



Regular Board Meeting Agenda

Tuesday, August 9, 2022 | 6:00 PM | District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032

1. OPENING ITEMS

- 1.A. Call to Order**
- 1.B. Roll Call**
- 1.C. Pledge of Allegiance**
- 1.D. Invocation**
- 1.E. Adoption of Agenda**
- 1.F. Approve Minutes - July 12, 2022 Regular Session**



**Minutes of Public Hearing and Regular Board Meeting of the Governing Board
Joseph City Unified School District
District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032
Tuesday, July 12, 2022**

Members present

Eldon Larsen, President; Rhonda Roberson; Andrew Bushman; Dayton Flake; Karsten Flake

Administrators present

Bryan Fields, Superintendent; Steve Mills, Business Manager; Darrel Mosier, Principal

Others present

None

1. PUBLIC HEARING

Eldon Larsen called the hearing to order at 6:02 pm. There were no public comments.

2. OPENING ITEMS

A. Call to Order Eldon Larsen called the meeting to order at 6:03 p.m.

B. Roll Call

C. Pledge of Allegiance

D. Invocation

E. Adoption of Agenda

Motion by Eldon Larsen to adopt the agenda as written, second by Rhonda Roberson.

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

F. Approve Minutes of the June 14, 2022 Regular Board Meeting

Motion by Rhonda Roberson to approve the minutes, second by Dayton Flake.

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Rhonda Roberson with Eldon Larsen abstaining.

G. Superintendent's Report

3. CALL TO THE PUBLIC

None

4. POSSIBLE EXECUTIVE SESSION

None

5. CONSENT AGENDA

Motion by Eldon Larsen to adopt the consent agenda as presented, second by Karsten Flake.

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

A. Approve Expense Vouchers

Action to ratify district vouchers for the period 6/8/22 through 7/6/22.

General and Special Funds:

FY22 - #30 \$38,862.01; #31 \$75,878.82; #32 \$52,301.24; #1062 \$54,572.84; #1063 \$322,750.17; #1064

\$32,817.56; #1065 \$65,251.20

FY23 - #1 \$20,238.40; #1000 \$176,076.10

Auxiliary Operations Funds: #1089 \$835.45; #1092 \$1,543.55; #1093 \$11,502.89

Student Activities Fund: #1090 \$225.00

B. Student Activities Fund Report

Revenues, expenditures, and charges in the Student Activities Fund Report; period of 6/1/22 through 6/30/22.

C. Disposal of Surplus Property

Approve the disposal of unused surplus furniture, equipment, books, vehicles, and other items in compliance with Arizona statutes and administrative code via our online auction web service.

D. Approval of JCUSD Qualified Evaluators for 2022 - 2023 School Year

Eric Miller, Daniel Hutchens, Bryan Fields, and Darrel Mosier.

E. Approval of the Use of the Strong Evaluation Instrument and Corresponding Forms for the Evaluation of JCUSD Employees.

F. Ratification of a School Facilities Board Building Renewal Grant for the Joseph City Jr/Sr High School Auditorium HVAC Air Handler Replacement

To replace a compressor in the west air handler of the Auditorium in the amount of \$79,129.00

6. PERSONNEL REQUESTS

A. Employee Assignments, Employee Renewals, Volunteers, Employee Resignations

Motion by Eldon Larsen to accept the Employee Assignments, Employee Renewals, Volunteers, Employee Resignation as presented, second by Rhonda Roberson.

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

ASSIGNMENTS:

Bowler, Laurie - National Honor Society Sponsor

Bushman, Dan - CTE Director

Dunton, Poppy - JH/HS Choral Director

Hancock, Roland - FBLA Sponsor

Hutchens, Dan - JH/HS Band [ESI-employee]

Neal, Lillian - HS Student Council

Randall, Julie - Red Ribbon Coordinator

Randall, Julie - Yearbook Advisor

Rodrigues, Christina - FFA Sponsor

Rush, Kay - JH Student Council

Smith, Tyson - Hot Rod Club Sponsor

Smith, Tyson - Skills USA Sponsor

Stradling, Jim - Skills USA Sponsor

Westover, Jennifer - Cheer Sponsor

RENEWALS (Miscellaneous):

Beatty, Kristen - 7th Grade Softball Coach

Beatty, Kristen - 7th Grade Volleyball Coach

Berge, Aiden - Student Concession Stand Worker

Bushman, Dan - HS Girls Basketball Head Coach

Bushman, Jessi - HS Volleyball JV Coach

Edwards, Jeri - 8th Grade Volleyball Coach

Fischer, Brad - JH Wrestling Assistant Coach
Fischer, Brad - HS Football Assistant Coach
Fischer, Brad - HS Wrestling Head Coach
Fischer, Joseph - Student Concession Stand Worker
Hancock, Roland - HS Cross Country JV Coach
Hutchens, Dan - HS Softball Head Coach [ESI employee]
Hutchens, Daniel III - JH Boys Basketball Coach
Krebbs, Gerard - JH Wrestling Head Coach
Layden, Caleb - HS Baseball JV Coach
Layden, Caleb - HS Girls Basketball JV Coach
Layden, Caleb - JH Football Head Coach
Layden, Shawn - HS Baseball Head Coach
Layden, Shawn - HS Football Head Coach
Miller, Charlsye - HS Volleyball Head Coach
Miller, Eric - HS Boys Basketball Head Coach
Miller, Peter - Student Concession Stand Worker
Smith, Gayla - HS Cross Country Head Coach
Smith, Shane - Student Concession Stand Worker
Spurlock, Mary - 8th Grade Softball Coach
Westover, Tim - HS Wrestling JV Coach

