

GREENEVILLE CITY BOARD OF EDUCATION

AGENDA

Date of Meeting: May 13, 2024

Time: 5:00 PM

Location: Professional Development Center at the Kathryn W. Leonard
Administrative Office

{{Name: Agenda Item Name}} {{AnticipatedTime: Agenda Item Time}}

I. **Call to Order**

II. **Pledge to the Flag**

III. **Recognition of Visitors**

IV. **Special Recognition** (40 minutes)

- **SCOPE Students**

- Hank Hope
- Jackson Lampe
- Xari Roots
- Regan Smith

- **LEGO Team**

- **Model City Regional Qualifier-Kingsport, TN**

Highland Block Hawks: Champions 2nd place overall

GMS Blockheads: 1st place in Core Values

- **East TN Championship Results 2023-24 -Tennessee Tech**

GMS Blockheads: 1st place in Core values

- **GMS Blockheads team:**

Coaches: Aynnie Miller and Melissa Shipley

Team: Ethan Chambless, Gwendolyn Miller, Jake Miller, Avyn Patterson,
Gray Perez, Isaac Price, Grant Radank, Miles Reneau, Anderson Sutton,
and Adeline Herrell (Addie was in the Regional tournament Only)

Highland Elementary team:

Coaches: Jennifer Hartley and Sara Smock

Team: Maverick Dyer, Savannah Clemons, Landon Fair, Braelyn Adams,
Eric McDonald, and Eduardo Juarez Banos

- **Tusculum College Math Competition**

- Algebra 1

Kenneth (Trey)	182	1st
Bailey		
Molly Herrell	163	2 nd

	Levi Jackson	158	3 rd
Geometry	Gabrielle Oakley	125	1 st
	Anthony Mascola	114	3 rd
Algebra 2	Hudson Fillers	165	1 st
	Shilo Wang	161	2 nd
	Addison Lenker	159	3 rd
Pre-Calculus	Eady Wright	144	1 st
	Annika Vines	126	2 nd
	Jackson Lampe	125	3 rd
Calculus	Riley Castro	139	1 st
	David Fisher	112	2 nd
	Emma Waddell	105	3 rd
	○ Statistics		
	Matthew Lindberg	170	1 st
	● Character Ed Recognition		
	○		
	GHS		
	Corbin Cannon		
	Anna Shaw		
	GMS		
	Julia Woolsey		
	Jack DeAngelis		
	Eastview		
	Adelide Lawson		
	Grant Mulhollen		
	Hal Henard		
	Scarlett Burazer		
	Luke Gultra		
	Highland		
	Savannah Clemons		
	Robert Gutierrez		
	Tusculum View		
	Tanner Wiggin		
	Chloe Yi		

- **Aspiring Leadership Academy**
 - Dr. Adrienne Rose
 - Ashley Long
 - Andrea Gunter
 - Daniel Myers
 - Donita Huff
 - Greg Dykes
 - Haley Barkley
 - Kelly Lamons
 - Dr. Kimber McIntyre
 - Lauren Johnson
 - Megan Lampe
 - Nancy Philbeck
- **GHS Wrestling Team**
 - Gabriel Oakley
 - Carson Dupill
 - Derrick Day
 - Angus Herrell
 - Hayden Moore
 - Zac Chrisman
 - Jenna Baines
- **GHS Girls' Basketball**
 - Anna Shaw
 - Jordan Swatzell
 - Alexia Harmon
 - Madison Carpenter
 - Matea Gray
 - Maria Lyde
 - Kyla Jobe
 - Abby Adkins
 - Kaydnece Gibson
 - Riley Welch
 - Aieronna Barner
 - Kenadee Harper
 - Trey Bailey
 - Coach Annette Watts
 - Asst. Coach Zak Holt
- **Microsoft Academic Specialist - Associate (Word, Excel, PowerPoint)**
 - Reese Williams
 - Abigail Moore
 - Ariana Powell
 - Syler Zou
 - Kiley Scott
 - Emma Sauceman
 - Julissa Hernandez

