

# JOINT BOARD OF EDUCATION

## AGENDA

Date of Meeting: April 24, 2025

Time: 6:00 PM

Location: Greene Technology Center

- I. **Call to Order**
- II. **Pledge to the Flag**
- III. **Recognition of Visitors**
- IV. **Public Comment Period** (5 Minutes)
- V. **Conflict of Interest Statement**

### **Chair to Board Members:**

1. "If you have any relative who is employed by the Board of Education, meaning a spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you, please acknowledge the same at this time by raising your hand."

### **Chair to Board Members:**

2. "To those board members who just raised their hands, do you hereby certify that any and all votes you will cast during this meeting are in the best interest of the school system? If so, please say, 'Aye.'"

### **Chair to Board Secretary:**

3. "Please reflect within the minutes that possible conflicts were acknowledged, with board members present confirming their intent to act in the best interest of the school system."

## VI. **Approval of Agenda**

## VII. **Consent Agenda** (5 minutes)

- A. Consideration of Approving Minutes of January 23, 2025, Joint Board Meeting Steve Starnes

- B. Consideration of Approving Fiscal Year 2024-2025 GTC Budget Amendment #2 Ellen Lipe, CPA

VIII. **Action Items**

- A. Consideration of Accepting March 2025 Financial Statements (5 minutes) Ellen Lipe, CPA

IX. **Reports**

X. **Adjournment**

**OFFICIAL MINUTES OF THE  
GREENEVILLE-GREENE COUNTY JOINT BOARD OF EDUCATION  
Thursday, January 23, 2025**

The Greeneville-Greene County Joint Board of Education met in session on Thursday, January 23, 2025, at the Greene Technology Center, 1121 Hal Henard Rd, Greeneville, Tennessee 37743. Board Members **Present:** Minnie Banks (Greene County Board Member), Larry Bible (Greene County Board Member), Pam Botta (Greeneville City Board Member), Gary Compton (Greene County Board Member), Stacey Franklin (Greene County Board Member), George Frye (Greene County Board Member), Crystal Hirschy (Greeneville City Board Member), Cindy Luttrell (Greeneville City Board Chair), Josh Quillen (Greeneville City Board Treasurer), Mark Rothe (Greene County Board Vice-Chair), Dr. Craig Shepherd (Greeneville City Board Vice-Chair), Rick Tipton (Greene County Board Chair). Presiding Chair Cindy Luttrell called the meeting to order and welcomed all in attendance.

**BUSINESS TRANSACTED**

**I. Call to Order**

**II. Pledge to the Flag**

The Pledge of Allegiance was led by Greeneville City Student Board Representative Bethanie Bryant.

**III. Recognition of Visitors**

**IV. Public Comment Period**

There were no requests to speak on any agenda items.

**V. Conflict of Interest Statement**

Chair, Cindy Luttrell read the following statement reminding those present of the importance of transparency and integrity in decision-making.

**Chair to Board Members:**

1. "If you have any relative who is employed by the Board of Education, meaning a spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you, please acknowledge the same at this time by raising your hand."

**Chair to Board Members:**

2. "To those board members who just raised their hands, do you hereby certify that any and all votes you will cast during this meeting are in the best interest of the school system? If so, please say, 'Aye.'"

**Chair to Board Secretary:**

3. "Please reflect within the minutes that possible conflicts were acknowledged, with board members present confirming their intent to act in the best interest of the school system."

Cindy Luttrell (Greeneville City Board Chair), Pam Botta (Greeneville City Board Member), Larry Bible (Greene County Board Member), Gary Compton (Greene County Board Member) and Mark Rothe (Greene County Board Member) acknowledged a conflict and confirmed their commitment to act in the best interest of the school systems. No other board members acknowledged a conflict.

**VI. Approval of Agenda**

It was recommended to approve the agenda as presented. Board approval was unanimous on a motion from Tipton (Greene County Board Chair) and a second from Compton (Greene County Board Member).

