

Board of Education Regular Meeting

Monday, July 9, 2018 8:00 PM

Conference Room
1501 Front Street
Henderson, NE 68371-8929

Agenda

1. Preliminary Procedures
 1. Call to Order
 2. Public Notice of the Meeting
 3. Roll Call
2. Public Comments on Agenda Items
3. Public Comments on Topics Not on the Agenda
4. Reports
 1. Superintendent's Report
5. Discussion Items
6. Old Business
7. New Business
 1. Update language in policy 402.09 regarding employee recognition
 2. Update language in policy 403.02 regarding child abuse reporting
 3. Update language in policy 404.06 regarding harassment by employees
 4. Update language in policy 504.12 regarding use of electronic devices
 5. Update language in policy 504.18 regarding harassment by students
 6. Update language in policy 505.03 regarding suspension & expulsion of students
 7. Update language in policy 603.01 regarding curriculum development
 8. First reading of policy 503.08 regarding married students or those with children
 9. First reading of policy 604.14 regarding reading instruction
10. Student Fees

11. 2018-19 Student Handbooks
8. Future Agenda Items
9. Consent Agenda
 1. Approval of Minutes
 2. Approval of Treasurer's Report
 3. Approval of Claims
 4. Financial Reports
 5. Out of State Travel Requests
10. Adjournment

Superintendent's Report for July 2018

Vacation Used: 1.0 Remaining: 19.0

Still need to finalize a janitor position, bus drivers, and kitchen help. If you know of someone, please encourage them to apply!

The house in the alley is gone. Now prep work and cement in order to be ready for kids to build in the fall.

Nothing back regarding water drainage in the parking lots from the engineers, yet. With the heavy rains last week, there was water that came in to the building from both courtyards. The water made it into the cafeteria, high school library, and several classrooms. It all cleaned up fine, but drainage is horrible in that corner of the building. Water was so high near the archway that it actually ran to the southwest, which Matt has never seen in 16 years that he has been here.

Thanks to the legislature, we have a list of policy adjustments to be made to start the year. Most are added language to current policy and a couple that are new. I have included the "red line" copies of those that have changes. Nothing earth shattering

Agenda Items:

7.10 We don't charge much for student fees, but we need to review them with you from time to time. The only one we may need to talk about would be the industrial tech fee in 8th grade. Pretty high for a required project, but they are gaining some serious woodworking skills.

7.11 No rule changes in the student handbooks for the start of the year.

Have a good weekend!

RECOGNITION FOR SERVICE OF EMPLOYEES AND OTHERS

The board recognizes and appreciates service given to the district. Employees, board members, volunteers or others associated with the operations of the district may be honored by the board, administration and staff in an appropriate manner by the awarding of plaques, certificates of achievement, or items of value.

If the form of recognition thought appropriate by the administration and employees involves unusual expense to the school district, the superintendent shall seek prior approval from the board. Any expenditure for recognition of service shall be limited to \$100 per individual per occasion.

The district may authorize, upon a majority vote of the entire board, one recognition dinner each year for elected and appointed officials, employees, or volunteers of the district. In the event that a recognition dinner is authorized by board action, whether for elected and appointed officials, employees, or volunteers jointly or separately, the maximum cost which may be authorized by the board for such dinners shall not exceed \$50 per elected or appointed official, employee, or volunteer in attendance.

Legal Reference: Neb. Statute 13-2203

Cross Reference: 408 Certificated Employee Termination of Employment
 414 Support Staff Termination of Employment

Approved _____ Reviewed _____ Revised _____

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Legal Reference: Neb. Statute 13-2203

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CHILD ABUSE REPORTING

All school employees who have reasonable cause to suspect a child is a victim of abuse or neglect, including sexual abuse, or who observe conditions which reasonably would result in abuse or neglect, shall promptly report such incidents to the proper law enforcement authorities and the principal. "Employees" also includes coaches and volunteers participatin in interstate amateur athletic competitions. The principal shall ensure that the report has been made to the proper law enforcement authorities.

The employee shall make an oral report to the local law enforcement agency by telephone within a 24-hour period, followed by a written report if necessary. The report will include all information required by law.

Legal Reference: Neb. Statute 28-711
 34 U.S.C. § 20341

Cross Reference: 403.03 Abuse of Students by School District Employees
 504.17 Questioning of Students by Outside Agencies
 508 Student Health and Well Being

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HARASSMENT BY EMPLOYEES

Harassment of employees, students, volunteers or visitors will not be tolerated in the school district. School district includes school district facilities, school district property, or property within the jurisdiction of the school district; while on school-owned or school-operated transportation; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the district.

Harassment includes, but is not limited to, race, religion, national or ethnic origin, color, marital status, disability, sex, veteran status, age, pregnancy, childbirth or related medical condition, or other prohibited status. Harassment by board members, administrators, employees, parents, vendors, and others doing business with the school district is prohibited. Employees whose behavior is alleged to be in violation of this policy will be subject to the investigation procedure which may result in discipline, up to and including, discharge or other appropriate action. Other individuals whose behavior is alleged to be in violation of this policy will be subject to appropriate sanctions as determined and imposed by the superintendent or board.

Sexual harassment shall include, but not be limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, education, or participation in school programs or activities;
- submission to or rejection of such conduct by an individual is used as the basis for decisions affecting such individual's employment or education; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working or learning environment.

Sexual harassment as set out above, may include, but is not limited to the following:

- verbal or written harassment or abuse, or unwelcome communication implying sexual motives or intentions;
- pressure for sexual activity; repeated remarks to a person with sexual or demeaning implications;
- unwelcome touching;
- unwelcome and offensive public sexual display of affection;
- suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's job, promotions, recommendations, etc.

Harassment on the basis of race, religion, national or ethnic origin, color, marital status,

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disability, sex, veteran status, age, pregnancy, childbirth or related medical condition, or other prohibited status means conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble individuals when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs, activities or employment;
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- demeaning jokes, stories, or activities directed at an individual.

Employees, students, volunteers or visitors who believe they have suffered harassment shall report such matters to the investigator for harassment complaints. However, claims regarding harassment may also be reported to the alternate investigator for harassment complaints.

Upon receiving a complaint, the investigator shall confer with the complainant to obtain an understanding and a statement of the facts. It shall be the responsibility of the investigator to promptly and reasonably investigate claims of harassment and to pass the findings on to the superintendent who shall complete such further investigation as deemed necessary and take such final action as appropriate. It is the intention of the district to complete its investigation within ten (10) working days after receiving a complaint unless extenuating circumstances such as unavailability of a witness or needing additional time because of the complexity of the investigation or the need to involve outside experts. The extended timeframe for investigation due to extenuating circumstances shall not exceed ten (10) days without the consent of the complainant, unless the alleged victim agrees to a longer time limit. Information regarding an investigation of harassment shall be confidential to the extent possible, and those individuals who are involved in the investigation shall not discuss information regarding the complaint outside the investigation process.

