

Board of Education Regular Meeting
Monday, August 14, 2023 8:00 PM
Notice of the meeting was posted in the Henderson News
on August 10, 2023.

Conference Room
1501 Front St
Henderson, NE 68371-8929

EMPOWERING EXCELLENCE - Every Student, Every Day

Agenda

1. **Preliminary Procedures**
 - 1.1. **Call to Order**
 - 1.2. **Public Notice of the Meeting**
 - 1.3. **Roll Call**
2. **Public Comments on Agenda Items**

Nebraska Revised Statute 84-1412 requires members of the public desiring to provide comments to the board to identify himself or herself, including an address, and the name of any organization represented by such person. A form is provided at the meeting for individuals to complete and to submit to the superintendent prior to speaking for the purposes of efficiently providing this information.
3. **Reports**
 - 3.1. **Superintendent's Report**
 - 3.2. **Principals' Reports**
4. **Discussion Items**
 - 4.1. **Re-Affirm Committee On American Civics**
 - 4.2. **Policy Review: Section 100**
 - 4.3. **Policy Review: Section 201**
5. **Action Items**
 - 5.1. **23-24 Substitute Teacher Pay Rates**
 - 5.2. **23-24 Student Laptop Computer Use Handbook**
 - 5.3. **Approve Certificated Contracts**
 - 5.3.1. *Les Reinke*

5.4. Policy Update

6. **Future Agenda Items**

6.1. Special Meeting - August 28th

6.2. Special Meeting - Late-September

7. **Consent Agenda**

7.1. Approval of Minutes

7.1.1. *Regular Meeting: July 10, 2023*

7.1.2. *Special Meeting: July 31, 2023*

7.2. Approval of Treasurer's Report

7.3. Approval of Claims

7.4. Financial Reports

8. **Public Comments on Topics Not on the Agenda**

Nebraska Revised Statute 84-1412 requires members of the public desiring to provide comments to the board to identify himself or herself, including an address, and the name of any organization represented by such person. A form is provided at the meeting for individuals to complete and to submit to the superintendent prior to speaking for the purposes of efficiently providing this information.

9. **Adjournment**

HEARTLAND ***COMMUNITY SCHOOLS***

**1501 Front Street
Henderson, Nebraska 68371**

**Phone: (402) 723-4434
Fax: (402) 723-4431**

August 14, 2023

TO: Heartland Community Schools Board of Education
FROM: Jeremy Klein, Superintendent
RE: Board Report (August 2023)

New Staff For 23-24

Below is a listing of the new staff that are in place for the 23-24 school year.

Alyssa Bartek (Website/Media Content)
Kyra Dick (Para-educator)
Andrea Happel (3rd Grade)
James McCartney (Business)
Paige Peters (1st & 5-6 Math)
Amy Pinney (English Language Arts)

Les Reinke (Elem PE / Geography & Multi-Media)
Lance Ruhl (Maintenance)
Rachael Strong (English Language Arts)
Katherine Taylor (Foods / Kitchen)
Kelsey Vnoucek (School Counselor)

Start Of 23-24 School Year

- The first day of school is this coming Thursday, August 17th. We will have an early dismissal at 11:40 AM on the first day of school – there is no breakfast or lunch served on the first day of school.
- Friday, August 18th will be our first, full day of school.

- On Friday, August 11th new teacher orientation was held for the 7 teachers who are joining our staff this year.
- Monday, August 14th – Wednesday, August 16th will be teacher work and in-service days in preparation for the start of the school year.
- Our Elementary Back-To-School Night & 7-12 Computer Checkout events will both take place in the early evening of Tuesday, August 15th.

Tax Request Authority Election

Our tax request authority election will conclude on Tuesday, August 15th at 5 PM (5 PM is the deadline to receive ballots at each county elections office). I should have information about preliminary, unofficial results that evening - I will communicate with you regarding that information.

EMPOWERING EXCELLENCE - Every Student, Every Day

NASB Area Membership Meeting

A reminder that our NASB Area Membership Meeting is Thursday, August 24th, in York. All board members are registered for the event.

The Heartland Community Schools Board of Education has once again earned the Board of Excellence Achievement Award for their professional development this past year (2023) – the Board earned this recognition in 2022, as well. Several board members will also be recognized for reaching a new individual, development level. Those individual members are Gary Braun, Ryan Goertzen, Jen Hiebner, and Tammy Ott.

Awards recognition will take place at the conclusion of our Area Meeting on the night of August 24th.

Congratulations to the Board and to all of our board members for this well-deserved recognition of your hard work and your dedication.

Summer Capital Projects

Our maintenance team has had a busy and productive summer taking care of both ongoing maintenance and specific projects in preparation for the start of the 23-24 school year.

Projects that we have fully completed at this time include:

1. Backflow installation in kitchen drains
2. HS Library rooftop AC unit replacement
3. Furnace & AC replacement in Vo-Ag Building classroom and office areas
4. Cafeteria rooftop unit compressor replacement
5. Phone installation in two additional rooms
6. Re-lamp of gym lights
7. Miscellaneous carpet repairs in classrooms
8. Replacement of ceiling tiles and lights in kitchen

Projects that are currently in process at this point but where completion is imminent include:

1. Replacement of water heater in kitchen

Projects that are in currently process at this point but where completion has a bit of timetable yet include:

1. Update central HVAC computer & controls software

Dates / Events Of Note

August 11: New Teacher Orientation
August 13: Back To School Picnic @ 5 PM (Board members @ 4:30 PM)
August 14 - 16: Staff & Teacher Workdays/Inservice
August 14: Regular August Board Meeting @ 8 PM
August 15: Special Election ballot deadline of 5 PM
August 15: Elementary Back To School Night @ 5:30 PM
August 15: 7-12 Computer Checkout @ 5:30 PM – 7 PM
August 17: First Day of School (early dismissal @ 11:40 AM)
August 24: NASB Area Membership Meeting (York)
August 28: Special Board Meeting @ TBD (Fiscal Year Closeout)
September 11: Regular September Board Meeting @ 8 PM
September 18: York County Joint-Public Tax Request Hearing @ 7 PM (York High School Auditorium)
September 25: Tentative Date - Special September Board Meeting @ TBD (Budget & Tax Hearings/Adoption)
October 9: Regular October Board Meeting @ 8 PM
November 13: Regular November Board Meeting @ 7 PM
December 11: Regular December Board Meeting @ 7 PM

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Elementary Principal's Report

August, 2023

Professional Development

- **Administrator Days (July 26 - 28)** - Thank you for the opportunity to attend the conference. Aside from the amazing keynote speakers and breakout sessions, the opportunity to network with other administrators from across the state is where a great deal of learning occurs.
- **New Teacher Orientation - August 11** - Welcomed new teachers to Heartland and provided a day of training and learning about Heartland Community Schools as well as the communities of Bradshaw and Henderson.
- **Back To School Professional Development - August 14 - 16** - We are excited to get all staff back together on Monday, August 15. We have a day full of collaboration and meetings scheduled for these three days while giving teachers an opportunity to work in their classrooms in preparation for the upcoming year.

Elementary Open House

- Tuesday, August 15 @ 6:00pm in the south gym
- FFA (Future Farmers of America), FBLA (Future Business Leaders of America) and NHS (National Honor Society) students will be hosting outdoor events for families to participate in beginning at 5:00.
- Families will also have the opportunity to tour classrooms during the evening.

Summer Reading

- A special shout out to Mary Hiebner for once again running our summer reading program! She opened the elementary library every Tuesday and Thursday morning from June 13 - July 20 for families to check out books. Students could earn prizes for their time spent reading at home. The culminating activity for students that met their reading goals was a trip to Sunset Bowl and the Peyton Parker Lane Playground in York. A fun time was had by all!

Thank You

- Thanks to the summer maintenance staff for their efforts all summer preparing for this school year. Thank you to Charlotte, Tammy and Janet for their hard work throughout the summer to get ready for another GREAT year!
- A shout out to our staff that provided services to our students over the summer; Mrs. Deb Wilhelm, Mrs. Cami Buller, Mrs. Jennifer Buller, Mrs. Anita Blum (0-3 Speech Language Pathologist), Mrs. Cindy Huebert (Occupational Therapist), Ms. Maggie Urbanek (Physical Therapist), Ms. Deborah Thimsen Villa (Behavioral Therapist)



Heartland Community Schools: 23-24 Sub Rate Recommendations

RECOMMENDED 23-24 PAY RATES	CURRENT 22-23 PAY RATES
DAILY RATE: \$140 per day	DAILY RATE: \$135 per day
LONG-TERM RATE: 1/185th base salary on 11th consecutive day \$216.27 per day	LONG-TERM RATE: 1/185th base salary on 11th consecutive day \$212.34 per day

Annual Cost Increase Calculation						
Budgetary Constant (usage rate)	Recommended 23-24 Rate		22-23 Rates		Est. Total Cost Increase	
	Est. Salary Cost	Est. Total Cost	Est. Salary Cost	Est. Total Cost	\$	%
400	\$56,000	\$65,800	\$54,000	\$63,450	\$2,350	3.704%

HEARTLAND COMMUNITY SCHOOLS Daily Sub Pay Rates					
Year	Daily Rate	% Annual Increase	3-yr CAGR	Base Salary	Relative to Base Salary
23-24	\$140	3.704%	6.777%	\$40,010	0.350%
22-23	\$135	12.500%	5.490%	\$39,283	0.344%
21-22	\$120	4.348%	2.943%	\$38,683	0.310%
20-21	\$115	0.000%	1.493%	\$38,033	0.302%
19-20	\$115	4.545%	-	\$37,633	0.306%
18-19	\$110	0.000%	-	\$37,083	0.297%
17-18	\$110	-	-	\$36,333	0.303%

HEARTLAND COMMUNITY SCHOOLS

Technology Use and Agreement Handbook

Objectives

The goals of the project are increased student achievement through the improvement of 21st century skill sets of our students and staff. Areas of emphasis will include:

- Creativity and innovation
 - Communication and collaboration
 - Research and information fluency
 - Critical thinking, problem solving, and decision making
 - Digital citizenship
 - Technological operations and concepts
-

Laptop Specifications

- MacBook Air
 - USB-C Power Adapter
 - Hard Shell Case, Laptop Bag and Accessories Pouch
-

Receiving Your Laptop

Students and their parents will be required to complete the following steps before laptops will be issued.

