

Regular Board of Education Meeting
Wednesday, September 6, 2023, 7:00 PM
Town Hall Meeting Room

I. Administrative Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Chairman's Corner (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Rosemarie Weber, Board Chair, will share opening remarks.

{{RecommendedMotion}}

B. Superintendent's Announcements (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Cheri Burke, Superintendent, will provide district updates.

{{RecommendedMotion}}

C. Student Representative Reports (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Mr. Chase Alexander, Student Representative, will report on activities taking place at the high school.

{{RecommendedMotion}}

II. Public Comment (20 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

{{RecommendedMotion}}

III. Consent Agenda (5 min.)

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Minutes

{{Goal-}}

{{Attachment:}}

Rationale: The Board will approve/amend the minutes of the June 21, 2023 Board of Education Meeting and the August 23, 2023 Board of Education Retreat.

{{RecommendedMotion}}

IV. Old Business

{{Goal-}}

{{Attachment:}}

Rationale: There is no Old Business to report.

{{RecommendedMotion}}

V. New Business

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Summer Programming Report

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Katie Busbey, Director of the Summer Enrichment Academy, Ms. Jennifer Miller, Director of Extended Year Summer School, and Ms. Bethany Grupp, Family Engagement Specialist, will provide a report to the Board on this year's summer programming.

{{RecommendedMotion}}

B. Superintendents Annual Goals 2023-2024

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Burke will present her annual goals for the 2023-2024 school year to the Board.

{{RecommendedMotion}}

VI. Miscellaneous (20 min.)

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Board Standing Committee Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

1. Curriculum/Policy/Technology/Communication

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

2. Finance/Personnel/Facilities

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

B. Other Board-Related Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

1. CREC/CABE

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

2. Granby Education Foundation

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

C. Calendar of Events

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

D. Board Member Announcements

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

E. Action Items

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

VII. Adjournment

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

Regular Board of Education Meeting – Approved Minutes
Wednesday, June 21, 2023, 7:00 p.m.
Town Hall Meeting Room

Present Board Members: Kristina Gilton, Monica Logan, Donna Nolan, David Peling, Sarah Thrall, and Rosemarie Weber

Absent Board Members: Whitney Sanzo

Sarah Thrall called the meeting to order at 7:00 p.m.

I. Administrative Reports

I.A. Chairman's Corner

Sarah Thrall, Board Chair, welcomed everyone to the meeting as well as those joining on Zoom. She also welcomed State Champion Jacob Shine who will be recognized this evening.

I.B. Track and Field State Championship Presentation

Track and Field Coach, Justin Piwonski, presented a State Championship banner and jacket to Jacob Shine, Senior, at Granby Memorial High School who is the state champion in discus for track and field. He shared Jacob joined track as a sophomore with no prior discus experience. He stated a lot of people say they work hard but Jacob certainly did. Coach Piwonski stated he could not be prouder of Jacob and he looks forward to what he will achieve at Amherst College in the fall.

I.C. Assistant Superintendent's Report

- Congratulations to our high school seniors who graduated on Friday June 9th.
- The 8th grade moving-up ceremony was held on June 8th as well as transition sessions for 2nd graders going to Wells Road and 5th graders heading to the middle school next year.
- This week, 5th grade students presented their wax museum projects which depicted historical figures, artists, writers, entertainers, and musicians and they were amazing.
- As of 3:45 last Wednesday, students and staff began their summer vacation.
- Construction of the high school roof will begin this week. Materials have already been delivered and the contractor is staging the project.
- The administrative team will meet this week to complete their year-end reflections and begin action planning for the 2023-2024 school year.
- Summer Enrichment and intervention programming will run July 10-28 with two sessions from 8-10 a.m. and 10:15-12:15 p.m. Extended School Year and credit recovery summer programming will run July 5-28.
- The College Explorations Summer Program will run June 20-22 (2-3 college visits each day).
- Communication was sent out last week informing the community that Dr. Taylor Wrye, Principal of Granby Memorial Middle School, has accepted an administrative position in another school district. Next steps for filling this position will be communicated to the community by incoming Superintendent Cheri Burke sometime in July. The district wishes Dr. Wrye well in his new position.
- Meet and greets for PK through Grade 6, as well as Freshman Orientation, will be held on August 28th.
- The first day of school will be on August 29th, which will be an early release, and there will also be an early release on Wednesday, August 30th.
- The first Board of Education Meeting is scheduled to be held on September 6th.

