



Regular Board Meeting Agenda

Tuesday, February 9, 2021 | 6:00 PM | District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032

Items on the regular meeting agenda may be discussed in executive session related to employment matters, for the purpose of obtaining legal advice thereon or other matters pursuant to A.R.S. 38-431.03(A). The Governing Board may change the order of agenda items, pursuant to Governing Board Policy BEDB.

1. **OPENING ITEMS**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Invocation
- E. Adoption of Agenda
- F. Approve Minutes of the December 8, 2020 Executive Session
- G. Approve Minutes of the January 12, 2021 Regular Board Meeting

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**Minutes of Regular Board Meeting of the Governing Board
Joseph City Unified School District
District Office Board Room | 8176 N. Westover | Joseph City, AZ 86032
Tuesday, January 12, 2021**

Members present

Karsten Flake, President; Eldon Larsen, Clerk; Andrew Bushman; Dayton Flake; Rhonda Roberson

Administrators present

Bryan Fields, Superintendent; Eric Miller, Principal; Daniel Hutchens, Principal; Steve Mills, Business Manager

Others present

2 community members

1. OPENING ITEMS

A. Call to Order

Mr. K. Flake called the meeting to order at 6:00 p.m.

B. Roll Call

C. Pledge of Allegiance

D. Invocation

E. Adoption of Agenda

Motion to adopt the agenda.

Motion by Karsten Flake, second by Eldon Larsen

Final Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

F. Approve Minutes of the December 8, 2020 Regular Board Meeting

Motion to approve the minutes of the December 8, 2020 Regular Board Meeting as presented.

Motion by Eldon Larsen, second by Karsten Flake

Final Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

G. Superintendent's Report

Mr. Fields reported on the following topics: Arizona Interscholastic Association new rules on COVID restrictions; Biometric screening for employees and dependents; solar plant annual performance report; license plate stolen from district vehicle; status of proposition 208; budget balance carryforward from prior to current fiscal year; student enrollment; school van purchase; upcoming science fair on 2/23/21; district spelling bee; COVID vaccines for employees.

2. CALL TO THE PUBLIC

Mr. Bob Winner of Joseph City addressed the board suggesting the district discuss and prepare for the financial effects of changes expected with the new presidential administration, COVID closures and other unfunded mandates.

3. EXECUTIVE SESSION

None.

4. CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by Karsten Flake, second by Eldon Larsen

Final Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

A. Approve Expense Vouchers

Action to ratify district vouchers for period 12/3/2020 through 1/6/2021.

B. Student Activities Fund Report

Revenues, expenditures and charges in the Student Activities Fund Report; period of December 1, 2020 through December 31, 2020.

5. PERSONNEL REQUESTS

A. Employee Assignments, Employee Renewals, Volunteers, Employee Resignations

Discussion and possible action to approve employee assignments and renewals, approve volunteers and accept employee resignations:

Mary Spurlock- Resignation as an Instructional Aide (Effective December 28)

Annalise Castellano- Resignation as an Instructional Aide (Effective January 14)

Motion to approve employee resignations as presented.

Motion by Karsten Flake, second by Eldon Larsen

Final Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

B. Personnel Appointments

Discussion and possible action to approve the appointment of new personnel and changes to positions of current personnel:

Lisa Gayer - Substitute Teacher

Trina Larsen - Substitute Teacher

Mary Spurlock- Substitute Teacher

Board members were advised by Mr. Fields to remove Lisa Gayer and Trina Larsen from the motion for approval since they were already approved for these positions at a previous board meeting.

Motion to approve personnel appointment of Mary Spurlock.

Motion by Karsten Flake, second by Eldon Larsen

Final Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

6. ACTION ITEMS

A. Basketball Program Fundraiser

Discussion and possible action regarding a fundraiser for the Boys Basketball program selling discount cards.

Motion to approve the basketball program fundraiser as presented.

Motion by Karsten Flake, second by Eldon Larsen

Final Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

B. District Extension of Employee Families First Coronavirus Recovery Act (COVID) Leave Through March 31, 2021.

Discussion and possible action to extend the deadline for employees to utilize remaining leave balances under the Families First Coronavirus Recovery Act (FFCRA) through March 31, 2021.

Motion to extend employee COVID leave through March 31, 2021 as presented.

