

# Mingus Union High School District # 4

## MEETING AGENDA OF THE GOVERNING BOARD

**Tuesday, July 28, 2015**

**Time: 6:00 PM**

**Place: Mingus Union High School Library**

### **Members of the Board**

Mrs. Brenda Zenan, President

Mrs. Anita Glazar, Clerk

Mr. James Ledbetter

Mr. Anthony Lozano

Dr. Robb Williams

The Governing Board reserves the right to go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. (A.R.S. § 38-431.03(A)(3)). The Board may also go into Executive Session to discuss personnel matters (A.R.S. §38-431.03(A)(1)) and records, such as student discipline matters which are exempt by law from public inspection (A.R.S. §38-431.03(A)(2)). The Board may also go into Executive Session for legal advice and consultation regarding contract negotiations, settlement discussions and pending or contemplated litigation. (A.R.S. §38-431.03(A)(4)).

Though infrequent, the Board may also go into Executive Session for discussions with designated representatives regarding negotiations with employee organizations regarding salaries or compensation of employees of the public body (A.R.S. §38-431.03(A)(5)), discussions with designated representatives regarding real property negotiations (A.R.S. §38-431.03(A)(7)), and international and interstate negotiations (A.R.S. §38-431.03(A)(6)).

Additional information or documentation regarding Public Agenda Items may be available for the public to review in the Office of the Superintendent.

The District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call (928) 634-8901 to request an accommodation.

Spanish Translation is available.

Members of the Governing Board will attend either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

## **AGENDA**

### **I. OPENING**

I. 1. **Call to Order**

I. 2. **Adoption of Agenda**

I. 3. **Pledge of Allegiance**

I. 3. 1. **Moment of Silence**

I. 4. **Board Meeting Minutes Not Previously Approved**

I. 4. 1. **Regular Session**

June 23, 2015

I. 4. 2. **Executive Session**

June 23, 2015

I. 5. **Information Only Items**

*(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)*

**I. 5. 1. Summary of Current Events**

**I. 5. 1. 1. Superintendent's Report**

**I. 5. 1. 2. Principal's Report**

**I. 5. 1. 3. Financial Report**

**I. 6. Public Comments**

*(members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action)*

**II. ACTION ITEMS - CONSENT**

*(All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)*

**II. 1. Approval of Routine Vouchers**

**II. 1. 1. Expense**

Expense Voucher 1038 - \$48,285.21  
Expense Voucher 1039 - \$236,237.18  
Expense Voucher 1040 - \$7,681.27  
Expense Voucher 1000 - \$1,180.45  
Expense Voucher 1001 - \$8,800.00  
Expense Voucher 1002 - \$463,418.50

**II. 1. 2. Payroll**

Payroll Voucher 38 - \$10,379.90  
Payroll Voucher 39 - \$951.99  
Payroll Voucher 1 - \$42,486.08

**II. 1. 3. Bookstore Activity**

Ratification of Payments

**II. 1. 3. 1. Dormant Account Transfer**

Pursuant to USFR guidelines, dormant student activities accounts will be transferred into the student leadership account.

**II. 2. Personnel**

**II. 2. 1. Certified Staff**

New Hire - David Compton - Substitute  
New Hire - Richard VanAken - Substitute

**II. 2. 2. Support Staff**

New Hire - Brenda Watson - Spiritline Head Coach  
New Hire - John Wesbrock - Assistant Swim Coach  
Extra Work Days - Sam Rangel - CTE Instructional Aide - Welding  
Promotion - Tiffany Goettl - Cross Country Head Coach  
Rate Change - Brian Tankesley - Mechanic/Driver Trainer  
Resignation - King Moore - Bus Driver  
Resignation - Georgia Reilly - Instructional Aide - Sped

**II. 2. 2. 1. Position Description Revision**

Administration is recommending revision of the position description for Nutrition Services Employees. Particularly with the part-time positions, there has been high turnover. The recommended revision would move the position from Level B to Level

C, increasing the starting wage from \$8.79 to \$9.58. Food service wages are paid from the food services program budget and do not impact M&O.

