

Board of Education Regular Meeting

Monday, March 14, 2016 7:00 PM

Conference Room
1501 Front Street
Henderson, NE 68371-8929

Agenda

1. Preliminary Procedures
 1. Call to Order
 2. Public Notice of the Meeting
 3. Roll Call
2. Public Comments on Agenda Items
3. Public Comments on Topics Not on the Agenda
4. Reports
 1. Superintendent's Report
 2. Principals' Reports
5. Discussion Items
 1. Legislative Issues
 2. Affordable Care Act
 3. Upcoming Meetings
6. Old Business
7. New Business
 1. Summer Projects
 2. Resignation of Dee Steever
 3. Resignation of Susan Watt
 4. Staffing for 2016-17
 5. NETS Software Contract
8. Executive Session

9. Future Agenda Items

10. Consent Agenda

1. Approval of Minutes

2. Approval of Treasurer's Report

3. Approval of Claims

4. Financial Reports

5. Out of State Travel Requests

11. Adjournment

**Minutes for
Heartland Community Schools
Board of Education Regular Meeting**

February 08, 2016 2:00 PM
Conference Room

MISSION STATEMENT: Heartland Community Schools - Henderson/Bradshaw is dedicated to educating all students by providing challenging opportunities to learn according to individual needs.

Attendance Taken at 2:01 PM:

Present Board Members:

Mr. Kent Allen
Mr. Gary Braun
Mr. Glenn Larson
Mr. Glen Ott
Mr. Boyd Stuhr

Absent Board Members:

Mr. Paul Brune

1. Preliminary Procedures

1.1. Call to Order

1.2. Public Notice of the Meeting

1.3. Roll Call

Motion Passed: To excuse Paul Brune from attending this meeting passed with a motion by Mr. Kent Allen and a second by Mr. Glenn Larson .

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Absent
Mr. Glenn Larson	Yes
Mr. Glen Ott	Yes
Mr. Boyd Stuhr	Yes

2. Public Comments on Agenda Items

3. Public Comments on Topics Not on the Agenda

4. Reports

4.1. Superintendent's Report

Discussion:

Mr. Best briefly reviewed his written report. Items will be addressed as they appear on the agenda.

4.2. Principals' Reports

Discussion:

Mrs. Houck reviewed her written report indicating that the weather has altered the timing of several events. Mr. Carr reviewed his written report focusing on student successes in choir, band, robotics and the Jr. High Choral Festival.

5. Discussion Items

5.1. Robotics

Discussion:

11 members of the Junior High Robotics team along with their sponsors Carrie Regier and Marietta Adams gave a presentation and demonstration of their activities and competitions. This is the first year for the Robotics team which has qualified for State competition.

5.2. Affordable Care Act

5.3. AdvancED Visit

5.4. NASB Membership

6. Old Business

7. New Business

7.1. March Board Meeting

Discussion:

AdvancED team will arrive on the evening of March 14. Board will have a working session dinner with the team beginning at 6:00 p.m. with the board regular meeting to begin at 7:00 p.m.

7.2. April Board Meeting

Motion Passed: To move April's regular meeting time to Wednesday, April 13th at 8:00 PM passed with a motion by Mr. Glenn Larson and a second by Mr. Kent Allen.

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Absent
Mr. Glenn Larson	Yes
Mr. Glen Ott	Yes
Mr. Boyd Stuhr	Yes

7.3. 2016-2017 Calendar

Motion Passed: To approve the 2016-2017 calendar as presented passed with a motion by Mr. Glenn Larson and a second by Mr. Glen Ott.

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Absent
Mr. Glenn Larson	Yes
Mr. Glen Ott	Yes
Mr. Boyd Stuhr	Yes

7.4. Resignation

Motion Passed: To accept the resignation of Cynthia Goff effective at the end of the 2015-2016 contract year with appreciation for her 34 years of service to the Bradshaw and Heartland school districts passed with a motion by Mr. Kent Allen and a second by Mr. Glen Ott.

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes

Mr. Paul Brune	Absent
Mr. Glenn Larson	Yes
Mr. Glen Ott	Yes
Mr. Boyd Stuhr	Yes

7.5. Recognize HEA as Bargaining Agent

Motion Passed: To approve the HEA as the teachers' bargaining agent for the 2017-2018 school year passed with a motion by Mr. Glenn Larson and a second by Mr. Boyd Stuhr.