I.D. Business Manager's Report

Ms. Anna Robbins, Business Manager, presented the May Statement of Accounts and stated the full-year forecast shows an anticipated overbudget condition of \$589 which is better than the previous month by \$115K. The favorable forecast for regular education of \$116K due to being underbudget \$116K is \$74K less than the previous month. The forecast for special education remains overbudget at \$705K but the variance from the prior month is favorable \$41K. Changes in contracted services, legal services and out-of-district tuition contribute to the favorable variance. Revenue to the town is projected to be favorable \$418K. The Special Education Excess Cost Grant continues to be favorable but slightly higher than last

month at \$358K. Revenue from other towns is favorable as well as pay-for-participation. Special education tuition from Hartford is expected to be received before year end. The Q&D Fund is stable and is trending positive for the remainder of the year and is \$191K better than budget due to lower expenses but mostly due to higher revenue for the per pupil tuition for the Open Choice Program as well as qualifying for a bonus for having a high percentage rate. Rosemarie Weber stated the Finance Subcommittee reviewed the Statement of Accounts this evening.

II. Public Comment

Mike Mercier, 26 Notch Road, stated he pays a lot of money in taxes for public education and does not like to pay for someone to teach students that a boy can be a girl and a girl can be a boy. He stated his disappointment as to how this situation is being handled.

Mike Kramarenko, Notch Road, demanded the resignation of Pauline Greer and stated coming of age videos are fine; however, showing transgender/gay pride was not acceptable. He also shared his disappointment regarding a 5th grade moving-up ceremony which was televised; however, he was told it was not going to be televised as some parents did not want their children videotaped. He later found out it was televised. Mr. Kramarenko also congratulated Jacob Shine on his state champion title for discus.

III. Consent Agenda

III.A. Minutes

A motion was made by Donna Nolan and seconded by David Peling to adopt the consent agenda. This motion passed unanimously at 7:23 p.m.

IV. Old Business

IV.A. Building Committee Update

Donna Nolan provided an update from the Building Committee and stated one last item remains open on the Culinary Arts project. It should be closed out by the end of July and the project can be signed off by the Board of Education as complete in September. With regard to the A/C at the high school, there are some modifications that need to be made and there is also some delay in equipment but the project will move forward once it is received. Ms. Nolan also shared the Wells Road HVAC project is on target. With regard to the roofing project at the high school, they are awaiting a permit from the town and some contract issues that need to be resolved; however, materials have been delivered and contractors are gearing up and ready to go.

V. New Business

V.A. 2023-2024 BOE Meeting Schedule

The Board discussed the meeting schedule for the 2023-2024 school year. Board of Education Meetings will be held on the first and third Wednesday of the month except for the second meeting in June which will be held on Tuesday, June 18th. August 28th is the tentative date for the Board Retreat and Facilities Tour. Budget workshops are listed as well as the dates for the referendum.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

This subcommittee did not meet. Approved minutes are in the packet.

VI.A.2. Finance/Personnel/Facilities

Rosemarie Weber stated this subcommittee met this evening and discussed the statement of accounts; Donna Nolan gave an update on the facilities projects; discussed contract negotiations for next year and approved one request for a 1-year leave of absence which was approved.

VI.B. Other Board-Related Reports

VI.B.1. CREC/CABE

Kristina Gilton stated that there are no CREC Council meetings over the summer.

VI.B.2. Granby Education Foundation

There was no report on the Granby Education Foundation this evening.

VI.C. Calendar of Events

Sarah Thrall stated the calendar of events is short due to school being out but highlighted a few things, such as, summer programming, meets and greets and Freshman Orientation

VI.D. Board Member Announcements

Sarah Thrall thanked all of the Board members for their commitment as Board Members and gave them all a little gift to show her appreciation.

VI.E. Action Items

There were no action items to report.

VII. Executive Session

The Board entered into an Executive Session to discuss a confidential attorney/client communication as well as the administrative position vacancy at Granby Memorial Middle School. A motion was made by Sarah Thrall and seconded by Monica Logan that the Granby Board of Education enter into an Executive Session to discuss a confidential attorney/client communication as well as the administrative position vacancy at Granby Memorial Middle School. A motion was made by Donna Nolan and seconded by Monica Logan to adjourn the Executive Session and return to the regular Board of Education Meeting. This motion passed unanimously at 8:07 p.m.