### **II. 3. Out of State Travel**

#### **II. 3. 1. Shakespeare Festival**

Mr. Klint McKean is requesting approval to for travel with students to Cedar City, Utah, September 3rd-7th, to attend the annual Shakespeare Festival.

#### **II. 3. 2. NCCEP/GEAR UP Annual Conference**

GEAR UP is requesting approval to travel to San Francisco, California, July 19-22, 2015, to attend the NCCEP/GEAR UP Annual Conference. Participation is expected by grant recipients and expenses are paid from the GEAR UP grant.

### **II. 4. Extracurricular Eligibility**

AZ Interscholastic Association (AIA) eligibility rules require school districts to annually determine whether or not they will permit online charter students to participate in extracurricular activities (AIA 15.3.1.2). The administrative recommendation is that the Board continue to limit extracurricular eligibility to matriculated students, with exceptions for home schooled students.

### **II. 5. Athletics**

The Board will consider approval of the 2015-2016 Fall Athletic Stipends.

### **II. 6. Second Reading of Proposed Board Policy Changes in Section J - Students**

The Board will considering approving proposed changes to Governing Board Policies in Section J - Students. The first reading of this policy change was done in May, 2015.

#### **II. 6. 1. Policy JH - Student Absences and Excuses**

Administration is recommending changing language in Policy JH to align the total number of allowable absences per semester with statutory definitions.

## **III. INFORMATION AND DISCUSSION ITEMS**

(Matters about which the Board may engage in discussion but will take no action during the meeting)

### **III. 1. ASBA Summer Conference**

Mr. Lozano attended the recent AZ School Boards Association summer conference and would like to share information from the conference.

### **III. 2. Teacher Evaluation System**

Administration will present information about the teacher evaluation system. A summary of the system and data is attached.

### **III. 3. Family Life Education**

Administration will share information about the PE/Choices curriculum.

### **III. 4. First Reading of Proposed Board Policy Changes in Section B - School Board Governance and Operations**

The Board will discuss proposed changes to Governing Board Policies in Section B - School Board Governance and Operations. Since the only changes in this section are to Exhibits, Board approval is not required.

#### **III. 4. 1. Policy BEC - Executive Sessions/Open Meeting**

ASBA is recommending the addition of three exhibits in this policy section, BEC-EB, BEC-EC, and BEC-ED. All three offer new samples of meeting notices related to executive sessions.

#### **III. 4. 2. Policy BEDA - Notification of Board Meetings**

ASBA is recommending the addition of seven exhibits in this policy section, BEDA-EA, BEDA-EB, BEDA-EC, BEDA-ED, BEDA-EE, BEDA-EF, and BEDA-EG. All seven offer new samples of meeting notices related.

#### **III. 4. 3. Policy BEDB - Agenda**

ASBA is recommending the addition of an exhibit in this policy section, BEDB-E, which provides a new sample meeting agenda notice template.

**III. 4. 4. Policy BEDG - Minutes**

ASBA is recommending the addition of two exhibits in this policy section, BEDG-EA and BEDG-EB. Both exhibits provide sample meeting minutes templates from the Attorney General Agency Handbook.

**III. 5. First Reading of Proposed Board Policy Changes in Section F - Facilities Development**

The Board will discuss proposed changes to Governing Board Policies in Section F - Facilities Development.

**III. 5. 1. Policy FCB - Retirement of Facilities**

Senate Bill 1074 amended ARS 15-189 to prohibit districts from excluding charter schools from purchasing or leasing district property. Recommended language additions reflect these statutory changes.

**III. 6. First Reading of Proposed Board Policy Changes in Section G - Personnel**

The Board will discuss proposed changes to Governing Board Policies in Section G - Personnel.

**III. 6. 1. Policy GBI - Staff Participation in Political Activities**

House Bill 2613 amended ARS 15-511 regarding prohibitions on the use of public resources to influence elections while defining "routine school district communications." Recommended language additions reflect these statutory changes.

