecks as necessary to cover property damage, cash shortages or other amounts owed to the school district by the employee.

Weather-Related Closings

If school is called off because of bad weather or for any other reason, it will be announced through our one call system, our website, news feed, and KNEB radio partners.

Parents may decide to keep their children at home in inclement weather because of personal circumstances. Students absent because of severe weather when school is in session will be marked absent. Staff members should treat the absence like any other absence for legitimate causes provided parents properly notify the school of their decision. Parents may pick up their children in inclement weather (except in case of a tornado) at any

time during the school day. Students will not normally be dismissed from school during severe weather on the basis of a telephone request.

Workplace Searches

To safeguard the property and interests of our students, employees, and patrons; to help prevent the possession, sale, and use of illegal drugs on school grounds, and in keeping with the spirit and intent of the district's drug-free workplace policy and other policies, the school district reserves the right to question employees and all other persons entering and leaving our premises, and to inspect any packages, parcels, purses, handbags, briefcases, lunch boxes, or any other possessions or articles carried to and from school when it has reasonable grounds to do so.

The school also reserves the right to search any employee's office, desk, files, locker, or any other area or article on school grounds. All offices, desks, files, lockers, and so forth, are school district property and are issued or provided for the use of employees only during their employment with the district. Inspections may be conducted at any time at the discretion of the administration. Employees who refuse to cooperate with this provision will be subject to disciplinary action up to and including discharge.

POLICIES AND PROCEDURES REGARDING CERTIFIED STAFF

Absences

The accumulation of leave for teaching staff is governed by the Negotiated Agreement between the Board of Education and the Education Association. This handbook sets forth the process for using that leave

1. Illness

Certified staff members who need to utilize a sick day due to illness or the need to provide care for their sick child must contact their building principal by at least 6:00 a.m. on the day of need for to use, sooner if possible.

2. Personal reasons

Certified staff who wish to take personal leave must submit a leave request to their building principal at least three days in advance of the proposed leave. Building principals may deny personal leave requests if the school district is unable to secure the services of a qualified substitute teacher on the day of the proposed leave. Staff members generally may not take personal leave adjacent to a school break. For example, if school is not in session on a Monday, certified staff may not take personal leave the preceding Friday or following Tuesday. Unless there has been prior administrative approval.

3. Professional Leave

The board and administration recognize the value of continuing education and encourage certified staff to participate in seminars, workshops and other activities which will continue their professional growth. Certified staff members who wish to take professional leave must submit a leave request to their building principal, along with a description of the proposed event and any written materials about the event. Building principals may deny requests for professional leave if they are unable to secure the services of a qualified substitute or if the principal determines that the activity will not enhance the certified staff member's effectiveness as an employee of the district. Certified staff members who feel they have been unfairly denied professional leave may grieve the principal's decision, pursuant to the grievance procedure contained in the district's Negotiated Agreement.

4. Substitute Folders

Each teacher must prepare a substitute folder and keep the completed folder in the upper right-hand drawer of his/her desk. The folder must contain:

- a.) the current seating chart for each class;
- b.) the daily routine followed by each class;
- c.) all schedules (fire drill procedures, lunch schedule, etc.);
- d.) a copy of this handbook; and
- e.) plans for the day if the teacher's absence was anticipated. (These plans are in addition to the teacher's regular lesson plan book.)

Certified staff members may not make arrangements for their own substitute.

Assemblies

Classroom teachers must attend assemblies and pep rallies and sit with students to help maintain order.

All certified staff members should attend school assemblies and should try to attend as many of the school functions as possible regardless of whether they have specific assigned duties or not.

Assignment of Teachers

The administration will assign certified staff to individual duties. Certified staff will also be assigned for various forms of hall, extracurricular, recess, traffic, lunch period and other noontime duties, and athletic events.

Certificates, Teacher Contracts, Salary Information

Teaching certificates must be registered with the Superintendent before they may legally be paid. It is the certified staff member's responsibility to make sure this is done.

Each certified staff member must provide the superintendent's office with the following information:

- a. social security number,
- b. retirement number,
- c. withholding form W-4, and
- d. authorization to withhold for insurance benefits.

Each new certified staff member must fill out forms for retirement benefits before the first pay day as well as the family coverage of the district hospital/medical insurance program.

It is the sole responsibility of the certified staff member to inform the superintendent of any changes, including but not limited to changes in certification, endorsements, benefits plans, and salary payment information.

Cheating

Students caught cheating (including plagiarizing) must be sent to the building principal for administrative discipline. The classroom teacher may also give the cheating student a zero grade for the test or assignment.

Check-out Forms

All certified staff must complete a check-out form and obtain the building principal's signature on the form prior to departing for the summer. Classrooms must be tidy to allow the custodial staff to clean classrooms and work areas. Certified staff members who do not clean their work area before departing for the summer will not receive their paychecks until the work is completed.

Class Record Books

A class record book is the school's official record of matters relating to each student in each teacher's class. This record will be kept on the student information system provided by the school district. All records will be kept current and up-to-date. At the secondary level (7-12) teachers will be expected to record a minimum of two (2) grades weekly.

Classroom Management and Student Discipline

Classroom discipline is first and foremost the responsibility of the classroom teacher. Individual teachers are expected to assume responsibility for good discipline throughout the school system. However, if a certified staff member needs assistance with student discipline, they should seek the advice and counsel of the principal or superintendent.

