

JOINT BOARD OF EDUCATION

AGENDA

Date of Meeting: October 26, 2023

Time: 6:00 PM

Location: Greene Technology Center

- I. **Call to Order** Rick Tipton
- II. **Pledge to the Flag**
- III. **Recognition of Visitors**
- IV. **Special Recognition** (5 minutes)
- V. **Public Comment Period** (20 Minutes)
- VI. **Approval of Agenda**
- VII. **Consent Agenda** (5 minutes)
 - A. Consideration of Approving Minutes of June 22, 2023 Joint Board Meeting Steve Starnes
 - B. Consideration of Approving Disposal of Surplus Aaron Flanery
 - 1995 Saturn SC1 that was donated.
 - Polaris Side-by-Side ATV that was donated but never ran.
- VIII. **Action Items**
 - A. Consideration of Accepting GTC September 2023 Financial Statements (5 minutes) Steve Starnes
 - B. Consideration of Approving Fiscal Year 2024 Greene Technology Center Budget Amendment #1 (5 Minutes) Steve Starnes
 - C. Consideration of Approving Partnership for Greene Technology Center for the 2024-2025 School Year (5 Minutes) Steve Starnes, David McClain
- IX. **Reports**

X. **Adjournment**

**OFFICIAL MINUTES OF THE
GREENEVILLE-GREENE COUNTY JOINT BOARD OF
EDUCATION
June 22, 2023**

The Greeneville-Greene County Joint Board of Education met in regular session on June 22, 2023, at the Greene Technology Center. Members in attendance were Greene County Schools Chair Rick Tipton, Minnie Banks, Larry Bible, Tom Cobble, Gary Compton, Stacey Franklin, Mark Rothe, Greeneville City Chair Cindy Luttrell, Dr. Craig Shepherd, and Josh Quillen. Greeneville City Board members Pam Botta and Crystal Hirschy were absent. Others in attendance were Steve Starnes, Director of Greeneville City Schools; David McLain, Director of Greene County Schools; administrative personnel from both school systems, and Greene Technology Center staff members. Presiding Chair Luttrell called the meeting to order and welcomed all in attendance. Greene County Board member Rothe led in the pledge of allegiance to the American flag.

Business Transacted

Approval of Agenda

It was recommended to approve the Agenda. Board approval was unanimous on a motion from Compton and a second from Tipton.

Consent Agenda

The Board unanimously approved the Consent Agenda on a motion from Cobble and a second from Rothe.

A. Consideration of Approving Minutes of April 27, 2023, Joint Board Meeting

Minutes of the April 27, 2023, Board meeting were unanimously approved as presented. A copy is on file in the Director of Schools' office.

B. Consideration of Approving Disposal of Surplus

Greeneville City and Greene County School Board policy states that when equipment no longer has an intended use by the system or is no longer capable of being used due to condition, the Boards shall declare it surplus property and authorize its disposal. Board approval was unanimous for disposal of surplus.

Action Items

A. Consideration of Accepting May 2023 GTC Financial Statements

Chief Financial Officer, Ellen Lipe, CPA, presented the May 2023 financial statements to the Board for acceptance. Lipe stated YTD through May 2023 GTC has received 94.4% of budgeted revenue and expended 83.5% of budgeted expenditures. In the month of May, the Center had total revenue of \$106,133.03 and total expenditures of \$174,017.02, resulting in a decrease of \$(67,883.99). Copies of the statements are on file in the Greeneville City Schools' Chief Financial Officer's office.

It was recommended to approve the May financial statements. Board approval was unanimous on a motion from Quillen and a second from Cobble.

B. Consideration of Approving Final 2022-2023 GTC Budget Amendment

Chief Financial Officer, Ellen Lipe, CPA, presented the final 2022-2023 Greene Technology Center Budget Amendment to the Board for acceptance. The amendment budgets \$14,632.00. A copy of the amendment is on file in the Greeneville City Schools' Chief Financial Officer's office.

It was recommended to approve the Final 2022-2023 Greene Technology Center Budget Amendment. Board approval was unanimous on a motion from Compton and a second from Franklin.

