



Regular Board Meeting Agenda

Tuesday, December 13, 2022 | 6:00 PM | District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032

Items on the regular meeting agenda may be discussed in executive session related to employment matters, for the purpose of obtaining legal advice thereon or other matters pursuant to A.R.S. 38-431.03(A). The Governing Board may change the order of agenda items, pursuant to Governing Board Policy BEDB.

1. PUBLIC HEARING - 2022-23 BUDGET REVISION

Individuals may comment on the Budget Revision. A complete copy of the Revised Budget may be viewed at the Joseph City School District Office and online at <https://meetings.boardbook.org/Public/Organization/894> in ACTION ITEMS section of this agenda.

2. OPENING ITEMS

2.A. Call to Order

2.B. Roll Call

2.C. Pledge of Allegiance

2.D. Invocation

2.E. Adoption of Agenda

2.F. Approve Minutes of the November 8, 2022 Regular Board Meeting



**Minutes of Regular Board Meeting of the Governing Board
Joseph City Unified School District
District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032
Tuesday, November 8, 2022**

Members present

Eldon Larsen, President; Rhonda Roberson, Clerk; Andrew Bushman, Dayton Flake, Karsten Flake

Administrators present

Bryan Fields, Superintendent; Steven Mills, Business Manager; Eric Miller, Principal; Darrel Mosier, Principal

Others present

Three community members

1.A. Call to Order

Motion: Eldon Larsen called the meeting to order at 6:02 p.m.

1.B. Roll Call

1.C. Pledge of Allegiance

1.D. Invocation

1.E. Adoption of Agenda

Motion: Adopt the Agenda as presented by Rhonda Roberson; Second by Eldon Larsen

Final Resolution: Motion passed

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

1.F. Approve Minutes of the October 11, 2022 Regular Board Meeting

Motion: Adopt the Agenda as presented by Rhonda Roberson; Second by Eldon Larsen

Final Resolution: Motion passed

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

1.G. Superintendent's Report

2. CALL TO THE PUBLIC

None

3. POSSIBLE EXECUTIVE SESSION

None

4. CONSENT AGENDA

Motion: Motion to approve the Consent Agenda as listed by Eldon Larsen; Second by Dayton Flake

Final Resolution: Motion passed

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Rhonda Roberson, Eldon Larsen

4.A. Approve Expense Vouchers

Action to ratify district vouchers for period 10/5/22 through 11/6/22.

General and Special Funds: #8 \$160,335.83; #9 \$162,337.82; #10 \$161,399.54; #1015 \$25,703.79; #1016 \$37,644.16; #1017 \$1,405.67; #1018 \$58,752.36; #1019 \$1,220.37; #1020 \$12,171.15; #1021 \$120,234.73

Auxiliary Operations Funds: #1014 \$240.21; #1016 \$1,345.16; #1020 \$3,467.35

Student Activities Fund: #1013 \$753.33; #1015 \$412.95; #1017 \$1,211.34; #1019 \$194.32

4.B. Student Activities Fund Report

Revenues, expenditures and charges in the Student Activities Fund Report; period of 10/1/2022 through 10/31/2022.

4.C. Gifts & Donations

Donor	Item	School/Program	Purpose	Amount
Anonymous	Books	Elementary School Library	Add to library collection	\$350 (estimated)

5. ACTION ITEMS

5.A. Personnel Requests

Name	Assignment	Action
Hutchens, Daniel	Coach - JV Girls Basketball	Appointment
Juarez, Cassidy	Event Worker	Ratification
Miller, Cody	JH Wrestling	Volunteer
Redfearn, Tracy	Instructional Aide II/ Special Education	Ratification

Motion: Approve the Personnel Requests as listed by Eldon Larsen; Second by Dayton Flake

Final Resolution: Motion passed

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Rhonda Roberson, Eldon Larsen

5.B. Electric Vehicle Charging Rate

Universal hourly rate for usage of the EV chargers located at the Elementary campus parking lot. \$2.00 per hour

Motion to approve the Electric Vehicle Charging rate by Eldon Larsen; Second by Dayton Flake

Final Resolution: Motion passed

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Rhonda Roberson, Eldon Larsen

6. INFORMATION ITEMS

None

6.A. Requests for Future Agenda Items

None

6.B. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - December 13, 2022; 6:00 p.m.
- ASBA New Board Member Orientation - December 14, 2022
- ASBA-ASA Annual Conference - December 15-16, 2022

7. ADJOURNMENT

Motion to adjourn by Eldon Larsen; Second by Dayton Flake

Final Resolution: Motion passed

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Rhonda Roberson, Eldon Larsen

Meeting adjourned at 6:38 p.m.

APPROVED:

Board Clerk or President

2.G. Superintendent's Report

Joseph City Unified School District

Governing Board Meeting

December 13, 2022

District Superintendent Current Event and Updates Report

- Matt Weber from NAVIT will be here to make his annual report to our Board at the beginning of the meeting during my report so that he can also attend another meeting. Feel free to prepare any questions that you may have about NAVIT for him. If you do think of questions for him and can get them to us in advance, we are more likely to get thorough answers.
- We are working to promote an early literacy program that has been funded by the State Department to help with emergent readers. The target age is 4 years old. It is the Waterford Early Literacy Program for pre-kindergarten students and called "Upstart". It is a researched-based program, done at home, and can even be used by students in the community who are not enrolled in our preschool. To participate in the program, families need to register online and they are even provided a computer if they need one. Mr. Mosier has worked to identify and mail out letters and flyers to families with children at that target age. A copy of Mr. Mosier's letter is attached to the Board packet by this report.
- The elementary Christmas Concert is December 8, at 6:00 pm, in the Auditorium. The Jr./Sr. High Concert is Monday, December 12, 2022, at 6:00.
- JCUSD Home Chromebook Program survey results up to this point: 29 responses. Survey responders reported that the devices are being used almost every day (school days) at home. It was also reported by those who responded (parents and/or students) that they believe that the devices are helping them with their education. I can provide a more detailed report to any of you if you would like to have it. I would like to thank Jason Gardner for his work on this project.
- Our Elementary is partnering with community members on a canned food drive. Brooke Frost is the school coordinator for this project.
- The High School campus has a new slide window and counter at the main entrance. Our maintenance staff did the installation on this project.
- The elementary gym bleacher work has been completed and looks good. Stairs and railing have been added. This project was an SFB funded project.
- A calendar recommendation is on the agenda for your approval. I feel like we've received sufficient input from different stakeholders. The attendance this year for the week of Thanksgiving (2-day week) was as follows: HS had 89% in attendance, JH had 85%, and the Elementary had 92%. Usual attendance for us lately has been about 94%.
- We have agreed to let Trane do an HVAC feasibility analysis for us to look for long term solutions at both campuses. This will add to the HVAC data that we've already collected and help us with a more accurate estimate on what these costs will be.
- We have taken a closer look at the testing results from last year to better address how to improve. Our High School had the highest scores that they've had in 5 years and was rated a 'B'. I have submitted an appeal for them to be changed to an 'A' because of the loss of points they

experienced due to the new calculation of drop out student averages which had a significant impact on them.

For the Junior High and Elementary schools, the letter grade of 'D' will stand. Our lowest content area is Math. The lowest part of the letter grade formula in all of the content areas for us was 'Growth'. The JH and Elementary schools will be in a program called 'Targeted Support, and Improvement' (TSI). If the subgroups who were identified as the lowest, perform adequately on the state test this year (average of 22) the schools can be exited from the TSI program. Being a part of the TSI program qualifies the schools to apply for a grant to assist with additional funding.

- Jason Gardner is planning to attend a security training being organized through our insurance to enhance the systems that we have in place to protect against ransomware and other potential costly and educationally disruptive hacks that school are being attacked with. The training is in January.



**Summary of Financial Operations (Unaudited)
November 30, 2022**

Fund		Budget	YTD Expenses	Encumbrances	Budget Balance
001	Maintenance & Operation	\$5,991,226	\$1,994,998	\$2,888,479	\$1,107,749
010-013	Classroom Site Funds	\$ 970,920	\$ 34,668	\$ 120,577	\$ 815,676
100-130	Title I	\$ 260,000	\$ 61,241	\$ 88,826	\$ 109,933
140-150	Title II - Profesional Development	\$ 50,000	\$ -	\$ -	\$ 50,000
200-209	Title VII - Indian Education	\$ 15,000	\$ -	\$ -	\$ 15,000
220-229	IDEA/Special Education Grants	\$ 175,000	\$ 37,009	\$ 56,326	\$ 118,314
230	Johnson-O'Malley (JOM)	\$ 4,500	\$ 360	\$ 440	\$ 3,700
260-270	Career & Technical Ed (CTE) - Federal	\$ 12,000	\$ 5,027	\$ 656	\$ 6,318
290-291	Medicare Reimbursement	\$ 30,000	\$ -	\$ -	\$ 30,000
326-346	ESSER / CARES / ESG	\$1,089,493	\$ 128,940	\$ 309,778	\$ 650,775
374	E-Rate	\$ 33,000	\$ 15,464	\$ 4,036	\$ 13,500
380	ARPA - Az On Track	\$ 2,200	\$ 1,197	\$ -	\$ 1,003
390-396	REAP (Federal Rural Assistance)	\$ 45,000	\$ 3,700	\$ 3,700	\$ 37,600
400	Career & Technical Ed (CTE) - State	\$ 10,000	\$ 1,223	\$ 1,773	\$ 7,004
466	Healthy Drug-Free Community	\$ 8,186	\$ 1,925	\$ 6,261	\$ -
506	School Plant (Sale)	\$ 5,000	\$ -	\$ -	\$ 5,000
510	Food Service	\$ 340,000	\$ 83,687	\$ 209,651	\$ 46,662
515	Civic Center	\$ 10,000	\$ -	\$ -	\$ 10,000
520	Preschool Tuition	\$ 12,000	\$ 2,823	\$ 3,961	\$ 5,216
525	Auxiliary Operations	\$ 140,000	\$ 62,059	\$ 24,244	\$ 53,697
526	Extracurricular Activities Tax Credit	\$ 20,000	\$ 2,938	\$ 1,758	\$ 15,305
530	Gifts & Donations	\$ 50,000	\$ 3,064	\$ 257	\$ 46,679
535-539	CTE & Vocational Education Projects	\$ 8,500	\$ 5,196	\$ 250	\$ 3,054
550	Insurance Proceeds	\$ 60,000	\$ -	\$ -	\$ 60,000
565	Litigation Recovery	\$ 35,000	\$ -	\$ -	\$ 35,000
570	Indirect Costs	\$ 35,000	\$ 3,749	\$ 18,183	\$ 13,068
585	Insurance Refunds	\$ 5,000	\$ -	\$ -	\$ 5,000
596	NAVIT	\$ 45,000	\$ 4,608	\$ 7,987	\$ 32,404
610	Capital Outlay	\$ 408,436	\$ 255,748	\$ 36,612	\$ 116,076
620	Adjacent Ways	\$ 75,000	\$ 1,630	\$ 1,904	\$ 71,467
665	Energy and Water Savings	\$ 49,000	\$ -	\$ -	\$ 49,000
686	SFB Emergency Deficiency Correction	\$ 109,964	\$ -	\$ 109,964	\$ -
691	SFB Building Renewal Grant	\$ 750,000	\$ 237,668	\$ 350,069	\$ 162,264
850	Student Activities	\$ 30,000	\$ 9,044	\$ 3,874	\$ 17,082
TOTAL		\$ 10,884,425	\$ 2,957,965	\$ 4,249,565	\$ 3,713,544

