

Board of Education Regular Meeting

Monday, July 8, 2019 8:00 PM

Conference Room
1501 Front Street

Agenda

1. Preliminary Procedures
 1. Call to Order
 2. Public Notice of the Meeting
 3. Roll Call
2. Public Comments on Agenda Items
3. Public Comments on Topics Not on the Agenda
4. Reports
 1. Superintendent's Report
5. Discussion Items
 1. Budget Update
 2. Pre-school Transportation
6. Old Business
 1. Handbook Updates
7. New Business
 1. Set Lunch & Breakfast Prices
 2. Set Substitute Pay
 3. Set Activity Admission Prices
 4. Set Activity Pass Prices
 5. Set Tuition Cost
 6. Set Transportation Costs
 7. Legislative Changes to Policy 702.03

8. Legislative Changes to Policy 502.01
9. Legislative Changes to Policy 203.06
10. Legislative Changes to Policy 604.11
11. Legislative Changes to Policy 706.01
12. Legislative Changes to Policy 507.02
13. Legislative Changes to Policy 407.07

8. Future Agenda Items

9. Consent Agenda

1. Approval of Minutes
2. Approval of Treasurer's Report
3. Approval of Claims
4. Financial Reports
5. Out of State Travel Requests

10. Adjournment

Elementary

The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another;
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude;
4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations;
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks;
7. Selling, using, possessing or dispensing of alcohol, tobacco (including nicotine products, vapor products, and e-cigarettes), narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant;
8. Public indecency or sexual conduct;



Section 3 Standards of Student Conduct Pertaining to Drugs, Alcohol and Tobacco

These standards are in addition to standards of student conduct elsewhere adopted by board policy or administrative regulation. The District's standards prohibit the possession, use, or distribution of illicit drugs or alcohol on school premises, in school vehicles, or as a part of any of the school's activities on or off school premises. Conduct prohibited at places and activities as hereinabove described shall include, but not be limited to, the following:

1. Possession, use, distribution or being under the influence of any controlled substance, including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, or any depressant.
2. Possession of any prescription drug in an unlawful fashion.
3. Possession, use, distribution or being under the influence of alcohol.
4. Possession, use, distribution, or being under the influence of any abusable glue or aerosol paint or any other chemical substance for inhalation, including but not limited to lighter fluid, whiteout, and reproduction fluid, when such activity constitutes a substantial interference with school purposes.
5. Possession, use, or distribution of any look-alike drug or look-alike controlled substance when such activity constitutes a substantial interference with school purposes.
6. Possession, use or distribution of any tobacco product (including nicotine products, vapor products, and e-cigarettes).

Disciplinary Sanctions

Violation of any of the above prohibited acts will result in disciplinary sanction being taken within the bounds of applicable law, up to and including expulsion and referral to appropriate authorities for criminal prosecution. In particular, students should be aware that:

1. Violation of these standards may result in suspension or expulsion.
2. Prohibited substances will be confiscated and unlawful substances will be turned over to law enforcement authorities.
3. The student may be referred for counseling or treatment.
4. Parents or legal guardian will be notified.
5. Law enforcement will be notified.
6. If it appears there is imminent danger to the student, other students, school personnel, or students involved, emergency medical services will be contacted.

Intervention

The District does not have the authority or responsibility to make medical or health determinations regarding chemical dependency. However, when observed behavior indicates that a problem exists which may affect the student's ability to learn or function in the educational environment, the school has the right and responsibility to refer the student for a formal chemical dependency diagnosis based on behavior observed by school staff.

Administration

The administration is authorized to adopt such administrative rules, regulations or practices necessary to properly implement this policy. Such regulations, rules or practices may vary the

Proposed changes to high school handbook

1. Handbook changes

a. Eligibility

i. ACADEMIC STANDARDS

Any student failing two or more classes will be on probation for a period of one week (beginning Sunday), thus notifying the parent and student the need for raising the grade. If the student is still failing two or more classes the following week, the student will be ineligible for extracurricular activities that week (beginning Sunday). Once the student is no longer failing 2 or more classes, the student will be eligible the following Sunday. In addition to expectations for current classes, students will also have a one week probation period for classes in which they have earned an incomplete. If the student has not completed the course after the one week probation period, the student will be ineligible until the incomplete work has been turned in and graded. Extracurricular activities include, but are not limited to: athletics, FFA, FBLA, art club, drama performances, school dances, and music (excluding whole group, classroom curriculum, performances that are for a grade).

b. Drugs, alcohol, and tobacco

i. Each time the term "tobacco" is used, add "(including nicotine products, vapor products, and e-cigarettes)" in order to stay consistent with the wording in board policy.

3. The complete Handbook with proposed changes can be viewed here: <https://tinyurl.com/y63bfhps>

BUDGET ADOPTION PROCESS

Members of the school district community shall have an opportunity to review and comment on the proposed budget at a public hearing before the adoption of the proposed budget by the board. The public shall be apprised of the proposed budget for the school district by its publication in the newspaper of record at least 5 days prior to the hearing.

The hearing notice shall contain the following information:

the certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

The board's budget resolution setting its property tax request shall include the following information:

1. The name of the district;
2. The amount of the property tax request;
3. The following statements:
 - i. The total assessed value of property differs from last year's total assessed value by _____ percent;
 - ii. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ _____ per \$100 of assessed value;
 - iii. The district proposes to adopt a property tax request that will cause its tax rate to be \$ _____ per \$100 of assessed value; and
 - iv. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will exceed last year's by _____ percent; and
4. The record vote of the board in passing such resolution or ordinance.

