

**Notice of Governing Board Meeting
by Videoconference or Telephone Call
Board of Trustees
Tuesday, August 27, 2024**

A Governing Board Meeting of the Board of Trustees will be held on Tuesday, August 27, 2024, beginning at 6:00 PM, District Administration Center, 1556 West Prince Road, Tucson, Arizona 85705.

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call. At least a quorum of the board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Members of the public may access this meeting and or provide public comments as identified below:

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

A. Opening of Meeting

1. Call to Order
2. Pledge of Allegiance

B. Superintendent's Report

1. Update on District Events and Activities
 - a. Superintendent Dr. Kevin Stoltzfus will provide an update on Flowing Wells School District Events and Activities.

C. Public

Comments

Flowing Wells School District welcomes public comment. As outlined in A.R.S. §38-431.02, no action will be taken on issues raised in Public Comments unless items are found on agenda below. Other than this, the response to public comments will be limited to directing staff to study the matter or scheduling the matter as a future agenda item.

D. Consent

Agenda

These items of Board business that are addressed routinely at every meeting are presented as a Consent Agenda. The Board may elect to take action on all items collectively in one motion or may individually consider any item(s) as separate agenda subjects for action.

1. Approval of Agenda for this Meeting
 - a. Request approval for the adoption of the agenda for this meeting, August 27, 2024.
2. Approval of Minutes of Governing Board Meetings
 - a. The following Governing Board meeting minutes are presented for Governing Board approval: August 13, 2024 (Open Session Minutes and Study Session Minutes).
3. Approval of District Expense and Payroll Vouchers
 - a. Sign vouchers for upcoming check batches (to be reviewed at the next Board Meeting). None for this meeting.
Expense and payroll vouchers are presented for Board approval: Expense vouchers #6897, 7006-

25 and 7008-25 and Payroll voucher #2603.

4. Approval of Requests for Use of District Facilities

a. District facilities use requests are submitted for approval.

5. Approval of Requests for Open Enrollment Students

a. Requests for open enrollment students are submitted for approval.

6. Approval of Requests for Student Trips

a. Student trip requests are submitted for approval.

7. Approval of Requests for Staff Travel

a. Staff travel requests are submitted for approval.

8. Approval of Personnel Actions

a. Personnel Actions are submitted for approval.

E. New Business

1. Information and Discussion regarding Tenth Day Enrollment Trends

a. District administration provides information for review and discussion by the Governing Board regarding tenth day enrollment trends for the current year in comparison to the prior four years.

2. Recommend Approval of Memorandum of Understanding (MOU) with J. David Lowell Foundation

a. District administration recommends approval of an MOU with the J. David Lowell Foundation to provide financial incentives directly to students for successful participation in accelerated mathematics courses including Accelerated Math 7, Grade 8 Algebra, Honors Geometry, Honors Algebra II, AP Pre-Calculus, and AP Calculus. Eligible students would receive up to \$100 at the end of the school year, with eligible AP Calculus students receiving a \$2500 scholarship. This MOU would establish a pilot program this year and could be renewed in future years.

3. Recommend Approval of Position Description for Operations Specialist for Technology

a. District administration recommends approval to establish a new position of Operations Specialist for the Technology Department. The total number of positions within the District Technology Department would stay the same, but this new position would replace an IT Systems Specialist position that recently opened due to a resignation. The Operations Specialist's responsibilities would include purchasing, work order entry and routing, remote troubleshooting, and hardware maintenance and repairs. The starting rate of compensation for this non-exempt position would be \$16.88 per hour, which is comparable to other Operations Specialist positions in the District.

4. Recommend Approval of Revisions to Position Descriptions

a. District administration recommends approval to revise the position descriptions for the following positions: Speech Language Pathologist, Occupational Therapist, Physical Therapist, Certified Occupational Therapy Assistant, and Speech Language Pathologist Assistant. The revisions for each position reduce the prerequisite required experience. For example, the experience level for the position of Occupational Therapist has been revised from "Minimum of three (3) years clinical experience, general or pediatric" to "General or pediatric clinical experience preferred." These revisions are intended to result in more candidates applying for these positions.

5. Recommend Approval of Affiliation Agreement to Host Certified Occupational Therapy Assistant (COTA) Interns from Brookline College

a. District administration recommends approval of an affiliation agreement with Brookline College and Unitek Learning to serve as a host agency for clinical interns, primarily in pursuit of degrees as Certified Occupational Therapy Assistants. This partnership would remain in effect until either party chose to terminate.

6. Recommend Approval of Affiliation Agreement to Host Interns from the University of Arizona Speech Pathology and Audiology Programs

a. District administration recommends approval of an affiliation agreement to formalize a

partnership with the University of Arizona Speech Pathology and Audiology programs to host interns in Flowing Wells. Approval would establish a five-year agreement, with either party eligible to terminate the agreement earlier if desired.

F. Business and Finance

1. Recommend Approval to Renew the Lease Agreement with the Tucson Electrical Joint Apprenticeship Training Program

a. District administration recommends approval to renew the lease agreement with the Tucson Electrical Joint Apprenticeship Training Program (Tucson Electrical JATP) for the property formerly used as Sentinel Peak High School located at 1949 W Gardner Lane, Tucson, Arizona. The lease agreement dates are October 1, 2024 through August 31, 2025.

2. Review of Fiscal Year 2024-2025 Assessed Valuations and Tax Rate

a. Presented for review are the Fiscal Year 2024-2025 assessed valuations and tax rates.

3. Recommend Approval of FY2025 Arizona School Facilities Division Capital Plan

a. District administration recommends approval of the FY2025 Arizona School Facilities Division (SFD) Capital Plan. The SFD requires a capital plan to be submitted each year. The plan includes enrollment projections. The attached FY 2025 Capital Plan assumes flat enrollment. The District is not requesting funds for new school construction from the SFD.

4. Recommend Approval to Contract with Fire Security Electronics & Communications, Inc. (FWEC) to Replace Hendricks Elementary School's Fire Alarm

a. District administration recommends approval to contract with Fire Security Electronics & Communications, Inc. (FSEC) to replace the fire alarm at Hendricks Elementary School. The original installed fire alarm is inoperable and obsolete. The district is not able to obtain replacement parts to repair it. The school has been on fire watch since the fire alarm went down. The purchase would utilize pricing through 1GPA Contract # 21-07P-10. The total cost of the project is \$301,752.20. The project would be funded through a building renewal grant approved by the School Facilities Division (SFD).

G. Unfinished Business

1. Recommend Approval to Adopt AP Psychology Textbook

a. District administration recommends approval to adopt the textbook entitled *Myers' Psychology for the AP Classroom*, 4th Edition, for use in high school AP Psychology classes. This textbook is the updated edition of our current AP Psychology text and has been reviewed and recommended by the FWHS AP Psychology teacher. The book has been tabled for a period of 60 days for public review and comment, with no concerns submitted during this time.

2. Recommend Approval of Policy Revisions

a. District administration recommends approval of revisions to the policies listed below. Summaries are presented in the attached memo, and the full revisions are attached with strike-through text indicating deletions and underlined text indicating additions. These revisions were presented as information items for discussion during the Governing Board Meeting on August 13, 2024. No concerns have been raised regarding the draft policies. Only one revision was made since the August 13 meeting, with a correction made to the draft of Policy GCF to restore the existing time frame of seven days by which a professional candidate must accept a written contract offer before the offer is revoked.

- Policy GCF Professional Staff Hiring
- Policy GDC Support Staff Leaves and Absences
- Policy IHA Basic Instructional Program
- Policy IKF Graduation Requirements
- Policy JHD Exclusions and Exemptions from School Attendance

H. Executive Session

1. In accordance with A.R.S. §38-431.03.A.3 & 4, an Executive Session may be called for discussion or consultation for legal advice with the attorney or attorneys of the public body; and for discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation; regarding accident on campus.

I. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

For the Board of Trustees

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

B-1	August 27, 2024
Agenda Item Number	Board Meeting Date
Item: <u>Update on District Events and Activities</u>	
Submitted By: <u>Dr. Kevin Stoltzfus</u>	Date: <u>August 20, 2024</u>
Will Be Presented By: <u>Dr. Kevin Stoltzfus</u>	

Superintendent Dr. Kevin Stoltzfus will provide an update on Flowing Wells School District events and activities.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

C	August 27, 2024
Agenda Item Number	Board Meeting Date
Item: <u>Public Comments</u>	
Submitted By: <u>Dr. Kevin Stoltzfus</u>	Date: <u>August 20, 2024</u>
Will Be Presented By: <u>Dr. Kevin Stoltzfus</u>	

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Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-1
Agenda Item Number

August 27, 2024
Board Meeting Date

Item: Approval of Agenda for this Meeting

Submitted By: Dr. Kevin Stoltzfus Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

Request approval for adoption of the agenda for this meeting, August 27, 2024

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

**Flowing Wells Schools
Regular Agenda**

**6:00 PM
Doors Open at 5:30 PM**

August 27, 2024

**District Administration Center
1556 West Prince Road
Tucson, Arizona 85705**

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2. Pledge of Allegiance

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Names, dates and documents relevant to the agenda items are available on the District's website or at the Superintendent's office during normal business hours.

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 - Policy IKF Graduation Requirements
 - Policy JHD Exclusions and Exemptions from School Attendance

H. **Executive Session**

1. In accordance with A.R.S. §38-431.03.A.3 & 4, an Executive Session may be called for discussion or consultation for legal advice with the attorney or attorneys of the public body; and for discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation; regarding accident on campus.

I. **Adjourn**

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-2
Agenda Item Number

August 27, 2024
Board Meeting Date

Item: Approval of Minutes of Governing Board Meetings

Submitted By: Dr. Kevin Stoltzfus Date: August 21, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

The following Governing Board meeting minutes are presented for Governing Board approval: August 13, 2024 (Open Session Minutes and Study Session Minutes).

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells Unified School District Governing Board Meeting Minutes

6:00 p.m.

August 13, 2024

**District Administration Center
1556 West Prince Road
Tucson, Arizona 85705**

Attendance

Governing Board Members:
Kristine Hammar, President
Kevin Daily, Clerk
Wendy Effing
Brianna Hamilton
Stephanie Miller

Administrative Personnel:
Dr. Kevin Stoltzfus, Superintendent
Dr. Audrey Reff, Associate Superintendent
Dr. Tabettha Finchum, Assistant Superintendent
Stacy Trueblood, Chief Financial Officer

Twenty-five additional staff members and guests were in attendance.

A. Opening of Meeting

1. President Kristine Hammar called the meeting to order at 6:00 p.m.
2. The Pledge of Allegiance was observed.

B. Superintendent's Report

B-1. Update on District Events and Activities

Superintendent Dr. Kevin Stoltzfus provided an update on District events and activities including:

- School started August 1, with about 5,300 students,
- School meals served are up 10% from this time last year,
- Sports practice started this week,
- Skills starts next Monday,
- The 4 Y.E.S. programs are full and have waiting lists,
- The new STEAM program was featured on Channel 13 News.

C. Public Comments

Cary Kelly, FWHS teacher and FWEA president, gave an update on FWEA happenings and voiced support of the Governing Board and Administration and stated FWEA is celebrating it's 70th year.

Chris Ackerly, Pima County Treasurer, introduced himself to the Governing Board and stated they are welcome to contact him with any questions regarding the relationship between the school district and the Pima County Treasurer's office.

Rosie Meyer, SPHS teacher and FWEA representative, invited Governing Board candidates to complete an FWEA survey in preparation for the association's endorsement of candidates.

D. Consent Agenda

The following items were reviewed and approved as recommended with one motion.

Motion by Daily; second by Effing; 5 ayes; motion carried.

- D-1. Approval of Agenda for this Meeting
Approved August 13, 2024 meeting agenda.
- D-2. Approval of Minutes of Governing Board Meeting
Approved minutes of the Governing Board meeting: July 23, 2024 (Open Session Minutes).
- D-3. Approval of District Expense and Payroll Vouchers
Approved expense vouchers #6895-6896, and #7001-25, 7002, 7003-25 to 7005-25 and payroll voucher #2602.
- D-4. Approval of Requests for Use of District Facilities
Approved as recommended district facilities use requests.
- D-5. Approval of Requests for Student Trips
Approved as recommended student trip requests.
- D-6. Approval of Requests for Staff Travel
Approved as recommended staff travel requests.
- D-7. Approval of Personnel Actions
Approved as recommended personnel actions.
- D-8. Acceptance of Gifts and Donations
Accepted as recommended gifts and donations for the period of July 1-July 31, 2024.
- D-9. Review of District Financial Statements
Reviewed Student Activity Balance Sheets and Auxiliary Operations Year-to-Date Budget as of July 31, 2024.
- D-10. Approval of Asset Retirement and Disposals
Approved as requested retirement and disposal of assets no longer used by the district as of August 9, 2024.

E. Business and Finance

- E-1. Recommend Renewal of Intergovernmental Agreement (IGA) with Altar Valley School District regarding Shared Transportation Responsibilities
Approved as recommended to renew the IGA with Altar Valley School District Regarding Shared Transportation Responsibilities.
Motion by Effing; second by Daily 5 ayes; motion carried.

Superintendent Dr. Kevin Stoltzfus stated the agreement now includes a clause regarding the adjustment of gas prices up or down when necessary to cover costs and the term will be for 5 years moving forward.

- E-2. Recommend Approval to Contract with Pueblo Mechanical & Controls to Convert Richardson Elementary MPR Evaporative Cooling to Air Conditioning
Approved as recommended to contract with Pueblo Mechanical and Controls to convert the Richardson Elementary MPR evaporative cooling system to air conditioning to be funded through a building renewal grant approved by the School Facilities Division (SFD).
Motion by Effing; second by Daily; 5 ayes; motion carried.
Superintendent Dr. Kevin Stoltzfus thanked Facilities Management Director Tony Young and Facilities Project Manager Dax Vallez for their work in applying for the building renewal grant to fund the project.
- E-3. Recommend Approval to Contract with Soliant Health LLC for Special Education Provider Services for Fiscal Year 2024-2025
Approved as recommended to contract with Soliant Health LLC for special education provider services, including two certified occupational therapy assistants (COTA) and a registered behavior technician (RBT) under the Tempe Elementary SAVE Contract #21-02-25.
Motion by Daily; second by Hamilton; 5 ayes; motion carried.
In response to a question from Member Miller, Jacqueline Camacho stated the extraordinary high-cost special education grant she is applying for to offset a portion of the cost for the registered behavioral technician services is available to cover costs for in-district or contracted providers. In response to a question from Clerk Daily, Ms. Camacho stated the challenge in finding qualified providers is in part due to low availability and also in competing with private sector salaries.
- E-4. Recommend Approval to Contract for a Certified Occupational Therapist through Aya Healthcare Inc. for Fiscal Year 2024-2025
Approved as recommended to contract with Aya Healthcare Inc. for special education provider services, to include an occupational therapist (OT).
Motion by Daily; second by Hamilton; 5 ayes; motion carried.
- E-5. Recommend Approval of FY2025 Amendment to IGA with Arizona Department of Economic Security for Transition from School to Work Program
Approved as recommended the amendment to the Arizona Department of Economic Security for Transition from School to Work Program to update the 2024-2025 budget amounts.
Motion by Effing; second by Daily; 5 ayes; motion carried.
- E-6. Recommend Approval to Renew Service Agreement with Specialized Education of Arizona, Inc. (SESI)
Approved as recommended to renew the service agreement with Specialized Education of Arizona, Inc (SESI) for Sierra School for FW2024-2025, which includes a 5% cost increase.
Motion by Hamiton; second by Miller; 5 ayes; motion carried.

- E-7. Recommend Approval of Revision to Support Salary Schedule
Approved as recommended the revised Support Salary Schedule changing the starting rate for the Medicaid in Public Schools (MIPS) Coordinator to \$16.71 /hour to take effect August 19, 2024.
Motion by Miller; second by Hamilton; 5 ayes; motion carried.

F. Unfinished Business

- F-1. Recommend Approval of Policy Revisions
Approved as recommended the revisions to the following policies.
- Policy ACA Sexual Harassment
 - Policy ACAA Title IX Sex Discrimination
 - Policy BBBA Board Member Qualifications
 - Policy BGE Policy Communication and Feedback
 - Policy CFD School-Based Management
 - Policy EBAA Reporting of Hazards/Warning Systems (Pesticide Application Notice)
 - Policy EBC Emergencies
 - Policy ECB Building and Grounds Maintenance
 - Policy EEAA Walkers and Riders
- Motion by Effing; second by Hamilton; 5 ayes; motion carried.*

G. New Business

- G-1. Information and Discussion regarding Elementary Gifted Curriculum
Elementary CATS program teacher, Tiffany Camarena, presented an overview of the new project-based learning curriculum to be implemented in the CATS program this year. The curriculum will have six components starting with a Driving Question and culminating in a public product showcasing the student work that will be available to the school community. Ms. Camarena also shared the CATS schedule for FY2024-2025.
No action taken.
- G-2. Recommend Approval of Qualified Evaluators for FY2024-2025
Approved as recommended the list of Qualified Evaluators for FY2024-2025.
Motion by Effing; second by Daily; 5 ayes; motion carried.
- G-3. Information and Discussion regarding Proposed Policy Revisions
Superintendent Dr. Kevin Stoltzfus presented information on the proposed revisions to policies to comply with revisions to state and/or federal law.
- Policy GCF Professional Staff Hiring
 - Policy GDC Support Staff Leaves and Absences
 - Policy IHA Basic Instructional Program
 - Policy IKF Graduation Requirements
 - Policy JHD Exclusions and Exemptions from School Attendance
- No action taken.*

- G-4. Recommend Approval to Remove Grades K-6 from Flowing Wells Digital Campus
Approved as recommended the formal removal of grades K-6 from the programming for Flowing Wells Digital Campus (FWDC) to return FWDC to its original structure servicing grades 7-12.
Motion by Daily; second by Miller; 5 ayes; motion carried.
- G-5. Discussion and Selection of a District Delegate for the Arizona School Boards Association's Delegate Assembly
Approved Member Brianna Hamilton as the district delegate for the ASBA Delegate Assembly to take place on Saturday, September 7, 2024.
Motion to Nominate Wendy Effing by Daily; Nomination declined by Effing, as she is a member of the Legislative Committee and therefore ineligible to serve as FWUSD delegate.
Motion to Nominate Brianna Hamilton by Miller; Nomination accepted by Hamilton; second by Daily; 5 ayes; motion carried.
- G-6. Discussion and Possible Approval of Arizona School Boards Association's Proposed Political Agenda for 2024-2025
Approved the ASBA's Draft Political Agenda for 2024-2025.
Motion to approve as a whole by Daily; second by Effing; 5 ayes; motion carried.
Member Hamilton asked if Member Miller was able to review the proposed agenda, which was originally brought before the Board May 14, 2024. Member Miller stated she had reviewed the material.

H. Adjourn

Meeting was adjourned at 7:04 p.m.

Motion by Hamilton; second by Effing; 5 ayes; motion carried.

Signatures:

Kristine Hammar, President

Kevin Daily, Clerk

Wendy Effing

Brianna Hamilton

Stephanie Miller

Flowing Wells Unified School District Governing Board Study Session Minutes

6:30 p.m.

August 13, 2024

**District Administration Center
1556 West Prince Road
Tucson, Arizona 85705**

Attendance

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Kristine Hammar, President
Kevin Daily, Clerk
Wendy Effing
Brianna Hamilton

Administrative Personnel:
Dr. Kevin Stoltzfus, Superintendent
Dr. Audrey Reff, Associate Superintendent
Stacy Trueblood, Chief Financial Officer
Dr. Tabettha Finchum, Assistant Superintendent
Paula Alden, Administrative Assistant
Jacqueline Camacho, Director of ESS
Dr. Tamára McAllister, Principal, Douglas Elementary

The purpose of this Governing Board Study Session was to hold an informational session regarding Special Education in Flowing Wells.

A. Opening of Meeting

President Kristine Hammar called the Study Session to order at 7:12 p.m.

B. Information and Discussion regarding Special Education in Flowing Wells

Superintendent Dr. Kevin Stoltzfus introduced Jacqueline Camacho, who gave an overview of special education, including disabilities, placement rates, identification and evaluation procedures, and specialized programs. Dr. Stoltzfus and Chief Financial Officer Stacy Trueblood presented information regarding funding and staffing ratios. All present participated in a discussion about the various topics.

C. Adjourn

Meeting was adjourned at 8:42 p.m.

Motion by Effing; second by Hamilton; 5 ayes; motion carried.

Signatures:

Kristine Hammar, President

Kevin Daily, Clerk

Wendy Effing

Brianna Hamilton

Stephanie Miller

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

 D-3
Agenda Item Number

 August 27, 2024
Board Meeting Date

Item: Approval of District Expense and Payroll Vouchers

Submitted By: Patricia Forgach Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Sign vouchers for upcoming check batches (to be reviewed at next Board Meeting).

District Vouchers FY 2025 None for this meeting.

The following Expense and Payroll vouchers are presented for Board Approval.

Expense Voucher 6897 \$ 17,667.52
Expense Voucher 7006-25 \$ 553,334.14
Expense Voucher 7008-25 \$ 347,831.13

Payroll Voucher 2603 \$ 1,755,061.06

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

8/8/2024

VOUCHER #6897

SEVENTEEN THOUSAND SIX HUNDRED SIXTY SEVEN DOLLARS & 52/100

\$17,667.52

0010

\$7,305.00

FEDERAL AND STATE PROJECTS

1124 2024 TITLE I

\$875.00

2910 MEDICAID PUBLIC SCHOOL DSC

\$1,385.79

OTHER

5300 GIFTS AND DONATIONS

\$2,031.43

5960 CTED

\$6,165.42

6100 UNRESTRICTED CAPITAL OUTLAY

-\$95.12

8/19/2024

VOUCHER #7006-25

FIVE HUNDRED FIFTY THREE THOUSAND THREE HUNDRED THIRTY FOUR DOLLARS & 14/100

\$553,334.14

0010 \$126,793.58

FEDERAL AND STATE PROJECTS

1125 2025 TITLE I \$2,934.90

3460 ESSER III \$285,814.78

3740 E RATE \$10,002.28

OTHER

5960 CTED \$2,268.60

6100 UNRESTRICTED CAPITAL OUTLAY \$124,618.24

9500 WAREHOUSE \$901.76

8/8/2024

VOUCHER #7008-25

THREE HUNDRED FORTY SEVEN THOUSAND EIGHT HUNDRED THIRTY ONE DOLLARS & 13/100

\$347,831.13

0010 \$49,677.57

FEDERAL AND STATE PROJECTS

1914 2024 TITLE III \$5,056.01

1915 2025 TITLE III \$125.00

3740 E RATE \$409.27

4025 2025 CTE PRIORITY \$2,599.55

OTHER

5100 FOOD SERVICE \$939.04

5200 COMMUNITY SERVICE-STAFF DEV \$7,895.00

5300 GIFTS AND DONATIONS \$1,965.77

5960 CTED \$117,242.53

6100 UNRESTRICTED CAPITAL OUTLAY \$159,539.00

9500 WAREHOUSE \$2,382.39

7/24/2024

2603

One Million Seven Hundred Fifty Five Thousand Sixty One Dollars and Six Cents

1,755,061.06

7/21/2024

8/3/2024

00100	Regular Ed Programs	1,259,757.70
	301 FUNDS	
01100	301 Base Pay	134,482.93
01300	Prop 301 Menu	9,350.21
	FEDERAL AND STATE PROJECTS	
02000	Prop 202	10,036.65
07100	SEI Structured English ELD	2,282.85
11241	2024 Title I	
11251	2024 Title I	61,164.95
16530	Regular Education	
16850	21st Century Cont	1,306.56
1915	TITLE III- Bilingual Education	1,124.34
22250	Special Education	36,883.56
22450	Special Education	497.13
22730	2023 IDEA Preschool	
26250	JTED	3,743.67
28250	Education for Homeless Children & Youth	2,322.52
29000	Medicaid Reimbursement	12,498.32
29100	Medicaid Special Education Admin	6,807.10
31000	JROTC Instruction	3,708.28
34150	Special Education	6,194.50
34600	ESSER III	115,238.38
35040	Social Work Services	
35540	Community Services	3,471.24
3760	100 Day Grant	
38420	Pima Early Education Program	13,942.31
4570	Bilingual Education	3,504.28
46240	School Safety Program Expansion [2024]	5,523.44
4685	Early Literacy Grant [2024]	2,348.68
	OTHER	
51000	Food Service	2,187.05
51500	Civic Center	80.64
52000	Community Services	25,401.48
53000	G&D PDG FY20	758.57
53100	Family Resource District	1,150.29
57000	Indirect Cost	21,401.81
59600	JTED	7,891.62

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-4 August 27, 2024

Agenda Item Number Board Meeting Date

Item: Approval of Requests for Use of District Facilities

Submitted By: Teressa Austin Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Requests for use of district facilities are submitted for approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-5
Agenda Item Number

August 27, 2024
Board Meeting Date

Item: Approval of Requests for Open Enrollment

Submitted By: Danielle Rubio Date: August 20, 2024



Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Tabetha Finchum

Requests for open enrollment students are submitted for approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head:  Superintendent: 

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Requests for Admission as Non-Resident Students

August 27, 2024

Recommend approval for the following requests:

- I. Wish to Attend Flowing Wells Schools
 - A. Accept Under Open Enrollment (Exchange)
40 Students
 - B. Accept Under Open Enrollment with Conditions (Conditional)
28 Students
 - C. Denial
28 Students

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-6
Agenda Item Number

August 27, 2024
Board Meeting Date

Item: Approval of Request for Student Trips

Submitted By: Karen Gusk Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Student trip requests are submitted for approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT

OVERNIGHT/OUT OF STATE TRIP REQUEST FORM

This form is designed to provide the basis for Board consideration and should be submitted AT LEAST 30 DAYS PRIOR TO THE PROPOSED DEPARTURE DATE or BEFORE ANY FUNDRAISING OR FEE COLLECTION IS DONE. Additional information regarding this trip should be submitted to your building principal according to established procedures. A representative shall be present at the Board meeting where this matter is considered in order to answer questions and provide any subsequent information. Upon approval of the request, please submit a Pupil Transportation Request Form, if applicable.

SCHOOL: Flowing Wells High School DATE OF REQUEST: 8/19

NAME OF GROUP: Cross Country SPONSOR: Kent Walker (Coach)

PURPOSE OF TRIP: Flagstaff Four Coaches XC Meet

OF STUDENTS PARTICIPATING: 10 DESTINATION(S): Buffalo Park, Flagstaff AZ

DEPARTURE DATE & TIME: Fri, Sept 13th 5am ESTIMATED TIME OF ARRIVAL: 9/13 @ 9pm

RETURN DEPARTURE DATE & TIME: Sat. Sept 14th 6am ESTIMATED TIME OF RETURN: 9/14 6:30pm

PRELIMINARY ROOM ASSIGNMENTS FOR STUDENTS, COACHES, AND CHAPERONES: (Attach a list if necessary) to be determined depending on participation

Attach all trip protocols including dining & bed check, curfew times, and other pertinent supervisory procedures.

TOTAL NUMBER OF SCHOOL EMPLOYEES SERVING AS CHAPERONE AND LIST THEIR NAMES: (Attach a list if necessary) 1 - Kent Walker 1 (female) to be determined

NAMES OF NON-SCHOOL PEOPLE SERVING AS CHAPERONE: (Attach a list if necessary) 1 (female) to be determined if not school employee

COST PAID BY EACH STUDENT: 0 OTHER SOURCE: Student XC accounts

TRANSPORTATION: (please check) District Bus Private Vehicle District Van Other (explain) District Car

PROCUREMENT COMPLIANCE: Prior approval by the Director of Business and Finance is required for procurement compliance. Please attach itemized expenditure list by type and/or vendor including total cost and quotations obtained. Please note that expenditures over \$100,000 per vendor require a formal bid/RFP, which could take up to 2 months.