- Attend an orientation meeting prior to the beginning of the school year or meet with the building principal to discuss acceptable use.
- Students wishing to use the computer off of school property will be required to pay a \$30 insurance and usage fee.
- Completion of the Laptop Responsibilities Agreement Form, Acceptable Use Policy Form, and Insurance Form

Using Your Laptop at School

Laptops are intended for use at school each day. Students are responsible for bringing their charged laptop to all classes. Only charge your laptop with the provided charger.

Privacy and Internet

E-mail is provided to each student for educational purposes only. **The only email account that students are allowed to access while using a school-issued laptop is one which has been assigned by Heartland Community Schools.** Please note that emails sent on school-issued devices are not private and may be reviewed at any time and without notice.

The following rules will apply when using an email account:

- Always use appropriate language.
- Do not transmit language/material that is profane, sexual, obscene, abusive, or offensive to others.
- Do not send mass emails, chain letters, or spam. Students should maintain high integrity with regard to email content.
- Use of games, chat rooms, or conferencing applications may not be utilized during class without permission.

Software

The software originally installed by Heartland Community Schools must remain on the laptop in usable condition and be easily accessible at all times.

Screen Savers & Backgrounds

Only school appropriate backgrounds and screen savers may be used on the laptops.

Sounds

- Students must have personal earbuds/headphones to listen to audio.
- Sound must be muted unless permission is granted by the teacher for instructional purposes.

Personal Devices

- No personal devices, such as laptops, tablets, smart watches or smart phones will be allowed on our secure student network.
- The HCS Public network will be available for personal devices.

Printing

Printing at school will be regulated.

Using Your Laptop at Home

Laptops may be taken home each day, provided that:

- No money is owed on lunch accounts, fees, or fines
- The usage and insurance fee has been paid
- Agreement forms have been signed
- Proper use of the computer has been maintained by the student

Students are responsible for their laptop at all times. You are responsible for any loss or damage that occurs when someone else is using your assigned laptop.

Care of Your Laptop & Accessories

Laptops are provided to further enhance academic achievement. Students will use the laptops responsibly, safely, and respectfully. Students are responsible for the general care of the laptop and accessories they have been issued by the school.

General Precautions

- Keep all liquids away from the laptop. Never eat or drink while using the laptop. Loose crumbs can cause a screen to be damaged.
- Laptop should not be placed on or under soft items, such as blankets, pillows, or sofa cushions. This may cause the laptop to overheat and result in damage to the machine.
- Cords and cables must be inserted carefully into the device to prevent damage. Loosely wrap charging cords so that undue stress is not placed on the end that connects to the charger.
- Laptop and case must remain free of any writing, drawing, stickers or labels that are not the property of HCS. If a student wishes to use a case of their own, the case must first be approved by the HCS Technology Coordinator.
- Laptop must never be left unsupervised.

Screen Care

- To avoid damaging the screen, only the power supply and power cord should accompany the laptop inside the sleeve.
- Never close the laptop with anything on the keyboard, such as pencils or notebooks or even loose papers.
- Avoid touching the laptop screen. If you need your screen cleaned please use a clean, soft cloth. NO cleansers of any kind.

Protecting and Storing Your Laptop

- Laptop must always be transported within the school issued laptop bag.
- Protect the laptop from extreme heat and cold. If the laptop has been in extreme cold or hot temperatures, let it come up to room temperature before operating it.
- Laptop should never be left in a car.
- When laptop is not in use, please store it in a secure location.
- Heavy objects should never be placed or stacked on top of the laptop. This includes books, musical instruments, etc.

Laptop Repair & Assessed Fees

- If a computer is damaged or malfunctioning, it must be reported immediately so repair can be made.
- Under no circumstances should anyone else attempt repairs on laptops. All laptop repairs must be provided by Heartland Community Schools.
- If a laptop is lost or stolen, it must be reported immediately to the school and appropriate law enforcement authorities.
- A “loaner” laptop may be issued to a student when they leave their laptop for repair. The student will be expected to return the loaner laptop at the end of the school day.
- Each summer, all laptops will be inspected for damage that would cause them to be inoperable or for major physical damage that would be noticeable to someone looking at the laptops from a distance. Damage will be assessed according to the following schedule:
- A \$100 maximum deductible for the first incident of damage may be assessed. If there are additional incidents of damage, the full cost of repair and the loss of privilege of removing device from school property may be required of the student. In the case of theft or accidental breakage in the course of normal, educational use, the administration of Heartland Community Schools may elect to waive the charges.

Suspension of Laptop Use

The use of any District technology is a privilege and not a right. Students are expected to use their computer in accordance with the district’s 1:1 laptop policy and procedures, and any applicable laws. Failure to use this computer in an appropriate manner will result in the following consequences as determined by the administration of Heartland Community School.

The following actions are NOT permitted on school issued laptops:

- Attempting to bypass or bypassing the Internet filter.
- Accessing or attempting to access social media sites and computer games without specific permission from a teaching or administrative staff member.
- Physically altering or disassembling a computer in any way.
- Accessing or attempting to access inappropriate material on the Internet.
- Giving your username and password to another student to use

(Remember - you are responsible for whatever they do with your account!)

Any of these violations could lead to any or a combination of the following:

- Removal of take home privileges.
- Permanent removal of school technology privileges.
- Financial payment for damages.
- Other consequences deemed necessary.
- Criminal charges being filed against the student.

Acceptable Use Policy

The school's information technology resources, including email and Internet access, are provided for educational purposes. Adherence to the following policy is necessary for continued access to the school's technological resources:

Staff/Students must:

- Respect and protect the privacy of others.
- Use only assigned accounts.
- Not view, use, or copy passwords, data, or networks to which they are not authorized.
- Not distribute private information about others or themselves.
- Respect and protect the integrity, availability, and security of all electronic resources.
- Observe all network security practices, as posted.
- Use personal mobile devices on the HCS Public network only.
- Not log in (authenticate) to the private network or VPN unless using district owned/authorized devices or services.
- Report security risks or violations to a teacher or network administrator.
- Not destroy or damage data, networks, or other resources that do not belong to them, without clear permission of the owner.
- Respect and protect the intellectual property of others.
- Not infringe copyrights (no making illegal copies of music, games, or movies!).
- Not plagiarize.
- Respect and practice the principles of community.
- Communicate only in ways that are kind and respectful.
- Report threatening or discomfoting materials to a teacher.
- Not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to harass).
- Not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
- Not use the resources to further other acts that are criminal or violate the school's code of conduct.

- Not send spam, chain letters, or other mass unsolicited mailings.
- Not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.
- Not engage in “hacking” to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
- **Staff/Students may, if in accord with the policy above:**
 - Design and post web pages and other material from school resources.
 - Responsibly use social networking and internet communication resources with a teacher's permission and within the guidelines stated above.
- **Supervision and Monitoring:**
 - School and network administrators and their authorized employees monitor the use of information technology resources to help ensure that uses are secure and in conformity with this policy. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. Administrators may further define such rules. They may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement.

Laptop Loan Agreement

Your child has been loaned a MacAir laptop, hardshell case, and bag to improve and personalize his/her education this year. It is essential that the Heartland Community Schools Acceptable Use Policy be followed to ensure the safe, efficient and ethical operation of the district's device.

In order for your child to use the laptop in class and to take it home, you must be willing to accept the following responsibilities and terms. In addition there is a \$30 annual insurance fee, payable to Heartland Community Schools, which applies to cases of theft or accidental breakage in the course of normal, educational use. This fee is required before your child will be allowed to take the device home. Until the fee is paid in full, the student may use the device only while at school. All lunch accounts, fees, and fines must be paid in full in order for your child to remove the laptop from school property.

In cases of negligence (loss or abuse) by the student, a \$100 maximum deductible for the first incident of damage may be assessed. If there are additional incidents of damage, the full cost of repair and the loss of privilege of removing device from school property may be required of the student. Examples of negligence include, but are not limited to: drinks or foods spilled on computer, rough housing or horseplay with devices, or not carrying laptop in protective case.

Parent Responsibilities and Terms

As a parent, I will:

- read the Acceptable Use Policy and discuss it with my child.
- supervise my child's use of the laptop at home.
- make sure my child charges the laptop nightly and begins the school day with a fully charged battery.
- make sure my child brings the laptop to school each day and keeps it locked in their locker when not using it for a class.
- discuss appropriate use of the Internet and supervise my child's use of the Internet.
- not attempt to repair the laptop.
- report any problems or damage to the laptop to a school administrator.
- report loss/theft of the laptop to school and proper authorities (police) within 24 hours.
- not change or attempt to change the configuration of software or hardware.

- insure that my child only uses accounts assigned by the school.
- not alter or remove the school device management certificates at any time.
- agree to allow the school administration and faculty to inspect and examine the device, apps and content at any time.
- agree to make sure that the laptop is returned to the school when requested and upon my son's/daughter's withdrawal from Heartland Community Schools.

Student Responsibilities and Terms

As a student, I will:

- read the Acceptable Use Policy and discuss it with my parent/guardian.
- adhere to the terms of the Heartland Community Schools Acceptable Use Policy and District guidelines each time the laptop is used, at home or at school.
- recharge the laptop nightly and begin the school day with a fully charged battery.
- bring the laptop to school each day and keep it locked in my locker when not using it.
- keep the laptop in its assigned protective case at all times when not being used.
- make the laptop available for inspection by an administrator or other staff member upon request.
- use appropriate language in all communications.
- abide by copyright laws.
- not use or attempt to use another student's assigned hardware, subscriptions, logins, files, or personal information.
- not give out personal information, such as name, address, photo, or other identifying information online.
- report loss/theft of laptop to parents, school and proper authorities (police) within 24 hours.
- not use the laptop to record (audio or visual) others without their permission.
- not change or attempt to change the configuration or settings of management certificates.
- not attempt to repair, alter or make additions to the laptop.
- report all problems and damage immediately to the administrator or technology staff.

- not remove or attempt to remove identification tags on the laptop or deface with stickers, marking pens, etc.

Laptop Loan Agreement

- One MacBook Air, USB-C power adapter, hard shell case, bag and accessories pouch and are being loaned to Borrower and are in good working order.
- It is Borrower's responsibility to care for the equipment and ensure that it is retained in a safe environment.
- This equipment is, and at all times remains, the property of Heartland Community Schools of Henderson, Nebraska, and is herewith loaned to the student for educational purposes only for the academic school year.
- Student may not deface or destroy this property in any way.
- Inappropriate use of the machine may result in the student losing his/her right to use this device.
- The equipment will be returned to the school when requested by Heartland Community Schools, or sooner, if the student withdraws from Heartland Community Schools prior to the end of the school year.
- Nebraska statutes 79-737 and 79-2,127 allow the district to obtain reimbursement from, or on behalf of, students for any damage to, loss of, or failure to return school property.
- Borrower acknowledges and agrees that Borrower's use of the district property is a privilege and that by Borrower's agreement to the terms hereof, Borrower acknowledges responsibility to protect and safeguard the district property and to return the same in good condition and repair upon request by Heartland Community Schools.

