



Regular Board Meeting Agenda

Tuesday, January 12, 2021 | 6:00 PM | District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032

Items on the regular meeting agenda may be discussed in executive session related to employment matters, for the purpose of obtaining legal advice thereon or other matters pursuant to A.R.S. 38-431.03(A). The Governing Board may change the order of agenda items, pursuant to Governing Board Policy BEDB.

1. OPENING ITEMS

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PUBLIC NOTICE OF MEETING of the JOSEPH CITY UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD

Pursuant to A.R.S. 38.431.02, notice is hereby given to the members of the Joseph City School District No. 2 Governing Board and to the general public that the Joseph City Schools, District No. 2 Governing Board will conduct a **Regular Board Meeting**.

Date: Tuesday, January 12, 2021

Time: 6:00 PM

Place: District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032

Pursuant to A.R.S. 38.431.02(E) this meeting may be recessed and resumed with less than twenty-four hour notice provided that an announcement is made prior to recessing as to the time and place of the meeting resumption.

Executive Session: During Regular and Special Board Meetings, the Governing Board may vote to meet in Executive Session, which will not be open to the public, to discuss matters which are marked by an asterisk (*) pursuant to A.R.S. 38-431.03, subsection A, Paragraph: 1) Employment Matters; 2) Confidential Records; 3) Legal Advice; 4) Contract Negotiations / Litigation / Settlement; 5) Instruction to Representatives Regarding Negotiations with Employee Organizations; 6) International/Interstate Negotiations; 7) Purchase, Sale or Lease of Land; and/or Student Hearing conducted in executive session pursuant to A.R.S. 15-843.

All meetings, with the exception of executive sessions, are open to the public and conducted in accordance with the State Open Meeting Law and Education Laws.

Board meeting agendas are available on the District's website at jcusd.org/board. The agenda for the meeting will also be available 24 hours prior to the meeting and will be posted at the front entrance of the District Administration Office, 8176 N. Westover, Joseph City, AZ.

Live-streamed meetings may be viewed online by clicking the link on the school website at jcusd.org/board.

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Invocation
- E. Adoption of Agenda
- F. Approve Minutes of the December 8, 2020 Regular Board Meeting

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**Minutes of Regular Board Meeting of the Governing Board
Joseph City Unified School District
District Office Board Room | 8176 N. Westover | Joseph City, AZ 86032
Tuesday, December 8, 2020**

Members present

Mr. Andrew Bushman, Member
Mr. Dayton Flake, Member
Mr. Karsten Flake, President
Mr. Eldon Larsen, Clerk

Administrators present

Mr. Bryan Fields, Superintendent
Mr. Daniel Hutchens, Elementary Principal
Mr. Steven Mills, Business Manager

Others present

2 community members

1. PUBLIC HEARING

A. FY20-21 Budget Revision #1

The Public Hearing convened at 6:01 p.m.

There was discussion regarding the FY 2020-21 Budget Revision #1. There were no comments from the community.

The hearing adjourned at 6:15 p.m.

2. OPENING ITEMS

A. Call to Order

Mr. K Flake called the regular meeting to order, the time being 6:17 p.m.

B. Roll Call

Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

C. Pledge of Allegiance

Led by Kathy Mitchell.

D. Invocation

Led by Mr. Larsen

E. Adoption of Agenda

Mr. K Flake moved to adopt the agenda as presented, seconded by Mr. Larsen

Final Resolution: Approved

Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

F. Approve Minutes of the November 10, 2020 Regular Board Meeting

Mr. Larsen moved to approve the November 10, 2020 Regular Meeting minutes as presented,

seconded by Mr. Bushman.
Final Resolution: Approved
Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

G. Approve Minutes of October 13, 2020 Executive Session

Mr. Larsen moved to approve the October 13, 2020 Executive Session minutes, seconded by Mr. Bushman.
Final Resolution: Approved
Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

H. Superintendent's Report

- COVID-19 update
- Federal rules regarding gender-neutral restrooms
- Comments from principals

3. CALL TO THE PUBLIC

None.