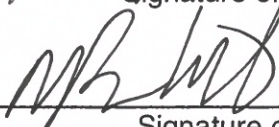

OVERNIGHT/OUT OF STATE TRIP REQUEST FORM – page 2

EMERGENCY CONTACTS:

(List telephone numbers & lodging locations, as well as cell phone numbers if available)

- 1. Kent Walker (Coach) (520) 979-5990
- 2. _____
- 3. _____

Attach trip itinerary to include departure times and schedule of events for each day of the activity. Be specific about lodging and the location of meals. It is recognized that some details of the itinerary may change and that those changes will be submitted in writing for approval prior to departure. *THE FINAL ITINERARY MUST BE STRICTLY ADHERED TO.*

 _____ Signature of Person Making Request	<u>8/19/24</u> _____ Date
 _____ Signature of Principal (approval)	<u>8/26/24</u> _____ Date
 _____ Signature of Chief Financial Officer (approval)	<u>8/26/24</u> _____ Date

BOARD ACTION:

APPROVED: _____ DISAPPROVED: _____ DATE: _____

_____ Signature of Transportation Director	_____ Date
---	---------------

Overnight Field Trip Budget

Purpose of Trip: Cross Country Meet

Dates: _____

Number of Students 10

Number of Adults 2

Cost per Person _____

Total Cost of Trip _____

List Vendors and Totals by Vendor

#	Vendor	Total	Procurement Type: Verbal, Written, Bid or State/SAVE Contract	Copies Attached: Y or N
1	Hotel Hampton	661.30		
2	Transportation	450.00		
3	Food	252.00		
4				
5				
	Total	1363.30		

Funding Source:

#	Fund	Amount
1	Fee Account XC	450.00
2	Athletes	913.30
3		
	Total	1363.30

Procurement Requirements:

- \$10,000 - \$50,000 cumulative total (all district expenditures) to a vendor requires three verbal quotes.
- \$50,000 - \$100,000 cumulative total (all district expenditures) to a vendor requires three written quotes.
- \$100,000 & above requires formal Bids/RFPs (Contact the Business Office).
- Sole Source determinations must be approved by the Business Office.
- State/SAVE Contracts requires due diligence - contact Business Office.
- Business Office will assist with the budget and procurement. Please contact Stacy Trueblood or Mark Vannatta.

Approval Process:

- 1 - School Administration Approval
- 2 - Business Office Procurement Approval
- 3 - Board Approval
- 4 - Complete required purchase orders prior to securing reservations

IMC NAME _____
DATE 8/26

REF# _____

FLOWING WELLS PUBLIC SCHOOLS
PUPIL TRANSPORTATION REQUEST
(Educational Field Trips, Athletics, Special Trips, Etc.)

School: FWWS

Today's Date: 8/26

INSTRUCTIONS: This form is to be completed in triplicate and signed by the Requester and Principal. A Purchase Order must be issued by the Business Office BEFORE the request can be sent to the Transportation Office for vehicle assignment. The completed Pupil Transportation Request should be submitted at least 2 weeks prior to the date of any trip.

DATE TRANSPORTATION NEEDED: 9/13 DATE RETURNING: 9/19
LOAD TIME: 5am (AM) (PM) DEPART TIME: 2pm
RETURN LOAD TIME: 9pm (AM) (PM) ARRIVAL BACK AT SCHOOL: 6:30a
NUMBER OF PUPILS: 10 NUMBER OF CHAPERONES 2 GRADE LEVEL: 9-12

TYPE AND NUMBER OF VEHICLES REQUESTED:

MINI VAN (7 PASSENGER) _____ BUS (56/84 PASSENGER)
 VAN (10 PASSENGER) _____ W/C BUS (2 w/c + 24 PASSENGER)

PLACE FOR PICKING UP STUDENTS AT THE SCHOOL (IF BUS IS REQUESTED): in front of Athletics Office

DESTINATION #1: Buffalo Park 2900 N Gemini Rd, Flggotalk, Az
NAME ADDRESS

ADDITIONAL STOPS: (i.e. PARK, MEALS, ETC.) _____

PURPOSE OF TRIP: Four corners XC meet

Kent Waller _____
PERSON MAKING REQUEST (APPROVAL) PRINCIPAL (APPROVAL) TRANSPORTATION DIRECTOR

PLEASE PRINT NAME AND PHONE #: Kent Waller (520) 979-5990

ACCOUNT NAME: _____ PO NUMBER: _____

DISTRICT USE ONLY:

MILEAGE CHARGE _____ \$ _____
ESTIMATED DRIVER CHARGE _____ \$ _____
ESTIMATED TOTAL CHARGES _____ \$ _____
ACCOUNT CHARGED _____ \$ _____

Sept 13th

↳ leave Tucson @ 5pm

↳ arrive Flagstaff @ 9pm

Sept 14th

↳ Race @ 8:30 am
(Buffalo Park, Flagstaff)

↳ Depart Flagstaff @ 2pm

↳ Arrive Tucson @ 6:30pm

FLOWING WELLS SCHOOL DISTRICT

OVERNIGHT/OUT OF STATE
TRIP REQUEST FORM

This form is designed to provide the basis for Board consideration and should be submitted **AT LEAST 30 DAYS PRIOR TO THE PROPOSED DEPARTURE DATE or BEFORE ANY FUNDRAISING OR FEE COLLECTION IS DONE.** Additional information regarding this trip should be submitted to your building principal according to established procedures. A representative shall be present at the Board meeting where this matter is considered in order to answer questions and provide any subsequent information. Upon approval of the request, please submit a Pupil Transportation Request Form, if applicable.

SCHOOL: FWHS DATE OF REQUEST: 08/14/2025

NAME OF GROUP: Theatre, Stagecraft, Choir SPONSOR: Paul Fishman, Jenny Campman

PURPOSE OF TRIP: To Attend Workshops Sponsored By Disney

OF STUDENTS PARTICIPATING: 100 DESTINATION(S): Embassy Suites + D. Shastland Private Dinner + California Adventure

DEPARTURE DATE & TIME: 9:00am 02/19/25 ESTIMATED TIME OF ARRIVAL: 5:00pm

RETURN DEPARTURE DATE & TIME: 10:00am 02/23/25 ESTIMATED TIME OF RETURN: 8:00pm

PRELIMINARY ROOM ASSIGNMENTS FOR STUDENTS, COACHES, AND CHAPERONES:
(Attach a list if necessary)
See Attached List

Attach all trip protocols including dining & bed check, curfew times, and other pertinent supervisory procedures.

TOTAL NUMBER OF SCHOOL EMPLOYEES SERVING AS CHAPERONE AND LIST THEIR NAMES:
(Attach a list if necessary)
Paul Fishman + Jenny Campman

NAMES OF NON-SCHOOL PEOPLE SERVING AS CHAPERONE:
(Attach a list if necessary)
See Attached List

COST PAID BY EACH STUDENT: \$807 OTHER SOURCE: Tax Credit + Fundraising

TRANSPORTATION: (please check)
 District Bus Private Vehicle
 District Van Other (explain) Charter Bus
 District Car Mountain View Bus Company

PROCUREMENT COMPLIANCE: Prior approval by the Director of Business and Finance is required for procurement compliance. Please attach itemized expenditure list by type and/or vendor including total cost and quotations obtained. Please note that expenditures over \$100,000 per vendor require a formal bid/RFP, which could take up to 2 months.

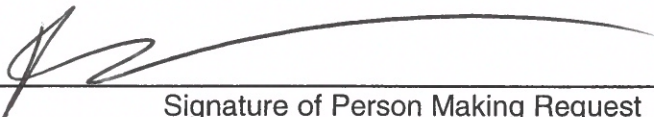
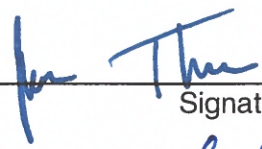

OVERNIGHT/OUT OF STATE TRIP REQUEST FORM – page 2

EMERGENCY CONTACTS:

(List telephone numbers & lodging locations, as well as cell phone numbers if available)

- 1. Phaul Fishman (208) 249-8673
- 2. Embassy Suites Hotel (657) 439-0060
- 3. Jenny Campmon (520) 904-9785

Attach trip itinerary to include departure times and schedule of events for each day of the activity. Be specific about lodging and the location of meals. It is recognized that some details of the itinerary may change and that those changes will be submitted in writing for approval prior to departure. **THE FINAL ITINERARY MUST BE STRICTLY ADHERED TO.**

<u></u> Signature of Person Making Request	<u>08/14/24</u> Date
<u></u> Signature of Principal (approval)	<u>8/15/24</u> Date
<u></u> Signature of Chief Financial Officer (approval)	<u>8/16/24</u> Date

BOARD ACTION:

APPROVED: _____ DISAPPROVED: _____ DATE: _____

_____ Signature of Transportation Director	_____ Date
---	---------------

Choir/Drama Disneyland

2025

Room List

There can only be 6 to a room. If a room is not full, groups will be broken up into other rooms. Make sure your name only appears once on this list. **You must room with others that match your gender as listed in PowerSchool.**

The Cutie Pops-

Student: Alyssa Clendenin

Student: Marissa Daly

Student: Corina Galvez

Student: Ehlana Geary

Student: Lloyd Ritter

Student: Bliss Hester

The Grape Vines-

Student: Jett Bratka

Student: Billy Cooper

Student: Julian Gonzales Jr.

Student: Rene Sanchez

Student: Luciano Morano

Student: Emanuel Garcia

The Dobby's

Student: Jazlyn Loebe

Student: Aaliya Ahumada

Student: Heily Alvarez

Student: Ana Araujo Borbon

Student: Kylie Graham

Student: Leah Grimsley

The Weenie Wombats

Student: Gionna York

Student: Anaysa Martinez

Student: Alicia Wright

Student: Delilah Velderain

Student: Kitzia Vasquez

Student: Jordyn Painter-Weber

The Incredibles

Student: Lisette Salazar Valencia

Student: Jacqueline Olivas

Student: Claire Meador

Student: Samya Martinez

Student: Aliyah Mahloch

Student: J-Lana Lopez

Adventureland-

Student: Brandon Rivas

Student: Emilio Tovar

Student: Jaime McCleery

Student: Hector Cureses

Student: Preston White

Student: Maxwell Stolz

The Minnie Mouses

Student: Salam Hernandez

Student: Charlotte Stoughton

Student: Daniella Villegas

Student: Ashlee Jimenez

Student: Brianna Gonzalez

Student: Milani Benavidez

Tomorrowland

Student: Jaiden Epply

Student: Jackson Gant-Golston

Student: Juan Murrieta

Student: Angel Robles

Student: Aaron Coriell

Student: Brodi Coulter

The Family Madrigal

Student: Israel Gonzlaes

Student: Jesus Castillo Lopez II

Student: Rafael Crespo

Student: Antonio Lopez

Student: Samuel Austin

Student: Gianni D'Arpino

The Salty Spittoon

Student: Larry Wadsworth III

Student: Alejandro Alvarez

Student: Liet Moore-Sweeney

Student: Cesar Barrera

Student: Jeffrey Martinez

Student: Mae Jackson

The Rivers of America

Student: Kaidence Risch

Student: Kirsten Risch

Student: Aszure Troy

Student: Ariza Murillo

Student: Sayuri Grijalva

Student: Celeste Cox

The Goofy Goobers

Student: Ella Long

Student: Amnesty Thompson

Student: Kirra Castenada

Student: Kathleen Conroy

Student: Abigail Chester

Student: Kylyn Ritter

The Pride

Student: Kayla Fries

Student: Aaliyah Tepet

Student: Shelby Bird

Student: Evelyn Kirchoff

Student: Alejandra Rodriguez

Student: Ashlynn Grace

Neverland

Student: Gabby Jennings

Student: Sophia Kaztruita-Torres

Student: Hailieyann Hansen

Student: Genesis Montano

Student: Tatiana Yubeta

Student: Laly Llanos

Arendelle

Student: Camila Olivas Mercado

Student: Sklynn Sanchez

Student: Keira Vasquez Grijalva

Student: Alyna Flores Matus

Student: Elouise Austin

Student: Harloh Troy

The Enchanted Tiki-Room

Student: Jasmine Coria

Student: Sophia Cortez

Student: Camila Hernandez

Student: Corrine Cervini

Student: Sarah Thompson

Student: Daniella Villa

The Mickey Mouse Club

Student: Lillian Shorbe

Student: Savannah Diaz

Student: Riley Liljenquist

Student: Rilynn Sanchez

Student: Melanie Thompson

Student: Madison Ortiz

Space Mountain

Student: Jay Boehler

Student: Isabelle Lopez

Student: Sarah Cruz

Student: Jordan Kidd

Student: Jazmin Rojas

Student: Rhyleigh Marshal

**Chaperones (Double Occpancy per
Chaperone Room)**

Zoe Lopez

Marsha Austin

Lino Lopez

Tyler Chapman

Richard Diaz

Shannon D'Arpino

Tiffany Martinez

Tasha Holt

Flowing Wells Teachers

Paul Fishman

Jenny Campman

MUSICTRIP.COM INC. PRESENTS

FLOWING WELLS HIGH SCHOOL CHOIR & THEATRE SOUTHERN CALIFORNIA TOUR

This trip includes: Round trip luxury bus transportation (Two 56-passenger luxury coaches - Mountain View Tours). Three nights hotel (Embassy Suites, Anaheim). Three American breakfast buffets at the hotel (all you can eat). One dinner at Pirates Dinner Adventure. Two-Day, Park-Hopper admission to Disneyland & Disney's California Adventure. Disney Workshop for each group. One Disney Performing Arts commemorative gift for each student participant.

The price of this trip is **\$807.00 per student** (price based on 100 students traveling).

The price of this trip is **\$500.00 per chaperone** (price based on 10 chaperones traveling - double occupancy).

	Wednesday 2/19/25	Thursday 2/20/25	Friday 2/21/25	Saturday 2/22/25
Morning	9:00 AM Depart from School Board your luxury motor-coach equipped with TV's & DVD, reclining seats and a restroom.	Breakfast at the Hotel (All you can eat) Disneyland & California Adventure	Breakfast at the Hotel (All you can eat) Disneyland & California Adventure	Breakfast at the Hotel (All you can eat) 10:00 AM Depart for Home
Afternoon	Lunch Stop (Fast food - on your own) 5:00 PM Arrive at Hotel Embassy Suites, Anaheim	Disney Choir Workshop Disney Studios	Disney Theatre Workshop Disney Studios	Lunch Stop (Fast food - on your own)
Evening	Pirates Dinner Adventure 7:00 to 9:00 PM	Disneyland & California Adventure	Disneyland & California Adventure	8:00 PM Arrive back at School

All of the activities listed above are included in the price of this trip.

MusicTrip.com Inc.

106 Via Buena Ventura ● Redondo Beach, CA 90277 ● (310) 503-2057

Flowing Wells High School Choir and Drama Spring Trip to...

Anaheim, California



Dear Choir and Drama Families,

This is the official announcement of the 2025 Spring Trip to Disneyland Parks in Anaheim, California! This trip is open to Choir and Drama members that meet all the terms listed below. This is an OPTIONAL trip opportunity and IS NOT part of a grade. **Carefully read all the information, then sign and return attached form to Mr. Fishman by no later than October 4th. Please return the form even if your child is not attending.**

Itinerary

We are confirmed for February 19-22, 2025. The Choir will participate in Soundtrack Session Workshop and Drama will have the choice to attend a workshop on the Physics of Disney Parks. See attached schedule. Transportation will be provided by charter bus and students will stay at the Embassy Suites in Santa Ana, Ca. Breakfast each day and one pirate themed dinner will be included in the trip cost. All other meals will be the responsibility of the student.

Cost

The cost of this trip is \$807. This number is based on 60 Choir students, 40 Drama students, if we have more than 100 students, we will put them on a waiting list first come first served by down payment. Payments will be due in installments leading up to the trip or can be made all at once. A down payment of \$300 is required to reserve a spot. Subsequent payments will be due by each deadline listed below.

Payment Schedule

All payments must go to the High School Bookstore – cash, check, tax credit or fundraised amounts.

Make sure you tell your parents that these payments are due for the Choir and Drama Disney Trip. When paying by tax credit, you must have the tax credit form, or you can pay online. Money earned by fundraising opportunities will be deducted from the total amount due.

October 4th, 2024	\$300 down payment due
November 15 th , 2024	\$253.50 second payment due
January 24th, 2025	\$253.50 final payment due (You may use your 2025 tax credit for this payment)

**Please contact your teacher if you have financial concerns.*

Refund Policy

Down payments and all tax credits are non-refundable. By making a down payment, student and parent agree to make each subsequent payment on or before the posted deadlines. Students must pay their full trip cost to attend. If a student must miss the trip for ANY reason, or if eligibility is revoked (see below), no refunds will be made.

Fundraising and tax credit

Students may use Choir, Drama, or Orchestra fundraisers to pay for their trips. (We will have fundraising opportunities soon.) Tax credits may also be used to pay for your child's trip. Individuals may donate \$200 and couples may donate up to \$400 each calendar year. Please see <http://www.flowingwellsschools.org/> or call the school at 696-8001 for more information. On the donation form, select **FWHS and Choir and Drama Disneyland Trip.** Notify your teacher of your donation via call or email. If paying at the bookstore, please show your teacher the receipt. Remember, tax credit donations are deducted dollar-for-dollar from your state taxes. Keep in mind that family and friends can donate on behalf of your child through tax credit and that you can use your 2024 and 2025 tax credit donations for this trip. School fundraisers can be used only for the cost of the trip. Students will be responsible for six meals and spending money.

Trip Eligibility

Students must earn eligibility to attend this trip by remaining in good standing with FWHS and FWHS Choir, Drama, and Orchestra. Students will miss one day of school and must be passing their classes. Legal or disciplinary action brought against a student is grounds to revoke eligibility. FWHS administration and Mrs. Campman and Mr. Fishman reserve the right to revoke eligibility at any time prior to the trip.

Chaperones

Parent chaperones will be selected by Mrs. Campman and Mr. Fishman. The cost for chaperones is \$500 per person.

Spring Choir and Drama Disneyland Trip 2025

Student/Parent Agreement

Student name: _____

Parent name: _____

Please check one:

I plan for my child to attend the Disneyland Trip and will make the \$300 down payment by October 4th. **(If checking this box, please check the following and sign below) (if in multiple groups please only choose one.)**

_____ Check here if attending with Choir

_____ Check here if attending with Drama

My child will not be attending the Disneyland Trip 2025.

Comments:

We agree to the posted terms of the agreement for Disneyland Trip 2025, including cost, refund policy, fundraising/tax credit, trip eligibility, and payment schedule, and understand that payments are non-refundable. This form is due by October 18th.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

FULL DISNEY ITINERARY 2025

Wednesday

9:00am Load Buses in JTED Parking lot at Flowing Wells High
9:30am Leave Tucson, AZ
Lunch Time Blythe, CA
6:30pm Arrive at Hotel in Anaheim
7:00pm Load busses for Pirate Dinner
10:00 Arrive back at hotel,
10:20pm Lights Out

Thursday

6:00am Breakfast at hotel
7:30am Load Charter bus to DownTown Disney Lot
8:00am Park Opens
All Groups start the day in California Adventure. May park hop after 11:00am
Ask your Director for Workshop times.
8:00am 10:45 pm Park time
10:45pm Meet at the compass between the parks in the Esplanade and load the bus back to Downtown Disney Lot.
11:30 Arrive to hotel (20 Minutes to get settled before lights out)

Friday

6:00am-7:45am Breakfast at Hotel
8:00am Load Charter bus for Downtown Disney Parking Lot
8:30am Load Disney Bus to Parks
9:00 ALL groups start day in Disneyland (May Park Hop at 11:00am)
9:00am-10:45pm PARK DAY
10:45pm Choir and Drama Groups meet at the compass in the Esplanade and load bus at the DownTown Disney Lot.
11:00-Load Charter bus and go back to the Hotel
11:30-Arrive at Hotel (20 Minutes to get settled before bed)

Saturday

6:00am-8:45am Breakfast at Hotel
8:45am-9:15am Room check and hotel Check out
9:30am Load Buses
10:00am Leave for Tucson
LUNCH TIME Blythe or Quartzsite
8:00pm- (ESTIMATE) Arrive Back at school

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-7	August 27, 2024
Agenda Item Number	Board Meeting Date

Item: Approval of Requests for Staff Travel

Submitted By: Teressa Austin Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Staff travel requests are submitted for approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells School District

Request To Travel

Recommend approval of the following travel requests:

August 27, 2024

Name Last, First	School / Dept	Request for Travel / What	Travel to:	Dates
Fishman, Phaul	FWHS/CTE	Skills Advisor Leadership Conference	Tucson, AZ	08/22/24 - 08/23/24
Nistas, Josh	FWHS/CTE	Skills Advisor Leadership Conference	Tucson, AZ	08/22/24 - 08/23/24
Saltrick, Danielle	FWHS	IDEA Conference	Phoenix, AZ	09/04/24 - 09/06/24
Haynes, Talia	FWHS	IDEA Conference	Phoenix, AZ	09/04/24 - 09/06/24
Maker, Amber	FWHS	IDEA Conference	Phoenix, AZ	09/04/24 - 09/06/24
Montoya, Bridget	FWHS/CTE	Ed Prof Level 2-4 Hands on Learning	Douglas Elementary Tucson	8/27, 9/3, 9/5, 9/10, 9/12,9/17, 9/19, 9/24, 9/26, 10/1, 10/3, 10/22, 10/29, 10/31,11/5, 11/7, 11/12, 11/14, 11/19,11/21,11/26, 12/3, 12/5 2024
Fishman, Phaul	FWHS	Disney Workshops w/ Students	Anahiem, CA	02/19/25 - 02/22/25
Kearney, Erin	FWJH	ASA Principal & the Law Conference	Phoenix, AZ	9/19/2024
Jetters, Marva	FWJH	SSP Chronic Absenteeism & Truancy	Phoenix, AZ	10/24/2024
Kearney, Erin	FWJH	SSP Chronic Absenteeism & Truancy	Phoenix, AZ	10/24/2024
Fishman, Phaul	FWHS	Collaboration in the Theatre Classroom Workshop	Tucson, AZ	9/14/2024
Reynolds, Caitlin	FWHS/CTE	Az FFA Officer Leadership Training	Phoenix, AZ	08/23/24 - 08/24/24
Donaldson, Angus	FWHS/CTE	Az FFA Officer Leadership Training	Phoenix, AZ	08/23/24 - 08/24/24
Hurst, Rebecca	SPHS	Trauma-Sensitive Safe Place	San Francisco, CA	11/17/24 - 11/20/24
Hatelevig, Claudia	SPHS	2024 FAFSA Symposium	ASU, Tempe, AZ	9/13/2024
Daily, Kevin	Governing Board	Pima County Collaborative	Tucson, AZ	9/16/2024
Effing, Wendy	Governing Board	Pima County Collaborative	Tucson, AZ	9/16/2024
Hamilton, Brianna	Governing Board	Pima County Collaborative	Tucson, AZ	9/16/2024
Hammar, Kristie	Governing Board	Pima County Collaborative	Tucson, AZ	9/16/2024
Stoltzfus, Kevin	Superintendent	Pima County Collaborative	Tucson, AZ	9/16/2024
Daily, Kevin	Governing Board	AEF Event 2024 Az Teach of the Year	Phoenix, AZ	10/19/2024
Effing, Wendy	Governing Board	AEF Event 2024 Az Teach of the Year	Phoenix, AZ	10/19/2024
Hamilton, Brianna	Governing Board	AEF Event 2024 Az Teach of the Year	Phoenix, AZ	10/19/2024
Hammar, Kristie	Governing Board	AEF Event 2024 Az Teach of the Year	Phoenix, AZ	10/19/2024

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D-8
Agenda Item Number

August 27, 2024
Board Meeting Date

Item: Approval of District Personnel Actions

Submitted By: Stacie Stuart/Jessica Bedoy Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Tabetha Finchum

District Personnel Actions may include new hires, resignations, terminations, leaves of absence, substitutes, retirements, rehire of designated staff, contract extensions/adjustments, contract language for employment, additional duties, special activities compensation, addendums, performance/merit pay, stipends, termination pay, professional development workshops, athletic compensation, career and technical compensation are submitted for your approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head:  Superintendent: 

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells School District
 Personnel Action Summary
Certified Staff
 August 27, 2024

Name	Location	Action to Approve	Pay	FTE/ hrs	Contract Days	Effective Date	Additional Comments
Adelstone, Toni	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Aguirre, Shalina	Davis	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 12 hrs/week	N/A	2024-2025	
Almodoba, Ammie	Richardson	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Amble-Lewis, Emma	Hendricks	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Amble-Lewis, Emma	Hendricks	Grant Funded Program Site Supervision	\$27.50/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Substitute Coordinator
Ambuehl, Kiley	Hendricks	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Ambuehl, Kiley	Hendricks	Grant Funded Program Site Supervision	\$27.50/hr	NTE 7.0 hrs/week	N/A	2024-2025	
Amezquita, Dania	Laguna	Grade Level Chair (K-6) - SPED	\$815.00	N/A	N/A	2024-2025	
Anderson, Paige	Davis	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 12 hrs/week	N/A	2024-2025	
Anguis, Teresa	Douglas	Grade Level Chair (K-6) - 1st Grade	\$815.00	N/A	N/A	2024-2025	
Ascarate, Jennifer	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Ascencio, Eva	Centennial	Elementary Coach - Girls Volleyball	\$1,000.00	N/A	N/A	2024-2025	
Ascencio, Eva	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Ascencio, Eva	Centennial	Grant Funded Program Site Supervision	\$27.50/hr	NTE 20 hrs/week	N/A	2024-2025	SKILLS Substitute Coordinator
Ascencio, Eva	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
August, Stuart	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
August, Stuart	FWJH	Football Chain Gang	\$35.00/game	NTE 35 hrs	N/A	2024-2025	
Bennett, Koni	Laguna	Kindergarten Parent Training	\$25.00/hr	NTE 1.0 hr	N/A	8/27/2024	
Bostic, Tracy	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Bostic, Tracy	Centennial	National Board Certified Teacher	\$2,500.00	N/A	N/A	2024-2025	
Brenton, Caitlin	FWJH	Grant Funded Program Site Supervision	\$27.50/hr	NTE 6.0 hrs/week	N/A	2024-2025	SKILLS Coordinator
Brindley, Brian	FWHS	Football Assistant Varsity	\$4,019.00	N/A	N/A	2024-2025	
Brown, Derek	Richardson	Grant Funded Program Site Supervision	\$27.50/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Site Coordinator
Brown, Derek	Richardson	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Camero, Jaime	Douglas	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Campbell, Caitlin	Richardson	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Carlson, Lydia	Hendricks	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Carlson, Lydia	Hendricks	Mentor Teacher	\$500.00	N/A	N/A	2024-2025	
Cooke, Kristen	Richardson	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Cooper, Carolyn	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Dauenhauer, Lindsay	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	K-3 Reading Tutoring
Davey, Demitria	Hendricks	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
DeVries, Brandi	Laguna	Kindergarten Parent Training	\$25.00/hr	NTE 1.0 hr	N/A	8/27/2024	
Diaz, Jaime	FWHS	Football Announcer	\$40.00/Game	N/A	N/A	2024-2025	
Diaz, Jaime	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Duron, Jamie	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Easter, Lillian	FWHS	Additional Hours - IEP Writing and Meetings for Jade La Rue	Hrly Rate	NTE 45 hrs	N/A	2024-2025	
Easter, Lillian	FWHS	Ambassadors Chaperone	\$300.00	N/A	N/A	2024-2025	
Fellenzer, Allison	Richardson	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Finley, Michael	SPHS	Mentor Teacher	\$500.00	N/A	N/A	2024-2025	
Finley, Michael	SPHS	Student Council	\$612.00	N/A	N/A	2024-2025	Split with another teacher
Frey, Amber	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Garcia, Bernadette	FWHS	Curriculum Work - Professional Development	\$20.00/hr	NTE 2.0 hrs/month	N/A	2024-2025	ITP Meetings
Gleeson, David	FWHS	Lunch Duty	\$18.46/hr	NTE 2.5 hrs/day	N/A	2024-2025	
Gleeson, David	FWHS	Curriculum Work - Professional Development	\$20.00/hr	NTE 1.0 hr/week	N/A	2024-2025	Bitleracy Planning Intro to Physics
Gleeson, David	FWHS	Athletic Supervisor	\$2,428.00	N/A	N/A	2024-2025	
Godlove, Emily	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Groom, Jasmin	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Groom, Jasmin	Centennial	Grade Level Chair (K-6) - 4th Grade	\$815.00	N/A	N/A	2024-2025	
Groom, Jasmin	Centennial	Curriculum Work - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	2024-2025	4th Grade Team Mentoring Meetings
Gutierrez, Lizbet	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Hankin, Sally	FWJH	Attend New Teacher Meeting	\$165.00/day	0.5 day	N/A	7/25/2024	
Hartung, Kristina	FWHS	Curriculum Work - Professional Development	\$20.00/hr	NTE 2.0 hrs/month	N/A	2024-2025	ITP Meetings
Haynes, Talia	FWHS	Classroom Management Presenter	\$125.00	N/A	N/A	8/27/2024	
Heinzel, Madisen	Hendricks	Grant Funded Program Site Supervision	\$27.50/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Coordinator

