

JOINT BOARD OF EDUCATION

AGENDA

Date of Meeting: June 27, 2024

Time: 6:00 PM

Location: Greene Technology Center

- I. **Call to Order**
- II. **Pledge to the Flag**
- III. **Recognition of Visitors**
- IV. **Special Recognition**
 - **Carmen Cox Scholarship Recipients**
- V. (10 minutes) Ellen Lipe, CPA
- VI. **Public Comment Period** (20 Minutes)
- VII. **Conflict of Interest Statement**

Chair to Board Members:

- "If you have any relative who is employed by the Board of Education, meaning a spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you, please acknowledge the same at this time by raising your hand."

Chair to Board Members:

2. "To those board members who just raised their hands, do you hereby certify that any and all votes you will cast during this meeting are in the best interest of the school system? If so, please say, 'Aye.'"

Chair to Board Secretary:

3. "Please reflect within the minutes that possible conflicts were acknowledged, with board members present confirming their intent to act in the best interest of the school system."

- VIII. **Approval of Agenda**
- IX. **Consent Agenda** (5 minutes)

- A. Consideration of Approving Minutes of April 2024, Joint Board Meeting Steve Starnes
- B. Consideration of Approving Final 2023-2024 GTC Budget Amendment (5 Minutes) Ellen Lipe, CPA

X. **Action Items**

- A. Consideration of Approving Carmen Cox Scholarship Recipients (5 Minutes) Ellen Lipe, CPA
- B. Consideration of Accepting May Financial Statements (5 minutes) Ellen Lipe, CPA
- C. Consideration of Approving 2024-2025 Greene Technology Center Budget (5 Minutes) Ellen Lipe, CPA

XI. **Reports** (5 Minutes)

XII. **Adjournment**

**OFFICIAL MINUTES OF THE
GREENEVILLE-GREENE COUNTY JOINT BOARD OF EDUCATION
Thursday, April 25, 2024**

The Greeneville-Greene County Joint Board of Education met in regular session on Thursday, April 25, 2024, at the Greene Technology Center, 1121 Hal Henard Rd, Greeneville, Tennessee 37743. Board Members Present: Rick Tipton (Greene County Board Chair), Mark Rothe (Greene County Board Vice-Chair), Minnie Banks (Greene County Board Member), Larry Bible (Greene County Board Member), Stacey Franklin (Greene County Board Member), Cindy Luttrell (Greeneville City Board Chair), Dr. Craig Shepherd (Greeneville City Board Vice-Chair), Pam Botta (Greeneville City Board Member), Crystal Hirschy (Greeneville City Board Member). Absent: Gary Compton (Greene County Board Member), Josh Quillen (Greeneville City Board Treasurer). Presiding Chair Rick Tipton called the meeting to order and welcomed all in attendance. Greeneville City Board student representative Hank Hope led in the pledge of allegiance to the American Flag. Greene County Board Member Stacey Franklin led the invocation.

BUSINESS TRANSACTED

I. Call to Order

II. Pledge to the Flag

III. Recognition of Visitors

IV. Public Comment Period

There were no requests to speak on any agenda items.

V. Conflict of Interest Statement

Chair, Rick Tipton read the following statement reminding those present of the importance of transparency and integrity in decision-making.

Chair to Board Members:

1. "If you have any relative who is employed by the Board of Education, meaning a spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent,

grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you, please acknowledge the same at this time by raising your hand."

Chair to Board Members:

2. "To those board members who just raised their hands, do you hereby certify that any and all votes you will cast during this meeting are in the best interest of the school system? If so, please say, 'Aye.'"

Chair to Board Secretary:

3. "Please reflect within the minutes that possible conflicts were acknowledged, with board members present confirming their intent to act in the best interest of the school system."

Cindy Luttrell (Greeneville City Board Chair), Pam Botta (Greeneville City Board Member), Marke Rothe (Greene County Board Vice-Chair), and Larry Bible (Greene County Board Member) acknowledged a conflict and confirmed their commitment to act in the best interest of the school system. No other board members acknowledged a conflict.

VI. Approval of Agenda

It was recommended to approve the agenda as presented. Board approval was unanimous on a motion from Franklin (Greene County Board Member) and a second from Botta (Greeneville City Board Member).

VII. Consent Agenda

It was recommended to approve the Consent Agenda. Board approval was unanimous on a motion from Luttrell (Greeneville City Chair) and a second from Franklin (Greene County Board Member).

A. Consideration of Approving Minutes of January 2024, Joint Board Meeting

Minutes of the January 25, 2024, Board meeting were unanimously approved as presented. A copy is on file in the Director of Schools' office.

B. Consideration of Approving Disposal of Surplus

GCS Board Policy 2.403 gives the Greeneville Board of Education the authority to declare district property that is no longer useful nor necessary as surplus and to authorize the disposal of such equipment, books, or materials. Board approval was unanimous for disposal of the surplus.

