

**Notice of Governing Board Meeting
by Videoconference or Telephone Call
Board of Trustees
Tuesday, April 9, 2024**

A Governing Board Meeting of the Board of Trustees will be held on Tuesday, April 9, 2024, beginning at 6:00 PM, District Administration Center, 1556 West Prince Road, Tucson, Arizona 85705.

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call. At least a quorum of the board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Members of the public may access this meeting and or provide public comments as identified below:

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

A. Opening of Meeting

1. Call to Order
2. Pledge of Allegiance

B. Student Report

1. Report from Flowing Wells High School Student Representatives
 - a. Student representatives will provide a review of events and activities at Flowing Wells High School in academics, sports, and other extracurricular programs.

C. Superintendent's Report

1. Recognition of Building Blocks for Character Students
 - a. Superintendent Dr. Kevin Stoltzfus will recognize the April Building Blocks for Character Student from each school.
2. Recognition of Support Staff Employee of the Year
 - a. Superintendent Dr. Kevin Stoltzfus will recognize the Douglas Elementary School Support Staff Employee of the Year, Brittany Ramirez.
3. Recognition of Outstanding Volunteer of the Year
 - a. Superintendent Dr. Kevin Stoltzfus will recognize the Douglas Elementary School Outstanding Volunteer of the Year, Thelma Molina.
4. Recognition of Teacher of the Year
 - a. Superintendent Dr. Kevin Stoltzfus will recognize the Douglas Elementary School Teacher of the Year, Jillian Powers.
5. Update on District Events and Activities
 - a. Superintendent Dr. Kevin Stoltzfus will provide an update on Flowing Wells School District Events and Activities.

BREAK- The brief break provides an opportunity for families and friends to leave the meeting.

D. Public

Comments

Flowing Wells School District welcomes public comment. As outlined in A.R.S. §38-431.02, no action will be taken on issues raised in Public Comments unless items are found on agenda below. Other than this, the response to public comments will be limited to directing staff to study the matter or scheduling the matter as a future agenda item.

E. Consent

Agenda

These items of Board business that are addressed routinely at every meeting are presented as a Consent Agenda. The Board may elect to take action on all items collectively in one motion or may individually consider any item(s) as separate agenda subjects for action.

1. Approval of Agenda for this Meeting
 - a. Request approval for the adoption of the agenda for this meeting, April 9, 2024.
2. Approval of Minutes of Governing Board Meetings
 - a. The following Governing Board meeting minutes are presented for Governing Board approval: March 26, 2024 (Open Session Minutes and Executive Session Minutes).
3. Approval of District Expense and Payroll Vouchers
 - a. Sign expense vouchers #6874-6883 for upcoming check batches (to be reviewed at the next Board Meeting). Expense and payroll vouchers are presented for Board approval: Expense vouchers #6865-6868. Payroll vouchers - None for this meeting.
4. Approval of Requests for Use of District Facilities
 - a. District facilities use requests are submitted for approval.
5. Approval of Requests for Student Trips
 - a. None for this meeting.
6. Approval of Requests for Staff Travel
 - a. Staff travel requests are submitted for approval.
7. Approval of Personnel Actions
 - a. Personnel Actions are submitted for approval.
8. Review of District Financial Statements
 - a. Review of Student Activity Balance sheets and Auxiliary Operations Year-to-Date Budget Reports as of March 31, 2024.
9. Acceptance of Gifts and Donations
 - a. Recommend acceptance of gifts and donations in the amount of \$3,639.75 for the period of March 1 - March 31, 2024.
10. Approval of Asset Retirement and Disposals
 - a. Approval is requested for the retirement and disposal of assets no longer used by the district as of April 3, 2024.

F. Business and Finance

1. Recommend Approval of Contract with Logicalis to Purchase E-Rate Category 2 Network Electronics
 - a. District administration recommends approval to award the contract for E-Rate Category 2 RFP 0536M-24C.1 for network electronics to Logicalis. This bid award would approve Logicalis as the vendor from whom the District would purchase network electronics equipment, specifically a wireless controller, wireless access points, licensing, configuration, and installation, for our current E-Rate Category 2 project. Logicalis's bid for the network electronics project is \$99,774.75. Of this cost, 85% would be reimbursed to the District through the E-Rate program.
2. Recommend Approval to Renew the Heinfeld, Meech & Co., P.C. Contract for Auditing Services for FY 2023-2024
 - a. District administration recommends the contract for Auditing Services with Heinfeld, Meech & Co., P.C. be renewed for the fiscal year 2023-2024 audit. On March 28, 2023, the District awarded

RFP #23-07-27 for Auditing Services to Heinfeld, Meech & Co., P.C. The award of this RFP resulted in a one (1) year contract with the option to renew for four (4) additional years. This will be the first renewal option of this contract

3. Recommend Approval to Renew Multi-Year RFPs and Bids

- a. District Administration recommends approval to renew contracts for multi-year RFPs and bids listed on the memo attached for your review.

G. Unfinished Business

1. Recommend Approval of Revisions to Retention Policies

- a. District administration recommends approval of revisions to retention policies, regulations, and exhibits. The proposed revisions were brought for discussion on March 26, 2024. The revisions seek to provide coherence between the District's policies and practices, with promotion/retention decisions anchored in a comprehensive evaluation of many variables and feedback from many stakeholders, including parents, teachers, and specialists. The attached drafts include strikethrough text to indicate deletions and underlined text to indicate additions.

H. New Business

1. Recommend Approval to Establish New Position: Operations Specialist (Sentinel Peak and Digital Campus)

- a. District administration recommends approval to establish a new position of Operations Specialist for Sentinel Peak and Flowing Wells Digital Campus. The attached draft position provides details of position responsibilities. This position would replace the current Program Assistant position, recognizing the expanded responsibilities associated with the integration of FWDC. The starting hourly compensation rate would be consistent with most other Operations Specialist positions, currently \$16.36/hour (compared to the Program Assistant starting rate of \$15.42/hour).

2. Discussion of Retirement of Governing Board Member Mr. Thomas Jacobs

- a. District administration presents for discussion information regarding the retirement of Mr. Thomas Jacobs from the Flowing Wells Governing Board following 20 years of service.

I. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

For the Board of Trustees

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

B-1	April 9, 2024
Agenda Item Number	Board Meeting Date

Item: Report from Flowing Wells High School Student Representatives

Submitted By: Dr. Kevin Stoltzfus Date: April 3, 2024

Will Be Presented By: Flowing Wells High School Student Representative

Student representatives will provide a review of events and activities at Flowing Wells High School in academics, sports, and other extracurricular programs.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

C-1

Agenda Item Number

April 9, 2024

Board Meeting Date

Item: Recognition of Building Blocks for Character Students

Submitted By: Dr. Kevin Stoltzfus

Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

Superintendent Dr. Kevin Stoltzfus will recognize the April Building Blocks for Character Student from each school.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve

Disapprove

Table

No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____



Flowing Wells School District

BUILDING BLOCKS FOR CHARACTER STUDENTS

For the Month of April 2024

School	Student Name	Grade	Nominator
Emily Meschter Early Learning Center	Everlei McHaney	PreK	Jessica Caramella
Centennial Elementary School	Nathaniel Sanders	5	Kristin Wook
Davis Elementary School	Nevaeh Ruiz-Felix	1	Michelle Powers
Douglas Elementary School	Ivana Garcia	6	Erika Tornberg
Hendricks Elementary School	Eva Fabiola Rascon-Braun	K	Ginger Rodriguez
Laguna Elementary School	Nalanis Valdez-Callejas	K	Savannah Aragon
Richardson Elementary School	Malokai Joyner	6	Amee Legarra
Flowing Wells Junior High School	Danna Chavira	7	Roger Jackson
Flowing Wells High School	Jonathan Ostos	11	Jim Brunenkant
Sentinel Peak High School	Aiden Springer	11	Dr. Rebecca Hurst



Flowing Wells School District

BUILDING BLOCKS FOR CHARACTER ADULTS

For the Month of April 2024

School: Douglas Elementary School

Support Staff Employee of the Year: Brittany Ramirez

Volunteer of the Year: Thelma Molina

Teacher of the Year: Jillian Powers



FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

C-2

Agenda Item Number

April 9, 2024

Board Meeting Date

Item: Recognition of Support Staff Employee of the Year

Submitted By: Dr. Kevin Stoltzfus

Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

Superintendent Dr. Kevin Stoltzfus will recognize the Douglas Elementary School Support Staff Employee of the Year, Brittany Ramirez.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOLS
DISTRICT ADMINISTRATION CENTER

MEMORANDUM

TO: Dr. Kevin Stoltzfus
The Governing Board
FROM: Dr. Kimberley Parkinson
RE: **Douglas Elementary Support Staff Employee of the Year – Brittany Ramirez**
DATE: March 13, 2024

Douglas Elementary School is proud to honor Brittany Ramirez as our Support Staff Member of the Year!

Ms. Ramirez is a jack of all trades! From finding out what is going on with our student's attendance to running up the stairs in heels to unlock a door, Brittany is always on top of everything and takes the initiative to get the job done to keep our school running smoothly. Brittany demonstrates remarkable flexibility, even in challenging or high-pressure situations.

Ms. Ramirez consistently demonstrates an outstanding commitment to teamwork. Brittany's cooperative attitude fosters a positive work environment and greatly enhances our team's productivity and morale.

Ms. Ramirez exemplifies the qualities of a truly loyal employee, consistently demonstrating a strong commitment to our District's mission, values, and objectives. Her loyalty extends beyond mere adherence to school policies; it is reflected in her everyday actions, interactions, and contributions to our team's success. Brittany works hard to establish and maintain parent partnerships and everyone (staff, students, our community) agrees that she is a bright, lovely person to interact with in the office.

Brittany is all about solving problems and has many ideas to proactively find solutions. She doesn't hesitate to get in contact with a parent or accompany our Student Support Specialist on a home visit to address attendance issues. Brittany's willingness to step in and help whenever required has been invaluable in overcoming obstacles and achieving our team's objectives. Brittany is also part of PBIS team, working to contribute to the positive culture here on campus. She gets kids here and excited about our PBIS incentives and she spreads positivity among the staff with special events such as a nacho bar for lunch or a schoolwide trivia game. Every day, Ms. Ramirez gives part of herself to make someone else's job easier. She does it all!

Ms. Ramirez's dedication, creativity, and proactive approach make her a valuable asset to our team, and we are honored to nominate her for this well-deserved recognition!

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

C-3

Agenda Item Number

April 9, 2024

Board Meeting Date

Item: Recognition of Outstanding Volunteer of the Year

Submitted By: Dr. Kevin Stoltzfus

Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

Superintendent Dr. Kevin Stoltzfus will recognize the Douglas Elementary School Volunteer of the Year, Thelma Molina.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve

Disapprove

Table

No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOLS
DISTRICT ADMINISTRATION CENTER

MEMORANDUM

TO: Dr. Kevin Stoltzfus
The Governing Board
FROM: Dr. Kimberley Parkinson
RE: **Douglas Elementary Outstanding Volunteer of the Year – Thelma Molina**
DATE: April 1, 2024

Douglas Elementary is pleased to recognize Thelma Molina as our Volunteer of the Year!

Mrs. Molina has initiative! Even with her busy schedule, Mrs. Molina stepped forward to serve on our PTO board and has taken the initiative to lend support to our staff, students and parents. She is always communicating with members of the community and Douglas staff to determine the needs of the school and then she works hard to come up with ways to meet those needs. Thelma is energetic and resourceful, and she is an invaluable member of our school team.

Mrs. Molina demonstrates cooperation! Mrs. Molina is warm and welcoming to all who interact with her. She is reliable and committed, approachable and dependable. Thelma helps build the bridge between home and school, bringing parents onto our campus to volunteer and working with Douglas staff to meet the needs of our school community.

Mrs. Molina is loyal! Mrs. Molina's children attend Douglas, and she not only wants her children to be successful, she wants their school to be successful too. Thelma's steadfast commitment to our school goals and initiatives demonstrates her belief in what we do.

Mrs. Molina's contributions are invaluable; she welcomes parents at Back-to-School nights, facilitates PTO meetings (she hasn't missed a single one), coordinates fundraisers, runs our Fall Festival, plans our Color Run...and the list goes on. Thelma can always be counted on to follow through and focus on the needs of our school and she does all of this with complete confidence and a positive attitude.

Mrs. Molina can always be counted on to go the extra mile for our staff and students. She has set a personal goal to learn English and is doing an awesome job, but in the meantime, she is very adept at communicating with staff and parents and it is wonderful to have a native Spanish speaker on our PTO board as many of our parents are Spanish speakers and they feel like they have someone they can talk to who will listen and share their ideas. She is a wonderful PTO president, and she helps make Douglas a great place for kids!

Congratulations, Thelma!

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

C-4	April 9, 2024
Agenda Item Number	Board Meeting Date

Item: Recognition of Teacher of the Year

Submitted By: Dr. Kevin Stoltzfus Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

Superintendent Dr. Kevin Stoltzfus will recognize the Douglas Elementary School Teacher of the Year, Jillian Powers.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

C-5 Agenda Item Number	April 9, 2024 Board Meeting Date
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Item: Update on District Events and Activities

Submitted By: Dr. Kevin Stoltzfus Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

Superintendent Dr. Kevin Stoltzfus will provide an update on Flowing Wells School District events and activities.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D	April 9, 2024
Agenda Item Number	Board Meeting Date
Item: <u>Public Comments</u>	
Submitted By: <u>Dr. Kevin Stoltzfus</u>	Date: <u>April 3, 2024</u>
Will Be Presented By: <u>Dr. Kevin Stoltzfus</u>	

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Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E

Agenda Item Number

April 9, 2024

Board Meeting Date

Item: Consent Agenda for this Meeting

Submitted By: Dr. Kevin Stoltzfus

Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

Information for the Public:

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Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-1

Agenda Item Number

April 9, 2024

Board Meeting Date

Item: Approval of Agenda for this Meeting

Submitted By: Dr. Kevin Stoltzfus

Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

Request approval for adoption of the agenda for this meeting, April 9, 2024

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

**Flowing Wells Schools
Regular Agenda**

**6:00 PM
Doors Open at 5:30 PM**

April 9, 2024

**District Administration Center
1556 West Prince Road
Tucson, Arizona 85705**

A. Opening of Meeting

1. Call to Order
2. Pledge of Allegiance

B. Student Report

1. Report from Flowing Wells High School Student Representatives
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5. Update on District Events and Activities
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BREAK- The brief break provides an opportunity for families and friends to leave the meeting.

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1. Approval of Agenda for this Meeting

Names, dates and documents relevant to the agenda items are available on the District's website or at the Superintendent's office during normal business hours.

- a. Request approval for the adoption of the agenda for this meeting, April 9, 2024.
2. Approval of Minutes of Governing Board Meetings
 - a. The following Governing Board meeting minutes are presented for Governing Board approval: March 26, 2024 (Open Session Minutes and Executive Session Minutes).
3. Approval of District Expense and Payroll Vouchers
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 - a. District facilities use requests are submitted for approval.
5. Approval of Requests for Student Trips
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6. Approval of Requests for Staff Travel
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7. Approval of Personnel Actions
 - a. Personnel Actions are submitted for approval.
8. Review of District Financial Statements
 - a. Review of Student Activity Balance sheets and Auxiliary Operations Year-to-Date Budget Reports as of March 31, 2024.
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3. Recommend Approval to Renew Multi-Year RFPs and Bids
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G. Unfinished Business

1. Recommend Approval of Revisions to Retention Policies
 - a. District administration recommends approval of revisions to retention policies, regulations, and exhibits. The proposed revisions were brought for discussion on March 26, 2024. The revisions seek to provide coherence between the District's policies and practices, with promotion/retention decisions anchored in a comprehensive evaluation of many variables and feedback from many stakeholders, including parents, teachers, and specialists. The attached drafts include strikethrough text to indicate deletions and underlined text to indicate additions.

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1. Recommend Approval to Establish New Position: Operations Specialist (Sentinel Peak and Digital Campus)
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2. Discussion of Retirement of Governing Board Member Mr. Thomas Jacobs
 - a. District administration presents for discussion information regarding the retirement of Mr. Thomas Jacobs from the Flowing Wells Governing Board following 20 years of service.

I. Adjourn

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-2	April 9, 2024
Agenda Item Number	Board Meeting Date

Item: Approval of Minutes of Governing Board Meetings

Submitted By: Dr. Kevin Stoltzfus Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

The following Governing Board meeting minutes are presented for Governing Board approval: March 26, 2024 (Open Session Minutes and Executive Session Minutes).

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells Unified School District Governing Board Meeting Minutes

6:00 p.m.

March 26, 2024

**District Administration Center
1556 West Prince Road
Tucson, Arizona 85705**

Attendance

Governing Board Members:
Kristine Hammar, President
Kevin Daily, Clerk
Wendy Effing
Brianna Hamilton
Thomas Jacobs

Administrative Personnel:
Dr. Kevin Stoltzfus, Superintendent
Dr. Kimberley Parkinson, Associate Superintendent
Dr. Audrey Reff, Assistant Superintendent
Stacy Trueblood, Chief Financial Officer

95 additional staff members and guests were in attendance.

A. Opening of Meeting

1. President Kristine Hammar called the meeting to order at 6:01 p.m.
2. The Pledge of Allegiance was observed.

B. Superintendent's Report

- B-1. Recognition of Building Blocks for Character Students
Superintendent Dr. Kevin Stoltzfus recognized the March Building Blocks for Character Students from each school: EMELC – Adrian Castellanos, Centennial Elementary – Emily Evans, Davis Elementary – Yamileth Gonzalez Figueroa, Douglas Elementary – Jaxton Leon, Hendricks Elementary – Robert Gabriel Skiles, Laguna Elementary – Alexis Garcia Alvarez, Richardson Elementary – Louis Hernandez, Flowing Wells Junior High – Naomi Garcia Alvarez, Flowing Wells High School – Francine Amber, Sentinel Peak High School – Luis Camargo Martinez.
- B-2. Recognition of Support Staff Employee of the Year
Superintendent Dr. Kevin Stoltzfus recognized the Centennial Elementary School Support Staff Employee of the Year, Judy Lopez.
- B-3. Recognition of Outstanding Volunteer of the Year
Superintendent Dr. Kevin Stoltzfus recognized the Centennial Elementary School Outstanding Volunteer of the Year, Linda Lagen.

- B-4. Recognition of Support Staff Employee of the Year
Superintendent Dr. Kevin Stoltzfus recognized the Centennial Elementary School Teacher of the Year, Tiffany Mendola.
- B-5. Recognition of Community Partner: R.E. Darling Co., Inc.
Superintendent Dr. Kevin Stoltzfus recognized R.E. Darling Co., Inc., represented by Lynn Cosgrove and Jennifer Johnson. Dr. Stoltzfus and Martha Molina, Family Resource Center Director, provided an overview of the generosity of the R.E. Darling company in supporting the Holiday Help program, holding food, clothing, and school supply drives, and even hiring some of the family members. Dr. Stoltzfus and Mrs. Molina thanked them for their support. Governing Board President Kristie Hammar presented them with a Flowing Wells plaque, which was made by the FWHS Mechanics and Welding students.
- B-6. Recognition of FWHS Assistant to the Principal, effective July 1, 2024
Superintendent Dr. Kevin Stoltzfus recognized Ariana Brown for her selection to serve as the Assistant to the Principal at FWHS. Ariana thanked the administration and Governing Board members for giving her this opportunity and FWHS Principal Jim Brunenkant for his support and encouragement.
- B-7. Update on District Events and Activities
Superintendent Dr. Kevin Stoltzfus provided an update on the following current district events and activities:
- Spring music concerts are happening around the district,
 - Season 4 Jr. High Sports and Season 3 High School Sports are ongoing,
 - Arizona Department of Education EL Monitoring took place, and no corrective actions were found. Credit to Dr. Reff and her team for their hard work.

C. Public Comments

There were no public comments from the audience.

D. Consent Agenda

The following items were reviewed and approved as recommended with one motion.
Motion by Hamilton; second by Jacobs; 5 ayes; motion carried.

- D-1. Approval of Agenda for this Meeting
Approved March 26, 2024 meeting agenda.
- D-2. Approval of Minutes of Governing Board Meeting
Approved minutes of the Governing Board meeting: March 12, 2024 (Open Session Minutes and Study Session Minutes).
- D-3. Approval of District Expense and Payroll Vouchers
Approved expense vouchers #6862-6864 and payroll vouchers #2518-2519.
- D-4. Approval of Requests for Use of District Facilities
Approved as recommended district facilities requests.

- D-5. Approval of Requests for Open Enrollment Students
Approved as recommended requests for open enrollment.
- D-6. Approval of Requests for Student Trips
None for this meeting.
- D-7. Approval of Request for Staff Travel
Approved as recommended staff requests for travel.
- D-8. Approval of Personnel Actions
Approved as recommended personnel actions.
- D-9. Approval of Asset Retirement and Disposals
Approved as recommended retirement and disposal of assets no longer used by the district as of March 21, 2024.