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Absent
Mr. Glenn Larson	Yes
Mr. Glen Ott	Yes
Mr. Boyd Stuhr	Yes

8. Future Agenda Items

9. Consent Agenda

Motion Passed: To approve the consent agenda including additional claims of \$2,376.55 to Henderson Coop and \$846.68 to Premier Business Services along with the Band/Chorus out of state travel request passed with a motion by Mr. Boyd Stuhr and a second by Mr. Kent Allen.

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Absent
Mr. Glenn Larson	Yes
Mr. Glen Ott	Yes
Mr. Boyd Stuhr	Yes

9.1. Approval of Minutes

9.2. Approval of Treasurer's Report

9.3. Approval of Claims

9.4. Financial Reports

9.5. Out of State Travel Requests

10. Adjournment

Discussion:

The next scheduled meeting to be held on March 14 at 7:00 p.m. (Work session dinner with AdvanED beginning at 6:00 p.m.)

Motion Passed: To adjourn the meeting at 3:57 p.m. passed with a motion by Mr. Glenn Larson and a second by Mr. Kent Allen.

Mr. Kent Allen	Yes
Mr. Gary Braun	Yes
Mr. Paul Brune	Absent
Mr. Glenn Larson	Yes
Mr. Glen Ott	Yes
Mr. Boyd Stuhr	Yes

Board President

Board Secretary

Expenditure Summary
02/2016

Regular; Processing Month 02/2016; Fund Number 01

Account Number	Account Description	Revised Budget	Activity During Month	Activity to Date	Balance at EOM	% of Budget
9	Expenditure					
01	GENERAL FUND					
1100	REGULAR INSTRUCTIONAL PROGRAMS	\$2,436,601.90	\$172,019.92	\$1,082,049.58	\$1,354,552.32	45.00
1200	SPECIAL EDUCATION PROGRAMS	\$773,913.29	\$54,413.10	\$348,702.33	\$425,210.96	45.11
2120	GUIDANCE SERVICES	\$97,906.44	\$7,832.66	\$47,113.94	\$50,792.50	48.12
2130	HEALTH SERVICES	\$2,750.56	\$0.00	\$51.13	\$2,699.43	1.86
2212	INST STAFF TRNG AND CURR DEV	\$17,000.00	\$56.35	\$1,788.26	\$15,211.74	10.52
2222	SCHOOL LIBRARY SERVICES	\$144,946.29	\$11,253.79	\$64,782.17	\$80,164.12	45.55
2310	BOARD OF EDUCATION	\$89,574.59	\$9,558.25	\$51,705.98	\$37,868.61	60.35
2320	EXECUTIVE ADMINISTRATION	\$219,297.27	\$21,630.21	\$106,843.52	\$112,453.75	46.69
2400	OFFICE OF PRINCIPAL	\$280,376.74	\$22,671.15	\$135,233.19	\$145,143.55	48.23
2510	GENERAL ADMIN-BUSINESS SERVICE	\$22,200.00	\$629.34	\$8,323.43	\$13,876.57	38.03
2520	VEHICLE ACQUISITION, SERV, MTNCE	\$15,600.00	\$160.00	\$160.00	\$15,440.00	1.03
2610	OPERATION OF PLANT	\$303,917.50	\$26,660.66	\$146,410.48	\$157,507.02	48.17
2620	MAINTENANCE OF PLANT	\$165,110.69	\$6,985.72	\$8,632.35	\$156,478.34	5.23
2750	REGULAR PUPIL TRANSPORTATION	\$193,283.47	\$11,104.80	\$71,487.44	\$121,796.03	36.99
2760	SCHOOL AGE SPEC ED TRANSPORT	\$64,976.04	\$3,692.10	\$22,175.42	\$42,800.62	34.13
3000	COMMUNITY SERVICES	\$3,525.83	\$0.00	\$0.00	\$3,525.83	0.00
4200	TITLE 1 PART A NCLB	\$124,765.79	\$8,731.56	\$52,356.17	\$72,409.62	41.96
4250	OTHER FEDERAL CATEGORICAL	\$0.00	\$0.00	\$225.00	(\$225.00)	0.00
4310	TITLE IIA	\$9,531.00	\$360.00	\$1,439.24	\$8,091.76	15.10
4404	IDEA PART B BASE	\$98,000.00	\$0.00	\$0.00	\$98,000.00	0.00
4690	OTHER FED NON-CATEGORICAL EXP	\$8,080.00	\$672.10	\$2,973.83	\$5,106.17	36.80
4992	REAP FUNDS	\$23,277.00	\$0.00	\$19,235.59	\$4,041.41	82.64
6000	SUMMER SCHOOL	\$7,051.67	\$0.00	\$0.00	\$7,051.67	3.62
8000	TRANSFERS	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00
9000	NON-PROGRAMMED CHARGES	\$1,100,000.00	\$1,897.30	(\$2,123.52)	\$1,102,123.52	(0.19)
01	GENERAL FUND	\$6,231,686.07	\$360,329.01	\$2,169,565.53	\$4,062,120.54	35.04
9	Expenditure	\$6,231,686.07	\$360,329.01	\$2,169,565.53	\$4,062,120.54	35.04