VIII. Adjournment

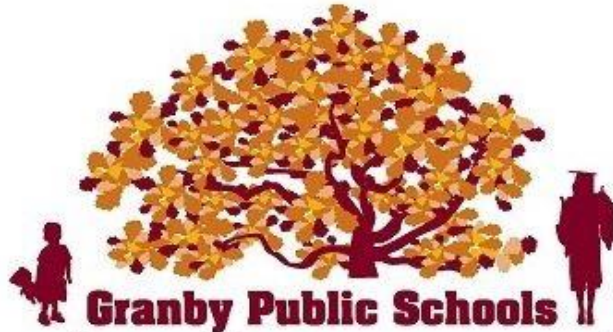
A motion was made by Monica Logan and seconded by Rosemarie Weber to adjourn the regular Board of Education Meeting. This motion passed unanimously at 8:08 p.m.

Respectfully submitted,



Donna Nolan
Board Secretary

Granby Summer Programming 2023



Resourceful Learners • Effective Communicators • Positive Contributors

2023-Back at It!



The Special Education Extended School Year (ESY) portion of the program is designed to provide continued instructional learning for students with Individualized Education Plans (IEPs) as recommended through PPTs in accordance with state laws.

- All of our programs were offered in person!
 - Pre-K-Camp Kelly
 - Targeted Academic Tutoring
 - Social Skills Camp
 - Secondary Social, Academic & Vocational Program



Camp Kelly

- Four weeks of in-person instruction
- Preschool students - both Special Education and Peer Models to maintain integrated model
- OT, PT, and Speech provided during the hours of the program
- Total participants: 5 students

Social Skills Camp K-5

- Conducted in person for four weeks
- Targeted Goals and Objectives related to social skill development for students
- Total participants: 12 students (K-5)





Tutoring

- Individualized in-person instruction based a student's goals and objectives in the IEP.
- School year Case Managers provided instructional materials aligned with goals and objectives.
- Total participants: 76 students (K-12)
-
- OT, PT, Speech services built into schedule.





Secondary Vocational Program

- Individualized in-person instruction based a student's goals and objectives in the IEP.
- Academic, Social and Vocational skill instruction
- Total participants: 16 students (7-12+)
- OT, PT, Speech services built into schedule.

Credit Recovery

- Conducted in person for 3.5 weeks (July 4th holiday)
- To remediate credit toward graduation requirements. Use of Edgenuity online program in English, Science, and Social Studies and IXL Program for math.
- Total participants: 17 students



Enrichment

- 110 total registrations (many students taking multiple classes)
- Classes for grades 1-3, and 4-6
- Hands-on science experiments, clay projects, watercolor painting, and strings performances were just some of the experiences for students
- Increased options from 2022
- Three student volunteers



Intervention

- Students invited based on intervention services
- 35 students
- Grades 1-6 (1-3 together and 4-6 together)
- One hour of reading/writing and one hour of math
- 3 weeks, 5 days per week

Moving Forward

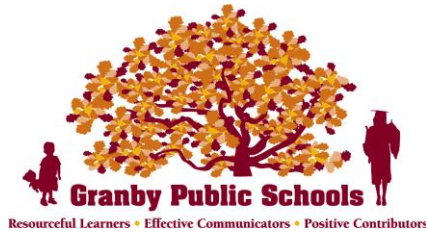
- Continue to adapt and increase enrichment opportunities based on student interest
- Advance program opportunities for students to meet their unique learning needs



Salmon Brook Park Camp

- Offered to all Open Choice Participants in grades 1-5 for Week 6, July 31st-August 4th, Theme: Time Travelers
- Bussing provided at central locations for all students
- 12 students participated
- Lunch provided
- Students were also able to participate in a special program called CT Invention Convention, Inc which involved entrepreneur and innovation activities





Date: September 6, 2023

To: Granby Board of Education

From: Cheri P. Burke, Superintendent of Schools

Subject: Superintendent Goals: 2023-2024 School Year

All six Board of Education goal areas will continue this year. The goals are embedded in our daily work and will be incorporated into each school and department strategic plans. The Superintendent of Schools goals for the 2023-2024 school year are highly focused on the following two areas:

Goal 1: Student Learning and Achievement

Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness.

Superintendent-Specific Goals:

- 100% of students will demonstrate growth toward mastery of Science, ELA and Math as measured by performance at the proficiency level or higher on state summative assessments.

