

Mingus Union High School District # 4

MEETING AGENDA OF THE GOVERNING BOARD

Tuesday, August 23, 2016

Time: Regular Meeting Immediately Following Work Session

Place: Mingus Union High School Library

Members of the Board

Mrs. Anita Glazar, President

Dr. Robb Williams, Clerk

Mr. James Ledbetter

Mr. Anthony Lozano

The Governing Board reserves the right to go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. (A.R.S. § 38-431.03(A)(3)). The Board may also go into Executive Session to discuss personnel matters (A.R.S. §38-431.03(A)(1)) and records, such as student discipline matters which are exempt by law from public inspection (A.R.S. §38-431.03(A)(2)). The Board may also go into Executive Session for legal advice and consultation regarding contract negotiations, settlement discussions and pending or contemplated litigation. (A.R.S. §38-431.03(A)(4)).

Though infrequent, the Board may also go into Executive Session for discussions with designated representatives regarding negotiations with employee organizations regarding salaries or compensation of employees of the public body (A.R.S. §38-431.03(A)(5)), discussions with designated representatives regarding real property negotiations (A.R.S. §38-431.03(A)(7)), and international and interstate negotiations (A.R.S. §38-431.03(A)(6)).

Additional information or documentation regarding Public Agenda Items may be available for the public to review in the Office of the Superintendent.

The District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call (928) 634-8901 to request an accommodation. Spanish Translation is available.

Members of the Governing Board will attend either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

AGENDA

I. OPENING

I. 1. **Call to Order**

I. 2. **Adoption of Agenda**

I. 3. **Pledge of Allegiance**

I. 3. 1. **Moment of Silence**

I. 4. **Board Meeting Minutes Not Previously Approved**

I. 4. 1. **Regular Session**

July 26, 2016

I. 5. **Information Only Items**

(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

I. 5. 1. **Summary of Current Events**

I. 5. 1. 1. **Superintendent's Report**

I. 5. 1. 2. **Principal's Report**

I. 5. 1. 3. **Financial Report**

I. 5. 1. 4. **Showcase**

Our new Chinese teacher, Mrs. Yu, will informally share information about her experiences and plans for the year.

I. 6. **Public Comments**

(members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action)

II. **ACTION ITEMS - CONSENT**

(All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

II. 1. **Approval of Routine Vouchers**

II. 1. 1. **Expense**

Voucher #1001 - \$11,212.64

Voucher #1002 - \$577,718.09

Voucher #1003 - \$251,827.97

Voucher #1004 - \$130,141.85

II. 1. 2. **Payroll**

Voucher # 3 - \$59,298.22

Voucher #4 - \$440.31

Voucher #5 - \$385.77

Voucher #6 - \$141,106.21

II. 1. 3. **Bookstore Activity**

Ratification of Payments

II. 2. **Personnel**

II. 2. 1. **Certified Staff**

Professional Growth - Erin Boisrond - Additional Areas of Certification

Professional Growth - Andrew Hooton - ADE/CTE Summer Certification

Professional Growth -Loraine Roethler - Master's Degree

II. 2. 2. **Support Staff**

New Hire - Kyle Lathon - Dive Coach

New Hire - Ailyn Perez - Freshman Volleyball Coach

New Hire - Brad Roberts - Girls Basketball Coach

II. 3. **Extracurricular Eligibility**

AZ Interscholastic Association (AIA) eligibility rules require school districts to annually determine whether or not they will permit online charter students to participate in extracurricular activities (AIA 15.3.1.2). The administrative recommendation is that the Board continue to limit extracurricular eligibility to matriculated students not concurrently enrolled in an online program outside of Mingus Union High School District, with exceptions for home schooled students.

II. 4. **Organization of New Club**

Mr. Teague is requesting approval of an afterschool club that is meant to serve the students of MUHS that love the process of creating art. This club will be open to all students that are enrolled at Mingus, regardless as to whether or not they are enrolled in an art class.

