

Mingus Union High School District # 4
REGULAR MEETING AGENDA OF THE GOVERNING BOARD

Tuesday, August 26, 2014

Time: 6:00 PM

Place: Mingus Union High School Cafeteria

Members of the Board

Mr. James Ledbetter
Mrs. Anita Glazar
Mr. Anthony Lozano
Dr. Robb Williams
Mrs. Brenda Zenan

The Governing Board reserves the right to go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. (A.R.S. § 38-431.03(A)(3)). The Board may also go into Executive Session to discuss personnel matters (A.R.S. §38-431.03(A)(1)) and records, such as student discipline matters which are exempt by law from public inspection (A.R.S. §38-431.03(A)(2)). The Board may also go into Executive Session for legal advice and consultation regarding contract negotiations, settlement discussions and pending or contemplated litigation. (A.R.S. §38-431.03(A)(4)).

Though infrequent, the Board may also go into Executive Session for discussions with designated representatives regarding negotiations with employee organizations regarding salaries or compensation of employees of the public body (A.R.S. §38-431.03(A)(5)), discussions with designated representatives regarding real property negotiations (A.R.S. §38-431.03(A)(7)), and international and interstate negotiations (A.R.S. §38-431.03(A)(6)).

Additional information or documentation regarding Public Agenda Items may be available for the public to review in the Office of the Superintendent.

The District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call (928) 634-8901 to request an accommodation. Spanish Translation is available.

Members of the Governing Board will attend either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

AGENDA

I. OPENING

- I. 1. **Call to Order**
- I. 2. **Adoption of Agenda**
- I. 3. **Pledge of Allegiance**
 - I. 3. 1. **Moment of Silence**
- I. 4. **Board Meeting Minutes Not Previously Approved**
 - I. 4. 1. **Regular Session**
July 22, 2014
 - I. 4. 2. **Executive Session**
July 17, 2014
July 22, 2014

I. 4. 3. **Board Retreat**

July 17, 2014

I. 5. **Information Only Items**

(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

I. 5. 1. **Summary of Current Events**

I. 5. 1. 1. **Superintendent's Report**

I. 5. 1. 2. **Principal's Report**

I. 5. 1. 3. **Student Recognition**

Maya Daher will be recognized for an act exemplifying great character and honesty.

I. 5. 1. 4. **Showcase**

Students and staff from Link Crew will showcase their activities to start the school year.

I. 5. 1. 5. **Financial Report**

I. 6. **Public Comments**

(members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action)

II. **ACTION ITEMS - CONSENT**

(All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

II. 1. **Approval of Routine Vouchers**

II. 1. 1. **Expense**

Expense Voucher #1035 - \$92,412.12 - Final Encumbrance Voucher

Expense Voucher #1000 - \$320,018.40

Expense Voucher #1001 - \$78,970.16

Expense Voucher #1002 - \$171,052.88

Expense Voucher #1003 - \$136,460.18

II. 1. 2. **Payroll**

Payroll Voucher #2 - \$187,878.27

Payroll Voucher #3 - \$202,886.37

II. 1. 3. **Bookstore Activity**

Ratification of Payments

II. 2. **Personnel**

II. 2. 1. **Certified Staff**

II. 2. 1. 1. **New Hire**

Amberlyn Klienman - Substitute Teacher

II. 2. 1. 2. **Resignations**

Angela Walz - Nurse

II. 2. 2. **Support Staff**

II. 2. 2. 1. **New Hires**

Estella Braly - Parking Lot Attendant

Monica Robinson - Food Service

Rosario Hernandez - Food Service

Carrie Jones - Paraprofessional (SPED)

II. 3. Contract Addenda

II. 3. 1. 2014-2015 Extra Duty Stipends

The Board will consider approval of additional duty stipends for teachers for dual enrollment, AP, online, additional work days, and club sponsorship.

II. 3. 2. Professional Growth

Cindy Forsythe - Professional Growth
Cynthia Harakaly - Professional Growth
Brian Tankesley - Professional Growth

II. 4. Approval of Donation

Unisource - HP 1055 CM Plus Plotter and Supplies

II. 5. Out of State Travel

FFA Sponsors are requesting approval from the Governing Board to attend the 87th National FFA Convention in Louisville, Kentucky October 28th - Nov 2nd.

II. 6. Emergency Procurement

Bus 35, one of the used buses purchased last fiscal year, broke down during a route and had to be towed to Flagstaff to RWC International to have the problem diagnosed. RWC International is the vendor who the seller recommended to perform previous warranty work. Because this is one of the district's primary route and travel buses it was deemed an emergency. The initial inspection indicated that the engine needed to be rebuilt at a cost of approximately \$12,000. As the work progressed, it was discovered that the emissions system needed to be replaced at an additional cost of approximately \$8,000.

II. 7. Approval of Intergovernmental Agreements

II. 7. 1. Approval of IGA with City of Cottonwood for School Safety Officer

The Board will consider approval of renewal of an intergovernmental agreement (IGA) with the City of Cottonwood for school safety officer services.

II. 7. 2. Approval of Mutual Aid Agreement for Emergency Transportation Services

The purpose of this agreement is to provide transportation services for evacuation support of the general public and special needs populations, as well as transportation of emergency response personnel, as response to an area in Yavapai County affected by a natural disaster or human caused event.

II. 7. 3. Approval of IGA with City of Cottonwood for Pool Use

The Board will consider approval of renewal of an intergovernmental agreement (IGA) with the City of Cottonwood for use of the City's outdoor pool by the swim team.

