



Tuesday, April 14, 2026
Kingsport City Schools Board of Education Regular Meeting - 6:00 PM

Administrative Support Center, Tennessee Room (3rd Floor)
400 Clinchfield Street
Kingsport, TN 37660 Phone: (423) 378-2102

1. **CALL TO ORDER**
 - 1.1. Pledge of Allegiance (Darrius Harris/Paris Harris/Holden Baars)
 - 1.2. Additions to and/or Acceptance of the Agenda (Dr. Brandon Fletcher)
2. **RECOGNITIONS**
 - 2.1. Dobyys-Bennett High School All-State Band and Orchestra Members (Todd Golden)
3. **PUBLIC COMMENT**
4. **CONSENT AGENDA**
 - 4.1. Personnel Considerations (Jennifer Guthrie)
 - 4.2. Approval of Minutes - March 10, 2026 BOE Regular Monthly Meeting (Dr. Brandon Fletcher)
 - 4.3. Approval of Banking Resolution (David Frye)
 - 4.4. Acceptance of Report Required by Policy 3.204 (Dr. Andy True)
 - 4.5. Approval of Policies on First Reading (Dr. Andy True)
 - 4.6. Approval of Harbor Freight Tools for Schools Grant (Dr. Rhonda Stringham)
 - 4.7. Approval of Honors and Advanced Placement Courses for SY 2026-2027 (Dr. Brian Cinnamon)
5. **BUSINESS ITEMS**
 - 5.1. Approval of Textbook Recommendation (Dr. Brian Cinnamon)
 - 5.2. Approval to Purchase Band Uniforms (David Frye)
 - 5.3. Approval to Award an Agreement for the Request for Proposals for Customized Benchmark Assessment Program to Instructure (David Frye)
 - 5.4. Approval to Award Bid for Robinson Middle School Fire Alarm Replacement Project (David Frye)
6. **TIME AND DATES OF MEETINGS**
 - 6.1. April 28, 2026 - BOE Work Session (6:00 PM)
 - 6.2. May 12, 2026 - BOE Regular Monthly Meeting (6:00 PM)
 - 6.3. June 9, 2026 - BOE Regular Monthly Meeting (6:00 PM)
 - 6.4. July 14, 2026 - BOE Regular Monthly Meeting (6:00 PM)
7. **ADJOURNMENT**

Kingsport City Schools Board of Education Regular Meeting Minutes March 10, 2026

The Kingsport City Schools Board of Education Regular Meeting was held on March 10, 2026, in the Administrative Support Center, Tennessee Room (3rd Floor) at 6:00 PM. The following Board of Education members were in attendance.

Dr. Brandon Fletcher (President): Present
Todd Golden: Present
Jamie Jackson: Present
Dr. Phillip Marshall: Present
Melissa Woods (Vice President): Present

1. CALL TO ORDER

Dr. Brandon Fletcher, Board President, called the meeting to order at 6:00 p.m.

1.1. Pledge of Allegiance (Benjamin Pittman)

Benjamin Pittman led the Board of Education and the audience in the Pledge of Allegiance. He is a junior at Dobyns-Bennett High School.

1.2. Additions to and/or Acceptance of the Agenda (Dr. Brandon Fletcher)

A motion was made by Todd Golden and seconded by Melissa Woods to accept the agenda, including the Consent Agenda, as presented. The motion carried by a vote of Yea: 5, Nay: 0.

2. SPECIAL RECOGNITION

2.1. Tennessee College of Applied Technology-Elizabethton Recognition of Partnership with Kingsport City Schools and the Dobyns-Bennett High School Career & Technical Education Program (Dr. Richard Church)

Dr. Richard Church, Vice President of Tennessee College of Applied Technology-Elizabethton (TCAT), presented the recognition acknowledging Kingsport City Schools and the Dobyns-Bennett High School Career & Technical Education (CTE) Department for being TCAT-Elizabethton's Gold Level Dual Enrollment partner for Spring 2026. KCS received a gold level designation for the total number of students enrolled and a bronze level designation for the percent of students enrolled in the program. Dr. Church reported KCS currently has 500 dual enrollment students at TCAT Campuses or in embedded programs at D-B, which represents 22% of the D-B student body. He discussed plans for next year, showing TCAT's commitment to KCS and D-B.

3. RECOGNITIONS

3.1. National Merit Scholarship Finalists (Melissa Woods)

Board Vice President Melissa Woods recognized four Dobyns-Bennett High School students as National Merit Scholarship Finalists. The students recognized are Eesha Kothari, Arrush Nagre, Aparajita Vashisth, and Laila Venzon. This program identifies and honors the top high school students in the United States, based on achievements in the classroom, commitment to co-curricular activities, and meaningful contributions in the community. These students will compete with the top high school students in the nation for approximately 6,900 National Merit Scholarships worth more than \$26 million that will be offered in the spring. National Merit Scholarship winners for 2026 will be announced beginning in April and concluding in July.