Classroom teachers may not leave their classrooms unless the students are supervised by a competent adult.

Classroom teachers should have their door closed whenever there are students in the classroom.

Classroom teachers should have a well-defined discipline plan that is known to the students. Rules and consequences should be stated clearly and posted where appropriate.

Each building has its own specific procedures concerning student discipline. Classroom teachers should consult with their building principal for more information.

Teachers may remove a student from the classroom for failure to comply with established rules of conduct. Only an administrator can suspend or expel students from class or school and due process must be followed.

Students may be kept after school for matters relating to discipline or to assist in their academic progress. Certified staff should allow all elementary students and junior/senior high students who ride the bus to arrange parental transportation for the next day with their parents. Students who do not have transportation concerns may be kept without delay.

Students may not avoid being kept after school because they have an after school practice or other school activity.

Both elementary and secondary certified staff are responsible for assisting with hallway discipline between classes and in the school lunchroom.

Classes should begin on time and end promptly. Work should continue throughout the period assigned for it. Classroom teachers have no right to waste the pupils' time.

Classroom teachers may not dismiss classes early except by permission of the building principal.

Staff members may never send a student off school grounds without the authorization of the building principal.

Classroom teachers may not admit tardy students to class without an admit slip from the principal or the student's teacher from the previous period.

Classroom Sanitation

1. Handling of Body Fluids

All body fluids of all persons should be considered to potentially contain infectious agents (germs). Hand washing after contact with a school child is recommended if physical contact has been made with any child's blood or body fluids. The term "body fluids" includes: blood, semen, drainage from scrapes and cuts, tears, feces, urine, vomit, respiratory secretions, and saliva.

2. Infectious Diseases

Certified staff should promptly report any indication of an infectious or contagious disease to the school nurse or building principal. Certified staff should report to the school nurse or the student's parents any pupil whom they suspect of having been exposed to any infectious or contagious disease.

Coaching Supplies

Coaching supplies will be distributed by the athletic director. Such items include tape, prewrap, heel pads, band aids, ankle braces, game balls, etc. Coaches should request additional supplies from the activities director only when they have run out of supplies.

Coaches must fill out and submit inventory forms to the activities director immediately after the season is complete.

Collection of Student Money

Staff members must comply with the school district's student fee policy before collecting any funds from students.

Money collected from students should be turned into the office on the day it is collected for deposit in the proper activity or school district fund. Any checks written by students or

parents for various payments should be made out to Morrill Public Schools unless otherwise instructed. Certified staff must submit a financial accountability form when they turn funds into the office.

When students purchase items such as coats, rings, etc., through the school district, they must pay for these and other major items before the order is sent. The sponsor of any school organization is not to give merchandise to students; items will be distributed by the office after proper payment.

Community Involvement

Certified staff are encouraged to take part in civic affairs in the community and must do so when required by state law and board policy.

Chromebook and Computer Use

Students and staff who use a Chromebook and computers owned by the district must abide by the district's acceptable use policies.

Display of Classroom Work in the School and the Community

Classroom teachers are encouraged to display student work for public viewing. Students and parents enjoy viewing the display and may be even more supportive of their school because the display shows them many of the things the students do. Classroom teachers may use the window area of the central office or the commons area to display student work or they may use during a night activity. Certified staff must contact the principal before displaying student work at an evening activity.

Duties of Certified Staff

The duties of certified staff include, but are not limited to, the following:

- a) Becoming acquainted with board policies, district rules and regulations, and the state laws concerning teachers and pupils.
- b) Attending such education conferences as are required by law or administrative directives.
- c) Attending school assemblies unless excused by the principal.
- d) Instructing pupils in the proper use of equipment and instructional supplies.
- e) Reporting in writing to the principal any injury to any child while under the jurisdiction of the school, including athletic injuries.

- f) Complying with the Teachers Professional Code of Ethics which has been promulgated by the Nebraska Department of Education (92 Neb. Admin. Code § 27) and adopted by the Board of Education of the district.
- g) Discussing a student only with the child's parents and the superintendent, principal, guidance counselor or classroom teachers who may know the circumstances and have a need to know. It is unprofessional and inappropriate to discuss student or other staff members in the staff lounge.
- h) Being responsible for students whom they keep in school at times other than during regular school time. Certified staff will be responsible for any special work done by their students, including field trips, joint assemblies, school programs, etc.
- i) Refraining from joining book clubs or film clubs using the school name.
- j) Turning in all monies collected to the main office by the end of the school day.
- k) Clearing all class meetings or trips through the principal's office.
- l) Participating in Student Assistance Teams pursuant to board policy.
- m) Assisting with the administration of standardized testing as assigned by the administration.
- n) Provide homebound instruction as assigned by the administration.
- o) Performing additional duties as assigned by the administration.

