

Mingus Union High School District # 4

MEETING AGENDA OF THE GOVERNING BOARD

Thursday, July 11, 2013

Time: 7:30 PM

Place: Mingus Union High School - HS Library (will start immediately following joint board meeting)

Members of the Board

Mr. James Ledbetter
Mrs. Anita Glazar
Mr. Anthony Lozano
Dr. Robb Williams
Mrs. Brenda Zenan

The Governing Board reserves the right to go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. (A.R.S. § 38-431.03(A)(3)). The Board may also go into Executive Session to discuss personnel matters (A.R.S. §38-431.03(A)(1)) and records, such as student discipline matters which are exempt by law from public inspection (A.R.S. §38-431.03(A)(2)). The Board may also go into Executive Session for legal advice and consultation regarding contract negotiations, settlement discussions and pending or contemplated litigation. (A.R.S. §38-431.03(A)(4)).

Though infrequent, the Board may also go into Executive Session for discussions with designated representatives regarding negotiations with employee organizations regarding salaries or compensation of employees of the public body (A.R.S. §38-431.03(A)(5)), discussions with designated representatives regarding real property negotiations (A.R.S. §38-431.03(A)(7)), and international and interstate negotiations (A.R.S. §38-431.03(A)(6)).

Additional information or documentation regarding Public Agenda Items may be available for the public to review in the Office of the Superintendent.

The District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call (928) 634-8901 to request an accommodation.

Spanish Translation is available.

Members of the Governing Board will attend either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

AGENDA

Please note the change of time and location. Meeting will immediately follow a Joint Board Meeting with Cottonwood-Oak Creek School District's Governing Board.

1. OPENING

1. 1. **Call to Order**

1. 2. **Adoption of Agenda**

1. 3. **Pledge of Allegiance**

1. 4. **Board Meeting Minutes Not Previously Approved**

1. 4. 1. **Regular Meetings**

June 13, 2013

June 27, 2013

1. 4. 2. **Study Sessions**

June 13, 2013

1. 4. 3. Joint Board Meeting with COCSD

June 21, 2013

1. 5. Information Only Items

(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

Summary of current events

Superintendent

Celebrations

Governing Board Members

1. 5. 1. Female Athlete of the Year -

Delaney Scanlon

1. 5. 2. Superintendent's Report

1. 5. 3. Principal's Report

1. 5. 4. Financial Report

1. 6. Public Comments

(members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action)

2. ACTION ITEMS

2. 1. Action Consent – *(All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)*

2. 1. 1. Approval of Routine Vouchers

2. 1. 1. 1. Expense

2. 1. 1. 2. Payroll

Payroll Voucher 31 - \$184,452.61

Payroll Voucher 32 - \$ 89,180.82

Payroll Voucher 33 - \$ 5,113.52

2. 1. 2. New Hire Approval

2. 1. 2. 1. Certified Staff

Eric Banuelos - Teacher Voc. Agriculture Teacher

Chad Elmer - Teacher Voc. Agriculture Teacher (2 sections/0.4 FTE of Certified Contract)

George Werner - English Teacher

Sandra Upite - Earth Science Teacher

2. 1. 2. 2. Support Staff

Mary Zanol - Special Education Classroom Aide

Stephanie Abel - Special Education Classroom Aide

Chad Elmer - Voc. Agriculture Classroom Aide (3 periods)

Bridgett Hillman - Principal's Secretary

Mary Lou Chambers - Library Aide

2. 1. 2. 3. Coaches

Tarrin Walz - Head Boys Tennis Coach

2. 1. 2. 4. Substitute Teacher

Howell Usher - Substitute Teacher

2. 1. 3. Field Trips

2. 1. 3. 1. Shakespeare/Zion Trip

The English Pre-AP, AP Literature and Language and Theatre classes request permission to attend the Utah Shakespeare Festival leaving August 29th and returning September 2, 2013.

2. 1. 4. Renewal of IGA's and Agreements

MUHS Algebra 1 w/COCSD

School Safety Officer

VVMC - School Nurse Position

2. 1. 5. Sole Source Vendor Determination - XRoads Networks

The Board will consider approval of a request for Sole Source procurement for XRoads Networks for the District to purchase a unique and specialized piece of equipment needed for the computer network. The attached letter affirms that XRoads Networks is the only distributor in the United States for the bandwidth management appliance needed. Designation as a sole source vendor allows the district to make the purchase without required bids as no other bids were received.

2. 1. 6. Qualified Evaluators of Certificated Teachers

The Board will consider approval of the attached list of qualified evaluators of certificated teachers, as required by Policy GCO.

2. 1. 7. Changes in ALC Specialist Responsibilities

Recommend the Board change this position from Level E to Level F and, based on years of service, achievement, and evaluation, to place our current ALC Specialist in the mid-range of this level.