Motion by Karsten Flake, second by Eldon Larsen

Mr. Fields clarified the maximum amount of COVID leave allowed for each employee is 2 weeks over the entire school year. The actual number of hours that constitutes 2 weeks of leave will vary depending on the individual employee's normal weekly duty schedule. The same rules and restrictions that applied to qualifying for COVID leave under FFCRA will continue to apply to district funded COVID leave after FFCRA expires.

Final Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

C. Approve School Calendar for 2021-22

Recommendation that the Governing Board adopt the 148-day calendar for the 2021-2022 school year.

Motion to approve the 146-day calendar for the 2021-22 school year.

Motion by Karsten Flake, second by Andrew Bushman

Board members discussed each of the three calendar options presented by Mr. Fields. Mr. Bushman asked which calendar was preferred by staff. Mr. Fields and the principals responded that, when surveyed, the majority of teachers preferred more school days than fewer school days.

Motion Fails

Yes: Karsten Flake, Dayton Flake

No: Eldon Larsen, Andrew Bushman, Rhonda Roberson

Motion to approve the 148-day calendar for the 2021-22 school year.

Motion by Eldon Larsen, second by Dayton Flake

Board members had further discussion on the pros and cons of each calendar.

Final Resolution: Motion carries

Yes: Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

No: Karsten Flake

D. Election of Board Officers

Motion to nominate Eldon Larsen as Governing Board President for 2021.

Motion by Andrew Bushman, second by Dayton Flake

Final Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

Motion to nominate Rhonda Roberson as Governing Board Clerk for 2021.

Motion by Karsten Flake, second by Eldon Larsen

Final Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

E. Adopt 2021 Calendar Year Board Meeting Dates, Times, and Official Agenda Posting Site.

Motion to continue with the current regular board meeting calendar of the second Tuesday of each month at 6:00 p.m. and the official agenda posting site as the front window of the District Office.

Motion by Karsten Flake, second by Eldon Larsen

Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

7. DISCUSSION ITEMS

None.

8. INFORMATION ITEMS

A. Requests for Future Agenda Items

Mr. Fields informed the board the Invitation for Bid for the Jr/Sr High School roof would soon be going out. The awarding of that contract will be placed on a future board meeting agenda. This project is funded by the Arizona School Facilities Board.

B. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - February 9, 2020; 6:00 p.m.

9. ADJOURNMENT

Motion to adjourn the meeting.

Motion by Karsten Flake, second by Eldon Larsen

Resolution: Motion carries

Yes: Karsten Flake, Eldon Larsen, Andrew Bushman, Dayton Flake, Rhonda Roberson

Minutes are not final until signed below.

APPROVED:

Board Clerk or President



Arizona Department of Education

January 20, 2021

Dear Superintendent:

RE: Distance Learning Plan Implementation Evaluation Evidence

On June 24, 2020, Governor Ducey issued Executive Order 2020-41.

As part of the Executive Order, the Arizona Department of Education (ADE) shall evaluate implementation of a sample of school district distance learning plans to ensure distance learning is being delivered in a manner consistent with the submitted plan. Additional evaluations may be conducted throughout the 2020-2021 school year as determined by a schedule adopted on September 1, 2020 by the State Board of Education (SBE). Evaluations may include review of written and electronic documentation and on-site observations to collect evidence of implementation of the written plan.

As notified on September 21, 2020, your LEA was randomly selected for an initial distance learning plan (DLP) implementation evaluation. We thank you for your prompt submission of the requested evidence and are writing to inform you that no further documentation is required at this time. The evidence submitted demonstrates that your LEA delivered distance learning in a manner consistent with the submitted distance learning plan.

Please direct any questions to Kate Wright (kate.wright@azed.gov).

Respectfully,

A handwritten signature in cursive script, appearing to read "Kate Wright".

