

JOINT BOARD OF EDUCATION

AGENDA

Date of Meeting: January 25, 2024

Time: 6:00 PM

Location: Greene Technology Center

- I. **Call to Order**
- II. **Pledge to the Flag**
- III. **Recognition of Visitors**
- IV. **Special Recognition** (5 minutes)
- V. **Public Comment Period** (20 Minutes)
- VI. **Approval of Agenda**
- VII. **Consent Agenda** (5 minutes)
 - A. Consideration of Approving Minutes of October 26, 2023, Joint Board Meeting Steve Starnes
 - B. Consideration of Approving Fiscal Year 2024 Greene Technology Center Budget Amendment #2 Steve Starnes
 - C. Consideration of Approving Disposal of Surplus Aaron Flanery
- VIII. **Action Items**
 - A. Consideration of Accepting December 2023 Financial Statements (5 minutes) Steve Starnes
 - B. Consideration of Approving Purchase of 5 Axis CNC Milling Machine for GTC (5 Minutes) Aaron Flanery
- IX. **Reports**
- X. **Adjournment**

**OFFICIAL MINUTES OF THE
GREENEVILLE-GREENE COUNTY JOINT BOARD OF EDUCATION
Thursday, October 26, 2023**

The Greeneville City and Greene County Joint Board of Education met on Thursday, October 26, 2023, at the Greene Technology Center, 1121 Hal Henard Rd, Greeneville, Tennessee 37743.

Board Members **Present:** Rick Tipton (Greene County Board Chair). Mark Rothe (Greene County Board Vice-Chair), Minnie Banks (Greene County Board Member), Larry Bible (Greene County Board Member), Tom Cobble (Greene County Board Member), Gary Compton (Greene County Board Member), Stacey Franklin (Greene County Board Member), Cindy Luttrell (Greeneville City Chair), Dr. Craig Shepherd (Greeneville City Vice-Chair), Josh Quillen (Greeneville City Treasurer), Pam Botta (Greeneville City Board Member). Absent: Crystal Hirschy (Board Member). Presiding Chair Tipton called the meeting to order and welcomed all in attendance. Board student representative Hank Hope led in the pledge of allegiance to the American Flag.

BUSINESS TRANSACTED

I. Call to Order

II. Pledge to the Flag

III. Recognition of Visitors

IV. Special Recognition

V. Public Comment Period

There were no requests made to speak on any agenda items.

VI. Approval of Agenda

It was recommended to approve the Agenda. Board approval was unanimous on a motion from Shepherd and a second from Cobble.

VII. Consent Agenda

It was recommended to approve the Consent Agenda. Board approval was unanimous on a motion from Compton and a second from Cobble.

A. Consideration of Approving Minutes of June 22, 2023, Joint Board Meeting

Minutes of the June 22, 2023, Board meeting were unanimously approved as presented. A copy of the minutes is on file in the Director of Schools' office.

B. Consideration of Approving Disposal of Surplus

Greeneville City and Greene County School Board policy states that when equipment no longer has an intended use by the system or is no longer capable of being used due to condition, the Boards shall declare it surplus property and authorize its disposal. Board approval was unanimous for disposal of surplus.

VIII. Action Items

A. Consideration of Accepting GTC September 2023 Financial Statements

Steve Starnes, Director of Greeneville City Schools, presented the September 2023 financial statements to the Board for acceptance. Starnes stated year-to-date through September, GTC has received 20.9% of budgeted revenue and expended 22.3% of budgeted expenditures. In the month of September, the Center had total revenue of \$281,292.40 and total expenditures of \$171,461.22 resulting in a net revenue of \$109,831.18. Copies of the statements are on file in the Greeneville City Schools' Chief Financial Officer's office.

It was recommended to accept the September financial statements as presented. Board approval was unanimous on a motion from Compton and a second from Cobble.