Eligibility Grades 7-12

Academic Eligibility

1. Students in grades 10 – 12 must have passed 20 semester credits the previous semester in order to be eligible to play.
2. Students who failed a class the previous quarter will begin the new quarter under Advisement. Advisement will last until the first grade check, which will be the second (2nd) Friday in the quarter. The student must be passing all classes during the Advisement period in order to be eligible to participate in an activity.
3. The first grade check for each quarter will be the second (2nd) Friday of the quarter, grades will then be checked every Friday thereafter.
 - a. Coaches and/or the principal may run a preliminary eligibility report Wednesday or Thursday in order to advise student athletes failing a class.
4. Students will be given a probationary week in order to gain eligibility. Grades will be run the second (2nd) Friday of the quarter. If a student is failing one or more classes they will have one week in order to have all grades passing. If a student is still failing classes on the third (3rd) Friday, they will be ineligible for the following week. Thereafter anytime a student has a failing grade in any class two weeks in a row, they will be ineligible for the following week. Teachers need to record at least two (2) grades a week. If a student is failing and a teacher has not recorded two grades the week eligibility is run then it will be assumed the student is passing the class.
5. Parents can request to be notified when their child is failing a class through signing up for an automatic notice of failing grades through Infinite Campus, that will be the only notification parents will receive of their child failing a class. If they don't choose to sign up for the notification they will only receive notification of their grades at parent-teacher conferences. Parents will have the ability to check their child's grade at any time electronically.

Activities covered in Eligibility

1. All interscholastic contests, including but not limited to, athletics, FFA, FBLA, speech contests, and similar organizations or events.
2. Cheerleading.

3. Music competition, performances (except Christmas and Spring concerts), and clinics.
4. All school dances.
5. Other activities deemed appropriate by the principal.

Eligibility Grades Due

Grades are due by 12:00 PM Friday morning to be included in the eligibility list

Extracurricular Activities

Staff must coordinate all events and other extracurricular activities with the activity director's office to avoid conflicts. Activities must be scheduled and listed on the school activities calendar kept updated by the activities director.

Staff should avoid or shorten practices and activities on Wednesday evenings and Sundays, in order to give students sufficient time away from school for family-related activities.

Certain activities require time be scheduled outside regular school hours. Any school-sponsored activity involving students must have approval of the Activities Director or principal prior to the activity, including all fund raising activities.

Instructional time and regular classroom work in all grades will have precedence over any other activity. Students will not be dismissed from classes to participate in extra-curricular activities without first clearing early departure time with the building principal. Students are responsible for making up work missed due to absences for activities. Sponsors are responsible for ensuring students understand and fulfill their academic responsibilities. All evening activities, except practices, must have no less than two school sponsors.

Non-school sponsors must be approved by the administration. If vehicles are used for transportation, the drivers must be adults who have been approved by the school.

The activities director has the responsibility for all extracurricular activities. Therefore, any ruling or handbook decision he/she makes regarding activities will be school regulation in lieu of further board action.

Field Trips will be cleared and scheduled through the building principal. The principal will also check with the activities director to avoid any conflicts with other activities and transportation needs. The principal will then contact the transportation director to secure transportation. No student may participate in a field trip off school property without written permission of his or her parent or guardian.

Evacuations

Early in the semester, classroom teachers should review instructions for leaving the classroom with all of their students. Classroom teachers should also periodically review with each class what to do in case of fire, tornado or other emergency.

1. Fire Drills

Fire drills will be held on a regular basis. Certified staff may or may not be notified in advance. These drills are important exercises that help ensure the safety of students in case of an emergency.

When the fire alarm is sounded, all students and staff immediately must cease the activity in which they are engaged and leave the building at once, following these regulations:

- a) Students nearest the windows will close them before leaving.
- b) The classroom teacher will be the last to leave the room. He or she will turn out all lights and close the door as he or she leaves.
- c) Classroom teachers will take their fire drill packets and class grade books with them when they leave their classrooms.
- d) The first two students reaching the exit doors will hold the doors wide open until everyone has filed out.
- e) Staff and students will move far enough away from the building to avoid possible injury from fire and falling embers, and also, to remain clear of emergency vehicle traffic.
- f) Once outside, each teacher must account for every student in the class. Classroom teachers will take roll for their class and;
 - 1) hold up a Green Card (all students accounted for)
 - 2) hold up a Red Card (missing student (s) listed)
 - 3) hold up a White Card (extra students listed)

The signal to return to the school building will be the short bell. It will be sounded upon completion of the drill. Students will return in an orderly manner.

2. Tornado Drills

When a tornado warning has been issued, the school will evacuate classrooms and move students to the designated tornado shelters. Tornado alerts will be given via the intercom system. When a tornado alert is given, all students and staff immediately must cease the activity in which they are engaged immediately and seek shelter, following these regulations:

- a) All students and staff should proceed to the designated tornado shelter.
- b) Once in the designated area, each teacher must account for every student in the class.
- c) Classroom teachers should be sure that each student is sitting with his or her back to the wall, their knees up and their heads should be between their legs.

3. Protocol for all Evacuations

Upon evacuation signals, all students and staff must exit each building. Classroom teachers should do the following:

- 1) Take the class roster;
- 2) Lock the classroom door after all occupants have exited the room;
- 3) Keep the class together and move promptly in an orderly fashion; and
- 4) Upon arriving at the evacuation point, take roll, maintain order, and supervise students.

Evaluations

The appropriate district administrator will evaluate tenured and probationary teachers as required by law and district policy. Policy 4030 Additional evaluations, both formal and informal, may be conducted as the district administration deems appropriate. Your building principal will share the District evaluation Handbook

Examinations

Students or student aides are not to type or grade tests.

Faculty Meetings

The superintendent and principals will call meetings as needed. Certified staff are required to be present at all faculty meetings unless excused by the administration.