C. Consideration of Approving 2023-2024 GTC Budget

Chief Financial Officer, Ellen Lipe, CPA, presented the 2023-2024 Greene Technology Center budget. Representation from the Boards of Education have worked with system administrators from both districts to develop a Budget Document. The 2023-2024 Budget presented reflects the latest information available. The Budget is the culmination of a thorough and in-depth process, reflecting the administrators' best efforts to address Board of Education desires and concerns while meeting state and other regulations/mandates and striving to equip our GTC education

professionals to help students achieve academic excellence and reach their full potential. A balanced budget was presented at the June 2023 Board Meeting. Copies of the statements are on file in the Greeneville City School's Chief Financial Officer's office.

Greeneville City Schools Vote: It was recommended to approve the 2023-2024 Greene Technology Center Budget. Board approval was unanimous on a motion from Shepherd and a second from Quillen.

Greene County Schools Vote: It was recommended to approve the 2023-2024 Greene Technology Center Budget. Board approval was unanimous on a motion from Cobble and a second from Bible.

D. Consideration of Re-Acceptance of 2022 GTC Audited Financial Statements

Amendments will be presented as necessary throughout the 2023-2024 fiscal year to more accurately reflect revenues and expenditures.

Please see attached auditor statement and Comptroller letter. Mr. Curtis Morrison from Rodefer Moss was present at the meeting to re-present GTC financial statements and answer questions.

It was recommended to approve Re-Acceptance of the 2022 GTC Audited Financial Statements. Board approval was unanimous on a motion from Banks and a second from Cobble.

E. Consideration of Approving Carmen Cox Scholarship Recipients

The Greeneville City Board of Education serves as trustees for the Carmen Cox Scholarship Trust. The Trust was established in 1996 through a bequest from the estate of T. Elmer Cox in memory of his wife, Carmen Cox. The Trust exists to provide scholarship assistance for post-secondary education to outstanding business students in each of the high schools located in Greene County. A trustee appointed committee determines scholarship amounts and recipients annually. Applications were solicited from all five high schools located in Greene County. This is in accordance with Trust guidelines.

Carmen Cox Scholarship Recipients:

Grace Ann Buchanan - North Greene High School \$5,000

Andrew Glen Shelton - Greeneville High School \$5,000

It was recommended to approve the Carmen Cox Scholarship recipients. Board approval was unanimous on a motion from Tipton and a second from Banks.

Reports

Aaron Flanary gave a report on the Greene Technology Center (GTC). The highlights of the report are as follows.

- GTC served a total of 651 students in the 22-23 school year.
- Fall enrollment was 297 students, while Spring enrollment was 354 students.
- Greeneville City Schools sent 328 students, Greene County Schools sent 302 students and there were 21 homeschooled students.
- The split between city and county students was 52.1% to 47.9%.
- All schools sent more students to GTC, except for North Greene.
- Dual enrollment programs with TCAT-Morristown had a successful year, with 229 students participating (a 33% increase from the previous year).
- Students earned over 14,000 clock hours and saved over \$44K in tuition costs through dual enrollment.
- Dual credit testing showed improved passing rates, with over 200 college credit hours earned from Northeast State and 15 college credit hours from Walters State.
- The potential savings in tuition costs from dual credit testing were over \$47K and \$2,500, respectively.
- GTC students earned almost 300 industry credentials.
- WorkKeys testing showed excellent performance, with over 40% of tested students scoring platinum or gold performance levels compared to the national average of 24%.
- Students gained work experience in various industries through work-based learning, including legal, insurance, construction, machining, and auto collision repair.
- 26 students participated in work-based learning, with 13 in non-clinical placements.
- Three competitive CTE competitions were hosted by GTC teachers, with plans to continue and expand such events.
- GTC competed in eight events at the SkillsUSA state conference, winning six events and placing second in one. The winners proceeded to the national competition in Atlanta.
- GTC hosted two successful boot camps: Rosie's Girls Advanced Manufacturing boot camp and a machine tool boot camp.

- Program improvements for the next year include adding DE classes and DC tests to the Criminal Justice program, offering DE in the Culinary Arts program, partnering with Northeast State Community College for an aviation technician certification program, and acquiring new equipment and software for various programs.

Adjournment

The meeting was adjourned at approximately 6:54 p.m. Board approval was unanimous on a motion from Cobble and a second from Compton.