HEARTLAND COMMUNITY SCHOOLS FUND ACCOUNT BALANCES

	February 28, 2015	February 29, 2016
General Fund	4,137,718.30	4,481,479.34
Activity Fund	106,983.91	73,372.77
School Lunch Fund	7,845.32	10,472.02
Depreciation Fund	1,115,323.06	1,411,128.12
Unemployment Fund	2,962.75	2,965.91
Qualified Capital Purpose Fund	95,900.80	216,862.92
Special Building Fund	434,880.81	280,197.73

HOT LUNCH EXP REPORT
02/2016

Regular; Processing Month 02/2016; Fund Number 06

Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	Balance at EOM	% of Budget
06	SCHOOL LUNCH/MILK FUND					
06 1100 410	SUPPLIES	\$0.00	\$0.00	\$2,350.37	(\$2,350.37)	0.00
06 1100 470	FOOD PURCHASED	\$0.00	\$0.00	\$14,538.64	(\$14,538.64)	0.00
06 1200 000	LABOR COSTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00
06 1200 130	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00
06 1200 230	INSURANCE BC/BS	\$0.00	\$0.00	\$0.00	\$0.00	0.00
06 1200 290 0 000	OTHER	\$0.00	\$0.00	\$112.00	(\$112.00)	0.00
06 1300 000	REPAYMENT OF LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00
06 1400 000	TRANSFER TO SAVINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00
06 1600 590 0 000	DELIVERY CHARGES	\$0.00	\$0.00	\$50.89	(\$50.89)	0.00
06 2100 000	REPAYMENT OF LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00
06 2100 140	HOT LUNCH SALARIES	\$0.00	\$6,206.24	\$34,345.53	(\$34,345.53)	0.00
06 2100 210	HOT LUNCH FICA	\$0.00	\$474.77	\$2,627.43	(\$2,627.43)	0.00
06 2100 220	HOT LUNCH RETIREMENT	\$0.00	\$559.44	\$3,137.71	(\$3,137.71)	0.00
06 2100 240	HOT LUNCH WORKMEN'S COMP	\$0.00	\$0.00	\$0.00	\$0.00	0.00
06 2100 410	SCHOOL LUNCH SUPPLIES	\$0.00	\$0.00	\$1,326.37	(\$1,326.37)	0.00
06 2100 470	SCHOOL LUNCH FOOD PURCHASED	\$0.00	\$1,559.28	\$31,420.06	(\$31,420.06)	0.00
06 2100 530	SCHOOL LUNCH EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00
06 2100 590	DELIVERY CHARGES	\$0.00	\$0.00	\$65.00	(\$65.00)	0.00
06 2100 690	OTHER MISC EXPENSES	\$0.00	\$34.48	\$531.67	(\$531.67)	0.00
06 6000 000	WITHHOLDINGS-PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	0.00
06	SCHOOL LUNCH/MILK FUND	\$0.00	\$8,834.21	\$90,505.67	(\$90,505.67)	0.00