3. CALL TO THE PUBLIC

Procedure for addressing the Board in a public meeting may be viewed here: <https://josephcityaz.sites.thrillshare.com/page/public-comments>

4. POSSIBLE EXECUTIVE SESSION (*)

For any agenda item indicated with an asterisk (*), the Board may vote to convene in Executive Session pursuant to A.R.S. 38-431.03 (A) (1) for personnel matters when notified; (2) discussion or consideration of records exempt by law from public inspection; (3) for consultation with attorney; (4) for consultation with attorney when in pending or contemplated litigation. Discussion or consideration of personnel matters may include employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee.

5. CONSENT AGENDA

Vote on Consent Agenda. All items listed will be considered as a group and will be approved with one motion unless a Board Member requests an item be removed from the consent agenda and considered as a separate item.

5.A. Approve Expense Vouchers

Action to ratify district vouchers for the period 11/7/22 through 12/6/22.

General and Special Funds: #11 \$160,310.27; #12 \$161,376.58; #1022 \$64,726.83; #1023 \$1,320.58; #1024 \$52,067.49; #1025 \$1,236.03; #1026 \$ 66,041.78; #1027 \$939.48

Auxiliary Operations Funds: #1021 \$2,513.13; #1023 \$2,995.00

Student Activities Fund: #1022 \$483.20; #1024 \$1,149.45

5.B. Student Activities Fund Report

Revenues, expenditures and charges in the Student Activities Fund Report; period of 11/1/2022 through 11/30/2022.

Joseph City USD External Funds

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 11/1/2022 To: 11/30/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
000.000 Undesignated DO NOT USE	.00	.00	.00	.00	.00	.00
102.610 Joseph City Jr High School Student Council	614.88	.00	.00	614.88	.00	614.88
102.612 Joseph City Jr High School Softball	(11.39)	.00	.00	(11.39)	.00	(11.39)
102.619 Joseph City Jr High School Volleyball	507.27	.00	.00	507.27	.00	507.27
102.629 Joseph City Jr High School Track	260.11	.00	.00	260.11	.00	260.11
102.637 Joseph City Jr High School Class of 2024	.00	.00	.00	.00	.00	.00
102.638 Joseph City Jr High School Class of 2025	.00	.00	.00	.00	.00	.00
102.639 Joseph City Jr High School Class of 2026	188.93	.00	.00	188.93	.00	188.93
102.640 Joseph City Jr High School Class of 2027	1,160.99	.00	.00	1,160.99	.00	1,160.99
102.641 Joseph City Jr High School Class of 2028	132.00	.00	.00	132.00	.00	132.00
102.642 Joseph City Jr High School Class of 2029	.00	.00	.00	.00	.00	.00
102.643 Joseph City Jr High School Class of 2030	.00	.00	.00	.00	.00	.00
203.601 Joseph City High School Band	218.26	.00	.00	218.26	.00	218.26
203.602 Joseph City High School Baseball	155.40	.00	.00	155.40	.00	155.40
203.605 Joseph City High School Chess Club	.00	.00	.00	.00	.00	.00
203.606 Joseph City High School Card and Game Club	146.14	.00	.00	146.14	.00	146.14
203.607 Joseph City High School Drama	725.11	.00	.00	725.11	.00	725.11
203.608 Joseph City High School Future Business Leaders of America	12.59	.00	.00	12.59	.00	12.59
203.609 Joseph City High School Girls Basketball	3,494.01	345.00	.00	3,839.01	.00	3,839.01
203.610 Joseph City High School Student Council	4,674.75	.00	.00	4,674.75	.00	4,674.75
203.611 Joseph City High School National Honor Society	549.96	.00	.00	549.96	(111.30)	438.66
203.612 Joseph City High School Softball	4,142.78	.00	.00	4,142.78	.00	4,142.78

Joseph City USD External Funds

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 11/1/2022 To: 11/30/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
203.613 Joseph City High School Momentum Club/Audition Choir	409.15	.00	.00	409.15	.00	409.15
203.614 Joseph City High School Wrestling	2,675.13	.00	.00	2,675.13	.00	2,675.13
203.615 Joseph City High School Cheerleaders	2,017.29	.00	.00	2,017.29	.00	2,017.29
203.616 Joseph City High School Welding	106.33	.00	.00	106.33	.00	106.33
203.617 Joseph City High School Woods	104.72	.00	.00	104.72	.00	104.72
203.618 Joseph City High School Boys Basketball	699.58	1,895.00	(1,149.45)	1,445.13	.00	1,445.13
203.619 Joseph City High School Volleyball	7,068.38	.00	.00	7,068.38	.00	7,068.38
203.620 Joseph City High School FACS	35.74	.00	.00	35.74	.00	35.74
203.624 Joseph City High School Basketball Cheerleaders	.00	.00	.00	.00	.00	.00
203.625 Joseph City High School FFA	(292.52)	.00	(194.32)	(486.84)	211.20	(275.64)
203.626 Joseph City High School Happy Club	880.07	.00	.00	880.07	.00	880.07
203.627 Joseph City High School Robotics	359.85	.00	.00	359.85	.00	359.85
203.628 Joseph City High School Cross Country	220.60	.00	.00	220.60	.00	220.60
203.629 Joseph City High School Track	191.04	.00	.00	191.04	.00	191.04
203.630 Joseph City High School Football	2,660.12	.00	(483.20)	2,176.92	.00	2,176.92
203.631 Joseph City High School Technology Club	109.95	.00	.00	109.95	.00	109.95
203.632 Joseph City High School Class of 2019	.00	.00	.00	.00	.00	.00
203.633 Joseph City High School Class of 2020	.00	.00	.00	.00	.00	.00
203.634 Joseph City High School Class of 2021	.00	.00	.00	.00	.00	.00
203.635 Joseph City High School Class of 2022	137.03	.00	.00	137.03	.00	137.03
203.636 Joseph City High School Class of 2023	7,566.20	.00	.00	7,566.20	(1,315.00)	6,251.20
203.637 Joseph City High School Class of 2024	388.76	.00	.00	388.76	.00	388.76

Joseph City USD External Funds

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 11/1/2022 To: 11/30/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
203.638 Joseph City High School Class of 2025	326.32	.00	.00	326.32	.00	326.32
500.300 Districtwide UNDESIGNATED	.00	.00	.00	.00	.00	.00
500.600 Districtwide UNDESIGNATED	(300.31)	.00	301.75	1.44	.00	1.44
GRAND TOTALS	42,335.22	2,240.00	(1,525.22)	43,050.00	(1,215.10)	41,834.90

End of Report

5.C. Approve Closure of Bank Accounts

Close and consolidate with other existing accounts.

5.D. Student Fundraisers

Organization	Description	Action
Elementary School	Students send emails to family and friends requesting they make purchases through SchoolStore.com. A percentage of sales will be donated to the school for student activities and incentives.	Ratification
HS FFA	Turkey sale	Approve
HS Girls Basketball	Sponsorships for shooting free throws	Ratification
HS Wrestling	4th Annual eTeam sponsor distance fundraiser	Ratification
Student Council	Halloween Carnival	Ratification

Elementary School Fundraiser

The Elementary School wants to participate in the School Store Fundraiser like we did last year. It will begin on January 3, 2023 and run until April. When your school's families and friends shop at their favorite online stores through SchoolStore.com, everybody wins! Online retail sales are approaching \$1 trillion this year, and 92% of all Americans are online. Now is the time to get your school signed up and earning money.

SchoolStore.com is an online shopping mall where over 350 nationally-known merchants have agreed to give a percentage of sales to K-12 schools. Companies like Walmart, Kohls, Home Depot, shopDisney, Family Book Store and Books-A-Million participate. Schools earn up to 50% and students earn prizes.

How it Works:

With their parents' help, students use the Online Invitation tool to send emails inviting family and friends to support your school by doing their everyday shopping through SchoolStore.com

Email invitations are sent with a special link to your SchoolStore. Your school and students will automatically receive credit for each purchase.

Every student who signs up and sends email invitations will automatically win a Hugger Mystery Prize...even if they don't get any orders.

Supporters can donate "Caring For Classrooms" Gift Cards. Teachers redeem these for classroom supplies at the School Store. Last year our supporters were VERY generous with their donations and the teachers were appreciative.

Request for Fundraiser

POLICY MANUAL EXHIBIT JJE-EA: STUDENT FUNDRAISING ACTIVITIES



To request a fundraiser student clubs, organizations and groups must first

1. Fill out this form
2. Sign the form
3. Attach minutes from the meeting in which the fundraising activity was approved. Minutes must include the signature of the class/organization sponsor and class/organization student leader.
4. Submit request for fundraiser to your school principal.

