# Mingus Union High School District # 4

MEETING AGENDA OF THE GOVERNING BOARD

**Tuesday, April 25, 2017**

**Time: 6:00 PM**

**Place: Mingus Union High School Library**



The Governing Board reserves the right to go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. (A.R.S. § 38-431.03(A)(3)). The Board may also go into Executive Session to discuss personnel matters (A.R.S. §38-431.03(A)(1)) and records, such as student discipline matters which are exempt by law from public inspection (A.R.S. §38-431.03(A)(2)). The Board may also go into Executive Session for legal advice and consultation regarding contract negotiations, settlement discussions and pending or contemplated litigation. (A.R.S. §38-431.03(A)(4)).

Though infrequent, the Board may also go into Executive Session for discussions with designated representatives regarding negotiations with employee organizations regarding salaries or compensation of employees of the public body (A.R.S. §38-431.03(A)(5)), discussions with designated representatives regarding real property negotiations (A.R.S. §38-431.03(A)(7)), and international and interstate negotiations (A.R.S.§38-431.03(A)(6)).

Additional information or documentation regarding Public Agenda Items may be available for the public to review in the Office of the Superintendent.

The District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call (928) 634-8901 to request an accommodation.
Spanish Translation is available.

Members of the Governing Board will attend either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

## AGENDA

I. **OPENING**

I. 1. **Call to Order**

I. 2. **Adoption of Agenda**

I. 3. **Pledge of Allegiance**

I. 3. 1. **<u>Moment of Silence</u>**

I. 4. **Board Meeting Minutes Not Previously Approved**

I. 4. 1. **<u>Regular Session</u>**
March 28, 2017

I. 5. **Information Only Items**
*(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)*

I. 5. 1. **<u>Summary of Current Events</u>**

I. 5. 1. 1. **Employee Recognition**
Sandra Upite - Science Teacher

I. 5. 1. 2. **Student Recognition**
Rotary Student of the Year - Jacob Schwisow
Female Athlete of the Month - April - Hannah Devore
Male Athlete of the Month - April - Kendrew Streck
Pursuing Victory with Honor April - Krista Earl
Pursuing Victory with Honor March - Pei-Wen Yang
Artist of the Month - March - Alex Flannery
Artist of the Month - April - Ethan Miller

I. 6. **Public Comments**
*(members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action)*

II. **ACTION ITEMS - CONSENT**
*(All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)*

II. 1. **Approval of Routine Vouchers**

II. 1. 1. **Expense**
Expense Voucher #1033 - $737.64
Expense Voucher #1034 - $66,413.95
Expense Voucher #1035 - $59,177.62
Expense Voucher #1036 - $52,003.90

II. 1. 2. **Payroll**
Payroll Voucher #30 - $228,304.10
Payroll Voucher #31 - $233,660.41

II. 1. 3. **Bookstore Activity**
Ratification of Payments

II. 2. **Personnel**

II. 2. 1. **Certified Staff**
Extra Duty - Angelica Alcala - Choreographer
Extra Duty - Erin Boisrond - IEP Tutoring
Extra Duty - Ashly Lawler - Assistant Director Spring
Extra Duty - Katherine Forbes - At-Risk Program Review
Extra Duty - Jason Teague - At-Risk Program Review
Extra Duty - Dianne Uidenich - At-Risk Program Review
Extra Duty - Gretchen Wesbrock - At-Risk Program Review
Extra Duty - Shelley Kitchen - At-Risk Program Review
Extra Duty - Carol Smith - At-Risk Program Review
Extra Duty - Kristy Meyers - At-Risk Program Review
Extra Duty - Andy Hooton - At-Risk Program Review
Extra Duty - Sandra Upite - At-Risk Program Review
Extra Duty - Cheryl Fradenburg - At-Risk Program Review
New Hire - Todd Day - Social Studies Teacher
New Hire - Christian Fuller - English Teacher
New Hire - Elizabeth Hargitt - Spanish Teacher
New Hire - Molly Westcott - English Teacher
Professional Growth - Leeza Miller - Master's Degree

Resignation - Stan Dulkoski - Music Teacher
Resignation - Micah Owens - PE Teacher
Resignation - Katie Wolff - English Teacher
Retirement - Andrea Meyer - English/PE Teacher

II. 2. 2. **Classified Staff**
Additional Hours - Janice SanGiovanni - Library Aide
Extra Duty - Allison McCord - Summer Work
Extra Duty - Colleen Whitehurst - Summer School Paraprofessional
New Hire - Zeke Behlow - Bookstore Assistant
Resignation - Maria Rivas - Kitchen Manager
Resignation - Dale Williams - Student Records Specialist

II. 2. 3. **Contracted Services**
The Board will consider approval of contracting for staffing services for two positions through Educational Services, Inc. (ESI).