- Jordan Swatzell
- Simon Holt
- Jacob Ball
- Cole Smith
- Trystan Tullock
- Rebekah Brown
- Phoenix Rojas
- Allison Parker
- **Microsoft Office Specialist - Expert (Word, Excel, PowerPoint, Word Expert, Access Expert and/or Excel Expert)**
 - Ace Patel
 - Alyssa Dunivan
 - Sidney Najjar
 - Emma Shelton
- **GMS Microsoft Academic Specialist - Associate (Word, Excel, PowerPoint)**
 - MacCormack Cutshall
- **GMS Microsoft Office Specialist**
 - Emma Hammonds - PowerPoint
 - Elijah Staggs - Powrpoint, Word, & Word Expert
 - David "Carson" Hurst - PowerPoint
 - Skylet Blair - PowerPoint
 - Elaina Philbeck - PowerPoint
 - Julia Woolsey - PowerPoint
 - Ava Freshour - PowerPoint
 - Brylan Rhodes - PowerPoint
 - Riley Foshie - PowerPoint
 - Jackson Peters - PowerPoint
 - Kandsley Cornwell - PowerPoint
 - Sullivan Horn - PowerPoint
 - Sheri Zhaung - Word
 - Kinsley Spradlin - Word
 - Aubrey Baskette - Word
 - Vera McKinney - Word
 - Parth Patel - Word
 - Wren Hope - Word
 - Madilyn Bales - Word
 - Kellen Simerly -Word

V. **Public Comment Period** (20 Minutes)

VI. **Conflict of Interest Statement** (5 Minutes)

Chair to Board Members:

- "If you have any relative who is employed by the Board of Education, meaning a spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you, please acknowledge the same at this time by raising your hand."

Chair to Board Members:

2. "To those board members who just raised their hands, do you hereby certify that any and all votes you will cast during this meeting are in the best interest of the school system? If so, please say, 'Aye.'"

Chair to Board Secretary:

3. "Please reflect within the minutes that possible conflicts were acknowledged, with board members present confirming their intent to act in the best interest of the school system."

VII. **Approval of Agenda** (5 Minutes)

VIII. **Consent Agenda** (5 minutes)

- A. Consideration of Approving Minutes of April 2024, Board Meeting
- B. Consideration of Accepting Personnel Report
- C. Consideration of Approving Board Policy Revisions (2nd Reading)
- D. Consideration of Approving Board Policy Revisions - No Changes (1st Reading)
- E. Consideration of Approving School Trip Request
- F. Consideration of Approving Disposal of Nutrition Equipment Surplus under \$500.00

IX. **Action Items**

- A. Consideration of Approving Board Policy Revisions - 1st Reading (5 minutes)
- B. Consideration of Approval of the 2024-2025 General Purpose School Fund Budget (5 Minutes)

X. **Director's Report** (5 minutes)

XI. **Legislative Update** (5 Minutes)

XII. **Adjournment**

OFFICIAL MINUTES OF THE GREENVILLE CITY BOARD OF EDUCATION
Thursday, April 25, 2024

The Greenville City Board of Education met in Regular session on Thursday, April 25, 2024, at the Greene Technology Center, 1121 Hal Henard Rd, Greenville, Tennessee 37743. Board Members **Present:** Cindy Luttrell (Chair), Dr. Craig Shepherd (Vice-Chair), Pam Botta (Board Member), Crystal Hirschy (Board Member). **Absent:** Josh Quillen (Treasurer). Others in attendance included Steve Starnes, Director of Schools, several administrative personnel, school personnel, community members, and media representatives. The Chairman called the meeting to order and welcomed all in attendance.

BUSINESS TRANSACTED

I. Call to Order

II. Recognition of Visitors

III. Special Recognition

Dr. Suzanne Bryant, Assistant Director of Instruction, recognized Dr. Rachel Adams for being selected as a First Core Region Semi-Finalist for TN Principal of the Year. Dr. Bryant commended her outstanding leadership and commitment to student success, and her proven track record of fostering academic excellence and supporting her staff's professional development. She is a visionary leader who prioritizes student learning and fosters a culture of collaboration.

IV. Public Comment Period

There were no requests to speak on any agenda item.