Flowing Wells School District
 Personnel Action Summary
Certified Staff
 August 27, 2024

Heiser, Juliette	Hendricks	Class Coverage	\$25.00/hr	1.0 hr	N/A	8/12/2024	
Higgs, Trinity	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Hill, Joshua	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Hinrichs, Taylor	Douglas	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Hitchings, Sarah	Hendricks	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Holman, Jerry	FWJH	Grant Funded Program Site Supervision	\$27.50/hr	NTE 6.0 hrs/week	N/A	2024-2025	SKILLS Coordinator
Jankowski-Gallo, Jessica	EMELC	Head Teacher	\$1,875.00	N/A	N/A	2024-2025	3/4 of stipend. Split with Alyssa Sisson
Jankowski-Gallo, Jessica	EMELC	Rescind PAR for Full Amount of Head Teacher Stipend	\$2,500.00	N/A	N/A	2024-2025	
Jatczak, Samantha	Davis	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 12 hrs/week	N/A	2024-2025	
Jeffers, Marva	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Jewett, Justin	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Keeter, Zoe	FWHS	Completion of Masters Degree	\$2,174.00	N/A	N/A	2024-2025	
Kiecolt, Tyler	Davis	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 12 hrs/week	N/A	2024-2025	
Kirchoff, Amy	Richardson	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Laguna, Jasmyne	Douglas	Grant Funded Program Site Supervision	\$27.50/hr	NTE 4.0 hrs/day	N/A	2024-2025	SKILLS Site Coordinator
Laguna, Jasmyne	Douglas	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Lambson, Cory	FWJH	Curriculum Work - Professional Development	\$20.00/hr	NTE 36 hrs	N/A	2024-2025	SEI PLC
Lawson, Lisa	Davis	Grant Funded Program Site Supervision	\$27.50/hr	NTE 12 hrs/week	N/A	2024-2025	SKILLS Site Coordinator
Lawton, Mimi	FWHS	Department Chair (31-40) - SPED	\$1,959.00	N/A	N/A	2024-2025	
Lee, Kristina	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Lehman, Megan	Centennial	Mentor Teacher	\$500.00	N/A	N/A	2024-2025	
Leigh, John	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Lisewski, Kevin	FWJH	Curriculum Work - Professional Development	\$20.00/hr	NTE 1.0 hr/week	N/A	2024-2025	Biliteracy Planning for ELD
Lopez, Renee	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Lopez, Stephanie	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Lovio, Jesus	Davis	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 12 hrs/week	N/A	2024-2025	
Lozano, Samantha	Davis	Class Coverage	\$25.00/hr	3.0 hrs	N/A	2024-2025	
Lozano, Samantha	Davis	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 12 hrs/week	N/A	2024-2025	
Mac Means, Andrea	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
Mac Means, Andrea	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Mann, Jeffrey	FWHS	Curriculum Work - Professional Development	\$20.00/hr	NTE 1.0 hr/week	N/A	2024-2025	Biliteracy Planning HS World History
Maroney, Lukas	Richardson	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
McArthur, Alexandra	FWHS	Lunch Duty	\$18.46/hr	NTE 2.5 hrs/day	N/A	2024-2025	
McCann, Emily	FWJH	ESSER Summer Curriculum	\$30.00/hr	NTE 30 hrs	N/A	07/15/2024 - 07/24/2024	
McCann, Emily	FWJH	Lunch Duty	\$18.46/hr	NTE 5.0 hrs/week	N/A	2024-2025	
McCann, Emily	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
McCarthy, Lori	Hendricks	Class Coverage	\$25.00/hr	1.5 hrs	N/A	8/19/2024 - 8/23/2024	
McIntyre, Chelsea	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Medina, Monica	SPHS	School Improvement Team Co-chairs	\$1,642.00	N/A	N/A	2024-2025	
Meyer, Roisin	SPHS	Student Council	\$612.00	N/A	N/A	2024-2025	Split with another teacher
Miller, Chad	FWHS	Golf Head Varsity Boys	\$3,743.00	N/A	N/A	2024-2025	
Miranda Salinas, Abelardo	Douglas	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Mitchell, MacKenzie	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
Mitchell, MacKenzie	Centennial	Grant Funded Program Site Supervision	\$27.50/hr	NTE 20 hrs/week	N/A	2024-2025	SKILLS Substitute Coordinator
Mitchell, MacKenzie	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Montoya, Bridget	FWHS	Lunch Duty	\$18.46/hr	NTE 2.5 hrs/day	N/A	2024-2025	
Montoya, Bridget	FWHS	School Improvement Team Co-chairs	\$1,642.00	N/A	N/A	2024-2025	
Morgan, Troy	Douglas	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Motika, Hayley	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Motika, Hayley	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
Murphy, John	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Murphy, John	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
Nguyen, David	FWHS	Mentor Teacher	\$500.00	N/A	N/A	2024-2025	
Nguyen, David	FWHS	Grad Night Coordinator	\$3,570.00	N/A	N/A	2024-2025	
Nguyen, David	FWHS	School Improvement Team Co-chairs	\$1,642.00	N/A	N/A	2024-2025	
Nguyen, David	FWHS	Student Council	\$2,942.00	N/A	N/A	2024-2025	
Noriega, Lorena	Davis	Grant Funded Program Site Supervision	\$27.50/hr	NTE 12 hrs/week	N/A	2024-2025	SKILLS Site Coordinator

Flowing Wells School District
 Personnel Action Summary
Certified Staff
 August 27, 2024

Olander, Jessica	Centennial	Grant Funded Program Site Supervision	\$27.50/hr	NTE 20 hrs/week	N/A	08/01/2024 - 08/19/2024	Prepare for SKILLS
Olander, Jessica	Centennial	Grant Funded Program Site Supervision	\$27.50/hr	NTE 20 hrs/week	N/A	2024-2025	SKILLS Site Coordinator
Pierson, Amy	FWHS	Lunch Duty	\$18.46/hr	NTE 2.5 hrs/day	N/A	2024-2025	
Pierson, Amy	FWHS	Substitute Scorekeeper - Volleyball	\$20.00/game	NTE 3 games/night	N/A	2024-2025	
Powers, Jillian	Douglas	Mentor Teacher	\$500.00	N/A	N/A	2024-2025	
Powers, Jillian	Douglas	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Powers, Jillian	Douglas	Grant Funded Program Site Supervision	\$27.50/hr	NTE 4.0 hrs/day	N/A	2024-2025	SKILLS Site Coordinator
Raboza Davis, Schreen	Centennial	Grant Funded Program Site Supervision	\$27.50/hr	NTE 20 hrs/week	N/A	2024-2025	SKILLS Substitute Coordinator
Raboza Davis, Schreen	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Ramakesava, Ursula	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Ramos, Kristine	Centennial	National Board Certified Teacher	\$1,250.00	N/A	N/A	07/29/2024 - 12/31/2024	1/2 of stipend until renewal is received in Dec.
Ramos, Kristine	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Rheinheimer, Katie	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Roberts, Jessica	Davis	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 12 hrs/week	N/A	2024-2025	
Rodriguez, Ginger	Hendricks	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Sabin, Siobhan	Hendricks	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Sauber, Angela	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Schladweiler, Katherine	Richardson	Curriculum Work - Professional Development	\$20.00/hr	NTE 6.0 hrs	N/A	8/7/2024	6th Grade Science Curriculum
Schladweiler, Katherine	Richardson	Curriculum Work - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	2024-2025	6th Grade Science Mentoring Meetings
Shepard, Crystal	Hendricks	Curriculum Work - Professional Development	\$20.00/hr	NTE 12 hrs	N/A	2024-2025	6th Grade Science Mentoring Meetings
Shepard, Crystal	Hendricks	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Sisson, Alyssa	EMELC	Head Teacher	\$625.00	N/A	N/A	2024-2025	1/4 of stipend; Split with Jessica Jankowski-Gallo
Smiley, Joseph	FWHS	Secondary Core Content (7-12) Teaching Resource Sections	\$300.00/section	3 sections	N/A	2024-2025	
Spencer, April	Davis	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 12 hrs/week	N/A	2024-2025	SKILLS Teacher
Stephens, Lydia	Centennial	Grade Level Chair (K-6) - 3rd Grade	\$815.00	N/A	N/A	2024-2025	
Stephens, Lydia	Centennial	Student Council	\$408.00	N/A	N/A	2024-2025	Split with 2 other teachers
Stephens, Lydia	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Stephens, Lydia	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
Steward, Michael	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Stretton, Jennifer	Richardson	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Surratt, Sarah	Davis	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 12 hrs/week	N/A	2024-2025	
Switalski, Ashley	Douglas	Elementary Coach - Girls Volleyball	\$1,000.00	N/A	N/A	2024-2025	
Tornberg, Erika	Douglas	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Tracy, Tara	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Trausch, Matthew	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Urquidez, Alberto	FWHS	Department Chair (11-20 classes) - Modern Languages	\$1,735.00	N/A	N/A	2024-2025	
Urquidez, Alberto	FWHS	Biliteracy Testing Coordinator	\$1,182.00	N/A	N/A	2024-2025	
Villalobos, Ellen	Douglas	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Warner, Laura	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Whatton, Jessica	Centennial	Lunch Duty	\$18.46/hr	NTE 1.0 hr/day	N/A	2024-2025	
Whatton, Jessica	Centennial	Grade Level Chair (K-6) - 5th Grade	\$815.00	N/A	N/A	2024-2025	
Willer, Mark	FWJH	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Willer, Mark	FWJH	Curriculum Work - Professional Development	\$20.00/hr	NTE 36 hrs	N/A	2024-2025	SEI PLC
Wook, Kristen	Centennial	Grade Level Chair (K-6) - Resource	\$815.00	N/A	N/A	2024-2025	
Wook, Kristen	Centennial	Mentor Teacher	\$500.00	N/A	N/A	2024-2025	
Wook, Kristen	Centennial	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
Young, Billy	FWHS	Transfer from Certified Teaching Contract to Long Term Substitute - Dance	\$165.00/day	N/A	N/A	2024-2025	
Young, Cody	FWHS	Curriculum Work - Professional Development	\$20.00/hr	NTE 2.0 hrs/month	N/A	2024-2025	ITP Meetings

LEGEND:

- Pay: Total compensation minus Performance Pay
- The Additional Comments section detail additional compensation.
- NTE: Not To Exceed
- BOY: Balance of Year
- FTE: Full Time Equivalent
- YOE: Years of Experience (\$350.00 per year for certified/professional; \$0.20 per hour for classified)
- (P): Prorated due to date of hire and/or less than 1.0 FTE
- CEIP: College Credit by Exam Incentive Program

Flowing Wells School District
Personnel Action Summary

Support Staff

August 27, 2024

Name	Location	Action to Approve	Pay	FTE/ hrs	Contract Days	Effective Date	Additional Comments
Abeytia, Callista	EMELC	Additional Hours - All Staff Meeting	Hrly Rate	NTE 2.5 hrs	N/A	7/29/2024	
Allen Francine	Centennial	Rescind PAR for Additional Hours - K-3 Reading	N/A	N/A	N/A	2024-2025	
Allison, Madelyn	Centennial	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Allison, Madelyn	Centennial	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
Arvayo-Rios, Yessenia	Davis	Translator	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	
Aviles, Kathy	Douglas	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 15.0 min/day	N/A	2024-2025	SKILLS Teacher
Bailey, Jessica	EMELC	Additional Hours - All Staff Meeting	Hrly Rate	NTE 2.5 hrs	N/A	7/29/2024	
Bailey, Jessica	EMELC	Additional Hours - Parent Orientation	\$17.00/hr	NTE 0.75 hrs	N/A	8/8/2024	
Blair, Evan	FWHS	Class Coverage	\$12.50/hr added to hourly rate	2.0 hrs	N/A	8/15/2024 & 8/16/2024	
Boeck, Jessica	Laguna	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	8/19/2024	SKILLS Classified Teacher
Bostic, Christopher	FWJH	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Bratka, Twila	Hendricks	Class Coverage	\$12.50/hr added to hourly rate	7.0 hrs	N/A	8/16/2024	
Bratka, Twila	Hendricks	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Bravin, Dylan	FWJH	Class Coverage	\$12.50/hr added to hourly rate	1.70 hrs	N/A	8/12/2024	
Camacho, Oscar	Transpiration	Additional Hours - Bus Driver Duties	\$20.47/hr	As Needed	N/A	2024-2025	
Capovilla, Patrick	FWHS	Resign - Computer Technician - CTE	N/A	N/A	N/A	8/14/2024	
Carrillo, Marisel	FWJH	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Carrillo, Marisel	FWJH	Additional Hours - SEI PLC	Hrly Rate	NTE 36 hrs	N/A	2024-2025	
Clark, Phyllis	FWJH	Scorekeeper	Minimum Wage	NTE 15 hrs/week	N/A	2024-2025	
Cooley, Denise	Laguna	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	8/19/2024	SKILLS Classified Teacher
Cordero, Briana	Richardson	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 2.0 hrs/week	N/A	2024-2025	Snack Supervision
Cordero, Briana	Richardson	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	
Coutler, Kayla	Hendricks	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Crest, Nikki	Community Schools	Additional Hours - Early Release Day	Hrly Rate	NTE 2.0 hrs	N/A	8/29/2024	
Cruz Paiz, Lus	Douglas	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Cruz, Juan	FWHS	Announcer Football	Minimum Wage	NTE 2 games/week	N/A	2024-2025	
D'Arpino, Dominic	EMELC	Additional Hours - All Staff Meeting	Hrly Rate	NTE 2.5 hrs	N/A	7/29/2024	
Delgado, Tiffany	Richardson	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Diaz, Paula	EMELC	Additional Hours - All Staff Meeting	Hrly Rate	NTE 2.5 hrs	N/A	7/29/2024	
Dorame, Mariana	FWHS	Ticket Taker	\$15.00/hr	NTE 4.0 hrs/night	N/A	2024-2025	
Downing, Kasey	Douglas	Elementary Coach - Girls Volleyball	\$1,000.00	N/A	N/A	2024-2025	
Downing, Kasey	Douglas	Elementary Coach - Boys Volleyball	\$1,000.00	N/A	N/A	2024-2025	
Downing, Kasey	Douglas	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Duran, Patricia	FWHS	Scorekeeper - Boys and Girls Volleyball and Girls Basketball	\$20.00/game	NTE 3 games/night	N/A	2024-2025	
Eichinger, Linda	Centennial	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
Eichinger, Linda	Centennial	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Emery, Alyssa	Hendricks	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Escalante, Jackeline	SPHS	Additional Hours - Study Hall	\$17.00/hr	NTE 8.0 hrs/week	N/A	2024-2025	
Fitzgerald, Amy	Community Schools	Additional Hours - Early Release Day	Hrly Rate	NTE 2.0 hrs	N/A	8/29/2024	
Galligan, Maricela	FWJH	Football Chain Gang	Minimum Wage	NTE 35 hrs	N/A	2024-2025	
Giltmore, April	FWJH	Class Coverage	\$12.50/hr added to hourly rate	1.17 hrs	N/A	8/16/2024	
Godwin, Tiffany	Hendricks	Class Coverage	\$12.50/hr added to hourly rate	7.0 hrs	N/A	8/6/2024	
Godwin, Tiffany	Hendricks	Class Coverage	\$12.50/hr added to hourly rate	7.0 hrs	N/A	8/12/2024	
Godwin, Tiffany	Hendricks	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Gonzalez-Coronado, Naidelyn	EMELC	Additional Hours - All Staff Meeting	Hrly Rate	NTE 2.5 hrs	N/A	7/29/2024	
Gonzalez-Coronado, Naidelyn	EMELC	Additional Hours - Translating	\$17.00/hr	NTE 1.0 hr	N/A	8/15/2024	
Graves, Olivia	Hendricks	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Gray, Deanne	Hendricks	Additional Hours - Supervise Students during Open House	\$17.00/hr	NTE 2.0 hrs	N/A	8/8/2024	
Hatfield, Tess	Centennial	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
Hatlevig, Claudia	SPHS	Additional Hours - Back To School Meeting	Hrly Rate	NTE 4.0 hrs	N/A	7/29/2024	
Hatlevig, Claudia	SPHS	Bilingual Stipend	\$500.00	N/A	N/A	2024-2025	
Hernandez, Eva	Laguna	Additional Hours - New Student Medical Training	Hrly Rate	NTE 0.5 hr	N/A	8/19/2024	

Flowing Wells School District
Personnel Action Summary

Support Staff

August 27, 2024

Hernandez, Kelly	Laguna	Additional Hours - Kindergarten Parent Training	\$17.00/hr	NTE 1.0 hr	N/A	8/27/2024	
Hillman, Tina	Laguna	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	8/19/2024	SKILLS Substitute Teacher
Hupp, Abigail	Community Schools	Additional Hours - Early Release Day	Hrly Rate	NTE 2.0 hrs	N/A	8/29/2024	
Huss, Cecilia	Douglas	Crossing Guard	\$15.80/hr	Additional .50 hrs/day	N/A	2024-2025	
Huss, Cecilia	Douglas	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Jones, Kristin	Richardson	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Jones, Ronnie	FWHS	Football Chain Gang	Minimum Wage	NTE 4.0 hrs/night	N/A	2024-2025	
Joyner, Holli	FWHS	Class Coverage	\$12.50/hr added to hourly rate	2.0 hrs	N/A	8/15/2024 & 8/16/2024	
Kishbaugh, Rosalva	Laguna	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	8/19/2024	SKILLS Substitute Teacher
Koch, Sherry	FWHS	Class Coverage	\$12.50/hr added to hourly rate	2.0 hrs	N/A	8/15/2024 & 8/16/2024	
Ledesma, Maria	Centennial	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Lehman, Katelynn	Laguna	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 3.0 hrs/week	N/A	8/19/2024	SKILLS Classified Teacher
Leon, Carrie	Douglas	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Loney Kelly, Terri-Anne	Hendricks	Crossing Guard	\$15.80/hr	NTE 6.0 hrs/week	N/A	2024-2025	
Lopez, Kamie	FWHS	Volleyball Head Freshmen Girls	\$3,634.00	N/A	N/A	2024-2025	
Lugo Araujo, Rocio	Laguna	Additional Hours - New Student Medical Training	Hrly Rate	NTE 1.0 hr	N/A	8/19/2024	
Marshall, Brandy	FWHS	Ticket Taker	\$15.00/hr	NTE 4.0 hrs/night	N/A	2024-2025	
Martinez, Olivia	EMELC	Additional Hours - All Staff Meeting	Hrly Rate	NTE 2.5 hrs	N/A	7/29/2024	
Mason, Nicholas	FWHS	Football Assistant Varsity	\$4,019.00	N/A	N/A	2024-2025	
Mathern, Tyler	Laguna	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	8/19/2024	SKILLS Classified Teacher
Mattix, Ian	FWHS	Football Assistant Varsity	\$4,019.00	N/A	N/A	2024-2025	
McAuley, Isaiah	FWJH	Football Chain Gang	Minimum Wage	NTE 35 hrs	N/A	2024-2025	
McGury, Tina	Douglas	Additional Hours - Discretionary Administrative Hours	Hrly Rate	NTE 1.0 hr	N/A	8/9/2024	
Mendoza, Kathi	Centennial	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Molina, Lillianne	FWHS	Volleyball Varsity Assistant Girls	\$3,700.00	N/A	N/A	2024-2025	
Nielsen, Laura	FWJH	Class Coverage	\$12.50/hr added to hourly rate	1.17 hrs	N/A	8/16/2024	
Nielsen, Laura	FWJH	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Olmos, Mara	EMELC	Additional Hours - All Staff Meeting	Hrly Rate	NTE 2.5 hrs	N/A	7/29/2024	
Olvera, Blanca	FWHS	Ticket Taker	\$15.00/hr	NTE 4.0 hrs/night	N/A	2024-2025	
Parra, Christina	EMELC	Additional Hours - All Staff Meeting	Hrly Rate	NTE 2.5 hrs	N/A	7/29/2024	
Pavlopoulos, Nancy	Hendricks	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Perez, Roberta	Laguna	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	8/19/2024	SKILLS Classified Teacher
Pettijohn, Kayla	EMELC	Additional Hours - All Staff Meeting	Hrly Rate	NTE 2.5 hrs	N/A	7/29/2024	
Reynoso Enciso, Brenda	Community Schools	Additional Hours - Early Release Day	Hrly Rate	NTE 2.0 hrs	N/A	8/29/2024	
Schnelle, Linda	Centennial	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Schnelle, Linda	Centennial	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Substitute Teacher
Shackelford, Andrea	Douglas	Additional Hours - Meet the Teacher Night	\$17.00/hr	NTE 4.0 hrs	N/A	8/6/2024	
Shackelford, Andrea	Douglas	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Sulger, Cheyanna	Community Schools	Additional Hours - Early Release Day	Hrly Rate	NTE 2.0 hrs	N/A	8/29/2024	
Swaim, Anthony	FWJH	Football Assistant	\$2,571.00	N/A	N/A	2024-2025	
Sweepe, Elizabeth	Hendricks	Class Coverage	\$12.50/hr added to hourly rate	1.0 hr	N/A	8/12/2024	
Sweepe, Elizabeth	Hendricks	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 7.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Tadeo, Karla	Douglas	Additional Hours - Meet the Teacher Night	\$17.00/hr	NTE 4.0 hrs	N/A	8/6/2024	
Tascarella, Lupita	FWHS	Ticket Taker	\$15.00/hr	NTE 4.0 hrs/night	N/A	2024-2025	
Tederous, Rose	Douglas	Additional Hours - Meet the Teacher Night	\$17.00/hr	NTE 4.5 hrs	N/A	8/6/2024	
Thomas, Pilar	EMELC	Additional Hours - All Staff Meeting	Hrly Rate	NTE 2.5 hrs	N/A	7/29/2024	
Thompson, Desiray	Community Schools	Additional Hours - Early Release Day	Hrly Rate	NTE 2.0 hrs	N/A	8/29/2024	
Tipton, Joey	FWHS	Football Chain Gang	Minimum Wage	NTE 4.0 hrs/night	N/A	2024-2025	
Torres Estrada, Scarlett	Community Schools	Additional Hours - Early Release Day	Hrly Rate	NTE 2.0 hrs	N/A	8/29/2024	
Valadez, Jakelin	Douglas	Crossing Guard	\$15.80/hr	Additional .50 hrs/day	N/A	2024-2025	
Valadez, Jakelin	Douglas	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 3.0 hrs/day	N/A	2024-2025	SKILLS Teacher
Valles, Nadine	Laguna	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	8/19/2024	SKILLS Classified Teacher
Velderrain, Freedom	Richardson	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 5.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Villandry, Debbie	Community Schools	Additional Hours - Early Release Day	Hrly Rate	NTE 2.0 hrs	N/A	8/29/2024	

Flowing Wells School District

Personnel Action Summary

Support Staff

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Vuke Fernandez, Dante	FWJH	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 4.0 hrs/week	N/A	2024-2025	SKILLS Teacher
Warner, Amelia	FWJH	Class Coverage	\$12.50/hr added to hourly rate	1.17 hrs	N/A	8/16/2024	
West, Jennifer	Laguna	Grant Funded Tutoring - Classified Instruction with Students	\$17.00/hr	NTE 6.5 hrs/week	N/A	8/19/2024	SKILLS Classified Teacher
Wilkinson, Theodore	FWHS	Additional Hours - ITP Meetings	Hrly Rate	NTE 2.0 hrs/month	N/A	2024-2025	
Worcester, Twyla	Community Schools	Additional Hours - Early Release Day	Hrly Rate	NTE 2.0 hrs	N/A	8/29/2024	
Zapien, Blanca	FWHS	Ticket Taker	\$15.00/hr	NTE 4.0 hrs/night	N/A	2024-2025	

LEGEND:

Pay: Total compensation minus Performance Pay

The Additional Comments section detail additional compensation.