After the public hearing on the budget and any modifications of the budget deemed necessary as a result of that hearing, the board will approve the proper resolutions to adopt and appropriate the budget.

The superintendent will ensure all necessary documentation is submitted to the county auditor as required by statute.

Legal Reference: Neb. Statute 13-506

Approved _____ Reviewed _____ Revised _____

RESIDENT STUDENTS

Children who are residents of the school district community will attend the school district without paying tuition. Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition.

The residence of a student means the place, abode, or dwelling of the student. Generally, the legal dwelling of minors is the same as their parents. However, a student may establish a dwelling with someone other than the parents and attend public school in the school district without paying tuition if the primary purpose for residing in the school district is not for the purpose of obtaining a free public education.

Children of military families may enroll preliminarily in the district if a parent presents evidence of military orders that the military family will be stationed in this state during the current or following school year. A student of a military family shall be admitted to the school district without charge upon arrival in Nebraska. When any person is on active duty as a member of the United States Army, Navy, Marine Corps, or Air Force in the State of Nebraska and is residing on federally owned property, any child of school age of that active duty member who also resides on that property shall be considered a resident of the school district where that property is located in accordance with the statutes. This also applies to children of parents employed by the federal government and residing with their parents on the property of national parks or national monuments within this state.

Each case involving the determination of residence of a student will be decided upon its individual merits by the superintendent. Payment of tuition will not be required in cases where the resident student would otherwise be denied free common school privileges. The burden of proof to supply the necessary documents to demonstrate legal residence shall rest with the person claiming legal residence in the district. The superintendent shall determine the specific documents required for collecting enrollment, admission, and related information needed for any student to attend and they may be provided through electronic means or other means specified by the Nebraska Department of Education. ~~Specific documents required shall be determined by the superintendent.~~

Legal Reference: Neb. Statute 79-215

Cross Reference: 101 District Organization and Basic Commitments
 503 Student Attendance
 801 Transportation

Approved _____ Reviewed _____ Revised _____

BOARD COMMITTEES

Committees will be appointed by the president of the board. These committees are created for specific tasks of seeking information or investigation and will report back to the board for its consideration and action. Committee action is advisory only. Each committee will have a chairperson appointed by the president. In addition to appointing the three members to the Committee on American Civics at the annual board organizational meeting in January for one year, the board may wish to appoint additional committees on topics such as

- a. curriculum, instruction and assessment,
- b. personnel and community relations,
- c. facilities and finance,
- d. technology and equipment,
- e. transportation,
- f. negotiations, and
- g. policy.

The Committee on American Civics shall:

1. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
2. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
3. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted by the Nebraska Department of Education and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
4. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
5. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
6. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted by the Nebraska Department of Education;
7. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
 - a. naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or

Approved _____ Reviewed _____ Revised _____

- Cross Reference: 201.01 Board Powers and Responsibilities
604.11 Citizenship

CITIZENSHIP

It is important that students develop a knowledge of our nation's history, government, geography, and economic system. The social studies courses shall include and adequately stress contributions of all ethnic groups to:

1. The development and growth of America into a great nation;
2. Art, music, education, medicine, literature, science, politics, and government; and
3. The military in all this nation's wars.

All grades below the sixth grade shall devote at least one hour per week to exercises or teaching periods for the following purpose:

1. The discussion of noteworthy events pertaining to American history or the exceptional acts of individuals and groups of Americans;
2. The historical background, memorization, and singing of patriotic songs such as the Star-Spangled Banner and America the Beautiful;
3. The development of respect for the American flag as a symbol of freedom and the sacrifices of those who secured that freedom; and
4. Instruction as to proper conduct in the presentation of the American flag.

In at least two of the three grades from the fifth-grade to the eighth-grade time shall be set aside for the teaching of American history from the social studies curriculum, which shall give students the opportunity to:

1. Become competent, responsible, patriotic, and civil citizens who possess a deep understanding of and respect for both the Constitution of the United States and the Constitution of Nebraska; and
2. Prepare to preserve, protect, and defend freedom and democracy in our nation and our world.

In at least two high school courses time shall be devoted to the teaching of civics and American history as outlined in the social studies standards adopted by the Nebraska Department of Education, in which specific attention shall be given to the following matters:

1. The Declaration of Independence, the United States Constitution, the Constitution of Nebraska, and the structure and function of local government in this state;
2. The benefits and advantages of representative government, the rights and responsibilities of citizenship in our government, and the dangers and fallacies of forms of government that restrict individual freedoms or possess antidemocratic ideals such as, but not limited to, Nazism and communism;
3. The duties of citizenship, which include active participation in the improvement of a citizen's community, state, country, and world, and the value and practice of civil discourse between opposing interests; and
4. The application of knowledge in civics, history, economics, financial literacy, and geography to address societal issues.

Approved _____ Reviewed _____ Revised _____

Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

Neglect by any employee in carrying out these instructions may be considered a cause for dismissal.

Legal Reference: Nebraska Statute 79-724

Cross Reference: 102 Educational Philosophy of the District
504 Student Rights and Responsibilities
505 Student Discipline

PURCHASING PROCEDURES

The Board recognizes the importance of a sound fiscal management program and expects the district to maintain an efficient and consistent procedure in purchasing materials and services for the school district.