Field Trip Request Forms

Certified staff who wish to take students off school property must submit a request to the building principal or superintendent at least ten calendar days prior to the date of the requested activity.

Elementary grades will be limited to one field trip per year. Additional requests may be granted on a case by case basis.

Grading Policy

JH/HS Students who are “about to fail” and “failing” must be reported to the office on or each Friday. Parents will be notified by the office if a student is about to “about to fail” or is “failing”.

Grades are reported as letter or percentage as requested by the building principal. No incompletes or condition grades will be given, but grades may be changed by request of the classroom teacher to the principal. If a student fails the first semester and passes the second semester, a classroom teacher may pass a student for the full year.

A student is to be graded on academic performance. A student's grade is not to be reduced for discipline. Prejudice or favoritism has no place in grading a student. All grading should be explained in simple, understandable terms to the student.

Classroom teachers should provide students and parents with frequent updates regarding the student's progress during the quarter. At the conclusion of each quarter, students will receive an end-of-quarter report card. Classroom teachers should use the scales for grades at each grade level and subject area.

The Following Scale will be used in Grades 7-12

A= Excellent	90-100 = A
B= Good - Above Average	80-89 = B
C= Satisfactory - Average	70-79 = C
D= Needs Improvement -Below Average	60-69 = D
F= Failing	59 and below = F

Elementary Report Cards

Report Cards are issued every 9 weeks (4 times a year).

Grades K-1 uses a skills-based report card.

Grade 2 uses a combination of skill-based and percentage/letter grades system.

Grades 3-6 use the percentage/letter grades system on report cards.

Computers, Music, Library, and Physical Education classes are graded.

The following grading system is used in grades K-2:

- 1- Beginning
- 2- Progressing
- 3- Proficient
- 4- Advanced

The following System is used for Grades 3-6

A= Excellent	90-100 = A
B= Good - Above Average	80-89 = B
C= Satisfactory - Average	70-79 = C
D= Needs Improvement -Below Average	60-69 = D
F= Failing	59 and below = F

Guest Lecturers

Guest lecturers must be approved by the administration before they are asked to address a class. The guest lecturer must have a specific, relatable objective in his/her lecture.

Hall Duty

Every classroom teacher is on hall duty before school in the morning and between classes. Classroom teachers are responsible especially for the part of the hall adjacent to their classrooms.

Instructional Materials

Instructional materials are made available through the Education Service Unit. A catalog and order forms will be made available to all members. Films should be used as instructional materials. All media must be previewed for suitability by the classroom teacher before being shown to students.

Lesson Plans

Each teacher will prepare and complete a proper lesson plan on Friday for the following week. These plans must be written so that they are clear to any substitute teacher and readily available to any teacher. An up-to-date seating chart of the class or classes shall be part of the lesson plan book. Other regulations relative to lesson plans will be made by individual building principals. The lesson plans of all classroom teachers are subject to review of the building principal or other members of the school district's administration at any time.

Lesson plans must identify major instructional objectives and show page assignments and general direction that might be followed by anyone who might be called upon to teach the classes.

Lesson plans for the upcoming week must be submitted by 7:30 AM. Monday Morning of each week.

Media Center

The media center is set up to serve the needs of certified staff and students. Certified staff who need assistance with textbooks, literature sets, magazines and other reference materials should consult with the media specialist assigned to their building.

Students may use the media center during study halls, at lunch, after school and in the evenings provided they have proper supervision. Classroom teachers may send individual students to use the media center during class time, but should contact the media staff

before sending any students during class. The media staff may send disruptive students back to class or study hall. Classroom teachers who send their entire class to the media center must accompany and supervise the students, unless prior arrangements have been made with the media specialist.

Para-educators

Para-educators provide valuable role of assistance in the educational process. Helping teachers to carry out their responsibilities in a more efficient and effective manner.

When working directly in partnership with a classroom teacher, the classroom teacher must maintain the role of leadership and responsibility for the students. The para-educator acts in a supportive role. Para-educators may be used to assist the classroom teacher by, among other tasks, assisting with instructional activities under the direction of the teacher, helping to supervise students, copying tests and other written material, organizing class materials, preparing bulletin boards, grading tests or class work, and calculating and recording grades.

There may be instances where a para-educator may be in charge or responsible for the delivery of lessons in what is considered a special or non-core area. These types of activities will be conducted under the direction and supervision of the building principal. Para-educators will consult the principal regarding lessons and materials needed, and expectations regarding the special.

Para-educators are to work only on and within their assigned workdays. If the classroom teacher or the para-educator requests to work hours other than the assigned work hours or assigned workday, he or she must have approval from the administration.

Parent-Teacher Communication

Students' academic success has been closely linked to parental involvement in school. Certified staff should strive to develop open and supportive relationships with parents and guardians. Each classroom teacher is responsible for keeping a student's parents informed about the student's progress. This may be done by letter, telephone, e-mail, or through the BLOOMZ app with our current Morrill public schools app, or, personal conference. Certified staff must attend parent teacher conferences, promptly return phone calls, participate in teacher events for students and parents, and where necessary utilize a planner as a communication tool. Certified staff who need additional support in communicating with parents should contact their building principal or guidance counselor.

Parking

Staff members should park on the west side of the Elementary school, and in the North parking lot at the High School. Do not park in areas designated as no parking.