3.2. United States Presidential Scholars Program Candidates (Dr. Brandon Fletcher)

Board President Dr. Brandon Fletcher recognized five Dobyns-Bennett High School seniors named as candidates in the 2026 United States Presidential Scholars Program. The students are Henry Clendennen, Benjamin Culp, Emily Doyle, Eesha Kothari, and Laila Venzon. Candidates are identified based on their scores on the SAT or ACT exam or their nomination by a Chief State School Officer during their year of graduation from high school. Semifinalists will be announced in April and national winners are announced in May. Students chosen as U.S. Presidential Scholars receive an all-expense-paid trip to Washington, D.C. in June for National Recognition Weekend featuring various events, enrichment activities and culminating in the presentation of the Presidential Scholars Medallion during a White House-sponsored ceremony.

4. **PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment.

5. **CONSENT AGENDA**

5.1. Personnel Considerations (Jennifer Guthrie)

5.2. Approval of Minutes - February 10, 2026 (Dr. Brandon Fletcher)

5.3. Approval of Biennial Policy Review (Dr. Andy True)

6. **BUSINESS ITEMS**

6.1. Budget Amendment #5 (David Frye)

David Frye, Chief Finance Officer, presented a proposed amendment reflecting increased revenues due to interest earnings and expense allocations related to Kingsport City Schools capital projects as follows:

Item One: Interest Earnings and Bank Services Charges

It was recommended that the estimated revenue for Interest Earnings be increased by \$100,000 and that the appropriation for Technology - Other Equipment be increased by \$34,500 and the appropriation for Board of Education - Other Charges be increased by \$65,500.

General Project Fund items included an excess in funding for the Washington HVAC Replacement project and the establishment of a contingency of approximately \$20,000 for the Robinson Fire Alarm Replacement project. It was recommended to transfer the excess funds from the Washington HVAC Replacement project to the Robinson Fire Alarm Replacement project. The amount of the transfer will be \$350,000. These funds originally came from the General Purpose School Fund Unreserved Fund Balance.

A motion was made by Dr. Phillip Marshall and seconded by Jamie Jackson to approve Budget Amendment #5 as presented. The motion carried by a vote of Yea: 5, Nay: 0.

6.2. Approval of Internet Service Provider Agreement (Andy Arnold/David Frye)

Mr. Frye and Andy Arnold, Chief Technology Officer, presented a recommended agreement to provide internet services for Kingsport City Schools. The proposed agreement would change KCS from the current internet provider, Zyo Education, Inc. to United Data Technologies (UDT), utilizing the Anderson County Schools agreement dated February 27, 2025. The estimate reflects a monthly cost of \$3,480 for the same services currently provided by Zayo Education, resulting in a monthly cost savings of \$2,365.50 and an annual cost savings of approximately \$28,386.00. Funding will be from the School General Purpose Fund.

A motion was made by Todd Golden and seconded by Melissa Woods to change from the current internet provider Zayo Education to United Data Technologies, Inc. using the Anderson County Schools Agreement. The motion carried by a vote of Yea: 5, Nay: 0.

7. TIME AND DATES OF MEETINGS

Dr. Chris Hampton, Superintendent, reminded educators and community members that primary and general elections will be held in a few months. He encouraged the public to educate themselves and be an informed voter.

Dr. Hampton stated that KCS has a remarkable partnership with TCAT that has evolved in a short time. This is life-changing for the students receiving benefits from this program. He also mentioned having four National Merit Scholars and five U.S. Presidential Scholars this year is an incredible testament to the work students do at home and the learning they receive from KCS schools. These are incredible life-changing opportunities for students and their families.

7.1. March 31, 2026 - BOE Work Session (6:00 PM)

7.2. April 14, 2026 - BOE Regular Monthly Meeting (6:00 PM)

7.3. April 28, 2026 - BOE Work Session (6:00 PM)

7.4. May 12, 2026 - BOE Regular Monthly Meeting (6:00 PM)

8. ADJOURNMENT

Dr. Fletcher adjourned the meeting at 6:35 p.m.

Dr. Brandon Fletcher, Board President

Vivian L. Altizer, Board Secretary

RESOLUTION

A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH FIRST HORIZON BANK

BE IT RESOLVED by the Kingsport Board for Education as follows:

SECTION I. That First Horizon Bank (hereinafter referred to as the "Bank") be and is hereby designated as a depository of the Kingsport City Schools – Theodore Roosevelt Elementary School Activity Fund, and that accounts established at the Bank, for and on behalf of the Kingsport City Schools – Theodore Roosevelt Elementary School Activity Fund shall be identified in the accounts and on the records of the Bank in the name of the Theodore Roosevelt Elementary School as well as by account name/description, account number and/or any other means as the Bank and/or of the Kingsport City Schools – Theodore Roosevelt Elementary School Activity Fund may determine to be necessary to appropriately identify, track and account for said account or accounts in the Bank's records, and that accounts currently established at the Bank in the name of, for and on behalf of the Kingsport City Schools – Theodore Roosevelt Elementary School Activity Fund, are identified as follows:

NAME

ACCOUNT NUMBER

Theodore Roosevelt Elementary School – Activities Account

175141653

SECTION II. That the Principal, Associate Principal, or Secretary/Bookkeeper, the officers herein listed below, are hereby authorized on behalf of the Kingsport City Schools – Theodore Roosevelt Elementary School Activity Fund to enter into any of the Bank's checking, savings, time deposit, wire transfer, night deposit, or cash management and corporate service agreements, or other deposit account agreements and that the Kingsport City Schools – Theodore Roosevelt Elementary School Activity Fund shall be bound by the terms and conditions of the said agreements.