**VII. Consent Agenda**

It was recommended to approve the Consent Agenda. Board approval was unanimous on a motion from Rothe (Greene County Board Vice-Chair) and a second from Botta (Greeneville City Board Member).

**A. Consideration of Approving Minutes of Oct. 24, 2024, Joint Board Meeting**

Minutes of the Oct. 24, 2024, Board meeting were unanimously approved as presented. A copy is on file in the Director of Schools' office.

**VIII. Action Items**

**A. Consideration of Accepting 2023-2024 Audited Financial Statements**

State law requires the Boards of Education to secure an independent internal audit of funds and financial management practices. The Greene Technology Center audit for the year ended June 30, 2024, was performed by Rodefer Moss & Co., PLLC. The audit reports being presented contain the financial statements and all other reportable conditions for the Greene Technology Center Board of Education and School Activity Fund. The District level report offers an unmodified opinion, which is the most favorable opinion that can be received, with no findings at the District level and findings as presented and included in the attached audit report at the School Activity Fund level. A representative from Rodefer Moss, Curtis Morrison, attended the Board meeting to answer any questions. Due to the complex nature of financial statement presentations, it is recommended that questions be sent to the Chief Financial Officer in advance of the BOE meeting so that proper information

can be gathered and the Principal of GTC may be included, if needed, for the School Activity Fund audit. The Chief Financial Officer recommended acceptance of the 2024 GTC Audited Financial Statements. It was recommended to approve the 2024 GTC Audited Financial Statements. Board approval was unanimous on a motion from Tipton (Greene County Board Chair) and a second from Franklin (Greene County Board Member).

**B. Consideration of Accepting December 2024 Financial Statements**

Chief Financial Officer Ellen Lipe presented the December 2024 financial statements to the Board for acceptance. Lipe stated year-to-date through December, GTC has received 46.8% of budgeted revenue and expended 46.1% of budgeted expenditures. In the month of December, GTC had total revenue of \$110,021.70 and total expenditures of \$153,093.99. Year to date, revenue exceeds expenditures by \$12,839.93. Copies of the financial statements are on file in the Greeneville City Schools' Chief Financial Officer's Office. It was recommended to accept the December financial statements as presented. Board approval was unanimous on a motion from Compton (Greene County Board Member) and a second from Rothe (Greene County Board Vice-Chair).

**IX. Reports**

Aaron Flanary gave a report on the Greene Technology Center (GTC). Flanary reported that this school year, GTC has served 469 students, including 251 from Greeneville High School, 198 from Greene County Schools, 8 from Tennessee Online Public School (TOPS), and 12 homeschool students, with a city-to-county student distribution of 56.7% to 43.3%. Dual enrollment courses were successfully facilitated through TCAT Morristown, with Mrs. Teresa Clarkson guiding students through the process. In December, 168 local dual-credit tests were administered in various technical and academic fields, showing improved pass rates. Students also earned 112 industry certifications in the fall, with more expected this spring. The Work-Based Learning (WBL) program placed 40 students in meaningful work experiences and introduced a CareerSafe Employability Skills certification. GTC's SkillsUSA program, led by Mr. Rob Robbins, is preparing for a promising competition season after last year's success with four state champions. Upcoming events include "Mastering Skills, Shaping Futures" on March 11 to showcase students' talents and a Reverse Job Fair on April 10 to connect seniors with potential employers. The evening's meal was prepared by GTC Culinary Arts students under the direction of Chef Holly Ragle's guidance, with student Elijah Garland presenting the menu. GTC reaffirmed its dedication to student success and invited further inquiries.

**X. Adjournment**

The meeting was adjourned at approximately 6:32 p.m. Board approval was unanimous on a motion from Bible (Greene County Board Member) and a second from Franklin

(Greene County Board Member).