All purchasing for the district will adhere to an approved purchase process that clearly establishes the contractual arrangement between the supplier and the school district.

Requests for equipment, materials, books, supplies, reimbursement claims and subsidiary accounts shall be made through the principal to the superintendent. No payment of a bill will be made without proper purchase documentation. The board may enter into multi-year contracts for **periods not to exceed seven years, for the provision of utility services, refuse disposal, transportation services, maintenance services, financial services, insurance, security services, and instructional materials, supplies, and equipment.**

The superintendent shall have the authority to authorize purchases costing under \$15,000 without prior board approval. When it is reasonable and practical to do so, the superintendent will request competitive bids for goods and services to ensure the best use of the district's financial resources. Competitive sealed bids are required in many instances for construction, remodeling or repair of school-owned buildings or site improvements that cost \$100,000 or more.

When obtaining competitive bids, the purchase will be made from the lowest responsible bidder based upon total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date, the targeted small business procurement goal and other factors deemed relevant by the board.

The district will follow NDE guidelines and applicable state statutes for any purchases made through the Nebraska Department of Administrative Services.

Legal Reference: Neb. Statute 73-106
 Neb. Statute 79-515
 Neb. Statute 79-10,104

Approved _____ Reviewed _____ Revised _____

STUDENT DIRECTORY INFORMATION

Student directory ~~information is designed for use internally within the school district.~~ ~~Directory~~ information shall be defined in the annual notice. It may include the student's name, participation in officially recognized activities and sports, weight and height of members of athletic teams, honors and awards received, photograph and other likeness, and other similar information.

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and can submit a written request for~~have~~ the ~~exclusion~~opportunity to deny the inclusion of their child's information ~~from~~in the directory or in the general information about the students.

The district is required to supply class lists including name, address and phone number to college and military recruiters upon their request. Military recruiters will also be provided the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students. ~~The parents will also have the opportunity to deny the inclusion of their child's information in class lists requested by college or military recruiters.~~

A parent or guardian of a student in a high school grade may submit a written request to the district that the name, address and phone number for that student shall not be released without prior written consent of the parent or guardian. Upon receiving this request, a district shall not release that information without the prior written consent of the parent or guardian. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify the parents and guardians of each student in the high school of the option to opt out of directory information release.

When a student reaches eighteen years of age, the permission given to the parents or guardians to opt out of the information release shall only be given to the student. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify each student who is at least eighteen years of age or who will reach eighteen years of age during the school year of the option to opt out of the information release and that any such request made previously by a parent or guardian for the student expires upon the student reaching eighteen years of age.

It shall be the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents. Nothing in this policy shall limit the applicability of federal FERPA laws.

Legal Reference: 20 U.S.C. § 1232g (1994).
34 C.F.R. Pt. 99, 300.560 - .574 (1996).

Cross Reference: 506 Student Activities
 1003 Public Examination of District Records

Approved _____ Reviewed _____ Revised _____

CERTIFICATED EMPLOYEE NEGOTIATIONS

Certificated employees of the district shall have the right to form, join and participate in the activities of organizations of their choosing for the purpose of representation of all matters of employment relations, but no certificated employee shall be compelled to join such an organization. Boards may enter into collective bargaining agreements for periods not to exceed four years.

The following timelines shall be in effect for the annual negotiations process preceding the contract year in question:

1. On or before September 1 the certificated and instructional employees' collective bargaining agent shall request recognition as bargaining agent.
2. The governing board shall respond to such request not later than October 1.
3. On or before November 1 negotiations shall begin.
4. On or before February 8 if an agreement is not reached, the parties shall submit to mandatory mediation or factfinding as ordered by the commission unless the parties mutually agree in writing to forgo mandatory mediation or factfinding.
5. On or before March 25 or within twenty-five days after the certification of the amounts to be distributed to each local system and each school district, whichever occurs last in time, negotiations, mediation, and factfinding shall end.
6. If an agreement has not been achieved on or before the date in item 5 above, either party may, within fourteen days after such date, file a petition with the commission to resolve the dispute.
7. The commission shall render a decision on or before September 15.

There shall be no fewer than four negotiations meetings between the certificated and instructional employees' collective bargaining agent and the governing board's bargaining agent prior to mediation, unless the parties agree to a new negotiated agreement. Either party may seek a bargaining order as provided in statute at any stage in the negotiations.

In seeking ~~Either party may seek~~ a bargaining order, ~~at any stage in the negotiations.~~ The commission shall provide the parties with the names of five individuals qualified to serve as the resolution officer. If the parties cannot agree on an individual, each party shall alternately strike names, with the remaining individual serving as the resolution officer.

The resolution officer may:

1. determine whether the issues are ready for hearing and settlement;
2. identify for resolution terms and conditions of employment that are in dispute and which were negotiated in good faith but upon which no agreement was reached;
3. accept terms and conditions;
4. schedule hearings;
5. prescribe rules of conduct for conferences;

Approved _____ Reviewed _____ Revised _____

6. order additional mediation if necessary;
7. take any other action which may aid in resolution of the dispute; and
8. consult with an interested outside party only with the concurrence of all parties.