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BOY: Balance of Year

FTE: Full Time Equivalent

YOE: Years of Experience (\$350.00 per year for certified/professional; \$0.20 per hour for classified)

(P): Prorated due to date of hire and/or less than 1.0 FTE

CEIP: College Credit by Exam Incentive Program

Flowing Wells School District

Personnel Action Summary

Professional Development

August 27, 2024

Name	Location	Action To Approve	Pay	FTE/Hours	EffectiveDate
Heinzel, Madisen	Hendricks	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Jungbluth, Eric	Hendricks	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Lovio, Jesus	Davis	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Maag, Kylie	Centennial	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Morgan, Troy	Douglas	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Murphy, John	Centennial	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Rose, Marquez	Laguna	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Schladweiler, Katherine	Richardson	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Shepard, Crystal	Hendricks	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Steward, Michael	Centennial	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Tornberg, Erika	Douglas	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Villalobos, Ellen	Douglas	6th Grade ELA Curriculum Day	Contract Day	7.0 hrs	9/3/2024
Aragon, Savannah	Laguna	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Bejarano, Gabrielle	Douglas	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Davila, Alexia	Douglas	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Henningson, Marcia	Laguna	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
McAllister, Tamara	Douglas	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
McAloney, Emma	Laguna	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Mendola, Tiffany	Centennial	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Murray, Caitlin	Laguna	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Nogami, Christopher	Davis	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Pepe, Michaele	Richardson	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Ramakesavan, Ursula	Centennial	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Ramos, Kristine	Centennial	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Salazar, Isabela	Davis	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Sautsby, Leslie	Centennial	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Skie, Taylor	Laguna	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Wook, Kristin	Centennial	K-5 Reading Day 2	Contract Day	7.0 hrs	9/5/2024
Barber, Brie	Douglas	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024
Bennett, Koni	Laguna	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024
Dauenhauer, Lindsay	Centennial	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024
Derrig, Denise	Richardson	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024
DeVries, Brandi	Laguna	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024

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Professional Development

August 27, 2024

Graf, Marcy	Davis	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024
Howell, Jessica	Hendricks	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024
Lehman, Megan	Centennial	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024
Peterson, Claire	Douglas	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024
Rehbein, Amanda	Davis	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024
Stoltzfus, Tawnya	Hendricks	Reading Coach Meeting	\$20.00/hr	1.5 hrs	9/5/2024
Bennett, Koni	Laguna	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Brown, Ariana	FWHS	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Brown, Derek	Richardson	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Brown, Jason	FWHS	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Capas, Kaitlyn	Hendricks	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Carlson, Lydia	Hendricks	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Carpio, Ellyvana	FWJH	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Crooks, Kristen	Centennial	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Duarte, Inez	FWHS	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Finley, Michael	SPHS	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Herrera, Marta	Laguna	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Holman, Jerry	FWJH	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Howell, Jessica	Hendricks	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Kay, Leah	Laguna	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Kelly, Cary	FWHS	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Kiecolt, Tyler	Davis	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Lainson, Deirdre	FWJH	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Lovio, Jesus	Davis	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Luna-Arroyo, Annette	Douglas	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Martin, Keith	Davis	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Oquendo, Jennifer	Laguna	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Powers, Jillian	Douglas	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Rios, Veronica	Douglas	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Sanchez, Ana	Laguna	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Sauber, Angela	FWJH	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Sautsby, Leslie	Centennial	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Thomas, Janelle	Davis	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Voigt, Nicole	Laguna	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024

Flowing Wells School District

Personnel Action Summary

Professional Development

August 27, 2024

Wofford, Erica	Hendricks	Instructional Supervision and Coaching Day 1	Contract Day	7.0 hrs	9/10/2024
Acker, Elizabeth	Laguna	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Brindley, Brian	FWJH	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
DeLuca, Alissandra	Laguna	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Estolano, Andrea	Hendricks	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Foulk, Brianna	Hendricks	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Frey, Amber	Centennial	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Grogan, Colin	Laguna	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Gutierrez, Lizbet	FWJH	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Holly, Shane	FWHS	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Lopez, Stephanie	Centennial	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Randolph, Kayla	Hendricks	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Thomson, Arianna	Douglas	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Valencia, Judith	Laguna	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Walter, McKenna	Hendricks	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Wilson, Amanda	Douglas	EEl Day 5 (Blue)	Contract Day	7.0 hrs	9/12/2024
Brown, Jason	FWHS	Algebra I PLC	\$20.00/hr	1.0 hr	9/5/2024
Elizarraras, Luciana	FWHS	Algebra I PLC	\$20.00/hr	1.0 hr	9/5/2024
Leider, Sydney	FWHS	Algebra I PLC	\$20.00/hr	1.0 hr	9/5/2024
Smiley, Joseph	FWHS	Algebra I PLC	\$20.00/hr	1.0 hr	9/5/2024
Bennett, Koni	Laguna	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Brown, Ariana	FWHS	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Brown, Derek	Richardson	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Brown, Jason	FWHS	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Capas, Kaitlyn	Hendricks	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Carlson, Lydia	Hendricks	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Carpio, Ellyvana	FWJH	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Crooks, Kristen	Centennial	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Duarte, Inez	FWHS	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Finley, Michael	SPHS	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Herrera, Marta	Laguna	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Holman, Jerry	FWJH	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Howell, Jessica	Hendricks	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Kay, Leah	Laguna	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024

Flowing Wells School District

Personnel Action Summary

Professional Development

August 27, 2024

Kelly, Cary	FWHS	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Kiecolt, Tyler	Davis	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Lainson, Deirdre	FWJH	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Lovio, Jesus	Davis	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Luna-Arroyo, Annette	Douglas	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Martin, Keith	Davis	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Oquendo, Jennifer	Laguna	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Powers, Jillian	Douglas	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Rios, Veronica	Douglas	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Sanchez, Ana	Laguna	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Sauber, Angela	FWJH	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Sautsby, Leslie	Centennial	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Thomas, Janelle	Davis	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Voigt, Nicole	Laguna	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Wofford, Erica	Hendricks	Instructional Supervision and Coaching Day 2	Contract Day	7.0 hrs	9/17/2024
Alarcon, Charly	Richardson	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Amarillas, Rosa	Laguna	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Groom, Jasmin	Centennial	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Hatch, Courtney	FWHS	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Knipe, Molly	EMELC	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Maag, Kylie	Centennial	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Motika, Hayley	Centennial	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Navarro, Karla	Centennial	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Peterson, Jennifer	EMELC	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Pieroway, Karl	SPHS	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Poore, Joseph	FWHS	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Pundt, Destiny	Richardson	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Rose, Marquez	Laguna	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Steward, Michael	Centennial	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Young, Billy	FWHS	EEL Day 5 (Gold)	Contract Day	7.0 hrs	9/19/2024
Abeytia, Jule	Davis	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Andersen, Hanne	Douglas	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Bostic, Tracy	Centennial	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Brown, Derek	Richardson	3-5 Writing	Contract Day	7.0 hrs	9/24/2024

Flowing Wells School District

Personnel Action Summary

Professional Development

August 27, 2024

Buckley, Nicole	Laguna	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Campa, Elizabeth	Hendricks	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Chavez, Guadalupe	Davis	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Cline, Samantha	Douglas	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Cooke, Kristen	Richardson	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Fellenzer, Allison	Richardson	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Herrera, Marta	Laguna	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Kay, Leah	Laguna	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Lawson, Lisa	Davis	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Luna-Arroyo, Annette	Douglas	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Macias, Oziris	Douglas	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Martin, Keith	Davis	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
McAllister, Tamara	Douglas	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Neria, Sophia	Douglas	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Noriega, Lorena	Davis	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Rios, Veronica	Douglas	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Romero, Melissa	Davis	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Stephens, Lydia	Centennial	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Switalski, Ashley	Douglas	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Whatton, Jessica	Centennial	3-5 Writing	Contract Day	7.0 hrs	9/24/2024
Breckenfeld, Nicolas	FWHS	HS Science Curriculum Day	Contract Day	7.0 hrs	9/25/2024
Burch, Ethan	FWHS	HS Science Curriculum Day	Contract Day	7.0 hrs	9/25/2024
Gleeson, David	FWHS	HS Science Curriculum Day	Contract Day	7.0 hrs	9/25/2024
Golden, William	FWHS	HS Science Curriculum Day	Contract Day	7.0 hrs	9/25/2024
Hartung, Kristina	FWHS	HS Science Curriculum Day	Contract Day	7.0 hrs	9/25/2024
Hayes, Ashley	FWHS	HS Science Curriculum Day	Contract Day	7.0 hrs	9/25/2024
Terpning, Cheryl	FWHS	HS Science Curriculum Day	Contract Day	7.0 hrs	9/25/2024
Trainor, Molly	FWHS	HS Science Curriculum Day	Contract Day	7.0 hrs	9/25/2024
Verdiguel Gillet, Anna	FWHS	HS Science Curriculum Day	Contract Day	7.0 hrs	9/25/2024
Young, Cody	FWHS	HS Science Curriculum Day	Contract Day	7.0 hrs	9/25/2024
Anderson, Paige	Davis	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Brenton, Caitlin	FWJH	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Dietrich, Jessica	FWHS	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Duarte, Inez	FWHS	Engaging Learners	Contract Day	7.0 hrs	9/26/2024

Flowing Wells School District

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Professional Development

August 27, 2024

Godlove, Emily	FWJH	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Hinrichs, Taylor	Douglas	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Lee, Judson	Laguna	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Lozano, Samantha	Davis	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Murphy, John	Centennial	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Rheinheimer, Katie	FWJH	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Roberts, Jessica	Davis	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Ruiz, Mario	FWJH	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Terpning, Cheryl	FWHS	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Thomas, Emanuel	Laguna	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Van Derlaske, Danielle	Davis	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Warner, Laura	FWJH	Engaging Learners	Contract Day	7.0 hrs	9/26/2024
Antista, Tracey	Richardson	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Batsford, Emily	Douglas	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Condon, Morgen	Douglas	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Dalton, Emily	Davis	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Davey, Demitria	Hendricks	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
DeLuca, Alissandra	Laguna	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Fanella, Carly	Richardson	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Gossett, Bradley	Laguna	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Haynes, Talia	FWHS	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Herman, Laura	Hendricks	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Holman, Jerry	FWJH	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Jacobson, Kristyn	Douglas	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
La Rue, Jade	FWHS	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Lee, Kristina	FWJH	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Lopez, Stephanie	Centennial	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
McWilliam, Victoria	Hendricks	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Saltrick, Danielle	FWHS	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Surratt, Sarah	Davis	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Toney, Emily	Davis	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Wook, Kristin	Centennial	Strength-Based Services	Contract Day	2.0 Hrs	9/27/2024
Abeytia, Jule	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Almodoba, Ammie	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024

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Amarillas, Rosa	Laguna	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Andersen, Hanne	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Anderson, Paige	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Anguis, Teresa	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Barber, Brie	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Batsford, Emily	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Bennett, Koni	Laguna	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Bostic, Tracy	Centennial	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Brown, Derek	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Buckley, Nicole	Laguna	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Cadin, Edee	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Campa, Elizabeth	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Campbell, Caitlin	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Capas, Kaitlyn	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Chavez, Guadalupe	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Cline, Samantha	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Close, Ashley	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Condon, Morgen	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Cooke, Kristen	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Creager, Cherie	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Crooks, Kristen	Centennial	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Dalton, Emily	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Davila, Alexia	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
DeVries, Brandi	Laguna	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Duron, Jaime	Centennial	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Fellenzer, Allison	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Heinzel, Madison	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Henningson, Marcia	Laguna	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Hinrichs, Taylor	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Hitchings, Sarah	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Jacobson, Kristyn	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Johnson, Leonard	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Jungbluth, Eric	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Kay, Leah	Laguna	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024

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Professional Development

August 27, 2024

Kiecolt, Tyler	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Kirchoffer, Amanda	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Legarra, Amme	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Lovio, Jesus	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Luna-Arroyo, Annette	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Macias, Oziris	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
MacMeans, Andrea	Centennial	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Maroney, Lukas	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Martin, Keith	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Mendivil, Samantha	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Mitchell, MacKenzie	Centennial	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Morgan, Troy	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Murphy, John	Centennial	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Neria, Sophia	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Noriega, Lorena	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Olander, Jessica	Centennial	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Pepe, Michael	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Powers, Jillian	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Powers, Michelle	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Ramos, Brooke	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Rios, Veronica	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Rodriguez, Ginger	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Romero, Melissa	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Sabin, Siobhan	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Salazar, Isabela	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Schiess, Vanessa	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Schladweiler, Katherine	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Segroves, Susanne	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Shepard, Crystal	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Siegel, Melissa	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Stephens, Lydia	Centennial	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Stretton, Jennifer	Richardson	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Strickland, Kelsi	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Switalski, Ashley	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024

Flowing Wells School District
 Personnel Action Summary
Professional Development
 August 27, 2024

Thomas, Emanuel	Laguna	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Thomas, Janelle	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Toney, Emily	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Tornberg, Erika	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Tovar, Martha	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Urquidez, Maricela	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Valencia, Shelley	Centennial	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Van Derlaske, Danielle	Davis	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Varas-Nelson, Cora	Douglas	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Wendt, Jessica	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Whatton, Jessica	Centennial	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Wofford, Erica	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024
Young, Roxanna	Hendricks	Elementary Data Analysis	\$20.00/hr	2.0 hrs	9/16/2024 - 10/15/2024

LEGEND:

Pay: Total compensation minus Performance Pay

The Additional Comments section detail additional compensation.

NTE: Not To Exceed

BOY: Balance of Year

FTE: Full Time Equivalent

YOE: Years of Experience (\$350.00 per year for certified/professional; \$0.20 per hour for classified)

(P): Prorated due to date of hire and/or less than 1.0 FTE

CEIP: College Credit by Exam Incentive Program

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-1
Agenda Item Number

August 27, 2024
Board Meeting Date

Item: Information and Discussion regarding Tenth Day Enrollment Trends

Submitted By: Dr. Kevin Stoltzfus/Dr. Tabettha Finchum Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Tabettha Finchum

District administration provides information for review and discussion by the Governing Board regarding tenth day enrollment trends for the current year in comparison to the prior four years.

Estimated Cost \$ _____ See Additional Information Attached

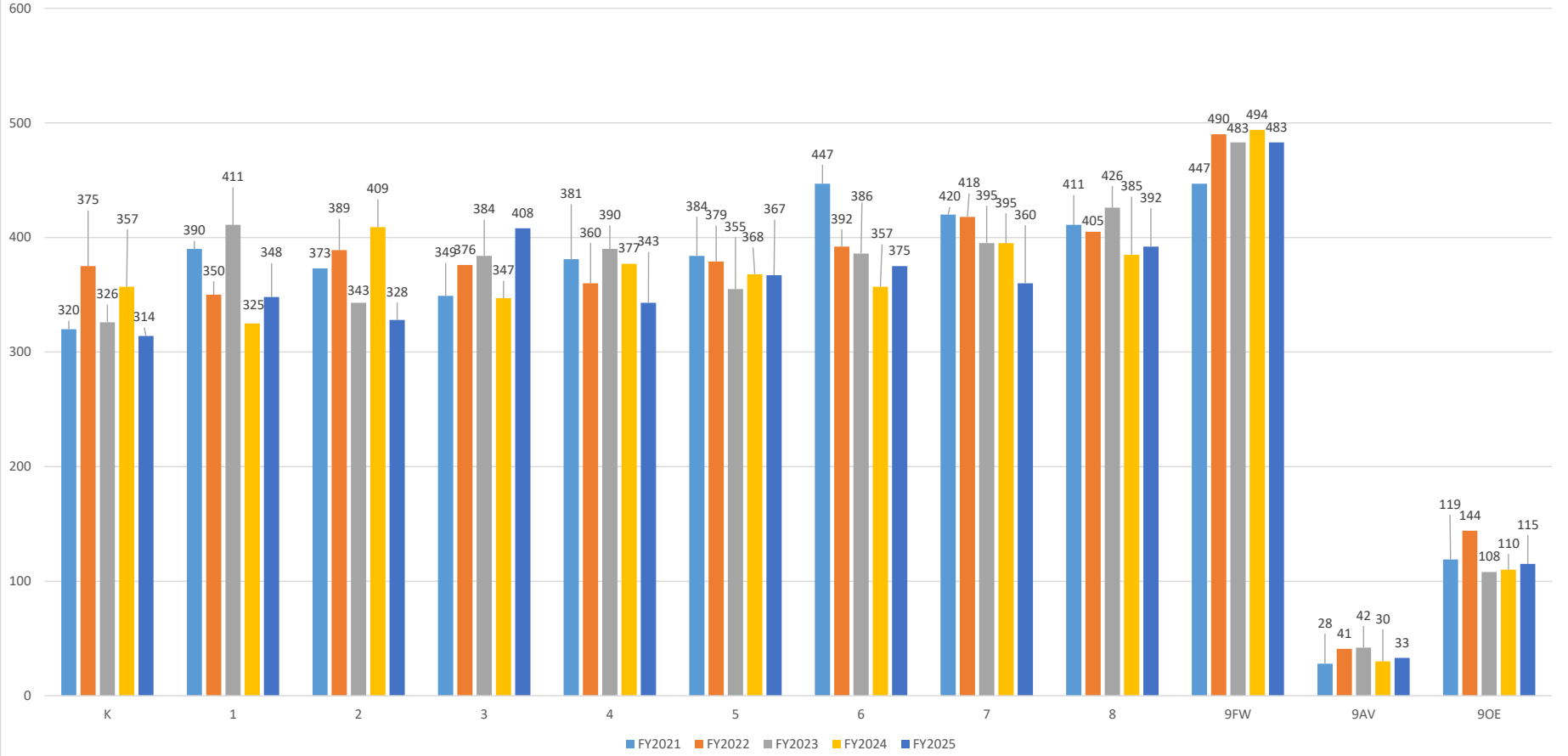
Recommended Action:

Approve Disapprove Table No Action Required

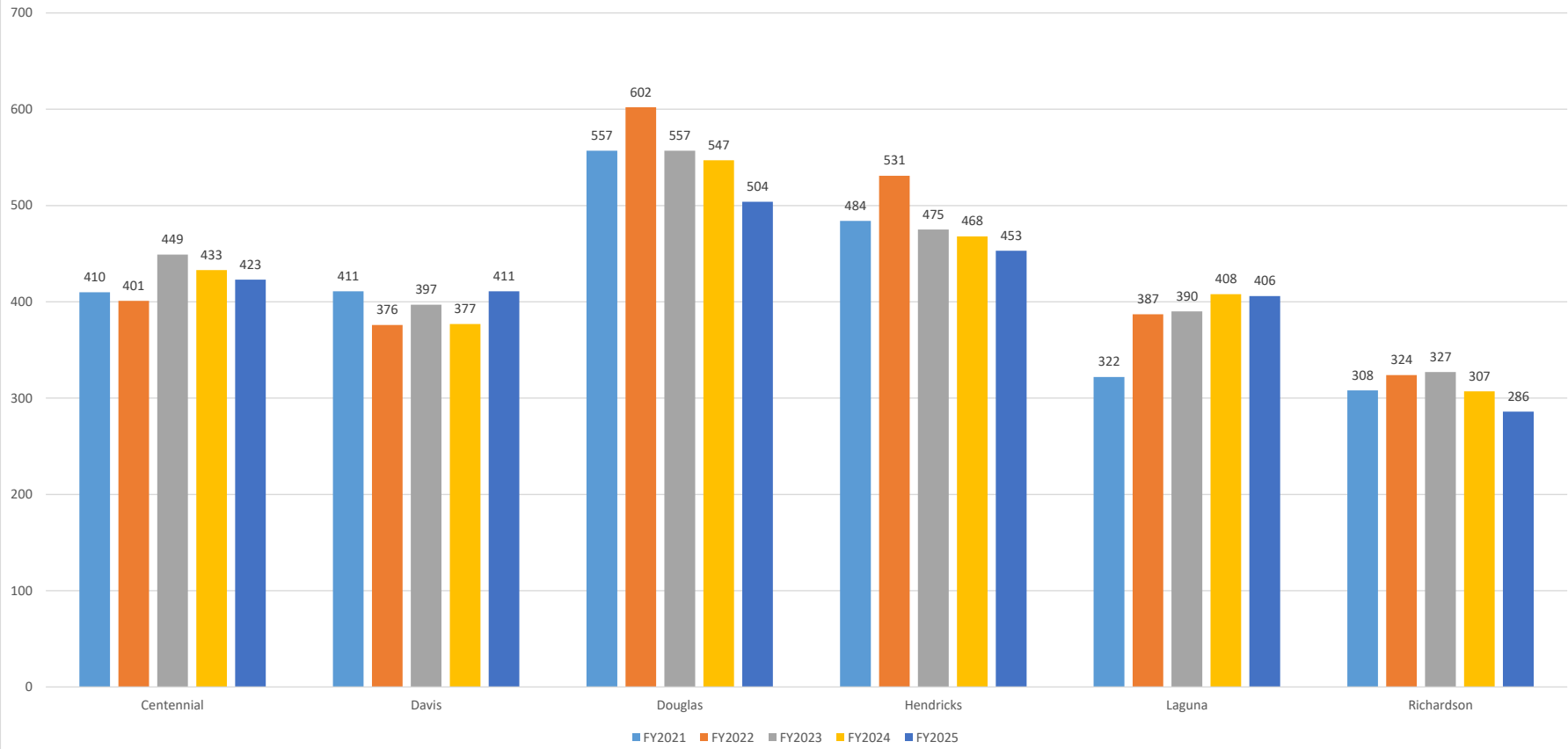
Division Head:  Superintendent: 

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

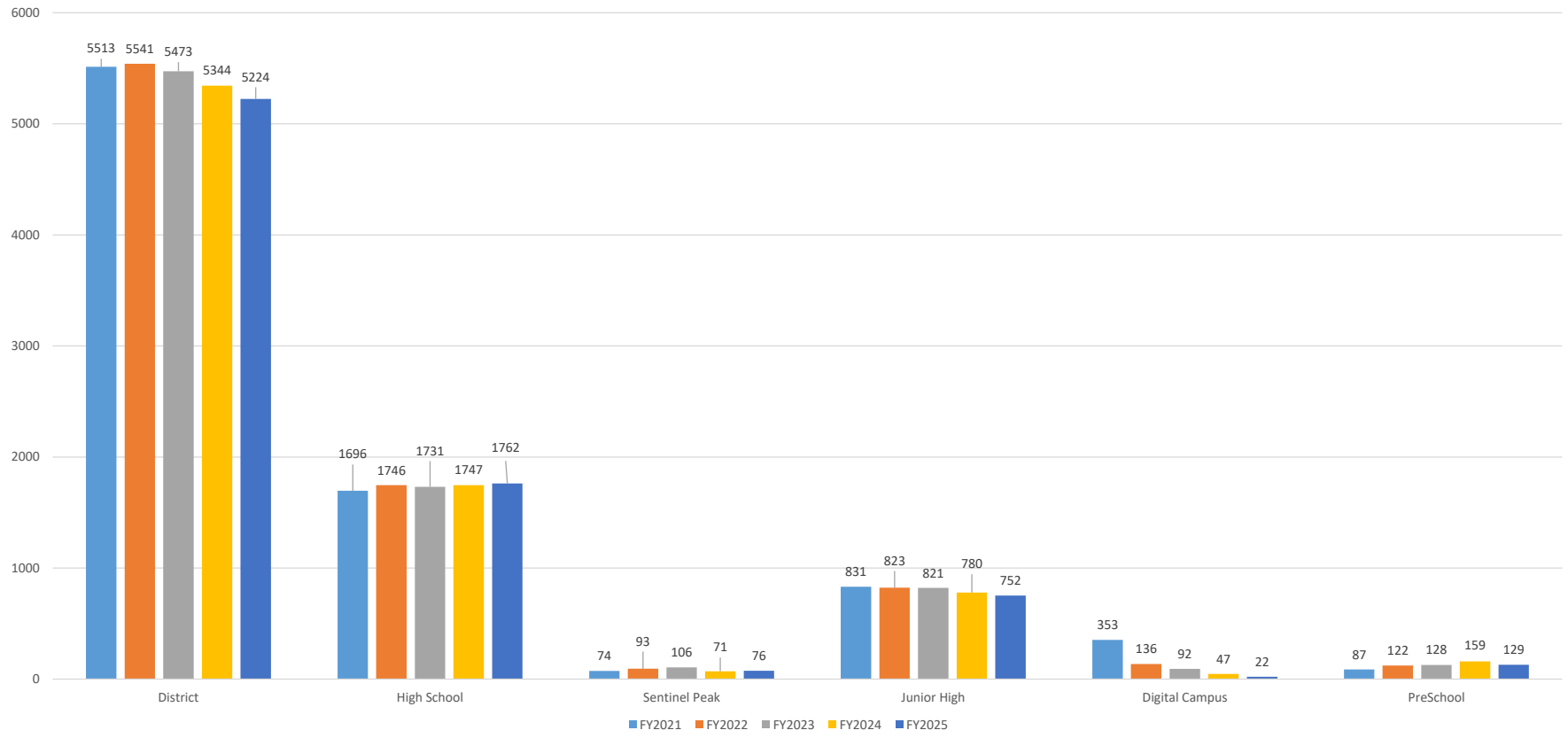
ENROLLMENT - 10TH DAY BY GRADE LEVEL



ENROLLMENT - 10TH DAY COMPARISON



ENROLLMENT - 10TH DAY COMPARISON



FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-2
Agenda Item Number

August 27, 2024
Board Meeting Date

Recommend Approval of Memorandum of Understanding (MOU) with J. David
Item: Lowell Foundation

Submitted By: Dr. Kevin Stoltzfus Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

District administration recommends approval of an MOU with the J. David Lowell Foundation to provide financial incentives directly to students for successful participation in accelerated mathematics courses including Accelerated Math 7, Grade 8 Algebra, Honors Geometry, Honors Algebra II, AP Pre-Calculus, and AP Calculus. Eligible students would receive up to \$100 at the end of the school year, with eligible AP Calculus students receiving a \$2500 scholarship. This MOU would establish a pilot program this year and could be renewed in future years.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“Agreement”) is entered into this 28th day of August, 2024, between Flowing Wells Unified School District (the “District”) and the J. David Lowell Foundation (“Foundation”).

ACKNOWLEDGMENTS

A. The District is an Arizona public school district operating pursuant to Title 15 of the Arizona Revised Statutes.

B. Foundation is a private non-profit foundation that desires to offer students up to \$100 each for successful participation in accelerated math courses and up to a \$2500 scholarship each for successful participation in AP Calculus with corresponding post-secondary plans (collectively “Award”).

C. The District believes that Foundation’s Awards will benefit the District’s students by encouraging students to participate in and succeed in accelerated math courses.

D. The District and Foundation desire to enter this Agreement to permit Foundation to provide Awards to qualifying students with parental consent at no cost to the District.

THE PARTIES AGREE AS FOLLOWS:

1. Award Decision-Making. Foundation is solely responsible for deciding how to allocate Awards to students including how many Awards are given and for deciding which students will receive Awards. The District will work with the Foundation to help establish the criteria required for Students to qualify for Awards and to track participating Student achievement in the accelerated math courses. District personnel who identify students who may be qualified to receive Awards shall provide Foundation with information as to how to directly contact each identified student and their parent/guardian.

2. Parental Consent. The District is responsible for obtaining written parental consent before providing Foundation with student identifying information.

3. Cost. The District shall not be responsible for payment of any cost associated with the provision of the Awards.

4. Privacy. The District and Foundation shall abide by the requirements of the Family Educational Rights and Privacy Act (“FERPA”) in maintaining the confidentiality of student records and personally identifiable student information. The Parties agree that any disclosure and/or re-disclosure of student records shall be in compliance with the requirements of FERPA.

6. Term. This Agreement shall be deemed to have commenced on August 28, 2024, and shall terminate on June 30, 2025. Either Party may, upon thirty (30) days prior written notice

to the other party, elect to terminate this Agreement for any reason or no reason. This Agreement may also be terminated by either Party in the event of a conflict of interest pursuant to A.R.S. § 38-511, the provisions of which are deemed incorporated herein. This Agreement may be renewed upon written agreement of the Parties.

Flowing Wells Unified School District:

J. David Lowell Foundation:

By _____
Its Governing Board President

By _____
Its _____

Date _____

Date _____

Approved at a Governing Board meeting held
on August 27, 2024.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-3
Agenda Item Number

August 27, 2024
Board Meeting Date

Recommend Approval of Position Description for Operations Specialist for
Item: Technology

Submitted By: Dr. Kevin Stoltzfus Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

District administration recommends approval to establish a new position of Operations Specialist for the Technology Department. The total number of positions within the District Technology Department would stay the same, but this new position would replace an IT Systems Specialist position that recently opened due to a resignation. The Operations Specialist's responsibilities would include purchasing, work order entry and routing, remote troubleshooting, and hardware maintenance and repairs. The starting rate of compensation for this non-exempt position would be \$16.88 per hour, which is comparable to other Operations Specialist positions in the District.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE:	OPERATIONS SPECIALIST (TECHNOLOGY)
DEPARTMENT:	Educational Services
REPORTS TO:	Director of Information Technology
FLSA STATUS/CLASSIFICATION:	Non-Exempt
SUPERVISORY DUTIES:	None
APPROVED ON:	_____

SUMMARY:

Serves as a support person for the Technology Department and performs specialized and complex duties, including purchasing, inventorying and asset tracking, work order entry and tracking, user account management, remote troubleshooting, and hardware maintenance and repair.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Coordinates technology work orders, including receiving, entering, tracking, updating, and reporting.
- Purchases technology licensing, services, supplies and capital items; follows procurement requirements; organizes purchasing information; creates requisitions; places, tracks, and receives orders.
- Maintains inventory of technology materials and assists with asset tracking.
- Assists with deployment of end-user technology, including setting up new devices and distributing devices to sites.
- Responds to user work orders and serves as the first tier for technology support through over-the-phone troubleshooting, remote troubleshooting, password resets, and escalation of support requests when needed.
- Coordinates user account management, including initiating account changes, tracking change requests, and routing change requests to the appropriate department.
- Assists with maintenance and repair of hardware, including screen and key/keyboard replacements, power supply replacements, physical cleaning, wiping/restoring devices, and coordinating with device insurance providers.
- Assists the Director with E-Rate documentation and compliance.
- Receives visitors to the office.
- Completes correspondence, reports, and related materials as assigned.
- Answers telephone calls and responds to e-mails.
- Keeps an updated calendar of appointments, meetings, and events.
- Prepares and maintains documents, spreadsheets, and presentations.
- Prepares meeting and training agendas, packets, and related materials.
- Establishes, organizes, and maintains various physical and digital educational files.
- Other duties as assigned.

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing.
- Skills in human relations.
- Knowledge of administrative and secretarial practices.
- Ability to deal effectively with matters of confidentiality.
- Ability to efficiently complete clerical tasks.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.
- Ability to work cooperatively and courteously with staff, students, parents, and community members.
- Knowledge of applicable federal and state laws, district procedures and Board policies.
- Ability to handle confrontation and conflict without an emotional response.
- Skills in time management.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- A high school diploma or equivalent.
- Technology troubleshooting/support experience preferred.
- Arizona school district procurement experience preferred.

Computer Proficiency: Demonstrated general proficiency in computer programs including Microsoft Word, Excel, Publisher, and PowerPoint.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit and occasionally stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five pounds.