Handicapped parking may be used only by those with proper credentials to park in the designated handicapped spaces.

Students are not to park their cars in the staff areas. Staff members may not allow students to park in the staff areas when groups leave early in the morning on a school day for field trips or athletic events.

Parties

1. No activities or picnics shall be held by an organization of the school without the presence of the sponsor or sponsors.
2. The number of activities and the closing hour for activities will be determined by the building principal and organization sponsor.
3. In making arrangements for activities and picnics, staff must avoid disturbing the routine of the school.
4. Cleaning up after the activity is the responsibility of the sponsor.

Planning Time

Each classroom teacher is provided with duty-free time for planning, preparation of school-related materials, and a brief respite from the duties of the day.

The Board defines planning time as time for educational planning and other task-related functions that cannot normally be accomplished during instructional periods. Planning time should not be confused with personal time. Planning time is not to be used for running personal errands, conducting personal business, or pursuing non-school hobbies and/or interests.

Private Tutoring

Classroom teachers must provide individual assistance to students as a part of their duties. Any certified staff member who engages in private tutoring for pay (compensation of any kind from a source other than the District) is subject to the following rules:

- Certified staff may not arrange to provide private tutoring for any child enrolled in the staff member's class.

- Certified staff are not to provide private tutoring in a school building.
- Certified staff are not to provide private tutoring during duty time.
- Certified staff are prohibited from advertising or promoting the private tutoring services in the school or in the school's communications systems except with the express permission of the Superintendent or designee.

Projection Maps

The school district will only use the Gall-Peters projection map or a similar cylindrical equal-area projection map or the AuthaGraph projection map for display or use in the classroom. Use of the Mercator projection map is prohibited unless:

1. The Mercator projection map is used in conjunction with other projection maps in a teaching exercise to demonstrate that all maps are flawed in some way and different map projections serve different functions and may affect how individuals view the world; or
2. The Mercator projection map is part of any:
 - a. book or material obtained prior to July 19, 2024; or geographic information system; or computer program that renders a three-dimensional representation of Earth based primarily on satellite imagery, such as Google Earth or similar software; and a Gall-Peters projection map or similar cylindrical equal-area projection map or an AuthaGraph projection map is displayed in the classroom or shown to students during the lesson in which a Mercator projection map is used.

Pupils' Records

1. Each classroom teacher must keep a set of records in the daily class record book of the class recitations, tests, exams, daily work, notebook, etc. This serves as a justification of the final grade in case of dispute between teacher and pupil, or teacher and parent, and assists in making out the final grades. This book must be turned into the principal at the end of each school year.
2. Report cards will be issued within one week following the end of the quarter unless otherwise announced.
 - a) Reports should be conscientiously and accurately made because they are a serious estimate of the degree of success of the pupil.

- b) Each classroom teacher should be adequately prepared to defend all decisions given on the report card.
- c) Each classroom teacher is responsible for distribution of class cards on time.
- d) Classroom teachers must confer with the principal before recording any incomplete, failing, or conditional grades on report cards.

Rights of Certified and Probationary Teachers

Certified and probationary teachers are entitled to the legal and procedural rights outlined in the board policies and state and federal law with regard to the amendment, cancellation, or termination of the teacher's employment contract. For specific questions relating to those procedural or legal rights, please refer to the district's board policies.

School Day

Duty hours for all certified staff will be determined by the building principal, and between the hours of 7:00 a.m. and 5:00 p.m., Monday through Thursday. Fridays the duty hours will end at 4:00 pm. On some Fridays and days, preceding certain holidays or vacation periods, certified staff are permitted to leave after the students are dismissed.

Under special circumstances, certified staff may seek permission from their building principal to vary these duty hours. In addition, certified staff may be assigned responsibilities at other hours by the principal or superintendent for supervising or directing school activities or affairs or for participation in affairs under the direct sponsorship of the school.

Each teacher will be in his or her classroom and ready to teach at 8:00 a.m. each day. Classroom teachers will stand at their doors when class is dismissed and must be outside their classroom doors before each class period. Classroom teachers must be physically present in their classrooms at all times during class periods and conference periods.

Personal work may not be done on school time.

Sponsors

Certified staff members are assigned by the superintendent, based on the recommendation of the building principal, as class and academic club sponsors. Coaches and activities assignments are made based upon the recommendations of the Activities Director. Sponsors must be present at all meetings and activities of the sponsored group.

The procedure for activity accounts and meetings can be found in the student manual. Purchasing of supplies must be approved through the chain of command.

Student Activities

Staff members who sponsor extracurricular activities such as athletics, class plays, and class activities may leave the school building only after making sure that all students and other individuals have left the building. No student is to be left unattended in the school building at any time.

School-owned clothing or equipment that is checked out to students remains the property of the school. The clothing or equipment is not to be used or worn by the student except for its intended use. Each piece of equipment or clothing is to be returned to the instructor or coach when the season or the use for such clothing or equipment is over. Certified staff will be held responsible for ensuring that all clothing and equipment are returned and accounted for.

Student Aides

Student aide positions are reserved for current seniors. Student aides are to be directly supervised by the staff member and are not to leave the building or be in the halls or anywhere they are not being supervised. Student aides are not to be used to assist the staff member by helping supervise another student, grade tests or class work, calculate student grades, or record grades. Keys are NEVER to be given to students, whether they are student aides or not. Student Aides are to be utilized only during school hours and their scheduled period.

