



July 29, 2026

6:00 PM

AGENDA

Compliance with Open Meetings Act - *in accordance with Section 84-1412 sub section eight (8) of the Reissue Revised State Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written material to be discussed is available to the public at this meeting for examination and copying.*
Persons wishing to address the Governing Body as an agenda item shall wait to be identified by the Mayor/Presiding Officer; then, after stating their name and address for the record, may proceed to speak. No person, other than the Council and the person having the floor will be permitted to enter any discussion without the permission of the Presiding Officer. Remarks shall be limited to five minutes unless extended or limited by the Presiding Officer (Res. 2011-18, copy in book)

1. **Roll Call**
2. **Call to Order**

Compliance with Open Meetings Act – *In accordance with Section 84-1412 sub section eight (8) of the Reissue Revised State Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written material to be discussed is available to the public at this meeting for examination and copying. Persons wishing to address the Governing Body on an agenda item shall wait to be identified by the Mayor/Presiding Officer; then, after stating their name and address for the record, may proceed to speak. No person, other than the Council and the person having the floor will be permitted to enter any discussion without the permission of the Presiding Officer. Remarks shall be limited to five minutes unless extended or limited by the Presiding Officer (Res. 2011-18, copy in book)*

***Please silence your phones and other devices during the meeting.**

3. **Inform the public about the location of the Open Meetings Act in the Council Chambers and its accessibility to members of the public**
4. **Pledge of Allegiance**
Presentations/guests/SDL & special requests:
5. **Susan Collins request for reimbursement for the 2026 City Wide Garage Sale signs and advertising**
Introduction of ordinances and resolutions; first, second and third readings as required:
6. **Resolution 2026-7 Signing of Environmental Services Supplemental Agreement No. 2**
New Business:
7. **Consideration and approval of recommendation for Public Works & Utilities Supervisor position**
8. **Sheriffs Report on OIS**
Motion for Adjournment:
9. **Motion_____ Second_____**
Time: _____

RESOLUTION
SIGNING OF ENVIRONMENTAL SERVICES SUPPLEMENTAL AGREEMENT

BK2432-002

City of Fort Calhoun
Resolution No. **2024-1**

Whereas: City of Fort Calhoun is developing a transportation project for which it intends to obtain Federal funds; and

Whereas: City of Fort Calhoun as a sub-recipient of Federal-Aid funding is charged with the responsibility of expending said funds in accordance with Federal, State, and local laws, rules, regulations, policies, and guidelines applicable to the funding of the Federal-aid project; and

Whereas: City of Fort Calhoun and SRF Consulting Group, Inc. wish to enter into a Professional Services Agreement to provide Environmental Services for the Federal-aid project.

Be It Resolved: by the City Council of Fort Calhoun that:

Mitch Robinson, Mayor of Fort Calhoun, is hereby authorized to sign the attached Environmental Services Supplemental Agreement between City of Fort Calhoun, Nebraska and SRF Consulting Group, Inc.

NDOT Project Number: TAP-89(36)

NDOT Control Number: 22926

NDOT Project Description: Fort Calhoun with Safe Transportation Alternatives

Adopted this _____ day of _____, 20____ at _____ Nebraska.
(Month)

The City Council of Fort Calhoun, Nebraska

Board/Council Member _____
Moved the adoption of said resolution _____
Member _____
Roll Call: _____ Yes _____ No _____ Abstained _____ Absent _____
Resolution adopted, signed and billed as adopted

Attest:

Signature City Clerk

Agreement No.	BK2432-002
Effective (NTP) Date	
Supplement Amount	\$20,865.00
Total Agreement Amount	CPFF \$232,209.00

PROFESSIONAL SERVICES AGREEMENT SUPPLEMENT NO. 2

CITY OF FORT CALHOUN
SRF CONSULTING GROUP, INC.
PROJECT NO. TAP-89(36)
CONTROL NO. 22926
FORT CALHOUN WITH SAFE TRANSPORTATION ALTERNATIVES
ENVIRONMENTAL SERVICES

THIS SUPPLEMENTAL AGREEMENT is between the City of Fort Calhoun ("LPA") and SRF Consulting Group, Inc. ("Consultant"), collectively referred to as the "Parties".