B. Consideration of Approving Fiscal Year 2024 Greene Technology Center Budget Amendment #1

Steve Starnes, Greeneville City Schools Director of Schools, presented the 2023-2024 Greene Technology Center Budget Amendment #1 to the Joint Board for acceptance. This amendment accomplishes the following objectives and represents a net change of \$928.00:

- (1) Adjust Perkins per State Allocations
- (2) AWS Testing Revenue
- (3) Moves a portion of Auto Collision teacher salary (not hired yet) to reallocate funds to provide funding for student industry certification testing.

The amendment was approved unanimously on a motion from Roth and a second from Franklin. A copy of the amendment is on file in the Greeneville City Schools'

Chief Financial Officer's office.

C. Consideration of Approving Partnership for Greene Technology Center for the 2024-2025 School Year

The Joint Board of Education discussed an arrangement to enable students from Greeneville City and Greene County to continue their enrollment at the Greene Technology Center for the upcoming 2024-25 school year. The proposal for the agreement was put forward by Starnes, the Director of Schools for Greeneville, who highlighted the longstanding collaboration between the two entities dating back to its establishment in 1973. The boards from Greeneville City and Greene County, in separate votes, took the following action.

It was unanimously approved to continue the partnership for Greene Technology Center for the 2024-2025 school year and to review the 2025-2026 school year partnership no later than the January 2025 joint board meeting on a motion from Compton and a second from Franklin for Greene County Schools.

It was unanimously approved to continue the partnership for Greene Technology Center for the 2024-2025 school year and to review the 2025-2026 school year partnership no later than the January 2025 joint board meeting on a motion from Botta and a second from Quillen for Greeneville City Schools.

IX. Reports

Aaron Flanary gave a report on the Greene Technology Center (GTC). The highlights of The report are as follows:

- **Recruitment Issues:** The school faced challenges in hiring an Automotive Collision Repair teacher during the summer despite interviewing eight qualified candidates. Efforts to hire a teacher are underway, with finalist interviews scheduled for November 3rd.
- **Student Enrollment:** Student enrollment at the start of the semester was 278, reflecting a 10% decrease compared to the previous year. No enrollment in the Automotive Collision Repair program for the fall semester represents part of the drop in enrollment. During the fall semester, there were 144 beginning students compared to 189 students last fall. There are 132 advanced students this fall compared to 122 last fall.
- **Student Attendance:** The school is actively emphasizing the importance of attendance, with the first 9-week attendance rate reported at 93.4%. Efforts will continue to encourage good attendance throughout the semester.
- **Classroom and Program Improvements:** Significant updates have been made, including the renovation of the Machine Tool classroom's computer lab and the

ongoing development of an aviation flight simulator. The addition of updated hardware, software, and equipment has enhanced the learning experience for students.

- Student Experiences: The school organized various events, including Manufacturing Day, where local employers such as John Deere showcased their products. The TN Chamber of Commerce's Be Pro Be Proud virtual reality career exploration workshop was also hosted, engaging over 150 students.
- Partnerships and Retirements: The CNA program's clinical internship is progressing well, highlighting the school's partnership with Durham Hensley Nursing Home. Additionally, the retirement of Mrs. Holly Nix, the CNA teacher, was announced, acknowledging her significant contributions to the school community.
- Future Updates: The upcoming meeting in January will cover key performance metrics, industry certifications, and updates on various programs, including the introduction of new Auto Collision Repair and Health Science teachers.

X. **Adjournment**

The meeting was adjourned at approximately 6:25 p.m. Board approval was unanimous on a motion from Quillen and a second from Cobble.

Respectfully submitted,

Rick Tipton, Greene County Chair

Cindy Luttrell, Greenville City Chair

Greeneville City Schools
Greene Technology Center Budget Amendment #2
For the 2023-2024 Fiscal Year
Presented: January 2024