E. New Business

- E-1. Recommend Approval to Table Financial Mathematics Textbook
Approved as recommended to table the adoption of the textbook and curriculum resource National Geographic/Cengage *Financial Algebra*, 2nd Edition to allow for public review and comment prior to a formal request to adopt the textbook for use in our high school Finance Math courses.
Motion to Table by Daily; second by Jacobs; 5 ayes; motion carried.
FWHS Math teachers Corynn Lodge and Jason Brown presented information on the selected resource, which is the new edition of the current textbook. The new edition contains additional content, as well as an online platform to allow access to up-to-date tax charts and other materials. Assessments administered through the portal will analyze test results, providing information on where students need additional support.
- E-2. Review of Revisions to Retention Policies
Superintendent Dr. Kevin Stoltzfus gave an overview of proposed revisions to the policies, regulations, and exhibits regarding district retention policies to align policies with current practices. The revised policies will be voted on at a future meeting.
No action taken

F. Business and Finance

- F-1. Recommend Acceptance of Fiscal Year 2023 Audit Reports and Compliance Questionnaire
Approved as recommended to accept the FY2023 Annual Comprehensive Financial Report, USFR Compliance Questionnaire, Single Audit Reporting Package, and Governance Communication Letter.
Motion by Jacobs; second by Daily; 5 ayes; motion carried.
Roll call vote: Hamilton-Aye, Jacobs-Aye, Daily-Aye, Effing-Aye, Hammar-Aye
Superintendent Dr. Kevin Stoltzfus and Chief Financial Officer Stacy Trueblood gave an overview of the annual audit process. Dr. Stoltzfus referenced a letter from the Pima County Schools Superintendent regarding an issue out of their office. Corey Arvizu of the Heinfeld and Meech audit team was on hand to answer any questions.

- F-2. Recommend Approval to Distribute Instructional Improvement Funds
Approved as recommended the distribution of the May 2024 teacher compensation payment in the amount of \$300.00 per teacher.
Motion by Jacobs; second by Daily; 5 ayes; motion carried.
- F-3. Recommend Award of the Flowing Wells High School West Gym Roof and HVAC Replacement Bid # 24-04-25 to Edge Construction
Approved as recommended to award the Flowing Wells High School West Gym Roof and HVAC replacement bid to Edge Construction to be funded through a Building Renewal Grant from the School Facilities Division or the Arizona Department of Education.
Motion by Jacobs; second by Daily; 5 ayes; motion carried.
Tony Young, Director of Maintenance and Bob Harrison, Edge Construction were on hand to answer any questions. In response to a question from Clerk Daily, the roof work will help make the building HVAC ready. Per Bob Harrison, additional supports will be added to accommodate the added weight of the HVAC units. In response to questions from Member Jacobs the west side lobby roof was replaced about 6 years ago, and the entire roof is in need of replacement. Also, surge protectors will be included.

G. Unfinished Business

- G-1. Recommend Approval of Revision to Policy GCCA Professional Staff Sick Leave
Approved as recommended to revise Policy GCCA Professional Staff Sick Leave, which was brought for discussion during the Governing Board Meeting on March 12, 2024.
Motion by Effing; second by Daily; 5 ayes; motion carried.

H. Executive Session

Motion was made at 7:18 p.m. for the following Executive Session to be held:

In accordance with A.R.S. §38-431.03.A.1, an Executive Session may be called for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, termination or resignation of a public officer or district employees: concerning resignation of a district officer.

Motion by Effing; second by Hamilton; 5 ayes; motion carried.

Reconvened in Open Session at 7:56 p.m.

I. Adjourn

Meeting was adjourned at 7:56 p.m.

Motion by Daily; second by Effing; 5 ayes; motion carried.

Signatures:

Kristine Hammar, President

Kevin Daily, Clerk

Wendy Effing

Brianna Hamilton

Thomas Jacobs

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-3
Agenda Item Number

April 9, 2024
Board Meeting Date

Item: Approval of District Expense and Payroll Vouchers

Submitted By: Patricia Forgach Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus /Stacy Trueblood

Sign vouchers for upcoming check batches (to be reviewed at next Board Meeting).

District Vouchers FY 2024 6874, 6875, 6876, 6877, 6878, 6879, 6880, 6881, 6882, 6883

The following Expense and Payroll vouchers are presented for Board Approval.



Expense Voucher 6865 \$ 122,518.94
Expense Voucher 6866 \$ 44,044.85
Expense Voucher 6867 \$ 31,108.01
Expense Voucher 6868 \$ 111,324.07

Payroll VoucherNone for this meeting.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head:  Superintendent: 

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

3/25/2023

VOUCHER #6865

ONE HUNDRED TWENTY TWO THOUSAND FIVE HUNDRED EIGHTEEN DOLLARS & 94/100

\$122,518.94

<u>0010</u>		<u>\$75,961.07</u>
	FEDERAL AND STATE PROJECTS	
<u>1124</u>	<u>2024 TITLE I</u>	<u>\$875.00</u>
<u>2234</u>	<u>2024 SETTA-E.JIMENEZ</u>	<u>\$110.00</u>
<u>2910</u>	<u>MEDICAID PUBLIC SCHOOL DSC</u>	<u>\$2,025.33</u>
<u>3460</u>	<u>ESSER III</u>	<u>-\$7,238.73</u>
<u>3540</u>	<u>2022 ARP HOMELESS II</u>	<u>\$1,020.30</u>
<u>4024</u>	<u>2024 CTE PRIORITY</u>	<u>\$4,500.00</u>
<u>4724</u>	<u>2024 ARTS CONSUMABLES GRANT</u>	<u>\$1,840.69</u>
	OTHER	
<u>5100</u>	<u>FOOD SERVICE</u>	<u>\$250.00</u>
<u>5500</u>	<u>INSURANCE PROCEEDS</u>	<u>\$853.24</u>
<u>5750</u>	<u>UNEMPLOYMENT INSURANCE</u>	<u>\$31.73</u>
<u>6100</u>	<u>UNRESTRICTED CAPITAL OUTLAY</u>	<u>\$21,268.66</u>
<u>6910</u>	<u>BUILDING RENEWAL GRANTS</u>	<u>\$6,128.00</u>
<u>9500</u>	<u>WAREHOUSE</u>	<u>\$14,893.65</u>

4/2/2024

VOUCHER #6866

FORTY-FOUR THOUSAND FORTY-FOUR DOLLARS & 85/100

\$44,044.85

0010

\$5,062.49

FEDERAL AND STATE PROJECTS

1124 2024 TITLE I

\$236.82

1684 2024 21ST CENTURY Y2 DOUGLAS

\$1,005.74

3460 ESSER III

\$1,727.08

4724 2024 ARTS CONSUMABLES GRANT

\$400.28

OTHER

5100 FOOD SERVICE

\$28,583.28

5112 FS FRESH FRUITS/VEGETABLES P2

\$209.96

5300 GIFTS AND DONATIONS

\$6,819.20

3/26/2023

VOUCHER #6867

THIRTY ONE THOUSAND ONE HUNDRED EIGHT DOLLARS & 01/100

\$31,108.01

0010

\$28,188.42

FEDERAL AND STATE PROJECTS

OTHER

5100 FOOD SERVICE

\$494.45

9500 WAREHOUSE

\$2,425.14

4/3/2024

VOUCHER #6868

ONE HUNDRED ELEVEN THOUSAND THREE HUNDRED TWENTY FOUR DOLLARS & 07/100

\$111,324.07

0010

\$48,304.51

FEDERAL AND STATE PROJECTS

1124 2024 TITLE I

\$103.50

1914 2024 TITLE III

\$68.00

3460 ESSER III

\$8,352.41

3740 E RATE

\$432.70

4724 2024 ARTS CONSUMABLES GRANT

\$474.07

OTHER

5960 CTED

\$534.36

6100 UNRESTRICTED CAPITAL OUTLAY

\$45,803.20

9500 WAREHOUSE

\$7,251.32

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-4 April 9, 2024

Agenda Item Number Board Meeting Date

Item: Approval of Requests for Use of District Facilities

Submitted By: Teressa Austin Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Requests for use of district facilities are submitted for approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-6	April 9, 2024
Agenda Item Number	Board Meeting Date

Item: Approval of Requests for Staff Travel

Submitted By: Teressa Austin Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Staff travel requests are submitted for approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-7
Agenda Item Number

April 9, 2024
Board Meeting Date

Item: Approval of District Personnel Actions

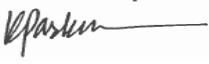

Submitted By: Stacie Stuart/Jessica Bedoy Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Kimberley Parkinson

District Personnel Actions may include new hires, resignations, terminations, leaves of absence, substitutes, retirements, rehire of designated staff, contract extensions/adjustments, contract language for employment, additional duties, special activities compensation, addendums, performance/merit pay, stipends, termination pay, professional development workshops, athletic compensation, career and technical compensation are submitted for your approval.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:
 Approve Disapprove Table No Action Required

Division Head:  Superintendent: 

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells School District
Personnel Action Summary
Certified Staff
April 9, 2024

Name	Location	Action to Approve	Pay	FTE/ hrs	Contract Days	Effective Date	Additional Comments
Abeytia, Jule	Davis	Professional Development Presenter/Trainer	\$30.00/hr	NTE 3 hrs	N/A	3/25/2024	Facilitation and planning of Elementary Science Module Launch
August, Stuart	JH	12% Longevity Stipend	Current Contract	N/A	N/A	2024-2025	
Brown, Ariana	HS	Musical Stipend - Dance	\$673.00	N/A	N/A	2023-2024	
Brown, Ariana	HS	Musical Stipend - Producer	\$673.00	N/A	N/A	2023-2024	
Brown, Ariana	HS	Admin Leadership Workshop	Hrly Rate	NTE 52 hrs	N/A	6/1/2024 - 6/30/2024	
Camarena, Tiffany	Hendricks	Reimbursement for Courses to Complete Gifted Endorsement	NTE \$5250.00	N/A	N/A	7/1/2024	
Camarena, Tiffany	Hendricks	Transfer from Social Studies Teacher at Junior High to C.A.T.S. Teacher at Hendricks	Contract Rate	N/A	N/A	2024-2025	
Campbell, Arianna	HS	Class Coverage	\$25.00/hr	1 hr	N/A	3/21/2024	
Carlson, Lydia	Hendricks	Grade Level Chair - 6th Grade	\$815.00	N/A	N/A	2023-2024	
Carlson, Lydia	Hendricks	Curriculum Work - Professional Development	\$20.00/hr	NTE 24 hrs	N/A	3/28/2024 - 6/1/2024	Preparation for STEAM class
Creager, Cherie	Hendricks	Class Coverage	\$75.00/day	1 day	N/A	3/28/2024	
Dalton, Emily	Davis	TAT Coordinator up to 25 meetings	\$407.00	N/A	N/A	2023-2024	Split with Emily Toney
Duffy, Carmen	HS	Curriculum Work - Professional Development	\$20.00/hr	NTE 6 hrs	N/A	9/26/2024 - 3/26/2024	Geometry PLC participation
Fernandez, Rene	HS	Retire as Guidance Counselor	N/A	N/A	N/A	5/24/2025	
Fishman, Tristan	HS	Musical Stipend - Costume Design	\$673.00	N/A	N/A	2023-2024	
Fishman, Tristan	HS	Musical Stipend - Set Design	\$673.00	N/A	N/A	2023-2024	
Fishman, Tristan	HS	Musical Stipend - Drama Director	\$673.00	N/A	N/A	2023-2024	
Gleeson, David	HS	Athletic Supervisor - Spring Season	\$2,428.00	N/A	N/A	2/26/2024 - 4/19/2024	
Grace, Kristyn	Davis	Transfer from Kindergarten Teacher to 2nd Grade Teacher	Contract Rate	N/A	N/A	2024-2025	
Hernandez Genesis	Laguna	Rescind Resignation PAR	N/A	N/A	N/A	3/21/2024	
Hernandez Genesis	JH	Transfer from 4th Grade Teacher at Laguna to Intensive Resource Teacher at Junior High	Contract Rate	N/A	N/A	2024-2025	
Hester, Carrie	HS	Musical Stipend - Conductor	\$673.00	N/A	N/A	2023-2024	
Hill, Joshua	HS	Musical Stipend - Vocal Music	\$673.00	N/A	N/A	2023-2024	
Jungbluth, Eric	Hendricks	Class Coverage	\$75.00/day	0.5 day	N/A	3/26/2024	
Kelly, Cary	HS	Curriculum Work - Professional Development	\$20.00/hr	NTE 2 hrs	N/A	4/4/2024	English SciFi curriculum adoption
McCann, Emily	JH	Transfer from 6th Grade Teacher at Centennial to Social Studies Teacher at JH	Contract Rate	N/A	N/A	2024-2025	
Navarro, Ariel	Centennial	Resign - 4th Grade Teacher	N/A	N/A	N/A	5/24/2024	
Nguyen, David	HS	Curriculum Work - Professional Development	\$20.00/hr	NTE 2 hrs	N/A	4/4/2024	English SciFi curriculum adoption
Norwood, Evan	Davis	Elementary Band	\$886.00	N/A	N/A	2023-2024	
Norwood, Evan	Hendricks	Orchestra	\$886.00	N/A	N/A	2023-2024	
Patel, Juliana	HS	Resign as English Teacher	N/A	N/A	N/A	5/24/2024	
Phillips, Margaret	ESS	Resign as Occupational Therapist	N/A	N/A	N/A	6/21/2024	
Ramakesavan, Ursula	Centennial	Class Coverage	\$75.00/day	1 day	N/A	3/28/2024	
Roberts, Jessica	Davis	Transfer from 2nd Grade Teacher to Kindergarten Teacher	Contract Rate	N/A	N/A	2024-2025	
Roberts, William	Davis	Elementary Intramural Coordinator - Semester 1	\$887.00	N/A	N/A	2023-2024	
Roberts, William	Davis	Elementary Intramural Coordinator - Semester 2	\$887.00	N/A	N/A	2023-2024	
Shepard, Crystal	Hendricks	Grant Funded Tutoring - Certified Instruction with Students	\$25.00/hr	NTE 5 hrs/week	N/A	6/3/2024 - 6/27/2024	SKILLS Teacher
Smith, Christy	HS	Musical Stipend - Dance	\$673.00	N/A	N/A	2023-2024	
Van Derlaske, Matthew	Davis	Resign as Head Teacher	N/A	N/A	N/A	3/20/2024	
Whatton, Jessica	Centennial	Class Coverage	\$75.00/day	1 day	N/A	3/28/2024	
Young, Roxanna	Hendricks	Grade Level Chair - 1st Grade	\$815.00	N/A	N/A	2023-2024	

LEGEND:

Pay: Total compensation minus Performance Pay

The Additional Comments section detail additional compensation.

NTE: Not To Exceed

BOY: Balance of Year

FTE: Full Time Equivalent

YOE: Years of Experience (\$350.00 per year for certified/professional; \$0.20 per hour for classified)

(P): Prorated due to date of hire and/or less than 1.0 FTE

CEIP: College Credit by Exam Incentive Program

Flowing Wells School District
Personnel Action Summary

Support Staff

April 9, 2024

Name	Location	Action to Approve	Pay	FTE/ hrs	Contract Days	Effective Date	Additional Comments
Aamodt, Andrea	Richardson	Transition to 30 Hour per Week Library Technician Position	Current Rate	6.0 hrs/day	215	2024-2025	
Abrams, Kori	Davis	Elementary Coach - Cross Country	\$500.00	N/A	N/A	2023-2024	Split with Michelle Powers
Bernard Damian, Maria	HS	Resign - English Language Learner (ELL) Instructional Assistant	N/A	N/A	N/A	3/28/2024	
Beyersdorf, Nolan	JH	Resign - Special Education Teaching Assistant I	N/A	N/A	N/A	5/24/2024	
Bratka, Twila	Hendricks	Class Coverage	\$12.50/hr added to Base Rate	NTE 7 hrs	N/A	3/22/2024	
Bratka, Twila	Hendricks	Class Coverage	\$12.50/hr added to Base Rate	7 hrs	N/A	3/27/2024	
Bratka, Twila	Hendricks	Class Coverage	\$12.50/hr added to Base Rate	7 hrs	N/A	4/2/2024	
Coulter, Kayla	Hendricks	Yearbook	\$815.00	N/A	N/A	2023-2024	
Dorame, Mariana	HS	Class Coverage	\$12.50/hr added to Base Rate	1 hr	N/A	3/22/2024	
Elston-Perez, Barbara	Douglas	Transfer from Administrative Assistant to Elementary Principal to Certified Substitute	N/A	N/A	N/A	7/1/2024	
Garner, Sonia	ESS	Resign as Certified Occupational Therapy Assistant (COTA)	N/A	N/A	N/A	5/31/2024	
George, Stacey	Hendricks	Class Coverage	\$12.50/hr added to Base Rate	NTE 7 hrs	N/A	3/22/2024	
Herman, Jose	Transportation	Recommend Termination of Employment	N/A	N/A	N/A	4/10/2024	
Koch, Sherry	HS	Class Coverage	\$12.50/hr added to Base Rate	3 hrs	N/A	3/18/2024 - 3/20/2024	
Maker, Amber	HS	Class Coverage	\$12.50/hr added to Base Rate	2 hrs	N/A	3/18/2024	
Martinez, Roxanne	Centennial	Resign as Attendance Clerk	N/A	N/A	N/A	6/30/2024	
McGovern, Holly	Transportation	Resign as School Bus Driver	N/A	N/A	N/A	4/4/2024	
Murphy, Lisa	ESS	Additional Hours - Cover IEP Meetings	Hrly Rate	NTE 2 hrs	N/A	3/22/2024	
Mustaficic, Enisa	Maintenance	Resign - Gymnasium Technician/Night Custodian	N/A	N/A	N/A	4/5/2024	
Peraza Soto, Claudia	Maintenance	New Hire - Substitute Night Custodian	\$14.59/hr	As Needed	N/A	3/25/2024	
Rath, Ashly	Hendricks	Additional Hours - Training with Current Librarian for Transition	Hrly Rate	NTE 12 hrs	N/A	5/24/2024 - 6/5/2024	
Rohler, Vanessa	Community Schools	New Hire - Community Schools Instructional Assistant	\$17.03/hr	3.5 hrs/day	260 (P)	3/27/2024	YOE granted: 8 years Highest Degree: Bachelors
Sweepe, Elizabeth	Hendricks	Class Coverage	\$12.50/hr added to Base Rate	N/A	N/A	3/26/2024	
Wilkinson, Theodore	HS	Class Coverage	\$12.50/hr added to Base Rate	3 hrs	N/A	3/25/2024	
Wilkinson, Theodore	HS	Class Coverage	\$12.50/hr added to Base Rate	5 hrs	N/A	3/26/2024	
Xicotencatl, Uncas Arturo	Transportation	Resign - School Bus Driver	N/A	N/A	N/A	4/19/2024	

LEGEND:

Pay: Total compensation minus Performance Pay

The Additional Comments section detail additional compensation.