WHEREAS, Consultant and LPA entered into an agreement ("Original Agreement")

executed by LPA on May 20, 2024, and Supplemental Agreement No. 1 executed by LPA on December 16, 2025, for Consultant to provide Environmental services for LPA's project, and

WHEREAS, it is necessary that additional Environmental services as outlined in Exhibit

"A" be added under this Supplemental Agreement, and

WHEREAS, it is necessary to increase Consultant's compensation by this Supplemental

Agreement for the additional work necessary to complete the services under this Agreement,

and

WHEREAS, LPA desires that this project be developed and constructed under the

designation of Project No. TAP-89(36) and formally authorizes the signing of this Agreement, as

evidenced by the Resolution of LPA dated _____ day of _____, 20____, attached as Exhibit "C" and incorporated herein by this reference.

NOW THEREFORE, in consideration of these facts and mutual promises, the Parties

agree as follows:

SECTION 1. SCOPE OF SERVICES

Consultant will perform the additional work as set out in Exhibit "A", Scope of Services, and Exhibit "B", Consultant's Fee Proposal, attached and incorporated herein by this reference.

SECTION 2. NOTICE TO PROCEED AND COMPLETION

2.1 LPA will issue Consultant a written Notice-to-Proceed upon full execution of this

Supplemental Agreement. Any work or services performed by Consultant on the project prior to the date specified in the written Notice-to-Proceed is not eligible for

reimbursement.

2.2 Consultant will complete all work stipulated in the Original Agreement, and this

Supplemental Agreement by January 31, 2028.

SECTION 3. FEES AND PAYMENTS

Section 2 in Exhibit "C" of the Original Agreement is hereby amended in accordance with Exhibit "B" and as shown below.

ENVIRONMENTAL SERVICES – SUPPLEMENT NO. 2

PROJECT NO.: TAP-89(36)
CONTROL NO.: 22926
LOCATION: FORT CALHOUN WITH SAFE TRANSPORTATION
STATE PC: DANIEL REA
LPA POINT OF CONTACT: ALICIA KOZIOL
CONSULTANT: SRF CONSULTING GROUP
CONSULTANT POINT OF CONTACT: BRETT DANNER
STRUCTURE NUMBER(S): NOT APPLICABLE (N/A)

A. PROJECT DESCRIPTION

This supplemental scope provides for public involvement support services related to compliance with the National Environmental Policy Act (NEPA) for the Project named above. Consultant shall serve as the agent for Village of Fort Calhoun, hereafter referred to as the LPA (Local Public Agency), representing them in all matters related to environmental services for this Project.

B. LPA OR STATE, ON LPA'S BEHALF, TO PROVIDE (to the extent that the items listed are available or needed for the scope checklist above):

1. If applicable, cover any costs associated with securing or using meeting venue(s).
2. Distribution list of stakeholders and contiguous property owners.
3. Press release to be sent two weeks prior to Public Information Meeting (PIM) (optional).
4. Temporary signage to be installed 15 days prior to PIM (if needed).
5. Templates for standard reports, legal notices, handouts, comment response letters, etc., for materials being developed for LPA.

C. APPLICABLE PUBLICATIONS:

The project passed the Project Coordination Meeting 35 stage (FCM35) prior to April 15, 2026. Therefore, the 2020 FHWA-approved Public Involvement Procedures shall be followed. The 2020 FHWA-approved Public Involvement Procedures can be obtained from NDOT Public Involvement staff.

1. Nebraska Department of Transportation, Environmental Procedures Manual, Chapter 9: Public Involvement Procedure. Approved by FHWA August 21, 2021.

D. PUBLIC INVOLVEMENT

1. A Public Involvement Plan will be submitted to the NDOT Public Involvement Coordinator for review and approval through the NDOT Local Projects Coordinator.
2. Additional hours will be negotiated with the Consultant, by supplement to this Agreement, for preparation of public involvement materials required to support the determined level of Public Involvement.
3. The final Public Involvement Plan for the project was submitted to NDOT on April 21, 2026. The final Public Involvement Plan includes project meeting notification, LPA website updates, and one public information meeting (in open house format).