Signature Page

I have read and agree to abide by the Heartland Community Schools Acceptable Use Policy for use of the Internet with the school issued device and personal devices.

Student Signature _____ Date _____

Parent Signature _____ Date _____

I agree to follow the Heartland Community Schools' responsibilities and rules at all times while using the school issued device in accordance with the Acceptable Use Policy and Laptop Loan Agreement.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Media Release (Please check ONE of the following)

Students and teachers at Heartland Community Schools may be videotaping and taking photographs of many of the activities throughout the school year. Your child's image may be used in promotional videos or presentations to outside groups, school web pages, and/or various media outlets and newspapers. By signing below, you agree to allow your child to be in photographs and/or videos used by Heartland Community Schools.

I do not give consent for Heartland Community Schools to use photographs of my child in promotional videos, presentations, school web pages, and/or other media outlets.

Parent Signature _____ Date _____

HEARTLAND COMMUNITY SCHOOLS

Certificated Employment Contract

This agreement is made by and between the Heartland Community Schools, District No. 0096 in the County of York, in the state of Nebraska, hereinafter referred to as the District and **Les Reinke**, hereinafter referred to as the Employee.

1. The terms hereinafter enumerated in this contract shall take effect on August 1, 2023.
2. The salary of the Employee shall be payable in equal installments. The first installment shall be payable on or about the 20th day of September and the remaining installments shall be payable on or about the 20th day of each month thereafter.

INITIAL CONTRACT PLACEMENT

FTE: 1.0

MA, Step 13 Index: 1.64

Future amendments or additions to indexed salary resulting from extra duty assignment or allowable advancement shall established through written memoranda of understanding and attached hereto.

3. The Employee hereby agrees to be governed by the policies of the Board of Education of the District and the duties to be performed by the Employee under this contract shall be subject to assignment of the Superintendent of the District.
4. The Employee agrees to devote full time, during days of employment, to his/her position in all respects, to diligently and faithfully perform the assigned duties to the best of his/her professional ability.
5. In addition to the duties set forth herein, the Employee may be assigned such "extra duty" assignments as defined from time to time by the parties of this agreement which shall be upon such terms and conditions and at such additional stated rate of compensation as outlined in the collective bargaining agreement or between the parties of this agreement.
6. This contract may be cancelled or amended by a majority of the members of the school board during the school year for any of the following reasons: (a) upon cancellation, termination, revocation or suspension of the professional certificate or licensure by the State Board of Education; (b) breach of any of the material provisions of this contract; (c) for any reason set forth in this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) immorality, or (i) physical or mental incapacity. Cancellation or amendment under this contract shall be governed by the provisions of 79-12, 110, R.R.S. (1982 Supp.)
7. That upon the termination of this contract for just cause, or upon the release of the Employee from this contract, the compensation paid or to be paid hereunder shall be an amount that bears the same ratio to the yearly salary herein specified as the number of days of service to the date of such termination bears to 185 days of service. Any unearned fractional portion of an installment paid, but not earned prior to termination of the contract, shall be refunded by the Employee.



HEARTLAND COMMUNITY SCHOOLS

Certificated Employment Contract

8. There shall be no penalty for release or resignation by the Employee from this contract, provided no resignation shall become effective until the close of the school year unless accepted by the Board of Education of the District, and the Board shall fix the time at which the resignation is to take effect.
9. This contract shall conform to the regulations governing deductions from the above stated compensation with reference to withholding tax, social security, and Employee's retirement. Other deductions may be withheld as agreed to by the parties to this contract.
10. The Employee hereby affirms that he/she is not under contract with another Board of Education within the state of Nebraska during the term(s) of employment covered by this contract.
11. It is understood and agreed that this contract is not valid until the Employee's professional certificate is registered in the office of the Superintendent and that the Employee shall not be compensated for any services performed prior to the date of registration of this certificate.
12. Terms and conditions set forth in this agreement shall be subject to such wages and conditions of employment as may, from time to time, be mutually agreed upon by and between the Board and Employees or a duly recognized collective bargaining agent for said Employees, and said agreement, when reduced to writing, and executed by the parties, shall be deemed to be included herein by reference and shall become a part hereof.
13. Hereafter, renewal, amendment, termination, or cancellation of this agreement shall be subject to the requirements of Section 79-824 through 79-842 R.R.S. and any other applicable state statutes.

Employee Signature

Date

Executed this _____ day of _____, 20____ by

Board President

Board Secretary



Education

Bachelor of Arts Degree in Education, University of Nebraska at Kearney - May 1999

Endorsements: Elementary K-6 (K-8 Self Contained Classroom)

Physical Education K-6

Master of Science Degree in Education, Wayne State College - May 2023

Curriculum and Instruction - Instructional Leadership

Teaching Experience

Second Grade Classroom Teacher

Grand Island Public Schools - Starr Elementary - August 2019 - Present

- * Administer NWEA MAP assessments three times per year
- * Attend weekly staff and grade level meetings
- * Work with a variety of English Language Learners
- * Attend Power Hour sessions
- * Teach through the LSI (Learning Sciences International) model focusing on cooperative learning and teaming
- * Taught remotely through zoom and google classroom (March - May 2020)
- * Teach before and after school tutoring

Second Grade Classroom Teacher

Perkins County Schools - Grant, NE - August 2018 - May 2019

- * Interpreted DIBELS data
- * Administered DESSA (Social Emotional Assessment) with all students
- * Utilized PowerSchool and PowerTeacher
- * Wrote scope and sequence for ELA curriculum
- * Set NWEA MAP goals and monitor growth with all students
- * Incorporate A.P.L. / district created instructional model of instruction

Substitute Teacher

Perkins County Schools - Grant, NE / Ogallala Public Schools - Ogallala, NE / Chase County Schools - Imperial, NE - August 2017 - May 2018

- * Taught all levels and subjects (K-12)
- * Completed two long term positions at Perkins County Schools (3rd/4th Math & Reading and 5th/6th ELA)

Fifth Grade Classroom Teacher

Maywood Public Schools - Maywood, NE - August 2014 - May 2017

- * Created and implemented innovative and engaging lessons, increasing student learning motivation
- * Taught lessons to reach all students at all levels, including HAL and SPED students
- * Implemented lessons with technology (SmartBoard)
- * Created detailed weekly lesson plans using PlanbookEdu.com
- * Created monthly and bi-monthly classroom newsletters
- * Maintained a well managed and positive classroom environment
- * Maintained classroom discipline
- * Administered and evaluated student data (NWEA MAP / NeSA / NSCAS)
- * Created individual student NWEA MAP testing goals with each student
- * Created Check For Learning (C4L) Assessments to prepare students for NeSA Assessments

- * Provided explicit instruction in the area of Text Dependent Analysis
- * Implemented the Robert Marzano Instructional Framework
- * Communicated clear written and oral student friendly objectives daily for every subject
- * Wrote curriculum across all subjects

7-12 Language Arts Teacher

Maywood Public Schools - Maywood, NE - January 2012 - May 2014

- * Created lessons to meet all learners
- * Taught specific ELA Standards, including writing
- * Implemented technology into the classroom in a 1:1 setting

Middle School Language Arts and Mathematics, Seventh and Eighth Grades

Maxwell Public Schools - Maxwell, NE - January 2005 - May 2011

- * Differentiated instructional strategies
- * Taught students with autism and cochlear implant

Substitute Teacher, All levels

Cozad City Schools - Cozad, NE - August 2003 - May 2004

Fifth Grade Classroom Teacher

Fort Morgan Public Schools - Fort Morgan, CO - August 2001 - May 2003

Substitute Teacher, All levels

North Platte Public Schools - North Platte, NE - August 2000 - May 2001

Third & Fourth Grade Classroom Teacher

Petersburg Public School - Petersburg, NE - August 1999 - August 2000

Coaching Experiences

Reserve (9-10) Softball Coach / Middle School (7-8) Volleyball Coach, Grand Island Public Schools

Volunteer Volleyball Coach, Perkins County Schools

Girls Varsity and Junior Varsity

Head Varsity Girls Volleyball Coach, Maxwell Public Schools & Maywood Public Schools

Junior High Coach (Girls Volleyball, Girls Basketball, Football, Track)

Head Varsity Girls Softball Coach, North Platte Public Schools

Junior High Coach (Boys Basketball, Track)

Head Varsity Girls Basketball Coach, Weldon Valley Public Schools (Weldona, CO)

Honors, Activities & Community Service

UNK Varsity Track Athlete

Lions Club

Blue / Gold Honor Roll Athlete

John Russell Applegate Grant Recipient

Student Assistant Team Member

UNK Dean's List

Fellowship of Christian Athletes

Sertoma All-Star Volleyball Coach

School Improvement Team Member

Volunteer Work

UNK Track Meets

Special Olympics

Youth Sports

Habitat for Humanity

Sports Referee

School Carnival / Family Engagement Nights

**Heartland Community Schools
Cover Sheet: August 2023 Policy Update**

Policy Number	Policy Title	New / Revision	Required / Optional
408.02	CERTIFIED EMPLOYEE CONTRACT RELEASE	Revision	Optional
502.02	NONRESIDENT STUDENTS / OPTION ENROLLMENT	Revision	Required
502.02R1	OPTION ENROLLMENT LIMITS	Revision	Required
504.11	WEAPONS	Revision	Required
506.02	STUDENT ORGANIZATIONS	Revision	Required
506.02R1	STUDENT ORGANIZATION LIST	Revision	Required
508.19	BEHAVIOR POINTS OF CONTACT	New	Required
605.07	PART-TIME ENROLLMENT	Revision	Required
606.07	STUDENT USE OF ARTIFICIAL INTELLIGENCE	New	Optional
611.07	GRADUATION REQUIREMENTS	Revision	Required
801.01R1	FOSTER CARE TRANSPORTATION PLAN	New	Required

CERTIFICATED EMPLOYEE CONTRACT RELEASE

Certificated employees are encouraged to notify their immediate supervisor of their plans to resign as soon as practicable. The Board of Education will generally accept all tendered resignations, effective at the end of the current school year, submitted prior to March 15th.

The Board delegates to the Superintendent the authority to formally ask certificated employees in writing whether they intend to accept employment with the District for the following school year. The Superintendent shall give employees a deadline to respond to such requests, so long as the deadline occurs after March 14th. Any employee who fails to respond or declines to accept employment for the following school year may be terminated from employment if they refuse to resign.