C. Consideration of Approving 2023-2024 Greene Technology Center Budget Amendment #3

Budget Amendments are made periodically throughout the year to more accurately reflect anticipated revenues, expenditures, timing of expenditures, and grant award allocations. Board approval was unanimous for accepting Budget Amendment #3.

VIII. Action Items

A. Consideration of Accepting March 2024 Financial Statements

Greeneville City Director of Schools, Steve Starnes, presented the March 2024 financial statements to the board for acceptance. Starnes stated year-to-date through March, GTC has received 70.7% of budgeted revenue and expended 69.4% of budgeted expenditures. In the month of March, the center had a total revenue of \$136,689.72 and total expenditures of \$309,493.84 resulting in a deficit of \$172,804.12. Year to date, revenue exceeds expenditures by \$30,522.47. Copies of the statements are on file in the Greeneville City Schools' Chief Financial Officer's office.

It was recommended to accept the March financial statements as presented. Board approval was unanimous on a motion from Rothe (Greene County Board Vice-Chair) and a second from Franklin (Greene County Board Member).

B. Consideration of Acceptance of 2023 GTC Audited Financial Statements

State law requires the Boards of Education to secure an independent internal audit of funds and financial management practices. The Greene Technology Center audit for the year ended June 30, 2023, was performed by Rodefer Moss & Co., PLLC. The audit reports presented contained the financial statements and all other reportable conditions for the Greene Technology Center Board of Education and School Activity Fund. The reports offer unmodified opinions for both the Greene

Technology Center Board of Education Fund and the School Activity Fund, which is the most favorable opinion that can be received. Additionally, there were no findings at the District level or school activity fund level. A representative, Ashley Bradley, from Rodefer Moss attended the Board meeting to answer any questions. It was recommended to approve the 2023 GTC Audited Financial Statements. Board approval was unanimous on a motion from Franklin (Greene County Board Member) and a second from Hirschy (Greeneville City Board Member).

IX. Reports

Aaron Flanary gave a report on the Greene Technology Center (GTC). The highlights of the report are as follows:

1. **New Staff:** New staff members, Mr. Mark Loe and Mrs. Becky Roberts, are performing excellently in their roles as Auto Collision Repair and Emergency Medical Services teachers respectively.
2. **Dual Enrollment:** Discussions are underway with TCAT-Morristown to reinstate dual enrollment opportunities for Automotive Collision Repair students.
3. **Dual Credit Testing:** Local dual-credit testing with Northeast State Community College and Walters State Community College is commencing, with updates to be provided on success rates and credits earned in the upcoming joint board meeting.
4. **Industry Certifications:** Students are being prepared for various industry certification exams, ranging from FAA Part 107B Drone certification to Certified Nursing Assistant exams and AWS Certified Welder examinations.
5. **WorkKeys Testing:** Utilizing state-funded opportunities, seniors are taking the National Career Readiness Certificate assessment, with plans to test several juniors as well.
6. **Work-Based Learning (WBL):** Efforts to recruit students and employers for work-based learning have been successful, with an increase in student participation from 25 to 39 this semester, aiming for further progress.

7. **SkillsUSA:** GTC students excelled in SkillsUSA competitions, winning multiple first, second, and third-place awards, reflecting the dedication of teachers in preparing students for success.
8. **Student Testimonials:** Student testimonies from Kayleigh Carrigan and Mason Ramsey highlighted the success and impact of GTC's programs in shaping them into highly skilled and successful professionals.

X. **Adjournment**

The meeting was adjourned at approximately 6:27 p.m. Board approval was unanimous on a motion from Bible (Greene County Board Member) and a second from Luttrell (Chair).

Respectfully submitted,

Cindy Luttrell, Chair

Rick Tipton, Greene County Chair

Greeneville City Schools
Final Greene Technology Center Budget Amendment
For the 2023-2024 Fiscal Year
Presented: June 2024

Account #	Description	GTC Budget 2023-2024	Amendment	Amended GTC Budget 2023-2024
39000	Unassigned Fund Balance	46,912		46,912
40000	Local Taxes	684,119		684,119
41000	Marriage Licenses	87		87
43000	Contracts With Other LEA's- Greene County	564,099		564,099
44000	Other Local Revenue	237,094		237,094
46000	State Education Funds & Other State Revenues	438,344		438,344
47100	Federal Through State- Carl Perkins	45,518		45,518
49000	Operating Transfers- Greeneville City & Insurance Recovery	242,112		242,112
	Total Revenue	\$ 2,258,285	\$ -	\$ 2,258,285
71300	Vocational Education Program	1,279,317	(66,000)	1,213,317
72130	Other Student Support	97,107	30,000	127,107
72230	Vocational Education Program - Support	63,360		63,360
72310	Board of Education	121,034	1,000	122,034
72410	Office of Principal	367,934		367,934
72610	Operation of Plant	231,039	10,000	241,039
72620	Maintenance of Plant	22,976	25,000	47,976
76100	Capital Outlay	30,000		30,000
71300	Carl Perkins- Vocational Education Program	31,218		31,218
72130	Carl Perkins- Other Student Support	10,800		10,800
72230	Carl Perkins- Vocational Education Program Support	3,500		3,500
	Total Expenses	\$ 2,258,285	\$ -	\$ 2,258,285

This amendment moves 23-24 funding to State of TN approved account codes needed to match final 23-24 expenditure projections.