SECTION III. That any of the officers designated herein and listed below are authorized on behalf of this school to endorse for deposit with said Bank, any and all checks, drafts, certificate of deposits, savings certificates, or other instruments or written orders for the payment of money payable to this school and such endorsements may be in writing, by stamp or otherwise affixed.

SECTION IV. That delivery to the Bank of funds, checks, drafts or other property, with or without endorsement, and, if endorsed, in whatever manner effected, unless specifically restricted, shall be authority to the Bank to place the same to the credit of the school, and such credits may be withdrawn by check, draft or instrument executed for the school by any two of the following officials, the duly appointed Principal, Associate Principal, or Secretary/Bookkeeper as herein identified:

TITLE

TYPED NAME

SIGNATURE

Principal

Philip Wright



OR

Associate Principal

Ashley Carter



OR

Secretary/Bookkeeper

Dudley Smith



SECTION V. That any two of the officers designated herein and listed above are authorized on behalf of the Kingsport City Schools – Theodore Roosevelt Elementary School Activity Fund to execute the Funds Transfer Agreement to authorize the transfer of funds to other financial institutions or other accounts at Bank by written instructions, telephone or terminal communication device.

SECTION VI. That the Bank shall be under no obligation to see or make inquiry as to the application of any funds withdrawn from said account, even though the withdrawal order may be payable to the agent of the Kingsport City Schools – Theodore Roosevelt Elementary School Activity Fund executing the same, and the funds be withdrawn for his individual use or credit.

SECTION VII. That this resolution shall supersede all previous resolutions filed by the Kingsport Board of Education with the Bank from and after its adoption, and that the Bank shall recognize only those signatures of the officials designated herein as authorized signatures on behalf of the Kingsport City Schools – Theodore Roosevelt Elementary School Activity Fund, and that the Bank shall delete from its records any previously authorized signatures that do not appear herein.

SECTION VIII. That the accounts established at the Bank in the name of, for and on behalf of the Kingsport City Schools – Theodore Roosevelt Elementary School Activity Fund shall be classified and identified on the accounts and in the records of the Bank as public funds.

SECTION IX. That no official correspondence and/or official notice from the Bank shall be effective unless directed to the office of the Principal at the following address:

Dr. Philip Wright, Principal
Theodore Roosevelt Elementary School
1051 Lake Street
Kingsport, Tennessee 37660

SECTION X. That this resolution shall be effective from and after its adoption, the public welfare requiring it.

ADOPTED this the 14th day of April 2026.

Brandon S. Fletcher
Board President

MEMORANDUM

TO: The Kingsport Board of Education

FROM: Dr. Andy True

DATE: April 14, 2026

RE: Policy 3.204 Required Report

Per Kingsport Board of Education Policy 3.204 - Threat Assessment Team, the Superintendent of Schools has developed a process for providing parent(s)/guardian(s) information on credible threats of violence or significantly disruptive behavior directed toward or occurring on the grounds of the school their student attends. At least once per quarter, the Board shall be provided a report listing the total number of incidents reported to state and local law enforcement agencies requiring notice to parent(s)/guardian(s) for the respective quarter, as well as for the year to date.

Incidents reported to state and local law enforcement agencies requiring notice to parent(s)/guardian(s):

- Quarter 1 (July 1 - September 30, 2025) 0
- Quarter 2 (October 1 - December 31, 2025) 2
- Quarter 3 (January 1 - March 31, 2026) 4
- Quarter 4 (April 1 - June 30, 2026) -

2025-26 Year to Date: 6

KINGSPORT BOARD OF EDUCATION POLICY RECOMMENDATIONS

For: Consideration for Adoption

April 14, 2026 - Board of Education Work Session

Policies considered for adoption on 1st Reading

REVISED POLICY – 1st Reading

1.404 – Public Communications at Board Meetings

On March 26, Governor Lee officially signed HB22/SB178 into law. As amended, this newly enacted legislation requires local governing bodies, including boards of education, to allow public comment “on any matter that is germane to the jurisdiction of the local governing body, regardless of whether such matter is an item on the agenda for the meeting.” This is in addition to the requirement that boards allow public comment “on matters that are germane to the items on the agenda for the meeting.” This legislation, which became effective upon the Governor's signature, does not change the ability to place reasonable time, place, and manner restrictions on the public comment period. For example, limiting speakers to a specific amount of time or when the public comment period occurs during the board meeting are still permissible. To assist boards, TSBA has provided a sample model policy. The updated language adds a provision that clarifies public comments may include “matters that are germane to the school board’s jurisdiction.” Boards should follow the requirements outlined in the new law even if their current board policy has not been updated.

REVISED POLICY – 1st Reading

6.204 – Tuition Students

Per administrative request, a revision is requested to clarify the tuition discount provided to Kingsport City Schools or City of Kingsport employees, as well as how such discount relates to the parent/guardian’s Tennessee residency.