Class/Organization: **Joseph City FFA**

Begin Date of Fundraiser: 12/13/22	End Date of Fundraiser: 12/19/2022
Type of Fundraiser: <input checked="" type="checkbox"/> In School <input checked="" type="checkbox"/> Off Campus door to door <input checked="" type="checkbox"/> Local Businesses <input type="checkbox"/> Family Members Only	
Reason/justification of need: <i>Student T-shirts, Travel Expenses to State Conference, Expanding Land Lab and SAE project scholarships for students in need.</i>	
How will the funds be raised? (Include a description of what will be sold and the approximate price.) 16 turkeys sold for \$4/lb live weight. Each bird weighs 8-15lbs	

Cost and Profit													
<i>It is recommended that classes / organizations look for fundraisers that provide at least a fifty percent (50%) profit back to the class/organization.</i>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black;">Total anticipated sales/funds collected:</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ 768.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Minus cost of fundraiser</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Advertising:</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Supplies :</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ 260.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Cost of items to be sold:</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Total anticipated profit</td> <td style="text-align: right; border: 2px solid black;">\$ 508.00</td> </tr> </table>	Total anticipated sales/funds collected:	\$ 768.00	Minus cost of fundraiser		Advertising:		Supplies :	\$ 260.00	Cost of items to be sold:		Total anticipated profit	\$ 508.00
Total anticipated sales/funds collected:	\$ 768.00												
Minus cost of fundraiser													
Advertising:													
Supplies :	\$ 260.00												
Cost of items to be sold:													
Total anticipated profit	\$ 508.00												

Describe in detail how the funds will be used. Board Policy JJE states that "The aim of the activity shall benefit the youth in educational, civic, social and ethical development."
 FFA would like to provide each student with a t-shirt for the year. We will need hotels and other travel expenses for state competitions in the spring, and would like to be able to offer community building activities and scholarships for students to start up their SAE projects.

Fundraising in Action	
When will the fundraising activity occur? <i>Board Policy JJE states, "The activity shall not be detrimental to the regularly planned instruction."</i>	<input checked="" type="checkbox"/> Before school <input checked="" type="checkbox"/> After school <input type="checkbox"/> During lunch <input checked="" type="checkbox"/> Weekends <input type="checkbox"/> Other
Will the product be shipped/delivered to the District? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If no, what are the arrangements and costs related to picking up the product? I will deliver the turkeys to the butcher and students will let customers know when pick up time at butcher shop or school will be available.	

Request for Fundraiser

POLICY MANUAL EXHIBIT JJE-EA: STUDENT FUNDRAISING ACTIVITIES



To request a fundraiser student clubs, organizations and groups must first

1. Fill out this form
2. Sign the form
3. Attach minutes from the meeting in which the fundraising activity was approved. Minutes must include the signature of the class/organization sponsor and class/organization student leader.
4. Submit request for fundraiser to your school principal.

Class/Organization: **HS Girls Basketball**

Begin Date of Fundraiser: 11/8/22	End Date of Fundraiser: 12/31/2022
Type of Fundraiser: <input type="checkbox"/> In School <input checked="" type="checkbox"/> Off Campus door to door <input type="checkbox"/> Local Businesses <input type="checkbox"/> Family Members Only	
Reason/justification of need: <i>Funds will be used for tournament and travel needs and team gear.</i>	
How will the funds be raised? (Include a description of what will be sold and the approximate price.) Students will seek sponsors for shooting free throws	

Cost and Profit													
<i>It is recommended that classes / organizations look for fundraisers that provide at least a fifty percent (50%) profit back to the class/organization.</i>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black;"><u>Total anticipated sales/funds collected:</u></td> <td style="text-align: right; border-bottom: 1px solid black;">\$ 2,000.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;"><u>Minus cost of fundraiser</u></td> <td></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Advertising:</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Supplies:</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Cost of items to be sold:</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black;"><u>Total anticipated profit</u></td> <td style="text-align: right; border: 2px solid black; padding: 2px;">\$ 2,000.00</td> </tr> </table>	<u>Total anticipated sales/funds collected:</u>	\$ 2,000.00	<u>Minus cost of fundraiser</u>		Advertising:	_____	Supplies:	_____	Cost of items to be sold:	_____	<u>Total anticipated profit</u>	\$ 2,000.00
<u>Total anticipated sales/funds collected:</u>	\$ 2,000.00												
<u>Minus cost of fundraiser</u>													
Advertising:	_____												
Supplies:	_____												
Cost of items to be sold:	_____												
<u>Total anticipated profit</u>	\$ 2,000.00												

Describe in detail how the funds will be used. Board Policy JJE states that "The aim of the activity shall benefit the youth in educational, civic, social and ethical development." The funds will be used to offset costs for tournaments, hotels, and team gear/equipment.
--

Fundraising in Action	
When will the fundraising activity occur? Board Policy JJE states, "The activity shall not be detrimental to the regularly planned instruction."	<input type="checkbox"/> Before school <input checked="" type="checkbox"/> After school <input type="checkbox"/> During lunch <input type="checkbox"/> Weekends <input type="checkbox"/> Other
Will the product be shipped/delivered to the District? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, what are the arrangements and costs related to picking up the product?	

OCT 31, 2022

The high school girls basketball met and agreed to do a free throw a thon as a fundraiser.

Kadence Amey

Abi Smith

Kate Edwards

April Weill

Artem Clow

Brenlee ~~Hatcher~~

~~Gabrielle Jesner~~

Cy Yazzie

Josja Hutchens

Rylee

Kaci Palmer

Ryahn Frost

Request for Fundraiser

POLICY MANUAL EXHIBIT JJE-EA: STUDENT FUNDRAISING ACTIVITIES



To request a fundraiser student clubs, organizations and groups must first

1. Fill out this form
2. Sign the form
3. Attach minutes from the meeting in which the fundraising activity was approved. Minutes must include the signature of the class/organization sponsor and class/organization student leader.
4. Submit request for fundraiser to your school principal.

Class/Organization: **Wrestling**

Begin Date of Fundraiser: 11/7/22	End Date of Fundraiser: 12/31/2022
Type of Fundraiser: <input checked="" type="checkbox"/> In School <input type="checkbox"/> Off Campus door to door <input type="checkbox"/> Local Businesses <input type="checkbox"/> Family Members Only	
Reason/justification of need: <i>Funds will be used to help build uniform inventory, and pay for extr travel expenses.</i>	
How will the funds be raised? (Include a description of what will be sold and the approximate price.) 4th annual eteamsponsor distance fundraiser	

Cost and Profit

	Total anticipated sales/funds collected:	<u>\$ 3,000.00</u>
	Minus cost of fundraiser	
<i>It is recommended that classes / organizations look for fundraisers that provide at least a fifty percent (50%) profit back to the class/organization.</i>	Advertising:	<u>\$ 0.00</u>
	Supplies :	<u>\$ 0.00</u>
	Cost of items to be sold:	<u>\$ 0.00</u>
	Total anticipated profit	\$ 3,000.00

Describe in detail how the funds will be used. Board Policy JJE states that "The aim of the activity shall benefit the youth in educational, civic, social and ethical development."
Funds will be used to help build uniform inventory, and pay for extr travel expenses.

Fundraising in Action

When will the fundraising activity occur?	<input checked="" type="checkbox"/> Before school	<input checked="" type="checkbox"/> After school	
	<input type="checkbox"/> During lunch	<input checked="" type="checkbox"/> Weekends	
	<input type="checkbox"/> Other		
Board Policy JJE states, "The activity shall not be detrimental to the regularly planned instruction."			
Will the product be shipped/delivered to the District? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If no, what are the arrangements and costs related to picking up the product? No products will be purchased as part of this fundraiser.			

Fundraising: Past and Future

List all other fundraisers your class/organization has had this school year:
None at this time.

Will you need to have additional fundraisers in order to address your needs for this year? Yes No

I understand that, in accordance with Board Policy JJE, no arrangements for fundraising products can be made without a purchase order in place to pay for the product. I further understand that I am not to phone directly to the company.

Sponsor  7 Nov 2022
Signature Date

Student Leader  7 Nov 2022
Signature Date

Approvals

Principal  11/7/22
Signature Date

Governing Board Chair _____
Signature Date



2022-2023 Joseph City Wrestling Team Meeting, 24 October 2022

Summary of Team Meeting Minutes.

Attendance: Been Beatty, Owen Beatty, Hayden Fischer, Cory McLaws, Joseph Thomas

Proposal: The team will propose that we host our 4th Annual Eteamsponsor Distance Fundraier.

- Motion: Joseph Thomas
- Seconded: Owen Beatty
- Passed Unanimous Consent

Proposal: Use team funds to purchase uniform Items.

- Motion: Owen Beatty
- Seconded: Joseph Thomas
- Passed Unanimous Consent

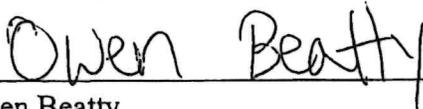
Proposal: Use team funds to renew the MatBoss subscription for the season.

- Motion: Benn Beatty
- Seconded: Hayden Fischer
- Passed Unanimous Consent

Approval Signitures of team members present for the meeting:



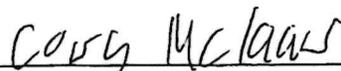
Benn Beatty



Owen Beatty



Hayden Fischer



Cory McLaws



Joseph Thomas

Request for Fundraiser

POLICY MANUAL EXHIBIT JJE-EA: STUDENT FUNDRAISING ACTIVITIES



To request a fundraiser student clubs, organizations and groups must first

1. Fill out this form
2. Sign the form
3. Attach minutes from the meeting in which the fundraising activity was approved. Minutes must include the signature of the class/organization sponsor and class/organization student leader.
4. Submit request for fundraiser to your school principal.

Class/Organization: **High School Student Council**

Begin Date of Fundraiser: 10/31/22	End Date of Fundraiser: 10/31/2022
Type of Fundraiser: <input checked="" type="checkbox"/> In School <input type="checkbox"/> Off Campus door to door <input type="checkbox"/> Local Businesses <input type="checkbox"/> Family Members Only	
Reason/justification of need: <i>Having a Halloween Carnival where classes will be making money for the booth that they have to run.</i>	
How will the funds be raised? (Include a description of what will be sold and the approximate price.) Each class in the JR/SR High School will be running a booths for the Carnival. We will have wrist bands for sale for \$5.00 and the community can come and play the games.	