RENEWALS (Event Workers):

Buckley, Shealyn
Farnes, Mitchell
Fischer, Brad
Fischer, Hayden
Frost, Brooke
Frost, Katherine
Gayer, Lisa
Gayer, Michael
Hutchens, Cara
Hutchens, Neleigha
Johnstun, Aaron
Johnstun, Dana
Johnstun, Sam James
Miller, Arami
Miller, Kylie
Oldham, Jenny
Pedersen, Jordan
Rascon, Amelia
Smith, Gayla
Smith, Jim
Spurlock, Mary
Spurlock, Sharon
Westover, Jennifer
Whetten, Anthony

RENEWALS (Substitute Teachers):

Bowler, Felicia
Frost, Katherine
Lake, Ledra

Miller, Kylie
Nelson, Veronica
Oldham, Jennie
Pugh, Robert
Smith, Gayla

VOLUNTEERS:
None

RESIGNATIONS:
Agnew, Coretta

A. Personnel Appointments

Motion by Eldon Larsen to accept the Personnel Appointments as presented, second by Rhonda Roberson.

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

APPOINTMENTS:

Rice, Lisa - Special Education Secretary
Rodrigues, Christina - Part time JH/HS Agriculture Teacher
Spurlock, Elizabeth - Student Concession Stand worker
Whetten, Jason - Drama
Coach

2. ACTION ITEMS

A. Approve the Joseph City Schools FY22-23 Budget

Motion by Eldon Larsen to adopt the Joseph City Schools FY22-23 Budget as presented, second by Dayton Flake.

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

B. Discussion and Possible Approval of Pay Rate Adjustments and Salary Schedule Changes for Certified and Classified Staff

Motion by Eldon Larsen to approve the salary and pay rate changes retroactive to July 1, 2022 as presented, second by Karsten Flake.

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

C. Approval of the Joseph City Jr/Sr High School Student Handbook

Motion by Eldon Larsen to approve the Student Handbook as presented, second by Karsten Flake.

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

D. Discussion and Possible Approval of Textbook and Curriculum Adoption

Motion by Eldon Larsen to approve the textbooks and curriculum as presented, second by Dayton Flake.

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

E. Reimbursement for Cell Phone Use

Motion by Eldon Larsen to approve a cell phone reimbursement for the High School Guidance Counselor as presented, second by Dayton Flake

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

3. DISCUSSION ITEMS

None

4. INFORMATION ITEMS

A. Requests for Future Agenda Items

Board members requested any adjustments or corrections to personnel assignments be included on the agenda of the next regular board meeting.

B. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - August 9, 2022; 6:00 p.m.

5. ADJOURNMENT

Motion by Eldon Larsen motioned to adjourn, the time being 7:10 p.m., second by Karsten Flake.

Final Resolution: Motion carries

Yes: Andrew Bushman, Dayton Flake, Karsten Flake, Eldon Larsen, Rhonda Roberson

APPROVED:

Board Clerk or President

1.G. Superintendent's Report

August 9th, 2022 Current Events and Updates Report

To: Joseph City Unified School District Governing Board

Prepared by: B. Fields, Superintendent

- School is off to a good start and things are going well. Open House for both schools were on August 2nd and went well. We've had some issues keeping up with the HVAC system needs given the demands over the past couple of weeks but things are being addressed.
- Fall athletics have started and the students and coaches are excited to get started. We have a need to purchase wrestling mats this year. This should set us up for the next several years. This is also the year where we will need to get our FB Stadium lights cleaned and redirected as needed.
- Staff training and goal setting is a big part of the start of the school year and we've been busy working on these.
- The 'point of sale' system that staff has been working on will be implemented in the next two weeks.
- Our Chromebook program seems to be going well and I hope to have an update at the Board meeting on how many we have checked out and any other updates. This is a grant funded project that provides Chromebooks and hotspots to students' homes.
- We will have Dayton Flake returning as a Board member in a new term starting in January. The new Board member that will be joining us will be Cat Hansen. Her term also starts in January.

I will definitely miss having Rhonda serve on the Board. Her input and perspective has been great. The service that she has provided to our schools has been impactful and I will always remember and appreciate what she's done.