The resolution officer shall choose the most reasonable final offer on each issue in dispute. If either party is dissatisfied with the resolution officer's decision, it shall have the right to file an action with the commission seeking a determination of terms and conditions of employment. The commission shall resolve, as provided by statute, all of the issues identified by either party and which were recognized by the resolution officer as a dispute. If parties have not filed with the commission by the latter of March 25 or within twenty-five days after the certification of school funds, the decision of the resolution officer shall be deemed final and binding.

Legal Reference: Neb. Statute 48-811, 816, and 818

Cross Reference: 201.01 Board Powers and Responsibilities

**Minutes for
Heartland Community Schools
Board of Education Regular Meeting**

Monday, June 10, 2019 8:00 PM

Conference Room

1501 Front Street

Henderson, NE 68371-8929

MISSION STATEMENT: Heartland Community Schools - Henderson/Bradshaw is dedicated to educating all students by providing challenging opportunities to learn according to individual needs.

Mr. Kent Allen: Present

Mr. Gary Braun: Present

Mr. Paul Brune: Present

Mr. Glen Ott: Present

Mrs. Tammy Ott: Present

Mr. Steve Stebbing: Present

1. Preliminary Procedures

1.1. Call to Order

1.2. Public Notice of the Meeting

1.3. Roll Call

2. Public Comments on Agenda Items

3. Public Comments on Topics Not on the Agenda

4. Reports

4.1. Superintendent's Report

Mr. Best did not have any additions to his written report.

5. Discussion Items

5.1. Review of Legislation

Mr. Best gave an update on the recent state legislative session. He stated that several bills that passed will require policy updates.

5.2. Handbook Changes

Mr. Best led the discussion on proposed changes to the handbook.

5.3. Preliminary 2019-2020 Budget

Mr. Best presented the preliminary 2019-2020 budget.

6. Old Business

6.1. Summer Project Costs

The Board reviewed the summer project costs.

6.2. Policy 506.01 to Include Exempt School Student Participation in Jr. High

The Board reviewed Policy 506.01 and considered additions to the policy.

Motion to accept Policy 506.01 and waive future readings. Passed with a motion by Mr. Paul Brune and a second by Mr. Kent Allen.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glen Ott: Yea, Mrs. Tammy Ott: Yea, Mr. Steve Stebbing: Yea

7. New Business

7.1. Transfer of Funds to Close QCPUF Account

Motion to transfer all funds within the QCPUF account to the General Fund. Passed with a motion by Mr. Steve Stebbing and a second by Mr. Kent Allen.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glen Ott: Yea, Mrs. Tammy Ott: Yea, Mr. Steve Stebbing: Yea

7.2. Board Goals - NSAA Co-Op Discussion

The Board discussed extra-curricular activities and the needs of the district to possibly co-op with surrounding schools. The Board will continue to discuss long-term goals of the district and continue to explore all possibilities.

8. Future Agenda Items

Future agenda items include:

- Policy changes
- Student fees
- Admission prices
- Future co-op discussions

9. Consent Agenda

Motion to approve the consent agenda. Passed with a motion by Mr. Paul Brune and a second by Mrs. Tammy Ott.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glen Ott: Yea, Mrs. Tammy Ott: Yea, Mr. Steve Stebbing: Yea

9.1. Approval of Minutes

9.2. Approval of Treasurer's Report

9.3. Approval of Claims

9.4. Financial Reports

9.5. Out of State Travel Requests

10. Adjournment

The next scheduled meeting to be held on July, 8 at 8:00 P.M.

Motion to adjourn the meeting at 10:39 P.M. Passed with a motion by Mr. Steve Stebbing and a second by Mr. Kent Allen.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glen Ott: Yea, Mrs. Tammy Ott: Yea, Mr. Steve Stebbing: Yea

Board President

Board Secretary

HEARTLAND COMMUNITY SCHOOLS-HENDERSON/BRADSHAW

General Fund Treasurer's Statement for

Month Ending June 30, 2019

	CHECKING	SAVINGS	TOTAL
Balance June 1, 2019	\$1,695,290.71	\$2,941,861.17	\$4,637,151.88
Receipts:			
York/Fillmore/Hamilton Co Taxes	\$375,308.42		\$375,308.42
State of Nebraska:			
- SPED Reimbursement	\$23,531.00		\$23,531.00
- TEEOSA	\$5,131.00		\$5,131.00
- Medicaid Reimbursement	\$6,041.07		\$6,041.07
			\$0.00
Other:			
- Interest	\$719.81	\$2,851.81	\$3,571.62
- Preschool Tuition			\$0.00
- Rental of Facilities	\$25.00		\$25.00
- Equipment Sales	\$3,709.75		\$3,709.75
- Final Transfer QCPUF	\$62,462.45		\$62,462.45
- ESU 6 Stipend	\$134.56		\$134.56
- ESU 6 Circle of Friends - Activity	\$441.51		\$441.51
Subtotal:	\$477,504.57	\$2,851.81	\$480,356.38
Transfer to MMA			
Total Funds Available:	\$2,172,795.28	\$2,944,712.98	\$5,117,508.26
Less Disbursements	\$397,649.52		\$397,649.52
Balance June 30, 2019	\$1,775,145.76	\$2,944,712.98	\$4,719,858.74