4. EXECUTIVE SESSION

A. Adjourn to Executive Session - Personnel Matters (Superintendent's Annual Evaluation)

Mr. K Flake moved to adjourn into Executive Session for the purpose of discussing personnel matters, the time being 6:35 p.m., seconded by Mr. Bushman.
Final Resolution: Approved
Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

B. Adjourn from Executive Session

Mr. K Flake moved to adjourn the Executive Session, the time being 6:55 p.m., seconded by Mr. Bushman.
Final Resolution: Approved
Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

5. CONSENT AGENDA

Mr. K Flake moved to approve the Consent Agenda items as presented, seconded by Mr. Larsen.
Final Resolution: Approved
Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

A. Approve Expense Vouchers

Action to ratify district vouchers for period November 5 through December 2, 2020.
General and Special Funds: #10 \$120,778.20; #11 \$124,344.22; #12 \$122,618.31; #1021 \$80,533.65; #1022 \$1,646.32; #1023 \$54,937.85; #1024 \$58,348.23; #1025 \$784.09
Auxiliary Operations Funds: #1014 \$589.28; #1017 \$66.00; #1019 \$491.16; #1022 \$150.00
Student Activities Fund: #1013 \$39.13; #1015 \$160.86; #1018 \$838.87; #1020 \$244.15

B. Student Activities Fund Report

Revenues, expenditures and charges in the Student Activities Fund Report; period of November 1 through November 30, 2020.

C. Accept \$250 Donation from Thrivent Action Team Awarded to Kory Castellano

D. Approve Fundraiser Request - Jr. High Volleyball

6. PERSONNEL REQUESTS

A. Employee Assignments, Employee Renewals, Volunteers, Employee Resignations

Mr. K Flake moved to approve employee assignments, volunteers and resignations as presented, seconded by Mr. D Flake.
Final Resolution: Approved

Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

ASSIGNMENTS:

Kristen Beatty - Large Class Stipend (full day)
Deo Diaz - JH Girls Basketball Coach (8th Grade)
Mike Sterkowitz - Large Class Stipend (1 class period)

VOLUNTEERS:

Trekell Hammond - Assistant Coach
Daniel Hutchens - Assistant Coach
Chay Randles - Assistant Coach

RESIGNATIONS:

Nicole Carroll - Instructional Aide

B. Personnel Appointments

Mr. K Flake moved to approve personnel appointments as presented, seconded by Mr. Bushman.

Final Resolution: Approved

Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

SUPPORT STAFF:

Misti Garrison - Instructional Aide
Lisa Gayer - Instructional Aide
Jocelyn Moss - Bus Aide

EXTRA DUTY:

Misti Garrison - JH Girls Basketball Coach (7th Grade)
Jerry Miller - JH Boys Basketball Coach (7th Grade)

SUBSTITUTES:

Lisa Gayer - Substitute Teacher
Karen Larsen - Substitute Teacher

C. Approve Superintendent's Evaluation

Mr. K Flake moved to approve the Superintendent's evaluation noting his outstanding performance, seconded by Mrs. Roberson.

7. ACTION ITEMS

A. Pay Increase for Substitute Teachers with Emergency Certificate

Approve pay increase for Substitute Teachers with an Emergency Certificate from \$91 per day to \$94 per day for those with less than 30 college credit hours effective January 1, 2021

Mr. K Flake moved to approve a pay increase for Emergency Certificate Substitute Teachers as presented, seconded by Mr. Larsen.

Final Resolution: Approved

Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

B. New Placement Category for Tutors on Support Staff Pay Schedule

Approve new Support Staff Pay Schedule placement category of Tutor II at Level 9 (\$15.00 per hour) for classified staff with a Bachelor's degree

Mr. Flake moved to approve the Tutor II position as presented, seconded by Mr. D Flake.

Final Resolution: Approved

Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

C. Incentive Payment to Employees Enrolled in District Medical Insurance Plan for Participating in Wellness Programs

Mr. K Flake moved to approve incentive payments to employees enrolled in the district medical insurance for participating in wellness programs, seconded by Mr. Larsen.

Final Resolution: Approved
Yes: Mr. Bushman, Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson

D. Approve FY 2020-2 Budget Revision #1

Mr. K Flake moved to approve the FY 2020-21 budget revision #1 as presented, seconded by Mrs. Roberson.