NTE: Not To Exceed

BOY: Balance of Year

FTE: Full Time Equivalent

YOE: Years of Experience (\$350.00 per year for certified/professional; \$0.20 per hour for classified)

(P): Prorated due to date of hire and/or less than 1.0 FTE

CEIP: College Credit by Exam Incentive Program

Flowing Wells School District
Personnel Action Summary
Volunteers
April 9, 2024

Name	Action to Approve	Approval Date
None for this meeting		

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-8	April 9, 2024
Agenda Item Number	Board Meeting Date

Item: Review of District Financial Statements

Submitted By: Esteban Jimenez Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Review of Student Activity Balance Sheets and Auxiliary Operations Year-to-Date Budget Reports as of March 31, 2024.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
8500 STUDENT ACTIVITIES								
020 SENTINEL PEAK								
8155 STUDENT COUNCIL	663.29	.00	663.29	.00	.00	663.29	.0%	
TOTAL SENTINEL PEAK	663.29	.00	663.29	.00	.00	663.29	.0%	
110 CENTENNIAL ELEMENTARY								
8110 K-KIDS	896.91	-896.91	.00	.00	.00	.00	.0%	
8131 PEACE PATROL/MILERS CLUB	155.75	.00	155.75	.00	.00	155.75	.0%	
8155 STUDENT COUNCIL	1,738.44	5,505.01	7,243.45	5,350.64	1,016.65	876.16	87.9%	
8157 STUDENT STORE	2,464.93	1,992.00	4,456.93	2,393.82	.00	2,063.11	53.7%	
8185 YEARBOOK	1,042.81	720.00	1,762.81	.00	4,205.25	-2,442.44	238.6%	
TOTAL CENTENNIAL ELEMENTARY	6,298.84	7,320.10	13,618.94	7,744.46	5,221.90	652.58	95.2%	
120 HOMER DAVIS ELEMENTARY								
8006 SIXTH GRADE	1,779.27	.00	1,779.27	.00	.00	1,779.27	.0%	
8155 STUDENT COUNCIL	5,147.89	239.12	5,387.01	.00	.00	5,387.01	.0%	
8185 YEARBOOK	1,734.50	.00	1,734.50	368.50	.00	1,366.00	21.2%	
TOTAL HOMER DAVIS ELEMENTARY	8,661.66	239.12	8,900.78	368.50	.00	8,532.28	4.1%	
130 DOUGLAS ELEMENTARY								
8002 SECOND GRADE	472.38	.00	472.38	.00	.00	472.38	.0%	
8077 ENVIRONMENTAL DAYS	290.06	.00	290.06	.00	.00	290.06	.0%	
8155 STUDENT COUNCIL	3,983.59	126.40	4,109.99	77.53	1,556.25	2,476.21	39.8%	
8185 YEARBOOK	1,285.12	630.00	1,915.12	.00	1,000.00	915.12	52.2%	
TOTAL DOUGLAS ELEMENTARY	6,031.15	756.40	6,787.55	77.53	2,556.25	4,153.77	38.8%	
140 J. ROBERT HENDRICKS ELEMENTARY								

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
8056 CHOIR	540.60	.00	540.60	.00	.00	540.60	.0%	
8155 STUDENT COUNCIL	134.71	196.85	331.56	94.95	.00	236.61	28.6%	
8185 YEARBOOK	990.15	.00	990.15	.00	.00	990.15	.0%	
8264 GRAND CANYON TRIP	1,042.00	.00	1,042.00	.00	1,036.00	6.00	99.4%	
TOTAL J. ROBERT HENDRICKS ELEM	2,707.46	196.85	2,904.31	94.95	1,036.00	1,773.36	38.9%	
150 LAGUNA ELEMENTARY								
8155 STUDENT COUNCIL	1,572.20	61.00	1,633.20	.00	.00	1,633.20	.0%	
8185 YEARBOOK	3,130.70	13.00	3,143.70	696.50	697.25	1,749.95	44.3%	
8265 SIXTH GRADE TRIP	356.53	.00	356.53	.00	.00	356.53	.0%	
TOTAL LAGUNA ELEMENTARY	5,059.43	74.00	5,133.43	696.50	697.25	3,739.68	27.2%	
160 ROBERT RICHARDSON ELEMENTARY								
8155 STUDENT COUNCIL	2,322.93	1,080.34	3,403.27	403.50	.00	2,999.77	11.9%	
8185 YEARBOOK	5,738.91	40.00	5,778.91	.00	2,953.96	2,824.95	51.1%	
TOTAL ROBERT RICHARDSON ELEMEN	8,061.84	1,120.34	9,182.18	403.50	2,953.96	5,824.72	36.6%	
170 JUNIOR HIGH								
8030 AZ SENATORS	8,061.58	3,372.00	11,433.58	979.10	.00	10,454.48	8.6%	
8032 BAND	232.94	.00	232.94	.00	.00	232.94	.0%	
8049 CANTOS BELLOS	2,403.88	7,282.72	9,686.60	8,892.24	.00	794.36	91.8%	
8112 LIBRARY	229.66	.00	229.66	.00	.00	229.66	.0%	
8119 MESA	1,978.90	.00	1,978.90	22.50	.00	1,956.40	1.1%	
8123 THEATER PRODUCTION	7,300.45	1,360.00	8,660.45	812.01	1,511.70	6,336.74	26.8%	
8124 NATIONAL HONOR SOCIETY	171.13	643.00	814.13	.00	.00	814.13	.0%	
8135 PROJECT OCEANS	6,322.19	21,010.93	27,333.12	20,040.56	.00	7,292.56	73.3%	
8155 STUDENT COUNCIL	7,741.80	7,615.00	15,356.80	5,515.64	3,302.75	6,538.41	57.4%	
8156 STUDENT LEAD RETREAT	1,604.25	.00	1,604.25	398.56	.00	1,205.69	24.8%	
8157 STUDENT STORE	992.47	12,268.50	13,260.97	.00	.00	13,260.97	.0%	
8165 TRACK & FIELD	4.92	.00	4.92	.00	.00	4.92	.0%	
8182 WRESTLING	2,842.51	.00	2,842.51	500.00	.00	2,342.51	17.6%	
8185 YEARBOOK	13,621.58	960.00	14,581.58	.00	6,000.00	8,581.58	41.1%	

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
8303 BASKETBALL	308.60	604.70	913.30	396.95	544.75	-28.40	103.1%	
8366 MUSTANG ATHLETIC CLUB	1,946.16	1,101.42	3,047.58	.00	.00	3,047.58	.0%	
TOTAL JUNIOR HIGH	55,763.02	56,218.27	111,981.29	37,557.56	11,359.20	63,064.53	43.7%	
210 HIGH SCHOOL								
8014 ACADEMIC DECATHALON	151.83	.00	151.83	.00	.00	151.83	.0%	
8022 ART	492.17	181.94	674.11	41.96	238.04	394.11	41.5%	
8032 BAND	7,275.65	12,806.33	20,081.98	14,419.91	997.52	4,664.55	76.8%	
8035 BASEBALL BOYS	5,678.58	1,180.00	6,858.58	2,624.71	3,324.45	909.42	86.7%	
8037 BASKETBALL BOYS	5,682.66	4,759.00	10,441.66	1,536.95	457.79	8,446.92	19.1%	
8038 BASKETBALL GIRLS	9,147.85	11,745.75	20,893.60	6,035.19	8,378.88	6,479.53	69.0%	
8043 BOWLING	410.34	.00	410.34	.00	.00	410.34	.0%	
8053 CHEERLEADING VARSITY	3,592.34	14,241.77	17,834.11	1,068.82	1,259.08	15,506.21	13.1%	
8055 CHESS CLUB	793.58	.00	793.58	.00	.00	793.58	.0%	
8058 CHOIRALAIRES	6,804.46	4,259.48	11,063.94	2,178.75	.00	8,885.19	19.7%	
8065 CROSS COUNTRY BOYS	1,261.46	1,850.00	3,111.46	1,299.04	.00	1,812.42	41.8%	
8067 CULINARY ARTS	9,802.90	4,338.83	14,141.73	1,972.65	6,055.54	6,113.54	56.8%	
8068 DANCE	32,196.66	27,185.50	59,382.16	17,306.23	5,544.01	36,531.92	38.5%	
8073 DRAMA	11,898.28	1,383.00	13,281.28	800.00	550.00	11,931.28	10.2%	
8082 FCCLA- FASHION	4,761.92	.00	4,761.92	500.49	722.18	3,539.25	25.7%	
8085 FOOTBALL	7,679.70	15,960.00	23,639.70	14,280.34	1,138.41	8,220.95	65.2%	
8088 FUTURE FARMERS AMERICA	3,771.67	7,324.05	11,095.72	4,994.03	721.74	5,379.95	51.5%	
8091 GOLF BOYS	112.28	.00	112.28	.00	.00	112.28	.0%	
8092 GOLF GIRLS	52.77	2,703.75	2,756.52	279.80	.00	2,476.72	10.2%	
8101 ILS	7,507.34	86.00	7,593.34	1,700.47	179.53	5,713.34	24.8%	
8105 INTERACT CLUB	393.30	.00	393.30	.00	.00	393.30	.0%	
8107 JROTC	6,197.33	100.00	6,297.33	2,642.43	.00	3,654.90	42.0%	
8111 LEADERSHIP	145.63	.00	145.63	.00	.00	145.63	.0%	
8112 LIBRARY	1,672.64	.00	1,672.64	.00	.00	1,672.64	.0%	
8119 MESA	68.49	113.81	182.30	.00	.00	182.30	.0%	
8122 MUSICAL PRODUCTIONS	7,615.44	724.00	8,339.44	230.14	5,476.26	2,633.04	68.4%	
8124 NATIONAL HONOR SOCIETY	57.66	168.50	226.16	.00	.00	226.16	.0%	
8126 ORCHESTRA	307.27	.00	307.27	.00	.00	307.27	.0%	
8132 PHOTOGRAPHY	1,849.13	1,504.00	3,353.13	2,196.59	582.45	574.09	82.9%	
8136 PROM	34,917.52	10,365.00	45,282.52	18,137.14	12,315.53	14,829.85	67.3%	
8147 SOCCER BOYS	3,861.74	4,184.85	8,046.59	3,703.66	17.88	4,325.05	46.2%	
8148 SOCCER GIRLS	9,810.05	2,820.14	12,630.19	2,193.73	.00	10,436.46	17.4%	
8149 SOFTBALL	9,225.00	4,817.50	14,042.50	3,780.86	4,275.24	5,986.40	57.4%	
8151 SPANTINO	332.54	.00	332.54	.00	.00	332.54	.0%	
8153 SPORTS MEDICINE	512.28	.00	512.28	.00	.00	512.28	.0%	

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
8155 STUDENT COUNCIL	2,274.20	19,148.00	21,422.20	13,943.44	4,097.61	3,381.15	84.2%	
8159 SWIMMING	81.55	440.00	521.55	449.76	63.53	8.26	98.4%	
8161 TENNIS BOYS	237.24	.00	237.24	.00	830.32	-593.08	350.0%	
8162 TENNIS GIRLS	2,913.57	.00	2,913.57	.00	812.59	2,100.98	27.9%	
8165 TRACK & FIELD	4,121.82	.00	4,121.82	64.00	1,755.00	2,302.82	44.1%	
8166 TRACK GIRLS	473.85	.00	473.85	.00	.00	473.85	.0%	
8174 VOLLEYBALL BOYS	2,259.43	651.00	2,910.43	411.32	1,716.71	782.40	73.1%	
8175 VOLLEYBALL GIRLS	9,053.83	4,118.40	13,172.23	3,759.83	1,719.89	7,692.51	41.6%	
8176 VOLLEYBALL GIRLS FRESHMAN	128.94	.00	128.94	.00	.00	128.94	.0%	
8182 WRESTLING	7,793.70	13,948.55	21,742.25	12,694.95	3,288.80	5,758.50	73.5%	
8183 WRITERS CLUB	14.02	136.44	150.46	.00	.00	150.46	.0%	
8185 YEARBOOK	13,410.10	5,385.00	18,795.10	9,450.00	.00	9,345.10	50.3%	
8191 GRAD NIGHT	12,208.61	2,288.63	14,497.24	1,700.00	10,044.00	2,753.24	81.0%	
8194 DANCE PULSE	4,859.37	7,451.00	12,310.37	11,874.69	2,901.57	-2,465.89	120.0%	
8203 CAR CLUB	1,807.15	.00	1,807.15	.00	.00	1,807.15	.0%	
8205 THEATRE TECH	1,105.58	18.19	1,123.77	.00	300.40	823.37	26.7%	
8207 SKILLS AUTO	75.22	210.56	285.78	.00	180.00	105.78	63.0%	
8216 NATIVE AMERICAN CLUB	778.68	.00	778.68	.00	.00	778.68	.0%	
8238 DANCE MOMENTUM	15,816.93	8,546.00	24,362.93	22,842.20	5,407.67	-3,886.94	116.0%	
8239 EDUCATORS RISING	589.08	8,513.87	9,102.95	5,109.35	3,435.54	558.06	93.9%	
8245 HOSA	296.78	290.00	586.78	59.04	260.00	267.74	54.4%	
8257 SPIRIT LINE (POM LINE)	1,504.99	1,860.00	3,364.99	103.85	2,096.15	1,164.99	65.4%	
8258 YOUTH DANCE CLASS	11,893.42	6,825.00	18,718.42	.00	.00	18,718.42	.0%	
8267 FIDM FASHION CLUB	264.39	.00	264.39	.00	.00	264.39	.0%	
8290 LEADERSHIP & ADVOCACY COUN	1,815.47	.00	1,815.47	.00	.00	1,815.47	.0%	
8293 FW AMBASSADORS	14,048.17	10,443.00	24,491.17	11,967.51	11,546.11	977.55	96.0%	
8296 LINK CREW	635.19	67.94	703.13	600.00	.00	103.13	85.3%	
8297 SKILLS USA FILM	745.20	369.00	1,114.20	252.01	40.00	822.19	26.2%	
8299 FRIENDS PIMA CO LIBRARY	29.25	.00	29.25	.00	.00	29.25	.0%	
8300 CAFELLERO	3,891.84	773.50	4,665.34	147.79	852.21	3,665.34	21.4%	
8312 YEARBOOK CLUB HS	2,314.91	.00	2,314.91	.00	.00	2,314.91	.0%	
8314 ENVIRONMENTAL SCIENCE CLUB	123.30	.00	123.30	.00	.00	123.30	.0%	
8317 CLASS OF 2017	26.24	.00	26.24	.00	.00	26.24	.0%	
8318 CLASS OF 2018	100.00	.00	100.00	.00	.00	100.00	.0%	
8319 CLASS OF 2019	33.00	.00	33.00	.00	.00	33.00	.0%	
8320 CLASS OF 2020	100.00	.00	100.00	.00	.00	100.00	.0%	
8349 AP CLUB	13.08	.00	13.08	.00	.00	13.08	.0%	
8351 FIT FEET	8.00	.00	8.00	.00	.00	8.00	.0%	
8362 RUBE GOLDBERG	34.13	.00	34.13	.00	.00	34.13	.0%	
8371 COFFEE CLUB	134.90	.00	134.90	.00	.00	134.90	.0%	
8385 MODEL UNITED NATIONS	20.31	52.50	72.81	.00	.00	72.81	.0%	
8999 CASH OVER/SHORT	684.44	68.00	752.44	752.44	.00	.00	100.0%	
TOTAL HIGH SCHOOL	314,760.34	226,407.78	541,168.12	200,106.07	103,582.63	237,479.42	56.1%	

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8

YEAR-TO-DATE BUDGET REPORT



FOR 2024 09							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL STUDENT ACTIVITIES	408,007.03	292,332.86	700,339.89	247,049.07	127,407.19	325,883.63	53.5%
GRAND TOTAL	408,007.03	292,332.86	700,339.89	247,049.07	127,407.19	325,883.63	53.5%
** END OF REPORT - Generated by Esteban Jimenez II **							

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
5250 AUXILIARY OPERATIONS								
020 SENTINEL PEAK								
8000 GENERAL	3,719.97	8.00	3,727.97	161.50	.00	3,566.47	4.3%	
8230 VENDING SALES	1,074.16	283.51	1,357.67	.00	.00	1,357.67	.0%	
8348 GRADUATION	1,670.00	5.00	1,675.00	.00	.00	1,675.00	.0%	
TOTAL SENTINEL PEAK	6,464.13	296.51	6,760.64	161.50	.00	6,599.14	2.4%	
110 CENTENNIAL ELEMENTARY								
8000 GENERAL	25,630.39	2,928.96	28,559.35	182.00	.00	28,377.35	.6%	
8001 FIRST GRADE	890.52	400.00	1,290.52	.00	110.00	1,180.52	8.5%	
8002 SECOND GRADE	774.00	200.00	974.00	36.20	314.00	623.80	36.0%	
8003 THIRD GRADE	57.32	.00	57.32	.00	.00	57.32	.0%	
8004 FOURTH GRADE	90.25	.00	90.25	90.00	.00	.25	99.7%	
8005 FIFTH GRADE	1,379.00	.00	1,379.00	469.80	.00	909.20	34.1%	
8006 SIXTH GRADE	183.30	.00	183.30	.00	.00	183.30	.0%	
8013 KINDERGARTEN	974.00	400.00	1,374.00	.00	450.00	924.00	32.8%	
8032 BAND	1,866.67	480.00	2,346.67	.00	.00	2,346.67	.0%	
8048 CAMPOUT SIXTH GRADE	927.61	.00	927.61	.00	.00	927.61	.0%	
8084 FIELD TRIP	6,102.47	2,317.00	8,419.47	1,476.00	1,479.00	5,464.47	35.1%	
8115 LOVE OF READING	146.61	800.00	946.61	.00	.00	946.61	.0%	
8126 ORCHESTRA	1,697.93	562.00	2,259.93	.00	.00	2,259.93	.0%	
8188 MUSIC	1,255.51	.00	1,255.51	.00	.00	1,255.51	.0%	
8230 VENDING SALES	577.18	113.64	690.82	.00	.00	690.82	.0%	
8252 LOST LIBRARY BOOKS	.00	65.84	65.84	.00	.00	65.84	.0%	
8999 CASH OVER/SHORT	114.96	-114.96	.00	.00	.00	.00	.0%	
TOTAL CENTENNIAL ELEMENTARY	42,667.72	8,152.48	50,820.20	2,254.00	2,353.00	46,213.20	9.1%	
120 HOMER DAVIS ELEMENTARY								
0575 COMPUTER DAMAGES STUDENTS	310.99	.00	310.99	.00	.00	310.99	.0%	
8000 GENERAL	45,547.64	13,539.53	59,087.17	9,924.14	1,679.00	47,484.03	19.6%	
8013 KINDERGARTEN	145.91	.00	145.91	.00	.00	145.91	.0%	

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
8032 BAND	2,686.40	741.00	3,427.40	.00	.00	3,427.40	.0%	
8084 FIELD TRIP	18,142.99	1,747.00	19,889.99	.00	690.00	19,199.99	3.5%	
8126 ORCHESTRA	1,588.24	754.00	2,342.24	409.94	.00	1,932.30	17.5%	
8188 MUSIC	289.24	241.00	530.24	233.89	.00	296.35	44.1%	
8242 BOOK FAIRS	76.20	4,087.99	4,164.19	4,087.99	.00	76.20	98.2%	
8246 NUTRITIONAL SNACK PROGRAM	18,714.38	6,975.00	25,689.38	21,275.17	1,060.06	3,354.15	86.9%	
8252 LOST LIBRARY BOOKS	.00	77.14	77.14	.00	.00	77.14	.0%	
8264 GRAND CANYON TRIP	16,820.93	1,100.00	17,920.93	.00	.00	17,920.93	.0%	
8888 DUE TO STUDENT ACTIVITIES	26.21	-26.21	.00	.00	.00	.00	.0%	
8999 CASH OVER/SHORT	-155.93	155.93	.00	.00	.00	.00	.0%	
TOTAL HOMER DAVIS ELEMENTARY	104,193.20	29,392.38	133,585.58	35,931.13	3,429.06	94,225.39	29.5%	
130 DOUGLAS ELEMENTARY								
8000 GENERAL	64,056.59	5,306.14	69,362.73	3,770.00	4,341.80	61,250.93	11.7%	
8001 FIRST GRADE	40.27	200.00	240.27	.00	.00	240.27	.0%	
8002 SECOND GRADE	2,236.38	.00	2,236.38	378.00	212.00	1,646.38	26.4%	
8003 THIRD GRADE	866.96	.00	866.96	72.00	70.00	724.96	16.4%	
8005 FIFTH GRADE	66.46	.00	66.46	.00	.00	66.46	.0%	
8006 SIXTH GRADE	859.19	.00	859.19	.00	.00	859.19	.0%	
8013 KINDERGARTEN	1,989.26	.00	1,989.26	.00	157.50	1,831.76	7.9%	
8032 BAND	3,803.48	372.00	4,175.48	.00	.00	4,175.48	.0%	
8084 FIELD TRIP	10,079.33	2,555.70	12,635.03	2,755.00	1,434.00	8,446.03	33.2%	
8110 K-KIDS	3,089.01	1,000.00	4,089.01	.00	.00	4,089.01	.0%	
8126 ORCHESTRA	1,661.00	458.00	2,119.00	.00	.00	2,119.00	.0%	
8188 MUSIC	3,189.30	50.00	3,239.30	.00	.00	3,239.30	.0%	
8189 SCIENCE	2,039.00	150.00	2,189.00	441.53	.00	1,747.47	20.2%	
8242 BOOK FAIRS	886.47	5,443.26	6,329.73	3,401.04	50.00	2,878.69	54.5%	
8248 FIT KIDS	3,547.72	.00	3,547.72	1,397.03	50.00	2,100.69	40.8%	
8252 LOST LIBRARY BOOKS	.00	52.00	52.00	.00	.00	52.00	.0%	
8264 GRAND CANYON TRIP	2,156.58	200.00	2,356.58	.00	.00	2,356.58	.0%	
8305 READING LAB	1,403.95	200.00	1,603.95	.00	.00	1,603.95	.0%	
8307 FAMILY TIME READING	896.70	100.00	996.70	.00	.00	996.70	.0%	
8999 CASH OVER/SHORT	-4.86	-17.14	-22.00	.00	.00	-22.00	.0%	
TOTAL DOUGLAS ELEMENTARY	102,862.79	16,069.96	118,932.75	12,214.60	6,315.30	100,402.85	15.6%	
140 J. ROBERT HENDRICKS ELEMENTARY								