CONSULTANT SHALL PROVIDE:

Consultant will work with the LPA and NDOT to develop a database of project stakeholders and plan for the PIM. Consultant will assist the LPA and NDOT in conducting a PIM including setup, facilitation and teardown. Consultant will:

1. Public Information Meeting Planning

- a. Prepare public involvement work-back schedule for review and approval by NDOT.
- b. Identify venue and arrange for booking. Provide a meeting venue floor plan including identification of ADA compliant access routes, location of display and presentation materials, and seating arrangement, if applicable.

- c. Prepare a legal notice of meeting to include project location, purpose and need, planned construction, state if additional right of way or easements will be needed to construction the project, additional impacts and construction schedule.
 - d. Public Notice Publication, verify local newspaper distribution schedule and critical dates and submittal information related to legal advertisements. Client will place advertising for the public notice in one local (Nebraska Press Association (NPA)) certified paper at least 15 days prior to event with two affidavits of publication.)
 - e. Postal Outreach, prepare and distribute invitations to property owners directly adjacent to the project and other project stakeholders from a list provided by the Client, anticipate 100 invitations sent through the U.S. Postal Service.
2. Meeting Documentation Preparation

- a. Section 4(f) Informational Display, up to four (4) displays showing publicly owned park and recreation areas that are open to the general public, publicly owned wildlife and waterfowl refuges, and public or privately owned historic sites. The term historic sites include prehistoric and historic districts, sites, buildings, structures or objects listed in, or eligible for, the National Register of Historic Places, if applicable.
- b. Prepare aerials with proposed alternatives and potential impacts.
- c. Displays, anticipate up to ten (10) informational displays during the PIM, including the need for the project, timeline, existing conditions, and possible alternatives, if applicable.
- d. Coordinate Translation for PIM materials into up to one non-English language (if needed).
- e. Prepare a Fact Sheet suitable for a mailer or handout at the PIM; The Fact Sheet will be similar to the legal notice and include the project location, purpose and need, scope of work, traffic volumes, construction schedule, accommodations of traffic, ROW, potential impacts, additional costs, location map/detour map and appropriate logos (FHWA, NDOT, LPA's logo, Preliminary Plan Stamp – NO consultant logos / branding).

3. Public Information Meeting

- a. Prepare for and attend the PIM. Meet approximately 15 minutes before the actual public meeting for the project team to review key facts/information and to go over any potential issues and to provide suggestions on how to approach questions and/or conflicts.
- b. Prepare a matrix summarizing general comments and concerns from the public meeting and written comments. The LPA and NDOT will identify those comments which warrant a response. The Consultant will prepare no more than 30 draft responses and revise them as needed based on the LPA and NDOT review comments. The approved responses will be mailed by U.S. Postal Service. The Consultant is to anticipate no more than 30 responses.
- c. Summary Memo, the Summary Memo is summary of what was done to involve and inform the public of the proposed improvements and to solicit the public's comments and concerns.
- d. Public Involvement Report, will include a summary of the outreach performed [tools used, information about the distribution list, legal notice publication dates, specified comment period date, etc.], a table of summarized comment/responses, and attachments that consist of what the public received in their project information packet, the comments received, and the final signed responses to the comments. The public involvement report/summary memo and attachments shall be attached to the CE.

4. Anticipated Meetings

- a. One (1) kickoff meeting with LPA and NDOT.
- b. One (1) Public Information Meeting (PIM) (included under 3.a. above).
- c. One (1) comment review meeting with LPA and NDOT.

DELIVERABLES

1. Public Involvement Work-back Schedule
2. Public Information Meeting Materials and Maps
3. Comment matrix for public meeting
4. Summary Memo and Public Involvement Report

E. PROJECT MANAGEMENT

1. This task includes activities to initiate and monitor project schedules, workload assignments and internal cost controls throughout the project. Also included are efforts to prepare and process invoices, prepare project correspondence with the LPA or State on LPA's behalf, and maintain project records. Monthly Progress Reports shall be prepared and submitted according to the schedule provided by LPA, which may or may not coincide with Consultant's invoicing schedule.
2. Send Deliverables to the LPA Project Coordinator and applicable NDOT Resource Project Manager.