Final Resolution: Approved
Yes: Mr. D Flake, Mr. K Flake, Mr. Larsen, Mrs. Roberson
No: Mr. Bushman

8. DISCUSSION ITEMS

The Governing Board discussed:

- Replacement of the retiring Administrative Assistant to the Superintendent and Governing Board
- APS transition payments to Joseph City Schools due to upcoming Cholla plant closure
- Status of solar panels

9. INFORMATION ITEMS

A. Requests for Future Agenda Items

- January regular board meeting will include the election of Board officers, and meeting dates/times for the 2021 governing board meetings

B. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - January 12, 2020; 6:00 p.m.

10. ADJOURNMENT

Mr. K Flake moved to adjourn the meeting, the time being 7:37 p.m., seconded by Mr. Larsen.

Minutes are not final until signed below.

APPROVED:

Board Clerk or President



**Summary of Financial Operations (Unaudited)
December 31, 2020**

Fund		Budget	YTD Expenses	Balance	Encumbrances	Budget Balance
001	Maintenance & Operation	\$4,958,876	\$1,969,748	\$2,989,128	\$1,839,923	\$1,149,205
010-013	Classroom Site Funds	\$ 467,768	\$ 54,861	\$ 412,907	\$ 44,962	\$ 367,945
100-130	Title I	\$ 235,000	\$ 64,351	\$ 170,649	\$ 85,666	\$ 84,983
140-150	Title II - Professional Development	\$ 40,000	\$ 5,227	\$ 34,773	\$ 2,019	\$ 32,754
200-209	Title VII - Indian Education	\$ 15,000	\$ 8,937	\$ 6,063	\$ 257	\$ 5,807
220-229	IDEA/Special Education Grants	\$ 140,000	\$ 41,546	\$ 139,506	\$ 34,814	\$ 104,692
230	Johnson-O'Malley (JOM)	\$ 4,500	\$ 494	\$ 4,006	\$ 269	\$ 3,737
260-270	Career & Technical Ed (CTE) - Federal	\$ 12,000	\$ 8,865	\$ 3,135	\$ -	\$ 3,135
290-291	Medicare Reimbursement	\$ 30,000	\$ 10,695	\$ 19,305	\$ 1,606	\$ 17,699
326-328	CARES	\$ 307,681	\$ 233,673	\$ 74,008	\$ 11,430	\$ 62,578
374	E-Rate	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -
390-396	REAP (Federal Rural Assistance)	\$ 65,000	\$ 24,673	\$ 40,327	\$ 7,392	\$ 32,934
400	Career & Technical Ed (CTE) - State	\$ 10,000	\$ 1,521	\$ 8,479	\$ 1,731	\$ 6,748
466	Healthy Drug-Free Community	\$ 185,000	\$ 16,108	\$ 168,893	\$ 16,857	\$ 152,035
506	School Plant (Sale)	\$ 8,500	\$ -	\$ 8,500	\$ -	\$ 8,500
510	Food Service	\$ 300,000	\$ 85,297	\$ 214,703	\$ 105,382	\$ 109,321
515	Civic Center	\$ 10,000	\$ 586	\$ 9,414	\$ -	\$ 9,414
520	Preschool Tuition	\$ 12,000	\$ 2,795	\$ 9,205	\$ 3,193	\$ 6,012
525	Auxiliary Operations	\$ 140,000	\$ 5,029	\$ 134,971	\$ 2,134	\$ 132,836
526	Extracurricular Activities Tax Credit	\$ 20,000	\$ 2,123	\$ 17,877	\$ 7,913	\$ 9,964
530	Gifts & Donations	\$ 50,000	\$ 4,500	\$ 45,500	\$ -	\$ 45,500
535-539	CTE & Vocational Education Projects	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
565	Litigation Recovery	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
570	Indirect Costs	\$ 30,000	\$ 24,873	\$ 5,127	\$ 3,146	\$ 1,980
596	NAVIT	\$ 45,000	\$ 15,671	\$ 29,329	\$ 18,567	\$ 10,762
610	Capital Outlay	\$ 284,027	\$ 162,701	\$ 121,326	\$ 8,601	\$ 112,726
620	Adjacent Ways	\$ 75,000	\$ 41,755	\$ 33,245	\$ 5,095	\$ 28,149
665	Energy and Water Savings	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000
686	SFB Emergency Deficiency Correction	\$ 350,000	\$ 118,408	\$ 231,592	\$ 17,740	\$ 213,852
691	SFB Building Renewal Grant	\$ 900,000	\$ 355,960	\$ 544,040	\$ (19,108)	\$ 563,148
850	Student Activities	\$ 50,000	\$ 9,917	\$ 40,083	\$ 978	\$ 39,105