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
8000 GENERAL	20,688.47	5,267.50	25,955.97	8,584.02	8,092.27	9,279.68	64.2%	
8001 FIRST GRADE	125.96	.00	125.96	30.00	.00	95.96	23.8%	
8002 SECOND GRADE	391.19	.00	391.19	.00	.00	391.19	.0%	
8003 THIRD GRADE	45.00	.00	45.00	.00	.00	45.00	.0%	
8004 FOURTH GRADE	2,504.00	400.00	2,904.00	441.00	.00	2,463.00	15.2%	
8006 SIXTH GRADE	207.35	.00	207.35	.00	.00	207.35	.0%	
8013 KINDERGARTEN	52.50	.00	52.50	.00	.00	52.50	.0%	
8032 BAND	2,577.63	226.00	2,803.63	333.01	.00	2,470.62	11.9%	
8055 CHESS CLUB	800.00	315.00	1,115.00	.00	.00	1,115.00	.0%	
8056 CHOIR	78.95	.00	78.95	.00	.00	78.95	.0%	
8084 FIELD TRIP	4,424.81	1,707.00	6,131.81	1,708.00	1,787.50	2,636.31	57.0%	
8101 ILS	492.50	100.00	592.50	.00	.00	592.50	.0%	
8115 LOVE OF READING	400.00	.00	400.00	.00	.00	400.00	.0%	
8126 ORCHESTRA	1,372.99	170.00	1,542.99	.00	.00	1,542.99	.0%	
8188 MUSIC	5,996.61	1,914.00	7,910.61	988.94	.00	6,921.67	12.5%	
8252 LOST LIBRARY BOOKS	.00	60.81	60.81	.00	.00	60.81	.0%	
8253 CATS PROGRAM	8,239.18	1,025.00	9,264.18	1,914.20	1,035.00	6,314.98	31.8%	
8264 GRAND CANYON TRIP	701.26	6,505.00	7,206.26	90.00	8,454.98	-1,338.72	118.6%	
8999 CASH OVER/SHORT	-125.50	125.50	.00	.00	.00	.00	.0%	
TOTAL J. ROBERT HENDRICKS ELEM	48,972.90	17,815.81	66,788.71	14,089.17	19,369.75	33,329.79	50.1%	

150 LAGUNA ELEMENTARY

0303 T.R.O.T	1,200.00	.00	1,200.00	.00	.00	1,200.00	.0%	
8000 GENERAL	56,718.22	10,574.10	67,292.32	5,314.56	5,775.37	56,202.39	16.5%	
8001 FIRST GRADE	1,200.00	.00	1,200.00	.00	.00	1,200.00	.0%	
8002 SECOND GRADE	1,900.34	.00	1,900.34	.00	.00	1,900.34	.0%	
8003 THIRD GRADE	650.00	.00	650.00	.00	.00	650.00	.0%	
8004 FOURTH GRADE	519.00	.00	519.00	.00	.00	519.00	.0%	
8005 FIFTH GRADE	200.00	.00	200.00	.00	.00	200.00	.0%	
8006 SIXTH GRADE	43.50	.00	43.50	.00	.00	43.50	.0%	
8013 KINDERGARTEN	1,496.00	400.00	1,896.00	.00	.00	1,896.00	.0%	
8032 BAND	2,616.76	596.00	3,212.76	.00	.00	3,212.76	.0%	
8041 BOOKSTORE	45.00	.00	45.00	.00	.00	45.00	.0%	
8084 FIELD TRIP	6,020.16	8,018.00	14,038.16	5,686.43	4,315.10	4,036.63	71.2%	
8126 ORCHESTRA	3,848.50	357.00	4,205.50	.00	.00	4,205.50	.0%	
8155 STUDENT COUNCIL	1,250.00	.00	1,250.00	.00	.00	1,250.00	.0%	
8188 MUSIC	2,700.00	.00	2,700.00	.00	.00	2,700.00	.0%	
8230 VENDING SALES	72.93	.00	72.93	.00	.00	72.93	.0%	
8242 BOOK FAIRS	3.60	3,698.56	3,702.16	3,698.56	.00	3.60	99.9%	
8265 SIXTH GRADE TRIP	13,375.85	200.00	13,575.85	.00	.00	13,575.85	.0%	

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
8278 INTENSIVE RESOURCE COMM OU	16,233.58	400.00	16,633.58	.00	.00	16,633.58	.0%	
8305 READING LAB	2,000.00	.00	2,000.00	.00	.00	2,000.00	.0%	
8997 DUE TO DISTRICT	6.00	-6.00	.00	.00	.00	.00	.0%	
8999 CASH OVER/SHORT	-17.90	17.90	.00	.00	.00	.00	.0%	
TOTAL LAGUNA ELEMENTARY	112,081.54	24,255.56	136,337.10	14,699.55	10,090.47	111,547.08	18.2%	
160 ROBERT RICHARDSON ELEMENTARY								
8000 GENERAL	15,906.85	2,555.56	18,462.41	4,549.11	7,195.77	6,717.53	63.6%	
8001 FIRST GRADE	607.00	.00	607.00	.00	.00	607.00	.0%	
8002 SECOND GRADE	1,625.00	.00	1,625.00	.00	.00	1,625.00	.0%	
8003 THIRD GRADE	1,200.00	.00	1,200.00	.00	.00	1,200.00	.0%	
8004 FOURTH GRADE	2,400.00	400.00	2,800.00	.00	.00	2,800.00	.0%	
8005 FIFTH GRADE	5,399.00	.00	5,399.00	.00	.00	5,399.00	.0%	
8006 SIXTH GRADE	900.00	.00	900.00	.00	.00	900.00	.0%	
8013 KINDERGARTEN	287.00	.00	287.00	.00	.00	287.00	.0%	
8032 BAND	4,894.32	1,160.00	6,054.32	.00	.00	6,054.32	.0%	
8045 CAMP COOPER	.00	3,435.00	3,435.00	78.09	.00	3,356.91	2.3%	
8084 FIELD TRIP	20,840.91	3,475.00	24,315.91	1,222.00	690.00	22,403.91	7.9%	
8115 LOVE OF READING	1,127.21	.00	1,127.21	.00	.00	1,127.21	.0%	
8126 ORCHESTRA	1,608.25	380.00	1,988.25	.00	.00	1,988.25	.0%	
8188 MUSIC	140.19	.00	140.19	.00	.00	140.19	.0%	
8189 SCIENCE	1,525.00	.00	1,525.00	.00	.00	1,525.00	.0%	
8193 LOST TEXTBOOKS	.00	8.00	8.00	.00	.00	8.00	.0%	
8242 BOOK FAIRS	204.42	.00	204.42	.00	.00	204.42	.0%	
8264 GRAND CANYON TRIP	16,005.74	8,175.00	24,180.74	.00	8,604.16	15,576.58	35.6%	
8999 CASH OVER/SHORT	66.56	-66.56	.00	.00	.00	.00	.0%	
TOTAL ROBERT RICHARDSON ELEMEN	74,737.45	19,522.00	94,259.45	5,849.20	16,489.93	71,920.32	23.7%	
170 JUNIOR HIGH								
0302 ROBOTICS	736.26	.00	736.26	.00	.00	736.26	.0%	
8000 GENERAL	18,817.08	2,802.87	21,619.95	5,148.00	60.00	16,411.95	24.1%	
8022 ART	3,532.70	60.00	3,592.70	515.35	.00	3,077.35	14.3%	
8025 ATHLETICS	19,946.54	14,539.00	34,485.54	9,805.69	4,495.91	20,183.94	41.5%	
8027 ATHLETIC FEE	8,039.90	2,578.00	10,617.90	38.00	.00	10,579.90	.4%	
8030 AZ SENATORS	9,904.56	86,180.26	96,084.82	88,029.38	60.00	7,995.44	91.7%	
8032 BAND	18,378.78	3,315.00	21,693.78	3,318.44	2,241.64	16,133.70	25.6%	

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
8035 BASEBALL BOYS	134.81	.00	134.81	.00	.00	134.81	.0%
8037 BASKETBALL BOYS	203.11	200.00	403.11	.00	.00	403.11	.0%
8038 BASKETBALL GIRLS	200.00	.00	200.00	.00	.00	200.00	.0%
8041 BOOKSTORE	683.73	.00	683.73	.00	.00	683.73	.0%
8049 CANTOS BELLOS	108.60	15,788.45	15,897.05	12,265.42	.00	3,631.63	77.2%
8051 CERAMICS	2,664.73	50.00	2,714.73	36.72	.00	2,678.01	1.4%
8085 FOOTBALL	10.00	.00	10.00	.00	.00	10.00	.0%
8101 ILS	3,249.56	600.00	3,849.56	.00	.00	3,849.56	.0%
8111 LEADERSHIP	8,019.69	3,875.00	11,894.69	7,976.66	.00	3,918.03	67.1%
8119 MESA	460.00	.00	460.00	460.00	.00	.00	100.0%
8123 THEATER PRODUCTION	5,591.93	.00	5,591.93	294.96	.00	5,296.97	5.3%
8125 NSF FEES	25.00	-25.00	.00	.00	.00	.00	.0%
8126 ORCHESTRA	10,962.31	3,105.00	14,067.31	2,716.88	2,606.84	8,743.59	37.8%
8130 PE UNIFORM FEES	8,703.82	.00	8,703.82	5,959.13	.00	2,744.69	68.5%
8135 PROJECT OCEANS	-392.95	113,630.76	113,237.81	61,178.00	14,983.85	37,075.96	67.3%
8138 REPLACEMENT ID CARDS	85.84	30.00	115.84	.00	.00	115.84	.0%
8142 SCHOOL LOCK FEES	50.00	44.00	94.00	.00	.00	94.00	.0%
8158 SUMMER SCHOOL	1,957.37	5.00	1,962.37	.00	.00	1,962.37	.0%
8165 TRACK & FIELD	210.37	.00	210.37	.00	.00	210.37	.0%
8182 WRESTLING	50.00	.00	50.00	.00	.00	50.00	.0%
8192 SPECIAL OLYMPICS	4,038.37	.00	4,038.37	.00	.00	4,038.37	.0%
8193 LOST TEXTBOOKS	.00	199.71	199.71	.00	.00	199.71	.0%
8224 DISCIPLINE	463.00	.00	463.00	.00	.00	463.00	.0%
8242 BOOK FAIRS	39.81	.00	39.81	.00	.00	39.81	.0%
8251 MEDIA ARTS	3,970.91	40.00	4,010.91	.00	.00	4,010.91	.0%
8252 LOST LIBRARY BOOKS	.00	177.00	177.00	.00	.00	177.00	.0%
8310 SOCCER	268.05	50.00	318.05	.00	.00	318.05	.0%
8366 MUSTANG ATHLETIC CLUB	400.00	400.00	800.00	.00	.00	800.00	.0%
8383 CHROMEBOOK REPAIR FEES	2,240.00	1,975.00	4,215.00	100.00	.00	4,115.00	2.4%
8388 MATH COUNTS	.00	1,000.00	1,000.00	.00	.00	1,000.00	.0%
8999 CASH OVER/SHORT	-633.03	624.78	-8.25	.00	.00	-8.25	.0%
TOTAL JUNIOR HIGH	133,120.85	251,244.83	384,365.68	197,842.63	24,448.24	162,074.81	57.8%

210 HIGH SCHOOL

0302 ROBOTICS	1,599.66	.00	1,599.66	.00	.00	1,599.66	.0%
0317 COLLEGE READINESS HS	2,035.00	.00	2,035.00	.00	.00	2,035.00	.0%
8000 GENERAL	140,154.58	8,752.00	148,906.58	12,972.89	2,597.59	133,336.10	10.5%
8014 ACADEMIC DECATHALON	963.08	400.00	1,363.08	.00	.00	1,363.08	.0%
8015 ACT/SAT FEES	690.18	16.00	706.18	.00	.00	706.18	.0%
8016 ACTIVITY PASS	1,119.93	790.00	1,909.93	.00	.00	1,909.93	.0%

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
8019 ANNUAL (HS YR BOOK)	1,526.00	.00	1,526.00	.00	.00	1,526.00	.0%	
8020 AP EXAM FEES	1,335.95	6,247.00	7,582.95	40.00	1,200.00	6,342.95	16.4%	
8022 ART	1,379.34	.00	1,379.34	.00	.00	1,379.34	.0%	
8023 ART 1-8 FEES	2,127.04	1,690.00	3,817.04	2,555.21	217.25	1,044.58	72.6%	
8025 ATHLETICS	31,255.64	69,731.20	100,986.84	82,096.47	9,875.19	9,015.18	91.1%	
8027 ATHLETIC FEE	5,682.90	690.00	6,372.90	413.98	.00	5,958.92	6.5%	
8032 BAND	9,562.95	26,887.44	36,450.39	29,583.36	1,834.50	5,032.53	86.2%	
8035 BASEBALL BOYS	3,961.44	600.00	4,561.44	778.48	180.00	3,602.96	21.0%	
8037 BASKETBALL BOYS	5,008.83	1,000.00	6,008.83	.00	.00	6,008.83	.0%	
8038 BASKETBALL GIRLS	3,243.45	1,900.00	5,143.45	117.50	.00	5,025.95	2.3%	
8041 BOOKSTORE	14,380.83	11,635.07	26,015.90	9,485.57	.00	16,530.33	36.5%	
8053 CHEERLEADING VARSITY	6,259.19	1,000.00	7,259.19	5,231.07	.00	2,028.12	72.1%	
8055 CHESS CLUB	1,720.00	.00	1,720.00	384.00	.00	1,336.00	22.3%	
8057 CHOIR FEES	8,084.07	2,970.00	11,054.07	4,243.61	1,548.00	5,262.46	52.4%	
8058 CHOIRALAIRES	1,833.73	2,650.00	4,483.73	1,833.73	2,050.00	600.00	86.6%	
8063 COLLEGE EXPLORATION	-481.11	2,207.50	1,726.39	637.50	.00	1,088.89	36.9%	
8065 CROSS COUNTRY BOYS	994.38	.00	994.38	432.50	.00	561.88	43.5%	
8066 CROSS COUNTRY GIRLS	1,301.89	.00	1,301.89	743.00	.00	558.89	57.1%	
8067 CULINARY ARTS	5,855.92	1,820.00	7,675.92	.00	.00	7,675.92	.0%	
8068 DANCE	57,488.93	6,529.00	64,017.93	6,054.52	480.00	57,483.41	10.2%	
8073 DRAMA	13,698.17	1,897.00	15,595.17	1,684.85	940.00	12,970.32	16.8%	
8082 FCCLA- FASHION	5,032.74	262.70	5,295.44	2,175.65	.00	3,119.79	41.1%	
8085 FOOTBALL	8,081.85	3,567.00	11,648.85	6,790.02	99.04	4,759.79	59.1%	
8088 FUTURE FARMERS AMERICA	4,925.14	34,226.58	39,151.72	32,433.61	.00	6,718.11	82.8%	
8091 GOLF BOYS	1,492.90	.00	1,492.90	.00	.00	1,492.90	.0%	
8092 GOLF GIRLS	606.23	400.00	1,006.23	.00	.00	1,006.23	.0%	
8101 ILS	10,536.12	700.00	11,236.12	61.50	.00	11,174.62	.5%	
8107 JROTC	8,145.35	1,200.00	9,345.35	-95.00	160.00	9,280.35	.7%	
8112 LIBRARY	826.10	.00	826.10	.00	.00	826.10	.0%	
8114 LOST EQUIPMENT	1,002.81	.00	1,002.81	1,007.45	.00	-4.64	100.5%	
8119 MESA	66.88	80.00	146.88	.00	80.00	66.88	54.5%	
8124 NATIONAL HONOR SOCIETY	.00	500.00	500.00	.00	.00	500.00	.0%	
8125 NSF FEES	25.00	-25.00	.00	.00	.00	.00	.0%	
8126 ORCHESTRA	3,067.98	1,280.00	4,347.98	3,024.17	505.00	818.81	81.2%	
8128 PARKING PERMITS	2,908.76	3,235.00	6,143.76	.00	.00	6,143.76	.0%	
8129 PE LOCK FEES	7,057.07	36.00	7,093.07	.00	.00	7,093.07	.0%	
8130 PE UNIFORM FEES	18,633.94	828.00	19,461.94	4,157.31	.00	15,304.63	21.4%	
8132 PHOTOGRAPHY	2,414.99	.00	2,414.99	214.65	.00	2,200.34	8.9%	
8137 PSAT	884.00	576.00	1,460.00	304.13	575.87	580.00	60.3%	
8138 REPLACEMENT ID CARDS	115.34	35.00	150.34	.00	.00	150.34	.0%	
8147 SOCCER BOYS	955.81	380.00	1,335.81	160.00	.00	1,175.81	12.0%	
8148 SOCCER GIRLS	833.65	.00	833.65	160.00	.00	673.65	19.2%	
8149 SOFTBALL	1,605.48	.00	1,605.48	167.00	.00	1,438.48	10.4%	
8155 STUDENT COUNCIL	920.96	.00	920.96	823.93	.00	97.03	89.5%	

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
8158 SUMMER SCHOOL	3,747.00	.00	3,747.00	.00	.00	3,747.00	.0%	
8159 SWIMMING	2,550.05	100.00	2,650.05	77.00	.00	2,573.05	2.9%	
8161 TENNIS BOYS	513.39	325.00	838.39	.00	.00	838.39	.0%	
8162 TENNIS GIRLS	2,100.36	.00	2,100.36	.00	.00	2,100.36	.0%	
8164 TOURNAMENTS	2,215.33	30,948.00	33,163.33	25,755.21	5,031.32	2,376.80	92.8%	
8165 TRACK & FIELD	17.67	.00	17.67	.00	.00	17.67	.0%	
8174 VOLLEYBALL BOYS	766.46	.00	766.46	108.00	476.00	182.46	76.2%	
8175 VOLLEYBALL GIRLS	304.17	.00	304.17	586.50	.00	-282.33	192.8%	
8182 WRESTLING	714.10	200.00	914.10	278.00	162.00	474.10	48.1%	
8185 YEARBOOK	326.00	.00	326.00	.00	.00	326.00	.0%	
8189 SCIENCE	6,258.01	.00	6,258.01	.00	.00	6,258.01	.0%	
8193 LOST TEXTBOOKS	.00	182.00	182.00	.00	.00	182.00	.0%	
8194 DANCE PULSE	6,716.96	888.00	7,604.96	.00	.00	7,604.96	.0%	
8195 FUTURE FILM MAKERS	794.34	.00	794.34	.00	.00	794.34	.0%	
8197 FINE ARTS	11,780.60	5,279.00	17,059.60	.00	.00	17,059.60	.0%	
8198 SATURDAY SCHOOL	3,878.66	440.00	4,318.66	.00	.00	4,318.66	.0%	
8199 SEVENTH HOUR	15,431.95	.00	15,431.95	.00	.00	15,431.95	.0%	
8205 THEATRE TECH	3,829.00	400.00	4,229.00	.00	.00	4,229.00	.0%	
8207 SKILLS AUTO	41,840.67	1,980.00	43,820.67	.00	.00	43,820.67	.0%	
8216 NATIVE AMERICAN CLUB	762.46	.00	762.46	.00	.00	762.46	.0%	
8217 GRAPHIC COMM	5,449.00	.00	5,449.00	.00	.00	5,449.00	.0%	
8218 GRAPHIC DESIGN	2,428.76	.00	2,428.76	.00	.00	2,428.76	.0%	
8230 VENDING SALES	3,218.08	1,925.93	5,144.01	826.50	.00	4,317.51	16.1%	
8236 NATIONAL HISTORY DAY	1,350.00	.00	1,350.00	.00	.00	1,350.00	.0%	
8238 DANCE MOMENTUM	5,710.96	1,546.00	7,256.96	.00	.00	7,256.96	.0%	
8239 EDUCATORS RISING	887.58	650.00	1,537.58	.00	.00	1,537.58	.0%	
8241 SPORTS HALL OF FAME	601.63	550.00	1,151.63	674.07	.00	477.56	58.5%	
8244 GUITAR	4.57	.00	4.57	.00	.00	4.57	.0%	
8245 HOSA	368.56	.00	368.56	.00	.00	368.56	.0%	
8250 CHOIR TRIP	1,186.40	600.00	1,786.40	.00	.00	1,786.40	.0%	
8252 LOST LIBRARY BOOKS	.00	4.60	4.60	.00	.00	4.60	.0%	
8257 SPIRIT LINE (POM LINE)	1,127.57	.00	1,127.57	.00	.00	1,127.57	.0%	
8261 ANIMAL FACILITY	214.00	330.00	544.00	.00	.00	544.00	.0%	
8271 THESPIAN CAMP	7,276.90	.00	7,276.90	.00	.00	7,276.90	.0%	
8277 MT LEMMON SCIENCE CAMP(SKY	12,182.80	3,358.00	15,540.80	.00	.00	15,540.80	.0%	
8293 FW AMBASSADORS	73,654.60	210,973.17	284,627.77	165,502.50	16,219.50	102,905.77	63.8%	
8311 E 2020 COURSE	70.00	.00	70.00	.00	.00	70.00	.0%	
8314 ENVIRONMENTAL SCIENCE CLUB	904.17	.00	904.17	.00	.00	904.17	.0%	
8349 AP CLUB	.00	1,280.00	1,280.00	1,003.82	.00	276.18	78.4%	
8363 BAND UNIFORMS	611.00	.00	611.00	.00	.00	611.00	.0%	
8370 CREDIT RECOVERY	15,540.00	.00	15,540.00	.00	.00	15,540.00	.0%	
8381 HOODOO CREW	1,506.00	.00	1,506.00	.00	.00	1,506.00	.0%	
8382 WRESTLING TOURNAMENT	26,986.13	52,702.00	79,688.13	46,334.24	5,760.88	27,593.01	65.4%	
8383 CHROMEBOOK REPAIR FEES	4,070.00	2,670.00	6,740.00	25.00	.00	6,715.00	.4%	