HEARTLAND COMMUNITY SCHOOLS-HENDERSON/BRADSHAW

General Fund Treasurer's Statement for

Month Ending February 29, 2016

	CHECKING ACCT	SAVINGS ACCT	TOTAL
Balance February 1, 2016	1,480,103.05	2,870,291.30	4,350,394.35
Receipts:			
York, Fillmore & Hamilton Co.			
TAXES	439,761.77		439,761.77
State of Nebraska:			
Medicaid (MAPPS)			0.00
Medicaid (MIPPS)	553.70		553.70
SPED Reimbursement	46,933.00		46,933.00
			0.00
			0.00
			0.00
Other:			
Interest	335.82	1,244.64	1,580.46
Preschool Tuition	568.75		568.75
Rental of facilities	95.00		95.00
Kirby's Grant Expenditures	(26.98)		(26.98)
			0.00
			0.00
TOTAL:	488,221.06	1,244.64	489,465.70
Transfer to MMA			
Total Amount Available	1,968,324.11	2,871,535.94	4,839,860.05
Disbursements	358,380.71		358,380.71
Balance February 29, 2016	1,609,943.40	2,871,535.94	4,481,479.34

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking	1		
Checking	1	Fund: 01 GENERAL FUND	
24243	ADVANCED OFFICE AUTOMATION	COPY MACHINE	337.71
24244	ARCHWAY, THE		126.00
24245	AS CENTRAL SERVICES	STATE REPORTING	454.94
24246	ASK SUPPLY CO. LLC	SUPPLIES	78.00
24247	AURORA NEWS-REGISTER	SUBSCRIPTION	35.00
24248	BEST, BRADLEY	REIMBURSEMENT	18.50
24249	BURTON ENTERPRISES	TRASH REMOVAL	190.00
24250	CAMBIUM LEARNING GROUP	SUPPLIES	10.00
24251	CARR, TIMOTHY	REIMBURSEMENT	18.50
24252	CENTRAL NEBRASKA REHABILITATION SERVICES	SERVICES	4,841.01
24253	CHEMSEARCH	SUPPLIES	556.00
24254	CITY OF HENDERSON	UTILITIES	900.00
24255	CRITEL ENTERPRISES, LLC	SERVICES	89.50
24256	DIETZE MUSIC HOUSE	SUPPLIES	61.31
24257	EAKES OFFICE PLUS	SUPPLIES	141.30
24258	EBSCO SUBSCRIPTION SERVICES	SUBSCRIPTIONS	441.72
24259	ENTERPRISE FINANCIAL	SERVICES	167.00
24260	ESU #5	SUPPLIES	15.00
24261	ESU #6	SERVICES	488.87
24262	GRAINGER	SUPPLIES	165.00
24263	HEARTLAND ACTIVITY FUND	TRANSFER OF FUNDS	2,560.00
24264	HENDERSON ACE HARDWARE	SUPPLIES	19.70
24265	HENDERSON COMMUNITY COOP ASSN.	SUPPLIES	1,615.33
24266	HENDERSON FOODMART	SUPPLIES	496.92
24267	HENDERSON HEALTH CARE SERVICE	SERVICES	127.00
24268	HENDERSON MOTORS	SERVICES	1,355.46
24269	HOMETOWN LEASING	COPY MACHINE LEASE	1,627.12
24270	JAY HUEBERT PIANO SERVICE	SERVICES	90.00
24271	MAILFINANCE	POSTAGE MACHINE	416.98
24272	MAINSTAY COMMUNICATIONS	TELEPHONE	165.09
24273	MALTSBERGER, TARA		40.00
24274	MATHESON TRI GAS INC	SUPPLIES	81.19
24275	MCI	TELEPHONE	118.18
24276	MENARDS	SUPPLIES	183.87
24277	MENARDS	SUPPLIES	51.97
24278	MERIDIAN PUBLIC SCHOOLS	ENTRY FEE	120.00
24279	MIDAMERICA BOOKS	BOOKS FOR COLLECTION	457.65
24280	NANTKES, JENN	SERVICES	505.36
24281	NASB	REGISTRATION	3,702.00
24282	NE COUNCIL OF SCHOOL ADMINISTRATORS		85.00
24283	NEBRASKA.GOV	DRIVING RECORDS	6.78
24284	NUNNENKAMP ELECTRIC	SERVICES	125.34
24285	OMAHA WORLD-HERALD/CLASSIFIED	CLASSIFIED AD	706.00
24286	OVERHEAD DOOR CO. OF HASTINGS	SERVICES	206.00
24287	PAYFLEX SYSTEMS	SEC 125 INSURANCE	100.00