V. Conflict of Interest Statement

Chair, Cindy Luttrell read the following statement reminding those present of the importance of transparency and integrity in decision-making.

Chair to Board Members:

1. "If you have any relative who is employed by the Board of Education, meaning a spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you, please acknowledge the same at this time by raising your hand."

Chair to Board Members:

2. "To those board members who just raised their hands, do you hereby certify that any and all votes you will cast during this meeting are in the best interest of the school system? If so, please say, 'Aye.'"

Chair to Board Secretary:

3. "Please reflect within the minutes that possible conflicts were acknowledged, with board members present confirming their intent to act in the best interest of the school system."

Cindy Luttrell (Board Chair) and Pam Botta (Board Member) acknowledged a conflict and confirmed their commitment to act in the best interest of the school system. No other board members acknowledged a conflict.

VI. Approval of Agenda

It was recommended to approve the Agenda as presented. Board approval was unanimous on a motion from Dr. Shepherd (Vice-Chair) and a second from Botta (Board Member).

VII. Consent Agenda

It was recommended to approve the Consent Agenda as presented. Board approval was unanimous on a motion from Botta (Board Member) and a second from Hirschy (Board Member).

A. Consideration of Approving Minutes of March 26, 2024, Board Meeting

A copy is on file in the Director of Schools' office.

B. Consideration of Accepting Personnel Report

Board approval was unanimous for acceptance of the changes in personnel since the March report. A copy of the report is attached to the minutes.

C. Consideration of Approving Board Policy Revisions (2nd Reading)

Copies of these policies are attached to the minutes. Board approval was unanimous on 2nd reading for the following policies:

- 1.901 Charter School Applications
- 2.8051 Credit Cards
- 3.206 Community Use of School Facilities
- 3.212 District Water Testing
- 3.402 Special Use of School Vehicles
- 3.404 Private Vehicles
- 3.500 Food Service Management
- 4.209 Alternative Credit Options
- 4.405 Employee-Developed Materials
- 4.601 Reporting Student Progress
- 4.802 Student Equal Access
- 4.803 Recognition of Religious Beliefs, Customs, & Holidays
- 4.805 Prayer and Period of Silence
- 5.302 Sick Leave
- 5.400 Personnel Health Examinations/Communicable Diseases
- 5.401 Acquired Immune Deficiency Syndrome
- 5.402 Hepatitis B
- 6.412 Emergency Allergy Response Plan
- 6.413 Prevention and Treatment of Sports Related Concussions
- 6.414 Prevention and Treatment of Sudden Cardiac Arrest
- 6.415 Student Suicide Prevention

D. Consideration of Approving Board Policy Revisions - No Changes (1st Reading)

Board approval was unanimous on 1st reading for the following policies:

- 2.900 Student Activity Funds Management

- 5.403 Drug & Alcohol Testing
- 5.500 Harassment of Employees (Sexual, Racial, Ethnic, Religious)
- 5.501 Complaints and Grievances
- 5.502 Complaints About School Personnel
- 5.600 Staff Rights & Responsibilities
- 5.601 Staff Conflict of Interest
- 5.602 Time Schedules and Extra Duty
- 5.604 Overtime Pay
- 5.605 Staff Gifts and Solicitations
- 5.606 Political Activities
- 6.500 Special Education Students
- 6.501 Married and/or Pregnant Students
- 6.502 Foreign Exchange Students
- 6.503 Homeless Students
- 6.504 Migrant Students
- 6.505 Students in Foster Care
- 6.506 Students from Military Families
- 6.600 Student Records
- 6.601 Student Records Annual Notification of Rights
- 6.602 Inspection and Correction of Student Records
- 6.604 Media Access to Students
- 6.704 Student Publications
- 6.709 Student Fees and Fines
- 6.710 Gifts

E. Consideration of Approving Disposal of Surplus

GCS Board Policy 2.403 gives the Greeneville Board of Education the authority to declare district property that is no longer useful nor necessary as surplus and to authorize the disposal of such equipment, books, or materials. The Board unanimously approved the disposal of surplus.