FLOWING WELLS UNIFIED SCHOOL DISTRICT 8



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
8385 MODEL UNITED NATIONS	90.00	.00	90.00	26.00	.00	64.00	28.9%	
8998 DUE TO FOOD SERVICE	-90.00	90.00	.00	.00	.00	.00	.0%	
8999 CASH OVER/SHORT	8,515.06	-7,734.52	780.54	.00	.00	780.54	.0%	
TOTAL HIGH SCHOOL	681,332.02	506,380.67	1,187,712.69	451,869.50	49,992.14	685,851.05	42.3%	
500 DISTRICT WIDE								
0000 UNDETERMINED	7,460.93	-6,557.30	903.63	225.68	300.62	377.33	58.2%	
8000 GENERAL	-17,807.71	7,121.68	-10,686.03	-5,876.27	.00	-4,809.76	55.0%	
8888 DUE TO STUDENT ACTIVITIES	162.00	-162.00	.00	.00	.00	.00	.0%	
8999 CASH OVER/SHORT	2.99	-2.99	.00	.00	.00	.00	.0%	
TOTAL DISTRICT WIDE	-10,181.79	399.39	-9,782.40	-5,650.59	300.62	-4,432.43	54.7%	
TOTAL AUXILIARY OPERATIONS	1,296,250.81	873,529.59	2,169,780.40	729,260.69	132,788.51	1,307,731.20	39.7%	
GRAND TOTAL	1,296,250.81	873,529.59	2,169,780.40	729,260.69	132,788.51	1,307,731.20	39.7%	
** END OF REPORT - Generated by Esteban Jimenez II **								

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-9 April 9, 2024
Agenda Item Number Board Meeting Date

Item: Acceptance of Gifts and Donations

Submitted By: Esteban Jimenez Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Recommend acceptance of gifts and donations in the amount of \$3,639.75
for the period of March 1 – March 31, 2024.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-10	April 9, 2024
Agenda Item Number	Board Meeting Date

Item: Approval of Asset Retirement and Disposals

Submitted By: Monique Mata Date: April 5, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

Approval is requested for the retirement and disposal of assets no longer used by the district as of April 3, 2024.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Board Agenda 04/09/24

ASSET	DESCRIPTION	SERIAL/PARCEL	SITE	ACQUIRE	ACQ COST	CODE	PURCHASING ACCT 1	Auction Lot	Listing date
N/A	Sphero 2.0 Robots (9)		130			5		3495258	4/10/2024
N/A	Sphero Terrain Park (1)		130			5		3495258	4/10/2024
N/A	Rectangular Table 5' X 35"		140			5		3495270	4/10/2024

Disposal	DESCRIPTION	Disposal	DESCRIPTION
5	AUCTION/OBSOLETE	M	MISPLACED
A	ADMINSTRATIVE ADJUSTMENT	N	NOT COST EFFECTIVE, NEEDED, SR
B	PHYSICAL DAMAGE/BROKEN	O	OTHER
C	CASUALTY LOSS	P	PARTED OUT
D	<\$1000 SO DELETED	R	RETURNED MERCHANDISE
DM	DEMOLITION	S	SOLD/SALVAGED
E	EXCHANGED MERCHANDISE	T	TRADE IN
I	INSURANCE COMPENSATED	V	VANDALISM OR THEFT
J	TRANSFER TO OTHER CTED	W	WARRANTY/REPLACEMENT
L	LOAN RECALLED	Y	RECYCLE / SCRAPPED

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

F-1	April 9, 2024
Agenda Item Number	Board Meeting Date

Item: Recommend Approval of Contract with Logicalis to Purchase E-Rate Category 2 Network Electronics

Submitted By: Dr. Kevin Stoltzfus Date: April 3, 2023

Will Be Presented By: Dr. Kevin Stoltzfus

District administration recommends approval to award the contract for E-Rate Category 2 RFP 0536M-24C.1 for network electronics to Logicalis. This bid award would approve Logicalis as the vendor from whom the District would purchase network electronics equipment, specifically a wireless controller, wireless access points, licensing, configuration, and installation, for our current E-Rate Category 2 project. Logicalis's bid for the network electronics project is \$99,774.75. Of this cost, 85% would be reimbursed to the District through the E-Rate program.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

E-Rate Award Letter

Jake Arndt
Flowing Wells School District
1556 W Prince Rd
Tucson, AZ 85705
P: (520) 696-8810
E: jacob.arndt@fwusd.org

REGARDING: E-Rate Bid for 2024 / Year 27 470# 240024311

Dear Jake Arndt,

This letter confirms the award of the E-Rate bid eRate Year 27 Network Electronics as specified in the attached quotations and specifications. This is for next fiscal year, 07/01/2024 to 06/30/2025 or as early as April 1, 2024 if the District chooses to proceed early in accordance with the new E-Rate/USAC schedules. The project/contract is based on the following conditions:

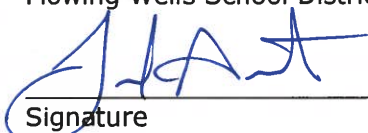
- Award of associated E-Rate funding.
- Issuance of valid district Purchase Order for Districts share based on final SLD decision as well as any ineligible portion of the project in accordance with either SPI or BEAR process if proceeding before funding approvals.
- This contract shall not expire prior to September 30, 2025 unless written notification is received by either party. Extension of the contract date is acceptable but cannot exceed 60 months and must be agreed to by both parties.
- To the extent applicable, the terms of the State or Cooperative contract if specified in the attached quotations and specifications are incorporated herein by reference. For all other terms not addressed in the applicable State or Cooperative contract, Logicalis Terms of Sale, found on our website at us.logicalis.com/tcsales apply and are incorporated herein by reference.

If E-Rate funding is not approved, financing terms can be provided to Flowing Wells School District as an alternative funding mechanism should the District want to continue with the project as defined.

We look forward to working with you on this project.

Sincerely,
Brent Graves, Account Executive
(480) 510-1904
Brent.Graves@us.logicalis.com

Accepted By:
Flowing Wells School District

 _____
Signature Date

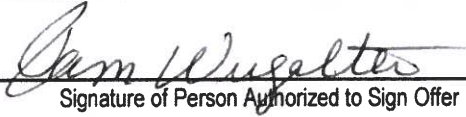
3/27/2024

Jacob Arndt

Printed Name

Bid No.	OFFER AND ACCEPTANCE	Flowing Wells School District 9999 W. Prince Road Tucson, AZ 85705 520-696-8800 Fax: 520-690-2400
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The undersigned hereby offers and agrees to furnish the material, service, or construction in compliance with all terms, conditions, specifications and amendments in the solicitation and any written exceptions in the offer.

Company Name Logicalis, Inc.		For Clarification of this Offer, Contact: Brent Graves Name Robert Lundblade
Arizona Transaction (Sales) Privilege Tax License No. AZ 85038-9032		
Federal Employer Identification No. 13-4000122		Phone (480) 510-1904 480-868-0566
Street Address 2600 Big Beaver Rd.		Fax N/A
City Troy		E-Mail Brent.Graves@US.Logicalis.Com Robert.Lundblade@us.logicalis.com
State MI	Zip 48084	 Signature of Person Authorized to Sign Offer Printed Name of Person Authorized to Sign Offer Pam Wugalter
Tax Rate (if applicable) <u>8.1</u> %		
		Title Area Sales Director, Arizona

Certification

By signature in the Offer section above, the bidder certifies:

1. The submission of the offer did not involve collusion or other anti-competitive practices.
2. The bidder shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 75.5 or A.R.S. §§ 41-1461 through 1465.
3. The offer complies and maintains compliance with FINA, ARS 41-4401 and 23-214 which requires compliance with federal immigration laws by State Employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.
4. The bidder has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.
5. In accordance with A.R.S. § 35-391, the offeror complies and shall remain in compliance with the Export Administration Act.
6. In accordance with A.R.S. § 35-397, the offeror does not have scrutinized business operations in Iran or Sudan.
7. In accordance with A.R.S. § 15-512, the offeror shall comply with fingerprinting requirements unless otherwise exempted.

Acceptance and Offer

When approved for award and countersigned below by the CBO/CFO, authorized designee, the offer is accepted.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by the school district/public entity.

This contract shall henceforth be referred to as Contract No. 21-05-21

The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contract release document, or written notice to proceed.

Awarded this 27th day of March ~~2021~~ 2024



Proposal for eRate Year 27 Network Electronics FCC 470 #240024311

Flowing Wells School District
1556 W Prince Rd
Tucson, AZ 85705

Jake Arndt
(520) 696-8810
jacob.arndt@fwusd.org

March 26, 2024

Proposal_FLOW6107324
SPIN: 143004779
Contract/Funding Year: 2024 / Year 27



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Cover Letter

2600 West Big Beaver Road
Suite 150
Troy, MI 48084

T: 248.957.5600
us.logicalis.com

March 26, 2024

Jake Arndt
Flowing Wells School District
1556 W Prince Rd
Tucson, AZ 85705

Dear Jake Arndt:

On behalf of Logicalis, please find enclosed our proposal for eRate Year 27 Network Electronics in response to your FCC Form 470 # 240024311.

Logicalis is an international multi-skilled solution provider providing digital enablement services to help customers harness digital technology and innovative services to deliver powerful business outcomes. We are the advocates for our customers for some of the world's leading technology companies including Cisco, HPE, IBM, NetApp, Microsoft, VMware and ServiceNow.

Our GovEd practice provides specialization in K-12, Higher Education, and Local and State Government. We understand the environment inside the public sector, its unique challenges, opportunities, and initiatives. Logicalis applies the skills of our 6,500 employees in modernizing key digital pillars, data center and cloud services, security and network infrastructure, workspace communications and collaboration, data and information strategies, and IT operation modernization. We pair your organization's priorities to technology solutions that align to real business outcomes.

Logicalis has participated in the E-rate program since its inception in 1998. Our employees are experienced in working in compliance with E-rate's rules and regulations and can keep our customers and the company in the proper guidelines. Logicalis is the leading E-rate provider in Arizona for Internal Connections and Basic Maintenance. Our team of certified project managers are accustomed to large infrastructure projects that are typical of E-Rate. As a result, we understand that maintaining and updating the technology in educational facilities is a vital component in producing an effective learning and teaching environment. However, maintaining technology is a costly finance and Logicalis is willing to work with the customer and E-rate to produce the best options for everyone.


Our proposal encompasses the requirements in your E-Rate with a solution incorporating robust products and professional services. I look forward to speaking with you regarding this proposal. Please feel free to contact me directly with any questions.

Sincerely,



Brent Graves, Account Executive
8945 S. Harl Avenue Suite 104 Tempe AZ 85284
(480) 510-1904
Brent.Graves@us.logicalis.com

Logicalis Overview



www.us.logicalis.com

Helping You Succeed in a Digital-First World

Using our global technology expertise, Logicalis helps you create a blueprint for success that enables you to deliver sustainable outcomes that matter to your business.

Global delivery. Local experience.



Logicalis Group

- Globally delivered, AI-based managed services
- **104** offices in **27** countries
- **10,000+** customers across all industries
- **7,000+** employees around the world
- **\$1.7** billion revenue, worldwide

Logicalis U.S.

- Expert-led, locally delivered professional services
- **11** offices across the U.S.
- **700+** U.S. employees
- **\$800** million revenue, U.S.

Technology practices



Data Center



Cloud



Network



Collaboration



Security

Services

- Consulting Services
- Strategy Development
- Solution Design
- Implementation Services
- Managed Services
- End-User Services
- Maintenance Services
- Adoption Services

Our lifecycle services approach



Align

Create a blueprint for success that aligns IT, security, and the business.



Transform

Implement a secure platform for innovation now and into the future.



Scale

Continually optimize and innovate at scale with managed services.

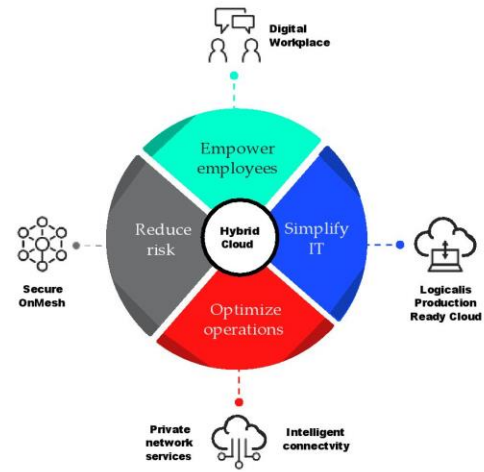


Thrive amid change with a digital-first business

As Architects of Change®, Logicalis helps you navigate change with certainty. We take a services-led approach and build agility, scalability, and innovation into the hybrid IT core, unleashing resilient, digital-first businesses that can thrive in an ever-evolving world.

Why We're Different

- One-stop, globally delivered managed services
- Expertise-driven, locally delivered customer experiences
- Deep-rooted, innovation-centered partner relationships
- Lifecycle-based, best-of-breed blueprints for success
- Efficient, business-changing as-a-service solutions



What Our Customers Say



Since we implemented this new structure, our radiologists have reported a 20 percent increase in productivity, which has a direct impact on the quality of patient care.

Paul Smith, CIO
Desert Radiology



We've particularly valued Logicalis' expertise in higher education...as they helped guide us through from start to finish.

Jim Yukech, CIO
Youngstown State University

Partners

			Specialty Partners by Solution

Awards

A Decade of Excellence:
Logicalis Recognized on CRN's 2023 MSP 500 List for 10 Consecutive Years.



Our Solutions & Services

Logicalis offers a range of extensible services, from helping you define and design a cloud strategy to assisting with server and storage selection for your current environment. Below is an overview of our focus areas. All of our focus solutions provide a full range of assessments and health checks, perfect for those who need help determining what the next steps are.

Physical Security ■ cctv ■ intrusion detection ■ video analytics ■ access control	Converged Networks COMMUNICATION ■ voice ■ video ■ collaboration DATA CENTER ■ server ■ virtualization ■ storage NETWORKING ■ lan/wan ■ wifi ■ security	Consulting ■ expert certifications ■ implementation ■ planning ■ project management ■ lan/wan ■ wifi ■ security
Connectivity ■ microwave wireless ■ point-to-point multipoint ■ copper cabling ■ fiber cabling	Audio Visual ■ digital signage ■ control systems ■ public address ■ live broadcasting	Managed Services ■ public cloud ■ private cloud ■ hybrid cloud ■ service desk ■ remote management assessment

Service Level Process

CRITICAL PRIORITY (Priority 1)

During support hours, an existing network is down or there is a critical impact to the end user’s business operation. Network Hardware Service Provider, Logicalis and end user will commit full-time resources to the situation.

- 1 Hour: Service Coordinator
- 4 Hours: Service Manager
- 24 Hours: Director of Operations

HIGH PRIORITY (Priority 2)

Operation of an existing network that is severely degraded, or significant aspects of the end user’s business operation are being negatively impacted by unacceptable network performance. The Network Hardware Service Provider, Logicalis and end user will commit full-time resources during standard business hours to address the situation.

- 4 Hours: Service Coordinator
- 24 Hours: Service Manager
- 48 Hours: Director of Operations

NORMAL PRIORITY (Priority 3)

Operational performance of the network is impaired while most business operations remain functional. The Network Hardware Service Provider, Logicalis and end user are willing to commit resources during standard business hours to restore service to satisfactory levels.

- 72 Hours: Service Coordinator
- 96 Hours: Service Manager

MyMaintenance

Logicalis’ MyMaintenance puts all of our customer’s IT asset information into a single, conveniently accessible repository. Our streamlined approach to asset and contract maintenance ensures that the assets are properly supported throughout their lifecycle, and at the same time, MyMaintenance has been proven to significantly reduce healthcare IT costs.

Maintenance contracts on our customer’s technology are supposed to give our customers peace of mind. Managing service contracts, however, can be an administrative nightmare for an IT department. We have the people, the skills, and the systems to manage our customer’s service contracts, so the customer can stay focused on managing their technology.

We can provide you with a wide range of cost-saving services, including 24/7 access to critical asset information, a single repository for tracking hardware and service assets, service contract audit assistance, a proactive notification system, and more.

Big Benefits with Contract Maintenance by Logicalis:

- Saves money. We evaluate and optimize service coverage to fit exact needs.
- Saves time. We coordinate all renewals and provide regular updates on service-level status.
- Cuts your risk. We help align service coverage, so it is appropriate to our customer's needs.
- Eliminates complexity. We are the single point of contact for all moves, additions and changes

Our flexible solution also provides unlimited customizable data fields that allow customers to track fields unique to their environment.

Public Sector Background

For over 20 years, Logicalis has been a leader in public sector sales and solutions. Our experienced government and education specialists know the issues you're facing, understand how your procurement process works, and can help guide you to the IT solution that best fits your needs and budget.

Through our GovEd practice, we offer technology evaluations, advice, solution sales and implementation as well as the professional services that tie it all together. In short, through the strategic use of technology, we help you deliver better services.

Public Sector Customers

A few of our public sector customers include the following. Case studies detailing the services provided to these customers are available at <http://www.us.logicalis.com/>.

- Central Catholic High School, Ohio
- Columbia County, Georgia
- Community College of Allegheny County, Pennsylvania
- Paradise Valley Unified School District, Arizona
- Sinclair Community College, Ohio
- Stark County Board of Developmental Disabilities, Ohio
- Trevecca Nazarene University, Tennessee
- Youngstown State University, Ohio

What our Customers Say

“Logicalis has not only provided an immediate solution to the wireless access challenges we were facing, but we have formed a long-term relationship that supports our educational mission.” - *Chris Hamady, Director of Technology, Central Catholic High School*

“Logicalis exceeded my expectations throughout the whole range of the project from pre-sales to post-sales. It was a great relationship. We will definitely use Logicalis in anything we do going forward.” - *Marcy Avelar, Communication Support Manager, Columbia County GA*

“Our students and teachers will enjoy an improved educational experience.” - *Jeff Billings, Paradise Valley Unified School District*

“Logicalis has the skills and experience with technologies that we have not used before. They are a good partner.” - *Scott McCollum, Sinclair Community College*

“We stay in touch quite regularly with our sales team at Logicalis. The SLED reps that they have are second to none. They come from engineering backgrounds which is a definite bonus for us because they understand how these products work – they're not just selling licenses and pieces, they're selling solutions.” - *Brandon Haney, IT Manager, Stark County Board of Developmental Disabilities*

“They've always been very helpful in helping us find the right vendors, make recommendations, and help us understand the technical side of things.” - *Dr. John Eberle, Chief Information Officer, Trevecca Nazarene University*

“This started as simply a dream and a grant. Now, we have not only expanded the university's reach through this program, but more importantly, we can offer education 365 days a year, 24 hours a day. We've particularly valued Logicalis' expertise in higher education, especially when it comes to identifying use cases and its strong partner relationships, as they helped guide us through from start-to-finish.” - *Jim Yukech, Youngstown State University*

“Logicalis has been invaluable in supporting our Classroom of the Future initiative. These technically advanced teaching spaces eliminate physical walls and allow the educational experience to occur anywhere and at any time.” - *Jim Tressel, Youngstown State University*

Certifications and Contracts

CISCO SYSTEMS

- CCIE (Internetworking Expert)
- CCNA (Network, Wireless, Security Associate)
- CCNP (Routing, Switching, Collaboration Professional)
- CCDA (Design Associate)
- CCDP (Design Professional)



- CCVP (Voice Professional)
- CSE (Sales Expert)

VEEAM

- Veeam Certified Engineer (VMCE)
- Veeam Certified Professional (VMCP)

HP/ARUBA

- HP Master Accredited Solutions Expert (MASE)

SECURITY

- Panasonic iPro Certification
- Milestone Certified Design Engineer
- Milestone Certified Integration Technician
- Pivot3 Certified Presales Tech Professional
- Genetec Security Center Synergis Technical Certification
- Security Center Omnicast Technical Certification

AUDIO VISUAL

- Bogen Mass Notification and Emergency Communications Systems Training
- Bogen Quantum Multicom IP Technical Training
- Bogen Multicom 2000 Technical Training
- Dante certification level 2 This one is new
- Extron Certified Control Associate
- Extron Certified Control Professional
- Extron Configurable Control Systems Training
- Extron XTP Systems Training
- Extron AV Associate
- Extron School of Emerging Technologies
- Extron AV Systems Designer
- Chief Certified Partner
- Configuration of Crestron Systems Training
- AMX ACE Certified Installer
- AMX ACE Certified Designer
- InfoComm Certified Technology Specialist
- Teradon Video & OVC Certification

WIRELESS

- Ceragon FibeAir Technical Training Certification
- Redline Certified Support Professional
- Certified in ComTrain's Advanced Tower Climbing Safety and Rescue

CABLING

- Commscope Installer Certification
- Bicsi RCDD Certification

STATE CONTRACTS

- ADSPO17-184586 (AV, Intercom Cameras, Cabling)

MOHAVE CONTRACTS

- 19B-ELOG1-0307 (E-Rate Internal Connections)
- 21G-LOGIC2-0724 (Telephone Systems)
- 22I-LOGIC-1116 (Facility Electronic Systems)

1GPA CONTRACTS

- 19-07PV-03 (Internal Connections)

Flowing Wells School District – eRate Year 27 Network Electronics

- 21-07P-13 (Security)
- 22-02PV-12 (Technology and Audio-Visual Solutions)

NASPO CONTRACT

- NASPO ValuePoint #CTR045677 (HPE)