No one shall retaliate against an employee or student because they have filed a harassment complaint, assisted or participated in a harassment investigation, proceeding, or hearing regarding a harassment charge or because they have opposed language or conduct that violates this policy. This policy should be used when an employee is the alleged harasser or the alleged victim. It is strongly recommended the investigator and alternate investigator be of opposite sexes.

It shall also be the responsibility of the superintendent, in conjunction with the investigator and principals, to develop administrative rules regarding this policy. The superintendent or superintendent's designee shall also be responsible for organizing training programs to educate employees, students and others involved with the school district about harassment and the school district's policy prohibiting harassment. The training shall include how to recognize harassment and what to do in case an individual is harassed. The employee training will be documented in personnel files to ensure a record of training for each employee.

Legal Reference: 42 U.S.C. §§ 2000e et seq. (1994).
29 C.F.R. Pt. 1604.11 (1996).

Cross Reference: 103 Equal Educational Opportunity
402.01 Equal Opportunity Employment
402.05 Employee Grievances
403.03 Abuse of Students by School District Employees
405 Employee Conduct and Appearance
504.18 Harassment By Students
505 Student Discipline

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REGULATED ELECTRONIC DEVICES

Any prohibited items or devices brought to school or school events may be confiscated by district staff. Prohibited items will be turned over to the student's parents or guardian on request unless the object seized is dangerous, contrary to law, or has been turned over to legal authorities.

Prohibited devices shall include any item which is sufficiently annoying, offensive, unpleasant, or obnoxious that it substantially interferes with or materially disrupts the educational process. Students shall be advised annually through the Student Handbook of items that are prohibited on school grounds or at school activities.

In addition to any prohibitions on electronic devices defined in the student handbook, students shall not use electronic devices for recording or transmitting photographs, images or sounds of other persons without direct administrative approval and consent of all person(s) being recorded, other than the recording of persons participating in school activities that are open to the public. Students shall not use electronic devices at any time where there is an expectation of privacy. Violations of this policy may result in disciplinary action, including, but not limited to, suspension and expulsion from school.

Cross Reference: 505 Student Discipline

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HARASSMENT BY STUDENTS

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Retaliation against an individual because the individual has filed a harassment complaint or assisted or participated in a harassment investigation or proceeding is also prohibited. A student who is found to have retaliated against an individual in violation of this policy will be subject to discipline, up to and including, suspension and expulsion.

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Legal References: 20 U.S.C. §§ 1221-1234i (1994)
 20 U.S.C. § 1681 et seq.
 29 U.S.C. § 794 (1994)
 42 U.S.C. § 1983
 42 U.S.C. §§ 2000d-2000d-7 (1994).
 42 U.S.C. §§ 12101 et. seq. (1994).

Cross References: 404.06 Harassment by Employees
 505 Student Discipline
 507 Student Records

SUSPENSION AND EXPULSION OF STUDENTS

The authority to suspend for a "short term" and to propose an "extended term" suspension and/or expulsion is delegated to the principal or his or her designee. A short-term suspension shall mean the exclusion of a student from school attendance for a period not to exceed five school days. A long-term suspension means the exclusion of a student from school attendance for a period exceeding five school days but less than twenty school days.

The provisions of this section apply to all pupils enrolled in the school district. When considering possible courses of action for special education students in regard to alleged violations of school rules, policies, and regulations, procedural due process rights guaranteed under applicable Federal and State statutes are applicable. The school district is obligated to see that every special education student is provided an appropriate educational program without cost to the parent. Conversely, schools are not required to maintain pupils who are a danger to themselves or others in regular attendance centers.

Suspension from classes or school will not be carried out unless the student while subject to school authority:

1. uses violence, force, threat or intimidation in a manner causing substantial interference with school purposes; or
2. causes or attempts to cause substantial damage to school or private property or steals or attempts to steal school or private property of substantial value; or
3. causes or attempts to cause physical injury to another person except in self-defense; or threatens or intimidates any student for the purpose or intent of obtaining something of value from the student; or
4. possesses or transmits any firearm, knife, explosive or other dangerous object that is ordinarily considered a weapon; or
5. engages in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103 or being under the influence of a controlled substance or alcoholic liquor; or
6. commits public indecency as defined in Nebraska statute 28-806 if that student is at least twelve years of age but less than nineteen years of age; or
7. commits or attempts to commit sexual assault against any person if a complaint has been filed by a prosecutor alleging the incident as required in Nebraska statute 79-267.8; or
8. engages in bullying as defined in section 79-2,137; or
9. engages in any other illegal activity which constitutes a danger to other students or interferes with school purposes; or
10. repeatedly violates the policies, rules and standards of student conduct established by the district.

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A given suspension will be for a period of time not to exceed 5 school days. A student will be informed of the charges against him or her and, if the student denies them, an explanation of the evidence will be given and the student will be given an opportunity to refute the charges. No time delay is necessary between the time a pupil is notified of the charges and the time of the hearing before the principal.

Guidelines to ensure that students are afforded due process during a suspension or proposed suspension from school will be developed. The procedural rules, regulations and guidelines will be approved by the Board of Education and made known to students, parents and school staff.

Administrative procedures complying with the Student Discipline Act shall also be in place to ensure due process to the student should the principal decide to administer a long-term suspension, expulsion, or mandatory reassignment.

Emergency Exclusion: Any student may be excluded from school in the following circumstances:

- 1) If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
- 2) If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Such an emergency exclusion shall be based upon a clear factual situation warranting it and shall last not longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five days or less, the procedures for a short-term suspension shall be followed. If the superintendent or his or her designee determines that such emergency exclusion shall extend beyond five days, a hearing will be held and a final determination made within ten school days after the initial date of exclusion. Such procedure shall substantially comply with the procedures set forth in state statutes 79-266 to 287 for a long-term suspension or expulsion and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

The principal should make a reasonable effort to contact the parent(s) or guardian(s) of a suspended student by telephone or to communicate to them directly regarding the specific act(s) for which the suspension is ordered and the length of the suspension. If personal contact cannot be made then a notice will be mailed to parents within 24 hours stating the specific act(s) for which the suspension is ordered and the length of the suspension.

All records and documentation regarding suspension will be destroyed within three years of the student's continuous absence from school. No information regarding a suspension will be communicated to any person not directly involved in the disciplinary proceedings.

The right of appeal to the Board of Education in cases involving student suspension described in this policy does not extend to a suspension from a student extracurricular activities program or other disciplinary action affecting participation in an extracurricular activities program.

For the purposes of this policy and as defined in the Student Discipline Act, expulsion shall mean exclusion from attendance in all schools within the district for a period of time as defined in Nebraska statute 79-283.