Summary of Financial Operations (Unaudited)
July 31, 2022

Fund		Budget	YTD Expenses	Encumbrances	Budget Balance
001	Maintenance & Operation	\$5,991,226	\$ 316,415	\$2,487,333	\$3,187,479
010-013	Classroom Site Funds	\$ 970,920	\$ -	\$ 95,098	\$ 875,822
100-130	Title I	\$ 260,000	\$ 750	\$ 69,306	\$ 189,944
140-150	Title II - Profesional Development	\$ 50,000	\$ -	\$ -	\$ 50,000
200-209	Title VII - Indian Education	\$ 15,000	\$ -	\$ -	\$ 15,000
220-229	IDEA/Special Education Grants	\$ 175,000	\$ -	\$ 21,500	\$ 153,441
230	Johnson-O'Malley (JOM)	\$ 4,500	\$ 59	\$ 616	\$ 3,825
260-270	Career & Technical Ed (CTE) - Federal	\$ 12,000	\$ 237	\$ -	\$ 11,763
290-291	Medicare Reimbursement	\$ 30,000	\$ -	\$ -	\$ 30,000
326-346	ESSER / CARES / ESG	\$1,297,790	\$ 6,863	\$ 311,359	\$ 979,568
374	E-Rate	\$ 33,000	\$ -	\$ -	\$ 33,000
380	ARPA - Az On Track	\$ 2,200	\$ 1,197	\$ -	\$ 1,003
390-396	REAP (Federal Rural Assistance)	\$ 45,000	\$ -	\$ -	\$ 45,000
400	Career & Technical Ed (CTE) - State	\$ 10,000	\$ -	\$ 3,000	\$ 7,000
466	Healthy Drug-Free Community	\$ 8,000	\$ 184	\$ 6,846	\$ 970
506	School Plant (Sale)	\$ 5,000	\$ -	\$ -	\$ 5,000
510	Food Service	\$ 340,000	\$ -	\$ -	\$ 340,000
515	Civic Center	\$ 10,000	\$ -	\$ -	\$ 10,000
520	Preschool Tuition	\$ 12,000	\$ -	\$ 5,917	\$ 6,083
525	Auxiliary Operations	\$ 140,000	\$ 10,801	\$ 12,861	\$ 116,339
526	Extracurricular Activities Tax Credit	\$ 20,000	\$ -	\$ -	\$ 20,000
530	Gifts & Donations	\$ 50,000	\$ -	\$ 4,216	\$ 45,784
535-539	CTE & Vocational Education Projects	\$ 8,500	\$ 1,378	\$ -	\$ 7,122
550	Insurance Proceeds	\$ 60,000	\$ -	\$ -	\$ 60,000
565	Litigation Recovery	\$ 35,000	\$ -	\$ -	\$ 35,000
570	Indirect Costs	\$ 35,000	\$ 701	\$ 18,730	\$ 15,569
585	Insurance Refunds	\$ 5,000	\$ -	\$ -	\$ 5,000
596	NAVIT	\$ 45,000	\$ -	\$ 6,872	\$ 38,128
610	Capital Outlay	\$ 408,436	\$ 69,860	\$ 30,039	\$ 308,537
620	Adjacent Ways	\$ 75,000	\$ 444	\$ 2,751	\$ 71,804
665	Energy and Water Savings	\$ 49,000	\$ -	\$ -	\$ 49,000
686	SFB Emergency Deficiency Correction	\$ -	\$ -	\$ -	\$ -
691	SFB Building Renewal Grant	\$ 250,000	\$ -	\$ -	\$ 250,000
850	Student Activities	\$ 30,000	\$ -	\$ 2,795	\$ 27,205
TOTAL		\$ 10,482,572	\$ 408,889	\$ 3,079,238	\$ 6,994,386

2. CALL TO THE PUBLIC

Procedure for addressing the Board in a public meeting may be viewed here: <https://josephcityaz.sites.thrillshare.com/page/public-comments>

3. POSSIBLE EXECUTIVE SESSION (*)

For any agenda item indicated with an asterisk (*), the Board may vote to convene in Executive Session pursuant to A.R.S. 38-431.03 (A) (1) for personnel matters when notified; (2) discussion or consideration of records exempt by law from public inspection; (3) for consultation with attorney; (4) for consultation with attorney when in pending or contemplated litigation. Discussion or consideration of personnel matters may include employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee.

4. CONSENT AGENDA

Vote on Consent Agenda. All items listed will be considered as a group and will be approved with one motion unless a Board Member requests an item be removed from the consent agenda and considered as a separate item.

4.A. Approve Expense Vouchers

Action to ratify district vouchers for period 7/7/22 through 8/2/22.

General and Special Funds: #2 \$41,830.93; #3 \$65,906.15; #1001 \$46,509.25; #1002 \$31,761.38; #1003 \$31,731.38; Encumbered: #33 \$26,344.95; #1066 \$155,878.16; #1067 \$16,860.55; #1068 \$55,013.54

Auxiliary Operations Funds: #1000 \$10,000; Encumbered: #1094 \$578.80; #1097 \$1,673.98

Student Activities Fund: Encumbered: #1095 \$5,168.15; #1096 \$287.35

4.B. Student Activities Fund Report

Revenues, expenditures and charges in the Student Activities Fund Report; FY21-22 encumbered period of July 1, 2022 through July 31, 2022.