Account #	Description	GTC Budget 2023-2024	Amendment	Amended GTC Budget 2023-2024
34555	Restricted for Education			-
39000	Unassigned Fund Balance	46,912		46,912
40000	Local Taxes	684,119		684,119
41000	Marriage Licenses	87		87
43000	Contracts With Other LEA's- Greene County	564,099		564,099
44000	Other Local Revenue	42,929	184,132	227,061 (1)
46000	State Education Funds & Other State Revenues	438,344		438,344
47100	Federal Through State- Carl Perkins	45,518		45,518
49000	Operating Transfers- Greeneville City & Insurance Recovery	242,112		242,112
	Total Revenue	\$ 2,064,120	\$ 184,132	\$ 2,248,252
71300	Vocational Education Program	1,095,185	184,132	1,279,317 (1)
72130	Other Student Support	87,074		87,074
72230	Vocational Education Program - Support	63,360		63,360
72310	Board of Education	121,034		121,034
72410	Office of Principal	367,934		367,934
72610	Operation of Plant	231,039		231,039
72620	Maintenance of Plant	22,976		22,976
76100	Capital Outlay	30,000		30,000
71300	Carl Perkins- Vocational Education Program	31,218		31,218
72130	Carl Perkins- Other Student Support	10,800		10,800
72230	Carl Perkins- Vocational Education Program Support	3,500		3,500
71300	Perkins Reserve Grant	-		-
	Total Expenses	\$ 2,064,120	\$ 184,132	\$ 2,248,252

This amendment accomplishes the following objectives:

- (1) Add ACENet Budget

Asset Essentials	Description 1	Tag #	Funding Source	Location	Make	Model	Vendor Name	Serial #	P O #	Purchased	Qty	Unit Cost
Kace	Dell Laptop	101921	Perkins	122 Tech Leader	Dell	Latitude E5440	Tech Xpress	GCWFH12	7443	6/20/2014	1	\$883.58
Kace	Dell Laptop	101923	Perkins	126 Nursing	Dell	Latitude E5440	Tech Xpress	6FWFH12	7443	6/20/2014	1	\$883.58
Kace	Dell Laptop	101922	Perkins	115 Cosmetology	Dell	Latitude E5440	Tech Xpress	4BWFH12	7443	6/20/2014	1	\$883.58
Kace	Dell Laptop	101862	Perkins	131 Auto Repair Class	Dell	Latitude E5430	TechXpress	c05qmx1	7043	7/16/2013	1	\$630.13
Kace	Dell Laptop	101879	Perkins	111 Greene Room	Dell	Latitude E5430	TechXpress	715QMX1	7043	7/16/2013	1	\$630.13
Kace	Dell Laptop	101871	Perkins	307 Aviation	Dell	Latitude E5430	TechXpress	JNSQMX1	7043	7/16/2013	1	\$630.13
Kace	Dell Laptop	101877	Perkins	122 Tech Leader	Dell	Latitude E5430	TechXpress	F25QMX1	7043	7/16/2013	1	\$630.13
Kace	Dell Laptop	101883	Perkins	122 Tech Leader	Dell	Latitude E5430	TechXpress	72FQMX1	7043	7/16/2013	1	\$630.13
Kace	Dell Laptop	101842	Perkins	122 Tech Leader	Dell	Latitude E5430	TechXpress	476ZLX1	7486	6/28/2013	1	\$630.13
Kace	Dell Laptop	101838	Perkins	122 Tech Leader	Dell	Latitude E5430	TechXpress	G96ZLX1	7486	6/28/2013	1	\$630.13
Kace	Dell Precision T1600	101690	Perkins	302 Testing Center	Dell	Dell Precision	Dell	40796V1	7002	7/3/2012	1	\$843.48
Kace	Dell Precision T1600	101692	Perkins	302 Testing Center	Dell	Dell Precision	Dell	406D6V1	7002	7/3/2012	1	\$843.48
Kace	Dell Precision T1600	101694	Perkins	302 Testing Center	Dell	Dell Precision	Dell	40696V1	7002	7/3/2012	1	\$843.48
Kace	Dell Precision T1600	101698	Perkins	302 Testing Center	Dell	Dell Precision	Dell	40746V1	7002	7/3/2012	1	\$843.48
Kace	Dell Precision T1600	101700	Perkins	302 Testing Center	Dell	Dell Precision	Dell	40666V1	7002	7/3/2012	1	\$843.48
Kace	Dell Precision T1600	101708	Perkins	302 Testing Center	Dell	Dell Precision	Dell	40766V1	7002	7/3/2012	1	\$843.48
Kace	Dell Precision T1600	101714	Perkins	302 Testing Center	Dell	Dell Precision	Dell	40756V1	7002	7/3/2012	1	\$843.48
Kace	Dell Computer	101718	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PN96V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101720	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PMF6V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101722	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PP66V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101726	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PP86V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101728	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PMG6V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101730	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PNC6V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101732	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PNK6V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101736	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PNB6V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101738	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PN56V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101740	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PNF6V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101744	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PNM6V1	7002	7/3/2012	1	\$591.33
Kace	Dell Laptop	101789	Perkins	131 Auto Repair Class	Dell	Latitude E5430	Dell	BYSNFV1	7002	7/3/2012	1	\$778.61
Kace	Dell Laptop	102425	Perkins	122 Tech Leader	Dell	Latitude E5430	Dell	JYSNFV1	7002	7/3/2012	1	\$778.61
Kace	Dell Laptop	101748	Perkins	122 Tech Leader	Dell	Latitude E5430	Dell	44VNFV1	7002	7/3/2012	1	\$778.61
Kace	Dell Laptop	101801	Perkins	115 Cosmetology	Dell	Latitude E5430	Dell	3XTNFV1	7002	7/3/2012	1	\$778.61
Kace	Dell Computer	101724	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PMJ6V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101734	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PNG6V1	7002	7/3/2012	1	\$591.33
Kace	Dell Computer	101742	Perkins	131 Auto Repair Class	Dell	Optiplex 390	Dell	1PP76V1	7002	7/3/2012	1	\$591.33
Kace	Dell Precision T3400	101419	Grant	304 SPED Office	Dell	Precision T3400	Dell	DPN2WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101420	Grant	304 SPED Office	Dell	Precision T3400	Dell	1h83wj1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101421	Grant	304 SPED Office	Dell	Precision T3400	Dell	9S83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101422	Grant	304 SPED Office	Dell	Precision T3400	Dell	6H83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101423	Grant	304 SPED Office	Dell	Precision T3400	Dell	BH83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101424	Grant	304 SPED Office	Dell	Precision T3400	Dell	DS83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101425	Grant	304 SPED Office	Dell	Precision T3400	Dell	JG83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101426	Grant	304 SPED Office	Dell	Precision T3400	Dell	GN2WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101427	Grant	304 SPED Office	Dell	Precision T3400	Dell	4S83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101428	Grant	304 SPED Office	Dell	Precision T3400	Dell	5H83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101429	Grant	304 SPED Office	Dell	Precision T3400	Dell	BS83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101430	Grant	304 SPED Office	Dell	Precision T3400	Dell	3H83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101431	Grant	304 SPED Office	Dell	Precision T3400	Dell	JF83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101432	Grant	304 SPED Office	Dell	Precision T3400	Dell	9H83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101433	Grant	304 SPED Office	Dell	Precision T3400	Dell	HF83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101434	Grant	304 SPED Office	Dell	Precision T3400	Dell	GF83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101435	Grant	307 Aviation	Dell	Precision T3400	Dell	4H83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101436	Grant	304 SPED Office	Dell	Precision T3400	Dell	JPN2WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101437	Grant	304 SPED Office	Dell	Precision T3400	Dell	2H83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101438	Grant	304 SPED Office	Dell	Precision T3400	Dell	FS83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101439	Grant	304 SPED Office	Dell	Precision T3400	Dell	DF83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101440	Grant	304 SPED Office	Dell	Precision T3400	Dell	CH83WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101441	Grant	304 SPED Office	Dell	Precision T3400	Dell	HPN2WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101442	Grant	304 SPED Office	Dell	Precision T3400	Dell	FPN2WJ1		5/7/2009	1	\$963.00
Kace	Dell Precision T3400	101444	Grant	307 Aviation	Dell	Precision T3400	Dell	FF83WJ1		5/7/2009	1	\$963.00