F. DATA TRANSFER

1. It shall be the Consultant's responsibility to obtain the necessary software to translate to and from the specified format for all electronic files supplied by the LPA and/or NDOT and for all electronic files prepared by the Consultant and supplied to the LPA and/or NDOT.
2. Electronic files shall be submitted with each submittal or revision. PDF copies of all materials and final electronic files (i.e. geodatabases for wetland delineations) as stated above. All supporting information shall be submitted to the NDOT via NDOT's Sharefile site (and/or email when requested by NDOT).

G. COMMUNICATION

1. Files shall be accompanied by a transmittal letter or email with Project Name, Project Number, and Control Number in the subject line and body.
2. All correspondence regarding scope items outlined in this section shall be addressed to the NDOT LPA Project Coordinator and applicable NDOT Resource PM.

H. ASSUMPTIONS

1. ~~Wetland Delineations assume 2 staff for field work.~~
2. Consultant shall coordinate/consolidate site visits, as appropriate.
3. Tasks that are shown stricken-through are not considered part of this scope of services. If these tasks are required at a later date, they may be added through a supplemental agreement.

I. SCHEDULE

1. Notice to Proceed:
2. Contract End Date:

Staffing Plan (CPFF)

Environmental Services - Supplement 2

Project Name: Fort Calhoun with Safe Transportation

Consultant: SRF Consulting Group

Consultant PM: Brett Danner, 763-267-6606, bdanner@srfconsulting.com

LPA RC: Alicia Kozioi, 402-468-5303, clerk@fortcalhoun.org

NDOT PC: Taylor Moore, 402-479-3845, Taylor.Moore@nebraska.gov

Date: June 5, 2026

Project Number: TAP-89(36)

Control Number: 22926

NEBRASKA

DEPARTMENT OF TRANSPORTATION

Good Life. Great Journey.

#	Code	Classification	#	Code	Classification
1	PR	Principal	6	DES	Designer
2	PM	Program Manager	7	TECH	Technician
3	SENG	Sr. Engineer	8	ADM	Administrative
4	ENG	Engineer	9	UD1	User Defined 1
5	SDES	Sr. Designer	10	UD2	User Defined 2

Overhead Rate ^[1]	168.93%
Fee for Profit Rate ^[2]	11.40%
FCCM (if applicable)	%

BLENDED RATES TABLE

Template: T-WB-Environmental Services (LPA) (rev 10-23-2019) CPFF

Employee Name	Job Title & Certifications ^[3]	Current Actual Salary Rate/Hr ^[4]	% Assigned
Principal	Renae Kuehl (Prof VIII)	Senior Director, Planning, PE, PTOE	\$95.79
Program Manager	Brett Danner (Prof VI)	Sr. Proj. Mgr. - Env. Planning	\$86.06
Sr. Engineer	Angela Deen (Prof VI) Nicole Zappetillo (Prof V) Jana Guseynova (Prof V) Alicia Bock (Prof IV)	Sr Project Mgr, Env Planning, PhD, PMP Tech Mgr, Env Planning, CMWP Project Mgr, Env Planning Lead, Env Planning	\$73.57 \$63.07 \$64.50 \$57.26
Engineer	Derek Tolleite (Prof IV) Molly Elmer (Prof II) Alex Gaber (Prof I)	Planner IV, Env Planning, CMWP Analyst II, Env Planning Analyst I, Env Planning	\$50.95 \$43.03 \$40.60
Sr. Designer	Eric Roerish (Prof VII) Andrew Toay (Prof V)	Senior Director - Water Resources, PE Project Manager - Water Resources, PE	\$93.86 \$63.62
Designer	Dan Tinklenberg (Prof IV) Erik Torkelson (Prof IV)	GIS Lead GIS Lead	\$49.59 \$47.85
Technician	Josie Myers (Prof II)	GIS Analyst II	\$34.52
Administrative	David Wallock (Acct Spec III)	Accounting Specialist III	\$40.67