Kate Wright, Chief of Staff

February Governing Board Report

From: B. Fields

Current Events and Updates

- COVID numbers and rates are decreasing throughout the county. Employees and students are continuing to receive the vaccinations. We are continuing with precautions such as face masks and social distancing, as well as using air purifiers and other sanitation equipment.
- I called for a snow day on January 26th due to the inclement weather conditions. Our process for notifying students and parents seemed to have gone well. I appreciate all of the supervisors help with this. For example, Deo Diaz was out checking the roads early that morning and Brad came into work to put salt down on sidewalks in the event that anyone did come to school. We will not need to make this day up in the calendar because we still meet the minimal requirements for instructional hours and days.
- By the time of the Governing Board meeting the interior work in the District Office building should be completed.
- The Elementary roof project is being prepared to go out to bid and the bids have been opened for the HS roof project.
- We had our District Spelling Bee and the winners are: Rosemary Fischer and Ashlee Bushman. The Alternates are Lucy Hancock and Joseph Fischer. The county-wide competition will be held virtually this year on February 17th. I would like to thank Mr. Hutchens for his work on getting this organized.
- If there are no concerns from the Governing Board, I would like to consider a purchase of an electric vehicle that will be used by staff for mostly local travel. I've priced small, used EVs and believe that we can get one for under \$7,000. By doing this we can see how it goes before any other similar EVs are purchased.
- The Navajo County Sheriff's Department is considering another donation to this year's graduation night activities. Sheriff Clouse has been good to remember Joseph City. The donations apparently come from drug seizures that the county makes.
- Our Distance Learning Plan was reviewed by the Arizona Department of Education and received approval. I will attach the approval letter to the Board agenda.
- Teacher recruitment is underway for next year. We are registered for a virtual job fair being hosted by ADE on February 27th.
- I have created a new form for staff to use when requesting training or professional development. I will attach this to the agenda for you to review.
- Mr. Miller is working with his shop classes and Dustin Fish to restore the school bell in front of the District Office. I think that this is a great project for them and I'll get pictures and keep you posted.
- I have authorized the Principals to line out curriculum mapping with selected teachers from now until June 30th. This will be funded from our Federal Title II grant, and teachers will be paid \$20 an hour for their work. Principals are lining out the forms that will accompany the curriculum work. The selected teachers may work up to 15 hours before June 30th.

- Our District has submitted a Request for Proposals to construct a fiber optics broadband line from Cholla Power Plant to our campus. Cholla is bringing in a large fiber line from Phoenix that will service many people in Northern Arizona through internet service providers. If things go well, we will receive Federal and matching state funds through the Erate program. This may be a very worthwhile project for our schools, in improving our service and saving money, and for the community's access to internet service which may be part of the proposal because of Distance Learning Programs.
- We are working on obtaining a quote for work on a project to install some touchless flushers and faucets, and to have repairs some repairs made to a sump pump and a few other plumbing issues addressed.

Joseph City Unified Professional Development Request

This form is to be used for all staff training requests. Requests for professional development should be made no less than 2 weeks in advanced and include requisitions for the cost of the training. The training should be documented with attendance records provided to the District Office. If a certificate or credit is received by an individual for participating in the professional development, a copy should be retained by the employee and provided to the District Office.

Requestor:

School:

Date of Request:

<u>Professional Development Topic:</u>	<u>Vendor/Presenter:</u>
<u>Date(s) of Professional Development:</u>	<u>Target Audience for Professional Development</u>
 	<input type="checkbox"/> Classroom Teachers <input type="checkbox"/> Specialty Teachers <input type="checkbox"/> Administration <input type="checkbox"/> Teaching Aides <input type="checkbox"/> Support Services
<u>Focus of the Professional Development</u>	<u>Names of Participants:</u>
<input type="checkbox"/> Content Knowledge Growth <input type="checkbox"/> Pedagogical Growth <input type="checkbox"/> Cultural Growth/Diversity <input type="checkbox"/> Legal Compliance <input type="checkbox"/> Other:	
<u>Which area of your school-wide improvement plan does this professional development target?</u>	
<input type="checkbox"/> Highly Qualified: <input type="checkbox"/> Meeting the needs of at-risk students: <input type="checkbox"/> Professional growth for supplemental programs: <input type="checkbox"/> Targeting an area of growth on the school-wide plan:	
<u>Why is this professional development needed?</u>	
<u>What is the implementation plan for this professional development? (I CAN DO)</u>	
<u>Initiation</u> – how teachers will be exposure to the new information.	
<u>Comprehension</u> - how will you check for understanding	

Joseph City Unified Professional Development Request

<u>Application-</u> how will this prof. development be applied in your school.	
<u>Nurturing-</u> how will follow up and practical application be supported in your school?	
<u>Data-Driven-</u> how will the effectiveness of this prof. development be tracked in your school	
<u>On-going-</u> how will this professional development become part of your school culture	
<u>Evaluation Technique</u>	Survey Classroom Observations Anecdotal records Test data Artifacts Other:

COST ESTIMATE:

REGISTRATION COSTS	
HOTEL COSTS	
TRAVEL COSTS	
OTHER RELATED COSTS	
TOTAL:	

Joseph City Unified Professional Development Request

----- FOR DISTRICT USE -----

Date Received:

Reviewed by:

Accounting procedure:

- Equipment
- Instruction
- Salary
- Professional Development ____ HQ ____ School Improvement ____ LEA Improvement
- Parental Involvement
- School Improvement
- CTE

____ *Approved*

____ *Denied*

Comments: _____



Summary of Financial Operations (Unaudited)
January 31, 2021

Fund		Budget	YTD Expenses	Balance	Encumbrances	Budget Balance
001	Maintenance & Operation	\$4,958,876	\$2,273,017	\$2,685,859	\$1,561,258	\$1,124,601
010-013	Classroom Site Funds	\$ 467,768	\$ 61,856	\$ 405,913	\$ 39,056	\$ 366,857
100-130	Title I	\$ 235,000	\$ 81,703	\$ 153,297	\$ 69,288	\$ 84,009
140-150	Title II - Professional Development	\$ 40,000	\$ 5,549	\$ 34,451	\$ 1,750	\$ 32,701
200-209	Title VII - Indian Education	\$ 15,000	\$ 9,193	\$ 5,807	\$ -	\$ 5,807
220-229	IDEA/Special Education Grants	\$ 140,000	\$ 47,441	\$ 139,446	\$ 28,734	\$ 110,711
230	Johnson-O'Malley (JOM)	\$ 4,500	\$ 554	\$ 3,946	\$ 228	\$ 3,717
260-270	Career & Technical Ed (CTE) - Federal	\$ 12,000	\$ 8,865	\$ 3,135	\$ -	\$ 3,135
290-291	Medicare Reimbursement	\$ 30,000	\$ 10,876	\$ 19,124	\$ 1,425	\$ 17,699
326-328	CARES	\$ 307,681	\$ 240,893	\$ 66,788	\$ 23,165	\$ 43,623
374	E-Rate	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -
390-396	REAP (Federal Rural Assistance)	\$ 65,000	\$ 24,673	\$ 40,327	\$ 7,392	\$ 32,934
400	Career & Technical Ed (CTE) - State	\$ 10,000	\$ 1,798	\$ 8,202	\$ 1,500	\$ 6,702
466	Healthy Drug-Free Community	\$ 185,000	\$ 19,432	\$ 165,568	\$ 13,618	\$ 151,950
506	School Plant (Sale)	\$ 8,500	\$ -	\$ 8,500	\$ -	\$ 8,500
510	Food Service	\$ 300,000	\$ 85,297	\$ 214,703	\$ 105,382	\$ 109,321
515	Civic Center	\$ 10,000	\$ 586	\$ 9,414	\$ -	\$ 9,414
520	Preschool Tuition	\$ 12,000	\$ 3,549	\$ 8,451	\$ 2,772	\$ 5,679
525	Auxiliary Operations	\$ 140,000	\$ 7,580	\$ 132,420	\$ 1,433	\$ 130,987
526	Extracurricular Activities Tax Credit	\$ 20,000	\$ 6,305	\$ 13,695	\$ 3,996	\$ 9,699
530	Gifts & Donations	\$ 50,000	\$ 4,500	\$ 45,500	\$ -	\$ 45,500
535-539	CTE & Vocational Education Projects	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
565	Litigation Recovery	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
570	Indirect Costs	\$ 30,000	\$ 25,342	\$ 4,658	\$ 2,754	\$ 1,903
596	NAVIT	\$ 45,000	\$ 18,559	\$ 26,441	\$ 15,566	\$ 10,875
610	Capital Outlay	\$ 284,027	\$ 168,081	\$ 115,946	\$ 11,113	\$ 104,832
620	Adjacent Ways	\$ 75,000	\$ 42,773	\$ 32,227	\$ 4,246	\$ 27,981
665	Energy and Water Savings	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000
686	SFB Emergency Deficiency Correction	\$ 350,000	\$ 118,408	\$ 231,592	\$ 17,740	\$ 213,852
691	SFB Building Renewal Grant	\$ 900,000	\$ 355,960	\$ 544,040	\$ 48,337	\$ 495,702
850	Student Activities	\$ 50,000	\$ 11,335	\$ 38,665	\$ 1,053	\$ 37,612