SPIN NUMBER

- 143004779

LICENSES

- CR67 ROC278234 (Low Voltage Communication Systems)
- 07-595843-B (Arizona State Tax License)

Proposed Solution

Network Electronics Quotation # 2024-180603v2

Prepared By Logicalis for:
Flowing Wells School District

*To the attention of :
Jake Arndt
Flowing Wells School District
1556 W Prince Rd
Tucson, AZ 85705-3024
Tel: (520) 696-8810
Email: jacob.arndt@fwusd.org*

March 12, 2024

Pricing Summary

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Hardware	\$63,927.54
Software	\$11,985.41
Hardware Maintenance	\$1,232.85
Professional Services	\$15,282.00
Additional Charges	\$1,198.00
Grand Total	\$99,774.75



Logicalis offers a range of services, from helping you define and design a cloud strategy to assisting with server and storage selection for your current environment. We provide a variety of assessments and health checks, perfect for those who need help determining what the next steps are. Find out more at www.us.logicalis.com

Solution Summary

Logicalis will provide the following products and services:

- Install and configure one (1) new Cisco Catalyst 9800-L wireless controller
- Install and configure sixty-five (65) new Cisco Catalyst 9120AXI indoor access points
- Test operation and cutover the new wireless controller and access points into production
- Provide first business day support after the cutover
- Provide as-built documentation

Professional Services Statement of Work

Communication & Network Services - WiFi

Tasks and Activities

- 1 Plan
 - 1.1 Implementation Planning
 - 1.1.1 Gather solution requirements for project implementation
 - 1.1.2 Create a high-level timeline
 - 1.1.3 Develop the informal implementation plan
 - 1.1.4 Conduct a Customer review meeting for approval of the informal implementation plan
- 2 Implement
 - 2.1 Device Staging
 - 2.1.1 Unbox, power on and update software as needed on all equipment
 - 2.1.2 Contact the vendor for replacement if the equipment is damaged or faulty
 - 2.1.3 Label equipment as necessary with durable labels to identify E-Rate year and E-Rate FRN
 - 2.2 Install Wireless Controller
 - 2.2.1 Install and configure one (1) new Cisco Catalyst 9800-L wireless controller
 - 2.3 Install Access Points
 - 2.3.1 Mount sixty-five (65) new Cisco Catalyst 9120AXI indoor access points
 - 2.3.2 Configure sixty-five (65) new Cisco Catalyst 9120AXI indoor access points on the new wireless controller
- 3 Validate
 - 3.1 Testing
 - 3.1.1 Verify that all access points are reachable
 - 3.1.2 Test wireless connectivity on each SSID
 - 3.1.3 Save configuration and perform a backup of the wireless controller
 - 3.2 Cutover
 - 3.2.1 Cutover equipment into production
- 4 Support
 - 4.1 Day One Support
 - 4.1.1 Provide eight (8) hours of first business day support
 - 4.2 Documentation
 - 4.2.1 Provide as-built documentation (wireless AP placement map for each building)

Deliverables

- Informal implementation plan
- Device configuration files
- As-built documentation

Project Management

The assigned Logicalis Project Manager will be responsible for providing the following services:

Project Manager 2 (Low Rigor)

Planning

- Project initiation phone call
- Resource scheduling
- High-level milestone timeline

Execution

- Product tracking, if applicable
- Weekly project status call and email
- Resource management and allocation
- Project escalations

Monitoring & Controlling

- Project Deliverable review and delivery, as applicable
- Scope management
- Document Project Change Requests (PCRs), if applicable
- Timeline monitoring

Closing

- Project Closure and Acceptance processing

Professional Services Assumptions / Customer Responsibilities

- The Customer will be responsible for providing building maps showing access point locations.
- The Customer will be responsible for providing working data drops and PoE+ power for each access point. Additional cabling and/or power injectors for access points are not included in this proposal.
- Logicalis assumes a man lift/scissor lift is not required for this project. If a lift is needed, a project change request will be issued.
- The Customer will provide all copper patch cables, fiber patch cables and transceivers not specifically included in this proposal.
- The Customer will be responsible for any disaster recovery testing, data restoration or data recovery operations that may be necessary before and/or after the installation has been completed.
- The Customer will be responsible for installation of carrier telecommunications circuits.

Contiguous Delivery

Logicalis has selected, designed, and quoted the Services to be performed and (as applicable) Deliverables to be provided under this SOW with an understanding that they will be delivered on a contiguous schedule in accordance with the timeline set forth herein. Adherence to this contiguous timeline enables Logicalis to deliver maximal value to Customer in the most timely and efficient manner. Customer acknowledges and agrees that a Project Change Request, setting forth any applicable adjustments to the project timeline and pricing, including but not limited to hourly, recurring, and flat fee pricing (depending on the impact on Logicalis' efficiencies and resource allocations), will need to be made and executed in any of the three (3) following events:

1. Customer requests a change of the SOW timeline or scheduling of Services for convenience; or
2. Customer is the precipitating reason, either by its own action or inaction or that of its contractors, agents, employees, or (as applicable) users of Services performed under this SOW, cause a delay in the performance of Services by Logicalis; or
3. Customer requests a project hold (i.e., a pause in Logicalis' performance of Services).

Terms and Conditions

Terms Applicable to All Sales

1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.
2. All items not specifically included in this document are out of scope.
3. Prices are valid for 30 days from date of the document unless otherwise stated.
4. The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Product Sales

1. Logicalis ' Terms and Conditions of Sale, found at us.logicalis.com/tcsales, are incorporated herein by reference.
2. Any variation in quantity or requested delivery may result in price changes.
3. Prices are subject to change without notice in the event the Product's manufacturer/distributor changes the price to Logicalis.
4. Shipping and taxes are added at time of invoice. Shipping charges are subject to handling fees for specifying carriers and same day shipments.
5. Logicalis collaborates with the OEM/distributor to schedule delivery to Customer ' s loading dock; inside delivery is available upon request and may increase the cost of delivery.
6. To the extent this Quotation includes Cisco Cloud Services, the following link shall apply: www.cisco.com/c/en/us/about/legal/cloud-and-software/cloud-terms.html. " Cisco Cloud Services " shall mean any of the offerings described on the aforementioned link. If Customer does not issue a purchase order to Logicalis or otherwise accept a Logicalis quotation to renew such Cisco Cloud Services, or does not otherwise provide written notice of non-renewal, at least forty-five (45) days prior to the end of the then-current subscription term thereof, then the Cisco Cloud Services shall automatically renew and Customer agrees to pay Logicalis for such renewed subscription term at the rates charged by Logicalis therefor.

Terms Applicable for Professional Services Sales

1. Logicalis ' Terms and Conditions of Sale, found at us.logicalis.com/tcsales, are incorporated herein by reference.
2. General customer responsibilities, project assumptions, change management processes, and other terms applicable to the delivery and receipt of services (as applicable to this Quotation), found at us.logicalis.com/gcr, are incorporated herein by reference.
3. Travel expenses will be billed directly to Customer at the fixed fee stated in Grand Total pricing table above.

Quotation Acceptance

By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By:
Flowing Wells School District

Accepted By:
Logicalis, Inc.

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

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Proposed Pricing

Network Electronics
Quotation # 2024-180603v2

Customer Name & Address	Logicalis Account Executive
Jake Arndt Flowing Wells School District 1556 W Prince Rd Tucson, AZ 85705-3024 (520) 696-8810 jacob.arndt@fwusd.org	Brent Graves Logicalis 8945 S. Harl Ave. Suite 102 Tempe, AZ 85284 +1 4803462304 brent.graves@us.logicalis.com
Bill To Address	Ship to Address
Flowing Wells School District 1556 W Prince Rd Tucson, AZ 85705-3024 ATTN: Accounts Payable	Flowing Wells School District 1556 W Prince Rd Tucson, AZ 85705-3024 ATTN: Jake Arndt (520) 696-8810 jacob.arndt@fwusd.org

SPIN: 143004779, Funding Year: 2024 / Year 27

Item	Qty	Manufacturer	Part Number	Description	Unit Price	Extended Price
Products						
1	1	CISCO NETWORK-E-RATE	EDU-C9800-L-C-K9	EDU SKU - Cisco C9800-L Wireless Controller_Copper Uplink	\$4,719.71	\$4,719.71
2	1	CISCO-EDU-SMARTNET	CON-SNC-EDUC98LC	SNTC-NCD EDU SKU - Cisco C9800-L Wireless Controller Copper	\$1,232.85	\$1,232.85
3	1	CISCO NETWORK-E-RATE	SC9800LK9-173	Cisco Catalyst 9800-L Wireless Controller	\$0.00	\$0.00
4	1	CISCO NETWORK-E-RATE	E-LIC-C9800L-PERF	Cisco C9800 Series Wireless Controller upgrade license	\$4,719.71	\$4,719.71
5	1	CISCO NETWORK-E-RATE	C9800L-RMNT	C9800 Wireless Controller Rack Mount Tray	\$111.78	\$111.78
6	1	CISCO NETWORK-E-RATE	C9800-AC-110W	Cisco Catalyst 9800 L Wireless Controller Power Supply	\$0.00	\$0.00
7	1	CISCO NETWORK-E-RATE	CAB-AC-C5	AC Power Cord, Type C5, US, Canada	\$0.00	\$0.00

Item	Qty	Manufacturer	Part Number	Description	Unit Price	Extended Price
8	1	CISCO NETWORK-E-RATE	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	\$0.00	\$0.00
9	65	CISCO NETWORK-E-RATE	C9120AXI-B-EDU	Cisco Catalyst 9120AX Series - EDU	\$909.17	\$59,096.05
10	65	CISCO NETWORK-E-RATE	SW9120AX-CAPWAP-K9	Capwap software for Catalyst 9120AX	\$0.00	\$0.00
11	65	CISCO NETWORK-E-RATE	AIR-AP-T-RAIL-R	Ceiling Grid Clip for APs & Cellular Gateways-Recessed	\$0.00	\$0.00
12	65	CISCO NETWORK-E-RATE	CDNA-E-C9120	Wireless Cisco DNA On-Prem Essentials, 9120 Tracking	\$0.00	\$0.00
13	65	CISCO NETWORK-E-RATE	DNA-E-3Y-C9120	C9120AX Cisco DNA On-Prem Essential,3Y Term,Trk Lic	\$0.00	\$0.00
14	65	CISCO NETWORK-E-RATE	AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket (Default)	\$0.00	\$0.00
15	65	CISCO NETWORK-E-RATE	AIR-DNA-EDU-E	Wireless Cisco DNA On-Prem Essential, Term, EDU Lic	\$0.00	\$0.00
16	65	CISCO NETWORK-E-RATE	EDU-DNA-E-3Y	Wireless Cisco DNA On-Prem Essential,3Y Term, EDU Lic	\$111.78	\$7,265.70
17	65	CISCO NETWORK-E-RATE	AIR-DNA-E-T	Wireless Cisco DNA On-Prem Essential, Term, Tracker Lic	\$0.00	\$0.00
18	65	CISCO NETWORK-E-RATE	AIR-DNA-E-T-3Y	Wireless Cisco DNA On-Prem Essential, 3Y Term, Tracker Lic	\$0.00	\$0.00
19	65	CISCO NETWORK-E-RATE	AIR-DNA-NWSTACK-E	Wireless DNA Perpetual Network Stack - Essentials	\$0.00	\$0.00
20	65	CISCO NETWORK-E-RATE	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	\$0.00	\$0.00
21	65	CISCO NETWORK-E-RATE	C9120AXI-SINGLE	SINGLE PACK OPTION	\$0.00	\$0.00
22	65	CISCO NETWORK-E-RATE	C9120-OVER	C9120AX OVERPACK OPTION	\$0.00	\$0.00

Item	Qty	Manufacturer	Part Number	Description	Unit Price	Extended Price
<i>Products Subtotal</i>						\$77,145.80
Logicalis Professional Services - Fixed Fee						
23	1	Labor	PS	Project Completion	\$15,282.00	\$15,282.00
<i>Logicalis Professional Services Fixed Fee Subtotal</i>						\$15,282.00

Grand Total	
Products and Services Subtotal:	\$92,427.80
Travel Expenses:	\$1,198.00
Sales Tax:	\$6,148.95
Grand Total:	\$99,774.75

Required Forms

BID BOND

PURSUANT TO RULE R7-2-1102 OF THE ARIZONA SCHOOL DISTRICT PROCUREMENT RULES
(Penalty of this bond must be not less than 10% of the bid amount)

KNOW ALL PERSONS BY THESE PRESENTS:

THAT, LOGICALIS, INC. (hereinafter called the "Principal"), as Principal, and TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of CT, with its principal office in the City of (hereinafter called the Surety"), as Surety, are held and firmly bound unto Flowing Wells School District (hereinafter called the "Obligee") in the amount of Ten Percent of Amount Bid Dollars (\$ 10% of Amount Bid), for the payment whereof, the said Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Network Electronics.

NOW, THEREFORE, if the Obligee shall accept the proposal of the Principal and the Principal shall enter into a contract with the Obligee in accordance with the terms of the proposal and give the bonds and certificates of insurance as specified in the standard specifications with good and sufficient surety for the faithful performance of the contract and for the prompt payment of labor and materials furnished in the prosecution of the contract, or in the event of the failure of the Principal to enter into the contract and give the bonds and certificates of insurance, if the Principal pays the Obligee the difference not to exceed the penalty of the bond between the amount specified in the proposal and such larger amount for which the Obligee may in good faith contract with another party to perform the work covered by the proposal, then this obligation is void. Otherwise, it remains in full force and effect; provided, however, that this bond is executed pursuant to the provisions of Ariz. Admin. Code Rule R7-2-1102, and all liabilities on this bond shall be determined in accordance with the provisions of the section to the extent as if it were copied at length herein.

The prevailing party in a suit on this bond shall recover as a part of his judgment such reasonable attorney's fees as may be fixed by a judge of the Court.

Witness our hands this 4th day of March, 2024.

Logicalis, Inc.
Principal

By: Daniel Dhu

Title: RVP

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

Surety

Seal

By: [Signature]

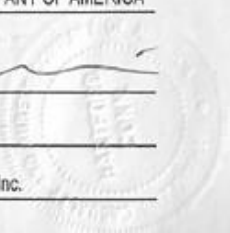
Title: Bartlomiej Siepierski, Attorney-In-Fact

CSS Specialty - Aon Risk Services Central, Inc.

Agency of Record

200 E. Randolph, Chicago, IL 60601

Agency Address





Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **BARTLOMEJ SIEPIERSKI** of **CHICAGO Illinois** their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021**.



State of Connecticut

City of Hartford ss.

By: 
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, the Treasurer, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 4th day of March, 2021.




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
 Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



March 4, 2024

LOGICALIS, INC.
2600 S. Telegraph Road, Suite 150
Bloomfield Hills, MI 48302

Re: FLOWING WELLS SCHOOL DISTRICT
Project: Network Electronics
Estimated Contract Price: \$ 95,000.00
Bid Date: 3/26/2024
Surety: TRAVELERS PROPERTY CASUALTY GROUP

Dear Scott Sierzenga:

Enclosed please find the above captioned bid bond, executed per your request.

The bid bond must be signed by an authorized representative of your company, notarized and sealed with the corporate seal if applicable. It is your responsibility to ensure the bid bond conforms with your needs and instructions to us, including but not limited to the correct coverages and parties, and with any laws applicable to your operations and/or the contract requiring the bid bond, and to advise us immediately, in writing, if the bid bond form so executed does not contain the proper information. Accordingly, it is incumbent upon you to carefully review the bond, and we will expect that you will, double-check all information, including signatures, dates, amounts and job descriptions for accuracy, and to verify that the bid bond form we executed is the form required by the specification. This will avoid the possibility of having a low bid rejected because of a clerical error. We will also expect you to verify that anything unusual that has been requested by the obligee is attached.

If, following your review of the bond, you do not advise us in writing of any problem or deficiency in its terms and information but submit the bond as is, your submission will constitute your verification, and we will justifiably assume, that the bond form as issued is correct and appropriate for the purpose for which it is being submitted. You further understand that we will have no liability for any deficiencies or discrepancies not brought to our attention in accordance with this letter.

The bid bond authorization is based upon your original estimate. **If the actual bid price exceeds this estimate by 10% or more, you must contact us for additional authority!**

Please call our office if you should have any questions or need any further assistance.

Good Luck on your Bid.

Sincerely,

Bart Szipierski
Record #2950212

Your bid results are very important, please mail this information back to the address below, or email your Aon representative within 5 days of the bid opening.

	Contractors Name	Contract Price
1.	_____	\$ _____
2.	_____	\$ _____
3.	_____	\$ _____

Where did you place _____ And your price \$ _____

If awarded contract, is final bond required? Yes No

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of San Diego)

On March 11, 2024 before me, Mary K Colladay Notary Public
(insert name and title of the officer)

personally appeared David Dunn
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Mary K Colladay (Seal)



FIRM INFORMATION

Length of time your firm has been in business? Over 30 years.

Do you have a local representative to provide services as required? Yes No

Name of Account Representative: Brent Graves

Location of Account Representative 8945 S Harl Ave #104, Tempe, AZ 85284

Phone (480) 346-2304 Fax: N/A

E-Mail Brent.Graves@US.Logicalis.Com

Name of Contact Person for Customer Service Calls: Same as above.

Phone _____ Fax: _____

E-Mail _____

Firm Web Site _____

Address for Purchase Orders: 8945 S Harl Ave #104
 (Address)
Tempe, AZ 85284
 City, State, Zip

Fax # for Purchase Orders: N/A

E-mail for Purchase Orders: APinvoicing@us.logicalis.com

Remit to Address for Payments: Logicalis, Inc., Dept# 172301, P.O. Box 67000
 (Address)
Detroit, MI 48267-1723
 City, State, Zip

Vendor Check List Yes/No

- Have you completed and submitted the Proposal? Yes No
- Did you include the List of Subcontractors in a separate sealed envelope? Yes No
- Firm information provided? Yes No
- Did you carefully read and examine all information in the referenced Solicitation? Yes No
- Did you include a Bid Bond? Yes No
- Did you include a completed W-9 form? Yes No
- Did you include the signed Offer and Acceptance? Yes No
- Is your Bid being returned in a sealed envelope? Yes No
- Are the Bid name, number, date, and time of opening clearly marked on outside of sealed envelope? Yes No

PROPOSAL

Place Troy, Michigan

Date 3/24/2024

Proposal of Logicalis, Inc.
(Name)

A corporation organized and existing under the laws of the State of New York

A partnership consisting of _____

An individual trading as _____
(Name)

PROJECT: **Network Electronics**
TO: **Flowing Wells School District**

- A. In compliance with your Notice Inviting Sealed Bids and Instructions to Bidders, the undersigned hereby offers to furnish the materials and perform the work for the Owner's Project designated above, in strict accordance with the Specifications, Schedules, Drawings, and all other pertinent Contract Documents, and agrees, upon written notice of acceptance of this Proposal at any time within ninety (90) days after the date of opening of the bids, that he will execute the Contract in accordance with the Proposal as accepted, and give bond, as sufficient surety, in the amount of one hundred percent (100%) of the Contract Amount, within five (5) days after the Contract Documents are presented for signature, for the following sums:

Base Bid - ninety nine thousand, seven hundred and seventy four dollars and seventy five cents (\$ 99,774.75).

- B. Enclosed is bid security as required consisting of _____ in the amount of _____ (\$ _____).
(Not less than ten percent (10%) of the proposed Contract Amount.)

- C. It is understood and agreed that the work under the Contract Documents shall be commenced by the undersigned Bidder, if awarded the Contract for the Project, on the date specified as the Start Date in the Notice to Proceed issued by the Consultant in the manner specified in the Contract and General Conditions, and shall be completed by the Contractor within **thirty (30)** consecutive calendar days. If the work is not completed by that date, then the undersigned Bidder shall pay Owner the amount of **one hundred dollars (\$100.00)** as liquidated damages for each calendar day after expiration of the Contract Time that the work remains incomplete.

- D. The undersigned Bidder hereby acknowledges receipt of the following Addenda, if any: Addendum No. Date

<u>1</u>	<u>2/29/2024</u>	_____	_____
_____	_____	_____	_____

- E. The undersigned Bidder understands that the Owner reserves the right to reject any or all Proposals or to waive any formality or technicality, and to accept Alternates in any order or combination, and to determine the low bidder on the basis of the sum of the Base Bid and the Alternates selected, as determined by the Owner in its sole discretion, in any Proposal in the interest of the Owner.

F. The undersigned Bidder hereby certifies and affirms that this Proposal is genuine and not a sham or collusive, nor made in the interest or behalf of any person not herein named, and that the undersigned Bidder has not directly or indirectly induced or solicited any other Bidder to put in a sham bid, or any other person, firm, or corporation to refrain from bidding, and that the Bidder has not in any manner sought by collusion to secure for itself an advantage over any other Bidder.

G. Contractor's Arizona Contractor's License No(s). 07595843

Logicalis, Inc.