2. 2. District Business

2. 2. 1. Approval of Revised Guaranteed Energy Savings Agreement and Installation Agreement with Midstate Energy

On June 13, 2013, the Board approved a guaranteed energy savings agreement and an installation agreement with Midstate Energy, contingent on legal review and acquisition of financing. The attached agreements have been revised from legal reviews and are presented for final approval.

The Board will consider authorizing the execution and delivery of an installation agreement and guaranteed energy savings agreement for the acquisition, installation, rehabilitating and repairing of various energy efficiency projects at the school facilities; and authorizing the taking of all other actions necessary for the consummation of the transactions contemplated.

2. 2. 2. Approval of an Energy Conservation Equipment Lease/Purchase Agreement

The Board will consider authorizing the execution and delivery of an energy conservation equipment lease/purchase agreement to finance the costs of the acquisition, installation, rehabilitating and repairing of various energy efficiency projects at the school facilities; and authorizing the taking of all other actions necessary for the consummation of the transactions contemplated.

2. 2. 3. Approval of an Easement with Arizona Public Service Company for Solar Project

The Board will consider approval of an easement with Arizona Public Service Company. The easement will incorporate the parcel hosting the solar facility as you will see on the "Exhibit B" attachment. This easement will be amended and rerecorded once the facility is complete to reflect the actual locations of the solar structures, associated trench lines, equipment pad area, and interconnection point for the necessary operation and maintenance for the solar facility for the 20 year duration of the easement.

The Board previously approved a MOU with APS for the solar project. This easement is

needed in order for the project construction to begin. It is anticipated that the project would begin in September and be completed by the end of November.

2. 2. 4. Purpose and Pro Statement for Maintenance and Operations Override Election Pamphlet

The Board will consider approval of a purpose and pro statement for the Maintenance and Operations 10% Override election pamphlet for the November 5, 2013 election.

2. 2. 5. New IGA with COCSD for Shared Transportation Director & Services

The Board will consider approval of a new IGA with Cottonwood-Oak Creek School District for a shared Transportation Director position and related shared services. Approval would not create an additional position for MUHSD but would reflect a restructuring of existing positions.

2. 2. 6. IGA with City of Cottonwood for Joint Use of Facilities

The Governing Board will discuss and consider action on a proposed intergovernmental agreement (IGA) with the City of Cottonwood for joint use of facilities.

2. 2. 7. Adoption of Proposed Budget Fiscal Year 2013-14

The Board will consider adoption of the proposed expenditure budget for fiscal year 2013-14. By statute, budget adoption must be completed by July 15 and follows the budget approval process, which was completed on June 27, 2013.

2. 2. 8. First Reading of Proposed Board Policy Changes in Section D - Fiscal Management

The Board will discuss proposed changes to Governing Board Policies in Section D - Fiscal Management

2. 2. 8. 1. Policy DKB - Salary Deductions

In 2011, Senate Bill 1365 established guidelines for employers deducting payments from an employee's paycheck for political purposes. The new law was challenged in federal court and a preliminary injunction was issued. That injunction has now been made permanent. Accordingly, ASBA has recommended language changes in Policy DKB.

2. 2. 9. First Reading of Proposed Board Policy Changes in Section E - Support Services

The Board will discuss proposed changes to Governing Board Policies, Regulations and Exhibits in Section E - Support Services.

2. 2. 9. 1. Policy EBC - Emergencies

An addition to this policy and related regulations/exhibit was necessitated by a provision in ARS 15-341 requiring governing boards to develop emergency plans in accordance with the minimum standards developed jointly by the Department of Education and the Division of Emergency Management. The dissemination of specifics of any of the emergency plan documents which include the specifics of the plan is to be on a need-to-know basis - to best protect students, staff, and facilities.

2. 2. 9. 2. Regulation EBC-RA - Emergencies

This Regulation is being removed since the dissemination of specifics of any of the emergency plan documents which include the specifics of the plan is to be on a need-to-know basis - to best protect students, staff, and facilities.

2. 2. 9. 3. Regulation EBC-RB - Emergencies (Emergency Drills)

This Regulation is being removed since the dissemination of specifics of any of the emergency plan documents which include the specifics of the plan is to be on a need-to-know basis - to best protect students, staff, and facilities.

2. 2. 9. 4. Regulation EBC-RC - Emergencies (First Aid)

This Regulation is being removed since the dissemination of specifics of any of the emergency plan documents which include the specifics of the plan is to be on a

need-to-know basis - to best protect students, staff, and facilities.

2. 2. 9. 5. Regulation EBC-RD - Emergencies (Bomb Threats)

This Regulation is being removed since the dissemination of specifics of any of the emergency plan documents which include the specifics of the plan is to be on a need-to-know basis - to best protect students, staff, and facilities.