Cost and Profit	
<p><i>It is recommended that classes / organizations look for fundraisers that provide at least a fifty percent (50%) profit back to the class/organization.</i></p>	<p><u>Total anticipated sales/funds collected:</u> _____</p> <p><u>Minus cost of fundraiser</u></p> <p>Advertising: _____</p> <p>Supplies : _____</p> <p>Cost of items to be sold: _____</p> <p><u>Total anticipated profit</u> \$ 0.00</p>
Describe in detail how the funds will be used. Board Policy JJE states that "The aim of the activity shall benefit the youth in educational, civic, social and ethical development." This activity is a service to our community. It helps in promoting a safe halloween.	

Fundraising in Action	
When will the fundraising activity occur? Board Policy JJE states, "The activity shall not be detrimental to the regularly planned instruction."	<input type="checkbox"/> Before school <input checked="" type="checkbox"/> After school <input type="checkbox"/> During lunch <input type="checkbox"/> Weekends <input type="checkbox"/> Other
Will the product be shipped/delivered to the District? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, what are the arrangements and costs related to picking up the product?	

Fundraising: Past and Future

List all other fundraisers your class/organization has had this school year:
None as of yet.

Will you need to have additional fundraisers in order to address your needs for this year? Yes No

I understand that, in accordance with Board Policy JJE, no arrangements for fundraising products can be made without a purchase order in place to pay for the product. I further understand that I am not to phone directly to the company.

Sponsor William Neal 10/31/2022
Signature Date

Student Leader Bridger Eide
Signature Date

Approvals

Principal [Signature] 11/18/22
Signature Date

Governing Board Chair _____
Signature Date



- no money will be set aside for games or food.
1st Bridger 2nd Bryce
- Friday before Halloween in the old gym 9:00-11:30
- dress up or pay 35\$ 1st Bridger 2nd Kayla
(Mrs. Bushman is judge)
- set aside 100\$ for decorations 1st Bridger 2nd Ava
voted approved
- Halloween Playlist: Kayla + Ava (no DJ)
- Halloween Carnival 6:00-8:00
- same music playlist + decorations
- seniors (basketball, spook alley) → jail, face painting → cake walk, fortune telling, fishing → dunk tank, bottle flipping
- Set up from 3:30-6:55
- FFA bake sale

- Brimlee Smyeler
Jocelyn Moss
Kaci Palmer
Jaydiana Kinlighteenie



Sonya Howard
Abi Smith

Kayla Ryan
Andrea Petersen
Lacy deets

Sanzira Schobuy
Ava Hancock

Halloween Carnival Assignments

2022

Seniors-Spook ally, Basketball

Juniors- Jail, Face Painting

Sophomore- Cake Walk, fortune telling, fishing game

Freshman- Dunk Tank, Bottle Flipping

8th Grade-Bowling, Candy Jar

7th Grade-Witch Hat Ring toss

6th Grade-Beanbag toss

All classes are responsible for setting up and cleaning as well as bringing their own prizes.

The Halloween Carnival is on Monday the 31th starting at 6:00 to 8:00 in the Old Gym.

Set up will be from 3:45-5:45



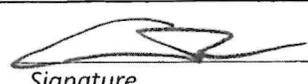
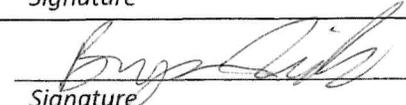
Use of District Facility Request Form

FOR SCHOOL RELATED ACTIVITIES*

Event Information	
Name of Event <i>(If your event does not have an official title, please describe briefly.)</i> Halloween Carnival	
Organization, group or class Student Council	Sponsor/Teacher Lillian Neal
Name(s) of Student Group Officer(s) if appropriate Student Council	

Event Location	
What is the location of your intended facility? <input type="checkbox"/> District Office <input checked="" type="checkbox"/> Elementary School <input checked="" type="checkbox"/> High School	
Which District Facility do you wish to use? <input type="checkbox"/> Athletic or Field Court	
<input type="checkbox"/> Auditorium <input type="checkbox"/> Cafeteria <input type="checkbox"/> Classroom <input type="checkbox"/> Computer Lab	<input type="checkbox"/> District Board Room <input type="checkbox"/> FACS Room <input type="checkbox"/> Gym <input checked="" type="checkbox"/> Gym, Old
<input type="checkbox"/> Library <input type="checkbox"/> Playground <input type="checkbox"/> Swimming Pool <input type="checkbox"/> Wrestling Room	
If an <i>Athletic Field/Court</i> is being requested specify which one:	
If a <i>Classroom</i> is being requested, specify name of room or room number:	

Scheduling: Setup & Cleanup			
Event Date 10/31/2022	Event Start Time 6:00 pm	Event End Time 8:00 pm	
Event Setup Date 10/31/2022	Event Setup Time 10:00 am	Event Cleanup Date 10/31/2022	Event Cleanup Time 10:00 pm
Please note any unique arrangements regarding the set-up for your event. <i>(For example, do you need bleachers set up in the gym you've requested?)</i>			

Authorizations	
Instructions: Deliver this form to the head of the location you are requesting.	
<ul style="list-style-type: none"> <input type="radio"/> District Office = Superintendent <input type="radio"/> Elementary School = Elementary Principal <input type="radio"/> High School = High School Principal 	
1. Head of Location	 <i>Signature</i>
	10/19/22 <i>Date</i>
2. Superintendent <i>(If applicable)</i>	 <i>Signature</i>
	10/20/22 <i>Date</i>

Head of Location	
1. Upon approval send one copy each to District Secretary, Lead Custodian & Location Secretary	
2. Send additional copies to the following as needed:	
<input type="radio"/> Athletic Director	<input type="radio"/> Auditorium Coordinator <input type="radio"/> Maintenance Coordinator
<input type="radio"/> Swimming Pool Manager	<input type="radio"/> Technology Coordinator

*Such as concerts, tournaments or fundraisers. For Community Use see [KF-EB© EXHIBIT: Community Use of School Facilities: Request for Use of School Facilities.](#)

5.E. **Gifts & Donations**

Donor	Item	School/Program	Purpose	Amount
Jack Pickett	Historic Joseph City school bell (circa 1920) <i>see attached photo</i>	Elementary School	Historic value	---



6. ACTION ITEMS

6.A. Discussion and Possible Approval of Speech-Language Pathologist Assistant Position

This position is part-time and will be funded by a grant

Speech-Language Pathologist Assistant

Job Description

Reports To: Principal
Classification: Support Staff | Level 26
Status: Part Time | 10 Month
FLSA Status: Non-Exempt

12/13/22

General Description:

Under the direction and supervision of a Speech and Language Pathologist (SLP), the Speech and Language Pathology Assistant (SLPA) provides speech and language services and appropriate intervention services to eligible students. Maintains speech and language special education records and documentation as directed by licensed SLP. May provide assistance in the school and classroom under the general supervision of the Special Education Coordinator or classroom teacher.

Essential Job Elements:

1. Assist throughout the pre-school and Special Education programs as requested.
2. Plan and provide appropriate individual and group therapy to students consistent with speech/language goals contained in Individual Education Plans (IEP) under the direction of the licensed speech-language pathologist
3. Assist the speech-language pathologist with speech-language and hearing screenings (without clinical interpretation of results) .
4. Follow documented treatment plans or protocols developed by the licensed speech-language pathologist.
5. Participate in determining student progress and readiness for termination of therapy services.
6. Collaborate with classroom teachers to plan and implement classroom based activities to improve oral and written language skills of students under the direction of the licensed speech-language pathologist.
7. Compile, maintain and file all reports, records and other documents required.
8. Perform checks and maintenance of equipment.
9. Collect data for monitoring quality improvement.
10. Effectively communicate with colleagues, students and parents regarding the accomplishment of therapy goals and needs.
11. Comply with policies established by federal and state law, State Board of Education rules and state Board of Examiners Licensing Board for Speech-Language Pathology and Audiology.
12. Prepares teaching aids and materials as directed.

-
13. Participates in student activities by interacting, observing, modeling desired behavior and facilitating conflict resolution by using positive guidance techniques.
 14. May implement instructional programs and provide other services to students under the supervision of classroom teacher or Special Education teacher.
 15. May assist student with special needs by providing specialized instructional services, physical care, interpretive services or other services as needed.
 16. May assist with assessing student health and wellness, including administration of first aid and permissible medications, following school guidelines, district policies and all applicable rules and regulations.
 17. Attends staff meetings, conferences, training and other meetings as requested.
 18. May substitute for a teacher as needed with an Arizona Substitute Teacher Certification.
 19. Maintains an attitude and work environment that generates, collaboration and caring.
 20. Assures compliance with appropriate safety practices and procedures and with applicable federal, state and local codes, regulations and requirements.
 21. Support and work effectively with others.
 22. Maintain confidentiality regarding student, staff and management related information.
 23. Support with integrity the mission, vision, goals and positive culture of Joseph City Schools.
 24. Perform other duties as assigned.

Qualifications:

1. Bachelors Degree in speech-language pathology from an accredited college or university preferred.
2. Valid Speech Language Pathology Assistant License issued by the Arizona Department of Health required.
3. State of Arizona Level 1 Fingerprint Clearance Card required.
4. Eligible for Arizona Substitute Teacher Certificate.
5. Related experience preferred.

Physical Requirements:

1. Sit at a desk, table, on low chairs, on the floor or on mats, or in classrooms of various configurations for extended periods of time.
2. See, read and distinguish colors, a computer screen, educational materials, books and other printed matter, with or without vision aids.
3. Manual dexterity to enter data into a computer, and to perform assigned classroom tasks using both hands.
4. Hear and understand speech at normal classroom levels and outdoors, and to hear and understand speech on the telephone.

Special Needs Paraprofessional

Job Description **DRAFT**

Page 3

-
5. Speak in audible tones so that others may understand clearly in normal classrooms, outdoors, and on the telephone.
 6. Move quickly on uneven terrain, play yards, and school grounds.
 7. Push wheelchairs or pull wagons with students.
 8. Physical agility to lift up to 25 pounds to shoulder height and 50 pounds to waist height; and to bend, stoop, sit on the floor, climb stairs, walk and reach overhead.
 9. Mental acuity to perform the essential functions of this position in an accurate, neat, and timely fashion; to make good judgments and decisions; and to evaluate the results of decisions and judgments.

Contacts:

Staff, students, parents or guardians, health care professionals, community agencies, governmental agencies, and general public.