Students may be expelled for violations of board policy, school rules or the law. It shall be within the discretion of the administrator to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

The superintendent will develop procedural rules, regulations and guidelines governing expulsions. These shall be approved by the Board of Education and made known to students, parents and school staff. The principal shall keep records of all expulsions.

All cases of expulsion shall be preceded by short-term suspension and its related procedures or by the condition of emergency exclusion which applies only when a student (a) has a dangerous communicable disease transmissible through normal school contacts and poses an immediate threat to the health and safety of the school community; or (b) exhibits conduct which presents a clear threat to the physical safety of himself/herself or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

When a student is expelled, the student shall be provided with:

1. Notice of the standard of conduct allegedly violated, acts the student is alleged to have committed and a summary of the evidence to be presented against the student;
2. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
3. A statement that the student has a right to a hearing, upon request, on the specified charges;
4. A description of the hearing procedures, along with procedures for appealing any decision rendered at the hearing;
5. A statement the principal, legal counsel for the school, the student, the student's parent or representative or guardian has the right;
 - A. to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and;
 - B. to know the identity of the witnesses to appear at the hearing and the substance of their testimony;

34 C.F.R. §§ 104.1 et seq.

34 C.F.R. §§ 300 et seq.

Goss v. Lopez, 419 U.S. 565 (1975).

Wood v. Strickland, 420 U.S. 308 (1975)

Cross Reference:

504 Student Rights and Responsibilities

505 Student Discipline

SUSPENSION AND EXPULSION OF STUDENTS

The authority to suspend for a "short term" and to propose an "extended term" suspension and/or expulsion is delegated to the principal or his or her designee. A short-term suspension shall mean the exclusion of a student from school attendance for a period not to exceed five school days. A long-term suspension means the exclusion of a student from school attendance for a period exceeding five school days but less than twenty school days.

The provisions of this section apply to all pupils enrolled in the school district. When considering possible courses of action for special education students in regard to alleged violations of school rules, policies, and regulations, procedural due process rights guaranteed under applicable Federal and State statutes are applicable. The school district is obligated to see that every special education student is provided an appropriate educational program without cost to the parent. Conversely, schools are not required to maintain pupils who are a danger to themselves or others in regular attendance centers.

Suspension from classes or school will not be carried out unless the student while subject to school authority:

1. uses violence, force, threat or intimidation in a manner causing substantial interference with school purposes; or
2. causes or attempts to cause substantial damage to school or private property or steals or attempts to steal school or private property of substantial value; or
3. causes or attempts to cause physical injury to another person except in self-defense; or threatens or intimidates any student for the purpose or intent of obtaining something of value from the student; or
4. possesses or transmits any firearm, knife, explosive or other dangerous object that is ordinarily considered a weapon; or
5. engages in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103 or being under the influence of a controlled substance or alcoholic liquor; or
6. commits public indecency as defined in Nebraska statute 28-806 if that student is at least twelve years of age but less than nineteen years of age; or
7. commits or attempts to commit sexual assault against any person if a complaint has been filed by a prosecutor alleging the incident as required in Nebraska statute 79-267.8; or
8. engages in bullying as defined in section 79-2,137; or
9. engages in any other illegal activity which constitutes a danger to other students or interferes with school purposes; or
10. repeatedly violates the policies, rules and standards of student conduct established by the district.

Approved _____ Reviewed _____ Revised _____

A given suspension will be for a period of time not to exceed 5 school days. A student will be informed of the charges against him or her and, if the student denies them, an explanation of the evidence will be given and the student will be given an opportunity to refute the charges. No time delay is necessary between the time a pupil is notified of the charges and the time of the hearing before the principal.

Guidelines to ensure that students are afforded due process during a suspension or proposed suspension from school will be developed. The procedural rules, regulations and guidelines will be approved by the Board of Education and made known to students, parents and school staff.

Administrative procedures complying with the Student Discipline Act shall also be in place to ensure due process to the student should the principal decide to administer a long-term suspension, expulsion, or mandatory reassignment.

Emergency Exclusion: Any student may be excluded from school in the following circumstances:

- 1) If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
- 2) If the student's conduct presents presence poses a clear threat continuing danger to persons or property or an ongoing threat of disruption to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Such academic process, an emergency exclusion shall be based upon a clear factual situation warranting it may be invoked and the student may be immediately removed from school. However, notice and shall last not longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five days or less, the procedures for a short-term suspension shall be followed. If the superintendent or his or her designee determines that such emergency exclusion shall extend beyond five days, a hearing will be held should follow as soon as practical and a final determination made within not more than ten school days after following the initial date of exclusion. Such procedure shall substantially comply with the procedures set forth in state statutes 79-266 to 287 for a long-term suspension or expulsion and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period exclusion.

The principal should make a reasonable effort to contact the parent(s) or guardian(s) of a suspended student by telephone or to communicate to them directly regarding the specific act(s) for which the suspension is ordered and the length of the suspension. If personal contact cannot be made then a notice will be mailed to parents within 24 hours stating the specific act(s) for which the suspension is ordered and the length of the suspension.

All records and documentation regarding suspension will be destroyed within three years of the student's continuous absence from school. No information regarding a suspension will be communicated to any person not directly involved in the disciplinary proceedings.

The right of appeal to the Board of Education in cases involving student suspension described in this policy does not extend to a suspension from a student extracurricular activities program or other disciplinary action affecting participation in an extracurricular activities program.

For the purposes of this policy and as defined in the Student Discipline Act, expulsion shall mean exclusion from attendance in all schools within the district for a period of time as defined in Nebraska statute 79-283.

Students may be expelled for violations of board policy, school rules or the law. It shall be within the discretion of the administrator to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

The superintendent will develop procedural rules, regulations and guidelines governing expulsions. These shall be approved by the Board of Education and made known to students, parents and school staff. The principal shall keep records of all expulsions.

All cases of expulsion shall be preceded by short-term suspension and its related procedures or by the condition of emergency exclusion which applies only when a student (a) has a dangerous communicable disease transmissible through normal school contacts and poses an immediate threat to the health and safety of the school community; or (b) exhibits conduct which presents a clear threat to the physical safety of himself/herself or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

When a student is expelled, the student shall be provided with:

1. Notice of the standard of conduct allegedly violated, acts the student is alleged to have committed and a summary of the evidence to be presented against the student;
2. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
3. A statement that the student has a right to a hearing, upon request, on the specified charges;
4. A description of the hearing procedures, along with procedures for appealing any decision rendered at the hearing;
5. A statement the principal, legal counsel for the school, the student, the student's parent or representative or guardian has the right;

- A. to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and;
 - B. to know the identity of the witnesses to appear at the hearing and the substance of their testimony;
6. A form on which the student or the student's parent/guardian may request a hearing.