Joseph City USD External Funds

Student Activities Summary Report

Fiscal Year: 2021-2022

From: 7/1/2022

To: 7/31/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
000.000 Undesignated DO NOT USE	.00	.00	.00	.00	.00	.00
102.610 Joseph City Jr High School Student Council	895.98	.00	(287.35)	608.63	.00	608.63
102.612 Joseph City Jr High School Softball	(11.39)	.00	.00	(11.39)	.00	(11.39)
102.619 Joseph City Jr High School Volleyball	507.27	.00	.00	507.27	.00	507.27
102.629 Joseph City Jr High School Track	260.11	.00	.00	260.11	.00	260.11
102.637 Joseph City Jr High School Class of 2024	.00	.00	.00	.00	.00	.00
102.638 Joseph City Jr High School Class of 2025	.00	.00	.00	.00	.00	.00
102.639 Joseph City Jr High School Class of 2026	188.93	.00	.00	188.93	.00	188.93
102.640 Joseph City Jr High School Class of 2027	1,160.99	.00	.00	1,160.99	.00	1,160.99
102.641 Joseph City Jr High School Class of 2028	132.00	.00	.00	132.00	.00	132.00
102.642 Joseph City Jr High School Class of 2029	.00	.00	.00	.00	.00	.00
102.643 Joseph City Jr High School Class of 2030	.00	.00	.00	.00	.00	.00
203.601 Joseph City High School Band	218.26	.00	.00	218.26	.00	218.26
203.602 Joseph City High School Baseball	155.40	.00	.00	155.40	.00	155.40
203.605 Joseph City High School Chess Club	.00	.00	.00	.00	.00	.00
203.606 Joseph City High School Card and Game Club	146.14	.00	.00	146.14	.00	146.14
203.607 Joseph City High School Drama	725.11	.00	.00	725.11	.00	725.11
203.608 Joseph City High School Future Business Leaders of America	12.59	.00	.00	12.59	.00	12.59
203.609 Joseph City High School Girls Basketball	3,494.01	.00	.00	3,494.01	.00	3,494.01
203.610 Joseph City High School Student Council	4,311.06	.00	.00	4,311.06	.00	4,311.06
203.611 Joseph City High School National Honor Society	549.96	.00	.00	549.96	.00	549.96
203.612 Joseph City High School Softball	4,142.78	.00	.00	4,142.78	.00	4,142.78

Joseph City USD External Funds

Student Activities Summary Report

Fiscal Year: 2021-2022

From: 7/1/2022

To: 7/31/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
203.613 Joseph City High School Momentum Club/Audition Choir	409.15	.00	.00	409.15	.00	409.15
203.614 Joseph City High School Wrestling	2,675.13	.00	.00	2,675.13	.00	2,675.13
203.615 Joseph City High School Cheerleaders	341.51	.00	.00	341.51	.00	341.51
203.616 Joseph City High School Welding	106.33	.00	.00	106.33	.00	106.33
203.617 Joseph City High School Woods	104.72	.00	.00	104.72	.00	104.72
203.618 Joseph City High School Boys Basketball	1,392.73	.00	(693.15)	699.58	.00	699.58
203.619 Joseph City High School Volleyball	11,396.73	.00	(4,475.00)	6,921.73	.00	6,921.73
203.620 Joseph City High School FACS	35.74	.00	.00	35.74	.00	35.74
203.624 Joseph City High School Basketball Cheerleaders	.00	.00	.00	.00	.00	.00
203.625 Joseph City High School FFA	(292.52)	.00	.00	(292.52)	.00	(292.52)
203.626 Joseph City High School Happy Club	880.07	.00	.00	880.07	.00	880.07
203.627 Joseph City High School Robotics	359.85	.00	.00	359.85	.00	359.85
203.628 Joseph City High School Cross Country	220.60	.00	.00	220.60	.00	220.60
203.629 Joseph City High School Track	191.04	.00	.00	191.04	.00	191.04
203.630 Joseph City High School Football	1,400.26	.00	.00	1,400.26	.00	1,400.26
203.631 Joseph City High School Technology Club	109.95	.00	.00	109.95	.00	109.95
203.632 Joseph City High School Class of 2019	.00	.00	.00	.00	.00	.00
203.633 Joseph City High School Class of 2020	.00	.00	.00	.00	.00	.00
203.634 Joseph City High School Class of 2021	.00	.00	.00	.00	.00	.00
203.635 Joseph City High School Class of 2022	137.03	.00	.00	137.03	.00	137.03
203.636 Joseph City High School Class of 2023	7,566.20	.00	.00	7,566.20	.00	7,566.20
203.637 Joseph City High School Class of 2024	388.76	.00	.00	388.76	.00	388.76

