

**Flowing Wells Schools
Regular Agenda**

**6:03 PM
Doors Open at 5:30 PM**

June 24, 2025

**District Administration Center
1556 West Prince Road
Tucson, Arizona 85705**

- A. Opening of Meeting**
 - 1. Call to Order
 - 2. Recommend Approval of Proposed Budget for Fiscal Year 2025-2026
 - a. District administration recommends approval of the proposed budget for Fiscal Year 2025-2026. 5
- B. Superintendent's Report**
 - 1. Update on District Events and Activities
 - a. Superintendent Dr. Kevin Stoltzfus will provide an update on Flowing Wells School District Events and Activities. 19
- C. Public Comments** **20**

Flowing Wells School District welcomes public comment. As outlined in A.R.S. §38-431.02, no action will be taken on issues raised in Public Comments unless items are found on agenda below. Other than this, the response to public comments will be limited to directing staff to study the matter or scheduling the matter as a future agenda item.
- D. Consent Agenda** **21**

These items of Board business that are addressed routinely at every meeting are presented as a Consent Agenda. The Board may elect to take action on all items collectively in one motion or may individually consider any item(s) as separate agenda subjects for action.

 - 1. Approval of Agenda for this Meeting
 - a. Request approval for the adoption of the agenda for this meeting, June 24, 2025. 22
 - 2. Approval of Minutes of Governing Board Meetings
 - a. The following Governing Board meeting minutes are presented for Governing Board approval: June 10, 2025 (Open Session Minutes). 26
 - 3. Approval of District Expense and Payroll Vouchers
 - a. Sign vouchers for upcoming check batches (to be reviewed at the next Board Meeting). None for this meeting. 31
Expense and payroll vouchers are presented for Board approval: Expense vouchers #7064-25 - 7066-25 and Payroll vouchers #2627-2630.
 - 4. Approval of Requests for Use of District Facilities
 - a. No requests for this meeting.
 - 5. Approval of Requests for Open Enrollment Students
 - a. Requests for open enrollment students are submitted for approval. 39
 - 6. Approval of Requests for Student Trips
 - a. No requests for this meeting.

- 7. Approval of Requests for Staff Travel
 - a. Staff travel requests are submitted for approval. 41
- 8. Approval of Personnel Actions
 - a. Personnel Actions are submitted for approval. 43
- 9. Approval of Asset Retirement and Disposals
 - a. No requests for the meeting.
- E. **Business and Finance**
 - 1. Recommend Approval of IGA with Arizona Department of Education for Grant-Funded Tuition Reimbursement Program
 - a. District administration recommends approval of an Inter-Governmental Agreement with the Arizona Department of Education for participation in grant-funded tuition reimbursement programs that support Flowing Wells employees pursuing special education teaching certificates. This agreement has been reviewed by our legal counsel. 56
 - 2. Recommend Approval of IGA with Marana Unified School District for Participation in Flowing Wells JROTC Program
 - a. District administration recommends approval of an IGA with Marana USD that would formalize our longstanding partnership in which Marana students may participate in the FWHS JROTC program. The tuition amount per student per class would be very close to the current rate of \$1,100, but the new tuition rate now would be benchmarked to the Base Support Level with the high school weight, and consequently would increase as the BSL increases. 70
 - 3. Recommend Approval to Renew Direct Service Agreement with Vail Unified School District for AZEDS Outreach Program for Fiscal Year 2025-2026
 - a. District Administration recommends approval to renew the Direct Service Agreement with Vail Unified School District for the AZEDS Outreach Program for Fiscal Year 2025-2026 at a cost of \$4,500.00. This program is beneficial for the Flowing Wells District in that it affords support and professional development to our Database Administration team regarding student data transmission to the state's AZEDS system. 78
 - 4. Recommend Approval of Authorized Check Signers
 - a. District administration recommends approval of the attached list of authorized check signers for the District's Wells Fargo Bank accounts effective July 1, 2025. 82
 - 5. Recommend Approval of Facility Use Fees
 - a. District administration recommends approval of the attached list of facilities use fees. The district is required to charge fees for the use of facilities. The attached list has been updated to include the community learning center as well as simplifying it to make it easier for users to calculate the cost. For example, the utility fee has been incorporated into the hourly rate. These fees are recommended to become effective July 1, 2025, and continue until revised and approved by the governing board. 84
 - 6. Recommend Approval of the Food Program Permanent Service Agreement Officials and Signers
 - a. District administration recommends approval for the following officials/signers to be on the Arizona Department of Education's Food Program Permanent Service Agreement. The 86

agreement is required to be updated due to the change in District Leadership. Upon approval, the officials/signers will receive the document to sign electronically.

- Authorized Official - Mr. Kevin Daily, Governing Board President
- Designated Official - Mrs. Wendy Effing, Governing Board Clerk
- Authorized Signer - Dr. Kevin Stoltzfus, Superintendent
- Authorized Signer - Dr. Tabettha Finchum, Associate Superintendent
- Authorized Signer - Ms. Monique Mata, Chief Financial Officer

7. Recommend Approval of Student Activities Treasurer and Assistant Treasurer
 - a. District administration recommends the Governing Board appoint Monique Mata, Chief Financial Officer, as the Student Activities Treasurer, and Dr. Kevin Stoltzfus, Superintendent, and Francisca Bond, Accounting Services Manager, as Assistant Treasurers for the 2025 - 2026 school year. 87
8. Recommend Approval to Renew General Liability Insurance with The Trust and Workers' Compensation Insurance with The Alliance for Fiscal Year 2025-2026
 - a. District administration recommends approval to renew general liability insurance with The Trust at a cost of \$686,363, and to renew workers' compensation insurance with The Alliance at an estimated cost of \$246,289. These are both for fiscal year 2025-2026. 88
9. Recommend Approval to Renew Service Agreement with Specialized Education of Arizona, Inc. (SESI).
 - a. District administration recommends approval to renew the agreement with SESI to provide tuition-out services for students through the Sierra Schools program for FY2025-2026. The agreement specifies services including staffing and programming for two behavioral needs classrooms of up to ten students per classroom at a fee of \$28,400 per student, totaling \$568,000 for FY2025-2026. This represents a decrease in the per student amount. However, with the additional one student per classroom the total increase is five percent over the prior year's fee structure. 89

F. Unfinished Business

1. Recommend Approval to Adopt JH STEAM Curriculum
 - a. District administration recommends adoption of curriculum for the new Grades 7 and 8 Science Technology Engineering Arts and Math (STEAM). The curriculum has been tabled for public review for a sixty-day period and no public comments or concerns were submitted during this time. 103

G. New Business

1. Recommend Revisions to Position Description
 - a. District administration recommends approval to revise the position description for the Homeless Student Support Specialist, changing the title to Student Support Specialist (McKinney-Vento Services). 105
2. Recommend Revisions to Position Description
 - a. District administration recommends approval to revise the position description for the Federal Programs Specialist, changing the title to EL Specialist. 109
3. Recommend Revisions to Addendum List
 - a. District administration recommends approval to revise the FY2025-2026 Addendum List to reflect the new position titles for Student Support Specialist - McKinney- 112

Vento Services and EL Specialist. The actual addendum amounts remain unchanged from the previous version.

4. Recommend Approval to Change Policy Reference Code

- a. District administration recommends approval to change the reference code for our new policy regarding voluntary transfer of accrued leave from GBCG to GCCG. There are no other changes to the policy; this change simply reflects consistency with ASBA's coding schema.

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H. **Adjourn**

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

A-2
Agenda Item Number

June 24, 2025
Board Meeting Date

Item: Recommend Approval of Proposed Budget for Fiscal Year 2025-2026

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends approval of the proposed budget for Fiscal Year 2025-2026.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____



FY 2026
State of Arizona
School District Annual Expenditure Budget
Districtwide Budget

Proposed

Version

By the Governing Board

We hereby certify that the Budget for the Fiscal Year 2026 was

Proposed June 24, 2025

Adopted _____

Revised _____

Date

District website link of posted budget Business | Flowing Wells Unified School District

Signed

Signed

The FY 2026 budget file for the version described above will be uploaded via
the School Finance Budget System on ADE's website by June 25, 2025
Date

Superintendent signature

Business Manager signature

Dr. Kevin Stoltzfus

Stacy Trueblood

Superintendent name (typed name)

Business Manager name (typed name)

District contact employee: Monique Mata

Telephone: (520) 696-8813

Email: monique.mata@fwusd.org

Revenues and property taxation

1. Total budgeted revenues for fiscal year 2025		\$	<u>56,700,000</u>
2. Estimated revenues by source for fiscal year 2026 (excluding property taxes)			
Local	1000	\$	<u>4,100,000</u>
Intermediate	2000	\$	<u>0</u>
State	3000	\$	<u>41,200,000</u>
Federal	4000	\$	<u>8,000,000</u>
TOTAL		\$	<u>53,300,000</u>

3. District tax rates for prior and budget fiscal years (A.R.S. §15-903.D.4)

	Prior FY 2025	Est. Budget FY 2026
Primary Tax Rate:	3.2282	3.1667
Secondary Tax Rates:		
M&O Override	1.9555	1.9419
Special Program Override		
Capital Override		
Class A Bonds		
Class B Bonds	1.3089	1.2850
CTED		
Desegregation		
Total Secondary Tax Rate	3.2644	3.2269

Total budgeted expenditures and aggregate school district budget limit (A.R.S. §15-905.H)

	Budgeted Expenditures	Budgeted Carryforward	Budget Limit
1. Maintenance and Operation Fund (from pages 1, lines 30-31 and 7, line 10)	\$ 42,304,988	\$ 1,786,111	\$ 44,091,099
2. Unrestricted Capital Fund (from pages 4, lines 10-11 and 8, line 12)	\$ 3,064,000	\$ 3,957,295	\$ 7,021,295
3. Federal projects other than Impact Aid (from budget, page 6, Federal Projects, minus 378 [lines 18 and 20])			\$ 7,972,000
4. Total aggregate school district budget limit (sum of lines 1 through 3)			\$ 59,084,394

Average teacher salaries (A.R.S. §15-903.E)

1. Average salary of all teachers employed in FY 2026 (budget year)	\$ 65,695
2. Average salary of all teachers employed in FY 2025 (prior year)	\$ 64,695
3. Increase in average teacher salary from the prior year	\$ 1,000
4. Percentage increase	2%

Comments on average salary calculation (Optional):

Fund 001 (M&O)

Maintenance and Operation (M&O) Fund

Expenditures	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease	
	Prior FY	Budget FY						Prior FY 2025	Budget FY 2026		
	100 Regular Education										
1000 Instruction	1.	223.00	215.00	11,543,118	3,424,729	13,120	180,607	2,203	15,658,855	15,163,777	-3.2%
2000 Support Services											
2100 Students	2.	29.00	28.00	1,158,418	291,829	72,644	31,150	0	1,719,503	1,554,041	-9.6%
2200 Instructional Staff	3.	12.00	12.00	551,712	152,130	26,108	20,369	1,319	878,785	751,638	-14.5%
2300 General Administration	4.	2.00	2.00	244,684	72,076	182,642	4,075	21,910	612,507	525,387	-14.2%
2400 School Administration	5.	23.00	23.00	1,862,581	495,245	21,472	22,443	9,361	2,711,102	2,411,102	-11.1%
2500 Central Services	6.	16.00	16.00	999,677	284,298	453,317	41,647	66,524	2,034,502	1,845,463	-9.3%
2600 Operation & Maintenance of Plant	7.	60.00	60.00	2,743,689	781,692	2,202,384	1,075,474	1,398	7,231,457	6,804,637	-5.9%
2900 Other	8.	0.00	0.00	0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	9.	0.50	0.50	31,691	8,734	0	60,000	0	140,550	100,425	-28.5%
610 School-Sponsored Cocurricular Activities	10.	0.00	0.00	0	0	0	0	0	0	0	0.0%
620 School-Sponsored Athletics	11.	3.00	3.00	614,654	115,287	66,767	80,520	11,303	984,162	888,531	-9.7%
630 Other Instructional Programs	12.	0.00	0.00	0	0	0	0	0	0	0	0.0%
700, 800, 900 Other Programs	13.	0.00	0.00	0	0	0	0	0	0	0	0.0%
Regular Education Subtotal (lines 1-13)	14.	368.50	359.50	19,750,224	5,626,020	3,038,454	1,516,285	114,018	31,971,423	30,045,001	-6.0%
200 and 300 Special Education											
1000 Instruction	15.	103.00	100.00	4,267,543	1,476,945	723,512	15,357	0	6,456,846	6,483,357	0.4%
2000 Support Services											
2100 Students	16.	20.00	20.00	1,153,204	297,717	775,102	23,481	2,210	2,443,874	2,251,714	-7.9%
2200 Instructional Staff	17.	6.00	6.00	408,082	116,293	1,638	326	55	539,404	526,394	-2.4%
2300 General Administration	18.	0.00	0.00	0	0	0	0	0	0	0	0.0%
2400 School Administration	19.	2.00	2.00	136,395	34,996	90	1,724	2,940	179,596	176,145	-1.9%
2500 Central Services	20.	0.00	0.00	0	0	18,720	0	65	19,918	18,785	-5.7%
2600 Operation & Maintenance of Plant	21.	0.00	0.00	0	0	31,694	49,858	0	281,338	81,552	-71.0%
2900 Other	22.	0.00	0.00	0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	23.	0.00	0.00	0	0	0	0	0	0	0	0.0%
Subtotal (lines 15-23)	24.	131.00	128.00	5,965,224	1,925,951	1,550,756	90,746	5,270	9,920,976	9,537,947	-3.9%
400 Pupil Transportation	25.	28.00	28.00	1,396,588	393,954	288,445	350,626	591	2,476,168	2,430,204	-1.9%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	26.	0.00	0.00	0	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	27.	0.00	0.00	0	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	28.	0.00	0.00	0	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	29.	4.50	4.50	224,501	66,169	799	367	0	350,233	291,836	-16.7%
Budgeted expenditures (lines 14, and 24-29)	30.	532.00	520.00	27,336,537	8,012,094	4,878,454	1,958,024	119,879	44,718,800	42,304,988	-5.4%
Maintained for spending after FY 2026 (budgeted carryforward)	31.									1,786,111	
Total budget limit expenditures (lines 30-31) (Cannot exceed page 7, line 10)	32.	532.00	520.00	27,336,537	8,012,094	4,878,454	1,958,024	119,879	44,718,800	44,091,099	-1.4%

The district has budgeted an amount in the M&O Fund equal to the General Budget Limit as calculated on page 7 of 8.

Special education programs by type (M&O Fund Programs 200 and 300)

(A.R.S. §§ 15-761 and 15-903)

	Prior FY	Budget FY	
1. Total all disability classifications	7,305,976	6,956,947	1.
2. Gifted Education	900,000	890,000	2.
3. Remedial Education	550,000	550,000	3.
4. ELL Incremental Costs	440,000	420,000	4.
5. ELL Compensatory Instruction	0	0	5.
6. Vocational and Technical Education (non-CTED)	0	0	6.
7. Career Education (non-CTED)	75,000	71,000	7.
8. Career Technical Education (CTED)	650,000	650,000	8.
9. Total (lines 1 through 8. Must equal total of line 24, page 1)	9,920,976	9,537,947	9.
10. IEP required pupil transportation costs coded within Program 400	475,001	420,000	10.

Proposed ratios for special education

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 25
 Staff-Pupil 1 to 13

Expenditures budgeted for audit services

M&O Fund - Nonfederal	6350	<u>45,850</u>
All Funds - Federal	<i>6330</i>	<u>5,200</u>

FY 2026 Performance Pay (A.R.S. Section 15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component \$ -

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

Expenditures budgeted in the M&O Fund for food service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) \$ 90,000
 (This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a)]

Fund 010 (CSF)

Classroom Site Fund (CSF) and CSF Budget Limit (A.R.S. §§ 15-977 and 15-978)

Expenditures		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Property 6700	Debt service and miscellaneous 6800	Totals		% Increase/ Decrease
								Prior FY 2025	Budget FY 2026	
1000 Instruction	1.	4,592,747	933,040	0	0	0	0	6,296,974	5,525,787	-12.2%
2100 Support services - students	2.	63,215	12,592	0	0	0	0	86,071	75,807	-11.9%
2200 Support services - instructional staff	3.			0	0		0	0	0	0.0%
2300 Support services - general administration	4.			0				0	0	0.0%
2500 Central services	5.						0	0	0	0.0%
3300 Community services Oerations	6.	69,899	13,924	0				80,259	83,823	4.4%
4000 Facilities acquisition and construction	7.					0		0	0	
5000 Debt service	8.						0	0	0	
Budgeted expenditures (lines 1-8)	9.	4,725,861	959,556	0	0	0	0	6,463,304	5,685,417	-12.0%
Maintained for spending after FY 2026 (budgeted carryforward)	10.								1,000,000	
Total budget limit expenditures (lines 10-11)	11.	4,725,861	959,556	0	0	0	0	6,463,304	6,685,417	3.4%

The district has budgeted an amount in Fund 010 equal to the Classroom Site Fund Budget Limit as calculated below.

Classroom Site Fund Budget Limit Calculation

FY 2025 Classroom Site Fund Budget Limit (from FY 2025 latest revised Budget, page 3, line 16)	12.	6,463,304
FY 2025 Actual expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	13.	5,206,010
Unexpended Budget Balance (line 12 minus 13)	14.	1,257,294
Interest earned in the Classroom Site Fund in FY 2025	15.	250,000
FY 2026 Classroom Site Fund allocation, provided by ADE based on: \$842	16.	5,178,123
Adjustments to FY 2026 Classroom Site Fund Budget Limit (1)	17.	0
FY 2026 Classroom Site Fund Budget Limit (Sum of lines 12 through 17) (2)	18.	6,685,417

(1) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.

(2) The amounts budgeted on line 11 cannot exceed the respective amounts on this line.

Fund 610 (UCO)

Unrestricted Capital Outlay (UCO) Fund

Expenditures	Rentals 6440	Library books, textbooks, & instructional aids (2) 6641-6643	Short-term noninstructional software subscription 6655	Property (2) 6700	Redemption of principal (3) 6831, 6832, 6833	Interest (4) 6841, 6842, 6843, 6850	All other object codes (excluding 6900)	Totals		% Increase/Decrease
								Prior FY 2025	Budget FY 2026	
Unrestricted Capital Outlay Override (1)	0	0	0	0	0	0	0	0	0	0.0%
Unrestricted Capital Outlay Fund 610 (6)										
1000 Instruction	0	900,000		700,000			0	3,330,933	1,600,000	-52.0%
2000 Support Services										
2100, 2200 Students and Instructional Staff	0	5,000	100,000	5,000				600,000	110,000	-81.7%
2300, 2400, 2500, 2900 Administration	0		125,000	75,000				650,000	200,000	-69.2%
2600 Operation & Maintenance of Plant	0		20,000	40,000				500,000	60,000	-88.0%
2700 Student Transportation	0		0	200,000				700,000	200,000	-71.4%
3000 Operation of Noninstructional Services (5)	0		2,000	0				100,000	2,000	-98.0%
4000 Facilities Acquisition and Construction	0		0	0			770,000	1,520,000	770,000	-49.3%
5000 Debt Service					120,000	2,000		125,000	122,000	-2.4%
Budgeted expenditures (lines 2-9)	0	905,000	247,000	1,020,000	120,000	2,000	770,000	7,525,933	3,064,000	-59.3%
Maintained for spending after FY 2026 (budgeted carryforward)									3,957,295	
Total budget limit expenditures (lines 10-11) (Cannot exceed page 8, line 12)	0	905,000	247,000	1,020,000	120,000	2,000	770,000	7,525,933	7,021,295	-6.7%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the budget year total column.

(5) Expenditures budgeted in Unrestricted Capital Outlay (UCO) Fund for food service

Enter the amount budgeted in UCO for food service [amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)]

\$ -

(2) Detail by object code:

Unrestricted Capital Outlay

6641 Library Books	\$ 5,000
6642 Textbooks	680,000
6643 Instructional Aids	220,000
673X Furniture and Equipment	480,000
673X Vehicles	190,000
673X Tech Hardware & Software	350,000

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

\$ 15,000

(3) Includes principal on Capital Equity Fund loans of _____, principal on leases of \$ 120,000, and principal on bonds of _____.

(4) Includes interest on Capital Equity Fund loans of _____, interest on leases of \$ 2,000, and interest on bonds of _____.

Other funds—required capital expenditure detail [(A.R.S. §15-904.(B))]

Expenditures	Unrestricted Capital Outlay		Bond Building		New School Facilities		Adjacent Ways			
	Fund 610		Fund 630		Fund 695		Fund 620 (2)			
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY		
Total Fund Expenditures	1.	7,525,933	3,064,000	0	0	0	0	0	0	1.
Select Object Codes Detail (1)										
6150 Classified Salaries	2.	0	0	0	0	0	0	0	0	2.
6200 Employee Benefits	3.	0	0	0	0	0	0	0	0	3.
6450 Construction Services	4.	1,500,000	770,000	0	0	0	0	0	0	4.
6655 Short-term Noninstructional Software Subscription	5.		247,000		0		0		0	5.
6710 Land and Improvements	6.	0	0	0	0	0	0	0	0	6.
6720 Buildings and Improvements	7.	0	0	0	0	0	0	0	0	7.
673X Furniture and Equipment	8.	2,000,000	480,000	0	0	0	0	0	0	8.
673X Vehicles	9.	420,000	190,000	0	0	0	0	0	0	9.
673X Technology Hardware & Software	10.	1,000,000	350,000	0	0	0	0	0	0	10.
6831, 6832, 6833 Redemption of Principal	11.	100,000	118,000	0	0	0	0	0	0	11.
6841, 6842, 6843, 6850, 6860 Interest and Debt-Issuance Costs	12.	25,000	2,000	0	0	0	0	0	0	12.
Total (lines 2-12)	13.	5,045,000	2,157,000	0	0	0	0	0	0	13.
Total amounts reported on lines 2-12 above for:										
Renovation	14.	1,500,000	770,000	0	0			0	0	14.
New Construction	15.	0	0	0	0	0	0	0	0	15.
Other	16.	3,545,000	1,387,000	0	0	0	0	0	0	16.
Total (lines 14-16, must equal line 13)	17.	5,045,000	2,157,000	0	0	0	0	0	0	17.