Violations of Law Relating to Suspensions or Expulsions

1. Student violations or suspected violations of Nebraska law will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Student violations of school policy that are not apparent violations of law will be addressed by school administrators without reporting them to law enforcement. Administrators should consider the student's maturity, and known behavioral, emotional or mental disorders, if applicable. It will be the responsibility of the referring administrator to contact the student's parent that a referral to legal authorities has been or will be made, if applicable.

On or before August 1 the school board will annually review the reporting guidelines above with the County Attorney. These shall be distributed to all parents and guardians and their students at the beginning of each school year, or at the time of enrollment if during the school year. The guidelines shall also be posted conspicuously in each school during the school year.

2. Except in instances of suspected child abuse, when a principal or designee releases a minor student to a law enforcement officer for the purpose of removing the minor from the school premises, immediate steps shall be taken to notify the parent, guardian, or other relative having control of the minor about the minor's release to the officer and about the place to which the minor is reportedly being taken. In cases of suspected child abuse, the principal or designee will provide the law enforcement officer with the address and telephone number of the minor's parents or guardian.

Supplemental to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long-term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

CURRICULUM DEVELOPMENT

Curriculum development shall be an ongoing process in the school district. Each curriculum area shall be reviewed and revised when necessary according to the timelines set out by the superintendent. These timelines will provide for periodic review of each curriculum area.

The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research of the school district's curriculum needs and a long-range curriculum development program. In making recommendations to the board, the superintendent shall propose a curriculum that will:

- fulfill the philosophy of the school district;
- reflect the educational and operational needs assessment of the school district;
- articulate courses of study from kindergarten through grade twelve;
- identify minimum objectives for each course and, at the elementary level, for each grade;
- provide for the evaluation of the procedures and methods for attaining the objectives;
- provide for objective monitoring of a student's progress;
- provide for the needs of vocational and college bound students;
- include, if feasible, the course offerings requested by the students;
- provide measurable quality academic content standards that are the same as, equal to or more rigorous than the adopted state standards of the Nebraska Department of Education within one year.

The above mentioned standards include the English Language Arts Standards (2014), Mathematics Standards (2015), Science Standards (2017) and Social Studies Standards (2012) as approved by NDE. Any changes from the specific standards as approved by NDE in those four areas will be attached to this policy.

It shall be the responsibility of the superintendent to keep the board apprised of necessary curriculum changes and revisions and, if needed, to develop administrative regulations for curriculum development and recommendations to the board.

Legal Reference: NDE Rule 10
20 U.S.C. § 1232h (1994).
34 C.F.R. Pt. 98 (1996).

Cross Reference: 102 Educational Philosophy of the District
104 Educational and Operational Planning
604 Instructional Curriculum
606 Instructional Materials

Approved _____ Reviewed _____ Revised _____

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- provide for the evaluation of the procedures and methods for attaining the objectives;
- provide for objective monitoring of a student's progress;
- provide for the needs of vocational and college bound students;
- include, if feasible, the course offerings requested by the students;
- provide measurable quality academic content standards ~~by the dates specified in Part 004 of Rule 10~~ that are the same as, equal to or more rigorous than the adopted state standards of the Nebraska Department of Education within one year.

The above mentioned standards include the English Language Arts Standards (2014), Mathematics Standards (2015), Science Standards (~~2017~~~~2010~~) and Social Studies Standards (2012) as approved by NDE. Any changes from the specific standards as approved by NDE in those four areas will be attached to this policy.

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Approved _____ Reviewed _____ Revised _____

MARRIED STUDENTS OR STUDENTS WITH CHILDREN

Married students residing in the district are considered to be of legal age and shall have the same educational opportunities as unmarried students.

The district encourages married students and students with children to complete requirements for graduation and to participate in school activities. The district prohibits any discrimination on the basis of sex, marital status or the condition of being a parent and provides relief for those who are aggrieved under its non-discrimination policies.

Legal Reference: Neb. Statute 43-2101
 79-2,149 to 79-2,152
 79-2,114 to 79-2,124
 20 U.S.C. §1681 et seq.
 34 C.F.R. §106.40

Cross Reference 102 Educational Philosophy of the District
 404.06 Harassment by Employees
 501.00 Objectives for Equal Educational Opportunities for
 Students
 504.18 Harassment by Students

Approved _____ Reviewed _____ Revised _____

READING INSTRUCTION AND IMPROVEMENT

The district will facilitate reading instruction and intervention services to address student reading needs, including, but not limited to, dyslexia, and ensure all teachers for kindergarten through grade three will be effective reading teachers as evidenced by (a) evaluations based on classroom observations and student improvement on reading assessments or (b) specialized training in reading improvement. Each student and his or her parents or guardians will be informed of the student's reading progress; and it is the district's intent that each student be able to read at or above grade level by third grade.

For school year 2019-20 and each following school year, the district shall administer an approved reading assessment three times during the school year to all students in kindergarten through grade three, except for any student receiving specialized instruction for limited English proficiency who has been receiving such instruction for less than two years, any student receiving special education services for whom such assessment would conflict with the individualized education plan, and any student receiving services under a plan according to the requirements of section 504 of the federal Rehabilitation Act of 1973 or Title II of the Americans with Disabilities Act for whom such assessment would conflict with that section 504 or Title II plan. The first administration of such assessment for each such school year shall occur within the first thirty days of the school year.

Any student in kindergarten, grade one, grade two, or grade three shall be identified as having a reading deficiency if the student performs below the threshold level determined according to the Reading Improvement Act on an approved reading assessment. A student who is identified as having a reading deficiency shall remain identified as having a reading deficiency until the student performs at or above the threshold level on an approved reading assessment. Nothing in the Nebraska Reading Improvement Act shall prohibit a school district from identifying any other student as having a reading deficiency.

The district shall provide a supplemental reading intervention program for the purpose of ensuring that students can read at or above grade level at the end of third grade. The district may work with a reading specialist at the State Department of Education, with educational service units, with learning communities, or through interlocal agreements to develop and provide such supplemental reading intervention programs. Each supplemental reading intervention program shall:

- a. Be provided to any student identified as having a reading deficiency;
- b. Be implemented during regular school hours in addition to regularly scheduled reading instruction unless otherwise agreed to by a parent or guardian; and
- c. Make available a summer reading program each summer for any student who has been enrolled in grade one or higher and is identified as continuing to have a reading deficiency at the conclusion of the school year preceding such summer reading

Approved _____ Reviewed _____ Revised _____

program. Such summer reading program may be held in conjunction with existing summer programs in the school district or in a community reading program not affiliated with the school district or may be offered online.

The supplemental reading intervention program may also include:

- a. Reading intervention techniques that are based on scientific research
- b. and best practices;
- c. Diagnostic assessments to frequently monitor student progress throughout the school year and adjust instruction accordingly;
- d. Intensive intervention using strategies selected from the following list to match the weaknesses identified in the diagnostic assessment:
 - i. Development in phonemic awareness, phonics, fluency, vocabulary, and reading comprehension;
 - ii. Explicit and systematic instruction with detailed explanations, extensive opportunities for guided practice, and opportunities for error corrections and feedback; or
 - iii. Daily targeted individual or small-group reading intervention based on student needs as determined by diagnostic assessment data subject to planned extracurricular school activities;
- e. Strategies and resources to assist with reading skills at home, including parent-training workshops and suggestions for parent-guided home reading; or
- f. Access to before-school or after-school supplemental reading intervention with a teacher or tutor who has specialized training in reading intervention.