Joseph City USD External Funds

Student Activities Summary Report

Fiscal Year: 2021-2022

From: 7/1/2022

To: 7/31/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
203.638 Joseph City High School Class of 2025	326.32	.00	.00	326.32	.00	326.32
500.300 Districtwide UNDESIGNATED	(236.97)	.00	.00	(236.97)	.00	(236.97)
500.600 Districtwide UNDESIGNATED	(64.78)	.00	.00	(64.78)	.00	(64.78)
GRAND TOTALS	44,337.05	.00	(5,455.50)	38,881.55	.00	38,881.55

End of Report

4.C. Approval of Building Renewal Grant (Az School Facilities Board) for the HS Auditorium Green Room HVAC Design

This grant is \$12,246.15 for the design and engineering of an adequate HVAC system for the 'Green Room' in the Auditorium.



Award Notification Letter

Dear Bryan Fields,

Congratulations! An award package has been created for the following program:

Project: Joseph City Jr/Sr HS Auditorium
Classroom HVAC - Debora Norris

Program: BRG Design

Approved Amount: \$12,246.15

Federal Awards: No federal funds were included in this award.

Other Awards:

- BRG General Appropriation-FY21: \$12,246.15

Total Other: \$12,246.15

Total Match: \$0.00

Period of Performance: 05/18/2022 - 05/18/2023

Award/Contract Number: BRG-DSGN-00938

4.D. Gifts & Donations

Donor	Item	School/Program	Purpose	Amount
Thrivent Financial Services	Cash	Elementary Accelerated Reader Program	To be used for student incentives	\$250

4.E. Student Fundraisers

Organization	Description	Action
Football Club	Sale of T-shirts and advertisements on T-shirts (1st fundraiser)	Ratification

4.F. Disposal of Surplus Property

Approve the disposal of unused surplus furniture, equipment, books, vehicles and other items in compliance with Arizona statutes and administrative code via our online auction web service.





192 03 21:27

3M 5100
Red Buffer Pads
 For Buffing and Cleaning

Tampons de lustrage rouge
 Pour le lustrage et le nettoyage

Discos para Pulido Rojo
 Para pulido y limpieza

3M U.S. Pat. Nos. 5314-1000
 Made in U.S.A.

QTY/PAL: 1
 3M U.S. NO. 61-5000-4491-4

13 in. 330mm

5

500 48011 08388 4

115 05 14:41

3M 5100
Red Buffer Pads
 For Buffing and Cleaning

Tampons de lustrage rouges
 Pour le lustrage et le nettoyage

Discos para Pulido Rojo
 Para pulido y limpieza

3M U.S. Pat. Nos. 5314-1000
 Made in U.S.A.

QTY/PAL: 1
 3M U.S. NO. 61-5000-4491-4

13 in/po 330 mm

5

500 48011 08388 4

192 03 21:28

3M 5100
Red Buffer Pads
 For Buffing and Cleaning

Tampons de lustrage rouge
 Pour le lustrage et le nettoyage

Discos para Pulido Rojo
 Para pulido y limpieza

3M U.S. Pat. Nos. 5314-1000
 Made in U.S.A.

QTY/PAL: 1
 3M U.S. NO. 61-5000-4491-4

13 in. 330mm

5

500 48011 08388 4

192 03 21:27

3M 5100
Red Buffer Pads
 For Buffing and Cleaning

Tampons de lustrage rouge
 Pour le lustrage et le nettoyage

Discos para Pulido Rojo
 Para pulido y limpieza

3M U.S. Pat. Nos. 5314-1000
 Made in U.S.A.

QTY/PAL: 1
 3M U.S. NO. 61-5000-4491-4

13 in. 330mm

5

500 48011 08388 4



34-7007-8660-0M
13.7 x 13.4 x 5.8
53



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5. ACTION ITEMS

5.A. Personnel Requests (*)

Name	Assignment	Action
Fischer, Brad	HS JV Football Coach	Appointment (ratification)
Johnstun, Aaron	Seasonal Worker	Assignment (ratification)
Johnstun, Samuel A.	Substitute Bus Driver	Assignment (ratification)
Kinlicheenie, Latrell	HS JV Basketball Coach	Appointment
Krebs, Gerard	JH Head Football Coach	Appointment
Larsen, Eldon	HS Football	Volunteer (ratification)
Layden, Caleb	HS Asst Football Coach	Appointment (ratification)
Lucero, Atalaya	Instructional Aide	Appointment
Rush, Chance	Maintenance Tech	Appointment
Saline, Brady	JH/HS Boys Basketball	Volunteer
Taranto, Tim	JH Asst Football Coach	Appointment
Thomas, Ethan	Football	Volunteer (ratification)
Tavesi, Kika	Instructional Aide	Appointment (ratification)

5.B. Approval of Memorandum of Agreement Between Winslow Indian Health Community Center and Joseph City Unified School District

Allows the school district to work cooperatively with WIHCC to provide certain healthcare services for our students.