II. 2. 3. 1. **Certified Staff**
Sarah Williams - English Teacher

II. 2. 3. 2. **Classified Staff**
Gary Allred - Plant Operations Manager

II. 3. **Contract & Work Agreement Renewals**
The Board will consider approval of contract renewals for teachers and administrators and work agreement renewals for support staff for the 2017-18 school year.

II. 3. 1. **Certified Staff**
The Board will consider the approval of the attached list of certified staff members.

II. 3. 2. **Classified Staff**
The Board will consider approval of the attached list of renewals for wage statements.

II. 3. 3. **Administrator Contracts**
The Board will consider approval of the attached list for Administrator contracts.

II. 4. **New Club Organization**

II. 4. 1. **Environmental Club**
The Board will consider approval of the organization of an Environmental Club.

II. 5. **Disposal of Assets**
The Board will consider the approval of the sale of 20 old Wifi Access Points. These are the old bgn protocol AP's that were replaced with the new 832i's. The District would receive a $25 dollar credit per unit with CXtec the vendor we currently use for the purchase of Cisco equipment.

II. 6. **Out of State Travel**

II. 6. 1. **Native American Club - Fort Lewis College, Durango, Co - May 4th - 7th, 2017**
Mrs. Kitchen is requesting Board approval to travel with the Native American Club to Durango, Co. to visit Fort Lewis College May 4-7, 2017

II. 6. 2. **37th Annual Practical Applications in Sports Med Conference- Palm Springs, Ca - June 2nd - 4th, 2017**
The Board will consider approval of out of state travel for Mr. Boysen to travel to Palm Springs, CA, June 2-4, 2017, to attend the 37th Annual Practical Applications in Sports Medicine Conference.

II. 7. **Donations**
The Board will consider approval of the following donations to the Auto Club:
4 channel scope - Canyon Automotive - $825

2004 Kia Optima (VIN # KNAGD128645359552) - Red Rock Auto Cycle - $1,000
2001 Jaguar S-type (VIN # SAJDA01D11GL82582) - Bruce Spitzke - $2000

III. **INFORMATION AND DISCUSSION ITEMS**
(Matters about which the Board may engage in discussion but will take no action during the meeting)

III. 1. **First Reading of Proposed Board Policy Changes in Section B - School Board Governance and Operations**
The Board will discuss proposed changes to Governing Board Policy in Section B - School Board Governance and Operations.

III. 1. 1. **Policy BGD - Board Review of Regulations**
ASBA is recommending the removal of four words deemed unnecessary, to clean up the wording.

III. 2. **First Reading of Proposed Board Policy Changes in Section D - Fiscal Management**
The Board will discuss proposed changes to Governing Board Policy in Section D - Fiscal Management.

III. 2. 1. **Policy DIE - Audits/Financial Monitoring**
ASBA is recommending updating references to the Office of Management and Budget Compliance Supplement of June, 2016.

III. 2. 2. **Policy DJE - Bidding/Purchasing Procedures**
ASBA is recommending minor language changes in response to recent district audit questions pertaining to compliance with contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

III. 3. **First Reading of Proposed Board Policy Changes in Section G - Personnel**
The Board will discuss proposed changes to Governing Board Policy in Section G - Personnel.

III. 3. 1. **Exhibit GCF-ED - Professional Staff Hiring & Exhibit GDF-EE - Support Staff Hiring**
ASBA is recommending changes to these two exhibits to include changes to I-9 requirements made by
the U.S. Citizenship and Immigration Services, effective January 22, 2017.

III. 3. 2. **Policy GCGB-R - Arrangements for Substitute Staff Members**
The Board will discuss proposed changes to the policy as recommended by administration to address Long-term Content Degreed Substitutes.

III. 3. 3. **Policy GDJ - Support Staff Assignment and Transfer**
ASBA is recommending changes in language in this policy to minimize misinterpretation and misapplication of policy pertaining to assignments and transfers of support staff.

III. 4. **First Reading of Proposed Board Policy Changes in Section I - Instruction**
The Board will discuss proposed changes to Governing Board Policy in Section I - Instruction.