(1) Lines 2-12 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2026 \$ -

Special projects

Federal projects FTE & expenditures

1. 100-130 ESEA Title I - Helping Disadvantaged Children
2. 140-150 ESEA Title II - Prof. Dev. and Technology
3. 160 ESEA Title IV - 21st Century Schools
4. 170-180 ESEA Title V - Promote Informed Parent Choice
5. 190 ESEA Title III - Limited Eng. & Immigrant Students
6. 200 ESEA Title VII - Indian Education
7. 210 ESEA Title VI - Flexibility and Accountability
8. 220 IDEA Part B
9. 230 Johnson-O'Malley
10. 240 Workforce Investment Act
11. 250 AEA - Adult Education
12. 260-270 Vocational Education - Basic Grants
13. 280 ESEA Title X - Homeless Education
14. 290 Medicaid Reimbursement
15. 349 National Forest Fees
16. 353 Taylor Grazing Fees
17. 374 E-Rate
18. 378 Impact Aid
19. 300-399 Other Federal Projects
20. 699 Federal Impact Aid (Construction)
21. Total Federal Project Funds (lines 1-20)

State projects FTE & expenditures

22. 400 Vocational Education
23. 410 Early Childhood Block Grant
24. 420 Ext. School Yr. - Pupils with Disabilities
25. 425 Adult Basic Education
26. 430 Chemical Abuse Prevention Programs
27. 435 Academic Contests
28. 450 Gifted Education
29. 456 College Credit Exam Incentives
30. 460 Environmental Special Plate
31. Other State Projects
32. Total State Project Funds (lines 22-31)
33. Total Special Projects (lines 21 and 32)

Instructional Improvement Fund Expenditures (020)

1. Teacher Compensation Increases
2. Class Size Reduction
3. Dropout Prevention Programs (M&O purposes)
4. Instructional Improvement Programs (M&O purposes)
5. Total Instructional Improvement Fund (lines 1-4)

FTE		Total all functions	
Prior FY	Budget FY	Prior FY	Budget FY
30.00	27.00	2,470,000	2,150,000
0.00	0.00	0	0
0.00	0.00	530,000	570,000
0.00	0.00	0	0
1.00	1.00	262,000	200,000
0.00	0.00	0	0
0.00	0.00	0	0
25.00	20.00	1,405,000	1,100,000
0.00	0.00	0	0
0.00	0.00	0	0
0.00	0.00	0	0
2.00	2.00	187,000	120,000
1.00	1.00	60,000	82,000
10.00	12.00	2,300,000	2,200,000
0.00	0.00	0	0
0.00	0.00	0	0
0.00	0.00	250,000	250,000
0.00	0.00	0	0
30.00	20.00	2,700,000	1,300,000
0.00	0.00	0	0
99.00	83.00	10,164,000	7,972,000
0.00	0.00	54,000	32,000
0.00	0.00	0	0
0.00	0.00	0	0
0.00	0.00	0	0
0.00	0.00	0	0
0.00	0.00	0	0
0.00	0.00	110,000	120,000
0.00	0.00	0	0
5.00	10.00	450,000	2,350,000
5.00	10.00	614,000	2,502,000
104.00	93.00	10,778,000	10,474,000

	Prior FY	Budget FY
1.	210,000	200,000
2.	0	0
3.	130,000	125,000
4.	50,000	50,000
5.	390,000	375,000

Other funds expenditures

1. 050 County, City, and Town Grants
2. 071 English Language Learner (1)
3. 072 Compensatory Instruction (1)
4. 500 School Plant (2)
5. 510 Food Service
6. 515 Civic Center
7. 520 Community School
8. 525 Auxiliary Operations
9. 526 Extracurricular Activities Fees Tax Credit
10. 530 Gifts and Donations
11. 535 Career & Technical Education Projects
12. 540 Fingerprint
13. 545 School Opening
14. 550 Insurance Proceeds
15. 555 Textbooks
16. 565 Litigation Recovery
17. 570 Indirect Costs
18. 575 Unemployment Insurance
19. 580 Teacherage
20. 585 Insurance Refund
21. 590 Grants and Gifts to Teachers
22. 595 Advertisement
23. 596 Career Technical Education
24. 597 Arizona Industry Credentials Incentive
25. 639 Impact Aid Revenue Bond Building
26. 650 Gifts and Donations-Capital
27. 660 Condemnation
28. 665 Energy and Water Savings
29. 686 Emergency Deficiencies Correction
30. 691 Building Renewal Grant
31. 700 Debt Service
32. 720 Impact Aid Revenue Bond Debt Service
33. 850 Student Activities
34. Other _____

Internal Service Funds 950-989

1. 9__ Self-Insurance
2. 955 Intergovernmental Agreements
3. 9__ OPEB
4. 950_ District Warehouse _____

	Prior FY	Budget FY
1.	41,200	35,000
2.	50,994	75,000
3.	0	0
4.	850,000	850,000
5.	4,500,000	4,600,000
6.	300,000	350,000
7.	1,300,000	1,650,000
8.	2,400,000	2,500,000
9.	0	0
10.	1,200,000	1,100,000
11.	0	0
12.	20,000	20,000
13.	0	0
14.	280,000	300,000
15.	22,000	22,000
16.	225,000	250,000
17.	1,900,000	1,700,000
18.	130,000	130,000
19.	0	0
20.	200,000	200,000
21.	0	0
22.	0	0
23.	867,000	1,850,000
24.	0	0
25.	0	0
26.	0	0
27.	0	0
28.	900,000	985,000
29.	0	0
30.	3,000,000	2,000,000
31.	3,200,000	3,210,000
32.	0	0
33.	800,000	960,000
34.	2,200,000	0

- (1) From Supplement, line 10 and line 20, respectively.
- (2) Indicate amount budgeted in Fund 500 for M&O purposes

\$ -

**Calculation of FY 2026 General Budget Limit
(A.R.S. §15-947.C)**

		A. Maintenance and Operation	B. Unrestricted Capital Outlay
*1. FY 2026 Revenue Control Limit (RCL) (from BSA55 tab, page 3; includes FRPL and DAA onetime supplier	\$ <u>37,206,352</u>	\$ <u>37,206,352</u>	\$ <u>0</u>
*2. (a) FY 2026 District Additional Assistance (DAA) (from BSA55 tab, page 4)	\$ <u>2,960,362</u>		
(b) DAA Adjustment (from BSA55 tab, page 4)	\$ <u>0</u>		
(c) Total DAA (line 2.a plus 2.b)	\$ <u>2,960,362</u>		<u>2,960,362</u>
*3. FY 2026 Override Authorization (A.R.S. Sections 15-481 and 15-482 or 15-949 if small school adjustment phase down applies, see Calculations page, Calculation of Maximum Override for a District No Longer Eligible for a Small School Adjustment, line 6 and Calculation of Small School Adjustment Phase Down Limit, line 6)			
(a) Maintenance and Operation		<u>4,849,947</u>	
(b) Unrestricted Capital Outlay			
(c) Special Program			
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Calculations page, Calculation of Small School Adjustment Phase Down Limit, line 6)			
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824) (Do not include full-day kindergarten or summer school tuition)			
(a) Individuals and Other Private Sources		<u>0</u>	<u>13</u>
(b) Other Arizona Districts		<u>95,000</u>	
(c) Out-of-State Districts and Other Governments		<u>6,000</u>	
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)			
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)			
*7. Increase Authorized by County School Superintendent for Accommodation Schools [not to exceed amount on Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 15(e)] (A.R.S. §15-974.B)			
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)			
* Budget Balance Carryforward (from Calculations page, Calculation of M&O Fund Budget			
(b) Balance Carryforward, line 13) (A.R.S. §15-943.01)		<u>2,718,800</u>	
(c) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)			
(d) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2024 (A.R.S. Section 15-910.M, as amended by Laws 2022, Ch. 285, §3)			
* (e) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
* (f) FY 2025 Performance Pay Unexpended Budget Carryforward (from Calculation page, Calculation of M&O Fund Budget Balance Carryforward, line 10.e) (A.R.S. §15-920)		<u>0</u>	
(g) Excessive Property Tax Assessed Valuation Judgments (A.R.S. §§42-16213 and 42-16214)			
* (h) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)		<u>55,000</u>	
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15-915) Include year(s) and descriptions, as applicable.			
(a) Prior Year Over Expenditures/Resolutions:			
(b) <u>Decrease for Transfer from M&O to Energy and Water Savings Fund</u>		<u>(840,000)</u>	
(c) Increase for Energy and Water Savings Fund Transfer to M&O			
(d) Noncompliance Adjustment			
(e) ADM/Transportation Audit Adjustment			
(f) Other: _____			
10. FY 2026 General Budget Limit (column A, lines 1 through 9) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)		\$ <u><u>44,091,099</u></u>	
11. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 8) (A.R.S. §15-905.F) (to page 8, line 11)			\$ <u><u>2,960,362</u></u>

* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

**Calculation of FY 2026 Unrestricted Capital Budget Limit
(A.R.S. Section 15-947.D)**

Unrestricted Capital Budget Limit

1. FY 2025 Unrestricted Capital Budget Limit (UCBL) (from FY 2025 latest revised Budget, page 8, line 12)	\$ <u>7,525,933</u>
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ <u>0</u>
3. Adjusted Amount Available for FY 2025 Capital Expenditures (line 1 + 2)	\$ <u>7,525,933</u>
4. Amount Budgeted in Fund 610 in FY 2025 (from FY 2025 latest revised Budget, page 4, line 10)	\$ <u>7,525,933</u>
5. Lesser of line 3 or the sum of line 4 and any positive adjustment on line 2	\$ <u>7,525,933</u>
6. FY 2025 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ <u>3,500,000</u>
7. Unexpended Budget Balance in Fund 610 (line 5 minus 6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ <u>4,025,933</u>
8. Interest Earned in Fund 610 in FY 2025	\$ <u>35,000</u>
9. Monies deposited in Fund 610 from Division of School Facilities for donated land (A.R.S. §41-5741.F)	\$ <u>14</u>
10. Adjustment to UCBL for FY 2026 (A.R.S. Section 15-905.M) Include year(s) and descriptions, as applicable. (a) Prior Year Over Expenditures/Resolutions: _____	\$ _____
(b) ADM/Transportation Audit Adjustment	\$ _____
(c) Other: _____	\$ _____
11. Amount to be used for capital expenditures (from page 7, line 11)	\$ <u>2,960,362</u>
12. FY 2026 Unrestricted Capital Budget Limit (lines 7 through 11) (1)	\$ <u><u>7,021,295</u></u>

(1) The amount budgeted on page 4, line 10 cannot exceed this amount.

**Supplement to school district annual expenditure budget for districts that budget for English language learners
(A.R.S. §§15-756.04 and 15-756.11)**

English Language Learners Supplement	FTE		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY							Prior FY 2025	Budget FY 2026	
Expenditures											
English Language Learner Fund 071 (A.R.S. §15-756.04)											
1000 Instruction	1.	1.00	58,000	17,000	0	0		0	50,994	75,000	47.1%
2000 Support Services											
2100 Students	2.	0.00	0	0	0	0		0	0	0	0.0%
2200 Instructional Staff	3.	0.00	0	0	0	0		0	0	0	0.0%
2300 General Administration	4.	0.00	0	0	0	0		0	0	0	0.0%
2400 School Administration	5.	0.00	0	0	0	0		0	0	0	0.0%
2500 Central Services	6.	0.00	0	0	0	0		0	0	0	0.0%
2600 Operation & Maintenance of Plant	7.	0.00	0	0	0	0		0	0	0	0.0%
2700 Student Transportation	8.	0.00	0	0	0	0		0	0	0	0.0%
2900 Other	9.	0.00	0	0	0	0		0	0	0	0.0%
Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)	10.	1.00	58,000	17,000	0	0		0	50,994	75,000	47.1%
Compensatory Instruction Fund 072 (A.R.S. §15-756.11)											
1000 Instruction	11.	0.00	0	0	0	0		0	0	0	0.0%
2000 Support Services											
2100 Students	12.	0.00	0	0	0	0		0	0	0	0.0%
2200 Instructional Staff	13.	0.00	0	0	0	0		0	0	0	0.0%
2300 General Administration	14.	0.00	0	0	0	0		0	0	0	0.0%
2400 School Administration	15.	0.00	0	0	0	0		0	0	0	0.0%
2500 Central Services	16.	0.00	0	0	0	0		0	0	0	0.0%
2600 Operation & Maintenance of Plant	17.	0.00	0	0	0	0		0	0	0	0.0%
2700 Student Transportation	18.	0.00	0	0	0	0		0	0	0	0.0%
2900 Other	19.	0.00	0	0	0	0		0	0	0	0.0%
Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)	20.	0.00	0	0	0	0		0	0	0	0.0%

Summary of School District Proposed Expenditure Budget

CTD number 100208000
Version Proposed

I certify that the budget of Flowing Wells Unified School District, Pima County for fiscal year 2026 was officially proposed by the Governing Board on, June 24, 2025, and that the complete Proposed Expenditure Budget may be reviewed by contacting Monique Mata at the District Office, telephone 520-696-8813 during normal business hours.

President of the Governing Board

1. Average Daily Membership:		Prior year	Budget year	4. Average teacher salaries (A.R.S. §15-903.E)
		2025 ADM	2026 ADM	
Attending	4,961.4176	4,937.0107	4,908.0000	1. Average salary of all teachers employed in FY 2026 (budget year) <u>65,695</u>
				2. Average salary of all teachers employed in FY 2025 (prior year) <u>64,695</u>
				3. Increase in average teacher salary from the prior year <u>1,000</u>
				4. Percentage increase <u>2%</u>
2. Tax Rates:		Prior FY	Est. Budget FY	Comments on average salary calculation (Optional):
Primary rate (equalization formula funding and budget add-ons not required to be in secondary rate)		3.2282	3.1667	
Secondary rate (voter-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)		3.2644	3.2269	
3. Budgeted expenditures and Budget Limits:	Budgeted Expenditures	Budgeted Carryforward	Budget Limit	
Maintenance & Operation Fund	42,304,988	1,786,111	44,091,099	
Classroom Site Fund	5,685,417	1,000,000	6,685,417	
Unrestricted Capital Outlay Fund	3,064,000	3,957,295	7,021,295	

	Maintenance and Operation Expenditures						% Inc./(Decr.) from Prior FY
	Salaries and Benefits		Other		TOTAL		
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular Education							
1000 Instruction	15,406,675	14,967,847	252,180	195,930	15,658,855	15,163,777	-3.2%
2000 Support Services							
2100 Students	1,603,270	1,450,247	116,233	103,794	1,719,503	1,554,041	-9.6%
2200 Instructional Staff	817,319	703,842	61,466	47,796	878,785	751,638	-14.5%
2300, 2400, 2500 Administration	4,407,911	3,958,561	950,200	823,391	5,358,111	4,781,952	-10.8%
2600 Oper./Maint. of Plant	3,635,755	3,525,381	3,595,702	3,279,256	7,231,457	6,804,637	-5.9%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	49,050	40,425	91,500	60,000	140,550	100,425	-28.5%
610 School-Sponsored Cocurr. Activities	0	0	0	0	0	0	0.0%
620 School-Sponsored Athletics	775,778	729,941	208,384	158,590	984,162	888,531	-9.7%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal	26,695,758	25,376,244	5,275,665	4,668,757	31,971,423	30,045,001	-6.0%
200 and 300 Special Education							
1000 Instruction	5,664,579	5,744,488	792,267	738,869	6,456,846	6,483,357	0.4%
2000 Support Services							
2100 Students	1,476,546	1,450,921	967,328	800,793	2,443,874	2,251,714	-7.9%
2200 Instructional Staff	535,713	524,375	3,691	2,019	539,404	526,394	-2.4%
2300, 2400, 2500 Administration	174,925	171,391	24,589	23,539	199,514	194,930	-2.3%
2600 Oper./Maint. of Plant	0	0	281,338	81,552	281,338	81,552	-71.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	7,851,763	7,891,175	2,069,213	1,646,772	9,920,976	9,537,947	-3.9%
400 Pupil Transportation	1,755,343	1,790,542	720,825	639,662	2,476,168	2,430,204	-1.9%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	347,144	290,670	3,089	1,166	350,233	291,836	-16.7%
Budgeted Expenditures	36,650,008	35,348,631	8,068,792	6,956,357	44,718,800	42,304,988	-5.4%

Summary of School District Proposed Expenditure Budget (Concl'd)

CTD number 100208000
Version Proposed

Total expenditures by fund				
Fund	Budgeted Expenditures		\$ Increase/(Decrease) from Prior FY	% Increase/(Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	44,718,800	42,304,988	(2,413,812)	-5.4%
Instructional Improvement	390,000	375,000	(15,000)	-3.8%
English Language Learner	50,994	75,000	24,006	47.1%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	6,463,304	5,685,417	(777,887)	-12.0%
Federal Projects	10,164,000	7,972,000	(2,192,000)	-21.6%
State Projects	614,000	2,502,000	1,888,000	307.5%
Unrestricted Capital Outlay	7,525,933	3,064,000	(4,461,933)	-59.3%
New School Facilities	0	0	0	0.0%
Adjacent Ways	0	0	0	0.0%
Debt Service	3,200,000	3,210,000	10,000	0.3%
School Plant Fund	850,000	850,000	0	0.0%
Auxiliary Operations	2,400,000	2,500,000	100,000	4.2%
Bond Building	0	0	0	0.0%
Food Service	4,500,000	4,600,000	100,000	2.2%
Other	13,785,200	11,852,000	(1,933,200)	-14.0%

M&O Fund Special Education Programs by type		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	7,305,976	6,956,947
Gifted Education	900,000	890,000
Remedial Education	550,000	550,000
ELL Incremental Costs	440,000	420,000
ELL Compensatory Instruction	0	0
Vocational and Technical Education (non-CTED)	0	0
Career Education (non-CTED)	75,000	71,000
Career Technical Education (CTED)	650,000	650,000
TOTAL	9,920,976	9,537,947

Proposed staffing summary				
Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified --				
Superintendent, principals, other administrators		22	22	1 to 223.1
Teachers		289	289	1 to 17.0
Other		27	27	1 to 181.8
Subtotal	0	338	338	1 to 14.5
Classified --				
Managers, supervisors, directors		3	3	1 to 1,636.0
Teachers aides		80	80	1 to 61.4
Other		180	180	1 to 27.3
Subtotal	0	263	263	1 to 18.7
TOTAL	0	601	601	1 to 8.2
Special education --				
Teacher		34	34	1 to 25.0
Staff	6	64	70	1 to 13.0

This tab presents information on the amount and planned use of the District's fund balance to increase transparency and provide decision-makers, other stakeholders, and the public more complete financial information. Other than the FY 2024 ending fund balance amounts, all amounts included on this tab are estimates.

Funds															
General			Capital Projects				Special Revenue								
Maintenance and Operations	Unrestricted Capital Outlay (if included in the General Fund)	Other funds reported in the General Fund	Unrestricted Capital Outlay (if not included in the General Fund)	Bond Building	Adjacent Ways	Other capital projects	Classroom Site	Federal and State Grant	Other special revenue	Debt Service	Permanent	Enterprise	Internal Services	Total all funds	
A. Estimated FY 2025 fund balances and planned uses in FY 2026 and thereafter															
1. FY 2024 final ending fund balance															
	8,488,898	2,396,000	5,067,521	0	0	0	93,861	1,563,137	439,255	8,194,978	1,454,220	0	0	177,673	27,875,543
If the final ending fund balance reported above does not agree with the submitted FY 2024 AFR, revise the AFR and resubmit to ADE.															
2. FY 2025 activity, year-to-date and estimated through June 30															
(a) FY 2025 revenues and other financing sources															
	43,422,491	3,100,000	1,240,600	0	0	0	3,000,000	5,120,000	4,900,000	7,500,000	3,210,000	0	0	50,000	71,543,091
(b) FY 2025 expenditures and other financing uses															
	42,000,000	3,667,400	1,500,000	0	0	0	3,090,000	5,300,000	5,200,000	7,600,000	3,210,000	0	0	120,000	71,687,400
3. Estimated FY 2025 ending fund balance															
	9,911,389	1,828,600	4,808,121	0	0	0	3,861	1,383,137	139,255	8,094,978	1,454,220	0	0	107,673	27,731,234
(a) Nonspendable															
	7,192,589	0	0	0	0	0	0	0	0	0	0	0	0	100,000	7,292,589
(b) Restricted															
	0	0	0	0	0	0	3,861	1,383,137	139,255	3,000,000	1,454,220	0	0	0	5,980,473
(c) Committed															
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(d) Assigned															
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(e) Unassigned															
	2,718,800	1,828,600	4,808,121	0	0	0	0	0	0	5,094,978	0	0	0	7,673	14,458,172
(f) Total (amount must agree to line 3 above)															
	9,911,389	1,828,600	4,808,121	0	0	0	3,861	1,383,137	139,255	8,094,978	1,454,220	0	0	107,673	27,731,234
4. FY 2025 estimated ending fund balance details and planned uses															
(a) Fund deficit															
	0	(2,128,695)	0	0	0	0	0	0	0	0	0	0	0	0	(2,128,695)
(b) Fund balance exceeding budget capacity in budget controlled funds															
	7,192,589	0	0	0	0	0	0	0	0	0	0	0	0	0	7,192,589
(c) Planned to be spent in FY 2026															
	932,689	0	2,000,000	0	0	0	3,861	383,137	139,255	4,094,978	0	0	0	50,000	7,603,920
(d) Maintained for spending after FY 2026															
	1,786,111	3,957,295	2,808,121	0	0	0	0	1,000,000	0	4,000,000	1,454,220	0	0	57,673	15,063,420
(e) Total (amount must agree to line 3 above)															
	9,911,389	1,828,600	4,808,121	0	0	0	3,861	1,383,137	139,255	8,094,978	1,454,220	0	0	107,673	27,731,234

B. Comments (optional)

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

B-1	June 24, 2025
Agenda Item Number	Board Meeting Date
Item: <u>Update on District Events and Activities</u>	
Submitted By: <u>Dr. Kevin Stoltzfus</u>	Date: <u>June 16, 2025</u>
Will Be Presented By: <u>Dr. Kevin Stoltzfus</u>	

Superintendent Dr. Kevin Stoltzfus will provide an update on Flowing Wells School District events and activities.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

C	June 24, 2025
Agenda Item Number	Board Meeting Date
Item: <u>Public Comments</u>	
Submitted By: <u>Dr. Kevin Stoltzfus</u>	Date: <u>June 16, 2025</u>
Will Be Presented By: <u>Dr. Kevin Stoltzfus</u>	

Flowing Wells School District welcomes public comment. As outlined in A.R.S. §38-431.02, no action will be taken on issues raised in Public Comments unless items are found on the agenda. Other than this, any response to public comments will be limited to directing staff to study the matter or scheduling the matter as a future agenda item.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve

Disapprove

Table

No Action Required

Division Head: _____

Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Consent Agenda for this Meeting

Submitted By: Dr. Kevin Stoltzfus Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus

Information for the Public:

Items of Board business that are addressed routinely at every meeting are presented as a Consent Agenda.

The Board may elect to take action on all items collectively in one motion or may individually consider any item(s) as separate agenda subjects for action.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-1	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Approval of Agenda for this Meeting

Submitted By: Dr. Kevin Stoltzfus Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus

Request approval for adoption of the agenda for this meeting, June 24, 2025.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

**Flowing Wells Schools
Regular Agenda**

**6:03 PM
Doors Open at 5:30 PM**

June 24, 2025

**District Administration Center
1556 West Prince Road
Tucson, Arizona 85705**

A. Opening of Meeting

1. Call to Order
2. Recommend Approval of Proposed Budget for Fiscal Year 2025-2026
 - a. District administration recommends approval of the proposed budget for Fiscal Year 2025-2026.

B. Superintendent's Report

1. Update on District Events and Activities
 - a. Superintendent Dr. Kevin Stoltzfus will provide an update on Flowing Wells School District Events and Activities.

C. Public Comments

Flowing Wells School District welcomes public comment. As outlined in A.R.S. §38-431.02, no action will be taken on issues raised in Public Comments unless items are found on agenda below. Other than this, the response to public comments will be limited to directing staff to study the matter or scheduling the matter as a future agenda item.

D. Consent Agenda

These items of Board business that are addressed routinely at every meeting are presented as a Consent Agenda. The Board may elect to take action on all items collectively in one motion or may individually consider any item(s) as separate agenda subjects for action.

1. Approval of Agenda for this Meeting
 - a. Request approval for the adoption of the agenda for this meeting, June 24, 2025.
2. Approval of Minutes of Governing Board Meetings
 - a. The following Governing Board meeting minutes are presented for Governing Board approval: June 10, 2025 (Open Session Minutes).
3. Approval of District Expense and Payroll Vouchers
 - a. Sign vouchers for upcoming check batches (to be reviewed at the next Board Meeting). None for this meeting.
Expense and payroll vouchers are presented for Board approval: Expense vouchers #7064-25 - 7066-25 and Payroll vouchers #2627-2630.
4. Approval of Requests for Use of District Facilities
 - a. No requests for this meeting.
5. Approval of Requests for Open Enrollment Students
 - a. Requests for open enrollment students are submitted for approval.
6. Approval of Requests for Student Trips
 - a. No requests for this meeting.
7. Approval of Requests for Staff Travel

- a. Staff travel requests are submitted for approval.
- 8. Approval of Personnel Actions
 - a. Personnel Actions are submitted for approval.
- 9. Approval of Asset Retirement and Disposals
 - a. No requests for the meeting.

E. Business and Finance

- 1. Recommend Approval of IGA with Arizona Department of Education for Grant-Funded Tuition Reimbursement Program
 - a. District administration recommends approval of an Inter-Governmental Agreement with the Arizona Department of Education for participation in grant-funded tuition reimbursement programs that support Flowing Wells employees pursuing special education teaching certificates. This agreement has been reviewed by our legal counsel.
- 2. Recommend Approval of IGA with Marana Unified School District for Participation in Flowing Wells JROTC Program
 - a. District administration recommends approval of an IGA with Marana USD that would formalize our longstanding partnership in which Marana students may participate in the FWHS JROTC program. The tuition amount per student per class would be very close to the current rate of \$1,100, but the new tuition rate now would be benchmarked to the Base Support Level with the high school weight, and consequently would increase as the BSL increases.
- 3. Recommend Approval to Renew Direct Service Agreement with Vail Unified School District for AZEDS Outreach Program for Fiscal Year 2025-2026
 - a. District Administration recommends approval to renew the Direct Service Agreement with Vail Unified School District for the AZEDS Outreach Program for Fiscal Year 2025-2026 at a cost of \$4,500.00. This program is beneficial for the Flowing Wells District in that it affords support and professional development to our Database Administration team regarding student data transmission to the state's AZEDS system.
- 4. Recommend Approval of Authorized Check Signers
 - a. District administration recommends approval of the attached list of authorized check signers for the District's Wells Fargo Bank accounts effective July 1, 2025.
- 5. Recommend Approval of Facility Use Fees
 - a. District administration recommends approval of the attached list of facilities use fees. The district is required to charge fees for the use of facilities. The attached list has been updated to include the community learning center as well as simplifying it to make it easier for users to calculate the cost. For example, the utility fee has been incorporated into the hourly rate. These fees are recommended to become effective July 1, 2025, and continue until revised and approved by the governing board.
- 6. Recommend Approval of the Food Program Permanent Service Agreement Officials and Signers
 - a. District administration recommends approval for the following officials/signers to be on the Arizona Department of Education's Food Program Permanent Service Agreement. The agreement is required to be updated due to the change in District Leadership. Upon approval, the officials/signers will receive the document to sign electronically.
 - Authorized Official - Mr. Kevin Daily, Governing Board President
 - Designated Official - Mrs. Wendy Effing, Governing Board Clerk

- Authorized Signer - Dr. Kevin Stoltzfus, Superintendent
- Authorized Signer - Dr. Tabettha Finchum, Associate Superintendent
- Authorized Signer - Ms. Monique Mata, Chief Financial Officer

7. Recommend Approval of Student Activities Treasurer and Assistant Treasurer
 - a. District administration recommends the Governing Board appoint Monique Mata, Chief Financial Officer, as the Student Activities Treasurer, and Dr. Kevin Stoltzfus, Superintendent, and Francisca Bond, Accounting Services Manager, as Assistant Treasurers for the 2025 - 2026 school year.
8. Recommend Approval to Renew General Liability Insurance with The Trust and Workers' Compensation Insurance with The Alliance for Fiscal Year 2025-2026
 - a. District administration recommends approval to renew general liability insurance with The Trust at a cost of \$686,363, and to renew workers' compensation insurance with The Alliance at an estimated cost of \$246,289. These are both for fiscal year 2025-2026.
9. Recommend Approval to Renew Service Agreement with Specialized Education of Arizona, Inc. (SESI).
 - a. District administration recommends approval to renew the agreement with SESI to provide tuition-out services for students through the Sierra Schools program for FY2025-2026. The agreement specifies services including staffing and programming for two behavioral needs classrooms of up to ten students per classroom at a fee of \$28,400 per student, totaling \$568,000 for FY2025-2026. This represents a decrease in the per student amount. However, with the additional one student per classroom the total increase is five percent over the prior year's fee structure.