MEMORANDUM OF AGREEMENT
BETWEEN
WINSLOW INDIAN HEALTH CARE CENTER (WIHCC)
AND
JOSEPH CITY UNIFIED SCHOOL DISTRICT (JCUSD)

MOA #FY2023-003

For School Health Promotion and Disease Prevention Services

The purpose of this memorandum is to establish a coordinated working relationship between Winslow Indian Health Care Center (“WIHCC”) and Joseph City Unified School District (“DISTRICT”) including Joseph City Elementary and Joseph City JH/High School. The services and responsibilities of the WIHCC and school personnel are outlined below. The emphasis will be on health education, health promotion, and disease prevention.

I. RECITALS:

1. WHEREAS, WIHCC provides preventative health care services at the primary, secondary, and tertiary levels across the age spectrum, including the enrolled student population ages 0-18 years of age (including enrolled students older than 18 y.o.) according to availability and approval by both parties and in consideration of Navajo Nation Covid-19 Status (Red, Orange, Yellow, Green) and mandates; and
2. WHEREAS, DISTRICT has invited the WIHCC to work with the Early Childhood/Preschool-12th grade American Indian and Alaskan Native students at DISTRICT as well as, parents/guardians of students and district employees; and
3. WHEREAS, WIHCC and DISTRICT wish to form an agreement which will allow WIHCC to provide preventative interventions and activities for DISTRICT for the benefit of its American Indian and Alaskan Native students and their families according to availability and approval by both parties in consideration of Navajo Nation Covid-19 Status (Red, Orange, Yellow, Green) and mandates; and
4. WHEREAS, DISTRICT understands WIHCC services will be provided by different WIHCC departments and programs, including, but not limited to, the following: Community Health Division- Public Health Nursing, Hozhoogo Iina Wellness Program, Youth Wellness Program, Optometry and Dental; and

II. TERM:

1. This MOA shall have a term of one year, beginning on June 1, 2022 and ending on May 31, 2023 unless terminated prematurely by either party as provided herein. The initial term of this Memorandum of Agreement (MOA) may be extended for additional one year terms by mutual written agreement of both parties.

III. RESPONSIBILITIES OF THE DISTRICT:

1. DISTRICT hereby gives the WIHCC permission to provide virtual or in-person health educational presentations and activities, administer health screening and other services, as coordinated with any individual program at WIHCC according to availability and approval by both parties in consideration of Navajo Nation Covid-19 Status (Red, Orange, Yellow, Green) and mandates.
2. By a separate agreement, the DISTRICT may provide appropriate facilities as needed for WIHCC to provide services pursuant to this MOA.
3. To the extent permitted by the Federal Educational Records Privacy Act (FERPA), the DISTRICT will provide class rosters as requested to carry out health screenings, treatment and/or health education. DISTRICT will provide school rosters (*† See FERPA under “Directory” information) to WIHCC in order to accomplish all stated health and education activities in this MOU.
4. DISTRICT may assist WIHCC in obtaining consent forms.
5. DISTRICT shall provide at least (1) district staff member to be present throughout each health event and activity to be in charge of the supervision of students.
6. DISTRICT will work with WIHCC staff to assist youth identified as "at risk" into recommended treatment or other recommended services.
7. DISTRICT will obtain immunization records from parents/guardians and submit the forms to the PHN Department under Community Health Division.
8. DISTRICT will file copies of completed student consent forms and immunization records in the Student File. District acknowledges that the WIHCC consent form fulfills the FERPA (*† See FERPA information) requirements and the HIPAA (*‡ See HIPAA information) requirements for disclosure of immunization related information to and between WIHCC and the district.
9. DISTRICT will review each student’s immunization record prior to admission. The district will communicate to the student’s parent/guardian as to what immunizations, waivers, consents, etc. are needed to meet immunization requirements for district attendance (*see state immunization requirements). The District will identify which students need to be immunized. If a student needs immunizations or the immunization record is incomplete, the District will refer the student to a WIHCC health care facility or any other health care facility for vaccination updates. The District may request assistance from WIHCC with completing the Arizona State Immunization Report if needed.
10. DISTRICT is advised to direct 1-2 district staff to obtain audiology and vision screening certifications in order to complete all audio screening & re-screening as required by the State of Arizona. Keep in mind, a quiet and appropriate environment is needed, in which audio screenings will be conducted. Distribute audio and vision screening results to teachers, for their information.
11. DISTRICT will consult with WIHCC for public health issues, such as communicable disease outbreaks, as needed (*† See FERPA statement). Refer children to WIHCC, or other health care facility, for medical evaluation as needed.
12. DISTRICT staff will request health education for students, parents/guardians or staff members as deemed necessary according to availability and approval by both parties in consideration of Navajo Nation Covid-19 Status (Red, Orange, Yellow, Green) and mandates.
13. DISTRICT staff will refer children with special needs to appropriate agencies.