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking	1		
Checking	1 Fund: 01	GENERAL FUND	
27483	A & L SALES AND SERVICE	SERVICES	2,315.48
27484	ACT INC	SUBSCRIPTION	1,495.00
27485	ADVANCED OFFICE AUTOMATION	COPY MACHINE	33.92
27486	AGED TOOLBOX	SUPPLIES	150.00
27487	AMAZON CAPITAL SERVICES	SUPPLIES	149.64
27488	ARBOR SCIENTIFIC	SUPPLIES	1,721.42
27489	BEST, BRADLEY	REIMBURSEMENT	100.31
27490	BLACK HILLS ENERGY	NATURAL GAS	690.50
27491	BURTON ENTERPRISES	TRASH REMOVAL	190.00
27492	CENGAGE LEARNING	SUPPLIES	1,833.16
27493	CENTRAL FIRE AND SAFETY	SERVICES	1,067.00
27494	CENTRAL NEBRASKA REHABILITATION SERVICES	SERVICES	3,786.71
27495	CENTRAL VALLEY AG	SERVICES	746.56
27496	CHEMSEARCH	SUPPLIES	135.00
27497	DAS STATE ACCT-CENTRAL FINANCE OCIO	STATE REPORTING	229.49
27498	DECKER INC	SUPPLIES	463.56
27499	DELTA EDUCATION	SUPPLIES	281.83
27500	DEMCO	SUPPLIES	45.61
27501	DIETZE MUSIC HOUSE	SUPPLIES	90.39
27502	EGAN SUPPLY	SUPPLIES	1,405.49
27503	ESU 6	SERVICES	25,321.06
27504	ESU 9	SERVICES	203.06
27505	ESU COORDINATING COUNCIL	SUPPLIES	573.50
27506	FILLMORE COUNTY HOSPITAL	SERVICES	4,037.37
27507	FOLLETT SCHOOL SOLUTIONS, INC	SUPPLIES	905.60
27508	GRIZZLY INDUSTRIAL	SUPPLIES	8.20
27509	HEARTLAND ACTIVITY FUND	FUND TRANSFER	441.51
27510	HENDERSON HEALTH CARE	SERVICES	280.00
27511	HIEBNER BODY SHOP	SERVICES	578.76
27512	HOME DEPOT PRO, THE	SUPPLIES	456.17
27513	HOMETOWN LEASING	COPY MACHINE LEASE	846.66
27514	HOUGHTON MIFFLIN HARCOURT	SUPPLIES	4,386.29
27515	KIDWELL	SERVICES	381.00
27516	MAINSTAY COMMUNICATIONS	TELEPHONE	351.86
27517	MCI	TELEPHONE	72.99
27518	MENARDS	SUPPLIES	125.17
27519	NORTHERN AGRI-SERVICES	SUPPLIES	191.50
27520	NRCSA	SERVICES	850.00
27521	NUNNENKAMP, VALERIE	MEDIA COORDINATOR	300.00
27522	ONE SOURCE	BACKGROUND CHECK	30.00
27523	PAYFLEX	CAFETERIA 125 PLAN	1,579.68
27524	PERENNIAL PUBLIC POWER DISTRICT	ELECTRICITY	3,393.00
27525	QUILL	SUPPLIES	368.58
27526	SCHOOL SPECIALTY	SUPPLIES	182.45
27527	SERVICE PRESS	SERVICES	66.22

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
27528	SOCIAL STUDIES SCHOOL SERVICE	SUPPLIES	530.77
27529	SOFTWARE UNLIMITED INC	SERVICES	5,400.00
27530	SUPREME SCHOOL SUPPLY	SUPPLIES	178.86
27531	TEACHING STRATEGIES	SUPPLIES	358.50
27532	THOMAS, MARGALEE	REIMBURSEMENT	42.95
27533	TIME MANAGEMENT SYSTEMS	SERVICES	124.00
27534	TRI COUNTY AUTO	SERVICES	404.81
27535	U.S. BANK	SUPPLIES	2,899.88
27536	UNITE PRIVATE NETWORKS	SERVICES	554.00
27537	US GAMES	SUPPLIES	723.66
27538	VERIZON WIRELESS	TELEPHONE	118.04
2020	WALMART COMMUNITY	SUPPLIES	136.23
27539	YORK ACE HARDWARE	SUPPLIES	6.99
27540	YORK GENERAL HOSPITAL	SERVICES	82.25
Fund Total:			74,422.64
Checking Account Total:			74,422.64

Checking 2

<u>Checking</u>	<u>2</u>	<u>Fund: 02</u>	<u>DEPRECIATION RESERVE FUND</u>	
1071	CENTRAL FIRE AND SAFETY	SERVICES	11,855.50	
1069	EQUUS COMPUTER SYSTEMS	COMPUTERS	15,662.00	
1070	HEARTLAND ACTIVITY FUND	FUND TRANSFER	9,741.68	
1067	KARR TUCKPOINTING	SERVICES	49,651.00	
1068	M & O DOOR PRODUCTS	SUPPLIES/SERVICES	17,110.00	
Fund Total:			104,020.18	
Checking Account Total:			104,020.18	

Checking 9

<u>Checking</u>	<u>9</u>	<u>Fund: 09</u>	<u>QUALIFIED CAPITAL PURPOSES UNDERTAKING</u>	
199	HEARTLAND GENERAL FUND	FUND TRANSFER	62,462.45	
Fund Total:			62,462.45	
Checking Account Total:			62,462.45	