Kingsport City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Public Communications at Board Meetings	Descriptor Code: 1.404	Issued Date: 09/12/23
		Rescinds: 1.404	Issued: 06/13/23

All meetings of the Board of Education are open to the public, and each meeting's agenda is established approximately one week in advance of the meeting. ~~There shall be a public comment period for each meeting with actionable items on the agenda, with the exception of teacher disciplinary hearings.¹ Individuals may address the Board (1) on items printed on the agenda and (2) on non-agenda topics slated for consideration by advance request. The Board President shall have the authority to terminate the remarks of any individual who violates state law or does not adhere to Board rules.² The format of Board work sessions does not offer a forum for public communication, although the Board encourages the public to observe and consider the discussion that takes place at such sessions.~~

~~PRINTED AGENDA ITEMS~~

~~Members of the audience may speak to an item on the printed agenda when the President announces that the Board shall take up the topic Public Input on Agenda Items. Before addressing the Board, the speaker shall state his or her name; prior notification of intent to speak is not necessary.~~

~~NON-AGENDA REQUESTS~~

~~To address the Board on a non-agenda topic, individuals must submit a written request to the Superintendent of Schools at least three (3) business days before the regular meeting. The Superintendent and President (Executive Committee) may elect to add the topic to the agenda or consider it privately at another time and place.~~

~~PUBLIC COMMENT PERIOD³~~

~~There shall be a public comment period for each meeting with actionable items on the agenda, with the exception of teacher disciplinary hearings.¹ Comments shall be limited to topics listed on the agenda and matters that are germane to the school board's jurisdiction. If an individual wishes to address the Board, he/she shall sign up on the form provided before the beginning of the Board meeting to request time to speak.~~

~~The Board President shall have the authority to terminate the remarks of any individual who violates state law or does not adhere to Board rules.²~~

~~For both agenda and non-agenda items, each~~ Each speaker's remarks shall be limited to three (3) minutes, with the public comment period lasting no more than thirty (30) minutes in total, unless the Board waives the limit(s) upon considering a request for extension made prior to the President's announcement of public input. All comments become a matter of public record. Comments regarding system personnel or personnel matters are not germane during public input. Speakers may not refer to students by name without permission from the parent or guardian.

1 The format of Board work sessions does not offer a forum for public communication, although the
2 Board encourages the public to observe and consider the discussion that takes place at such sessions.

3 In order to communicate with individual members of the Board, the public may obtain members'
4 contact information from the Office of the Superintendent or from the Kingsport City Schools'
5 website.

6 **REBROADCASTS OF BOARD MEETINGS**

7 Public communications that do not conform to the guidelines outlined in this policy, including naming
8 of students or personnel, may be edited/removed from rebroadcasts of the meeting.

Legal References

1. Public Acts of 2023, Chapter No. 300
2. TCA 39-17-306
3. TCA 8-44-112

Click here to choose a school board.

Monitoring: Review: Annually, in July	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date:
		Rescinds:	Issued:

APPEALS TO THE BOARD

Any matter relating to the operation of the school system may be appealed to the Board. However, the parties shall attempt to settle all matters at the lowest level of responsibility, and the Board shall not hear complaints or concerns which have not advanced through the proper administrative procedure. If all steps of the administrative procedure have been pursued and there is still a desire to appeal to the Board, the matter shall be referred in writing to the office of the Director of Schools, and the Board shall determine whether to hear the appeal.

APPEARING BEFORE THE BOARD

Individuals speaking to the Board shall address remarks to the Chair and may direct questions to individual board members or staff members only upon approval of the Chair. Each person speaking shall state his/her name and subject of presentation [insert local requirements, if applicable]. The Chair shall have the authority to terminate the remarks of any individual who violates state law or does not adhere to board rules.¹

*Public Comment Period*²

There shall be a public comment period for each meeting with actionable items on the agenda, with the exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda and matters that are germane to the school board's jurisdiction. The total public comment period shall be for no more than [insert amount of time]. If an individual wishes to address the Board, he/she shall sign up on the form provided before the beginning of the board meeting to request time to speak. Each speaker shall be given no more than [insert amount of time]. Delegations shall select only one (1) individual to speak on their behalf unless otherwise determined by the Board.

Adding an Item to the Agenda (optional)

Individuals desiring to appear before the Board shall submit a written request with descriptive materials to the office of the Director of Schools [insert amount of time] before the meeting. If the request is approved by the executive committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized at the beginning of the meeting and given [insert amount of time] to speak when their item is addressed on the agenda. All requests submitted will be included in the board packet.

Legal References

1. [TCA 39-17-306](#)
2. [TCA 8-44-112](#)

Cross References

School Board Meetings 1.400
Public Hearings 1.401
Agendas 1.403
Discrimination/Harassment of Employees 5.500
Complaints and Grievances 5.501
Student Discrimination, Harassment, Bullying, Cyber-
bullying, and Intimidation 6.304
Student Concerns 6.305

Amendment No. 1 to HB0022

Crawford
Signature of Sponsor

AMEND Senate Bill No. 178

House Bill No. 22*

by deleting all language after the enacting clause and substituting:

SECTION 1. Tennessee Code Annotated, Section 8-44-112, is amended by designating subsection (a) as subdivision (a)(1) and by adding the following as subdivision (a)(2):

(2)

(A) A local governing body shall, for each public meeting, reserve a period for public comment to provide the public with the opportunity to comment:

(i) On matters that are germane to the items on the agenda for the meeting; and

(ii) On any matter that is germane to the jurisdiction of the local governing body, regardless of whether such matter is an item on the agenda for the meeting.

