

Mingus Union High School District # 4

MEETING AGENDA OF THE GOVERNING BOARD

Thursday, July 12, 2018

Time: 6:00 PM

Place: Mingus Union High School Library

Members of the Board

Mrs. Anita Glazar, President

Mrs. Lori Drake

Mr. Steve Gesell

Mr. James Ledbetter

Mr. Anthony Lozano

The Governing Board reserves the right to go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. (A.R.S. § 38-431.03(A)(3)). The Board may also go into Executive Session to discuss personnel matters (A.R.S. §38-431.03(A)(1)) and records, such as student discipline matters which are exempt by law from public inspection (A.R.S. §38-431.03(A)(2)). The Board may also go into Executive Session for legal advice and consultation regarding contract negotiations, settlement discussions and pending or contemplated litigation. (A.R.S. §38-431.03(A)(4)).

Though infrequent, the Board may also go into Executive Session for discussions with designated representatives regarding negotiations with employee organizations regarding salaries or compensation of employees of the public body (A.R.S. §38-431.03(A)(5)), discussions with designated representatives regarding real property negotiations (A.R.S. §38-431.03(A)(7)), and international and interstate negotiations (A.R.S. §38-431.03(A)(6)).

Additional information or documentation regarding Public Agenda Items may be available for the public to review in the Office of the Superintendent.

The District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call (928) 634-8901 to request an accommodation. Spanish Translation is available.

Members of the Governing Board will attend either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

AGENDA

I. OPENING

I. 1. **Call to Order**

I. 2. **Adoption of Agenda**

I. 3. **Pledge of Allegiance**

I. 4. **Moment of Silence**

I. 5. **Meeting Minutes Not Previously Approved**

May 1, 2018 - Special Session

May 17, 2018 - Regular Meeting

June 6, 2018 - Special Session

June 14, 2018 - Regular Meeting

June 20, 2018 - Special Session

June 28, 2018 - Regular Session

I. 6. **Information Only Items**

(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

I. 6. 1. Summary of Current Events

I. 6. 1. 1. Superintendent's Report

Dr. Penny Hargrove will provide an update on current District events to the Board.

I. 6. 1. 2. Principal's Report

Ms. Genie Gee will provide an update on current School events to the Board.

I. 6. 1. 2. a. Athletics Update

I. 6. 1. 3. Student Recognition

Boys' Sports Athlete of the Month - April 2018 - Justin Tanner

I. 7. Public Comments

(members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action)

II. ACTION ITEMS - CONSENT

(All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

II. 1. Approval of Routine Vouchers

II. 2. Personnel

Extra Duty - Mike Westcott - Instructional Coach

Extra Duty - Mike Westcott - Administrative Consultant

Extra Duty - Paul Ventura - Girls' Basketball Head Coach

Extra Duty - Staci Puckett - Summer English Curriculum

Extra Duty - Cynthia Bruchman - German Club

Extra Duty - Molly Westcott - Club Sponsor

Resignation - Barbara Miller - Bus Driver

Rate Change - Weston Barrett - Driver Trainer

Rate Change - Weston Barrett - Bus Driver

Rate Change - Weston Barrett - Temp Custodian

Continuation - Lowell Hargrove - Classified Support

New Hire - Mary Gladden - In-Town Bus Driver

New Hire - Mary Gladden - Out-of-Town Bus Driver

II. 3. Donations

III. INFORMATION AND DISCUSSION ITEMS

(Matters about which the Board may engage in discussion but will take no action during the meeting)

III. 1. Policy Services Advisory

First Read of the Arizona School Boards Association June 2018 *Policy Services Advisory*.

Section

D: Fiscal Management:

Policy DICA – Budget Format:

ASBA is recommending a new policy, DICA, reflecting current statutory language in A.R.S. 15-903 which requires the school district budget format to include a variety of information and to prominently display on the school district website specific information pertaining to teacher salaries.

Policy DIE – Audits/Financial Monitoring:

ASBA is recommending Policy DIE be revised due to changes in A.R.S.

41-1279.03 to require each school district to prominently post on its website home page a copy of its profile pages that displays the percentage of every dollar spent in the classroom by that school district from the most recent status report issued by the auditor general.

Policy DJ – Purchasing:

ASBA is recommending substantial additional language from A.R.S. 15-213 pertaining to purchasing, supervision of financial transactions, personal gifts and benefits, and reprisal against an employee for disclosure of public information is included in this policy.

Policy DJE – Bidding/Purchasing Procedures:

ASBA is recommending Policy DJE be modified by the addition of a paragraph under “Public Inspection and Rationale for Awarding a Contract” found in A.R.S. 15-213.