The school of any student who is identified as having a reading deficiency shall notify such student's parents or guardians either in writing or by electronic communication no later than fifteen working days after the identification of the reading deficiency that the student has been identified as having a reading deficiency and that an individual reading improvement plan will be established and shared with the parents or guardians.

Any student who is identified as having a reading deficiency shall receive an individual reading improvement plan no later than thirty days after the identification of such reading deficiency. The reading improvement plan may be created by the teacher, the principal, other appropriate school personnel, and the parents or guardians of the student and shall describe the reading intervention services the student will receive through the supplemental reading intervention program as described above to remedy such reading deficiency. Each such student shall receive reading intervention services through the supplemental reading intervention program as described above until the student is no longer identified as having a reading deficiency.

Principal's Report

1. Handbook changes

a. Student Fees

- i. 7th and 8th Grade FCS Lab Fee: \$6
- ii. 7th and 8th Grade ART materials fee: \$6
- iii. 7th Grade Industrial Tech: \$8 (trinket chest and wooden top)
- iv. 8th Grade Industrial Tech: \$46 (\$14 step stool and \$32 for the end table)

**Minutes for
Heartland Community Schools
Board of Education Regular Meeting**

Monday, June 11, 2018 8:00 PM
Conference Room
1501 Front Street
Henderson, NE 68371-8929

MISSION STATEMENT: Heartland Community Schools - Henderson/Bradshaw is dedicated to educating all students by providing challenging opportunities to learn according to individual needs.

Mr. Kent Allen: Present
Mr. Gary Braun: Present
Mr. Paul Brune: Present
Mr. Glenn Larson: Present
Mr. Glen Ott: Present
Mr. Boyd Stuhr: Present

1. Preliminary Procedures

1.1. Call to Order

1.2. Public Notice of the Meeting

1.3. Roll Call

2. Public Comments on Agenda Items

3. Public Comments on Topics Not on the Agenda

4. Reports

4.1. Superintendent's Report
Mr. Best reviewed his written report.

5. Discussion Items

5.1. Budget Update
Mr. Best gave a budget update for the next year.

6. Old Business

6.1. North Gym Projects

Mr. Best addressed the concerns of the new record board and the contrast of the lettering. Different options were discussed. It was decided to order new panels with white lettering. Mr. Best presented options for new championship banners. The Board also discussed replacing the record boards in the hallway. It was decided to order new championship banners to be placed in the gym.

6.2. Updated Concrete Work Bid

Motion to accept the bid for concrete work in front of the north building. Passed with a motion by Mr. Paul Brune and a second by Mr. Glenn Larson.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

7. New Business

7.1. VEX Robotics

Mr. Best led the discussion about VEX Robotics. The costs associated with the program were discussed.

Motion to add VEX robotics activity for the 2018-2019 school year. Passed with a motion by Mr. Glenn Larson and a second by Mr. Paul Brune.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

7.2. Declare Surplus Items

The disposal of surplus items was discussed.

Motion to declare old jerseys and a 2006 Bluebird mini-bus surplus items. Passed with a motion by Mr. Kent Allen and a second by Mr. Boyd Stuhr.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

7.3. Engineering Survey for Archway Parking

Mr. Best discussed the drainage issues for the new garage project.

Motion to accept the proposal from Miller&Associates for professional services. Passed with a motion by Mr. Paul Brune and a second by Mr. Glenn Larson.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

7.4. Set Lunch & Breakfast Prices

Motion to leave lunch prices the same as last year. Passed with a motion by Mr. Boyd Stuhr and a second by Mr. Glenn Larson.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

7.5. Set Substitute Pay

Motion to set the substitute teaching rate at \$110 per day. Passed with a motion by Mr. Glenn Larson and a second by Mr. Boyd Stuhr.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

7.6. Set Activity Admission Prices

Motion to leave activity admission prices in line with conference at \$5 for adults and \$4 for students. Passed with a motion by Mr. Paul Brune and a second by Mr. Glenn Larson.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

7.7. Set Activity Pass Prices

Motion to leave activity prices at \$185 for family passes, \$75 for single adult passes, and \$50 for student passes. Passed with a motion by Mr. Glenn Larson and a second by Mr. Paul Brune.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

7.8. Set Tuition Cost

Motion to set the tuition price for attendance at \$17,000 per year. Passed with a motion by Mr. Paul Brune and a second by Mr. Boyd Stuhr.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

7.9. Set Transportation Costs

Motion to set the reimbursable rates for mileage at \$.545 for employee travel. Regular Resident District Students: \$ \$1.5533 Enrollment option students: \$0.7766 Passed with a motion by Mr. Paul Brune and a second by Mr. Glenn Larson.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

8. Future Agenda Items

Future agenda items include:

Student fees.

Policy updates

Record boards.

Budget items.

9. Consent Agenda

Motion to approve the consent agenda. Passed with a motion by Mr. Glenn Larson and a second by Mr. Paul Brune.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

9.1. Approval of Minutes

9.2. Approval of Treasurer's Report

9.3. Approval of Claims

9.4. Financial Reports

9.5. Out of State Travel Requests

10. Adjournment

The next scheduled meeting to be held on July 9, 2018 at 8:00 p.m.

Motion to adjourn the meeting at 9:22 p.m. Passed with a motion by Mr. Paul Brune and a second by Mr. Glenn Larson.

Mr. Kent Allen: Yea, Mr. Gary Braun: Yea, Mr. Paul Brune: Yea, Mr. Glenn Larson: Yea, Mr. Glen Ott: Yea, Mr. Boyd Stuhr: Yea

Board President

Board Secretary

HEARTLAND COMMUNITY SCHOOLS-HENDERSON/BRADSHAW

General Fund Treasurer's Statement for

Month Ending June 30, 2018

	CHECKING ACCT	SAVINGS ACCT	TOTAL
Balance June 1, 2018	\$2,021,357.22	\$2,908,219.15	\$4,929,576.37
Receipts:			
York, Fillmore & Hamilton Co.			
TAXES	\$277,236.01		\$277,236.01
State of Nebraska:			
Medicaid			\$0.00
SPED Reimbursement	\$43,883.00		\$43,883.00
State Aid	\$5,631.00		\$5,631.00
TEEOSA			\$0.00
			\$0.00
			\$0.00
Other:			
Interest	\$890.29	\$3,091.75	\$3,982.04
Preschool Tuition			\$0.00
Rental of Facilities			\$0.00
Computer Sales	\$7,975.00		\$7,975.00
REAP Grant	\$60,941.00		\$60,941.00
TOTAL:	\$396,556.30	\$3,091.75	\$399,648.05
Transfer to MMA			
Total Amount Available	\$2,417,913.52	\$2,911,310.90	\$5,329,224.42
Disbursements	\$356,011.03		\$356,011.03
Balance June 30, 2018	\$2,061,902.49	\$2,911,310.90	\$4,973,213.39