F. Unfinished Business

1. Recommend Approval to Adopt JH STEAM Curriculum
 - a. District administration recommends adoption of curriculum for the new Grades 7 and 8 Science Technology Engineering Arts and Math (STEAM). The curriculum has been tabled for public review for a sixty-day period and no public comments or concerns were submitted during this time.

G. New Business

1. Recommend Revisions to Position Description
 - a. District administration recommends approval to revise the position description for the Homeless Student Support Specialist, changing the title to Student Support Specialist (McKinney-Vento Services).
2. Recommend Revisions to Position Description
 - a. District administration recommends approval to revise the position description for the Federal Programs Specialist, changing the title to EL Specialist.
3. Recommend Revisions to Addendum List
 - a. District administration recommends approval to revise the FY2025-2026 Addendum List to reflect the new position titles for Student Support Specialist - McKinney-Vento Services and EL Specialist. The actual addendum amounts remain unchanged from the previous version.
4. Recommend Approval to Change Policy Reference Code
 - a. District administration recommends approval to change the reference code for our new policy regarding voluntary transfer of accrued leave from GBCG to GCCG. There are no other changes to the policy; this change simply reflects consistency with ASBA's coding schema.

H. Adjourn

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-2 Agenda Item Number	June 24, 2025 Board Meeting Date
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Item: Approval of Minutes of Governing Board Meetings

Submitted By: Dr. Kevin Stoltzfus Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus

The following Governing Board meeting minutes are presented for Governing Board approval: June 10, 2025 (Open Session Minutes).

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells Unified School District Governing Board Meeting Minutes

6:00 p.m.

June 10, 2025

**District Administration Center
1556 West Prince Road
Tucson, Arizona 85705**

Attendance

Governing Board Members:
Kevin Daily, President
Wendy Effing, Clerk
Brianna Hamilton
Kristine Hammar
Stephanie Miller

Administrative Personnel:
Dr. Kevin Stoltzfus, Superintendent
Dr. Audrey Reff, Associate Superintendent
Dr. Tabettha Finchum, Assistant Superintendent
Stacy Trueblood, Chief Financial Officer

35 additional staff members and guests were in attendance.

A. Opening of Meeting

- A-1. Governing Board President Kevin Daily called the meeting to order at 6:00 PM.
- A-2. The Pledge of Allegiance was observed.

B. Superintendent's Report

- B-1. Presentation and Discussion of Administrative End-of-Year Goals Report
Superintendent Dr. Kevin Stoltzfus described the six goals and gave information on the results for all sites regarding Student Accountability, Safe Campuses, Business and Community Linkages, Appropriate Budgetary Decisions, After-School Activities, and College and Career Readiness. Dr. Stoltzfus provided highlights on the administrative team's year-end results in enacting the Goals and Initiatives established by the Governing Board. The administrators were in attendance to answer any questions from the Governing Board. All members asked questions, to which the administrators responded. All members complimented the administrators on their implementation and presentation of their goals and thanked them for their hard work and dedication to the students and district.
- B-2. Update on District Events and Activities
Superintendent Dr. Kevin Stoltzfus provided an update on the following current district events and activities:
 - Southwest Foodservice Excellence sponsors scholarships for several FWHS students. This year's recipients wrote thank you cards, which were presented to Foodservices Director, Carl Thompson;
 - Governing Board member, Kristie Hammar is resigning due to a move to Washington state, and Dr. Stoltzfus thanked her for her service.

C. Public Comments

Cary Kelly, FWEA president and FWHS teacher, expressed gratitude to Mrs. Kristie Hammar for her work on the Governing Board. He stated FWEA strongly supports the possible bond election and will work to distribute information should the Board approve a call for an election.

D. Consent Agenda

The following items were reviewed and approved as recommended with one motion.

Motion by Effing; second by Hammar; 5 ayes; motion carried.

- D-1. Approval of Agenda for this Meeting
Approved June 10, 2025 meeting agenda.
- D-2. Approval of Minutes of Governing Board Meeting
Approved minutes of the Governing Board meeting: May 27, 2025 (Open Session Minutes and Study Session Minutes).
- D-3. Approval of District Expense and Payroll Vouchers
Approved expense vouchers #7062-25 - 7063-25 and Payroll vouchers #2624-2626.
- D-4. Approval of Requests for Open Enrollment
Approved as recommended student open enrollment requests.
- D-5. Approval of Requests for Use of District Facilities
Approved as recommended district facilities requests.
- D-6. Approval of Requests for Student Trips
No requests for this meeting.
- D-7. Approval of Requests for Staff Travel
Approved as recommended staff requests to travel.
- D-8. Approval of Personnel Actions
Approved as recommended personnel actions.
- D-9. Acceptance of Gifts and Donations
Accepted as recommended gifts and donations in the amount of \$19,032.67 for the period of May 1 - May 31, 2025.
- D-10. Review of District Financial Statements
Reviewed Student Activity Balance Sheets and Auxiliary Operations Year-to-Date Budget as of May 31, 2025.
- D-11. Approval of Asset Retirement and Disposals
Approved as requested retirement and disposal of assets no longer used by the district as of June 4, 2025.

E. Business and Finance

- E-1. To Consider, Discuss, Amend if Desired, and, if Deemed Advisable, to Adopt a Resolution Ordering and Calling a Special Bond Election to Be Held in and for the District and Authorizing the District Superintendent or Chief Financial Officer to Comply with Certain Sections of the Internal Revenue Code.
Approved as recommended the adoption of a resolution ordering and calling for a special bond election to be held on November 4, 2025.
Motion to approve adoption of a resolution by Effing; second by Hamilton; 5 ayes; motion carried.
- E-2. Recommend Approval of FY2026 IGA with Arizona Department of Economic Security (ADES) to Provide Funding for the Transition School to Work (TSW) Program at Flowing Wells High School
Approved as recommended the renewal of the Intergovernmental Agreement with ADES to provide funding for the TSW program at Flowing Wells High School.
Motion by Miller; second by Hammar; 5 ayes; motion carried.
- E-3. Recommend Approval of Sole Source Listing for FY 2025-2026
Approved as recommended the Sole Source Vendor List for FY2025-2026.
Motion by Hammar; second by Hamilton; 5 ayes; motion carried.

F. New Business

- F-1. Recommend Approval of Revisions to the 2025-2026 Certified and Support Staff Class Coverage Rate Sheet
Approved as recommended the revisions to the 2025-2026 Certified and Support Staff Class Coverage Rate Sheet to increase the hourly rate of office staff members in the event they cover for health office staff.
Motion by Hammar; second by Hamilton; 5 ayes; motion carried.
- F-2. Recommend Approval of Field Placement Agreement with Western Governors University (WGU)
Approved as recommended the field placement agreement with Western Governors University for a three-year term, effective May 27, 2028.
Motion by Effing; second by Hammar; 5 ayes; motion carried.
- F-3. Recommend Approval of Addendum to Intergovernmental Agreement with Pima JTED
Approved as recommended the addendum to the FY2025-2026 IGA with Pima JTED, which replaces outdated language regarding Memo 219, which is no longer valid.
Motion by Miller; second by Hammar; 5 ayes; motion carried.

- F-4. Recommend Approval of Organizational Charts for FY2025-2026
Approved as recommended the two FY2025-2026 Organizational Charts, one for July 1, 2025-October 3, 2025 and a second for October 4, 2025-June 30, 2026.
Motion by Hammar; second by Effing; 5 ayes; motion carried.
- F-5. Recommend Approval of Revisions to District Goals and Initiatives for FY2025-2026
Approved as recommended the revisions to the District Goals and Initiatives for FY2025-2026.
Motion by Effing; second by Hammar; 5 ayes; motion carried.
- F-6. Recommend Evaluation of Administrative Merit Compensation Plan
Governing Board members submitted their individual evaluations of the Administrative Merit Compensation Plan. These scores were averaged, resulting in a score of 100% recommended to the Board for Approval.
Motion by Hammar; second by Effing; 5 ayes; motion carried.

G. Adjourn

Meeting was adjourned at 7:20 p.m.

Motion by Effing; second by Hammar; 5 ayes; motion carried.

Signatures:

Kevin Daily, President

Wendy Effing, Clerk

Brianna Hamilton

Kristine Hammar

Stephanie Miller

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

 D-3
Agenda Item Number

 June 24, 2025
Board Meeting Date

Item: Approval of District Expense and Payroll Vouchers

Submitted By: Patricia Forgach/Stacy Trueblood Date: June 17, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Sign vouchers for upcoming check batches (to be reviewed at next Board Meeting).

Expense Vouchers FY 2025 None for this meeting.

The following Expense and Payroll vouchers are presented for Board Approval.

Expense Voucher 7064-25 \$ 284,175.69
Expense Voucher 7065-25 \$ 70,048.62
Expense Voucher 7066-25 \$ 121,729.52

Payroll Voucher 2627 \$ 714,165.99
Payroll Voucher 2628 \$ 714,165.99
Payroll Voucher 2629 \$ 714,165.99
Payroll Voucher 2630 \$ 1,325,311.52

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

6/5/2025

VOUCHER #7064-25

TWO HUNDRED EIGHTY FOUR THOUSAND ONE HUNDRED SEVENTY THREE DOLLARS & 69/100

\$284,175.69

0010

\$183,416.98

FEDERAL AND STATE PROJECTS

<u>1655</u>	<u>2025 21ST CENT LAGUNA YR 5</u>	<u>\$201.00</u>
<u>1665</u>	<u>2025 21ST CENT Y1 CENT/DAV</u>	<u>\$282.80</u>
<u>1685</u>	<u>2025 21ST CENT Y3 DOUG</u>	<u>\$5,532.99</u>
<u>1915</u>	<u>2025 TITLE III</u>	<u>\$350.00</u>
<u>2245</u>	<u>2025 IDEA PRESCHOOL</u>	<u>\$1,100.93</u>
<u>3740</u>	<u>E RATE</u>	<u>\$10,422.02</u>
<u>4560</u>	<u>COLLEGE CREDIT EXAM INCENTIVES</u>	<u>\$800.00</u>

OTHER

<u>5960</u>	<u>CTED</u>	<u>\$19,189.72</u>
<u>6100</u>	<u>UNRESTRICTED CAPITAL OUTLAY</u>	<u>\$42,633.93</u>
<u>6910</u>	<u>BUILDING RENEWAL GRANTS</u>	<u>\$10,188.00</u>
<u>9500</u>	<u>WAREHOUSE</u>	<u>\$10,057.32</u>

6/9/2025

VOUCHER #7065-25

SEVENTY THOUSAND FORTY-NINE DOLLARS & 62/100

\$70,049.62

0010

\$15,631.20

FEDERAL AND STATE PROJECTS

0506 UNITED WAY CRADLE TO CAREER

\$198.00

1125 2025 TITLE I

\$56.43

1655 2025 21ST CENT LAGUNA YR 5

\$474.32

1665 2025 21ST CENT Y1 CENT/DAV

\$1,193.44

1915 2025 TITLE III

\$294.43

3842 PIMA EARLY EDUCATION PROGRAM

\$2,575.00

4570 RESULTS-BASED FUNDING

\$957.30

4705 2025 AZ HERIT K-12 SMALL GRANT

\$45.57

OTHER

5100 FOOD SERVICE

\$34,549.56

5300 GIFTS AND DONATIONS

\$5,710.08

5310 FAMILY RESOURCE CENTER

\$2,348.38

5960 CTED

\$5,291.50

6100 UNRESTRICTED CAPITAL OUTLAY

\$491.42

9500 WAREHOUSE

\$232.99

6/11/2025

VOUCHER# 7066-25

ONE HUNDRED TWENTY ONE THOUSAND SEVEN HUNDRED TWENTY NINE DOLLARS & 52/100

\$121,729.52

0010 \$51,687.54

FEDERAL AND STATE PROJECTS

1655 2025 21ST CENT LAGUNA YR 5 \$800.02

1665 2025 21ST CENT Y1 CENT/DAV \$2,538.14

1685 2025 21ST CENT Y3 DOUG \$1,168.03

1915 2025 TITLE III \$3,624.90

2255 2025 IDEA GETSSET \$777.70

2910 MEDICAID PUBLIC SCHOOL DSC \$9.48

3740 E RATE \$410.63

OTHER

5960 CTED \$3,776.78

6100 UNRESTRICTED CAPITAL OUTLAY \$35,663.80

6910 BUILDING RENEWAL GRANTS \$21,272.50

Seven Hundred Fourteen Thousand One Hundred Sixty Five Dollars and Ninety Nine Cents

714,165.99

5/1/2025

5/31/2025

00100	Regular Ed Programs	516,921.66
	301 FUNDS	
01100	301 Base Pay	97,616.79
01300	Prop 301 Menu	6,885.82
	FEDERAL AND STATE PROJECTS	
02000	Prop 202	4,809.20
07100	SEI Structured English ELD	517.67
11251	2025 Title I	31,645.08
16550	Regular Education	
16650	21st Century Cont	
19150	TITLE III- Bilingual Education	1,124.34
22250	Special Education	23,131.76
22450	Special Education	
26250	JTED	
28250	Education for Homeless Children & Youth	2,322.53
29000	Medicaid Reimbursement	12,654.29
29100	Medicaid Special Education Admin	
31000	JROTC Instruction	
34150	Special Education	2,632.94
35050	CDBG	
35550	Community Services	2,607.13
38420	Pima Early Education Program	
45700	Bilingual Education	3,534.26
46250	School Safety Program Expansion [2024]	2,688.54
46850	Early Literacy Grant [2024]	
	OTHER	
51000	Food Service	
51500	Civic Center	
52000	Community Services	2,507.61
53000	G&D PDG FY20	
57000	Indirect Cost	
59600	JTED	2,566.37

Seven Hundred Fourteen Thousand One Hundred Sixty Five Dollars and Ninety Nine Cents

714,165.99

5/1/2025

5/31/2025

00100	Regular Ed Programs	516,921.66
	301 FUNDS	
01100	301 Base Pay	97,616.79
01300	Prop 301 Menu	6,885.82
	FEDERAL AND STATE PROJECTS	
02000	Prop 202	4,809.20
07100	SEI Structured English ELD	517.67
11251	2025 Title I	31,645.08
16550	Regular Education	
16650	21st Century Cont	
19150	TITLE III- Bilingual Education	1,124.34
22250	Special Education	23,131.76
22450	Special Education	
26250	JTED	
28250	Education for Homeless Children & Youth	2,322.53
29000	Medicaid Reimbursement	12,654.29
29100	Medicaid Special Education Admin	
31000	JROTC Instruction	
34150	Special Education	2,632.94
35050	CDBG	
35550	Community Services	2,607.13
38420	Pima Early Education Program	
45700	Bilingual Education	3,534.26
46250	School Safety Program Expansion [2024]	2,688.54
46850	Early Literacy Grant [2024]	
	OTHER	
51000	Food Service	
51500	Civic Center	
52000	Community Services	2,507.61
53000	G&D PDG FY20	
57000	Indirect Cost	
59600	JTED	2,566.37

Seven Hundred Fourteen Thousand One Hundred Sixty Five Dollars and Ninety Nine Cents

714,165.99

5/1/2025

5/31/2025

00100	Regular Ed Programs	516,921.66
	301 FUNDS	
01100	301 Base Pay	97,616.79
01300	Prop 301 Menu	6,885.82
	FEDERAL AND STATE PROJECTS	
02000	Prop 202	4,809.20
07100	SEI Structured English ELD	517.67
11251	2025 Title I	31,645.08
16550	Regular Education	
16650	21st Century Cont	
19150	TITLE III- Bilingual Education	1,124.34
22250	Special Education	23,131.76
22450	Special Education	
26250	JTED	
28250	Education for Homeless Children & Youth	2,322.53
29000	Medicaid Reimbursement	12,654.29
29100	Medicaid Special Education Admin	
31000	JROTC Instruction	
34150	Special Education	2,632.94
35050	CDBG	
35550	Community Services	2,607.13
38420	Pima Early Education Program	
45700	Bilingual Education	3,534.26
46250	School Safety Program Expansion [2024]	2,688.54
46850	Early Literacy Grant [2024]	
	OTHER	
51000	Food Service	
51500	Civic Center	
52000	Community Services	2,507.61
53000	G&D PDG FY20	
57000	Indirect Cost	
59600	JTED	2,566.37

One Million Three Hundred Twenty Five Thousand Three Hundred Eleven Dollars and Fifty Two Cents

1,325,311.52

5/25/2025

6/7/2025

00100	Regular Ed Programs	965,764.63
	301 FUNDS	
01100	301 Base Pay	101,333.90
01300	Prop 301 Menu	6,885.72
	FEDERAL AND STATE PROJECTS	
02000	Prop 202	4,809.23
07100	SEI Structured English ELD	2,358.25
11251	2025 Title I	37,620.41
16550	Regular Education	5,675.99
16650	21st Century Cont	13,412.47
16850	21st Century Cont	6,182.72
19150	TITLE III- Bilingual Education	19,382.15
22250	Special Education	23,144.71
26250	JTED	3,712.24
28250	Education for Homeless Children & Youth	2,322.46
29000	Medicaid Reimbursement	18,857.78
29100	Medicaid Special Education Admin	14,548.65
31000	JROTC Instruction	3,708.29
34150	Special Education	5,087.94
35050	CDBG	535.51
35550	Community Services	2,607.11
38420	Pima Early Education Program	16,945.87
45700	Bilingual Education	2,688.47
46250	School Safety Program Expansion [2024]	
46850	Early Literacy Grant [2024]	
	OTHER	
51000	Food Service	2,186.32
51500	Civic Center	2,818.76
52000	Community Services	23,790.43
53000	G&D PDG FY20	7,358.07
53100	Family Resource District	1,286.21
57000	Indirect Cost	23,023.26
59600	JTED	7,263.97

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-5
Agenda Item Number

June 24, 2025
Board Meeting Date

Item: Approval of Requests for Open Enrollment

Submitted By: Danielle Rubio/Dr. Tabetha Finchum Date: June 18, 2025



Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Tabetha Finchum

Requests for open enrollment students are submitted for approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head:  Superintendent: 

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Requests for Admission as Non-Resident Students
June 24, 2025

Recommend approval for the following requests:

- I. Wish to Attend Flowing Wells Schools
 - A. Accept Under Open Enrollment (Exchange)
0 Students
 - B. Accept Under Open Enrollment with Conditions (Conditional)
2 Students
 - C. Denial
4 Students

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-7	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Approval of Requests for Staff Travel

Submitted By: Teresa Austin/Stacy Trueblood Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Staff travel requests are submitted for approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-8
Agenda Item Number

June 24, 2025
Board Meeting Date

Item: Approval of District Personnel Actions

Submitted By: Stacie Stuart/KaraLynn Miller Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Tabettha Finchum

District Personnel Actions may include new hires, resignations, terminations, leaves of absence, substitutes, retirements, rehire of designated staff, contract extensions/adjustments, contract language for employment, additional duties, special activities compensation, addendums, performance/merit pay, stipends, termination pay, professional development workshops, athletic compensation, career and technical compensation are submitted for your approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head:  Superintendent: 

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells School District
 Personnel Action Summary
Certified Staff
 June 24, 2025

Name	Location	Action to Approve	Pay	FTE/ hrs	Contract Days	Effective Date	Additional Comments
Abeytia, Jule	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Acker, Elizabeth	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Adams, Laura	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Adelstone, Toni	FWJH	Department Chair - PE	\$1,098.00	N/A	N/A	2025-2026	
Amarillas, Rosa	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Ambuehl, Kiley	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Ambuehl, Stephen	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Amezquita, Dania	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Andersen, Hanne	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Anguis, Teresa	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Antista, Tracey	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Ascarate, Jennifer	FWJH	Secondary Core Content (7-12) Teaching Resource Sections	\$300/section	4 Sections	N/A	2025-2026	
August, Stuart	FWJH	Lunch Duty	\$18.46/hr	NTE 5.5 hrs/week	N/A	2025-2026	
Ayon, Elsa	Douglas	New Hire - 4th Grade Teacher	\$55,087.00	1.0 FTE	213	7/21/2025	YOE Granted: 0 Highest Degree Earned: Bachelors
Ayon, Elsa	Douglas	Additional Compensation	\$500.00	N/A	N/A	2025-2026	BE-2: Spanish Endorsement
Ayon, Elsa	Douglas	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Performance Pay Eligibility
Badger, Amber	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Bejarano, Gabrielle	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Bixler, Marcelina	Centennial	New Hire - ELD Teacher	\$58,511.00	1.0 FTE	213	7/21/2025	YOE Granted: 8 Years Highest Degree Earned: Masters
Bixler, Marcelina	Centennial	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Performance Pay Eligibility
Bley, Katrina	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Bostic, Tracy	Centennial	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Breckenfeld, Nicolas	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Brindley, Brian	FWJH	Lunch Duty	\$18.46/hr	NTE 5.0 hrs/week	N/A	2025-2026	
Brindley, Brian	FWJH	Teaching Additional Section Junior High (1/8th)	Base+Override+Experience+ 8	N/A	N/A	2025-2026	Adaptive PE
Brown, Jason	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Buckley, Nicole	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Burch, Ethan	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Bursuk, Lois	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Camarena, Tiffany	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Camero, Jaime	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Campman, Jennifer	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Capas, Kaitlyn	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Caramella, Jessica	EMELC	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Carlson, Lydia	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Chavez, Astin	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Chavez-Montano, Guadalupe	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Cline, Samantha	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Collinsworth, Benjamin	EMELC	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Cooper, Carolyn	FWJH	Lunch Duty	\$18.46/hr	NTE 5.5 hrs/week	N/A	2025-2026	
Cooper, Carolyn	FWJH	Department Chair - Science	\$1,098.00	N/A	N/A	2025-2026	
Courtney, Benjamin	FWJH	Instrumental Music/Band	\$3,086.00	N/A	N/A	2025-2026	
Cox, Tracey	ESS	New Hire - School Psychologist	\$76,000.00	1.0 FTE	219	7/21/2025	YOE Granted: 10 Highest Degree Earned: Ed.S.
Cox, Tracey	ESS	Additional Compensation	\$1,250.00	N/A	N/A	2025-2026	LEA-1: LEA
Cox, Tracey	ESS	Additional Compensation	\$1,100.00	N/A	N/A	2025-2026	A-SP-1: Auto
Creager, Cherie	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Crooks, Kristen	Centennial	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Dalton, Emily	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Dauenhauer, Lindsay	Centennial	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Davey, Demitria	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Davila, Alexia	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Davis, Kimberly	FWHS	Summer School Teacher (FWHS) - Session II	\$2,250.00	N/A	N/A	06/23/2025 - 07/09/2025	Health

Flowing Wells School District
 Personnel Action Summary
Certified Staff
 June 24, 2025