Section F: Facilities Development:

Policy FEA – Educational Specifications for Construction:

A.R.S. 15-341 has added language which allows the Governing Board to delegate authority to the superintendent to submit plans for new school facilities to the School Facilities Board to obtain certification that the plans meet minimum adequacy guidelines as prescribed in A.R.S. 15-2011. This language is replicated in the policy.

Section G: Personnel:

Policy GBEAA and Exhibit GBEAA-E – Staff Conflict of Interest:

Language has been added to this policy to clarify conflict of interest and to offer ASBA recommendations pertaining to annual employee training to ensure district conflict of interest policies are communicated to employees and acknowledged as received and understood by each employee.

In February

2018 Policy Advisory No. 603 added language to GBEAA-E, Staff Conflict of Interest, updating this exhibit to more closely reflect the Conflict of Interest Disclosure Memorandum in Appendix 8.1 of the Attorney General Arizona Agency Handbook. Given the changes in HB 2663 on procurement and the focus on conflicts of interest in purchasing, Policy Services strongly recommends adoption of PA 621 with the additional language provided in GBEAA-E.

Section I: Instruction:

Regulation IHBA-RB – Special Instructional Programs and Accommodations for Disabled Students:

Legally incorrect language in this regulation was recently discovered and is being changed to clarify that a due process hearing is required only as it relates to the identification, evaluation, or educational placement of a Section 504 qualified student with a disability.

Section J: Students:

Policy JFABB – Admission of Exchange and Foreign Students:

ASBA is recommending language be adjusted to better reflect the requirements of A.R.S. 15-823 regarding admission of foreign exchange students.

Policy JL and Regulations JL-RA & JL-RB – Student Wellness:
SB1083 added A.R.S. 15-118, which defines recess and requires mandatory recess periods for specific grade levels as described in the policy. These requirements are included in Policy JL and the corresponding regulations.

IV. ACTION ITEMS - DISTRICT BUSINESS

IV. 1. 2018-19 Payment Procedures

The Board will discuss and consider approval for the *Resolution Authorizing The Execution of Warrants Between Board Meetings* for the 2018-19 school year.

IV. 2. Exceed M & O Subsections

The Board will discuss and consider approval for the Yavapai County Education Service Agency *Exceed M & O Subsections* for 2018-19.

IV. 3. Family Athletics Pass

The Board will discuss and consider approval for a Mingus Athletics Family Pass funding proposal for 2018-19.

IV. 4. Athletics Sponsors

The Board will discuss and consider approval for a Mingus Athletics Sponsored funding proposal for 2018-19.

IV. 5. School Resource Officer

The Board will discuss and consider approval for an inter-governmental agreement with Cottonwood Police Department to provide a School Resource Officer for 2018-19.

IV. 6. District Water Supply

The Board will discuss and consider approval for connecting to and future use of a municipal water supply.

IV. 7. Transfer of Vehicle Ownership

The Board will discuss and consider approval for the transfer of ownership of a vehicle that is jointly owned with the Valley Academy For Career & Technology Education.

IV. 8. 2018-19 Student Handbook

The Board will discuss and consider approval for the 2018-19 Student Handbook.

IV. 9. Student Discipline Matrix

The Board will discuss and consider approval for the 2018-19 Student Discipline Matrix.

IV. 10. Special Education Co-Coordinator

The Board will discuss and consider approval for the creation of a Special Education Co-Coordinator position.

IV. 11. Executive Session

IV. 11. 1. Instructions to Attorney

The Governing Board may vote to convene into executive session pursuant to A.R.S. §38-431.03(A)(3) and (4) for legal advice concerning litigation filed or to be filed in Yavapai County Superior Court challenging consolidation petitions and Senate Bill 1254 and to instruct the District's attorneys on the Board's position concerning that litigation.

IV. 11. 2. Administrator Contracts

The Governing Board may vote to convene into executive session pursuant to A.R.S. §38-431.03(A)(1) to discuss or consider terms of administrative contracts for 2018-2019 (including salary). Administrative employees have been noticed of their right to demand

that this discussion be held in public, with the exception of discussions concerning salary. Any vote on contracts or salary will occur in public.

IV. 11. 3. Superintendent Evaluation

The Governing Board may vote to convene into executive session pursuant to A.R.S. §38-431.03(A)(1) to discuss or consider the performance of the Superintendent, assignment and salary, and to conduct the evaluation of the Superintendent. The Superintendent has been noticed of her right to demand that this discussion be held in public, with the exception of discussions concerning salary. Any vote on the Superintendent's evaluation will be taken in public.

IV. 11. 4. School Psychologist Contract Terms

The Governing Board may vote to convene into executive session pursuant to A.R.S. §38-431.03(A)(3) for legal advice concerning School Psychologist Contractual terms and legal requirements.

V. INFORMATION ITEMS

(The Board will not propose, discuss, or take legal action during the meeting)

V. 1. Requests for Future Agenda Items

VI. ADJOURNMENT