The Superintendent is further authorized to file a complaint with the Professional Practices Commission for any teacher who abrogates their contract with the District.

Notwithstanding anything to the contrary herein, the Board is not obligated to accept or reject any tendered resignation if the employee is involved in a disciplinary matter or for any other reason that the Board deems to be in the best interest of the District.

The Board of Education reserves the right to seek damages against any certificated employee as a result of breach of contract.

Legal Reference: NDE Rule 27
Neb. Statute 79-817 et seq.

Cross Reference: 406.03 Certificated Employee Individual Contracts
406.04 Certificated Employee Continuing Contracts

Approved: February 11, 2019

Reviewed:

Revised: August 14, 2023

NONRESIDENT STUDENTS/OPTION ENROLLMENT

Students who are eligible to attend a Nebraska public school but who are not legal residents of the school district may be admitted into the school district in accordance with the option enrollment program authorized by state statutes. Option enrollment students shall be accepted without charge. If the student has previously had an option enrollment accepted in any district, the application shall be rejected unless a statutory exception to this rule applies for that student.

Application for option enrollment should be made between September 1 and March 15 for enrollment during the following and subsequent school years. Upon agreement of the school boards of the resident district and the option (receiving) district, deadlines for application and approval of the option may be waived. Following the March 15 deadline, applications requesting admittance must contain a release approval from the resident district prior to the option district's consideration for acceptance.

The application for option enrollment does not require a release from the resident district and the receiving district has forty-five days to issue acceptance or rejection if:

1. after February 1 the student relocated to a different resident district, or
2. the student's option district merged with another district effective after February 1, and
3. the student's attendance would occur during the next immediate and subsequent school years.

For applications submitted by the March 15 deadline, written notification of approval or rejection of the application will be made before April 1 to the student's parent/guardian and the resident district. If the district rejects an application for a student to option in or out, the district will provide notification by certified mail to the parent/guardian of the specific reasons for rejection including a description of services and accommodations required that the district does not have the capacity to provide, and the process for appealing the decision to the State Board of Education.

The board shall adopt standards and conditions for acceptance or rejection of a request for release of a resident student submitting an option application after March 15. Such standards shall not include the failure to meet the March 15 deadline. For those applications, the option district shall notify the parent/guardian and the resident district whether the application is accepted or rejected within sixty days after submission. False or substantively misleading information submitted by a parent/guardian on an application to an option district may be cause for the option district to reject a previously accepted application prior to the student's attendance.

The board shall adopt a resolution and publish its specific standards for acceptance and rejection of applications as an option school prior to October 15 of each school year for the next school year. Standards will conform to those set forth by state statute. These may include the capacity of a program, class, grade level, or school building.

Capacity for the district's special education services shall be determined on a case-by-case basis as determined by the Director of Special Education or designee. If the district receives an option enrollment application indicating the student has an individualized education program under the Individuals with Disabilities Education Act or may be eligible to receive special education or related services, it shall be evaluated to determine if the appropriate class, grade level, or school building in the district has the capacity to provide the student with the appropriate services and accommodations.

The standards shall not include previous academic achievement, athletic or other extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings except as allowed by law.

An option district shall give first priority for enrollment to siblings of option students within the requirements of state statutes. The board shall follow statutes regarding the application of a student who relocates in a different district but wants to continue attending his or her original resident district or current option district.

Nonresident students not going through option enrollment may also be admitted under a contract with the student's resident district at the discretion of the superintendent upon application and payment of tuition as stated in the contract. The tuition rate shall be the current per-pupil cost of the school district as computed by the superintendent.

Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition.

The district may choose to provide transportation to the option student in the same manner as for resident students and may choose whether or not to charge the parents of those option students a fee to recover the district's costs for the transportation. All option students who qualify for free lunches are eligible for either free transportation or the reimbursement of transportation costs from the school district as provided by state statute. Students receiving special education services shall receive transportation services as provided in the student's Individualized Education Plan.

**RESOLUTION 502.02.R1
2024-2025**

WHEREAS, the School Board is required by law to adopt by resolution policies and specific standards for acceptance or rejection of option enrollment applications; and,

WHEREAS, the School Board has received and reviewed evidence and information submitted by the administration and other sources and made determinations thereon with respect to the capacity of this school district to accept option enrollment students based upon available staff, available facilities, projected enrollment, and availability of special education programs; and,

WHEREAS, the School Board has determined that the educational interests of this school district would be best served by adoption of the resolution, and the policies and specific standards herein contained.

NOW, THEREFORE, BE IT RESOLVED that the Option Enrollment Policy presented to the School Board as Policy 502.02 and “Appendix 1” to such Policy 502.02, should be and the same are hereby adopted, and any previous policy or interpretation or application of the option enrollment program which is or has been inconsistent with the Policy 502.02, are repealed effective the date of the passage of this resolution,

BE IT FURTHER RESOLVED that all paragraphs, subparagraphs, and portions of words of this Resolution, of Policy 502.02, and “Appendix 1” to such Policy 502.02 are severable and that in the event any of the same are determined to be invalid for any reason, such determination shall not affect the validity of any of the remainder of the same.

BE IT FURTHER RESOLVED that policies and specific standards for acceptance or rejection of option enrollment applications should be and are hereby adopted, for applications filed for initial acceptance for the 2024-2025 school year, and are herein set forth:

A motion "To pass and adopt the aforementioned Resolution 502.02.R1," was made by:

Motion: _____

Second: _____

After discussion and on roll call vote, the following vote was recorded on the motion, "To pass and adopt the aforementioned Resolution 502.02.R1."

Yes _____

No _____

The Resolution having been consented to and approved by a majority of the members of the School Board, was declared by the President as passed and adopted at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

DATED this _____ day of _____, 20_____.

By: _____
President

Attest: _____
Secretary

“Appendix 1” to Policy 502.02

The following is “Appendix 1” to policy 502.02 for the 2024-2025 school year. The Board of Education hereby sets forth the maximum enrollment that may be result from the acceptance of option-enrollment students for the 2024-2025 school year in any program, class, grade level or school building or in any special education programs operated by this school district, based on available staff, facilities, projected enrollment of resident students, projected number of students with which this school district will contract based on existing contractual arrangements, and availability of appropriate special education programs. **Any program, class, grade level, or school building that has “0” listed as the Maximum Enrollment Allowed Resulting From The Acceptance Of Option Enrollment Students is hereby declared to be at capacity by the Board of Education and is thereby closed to option enrollment for the specified year.**

Maximum Enrollment Allowed Resulting From The Acceptance Of Option-Enrollment Students					
Based Upon Pre-Established Sections In Place Prior To Or At The Time Of Application					
Pre-Established Sections	1	2	Pre-Established Sections	1	2
Grade-Level / Program	Max. Enrollment		Grade-Span	Max. Enrollment	
Kindergarten	18	28	Kindergarten	18	28
First Grade	20	32	1 st Grade - 3 rd Grade	60	84
Second Grade	20	32			
Third Grade	20	32			
Fourth Grade	20	32	4 th Grade - 6 th Grade	60	84
Fifth Grade	20	32			
Sixth Grade	20	32			
Grades K-6: Special Education	Special education capacity will be determined on a case-by-case basis in accordance with state law and the District’s available resources as determined by the District’s Director of Special Education or their designee.				
Seventh Grade	25		7 th Grade - 8 th Grade	50	
Eighth Grade	25				
Ninth Grade	25		9 th Grade - 11 th Grade	75	
Tenth Grade	25				
Eleventh Grade	25				
Twelfth Grade	0				
Grades 7-11: Special Education	Special education capacity will be determined on a case-by-case basis in accordance with state law and the District’s available resources as determined by the District’s Director of Special Education or their designee.				
Grades 9-12: Credit Recovery	0				

WEAPONS

The board believes weapons and other dangerous objects and look-a-likes in school district facilities including concealed weapons cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees and visitors on the school district premises or property within the jurisdiction of the school district.

Unless specifically herein exempted from said prohibition, the board prohibits the possession of weapons and other dangerous objects and look-a-likes by all persons on school district property or on property within the jurisdiction of the school district, or by students who are within the control of the school district.

Weapons and other dangerous objects and look-a-likes shall be taken from students and others who bring them onto the school district property or onto property within the jurisdiction of the school district, or from students who are within the control of the school district.

The term "dangerous object" shall include noxious or flammable material, fireworks, devices intended to administer an electric shock (tasers, electric batons, prods, or stun guns) chemical weapons (i.e. mace, pepper spray), martial arts weapons or other instruments including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use.

Parents of students found to possess weapons or dangerous objects or look-a-likes on school property shall be notified of the incident. Confiscation of weapons or dangerous objects including concealed weapons shall be reported to the law enforcement officials, and students will be subject to disciplinary action including suspension or expulsion.

Students bringing firearms as defined in 18 U.S.C. 921 to school or knowingly possessing firearms including concealed firearms at school may be expelled for a period of not less than one year. Students bringing to school or possessing dangerous weapons, including firearms, will be referred to law enforcement authorities. The superintendent shall have the authority to recommend this expulsion requirement be modified for students on a case-by-case basis. For purposes of this portion of this policy, the term "firearm" includes, but is not limited to, any weapon which is designed to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for such a weapon, or any explosive, incendiary or poison gas.

Weapons or dangerous objects under the control of law enforcement officials shall be exempt from this policy. Firearms kept in a locked firearm rack that is on a motor vehicle or that are contained within a private vehicle operated by a nonstudent adult that are not loaded are also exempt. Firearms also may be possessed by a person for the purpose of using them, with the approval of the school, in a historical reenactment, in a hunter education program, or as part of an honor guard. The principal may allow authorized persons to display weapons or other dangerous objects or look-a-likes for educational purposes and must be kept in a designated location during the school day. Such a display shall also be exempt from this policy. It shall be the responsibility of the superintendent, in conjunction with the principal, to implement this policy.

Legal Reference: Neb. Statute 79-263
 Neb. Statute 28-1204.04
 Improving America's Schools Act of 1994, P.L. 103-382.
 18 U.S.C. § 921 (1994).
 McClain v. Lafayette County Bd. of Education, 673 F.2d
 106 (5th Cir. 1982).

Cross Reference: 505 Student Discipline
 508 Student Health and Well-Being

Approved

Reviewed

Revised: August 14, 2023

STUDENT ORGANIZATIONS

Secondary school student-initiated, noncurriculum-related groups and student curriculum-related groups, upon receiving permission from the principal, may use school facilities for group meetings during non-instructional time. Nothing in this policy shall contradict the federal Equal Access Act.