Denogean, Aaron	FWHS	New Hire - Math Teacher	\$56,411.00	1.0 FTE	213	7/21/2025	YOE Granted: 2 Years
Denogean, Aaron	FWHS	Additional Compensation	\$2,000.00	N/A	N/A	2025-2026	Highest Degree Earned: Masters
Denogean, Aaron	FWHS	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	HTF-1: Hard to Fill Math
DeVries, Brandi	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	Performance Pay Eligibility
Duarte, Inez	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Duffy, Carmen	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Duran, Mayra	FWHS	Teacher of Record for FW Online and CTE Courses - Spanish 2A	Up to \$1,100.00	N/A	N/A	06/02/2025 - 06/18/2025	Summer School Session I Teacher of Record compensation based on number of students
Duran, Mayra	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Estudillo Martinez, Itzelt	EMELC	New Hire - Early Childhood Teacher	\$53,537.00	1.0 FTE	213	7/21/2025	YOE Granted: 0 years Highest Degree Earned: Bachelors
Estudillo Martinez, Itzelt	EMELC	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Estudillo Martinez, Itzelt	EMELC	Additional Compensation	\$500.00	N/A	N/A	2025-2026	BE-2: Bilingual Endorsement
Estudillo Martinez, Itzelt	EMELC	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Performance Pay Eligibility
Fowler, Parker	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Fukutomi, Maya	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Gaona, Daniel	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Garcia, Bernadette	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Gildea, Ashton	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Gleeson, David	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Godlove, Emily	FWJH	Department Chair - English	\$1,098.00	N/A	N/A	2025-2026	
Godlove, Emily	FWJH	Spelling Bee Coordinator	\$693.00	N/A	N/A	2025-2026	
Godlove, Emily	FWJH	School Improvement Team Co-chair	\$1,642.00	N/A	N/A	2025-2026	
Gossett, Bradley	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Graf, Marcy	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Grogan, Colin	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Gutierrez, Alex	FWHS	Teacher of Record for FW Online and CTE Courses - World History A	Up to \$1,100.00	N/A	N/A	06/02/2025 - 06/18/2025	Summer School Session I Teacher of Record compensation based on number of students
Gutierrez, Kristi	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Hankin, Sally	FWJH	Perm Sub - Attend Beginning of Year Meeting	\$165.00/day	1 day	N/A	7/28/2025	
Harden, Kimberley	FWHS	New Hire - Spanish Teacher	\$37,415.00	0.6 FTE	209	7/28/2025	Placed at beginning of year 16 on experience step scale.
Harden, Kimberley	FWHS	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	06/01/2025 - 06/30/2025	New Modern Language Curriculum
Harden, Kimberley	FWHS	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	07/01/2025 - 07/25/2025	New Modern Language Curriculum
Harden, Kimberley	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Harden, Kimberley	FWHS	Additional Compensation	\$300.00 (P)	N/A	N/A	2025-2026	BE-2: Spanish Endorsement
Harden, Kimberley	FWHS	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Performance Pay Eligibility
Hardy, Andrew	FWHS	New Hire - Math Teacher	\$55,711.00	1.0 FTE	213	7/21/2025	YOE Granted: 0 Years Highest Degree Earned: Masters
Hardy, Andrew	FWHS	Additional Compensation	\$2,000.00	N/A	N/A	2025-2026	HTF-1: Hard to Fill Math
Hardy, Andrew	FWHS	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Performance Pay Eligibility
Hartung, Kristina	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Haynes, Talia	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Heiser, Juliette	Hendricks	Providing Support for Staff and Students	Hrly Rate	NTE 5.0 hrs/day	N/A	06/03/2025 - 06/05/2025	
Heiser, Juliette	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Henningson, Marcia	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Herman, Laura	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Herrera, Marta	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Hester, Carrie	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Hill, Joshua	FWJH	Choral Music	\$2,267.00	N/A	N/A	2025-2026	
Hill, Joshua	FWJH	Theatre	\$2,313.00	N/A	N/A	2025-2026	
Hill, Joshua	FWJH	Musical Theater Director	\$1,605.00	N/A	N/A	2025-2026	
Hitchings, Sarah	Hendricks	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 24 hrs	N/A	07/01/2025 - 07/25/2025	2nd Grade Science Curriculum
Hitchings, Sarah	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Holguin, Blanca	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Howell, Jessica	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Hurst, Melanie	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	

Flowing Wells School District
 Personnel Action Summary
Certified Staff
 June 24, 2025

Jankowski-Gallo, Jessica	EMELC	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Jatczak, Samantha	Davis	Transfer from Permanent Substitute to 2nd Grade Teacher	\$53,537.00	1.0 FTE	213	7/21/2025	YOE Granted: 0 Highest Degree Earned: Bachelors
Jatczak, Samantha	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Jatczak, Samantha	Davis	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Performance Pay Eligibility
Jeffers, Marva	FWJH	Onsite Registration	\$25.00/hr	NTE 14 hrs	N/A	07/22/2025 & 07/23/2025	
Jeffers, Marva	FWJH	Cadet Teacher Driver	\$649.00	N/A	N/A	07/31/2025 - 12/06/2025	
Jeffers, Marva	FWJH	Cadet Teacher Driver	\$649.00	N/A	N/A	12/08/2025 - 5/21/2026	
Jeffers, Marva	FWJH	Lunch Duty	\$18.46/hr	NTE 5.5 hrs/week	N/A	2025-2026	
Jeffers, Marva	FWJH	Cadet Teacher Coordinator	\$974.00	N/A	N/A	2025-2026	
Jewett, Justin	FWJH	Cadet Teacher Driver	\$649.00	N/A	N/A	07/31/2025 - 12/06/2025	
Jewett, Justin	FWJH	Cadet Teacher Driver	\$649.00	N/A	N/A	12/08/2025 - 5/21/2026	
Jewett, Justin	FWJH	Lunch Duty	\$18.46/hr	NTE 5.0 hrs/week	N/A	2025-2026	
Jimenez, Elisa	EMELC	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Laguna, Teri	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Lawson, Lisa	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Lee, Kristina	FWJH	IEPPro Coordinator	\$1,500.00	N/A	N/A	2025-2026	
Lee, Kristina	FWJH	LEA Representative Stipend for IEP Coordinator	\$250.00	N/A	N/A	2025-2026	
Lee, Kristina	FWJH	Department Chair - SPED	\$1,098.00	N/A	N/A	2025-2026	
Lehman, Megan	Centennial	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Leider, Sydney	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Leigh, John	FWJH	Secondary Core Content (7-12) Teaching Resource Sections	\$300.00/section	4 Sections	N/A	2025-2026	
Lewis, Justin	FWJH	Lunch Duty	\$18.46/hr	NTE 5.0 hrs/week	N/A	2025-2026	
Lewis, Justin	FWJH	Senators Trip Coordinator	\$1,798.00	N/A	N/A	2025-2026	
Lieser, Sadie	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Littlefield, Tracy	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Lodge, Rachel	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Lopez, Stephanie	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Lovio, Jesus	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Lozano, Samantha	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Macias, Oziris	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Mann, Jeffrey	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Martin, Keith	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
McArthur, Alexandra	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
McCann, Emily	FWJH	Department Chair - Social Studies	\$1,098.00	N/A	N/A	2025-2026	
McCann, Emily	FWJH	Honor Society	\$802.50	N/A	N/A	2025-2026	Split with another teacher
McCarthy, Lori	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
McDowell, Madison	FWJH	New Hire - Math Teacher	\$53,537.00	1.0 FTE	213	7/21/2025	YOE Granted: 0 Highest Degree Earned: Bachelors
McDowell, Madison	FWJH	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Performance Pay Eligibility
McGlamery, Shauna	FWJH	Yearbook	\$1,672.00	N/A	N/A	2025-2026	
McGlamery, Shauna	FWJH	Department Chair - Fine Arts	\$1,098.00	N/A	N/A	2025-2026	
McIntyre, Chelsea	FWJH	Lunch Duty	\$18.46/hr	NTE 5.0 hrs/week	N/A	2025-2026	
McWilliam, Victoria	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Mendola, Tiffany	Centennial	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Miller, Chad	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Miller, Stormy	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Miranda Salinas, Abelardo	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Molina, Angela	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Monarrez, Federica	FWHS	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	06/10/2025 - 06/30/2025	New Modern Language Curriculum Maps
Monarrez, Federica	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Monarrez, Federica	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Montoya, Bridget	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Montoya, Jocelyn	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Moreno, Hector	Hendricks	New Hire - 6th Grade Teacher	\$58,511.00	1.0 FTE	213	7/21/2025	YOE Granted: 8 Years Highest Degree Earned: Masters
Moreno, Hector	Hendricks	Additional Compensation	\$500.00	N/A	N/A	2025-2026	BE-2: Spanish Endorsement
Moreno, Hector	Hendricks	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Performance Pay Eligibility
Morgan, Troy	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Murray, Caitlin	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	

Flowing Wells School District
 Personnel Action Summary
Certified Staff
 June 24, 2025

Murray, Demetria	District	Elementary Math Development	Hrly Rate	NTE 40 hrs	N/A	06/09/2025 - 06/13/2025	
Murray, Demetria	District	Facilitate EEI	Hrly Rate	NTE 40 hrs	N/A	07/21/2025 - 07/24/2025	
Neria, Sophia	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Nielsen, Laura	FWJH	Onsite Registration	\$25.00/hr	NTE 6.0 hrs	N/A	07/22/2025 & 07/23/2025	
Nogami, Wendy	FWJH	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Nogami, Wendy	FWJH	National Board Certified Teacher	\$2,500.00	N/A	N/A	2025-2026	
Northrup, Emily	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Oquendo, Jennifer	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Oquendo, Kaitlyn	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Owens, Jeffrey	FWHS	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	06/10/2025 - 06/30/2025	New Modern Language Curriculum Maps
Owens, Jeffrey	FWHS	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	07/01/2025 - 07/25/2025	New Modern Language Curriculum YOE Granted: 2 years Highest Degree Earned: Bachelors
Pearson, Livvi	Douglas	New Hire - 6th Grade Teacher	\$54,237.00	1.0 FTE	213	7/21/2025	
Pearson, Livvi	Douglas	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Performance Pay Eligibility
Peterson, Jennifer	EMELC	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Pierson, Amy	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Pittman, Angela	Centennial	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Powers, Jillian	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Powers, Michelle	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Quintana, Jazmin	FWJH	Onsite Registration	\$25.00/hr	NTE 14 hrs	N/A	07/22/2025 & 07/23/2025	
Quintana, Jazmin	FWJH	Lunch Duty	\$18.46/hr	NTE 5.0 hrs/week	N/A	2025-2026	
Quintana, Jazmin	FWJH	Leadership Retreat Coordinator	\$675.50	N/A	N/A	2025-2026	Split with another teacher
Ramos, Brooke	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Randolph, Kayla	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Rehbein, Amanda	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Rheinheimer, Katie	FWJH	Honor Society	\$802.50	N/A	N/A	2025-2026	Split with another teacher
Rheinheimer, Katie	FWJH	MESA	\$2,079.00	N/A	N/A	2025-2026	
Rhodes, Jacquelyn	FWJH	Lunch Duty	\$18.46/hr	NTE 5.5 hrs/week	N/A	2025-2026	
Rhodes, Jacquelyn	FWJH	Secondary Core Content (7-12) Teaching Resource Sections	\$300/section	3 Sections	N/A	2025-2026	
Rios, Veronica	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Rockow, James	Centennial	New Hire - 6th Grade Teacher	\$55,711.00	1.0 FTE	213	7/21/2025	YOE Granted: 0 Years Highest Degree Earned: Masters
Rockow, James	Centennial	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Performance Pay Eligibility
Ruiz, Mario	FWJH	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	06/01/2025 - 06/30/2025	New Modern Language Curriculum
Ruiz, Mario	FWJH	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	07/01/2025 - 07/25/2025	New Modern Language Curriculum
Ruiz, Mario	FWJH	Onsite Registration	\$25.00/hr	NTE 8.0 hrs	N/A	07/22/2025 & 07/23/2025	
Ruiz, Mario	FWJH	Student Council	\$2,200.00	N/A	N/A	2025-2026	
Ruiz, Mario	FWJH	Leadership Retreat Coordinator	\$675.50	N/A	N/A	2025-2026	Split with another teacher
Ruiz, Mario	FWJH	Lunch Duty	\$18.46/hr	NTE 5.0 hrs/week	N/A	2025-2026	
Russell, Jennifer	EMELC	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Sabin, Siobhan	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Saltrick, Danielle	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Segroves, Susanne	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Shreves, Samantha	Laguna	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Siegel, Melissa	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Smith, Marian	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Spencer, April	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Stiff, Kathrine	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Stoltzfus, Tawnya	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Switalski, Ashley	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Tracy, Tara	FWJH	Secondary Core Content (7-12) Teaching Resource Sections	\$300/section	1 Section	N/A	2025-2026	
Tracy, Tara	FWJH	School Improvement Team Co-chairs	\$1,642.00	N/A	N/A	2025-2026	
Tracy, Tara	FWJH	Department Chair - Math	\$1,098.00	N/A	N/A	2025-2026	
Trainor, Molly	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Urquidez, Alberto	FWHS	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	06/10/2025 - 06/30/2025	New Modern Language Curriculum Maps
Urquidez, Alberto	FWHS	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	07/01/2025 - 07/25/2025	New Modern Language Curriculum
Urquidez, Alberto	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Urquidez, Maricela	Douglas	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Valdez, Monica	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	

Flowing Wells School District
 Personnel Action Summary
Certified Staff
 June 24, 2025

Valencia, Alycia	Douglas	New Hire - Kindergarten Teacher	\$53,537.00	1.0 FTE	213	7/21/2025	YOE Granted: 0 years
Valencia, Alycia	Douglas	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Highest Degree Earned: Bachelors
Valencia, Judith	Laguna	Resign - ELD Teacher	N/A	N/A	N/A	6/4/2025	Performance Pay Eligibility
Van Derlaske, Matthew	Davis	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Walter, McKenna	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Warner, Laura	FWJH	TAT Coordinator up to 25 Meetings	\$814.00	N/A	N/A	2025-2026	
Wendt, Jessica	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Whatton, Jessica	FWJH	Curriculum Work Certified - Professional Development	\$20.00/hr	NTE 24 hrs	N/A	07/01/2025 - 07/25/2025	STEAM Curriculum Development
Whelan, Tara	Centennial	Transfer from Substitute to 5th Grade Teacher	\$53,537.00	1.0 FTE	213	7/21/2025	YOE Granted: 0
Whelan, Tara	Centennial	Additional Compensation	\$3,910.00	N/A	N/A	2025-2026	Highest Degree Earned: Bachelors
Wingate, Jeanette	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	Performance Pay Eligibility
Wook, Kristin	Centennial	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Young, Cody	FWHS	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	
Young, Roxanna	Hendricks	Summer Curriculum Work	\$20.00/hr	NTE 10 hrs	N/A	07/14/2025 - 07/25/2025	

LEGEND:

Pay: Total compensation minus Performance Pay

The Additional Comments section detail additional compensation.

NTE: Not To Exceed

BOY: Balance of Year

FTE: Full Time Equivalent

YOE: Years of Experience (\$350.00 per year for certified/professional; \$0.20 per hour for classified)

(P): Prorated due to date of hire and/or less than 1.0 FTE

CEIP: College Credit by Exam Incentive Program

Flowing Wells School District
Personnel Action Summary
Support Staff
June 24, 2025

Name	Location	Action to Approve	Pay	FTE/ hrs	Contract Days	Effective Date	Additional Comments
Abril, Gina	Davis	Summer Paint Crew	Minimum Wage	NTE 40 hrs/week	N/A	06/09/2025 - 07/18/2025	
Aguirre, Cesar	Transportation	Additional Hours - Washing Buses	Hrly Rate	NTE 4.0 hrs/day	N/A	07/01/2025 - 07/10/2025	
Angeles, Ana	Transportation	Transfer from School Bus Driver to School Bus Driver (Special Needs)	\$20.10/hr	8.0 hrs/day	193	7/30/2025	Pay differential increase of \$0.53/hr
Angeles, Ana	Transportation	Additional Hours - Summer School	Hrly Rate	NTE 6.0 hrs/day	N/A	07/01/2025 - 07/10/2025	
Caiz, Emilio	Transportation	Additional Hours - Washing Buses	Hrly Rate	NTE 4.0 hrs/day	N/A	07/01/2025 - 07/10/2025	
Carrasco, Eleazar	Maintenance	Resign - Custodian -Night	N/A	N/A	N/A	6/23/2025	
Clark, Phyllis	FWJH	Additional Hours - Senators Trip Coordinating	Hrly Rate	As Needed	N/A	1/16/2026 - 1/23/2026	
Clark, Phyllis	FWJH	Additional Hours - Leadership Retreat Coordinating	Hrly Rate	As Needed	N/A	11/12/2025 - 11/14/2025	
Clark, Phyllis	FWJH	Additional Hours - Holiday Fine Arts	Hrly Rate	As Needed	N/A	12/11/2025 - 12/13/2025	
Clark, Phyllis	FWJH	Science Travel Coordinator	\$3,284.00	N/A	N/A	2025-2026	
Crest, Nikki	Community Schools	Additional Hours - Absence Coverage	Hrly Rate	NTE 1.0 hrs	N/A	6/27/2025	
Crest, Nikki	Community Schools	Additional Hours - School Year Set Up and Staff Meeting	Hrly Rate	NTE 3.0 hrs	N/A	07/28/2025 - 07/31/2025	
Cruz Paiz, Lus	Douglas	Additional Hours - AZELLA Training	Hrly Rate	NTE 12 hrs	N/A	07/01/2025 - 07/17/2025	
Cruz Paiz, Lus	Douglas	Additional Hours - AZELLA Testing	\$17.00/hr	NTE 25 hrs	N/A	07/17/2025 - 07/25/2025	
Cruz, Juan	FWHS	Rescind Dance Force PAR listed on 06/10/2025 for 12 hours	N/A	N/A	N/A	6/17/2025	
Cruz, Juan	FWHS	Additional Hours - Dance Force Light and Sound Technician	Hrly Rate	NTE 24 hrs	N/A	06/07/2025 & 06/14/2025	
Dunn, Amy	Community Schools	Additional Hours - Summer Help	Hrly Rate	NTE 1.25 hrs/day	N/A	07/01/2025 - 07/29/2025	
Dunn, Amy	Community Schools	Additional Hours - Absence Coverage	Hrly Rate	NTE 4.0 hrs/day	N/A	07/07/2025 - 07/11/2025	
Dunn, Amy	Community Schools	Additional Hours - School Year Set Up and Staff Meeting	Hrly Rate	NTE 3.0 hrs	N/A	07/28/2025 - 07/31/2025	
Eldred, Jessica	Community Schools	Resign - Community Schools Instructional Assistant	N/A	N/A	N/A	7/29/2025	
Eldred, Jessica	Community Schools	Rehire - Community Schools Instructional Assistant Substitute	\$15.88/hr	As Needed	N/A	7/31/2025	
Eldred, Jessica	Community Schools	Additional Hours - Summer Help	Hrly Rate	NTE 1.25 hrs/day	N/A	07/01/2025 - 07/29/2025	
Farrand, Catherine	Community Schools	Additional Hours - School Year Set Up and Staff Meeting	Hrly Rate	NTE 3.0 hrs	N/A	07/28/2025 - 07/31/2025	
Farrand, Catherine	Community Schools	Community Schools Supervisor	Hrly Rate	NTE 1 hr/day	N/A	2025-2026	
Farrand, Catherine	Community Schools	Community Schools Substitute	Hrly Rate	As Needed	N/A	2025-2026	
Fitzgerald, Amy	Community Schools	Additional Hours - School Year Set Up and Staff Meeting	Hrly Rate	NTE 3.0 hrs	N/A	07/28/2025 - 07/31/2025	
Gallardo, Marcus	Transportation	Additional Hours - Summer School	Hrly Rate	NTE 6.0 hrs/day	N/A	07/01/2025 - 07/10/2025	
Gonzalez, Ana	ESS	New Hire - Bilingual Support Assistant	\$18.55/hr	4.0 hrs/day	195	7/30/2025	YOE granted: 8 years
Hupp, Abigail	Community Schools	Additional Hours - Summer Help	Hrly Rate	NTE 0.25 hrs/day	N/A	07/01/2025 - 07/29/2025	
Hupp, Abigail	Community Schools	Additional Hours - School Year Set Up and Staff Meeting	Hrly Rate	NTE 3.0 hrs	N/A	07/28/2025 - 07/31/2025	
Jones, Mindi	Centennial	New Hire - Instructional Media Center (IMC) Coordinator	\$16.57/hr	6.0 hrs/day	215	7/16/2025	YOE Granted: 1 year
Ledesma, Maria	FWHS	Transfer from ELL Instructional Assistant to Registrar	\$21.08/hr	8.0 hrs/day	261 (P)	6/9/2025	Differential increase of \$0.88/hr
Leistman, Christopher	Transportation	Additional Hours - Summer School	Hrly Rate	NTE 6.0 hrs/day	N/A	07/01/2025 - 07/10/2025	
Mirtocca-Carson, Robin	FWJH	Social Media Coordinator	\$501.50	N/A	N/A	2025-2026	Split with another staff member
Molina, Martha	FWJH	Additional Hours - Summer Work for Family Resource Center	Hrly Rate	NTE 145 hrs	N/A	05/27/2025 - 06/30/2025	
Molina, Martha	FWJH	Additional Hours - Operation School Bell	Hrly Rate	NTE 20 hrs	N/A	06/02/2025 - 07/31/2025	
Molina, Martha	FWJH	Additional Hours - Summer Work for Family Resource Center	Hrly Rate	NTE 116 hrs	N/A	07/01/2025 - 07/25/2025	
Mosqueira Molina, Lorena	Transportation	Additional Hours - Washing Buses	Hrly Rate	NTE 4.0 hrs/day	N/A	07/01/2025 - 07/10/2025	
Orelup, Charles Nathan	SPHS	New Hire - Math Instructional Assistant	\$18.49/hr	5.50 hrs/day	195	7/30/2025	YOE Granted: 8 years Highest Degree Earned: Masters
Parker, Shawnette	Transportation	Additional Summer Hours - Learn Driving Routes	Hrly Rate	NTE 4.0 hrs/day	N/A	06/04/2025 - 06/30/2025	
Parks, Tara	Transportation	Additional Hours - Washing Buses	Hrly Rate	NTE 4.0 hrs/day	N/A	07/01/2025 - 07/10/2025	
Peralta, Ines-Marie	Transportation	Additional Hours - Washing Buses	Hrly Rate	NTE 4.0 hrs/day	N/A	07/01/2025 - 07/10/2025	
Perez Millan, Maria	Maintenance	New Hire - Substitute Night Custodian	\$15.00/hr	As Needed	N/A	6/9/2025	
Picos, Maria	Laguna	Summer Administrative Hours	Hrly Rate	NTE 10 hrs	N/A	07/01/2025 - 07/03/2025	
Preza Valdez, Luz Del Carmen	FWHS	Additional Hours - Dance Force Recital Custodial Support	Hrly Rate	NTE 24 hrs	N/A	06/07/2025 & 06/14/2025	
Price, Kelly	Maintenance	New Hire - Substitute Night Custodian	\$15.00/hr	As Needed	N/A	6/16/2025	
Rivera, Luis	Transportation	Additional Hours - Summer School	Hrly Rate	NTE 6.0 hrs/day	N/A	07/01/2025 - 07/10/2025	

Flowing Wells School District

Personnel Action Summary

Support Staff

June 24, 2025

Sanchez, Maria	Transportation	Additional Hours - Washing Buses	Hrly Rate	NTE 4.0 hrs/day	N/A	07/01/2025 - 07/10/2025	
Saraga, Sydney	Centennial	New Hire - Instructional Assistant	\$16.36/hr	6.0 hrs/day	195	7/30/2025	YOE Granted: 1 year Highest Degree Earned: Bachelors
Simon, ZMon	Maintenance	New Hire - Custodian - Night	\$15.70/hr	8.0 hrs/day	261 (P)	6/18/2025	YOE Granted: 1 Year
Simon, ZMon	Maintenance	Additional Compensation	\$200.00 (P)	N/A	N/A	2024-2025	SA-2: Shoe Allowance
Stiltner, Debora	FWJH	Social Media Coordinator	\$501.50	N/A	N/A	2025-2026	Split with another staff member
Sweepe, Elizabeth	Hendricks	Discretionary Summer Administrative Hours	Hrly Rate	NTE 8.0 hrs	N/A	06/17/2025 - 06/30/2025	
Thompson, Desiray	Community Schools	Additional Hours - Absence Coverage	Hrly Rate	NTE 3.5 hrs	N/A	6/19/2025	
Thompson, Desiray	Community Schools	Additional Hours - Absence Coverage	Hrly Rate	NTE 1.5 hrs	N/A	6/27/2025	
Thompson, Desiray	Community Schools	Additional Hours - School Year Set Up and Staff Meeting	Hrly Rate	NTE 3.0 hrs	N/A	07/28/2025 - 07/31/2025	
Torres Estrada, Scarlett	Community Schools	Additional Hours - School Year Set Up and Staff Meeting	Hrly Rate	NTE 3.0 hrs	N/A	07/28/2025 - 07/31/2025	
Travers, Christine	Laguna	Summer Administrative Hours	Hrly Rate	NTE 10 hrs	N/A	07/01/2025 - 07/16/2025	
Villalobos, Alissa	Transportation	Additional Hours - Summer Help	Hrly Rate	NTE 1.25 hrs/day	N/A	07/01/2025 - 07/29/2025	
Villandry, Debbie	Community Schools	Additional Hours - School Year Set Up and Staff Meeting	Hrly Rate	NTE 3.0 hrs	N/A	07/28/2025 - 07/31/2025	
Worcester, Twyla	Transportation	Additional Hours - Summer Help	Hrly Rate	NTE 1.25 hrs/day	N/A	07/01/2025 - 07/29/2025	
Worcester, Twyla	Community Schools	Additional Hours - School Year Set Up and Staff Meeting	Hrly Rate	NTE 3.0 hrs	N/A	07/28/2025 - 07/31/2025	

LEGEND:

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The Additional Comments section detail additional compensation.