WORK ENVIRONMENT:

Indoor office environment. This position regularly works indoors. The noise level in the work environment is generally quiet to moderate and may become excessively noisy at times. Will have contact with employees, external agencies, and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-4
Agenda Item Number

August 27, 2024
Board Meeting Date

Item: Recommend Approval of Revisions to Position Descriptions

Submitted By: Dr. Kevin Stoltzfus/Dr. Tabettha Finchum Date: August 20, 2024


Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Tabettha Finchum

District administration recommends approval to revise the position descriptions for the following positions: Speech Language Pathologist, Occupational Therapist, Physical Therapist, Certified Occupational Therapy Assistant, and Speech Language Pathologist Assistant. The revisions for each position reduce the prerequisite required experience. For example, the experience level for the position of Occupational Therapist has been revised from "Minimum of three (3) years clinical experience, general or pediatric" to "General or pediatric clinical experience preferred." These revisions are intended to result in more candidates applying for these positions.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head:  Superintendent: 

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE:	Speech-Language Pathologist
DEPARTMENT:	Exceptional Student Services
REPORTS TO:	Director, Exceptional Student Services
FLSA STATUS/CLASSIFICATION:	Exempt
SUPERVISORY DUTIES:	No
APPROVED ON:	08/27/2024

SUMMARY:

This position plans, organizes, directs, controls, and evaluates the Speech-Language Program including all administrative duties inherent in this position.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Screens students for speech and language disorders including referred kindergartners, new students within the first 45 days of school that do not have sufficient records, and others that are referred.
- Conducts in-depth diagnostic evaluations when indicated by screening results, by referral from other school personnel or outside source, and at parent request.
- Prepares Speech-Language Evaluation Report for each student evaluated.
- Chairs Child Study Team committee meetings involving speech-language referrals to determine appropriate action.
- Monitors the placement and progress of students receiving speech-language services.
- Conducts re-evaluations of speech-language impaired students within three years of the date of the previous evaluation.
- Chairs multidisciplinary evaluation conferences for speech-language *only* placements.
- Develops and implements an Individual Education Program (IEP) for each student in need of speech-language services when initially placed and for the annual review of each student.
- Maintains confidential files for students participating in speech-language programs.
- Provides individual, small group or in-class therapy for students with speech-language impairments.
- Serves as a resource consultant to other school professionals, parents, and outside agencies.
- Supervises Speech Technicians through indirect and direct observations.
- Provides ongoing training for Speech Technicians.
- Attends meetings as Local Education Agency (LEA) Representative.

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing.
- Knowledge of major theories, treatment procedures, and research relevant to providing speech language therapy services for children with disabilities.
- Knowledge of diagnostic materials, interpretation, and reporting in regards to students with special needs related to educational performance.
- Knowledge of disabling conditions that occur before and after birth and their effects on students with special needs related to educational performance.
- Knowledge of the educational system and its critical components including federal and state regulations and ethical/legal responsibilities applying to occupational therapists in the educational setting.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.
- Ability to deal effectively with matters of confidentiality.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

- Ability to work cooperatively and courteously with staff, students, parents and community members.
- Knowledge of district procedures and Board policies.
- Ability to handle confrontation and conflict without an emotional response.
- Skills in time management.

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- Degree in Communication Disorders from an accredited institution.
- Valid Speech Language Pathologist license from the Arizona Department of Health Services.
- Valid Arizona Department of Education Speech Language Pathologist Certificate.
- Valid Arizona IVP Fingerprint Clearance card.
- Certificate of Clinical Competency preferred.
- ~~One (1) year clinical experience required.~~
- General or pediatric clinical experience preferred.

Computer Proficiency: Demonstrated general proficiency in computer programs including Microsoft Excel and Word.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit and occasionally stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five pounds.

WORK ENVIRONMENT:

Indoor office environment. This position regularly works indoors. The noise level in the work environment is generally quiet to moderate and may become excessively noisy at times. Will have contact with employees, external agencies and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.



DRAFT



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE:	Occupational Therapist
DEPARTMENT:	Exceptional Student Services
REPORTS TO:	Director, Exceptional Student Services
FLSA STATUS/CLASSIFICATION:	Exempt
SUPERVISORY DUTIES:	No
APPROVED ON:	08/27/2024

SUMMARY:

This position plans, organizes, directs, controls, and evaluates the Occupational Therapy Program including all administrative duties inherent in this position. Administers prescribed therapy treatments, supervises other departmental personnel, and performs other duties as departmental needs require.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Assesses the functional performance of students with disabilities within the school environment, identifying, comparing, selecting, and administering appropriate interventions.
- Interprets assessment results appropriately and uses the results to develop therapeutic intervention plans and classroom strategies appropriate to the educational goals for the student. This may include adaptive equipment, assistive technology devices, and outside professional consultation.
- Communicates effectively (both orally and in writing) with educational personnel, parents, and local and state agencies, regarding occupational therapy.
- Engages in consensus decision-making as part of the IEP process in order to write appropriate IEP goals and objectives.
- Plans and implements intervention strategies using a continuum of service delivery approaches in accordance with student needs in the least restrictive environment.
- Evaluates, modifies, and documents the effectiveness of occupational therapy intervention as it relates to the student's educational program.
- Facilitates transition among agencies, programs, and professionals as service provision changes (early intervention to preschool, preschool to school age, and school to work).
- Supervises a certified Occupational Therapy Assistant (COTA).

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing.
- Knowledge of major theories, treatment procedures, and research relevant to providing occupational therapy services for children with disabilities.
- Knowledge of disabling conditions that occur before and after birth and their effects on students with special needs related to educational performance.
- Knowledge of the educational system and its critical components including federal and state regulations and ethical/legal responsibilities applying to occupational therapists in the educational setting.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.
- Ability to deal effectively with matters of confidentiality.
- Ability to work cooperatively and courteously with staff, students, parents and community members.
- Knowledge of district procedures and Board policies.
- Ability to handle confrontation and conflict without an emotional response.
- Skills in time management.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- Degree in Occupational Therapy from an accredited institution.
- Occupational Therapy license from the State of Arizona.
- Valid Arizona IVP Fingerprint Clearance card.
- National Certification preferred.
- ~~Minimum of three (3) years clinical experience, general or pediatric.~~
- General or pediatric clinical experience preferred.

Computer Proficiency: Demonstrated general proficiency in computer programs including Microsoft Excel and Word.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit and occasionally stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five pounds.

WORK ENVIRONMENT:

Indoor office environment. This position regularly works indoors. The noise level in the work environment is generally quiet to moderate and may become excessively noisy at times. Will have contact with employees, external agencies and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE:	Physical Therapist
DEPARTMENT:	Exceptional Student Services
REPORTS TO:	Director, Exceptional Student Services
FLSA STATUS/CLASSIFICATION:	Exempt
SUPERVISORY DUTIES:	No
APPROVED ON:	08/27/2024

SUMMARY:

This position plans, organizes, directs, controls, and evaluates the Physical Therapy Program including all administrative duties inherent in this position.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Assesses the functional performance of students with disabilities within the school environment, including identifying, comparing, selecting, and administering appropriate interventions.
- Interprets assessment results appropriately and uses the results to develop therapeutic intervention plans and classroom strategies appropriate to the educational goals for the student. This may include adaptive equipment, assistive technology devices, and outside professional consultation.
- Communicates effectively (both orally and in writing) with educational personnel, parents, local and state agencies regarding physical therapy.
- Engages in consensus decision-making as part of the IEP process in order to write appropriate IEP goals and objectives.
- Plans and implements intervention strategies using a continuum of service delivery approaches in accordance with student needs in the least restrictive environment.
- Evaluates, modifies, and documents the effectiveness of physical therapy intervention as it relates to the student's educational program.
- Facilitates transition among agencies, programs, and professionals as service provision changes (early intervention to preschool, preschool to school age, and school to work).

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing.
- Must have knowledge of major theories, treatment procedures, and research relevant to providing physical therapy services for children with disabilities.
- Must have knowledge of disabling conditions that occur before and after birth and their effects on students with special needs related to educational performance.
- Must have knowledge of the educational system and its critical components including federal and state regulations and ethical/legal responsibilities applying to physical therapists in the educational setting.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.
- Ability to deal effectively with matters of confidentiality.
- Ability to work cooperatively and courteously with staff, students, parents and community members.
- Knowledge of district procedures and Board policies.
- Ability to handle confrontation and conflict without an emotional response.
- Skills in time management.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- Must possess a degree in Physical Therapy from an accredited institution.
- Must hold a valid Physical Therapy license from the State of Arizona.
- Valid Arizona IVP Fingerprint Clearance card.
- ~~Minimum of three (3) years clinical experience, general or pediatric.~~
- General or pediatric clinical experience preferred.

Computer Proficiency: Demonstrated general proficiency in computer programs including Microsoft Excel and Word.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit and occasionally stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five pounds.

WORK ENVIRONMENT:

Indoor office environment. This position regularly works indoors. The noise level in the work environment is generally quiet to moderate and may become excessively noisy at times. Will have contact with employees, external agencies and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE:	CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA) / ASSISTIVE TECHNOLOGY TECHNICIAN
DEPARTMENT:	Exceptional Student Services
REPORTS TO:	Director of Exceptional Student Services
FLSA STATUS/CLASSIFICATION:	Non-Exempt
SUPERVISORY DUTIES:	None
APPROVED ON:	08/27/2024

SUMMARY:

Assists the Occupational Therapist in providing educationally relevant therapy activities for students as identified on their Individual Education Plans (IEPs) as a needed related service. Provides support for needs in assistive technology.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Works under the supervision of an Occupational Therapist in providing educationally relevant therapy activities for students with occupational therapy identified on their Individual Education Plans (IEPs) as a needed related service.
- Relates observations of student performance to performance components of learning activities, in order to effectively grade activities and positively impact the educational program of students within the school environment.
- Collaborates with occupational therapy personnel in the collection of data for the occupational therapy comprehensive assessment, including reviews of student files, interviews with referring sources, and observations of student performance.
- Communicates effectively with educational team members in implementing appropriate therapeutic intervention plans and classroom strategies as developed by the supervising occupational therapist.
- Participates in consensus decision-making as part of the IEP process in collaboration with the supervising occupational therapist to develop appropriate IEP goals and objectives.
- Works with students with assistive technology needs, their families, service providers, and other team members to provide assistive technology services on a consultative and direct service basis.
- Selects, orders, designs, modifies, maintains, replaces, and repairs assistive technology devices.
- Maintains an inventory of assistive technology devices and tracks those currently in use by students and staff members.
- Provides training to students and service providers on specific assistive technology devices.
- Serves as chairperson for the district assistive technology team (AT Team).
- Participates in ongoing professional development to maintain and increase knowledge and skills in assistive technology devices and strategies.
- Documents service contacts and maintain student therapy files, according to District procedures.

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing.
- Skills in effective communication and human relations.
- Ability to deal effectively with matters of confidentiality.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.
- Ability to work cooperatively and courteously with staff, students, parents and community members.
- Knowledge of applicable Federal and State laws, district procedures and Board policies.
- Ability to handle confrontation and conflict without an emotional response.
- Skills in time management.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- An Associate's Degree from an accredited Certified Occupational Therapy Assistant program.
- Certified as an Occupational Therapy Assistant by the American Occupational Therapy Association and licensed by the State of Arizona.
- Experience working independently as COTA, with indirect supervision by an Occupational Therapist.
- ~~Experience working with children who have disabilities.~~
- Experience working with children who have disabilities preferred.

Computer Proficiency: Demonstrated general proficiency in computer programs including Microsoft Excel and Word.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit and occasionally stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five pounds.

WORK ENVIRONMENT:

Indoor environment. This position regularly works indoors. The noise level in the work environment is generally quiet to moderate and may become excessively noisy at times. Will have contact with students, employees, external agencies and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE:	SPEECH AND LANGUAGE PATHOLOGIST ASSISTANT
DEPARTMENT:	Exceptional Student Services
REPORTS TO:	Director of Exceptional Student Services
FLSA STATUS/CLASSIFICATION:	Exempt
SUPERVISORY DUTIES:	None
APPROVED ON:	08/27/2024

SUMMARY:

Performs duties related to providing services to speech and language impaired students under the direction and supervision of the Speech and Language Pathologist.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Assists with providing speech and language exercises to students ages 3 to 22 in accordance with America Speech Language Hearing Association's (ASHA) Scope of Practice.
- Relates observations of student performance to performance components of learning activities, in order to effectively grade activities and positively impact the educational program of students within the school environment.
- Collaborates with speech-language therapy personnel in the collection of data for the comprehensive assessment, including reviews of student files, interviews with referring sources, and observations of student performance.
- Communicates effectively with educational team members in implementing appropriate therapeutic intervention plans and classroom strategies as developed by the supervising speech-language therapist.
- Participates in consensus decision-making as part of the IEP process in collaboration with the supervising speech-language therapist to develop appropriate IEP goals and objectives.
- Assists with screening services for kindergarten and new students.
- Assists in developing, inventorying and maintaining materials to provide appropriate speech and language services.
- Arranges and maintains speech room.
- Assists with establishing speech and language schedule at assigned school.
- Maintains confidential files for students being evaluated for or participating in speech-language programs.
- Attends Individualized Education Plan (IEP) and parent/teacher conferences as requested by supervisor or administrator.
- Assists with documentation of the semester review of IEP progress.

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing.
- Skills in human relations.
- Ability to deal effectively with matters of confidentiality.
- Willingness to attend conferences, in-service workshops, and classes to upgrade and update skills.
- Ability to work with students with special needs.
- Ability to plan creative learning activities.
- Understanding of terminology unique to related programs.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.
- Ability to work cooperatively and courteously with staff, students, parents and community members.
- Knowledge of applicable Federal and State laws, district procedures and Board policies.
- Ability to handle confrontation and conflict without an emotional response.
- Skills in time management.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- Bachelor's degree in Speech and Hearing required.
- Experience working independently as a SLP-A, with indirect supervision by a Speech Pathologist.
- ~~Experience working with children who have disabilities.~~
- Experience working with children who have disabilities preferred.

Computer Proficiency: Demonstrated general proficiency in computer programs including Microsoft Excel and Word.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit, and occasionally stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five pounds.

WORK ENVIRONMENT:

Indoor classroom environment. The noise level in the work environment is generally moderate and may become excessively noisy at times. Will have contact with employees, external agencies and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-5
Agenda Item Number

August 27, 2024
Board Meeting Date

Recommend Approval of Affiliation Agreement to Host Certified Occupational
Item: Therapy Assistant (COTA) Interns from Brookline College

Submitted By: Dr. Kevin Stoltzfus Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

District administration recommends approval of an affiliation agreement with Brookline College and Unitek Learning to serve as a host agency for clinical interns, primarily in pursuit of degrees as Certified Occupational Therapy Assistants. This partnership would remain in effect until either party chose to terminate.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____



EDUCATION AFFILIATION AGREEMENT

This **AGREEMENT** is made by and between, _____, located at _____ hereinafter known as **FACILITY**, and Unitek Learning Education Group Corp., which includes and operates Brookline College, Eagle Gate College, Provo College, Unitek College and Unitek Healthcare Training, LLC with a business located at 1401 Dove Street, Suite 340, Newport Beach, CA, hereinafter collectively known as **COLLEGE** is effective as of _____.

BASIS AND PURPOSE OF THE AGREEMENT

Whereas Unitek Learning Education Group Corp., which includes and operates Brookline College, Eagle Gate College, Provo College, Unitek College, and Unitek Healthcare Training, LLC, seeks to have a common affiliation agreement to provide educational experiences for the students enrolled in all **Nursing Programs** and all **Allied Health programs** which include Medical Assistant, Dental Assistant, Physical Therapist Assistant, Occupational Therapy Assistant and Surgical Technologist offered by COLLEGE.

Whereas it is to the benefit of both FACILITY and COLLEGE that students have opportunities for educational experiences to enhance their capabilities as healthcare workers in the program of enrollment. Now, therefore, the FACILITY and COLLEGE agree as follows:

COLLEGE'S RESPONSIBILITIES

- A. **Schedule of Assignments.** Both parties shall agree upon the period for each student's training at the FACILITY, and the number of students to receive training at the FACILITY shall be mutually agreed upon.
- B. **Program Coordinator.** COLLEGE shall designate a point of contact who shall coordinate with a FACILITY designee in planning the training, orientation, and scheduling.
- C. **Periodic Conferences.** COLLEGE shall arrange for periodic conferences between appropriate representatives of COLLEGE and FACILITY to evaluate the educational experience under this Agreement.
- D. **Grade.** The COLLEGE faculty are responsible for assigning all final grades with input from the FACILITY.
- E. **Records.** COLLEGE shall maintain all academic records of all students.
- F. **Rules and Regulations.** COLLEGE shall enforce rules and regulations governing the students, which rules and regulations shall be mutually agreed upon by COLLEGE and FACILITY.
- G. **Supervision.**
 - a Nursing Programs: COLLEGE shall provide a Program Specific Faculty, licensed in the state where the FACILITY is located (where required by state professional practice standards), to supervise all instruction and clinical/non-clinical experiences for students given at the FACILITY.
 - b Allied Health Programs: COLLEGE shall provide a clinical or externship education coordinator or designee to review the educational goals of clinical or externship courses and manage the oversight of instruction and documentation of student progress at FACILITY.

- H. **Universal Precautions and Basic Life Support.** COLLEGE shall ensure that each student has completed a class on infection control, including instruction on blood-borne pathogens and Cardiopulmonary Resuscitation (BLS for healthcare) before assignment to FACILITY and shall provide a copy of the student's current BLS card on request.
- a. **Health Policy.** COLLEGE will ensure all students participating in clinical rotations are current regarding the COLLEGE and the FACILITY immunization requirements and TB Testing to participate in FACILITY rotations, externships, or practicums. Documentation will be provided upon request.

STUDENT RESPONSIBILITIES

Student Responsibilities. COLLEGE shall notify students that they are responsible for:

- a. Following administrative policies, procedures, rules, and regulations of FACILITY.
- b. Arranging for and assuming the cost of their own health insurance.
- c. Assuming responsibility for their personal illness, immunizations, tuberculin test, and annual health examination.
- d. Maintaining confidentiality of patient information. No student shall have access to or have the right to receive any medical record, except in the regular course of the training program at the FACILITY. The discussion, transmission, or narration in any form by students of any patient information of a personal nature, medical or otherwise, obtained in the regular course of the clinical training at FACILITY is forbidden except as a necessary part of the training program.
- e. Following the dress code of the FACILITY and wearing picture identification cards and school badges on the left shoulder of their uniform, which will identify them as students as well as verbally identifying herself/himself as a student before beginning to care for a patient.
- f. Attending an orientation of FACILITY provided by their instructors.
- g. Providing services to the FACILITIES patients under the direct supervision of a faculty member provided by COLLEGE or FACILITY provided preceptors.

FACILITY RESPONSIBILITIES

- A. FACILITY will provide an environment that is appropriate to the learning needs of the students(s) and meets the written objective of the program of study.
- B. FACILITY staff will be of adequate number and quality to ensure the patients' safe and continuous health care services.
- C. FACILITY shall retain ultimate responsibility for patient care and services.
- D. FACILITY shall provide provision for the orientation of faculty and students.
- E. FACILITY personnel will participate in the instruction of students where such education is considered of value and when agreed upon by FACILITY and COLLEGE for all allied health programs and nursing programs.
- F. FACILITY shall provide feedback to COLLEGE and their students via a clinical performance assessment tool for all Allied Health programs.
- G. FACILITY shall accept from COLLEGE the mutually agreed upon a number of students enrolled in the Program and shall provide said students with supervised clinical experience.

- H. FACILITY shall designate a member of FACILITIES staff to participate with the designee of COLLEGE in planning, implementing, and coordinating the training program
- I. FACILITY shall permit students enrolled in the Program access to FACILITIES as appropriate and necessary for their program, provided that the presence of students shall not interfere with the activities of the FACILITY.
 - a. Parking areas
 - b. Same food that is available to staff
 - c. Classroom and conference room space
 - d. Access to sources of information for educational purposes, such as
 - i. Charts, nursing station references, Kardex files
 - ii. Procedure guides, policy manuals
- J. FACILITY may request COLLEGE to remove and withdraw from the training program any student whom the FACILITY determines is not performing satisfactorily or who refuses to follow the FACILITY's administrative policies, procedures, rules, and regulations. Such requests must be in writing and must include a statement as to the reason(s) why FACILITY desires to have the student withdrawn. Said requests shall be complied with within five (5) instructional days of receipt. FACILITY reserves the right to suspend from participation immediately any student who poses an imminent danger of harm to self or others. In such instances, FACILITY must notify the COLLEGE within 24 hours of such determination.
- K. FACILITY shall, on any day when a student is receiving training at its facilities, provide to the student necessary emergency health care or first aid for accidents occurring in its facilities. Students will be financially responsible for all such care rendered in the same manner as any other patient.
- L. FACILITY shall not utilize students in lieu of trained professionals employed by FACILITY and recognizes that students are there in a training capacity only.
- M. FACILITY if hosting a Dental Assistant Program in California shall comply with the Dental Board of California regulations of Title 16, Division 10, Article therein

AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students participating in externships, clinical and non-clinical training at FACILITY pursuant to this AGREEMENT shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, sexual orientation, age, veteran status, or citizenship, within limits imposed by law.

STATUS OF FACILITY AND COLLEGE

It is expressly agreed and understood by FACILITY and COLLEGE that students under this Program are in attendance for educational purposes, and such students are not considered employees of FACILITY for any purpose, including, but not limited to, compensation for services, employee welfare, and pension benefits, or workers' compensation insurance.

INDEMNIFICATION

- A. COLLEGE agrees to indemnify, defend, and hold harmless FACILITY and its affiliates, its directors, trustees, officers, agents, and employees from and against all claims, demands, damages, costs, expenses of whatever nature, including court costs and attorney fees arising out of or resulting from negligent or intentional acts or omissions COLLEGE, its officers, employees, or agents.

- B. FACILITY agrees to indemnify, defend, and hold harmless COLLEGE and its affiliates, its directors, trustees, officers, agents, and employees from and against all claims, demands, damages, costs, expenses of whatever nature, including court costs and attorney fees arising out of or resulting from negligent or intentional acts or omissions of FACILITY, its agents, or its employees.

INSURANCE

- A. COLLEGE shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it and FACILITY against liability arising from or incident to the use of FACILITY by COLLEGE's students and naming FACILITY as an additional insured.
- B. Coverage under such insurance shall be not less than One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) aggregate for each professional liability insurance and comprehensive general liability insurance.
- C. COLLEGE shall also maintain and provide evidence of workers' compensation and disability coverage as required by law
- D. COLLEGE shall provide FACILITY with a certificate of insurance evidencing that insurance coverage is required under this section and providing for not less than thirty (30) days written notice to FACILITY of the cancellation of such insurance. COLLEGE shall promptly notify FACILITY of any cancellation, reduction, or other material change in the amount or scope of coverage required hereunder.

TERM AND TERMINATION

- A. **Term.** This Agreement shall be effective as of the date first written above and shall remain in effect until terminated as provided herein.
 - (a) **Termination.** This Agreement may be terminated in any of the following circumstances: at any time upon the written concurrence of the parties.
 - (b) Upon 30 days prior written notice by one party in the event the other party is in breach of a material provision of this Agreement: or
 - (c) At any time, one party gives the other a minimum of 180 days prior notice of termination. In the event of termination, however, any COLLEGE students who are then currently enrolled shall be allowed to complete their clinical training for the COLLEGE semester during which such termination occurs.

GENERAL PROVISIONS

- A. **Amendments.** This Agreement may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall become effective, it shall be reduced to writing and signed by the parties. Notwithstanding the foregoing, should any provision of this Agreement conflict with a governing State or Federal law, it shall be deemed amended accordingly.
- B. **Assignment.** Neither party shall voluntarily or by operation of law assign or otherwise transfer this Agreement without the other party's prior written consent.
- C. **Arbitration.** The parties agree to meet and confer to resolve any dispute arising out of the interpretation or performance of this Agreement. If such dispute cannot be resolved, the parties shall submit the matter to a mediator selected by the parties. If the parties cannot agree upon a



mediator, or if the dispute cannot be resolved following mediation, the dispute shall be submitted to binding arbitration according to the procedures for arbitration of the National Health Lawyers Association or such other organization as the parties mutually agree.

- D. **Attorney's Fees.** In the event that any action, including arbitration, is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party in such action shall be entitled to its costs and reasonable attorney's fees. In addition to such other relief as the court or arbitrator may deem appropriate.
- E. **Entire Agreement.** This Agreement is the entire and complete expression of intent between the parties as to the subject matter herein and shall not be altered, amended, or construed by any prior or contemporaneous oral or written statement, agreement, or understanding between the parties.
- F. **Force Majeure.** Neither party shall be liable nor deemed to be in default for any delay or failure in performance under this Agreement or other interruption of service or employment deemed resulting, directly or indirectly, from acts of civil or military authority, acts of public enemy, war, fires, explosions, earthquakes, floods, failure of transportation, machinery or supplies, vandalism, strikes or other work interruptions beyond the reasonable control of either party. However, both parties shall make good faith efforts to perform under this Agreement in the event of any such circumstances.
- G. **Governing Law.** The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State, except for any choice of law provisions.
- H. **Notices.** Notices required under this Agreement shall be sent to the parties electronically when all signatures are obtained.

Notice to the FACILITY:

Site Name: _____

Attn: _____

Address: _____

Notice to COLLEGE:

Legal Department: Affiliation Agreements
 Attn: Provost & Chief Academic Officer
 1401 Dove Street, Suite #340
 Newport Beach, CA 92660



- I. **Compliance with Law and Regulatory Agencies.** FACILITY and COLLEGE shall comply with all applicable provisions of law and other valid rules and regulations of all governmental agencies having jurisdiction over (i) the operation of FACILITY; (ii) the licensing of health care practitioners; and (iii) the delivery of services to patients of governmentally regulated third-party payors whose members/beneficiaries receive care from FACILITY. COLLEGE shall also comply with all applicable standards and recommendations of the Joint Commission on Accreditation of Healthcare Organizations, bylaws and rules and regulations, and policies and procedures of FACILITY, its Medical Staff, and Medical Staff departments.

EXECUTION

By their signature below, each of the following represents that they have authority to execute this Agreement and to bind the party on whose behalf their execution is made.

FACILITY

UNITEK LEARNING EDUCATION GROUP CORP.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-6
Agenda Item Number

August 27, 2024
Board Meeting Date

Recommend Approval of Affiliation Agreement to Host Interns from the
Item: University of Arizona Speech Pathology and Audiology Programs

Submitted By: Dr. Kevin Stoltzfus Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

District administration recommends approval of an affiliation agreement to formalize a partnership with the University of Arizona Speech Pathology and Audiology programs to host interns in Flowing Wells. Approval would establish a five-year agreement, with either party eligible to terminate the agreement earlier if desired.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Affiliation Agreement For Clinical Training and Education Programs

This Affiliation Agreement (the “Agreement”) is effective on the date of the last authorized signature below (the “Effective Date”), between Flowing Wells Unified School District (“Affiliate”), with offices located at 1556 W. Prince Rd., Tucson, AZ 85705, and the Arizona Board of Regents on behalf of the University of Arizona, an Arizona body corporate (“Sponsoring Institution”), with offices located at Office of Research Contracts, 845 N. Park Avenue, Rm 538 Tucson, AZ 85721-0158.

The parties identified above hereby agree to be bound by the terms and conditions set forth herein and any Special Provisions (if attached), for the establishment of clinical training and educational programs for the instruction of health sciences students classified as either externs, interns, residents and/or fellows (“Program Participants”).

1. General

1.1 Purpose. The Parties recognize the obligation of each to develop and nurture professional behavior among faculty staff and Program Participants by promoting a learning environment that provides opportunities in both formal and informal clinical education setting for the modeling and integration of appropriate professional attitudes and values. This agreement is intended to provide to the Sponsoring Institution’s Program Participants a structured educational experience in accordance with the applicable accreditation standards for health sciences programs and shall be interpreted to meet the Sponsoring Institution’s applicable accreditation standards related to affiliation agreements with clinical affiliates, which require at a minimum:

- The Affiliate will provide Program Participant, and faculty if applicable, access to appropriate resources for Program Participant education;
- The Sponsoring Institution is ultimately responsible for the educational training program, academic affairs, and the assessment of Program Participants;
- The Affiliate retains full authority and responsibility for patient care and quality standards;
- The Sponsoring Institution is primarily responsible for the appointment and assignment of faculty members with responsibility for Program Participant teaching;
- Specification of the respective responsibility for treatment and follow-up when a Program Participant is exposed to an infectious or environmental hazard or other occupational injury; and
- The shared responsibility of the Sponsoring Institution and Affiliate for creating and maintaining an appropriate learning environment.