(B) As used in this subdivision (a)(2), "local governing body" means the governing body of an incorporated city or town, county, metropolitan government, school district, regional authority, or other political subdivision of this state other than a state governmental agency or entity.

SECTION 2. This act takes effect upon becoming a law, the public welfare requiring it.

Kingsport City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Tuition Students	Descriptor Code: 6.204	Issued Date: 11/12/19
		Rescinds: 6.204	Issued: 04/03/18

Parents or legal guardians who reside outside the boundaries of the Kingsport City Schools may make application to the Superintendent of Schools to enroll their child(ren) as tuition students.¹ The Superintendent or designee shall review each application by taking into consideration applicable law and the impact on the school system. Tuition students not guaranteed admission may be accepted if space is available.²

Parents or legal guardians must apply annually for their child's tuition status and tuition students shall be assigned to schools on an annual basis. The application and assignment of a student who has previously attended a school in the Kingsport City Schools shall be considered before new tuition applications and assignment to a particular school or grade. Applications must be received before the commencement of the academic year in accordance with the schedule published by the Superintendent. Applications for tuition status during an academic year may be approved on the condition that the applicant substantiates extenuating circumstances (such as a change of residence).

Any pupil seeking admission as a tuition student must, if enrolled at a school during the previous year, be eligible to re-enroll at that school without restriction. The criteria for admission to the Kingsport City Schools are: (a) space must be available, (b) appropriate programs must be available, (c) the student must have a good attendance and discipline record, (d) the student must have a satisfactory academic record, and (e) the student must be in good financial standing regarding payment of any owed KCS fees. Kingsport City Schools welcome tuition students and their families who are serious about their education and who wish to apply themselves in a positive manner. Tuition students who have attendance, disciplinary, or academic problems may be placed on probation, dismissed from school and/or may not be readmitted in the following school year. Students suspended or expelled from other school systems will not be admitted without prior approval by the Superintendent.

GUARANTEED ADMISSION

A student whose parent (1) teaches at a school within the Kingsport City Schools and (2) resides outside the System boundaries is guaranteed acceptance as a tuition student at the school at which the parent teaches (provided that the school represents an educationally appropriate placement). Applications under guaranteed admission are subject to all applicable regulations, requirements and procedures.

ADMISSIONS PRIORITY

The Superintendent shall grant first-priority status to tuition and out-of-zone applications for children of Kingsport City Schools' employees (and retirees) and City of Kingsport employees.

After placement of system and city employees' children, the priority order in which tuition (and out-of-zone) students will be admitted are as follows:

- Priority One: Out-of-zone students who were enrolled the previous year
- Priority Two: Siblings of currently enrolled out-of-zone students
- Priority Three: New out-of-zone students
- Priority Four: Tuition students who were enrolled the previous year
- Priority Five: Siblings of currently enrolled tuition students
- Priority Six: New tuition students

Should overcrowding occur after the opening of school, caused by in-zone children, students will be transferred out of the school in the reverse order based on date of admission.

FEES³

Fees shall be assessed for tuition students at a rate to be determined by the Board. Failure to pay tuition charges shall disqualify a student's application for the next year. The Superintendent may require pre-payment of fees for non-compliance with the payment schedule.

~~Kingsport City employees and City of Kingsport employees who live in Sullivan County and have tuition students in the school system will pay one-half (1/2) the tuition rate charged for Sullivan County residents. Kingsport City Schools employees and the City of Kingsport employees who live outside of Sullivan County and have tuition students in the school system will pay only the Sullivan County tuition rate regardless of the county of residence.⁴~~

~~Tennessee residents who are employed by Kingsport City Schools or the City of Kingsport and are parent(s)/guardian(s) of KCS tuition student(s) will pay one-half (1/2) the tuition rate charged for Tennessee residents. Non-Tennessee/Out-of-state residents who are employed by Kingsport City Schools or the City of Kingsport and are parent(s)/guardian(s) of KCS tuition student(s) will receive a tuition discount equal to one-half (1/2) the tuition rate charged for Tennessee residents.~~

The Superintendent is authorized to develop administrative procedures to waive tuition charges for a period, not to exceed two months, for circumstances that the Superintendent determines to be in the best interest of the student and/or school system.

EXTRACURRICULAR ACTIVITIES

Tuition students may participate in school activities (for which they are eligible) to the same extent as in-System students. Out-of-System students who are not enrolled in Kingsport City Schools but who intend to apply for enrollment as a tuition student may not participate in school-sponsored activities (including try-outs, spring/summer practice sessions, etc.). The Superintendent shall establish and manage procedures to pre-enroll such students whose applications have been approved.

TRANSPORTATION

KCS does not provide transportation to students who are accepted as tuition students.