Student Attendance

Students are expected to arrive at each class, be seated and ready for instruction prior to the beginning of the class day or class period, as appropriate. Student tardiness is the classroom teacher's professional responsibility. Classroom teachers must insist that students be on time.

Each teacher must maintain an accurate record of student attendance each day. Classroom teachers must carefully check and record attendance information at the beginning of each school day and, in upper grades, at the beginning of each period. Students and student assistants are not permitted to check attendance. Excessive absenteeism should be reported to the building principal or guidance counselor.

Students returning from an absence must report to the office prior to going to class. A returning absentee must show each classroom teacher the admittance pass that was

issued by the school office. No student should be accepted back into class after an absence without this pass.

A student who departs school during the school day must report to the office and sign out before leaving the building. A student who returns during the school day must sign in at the building office before returning to class.

Student Attire

The responsibility for proper daily grooming and dress is primarily the responsibility of students and parents/guardians. However, certified staff members must insist that students do not remain in school while wearing attire that violates the dress code set forth in the Student Handbook.

Classroom teachers must report students who are not in compliance with the dress code to the building principal. The final decision on what is considered proper grooming and appearance is the responsibility of the building principal.

Student Illness

In the event of student illness or injury, classroom teachers should notify the building principal or superintendent immediately. Staff should never send a pupil home without notifying school officials and checking to see if his/her parents are home.

Student Medication

Student medications should not be dispensed by staff members unless they follow the following procedures.

No staff members other than the school nurse may dispense medications (prescription or over-the-counter) to students at any time, unless that staff member has been properly trained on the dispensing of medications by the school nurse. Students may, with written parental or guardian permission, self-administer medications such as aspirin and cough syrup or cough drops.

Staff members are not authorized to dispense prescription medicine without an agreement with a parent or guardian to provide a prescription container for the medicine that includes a pharmaceutical label, the physician's name, a child guard cap and directions for administering the medication.

After receiving the medication, the school employee should lock the medication in a cabinet or place it in an area where access is restricted to school employees only.

Student Searches

Certified staff members may not search students or their belongings. If a staff member suspects that a student is in possession of contraband, he/she should immediately contact a member of the administration and supervise the student until the administrator arrives. Students who are suspected of having an item in violation of school rules may be directed to wait with a staff member.

Substitute Coverage

Certified staff may be required to substitute during their planning period. See negotiated agreement regarding payment for sub Coverage.

Teaching Controversial Issues

Teachers may teach or lead discussions about controversial issues if they comply with the following criteria:

- The issues discussed must be relevant to the curriculum and be part of a planned educational program.
- Students must have free access to appropriate materials and information for analysis and evaluation of the issues.
- The teacher must encourage students to consider and discuss a variety of viewpoints.
- The topic and materials used must be within the range, knowledge, maturity, and competence of the students.
- The teacher must inform parents and the building principal before discussing sensitive or controversial issues.
- The teacher must keep detailed, documentary evidence to prove that both sides and/or all facts available were presented.
- Teachers must refrain from advocating partisan causes, sectarian religious views, or selfish propaganda through any classroom or a school device; however, a teacher shall not be prohibited from expressing a personal opinion as long as the student is encouraged to reach his/her own decision independently.

Textbooks

Classroom teachers will issue textbooks to the pupils, keeping a record of the number and condition of the book assigned to each pupil. If the books are new, classroom teachers must make sure the books are stamped and numbered before distribution.

Textbooks are to be stored in the classroom or storeroom. Textbooks are to be checked out to the students with teachers keeping an accurate record of each book by number in the place provided in grade books. Pupils are to pay for lost or damaged books. Student textbooks must be covered with a book cover.

Workbooks do not become the property of the students and in most cases should be retained by the school.

School District Directory

Members of the Board of Education:

Bill Watson	President
Joey Muhr	Vice-President
Sue Gomphert	Secretary
Jim Scott	Treasurer
Courtney Schuler	Member
Rob Martin	Member

Administrative Staff:

Todd Chessmore	Superintendent
Tom Peacock	High School Principal
DeLinda Lackey	Elementary Principal
Jodi Craig	Activities Director
Bailee Steiner	Business Manager
Brad Derr	Transportation and Maintenance Director

Office Staff:

Elva Lutz Assistant Business Manger
Megan Ruzicka High School Secretary
Kristen Stauffer Elementary Office
Marvel Cole Activities Secretary

Counselors:

Traci Patterson High School Counselor
Lauren Armstrong Elementary School Counselor

Health Services

Caitlin Pittman School Nurse

Nutrition Program:

Cafeteria Manager/Head Cook
Assistant Cook

Custodial and Maintenance Staff:

Elise Black Elementary
Toby Black High School
Silva Banta Ag Building
Justin Rider Bus Maintenance

Technology Staff

Ashley Rider

Transportation Department:

Silvia Banta Route Driver
Marvel Cole Route Driver
Kelly Jackson Route Driver

Teaching Staff Elementary

Kindergarten - Jamie Martin

1st Grade - Candace Muhr

2nd Grade - Amanda Smith

3rd Grade - Alyssa Dye

4th Grade - Juliana Carlson

5th Grade - Sarah McCabe

6th Grade - Robin Hoff

SPED - Molly Weglin

Title 1 - Sarah Walker

Music - Cheyanna Stumpff

PE - Terry Lofink

Teaching Staff Junior High and High School

Name	Department	Grades
Chris Baltz	Science	7 - 11
Jodi Craig	Business/Computers	7 - 12
Nicole Fredrickson	Social Sciences, JH Math	7 - 12
Jeremiah Gardner	Industrial Tech/Welding	7 - 12