2. CALL TO THE PUBLIC

Individuals who wish to address the Board are requested to complete the appropriate form prior to the meeting and give the form to the Board Secretary. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for a future agenda. The Board requests that all comments be limited to five minutes or less, that speakers refrain from the use of speech or language that is offensive or inappropriate, pursuant to Board policy KFA and that speakers refrain from voicing complaints against school personnel or any person connected with the District, as it may impact due process rights. Policies KE, KEB, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. Forms required for use of these policies can be obtained from the Joseph City Schools website. The President will limit discussion whenever he deems such action appropriate to the proper conduct of the meeting.

3. EXECUTIVE SESSION (*)

For any agenda item indicated with an asterisk (*), the Board may vote to convene in Executive Session pursuant to A.R.S. 38-431.03 (A) (1) for personnel matters when notified; (2) discussion or consideration of records exempt by law from public inspection; (3) for consultation with attorney; (4) for consultation with attorney when in pending or contemplated litigation. Discussion or consideration of personnel matters may include employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee.

4. CONSENT AGENDA

All items listed will be considered as a group and will be approved with one motion unless a Board Member requests an item be removed from the consent agenda and considered as a separate item.

A. Approve Expense Vouchers

Action to ratify district vouchers for period 1/7/2021 through 2/3/2021.

General and Special Funds: #16 \$115,950.96; #17 \$121,441.67; #1032 \$32,273.52; #1033 \$1,844.00; #1034 \$63,005.19; #1035 \$15,291.40; #1036 \$1,323.16

Auxiliary Operations Funds: #1031 \$4,963.03; #1034 \$2,000.00; #1036 \$252.64

Student Activities Fund: #1032 \$288.57; #1035 \$960.00

B. Student Activities Fund Report

Revenues, expenditures and charges in the Student Activities Fund Report; period of 1/1/2021 through 1/31/2021.

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Joseph City Unified Auxiliary Fund

Revenue Report

 Summary Only

From Date: 1/1/2021

To Date: 1/31/2021

Fiscal Year: 2020-2021

Account Number / Description	Budget	Range To Date	YTD	Uncollected Balance	% Remaining
Fund: 850 STUDENT ACTIVITIES					
850.000.0000.1510.500.600 UNDESIGNATED DIST Interest Revenue	\$0.00	\$0.00	\$1.94	(\$1.94)	0.00%
850.000.0000.1760.102.610 JH STUDENT COUNCIL Student Club Revenue	\$0.00	\$0.00	\$20.00	(\$20.00)	0.00%
850.000.0000.1760.203.610 HS STUDENT COUNCIL Student Club Revenue	\$0.00	\$0.00	\$201.00	(\$201.00)	0.00%
850.000.0000.1760.203.614 HS WRESTLING Student Club Revenue	\$0.00	\$216.00	\$216.00	(\$216.00)	0.00%
850.000.0000.1760.203.618 HS BOYS BASKETBALL Student Club Revenue	\$0.00	\$2,914.00	\$3,244.00	(\$3,244.00)	0.00%
850.000.0000.1760.203.619 HS VOLLEYBALL Student Club Revenue	\$0.00	\$0.00	\$219.00	(\$219.00)	0.00%
850.000.0000.1760.203.628 HS CROSS COUNTRY Student Club Revenue	\$0.00	\$0.00	\$2,250.00	(\$2,250.00)	0.00%
850.000.0000.1760.203.635 CLASS OF 2022 Student Club Revenue	\$0.00	\$0.00	\$569.00	(\$569.00)	0.00%
Fund 850 Total:	\$0.00	\$3,130.00	\$6,720.94	(\$6,720.94)	0.00%
Grand Total:	\$0.00	\$3,130.00	\$6,720.94	(\$6,720.94)	0.00%