Governing Board Current Events and Updates

January Governing Board Meeting

- It has been projected that our District will receive an estimated \$340,000 in Prop 208 “Invest in Ed.” funds. It is currently being challenged in court and it is likely that we won’t receive these funds until 2022-2023.
- There was a question at our last meeting about what our budget balance carryforward was from last year to this year. It was \$203,088 in Maintenance and Operations, and \$36,680 in Capital.
- Our enrollment has increased by about 10 students for the second semester.
- We have completed the purchasing of a used Van for the District. It is a 12 passenger vehicle and is reportedly in good shape and ready to go. It was \$4,000 plus auction fees. This vehicle was previously used by Los Lunas County in New Mexico for transporting senior citizens.
- The Joseph City Science Fair is scheduled for February 23rd -25th at the Old Gym.
- We are conducting interviews for the District secretarial position with a committee of 4. Karsten Flake is representing the Board on the committee. I am planning to have a recommendation to the Board by the February meeting.
- An estimate was provided to the District on an indictment for an amount that a former employee may have taken from cash funds. Our insurance has paid us the amount so from here on any funds that the former employee pays off will go directly to our insurance provider (The TRUST).

2. CALL TO THE PUBLIC

Individuals who wish to address the Board are requested to complete the appropriate form prior to the meeting and give the form to the Board Secretary. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for a future agenda. The Board requests that all comments be limited to five minutes or less, that speakers refrain from the use of speech or language that is offensive or inappropriate, pursuant to Board policy KFA and that speakers refrain from voicing complaints against school personnel or any person connected with the District, as it may impact due process rights. Policies KE, KEB, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. Forms required for use of these policies can be obtained from the Joseph City Schools website. The President will limit discussion whenever he deems such action appropriate to the proper conduct of the meeting.

3. EXECUTIVE SESSION (*)

For any agenda item indicated with an asterisk (*), the Board may vote to convene in Executive Session pursuant to A.R.S. 38-431.03 (A) (1) for personnel matters when notified; (2) discussion or consideration of records exempt by law from public inspection; (3) for consultation with attorney; (4) for consultation with attorney when in pending or contemplated litigation. Discussion or consideration of personnel matters may include employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee.

4. CONSENT AGENDA

All items listed will be considered as a group and will be approved with one motion unless a Board Member requests an item be removed from the consent agenda and considered as a separate item.

A. Approve Expense Vouchers

Action to ratify district vouchers for period 12/3/2020 through 1/6/2021.

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Vouchers for Approval

Voucher Number	Date	Fund	Total
12	12/4/20	General and Special Funds (Payroll)	\$120,778.20
13	12/11/20	General and Special Funds (Payroll)	\$16,955.33
14	12/18/20	General and Special Funds (Payroll)	\$136,298.96
15	12/31/20	General and Special Funds (Payroll)	\$116,527.90
1023	12/8/20	Student Activity	\$206.00
1024	12/8/20	Auxiliary Operations	\$80.00
1026	12/7/20	General and Special Funds	\$43,811.57
1026	12/21/20	Student Activity	\$402.80
1027	12/11/20	General and Special Funds	\$44,482.60
1027	12/21/20	Auxiliary Operations	\$10.00
1028	12/14/20	General and Special Funds	\$1,614.38
1028	1/5/21	Student Activity	\$169.03
1029	12/21/20	General and Special Funds	\$54,046.69
1029	1/5/21	Auxiliary Operations	\$10.30
1030	12/21/20	General and Special Funds	\$959.42
1031	12/23/20	General and Special Funds	\$123,502.52

B. Student Activities Fund Report

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Revenues, expenditures and charges in the Student Activities Fund Report; period of December 1, 2020 through December 31, 2020.