Granby Public Schools proficiency targets for 2023-2024 summative assessments are:

- 80% of students will meet the proficiency level for literacy as measured by the Smarter Balanced Assessment in grades 3-8 and PSAT/SAT in grades 9-11.
- 70% of students will meet the proficiency level for math as measured by the Smarter Balanced Assessment in grades 3-8 and PSAT/SAT in grades 9-11.
- 80% of students in grades 5, 8 and 11 will meet the proficiency level as measured by the Next Generation Science Assessment.

Building goals will focus on individual student growth across bands of performance. This fall, the Superintendent of Schools and the Assistant Superintendent are holding data meetings with each building Principal and the Director of Pupil Services to identify individual student targets for growth.

The focus is to accelerate the scores of individual students not yet reaching proficiency level by one-half of a performance band per academic year. For example, a student scoring in the upper half of level 2 will be supported to obtain a score within the lower half of band 3, therefore making more than a year's worth of growth to close the gap in literacy and/or math performance.

Goal 2: Community Engagement

Enhance communication and build trusting relationships with all stakeholders.

Superintendent-Specific Goals:

Develop a District Communications Plan responsive to the needs of Granby Public Schools and all relevant partners and groups. Relevant partners and groups include students, parents, teachers, administrators and staff, community members, and local businesses and organizations. To develop and implement this plan, we will work with a communications consultant to accomplish each of the following components:

- **Assess current Practice** - Meet with all district leaders to determine the current status of communication efforts. Determine what is working and what needs to be improved.
- **Survey Groups** - Conduct surveys of all stakeholders to gather overall impressions of the current state of communication in Granby Public Schools.
- **Connect with focus groups** -Three focus groups will be held (one for parents, one for teachers/staff and one for community/business members). The groups will provide a deeper understanding of the needs of each stakeholder group and opportunities for improvement.
- **Identify Strengths and Weaknesses and Determine Priorities and Recommendations** - This will include opportunities to meet with the school administration team and Board of Education members to discuss survey results, share outcomes from focus groups and gather additional information to identify priorities for short- and long-term goals.
- **Create Communications Plan with Measurable Objectives, Strategies, and Timeline**
- **Implement and Evaluate Plan**

In addition to development of a communications plan, as a new Superintendent, I will spend time fostering trust with all stakeholders in the following ways:

- Hold “Meet the Superintendent” open office hours across the year to engage with parents and community members.
- Establish a Student Advisory Board (6-12 grade students) to meet directly with the Superintendent of Schools three times a year.
- Create a forum for “Super Chats” which will promote transparency, collaboration and parent involvement across the school year.
- Write a regular column for *The Granby Drummer* to highlight district initiatives.
- Spend a minimum of one full day per month in each school to meet with administrators, visit classrooms and have informal opportunities to engage with students and staff.
- Attend PTO meetings, SEPTO meetings and PACT meetings to engage with parent groups.
- Be visible at sporting events, school concerts and plays, curriculum nights, open houses, etc.
- Friday updates emailed to Board of Education members with timely and purposeful information.
- Regularly communicate with town officials, town boards and local organizations.

Finance Subcommittee Meeting – Approved Minutes
Wednesday, May 17, 2023, 5:30 p.m.
Central Services

Attendance:

Rosemarie Weber	Present	Jordan Grossman	Present
Monica Logan	Present	Anna Robbins	Present
Donna Nolan	Present	Sarah Thrall	Present

Meeting commenced at 5:35 p.m. Meeting adjourned at 6:15 p.m.

- 1. Public Comment:** N/A
- 2. Approve Minutes from the April 19, 2023 Finance Subcommittee Meeting:** A motion was made by Donna Nolan and seconded by Monica Logan that the Finance Subcommittee approve the minutes from the April 19, 2023 Finance Subcommittee Meeting. Motion passed.
- 3. April Statement of Accounts:** Reviewed and accepted.
- 4. Food Services Contract Amendment:** A motion was made by Monica Logan and seconded by Donna Nolan to approve the proposed 5% Consumer Price Index increase.
- 5. Lunch Prices:** A motion was made by Donna Nolan and seconded by Monica Logan to increase lunch prices as follows: Breakfast increase to \$1.70; elementary lunch increase to \$3.25; and, secondary lunch increase to \$3.50.
- 6. Building Committee Update:** Expecting a fall closeout of punch list and the roof project will begin on 6/15/23.
- 7. Other:** N/A

A motion was made by Donna Nolan and seconded by Monica Logan to adjourn the meeting. This motion passed at 6:15 p.m.