6.B. Personnel Requests (*)

Name	Assignment	Action
Dunton, Monopoppy	Teacher	Resignation
James, Kayle	Event Worker	Ratify
Miller, Nelson	JH Basketball Volunteer	Approve
Neill, Robert Aaron	HS Basketball Volunteer	Ratify
Paddock, Darlene	JH Girls' Basketball Head Coach	Approve
Price, Andrea	Instructional Aide II	Ratify
Snyder, Barbara	Substitute Teacher	Approve
Spurlock, Mary	Assistant HS JV Girls Softball Coach	Approve
Wilson, Rebekah	SLPA	Approve (only if Agenda Item 6.A. is approved)
Wilson, Rebekah	Substitute Teacher	Approve

6.C. Discussion and Possible Approval of 2023-24 School Calendar

ACADEMIC CALENDAR | 2023-24

DRAFT

Joseph City Schools

JULY 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 4 Independence Day
- 26 New Teacher Day
- 27 New Teacher Day
- 31 Staff Prep Day (1st Day for Teachers)

JANUARY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 1 New Year's Day
- 8 Staff Prep Day
- 9 Students Return
- 15 Civil Rights Day
- 19 Enrichment Day

AUGUST 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 1 Staff Prep Day
- 2 1st Day for Students
- 18 Enrichment Day

FEBRUARY 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

- 9 Enrichment Day
- 19 Presidents' Day
- 21 100th School Day

SEPTEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 4 Labor Day
- 8 Enrichment Day
- 29 Enrichment Day

MARCH 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 1 Enrichment Day
- 7 End of Quarter (33 Days)
- 11-14 Spring Break
- 21 Early Release Parent/Teacher Conferences
- 22 Enrichment Day

OCTOBER 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 11 End of Quarter (40 Days)
- 12 Fall Break
- 19 Early Release Parent/Teacher Conferences
- 20 Enrichment Day

APRIL 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 19 Enrichment Day

NOVEMBER 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 3 Enrichment Day
- 10 Veterans' Day (Observed)
- 20-23 Thanksgiving Break (22-23 Holiday for Staff)

MAY 2024						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 17 Enrichment Day
- 21 Kindergarten Promotion
- 22 8th Grade Promotion
- 23 Early Release Day
- 23 HS Commencement
- 23 End of Quarter (40 Days) / Last Day
- 27 Memorial Day

DECEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 8 Enrichment Day
- 21 End of Quarter (36 Days)
- 25 Begin Christmas Break
- 25 Christmas Day (25-26 Holiday for Staff)

JUNE 2024						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SCHOOL DAYS: Semester 1=76 Days; Semester 2=73 Days; Total School Days=149 | ENRICHMENT DAYS: 12

TEACHER DAYS: Staff Prep Days=3; New Teacher Days=2; Teacher Flex Days=2; Enrichment Days=12

GOLD - Holidays/No School BLUE - Enrichment Days GREEN - Early Release Days RED - Staff Prep Days

6.D. Discussion and Possible Approval of Employee Incentive Program

Incentive Payments to Staff for Qualifying Professional Development Coursework, Certifications, etc.

Employee Incentive Program

There are many factors that can help keep individuals interested and engaged in their work, including a valuable mission, an excellent workplace culture or a competitive salary. One way for organizations to help facilitate engagement and high levels of performance is to institute an employee incentive program.

Incentive programs must be approved by the Superintendent and may require Governing Board approval. Metrics for tracking progress and completion must be determined in advance. Incentive programs must not be a requirement of the job. Incentive program activities may occur during or outside of the employee's duty schedule. The district may provide funding for an incentive program activity, such as training costs, fees, supplies, etc. The amount and type of the incentives are determined by the Superintendent within a range set by the Governing Board.

What is an incentive program?

An incentive program is a set of rewards that encourages an individual or a group to accomplish a goal. Incentive programs can be an excellent way to improve motivation, productivity, and engagement among team members. There are many ways to structure an incentive program, including, but not limited to:

- Performance pay
- Wellness incentives
- Van driver training
- Word/Excel/Google training
- CPR/AED training
- Lifeguard certification
- Infinite Campus "University" training
- Teacher/staff applicant referrals
- Participating in a mentoring or cross-training program
- Tuition assistance

Goals of the incentive program

1. Improve the district
2. Improve instruction
3. Increase student and family engagement
4. Improve quality of work
5. Increase morale
6. Increase motivation
7. Encourage teamwork
8. Increase employee engagement
9. Encourage loyalty to the district
10. Retain talent
11. Improve district culture
12. Lower costs

6.E. Approve the 2022-23 Budget Revision #1 for Joseph City Schools



FY 2023
STATE OF ARIZONA
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
DISTRICTWIDE BUDGET

Revised #1

Version

BY THE GOVERNING BOARD

We hereby certify that the Budget for the Fiscal Year 2023 was

Proposed	<u>June 14, 2022</u>
Adopted	<u>July 12, 2022</u>
Revised	<u>December 13, 2022</u>
	Date

SIGNED	SIGNED

The FY 2023 budget file for the version described above will be uploaded via the Common Logon on ADE's website by December 15, 2022.
Type the Date as MM/DD/YYYY

Superintendent Signature	Business Manager Signature
Bryan Fields	Steven Mills
Superintendent Name (Typed Name)	Business Manager Name (Typed Name)

District Contact Employee: Steven Mills

Telephone: 928-288-3307 Email: stevenm@jcsd.org

REVENUES AND PROPERTY TAXATION

1. Total Budgeted Revenues for Fiscal Year 2022	\$ <u>1,900,000</u>
2. Estimated Revenues by Source for Fiscal Year 2023 (excluding property taxes)	
Local	1000 \$ <u>300,000</u>
Intermediate	2000 \$ <u>0</u>
State	3000 \$ <u>1,000,000</u>
Federal	4000 \$ <u>2,000,000</u>
TOTAL	\$ <u>3,300,000</u>

3. District Tax Rates for Prior and Budget Fiscal Years (A.R.S. §15-903.D.4)

	Prior FY 2022	Est. Budget FY 2023
Primary Tax Rate:	<u>3.3590</u>	<u>4.0308</u>
Secondary Tax Rates:		
M&O Override	<u>0.5224</u>	<u>0.6268</u>
Special Program Override	<u> </u>	<u> </u>
Capital Override	<u> </u>	<u> </u>
Class A Bonds	<u> </u>	<u> </u>
Class B Bonds	<u> </u>	<u> </u>
CTED	<u> </u>	<u> </u>
Desegregation	<u> </u>	<u> </u>
Total Secondary Tax Rate	<u>0.5224</u>	<u>0.6268</u>

TOTAL BUDGETED EXPENDITURES AND AGGREGATE SCHOOL DISTRICT BUDGET LIMIT (A.R.S. §15-905.H)

	<u>Budgeted Expenditures</u>	<u>Budget Limit</u>
1. Maintenance and Operation Fund (from pages 1, line 30 and 7, line 11)	\$ <u>5,864,123</u>	\$ <u>5,864,123</u>
2. Unrestricted Capital Fund (from pages 4, line 10 and 8, line 12)	\$ <u>514,604</u>	\$ <u>514,604</u>
3. Federal Projects Other Than Impact Aid (from Budget, page 6, Federal Projects, line 18 minus line 16)	\$ <u>1,926,500</u>	\$ <u>1,926,500</u>
4. Total Aggregate School District Budget Limit (sum of lines 1 through 3)	\$ <u>8,305,227</u>	\$ <u>8,305,227</u>

AVERAGE TEACHER SALARIES (A.R.S. §15-903.E)

1. Average salary of all teachers employed in FY 2023 (budget year)	\$ <u>56,582</u>
2. Average salary of all teachers employed in FY 2022 (prior year)	\$ <u>54,473</u>
3. Increase in average teacher salary from the prior year	\$ <u>2,109</u>
4. Percentage increase	<u>4%</u>

Comments on average salary calculation (Optional): FY23 Average Teacher Pay is an estimate and will be finalized once the Board determines final pay.

DISTRICT CONTACT INFORMATION

Prefix	First Name	Last Name	Email Address	Telephone Number	Extension
Superintendent	Bryan	Fields	bryanf@jcusd.org	928-288-3307	
Executive Assistant to Superintendent	Julie	Strong	julies@jcusd.org	928-288-3307	
Chief Financial Officer	Steven	Mills	stevenm@jcusd.org	928-288-3307	
Business Manager 1	Steven	Mills	stevenm@jcusd.org	928-288-3307	
Business Manager 2					
Business Consultant	Sarah	Jacobs	sarah.jacobs@hm.cpa	602-277-9449	324
School District Employee Report (SDER) Coordinator	Stephanie	Farr	stephanief@jcusd.org	928-288-3307	
SPED Data Reporting Coordinator	Julie	Strong	julies@jcusd.org	928-288-3307	
AzEDS/ADM Data Coordinator	Julie	Mills	juliem@jcusd.org	928-288-3307	
Transportation Data Reporting Coordinator	Deo	Diaz	deod@jcsud.org	928-288-3307	
CTE Coordinator	Dan	Bushman	francm@jcusd.org	928-288-3307	
Poverty Coordinator	Bryan	Fields	bryanf@jcusd.org	928-288-3307	
Assessments Coordinator	Bryan	Fields	bryanf@jcusd.org	928-288-3307	
Curriculum Coordinator	Bryan	Fields	bryanf@jcusd.org	928-288-3307	
Information Technology (IT) Director	Jason	Gardner	jasong@jcusd.org	928-288-3307	
Bookstore Manager					
Governing Board Member	Eldon	Larsen	eldon.larsen@aps.com	928-288-3307	
Governing Board Member	Andrew	Bushman	andrew@bushmanconstruction	928-288-3307	
Governing Board Member	Karsten	Flake	jchswoodsman@yahoo.com	928-288-3307	
Governing Board Member	Rhonda	Roberson	rhondar@jcusd.org	928-288-3307	
Governing Board Member	Dayton	Flake	dayton_flake@yahoo.com	928-288-3307	
Governing Board Member					
Governing Board Member					
Governing Board Member					
Governing Board Member					

SELECT from Dropdown

Student Information Systems (SIS) Vendor

Accounting Information System

Bookstore Cash Receipting System

District's website home page address

FUND 001 (M&O)