1.2 Term and Renewal. This Agreement expires five years from the Effective Date, and may be automatically renewed and extended each year thereafter, unless otherwise terminated by the Parties as provided below.

1.3 Termination.

1.3.1 Either Party may, at any time, with or without cause, cancel this Agreement, or any renewal and extension thereof, by providing the other Party with ninety (90) days advance notice in writing. Should notice of termination be given under this Section, Program Participants already scheduled to train at Affiliate will be permitted to complete any previously scheduled clinical assignment at

Affiliate.

1.3.2 The withdrawal, dismissal or removal of a Program Participant in accordance with Section 4.4 below will not affect continuation of this Agreement or the continued training of other Program Participants.

1.4 No Payments. No payments shall be made between the parties or to the Program Participants in connection with this Agreement.

2. Responsibilities of the Affiliate

2.1 The Affiliate has a responsibility to maintain a positive, respectful, and adequately resourced learning environment so that sound educational experiences can occur. Therefore, the Affiliate will provide Program Participants and faculty with access to appropriate resources for Program Participant education including: a) access to patients at Affiliate facilities in an appropriately supervised environment, in which the Program Participants can complete the Sponsoring Institution's curriculum; b) Program Participant security badges or other means of secure access to patient care areas; c) access and required training for Program Participants in the proper use of electronic medical records or paper charts, as applicable; d) computer access; e) secure storage space for Program Participants' personal items when at the Affiliate; and f) access to call rooms, if necessary.

2.2 The Affiliate will provide for the orientation of Sponsoring Institution's Program Participants as to the Affiliate's rules, regulations, policies, and procedures, which shall include Affiliate's specific HIPAA confidentiality procedures, and workplace safety and emergency preparedness procedures.

2.3 The Affiliate will retain full authority and responsibility for patient care and quality standards, and will maintain a level of care that meets generally accepted standards conducive to satisfactory instruction. While in Affiliate's facilities, Program Participants will have the status of trainees; are not to replace Affiliate staff; and, are not to render unsupervised patient care and/or services. Affiliate and its staff will provide such supervision of the educational and clinical activities as is reasonable and appropriate to the circumstances and to the Program Participant's level of training.

2.4 The Affiliate agrees to comply with applicable state and federal workplace safety laws and regulations. In the event a Program Participant is in a life-threatening emergency, exposed to an infectious or environmental hazard, or other occupational injury (i.e., needle stick) while in training at the Affiliate, the Affiliate will provide such emergency care as is provided its employees. In the event that Affiliate does not have the resources to provide such care, Affiliate will provide for the prompt and appropriate transfer of the Program Participant to the nearest facility. The Affiliate shall not bear any financial responsibility for any charges generated from the provision of such care, including costs of transfer and further treatment; all such costs shall be referred to Sponsoring Institution.

2.5 The Affiliate staff will, upon request, assist the Sponsoring Institution in the assessment of the learning and performance of Program Participants by completing assessment forms provided by the Sponsoring Institution.

2.6 The Affiliate will provide prompt written notification to the Sponsoring Institution if a claim arises involving a Program Participant. The Affiliate and Sponsoring Institution agree to share such information in a manner that protects such disclosures from discovery to the extent possible under applicable federal and state peer review and joint defense laws.

2.7 The Affiliate will resolve any situation in favor of its patients' welfare and restrict a Program Participant to

the role of observer when a problem may exist until the incident can be resolved by the staff in charge of the Program Participant or the Program Participant is removed. The Affiliate will notify the Sponsoring Institution's Program Contact if such an action is required.

- 2.8 Affiliate will, on reasonable request, permit representatives of Sponsoring Institution and accreditation agencies to inspect its facilities, the services made available for the placement of Program Participants, Program Participant records, and other information relevant to the placement.

3. Responsibilities of the Sponsoring Institution

- 3.1 The Sponsoring Institution will plan and determine the adequacy of the educational experience of the Program Participants in theoretical background, basic skill, professional ethics, attitude and behavior and shall assign to the Affiliate only those Program Participants who have satisfactorily completed the prerequisites of the Sponsoring Institution's curriculum.
- 3.2 The Sponsoring Institution will retain ultimate responsibility for the education and assessment of its Program Participants.
- 3.3 The Sponsoring Institution will advise all Program Participants assigned to the Affiliate facilities regarding the confidentiality of patient/client records and patient/client information imparted during the training experience. The Sponsoring Institution will also advise all Program Participants that the confidentiality requirements survive the termination or expiration of this Agreement.
- 3.4 The Sponsoring Institution will require all Program Participants to have completed any required background checks, and to have documented appropriate immunizations on file with the Sponsoring Institution. The Sponsoring Institution will inform the Program Participant of his/her responsibility to provide evidence to the Affiliate of any Affiliate required criminal background checks, drug screens, or immunizations, when requested. The Affiliate shall notify the Sponsoring Institution of its requirements of an acceptable criminal background check, drug screen and required immunizations. The cost of any such tests shall be paid by the Program Participant, if not paid by the Sponsoring Institution.
- 3.5 The Sponsoring Institution will advise Program Participants that they are required to comply with Affiliate rules, regulations, and procedures, including any special training required of Program Participants that is unique to Affiliate.
- 3.6 If requested by the Affiliate, the Sponsoring Institution will provide instruction and documentation to the Affiliate's staff with respect to the assessment of the Program Participants.

4. Mutual Responsibilities

- 4.1 Program Contacts and Participant Supervision. Representatives for each party will be established on or before the execution of this Agreement. The Affiliate shall identify a Program Contact from among its medical staff who will communicate and cooperate with the Sponsoring Institution's Program Contact to ensure faculty and Program Participant access to appropriate resources for the clinical training experience. The Sponsoring Institution shall appoint a faculty member to be responsible for Program Participants' teaching and assessment. The Affiliate will provide qualified and competent staff members in adequate number for the instruction and supervision of Program Participants.
- 4.2 Quality Assurance. The Sponsoring Institution, including its faculty, staff, and Program Participants, and Affiliate share responsibility for creating an appropriate and professional learning environment. At the request of either party, a meeting or conference will promptly be held between Sponsoring Institution and

Affiliate representatives to resolve any problems or develop any improvements in the operation of the clinical training program.

4.3 Insurance.

4.3.1 The parties will each maintain commercial general liability insurance coverage and professional errors and omissions liability (professional liability) coverage reasonably satisfactory for protection of assigned personnel and Program Participants. Such insurance will be in an amount of not less than \$1,000,000 per occurrence and \$3,000,000 annual aggregate. Either party may rely on a program of self-insurance to meet the coverage obligations of this paragraph. Upon execution of this Agreement and separate written request, the parties agree to furnish the other evidence of such insurance coverage.

4.3.2 Each Party will notify the other thirty (30) days prior to any discontinuance of such insurance coverage. Upon either Party's notice of the other's discontinuation of insurance coverage, the other Party will then have the right to immediate termination of the Agreement.

4.4 Program Participant Removal. Upon Affiliate's written request, the Sponsoring Institution will remove any Program Participant from the training program covered by this Agreement for unsatisfactory performance or failure to follow Affiliate's administrative and patient care policies, procedures, rules and regulations, or any applicable laws. The Affiliate will immediately notify the Sponsoring Institution in writing if such an action is required and the specific reason(s) for such action. The Sponsoring Institution may terminate a Program Participant's participation when, in its sole discretion, it determines the Program Participant is no longer in good standing with Sponsoring Institution or participation is no longer appropriate. The Sponsoring Institution will notify the Affiliate in writing if such action is required.

5. **Terms & Conditions**

5.1 Independent Contractors. The parties are deemed independent contractors and may not bind the other, except as provided for herein or authorized in writing by the other party. The Program Participants participating in the program will not be considered employees or agents of the Affiliate for any purpose. Program Participants will not be entitled to receive any compensation from Affiliate or any benefits of employment from Affiliate, including but not limited to, health care or workers' compensation benefits, vacation, sick time, or any other benefit of employment, direct or indirect.

5.2 Health Insurance Portability and Accountability Act. Program Participants participating in clinical training pursuant to this Agreement are members of the Affiliate's workforce for purposes of the Health Insurance Portability and Accountability Act (HIPAA) within the definition of "health care operations" and therefore may have access to patient medical information as provided for in the Privacy Rule of HIPAA. Therefore, additional agreements are not necessary for HIPAA compliance purposes. This paragraph applies solely to HIPAA privacy and security regulations applicable to the Affiliate and as stated in paragraph 5.1 above, does not establish an employment relationship.

5.3 Family Educational Rights and Privacy Act (FERPA). Sponsoring Institution, and to the extent the Affiliate generates or maintains educational records related to the Program Participant, agrees to comply with the Family Educational Rights and Privacy Act (FERPA), to the same extent as such laws and regulations apply to the Sponsoring Institution and shall limit access to only those employees or agents with a need to know. Sponsoring Institution designates Affiliate as an official with a legitimate educational interest in the educational records of the Program Participant(s) to the extent that access to the Sponsoring Institution's records is required by Affiliate to carry out the Program.

- 5.4 Liability. Neither party is responsible for the negligent acts or omissions of the other except as provided specifically to the contrary herein.
- 5.5 Assignment. This Agreement will not be assigned by either party without the prior written consent of the other. This Agreement shall be binding upon and will inure to each party's respective permitted successors in interest.
- 5.6 Notices. All notices provided by either party to the other will be in writing, and will be deemed to have been duly given when delivered personally or when deposited in the United States mail, First Class, postage prepaid, addressed as indicated on the first page of this agreement.
- 5.7 Compliance with Laws. The Parties will comply with all applicable state and federal statutes and regulations governing equal opportunity, non-discrimination and immigration. In the course of carrying out duties pursuant to this Agreement, Affiliate agrees that if a Program Participant makes an allegation or complaint either to Affiliate or to Sponsoring Institution that s/he has been subjected to unlawful discrimination by Affiliate, Affiliate agrees to cooperate with Sponsoring Institution to investigate and resolve such allegations or complaints.
- 5.8 Use of Names/Logos. Neither party is permitted to use the names, logos, or other identifiers associated with the other party without such party's express prior written consent.
- 5.9 Disputes. The Parties acknowledge that disputes arising from this Agreement may be subject to arbitration in accordance with applicable law and court rules.
- 5.10 Conflict of Interest. This Agreement is subject to cancellation under A.R.S. § 38-511 regarding conflict of interest on the part of individuals negotiating contracts on behalf of the State of Arizona.
- 5.11 Severability. The invalidity of any provision of this Agreement will not affect the validity of any other provisions.
- 5.12 Electronic Signature. The parties agree that any xerographically or electronically reproduced copy of this fully-executed agreement will have the same legal force and effect as any copy bearing original signatures of the parties.
- 5.13 Entire Agreement; Modifications. This Agreement embodies the entire understanding of the parties and supersedes any other agreement or understanding between the parties relating to the subject matter hereof. There are no additional or supplemental agreements related to the subject matter hereof. No waiver, amendment or modification of this Agreement will be valid or binding unless written and signed by the parties. Waiver by either party of any breach or default of any clause of this Agreement by the other party will not operate as a waiver of any previous or future default or breach of the same or different clause of this Agreement.

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IN WITNESS THEREOF, the parties execute this Agreement as of the day and year written below.

Affiliate

Flowing Wells Unified School District

Sponsoring Institution

Arizona Board of Regents, University of Arizona

Signature

Signature

Dr. Kevin Stoltzfus

Print Name

Print Name

Superintendent

Title

Title

Date

Date

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

F-1
Agenda Item Number

August 27, 2024
Board Meeting Date

Item: Recommend Approval to Renew the Lease Agreement with the Tucson
Electrical Joint Apprenticeship Training Program

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends approval to renew the lease agreement with the Tucson Electrical Joint Apprenticeship Training Program (Tucson Electrical JATP) for the property formerly used as Sentinel Peak High School located at 1949 W Gardner Lane, Tucson, Arizona. The lease agreement dates are October 1, 2024 through August 31, 2025.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

LEASE AGREEMENT

This Lease Agreement (the “Lease”) is entered into this 28th day of August 2024, by and between the Flowing Wells Unified School District No. 8, an Arizona unified school district, hereinafter referred to as Lessor, and the Tucson Electrical Joint Apprenticeship Training Program (Tucson Electrical JATP), a non-profit corporation, hereinafter referred to as Lessee. Lessor and Lessee shall be collectively referred to herein as the “Parties.”

RECITALS

- A. Lessor is a unified school district operating pursuant to A.R.S. §15-341, *et seq.* Lessor is the owner of that certain school building and surrounding property formerly used as Sentinel Peak High School, located at 1949 W. Gardner Lane, Tucson, Arizona, described on Exhibit A hereto (the “Premises”).
- B. Lessee is an Arizona non-profit corporation, engaged in a lawful political purpose in the interest of the community as set forth in A.R.S. §15-1105(A).
- C. Lessor has acquired a new site for its alternative high school, and will no longer need the Premises for educational purposes. The District has determined that entering into a Lease with Lessee is the best use of the Premises.
- D. The compensation to be paid by Lessee to Lessor pursuant to this Lease shall be at least equal to the Lessor’s cost for utilities, services, supplies or personnel that the Lessor provides to the Lessee pursuant to the terms of the Lease.

AGREEMENT

1. Premises Leased

Lessor hereby leases to Lessee the Premises. The condition of the Premises shall be “as is” on the date of commencement of this Lease. Except as specifically set forth herein, Lessee’s occupation of the Premises, including access to parking areas thereon, shall be exclusive and subject to the terms of this Lease.

2. Lease Term

The Lease of the Premises shall commence on October 01, 2024 and continue through August 31, 2025. The Lease shall be renewable for additional periods with the Lease payment to be determined on an annual basis by the District’s Governing Board, pursuant to A.R.S. §15-1105(D). Unless specifically amended, all other terms of this Lease shall remain in full force and effect during any such renewal period.

3. Consideration

Lessee shall pay Lessor the rental rate of \$1,000.00 per month for the term of this Lease, payable on the tenth of every month. In addition, Lessee shall perform its obligations under Paragraphs, 8, 9, 14 and 15 hereunder. Lessee also agrees to be solely and exclusively responsible for all operation and management of the Premises.

4. Property Taxes

Lessor and Lessee acknowledge that the Premises are not currently subject to ad valorem real property taxes. In the event any real or personal property on the Premises is subject to taxation as a result of Lessee's use or occupation of the Premises, Lessee shall be solely responsible for the payment of such taxes.

5. Use of the Premises

The Premises shall be used primarily for office and meeting activities, but may be used for any other lawful purposes associated with Lessee's operations.

6. Termination

Notices of termination shall be in writing and shall comply with all notice requirements.

- a. Termination by Mutual Agreement. This Agreement may be terminated at any time upon the mutual agreement of the Parties. Such agreement to terminate shall be signed by both Parties.
- b. Termination Without Cause. This Agreement may be terminated without cause by the Lessor or the Lessee with one year prior written notice.
- c. Termination With Cause – 30 Days' Notice. Either party may terminate this Agreement upon the material breach of this Lease by the other Party ("Breaching Party") upon providing the Breaching Party written notification of termination not less than thirty (30) days prior to the effective date of such termination. The notice of termination shall describe the material breach. However, if the Breaching Party provides written notice of its intention to cure the breach and actually cures the breach to the non-breaching Party's reasonable satisfaction within the thirty (30) day notice period, the Lease shall remain effective.
- d. Termination Pursuant to A.R.S. §38-511. This Lease may be terminated for violation of the provisions of A.R.S. §38-511.

7. Improvements and Additions to Subject Property

If Lessee desires to construct improvements on the subject property, Lessee shall first submit a request in writing to Lessor with detailed construction plans and Lessee must secure written permission from Lessor prior to commencement of any improvements. Lessor agrees to respond to any such request within thirty (30) days of receipt and if Lessor does not respond to such request, the request shall be deemed approved and Lessee may commence the requested improvements. On or before termination of this Lease Agreement, Lessee, at Lessee's expense, shall remove any and all improvements placed on said parcel by Lessee, unless Lessor's approval of such improvements provides that the improvements shall remain in place as of the termination of this Lease. If removal of said improvements impairs the security or structural integrity of the subject property, Lessee, at Lessee's expense, shall be responsible for replacing or repairing any damage caused by such removal prior to termination of this Agreement. Should it be the Lessor's desire to allow said improvements to remain on the Premises, Lessor will so notify the Lessee to that effect, and at such time all improvements will become the property of the Lessor.

8. Repairs to Premises

For and in consideration of the rent to be paid herein, Lessee shall be responsible for all structural, routine and general maintenance, including but not limited to the maintenance and repair of all cooling and heating equipment, plumbing, electrical fixtures and the roof. The District shall be responsible for “major” repairs, defined as replacement of HVAC systems or the roof, and any repairs of erosion or mold problems resulting from the drainage on the Premises.

9. Maintenance of Premises

Lessee will keep the Premises, including any improvements thereon, neat, clean, orderly and weed-free at all times during occupancy and shall not permit debris to accumulate at any time. Lessee shall not commit, suffer or permit any waste of said property or any acts to be committed in violation of any laws or ordinances.

10. Graffiti and Vandalism

Lessee will promptly (within five (5) days) remove any graffiti on the Premises and paint or otherwise restore the surface on which the graffiti occurred. Lessee will be responsible for repairing and restoring any damage to the Premises resulting from graffiti or other acts of vandalism.

11. Mechanic’s Liens

Lessee shall keep the property free from any liens arising from work performed, materials furnished or obligations incurred by Lessee and shall indemnify, hold harmless and defend Lessor from any liens and encumbrances arising from any work performed or materials furnished by or at the direction of Lessee. Upon completion of any approved construction activity, copies of signed lien waivers shall be supplied to Lessor by Lessee.

12. Condemnation and Destruction

If the Premises become uninhabitable due to an eminent domain claim, purchase, damage or any other reason, this Lease shall terminate on the date of effective surrender, and all rights and obligations of the Parties shall be discharged. If the Premises is rendered partially uninhabitable due to eminent domain, damage or any other reason, the Lessor shall have the option to repair/restore said property or terminate this Agreement by delivering written Notice of Immediate Termination to Lessee. If the Lease is terminated, Lessee shall be responsible for those utility and other costs incurred in the operation and management of the Premises only through the termination date of the Lease. Should Lessor decide to effect repairs to the Premises, all repairs will be completed in a timely manner.

13. Right of Entry by Lessor

Lessee acknowledges that Lessor’s needs and requirements may necessitate access from time to time. Therefore, Lessor specifically reserves a right of entry to the Premises provided Lessee is given 24 hours’ advance notice for such purposes as shall be required by Lessor, unless specifically agreed to otherwise by both Lessee and Lessor.

14. Liability of Lessor

This Agreement is made upon the express condition that Lessor does not protect or insure against loss of personal property or improvements owned by Lessee, and Lessee waives the right to claim damage from Lessor for any damages resulting to said property in the event said property is damaged or destroyed by fire or any other cause which is not the direct result of negligence of Lessor. Lessee further shall hold and save harmless Lessor, or any of its departments, agencies, boards, commissions, agents or employees, from all costs and damages to any person or property arising out of any injuries or losses occurring on the Premises during the term of this Lease or otherwise caused by Lessee, its agents or employees, licensees or invitees, for any willful or negligent act during occupancy of the subject property, or caused by any negligence of Lessor.

15. Insurance

- a. Lessee agrees to obtain coverage of the types and amounts required in this section and keep such insurance coverage in force throughout the life of this Agreement. The cost of such coverage will be borne by Lessee. Lessee will provide certificates of coverage to Lessor. All policies will contain an endorsement providing that written notice be given to Lessor at least thirty (30) calendar days prior to termination, cancellation or reduction in coverage in any policy.
- b. Lessee shall maintain casualty insurance on the Premises naming Lessor as an additional insured for the full replacement value of the buildings thereon. Lessee shall further be solely responsible for insuring the personal property in and contents of the Premises. Lessee shall indemnify and hold harmless Lessor and any of its departments, boards, agents or employees from all costs and damages resulting from any casualty loss at or on the Premises.
- c. Lessee shall secure a comprehensive commercial general liability insurance policy, which will include Lessor as an additional insured, with respect to liability arising out of the performance of this Agreement. Lessee acknowledges and agrees that the insurance required hereunder will be primary and that any insurance carried by the Lessor will be excess and not contributing and that the insurance shall not contain any exclusion for acts of sexual misconduct, abuse or assault.
- d. Minimum Limits of Insurance:
 - a. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage.
 - b. Workers Compensation and Employers Liability: Workers Compensation limits as required by the State of Arizona and Employers Liability limits of \$100,000 per accident.

16. Utilities

All utilities to the Premises, including but not limited to electric, water, gas, solid waste, commercial refuse collection and telephone shall be in the name of and paid by Lessee, beginning upon the commencement of the Lease Term.

17. Alarm Services.

Lessee may elect to contract its own service at its own cost or may elect not to have a security service. Any such security services will be paid for by Lessee.

18. Assignment of Agreement by Lessee

If Lessee desires to enter into a sub-lease for any portion of the Premises, Lessee shall seek the prior written approval of Lessor, which approval may be withheld in the Lessor's sole and absolute discretion.

19. Right of First Refusal

If Lessor receives a bona fide offer to purchase the Premises ("Third Party Offer"), Lessee shall have the right for a period of thirty (30) days from receipt of a copy of the Third Party Offer to submit its own offer to purchase the Premises on the same terms as set forth in the Third Party Offer. If Lessee does not submit its offer within this thirty (30) day period, Lessor shall be free to sell the Premises on the same terms as set forth in the Third Party Offer.

20. Non-Discrimination

Lessee, for itself and its successors in interest and assigns, as a part of the consideration hereof, does hereby covenant and agree that no person, on the grounds of race, color, creed, sex, age or national origin, shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of the Premises, and Lessee shall use the Premises in compliance with all other requirements imposed by or pursuant to Federal or State laws prohibiting discrimination on the basis of race, color, creed, sex, age or national origin.

21. Americans With Disabilities Act Compliance

Lessee shall comply with all applicable provisions of the Americans with Disabilities Act (42 U.S.C. §§12101-12213) and applicable Federal Regulations under the Act (28 CFR Parts 35 and 36).

22. Default by Lessee

In the event of default by Lessee, Lessor shall have all remedies as provided by law. Unless otherwise provided by statute, Lessor or Lessee will pay to the prevailing party court costs and attorneys' fees incurred in any action to enforce the terms of this Lease.

23. Return of Premises to Lessor

Upon vacating the Premises, Lessee agrees to leave the Premises in as good a condition or better than existed on the first day of occupancy, allowing for normal wear and tear. Lessee shall reimburse Lessor for any damage to the Premises resulting from Lessee's occupation or tenancy, other than due to normal wear and tear. Nothing herein shall be deemed a waiver of any rights of Lessor to demand and obtain possession of said Premises in accordance with the law in the event of a violation by Lessee of any of the terms or conditions hereof.

24. Hazardous Materials Storage

Hazardous materials shall not be stored on the Premises without prior written permission of Lessor. Lessee shall indemnify and hold harmless Lessor, its employees and agents,

from and against any and all loss, damage and expense (including, but not limited to, reasonable investigation, legal fees and expenses), including, but not limited to, any claim or action for injury, liability or damage to persons or property, and any and all claims or actions brought by any person, firm, governmental body or other entity, alleging or resulting from or arising from or in connection with contamination of, or adverse effects on, the environment, or violation of any environmental law, statute, ordinance, rule, regulation, judgment or order of any governmental or judicial entity, and from and against any damages, liabilities, costs and penalties assessed as a result of any activity or operation on the Premises during the term of this Lease. Lessee's obligations and liabilities under this paragraph shall continue so long as Lessor bears any liability or responsibility under any environmental law, statute, ordinance, rule or regulation for any action that occurred on the Premises during the terms of this Lease.

25. Notice

All notices, demands or elections whatsoever which this Lease requires or permits any party to give to the other shall be in writing and shall be personally delivered or shall be delivered by registered or certified mail, return receipt requested, addressed to the respective parties as follows:

If to Lessor:

Stacy Trueblood
Chief Financial Officer
Flowing Wells Unified School District
1556 W. Prince Road
Tucson, AZ 85705

Office: 520.696.8828
Cell: 520.400.1913
Fax: 520.690.2330
Stacy.trueblood@fwusd.org

If to Lessee:

Karen King
Training Director
Tucson Electrical JATC
1949 W Gardner Lane
Tucson, AZ 85705

Office: 520.790.4690
Cell: 520.664.5938
Fax: 520.624.3955
kingk@tucsonelectricaljatp.org

26. Binding Effect

The terms and conditions of this Lease are binding upon the Parties' heirs, devisees, executors, successors and assigns.

27. Severability of Lease

In the event any provision of this Lease is held invalid by any court of competent jurisdiction, the remaining provisions of the Lease shall be deemed severable and shall remain in full force and effect.

28. Waiver

The waiver by either Party or the failure of a Party to take action with respect to any breach or any term, covenant or condition herein shall not be deemed to be a waiver of such term, covenant or condition, or subsequent breach of the same, or any other term, covenant or condition.

29. Remedies Cumulative

All remedies referenced in this Lease shall be cumulative and any one remedy shall not be deemed exclusive of the other, or of any other remedy conferred by law.

30. Integrated Agreement -- Amendments

The making, execution and delivery of this Lease has not been induced by any representation, statement, warranty or agreements other than those herein expressed. It is mutually agreed by and among the Parties that this Lease supersedes all other previous and/or other agreements bearing upon the above Premises. It is further agreed that no changes to or in this Lease shall be made without such changes being in writing, signed by the parties hereto, unless otherwise stated in this Agreement.

31. Authority

Each of the Parties hereby represents and warrants that it is authorized to enter into this Lease and that this Lease is executed by a duly authorized representative.

32. Headings

The headings herein are for convenience only and do not define, limit or construe the contents of the various articles in this Lease.

33. Time Is Of The Essence

Time is of the essence of this Lease and of each and every covenant, term, condition and provision hereof.

34. Governing Law

This Lease shall be governed in accordance with the laws of Arizona and applicable Federal laws and regulations. Proper venue for all actions shall be in the Superior Court, Pima County, Arizona.

35. Mediation

Lessor and Lessee agree that any disputes arising out of or relating to this Lease shall be submitted to non-binding mediation before Lawrence Fleischman, Michelle Langan or Jon S. Trachta prior to either party filing any action in a court of law. Either party wishing to mediate a dispute shall send a notice to the other party demanding mediation and the parties shall thereafter agree on a mediator from the list set forth in this section and shall schedule such mediation at the earliest possible date.

36. Quiet Possession

As long as Lessee remains in compliance with all terms of this Lease, Lessee shall maintain quiet possession of the Premises, subject to the terms of this Lease.

IN WITNESS WHEREOF, the Parties have entered into this Lease on the dates indicated.