Respectfully submitted,

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Cindy Luttrell, Chair

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Rick Tipton, Greene County Chair

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Steve Starnes, Director of Schools

**Greeneville City Schools**  
**Greene Technology Center Budget Amendment #2**  
**For the 2024-2025 Fiscal Year**  
**Presented: April 2025**

Account #	Description	GTC Budget 2024-2025	Amendment	Amended GTC Budget 2024-2025
39000	Unassigned Fund Balance	86,688		86,688
40000	Local Taxes	567,845		567,845
41000	Marriage Licenses	71		71
43000	Contracts With Other LEA's- Greene County	592,437		592,437
44000	Other Local Revenue & Miscellaneous Refunds	66,200	12,343	78,543
46510	TISA	313,345		313,345
49000	Operating Transfers (Greeneville City) & Insurance Recovery	213,956		213,956
	<b>Total Revenue</b>	<b>\$ 1,840,542</b>	<b>\$ 12,343</b>	<b>\$ 1,852,885</b>
71300	Vocational Education	961,385	12,343	973,728
72130	Other Student Support	91,908		91,908
72250	Technology	67,905		67,905
72310	Board of Education	133,885		133,885
72410	Office of Principal	329,061		329,061
72610	Operation of Plant	233,402		233,402
72620	Maintenance of Plant	22,996		22,996
	<b>Total Expenses</b>	<b>\$ 1,840,542</b>	<b>\$ 12,343</b>	<b>\$ 1,852,885</b>

This amendment accomplishes the following objectives:

Increases the IACMI Grant Budget to Match 2024-2025 Allocation

**Greeneville City Schools  
Greene Technology Center Financial Report  
For the Month of March 2025**

Account #	Description	Month-to-Date	Year-to-Date	Total Budget	YTD % of Total Budget
<b><u>REVENUE</u></b>					
39000	Unassigned Fund Balance	\$ -	\$ -	\$ 86,688.00	0.0%
40000	Local Taxes	56,784.50	454,276.00	567,845.00	80.0% (1)
41000	Marriage Licenses	7.10	56.80	71.00	80.0% (1)
43542	Contracts with Other LEAs (Greene County)	-	444,327.75	592,437.00	75.0% (2)
44000	Other Local Revenue & Miscellaneous Refunds	650.00	51,499.56	66,200.00	77.8%
46510	TISA	31,334.50	250,676.00	313,345.00	80.0% (1)
49000	Operating Transfer (Grv City) & Insurance Recovery	21,245.60	169,964.80	213,956.00	79.4% (1)
	<b>Total Revenues</b>	<b>\$ 110,021.70</b>	<b>\$ 1,370,800.91</b>	<b>\$ 1,840,542.00</b>	<b>74.5%</b>
<b><u>EXPENDITURES</u></b>					
71300	Vocational Education	\$ 76,819.23	\$ 642,209.67	\$ 961,385.00	66.8%
72130	Other Student Support	9,632.08	64,085.03	91,908.00	69.7%
72250	Technology	5,667.74	50,765.62	67,905.00	74.8%
72310	Board of Education	3,936.97	124,019.53	133,885.00	92.6% (3)
72410	Office of Principal	27,833.23	223,550.67	329,061.00	67.9%
72610	Operation of Plant	21,980.44	178,779.23	233,402.00	76.6% (3)
72620	Maintenance of Plant	336.06	14,062.60	22,996.00	61.2%
76100	Capital Outlay	-	3,714.50	-	N/A
	<b>Total Expenditures</b>	<b>\$ 146,205.75</b>	<b>\$ 1,301,186.85</b>	<b>\$ 1,840,542.00</b>	<b>70.7%</b>
	<b>Net Revenue (Expense)</b>	<b>\$ (36,184.05)</b>	<b>\$ 69,614.06</b>		

**Explanation of Footnotes**

(1) Revenues Allocated to GTC are Paid in Equal Installments from GCS Over 9 Months- Beginning in August; Then Adjusted Per Actual Revenue for June

(2) Represents Total Amount Received From Greene County Schools

(3) Reflects cost of 2023-2024 Liability, Workers' Compensation, & Building and Grounds Insurance Payments

Encumbrances total \$33,837