F. Consideration of Approving School Trip Request

Board Policy 4.302 specifies that the Board must approve field trips that are both overnight and out-of-state. Additionally, approval is required when students must leave school early for participation in athletic events. Board approval was unanimous on approving the following trip:

- Greene Technology Center requested approval to travel to Chattanooga, TN to participate in the Skills USA State Competition from 4/14/2024 - 4/17/2024. Executive Approval was granted on 4/02/2024.

G. Consideration of Approving Fiscal Year 2024 Federal Projects Budget Amendment #5

Budget Amendments are made periodically throughout the year to more accurately reflect anticipated revenues, expenditures, timing of expenditures, and grant award allocations. Attached to the minutes is the fifth Federal Projects Budget Amendment to be approved in the 2023-2024 Fiscal Year. It allows for budgeting of the Fiscal Pre-Monitoring Supports Grant in the amount of \$18,733. Board approval was unanimous on approving Fiscal Year 2024 Federal Projects Amendment #5.

H. Consideration of Approving 2023-2024 General Purpose Budget Amendment #3

Budget Amendments are made periodically throughout the year to more accurately reflect revenues and expenditures. Attached to the minutes is the third General Purpose Budget Amendment to be approved in the 2023-2024 Fiscal Year, Board approval was unanimous on approving Fiscal Year 2023-2024 General Purpose Budget Amendment #3.

VIII. Action Items

A. Consideration of Accepting March 2024 Financial Statements

Steve Starnes, Director of Schools, presented the March 2024 financial statements to the Board for acceptance. Starnes stated that local revenue collected year-to-date through March is \$7,341,629, which is 80.6% of the total budgeted projection. The amount collected year-to-date is \$108,582 more than during the same time period

last year. This reflects an actual percentage change of 1.50% compared to last year. The district has 593 tuition students as of April 23, 2024. The General-Purpose Financial Report showed that encumbrances comprise \$1,864,648 year-to-date. The Federal Projects Financial Reports reflected \$2,095,468 in revenue and \$2,415,238 in expenditures year-to-date. Federal Projects are reimbursed based, meaning the funds have to be expended before requesting reimbursement. Copies of the financial statements are on file in the Chief Financial Officer's office.

It was recommended to approve the March 2024 Financial statements. Board approval was unanimous on a motion from Dr. Shepherd (Vice-Chair) and a second from Hirschy (Board Member).

B. Consideration of Approving Board Policy Revisions - 1st Reading

Revisions are recommended to the following policies on 1st reading:

It was recommended to approve the revisions to the policies as presented on 1st reading. Board approval was unanimous on a motion from Hirschy (Board Member) and a second from Botta (Board Member).

1.902 Charter School Agreements

1.903 Charter School Oversight

1.904 Charter School Intervention

1.905 Charter School Renewal

1.906 Charter School Revocation

2.806 Bids and Quotations

C. Consideration of Approving Recommendation for the TSBA School Volunteer Award

The board endorsed Bill Armstrong for the Tennessee School Boards Association (TSBA) School Volunteer Award due to his outstanding work at GHS. As president of GHS's Greeneville Schools In Action (GSIA) parent organization, Armstrong has made significant contributions through his volunteer efforts. He excels in fostering community partnerships to organize events and demonstrate appreciation for GHS staff. His leadership, creativity, cooperation, and hard work have been instrumental in mobilizing volunteers and resources for projects benefiting the

school district. Armstrong coordinates events like Senior Sunset/Sunrise and fundraisers like Tailgates and Touchdowns, which greatly benefit school programs. He also initiated the annual Christmas Ornament Fundraiser, raising funds and fostering community spirit. Through transparent communication and active engagement, Armstrong promotes a culture of collective involvement and support at GHS. It was recommended to approve William Bill Armstrong for the TSBA School Volunteer Award. Board approval was unanimous on a motion from Hirschy (Board Member) and a second from Botta (Board Member).