III. 4. 1. **Policy IJNDBA - Website Accessibility**
ASBA is recommending this new policy addressing website accessibility and complaints about website
accessibility.

III. 5. **First Reading of Proposed Board Policy Changes in Section J - Students**
The Board will discuss proposed changes to Governing Board Policy in Section J - Students.

III. 5. 1. **Policy JFABD – Admission of Homeless Students (and related Exhibit JFABD-EB)**
ASBA is recommending changes to this policy and exhibit to maintain compliance with amendments to homeless education requirements by the Every Student Succeeds Act of 2015.

III. 5. 2. **Policy JFB – Open Enrollment**

ASBA is recommending changes to eliminate language which is not supported in statute.

III. 5. 3. **<u>Policy JLCC – Communicable/Infectious Diseases</u>**
ASBA is recommending minor language changes to maintain alignment with language in AZ Administrative Code, Title 9, regarding pediculosis (lice infestations).

III. 5. 4. **<u>Policy JR – Student Records (and related Regulation JR-R)</u>**
ASBA is recommending updating legal references in this policy and related regulation

III. 5. 5. **<u>Policy JRR – Student Surveys</u>**
ASBA is recommending changes to now include the list of student/family characteristics in ARS 15-117, which requires specific written informed consent from the parent of a pupil prior to administration of a survey that is retained for longer than one year and that solicits personal information.

III. 6. **First Reading of Proposed Board Policy Changes in Section L- Education Agency Relations**
The Board will discuss proposed changes to Governing Board Policy in Section L - Education Agency Relations (and related Exhibit LBD-E).

III. 6. 1. **<u>Policy LBD – Relations with Charter Schools (and related Exhibit LBD-E)</u>**
ASBA is recommending deletion of this policy and related exhibit as the authorizing statute has been rescinded.

III. 7. **AVID Program**
Ms. Gee will present information to the Governing Board regarding the AVID Program planning, implementation and impact.

IV. **ACTION ITEMS - DISTRICT BUSINESS**

IV. 1. **Resolution Opposing Expansion of Empowerment Scholarship Accounts (SB1431)**
The will discuss and consider approval of a resolution opposing the expansion of education savings accounts.

IV. 2. **Student Activity Pass**
The Board will discuss and consider approval of a change in the definition of the activity fee paid at student registration to allow for students to receive a free pass to all athletic events.

IV. 3. **Renewal of Employee Insurance Benefit with The Arizona School Board Insurance Trust (ASBAIT)**
The will discuss and consider approval of the renewal of employee insurance benefit with the Arizona School Board Insurance Trust (ASBAIT).

IV. 4. **Agreement for Mediation**
The Board will discuss and take possible action regarding the proposed mediation with VACTE and MUHSD.

IV. 5. **Renewal of Proposed Audit Contract**
The Board will discuss and consider approval of a proposed audit contract for fiscal years 2017 through 2021.

IV. 6. **Approval of IGA**

IV. 6. 1. **<u>City of Cottonwood - School Safety Officer</u>**
The Board will discuss and possibly take action regarding the approval of the School Safety Officer with the City of Cottonwood.

IV. 7. **Spanish Textbook Adoption**
The Board will discuss and possibly take action regarding approval of the a textbook adoption for the Spanish curriculum.

IV. 8. **Approval of Curriculum Review and Textbook Adoption Timeline**
The Board will discuss and consider approval of a proposed timeline for curriculum review and textbook adoption.

IV. 9. **Proposal for Consulting Services**

The Board will discuss and consider approval of the proposed consulting services of the incoming Superintendent.

IV. 10. **Executive Session to Consult with District Attorneys for Legal Advice (pursuant to A.R.S. 38-431.03(A)(3) & (A)(4))**

The Board will consult with the District's attorneys pursuant to A.R.S. §38-431.03(A)3 and (A)(4) regarding legal advice with respect to JTED funds to satellite schools.

IV. 11. **JTED Funding**

The Board may take action regarding direction from legal counsel regarding a claim against V'ACTE.

V. **INFORMATION ITEMS**

(The Board will not propose, discuss, or take legal action during the meeting)

V. 1. **Requests for Future Agenda Items**

- Joint Verde Valley Board Meeting at Beaver Creek (4/27/2017)
- Regular Governing Board Meeting (5/23/2017)

VI. **ADJOURNMENT**