MAINTENANCE AND OPERATION (M&O) FUND

Expenditures		FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
		Prior FY	Budget FY						Prior FY 2022	Budget FY 2023	
100 Regular Education											
1000 Instruction	1.	22.00	22.00	1,801,370	393,180	29,175	21,639	5,300	2,097,744	2,250,664	7.3%
2000 Support Services											
2100 Students	2.	1.50	1.50	146,804	46,982	3,606	5,091	562	198,700	203,045	2.2%
2200 Instructional Staff	3.	2.50	2.50	141,302	42,044	4,666	3,314	1,493	189,500	192,819	1.8%
2300 General Administration	4.	1.80	1.80	84,727	41,332	33,279	54	5,125	167,100	164,517	-1.5%
2400 School Administration	5.	1.75	1.75	152,649	41,148	27,834	9,637	607	227,200	231,875	2.1%
2500 Central Services	6.	3.50	3.50	213,677	53,300	31,516	7,049	27,961	329,800	333,503	1.1%
2600 Operation & Maintenance of Plant	7.	8.00	8.00	337,985	94,713	372,743	357,295	5,921	1,125,043	1,168,657	3.9%
2900 Other	8.	0.00	0.00	0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	9.	0.25	0.25	8,413	1,129	0	1,229	0	11,000	10,771	-2.1%
610 School-Sponsored Cocurricular Activities	10.	0.00	0.00	24,524	4,369	1,744	88	3,340	33,800	34,065	0.8%
620 School-Sponsored Athletics	11.	0.00	0.00	103,097	19,207	44,551	13,717	18,741	205,500	199,313	-3.0%
630 Other Instructional Programs	12.	0.00	0.00	0	0	0	0	0	0	0	0.0%
700, 800, 900 Other Programs	13.	0.00	0.00	15,475	811	0	0	0	14,600	16,286	11.5%
Regular Education Subsection Subtotal (lines 1-13)	14.	41.30	41.30	3,030,023	738,215	549,114	419,113	69,050	4,599,987	4,805,515	4.5%
200 and 300 Special Education											
1000 Instruction	15.	7.70	7.70	313,667	89,451		3,111		372,594	406,229	9.0%
2000 Support Services											
2100 Students	16.	0.36	0.36	80,665	32,468	133,084	1,797	2,585	225,400	250,599	11.2%
2200 Instructional Staff	17.	0.10	0.10	16,133	2,902	2,289	60	385	86,800	21,769	-74.9%
2300 General Administration	18.	0.00	0.00						0	0	0.0%
2400 School Administration	19.	0.00	0.00						0	0	0.0%
2500 Central Services	20.	0.00	0.00			6,116	81		0	6,197	--
2600 Operation & Maintenance of Plant	21.	0.00	0.00						0	0	0.0%
2900 Other	22.	0.00	0.00						0	0	0.0%
3000 Operation of Noninstructional Services	23.	0.00	0.00						0	0	0.0%
Subtotal (lines 15-23)	24.	8.16	8.16	410,465	124,821	141,489	5,049	2,970	684,794	684,794	0.0%
400 Pupil Transportation	25.	3.52	3.52	143,078	42,077	81,787	79,972	0	345,000	346,914	0.6%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	26.	0.00	0.00	0	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	27.	0.00	0.00						0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	28.	0.00	0.00	0	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	29.	0.33	0.33	26,900					26,900	26,900	0.0%
Total Expenditures (lines 14, and 24-29) (Cannot exceed page 7, line 11)	30.	53.31	53.31	3,610,466	905,113	772,390	504,134	72,020	5,656,681	5,864,123	3.7%

The district has budgeted an amount in the M&O Fund equal to the General Budget Limit as calculated on page 7 of 8.

SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Programs 200 and 300)

(A.R.S. §§ 15-761 and 15-903)

	Prior FY	Budget FY	
1. Total All Disability Classifications	599,794	599,794	1.
2. Gifted Education	0		2.
3. Remedial Education	0		3.
4. ELL Incremental Costs	0		4.
5. ELL Compensatory Instruction	0		5.
6. Vocational and Technical Education (non-CTED)	0		6.
7. Career Education (non-CTED)	0		7.
8. Career Technical Education (CTED)	85,000	85,000	8.
9. Total (lines 1 through 8. Must equal total of line 24, page 1)	684,794	684,794	9.
10. IEP required pupil transportation costs coded within Program 400	0	0	10.

Proposed Ratios for Special Education

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 22
 Staff-Pupil 1 to 17

Estimated FTE Certified Employees

(A.R.S. §15-903.E.2)

	Prior FY	Budget FY
Number of FTE - Certified Employees	33.50	33.50
Number of FTE - Certified Purchased Services Personnel		1.50

Expenditures Budgeted for Audit Services

M&O Fund - Nonfederal	6350	27500
All Funds - Federal	6330	

FY 2023 Performance Pay (A.R.S. §15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component _____

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

Expenditures Budgeted in the M&O Fund for Food Service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) \$ 8,500
 (This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

FUND 010 (CSF)

CLASSROOM SITE FUND (CSF) AND CSF BUDGET LIMIT (A.R.S. §§ 15-977 and 15-978)

Expenditures		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Debt Service and Miscellaneous 6800	Totals		% Increase/ Decrease
								Prior FY 2022	Budget FY 2023	
1000 Instruction	1.	823,873	151,378					729,820	975,251	33.6%
2100 Support Services - Students	2.	8,264	1,658					0	9,922	--
2200 Support Services - Instructional Staff	3.							0	0	0.0%
2300 Support Services - General Administration	4.							0	0	0.0%
2500 Central Services	5.							0	0	0.0%
3300 Community Services Operations	6.							0	0	0.0%
4000 Facilities Acquisition and Construction	7.							0	0	
5000 Debt Service	8.							0	0	
Total Expenditures (lines 1-8)	9.	832,137	153,036	0	0	0	0	729,820	985,173	35.0%

The district has budgeted an amount in Fund 010 equal to the Classroom Site Fund Budget Limit as calculated below.

Classroom Site Fund Budget Limit Calculation

FY 2022 Classroom Site Fund Budget Limit (from FY 2022 latest revised Budget, page 3, line 16)	10.	729,820
FY 2022 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	11.	185170
Unexpended Budget Balance (line 10 minus 11)	12.	544,650
Interest Earned in the Classroom Site Fund in FY 2022	13.	1208
FY 2023 Classroom Site Fund Allocation (provided by ADE, based on \$708)	14.	439315
Adjustments to FY 2023 Classroom Site Fund Budget Limit (1)	15.	
FY 2023 Classroom Site Fund Budget Limit (Sum of lines 10 through 15) (2)	16.	985173

(1) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.

(2) The amounts budgeted on line 7 cannot exceed the respective amounts on this line.

FUND 610 (UCO)

UNRESTRICTED CAPITAL OUTLAY (UCO) FUND

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6831, 6832, 6833	Interest (4) 6841, 6842, 6843, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease	
							Prior FY 2022	Budget FY 2023		
Unrestricted Capital Outlay Override (1)	1.						0	0	0.0%	
Unrestricted Capital Outlay Fund 610 (6)	2.						166,719	202,939	21.7%	
1000 Instruction		198,429	4,510							
2000 Support Services										
2100, 2200 Students and Instructional Staff	3.	10,000	16,045				21,000	26,045	24.0%	
2300, 2400, 2500, 2900 Administration	4.		57,852				15,000	57,852	285.7%	
2600 Operation & Maintenance of Plant	5.		20,584				20,000	20,584	2.9%	
2700 Student Transportation	6.		46,673				30,000	46,673	55.6%	
3000 Operation of Noninstructional Services (5)	7.						0	0	0.0%	
4000 Facilities Acquisition and Construction	8.						0	0	0.0%	
5000 Debt Service	9.			128,378	32,133		148,120	160,511	8.4%	
Total Unrestricted Capital Outlay Fund (lines 2-9)	10.	0	208,429	145,664	128,378	32,133	0	400,839	514,604	28.4%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(2) Detail by object code:

	Unrestricted Capital Outlay
6641 Library Books	\$ 10,000
6642 Textbooks	16,150
6643 Instructional Aids	182,279
673X Furniture and Equipment	33,180
673X Vehicles	53,493
673X Tech Hardware & Software	58,991

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) Fund for Food Service

Enter the amount budgeted in UCO for Food Service [Amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)]

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211

(3) Includes principal on Capital Equity Fund loans of _____, principal on capital leases of \$ 128,378, and principal on bonds of _____.

(4) Includes interest on Capital Equity Fund loans of _____, interest on capital leases of \$ 32,133, and interest on bonds of _____.

OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL [(A.R.S. §15-904.(B)]

Expenditures		UNRESTRICTED CAPITAL OUTLAY		BOND BUILDING		NEW SCHOOL FACILITIES		ADJACENT WAYS		
		Fund 610		Fund 630		Fund 695		Fund 620 (2)		
		Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
Total Fund Expenditures	1.	400,839	514,604	0		0		75,000		1.
Select Object Codes Detail (1)										
6150 Classified Salaries	2.	0		0		0		20,000		2.
6200 Employee Benefits	3.	0		0		0		10,000		3.
6450 Construction Services	4.	0		0		0		0		4.
6710 Land and Improvements	5.	0		0		0		45,000		5.
6720 Buildings and Improvements	6.	0		0		0		0		6.
673X Furniture and Equipment	7.	38,000	33,180	0		0		0		7.
673X Vehicles	8.	35,719	53,493	0		0		0		8.
673X Technology Hardware & Software	9.	16,000	58,991	0		0		0		9.
6831, 6832, 6833 Redemption of Principal	10.	111,842	128,378	0		0		0		10.
6841, 6842, 6843, 6850, 6860 Interest and Debt-Issuance Costs	11.	36,278	32,133	0		0		0		11.
Total (lines 2-11)	12.	237,839	306,175	0	0	0	0	75,000	0	12.
Total amounts reported on lines 2-11 above for:										
Renovation	13.	0	0	0				0		13.
New Construction	14.	0	0	0		0		0		14.
Other	15.	237,839	306,175	0		0		75,000		15.
Total (lines 13-15, must equal line 12)	16.	237,839	306,175	0	0	0	0	75,000	0	16.