D. Consideration of Approving Resolution for Nomination of a High School Student to Serve as a Member of the State Board of Education

The Tennessee State Board of Education is composed of 11 members representing the diversity of the state - one from each congressional district, plus a student member, and the executive director of the Tennessee Higher Education Commission, who serves as non-voting ex officio member. The state board of education "is the rule-making body for K-12 education." Once the legislature passes new laws pertaining to education, details on how it will be implemented by all 147 school districts throughout the state is decided by the state board of education. Tennessee Code Annotated (TCA) 49-1-301 (a) (6) specifies the Tennessee State Board of Education shall include one (1) public high school student member, appointed by the Governor and the public high school student shall be of superlative standing and shall serve for a one-year term in an ex officio capacity. The student member shall be appointed each year from nominees chosen by the local board of education in each school system at each board's discretion, with no more than one (1) student from each school system being nominated, and with the students having reached their junior or senior year in high school. The Board shall exercise its discretion in selecting a nominee for this position, ensuring that the nominee reflects the highest standards of academic achievement, character, and community engagement. Through this nomination, the board demonstrates its commitment to collaborative governance and empowering student voices. The Greeneville City Board of Education proudly nominates Greeneville High School

Junior student, Jack Lampe, for consideration by the Governor to serve as a student representative on the Tennessee State Board of Education.

It was recommended to approve the resolution for the nomination of Jack Lampe to serve as a member of the State Board of Education. Board approval was unanimous on a motion from Botta (Board Member) and a second from Dr. Shepherd (Vice-Chair).

E. Consideration of Approval to Purchase School Nutrition Traulsen Pass-Thru Heated Cabinet for GHS

The current heated pass-thru cabinet located in the GHS kitchen has been in service for more than twenty-seven years. The thermostat that controls the heat is no longer eligible for service due to the age of the equipment. To continue using the equipment would present a potential safety hazard for people and property. A request was presented to purchase a new Traulsen pass-thru heated cabinet from TriMark at a total cost of \$26,913.88 to be used in the GHS kitchen by the School Nutrition Team. The purchase is made available via Sourcewell Contract #063022-SES. Supporting documentation is attached to the minutes. School Nutrition funds will be utilized.

It was recommended to approve purchase of School Nutrition Pass-Thru Heated Cabinet for Greeneville High School. Board approval was unanimous on a motion from Dr. Shepherd (Vice-Chair) and a second from Hirschy (Board Member).

F. Consideration of Approval to Purchase SonicWall Network Security Firewall Appliance

The SonicWall network security/firewall appliance solution has been utilized by the district since 2015 with the most recent hardware refresh taking place in 2020. The solution has served the district well-evidenced by the fact that no firewall penetration has occurred with no loss of data or breach of security. The GCS network is extremely complex and complicated, serving more than 3500 users and 6000+ devices on any given day. Network security is crucial to the overall success of the district and the safety and security of both physical assets and human capital.

GCS Network Administrator, Larry Jones, does an exceptional job in continuously monitoring and evaluating top market solutions. Once again, he is recommending the SonicWall solution. The SonicWall NSa 6700 Network Security/Firewall Appliance along with licensing for three years will cost \$51,178.30 and is the recommendation of the IT Team. ESSER and IT funds will be utilized. TIPS contract #230105 will be utilized. It was recommended to approve the Purchase of SonicWall Network Security Firewall Appliance. Board approval was unanimous on a motion from Hirschy (Board Member) and a second from Botta (Board Member).

IX. Director's Report

Starnes informed, congratulated, and thanked the following:

1. Greeneville High School on being recognized by US News and World Report as a Best High School in TN. They were ranked 18th in TN out of 305 high schools that made the list (traditional, magnet, charter, and STEM) and were the ninth-ranked traditional high school. They were also among the top 10% of high schools in the nation. Starnes Congratulated all GHS students and educators on this outstanding accomplishment.
2. Marsha Hybarger, ESL teacher at Tusculum View, on being selected as a Regional Semi-Finalist for TN Teacher of the Year. Marsha does an excellent job serving students!
3. Dr. Rachel Adams, Principal of Greeneville Middle School, on being selected as a Regional Semi-Finalist for TN Principal of the Year! Rachel does a wonderful job leading GMS.
4. GCS celebrated Administrative Professionals Day on April 24. Starnes gave a giant thank you to all the Admin Professionals for the crucial work they do to keep the district running smoothly.
5. Starnes acknowledged Jamie Galyon and Megan Wilson for leading the transition to a new website in conjunction with the district technology team. The website goes live tomorrow, April 26. There is also a Greeneville City Schools app that can be downloaded for Apple and Android phones. GCS is excited about its fresh look and increased functionality.