Jamie Mehling	District Librarian	K - 12
Tom Milstead	English Language Arts/Digital Media	7 - 12
Becky Peacock	Art	7 - 12
Traci Patterson	Guidance Counselor	7 - 12
Cheyanna Stumpff	Choir/Instrumental Music	7 - 12
Gregg Waters	Social Sciences	7 - 12
Corey Weitzel	Science, Agricultural, Math	9 - 12

Para-educators Elementary and High School Buildings

Lacey Berhardt	Elementary
Kayla Christensen	Elementary
Bonnie Graham	Elementary
Jessi McLamb	Elementary
Ashley Morgheim	Elementary
Tara Wynne	Elementary
Alissa Hill	Elementary
Kelli Jackson	High School
Esmerelda Rodriguez	High School
Lucienne Keller	High School
Alyssa Stone	High School

Staff Internet and Computer Use

Internet access is an important tool for communicating, keeping up-to-date with current developments in education, and for conducting research to enhance management, teaching and learning skills. The following procedures and guidelines are intended to ensure appropriate use of the Internet at the school by the district's faculty and staff. Staff should also refer to the district's policy on Staff and District Social Media Use.

Staff Expectations in Use of the Internet

- A. Acceptable Use While on Duty or on School Property
1. Staff shall be restricted to use the Internet to conduct research for instructional purposes.
 2. Staff may use the Internet for school-related e-mail communication with fellow educators, students, parents, and patrons.
 3. Staff may use the Internet in any other way which serves a legitimate educational purpose and that is consistent with district policy and good professional judgment.
 4. Teachers should integrate the use of electronic resources into the classroom. As the quality and integrity of content on the Internet is not guaranteed, teachers must examine the source of the information and provide guidance to students on evaluating the quality of information they may encounter on the Internet.
- B. Unacceptable Use While on Duty or on School Property
1. Staff shall not access obscene or pornographic material.
 2. Staff shall not engage in any illegal activities on school computers, including the downloading and reproduction of copyrighted materials.
 3. Staff shall not use school computers or district internet access to use peer-to-peer sharing systems such as BitTorrent, or participate in any activity which interferes with the staff member's ability to perform their assigned duties.
 4. The only political advocacy allowed by staff on school computers or district internet access is that which is permitted by the Political Accountability and Disclosure Act and complies with district policy.
 5. Staff shall not share their passwords with anyone, including students, volunteers or fellow employees.

School Affiliated Websites

Staff must obtain the permission of the administration prior to creating or publishing any school-affiliated web page which represents itself to be school-related, or which could be

reasonably understood to be school-related. This includes any website which identifies the school district by name or which uses the school's mascot name or image.

Staff must provide administrators with the username and password for all school-affiliated web pages and must only publish content appropriate for the school setting. Staff must also comply with all board policies in their school-affiliated websites and must comply with the board's policy on professional boundaries between staff and students at all times and in all contexts.

Publication of student work or personality-identifiable student information on the Internet may violate the Federal Education Records Privacy Act. Staff must obtain the consent of their building principal or the superintendent prior to posting any student-related information on the Internet.

Enforcement

A. Methods of Enforcement

The district owns the computer system and monitors e-mail and Internet communications, Internet usage, and patterns of Internet usage. Staff members have no right of privacy in any electronic communications or files, which are stored or accessed on or using school property and these are subject to search and inspection at any time.

1. The district uses a technology protection measure that blocks access to some sites that are not in accordance with the district's policy. Standard use of the Internet utilizes a proxy server-based filter that screens for non-curriculum related pages.
2. Due to the nature of technology, the filter may sometimes block pages that are appropriate for staff research. The system administrator may override the technology protection measures that blocks or filters Internet access for staff access to a site with legitimate educational value that is wrongly blocked.
3. The district will monitor staff use of the Internet by monitoring Internet use history to ensure enforcement of this policy.

B. Any violation of school policy and rules may result in that staff member facing:

1. Discharge from employment or such other discipline as the administration and/or the board deem appropriate;
2. The filing of a complaint with the Commissioner of Education alleging unprofessional conduct by a certified staff member;

3. When appropriate, the involvement of law enforcement agencies in investigating and prosecuting wrongdoing.

Off-Duty Personal Use

School employees may use the internet, school computers, and other school technology while not on duty for personal use as long as such use is (1) consistent with other district policies, (2) consistent with the provisions of Title 92, Nebraska Administrative Code, Chapter 27 (Nebraska Department of Education “Rule 27”), and (3) is reported as compensation in accordance with the Internal Revenue Code of 1986, as amended, and taxes, if any, are paid. All of the provisions of Rule 27 will apply to non-certificated staff for the purposes of this policy. In addition, employees may not use the school’s internet, computers, or other technology to access obscene or pornographic material, sext, or engage in any illegal activities.

Social media is an important tool for communicating, keeping up-to-date with current developments in education, and for conducting research to enhance management, teaching, and learning skills. The district also uses social media accounts to provide information to district stakeholders. This policy is intended to ensure (1) appropriate use of social media by staff and (2) appropriate control of social media accounts belonging to or affiliated with the district. Staff should also refer to the district’s policy on Staff Computer and Internet Usage.