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BOY: Balance of Year

FTE: Full Time Equivalent

YOE: Years of Experience (\$350.00 per year for certified/professional; \$0.20 per hour for classified)

(P): Prorated due to date of hire and/or less than 1.0 FTE

CEIP: College Credit by Exam Incentive Program

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-1	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Recommend Approval of IGA with Arizona Department of Education for Grant-Funded Tuition Reimbursement Program

Submitted By: Dr. Kevin Stoltzfus Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus

District administration recommends approval of an Inter-Governmental Agreement with the Arizona Department of Education for participation in grant-funded tuition reimbursement programs that support Flowing Wells employees pursuing special education teaching certificates. This agreement has been reviewed by our legal counsel.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____



INTERGOVERNMENTAL AGREEMENT (IGA)

ARIZONA DEPARTMENT OF EDUCATION
1535 W. Jefferson, Bin # 37
Phoenix, Arizona 85007
(602) 364-2517

IGA No: 25-23-ED

**PROJECT TITLE:
SPECIAL EDUCATION
TEACHER TUITION
ASSISTANCE (SETTA)**

Effective Date: August 1, 2025

Termination Date: July, 31, 2026

Pursuant to Arizona Revised Statutes (A.R.S.) § 11-952 et seq. this Intergovernmental Agreement is entered into by the Arizona Department of Education ("ADE"), an agency of the State of Arizona, and Flowing Wells Unified School District ("CONTRACTOR"). Pursuant to A.R.S. § 11-951 et seq. both parties are authorized to enter into agreements for the joint exercise of any power common to the contracting parties as to governmental functions necessary to the public health, safety and welfare, and the proprietary functions of such public agencies.

Therefore the ADE and the CONTRACTOR agree to abide by all the terms and conditions set forth in this agreement.

For and on behalf of the CONTRACTOR:

For and on behalf of the Arizona Department of Education

1556 W Prince Rd

1535 W Jefferson Street, Bin # 37

Address

Phoenix, Arizona 85007

Tucson AZ 85705

City State Zip Code

Signature of Person Authorized to Sign Date

Signature of Person Authorized to Sign Date

Printed Name

Braulio Garcia

Printed Name

Chief Procurement Officer

Title

Title

INTERGOVERNMENTAL AGREEMENT DETERMINATION

In accordance with A.R.S. § 11-952, this agreement has been reviewed by the undersigned who has determined that this agreement is in appropriate form and within the powers and authority granted to the respective public body.

Signature

Clayton R. Kramer, Counsel for Contractor

Typed Name and Title

06/10/2025

Date

Signature

Maria Syms/Director of Legal Services ADE

Date



1. Purpose of Agreement

The purpose of this contract is to provide funding to Public Education Agencies (PEAs) for reimbursement of eligible tuition, fees, books, and other required course materials to paraprofessionals and educational interpreters that leads to the Standard Teaching Certificate in the area of early childhood special education, mild/moderate disabilities, moderate/severe disabilities, deaf/hard of hearing, or visually impaired.

2. Term of Agreement

This agreement is effective from **August 1, 2025** through **July 31, 2026** and can be renewed in accordance with Section 3 or be terminated in accordance with Sections 9 and 11.

3. Renewal of Agreement

This agreement may be renewed for additional terms, upon agreement of the CONTRACTOR and ADE, and by both parties signing an Amendment extending this Agreement. ADE shall prepare the Amendment for additional periods for both parties' signatures.

4. Scope of Services

ADE and the CONTRACTOR shall perform the obligations agreed to by each as set forth in Attachment "A," Scope of Work attached hereto and incorporated herein by reference.

5. Payment

As payment for full and satisfactory performance of the services, the ADE agrees to pay the CONTRACTOR the appropriated amount of \$17,000.

6. Changes

This agreement may only be changed in writing and must be signed by both parties and their duly authorized agents (an Amendment). In the event that state or federal law enacted after the effective date of this agreement conflicts with any term of this agreement, controlling law will apply and supersede that/those term(s). The parties agree to promptly consider an appropriate Amendment to the agreement to remove each conflict.

7. Arbitration

Both parties agree to resolve all disputes arising out of or relating to this agreement through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.



8. Breach

This agreement may be terminated by either party if the other party fails to fulfill its obligations.

9. Termination

Except as otherwise provided, this agreement may be terminated without cause upon thirty (30) days written notice by either party.

10. Governing Law

This agreement shall be governed and interpreted by the laws of the State of Arizona, and to the extent applicable, the Arizona Procurement Code (A.R.S. § 41-2501, et seq.) and the administrative rules promulgated thereunder (A.A.C. R2-7-901 et seq.).

11. Non-Availability of Funds

Every payment obligation of the Arizona Department of Education (ADE) under this agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of the agreement, this agreement may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to ADE in the event this provision is exercised, and ADE shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

12. Cancellation for Conflict of Interest

Pursuant to A.R.S. § 38-511, the State of Arizona ("State"), its political subdivisions or any department or agency of either may, within three years after its execution, cancel any contract (agreement), without penalty or further obligation, made by the State, its political subdivisions, or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the State, its political subdivisions or any of the departments or agencies of either is, at any time while the contract (agreement) or any extension of the contract (agreement) is in effect, an employee or agent of any other party to the contract (agreement) in any capacity or a consultant to any other party of the contract (agreement) with respect to the subject matter of the contract (agreement). A cancellation made pursuant to this provision shall be effective when either party receives written notice of the cancellation unless the notice specifies a later time.

13. Non-Discrimination

The Contractor shall comply with State Executive Order Nos. 2023-09, 2023-01, 2009-09, and any and all other applicable Federal and State laws, rules and regulations, including the Americans with Disabilities Act. Contractor shall include these provisions in contracts with Subcontractors when required by Federal or State law.



14. Records

Pursuant to A.R.S. §§ 35-214 and 35-215, the CONTRACTOR shall retain and shall contractually require each subcontractor to retain all data, books and other records ("Records") relating to this agreement for a period of five years after completion of the agreement. All Records shall be subject to inspection and audit by the State at reasonable times. Upon request, the CONTRACTOR shall produce the original of any or all such Records.

15. Compliance Requirements for A.R.S. § 41-4401, Government Procurement: E-Verify Requirement

- A. The contractor warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23-214, Subsection A. (That subsection reads: "After December 31, 2007, every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program.")
- B. A breach of a warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of the contract and the contractor may be subject to penalties up to and including termination of the contract.
- C. Failure to comply with a State audit process to randomly verify the employment records of contractors and subcontractors shall be deemed a material breach of the contract and the contractor may be subject to penalties up to and including termination of the contract.
- D. ADE retains the legal right to inspect the papers of any employee who works on the contract to ensure that the contractor or subcontractor is complying with the warranty under paragraph A.

16. Confidentiality

ADE and CONTRACTOR may choose, from time to time, in connection with work contemplated under this agreement, to disclose confidential information to each other (Confidential Information). All such disclosures must be in writing and marked as Confidential Information. The Parties shall not disclose to unauthorized third parties any Confidential Information of the other Party and will use such information only for the purposes of this Agreement, and for three (3) years after the termination of this agreement; provided that the receiving Party's obligations hereunder shall not apply to information that: (A) is already in the receiving Party's possession at the time of disclosure; or, (B) is or later becomes part of the public domain through no fault of the receiving Party; or, (C) is received from a third party with no duty of confidentiality to the disclosing party; or, (D) was developed independently by the receiving party prior to disclosure; or, E. is required to be disclosed by law or regulation.

Any information that is transmitted orally or visually, in order to be protected hereunder, shall be identified as such by the disclosing party at the time of disclosure, and identified in writing to the receiving party, as Confidential Information, within thirty (30) days after such oral or visual disclosure. The CONTRACTOR shall retain the right to refuse acceptance of such Confidential Information that is not required for the purposes of this agreement.

Both parties agree to comply with the federal Family Educational Rights and Privacy Act of 1974. This applies to all provisions of this agreement which involves identifiable individual student data.



17. Property of the State

Title and exclusive copyright to all reports, information, data, curricula, materials, and software prepared by CONTRACTOR in performance of this agreement shall vest in the State of Arizona.

18. Public Record

Both parties recognize that work product developed under this agreement become public information, except as limited by section 16, "Confidentiality."

19. Notices

All written communications shall be addressed and mailed or personally served as follows:

To the CONTRACTOR:

To ADE:

Flowing Wells Unified School District
Jacqueline Camacho
1556 W Prince Rd
Tucson, AZ 85705
Telephone: 520-696-8839
Email: jacqueline.camacho@fwusd.org

Arizona Department of Education
Tracey Sridharan, Director of
Professional Learning and Sustainability
1535 W. Jefferson St.
Phoenix, AZ 85007
Telephone: 602-364-2066
Email: Tracey.Sridharan@azed.gov

20. Documents Incorporated By Reference

The Uniform Terms and Conditions are incorporated into this document by reference, and may be obtained by visiting:

https://spointra.az.gov/sites/default/files/Uniform%20Terms%20and%20Conditions_r10.5_03-24.pdf for the **Terms and Conditions**



**INTERGOVERNMENTAL AGREEMENT
ATTACHMENT A – SCOPE OF WORK**

IGA Number
25-23-ED

1. Background

- 1.1. This project provides funding to Public Education Agencies (PEAs) for reimbursement of eligible tuition, fees, books and other required course materials to paraprofessionals and educational interpreters that leads to the Standard Teaching Certificate in the area of early childhood special education, mild/moderate disabilities, moderate/severe disabilities, deaf/hard of hearing, or visually impaired.

2. Contractor Responsibilities

- 2.1. PEA assures the special education teacher candidate continues to meet all program requirements therein, including:
- 2.1.1. Hold legal Arizona resident status;
 - 2.1.2. Employed by the PEA in a position that supports students with disabilities in the classroom through the duration of the program;
 - 2.1.3. Enrolled in an Arizona State Board-approved educator preparation program (EPP) that leads to special education teacher certification;
 - 2.1.4. Maintain continued program eligibility by completing no less than fifteen (15) credit hours each full program year (August 1- July 31) until the certificate requirements are met;
 - 2.1.5. Achieve at least a B grade for each upper division course required for the major and at least a C grade for all other classes with a minimum 3.0 cumulative grade point average (GPA) at the end of each program year;
 - 2.1.6. Complete the educator preparation program within two (2) to five (5) years;
 - 2.1.7. Remain employed by the PEA while in the program; and
 - 2.1.8. Accept employment in the PEA in a special education professional capacity corresponding to the special education certificate for a minimum of two (2) years after completing the program and receiving the special education certificate.
- 2.2. PEA assures that it meets all special education process, procedures, and funding requirements.
- 2.2.1. Special education policies and procedures approved and adopted by the local school board.



INTERGOVERNMENTAL AGREEMENT
ATTACHMENT A – SCOPE OF WORK

IGA Number
25-23-ED

- 2.2.2. Special education policies and procedures on file at the PEA's administrative office.
- 2.2.3. ADE/ESS/Program Support and Monitoring notified of any current revisions made to the special education policies and procedures.
- 2.2.4. PEA in good standing and in full compliance with the State Board of Education or the Arizona State Board for Charter Schools and the Arizona Department of Education (ADE) regulations and administrative requirements.
- 2.3. PEA completes the following accountability measures each semester:
 - 2.3.1. Track and monitor the special education teacher candidate's progress to ensure fiscal and programmatic accountability.
 - 2.3.2. Provide mentoring support and submit the Mentoring Support Summary after fall and spring semesters.
 - 2.3.3. Develop a corrective action plan for identified additional support as needed.
- 2.4. The PEA shall enforce the accountability measures that are described in the SETTA Application PEA Accountability Plan.
- 2.5. The PEA will continue to employ the special education teacher candidate until he or she completes the program requirements unless the candidate quits or fails to meet employee expectations and is released from employment.
- 2.6. Once the special education teacher candidate has completed the program and obtained a special education teacher certificate, the PEA will employ the newly certified teacher as a special education professional for a minimum of two (2) full years.

3. Reporting Requirements

The Contractor shall:

- 3.1. Submit the Course of Study with the finalized class schedule to ESSRandR@azed.gov and obtain program approval before classes begin.
 - 3.1.1. Submit the final schedule at the start of each semester to confirm the Course of Study is current.
 - 3.1.2. Submit any changes to the Course of Study for pre-approval by the program area for tuition assistance to be provided.



INTERGOVERNMENTAL AGREEMENT
ATTACHMENT A – SCOPE OF WORK

IGA Number
25-23-ED

- 3.2. The PEA will submit the Arizona Department of Education Educator ID number to ESSRandR@azed.gov within six months of the special education teacher candidate's graduation.
- 3.3. When contacted by ADE/ESS in the spring, the PEA will confirm with ADE/ESS whether the special education teacher candidate will continue employment in the district or charter organization in the fall so the process of renewing the SETTA contract can proceed if the candidate is meeting all program requirements.

4. Invoicing Requirements

- 4.1. All invoices must be submitted by the following due dates:
 - 4.1.1. Itemized invoices for courses completed between August 1 and December 31 must be submitted by January 31.
 - 4.1.2. Itemized invoices for courses completed between January 1 and May 31 must be submitted by June 30.
 - 4.1.3. Itemized invoices for courses completed between June 1 and July 31 must be submitted by August 31.
- 4.2. Invoices must be itemized to include the name of the teacher to receive funding, course numbers completed, and the funding amount.
- 4.3. All invoices must be sent to essrandr@azed.gov, accountspay@azed.gov and essprojects@azed.gov.
- 4.4. At the completion of each semester, PEA submits the following to the ESS Recruitment and Retention Team at ESSRandR@azed.gov within two (2) weeks of availability of transcripts to receive funding:
 - 4.4.1. Unofficial transcripts;
 - 4.4.2. Receipts for the purchase of books and other required course materials;
 - 4.4.3. Receipts for tuition payments or other documentation itemizing tuition payments; and
 - 4.4.4. Completed Mentoring Support Summary.
- 4.5. Invoices submitted beyond the required deadline outlined in 4.1 will require a written justification for not being submitted in a timely manner. The ADE reserves the right to not honor invoices submitted beyond the established timeline.



INTERGOVERNMENTAL AGREEMENT
ATTACHMENT A – SCOPE OF WORK

IGA Number
25-23-ED

5. ADE Responsibilities:

- 5.1. Review Course of Study for each special education teacher candidate to pre-approve tuition reimbursement.
- 5.2. Review required evidence submitted each semester (Mentoring Support Summary, unofficial transcripts, and receipts).
- 5.3. Provide tuition reimbursement to PEA for the special education teacher candidate meeting all requirements.

6. Budget

- 6.1. Funding shall not exceed \$3,000 per year for the first 60 credit hours toward degree completion nor \$15,000 for subsequent credits toward the cost of tuition for credit hours towards degree completion and eligible fees, including application fees, graduation fees, and fees for exams required for certification. Funds shall not be used to pay for parking fees or late fees. Fee reimbursement is subject to program approval.
- 6.2. Reimbursement for required textbooks and other required course materials is limited to \$1,000 per year and subject to program approval.
- 6.3. Reimbursement for a \$1,000 mentoring stipend.
- 6.4. Funds shall be used to pay for Arizona State Board of Education-approved educator preparation program tuition and fees for all classes that meet the program's requirements. Funds may not be used to pay for remedial classes or additional classes beyond the scope of the requirements for the associate degree and/or bachelor's degree.
- 6.5. PEA understands the tuition assistance program will provide funding for the cost of tuition, fees, textbooks, and other required course materials that meet the program's requirements, if these occur:
 - 6.5.1. Federal IDEA funds are available to support this program;
 - 6.5.2. PEA maintains its commitments by adhering to these Assurances; and
 - 6.5.3. Special education teacher candidate continues to be eligible to receive the benefits of this tuition assistance program, as defined.
- 6.6. Only tuition and fees that are not already covered by state or federal funding sources are eligible for reimbursement.



INTERGOVERNMENTAL AGREEMENT
ATTACHMENT A – SCOPE OF WORK

IGA Number
25-23-ED

- 6.7. PEA agrees to the following non-compliance conditions that may require repayment of funding by PEA:
- 6.7.1. If there are current issues of non-compliance with IDEA, funds from this program will be withheld until issues are resolved. If there is no resolution, funding may be withheld, and repayment required.
 - 6.7.2. If there are outstanding unpaid registration fees from previous ESS trainings, conferences, or institutes, funds from this program will be withheld until the outstanding unpaid registration is paid. If fees are not eventually paid by the time the project closes, funding will be void and repayment required.
 - 6.7.3. If any special education teacher candidate is unable to meet the minimum course requirements during program year (achieve a B grade for upper division courses required for the major, achieve at least a C grade for all other classes, maintain a 3.0 grade point average, and complete no less than fifteen (15) credit hours per program year), the PEA must submit a written petition for consideration by the ESS Recruitment and Retention Team and receive written confirmation of approval to continue. This petition shall describe why the minimum course requirements cannot be met and shall indicate the number of credit hours that will be completed. Failure to do so results in removal from program, cancellation of tuition assistance, and PEA repayment of all funds spent during that program year (August 1- July 31). Tuition will not be paid for any class that does not meet the grade requirements for tuition assistance. Classes that start but are not completed during the program year shall not be reimbursed by SETTA funds. (Acceptable reasons for an inability to fulfill the annual minimum semester credit hour requirements are for health reasons or emergency situations only). A candidate who fails to meet the grade requirement in a class will not be reimbursed for the course and must still meet the year-end cumulative 3.0 GPA or risk termination from the program. The designated PEA representative and candidate shall develop and implement a corrective action plan in collaboration with the ESS Recruitment and Retention Team to assist the candidate in meeting program requirements.
- 6.8. If the special education teacher candidate quits or is terminated for failure to meet the PEA's employment expectations, the individual's participation in the program will be cancelled, and the PEA may be required to repay all funds spent during the program year.
- 6.9. The PEA must notify the ESS Recruitment and Retention Team and the ESS Projects Team in writing via electronic mail if the PEA will be withdrawing from the SETTA program. The ESS Recruitment and Retention Team will determine if repayment is required for paid reimbursements made to the PEA prior to the notification and before the contract ended. Pending reimbursements for successfully completed coursework will also be evaluated and the ESS Recruitment and Retention Team will determine if payment will be rendered.



**INTERGOVERNMENTAL AGREEMENT
Attachment B- Price Sheet**

ISA Number

25-23-ED

ARIZONA DEPARTMENT OF EDUCATION INTERAGENCY SERVICE/INTERGOVERNMENTAL AGREEMENT BUDGET/ ESTIMATED NEEDS PAYMENT SCHEDULE FOR INSTITUTIONS OF HIGHER EDUCATION, STATE AGENCIES AND OTHER AGENCIES	INSTRUCTIONS Submit original to ADE Contracts Management Unit as part of proposed Agreement/amendment. Final Agreement will contain instructions for submission of periodic/completion reports
--	--

A. AGREEMENT IDENTIFICATION FOR THE BUDGET PERIOD FROM: August 1, 2025 To: July 31, 2026

1. Applicant Agency: Flowing Wells Unified School District	2. Contact Person: Jacqueline Camacho	3. Agreement No.: 25-23-ED Index No.:
4. Funding Source (Chapter 1, etc.)	5. Date submitted 5/23/2025	
6. Proposal Name (if any): Special Education Teacher Tuition Assistance (SETTA)	7. Check ONE <input checked="" type="checkbox"/> New <input type="checkbox"/> Renewal Application <input checked="" type="checkbox"/> Completion Report <input type="checkbox"/> Amendment <input type="checkbox"/> ADE Revision	

B. AGREEMENT BUDGET	BUDGET	AMENDED BUDGET (3)	EXPENDITURE TO DATE (4)	BUDGET BALANCE (5)
*EXPENDITURE CATEGORIES				
8. Stipend – Instructional				
9. Salaries – Non-Instructional				
10. Employee Benefits				
11. Mentor Stipend	\$1,000.00			
12. Books and Materials	\$1,000.00			
13. Purch Services/Consultant Fees				
14. Tuition Reimbursement	\$15,000.00			
15. Printing and Reproduction				
16. Utilities and Communications				
17. Other: competition/ event registration fees				
18. SUBTOTAL	\$17,000.00			
19. Indirect Cost (8% of Line 18)				
20. Capital Outlay				
21. TOTAL	\$17,000.00			
22. Administrative Costs				

23. Cash Balance (For Completion Purposes)
*SEE INSTRUCTIONS ON REVERSE SIDE

C. COMPLETION REPORT SIGNATURE (Blue Ink Only)
I hereby certify that this is a reasonable statement of total expenditures for this contract.



INTERGOVERNMENTAL AGREEMENT
Attachment B- Price Sheet

ISA Number

25-23-ED

Applicant Authorized Agent

Date

D. SUMMARY OF AVAILABLE FUNDS INCLUDED IN BUDGET ABOVE
Prior FY C/O + FY State C/O + FY (New)+ Other = TOTAL FY



**Intergovernmental Agreement
Attachment C – Intellectual Property**

ISA Number

25-23-ED

- **CONTRACTOR Materials and Inventions.** As between the parties, CONTRACTOR shall own all rights, title, and interests, in and to: all CONTRACTOR Materials and Inventions, including all patents, copyrights, trade secrets, and any other intellectual property rights pertaining thereto; all changes, modifications, updates or enhancements thereto made by CONTRACTOR; and all derivative works therefrom. CONTRACTOR shall grant to ADE for the duration of the term of the agreement a nonexclusive, worldwide right and license to copy, distribute, transmit, display, perform, create derivative works from, sub-license and otherwise use and exploit the CONTRACTOR Materials, in any medium now known or hereafter developed, provided that ADE and CONTRACTOR shall negotiate in good faith a mutually agreeable arrangement for an appropriate licensing fee payable to CONTRACTOR for any such license that will allow CONTRACTOR to recover any of its direct, out of pocket development costs in such CONTRACTOR Materials. To the extent any such license to ADE relates to CONTRACTOR Materials licensed from a third party and such third party license permits use of the Materials outside of the scope of this agreement or Statement of Work without any additional incremental charge, then the license between ADE and CONTRACTOR shall likewise not include any additional incremental charge (over and above cost recovery for CONTRACTOR) with respect to such Materials. Except as otherwise requested or approved by CONTRACTOR, ADE shall cease all use of the CONTRACTOR Materials upon expiration or termination of the agreement, and shall immediately return or destroy the same at CONTRACTOR's direction.
- **ADE Materials and Inventions.** From time to time, ADE may provide CONTRACTOR with certain ADE Materials. ADE shall own all rights, title, and interests in and to: all ADE Materials and Inventions including all patents, copyright, trade secrets, and any other intellectual property rights pertaining thereto; all changes, modifications, updates or enhancements thereto made by ADE or CONTRACTOR; and all derivative works therefrom. ADE hereby grants to CONTRACTOR a revocable, nonexclusive, non-assignable, non-transferable, worldwide limited right and license to copy, distribute, transmit, display, perform, create derivative works, sublicense and otherwise use and exploit the ADE Materials for the performance of the Services hereunder. The foregoing license does not give CONTRACTOR, and CONTRACTOR is not authorized, to sublicense such ADE Materials. Except as otherwise requested or approved by ADE, CONTRACTOR shall cease all use of the ADE Materials upon expiration or termination of the agreement, and shall immediately return or destroy the same at ADE's direction.
- **Joint Inventions.** During the term of this agreement, the parties jointly may conceive of Inventions relating to the provision of Services hereunder. In such event, CONTRACTOR and ADE shall jointly own any such Invention. All rights, title, and interests are jointly and equally shared by the CONTRACTOR and the ADE. In the event that such Inventions relate to Materials licensed from a third party and such third party requires fees for said Materials, each party shall be responsible for covering the costs of their use of these third party Materials outside the scope of this agreement. To the extent any such Inventions relates to Materials licensed from a third party and such third party license permits use of the Materials outside of the scope of this agreement or Statement of Work without any additional incremental charge, then likewise, there shall be no additional incremental charge to either party by the other with respect to such Materials.
- **Defined Terms.** For purposes hereof, the following terms have the following meanings:
 - **"Invention"** shall mean any idea, design, concept, technique, process, machine, discovery or improvement, whether or not patentable, conceived of or made solely or jointly by CONTRACTOR and CONTRACTOR's employees, or jointly by CONTRACTOR and CONTRACTOR's employees with one or more employees of ADE, during the term of this agreement and in the performance of this agreement, provided that either the conception or reduction to practice thereof occurs during the term of this agreement and in the performance of the agreement.
 - **"Materials"** shall mean any computer software, computer programs, architecture, computer functionalities, computer interfaces, computer code, computer files, images, photographs, designs, forms, data listings, or compilations or databases, graphics, artwork, text or writings, documents, abstracts and summaries thereof or any other related items or information reasonably required for the performance of the Services. "Materials" include Materials created by or for ADE ("*ADE Materials*") and Materials created by or for CONTRACTOR ("*CONTRACTOR Materials*")

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-2	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Recommend Approval of IGA with Marana Unified School District for Participation in Flowing Wells JROTC Program

Submitted By: Dr. Kevin Stoltzfus Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus

District administration recommends approval of an IGA with Marana USD that would formalize our longstanding partnership in which Marana students may participate in the FWHS JROTC program. The tuition amount per student per class would be very close to the current rate of \$1,100, but the new tuition rate now would be benchmarked to the Base Support Level with the high school weight, and consequently would increase as the BSL increases.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ 70 A: _____ N: _____ C: _____

INTERGOVERNMENTAL AGREEMENT
by and between
MARANA UNIFIED SCHOOL DISTRICT
and
FLOWING WELLS UNIFIED SCHOOL DISTRICT
for
Student Participation in High School JROTC Programs

This Intergovernmental Agreement (“Agreement”) is entered into as of the [REDACTED] day of [REDACTED], 2025, by and between Marana Unified School District #6, a political subdivision of the State of Arizona (hereinafter known as “MUSD”) and Flowing Wells Unified School District, a political subdivision of the State of Arizona (hereinafter known as the “FWUSD”) (cumulatively the “Parties,” with each individually being a “Party”), for the purpose of allowing eligible high school students enrolled in MUSD to participate in the Junior Reserve Officers’ Training Corps (“JROTC”) program hosted at a FWUSD high school campus.