Consultant's Estimate of Hours
 Environmental Services - Supplement

Project Name: Fort Calhoun with Safe Transportation
 Consultant: SRF Consulting Group
 Control Number: 22926
 Project Number: TAP-89(36)
 Consultant PM: Brett Danner, 763-267-6606, bdanner@srfconsulting.com
 NDOT PC: Taylor Moore, 402-479-3845, Taylor.Moore@nebraska.gov
 Date: June 5, 2026

TASKS										PERSONNEL CLASSIFICATIONS									
I. Project Management																			
	PR	PM	SENG	ENG	SDES	DES	TECH	ADM	Total										
1. Project Management		4							4										
2. PCM Meetings																			
3. Travel Time		8							8										
4. Progress Meetings																			
II. CE Document and Resource Reviews																			
1. Categorical Exclusion Document																			
2. Plan-in Hand Site Visit																			
3. Project Location Maps and KMLs																			
4. Documentation and Reviews																			
5. NEPA Re-Evaluations																			
RESOURCE REVIEWS																			
1. Farmland																			
2. Section 106 (by subconsultant)																			
3. Section 4(f) De Minimis or Exemption																			
4. Section 6(f) Analysis Documentation																			
5. Floodplain Review																			
6. Water Quality Review																			
7. Threatened and Endangered Species (TSE) Review																			
8. Biological Assessment																			
9. Individual Project Level Evaluation																			
10. Hazardous Materials Review (HMR) (by subconsultant)																			
11. Noise Study and Report																			
III. Wetland and Stream Delineation																			
1. Wetland Delineation																			
2. Pre-Application Meeting																			
3. 404 Nationwide Permit Application Package																			
4. 404 Individual Permit Application																			
5. Wetland/Channel Mitigation Plan																			
IV. Public Involvement Materials																			
1. Public Information Meeting Planning		16							16										
2. Meeting Documentation Preparation		16							16										
3. Public Information Meeting		24							24										
4. Anticipated Meetings		6							6										
Total Days		9.25							9.25										
Total Hours		74							74										

Direct Expenses

Environmental Services - Supplement 2

Project Name: Fort Calhoun with Safe Transportation

Consultant: SRF Consulting Group

Date: June 5, 2026

Project Number: TAP-89(36)

Control Number: 22926

Subcontractants:				Amount
Not applicable (N/A)				
Subtotal				
Printing and Reproduction:				Amount
	Qty	Unit Cost		
1000 black & white copies @ \$0.05 per sheet		\$0.05		
250 color copies @ \$0.25 per sheet		\$0.25		
Subtotal				
Mileage/Travel:				Amount
	Qty	Unit Cost		
Mileage/Travel:	30	\$0.725		
Rental Vehicle (P1) (3 days @ \$100 per day)	3	\$100.00		
Fuel (rental vehicle - P1) (1 trip x \$50 per trip)	1	\$50.00		
Round trip airfare (P1) (Minneapolis, MN to/from Omaha, NE)	1	\$800.00		
Parking (MSP Airport) (3 days @ \$45 per day)	3	\$45.00		
Subtotal				\$1,306.75
Lodging/Meals:				Amount
	Qty	Unit Cost		
Motel (P1) - Standard Rate \$107+tax	2	\$130.00		
Meals & Incidentals (P1) (70% GSA Standard Rate, full days)	1	\$47.60		
Meals & Incidentals (P1) (70% GSA Standard Rate, first & last days)	2	\$35.70		
Subtotal				\$379.00
Other Miscellaneous Costs:				Amount
	Qty	Unit Cost		
Miscellaneous Postage/Mailing/Deliveries	1	\$100.16		
GPS/Camera/Soil Probe/Safety Supplies		\$100.00		
Subtotal				\$100.16
TOTAL DIRECT EXPENSES				\$1,786.91

Environmental Services - Supplement 2

Project Number: TAP-89(36)