III. INFORMATION AND DISCUSSION ITEMS

(Matters about which the Board may engage in discussion but will take no action during the meeting)

III. 1. First Reading of Proposed Board Policy Changes in Section B - School Board Governance and Operations

The Board will discuss proposed changes to Governing Board Policies in Section B - School Board Governance and Operations.

III. 1. 1. Policy BCB - Board Member Conflict of Interest

In March, this policy was revised but in several places the document from ASBA included the word "supplies" instead of "services in several places. The proposed changes reflect correction of those errors.

III. 1. 2. Policy BDB - Board Officers

These recommended changes clarify that the Board President represents the whole board when setting meeting agendas.

- III. 1. 3. **Policy BEC - Executive Sessions / Open Meetings**
These recommended changes clarifies that an Executive Session may be held without entering into open session provided the meeting has been properly voted on and noticed.
- III. 2. **First Reading of Proposed Board Policy Changes in Section E - Support Services**
The Board will discuss proposed changes to Governing Board Policies in Section E - Support Services.
- III. 2. 1. **Policy ECB - Building and Grounds Maintenance**
Senate Bill 1102 established language in A.R.S. 15-2032, School Facilities Board building renewal grant fund; definitions, that has been incorporated into these proposed changes to Policy ECB.
- III. 3. **First Reading of Proposed Board Policy Changes in Section G - Personnel**
- III. 3. 1. **Policy GDF - Support Staff Hiring**
The proposed changes represent changes to fingerprint requirements as mandated by Senate Bill 1391.
- III. 3. 2. **Policy GDFA - Support Staff Qualifications and Requirements**
The proposed changes represent changes to fingerprint requirements as mandated by Senate Bill 1391.
- III. 3. 3. **Policy GDL - Support Staff Workload**
The Board will discuss proposed changes to Governing Board Policy GDL - Support Staff Workload. In order to meet the County's time lines for payroll processing, the work week needs to be redefined to run Thursdays through Wednesdays. This will also alleviate the need to estimate hours for weekend events and bus trips.
- III. 3. 4. **Policy GDQA - Support Staff Reduction in Force**
The proposed changes replace "laid off" with "released."
- III. 4. **First Reading of Proposed Board Policy Changes in Section I - Instructional Programs**
The Board will discuss proposed changes to Governing Board Policies in Section I - Instructional Programs.
- III. 4. 1. **Policy IKE - Promotion and Retention of Students**
The proposed changes stem from House Bills 2501 and 2367 to address eighth grade promotion ceremonies and deletion of transitional language related to promotion of third grade students.
- III. 4. 2. **Regulation IKE-R - Promotion and Retention of Students**
The proposed changes stem from House Bills 2501 and 2367 to address eighth grade promotion ceremonies and deletion of transitional language related to promotion of third grade students.
- III. 4. 3. **Policy IKF - Graduation Requirements**
The proposed changes stem from House Bill 2265 to add an option for a computer science to count as a math course for graduation requirements.
- III. 5. **First Reading of Proposed Board Policy Changes in Section J - Students**
- III. 5. 1. **Policy JFAB - Tuition / Admission of Non-resident Students**
The proposed changes add language which provides clarification regarding the obtaining of state funding for any student who is not a resident of the state.
- III. 5. 2. **Policy JJJ - Extracurricular Activity Eligibility**
The Board will discuss proposed changes to Governing Board Policy JJJ - Extracurricular Activity Eligibility. During the July 2014 retreat, Board members asked administration to review this policy. Administration is recommending changes to the policy to match policy

with practice and clear up some ambiguous verbiage.

III. 5. 3. Exhibit JLCB-E - Immunization of Students

This Exhibit includes updated student immunization requirements. Since this is an Exhibit, Board approval is not required.

III. 5. 4. Policy JQ - Student Fees, Fines, and Charges

The proposed changes stem from Senate Bill 1350, which created A.R.S. 15-116, to allow for fee waivers for needy students, to prevent students from being denied enrollment for nonpayment of fees, and to allow districts to charge tuition for students who are non-state residents.

IV. First Reading of Proposed Board Policy Changes in Section K - School - Community Relations

The Board will discuss proposed changes to Governing Board Policies in Section K - School - Community Relations.

IV. 1. Regulation KDB-R - Public's Right to Know / Freedom of Information

The proposed changes remove language describing one tier of fees for copies of public records. Since this is a Regulation, Board approval is not required.

IV. 2. Policy KF - Community Use of School Facilities

The proposed changes stem from Senate Bill 1336 and add language pertaining to immunity from civil liability for the district, employees, and the Board, with respect to decisions and actions taken to allow the lease or use of school property.

IV. 3. Regulation KF-EA - Community Use of School Facilities

The proposed changes stem from Senate Bill 1336 and add language pertaining to immunity from civil liability for the district, employees, and the Board, with respect to decisions and actions taken to allow the lease or use of school property. Since this is a Regulation, Board approval is not required.

V. ACTION ITEMS - DISTRICT BUSINESS

V. 1. Declaration of Curricular & Instructional Alignment

AZ Department of Education is requesting approval from the Governing Board indicating affirmation that MUHSD has adopted a curriculum that is aligned with the "Standards," and adopted an evaluation system that assesses whether teachers are integrating the "Standards" into their instructional practices. These policies are in effect for the 2014-2015 school year.

VI. INFORMATION ITEMS

(The Board will not propose, discuss, or take legal action during the meeting)

VI. 1. Requests for Future Agenda Items

VII. ADJOURNMENT