WHEREAS, the Parties are authorized to enter into this Agreement pursuant to A.R.S. §§ 11-952 and 15-342;

WHEREAS, MUSD wants to allow eligible MUSD students to participate in the JROTC program at FWUSD;

WHEREAS, FWUSD is willing to allow eligible MUSD students to participate in the JROTC program at FWUSD;

NOW THEREFORE, in consideration of the mutual agreements set forth herein, the Parties agree as follows:

1. Purpose

a. The purpose of this Agreement is to establish a collaborative agreement between MUSD and FWUSD to allow eligible high school students enrolled in MUSD to participate in the JROTC program hosted at a FWUSD high school campus. This agreement outlines the terms under which students will participate in the program, the financial arrangement between the two districts, and other responsibilities related to this Agreement.

b. Under this Agreement, eligible MUSD students will be permitted to attend the JROTC program hosted within FWUSD. The participation of MUSD students in the JROTC program will be contingent upon student eligibility, space availability, and compliance with the Parties’ policies and procedures. Participating MUSD students will travel to and from the FWUSD high school campus according to the schedule agreed upon by the Parties.

2. Term

This Agreement shall commence and be effective from **July 1, 2025**, until [REDACTED], 20[REDACTED], with the possibility of renewal upon agreement of the Parties in writing, unless terminated by either

Party as provided for in this Agreement. Payment, performance, and obligations for any fiscal period are subject to the availability and appropriation of monies.

3. Termination

a. This Agreement may be terminated by either Party upon written notice to the other Party given no later than thirty (30) days before the end of the semester; provided, however, that termination shall not become effective until the end of the current semester in which notice is given. Upon termination of this Agreement, MUSD shall remain responsible for payment of any tuition expenses incurred prior to the termination date.

b. Unless otherwise agreed upon in writing by the Parties, all property purchased by MUSD under this Agreement shall remain the property of MUSD and shall be returned to MUSD when no longer in use or upon termination of this Agreement, whichever is sooner. Unless otherwise agreed upon in writing by the Parties, all property purchased by FWUSD under this Agreement shall remain the property of FWUSD and shall be returned to FWUSD when no longer in use or upon termination of this Agreement, whichever is sooner.

4. Mutual Responsibilities

a. The Parties shall each designate appropriate liaisons for implementation of this Agreement and agree to notify the other within fourteen (14) days of any change in their designated liaison.

b. Each Party's employees shall remain under the exclusive direction and control of their respective employer, and no employee of either Party shall be considered an employee or joint employee of the other Party.

c. The Parties agree to comply with all applicable Federal, State, and local laws, including those prohibiting discrimination.

d. Neither Party shall use the name of the other Party or its employees in any publicity or advertising material without prior written approval by a duly authorized representative of the other Party.

e. The Parties shall promptly inform one another regarding any changes in the number of students participating in the JROTC program.

5. FWUSD Responsibilities

a. FWUSD agrees to provide quality JROTC instruction and programming to participating MUSD students in accordance with U.S. Department of Defense JROTC standards.

b. FWUSD shall invoice MUSD for tuition payments at the beginning of each semester. The tuition cost for each participating student shall be 16.67% of the fiscal year's base-

support level (“BSL”) multiplied by the high school weight for each course in which the student is enrolled in the JROTC program.

c. FWUSD shall maintain accurate enrollment records of participating MUSD students and report attendance, discipline, and grades for participating MUSD students to MUSD on a monthly basis.

d. FWUSD shall ensure that all participating MUSD students are integrated into the JROTC program and have equitable access to all instructional components of the JROTC program.

6. MUSD Responsibilities

a. MUSD shall communicate with MUSD students and families regarding JROTC program opportunities, expectations, schedules, transportation, and other requirements.

b. MUSD shall pay FWUSD the tuition payments set forth in Section 5(b) within 60 days of receipt of the invoice from FWUSD.

7. Cancellation for Conflict of Interest

This Agreement is subject to the conflict of interest provisions of A.R.S. § 38-511, the terms of which statute are deemed to be incorporated herein by reference.

8. Non-Discrimination

The Parties shall comply with Executive Order 2009-09 and all other applicable State and Federal employment laws, rules, and regulations mandating that all persons shall have equal access to employment opportunities, and that no person shall be discriminated against due to race, creed, color, religion, sex, national origin, or disability.

9. Insurance

The Parties each represent and warrant to the other that it shall at all times maintain adequate insurance to cover any liability arising from the acts and omissions of its agents and employees arising out of the performance of this Agreement. Neither Party shall be responsible for maintaining insurance coverage for liability arising from the acts and omissions of the employees or agents of the other Party.

10. Employees

The employees of FWUSD who participate in the provision of services under this agreement shall not be considered as employees of MUSD, and employees of MUSD shall not be considered employees of FWUSD. Accordingly, employees of one Party shall not be entitled to employee benefits normally provided to bona fide employees of the other party. Nothing in this Agreement or its performance except as provided in A.R.S. § 23-1022(D) shall be construed to result in any

person being the officer, agent, employee, or servant of either party when such person, absent this Agreement and the performance thereof, would not in law have such status.

11. Mutual Indemnification

Each Party (as “Indemnitor”) agrees to indemnify, defend, and hold harmless the other Party (as “Indemnitee”) from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney fees), hereinafter collectively referred to as “claims,” arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the Indemnitee, are caused by the acts, omissions, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

12. Applicable Law

This Agreement shall be subject to and interpreted under the laws of the State of Arizona. In the event of any litigation that in any way relates to or arises out of the subject matter of this Agreement, the Parties hereby consent to the personal jurisdiction of the state court of Arizona, and further agree that the venue of any such litigation shall be exclusively limited to the state court located in Pima County, Arizona. The prevailing party in any litigation arising under this Agreement shall be entitled, in addition to all other relief, to reasonable attorneys’ fees and costs incurred in the litigation.

13. Mediation

Neither Party may file a claim against the other without first participating in good faith in mediation with a trained and impartial mediator. The Parties shall equally share the expenses of the mediator; however, each Party shall bear its own costs for presentation before the mediator, including the costs incurred by the Party for representation by an attorney at the mediation, if such representation is desired.

14. Record Retention and Inspection

The Parties shall retain, and shall contractually require each subcontractor to retain, all books, accounts, reports, files, and other records relating to the performance of this Agreement for a period of five (5) years after the completion of the Agreement and make such documents open to inspection and audit at reasonable times.

15. Fingerprint Clearance

Each Party warrants and agrees that its employees, contractors, and subcontractors who may have unsupervised contact with students shall comply with the fingerprinting requirements of A.R.S. § 15-512 and that such fingerprint clearance will remain in effect throughout the term of this Agreement.

16. Employee Worker Eligibility

By entering into this Agreement, both Parties warrant compliance with A.R.S. §§ 41-4401 and 23-214(A), the Federal Immigration and Nationality Act (FINA), and all other Federal immigration laws and regulations at all times when operating in the State of Arizona. Either Party may request verification of compliance from any contractor or subcontractor performing work under this Agreement.

17. Notice

Any notice or modification required or permitted hereunder shall be in writing and shall be deemed given if delivered in person or three days after mailing by United States registered or certified mail, postage prepaid, and addressed as follows:

To MUSD:

Dan Streater, Superintendent
Marana Unified School District
11279 W. Grier Rd.
Marana, AZ 85653

To FWUSD:

Kevin Stoltzfus, Superintendent
Flowing Wells Unified School District
1556 W. Prince Rd.
Tucson, AZ 85705

18. Entire Agreement

This Agreement constitutes the entire agreement between the Parties with regard to the participation of MUSD students in the JROTC program at FWUSD and supersedes any prior agreements or communications between the Parties regarding the participation of MUSD students in the JROTC program at FWUSD. Any changes or modifications to this Agreement shall be accomplished by written amendment executed by the duly authorized representatives of the Parties.

19. No Creation of Third-Party Rights

The terms of this Agreement are intended only to define the respective rights and obligations of the Parties. Nothing expressed herein shall create any rights or duties in favor of any potential third-party beneficiary or other person, agency, or organization.

20. Severability

The Parties agree that should any part of this Agreement be held to be invalid or void, the remainder of the Agreement shall remain in full force and effect with those offending portions omitted.

21. Authority to Execute Agreement

The persons executing this Agreement on behalf of the Parties hereby represent and guarantee that they have been authorized to do so on behalf of the entity they represent. Further representation

is made that due diligence has occurred, and that all necessary internal procedures and processes, including compliance with the open meeting law where necessary, have been satisfied in order to legal bind the entity to the terms of this Agreement.

22. Counterparts

This Agreement may be executed in multiple counterparts, each of which shall constitute an original and together shall constitute the Agreement.

IN WITNESS HEREOF, the Parties sign this Agreement:

DATED this __ day of _____, 2025 upon resolution of the Marana Unified School District Governing Board approving this Agreement and authorizing its Superintendent to sign below:

Marana Unified School District

By: _____
Dan Streeter

Its: Superintendent

DATED this __ day of _____, 2025 upon resolution of the Flowing Wells Unified School District approving this Agreement and authorizing its Superintendent to sign below:

Flowing Wells Unified School District

By: _____
Kevin Stoltzfus

Its: Superintendent

Attorney Approval:

This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorneys, who have determined that it is in proper form and is within the powers and authorities granted under the laws of the State of Arizona to their respective clients.

By: _____
Counsel for Marana Unified School District

By: 
Counsel for Flowing Wells Unified School District

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-3	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Recommend Approval to Renew Direct Service Agreement with Vail Unified School District for AZEDS Outreach Program for Fiscal Year 2025-2026

Submitted By: Dr. Kevin Stoltzfus Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus

District Administration recommends approval to renew the Direct Service Agreement with Vail Unified School District for the AZEDS Outreach Program for Fiscal Year 2025-2026 at a cost of \$4,500.00. This program is beneficial for the Flowing Wells District in that it affords support and professional development to our Database Administration team regarding student data transmission to the state's AZEDS system.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

DIRECT SERVICE AGREEMENT
BETWEEN Vail Unified School District
AND Flowing Wells Unified District
FOR THE AZEDS OUTREACH PROGRAM

THIS AGREEMENT is made by and between Vail Unified School District (hereinafter called "AGENCY") and Flowing Wells Unified District (hereinafter called the "DISTRICT").

WITNESSETH:

WHEREAS, the AGENCY, through its Governing Board, and the DISTRICT, through its Governing Board, are empowered and authorized to enter into this Direct Service Agreement pursuant to A.R.S. §15-1108.

WHEREAS, it would further the public interest if this educational and professional development opportunity is provided by AGENCY to provide AZEDS (Student Accountability Information System) support and staff development for DISTRICT representative.

WHEREAS, AGENCY and the DISTRICT desire to enter into a cooperative Agreement for staff development;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, AGENCY and the DISTRICT do hereby agree as follows:

ARTICLE I, PURPOSE

The purpose of this Agreement is to provide DISTRICT with staff development and training to ensure accurate student data is being submitted to the State so that the DISTRICT receives the optimal funding that is due as well as the correct assignment of NCLB (No Child Left Behind) label. This Agreement is based upon the mutual desire of the AGENCY and the DISTRICT to provide high quality staff development to DISTRICT representative.

ARTICLE II, OBLIGATIONS OF THE DISTRICT

THE DISTRICT AGREES:

- A. To provide a DISTRICT Representative who is the primary contact and responsible for AZEDS reporting.
- B. To provide in a timely manner any and all data necessary to provide analysis and resolution to identify issues.
- C. To participate in staff training as recommended.

ARTICLE III, OBLIGATIONS OF THE AGENCY

THE AGENCY AGREES:

- A. To provide support to participating DISTRICT utilizing AZEDS via phone and email.
- B. To provide a variety of training opportunities throughout the year on relevant topics.
- C. To provide access to exclusive on-line commentary and analysis.

ARTICLE IV. STANDARD PROVISIONS

- A. Each party shall retain complete control and jurisdiction over such programs of its own that are outside of this Agreement, and nothing in the execution of this Agreement or in its performance shall be construed to establish a joint venture of the parties hereto.

- B. The parties to this Agreement agree that they will not discriminate against any employee or applicant due to race, color, religion, sex, or national origin, and in this regard they will comply with all applicable federal and state employment laws, rules and regulations, including the Americans with Disabilities Act.
- C. The term of this Agreement shall commence when executed by both parties hereto and shall expire on the 30th day of June, 2026, unless otherwise terminated. Any changes to this document during the term of the Agreement shall be in the form of an addendum and be executed by both parties. Either party may at any time cancel this Agreement or renewal thereof, with or without cause, by giving thirty (30) days advance written notice to the other party which shall commence on the date of mailing of the written notice by certified mail or personal delivery. Thereafter, this Agreement shall become null and void except for the portion or portions of payment herein agreed upon for which expenses have been necessarily incurred in the performance of this Agreement.
- D. The continuation and renewal of this Agreement beyond the term indicated in the document shall require a new Agreement and shall be subject to approval by the DISTRICT Governing Board and subject to the appropriation and receipt of sufficient funds by the AGENCY to administer and support the program. In the event sufficient funds are not available or appropriated at any time, the DISTRICT may cancel the Agreement by delivering written notice to AGENCY according to the termination provisions of Section C, above.
- E. The Agreement shall be subject to and interpreted under the laws of the State of Arizona. Any controversy or claim arising out of or relating to this Agreement, its enforcement or interpretation, or because of an alleged breach, default, or misrepresentation in connection with any of its provisions, shall be submitted to arbitration, to be held in Pima County, Arizona, in accordance with the Uniform Arbitration Act, A.R.S. § 12-1501 et seq. The arbitrator shall be selected by mutual agreement of the parties; if none, then by striking from a list provided by an organization such as the American Arbitration Association. In the event either party institutes arbitration under this Agreement, the party prevailing in any such arbitration shall be entitled, in addition to all other relief, to reasonable attorneys' fees relating to such arbitration. The non-prevailing party shall be responsible for all costs of the arbitration, including but not limited to, the arbitration fees, court reporter fees, etc. The decision of the arbitrator shall be final and binding upon the parties.
- F. To the extent allowed by law, AGENCY agrees to indemnify and hold harmless the DISTRICT from all injuries to persons or property caused by acts or omissions of AGENCY arising out of AGENCY's activities under this Agreement. The DISTRICT agrees to indemnify and hold harmless AGENCY from all injuries to persons or property caused by acts or omissions of the DISTRICT arising out of the DISTRICT's activities under this Agreement. In the event of concurrent liability, the parties shall have the right of contribution from each other. This indemnification provision shall survive termination of the Agreement and remain in effect.
- G. DISTRICT staff participating in this program shall not be considered as employees of AGENCY, and agents or employees of AGENCY shall not be considered employees of the DISTRICT. Accordingly, employees of one party shall not be entitled to employee benefits normally provided to bona fide employees of the other party. Nothing in this Agreement or its performance except as provided in A.R.S. § 23-1022.D shall be construed to result in any person being the officer, agent, employee, or servant of either party when such person, absent this Agreement and the performance thereof, would not in law have such status.
- H. This Agreement is subject to the provisions of A.R.S. § 38-511, which provides in pertinent part:

The state, its political subdivisions or any department of either may, within three years after its execution, cancel any contract, without penalty or further obligation, made by the state, its political subdivisions, or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the state, its political subdivisions or any of the departments or agencies of either is, at any time while the

contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.

I. FEES. DISTRICT shall pay AGENCY fees for the services provided hereunder as follows

1. Fee for SY 2025/2026 shall be \$4500

J. Assignment and Delegation. No right or interest in this Agreement and no delegation of any obligation owed, or of the performance of any obligation, shall be assigned without written agreement between the parties.

K. Modification. This DSA may be modified in writing by mutual agreement of the parties.

L. Breach. Failure by either party to perform at the time and in the manner described in this Agreement shall constitute a breach by that party of this Agreement.

M. Notices. All written communications shall be addressed and mailed or delivered personally to the respective parties, as follows:

DISTRICT

AGENCY

To:
Kevin Stoltzfus, Superintendent
Flowing Wells Unified District
1556 West Prince Road
Tucson, AZ, 85705
(520) 696-8801

To:
Norman Purdy, AZEDS Outreach Coordinator
Vail Unified School District #20
13801 E. Benson Highway
PO Box 800
Vail, AZ 85641
(520)879-2025

N. Savings Clause. Should any part of this Agreement be held to be invalid or void, the remainder of the Agreement shall remain in full force and effect with those offending portions omitted.

O. This document contains the entire Agreement between the parties and may not be modified, amended, altered or extended except through a written amendment by the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on this ____ day of _____, 20__.

AGENCY:

VAIL UNIFIED SCHOOL DISTRICT NO. 20

By 
Its: AZEDS Outreach Coordinator

DISTRICT:

FLOWING WELLS UNIFIED DISTRICT

By: _____

Its: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-4	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Recommend Approval of Authorized Check Signers

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends approval of the attached list of authorized check signers for the District's Wells Fargo Bank accounts effective July 1, 2025.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS UNIFIED SCHOOL DISTRICT NO. 8
PERMANENT DATA FILE
BANK ACCOUNTS
July 1, 2025

Account Name	Authorized Signers	Bank Name & Address	Reconciled Monthly By	Check Written By	Number of Signatures Required
M & O Revolving	Kevin Stoltzfus Monique Mata Francisca Bond Tamara McAllister Tabetha Finchum	Wells Fargo 1260 W. Prince Rd Tucson, Az 85705	Esteban Jimenez	Teressa Austin	2
Food Services Revolving	Kevin Stoltzfus Monique Mata Francisca Bond Carl Thompson Tabetha Finchum	Wells Fargo 1260 W. Prince Rd Tucson, Az 85705	Luz Ruiz	Luz Ruiz	2
Food Services Cash Receipts	Kevin Stoltzfus Monique Mata Francisca Bond Tamara McAllister Tabetha Finchum	Wells Fargo 1260 W. Prince Rd Tucson, Az 85705	Luz Ruiz	Teressa Austin	2
Auxiliary Operations Checking	Kevin Stoltzfus Monique Mata Francisca Bond Teressa Austin Tamara McAllister Tabetha Finchum	Wells Fargo 1260 W. Prince Rd Tucson, Az 85705	Esteban Jimenez	Karen Gusk	2
Student Activites Checking	Kevin Stoltzfus Monique Mata Francisca Bond Teressa Austin Tamara McAllister Tabetha Finchum	Wells Fargo 1260 W. Prince Rd Tucson, Az 85705	Esteban Jimenez	Karen Gusk	2
Misc. Receipts Clearing	Kevin Stoltzfus Monique Mata Francisca Bond Tamara McAllister Tabetha Finchum	Wells Fargo 1260 W. Prince Rd Tucson, Az 85705	Esteban Jimenez	Teressa Austin	2
Employee Insurance Programs Withholding	Kevin Stoltzfus Monique Mata Francisca Bond Teressa Austin Tamara McAllister Tabetha Finchum	Wells Fargo 1260 W. Prince Rd Tucson, Az 85705	Esteban Jimenez	Lorrie Barzar	2

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-5	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Recommend Approval of Facility Use Fees

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends approval of the attached list of facilities use fees. The district is required to charge fees for the use of facilities. The attached list has been updated to include the community learning center as well as simplifying it to make it easier for users to calculate the cost. For example, the utility fee has been incorporated into the hourly rate. These fees are recommended to become effective July 1, 2025, and continue until revised and approved by the governing board.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

1556 West Prince Road
Tucson, Arizona 85705

**Rental Rates per hour
3-Hour minimum
applies to all rentals**

FACILITY	CLASS II*	CLASS III**
HIGH SCHOOL		
Gymnasium (East & West)	\$ 80.00	\$ 110.00
Auditorium	\$ 100.00	\$ 130.00
Cafeteria	\$ 50.00	\$ 75.00
Classroom	\$ 30.00	\$ 40.00
Portal	\$ 50.00	\$ 75.00
Faculty Dining Room	\$ 50.00	\$ 75.00
Little Theater	\$ 70.00	\$ 100.00
Music Room	\$ 50.00	\$ 75.00
JUNIOR HIGH SCHOOL		
Gymnasium (East & West)	\$ 70.00	\$ 80.00
Auditorium	\$ 75.00	\$ 100.00
Cafeteria	\$ 50.00	\$ 75.00
Classroom	\$ 30.00	\$ 40.00
Faculty Dining Room	\$ 50.00	\$ 75.00
Swimming Pool		
Without lights or heat	\$ 25.00	\$ 45.00
With lights no heat	\$ 35.00	\$ 55.00
Without lights, heated	\$ 50.00	\$ 70.00
With lights, heated	\$ 75.00	\$ 90.00
Timing System per meet	\$ 40.00	\$ 50.00
Lockers/Showers	\$ 50.00	\$ 70.00
ELEMENTARY SCHOOLS		
Cafeteria	\$ 45.00	\$ 60.00
Classroom	\$ 20.00	\$ 35.00
Library	\$ 25.00	\$ 40.00
MPR	\$ 45.00	\$ 60.00
DISTRICT		
Governing Board Room	\$ 75.00	\$ 100.00
Community Learning Center-Classroom	\$ 75.00	\$ 100.00
Community Learning Center-Third Space	\$ 40.00	\$ 60.00
Community Learning Center-Small conference room	\$ 20.00	\$ 30.00
FIELDS		
HIGH SCHOOL		
Football Field or Track with or without lights	\$ 100.00	\$ 125.00
Baseball/Softball Field with or without lights	\$ 75.00	\$ 100.00
Tennis Court with lights	\$ 25.00	\$ 40.00
Tennis Court without lights	\$ 15.00	\$ 25.00
JUNIOR HIGH SCHOOL		
Football Field or Track	\$ 50.00	\$ 75.00
ELEMENTARY SCHOOLS		
All Fields	\$ 25.00	\$ 40.00
RAMADA		
All Schools	\$ 15.00	\$ 25.00

EQUIPMENT per hour unless stated (Same Rate for All Organizations)			
Piano	\$ 15.00	Score Board	\$ 25.00
Portable Public Address System	\$ 25.00	Projector	\$ 10.00
Fixed Public Address System	\$ 25.00	Stage Lighting	\$ 20.00
Chairs, folding	\$ 0.50	each per day or over a weekend	
Tables, folding	\$ 3.00	each per day or over a weekend	

OTHER FEES

\$40 per hour for audio/visual or technology support, \$60 per hour overtime, weekends, holidays
\$30 per hour for custodial staff during regular hours, \$45 per hour overtime, weekends, holidays
Other fees - TBD

CLASS I: District sponsored events - \$15 per hour utility maintenance fee only
 * CLASS II: Churches, service clubs, civic organizations, non-profit organizations
 ** CLASS III: Commercial and for-profit organizations

ALL FEES ARE REVIEWED PERIODICALLY AND ARE SUBJECT TO CHANGE

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-6 June 24, 2025
Agenda Item Number Board Meeting Date

Item: Recommend Approval of the Food Program Permanent Service Agreement
Officials and Signers

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends approval for the following officials/signers to be on the Arizona Department of Education's Food Program Permanent Service Agreement. The agreement is required to be updated due to the change in District Leadership. Upon approval, the officials/signers will receive the document to sign electronically.