Legal References

1. TCA 49-6-3104
2. TCA 49-1-104
3. TCA 49-6-3003
4. TCA 49-6-3113; TCA 49-6-3103

Cross References

Admission of Suspended/Expelled Students 6.318
Homeless Students 6.503
Students in Foster Care 6.505



Request for Approval to Apply for
Harbor Freight Tools for Schools Grant

To: Dr Chris Hampton and KCS Board of Education

From: Dr Rhonda Stringham

Date: 5/1/2026 (Applications Due)

Project Designee and School: Charles Honaker, MLR, Dobyys-Bennett High School

Funding Agency: Harbor Freight Tools for Schools, LLC

Background: The Harbor Freight Tools for Schools Prize for Teaching Excellence offers competitive grants for the purchase of tools and equipment. Our Maintenance and Light Repair program is eligible to apply, and we would be seeking the funds to help expand the offering of Electric Vehicle Maintenance at Dobyys-Bennett High School.

Program Priorities: Outstanding skilled trades teachers and their programs.

Term of the Grant: One time grant.

Matching Funds Requirement: None.

Monetary Value of Award if received: Five (5) awards available at \$100,000 each and twenty (20) awards available at \$75,000 each.

I request approval on behalf of Mr Honaker for him to apply for the Harbor Freight Tools for Schools grant.

To: Dr. Chris Hampton & KCS Board of Education
From: Dr. Brian Cinnamon, CPO - C&I, Dr. Shanna Hensley, CAO - Secondary, Dr. Brian Tate, Principal
Date: March 2026
Re: Approval of Honors and Advanced Placement Courses for 2026-27

Based on the [Minimum Requirements for the Approval of Public Schools](#), the LEA shall annually approve the list of honors courses and Advanced Placement courses that are offered. There are no new courses for the 2026-2027 school year.

HONORS COURSES

Honors courses will substantially exceed the content standards, learning expectations, and performance indicators approved by the State Board of Education. Teachers of honors courses will model instructional approaches that facilitate maximum interchange of ideas among students: independent study, self-directed research and learning, and appropriate use of technology. All honors courses must include multiple assessments exemplifying coursework (such as short answer, constructed-response prompts, performance-based tasks, open-ended questions, essays, original or creative interpretations, authentic products, portfolios, and analytical writing). Additionally, an honors course shall include a minimum of five (5) of the following components:

- (i) Extended reading assignments that connect with the specified curriculum.
- (ii) Research-based writing assignments that address and extend the course curriculum.
- (iii) Projects that apply course curriculum to relevant or real-world situations. These may include oral presentations, power point, or other modes of sharing findings. Connection of the project to the community is encouraged.
- (iv) Open-ended investigations in which the student selects the questions and designs the research.
- (v) Writing assignments that demonstrate a variety of modes, purposes, and styles.
 - (I) Examples of mode include narrative, descriptive, persuasive, expository, and expressive.
 - (II) Examples of purpose include to inform, entertain, and persuade.
 - (III) Examples of style include formal, informal, literary, analytical, and technical.
- (vi) Integration of appropriate technology into the course of study.
- (vii) Deeper exploration of the culture, values, and history of the discipline.
- (viii) Extensive opportunities for problem solving experiences through imagination, critical analysis, and application.
- (ix) Job shadowing experiences with presentations which connect class study to the world of work.

The following courses meet the framework to be classified as honors:

1. Honors Algebra 2
2. Honors Biology
3. Biology II Pre-AP
4. Honors Chemistry I
5. Chemistry II Pre-AP
6. French I
7. French II
8. French III
9. French IV
10. Spanish I
11. Spanish II
12. Spanish III
13. Spanish IV
14. German I
15. German II
16. German III
17. German IV
18. Latin I
19. Latin II
20. Latin III
21. Latin IV
22. Honors Philosophy
23. English 9 Pre-AP
24. English 10 Pre-AP
25. English 11 Pre-AP
26. Honors Studio Art
27. Honors Accounting

ADVANCED PLACEMENT COURSES

The College Board created the [AP Course Audit](#) at the request of its members (secondary schools and colleges) who sought a means for the organization to:

- Provide teachers and administrators with clear guidelines on curricular and resource requirements that must be in place for AP courses
- Help colleges and universities better interpret secondary school courses marked “AP” on students’ transcripts

The AP Course Audit will: Specify common, essential elements of corresponding college courses and define resources, such as college-level textbooks, necessary for the course

- Require teachers and principals to attest to the inclusion of these elements in the course
- Preserve the flexibility that all teachers and schools can and should have to create their own curricula and syllabi for AP courses

The syllabus must corroborate what the teacher and principal attest on the AP Course Audit form regarding the course. Each curricular requirement, or an alternative approach to a requirement, must be clearly evidenced on the syllabus. The College Board will select reviewers from among college and university professors as well as recently retired AP teachers.

The AP Course Audit school administrator is the principal, or the principal’s designee, who is responsible for finalizing AP Course Audit forms, renewing authorizations from year to year, and assuring that the annual AP Course Ledger entry accurately reflects AP Course offerings at the school each academic year.