HEARTLAND COMMUNITY SCHOOLS

Fund Account Balances

	June 30, 2018	June 30, 2019
General Fund	\$4,973,213.39	\$4,719,858.74
Activity Fund	\$82,222.25	\$65,650.74
School Lunch Fund	\$21,898.06	\$21,621.32
Depreciation Fund	\$1,130,466.58	\$1,029,210.37
Unemployment Fund	\$2,979.73	\$2,990.26
Qualified Capital Purpose Fund	\$62,247.98	\$0.00
Special Building Fund	\$367,373.58	\$390,876.45

Activity Fund Balance Report - Summary - Exclude Encumbrances

09/2018 - 06/2019

Regular; Beginning Month 09/2018; Processing Month 06/2019; Active Chart of Account Number True; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0101	FOOTBALL	(450.00)	15,149.19	2,972.00	0.00	(12,627.19)
05 704 0102	VOLLEYBALL	(220.00)	2,250.00	1,634.55	0.00	(835.45)
05 704 0103	BOYS BASKETBALL	0.00	4,051.75	3,331.12	0.00	(720.63)
05 704 0104	GIRLS BASKETBALL	0.00	3,876.74	3,183.00	0.00	(693.74)
05 704 0105	TRACK	0.00	6,697.00	2,000.00	0.00	(4,697.00)
05 704 0107	GENERAL ATHLETICS	0.00	1,938.85	738.29	0.00	(1,200.56)
05 704 0110	JH FOOTBALL	0.00	320.00	405.00	0.00	85.00
05 704 0111	JH VOLLEYBALL	0.00	770.00	321.00	0.00	(449.00)
05 704 0112	JH BOYS BASKETBALL	0.00	1,015.00	552.00	0.00	(463.00)
05 704 0113	JH GIRLS BASKETBALL	0.00	1,420.00	619.00	0.00	(801.00)
05 704 0114	JH TRACK	0.00	2,392.63	700.00	0.00	(1,692.63)
05 704 0116	SEASON PASS	0.00	0.00	4,400.00	0.00	4,400.00
05 704 0117	GIRLS GOLF	(85.00)	859.70	160.00	0.00	(784.70)
05 704 0118	BOYS GOLF	0.00	2,003.78	0.00	0.00	(2,003.78)
05 704 0119	DISTRICT ACCOUNT	0.00	0.00	96.64	0.00	96.64
05 704 0120	CONFERENCE ACCOUNT	0.00	942.75	1,264.00	0.00	321.25
05 704 0129	COACH - FB	589.08	1,017.30	1,375.20	0.00	946.98
05 704 0130	COACH - VB	4,459.30	3,154.52	1,266.95	0.00	2,571.73
05 704 0131	COACH - GIRLS BB	3,263.76	1,213.00	979.50	0.00	3,030.26
05 704 0132	COACH - BOYS BB	1,848.34	595.00	921.10	0.00	2,174.44
05 704 0133	COACH - JH BB	432.32	230.00	190.00	0.00	392.32
05 704 0135	COACH - GIRLS GOLF	369.07	278.67	395.72	0.00	486.12
05 704 0136	COACH - BOYS GOLF	580.67	755.00	219.60	0.00	45.27
05 704 0137	COACH - TRACK	81.29	882.00	1,301.70	0.00	500.99
05 704 0138	COACH - JH VB	620.93	284.00	0.00	0.00	336.93
05 704 0200	BAND UNIFORMS	103.96	0.00	0.00	0.00	103.96
05 704 0201	BAND	200.01	2,044.32	2,065.41	0.00	221.10
05 704 0202	CHORUS	324.92	0.00	0.00	0.00	324.92
05 704 0203	MARCHING SHOES	5.72	541.55	0.00	0.00	(535.83)
05 704 0204	VOCAL CLINIC	4,099.22	6,086.36	8,541.00	0.00	6,553.86
05 704 0206	MUSIC TRIP	2,381.54	0.00	1,067.30	0.00	3,448.84
05 704 0207	DISTRICT MUSIC	1,447.13	0.00	0.00	0.00	1,447.13
05 704 0301	ART	1,770.85	242.75	616.54	0.00	2,144.64
05 704 0302	MUSICAL	0.00	10,121.68	5,118.65	0.00	(5,003.03)
05 704 0304	ALL SCHOOL PLAY	1,682.94	20.00	0.00	0.00	1,662.94
05 704 0305	ONE ACT	0.00	864.13	0.00	0.00	(864.13)
05 704 0403	FBLA	4,769.68	2,558.32	2,411.25	0.00	4,622.61