- Authorized Official - Mr. Kevin Daily, Governing Board President
- Designated Official - Mrs. Wendy Effing, Governing Board Clerk
- Authorized Signer - Dr. Kevin Stoltzfus, Superintendent
- Authorized Signer - Dr. Tabetha Finchum, Associate Superintendent
- Authorized Signer - Ms. Monique Mata, Chief Financial Officer

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ 86A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-7	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Recommend Approval of Student Activities Treasurer and Assistant Treasurer

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends the Governing Board appoint Monique Mata, Chief Financial Officer, as the Student Activities Treasurer, and Dr. Kevin Stoltzfus, Superintendent, and Francisca Bond, Accounting Services Manager, as Assistant Treasurers for the 2025 - 2026 school year.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-8
Agenda Item Number

June 24, 2025
Board Meeting Date

Item: Recommend Approval to Renew General Liability Insurance with The Trust and Workers' Compensation Insurance with The Alliance for Fiscal Year 2025-2026

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends approval to renew general liability insurance with The Trust at a cost of \$686,363, and to renew workers' compensation insurance with The Alliance at an estimated cost of \$246,289. These are both for fiscal year 2025-2026.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ 88A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-9	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Recommend Approval to Renew Service Agreement with Specialized Education of Arizona, Inc. (SESI).

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: June 18, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends approval to renew the agreement with SESI to provide tuition-out services for students through the Sierra Schools program for FY2025-2026. The agreement specifies services including staffing and programming for two behavioral needs classrooms of up to ten students per classroom at a fee of \$28,400 per student, totaling \$568,000 for FY2025-2026. This represents a decrease in the per student amount. However, with the additional one student per classroom the total increase is five percent over the prior year's fee structure.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ 89 A: _____ N: _____ C: _____

SERVICE AGREEMENT

**Flowing Wells Unified District
AND
Specialized Education of Arizona, Inc.**

This Service Agreement (“**Agreement**”), is entered into this July 31st, 2025, by and between Flowing Wells Unified District (“**District**”), and Specialized Education of Arizona, Inc. (“**SESI**”), referred to herein together with SESI as the “Parties” and each, a “Party”, in order for SESI to provide special education services to District students in furtherance of District fulfilling its legal obligations to deliver free and appropriate public education (“FAPE”) pursuant to 34 CFR §104.33 and Section 504 of the Rehabilitation Act; and

WHEREAS, SESI agrees to provide special education services to students referred by District and accepted into SESI’s In-District Special Education Program (the “**Program**”), as described herein; and

NOW, THEREFORE, pursuant to and in consideration of the mutual promises set forth below, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Term.** This Agreement is effective for a period of one year, commencing on the Effective Date through May 22nd, 2026 (the “Initial Term”). This Agreement will automatically renew for successive one-year terms (each a “Renewal Term” and together with the “Initial Term,” the “Term”).
2. **The Program.**
 - A. **Program Details.** SESI will provide the Program during the 2025-2026 Regular School Year (“RSY” or “ESY”) to accepted and enrolled District students as follows:

Program Start Date	July 31st, 2025
Number of Classrooms	2
Type of Classrooms	BEHAVIORAL NEEDS CLASSROOM (BN)
Grades Per Class	K-3, 4-6
District Location	1556 West Prince Road, Tucson, AZ 85705
Total Program Student Limit	20
Per Classroom Student Limit	10
Additional Student Limit Per Class	2

- B. **Grade Placement.** Students placed in the same classroom must be within the age range prescribed by Arizona law.

3. **Placement of Students in the Program.** Upon a student referral by the District, the District will provide SESI with an established Functional Behavioral Assessment (“FBA”) & Behavior Intervention Plan (“BIP”) or provide an FBA and BIP within thirty (30) days if student is

approved by SESI for enrollment in Program. SESI will evaluate each District-referred student (including but not limited to the student record, IEP, student observations, and Program visits) and determine whether the Program can meet the needs of the student as outlined in the student's current IEP, FBA and BIP. After such evaluation, SESI has final discretion to determine if a student is accepted into the Program and may decline acceptance by providing written notification to the District of its reason(s) for decline. Upon acceptance by SESI of a student into the Program, such student's placement must be initiated by written notice from the District and SESI will agree on a commencement date for each student. To the extent SESI determines a Student's placement is no longer in the best interest of the Student after enrollment in the Program, SESI will notify District in writing and the parties will convene a meeting within thirty (30) days of SESI notification to discuss student transition and alternate placement.

4. Program Fees.

A. BEHAVIORAL NEEDS CLASSROOM FEE. The fee for Two (2) Behavioral Needs Classrooms during the 2025-2026 Regular School Year is Five Hundred Sixty-Eight Thousand Dollars (\$568,000.00). The Per Student fee for additional students in the Behavioral Needs Classroom is Twenty Eight Thousand, Four Hundred Dollars (\$28,400.00). The District agrees to pay SESI the Behavioral Needs Classroom Fee during the Term even if District fails to place the maximum student limit per classroom.

B. Related Services Fees:

(i) 1:1 Aide Fees. If a one-to-one aide is required for a student enrolled in the Program, SESI will provide the aide for a cost of 297.45 per day such student is enrolled.

District provides all related services except counseling, which will be provided by SESI.

C. Invoicing and Payment. SESI shall submit an invoice to District by the fifteenth (15th) day of each calendar month following each month of service for the Program Fees for the Services described herein. Such invoices shall be due and payable by District within thirty (30) days after receipt.

D. Monthly Installments. The Classroom Fees to be paid under this Agreement are payable in equal monthly installments: For the 2025-2026 Regular School Year, payments will be 10 equal monthly installments beginning in August of 2025.

E. Renewal Term Program Fees. Unless otherwise stated herein and after the first regular school year is complete, the Classroom Fees and Related Services Fees will increase annually by 0 percent, or the Consumer Price Index for all Urban Consumers ("CPI-U") most recently published as of the end of the Term preceding the Renewal Term, whichever is greater.

5. Duties for SESI.

A. Each classroom in the Program will be staffed in accordance with state laws and regulations, including any provisions for alternative licensure for special education programs for K-12 students. Provided however, in recognition of the current national and

state teacher shortages, SESI may use substitute teachers available to perform the Services until SESI permanently fills such teacher vacancies.

- B. Except for the duties which the District shall perform as detailed in paragraph 3, SESI will deliver the Program as described herein including the implementation of services and education plans consistent with each student's, individualized education plan (“**IEP**”). Due to government or unforeseen circumstances preventing SESI from conducting in-person classes, SESI may, in consultation with the District, deliver the Program, in whole or in part, via distance learning to the extent practicable, using programs, systems, teaching techniques, diagnostic tests, evaluation, academic courses and materials adapted for distance learning at the level of service reasonably practical under the circumstances, at the fees, rates and payment schedules as set forth in this Agreement. In circumstances where the only option to deliver FAPE on behalf of the District is through distance learning, SESI and the District will meet and mutually agree upon a distance learning plan.
- C. SESI will provide special education services in a professional manner. If SESI believes that a change in educational programming or placement is necessary for any student placed by District SESI will notify the District special education director to initiate meetings and conferences pursuant to IDEA and Section 504 (defined below) for re-placement of the student.
- D. Except as otherwise agreed herein, the SESI Program shall comply with all applicable federal, state, and local, laws, rules, and regulations in relation to the provision of special education services for students participating in the Program, as well as all Policies and Procedures of District. SESI services will meet the requirements of IDEA, the Family Educational Rights and Privacy Act (“**FERPA**”), and Section 504 of the Rehabilitation Act (“**Section 504**”), and that it has policies and procedures in place related to the procedural safeguards, confidentiality, and non-discrimination requirements of these laws.
- E. At District's request, SESI Program teacher(s) or other appropriate representatives from SESI will participate in evaluations and IEP meetings for students participating in the Program.
- F. SESI will maintain the interior of the classrooms in good condition, that includes reasonable wear and tear for specialized education classrooms.
- G. Upon request of the District, SESI will provide the District with copies of grade reports, transcripts, progress reports, and any other educational records or other documents necessary to evaluate and develop IEPs.

6. **Duties for District.**

- A. **District Facilities.** For the Term, District will deliver to SESI fully operational and state and federal-compliant classroom space, office space, standard school internet and technology infrastructure, standard furniture/fixtures, and other space/equipment necessary for SESI to deliver the Program including access to gymnasium, playgrounds. (“Program

Facility”). District will maintain the Program Facility, including building structure, infrastructure and systems (e.g., HVAC, electrical, structural, etc.) in proper working order and in accordance with state, federal and District standards for programs for special or alternative education students. District will provide daily janitorial and cleaning services to the Program Facility. Further, District will be responsible for repairing any damage, including but not limited to the facility, infrastructure, furniture, fixtures, and technology, etc., regardless of whether such damages or need for repairs were caused directly or indirectly caused by students enrolled in the Program.

- B. Transportation. Unless otherwise stated in Paragraph 4, District will transport students to/from the Program and equip each vehicle with a ride-along aide. During student transport and while students are on the District transportation vehicles, the students are in the custody of the District and the District is responsible for all students and any incidents that occur during the student transportation to and from school, including any damages caused to property or persons. Should a behavioral issue arise during student transport, the District will promptly notify SESI of any incident that occurs while SESI Program students are in transit or on District transportation vehicles.
- C. Related Services. Unless otherwise stated in Paragraph 4, the District will provide 1:1 Aides, speech language therapy, physical therapy, adapted physical education, or occupational therapy, or other individualized services, and will bear the cost of such related services. District shall also provide a school psychologist to participate in the assessments and meetings, if required.
- D. Food Service. Unless otherwise stated in Paragraph 4, District will provide appropriate food services for SESI Program students.
- E. Student Records. District will provide to SESI all relevant student records, files, or access to District personnel necessary for SESI to perform its duties under this Agreement.
- F. Safety and Security. District will provide safety and security resources to the Program and SESI staff to protect the safety and wellbeing of SESI Program students and staff, including threats of violence or emergency. District will inform SESI of District procedures related to COVID-19.
- G. District Curriculum. District will provide SESI Program staff with the District’s standard grade level curriculum materials for each student placed in the Program. This will include, but not be limited to, information technology and textbooks. Parties will collaborate to ensure that SESI has the appropriate curriculum supports and requirements.
- H. The parties understand and agree that the District retains responsibility to provide FAPE to its students.

7. SESI Services.

- A. Classrooms.

- i. SESI will equip the Program classrooms with equipment specific to the Program, including applicable technology and hardware.
 - ii. SESI will provide verbal de-escalation and student restraint training to all SESI staff. All SESI staff will be trained on District policies and procedures provided by the District to SESI. Further SESI staff will receive training on instructional practices, behavior management practices, reporting procedures, and safety/security protocols, all of which will be based upon SESI proprietary methodologies (the “**Model**”).
 - iii. District’s Special Education Director, or other appointed designee, will be the main point of contact for SESI with respect to the program proposed in this Agreement.
 - iv. The SESI Program Representative will be the main point of contact for the District.
 - v. Applicable SESI Program staff will be licensed in accordance with state laws and regulations, except in circumstances addressed in 2.A. above.
 - vi. Executive supervision of the Program will be provided by SESI’s Program Director or designee.
- B. Classroom Initiatives. SESI staff will deliver the following services in the SESI classrooms:
- i. Delivery of the Program in accordance with the Model and each student’s IEP, except for any IEP components that are the responsibility of the District;
 - ii. Timely notification to the District representative if SESI identifies any IEP component it cannot deliver;
 - iii. Respond to District requests for student information and records in a prompt and reasonable manner;
 - iv. Communicate any concerns about student’s education to District;
 - v. Respond to parent requests for information in a prompt and reasonable manner;
 - vi. Allow District reasonable access to Program Facility to evaluate the Program, observe students, and provide parent tours; such access shall be permitted at a mutually agreed date and time;
 - vii. Voluntarily appear at due process hearings and otherwise cooperate with District for any due process hearing or other investigation;
 - viii. Immediately notify District of any complaints or incidents that pose a threat of imminent harm or may cause a due process hearing;

- ix. Immediately notify District of any issues or incidents involving students that require SESI to make a mandatory report;
 - x. An intensive behavior modification system designed to minimize classroom disruptions and maximize learning; and
 - xi. End-of-year outcome measures relating to pre- and post-test academic progress, attendance, behavioral level summary, incidents, etc.
 - xii. SESI will provide input as requested or required by District for student evaluations, IEP development, location of service/placement or other educational purposes.
- C. School Day/Year. The SESI Program services will be provided during regular school days. The school day will meet the daily and annual requirements under Arizona law with regard to public schools. SESI will provide a full regular school year program in accordance with the District regular school year calendar (not to exceed a full 190 teacher days, 180 student days in a full, regular school year program).
- D. IEP Meetings. Prior to enrolling a District student in the Program, an IEP meeting will be held to develop an initial IEP for implementation by SESI. A representative from the District and SESI will attend the IEP meeting. Subsequent IEP meetings may be held to revise a student's IEP as determined necessary by the District and SESI.
8. **Material Adverse Changes**. At the request of SESI and in the event that certain material changes occur during the Term that negatively impact the operations, financial conditions, and expected performance of SESI under this Agreement including but not limited to i) an increase of inflation of 0 percent or more than the inflation rate as of the Effective Date, ii) any increase by the District of the salaries of District employees performing the same or similar services as SESI employees assigned to the Program, iii) an increase in the state or local minimum wage (“Material Adverse Change”), the parties agree to negotiate in good faith the Program Fees to increase the Fees to be paid to SESI in proportion to the adverse impact suffered by SESI by the Material Adverse Change.
9. **Assignment**. This Agreement is not transferable or assignable, and the responsibilities of either party may not be reassigned without the prior written consent of the other party, such consent not to be unreasonably withheld. Provided, however, the foregoing written consent of the District is not required and SESI may (i) assign this Agreement to any entity that acquires all or substantially all of SESI’s assets or equity or its business that is the subject hereof, or (ii) assign this Agreement to any entity that is owned by or an affiliate of SESI.
10. **Termination**.
- A. **Termination for Cause**. During the Initial Term, this Agreement may only be terminated by either Party if the other Party is in breach of any material provision of this Agreement, but only after written notice of breach and an opportunity to cure has been given to the

breaching party. The notice of breach must give the breaching party an opportunity to cure at least thirty (30) days in the case of a non-monetary breach and at least ten (10) days in the case of a monetary breach (“Cure Period”). If the breaching party has not cured the breach by the Cure Period, the party giving notice may terminate this Agreement immediately by giving the breaching party written notice of termination that includes a stated termination date. Upon termination, no further performance, including payment pursuant to Paragraph 7 herein, will be required of either Party, except that District must pay any fees then due for services rendered and for authorized expenses.

- B. **Termination for Convenience.** After the Initial Term, either party may elect to terminate the Agreement by providing written notice to the other party no less than one hundred and eighty (180) days prior to the date of termination. Upon termination, no further performance, including payment pursuant to Paragraph 7 herein, will be required of either Party, except that District must pay any fees then due for services rendered and for authorized expenses up to the date of termination.

11. **Confidential Information.**

- A. **Student Information.** SESI agrees that all student records are confidential education records under FERPA (collectively “Confidential Information”). SESI acknowledges it will have access to, and knowledge of, said Confidential Information, and that access to, and knowledge of, Confidential Information is essential to the performance of its duties under this Agreement. SESI agrees that, except as specifically authorized by District or permitted under FERPA, SESI shall not, directly or indirectly, (i) disclose any Confidential Information to any person or entity, or (ii) make use of any Confidential Information for its own purposes or for the benefit of any other person or entity, other than District. To the extent that any Confidential Information accessed by or provided to SESI is considered an “education record” under FERPA, SESI agrees that: (1) it is performing an institutional service or function for which District would otherwise use its own employees; (2) SESI is under the direct control of District with respect to the use and maintenance of education records; and (3) SESI is subject to and will adhere to the requirements of 34 C.F.R. § 99.33(a) governing the use and re-disclosure of personally identifiable information from education records.
- B. **Program is Proprietary.** District acknowledges that the Program (which includes but is not limited to, SESI’s proprietary systems, teaching techniques, diagnostic tests, diagnostic and academic courses and materials) are proprietary in nature and the confidential and exclusive property of SESI and that District has no right, by virtue of this Agreement or otherwise, to have access to or to disclose said property, except as may be required for monitoring purposes, in which case, prior written approval of disclosure must be obtained from an officer of SESI.
 - i. In the event that any proprietary or confidential information is disclosed, intentionally or otherwise to District, its employees, agents or assigns, District agrees to hold same in strictest confidence and not to disclose same to any other person for any reasons nor utilize same within the public school District without prior written approval by SESI.

- ii. District agrees to use all efforts at its disposal to assure that its employees, agents or assigns are aware of the confidential and proprietary nature of the subject matter, and do not disclose same to any other person for any reasons nor utilize same without prior written approval by SESI. District acknowledges that unauthorized disclosure of SESI's proprietary and confidential information may cause SESI irreparable harm and may entitle SESI to injunctive relief in a court of competent jurisdiction. Upon expiration or early termination of this Agreement, District shall return all proprietary and/or confidential information in its possession, custody or control to SESI, including, but not limited to, any and all originals and/or copies of instructional materials, training materials, curriculum plans, and lesson plans provided to District by SESI for or in connection with the Program.
- iii. District shall notify SESI in advance of a compelled disclosure to a third party, unless legally prohibited.

C. Agreement Confidential. This Agreement is confidential, and it shall not be communicated, or delivered to a third party without the express prior written authorization of District and SESI, unless such disclosure is permitted or required by law.

- 12. No Conflict. SESI represents that, to the best of SESI's knowledge, there is no other contract or duty on SESI's part that conflicts with or is inconsistent with this Agreement. SESI may represent, perform services for, or be employed by any additional persons, or companies as it sees fit so long as obligations do not result in a conflict of interest pursuant to this paragraph.
- 13. Independent Contractors. In providing special education services pursuant to this Agreement, SESI is an independent contractor and will at all times operate as an independent entity and has no authority to act as an agent of the District, make any agreements or incur any liabilities on behalf of District. All SESI Program staff report solely to SESI. SESI pays and provides for the compensation and other benefits of such personnel, including salary, health, accident and worker's compensation benefits, sick leave, and all taxes and contributions that an employer is required to pay for its employees. SESI Program staff shall have a duty of loyalty to SESI. SESI shall determine the terms of employment for its employees in accordance with its standard practices, including hiring and firing.
- 14. Background Checks. SESI employees providing services pursuant to this agreement shall have passed all criminal background checks required by District pursuant to its policies and procedures. District will process such background checks and provide SESI with all relevant information and forms to facilitate these criminal background checks. SESI shall bear all costs associated with these criminal background checks and in circumstances where SESI runs the background checks for SESI Program staff, SESI represents and warrants that all SESI Program staff have a satisfactory background check as dictated by state law governing teacher background checks.
- 15. E-Verify. SESI represents and warrants that it is enrolled and participates in a federal work authorization program regarding the employees working with this Agreement. SESI affirms it

does not knowingly employ any person who is an unauthorized alien with services provided under this Agreement.

16. **Insurance and Indemnification**

- A. SESI shall obtain, pay for, and maintain throughout the Term of the Agreement a policy of comprehensive liability insurance with coverage of not less than the coverage limits set forth below:
- i. Worker's Compensation and Employer's Liability. Worker's Compensation limits shall be the statutory limits and employers' liability insurance, with limits of (1) \$100,000.00 Each Accident-Bodily Injury by Accident; (2) \$100,000.00 Each Employee-Bodily Injury by Disease; and (3) \$500,000 Policy Limit Bodily Injury by Disease.
 - ii. General Liability Insurance. Limit of Liability: \$1,000,000.00 per occurrence combined single limit for bodily injury (including death) and property damage liability; \$1,000,000.00 advertising injury; \$3,000,000 general aggregate and \$3,000,000.00 aggregate for products and completed operations. The general liability insurance shall cover: premises operations; blanket contractual liability, personal injury liability; products and completed operations; independent contractors, employees and volunteers as additional insureds; cross liability; broad form property damage (including completed operations).
 - iii. Automobile Liability Insurance. Limit of Liability: \$1,000,000.00 per occurrence combined single limit for bodily injury (including death) and property damage liability arising from owned, non-owned, and hired vehicles when any motor vehicle is used in connection with the Program.
 - iv. Professional Liability Insurance. Limit of Liability: \$1,000,000.00. The professional liability insurance shall cover errors and omissions, including professional liability assumed under this Agreement, which may be written on a claims-made basis.
- B. To the extent permitted by law, the District shall indemnify SESI, its officers, directors, affiliates and employees ("**SESI Indemnitees**"), from and against claims, losses, expenses, including reasonable attorney's fees brought by a third party on account of: actual loss of life, bodily injury, personal injury, damage to property, or claims that arise out of or are related to the gross negligence or willful misconduct of the District ("**SESI Claims**") provided, however, that the District's indemnification obligations to the SESI Indemnitees will be several and not joint, and the SESI may only seek indemnification from the District's proportionate share of the SESI Claims incurred based on degree of fault as finally determined by a court of competent jurisdiction. In no circumstance shall the District be liable for incidental, consequential, special, punitive or indirect damages or lost profits of any kind.

- C. SESI shall indemnify the District, its officers, directors and employees (“**District Indemnitees**”), from and against claims, losses, expenses, including reasonable attorney’s fees brought by a third party on account of: actual loss of life, bodily injury, personal injury, damage to property, or claims that arise out of or are related to the gross negligence or willful misconduct of SESI (“**District Claims**”) provided, however, that SESI’s indemnification obligations to the District Indemnitees will be several and not joint, and the District may only seek indemnification from SESI for SESI’s proportionate share of the District Claims incurred based on degree of fault as finally determined by a court of competent jurisdiction. In no circumstance shall SESI be liable for incidental, consequential, special, punitive or indirect damages or lost profits of any kind.
- D. If a claim for indemnification (a “Claim”) is to be made by a Party entitled to indemnification hereunder against the indemnifying party, the party claiming such indemnification shall give written notice (a “Claim Notice”) to the indemnifying party as soon as practicable after the party entitled to indemnification becomes aware of any fact, condition or event which may give rise to damages for which indemnification may be sought under this Section. Such Claim Notice shall specify the nature and amount of the Claim asserted, if actually known to the party entitled to indemnification hereunder. If any lawsuit or enforcement action is filed against any party entitled to the benefit of indemnity hereunder, written notice thereof shall be given to the indemnifying party as promptly as practicable and in any event within fifteen (15) days after the service of the citation or summons. Subject to the limitations of this Section, the failure of any indemnified party to give timely notice hereunder shall not affect rights to indemnification hereunder, except to the extent that the indemnifying party demonstrates actual damage caused by such failure. After such notice, if the indemnifying party shall acknowledge in writing to the indemnified party that the indemnifying party shall be obligated under the terms of its indemnity hereunder in connection with such lawsuit or action, then the indemnifying party shall be entitled, if it so elects at its own cost and expense, (A) to take control of the defense and investigation of such lawsuit or action, (B) to employ and engage attorneys of its own choice, who shall be reasonably satisfactory to the indemnified party, to handle and defend the same unless the named parties to such action or proceeding include both the indemnifying party and the indemnified party and the indemnified party has been advised in writing by counsel that there may be one or more legal defenses available to such indemnified party that are different from or additional to those available to the indemnifying party, in which event the indemnified party shall be entitled, at the indemnifying party’s cost and expense, to separate counsel of its own choosing, and (C) to compromise or settle such claim, which compromise or settlement shall be made only with the written consent of the indemnified party, such consent not to be unreasonably withheld or delayed; provided, however, that any such compromise or settlement shall give each indemnified party a full, complete and unconditional release of any and all liability by all relevant parties relating thereto. If the indemnifying party fails to assume the defense of such claim within thirty (30) calendar days after receipt of the Claim Notice, the indemnified party against which such claim has been asserted shall (upon delivering notice to such effect to the indemnifying party) have the right to undertake, at the indemnifying party’s cost and expense, the defense, compromise or settlement of such claim on behalf of and for the account and risk of the indemnifying party; provided, however, that such

Claim shall not be compromised or settled without the written consent of the indemnifying party, which consent shall not be unreasonably withheld or delayed. In the event the indemnified party assumes the defense of the claim, the indemnified party will keep the indemnifying party reasonably informed of the progress of any such defense, compromise or settlement. The indemnifying party shall be liable for any settlement of any action effected pursuant to and in accordance with and subject to the limitations of this Section and for any final judgment (subject to any right of appeal).

- E. In the event that any action, suit, proceeding or investigation relating hereto or to the transactions contemplated by this Agreement is commenced, the parties hereto agree to immediately notify each other in writing of the pending action, suit, proceeding or investigation, and to cooperate to the extent possible to defend against and respond thereto and make available to each other such personnel, witnesses, books, records, documents or other information within its control that are reasonably necessary or appropriate for such defense.
- F. Notwithstanding any other provision, the total liability of SESI for any and all claims arising under this agreement is limited to the lesser of fees paid to SESI during the 12 months preceding the action that gave rise to the claim or Seven Hundred and Fifty Thousand Dollars. In no circumstance shall SESI be liable for incidental, consequential, special, punitive or indirect damages or lost profits of any kind.