Respectfully submitted,

Cindy Luttrell, Greeneville City Chair

Rick Tipton, Greene County Chair





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Greeneville City Schools
Greene Technology Center Financial Report
For the Month of September 2023

Account #	Description	Month-to-Date	Year-to-Date	Total Budget	YTD % of Total Budget
<u>REVENUE</u>					
39000	Unassigned Fund Balance	\$ -	\$ -	\$ 46,912.00	0.0%
40000	Local Taxes	136,823.80	136,823.80	684,119.00	20.0% (1)
41000	Marriage Licenses	17.40	17.40	87.00	20.0% (1)
43542	Contracts with Other LEAs (Greene County)		141,024.75	564,099.00	25.0% (2)
44000	Other Local Revenue & Miscellaneous Refunds	8,660.00	18,044.34	39,519.00	45.7% (4)
46510	TISA	87,668.80	87,668.80	438,344.00	20.0% (1)
47100	Federal Through State- Carl Perkins			48,000.00	0.0%
49000	Operating Transfer (Grv City) & Insurance Recovery	48,122.40	48,122.40	242,112.00	19.9% (1)
	Total Revenues	\$ 281,292.40	\$ 481,701.49	\$ 2,063,192.00	20.9%
<u>EXPENDITURES</u>					
71300	Vocational Education	\$ 91,202.93	\$ 189,900.61	\$ 1,105,185.00	17.2%
72130	Other Student Support	8,349.84	22,162.71	83,664.00	26.5%
72230	Vocational Education Support	5,256.46	15,775.71	63,360.00	24.9%
72310	Board of Education	8,954.36	66,475.92	121,034.00	54.9% (3)
72410	Office of Principal	29,030.86	74,861.86	357,934.00	20.9%
72610	Operation of Plant (Custodial)	15,536.11	59,125.08	231,039.00	25.6%
72620	Maintenance of Plant	3,582.22	9,898.19	22,976.00	43.1%
76100	Capital Outlay	179.49	7,998.87	30,000.00	26.7%
	Carl Perkins Grant	9,368.95	13,391.62	48,000.00	27.9%
	Total Expenditures	\$ 171,461.22	\$ 459,590.57	\$ 2,063,192.00	22.3%
	Net Revenue (Expense)	\$ 109,831.18	\$ (27,889.08)		

Explanation of Footnotes

(1) Revenues Allocated to GTC are Paid in Equal Installments from GCS Over 9 Months- Beginning in August; Then Adjusted Per Actual Revenue in July

(2) Represents Total Amount Received From Greene County Schools

(3) Reflects cost of 2023-2024 Liability and Workers' Compensation Insurance Payments

Encumbrances total \$65,715.78

Greeneville City Schools
Greene Technology Center Budget Amendment #1
For the 2023-2024 Fiscal Year
Presented: October 2023

Account #	Description	GTC Budget 2023-2024	Amendment	Amended GTC Budget 2023-2024	
34555	Restricted for Education			-	
39000	Unassigned Fund Balance	46,912		46,912	
40000	Local Taxes	684,119		684,119	
41000	Marriage Licenses	87		87	
43000	Contracts With Other LEA's- Greene County	564,099		564,099	
44000	Other Local Revenue	39,519	3,410	42,929	(2)
46000	State Education Funds & Other State Revenues	438,344		438,344	
47100	Federal Through State- Carl Perkins	48,000	(2,482)	45,518	(1)
49000	Operating Transfers- Greeneville City & Insurance Recovery	242,112		242,112	
	Total Revenue	\$ 2,063,192	\$ 928	\$ 2,064,120	
71300	Vocational Education Program	1,105,185	(10,000)	1,095,185	(3)
72130	Other Student Support	83,664	3,410	87,074	(2)
72230	Vocational Education Program - Support	63,360		63,360	
72310	Board of Education	121,034		121,034	
72410	Office of Principal	357,934	10,000	367,934	(3)
72610	Operation of Plant	231,039		231,039	
72620	Maintenance of Plant	22,976		22,976	
76100	Capital Outlay	30,000		30,000	
71300	Carl Perkins- Vocational Education Program	31,842	(624)	31,218	(1)
72130	Carl Perkins- Other Student Support	10,300	500	10,800	(1)
72230	Carl Perkins- Vocational Education Program Support	5,858	(2,358)	3,500	(1)
71300	Perkins Reserve Grant	-		-	
	Total Expenses	\$ 2,063,192	\$ 928	\$ 2,064,120	

This amendment accomplishes the following objectives:

- (1) Adjust Perkins per State Allocations
- (2) AWS Testing Revenue
- (3) Move a portion of Auto Collision teacher salary (not hired yet)