**III. 6. 2. Policy GDQA - Support Staff Reduction in Force**

Recommended policy language modifications are intended for clarity in references to reduction in force which may be necessitated during the school year in addition to the provision for reductions occurring prior to an upcoming school year.

**III. 7. First Reading of Proposed Board Policy Changes in Section I - Instructional Programs**

The Board will discuss proposed changes to Governing Board Policies in Section I - Instructional Programs.

**III. 7. 1. Policy IKF - Graduation Requirements**

The proposed language changes address pupil transfer of credit and credit by exam provisions. Changes also reflect the new requirement for students to pass a civics test in order to graduate (effective with 2016-17 seniors). There are also new provisions added to protect special education students regarding these new graduation requirements.

**III. 8. First Reading of Proposed Board Policy Changes in Section J - Students**

The Board will discuss proposed changes to Governing Board Policies in Section J - Students.

**III. 8. 1. Policy JFAB - Tuition / Admission of Non-resident Students**

The proposed changes define residency requirements from House Bill 2479, referencing eligibility for students who are US residents but non-residents of Arizona for enrollment without payment of tuition if certain conditions are met.

**III. 8. 2. Policy JFABC - Admission of Transfer Students**

The proposed changes reflect modifications to ARS 15-701.01 as mandated by House Bill 2530, related to transfer of credits and fees for examinations for credit purposes.

**III. 8. 3. Policy JK and Regulation JK-RB - Student Discipline**

The proposed policy and regulation changes provide further clarification of the use of restraint and seclusion of students, as required by Senate Bill 1459, which modified ARS 15-105.

**III. 8. 4. Exhibit JLF-EB - Reporting Child Abuse/Child Protection**

The proposed changes address the name change of Child Protective Services (CPS) to Department of Child Safety (DCS). Exhibits JLF-EC and JLF-ED will be removed, with plans

for replacement when DCS updates its forms for reporting suspected child abuse.

**III. 8. 5. Policy JLIA - Supervision of Students**

The proposed language changes were recommended by the AZ School Risk Retention Trust to clarify definitions of staff supervision of students.

**III. 8. 6. Regulation JQ-R and Exhibit JQ-EB - Student Fees, Fines, and Charges**

The proposed changes to this regulation and exhibit reflect modifications of ARS 43-1089.01, made by House Bill 2483, to move the deadline for tax credit donations from December 31 to April 15.

**III. 8. 7. Regulation JRCA - Request for Transfer of Records**

The proposed changes to this regulation temporarily (until 2018) define timelines for release of records from online schools, as required by House Bill 2530, which modified ARS 15-701.01 until June 30, 2018.

**IV. ACTION ITEMS - DISTRICT BUSINESS**

**IV. 1. CJESD Override Pro Statement**

The Board will consider approving a pro statement in support of the Clarkdale-Jerome ESD M&O override renewal.

**IV. 2. CSF Equivalent Performance Plan**

Administration is recommending the Board approve a Classroom Site Fund (301) equivalent performance plan for counselors. The proposed plan aligns closely with the CSF plan for teachers, but a supplemental plan is needed since counselors are not included in the CSF plan.

**IV. 3. Pay to Play Fees**

The Board will discuss and may take action regarding pay to play fees for extracurricular activities.

**IV. 4. Certified Staff Request for Release from Contract**

On 7/13/15, administration received the attached resignation letter from Lindsay Plas (PE Teacher). Her contract contains a provision for \$2,500 in liquidated damages for breach of contract and resignation two weeks before contractual start date could be reported to ADE as unprofessional conduct. The Board will consider Ms. Plas' release from contract and whether liquidated damages should be imposed or waived.

**V. INFORMATION ITEMS**

(The Board will not propose, discuss, or take legal action during the meeting)

**V. 1. Requests for Future Agenda Items**

- Agenda Items for Regular Board Meeting (August 25th)

**VI. ADJOURNMENT**