6. TN Ready testing began on April 15 and is going smoothly, except for a state issue with online testing last Friday morning. All testing will be complete no later than May 3. High schools will then begin Advanced Placement testing during the week of May 6.
7. Summer Learning Camp registration is active, and we currently have approximately 175 registrations. Registration runs through May 3. Starnes thanked Shelia Newland for her Leadership in organizing GCS Summer Learning program.
8. Greeneville City Schools Facilities Master Plan meeting on Tuesday, April 30, 2024, at Greeneville Middle School in partnership with the Town of Greeneville and Woolpert Consultants. An optional tour of GMS will begin at 5 pm, with the meeting beginning at 6 pm in the GMS commons area.
9. May 6-10 is Teacher Appreciation Week and May 8 is School Nurse Appreciation Day.

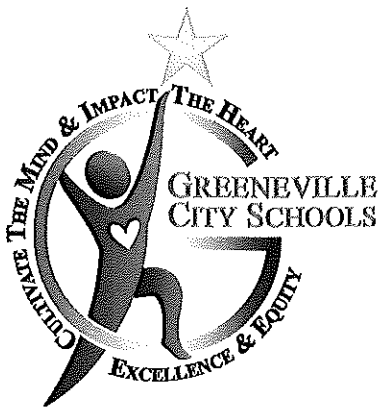
X. Adjournment

The meeting was adjourned at approximately 7:51 p.m. Board approval was unanimous on a motion from Dr. Shepherd (Vice-Chair) and a second from Botta (Board Member).

Respectfully submitted,

Cindy Luttrell, Chair

Steve Starnes, Director of Schools



**FIELD TRIP & EXCURSION REQUEST
FORM Out-of-State or Overnight**

Name of the school: Greeneville High School

Person Requesting: Brad Woolsey

Purpose of the Field Trip: Basketball Camp

Destination of Field Trip: Memphis, TN

Grade(s) of students attending: 9-12

Dates requested: 6/19-21/24 Departure Time: TBD Return Time: TBD

Approximate # of students to attend: 12

Number, names and affiliation of chaperones attending:

female List names and affiliation: _____

2 male List names and affiliation: Brad Woolsey, Josh Bennett - coaches

("There must be at least one female and one male chaperone if the trip is for a mixed group. A chaperone of the same sex will accompany students on overnight trips")

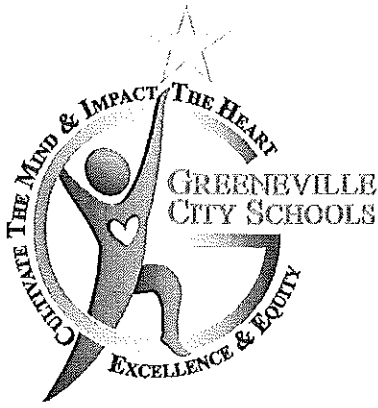
All Greeneville City Schools guidelines for out-of-state and overnight field trips shall be followed in planning and conducting this field trip per BOE policy 4.302, and approval of my principal, the Director of Schools, and Board of Education is required. For an Overnight or Out-of-State Field Trip Request to be considered for approval, it must be received in the director of school's office 10 days prior to the scheduled date of the Board meeting at which it will be considered for approval.