Personal Versus School-Affiliated Social Media Use

- A. Personal Social Media Use
 1. The school district will not require staff members or applicants for employment to provide the district with their username and password to personal social media accounts.
 2. The district will not require staff to add anyone to the list of contacts associated with the staff member’s personal social media accounts or

require a staff member to change the settings on his or her personal social media accounts so that others can or cannot view their accounts.

3. Staff members whose personal social media use interferes with the orderly operation of the school or who use social media in ways that are not protected by the First Amendment may be subject to discipline by the district.
4. Staff members who wish to begin using or to continue using the school district name, programs, mascot, image or likeness as part of any social media profile must notify their supervising administrator of the use, and must secure the administrator's permission to do so.

B. School-Affiliated Social Media Use

1. Any social media account which purports to be "the official" account of the school district (e.g., "Lions" Wrestling"), or any of its programs, classes or entities will be considered to be an account that is used exclusively for the school district's business purpose. Staff members may not use "official" accounts for personal use.
2. Staff may be required to provide their supervising administrator with the username and password to school-affiliated social media accounts.
3. Staff may be required to interact with specified individuals on school-affiliated social media accounts.
4. When staff use school-affiliated social media accounts to comment on school-related matters, they do not do so as private citizens and are therefore not entitled to First Amendment protections.

Staff Expectations in Use of Social Media – Applicable to Both Personal and School-Affiliated Use

C. General Use and Conditions

Staff must comply with all board policies, contract provisions, and applicable rules of professional conduct in their social media usage. They must comply with the board's policy on professional boundaries between staff and students at all times and in both physical and digital environments.

Staff must obtain the consent of their building principal or the superintendent prior to posting any student-related information in order to make sure that the publication does not violate the Federal Education Records Privacy Act or any other laws. Staff must also comply with all applicable state and federal record retention requirements, even with regard to personal social media usage.

Staff must comply with all applicable laws prohibiting the use or disclosure of impermissible content, such as copyright laws, accountability and disclosure laws, and any other law governing the use of resources of a political subdivision. Questions about appropriate content should be referred to the staff member's supervising administrator.

D. Acceptable Use

1. Staff may use social media for instructional purposes.
2. Staff may use social media for school-related communication with fellow educators, students, parents, and patrons.
3. Teachers should integrate the use of electronic resources, which may include social media, into the classroom. As the quality and integrity of content on social media is not guaranteed, teachers must examine the source of the information and provide guidance to students on evaluating the quality of information they may encounter.

E. Unacceptable Use

1. Staff shall not access obscene or pornographic material while at school, on school-owned device or on school-affiliated social media accounts.
2. Staff shall not engage in any illegal activities, including the downloading and reproduction of copyrighted materials.
3. Staff shall not access social media networking sites such as Facebook, Twitter, and Instagram on school-owned devices or during school time unless such access is for an educational activity which has been preapproved by the staff member's immediate supervisor. This prohibition extends to using chat rooms, message boards, or instant messaging in social media applications and includes posting on social networking sites using personal electronic devices.

School-Affiliated Digital Content

A. General Use and Conditions for School-Affiliated Accounts

Staff must obtain the permission of their supervising administration prior to creating, publishing, or using any school-affiliated web pages, microblogs, social media pages or handles, or any other digital content which represents itself to be school-related, or which could be reasonably understood to be school-related. This includes any content which identifies the school district by name in the account name or which uses the school's mascot name or image.

Staff must provide administrators with the username and password for all school-affiliated accounts and must only publish content appropriate for the school setting. Staff may not provide the username and password to school-affiliated accounts to any unauthorized individual, including students and volunteers.

B. Moderation of Third Party Content

The purpose of school-related social media accounts is to disseminate information. No school-related or school-affiliated social media account covered by this policy shall permit comments by the public unless otherwise approved by the superintendent. All comment functions for applications such as Facebook and Instagram must be turned to "off" without this approval.

In the event the superintendent permits content created by anyone other than the administrator of the account to appear on the account's pages, such as comments made by students, parents, and patrons, the account administrator must monitor the content to ensure it complies with this policy. Posts, comments, or any other content made on the account's pages may be removed when the content meets any of the following conditions:

1. Is obscene, lewd, or appeals to prurient interests;
2. Contains information relating to a student matter or personnel matter which is protected under or prohibited by state or federal law;
3. Contains threatening, harassing, or discriminatory words or phrases;
4. Incites or is reasonably anticipated to incite violence, illegal activity, or a material and substantial disruption to school operations or activities; or
5. Contains any other threat to the safety of students and staff.

Every account administrator must keep a copy of any removed content and must provide a copy to the superintendent along with written notification for the reason the post has been removed. All questions about the appropriateness of removal must be directed to the superintendent.

ACKNOWLEDGMENT OF RECEIPT

I acknowledge that I have received a copy of the Morrill Public School District Certified Staff Handbook which includes the district's drug-free workplace policy statement. I understand that, as a condition of my employment, I am required to read and abide by the provisions of the handbook and by all board policies governing my employment. Further, if I have any questions about any provision of this handbook or any board policy, I should confer with my supervisor or building principal or the superintendent.

Signature

Date