The following courses are approved through the AP Course Audit:

28. AP Calculus AB
29. AP Computer Science A
30. AP Calculus BC
31. AP Biology
32. AP Chemistry
33. AP Physics C
34. AP Physics I
35. AP French V
36. AP Spanish V
37. AP Latin V
38. AP German V
39. AP Human Geography
40. AP Macroeconomics
41. AP Microeconomics
42. AP European History
43. AP United States History
44. AP American Government
45. AP Psychology
46. AP English 12
47. AP English 11
48. AP Music Theory
49. AP Statistics
50. AP Studio Art
51. AP World History
52. AP Computer Science Principles
53. AP Seminar
54. AP Research
55. AP Environmental Science
56. AP Art History (AP FOR ALL partnership with Niswonger)
57. AP Pre-Calculus
58. AP Cybersecurity-Networking
59. AP Precalculus
60. AP Business and Personal Finance (new)



FROM: Dr. Brian Cinnamon
DATE: April 14, 2026
RE: Approval of Lifetime Wellness/CTE Textbook Resource Recommendations

In January, the process of reviewing Lifetime Wellness and CTE (advanced manufacturing and Engineering) resources began with the teacher adoption teams. The teams have worked to conduct thorough reviews of the approved adoption materials. The following teachers/administrators/instructional support staff were nominated and invited to serve on the textbook/resource selecting committees (facilitated by Dr. Brian Cinnamon and Nathan Bailey):

Wendy Baker (Lifetime Wellness)
Kim Bailey (Wellness)
Rodney Burton (Wellness)
Reid Connor (CTE)
Angela Conrad (CTE)

The purpose of the committee is to recommend textbooks and instructional materials for adoption to the KCS Board of Education for approval. While serving on this committee, members adhered to the following:

- Subscribe to the textbook oath (from TCA 49-6-2201(f): "I do hereby declare that I am not now directly or indirectly financially interested in, or employed by, any textbook publisher or agency, and that I will not become directly or indirectly financially interested in any of the proposed contracts, nor in any book, nor in any publishing concern handling or offering any books"
- Shall be teaching or supervising the respective grade or subject at the time of adoption
- Committees shall be composed by grade or groups of grades arranged so that a committee may consider an entire series of books if it should so desire; provided, that in all cases, the teachers and supervisors appointed to the committees shall be licensed to teach in the state with endorsements in the subject matter or grade level for which textbooks or instructional materials are being reviewed.
- Use a rubric to guide in the selection of textbooks aligned to standards
- Deep scrutiny and evaluation of textbooks and materials to ensure alignment with standards and KCS instructional expectations
- Serve as a liaison to teachers in the building as needed
- **Timeline:**
 - January 2026
 - An initial orientation was held to establish an oath of commitment to the process and develop the next steps for the process
 - Developed consensus for the development of a review of the rubric to be used for the review of approved textbooks and materials

- Began formal reviews of approval materials using rubric
- o February 2026
 - Teachers conducted reviews of approved materials using the rubric
- o March 2026
 - Finalized reviews and held consensus meetings for each grade band to reach a consensus on the final recommendations to be presented as part of the process
- o April 2025
 - Present recommendations for adoption to KCS Board of Education for approval

Recommendations:

- 9-12 grade band: Approve but not purchase Cengage TN Mindtap for STEM and Advanced Manufacturing
- 9-12 grand band: Approve but not purchase Goodheart-Wilcox for Lifetime Wellness



TO: Board of Education
Dr. Chris Hampton, Superintendent

FROM: David J. Frye, Chief Finance Officer **DJF**

DATE: April 14, 2026

SUBJECT: Recommendation to Purchase Band Uniforms

The administration recommends utilizing the BuyBoard Cooperative Purchasing Agreement to purchase band uniforms for Dobyys-Bennett High School from Fred J. Miller Inc. (BuyBoard Contract 773-25) for a total purchase price of \$93,850.00.

Kingsport City Schools benefits from using cooperative purchasing contracts with the confidence we are receiving competitive pricing and knowing the products awarded have already been through the procurement process of the lead agency. Also, utilizing cooperative procurement agreements often leads to increased efficiency by decreasing the amount of time it takes from requisition entry to product receipt.

Funding will be from the General-Purpose School Fund.



Fred J. Miller Inc.
8765 Washington Church Rd
Miamisburg Ohio, 45342
TOLL FREE: 800-444-3524

Full Order Cesario Uniform Quote
Dobyns Bennett High School (TN)

Quote #: FJM20460
Buy Board / Co-Op ID

Bill To:
City of Kingsport

415 Broad Street
Kingsport, TN. 37660

Ship To:
Dobyns Bennett High School (TN)
1801 East Center Street,
Kingsport, TN. 37664
lcook@k12k.com

Item & Description	Quantity	List Price	Amount
Cesario Jacket Custom Cesario Jacket	400	\$ 215.00	\$ 86,000.00
Cesario Bib Pants Black Bib Pants	75	\$ 78.00	\$ 5,850.00
Shipping	1	\$ 2,000.00	\$ 2,000.00
Sub Total			\$ 93,850.00
Discount			\$ 0.00
Tax			\$ 0.00
Grand Total			\$ 93,850.00

Terms & Conditions

To begin production, we require a 50% deposit or a school purchase order, completed sizing charts, and final prototype approval. **Delivery is estimated at 180-210 days.** The balance is due upon completion. To pay your deposit, call **1-800-444-3524**.

For questions, contact your sales rep.

Thank you!