Non-instructional time shall mean any time before the first period of the day and after the last period of the day in which any student attends class. Meetings shall not interfere with the orderly conduct of the education program or other school district operations. It shall be within the discretion of the principal to determine whether the meetings will interfere with the orderly conduct of the education program or other school district operations. Activities relating to and part of the education program shall have priority over the activities of another organization.

Access by Federally Recognized Youth Organizations

The district shall, upon request, allow a representative of any federally recognized youth organization to provide (1) oral or written information to the students regarding that youth organization and how the organization furthers the educational interests and civic involvement of students in a manner consistent with good citizenship and (2) services and activities to any student who is a member of the organization. A federally recognized youth organization is one listed in 36 U.S.C. Subtitle II, Part B. Each requesting youth organization shall be permitted to provide such information, services, and activities at school at least once during each school year. Administrators shall make a good faith effort to select a date, time, and location for each requesting organization to provide such information, services, or activities that is mutually agreeable to the school district and to the organization, but all final decisions rest with the administration. Any such organization representative not employed by the district shall be subject to a background check at the organization's expense. Administrators may prohibit any organization representative convicted of a felony or otherwise presenting safety concerns as described in the district's Visitors to School Policy from being on the school grounds. Nothing in this section shall override or contradict the district's Parental Involvement Policy.

NON-FEDERALLY RECOGNIZED ORGANIZATIONS

Curriculum-Related Organizations

It shall also be the responsibility of the principal to determine whether a student group is curriculum-related. One or more of the following questions will be answered affirmatively if the group is curriculum-related:

- Is the subject matter of the group actually taught in a regularly offered course?
- Will the subject matter of the group soon be taught in a regularly offered course?
- Does the subject matter of the group concern the body of courses as a whole?
- Is participation in the group required for a particular course?
- Does participation in the group result in academic credit?

Secondary school curriculum-related student organizations may use the school district facilities for meetings and other purposes before and after the instructional school day. Employees shall be assigned to monitor approved meetings and may interact with curriculum-related organizations.

Noncurriculum-Related Organizations

Student-initiated, noncurriculum-related organizations shall be provided access to meeting space and school district facilities.

Only students may attend and participate in meetings of noncurriculum-related groups. Such attendance shall be strictly voluntary and student-initiated. As a means of determining whether a student's attendance is voluntary, the principal may require parental consent for the student to attend the meetings.

Legal Reference: Westside Community Board of Education v Mergens, 496
U.S. 226 (1990).
20 U.S.C. § 4071 et seq. – Denial of Equal Access
Prohibited

Cross Reference: 504 Student Rights and Responsibilities

Approved:

Reviewed:

Revised: August 14, 2023

CURRENT FEDERALLY RECOGNIZED ORGANIZATIONS FROM 36 U.S.C.
SUBTITLE II, PART B

Agricultural Hall of Fame
Air Force Sergeants Association
American Academy of Arts and Letters
American Chemical Society
American Council of Learned Societies
American Ex-Prisoners of War
American GI Forum of the United States
American Gold Star Mothers, Incorporated
American Historical Association
American Hospital of Paris
The American Legion
The American National Theater and Academy
The American Society of International Law
American Symphony Orchestra League
American War Mothers
AMVETS (American Veterans of World War II, Korea, and Vietnam)
Army and Navy Union of the United States of America
Aviation Hall of Fame
Big Brothers—Big Sisters of America
Blinded Veterans Association
Blue Star Mothers of America, Inc.
Board for Fundamental Education
Boy Scouts of America
Boys and Girls Clubs of America
Catholic War Veterans of the United States of America
Civil Air Patrol
Congressional Medal of Honor Society of the United States of America
Corporation for the Promotion of Rifle Practice and Firearms Safety
Daughters of Union Veterans of the Civil War 1861-65
Disabled American Veterans
82nd Airborne Division Association, Inc.
Fleet Reserve Association
Former Members of Congress
The Foundation of the Federal Bar Association
Frederick Douglass Memorial and Historical Association
Future Farmers of America
General Federation of Women's Clubs
Girl Scouts of the United States of America
Gold Star Wives of America
Italian American War Veterans of the United States
Jewish War Veterans of the United States of America
Jewish War Veterans, USA, National Memorial, Inc.

Korean War Veterans Association, Incorporated (forthcoming)
Ladies of the Grand Army of the Republic
Legion of Valor of the United States, Inc.
Little League Baseball, Inc.
Marine Corps League
The Military Chaplains Association of the United States of America
Military Order of the Purple Heart of the United States of America, Inc.
Military Order of the World Wars
National Academy of Public Administration
National Academy of Sciences
National Conference of State Societies, Washington, District of Columbia
National Conference on Citizenship
National Council on Radiation Protection and Measurements
National Education Association of the United States
National Fallen Firefighters Foundation
National Federation of Music Clubs
National Film Preservation Foundation
National Fund for Medical Education
National Mining Hall of Fame and Museum
National Music Council
National Recording Preservation Foundation
National Safety Council
Help America Vote Foundation
National Ski Patrol System, Inc.
National Society, Daughters of the American Colonists
The National Society of the Daughters of the American Revolution
National Society of the Sons of the American Revolution
National Tropical Botanical Garden
National Woman's Relief Corps, Auxiliary to the Grand Army of the Republic
The National Yeomen F
Naval Sea Cadet Corps
Navy Club of the United States of America
Navy Wives Clubs of America
Non Commissioned Officers Association of the United States of America, Inc.
Paralyzed Veterans of America
Pearl Harbor Survivors Association
Polish Legion of American Veterans, U.S.A.
Reserve Officers Association of the United States
Retired Enlisted Association, Inc.
Society of American Florists and Ornamental Horticulturists
Sons of Union Veterans of the Civil War
Theodore Roosevelt Association
369th Veterans' Association
United Service Organizations, Inc.
United States Capital Historical Society
United States Olympic Committee

United States Submarine Veterans of World War II
Veterans of Foreign Wars of the United States
Veterans of World War I of the United States of America, Inc.
Vietnam Veterans of America, Inc.
Women's Army Corps Veterans' Association

Approved: August 14, 2023

BEHAVIORAL POINTS OF CONTACT

The Superintendent shall designate one or more school employees as a behavioral awareness point of contact for each school building. The point of contact may be an administrator, nurse, counselor, or other appropriate staff member. Each behavioral awareness point of contact shall be trained in behavioral awareness and have knowledge of community service providers and other resources that are available for the students and families in such school district.

The district shall maintain or have access to a registry of local mental health and counseling resources for the students and families. Each behavioral awareness point of contact shall coordinate access to support services for students whenever possible. If information for an external support service is provided to an individual minor student, school personnel shall notify a parent or guardian of the contact in writing unless such recommendation involves law enforcement or child protective services.

The Superintendent shall ensure that district employees who interact with students receive at least one hour of behavioral and mental health training with a focus on suicide awareness and prevention training each year.

The district shall annually report behavioral awareness points of contact to the Nebraska Department of Education when requested.

The points of contact will be listed in the student handbook and on the district website.

Approved: August 14, 2023

PART-TIME ENROLLMENT

The parent, guardian, or custodian of a student receiving instruction at a private, denominational or parochial school, or a school choosing not to meet accreditation or approval requirements may also enroll the student in the school district. The district's application form for part-time enrollment must be received by the Superintendent by August 1st preceeding the school year for the student to be considered for part-time enrollment.

The parent, guardian, or custodian requesting part-time enrollment for the student shall indicate the academic courses and extracurricular activities in which the student will participate. Considerations of educational appropriateness and district capacity limits that generally apply to option enrollment students will also apply to part-time students. Part-time students will not receive priority over full-time students.

A dual enrollment student is eligible to participate in the school district's academic and extracurricular activities in the same manner as other students enrolled in the school district to the extent allowed within NSAA regulations. The student must be enrolled in five credit hours at the district in a semester during the year. The policies and administrative rules of the school district shall apply to the part-time enrollment students in the same manner as the other students enrolled the school district. These policies and administrative rules shall include, but not be limited to, athletic eligibility requirements, rules governing student conduct, academic eligibility requirements, and payment of the fees required for participation. Full-time and part-time students shall have the same opportunities and expectations to participate in extracurricular activities regardless of full- or part-time status.

It shall be the responsibility of the superintendent to develop administrative regulations as needed regarding deadlines, specific courses or activities approved, restrictions of classroom space, maximum or minimum course number limitations and other procedures for this policy.

Legal Reference: Neb. Statute 79-2,136

Cross Reference: 502 Student Admissions
 504 Student Rights and Responsibilities
 505 Student Discipline
 506 Student Activities
 508 Student Health and Well-Being
 611 Academic Achievement

Approved: August 14, 2023

STUDENT USE OF ARTIFICIAL INTELLIGENCE

The Board of Education acknowledges that artificial intelligence continues to emerge as a resource that may assist students with future technology and different wants of learning. However, artificial intelligence also poses a challenge to delineate the responsible use of artificial intelligence with student plagiarism. As a result, the Board of Education adopts this Policy to specifically address how the District will address academic honesty and integrity regarding a student's use of artificial intelligence/

Permissible Uses of Artificial Intelligence in School Assignments

Students may use artificial intelligence or related platforms when any of the following occurs:

1. The student receives advance permission from the teacher for the given assignment or project; or
2. The teacher's classroom rules or expectations established artificial intelligence as a permissible resource for students to access.

Any student with questions about the use of artificial intelligence should contact their teacher in advance of using artificial intelligence to assist with any assignment. It is the responsibility of each student to understand the permissible use (if any) of artificial intelligence in a given class or a particular assignment. Students must be fully forthright and honest about their use of artificial intelligence to assist with any school assignment.

Impermissible Uses of Artificial Intelligence in School Assignments

Unless otherwise permitted by this Policy, students may not use artificial intelligence or related platforms to assist or complete any assignment, project, test, or other school-related task. The impermissible use of artificial intelligence may subject the student to discipline in accordance with the District's plagiarism policy and academic dishonesty rules.

Approved: August 14, 2023

GRADUATION REQUIREMENTS

Students must successfully complete the courses required by the board and the Nebraska Department of Education in order to graduate.

It shall be the responsibility of the superintendent to ensure that students complete grades one through twelve and that high school students complete credits prior to graduation. The following credits will be required:

Language Arts	40 credit hours
Science	30 credit hours
Mathematics	30 credit hours
Social Studies	30 credit hours
Physical Education	10 credit hours
Health	5 credit hours
Financial Literacy	5 credit hours
Computer Applications	5 credit hours
Speech	5 credit hours
Fine Arts	5 credit hours

Total Required Hours for Graduation 230 credit hours

The required courses of study will be reviewed by the board annually.