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2023 \$ -

SPECIAL PROJECTS

FEDERAL PROJECTS FTE & EXPENDITURES

	FTE		TOTAL ALL FUNCTIONS	
	Prior FY	Budget FY	Prior FY	Budget FY
1. 100-130 ESEA Title I - Helping Disadvantaged Children	2.50	2.50	260,000	180,000
2. 140-150 ESEA Title II - Prof. Dev. and Technology	0.20	0.20	40,000	40,000
3. 160 ESEA Title IV - 21st Century Schools	0.00	0.00	10,000	1,000
4. 170-180 ESEA Title V - Promote Informed Parent Choice	0.00	0.00	0	0
5. 190 ESEA Title III - Limited Eng. & Immigrant Students	0.00	0.00	0	0
6. 200 ESEA Title VII - Indian Education	0.00	0.00	15,000	0
7. 210 ESEA Title VI - Flexibility and Accountability	0.00	0.00	0	0
8. 220 IDEA Part B	1.80	1.80	175,000	150,000
9. 230 Johnson-O'Malley	0.00	0.00	4,500	4,500
10. 240 Workforce Investment Act	0.00	0.00	0	0
11. 250 AEA - Adult Education	0.00	0.00	0	0
12. 260-270 Vocational Education - Basic Grants	0.00	0.00	16,000	16,000
13. 280 ESEA Title X - Homeless Education	0.00	0.00	0	0
14. 290 Medicaid Reimbursement	0.00	0.00	25,000	60,000
15. 374 E-Rate	0.00	0.00	2,000	75,000
16. 378 Impact Aid	0.00	0.00	0	0
17. 300-399 Other Federal Projects (Besides E-Rate & Impact Aid)	0.00	0.00	1,300,000	1,400,000
18. Total Federal Project Funds (lines 1-17)	4.50	4.50	1,847,500	1,926,500

STATE PROJECTS FTE & EXPENDITURES

	Prior FY	Budget FY	Prior FY	Budget FY
19. 400 Vocational Education	0.25	0.25	10,000	10,000
20. 410 Early Childhood Block Grant	0.00	0.00	0	0
21. 420 Ext. School Yr. - Pupils with Disabilities	0.00	0.00	0	0
22. 425 Adult Basic Education	0.00	0.00	0	0
23. 430 Chemical Abuse Prevention Programs	0.00	0.00	0	0
24. 435 Academic Contests	0.00	0.00	0	0
25. 450 Gifted Education	0.00	0.00	0	0
26. 456 College Credit Exam Incentives	0.00	0.00	0	0
27. 457 Results-based Funding	0.00	0.00	0	0
28. 460 Environmental Special Plate	0.00	0.00	0	0
29. 465-499 Other State Projects	1.00	1.00	150,000	60,000
30. Total State Project Funds (lines 19-29)	1.25	1.25	160,000	70,000
31. Total Special Projects (lines 18 and 30)	5.75	5.75	2,007,500	1,996,500

INSTRUCTIONAL IMPROVEMENT FUND EXPENDITURES (020)

	Prior FY	Budget FY
1. Teacher Compensation Increases	25,000	90,000
2. Class Size Reduction	0	0
3. Dropout Prevention Programs (M&O purposes)	0	0
4. Instructional Improvement Programs (M&O purposes)	0	0
5. Total Instructional Improvement Fund (lines 1-4)	25,000	90,000

OTHER FUNDS EXPENDITURES

1. 050 County, City, and Town Grants	1.
2. 071 English Language Learner (1)	2.
3. 072 Compensatory Instruction (1)	3.
4. 500 School Plant (2)	4.
5. 510 Food Service	5.
6. 515 Civic Center	6.
7. 520 Community School	7.
8. 525 Auxiliary Operations	8.
9. 526 Extracurricular Activities Fees Tax Credit	9.
10. 530 Gifts and Donations	10.
11. 535 Career & Technical Education Projects	11.
12. 540 Fingerprint	12.
13. 545 School Opening	13.
14. 550 Insurance Proceeds	14.
15. 555 Textbooks	15.
16. 565 Litigation Recovery	16.
17. 570 Indirect Costs	17.
18. 575 Unemployment Insurance	18.
19. 580 Teacherage	19.
20. 585 Insurance Refund	20.
21. 590 Grants and Gifts to Teachers	21.
22. 595 Advertisement	22.
23. 596 Career Technical Education	23.
24. 597 Arizona Industry Credentials Incentive	24.
25. 639 Impact Aid Revenue Bond Building	25.
26. 650 Gifts and Donations-Capital	26.
27. 660 Condemnation	27.
28. 665 Energy and Water Savings	28.
29. 686 Emergency Deficiencies Correction	29.
30. 691 Building Renewal Grant	30.
31. 700 Debt Service	31.
32. 720 Impact Aid Revenue Bond Debt Service	32.
33. 850 Student Activities	33.
34. Other	34.

INTERNAL SERVICE FUNDS 950-989

1. 9__ Self-Insurance	1.
2. 955 Intergovernmental Agreements	2.
3. 9__ OPEB	3.
4. 9__ _____	4.

	Prior FY	Budget FY	
	0	0	1.
	0	0	2.
	0	0	3.
	5,000	40,000	4.
	300,000	200,000	5.
	10,000	60,000	6.
	12,000	15,000	7.
	115,000	125,000	8.
	20,000	50,000	9.
	500,000	550,000	10.
	5,000	15,000	11.
	0	0	12.
	0	0	13.
	60,000	60,000	14.
	500	1,000	15.
	35,000	35,000	16.
	40,000	75,000	17.
	0	0	18.
	0	0	19.
	10,000	10,000	20.
	0	0	21.
	0	0	22.
	45,000	120,000	23.
	0	0	24.
	0	0	25.
	0	0	26.
	0	0	27.
	130,985	48,000	28.
	140,000	30,000	29.
	1,600,000	2,000,000	30.
	0	1,000	31.
	0	0	32.
	60,000	60,000	33.
	0	0	34.

- (1) From Supplement, line 10 and line 20, respectively.
- (2) Indicate amount budgeted in Fund 500 for M&O purposes

**CALCULATION OF FY 2023 GENERAL BUDGET LIMIT
(A.R.S. §15-947.C)**

		<u>A. Maintenance and Operation</u>	<u>B. Unrestricted Capital Outlay</u>
*1. FY 2023 Revenue Control Limit (RCL) (from BSA55 tab, page 3)	\$ 4,370,686	\$ 4,295,686	\$ 75,000
*2. (a) FY 2023 District Additional Assistance (DAA) (from BSA55 tab, page 4)	\$ 278,037		
(b) DAA Adjustment (from BSA55 tab, page 4)	\$ 0		
(c) Total DAA (line 2.a plus 2.b)	\$ 278,037		278,037
*3. FY 2023 Override Authorization (A.R.S. §§15-481 and 15-482 or 15-949 if small school adjustment phase down applies, see Calculations page, Calculation of Maximum Override for a District No Longer Eligible for a Small School Adjustment, line 6 and Calculation of Small School Adjustment Phase Down Limit, line 6)		681,709	
(a) Maintenance and Operation			
(b) Unrestricted Capital Outlay			
(c) Special Program			
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Calculations page, Calculation of Small School Adjustment Phase Down Limit, line 6)			
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824) Local (Do not include full-day kindergarten or summer school tuition)			
(a) Individuals and Other Private Sources			
(b) Other Arizona Districts			
(c) Out-of-State Districts and Other Governments			
State			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)			
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)			
*7. Increase Authorized by County School Superintendent for Accommodation Schools [not to exceed amount on Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 15(e)] (A.R.S. §15-974.B)			
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)			
* (b) Tuition Out Debt Service (from Calculations page, Calculation of Tuition Out for High School Students, line 5) (A.R.S. §15-910.M)		0	
* (c) Budget Balance Carryforward (from Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 13) (A.R.S. §15-943.01)		886,728	
(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)			
(e) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2021 (A.R.S. §15-910.N)			
* (f) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
* (g) FY 2022 Performance Pay Unexpended Budget Carryforward (from Calculation page, Calculation of M&O Fund Budget Balance Carryforward, line 10.f) (A.R.S. §15-920)		0	
(h) Excessive Property Tax Assessed Valuation Judgments (A.R.S. §§42-16213 and 42-16214)			
* (i) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)			
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15-915) Include year(s) and descriptions, as applicable.			
(a) Prior Year Over Expenditures/Resolutions:			
(b) Decrease for Transfer from M&O to Energy and Water Savings Fund			
(c) Increase for Energy and Water Savings Fund Transfer to M&O			
(d) Noncompliance Adjustment			
(e) ADM/Transportation Audit Adjustment			
(f) Other:			
*10. Estimated Allocation of Additional Funding (2016 Prop 123 & Laws 2015, 1st S.S., Ch. 1, §6)			
11. FY 2023 General Budget Limit (column A, lines 1 through 10) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)		\$ 5,864,123	
12. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 10) (A.R.S. §15-905.F) (to page 8, line 11)			\$ 353,037

* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

**CALCULATION OF FY 2023 UNRESTRICTED CAPITAL BUDGET LIMIT
 (A.R.S. §15-947.D)**

UNRESTRICTED CAPITAL BUDGET LIMIT

1. FY 2022 Unrestricted Capital Budget Limit (UCBL) (from FY 2022 latest revised Budget, page 8, line 12)	\$ <u>400,839</u>
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ <u>(115)</u>
3. Adjusted Amount Available for FY 2022 Capital Expenditures (line 1 + 2)	\$ <u>400,724</u>
4. Amount Budgeted in Fund 610 in FY 2022 (from FY 2022 latest revised Budget, page 4, line 10)	\$ <u>400,839</u>
5. Lesser of line 3 or the sum of line 4 and any positive adjustment on line 2	\$ <u>400,724</u>
6. FY 2022 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ <u>239,157</u>
7. Unexpended Budget Balance in Fund 610 (line 5 minus 6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ <u>161,567</u>
8. Interest Earned in Fund 610 in FY 2022	\$ _____
9. Monies deposited in Fund 610 from Division of School Facilities for donated land (A.R.S. §41-5741.F)	\$ _____
10. Adjustment to UCBL for FY 2023 (A.R.S. §15-905.M) Include year(s) and descriptions, as applicable. (a) Prior Year Over Expenditures/Resolutions: _____ (b) ADM/Transportation Audit Adjustment _____ (c) Other: _____	\$ _____ \$ _____ \$ _____
11. Amount to be Used for Capital Expenditures (from page 7, line 12)	\$ <u>353,037</u>
12. FY 2023 Unrestricted Capital Budget Limit (lines 7 through 11) (1)	\$ <u><u>514,604</u></u>

(1) The amount budgeted on page 4, line 10 cannot exceed this amount.