2. 2. 9. 6. Regulation EBC-RE - Emergencies (Procedures for Aftermath of Suicide, Suicide Attempt, or Other Tragedy)

This Regulation is being removed since the dissemination of specifics of any of the emergency plan documents which include the specifics of the plan is to be on a need-to-know basis - to best protect students, staff, and facilities.

2. 2. 9. 7. Exhibit EBC-E - Emergencies (Procedures for Aftermath of Suicide, Suicide Attempt, or Other Tragedy)

This Exhibit is being removed since the dissemination of specifics of any of the emergency plan documents which include the specifics of the plan is to be on a need-to-know basis - to best protect students, staff, and facilities.

2. 2. 10. **First Reading of Proposed Board Policy Changes in Section G - Personnel**

The Board will discuss proposed changes to Governing Board Policies and Regulations in Section G - Personnel. Because the changes brought by HB2500 are so substantial, and because the ASBA model policies have not only incorporated these changes but also have been substantially re-written to provide greater clarity, **these changes are being presented as new policies which need to be adopted anew in their entirety.** Simply put, these recommended policies and related regulation would be replacements for the existing policies and regulation.

2. 2. 10. 1. Policy GCK - Professional Staff Assignments and Transfers

The recommended changes in Policy GCK reflect clarifying changes needed following changes to ARS 15-537, subsection D.

2. 2. 10. 2. Policy GCJ - Professional Staff Probationary and Continuing Status

Recommended changes to Policy GCJ reflect statutory changes in how a teacher is classified. A "non-continuing" teacher is now referred to as a "probationary" teacher. The definition for a "continuing" teacher has changed to include evaluation performance indicators.

2. 2. 10. 3. Policy GCO - Evaluation of Professional Staff Members

The recommended changes to Policy GCO reflect the substantive changes to ARS 15-347, subsection D, and include the local definition of inadequate classroom performance.

2. 2. 10. 4. Regulation GCO-RA - Evaluation of Professional Staff Members

Regulation GCO-RA is substantially changed to reflect changes to ARS 15-347, subsection D.

2. 2. 11. **First Reading of Proposed Board Policy Changes in Section I - Instructional Program**

The Board will discuss proposed changes to Governing Board Policies, Regulations and Exhibits in Section I - Instructional Program.

2. 2. 11. 1. Policy IKF - Graduation Requirements

Recommended changes to Policy IKF and related regulations reflect changes to the minimum number of units of credit required by the State Board of Education for graduation and this addresses the chart of required credits in R7-2-302.09.

2. 2. 11. 2. Regulation IKF-RB - Graduation Requirements

2. 2. 11. 3. Regulation IKF-EB - Graduation Requirements

2. 2. 12. First Reading of Proposed Board Policy Changes in Section J - Students

The Board will discuss proposed changes to Governing Board Policies, Regulations and Exhibits in Section J - Students.

2. 2. 12. 1. Policy JFABC - Admission of Transfer Students

Recommended changes to Policy JFABC include language adjustments to core credit as required by the State Board of Education.

2. 2. 12. 2. Policy JJIB - Interscholastic Sports

Recommended changes to Policy JJIB and its related regulation are optional and are intended to provide added focus and attention to student safety, specifically heat-related dangers.

2. 2. 12. 3. Exhibit JJIB-EB - Interscholastic Sports

2. 2. 12. 4. Policy JK - Student Discipline

Recommended changes to Policy JK and related regulations and exhibit reflect changes to ARS 15-843 relating to discipline policies for the confinement of pupils (non-special education).

2. 2. 12. 5. Regulation JK-RA - Student Discipline

2. 2. 12. 6. Regulation JK-RB - Student Discipline

2. 2. 12. 7. Exhibit JK-EA - Student Discipline

2. 2. 12. 8. Policy JLCCA - Acquired Immune Deficiency Syndrome and Human Immunodeficiency Virus Infections

The recommended changes to Policy JLCCA involve the removal of the word "ill" and the addition of cross references to other policies.

2. 2. 13. First Reading of Proposed Board Policy Changes in Section K - School - Community Relations

The Board will discuss proposed changes to Governing Board Policies in Section K - School - Community Relations.

2. 2. 13. 1. Policy KHC - School - Community Relations

The recommended changes to Policy KHC to create a more open forum for the distribution/posting of promotional materials per recommendations from ASBA.

3. INFORMATION AND DISCUSSION ITEMS - NONE

(Matters about which the Board may engage in discussion but will take no action during the meeting)

4. INFORMATION ITEMS

(The Board will not propose, discuss, or take legal action during the meeting)

4. 1. Requests for future agenda items

5. ADJOURNMENT