[Signature], Principal date approved 4-24-24

_____, Director of Schools date approved _____

_____, Chairman, BOE date approved _____

Cultivate the Mind and Impact the Heart through Excellence and Equity



FIELD TRIP & EXCURSION REQUEST
FORM Out-of-State or Overnight

Name of the school: Greeneville High School

Person Requesting: Brad Woolsey

Purpose of the Field Trip: Basketball Camp

Destination of Field Trip: Georgia - Athens

Grade(s) of students attending: 9-12

Dates requested: 6/7-9/2024 Departure Time: TBD Return Time: TBD

Approximate # of students to attend: 25

Number, names and affiliation of chaperones attending:

_____ female List names and affiliation: _____

3 male List names and affiliation: Brad Woolsey, Josh Bennett, Nathan Hale - Coaches

("There must be at least one female and one male chaperone if the trip is for a mixed group. A chaperone of the same sex will accompany students on overnight trips")

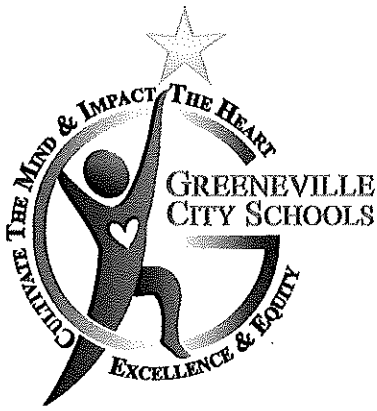
All Greeneville City Schools guidelines for out-of-state and overnight field trips shall be followed in planning and conducting this field trip per BOE policy 4.302, and approval of my principal, the Director of Schools, and Board of Education is required. For an Overnight or Out-of-State Field Trip Request to be considered for approval, it must be received in the director of school's office 10 days prior to the scheduled date of the Board meeting at which it will be considered for approval.

[Signature], Principal date approved 4/24/24

_____, Director of Schools date approved _____

_____, Chairman, BOE date approved _____

Cultivate the Mind and Impact the Heart through Excellence and Equity



**FIELD TRIP & EXCURSION REQUEST
FORM Out-of-State or Overnight**

Name of the school: Greeneville High School

Person Requesting: Jerry Graham

Purpose of the Field Trip: GHS Boys Soccer Team Participating in the TSSAA State Tournament

Destination of Field Trip: Murfreesboro, TN

Grade(s) of students attending: 9-12

Dates requested: 5/20/24-5/24/24 Departure Time: 10:00am Return Time: 4:00pm

Approximate # of students to attend: 30

Number, names and affiliation of chaperones attending:

4 female List names and affiliation: Mary Louise Fisher--Approved
Ashley Bell-GHS Athletic Trainer Malinda Holt-Per Approval Erin Stayton-Approved

3 male List names and affiliation: Jerry Graham-Head Soccer Coach
Michael Connell-Assistant Soccer Coach, Rustin Jones-Assistant Soccer Coach

("There must be at least one female and one male chaperone if the trip is for a mixed group. A chaperone of the same sex will accompany students on overnight trips")

All Greeneville City Schools guidelines for out-of-state and overnight field trips shall be followed in planning and conducting this field trip per BOE policy 4.302, and approval of my principal, the Director of Schools, and Board of Education is required. For an Overnight or Out-of-State Field Trip Request to be considered for approval, it must be received in the director of school's office 10 days prior to the scheduled date of the Board meeting at which it will be considered for approval.

[Signature], Principal date approved 5/10/24
_____, Director of Schools date approved _____
_____, Chairman, BOE date approved _____

Cultivate the Mind and Impact the Heart through Excellence and Equity

Greeneville City Schools Surplus Disposal Approval Form

	Item Description
1	
2	60 sheet pans from Hal Henard School
3	8-shelving units from Tusculum View
4	12 shelving units from GHS
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***Items less than \$500.00 value can be disposed of without auction per BOE policy 2.403**

The above listed individual items have a monetary value of less than \$500.00

Operations Supervisor Approval Phillip Gramam 5/13/2024

Director of Schools Approval Steve Starnes 5/13/2024

School Board Chair Approval Cindy Luttrell 5/13/2024

All items have been disposed of Yes No

Custodial Supervisor Roger Hensley 5/13/2024

Greeneville City Board of Education

Monitoring: Review: Annually	Descriptor Term: Director of Schools' Duties	Descriptor Code: 5.802	Revision Date: 07/23/24
		Rescinds: 5.802	Adoption Date: 02/27/18

1 The Director of Schools' duties shall be as follows:¹

2 **QUALIFICATIONS**

- 3 1. A valid teacher's license is preferred.
- 4 2. Have educational administrative or supervisor experience.
- 5 3. Have an earned doctorate (preferred but not required) and other qualifications as set forth by
- 6 the Greeneville City Board of Education.