17. **Miscellaneous.**

- A. This Agreement shall be performed and construed under the laws of the State of Arizona without regard to its conflict of law provisions.
- B. The undersigned Parties jointly and severally agree to execute the terms and conditions of this Agreement in good faith and to the best of their ability. The Parties agree that no assent or waiver, express or implied, to any breach of any one or more of the covenants of this Agreement shall be construed as or deemed to be an assent to or a waiver of any subsequent breach.
- C. Consistent with the applicable laws and regulations governing the use of cooperative purchasing agreements (often referred to as “piggyback”) and with the consent of SESI, the District and other public agencies and school districts within or outside the state may use applicable Agreement terms to support the purchase of SESI services in other jurisdictions, during the Agreement Term, including renewal terms and extensions.
- D. Enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the parties. Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any third person. It is the express intent of the Parties that any person receiving services or benefits pursuant to this Agreement shall be deemed an incidental beneficiary only.

- E. This Agreement constitutes the entire Agreement of the parties regarding the subject matter addressed herein and supersedes all prior agreements, whether oral or written, pertaining to said subject matter. No amendment or modification of this Agreement shall be valid unless set forth in writing and executed by SESI and District in the same manner and with the same formality as was done for this Agreement.
- F. Neither Party will be liable to the other Party hereunder or in default under this Agreement for failures of performance resulting from acts or events beyond the reasonable control of such Party, including, by way of example and not limitation, weather, widespread illness or disease outbreak, pandemic, computer virus or infiltration, acts of God, civil disturbances, war, and strikes.
- G. Any changes to this Agreement, including changes to the Program, shall be in the form of a written amendment to this Agreement, mutually agreed to and signed by both parties, specifying in detail any such changes, fee adjustments, any adjustment in time of performance or any other significant factors arising from the change in the scope of services.
- H. Notices shall be deemed effective when delivered by certified mail to the following addresses: (i) for the District: Flowing Wells Unified District, 1556 West Prince Road, Tucson, Arizona, 85705, United States; (ii) for SESI: SESI President, 150 Rouse Blvd, Suite 210, Philadelphia, PA 19112; with a copy to General Counsel at PO Box 444, Elmsford, NY 10523, and a courtesy email to contracts@fullbloom.org.
- I. During the Term of this Agreement and for a period of twelve (12) months thereafter (the “**Non-Solicitation Period**”), the District will not directly or indirectly hire, attempt to hire, nor solicit for employment any SESI Program staff without the prior written consent of SESI. District agrees SESI will suffer substantial economic injury that would be difficult and time-consuming to calculate with precision, and therefore the parties agree that SESI will be entitled to recover from the District fifty thousand dollars for each SESI Program staff member hired or solicited, as liquidated damages and not as a penalty. Nothing contained herein will prohibit any party from employing an individual who responds to a general advertisement for employment (whether or not made by a professional search firm).

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first written above.

Flowing Wells Unified District

Name:

Title:

Date:

Specialized Education of Arizona, Inc.

Dawn Thomas
Dawn Thomas (Jun 16, 2025 21:19 CDT)

Name: **Dawn Thomas**

Title: **President, SESI Schools**

Date: **Jun 16, 2025**

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

F-1	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Recommend Approval to Adopt JH STEAM Curriculum

Submitted By: Dr. Kevin Stoltzfus/Dr. Audrey Reff Date: June 17, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Audrey Reff

District administration recommends adoption of curriculum for the new Grades 7 and 8 Science Technology Engineering Arts and Math (STEAM). The curriculum has been tabled for public review for a sixty-day period and no public comments or concerns were submitted during this time.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *A. Reff* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
District Administration Center

MEMORANDUM

TO: Governing Board Members
Dr. Kevin Stoltzfus, Superintendent

FROM: Dr. Audrey Reff, Associate Superintendent

RE: Junior High STEAM Curriculum – Request to Adopt

DATE: June 24, 2025

District administration recommends adoption of curriculum for the new Grades 7 and 8 Science Technology Engineering Arts and Math (STEAM). The curriculum has been tabled for public review for a sixty-day period and no public comments or concerns were submitted during this time. If the Governing Board approves this adoption request, the District would move forward with implementing the curriculum in our Flowing Wells Junior High STEAM classes beginning in the 2025-2026 school year.

The junior high STEAM curriculum extends from the previously approved course proposal and is designed to build on students' foundational skill development from the elementary STEAM curriculum. Using an integrated approach that leverages and engages student curiosity and creativity in the context of science, technology, engineering, art, and mathematics, the enacted curriculum will engage students in the engineering design process to collaborate, think critically, and ultimately problem solve real world challenges. The curriculum is structured into three units:

- **Unit A (Full Semester: Computer Science Discoveries):**
This unit focuses on digital citizenship, fundamental computer skills, and web design. Students will define a problem and design an app to address that issue, fostering problem-solving and creative thinking. They will also learn how to code and build a webpage.
- **Unit B (Quarter Long: LEGO Prime Life Hacks and Accessibility Project):**
This unit utilizes the LEGO Prime Life Hacks module and includes an accessibility project designed to address real-world challenges faced by students in the school's intensive resource program. It emphasizes empathy, human-centered design, and engineering a LEGO device to improve accessibility.
- **Unit C (Quarter Long: LEGO Prime Kick Start a Business and Marketing Campaign):**
This unit integrates the LEGO Prime "Kick Start a Business" module with a marketing campaign for a local sandwich shop or another community business. The LEGO unit is conducted over nine consecutive days, followed by activities covering the full marketing process, including research, surveys, logo design, media planning, a LEGO interactive marketing tool, and presentations to key stakeholders. Canva, Figam, Microsoft apps, and other Google Suite tools will be utilized throughout.

The curriculum was developed by District Science Specialist Anna Heyer and future FWJH STEAM Teacher Jessica Whatton and was grounded in our STEAM program values and vision around celebrating curiosity and creativity and empowering all students to make meaningful contributions in the STEAM classroom by fueling opportunities to think flexibly and creatively and persevere in their work.

I will be available to provide additional information and answer questions during the regularly scheduled Governing Board Meeting. Thank you for your consideration.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

G-1
Agenda Item Number

June 24, 2025
Board Meeting Date

Item: Recommend Revisions to Position Description

Submitted By: Dr. Kevin Stoltzfus/Dr. Tamára McAllister Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Tamára McAllister

District administration recommends approval to revise the position description for the Homeless Student Support Specialist, changing the title to Student Support Specialist (McKinney-Vento Services).

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: Tamára McAllister Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE:	STUDENT SUPPORT SPECIALIST (HOMELESS STUDENTS) (McKinney-Vento Services)
DEPARTMENT:	School
REPORTS TO:	Principal or designee Assistant/Associate Superintendent for Human Resources
FLSA STATUS/CLASSIFICATION:	Exempt
SUPERVISORY DUTIES:	None
APPROVED ON:	12/13/2016

SUMMARY:

Works with students, parents, staff, District ~~Homeless~~ McKinney-Vento Liaison and social services agencies to help students achieve academic success and serves as counselor, consultant, resource person and community liaison.

Identifies and assists ~~homeless~~ students who are homeless, including unaccompanied youth, by providing strategic services that identify and address the social-emotional-environmental issues that interfere with the educational process.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Works with District ~~Homeless~~ McKinney-Vento Liaison to identify ~~homeless~~ students who are homeless and determine eligibility for services under the McKinney-Vento Homeless Education Act.
- Counsels students whose behavior, school progress, or mental or physical impairment indicates a need for individual guidance.
- Designs and implements a program to support the academic, emotional and social needs of targeted students.
- Provides individual student planning to establish academic, personal/social and career goals.
- Provides group counseling services for students with issues affecting academic success.
- Monitors the progress of every student on assigned caseload and implements interventions as necessary.
- Provides crisis interventions and referrals to appropriate agencies for ongoing support.
- Supports students and parents in post-secondary options and planning, scholarship opportunities and the financial aid application process.
- Consults with parents, school personnel and appropriate social service agency staff members in determining causes of problems, developing strategies and implementing solutions.
- Serves as a liaison among students, parents, school and community resources (including family service agencies, child guidance clinics, child protective services, physicians, and faith-based agencies).
- Counsels individuals, groups, families, or communities regarding issues including mental health, poverty, homelessness, unemployment, substance abuse, physical abuse, rehabilitation, social adjustment, child care, and medical care.
- Maintains case history records and prepares reports.

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing.
- Knowledge of the community's social service agencies.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.
- Ability to deal effectively with matters of confidentiality.
- Ability to work cooperatively and courteously with staff, students, parents and community members.
- Knowledge of applicable Federal and State laws, district procedures and Board policies.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

- Ability to handle confrontation and conflict without an emotional response.
- Skills in time management.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- Bachelor's degree in counseling, education, social work or closely related field.
- Prior experience working with preK-12th grade students.
- Experience with case management preferred.
- Bilingual skills in English/Spanish preferred.
- Valid Arizona IVP Fingerprint Clearance card.

Computer Proficiency: Demonstrated general proficiency in computer programs including Microsoft Excel and Word.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit and occasionally stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five pounds.

WORK ENVIRONMENT:

Indoor office environment. This position regularly works indoors. The noise level in the work environment is generally quiet to moderate and may become excessively noisy at times. Will have contact with employees, external agencies and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

G-2
Agenda Item Number

June 24, 2025
Board Meeting Date

Item: Recommend Revisions to Position Description

Submitted By: Dr. Kevin Stoltzfus/Dr. Tamára McAllister Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Tamára McAllister

District administration recommends approval to revise the position description for the Federal Programs Specialist, changing the title to EL Specialist.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: Tamára McAllister Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE:	FEDERAL PROGRAMS SPECIALIST EL Specialist
DEPARTMENT:	Federal Programs
REPORTS TO:	Director of Federal Programs Assistant/Associate Superintendent for Educational Services
FLSA STATUS/CLASSIFICATION:	Exempt
SUPERVISORY DUTIES:	None
APPROVED ON:	12/10/2019

SUMMARY:

The ~~Federal Program Specialist~~ EL Specialist will support program development, implementation, and evaluation of programs for programs for English Learners.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Assist in gathering and analyzing research to support evidence based program development and implementation.
- Facilitate effective implementation of EL programs by assisting in the development of curriculum, instructional strategies, and comprehensive assessment systems.
- Access, combine, organize, and display data from various sources to evaluate program implementation and effectiveness.
- Provide technical support for teacher and student use of various instructional software programs and assessment platforms.
- Monitor and maintain electronic and physical student records to meet state and federal compliance requirements.
- Communicate and collaborate effectively with multiple school and district staff as well as external partners to support highly effective student programs.

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing.
- Knowledge of federal and state guidelines, building level and District organization, and principles of supervision.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.
- Ability to deal effectively with matters of confidentiality.
- Ability to work cooperatively and courteously with staff, students, parents and community members.
- Knowledge of applicable Federal and State laws, district procedures and Board policies.
- Ability to handle confrontation and conflict without an emotional response.
- Skills in time management.

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- Bachelor's degree
- Knowledge of principles of second language acquisition
- Classroom teaching experience preferred
- Bilingual preferred

Computer Proficiency: Demonstrated general proficiency in computer programs including Microsoft Excel and Word.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit and occasionally stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five.

WORK ENVIRONMENT:

Indoor office environment. This position regularly works indoors. The noise level in the work environment is generally quiet to moderate and may become excessively noisy at times. Will have contact with employees, external agencies and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

G-3
Agenda Item Number

June 24, 2025
Board Meeting Date

Item: Recommend Revisions to Addendum List

Submitted By: Dr. Kevin Stoltzfus/Dr. Tamára McAllister Date: June 16, 2025

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Tamára McAllister

District administration recommends approval to revise the FY2025-2026 Addendum List to reflect the new position titles for Student Support Specialist - McKinney-Vento Services and EL Specialist. The actual addendum amounts remain unchanged from the previous version.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: Tamára McAllister Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

**Flowing Wells School District
Contract/Work Agreement Addendum List
2025-2026**

Addendum	Amount	Categorized Abbreviation
Additional Days	Base + Override ÷ contract days x number of additional days	AD-1
Additional Duties Fixed Assets	\$2,600	AD-2
Additional Duties for Professional Development Staff	\$5,656	AD-3
Additional Duties for Digital Campus Registrar Work	\$1,500	AD-4
Additional Duties Student Enrollment	\$1,200	AD-5
Additional Duties for FWDC Administrator	\$2,000	AD-6
Administrator Merit Compensation – Initial placement	\$3000	AM-1
Administrator Merit Compensation – Year 2 and beyond	\$6,000	AM-2
Appropriately Certified Special Education – Intensive Resource	\$3,000	IR-1
Appropriately Certified Special Education – Resource	\$1,500	SR-1
Auto Allowance		
Administrator (Assistant Principal, Principal, CFO)	\$2,750	A-A-1
Administrator (Assistant/Associate Superintendent)	\$3,960	A-A-2
Bilingual Support Assistant	\$1,100	A-B-1
Certified Occupational Therapy Assistant	\$1,100	A-OTA-1
Computer Technician	\$1,650	A-CT-1
Director of Professional Development	\$3,960	A-D-1
Director (Special Education, Federal Programs, Early Childhood, Community School Director, Community Schools Program Manager)	\$3,960	A-D-2
District Health Coordinator	\$1,100	HC-1
Elementary Gifted Teacher – CATS	\$825	A-CATS-1
Federal Programs Specialist and Manager	\$550	A-FPS-1
EL Specialist	\$550	A-FPS-1
Exempt Support Staff Technology (Technology, Database)	\$1,650	A-ESS-1
Junior High/Sentinel Peak IEP Coordinator	\$550	A-IEP-1
Music (2 Sites)	\$110	A-M-1
Music (3 to 6 Sites)	\$825	A-M-2
Occupational Therapist	\$1,100	A-OT-1
Professional Development Specialist (General, Math, Reading, Science)	\$1,650	A-PD-1
School Psychologist	\$1,100	A-SP-1
School Social Worker	\$550	A-SSW-1
Speech-Language Pathologist	\$1,100	A-SLP-1
Speech-Language Pathologist Assistant	\$1,100	A-SLPA-1

Student Support Specialist	\$550	A-SS-1
Student Support Specialist (Youth On Their Own Coordinator) (McKinney-Vento Services)	\$1,650	A-SS-2
Bilingual Evaluation	\$3,500	BE-1
Bilingual, ESL, or Spanish Endorsement	\$500	BE-2
Cell Phone Allowance (Crossing Guard)	\$100	CP-1
Cell Phone Allowance (Technology and Student Support Specialist)	\$500	CP-2
Elementary Gifted Teacher – CATS	\$1,500	CATS-1
LEA		
School Psychologist	\$1,250	LEA-1
Speech-Language Pathologist	\$1,250	LEA-2
License Renewal for Certified Occupational Therapy Assistant	\$80	LR-1
Math – High School (Hard to Fill)	\$2,000	HTF-1
Override – established at time of hire and continues as part of base salary	See Chart below	
Professional Development for Completion of Administrative Certificate	\$5000 tuition	PD-1
Science – High School (Hard to Fill)	\$2,000	HTF-2
Shoe Allowance (Bus Driver)	\$90	SA-1
Shoe Allowance (Maintenance/Grounds/Mechanics/Warehouse/HS Auditorium)	\$200	SA-2
Special Proposition 301	Yearly Adjustment	P301
Tool Allowance (Mechanics)	\$450	TA-1

**Professional Staff Override Amounts
2024-2025**

O-1	\$5,330	O-7	\$3,293	O-13	\$2,056	O-19	\$1,020
O-2	\$4,898	O-8	\$3,157	O-14	\$2,041	O-20	\$1,000
O-3	\$4,721	O-9	\$2,875	O-15	\$2,009	O-21	\$723
O-4	\$4,536	O-10	\$2,630	O-16	\$1,757	O-22	\$506
O-5	\$4,057	O-11	\$2,489	O-17	\$1,427	O-23	\$400
O-6	\$4,000	O-12	\$2,438	O-18	\$1,314	O-24	\$200

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

G-4	June 24, 2025
Agenda Item Number	Board Meeting Date

Item: Recommend Approval to Change Policy Reference Code

Submitted By: Dr. Kevin Stoltzfus Date: June 18, 2025

Will Be Presented By: Dr. Kevin Stoltzfus

District administration recommends approval to change the reference code for our new policy regarding voluntary transfer of accrued leave from GBCG to GCCG. There are no other changes to the policy; this change simply reflects consistency with ASBA's coding schema.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

GCCG

PROFESSIONAL / SUPPORT STAFF VOLUNTARY TRANSFER OF ACCRUED SICK LEAVE

The District recognizes circumstances in which employees (or family members) who suffer a “medical emergency” as defined herein and are otherwise eligible for FMLA would benefit from access to additional paid leave beyond that which they had accrued. In such cases, defined in detail below and including childbirth, serious illness or injury of self, and serious illness or injury of immediate family, eligible employees who are actively enrolled in the Flowing Wells Leave Assistance Program (hereafter referred to as FWLAP) may apply for and receive an additional allocation of leave time from a pool of donated sick leave (hereafter referred to as the Pool).

Throughout this policy, a day of leave is defined as the employee’s standard work day as established by the employee’s contract, work agreement, or SPAR; i.e., eight hours for a full-time employee, or six hours for a thirty-hour-per-week employee. All contributions to and disbursements from the Pool will be in terms of whole days as defined by each eligible employee’s contract, work agreement, or SPAR.

Oversight of FWLAP

A committee will be established and maintained to oversee FWLAP in the current year and provide recommendations for future years. The FWLAP Oversight Committee will seek to maximize disbursement days available for each applicant while ensuring the sustainability and relative consistency of the Pool within each year and from year to year. Sustainability is defined as maintaining a reserve of days in the Pool to accommodate a greater number of disbursement requests than expected for a given year. Consistency is defined as maintaining a relatively similar number of disbursement days per request from the Pool from one year to the next, although some level of variance will be unavoidable.

The Oversight Committee will consist of the Assistant/Associate Superintendent for Human Resources, a representative from the Business Office, at least one teacher, and at least one non-exempt support staff employee. At least one of the members will be a member of the Flowing Wells Education Association. The Oversight Committee will meet as needed throughout the year, at least once per semester, to evaluate membership, available days, and disbursements, and to make recommendations regarding future policy revisions. Administration will discuss policy revisions with representatives from the Flowing Wells Education Association during Meet and Confer prior to requesting Governing Board approval. The Governing Board retains final decision-making authority regarding revisions to this policy.

Enrollment in FWLAP

Enrollment in FWLAP is available to all current Flowing Wells employees as provided herein. Independent contractors are not eligible, nor are substitute teachers. Employees who hold the position of “Permanent Substitute” are eligible. Enrollment is voluntary. By enrolling, the employee agrees to donate one day of current year sick/personal leave to the Pool each year. Enrolled employees will receive their standard allocation of sick/personal leave at the start of their employment term and then, over the duration of their employment term, will receive one day less than their annual allotment.

In the first year of the program, the FWLAP open enrollment period for employees hired by Monday, July 28, 2025, will close on Friday, August 28, 2025; for employees hired after July 28, 2025, the open enrollment period will extend to 5:00 PM on the thirtieth calendar day following their first day of employment in the District.

In future years of the program, the FWLAP open enrollment period for current/returning employees will align with the open enrollment period for health benefits in the spring of the prior year.

Enrollment will automatically roll forward into future years. Employees who are enrolled in FWLAP and wish to unenroll for the following year must do so during the open enrollment period.

Contributions to the Pool

Each member of FWLAP will contribute one day of leave to the Pool each year. Employees voluntarily may donate additional days at any time during the year. The District will promote the opportunity for donations periodically throughout each year, particularly if the available days in the Pool drop to a level that is below twenty percent of the Pool's total days at the start of the enrollment year. There is no maximum amount of total days in the Pool. All contributions to the Pool are "blind," meaning they are not allocated to a specific employee at the time of contribution but rather are available for any employee granted a disbursement from the Pool. Unused contributions to the Pool carry forward to the following year. The Oversight Committee may decide to reserve a portion of contributions for future years in the interest of maintaining relatively consistent maximum disbursements from one year to the next.

Requests and Eligibility Criteria

Members of FWLAP who meet the eligibility criteria may request, in writing, a disbursement of additional leave from the Pool. Eligibility criteria include the following:

- The employee must be an active member in FWLAP in the year of the request.
- Employees become eligible to receive a disbursement on or after their 366th day of continuous employment with the District. Summer break, winter break, spring break, and fall break are counted toward continuous employment. For example, a school-year employee whose first day of employment was August 1, 2025, and who is a member of FWLAP would be eligible to receive a disbursement from the Pool on or after August 1, 2026.
- The employee must have work sufficient hours in the prior 12 months to qualify for FMLA leave.
- FMLA-eligible employees will be contacted by the Human Resources Office regarding procedures to apply for a disbursement from the Pool.
- The employee must have a "medical emergency", defined as a medical condition of the employee (or immediate family member of the employee) that would require the prolonged absence of the employee from duty and would result in a substantial loss of income to the employee because the employee would have exhausted all paid leave available (apart from leave granted under this policy), including one or more of the following:
 - Serious illness or injury of self.
 - Serious illness or injury of immediate family member (spouse; child; step-child; parents; spouse's parents).
 - Childbirth

To request a disbursement from the Pool, the employee must submit a written request to the Human Resources Office. Requests and disbursements will remain private, with only key members of the Human Resources Office, Business Office, and Oversight Committee made aware of an individual employee's status.

Disbursements

Each year at the close of the open enrollment period, the Oversight Committee will determine the maximum disbursement of leave days per request the ("Maximum Disbursement"), based on a calculation of the total number of days in the Pool minus a minimum ten-percent reserve (as determined by the Oversight Committee) divided by the average number of requests made over a specified number of prior years (the "Lookback Period"). For the 2026-27 academic year, the Lookback Period will be one year. For the 2027-28 through the 2030-31 school years, the lookback period will be two years. Beginning with the 2031-32 school year, the Lookback Period will be five years. For this calculation, a day is considered eight hours.

- For example, if 4,800 hours have been donated to the Pool, this is equivalent to 600 days (4,800 hours divided by eight hours/day equals 600 days). A ten-percent reserve would be equivalent to 60 days. The Oversight Committee would subtract a minimum ten-percent reserve of 60 days from the 600-day Pool, resulting in 540 days available for disbursement in the given fiscal year.
- If the average number of leave requests per year is 30, then the Oversight Committee would divide 540 days by 30 requests, equaling a Maximum Disbursement of 18 days per request (540 days divided by 30 requests equals 18 days per request).
- Given that the Oversight Committee will not have access to average request data in the first year of the program, the Oversight Committee will assume 30 requests when calculating the Maximum Disbursement of leave days per request in the first year of the program.
- The Maximum Disbursement will be rounded down to the nearest whole day. For example, a calculated maximum disbursement of 18.4 days per request would be rounded down to 18 days per request.

Disbursements from the Pool will be awarded equally to all qualifying eligible employees in a given year. The District will award the Maximum Disbursement of leave days to every qualifying employee. If available days in the Pool are depleted or nearly depleted, the District will solicit additional contributions. If the Pool is depleted before all eligible requests have been granted, the District will assume the cost in order to honor the remaining disbursements in that fiscal year. In the event that the Pool is depleted, the Oversight Committee will recommend revisions to the disbursement formula for the following fiscal year. The disbursement formula may be changed at any time by the Governing Board.

Employees receiving a disbursement shall be paid at their regular rate of pay for any day of leave used under this policy, regardless of the rate of pay of the donating employee.

Disbursed leave must be used continuously by the qualifying employee with the exception of employees who are eligible for intermittent FMLA, in which case the employee may use the disbursed leave intermittently in parallel with FMLA. An employee who receives a disbursement of leave from the Pool will use one day of the disbursement on each regularly scheduled work day (not including paid holidays) until the leave is exhausted and/or the employee returns to work.

The Maximum Disbursement shall not exceed 60 days. A recipient will stop receiving disbursements once short-term disability coverage begins.

A member of FWLAP is eligible to receive the Maximum Disbursement once per calendar year. If an employee receives the Maximum Disbursement but does not use all the days in the given year, the employee may re-apply to use the remaining days of the original disbursement later in that same year. Any unused days shall remain in the Pool.

Other Conditions

An employee who receives a disbursement of days from the Pool in excess of the amount of days the employee has donated to the Pool shall have a number of days equal to such excess subtracted from his or her accrued leave at the time of resignation or retirement, and these days shall be added to the Pool.

- For example, if an employee receives a disbursement from the Pool of 20 days in her third year of employment, has accrued 40 days of leave by the time she resigns after her ninth year of employment, and only donated 12 days to the Pool, 8 of her 40 days of accrued leave will be transferred back to the Pool at the time of her resignation. Employees shall not be credited with additional days of accrued leave at resignation or retirement if they donated more leave to the Pool than they received from the Pool.