IV. RESPONSIBILITIES OF WIHCC:

1. Will provide health and wellness educational presentations and activities as requested by the district virtually or in-person according to availability and approval by both parties in consideration of Navajo Nation Covid-19 Status (Red, Orange, Yellow, Green) and mandates.
2. Will provide WIHCC consent forms as deemed necessary. A copy of the completed consent forms will be returned to the district staff to be filed in the student district health record, and retained in WIHCC's medical records.
3. All WIHCC activities are intended to promote healthy lifestyle and behavior.
4. WIHCC staff providing services under this MOA is in compliance with the requirements of Public Law 101-630 Indian Child Protection and Family Violence Prevention Act (ICPFVPA) by having undergone a background character investigation with results being satisfactory under the ICPFVPA standards prior to unsupervised contact with Indian children.
5. WIHCC staff have Federal Tort Claims Act coverage while providing services under this MOA as provided in WIHCC's Compact of Self-Governance and Funding Agreement, and applicable federal statutes and regulations, including 25 C.F.R. Part 900, Subpart M. WIHCC shall ensure that WIHCC staff providing services under this MOA shall comply with Arizona fingerprint clearance card requirements as required under A.R.S. 15-512(H). WIHCC acknowledges that the District assumes no responsibility for the negligence or misconduct of WIHCC personnel.
6. WIHCC will present updates and any data collections to the district staff and/or district board as requested by the district.
7. WHEREAS, DISTRICT understands that WIHCC agrees to be a resource for District Covid-19 mitigation plans and protocols.
8. Public Health Nursing:
 - a) Will provide WIHCC consent forms and other immunization consent forms as deemed necessary. A copy of the completed consent forms will be returned to the district staff to be filed in the student district health record, and retained in WIHCC's medical records.
 - b) Will review district immunization information. Will assist district staff in determining which students need vaccinations updated. Provide training and guidance as needed to district staff on reviewing immunization documents and be a resource person thereafter.
 - c) Will assist district staff on updating immunization records. Assist district staff in compiling the State Immunization report if needed.
 - d) Will provide allowable immunization clinics for Native American students and staff (ex. Flu vaccine) as requested and allowed by the district on school premises or on the Hozhoogo Iina Mobile Van, **with parental/guardian written consent and with a parent/guardian present only.**
 - e) Will assist in providing the required student screenings for vision screening and audio screening, if assistance is requested and if services are available from WIHCC, for Native American students. Vision screening results will be provided to district staff. Will assist district staff and/or parents with referrals on students who fail the screening.
 - f) Will provide public health consultation to district staff and parents/guardians during any communicable disease outbreaks. No medications will be available. Child/Children will be referred for further evaluation as necessary. Medical

emergencies require the aid of Emergency Personnel and should be treated as such. Emergency issues are not PHN intervention calls.

- g) PHN recommends CPR & First Aid training for district staff.

9. Hozhoogo Iina Wellness Program:

- a) Will provide the Fitness Gram assessment when in NN Covid Green Status.
- b) Will provide presentations on healthy nutrition, physical activity, healthy weight, cultural enrichment educations, life skills and prevention education based on requests from the district.
- c) Will provide other health related activities including walks/runs for students, parents and staff based on requests from the district.

10. Youth Wellness Program:

- a) Will assist in care coordination of any Native American students who have diabetes, who are at risk for developing diabetes, or for whom there is concern for development of chronic disease due to childhood overweight and obesity, **with written parental consent only.**
- b) Will provide diabetes and chronic disease screening services **with written parental/guardian consent only.**
- c) Will provide culturally sensitive diabetes prevention education, intervention and activities, which may include, but are not limited to, evidence based curriculum as follows: CATCH (Coordinated Approach to Child Health) and other diabetes prevention programs.

11. Dental:

- a) The Mobile Dental Van (MDV) coordinator is responsible for disseminating patient Database Form/Dental Medical History Form to ensure each student receiving care has the required forms completed prior to treatment.
- b) The MDV coordinator will provide the Patient Access Supervisor with the collected Database Forms to conduct patient updating and proper issuing of chart number from all the DISTRICT within the service area.
- c) The MDV coordinator will schedule services with the various DISTRICT according to need and interest.
- d) All services provided on the MDV will be placed in the Dentrix patient chart. All original dental forms will be scanned into Dentrix patient chart.
- e) The MDV coordinator will send Dental Sealant Program letter to parent by mail. This letter notifies parent/s of treatment delivered on MDV, treatment needed and concerns found during dental examination. It is the parent's responsibility to call and make further dental treatment appointments with their local dental program.

12. Optometry

- a) The basic responsibility for district vision screening lies with the district administration and district health representative.
- b) The optometry department is available for advice, training and/or consultation regarding the screening process.

V. SCHEDULING

The parties agree to work together to schedule WIHCC prevention, events and activities on a mutually agreeable schedule according to availability and permissibility by both parties specific to Covid-19 precautionary measures.