(Official Name of Firm)

By: David Dunn

Title: Regional VP Sales West

2600 W Big Beaver Rd Suite 150, Troy, MI 48084

(Complete Business Address)

SEAL - If Bidder is a Corporation



EXHIBIT E

NONCOLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

PROJECT: 0536M-21C.1 FLOWING WELLS SCHOOL DISTRICT NETWORK ELECTRONICS
OWNER: FLOWING WELLS SCHOOL DISTRICT

(Name) Pam Wugalter _____, being first duly sworn, deposes and says that he or she is (title) Area Sales Director, Arizona _____ of (company) Logicalis, Inc. _____, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.


(SIGNATURE OF BIDDER)

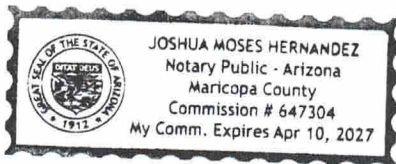
NOTARY FOR NONCOLLUSION AFFIDAVIT

Subscribed and sworn to (or affirmed) before me this day 03/05, 20 24.


(SIGNATURE OF NOTARY)

Joshua Hernandez
(PRINTED NAME OF NOTARY)

[SEAL OF NOTARY]



LIST OF SUBCONTRACTORS

(To be filled out and submitted in separate sealed envelopes as a part of the Proposal.)

OWNER'S PROJECT: **Network Electronics**
 TO: **Flowing Wells School District**

In compliance with Paragraph 2 of the Instructions to Bidders, the undersigned submits the following names of Subcontractors to be used in performing the work for the Project.

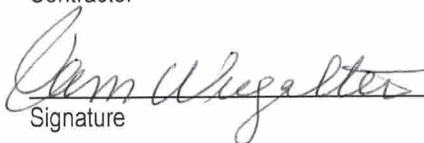
Contractor must indicate any changes in the subcontractor list that would result from acceptance by the Owner of any combination of alternates by identifying the substitute Subcontractor to be used, along with the number of the alternate that would result in such substitution. No substitutions or deviations from this list shall be permitted without written consent of the Owner.

Subcontractors or Material Vendors Work	Subcontractors Name
N/A	No subcontractors used

SUBMITTED BY:

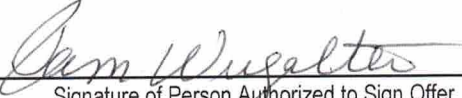
Logicalis, Inc.

Contractor


 Signature

Area Sales Director, Arizona

Title

Bid No.	OFFER AND ACCEPTANCE		Flowing Wells School District 9999 W. Prince Road Tucson, AZ 85705 520-696-8800 Fax: 520-690-2400
The undersigned hereby offers and agrees to furnish the material, service, or construction in compliance with all terms, conditions, specifications and amendments in the solicitation and any written exceptions in the offer.			
Company Name Logicalis, Inc. Arizona Transaction (Sales) Privilege Tax License No. AZ 85038-9032		For Clarification of this Offer, Contact: Brent Graves Name	
Federal Employer Identification No. 13-4000122		Phone (480) 510-1904	
Street Address 2600 Big Beaver Rd.		Fax N/A	
City Troy		E-Mail Brent.Graves@US.Logicalis.Com	
State MI	Zip 48084	 Signature of Person Authorized to Sign Offer Printed Name of Person Authorized to Sign Offer Pam Wugalter	
Tax Rate (if applicable) <u>8.1</u> %			
Certification By signature in the Offer section above, the bidder certifies: <ol style="list-style-type: none"> 1. The submission of the offer did not involve collusion or other anti-competitive practices. 2. The bidder shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 75.5 or A.R.S. §§ 41-1461 through 1465. 3. The offer complies and maintains compliance with FINA, ARS 41-4401 and 23-214 which requires compliance with federal immigration laws by State Employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program. 4. The bidder has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law. 5. In accordance with A.R.S. § 35-391, the offeror complies and shall remain in compliance with the Export Administration Act. 6. In accordance with A.R.S. § 35-397, the offeror does not have scrutinized business operations in Iran or Sudan. 7. In accordance with A.R.S. § 15-512, the offeror shall comply with fingerprinting requirements unless otherwise exempted. 			
Acceptance and Offer When approved for award and countersigned below by the CBO/CFO, authorized designee, the offer is accepted. The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by the school district/public entity. This contract shall henceforth be referred to as Contract No. 21-05-21 The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contract release document, or written notice to proceed. Awarded this _____ day of _____ 2021			

Category Two - Internal Connections - Version 21.0

Reference Number	Type of Internal Connection	Installation Included in Price?	Type of Product	Make	Enter the Make (If Other)	Model	Lease or Non-Purchase Agreement?	Identify the Monthly Costs					Identify the One-time Costs					Estimated Pre-Discount Extended Eligible Line Item	Do any of these conditions apply?			
								Monthly Recurring Unit Costs	Monthly Recurring Unit Ineligible Costs	Estimated Monthly Recurring Unit Eligible Costs	Monthly Quantity	Units	Estimated Total Monthly Eligible Recurring Costs	Estimated Months of Service	Estimated Total Eligible Recurring Costs	One-time Unit Costs	One-time Unit Ineligible Costs			Estimated One-time Unit Eligible Costs	One-time Quantity	Estimated Total Eligible One-time Costs
For Reference only - Not Imported	Required	Required	Required	Required	Required if "Other" is selected as Make	Required	Required	Required	Required	For Reference only - Not Imported	Required	Required	For Reference only - Not Imported	Required	For Reference only - Not Imported	Required	Required	For Reference only - Not Imported	Required	For Reference only - Not Imported	For Reference only - Not Imported	Required. Options "A" and "B" only applicable if you are an Independent School, Independent Library, Library System, or School District that is not ESA. Options "C" and "D" only applicable if you are a Consortium or ESA School District.
1	Wireless Data Distribution	No	Wireless Controller	Cisco Systems		EDU-C9800-L-C-K9	No									\$4,719.71	\$0.00	\$4,719.71	1	\$4,719.71		A. Product/Service is for all entities.
2	Software	No	Operating System Software of Eligible Equipment	Cisco Systems		CON-SNC-EDUC98LC	No									\$1,232.85	\$0.00	\$1,232.85	1	\$1,232.85		A. Product/Service is for all entities.
25	Wireless Data Distribution	No	Wireless Controller	Cisco Systems		SC9800LK9-173	No									\$0.00	\$0.00	\$0.00	1	\$0.00		A. Product/Service is for all entities.
26	License	No	License	Cisco Systems		E-LIC-C9800L-PERF	No									\$4,719.71	\$0.00	\$4,719.71	1	\$4,719.71		A. Product/Service is for all entities.
45	Racks	No	Racks & Cabinets	Cisco Systems		C9800L-RMNT	No									\$111.78	\$0.00	\$111.78	1	\$111.78		A. Product/Service is for all entities.
46	Cabling/Connectors	No	Connectors	Cisco Systems		C9800-AC-110W	No									\$0.00	\$0.00	\$0.00	1	\$0.00		A. Product/Service is for all entities.
47	Cabling/Connectors	No	Connectors	Cisco Systems		CAB-AC-C5	No									\$0.00	\$0.00	\$0.00	1	\$0.00		A. Product/Service is for all entities.
48	Wireless Data Distribution	No	Wireless Controller	Cisco Systems		NETWORK-PNP-LIC	No									\$0.00	\$0.00	\$0.00	1	\$0.00		A. Product/Service is for all entities.
49	Wireless Data Distribution	No	Access Point	Cisco Systems		C9120AXI-B-EDU	No									\$909.17	\$0.00	\$909.17	65	\$59,096.05		A. Product/Service is for all entities.
50	Software	No	Operating System Software of Eligible Equipment	Cisco Systems		SIW9120AX-CAPWAP-K9	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
51	Cabling/Connectors	No	Connectors	Cisco Systems		AIR-AP-T-RAIL-R	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
52	Software	No	Operating System Software of Eligible Equipment	Cisco Systems		CDNA-E-C9120	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
53	License	No	License	Cisco Systems		DNA-E-3Y-C9120	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
54	Cabling/Connectors	No	Connectors	Cisco Systems		AIR-AP-BRACKET-1	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
55	License	No	License	Cisco Systems		AIR-DNA-EDU-E	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
56	License	No	License	Cisco Systems		EDU-DNA-E-3Y	No									\$111.78	\$0.00	\$111.78	65	\$7,265.70		A. Product/Service is for all entities.
57	License	No	License	Cisco Systems		AIR-DNA-E-T	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
58	License	No	License	Cisco Systems		AIR-DNA-E-T-3Y	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
59	License	No	License	Cisco Systems		AIR-DNA-NWSTACK-E	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
60	Wireless Data Distribution	No	Access Point	Cisco Systems		NETWORK-PNP-LIC	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
61	Wireless Data Distribution	No	Access Point	Cisco Systems		C9120AXI-SINGLE	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
62	Wireless Data Distribution	No	Access Point	Cisco Systems		C9120-OVER	No									\$0.00	\$0.00	\$0.00	65	\$0.00		A. Product/Service is for all entities.
66	Miscellaneous	Yes	Installation, Activation, & Initial Configuration	Other	Labor	Labor	No									\$15,282.00	\$0.00	\$15,282.00	1	\$15,282.00		A. Product/Service is for all entities.
67	Miscellaneous	Yes	Installation, Activation, & Initial Configuration	Other	Travel	Travel	No									\$1,198.00	\$0.00	\$1,198.00	1	\$1,198.00		A. Product/Service is for all entities.
68	Miscellaneous	No	Fees, Taxes, etc.	Other	Taxes	Taxes	No									\$6,148.95	\$0.00	\$6,148.95	1	\$6,148.95		A. Product/Service is for all entities.

Appendices

E-Rate Award Letter

Jake Arndt
Flowing Wells School District
1556 W Prince Rd
Tucson, AZ 85705
P: (520) 696-8810
E: jacob.arndt@fwusd.org

REGARDING: E-Rate Bid for 2024 / Year 27 470# 240024311

Dear Jake Arndt,

This letter confirms the award of the E-Rate bid eRate Year 27 Network Electronics as specified in the attached quotations and specifications. This is for next fiscal year, 07/01/2024 to 06/30/2025 or as early as April 1, 2024 if the District chooses to proceed early in accordance with the new E-Rate/USAC schedules. The project/contract is based on the following conditions:

- Award of associated E-Rate funding.
- Issuance of valid district Purchase Order for Districts share based on final SLD decision as well as any ineligible portion of the project in accordance with either SPI or BEAR process if proceeding before funding approvals.
- This contract shall not expire prior to September 30, 2025 unless written notification is received by either party. Extension of the contract date is acceptable but cannot exceed 60 months and must be agreed to by both parties.
- To the extent applicable, the terms of the State or Cooperative contract if specified in the attached quotations and specifications are incorporated herein by reference. For all other terms not addressed in the applicable State or Cooperative contract, Logicalis Terms of Sale, found on our website at us.logicalis.com/tcsales apply and are incorporated herein by reference.

If E-Rate funding is not approved, financing terms can be provided to Flowing Wells School District as an alternative funding mechanism should the District want to continue with the project as defined.

We look forward to working with you on this project.

Sincerely,
Brent Graves, Account Executive
(480) 510-1904
Brent.Graves@us.logicalis.com

Accepted By:
Flowing Wells School District

Signature Date

Printed Name

References

The following references have been provided for Flowing Wells School District to contact to discuss services provided by Logicalis, Inc. Logicalis, Inc. requests that the Flowing Wells School District work with Brent Graves, Account Executive, to facilitate all reference calls as a respect to these customers.

Customer Name: Tempe Elementary School District
Address: 3205 S Rural Road, Tempe, AZ 85282
Contact Person: Cindy Denton, Director of School Support and Systems
Phone Number: (480) 730-7245

Customer Name: Washington Elementary School District
Address: 4650 West Sweetwater, Glendale, AZ 85304
Contact Person: Chris Lieurance, Director of Technology
Phone Number: (602) 896-5281

Customer Name: Pinon Unified School District
Address: 1 Mile N. Pinon, Route 41, P.O. Box 839, Pinon, AZ 86510
Contact Person: Farrah Slim, Directory of Information Technology
Phone Number: (928) 725-2192

Customer Name: Glendale Elementary School District
Address: 7015 W Maryland Avenue, Building C, Glendale, AZ 85303
Contact Person: Tom Clark, Director of Information Technology
Phone Number: (623) 237-6201

Customer Name: Creighton Elementary School District
Address: 2702 E Flower Street, Phoenix, AZ 85016
Contact Person: Russell Denault, Directory of Technology
Phone Number: (602) 381-6004

Logicalis W-9

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <u>Logicalis, Inc.</u></p> <p>2 Business name/disregarded entity name, if different from above</p>	
	<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC</p> <p><input checked="" type="checkbox"/> C Corporation</p> <p><input type="checkbox"/> S Corporation</p> <p><input type="checkbox"/> Partnership</p> <p><input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. <u>2600 West Big Beaver Road, Suite 150</u></p> <p>6 City, state, and ZIP code <u>Troy Michigan 48084</u></p>	<p>Requester's name and address (optional)</p>
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
-				-					
or									
Employer identification number									
1	3							1	2
-									

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	<p>Signature of U.S. person ▶ <u>Nancy Saltzman</u></p>	<p>Date ▶ <u>August 1, 2023</u></p>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Logicalis Certificate of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
08/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. MSC# 17385 Aon PO Box 1447 Lincolnshire IL 60069 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
INSURED Logicalis, Inc. 2600 S. Telegraph Road Suite 200 Bloomfield Hills MI 48302 USA	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Great Northern Insurance Co.		20303
	INSURER B: Pacific Indemnity Co		20346
	INSURER C: Federal Insurance Company		20281
	INSURER D: ACE American Insurance Company		22667
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** 570101253030 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			35933780	08/01/2023	08/01/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Comp Ded: \$1,000 <input checked="" type="checkbox"/> Coll Ded: \$1,000			(23)7358-48-78	08/01/2023	08/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			79899639	08/01/2023	08/01/2024	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			2471736517	08/01/2023	08/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
D	E&O - Professional Liability - Primary			EONG46680121001 Claims Made SIR applies per policy terms & conditions	08/01/2023	08/01/2024	E&O Aggregate \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Evidence of Coverage.

CERTIFICATE HOLDER Logicalis Inc. 2600 S. Telegraph Road Suite 200 Bloomfield Township MI 48302 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central, Inc.</i>
--	--

Holder Identifier :

570101253030

Certificate No :



Logicalis & GovEd Information

DIR Registration #1000044978

Logicalis 498 ID (SPIN) # 143004779

Logicalis FRN # 0018224758

FCC Registration Commission Registration System (CORES) [Associate Username to FRN](#) | [Manage Existing FRNs & FRN Financial](#)
[Register New FRN](#) | [Reset FRN Password](#) | [Search for FRN](#)

FCC > FCC Registration > Manage Existing FRNs > FRN Financial Logged In As: jaime.kazee@us.logicalis.com | Logout

FRN Financial

[Manage FRNs](#)
FRN Financial

Show 10 entries Search:

FRN	FRN Name	Red Light Status	Action
0018224758	Logicalis, Inc.	Green Light	View/Make Payments

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General Information

Document Control

Title	Flowing Wells School District - eRate Year 27 Network Electronics
File Name	Proposal_FLOW6107324
Release Date	March 26, 2024

This document is issued as draft and subject to final agreement of terms and conditions intended to be ratified during the process of contract negotiation. Until such time as this process is complete, the sole purpose of this document is to provide information, protected by copyright and confidentiality. This document neither in whole or part forms any binding contract for the services described. The contents of a final Quotation/Statement of Work and final contractual terms are subject to due diligence and successful contract negotiation.

Logicalis US Details

We welcome any inquiries regarding this document, its content, structure or scope. These should be directed to:

Title	Account Executive
Name	Brent Graves
Telephone	(480) 510-1904
Email	Brent.Graves@us.logicalis.com

Copyright Information

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Freedom of Information

Many of Logicalis’ customers are in the public sector and Logicalis is well aware of the obligations imposed on its public sector customers by the United States Freedom of Information Act (‘FOIA’). Logicalis’ policy is to co-operate with its public sector customers to assist them in meeting their obligations under the FOIA.

Logicalis considers that the following sections of this Response are confidential or commercially sensitive and that disclosure of all or part of the information contained in these sections may harm Logicalis’ commercial interests:

Solution Design: The solution has been derived from the intellectual effort, knowhow and expertise of Logicalis staff and consultants and may contain proposals that are original or innovative. The disclosure of this information to Logicalis’ competitors may give them an unfair advantage in competing with Logicalis in future similar projects.

Costs Section: Disclosure of Logicalis’ costs to competitors is likely to give those competitors an unfair advantage in competing against Logicalis in future bids and may reduce the competitiveness of future tenders.

Customer References: Information relating to customers is frequently protected by confidentiality obligations where disclosure is permitted only for specified purposes, such as providing details to potential new customers. Disclosure of this information to others may be in breach of these confidentiality obligations and disclosure of this information to competitors may harm Logicalis’ commercial interests by assisting competitors to compete for business from those customers.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

F-2
Agenda Item Number

April 9, 2024
Board Meeting Date

Item: Recommend Approval to Renew the Heinfeld, Meech & Co., P.C. Contract for Auditing Services for FY 2023-2024

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District administration recommends the contract for Auditing Services with Heinfeld, Meech & Co., P.C. be renewed for the fiscal year 2023-2024 audit. On March 28, 2023, the District awarded RFP #23-07-27 for Auditing Services to Heinfeld, Meech & Co., P.C. The award of this RFP resulted in a one (1) year contract with the option to renew for four (4) additional years. This will be the first renewal option of this contract.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

F-3
Agenda Item Number

April 9, 2024
Board Meeting Date

Item: Recommend Approval to Renew Multi-Year RFPs and Bids

Submitted By: Dr. Kevin Stoltzfus/Stacy Trueblood Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Stacy Trueblood

District Administration recommends approval to renew contracts for multi-year RFPs and bids listed on the memo attached for your review.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Stacy Trueblood* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOLS
District Administration Center

MEMORANDUM

TO: Governing Board Members
Dr. Kevin Stoltzfus

FROM: Stacy Trueblood

DATE: April 2, 2024

SUBJECT: Multi-Year RFPs and Bids

Each year the District reviews contracts that are eligible for renewal for the next fiscal year. In reviewing these contracts the District weighs current needs, available cooperative contracts, vendor performance, etc.

This year, we are recommending renewal of the following contracts for fiscal year 2024-2025:

- Breckenridge Architects
- EDC for electrical engineering
- Kelly Wright & Assoc. for mechanical engineering
- Martin, White & Griffis Engineers for structural engineering
- Soliant Health LLC
- Gifted Nurses LLC dba Therapia Staffing
- Elevation Healthcare
- New Direction Solutions LLC dba Bilingual Therapies
- AMN Healthcare Allied Inc.
- STARS Student Therapy, Inc.
- Greco and Sons
- American Guard Services
- Valley Schools Management Group
- EF Education First
- Senergy

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

G-1
Agenda Item Number

April 9, 2024
Board Meeting Date

Item: Recommend Approval of Revisions to Retention Policies

Submitted By: Dr. Kevin Stoltzfus/Dr. Audrey Reff Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Audrey Reff

District administration recommends approval of revisions to retention policies, regulations, and exhibits. The proposed revisions were brought for discussion on March 26, 2024. The revisions seek to provide coherence between the District's policies and practices, with promotion/retention decisions anchored in a comprehensive evaluation of many variables and feedback from many stakeholders, including parents, teachers, and specialists. The attached drafts include strikethrough text to indicate deletions and underlined text to indicate additions.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: *Audrey Reff* Superintendent: *Kevin Stoltzfus*

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
District Administration Center

MEMORANDUM

TO: Governing Board Members
FROM: Dr. Kevin Stoltzfus, Superintendent
Dr. Audrey Reff, Assistant Superintendent
RE: Recommend Approval of Revisions to Retention Policies
DATE: April 3, 2024

District administration recommends approval of revisions to retention policies, regulations, and exhibits. The proposed revisions were brought for discussion on March 26, 2024. The revisions seek to provide coherence between the District's retention policies and practices, with promotion/retention decisions anchored in a comprehensive evaluation of many variables and feedback from multiple stakeholders, including parents, teachers, and specialists. The following details provide a summary of revisions; the full texts are attached as drafts, with strikethrough text to indicate deletions and underlined text to indicate additions.

- Policy IKE Promotion and Retention of Students: Revisions specify that promotion decisions are based on completion of a standards-based course of study along with test scores, grades, teacher-principal recommendations, parent/guardian feedback, and other pertinent data, rather than solely on achievement of the standards.
- Regulation IKE-RA Promotion and Retention of Students: Revisions clarify which staff members may be included in retention committee. Revisions also reference the specific District forms that shall be used to document the process and clarify procedures if there is disagreement between parents and the school regarding the retention/promotion decision. Additionally, revisions specify a list of criteria that shall be considered when making a retention recommendation.
- Policy IKE-RB Promotion and Retention of Students – Competency Requirements for Promotion of Students from Third Grade: The only revision changes the word “two” with “three” in the following sentence (specific to retention/promotion decisions for English Learners in third grade): “The Governing Board may promote from third (3rd) grade a pupil who does not demonstrate sufficient reading skills if the pupil: is an English learner or a limited proficient student as defined in section 15-751 and has had fewer than three (3) years of English language instruction.” This reflects a revision to state law that changed the threshold from fewer than two years to fewer than three years of English language instruction.
- IKE-E Promotion and Retention of Students – Conference Form and Action Form: The current exhibit includes only the “Pupil Promotion-Retention Action” form. This would be updated to include the “Promotion-Retention Conference Report” form. Both forms are used during the process currently, although only one form is included as an exhibit in our Policy Manual.
- Policy IKEB Acceleration: The only revision replaces the word “mental” with “cognitive” in the following sentence (specific to decisions about student acceleration): “The student’s academic achievement level and cognitive ability are important, but physical and social characteristics are also determining factors.”