Joseph City Unified Auxiliary Fund

Expenditure Budget Balance Report

 Summary Only

From Date: 12/1/2020

To Date: 12/31/2020

Fiscal Year: 2020-2021

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
Fund: 850 STUDENT ACTIVITIES						
850.000.0000.6810.500.300 DIST UNDESIGNATED Dues and Fees	\$0.00	(\$41.80)	\$6.65	(\$6.65)	\$0.00	(\$6.65) 0.00%
850.100.2100.6610.203.610 HS STUDENT COUNCIL Instructional Support Supplies	\$0.00	\$26.78	\$26.78	(\$26.78)	\$119.59	(\$146.37) 0.00%
850.100.2100.6610.203.635 Undesignated	\$0.00	\$0.00	\$0.00	\$0.00	\$295.22	(\$295.22) 0.00%
850.100.2100.6810.203.610 Undesignated	\$0.00	\$200.00	\$213.69	(\$213.69)	\$0.00	(\$213.69) 0.00%
850.100.2100.6810.203.633 CLASS OF 2020 Dues and Fees	\$0.00	\$0.00	\$586.31	(\$586.31)	\$0.00	(\$586.31) 0.00%
850.100.2510.6810.500.600 UNDESIGNATED DIST Dues and Fees	\$0.00	\$0.00	(\$79.24)	\$79.24	\$0.00	\$79.24 0.00%
850.610.1000.6610.203.610 HS STUDENT COUNCIL Instructional Supply	\$0.00	\$0.00	\$444.14	(\$444.14)	\$63.36	(\$507.50) 0.00%
850.610.1000.6610.203.611 HS NATIONAL HONOR SOCIETY Instructional Supply	\$0.00	\$176.02	\$176.02	(\$176.02)	\$0.00	(\$176.02) 0.00%
850.610.2100.6610.203.615 Undesignated	\$0.00	\$0.00	\$131.84	(\$131.84)	\$0.00	(\$131.84) 0.00%
850.620.1000.6610.102.619 HS VOLLEYBALL Instructional Supply	\$0.00	\$0.00	\$808.87	(\$808.87)	\$0.00	(\$808.87) 0.00%
850.620.1000.6610.203.602 HS BASEBALL Instructional Supply	\$0.00	\$0.00	\$479.60	(\$479.60)	\$0.00	(\$479.60) 0.00%
850.620.1000.6610.203.619 HS VOLLEYBALL Instructional Supply	\$0.00	\$0.00	\$398.04	(\$398.04)	\$0.00	(\$398.04) 0.00%
850.620.1000.6610.203.628 HS CROSS COUNTRY Instructional Supply	\$0.00	\$0.00	\$865.28	(\$865.28)	\$0.00	(\$865.28) 0.00%
850.620.1000.6610.203.629 HS TRACK Instructional Supply	\$0.00	\$0.00	\$1,213.30	(\$1,213.30)	\$0.00	(\$1,213.30) 0.00%
850.620.1000.6731.203.614 HS WRESTLING Equipment Under \$5000	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	(\$500.00) 0.00%
850.620.1000.6810.203.619 HS VOLLEYBALL Instructional Dues and Fees	\$0.00	\$0.00	\$4,410.00	(\$4,410.00)	\$0.00	(\$4,410.00) 0.00%
850.620.1000.6810.203.628 HS CROSS COUNTRY Instructional Dues and Fees	\$0.00	\$0.00	\$30.00	(\$30.00)	\$0.00	(\$30.00) 0.00%
850.620.1000.6890.203.628	\$0.00	\$206.00	\$206.00	(\$206.00)	\$0.00	(\$206.00) 0.00%

Joseph City Unified Auxiliary Fund

Expenditure Budget Balance Report

 Summary Only

From Date: 12/1/2020

To Date: 12/31/2020

Fiscal Year: 2020-2021

Budget Balance

Account Number / Description

Budget

Range To Date

YTD

Balance

Encumbrance

% Remaining Bud

HS CROSS COUNTRY Instructional Admissions

0.00%

Fund 850 Total:

\$0.00

\$567.00

\$9,917.28

(\$9,917.28)

\$978.17

(\$10,895.45)

0.00%

Grand Total:

\$0.00

\$567.00

\$9,917.28

(\$9,917.28)

\$978.17

(\$10,895.45)