Course Credit For Nine Weeks Grading Period

Students who receive credit from Heartland High School, or accredited institutions, for course work completed during a nine weeks grading period, will be given credit at one half of the full credits given for the semester. The credits given for the nine weeks may be allowed to meet the requirements for high school level courses and recorded on the student's transcript. Final determination will be made by the school administration.

Special Education Students

Graduation requirements for special education students will be in accordance with the prescribed course of study as described in their Individualized Education Program (IEP). Each student's IEP will include a statement of the projected date of graduation at least 18 months in advance of the projected date and the criteria to be used in determining whether graduation will occur. Prior to the special education student's graduation, the IEP team shall determine whether the graduation criteria have been met.

Approved

Revised: August 14, 2023

FOSTER CARE TRANSPORTATION PLAN

Upon notification of any foster care student locating to the district whose school of origin is in a different district, administrators will work with the local area social services agency to determine appropriate procedures for transportation provisions, arrangements, and funding for the duration of that student's time in local foster care.

These procedures shall ensure that the student in foster care who needs transportation to the originating district promptly receives it in a cost-effective manner and if there are additional costs incurred in providing transportation to the school of origin, the school district will provide transportation if:

1. The local agency agrees to reimburse the school district;
2. The school district agrees to pay the costs; or
3. The school district and the local agency agree to share the costs.

The district's Foster Care Point of Contact is as follows:

Name and/or Title: _____

Address: _____

Telephone No.: _____

The district will post the Foster Care Point of Contact information on its website and provide that information to the local area social services agency when notified of students in district foster care custody.

Approved: August 14, 2023

**Minutes for
Heartland Community Schools
Board of Education Regular Meeting**

Monday, July 10, 2023 8:00 PM
School Theater
1501 Front St
Henderson, NE 68371-8929

Notice of the meeting was posted in the Henderson News on July 6, 2023.

MISSION STATEMENT:

Heartland Community School strives to provide challenging educational opportunities for ALL students to reach their highest level of excellence.

Mr. Gary Braun: Present
Lacey Gloystein: Present
Ryan Goertzen: Present
Jen Hiebner: Present
Tyler Newton: Present
Tammy Ott: Present

1. Preliminary Procedures

1.1. Call to Order

1.2. Public Notice of the Meeting

1.3. Roll Call

2. Information & Discussion Specific To August 15th Special Election

2.1. Summary Of Issue & Board Discussion Related To Special Election

2.2. Public Question & Answer Session

All questions will be directed to the President of the Board of Education. The President of the Board will then delegate and/or invite members of the Board of Education, or other appropriate officials, to respond to specific questions. Due to the need to conduct all of the business that is before the Board, the President of the Board of Education reserves the right to bring this session to a close when, in their judgment, it is reasonable to do so and to reasonably limit the amount of time afforded to individuals bringing questions before the Board.

2.3. Public Comment Specific To Special Election

Nebraska Revised Statute 84-1412 requires members of the public desiring to provide comments to the board to identify himself or herself, including an address, and the name of any organization represented by such person. A form is provided at the meeting for individuals to complete and to submit to the superintendent prior to speaking for the purposes of efficiently providing this information.

2.4. Any Necessary Further Discussion By The Board Related To The Special Election

3. Public Comments on Agenda Items

Nebraska Revised Statute 84-1412 requires members of the public desiring to provide comments to the board to identify himself or herself, including an address, and the name of any organization represented by such person. A form is provided at the meeting for individuals to complete and to submit to the superintendent prior to speaking for the purposes of efficiently providing this information.

4. Discussion Items

4.1. 23-24 Substitute Teacher Pay Rates

4.2. 23-24 Student Laptop Computer Use Handbook

4.3. Policy Update

5. Action Items

5.1. Policy 504.19: Student Fees Approve Policy 504.19 - Student Fees for the 23-24 school year as reviewed and presented. Passed with a motion by Lacey Gloystein and a second by Jen Hiebner.
Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

5.2. Policy 1005.03: Parental & Family Involvement In The Schools Approve Policy 1005.03 - Parental & Family Involvement In The Schools for the 23-24 school year as reviewed and presented. Passed with a motion by Lacey Gloystein and a second by Jen Hiebner.
Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

5.3. Policy 504.20: Bullying Prevention Approve Policy 504.20 - Bullying Prevention for the 23-24 school year as reviewed and presented. Passed with a motion by Ryan Goertzen and a second by Jen Hiebner.
Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

5.4. 23-24 Meal Prices Approve 23-24 meal prices as presented. Passed with a motion by Jen Hiebner and a second by Ryan Goertzen.
Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

5.5. 23-24 Activity / Admission Prices Approve 23-24 Activity/Admissions prices as presented. Passed with a motion by Tyler Newton and a second by Jen Hiebner.
Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

5.6. 23-24 Elementary Handbook Approve the Elementary Student/Parent Handbook for the 23-24 school year as presented. Passed with a motion by Tyler Newton and a second by Ryan Goertzen.
Lacey Gloystein: Nay, Mr. Gary Braun: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

5.7. 23-24 Secondary Handbook Approve the Grades 7-12 Student/Parent Handbook for the 23-24 school year as presented. Passed with a motion by Tyler Newton and a second by Jen Hiebner.
Lacey Gloystein: Nay, Mr. Gary Braun: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

5.8. Teacher Evaluation Framework Approve the Teacher Evaluation Framework as presented. Passed with a motion by Jen Hiebner and a second by Lacey Gloystein.
Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

5.9. Principals' Evaluation Framework Approve the Principals Evaluation Framework as presented. Passed with a motion by Tyler Newton and a second by Jen Hiebner.
Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

5.10. Strategic Plan Adopt the District Strategic Plan, the Board Strategic Plan, the district Mission Statement, the district Vision Statement, the district Beliefs Statements, and supporting documents as presented. Passed with a motion by Lacey Gloystein and a second by Tammy Ott.

Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

6. **Consent Agenda** Motion to approve the consent agenda Passed with a motion by Ryan Goertzen and a second by Jen Hiebner.

Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

6.1. Approval of Minutes

6.1.1. *Regular Meeting: June 12, 2023*

6.1.2. *Special Meeting: June 19, 2023*

6.1.3. *Special Meeting: June 21, 2023*

6.2. Approval of Treasurer's Report

6.3. Approval of Claims

6.4. Financial Reports

7. **Public Comments on Topics Not on the Agenda**

Nebraska Revised Statute 84-1412 requires members of the public desiring to provide comments to the board to identify himself or herself, including an address, and the name of any organization represented by such person. A form is provided at the meeting for individuals to complete and to submit to the superintendent prior to speaking for the purposes of efficiently providing this information.

8. **Adjournment**

The next scheduled meeting to be held onMotion to adjourn the meeting at 10:06pm Passed with a motion by Tyler Newton and a second by Jen Hiebner.

Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

Board President

Board Secretary

**Minutes for
Heartland Community Schools
Board of Education Special Meeting**

Monday, July 31, 2023 7:00 PM
Bradshaw Community Center
455 Lincoln Street
Bradshaw , NE 68319

Notice of the meeting was posted in the Henderson News on July 27, 2023.

MISSION STATEMENT:

Heartland Community School strives to provide challenging educational opportunities for ALL students to reach their highest level of excellence.

Mr. Gary Braun: Present
Lacey Gloystein: Present
Ryan Goertzen: Present
Jen Hiebner: Present
Tyler Newton: Present
Tammy Ott: Present

1. Preliminary Procedures

1.1. Call to Order

1.2. Public Notice of the Meeting

1.3. Roll Call

2. Information & Discussion Specific To August 15th Special Election

2.1. Summary Of Issue & Board Discussion Related To Special Election

Superintendent Klein presented an overview of the issues related to the current tax request authority election.

2.2. Public Question & Answer Session

All questions will be directed to the President of the Board of Education. The President of the Board will then delegate and/or invite members of the Board of Education, or other appropriate officials, to respond to specific questions. Due to the need to conduct all of the business that is before the Board, the President of the Board of Education reserves the right to bring this session to a close when, in their judgment, it is reasonable to do so and to reasonably limit the amount of time afforded to individuals bringing questions before the Board.

Members of the public asked questions regarding the tax request authority election. Questions were answered by members of the Board and by Superintendent Klein.

2.3. Public Comment Specific To Special Election

Nebraska Revised Statute 84-1412 requires members of the public desiring to provide comments to the board to identify himself or herself, including an address, and the name of any organization represented by such person. A form is provided at the meeting for individuals to complete and to submit to the superintendent prior to speaking for the purposes of efficiently providing this information.

Public Comment was received on the tax request authority election.

2.4. Any Necessary Further Discussion By The Board Related To The Special Election

3. Adjournment

The next scheduled meeting to be held on Motion to adjourn the meeting Passed with a motion by Lacey Gloystein and a second by Jen Hiebner.

Mr. Gary Braun: Yea, Lacey Gloystein: Yea, Ryan Goertzen: Yea, Jen Hiebner: Yea, Tyler Newton: Yea, Tammy Ott: Yea

Board President

Board Secretary

HEARTLAND COMMUNITY SCHOOLS-HENDERSON/BRADSHAW
General Fund Treasurer's Statement for
Month Ending July 31, 2023

	CHECKING	SAVINGS	TOTAL
Balance July 1, 2023	\$1,227,965.21	\$2,082,012.85	\$3,309,978.06
Receipts:			
York/Fillmore/Hamilton Co Taxes	\$54,124.99		\$54,124.99
State of Nebraska:			
- SPED Reimbursement			\$0.00
- TEEOSA			\$0.00
- Medicaid Reimbursement			\$0.00
- Apportionment			\$0.00
- IDEA Base & Preschool			\$0.00
- Title IV			\$0.00
- Title IIA			\$0.00
Other:			
- Interest	\$286.15	\$5,065.28	\$5,351.43
- Preschool Tuition			\$0.00
- Rental of Facilities			\$0.00
- Meeting Stipend	\$385.37		\$385.37
- Sparrow's Branch Liquor License	\$50.00		\$50.00
- REAP			\$0.00
			\$0.00
			\$0.00
Subtotal:	\$54,846.51	\$5,065.28	\$59,911.79
Transfer to MMA			
Total Funds Available:	\$1,282,811.72	\$2,087,078.13	\$3,369,889.85
Less Disbursements	\$407,507.98		\$407,507.98
Balance July 31, 2023	\$875,303.74	\$2,087,078.13	\$2,962,381.87