**IKE ©
PROMOTION AND RETENTION OF STUDENTS**

(Promotion or Retention of Elementary Students; High School Course Pass or Fail)

Regular Education

The District is dedicated to the continuous development of each student.

Year to year promotion of a student in grades one (1) through eight (8) will be based upon a standards-based ~~for each basic subject area as identified in the~~ course of study. ~~The District may conduct a ceremony to honor pupils who have been promoted from the eighth (8th) grade.~~

The ~~District standards~~ course of study that students must ~~achieve complete~~ accomplishment of the standards in reading, written communication, mathematics, science, and social studies adopted by the State Board of Education.

The promotion of a student from grade three (3) shall be conditioned on the satisfaction of the applicable competency requirements prescribed by A.R.S. 15-701 and depicted in Administrative Regulation IKE-RB.

In addition to completion of the standards based course of study ~~these standards~~, test scores, grades, teacher-principal recommendations, and other pertinent data will be used to determine promotion or retention in grade.

Retention of students is a process that is followed when the professional staff, in consultation with the parent, determines it to be in the best interests of the student. Though primary grades are suggested as the most appropriate time, retention may be considered at any grade level.

When circumstances indicate that retention is in the best interest of the student, the student will have individual consideration, and decisions will be made only after a careful study of facts relating to all phases of the student's growth and development. The student's academic achievement level and ~~mental~~ cognitive ability are important, but physical and social characteristics are also important factors. A decision should be based on sufficient data, collected over a period of time and motivated by a desire to place students in school programs where they will be the most successful.

The District may conduct a ceremony to honor pupils who have been promoted from the eighth (8th) grade.

The earning of credit for a high school course is based on the student's satisfactory completion of the course academic requirements as demonstrated by the student's course grade. Periodic grade reports shall inform the student and the student's parent(s)/guardian(s) of the student's progress in a course. The teacher should further

inform and confer with the student's parent(s)/guardian(s) whenever the student's lack of satisfactory progress in the course indicates a trend toward the student receiving a failing course grade. No course credit is granted for a failing grade.

A student's high school grade classification (i.e., freshman - ninth (9th); sophomore - tenth (10th); junior - eleventh (11th); or senior - twelfth (12th) is determined by his/her initial cohort placement. A student must achieve passing grades in the number of required and elective course credits prescribed by the Governing Board and the State Board of Education to be granted a high school diploma.

In addition to the above, such decisions, when applied to students enrolled in special education, shall be on a case-by-case basis, consistent with the individualized education program and in accordance with A.A.C. [R7-2-301](#) and [R7-2-401](#).

Special Education

Students who do not meet regular promotion requirements must meet the course of study and promotion requirements for special education under the guidance of A.A.C. [R7-2-401](#). The programs for such students may include adaptations.

Any student unable to meet regular academic requirements for promotion must meet the requirements of an alternative curriculum derived from the regular curriculum, which will be developed by an individualized educational program (IEP) team on an individual basis. Students placed in special education will complete the course of study as prescribed in their individual promotion plans and implemented through their individual education programs. Course work will be presented at a level commensurate with the student's ability. The student's permanent file shall identify the courses completed through special education; however, the student will receive the standard certificate of promotion.

Adopted: March 22, 2016

LEGAL REF.:

A.R.S.

[15-203](#)

[15-341](#)

[15-342](#)

[15-521](#)

[15-701](#)

[15-701.01](#)

[15-715](#)

[15-802](#)

A.A.C.

[R7-2-301](#)

[R7-2-309](#)

[R7-2-401](#)

A.G.O.
184 - 016

CROSS REF.:

[IHA](#) - Basic Instructional Program

[IKEB](#) - Acceleration

[IKF](#) - Graduation Requirements

IKE-RA

REGULATION

PROMOTION AND RETENTION OF STUDENTS

Procedure for Retention of Elementary School Students

The following procedure shall be followed in each case where retention may be considered:

A. A staffing will be held to review the data as it relates to the case. The staffing committee shall consist of at least the classroom teacher, and principal, ~~but may also include the~~ school psychologist, nurse, and others deemed appropriate. Each member of the committee will be responsible for providing information relating to the child from their perspective. Each member of the committee will formulate a recommendation which will be cited on the Promotion-Retention Conference Report form. The recommendation of each member will be signed by that member of the committee. All material considered by the staffing committee shall be made a part of the pupil's file.

B. If after due consideration of the criteria and the staffing, it is decided by the teacher that the specified child should be retained, the Pupil Promotion-Retention Action form shall be completed by the teacher. A conference shall be conducted with the parents, teacher, and principal to explain the decision of the teacher.

C. ~~If the parents disagree with the decision to retain the child, they will sign the Pupil Promotion-Retention Action form. This form will be forwarded to the Superintendent who in turn will place it on the Board agenda.~~ If the parents agree with the decision to retain the child, the Promotion-Retention Action form shall be signed and filed in the child's permanent folder.

D. ~~If the parents agree with the decision to retain the child, the Pupil Promotion-Retention Action form shall be filed in the child's permanent folder and maintained in that folder.~~ If the parents disagree with the decision to retain the child, they will indicate their dissent and consent to request an appeal to the Governing Board to overturn the teacher's action. The form will be forwarded to the Superintendent who in turn will place it on the Board agenda.

E. If a parent requests to have their child retained, a staffing shall be conducted following the previously specified guidelines. The committee shall formulate a recommendation and the teacher shall render a decision. If the decision is not to retain the child, a Pupil Promotion-Retention Action form shall be completed and the parents shall sign the form. The form is to be forwarded to the Superintendent. The Board shall review the case and will sustain or reverse the teacher's decision. ~~The recommendation of each member will be signed by that member of the committee.~~

Signed copies of the Promotion-Retention Conference Report form, Pupil Promotion-Retention Action form, and any other relevant information shall be maintained in the child's permanent folder.

Appeal of Teacher Decision to Promote, Retain, Pass or Fail a Pupil

Pursuant to Arizona Revised Statutes, a parent or student of majority may appeal to the Board for reconsideration on any **placement** decision [to promote, retain, pass or fail a student](#). The [parent or](#) student [of majority](#) has the burden of proof to overturn the decision of a teacher to promote, retain, pass or fail the pupil. It must be demonstrated to the Board that the student has or has not mastered the State Board adopted standards required for the placement recommended by the teacher. If the Governing Board overturns the decision of the teacher, a written finding of mastery or non-mastery of the State Board adopted standards must be adopted by the Governing Board.

In kindergarten and grades one (1) through eight (8), the student shall be promoted if the student receives a teacher's recommendation for promotion.

The teacher will base this recommendation on the ~~four (4)~~ following criteria:

- A. ~~Achievement of class assignments, projects, and tests.~~ [Preschool attendance.](#)
- B. ~~Results on achievement.~~ [Current grade placement.](#)
- C. ~~Achievement of state standards.~~ [Age of student.](#)
- D. ~~Attendance.~~ [Physical size.](#)
- E. [Academic history](#)
- F. [English language acquisition.](#)
- G. [Sibling relationships.](#)
- H. [Student mobility.](#)
- I. [School attendance.](#)
- J. [Maturity.](#)
- K. [Parent involvement.](#)
- L. [Student's attitude about retention.](#)
- M. [Academic motivation.](#)
- N. [Social and emotional well-being.](#)
- O. [Behavior.](#)
- P. [History of learning disabilities.](#)
- Q. [Ability to focus and concentrate.](#)

- R. [Intellectual ability.](#)
- S. [Present level of academic achievement.](#)

Special Education

Students enrolled in a special education program must meet the course of study and graduation requirements of pupils enrolled in special education under the guidance of Rule [R7-2-401](#) of the Arizona Administrative Code. Students placed in special education classes in kindergarten (K) through grade twelve (12) are eligible to receive the standard certificate of promotion from eighth grade or the standard high school diploma without meeting state competency requirements, but reference to special education placement shall be noted on the student's transcript or permanent file.

Review of Promotion/ Retention Decision

A.R.S. [15-521](#)(A)(10) states that (every teacher shall) make the decision for promotion or retention of students. Parents do not have authority to overturn the decision of the teacher.

If a parent or legal guardian chooses not to accept a decision of the teacher as provided in A.R.S. [15-521](#)(A)(10), the parent or legal guardian may request in writing that the Governing Board review the teacher's decision.

IKE-RB

Regulation

Promotion and Retention of Students

Competency Requirements for Promotion of Students from Third Grade

The District shall identify each student who is at risk of reading below grade level in kindergarten and grades one (1), two (2), and three (3). The District shall provide an annual specific written notification to parents or guardians of students in kindergarten programs and first (1st), second (2nd) and third (3rd) grades that a student who obtains a score on the reading portion of the state-wide assessment that does not demonstrate sufficient reading skills as established by the Board will not be promoted from the third (3rd) grade.

If the student's school has determined that the student is substantially deficient in reading before the end of grade three (3), the District shall provide to the parent or guardian of that student a specific written notification of the reading deficiency within three (3) weeks after identifying the reading deficiency. That notification shall include the following information:

- A. A Description of the student's specific individual needs.
- B. A description of the current reading services provided to the student.
- C. A description of the available supplemental instructional services and supporting programs that are designed to remediate reading deficiencies. The District shall offer more than one (1) evidence-based intervention strategy and more than one (1) remedial strategy developed by the State Board of Education for pupils with reading deficiencies. The notification shall list the intervention and remedial strategies offered and shall instruct the parent or guardian to choose, in consultation with the student's teacher, the most appropriate strategies that will be implemented for the student.
- D. Parental/guardian strategies to assist the student to attain reading proficiency.
- E. The frequency with which the school district or charter school will provide timely updates and information to the parent on the pupil's progress toward reading proficiency.
- F. A statement that the pupil will not be promoted from the third grade if the pupil obtains a score on the reading portion of the state-wide assessment that demonstrates the pupil is reading far below the third-grade level does not demonstrate sufficient reading skills, unless the pupil is exempt from mandatory retention in grade three or the pupil qualifies for an exemption.

G. A description of the District policies on midyear promotion to a higher grade.

Competency requirements for the promotion of a student from the third (3rd) grade shall include the following:

A. The student shall not be promoted from the third (3rd) grade if the pupil obtains a score on the reading portion of the state-wide assessment required test that does not demonstrate sufficient reading skills as established by the Board, unless the student is exempt from mandated retention or the pupil qualifies for an exemption as determined by the Governing Board.

B. The Governing Board may promote from the third (3rd) grade a pupil who does not demonstrate sufficient reading skills if the pupil:

1. is an English learner or a limited proficient student as defined in section [15-751](#) and has had fewer than ~~two (2)~~ [three \(3\)](#) years of English language instruction.

2. is in the process of a special education referral or evaluation for placement in special education or a pupil who has been diagnosed as having a significant reading impairment, including dyslexia or is a child with a disability as defined in section [15-761](#) if the pupil's individualized education program team and the pupil's parent or guardian agree that promotion is appropriate based on the pupil's individualized education program. "Dyslexia" as defined in section [15-701](#) means a brain-based learning difference that impairs a person's ability to read and spell, that is independent of intelligence and that typically causes a person to read at levels lower than expected.

3. has demonstrated or subsequently demonstrates sufficient reading skills or adequate progress towards sufficient reading skills of the third-grade reading standards as evidenced through a collection of reading assessments approved by the State Board of Education, which includes an alternative standardized reading assessment approved by the State Board

4. receives intervention and remedial services during the summer or subsequent school year pursuant to those indicated below under "Intervention and Remedial Strategies Developed by the State Board of Education" and demonstrates sufficient progress based on guidelines issued pursuant to the description of the school district or charter school policies on midyear promotion to a higher grade.

C. The student has demonstrated reading proficiency on an alternate assessment approved by the State Board of Education (SBE).

A pupil may not be retained if data regarding the pupil's performance on the state-wide assessment is not available before the end of the current academic year. A pupil who is not retained due to the unavailability of test data must receive evidence-based

intervention and remedial strategies as in the section immediately below if the third-grade assessment data subsequently does not demonstrate sufficient reading skills.

Intervention and Remedial Strategies Developed by the State Board of Education (SBE) for Students Who Are Not Promoted from the Third Grade

The Governing Board shall offer more than one (1) of the intervention and remedial strategies developed by the SBE. The parent or guardian of a student not promoted from the third (3rd) grade and the student's teacher(s) and principal may choose the most appropriate intervention and remedial strategies that will be provided to that student. The intervention and remedial strategies developed by the SBE shall include:

A A requirement the student be assigned for evidence-based reading instruction by a different teacher who was designated in that teacher's most recent performance evaluation in one (1) of the top two (2) performance classifications pursuant to section [15-203](#).

B Summer school reading instruction.

C Intensive reading instruction in the next academic year that occurs before, during, or after the regular school day, or any combination of before, during and after the regular school day.

D Small group and teacher-led evidence-based reading instruction, which may include computer- based or online reading instruction.

E A requirement that a school district governing board or charter school governing body that promotes a pupil pursuant to the above provide annual reporting to the Department of Education on or before October 1 that includes information on the total number of pupils subject to the retention provisions of Policy IKE and this regulation, the total number of students promoted pursuant to Policy IKE and this regulation, the total number of pupils retained in grade three (3) and the interventions administered.

The intervention and remedial strategies developed by the SBE shall also:

A Provide for universal screening of pupils in preschool programs, kindergarten programs and grades one (1) through three (3) that is designed to identify students who have reading deficiencies in accordance with A.R.S. [15-704](#).

B Develop interventions and remedial strategies for pupils in kindergarten programs and grades one (1) through three (3) who are identified as having reading deficiencies pursuant to section [15-704](#).

PUPIL PROMOTION-RETENTION ACTION

(Elementary Grades – A.R.S. 15.521.10)

Name of Student _____ Girl
Boy Grade _____

Birth Date _____ School _____ School Year _____

Teacher Decision:

Above-named pupil shall be promoted to retained in grade_____.
I acknowledge and affirm that I am personally liable and solely responsible for this action which is done in good faith.

Teacher Signature _____ Date _____

Parent Agreement: I hereby agree with the decision to retain my child.

Parent Signature _____ Date _____

Parent Dissent:

We, the undersigned parents legal guardians of the above-named pupil, do hereby state our disagreement with the above teacher’s decision. We acknowledge and affirm that we do not have any legal authority to overturn the decision of the teacher, but we consent and agree to request appeal of the teacher’s decision to the Governing Board which may choose to overturn the teacher’s action.

We hereby understand and agree that we relieve, release, and hold harmless the above Flowing Wells School District teacher from any and all liability for consequences or litigation brought in connection with or resultant from this request. We acknowledge and agree that the Governing Board has the final responsibility in this matter and that signing this form does not change the teacher’s decision. We further acknowledge and understand that this release of the teacher shall not be construed to release the school district from any liability relating to the above-named pupil’s promotion or retention.

Date _____ Father/Guardian _____

Date _____ Mother/Guardian _____

Acknowledgement by Notary Public

Subscribed and sworn to before me this _____ day of _____ 20 _____

My commission expires _____

Notary Public

Action by District:

Board agenda date _____

Action taken by Board: sustained reversed teacher decision

Final grade placement: _____ School: _____ Year: _____

Superintendent

Original copy: Superintendent

XC: School Principal

IKE-E

EXHIBIT

FLOWING WELLS PUBLIC SCHOOLS

1556 West Prince Road
Tucson, Arizona 85705

PROMOTION/RETENTION CONFERENCE REPORT

Name of Student _____ Birth Date _____

Name of Parents/Legal Guardians _____

Address _____ Telephone _____

School _____ Grade _____

Classroom Teacher _____ Date of Conference _____

CONFERENCE TEAM RECOMMENDATIONS

Retention

Promotion

Signature of Principal Date

Retention

Promotion

Signature Title Date

Retention

Promotion

Signature Title Date

Retention

Promotion

Signature Title Date

Retention

Promotion

Signature Title Date

Retention

Promotion

Signature of Parent Date

FINAL ACTION:

Promotion

Retention

Signature of Classroom Teacher Date

Note: Teacher, by law shall make the decision for promotion or retention of students. Such decision may not be overturned except as provided in law (See A.R.S. 15-521.A.10 and A.R.S. 15-341.17. Also, see Flowing Wells Schools Policies and Procedures Code "IKE" – Promotion and Retention of Pupils).

IKEB ©
ACCELERATION

When circumstances indicate that acceleration in grade placement is in the best interest of the student, close cooperation between the parents and all school personnel involved is imperative. Each student will have individual consideration, and decisions will be made only after a careful study of facts relating to the student's growth and development. The student's academic achievement level and **mental** [cognitive](#) ability are important, but physical and social characteristics are also determining factors. A decision should be based on sufficient data collected over a period of time and motivated by a desire to place the student in the school program where the greatest success will result.

The decision to accelerate a student rests with the Superintendent. Parental involvement in all steps of the process is vital. Parental consent to the acceleration of a student should be in writing.

If parents do not approve of a decision regarding the acceleration of the student, they may appeal the decision to the Superintendent. Further appeal, if necessary, may be made to the Board.

Adopted:

LEGAL REF:
A.R.S.
[15-701.01](#)

CROSS REF.:
[IKE](#) - Promotion and Retention of Students

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

H-1 Agenda Item Number	April 9, 2024 Board Meeting Date
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Item: Recommend Approval to Establish New Position: Operations Specialist
(Sentinel Peak and Digital Campus)

Submitted By: Dr. Kevin Stoltzfus Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

District administration recommends approval to establish a new position of Operations Specialist for Sentinel Peak and Flowing Wells Digital Campus. The attached draft position provides details of position responsibilities. This position would replace the current Program Assistant position, recognizing the expanded responsibilities associated with the integration of FWDC. The starting hourly compensation rate would be consistent with most other Operations Specialist positions, currently \$16.36/hour (compared to the Program Assistant starting rate of \$15.42/hour).

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE:	OPERATIONS SPECIALIST (SENTINEL PEAK AND DIGITAL CAMPUS)
DEPARTMENT:	School
REPORTS TO:	Principal of Sentinel Peak High School/Flowing Wells Digital Campus
FLSA STATUS/CLASSIFICATION:	Non-Exempt
SUPERVISORY DUTIES:	None
APPROVED ON:	04/09/2024

SUMMARY:

Acts as a support person for the Principal and assumes all secretarial and clerical duties.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Maintains office in a professional, efficient, and organized manner.
- Completes correspondence, reports, and related material.
- Opens and distributes incoming correspondence.
- Receives office visitors.
- Maintains general office files.
- Coordinates the Principal's calendar.
- Maintains and updates student database records including registration, withdrawals, records requests, transfer documents, data entry, attendance, etc.
- Provides backup support for tracking and uploading minutes for online learning.
- Serves as instructional media coordinator.
- Maintains records of staff absenteeism and paid leave accruals.
- Assists with parent communication.
- Assists in coordinating transportation and maintenance.
- Assists in maintaining regulatory compliance with relevant agencies.
- Coordinates substitute teachers and volunteers.
- Assists with data collection for school accountability and alternative education applications.
- Assists with health office responsibilities.

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing.
- Knowledge and understanding of high school students.
- Effective strong human relations skills.
- Ability to communicate Principal's expectations to others in the office setting.
- General understanding of administrative and secretarial practices.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.
- Ability to work cooperatively and courteously with staff, students, parents, and community members.
- Knowledge of applicable Federal and State laws, district procedures and Board policies.
- Ability to handle confrontation and conflict without an emotional response.
- Skills in time management.



FLOWING WELLS SCHOOL DISTRICT JOB DESCRIPTION

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- A high school diploma or equivalent.
- A minimum of 2 years secretarial experience, preferably in a school setting.
- High School experience preferred.

Computer Proficiency: Demonstrated general proficiency in computer programs including Microsoft Word, Excel, Publisher and PowerPoint.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit and occasionally stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five pounds.

WORK ENVIRONMENT:

Indoor office environment. This position regularly works indoors. The noise level in the work environment is generally quiet to moderate and may become excessively noisy at times. Will have contact with students, employees, external agencies and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

H-2	April 9, 2024
Agenda Item Number	Board Meeting Date

Item: Discussion of Retirement of Governing Board Member Mr. Thomas Jacobs

Submitted By: Dr. Kevin Stoltzfus Date: April 3, 2024

Will Be Presented By: Dr. Kevin Stoltzfus

District administration presents for discussion information regarding the retirement of Mr. Thomas Jacobs from the Flowing Wells Governing Board following 20 years of service.

Estimated Cost \$ _____ See Additional Information Attached

Recommended Action:

Approve Disapprove Table No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____