Greeneville City Schools

Greene Technology Center Financial Report

For the Month of May 2024

Account #	Description	Month-to-Date	Year-to-Date	Total Budget	YTD % of Total Budget
<u>REVENUE</u>					
39000	Unassigned Fund Balance	\$ -	\$ -	\$ 46,912.00	0.0%
40000	Local Taxes	-	615,707.10	684,119.00	90.0% (1)
41000	Marriage Licenses	-	78.30	87.00	90.0% (1)
43542	Contracts with Other LEAs (Greene County)	-	564,099.00	564,099.00	100.0% (2)
44000	Other Local Revenue & Miscellaneous Refunds	657.08	209,196.00	227,061.00	92.1% (4)
46510	TISA	43,834.40	438,344.00	438,344.00	100.0% (1)
47100	Federal Through State- Carl Perkins	-	22,758.00	45,517.74	50.0%
49000	Operating Transfer (Grv City) & Insurance Recovery	24,061.20	240,612.00	242,112.00	99.4% (1)
	Total Revenues	\$ 68,552.68	\$ 2,090,794.40	\$ 2,248,251.74	93.0%
<u>EXPENDITURES</u>					
71300	Vocational Education	\$ 91,974.79	\$ 1,011,070.08	\$ 1,279,317.00	79.0%
72130	Other Student Support	14,078.18	96,580.53	87,074.00	110.9%
72250	Technology	5,285.52	57,972.69	63,360.00	91.5%
72310	Board of Education	3,894.37	117,788.07	121,034.00	97.3% (3)
72410	Office of Principal	23,291.58	300,833.84	367,934.00	81.8%
72610	Operation of Plant (Custodial)	16,600.12	210,753.06	231,039.00	91.2%
72620	Maintenance of Plant	2,463.43	35,058.33	22,976.00	152.6%
76100	Capital Outlay	5,819.93	16,033.18	30,000.00	53.4%
	Carl Perkins Grant	5,666.81	37,024.78	45,517.74	81.3%
	Total Expenditures	\$ 169,074.73	\$ 1,883,114.56	\$ 2,248,251.74	83.8%
	Net Revenue (Expense)	\$ (100,522.05)	\$ 207,679.84		

Explanation of Footnotes

(1) Revenues Allocated to GTC are Paid in Equal Installments from GCS Over 9 Months- Beginning in August; Then Adjusted Per Actual Revenue for June

(2) Represents Total Amount Received From Greene County Schools

(3) Reflects cost of 2023-2024 Liability and Workers' Compensation Insurance Payments

Encumbrances total \$54,970

Greeneville City Schools
DRAFT Greene Technology Center Budget
2024-2025 Fiscal Year
Presented: June 2024

Account #	Description	DRAFT GTC Budget 2024-2025
40000	Local Taxes	567,845
41000	Marriage Licenses	71
43000	Contracts With Other LEA's- Greene County	592,437
44000	Other Local Revenue	39,888
47000	Carl Perkins	-
46000	State Education Funds & Other State Revenues	313,345
49000	Operating Transfers- Greeneville City & Insurance Recovery	213,956
	Total Revenue	\$ 1,727,542
71300	Vocational Education Program	935,073
72130	Other Student Support	91,908
72230	Vocational Education Program - Support	67,905
72310	Board of Education	133,885
72410	Office of Principal	329,061
72610	Operation of Plant	233,402
72620	Maintenance of Plant	22,996
76100	Capital Outlay	-
	Total Expenses	\$ 1,814,230
	Revenues- Expenditures	\$ (86,688)
	Unassigned Fund Balance- Retiree Expenditures	\$ 86,688
		\$ -

2024-25 GTC Budget Discussion			
Budget Deficit		-\$1,118,238.00	
System	ADM	State Funds	Percentage
Greene Co.	70.61115	\$353,055.75	52.98%
Greeneville	62.66904	\$313,345.20	47.02%
Total State Funds	133.2802	\$666,400.95	100.00%
Amount Remaining		-\$451,837.05	
Greene County		\$239,380.91	\$451,837 * 52.98%
Greeneville		\$212,456.14	\$451,837 * 47.02%
Total Local Funds		\$451,837.05	
Budget Deficit		-\$1,118,238.00	
State Funds		\$666,400.95	
Local Funds		\$451,837.05	
		\$0.00	
Total Greene County		\$592,436.66	
Total Greeneville City		\$525,801.34	
Total Funds		\$1,118,238.00	