

# Mingus Union High School District # 4

## MEETING AGENDA OF THE GOVERNING BOARD

**Tuesday, May 23, 2017**

**Time: 4:00 PM**

**Place: Mingus Union High School Library**

### **Members of the Board**

Mrs. Anita Glazar, President

Mrs. Lori Drake, Clerk

Mr. James Ledbetter

Mr. Anthony Lozano

Pastor Robb Williams

The Governing Board reserves the right to go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. (A.R.S. § 38-431.03(A)(3)). The Board may also go into Executive Session to discuss personnel matters (A.R.S. §38-431.03(A)(1)) and records, such as student discipline matters which are exempt by law from public inspection (A.R.S. §38-431.03(A)(2)). The Board may also go into Executive Session for legal advice and consultation regarding contract negotiations, settlement discussions and pending or contemplated litigation. (A.R.S. §38-431.03(A)(4)).

Though infrequent, the Board may also go into Executive Session for discussions with designated representatives regarding negotiations with employee organizations regarding salaries or compensation of employees of the public body (A.R.S. §38-431.03(A)(5)), discussions with designated representatives regarding real property negotiations (A.R.S. §38-431.03(A)(7)), and international and interstate negotiations (A.R.S. §38-431.03(A)(6)).

Additional information or documentation regarding Public Agenda Items may be available for the public to review in the Office of the Superintendent.

The District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call (928) 634-8901 to request an accommodation. Spanish Translation is available.

Members of the Governing Board will attend either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

## **AGENDA**

### **I. OPENING**

I. 1. **Call to Order**

I. 2. **Adoption of Agenda**

I. 3. **Pledge of Allegiance**

I. 3. 1. **Moment of Silence**

I. 4. **Board Meeting Minutes Not Previously Approved**

I. 4. 1. **Regular Session**

April 19, 2017 - Special Session Meeting

April 25, 2017 - Regular Session Meeting

April 27, 2017 - Special Session Joint Meeting

I. 5. **Information Only Items**

*(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting)*

*unless the specific matter is properly noticed for legal action.)*

**I. 5. 1. Summary of Current Events**

**I. 5. 1. 1. Student Recognition**

Student Council President - Cassia Gehl  
Athlete of the Month - Maddie Bejarano  
Athlete of the Month - Mitchell Lindsay  
Pursuing Victory with Honor - Keegan Cain  
Artist of the Month - Dariana Morales  
Artist of the Year - Phoebe Chilton

**I. 5. 1. 2. Staff Showcase**

Mrs. Boisrond will share with the Board information regarding activities in her classroom.

**I. 6. Public Comments**

*(members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action)*

**II. ACTION ITEMS - CONSENT**

*(All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)*

**II. 1. Approval of Routine Vouchers**

**II. 1. 1. Expense**

Expense Voucher #1037 - \$155,836.46  
Expense Voucher #1038 - \$103,589.02

**II. 1. 2. Payroll**

Payroll Voucher # 32 - \$235,438.27  
Payroll Voucher # 33 - \$272,730.73

**II. 1. 3. Bookstore Activity**

Ratification of Payments

**II. 2. Personnel**

**II. 2. 1. Certified Staff**

Contract Addenda - Phil Tanner - Sped Director  
Extra Duty - Shannon Anderson - Summer School  
Extra Duty - Cade Densmore - Summer Work  
Extra Duty - Katherine Forbes - Summer School  
Extra Duty - Cindy Forsythe - Summer Work  
Extra Duty - Dennis Kitchen - Summer School  
Extra Duty - Jason Teague - Summer School  
Extra Duty - Mike Westcott - Summer Work  
Extra Duty - Cynthia Harakaly - Summer Work  
Extra Duty - Kristy Meyer - Summer Work  
Extra Duty - Shelley Kitchen - Summer Work  
New Hire - Emily Meyer - Music Teacher  
New Hire - Dave Moncibaez - PE Teacher  
New Hire - Ralph Fobair - CTE Director  
Separation - Jennifer Chilton - Principal  
Separation - Sarah Cesena - Spanish Teacher

**II. 2. 2. Support Staff**

Attendance Incentive - Jerry Absher - Bus Driver  
Attendance Incentive - Weston Barrett - Bus Driver  
Attendance Incentive - Salvador Beccerra - Bus Driver  
Attendance Incentive - Andrew Lamer - Bus Driver  
Attendance Incentive - Candy Smith - Bus Driver  
Attendance Incentive - Joe Steiner - Bus Driver  
New Hire - Shawn Rojas - Food Service Manager

**II. 3. Classroom Site Fund Compensation**

The Board will consider approval of payments of Classroom Site Fund 011 (CSF, also known as 301 funds) pursuant to the Districts compensation plan.

**II. 4. Recommended Policy Changes**

The Board will consider approval of policy changes recommended by ASBA, which were discussed in a first reading on April 26, 2016.