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking	1		
Checking	1	Fund: 01 GENERAL FUND	
30702	AGTAC SERVICES	JANITORIAL SERVICES	8,587.00
30703	AMAZON CAPITAL SERVICES	SUPPLIES	419.51
30704	AMPLIFY EDUCATION	RENEWAL	216.16
30705	APPLE, INC	COMPUTER SUPPLIES	29.95
30706	BLACK HILLS ENERGY	NATURAL GAS	871.22
30707	BLICK ART MATERIALS	SUPPLIES	87.72
30708	BRUNING-DAVENPORT USD	REIMBURSEMENT	3,469.75
30709	BURTON ENTERPRISES	TRASH REMOVAL	190.00
30710	CATHOLIC BISHOP OF LINCOLN	INSURANCE	2,337.00
30711	CENTRAL NEBRASKA REHABILITATION SERVICES	SERVICES	1,831.89
30712	CENTRAL VALLEY AG	SERVICES	1,976.21
30713	CHEMSEARCH	SUPPLIES	169.65
30714	CITY OF HENDERSON	WATER/SEWER	540.00
30715	COMPUTER HARDWARE, INC.	SERVICES	3,835.00
30716	DAS STATE ACCT-CENTRAL FINANCE	STATE REPORTING	238.13
30717	DICK, KYRA	REIMBURSEMENT	115.00
30718	DIETZE MUSIC HOUSE	SUPPLIES	197.20
30719	EAKES OFFICE SOLUTIONS	SUPPLIES	439.23
30720	EGAN SUPPLY	SUPPLIES	7,767.60
30721	ESU 6	SERVICES	12,233.99
30722	FAIRFIELD INN & SUITES	LODGING	1,169.55
30723	FES	SERVICES	2,600.00
30724	FILLMORE COUNTY HOSPITAL	SERVICES	11,833.34
30725	GEYER INSTRUCTIONAL	SUPPLIES	113.58
30726	GIPPER MEDIA INC	SUBSCRIPTION	1,075.00
30727	GOPHER PERFORMANCE	SUPPLIES	3,326.01
30728	GRAINGER	SUPPLIES	985.81
30729	GREAT WESTERN DINING SERVICE INC	MEALS	171.45
30730	GRIZZLY INDUSTRIAL	SUPPLIES	493.57
30731	HAIDLE, LUKE	REIMBURSEMENT	190.00
30732	HEARTLAND ACTIVITY FUND	FUND TRANSFER	30.00
30733	HENDERSON CHAMBER OF COMMERCE	SERVICES	350.00
30734	HENDERSON FOOD MART	SUPPLIES	39.65
9072823	HENDERSON STATE BANK	FEES	107.00
30735	HOME DEPOT PRO, THE	SUPPLIES	402.88
30736	HOMETOWN LEASING	COPY MACHINE LEASE	1,360.94
30737	HOUGHTON MIFFLIN HARCOURT	SUPPLIES	10,296.00
30738	J.W. PEPPER & SON	SUPPLIES	242.98
30739	JENSEN PUBLISHING	SUBSCRIPTION	26.00
30740	JOURNEYED.COM	SOFTWARE	500.00
30741	LINCOLN JOURNAL STAR	ADVERTISING	997.95
30742	LP HVAC LLC	SERVICES	7,315.40
30743	MAINSTAY COMMUNICATIONS	TELEPHONE	354.65
30744	MATHESON TRI GAS INC	SUPPLIES	48.44
30745	MCI	TELEPHONE	78.98

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
30746	MENARDS	SUPPLIES	350.45
30747	MENARDS	SUPPLIES	455.58
30748	NASB	REGISTRATION	534.00
30749	NCSA	REGISTRATION	2,070.00
30750	NUNNENKAMP ELECTRIC LLC	SERVICES	1,082.49
30751	OLD HOMESTEAD MARKET & FLORAL, THE	SUPPLIES	62.60
30752	PAYFLEX	CAFETERIA 125 PLAN	1,736.39
30753	PERENNIAL PUBLIC POWER DISTRICT	ELECTRICITY	4,725.41
9070323	QUADIENT LEASING	POSTAGE MACHINE	500.00
30755	QUILL	SUPPLIES	1,674.99
30756	QUIRING, MATTHEW	REIMBURSEMENT	174.31
30757	RICE, TONY	REIMBURSEMENT	240.00
30758	SCHOOL SPECIALTY	SUPPLIES	2,219.87
30759	SERVICE PRESS	SERVICES	59.62
30760	STRIV AV	SUPPLIES	367.96
30761	TIME MANAGEMENT SYSTEMS	SERVICES	124.00
30762	TRI COUNTY AUTO	SERVICES	6.50
30763	U.S. BANK	SUPPLIES	3,970.40
2104	UNITED STATES POSTAL SERVICE	NEWSLETTER	198.48
30764	VERIZON WIRELESS	TELEPHONE	168.43
Fund Total:			110,382.87
Checking Account Total:			110,382.87

HEARTLAND COMMUNITY SCHOOLS

Fund Account Balances

	July 31, 2022	July 31, 2023
General Fund	\$3,690,000.73	\$2,962,381.87
Activity Fund	\$110,882.36	\$98,287.69
School Lunch Fund	\$151,501.15	\$168,714.21
Depreciation Fund	\$531,351.93	\$446,756.08
Unemployment Fund	\$2,999.54	\$3,020.44
Qualified Capital Purpose Fund	\$0.00	\$0.00
Special Building Fund	\$7,523,987.78	\$12,870,991.07
Bond Fund	\$0.00	\$261,454.35

Activity Fund Balance Report - Summary - Exclude Encumbrances

09/2022 - 07/2023

Regular; Beginning Month 09/2022; Processing Month 07/2023; Active Chart of Account Number True; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0101	FOOTBALL	1,220.00	6,358.42	6,118.82	0.00	980.40
05 704 0102	VOLLEYBALL	(680.00)	5,136.32	3,842.72	0.00	(1,973.60)
05 704 0103	BOYS BASKETBALL	0.00	6,723.74	2,972.40	0.00	(3,751.34)
05 704 0104	GIRLS BASKETBALL	45.00	3,696.05	3,486.26	0.00	(164.79)
05 704 0105	TRACK	136.95	10,820.92	1,713.90	0.00	(8,970.07)
05 704 0107	GENERAL ATHLETICS	0.00	5,870.81	0.00	0.00	(5,870.81)
05 704 0110	JH FOOTBALL	0.00	360.00	0.00	0.00	(360.00)
05 704 0111	JH VOLLEYBALL	0.00	645.00	0.00	0.00	(645.00)
05 704 0112	JH BOYS BASKETBALL	0.00	1,299.99	0.00	0.00	(1,299.99)
05 704 0113	JH GIRLS BASKETBALL	0.00	1,200.00	0.00	0.00	(1,200.00)
05 704 0114	JH TRACK	0.00	1,760.00	750.00	0.00	(1,010.00)
05 704 0116	SEASON PASS	900.00	0.00	3,590.00	0.00	4,490.00
05 704 0117	GIRLS GOLF	0.00	2,420.00	375.00	0.00	(2,045.00)
05 704 0118	BOYS GOLF	0.00	4,612.43	0.00	0.00	(4,612.43)
05 704 0119	DISTRICT ACCOUNT	0.00	0.00	0.00	0.00	0.00
05 704 0120	CONFERENCE ACCOUNT	0.00	0.00	0.00	0.00	0.00
05 704 0129	COACH - FB	1,646.35	200.00	50.00	0.00	1,496.35
05 704 0130	COACH - VB	1,139.87	1,261.00	1,088.00	0.00	966.87
05 704 0131	COACH - GIRLS BB	2,584.92	291.54	1,213.42	0.00	3,506.80
05 704 0132	COACH - BOYS BB	2,350.71	2,586.94	2,162.41	0.00	1,926.18
05 704 0133	COACH - JH BB	555.00	0.00	0.00	0.00	555.00
05 704 0135	COACH - GIRLS GOLF	361.80	(30.00)	0.00	0.00	391.80
05 704 0136	COACH - BOYS GOLF	1,094.93	830.40	1,672.57	0.00	1,937.10
05 704 0137	COACH - TRACK	2,112.37	1,465.00	1,120.00	0.00	1,767.37
05 704 0138	COACH - JH VB	512.99	173.50	0.00	0.00	339.49
05 704 0200	BAND UNIFORMS	433.68	552.99	855.00	0.00	735.69
05 704 0201	BAND	1,419.13	342.58	671.89	0.00	1,748.44
05 704 0202	CHORUS	1,589.50	0.00	0.00	0.00	1,589.50
05 704 0203	MARCHING SHOES	34.25	34.59	0.00	0.00	(0.34)
05 704 0204	VOCAL CLINIC	973.53	3,668.48	3,275.00	0.00	580.05
05 704 0206	MUSIC TRIP	2,017.34	0.00	1,262.81	0.00	3,280.15
05 704 0207	DISTRICT MUSIC	2,307.09	0.00	540.00	0.00	2,847.09
05 704 0301	ART	2,798.29	817.89	820.00	0.00	2,800.40
05 704 0302	MUSICAL	0.00	4,773.77	2,975.00	0.00	(1,798.77)
05 704 0304	ALL SCHOOL PLAY	5,200.73	0.00	616.88	0.00	5,817.61
05 704 0305	ONE ACT	223.54	1,400.45	0.00	0.00	(1,176.91)
05 704 0403	FBLA	3,426.56	2,823.96	2,431.18	0.00	3,033.78