Activity Fund Balance Report - Summary - Exclude Encumbrances

09/2018 - 06/2019

Regular; Beginning Month 09/2018; Processing Month 06/2019; Active Chart of Account Number True; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0404	IND TECH/AG PROJECTS	0.00	1,815.79	2,035.61	0.00	219.82
05 704 0405	FFA	5,863.08	21,760.22	18,913.84	0.00	3,016.70
05 704 0407	SCIENCE CLUB	1,229.12	0.00	0.00	0.00	1,229.12
05 704 0408	BIOLOGY/ENGLISH TRIP	367.20	0.00	0.00	0.00	367.20
05 704 0409	QUIZ BOWL/MATH CLUB	577.74	825.00	467.90	0.00	220.64
05 704 0410	COACH - JH ROBOTICS	490.64	201.00	0.00	0.00	289.64
05 704 0411	COACH - HS ROBOTICS	0.00	0.00	0.00	0.00	0.00
05 704 0450	JH ROBOTICS	0.00	105.00	0.00	0.00	(105.00)
05 704 0451	GRANT - HS ROBOTICS	0.00	8,426.47	10,000.00	0.00	1,573.53
05 704 0500	CLASS OF 2020	5,510.36	5,136.34	2,674.70	0.00	3,048.72
05 704 0501	CLASS OF 2021	2,576.88	0.00	372.30	0.00	2,949.18
05 704 0502	CLASS OF 2022	945.67	0.00	1,285.30	0.00	2,230.97
05 704 0503	CLASS OF 2023	200.00	0.00	0.00	0.00	200.00
05 704 0504	CLASS OF 2024	0.00	0.00	0.00	0.00	0.00
05 704 0505	CLASS OF 2025	0.00	0.00	0.00	0.00	0.00
05 704 0506	CLASS OF 2026	0.00	0.00	0.00	0.00	0.00
05 704 0507	CLASS OF 2017	0.00	0.00	0.00	0.00	0.00
05 704 0508	CLASS OF 2018	900.56	900.56	0.00	0.00	0.00
05 704 0509	CLASS OF 2019	1,793.50	1,793.50	0.00	0.00	0.00
05 704 0601	NATIONAL HONOR SOCIETY	958.78	800.29	150.00	0.00	308.49
05 704 0701	HCS CUSTOMS	0.00	2,782.54	3,743.22	0.00	960.68
05 704 0709	YEARBOOK	0.00	6,802.75	5,511.40	0.00	(1,291.35)
05 704 0801	STUDENT COUNCIL	1,252.63	1,780.25	1,667.44	0.00	1,139.82
05 704 0802	CONCESSIONS	(1,143.95)	18,673.05	15,913.87	0.00	(3,903.13)
05 704 0804	INTEREST ON ACT ACCT	3.01	0.00	28.67	0.00	31.68
05 704 0805	LOCKERS PROJECT	12,401.58	0.00	0.00	0.00	12,401.58
05 704 0806	ELEM STUDENT COUNCIL	1,285.78	2,463.63	1,326.40	0.00	148.55
05 704 0913	REVOLVING - SECONDARY	0.00	8,101.61	8,221.66	0.00	120.05
05 704 0914	REVOLVING - ELEMENTARY	0.00	260.50	260.50	0.00	0.00
05 704 0918	JOHN BAYLOR TEST PREP	2,200.00	0.00	0.00	0.00	2,200.00
05 704 0919	HEALTH/TOBACCO GRANT	350.00	0.00	(350.00)	0.00	0.00
05 704 0924	OTT SCHOLARSHIP	0.00	1,000.00	1,000.00	0.00	0.00
05 704 0930	MONSANTO/BAYER GRANT	2,500.00	0.00	0.00	0.00	2,500.00
05 704 0936	FIELD TRIP GRANT	4,500.00	0.00	0.00	0.00	4,500.00
05 704 0937	CIRCLE OF FRIENDS AUTISM GRANT	0.00	141.51	378.84	0.00	237.33
05 704 0938	IF KIDS COULD CURE GRANT	15,000.00	0.00	0.00	0.00	15,000.00
05 704 0939	GIRLS ON THE RUN	0.00	0.00	657.75	0.00	657.75

Activity Fund Balance Report - Summary - Exclude Encumbrances

09/2018 - 06/2019

Regular; Beginning Month 09/2018; Processing Month 06/2019; Active Chart of Account Number True; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0940	HUSKIE BEEF	0.00	764.35	0.00	0.00	(764.35)
05 704 0950	COMPUTER DEPOSITS	8,127.95	727.00	4,260.00	0.00	11,660.95
05 704 0951	STAFF LOUNGE ACCOUNT	1,687.97	1,844.16	2,112.10	0.00	1,955.91
Fund Total: 05		<u>97,854.23</u>	<u>161,681.51</u>	<u>129,478.02</u>	<u>0.00</u>	<u>65,650.74</u>