VI. RECORDS AND HIPAA

The parties agree that the provisions of the Health Insurance Portability and Accountability Act (HIPAA) apply to services rendered under this agreement and that each party shall act in full compliance with HIPAA law, HITECH, and associated regulations to the extent those laws are applicable to the respective parties. WIHCC and DISTRICT shall each be responsible for maintaining their respective records associated with services or referrals resulting from WIHCC services provided under this MOA.

VII. TERMINATION OF AGREEMENT

This MOA may be terminated by either party with or without cause upon thirty (30) days prior written notice by certified mail, return receipt requested, to the other party. Additionally, this agreement shall be subject to cancellation for conflict of interest under A.R.S. 35-511, the relevant provisions of which are hereby incorporated by reference. Written notice of termination of this agreement shall be directed to the following parties and addresses:

Winslow Indian Health Care Center	Joseph City Unified School District
Attention: Chief Executive Officer	Attention: Superintendent
500 N. Indiana Avenue	8176 Westover Avenue
Winslow, AZ 86047	Joseph City, AZ 86032

VIII. AMENDMENTS

This MOA shall be subject to periodic review and may be amended from time to time if requested by DISTRICT and WIHCC and agreed to in writing by both parties.

IX. ENTIRE AGREEMENT:

This MOA supersedes all prior written or oral agreements and is not contingent upon or conditioned on the performance of any other agreement, which may have been entered into by the parties. This MOA and any exhibits or attachments incorporated herein by reference constitute the entire MOA of the parties, and there are no other written or oral agreements, representations, or understandings of any kind. If there is a conflict or inconsistency between the terms of this MOA and any exhibits or attachments, this MOA shall take precedence, unless the matters set forth in the exhibit or attachment expressly and explicitly provide otherwise. No modifications of the terms of this MOA shall be valid and enforceable unless such modifications are in writing and expressly accepted and agreed to by DISTRICT and WIHCC.

*The state of Arizona has immunization requirements for their school age children that have to be met before they are allowed to enter school for the year. The statutes and rules governing school immunization requirements are: *Arizona Revised Statutes §15-871-874; and Arizona Administrative Code, R9-6-701-708*. Retrieved from

<https://www.azdhs.gov/documents/preparedness/epidemiology-disease-control/immunization/school-childcare/school-immunization-requirements.pdf>

*†The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. DISTRICT must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows DISTRICT to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31): Appropriate officials in cases of health and safety emergencies. DISTRICT may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. Retrieved from <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

*‡ To ensure DISTRICT are able to receive the necessary documentation of immunization in a timely manner and admit children without undue delay, the *HIPAA Privacy Rule* [45 CFR 164.512(b)(1)(vi)] permits a covered health care provider to disclose proof of immunization directly to a district that is required by law to have such proof prior to admitting a student, with the oral or written agreement of a parent or guardian. Retrieved from: <https://www.hhs.gov/hipaa/for-professionals/privacy/guidance/student-immunizations/index.html>

The Privacy Rule permits covered entities to disclose protected health information, without authorization, to public health authorities who are legally authorized to receive such reports for the purpose of preventing or controlling disease, injury, or disability. This would include, for example, the reporting of a disease or injury; reporting vital events, such as births or deaths; and conducting public health surveillance, investigations, or interventions. See 45 CFR 164.512(b)(1)(i). Retrieved from <https://www.hhs.gov/hipaa/for-professionals/privacy/guidance/disclosures-public-health-activities/index.html>

Winslow Indian Health Care Center Point of Contacts for SCHOOL COVID MITIGATION			
<i>Name/Title</i>	<i>Department</i>	<i>Phone Number</i>	<i>Email</i>
Sausha Nells, RN Youth Wellness Nurse, Covid-19 School Health Task Force Leader	Community Health Division <i>Youth Wellness Program, School Health Task Force for Covid Mitigation</i>	928-289-6194	Sausha.nells@wihcc.org
Lishua Gishie, Acting Environmental Health Manager	Community Health Division <i>Safety and Environmental Health</i>	928-289-6266	Lishua.gishie@wihcc.org
Denise Blackrock, RN Director of Public Health Nursing	Community Health Division <i>Public Health Nursing</i>	928-289-6197	Denise.blackrock@wihcc.org
Lita Scott, FNP Director of Community Health Services, ICS Planning Sections Chief	Community Health Division	928-289-6137	Lita.scott@wihcc.org
Darnell Yellowhair, Dental Mobile Van Coordinator	Dental	928-289-6116	darnell.yellowhair@wihcc.org
Dr. Christian Thompson Chief of Optometry	Optometry	928-289-6224	Christian.thompson@wihcc.org

6. INFORMATION ITEMS

6.A. Requests for Future Agenda Items

This agenda item is for the Governing Board to have a running record of potential items to be placed on future agendas. There will be no discussion on the substance, merits, or issues relating to the proposed agenda item.

6.B. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - September 13, 2022; 6:00 p.m.
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7. ADJOURNMENT

Call to adjourn the meeting