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking	1		
Checking	1	Fund: 01 GENERAL FUND	
26548	ADVANCED OFFICE AUTOMATION	COPY MACHINE	10.45
26547	ADVANCED	ACCREDITATION FEES	900.00
26549	AMAZON / SYNCB	SUPPLIES	61.10
26550	AMAZON CAPITAL SERVICES	SUPPLIES	414.70
26551	AMPLIFY	SUPPLIES	2,384.00
26552	BEST, BRADLEY	REIMBURSEMENT	101.15
26553	BLACK HILLS ENERGY	UTILITIES	916.62
26554	BRODY CHEMICAL	SUPPLIES	819.67
26555	BURTON ENTERPRISES	TRASH REMOVAL	190.00
26556	CENTRAL NE REFRIGERATION INC.	SERVICES	1,029.25
26557	CENTRAL NEBRASKA REHABILITATION SERVICES	SERVICES	3,564.80
26558	CHEMSEARCH	SUPPLIES	135.00
1978	CITY OF HENDERSON	UTILITIES	20.00
26559	DAS STATE ACCT-CENTRAL FINANCE OCIO	STATE REPORTING	234.93
26560	DEMCO	SUPPLIES	94.83
26561	DIETZE MUSIC HOUSE	SUPPLIES	19.35
26562	EAKES OFFICE SOLUTIONS	SUPPLIES	240.78
26563	EGAN SUPPLY	SUPPLIES	732.85
26564	ENTERPRISE FINANCIAL	SERVICES	167.00
26565	ESU 5	SUPPLIES	15.00
26566	ESU 6	SERVICES	52,387.15
26567	ESU 9	SERVICES	484.46
26568	ESU COORDINATING COUNCIL	COOP PURCHASE	312.00
26569	FILLMORE COUNTY HOSPITAL	SERVICES	2,833.33
26570	FIRST	HAL	623.90
26571	FLINN SCIENTIFIC INC	SUPPLIES	0.38
26572	FOLLETT SCHOOL SOLUTIONS, INC.	SUPPLIES	1,815.25
26573	GOPHER PERFORMANCE	SUPPLIES	116.88
26574	HENDERSON ACE HARDWARE	SUPPLIES	70.44
26575	HENDERSON COMMUNITY COOP ASSN.	SUPPLIES	969.20
26576	HIEBNER BODY SHOP	SERVICE	2,996.48
26577	INTERSTATE ALL BATTERY CENTER	SUPPLIES	37.80
26578	J.W. PEPPER & SON	SUPPLIES	43.99
26579	MAINSTAY COMMUNICATIONS	TELEPHONE	344.64
26580	MATHESON TRI GAS INC	SUPPLIES	25,305.00
26581	MCI	TELEPHONE	72.64
26582	MENARDS	SUPPLIES	189.95
26583	MILLER SEED & SUPPLY CO INC	SUPPLIES	810.00
26584	NASB	REGISTRATION	75.00
26585	NASCO	SUPPLIES	433.73
26586	NCS PEARSON INC	TESTING SUPPLIES	120.00
26587	NCSA	REGISTRATION	390.00
26588	NEBRASKALAND MAGAZINE	SUBSCRIPTION	44.00
26589	NO RED INK	SERVICES	2,655.00
26590	PAYFLEX SYSTEMS	SEC 125 INSURANCE	740.40

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
26591	PEARSON EDUCATION	TEXTBOOKS	494.15
26592	PERENNIAL PUBLIC POWER DISTRICT	ELECTRICITY	5,118.24
26594	QUILL	SUPPLIES	1,657.77
26595	ROCKLER WOODWORKING & HARDWARE	SUPPLIES	497.17
26596	SCHOOL MATE	SUPPLIES	417.75
26597	SCHOOL SPECIALTY	SUPPLIES	458.91
26598	SDC PUBLICATIONS	TEXTBOOKS	488.00
26599	SEFFF, BARBARA	MILEAGE	81.20
26600	SERVICE PRESS	SERVICES	6.55
26601	SHRED MONSTER, INC	SERVICES	39.00
26602	SOCS	COMPUTER SERVICES	2,400.00
26603	SOFTCHOICE CORPORATION	SUPPLIES	216.08
26604	SOFTWARE UNLIMITED INC	SERVICES	5,250.00
26605	SUPPLYWORKS	SUPPLIES	124.08
26606	SUPREME SCHOOL SUPPLY	SUPPLIES	52.45
26607	TRI COUNTY AUTO	REPAIRS	8.99
26608	U.S. BANK	SUPPLIES	731.75
26609	UNITE PRIVATE NETWORKS	SERVICES	415.50
1979	UNITED STATES POSTAL SERVICE	NEWSLETTER	150.66
26610	US GAMES	SUPPLIES	980.74
26611	VERIZON WIRELESS	TELEPHONE	181.88
Fund Total:			125,693.97
Checking Account Total:			125,693.97

<u>Checking</u>	<u>6</u>	<u>Fund: 06</u>	<u>SCHOOL LUNCH/MILK FUND</u>	
3924	RIBBLE, CLARK		REIMBURSEMENT	7.90
3925	US FOODS DBA THE THOMPSON CO		SUPPLIES	83.25
Fund Total:			91.15	
Checking Account Total:			91.15	

NEW BOARD REPORT

<u>Check #</u>	<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>	
<u>Checking</u>		1			
Checking		1	Fund: 01 GENERAL FUND		
	26612 NICK'S FARM STORE CO		SUPPLIES	77.40	
				Fund Total:	77.40
				Checking Account Total:	77.40
<u>Checking</u>		8			
Checking		8	Fund: 08 SPECIAL BUILDING FUND		
	1028 DRIEWER INC		SERVICES	11,969.50	
				Fund Total:	11,969.50
				Checking Account Total:	11,969.50