0.00%

End of Report

Joseph City Unified Auxiliary Fund

Revenue Report

Summary Only From Date: 12/1/2020 To Date: 12/31/2020

Fiscal Year: 2020-2021

Account Number / Description	Budget	Range To Date	YTD	Uncollected Balance	% Remaining
Fund: 850 STUDENT ACTIVITIES					
850.000.0000.1510.500.600 UNDESIGNATED DIST Interest Revenue	\$0.00	\$0.00	\$1.34	(\$1.34)	0.00%
850.000.0000.1760.102.610 JH STUDENT COUNCIL Student Club Revenue	\$0.00	\$0.00	\$20.00	(\$20.00)	0.00%
850.000.0000.1760.203.610 HS STUDENT COUNCIL Student Club Revenue	\$0.00	\$201.00	\$201.00	(\$201.00)	0.00%
850.000.0000.1760.203.618 HS BOYS BASKETBALL Student Club Revenue	\$0.00	\$330.00	\$330.00	(\$330.00)	0.00%
850.000.0000.1760.203.619 HS VOLLEYBALL Student Club Revenue	\$0.00	\$0.00	\$219.00	(\$219.00)	0.00%
850.000.0000.1760.203.628 HS CROSS COUNTRY Student Club Revenue	\$0.00	\$0.00	\$2,250.00	(\$2,250.00)	0.00%
850.000.0000.1760.203.635 CLASS OF 2022 Student Club Revenue	\$0.00	\$569.00	\$569.00	(\$569.00)	0.00%
Fund 850 Total:	\$0.00	\$1,100.00	\$3,590.34	(\$3,590.34)	0.00%
Grand Total:	\$0.00	\$1,100.00	\$3,590.34	(\$3,590.34)	0.00%

End of Report

5. PERSONNEL REQUESTS (*)

Discussion and possible action to approve employee assignments, approve volunteers and accept employee resignations.

A. Employee Assignments, Employee Renewals, Volunteers, Employee Resignations

Discussion and possible action to approve employee assignments and renewals, approve volunteers and accept employee resignations.

Mary Spurlock- Resignation as an Instructional Aide (Effective December 28)

Annalise Castellano- Resignation as an Instructional Aide (Effective January 14)

B. Personnel Appointments

Discussion and possible action to approve the appointment of new personnel and changes to positions of current personnel.

Lisa Gayer - Substitute Teacher

Trina Larsen - Substitute Teacher

Mary Spurlock- Substitute Teacher

6. ACTION ITEMS

A. Basketball Program Fundraiser

Discussion and Possible Action Regarding a Fundraiser for the Boys Basketball Program. Selling Discount Cards.

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Request for Fundraiser

POLICY MANUAL EXHIBIT JJE-EA: STUDENT FUNDRAISING ACTIVITIES



To request a fundraiser student clubs, organizations and groups must first

1. Fill out this form
2. Sign the form
3. Attach minutes from the meeting in which the fundraising activity was approved. Minutes must include the signature of the class/organization sponsor and class/organization student leader.
4. Submit request for fundraiser to your school principal.

Class/Organization: HS Boys Basketball

Begin Date of Fundraiser: 1/12/21	End Date of Fundraiser: 2/1/2021
Type of Fundraiser: <input type="checkbox"/> In School <input checked="" type="checkbox"/> Off Campus door to door <input type="checkbox"/> Local Businesses <input type="checkbox"/> Family Members Only	
Reason/justification of need: <i>The money is used to purchase equipment, shooting shirts, pay for hotel rooms, etc.</i>	
How will the funds be raised? (Include a description of what will be sold and the approximate price.) The team will work with local businesses to put together a discount card. The discount card will be sold to individual community members 1 for \$15, or \$10 each if two or more are purchased.	