II. 5. **Arizona Facilities Board Preventive Maintenance Program**

The Board will consider approval of the annual preventive maintenance report required by the Arizona School Facilities Board.

II. 6. Out of State Travel

The Welding Club is requesting Board approval to travel to Las Vegas, NV, November 15 -18, 2016 to participate in the Welding Thunder competition.

II. 7. Extra Duty Stipends

The Board will consider approval of the extra duty stipends for 2016-2017.

II. 8. Class Sizes

Administration will present information to the Board regarding class sizes.

II. 9. Donations

The Board will consider approval of the following donation:

2003 Cadillac CTS - VIN IG6DM57N230122225 - \$7000 - Robert and Kathy Black

II. 10. Housing Contract

The Board will consider approval of a housing contract for the Visiting Mandarin teacher.

III. INFORMATION AND DISCUSSION ITEMS

(Matters about which the Board may engage in discussion but will take no action during the meeting)

III. 1. Board Goals and Priorities

Governing Board members will share and discuss their goals and priorities for the District as well as possibilities for engaging in a strategic planning process.

III. 2. Recommended Policy Changes - First Read

III. 2. 1. First Reading of Proposed Board Policy Changes in Section E - Support Services

The Board will discuss proposed changes to Governing Board Policy in Section E - Support Services.

III. 2. 1. 1. Policy EBAA—Reporting of Hazards/Warning Systems

Policy language has been changed to reflect the responsibilities of the District regarding pesticide application notification.

III. 2. 2. First Reading of Proposed Board Policy Changes in Section I - Instruction

The Board will discuss proposed changes to Governing Board Policy in Section I - Instruction.

III. 2. 2. 1. Policy IHAMC—Instruction and Training in Cardiopulmonary Resuscitation

Instruction and Training in Cardiopulmonary Resuscitation has been added to the policy manual to direct school districts to offer instruction and training in cardiopulmonary resuscitation (CPR) as a mandatory, not a discretionary, duty. CPR instruction and training is required to be provided no later than July 1, 2019.

III. 2. 2. 2. Policy IKF— Graduation Requirements

School districts or charter schools may voluntarily participate in the state seal of biliteracy program by notifying the Superintendent of Public Instruction of such intention. Schools will then identify the students who have met the requirements to be awarded the state seal of biliteracy, which shall be affixed to the diploma and noted on the transcript of each student who has met the requirements. Policy language pertaining to CPR Instruction and Training was also added to comply with the addition of Policy IHAMC – Instruction and Training in Cardiopulmonary Resuscitation.

III. 2. 3. First Reading of Proposed Board Policy Changes in Section J - Students

The Board will discuss proposed changes to Governing Board Policy in Section J - Students.

III. 2. 3. 1. Policy JC — School Attendance Areas

Policy language has been deleted pertaining to changes in attendance boundaries with respect to donated land.

III. 2. 3. 2. **Policy JFABD — Admission of Homeless Students**

Policy language has been added to allow school districts to give enrollment preference to children who are in foster care.

III. 2. 3. 3. **Policy JFB — Open Enrollment**

Policy language to allow school districts to give enrollment preference to children who are in foster care has been added.

III. 2. 3. 4. **Policy JICI — Weapons in School**

Policy language was added prohibiting the governing board of an educational institution from adopting or enforcing any policy or rule that prohibits the lawful possession or carrying of a deadly weapon on a public right-of-way by a person or on or within a person's means of transportation. The policy also identifies the definition of what a right-of-way includes and does not include.

III. 2. 3. 5. **Policy JJJ— Extracurricular Activity Eligibility**

Policy language has been added to allow pupils to wear religious or cultural accessory or hair piece while participating in an extracurricular or athletic activity if the accessory or hair piece does not jeopardize the health or safety of the pupil or any other person participating in the activity, as determined by the supervisor of the extracurricular activity or the officiant of the athletic activity.