Function Number		Revised Budget	Activity During Month	Activity to Date	Balance at EOM	% of Budget
Expenditure						
01	GENERAL FUND					
1100	REGULAR INSTRUCTION	2,241,303.21	196,804.02	1,760,035.65	481,267.56	78.53
1200	SPED - SA	698,559.58	(76,610.69)	381,803.19	316,756.39	54.66
1291	SPED - 3-5	83,783.44	1,452.03	82,211.88	1,571.56	98.12
1292	SPED - 0-2	9,218.88	763.98	7,806.33	1,412.55	84.68
1300	SUMMER SCHOOL	3,525.83	0.00	404.41	3,121.42	11.47
2110	ATTENDANCE & SOCIAL WORK SVCS	7,100.00	0.00	9,200.40	(2,100.40)	129.58
2120	GUIDANCE SERVICES	103,323.60	8,137.52	83,881.46	19,442.14	81.18
2130	HEALTH SERVICES	2,350.56	0.00	1,033.52	1,317.04	43.97
2140	PSYCHOLOGICAL SVCS - GEN ED	0.00	0.00	0.00	0.00	0.00
2141	PSYCHOLOGICAL SVCS - SPED SA	54,000.00	8,218.29	44,817.44	9,182.56	83.00
2143	PSYCHOLOGICAL SVCS - SPED 0-2	1,000.00	4.85	382.70	617.30	38.27
2150	SPEECH PATH & AUDIOLOGY SVCS - GEN ED	0.00	0.00	0.00	0.00	0.00
2151	SPEECH PATH & AUDIOLOGY SVCS - SPED SA	100,212.63	41,241.01	84,996.26	15,216.37	84.82
2153	SPEECH PATH & AUDIOLOGY SVCS - SPED 0-2	1,000.00	93.50	929.50	70.50	92.95
2160	OCCUPATIONAL THERAPY SVCS - GEN ED	0.00	0.00	0.00	0.00	0.00
2161	OCCUPATIONAL THERAPY SVCS - SPED SA	17,000.00	3,371.70	26,367.71	(9,367.71)	155.10
2163	OCCUPATIONAL THERAPY SVCS - SPED 0-2	3,000.00	275.20	3,404.90	(404.90)	113.50
2170	PHYSICAL THERAPY SVCS - GEN ED	0.00	0.00	0.00	0.00	0.00
2171	PHYSICAL THERAPY SVCS - SPED SA	10,000.00	648.93	7,146.55	2,853.45	71.47
2173	PHYSICAL THERAPY SVCS - SPED 0-2	10,000.00	181.77	1,050.45	8,949.55	10.50
2180	VISION SERVICES - GEN ED	0.00	0.00	0.00	0.00	0.00
2181	VISION SERVICES - SPED SA	7,500.00	520.33	9,688.66	(2,188.66)	129.18
2183	VISION SERVICES - SPED 0-2	0.00	0.00	230.60	(230.60)	0.00
2213	INSTRUCTIONAL STAFF TRAINING	15,000.00	210.00	2,199.74	12,800.26	14.66
2220	LIBRARY/MEDIA SERVICES	171,571.01	13,565.11	136,095.27	35,475.74	79.32
2230	INSTRUCTION-RELATED TECHNOLOGY	34,224.48	2,847.06	28,470.60	5,753.88	83.19
2310	BOARD OF EDUCATION	93,371.68	5,403.10	70,621.30	22,750.38	75.63
2320	EXECUTIVE ADMINISTRATION	256,611.61	21,165.75	209,906.19	46,705.42	81.80
2330	DISTRICT LEGAL SERVICES	5,000.00	0.00	1,304.00	3,696.00	26.08
2410	OFFICE OF THE PRINCIPAL	320,170.29	26,633.73	257,577.90	62,592.39	80.45
2490	SCHOOL ADMINISTRATION - OTHER	6,973.20	581.10	5,811.05	1,162.15	83.33
2510	FISCAL SERVICES	41,950.00	3,155.80	27,286.11	14,663.89	65.04
2580	ADMINISTRATIVE TECHNOLOGY SERVICES	34,224.36	2,847.03	28,470.30	5,754.06	83.19
2610	OPERATION OF BUILDINGS	376,028.90	21,717.57	236,078.32	139,950.58	62.78
2620	MAINTENANCE OF BUILDINGS	56,314.51	3,087.41	47,303.76	9,010.75	84.00
2650	VEHICLE OP/MAINT/PURCH - NON STUDENT	5,600.00	109.65	16,221.57	(10,621.57)	289.67
2710	VEHICLE OPERATION & PURCH - GEN ED	103,086.94	8,018.51	91,334.04	11,752.90	88.60
2712	VEHICLE OPERATION & PURCH - SPED	36,632.65	2,172.72	23,505.23	13,127.42	64.16
2730	VEHICLE SERVICING & MAINT - GEN ED	48,000.00	2,166.50	31,148.52	16,851.48	64.89
2732	VEHICLE SERVICING & MAINT - SPED	23,500.00	1,746.74	26,172.73	(2,672.73)	111.37
3300	COMMUNITY SERVICES OPERATIONS	3,525.83	0.00	0.00	3,525.83	0.00
3535	HIGH ABILITY LEARNERS	8,080.00	220.00	3,720.83	4,359.17	46.05
6200	TITLE IA	88,151.17	7,197.11	71,971.10	16,180.07	81.65
6310	TITLE IIA	6,874.00	0.00	1,435.90	5,438.10	20.89
6404	IDEA - BASE	52,009.00	40,043.48	40,043.48	11,965.52	76.99
6406	IDEA - PRESCHOOL	7,235.00	7,235.00	7,235.00	0.00	100.00
6410	IDEA - ENROLLMENT/POVERTY	42,664.00	42,664.00	42,664.00	0.00	100.00
6969	TITLE IV-A	0.00	0.00	4,150.00	(4,150.00)	0.00
6990	OTHER FEDERAL PROGRAMS (PBIS)	0.00	0.00	1,704.51	(1,704.51)	0.00
6992	REAP	29,422.00	613.35	613.35	28,808.65	2.08
8000	OUTGOING TRANSFERS	35,000.00	0.00	0.00	35,000.00	0.00
9000	NON-PROGRAM EXPENDITURES	1,000,000.00	0.00	0.00	1,000,000.00	0.00
		6,254,098.36	398,503.16	3,918,436.41	2,335,661.95	62.65

Expenditure Summary

Regular; Processing Month 06/2019; Fund Number 06

Function Number		Revised Budget	Activity During Month	Activity to Date	Balance at EOM	% of Budget
Expenditure						
06		SCHOOL LUNCH/MILK FUND				
3100	FOOD SERVICES OPERATIONS	0.00	8,243.86	164,761.29	(164,761.29)	0.00
		0.00	8,243.86	164,761.29	(164,761.29)	0.00