Cost and Profit													
<i>It is recommended that classes / organizations look for fundraisers that provide at least a fifty percent (50%) profit back to the class/organization.</i>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;"><u>Total anticipated sales/funds collected:</u></td> <td style="text-align: right;">\$ 1,000.00</td> </tr> <tr> <td colspan="2" style="text-align: right;"><u>Minus cost of fundraiser</u></td> </tr> <tr> <td style="text-align: right;">Advertising:</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="text-align: right;">Supplies :</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="text-align: right;">Cost of items to be sold:</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="text-align: right;"><u>Total anticipated profit</u></td> <td style="text-align: right; border: 2px solid black;">\$ 1,000.00</td> </tr> </table>	<u>Total anticipated sales/funds collected:</u>	\$ 1,000.00	<u>Minus cost of fundraiser</u>		Advertising:	_____	Supplies :	_____	Cost of items to be sold:	_____	<u>Total anticipated profit</u>	\$ 1,000.00
<u>Total anticipated sales/funds collected:</u>	\$ 1,000.00												
<u>Minus cost of fundraiser</u>													
Advertising:	_____												
Supplies :	_____												
Cost of items to be sold:	_____												
<u>Total anticipated profit</u>	\$ 1,000.00												

Describe in detail how the funds will be used. Board Policy JJE states that "The aim of the activity shall benefit the youth in educational, civic, social and ethical development."

Typically the basketball team purchases hotel rooms for our in season tournament. It is an important team bonding experience. We also purchase shooting shirts each year. We are also looking to purchase items for skill development such as dribbling goggles and training basketballs.

Fundraising in Action	
When will the fundraising activity occur?	<input checked="" type="checkbox"/> Before school <input checked="" type="checkbox"/> After school <input type="checkbox"/> During lunch <input checked="" type="checkbox"/> Weekends <input type="checkbox"/> Other
Board Policy JJE states, "The activity shall not be detrimental to the regularly planned instruction."	
Will the product be shipped/delivered to the District? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, what are the arrangements and costs related to picking up the product?	

Fundraising: Past and Future

List all other fundraisers your class/organization has had this school year:

None

Will you need to have additional fundraisers in order to address your needs for this year? Yes No

I understand that, in accordance with Board Policy JJE, no arrangements for fundraising products can be made without a purchase order in place to pay for the product. I further understand that I am not to phone directly to the company.

Sponsor  1/5/21
Signature *Date*

Student Leader Avery Buckley 01/05/21
Signature *Date*

Approvals

Principal  1/5/21
Signature *Date*

Governing Board Chair _____
Signature *Date*



BASKETBALL TEAM MEETING 1/5/21

I. FUNDRAISER (SELLING DISCOUNT CARDS)

IDEA TO TALK TO LOCAL BUSINESSES TO HAVE THEM PROVIDE DISCOUNTS. PRINT DISCOUNTS ON A CARD AND SELL THEM TO THE COMMUNITY

1 - \$15

2 or more - \$10 EACH

X Avery Buckley



01/05/21

1/5/21

B. District Extension of Employee Families First Coronavirus Recovery Act (COVID) Leave Through March 31, 2021.

Discussion and possible action to extend the deadline for employees to utilize remaining leave balances under the Families First Coronavirus Recovery Act (FFCRA) through March 31, 2021.

C. Approve School Calendar for 2021-22

22

Recommendation that the Governing Board adopt the 148 day calendar for the 2021-2022 school year.

JOSEPH CITY SCHOOLS | 2021-2022 CALENDAR DRAFT-146 Day

JULY 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

4 Independence Day
(5 Holiday for All)

1 New Year's Day
3 Teachers/Students Return
17 Civil Rights Day
28 Enrichment Day

JANUARY 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2021						
S	M	T	W	Th	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 New Teacher Day
3 New Teacher Day
4 1st Day for Teachers
4 Staff Day
5 Staff Day
6 Staff Day
9 1st Day for Students
27 Enrichment Day

18 Enrichment Day
21 Presidents' Day

FEBRUARY 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

SEPTEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6 Labor Day
17 Enrichment Day

10 End of Quarter (38 Days)
11 Enrichment Day
14-17 Spring Break
24 Early Release Parent/Teacher Conferences

MARCH 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

OCTOBER 2021						
S	M	T	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

7 End of Quarter (35 Days)
8 Enrichment Day
14 Early Release Parent/Teacher Conferences
29 Enrichment Day

8 Enrichment Day
29 Enrichment Day

APRIL 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

NOVEMBER 2021						
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

11 Veterans Day
19 Enrichment Day
24-25 Thanksgiving Holiday (25-26 Holiday for All)

13 Enrichment Day
17 Kindergarten Promotion
18 8th Grade Promotion
19 Early Release Day
19 HS Commencement
19 End of Quarter (36 Days)
30 Memorial Day