Regular; Beginning Month 09/2022; Processing Month 07/2023; Active Chart of Account Number True; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0404	IND TECH/AG PROJECTS	(301.00)	1,800.21	1,870.04	0.00	(231.17)
05 704 0405	FFA	3,896.46	22,467.96	21,782.00	0.00	3,210.50
05 704 0407	SCIENCE CLUB	1,229.12	0.00	0.00	0.00	1,229.12
05 704 0408	BIOLOGY/ENGLISH TRIP	367.20	0.00	0.00	0.00	367.20
05 704 0409	QUIZ BOWL/MATH CLUB	529.36	140.00	0.00	0.00	389.36
05 704 0410	COACH - JH ROBOTICS	511.73	214.33	0.00	0.00	297.40
05 704 0411	COACH - HS ROBOTICS	702.15	0.00	0.00	0.00	702.15
05 704 0450	JH ROBOTICS	247.33	632.79	3,173.00	0.00	2,787.54
05 704 0451	HS ROBOTICS	0.00	1,789.50	2,533.00	0.00	743.50
05 704 0500	CLASS OF 2020	0.00	0.00	0.00	0.00	0.00
05 704 0501	CLASS OF 2021	0.00	0.00	0.00	0.00	0.00
05 704 0502	CLASS OF 2022	0.00	0.00	0.00	0.00	0.00
05 704 0503	CLASS OF 2023	2,337.73	1,978.38	0.00	0.00	359.35
05 704 0504	CLASS OF 2024	3,855.61	4,869.08	2,820.00	0.00	1,806.53
05 704 0505	CLASS OF 2025	3,176.60	0.00	2,461.00	0.00	5,637.60
05 704 0506	CLASS OF 2026	628.23	0.00	1,955.75	0.00	2,583.98
05 704 0507	CLASS OF 2027	0.00	0.00	0.00	0.00	0.00
05 704 0508	CLASS OF 2028	0.00	0.00	0.00	0.00	0.00
05 704 0509	CLASS OF 2029	0.00	0.00	0.00	0.00	0.00
05 704 0601	NATIONAL HONOR SOCIETY	832.86	1,366.62	1,592.59	0.00	1,058.83
05 704 0701	HCS CUSTOMS	(1,461.08)	17,139.58	21,138.02	0.00	2,537.36
05 704 0709	YEARBOOK	0.00	3,630.60	7,627.50	0.00	3,996.90
05 704 0801	STUDENT COUNCIL	1,345.13	1,380.71	248.50	0.00	212.92
05 704 0802	CONCESSIONS	(3,117.08)	25,966.40	29,238.03	0.00	154.55
05 704 0804	INTEREST ON ACT ACCT	3.44	0.00	76.50	0.00	79.94
05 704 0805	LOCKERS PROJECT	0.00	0.00	0.00	0.00	0.00
05 704 0806	ELEM STUDENT COUNCIL	1,580.47	485.02	1,470.26	0.00	2,565.71
05 704 0810	JH HOMEROOM	0.00	0.00	0.00	0.00	0.00
05 704 0913	REVOLVING - SECONDARY	750.00	400.00	(350.00)	0.00	0.00
05 704 0914	REVOLVING - ELEMENTARY	0.00	0.00	0.00	0.00	0.00
05 704 0915	STUDENT SUPPLIES	250.00	0.00	0.00	0.00	250.00
05 704 0918	JOHN BAYLOR TEST PREP	2,200.00	0.00	0.00	0.00	2,200.00
05 704 0924	OTT SCHOLARSHIP	29,189.44	1,000.00	257.73	0.00	28,447.17
05 704 0930	MONSANTO/BAYER GRANT	0.00	0.00	0.00	0.00	0.00
05 704 0936	FIELD TRIP GRANT	4,273.89	0.00	0.00	0.00	4,273.89
05 704 0937	CIRCLE OF FRIENDS AUTISM GRANT	828.84	0.00	0.00	0.00	828.84
05 704 0938	IF KIDS COULD CURE GRANT	5,783.63	199.00	934.00	0.00	6,518.63

Activity Fund Balance Report - Summary - Exclude Encumbrances

09/2022 - 07/2023

Regular; Beginning Month 09/2022; Processing Month 07/2023; Active Chart of Account Number True; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0939	GIRLS ON THE RUN	657.75	0.00	0.00	0.00	657.75
05 704 0940	HUSKIE BEEF	0.00	0.00	0.00	0.00	0.00
05 704 0941	EARLY INTERVENTION	0.00	0.00	1,000.00	0.00	1,000.00
05 704 0950	COMPUTER DEPOSITS	13,856.54	0.00	0.00	0.00	13,856.54
05 704 0951	STAFF LOUNGE ACCOUNT	1,257.76	698.21	619.00	0.00	1,178.55
05 704 0952	EHA ELEVATE PROGRAM	1,975.62	4,809.59	5,510.00	0.00	2,676.03
Fund Total: 05		<u>111,792.26</u>	<u>163,064.75</u>	<u>149,560.18</u>	<u>0.00</u>	<u>98,287.69</u>

Function Number		Revised Budget	Activity During Month	Activity to Date	Balance at EOM	% of Budget
Expenditure						
01	GENERAL FUND					
1100	REGULAR INSTRUCTION	2,508,143.00	31,150.72	2,259,312.72	248,830.28	90.08
1200	SPED - SA	853,090.00	15,087.77	612,370.59	240,719.41	71.78
1291	SPED - 3-5	0.00	940.46	131,311.34	(131,311.34)	0.00
1292	SPED - 0-2	0.00	0.00	9,233.51	(9,233.51)	0.00
1300	SUMMER SCHOOL	3,526.00	39.65	39.65	3,486.35	1.12
2120	GUIDANCE SERVICES	74,495.00	2,337.00	56,644.09	17,850.91	76.04
2130	HEALTH SERVICES - GEN ED	11,351.00	0.00	0.00	11,351.00	0.00
2140	PSYCHOLOGICAL SVCS - GEN ED	0.00	448.00	8,768.00	(8,768.00)	0.00
2141	PSYCHOLOGICAL SVCS - SPED SA	131,000.00	11,385.34	68,658.19	62,341.81	52.41
2151	SPEECH PATH & AUDIOLOGY SVCS - SPED SA	99,923.00	0.00	100,155.80	(232.80)	100.23
2153	SPEECH PATH & AUDIOLOGY SVCS - SPED 0-2	0.00	676.08	4,671.63	(4,671.63)	0.00
2161	OCCUPATIONAL THERAPY SVCS - SPED SA	15,000.00	0.00	44,872.90	(29,872.90)	299.15
2162	OCCUPATIONAL THERAPY SVCS - SPED 3-5	0.00	318.80	7,668.29	(7,668.29)	0.00
2163	OCCUPATIONAL THERAPY SVCS - SPED 0-2	0.00	0.00	1,473.38	(1,473.38)	0.00
2171	PHYSICAL THERAPY SVCS - SPED SA	22,000.00	154.00	19,358.50	2,641.50	87.99
2172	PHYSICAL THERAPY SVCS - SPED 3-5	0.00	0.00	2,502.50	(2,502.50)	0.00
2173	PHYSICAL THERAPY SVCS - SPED 0-2	0.00	944.58	6,192.41	(6,192.41)	0.00
2181	VISION SERVICES - SPED SA	10,000.00	0.00	6,542.75	3,457.25	65.43
2183	VISION SERVICES - SPED 0-2	0.00	0.00	348.88	(348.88)	0.00
2213	INSTRUCTIONAL STAFF TRAINING	20,800.00	575.00	9,105.21	11,694.79	43.78
2220	LIBRARY/MEDIA SERVICES	162,709.00	26.00	144,048.64	18,660.36	88.53
2230	INSTRUCTION-RELATED TECHNOLOGY	42,108.00	0.00	45,548.71	(3,440.71)	108.17
2240	ACADEMIC STUDENT ASSESSMENT	22,000.00	0.00	5,302.50	16,697.50	24.10
2310	BOARD OF EDUCATION	72,600.00	1,996.57	33,089.85	39,510.15	45.58
2320	EXECUTIVE ADMINISTRATION	375,791.00	1,295.85	323,838.99	51,952.01	86.18
2330	DISTRICT LEGAL SERVICES	15,000.00	0.00	6,533.00	8,467.00	43.55
2410	OFFICE OF THE PRINCIPAL	379,988.00	1,943.70	325,707.69	54,280.31	85.72
2490	SCHOOL ADMINISTRATION - OTHER	5,540.00	0.00	7,675.35	(2,135.35)	138.54
2510	FISCAL SERVICES	38,700.00	274.00	19,466.75	19,233.25	50.30
2560	PUBLIC INFORMATION SERVICES	108,075.00	2,239.91	47,581.71	60,493.29	44.03
2580	ADMINISTRATIVE TECHNOLOGY SERVICES	60,497.00	135.00	41,746.71	18,750.29	69.01
2610	OPERATION OF BUILDINGS	631,568.00	34,937.66	536,198.25	95,369.75	84.90
2620	MAINTENANCE OF BUILDINGS	0.00	0.00	1,632.83	(1,632.83)	0.00
2710	VEHICLE OPERATION & PURCH - GEN ED	235,753.00	1,039.78	188,236.73	47,516.27	79.84
2712	VEHICLE OPERATION & PURCH - SPED SA	59,131.00	45.13	53,281.26	5,849.74	90.11
2713	VEHICLE OPERATION & PURCH - SPED 3-5	12,052.00	0.00	10,882.94	1,169.06	90.30
2730	VEHICLE SERVICING & MAINT - GEN ED	50,000.00	0.00	18,111.02	31,888.98	36.22
2732	VEHICLE SERVICING & MAINT - SPED SA	3,000.00	0.00	1,221.59	1,778.41	40.72
2733	VEHICLE SERVICING & MAINT - SPED 3-5	3,000.00	0.00	818.93	2,181.07	27.30
3300	COMMUNITY SERVICES OPERATIONS	5,289.00	0.00	0.00	5,289.00	0.00
3535	HIGH ABILITY LEARNERS	8,000.00	0.00	9,815.67	(1,815.67)	122.70
6200	TITLE IA	94,869.00	0.00	76,472.00	18,397.00	80.61
6406	IDEA - PRESCHOOL	7,390.00	0.00	0.00	7,390.00	0.00
6408	IDEA - BASE & ENROLLMENT/POVERTY	100,894.00	0.00	0.00	100,894.00	0.00
6992	REAP	32,000.00	0.00	44,496.34	(12,496.34)	139.05
6997	ELE & SEC SCH EMERGENCY RELIEF (ESSERII)	82,291.00	0.00	79,883.86	2,407.14	97.07
6998	ELE & SEC SCH EMERGENCY RELIEF (ESSERIII)	194,970.00	0.00	197,406.49	(2,436.49)	101.25
8000	OUTGOING TRANSFERS	135,000.00	0.00	0.00	135,000.00	0.00
9000	NON-PROGRAM EXPENDITURES	943,537.00	0.00	0.00	943,537.00	0.00
		<u>7,631,080.00</u>	<u>107,991.00</u>	<u>5,568,228.15</u>	<u>2,062,851.85</u>	<u>72.97</u>

Expenditure Summary

Regular; Processing Month 08/2023; Fund Number 06

Function Number		Revised Budget	Activity During Month	Activity to Date	Balance at EOM	% of Budget
Expenditure						
06	SCHOOL LUNCH/MILK FUND					
3100	FOOD SERVICES OPERATIONS	0.00	0.00	242,876.08	(242,876.08)	0.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		0.00	0.00	242,876.08	(242,876.08)	0.00