Regular; Beginning Month 09/2017; Processing Month 06/2018; Active Chart of Account Number True; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0101	FOOTBALL	0.00	6,016.50	4,634.00	0.00	(1,382.50)
05 704 0102	VOLLEYBALL	0.00	3,563.62	2,707.00	0.00	(856.62)
05 704 0103	BOYS BASKETBALL	0.00	7,155.90	3,585.50	0.00	(3,570.40)
05 704 0104	GIRLS BASKETBALL	0.00	4,680.73	3,334.50	0.00	(1,346.23)
05 704 0105	TRACK	0.00	8,401.43	1,800.00	0.00	(6,601.43)
05 704 0107	GENERAL ATHLETICS	0.00	7,137.63	5,684.06	0.00	(1,453.57)
05 704 0109	LOCK ACCOUNT	0.00	0.00	0.00	0.00	0.00
05 704 0110	JH FOOTBALL	0.00	600.00	553.00	0.00	(47.00)
05 704 0111	JH VOLLEYBALL	0.00	524.62	(87.43)	0.00	(612.05)
05 704 0112	JH BOYS BASKETBALL	0.00	1,001.75	470.00	0.00	(531.75)
05 704 0113	JH GIRLS BASKETBALL	0.00	660.00	171.00	0.00	(489.00)
05 704 0114	JH TRACK	0.00	1,688.49	980.00	0.00	(708.49)
05 704 0116	SEASON PASS	0.00	0.00	4,610.00	0.00	4,610.00
05 704 0117	GIRLS GOLF	0.00	769.02	190.00	0.00	(579.02)
05 704 0118	BOYS GOLF	0.00	1,260.00	0.00	0.00	(1,260.00)
05 704 0119	DISTRICT ACCOUNT	0.00	0.00	0.00	0.00	0.00
05 704 0120	CONFERENCE ACCOUNT	0.00	1,547.15	1,547.15	0.00	0.00
05 704 0129	COACH - FB	25.00	0.00	600.00	0.00	625.00
05 704 0130	COACH - VB	4,937.99	1,629.00	1,600.31	0.00	4,909.30
05 704 0131	COACH - GIRLS BB	2,334.37	894.85	1,504.24	0.00	2,943.76
05 704 0132	COACH - BOYS BB	2,842.27	2,977.49	1,663.56	0.00	1,528.34
05 704 0133	COACH - JH BB	432.32	0.00	0.00	0.00	432.32
05 704 0134	ATHLETIC DIRECTOR	0.00	0.00	0.00	0.00	0.00
05 704 0135	COACH - GIRLS GOLF	(61.08)	249.12	779.20	0.00	469.00
05 704 0136	COACH - BOYS GOLF	653.04	881.33	808.96	0.00	580.67
05 704 0137	COACH - TRACK	215.52	1,504.21	1,599.98	0.00	311.29
05 704 0138	COACH - JH VB	0.00	801.00	1,421.93	0.00	620.93
05 704 0200	BAND UNIFORMS	62.29	0.00	0.00	0.00	62.29
05 704 0201	BAND	263.30	616.22	150.00	0.00	(202.92)
05 704 0202	CHORUS	324.92	0.00	0.00	0.00	324.92
05 704 0203	MARCHING SHOES	2.62	573.90	577.00	0.00	5.72
05 704 0204	VOCAL CLINIC	2,351.28	9,532.38	11,279.00	1.32	4,099.22
05 704 0206	MUSIC TRIP	397.90	0.00	1,983.64	0.00	2,381.54
05 704 0207	DISTRICT MUSIC	424.30	5,554.87	6,652.70	0.00	1,522.13
05 704 0300	ELEMENTARY ART	36.17	0.00	0.00	0.00	36.17
05 704 0301	ART	1,488.27	124.99	371.40	0.00	1,734.68
05 704 0302	MUSICAL	0.00	0.00	0.00	0.00	0.00

Regular; Beginning Month 09/2017; Processing Month 06/2018; Active Chart of Account Number True; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0304	ALL SCHOOL PLAY	1,002.80	843.10	1,920.00	0.00	2,079.70
05 704 0305	ONE ACT	0.00	396.76	0.00	0.00	(396.76)
05 704 0401	METALS	0.00	0.00	0.00	0.00	0.00
05 704 0402	FCS - LAB FEES	0.00	0.00	0.00	0.00	0.00
05 704 0403	FBLA	5,847.03	3,128.84	2,792.20	0.00	5,510.39
05 704 0404	INDUSTRIAL TECHNOLOGY	0.00	3,756.23	3,172.07	0.00	(584.16)
05 704 0405	FFA	7,974.06	16,681.84	13,238.71	0.00	4,530.93
05 704 0407	SCIENCE CLUB	954.12	0.00	275.00	0.00	1,229.12
05 704 0408	BIOLOGY/ENGLISH TRIP	367.20	0.00	0.00	0.00	367.20
05 704 0409	QUIZ BOWL/MATH CLUB	692.25	472.91	358.40	0.00	577.74
05 704 0410	ROBOTICS	264.03	207.89	434.50	0.00	490.64
05 704 0500	CLASS OF 2020	1,915.50	0.00	1,414.26	0.00	3,329.76
05 704 0501	CLASS OF 2021	1,461.70	0.00	1,115.18	0.00	2,576.88
05 704 0502	CLASS OF 2022	200.00	0.00	0.00	0.00	200.00
05 704 0503	CLASS OF 2023	200.00	0.00	0.00	0.00	200.00
05 704 0504	CLASS OF 2024	0.00	0.00	0.00	0.00	0.00
05 704 0505	CLASS OF 2015	0.00	0.00	0.00	0.00	0.00
05 704 0506	CLASS OF 2016	0.00	0.00	0.00	0.00	0.00
05 704 0507	CLASS OF 2017	807.77	807.77	0.00	0.00	0.00
05 704 0508	CLASS OF 2018	2,428.58	1,694.77	166.75	0.00	900.56
05 704 0509	CLASS OF 2019	7,182.87	6,944.07	1,554.70	0.00	1,793.50
05 704 0601	NATIONAL HONOR SOCIETY	(9.40)	277.82	1,246.00	0.00	958.78
05 704 0709	YEARBOOK	0.00	6,709.14	4,985.00	0.00	(1,724.14)
05 704 0801	STUDENT COUNCIL	66.30	1,285.19	2,430.70	0.00	1,211.81
05 704 0802	CONCESSIONS	220.66	23,523.45	23,819.74	0.00	516.95
05 704 0803	WATER MACHINE	115.05	0.00	0.00	0.00	115.05
05 704 0804	INTEREST ON ACT ACCT	39.20	0.00	15.89	0.00	55.09
05 704 0805	LOCKERS PROJECT	12,401.58	0.00	0.00	0.00	12,401.58
05 704 0806	ELEM STUDENT CO	895.11	2,727.42	2,267.70	0.00	435.39
05 704 0807	LIFE TCH/MEMORY BOOK	997.45	0.00	0.00	0.00	997.45
05 704 0913	REVOLVING-SECONDARY	0.00	3,180.97	3,180.97	0.00	0.00
05 704 0914	REVOLVING-ELEMENTARY	0.00	733.50	733.50	0.00	0.00
05 704 0916	ACTIVITY LOAN TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
05 704 0918	JOHN BAYLOR TEST PREP	2,200.00	0.00	0.00	0.00	2,200.00
05 704 0919	HEALTH/TOBACCO GRANT	350.00	0.00	0.00	0.00	350.00
05 704 0924	OTT SCHOLARSHIP	0.00	1,000.00	1,000.00	0.00	0.00
05 704 0926	DEKALB SCHOLARSHIP	500.00	0.00	0.00	0.00	500.00