Greeneville City Schools
Greene Technology Center Financial Report
For the Month of December 2023

Account #	Description	Month-to-Date	Year-to-Date	Total Budget	YTD % of Total Budget
<u>REVENUE</u>					
39000	Unassigned Fund Balance	\$ -	\$ -	\$ 46,912.00	0.0%
40000	Local Taxes	68,411.90	342,059.50	684,119.00	50.0% (1)
41000	Marriage Licenses	8.70	43.50	87.00	50.0% (1)
43542	Contracts with Other LEAs (Greene County)	-	282,049.50	564,099.00	50.0% (2)
44000	Other Local Revenue & Miscellaneous Refunds	1,873.84	31,399.59	42,929.00	73.1% (4)
46510	TISA	43,834.40	219,172.00	438,344.00	50.0% (1)
47100	Federal Through State- Carl Perkins	-	10,400.48	45,517.74	22.8%
49000	Operating Transfer (Grv City) & Insurance Recovery	24,061.20	120,306.00	242,112.00	49.7% (1)
	Total Revenues	\$ 138,190.04	\$ 1,005,430.57	\$ 2,064,119.74	48.7%
<u>EXPENDITURES</u>					
71300	Vocational Education	\$ 77,925.52	\$ 449,807.11	\$ 1,095,185.00	41.1%
72130	Other Student Support	8,001.45	47,806.78	87,074.00	54.9%
72250	Technology	5,256.46	31,545.09	63,360.00	49.8%
72310	Board of Education	2,672.56	78,847.77	121,034.00	65.1% (3)
72410	Office of Principal	28,730.17	161,223.20	367,934.00	43.8%
72610	Operation of Plant (Custodial)	20,702.91	111,735.36	231,039.00	48.4%
72620	Maintenance of Plant	2,257.54	21,319.08	22,976.00	92.8%
76100	Capital Outlay	69.99	8,068.86	30,000.00	26.9%
	Carl Perkins Grant	7,714.68	27,574.10	45,517.74	60.6%
	Total Expenditures	\$ 153,331.28	\$ 937,927.35	\$ 2,064,119.74	45.4%
	Net Revenue (Expense)	\$ (15,141.24)	\$ 67,503.22		

Explanation of Footnotes

(1) Revenues Allocated to GTC are Paid in Equal Installments from GCS Over 9 Months- Beginning in August; Then Adjusted Per Actual Revenue in July

(2) Represents Total Amount Received From Greene County Schools

(3) Reflects cost of 2023-2024 Liability and Workers' Compensation Insurance Payments

Encumbrances total \$30,715.30

**Greeneville City Schools
BID TABULATION FORM**

JOB NAME GTC-5-Axis Equipment Bid									
BID OPENING TIME 8:30 on 12/11/23									
TABULATOR Aaron Flanary & Paula Cox									
		Scaled	License	Addenda 1	Addenda 2	Base	Alternate	Alternate	
	Bidding Company	Envelope	number	Acknowledged	Acknowledged	bid	Bid #2	Bid #3	Grand Total
	Haas Factory Outlet Proposal Number: HFO-PC1633923	YES	N/A	N/A	N/A	#####	\$	\$	144,383.57
	Prepared by: Bill Walsh					\$	\$	\$	\$
	Haas Factory Outlet					\$	\$	\$	\$
						\$	\$	\$	\$
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						\$	\$	\$	\$
						\$	\$	\$	\$
						\$	\$	\$	\$
COMMENTS									
AWARD TO: Haas Facorty Outlet									
LOWEST BIDDER? YES ***IF NO, JUSTIFICATION IS:									
PREPARED BY: Elliott GeFellers				DATE: 12/5/23					
APPROVED BY: Aaron Flanary				DATE: 12/5/23					

REGINA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
 BID TABULATION FORM

UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE
 BID TABULATION FORM

REQ. NO.					BID MAILED					UNSEALED BID					
BID OPENING					ADDENDUM MAILED					SEALED BID					
BUYER										FAX BID					
TABULATOR Regina Dove										REFERRAL					
VENDOR															
TERMS/DELIVERY															
ITEM #	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL			
				-		-		-		-		-			
				-		-		-		-		-			
				-		-		-		-		-			
TOTAL				-		-		-		-		-			
COMMENTS															