**II. 4. 1. Second Reading of Proposed Board Policy Changes in Section B - School Board Governance and Operations**

The Board will consider approval of proposed changes to Governing Board Policy in Section B - School Board Governance and Operations.

**II. 4. 1. 1. Policy BGD - Board Review of Regulations**

ASBA is recommending the removal of four words deemed unnecessary, to clean up the wording.

**II. 4. 2. Second Reading of Proposed Board Policy Changes in Section D - Fiscal Management**

The Board will consider approval of proposed changes to Governing Board Policy in Section D - Fiscal Management.

**II. 4. 2. 1. Policy DIE - Audits/Financial Monitoring**

ASBA is recommending updating references to the Office of Management and Budget Compliance Supplement of June, 2016.

**II. 4. 2. 2. Policy DJE - Bidding/Purchasing Procedures**

ASBA is recommending minor language changes in response to recent district audit questions pertaining to compliance with contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

**II. 4. 3. Second Reading of Proposed Board Policy Changes in Section G - Personnel**

The Board will consider approval proposed changes to Governing Board Policy in Section G - Personnel.

**II. 4. 3. 1. Policy GDJ - Support Staff Assignment and Transfer**

ASBA is recommending changes in language in this policy to minimize misinterpretation and misapplication of policy pertaining to assignments and transfers of support staff.

**II. 4. 4. Second Reading of Proposed Board Policy Changes in Section I - Instruction**

The Board will consider approval proposed changes to Governing Board Policy in Section I - Instruction.

**II. 4. 4. 1. Policy IJNDBA - Website Accessibility**

ASBA is recommending this new policy addressing website accessibility and complaints about website accessibility.

**II. 4. 5. Second Reading of Proposed Board Policy Changes in Section J - Students**

The Board will consider approval of proposed changes to Governing Board Policies in Section J - Students.

**II. 4. 5. 1. Policy JFABD – Admission of Homeless Students**

ASBA is recommending changes to this policy and exhibit to maintain compliance with amendments to homeless education requirements by the Every Student Succeeds Act of 2015.

**II. 4. 5. 2. Policy JFB – Open Enrollment**

ASBA is recommending changes to eliminate language which is not supported in statute.

**II. 4. 5. 3. Policy JLCC – Communicable/Infectious Diseases**

ASBA is recommending minor language changes to maintain alignment with language in AZ Administrative Code, Title 9, regarding pediculosis (lice infestations).

**II. 4. 5. 4. Policy JR – Student Records**

ASBA is recommending updating legal references in this policy.

**II. 4. 5. 5. Policy JRR – Student Surveys**

ASBA is recommending changes to now include the list of student/family characteristics in ARS 15-117, which requires specific written informed consent from the parent of a pupil prior to administration of a survey that is retained for longer than one year and that solicits personal information.

**II. 4. 6. Second Reading of Proposed Board Policy Changes in Section L- Education Agency Relations**

The Board will discuss and consider approval of proposed changes to Governing Board Policy in Section L - Education Agency Relations (and related Exhibit LBD-E).

**II. 4. 6. 1. Policy LBD – Relations with Charter Schools**

ASBA is recommending deletion of this policy.

**II. 5. Out of State Travel**

**II. 5. 1. Utah Shakespeare Festival - August 31 - September 4, 2017**

Mr. McKean is requesting approval to travel to Utah to attend the Utah Shakespeare Festival, August 31 - September 4, 2017.

**III. INFORMATION AND DISCUSSION ITEMS**

(Matters about which the Board may engage in discussion but will take no action during the meeting)

**III. 1. Special Services Inclusion Program Plan**

Dr. Tanner will present information on the special services inclusion program planning, goals and objectives including a 3-year plan.

**III. 2. Bond Update**

Mr. Waddle will update the Board with respect to bond projects.

**III. 3. VACTE Funding Claim Update**

Administration will update the Board regarding the process and next steps with respect to the VACTE funding claim.

**IV. ACTION ITEMS - DISTRICT BUSINESS**

**IV. 1. 301 Performance Pay Plan**

The Board will consider approval of the District's Performance Pay Plan pursuant to Proposition 301. The faculty vote yielded a majority and approval rate of 100%

**IV. 2. Administrative Re-Organization**

The Board will discuss and possibly take action regarding temporary options for re-organization of the administrative structure of the high school.

**IV. 3. Budget Revision For Fiscal 2016-2017**

The Board will discuss and consider approval of a budget revision to the 2016-2017 budget to

incorporate additional VACTE revenue.

**IV. 4. Textbook Adoption**

The Board will discuss and consider approval of textbook curriculum for a new AP Biology class.

**IV. 5. Board Professional Training**

The Board will discuss and consider approval of participating an upcoming ASBA training.

**V. INFORMATION ITEMS**

(The Board will not propose, discuss, or take legal action during the meeting)

**V. 1. Requests for Future Agenda Items**

- Regular Governing Board Meeting (6/27/2017)
- Tentative Dates for July Board Retreat

**VI. ADJOURNMENT**