I certify that the Budget of Joseph City Unified School District, Navajo County for fiscal year 2023 was officially revised by the Governing Board on, December 13, 2022, and that the complete Revised Expenditure Budget may be reviewed by contacting Steven Mills at the District Office, telephone 928-288-3307 during normal business hours.

President of the Governing Board

1. Average Daily Membership:		Prior Year	Budget Year	4. Average Teacher Salaries (A.R.S. §15-903.E)	
	2021 ADM	2022 ADM	2023 ADM	1. Average salary of all teachers employed in FY 2023 (budget year)	56,582
Attending	422.0240	422.5000	422.5000	2. Average salary of all teachers employed in FY 2022 (prior year)	54,473
				3. Increase in average teacher salary from the prior year	2,109
				4. Percentage increase	4%
2. Tax Rates:		Prior FY	Est. Budget FY	Comments on average salary calculation (Optional): FY23 Average Teacher Pay is an estimate and will be finalized once the Board determines final pay.	
Primary Rate (equalization formula funding and budget add-ons not required to be in secondary rate)		3.3590	4.0308		
Secondary Rate (voter-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)		0.5224	0.6268		
3. Budgeted Expenditures and Budget Limits:		Budgeted Expenditures	Budget Limit		
Maintenance & Operation Fund		5,864,123	5,864,123		
Classroom Site Fund		985,173	985,173		
Unrestricted Capital Outlay Fund		514,604	514,604		

	MAINTENANCE AND OPERATION EXPENDITURES						% Inc./(Decr.) from Prior FY
	Salaries and Benefits		Other		TOTAL		
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular Education							
1000 Instruction	2,046,744	2,194,550	51,000	56,114	2,097,744	2,250,664	7.3%
2000 Support Services							
2100 Students	188,000	193,786	10,700	9,259	198,700	203,045	2.2%
2200 Instructional Staff	178,000	183,346	11,500	9,473	189,500	192,819	1.8%
2300, 2400, 2500 Administration	569,000	586,833	155,100	143,062	724,100	729,895	0.8%
2600 Oper./Maint. of Plant	418,000	432,698	707,043	735,959	1,125,043	1,168,657	3.9%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	11,000	9,542	0	1,229	11,000	10,771	-2.1%
610 School-Sponsored Curric. Activities	27,600	28,893	6,200	5,172	33,800	34,065	0.8%
620 School-Sponsored Athletics	137,000	122,304	68,500	77,009	205,500	199,313	-3.0%
630, 700, 800, 900 Other Programs	14,600	16,286	0	0	14,600	16,286	11.5%
Regular Education Subsection Subtotal	3,589,944	3,768,238	1,010,043	1,037,277	4,599,987	4,805,515	4.5%
200 and 300 Special Education							
1000 Instruction	369,644	403,118	2,950	3,111	372,594	406,229	9.0%
2000 Support Services							
2100 Students	80,400	113,133	145,000	137,466	225,400	250,599	11.2%
2200 Instructional Staff	80,400	19,035	6,400	2,734	86,800	21,769	-74.9%
2300, 2400, 2500 Administration	0	0	0	6,197	0	6,197	--
2600 Oper./Maint. of Plant	0	0	0	0	0	0	0.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	530,444	535,286	154,350	149,508	684,794	684,794	0.0%
400 Pupil Transportation	189,000	185,155	156,000	161,759	345,000	346,914	0.6%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	26,900	26,900	0	0	26,900	26,900	0.0%
TOTAL EXPENDITURES	4,336,288	4,515,579	1,320,393	1,348,544	5,656,681	5,864,123	3.7%

SUMMARY OF SCHOOL DISTRICT REVISED EXPENDITURE BUDGET (Concl'd)

CTD NUMBER 090202000

VERSION Revised #1

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		\$ Increase/(Decrease) from Prior FY	% Increase/(Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	5,656,681	5,864,123	207,442	3.7%
Instructional Improvement	25,000	90,000	65,000	260.0%
English Language Learner	0	0	0	0.0%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	729,820	985,173	255,353	35.0%
Federal Projects	1,847,500	1,926,500	79,000	4.3%
State Projects	160,000	70,000	(90,000)	-56.3%
Unrestricted Capital Outlay	400,839	514,604	113,765	28.4%
New School Facilities	0	0	0	0.0%
Adjacent Ways	75,000	0	(75,000)	-100.0%
Debt Service	0	1,000	1,000	--
School Plant Fund	5,000	40,000	35,000	700.0%
Auxiliary Operations	115,000	125,000	10,000	8.7%
Bond Building	0	0	0	0.0%
Food Service	300,000	200,000	(100,000)	-33.3%
Other	2,668,485	3,129,000	460,515	17.3%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	599,794	599,794
Gifted Education	0	0
Remedial Education	0	0
ELL Incremental Costs	0	0
ELL Compensatory Instruction	0	0
Vocational and Technical Education (non-CTED)	0	0
Career Education (non-CTED)	0	0
Career Technical Education (CTED)	85,000	85,000
TOTAL	684,794	684,794

PROPOSED STAFFING SUMMARY				
Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified --				
Superintendent, Principals, Other Administrators		3	3	1 to 140.8
Teachers		30	30	1 to 14.1
Other	2	1	3	1 to 140.8
Subtotal	2	34	36	1 to 11.7
Classified --				
Managers, Supervisors, Directors		4	4	1 to 105.6
Teachers Aides		8	8	1 to 52.8
Other		16	16	1 to 26.4
Subtotal	0	28	28	1 to 15.1
TOTAL	2	62	64	1 to 6.6
Special Education --				
Teacher		3	3	1 to 22.0
Staff		4	4	1 to 16.5

6.F. Superintendent's Annual Evaluation (*)

CBI-E ©

EXHIBIT

EVALUATION OF SUPERINTENDENT

Evaluation Rating Symbols

**O = Outstanding; S = Satisfactory; N = Needs Improvement;
U = Unsatisfactory; X = Not Observed**

Note: Any rating of outstanding, needs improvement, or unsatisfactory requires the evaluator to list specific information in the Comments section that justifies and supports such rating.

A. Education

O S N U X A. Administers the development, coordination, maintenance, and evaluation of the educational program, including the special education program.

O S N U X B. Supervises methods of teaching, supervision, and administration in effect in the schools.

O S N U X C. Keeps informed of modern educational practices and thought by advanced study, by visiting school systems elsewhere, by attending educational conferences, and by other appropriate means.

O S N U X D. Keeps the public informed about modern education practices, educational trends, and the policies, practices, and problems in the District schools.

Comments regarding Section A:

B. Management

O S N U X A. Ensures that all activities of the District are conducted in accordance with the laws of the state of Arizona, the

regulations of the Arizona Board of Education, and the policies of the Governing Board.

O S N U X B. Assumes responsibility for the overall financial planning of the District and for the preparation of the annual budget, and submits it to the Board for review and approval.

O S N U X C. Establishes and maintains efficient procedures and effective controls for all expenditures of school funds in accordance with the adopted budget, subject to direction and approval by the Board.

O S N U X D. Maintains or has maintained adequate records for the schools, including financial accounts; business and property records; and personnel, school population, and scholastic records.

O S N U X E. Provides suitable instructions and regulations to govern the maintenance of school properties.

O S N U X F. Provides suitable instructions and regulations to govern the transportation of students.

O S N U X G. Assumes responsibility for the use of buildings and grounds.

O S N U X H. Recommends the locations and sizes of new school sites and of additions to existing sites; the locations and sizes of new buildings; the plans for new school buildings; all appropriations for sites and buildings; and improvements, alterations, and changes in the buildings and equipment of the District.

O S N U X I. Oversees the processing and submission of required reports.

O S N U X J. Interprets the budget and finances to the community.

O S N U X

K. Remains current on new legislation and implements laws to the best advantage of the District.

Comments regarding Section B:

C. Governing Board

O S N U X

A. Attends and participates in all meetings of the Board and its committees, except when excused by the Board.

O S N U X

B. Takes prompt action to implement all directives of the Board.

O S N U X

C. Advises the Board on the need for new and/or revised policies.

O S N U X

D. Provides timely advice to the Board on the implication of changes in statutes or regulations affecting education.

O S N U X

E. Informs and advises the Board about programs, practices, and problems of schools, and keeps the Board informed of the activities operating under the Board's authority.

O S N U X

F. Prepares and submits to the Board recommendations relative to all matters requiring Board action, placing before the Board such facts, objective information, and reports as are needed to ensure the making of informed decisions.

O S N U X

G. Develops and implements rules and regulations in keeping with Board policy.

O S N U X

H. Acts as chief public relations agent for the District.

O S N U X

I. Acts on own discretion if action is necessary in any matter not covered by Board policy, reports such action to the Board as soon as practicable, and recommends policy guidance in the future.

Comments regarding Section C:

D. Personnel

O S N U X

A. Recommends to the Board the appointment or dismissal of all employees of the District.

O S N U X

B. Ensures that all employees are evaluated in accordance with the schedule established by the Board.

O S N U X

C. Determines assignments, defines the duties, and coordinates and directs the work of all employees of the District.

O S N U X

D. Recommends all promotions, demotions, and salary changes to the Board.

O S N U X

E. Communicates to all employees all actions of the Board relating to personnel matters, and receives from employees all communications to be made to the Board.

Comments regarding Section D:

Summary:

7. INFORMATION ITEMS

7.A. Minimum Wage Increase

The Arizona minimum wage will increase from \$12.80 per hour to \$13.85 per hour effective January 1, 2023

7.B. Requests for Future Agenda Items

This agenda item is for the Governing Board to have a running record of potential items to be placed on future agendas. There will be no discussion on the substance, merits, or issues relating to the proposed agenda item.

7.C. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - January 10, 2023; 6:00 p.m.

8. ADJOURNMENT