**FIRST AMENDMENT TO “ACENet” CORNERSTONE OTA
SUBCONTRACT AGREEMENT**

Between

Collaborative Composite Solutions Corporation

And

Greene Technology Center (the “Agreement”)

Agreement Number: ACENet-0011

(“FIRST AMENDMENT”)

This First Amendment, effective October 1, 2023 (the “Effective Date”), amends the Subcontract Agreement entered into by and between Collaborative Composite Solutions Corporation, a nonprofit federally tax-exempt Tennessee corporation having its principal place of business at 2360 Cherahala Blvd, Knoxville, TN 37932 (“Company”) and Greene Technology Center, a constituent educational institution of the Greeneville City School System and Greene County Schools accredited by the Tennessee Department of Education, having its principal place of business located at 1121 Hal Henard Rd, Greeneville, TN 37743 (hereinafter “Subcontractor”) (collectively, the “Parties”), originally effective as of March 1, 2023 (the “Agreement”).

WITNESSETH:

WHEREAS, Company and Subcontractor entered into the Agreement on March 1, 2023 and anticipated amendments to the Agreement increasing the Budget and adding additional tasks to the Statement of Work for a second year of work on the ACENet project; and

WHEREAS, Company and Subcontractor now desire to increase the Budget and number of tasks in the Statement of Work;

WHEREAS, the Parties now desire to extend the period of performance;

WHEREAS, the Parties understand and desire for this amendment to make only the changes outlined below.

NOW THEREFORE, the Parties agree to amend the Agreement as follows:

1. The “End Date” defined in Article II – Period of Performance is amended and replaced with “September 30, 2024”.
2. Article III – Payment, Records, and Invoicing Instructions.
 1. Total Funding. CCS will provide \$169,499 additional funding to Subcontractor. The total funding to date to Subcontractor is \$184,132.
 - 2 Invoicing. Actual Costs not-to-exceed “\$14,633” is amended and replaced with “\$184,132” for the full period of performance.

3. Article X – Changes and Modifications – the total not to exceed amount of “14,633” is amended and replaced with “\$184,132.”
4. Attachment 1 “Statement of Work” is amended and replaced in its entirety by the “Statement of Work” attached hereto as “Attachment 1”.
5. Attachment 2 “Budget” is amended and replaced in its entirety by the “Budget” attached hereto as “Attachment 2”.

The remainder of the Agreement remains in full force and effect and is not changed except as to align as necessary with this First Amendment.

IN WITNESS WHEREOF, this Amendment to the Agreement has been executed by the Parties below and is effective as of the Effective Date.

**COLLABORATIVE COMPOSITE
SOLUTIONS CORPORATION**

Signature: *Erin Brophy*

Printed Name: Erin Brophy

Title: Chief Operating Officer

Date: 11/14/2023

GREENE TECHNOLOGY CENTER

Signature: *Aaron Flanagan*

Printed Name: Aaron Flanagan

Title: Principal

Date: 11/13/23

ATTACHMENT 1 STATEMENT OF WORK

Greene Technology Center

Greene Technology Center (Greene Tech) will continue to serve as a sub-award administrator of identified in-person ACE Bootcamps funded under the ACENet program with IACMI. Greene Tech will continue to efficiently deliver the ACE developed in-person, one-week CNC machining bootcamps as defined by the University of Tennessee, Knoxville (UTK) “instructor kit”. Additionally, Greene Tech will also continue to embed the ACENet program curriculum into their high school program to deliver additional numbers served during the year.

Greene Tech will administer proposed one-week, in-person bootcamp(s) and embedded programs enough to serve a minimum of Fifty (50) individuals per contract year as identified by the approved budget (11/1/23 – 10/31/2024). Any academic student accessing bootcamp curriculum must complete the online program prior to doing so. Greene Tech’s sustainability plan will continue to be developed so that these services utilizing the tooling and technology acquired through this award are available.