LESSOR:

Flowing Wells Unified School District, a political subdivision of the State of Arizona

LESSEE:

Tucson Electrical Joint Apprenticeship Training Program (Tucson Electrical JATP), a non-profit corporation

By: _____

Dr. Kevin Stoltzfus
Superintendent

By: _____

Karen King, Training Director

Exhibit A

Legal Description

Lot 16 of Romero Industrial Park, a subdivision of Pima County, Arizona to the map of record in the Pima County Recorder's office in Book 15 of Maps and Plats at page 65.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

F-2	August 27, 2024
Agenda Item Number	Board Meeting Date

Item: Review of Fiscal Year 2024-2025 Assessed Valuations and Tax Rate

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Presented for review are the Fiscal Year 2024-2025 assessed valuations and tax rates.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:
 Approve Disapprove Table No Action Required

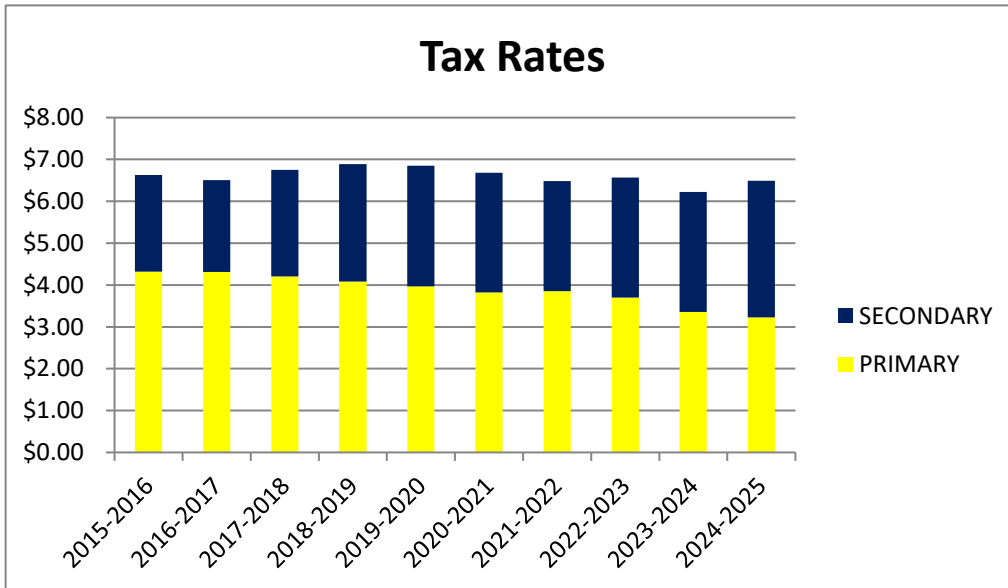
Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT

TEN YEAR TAX RATE HISTORY

YEAR	PRIMARY	SECONDARY	TOTAL	CHANGE
2015-2016	\$4.32	\$2.31	\$6.63	
2016-2017	\$4.31	\$2.20	\$6.51	(0.1198)
2017-2018	\$4.21	\$2.55	\$6.75	0.2445
2018-2019	\$4.08	\$2.80	\$6.89	0.1320
2019-2020	\$3.97	\$2.88	\$6.85	(0.0320)
2020-2021	\$3.82	\$2.86	\$6.68	(0.1700)
2021-2022	\$3.85	\$2.63	\$6.49	(0.1984)
2022-2023	\$3.70	\$2.86	\$6.56	0.0784
2023-2024	\$3.35	\$2.87	\$6.23	(0.3377)
2024-2025	\$3.23	\$3.26	\$6.49	0.2664



FLOWING WELLS SCHOOL DISTRICT

TAX RATE HISTORY

YEAR	PRIMARY	SECONDARY	TOTAL	% CHANGE	
2024-2025	\$3.2282	\$3.2644	\$6.4926	4.28%	Preliminary
2023-2024	\$3.3533	\$2.8729	\$6.2262	-5.14%	
2022-2023	\$3.6994	\$2.8645	\$6.5639	1.21%	
2021-2022	\$3.8535	\$2.6320	\$6.4855	-2.97%	
2020-2021	\$3.8232	\$2.8607	\$6.6839	-2.48%	
2019-2020	\$3.9712	\$2.8827	\$6.8539	-0.46%	
2018-2019	\$4.0835	\$2.8024	\$6.8859	1.95%	
2017-2018	\$4.2080	\$2.5459	\$6.7539	-2.08%	
2016-2017	\$4.3124	\$2.5847	\$6.8971	4.04%	
2015-2016	\$4.3164	\$2.3128	\$6.6292	0.24%	
2014-2015	\$4.4165	\$2.1970	\$6.6135	-1.51%	
2013-2014	\$4.4304	\$2.2842	\$6.7146	12.33%	
2012-2013	\$3.3742	\$2.6036	\$5.9778	0.15%	
2011-2012	\$3.4062	\$2.5627	\$5.9689	-1.19%	
2010-2011	\$3.8837	\$2.1570	\$6.0407	-1.36%	
2009-2010	\$3.9867	\$2.1372	\$6.1239	-2.28%	
2008-2009	\$4.2244	\$2.0421	\$6.2665	-4.58%	
2007-2008	\$4.4196	\$2.1478	\$6.5674	-4.37%	
2006-2007	\$4.5715	\$2.2962	\$6.8677	-3.59%	
2005-2006	\$4.7645	\$2.3587	\$7.1232	8.12%	
2004-2005	\$4.1926	\$2.3957	\$6.5883	-1.03%	
2003-2004	\$4.2426	\$2.4142	\$6.6568	-7.77%	
2002-2003	\$4.6906	\$2.5269	\$7.2175	-10.33%	
2001-2002	\$5.2832	\$2.7658	\$8.0490	-5.23%	
2000-2001	\$5.5993	\$2.8935	\$8.4928	-4.16%	
1999-2000	\$5.7865	\$3.0747	\$8.8612	13.89%	
1998-1999	\$5.0582	\$2.7222	\$7.7804	7.18%	
1997-1998	\$4.7115	\$2.5477	\$7.2592	10.45%	
1996-1997	\$4.6786	\$1.8937	\$6.5723	-9.04%	
1995-1996	\$4.9514	\$2.2741	\$7.2255	-4.96%	
1994-1995	\$5.0954	\$2.5075	\$7.6029	1.74%	
1993-1994	\$5.0792	\$2.3935	\$7.4727	5.09%	
1992-1993	\$4.8760	\$2.2350	\$7.1110	3.80%	
1991-1992	\$4.7835	\$2.0672	\$6.8507	-2.41%	
1990-1991	\$5.0668	\$1.9534	\$7.0202	7.64%	
1989-1990	\$4.8202	\$1.7018	\$6.5220	-1.58%	
1988-1989	\$5.1098	\$1.5172	\$6.6270	-2.90%	
1987-1988	\$5.1773	\$1.6476	\$6.8249	2.14%	
1986-1987	\$5.1677	\$1.5144	\$6.6821	-3.77%	
1985-1986	\$5.1334	\$1.8107	\$6.9441	2.97%	
1984-1985	\$4.7061	\$2.0375	\$6.7436	-4.51%	
1983-1984	\$4.9091	\$2.1529	\$7.0620	23.41%	
1982-1983	\$4.9503	\$0.7720	\$5.7223		

FLOWING WELLS SCHOOL DISTRICT

ASSESSED VALUATION HISTORY

<u>YEAR</u>	<u>PRIMARY</u>	<u>% CHANGE</u>	<u>SECONDARY</u>	<u>% CHANGE</u>
2024-2025	\$240,553,027	3.10%	\$240,553,027	3.10%
2023-2024	\$233,327,069	2.96%	\$233,327,069	2.96%
2022-2023	\$226,620,536	2.51%	\$226,620,536	2.51%
2021-2022	\$221,076,452	7.74%	\$221,076,452	7.74%
2020-2021	\$205,199,264	1.10%	\$205,199,264	1.10%
2019-2020	\$202,961,961	3.06%	\$202,961,961	3.06%
2018-2019	\$196,945,255	3.06%	\$196,945,255	3.06%
2017-2018	\$191,100,575	2.13%	\$191,100,575	2.13%
2016-2017	\$187,115,881	1.74%	\$187,115,881	1.74%
2015-2016	\$183,908,030	-1.58%	\$183,908,030	-2.46%
2014-2015	\$186,861,550	-0.11%	\$188,539,024	-0.14%
2013-2014	\$187,074,617	-8.16%	\$188,811,118	-9.31%
2012-2013	\$203,704,550	-0.76%	\$208,197,581	-2.08%
2011-2012	\$205,272,602	-6.03%	\$212,616,183	-8.81%
2010-2011	\$218,437,879	-0.55%	\$233,154,110	-3.96%
2009-2010	\$219,641,043	6.21%	\$242,759,039	3.62%
2008-2009	\$206,794,377	7.97%	\$234,266,869	11.02%
2007-2008	\$191,523,584	8.51%	\$211,004,208	14.28%
2006-2007	\$176,501,076	5.90%	\$184,631,194	7.51%
2005-2006	\$166,660,260	4.71%	\$171,730,147	4.37%
2004-2005	\$159,168,948	3.68%	\$164,538,782	1.82%
2003-2004	\$153,524,970	8.73%	\$161,591,356	9.82%
2002-2003	\$141,192,923	8.88%	\$147,141,255	9.97%
2001-2002	\$129,672,959	5.56%	\$133,803,937	5.75%
2000-2001	\$122,841,763	6.01%	\$126,530,039	6.11%
1999-2000	\$115,873,526	2.87%	\$119,246,756	2.31%
1998-1999	\$112,638,901	2.47%	\$116,556,287	2.05%
1997-1998	\$109,923,504	7.35%	\$114,218,576	10.36%
1996-1997	\$102,394,890	1.39%	\$103,495,692	-0.12%
1995-1996	\$100,989,771	3.21%	\$103,621,194	2.47%
1994-1995	\$97,851,492	2.06%	\$101,118,758	4.40%
1993-1994	\$95,877,235	-1.77%	\$96,855,400	-2.54%
1992-1993	\$97,602,628	-4.72%	\$99,382,220	-4.27%
1991-1992	\$102,440,807	-1.71%	\$103,820,502	-2.81%
1990-1991	\$104,223,481	-0.60%	\$106,822,669	-2.46%
1989-1990	\$104,854,483	0.39%	\$109,517,899	-4.54%
1988-1989	\$104,448,040	7.44%	\$114,728,173	7.03%
1987-1988	\$97,213,043	9.49%	\$107,194,440	5.15%
1986-1987	\$88,787,172	10.38%	\$101,942,570	10.93%
1985-1986	\$80,437,707	12.87%	\$91,900,527	12.93%
1984-1985	\$71,263,822	12.19%	\$81,374,817	6.67%
1983-1984	\$63,521,149	5.98%	\$76,289,661	4.61%
1982-1983	\$59,939,514		\$72,927,834	

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

F-3
Agenda Item Number

August 27, 2024
Board Meeting Date

Item: Recommend Approval of FY2025 Arizona School Facilities Division Capital Plan

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends approval of the FY2025 Arizona School Facilities Division (SFD) Capital Plan. The SFD requires a capital plan to be submitted each year. The plan includes enrollment projections. The attached FY 2025 Capital Plan assumes flat enrollment. The District is not requesting funds for new school construction from the SFD.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

School Facilities Oversight Board

FY 2025 Capital Plan

Flowing Wells Unified District

Submittal Date:

100208000

2025

Print Date:

8/17/2024

Master Plan

NA

Tuition in / out

District	In	Out
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Open Enrollment

District	Student Count
Altar Valley Elementary District	112
Amphitheater Unified District	477
Catalina Foothills Unified District	5
Marana Unified District	216
Sahuarita Unified District	5
Sunnyside Unified District	51
Tucson Unified District	333
Vail Unified District	0

ADM Methodology

Assume flat enrollment

ADM Projections

P-6		
Year	ADM	% Change
FY 25	2,341.00	
FY 26	2,340.00	-0.05
FY 27	2,340.00	0.00
FY 28	2,340.00	0.00
FY 29	2,340.00	0.00
FY 30	2,340.00	0.00
FY 31	2,340.00	0.00
FY 32	2,340.00	0.00
FY 33	2,340.00	0.00
FY 34	2,340.00	0.00
7-8		
Year	ADM	% Change
FY 25	752.00	
FY 26	750.00	-0.27

School Facilities Oversight Board

FY 2025 Capital Plan

Flowing Wells Unified District

Submittal Date:

100208000

2025

Print Date:

8/17/2024

7-8		
Year	ADM	% Change
FY 27	750.00	0.00
FY 28	750.00	0.00
FY 29	750.00	0.00
FY 30	750.00	0.00
FY 31	750.00	0.00
FY 32	750.00	0.00
FY 33	750.00	0.00
FY 34	750.00	0.00
9-12		
Year	ADM	% Change
FY 25	1,860.00	
FY 26	1,860.00	0.00
FY 27	1,860.00	0.00
FY 28	1,860.00	0.00
FY 29	1,860.00	0.00
FY 30	1,860.00	0.00
FY 31	1,860.00	0.00
FY 32	1,860.00	0.00
FY 33	1,860.00	0.00
FY 34	1,860.00	0.00

New Construction Project Requests

Project Description	Project Number	Grade Level	Number of Students	Projected Opening	Land Need	Land Status
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Locally-Funded Project List

Project Description	Grade Config	Funding Source	Estimated Contract Date	Estimated Completion Date	Replacement Space	Gross Square Footage	District Administrative Square Footage
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District Owned - Vacant Land

Parcel Number	Area Acres	Cross Streets	Description of planned use
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FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

F-4	August 20, 2024
Agenda Item Number	Board Meeting Date

Item: Recommend Approval to Contract with Fire Security Electronics & Communications, Inc. (FWEC) to Replace Hendricks Elementary School's Fire Alarm

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: August 21, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends approval to contract with Fire Security Electronics & Communications, Inc. (FSEC) to replace the fire alarm at Hendricks Elementary School. The original installed fire alarm is inoperable and obsolete. The district is not able to obtain replacement parts to repair it. The school has been on fire watch since the fire alarm went down. The purchase would utilize pricing through 1GPA Contract # 21-07P-10. The total cost of the project is \$301,752.20. The project would be funded through a building renewal grant approved by the School Facilities Division (SFD).

Estimated Cost \$ 301,752 See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells Unified School District

Fire Alarm Installation at J. Robert Henricks Elementary School

To:
Flowing Wells Unified School District
1556 W Prince Road
Tucson, Arizona 85705
Attn: Anthony Young
E-Mail: anthony.young@fwusd.org

For:
Fire Alarm Installation at
J. Robert Henricks Elementary School
3400 W Orange Grove Road
Tucson, Arizona 85741

Fire Security Electronics & Communications, Inc. proposes to furnish:

- 1 ea. Fire Alarm Installation as per the attached breakdown sheet.

Total Purchase Order Price: **\$301,752.20**

Scope of Work:

- 1) Remove existing fire alarm control panel, power supplies, initiating devices, notification appliances and cable and dispose of them appropriately. Removal and disposal of existing fire alarm system to be done by J.E.B. Electric, Inc.
- 2) Supply and installation of one Gamewell-FCI S3 addressable fire alarm control panel, one voice evacuation amplifier, one NAC power supply and one cellular dialer in the Gym's electrical room 130.
- 3) Supply and installation of one voice evacuation amp and one NAC power supply in the second floor's southeast storage room.
- 4) Supply and installation of one Gamewell-FCI S3 addressable fire alarm control panel and one voice evacuation amplifier in the YES portable building.
- 5) Supply and installation of two remote annunciator/LOC panels one located by the front administration lobby entrance in Alcove 114 and one located in Admin 102.
- 6) Supply and installation of initiating devices and notification appliances throughout facility.
- 7) Supply and installation of monitor modules for the fire sprinkler's waterflow and tamper switches and Ansul system.
- 8) Supply and installation of one elevator recall interface, location of installation to be determined.
- 9) Supply and installation of underground raceway between the school and YES building portable, raceway to include fiber run between both fire alarm control panels. Underground raceway and fiber to be installed by J.E.B. Electric, Inc. Price included in this proposal.

The following equipment and installation labor is included in this proposal:

- 1) Supply and installation of control equipment, devices, cable, and raceway components as listed on the equipment breakdown page of this proposal.
- 2) Supply and installation of 120 VAC power circuits. To be installed by J.E.B. Electric, Inc. Price included in this proposal.
- 3) All labor to terminate, setup, and test the fire alarm system for proper operation.
- 4) All shop drawings, project submittals, O&M manuals, and As-Built drawings.
- 5) Training of the owners key personnel.
- 6) MRRRA tax burden.
- 7) Permit fees.

The following items are excluded from this proposal:

- 1) Supply and installation of any raceways other than the underground raceway between the school and YES building.
- 2) Supply and installation of any network or POTS line drops.
- 3) Any bonds.

Special Conditions:

- 1) This proposal is based on information provided by Anthony Young from Flowing Wells Unified School District.
- 2) The above pricing is based on the attached Terms & Conditions. Any modifications to those Terms & Conditions must be in writing, accepted by an Officer of FSEC, and may increase the price accordingly.
- 3) Redundant site trips; FSEC is dependent upon the client for coordination of scheduling. If we are called to the jobsite to provide our contracted services and the conditions will not allow us to proceed because of circumstances beyond our control, we will charge out the unproductive time plus round trip travel time from our facility at our regular service rate of \$145.00 per hour.
- 4) Permit Fees, any permit fees shown on the attached breakdown sheet are an estimate only and do not necessarily reflect the actual cost of permitting by the local AHJ. The difference between our estimate and the actual cost of the permit will be billed or credited separately as a change order to this proposal based on the true cost of permit, plan review, and special inspection fees calculated by the AHJ.
- 5) Any damage incurred to interior drywall walls during the removal of existing fire alarm components will be patched and painted by J.E.B. Electric, Inc. Price included in this proposal.
- 6) Any ceiling tiles that are damaged during the installation of ceiling devices will be replaced by J.E.B. Electric.

This proposal references 1GPA Price List: Amendment 6 4.2024 - Executed.xlsx

SEE ATTACHED TERMS & CONDITIONS

This proposal is valid for 30 days past the proposal date and expires on 07/31/2024.

Do not accept without reading all pages.

Proposed By: Rudy Beltran
Salesman

Date: 08/21/2024

Accepted By: _____

Date: _____

Reference: IGPA Pricelist: Amendment 6 4.2024 - Executed.xlsx

1GPA Contract 21-07P-10

Flowing Wells Unified School District

Fire Alarm Installation at J. Robert Henricks Elementary School

Qty.	Manufacturer	Model No.	Description	Unit Price	Ext. Price
Material and Equipment Breakdown:					
1	Gamewell-FCI	HON-CGW-MBB	CLSS GATEWAY, WITH ENCLOSURE (LOCK AND CABLE KIT, 50160636-001 SOLD SEPARATELY)	\$468.75	\$468.75
1	Gamewell-FCI	CCM-VZ-HON	CLSS CELLULAR COMMUNICATION MODULE FOR VERIZON	\$322.50	\$322.50
1	Gamewell-FCI	50160636-001	CLSS GATEWAY KIT. INCLUDES 30" NUP CABLE AND LOCK AND KEY SET	\$60.00	\$60.00
2	Gamewell-FCI	S3BB-RB	SLP B-size enclosure, red. Includes new mounting plate, inner and red outer door. Requires purchasing: SLP-RB, FLPS-7-RB, LCD-SLP, SLC-PM/SLC95-PM	\$498.75	\$997.50
2	Gamewell-FCI	SLP-RB	Smart Loop Panel main board, replacement board. Use for replacement or retrofits	\$420.00	\$840.00
2	Gamewell-FCI	FLPS-7-RB	Smart Loop Panel power supply, replacement board. Use for replacement or retrofits	\$247.50	\$495.00
3	Gamewell-FCI	SLC-PM	SLP add-on SLC module, System Sensor. 1 loop-318 devices. Required for SLP panel order	\$547.50	\$1,642.50
2	Gamewell-FCI	RPT-E3-UTP	Network repeater, unshielded twisted pair	\$997.50	\$1,995.00
4	Gamewell-FCI	FML-E3	Fiber loop module, Multi mode - Single channel, up to 2 channels per RPT-E3-UTP or INI-VG	\$153.00	\$612.00
3	Gamewell-FCI	LCD-SLP	LCD Touch screen display unit	\$817.50	\$2,452.50
8	Power Patrol	FAS1075	12V, 7AH Sealed Lead Acid Battery	\$27.72	\$221.76
3	Gamewell-FCI	1100-0460	B Size, 19 inch INX Back box with door, black	\$592.50	\$1,777.50
3	Gamewell-FCI	PM-9	E3 Series 9 ampere power supply	\$753.75	\$2,261.25
3	Gamewell-FCI	INI-VGX	INI-VGX-UTP transponder voice gateway, unshielded twisted pair, purchase fiber modules separate (FML-E3 and/or FSL-E3)	\$1,927.50	\$5,782.50
5	Gamewell-FCI	AM-50-70	AM-50 transponder 50 watt, 70 VRMS audio amplifier	\$712.50	\$3,562.50
6	Power Patrol	SLA1116	12V, 17AH Sealed Lead Acid Battery	\$73.44	\$440.64
1	Gamewell-FCI	E3BB-BAA	AA Size, Enclosure, black	\$394.50	\$394.50
2	Gamewell-FCI	E3ID2-A	AA Size Inner door, LCD slot (LCD-E3, LCD-SLP) and 1 slot (ASM-16, NGA)	\$105.75	\$211.50
2	Gamewell-FCI	1100-0452	INCC-MIC Paging microphone module	\$510.00	\$1,020.00
2	Gamewell-FCI	HPF-PS10	10.0 AMPS, 120VAC, REMOTE POWER SUPPLY, RED - Coming Soon	\$723.75	\$1,447.50
2	Gamewell-FCI	ZNAC-PS	OPTIONAL CLASS A OUTPUT CONVERTER MODULE - Coming Soon	\$161.25	\$322.50
1	Space Age Electronics	SSU00645	TC2 32 POINT TERMINAL CAB (RED14 X 14 X 3.5 RED/WHT LETTERS	\$159.85	\$159.85
1	Space Age Electronics	SSU00674	DBX/AA AS BUILT DRAWINGS CABRED 12 1/4"W X 14 1/4"H X 4"D	\$168.13	\$168.13
2	Westpenn Accessories	PP-WM2S	Wall Mount - 2 Adapter Plate	\$123.01	\$246.02
2	Westpenn Accessories	AS-WC12M	SC DUPLEX MULTIMODE 12 FIBER	\$31.80	\$63.60
24	Westpenn Accessories	FI-4244	Beige 62.5 SC 900um Connector	\$19.62	\$470.88
2	Westpenn Accessories	FI-2002-15ST/SC	Duplex ST to SC 15ft OM1	\$22.61	\$45.22
1000	Windy City Wire	OCC-DZ012TWLS9KP	12F 62.5/125UM IN/OUT PLNM BLK	\$1.20	\$1,200.00
50	Various Vendors	IDPL1-3-EWC	1" Plenum Innerduct w/ Pull String	\$5.97	\$298.50
15	Various Vendors	1MINISTRAP	1" Mini Conduit Strap	\$1.63	\$24.45
1	Space Age Electronics	SSU00656	AC2 ACCESSORY CABINET ENCL(RED14" X 14" X 3 1/4"D RED	\$144.45	\$144.45
1	Space Age Electronics	SSU00456	MMO MODULE MOUNTING BRACKET 2XSTACK 2 MMO BOARDS 18 GA GALVY	\$33.91	\$33.91
1	Space Age Electronics	SSU00465	BB4 BOX BRACKET 4" SQ	\$16.55	\$16.55
1	Gamewell-FCI	MMO-6SF	Multi-module output, 6 signal output module	\$555.00	\$555.00
4	Space Age Electronics	SSU-MR-101/C/R	RELAY CAB RED 18-32VDC 24VAC120V/230VAC 10A SPDT POLAR. UL	\$27.70	\$110.80
1	Altronix	T2428100	24VAC or 28VAC 100Va Xfmr	\$71.85	\$71.85
20	Gamewell-FCI	ASD-PL3-BP	Analog photoelectric sensor, Velociti only, bright white color bulk pack 10	\$885.00	\$17,700.00
6	Gamewell-FCI	ATD-L3	Thermal sensor 135°, Velociti only, bright white color	\$68.62	\$411.72
20	Gamewell-FCI	B300-6-BP	Bulk pack of B300-6, bright white color, quantity 10	\$150.00	\$3,000.00
6	Gamewell-FCI	B300-6	6" base, flanged, low profile, use with analog sensor or Velociti sensors, bright white color	\$16.87	\$101.22
2	Gamewell-FCI	MS-7AF	Addressable double action station	\$144.75	\$289.50
5	Gamewell-FCI	AMM-4F	Addressable monitor module, Class "A"	\$80.25	\$401.25
12	Gamewell-FCI	SPSCWL-BP10	Speaker/strobe, ceiling, multi-candela 15, 30, 75, 95, 115, 150, 177 cd, white - BULK PACK OF 10 UNITS	\$922.50	\$11,070.00
2	Gamewell-FCI	SPSCWL	Speaker/strobe, ceiling, multi-candela 15, 30, 75, 95, 115, 150, 177 cd, white	\$105.75	\$211.50
340	Various Vendors	4S-BOX	4" Square Electrical Box	\$3.84	\$1,305.60
10	Various Vendors	4S-COV	4" Square Electrical Box Cover	\$1.68	\$16.80
68	Space Age Electronics	SSU00480	TCC BRKT SUPPORT KIT (5 PACK)FOR 24" LENGTH TIGER RAIL	\$51.10	\$3,474.80
350	Arlington Industries	4401	3/4" Snap-In Bushing	\$0.39	\$136.50
7000	Windy City Wire	1402PFA-RED	14 AWG 2 Conductor Non-Shielded Plenum Red Jacket	\$0.46	\$3,220.00
7000	Windy City Wire	1602SPFA-RED	16 AWG 2 Conductor Shielded Plenum Red Jacket	\$0.37	\$2,590.00
7000	Windy City Wire	1802PFA-RED	18 AWG 2 Conductor Non-Shielded Plenum Red Jacket	\$0.23	\$1,610.00
700	Various Vendors	HPH-1BC	Platnum Tools HPH16BC 1" J-Hook w/ Beam Clamp	\$7.50	\$5,250.00
2	Equipment Rentals	E4047SL-W	40' Electric Scissor Lift w/ 47" Platform Weekly Rental	\$1,414.29	\$2,828.58
1	Equipment Rentals	PD-A1	Pickup & Delivery Charges (Boom Lift), Area 1 (Phoenix, Tucson, & Prescott Areas)	\$220.00	\$220.00

Consummable Materials: \$847.75

Total Equipment Price: \$85,622.33

Labor Breakdown:

1944	Hours	Installation Technician Labor:	\$85.00	\$165,240.00
160	Hours	Senior Technician Labor:	\$110.00	\$17,600.00
40	Hours	Drafting & Documentation Labor:	\$85.00	\$3,400.00
4	Hours	Training Labor:	\$110.00	\$440.00
80	Hours	Project Management Labor:	\$145.00	\$11,600.00
40	Hours	Programming Labor:	\$145.00	\$5,800.00
Total Labor Price:			\$204,080.00	

Miscellaneous Expenses Breakdown:

Shipping and Handling Charges: \$2,543.24

Total Miscellaneous Expenses: \$2,543.24

Proposal Subtotal: \$292,245.57

Additional Charges:

Permit Fee: \$5,000.00
 Revenue Fees: \$4,506.63

Total Proposal Price: \$301,752.20

* Revenue Fees: May include any combination of federal, state, and local sales taxes, TPT, value added taxes, or tribal taxes and TARO fees.