III. 2. 3. 6. **Regulation JL-RA — Student Wellness**

House Bill 2518 amended A.R.S. 36-136 relating to school gardens. This statute exempts from rules promulgated by the Director of the Department of Health Services school gardens in which a whole fruit or vegetable is grown, washed, and cut on-site for immediate consumption.

III. 2. 3. 7. **Policy JLCD — Medicines/Administering Medicines to Students**

This policy states that the Governing Board directs the Superintendent to enforce regulations and procedures for the emergency administration of naloxone hydrochloride or any other opioid antagonist approved by the United States Food and Drug Administration by an employee of a school district and provides exemption from civil liability.

III. 2. 3. 8. **Policy JRR — Student Surveys**

Student Surveys has been added to the policy manual as a district document code in order to describe the mandatory duties of school districts in the areas of surveys; pupil information; parental permission and informed consent; exceptions; penalties and definitions. This section should be read carefully in order to understand the scope of applicability of the statute as it relates to school district employees, students, and parents. Policy Services recommends that school districts include the statute or a district created summary of salient requirements for distribution to administrators, teachers, and other employees in staff meetings and inclusion in staff handbooks. Parents and students should be informed at the beginning of the school year and upon enrollment regarding written informed consent and other information pertaining to surveys and student information.

III. 2. 4. **First Reading of Proposed Board Policy Changes in Section K - School Community Relations**

The Board will discuss proposed changes to Governing Board Policy in Section K - School Community Relations.

III. 2. 4. 1. **Policy KB — Parental Involvement in Education**

Policy language was added to include a plan for the administration of a parent-teacher satisfaction survey.

III. 2. 4. 2. **Policy KFAA — Smoking on School Premises at Public Functions**

Policy KFAA has been removed from the ASBA Policy Manual as the more general and inclusive prohibition pertaining to smoking ARS § 36-601.01 bans smoking in all public places including public school facilities.

III. 2. 5. **First Reading of Proposed Board Policy Changes in Section L - Education Agency Relations**

The Board will discuss proposed changes to Governing Board Policy in Section L - Education Agency Relations.

III. 2. 5. 1. **Policy LC — Relations with Education Research Agencies**

Policy language has been added to comply with the addition of Policy JRR – Student Surveys. The additional language reiterates district compliance with all statutes pertaining to surveys including informed consent.

III. 3. **Tax Rate Calculation**

Mr. Waddle with present information to the Board regarding the year over year tax rate calculations.

III. 4. **Pre-paid Legal Services**

The Board will discuss the current pre-paid legal service utilized by the District.

IV. ACTION ITEMS - DISTRICT BUSINESS

IV. 1. **Recommended Policy Changes - Second Read**

IV. 1. 1. **First Reading of Proposed Board Policy Changes in Section I - Instruction**

The Board will consider technical revisions to Governing Board Policy in Section I - Instruction.

IV. 1. 1. 1. **Policy IKF - Graduation Requirements**

The Board had previously approved the addition of 0.5 credits for Community Service as a requirement for graduation. However, in July of 2015 an update to policy omitted the requirement making this a technical revision.

IV. 2. **Intergovernmental Agreements**

The Board will consider approval of the following intergovernmental agreements (IGAs):

IV. 2. 1. **V'ACTE - JTED Intergovernmental Agreement**

The Board will consider approval of the renewal of the intergovernmental agreement with V'ACTE/JTED to provide joint technical education courses as a satellite location.

IV. 2. 2. **YCC - Dual Enrollment**

The Board will consider approval of the renewal of the intergovernmental agreement with Yavapai College for dual enrollment courses for 2016-2017.

IV. 3. **Executive Session to discuss Personnel Matters (pursuant to A.R.S. 38-431.03(A)(1) and 38-431.03(A)(5))**

IV. 4. **Superintendent's Review**

IV. 5. **Financial Reporting**

The Board will discuss and may take action regarding the scope of financial reporting.

V. INFORMATION ITEM(S)

V. 1. **Request For Future Agenda Items**

- Regular Board Meeting September 27, 2016

VI. ADJOURNMENT