Execution of Program

Greene Tech will continue to work closely with IACMI to assess and deliver the online portion of the ACE developed CNC machining training content utilizing the Canvas platform. Greene Tech’s trainer(s) will continue the implementation process of administering the CNC machining bootcamps utilizing funds from ACENet. Each of the bootcamps should have an average of Ten (10) students per camp for the contract award year who are selected from those successfully completing the online training.

Bootcamps will be held as indicated by the agreed budget starting with Fall 2023 school term. Annual bootcamp schedules will be due to IACMI prior to December 1, 2023. If adjustments need to be made, Greene Tech will advise IACMI as to what those will include. Greene Tech’s populations to be served include (but not limited to): current students, Incumbent Workers, home school enrollment students, TCAT Morristown students and the general public.

During the five-day bootcamp, students will be introduced to machining, reviewing basic G-code, learn about tool assembly/load/unload/change, basic machine controls, work holding types, set work offsets on machines, machine piston block, tool set up, calculating feeds and speeds, setting tool offsets, machine valve block, metrology, tolerances, complete wheel machining, measurement types, error sources, wheel overview, tap test and chatter demonstration, 5-axis machining demonstration, wire arc additive manufacturing, and personalize piston block.

Train the Trainer

Greene Tech will continue to qualify (via the train-the-trainer process) additional instructors, lab technicians, or staff members who will assist in the program implementation on “as needed” basis. If needed, instructors can access available Train-the-trainer classes at TN-MADE. Throughout the

program, IACMI will provide ongoing support to trainers in the form of “best practices” and new technology methods to ensure required content stays consistent and remains up to date.

Data Collection and Sharing

Greene Tech will work with IACMI to establish data requirements (i.e., registrations, participant demographics, completion rate, etc.) and frequency at which data is shared.

Certification

IACMI and Greene Tech will work together to explore a nationally recognized credentialing pathway for accreditation of the ACE CNC machining training program by making it part of their student experience. Continuation of the application to the TN Department of Education’s EPSO certification will take place to arrange state-wide recognition of the ACE program into all Secondary Machining Education programs if possible.

Governance

Greene Tech is a part of the national ACENet Hub network governed by the ACENet Community Council established under the ACENet agreement with IBAS.

Greene Tech will agree to allow at least one person to attend the annual IACMI Members’ Meeting. The annual Members’ Meeting is a time to share experiences, assessment data, processes between partners as well as a time to discuss ongoing program refinements.

Process Improvement

To provide continuous process improvement, Greene Tech will work with IACMI to build their own local process improvement team or integrate into an existing advisory team/board to include local members of industry. The purpose of the team will be to address the specific needs, requirements, and constraints present in their area/region. Greene Tech will assemble and submit a formal team report to IACMI at the end of the contract year with suggestions on bootcamp and program improvements.

Greene Tech will commit to meeting with the IACMI team monthly (more/less often as needed) to report progress and to provide program accomplishments. Additional monthly reports should be submitted by the 10th of the month via the template provided which includes various program progress, tracking of completers for reporting employment or continuing education data and other areas identified by the report. Bootcamp participant rosters should be submitted to IACMI upon camp completion indicating the names of those who participated and those who completed.

Branding

Greene Tech and IACMI will co-brand any information or certifications that arise from the work generated by this program. ACE logos have been shared with Greene Tech and should be used per directions provided previously for the ACE program. All student releases of information for program activities shall include IACMI for usage in various media outlets.

Continued Operations and Sustainment

It is expected that Greene Tech will operate the ACE bootcamps over the sub-award contract period of 10/1/2023 through 9/30/2024 based on availability of funds. Greene Tech will establish a sustainment plan beyond that period. During the contract period, IACMI will provide ongoing support to aid in the creation of sustainable operations. Simultaneously, Greene Tech will explore the potential involvement of other such funding partners to offset the cost of future operations past the contract period and will provide that plan for sustainment to IACMI as it occurs.