7 **JOB GOAL**

8 The Director of Schools serves as Chief Executive Officer of the Greeneville City Schools. The Director
9 of Schools provides leadership and administers the school system in accordance with all Greeneville
10 City School Board policies, state codes, and mandates set forth by the Tennessee State Board of
11 Education and the Tennessee State Department of Education. The Director maintains effective
12 relationships with staff, students, parents and community, area school systems and colleges, the
13 Tennessee State Department of Education, and other appropriate city, state, and federal agencies.

14 **ORGANIZATIONAL RELATIONSHIP**

15 The management responsibilities of the Director of Schools shall extend to all activities of the district,
16 to all phases of the educational program, to all aspects of the financial operation, to all parts of the
17 physical plant, and to the conduct of such other duties as may be assigned by the Board. The Director
18 of Schools may delegate these duties together with appropriate authority but may not delegate nor
19 relinquish ultimate responsibility for results or any portion of accountability.

20 **ESSENTIAL FUNCTIONS**

21 The Director of Schools is responsible for all duties of the Director of Schools as outlined by
22 Tennessee Statute 49-2-301 and any other duties as assigned by the Board of Education.¹

23 **STATE BOARD REPORTING**

24 The Director of Schools will inform the Office of Educator Licensing of licensed educators or
25 educators who have a temporary teaching permit who have been suspended or dismissed, or who have
26 resigned, following allegations of conduct, including sexual misconduct, which, if substantiated, would
27 warrant consideration for license suspension, revocation, or formal reprimand or who have been
28 convicted of a felony. This report shall also be made if the licensed educator has pleaded guilty or nolo
29 contendere to or has been convicted or otherwise found guilty of such an offense or equivalent offense
30 in another jurisdiction. The report shall be submitted within thirty (30) days.²

Legal References

1. TCA 49-2-301
2. TRR/MS 0520-02-03-.09(2); TCA 49-5-417(c); TCA 49-5-106(f); Public Acts of 2024, Chapter No. 577

Cross References

- Executive Committee 1.301
- Evaluation of the Director of Schools 5.803
- Director of Schools' Role, Recruitment, & Selection 5.800

Greeneville City Schools General Purpose Budget 2024-2025 Presented May 2024

Account #	Description	General Purpose Budget 2024-2025
34760	Assigned for Instruction	\$ 328,632
34765	Assigned for Support Services	12,214
39000	Unassigned Fund Balance	20,000
40000	Local Taxes	8,521,151
41000	Licenses & Permits	1,005
43000	Charges for Current Services (Education)	912,985
44000	Other Local Revenue	139,318
46000	State Education Funds & Other State Revenues	20,950,205
47100	Federal Through State	50,000
47600	Direct Federal (ROTC)	55,493
49000	City Appropriation, Indirect Cost, & Insurance Recovery	5,963,874
	Total Revenues and Equity	\$ 36,954,877
71100	Regular Instruction	17,326,699
71150	Alternative Instruction Program	158,722
71200	Special Education Program	2,795,651
71300	Vocational Education Program	695,450
71400	Student Body Education Program	500
72110	Attendance	126,838
72120	Health Services	489,984
72130	Other Student Support	1,589,121
72210	Regular Instruction - Support	1,483,861
72220	Special Education Program - Support	334,787
72230	Vocational Education Program - Support	2,400
72250	Technology	1,178,593
72310	Board of Education	892,950
72320	Office of the Superintendent	439,733
72410	Office of Principal	2,230,496
72510	Fiscal Services	387,084
72520	Human Resources	364,903
72610	Operation of Plant	2,532,829
72620	Maintenance of Plant	1,120,963
72710	Transportation	1,118,814
73300	Community Services	20,000
73400	Early Childhood Education	612,350
76100	Capital Outlay	720,000
81300	Education Debt Service	328,400
99100	Operating Transfers	511,632
	Total Expenses	\$ 37,462,760
	Deficit	\$ (507,883)