End of Report

Joseph City Unified Auxiliary Fund

Expenditure Budget Balance Report

 Summary Only

From Date: 1/1/2021

To Date: 1/31/2021

Fiscal Year: 2020-2021

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
Fund: 850 STUDENT ACTIVITIES						
850.000.0000.6810.500.300	\$0.00	\$0.00	\$6.65	(\$6.65)	\$0.00	(\$6.65)
DIST UNDESIGNATED Dues and Fees						0.00%
850.100.2100.6610.203.610	\$0.00	\$169.03	\$195.81	(\$195.81)	\$0.00	(\$195.81)
HS STUDENT COUNCIL Instructional Support Supplies						0.00%
850.100.2100.6610.203.635	\$0.00	\$288.57	\$288.57	(\$288.57)	\$11.96	(\$300.53)
Undesignated						0.00%
850.100.2100.6810.203.610	\$0.00	\$0.00	\$213.69	(\$213.69)	\$0.00	(\$213.69)
Undesignated						0.00%
850.100.2100.6810.203.633	\$0.00	\$0.00	\$586.31	(\$586.31)	\$0.00	(\$586.31)
CLASS OF 2020 Dues and Fees						0.00%
850.100.2510.6810.500.600	\$0.00	\$0.00	(\$79.24)	\$79.24	\$0.00	\$79.24
UNDESIGNATED DIST Dues and Fees						0.00%
850.610.1000.6610.203.610	\$0.00	\$0.00	\$444.14	(\$444.14)	\$63.36	(\$507.50)
HS STUDENT COUNCIL Instructional Supply						0.00%
850.610.1000.6610.203.611	\$0.00	\$0.00	\$176.02	(\$176.02)	\$0.00	(\$176.02)
HS NATIONAL HONOR SOCIETY Instructional Supply						0.00%
850.610.2100.6610.203.615	\$0.00	\$0.00	\$131.84	(\$131.84)	\$0.00	(\$131.84)
Undesignated						0.00%
850.620.1000.6610.102.619	\$0.00	\$0.00	\$808.87	(\$808.87)	\$0.00	(\$808.87)
HS VOLLEYBALL Instructional Supply						0.00%
850.620.1000.6610.203.602	\$0.00	\$0.00	\$479.60	(\$479.60)	\$0.00	(\$479.60)
HS BASEBALL Instructional Supply						0.00%
850.620.1000.6610.203.618	\$0.00	\$960.00	\$960.00	(\$960.00)	\$0.00	(\$960.00)
HS BOYS BASKETBALL Instructional Supply						0.00%
850.620.1000.6610.203.619	\$0.00	\$0.00	\$398.04	(\$398.04)	\$0.00	(\$398.04)
HS VOLLEYBALL Instructional Supply						0.00%
850.620.1000.6610.203.628	\$0.00	\$0.00	\$865.28	(\$865.28)	\$0.00	(\$865.28)
HS CROSS COUNTRY Instructional Supply						0.00%
850.620.1000.6610.203.629	\$0.00	\$0.00	\$1,213.30	(\$1,213.30)	\$0.00	(\$1,213.30)
HS TRACK Instructional Supply						0.00%
850.620.1000.6731.203.614	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	(\$500.00)
HS WRESTLING Equipment Under \$5000						0.00%
850.620.1000.6810.203.619	\$0.00	\$0.00	\$4,410.00	(\$4,410.00)	\$0.00	(\$4,410.00)
HS VOLLEYBALL Instructional Dues and Fees						0.00%
850.620.1000.6810.203.628	\$0.00	\$0.00	\$30.00	(\$30.00)	\$0.00	(\$30.00)

Joseph City Unified Auxiliary Fund

Expenditure Budget Balance Report

 Summary Only

From Date: 1/1/2021

To Date: 1/31/2021

Fiscal Year: 2020-2021

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
HS CROSS COUNTRY Instructional Dues and Fees						0.00%
850.620.1000.6890.203.614	\$0.00	\$0.00	\$0.00	\$0.00	\$477.57	(\$477.57)
HS WRESTLING Instructional Admissions						0.00%
850.620.1000.6890.203.628	\$0.00	\$0.00	\$206.00	(\$206.00)	\$0.00	(\$206.00)
HS CROSS COUNTRY Instructional Admissions						0.00%
Fund 850 Total:	\$0.00	\$1,417.60	\$11,334.88	(\$11,334.88)	\$1,052.89	(\$12,387.77)
						0.00%
Grand Total:	\$0.00	\$1,417.60	\$11,334.88	(\$11,334.88)	\$1,052.89	(\$12,387.77)
						0.00%

End of Report

C. Approve Payment of Prior Year Invoice

FY 2019-20 invoice in the amount of \$160.32 from Navajo County School Superintendent's Office for Indirect Costs received in November 2020.