Greene Tech Milestones

Milestones from Original Agreement	Due Date
1. Submit Monthly Reports	Due within 10 days after end of each month and quarter
2. Two instructors fully trained with additional lab technicians or staff members trained as needed to assist in program implementation	Due by: April 30, 2023
3. Online training has been disseminated and enrollment has begun	Due by: April 30, 2023
4. Anticipated Bootcamp schedule plan submitted to IACMI with populations to be served in rural communities and underserved populations noted	Due by: April 30, 2023
5. Selection of in-person bootcamp participants from those completing the online training for both embedded within Greene Tech's machining program and external bootcamp offering(s)	Due by: One or more months prior to in-person bootcamp implementation
6. Complete at least one-to-two one-week, in-person boot camps and integration into the spring/fall machining program for a total of 40 students annually	Due by: 12 months from full implementation of active contract
7. Report bootcamp/program participant demographics to IACMI upon completion of bootcamps/school semesters	Due by: Upon completion of curriculum implementation
8. Track and report bootcamp/program completers for their next career pathway steps	Due by: End of bootcamp or reported within the monthly report
9. Process Improvement Team with local industry partners established	Due by: May 31, 2023

10. The Process Improvement Team will assemble and submit a formal annual report with suggestions on program improvements	Due by: 12 months from full implementation of active contract
11. Complete and deliver self-sustainment plan to implement the program utilizing other internal/external funding sources, leadership, administrative and financial support staff	Due by: August 31, 2024
12. Additional linkages made within the school systems as well as TCAT Morristown when possible	Due by: October 31, 2023
Milestones added in this Amendment	Due Date
1. Submit Monthly Reports	Due within 10 days after end of each month
2. Additional instructors trained at UTK's TN Made site if needed	Due by: March 31, 2024
3. 5-axis machine is ordered, delivered, and installed at Greene Tech facility	Due by: March 31, 2024
4. Online training continues to be disseminated and enrollment continued	Due by: Ongoing
5. Anticipated Bootcamp schedule plan submitted to IACMI with populations to be served in rural communities and underserved populations noted	Due by: December 31, 2023
6. Selection of in-person bootcamp participants from those completing the online training for both Greene Tech's machining program and external bootcamp offering(s)	Due by: One or more months prior to in-person bootcamp implementation.

<p>7. Complete at least one-to-two one-week, in-person boot camps and integration into the spring/fall machining program for a total of 50 students annually</p>	<p>Due by: 12 months from full implementation of active contract</p>
<p>8. Report bootcamp/program participant demographics and attendance to IACMI upon completion of bootcamps/school semesters</p>	<p>Due by: Upon completion of curriculum implementation</p>
<p>9. Track and report bootcamp/program completers for their next career pathway steps</p>	<p>Due by: End of bootcamp or reported within the monthly report</p>
<p>10. The Process Improvement Team will continue to meet and feedback/suggestions for program improvements submitted within monthly reports</p>	<p>Due by: 12 months from full implementation of active contract</p>
<p>11. Complete and deliver self-sustainment plan to implement the program utilizing other internal/external funding sources, leadership, administrative and financial support staff</p>	<p>Due by: September 30, 2024</p>
<p>12. Additional linkages made with TCAT Morristown students for integration of the ACE program into their CNC career pathway.</p>	<p>Due by: March 31, 2024</p>

ATTACHMENT 2--BUDGET

Greene Technology Center ACENet Budget Summary

Budget Summary

Category	4/1/2023-9/30/2024	TOTAL
Personnel	\$ 3,213	\$ 3,213
Fringe Benefits	\$ 1,285	\$ 1,285
Travel	\$ 4,950	\$ 4,950
Equipment	\$ 149,424	\$ 149,424
Supplies	\$ 22,180	\$ 22,180
Contractual	\$ -	\$ -
Other Direct Costs	\$ 3,080	\$ 3,080
Total Direct Costs	\$ 184,132	\$ 184,132
Indirect Costs		\$ -
Total Expenses	\$ 184,132	\$ 184,132