MAY 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

DECEMBER 2021						
S	M	T	W	Th	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

10 Enrichment Day
16 End of Quarter (37 Days)
20 Begin Christmas Break
25 Christmas Day (24-25 Holiday for All)
31 Holiday for All (New Year's Eve)

JUNE 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JOSEPH CITY SCHOOLS | 2021-2022 CALENDAR DRAFT-148 Day

JULY 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

4 Independence Day
 (5 Holiday for All)
28 New Teacher Day
29 New Teacher Day

JANUARY 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1 New Year's Day
3 Students Return
17 Civil Rights Day
28 Enrichment Day

AUGUST 2021						
S	M	T	W	Th	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 1st Day for Teachers
2 Staff Day
3 Staff Day
4 1st Day for Students
13 Staff Day
27 Enrichment Day

FEBRUARY 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

18 Enrichment Day
21 Presidents' Day

SEPTEMBER 2021						
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
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26	27	28	29	30		

6 Labor Day
17 Enrichment Day

MARCH 2022						
S	M	T	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

10 End of Quarter
 (37 Days)
11 Enrichment Day
14-17 Spring Break
24 Early Release
 Parent/Teacher
 Conferences

OCTOBER 2021						
S	M	T	W	Th	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

7 End of Quarter
 (37 Days)
8 Enrichment Day
14 Early Release
 Parent/Teacher
 Conferences
29 Enrichment Day

APRIL 2022						
S	M	T	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

8 Enrichment Day
29 Enrichment Day

NOVEMBER 2021						
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21	22	23	24	25	26	27
28	29	30				

11 Veterans Day
19 Enrichment Day
24-25 Thanksgiving Holiday
 (25-26 Holiday for All)

MAY 2022						
S	M	T	W	Th	F	S
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29	30	31				

13 Enrichment Day
17 Kindergarten Promotion
18 8th Grade Promotion
19 Early Release Day
19 HS Commencement
19 End of Quarter
 (36 Days)
30 Memorial Day

DECEMBER 2021						
S	M	T	W	Th	F	S
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19	20	21	22	23	24	25
26	27	28	29	30	31	

10 Enrichment Day
16 End of Quarter
 (37 Days)
20 Begin Christmas Break
25 Christmas Day
 (24-25 Holiday for All)
31 Holiday for All
 (New Year's Eve)

JUNE 2022						
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JOSEPH CITY SCHOOLS | 2021-2022 CALENDAR DRAFT-150 Day

JULY 2021						
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25	26	27	28	29	30	31

4 Independence Day
(5 Holiday for All)

JANUARY 2022						
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16	17	18	19	20	21	22
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1 New Year's Day
3 Teachers/Students Return
17 Civil Rights Day
28 Enrichment Day

AUGUST 2021						
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3 New Teacher Da
4 1st Day for Teachers
4 Staff Day
5 Staff Day
6 Staff Day
9 1st Day for Students
27 Enrichment Day

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

18 Enrichment Day
21 Presidents' Day

SEPTEMBER 2021						
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17 Enrichment Day

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14 Early Release Parent/Teacher Conferences
29 Enrichment Day

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29 Enrichment Day

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 Enrichment Day
24 Kindergarten Promotion
25 8th Grade Promotion
26 Early Release Day
26 HS Commencement
26 End of Quarter (40 Days)
30 Memorial Day

DECEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
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31 Holiday for All (New Year's Eve)

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

D. Election of Board Officers

Approval of Board President and Clerk for 2021

E. Adopt 2021 Calendar Year Board Meeting Dates, Times, and Official Agenda Posting Site.

7. DISCUSSION ITEMS

The Governing Board will not vote on Discussion Items and any action taken as a result of this discussion will be limited to directing staff to study the matter or scheduling the matter for a future agenda.

8. INFORMATION ITEMS

A. Requests for Future Agenda Items

This agenda item is for the Governing Board to have a running record of potential items to be placed on future agendas. There will be no discussion on the substance, merits, or issues relating to the proposed agenda item.

B. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - February 9, 2020; 6:00 p.m.

9. ADJOURNMENT

Call to adjourn the meeting