Mike N. Miller
Executive Vice President
937-434-1121
www.fjminc.com





TO: Board of Education
Dr. Chris Hampton, Superintendent

FROM: David J. Frye, Chief Finance Officer *DJF*
Michael Hubbard, Director of Performance Excellence

DATE: April 14, 2026

SUBJECT: Recommendation to Award an Agreement for the Request for Proposals for Customized Benchmark Assessment Program to Instructure

The City of Kingsport issued a Request for Proposals (RFP) for a Customized Benchmark Assessment Program for Kingsport City Schools on February 4, 2026. On March 4, 2026, the Procurement Manager accepted four proposals for further consideration. A committee comprised of teachers and administrative staff performed a formal evaluation of the proposals based on the criteria included in the RFP. The committee finds the vendor that best meets the specifications for the service desired and is in the best interest and advantage to the City is Instructure (Mastery Connect).

Mastery Connect is an assessment platform from Instructure that is utilized in grades 2-11 that allows teachers to create formative assessments and also deliver benchmark assessments to students. The platform has a series of item banks that are linked to the Tennessee Academic Standards. Teachers can access Mastery Connect in the classroom to develop their own formative assessments, to measure the mastery of academic standards, and to monitor the academic growth and achievement of students. Instructure develops district-paced benchmarks that provide valuable information that aids teachers in planning instruction and next steps through a myriad of different reporting functionalities; moreover, the company provides reports that provide predictive alignments to the TCAP Achievement and End-of-Course assessments. With the platform, teachers are able to share assessments and work together through the district's Professional Learning Communities (PLC) process.

The administration recommends the Board approve the award of an agreement for a Customized Benchmark Assessment program for Kingsport City Schools to Instructure for the not to exceed amount of \$98,209.00.

Funding is budgeted in FY27 General Purpose School Funds.

CITY OF KINGSPORT
BID OPENING MINUTES
March 4, 2026 4:00 PM

415 Broad Street
Conf. Rm. 436
Kingsport, TN 37660

ATTENDING: Brent Morelock, Procurement Manager; Sandra Sloan, Assistant Procurement Manager, Schools

The Procurement Manager opened with the following proposals:

RFP - Customized Benchmark Assessment Program for Kingsport City Schools
Pathways Assessments by Learning Explorer
Mastery by Instructure
Focal Point K12, LLC
NCS Pearson, Inc.

The submitted proposals will be evaluated and a recommendation made at a later date.



TO: Board of Education
Dr. Chris Hampton, Superintendent

FROM: David J. Frye, Chief Finance Officer DJF

DATE: April 14, 2026

SUBJECT: Recommendation to Award the Bid for the Robinson Middle School Fire Alarm Replacement Project

The City of Kingsport issued an Invitation to Bid on March 14, 2026 for the Robinson Middle School Fire Alarm Replacement. On April 8, 2026, the Procurement Manager received two bids. Peyton Milhorn, PE, of Holston Engineering, has reviewed the bids and recommends moving forward with a contract with Building Systems Technology (BST) for the base bid amount of \$173,726.32. BST is the lowest compliant bidder meeting specifications for the particular work desired and is in the best interest of and advantage to the City.

The total cost of this project will be \$192,836.64 (detail given below). Funding will be from the Robinson Fire Alarm Project GP2602.

Holston Engineering Fee	\$ 8,686.32
Construction Costs	173,726.32
6% Contingency	10,424.00
Total Costs	\$ 192,836.64

The administration recommends entering into an agreement with Building Systems Technology for the Robinson Middle School Fire Alarm Replacement at a cost of \$173,726.32 and establishing a 6% contingency fee of \$10,424.00.

BID OPENING MINUTES

April 8, 2026

4:00 P.M.

Brent Morelock, Procurement Manager; Sandra Sloan, Asst. Procurement Manager KCS;
David Frye, CFO KCS; Andy True, Asst. Superintendent KCS; Peyton Milhorn, Holston Engineering

The Bid Opening was held in the Conference Room 436, 4th Floor, City Hall.

The Procurement Manager opened with the following bids:

Robinson Middle School Fire Alarm Replacement			
Vendor:	Base Bid:	Commence Work within # Calendar days:	Completion/Delivery Time:
Building Systems Technology	\$173,726.32	14 days	7/8/2026
Johnson Controls Fire Protection	\$195,000.00	30 days	12/31/2026

The submitted bids will be evaluated and a recommendation made at a later date.



HOLSTON ENGINEERING, INC.

301 Montgomery Street, Suite #4

Johnson City, TN 37604

(423) 926-5991

e-mail: Holston.Engineering@holsteng.com

Apr 8, 2026

Ms. Sandra Sloan
Kingsport City Schools
400 Clinchfield Street, Ste. 200
Kingsport, TN 37660

Re: Ross N. Robinson Middle School Fire Alarm Replacement

Sandra,

Regarding the accepted bids for the Ross N. Robinson Middle School Fire Alarm Replacement project, Holston Engineering, Inc. recommends awarding the bid to Eagle Fire Inc. dba Building Systems Technology for \$173,726.32 (One hundred seventy-three thousand seven hundred twenty-six dollars and thirty-two cents) dated April 6th, 2026.

If you have any questions, please feel free to contact us.

Thank you,

Peyton Millhorn, P.E.
Electrical Engineer