D. Approve the use of Title II Federal Grant Funds to Pay Teacher Dual Enrollment Stipends

E. Bid Award for Roof Replacement of Classroom Buildings at Joseph City Jr/Sr High School

Possible award of Bid Number 21-01 to JBS Construction in the amount of \$487,600 to be funded by a building renewal grant from the Arizona School Facilities Board. Invitation for bid and supporting documents may be found at jcusd.org/procurement.

F. Accept Donation from Donor's Choose to Joseph City Boys' Basketball Program.

Donation of travel bags and water bottles.

5. PERSONNEL REQUESTS (*)

Discussion and possible action to approve employee assignments, approve volunteers and accept employee resignations.

A. Possible Approval of a Part-Time Athletic Trainer Position

The Athletic Trainer will work with teams approximately 3 hours per week under the supervision of the Athletic Director. Proposed pay rate is \$20 per hour.

B. Employee Assignments, Employee Renewals, Volunteers, Employee Resignations

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Discussion and possible action to approve employee assignments and renewals, approve volunteers and accept employee resignations.

ASSIGNMENTS:

Lisa Gayer - Title I Tutor

RENEWALS:

Teacher Renewals for FY21-22 (see attached list)

VOLUNTEERS:

Brandon Yazzie - Track

Eric Miller - Softball

RESIGNATIONS:

Misti Garrison (Coach - 7th Grade Girls Basketball)

Kelsee Hansen (Teacher)

**Certified / Teacher Contract Renewals
FY 2021-22**

Name		Position
Ahlstrom	Mary	Teacher
Beatty	Kristen	Teacher
Bowler	Laurie	Teacher
Bryant	Brenda	Teacher
Bushman	Dan	Counselor
Bushman	Jessica	Teacher
Bushman	Peter	Teacher
DeWitt	Darolyn	Teacher
Fischer	Brad	Teacher / Activities Director
Fish	Dustin	Teacher
Foree	Andrew	Teacher
Gayer	Michael	Teacher / Custodial Coordinator
Hancock	Natalie	Speech-Language Pathologist
Hancock	Roland	Teacher
Hansen	Ruth	Title I Coordinator
Holmes	Theresa	Teacher
Layden	Caleb	Teacher
Layden	Shawn	Teacher
Mosier	Darrel	Teacher
Neal	Lillian	Teacher
Neat	Adam	Teacher
Pugh	Robert	Teacher
Rush	Kay	Teacher
Sander	Amanda	Teacher
Sartain	April	Teacher
Sterkowitz	Mike	Teacher
Stradling	Jim	Teacher
Varney	Jean	Teacher
Whetten	Anthony	Teacher

**Certified / Teacher At-Will Agreement Renewals
FY 2021-22**

Name		Position
Johnstun	Aaron	Teacher

C. Personnel Appointments

Discussion and possible action to approve the appointment of new personnel and changes to positions of current personnel.

Mitchell Farnes - Coach (Head) - Jr High Track

Aaron Johnstun - Coach (Assistant) - Jr High Track

Lance Mosier - Substitute Custodian

Robert Pugh - Coach (Assistant) - HS Track *[1 year assignment for FY21]*

Gayla Smith - Coach (Head) - HS Track *[1 year assignment for FY21]*

Julie Strong - Administrative Assistant (Superintendent / Governing Board)

Riley Talbot - Instructional Aide (Ratification due to Superintendent Authorization for her to begin work prior to the Board Meeting)

6. ACTION ITEMS

A. Approve Employee Pay for Emergency School Closures

Payment of classified employee wages in the event of hazardous conditions causing a school cancellation up to two days per year.

7. DISCUSSION ITEMS

The Governing Board will not vote on Discussion Items and any action taken as a result of this discussion will be limited to directing staff to study the matter or scheduling the matter for a future agenda.

8. INFORMATION ITEMS

A. Requests for Future Agenda Items

This agenda item is for the Governing Board to have a running record of potential items to be placed on future agendas. There will be no discussion on the substance, merits, or issues relating to the proposed agenda item.

B. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - March 9, 2021; 6:00 p.m.
- Possible Study Session regarding the FY 2021-22 budget

9. ADJOURNMENT

Call to adjourn the meeting