Activity Fund Balance Report - Summary - Exclude Encumbrances

09/2017 - 06/2018

Regular; Beginning Month 09/2017; Processing Month 06/2018; Active Chart of Account Number True; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0927	PIONEER SCHOLARSHIP	400.00	0.00	0.00	0.00	400.00
05 704 0930	MONSANTO GRANT	1,250.00	1,248.68	2,500.00	(1.32)	2,500.00
05 704 0934	GUIDANCE	985.18	384.00	384.00	0.00	985.18
05 704 0936	FIELD TRIP GRANT	4,500.00	0.00	0.00	0.00	4,500.00
05 704 0937	CIRCLE OF FRIENDS AUTISM GRANT	0.00	2,688.70	3,440.25	0.00	751.55
05 704 0938	IF KIDS COULD CURE GRANT	0.00	0.00	15,000.00	0.00	15,000.00
05 704 0950	COMPUTER DEPOSITS	9,097.41	5,254.46	4,285.00	0.00	8,127.95
05 704 0951	STAFF LOUNGE ACCOUNT	1,038.34	1,830.18	2,369.65	0.00	1,577.81
Fund Total: 05		83,075.27	156,123.89	155,270.87	0.00	82,222.25

Expenditure Summary
06/2018

Regular; Processing Month 06/2018; Fund Number 01

Account Number	Account Description	Revised Budget	Activity During Month	Activity to Date	Balance at EOM	% of Budget
9	Expenditure					
01	GENERAL FUND					
1100	REGULAR INSTRUCTIONAL PROGRAMS	\$2,289,057.24	\$176,356.52	\$1,822,859.85	\$466,197.39	79.63
1200	SPECIAL EDUCATION PROGRAMS	\$989,353.95	(\$42,618.12)	\$623,299.63	\$366,054.32	63.00
2120	GUIDANCE SERVICES	\$101,929.15	\$7,931.95	\$82,594.05	\$19,335.10	81.03
2130	HEALTH SERVICES	\$2,750.56	\$0.00	\$0.00	\$2,750.56	0.00
2212	INST STAFF TRNG AND CURR DEV	\$17,000.00	\$175.40	\$3,990.53	\$13,009.47	23.47
2222	SCHOOL LIBRARY SERVICES	\$165,797.38	\$13,666.07	\$132,719.90	\$33,077.48	80.05
2310	BOARD OF EDUCATION	\$112,426.03	\$5,566.95	\$81,197.20	\$31,228.83	72.22
2320	EXECUTIVE ADMINISTRATION	\$255,398.84	\$20,148.80	\$207,182.95	\$48,215.89	81.12
2400	OFFICE OF PRINCIPAL	\$313,210.14	\$25,501.60	\$254,129.82	\$59,080.32	81.14
2510	GENERAL ADMIN-BUSINESS SERVICE	\$19,200.00	\$1,119.95	\$16,659.32	\$2,540.68	86.77
2520	VEHICLE ACQUISITION, SERV, MTNCE	\$3,100.00	\$75.47	\$75.47	\$3,024.53	2.43
2610	OPERATION OF PLANT	\$304,350.14	\$21,553.77	\$258,481.19	\$45,868.95	84.93
2620	MAINTENANCE OF PLANT	\$153,355.23	\$10,283.77	\$75,578.19	\$77,777.04	49.28
2750	REGULAR PUPIL TRANSPORTATION	\$148,839.82	\$6,860.16	\$111,478.02	\$37,361.80	74.90
2760	SCHOOL AGE SPEC ED TRANSPORT	\$60,866.24	\$3,031.69	\$44,708.38	\$16,157.86	73.45
3000	COMMUNITY SERVICES	\$3,525.83	\$0.00	\$0.00	\$3,525.83	0.00
4200	TITLE 1 PART A NCLB	\$92,001.29	\$7,303.90	\$73,039.07	\$18,962.22	79.39
4300	INNOVATION ED PROG TITLE VI	\$0.00	\$0.00	\$0.00	\$0.00	0.00
4310	TITLE IIA	\$4,491.00	\$0.00	\$794.00	\$3,697.00	17.68
4404	IDEA PART B BASE	\$52,009.00	\$50,919.50	\$50,919.50	\$1,089.50	97.91
4406	IDEA PRESCHOOL	\$7,190.00	\$7,190.00	\$7,190.00	\$0.00	100.00
4410	IDEA FUNDS	\$42,293.00	\$42,293.00	\$42,293.00	\$0.00	100.00
4690	OTHER FED NON-CATEGORICAL EXP	\$8,080.00	\$0.00	\$2,773.19	\$5,306.81	34.32
4992	REAP FUNDS	\$24,256.00	\$0.00	\$43,394.40	(\$19,138.40)	178.90
6000	SUMMER SCHOOL	\$3,525.83	\$0.00	\$180.80	\$3,345.03	5.13
8000	TRANSFERS	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00
9000	NON-PROGRAMMED CHARGES	\$1,000,000.00	(\$1,332.92)	\$2,192.70	\$997,807.30	0.22
01	GENERAL FUND	\$6,209,006.67	\$356,027.46	\$3,937,731.16	\$2,271,275.51	63.42
9	Expenditure	\$6,209,006.67	\$356,027.46	\$3,937,731.16	\$2,271,275.51	63.42

HEARTLAND COMMUNITY SCHOOLS

Fund Account Balances

	June 30, 2017	June 30, 2018
General Fund	\$5,133,386.77	\$4,973,213.39
Activity Fund	\$74,748.76	\$82,222.25
School Lunch Fund	\$16,860.62	\$21,898.06
Depreciation Fund	\$1,243,543.80	\$1,130,466.58
Unemployment Fund	\$2,971.47	\$2,979.73
Qualified Capital Purpose Fund	\$62,059.60	\$62,247.98
Special Building Fund	\$331,491.38	\$367,373.58

Expenditure Summary
 06/2018

Regular; Processing Month 06/2018; Fund Number 06

Account Number	Account Description	Revised Budget	Activity During Month	Activity to Date	Balance at EOM	% of Budget
9	Expenditure					
06	SCHOOL LUNCH/MILK FUND					
1100	REGULAR INSTRUCTIONAL PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100	SUPPORTIVE SERVICES PUPILS	\$0.00	\$9,201.33	\$161,964.74	(\$161,964.74)	0.00
06	SCHOOL LUNCH/MILK FUND	\$0.00	\$9,201.33	\$161,964.74	(\$161,964.74)	0.00
9	Expenditure	\$0.00	\$9,201.33	\$161,964.74	(\$161,964.74)	0.00