TERMS & CONDITIONS

1. VENUE It is mutually agreed that regardless of where executed, this Agreement shall be conclusively deemed to have been executed under and pursuant to the laws of the State of Arizona and that the laws of said state, and only said state, shall be applied hereunder, and that any causes of action between the parties hereto shall only have jurisdiction and venue in the courts of the State of Arizona.
2. MODIFICATION No charge or modification of this Agreement, or any provision thereof, shall be binding upon parties hereto, unless it shall be in writing and signed by the party sought to be charged hereunder.
3. SUBSEQUENT LEGAL PROCEEDINGS In the event that an action is brought to enforce any part of this Agreement, the prevailing party shall be entitled to recover all reasonable expenses, including reasonable attorney's fee, costs and any other relief to which the prevailing party is otherwise entitled, whether or not suit is instituted.
4. BINDING EFFECT This Agreement is entered into freely and voluntarily between the parties, and it shall be binding upon and inure to the benefit of the parties hereto, as well as their respective heirs, personal representatives, successors and assigns.
5. ENTIRE AGREEMENT This Agreement constitutes the entire agreement between the parties hereto and supersedes all prior and contemporaneous negotiations, understandings, agreements, inducements and conditions of any nature whatsoever with respect to the subject matter hereof. **This agreement shall include all the terms and conditions of IGPA RFP 21-07P, any Best and Final Offer, and the IGPA member's purchase order.**
6. PROVISIONS SEVERABLE If any provision of this Agreement shall be or shall become illegal or unenforceable, in whole or in part, for any reason, the remaining provisions hereof shall never the less be deemed valid, binding and subsisting.
7. INDULGENCES NOT WAIVERS No indulgences extended by either party hereto to the other party shall be construed as a waiver of any breach on the part of such other party, nor shall any waiver of one breach be construed as a waiver of any rights or remedies with respect to any subsequent breach.
8. COUNTERPARTS This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
9. All invoices are due and payable upon presentation and past due 30 days thereafter.
10. All past due invoices **WILL BE CHARGED** a 2 percent per month finance charge on the outstanding balance.
11. Any account over 60 days will be subject to credit hold and work shall cease until the outstanding balance has been paid.
12. All equipment shall be ordered upon receipt of approved submittals.
13. Equipment will be invoiced upon receipt and shall be stored in our warehouse until required on site. Should delivery to site be required for payment, notification within 24 hours of receipt of our invoice shall be given. If on site storage is required for payment, the CONTRACTOR shall provide secure storage at no cost to F.S.E.C. and the CONTRACTOR assumes all liability for the safe storage of all equipment until required for installation. If notification is not given within 24 hours to F.S.E.C. then the contractor has agreed that the materials may be stored in our warehouse and that payment will be made in accordance with the above.
14. Should terms 12 & 13 above be unacceptable, then the Contractor shall notify F.S.E.C. in writing together with the required delivery dates for the equipment to be on site. Upon receipt of approved submittals, we shall order the equipment for delivery as requested. Any increase in price due to the delayed delivery or any special freight charges due to expedited delivery shall be addition to contract and shall be charged to the Contractor.
15. A construction schedule, a full set of electrical drawings and a complete set of specifications including all addendums shall be supplied to F.S.E.C. by the Contractor within 14 days from placing of order. The schedule shall show the estimated delivery requirements of all special back boxes to the Contractor, the estimated date that F.S.E.C. is required on site and the completion date.
16. The Contractor shall give F.S.E.C. a minimum of 14 days notice after total completion of his work to commence on site. F.S.E.C. shall need a minimum of 30 days to complete our work from that date.
17. After F.S.E.C. has tested the system(s) to its satisfaction, F.S.E.C. shall call for inspection by the authority having jurisdiction.
18. F.S.E.C. reserves the right to stop work on all projects with this Contractor should any invoices become past due.
19. All bids by F.S.E.C. are based on a single visit to install, trim, test and inspect unless specifically detailed otherwise. Should the Contractor require multiple visits, additional charges shall apply.
20. All bids are based on work being carried out during normal working hours. Overtime that is worked due to Contractor request will be chargeable at our standard overtime rates.
21. Should the Contractor call for F.S.E.C. to commence work before the Contractor is complete, the Contractor agrees to pay F.S.E.C. for non-productive time at our standard service hourly rate.
22. The Contractor shall install the system(s) in accordance with the drawings supplied by F.S.E.C. using the materials detailed by F.S.E.C. The Contractor agrees to replace or reinstall any or all items found by F.S.E.C. to be in violation of any applicable Federal, State, Local or National Codes and/or F.S.E.C. approved drawings.
23. The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the home office of the seller. All quotations and agreements are contingent upon Strikes, Accidents, Fires, Availability of materials and all other causes beyond our control.

24. Typographical and stenographic errors subject to correction.
25. Purchaser agrees to accept either overage or shortage not in excess of 10 percent to be charged pro rata.
26. Purchaser assumes liability for patent and copyright infringement when goods are made to purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.
27. Should a contract be canceled for any reason, then a charge shall be made, including but not limited to, all work and expenses incurred to the date of cancellation. Full profit and overhead estimated for the project and a 25 percent restocking charge for all equipment ordered and/or received by F.S.E.C. for the project at F.S.E.C. selling price.
28. Fire Security Electronics & Communications, Inc. employs a notification service to fulfill the requirements of ARIZONA REVISED STATUTES 33.992.01. This is strictly a vehicle to protect yours and Fire Security Electronics & Communications, Inc. rights and is not a reflection on anyone's ability to pay.
29. Fire Security Electronics & Communications, Inc. shall invoice any materials, labor, supervision or engineering that it has expended, as work progresses. All such invoices are due upon presentation and PAST DUE 30 days from date of invoice.
30. Fire Security Electronics & Communications, Inc. will not carry out any additional work without a written change order. F.S.E.C. will prepare any change order documents and submit them to the Contractor for approval and acceptance. All change orders will be subject to the existing contract terms and conditions.
31. Fire Security Electronics & Communications does not accept back charges for any reason whatsoever unless they are brought to the attention and agreed upon in writing by our installation manager at the time of the occurrence.
32. **WARRANTY SERVICE SHALL BE PROVIDED DURING NORMAL WORKING HOURS FOR A PERIOD OF ONE (1) YEAR AFTER ACCEPTANCE OR FIRST BENEFICIAL USE, WHICHEVER COMES FIRST. THIS WARRANTY DOES NOT EXTEND TO ANY EQUIPMENT, WHICH HAS BEEN SUBJECT TO MISUSE, NEGLIGENCE, ACCIDENT, UNAUTHORIZED REPAIR OR ALTERATIONS. IT DOES NOT COVER USER MAINTENANCE AND ADJUSTMENTS.**
33. On-Call Emergency Service will be provided twenty-four (24) hours a day.
34. PERMIT FEES are NOT included in the job contract, UNLESS they are specified as being included in the proposal document.
35. All materials shall remain the sole property of F.S.E.C. until paid for in full. Should it become necessary for F.S.E.C. to reclaim any materials that have NOT been paid for, F.S.E.C. may collect from the Contractor a lease amount equal to 1/12th of the total value of such materials for each month the equipment was in service.
36. **FSEC does not accept any liquidated damages on any project for any reason whatsoever; as FSEC does not have any control as to the progress of other contractors and subcontractors who affect our ability to complete our work on time.**

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

G-1
Agenda Item Number

August 27, 2024
Board Meeting Date

Item: Recommend Approval to Adopt AP Psychology Textbook

Submitted By: Dr. Kevin Stoltzfus/Dr. Audrey Reff Date: August 20, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Audrey Reff

District administration recommends approval to adopt the textbook entitled Myers' Psychology for the AP Classroom, 4th Edition, for use in high school AP Psychology classes. This textbook is the updated edition of our current AP Psychology text and has been reviewed and recommended by the FWHS AP Psychology teacher. The book has been tabled for a period of 60 days for public review and comment, with no concerns submitted during this time.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *A. Reff* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
District Administration Center

MEMORANDUM

TO: Governing Board Members
Dr. Kevin Stoltzfus, Superintendent

FROM: Dr. Audrey Reff, Assistant Superintendent

RE: AP Psychology Textbook – Request to Adopt

DATE: August 27, 2024

The District administration recommends adopting the Bedford, Freeman, Worth (BFW) Myers' *Psychology for the AP Classroom, 4th Edition* textbook for use in our high school Advanced Placement Psychology classes. The BFW textbook has been tabled for public review for a sixty-day period and no public comments or concerns were submitted during this time. If the Governing Board approves this adoption request, the District would move forward with purchasing the resource for use in our high school AP Psychology classrooms beginning this school year.

The BFW textbook meets the updated College Board AP curricular requirements for the course including course content and applications of scientific practices. Specifically, content includes: Biological Bases of Behavior; Cognition; Development and Learning; Social and Personality; and Physical and Mental Health. Scientific practices include: Concept Application; Research Methods and Design; Data Interpretation; and Argumentation.

The process that led to the identification and recommendation of the Myer's *Psychology for the AP Classroom, 4th Edition* textbook included an instructor led review of the updated AP course and exam description; review of the textbook list provided on the College Board website; and an evaluation of the BFW textbook. In her recommendation, Flowing Wells High School AP Psychology instructor, Ms. Julie Morley-Youmans noted that this 4th Edition textbook is the newest version of our current textbook. The textbook is one of the highest rated AP Psychology textbooks. It is accessible for high school students and its use prepares them for the rigorous AP course exam. Specifically, the 4th edition textbook includes a list of terms at the end of each unit that is aligned to key exam vocabulary which has been updated to include significant people in the field of psychology. The book also includes several Evidence-Based-Questions (EBQs) for each chapter that are aligned with the new AP exam format. And finally, in the new edition the examples used in the textbook have been updated to include events that students have experienced directly; such as referencing Covid-19 versus 9/11.

Ultimately, the BFW textbook was found to be exemplary; meeting all criteria established by the College Board and the instructor, Ms. Julie Morley-Youmans.

Ms. Morley-Youmans and I will be available to provide additional information and answer questions during the regularly scheduled Governing Board Meeting. Thank you for your consideration.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

G-2 Agenda Item Number	August 27, 2024 Board Meeting Date
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Item: Recommend Approval of Policy Revisions

Submitted By: Dr. Kevin Stoltzfus Date: August 21, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

District administration recommends approval of revisions to the policies listed below. Summaries are presented in the attached memo, and the full revisions are attached with strike-through text indicating deletions and underlined text indicating additions. These revisions were presented as information items for discussion during the Governing Board Meeting on August 13, 2024. No concerns have been raised regarding the draft policies. Only one revision was made since the August 13 meeting, with a correction made to the draft of Policy GCF to restore the existing time frame of seven days by which a professional candidate must accept a written contract offer before the offer is revoked.

- Policy GCF Professional Staff Hiring
- Policy GDC Support Staff Leaves and Absences
- Policy IHA Basic Instructional Program
- Policy IKF Graduation Requirements
- Policy JHD Exclusions and Exemptions from School Attendance

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

GCF ©
PROFESSIONAL STAFF HIRING

It shall be the policy of the District to employ and retain the best qualified personnel. This will be accomplished by considering qualifications and by providing competitive salary schedules within the financial capability of the District, adequate facilities, and good working conditions.

Before employing a certificated or noncertificated person, school districts and charter schools shall conduct a search of the prospective employee on the educator information system that is maintained by the Department of Education.

A school district or charter school may not employ either of the following in a position that requires a valid fingerprint clearance card:

- A. A certificated person whose certificate has been suspended, surrendered or revoked, unless the State Board of Education has subsequently reinstated the person's certificate.
- B. A noncertificated person who has been prohibited from employment at a school district or charter school by the State Board of Education pursuant to A.R.S. [15-505](#).

[Candidates shall disclose whether they have pled guilty, pled no contest, been convicted of or are awaiting trial pursuant to A.R.S. 15-509.](#)

Each school district and charter school shall annually submit to the Department of Education a list of certificated and noncertificated persons who are employed at the school district or charter school. The department shall issue guidance to school districts and charter schools regarding this requirement.

The Board has the legal responsibility of approving the employment of all employees. While this responsibility cannot be waived, the Board assigns to the Superintendent the process of recruiting staff members. In carrying out this responsibility, the Superintendent may involve other staff members as needed. All personnel selected for employment must be recommended by the Superintendent and approved by the Board. The Board adopts the following general criteria, which shall be utilized in the selection process for initial employment:

- A. There will be no discrimination in the hiring process due to race, color, religion, sex, age, national origin, or disability of an otherwise qualified individual.
- B. Candidates for professional positions shall be qualified for and have the training necessary to perform the instructional duties or functions for which they have applied.
- C. Each candidate shall provide evidence of meeting state requirements for certification.
- D. Each candidate shall be requested to complete a consent-and-release form regarding conduct of a background investigation.
- E. A "background investigation" - consisting of communication with the applicant's (or employee's) former employer that concerns education, training, experience, qualifications, and job performance for the purpose of evaluation for employment - shall be conducted on each individual to be considered for a recommendation of employment. Forms developed for this purpose are to be used.

Information obtained about an employee or applicant for employment by the District in the performance of a background investigation, including any records indicating that a current or former employee of a school or school district was disciplined for violating policies of the School District Governing Board pursuant to A.R.S. [15-153](#), may be retained by that district and may be provided to any school district or other public school that is performing a background investigation.

Any employee's misstatement of fact that is material to qualifications for employment or the determination of salary shall be considered by the Board to constitute grounds for dismissal.

Before employment, schools or school districts shall verify the certification and fingerprint status of applicants who apply for school or school district positions that require certification.

Should the need arise to employ a teacher who meets the requirements for a conditional certificate before an applicant has obtained the appropriate valid fingerprint clearance card, the District may assist in obtaining the conditional certificate, and employ the teacher, by meeting all of the following conditions:

- A. The District verifies in writing on a form provided by the Arizona Department of Education (ADE) the necessity for hiring and placing the applicant into service before a fingerprinting check is completed.
- B. The District obtains from the Department of Public Safety a state-wide criminal records check on the applicant. Subsequent criminal records checks must be completed every one hundred twenty (120) days until a permanent certificate is received.
- C. The District searches the criminal records of all local jurisdictions outside Arizona where the applicant has lived in the previous five (5) years.
- D. The District obtains references from the applicant's current employer and two (2) most recent previous employers, except that for applicants who have been employed for at least five (5) years by the most recent employer, only references from that employer are required.
- E. The District provides general supervision of the applicant until permanent certification is issued by ADE.

Upon recommendation for employment the District shall confirm employment authorization and employment eligibility verification by participating in the E-Verify program of the Department of Homeland Security's (DHS) U.S. Citizenship and Immigration Services Bureau (USCIS) and the Social Security Administration (SSA). The District will then complete the Form I-9 as required and maintain the form with copies of the necessary documents and documentation of the authorization and verification pending any inquiry.

The Superintendent of Public Instruction may also impose any additional conditions or restrictions deemed necessary.

Any person who permits unauthorized access to criminal history record information, releases criminal history record information, or procures the release or uses criminal history record information other than in accord with A.R.S. [41-1750](#) is guilty of a class 6 felony.

A professional candidate's acceptance of a contract offer must be indicated within ~~seven~~(7)~~seven~~seven (7) days from the date of the written contract or the offer is revoked. Written notice of the deadline date for acceptance shall be included in the contract offer or an attachment to the contract offer. The candidate accepts the contract by signing the contract and returning it to the Governing Board or by making a written instrument which accepts the terms of the contract and delivering it to the Governing Board. If the written instrument includes terms in addition to the terms of the contract offered by the Board, the candidate fails to accept the contract.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[13-3716](#)

[15-153](#)

[15-502](#)

[15-503](#)

[15-505](#)

[15-509](#)

[15-512](#)

[15-536](#)

[15-538.01](#)

[15-539](#)

[15-550](#)

[23-211](#)

[23-212](#)

[23-1361](#)

[38-201](#)

[38-231](#)

[38-232](#)

[38-766.01](#)

[41-1750](#)

[41-1756](#)

CROSS REF.:

[GCB](#) - Professional Staff Contracts and Compensation

[GCFC](#) - Professional Staff Certification and Credentialing Requirements
(fingerprinting requirements)

[GCO](#) - Evaluation of Professional Staff Members

GDC ©
SUPPORT ~~STAFF~~-STAFF
LEAVES AND ABSENCES

~~An employee shall be deemed "absent without leave" when absent from work because of:~~

- ~~• A reason that conforms to a policy currently in effect but the maximum days provided for in that policy will be exceeded; or~~
- ~~• A reason that does not conform to any policy currently in effect; or~~
- ~~• Failure to report to work without prior notification to the Superintendent.~~

~~In no case shall an employee be compensated for time lost due to being absent without leave.~~

~~An employee who is absent from work without prior approval is subject to disciplinary action, as is one who was unable to obtain prior approval due to unusual circumstances and such approval is denied upon the employee's return.~~

~~Adopted: date of Manual adoption~~

Removed per PA 775, February 2024 (**Reference Only**)

IHA ©
BASIC INSTRUCTIONAL PROGRAM

The various instructional programs will be developed to maintain a balanced, integrated, and sequential curriculum that will serve the educational needs of all school-aged children in the District. The curriculum will be broad in scope and provide for a wide range in rate, readiness, and potential for learning.

The instructional program shall reflect the importance of language acquisition/reading-skill development as the basic element in each student's education. The first priority of the instructional program will be language acquisition through a planned sequence of reading skills and language experiences beginning in the kindergarten program. The improvement of specific reading skills of students should be continuous throughout their education. Each school educating students in kindergarten and grades one (1) through three (3) shall have a reading program as required by A.R.S. [15-704](#) and applicable State Board of Education rules.

The second priority of the instructional program will be mastery of the fundamentals of mathematics, beginning in the kindergarten program.

The instructional program will ensure that on or before July 1, 2022, at least one (1) kindergarten through third (K-3) grade teacher, literacy coach or literacy specialist in each school has received training related to dyslexia that complies with the requirements prescribed in A.R.S. [15-219](#) and A.R.S. [15-501.01](#) which includes enabling teachers to understand and recognize dyslexia and to implement structured literacy instruction that is systematic, explicit, multisensory and evidence-based to meet the educational needs of students with dyslexia.

Attention to the above-listed priorities shall not result in neglect of other areas of the curriculum. ~~The instructional program will include planned sequences in~~

Minimum Course of Study

for Students in the

Common Schools

Students shall demonstrate competency as defined by the State Board-adopted academic standards, at the grade levels specified, in the following required subject areas:

- A. ~~Language arts – reading, spelling, handwriting, English grammar, composition, literature, and study skills.~~ English language arts (ELA);
- B. Mathematics ~~experiences~~;
- C. Social studies; including:
 - 1. Civics; and
 - 2. Instruction on the Holocaust and other genocides for at least three (3) class periods, or the equivalent, on at least two (2) separate occasions during any of grades seven through twelve (7-12).

3. Instruction in the Constitutions of the United States and Arizona, American institutions and ideals and in the history of Arizona, including

~~Native American history, geography, civics, economics, world cultures, political science, and other social science disciplines~~

the history of Native Americans in Arizona for a total of one (1) year during kindergarten (K) through eighth (8th) grades.

D. ~~Science experiences;~~

E. ~~Fine and practical arts experience -- art education, vocal and instrumental music, and vocational/business education.~~

F. ~~Technology skills.~~

G. ~~Health and safety education.~~

H. ~~Physical education.~~

I. ~~Foreign or Native American language.~~

~~The planned program for all students shall also include library instruction, individual study, guidance, other appropriate instructional activities, and all instruction required under state law and State Board of Education regulations.~~

Two (2) or more of the following:

1. Visual Arts
2. Dance
3. Theatre
4. Music
5. Media Arts

F. Health/Physical education, including mental health. Mental health instruction may be included as part of other subject areas and shall comply with A.R.S. § [15-701.03](#).

Minimum Course of Study for

Graduation from High School

See Policy IKF.

Observance Days

September 11, in each year shall be observed as 9/11 Education Day. On 9/11 Education Day, each public school shall dedicate a portion of the school day to age-appropriate education on the terrorist attacks of September 11, 2001.

September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day. On Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.

If Sandra Day O'Connor Civics Celebration Day or 9/11 Education Day falls on a Saturday, Sunday or other day when a public school is not in session, the preceding or following school day shall be observed in the public school as the holiday.

The Superintendent is directed to emphasize the use of the resources developed by the State Board of Education relating to civics education which align with the academic standards in social studies pursuant to A.R.S. [15-701](#) and [15-701.01](#).

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[1-319](#)

[1-321](#)

[15-203](#)

[15-211](#)

[15-219](#)

[15-341](#)

[15-501.01](#)

[15-701](#)

[15-701.01](#)

[15-701.03](#)

[15-704](#)

[15-710](#)

[15-710.02](#)

[15-741.01](#)

[15-802](#)

A.A.C.

[R7-2-301](#) *et seq.*

CROSS REF.:

[IJNDB](#) - Use of Technology Resources in Instruction

[IKF](#) - Graduation Requirements

**IKF ©
GRADUATION REQUIREMENTS**

Regular Education

A minimum number of units of credit are required for graduation by the Arizona State Board of Education. Listed below are the units that must be completed before a student may receive a high school diploma.

Graduation requirements may be met as follows:

- A. By successful completion of subject area course requirements.
- B. By mastery of the standards adopted by the State Board of Education and other competency requirements for the subject as determined by the Governing Board in accord with A.A.C [R7-2-302.02](#) and rules established by the Superintendent.
- C. By earning credits through correspondence courses (limited to one [1] in each of the four [4] major subject areas) and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board and in accord with A.R.S. [15-701.01](#).
- D. By the transfer of credits as described in Policy JFABC.
- E. An out-of-state transfer student is not required to pass the competency test to graduate if the student has successfully passed a statewide assessment test on state adopted standards that are substantially equivalent to the State Board Adopted Academic Standards.

Graduation requirements as determined by the Arizona State Board of Education ([R7-2-302.02](#)) the District Governing Board are as follows:

English	4.0 units
Math	4.0 units*
Science	3.0 units**
Social Studies	3.5 units***
American Government and Arizona Government	1.0 unit
American History - including Arizona History	1.0 unit
World History and Geography – including instruction on the Holocaust and other genocides for at least three (3) class periods, or the equivalent, on at least two (2) separate occasions during any of grades seven through twelve (7-12).	1.0 unit
Economics	0.5 units****
Fine Arts or Career, Technical and Vocational Education	1.0 unit****
Foreign Language World Language	1.0 unit****
Health	0.5 units
Electives	<u>5.0 units</u>
Total	22.0 units

* In lieu of one (1) credit of Algebra II or its equivalent course content a student may request a personal curriculum in mathematics following [R7-2-302.03](#).

* Math courses shall consist of Algebra I, Geometry, Algebra II, (or its equivalent) and an additional course with significant math content as determined by the Governing Board (Governing Body).

Pursuant to [A.R.S. § 15-710](#), a total of one (1) year instruction in state and federal constitutions, American institutions and ideals and in the history of Arizona, including the history of Native Americans in Arizona is required during grades nine (9) through twelve (12).

Pursuant to the prescribed graduation requirements adopted by the State Board of Education, the Governing Board may approve a rigorous computer science course that would fulfill a mathematics course required for graduation from high school. The Governing Board may only approve a rigorous computer science course if the rigorous computer science course includes significant mathematics content and the

Governing Board determines the high school where the rigorous computer science course is offered has sufficient capacity, infrastructure and qualified staff, including competent teachers of computer science.

** Three (3) credits of science in preparation for proficiency at the high school level on a state required test.

*** Through the graduating class of 2025, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a pupil must correctly answer at least sixty (60) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship And Immigration Services.

Beginning with the graduating class of 2026, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a pupil must correctly answer at least seventy (70) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. The District school shall document on the pupil's transcript only a pass or fail designation that the pupil has passed or failed the test.

A pupil in grade seven (7) or eight (8) may take the test described in this paragraph, and if the pupil correctly answers at least seventy (70) of the one hundred (100) questions on the test:

- a) The district school or charter school shall document on the pupil's transcript only a pass or fail designation that the pupil has passed or failed the test required by this paragraph.
- b) The pupil is not required to take the test required by this paragraph again in high school.

**** The State Board requirement for economics is at least one-half (.5) of a course credit, which shall include financial literacy and personal financial management.

The Governing Board may determine the method and manner in which to administer a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. A pupil who does not obtain a passing score on the test that is identical to the civics portion of the naturalization test may retake the test until the pupil obtains a passing score.

Each school district and charter school shall report to the department of education all of the following aggregate data, organized by grade level, relating to the test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services required by subsection A, paragraph 3 of § [15-701.01](#):

1. The median score.
2. The percentage of pupils who passed by correctly answering the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of § [15-701.01](#).
3. The percentage of pupils who failed by correctly answering fewer than the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of § [15-701.01](#).
4. Any other data required by the department relating to the test.

A school district or charter school may not include the personally identifiable information of any pupil in the data reported to the department of education under subsection L of § [15-701.01](#).

Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by- case basis in accordance with the special education course of study and the individualized education program of the student. Graduation requirements established by the Governing Board may be met by a student as defined in A.R.S. [15-701.01](#) and A.A.C. [R7-2-302](#).

Pupils who receive special education shall not be required to achieve passing scores on the test that is identical to the civics portion of the naturalization test under section [15-701.01](#) in order to graduate from

high school unless the pupil is learning at a level appropriate for the pupil's grade level in a specific academic area and unless a passing score on the test that is identical to the civics portion of the naturalization test under section [15-701.01](#) is specifically required in a specific academic area by the pupil's individualized education program as mutually agreed on by the pupil's parents and the pupil's individualized education program team or the pupil, if the pupil is at least eighteen (18) years of age.

Competency requirements. Any student who is placed in special education classes, grades nine (9) through twelve (12), is eligible to receive a high school diploma without meeting state competency requirements.

State Seal of Biliteracy. The School District may voluntarily participate in the state seal of biliteracy program by notifying the Superintendent of Public Instruction of such intention. Schools will then identify the students who have met the requirements to be awarded the state seal of biliteracy, which shall be affixed to the diploma and noted on the transcript of each student who has met the requirements.

CPR Instruction and Training. School districts and charter schools shall provide public school pupils with one (1) or more training sessions in cardiopulmonary resuscitation, through the use of psychomotor skills in an age-appropriate manner, during high school.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[15-203](#)

[15-341](#)

[15-701.01](#)

[15-710](#)

[15-763](#)

A.A.C.

[R7-2-302.02](#)

[R7-2-302.03](#)

CROSS REF.:

[IGD](#) - Curriculum Adoption

[IGE](#) - Curriculum Guides and Course Outlines

[IHAMC](#) - Instruction and Training in Cardiopulmonary Resuscitation

[IHAMD](#) - Instruction and Training in Suicide Prevention

[IIE](#) - Student Schedules and Course Loads

[IKA](#) - Grading/Assessment Systems

[JFABC](#) - Admission of Transfer Students

JHD ©
EXCLUSIONS AND ~~EXEMPTIONS~~ EXEMPTIONS
FROM SCHOOL ATTENDANCE

(Chronic Health Conditions)

The District will provide appropriate educational opportunities for any student identified by ~~an appropriately certified health professional in the fields of podiatry, chiropractic medicine, naturopathic medicine, osteopathy,~~ a licensed medical, mental, or behavioral health professional such as a physician, podiatrist, chiropractor, naturopathic doctor, osteopathist, psychologist, physician assistant, or registered nurse practitioner as having a chronic health condition requiring management on a long-term basis that will affect regular school attendance. Homework will be made available in a timely manner to ensure that such students have the opportunity to successfully complete assignments and avoid losing credit because of their absence from school. The assigned teacher(s) shall have the responsibility to provide, in a timely manner, homework for students designated as having chronic health conditions. Further, students with chronic health conditions shall be provided flexibility in physical education activity requirements so that they may participate in the regular physical education program to the extent that their health permits. Staff members responsible for physical education activities programs shall develop and implement such guidelines.

Nothing in this policy shall be construed to obstruct, interfere with or override the rights of parents or guardians concerning the education and health care of pupils with chronic health problems.

Nothing in this policy shall be construed to authorize school personnel to either:

- ~~Authorize~~ A. **Authorize** absences from school for a student with a chronic health problem without the prior consent of ~~the student~~ the student's parent or guardian.
- ~~Recommend~~ B. **Recommend**, prescribe or provide medication to a student with a chronic health problem without the ~~prior consent~~ prior consent of the student's parent or guardian.

The Superintendent shall develop regulations for meeting the requirements of this policy.

Adopted: ~~date of Manual adoption~~<-- z2AdoptionDate -->

LEGAL REF.:-

A.R.S.-

[15-346](#)

[15-761](#)

[15-843](#)

[15-902](#)

[32-801](#) *et seq.*

[32-900](#) *et seq.*

[32-1401](#) *et seq.*

[32-1501](#) *et seq.*

[32-1601](#) *et seq.*

[32-1800](#) *et seq.*

[32-2501](#) *et seq.*

CROSS REF.:-

[IHBF](#) - Homebound Instruction

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

H-1 Agenda Item Number	August 27, 2024 Board Meeting Date
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Item: Executive Session

Submitted By: Dr. Kevin Stoltzfus Date: August 21, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

In accordance with A.R.S. §38-431.03.A.3 & 4, an Executive Session may be called for discussion or consultation for legal advice with the attorney or attorneys of the public body; and for discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation; regarding accident on campus.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action, if needed:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____