Control Number: 22926

Date: June 5, 2026

Notes & Assumptions	Project Management
- General project management hours at 6% of total hours (less travel time) as per guidance from NDOT.	
- PCM meetings and progress meetings not included in this Supplement. PCM meetings previously included in Supplemental 1 for NEPA services.	
Travel Time:	
- Round trip travel to/from Minneapolis, MN and Fort Calhoun, NE for one public information meeting (8 hours) x 1 person = 8 hours travel time.	
CE Document/Resource Reviews/Wetland Delineation/Permitting:	
- CE document, resource reviews, wetland delineation, and wetland permitting not included in this Supplement. CE document, resource reviews, wetland delineation, and wetland permitting previously included in Supplement 1 for NEPA services.	
- Assumes Trail Segment A design changes do not require any supplemental resource reviews (e.g., cultural resources, hazardous materials) or supplemental wetland delineation services. Additional resource reviews not required.	
Public Involvement:	
- Public Involvement Plan not included in this Supplement. Public Involvement Plan previously included in Supplement 1 for NEPA services.	
- Public Information Meeting Planning. Public involvement work back schedule to be completed by SRF Consulting Group.	
- Public Information Meeting Planning. Meeting venue, legal notice, public notice publication, and postal outreach to be completed by JEO Consulting Group. SRF hours for review and coordination.	
Mailing expense for postal outreach by JEO Consulting Group.	
Legal notice publication expense by JEO Consulting Group.	
- Meeting Documentation Preparation. Section 4(f) displays, aerials with preferred alternative, informational displays, and fact sheet to be prepared by JEO Consulting Group. SRF hours for documentation review and coordination.	
- Public Information Meeting. Matrix summarizing comments, mailing responses, summary memo, and Public Involvement Report by JEO Consulting Group. SRF hours for meeting attendance, review, and coordination.	
Attendance at one in-person public information meeting by one SRF staff person.	
Mailing responses by JEO Consulting Group.	
- Anticipated Meetings. Includes attendance and public involvement kick-off meeting and comment review meeting with City of Fort Calhoun and NDOT. Assumes attendance by one SRF team member.	
Assumptions for each meeting: one hour for preparation, one hour meeting, one hour for follow-up.	
Assumes virtual attendance at kick-off and comment review meetings (MS-Teams, Webex, Zoom, etc.).	

Project Cost & Breakdown

Environmental Services - Supplement 2

Project Name: Fort Calhoun with Safe Transportation

Consultant: SRF Consulting Group

Consultant PM: Brett Danner, 763-267-6606, bdanner@srfconsulting.com

NDOT PC: Taylor Moore, 402-479-3845, Taylor.Moore@nebraska.gov

Date: June 5, 2026

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DIRECT LABOR COSTS			
Classification	Hours	Rate	Amount
Principal		\$95.79	
Program Manager	74	\$86.06	\$6,368.44
Sr. Engineer		\$63.43	
Engineer		\$50.95	
Sr. Designer		\$78.74	
Designer		\$48.72	
Technician		\$34.52	
Administrative		\$40.67	
Subtotal			\$6,368.44

DIRECT EXPENSES		Amount
Subconsultants:		
Printing And Reproduction:		
Mileage/Travel:		\$1,306.75
Lodging/Meals:		\$379.00
Other Miscellaneous Costs:		\$100.16
Subtotal		\$1,785.91

TOTAL PROJECT COSTS		Amount
Direct Labor Costs		\$6,368.44
Labor Cost Escalation Factor for Multi-year Projects (if allowed):		N
Overhead @ 168.93%		\$10,758.21
Facility Capital Cost of Money (FCCM) @ (labor costs x FCCM%)		
Direct Expenses		\$1,785.91
Fee for Profit Rate @ 11.40%		\$1,952.44
TOTAL COST		\$20,865.00

LABOR COST BY MAJOR TASKS				Amount
I. Project Management	\$1,032.72	\$1,744.57	\$316.61	\$3,093.90
II. CE Document and Resource Reviews				
III. Wetland and Stream Delineation				
IV. Public Involvement Materials	\$5,335.72	\$9,013.63	\$1,635.83	\$15,985.18
	\$6,368.44	\$10,758.20	\$1,952.44	\$19,079.08