<u>Check #</u>	<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
24288	PERENNIAL PUBLIC POWER DIST.	ELECTRICITY	4,744.36
24289	PERMA-BOUND	BOOKS	619.94
24290	PREMIER BUSINESS SERVICES	ACCOUNTING SERVICES	128.00
24291	QUILL	SUPPLIES	700.64
24292	QUIRING, DOROTHEA	MILAGE	79.98
24293	QUIRING, SANDRA	ACCOMPANIST	650.00
24294	RAMADA INN OMAHA CONVENTION CENTER	LODGING	2,398.00
24295	RELIANCE COMMUNICATIONS LLC		820.00
24296	ROWE SANCTUARY	FIELD TRIP	60.00
24297	ROWE, DEBORAH	REIMBURSEMENT	54.00
24298	SCHWEITZER, ROYCE	REIMBURSEMENT	145.00
24299	SERVICE PRESS	SERVICES	166.45
24300	SHRED MONSTER, INC	SERVICES	39.00
24301	SOURCEGAS	UTILITIES	4,159.82
24302	SOUTHEAST COMMUNITY COLLEGE	SENCAP ACADEMY	1,018.84
24303	SUPERIOR OUTDOOR POWER CENTER, INC.	SUPPLIES	259.75
24304	TRI COUNTY AUTO	REPAIRS	294.70
24305	U.S. BANK	SUPPLIES	303.88
24306	VERIZON WIRELESS	TELEPHONE	122.37
24307	YORK ACE HARDWARE	SUPPLIES	77.35
24308	YORK NEWS TIMES	SERVICES	525.00
Fund Total:			41,465.38
Checking Account Total:			41,465.38

Balance Sheet
Period Ending: February 2016
Monthly; Processing Month 02/2016; Fund Number 06

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 06 SCHOOL LUNCH/MILK FUND				
<u>Current Assets</u>				
06 101	CASH	3,546.91	6,925.11	10,472.02
06 102	MMA-FIRST PREMIER ACCOUNT	0.00	0.00	0.00
06 103	CERTIFICATE OF DEPOSIT	0.00	0.00	0.00
	Current Assets Subtotal:	3,546.91	6,925.11	10,472.02
<u>Other Assets</u>				
06 390	BUDGETED REVENUE	0.00	0.00	0.00
06 392	LESS: REVENUE RECEIVED	(70,248.30)	(15,759.32)	(86,007.62)
	Other Assets Subtotal:	(70,248.30)	(15,759.32)	(86,007.62)
Total Assets and Deferred Outflows of Resources:		(66,701.39)	(8,834.21)	(75,535.60)
<u>Current Liabilities</u>				
06 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
06 450	PAYROLL DEDUCTION PAYABLE	0.00	0.00	0.00
06 451	FICA PAYABLE	0.00	0.00	0.00
06 452	FIT PAYABLE	0.00	0.00	0.00
06 453	INSURANCE PAYABLE	0.00	0.00	0.00
06 454	RETIREMENT PAYABLE	0.00	0.00	0.00
06 455	SIT PAYABLE	43.70	0.00	43.70
06 456	TSA PAYABLE	0.00	0.00	0.00
06 457	BENEFITS PAYABLE	0.00	0.00	0.00
06 458	DUES PAYABLE	0.00	0.00	0.00
06 459	CANCER INS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	43.70	0.00	43.70
<u>Other Liabilities</u>				
06 603	ENCUMBRANCES	0.00	0.00	0.00
06 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
06 692	LESS: EXPENDITURES TO DATE	(81,671.46)	(8,834.21)	(90,505.67)
06 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
06 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Other Liabilities Subtotal:	(81,671.46)	(8,834.21)	(90,505.67)
<u>Fund Balance</u>				
06 704	FUND BALANCE	14,926.37	0.00	14,926.37
06 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	14,926.37	0.00	14,926.37
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(66,701.39)	(8,834.21)	(75,535.60)